CITY OF HELENA

City Commission Meeting

June 29, 2020 - 6:00 PM

Zoom Online Meeting https://zoom.us/j/92881606451

Special City Commission Meeting

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Consent Agenda**
   - **A.** Consider a resolution granting Downtown Urban Renewal Tax Increment Financing funds to provide a public performance space and associated facilities at Hill Park.
4. **Communication/Proposals from Commissioners**
5. **Report of the City Attorney**
6. **Litigation Strategy**
7. **Report of the City Manager**
8. **Communications from the Helena Citizens Council**
9. **Regular Items**
   - **A.** Consider a resolution repealing the 2011 City of Helena Growth Policy and adopting the 2019 City of Helena Growth Policy.
10. **Public Hearings**
    - **A.** Consider a resolution adopting revised final budgets, budget authorities and appropriations for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and setting the salary for Municipal Court Judge.
11. **Public Communications**
12. **Meetings of Interest**
13. **Adjournment**

It is the policy of the City Commission to take public comment on any action item. For further information on any of the items mentioned above, please contact the City Clerk's Office at 447-8410 or dmclayborn@helenamt.gov.

To read packet information while attending a City Commission Meeting please use the City/County wireless network COMM_MEET during the meeting.

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or

activities should contact the City's ADA Coordinator, Ellie Ray, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

Phone: (406) 447- 8490
TTY Relay Service 1-800-253-4091 or 711
Email: citycommunitydevelopment@helenamt.gov
Mailing Address & Physical Location: 316 North Park Avenue, Room 445, Helena, MT 59623.

City of Helena, Montana

June 23, 2020

To: Melinda Reed, Interim City Manager

From: Sharon Haugen, Community Development Director

Subject: Consider a resolution granting Downtown Urban Renewal Tax Increment Financing funds to provide a public performance space and associated facilities at Hill Park.

Present Situation: The Downtown URD TIF Advisory Board recommended adoption of the Annual Work Plan for FY 20 and FY 21 at their May 19th, 2020 meeting, and the City Commission adopted it at their June 8th, 2020 meeting. The project priorities in the plan are intended to address the needs that are associated with the directives of the Lewis and Clark County Public Health Department, and the City of Helena's State of Local Disaster Emergency Declaration for the Covid-19 emergency. The three (3) project areas are: the development of branding and marketing plans focused on the Downtown URD businesses; a Health and Safety Improvement Program; and a Public Spaces Utilization Program. The City Parks and Recreation Department has submitted a request for Downtown URD TIF funds to build a performance stage at Hill Park. The City of Helena considered a couple of other options for event/stage/large event space at Memorial Park, with the band shell, and Mountain Meadows with an amphitheater-type set-up. However, both of those locations have a significant amount of background noise, with Memorial Park being right next to the baseball field (loud when there are games and announcements over the system), and Mountain Meadows being very windy. Particularly with the COVID-19 epidemic, there is a need for concert/special event areas that allow for social distancing, and this project provides those additional options for Helena and surrounding residents. On June 9th, 2020, the Downtown TIF Advisory Board heard the proposal from City staff. The Advisory Board voted to recommend using Downtown URD TIF funds to construct a performance stage and associated facilities at Hill Park. They recommended an allocation of $19,391 for this purpose

Proposal/Objective: The purpose of the request is to obtain Downtown URD TIF funding for a performance space at Hill Park. The proposed stage area/cement pad will be 30' X 30', as well as have ADA access and electricity. The space will allow additional use of Hill Park for plays, concerts and outdoor events. Currently, there is no designated stage area and events use the grass for setting up a temporary stage, which can damage vegetation. Alive at 5 and Meadowlark Music Festival regularly use Hill Park and Grand Street Theater has expressed interest in the park being more usable for outdoor plays. The facility will allow for concerts, plays classes and other activities to take place at the park without doing damage to the landscaping and lawn. The space will prove an alternative to indoor theaters, classes, concerts where appropriate social distancing cannot not be achieved. The project is also consistent with the goals of the Downtown URD Plan by adding to the vibrancy of the Downtown. It would also constitute a capital investment in the parks and open space to promote the URD area.

Advantage: The use of tax increment financing funds for this purpose will address some of the health and safety concerns that arise when using indoor theaters or spaces for conducting performances, plays, classes, etc. in the District. The project will not only address the health and safety concerns but will also promote the Downtown area as a safer environment for both visitors and residents. It will also provide an additional performance space for the Downtown district going into the future. The Parks Department supports use of Hill Park for plays and concerts and the cement pad/stage area with electricity allows for more managed use with less resource damage.

Notable Energy Impact: None noted.

Disadvantage: None noted.

Notice of Public Hearing: N/A

Recommended Motion: Move to approve a resolution granting Downtown Urban Renewal Tax Increment Financing funds to provide a public performance space and associated facilities in Hill Park.

ATTACHMENTS:
Resolution

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. _____

A RESOLUTION GRANTING DOWNTOWN URBAN RENEWAL DISTRICT TAX INCREMENT FINANCING FUNDS TO PROVIDE A PUBLIC PERFORMANCE SPACE AND ASSOCIATED FACILITIES AT HILL PARK

WHEREAS, the City Commission adopted Ordinance No. 3242 establishing the Downtown Urban Renewal District and established the boundaries thereof on October 29, 2018;

WHEREAS, the City Commission approved the Downtown Urban Renewal District Neighborhood Work Plan for FY 2020 and the first half of FY 2021 on June 8, 2020, which included the Downtown Urban Renewal District Health and Safety Improvement Program as prioritized projects;

WHEREAS, tax increment financing funds received from the district may be used to directly pay for costs of approved urban renewal projects and programs, including those contributing to utilization of public spaces;

WHEREAS, the applicant, City of Helena Parks, Recreation, and Open Space Department ("Department"), proposes to install an accessible concrete pad with electricity in Hill Park that can be used for public performances("Project");

WHEREAS, the total cost of the Project is estimated to be nineteen thousand three hundred ninety-one dollars ($19,391.00);

WHEREAS, the Department has applied for disbursement of nineteen thousand three hundred ninety-one dollars ($19,391.00) of Downtown Urban Renewal District tax increment funds for the Project; and

WHEREAS, the Downtown Urban Renewal District Tax Increment Advisory Board recommended approval of the Project on June 9, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. The Helena City Commission finds:

A. The Project is located within the established boundary of the Downtown Urban Renewal District.

B. The Project constitutes an allowable cost, pursuant to § 7-15-4288, MCA, eligible to be paid by tax increment financing funds.

C. The Project conforms to the goals and priorities stated in the Downtown Urban Renewal District Plan and the Downtown Urban Renewal District Neighborhood Work Plan for FY 2020 and the first half of FY 2021.

Section 2. Department is awarded a grant of nineteen thousand three hundred ninety-one dollars ($19,391.00) for the Project,

payable from the tax increment financing funds generated to date by the Downtown Urban Renewal District.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 22nd DAY OF JUNE, 2020.

_____

MAYOR

ATTEST:

_____

CLERK OF THE COMMISSION

City of Helena, Montana

June 2, 2020

To: 2019 Growth Policy Update

From: Michael McConnell - Planner II
Lucy Morell-Gengler - Planner II
Sharon Haugen - Community Development Director

Subject: Consider a resolution repealing the 2011 City of Helena Growth Policy and adopting the 2019 City of Helena Growth Policy.

Present Situation: With a public process involving over ten stakeholder meetings, twenty public outreach events and seven Helena/Lewis and Clark County Consolidated Planning Board meetings, as well as a several months of receiving comments and editing, the 2019 City of Helena Growth Policy Update has been recommended for approval by the City-County Consolidated Planning Board during a special meeting held on November 6, 2019. The Helena City Commission has approved a Resolution of Intention to repeal the 2011 City of Helena Growth Policy and adopt the 2019 City of Helena Growth Policy at their regular meeting on March 9th, 2020. Changes that were proposed at the Planning Board meeting have been included as attachments and will be incorporated into the document pending any other changes or additions made at this City Commission Public Hearing.

The changes recommended by the Planning Board have been posted on the City's website and no public comments have been received since the November 6th Planning Board meeting. Any comments received prior to the City Commission Public Hearing will be included in staff's presentation.

This item was originally scheduled to be heard on March 23rd, 2020 but due to the provisions of the City of Helena's Declaration of Emergency due to the Covid-19 crisis, was postponed indefinitely. Since that time the City has implemented policies and procedures that will allow this important item to proceed.

Proposal/Objective: A growth policy is a central tenant of a city's prosperity and evolution. It is the goal the City of Helena to provide its citizens with a quality of life that matches our surroundings and provides ample opportunities for personal growth and civic progress. This Growth Policy Update along with our shared desire to make Helena a better place to live goes a long way to achieving that goal.

The 2019 Growth Policy's fundamental themes are to change the way we grow, expand our input priorities, and manage our collaboration systems in order to achieve the types of growth that will better serve our residents.

Advantage: This update builds on the successes of the 2011 Growth Policy while also addressing its weaknesses and provides the public and staff with a clearer policy direction moving forward.

The neighborhood centers development concept is ideal for cities that have established neighborhoods with varying degrees of prosperity. By growing in centers, we allow for more efficient utilization of City resources, a greater degree of public input during the planning process, and in many cases will provide goods and services closer to existing neighborhoods. These were identified as important during the public process in order to seamlessly accommodate this growth into the existing urban fabric, a set of joint development standards between city and county needs to be created and adhered to within the newly altered Urban Standards Boundary. The

Growth Policy provides a framework to address a very real affordable housing issue and promotes mechanisms to develop actions for constructive results. This update provides a focus for other policy reform and offers a way forward through the implementation matrix of goals, objectives and actions. A renewed focus on the public process is another major step forward. This update will formalize the process for public input on planning issues which will in turn provide the direction City staff and officials need to address projects with the surety that they provide a public good while meeting a public need.

Notable Energy Impact: With a greater emphasis on dense compact development in the form of Neighborhood Centers while also focusing on making non-motorized transit a realistic possibility for all Helenans, this Growth Policy update will make a significant impact on the amount of energy residents and businesses use daily.

Disadvantage: There are no disadvantages to adopting this Growth Policy update.

Notice of Public Hearing: Attached

Recommended Motion: Move to approve a resolution repealing the 2011 City of Helena Growth Policy and adopting the 2019 City of Helena Growth Policy.

ATTACHMENTS:
Resolution
Staff Report
Implementation Matrix
Implementation Actions
Neighborhood Centers Map
Planning Board Minutes
Planning Board Changes

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. _____

A RESOLUTION REPEALING THE 2011 CITY OF HELENA GROWTH POLICY AND ADOPTING THE 2019 GROWTH POLICY

WHEREAS, pursuant to Resolution No. 19828 the Helena City Commission adopted the 2011 Growth Policy on May 9, 2011;

WHEREAS, pursuant to Resolution No. 20313, adopted October 17, 2016, the Helena City Commission amended the 2011 Growth Policy to include the Downtown Master Plan as the Downtown Neighborhood Plan;

WHEREAS, an updated growth policy is needed to reflect changing trends and priorities in the Helena community;

WHEREAS, ten stakeholder meetings, twenty public outreach events, and seven Helena/Lewis and Clark County Consolidated Planning Board work sessions have been held since September of 2018;

WHEREAS, a public hearing was held on this matter on March 23 and June 22, 2020; and

WHEREAS, it appears to be in the best interests of the citizens of the City of Helena that the Helena 2011 Growth Policy as amended by Resolution No. 20313, be repealed and the 2019 Growth Policy be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

OF HELENA, MONTANA:

Section 1. The Helena City Commission hereby repeals the 2011 Growth Policy and adopts the 2019 Growth Policy attached hereto.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 29th DAY OF JUNE, 2020.

_____
MAYOR

ATTEST:

_____
CLERK OF THE COMMISSION

CITY OF HELENA PLANNING DIVISION
316 North Park Avenue
Helena, Montana 59623

File: GP Staff Report PB
Date: October 28, 2019
406-447-8492

STAFF REPORT

TO: City of Helena/Lewis and Clark County Consolidated Planning Board

FROM: Michael McConnell, Planner II
Lucy Morel-Gengler, Planner II
Sharon Haugen, Community Development Director

SUBJECT: To Consider a Resolution to Repeal the 2011 City of Helena Growth Policy and Adopt the 2019 City of Helena Growth Policy

GENERAL INFORMATION

PUBLIC HEARING DATE: Helena/Lewis and Clark County Consolidated Planning Board – 6:00pm Wednesday November 6th, 2019

BACKGROUND

The 2011 City of Helena Growth Policy incorporated a lengthy public outreach and data review process and was an extensive update and rewrite of the 2008 City Growth Policy. The 2011 Growth Policy provides the foundation for the current 2019 update. This 2019 update is due to a variety of factors including the emergence from the Great Recession, rapidly increasing housing costs and a growing population. The update was needed to adjust the cities growth strategy to reflect new or emerging community priorities and goals, update data included in 2011 and to add a significant implementation section. The City of Helena Community Development Department along with key stakeholders from the public, private and nonprofit sectors of the Helena community have come together to update the 2011 Growth Policy. SCJ Alliance, Inc. was hired to complete the document text and facilitate a robust public process.

Analysis of State Law

State law directs jurisdictions to include certain elements in a growth policy which are generally stated and addressed below (M.C. A. 76-1-601). This update process has made sure to include consideration of these provisions within the 2019 City of Helena Growth Policy Update. The process to evaluate a jurisdictions growth policy every 5 years and if necessary, update is also mandated by state law.

- Community Goals & Objectives
  A significant part of any planning document are the goals and objectives of the community. This document employs these goals as the basis for the implementation strategy and actions table. A complete list of related goals and objectives can be found at the end of each chapter. A comprehensive list is found in Appendix A.

- Land Uses
  Existing land uses are described extensively in Chapter 3: Land Use. This chapter describes not only existing land uses and trends, but also provides historical context and future implications. It further describes opportunities for positive land use development policy within the city such as addressing infill development, the neighborhood center development concepts, joint city/county development standards within the urban standards boundary and a more directive annexation policy. Maps titled Area Existing Land Use, Neighborhood Centers and Area Future Land Use describe these characteristics visually.
- Population
  Characteristics of Helena's population are described in Chapter 2: Population and Economy. Within this chapter the population of Helena is described using the most current U.S. Census data and compares it to Lewis and Clark County and the State of Montana. This data gives a comprehensive picture of the population of Helena and describes both past and future trends and possible implications.
- Housing Needs
  Chapter 4: Housing describes the current state of housing in Helena as well as future trends and potential needs. This includes the number and type of housing units within the city limits and the condition of those units. The chapter also describes housing costs for renters and owners with other issues related to housing such as housing affordability across the income spectrum, preservation of existing units and neighborhoods, poverty and homelessness and how regulations impact the construction of new, or redevelopment of existing housing. Information related to the conditions of structures and year built provide emphasis for the data within the chapter.
- Economic Conditions
  The economic condition for the city is described in Chapter 2: Population and Economy. This chapter provides information related to employment characteristics and business climate. The chapter uses U.S. Census data as well as organizational data gathered throughout this process. The sections included in Chapter 2 provide insight into the strengths and weaknesses of Helena's economy and future trends that will be important to consider as the city moves forward.
- Local Services
  Chapter 5: Public Facilities and Services and Chapter 6: Transportation addresses the provision and extent of public services offered in Helena. All aspects, of the various water systems are discussed as well as health care, public safety services, multimodal transportation systems and parks including current and future trends. Key issues to be addressed are listed at the end of each chapter subsection. Most city facilities in or around the city are shown on the "Public Facilities" map. This map is not intended to be a comprehensive graphic display of all public facilities addressed in the text, as some, particularly water systems facilities, are located miles from city limits.
- Natural Resources
  Environmental and natural resource features and characteristics are discussed in Chapter 7: Natural Environment. Sections within this chapter discuss land and topography including open space and gravel resources, the various plant and animal species and air quality. Helena's water resources are also broken-down including analysis of the future supply and quality with information on riparian

areas and wetlands. Lastly different environmental issues are looked at such as wildfires, earthquakes, noise and light pollution with the varying development constraints these issues present. Wildfires, being of particular risk here in Helena, received an emphasis within the chapter. An evaluation of the risks in different areas of the city are presented and how and where Helena identifies the Wildland Urban Interface (WUI). Certain action items address the needs for increased regulations within the WUI and how those might be achieved. Resource conservation and climate change represent the final sections in this chapter with subsections on recycling and composting. Current and future trends are discussed within each of the various sections. Maps included in this chapter show development constraints, wildfire hazards, location of public lands, gravel operations, aquifer sensitivity, septic permits and airport noise area.

- Other Characteristics
  State law gives jurisdictions some leeway on the inclusion of additional topics to include in the growth policy. Based on this the city has chosen to include a section on Community Culture and Design: Chapter 8. This chapter generally includes sections related to an inventory of the relevant cultural assets, services or conditions as well as current and future trends related to that section. Various maps provide support and visual references for these chapters.
- Implementation
  Chapter 9: Implementation and Coordination lists the different mechanisms intended to implement the growth policy and ways the city will interact and cooperate with neighboring or nearby jurisdictions. This chapter highlights the 2009 City/County MOU and certain joint planning efforts being undertaken within the Urban Standards Boundary. Subdivision regulations (also in Chapter 10: Subdivision Review), the Zoning Code and neighborhood plans are shown as possible implementation methods for the various goals, objectives and actions listed in Appendix A: Goals and Objectives Matrix.
  Chapter 9 also lays out the process and conditions that would necessitate an update or rewrite of the document and mandates that the document be reviewed at least once every five years.
- Subdivision
  Chapter 10: Subdivision Review includes how the subdivision review criteria in MCA 76-3-608(3)(a) is defined and applied to subdivision review in the city. This chapter also includes a statment on how public hearings for subdivisions will be held.

Public Participation and Outreach

- Stakeholder Focus Groups
  In the winter of 2018, the City of Helena Community Development Department began the process of updating the 2011 Growth Policy by assembling various community stakeholders to participate in focus groups relating to specific subject areas. Topics included areas such as housing, economic development and policy, transportation, environmental issues, education, recreation and tourism, cultural institutions, local development conditions, city departmental services and relationships with other jurisdictions. During these meetings the consultant and staff engaged the stakeholders in conversations relating to their operations, the local situation and how the growth policy could impact these topics.

- Working Group
  Given the immensity and importance of this project a working group was established as a conduit for review and reflection on the direction of the process and to incorporate information gathered from public and institutional sources into the document. In addition to nonprofit groups, members included the local building community, Lewis and Clark County, City of East Helena, Helena Citizens Council, Helena City Commission, Helena Housing Authority and two members of the Helena/Lewis and Clark County Consolidated Planning Board. In general, city staff organized and facilitated these meetings.
- Storefront Studio
  As part of this planning effort, a robust public participation effort was undertaken by city staff. A four-day public participation event was held including community workshops on the first day to shed light on how people view Helena. Ten characteristics of life in Helena were shown on a worksheet and groups of four or five were asked to come to a consensus on a ranking of each characteristic. Examples of the characteristics include active downtown, water resources, affordable housing and open space access. Groups ranked these different variables and then were asked to "fund" them out of their ten-dollar budget, indicating the importance the group placed on that topic.

  The studio itself, located in a storefront on the walking mall, was open throughout the day so people could walk in on their own schedule. Staff and the consultant team filled the space with various conversation starters and different ways for participants to provide comments including a graffiti comment wall, growth scenario boards and a series of photos showing unique attributes or situations in Helena. Participants would be guided around the room by either a member of the consultant team or city staff explaining the different ways to be involved.

  On the last day of the studio, a final workshop was held to test the policy direction participants had identified during the previous three days. A worksheet was created showing ways in which the current growth policy language might be shifted based on the comments received. Small groups would then debate and come to a consensus about each change. As the groups went through the worksheet they would also discuss ways to implement the policy direction and how willing they would be to spend municipal funds on the proposed projects or actions. This debate would show how important each policy shift would be to each group.

  Throughout the four days over 200 people came through the studio providing comments and engaging in discussions with the consultant team, staff and each other. Comments from this event would go on to shape the policy direction the update would recommend.
- Helena Building Industry Association (HBIA) Home Show & Lifestyle Expo
  Another part of staffs' engagement strategy was to seek out additional opportunities to involve the public at community events. Staff attended the HBIA Home Show to solicit comments from the attendees via frank conversations and discussions prompted by various maps and other materials about planning and growth in the city. Over the two day event staff engaged with over 100 people and received many comments from residents of both the city and county. Staff recognized the importance of engaging both city and county residents throughout the process and sought to bring the perspective of both city residents and county service users.

- Organization Meetings
  As the draft document was being created staff sought to attend different organizations membership meetings to gather more input and to further test the direction received thus far. Groups ranged from hiking and cycling groups to young professionals, governmental and trade groups. Staff gave a general overview of the process to date and of the direction the update was heading then dug into the topic specific to the group and how the growth policy could impact it.
- Pop up Events and Community Meetings
  As the growth policy draft update neared completion staff organized six public events over a three-day period to further test the policy direction. Three events were held during lunchtime hours which were more informal in nature and held in various parts of the community. Two evening meetings were set up in a more traditional public meeting setting. The consultant team and staff engaged people with various maps and other written materials that led to discussions regarding the growth policy update document and its direction.
- Farmers Market
  City staff was at the famers market throughout the summer to inform and engage the public on projects related to and being undertaken by the city. This was also a way for the citizenry to engage with staff and present possibly solutions to and issues that they have been experiencing. Community Development Department staff was present at the farmers market on June 1st, July 27th, September 7th and October 19th of 2019 to discuss among other topics the growth policy and its impact on the community. Staff presented maps and selections of text to the public as they visited the farmers market.
- Other Outreach Methods
  Various other outreach methods, both traditional and digital, were employed as part of the overall outreach strategy. In addition to generally being available for questions and discussions with the public staff employed an online survey which was part of a website set up for displaying information regarding the update. The website also included links to a mini poll which was delivered directly to the consultant, links to our social media accounts and materials and information gathered over the course of the process.
- Work Sessions
  Given the importance of this document it is important to keep the elected or appointed boards and commissions up to date on the where the process is leading and what information is being gathered. Staff updated the City Commission at four administrative meetings. The Planning Board held seven work sessions over the course of the update process, at times including the City Commission and Working Group.

Major Changes from 2011

The proposed 2019 Growth Policy is an update of the 2011 Growth Policy thus much of the information and policy directive has not changed significantly. In general, the major changes include:

- The data and information in each chapter has been updated and the chapters have been edited for clarity.

- The chapters have been re-order and select chapters or sections were combined to reduce repetition or to eliminate outdated information.
- Unlike the 2011 Growth policy, the 2019 Growth Policy Update recognizes that a single Goal or Objective may be applicable to multiple aspects of the community thus the same Goal or Objective may be identified as relevant in multiple chapters.
- The 2019 Growth Policy Update includes an actions section dedicated to implementation of policy Goals and Objectives.
- Some Goals, Objectives and or actions have been added or expanded to reflect community input including affordable housing, sustainability and climate change, a more compact and efficient development pattern, transportation connectivity and improved communication and cooperation.

Chapter specific changes include:

- CH 1: Introduction and Organization
  This chapter combines the Executive Summary, Chapter 1: Introduction and Organization and portions of Chapter 13: Future Review, Evaluation and Updates from the 2011 Growth Policy. The public outreach portion has been fully revised describing the public engagement and adoption process used in the 2019 update. Similar to the 2011 document, there is a section describing each of the chapters. The 2019 Update has moved the unified Goals and Objectives list to Appendix A though each chapter still has the applicable Goals and Objectives at the end of the chapter. New to the 2019 documents are a user guide section and a "Community Vision" for Helena.
- CH 2: Population and Economy
  This chapter combines Chapters 2: Population and 3: Economic Conditions from the 2011 Growth Policy. This chapter has received a near-full update on all topical data, plus editorial changes identifying Helena's current conditions and opportunities.
- CH 3: Land Use
  In order to emphasize its importance, the Land Use Chapter is now the third chapter instead of the tenth chapter of the 2019 Growth Policy. Past language describing mixed use areas has been updated to include a more specific neighborhood center-based approach. This mechanism promotes citizen involvement in developing strong neighborhoods as well as putting emphasis on stabilization and revitalization in targeted locations. This process will help prioritize investments and focus community efforts. A new section identifying potential Neighborhood Centers is included; this section describes both concept and envisioned conditions in these areas. Changes to the urban standards boundary were incorporated to support Fort Harrison and new county zoning initiatives.
- CH 4: Housing
  2019 Growth Policy data indicates Helena is experiencing an increase in the poverty rate and income gap. Increased emphasis on affordable and workforce housing was placed in this chapter as a result. A focus on the construction of attractive, safe and neighborhood compatible housing stock and the associated implementation mechanisms were included in this update. This chapter supports the concept of neighborhood centers to help address the interrelationship of housing, employment, connectivity, and environmentally sensitive development.

- CH 5: Public Facilities & Services
  This chapter combines Chapter 5: Public Facilities & Services with portions of Chapter 8: Water and the parks component that was in Chapter 9: Culture from the 2011 Growth Policy. The general facilities and services serving Helena are very similar to those identified in the 2011 Growth Policy. Data related to the facilities and services were updated as necessary to reflect current conditions.
- CH 6: Transportation
  Many area streets have been improved, but congestion on major streets, providing adequate and updated facilities for non-motorized travel and public transportation issues continue to be addressed in this chapter. Achieving a multimodal connective transportation system is promoted extensively throughout the chapter and framework.
- CH 7: Natural Environment
  This chapter combines Chapter 7: Environment and portions of Chapter 8: Water from the 2011 Growth Policy. Although there have been changes in city code as a result of the 2011 Growth Policy, several issues continue to be community concerns including climate change, air quality, water quality, and resource management which are addressed in the 2019 Update. The urban standards boundary was expanded to better facilitate joint standards within the Wildland Urban Interface.
- CH 8: Community Culture and Design
  Helena's strong art community and historic identity are highlighted in this chapter similarly to the 2011 Growth Policy. A new section on Community Design has been included going beyond design standards to include all aspects of Helena's sense of place to broaden this chapter's perspective on what makes a community.
- CH 9: Coordination and Implementation
  This chapter includes portions of Chapter 13: Future Review, Evaluation, and Updates and Chapter 11: Coordination and continues to encourage communication and coordination with neighboring jurisdictions. The implementation component has been expanded and strengthened from the 2011 Growth Policy. This chapter includes an action section with a number of specific items for the city to pursue to help implement this Growth Policy.
- CH 10: Subdivision Review
  Updated with few changes; this chapter now incorporates a requirement to evaluate infrastructure installation timing with preliminary plat review.

Findings

Staff, along with the project consultant, has conducted a thorough and robust public process seeking an informed direction from the citizens of Helena. Through the public engagement process staff has gathered input from multiple sources and sought to achieve as comprehensive a picture of the needs and desires from the public as possible. Staff believes that due to this process the Growth Policy Update and document are representative of Helena's community ideals.

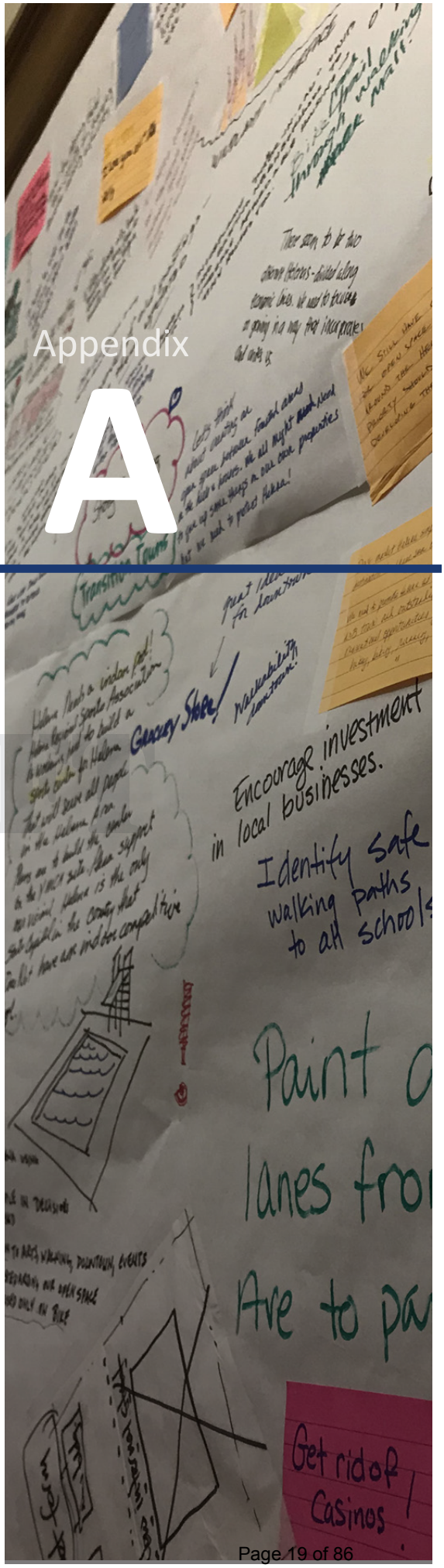
Staff recommendation:

Motion to Recommend Approval of a Resolution to Repeal the 2011 City of Helena Growth Policy and Adopt the 2019 City of Helena Growth Policy

Appendix

A

Goals & Objectives Matrix



The following pages present the goal and objectives matrix developed for the City of Helena's Growth Policy update (HGP), consistent with Montana law (76-1-601 (3) (c)). These were also shaped using the following resources and methodologies:

Existing framework – Goals and objectives from the 2011 HGP were a primary resource in developing this matrix. For the purposes of clarity brevity and utility, each and every 2011 objective was evaluated according to expressed intent, and:

- *Re-categorized – per the HGP's definitions of goals, objectives and actions (see below);*
- *Edited – for clarity, to reduce the use of jargon and/or to collate language under common headings;*
- *Combined or removed – where duplicated or functionally identical goals or objectives were discovered.*

Public input – This framework was reviewed and amended in response to extensive community input, reflecting comments gathered during the public process used to develop this and prior updates to the HGP.

Other plans – The goal and objectives set was influenced by existing and adopted plans developed for the City of Helena, including the most recent versions of the Transportation Safety Plan; the Parks

DRAFT

& Recreation Master Plan, as well as numerous other relevant plans including the Lewis and Clark County Growth Policy, and similar plans from neighboring jurisdictions, the State of Montana and others.

All goals and objectives are numbered sequentially. The numbering and order of items in no way indicate City priority or relative importance.

Goal and Objectives rows include a "Chapter Listings" column to the left, indicating those HGP chapters where each goal and objective was referenced at the time of this update's adoption.[1] For development purposes, many of the objectives have been grouped together by primary topic and goal, though it should be noted that secondary or tertiary relationships between objectives and topics mean that the groupings in this table are not comprehensive – such groupings are instead provided in each HGP chapter.

A column on the right-hand side of the Objectives reference implementing actions identified at the time of this plan's adoption.[2] In addition, italicized text below each goal is provided to help introduce and describe the source of, and the purpose for, the referenced item.

For purposes of this plan, the terms "Goal", "Objective", and "Action" are defined as:

- **Goal** – Broad statements indicating a *general aim* or purpose to be achieved. A goal is a direction setter, an ideal future end, condition, or state related to the public health, safety, or general welfare toward which planning and implementation measures are directed;[3]
- **Objective** – An objective is a topic-specific statement to guide current and future decision-making. It indicates a clear commitment of the local legislative body. An objective is an extension of a plan's goals, reflecting topical nuance as well as an assessment of conditions;[4]
- **Action** – Actions are more directive, offering detailed, measurable steps envisioned to implement plan objectives. Actions may include the development of localized or topic-specific plans, work to implement objectives, formal agreements, regulations or other strategies.

1 A chapter abbreviation key is provided in the matrix footer.
2 Implementing Actions are listed in the Coordination & Implementation chapter.
3 For example, G.01 (Goal 03) directs economic vitality, but provides flexibility on a path forward.
4 For example, O.01 (Objective .01) relates to and helps implement G.01 by supporting business-related programs, but provides flexibility on specific programs.

Chapter Listings [1]	Goals
EC LU	[G.01] Promote and sustain Helena's economic vitality, supporting existing businesses and attracting a diverse range of economic sectors that provide employment opportunities. *Discussion: In seeking long-term prosperity, Helena residents understand the need to build economic diversity – capitalizing on access to neighboring areas as well as developing a strong business base within City limits. This plan supports strategies that build and sustain a diverse, balanced economic base, retain existing quality of life assets, and help keep Helena prosperous.*

Chapter Listings [1]	Objectives	Implementing Actions [2]
EC HO	[O.01] Create and sustain a diverse local economic base by: • Helping retain, promote and expand existing businesses and industry; • Supporting innovative, entrepreneurial enterprises; • Creating 'business campus' and mixed-use models; • Developing mechanisms that promote provision of workforce housing; • Attracting new businesses and clean industry.	A.01, A.02, A.03, A.04, A.05, A.07, A.19, A.33, A.34, A.39
EC	[O.02] Support the maintenance and growth of local businesses, providing infrastructure and developing resources and educational programs.	A.01, A.02, A.03, A.19, A.22, A.23, A.23, A.34
EC	[O.03] Support efforts to encourage the creation and expansion of small businesses in Helena.	A.01, A.02, A.03, A.04, A.06
EC	[O.04] Encourage partnerships between public and private business sectors in the Helena area, promoting a healthy business community.	A.03, A.05, A.06, A.32, A.39
EC	[O.05] Create and maintain incentive programs and other financial resources promoting job development, including expansion of existing industries and attraction of new ones.	A.02, A.03, A.32
EC CI	[O.06] Encourage the creation of "living wage" jobs that pay salaries and benefits sufficient to support families and contribute to the local economy, including providing active assistance to businesses and individuals, where appropriate.	A.01, A.02, A.04
EC PFS	[O.07] Work closely with the Helena Regional Airport Authority to facilitate growth in aviation, aeronautical and light manufacturing businesses related to aviation, in concert with the Airport Master Plan.	A.05
EC	[O.08] Continue support for the Montana Business Assistance Connection's efforts to attract new and grow existing businesses within the Helena metropolitan area.	A.01, A.03, A.04
EC CI	[O.09] Work cooperatively with other jurisdictions on issues that impact Helena's economy.	A.10, A.14, A.20, A.23, A.26, A.44, A.46
EC	[O.10] Work to retain existing business and commercial enterprises in Helena's downtown.	A.03, A.04, A.34, A.35, A.39
EC CC	[O.11] Seek and support opportunities to leverage Helena's rich open space and natural areas setting in promoting tourism and economic growth.	A.14, A.15, A.26, A.28, A.37, A.47

1 – Chapter key: EC = Population & Economic Conditions; LU = Land Use; HO = Housing; PFS = Public Facilities & Services; XP = Transportation; NE = Natural Environment; CC = Community Culture & Design; CI = Coordination & Implementation
2 – See Actions Table, Chapter 9: Coordination & Implementation

Chapter Listings [1]	Goals	Chapter Listings [1]	Objectives	Implementing Actions [2]
HO EC LU	[G.02] Support provision of housing that is safe, available, accessible, and affordable for all Helena residents. *Discussion: Helena's ongoing success depends on the ability of residents to afford safe, comfortable and convenient housing. This goal provides the foundation for a wide range of objectives supporting housing provision, guiding decisions regarding housing diversity, land use patterns, facilities provision, transportation, funding mechanisms and supporting services.*	**HO** LU EC NE PFS	[O.12] Promote and maintain development of a diverse housing stock, helping to: • Minimize depletion of natural resources; • Reduce land consumption and demands on the physical environment; • Provide housing options for all residents; • Optimize infrastructure use; • Prepare Helena to meet emerging needs.	A.03, A.07, A.08, A.09, A.25, A.34
		HO CI LU	[O.13] Maintain a regulatory environment that minimizes barriers for the creation of new or upgrades to existing housing, while protecting residents' health, safety, and welfare.	A.02, A.07, A.08, A.09, A.22, A.34
		HO LU PFS XP CC	[O.14] Support the development of housing located in proximity to necessary services and quality of life assets, including generalized physical, technological, social and economic infrastructure.	A.03, A.04, A.07, A.08, A.34, A.36
		HO	[O.15] Support and expand the supply of housing for lower income, senior citizens, persons with disabilities, homeless, and others with special needs.	A.04, A.07, A.08, A.37
		HO CC	[O.16] Support the preservation and rehabilitation of the existing housing stock.	A.02, A.07, A.09, A.38, A.40
		HO CI	[O.17] Work to involve the community in developing housing-related planning and design standards that will provide more housing consistent with the character of the neighborhoods.	A.07, A.08, A.09, A.34, A.38, A.40, A.45
		HO CC	[O.18] Encourage maintenance of housing in an attractive, safe and sanitary condition, helping extend the service life of housing and enhancing the general appearance of the city and its neighborhoods.	A.32, A.38, A.40
		HO PFS	[O.19] Maintain standards for multi-family housing that encourage quality building design, landscaping and usable open space, supporting long-term family living.	A.07, A.08, A.09, A.27
PFS XP	[G.03] Provide high-quality, affordable and efficient public facilities and services in Helena that also prioritize the protection of public health, including residents and visitors. *Discussion: Municipalities exist to provide infrastructure and services that would be impossible for individuals to provide. While pooled resources make services achievable, they also require strong levels of coordination and management to assure accountability and efficiency. This goal anchors the need for the City of Helena to consider the long-term cost implications and benefits of facility choices impacting land use, transportation investments, parks and recreational services, as well as other types of infrastructure – maintaining efficiency and the overall well-being of the community it serves.*	**PFS** XP	[O.20] Maintain public health and public safety as high priorities, providing necessary services and addressing potential hazards within and adjacent to City limits.	A.03, A.10, A.12, A.13, A.14, A.16, A.17, A.18, A.24, A.30, A.33, A.44, A.46, A.47
		PFS	[O.21] Maintain infrastructure and personnel at levels that provide citizens with services that are high-quality, effective, and affordable.	A.03, A.10, A.12, A.13, A.15, A.16, A.17, A.18

1 – Chapter key: EC = Population & Economic Conditions; LU = Land Use; HO = Housing; PFS = Public Facilities & Services; XP = Transportation; NE = Natural Environment; CC = Community Culture & Design; CI = Coordination & Implementation
2 – See Actions Table, Chapter 9: Coordination & Implementation

Chapter Listings [1]	Goals
PFS EC LU CC	[G.04] Provide and support Helena's parks and recreational opportunities on-pace with growth. *Discussion: Helena residents cherish current open space access, and parks and recreational services, and wish to retain the same or higher levels of service as the community grows. This goal directs the City to consider open space, parks and recreational needs in all related plans and actions, including land use decisions, regulatory requirements and budgeting.*

Chapter Listings [1]	Objectives	Implementing Actions [2]
PFS	[O.22] Maintain municipal water and wastewater system quality and levels of service through ongoing system upgrades and maintenance.	A.03, A.10, A.12, A.13, A.44
PFS	[O.23] Coordinate the development of new or expanded water and wastewater treatment capacity with Lewis and Clark County, complementary to and generally concurrent with growth.	A.03, A.10, A.12, A.13, A.15
PFS LU CI	[O.24] Give priority for future extension of services and annexations to property located within Helena's Urban Standards Boundary (USB) area.	A.03, A.04, A.10, A.15, A.36, A.37
PFS LU CI	[O.25] Avoid annexation of undeveloped land until all public facilities are adequate to serve the new development, or an infrastructure plan is in place to assure that such facilities will be provided when needed.	A.03, A.04, A.10, A.12, A.37
PFS NE	[O.26] Consider and implement ways to reduce nutrient discharges from Helena's wastewater treatment plant and its stormwater system to meet regulatory standards, including enforcement of the Stormwater Ordinance and erosion control requirements.	A.12, A.32, A.33
PFS XP NE	[O.27] Promote efficient use of community infrastructure, services and resources, including efforts to: • Increase energy efficiency; • Reduce vehicle trips; • Maintain air quality; • Minimize noise pollution.	A.04, A.09, A.11, A.13, A.19, A.23, A.25, A.32, A.33, A.34
PFS NE	[O.28] Continue to authorize connection of County residents with failing septic systems or lagoons to City treatment facilities, when compatible with Helena's Growth Policy and its discharge permit.	A.03, A.10, A.37, A.44
PFS NE HO LU CI	[O.29] Promote energy efficiency and the use of renewable energy in new and existing development, minimizing impacts on natural resources and the environment through measures including, as appropriate: • Development standards; • Land use regulations; • Public/private partnerships; • Public education; • Tax or other monetary incentives.	A.02, A.03, A.04, A.11, A.12, A.13, A.32, A.33
PFS NE	[O.30] Manage provision and use of recreational facilities to protect the integrity of environmentally-sensitive areas.	A.14, A.26, A.28, A.29
PFS EC CC	[O.31] Provide and maintain a full range of quality park facilities, open spaces and recreational opportunities for citizens of all abilities and age groups.	A.14, A.15, A.26, A.28, A.29

1 – Chapter key: EC = Population & Economic Conditions; LU = Land Use; HO = Housing; PFS = Public Facilities & Services; XP = Transportation; NE = Natural Environment; CC = Community Culture & Design; CI = Coordination & Implementation
2 – See Actions Table, Chapter 9: Coordination & Implementation

Chapter Listings [1]	Goals
XP EC PFS	[G.05] Establish and maintain a strong multi-modal transportation system for Helena, providing opportunity for all to travel safely and efficiently, on-pace and in concert with demand and overall Growth Policy objectives. *Discussion: All cities require functional, resilient transportation networks providing for the flow of people and materials. In assisting with this Growth Policy, residents urged improvements to the existing fabric and criteria that provide a full-featured street network for Helena, improving the efficiency, function and value of the City. Residents also recognize the importance of coordinating design of facilities with surrounding land uses, using transportation systems to complement existing patterns.*

Chapter Listings [1]	Objectives	Implementing Actions [2]
PFS CI	[O.32] Continue to fund and adequately maintain sports fields, trails, and other City recreational facilities on-pace and complementary with growth.	A.14, A.15, A.29
PFS LU XP	[O.33] Foster open-space connectivity in and around Helena, helping link parks, open spaces and water bodies, and providing opportunities for pedestrian and bicycle trails.	A.14, A.25, A.34
PFS LU XP	[O.34] Coordinate parks system planning with land use and transportation planning, recognizing the public health and recreational value of features that support walking and cycling.	A.14, A.25, A.34
PFS CC	[O.35] Work with Helena Public Schools to coordinate City parks, facilities and service planning with: • School facility plans; • School programs, recreational facilities and educational opportunities.	A.14, A.25, A.35
PFS CC	[O.36] Maintain city parks and open spaces taking full advantage of applicable and developing technologies.	A.14, A.15, A.27, A.28, A.29
PFS XP	[O.37] Work towards compliance with accessibility requirements in accordance with Americans with Disability Act (ADA).	A.03, A.14, A.19, A.22, A.34
CC PFS	[O.38] Encourage citizen involvement in crime prevention programs.	A.16, A.18, A.27, A.35
XP CC PFS	[O.39] Develop and enhance a transportation system in Helena that: • Facilitates the safe, efficient movement of people, goods and services; • Supports non-motorized and recreational needs; • Promotes livable neighborhoods; • Supports the needs of Helena's elderly, disabled and disadvantaged populations; • Improves safe pedestrian and bike routes; • Respects the area's natural and historic context; • Improves and connects to regional transit systems.	A.03, A.14, A.15, A.19, A.22, A.23, A.24, A.25, A.34
XP LU	[O.40] With Montana Department of Transportation (MDT), plan a logical, long-range arterial system for Helena, including interstate access that promotes compact, highly- connected land use patterns and that may be systematically implemented through right-of- way reservations.	A.20, A.23, A.45
XP LU	[O.41] Coordinate transportation investment with efficient land use patterns, making cycling and walking a practical transportation alternative.	A.01, A.03, A.04, A.23, A.25, A.36, A.44
XP LU NE PFS	[O.42] Promote transportation facilities and land use patterns that support resource efficiency and reduce the output of greenhouse gasses.	A.01, A.03, A.04, A.22, A.23, A.25, A.31, A.34, A.44

1 – Chapter key: EC = Population & Economic Conditions; LU = Land Use; HO = Housing; PFS = Public Facilities & Services; XP = Transportation; NE = Natural Environment; CC = Community Culture & Design; CI = Coordination & Implementation
2 – See Actions Table, Chapter 9: Coordination & Implementation

Chapter Listings [1]	Goals	Chapter Listings [1]	Objectives	Implementing Actions [2]
		XP PFS	[O.43] Require street development or improvement projects to include facilities allowing persons of all ages and abilities to travel by automobile, foot, bicycle, and public transit.	A.03, A.23, A.25, A.31, A.34
		XP CC	[O.44] Prefer transportation designs that: • Preserve natural viewsheds; • Are compatible with historic resources; • Minimize construction cut-and-fill on slopes.	A.23
		XP LU PFS CI	[O.45] With local and regional jurisdictions, identify key transportation corridors and work to differentiate arterial roadway design, emphasizing neighborhood centers as points of community importance and focus.	A.23, A.44
		XP PFS	[O.46] Require that subdivisions and other developments provide a transportation system that: • Promotes connectivity where adjacent to developed areas; • Provides for future connectivity with anticipated development; • Incorporates 'traffic calming' measures where appropriate; • Supports non-motorized transportation.	A.23, A.24, A.25, A.36
		XP PFS	[O.47] Maintain and improve the continuity of sidewalks, trails, and bicycle paths in Helena, improving conditions for non-motorized transportation across the city and between future neighborhood centers.	A.24, A.25, A.34
		XP PFS CI	[O.48] Work to improve street connectivity in all areas of Helena, improving walkability, public health and safety, and transportation efficiency.	A.03, A.23, A.25, A.34
		XP PFS CI	[O.49] Encourage new development to provide multi-modal access to nearby parks, trails and green spaces.	A.23, A.25, A.34, A.36
NE LU CC	[G.06] Protect and enhance the quality of Helena's natural environment, conserving resources for the benefit of present and future generations. *Discussion: A hallmark of Helena is its mountainside setting, including forested hillside backdrop and open-space lands. In concert with other plan goals and policies directing growth, this goal supports the preservation of scenic and open space areas, urging creative employment of tools such as land trusts, rights-purchasing or exchanges, or other appropriate strategies.*	**NE** PFS NRH	[O.50] Support local and regional efforts to conserve energy, promote recycling and reduce solid waste.	A.31, A.32, A.33
		NE PFS LU	[O.51] Protect and sustain irreplaceable natural features such as wetlands, stream corridors, and similar high-value areas that provide wildlife habitat, recreational opportunities, improved water quality and safety values such as flood control.	A.14, A.28, A.29, A.33

1 – Chapter key: EC = Population & Economic Conditions; LU = Land Use; HO = Housing; PFS = Public Facilities & Services; XP = Transportation; NE = Natural Environment; CC = Community Culture & Design; CI = Coordination & Implementation
2 – See Actions Table, Chapter 9: Coordination & Implementation

Chapter Listings [1]	Goals	Chapter Listings [1]	Objectives	Implementing Actions [2]
		NE PFS CI	[O.52] Encourage 'green' building and renewable energy investments, helping promote: • Provision of local jobs; • Increased property values; • Reduced energy costs; • Helena's long-term sustainability.	A.31, A.32, A.33
		NE LU	[O.53] Preserve habitat areas identified by the Endangered Species Act or as important to wildlife identified by the State of Montana as species of conservation concern.	A.14, A.26, A.28, A.29
		NE LU	[O.54] Minimize conflicts between wildlife and human development, especially in areas abutting wildlife habitat.	A.14, A.26, A.29, A.47
		NE LU	[O.55] Minimize environmental degradation in areas with challenging physical and environmental characteristics, such as steep slopes, watercourses, drainage ways and wetlands.	A.26, A.29, A.34, A.47
		NE PFS CC	[O.56] Encourage use of technologies and techniques that direct light downwards, minimizing intrusive or excessive glare, reducing energy use and optimizing "dark sky" conditions in Helena.	A.30, A.32, A.33
		NE CC	[O.57] Minimize cut-and-fills on slopes resulting from road or building construction.	A.23
		NE CI	[O.58] Reduce the spread of invasive plant species in Helena, including requiring City operations or contracts to include weed-free materials and construction methods.	A.27, A.29, A.33
		NE	[O.59] Support the State in its efforts to monitor levels of water-based invasive species and promote programs that reduce their spread.	A.33
		NE CC	[O.60] Promote the planting and protection of trees citywide, helping: • Beautify and enhance community value; • Provide shade and comfort; • Affirm Helena's association with the outdoors and its historic origins; • Provide wildlife habitat.	A.27, A.33, A.34
		NE CC PFS XP	[O.61] Promote landscaping guidelines that: • Maintain or restore native trees and vegetative cover; • Support locally-compatible species diversity; • Re-vegetate disturbed areas; • Beautify streets, entry corridors, roadways and parking lots; • Help calm traffic; • Help treat and address stormwater issues.	A.27, A.33

1 – Chapter key: EC = Population & Economic Conditions; LU = Land Use; HO = Housing; PFS = Public Facilities & Services; XP = Transportation; NE = Natural Environment; CC = Community Culture & Design; CI = Coordination & Implementation
2 – See Actions Table, Chapter 9: Coordination & Implementation

Chapter Listings [1]	Goals	Chapter Listings [1]	Objectives	Implementing Actions [2]
		NE PFS	[O.62] Mitigate and adapt to climate change, supporting sustainable practices including: • Development of programs and projects to address sustainability and climate change such as, in order of priority, source reduction, reuse, recycling of materials to achieve zero waste; • Tracking of available indicators including temperature, precipitation, snowfall, days below freezing, and incorporation of photovoltaics into public and private infrastructure. • Support for local food production, including community gardens, healthy food preparation and ecologically sound gardening practices that, composting, reduced water, synthetic fertilizer, and pesticide use; • Educational efforts to increase awareness, explain benefits and promote voluntary efforts addressing climate change, carbon-neutral lifestyles, and related topics; • Educational efforts regarding mitigation techniques for development in fire- and flood- prone areas.	A.14, A.27, A.30, A.31, A.32, A.33, A.34
PFS NE EC	[G.07] Provide an adequate and stable supply of safe and economical water to all users in the Helena community, while protecting the quality of both ground- and surface-water in the Helena area watershed. *Discussion: City livability, health and value are fully dependent on clean, safe and sustainable water supplies. This goal underscores Helena's commitment to maintaining both supply and quality of ground and surface water, recognizing them as essential to the community's survival.*	**PFS** NE	[O.63] Promote water conservation efforts in Helena, reducing the need for infrastructure expansion.	A.12, A.13
		PFS NE	[O.64] Evaluate subdivision impacts to ground and surface waters, drainages, floodplains, riparian areas and wetlands, incorporating adequate buffers or requiring appropriate mitigation, including, but not limited to, stormwater treatment and discharges to improve wetland viability.	A.14, A.27, A.29, A.33, A.34, A.36
		PFS NE	[O.65] Protect the Ten Mile watershed as a key part of the municipal water supply, restoring those parts of the watershed that have been impaired by human activity.	A.03, A.12, A.13, A.26
		PFS NE	[O.66] Promote sustainable practices for water resource preservation, supporting multiple uses of area waters, including: • Recreational activities; • Forest health; • Wildlife preservation; • Maintaining viable agricultural lands.	A.03, A.12, A.13, A.26, A.29, A.33
		NE	[O.67] Promote reducing impervious surfaces, thus increasing infiltration through the soil, which helps regenerate groundwater and remove pollutants.	A.13, A.27, A.33
		PFS NE	[O.68] Encourage the use of xeriscape landscaping, grey water, rain barrels, and other mechanisms to reduce demand on potable water and the amount of effluent.	A.13, A.27, A.32, A.33
CC PFS EC	[G.08] Sustain and expand Helena's arts, cultural and civic environment, including visual and performing arts, historical assets, library and educational facilities, and recreational opportunities. *Discussion: Residents of Helena value and support the arts, cultural and social organizations, events and facilities. This goal and supporting objectives direct the City to encourage and expand community arts programming, historic and cultural resources – benefitting the civic health, quality of life, and economic vitality of Helena.*	**CC** LU EC	[O.69] Work to preserve or mitigate potential loss of historic, cultural or aesthetically-significant features, boosting overall economic vitality, tourism and local quality of life, including: • Landscapes and open space areas; • Skylines, sightlines and viewsheds on the City's south border; • Buildings, districts or objects of historic significance.	A.14, A.34, A.40

1 – Chapter key: EC = Population & Economic Conditions; LU = Land Use; HO = Housing; PFS = Public Facilities & Services; XP = Transportation; NE = Natural Environment; CC = Community Culture & Design; CI = Coordination & Implementation
2 – See Actions Table, Chapter 9: Coordination & Implementation

Chapter Listings [1]	Goals	Chapter Listings [1]	Objectives	Implementing Actions [2]
CC LU HO EC	[G.09] Sustain the historic downtown as the "heart" of Helena, bringing the community together and enhancing its commercial, service and civic vitality. *Discussion: In preparing this plan, residents made it clear that the historic city center should still be considered the 'heart' of Helena. Maintaining a vibrant city center will require supporting its numerous and necessary functions, including a strong commercial base, community services, public space availability and access, parking and diverse housing options. This plan provides objectives and actions that help foster an environment in which the downtown can thrive, in turn aiding the attractiveness, efficiency and value of the entire community.*	**CC** LU	[O.70] Encourage the preservation and rehabilitation of buildings in the downtown.	A.39, A.40
		CC EC PFS	[O.71] Work to maintain Helena's downtown as the city's 'heart' and key focal point, combining commercial, civic, cultural, residential, and recreational uses.	A.34, A.39, A.41
		CC EC	[O.72] Promote the economic and social vitality of historic districts.	A.34, A.35, A.40, A.41
		CC LU	[O.73] Coordinate historic and pre-historic preservation issues with land-use planning and decision-making.	A.34
		CC PFS CI	[O.74] Work to improve the awareness, availability and access of cultural programs and activities for all Helena residents, including coordination of such activities with other agencies and community organizations.	A.41, A.42, A.43
		CC PFS CI	[O.75] Maintain support for the City of Helena's advisory committees.	A.43
LU EC HO NE CC	[G.10] Plan for and establish types and quantities of land uses in Helena supporting community needs, neighborhood centers, aesthetics and the City's long-term sustainability. *Discussion: Cities exercise considerable influence over land use, in turn influencing the type and character of development, patterns of growth, and the short and long-term financial impact of growth on the local economy. Consequently, this plan supports the allocation of land use types, supporting features and facilities sufficient to achieve overall plan objectives.*	**LU** EC HO PFS NE CC CI	[O.76] Support land use patterns that: • Promote compatible, well-designed development; • Foster the long-term fiscal health of the community; • Maintain and enhance resident quality of life; • Implement related master plans and/or facility plans.	A.01, A.03, A.04, A.09, A.34, A.35, A.37, A.38, A.44
		LU PFS XP	[O.77] Apply or revise zoning designations with careful consideration of factors including: • Future land use mapping; • Compatibility with surrounding land uses; • Infrastructure and service plans; • Development of vacant and under-utilized buildings; • Existing and future traffic patterns; • Goals and objectives of the growth policy, related master plan and/or facility plans.	A.01, A.04, A.23, A.34
		LU PFS XP	[O.78] Encourage infill development on vacant and under-utilized land within the city, directing growth to areas currently served by, or in close proximity to, existing infrastructure and that harmonizes with the character of existing neighborhoods.	A.03, A.04, A.34, A.35, A.37

1 – Chapter key: EC = Population & Economic Conditions; LU = Land Use; HO = Housing; PFS = Public Facilities & Services; XP = Transportation; NE = Natural Environment; CC = Community Culture & Design; CI = Coordination & Implementation
2 – See Actions Table, Chapter 9: Coordination & Implementation

Chapter Listings [1]	Goals	Chapter Listings [1]	Objectives	Implementing Actions [2]
		LU PFS	[O.79] Encourage development within the Urban Standards Boundary (USB) to use City standards and guidelines to facilitate future annexation.	A.37, A.44
		LU CC XP HO	[O.80] Promote development of varied and compatible types of mixed-use neighborhood centers in Helena, serving to enhance neighborhood identity, address community need, and support more compact land use patterns.	A.04, A.07, A.08, A.34, A.35, A.39
		LU PFS HO	[O.81] Identify and encourage the growth of mixed-use neighborhood centers where appropriate and may be served by existing infrastructure.	A.01, A.03, A.04, A.34, A.35, A.39
		LU PFS NE	[O.82] Encourage development patterns and proposals that promote efficient use of City infrastructure and resources.	A.03, A.04, A.34, A.35, A.38, A.39, A.44
		LU XP HO	[O.83] Encourage development patterns that provide suitably-scaled, daily needs services within walking distance of residential areas, allowing a measure of independence for those who cannot or choose not to drive.	A.01, A.03, A.04, A.25, A.34, A.38
		LU XP PFS	[O.84] Promote small block development patterns, promoting connectivity and reduced multi-modal travel distances between residences and schools, parks, and services.	A.04, A.25, A.34, A.35, A.38
		LU XP CC CI	[O.85] Reduce functional and visual impacts of entry corridors and commercial development on abutting residential neighborhoods, considering buffering uses, design standards and other methods.	A.01, A.08, A.23, A.27, A.34, A.38
		LU EC	[O.86] Promote the redevelopment of vacant or under-utilized properties with a mix of uses, supporting local and citywide objectives.	A.01, A.04, A.06, A.39, A.40
		LU PFS XP HO	[O.87] With the school district, prioritize location of schools in areas with: • Access to arterial and collector streets; • Ample sidewalks and pedestrian access; • Proximity to residential areas being served; • Proximity to designated neighborhood centers; • Cost-effective access to necessary utilities and services.	A.01, A.03, A.07, A.34, A.35, A.38

1 – Chapter key: EC = Population & Economic Conditions; LU = Land Use; HO = Housing; PFS = Public Facilities & Services; XP = Transportation; NE = Natural Environment; CC = Community Culture & Design; CI = Coordination & Implementation
2 – See Actions Table, Chapter 9: Coordination & Implementation

Chapter Listings [1]	Goals	Chapter Listings [1]	Objectives	Implementing Actions [2]
		LU CI PFS NE	[O.88] In making annexation decisions consider the following factors: • Master plans for water, sewer, transportation, parks, schools and emergency services; • Provision of necessary rights-of-way and easements; • Studies that evaluate environmental and public service factors; • Timing that supports orderly development and/or coordinated extension of public services; • Ability to leverage existing facilities, minimizing expansion or duplication of facilities; • The Urban Standards Boundary (USB); • Growth Policy goals and objectives.	A.02, A.03, A.04, A.10, A.12, A.14, A.23, A.26, A.34, A.36, A.37, A.44, A.47
CI LU HO XP PFS NE EC	[G.11] Coordinate with adjacent jurisdictions and agencies, including East Helena, Lewis and Clark County, Jefferson County, and Broadwater County on issues that have regional impacts. *Discussion: In the past, Helena was a more centralized, independent place. Today, the City's fortunes and that of its residents depends on a set of dynamic, inter-dependent relationships between East Helena, Lewis and Clark, Jefferson and Broadwater Counties, and other agencies and forces that shape the region. Over the course of this plan's life cycle, it is expected that inter-agency collaboration will become even more important. Accordingly, this plan's goal and objectives framework supports actions building the economic health and resilience of the region as a whole, especially as it relates strategically to the unique qualities Helena residents enjoy.*	**CI** PFS	[O.89] Develop and maintain disaster, mitigation, emergency, and recovery plans, working with and maintaining consistency, and integrity of such plans with adjacent jurisdictions.	A.18, A.26, A.47
		CI PFS	[O.90] Maintain and implement wildfire prevention and evacuation plans, helping prevent or reduce loss of life, property damage and recovery costs in and around Helena.	A.14, A.18, A.26, A.47
		CI PFS LU	[O.91] Work with Lewis and Clark County and East Helena to create joint development standards that: • Provide a more consistent regulatory system for in-city and surrounding areas; • Guide annexation decisions; • Require new development connect to public services whenever practical or provide for future connections if not immediately practical.	A.03, A.04, A.10, A.37, A.44
		CI LU	[O.92] Coordinate land use development issues with East Helena, Lewis and Clark County, Jefferson County, Broadwater County and other adjacent jurisdictions as beneficial to the long-term quality of life of Helena and its region.	A.10, A.23, A.44, A.46, A.47
		CI	[O.93] Work to coordinate revisions, updates, and implementation of Helena's Growth Policy with all adjacent jurisdictions.	A.37, A.44, A.45
CI CC	[G.12] Improve communication and outreach, involving the community in planning and decision-making for Helena. *Discussion: By intent, the development of this Growth Policy update has been community-driven, involving numerous residents including some representing groups of residents. For growth policy plans to succeed, community buy-in and support is critical. Future conditions will certainly require updates to the City's plans, objectives and actions, and this goal supports keeping residents highly involved in such work.*	**CI**	[O.94] Enhance e-government and internet capabilities, improving communications and making interactions between the City and residents more convenient.	A.45

1 – Chapter key: EC = Population & Economic Conditions; LU = Land Use; HO = Housing; PFS = Public Facilities & Services; XP = Transportation; NE = Natural Environment; CC = Community Culture & Design; CI = Coordination & Implementation
2 – See Actions Table, Chapter 9: Coordination & Implementation

Chapter Listings [1]	Goals
CI CC	[G.13] Maintain, update, coordinate and implement Helena's policy and regulatory documents. *Discussion: Cities are more likely to succeed when leaders and citizens come together to address a shared vision and set of objectives. This goal serves to affirm Helena's commitment to community planning and implementation. This Growth Policy is configured to aid periodic updates, and encourages future planning work by City departments, creating topical, parks or sub-area planning. Good planning – and just as important, implementation – is key to maintaining Helena's essential qualities over time.*

Chapter Listings [1]	Objectives	Implementing Actions [2]
CI PFS NE	[O.95] Encourage and support citizen involvement with City boards, commissions, and civic organizations.	A.43, A.45
CI CC	[O.96] Encourage community involvement in Helena government planning and decision-making.	A.07, A.23, A.34, A.35, A.45
CI EC	[O.97] Continue to improve permitting for new development, supporting the public interest and long-term community objectives.	A.01, A.02, A.09, A.45
CI	[O.98] Provide timely, professional and efficient processing of building permits, development review, and code administration.	A.02, A.15, A.45
CI LU EC PFS	[O.99] Promote the concentration of specialized industries within the city where specialized infrastructure, information, and labor advantages may promote economic development and desirable growth.	A.01, A.02, A.03, A.05, A.19, A.34
CI	[O.100] Consider amendments to the City of Helena Growth Policy as needed and, at a minimum, once every five years. Amendments should consider, coordinate and compliment with the long-term plan for the community as expressed in the Growth Policy.	A.34, A.45
CI PFS	[O.101] Any necessary changes to development regulations, modifications to capital improvements programs, or proposed neighborhood plans required for implementation should accompany proposed amendments to the Growth Policy, so that regulations maintain consistency with the Growth Policy.	A.03, A.04, A.37, A.44, A.47
CI	[O.102] Within the Urban Standards Boundary (USB), mitigate the financial impacts of annexation through the use of service agreements and/or neighborhood planning.	A.37, A.44

1 – Chapter key: EC = Population & Economic Conditions; LU = Land Use; HO = Housing; PFS = Public Facilities & Services; XP = Transportation; NE = Natural Environment; CC = Community Culture & Design; CI = Coordination & Implementation
2 – See Actions Table, Chapter 9: Coordination & Implementation

(This page intentionally left blank)

Actions	Short (0-5 yr.)	Medium (5-10 yr.)	Long (10-20 yr.)	Ongoing	Key Departments
(A.01) Develop zoning incentives to encourage business and economic diversity, such as mixed and complementary use standards.	▬				CD
(A.02) Create a development assistance program for Helena, providing: • Improved guidance and direction for developers in conforming with design standards; • Opportunity for City involvement in spurring productive dialogue among landowners; • Fostering collaboration toward Growth Policy objectives.	▬				CD
(A.03) Create criteria for an infrastructure funding system that: • Protects the public interest; • Protects the environment; • Provides incentives to direct growth and promote neighborhood centers.	▬				PW
(A.04) Develop a funding strategy toolkit for infill, redevelopment and annexed property improvements in Helena.	▬				CD
(A.05) Evaluate plans and standards to optimize development opportunity in the Airport Master Plan area.				▬	CD
(A.06) Formalize the process for the identification of city surplus property and its disposal and/or sale.	▬				CD
(A.07) With local, regional and private partners, develop specific strategies to improve the affordability and diversity of housing.				▬	CD
(A.08) Create design standards supporting improved: • Quality and quantity of high-density housing types including four- plexes, townhomes, apartments and accessory dwelling units (ADUs); • Common-area features and characteristics.		▬			CD
(A.09) Review city regulations and standards eliminating burdensome restrictions to Accessory Dwelling Units (ADUs) and create a mechanism to better inform property owners about the opportunities for establishing ADUs.	▬				CD

Abbreviations: *CC = City Clerk (Public Art Committee); CD = Community Development; CEH = City of East Helena; FD = Fire Department; FI = Finance; LCC = Lewis & Clark County; MDT = Montana Department of Transportation; PDFD = Police Department; PR = Parks & Recreation; PW = Public Works; SC = Sustainability Coordinator; TS = Transportation Systems*

DRAFT

Actions	Short (0-5 yr.)	Medium (5-10 yr.)	Long (10-20 yr.)	Ongoing	Key Departments
(A.10) With Lewis and Clark County, East Helena and others, create a regional wastewater system plan, ensuring coordinated and environmentally safe, reliable, and consistent management of all wastewater disposal.		▬			PW
(A.11) Develop a comprehensive energy management strategy to reduce energy consumption in city facilities and during operations.	▬				SC
(A.12) Develop a long-term water resource plan, including strategies to optimize: • Sustainable supply; • Service cost; • Service for recreational uses and needs; • Fisheries; • Service for agricultural uses and needs; • Water rights planning; • Capacity improvements to provide potable water.		▬			PW
(A.13) Develop a water conservation program, including: • Resource inventory, loss and recovery potential; • Educational programing; • Incentives program; • Regulatory recommendations; • Maintenance recommendations; • Land use study with recommendations; • Facilities upgrade recommendations; • Grey water re-utilization; • Rainwater capture techniques.	▬				SC
(A.14) Review and update City and area parks and open lands management plans, seeking ways to incorporate: • Forest management techniques; • Connectivity and accessibility; • Wildlife corridors; • Acquisition funding strategies; • Long-term funding strategies for use and management, including potential regional parks district formation; • Sensitive area protection strategies; • Regulations update recommendations.	▬				PR

DRAFT

Abbreviations: *CC = City Clerk (Public Art Committee); CD = Community Development; CEH = City of East Helena; FD = Fire Department; FI = Finance; LCC = Lewis & Clark County; MDT = Montana Department of Transportation; PDFD = Police Department; PR = Parks & Recreation; PW = Public Works; SC = Sustainability Coordinator; TS = Transportation Systems*

Actions	Short (0-5 yr.)	Medium (5-10 yr.)	Long (10-20 yr.)	Ongoing	Key Departments
(A.15) On a regular basis, review and update city facilities budgeting, and related plans incorporating factors including: • Population growth; • Demographic trends; • Building permit trends.				▬	FI
(A.16) Maintain provision of training programs for public safety personnel, helping to optimize outcomes and minimize emergency response times.				▬	PD FD
(A.17) Monitor Helena's fire ISO ratings to ensure cost-effective fire protection within city limits.				▬	FD
(A.18) Develop alternate funding sources for public safety operations.	▬				PD FD
(A.19) Develop Alternate funding sources to improve transit options for residents.	▬				TS
(A.20) Support Montana Department of Transportation (MDT) efforts to construct a railroad grade separation on Montana Avenue. Dept: Transportation Systems				▬	TS
(A.21) Pursue addition of passenger rail and expanded bus service to Helena.			▬		TS
(A.22) Conduct a citywide parking study, identifying: • Existing parking resources; • Service gaps; • Resource management; • Alternative approaches; • Land use options; • Improvement strategies.	▬				TS

Abbreviations: *CC = City Clerk (Public Art Committee); CD = Community Development; CEH = City of East Helena; FD = Fire Department; FI = Finance; LCC = Lewis & Clark County; MDT = Montana Department of Transportation; PDFD = Police Department; PR = Parks & Recreation; PW = Public Works; SC = Sustainability Coordinator; TS = Transportation Systems*

DRAFT

Actions	Short (0-5 yr.)	Medium (5-10 yr.)	Long (10-20 yr.)	Ongoing	Key Departments
(A.23) Update the Greater Helena Area Transportation Plan for key roadway corridors throughout the urban service area, promoting: • Aesthetic and functional continuity; • Long-range land use patterns, with access provided consistent with land use strategy; • Multi-modal access and connectivity; • Helena's Complete Streets Policy.		▬			TS
(A.24) Incorporate traffic calming design components where needed to mitigate traffic in neighborhoods or where significant volumes of vehicles and non-motorized traffic interact.				▬	TS
(A.25) Evaluate and promote the current sidewalk construction program to better facilitate pedestrian connectivity.				▬	TS
(A.26) Encourage development of inter-jurisdictional forest management plans, covering: • Recreational values; • Land uses; • Fire prevention; • Habitat preservation; • Water quality, quantity and availability; • Protection of the Ten Mile watershed.		▬			PR
(A.27) Evaluate Helena's landscape standards for effectiveness toward: • Creating "defensible spaces" with adequate separation and treatment near Wildland-Urban Interface (WUI) areas; • Incorporation of crime prevention features to make public spaces more accessible, comfortable, and attractive; • Compliance with Helena's Growth Policy Objectives; • Encouraging the use of a diverse array of plants that are drought-tolerant, deer-resistant and climate-appropriate.		▬			CD
(A.28) Support strategies for beetle-killed tree removal and disposal.				▬	PR

Abbreviations: *CC = City Clerk (Public Art Committee); CD = Community Development; CEH = City of East Helena; FD = Fire Department; FI = Finance; LCC = Lewis & Clark County; MDT = Montana Department of Transportation; PDFD = Police Department; PR = Parks & Recreation; PW = Public Works; SC = Sustainability Coordinator; TS = Transportation Systems*

DRAFT

Actions	Short (0-5 yr.)	Medium (5-10 yr.)	Long (10-20 yr.)	Ongoing	Key Departments
(A.29) Develop a riparian and wetland area preservation program including considerations for: • A conservation easements program; • Overlay zoning strategies; • An inventory of wetlands and waterways in Helena's watershed; • Mitigating development effects on floodplains, wetlands, and wildlife habitat.		▬			CD
(A.30) Work with NorthWestern Energy to develop a comprehensive street lighting plan for Helena, supporting strategies to implement Helena's Lighting Ordinance and optimize standards for light temperature along public rights-of-way and for large-scale civic and private lots.	▬				SC
(A.31) Identify quantifiable and measurable targets with incremental goals for greenhouse gas emission reductions and renewable energy conversion community wide.	▬				SC
(A.32) Create an incentives program within Helena's design standards or zoning ordinance to encourage the energy efficiency of buildings.		▬			CD
(A.33) Develop sustainability plan for the city.	▬				
(A.34) Develop and adopt neighborhood plans that address appropriate economic and implementation strategies for neighborhood centers.	▬				CD
(A.35) Create a Neighborhood Center process to: • Identify neighborhood center locations; • Develop strategy for development of center; • Develop implementation methods to achieve those goals; • Amend map reflecting neighborhood center locations.	▬				CD

Abbreviations: *CC = City Clerk (Public Art Committee); CD = Community Development; CEH = City of East Helena; FD = Fire Department; FI = Finance; LCC = Lewis & Clark County; MDT = Montana Department of Transportation; PDFD = Police Department; PR = Parks & Recreation; PW = Public Works; SC = Sustainability Coordinator; TS = Transportation Systems*

DRAFT

Actions	Short (0-5 yr.)	Medium (5-10 yr.)	Long (10-20 yr.)	Ongoing	Key Departments
(A.36) Evaluate subdivision regulations to: • Protect high-value wildlife habitat areas; • Facilitate recreational uses; • Improve flood control capacity; • Incorporate Smart Growth principles, as appropriate; • Advance open space and greenbelt development; • Effectively coordinate subdivision and non-subdivision requirements; • Improve pedestrian connectivity, including specific intervals between pedestrian facilities; • Improve vehicular connectivity.				▬	CD
(A.37) Develop an Annexation Work Plan, identifying new strategies and approaches that help: • Achieve regional objectives; • Address local fiscal issues; • Encourage urban and suburban development to occur within city limits; • Promote neighborhood center development.	▬				CD
(A.38) Develop design standards for: • Neighborhoods, as appropriate; • Historic property and historic districts; • Transportation Corridors; • Strip development; • Neighborhood Center development.		▬			CD
(A.39) Monitor existing Urban Renewal Plans in Helena to optimize chances for implementation and overall community benefit.				▬	CD
(A.40) Evaluate Helena's historic preservation and rehabilitation programs including: • Incentives and support; • Demolition review ordinance for historic property protection; • Neglect assessment and abatement measures.	▬				CD
(A.41) Update the Arts Impact study for Helena, including development of indicators to aid recording, analysis and reporting of arts and cultural activities.		▬			CC

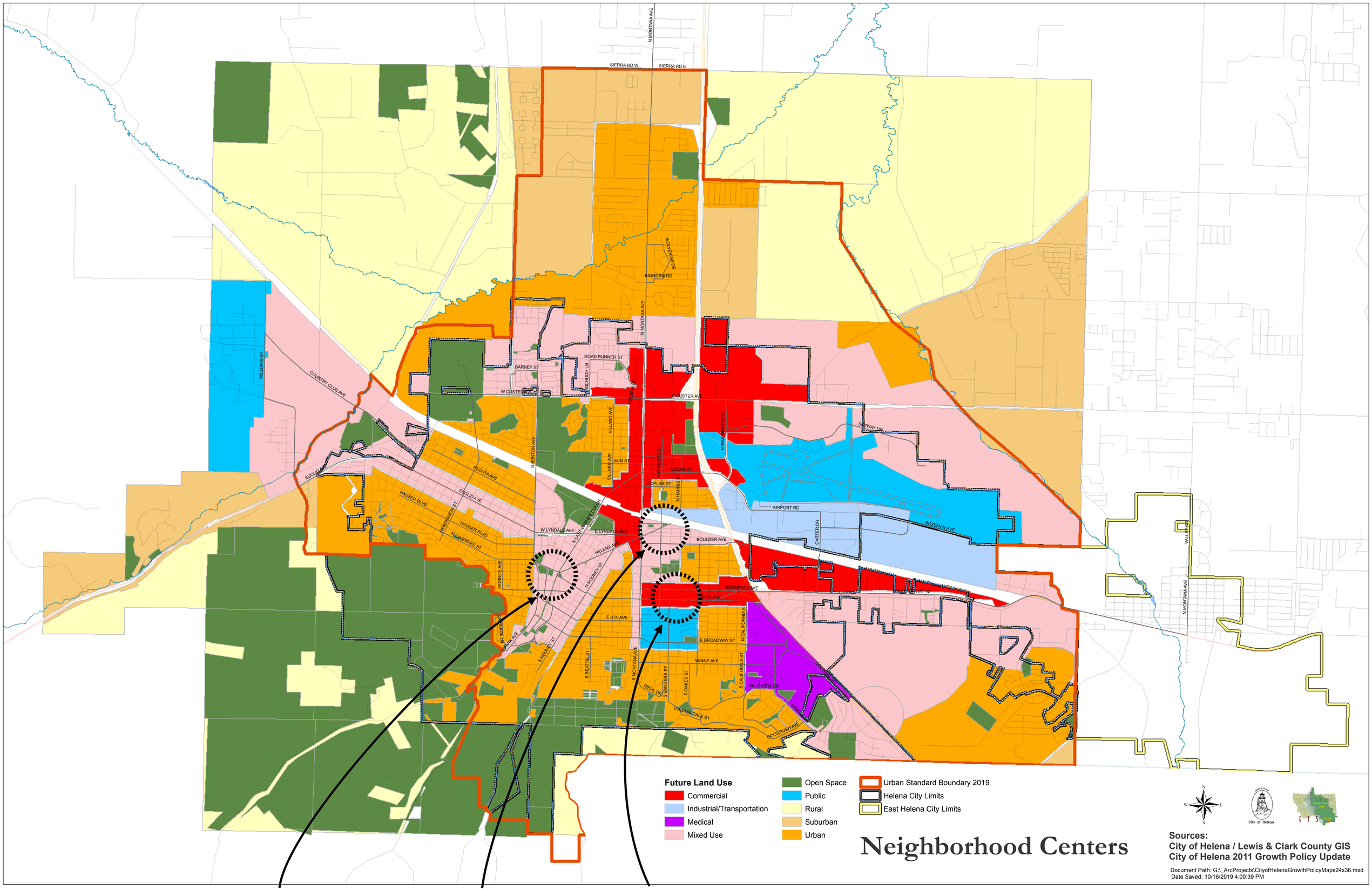
Abbreviations: *CC = City Clerk (Public Art Committee); CD = Community Development; CEH = City of East Helena; FD = Fire Department; FI = Finance; LCC = Lewis & Clark County; MDT = Montana Department of Transportation; PDFD = Police Department; PR = Parks & Recreation; PW = Public Works; SC = Sustainability Coordinator; TS = Transportation Systems*

DRAFT

Actions	Short (0-5 yr.)	Medium (5-10 yr.)	Long (10-20 yr.)	Ongoing	Key Departments
(A.42) Develop public arts maintenance and expansion program to ensure works of art are installed and maintained to enrich public spaces.	▬				CC
(A.43) Support cultural events programing by identifying and engaging partner organizations.				▬	PR
(A.44) Review and advance Helena and LCC cooperative efforts, including: • Water quality education and outreach; • Updates to the Urban Standards Boundary (USB); • Joint infrastructure and development standards; • Infrastructure improvement collaboration in the urban area.	▬				CD
(A.45) Develop and implement a communications plan, identifying and formalizing approaches to public participation and effective communications between the City and area residents for varying types of planning, review and implantation activities.	▬				CD
(A.46) In partnership with LCC and City of East Helena (CEH), expand crime prevention programs.	▬				PD
(A.47) Maintain disaster and emergency plans, including wildfire prevention and evacuation plans. Work with adjacent jurisdictions to maintain compatible emergency plans helping prevent or reduce loss of life, property damage and recovery costs for public and private lands in and around Helena.				▬	FD

Abbreviations: *CC = City Clerk (Public Art Committee); CD = Community Development; CEH = City of East Helena; FD = Fire Department; FI = Finance; LCC = Lewis & Clark County; MDT = Montana Department of Transportation; PDFD = Police Department; PR = Parks & Recreation; PW = Public Works; SC = Sustainability Coordinator; TS = Transportation Systems*

DRAFT


SIERRA RD W
SIERRA RD E
N MONTANA AVE
WOLVERINE DR
BIGHORN RD
ROAD RUNNER ST
BARNEY ST
W CUSTER AVE
E CUSTER AVE
WILLIAMS ST
COUNTRY CLUB AVE
EUCLID AVE
REDSTA AVE
HAUSER BLVD
HENDERSON ST
FLOWERREE ST
N BENTON AVE
VILLARD AVE
ELM ST
N ROBERTS ST
CEDAR ST
POPLAR ST
N HARRIS ST
N WASHINGTON ST
SKYWAY DR
AIRPORT RD
CARTER DR
BOZEMAN AVE
W LYNDALE AVE
E LYNDALE AVE
N LAKE CHANCE GULCH
HELENA AVE
N RODNEY ST
MONROE AVE
BOULDER AVE
PROSPECT AVE
6TH AVE
E 6TH AVE
E BROADWAY ST
N CALIFORNIA ST
WINNE AVE
S CALIFORNIA ST
BELT VIEW DR
COLONIAL DR
S BEATTIE ST
S MONTANA AVE
S RODNEY ST
PARK AVE
DIEHL DR
S SANDERS ST
S OAKES ST
VIRGINIA DALE ST
GOLD RUSH AVE
VALLEY DR
Future Land Use
Commercial
Industrial/Transportation
Medical
Mixed Use
Open Space
Public
Rural
Suburban
Urban
Urban Standard Boundary 2019
Helena City Limits
East Helena City Limits
Neighborhood Centers
Sources:
City of Helena / Lewis & Clark County GIS
City of Helena 2011 Growth Policy Update
Document Path: G:_ArcProjects\CityofHelenaGrowthPolicyMaps24x36.mxd
Date Saved: 10/16/2019 4:00:39 PM
Downtown
Midtown
Capitol Mall

Minutes
Helena/Lewis & Clark Consolidated Planning Board Meeting
November 6, 2019, 6:00 p.m.
City-County Building, Commission Chambers, Room 330

City of Helena

Board Members Present:
Kory Kennaugh, Interim Chair
Kate Miller, Vice Chair
Ann Schwend
Patty Dean
Ken Demmons
Dennis Dean

Staff Present:
Sharon Haugen, Community Development Director
Lucy Morell-Gengler, Planner II
Mike McConnell, Planner II
Stefani Reinhardt, Administrative Assistant

Others Present:
Bill Grimes, SCJ Alliance Consultant

Board Members Absent:
Morgan Anderson

Call to Order:
Interim Chairman Kennaugh opened the meeting at 6:00 p.m. A quorum of six (6) was noted. Chairman Kennaugh read through the meeting procedures.

Public Hearing:
Consider repeal of the 2011 City of Helena Growth Policy and the adoption of the 2019 City of Helena Growth Policy Update that will include the 2016 Downtown Neighborhood Plan.

Introduction of Consultant and Presentation:
Staff introduced SCJ Alliance Consultant, Bill Grimes.

Mr. Grimes spoke about the process thus far and SCJ's approach in how to amend the 2011 Growth Policy in a way that would be more obtainable for today's conditions. They wanted to make sure the characteristics that make up the City of Helena are upheld and projected into the future. This includes having a downtown that remains vital, increasing in its prosperity, diversity, activity and its character. In working with members of the community, the consultant was able to look at ways to invest in the neighborhoods to ensure they maintain their individual strength while also taking advantage of opportunities to remain identity rich and keeping the "hometown" aspect intact. The consultant described how the plan would take advantage of existing infrastructure in the ground, for example to make sure and optimize water and sewer, and road systems that the City current has without hurrying to build new ones. Though the consultant recognizes Montana weather patterns and the private automobile mode as important, they are still looking at integrating new transportation choices so that we are less reliant on traveling in the private automobile, and perhaps make walking, biking, or taking the bus a practical transportation alternative. The consultant described the struggle to find affordable housing and how the plan has strategies for introducing new housing types into the inventory. As a result of studio sessions held in the Spring of 2019, the concept and implementation of Neighborhood Centers was created. It was a high level concept, but the consultant acknowledged there was a place in this plan to promote living, working, learning and playing within these centers, so you

could conceivably live your life without necessarily going too far out of where you live and where you work. Helena already has adopted two plans for the City: one for the downtown and one for the railroad district (or 6th ward) that talk about this kind of dynamic diverse identity-rich place that a Neighborhood Center can be. So, the centers concept will emerge in the discussion about the vision, in the introduction to the land use policy and will begin to see how they can start to occur by looking at the land use map. The plan includes a condensed, consolidated goals and objectives matrix where you can look at a single source for the plan's direction. So, you don't necessarily need to flip between the specific issues to find relevant goals for the issue that you are considering. One will be able to go right to Appendix A and see the goals and objectives that are all cross-referenced so you can find that kind of consistent and easily referred to inventory of goals and objectives for the plan's overall direction. The top three areas of priority put forward by the Helena community were to invest in the transportation network, active downtown, and make housing more affordable. If we translate those directives from the community, the fundamental principles move straight into this world of policy where we are making sure we have policies that underscore coordination between the City and the County.

Questions asked of Consultant:
No questions for the consultant.

Staff Presentation and Recent Changes to the Plan:
Staff gave a brief update on the changes and the differences between the 2011 document and the proposed 2019 document. The contents of a Growth Policy are laid out in State law and the staff report in your packets will give you a full description of how we meet all of those requirements. Since this is an update, much of the document has remained the same. There is going to be some significant changes which City staff intends to outline. As an update, City staff recognized that there was still significant value in the 2011 document, though in most cases, a lot of the information and the data was out of date. So, that was really the first major change that all the topical data was going to be updated. The chapters were also moved around a little to make the document more intuitive, and a bit easier to use. The water chapter in 2011 is not there in the 2019 update. However, most of the data that was in that chapter was either moved to chapter 5, Public Facilities or chapter 7, Natural Environment. In the 2019 table of contents, significant implementation matrix, Appendix A, was included to transparently achieve the documents goals and objectives. Through this mechanism, the different City departments will coordinate key stakeholders, have a clearer direction when facilitating public processes, and they will be better able to coordinate with neighboring jurisdictions and agencies. So, as the consultant highlighted, the Neighborhood Center concept came out of the public outreach process. The Neighborhood Centers are basically a more compact place based development model as opposed to the 2011 document which was more of a mixed use model. The proposed model will focus City assets, provide more goods and services closer to existing neighborhoods, and will allow for a greater degree of public input throughout the planning process. Currently, there are three existing Neighborhood Centers identified on the map, of which have either a plan in place or have a plan that will be worked on over the next year or so. Also, on the map, is the proposed Urban Standards Boundary. In order to show the reality of growth that is occurring adjacent to City limits, the Urban Standards Boundary needed to change. In addition to indicating properties that could potentially be ideal for annexation, this boundary represents an area that is ideal for joint City-County development standards. If adopted, the Urban Standards Boundary would go north to Sierra Road and

would also comply with the study around Fort Harrison as well as some other smaller changes around these southern city limits.

Another Policy emphasis was affordable housing and that has always been a challenge in the City. This update will place an emphasis on the issue throughout the chapters with goals and objectives to significantly create a more multifaceted and inclusive housing policy of affordability and provision. Another item that stands out in this document is the commitment to citizen involvement. Public involvement should always be a corner stone of city policy. This update recognizes that and goes a step further with specific objectives and actions to strengthen this goal and to eventually formalize the process.

There have also been some more recent changes and they have been included in your packets. These changes came about after the final distribution of the document to the public. Changes were made to the following chapters: Chapter 1, Introduction, the vision statement; Chapter 5, Public Facilities and Services, specifically the solid waste section; Chapter 7, Natural Environment; Chapter 9, Coordination and Implementation, specifically a proposed addition to the action table.

Staff is generally supportive of these changes and has provided motion language in the packets, as well as included them in the staff presentation on the screen. Staff did receive another comment that did not request specific language and staff believes those issues have already been addressed in the existing chapters, specific actions and/or objectives.

The following seven (7) changes were made to the proposed plan, beginning with **Chapter 1: Vision Statement**:

Change #1: Vision:

> Helena celebrates its past, enjoys its present and is planning its future to ensure that its growth is beneficial, its environment is clean protected, restored, and resilient, and its economic stability assured while maintaining its outstanding natural setting, quality of life and sense of community.

Change #2: Bullitt #5

> Clean, safe, sustainable, and resilient natural resources;

Change #3: Bullitt #9 (new)

> Being climate adaptive, resilient and informed.

Change #4: Community Values

> Environment: Helena is an environmentally aware community that actively preserves, conserves, restores, and appreciates its distinctive open spaces, natural resources, habitats, parks and outdoor recreation.

These four (4) changes generally strengthen the City's commitment to combat climate change and seem to align with comments the City received throughout the public process. In addition, these proposed changes have been endorsed by the Citizens Conservation Board. A number of these changes came from Diana Hammer, a member of Resilient Helena which is another climate change oriented group in Helena.

Change #5 was made to **Chapter 5: Public Facilities & Services, specifically to the Solid Waste section on pages 5·8 and 5·9** (~~Taken out~~; Added)**:**

"The Solid Waste Division manages the collection of household refuse for the City of Helena, and maintains and operates a transfer station for residents to dispose of bulk waste, recyclable commodities and yard waste. The Solid Waste Division is also responsible for management of the Lewis and Clark County Landfill, the Marysville Container Site, the closed Scratch Gravel Landfill, and represents the Department of Health on the Lincoln and Augusta Solid Waste Boards. ~~The division's goal is to maintain efficient, convenient, and cost-effective solid waste service.~~

The Solid Waste Division provides curbside collection of landfill-directed trash for residential users and commercial businesses. Residents can transport their recyclables to the Transfer Station or to other locations in Helena (e.g., Safeway parking lot), or may contract with Helena Recycling, a private entity providing curbside recycling. The division's management techniques include landfilling, recycling, and composting of waste materials. The Solid Waste Transfer Station takes in an average of 45,000 tons of refuse per year, with users charged a fee based on the amount and type of material being disposed. City residents receive a transfer station permit that allows each residential property owner to drop off a maximum of 1.5 tons of trash per year.

The division's "Tramp Truck" service collects typical household rubbish that does not fit into a household dumpster, such as bagged grass, leaves, branches, furniture, etc. Other materials such as tires, batteries, oil, paint, large appliances, hazardous waste, and construction debris from home renovations cannot be picked up by the Tramp Truck, but residents may transport these materials to the Transfer Station for disposal. The "Tramp Truck" service is provided to residential customers only and is funded by Solid Waste property tax assessments.

~~In addition to the services listed above, the City also cooperates with volunteer recycling programs, including the annual "Pines for Perch" program, and other events.~~

Consistent with its goals and objectives to conserve energy, promote recycling, and reduce solid waste, the City intends to proactively develop an Integrated Waste Management System, much like the one established by the State of Montana for state operations (see Title 75, ch. 10, part 8, MCA), which will reduce -- through source reduction, reuse, recycling, and composting -- the amount of solid waste generated by households, businesses, and governmental entities located within the City and disposed of in the landfill.

It is important for the City to ~~continue to provide~~ develop an efficient, convenient, and cost-effective Integrated Waste Management System, covering not only solid waste collection and disposal services, but also reduction, reuse, along with opportunities recycling and composting, which will minimize the amount of waste being landfilled."

These changes would strengthen the City's position on reducing waste, provide clarification for solid waste services, and provides a potential program model for these efforts.

Change #6 was made to **Chapter 7: Objectives Summary** (~~Taken out~~; Added)**:**

"In these and in many other ways, the City of Helena seeks to ~~preserve and enhance the environmental conditions that are, on a fundamental level, the basis for what makes the community attractive, livable, and economically viable.~~ integrate development with its growth as a community that is climate-adaptive, resilient and thriving, preserving and enhancing our local environment. These factors are, on a fundamental level, the basis for maintaining the attractiveness, livability, and economic vitality of our community."

These changes would generally strengthen the City's position on reducing solid waste, as well as clarifying some of the information already in the text and providing a potential model for a City of Helena program.

Change #7 was for an addition to **Chapter 9: Implementation & Coordination:**

Add: Develop an integrated solid waste management plan which establishes priorities for waste management and sets a waste reduction target (which may include a Zero Waste target). These approaches, in order of priority, are: 1. Source Reduction; 2. Reuse; 3. Recycling; 4. Composting; and 5. Landfill.

Staff Recommendation:
Based on the fact that the proposed update meets State law and is consistent with the public process, City Staff is recommending approval to repeal the 2011 City of Helena Growth Policy and adopt the 2019 City of Helena Growth Policy update. Should the Board decide to adopt the changes, motion language was provided in the Board's packets and presented on the screen.

Questions asked of Staff:
Vice Chair Miller asked City staff if the word "resilient" was defined anywhere in the document. City staff confirmed there was not, however, there were several individuals present in the audience who intended to speak to this definition.

Board Member Demmons inquired as to how the three (3) current Neighborhood Centers applied to the 2019 City of Helena Growth Policy update. City staff explained one of the core concepts of the plan was the Neighborhood Center development model. The Map originally had many more Neighborhoods identified on it, but through several discussions with the working groups, the issue of prioritizing them was addressed. As a result, the decision was made to remove the potential neighborhoods that hadn't yet been establish or were not yet in the process of being established on a plan, and instead add an action to incorporate a public process to identify them. It is the City's intention to amend the Map as more Neighborhood Centers are identified.

Board Member Patty Dean asked City staff how the Neighborhood Centers would physically relate to the existing Helena Citizen Counsel areas. City staff explained that as part of the proposed action, the Helena Citizens Counsel would be essential in identifying the neighborhoods and facilitating that public process. City staff would not necessarily classify the neighborhoods as being linked to Helena Citizen Counsel districts since those can change, however they would be a key player in the establishment of any Neighborhood Center.

Vice Chair Miller asked City staff to clarify the new language in the Introduction that states "protected, restored and resilient." As an example, she asked what exactly the word "restored" was referring to. City staff stated in their opinion, the word "restored" referred to any damage that was caused by an activity or human error, such as mining. Vice Chair Miller expressed the need for further clarification and City staff explained the hearing would provide an opportunity to address this clarification with members of the audience who requested the change in language.

No further questions for Staff.

Public Comment:

Mark Juedeman, residing at 1801 E. Broadway Street, addressed the Board by stating he grew up in Lewis and Clark County just north of Helena on a ranch near Craig, where his family still ranches. He currently resides in Helena and has worked in a professional career as a geophysicist. He is a member of the design team for the grassroots Resilient Helena group. He stated he appreciated the knowledge, awareness, care, and desire for public input that has led to this document. "*We are certainly grateful for and enjoyed the opportunity that was provided to give our input during the formulation of this plan. I believe that this document and the implementation plan herein are a key foundation of Helena's response to the climate crisis both in reducing greenhouse gas emissions and for building local resilience to climate impact*." Mr. Juedeman went on to explain his understanding of the word "resilience." He stated, "*The more compact development that's talked about in the plan will have a reduced climate impact. The Neighborhood Center development concept will encourage walkability, improve pedestrian and bicycle connectivity*." This plan encourages interjurisdictional cooperation on many topics including open space protection, public utility expansion, and transportation. Clean energy and smart growth will increase economic activity. He appreciates that the plan supports water conservation and clean water efforts. He did not write but did support the language changes around actively preserving, conserving, and restoring the distinctive open spaces, natural resources, habitats, parks, and outdoor recreation. He liked the revisions to the last instance in Chapter 7 speaking to integrated development with growth as a community that is climate adaptive, resilient, thriving, preserving, and enhancing our local environment. He offered a few comments regarding other possible changes, for instance the introduction to the topic of climate change where it says, "it is generally believed that," he thought better wording would be that "scientific theory and evidence are clear that increased concentrations of greenhouse gases in the atmosphere boost the greenhouse effect." He stated he was impressed with the coordination and implementation section, Chapter 9. He had a few specific comments about that section. For example, Action 21, pursuit addition of passenger rail and expanded bus service to Helena. He acknowledged that it was viewed as a long-term action but thought it should be an ongoing or short-term objective instead, as there is an effort. He stated the he knew Missoula was involved in trying to return passenger rail service to the southern route, which would include Helena; Action 23, update the greater Helena area transportation plan. He didn't believe there was anything that pertained to building an electric vehicle charging infrastructure in Helena, but that seems like that would be a good place to put it; Action 25, evaluate and promote the current sidewalk construction program to better help facilitate pedestrian connectivity. He stated this was great, but thought there was room for more direct action to infill gaps in the sidewalk network and also avoid loss of existing sidewalks such as what recently occurred on Prospect Avenue. He also supported Actions 31, 35, 36, 37, 38, and 44. In conclusion, he

stated he really appreciated the Growth Policy update and thought it was a very smart document and urged the Boards approval.

Vice Chair Miller thanked Mr. Juedeman for his comments. She clarified that she does not have any objection to the word "resilience" in the document at all, but she was interested in tightening it up to better define the word and what its context is. She asked Mr. Juedeman if he had any suggested language that could be included to better define it in the document.

Mr. Juedeman stated he thought it was the ability to bounce back from a disturbance, and the context within this document, that disturbance could something such as wild fire, drought – which would affect our water resources, high gas prices where the single-car occupancy vehicle mode might not be as sustainable as others. Mr. Juedeman continued by stating it is important to recognize the community needs to be prepared for a disturbance and have some plans around those, as well as design our urban plan to be resistant to those impacts.

Vice Chair Miller stated the document would be more meaningful to list examples to help define the context of the word "resilience" in the Growth Policy. Also, in regard to the word "restored," restored to what standard? As a citizen, I don't know what that means.

Mr. Juedeman stated he suspected the word "restore" was referring to aspects in the plan regarding developing wildlife corridors and biological restoration.

Board member, Ann Schwend, addressed Mr. Juedeman by stating she agreed with the Vice Chair. She said she was comfortable with the idea of including some definition in the document, but the "restored" piece may lead to interpretation. Member Schwend proposed striking the term "restored" from the language that has been recommended.

Mr. Juedeman stated he could not speak on behalf of the entire community, but he personally did not have an issue with that.

Ken Kailing, residing at 816 N. Ewing Street, addressed the Board by stating he was aggrieved at the conditions of the baseball park, the swimming pool, and the whole public area down off Euclid. He stated the community was hurting in this location as well as other places in the City with the expansion of population. *"We're completely ignoring the changing culture to pedestrians. We're used to the trucks roaring in and out of the baseball stadium, but now we have a daycare center located there. There are also gaping holes all through the road over there. The park as a whole has a current plan that does not allow safe crossing for children, even with adults. I think we could look over the plan and project it to public health and safety to really drill into our pedestrian needs in the City of Helena."*

Gus Byrom, residing at 703 Red Letter Street, stated the proposed Growth Policy update is excellent. Suggested it would be good to take another look at the transportation plan or fine tuning it to make sure it is consistent to the Neighborhood Center concepts. For example, with the update to Central School and Bryant School, there is an opportunity to complete streets on North Main, from Lyndale Avenue to Cedar Street. Looking at transportation priorities on the urban system in areas such as the Sixth ward, in front of the old train depot, Helena Avenue, and Railroad Avenue. Mr. Byrom questioned if turning

Custer Ave into a four lane was really the best solution and asked the Board to consider fine tuning the transportation plan after the Growth Policy update is implemented. In conclusion, Mr. Byrom thanked City staff for the excellent work they put into the updated document.

Lisa Fairman, residing at 431 N. Benton Avenue, introduced herself as the newly elected Chair for the Citizens Conservation Advisory Board to the City. She stated that she appreciated the effort and quality of work that went into the document. The CCB sees the update to the Growth Policy as an opportunity to plan for, adapt, mitigate and work towards reversing climate change in the area. The CCB appreciates the thoughtfulness and thoroughness of the document, especially the implementation section. The CCB also appreciated how City staff worked with them by educating them about the Growth Policy process. They also support the edits presented today and the changes made to the plan. They see "resilience" as the ability to bounce back to whatever is thrown at us.

Vice Chair Miller stated the word "resilience" is highly interpretive. Would prefer to have this word better defined in the plan. Or, to offer specific examples as to what this is referring to specifically in the plan.

Ann Broadski, residing at 521 Clarke Street, introduced herself to as a member of the Citizen Conservation Advisory Board to the City. Stated the definition for "resiliency" as it is associated to climate change according to the Center for Climate and Energy Solutions states climate resilience is the ability to anticipate, prepare for, and respond to hazardous events, trends, or disturbances related to climate. So, as the word "resiliency" is being proposed here as it relates to climate change, it's like the disaster and emergency services concept. It also states that climate resilience is associated with acute events like heavy down pours, hurricanes or wild fires. The department of defense has also heightened military responses to the anticipated disturbances related to climate change.

Vice Chair Miller stated she found this information most helpful. So, in the context of this document, would it be rational to say something like, make sure environment is protected and resilient to climate change.

Ann Broadski responded by stating she believes that was the intent when it was submitted.

Vice Chair Miller confirmed Ms. Broadski's definition cleared it up for her.

Ann Broadski continued to address the issue surrounding plastic waste. Nine to seventeen percent (9%-17%) of greenhouse gas emissions come from landfills in the United States. Ms. Broadski referenced Missoula's zero waste initiative and how it also states that nine percent (9%) of greenhouse gas emissions is generated by the landfill's disposal of solid waste alone. She suggested shifting the orientation of the public waste so that we are not just focusing on the landfill but also the steps before the landfill. As a board, they have already submitted recommendation to the City in 2009 that included a projection by 2020 of diverting thirty-five percent (35%) of Helena's solid waste from the landfill with the projection of saving more than seven thousand (7,000) tons of co2 emissions into the atmosphere.

Board member Ann Schwend asked Ms. Broadski if she believed her recommendations would achieve the goal and was it being progressive enough.

Ann Broadski responded by saying she saw this as a starting point, but the goal would be accomplished when the City and the community started doing the work on the ground. For example, starting with improving public education on these issues, and creating partnerships with private/public organizations that encourage recycling.

Board member, Ann Schwend, agreed that there does need to be more education on the matter, but she wasn't sure if the Growth Policy was the place to be dealing with that. With the larger goal in mind, is that efficient enough to tie that to our broader vision in a way that still fits in to the Growth Policy.

Ann Broadski clarified by stating a recommendation that was made to her that could be implemented in the final paragraph in Chapter 5 to say, "*It is important for the City to develop an efficient, convenient, cost effective, integrated waste management system with a zero-waste goal.*" Ms. Broadski also recommended at the end of the paragraph where it states, "*covering not only solid waste collection and disposal services*," to also include "*reduction, reuse, recycling and composting.*" This addition will help minimize the amount of waste being landfilled. It would also be beneficial to add at the very end, "*reducing environmental impactful waste, and protect our local water and environment.*" In conclusion, Ms. Broadski suggested adding the following to the paragraph that says, "*consistent with its goals and objectives to conserve energy*," insert "*reduce greenhouse gasses, promote recycling, etc.*"

George Harris, located at 2707 Colonial Drive, introduced himself as the Chief Executive Officer for the Helena Association of Realtors who represent 357 realtors in the area, as well as another 150 or so of affiliates and associates. In the last two years, they have regionalized to include additional listing services. Mr. Harris offered to provide the board with statistical data on such things like the average sales price of homes and the amount of time they are on the market in comparison to other cities in Montana. For example, recent statistics show that a single-family home average sell in Helena has increased over the past year to two hundred eighty-nine dollars ($289,000.00). If you compare that to Bozeman, the average sell price of a single-family home averages out to about four hundred seventy-nine dollars ($479,000.00). They can also break it down by county and by city. Mr. Harris went on to say his organization has a lot of professionals who are very much interested in the growth in Helena. Mr. Harris expressed appreciation for City staff efforts, specifically in discussions they had on ways to reduce the "red tape" in regard to sewer hook ups and engineering. One of the areas realtors are concerned about is the growth on the west side. Mr. Harris noted the inter-relationship between the City and the County. County planners have been working with their realtors on how the growth compares from the City to the County. Mr. Harris stated he frequented the Hometown Helena meetings on Thursday mornings, and they have had several discussions about the unemployment rate in Helena being as low as it is at 2.9%. This coupled with Helena's educational institutions, affordable housing, and the fact of an increase to our poverty rate (pointed out in Chapter 4) seems to prove we have an income gap. For years, Helena and the surrounding area have survived based primarily upon public school districts, both State and City governments, as well as an agrarian livestock economy. What his organization is noticing is by creating job initiatives with the college to employ college students would create affordability that would encourage students to stay in the area. This concept ties back to affordable housing. In conclusion, Mr.

Harris expressed his willingness to work with the City and County, and his organization is excited to see the growth in the area.

Maxwell Holton, residing at 111 Alfalfa Road, addressed the board and stated he was once on the Citizen Advisory Board to the County back in 2000. He was in favor of the repeal and the adoption of the new document. He thinks it is a great document and appreciates the information in the proposed plan. Specifically, he liked the action section as well as the public involvement. After reading through Chapter 9, he found there to be 13 goals, 102 objectives, and 49 action items in this plan. Of those 49 action items, 23 of those are targeted to try and be completed within the next 1-5 year time frame. He also addressed the similarity between these action items and the county's recent growth policy update, and then went on to say he believed strong communication between the City and County would be critical. He stated that he fully endorsed items such as design standards, sensitive area protection, incentives on the Neighborhood Plan process, funding strategies toward infill and annexation, and fostering collaboration towards these objectives. There was only one thing he would change on the time frames and that was action 29 to develop a riparian and wetland area preservation program in the 5-10 year time range. Mr. Harris stated he believed that should be changed to the 1-5 year time frame. He stated his reasoning as being due to the coordinated effort in an annexation plan moving north, as far as Sierra Road, specifically on the west side of I-15. Those areas on the Urban Standards Boundary map have been getting a lot of flooding. He recommended that we work closer to town and prioritize our infrastructure incentive funding just south of Ten Mile creek and work out some of the obstacles/issues to open up development in those infill areas. In conclusion, Mr. Harris stated he believed the following actions to be critical: 37, 44, and 45. He stated he attended the studio sessions in the spring as well as other steps in the process along the way to this proposal and really like what's come out of it. He hopes the Board votes to approve the updated document.

Kenneth Kailing addressed the Board again to state he was a professional "Wet Man" for thirty years and he would like the Board to realize how important it is in life, welfare, and concern for any community. He has been on more filled wetland sites than most stated that preparation to the climate crisis would make a huge difference. He concluded by offering to be on an advocacy group that oversee the people who are doing the wetland mapping to ensure it is being done correctly.

No further public comments.

Board Discussion:
Interim Chair Kennaugh requested and discussion by the Board.

Vice Chair Miller stated that based on public discussion on the Chapter 1 amendment, she would like to strike the word "restored" and clearly state that the word "resilience" and its context relate to Climate Change.

City Community Development Director, Sharon Haugen explained that the proposed plan would need to be moved for approval first, and then any amendments the Board wishes to apply would follow. Once all amendments are addressed, the Board can move to adopt the plan as it is amended.

Interim Chair Kennaugh stated he wanted to commend the City Planning Department and SCJ Alliance Consultant, Bill Grimes, for their thorough process. They did an excellent job in engaging the public and getting as much information as they possibly could, and then assembling that into a very well-designed document. Very well done.

Vice Chair Miller agreed with Chair Kennaugh's statements. Very well done.

Board member, Ann Schwend stated it was a great document with a lot of good vision. She thought the implementation section was going to be really helpful with setting the goals and the time frame on those. She felt confident we are in a good place.

Board member, Patty Dean added she loved the way the public input was gathered and thought it was very dynamic and fun. She said it was such an important piece and it was incredibly well done. Congratulations to the City staff.

Board member, Dennis Dean commended the City of its outreach to the Public. He stated he thinks the community involvement was the key piece to this puzzle. He felt that the public was thoroughly engaged and believes the community itself could sense the effort involved in this process. He concluded by thanking City staff for their work.

Board member, Ken Demmons stated he was involved in the early stages and was very happy the City brought Bill Grimes and SCJ on board. He stated he appreciated Mike and Lucy's work and communication in explaining the process. He thanked City staff and concluded by saying it was satisfying to see the fruits of the labor.

Motions:
Interim Chair Kennaugh requested a motion to repeal the 2011 City of Helena Growth Policy and adoption of the 2019 City of Helena Growth Policy update.

Board Member, Ann Schwend moved to approve repeal of the 2011 City of Helena Growth Policy and to adopt the 2019 City of Helena Growth Policy update as amended.

Vice Chair Miller seconded the motion.

The motion passed unanimously with six (6) votes in favor.

Amendments made to the Motion:
Interim Chair Kennaugh requested any amendments to the motion.

Vice Chair Miller moved to approve the following changes to Chapter 1, Introduction:

- #1: Vision: page 1.11
  Helena celebrates its past, enjoys its present and is planning its future to ensure that its growth is beneficial, its environment is clean protected, and resilient, and its economic stability assured while maintaining its outstanding natural setting, quality of life and sense of community.

- #2: 5th Bullitt Page 1.11
  Clean, safe, sustainable, and climate resilient natural resources;

- #3: 9th Bullitt (new) Page 1.11
  Being climate adaptive, climate change resilient and informed.

- #4: Community Values Page 1.11
  Environment: Helena is an environmentally aware community that actively preserves, conserves, and appreciates its distinctive open spaces, natural resources, habitats, parks and outdoor recreation.

Board member, Ann Schwend, seconded the motion.

The motion passed unanimously with six (6) votes in favor.

Board member, Ann Schwend move to approve the following changes to Chapter 5: Public Facilities & Services Page 5.8 & 5.9:

- The first three paragraphs as shown on the screen and in the staff report are to remain the same.

- Change the fourth paragraph to state, "*Consistent with its goals and objectives to conserve energy, reduce greenhouse gases, promote recycling, and reduce solid waste, the City intends to proactively develop an Integrated Waste Management System, much like the one established by the State of Montana for state operations (see Title 75, ch. 10, part 8, MCA), which will reduce -- through source reduction, reuse, recycling, and composting -- the amount of solid waste generated by households, businesses, and governmental entities located within the City and disposed of in the landfill.*"

- Change the fifth paragraph to state, "*It is important for the City to develop an efficient, convenient, and cost-effective Integrated Waste Management System with a zero-waste goal, covering not only solid waste collection and disposal services, but also reduction, reuse, recycling and composting, which will minimize the amount of waste being landfilled, reduce the environmental impact of waste, and protect our local and environment.*"

Vice Chair Miller seconded the motion.

The motion passed unanimously with six (6) votes in favor.

Vice Chair Miller move to approve the following changes to Chapter 7, Natural Environment Page 7.25:

- To strike the language, "*preserve and enhance the environmental conditions that are, on a fundamental level, the basis for what makes the community attractive, livable, and economically viable*."

- To insert the language, "*integrate development with its growth as a community that is climate-adaptive, climate change resilient and thriving, preserving and enhancing*

our local environment. These factors are, on a fundamental level, the basis for maintaining the attractiveness, livability, and economic vitality of our community."

Board member, Ken Demmons seconded the motion.

The motion passed unanimously with six (6) votes in favor.

City Community Development Director asked City staff to clarify if the motion language was new. City staff confirmed it was a newly proposed action item.

Vice Chair Miller moved to approve the following changes to Chapter 9, Implementation & Coordination Action Table as a new Action Item:

- Develop an integrated solid waste management plan which establishes priorities for waste management and sets a waste reduction target (which may include a Zero Waste target). These approaches, in order of priority, are: 1. Source Reduction; 2. Reuse; 3. Recycling; 4. Composting; and 5. Landfill.

Board member, Ann Schwend seconded the motion.

The motion passed unanimously with six (6) votes in favor.

Board member, Ann Schwend moved to approve a change to Chapter 1, on the Community Vision page to insert a clause where is says, "*Vision: Helena celebrates its past, enjoys its present, and is planning its future to ensure that its growth is beneficial, its environment is clean and its economic stability assured while maintaining its outstanding natural setting, quality of life, and sense of community. The City of Helena strives to be a community recognized for…*" Ms. Schwend proposed to add the language, "*a thriving climate resiliency.*"

Vice Chair Miller seconded the motion.

The motion passed unanimously with six (6) votes in favor.

Board member, Patty Dean moved to approve a motion to amend Chapter 8, Community Culture & Design, page 8.9 where is says "*Income Tax Credit*," to read "*Historic Tax Credit*," as dictated by legislation.

Board member, Ann Schwend seconded the amendment.

The motion passed unanimously with six (6) votes in favor.

With no other amendments from the Board, Interim Chair Kennaugh opened the floor to repeal the 2011 City of Helena Growth Policy and adopt the 2019 City of Helena Growth Policy update as amended to the City Commission.

Board member, Ann Schwend moved to approve a motion to repeal the 2011 City of Helena Growth Policy and adopt the 2019 City of Helena Growth Policy update as amended.

Vice Chair Miller seconded the motion.

The motion passed unanimously with six (6) votes in favor.

Next Steps:
The City Planning Division intends to have a work session with the City Commission in November. Then, the resolution of intent is scheduled for December 16th, and then bring the final resolution to the City Commission for adoption on January 13th, 2020.

Next Meeting:
The next meeting will be held on December 13, 2019, 6:00 p.m.

Public comment on any public matter within the jurisdiction of the City of Helena/Lewis and Clark County Consolidated Planning Board that is not on the agenda:
Greg McNally, Community Planning for Lewis and Clark – sponsoring a Board Leadership training. Ms. Reinhardt will pass along to the rest of the Board. The training is put on by the Montana State University Extension Office and the County has hosted this training previously. The training will be held on Wednesday, December 4, 2019, from 5:30 PM – 8:30 PM. He will send a follow-up email as well.

Adjournment:
Interim Chair Kennaugh requested a motion to adjourn.

Board member, Dennis Dean moved to approve the meeting for adjournment.

The motion passed unanimously with six (6) votes in favor for meeting adjourned at 7:59 p.m.

DRAFT

Chapter #1 Changes, Community Vision section:

- Vision: page 1.11
  Helena celebrates its past, enjoys its present and is planning its future to ensure that its growth is beneficial, its environment is clean, protected, and resilient, and its economic stability assured while maintaining its outstanding natural setting, quality of life and sense of community.

- Add to the List "The City of Helena Strives to be a community recognized for:
  - "a thriving climate resiliency."

- 5th Bullitt Page 1.11
  Clean, safe, sustainable, and climate resilient natural resources;

- 9th Bullitt (new) Page 1.11
  Being climate adaptive, climate change resilient and informed.

- Community Values Page 1.11
  Environment: Helena is an environmentally aware community that actively preserves, conserves, and appreciates its distinctive open spaces, natural resources, habitats, parks and outdoor recreation.

Changes to Chapter #5 Pages 5.8 & 5.9, Solid Waste Management section:

- The Solid Waste Division manages the collection of household refuse for the City of Helena and maintains and operates a transfer station for residents to dispose of bulk waste, recyclable commodities and yard waste. The Solid Waste Division is also responsible for management of the Lewis and Clark County Landfill, the Marysville Container Site, the closed Scratch Gravel Landfill, and represents the Department of Health on the Lincoln and Augusta Solid Waste Boards.
  The Solid Waste Division provides curbside collection of landfill-directed trash for residential users and commercial businesses. Residents can transport their recyclables to the Transfer Station or to other locations in Helena (e.g., Safeway parking lot), or may contract with Helena Recycling, a private entity providing curbside recycling. The division's management techniques include landfilling, recycling, and composting of waste materials. The Solid Waste Transfer Station takes in an average of 45,000 tons of refuse per year, with users charged a fee based on the amount and type of material being disposed. City residents receive a transfer station permit that allows each residential property owner to drop off a maximum of 1.5 tons of trash per year.
  The division's "Tramp Truck" service collects typical household rubbish that does not fit into a household dumpster, such as bagged grass, leaves, branches, furniture, etc. Other materials such as tires, batteries, oil, paint, large appliances, hazardous waste, and construction debris from home renovations cannot be picked up by the Tramp Truck, but residents may transport these materials to the Transfer Station for disposal. The "Tramp Truck" service is provided to residential customers only and is funded by Solid Waste property tax assessments.

- Removal of the term "Tramp Truck" and insert "Bulk Waste Collection Truck".

- Change the fourth paragraph to state, "*Consistent with its goals and objectives to conserve energy, reduce greenhouse gases, promote recycling, and reduce solid waste, the City intends to proactively develop an Integrated Waste Management System, much like the one established by the State of Montana for state operations (see Title 75, ch. 10, part 8, MCA), which will reduce -- through source reduction, reuse, recycling, and composting -- the amount of solid waste generated by households, businesses, and governmental entities located within the City and disposed of in the landfill.*"

- Change the fifth paragraph to state, "*It is important for the City to develop an efficient, convenient, and cost-effective Integrated Waste Management System with a zero-waste goal, covering not only solid waste collection and disposal services, but also reduction, reuse, recycling and composting, which will minimize the amount of waste being landfilled, reduce the environmental impact of waste, and protect our local and environment.*"

Changes to Chapter 7, Natural Environment Page 7.25, Objectives Summary section:

- To strike the language, "*preserve and enhance the environmental conditions that are, on a fundamental level, the basis for what makes the community attractive, livable, and economically viable*."

- To insert the language, "*integrate development with its growth as a community that is climate-adaptive, climate change resilient and thriving, preserving and enhancing our local environment. These factors are, on a fundamental level, the basis for maintaining the attractiveness, livability, and economic vitality of our communi*ty."

Changes to Chapter 9, Implementation & Coordination Action Table as a new Action Item:

- Develop an integrated solid waste management plan which establishes priorities for waste management and sets a waste reduction target (which may include a Zero Waste target). These approaches, in order of priority, are: 1. Source Reduction; 2. Reuse; 3. Recycling; 4. Composting; and 5. Landfill.

Changes to Chapter 8, Community Culture & Design, page 8.9:

- "*Income Tax Credit*," to read "*Historic Tax Credit*," as dictated by legislation.

City of Helena, Montana

June 23, 2020

To: Melinda Reed, Interim City Manager

From: Chris Couey, Budget Analyst

Subject: Consider a resolution adopting revised final budgets, budget authorities and appropriations for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and setting the salary for Municipal Court Judge.

Present Situation: The City Commission was presented with and accepted a Preliminary Revised FY2021 budget on May 4, 2020. Following the acceptance of the Preliminary Revised FY2021 budget, the commission participated in, along with staff and the public, a series of work sessions to review, analyze and amend the budget authorities throughout the city. Appendix A shows the outcome of those work sessions by providing the change in balance by fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Proposal/Objective: Consider a resolution adopting revised final budgets, budget authorities and appropriations for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and setting the salary for Municipal Court Judge. As a part of this adoption the Commission must review and approve or deny, either singularly or as a group, all amendments to the Preliminary Revised FY2021 budget. Additionally, any member of the commission may propose an amendment not included with this list, providing that it identifies a specific item and dollar amount.

Advantage: Adopting the final budget prior to the start of the fiscal year allows staff to begin the fiscal year with clear operational parameters.

Notable Energy Impact: The final budget, as presented, includes various sustainability projects, especially in relation to energy conservation.

Disadvantage: Adopting the final budget prior to receiving certified taxable values creates some variance in expected tax revenues. Also, COVID-19 is still a major factor in everyday life and as such fee-based revenues will vary as well but will be closely monitored in the months to come to ensure departments are remaining financially responsible.

Notice of Public Hearing: Attached

Recommended Motion: Move to approve a resolution adopting revised final budgets, budget authorities and appropriations for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and setting the salary for Municipal Court Judge.

ATTACHMENTS:
FY21 Budget Resolution
Appendix A
Appendix B

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. _____

A RESOLUTION ADOPTING REVISED FINAL BUDGETS, BUDGET AUTHORITIES, AND APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021, AND SETTING THE SALARY FOR MUNICIPAL COURT JUDGE

WHEREAS, City adopted a budget for FY2021 pursuant to Resolution No. 20531 and revisions are needed;

WHEREAS, Section 7-1-114, MCA provides that a local government with self-governing powers is subject to any law regulating the budget, finance, or borrowing procedures and powers of local governments;

WHEREAS, appropriation adjustments are sometimes integral to other business actions, and in those situations separate budget amendment procedures are not necessary. To carry out this intent, the Local Government Budget Act was passed;

WHEREAS, Section 7-6-4006(3), MCA, states:

> Appropriations may be adjusted according to procedures authorized by the governing body for:
> (a) debt service funds for obligations related to debt approved by the governing body;
> (b) trust funds for obligations authorized by trust covenants;
> (c) any fund for federal, state, local, or private grants and shared revenue accepted and approved by the governing body;
> (d) any fund for special assessments approved by the governing body;
> (e) the proceeds from the sale of land;
> (f) any fund for gifts or donations; and
> (g) money borrowed during the fiscal year.

WHEREAS, Section 7-6-4012, MCA, states:

> (1) In its final budget resolution, the governing body may authorize adjustments to appropriations funded by fees throughout the budget period. Adjustable appropriations are:
> (a) proprietary fund appropriations; or
> (b) other appropriations specifically identified in the local government's final budget resolution as fee-based appropriations.
> (2) Adjustments of fee-based appropriations must be:
> (a) based upon the cost of providing the services supported by the fee; and
> (b) fully funded by the related fees for services, fund reserves, or non-fee revenue such as interest.

WHEREAS, Sections 2-7-504, 7-6-609, and 7-6-611(1)(a), MCA, require the City to maintain its accounting system in accordance with Generally Accepted Accounting Principles (GAAP) and require that changes to the accounting system be made in accordance with GAAP;

WHEREAS, appropriations authorized in the annual, or properly amended, budget will not change if restructured in such accounting system changes;

WHEREAS, Sections 3-6-203, MCA and 2-8-5(B), Helena City Code provide that the annual salary and compensation of the municipal court judge must be set by ordinance or resolution; and

WHEREAS, the City of Helena properly advertised and conducted a public hearing on this matter June 29, 2020, at 6:00 p.m.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. **Legal Spending Limits:** The Helena City Commission adopts the final budget based upon the preliminary budget previously proposed, as subsequently amended, and after concluding a public hearing on the same. As part of the final budget the City Commission hereby sets the City's budget level for the fiscal year 2021 as shown in Appendix A attached hereto. Appendix A, Balances & Changes by Fund, of this resolution sets forth per fund:

A. the estimated, July 1, beginning cash balances;

B. the estimated revenues;

C. the interfund transfers in and transfers out;

D. the authorized appropriations; and

E. the estimated, June 30, ending cash balances.

The authorized appropriations as stated in Appendix A - Balances & Changes by Fund, establish the legal spending limits of the municipality at the fund level. Detail below the fund level in Appendix A is informational only and does not reflect the legal spending limits.

Section 2. **Property Tax Adjustments:** Property taxes are to be levied to the full extent as allowed by law. If the property

tax levy as allowed by law exceeds the budgeted property tax revenues, the additional property tax revenue will be placed in the General Fund's Reserve for Capital and Major Maintenance and is available for appropriation therefrom.

Section 3. **Budget Implementation Authority**: Management plans in the budget document and in the City's accounting records which detail revenues, expenditures and balances below the fund level are designated management tools. It is declared necessary for management to be able to adjust to changing circumstances while adhering to goals and objective principles. The purpose of this section is to retain budgetary control while providing effective operational flexibility.

A. Follow-through Authority. As provided in Section 7-6-4006(3), MCA, the City Manager is hereby delegated appropriation adjustment authority for the expenditure of funds from any or all of the following:

i. debt service funds;

ii. trust funds;

iii. federal, state, local or private grants accepted and approved by the governing body;

iv. special assessments;

v. proceeds from the sale of land;

vi. any fund for gifts or donations; and

vii. money borrowed during the fiscal year.

The budget adjustment authority for federal, state, local or private grants in subsection (A)(iii) above includes the authority to appropriate the related City match, if any, with funding from reserves or transfers of available surplus.

B. Fee Based Authority. As provided in section 7-6-4012, MCA, the City Manager is hereby delegated authority to adjust volume-related appropriations funded by fees throughout the fiscal years for all of the following:

i. proprietary funds (enterprise and internal service funds);

ii. general fund for fee supported services;

iii. street & traffic fund for fee supported services;

iv. civic center fund for fee supported services;

v. urban forestry and open space funds for fee supported services;

vi. community facilities fund for fee supported services;

vii. police projects and reimbursements fund for fee supported services; and

viii. storm water utility fund for fee supported

services.

C. Realignment Authority. The City Manager is hereby delegated the authority to make transfers or revisions within or among line items, provided there is no increase in the total appropriations budgeted as provided in this resolution and any budget amendment resolutions consistent with Sections 7-6-4030 and 7-6-4033, MCA, legal spending limit.

D. Police Budgets. The City Manager is hereby delegated the authority to make transfers or revisions within or among line items for all Police Department budgets within or among the various funds, provided there is no increase in the total appropriations budgeted for the Police Department in the management plans supporting this resolution and any budget amendment resolutions.

E. Fire Budgets. The City Manager is hereby delegated the authority to make transfers or revisions within or among line items for all Fire Department budgets within or among the various funds, provided there is no increase in the total appropriations budgeted for the Fire Department in the management plans supporting this resolution and any budget amendment resolutions.

F. Street & Gas Tax Budgets. The City Manager is hereby

delegated the authority to make transfers or revisions within or between the Street & Traffic Fund and the Gas Tax Funds provided there is no increase in the total appropriations budgeted in order to provide for operations and maintenance within the Street and Traffic Fund and capital expenditures within the Gas Tax Funds.

G. Department Level Budgets. The City Manager may delegate to Department Directors the authority to make transfers or revisions within or among appropriations of a department's operations within a fund, consistent with Sections 7-6-4030 and 7-6-4033, MCA, legal spending limit.

H. Automatic Amendments. Joint operating agreements approved by the governing body, insurance recoveries or dividends, hazardous material recoveries, donations for specific purposes, and refunds or reimbursements of expenditures shall automatically amend the annual appropriations or reduce recorded expenditures, whichever is correct in accordance with Generally Accepted Accounting Principles (GAAP).

Section 4. Appropriated Reserves:

A. The reserves must be no less than twenty-one percent (21%) of the General Fund Expenditures Balance at the time

the Preliminary Budget and the Preliminary Budget as subsequently amended are adopted. The City Commission must approve any expenditure of the twenty-one percent (21%) General Fund reserve.

B. Reserves, which have been established for specific purposes, are hereby declared to be appropriations available for expenditure and/or transfer according to the reserve purpose stated by the City Manager. Unexpended reserves will be carried forward to meet future needs in accordance with their purpose.

Section 5. Contingency Accounts:

A. Contingency account appropriations are provided by the City Commission as flexible appropriations. They are intended to provide the City Manager with an effective management tool for adjusting to changing circumstances throughout the budgetary years.

B. The City Manager is delegated the authority to transfer part or all of any contingency appropriation and related financing, after advising the City Commission of the City Manager's intent at a City Commission meeting or public work session. Use of contingency appropriations is restricted to transfers of that appropriation authority to specific

operating budgets within the General fund or other City funds. Proper classification of expenditures to specific operations is required. Accordingly, charging of expenditures directly to Contingency accounts is prohibited.

Section 6. <u>Appropriation Carry-overs</u>: GAAP require expenditures to be recognized in the fiscal year in which the goods or services are received. As such, the Helena City Commission hereby authorizes the carry-over of prior year unspent budget authority under the following conditions:

A. Previous fiscal year appropriations or segments thereof, are hereby declared authorized appropriations in addition to the appropriations set out in Appendix A, provided they meet the following criteria:

i. related financing was provided in the prior fiscal year;

ii. the appropriations were not obligated by year end;

iii. the purpose was not included, or rejected, in current budget financing or appropriations; and

iv. the City Manager determines the appropriation is still needed.

B. Outstanding purchase orders and other obligations, representing a City obligation to pay the claim after receipt

of the goods or services, are recognized as "claims incurred." They are hereby declared authorized "carryover" appropriations in addition to the appropriations set out in Appendix A, provided they meet the following criteria:

i. related financing was provided in the prior fiscal year;

ii. the appropriations were not otherwise obligated by year end;

iii. the purpose was not included, or rejected, in current budget financing or appropriations; and

iv. the City Manager determines the appropriation is still needed.

Section 7. **Capital Re-Appropriation**: The City Commission routinely updates its Comprehensive Capital Improvement Program in order to fully identify long-term capital needs and analyze projected financing capacity. After each fiscal year, there may be unspent appropriations within City operations. Therefore, the Helena City Commission authorizes the City Manager to re-appropriate prior year unspent budget authority and reserves into current year authorized capital appropriations or capital reserves in order to address capital needs. Such capital re-appropriations may be made under the following conditions:

A. related financing was provided or in reserves from prior fiscal years;

B. the projected unspent appropriation balance was not reallocated as financing for other appropriations;

C. the appropriations were not obligated by year end;

D. the purpose was not included, or rejected, in current budget financing, reserves, or appropriations;

E. the City Manager determines the re-appropriation is needed to finance the Comprehensive Capital Improvement Program; and

F. after advising the City Commission of the City Manager's intent to make capital re-appropriations at a City Commission meeting or public work session.

Section 8. **Municipal Judge Salary and Compensation:** The annual salary for the Municipal Judge is $ 97,863 and total salary and benefits are $ 127,506.

Section 9. **Revision of Resolution No. 20531:** To the extent this Resolution conflicts with Resolution No. 20531, as it pertains to the FY2021 budget, Resolution No. 20531 is revised per this Resolution and this Resolution controls.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 29th DAY OF JUNE, 2020.

MAYOR

ATTEST:

CLERK OF THE COMMISSION

Annual Budget Resolution
Balances and Changes by Fund
For the Fiscal Year Ending June 30, 2021

		Estimated Beginning Cash Balance	(+) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
			Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
100	**General Fund**									
011	General Government	na	18,366,161	111,864	18,478,025	3,071,511	937,047	4,008,558	na	na
012	Police & Court	na	910,554	15,000	925,554	7,956,070	-	7,956,070	na	na
013	Fire Department	na	92,500	884,700	977,200	5,552,460	-	5,552,460	na	na
014	Community Development	na	6,250	-	6,250	706,632	-	706,632	na	na
015	Administrative Services	na	1,267,381	-	1,267,381	1,448,002	-	1,448,002	na	na
016	Public Works	na	1,240,717	-	1,240,717	1,528,682	287,500	1,816,182	na	na
017	Park & Recreation	na	353,671	-	353,671	2,430,993	-	2,430,993	na	na
	Total General Fund	**7,950,812**	**22,237,234**	**1,011,564**	**23,248,798**	**22,694,351**	**1,224,547**	**23,918,898**	**-**	**7,280,712**
200	**Special Revenue Funds**									
201	Street & Traffic	3,438,202	10,704,475	12,166	10,716,641	9,981,920	-	9,981,920	-	4,172,923
211	Civic Center	486,820	479,000	362,588	841,588	936,726	-	936,726	-	391,682
212	Facilities Management	1,118,904	601,058	6,460	607,518	656,353	-	656,353	-	1,070,070
213	Facilities Managemnt-HVCC	13,864	62,150	-	62,150	59,833	-	59,833	-	16,181
214	Neighborhood Center	58,133	23,000	-	23,000	23,310	-	23,310	-	57,824
215	Police Projects & Reimb	36,735	56,430	447	56,877	59,202	-	59,202	-	34,410
217	Law Enforcement Block Grant	29,274	33,000	-	33,000	15,000	15,000	30,000	-	32,274
218	9-1-1 Emergency Program	514,610	445,860	-	445,860	371,202	-	371,202	-	589,268
219	Support Services Division	190,436	1,517,211	8,486	1,525,697	1,594,104	-	1,594,104	-	122,029
226	CDBG/HOME	5,099	465,000	-	465,000	465,000	-	465,000	-	5,099
228	Community Renewal	299,500	-	-	-	-	-	-	-	299,500
233	Public Art Projects	36,049	30,000	12,000	42,000	46,578	-	46,578	-	31,471
235	Open Space District Maint	231,786	553,445	1,471	554,916	522,490	-	522,490	-	264,212
237	Urban Forestry	395,113	439,400	1,808	441,208	507,007	-	507,007	-	329,314
238	Loan Repayment	18,410	-	60,000	60,000	-	-	-	(60,000)	18,410
239	Weed Control	-	-	-	-	-	-	-	-	-
240	Gas Tax	737,029	580,760	-	580,760	729,805	-	729,805	-	587,984
241	Gas Tax HB473	0	625,000	-	625,000	625,000	-	625,000	-	0
245	Storm Water Utility	159,240	2,426,270	1,594	2,427,864	2,159,330	-	2,159,330	-	427,774
246	Watershed Projects	39,261	20,000	20,122	40,122	32,101	-	32,101	-	47,282
260	Fire Safety Levy	374,911	2,493,565	-	2,493,565	1,557,000	884,700	2,441,700	-	426,776
029	Lighting Districts - All	592,603	908,972	-	908,972	936,688	-	936,688	-	564,887
	Total Special Revenue Funds	**8,775,979**	**22,464,596**	**487,142**	**22,951,738**	**21,278,649**	**899,700**	**22,178,349**	**(60,000)**	**9,489,369**
300	**Debt Service Funds**									
303	GO 2015 Refunding Bonds	-	-	-	-	-	-	-	-	-
307	General Fund Bonds 2005	-	-	-	-	-	-	-	-	-
308	2017 GO Bond-08 Park Ref	342,460	522,750	-	522,750	545,050	-	545,050	-	320,160
309	Cert of Participation 09	-	-	-	-	-	-	-	-	-
310	GO Refunding Bonds 2009	26,703	-	-	-	-	-	-	-	26,703
340	S I D Revolving	19,105	-	-	-	6,276	-	6,276	-	12,829
	Total Debt Service Funds	**388,268**	**522,750**	**-**	**522,750**	**551,326**	**-**	**551,326**	**-**	**359,692**

400	**Capital Project Funds**									
406	TIF Railroad District	146,414	175,070	-	175,070	-	-	-	-	321,484
407	TIF Downtown District	230,777	230,484	-	230,484	-	-	-	-	461,261
440	Capital Improvements Fund	1,598,004	61,140	500,000	561,140	1,005,000	100,000	1,105,000	41,757	1,095,901
441	Parks Improvement	193,826	32,500	-	32,500	95,363	-	95,363	-	130,963
450	Sidewalk Improve/Constrct	(28,525)	150,000	-	150,000	150,000	-	150,000	-	(28,525)
451	SID Capital Projects	-	-	-	-	-	-	-	-	-
459	CTEP Projects	-	-	-	-	-	-	-	-	-
	Total Capital Project Funds	**2,140,496**	**649,194**	**500,000**	**1,149,194**	**1,250,363**	**100,000**	**1,350,363**	**41,757**	**1,981,084**
500	**Enterprise Funds**									
503	Building	1,159,745	1,032,583	5,463	1,038,046	1,282,837	-	1,282,837	-	914,955
521	Water	5,441,334	9,281,385	12,092	9,293,477	10,450,422	20,000	10,470,422	-	4,264,389
522	Water Service Line	318,058	257,740	-	257,740	-	-	-	(257,740)	318,058
531	Wastewater	931,989	9,639,264	8,286	9,647,550	8,391,368	-	8,391,368	-	2,188,171
532	Wastewater Service Line	1,023,921	653,831	-	653,831	-	-	-	(653,831)	1,023,921
541	Solid Waste-Residential	1,265,726	2,110,300	33,240	2,143,540	2,050,880	225,000	2,275,880	-	1,133,386
542	Solid Waste-Commercial	1,166,317	1,160,295	25,933	1,186,228	1,136,613	-	1,136,613	-	1,215,932
543	Landfill Monitoring District	259,204	142,150	-	142,150	108,550	30,000	138,550	-	262,804
546	Transfer Station	1,004,437	2,482,519	4,651	2,487,170	2,374,223	24,045	2,398,268	-	1,093,339
547	Recycling	217,138	312,500	226,278	538,778	567,078	-	567,078	-	188,838
551	Parking	332,352	2,033,406	3,416	2,036,822	2,135,901	-	2,135,901	-	233,273
561	Special Charters	47,625	54,000	36	54,036	9,316	50,000	59,316	-	42,345
562	Helena Area Transit Srvc	-	-	-	-	-	-	-	-	-
563	Golf Course	58,113	1,956,990	5,573	1,962,563	2,063,690	-	2,063,690	-	(43,014)
570	City-County Building Fund	551,916	1,468,498	1,483	1,469,981	1,495,301	-	1,495,301	-	526,596
571	City/Cnty Bldg Mail	83,450	226,807	251	227,058	225,806	-	225,806	-	84,702
572	City/Cnty Bldg Telephone	6,684	20,250	132	20,382	22,543	-	22,543	-	4,523
573	CC Law & Justice Building	91,535	1,243,830	101,204	1,345,034	1,305,236	-	1,305,236	-	131,333
580	Capital Transit	431,937	1,062,707	342,437	1,405,144	1,506,024	-	1,506,024	-	331,057
581	CT - East Valley	58,368	151,181	546	151,727	140,955	-	140,955	-	69,140
582	CT - Head Start	(375)	-	-	-	-	-	-	-	(375)
	Total Enterprise Funds	**14,449,474**	**35,290,236**	**771,021**	**36,061,257**	**35,266,743**	**349,045**	**35,615,788**	**(911,571)**	**13,983,372**
600	**Internal Service Funds**									
610	Fleet Services	338,358	1,914,962	3,087	1,918,049	2,122,363	-	2,122,363	-	134,044
643	Copier Revolving	36,157	30,374	-	30,374	15,590	-	15,590	-	50,941
645	Property & Liab Insurance	788,015	931,836	-	931,836	1,017,956	199,522	1,217,478	-	502,373
650	Health & Safety Program	589,289	6,087,523	-	6,087,523	5,011,728	-	5,011,728	-	1,665,084
651	Dental Program	100,255	378,659	-	378,659	310,500	-	310,500	-	168,414
652	Vision Program	89,761	77,820	-	77,820	62,700	-	62,700	-	104,881
	Total Internal Service Funds	**1,941,835**	**9,421,174**	**3,087**	**9,424,261**	**8,540,837**	**199,522**	**8,740,359**	**-**	**2,625,737**
700	**Trust & Agency Funds**									
999	(None)	-	-	-	-	-	-	-	-	-
	Trust & Agency Fund transactions are made in accordance with specific trust or agency agreements, covenants, or other regulations. Accordingly, annual budgets are not prepared for most Trust & Agency Funds.									
	Total Trust & Agency Funds	-	-	-	-	-	-	-	-	-
	Total All Budgeted Funds	**35,646,864**	**90,585,184**	**2,772,814**	**93,357,998**	**89,582,268**	**2,772,814**	**92,355,082**	**(929,814)**	**35,719,966**

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
COMMISSION REQUESTS / OTHER AMENDMENTS											
100	**General Fund**										
Commission	Election Expenses	Zero out Election expense FY21	100	1101	411	3008	(76,000)	na	na	na	**(76,000)**
City Manager	Other Contracted Services	Adjustment to remove Transit and Housing strategy add Policy Redevelopment	100	1201	412	3099	(16,000)	na	na	na	**(16,000)**
Commission & Manager Priorities	Contingency	Decreased Commission Misc Priorities to $75,000.00	100	1586	410	5099	(329,000)	na	na	na	**(329,000)**
Court Administration	Other Contracted Services	Added Digiticket	100	1401	413	3099	21,500	na	na	**21,500**	na
Community Development	Other Contracted Services	Addition for Re-development Agency	100	1601	418	3099	50,000	na	na	**50,000**	na
Interfund Transactions	T/out - 238 Loan Repayment	Solar Loan Increase	100	1001	410	8238	10,000	na	na	**10,000**	na
Interfund Transactions	T/out - 440 Capital Improvements	Transfer out of GF	100	1001	410	8440	500,000	na	na	**500,000**	na
Interfund Transactions	Grants, Contribtns, Other / Misc	Contributions to Sun run-$1,000, Symphony-$3,000, MBAC-$5,000.00	100	1001	410	7050	9,000	na	na	**9,000**	na
0.00	0.00							na	-	na	na
0.00	0.00							na	-	na	na
0.00	0.00							na	-	na	na
0.00	0.00							na	-	na	na
	Total Commission Requests / Other Amendments - General Fund						**169,500**	**-**	**-**	**590,500**	**(421,000)**
	Other Funds										
Streets-Gas Tax	Street Construction	For Cruise Engineering cost split	240	3508	432	9064	50,000	na	na	**50,000**	na
Storm Water Utility	Street Construction	For Cruise Engineering cost split	245	3106	432	9064	16,000	na	na	**16,000**	na
Water Treatment	Imprvmnts Other Than Bldgs	For Cruise Engineering cost split	521	3125	435	9030	17,000	na	na	**17,000**	na
Wastewater Util. Maint.	Imprvmnts Other Than Bldgs	For Cruise Engineering cost split	531	3136	436	9030	17,000	na	na	**17,000**	na
Loan Repayment	T/n -100 General Fund to 238	Solar Loan Increase	238	0000	383	0100	(10,000)	**10,000**	na	na	na
Capital Improvements	T/n -100 General Fund to 440	Increase to 440 from GF	440	0000	383	0100	(500,000)	**500,000**	na	na	na
Solid Waste- Residential	Curbside Recycling	Adding a dollar Subsidy	541	0000	344	6099	15,000	na	**(15,000)**	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
0.00								na	-	na	na
	Total Commission Requests / Other Amendments - Other Funds						**(395,000)**	**510,000**	**(15,000)**	**100,000**	**-**
	Total Pending Commission Requests / Other Amendments - All Funds						**(225,500)**	**510,000**	**(15,000)**	**690,500**	**(421,000)**

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

ADMINISTRATIVE / MANAGERIAL AMENDMENTS

GENERAL FUND

General Fund

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
Commission	Workers Comp. Ins.	Values received after prelim submission	100	1101	411	1044	(370)	na	na	na	(370)
Commission	Unemployment Ins.	Values received after prelim submission	100	1101	411	1045	(211)	na	na	na	(211)
Commission	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	1101	411	3002	108	na	na	108	na
Commission	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	1101	411	3043	(50)	na	na	na	(50)
								na	-	na	na
GF-Internal Sevice Revenues	Comm, Mgr, Atty Charges	Change Due to reallocation of internal charges	100	0000	376	6100	7,318	na	(7,318)	na	na
City Manager	Salaries & Wages	Step Adjustments	100	1201	412	1010	(259)	na	na	na	(259)
City Manager	Workers Comp. Ins.	Values received after prelim submission	100	1201	412	1044	(673)	na	na	na	(673)
City Manager	Unemployment Ins.	Values received after prelim submission	100	1201	412	1045	(798)	na	na	na	(798)
City Manager	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	1201	412	3002	108	na	na	108	na
City Manager	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	1201	412	3043	(100)	na	na	na	(100)
								na	-	na	na
City Attorney	Salaries & Wages	Deputy City Attourney Hired at lower than Prelim Budgeted Vacant spot	100	1301	412	1010	(7,626)	na	na	na	(7,626)
City Attorney	F.I.C.A. (Soc. Sec.)	Deputy City Attourney Hired at lower than Prelim Budgeted Vacant spot	100	1301	412	1041	(473)	na	na	na	(473)
City Attorney	P.E.R.S. Retirement	Deputy City Attourney Hired at lower than Prelim Budgeted Vacant spot	100	1301	412	1042	(669)	na	na	na	(669)
City Attorney	Workers Comp. Ins.	Values received after prelim submission	100	1301	412	1044	(1,028)	na	na	na	(1,028)
City Attorney	Unemployment Ins.	Values received after prelim submission	100	1301	412	1045	(1,062)	na	na	na	(1,062)
City Attorney	F.I.C.A. Medicare	Deputy City Attourney Hired at lower than Prelim Budgeted Vacant spot	100	1301	412	1092	(111)	na	na	na	(111)
City Attorney	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	1301	412	3002	144	na	na	144	na
City Attorney	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	1301	412	3043	(125)	na	na	na	(125)
City Attorney	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	100	1301	412	8014	(202)	na	na	na	(202)
								na	-	na	na
Victim Services	Workers Comp. Ins.	Values received after prelim submission	100	1302	412	1044	(77)	na	na	na	(77)
Victim Services	Unemployment Ins.	Values received after prelim submission	100	1302	412	1045	(102)	na	na	na	(102)
Victim Services	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	1302	412	3002	18	na	na	18	na
Victim Services	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	1302	412	3043	(55)	na	na	na	(55)
								na	-	na	na
Helena Citizens Council (HCC)	Workers Comp. Ins.	Values received after prelim submission	100	1701	411	1044	(61)	na	na	na	(61)
Helena Citizens Council (HCC)	Unemployment Ins.	Values received after prelim submission	100	1701	411	1045	(28)	na	na	na	(28)
GF-Internal Sevice Revenues	Human Resource Charges	Change Due to reallocation of internal charges	100	0000	376	8100	428	na	(428)	na	na
Human Resources	Workers Comp. Ins.	Values received after prelim submission	100	1801	417	1044	(784)	na	na	na	(784)
Human Resources	Unemployment Ins.	Values received after prelim submission	100	1801	417	1045	(557)	na	na	na	(557)
Human Resources	Computr Equip/Sftwr/Spply	HR software increase	100	1801	417	2045	1,456	na	na	1,456	na
Human Resources	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	1801	417	3002	90	na	na	90	na
Human Resources	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	1801	417	3043	(150)	na	na	na	(150)
								na	-	na	na
Public Service Consortium	Workers Comp. Ins.	Values received after prelim submission	100	1808	417	1044	(123)	na	na	na	(123)
Public Service Consortium	Unemployment Ins.	Values received after prelim submission	100	1808	417	1045	(12)	na	na	na	(12)
								na	-	na	na
Court Administration	Workers Comp. Ins.	Values received after prelim submission	100	1401	413	1044	(1,207)	na	na	na	(1,207)
Court Administration	Unemployment Ins.	Values received after prelim submission	100	1401	413	1045	(498)	na	na	na	(498)
Court Administration	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	1401	413	3002	126	na	na	126	na
Court Administration	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	1401	413	3043	(60)	na	na	na	(60)
Court Administration	Rent of Bldgs & Offices	Rent increase from more Square Footage	100	1401	413	5031	1,691	na	na	1,691	na
								na	-	na	na
Police Operations	Salaries & Wages	Police Negotiations Complete	100	2201	421	1010	11,103	na	na	11,103	na
Police Operations	F.I.C.A. (Soc. Sec.)	Police Negotiations Complete	100	2201	421	1041	372	na	na	372	na
Police Operations	P.E.R.S. Retirement	Police Negotiations Complete	100	2201	421	1042	525	na	na	525	na
Police Operations	Health & Vision Insurance	Police Negotiations Complete	100	2201	421	1043	1,891	na	na	1,891	na
Police Operations	Workers Comp. Ins.	Police Negotiations Complete / Values received after prelim	100	2201	421	1044	(70,650)	na	na	na	(70,650)
Police Operations	Unemployment Ins.	Police Negotiations Complete	100	2201	421	1045	51	na	na	51	na
Police Operations	Police Retirement	Police Negotiations Complete	100	2201	421	1046	737	na	na	737	na
Police Operations	Dental Insurance	Police Negotiations Complete	100	2201	421	1049	583	na	na	583	na
Police Operations	F.I.C.A. Medicare	Police Negotiations Complete	100	2201	421	1092	153	na	na	153	na
Police Operations	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	2201	421	3002	612	na	na	612	na
Police Operations	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	2201	421	3043	(1,080)	na	na	na	(1,080)
Police Operations	Other Contracted Services	My Helena App Spread	100	2201	421	3099	2,400	na	na	2,400	na
Police Operations	Vehicle & Equip Insurance	Values received after prelim submission	100	2201	421	8013	(333)	na	na	na	(333)
Police Operations	Liability Insurance	Police Negotiations Complete	100	2201	421	8014	293	na	na	293	na
Police Operations	Fleet Services Charges	Increase for cost recovery	100	2201	421	8031	1,565	na	na	1,565	na

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
								na	-	na	na
Animal Control	Workers Comp. Ins.	Values received after prelim submission	100	2203	446	1044	(977)	na	na	na	(977)
Animal Control	Vehicle & Equip Insurance	Values received after prelim submission	100	2203	446	8013	(109)	na	na	na	(109)
Animal Control	Fleet Services Charges	Increase for cost recovery	100	2203	446	8031	66	na	na	66	na
								na	-	na	na
Drug Enforcement	Salaries & Wages	Police Negotiations Complete	100	2207	421	1010	(43)	na	na	na	(43)
Drug Enforcement	Overtime - Misc	Police Negotiations Complete	100	2207	421	1029	(232)	na	na	na	(232)
Drug Enforcement	Workers Comp. Ins.	Police Negotiations Complete	100	2207	421	1044	(1,353)	na	na	na	(1,353)
Drug Enforcement	Police Retirement	Police Negotiations Complete	100	2207	421	1046	(6)	na	na	na	(6)
Drug Enforcement	F.I.C.A. Medicare	Police Negotiations Complete	100	2207	421	1092	(4)	na	na	na	(4)
Drug Enforcement	Vehicle & Equip Insurance	Values received after prelim submission	100	2207	421	8013	(161)	na	na	na	(161)
Drug Enforcement	Liability Insurance	Police Negotiations Complete	100	2207	421	8014	(8)	na	na	na	(8)
Drug Enforcement	Fleet Services Charges	Increase for cost recovery	100	2207	421	8031	38	na	na	38	na
								na	-	na	na
Violence Against Women	Salaries & Wages	Police Negotiations Complete	100	2209	421	1010	(345)	na	na	na	(345)
Violence Against Women	Overtime - Misc	Police Negotiations Complete	100	2209	421	1029	(139)	na	na	na	(139)
Violence Against Women	Workers Comp. Ins.	Police Negotiations Complete	100	2209	421	1044	(1,321)	na	na	na	(1,321)
Violence Against Women	Police Retirement	Police Negotiations Complete	100	2209	421	1046	(50)	na	na	na	(50)
Violence Against Women	F.I.C.A. Medicare	Police Negotiations Complete	100	2209	421	1092	(7)	na	na	na	(7)
Violence Against Women	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	2209	421	3002	18	na	na	18	na
Violence Against Women	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	2209	421	3043	(50)	na	na	na	(50)
Violence Against Women	Liability Insurance	Police Negotiations Complete	100	2209	421	8014	(14)	na	na	na	(14)
								na	-	na	na
Intrnt Crimes Agnst Child	Workers Comp. Ins.	Values received after prelim submission	100	2212	421	1044	(23)	na	na	na	(23)
Intrnt Crimes Agnst Child	Fleet Services Charges	Increase for cost recovery	100	2212	421	8031	26	na	na	26	na
								na	-	na	na
Fire	Salaries & Wages	Fire Negotiations / added 1 FTE at FF5	100	2301	424	1010	77,022	na	na	77,022	na
Fire	Health & Vision Insurance	Fire Negotiations / added 1 FTE at FF5	100	2301	424	1043	12,607	na	na	12,607	na
Fire	Workers Comp. Ins.	Values received after prelim submission	100	2301	424	1044	(66,561)	na	na	na	(66,561)
Fire	Unemployment Ins.	Values received after prelim submission	100	2301	424	1045	(6,794)	na	na	na	(6,794)
Fire	Firefighter Retirement	Fire Negotiations / added 1 FTE at FF5	100	2301	424	1047	11,112	na	na	11,112	na
Fire	Dental Insurance	Fire Negotiations / added 1 FTE at FF5	100	2301	424	1049	583	na	na	583	na
Fire	F.I.C.A. Medicare	Fire Negotiations / added 1 FTE at FF5	100	2301	424	1092	1,122	na	na	1,122	na
Fire	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	2301	424	3002	306	na	na	306	na
Fire	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	2301	424	3043	(96)	na	na	na	(96)
Fire	Vehicle & Equip Insurance	Values received after prelim submission	100	2301	424	8013	277	na	na	277	na
Fire	Liability Insurance	Fire Negotiations / added 1 FTE at FF5	100	2301	424	8014	2,041	na	na	2,041	na
Fire	Fleet Services Charges	Increase for cost recovery	100	2301	424	8031	527	na	na	527	na
								na	-	na	na
Community Development	Salaries & Wages	Step Adjustments	100	1601	418	1010	(6,050)	na	na	na	(6,050)
Community Development	F.I.C.A. (Soc. Sec.)	Step Adjustments	100	1601	418	1041	(376)	na	na	na	(376)
Community Development	P.E.R.S. Retirement	Step Adjustments	100	1601	418	1042	(529)	na	na	na	(529)
Community Development	Workers Comp. Ins.	Values received after prelim submission	100	1601	418	1044	(689)	na	na	na	(689)
Community Development	Unemployment Ins.	Values received after prelim submission	100	1601	418	1045	(733)	na	na	na	(733)
Community Development	F.I.C.A. Medicare	Step Adjustments	100	1601	418	1092	(89)	na	na	na	(89)
Community Development	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	1601	418	3002	108	na	na	108	na
Community Development	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	1601	418	3043	(132)	na	na	na	(132)
Community Development	Liability Insurance	Step Adjustments	100	1601	418	8014	(161)	na	na	na	(161)
								na	-	na	na
GF-Internal Sevice Revenues	Budget & Accounting Charges	Change Due to reallocation of internal charges	100	0000	376	8200	(24,674)	24,674	na	na	na
Finance & Budget	Workers Comp. Ins.	Values received after prelim submission	100	1501	414	1044	-335	na	na	na	(335)
Finance & Budget	Unemployment Ins.	Values received after prelim submission	100	1501	414	1045	(447)	na	na	na	(447)
Finance & Budget	Computr Equip/Sftwr/Spply	Reduced Misc.	100	1501	414	2045	(2,484)	na	na	na	(2,484)
Finance & Budget	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	1501	414	3002	72	na	na	72	na
Finance & Budget	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	1501	414	3043	(20)	na	na	na	(20)
Finance & Budget	Required Training	COGNOS Training increased	100	1501	414	3081	5,360	na	na	5,360	na
								na	-	na	na
Accounting	Unemployment Ins.	Values received after prelim submission	100	1506	415	1045	(548)	na	na	na	(548)
Accounting	Computr Equip/Sftwr/Spply	Trakit License went up	100	1506	415	2045	1,181	na	na	1,181	na
Accounting	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	1506	415	3002	72	na	na	72	na
Accounting	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	1506	415	3043	(50)	na	na	na	(50)
Accounting	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	100	1506	415	8014	(37)	na	na	na	(37)
								na	-	na	na

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
GF-Internal Sevice Revenues	Utility Customer Service Charges	Change Due to reallocation of internal charges	100	0000	376	8300	(25,227)	**25,227**	na	na	na
Utility Customer Service	Workers Comp. Ins.	Values received after prelim submission	100	1507	415	1044	(719)	na	na	na	**(719)**
Utility Customer Service	Unemployment Ins.	Values received after prelim submission	100	1507	415	1045	(415)	na	na	na	**(415)**
Utility Customer Service	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	1507	415	3002	108	na	na	**108**	na
Utility Customer Service	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	1507	415	3043	(150)	na	na	na	**(150)**
Utility Customer Service	Other Contracted Services	Utility Billing Service increse costs	100	1507	415	3099	11,208	na	na	**11,208**	na
								na	-	na	na
GF-Internal Sevice Revenues	Public Works Charges	Change Due to reallocation of internal charges **offset of overage from prior year	100	0000	376	6300	94,956	na	**(94,956)**	na	na
Public Works Admin	Workers Comp. Ins.	Values received after prelim submission	100	3101	431	1044	(395)	na	na	na	**(395)**
Public Works Admin	Unemployment Ins.	Values received after prelim submission	100	3101	431	1045	(436)	na	na	na	**(436)**
Public Works Admin	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	3101	431	3002	54	na	na	**54**	na
Public Works Admin	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	3101	431	3043	(15)	na	na	na	**(15)**
Public Works Admin	Vehicle & Equip Insurance	Values received after prelim submission	100	3101	431	8013	(30)	na	na	na	**(30)**
Public Works Admin	Fleet Services Charges	Increase for cost recovery	100	3101	431	8031	36	na	na	**36**	na
								na	-	na	na
GF-Internal Sevice Revenues	Engineering Charges	Change Due to reallocation of internal charges	100	0000	376	8400	(119,238)	**119,238**	na	na	na
Engineering	Salaries & Wages	GIS Coordinators added	100	3102	433	1010	(11,568)	na	na	na	**(11,568)**
Engineering	F.I.C.A. (Soc. Sec.)	GIS Coordinators added	100	3102	433	1041	(718)	na	na	na	**(718)**
Engineering	P.E.R.S. Retirement	GIS Coordinators added	100	3102	433	1042	(1,015)	na	na	na	**(1,015)**
Engineering	Workers Comp. Ins.	Values received after prelim submission	100	3102	433	1044	(9,383)	na	na	na	**(9,383)**
Engineering	Unemployment Ins.	Values received after prelim submission	100	3102	433	1045	(1,524)	na	na	na	**(1,524)**
Engineering	F.I.C.A. Medicare	GIS Coordinators added	100	3102	433	1092	(167)	na	na	na	**(167)**
Engineering	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	3102	433	3002	234	na	na	**234**	na
Engineering	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	3102	433	3043	(80)	na	na	na	**(80)**
Engineering	Vehicle & Equip Insurance	Values received after prelim submission	100	3102	433	8013	(352)	na	na	na	**(352)**
Engineering	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	100	3102	433	8014	(307)	na	na	na	**(307)**
Engineering	Fleet Services Charges	Increase for cost recovery	100	3102	433	8031	66	na	na	**66**	na
								na	-	na	na
GF-Charges for Service	Park Use Fes	error in input	100	0000	347	0500	200,000	na	**(200,000)**	na	na
GF-Charges for Service	Park Use Fes	Added Pickleball Revenue	100	0000	347	0701	(5,000)	**5,000**	na	na	na
Parks Administration	Workers Comp. Ins.	Values received after prelim submission	100	4101	464	1044	(385)	na	na	na	**(385)**
Parks Administration	Unemployment Ins.	Values received after prelim submission	100	4101	464	1045	(314)	na	na	na	**(314)**
Parks Administration	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	4101	464	3002	52	na	na	**52**	na
Parks Administration	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	4101	464	3043	(120)	na	na	na	**(120)**
Parks Administration	Other Contracted Services	My Helena App Spread	100	4101	464	3099	2,400	na	na	**2,400**	na
Parks Administration	Vehicle & Equip Insurance	Values received after prelim submission	100	4101	464	8013	54	na	na	**54**	na
Parks Administration	Fleet Services Charges	Increase for cost recovery	100	4101	464	8031	9	na	na	**9**	na
								na	-	na	na
Parks Maintenance	Workers Comp. Ins.	Values received after prelim submission	100	4102	464	1044	(10,428)	na	na	na	**(10,428)**
Parks Maintenance	Unemployment Ins.	Values received after prelim submission	100	4102	464	1045	(1,224)	na	na	na	**(1,224)**
Parks Maintenance	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	4102	464	3002	54	na	na	**54**	na
Parks Maintenance	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	100	4102	464	3043	(20)	na	na	na	**(20)**
Parks Maintenance	Vehicle & Equip Insurance	Values received after prelim submission	100	4102	464	8013	(1,293)	na	na	na	**(1,293)**
Parks Maintenance	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	100	4102	464	8014	176	na	na	**176**	na
Parks Maintenance	Fidelity Insurance	Adjustment	100	4102	464	8015	(300)	na	na	na	**(300)**
Parks Maintenance	Fleet Services Charges	Increase for cost recovery	100	4102	464	8031	691	na	na	**691**	na
								na	-	na	na
Swimming Pool	Temporary Salaries	Adjustment	100	4103	464	1012	(391)	na	na	na	**(391)**
Swimming Pool	Workers Comp. Ins.	Values received after prelim submission	100	4103	464	1044	(3,363)	na	na	na	**(3,363)**
Swimming Pool	Unemployment Ins.	Values received after prelim submission	100	4103	464	1045	(390)	na	na	na	**(390)**
Swimming Pool	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	4103	464	3002	18	na	na	**18**	na
GF-Internal Sevice Revenues	Park & Rec Charges	Change Due to reallocation of internal charges	100	0000	376	6200	(2,254)	**2,254**	na	na	na
Recreation	Workers Comp. Ins.	Values received after prelim submission	100	4104	464	1044	(313)	na	na	na	**(313)**
Recreation	Unemployment Ins.	Values received after prelim submission	100	4104	464	1045	(98)	na	na	na	**(98)**
Recreation	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	100	4104	464	3002	18	na	na	**18**	na
								na	-	na	na
Kay's Kids	Workers Comp. Ins.	Values received after prelim submission	100	4106	464	1044	(780)	na	na	na	**(780)**
Kay's Kids	Unemployment Ins.	Values received after prelim submission	100	4106	464	1045	(80)	na	na	na	**(80)**
								na	-	na	na
Urban Trails	Workers Comp. Ins.	Values received after prelim submission	100	4107	464	1044	(425)	na	na	na	**(425)**
Urban Trails	Unemployment Ins.	Values received after prelim submission	100	4107	464	1045	(59)	na	na	na	**(59)**
								na	-	na	na
								na	-	na	na

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
								na	-	na	na
GF- Taxes	Health Ins Levy	Change due to Personnel Changes	100	0000	311	1400	(53,163)	53,163	na	na	na
GF-Interfund Transfers In	T/n- 645 Insurance & Safety	Change due to Personnel Changes	100	0000	383	0645	96,489	na	(96,489)	na	na
Interfund Transactions	PEG (Public, Ed & Gov Cablecas	HCTV Increase split between City/County	100	1001	410	5081	4,203	na	na	4,203	na
								na	-	na	na
	Subtotal - General Fund						**97,816**	**229,556**	**(399,191)**	**155,945**	**(227,764)**

OTHER FUNDS

Street & Traffic

Street & Traffic	T/n- 645 Insurance & Safety	Change due to Personnel Changes	201	0000	383	0645	(2,272)	2,272	na	na	na
Steets Maintenance	Salaries & Wages	New hire lower step	201	3503	432	1010	(3,683)	na	na	na	(3,683)
Steets Maintenance	F.I.C.A. (Soc. Sec.)	New hire lower step	201	3503	432	1041	(229)	na	na	na	(229)
Steets Maintenance	P.E.R.S. Retirement	New hire lower step	201	3503	432	1042	(324)	na	na	na	(324)
Steets Maintenance	Health & Vision Insurance	New hire lower step	201	3503	432	1043	(1,261)	na	na	na	(1,261)
Steets Maintenance	Workers Comp. Ins.	Values received after prelim submission	201	3503	432	1044	(22,286)	na	na	na	(22,286)
Steets Maintenance	Unemployment Ins.	Values received after prelim submission	201	3503	432	1045	(2,106)	na	na	na	(2,106)
Steets Maintenance	Dental Insurance	New hire lower step	201	3503	432	1049	(59)	na	na	na	(59)
Steets Maintenance	F.I.C.A. Medicare	New hire lower step	201	3503	432	1092	(54)	na	na	na	(54)
Steets Maintenance	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	201	3503	432	3002	87	na	na	87	na
Steets Maintenance	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	201	3503	432	3043	(60)	na	na	na	(60)
Steets Maintenance	Other Contracted Services	My Helena App Spread	201	3503	432	3099	2,400	na	na	2,400	na
Steets Maintenance	Comm, Mgr, Atty Charges	Increase for cost recovery	201	3503	432	8001	602	na	na	602	na
Steets Maintenance	Public Works	Increase for cost recovery	201	3503	432	8003	(38,192)	na	na	na	(38,192)
Steets Maintenance	Vehicle & Equip Insurance	Values received after prelim submission	201	3503	432	8013	997	na	na	997	na
Steets Maintenance	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	201	3503	432	8014	(97)	na	na	na	(97)
Steets Maintenance	Human Resource	Increase for cost recovery	201	3503	432	8021	486	na	na	486	na
Steets Maintenance	Budget & Accounting	Increase for cost recovery	201	3503	432	8022	1,011	na	na	1,011	na
Steets Maintenance	Engineering	Increase for cost recovery	201	3503	432	8024	23,082	na	na	23,082	na
Steets Maintenance	Fleet Services Charges	Increase for cost recovery	201	3503	432	8031	3,659	na	na	3,659	na
							-	na	-	na	na
Traffic Maintenance	Salaries & Wages	New hire lower step	201	3504	432	1010	490	na	na	490	na
Traffic Maintenance	Temporary Salaries	New hire lower step	201	3504	432	1012	(2,732)	na	na	na	(2,732)
Traffic Maintenance	Overtime - Misc	New hire lower step	201	3504	432	1029	39	na	na	39	na
Traffic Maintenance	F.I.C.A. (Soc. Sec.)	New hire lower step	201	3504	432	1041	(136)	na	na	na	(136)
Traffic Maintenance	P.E.R.S. Retirement	New hire lower step	201	3504	432	1042	(194)	na	na	na	(194)
Traffic Maintenance	Health & Vision Insurance	New hire lower step	201	3504	432	1043	(630)	na	na	na	(630)
Traffic Maintenance	Workers Comp. Ins.	Values received after prelim submission	201	3504	432	1044	(5,578)	na	na	na	(5,578)
Traffic Maintenance	Unemployment Ins.	Values received after prelim submission	201	3504	432	1045	(476)	na	na	na	(476)
Traffic Maintenance	Dental Insurance	New hire lower step	201	3504	432	1049	(29)	na	na	na	(29)
Traffic Maintenance	F.I.C.A. Medicare	New hire lower step	201	3504	432	1092	(32)	na	na	na	(32)
Traffic Maintenance	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	201	3504	432	3002	33	na	na	33	na
Traffic Maintenance	Comm, Mgr, Atty Charges	Increase for cost recovery	201	3504	432	8001	(472)	na	na	na	(472)
Traffic Maintenance	Public Works	Decerase for cost recovery	201	3504	432	8003	(19,632)	na	na	na	(19,632)
Traffic Maintenance	Vehicle & Equip Insurance	Values received after prelim submission	201	3504	432	8013	(2)	na	na	na	(2)
Traffic Maintenance	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	201	3504	432	8014	(59)	na	na	na	(59)
Traffic Maintenance	Human Resource	Increase for cost recovery	201	3504	432	8021	98	na	na	98	na
Traffic Maintenance	Budget & Accounting	Increase for cost recovery	201	3504	432	8022	197	na	na	197	na
Traffic Maintenance	Fleet Services Charges	Increase for cost recovery	201	3504	432	8031	124	na	na	124	na
								na	-	na	na
Signal Maintenance	Salaries & Wages	New hire lower step	201	3509	432	1010	(651)	na	na	na	(651)
Signal Maintenance	Overtime - Misc	New hire lower step	201	3509	432	1029	39	na	na	39	na
Signal Maintenance	F.I.C.A. (Soc. Sec.)	New hire lower step	201	3509	432	1041	(37)	na	na	na	(37)
Signal Maintenance	P.E.R.S. Retirement	New hire lower step	201	3509	432	1042	(54)	na	na	na	(54)
Signal Maintenance	Health & Vision Insurance	New hire lower step	201	3509	432	1043	(189)	na	na	na	(189)
Signal Maintenance	Workers Comp. Ins.	Values received after prelim submission	201	3509	432	1044	(255)	na	na	na	(255)
Signal Maintenance	Unemployment Ins.	Values received after prelim submission	201	3509	432	1045	(45)	na	na	na	(45)
Signal Maintenance	Dental Insurance	New hire lower step	201	3509	432	1049	(9)	na	na	na	(9)
Signal Maintenance	F.I.C.A. Medicare	New hire lower step	201	3509	432	1092	(8)	na	na	na	(8)
Signal Maintenance	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	201	3509	432	3002	33	na	na	33	na
Signal Maintenance	Comm, Mgr, Atty Charges	Increase for cost recovery	201	3509	432	8001	60	na	na	60	na
Signal Maintenance	Public Works	Decrease for cost recovery	201	3509	432	8003	(2,077)	na	na	na	(2,077)
Signal Maintenance	Vehicle & Equip Insurance	Values received after prelim submission	201	3509	432	8013	(55)	na	na	na	(55)
Signal Maintenance	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	201	3509	432	8014	(17)	na	na	na	(17)

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
Signal Maintenance	Human Resource	Increase for cost recovery	201	3509	432	8021	26	na	na	26	na
Signal Maintenance	Budget & Accounting	Increase for cost recovery	201	3509	432	8022	170	na	na	170	na
Signal Maintenance	Fleet Services Charges	Increase for cost recovery	201	3509	432	8031	22	na	na	22	na
								na	-	na	na
Roadway Code Enforcement	Workers Comp. Ins.	Values received after prelim submission	201	3510	432	1044	(1,945)	na	na	na	(1,945)
Roadway Code Enforcement	Unemployment Ins.	Values received after prelim submission	201	3510	432	1045	(202)	na	na	na	(202)
Roadway Code Enforcement	Computr Equip/Sftwr/Spply	Added Citizen Portal $657 and GIS License $210.00	201	3510	432	2045	867	na	na	867	na
Roadway Code Enforcement	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	201	3510	432	3002	18	na	na	18	na
Roadway Code Enforcement	Comm, Mgr, Atty Charges	Decrease for cost recovery	201	3510	432	8001	(187)	na	na	na	(187)
Roadway Code Enforcement	Public Works	Decrease for cost recovery	201	3510	432	8003	(799)	na	na	na	(799)
Roadway Code Enforcement	Vehicle & Equip Insurance	Values received after prelim submission	201	3510	432	8013	60	na	na	60	na
Roadway Code Enforcement	Human Resource	Decrease for cost recovery	201	3510	432	8021	(5,829)	na	na	na	(5,829)
Roadway Code Enforcement	Budget & Accounting	Increase for cost recovery	201	3510	432	8022	57	na	na	57	na
Roadway Code Enforcement	Fleet Services Charges	Decrease for cost recovery	201	3510	432	8031	(5,078)	na	na	na	(5,078)
								na	-	na	na
								na	-	na	na
	Subtotal - Street & Traffic						**(83,375)**	**2,272**	**-**	**34,657**	**(115,760)**
	Civic Center										
Civic Center	T/n- 645 Insurance & Safety	Change due to Personnel Changes	211	0000	383	0645	204	na	(204)	na	na
Civic Center	Salaries & Wages	Step Increase adjustment	211	4120	464	1010	2,122	na	na	2,122	na
Civic Center	F.I.C.A. (Soc. Sec.)	Step Increase adjustment	211	4120	464	1041	126	na	na	126	na
Civic Center	P.E.R.S. Retirement	Step Increase adjustment	211	4120	464	1042	177	na	na	177	na
Civic Center	Workers Comp. Ins.	Values received after prelim submission	211	4120	464	1044	(3,571)	na	na	na	(3,571)
Civic Center	Unemployment Ins.	Values received after prelim submission	211	4120	464	1045	(585)	na	na	na	(585)
Civic Center	F.I.C.A. Medicare	Step Increase adjustment	211	4120	464	1092	29	na	na	29	na
Civic Center	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	211	4120	464	3002	126	na	na	126	na
Civic Center	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	211	4120	464	3043	(50)	na	na	na	(50)
Civic Center	Comm, Mgr, Atty Charges	Decrease for cost recovery	211	4120	464	8001	(101)	na	na	na	(101)
Civic Center	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	211	4120	464	8014	54	na	na	54	na
Civic Center	Human Resource	Increase for cost recovery	211	4120	464	8021	245	na	na	245	na
Civic Center	Budget & Accounting	Increase for cost recovery	211	4120	464	8022	355	na	na	355	na
Civic Center	Park & Rec	Increase for cost recovery	211	4120	464	8002	202	na	na	202	na
								na	-	na	na
								na	-	na	na
	Subtotal - Civic Center						**(667)**	**-**	**(204)**	**3,436**	**(4,307)**
	Facilities Management										
Facilities Management	T/n- 645 Insurance & Safety	Change due to Personnel Changes	212	0000	383	0645	157	na	(157)	na	na
Facilities Administration	Workers Comp. Ins.	Values received after prelim submission	212	4505	403	1044	(1,182)	na	na	na	(1,182)
Facilities Administration	Dental Insurance	Change in Value	212	4505	403	1049	(30)	na	na	na	(30)
Facilities Administration	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	212	4505	403	3002	18	na	na	18	na
Facilities Administration	Comm, Mgr, Atty Charges	Decrease for cost recovery	212	4505	403	8001	(34)	na	na	na	(34)
Facilities Administration	Vehicle & Equip Insurance	Values received after prelim submission	212	4505	403	8013	213	na	na	213	na
Facilities Administration	Human Resource	Increase for cost recovery	212	4505	403	8021	55	na	na	55	na
Facilities Administration	Budget & Accounting	Increase for cost recovery	212	4505	403	8022	230	na	na	230	na
Facilities Administration	Fleet Services Charges	Increase for cost recovery	212	4505	403	8031	35	na	na	35	na
Project Management	Workers Comp. Ins.	Values received after prelim submission	212	4506	403	1044	(128)	na	na	na	(128)
Project Management	Dental Insurance	Change in Value	212	4506	403	1049	(22)	na	na	na	(22)
Project Management	Comm, Mgr, Atty Charges	Decrease for cost recovery	212	4506	403	8001	(34)	na	na	na	(34)
Project Management	Fidelity Insurance	Change in Value	212	4506	403	8015	3	na	na	3	na
Project Management	Human Resource	Increase for cost recovery	212	4506	403	8021	36	na	na	36	na
Project Management	Budget & Accounting	Increase for cost recovery	212	4506	403	8022	230	na	na	230	na
Public Ed & Govt Acc Chnl	Workers Comp. Ins.	Values received after prelim submission	212	4507	403	1044	(8)	na	na	na	(8)
Public Ed & Govt Acc Chnl	Dental Insurance	Change in Value	212	4507	403	1049	(3)	na	na	na	(3)
Public Ed & Govt Acc Chnl	Human Resource	Increase for cost recovery	212	4507	403	8021	2	na	na	2	na
								na	-	na	na
								na	-	na	na
	Subtotal - Facilities Management						**(462)**	**-**	**(157)**	**822**	**(1,441)**
	Police Projects & Reimb										
Police Projects & Reimb	T/n- 645 Insurance & Safety	Change due to Personnel Changes	215	0000	383	0645	(93)	93	na	na	na
Police Special Projects	Workers Comp. Ins.	Values received after prelim submission	215	2205	421	1044	(867)	na	na	na	(867)
								na	-	na	na

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
								na	-	na	na
	Subtotal - Police Projects & Reimb						**(960)**	**93**	**-**	**-**	**(867)**
	9-1-1 Emergency Program										
9-1-1 Emergency Program	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	218	2206	421	3002	90	na	na	**90**	na
9-1-1 Emergency Program	Rent of Bldgs & Offices	Rent for the Dispatch Center correction	218	2206	421	5031	38,520	na	na	**38,520**	na
								na	-	na	na
								na	-	na	na
	Subtotal - 9-1-1 Emergency Program						**38,610**	**-**	**-**	**38,610**	**-**
	Support Services Division										
Suppeort Services Division	T/n- 645 Insurance & Safety	Change due to Personnel Changes	219	0000	383	0645	1,229	na	**(1,229)**	na	na
Records & Dispatch	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	219	2202	421	3002	216	na	na	**216**	na
Records & Dispatch	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	219	2202	421	3043	(220)	na	na	na	**(220)**
Records & Dispatch	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	219	2202	421	8014	11	na	na	**11**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Support Services Division						**1,236**	**-**	**(1,229)**	**227**	**(220)**

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
CDBG/HOME											
CDBG/HOME	Intergovernmental Revenues	Main Street Program- State Grant	226	0000	335	9900	(15,000)	**15,000**	na	na	na
Comm Development Projects	Grants, Contribtns, Other / Misc	Main Street Program- State Grant	226	1604	471	7050	15,000	na	na	**15,000**	na
								na	-	na	na
								na	-	na	na
	Subtotal - CDBG/HOME						**-**	**15,000**	**-**	**15,000**	**-**
Open Space District Maint											
Open Space District	T/n- 645 Insurance & Saftey	Change due to Personnel Changes	235	0000	383	0645	(644)	**644**	na	na	na
Open Space Maint District	Workers Comp. Ins.	Values received after prelim submission	235	4172	464	1044	(3,694)	na	na	na	**(3,694)**
Open Space Maint District	Unemployment Ins.	Values received after prelim submission	235	4172	464	1045	(341)	na	na	na	**(341)**
Open Space Maint District	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	235	4172	464	3002	18	na	na	**18**	na
Open Space Maint District	Comm, Mgr, Atty Charges	Decrease for cost recovery	235	4172	464	8001	(254)	na	na	na	**(254)**
Open Space Maint District	Park & Rec	Increase for cost recovery	235	4172	464	8002	202	na	na	**202**	na
Open Space Maint District	Vehicle & Equip Insurance	Values received after prelim submission	235	4172	464	8013	(376)	na	na	na	**(376)**
Open Space Maint District	Human Resource	Increase for cost recovery	235	4172	464	8021	42	na	na	**42**	na
Open Space Maint District	Budget & Accounting	Increase for cost recovery	235	4172	464	8022	489	na	na	**489**	na
Open Space Maint District	Fleet Services Charges	Increase for cost recovery	235	4172	464	8031	147	na	na	**147**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Open Space District Maint						**(4,411)**	**644**	**-**	**898**	**(4,665)**
Urban Forestry											
Urban Forestry	Other Revenues	Inclusion of Grant that is received every year	237	0000	361	0000	(9,000)	**9,000**	na	na	na
Urban Forestry	T/n- 645 Insurance & Safety	Change due to Personnel Changes	237	0000	383	0645	(619)	**619**	na	na	na
Tree Maintenance District	Salaries & Wages	Arborist Vacant Position Step at 3 instead of 1	237	4171	464	1010	10921	na	na	**10,921**	na
Tree Maintenance District	Temporary Salaries	Arborist Vacant Position Step at 3 instead of 1	237	4171	464	1012	(4,226)	na	na	na	**(4,226)**
Tree Maintenance District	F.I.C.A. (Soc. Sec.)	Arborist Vacant Position Step at 3 instead of 1	237	4171	464	1041	416	na	na	**416**	na
Tree Maintenance District	P.E.R.S. Retirement	Arborist Vacant Position Step at 3 instead of 1	237	4171	464	1042	957	na	na	**957**	na
Tree Maintenance District	Workers Comp. Ins.	Arborist Vacant Position Step at 3 instead of 1	237	4171	464	1044	(3,670)	na	na	na	**(3,670)**
Tree Maintenance District	Unemployment Ins.	Arborist Vacant Position Step at 3 instead of 1	237	4171	464	1045	(401)	na	na	na	**(401)**
Tree Maintenance District	F.I.C.A. Medicare	Arborist Vacant Position Step at 3 instead of 1	237	4171	464	1092	97	na	na	**97**	na
Tree Maintenance District	Comm, Mgr, Atty Charges	Increase for cost recovery	237	4171	464	8001	281	na	na	**281**	na
Tree Maintenance District	Park & Rec	Increase for cost recovery	237	4171	464	8002	242	na	na	**242**	na
Tree Maintenance District	Vehicle & Equip Insurance	Values received after prelim submission	237	4171	464	8013	224	na	na	**224**	na
Tree Maintenance District	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	237	4171	464	8014	177	na	na	**177**	na
Tree Maintenance District	Human Resource	Increase for cost recovery	237	4171	464	8021	82	na	na	**82**	na
Tree Maintenance District	Budget & Accounting	Increase for cost recovery	237	4171	464	8022	409	na	na	**409**	na
Tree Maintenance District	Fleet Services Charges	Increase for cost recovery	237	4171	464	8031	72	na	na	**72**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Urban Forestry						**(4,038)**	**9,619**	**-**	**13,878**	**(8,297)**
Gas Tax											
Streets-Gas Tax	Budget & Accounting	Increase for cost recovery	240	3508	432	8022	1,211	na	na	**1,211**	na
Streets-Gas Tax	Engineering	Increase for cost recovery	240	3508	432	8024	12,428	na	na	**12,428**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Gas Tax						**13,639**	**-**	**-**	**13,639**	**-**
Gas Tax HB473											
Streets-Gas Tax	Gas Tax Appropriation		241	0000	432	0800	(125,000)	**125,000**	na	na	na
Streets-Gas Tax	Street Construction		241	3508	432	9064	125,000	na	na	**125,000**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Gas Tax HB473						**-**	**125,000**	**-**	**125,000**	**-**
Storm Water Utility											
Storm Water Utility	T/n- 645 Insurance & Safety	Change due to Personnel Changes	245	0000	383	0645	(32)	**32**	na	na	na
Storm Water Utility	Workers Comp. Ins.	Values received after prelim submission	245	3106	432	1044	(3,395)	na	na	na	**(3,395)**
Storm Water Utility	Unemployment Ins.	Values received after prelim submission	245	3106	432	1045	(362)	na	na	na	**(362)**
Storm Water Utility	Comm, Mgr, Atty Charges	Decrease for cost recovery	245	3106	432	8001	(984)	na	na	na	**(984)**
Storm Water Utility	Public Works	Increase for cost recovery	245	3106	432	8003	5,087	na	na	**5,087**	na

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
Storm Water Utility	Human Resource	Increase for cost recovery	245	3106	432	8021	115	na	na	**115**	na
Storm Water Utility	Budget & Accounting	Increase for cost recovery	245	3106	432	8022	2,983	na	na	**2,983**	na
Storm Water Utility	Engineering	Increase for cost recovery	245	3106	432	8024	33,736	na	na	**33,736**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Storm Water Utility						**37,148**	**32**	**-**	**41,921**	**(4,741)**
	Watershed Projects										
Watershed Projects	T/n- 645 Insurance & Safety	Change due to Personnel Changes	246	0000	383	0645	3	na	**(3)**	na	na
Watershed Maintenance Projects	Workers Comp. Ins.	Values received after prelim submission	246	4173	464	1044	(271)	na	na	na	**(271)**
Watershed Maintenance Projects	Unemployment Ins.	Values received after prelim submission	246	4173	464	1045	(28)	na	na	na	**(28)**
								na	-	na	na
								na	-	na	na
	Subtotal - Watershed Projects						**(296)**	**-**	**(3)**	**-**	**(299)**
	Lighting Districts - All										
Light Districts	Comm, Mgr, Atty Charges	Increase for cost recovery	29	1511	432	8001	342	na	na	**342**	na
Light Districts	Budget & Accounting	Increase for cost recovery	29	1511	432	8022	1,681	na	na	**1,681**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Lighting Districts - All						**2,023**	**-**	**-**	**2,023**	**-**
	S I D Revolving										
Debt Services	Budget & Accounting	Increase for cost recovery	340	1516	415	8022	456	na	na	**456**	na
								na	-	na	na
								na	-	na	na
	Subtotal - S I D Revolving						**456**	**-**	**-**	**456**	**-**
	Capital Improvements Fund										
Parks Maintenance	T/n -100 General Fund	Remove Green Machine Sweeper	440	4102	464	9040	(60,000)	na	na	na	**(60,000)**
Parks Maintenance	T/n -100 General Fund	Pick up Truck included	440	4102	464	9050	35,000	na	na	**35,000**	na
Capital Fund			440	3102	433	9045		na	na	na	na
Capital Fund			440	3102	433	9045		na	na	na	na
	Subtotal - Capital Improvements Fund						**(25,000)**	**-**	**-**	**35,000**	**(60,000)**
	Building										
Building	T/n- 645 Insurance & Safety	Change due to Personnel Changes	503	0000	383	0645	429	na	**(429)**	na	na
Building	Workers Comp. Ins.	Values received after prelim submission	503	1602	425	1044	(4,243)	na	na	na	**(4,243)**
Building	Unemployment Ins.	Values received after prelim submission	503	1602	425	1045	(1,254)	na	na	na	**(1,254)**
Building	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	503	1602	425	3002	198	na	na	**198**	na
Building	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	503	1602	425	3043	(180)	na	na	na	**(180)**
Building	Credit Card Fees	Increase in Credit card transactions	503	1602	425	5064	7,560	na	na	**7,560**	na
Building	Comm, Mgr, Atty Charges	Decrease for cost recovery	503	1602	425	8001	(518)	na	na	na	**(518)**
Building	Vehicle & Equip Insurance	Values received after prelim submission	503	1602	425	8013	50	na	na	**50**	na
Building	Human Resource	Increase for cost recovery	503	1602	425	8021	392	na	na	**392**	na
Building	Budget & Accounting	Increase for cost recovery	503	1602	425	8022	849	na	na	**849**	na
Building	Fleet Services Charges	Increase for cost recovery	503	1602	425	8031	103	na	na	**103**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Building						**3,386**	**-**	**(429)**	**9,152**	**(6,195)**
	Water										
Water	T/n- 645 Insurance & Safety	Change due to Personnel Changes	521	0000	383	0645	17	na	**(17)**	na	na
Water Treatment	Salaries & Wages	Admin Assisstant Increase in Grade	521	3125	435	1010	8,044	na	na	**8,044**	na
Water Treatment	Overtime - Misc	Admin Assisstant Increase in Grade	521	3125	435	1029	429	na	na	**429**	na
Water Treatment	F.I.C.A. (Soc. Sec.)	Admin Assisstant Increase in Grade	521	3125	435	1041	525	na	na	**525**	na
Water Treatment	P.E.R.S. Retirement	Admin Assisstant Increase in Grade	521	3125	435	1042	743	na	na	**743**	na
Water Treatment	Workers Comp. Ins.	Values received after prelim submission	521	3125	435	1044	(9,938)	na	na	na	**(9,938)**
Water Treatment	Unemployment Ins.	Values received after prelim submission	521	3125	435	1045	(1,332)	na	na	na	**(1,332)**
Water Treatment	F.I.C.A. Medicare	Admin Assisstant Increase in Grade	521	3125	435	1092	122	na	na	**122**	na
Water Treatment	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	521	3125	435	3002	288	na	na	**288**	na
Water Treatment	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	521	3125	435	3043	(50)	na	na	na	**(50)**
Water Treatment	Comm, Mgr, Atty Charges	Decrease for cost recovery	521	3125	435	8001	(2,969)	na	na	na	**(2,969)**

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
Water Treatment	Public Works	Decrease for cost recovery	521	3125	435	8003	(13,784)	na	na	na	(13,784)
Water Treatment	Vehicle & Equip Insurance	Values received after prelim submission	521	3125	435	8013	(251)	na	na	na	(251)
Water Treatment	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	521	3125	435	8014	436	na	na	436	na
Water Treatment	Human Resource	Increase for cost recovery	521	3125	435	8021	342	na	na	342	na
Water Treatment	Budget & Accounting	Increase for cost recovery	521	3125	435	8022	2,262	na	na	2,262	na
Water Treatment	Utility Customer Service	Increase for cost recovery	521	3125	435	8023	9,337	na	na	9,337	na
Water Treatment	Engineering	Increase for cost recovery	521	3125	435	8024	23,082	na	na	23,082	na
Water Treatment	Fleet Services Charges	Increase for cost recovery	521	3125	435	8031	286	na	na	286	na
Water Utility Maintenance	Workers Comp. Ins.	Values received after prelim submission	521	3126	435	1044	(17,129)	na	na	na	(17,129)
Water Utility Maintenance	Unemployment Ins.	Values received after prelim submission	521	3126	435	1045	(1,393)	na	na	na	(1,393)
Water Utility Maintenance	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	521	3126	435	3002	141	na	na	141	na
Water Utility Maintenance	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	521	3126	435	3043	(50)	na	na	na	(50)
Water Utility Maintenance	Comm, Mgr, Atty Charges	Decrease for cost recovery	521	3126	435	8001	(2,969)	na	na	na	(2,969)
Water Utility Maintenance	Public Works	Decrease for cost recovery	521	3126	435	8003	(12,375)	na	na	na	(12,375)
Water Utility Maintenance	Vehicle & Equip Insurance	Values received after prelim submission	521	3126	435	8013	478	na	na	478	na
Water Utility Maintenance	Human Resource	Increase for cost recovery	521	3126	435	8021	405	na	na	405	na
Water Utility Maintenance	Budget & Accounting	Increase for cost recovery	521	3126	435	8022	2,241	na	na	2,241	na
Water Utility Maintenance	Utility Customer Service	Increase for cost recovery	521	3126	435	8023	6,324	na	na	6,324	na
Water Utility Maintenance	Engineering	Increase for cost recovery	521	3126	435	8024	26,634	na	na	26,634	na
Water Utility Maintenance	Fleet Services Charges	Increase for cost recovery	521	3126	435	8031	429	na	na	429	na
								na	-	na	na
								na	-	na	na
	Subtotal - Water						**20,325**	**-**	**(17)**	**82,548**	**(62,240)**
	Wastewater										
Wastewater	T/n- 645 Insurance & Safety	Change due to Personnel Changes	531	0000	383	0645	463	na	(463)	na	na
Wastewater Treatment	Workers Comp. Ins.	Values received after prelim submission	531	3135	383	1044	(10,474)	na	na	na	(10,474)
Wastewater Treatment	Unemployment Ins.	Values received after prelim submission	531	3135	383	1045	(1,244)	na	na	na	(1,244)
Wastewater Treatment	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	531	3135	383	3002	54	na	na	54	na
Wastewater Treatment	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	531	3135	383	3043	(40)	na	na	na	(40)
Wastewater Treatment	Comm, Mgr, Atty Charges	Decrease for cost recovery	531	3135	383	8001	(577)	na	na	na	(577)
Wastewater Treatment	Public Works	Increase for cost recovery	531	3135	383	8003	5,528	na	na	5,528	na
Wastewater Treatment	Vehicle & Equip Insurance	Values received after prelim submission	531	3135	383	8013	52	na	na	52	na
Wastewater Treatment	Human Resource	Increase for cost recovery	531	3135	383	8021	426	na	na	426	na
Wastewater Treatment	Budget & Accounting	Increase for cost recovery	531	3135	383	8022	2,155	na	na	2,155	na
Wastewater Treatment	Utility Customer Service	Increase for cost recovery	531	3135	383	8023	6,378	na	na	6,378	na
Wastewater Treatment	Engineering	Increase for cost recovery	531	3135	383	8024	108	na	na	108	na
Wastewater Treatment	Fleet Services Charges	Increase for cost recovery	531	3135	383	8031	342	na	na	342	na
Wastewater Util. Maint.	P.E.R.S. Retirement	Typo	531	3136	436	1042	1,000	na	na	1,000	na
Wastewater Util. Maint.	Workers Comp. Ins.	Values received after prelim submission	531	3136	436	1044	(5,714)	na	na	na	(5,714)
Wastewater Util. Maint.	Workers Comp. Ins.	Values received after prelim submission	531	3136	436	1044	(606)	na	na	na	(606)
Wastewater Util. Maint.	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	531	3136	436	3002	93	na	na	93	na
Wastewater Util. Maint.	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	531	3136	436	3043	(25)	na	na	na	(25)
Wastewater Util. Maint.	Comm, Mgr, Atty Charges	Decrease for cost recovery	531	3136	436	8001	(604)	na	na	na	(604)
Wastewater Util. Maint.	Public Works	Increase for cost recovery	531	3136	436	8003	3,675	na	na	3,675	na
Wastewater Util. Maint.	Vehicle & Equip Insurance	Values received after prelim submission	531	3136	436	8013	(203)	na	na	na	(203)
Wastewater Util. Maint.	Human Resource	Increase for cost recovery	531	3136	436	8021	248	na	na	248	na
Wastewater Util. Maint.	Budget & Accounting	Increase for cost recovery	531	3136	436	8022	2,168	na	na	2,168	na
Wastewater Util. Maint.	Utility Customer Service	Increase for cost recovery	531	3136	436	8023	2,050	na	na	2,050	na
Wastewater Util. Maint.	Engineering	Increase for cost recovery	531	3136	436	8024	84	na	na	84	na
Wastewater Util. Maint.	Fleet Services Charges	Increase for cost recovery	531	3136	436	8031	438	na	na	438	na
Wastewater Pretreatment	Workers Comp. Ins.	Values received after prelim submission	531	3137	436	1044	(517)	na	na	na	(517)
Wastewater Pretreatment	Unemployment Ins.	Values received after prelim submission	531	3137	436	1045	(53)	na	na	na	(53)
Wastewater Pretreatment	Comm, Mgr, Atty Charges	Increase for cost recovery	531	3137	436	8001	615	na	na	615	na
Wastewater Pretreatment	Public Works	Increase for cost recovery	531	3137	436	8003	588	na	na	588	na
Wastewater Pretreatment	Human Resource	Increase for cost recovery	531	3137	436	8021	20	na	na	20	na
Wastewater Pretreatment	Budget & Accounting	Increase for cost recovery	531	3137	436	8022	83	na	na	83	na
								na	-	na	na
								na	-	na	na
	Subtotal - Wastewater						**6,511**	**-**	**(463)**	**26,105**	**(20,057)**
	Solid Waste-Residential										
Solid Waste - Residential	T/n- 645 Insurance & Safety	Change due to Personnel Changes	541	0000	383	0645	(615)	615	na	na	na
Solid Waste - Residential	Salaries & Wages	New Hire at more than budgeted	541	3141	438	1010	3,501	na	na	3,501	na
Solid Waste - Residential	Overtime - Misc	New Hire at more than budgeted	541	3141	438	1029	56	na	na	56	na

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
Solid Waste - Residential	F.I.C.A. (Soc. Sec.)	New Hire at more than budgeted	541	3141	438	1041	219	na	na	**219**	na
Solid Waste - Residential	P.E.R.S. Retirement	New Hire at more than budgeted	541	3141	438	1042	310	na	na	**310**	na
Solid Waste - Residential	Workers Comp. Ins.	Values received after prelim submission	541	3141	438	1044	(7,540)	na	na	na	**(7,540)**
Solid Waste - Residential	Unemployment Ins.	Values received after prelim submission	541	3141	438	1045	(729)	na	na	na	**(729)**
Solid Waste - Residential	F.I.C.A. Medicare	New Hire at more than budgeted	541	3141	438	1092	52	na	na	**52**	na
Solid Waste - Residential	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	541	3141	438	3002	35	na	na	**35**	na
Solid Waste - Residential	Comm, Mgr, Atty Charges	Increase for cost recovery	541	3141	438	8001	361	na	na	**361**	na
Solid Waste - Residential	Public Works	Increase for cost recovery	541	3141	438	8003	3,704	na	na	**3,704**	na
Solid Waste - Residential	Vehicle & Equip Insurance	Values received after prelim submission	541	3141	438	8013	706	na	na	**706**	na
Solid Waste - Residential	Liability Insurance	New Hire at more than budgeted	541	3141	438	8014	93	na	na	**93**	na
Solid Waste - Residential	Human Resource	Increase for cost recovery	541	3141	438	8021	197	na	na	**197**	na
Solid Waste - Residential	Budget & Accounting	Increase for cost recovery	541	3141	438	8022	1,348	na	na	**1,348**	na
Solid Waste - Residential	Engineering	Increase for cost recovery	541	3141	438	8024	84	na	na	**84**	na
Solid Waste - Residential	Fleet Services Charges	Increase for cost recovery	541	3141	438	8031	857	na	na	**857**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Solid Waste-Residential						**2,639**	**615**	**-**	**11,523**	**(8,269)**
	Solid Waste-Commercial										
Solid Waste- Commercial	T/n- 645 Insurance & Safety	Change due to Personnel Changes	542	0000	383	0645	175	na	**(175)**	na	na
Solid Waste - Commercial	Salaries & Wages	Step increase included	542	3140	438	1010	1,448	na	na	**1,448**	na
Solid Waste - Commercial	Overtime - Misc	Step increase included	542	3140	438	1029	90	na	na	**90**	na
Solid Waste - Commercial	F.I.C.A. (Soc. Sec.)	Step increase included	542	3140	438	1041	94	na	na	**94**	na
Solid Waste - Commercial	P.E.R.S. Retirement	Step increase included	542	3140	438	1042	134	na	na	**134**	na
Solid Waste - Commercial	Workers Comp. Ins.	Values received after prelim submission	542	3140	438	1044	(4,040)	na	na	na	**(4,040)**
Solid Waste - Commercial	Unemployment Ins.	Values received after prelim submission	542	3140	438	1045	(427)	na	na	na	**(427)**
Solid Waste - Commercial	F.I.C.A. Medicare	Step increase included	542	3140	438	1092	23	na	na	**23**	na
Solid Waste - Commercial	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	542	3140	438	3002	44	na	na	**44**	na
Solid Waste - Commercial	Comm, Mgr, Atty Charges	Increase for cost recovery	542	3140	438	8001	361	na	na	**361**	na
Solid Waste - Commercial	Public Works	Increase for cost recovery	542	3140	438	8003	969	na	na	**969**	na
Solid Waste - Commercial	Vehicle & Equip Insurance	Values received after prelim submission	542	3140	438	8013	(43)	na	na	na	**(43)**
Solid Waste - Commercial	Human Resource	Increase for cost recovery	542	3140	438	8021	150	na	na	**150**	na
Solid Waste - Commercial	Budget & Accounting	Increase for cost recovery	542	3140	438	8022	1,093	na	na	**1,093**	na
Solid Waste - Commercial	Utility Customer Service	Increase for cost recovery	542	3140	438	8023	911	na	na	**911**	na
Solid Waste - Commercial	Fleet Services Charges	Increase for cost recovery	542	3140	438	8031	906	na	na	**906**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Solid Waste-Commercial						**1,888**	**-**	**(175)**	**6,223**	**(4,510)**
	Transfer Station										
Transfer Station	T/n- 645 Insurance & Safety	Change due to Personnel Changes	546	0000	383	0645	429	na	**(429)**	na	na
Transfer Station	Salaries & Wages	Solid Waste Scale Operator Vacant - Step down from 5 to 1	546	3150	438	1010	(5,135)	na	na	na	**(5,135)**
Transfer Station	Overtime - Misc	Solid Waste Scale Operator Vacant - Step down from 5 to 1	546	3150	438	1029	(48)	na	na	na	**(48)**
Transfer Station	F.I.C.A. (Soc. Sec.)	Solid Waste Scale Operator Vacant - Step down from 5 to 1	546	3150	438	1041	(321)	na	na	na	**(321)**
Transfer Station	P.E.R.S. Retirement	Solid Waste Scale Operator Vacant - Step down from 5 to 1	546	3150	438	1042	(455)	na	na	na	**(455)**
Transfer Station	Workers Comp. Ins.	Values received after prelim submission	546	3150	438	1044	(12,662)	na	na	na	**(12,662)**
Transfer Station	Unemployment Ins.	Values received after prelim submission	546	3150	438	1045	(1,071)	na	na	na	**(1,071)**
Transfer Station	F.I.C.A. Medicare	Solid Waste Scale Operator Vacant - Step down from 5 to 1	546	3150	438	1092	(76)	na	na	na	**(76)**
Transfer Station	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	546	3150	438	3002	61	na	na	**61**	na
Transfer Station	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	546	3150	438	3043	(100)	na	na	na	**(100)**
Transfer Station	Comm, Mgr, Atty Charges	Increase for cost recovery	546	3150	438	8001	1,792	na	na	**1,792**	na
Transfer Station	Public Works	Increase for cost recovery	546	3150	438	8003	5,616	na	na	**5,616**	na
Transfer Station	Vehicle & Equip Insurance	Values received after prelim submission	546	3150	438	8013	238	na	na	**238**	na
Transfer Station	Liability Insurance	Solid Waste Scale Operator Vacant - Step down from 5 to 1	546	3150	438	8014	125	na	na	**125**	na
Transfer Station	Human Resource	Increase for cost recovery	546	3150	438	8021	388	na	na	**388**	na
Transfer Station	Budget & Accounting	Increase for cost recovery	546	3150	438	8022	915	na	na	**915**	na
Transfer Station	Utility Customer Service	Increase for cost recovery	546	3150	438	8023	227	na	na	**227**	na
Transfer Station	Fleet Services Charges	Increase for cost recovery	546	3150	438	8031	1,088	na	na	**1,088**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Transfer Station						**(8,989)**	**-**	**(429)**	**10,450**	**(19,868)**

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
Recycling											
Recvycling	T/n- 645 Insurance & Safety	Change due to Personnel Changes	547	0000	383	0645	132	na	(132)	na	na
Recycling	Workers Comp. Ins.	Values received after prelim submission	547	3151	438	1044	(1,746)	na	na	na	(1,746)
Recycling	Unemployment Ins.	Values received after prelim submission	547	3151	438	1045	(297)	na	na	na	(297)
Recycling	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	547	3151	438	3002	41	na	na	41	na
Recycling	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	547	3151	438	3043	(50)	na	na	na	(50)
Recycling	Comm, Mgr, Atty Charges	Decrease for cost recovery	547	3151	438	8001	(134)	na	na	na	(134)
Recycling	Public Works	Increase for cost recovery	547	3151	438	8003	3,969	na	na	3,969	na
Recycling	Vehicle & Equip Insurance	Values received after prelim submission	547	3151	438	8013	(107)	na	na	na	(107)
Recycling	Human Resource	Increase for cost recovery	547	3151	438	8021	91	na	na	91	na
Recycling	Budget & Accounting	Increase for cost recovery	547	3151	438	8022	456	na	na	456	na
Recycling	Fleet Services Charges	Increase for cost recovery	547	3151	438	8031	108	na	na	108	na
								na	-	na	na
								na	-	na	na
	Subtotal - Recycling						**2,463**	**-**	**(132)**	**4,665**	**(2,334)**
Parking											
Parking	Charges For Services	Jackson Street Ramp	551	0000	344	7131	850	na	(850)	na	na
Parking	Charges For Services	Meters-Coin	551	0000	344	7203	180,139	na	(180,139)	na	na
Parking	Charges For Services	Lot #1 Coin	551	0000	344	7331	481	na	(481)	na	na
Parking	Charges For Services	Lot #2 Coin	551	0000	344	7332	(1,000)	1,000	na	na	na
Parking	Charges For Services	Lot #3 Coin	551	0000	344	7333	637	na	(637)	na	na
Parking	Charges For Services	Lot #4 Coin	551	0000	344	7334	(424)	424	na	na	na
Parking	Charges For Services	Lot #6 Coin	551	0000	344	7336	1,354	na	(1,354)	na	na
Parking	Charges For Services	Lot #7 Coin	551	0000	344	7337	(6,228)	6,228	na	na	na
Parking	Charges For Services	Lot #8 Coin	551	0000	344	7338	(136)	136	na	na	na
Parking	Charges For Services	Lot #9 Coin	551	0000	344	7339	(6,070)	6,070	na	na	na
Parking	Charges For Services	Lot #10 Coin	551	0000	344	7340	8,300	na	(8,300)	na	na
Parking	Charges For Services	Lot #15 Coin	551	0000	344	7345	446	na	(446)	na	na
Parking	Charges For Services	On Street System	551	0000	344	7200	(145,000)	145,000	na	na	na
Parking	T/n- 645 Insurance & Safety	Change due to Personnel Changes	551	0000	383	0645	(73)	73	na	na	na
								na	-	na	na
Parking	Salaries & Wages	Added Admin Clerk II (15% split to PD)	551	3501	432	1010	(10,793)	na	na	na	(10,793)
Parking	F.I.C.A. (Soc. Sec.)	Added Admin Clerk II (15% split to PD)	551	3501	432	1041	(670)	na	na	na	(670)
Parking	P.E.R.S. Retirement	Added Admin Clerk II (15% split to PD)	551	3501	432	1042	(948)	na	na	na	(948)
Parking	Health & Vision Insurance	Added Admin Clerk II (15% split to PD)	551	3501	432	1043	(5,862)	na	na	na	(5,862)
Parking	Workers Comp. Ins.	Values received after prelim submission	551	3501	432	1044	(5,007)	na	na	na	(5,007)
Parking	Unemployment Ins.	Values received after prelim submission	551	3501	432	1045	(839)	na	na	na	(839)
Parking	Dental Insurance	Added Admin Clerk II (15% split to PD)	551	3501	432	1049	108	na	na	108	na
Parking	F.I.C.A. Medicare	Added Admin Clerk II (15% split to PD)	551	3501	432	1092	(157)	na	na	na	(157)
Parking	Parking Facil Repairs	15th Street Ramp Enclose Stairwell	551	3501	432	3068	(60,000)	na	na	na	(60,000)
Parking	Comm, Mgr, Atty Charges	Decrease for cost recovery	551	3501	432	8001	(134)	na	na	na	(134)
Parking	Vehicle & Equip Insurance	Values received after prelim submission	551	3501	432	8013	(134)	na	na	na	(134)
Parking	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	551	3501	432	8014	(287)	na	na	na	(287)
Parking	Human Resource	Increase for cost recovery	551	3501	432	8021	364	na	na	364	na
Parking	Budget & Accounting	Decrease for cost recovery	551	3501	432	8022	(500)	na	na	na	(500)
Parking	Fleet Services Charges	Increase for cost recovery	551	3501	432	8031	148	na	na	148	na
								na	-	na	na
								na	-	na	na
	Subtotal - Parking						**(51,435)**	**158,931**	**(192,207)**	**620**	**(85,331)**
Special Charters											
Special Charters	T/n- 645 Insurance & Safety	Change due to Personnel Changes	561	0000	383	0645	4	na	(4)	na	na
Transit Charters	Workers Comp. Ins.	Values received after prelim submission	561	3161	434	1044	(108)	na	na	na	(108)
Transit Charters	Unemployment Ins.	Values received after prelim submission	561	3161	434	1045	(8)	na	na	na	(8)
Transit Charters	Vehicle & Equip Insurance	Values received after prelim submission	561	3161	434	8013	(245)	na	na	na	(245)
Transit Charters	Fleet Services Charges	Increase for cost recovery	561	3161	434	8031	37	na	na	37	na
								na	-	na	na
								na	-	na	na
	Subtotal - Special Charters						**(320)**	**-**	**(4)**	**37**	**(361)**
Golf Course											
Golf Course	T/n- 645 Insurance & Safety	Change due to Personnel Changes	563	0000	383	0645	(673)	673	na	na	na
Golf Operations	Salaries & Wages	Step reduced due to Vacancy	563	4111	464	1010	(1,455)	na	na	na	(1,455)
Golf Operations	Overtime - Misc	Step reduced due to Vacancy	563	4111	464	1029	(34)	na	na	na	(34)

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
Golf Operations	F.I.C.A. (Soc. Sec.)	Step reduced due to Vacancy	563	4111	464	1041	(93)	na	na	na	(93)
Golf Operations	P.E.R.S. Retirement	Step reduced due to Vacancy	563	4111	464	1042	(130)	na	na	na	(130)
Golf Operations	Workers Comp. Ins.	Values received after prelim submission	563	4111	464	1044	(2,852)	na	na	na	(2,852)
Golf Operations	Unemployment Ins.	Values received after prelim submission	563	4111	464	1045	(399)	na	na	na	(399)
Golf Operations	F.I.C.A. Medicare	Step reduced due to Vacancy	563	4111	464	1092	(21)	na	na	na	(21)
Golf Operations	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	563	4111	464	3002	54	na	na	54	na
Golf Operations	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	563	4111	464	3043	(25)	na	na	na	(25)
Golf Operations	Comm, Mgr, Atty Charges	Decrease for cost recovery	563	4111	464	8001	(630)	na	na	na	(630)
Golf Operations	Park & Rec	Increase for cost recovery	563	4111	464	8002	741	na	na	741	na
Golf Operations	Liability Insurance	Step reduced due to Vacancy	563	4111	464	8014	(40)	na	na	na	(40)
Golf Operations	Human Resource	Increase for cost recovery	563	4111	464	8021	124	na	na	124	na
Golf Operations	Budget & Accounting	Increase for cost recovery	563	4111	464	8022	479	na	na	479	na
Golf Concessions	Workers Comp. Ins.	Values received after prelim submission	563	4113	464	1044	(3,885)	na	na	na	(3,885)
Golf Concessions	Unemployment Ins.	Values received after prelim submission	563	4113	464	1045	(398)	na	na	na	(398)
Golf Concessions	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	563	4113	464	3002	18	na	na	18	na
Golf Concessions	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	563	4113	464	3043	(10)	na	na	na	(10)
Golf Concessions	Credit Card Fees	Increase in Credit card transactions	563	4113	464	5064	4,000	na	na	4,000	na
Golf Concessions	Park & Rec	Increase for cost recovery	563	4113	464	8002	504	na	na	504	na
Golf Concessions	Human Resource	Increase for cost recovery	563	4113	464	8021	134	na	na	134	na
Golf Concessions	Budget & Accounting	Increase for cost recovery	563	4113	464	8022	27	na	na	27	na
Golf Maintenance	Temporary Salaries	Was not supposed to be decreased during Prelim - back to approved amount	563	4115	464	1012	4,000	na	na	4,000	na
Golf Maintenance	Workers Comp. Ins.	Values received after prelim submission	563	4115	464	1044	(5,945)	na	na	na	(5,945)
Golf Maintenance	Unemployment Ins.	Values received after prelim submission	563	4115	464	1045	(487)	na	na	na	(487)
Golf Maintenance	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	563	4115	464	3002	36	na	na	36	na
Golf Maintenance	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	563	4115	464	3043	(15)	na	na	na	(15)
Golf Maintenance	Comm, Mgr, Atty Charges	Decrease for cost recovery	563	4115	464	8001	(127)	na	na	na	(127)
Golf Maintenance	Park & Rec	Increase for cost recovery	563	4115	464	8002	363	na	na	363	na
Golf Maintenance	Vehicle & Equip Insurance	Values received after prelim submission	563	4115	464	8013	(231)	na	na	na	(231)
Golf Maintenance	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	563	4115	464	8014	(1,020)	na	na	na	(1,020)
Golf Maintenance	Human Resource	Increase for cost recovery	563	4115	464	8021	124	na	na	124	na
Golf Maintenance	Budget & Accounting	Increase for cost recovery	563	4115	464	8022	387	na	na	387	na
								na	-	na	na
								na	-	na	na
	Subtotal - Golf Course						**(7,479)**	**673**	**-**	**10,991**	**(17,797)**
	City-County Building Fund										
City-County Building Fund	T/n- 645 Insurance & Safety	Change due to Personnel Changes	570	0000	383	0645	831	na	(831)	na	na
CCAB Operations	F.I.C.A. (Soc. Sec.)	Adjustment	570	4510	403	1041	8	na	na	8	na
CCAB Operations	P.E.R.S. Retirement	Adjustment	570	4510	403	1042	11	na	na	11	na
CCAB Operations	Workers Comp. Ins.	Values received after prelim submission	570	4510	403	1044	(2,634)	na	na	na	(2,634)
CCAB Operations	Unemployment Ins.	Values received after prelim submission	570	4510	403	1045	(341)	na	na	na	(341)
CCAB Operations	Dental Insurance	Values received after prelim submission	570	4510	403	1049	(75)	na	na	na	(75)
CCAB Operations	F.I.C.A. Medicare	Adjustment	570	4510	403	1092	2	na	na	2	na
CCAB Operations	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	570	4510	403	3002	144	na	na	144	na
CCAB Operations	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	570	4510	403	3043	(10)	na	na	na	(10)
								na	-	na	na
								na	-	na	na
	Subtotal - City-County Building Fund						**(2,064)**	**-**	**(831)**	**165**	**(3,060)**
	City/Cnty Bldg Mail										
City/Cnty Bldg Mail	T/n- 645 Insurance & Safety	Change due to Personnel Changes	571	0000	383	0645	(27)	27	na	na	na
CCAB Operations	Workers Comp. Ins.	Values received after prelim submission	571	4510	403	1044	(102)	na	na	na	(102)
CCAB Operations	Unemployment Ins.	Values received after prelim submission	571	4510	403	1045	(28)	na	na	na	(28)
CCAB Operations	Dental Insurance	Adjustment	571	4510	403	1049	(6)	na	na	na	(6)
CCAB Delivery	Workers Comp. Ins.	Values received after prelim submission	571	4511	403	1044	(267)	na	na	na	(267)
CCAB Delivery	Unemployment Ins.	Values received after prelim submission	571	4511	403	1045	(29)	na	na	na	(29)
CCAB Delivery	Dental Insurance	Adjustment	571	4511	403	1049	(2)	na	na	na	(2)
								na	-	na	na
								na	-	na	na
	Subtotal - City/Cnty Bldg Mail						**(461)**	**27**	**-**	**-**	**(434)**
	City/Cnty Bldg Telephone										
City/Cnty Bldg Telephone	T/n- 645 Insurance & Safety	Change due to Personnel Changes	572	0000	383	0645	20	na	(20)	na	na
CCAB Operations	Workers Comp. Ins.	Values received after prelim submission	572	4510	403	1044	(157)	na	na	na	(157)
CCAB Operations	Dental Insurance	Adjustment	572	4510	403	1049	(5)	na	na	na	(5)

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
								na	-	na	na
								na	-	na	na
	Subtotal - City/Cnty Bldg Telephone						**(142)**	**-**	**(20)**	**-**	**(162)**
	CC Law & Justice Building										
Public Safety Building	Intercap Loan Proceeds	Additional Loan for Law and Justice	573	0000	381	2000	(150,000)	**150,000**	na	na	na
Public Safety Building	T/n- 645 Insurance & Safety	Change due to Personnel Changes	573	0000	381	0645	(1,204)	**1,204**	na	na	na
Public Safety Building	F.I.C.A. (Soc. Sec.)	Adjustment	573	4512	403	1041	23	na	na	**23**	na
Public Safety Building	P.E.R.S. Retirement	Adjustment	573	4512	403	1042	31	na	na	**31**	na
Public Safety Building	Workers Comp. Ins.	Values received after prelim submission	573	4512	403	1044	(2,122)	na	na	na	**(2,122)**
Public Safety Building	Unemployment Ins.	Values received after prelim submission	573	4512	403	1045	(276)	na	na	na	**(276)**
Public Safety Building	Dental Insurance	Adjustment	573	4512	403	1049	(63)	na	na	na	**(63)**
Public Safety Building	F.I.C.A. Medicare	Adjustment	573	4512	403	1092	6	na	na	**6**	na
Public Safety Building	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	573	4512	403	3002	90	na	na	**90**	na
Public Safety Building	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	573	4512	403	3043	(10)	na	na	na	**(10)**
Public Safety Building	Principal	Increase in Debt Service **depends on when debt is aquired	573	4512	403	6011	14,026	na	na	**14,026**	na
Public Safety Building	Interest	Increase in Debt Service **depends on when debt is aquired	573	4512	403	6022	3,861	na	na	**3,861**	na
Public Safety Building	Buildings	additional Cost for LLC	573	4512	403	9020	150,000	na	na	**150,000**	na
	Subtotal - CC Law & Justice Building						**14,362**	**151,204**	**-**	**168,037**	**(2,471)**
	Capital Transit										
Helena Bus	T/n- 645 Insurance & Safety	Change due to Personnel Changes	580	0000	383	0645	332	na	**(332)**	na	na
Helena Bus	Workers Comp. Ins.	Values received after prelim submission	580	3560	434	1044	(11,803)	na	na	na	**(11,803)**
Helena Bus	Unemployment Ins.	Values received after prelim submission	580	3560	434	1045	(1,135)	na	na	na	**(1,135)**
Helena Bus	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	580	3560	434	3002	108	na	na	**108**	na
Helena Bus	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	580	3560	434	3043	(125)	na	na	na	**(125)**
Helena Bus	Comm, Mgr, Atty Charges	Decrease for cost recovery	580	3560	434	8001	(971)	na	na	na	**(971)**
Helena Bus	Public Works	Decrease for cost recovery	580	3560	434	8003	(19,016)	na	na	na	**(19,016)**
Helena Bus	Vehicle & Equip Insurance	Values received after prelim submission	580	3560	434	8013	696	na	na	**696**	na
Helena Bus	Human Resource	Increase for cost recovery	580	3560	434	8021	492	na	na	**492**	na
Helena Bus	Budget & Accounting	Increase for cost recovery	580	3560	434	8022	697	na	na	**697**	na
Helena Bus	Fleet Services Charges	Increase for cost recovery	580	3560	434	8031	1,936	na	na	**1,936**	na
								na	-	na	na
								na	-	na	na
	Subtotal - Capital Transit						**(28,789)**	**-**	**(332)**	**3,929**	**(33,050)**
	CT - East Valley										
CT- East Valley	T/n- 645 Insurance & Safety	Change due to Personnel Changes	581	0000	383	0645	17	na	**(17)**	na	na
East Valley Grant	Workers Comp. Ins.	Values received after prelim submission	581	3562	434	1044	(1,479)	na	na	na	**(1,479)**
East Valley Grant	Unemployment Ins.	Values received after prelim submission	581	3562	434	1045	(126)	na	na	na	**(126)**
East Valley Grant	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	581	3562	434	3002	18	na	na	**18**	na
East Valley Grant	Comm, Mgr, Atty Charges	Decrease for cost recovery	581	3562	434	8001	(33)	na	na	na	**(33)**
East Valley Grant	Public Works	Decrease for cost recovery	581	3562	434	8003	(2,077)	na	na	na	**(2,077)**
East Valley Grant	Vehicle & Equip Insurance	Values received after prelim submission	581	3562	434	8013	(201)	na	na	na	**(201)**
East Valley Grant	Human Resource	Increase for cost recovery	581	3562	434	8021	49	na	na	**49**	na
East Valley Grant	Budget & Accounting	Increase for cost recovery	581	3562	434	8022	113	na	na	**113**	na
East Valley Grant	Fleet Services Charges	Increase for cost recovery	581	3562	434	8031	249	na	na	**249**	na
								na	-	na	na
								na	-	na	na
	Subtotal - CT - East Valley						**(3,470)**	**-**	**(17)**	**429**	**(3,916)**

LIST OF AMENDMENTS TO THE FY 2021 PRELIMINARY BUDGET

DEPARTMENT	DESCRIPTION		CODING				CHANGE Db / (Cr)	Revenues Increase	Revenues Decrease	Appropriations Increase	Appropriations Decrease
Fleet Services											
Fleet Services	Fleet Service Charges	Increase for cost recovery	610	0000	376	9100	(8,933)	**8,933**	na	na	na
Fleet Services	T/n- 645 Insurance & Safety	Change due to Personnel Changes	610	0000	383	0645	344	na	**(344)**	na	na
Shop	Salaries & Wages	Adjustment	610	3570	501	1010	51	na	na	**51**	na
Shop	F.I.C.A. (Soc. Sec.)	Adjustment	610	3570	501	1041	3	na	na	**3**	na
Shop	P.E.R.S. Retirement	Adjustment	610	3570	501	1042	4	na	na	**4**	na
Shop	Health & Vision Insurance	Adjustment	610	3570	501	1043	(252)	na	na	na	**(252)**
Shop	Workers Comp. Ins.	Values received after prelim submission	610	3570	501	1044	(6,750)	na	na	na	**(6,750)**
Shop	Unemployment Ins.	Values received after prelim submission	610	3570	501	1045	(725)	na	na	na	**(725)**
Shop	Dental Insurance	Adjustment	610	3570	501	1049	(12)	na	na	na	**(12)**
Shop	IT&S Telephone Service	Removed Long Distance charges and added to IT&S	610	3570	501	3002	153	na	na	**153**	na
Shop	Long Dist Telephone Chrgs	Removed Long Distance charges and added to IT&S	610	3570	501	3043	(60)	na	na	na	**(60)**
Shop	Public Works	Decrease for cost recovery	610	3570	501	8003	(16,140)	na	na	na	**(16,140)**
Shop	Vehicle & Equip Insurance	Values received after prelim submission	610	3570	501	8013	(310)	na	na	na	**(310)**
Shop	Liability Insurance	Revise Liability Insurance to final MMIA rate assessment	610	3570	501	8014	2	na	na	**2**	na
Shop	Human Resource	Increase for cost recovery	610	3570	501	8021	268	na	na	**268**	na
Shop	Budget & Accounting	Increase for cost recovery	610	3570	501	8022	422	na	na	**422**	na
Shop	Vehicles	Removed Vehicles	610	3570	501	9050	(45,000)	na	na	na	**(45,000)**
								na	-	na	na
								na	-	na	na
	Subtotal - Fleet Services						**(76,935)**	**8,933**	**(344)**	**903**	**(69,249)**
Property & Liab Insurance											
Prperty & Liability	Veh/Movabl Equip Charges	Values received after prelim submission	645	0000	376	7300	391	na	**(391)**	na	na
Prperty & Liability	Liability Insurance Charges	Change due to Personnel Changes	645	0000	376	7400	(1,159)	**1,159**	na	na	na
Prperty & Liability	Fidelity Insurance Charges	Change due to Personnel Changes	645	0000	376	7500	297	na	**(297)**	na	na
Risk Management	Insur Prem: Veh/Movabl Eq	Values received after prelim submission	645	1505	505	5012	(392)	na	na	na	**(392)**
Risk Management	Insur Prem: Liability	Change due to Personnel Changes	645	1505	505	5013	1,159	na	na	**1,159**	na
Risk Management	Insur Prem: Fidelity	Change due to Personnel Changes	645	1505	505	5014	(297)	na	na	na	**(297)**
Risk Management	T/out - Other Funds	Values received after prelim submission	645	1505	505	8199	(478)	na	na	na	**(478)**
								na	-	na	na
								na	-	na	na
	Subtotal - Property & Liab Insurance						**(479)**	**1,159**	**(688)**	**1,159**	**(1,167)**
Health & Safety Program											
Health & Safety Program	City Contributions	Change due to Personnel Changes	650	0000	391	1000	(6,260)	**6,260**	na	na	na
								na	-	na	na
								na	-	na	na
	Subtotal - Health & Safety Program						**(6,260)**	**6,260**	**-**	**-**	**-**
Dental Program											
Dental Program	City Contributions	Change due to Personnel Changes	651	0000	391	1000	(376)	**376**	na	na	na
								na	-	na	na
								na	-	na	na
	Subtotal - Dental Program						**(376)**	**376**	**-**	**-**	**-**
Vision Program											
Vision Rvlvg	City Contributions	Change due to Personnel Changes	652	0000	391	1000	(44)	**44**	na	na	na
								na	-	na	na
								na	-	na	na
	Subtotal - Vision Program						**(44)**	**44**	**-**	**-**	**-**
Misc - Other Funds											
TIF Railroad	Current Taxes-GeneralLevy	Increase levy	406	0000	311	1100	(140,000)	**140,000**	na	na	na
TIF Downtown	Current Taxes-GeneralLevy	decrease levy back to prelim	407	0000	311	1100	487,400	na	**(487,400)**	na	na
								na	-	na	na
								na	-	na	na
	Subtotal - Misc - Other Funds						**347,400**	**140,000**	**(487,400)**	**-**	**-**
	Total Adminstrative / Managerial Amendments - All Funds						**283,450**	**850,438**	**(1,084,272)**	**818,448**	**(768,832)**