



City of Helena

ADMINISTRATIVE MEETING

April 20, 2022 - 4:00 PM

Zoom Online Meeting; <https://zoom.us/j/91440940728>

AGENDA

1. **Call to Work Session, introductions**
2. **Commission comments, questions**
3. **Recommendations from the Helena Citizens Council**
4. **City Manager's Report**
 - a. Announcement of new City Attorney
 - b. Announcement of hiring of new Community Development Director, Christopher ("Chris") Brink.
5. **City Clerk Update**
 - a. Board Application Review: Board of Adjustment.
6. **Department Direction/Feedback Needed**
7. **Information Only**
 - a. General Review of Land Use Processes
8. **Review of Agenda for Next Commission Meeting**
9. **Public Comment**
10. **Commission discussion and direction to the City Manager**
11. **Adjourn**

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Ellie Ray, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

Phone: (406) 447- 8490

TTY Relay Service 1-800-253-4091 or 711

Email: citycommunitydevelopment@helenamt.gov

Mailing Address & Physical Location: 316 North Park Avenue, Room 445, Helena, MT 59623.

April 20, 2022

TO: City Commissioners

FROM: Mayor Wilmot Collins

SUBJECT: Board Appointments

I am recommending the following board appointments:

Board of Adjustment

Re-appointment of Byron Stahly to the Board of Adjustment. Second term will begin upon appointment and expire on October 1, 2023.

Re-appointment of Burt Federman to the Board of Adjustment. Second term will begin upon appointment and expire on October 1, 2023.

Re-appointment of Camie Zufelt to the Board of Adjustment. Second term will begin upon appointment and expire on September 30, 2024.

*Interim Appointees can reapply for full terms following the completion of the Interim Appointment.

City of Helena, Montana

April 15, 2022

To: Mayor Collins and the Helena City Commission

From: Michael McConnell - Planner II
Lucy Morel-Gengler - Senior Planner

Subject: General Review of Land Use Processes

Present Situation: The City Commission and Leadership Team have experienced some turnover in recent months making it necessary for Community Development staff to provide a more comprehensive look at common land uses application types.

Proposal/Objective: To provide the Commissioners and leadership team with more information relating to common land use processes and a broad understanding of the Commissions role within those regulatory frameworks.

Notice of Public Hearing: N/A

<u>ATTACHMENTS:</u>
No Attachments Available