



# City of Helena

CITY OF HELENA  
City Commission Meeting  
June 6, 2022 - 6:00 PM

Commission Chambers, Room 330 / Zoom Online Meeting; <https://zoom.us/j/97651247632>

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
  - A. May 9, 2022 - Regular City Commission Meeting
4. **Consent Agenda**
  - A. Claims
  - B. Authorizing the Mayor to sign boundary relocation affidavits that are required to facilitate a property donation.
  - C. Downtown TIF Work Plan Update
5. **Bid Award**
  - A. Bid Award for 2022 Chip & Seal Project #TSD-69
6. **Communication/Proposals from Commissioners**
7. **Report of the City Attorney**
8. **Report of the City Manager**
9. **Communications from the Helena Citizens Council**
  - A. HCC FY23 Budget Recommendations
10. **Public Hearings**
  - A. Consider a Resolution Approving the Work Plan and Budget for the Tourism Business Improvement District and Levying an Assessment on All Properties within the District for Fiscal Year 2023.
11. **Regular Items**
  - A. Consider a Curb Cut Variance Request for Aspen Park Phase-2
  - B. Consider updating Section 3-4: Holidays and Holiday Pay section of the City of Helena Personnel Policies Handbook.
  - C. Consider a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to Union Market Properties, LLC, for water and sidewalk infrastructure improvements at 101 East Sixth Avenue.
  - D. Consider a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to American Real Estate Holdings, LLC, for accessibility improvements at 34 West Sixth Avenue.
  - E. Consider the Fiscal Year 2023 Preliminary Budget
12. **Public Communications**
13. **Adjournment**

It is the policy of the City Commission to take public comment on any action item. For further information on any of the items mentioned above, please contact the City Clerk's Office at 447-8410 or [dmclayborn@helenamt.gov](mailto:dmclayborn@helenamt.gov).

To read packet information while attending a City Commission Meeting please use the City/County wireless network COMM\_MEET during the meeting.

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Phone: (406) 447- 8490

TTY Relay Service 1-800-253-4091 or 711

Email: [citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

Mailing Address & Physical Location: 316 North Park Avenue, Room 445, Helena, MT 59623.



**CITY OF HELENA**  
**City Commission Meeting**  
**May 9, 2022 - 6:00 PM**  
Zoom Online Meeting; <https://zoom.us/j/96585682272>  
& Commission Chambers, City-County Building, Room 330

## **Time & Place**

A regular City Commission meeting was held on Monday, May 9, 2022 at 6:00 p.m. via Zoom Online Meeting ID: <https://zoom.us/j/96585682272> the City Commission Chambers, Room 330.

## **Call to Order and Roll Call**

**(00:00:47)** Mayor Collins requested City Clerk Clayborn call roll call: City Attorney Dockter, Interim City Manager Burton, Commissioner Dean, Commissioner Feaver, Commissioner Reed, Commissioner Logan and Mayor Collins all responded present and participated in person, with exception of Commissioner Reed who participated virtually.

## **Pledge of Allegiance**

**(00:01:14)** Mayor Collins asked those persons present to please stand and join him in the pledge of allegiance.

## **Board Appointments**

**(00:01:45)**

- A. Board Application Review: Business Improvement District (BID); City-County Consolidated Parks Board, Lewis & Clark Library Board; and Zoning Commission.

### **Business Improvement District (BID)**

Interim Appointment of Alicia Pichette to the Business Improvement District. Interim term will begin upon appointment and expire on October 31, 2023.

### **City-County Consolidated Parks Board**

Appointment of Benjamin Kuiper to the City-County Consolidated Parks Board as a city representative. Term will begin upon appointment and expire on September 30, 2024.

### **Lewis & Clark County Library Board**

Appointment of Marci Lewandowski to the Lewis & Clark County Library Board as a city representative. Term will begin upon appointment and expire on December 31, 2026.

### **Zoning Commission**

Appointment of Elizabeth "Betsy" Story to the Zoning Commission as a full member. Term will begin upon appointment and expire on September 30, 2025.

**(00:03:15) Commissioner Logan moved to approve the board appointments for the following boards: Business Improvement District (BID); City-County Consolidated Parks Board, Lewis & Clark Library Board; and Zoning Commission. Commissioner Dean seconded the motion. The motion carried 5:0.**

## **Consent Agenda**

- A. A Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds to be Used for Rodney Street Reconstruction Project.

**(00:05:19) Commissioner Dean made a motion to accept Consent Agenda Item A. Commissioner Feaver seconded the motion. The motion carried 5:0.**

## **Bid Award**

- A. Rodney Street Reconstruction Phase II Bid Award.

**(00:05:56)** Transportation Systems Director, David Knoepke presented the Bid Award to the Commission.

**(00:06:34)** Discussion was had between the Commission and Director Knoepke regarding the lack of bids that came in for this project, potential reasons why the single bid received was higher than the initial estimate, and whether that contractor was overseeing other projects in the city.

**(00:11:35)** There were no public comments.

**(00:11:47) Commissioner Dean made a motion to award the Rodney Street Phase II Reconstruction Project, City Project #20-26, to Helena Sand & Gravel in the amount of Four million three hundred forty-five thousand six-hundred ninety-three dollars and fifty cents (\$4,345,693.50). Commissioner Feaver seconded the motion. The motion carried 5:0.**

## **Communications/Proposals from the Commissioners**

**(00:12:45)** Commissioner Logan acknowledged and thanked the public that were in attendance at the meeting.

**(00:13:12)** Commissioner Dean thanked the Helena Police Department for their work directing traffic during the vigilante parade.

**(00:13:39)** Mayor Collins welcomed the new City Attorney, Rebecca Dockter.

**(00:14:02)** There were no further comments or proposals from the Commissioners.

## Report of the City Attorney

(00:14:05) City Attorney Dockter had nothing to report.

## Report of the City Manager

(00:14:12) Interim City Manager Burton had nothing to report but took the opportunity to welcome City Attorney Dockter to the City.

## Communications from the Helena Citizens Council

(00:14:34) An HCC representative was not present to give a report to the Commission.

## Regular Items

A. Consider a Sidewalk Variance Request at 109 Willow Avenue.

(00:15:26) Transportation Systems Director, David Knoepke addressed the Commission and gave a report on Regular Item A.

(00:16:30) Discussion was had between Commissioner Reed and Director Knoepke regarding what the process would be should a sidewalk be installed prior to the street being paved.

(00:17:35) Commissioner Feaver spoke in support of Director Knoepke's recommendation stating a singular sidewalk in this location wouldn't make sense at this time.

(00:18:04) There were no public comments.

(00:18:15) Commissioner Dean asked Director Knoepke for further clarification regarding the variance process.

**(00:20:30) Commissioner Feaver made a motion to approve the deferment of sidewalk installation at 109 Willow Avenue with the condition that the property owner wave the right to protest any Special Improvement Districts (SIDs). Commissioner Logan seconded the motion.**

(00:20:41) Commissioner Dean spoke in opposition to the variance and explained the Commission needed to be careful of when they do grant variances such as in unique cases where there is unusual hardship to the property owner. The Commissioner stated she did not think the reasoning provided in the application shows that there is a hardship and sidewalk connectivity was a priority.

**(00:22:22) The motion carried 3:2 with Commissioners Dean and Reed opposed.**

B. Consider a Sidewalk Variance Request at 1903 Knight Street.

**(00:24:00)** Transportation Systems Director, David Knoepke addressed the Commission and gave a report on Regular Item B.

**(00:27:25)** The property owner, Doug Magee addressed the Commission and spoke in favor of the proposed variance.

**(00:29:19)** On behalf of the property owner, the contractor Rob Martin addressed the Commission and explained with a printed hand out why the variance was necessary.

**(00:32:20)** Discussion was had between Director Knoepke, the property owner, his contractor, and the Commission regarding potential issues should the variance not be approved.

**(00:41:55)** Mayor Collins asked staff if the variance could be brought back before the Commission after Public Works could be consulted on the issues. Staff confirmed the earliest the variance could be brought back was the next regular City Commission Meeting on Monday, May 23, 2022. Mayor Collins spoke in favor of tabling the item for a later meeting to allow for further review by city staff.

**(00:42:25)** Commissioner Feaver spoke in opposition to the current process of piecemealing sidewalks in undeveloped neighborhoods. In conclusion, the Commissioner stated that unless some significant information was provided at the next meeting, he would be in support of approving the proposed variance.

**(00:44:39) Commissioner Dean made a motion to table the deferment of sidewalks at 1903 Knight Street along Knight Street and Linden Street until the next regular City Commission meeting on Monday, May 23, 2022. Commissioner Reed seconded the motion.**

**(00:45:00)** Clerk of the Commission, Dannai Clayborn read public comment into the record from Mark Runkle who made his comment online. Mr. Runkle wrote, "I thought the Commission could require sidewalks at any time per City Code. Am I wrong?"

**(00:45:26) The motion carried 5:0.**

**(00:45:42)** Commissioner Feaver proposed the governing body consider a more productive approach to bringing streets and sidewalks to underdeveloped neighborhoods in the city.

- C.** Consider a Resolution Amending Resolution No. 19818 by Altering the Boundaries of Special Improvement Lighting District No. 222 and Adding Twenty-two Streetlights to Special Improvement Lighting District No. 222.

**(00:46:46)** Finance Director, Sheila Danielson addressed the Commission and gave a report on Regular Item C.

**(00:47:57)** There were no comments or questions by the Commission.

(00:48:04) There were no public comments.

**(00:48:20) Commissioner Logan made a motion to approve a Resolution Amending Resolution No. 19818 by altering the Boundaries of Special Improvement Lighting District No. 222 and adding twenty-two streetlights to Special Improvement Lighting District No. 222. Commissioner Dean seconded the motion. The motion carried 5:0.**

- D. Consider a Resolution of Intention to Approve the Work Plan and Budget for the Business Improvement District and to Levy an Assessment on all Property within the District for Fiscal Year 2023.

(00:49:21) Finance Director, Sheila Danielson addressed the Commission and gave a report on Regular Item D.

(00:55:03) Executive Director of the BID, Micky Zurcher addressed the Commission and spoke in support of the resolution.

(00:56:03) Discussion was had between Commissioner Dean and Executive Director Zurcher regarding whether there was a recycling option that could be incorporated into the current streetscape program within the BID.

(00:58:03) There were no public comments.

**(00:58:28) Commissioner Dean made a motion to approve a Resolution of Intention to approve the workplan and budget for the Business Improvement District, and to levy an assessment upon all property within the district for the Fiscal Year 2023 as that resolution appears in our agenda with the following changes:**

1. **Section 1-A-1 be changed to read \$425.00;**
2. **Section 1-A-2 be changed to read \$0.03 per square foot of land of assessed property;**
3. **Section 1-A-3 be changed to read 3% of the taxable value of assessed property; and**
4. **Section 1-B-1 be changed to read \$425.00 per public property consistent with the resolution read by Attorney Coate.**

**(00:59:28) Logan seconded the motion. The motion carried 5:0.**

- E. Consider a Resolution Amending resolution No. 20726, by modifying the conditions of annexation placed on a 36.55-acre parcel described as Tract B1 on the certificate of survey filed under document No 3203658, Lewis and Clark County, Montana.

(01:02:00) Planner II, Michael McConnell addressed the Commission and gave a report on Regular Item E.

(01:08:06) There were no comments or questions from the Commission.

**(01:08:24)** The project engineer, Jeff Larson addressed the Commission and spoke in favor of the proposed resolution.

**(01:17:25)** Discussion was had between Commissioner Feaver and Mr. Larson regarding the sidewalks and frontage of the proposed project.

**(01:19:47)** Discussion was had between Commissioner Dean and Mr. Larson regarding the financial hardship described by the applicant should the resolution be denied.

**(01:21:19)** The project manager, Mark Parriman addressed the Commission and spoke in favor of the proposed resolution.

**(01:24:45)** Commissioner Logan stated he was concerned about the lack of pedestrian connectivity between the north collector road and the extension of Queen Anns Street.

**(01:26:14)** There were no further public comments.

**(01:26:45) Commissioner Dean made a motion to deny a resolution amending resolution No. 20726, by modifying the conditions of annexation placed on a 36.55-acre parcel described as "Tract B1" on the certificate of survey filed under document No 3203658, Lewis and Clark County, Montana. Commissioner Reed seconded the motion.**

**(01:27:26)** Commissioner Dean stated she sympathized with the financial hardship from the cost of the sidewalk, however the cost is standard for a development of this size. The Commissioner agreed that the city needed housing, but that housing should include sidewalk connectivity for the public.

**(01:28:47)** Commissioner Logan spoke in opposition to the motion and stated he believed there was an opportunity for a compromise with the proposed sidewalk along the frontage road in the northwest end of the development.

**(01:30:03)** Commissioner Reed spoke in favor of the motion but concurred with Commissioner Logan's point that there could be a different proposal that could accommodate the need for pedestrian connectivity. However, the Commissioner did not believe the current proposal sufficiently addresses the need for pedestrian access.

**(01:30:36) The motion carried 3:2 with Commissioner Logan and Mayor Collins opposed.**

- F.** Consider the Proposed Medical Insurance Policy and Premiums Structure effective July 1, 2022.

**(01:31:23)** Human Resources Director, Renee McMahon addressed the Commission and gave a report on Regular Item F.

**(01:33:09)** Commissioner Feaver spoke in support of the proposal.

**(01:33:50)** Commissioner Logan thanked Director McMahon and her staff for their work on the proposal and spoke in support of it.

**(01:34:30)** There were no more public comments.

**(01:34:39) Commissioner Feaver made a motion to approve Section 2-1: Medical Insurance Coverage, of the City of Helena's Personnel Policies Handbook to reflect the aforementioned provisions of the medical insurance and premium structure as outlined. Commissioner Dean seconded the motion.**

**(01:34:57)** Commissioner Dean thanked Director McMahon for her work.

**(01:35:16) The motion carried 5:0.**

## **Public Hearings**

- A.** Consider a resolution granting a Conditional Use Permit to allow a casino use in the DT (Downtown) Zoning District for property legally described as Parcel 22 of the First Subdivision of the Last Chance Revision of a portion of the Original Townsite of Helena Montana, Lewis and Clark County, Montana and Lot 23A as shown on Amended Plat of Lot 23 of the First Subdivision of the Last Chance Revision of a portion of the Original Townsite of Helena Montana, as shown on the amended plat filed under Document Number 443830-B, records of Lewis and Clark County, Montana. The property is located at 19 S Last Chance Gulch and more generally on the east side of S Last Chance Gulch, south of W Broadway St., in between the Montana State office building and Lasso the Moon Toy Store.

**(01:37:33)** Planner II, Michael Alvarez addressed the Commission and gave a report on Public Hearings Item A.

**(01:46:21)** Commissioner Logan asked Planner Alvarez if the applicant planned to have gambling types beyond video gaming machines and staff confirmed the applicant did not.

**(01:48:32)** Discussion was had between Commissioner Feaver and Planner Alvarez regarding the number of machines being proposed and whether the Commission should impose a condition that would prevent other forms of gambling beyond video gaming machines.

**(01:50:10)** Commissioner Dean questioned whether the Brewhouse had a CUP for their gaming machines. Staff stated they could not find one when they searched for one. Commissioner Dean clarified that a business owner would not be required to have Commission approval if they only intended to have five (5) or fewer machines.

**(01:51:24)** The project architect, Ben Tintinger of Mosaic Architecture presented to the Commission and spoke in support of the CUP.

**(02:00:37)** The property owner, Matt Schmechel addressed the Commission and spoke in support of the CUP.

**(02:02:00)** Discussion was had between Mayor Collins and Mr. Schmechel regarding the potential hours of operation should the CUP be approved.

**(02:03:12)** John Andrew, representing District 1 of the Helena Citizens Council (HCC) addressed the Commission and spoke in opposition to the proposed CUP.

**(02:06:59)** Rebecca Harbage, Chair of the Helena Zoning Commission addressed the Commission and offered to be available should the Commission have any questions.

**(02:07:37)** Sara Hamblock, owner of the Western Bar and the Gold Bar located on Last Chance Gulch addressed the Commission and spoke in support of the proposed CUP.

**(02:10:27)** John Andrew, representing District 1 of the Helena Citizens Council (HCC) addressed the Commission and spoke in opposition to the proposed CUP.

**(02:10:30)** City resident, Savannah Barrett addressed the Commission and spoke in opposition to the proposed CUP.

**(02:13:30)** City resident, Paul Puccini Savannah Barrett addressed the Commission and spoke in opposition to the proposed CUP.

**(02:19:45)** Amy Barrett, owner of Lasso the Moon Toys addressed the Commission and spoke in opposition to the proposed CUP.

**(02:22:45)** City resident, Kevin Ward addressed the Commission and spoke in support of the proposed CUP.

**(02:25:16)** Clerk of the Commission, Dannai Clayborn read a comment into the record on behalf of the Executive Director of the Helena Business Improvement District (BID), Micky Zurcher who spoke in support of new development in the downtown and the BID's goal is to fill all vacant lots. However, the BID does not support or deny business operations.

**(02:26:00)** There were no further public comments.

**(02:26:20)** Discussion was had between Commissioner Dean and the applicant regarding whether he also owned the Meagher Bar in Missoula, Montana. The applicant explained his parents and other unrelated partners owned the Meagher Bar where they do not have a gaming license nor gaming machines. Commissioner Dean asked the applicant if they considered limiting their plans to just five (5) gaming machines which would not require a CUP. The applicant explained their decision to have more than five (5) gaming machines was in response to the cost of the special liquor and gaming license.



**(02:30:35) Commissioner Feaver made a motion to deny a resolution granting a Conditional Use Permit to allow a casino use in the Downtown (DT) Zoning District for property legally described as Parcel 22 of the First Subdivision of the Last Chance Revision of a portion of the Original Townsite of Helena Montana, Lewis and Clark County, Montana and Lot 23A as shown on Amended Plat of Lot 23 of the First Subdivision of the Last Chance Revision of a portion of the Original Townsite of Helena Montana, as shown on the amended plat filed under Document Number 443830-B, records of Lewis and Clark County, Montana. The property is located at 19 S Last Chance Gulch and more generally on the east side of S Last Chance Gulch, south of W Broadway St., in between the Montana State office building and Lasso the Moon Toy Store.**

**(02:31:43)** Commissioner Feaver explained his opposition to the CUP was in response to the public's opposition and to preserve the character of the walking mall.

**(02:32:21) Commissioner Logan seconded the motion.**

**(02:32:35)** Commissioner Logan stated he appreciated the applicant's effort to mitigate the casino, however the level of feedback from the public was significant and the Commissioners were ultimately representatives of the citizens of Helena. Therefore, the Commissioner would vote in opposition to the CUP.

**(02:34:27) The motion carried 4:1 with Mayor Collins opposed.**

- B.** Consider a Resolution granting a Conditional Use Permit to allow a worship facility use in the R-3 (Residential) Zoning District for a property with a legal description of Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12, together with the alley vacated per ordinance no. 2080 adjacent to those lots, all in Block 33 of the Grand Avenue Addition to the City of Helena, Lewis and Clark County, Montana. The property is located at 2210 Dodge Ave and generally occupies the entirety of the block bordered by Elm St on the north side, Dodge Ave on the east side, Cedar St on the south side, and National Ave on the west side.

**(02:36:00)** Planner II, Michael Alvarez addressed the Commission and gave a report on Public Hearings Item B.

**(02:44:04)** Discussion was had between Mayor Collins, Commissioner Dean and Planner Alvarez regarding the public outreach conducted by staff and potential concerns such as parking.

**(02:47:54)** The project architect, Ben Tintinger of Mosaic Architecture presented to the Commission and spoke in support of the CUP.

**(02:54:40)** Discussion was had between Commissioner Feaver and Mr. Tintinger regarding the result should the CUP not be approved and what alternative plans were considered by the property owners and architects.

**(02:58:17)** City resident, Brian Coplin addressed the Commission and spoke in favor of the Church participating in the Family Promise Program as part of their expansion process to address homelessness in the city.

**(03:00:30)** Doug Greenman, Executive Pastor for Helena First Assembly Church addressed the Commission and spoke in support of the proposed CUP.

**(03:05:22)** There were no further public comments.

**(03:06:42)** Commissioner Feaver spoke favorably of the project.

**(03:08:50) Commissioner Feaver made a motion to approve a resolution granting a Conditional Use Permit to allow a worship facility use in the R-3 (Residential) Zoning District for property legally described as Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12, together with the alley vacated per ordinance no. 2080 adjacent to those lots, all in Block 33 of the Grand Avenue Addition to the City of Helena, Lewis and Clark County, Montana. The property is located at 2210 Dodge Ave and generally occupies the entirety of the block bordered by Elm St on the north side, Dodge Ave on the east side, Cedar St on the south side, and National Ave on the west side. Commissioner Dean seconded the motion. The motion carried 5:0.**

## **Public Communications**

**(03:09:59)** Mayor Collins invited members of the HCC to take the opportunity to give the Commission a report, however there were no members present.

**(03:10:17)** There were no further public comments.

## **Adjournment**

**(03:10:36)** There being no further business to come before the City Commission, the meeting adjourned at 9:11 p.m.

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MAYOR

ATTEST:

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CLERK OF THE CITY COMMISSION

***City of Helena, Montana***

**May 25, 2022**

**To:** Mayor and Commissioners

**From:** Interim City Manager, Tim Burton  
Finance Director, Sheila Danielson  
Accounting Technician, Jamie Rensmon

**Subject:** Claims

**Present Situation:** Claims paid on 5/5/22 and 5/6/22, checks numbered 188058 - 188163 for \$426,280.74;  
Claims paid on 5/11/22 and 5/13/22, checks numbered 188164 - 188283 for \$339,867.29;  
Claims paid on 5/16/22 and 5/20/22, checks numbered 188284 - 188411 for \$356,927.02;

**Background Information:** Consider approval of Claims paid from 5/5/22 - 5/20/22 for \$1,123,075.05

**Proposal/Objective:** Consider approval of Claims paid from 5/5/22 - 5/20/22 for \$1,123,075.05

**Advantage:** N/A

**Notable Energy Impact:** N/A

**Disadvantage:** N/A

**Notice of Public Hearing:** Attached

**Staff Recommendation:** Move to approve claims paid from 5/5/22 through 5/20/22, checks numbered 188058 - 188411 for a grand total of \$1,123,075.05.

<b><u>ATTACHMENTS:</u></b>
<input type="checkbox"/> <a href="#">Memo Claims Paid 5/22/22 - 5/20/22</a>
<input type="checkbox"/> <a href="#">5/11/22 Claims Paid memo</a>
<input type="checkbox"/> <a href="#">5/19/22 Claims Paid memo</a>
<input type="checkbox"/> <a href="#">5/24/22 Claims Paid Memo</a>



## Commission Meeting June 6, 2022

[helenamt.gov](http://helenamt.gov)



**Motion:** Move to approve claims paid from 5/5/22 through 5/20/22, checks numbered 188058 - 188411 for a grand total of \$1,123,075.05.

Prepared by: Sheila Danielson, Finance Director  
Jamie Rensmon, Accounting Technician

### Action to be Considered by the Commission

Move to approve:

Claims paid on 5/5/22 and 5/6/22, checks numbered 188058 - 188163 for \$426,280.74;

Claims paid on 5/11/22 and 5/13/22, checks numbered 188164 - 188283 for \$339,867.29;

Claims paid on 5/16/22 and 5/20/22, checks numbered 188284 - 188411 for \$356,927.02;

For a grand total of claims paid of \$1,123,075.05.

### Legal Review

N/A

### Action Summary

#### Advantages of Action

N/A

#### Disadvantages of Action

N/A

#### Notable Energy Impact

N/A

### Recommended Motion

Move to approve claims

### Background Information

#### History of the issue

N/A

#### Public Questions / Concerns / Considerations

N/A

Public Support

N/A

**Public Information / Engagement**

Notice of Public Meeting

N/A

Respectfully submitted,

Sheila Danielson

Finance Director

**Presentation Documents**

5/11/22 Claims Memo – Claims paid for 5/5/22 and 5/6/22

5/19/22 Claims Memo – Claims paid for 5/11/22 and 5/13/22

5/24/22 Claims Memo – Claims paid for 5/16/22 and 5/20/22



**Finance Dept.**  
316 North Park Avenue  
Helena, MT 59623

: Phone: 406-447-8417  
: Fax: 406-447-8434  
: Email: [jrensmon@helenamt.gov](mailto:jrensmon@helenamt.gov)

**[helenamt.gov](http://helenamt.gov)**

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May 11, 2022

To: Tim Burton, Interim Acting City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The Expenditure Approval Lists for 5/5/22 and 5/6/22 have been approved for claims in the amount of \$426,280.74. Checks numbered 188058 – 188163 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0000039	00	DEPT OF ENVIRONMENTAL QUALITY						
5R2201413		2252 H45807	00	04/26/2022	521-3125-435.50-60	WATER RENEWAL FEE-D BLANK	30.00	
5R2201105		2338 H45922	00	04/28/2022	531-3136-436.30-35	DRINKING WATER RENEWAL FE	30.00	
						VENDOR TOTAL *	60.00	
0000064	00	VANS THRIFTWAY						
CC-021022-70		2387 H45964	00	04/29/2022	211-4120-464.30-59	HOSPITALITY FAB FOUR DELI	59.98	
BRGC-042222-23		2380 H45960	00	04/28/2022	563-4113-464.20-53	GOLF CONCESSIONS	1.83	
						VENDOR TOTAL *	61.81	
0000165	00	ENERGY LABORATORIES, INC.						
466418		2253 H45808	00	04/26/2022	521-3125-435.30-98	LAB-SAMPLES	96.00	
						VENDOR TOTAL *	96.00	
0000174	00	DEPT OF REVENUE						
2277		2322 H45902	00	04/28/2022	521-3125-435.90-30	MRTP CHEMICAL FEED TANK C	745.00	
						VENDOR TOTAL *	745.00	
0000289	00	STAHLY ENGINEERING & ASSOCIATES						
06118-6		2410 H45979	00	04/29/2022	531-3136-436.90-60	DEQ DEVIATION REQUEST FEE	820.00	
						VENDOR TOTAL *	820.00	
0000319	00	HELENA STAMP WORKS & ENGRAVING						
22-613		2417 H45862	00	04/27/2022	100-1506-415.20-19	POSTED STAMP X 2 - (1)BAR	39.00	
						VENDOR TOTAL *	39.00	
0000321	00	HELENA SAND AND GRAVEL						
214307		2319 H45896	00	04/28/2022	100-4102-464.20-65	SAND/GRAVEL	34.40	
214469		2209 H45696	00	04/21/2022	201-3503-432.20-71	50G TAC OIL FOR POTHOLE R	292.50	
214494		2210 H45697	00	04/21/2022	201-3503-432.20-71	3.54T 1441.0 58/28 FOR PO	274.70	
214529		2228 H45782	00	04/26/2022	201-3503-432.20-71	3.98T 1441.0 POT HOLES	301.89	
214554		2229 H45783	00	04/26/2022	201-3503-432.20-71	4.04T 1441.0 POT HOLES	306.43	
						VENDOR TOTAL *	1,209.92	
0000322	00	AGRI FEEDS						
#HELD		2388 H45965	00	04/29/2022	100-4102-464.20-64	FERTILIZER FOR CENTENNIAL	5,389.84	
						VENDOR TOTAL *	5,389.84	
0000329	00	CITY UTILITY CUSTOMER SERVICE						
SHOP-2/8-3/8-1		2221 H45726	00	04/21/2022	541-3141-438.30-42	SHOP WATER BILL-2/8-3/8	25.78	
SHOP-2/8-3/8-1		2222 H45726	00	04/21/2022	542-3140-438.30-42	SHOP WATER BILL-2/8-3/8	25.77	
						VENDOR TOTAL *	51.55	
0000356	00	INDUSTRIAL TOWEL AND COVER						
3608-96249		2280 H45850	00	04/27/2022	531-3135-436.20-24	JANITORIAL	27.44	
3608-96249		2281 H45850	00	04/27/2022	531-3135-436.20-26	CLOTHING	93.03	
3434-96253		2271 H45838	00	04/26/2022	580-3560-434.20-24	DISH AND SHOP TOWELS+LAUN	25.01	
2966-96267		2235 H45791	00	04/26/2022	610-3570-501.20-26	COVERALLS & UNI'S	39.28	
2966-96267		2236 H45791	00	04/26/2022	610-3570-501.20-29	GREASE RAGS	20.98	
						VENDOR TOTAL *	205.74	
0000359	00	QWIK SIGNS						

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0000359	00	QWIK SIGNS							
192212		2292	H45867	00	04/27/2022	100-2201-421.20-26	VIGILANTE DAY POLO SHIRTS	608.00	
							VENDOR TOTAL *	608.00	
0000377	00	ACTION PRINT							
109649		2413	H45843	00	04/27/2022	100-1506-415.20-11	3000 #10 WINDOW ENVELOPES	300.00	
109896		2291	H45866	00	04/27/2022	100-2201-421.30-21	EVACUATION ORDER (500)	150.00	
109296		2215	H45720	00	04/21/2022	541-3141-438.30-21	WATER BILL INSERT-FY22	450.00	
109296		2216	H45720	00	04/21/2022	547-3151-438.30-21	WATER BILL INSERT-FY22	57.00	
							VENDOR TOTAL *	957.00	
0000393	00	INFORMATION TECHNOLOGY & SRVCS							
FY22-171		2418	H45879	00	04/28/2022	100-1201-412.20-45	FREVVO SOFTWARE FOR MFILE	7,300.00	
221067-218		2415	H45860	00	04/27/2022	100-1501-414.20-45	34" 1X MULTIMEDIA, 1X STA	1,120.00	
220013-210		2411	H45721	00	04/21/2022	546-3150-438.50-60	SOFTWARE SUPPORT-4TH QTR	125.00	
220013-210		2412	H45721	00	04/21/2022	547-3151-438.50-60	SOFTWARE SUPPORT-4TH QTR	125.00	
							VENDOR TOTAL *	8,670.00	
0000426	00	L & C COUNTY,CK	GRP-A						
MAY 2022		001413		00	06/07/2013	100-1101-411.30-01	IT&S CHRGS-MAY FY22	1,542.77	
MAY 2022		001414		00	06/07/2013	100-1201-412.30-01	IT&S CHRGS-MAY FY22	996.66	
MAY 2022		001415		00	06/07/2013	100-1301-412.30-01	IT&S CHRGS-MAY FY22	1,785.35	
MAY 2022		000416		00	06/07/2013	100-1302-412.30-01	IT&S CHRGS-MAY FY22	247.20	
MAY 2022		001416		00	06/07/2013	100-1401-413.30-01	IT&S CHRGS-MAY FY22	1,498.70	
MAY 2022		001417		00	06/07/2013	100-1501-414.30-01	IT&S CHRGS-MAY FY22	806.07	
MAY 2022		001418		00	06/07/2013	100-1506-415.30-01	IT&S CHRGS-MAY FY22	902.57	
MAY 2022		001419		00	06/07/2013	100-1507-415.30-01	IT&S CHRGS-MAY FY22	1,224.90	
MAY 2022		001420		00	06/07/2013	100-1601-418.30-01	IT&S CHRGS-MAY FY22	1,383.03	
MAY 2022		000924		00	06/07/2013	100-1701-411.30-01	IT&S CHRGS-MAY FY22	186.40	
MAY 2022		001421		00	06/07/2013	100-1801-417.30-01	IT&S CHRGS-MAY FY22	974.33	
MAY 2022		001422		00	06/07/2013	100-2201-421.30-01	IT&S CHRGS-MAY FY22	12,701.60	
MAY 2022		001423		00	06/07/2013	100-2203-446.30-01	IT&S CHRGS-MAY FY22	215.11	
MAY 2022		000411		00	06/07/2013	100-2207-421.30-01	IT&S CHRGS-MAY FY22	375.99	
MAY 2022		000412		00	06/07/2013	100-2209-421.30-01	IT&S CHRGS-MAY FY22	239.94	
MAY 2022		001424		00	06/07/2013	100-2301-424.30-01	IT&S CHRGS-MAY FY22	9,406.78	
MAY 2022		001425		00	06/07/2013	100-3101-431.30-01	IT&S CHRGS-MAY FY22	640.69	
MAY 2022		001426		00	06/07/2013	100-3102-433.30-01	IT&S CHRGS-MAY FY22	2,432.81	
MAY 2022		001427		00	06/07/2013	100-4101-464.30-01	IT&S CHRGS-MAY FY22	571.82	
MAY 2022		001428		00	06/07/2013	100-4102-464.30-01	IT&S CHRGS-MAY FY22	1,555.92	
MAY 2022		001429		00	06/07/2013	100-4103-464.30-01	IT&S CHRGS-MAY FY22	860.64	
MAY 2022		001430		00	06/07/2013	100-4104-464.30-01	IT&S CHRGS-MAY FY22	518.44	
MAY 2022		001431		00	06/07/2013	201-3503-432.30-01	IT&S CHRGS-MAY FY22	2,132.82	
MAY 2022		001432		00	06/07/2013	201-3504-432.30-01	IT&S CHRGS-MAY FY22	648.22	
MAY 2022		000925		00	06/07/2013	201-3509-432.30-01	IT&S CHRGS-MAY FY22	47.94	
MAY 2022		001434		00	06/07/2013	201-3510-432.30-01	IT&S CHRGS-MAY FY22	543.72	
MAY 2022		001435		00	06/07/2013	211-4120-464.30-01	IT&S CHRGS-MAY FY22	1,226.35	
MAY 2022		001436		00	06/07/2013	212-4505-403.30-01	IT&S CHRGS-MAY FY22	479.26	
MAY 2022		001438		00	06/07/2013	218-2206-421.30-01	IT&S CHRGS-MAY FY22	2,722.91	
MAY 2022		001439		00	06/07/2013	219-2202-421.30-01	IT&S CHRGS-MAY FY22	2,384.53	
MAY 2022		000928		00	06/07/2013	235-4172-464.30-01	IT&S CHRGS-MAY FY22	304.70	



VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0000426	00	L & C	COUNTY,CK	GRP-A					
MAY 2022		001440		00	06/07/2013	237-4171-464.30-01	IT&S CHRGS-MAY FY22	1,017.70	
MAY 2022		001441		00	06/07/2013	245-3106-432.30-01	IT&S CHRGS-MAY FY22	937.03	
MAY 2022		001442		00	06/07/2013	503-1602-425.30-01	IT&S CHRGS-MAY FY22	2,883.91	
MAY 2022		001443		00	06/07/2013	521-3125-435.30-01	IT&S CHRGS-MAY FY22	2,940.33	
MAY 2022		001444		00	06/07/2013	521-3126-435.30-01	IT&S CHRGS-MAY FY22	2,567.69	
MAY 2022		001445		00	06/07/2013	531-3135-436.30-01	IT&S CHRGS-MAY FY22	2,466.85	
MAY 2022		001446		00	06/07/2013	531-3136-436.30-01	IT&S CHRGS-MAY FY22	1,540.63	
MAY 2022		001447		00	06/07/2013	531-3137-436.30-01	IT&S CHRGS-MAY FY22	201.85	
MAY 2022		001448		00	06/07/2013	541-3141-438.30-01	IT&S CHRGS-MAY FY22	780.88	
MAY 2022		001449		00	06/07/2013	542-3140-438.30-01	IT&S CHRGS-MAY FY22	497.48	
MAY 2022		001450		00	06/07/2013	546-3150-438.30-01	IT&S CHRGS-MAY FY22	2,041.51	
MAY 2022		001451		00	06/07/2013	547-3151-438.30-01	IT&S CHRGS-MAY FY22	488.74	
MAY 2022		001452		00	06/07/2013	551-3501-432.30-01	IT&S CHRGS-MAY FY22	1,566.69	
MAY 2022		001454		00	06/07/2013	563-4111-464.30-01	IT&S CHRGS-MAY FY22	1,117.85	
MAY 2022		001455		00	06/07/2013	563-4113-464.30-01	IT&S CHRGS-MAY FY22	837.00	
MAY 2022		001456		00	06/07/2013	563-4115-464.30-01	IT&S CHRGS-MAY FY22	883.31	
MAY 2022		000413		00	06/07/2013	570-4510-403.30-01	IT&S CHRGS-MAY FY22	1,056.54	
MAY 2022		001457		00	06/07/2013	573-4512-403.30-01	IT&S CHRGS-MAY FY22	471.36	
MAY 2022		000414		00	06/07/2013	580-3560-434.30-01	IT&S CHRGS-MAY FY22	1,939.63	
MAY 2022		000415		00	06/07/2013	581-3562-434.30-01	IT&S CHRGS-MAY FY22	284.69	
MAY 2022		000274		00	10/25/2019	610-3570-501.30-01	IT&S CHRGS-MAY FY22	2,223.26	
VENDOR TOTAL *								80,303.10	
0000490	00	MORRISON-MAIERLE, INC.							
217446		2398	H45976	00	04/29/2022	240-3508-432.90-64	CRUSE AVE - GAS TAX	8,220.75	
217512		2402	H45977	00	04/29/2022	240-3508-432.90-64	CRUSE AVE - GAS TAX	7,073.25	
217567		2406	H45978	00	04/29/2022	240-3508-432.90-64	CRUSE AVE - GAS TAX	2,753.25	
217446		2399	H45976	00	04/29/2022	245-3106-432.90-60	CRUSE AVE - STORM	2,740.25	
217512		2403	H45977	00	04/29/2022	245-3106-432.90-60	CRUSE AVE - STORM	2,357.75	
217567		2407	H45978	00	04/29/2022	245-3106-432.90-60	CRUSE AVE - STORM	917.75	
217446		2400	H45976	00	04/29/2022	521-3125-435.90-30	CRUSE AVE - WATER	2,740.25	
217512		2404	H45977	00	04/29/2022	521-3125-435.90-30	CRUSE AVE - WATER	2,357.75	
217567		2408	H45978	00	04/29/2022	521-3125-435.90-30	CRUSE AVE - WATER	917.75	
217446		2401	H45976	00	04/29/2022	531-3136-436.90-30	CRUSE AVE - WASTE WATER	2,740.25	
217512		2405	H45977	00	04/29/2022	531-3136-436.90-30	CRUSE AVE - WASTE WATER	2,357.75	
217567		2409	H45978	00	04/29/2022	531-3136-436.90-30	CRUSE AVE - WASTE WATER	917.75	
VENDOR TOTAL *								36,094.50	
0000520	00	MONTANA BROOM AND BRUSH							
224772	00 00	2328	H45912	00	04/28/2022	100-4102-464.20-24	CLEANING SUPPLIES	150.07	
224859	00 00	2329	H45913	00	04/28/2022	100-4102-464.20-24	CLEANING SUPPLIES	398.32	
224922	00	2342	H45924	00	04/28/2022	521-3126-435.20-24	CLEANING SOLUTION, WIPES	25.65	
224922	00	2343	H45924	00	04/28/2022	531-3136-436.20-24	CLEANING SOLUTION, WIPES	25.65	
224485-00-00		2217	H45722	00	04/21/2022	546-3150-438.20-41	BROOMS/ACCY FOR TS TIPPIN	192.90	
225002	00 00	2276	H45846	00	04/27/2022	551-3501-432.20-24	PARKING JANITORIAL SUPPLI	70.34	
225088	00 00	2330	H45914	00	04/28/2022	563-4113-464.20-24	CLEANING SUPPLIES	230.32	
225024		2270	H45836	00	04/26/2022	580-3560-434.20-24	TOILET PAPER AND PAPER TO	82.79	
VENDOR TOTAL *								1,176.04	
0000547	00	DIAMOND PRODUCTS INC							

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0000547	00	DIAMOND PRODUCTS INC							
75438		2314	H45891	00	04/28/2022	100-4102-464.30-66	LEVER HANDLE PARTS / LEGI	17.25	
VENDOR TOTAL *								17.25	
0000549	00	FASTENAL COMPANY							
MTHL244742		2315	H45892	00	04/28/2022	100-4102-464.20-46	LASER LITE EAR PLUGS	59.57	
MTHL244739		2254	H45809	00	04/26/2022	521-3125-435.20-29	MRTP-FILTER	61.15	
MTHL244738		2272	H45839	00	04/26/2022	580-3560-434.30-66	PLEATED AIR FILTERS FOR B	237.63	
VENDOR TOTAL *								358.35	
0000562	00	NORTHWEST PIPE FITTINGS							
2694916		2346	H45927	00	04/28/2022	521-3126-435.20-82	REPAIR CLAMP	307.79	
VENDOR TOTAL *								307.79	
0000618	00	POWER TOWNSEND							
843638		2307	H45884	00	04/28/2022	211-4120-464.20-41	ADHESIVE STRIP FOR STAGE	9.98	
842343		2262	H45819	00	04/26/2022	521-3125-435.20-29	KNOB HILL PUMP 2	4.76	
842900		2263	H45820	00	04/26/2022	521-3125-435.20-29	TMTP-HARDWARE	11.64	
842881		2392	H45970	00	04/29/2022	570-4510-403.20-39	SALT PELLETS	51.92	
VENDOR TOTAL *								78.30	
0000640	00	EAGLE TIRE BRAKE & ALIGNMENT							
1006162		2233	H45789	00	04/26/2022	610-3571-501.20-38	TIRE REPAIR UNIT 538	17.00	
1006141		2234	H45790	00	04/26/2022	610-3571-501.20-38	TIRE SWAP UNIT 530	72.25	
VENDOR TOTAL *								89.25	
0000646	00	J & D TRUCK REPAIR							
0053803		2237	H45792	00	04/26/2022	610-3571-501.30-61	REPAIR UNIT 234	669.38	
0053760		2420	H45981	00	05/02/2022	610-3571-501.30-61	OUTSIDE REPAIR UNIT 230	4,481.63	
VENDOR TOTAL *								5,151.01	
0000649	00	ROCK HAND HARDWARE							
742081		2336	H45920	00	04/28/2022	100-4102-464.20-48	ADA SWING REPAIR	55.06	
742182		2337	H45921	00	04/28/2022	100-4102-464.30-66	PARTS/SUPPLIES - LEGION	37.96	
742141		2349	H45930	00	04/28/2022	100-4102-464.30-66	PLUMBING SUPPLIES	92.67	
742148		2352	H45933	00	04/28/2022	100-4102-464.30-66	PLUMBING REPAIRS AT LEGIO	115.93	
742205		2353	H45934	00	04/28/2022	100-4102-464.20-41	MEMORIAL PARK MUTT MITT P	30.50	
742197		2354	H45935	00	04/28/2022	100-4102-464.30-66	NUTS/BOLTS	8.40	
742194		2355	H45936	00	04/28/2022	100-4102-464.30-66	NUTS/BOLTS	66.54	
741824		2356	H45937	00	04/28/2022	235-4172-464.20-31	PARTS/SUPPLIES	11.99	
742272		2357	H45938	00	04/28/2022	235-4172-464.20-24	PARTS/SUPPLIES	88.96	
742253		2358	H45939	00	04/28/2022	235-4172-464.20-24	PARTS/SUPPLIES	28.99	
742305		2359	H45940	00	04/28/2022	235-4172-464.20-24	PARTS/SUPPLIES	23.99	
742110		2348	H45929	00	04/28/2022	237-4171-464.20-41	PARTS/SUPPLIES	85.98	
742107		2350	H45931	00	04/28/2022	237-4171-464.20-41	PARTS/SUPPLIES	42.99	
742145		2351	H45932	00	04/28/2022	237-4171-464.20-41	PARTS/SUPPLIES	15.14	
742012		2264	H45821	00	04/26/2022	521-3125-435.20-29	MISC SUPPLIES	38.96	
742195		2347	H45928	00	04/28/2022	531-3136-436.20-29	NUTS/BOLTS	.18	
742041		2278	H45848	00	04/27/2022	551-3501-432.20-98	PARKING LOT 10 ELECTRICAL	30.66	
VENDOR TOTAL *								774.90	
0000677	00	SHERWIN WILLIAMS/COLUMBIA PAINT							

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0000677 4600-4 8344-5	00	SHERWIN WILLIAMS/COLUMBIA PAINT 2360 H45941 2361 H45942	00	04/28/2022 04/28/2022	100-4102-464.30-66 100-4107-464.20-48	PAINTING SUPPLIES PAINTING SUPPLIES	12.69 43.27	
						VENDOR TOTAL *	55.96	
0000747 158754/4 158750/4 158775/4 158763/4 158703/4 158745/4 158732/4 158497/4 158759/4 158733/4 158678/4 158679/4 G80248/4	00	MURDOCH'S RANCH AND HOME SUPPLY 2289 H45864 2290 H45865 2308 H45885 2333 H45917 2335 H45919 2331 H45915 2332 H45916 2344 H45925 2345 H45926 2214 H45719 2223 H45727 2224 H45728 2225 H45729	00	04/27/2022 04/27/2022 04/28/2022 04/28/2022 04/28/2022 04/28/2022 04/28/2022 04/28/2022 04/28/2022 04/21/2022 04/21/2022 04/21/2022 04/21/2022	100-2201-421.20-99 100-2201-421.20-99 100-2201-421.20-41 100-4107-464.20-48 235-4172-464.20-31 237-4171-464.20-41 237-4171-464.20-41 521-3126-435.20-26 521-3126-435.20-46 546-3150-438.20-99 546-3150-438.20-26 546-3150-438.20-26 546-3150-438.20-26	COPPER DOG FOOD (K9) FILU/COPPER DOG FOOD (K9) AMMO CANS FOR K9'S PIN & LOCK / 3200SI PRESS PREMIXED ENGINE FUEL PARTS/SUPPLIES PARTS/SUPPLIES CLOTHING SAFETY GLASSES DOG BISCUITS FOR SCALE HO SAFETY BOOTS-JAMES SHELDON CREDIT FOR SAFETY BOOTS-J SAFETY BOOT ALLOWANCE-JAM	46.98 193.96 23.97 449.98 27.99 17.99 9.99 169.99 15.49 34.98 244.98 244.98- 199.99	
						VENDOR TOTAL *	1,191.31	
0000775 21140-000110885	00	GENERAL DISTRIBUTING CO 2207 H45613	00	04/20/2022	610-3570-501.20-29	SAFETY GLASSES	10.33	
						VENDOR TOTAL *	10.33	
0000830 6164688	00	HAWKINS, INC. 2256 H45811	00	04/26/2022	521-3125-435.20-22	TMTP-CHEMICAL	8,362.77	
						VENDOR TOTAL *	8,362.77	
0000873 PR97LX	00	AWARDS & SPECIALTIES-TROPHY CASE 2312 H45889	00	04/28/2022	235-4172-464.30-37	SIGNAGE	10.00	
						VENDOR TOTAL *	10.00	
0000991 9659	00	MONTANA HYDRAULICS LLC 2422 H45983	00	05/02/2022	610-3571-501.20-38	OUTSIDE REPAIR UNIT 240	1,091.10	
						VENDOR TOTAL *	1,091.10	
0001047 S 46708 W 36983	00	GRIZZLY DIESEL SERVICE 0667 H44315 2419 H45980	00	03/15/2022 05/02/2022	610-3571-501.20-39 610-3571-501.30-61	PARTS FOR UNIT 635 OUTSIDE REPAIR UNIT 242	212.50- 481.50	
						VENDOR TOTAL *	269.00	
0001096 80623685	00	WEX BANK 2423 H45984	00	05/02/2022	610-3571-501.20-31	APRIL 2022 FLEET FUEL PUR	60,843.78	
						VENDOR TOTAL *	60,843.78	
0001113 7985518	00	PACIFIC STEEL AND RECYCLING 2208 H45616	00	04/20/2022	610-3571-501.20-39	MATERIAL FOR FABRICATING	129.16	
						VENDOR TOTAL *	129.16	
0001160	00	CSED WAGE WITHHOLDING UNIT						

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VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0002049 1634582	00	POLYDYNE INC 2286 H45855	00	04/27/2022	531-3135-436.20-22	10 TOTES OF CHEMICAL	31,050.00	
						VENDOR TOTAL *	31,050.00	
0002366 90800396972 90800397196	00	LES SCHWAB 2246 H45801 2248 H45803	00	04/26/2022 04/26/2022	610-3571-501.20-38 610-3571-501.20-38	TIRE REPAIR UNIT 241 TIRE REPAIR UNIT 229	37.00 169.00	
						VENDOR TOTAL *	206.00	
0002367 PP-4457872	00	ANDERSON ZURMUEHLEN & CO., P.C. 2391 H45968	00	04/29/2022	212-4505-403.20-19	PRINTING COSTS - HP NETWO	57.74	
						VENDOR TOTAL *	57.74	
0002477 T13530 T13514	00	SPARROW ENTERPRISES, INC 2230 H45785 2231 H45786	00	04/26/2022 04/26/2022	201-3503-432.20-72 201-3503-432.20-72	122.14T PIT RUN & 26.3T R 59.68T ROAD MIX	1,381.99 641.58	
						VENDOR TOTAL *	2,023.57	
0002511 14018340 14018697	00	HARRINGTON BOTTLING COMPANY 2317 H45894 2318 H45895	00	04/28/2022 04/28/2022	563-4113-464.20-53 563-4113-464.20-53	GOLF BEVERAGES GOLF BEVERAGES	186.76 192.75	
						VENDOR TOTAL *	379.51	
0002511 14018766	00	HARRINGTON BOTTLING COMPANY,CK GRP-A 2304 H45881	00	04/28/2022	211-4120-464.20-53	CONCESSIONS POP AND TEA	226.35	
						VENDOR TOTAL *	226.35	
0002517 144942-00	00	RUSSELL INDUSTRIES, INC. 2287 H45856	00	04/27/2022	531-3135-436.30-62	SLIDE GATE-VEHICLE ACCIDE	7,190.40	
						VENDOR TOTAL *	7,190.40	
0002639 610053305712	00	DEXYP 2274 H45841	00	04/26/2022	580-3560-434.30-37	APRIL YELLOW PAGES ADVERT	58.00	
						VENDOR TOTAL *	58.00	
0002657 PP-4457873	00	CORE TECHNOLOGIES 2382 H45962	00	04/29/2022	503-1602-425.30-99	APRIL 2022 HP MPS/PB PRIN	15.86	
						VENDOR TOTAL *	15.86	
0002671 2277	00	HARD ROCK ROAD BUILDING & UTILITIES 2321 H45900	00	04/28/2022	521-3125-435.90-30	CHEMICAL FEED TANK AT MRT	73,755.00	
						VENDOR TOTAL *	73,755.00	
0002732 2023-985929 2023-90888	00	SWANA-SOLID WASTE ASSOCICATION OF 2219 H45724 2220 H45725	00	04/21/2022 04/21/2022	547-3151-438.30-35 547-3151-438.30-35	MEMBERSHIP DUES-PETE ANDE MEMBERSHIP DUES-JIM LANG-	223.00 223.00	
						VENDOR TOTAL *	446.00	
0002784 343752126	00	SYSCO FOOD SERVICES OF MONTANA 2366 H45947	00	04/28/2022	563-4113-464.20-53	GOLF CONCESSIONS	4,278.37	

VEND NO	SEQ#	VENDOR NAME								EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0002784	00	SYSCO FOOD SERVICES OF MONTANA								
343752126		2367	H45947	00	04/28/2022	563-4113-464.20-24	GOLF CONCESSIONS - OTHER	183.99		
343762248		2368	H45948	00	04/28/2022	563-4113-464.20-53	GOLF CONCESSIONS	1,507.67		
VENDOR TOTAL *								5,970.03		
0002813	00	FERGUSON ENTERPRISES, INC. #109								
0395279		2255	H45810	00	04/26/2022	521-3125-435.30-62	TMTF-HYPO	163.15		
VENDOR TOTAL *								163.15		
0002911	00	ECOLAB PEST ELIMINATION								
6716112		2302	H45878	00	04/28/2022	211-4120-464.30-99	COCKROACH/RODENT PROGRAM	104.72		
VENDOR TOTAL *								104.72		
0002985	00	WILLIAMS INVESTIGATIONS								
20220506		PR0506		00	05/06/2022	100-1401-413.10-10	PAYROLL SUMMARY	379.43		
20220506		PR0506		00	05/06/2022	100-3101-431.10-10	PAYROLL SUMMARY	176.52		
20220506		PR0506		00	05/06/2022	100-3102-433.10-10	PAYROLL SUMMARY	176.51		
VENDOR TOTAL *								732.46		
0002996	00	TITLEIST								
913009261		2373	H45953	00	04/28/2022	563-4111-464.20-53	GOLF ACCESSORIES	147.88		
912995272		2374	H45954	00	04/28/2022	563-4111-464.20-53	GOLF ACCESSORIES	147.88		
912972958		2375	H45955	00	04/28/2022	563-4111-464.20-53	GOLF ACCESSORIES	150.69		
913046387		2376	H45956	00	04/28/2022	563-4111-464.20-53	GOLF ACCESSORIES	147.88		
913045853		2377	H45957	00	04/28/2022	563-4111-464.20-53	GOLF ACCESSORIES	147.88		
912777036		2378	H45958	00	04/28/2022	563-4111-464.20-53	GOLF ACCESSORIES	704.62		
913094942		2379	H45959	00	04/28/2022	563-4111-464.20-53	GOLF ACCESSORIES	236.13		
VENDOR TOTAL *								1,682.96		
0002997	00	SUN MOUNTAIN SPORTS								
1022245		2364	H45945	00	04/28/2022	563-4111-464.20-53	GOLF ACCESSORIES	153.50		
1021998		2365	H45946	00	04/28/2022	563-4111-464.20-53	GOLF ACCESSORIES	159.20		
VENDOR TOTAL *								312.70		
0003025	00	AUTOTRIX SIGNS & GRAPHICS								
4290		2282	H45851	00	04/27/2022	551-3501-432.30-99	PARKING LOT SIGNAGE	114.00		
VENDOR TOTAL *								114.00		
0003038	00	GUSTO BEVERAGE COMPANY								
1583282		000494		00	05/04/2022	563-4113-464.20-53	Alcohol	279.14		
1541097		000495		00	05/04/2022	563-4113-464.20-53	Alcohol	30.00-		
2229575		000496		00	05/04/2022	563-4113-464.20-53	Alcohol	656.33		
VENDOR TOTAL *								905.47		
0003043	00	CDM SMITH INC.								
90149806		2320	H45899	00	04/28/2022	531-3137-436.30-56	PRETREATMENT CONSULTANT A	1,506.00		
VENDOR TOTAL *								1,506.00		
0003181	00	S.J. PERRY CO., INC.								
R05307		2362	H45943	00	04/28/2022	100-4102-464.20-63	PARTS/SUPPLIES	47.32		

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0003181 R04871	00	S.J. PERRY CO., INC. 2363 H45944	00	04/28/2022	100-4102-464.20-63	PARTS/SUPPLIES	29.84	
VENDOR TOTAL *							77.16	
0003186 2L24371	00	PLATT ELECTRIC SUPPLY 2226 H45780	00	04/26/2022	503-1602-425.30-32	2020 NEC CODE BOOKS & TAB	407.93	
2L24371		2227 H45780	00	04/26/2022	503-1602-425.20-41	LT 40 LED LIGHT METER	119.99	
2Q23996		2260 H45817	00	04/26/2022	521-3125-435.20-29	TRUCK STOCK	31.45	
2S48666		2261 H45818	00	04/26/2022	521-3125-435.30-66	MRTP LIGHTING	320.94	
1Z13050		2285 H45854	00	04/27/2022	531-3135-436.20-29	TRUCK LOADING PUMP	37.10	
VENDOR TOTAL *							917.41	
0003248 04202290347	00	C&L TOOLS 2232 H45787	00	04/26/2022	610-3570-501.20-41	DATA CABLE FOR SCAN TOOL	80.25	
VENDOR TOTAL *							80.25	
0003271 58796	00	HELENA INK & TONER CO 2341 H45923	00	04/28/2022	245-3106-432.20-19	PRINTER TONER	114.16	
58796		2339 H45923	00	04/28/2022	521-3126-435.20-19	PRINTER TONER	114.17	
58796		2340 H45923	00	04/28/2022	531-3136-436.20-19	PRINTER TONER	114.17	
VENDOR TOTAL *							342.50	
0003381 2686	00	NASH ELECTRIC 2258 H45815	00	04/26/2022	521-3125-435.30-62	REEDERS VILLAGE VFD	1,296.00	
2704		2259 H45816	00	04/26/2022	521-3125-435.30-62	REEDERS VILLAGE VFD #2	1,296.00	
VENDOR TOTAL *							2,592.00	
0003399 7463259 RI	00	MIZUNO USA, INC. 2327 H45911	00	04/28/2022	563-4111-464.20-53	GOLF ACCESSORIES	811.59	
VENDOR TOTAL *							811.59	
0003460 11600	00	ALPINE TECHNOLOGY CORPORATION 2211 H45717	00	04/21/2022	541-3141-438.30-99	RAMS SUPPORT-NEW EMPLOYEE	37.50	
11631		2212 H45718	00	04/21/2022	541-3141-438.30-99	ALPINE LIVE SUPPORT-MAY22	307.80	
11631		2213 H45718	00	04/21/2022	542-3140-438.30-99	ALPINE LIVE SUPPORT-MAY22	205.20	
VENDOR TOTAL *							550.50	
0003788 20-443	00	MONTANA UNDERGROUND CONSTRUCTION 2283 H45852	00	04/27/2022	531-3135-436.30-62	HYDRANT REPAIR-MV ACCIDEN	14,479.70	
VENDOR TOTAL *							14,479.70	
0003811 3780982	00	A & I DISTRIBUTORS 2206 H45611	00	04/20/2022	610-3571-501.20-31	55G DEF	215.45	
VENDOR TOTAL *							215.45	
0003821 953331	00	USA BLUE BOOK 2265 H45822	00	04/26/2022	521-3125-435.20-29	TMTP-GLOVES	20.22	
VENDOR TOTAL *							20.22	
0003878	00	MOTION INDUSTRIES						

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0003878	00	MOTION INDUSTRIES							
MT14-00083740		2273	H45840	00	04/26/2022	580-3560-434.30-66	BELTS FOR HVAC SYSTEM/BUS	44.04	
VENDOR TOTAL *								44.04	
0003882	00	360 OFFICE SOLUTIONS							
1167254-0		2393	H45973	00	04/29/2022	100-1401-413.30-21	TONERS KLIVESAY, NJOHNSON	355.35	
1167254-0		2394	H45973	00	04/29/2022	100-1401-413.20-11	COPY PAPER WHITE AND COLO	209.90	
1167254-0		2395	H45973	00	04/29/2022	100-1401-413.20-19	MISC OFFICE SUPPLIES	81.59	
1165397-0		2269	H45835	00	04/26/2022	580-3560-434.20-19	PRINTER INK FOR LAURENS P	119.93	
1162211-0		2205	H45609	00	04/20/2022	610-3570-501.20-45	WIRELESS MICE	50.67	
VENDOR TOTAL *								817.44	
0003890	00	MONTANA VEBA HRA ADMINISTRATOR							
20220506		PR0506		00	05/06/2022	245-3106-432.10-10	PAYROLL SUMMARY	748.26	
20220506		PR0506		00	05/06/2022	521-3126-435.10-10	PAYROLL SUMMARY	2,993.05	
20220506		PR0506		00	05/06/2022	531-3136-436.10-10	PAYROLL SUMMARY	1,247.10	
VENDOR TOTAL *								4,988.41	
0003937	00	VERIZON WIRELESS							
9905047841		000034		00	01/02/2020	100-1101-411.30-16	VERIZON WIRELESS	41.57	
9905047841		000403		00	01/02/2020	100-1201-412.30-16	VERIZON WIRELESS	207.85	
9905047841		000279		00	11/10/2021	100-1501-414.30-16	VERIZON WIRELESS	41.57	
9905047841		000160		00	09/15/2020	100-1601-418.30-16	VERIZON WIRELESS	127.59	
9905047841		000237		00	01/02/2020	100-1801-417.30-16	VERIZON WIRELESS	41.57	
9905047841		000625		00	01/02/2020	100-3102-433.30-16	VERIZON WIRELESS	130.07	
9905047841		000088		00	01/02/2020	100-4101-464.30-16	VERIZON WIRELESS	81.58	
9905047841		000363		00	01/02/2020	100-4102-464.30-16	VERIZON WIRELESS	30.02	
9905047841		000361		00	01/02/2020	212-4505-403.30-16	VERIZON WIRELESS	94.67	
9905047841		000624		00	01/02/2020	212-4506-403.30-16	VERIZON WIRELESS	26.92	
9905047841		000364		00	01/02/2020	237-4171-464.30-16	VERIZON WIRELESS	160.04	
9905047841		000361		00	01/02/2020	503-1602-425.30-16	VERIZON WIRELESS	367.89	
9905047841		000281		00	11/10/2021	521-3125-435.30-16	VERIZON WIRELESS	80.02	
9905047841		000280		00	11/10/2021	531-3135-436.30-16	VERIZON WIRELESS	79.63	
9905047841		000374		00	01/02/2020	541-3141-438.30-16	VERIZON WIRELESS	7.83	
9905047841		000185		00	01/02/2020	541-3141-438.30-99	VERIZON WIRELESS	24.02	
9905047841		000185		00	01/02/2020	541-3141-438.30-99	VERIZON WIRELESS	240.06	
9905047841		000907		00	01/02/2020	542-3140-438.30-16	VERIZON WIRELESS	7.82	
9905047841		000902		00	01/02/2020	542-3140-438.30-99	VERIZON WIRELESS	16.01	
9905047841		000372		00	01/02/2020	546-3150-438.30-16	VERIZON WIRELESS	7.82	
9904393132		2426		00	04/22/2022	551-0000-208.00-00	VERIZON ACCOUNT CORRECTIO	159.19-	
5/2/22-ZERO	OUT	2427		00	05/02/2022	551-0000-208.00-00	DEBIT TO ZERO OUT MAIN AC	159.19	
9904393132		2424	H45767	00	04/22/2022	551-3501-432.30-16	VERIZON 3/18/22-4/17/22	209.43	
9904393132		2425	H45767	00	04/22/2022	551-3501-432.30-16	VERIZON 1/18/22-2/17/22-T	7.55-	
9904393132B		2428	H46071	00	05/04/2022	551-3501-432.30-16	VERIZON PMT-3/18/22 - 4/1	209.39	
VENDOR TOTAL *								2,225.82	
0003947	00	P-PODS							
114728		2334	H45918	00	04/28/2022	100-4102-464.30-99	PORTABLE TOILETS - CENTEN	370.00	
VENDOR TOTAL *								370.00	
0003969	00	BATTERIES PLUS BULBS							



VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0003969 P51018423 P50808063	00	BATTERIES PLUS BULBS 2306 H45883 2247 H45802	00	04/28/2022 04/26/2022	211-4120-464.20-41 521-3125-435.20-29	9V BATTERY MICROPHONES BATTERY FOR TMTF FLOW MET	56.00 110.00	
VENDOR TOTAL *							166.00	
0004187 90522 90537 90806 90940	00	KOLAR TIRE & AUTO 2238 H45793 2239 H45794 2243 H45798 2421 H45982	00	04/26/2022 04/26/2022 04/26/2022 05/02/2022	610-3571-501.20-38 610-3571-501.20-38 610-3571-501.20-38 610-3571-501.20-38	TIRE REPAIR UNIT 509 TIRE REPAIR UNIT 541 TIRE REPAIR UNIT 95 TIRE REPAIR-SWEEPER	113.00 300.00 64.00 65.00	
VENDOR TOTAL *							542.00	
0004301 35839029 35825909 35848817 35855110	00	TAYLORMADE GOLF COMPANY 2369 H45949 2370 H45950 2371 H45951 2372 H45952	00	04/28/2022 04/28/2022 04/28/2022 04/28/2022	563-4111-464.20-53 563-4111-464.20-53 563-4111-464.20-53 563-4111-464.20-53	GOLF ACCESSORIES GOLF ACCESSORIES GOLF ACCESSORIES GOLF ACCESSORIES	553.95 426.40 451.36 373.96	
VENDOR TOTAL *							1,805.67	
0004444 637-1311	00	FASTSIGNS OF HELENA 2316 H45893	00	04/28/2022	235-4172-464.30-37	SIGNAGE	806.40	
VENDOR TOTAL *							806.40	
0004546 PK042022 88	00	CURB MASTERS MAINTENANCE 2389 H45966 2390 H45967	00	04/29/2022 04/29/2022	212-4505-403.30-99 212-4505-403.30-99	APRIL CLEANING APRIL CLEANING	550.00 500.00	
VENDOR TOTAL *							1,050.00	
0004625 20220506	00	FIREPAC PR0506	00	05/06/2022	100-2301-424.10-10	PAYROLL SUMMARY	50.84	
VENDOR TOTAL *							50.84	
0004635 1535240	00	RDO EQUIPMENT CO. 2249 H45804	00	04/26/2022	610-3571-501.20-39	PARTS FOR UNIT 338	2,960.10	
VENDOR TOTAL *							2,960.10	
0004685 8537	00	HELENA RECYCLING, LLC 2218 H45723	00	04/21/2022	547-3151-438.30-87	PLASTIC BALING FEES-14.13	1,766.25	
VENDOR TOTAL *							1,766.25	
0004704 980840	00	PHILLIPS, DON 2381 H45961	00	04/29/2022	211-4120-464.20-41	REIMBURSEMENT - BATTERIES	53.97	
VENDOR TOTAL *							53.97	
0004831 75200	00	WIN-911 SOFTWARE 2288 H45857	00	04/27/2022	531-3135-436.90-30	SCADA UPGRADE	1,190.00	
VENDOR TOTAL *							1,190.00	
0004875 2127	00	ROCKY MOUNTAIN SUPPLY, INC. 2266 H45823	00	04/26/2022	610-3571-501.20-31	283G DYED DIESEL	1,298.97	

VEND NO	SEQ#	VENDOR NAME								EFT, EPAY OR	
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED	
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT	
0004875	00	ROCKY MOUNTAIN SUPPLY, INC.									
VENDOR TOTAL *								1,298.97			
0004960	00	DIKE, BYRON									
REIMB04222022	2383	H45963	00	04/29/2022	211-4120-464.20-53	211-4120-464.20-53	RESALE SUPPLIES - HOLIDAY	24.00			
REIMB04222022	2384	H45963	00	04/29/2022	211-4120-464.30-59	211-4120-464.30-59	FEB FEST COFFEE - STARBUC	120.00			
REIMB04222022	2385	H45963	00	04/29/2022	211-4120-464.20-53	211-4120-464.20-53	RESALE SUPPLIES - HOLIDAY	27.74			
REIMB04222022	2386	H45963	00	04/29/2022	211-4120-464.30-66	211-4120-464.30-66	REPAIR TO BLDG/SWEETWATER	287.98			
VENDOR TOTAL *								459.72			
0005085	00	XEROX FINANCIAL SERVICES									
3184738	2293	H45868	00	04/27/2022	100-2201-421.30-99	100-2201-421.30-99	04/01/22-04/30/22 LEASE P	269.41			
VENDOR TOTAL *								269.41			
0005109	00	WWC ENGINEERING									
181300039	2323	H45903	00	04/28/2022	521-3126-435.90-60	521-3126-435.90-60	WESTSIDE WATER & SEWER -	1,618.21			
181300039	2324	H45903	00	04/28/2022	521-3126-435.90-60	521-3126-435.90-60	WESTSIDE WATER & SEWER -	525.66			
181300039	2325	H45903	00	04/28/2022	531-3136-436.90-60	531-3136-436.90-60	WESTSIDE WATER & SEWER -	1,618.21			
181300039	2326	H45903	00	04/28/2022	531-3136-436.90-60	531-3136-436.90-60	WESTSIDE WATER & SEWER -	202.17			
VENDOR TOTAL *								3,964.25			
0005119	00	BOBCAT OF HELENA									
303502	2313	H45890	00	04/28/2022	100-4102-464.30-62	100-4102-464.30-62	BOBCAT PARTS	14.51			
303465	2250	H45805	00	04/26/2022	521-3125-435.30-62	521-3125-435.30-62	PARTS FOR BOBCAT	154.74			
303464	2251	H45806	00	04/26/2022	521-3125-435.30-62	521-3125-435.30-62	RETURNED PARTS FOR BOBCAT	20.06-			
VENDOR TOTAL *								149.19			
0005183	00	ADVANCED PUMP & EQUIPMENT									
INVAPE12383	2240	H45795	00	04/26/2022	521-3125-435.90-30	521-3125-435.90-30	CHEMICAL FEED PRJ	11,470.86			
VENDOR TOTAL *								11,470.86			
0005187	00	SCAVONE, JACOB									
NASHVILLE MEALS	2309	H45886	00	04/28/2022	100-2201-421.30-81	100-2201-421.30-81	TRAVEL MEALS REIMB NC K9	44.00			
VENDOR TOTAL *								44.00			
0005287	00	SPECTRUM BUSINESS									
0618005040922	2267	H45825	00	04/26/2022	610-3570-501.30-99	610-3570-501.30-99	SHOP WIFI 4/09/2022-5/08/	117.98			
VENDOR TOTAL *								117.98			
0005313	00	UGRIN ALEXANDER ZADICK, P.C.									
32467	2416	H45861	00	04/27/2022	100-1301-412.30-52	100-1301-412.30-52	ATTORNEY FEES:3/1-4/20 20	5,611.50			
VENDOR TOTAL *								5,611.50			
0005338	00	ARIZONA CHILD SUPPORT									
20220506	PR0506		00	05/06/2022	100-2301-424.10-10	100-2301-424.10-10	PAYROLL SUMMARY	145.88			
VENDOR TOTAL *								145.88			
0005475	00	MOUNTAIN ALARM									
2778848	2303	H45880	00	04/28/2022	211-4120-464.30-66	211-4120-464.30-66	ANNUAL FIRE ALARM INSPECT	690.00			
2780856	2257	H45814	00	04/26/2022	521-3125-435.30-99	521-3125-435.30-99	MRTP-SECURITY	45.70			

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0005475	00	MOUNTAIN ALARM							
2778741		2284	H45853	00	04/27/2022	531-3135-436.30-99	REPLACED 3G CELL DIALER W	333.16	
							VENDOR TOTAL *	1,068.86	
0005639	00	HOLLAND & HART							
1970574		2396	H45974	00	04/29/2022	521-3125-435.30-99	ATTORNEY - WALKER CREEK W	737.24	
1977720		2397	H45975	00	04/29/2022	521-3125-435.30-99	ATTORNEY - WALKER CREEK W	7,280.00	
							VENDOR TOTAL *	8,017.24	
0005672	00	AIRE MASTER OF WESTERN MONTANA LLC							
57158		2310	H45887	00	04/28/2022	563-4113-464.20-24	DEODORIZER SERVICES	25.75	
							VENDOR TOTAL *	25.75	
0005700	00	ROBERT HALF							
59854248		2414	H45858	00	04/27/2022	100-1506-415.30-53	CONTRACTED PROFESS ACCT S	3,118.50	
							VENDOR TOTAL *	3,118.50	
0005717	00	406 ELECTRIC LLC							
1812		2277	H45847	00	04/27/2022	531-3135-436.30-62	REPAIRS ON SEPTIC DUMP LI	1,165.45	
1811		2279	H45849	00	04/27/2022	531-3135-436.20-29	ADMIN OFFICE CAMERAS	674.65	
							VENDOR TOTAL *	1,840.10	
0005721	00	YOCOM, AMANDA							
132488-REFUND		000492		00	05/02/2022	211-0000-347.08-00	Refund-Jim Brickman Cncrt	112.00	
							VENDOR TOTAL *	112.00	
9999120	00	HS DEVELOPMENT LLC							
000033877		UT		00	05/02/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	34.11	
							VENDOR TOTAL *	34.11	
							TOTAL EXPENDITURES ****	423,309.44	
						GRAND TOTAL	*****		423,309.44

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0003038	00	GUSTO	BEVERAGE COMPANY						
1541097		000495		00	05/06/2022	563-4113-464.20-53	Alcohol	CHECK #: 188116	30.00
1541097		000495		00	05/05/2022	563-4113-464.20-53	Alcohol	30.00-	
1583282		000494		00	05/06/2022	563-4113-464.20-53	Alcohol	CHECK #: 188116	279.14-
1583282		000494		00	05/05/2022	563-4113-464.20-53	Alcohol	279.14	
2229575		000496		00	05/06/2022	563-4113-464.20-53	Alcohol	CHECK #: 188116	656.33-
							VENDOR TOTAL *	249.14	905.47-
0004929	00	EAGLE	BEVERAGE - HELENA						
2229575		000496		00	05/05/2022	563-4113-464.20-53	Alcohol	656.33	
							VENDOR TOTAL *	656.33	
0005581	00	PUFFS	TIRES						
392606		2429	H45715	00	04/21/2022	546-3150-438.30-93	TIRES CUT-8.11T@\$180/TON	1,459.80	
							VENDOR TOTAL *	1,459.80	
							HAND ISSUED TOTAL ***		905.47-
							TOTAL EXPENDITURES ****	2,365.27	905.47-
						GRAND TOTAL *****			1,459.80

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VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
-----									
0000485	00	GEORGE'S DISTRIBUTING, INC.							
961433		000498		00	05/06/2022	563-4113-464.20-53	Alcohol	606.03	
VENDOR TOTAL *								606.03	
TOTAL EXPENDITURES ****								606.03	
GRAND TOTAL *****									606.03



**Finance Dept.**  
316 North Park Avenue  
Helena, MT 59623

: Phone: 406-447-8417  
: Fax: 406-447-8434  
: Email: [jrensmon@helenamt.gov](mailto:jrensmon@helenamt.gov)

**[helenamt.gov](http://helenamt.gov)**

May 19, 2022

To: Tim Burton, Interim Acting City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The Expenditure Approval Lists for 5/11/22 and 5/13/22 have been approved for claims in the amount of \$339,867.29. Checks numbered 188164 – 188283 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0004256	00	QUEEN CITY BALLET							
2258		000510		00	05/11/2022	211-4120-464.30-59	5/8/22-Alice Wonderland	18,004.60	
VENDOR TOTAL *								18,004.60	
TOTAL EXPENDITURES ****								18,004.60	
GRAND TOTAL *****									18,004.60

VEND NO	SEQ#	VENDOR NAME								EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM		CHECK	HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION		AMOUNT	AMOUNT
0000003	00	A-1 RENTALS INC.								
283182		2601	H46140	00	05/05/2022	235-4172-464.20-98	EQUIP RENTAL		28.00	
							VENDOR TOTAL *		28.00	
0000011	00	BURDICKS LOCKSMITH SERVICES, INC.								
CS15833		2604	H46144	00	05/05/2022	100-4102-464.30-66	KEYS		134.00	
CS15842		2573	H46108	00	05/04/2022	570-4510-403.20-39	4CT KEYS		18.00	
							VENDOR TOTAL *		152.00	
0000064	00	VANS THRIFTWAY								
BGRC-050122-99		2645	H46192	00	05/05/2022	563-4113-464.20-53	GOLF CONCESSIONS		21.96	
BRGC-040322-119		2646	H46193	00	05/05/2022	563-4113-464.20-53	GOLF CONCESSIONS		34.87	
BRGC-042822-216		2647	H46194	00	05/05/2022	563-4113-464.20-53	GOLF CONCESSIONS		58.52	
							VENDOR TOTAL *		115.35	
0000081	00	R & R PUMP COMPANY								
100797		2577	H46115	00	05/04/2022	551-3501-432.20-98	PARKING MAINTENANCE SUPPL		24.00	
100744		2578	H46116	00	05/04/2022	551-3501-432.20-98	PARKING MAINTENANCE SUPPL		25.95	
							VENDOR TOTAL *		49.95	
0000093	00	CAPITAL SPORTS								
298676		2449	H45510	00	04/14/2022	100-2301-424.20-26	FOOTWEAR ALLOWANCE		46.74	
							VENDOR TOTAL *		46.74	
0000172	00	CAPITAL OPTOMETRIST								
8501		2542	H46085	00	05/04/2022	100-2201-421.30-51	N.WEEMS EYE EXAM 04/20/22		75.00	
							VENDOR TOTAL *		75.00	
0000233	00	AMERICAN PLANNING ASSOCIATION								
374618-2243		2474	H46012	00	05/12/2022	100-1601-418.30-31	APA MEMBERSHIP CATEGORY A		189.00	
374618-2243		2475	H46012	00	05/12/2022	100-1601-418.30-31	WESTERN CENTRAL CHAPTER		23.00	
							VENDOR TOTAL *		212.00	
0000321	00	HELENA SAND AND GRAVEL								
214670		2679	H45988	00	05/02/2022	201-3503-432.20-71	4.28T ASPHALT FOR POT HOL		324.64	
214618		2680	H45990	00	05/02/2022	201-3503-432.20-71	4.62T ASPHALT FOR POT HOL		350.43	
							VENDOR TOTAL *		675.07	
0000324	00	MONTANA STATE UNIVERSITY								
85-88		2444	H45352	00	04/13/2022	100-2301-424.30-31	FI II BENNETT & MITCHELL		190.00	
85-89		2669	H46212	00	05/06/2022	100-2301-424.30-31	FI I BRAACH		95.00	
							VENDOR TOTAL *		285.00	
0000329	00	CITY UTILITY CUSTOMER SERVICE								
11162-50222		2635	H46182	00	05/05/2022	100-2301-424.30-42	FIRE 1		239.13	
12910-050222		2652	H46198	00	05/05/2022	100-2301-424.30-45	FIRE 1		138.14	
042722FIRE		2672	H46215	00	05/06/2022	100-2301-424.30-45	DUMP RUN AFTER SPRING CLE		6.81	
11162-50222		2634	H46182	00	05/05/2022	211-4120-464.30-42	CIVIC CENTER		557.98	
12910-050222		2651	H46198	00	05/05/2022	211-4120-464.30-45	CIVIC CENTER		273.28	
							VENDOR TOTAL *		1,215.34	
0000356	00	INDUSTRIAL TOWEL AND COVER								



VEND NO	SEQ#	VENDOR NAME								EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0000356	00	INDUSTRIAL TOWEL AND COVER								
2224-96474		2600	H46139	00	05/05/2022	100-2301-424.20-24	TOWEL SERVICE	9.45		
2966-S96709		2526	H46066	00	05/04/2022	201-3503-432.20-26	COVERALLS	13.00		
3133-95634		2571	H46106	00	05/04/2022	212-4505-403.30-66	9CT MATS 4/19/22	85.53		
3133-96859		2572	H46107	00	05/04/2022	212-4505-403.30-66	9CT MATS 5/03/22	85.53		
3608-96829		2505	H46046	00	05/03/2022	531-3135-436.20-26	CLOTHING-LAUNDRY	91.59		
2966-96858		2523	H46064	00	05/04/2022	610-3570-501.20-26	COVERALLS & UNI'S	39.28		
2966-96858		2524	H46064	00	05/04/2022	610-3570-501.20-29	GREASE RAGS	20.98		
VENDOR TOTAL *								345.36		
0000377	00	ACTION PRINT								
110142		2510	H46051	00	05/03/2022	100-1401-413.30-21	WINDOW ENVELOPES	200.00		
110155		2585	H46123	00	05/04/2022	100-2201-421.30-21	CHAPLAIN BOOKS	98.00		
VENDOR TOTAL *								298.00		
0000393	00	INFORMATION TECHNOLOGY & SRVCS								
FY22-161		2588	H46126	00	05/05/2022	100-1501-414.20-45	TICKET #31867:SOFTWARE FO	315.00		
VENDOR TOTAL *								315.00		
0000395	00	HELENA B I D								
111		2590	H46128	00	05/05/2022	440-4102-464.90-30	SUMMER WLKNG MALL STAGE R	10,000.00		
VENDOR TOTAL *								10,000.00		
0000520	00	MONTANA BROOM AND BRUSH								
225437		2482	H46020	00	05/03/2022	100-2301-424.20-24	JANITORIAL SUPPLIES	550.18		
225264	00 00	2626	H46174	00	05/05/2022	235-4172-464.20-24	CLEANING SUPPLIES	61.88		
225427		2507	H46048	00	05/03/2022	531-3135-436.20-24	JANITORIAL SUPPLIES	294.58		
225493	00 00	2625	H46173	00	05/05/2022	563-4113-464.20-24	CLEANING SUPPLIES	127.17		
225501		2619	H46163	00	05/05/2022	563-4115-464.20-24	CLEANING SUPPLIES FOR SHO	144.37		
VENDOR TOTAL *								1,178.18		
0000545	00	NORTHWEST BATTERY AND ELECTRIC								
64732		2613	H46156	00	05/05/2022	563-4115-464.20-32	520CCA BATTERY FOR RENTAL	135.89		
VENDOR TOTAL *								135.89		
0000549	00	FASTENAL COMPANY								
MTHL244852		2678	H45987	00	05/02/2022	201-3503-432.20-79	FASTENERS	60.62		
MTHL244740		2576	H46111	00	05/04/2022	212-4505-403.30-66	12CT 16X20X2 FILTERS	24.87		
VENDOR TOTAL *								85.49		
0000576	00	TABBERT CONSTRUCTION, INC.								
13869		2662	H46206	00	05/05/2022	521-3126-435.30-99	ASPHALT REPAIR - WEDGEWO	5,082.00		
VENDOR TOTAL *								5,082.00		
0000618	00	POWER TOWNSEND								
843600		2687	H46004	00	05/02/2022	201-3503-432.20-79	LAG SCREWS & WASHERS	15.24		
844151		2633	H46181	00	05/05/2022	235-4172-464.20-98	PARTS/SUPPLIES	15.68		
VENDOR TOTAL *								30.92		
0000649	00	ROCK HAND HARDWARE								

VEND NO	SEQ#	VENDOR NAME								EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
<hr/>										
0000649	00	ROCK HAND HARDWARE								
742400		2470	H46008	00	05/02/2022	100-2301-424.20-49	SMOKE DETECTORS	99.95		
742099		2471	H46009	00	05/02/2022	100-2301-424.30-61	NUTS & BOLTS	2.76		
742441		2638	H46185	00	05/05/2022	100-4102-464.20-24	PARTS/SUPPLIES	37.41		
742430		2639	H46186	00	05/05/2022	100-4102-464.30-66	PARTS/SUPPLIES	49.98		
742458		2641	H46188	00	05/05/2022	100-4102-464.20-63	BATTERIES	23.98		
742327		2642	H46189	00	05/05/2022	100-4102-464.30-62	PARTS/SUPPLIES	5.98		
742502		2595	H46133	00	05/05/2022	211-4120-464.30-66	LIGHT BULBS FOR STORAGE R	24.98		
742325		2636	H46183	00	05/05/2022	235-4172-464.20-98	PARTS/SUPPLIES	9.99		
742529		2637	H46184	00	05/05/2022	235-4172-464.20-98	PARTS/SUPPLIES	20.94		
742436		2640	H46187	00	05/05/2022	237-4171-464.20-41	PARTS/SUPPLIES	13.97		
742215		2661	H46205	00	05/05/2022	521-3126-435.20-98	BLACK MARKER	10.74		
739165		2610	H46153	00	05/05/2022	563-4115-464.20-48	ASSTD SANDPAPER FOR SANDI	19.45		
VENDOR TOTAL *								320.13		
0000650	00	CLEARWATER PUMP & SUPPLY								
50822		2502	H46043	00	05/03/2022	531-3135-436.20-29	DIGESTER BLDG MAINT	31.50		
VENDOR TOTAL *								31.50		
0000696	00	ST. PETER'S HEALTH-HOSPITAL								
PHELFIRMAR22		2464	H45996	00	05/02/2022	100-2301-424.20-25	MAR MEDS	3,920.33		
VENDOR TOTAL *								3,920.33		
0000705	00	DEPT OF AGRICULTURE								
TWOCKLIC-2022		2627	H46175	00	05/05/2022	235-4172-464.30-35	PESTICIDE LICENSE - TYLER	70.00		
VENDOR TOTAL *								70.00		
0000747	00	MURDOCH'S RANCH AND HOME SUPPLY								
158786/4		2461	H45989	00	05/02/2022	100-2301-424.20-22	SM ENGINE FUEL	131.96		
158725/4		2465	H45998	00	05/02/2022	100-2301-424.20-46	WILDLAND GLOVES X 19	435.81		
158795/4		2630	H46178	00	05/05/2022	100-4102-464.20-48	HORSE STALL MAT RIB	329.94		
158738/4		2686	H46003	00	05/02/2022	201-3503-432.20-79	GEAR TIE DOWN	27.96		
158774/4		2629	H46177	00	05/05/2022	235-4172-464.20-26	PARTS/SUPPLIES	49.98		
158652/4		2657	H46202	00	05/05/2022	245-3106-432.20-46	NITRILE GLOVES	51.98		
158797/4		2530	H46070	00	05/04/2022	521-3125-435.20-69	MOWER-SERVICE	25.97		
158771/4		2658	H46203	00	05/05/2022	521-3126-435.20-41	HONDA GENERATOR, COUPLER	1,153.18		
158796/4		2659	H46204	00	05/05/2022	521-3126-435.20-46	REFLECTIVE TAPE	35.98		
158796/4		2660	H46204	00	05/05/2022	521-3126-435.20-41	TAPE RULER	19.99		
158652/4		2656	H46202	00	05/05/2022	531-3136-436.20-46	NITRILE GLOVES	51.98		
VENDOR TOTAL *								2,314.73		
0000775	00	GENERAL DISTRIBUTING CO								
21141-0011144662504			H46045	00	05/03/2022	531-3135-436.20-29	OXY	13.50		
21140-0001114462489			H46029	00	05/03/2022	610-3570-501.30-99	CYLINDER RENTAL	70.50		
VENDOR TOTAL *								84.00		
0000819	00	CRESCENT ELECTRIC SUPPLY CO.								
S510225324.001		2608	H46151	00	05/05/2022	100-4102-464.20-48	ELECTRICAL PARTS	255.03		
S510252090.001		2591	H46129	00	05/05/2022	211-4120-464.30-66	AUD.AND BALLROOM CHANDOLI	750.00		
VENDOR TOTAL *								1,005.03		
0000823	00	MT MUNICIPAL INTERLOCAL AUTHORITY								

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0000823	00	MT MUNICIPAL		INTERLOCAL AUTHORITY				
DR1005240		000501	00	05/10/2022	645-1505-505.50-17	LB2021007916-Police	1,913.50	
DR1005240		000502	00	05/10/2022	645-1505-505.50-17	LB2019004272-Streets	544.63	
DR1005240		000503	00	05/10/2022	645-1505-505.50-17	LB2021007723-Transit	2,705.81	
						VENDOR TOTAL *	5,163.94	
0000848	00	SELBYS REPROGRAPHICS, INC.						
H-289268-000		2664 H46208	00	05/05/2022	521-3126-435.20-46	SAFETY VEST	17.30	
						VENDOR TOTAL *	17.30	
0000873	00	AWARDS & SPECIALTIES-TROPHY CASE						
24891		2602 H46142	00	05/05/2022	235-4172-464.30-37	SUPPLIES	20.00	
						VENDOR TOTAL *	20.00	
0001030	00	UTILITIES UNDERGROUND LOCATION CNTR						
2045086		2519 H46060	00	05/04/2022	201-3509-432.21-03	NOTIFICATION FOR DIGS NEA	7.85	
2045085		2513 H46054	00	05/04/2022	503-1602-425.30-99	UG LOCATES APRIL 2022 (34	544.79	
						VENDOR TOTAL *	552.64	
0001038	00	SMA ARCHITECTS						
2129-3		2575 H46110	00	05/04/2022	570-4510-403.90-30	NORTH LOT CONSTRUCTION DO	697.58	
						VENDOR TOTAL *	697.58	
0001062	00	LYNN PEAVEY COMPANY						
389370		2544 H46087	00	05/04/2022	100-2201-421.30-12	SHIPPING - EVIDENCE SUPPL	35.00	
389370		2545 H46087	00	05/04/2022	100-2201-421.20-22	EVIDENCE SUPPLIES	167.80	
						VENDOR TOTAL *	202.80	
0001237	00	ALSCO						
LBIL1752832		2580 H46118	00	05/04/2022	551-3501-432.20-24	GETCHELL PARKING GARAGE O	37.91	
LBIL1752838		2582 H46120	00	05/04/2022	551-3501-432.20-24	6TH AVE PARKING GARAGE OF	71.96	
						VENDOR TOTAL *	109.87	
0001305	00	ALPINE ANALYTICAL, INC.						
6138		2515 H46056	00	05/04/2022	521-3125-435.30-98	LAB-SAMPLES	200.00	
6189		2516 H46057	00	05/04/2022	521-3125-435.30-98	LAB-SAMPLES	49.00	
6212		2517 H46058	00	05/04/2022	521-3125-435.30-98	LAB-SAMPLES	200.00	
6158		2499 H46040	00	05/03/2022	531-3135-436.30-98	LAB-SAMPLES	45.00	
6159		2500 H46041	00	05/03/2022	531-3135-436.30-98	LAB-SAMPLES	45.00	
						VENDOR TOTAL *	539.00	
0001689	00	LINCOLN TELEPHONE CO.						
362-3101	0501222537	H46080	00	05/04/2022	218-2206-421.30-43	911 MAINTENANCE LINE 05/0	44.84	
						VENDOR TOTAL *	44.84	
0001695	00	LEHRKIND'S						
246692		2617 H46161	00	05/05/2022	100-4101-464.20-49	ADMIN WATER	12.00	
243132		2618 H46162	00	05/05/2022	100-4101-464.20-49	ADMIN WATER	12.00	
244865		2620 H46164	00	05/05/2022	100-4101-464.20-49	ADMIN WATER	12.00	
1943461		2621 H46165	00	05/05/2022	100-4101-464.20-49	ADMIN WATER	43.25	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0001695 247855	00	LEHRKIND'S 2606 H46148	00	05/05/2022	211-4120-464.20-53	GREEN ROOM WATER	30.20	
						VENDOR TOTAL *	109.45	
0001756 562-3845	00 0501222539	3 RIVERS COMMUNICATIONS H46082	00	05/04/2022	218-2206-421.30-43	ENHANCED 911 SERVICES 05/	18.03	
						VENDOR TOTAL *	18.03	
0001765 I-13100	00	TREASURE STATE SEED, INC. 2614 H46157	00	05/05/2022	563-4115-464.20-64	DRY SLOPE GRASS SEED, MT	272.75	
						VENDOR TOTAL *	272.75	
0002177 992 993	00	JANDT SPECIALTIES 2583 H46121 2584 H46122	00	05/04/2022 05/04/2022	551-3501-432.30-56 551-3501-432.30-56	PARKING OFFICE PROGRAM CO PARKING ENF PROGRAMS SERV	612.50 2,413.86	
						VENDOR TOTAL *	3,026.36	
0002189 923853307	00	BORDER STATES ELECTRIC SUPPLY 2520 H46061	00	05/04/2022	521-3125-435.90-40	CARBON MIXER	478.85	
						VENDOR TOTAL *	478.85	
0002204 19587	00	CROWN TROPHY OF HELENA 2448 H45507	00	04/14/2022	100-2301-424.20-19	NAME BAR - CIK	17.50	
						VENDOR TOTAL *	17.50	
0002243 0501963	00	BIG SKY FIRE/AFFIRMED MEDICAL 2452 H45769	00	04/25/2022	100-2301-424.20-42	SCBA ANNUAL INSPECTIONS	3,865.44	
						VENDOR TOTAL *	3,865.44	
0002272 401164762	00	XYLEM DEWATERING SOLUTIONS 2668 H46210	00	05/05/2022	521-3126-435.20-41	PUMP FOR MAIN BREAKS	750.00	
						VENDOR TOTAL *	750.00	
0002366 90800397751 90800398351 90800395943 90800395691	00	LES SCHWAB 2506 H46047 2527 H46067 2534 H46075 2535 H46076	00	05/03/2022 05/04/2022 05/04/2022 05/04/2022	531-3135-436.30-62 610-3571-501.20-38 610-3571-501.20-38 610-3571-501.20-38	MOWER-TIRE REPAIR TIRES FOR UNIT 204 TIRES FOR UNIT 204 TIRES FOR UNIT 204	31.99 200.00 2,374.96 254.97	
						VENDOR TOTAL *	2,861.92	
0002392 84503357	00	BOUND TREE MEDICAL, LLC 2484 H46022	00	05/03/2022	100-2301-424.20-25	MED GLOVES	738.00	
						VENDOR TOTAL *	738.00	
0002484 JAN22 CORR-5/22	00	NORTHWESTERN ENERGY 2696	00	05/11/2022	100-0000-208.00-00	JAN22 CORR DUP PMT	11,426.57-	
0721880-3		000455	00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	6.12	
0721881-1		000456	00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	6.12	
0721907-4		000457	00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	6.12	
0722810-9		000459	00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	6.97	

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
0002484	00	NORTHWESTERN	ENERGY						
0722811-7		000460		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	6.97	
0721978-5		000461		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	12.00	
0721982-7		000462		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	58.08	
0721984-3		000463		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	6.36	
0721988-4		000464		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	56.22	
0722057-7		000465		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	6.00	
0722058-5		000466		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	25.42	
0722783-8		000467		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	101.71	
1014983-9		000468		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	6.12	
3125271-1		000541		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	34.22	
3140628-3		000542		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	22.86	
0723007-1		000225		00	12/12/2017	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	6.37	
0721936-3		000226		00	12/12/2017	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	61.70	
0721886-0		000227		00	12/12/2017	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	80.20	
0721971-0		000228		00	12/12/2017	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	34.69	
0721972-8		000229		00	12/12/2017	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	45.35	
0721973-6		000230		00	12/12/2017	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	69.95	
1200538-5		000231		00	12/12/2017	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	90.70	
0721974-4		000232		00	12/12/2017	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	19.47	
0721975-1		000469		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	60.25	
0721934-8		000470		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	116.27	
3487625-0		000540		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	18.60	
3487629-2		000109		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	18.36	
3487798-5		001159		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	29.01	
3487799-3		001160		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	15.96	
3487802-5		000260		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	12.23	
3487800-9		000701		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	12.35	
3487890-0		000041		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	11.50	
3487894-2		000401		00	01/14/2015	100-1002-410.50-41	NW ENERGY-LIGHT DIST.	11.39	
3855568-6		000333		00	12/20/2021	100-1002-410.50-41	NW ENERGY-LIGHTS	47.28	
3971413-4		000509		00	05/11/2022	100-1002-410.50-41	NW ENERGY - LIGHTS	12.03	
1671831-4		000877		00	04/20/2011	100-2201-421.30-41	NW ENERGY-VARIOUS	66.12	
PARKS-POOL-GC		000042		00	04/20/2011	100-4102-464.30-41	NW ENERGY-PARKS,POOL,GOLF	1,158.14	
PARKS-POOL-GC		000520		00	04/20/2011	100-4102-464.30-44	NW ENERGY-PARKS,POOL,GOLF	480.27	
PARKS-POOL-GC		000737		00	04/20/2011	100-4103-464.30-41	NW ENERGY-PARKS,POOL,GOLF	66.52	
PARKS-POOL-GC		000401		00	04/20/2011	100-4103-464.30-44	NW ENERGY-PARKS,POOL,GOLF	114.61	
0100420-9		000335		00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	1,472.90	
0724685-3		000336		00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	90.99	
0724685-3		000337		00	04/20/2011	212-4505-403.30-44	NW ENERGY-COMM. FACILITY	1,801.90	
1955668-7		000175		00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	30.36	
1955670-3		000176		00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	6.25	
1352245-3		000338		00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	657.45	
1352245-3		000339		00	04/20/2011	212-4505-403.30-44	NW ENERGY-COMM. FACILITY	832.13	
3808268-1		000208		00	10/21/2020	212-4505-403.30-44	NW ENERGY-COMM FACILITIES	172.24	
1268080-7		000340		00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	610.99	
1268080-7		000341		00	04/20/2011	212-4505-403.30-44	NW ENERGY-COMM. FACILITY	352.34	
0724851-1		000342		00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	90.24	
0724852-9		000343		00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	80.18	
0100417-5		000344		00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	2,308.46	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0002484	00	NORTHWESTERN ENERGY						
0100417-5		000345	00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	769.49	
0724846-1		000347	00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	26.23	
0724846-1		000348	00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	8.74	
0100427-4		000350	00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	499.02	
0725004-6		000351	00	04/20/2011	212-4505-403.30-44	NW ENERGY-COMM. FACILITY	357.06	
3270412-4		000516	00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	385.44	
3270412-4		000517	00	04/20/2011	212-4505-403.30-44	NW ENERGY-COMM. FACILITY	390.29	
3270413-2		000518	00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	177.80	
3270413-2		000519	00	04/20/2011	212-4505-403.30-44	NW ENERGY-COMM. FACILITY	195.62	
0654711-1		000407	00	04/20/2011	212-4505-403.30-41	NW ENERGY-COMM. FACILITY	6.00	
0725534-2		000251	00	04/20/2011	212-4505-403.30-44	NW ENERGY-VARIOUS	237.01	
0100424-1		000441	00	04/20/2011	212-4505-403.30-41	NW ENERGY-VARIOUS	255.17	
1794875-3		000328	00	04/20/2011	212-4505-403.30-41	NW ENERGY-VARIOUS	226.58	
1794875-3		000454	00	04/20/2011	212-4505-403.30-44	NW ENERGY-VARIOUS	106.20	
0725193-7		000433	00	04/20/2011	218-2206-421.30-41	NW ENERGY-VARIOUS	233.89	
3556712-2		000402	00	04/20/2011	218-2206-421.30-41	NW ENERGY-VARIOUS	710.41	
3556712-2		000403	00	04/20/2011	218-2206-421.30-44	NW ENERGY-VARIOUS	64.22	
PARKS-POOL-GC		000008	00	07/10/2019	235-4172-464.30-41	NW ENERGY-PARKS, POOL, GOLF	6.12	
0724433-8		000514	00	04/17/2019	521-3125-435.30-41	NW ENERGY-VARIOUS DEPT	2,378.72	
1341905-6		000406	00	04/20/2011	521-3125-435.30-44	NW ENERGY-VARIOUS	2,853.76	
0724432-0		000413	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	7.72	
0100514-9		000414	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	321.02	
0100509-9		000415	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	2,353.03	
0100509-9		001320	00	04/20/2011	521-3125-435.30-44	NW ENERGY-VARIOUS	21.55	
0100491-0		000416	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	381.25	
0724605-1		000417	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	89.37	
0724442-9		000703	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	22.47	
0100397-9		000078	00	08/12/2020	521-3125-435.30-41	NW ENERGY-VARIOUS	1,647.62	
0724443-7		000420	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	15.36	
0100487-8		000421	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	493.11	
0724603-6		000422	00	04/20/2011	521-3125-435.30-44	NW ENERGY-VARIOUS	65.01	
0724441-1		000423	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	9.04	
0982741-1		000464	00	03/12/2019	521-3125-435.30-41	NW ENERGY-VARIOUS	267.45	
0724557-4		000522	00	03/10/2020	521-3125-435.30-41	NW ENERGY-VARIOUS DEPT	10.90	
3729089-7		000426	00	01/16/2020	521-3125-435.30-41	NW ENERGY-VARIOUS DEPT	8.70	
0100510-7		000426	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	7,396.47	
0724439-5		000427	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	72.86	
0724571-5		000428	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	73.00	
1283723-3		000429	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	6.00	
1283737-3		000430	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	6.12	
1283764-7		000431	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	6.12	
1283782-9		000432	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	7.10	
1756022-8		001246	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	109.50	
1688421-5		000454	00	04/20/2011	521-3125-435.30-41	NW ENERGY-VARIOUS	183.80	
0100504-0		000402	00	04/20/2011	531-3135-436.30-41	NW ENERGY-VARIOUS	8,677.99	
0858116-7		000403	00	04/20/2011	531-3135-436.30-41	NW ENERGY-VARIOUS	18,250.92	
0724011-2		000452	00	04/20/2011	531-3135-436.30-44	NW ENERGY-VARIOUS	4,233.17	
1994533-6		000422	00	04/20/2011	531-3136-436.30-41	NW ENERGY-VARIOUS	128.06	
1994533-6		000423	00	04/20/2011	531-3136-436.30-44	NW ENERGY-VARIOUS	98.97	

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0002484	00	NORTHWESTERN ENERGY							
1939980-7		000688		00	04/20/2011	531-3136-436.30-41	NW ENERGY-VARIOUS	574.63	
1891857-3		000406		00	04/20/2011	531-3136-436.30-41	NW ENERGY-VARIOUS	7.47	
1139565-4		000416		00	02/12/2019	531-3136-436.30-41	NW ENERGY-VARIOUS	219.96	
1139565-4		000417		00	02/12/2019	531-3136-436.30-44	NW ENERGY-VARIOUS	56.15	
1648363-8		000418		00	02/12/2019	531-3136-436.30-41	NW ENERGY-VARIOUS	485.01	
1648363-8		000419		00	02/12/2019	531-3136-436.30-44	NW ENERGY-VARIOUS	19.80	
1746127-8		000164		00	04/20/2011	531-3136-436.30-41	NW ENERGY-VARIOUS	467.96	
1746127-8		000165		00	04/20/2011	531-3136-436.30-44	NW ENERGY-VARIOUS	100.30	
1895161-6		000222		00	04/20/2011	531-3136-436.30-41	NW ENERGY-VARIOUS	169.72	
1895161-6		000223		00	04/20/2011	531-3136-436.30-44	NW ENERGY-VARIOUS	54.86	
3171902-4		000790		00	04/20/2011	531-3136-436.30-41	NW ENERGY-VARIOUS	95.77	
3171902-4		000791		00	04/20/2011	531-3136-436.30-44	NW ENERGY-VARIOUS	34.70	
3620081-4		000422		00	02/12/2019	531-3136-436.30-41	NW ENERGY-VARIOUS	183.79	
3620081-4		000423		00	02/12/2019	531-3136-436.30-44	NW ENERGY-VARIOUS	37.26	
0724388-4		000434		00	04/20/2011	543-3140-438.30-41	NW ENERGY-VARIOUS	113.93	
0841534-1		000634		00	06/13/2019	543-3140-438.30-41	NW ENERGY-VARIOUS	18.00	
0100536-2		000442		00	04/20/2011	546-3150-438.30-41	NW ENERGY-VARIOUS	1,683.69	
0725535-9		000443		00	04/20/2011	546-3150-438.30-41	NW ENERGY-VARIOUS	39.60	
3851475-8		000335		00	12/20/2021	546-3150-438.30-41	NW ENERGY-VARIOUS DEPT	6.00	
3456312-2		000195		00	04/20/2011	547-3151-438.30-41	NW ENERGY-VARIOUS	54.16	
1033119-7		000446		00	04/20/2011	551-3501-432.30-41	NW ENERGY-VARIOUS	114.33	
1903728-2		000328		00	04/20/2011	551-3501-432.30-41	NW ENERGY-VARIOUS	786.48	
0100512-3		000340		00	04/20/2011	551-3501-432.30-41	NW ENERGY-VARIOUS	1,372.03	
0100511-5		000322		00	11/13/2019	551-3501-432.30-41	NW ENERGY-VARIOUS	134.63	
0909559-7		000449		00	04/20/2011	551-3501-432.30-41	NW ENERGY-VARIOUS	1,221.73	
0909559-7		000157		00	04/20/2011	551-3501-432.30-44	NW ENERGY-VARIOUS	106.16	
1462381-3		000339		00	04/20/2011	551-3501-432.30-41	NW ENERGY-VARIOUS	878.16	
0725573-0		000452		00	04/20/2011	551-3501-432.30-41	NW ENERGY-VARIOUS	47.55	
0725726-4		000453		00	04/20/2011	551-3501-432.30-41	NW ENERGY-VARIOUS	6.62	
3245958-8		000379		00	04/20/2011	551-3501-432.30-41	NW ENERGY-VARIOUS	6.25	
PARKS-POOL-GC		000393		00	04/20/2011	563-4111-464.30-41	NW ENERGY-PARKS, POOL, GOLF	903.56	
PARKS-POOL-GC		000394		00	02/16/2022	563-4113-464.30-41	NW ENERGY-PARKS, POOL, GOLF	15.11	
PARKS-POOL-GC		000396		00	04/20/2011	563-4113-464.30-44	NW ENERGY-PARKS, POOL, GOLF	751.40	
PARKS-POOL-GC		000397		00	04/20/2011	563-4115-464.30-41	NW ENERGY-PARKS, POOL, GOLF	923.37	
PARKS-POOL-GC		000513		00	04/17/2019	563-4115-464.30-44	NW ENERGY-PARKS, POOL, GOLF	177.03	
0144578-2		000660		00	04/20/2011	570-4510-403.30-41	NW ENERGY-COMM. FACILITY	9.04	
0133466-3		000359		00	04/20/2011	570-4510-403.30-41	NW ENERGY-COMM. FACILITY	4,539.99	
0133466-3		000360		00	04/20/2011	570-4510-403.30-44	NW ENERGY-COMM. FACILITY	4,161.89	
3556106-7		000087		00	08/14/2018	573-4512-403.30-41	NW ENERGY-COMM. FACILITY	2,213.94	
3556106-7		000088		00	08/14/2018	573-4512-403.30-44	NW ENERGY-COMM. FACILITY	4,303.99	
3556107-5		000089		00	08/14/2018	573-4512-403.30-41	NW ENERGY-COMM. FACILITY	3,460.55	
0725311-5		000089		00	04/20/2011	580-3560-434.30-41	NW ENERGY-VARIOUS	6.00	
0723306-7		000090		00	04/20/2011	580-3560-434.30-41	NW ENERGY-VARIOUS	14.18	
1958455-6		000420		00	02/12/2019	580-3560-434.30-41	NW ENERGY-VARIOUS	994.38	
1958455-6		000421		00	02/12/2019	580-3560-434.30-44	NW ENERGY-VARIOUS	1,730.77	
0722960-2		000515		00	01/14/2015	800-1511-432.30-41	NW ENERGY-LIGHT DIST.	661.75	
0723070-9		000516		00	01/14/2015	801-1511-432.30-41	NW ENERGY-LIGHT DIST.	671.28	
0723083-2		000517		00	01/14/2015	802-1511-432.30-41	NW ENERGY-LIGHT DIST.	220.07	
0723088-1		000518		00	01/14/2015	803-1511-432.30-41	NW ENERGY-LIGHT DIST.	239.50	

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0002484	00	NORTHWESTERN ENERGY							
0723158-2		000519		00	01/14/2015	804-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,617.80	
1328681-0		000923		00	01/14/2015	805-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,080.72	
1184065-9		000520		00	01/14/2015	806-1511-432.30-41	NW ENERGY-LIGHT DIST.	220.07	
1230771-6		000521		00	01/14/2015	807-1511-432.30-41	NW ENERGY-LIGHT DIST.	470.78	
1652057-9		000522		00	01/14/2015	808-1511-432.30-41	NW ENERGY-LIGHT DIST.	88.02	
1229131-6		000523		00	01/14/2015	809-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,899.62	
1867946-4		000924		00	01/14/2015	810-1511-432.30-41	NW ENERGY-LIGHT DIST.	132.05	
1470147-8		000526		00	01/14/2015	811-1511-432.30-41	NW ENERGY-LIGHT DIST.	670.62	
1440511-2		000525		00	01/14/2015	812-1511-432.30-41	NW ENERGY-LIGHT DIST.	415.07	
1542353-6		000527		00	01/14/2015	813-1511-432.30-41	NW ENERGY-LIGHT DIST.	579.53	
1543261-0		000528		00	01/14/2015	814-1511-432.30-41	NW ENERGY-LIGHT DIST.	633.38	
1629839-0		000771		00	01/14/2015	815-1511-432.30-41	NW ENERGY-LIGHT DIST.	257.59	
1652019-9		000530		00	01/14/2015	816-1511-432.30-41	NW ENERGY-LIGHT DIST.	362.58	
1652350-8		000531		00	01/14/2015	817-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,030.30	
1867974-6		000534		00	01/14/2015	818-1511-432.30-41	NW ENERGY-LIGHT DIST.	432.27	
1868050-4		000533		00	01/14/2015	819-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,102.50	
1868043-9		000536		00	01/14/2015	820-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,815.57	
1788752-2		000532		00	01/14/2015	821-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,340.27	
1975027-2		000537		00	01/14/2015	822-1511-432.30-41	NW ENERGY-LIGHT DIST.	3,775.87	
2092589-7		000538		00	01/14/2015	823-1511-432.30-41	NW ENERGY-LIGHT DIST.	734.50	
2127127-5		000539		00	01/14/2015	824-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,234.22	
3492894-5		000702		00	01/14/2015	825-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,104.86	
0721960-3		000503		00	01/14/2015	826-1511-432.30-41	NW ENERGY-LIGHT DIST.	606.06	
0721969-4		000512		00	01/14/2015	851-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,418.97	
0721928-0		000474		00	01/14/2015	857-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,193.70	
0721931-4		000477		00	01/14/2015	857-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,004.29	
0721935-5		000480		00	01/14/2015	857-1511-432.30-41	NW ENERGY-LIGHT DIST.	205.72	
0721943-9		000487		00	01/14/2015	857-1511-432.30-41	NW ENERGY-LIGHT DIST.	754.29	
0721942-1		000486		00	01/14/2015	858-1511-432.30-41	NW ENERGY-LIGHT DIST.	30.94	
0721948-8		000492		00	01/14/2015	858-1511-432.30-41	NW ENERGY-LIGHT DIST.	65.56	
0721953-8		000481		00	05/16/2018	858-1511-432.30-41	NW ENERGY-LIGHT DIST.	297.95	
0722059-3		000471		00	01/14/2015	859-1511-432.30-41	NW ENERGY-LIGHT DIST.	42.69	
0722060-1		000472		00	01/14/2015	859-1511-432.30-41	NW ENERGY-LIGHT DIST.	51.86	
0100513-1		000473		00	01/14/2015	859-1511-432.30-41	NW ENERGY-LIGHT DIST.	101.94	
0721954-6		000497		00	01/14/2015	859-1511-432.30-41	NW ENERGY-LIGHT DIST.	3,799.65	
0721955-3		000498		00	01/14/2015	859-1511-432.30-41	NW ENERGY-LIGHT DIST.	498.17	
0721945-4		000489		00	01/14/2015	860-1511-432.30-41	NW ENERGY-LIGHT DIST.	793.42	
0721946-2		000490		00	01/14/2015	860-1511-432.30-41	NW ENERGY-LIGHT DIST.	981.78	
0721949-6		000493		00	01/14/2015	860-1511-432.30-41	NW ENERGY-LIGHT DIST.	410.32	
0721951-2		000495		00	01/14/2015	860-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,054.54	
0721959-5		000502		00	01/14/2015	861-1511-432.30-41	NW ENERGY-LIGHT DIST.	2,483.36	
0721929-8		000475		00	01/14/2015	862-1511-432.30-41	NW ENERGY-LIGHT DIST.	220.82	
0721944-7		000488		00	01/14/2015	862-1511-432.30-41	NW ENERGY-LIGHT DIST.	172.85	
0721956-1		000499		00	01/14/2015	862-1511-432.30-41	NW ENERGY-LIGHT DIST.	773.20	
0721957-9		000500		00	01/14/2015	862-1511-432.30-41	NW ENERGY-LIGHT DIST.	2,857.97	
0721937-1		000342		00	01/14/2015	863-1511-432.30-41	NW ENERGY-LIGHT DIST.	121.80	
0721965-2		000508		00	01/14/2015	863-1511-432.30-41	NW ENERGY-LIGHT DIST.	370.51	
0721964-5		000507		00	01/14/2015	864-1511-432.30-41	NW ENERGY-LIGHT DIST.	2,998.84	
0721932-2		000478		00	01/14/2015	865-1511-432.30-41	NW ENERGY-LIGHT DIST.	2,760.61	



VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
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0002484	00	NORTHWESTERN ENERGY							
0721962-9		000505		00	01/14/2015	865-1511-432.30-41	NW ENERGY-LIGHT DIST.	490.43	
0721958-7		000501		00	01/14/2015	866-1511-432.30-41	NW ENERGY-LIGHT DIST.	949.13	
0721967-8		000510		00	01/14/2015	867-1511-432.30-41	NW ENERGY-LIGHT DIST.	626.31	
0721966-0		000509		00	01/14/2015	869-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,669.71	
0721940-5		000484		00	01/14/2015	873-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,089.66	
0721947-0		000491		00	01/14/2015	879-1511-432.30-41	NW ENERGY-LIGHT DIST.	287.35	
0721939-7		000483		00	01/14/2015	883-1511-432.30-41	NW ENERGY-LIGHT DIST.	138.28	
0721961-1		000504		00	01/14/2015	885-1511-432.30-41	NW ENERGY-LIGHT DIST.	186.26	
0721941-3		000485		00	01/14/2015	889-1511-432.30-41	NW ENERGY-LIGHT DIST.	168.58	
0722818-2		000513		00	01/14/2015	890-1511-432.30-41	NW ENERGY-LIGHT DIST.	287.39	
0721950-4		000494		00	01/14/2015	892-1511-432.30-41	NW ENERGY-LIGHT DIST.	395.51	
0721952-0		000496		00	01/14/2015	893-1511-432.30-41	NW ENERGY-LIGHT DIST.	41.10	
0721930-6		000476		00	01/14/2015	894-1511-432.30-41	NW ENERGY-LIGHT DIST.	313.41	
0721968-6		000511		00	01/14/2015	895-1511-432.30-41	NW ENERGY-LIGHT DIST.	604.79	
0721933-0		000479		00	01/14/2015	896-1511-432.30-41	NW ENERGY-LIGHT DIST.	5,235.75	
0721963-7		000506		00	01/14/2015	897-1511-432.30-41	NW ENERGY-LIGHT DIST.	1,142.50	
0722959-4		000514		00	01/14/2015	898-1511-432.30-41	NW ENERGY-LIGHT DIST.	330.70	
3912202-3		000334		00	12/20/2021	899-1511-432.30-41	NW ENERGY - LIGHTS	1,754.31	
VENDOR TOTAL *								152,827.59	
0002511	00	HARRINGTON BOTTLING COMPANY							
14019063		2612	H46155	00	05/05/2022	563-4113-464.20-53	GOLF BEVERAGES	114.45	
VENDOR TOTAL *								114.45	
0002584	00	BALCO UNIFORM CO., INC.							
70215-1		2547	H46089	00	05/04/2022	100-2201-421.30-12	SHIPPING - UNIFORMS	18.00	
70215-1		2548	H46089	00	05/04/2022	100-2201-421.20-26	UNIFORMS	2,147.40	
70216		2549	H46090	00	05/04/2022	100-2201-421.30-12	SHIPPING - UNIFORMS	6.00	
70216		2550	H46090	00	05/04/2022	100-2201-421.20-26	UNIFORMS	58.00	
66095		2551	H46091	00	05/04/2022	100-2201-421.30-12	SHIPPING - MERRITT/SCHOEN	43.24	
66095		2552	H46091	00	05/04/2022	100-2201-421.20-26	MERRITT/SCHOENFELDER VEST	2,154.00	
70246		2453	H45770	00	04/25/2022	100-2301-424.20-26	UPDATE CLASS A COAT	32.00	
VENDOR TOTAL *								4,458.64	
0002594	00	AUTOMATIONDIRECT.COM							
13464015		2501	H46042	00	05/03/2022	531-3135-436.20-29	BFP #2	1,582.00	
VENDOR TOTAL *								1,582.00	
0002645	00	UPS STORE 4489							
MMX3DFAZ4SA02		2443	H45299	00	04/12/2022	100-2301-424.30-12	MAILING CHIEFS CLASS A FO	15.99	
MMX3DFAA582A0		2671	H46214	00	05/06/2022	100-2301-424.30-12	SHIP DECALS TO PIERCE	17.38	
CU00174964	5/22	2564	H46098	00	05/04/2022	551-3501-432.30-12	PARKING EQUIPMENT SHIPPIN	106.96	
VENDOR TOTAL *								140.33	
0002681	00	MOAIC ARCHITECTURE, PC							
CF22-09	003	2570	H46104	00	05/04/2022	573-4512-403.90-20	LJC 3RD FL ARCHITECTURAL	6,750.00	
VENDOR TOTAL *								6,750.00	
0002717	00	HOME DEPOT CREDIT SERVICES							

VEND NO	SEQ#	VENDOR NAME								EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0002717	00	HOME DEPOT CREDIT SERVICES								
9021972		2440	H45230	00	04/08/2022	100-2301-424.20-49	SAWZALL BLADES X 4	159.88		
7621693		2441	H45266	00	04/12/2022	100-2301-424.20-49	BUBBLE WRAP	23.96		
8522826		2467	H46005	00	05/02/2022	100-2301-424.20-49	SHOP VAC FILTERS	19.97		
7615683		2468	H46006	00	05/02/2022	100-2301-424.20-49	EXTRICATION BLADES	79.94		
7512000		2469	H46007	00	05/02/2022	100-2301-424.20-49	EXTRICATION BLADES	235.64		
1511225		2433	H45076	00	04/07/2022	212-4505-403.30-66	HOSE STRAP, SCREWS	14.94		
3511122		2434	H45077	00	04/07/2022	212-4505-403.30-66	SPRAY HOSE, KITCHEN	13.77		
3511113		2435	H45078	00	04/07/2022	212-4505-403.30-66	SIDE SPRAY WITH GUIDE	8.46		
6510960		2436	H45079	00	04/07/2022	212-4505-403.30-66	READY MIX CONCRETE PATCH	7.87		
5615408		2445	H45502	00	04/14/2022	212-4505-403.30-66	DOOR HINGE	8.98		
4511606		2446	H45503	00	04/14/2022	212-4505-403.30-66	HEX SCREWS	12.63		
4042119		2447	H45505	00	04/14/2022	212-4505-403.30-66	FITTINGS, REPAIR KIT, PRI	37.18		
8023398		2450	H45752	00	04/22/2022	212-4505-403.30-66	RAPID CEMENT	15.97		
3511636		2451	H45753	00	04/22/2022	212-4505-403.30-66	PVC AND COUPLINGS	6.58		
0512418		2458	H45969	00	04/29/2022	212-4505-403.20-41	GRINDER	99.00		
2523420		2459	H45971	00	04/29/2022	212-4505-403.30-66	55LB RAPID CEMENT	25.97		
1024422		2460	H45972	00	04/29/2022	212-4505-403.30-66	55LB RAPID CEMENT-2CT	51.94		
1024395		2676	H45897	00	04/28/2022	235-4172-464.20-41	PARTS/SUPPLIES	46.49		
0510758		2431	H44914	00	03/31/2022	521-3125-435.20-29	MRTP-SPRAYER-SALT SEDS	99.00		
9614810		2432	H44915	00	03/31/2022	521-3125-435.20-41	SMALL TOOLS-CODY S	128.82		
9511851		2455	H45812	00	04/26/2022	521-3125-435.20-41	TOOLS-CODY	348.00		
3024071B		2456	H45813	00	04/26/2022	521-3125-435.20-29	MISC PARTS	22.47		
1622842		2525	H46065	00	05/04/2022	521-3125-435.20-29	TMTP-HYPO X-FER	14.97		
3021433		2690	H45011	00	04/06/2022	551-3501-432.20-24	PARKING JANITORIAL SUPPLI	224.13		
8143495		2691	H45012	00	04/06/2022	551-3501-432.20-98	PARKING MAINTENANCE SUPPL	63.62		
0021827		2692	H45388	00	04/13/2022	551-3501-432.20-98	PARKING CONST/MAINT SUPPL	112.13		
2144466		2694	H45845	00	04/27/2022	551-3501-432.20-98	PARKING MAINTENANCE SUPPL	173.54		
S10333501		2695	H46263	00	05/10/2022	551-3501-432.20-41	PARKING TOOLS	125.05		
2031796		2688	H46150	00	05/05/2022	563-4115-464.30-61	MAGNET FOR LIGHT ARM ON M	7.00		
2031796		2689	H46150	00	05/05/2022	563-4115-464.20-41	BROOM AND DUSTPAN X2	19.94		
VENDOR TOTAL *								2,207.84		
0002717	00	HOME DEPOT CREDIT SERVICES,CK GRP-A								
4971508		2454	H45784	00	04/26/2022	201-3503-432.20-79	REPLACE WASHING MACHINE	598.98		
6023681		2681	H45992	00	05/02/2022	201-3503-432.20-79	IRRIGATION PIPES MISC FIT	138.40		
6133162		2682	H45993	00	05/02/2022	201-3503-432.20-79	IRRIGATION PIPES MISC FIT	49.60-		
6023698		2683	H45997	00	05/02/2022	201-3503-432.20-79	MISC FITTINGS FOR IRRIGAT	90.21		
VENDOR TOTAL *								777.99		
0002821	00	MONTANA MAGISTRATES ASSOCIATION								
05042022		2514	H46055	00	05/04/2022	100-1401-413.30-31	MT MAGISTRATES DUES FOR J	200.00		
VENDOR TOTAL *								200.00		
0002871	00	HELENA BUILDING INDUSTRY ASSOC.								
19552		2477	H46015	00	05/02/2022	503-1602-425.30-31	HBIA YEARLY MEMBERSHIP	490.00		
VENDOR TOTAL *								490.00		
0002969	00	JC GOLF ACCESSORIES								
SI-179695		2615	H46159	00	05/05/2022	563-4111-464.20-53	GOLF ACCESSORIES	19.65		

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0002969 SI-179741	00	JC GOLF ACCESSORIES 2616 H46160	00	05/05/2022	563-4111-464.20-53	GOLF ACCESSORIES	504.52	
						VENDOR TOTAL *	524.17	
0002996 913124146	00	TITLEIST 2644 H46191	00	05/05/2022	563-4111-464.20-53	GOLF ACCESSORIES	338.07	
						VENDOR TOTAL *	338.07	
0003060 2814	00	MONTANA STATE GOLF ASSOCIATION 2628 H46176	00	05/05/2022	563-4111-464.30-35	MSGA CLUB MEMBERSHIP DUES	200.00	
						VENDOR TOTAL *	200.00	
0003181 R06136 R07103 R07157 R06765 R05874	00	S.J. PERRY CO., INC. 2643 H46190 2663 H46207 2599 H46138 2603 H46143 2574 H46109	00	05/05/2022 05/05/2022 05/05/2022 05/05/2022 05/04/2022	100-4102-464.20-63 521-3126-435.20-41 563-4115-464.20-63 563-4115-464.20-63 570-4510-403.20-39	PARTS/SUPPLIES TEST GAUGE SUPPLIES FOR EXTRACTION W PVC PIPE FOR BREAK ON HOL FITTINGS	9.26 9.29 24.74 168.00 25.52	
						VENDOR TOTAL *	236.81	
0003186 2T00778 2S85823	00	PLATT ELECTRIC SUPPLY 2531 H46072 2509 H46050	00	05/04/2022 05/03/2022	521-3125-435.20-29 531-3135-436.90-30	MRTP-HI ZONE FLOW METER SCADA UPGRADE	124.75 92.73	
						VENDOR TOTAL *	217.48	
0003290 059152 060669	00	MACON SUPPLY, INC. 2684 H45999 2685 H46001	00	05/02/2022 05/02/2022	201-3503-432.20-79 201-3503-432.20-79	SCREED STRAW WADDLE FOR HENDERSO	140.00 67.50	
						VENDOR TOTAL *	207.50	
0003304 33891	00	CLEAR CHOICE AUTO GLASS, INC. 2522 H46063	00	05/04/2022	521-3125-435.30-61	WINDSHIELD-FORD ESCAPE	467.10	
						VENDOR TOTAL *	467.10	
0003329 70058-05012022	00	NORTHERN COMMUNICATIONS 2538 H46081	00	05/04/2022	100-2201-421.30-43	CRIMESTOPPERS MAY 2022	179.28	
						VENDOR TOTAL *	179.28	
0003383 3055570 3055570 3055570 3055570	00	MT.GOV-MONTANA INTERACTIVE 000507 000508 000506 000505	00	05/10/2022 05/10/2022 05/10/2022 05/10/2022	100-1507-415.50-64 100-1507-415.50-64 219-2202-421.50-64 521-3126-435.50-64	APR22-2 NSF RETURNS APR22-CRDT CRD FEES APR22-CRDT CRD FEES APR22-CRDT CRD FEES	61.85 7,376.51 1.35 9.62	
						VENDOR TOTAL *	7,449.33	
0003399 7449529 RI 7443584 RI	00	MIZUNO USA, INC. 2623 H46170 2624 H46171	00	05/05/2022 05/05/2022	563-4111-464.20-53 563-4111-464.20-53	GOLF ACCESSORIES GOLF ACCESSORIES	314.31 720.00	
						VENDOR TOTAL *	1,034.31	
0003766	00	CULLIGAN OF HELENA						

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0003766	00	CULLIGAN OF HELENA							
399X00763709		2503	H46044	00	05/03/2022	531-3135-436.20-22	LAB	188.90	
VENDOR TOTAL *								188.90	
0003821	00	USA BLUE BOOK							
964282		2533	H46074	00	05/04/2022	521-3125-435.20-29	SUPPLIES	988.10	
VENDOR TOTAL *								988.10	
0003845	00	FENCECRAFTERS HELENA INC							
22-001-15		2546	H46088	00	05/04/2022	100-2201-421.20-99	FENCE REPAIR AT IMPOUND L	300.00	
22-045-5		2611	H46154	00	05/05/2022	100-4102-464.30-66	BIT SNAPS	125.00	
VENDOR TOTAL *								425.00	
0003882	00	360 OFFICE SOLUTIONS							
1168096-0		2553	H46092	00	05/04/2022	100-1401-413.20-19	FILING BOXES FOR MUNI COU	279.96	
1166463-0		2586	H46124	00	05/05/2022	100-1506-415.20-19	DESK RECYCCLING BIN FOR N	10.50	
1166479-0		2592	H46130	00	05/05/2022	100-1506-415.20-19	TONER CARTRIDGE -- KAYCEE	206.17	
IN222020		2476	H46014	00	05/02/2022	503-1602-425.30-99	COPIER MAINTENANCE 1/15/2	296.78	
1167991-0		2511	H46052	00	05/04/2022	503-1602-425.20-19	COPY PAPER AND FILD FOLDE	363.44	
1165397-1		2487	H46026	00	05/03/2022	580-3560-434.20-19	INK CARTRIDGE FOR LAUREN'	48.93	
VENDOR TOTAL *								1,205.78	
0003903	00	DJ'S AUTOMOTIVE INC							
42016		2488	H46028	00	05/03/2022	610-3571-501.30-61	OUTSIDE REPAIR UNIT 59	2,132.34	
VENDOR TOTAL *								2,132.34	
0003937	00	VERIZON WIRELESS							
9905352486		2559	H46097	00	05/04/2022	100-1301-412.30-16	CITY ATTY CELL 04/010/22-	125.50	
9905352486		2558	H46097	00	05/04/2022	100-1302-412.30-16	VICTIM CELL CHARGES 04/01	52.36	
9905352486		2557	H46097	00	05/04/2022	100-2201-421.30-16	POLICE CELL CHARGES 04/01	3,794.91	
9905352486		2563	H46097	00	05/04/2022	100-2203-446.30-16	ACO CELL CHARGES 04/01/22	123.30	
9905352486		2560	H46097	00	05/04/2022	100-2207-421.30-16	MRDTF CELL CHARGES 04/01/	41.57	
9905352486		2561	H46097	00	05/04/2022	100-2209-421.30-16	VAWA CELL CHARGES 04/01/2	41.57	
9905352486		2562	H46097	00	05/04/2022	219-2202-421.30-16	DISPATCH CELL CHARGES 04/	171.28	
9905047842		2667	H46209	00	05/05/2022	245-3106-432.30-16	UMD CELL AND IPAD SERVICE	131.14	
9905047842		2665	H46209	00	05/05/2022	521-3126-435.30-16	UMD CELL AND IPAD SERVICE	131.15	
9905047842		2666	H46209	00	05/05/2022	531-3136-436.30-16	UMD CELL AND IPAD SERVICE	131.14	
VENDOR TOTAL *								4,743.92	
0003947	00	P-PODS							
114896		2632	H46180	00	05/05/2022	100-4102-464.30-99	P-PODS / CENTENNIAL PARK	370.00	
VENDOR TOTAL *								370.00	
0003969	00	BATTERIES PLUS BULBS							
P51087317		2597	H46135	00	05/05/2022	211-4120-464.30-62	BATTERY FOR FLOOR SWEEPER	155.00	
VENDOR TOTAL *								155.00	
0004017	00	CENTURYLINK							
4064426801	04222536		H46079	00	05/04/2022	218-2206-421.30-43	SUPPORT LINE @ 911 CENTER	57.71	
4064429111	04222579		H46117	00	05/04/2022	218-2206-421.30-43	SEVEN DIGIT EMERGENCY LIN	206.09	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004017	00	CENTURYLINK						
4064471599	5/222565	H46099	00	05/04/2022	551-3501-432.30-43	GETCHELL ST PARKING GARAG	136.56	
4064478419	2566	H46100	00	05/04/2022	551-3501-432.30-43	PARKING OFFICE PHONE	272.74	
4064471579	5/222567	H46101	00	05/04/2022	551-3501-432.30-43	6TH AVE PARKING GARAGE OF	106.70	
4064471578	5/222568	H46102	00	05/04/2022	551-3501-432.30-43	6TH AVE PARKING GARAGE EL	52.37	
4064471597	5/222569	H46103	00	05/04/2022	551-3501-432.30-43	GETCH PARKING GARAGE ELEV	45.74	
						VENDOR TOTAL *	877.91	
0004113	00	CAPITAL TRAILER & EQUIPMENT						
25209	2607	H46149	00	05/05/2022	235-4172-464.90-40	TILT BED TRAILER #4L5ST25	16,900.00	
						VENDOR TOTAL *	16,900.00	
0004129	00	WESSPUR TREE EQUIPMENT INC.						
IN-2695759	2648	H46195	00	05/05/2022	237-4171-464.20-41	ARBORISTS SUPPLIES	356.25	
						VENDOR TOTAL *	356.25	
0004187	00	KOLAR TIRE & AUTO						
90717	2490	H46030	00	05/03/2022	610-3571-501.20-38	TIRE REPAIR UNIT 98	42.00	
91043	2491	H46031	00	05/03/2022	610-3571-501.20-38	TIRE REPAIR UNIT 346	266.00	
						VENDOR TOTAL *	308.00	
0004304	00	MARR, CRAIG						
5/6/22-STRTRCSH000499			00	05/06/2022	100-0000-102.10-00	Pool Starter Cash	750.00	
						VENDOR TOTAL *	750.00	
0004395	00	MONTANA RADIO COMPANY LLC						
33790-1	2593	H46131	00	05/05/2022	211-4120-464.30-59	JIM BRICKMAN RADIO AD	240.00	
33790-3	2594	H46132	00	05/05/2022	211-4120-464.30-59	JIM BRICKMAN RADIO AD	220.00	
						VENDOR TOTAL *	460.00	
0004444	00	FASTSIGNS OF HELENA						
637-1520	2609	H46152	00	05/05/2022	235-4172-464.30-37	SIGNAGE	140.00	
						VENDOR TOTAL *	140.00	
0004520	00	INTEGRATED IMAGING SYSTEMS						
32463	2478	H46016	00	05/02/2022	100-1301-412.20-19	COPIER CONTRACT BILLING 4	49.60	
						VENDOR TOTAL *	49.60	
0004635	00	RDO EQUIPMENT CO.						
W1289916	2532	H46073	00	05/04/2022	521-3125-435.30-62	TMTP-GENERATOR REPAIR	8,144.12	
E0215613	2492	H46032	00	05/03/2022	610-3571-501.20-39	PARTS	2,960.10	
P6904413	2494	H46034	00	05/03/2022	610-3571-501.20-39	PARTS RETURN	23.12-	
P7055413	2495	H46035	00	05/03/2022	610-3571-501.20-39	PARTS FOR UNIT 331	51.68	
						VENDOR TOTAL *	11,132.78	
0004701	00	CROOK, STEPHANIE						
042622FIRE	2670	H46213	00	05/06/2022	100-2301-424.20-26	FOOTWARE ALLOWANCE	80.00	
						VENDOR TOTAL *	80.00	
0004737	00	CELLEBRITE, INC.						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004737 Q-246702-1	00	CELLEBRITE, INC. 2556 H46096	00	05/04/2022	100-2201-421.30-81	CELLEBRITE TRAINING	3,850.00	
VENDOR TOTAL *							3,850.00	
0004762 043022FIRE-A 043022FIRE-B	00	WUNDERLICH, BRENT 2462 H45991 2463 H45994	00	05/02/2022	100-2301-424.20-24	JANITORIAL SUPPLIES	67.96	
VENDOR TOTAL *							138.87	
0004810 C12905 574232 576722 577005	00	HUGHES FIRE EQUIPMENT INC. 7411 H41302 0159 H43850 2457 H45863 2483 H46021	00	12/15/2021 03/01/2022 04/27/2022 05/03/2022	100-2301-424.30-61	CREDIT- FLAT MIRROR CAP RESERVOIR SWITCH LABELS & PROGRAM C SWITCH LABEL X 1	132.94- 27.79 350.00 51.65	
VENDOR TOTAL *							296.50	
0004875 2148 2147	00	ROCKY MOUNTAIN SUPPLY, INC. 2605 H46146 2496 H46036	00	05/05/2022 05/03/2022	563-4115-464.20-31 610-3571-501.20-31	174GAL #2DIESEL, 444GAL E 358 G #2 DYED DIESEL FOR	2,601.54 1,714.82	
VENDOR TOTAL *							4,316.36	
0005054 202120-2 202120-1	00	SLATE ARCHITECTURE, INC. 2674 H46218 2675 H46219	00	05/06/2022 05/06/2022	440-3102-433.90-20	REMODEL ROOM 412 REMODEL ROOM 412	2,879.82 4,828.97	
VENDOR TOTAL *							7,708.79	
0005055 1015992	00	FISHER'S TECHNOLOGY 2493 H46033	00	05/03/2022	643-1553-415.30-62	CONTRACT MNTHLY AGRMNT-4/	41.25	
VENDOR TOTAL *							41.25	
0005056 401206	00	SIGN SOLUTIONS USA 2677 H45986	00	05/02/2022	201-3504-432.21-04	2"HIP LETTERS & CROSS BRA	2,145.42	
VENDOR TOTAL *							2,145.42	
0005083 HPD44 HPD45	00	EAGLE AMBULANCE SERVICE, INC. 2543 H46086 2581 H46119	00	05/04/2022 05/04/2022	100-2201-421.30-51	DUI BLOOD DRAWS MARCH 202 APRIL 2022 BLOOD DRAWS	120.00 300.00	
VENDOR TOTAL *							420.00	
0005125 APRIL 2022	00	MR. WISE DRY CLEANERS LLC 2540 H46083	00	05/04/2022	100-2201-421.30-69	APRIL 2022 UNIFORM CLEANI	466.70	
VENDOR TOTAL *							466.70	
0005148 050422	00	PETERSON, ANNE 2512 H46053	00	05/04/2022	100-1401-413.30-81	MILEAGE AND MEALS SPRING	165.21	
VENDOR TOTAL *							165.21	
0005243 1613 1615	00	WALKER MOWERS OF HELENA, LLC 2649 H46196 2650 H46197	00	05/05/2022 05/05/2022	100-4102-464.30-62	GAS TANK ASSEMBLY - UNIT AIR FILTER, PRIMARY	259.00 33.00	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005243	00	WALKER MOWERS OF HELENA, LLC						
						VENDOR TOTAL *	292.00	
0005398 1954	00	SKYWEST COMMERCIAL CLEANING LLC 2554 H46094	00	05/04/2022	212-4505-403.30-99	APRIL CLEANING	300.00	
						VENDOR TOTAL *	300.00	
0005432 6997	00	LITT'L JOHN'S PORTABLES 2622 H46166	00	05/05/2022	100-4102-464.30-99	PORTABLE TOILETS - NORTHW	95.00	
						VENDOR TOTAL *	95.00	
0005437 552212	00	NAPA - HELENA 2442 H45268	00	04/12/2022	100-2301-424.30-61	TORQUE SCREWDRIVERS	13.18	
554938		2466 H46000	00	05/02/2022	100-2301-424.20-49	VEHICLE CLEANING	13.88	
551808		2485 H46023	00	05/03/2022	100-2301-424.30-61	ANTIFREEZE	19.99	
546380		2430 H44884	00	03/31/2022	100-4102-464.30-62	PARTS/SUPPLIES	10.98	
549578		2437 H45188	00	04/07/2022	100-4102-464.30-62	PARTS/SUPPLIES	56.28	
549720		2438 H45189	00	04/07/2022	100-4102-464.30-62	PARTS/SUPPLIES	169.28	
548942		2439 H45190	00	04/07/2022	100-4102-464.30-62	PARTS/SUPPLIES	39.81	
558449		2631 H46179	00	05/05/2022	100-4102-464.30-62	PARTS/SUPPLIES	30.99	
556765		2598 H46137	00	05/05/2022	563-4115-464.20-41	IMPACT SOCKET	12.97	
						VENDOR TOTAL *	367.36	
0005475 2785269	00	MOUNTAIN ALARM 2596 H46134	00	05/05/2022	211-4120-464.30-66	ANNUAL FIRE ALARM INSPECT	150.00	
2780857		2528 H46068	00	05/04/2022	521-3125-435.30-99	TMTP-SECURITY	58.85	
2785281		2529 H46069	00	05/04/2022	521-3125-435.30-99	TMTP-SECURITY USER CODES	190.00	
2783009		2508 H46049	00	05/03/2022	531-3135-436.30-99	SECURITY	43.50	
2785270		2555 H46095	00	05/04/2022	570-4510-403.90-20	KEYPAD, MOTION DETECTOR R	2,290.00	
						VENDOR TOTAL *	2,732.35	
0005518 FY214588	00	DEPT OF ADMINISTRATION 2589 H46127	00	05/05/2022	100-1506-415.30-53	TBID LATE FILING FEES:X4	220.00	
						VENDOR TOTAL *	220.00	
0005534 1685B	00	AP MECHANICAL & CRANE SERVICE LLC 2655 H46201	00	05/05/2022	245-3106-432.30-99	TECHNICIAN TRAVEL, NC FOR	55.00	
1687		2518 H46059	00	05/04/2022	521-3125-435.30-99	ANNUAL CRANE INSPECTIONS	1,991.66	
1685B		2653 H46201	00	05/05/2022	521-3126-435.30-99	TECHNICIAN TRAVEL, NC FOR	56.00	
1685		2497 H46038	00	05/03/2022	531-3135-436.30-99	ANNUAL CRANE INSPECTIONS	2,866.67	
1688		2498 H46039	00	05/03/2022	531-3135-436.30-99	BUCKET TRUCK CRANE INSP-S	425.00	
1685B		2654 H46201	00	05/05/2022	531-3136-436.30-99	TECHNICIAN TRAVEL, NC FOR	55.67	
						VENDOR TOTAL *	5,450.00	
0005538 6	00	NORTH FORK DEVELOPMENT, LLC 2472 H46011	00	05/02/2022	100-1601-418.30-99	MEETING W/CITY STAFF RE:A	82.50	
6		2473 H46011	00	05/02/2022	100-1601-418.30-99	HAHTF GUIDELINE REVISION	55.00	
5		2479 H46018	00	05/03/2022	100-1601-418.30-99	1.5 HOURS HAHTF GUIDELINE	165.00	
5		2480 H46018	00	05/03/2022	100-1601-418.30-99	.5 HOURS HAHTF GUIDELINE	55.00	
5		2481 H46018	00	05/03/2022	100-1601-418.30-99	1.75 HOURS HAHTF GUIDELIN	192.50	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005538	00	NORTH FORK DEVELOPMENT, LLC						
						VENDOR TOTAL *	550.00	
0005585 002306	00	SPARE LABS INC. 2486 H46025	00	05/03/2022	580-3560-434.30-99	APRIL 1 - MAY 1 11 BUSES	3,300.00	
						VENDOR TOTAL *	3,300.00	
0005634 REIMB-2110055192693	00	HARMS, LAUREN H45837	00	04/26/2022	580-3560-434.30-81	TREATS FOR APRIL BDAY CEL	23.04	
						VENDOR TOTAL *	23.04	
0005654 1006	00	KEEP COOL CONSULTING 2673 H46217	00	05/06/2022	100-3102-433.30-99	CONSULTATION FEES	1,170.00	
						VENDOR TOTAL *	1,170.00	
0005700 59899421	00	ROBERT HALF 2587 H46125	00	05/05/2022	100-1506-415.30-53	CONTRACTED PROF ACCT SRVC	3,179.25	
						VENDOR TOTAL *	3,179.25	
0005722 1304	00	WING'S ALL TERRAIN 2541 H46084	00	05/04/2022	100-2201-421.20-99	CRUSHED ASPHALT @ PMB LOT	11,200.00	
						VENDOR TOTAL *	11,200.00	
9999120 000012873	00	TURNER, NICK & SHARON UT	00	05/09/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	24.75	
						VENDOR TOTAL *	24.75	
9999120 000013799	00	CLAIMSTAKE APARTMENTS UT	00	05/09/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	24.43	
						VENDOR TOTAL *	24.43	
9999120 000026959	00	CEDERLUND, KAY UT	00	05/09/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	18.91	
						VENDOR TOTAL *	18.91	
9999120 000006045	00	WRIGHT, MARY UT	00	05/12/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	222.67	
						VENDOR TOTAL *	222.67	
9999120 000029429	00	GAMRADT, SHANE & DANIELLE UT	00	05/12/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	187.05	
						VENDOR TOTAL *	187.05	
9999120 000052449	00	JANTZEN, PETER UT	00	05/12/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	27.33	
						VENDOR TOTAL *	27.33	
						TOTAL EXPENDITURES ****	318,224.95	
					GRAND TOTAL	*****		318,224.95



VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0000485 963504	00	GEORGE'S DISTRIBUTING, INC. 000511	00	05/13/2022	563-4113-464.20-53	Alcohol-5/13/22	505.72	
						VENDOR TOTAL *	505.72	
0001695 1942886 1942887	00	LEHRKIND'S 000512 000513	00	05/13/2022 05/13/2022	563-4113-464.20-53 563-4113-464.20-53	Alcohol-5/13/22 Alcohol-5/13/22	490.40 115.70	
						VENDOR TOTAL *	606.10	
0003038 1583357 1541114 1587032 1541128	00	GUSTO BEVERAGE COMPANY 000514 000515 000516 000517	00	05/13/2022 05/13/2022 05/13/2022 05/13/2022	563-4113-464.20-53 563-4113-464.20-53 563-4113-464.20-53 563-4113-464.20-53	Alcohol-5/13/22 Alcohol-5/13/22 Alcohol-5/13/22 Alcohol-5/13/22	821.80 30.00- 1,147.76 90.00-	
						VENDOR TOTAL *	1,849.56	
0004929 2230621 2231386	00	EAGLE BEVERAGE - HELENA 000518 000519	00	05/13/2022 05/13/2022	563-4113-464.20-53 563-4113-464.20-53	Alcohol-5/13/22 Alcohol-5/13/22	571.24 105.12	
						VENDOR TOTAL *	676.36	
						TOTAL EXPENDITURES ****	3,637.74	
					GRAND TOTAL	*****		3,637.74



**Finance Dept.**  
316 North Park Avenue  
Helena, MT 59623

: Phone: 406-447-8417  
: Fax: 406-447-8434  
: Email: [jrensmon@helenamt.gov](mailto:jrensmon@helenamt.gov)

**[helenamt.gov](http://helenamt.gov)**

May 24, 2022

To: Tim Burton, Interim Acting City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The Expenditure Approval Lists for 5/16/22 and 5/20/22 have been approved for claims in the amount of \$356,927.02. Checks numbered 188284 – 188411 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0005726	00	JMB TOURS LLC							
JB51322		000520		00	05/16/2022	211-4120-464.30-59	5/16/22-Jim Brickman	7,776.00	
VENDOR TOTAL *								7,776.00	
TOTAL EXPENDITURES ****								7,776.00	
GRAND TOTAL *****									7,776.00

VEND NO	SEQ#	VENDOR NAME								EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0000003	00	A-1 RENTALS INC.								
283323		2760	H46350	00	05/12/2022	100-4102-464.50-33	EQUIPMENT RENTAL	95.17		
282317		2859	H46286	00	05/10/2022	531-3135-436.50-33	BLOWER RENTAL-LAWN	135.27		
							VENDOR TOTAL *	230.44		
0000011	00	BURDICKS LOCKSMITH SERVICES, INC.								
CS15938		2768	H46365	00	05/12/2022	235-4172-464.20-41	KEYS	9.00		
							VENDOR TOTAL *	9.00		
0000090	00	DAKOTA SUPPLY GROUP INC								
S101798284.001	2929	H46434	00	05/12/2022	521-3125-435.90-30	TMTP-ORTHO		18.93		
S101779847.001	2877	H46308	00	05/11/2022	580-3560-434.30-66	BATHROOM REPAIRS		77.49		
							VENDOR TOTAL *	96.42		
0000139	00	DOOR SYSTEMS OF MONTANA INC								
0000103126		2978	H46497	00	05/13/2022	212-4505-403.30-66	GARAGE DOOR SERVICE	100.00		
							VENDOR TOTAL *	100.00		
0000165	00	ENERGY LABORATORIES, INC.								
469304		2869	H46295	00	05/10/2022	531-3135-436.30-98	LAB-SAMPLES, 2ND QTR WET	1,418.00		
							VENDOR TOTAL *	1,418.00		
0000174	00	DEPT OF REVENUE								
0-944-499-968		2971	H46491	00	05/13/2022	573-4512-403.90-20	CGR APP #3 POLICE PATROL	97.89		
							VENDOR TOTAL *	97.89		
0000319	00	HELENA STAMP WORKS & ENGRAVING								
22-698		2745	H46283	00	05/10/2022	100-2201-421.20-19	EMPLOYEE AWARDS	337.50		
							VENDOR TOTAL *	337.50		
0000321	00	HELENA SAND AND GRAVEL								
214890		2848	H46235	00	05/09/2022	201-3503-432.20-71	5.24T 1441.0 GRADE D ASPH	398.24		
214962		2849	H46236	00	05/09/2022	201-3503-432.20-71	7.47T 1441.0 GRADE B ASPH	528.51		
214844		2850	H46237	00	05/09/2022	201-3503-432.20-71	4.29T 1441.0 GRADE B ASPH	686.04		
214797		2851	H46238	00	05/09/2022	201-3503-432.20-71	4.09T 1441.0 GRADE D ASPH	310.23		
215074		2898	H46329	00	05/11/2022	201-3503-432.20-71	4.22T 1441.0 28-28 POT HO	320.73		
214439		2756	H46346	00	05/12/2022	440-4102-464.30-69	HELENA TOPSOIL	89.25		
612617-01		2776	H46371	00	05/12/2022	440-4102-464.30-69	BARNEY PARK BASKETBALL CO	12,784.00		
							VENDOR TOTAL *	15,117.00		
0000322	00	AGRI FEEDS								
23464		2846	H46233	00	05/09/2022	201-3503-432.20-79	GRASS SEED: HENDERSON ST	20.90		
							VENDOR TOTAL *	20.90		
0000329	00	CITY UTILITY CUSTOMER SERVICE								
04302022-P&R		2770	H46367	00	05/12/2022	100-4102-464.30-42	WATER/SEWER - MAINTENANCE	191.30		
04302022-P&R		2771	H46367	00	05/12/2022	100-4102-464.30-45	SOLID WASTE - MAINTENANCE	1,174.70		
24904APR2022		2952	H46471	00	05/13/2022	213-4505-403.30-42	IRRIGATION	15.40		
8291410APR2022		2953	H46472	00	05/13/2022	213-4505-403.30-42	WATER	83.43		
8291410APR2022		2954	H46472	00	05/13/2022	213-4505-403.30-45	SOLID WASTE	91.61		

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
INVOICE NO	VOUCHER NO	P.O. NO							
0000329	00	CITY	UTILITY		CUSTOMER SERVICE				
04302022-P&R	2772	H46367	00	05/12/2022	235-4172-464.30-96	SOLID WASTE - OPEN LANDS	69.07		
15808MAY2022	2834	H46460	00	05/12/2022	245-3106-432.30-42	UMD W/WW	36.21		
15808MAY2022	2837	H46460	00	05/12/2022	245-3106-432.30-45	UMD SOLID WASTE	46.05		
401-8057SW	2926	H46431	00	05/12/2022	521-3125-435.30-45	SW-TIPPING FLOOR	6.00		
401-MAY2022	2927	H46432	00	05/12/2022	521-3125-435.30-42	WATER-REEDERS VILLAGE-401	9.26		
8101-MAY2022	2928	H46433	00	05/12/2022	521-3125-435.30-42	NOB HILL RES-WTR-8101-162	15.40		
39395-APRIL2022	2947	H46466	00	05/13/2022	521-3125-435.90-30	LAGOON CLEANING	10,098.90		
15808MAY2022	2832	H46460	00	05/12/2022	521-3126-435.30-42	UMD W/WW	36.22		
15808MAY2022	2835	H46460	00	05/12/2022	521-3126-435.30-45	UMD SOLID WASTE	46.05		
8333-MAY2022	2862	H46289	00	05/10/2022	531-3135-436.30-42	BREAK RM BASEMENT-WTR/WW	136.67		
8331-MAY2022	2863	H46290	00	05/10/2022	531-3135-436.30-42	WARM STORAGE BLDG-WTR-833	13.35		
8329-MAY2022	2864	H46291	00	05/10/2022	531-3135-436.30-42	OLD ADMIN BLDG-WTR/WW 832	18.99		
8327-MAY2022	2865	H46292	00	05/10/2022	531-3135-436.30-42	IMP BLDG-WTR-8327-16274	9.26		
8325-MAY2022	2866	H46293	00	05/10/2022	531-3135-436.30-42	DIGESTER BLDG.-WTR-8325-1	15.40		
64807-MAY2022	2867	H46294	00	05/10/2022	531-3135-436.30-42	WTR/WW 64807-12078	28.25		
64807-MAY2022	2868	H46294	00	05/10/2022	531-3135-436.30-45	SW-4YD X 1 WK	91.61		
18402MAY2022	2825	H46453	00	05/12/2022	531-3136-436.30-42	COLONIAL DR	15.40		
22482MAY2022	2826	H46454	00	05/12/2022	531-3136-436.30-42	AIRPORT RD	9.26		
28308MAY2022	2827	H46455	00	05/12/2022	531-3136-436.30-42	SANDERS ST	15.40		
26910MAY2022	2828	H46456	00	05/12/2022	531-3136-436.30-42	KELLEHER LN	9.26		
29994MAY2022	2829	H46457	00	05/12/2022	531-3136-436.30-42	SKYWAY DR	9.26		
18644MAY2022	2830	H46458	00	05/12/2022	531-3136-436.30-42	WOLF RD	9.26		
20900MAY2022	2831	H46459	00	05/12/2022	531-3136-436.30-42	ANDESITE AVE	9.26		
15808MAY2022	2833	H46460	00	05/12/2022	531-3136-436.30-42	UMD W/WW	36.22		
15808MAY2022	2836	H46460	00	05/12/2022	531-3136-436.30-45	UMD SOLID WASTE	46.05		
57783-12186	5222725	H46264	00	05/10/2022	551-3501-432.30-42	GETCHELL PARKING GARAGE W	40.53		
1899-13472	522 2726	H46265	00	05/10/2022	551-3501-432.30-42	PARKING OFFICE WATER	6.00		
19617-20980	5222727	H46266	00	05/10/2022	551-3501-432.30-42	15TH ST PARKING GARAGE WA	9.26		
13495-17026	5222728	H46267	00	05/10/2022	551-3501-432.30-42	JACKSON ST PARKING GARAGE	25.13		
24795-26292	5222729	H46268	00	05/10/2022	551-3501-432.30-42	6TH AVE PARKING GARAGE WA	33.71		
21098APR2022	2957	H46475	00	05/13/2022	570-4510-403.30-62	FALSE ALARM CALLS	70.00		
1292APR2022	2958	H46476	00	05/13/2022	570-4510-403.30-42	WATER	589.65		
18334APR2022	2959	H46477	00	05/13/2022	570-4510-403.30-45	SOLID WASTE	228.24		
18334APR2022	2960	H46477	00	05/13/2022	570-4510-403.30-99	TIPPING FEE	9.65		
30074APR2022	2955	H46473	00	05/13/2022	573-4512-403.30-45	SOLID WASTE	228.24		
5770APR2022	2956	H46474	00	05/13/2022	573-4512-403.30-42	WATER WASTE	264.85		
VENDOR TOTAL *								13,897.76	
0000356	00	INDUSTRIAL TOWEL AND COVER							
3770-97086	2931	H46436	00	05/12/2022	521-3125-435.20-24	JANITORIAL	106.72		
3608-97477	2871	H46297	00	05/10/2022	531-3135-436.20-24	JANITORIAL	27.44		
3608-97477	2872	H46297	00	05/10/2022	531-3135-436.20-26	CLOTHING	93.03		
3554-APR22	2702	H46225	00	05/09/2022	541-3141-438.20-26	RESD UNIFORMS	118.20		
3554-APR22	2703	H46225	00	05/09/2022	542-3140-438.20-26	COMM UNIFORMS	23.16		
3547-APR22	2701	H46224	00	05/09/2022	546-3150-438.20-24	TS RUGS	224.22		
3554-APR22	2704	H46225	00	05/09/2022	546-3150-438.20-26	TS UNIFORMS+ENERGY	162.58		
3554-APR22	2706	H46225	00	05/09/2022	546-3150-438.20-24	TS RUGS	27.16		
3554-APR22	2705	H46225	00	05/09/2022	547-3151-438.20-26	REC UNIFORMS+LAUNDRY BAGS	22.56		
3668-97484	2885	H46317	00	05/11/2022	580-3560-434.20-24	CARPET CLEANINGS AND SCRA	50.31		

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
0000356	00	INDUSTRIAL TOWEL AND COVER							
3434-97483		2886	H46318	00	05/11/2022	580-3560-434.20-24	DISH TOWELS & LAUNDRY BAG	20.28	
2966-97497		2891	H46325	00	05/11/2022	610-3570-501.20-26	UNI'S & COVERALLS	39.28	
2966-97497		2892	H46325	00	05/11/2022	610-3570-501.20-29	GREASE RAGS	20.98	
VENDOR TOTAL *								935.92	
0000377	00	ACTION PRINT							
110293		2908	H46339	00	05/12/2022	100-1506-415.20-11	2500 #10 WINDOW ENVELOPES	240.00	
VENDOR TOTAL *								240.00	
0000426	00	L & C COUNTY							
5/17/22-FY22		2982	H46504	00	05/17/2022	100-1201-412.30-99	FY22 1/2 PMT-OPERATION MA	54,252.00	
VENDOR TOTAL *								54,252.00	
0000490	00	MORRISON-MAIERLE, INC.							
000226419		2874	H46299	00	05/10/2022	531-3135-436.90-30	GENERATOR PRJ-ENGINEERING	81.50	
VENDOR TOTAL *								81.50	
0000518	00	MONTANA PROPANE, INC.							
048035		2718	H46247	00	05/09/2022	610-3571-501.20-31	24G PROPANE	66.00	
VENDOR TOTAL *								66.00	
0000520	00	MONTANA BROOM AND BRUSH							
225460		2961	H46480	00	05/13/2022	213-4505-403.20-24	JANITORIAL SUPPLIES	270.60	
225461		2962	H46481	00	05/13/2022	213-4505-403.20-24	JANITORIAL SUPPLIES	213.27	
225801	00 00	2781	H46384	00	05/12/2022	235-4172-464.20-24	CLEANING SUPPLIES	152.90	
225905	00 00	2780	H46383	00	05/12/2022	563-4113-464.20-24	CLEANING SUPPLIES	82.01	
225638	00 00	2963	H46482	00	05/13/2022	570-4510-403.20-24	JANITORIAL SUPPLIES	753.98	
225638-01	00	2964	H46483	00	05/13/2022	570-4510-403.20-24	JANITORIAL SUPPLIES	120.00	
224618		2884	H46316	00	05/11/2022	580-3560-434.20-24	AIR FRESHENER	21.81	
VENDOR TOTAL *								1,614.57	
0000549	00	FASTENAL COMPANY							
MTHL245037		2775	H46370	00	05/12/2022	100-4102-464.20-46	PARTS/SUPPLIES	363.85	
MTHL244952		2847	H46234	00	05/09/2022	201-3503-432.20-79	FASTENERS FOR PAVER SHOE	18.54	
MTHL244808		2870	H46296	00	05/10/2022	531-3135-436.20-29	MAINT	3.50	
MTHL244923		2973	H46493	00	05/13/2022	570-4510-403.20-98	FILTERS	2,114.23	
VENDOR TOTAL *								2,500.12	
0000618	00	POWER TOWNSEND							
844877		2841	H46464	00	05/12/2022	245-3106-432.20-98	HARDWARE, PLYWOOD, PALLET	672.06	
844426		2939	H46444	00	05/12/2022	521-3125-435.90-30	TMTP-ORTHO	2.40	
VENDOR TOTAL *								674.46	
0000640	00	EAGLE TIRE BRAKE & ALIGNMENT							
1006472		2774	H46369	00	05/12/2022	100-4102-464.30-62	PARTS/SUPPLIES - UNTIL 57	21.56	
VENDOR TOTAL *								21.56	
0000649	00	ROCK HAND HARDWARE							
742523		2788	H46391	00	05/12/2022	100-4102-464.20-63	PARTS/SUPPLIES	18.58	

VEND NO	SEQ#	VENDOR NAME								EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0000649	00	ROCK HAND HARDWARE								
742703		2789	H46392	00	05/12/2022	100-4102-464.20-63	PARTS/SUPPLIES - LOCKEY T	59.97		
742692		2790	H46393	00	05/12/2022	100-4102-464.20-63	PARTS - LOCKEY TENNIS COU	48.97		
742362		2791	H46394	00	05/12/2022	100-4102-464.20-41	PARTS/SUPPLIES	2.79		
742361		2792	H46395	00	05/12/2022	100-4102-464.20-41	PARTS/SUPPLIES	2.79		
742360		2793	H46396	00	05/12/2022	100-4102-464.20-41	PARTS/SUPPLIES	2.79		
742503		2795	H46399	00	05/12/2022	100-4102-464.20-98	PARTS/SUPPLIES	19.98		
742598		2797	H46401	00	05/12/2022	100-4102-464.20-63	PARTS/SUPPLIES	32.68		
742808		2799	H46403	00	05/12/2022	100-4102-464.20-41	PARTS/SUPPLIES - SHOP	19.96		
742804		2801	H46405	00	05/12/2022	100-4102-464.20-63	PARTS/SUPPLIES	8.97		
742607		2786	H46389	00	05/12/2022	235-4172-464.20-41	PARTS/SUPPLIES	78.97		
742687		2787	H46390	00	05/12/2022	237-4171-464.20-41	PARTS/SUPPLIES	19.99		
742520		2794	H46397	00	05/12/2022	237-4171-464.20-41	PARTS/SUPPLIES	67.52		
742686		2796	H46400	00	05/12/2022	237-4171-464.20-41	PARTS/SUPPLIES	13.47		
742745		2798	H46402	00	05/12/2022	440-4102-464.90-30	PARTS/SUPPLIES - WAUKESHA	30.57		
742371		2800	H46404	00	05/12/2022	440-4102-464.30-69	PARTS/SUPPLIES	66.95		
VENDOR TOTAL *								489.37		
0000649	00	ROCK HAND HARDWARE,CK GRP-A								
742698		2715	H46244	00	05/09/2022	201-3504-432.20-41	PAINT SUPPLIES	53.31		
742812		2949	H46468	00	05/13/2022	212-4505-403.30-66	SEALANT	19.98		
742542		2950	H46469	00	05/13/2022	212-4505-403.30-66	SEALANT	19.98		
742605		2951	H46470	00	05/13/2022	212-4505-403.30-66	NUTS AND BOLTS	25.08		
742488		2941	H46446	00	05/12/2022	521-3125-435.30-62	TMTP-HYPO XFER	47.63		
742500		2942	H46447	00	05/12/2022	521-3125-435.90-30	TMTP-ORTHO	7.89		
742657		2842	H46465	00	05/12/2022	521-3126-435.20-41	FLEXIBLE FUNNEL	3.99		
742543		2875	H46300	00	05/10/2022	531-3135-436.20-29	36" PICKUP TOOL	26.99		
742715		2733	H46272	00	05/10/2022	551-3501-432.20-24	PARKING JANITORIAL SUPPLI	37.92		
742550		2948	H46467	00	05/13/2022	570-4510-403.20-39	SPRINKLER PARTS	10.36		
742661		2880	H46312	00	05/11/2022	580-3560-434.20-29	TOOLS & STAIN REMOVER FOR	42.98		
VENDOR TOTAL *								296.11		
0000677	00	SHERWIN WILLIAMS/COLUMBIA PAINT								
8561-4		2802	H46406	00	05/12/2022	100-4102-464.20-98	PAINT - TENNIS COURT / LO	165.56		
VENDOR TOTAL *								165.56		
0000747	00	MURDOCH'S RANCH AND HOME SUPPLY								
158815/4		2852	H46240	00	05/09/2022	201-3503-432.20-79	50:1 SMALL MOTOR FUEL FOR	55.98		
158811/4		2782	H46385	00	05/12/2022	235-4172-464.20-98	PARTS/SUPPLIES	51.45		
158828/4		2783	H46386	00	05/12/2022	235-4172-464.20-41	PARTS/SUPPLIES	44.98		
158806/4		2838	H46461	00	05/12/2022	521-3126-435.20-98	SILICONE GASKET	4.89		
VENDOR TOTAL *								157.30		
0000775	00	GENERAL DISTRIBUTING CO								
21143001116860		2714	H46243	00	05/09/2022	201-3504-432.21-06	GLOVES & SAFETY GLASSES	217.06		
VENDOR TOTAL *								217.06		
0000811	00	CARQUEST AUTO PARTS								
2272-796623		2710	H46229	00	05/09/2022	547-3151-438.20-98	FLOOR DRY FOR PAINT EXCHA	228.60		
VENDOR TOTAL *								228.60		
0000967	00	KTVH-TV								

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0000967 970540-4	00	KTVH-TV 2881 H46313	00	05/11/2022	580-3560-434.30-37	SPARE & GENERAL ADVTSNG	2,170.00	
						VENDOR TOTAL *	2,170.00	
0000991 9668	00	MONTANA HYDRAULICS LLC 2717 H46246	00	05/09/2022	610-3571-501.30-61	OUTSIDE REPAIR UNIT 240	401.01	
						VENDOR TOTAL *	401.01	
0000994 2022350100575	00	THATCHER COMPANY OF MONTANA 2943 H46448	00	05/12/2022	521-3125-435.20-22	MRTP-CHEMICAL	10,379.99	
202210010785		2944 H46449	00	05/12/2022	521-3125-435.20-22	TMTP-CHEMICAL	10,050.00	
2022100110784		2945 H46450	00	05/12/2022	521-3125-435.20-22	TMTP-CHEMICAL	2,560.30	
						VENDOR TOTAL *	22,990.29	
0001062 389517	00	LYNN PEAVEY COMPANY 2735 H46275	00	05/10/2022	100-2201-421.30-12	SHIPPING - EVIDENCE SUPPL	54.50	
389517		2736 H46275	00	05/10/2022	100-2201-421.20-22	EVIDENCE SUPPLIES	513.06	
						VENDOR TOTAL *	567.56	
0001113 8000769	00	PACIFIC STEEL AND RECYCLING 2900 H46331	00	05/11/2022	201-3503-432.20-79	FABRICATION MATERIALS FOR	18.27	
						VENDOR TOTAL *	18.27	
0001160 20220520	00	CSED WAGE WITHHOLDING UNIT PR0520	00	05/20/2022	100-1401-413.10-10	PAYROLL SUMMARY	133.84	
20220520		PR0520	00	05/20/2022	100-2201-421.10-10	PAYROLL SUMMARY	208.61	
20220520		PR0520	00	05/20/2022	100-2207-421.10-10	PAYROLL SUMMARY	48.00	
20220520		PR0520	00	05/20/2022	100-2301-424.10-10	PAYROLL SUMMARY	113.53	
20220520		PR0520	00	05/20/2022	201-3503-432.10-10	PAYROLL SUMMARY	38.76	
						VENDOR TOTAL *	542.74	
0001237 LBIL1756238	00	ALSCO 2969 H46489	00	05/13/2022	213-4505-403.20-24	1CT 3X10 BLUEBERRY MAT 5/	38.20	
LBIL1752966		2762 H46355	00	05/12/2022	563-4113-464.20-24	LAUNDRY SERVICES	52.06	
LBIL1754692		2763 H46360	00	05/12/2022	563-4113-464.20-24	LAUNDRY SERVICES	54.02	
						VENDOR TOTAL *	144.28	
0001262 13015327	00	HACH COMPANY 2930 H46435	00	05/12/2022	521-3125-435.20-29	TMTP-CL17	1,653.11	
						VENDOR TOTAL *	1,653.11	
0001287 244843	00	A & M FIRE & SAFETY 2824 H46452	00	05/12/2022	245-3106-432.20-46	CALIBRATE AIR MONITORS	80.00	
244843		2823 H46452	00	05/12/2022	531-3136-436.20-46	CALIBRATE AIR MONITORS	80.00	
						VENDOR TOTAL *	160.00	
0001305 6238	00	ALPINE ANALYTICAL, INC. 2860 H46287	00	05/10/2022	531-3135-436.30-98	LAB-SAMPLES	45.00	
						VENDOR TOTAL *	45.00	
0001589	00	CAPITAL APPLIANCE						



VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0001589 10662	00	CAPITAL APPLIANCE 2974 H46494	00	05/13/2022	212-4505-403.30-66	SERVICE:VIKING RANGE	605.00	
						VENDOR TOTAL *	605.00	
0001676 506018/02204/252916	00	DEPT OF ENVIRONMENTAL QUALITY H46354	00	05/12/2022	521-3126-435.90-60	PLAN & SPEC REVIEW/NATION	647.60	
						VENDOR TOTAL *	647.60	
0001695 1943459	00	LEHRKIND'S 2843 H46220	00	05/06/2022	100-1801-417.20-19	WATER FOR HR OFFICE	25.95	
						VENDOR TOTAL *	25.95	
0001745 22-3022	00	SOUTHERN POLICE CANINE 2723 H46258	00	05/10/2022	100-2201-421.30-81	K9 RECERTIFICATION 768/77	2,500.00	
						VENDOR TOTAL *	2,500.00	
0001800 020977556 020956443 020956443 020919442	00	GALLS, LLC 2737 H46276 2738 H46277 2739 H46277 2740 H46278	00	05/10/2022 05/10/2022 05/10/2022 05/10/2022	100-2201-421.20-26 100-2201-421.30-12 100-2201-421.20-26 100-2201-421.20-26	UNIFORMS SHIPPING - UNIFORMS UNIFORMS UNIFORM BOOTS	964.75 8.95 45.05 93.50	
						VENDOR TOTAL *	1,112.25	
0001807 50332	00	INTERMOUNTAIN HEATING & A/C, INC. 2967 H46487	00	05/13/2022	212-4505-403.30-66	INSTALL ZONE CONTROL & 2	1,887.00	
						VENDOR TOTAL *	1,887.00	
0001835 52129-APRIL2022 ACCT3-MAY,2022 C&D-APR22 COMPOST-APR22	00	L & C COUNTY PUBLIC WORKS 22932 H46437 2873 H46298 2707 H46226 2708 H46227	00	05/12/2022 05/10/2022 05/09/2022 05/09/2022	521-3125-435.90-30 531-3135-436.30-45 542-3140-438.30-96 547-3151-438.30-95	LAGOON CLEANING CITY SCREENINGS-APRIL DIRECT HAUL C&D-126.92T@\$ COMPOST DIRECT HAUL-52.90	13,738.80 521.00 2,919.16 529.00	
						VENDOR TOTAL *	17,707.96	
0001835 2022-TS10	00	L & C COUNTY PUBLIC WORKS,CK 2712 H46231	GRP-A 00	05/09/2022	546-3150-438.30-96	LANDFILL CHARGES-2966.22T	77,121.72	
						VENDOR TOTAL *	77,121.72	
0001960 604921	00	NITRO GREEN 2975 H46495	00	05/13/2022	212-4505-403.30-66	ANT TREATMENT	115.00	
						VENDOR TOTAL *	115.00	
0002026 1200430507	00	HDR INC 2914 H46351	00	05/12/2022	531-3135-436.30-99	MPDES PERMIT ASSIST PROJE	369.08	
						VENDOR TOTAL *	369.08	
0002207 22568 22633 22569	00	SERVICE MASTER COMMERCIAL BUILDING 2966 H46485 2965 H46484 2878 H46310	00	05/13/2022 05/13/2022 05/11/2022	212-4505-403.30-99 570-4510-403.30-99 580-3560-434.30-99	APRIL CLEANING DEEP CLEAN/WAX 1ST FL CCA MAY JANITORIAL SERVICES	975.00 1,075.00 675.00	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0002207	00	SERVICE MASTER COMMERCIAL BUILDING						
						VENDOR TOTAL *	2,725.00	
0002269 VANS-5/7	00	CARLEY, KIM 2713 H46232	00	05/09/2022	547-3151-438.20-99	REIMBURSE FOR ASSORTED DO	17.98	
						VENDOR TOTAL *	17.98	
0002366 90800398837	00	LES SCHWAB 2716 H46245	00	05/09/2022	610-3571-501.20-38	TIRE SWITCH UNIT 260	15.00	
						VENDOR TOTAL *	15.00	
0002456 12816	00	FLYING M MACHINE & FABRICATION, LLC 2890 H46324	00	05/11/2022	610-3571-501.30-61	PARTS FOR UNIT 632	127.00	
						VENDOR TOTAL *	127.00	
0002477 T13617 T13603	00	SPARROW ENTERPRISES, INC 2853 H46241 2854 H46242	00	05/09/2022 05/09/2022	201-3503-432.20-72 201-3503-432.20-72	ROADMIX 90.13 T 71T PIT RUN-ROADMIX	968.90 763.25	
						VENDOR TOTAL *	1,732.15	
0002511 14019463	00	HARRINGTON BOTTLING COMPANY 2901 H46332	00	05/12/2022	211-4120-464.20-53	CONCESSIONS	201.85	
						VENDOR TOTAL *	201.85	
0002556 24524	00	BIG SKY PLUMBING & HEATING 2767 H46364	00	05/12/2022	100-4102-464.30-66	TOILET REPAIR - KINDRICK	449.50	
						VENDOR TOTAL *	449.50	
0002594 13569234	00	AUTOMATIONDIRECT.COM 2924 H46429	00	05/12/2022	521-3125-435.20-29	MRTP FLOW METER-JAMIE CLA	185.00	
						VENDOR TOTAL *	185.00	
0002608 2217392	00	DEPT OF LIVESTOCK 2754 H46323	00	05/11/2022	100-2203-446.30-51	HP221387 TESTING AT LAB I	40.00	
						VENDOR TOTAL *	40.00	
0002784 343778366 343774490 343774490	00	SYSCO FOOD SERVICES OF MONTANA 2809 H46414 2810 H46415 2811 H46415	00	05/12/2022 05/12/2022 05/12/2022	563-4113-464.20-53 563-4113-464.20-53 563-4113-464.20-24	GOLF CONCESSIONS GOLF CONCESSIONS GOLF CONCESSIONS - OTHER	951.34 2,788.40 99.25	
						VENDOR TOTAL *	3,838.99	
0002822 051022 051022	00	MJC & MCCA 2857 H46252 2858 H46252	00	05/10/2022 05/10/2022	100-1401-413.30-31 100-1401-413.30-35	MUNI COURT CLERK DUES FOR MUNI COURT CLERK DUES FOR	50.00 125.00	
						VENDOR TOTAL *	175.00	
0002985 20220520 20220520	00	WILLIAMS INVESTIGATIONS PR0520 PR0520	00	05/20/2022 05/20/2022	100-3101-431.10-10 100-3102-433.10-10	PAYROLL SUMMARY PAYROLL SUMMARY	176.52 176.51	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0002985	00	WILLIAMS INVESTIGATIONS						
						VENDOR TOTAL *	353.03	
0002996 913171046	00	TITLEIST 2818 H46422	00	05/12/2022	563-4111-464.20-53	GOLF ACCESSORIES	585.91	
						VENDOR TOTAL *	585.91	
0003000	00	INDEPENDENT RECORD						
99851		2910 H46341	00	05/12/2022	100-1501-414.30-37	PUB HEAR NOTICE-FY22 FINA	72.00	
100567		2719 H46253	00	05/10/2022	100-1601-418.30-37	YWCA OF HELENA REHAB NOTI	91.00	
101896		2720 H46254	00	05/10/2022	100-1601-418.30-37	NOTICE OF PUBLIC HEARING	91.00	
103501		2721 H46255	00	05/10/2022	100-1601-418.30-37	NOTICE OF PUBLIC HEARING	65.00	
98864		2922 H46427	00	05/12/2022	100-4103-464.30-37	SUMMER CAMPS 2022 - POOL	247.00	
98864		2923 H46427	00	05/12/2022	100-4104-464.30-37	SUMMER CAMPS 2022 - TENNI	494.00	
101547		2899 H46330	00	05/11/2022	201-3503-432.30-37	RFP-2022 CHIP SEAL ADS	140.00	
102698		2902 H46333	00	05/12/2022	211-4120-464.30-59	DIGITAL CONNECT IR YOURTI	89.00	
94704		2903 H46334	00	05/12/2022	211-4120-464.30-59	NEWSPAPER AD JIM BRICKMAN	60.00	
94911		2904 H46335	00	05/12/2022	211-4120-464.30-59	IR YOURTIME AD JIM BRICKM	102.00	
99195		2905 H46336	00	05/12/2022	211-4120-464.30-59	IR YOURTIME AD AMOR TOWLE	60.00	
99265		2906 H46337	00	05/12/2022	211-4120-464.30-59	IR YOURTIME AD AMOR TOWLE	77.00	
101208		2907 H46338	00	05/12/2022	211-4120-464.30-59	IR YOURTIME AD ALICE IN W	60.00	
100165		2917 H46356	00	05/12/2022	531-3135-436.90-30	ADVERTISE WWTP GENERATOR	140.00	
						VENDOR TOTAL *	1,788.00	
0003024 970581-4	00	KXLH-TV 2882 H46314	00	05/11/2022	580-3560-434.30-37	APRIL ADVERTISING (SPARE)	2,320.00	
						VENDOR TOTAL *	2,320.00	
0003052 16236173	00	PING 2785 H46388	00	05/12/2022	563-4111-464.20-53	GOLF ACCESSORIES	258.99	
						VENDOR TOTAL *	258.99	
0003132	00	VALLEY SAND & GRAVEL						
55704		2742 H46280	00	05/10/2022	100-2201-421.20-99	MAG-CHLORIDE APPLIED TO I	775.00	
283273		2819 H46423	00	05/12/2022	440-4102-464.30-69	ROAD MIX - BARNEY BASKETB	542.21	
282670		2820 H46424	00	05/12/2022	440-4102-464.30-69	BLENDED TOP SOIL	104.32	
282833		2821 H46425	00	05/12/2022	440-4102-464.30-69	BLENDED TOP SOIL	124.48	
283186		2822 H46426	00	05/12/2022	440-4102-464.30-69	ROAD MIX	80.68	
						VENDOR TOTAL *	1,626.69	
0003181	00	S.J. PERRY CO., INC.						
R07175		2803 H46407	00	05/12/2022	100-4102-464.20-63	PARTS/SUPPLIES	56.82	
R06220		2806 H46410	00	05/12/2022	100-4102-464.20-63	PARTS/SUPPLIES	102.22	
R06237		2807 H46412	00	05/12/2022	100-4102-464.20-63	PARTS/SUPPLIES	208.92	
R06953		2808 H46413	00	05/12/2022	100-4102-464.20-63	PARTS/SUPPLIES	65.49	
R05885		2876 H46301	00	05/10/2022	531-3135-436.30-66	INTERPRETIVE CENTER-BOILE	29.64	
						VENDOR TOTAL *	463.09	
0003186 2S91719	00	PLATT ELECTRIC SUPPLY 2934 H46439	00	05/12/2022	521-3125-435.30-99	MRTP-FLOW METER-JAMIE CLA	746.56	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0003186 2T40050 2T56136 2P24764 2T64754	00	PLATT ELECTRIC SUPPLY 2935 H46440 2936 H46441 2937 H46442 2938 H46443	00	05/12/2022 05/12/2022 05/12/2022 05/12/2022	521-3125-435.90-30 521-3125-435.90-30 521-3125-435.90-30 521-3125-435.20-29	TMTP-CHEM FEED SYSTEM TMTP-CHEM FEED SYSTEM TMTP-CAUSTIC MRTP-HI ZONE FLOW METER-J	85.11 12.33 63.82 521.33	
						VENDOR TOTAL *	1,429.15	
0003269 127310	00	ENTRANCE CONTROLS, INC 2730 H46269	00	05/10/2022	551-3501-432.20-41	PARKING GARAGE TICKET DIS	559.40	
						VENDOR TOTAL *	559.40	
0003362 9390	00	WOODY'S CAR WASH 2805 H46409	00	05/12/2022	503-1602-425.20-19	CAR WASH FOR UNIT #114	13.00	
						VENDOR TOTAL *	13.00	
0003381 2747 2735 2733	00	NASH ELECTRIC 2933 H46438 2839 H46462 2840 H46463	00	05/12/2022 05/12/2022 05/12/2022	521-3125-435.30-62 531-3136-436.30-99 531-3136-436.30-99	KNOB HILL REPAIR GOLDEN ESTATES LS MAINTEN HARC LIFT STATION MAINTEN	4,009.50 2,859.00 2,362.90	
						VENDOR TOTAL *	9,231.40	
0003399 7484766 RI	00	MIZUNO USA, INC. 2779 H46382	00	05/12/2022	563-4111-464.20-53	GOLF ACCESSORIES	321.61	
						VENDOR TOTAL *	321.61	
0003644 INV-70167	00	ACCESSO SHOWARE 2913 H46344	00	05/12/2022	211-4120-464.30-59	APRIL TICKET FEES	742.45	
						VENDOR TOTAL *	742.45	
0003646 38383	00	HYDROSOLUTIONS INC 2915 H46353	00	05/12/2022	521-3125-435.90-63	GROUNDWATER TEST WELLS OV	7,318.50	
						VENDOR TOTAL *	7,318.50	
0003657 20220520 20220520	00	HELENA POLICE PROTECTIVE PR0520 PR0520	00	05/20/2022 05/20/2022	100-2201-421.10-10 219-2202-421.10-10	PAYROLL SUMMARY PAYROLL SUMMARY	70.00 10.00	
						VENDOR TOTAL *	80.00	
0003811 3785055 3789403	00	A & I DISTRIBUTORS 2521 H46062 2889 H46322	00	05/04/2022 05/11/2022	610-3571-501.20-31 610-3571-501.20-31	DRUM DEPOSIT RETURN CREDI AUTOMOTIVE FLUID 55G DEF	105.00- 215.45	
						VENDOR TOTAL *	110.45	
0003832 H1790-08517975 H1790-08512296 H1790-08330492	00	AMERICAN WELDING & GAS 2766 H46363 2764 H46361 2765 H46362	00	05/12/2022 05/12/2022 05/12/2022	100-4102-464.20-22 100-4103-464.20-22 100-4103-464.20-22	WELDING SUPPLIES WELDING SUPPLIES WELDING SUPPLIES	36.82 600.28 46.79	
						VENDOR TOTAL *	683.89	
0003847	00	COBRA PUMA GOLF INC						

VEND NO	SEQ#	VENDOR NAME								EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0003847	00	COBRA	PUMA GOLF INC							
G2819408		2773	H46368	00	05/12/2022	563-4111-464.20-53	GOLF ACCESSORIES	438.26		
VENDOR TOTAL *								438.26		
0003882	00	360	OFFICE SOLUTIONS							
1165036-0		2855	H46249	00	05/09/2022	100-1301-412.20-19	OFFICE SUPPLIES	109.90		
1171352-0		2920	H46398	00	05/12/2022	100-1401-413.20-19	OFFICE SUPPLIES POSTITS,C	194.79		
1171352-0		2921	H46398	00	05/12/2022	100-1401-413.30-21	PRINTING SUPPLIES PAPER A	538.97		
1163052-2		2844	H46221	00	05/06/2022	100-1801-417.20-19	OFFICE SUPPLIES FOR HR	54.63		
1168595-0		2757	H46347	00	05/12/2022	100-4101-464.20-19	OFFICE SUPPLIES	61.77		
1168595-1		2758	H46348	00	05/12/2022	100-4101-464.20-19	OFFICE SUPPLIES	649.88		
1168595-2		2759	H46349	00	05/12/2022	100-4101-464.20-19	OFFICE SUPPLIES	37.07		
1167991-1		2804	H46408	00	05/12/2022	503-1602-425.20-19	6 PK CALCULATOR BATTERIES	9.95		
1170585-0		2946	H46451	00	05/12/2022	521-3125-435.20-19	COPIER PAPER,PENS	68.91		
1168952-0		2697	H46223	00	05/09/2022	541-3141-438.20-19	MISC OFFICE SUPPLIES	38.95		
1168952-0		2698	H46223	00	05/09/2022	542-3140-438.20-19	MISC OFFICE SUPPLIES	38.94		
1168952-0		2699	H46223	00	05/09/2022	546-3150-438.20-19	MISC OFFICE SUPPLIES	38.95		
1168952-0		2700	H46223	00	05/09/2022	547-3151-438.20-19	MISC OFFICE SUPPLIES	38.94		
VENDOR TOTAL *								1,881.65		
0003947	00	P-PODS								
115693		2784	H46387	00	05/12/2022	235-4172-464.30-99	PORTABLE TOILETS - DONALD	85.00		
VENDOR TOTAL *								85.00		
0003969	00	BATTERIES PLUS BULBS								
P51341683		2861	H46288	00	05/10/2022	531-3135-436.20-29	BATTERIES	18.00		
VENDOR TOTAL *								18.00		
0004007	00	SHELL ENERGY NORTH AMERICA								
3570547		2976	H46496	00	05/13/2022	212-4505-403.30-44	GAS APRIL 2022	1,015.21		
3570547		2977	H46496	00	05/13/2022	212-4505-403.30-44	GAS APRIL 2022	1,893.70		
VENDOR TOTAL *								2,908.91		
0004017	00	CENTURYLINK								
4064578710	05222748		H46302	00	05/11/2022	218-2206-421.30-43	E911 TRUNK LINE 05/01/22	4,208.06		
4064422346	05222749		H46303	00	05/11/2022	218-2206-421.30-43	PAGING CIRCUIT 05/01/22	73.66		
4064422333	05222750		H46304	00	05/11/2022	218-2206-421.30-43	T1 RADIO CHARGES 05/01/22	225.28		
4064496564	5/222724		H46259	00	05/10/2022	551-3501-432.30-43	JACKSON ST GARAGE FIRE AL	86.26		
VENDOR TOTAL *								4,593.26		
0004236	00	BAKER, MARK								
HOSTAGE MEALS		2722	H46257	00	05/10/2022	100-2201-421.30-81	MEAL REIMB HOSTAGE TRNG G	144.00		
VENDOR TOTAL *								144.00		
0004301	00	TAYLORMADE GOLF COMPANY								
35905075		2812	H46416	00	05/12/2022	563-4111-464.20-53	GOLF ACCESSORIES	203.65		
35890813		2813	H46417	00	05/12/2022	563-4111-464.20-53	GOLF ACCESSORIES	230.47		
35843513		2814	H46418	00	05/12/2022	563-4111-464.20-53	GOLF ACCESSORIES	100.55		
35816519		2815	H46419	00	05/12/2022	563-4111-464.20-53	GOLF ACCESSORIES	467.52		
35788760		2816	H46420	00	05/12/2022	563-4111-464.20-53	GOLF ACCESSORIES	102.96		

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0004301 35788520	00	TAYLORMADE GOLF COMPANY 2817 H46421	00	05/12/2022	563-4111-464.20-53	GOLF ACCESSORIES	262.41	
						VENDOR TOTAL *	1,367.56	
0004487 JCLARK5.2022	00	CLARK, JAMIE 2919 H46358	00	05/12/2022	100-3102-433.30-85	REIMBURSE-STORMWATER CONF	503.86	
						VENDOR TOTAL *	503.86	
0004495 3315688069	00	PITNEY BOWES 2981 H46499	00	05/13/2022	571-4510-403.30-99	MAIL MACHINE LEASE 3/16/2	1,930.88	
						VENDOR TOTAL *	1,930.88	
0004539 2022-DUES	00	ALPINE MEADOWS HOMEOWNERS ASSN. 2761 H46352	00	05/12/2022	235-4172-464.30-35	LOTS: 11,12,13,14,14A,16,	900.00	
						VENDOR TOTAL *	900.00	
0004563 200441-1 200442-1	00	ABC 21.1/FOX 21.2/SWXGH/KHBB 2911 H46342 2912 H46343	00	05/12/2022	211-4120-464.30-59 211-4120-464.30-59	JIM BRICKMAN TV AD JIM BRICKMAN TV AD	366.00 210.00	
						VENDOR TOTAL *	576.00	
0004625 20220520	00	FIREPAC PR0520	00	05/20/2022	100-2301-424.10-10	PAYROLL SUMMARY	50.84	
						VENDOR TOTAL *	50.84	
0004661 00148	00	SINERIUS AUTO 2741 H46279	00	05/10/2022	100-2201-421.30-99	TOWING CARS IN/OUT IMPOUN	400.00	
						VENDOR TOTAL *	400.00	
0004679 226994	00	CIVIC PLUS 2769 H46366	00	05/12/2022	100-4104-464.30-35	SOFTWARE REC FEES - 0401-	100.00	
						VENDOR TOTAL *	100.00	
0004685 8162	00	HELENA RECYCLING, LLC 2711 H46230	00	05/09/2022	541-3141-438.30-71	1409 CUSTOMERS/52 BINS-AP	18,198.12	
						VENDOR TOTAL *	18,198.12	
0004875 2168	00	ROCKY MOUNTAIN SUPPLY, INC. 2897 H46327	00	05/11/2022	610-3571-501.20-31	250 G #2 DYED DIESEL	1,272.50	
						VENDOR TOTAL *	1,272.50	
0004890 042622-CONF	00	RIGBY, BEN 2940 H46445	00	05/12/2022	521-3125-435.30-85	RIGBY-REIMB FOR CONFERENC	278.86	
						VENDOR TOTAL *	278.86	
0005041 70798	00	BIDDLE CONSULTING GROUP 2734 H46274	00	05/10/2022	218-2206-421.30-99	CRITICAL ANNUAL SOFTWARE	3,188.00	
						VENDOR TOTAL *	3,188.00	
0005045	00	COMMUNICATION CENTER SPECIALISTS						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005045 171191	00	COMMUNICATION CENTER SPECIALISTS 2744 H46282	00	05/10/2022	218-2206-421.30-99	CLEANING OF THE DISPATCH	2,400.00	
						VENDOR TOTAL *	2,400.00	
0005051 CJC BIG SKY	00	SCHOENFELDER, SEAN 2751 H46305	00	05/11/2022	100-2201-421.30-81	CHILD JUSTICE MEALS BIG S	60.00	
						VENDOR TOTAL *	60.00	
0005056 401421	00	SIGN SOLUTIONS USA 2755 H46328	00	05/11/2022	201-3504-432.21-04	30X30 PEDX SIGNS	823.18	
						VENDOR TOTAL *	823.18	
0005119 303438	00	BOBCAT OF HELENA 2925 H46430	00	05/12/2022	521-3125-435.30-62	BOBCAT WIPERS	54.38	
						VENDOR TOTAL *	54.38	
0005150 CF22-19	00	D-C CONSTRUCTION PAYAPP32970 H46490	00	05/13/2022	573-4512-403.90-20	PAY APP #3 POLICE PATROL	9,691.31	
						VENDOR TOTAL *	9,691.31	
0005163 7100	00	CHRISTENSEN & PREZEAU, PLLP 2845 H46222	00	05/06/2022	100-1801-417.30-99	HR LEGAL ADVICE	172.00	
						VENDOR TOTAL *	172.00	
0005186 168938	00	CALE AMERICA INC. 2731 H46270	00	05/10/2022	551-3501-432.30-99	PARKING KIOSK/METER MONTH	5,317.00	
						VENDOR TOTAL *	5,317.00	
0005229 36 36	00	ASSOCIATED PROPERTIES, LLC 2979 H46498 2980 H46498	00	05/13/2022 05/13/2022	573-4512-403.30-74 573-4512-403.30-76	PARKING PERMITS PARKING PERMITS	50.00 500.00	
						VENDOR TOTAL *	550.00	
0005242 042922	00	RIVER OAKS COMMUNICATIONS CORP. 2856 H46250	00	05/09/2022	100-1301-412.30-52	CABLE AND TELECOMMUNICATI	1,731.50	
						VENDOR TOTAL *	1,731.50	
0005251 051122	00	JONES, CHRISTOPHER 2887 H46319	00	05/11/2022	100-1401-413.20-45	HEADSET CORDFOR MUNI COUR	29.99	
						VENDOR TOTAL *	29.99	
0005262 INV-1030198	00	PASSPORT LABS, INC. 2732 H46271	00	05/10/2022	551-3501-432.30-99	PARKING MOBILE APP MONTHL	838.95	
						VENDOR TOTAL *	838.95	
0005295 22040114	00	KGR LLC 2883 H46315	00	05/11/2022	580-3560-434.30-37	APRIL RADIO AIR TIME	835.00	
						VENDOR TOTAL *	835.00	
0005328	00	EVS, LLC						

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0005328 6	00	EVS, LLC 2743 H46281	00	05/10/2022	440-2201-421.90-50	UNITS #11 & #24 PARTS/LAB	1,225.00	
						VENDOR TOTAL *	1,225.00	
0005338 20220520	00	ARIZONA CHILD SUPPORT PR0520	00	05/20/2022	100-2301-424.10-10	PAYROLL SUMMARY	145.88	
						VENDOR TOTAL *	145.88	
0005386 CJC BIG SKY	00	CORNISH, STEVEN 2752 H46306	00	05/11/2022	100-2201-421.30-81	CHILD JUSTICE MEALS BIG S	60.00	
						VENDOR TOTAL *	60.00	
0005432 6929 6928 7030	00	LITT'L JOHN'S PORTABLES 2777 H46372 2778 H46373 2709 H46228	00	05/12/2022 05/12/2022 05/09/2022	100-4102-464.30-99 100-4102-464.30-99 546-3150-438.30-99	LACROSSE TOURNAMENT - NOR LARCOSSE TOURNAMENT - NOR ADA TOILET FOR TS-APR22	310.00 310.00 110.00	
						VENDOR TOTAL *	730.00	
0005437 2022031 2022031 2022031 2022031	00	NAPA - HELENA 2893 H46326 2894 H46326 2895 H46326 2896 H46326	00	05/11/2022 05/11/2022 05/11/2022 05/11/2022	201-3503-432.20-46 610-3570-501.20-29 610-3571-501.20-31 610-3571-501.20-39	GLOVE-STREETS FLEET SHOP SUPPLIES FLUIDS PARTS	18.80 171.93 201.98 6,526.84	
						VENDOR TOTAL *	6,919.55	
0005475 2778867	00	MOUNTAIN ALARM 2972 H46492	00	05/13/2022	570-4510-403.90-20	FIRE ALARM MVD/ELECTIONS	4,132.88	
						VENDOR TOTAL *	4,132.88	
0005533 350.00724.000	00	NEWFIELDS COMPANIES, LLC 42918 H46357	00	05/12/2022	521-3125-435.30-99	PROFESSIONAL SERVICES-CHE	1,990.00	
						VENDOR TOTAL *	1,990.00	
0005534 1680	00	AP MECHANICAL & CRANE SERVICE LLC 2888 H46321	00	05/11/2022	610-3571-501.30-61	BUCKET TRUCK INSPECTION U	750.00	
						VENDOR TOTAL *	750.00	
0005672 57270 57272	00	AIRE MASTER OF WESTERN MONTANA LLC 2909 H46340 2968 H46488	00	05/12/2022 05/13/2022	211-4120-464.20-24 213-4505-403.20-24	BATHROOM DEODORIZER SERVI DEODORIZER SERVICE 5/5/22	48.00 32.00	
						VENDOR TOTAL *	80.00	
0005700 59944140	00	ROBERT HALF 2879 H46311	00	05/11/2022	100-1506-415.30-53	CNTRCTD PROFESS. ACCT SRV	3,138.75	
						VENDOR TOTAL *	3,138.75	
0005723 22428-58	00	GREENBRANCH CORP 2746 H46284	00	05/10/2022	100-2201-421.30-81	RED DOT SIGHT TRAINING	500.00	
						VENDOR TOTAL *	500.00	
0005724	00	GUARDIAN ALLIANCE TECHNOLOGIES, INC						



VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005724 15675	00	GUARDIAN ALLIANCE TECHNOLOGIES, INC 2747 H46285	00	05/10/2022	100-2201-421.30-98	BACKGROUND INVESTIGATION	140.00	
						VENDOR TOTAL *	140.00	
0005725 1235011	00	FARO TECHNOLOGIES, INC. 2753 H46307	00	05/11/2022	100-2201-421.30-99	CRASH INVESTIGATION SOFTW	2,253.60	
						VENDOR TOTAL *	2,253.60	
9999120 000058911	00	SMOLE, HARRY UT	00	05/12/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	30.67	
						VENDOR TOTAL *	30.67	
9999120 000015963	00	BURDICK, DANIEL & CLAUDIA UT	00	05/16/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	91.75	
						VENDOR TOTAL *	91.75	
9999120 000029349	00	BEAU, SANDY UT	00	05/16/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	133.00	
						VENDOR TOTAL *	133.00	
9999120 000031253	00	KURTZ, RILEY UT	00	05/16/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	167.10	
						VENDOR TOTAL *	167.10	
9999120 000066667	00	CRAMER, MARC UT	00	05/19/2022	521-0000-208.00-00	UTILITY CREDIT REFUND	48.14	
						VENDOR TOTAL *	48.14	
						TOTAL EXPENDITURES ****	345,317.22	
					GRAND TOTAL	*****		345,317.22

PREPARED 05/20/2022,12:57:09  
PROGRAM: GM339L  
City of Helena

EXPENDITURE APPROVAL LIST  
AS OF: 05/20/2022 PAYMENT DATE: 05/20/2022

PAGE 1

*Piefay*

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND- ISSUED AMOUNT
0000485 966008	00	GEORGE'S DISTRIBUTING, INC. 000523	00 05/20/2022	563-4113-464.20-53	Alcohol	666.51	
					VENDOR TOTAL *	666.51	
0001695 1942979 1942996 1942942	00	LEHRKIND'S 000524 000525 000530	00 05/20/2022 00 05/20/2022 00 05/20/2022	563-4113-464.20-53 563-4113-464.20-53 563-4113-464.20-53	Alcohol Alcohol Alcohol	109.60 105.80 381.90	
					VENDOR TOTAL *	597.30	
0003038 1587097 1541148	00	GUSTO BEVERAGE COMPANY 000526 000527	00 05/20/2022 00 05/20/2022	563-4113-464.20-53 563-4113-464.20-53	Alcohol Alcohol	1,009.10 70.00-	
					VENDOR TOTAL *	939.10	
0004929 2231732 2231732	00	EAGLE BEVERAGE - HELENA 000528 000529	00 05/20/2022 00 05/20/2022	563-4113-464.20-53 563-4113-464.20-53	Alcohol Alcohol	775.07 605.82	
					VENDOR TOTAL *	1,380.89	
					TOTAL EXPENDITURES ****	3,583.80	
				GRAND TOTAL	*****		3,583.80

PREPARED 05/20/2022,14:21:32  
PROGRAM: GM339L  
City of Helena

EXPENDITURE APPROVAL LIST  
AS OF: 05/20/2022 PAYMENT DATE: 05/20/2022

PAGE 1

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO NO						AMOUNT
0002374	00	DEPT OF NATURAL RESOURCES						
		000532	00	05/20/2022	521-3125-435.90-63	RRGL Renew Grt Appl Fee	250.00	
						VENDOR TOTAL *	250.00	
						TOTAL EXPENDITURES ****	250.00	
					GRAND TOTAL	*****		250.00

***City of Helena, Montana***

**May 17, 2022**

**To:** Mayor and Commissioners

**From:** Interim City Manager, Tim Burton  
Interim Parks Director, Brad Langsather

**Subject:** Authorizing the Mayor to sign boundary relocation affidavits that are required to facilitate a property donation.

**Present Situation:** Consider authorizing the Mayor to sign boundary relocation affidavits that are required to facilitate a property donation proposed by Tom & Gail Jenko, of 234 S. Hills Road, Clancy, MT 59634, that will increase the size of a City owned, open space parkland parcel situated south of Crystal Drive in the southeastern part of Helena.

**Background Information:** City staff recommends that commission authorize the mayor to sign two affidavits that will authorize a boundary line relocation process that is a required step towards accomplishing the goal of facilitating Tom & Gail Jenko's eventual donation of a portion of their ownership for public open space.

**Proposal/Objective:** City staff recommends that commission authorize the mayor to sign two affidavits that will authorize a boundary line relocation process that is a required step towards accomplishing the goal of facilitating Tom & Gail Jenko's eventual donation of a portion of their ownership for public open space.

**Advantage:** The City of Helena would be gaining ownership of a parcel of property that will allow Parks Department staff to relocate a trail segment that will provide for safer public passage from the Far East trail to South Hills Drive.

**Notable Energy Impact:** NA

**Disadvantage:** NA

**Notice of Public Hearing:** N/A

**Staff Recommendation:** Move to authorize the Mayor to sign the Jefferson County and Lewis and Clark County Affidavits that are required to modify the City's parkland boundaries and associated plats.

<b><u>ATTACHMENTS:</u></b>
<input type="checkbox"/> <a href="#">Boundary Line Relocation Affidavits</a>
<input type="checkbox"/> <a href="#">Boundary Line Relocation Affidavits</a>



LEWIS AND CLARK COUNTY  
Community Development and  
Planning Department  
Environmental Services Division  
316 NORTH PARK, ROOM 230  
HELENA, MT 59601  
(406) 447-8374

A COMPREHENSIVE PERMITTING FORM WILL  
NOT BE ACCEPTED WITHOUT A COPY OF THE  
FILED CERTIFICATE OF SURVEY OR A FINAL  
PLAT (IF LOT IS IN A SUBDIVISION).

COPIES OF THESE DOCUMENTS MAY BE  
OBTAINED IN THE CLERK AND RECORDER  
OFFICE ROOM 113 OR WITH THE ASSISTANCE OF

## COMPREHENSIVE PERMITTING FORM

Primary Contact: CHRIS RIES Daytime Telephone: 406 458-5243  
(Please Print)

Mailing Address: 6850 GREEN MEADOW DR City: HELENA State: MT Zip: 59602

Email Address: cjr@riesandassociates.com

Property Owner(s): CITY OF HELENA/BRAD LANGSATHER Daytime Telephone: 406 447-8454

Mailing Address: 316 N PARK AVE City: HELENA State: MT Zip: 59601

Email Address: blangsather@helenamt.gov

Property Address: SOUTH HILLS DR City: Helena/Clancy State: MT Zip: 59601

NOTE: An address must be applied for and assigned to your property (if you have not had one previously assigned).

Lot/Tract Size: 9.45 Subdivision Name (if applicable): \_\_\_\_\_

Lot/Tract No: 8-A-1 TAX CODE: 31872 Section: 4 Township: 9N Range: 3W

Description of Existing Improvements and All Structures: OPEN LANDS

Description of Proposed Project: ADDING ACREAGE TO PARCEL ON JEFFERSON COUNTY SIDE

I, CHRIS RIES, the Primary Contact, hereby acknowledge that the information  
supplied

(Please Print)

with this Comprehensive Permitting Form is correct and reflects the current land use at the property address identified above. I further acknowledge that any permit application I submit will require the submission of all documentation regarding easements, setbacks, covenants, zoning, and any other applicable restrictions that may affect the property. I further acknowledge that failure to abide by any easement, setback, covenant, zoning, or any other applicable restriction that may affect the property without prior approval from the proper authority (county, state, federal) may result in the revocation of the permit, the denial of a permit, the removal or disconnection of the improvement, and/or an increase in permit fees.

Primary Contact Signature: Chris Ries Date: 4-13-2022

COS No: \_\_\_\_\_

FOR OFFICE STAFF ONLY  
FINAL PLAT No: \_\_\_\_\_

DEED No: \_\_\_\_\_

CPF

Rev: May 2017

**CERTIFICATE OF SURVEY EXEMPTION AFFIDAVIT**  
**Lewis and Clark County, Montana**

**Relocation of Common Boundary Lines**  
**Section 76-3-207(1)(a), (d), and/or (e) MCA**

The relocation of common boundary lines exemption is used to change the location of a boundary line between two or more parcels of record.

Information provided on this form is necessary in determining when the use of an exemption meets the criteria set forth in the Lewis and Clark County Subdivision regulations, Appendix I. **Please complete both sides of this form.**

I. LANDOWNER(S) \_\_\_\_\_ phone: \_\_\_\_\_  
CITY OF HELENA \_\_\_\_\_ phone: \_\_\_\_\_  
\_\_\_\_\_ phone: \_\_\_\_\_

II. State reason(s) showing the need for relocation of boundaries:

A. Surveyor Error \_\_\_\_\_ Encroachment \_\_\_\_\_ Other ☒

B. Explain ADDING LAND TO CITY PARK  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ YES ☒ NO III. Was the original tract of land ever submitted for review or denied approval as a subdivision?

A division or transfer of land exempt as a "relocation of common boundaries," may be illegal, if the proposed division or transfer meets any of the following criteria:

☒ YES \_\_\_\_\_ NO The "original Tract" is the tract of land established as of July 1, 1973. Have any exemptions been used for divisions of land on the original tract? If "yes", please provide the history of land divisions below and attach a copy of each Certificate of Survey:

Date	Exemption	Tract Label	Tract Size	COS No.
<u>7/9/2009</u>	<u>76-3-207(1)(a)</u>	<u>8-A-1</u>	<u>9.45A</u>	<u>3170909</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

\_\_\_\_\_ YES ☒ NO 1. Does it create a parcel of less than 160 acres which, prior to the relocation, had more than 160 acres?



- ☐ YES ☒ NO 2. Does it create any additional parcel of land less than 160 acres in size?
- ☒ YES ☐ NO 3. Does it fit a previously established pattern of land divisions and land transfers?
- ☒ YES ☐ NO 4. Does it create three or more parcels that were subdivided from the original tract?
- ☐ YES ☒ NO 5. Would the use of the exemption violate any statute, case law, administrative rules, or Attorney General opinions?
- ☐ YES ☒ NO 6. Has the proposed division of land ever been denied under any other exemption?
- ☐ YES ☒ NO 7. Has the applicant used exemptions to create parcels from the original tract or other tracts?

Under penalty of perjury, I (we) declare that I (we) have examined this form and the accompanying Certificate of Survey, and to the best of my (our) knowledge and belief, they are true, correct, complete and are in compliance with all state laws and local regulations.

Date \_\_\_\_\_

Signature of each applicant \_\_\_\_\_

STATE OF MONTANA )  
: ss.  
County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me a Notary Public for the State of Montana, personally appeared \_\_\_\_\_, known to be the person or persons whose name(s) is (are) subscribed to the foregoing instrument and acknowledge to me that he/she (they) executed the same.

Notary's Seal

\_\_\_\_\_  
Notary Public for the State of Montana

\_\_\_\_\_  
Print  
Residing at \_\_\_\_\_, Montana  
My Commission expires \_\_\_\_\_

Signature of Surveyor \_\_\_\_\_  
License No. \_\_\_\_\_



Try Cadastral Beta  
Print Button  
workarounds



## Property Record Card

### Summary

#### Primary Information

Property Category: **RP** Subcategory: **Residential Property**  
Geocode: **51-1785-04-2-02-01-0000** Assessment Code: **0000007509**  
Primary Owner: **JENKO TOM & GAIL** Property Address: **234 SOUTH HILLS RD**  
**234 S HILLS RD** CLANCY, MT 59634  
**CLANCY, MT 59634-9813** COS Parcel: **000**

*NOTE: See the Owner tab for all owner information*

Certificate of Survey: **172336,F458C**

Subdivision: **COLLINS MINOR SUB**

#### Legal Description:

**COLLINS MINOR SUB, S04, T09 N, R03 W, Lot 1, ACRES 5, COS227234, F761A**

Last Modified: **3/5/2022 6:58:25 AM**

#### General Property Information

Neighborhood: **251.012.NW** Property Type: **IMP\_R - Improved Property - Rural**  
Living Units: **1** Levy District: **51-0460-27F**  
Zoning: **Ownership %: 100**  
Linked Property:

**No linked properties exist for this property**

#### Exemptions:

**No exemptions exist for this property**

#### Condo Ownership:

General: **0** Limited: **0**

#### Property Factors

Topography: **Fronting:**  
Utilities: **Parking Type:**  
Access: **Parking Quantity:**  
Location: **Parking Proximity:**

#### Land Summary

Land Type	Acres	Value
Grazing	0.000	00.00
Fallow	0.000	00.00
Irrigated	0.000	00.00
Continuous Crop	0.000	00.00
Wild Hay	0.000	00.00
Farmsite	0.000	00.00
ROW	0.000	00.00
NonQual Land	0.000	00.00
Total Ag Land	0.000	00.00
Total Forest Land	0.000	00.00
Total Market Land	5.000	00.00

#### Deed Information:

Deed Date	Book	Page	Recorded Date	Document Number	Document Type
6/10/2016			6/10/2016	259394	Warranty Deed
7/6/2010			7/6/2010	237644	Warranty Deed
10/30/2007			10/31/2007	227326	Warranty Deed
4/21/2004	AFF	210991			
4/21/2004	AFF	210992			
4/2/2004				210785	
6/21/1993	129	301			

### Owners

#### Party #1

Default Information: **JENKO TOM & GAIL**  
**234 S HILLS RD**  
Ownership %: **100**  
Primary Owner: **"Yes"**  
Interest Type: **Joint Tenant w/Right of Survivorship**  
Last Modified: **10/26/2021 11:43:27 AM**

#### Other Names

#### Other Addresses

Name

Type

### Appraisals

#### Appraisal History

Tax Year	Land Value	Building Value	Total Value	Method
----------	------------	----------------	-------------	--------

2021	175170	366790	541960	COST
2020	158479	0	158479	COST

## Market Land

Market Land Item #1

Method: **Acre** Type: **Primary Site**  
 Width: Depth:  
 Square Feet: **00** Acres: **5**  
 Valuation  
 Class Code: **2101** Value:

## Dwellings

Existing Dwellings

Dwelling Type	Style	Year Built
<b>SFR</b>	<b>08 - Conventional</b>	<b>2020</b>

Dwelling Information

Residential Type: **SFR** Style: **08 - Conventional**  
 Year Built: **2020** Roof Material: **10 - Asphalt Shingle**  
 Effective Year: **0** Roof Type: **4 - Gambrel**  
 Story Height: **1.0** Attic Type: **0**  
 Grade: **7** Exterior Walls: **1 - Frame**  
 Class Code: **3301** Exterior Wall Finish: **3 - Masonite**  
 Year Remodeled: **0** Degree Remodeled:

Mobile Home Details

Manufacturer: Serial #: Width: **0**  
 Model: Length: **0**

Basement Information

Foundation: **2 - Concrete** Finished Area: **2193** Daylight: **Y**  
 Basement Type: **3 - Full** Quality: **3 - Typical**

Heating/Cooling Information

Type: **Central/AC** System Type: **5 - Forced Air**  
 Fuel Type: **3 - Gas** Heated Area: **0**

Living Accommodations

Bedrooms: **4** Full Baths: **3** Addl Fixtures: **7**  
 Family Rooms: **0** Half Baths: **1**

Additional Information

Fireplaces: Stacks: **1** Stories: **1.0**  
 Openings: **1** Prefab/Stove: **0**  
 Garage Capacity: **0** Cost & Design: **0** Flat Add: **0**  
 % Complete: **0** Description: Description:

Dwelling Amenities

View: Access:

Area Used In Cost

Basement: **2261** Additional Floors: **0** Attic: **0**  
 First Floor: **2261** Half Story: **0** Unfinished Area: **0**  
 Second Floor: **0** SFLA: **2261**

Depreciation Information

CDU: Physical Condition: **Very Good (9)** Utility: **Very Good (9)**  
 Desirability: Property: **Very Good (9)**  
 Location: **Very Good (9)**

Depreciation Calculation

Age: **0** Pct Good: **0.99** RCNLD: **0**

Additions / Other Features

Additions

Lower	First	Second	Third	Area	Year	Cost
	21 - Porch, Masonry, Open			88	0	0
	19 - Garage, Frame, Finished			1084	0	0
	33 - Deck, Wood			250	0	0

Other Features

Quantity	Type	Value
<b>1</b>	<b>SU - Sauna</b>	<b>0</b>

## Other Buildings/Improvements

Outbuilding/Yard Improvement #1

Type: **Residential** Description: **RPA2 - Concrete**  
 Quantity: **1** Year Built: **2021** Grade: **G**  
 Condition: Functional: Class Code: **3301**

Dimensions

Width/Diameter: **21** Length: **38** Size/Area:  
 Height: Bushels: Circumference:

## Commercial

Existing Commercial Buildings

No commercial buildings exist for this parcel

## Ag/Forest Land

Ag/Forest Land

No ag/forest land exists for this parcel

After Recording, Return To:  
Rocky Mountain Title & Insured Closing Services, Inc.  
P.O. Box 268  
Helena, MT 59624

JX18443



259394 Fee \$7.00 Page 1 of 1

JEFFERSON COUNTY  
Recorded 6/10/2016 At 3:21 PM  
BONNIE RAMEY, Clerk and Recorder

By \_\_\_\_\_ Deputy

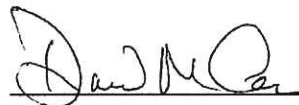
## WARRANTY DEED

For Value Received, **David M. Aune**, the Grantor(s), does hereby grant, bargain, sell, convey and confirm unto **Tom Jenko and Gail Jenko**, of **500 Windsor Court, Big Fork, MT**, as Joint tenants with right of survivorship, the Grantee(s), the following described premises, in Jefferson County, Montana, to-wit:

**Lot 1 of Collins Minor Subdivision, Certificate of Survey Number 227234, Folio 761A, located in the W½ of Section 4 and the E½ of Section 5, Township 9 North, Range 3 West, P.M.M., Jefferson County, Montana.**

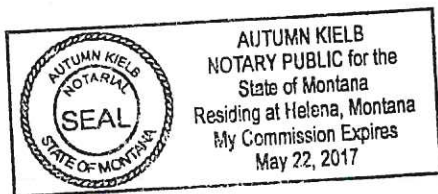
TO HAVE AND TO HOLD the said premises, with his/her/their appurtenances unto the said Grantee(s), his/her/their heirs and assigns forever, and the said Grantor(s) do hereby covenant to and with the said Grantee(s), that he/she/they is/are the owner(s) in fee simple of said premises; that they are free from all encumbrances except all easements, assessments, taxes, agreements, restrictions and covenants of record or assessed against the above-described property; and that he/she/they will warrant and defend the same from all lawful claims whatsoever.


DATED: June 10, 2016

  
\_\_\_\_\_  
**David M. Aune**

STATE OF Montana, COUNTY OF Lewis & Clark

On this 10 day of June, 2016, before me, a Notary Public in and for said State, personally appeared **David M. Aune**, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same.



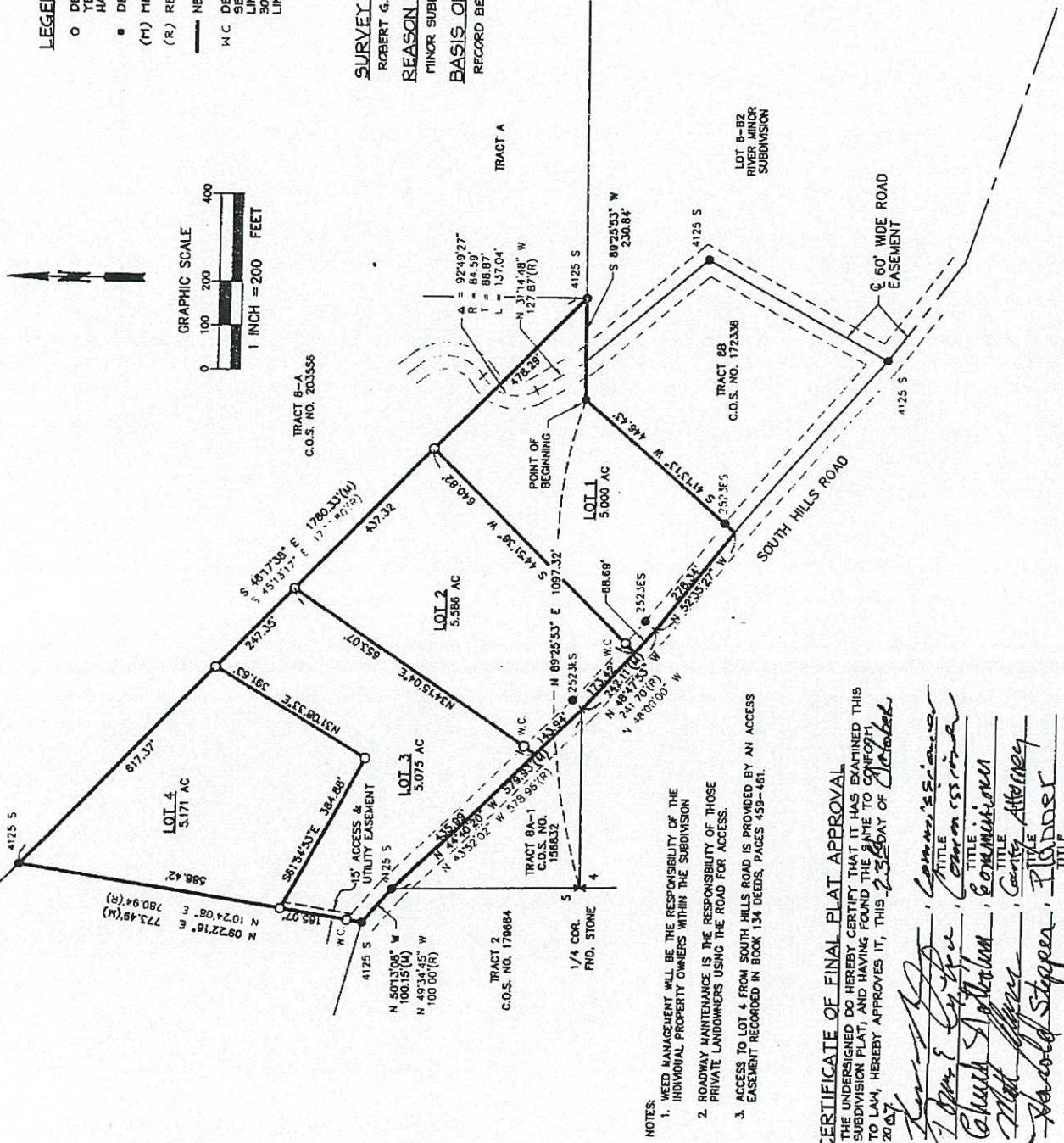
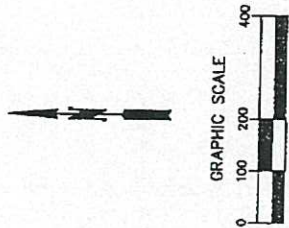
  
\_\_\_\_\_  
Notary Public for the State of Montana  
Residing at: Helena  
My Commission Expires: 5/22/2017



# COLLINS MINOR SUBDIVISION PLAT

LOCATED IN THE WEST HALF OF SECTION 4 AND THE NORTHEAST QUARTER OF SECTION 5,  
TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M.M., JEFFERSON COUNTY, MONTANA

- LEGEND**
- DENOTES MON. SET 5/8" REBAR W/ YELLOW PLASTIC CAP MARKED "L.C. HANSON 252953"
  - DENOTES MON. FOUND (AS SHOWN)
  - (M) MEASURED VALUE
  - (R) RECORD VALUE
  - NEH LOT LINE
  - M.C. DENOTES WITNESS CORNER MONUMENT SET AT POINT OF THE EASEMENT LINES WHICH ARE PARALLEL AND 66' DISTANT FROM THE PROPERTY LINE OF THE TRACTS.



- NOTES:**
1. NEED MANAGEMENT WILL BE THE RESPONSIBILITY OF THE INDIVIDUAL PROPERTY OWNERS WITHIN THE SUBDIVISION
  2. ROADWAY MAINTENANCE IS THE RESPONSIBILITY OF THOSE PRIVATE LANDOWNERS USING THE ROAD FOR ACCESS.
  3. ACCESS TO LOT 4 FROM SOUTH HILLS ROAD IS PROVIDED BY AN ACCESS EASEMENT RECORDED IN BOOK 134 DEEDS, PAGES 439-461.

**CERTIFICATE OF FINAL PLAT APPROVAL**  
THE UNDERSIGNED DO HEREBY CERTIFY THAT IT HAS EXAMINED THIS SUBDIVISION PLAT, AND HAVING FOUND THE SAME TO CONFORM TO LAW, HEREBY APPROVES IT, THIS 23rd DAY OF October, 2007.

*Robert G. Collins*  
TITLE: Commissioner  
*Calvin A. Collins*  
TITLE: Commissioner  
*Walt Collins*  
TITLE: County Attorney  
*Harold Steger*  
TITLE: Recorder

## CERTIFICATE OF DEDICATION

THE UNDERSIGNED PROPERTY OWNER, DO HEREBY CERTIFY THAT I HAVE CAUSED TO BE SURVEYED, SUBDIVIDED AND PLATTED INTO LOTS AS SHOWN BY THE PLAT HERETO ANNEXED, THE FOLLOWING DESCRIBED LAND IN JEFFERSON COUNTY, MONTANA, TO WIT:

A TRACT OF LAND COMPRISING OF TRACT 8A-2 OF CERTIFICATE OF SURVEY NO. 172336, LOCATED IN THE WEST HALF OF SECTION 4 AND THE NORTHEAST QUARTER OF SECTION 5, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M.M., JEFFERSON COUNTY, MONTANA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 4, THENCE NORTH 84°25'53" EAST, 1097.32 FEET TO THE TRUE POINT OF BEGINNING OF THE HEREBY DESCRIBED TRACT; THENCE SOUTH 41°19'13" WEST, 446.43 FEET TO A POINT ON THE CENTERLINE OF A 60' FEET WIDE ROAD EASEMENT; THENCE ALONG SAID EASEMENT CENTERLINE NORTH 52°38'27" WEST, 579.93 FEET; THENCE NORTH 48°47'53" WEST, 242.11 FEET; THENCE NORTH 44°02'04" WEST, 579.93 FEET; THENCE NORTH 50°15'08" WEST, 100.15 FEET; THENCE SOUTH 89°25'53" EAST, 1780.33 FEET; THENCE SOUTH 46°17'54" EAST, 1780.33 FEET; THENCE SOUTH 89°25'53" WEST, 230.84 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT OF LAND CONTAINS 20.832 ACRES AND IS SUBJECT TO ALL EASEMENTS OF RECORD OR IMPLIED.

BY: *Robert G. Collins*  
TITLE: Commissioner

DATE: 10/23/2007

APPROVED: *Calvin A. Collins*  
TITLE: Commissioner

APPROVED: *Walt Collins*  
TITLE: County Attorney

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APPROVED: *Har*



## Property Record Card

### Summary

#### Primary Information

Property Category: [RP](#) Subcategory: [Government Property](#)  
Geocode: [51-1785-04-2-01-05-0000](#) Assessment Code: [00000A7076](#)  
Primary Owner: [CITY OF HELENA](#) Property Address:

[316 N PARK AVE RM 320](#)  
[HELENA, MT 59601-5026](#)

COS Parcel:

*NOTE: See the Owner tab for all owner information*

Certificate of Survey: [234238, F858A](#)

Subdivision:

Legal Description:

[S04, T09 N, R03 W, C.O.S. 234238, F858A, ACRES 7.2, TRACT 8-A-1, IN NW4, REMAINING TRACT LYING IN LEWIS & CLARK COUNTY](#)

Last Modified: [3/5/2022 6:56:27 AM](#)

#### General Property Information

Neighborhood: [251.012.NW](#) Property Type: [EP - Exempt Property](#)

Living Units: [0](#) Levy District: [51-0460-27F](#)

Zoning: Ownership %: [100](#)

Linked Property:

Linked Property	Link Type	
<a href="#">51-1785-04-2-01-02-0000</a>	<a href="#">8 - Split</a>	<a href="#">View</a>

Exemptions:

[No exemptions exist for this property](#)

Condo Ownership:

General: [0](#) Limited: [0](#)

#### Property Factors

Topography: Fronting:  
Utilities: Parking Type:  
Access: Parking Quantity:  
Location: Parking Proximity:

#### Land Summary

Land Type	Acres	Value
Grazing	<a href="#">0.000</a>	<a href="#">00.00</a>
Fallow	<a href="#">0.000</a>	<a href="#">00.00</a>
Irrigated	<a href="#">0.000</a>	<a href="#">00.00</a>
Continuous Crop	<a href="#">0.000</a>	<a href="#">00.00</a>
Wild Hay	<a href="#">0.000</a>	<a href="#">00.00</a>
Farm site	<a href="#">0.000</a>	<a href="#">00.00</a>
ROW	<a href="#">0.000</a>	<a href="#">00.00</a>
NonQual Land	<a href="#">0.000</a>	<a href="#">00.00</a>
Total Ag Land	<a href="#">0.000</a>	<a href="#">00.00</a>
Total Forest Land	<a href="#">0.000</a>	<a href="#">00.00</a>
Total Market Land	<a href="#">7.200</a>	<a href="#">00.00</a>

#### Deed Information:

Deed Date	Book	Page	Recorded Date	Document Number	Document Type
<a href="#">5/6/2009</a>			<a href="#">7/15/2009</a>	<a href="#">234239</a>	<a href="#">Quit Claim Deed</a>

### Owners

#### Party #1

Default Information: [CITY OF HELENA](#)  
[316 N PARK AVE RM 320](#)

Ownership %: [100](#)

Primary Owner: ["Yes"](#)

Interest Type: [Fee Simple](#)

Last Modified: [11/9/2015 12:05:53 PM](#)

Other Names

Other Addresses

Name

Type

### Appraisals

#### Appraisal History

Tax Year	Land Value	Building Value	Total Value	Method
<a href="#">2021</a>	<a href="#">198972</a>	<a href="#">0</a>	<a href="#">198972</a>	<a href="#">COST</a>
<a href="#">2020</a>	<a href="#">170165</a>	<a href="#">0</a>	<a href="#">170165</a>	<a href="#">COST</a>

Market Land

Market Land Item #1

Method: Acre	Type: Primary Site
Width:	Depth:
Square Feet: 00	Acres: 7.2
Valuation	
Class Code: 2150	Value:

Dwellings

Existing Dwellings  
No dwellings exist for this parcel

Other Buildings/Improvements

Outbuilding/Yard Improvements  
No other buildings or yard improvements exist for this parcel

Commercial

Existing Commercial Buildings  
No commercial buildings exist for this parcel

Ag/Forest Land

Ag/Forest Land  
No ag/forest land exists for this parcel

HA&TCo. 969822

P.O. BOX 853  
Helena, Mt. 59624

234239 Fee \$7.00 Page 1 of 1  
JEFFERSON COUNTY  
Recorded 7/15/2009 At 1:20 PM  
BONNIE RAMEY, Clerk and Recorder  
By

*Cathy J. DuBois*  
Dep.

### QUIT CLAIM DEED

For Value Received THOMAS J. ZDERICK and LINDA D. ZDERICK, the grantor, does hereby hereby convey release, remise and forever quit claim unto, CITY OF HELENA, MONTANA, a municipal corporation, the grantee(s), the following described premises in ~~Jefferson County~~ <sup>Lewis and Clark & Jefferson</sup> County, Montana, to-wit:

Parcel No. 2

That portion of Tract 8-A-1 located in the NW1/4 of Section 4, Township 9 North, Range 3 West, P.M.M. of Jefferson County, Montana, of Certificate of Survey filed under 234238 Folio 858-A

This property is subject to the Declaration of Covenants, Conditions and Restrictions of Crossfire Estates, and its corrections, recorded in Book 28 of Misc., page 859, Book 29 of Misc., page 540, Book 30 of Misc., page 216, Book 30 of Misc., page 616, Book 36 of Misc., page 871 and Book 155 of Misc., page 991, in the Office of Clerk and Recorder, Jefferson County, Montana. The Grantors reserve to themselves the rights and benefits of membership in the Association created in this Declaration, including exercising participation and voting whatever interests the City gains in membership rights by virtue of this conveyance. The Grantors agree to remain liable for any Association assessments or charges imposed upon City due to the property acquired by City herein and to indemnify and hold the City harmless from any Association assessments. The Grantors intend to retain the same rights and burdens in regard to the Association as they would have as if this conveyance never occurred. This reservation and assumption of liability does not apply to assessments imposed by governmental entities through the exercise of their legal authority.

TO HAVE AND TO HOLD the said premises, with their appurtenances unto the said Grantees, their heirs and assigns forever, And the said Grantor does hereby covenant to and with the said Grantees, that it will WARRANT and DEFEND the title to the premises hereby conveyed against the claim of every person whatsoever, claiming by, through or under the said Grantor.

Dated: May 6, 2009.

*Thomas J. Zderick*  
Thomas J. Zderick

*Linda D. Zderick*  
Linda D. Zderick

STATE OF MONTANA  
COUNTY OF LEWIS AND CLARK

This instrument was acknowledged before me on May 6 2009, by Thomas J. Zderick and Linda D. Zderick.

*William C. Gowen*  
Notary Public for the State of Montana

Residing at \_\_\_\_\_

My Commission expires \_\_\_\_\_

WILLIAM C. GOWEN  
RESIDING AT HELENA  
COMM. EXPIRES 10-1-2011





# CERTIFICATE OF SURVEY

PURPOSE: (1) BOUNDARY RELOCATION; (2) RETRACEMENT SURVEY OF GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 391  
FOR: CITY OF HELENA; THOMAS J. & LINDA D. ZDERICK

### LEGEND

- FND 2" ALUMINUM CAP (4920)  
 ● SET 5/8" REBAR W/YPC (RIES 4125S)  
 ● FND 5/8" REBAR W/YPC (RIES-4125S)  
 ▲ FND 3" ALUM. CAP (RIES-4125S)  
 △ FND 5/8" REBAR  
 □ FOUND 5/8" REBAR W/O.P.C. (ALBERT-5203S)  
 ○ FOUND 5/8" REBAR W/R.P.C. (REDMOND-13755S)  
 ● MONUMENT AS NOTED  
 - CALCULATED POINT NOTHING FOUND OR SET  
 (R1) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 159505, FOLIO 393-A (JEFF. CO.)  
 (R2) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 203558, FOLIO 612-B-BR (JEFF. CO.)  
 (R3) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 151708, FOLIO 350B (JEFF. CO.)  
 (R4) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 3067722 (L&C CO.)  
 (R5) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. ??????,  
 PORTION OF RECORDED 60' ROAD EASEMENT PER C.O.S.  
 NO. 151705, FOLIO 350B THIS PORTION OF ROAD WAS DEFINED  
 USING THE EXISTING CENTERLINE OF GRAVEL ROAD.

LINE	BEARING	DISTANCE
L1 (F)	S 89°00'50" W	50.00
(R2)	S 89°38'06" E	50.80
L2	S 02°58'35" E	39.68
L3	S 47°49'54" W	171.38
L4	N 11°59'41" W	154.81
L5	S 26°53'38" E	72.89
L6	S 30°56'10" E	128.75
L7	S 46°34'22" W	133.78
L8	N 11°59'41" W	154.81
L9	S 26°53'38" E	72.89
L10	S 47°49'54" W	145.12
L11	N 11°59'41" W	154.81
L12	S 26°53'38" E	72.89
L13	N 70°09'58" W	125.04
L14	S 77°38'51" E	190.68
L15	S 88°45'00" W	100.00
L16	N 45°59'00" W	30.68
L17	N 45°59'00" W	30.32
L18	N 88°46'01" E	107.28
L19	S 00°53'42" E	90.15
L20	N 76°27'36" E	98.74



<b>CURVE</b>	<b>RADIUS</b>	<b>ARC LENGTH</b>	<b>CHORD LENGTH</b>	<b>CHORD BEARING</b>	<b>DELTA ANGLE</b>
C1	100.00'	62.54'	61.52'	N 29°54'38" E	35°49'53"
C2	150.00'	58.25'	57.68'	N 00°52'11" E	22°15'00"
C3	150.00'	43.56'	43.41'	N 18°34'28" W	16°38'20"
C4	50.00'	77.23'	69.78'	S 17°21'12" W	88°29'41"
C5	84.59'	40.23'	39.85'	N 47°58'32" E	27°15'02"
C6	84.59'	96.81'	91.61'	N 01°33'48" E	65°34'25"
C7	180.00'	45.57'	45.45'	N 04°44'29" E	14°30'24"
C8	180.00'	76.60'	76.02'	N 14°42'10" W	24°22'58"
C9	20.00'	30.89'	27.91'	S 17°21'12" W	88°29'41"
C10	114.59'	49.41'	49.03'	N 49°14'55" E	24°42'16"
C11	130.00'	81.30'	79.98'	N 29°54'38" E	35°49'53"
C12	70.00'	43.78'	43.07'	N 29°54'38" E	35°49'53"
C13	120.00'	81.45'	79.89'	N 07°26'59" W	36°53'20"
C14	80.00'	123.56'	111.64'	S 17°21'12" W	88°29'41"
C15	54.59'	31.12'	30.70'	N 45°16'05" E	32°39'56"

PREPARED BY:  
**RIES & ASSOCIATES PC.**  
**6850 GREEN MEADOW DR.**  
**HELENA, MONTANA 59602**

DATE: MAY 5, 2009  
CALCS. BY: CJR  
DRAFTED BY: DJR, CJR  
FIELD BY: CJR, PAC  
100 MO. DRIVE

Page 83 of 670

SHEET 1 OF 2  
DOCUMENT NO. 234238 Folio 858-A-BR

1/4	SEC.	T.	R.
	4	9N	3
			

P.M. MONTANA,  
LEWIS AND CLARK COUNTY;  
JEFFERSON COUNTY \



# CERTIFICATE OF SURVEY

PURPOSE: (1) BOUNDARY RELOCATION; (2) RETRACEMENT SURVEY OF GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 391; FOR: CITY OF HELENA; THOMAS J. & LINDA D. ZDERICK

## LEGAL DESCRIPTION: TRACT 8-A-1

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY AND JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTH SIXTEENTH CORNER COMMON TO SECTIONS 4 AND 5;

THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE N 73°12'07"W, 20.42 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 5493;

THENCE N 45°01'39"E, 161.53 FEET ALONG THE WESTERLY LINE OF M.S. 5493 TO CORNER NO. 6;

THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF M.S. 5493;

THENCE N 23°15'08"E, 196.74 FEET TO CORNER NO. 1 OF M.S. 5493;

THENCE S 61°46'47"E, 294.25 FEET ALONG THE SOUTHERLY LINE OF M.S. 2984;

THENCE S 07°41'52"W, 100.00 FEET;

THENCE S 07°19'00"W, 492.75 FEET;

THENCE S 06°42'55"W, 110.27 FEET;

THENCE S 17°26'31"E, 160.15 FEET;

THENCE S 33°38'43"E, 336.12 FEET;

THENCE S 59°43'05"E, 279.94 FEET;

THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 150.00 FEET, AN ARC LENGTH OF 43.56 FEET, A CHORD BEARING S 18°34'28"E, AND A CHORD LENGTH OF 43.41 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE;

THENCE S 26°53'38"E, 72.89 FEET ALONG SAID LINE;

THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 77.23 FEET, A CHORD BEARING S 17°21'12"W, AND A CHORD LENGTH OF 69.78 FEET ALONG SAID LINE;

THENCE ALONG A REVERSE CURVE TURNING TO THE LEFT HAVING A RADIUS OF 84.59 FEET, AN ARC LENGTH OF 40.23 FEET, A CHORD BEARING S 47°58'32"E, AND A CHORD LENGTH OF 39.85 FEET ALONG SAID LINE TO THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE N 45°59'00"W, 1591.85 FEET ALONG THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 9.45 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: TRACT 8-A-2

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY AND JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CENTER-WEST SIXTEENTH CORNER OF SECTION 4;

THENCE N 45°59'00"W, 288.70 FEET ALONG THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 84.59 FEET, AN ARC LENGTH OF 40.23 FEET, A CHORD BEARING N 47°58'32"E, AND A CHORD LENGTH OF 39.85 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE;

THENCE ALONG A REVERSE CURVE TO THE LEFT HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 77.23 FEET, A CHORD BEARING N 17°21'12"E, AND A CHORD LENGTH OF 69.78 FEET ALONG SAID LINE;

THENCE N 26°53'38"W, 72.89 FEET ALONG SAID LINE;

THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 150.00 FEET, AN ARC LENGTH OF 43.56 FEET, A CHORD BEARING N 18°34'28"W, AND A CHORD LENGTH OF 43.41 FEET ALONG SAID LINE;

THENCE N 59°43'05"W, 279.94 FEET;

THENCE N 33°38'43"W, 336.12 FEET;

THENCE N 17°26'31"W, 160.15 FEET;

THENCE N 06°42'55"E, 110.27 FEET;

THENCE N 07°19'00"E, 492.75 FEET;

THENCE N 07°41'52"E, 100.00 FEET;

THENCE S 61°46'47"E, 309.81 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 2984 TO CORNER 3;

THENCE S 77°36'32"E, 321.65 FEET ALONG THE SOUTHERLY LINE OF M.S. 3108 TO CORNER NO. 1 M.S. 4920;

THENCE S 22°59'55"W, 147.46 FEET ALONG THE EASTERLY LINE MINERAL SURVEY 5493;

THENCE S 88°46'01"W, 10.79 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE S 00°57'33"E, 542.93 FEET ALONG THE WEST LINE OF C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE N 89°00'50"E, 50.00 FEET ALONG THE SOUTH LINE OF TRACT F-1, C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE S 00°58'35"E, 777.86 FEET ALONG THE WEST LINE OF C.O.S. NO. 168774, FOLIO 435-D-FC TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 15.44 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: TRACT 1 (BOOK 290 OF DEEDS, PAGE 371)

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CORNER NO. 3, MINERAL SURVEY NO. 5493 AND CORNER NO. 1 OF MINERAL SURVEY NO. 4920;

THENCE S 76°57'45"E, 363.17 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 3108 TO COR. NO. 6 OF MS 4920;

THENCE S 70°09'58"E, 125.04 FEET ALONG THE NORTHERLY LINE OF M.S. 4920;

THENCE S 88°46'01"W, 529.17 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE N 22°59'55"E, 147.46 FEET ALONG THE EASTERLY LINE OF M.S. 5493 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 0.88 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: GOV'T LOT 10

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT CORNER NO. 6, MINERAL SURVEY NO. 4920;

THENCE S 77°36'51"E, 190.88 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 3108;

THENCE S 88°46'01"W, 68.84 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE N 70°09'58"W, 125.04 FEET ALONG THE NORTHERLY LINE OF MINERAL SURVEY NO. 4920 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 0.04 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: GOV'T LOT 15

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CORNER NO. 5 OF MINERAL SURVEY NO. 4920;

THENCE N 70°09'58"W, 852.19 FEET ALONG THE NORTHERLY LINE OF MINERAL SURVEY NO. 4920;

THENCE N 88°46'01"E, 68.84 FEET ALONG THE THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE S 77°36'51"E, 190.88 FEET ALONG THE SOUTHERLY LINE OF M.S. 3108 & TRACT 4A, C.O.S. NO. 3041789;

THENCE S 01°14'28"E, 137.59 FEET ALONG THE N-S MIDSECTION LINE OF SECTION 4;

THENCE N 70°09'58"W, 54.31 FEET ALONG THE NORTHERLY LINE OF C.O.S. NO. 177714 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 1.49 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## CERTIFICATE OF FILING - JEFFERSON COUNTY

FILED ON THIS 15 DAY OF July, 2009  
AT 1:20 O'CLOCK P.M.

Bonnie Ramsey BY Christopher J. Ries  
COUNTY CLERK AND RECORDER DEPUTY

234239 Folio 258-A-BR  
INSTRUMENT RECORDING NUMBER

472



PREPARED BY:  
**RIES & ASSOCIATES PC.**  
6850 GREEN MEADOW DR.  
HELENA, MONTANA 59602

## CERTIFICATE OF SURVEYOR



Christopher J. Ries  
CHRISTOPHER J. RIES (12246LS)  
PROFESSIONAL LAND SURVEYOR  
DATE: 5-2-09

## CERTIFICATE OF SUBDIVISION EXEMPTION:

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE TRACT 8-A-1 AND TRACT 8-A-2 AS SHOWN ON THIS CERTIFICATE OF SURVEY IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(a) OF MCA, AS THIS IS A RELOCATION OF COMMON BOUNDARY LINES BETWEEN ADJOINING PROPERTIES.

## CERTIFICATE OF D.E.Q. EXEMPTIONS:

(1) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8-A-1 IS EXEMPT FROM DEQ REVIEW IN ACCORD WITH ARM 17.36.605(2)(a), BECAUSE THIS IS A NEWLY CREATED PARCEL WITHOUT EXISTING FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, OR SOLID WASTE DISPOSAL AND WATER SUPPLY, WASTEWATER DISPOSAL, OR SOLID WASTE DISPOSAL FACILITIES WILL NOT BE CONSTRUCTED ON THE PARCEL.

(2) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8-A-2 IS EXEMPT FROM DEQ REVIEW IN ACCORD WITH MCA 76-4-125(2)(a)(i), BECAUSE THE REMAINDER IS 1 ACRE OR LARGER AND HAS AN INDIVIDUAL SEWAGE SYSTEM SERVING A DISCHARGE SOURCE THAT WAS IN EXISTENCE PRIOR TO APRIL 29, 1993, AND, IF REQUIRED WHEN INSTALLED, THE SYSTEM WAS APPROVED PURSUANT TO LOCAL REGULATIONS OR THIS CHAPTER.

(3) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 371 ARE EXEMPT FROM REVIEW BY THE DEPARTMENT OF ENVIRONMENTAL QUALITY AS THESE ARE EXISTING TRACTS OF RECORD (AN INDIVIDUAL PARCEL OF LAND, IRRESPECTIVE OF OWNERSHIP, THAT CAN BE IDENTIFIED BY A LEGAL DESCRIPTION, INDEPENDANT OF ANY OTHER PARCEL OF LAND, USING DOCUMENTS ON FILE IN THE RECORDS OF THE COUNTY CLERK AND RECORDS OFFICE) PURSUANT TO 76-3-103(16)(a) MCA.

## CERTIFICATE OF ACKNOWLEDGMENT/APPROVAL:

WE, THE UNDERSIGNED, HEREBY AGREE/ACCEPT THE LOCATION OF THE 60 FOOT PUBLIC ACCESS & UTILITY EASEMENT THAT WAS DEFINED BY THIS SURVEY USING THE EXISTING CENTERLINE OF ROAD AS SHOWN ON DESCRIBED ON THIS CERTIFICATE OF SURVEY (SEE SHEET 1 OF 2).

Thomas J. Zderick  
OWNER: THOMAS J. ZDERICK

Linda D. Zderick  
OWNER: LINDA D. ZDERICK

ON THIS 15 DAY OF May, 2009, BEFORE ME A NOTARY PUBLIC FOR THE STATE OF MONTANA PERSONALLY APPEARED THE ABOVE NAMES KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

William C. Gowen  
NOTARY PUBLIC FOR THE STATE OF MONTANA  
PRINTED NAME OF NOTARY  
RESIDING AT Helena MT  
MY COMMISSION EXPIRES 10-1-2011

James E. Smith  
OWNER: CITY OF HELENA  
CITY MANAGER: TIM BURTON  
MAYOR: JAMES E. SMITH

Debbie Havens  
ATTEST: CITY CLERK

ON THIS 30 DAY OF June, 2009, BEFORE ME A NOTARY PUBLIC FOR THE STATE OF MONTANA PERSONALLY APPEARED THE ABOVE NAMES KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

James E. Smith as the Mayor of the City of Helena  
Debbie Havens as the City Clerk

Jane Henderson  
NOTARY PUBLIC FOR THE STATE OF MONTANA  
PRINTED NAME OF NOTARY  
RESIDING AT Townsend MT  
MY COMMISSION EXPIRES January 4, 2010

## CERTIFICATE OF COUNTY TREASURER

I HEREBY CERTIFY, PURSUANT TO SECTION 76-3-611 (1)(B) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED BOUNDARY RELOCATION HAVE BEEN PAID.

GEOCODE 51178504201020000 GEOCODE \_\_\_\_\_  
DATED THIS 15 DAY OF July, 2009  
David O. Viree  
TREASURER, JEFFERSON COUNTY, MONTANA

## CERTIFICATE OF EXAMINING LAND SURVEYOR

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS AND DRAFTING ON THIS  
6 DAY OF May, 2009,  
PURSUANT TO SECTION 76-3-611(2)(A), MCA.  
William T. Bernau  
EXAMINING LAND SURVEYOR  
REG. NO. 3322-45

1/4	SEC.	T.	R.
8	4	9N	3W
1			
2			

P.M. MONTANA,  
LEWIS AND CLARK COUNTY,  
JEFFERSON COUNTY

SHEET 2 OF 2  
DOCUMENT NO. \_\_\_\_\_

DATE: MAY 5, 2009  
CALCS. BY: CJR  
DRAFTED BY: DJR, CJR  
FIELD BY: CJR, PAC  
JOB NO.: 08176



## Property Record Card

### Summary

3

#### Primary Information

Property Category: [RP](#) Subcategory: [Government Property](#)  
Geocode: [05-1786-04-2-01-05-0000](#) Assessment Code: [0000031872](#)  
Primary Owner: [CITY OF HELENA OS](#) Property Address:  
[316 N PARK AVE](#) COS Parcel:  
[HELENA, MT 59601-5059](#)

*NOTE: See the Owner tab for all owner information*

Certificate of Survey: [3170909](#)

Subdivision:

Legal Description:

[S04, T09 N, R03 W, C.O.S. 3170909, ACRES 2.24, TRACT 8-A-1, LYING IN L&C CO, IN FRACTION LODE MS 5493](#)

Last Modified: [3/5/2022 6:34:29 AM](#)

#### General Property Information

Neighborhood: [205.322.1](#) Property Type: [EP - Exempt Property](#)  
Living Units: [0](#) Levy District: [05-048702-0102](#)  
Zoning: Ownership %: [100](#)  
Linked Property:

[No linked properties exist for this property](#)

Exemptions:

[No exemptions exist for this property](#)

Condo Ownership:

General: [0](#) Limited: [0](#)

#### Property Factors

Topography: Fronting:  
Utilities: Parking Type:  
Access: Parking Quantity:  
Location: Parking Proximity:

#### Land Summary

Land Type	Acres	Value
Grazing	0.000	00.00
Fallow	0.000	00.00
Irrigated	0.000	00.00
Continuous Crop	0.000	00.00
Wild Hay	0.000	00.00
Farmsite	0.000	00.00
ROW	0.000	00.00
NonQual Land	0.000	00.00
Total Ag Land	0.000	00.00
Total Forest Land	0.000	00.00
Total Market Land	2.240	00.00

#### Deed Information:

Deed Date	Book	Page	Recorded Date	Document Number	Document Type
5/6/2009	M40	4833	7/9/2009		Quit Claim Deed
10/27/1999	M22	7728			

### Owners

#### Party #1

Default Information: [CITY OF HELENA OS](#)  
[316 N PARK AVE](#)  
Ownership %: [100](#)  
Primary Owner: ["Yes"](#)  
Interest Type: [Conversion](#)  
Last Modified: [11/15/2007 12:06:31 AM](#)

#### Other Names

#### Other Addresses

Name

Type

### Appraisals

#### Appraisal History

Tax Year	Land Value	Building Value	Total Value	Method
2021	132656	0	132656	COST
2020	135239	0	135239	COST

### Market Land

Market Land Item #1

Method: **Acre**

Width:

Square Feet: **00**

Valuation

Class Code: **2150**

Type: **Primary Site**

Depth:

Acres: **2.24**

Value:

## Dwellings

Existing Dwellings

**No dwellings exist for this parcel**

## Other Buildings/Improvements

Outbuilding/Yard Improvements

**No other buildings or yard improvements exist for this parcel**

## Commercial

Existing Commercial Buildings

**No commercial buildings exist for this parcel**

## Ag/Forest Land

Ag/Forest Land

**No ag/forest land exists for this parcel**

**QUIT CLAIM DEED**

For Value Received CITY OF HELENA, MONTANA, a municipal corporation, the grantor, does hereby convey release, remise and forever quit claim unto, CITY OF HELENA, MONTANA, a municipal corporation, the grantee(s), the following described premises in Lewis and Clark and Jefferson Counties, Montana, to-wit:

That portion of Tract 8-A-1 located in the NW1/4 of Section 4, Township 9 North, Range 3 West, P.M.M. of Lewis and Clark County, Montana, of Certificate of Survey filed under 3170909.

TO HAVE AND TO HOLD the said premises, with their appurtenances unto the said Grantees, their heirs and assigns forever, And the said Grantor does hereby covenant to and with the said Grantees, that it will WARRANT and DEFEND the title to the premises hereby conveyed against the claim of every person whatsoever, claiming by, through or under the said Grantor.

Dated: May 6, 2009.

The CITY of HELENA, MONTANA

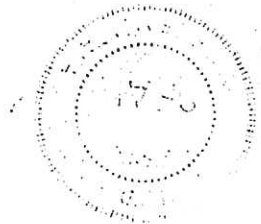
BY: James E. Smith Attested  
James E. Smith as Mayor

Debbie Havens  
Debbie, Havens, City Clerk

STATE OF MONTANA  
COUNTY OF LEWIS AND CLARK

This instrument was acknowledged before me on 6-30-2009, by James E. Smith & Debbie Havens, as the Mayor & City Clerk of CITY OF HELENA

Jane Henderson  
Notary Public for the State of Montana  
Residing at Townsend, MT  
My Commission expires Jan. 4, 2010



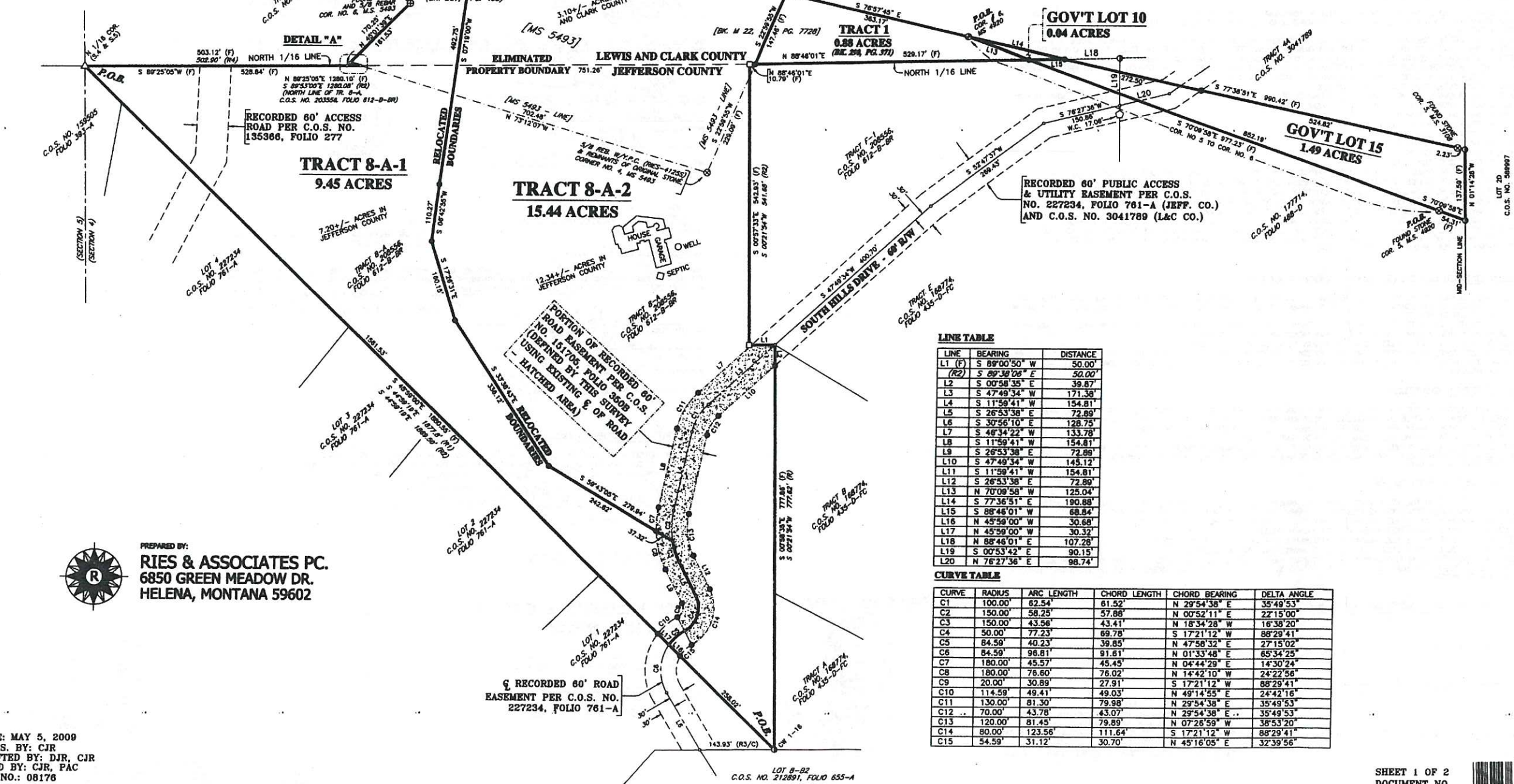
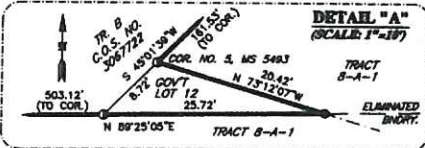


CERTIFICATE OF SURVEY

PURPOSE: (1) BOUNDARY RELOCATION; (2) RETRACEMENT SURVEY OF GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 391  
FOR: CITY OF HELENA; THOMAS J. & LINDA D. ZDERICK

LEGEND

- FND 2" ALUMINUM CAP (4920)
- SET 5/8" REBAR W/YPC (RIES-4125S)
- FND 5/8" REBAR W/YPC (RIES-4125S)
- ▲ FND 3" ALUM. CAP (RIES-4125S)
- △ FND 5/8" REBAR
- FOUND 5/8" REBAR W/O.P.C. (ALBERT-5203S)
- FOUND 5/8" REBAR W/R.P.C. (REDMOND-13755S)
- ⊙ MONUMENT AS NOTED
- CALCULATED POINT NOTHING FOUND OR SET
- (N1) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 159505, FOLIO 393-A (JEFF. CO.)
- (N2) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 203556, FOLIO 612-B-BR (JEFF. CO.)
- (N3) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 151708, FOLIO 350B (JEFF. CO.)
- (N4) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 3067722 (L&C CO.)
- (N5) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 777777.
- PORTION OF RECORDED 60' ROAD EASEMENT PER C.O.S. NO. 151705, FOLIO 350B THIS PORTION OF ROAD WAS DEFINED USING THE EXISTING CENTERLINE OF GRAVEL ROAD.

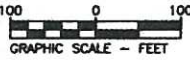


LINE TABLE

LINE	BEARING	DISTANCE
L1 (F)	S 89°00'50" W	50.00'
(R2)	S 89°38'08" E	50.00'
L2	S 00°58'35" E	39.87'
L3	S 47°49'34" W	171.38'
L4	S 11°59'41" W	154.81'
L5	S 26°53'38" E	72.89'
L6	S 30°56'10" E	128.75'
L7	S 46°34'22" W	133.78'
L8	S 11°59'41" W	154.81'
L9	S 26°53'38" E	72.89'
L10	S 47°49'34" W	145.12'
L11	S 11°59'41" W	154.81'
L12	S 26°53'38" E	72.89'
L13	N 70°09'58" W	125.04'
L14	S 77°36'51" E	190.88'
L15	S 88°46'01" W	68.84'
L16	N 45°59'00" W	30.68'
L17	N 45°59'00" W	30.32'
L18	N 88°46'01" E	107.28'
L19	S 00°53'42" E	90.15'
L20	N 76°27'36" E	98.74'

CURVE TABLE

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	100.00'	62.54'	61.52'	N 29°54'38" E	35°49'53"
C2	150.00'	58.25'	57.88'	N 00°52'11" E	22°15'00"
C3	150.00'	43.96'	43.41'	N 18°34'28" W	16°38'20"
C4	50.00'	77.23'	69.78'	S 17°21'12" W	88°29'41"
C5	84.59'	40.23'	39.85'	N 47°58'32" E	27°15'02"
C6	84.59'	96.81'	91.61'	N 01°33'48" E	65°34'25"
C7	180.00'	45.57'	45.45'	N 04°44'29" E	14°30'24"
C8	180.00'	76.60'	76.02'	N 14°42'10" W	24°22'56"
C9	20.00'	30.89'	27.91'	S 17°21'12" W	88°29'41"
C10	114.59'	49.41'	49.03'	N 49°14'55" E	24°42'16"
C11	130.00'	81.30'	79.98'	N 29°54'38" E	35°49'53"
C12	70.00'	43.78'	43.07'	N 29°54'38" E	35°49'53"
C13	120.00'	81.45'	79.89'	N 07°26'59" W	38°53'20"
C14	80.00'	123.56'	111.64'	S 17°21'12" W	88°29'41"
C15	54.59'	31.12'	30.70'	N 45°16'05" E	32°39'56"



BASIS OF BEARINGS  
GPS CONTROL SURVEY, ROTATED  
TO GEODETIC NORTH

1/4 SEC. T. R.
4 9N 3W

P.M. MONTANA,  
LEWIS AND CLARK COUNTY,  
JEFFERSON COUNTY

DATE: MAY 5, 2009  
CALCS. BY: CJR  
DRAFTED BY: DJR, CJR  
FIELD BY: CJR, PAC  
JOB NO.: 08176

PREPARED BY:  
RIES & ASSOCIATES PC.  
6850 GREEN MEADOW DR.  
HELENA, MONTANA 59602





# CERTIFICATE OF SURVEY

PURPOSE: (1) BOUNDARY RELOCATION; (2) RETRACEMENT SURVEY OF GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 391; FOR: CITY OF HELENA; THOMAS J. & LINDA D. ZDERICK

## LEGAL DESCRIPTION: TRACT 8-A-1

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY AND JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTH SIXTEENTH CORNER COMMON TO SECTIONS 4 AND 5;  
THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;  
THENCE N 73°12'07"W, 20.42 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 5493;  
THENCE N 45°01'39"E, 161.53 FEET ALONG THE WESTERLY LINE OF M.S. 5493 TO CORNER NO. 6;  
THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF M.S. 5493;  
THENCE N 23°15'08"E, 196.74 FEET TO CORNER NO. 1 OF M.S. 5493;  
THENCE S 61°46'47"E, 294.25 FEET ALONG THE SOUTHERLY LINE OF M.S. 2984;  
THENCE S 07°41'52"W, 100.00 FEET;  
THENCE S 07°19'00"W, 492.75 FEET;  
THENCE S 06°42'55"W, 110.27 FEET;  
THENCE S 17°26'31"E, 180.15 FEET;  
THENCE S 33°38'43"E, 336.12 FEET;  
THENCE S 59°43'05"E, 279.94 FEET;  
THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 150.00 FEET, AN ARC LENGTH OF 43.56 FEET, A CHORD BEARING S 18°34'28"E, AND A CHORD LENGTH OF 43.41 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE;  
THENCE S 26°53'38"E, 72.89 FEET ALONG SAID LINE;  
THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 77.23 FEET, A CHORD BEARING S 17°21'12"W, AND A CHORD LENGTH OF 69.78 FEET ALONG SAID LINE;  
THENCE ALONG A REVERSE CURVE TURNING TO THE LEFT HAVING A RADIUS OF 84.59 FEET, AN ARC LENGTH OF 40.23 FEET, A CHORD BEARING S 47°58'32"W, AND A CHORD LENGTH OF 39.85 FEET ALONG SAID LINE TO THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR;  
THENCE N 45°59'00"W, 1591.85 FEET ALONG THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 9.45 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: TRACT 8-A-2

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY AND JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CENTER-WEST SIXTEENTH CORNER OF SECTION 4;  
THENCE N 45°59'00"W, 288.70 FEET ALONG THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR;  
THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 84.59 FEET, AN ARC LENGTH OF 40.23 FEET, A CHORD BEARING N 47°58'32"E, AND A CHORD LENGTH OF 39.85 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE;  
THENCE ALONG A REVERSE CURVE TURNING TO THE LEFT HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 77.23 FEET, A CHORD BEARING N 17°21'12"E, AND A CHORD LENGTH OF 69.78 FEET ALONG SAID LINE;  
THENCE N 26°53'38"E, 72.89 FEET ALONG SAID LINE;  
THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 150.00 FEET, AN ARC LENGTH OF 43.56 FEET, A CHORD BEARING N 18°34'28"W, AND A CHORD LENGTH OF 43.41 FEET ALONG SAID LINE;  
THENCE N 59°43'05"W, 279.94 FEET;  
THENCE N 33°38'43"W, 336.12 FEET;  
THENCE N 17°26'31"W, 180.15 FEET;  
THENCE N 06°42'55"E, 110.27 FEET;  
THENCE N 07°19'00"E, 492.75 FEET;  
THENCE N 07°41'52"E, 100.00 FEET;  
THENCE S 61°46'47"E, 294.25 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 2984 TO CORNER 3;  
THENCE S 77°36'51"E, 190.88 FEET ALONG THE SOUTHERLY LINE OF M.S. 3108 TO CORNER NO. 1 M.S. 4920;  
THENCE S 22°59'55"W, 147.46 FEET ALONG THE EASTERLY LINE MINERAL SURVEY 5493;  
THENCE S 88°46'01"W, 10.79 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;  
THENCE S 00°57'33"E, 542.93 FEET ALONG THE WEST LINE OF C.O.S. NO. 208556, FOLIO 612-B-BR;  
THENCE N 89°00'50"E, 50.00 FEET ALONG THE SOUTH LINE OF TRACT F-1, C.O.S. NO. 208556, FOLIO 612-B-BR;  
THENCE S 00°58'35"E, 777.86 FEET ALONG THE WEST LINE OF C.O.S. NO. 168774, FOLIO 435-D-FC TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 15.44 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: TRACT 1 (BOOK 290 OF DEEDS, PAGE 371)

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CORNER NO. 3, MINERAL SURVEY NO. 5493 AND CORNER NO. 1 OF MINERAL SURVEY NO. 4920;  
THENCE S 76°57'45"E, 363.17 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 3108 TO COR. NO. 6 OF MS 4920;  
THENCE S 70°09'58"E, 125.04 FEET ALONG THE NORTHERLY LINE OF M.S. 4920;  
THENCE S 88°46'01"W, 529.17 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;  
THENCE N 22°59'55"E, 147.46 FEET ALONG THE EASTERLY LINE OF M.S. 5493 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 0.88 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: GOV'T LOT 10

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT CORNER NO. 6, MINERAL SURVEY NO. 4920;  
THENCE S 77°36'51"E, 190.88 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 3108;  
THENCE S 88°46'01"W, 68.84 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;  
THENCE N 70°09'58"W, 125.04 FEET ALONG THE NORTHERLY LINE OF MINERAL SURVEY NO. 4920 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 0.04 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: GOV'T LOT 15

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CORNER NO. 5 OF MINERAL SURVEY NO. 4920;  
THENCE N 70°09'58"W, 852.19 FEET ALONG THE NORTHERLY LINE OF MINERAL SURVEY NO. 4920;  
THENCE N 88°46'01"E, 68.84 FEET ALONG THE THE NORTH SIXTEENTH LINE OF SECTION 4;  
THENCE S 77°36'51"E, 190.88 FEET ALONG THE SOUTHERLY LINE OF M.S. 3108 & TRACT 4A, C.O.S. NO. 3041789;  
THENCE S 01°14'28"E, 137.59 FEET ALONG THE N-S MIDSECTION LINE OF SECTION 4;  
THENCE N 70°09'58"W, 54.31 FEET ALONG THE NORTHERLY LINE OF C.O.S. NO. 177714 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 1.49 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## CERTIFICATE OF FILING - JEFFERSON COUNTY

FILED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 200\_\_

AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_,

BY \_\_\_\_\_  
COUNTY CLERK AND RECORDER DEPUTY

INSTRUMENT RECORDING NUMBER \_\_\_\_\_



PREPARED BY:  
**RIES & ASSOCIATES PC.**  
6850 GREEN MEADOW DR.  
HELENA, MONTANA 59602

## CERTIFICATE OF SURVEYOR



*Christopher J. Ries*  
CHRISTOPHER J. RIES (12246LS)  
PROFESSIONAL LAND SURVEYOR  
DATE: 5-8-09

## CERTIFICATE OF SUBDIVISION EXEMPTION:

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE TRACT 8-A-1 AND TRACT 8-A-2 AS SHOWN ON THIS CERTIFICATE OF SURVEY IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(a) OF MCA, AS THIS IS A RELOCATION OF COMMON BOUNDARY LINES BETWEEN ADJOINING PROPERTIES.

## CERTIFICATE OF D.E.Q. EXEMPTIONS:

(1) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8-A-1 IS EXEMPT FROM DEQ REVIEW IN ACCORD WITH ARM 17.36.605(2)(a), BECAUSE THIS IS A NEWLY CREATED PARCEL WITHOUT EXISTING FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, OR SOLID WASTE DISPOSAL AND WATER SUPPLY, WASTEWATER DISPOSAL, OR SOLID WASTE DISPOSAL FACILITIES WILL NOT BE CONSTRUCTED ON THE PARCEL.

(2) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8-A-2 IS EXEMPT FROM DEQ REVIEW IN ACCORD WITH MCA 76-4-125(2)(a)(i), BECAUSE THE REMAINDER IS 1 ACRE OR LARGER AND HAS AN INDIVIDUAL SEWAGE SYSTEM SERVING A DISCHARGE SOURCE THAT WAS IN EXISTENCE PRIOR TO APRIL 29, 1993, AND, IF REQUIRED WHEN INSTALLED, THE SYSTEM WAS APPROVED PURSUANT TO LOCAL REGULATIONS OR THIS CHAPTER.

(3) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 371 ARE EXEMPT FROM REVIEW BY THE DEPARTMENT OF ENVIRONMENTAL QUALITY AS THESE ARE EXISTING TRACTS OF RECORD (AN INDIVIDUAL PARCEL OF LAND, IRRESPECTIVE OF OWNERSHIP, THAT CAN BE IDENTIFIED BY A LEGAL DESCRIPTION, INDEPENDANT OF ANY OTHER PARCEL OF LAND, USING DOCUMENTS ON FILE IN THE RECORDS OF THE COUNTY CLERK AND RECORDS OFFICE) PURSUANT TO 76-3-103(16)(a) MCA.

## CERTIFICATE OF ACKNOWLEDGMENT/APPROVAL:

WE, THE UNDERSIGNED, HEREBY AGREE/ACCEPT THE LOCATION OF THE 60 FOOT PUBLIC ACCESS & UTILITY EASEMENT THAT WAS DEFINED BY THIS SURVEY USING THE EXISTING CENTERLINE OF ROAD AS SHOWN ON DESCRIBED ON THIS CERTIFICATE OF SURVEY (SEE SHEET 1 OF 2).

*Thomas J. Zderick*  
OWNER: THOMAS J. ZDERICK

*Linda D. Zderick*  
OWNER: LINDA D. ZDERICK

ON THIS 6<sup>th</sup> DAY OF May, 2009, BEFORE ME A NOTARY PUBLIC FOR THE STATE OF MONTANA PERSONALLY APPEARED THE ABOVE NAMES KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

*William C. Bowen*  
NOTARY PUBLIC FOR THE STATE OF MONTANA  
*William C. Bowen*  
PRINTED NAME OF NOTARY  
RESIDING AT Helena MT  
MY COMMISSION EXPIRES 10-1-2011



*James E. Smith*  
OWNER: CITY OF HELENA  
CJR  
GRV-MANAGER: TIM BURTON  
MAYOR: JAMES E. SMITH

*Debbie Havens*  
ATTEST: CITY CLERK

ON THIS 30<sup>th</sup> DAY OF June, 2009, BEFORE ME A NOTARY PUBLIC FOR THE STATE OF MONTANA PERSONALLY APPEARED THE ABOVE NAMES KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME. \*James E. Smith as Mayor of the City of Helena  
*Debbie Havens* as City Clerk

*Lure Henderson*  
NOTARY PUBLIC FOR THE STATE OF MONTANA  
*Lure Henderson*  
PRINTED NAME OF NOTARY  
RESIDING AT Townsend, MT  
MY COMMISSION EXPIRES January 4, 2010

## CERTIFICATE OF COUNTY TREASURER

I HEREBY CERTIFY, PURSUANT TO SECTION 76-3-811 (1)(B) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED BOUNDARY RELOCATION HAVE BEEN PAID.

GEOCODE 51178504201020000 *Jefferson County* GEOCODE \_\_\_\_\_

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 200\_\_.

TREASURER, JEFFERSON COUNTY, MONTANA

## CERTIFICATE OF EXAMINING LAND SURVEYOR

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS AND DRAFTING ON THIS

7 DAY OF MAY, 2009,  
PURSUANT TO SECTION 76-3-611(2)(A), MCA.

*Donna E. Lay*  
EXAMINING LAND SURVEYOR  
REG. NO. 9962-LS

1/4 SEC.	T.	R.
4	9N	3W

P.M. MONTANA,  
LEWIS AND CLARK COUNTY;  
JEFFERSON COUNTY

DATE: MAY 5, 2009  
CALCS. BY: CJR  
DRAFTED BY: DJR, CJR  
FIELD BY: CJR, PAC  
JOB NO.: 08176

SHEET 2 OF 2  
DOCUMENT NO.



3170909  
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## AREA OF CHANGE - TO BE TRANSFERED TO CITY OF HELENA

PntNo	Bearing	Distance	Northing	Easting	Description
PP			9778.328	10229.424	
	S 89°29'01" W	230.80			
1004			9776.247	9998.635	
	N 64°24'20" W	111.50			
1008			9824.415	9898.076	
	N 35°44'30" W	128.36			
1010			9928.599	9823.097	
	N 19°24'34" W	93.67			
PP			10016.949	9791.968	
	N 44°53'32" E	130.09			
1025			10109.111	9883.783	
	S 46°48'23" E	159.41			
1024			10000.000	10000.000	
	S 45°59'04" E	319.02			
PP			9778.328	10229.424	
Closure Error Distance> 0.0000					
Total Distance Inversed> 1172.85					

Area: 68284.0 Sq. Feet, 1.568 Acres



## LOT 1A - REMAINDER

PntNo	Bearing	Distance	Northing	Easting	Description
PP			9441.442	9704.915	
	N 52°45'49" W	278.34			
PP			9609.867	9483.315	
	N 48°46'07" W	68.69			
PP			9655.141	9431.657	
	N 44°52'52" E	510.62			
PP			10016.949	9791.968	
	S 19°24'34" E	93.67			
1010			9928.599	9823.097	
	S 35°44'30" E	128.36			
1008			9824.415	9898.076	
	S 64°24'20" E	111.50			
1004			9776.247	9998.635	
	S 41°15'36" W	445.38			
PP			9441.442	9704.915	
Closure Error Distance> 0.0000					
Total Distance Inversed> 1636.56					

Area: 149729.0 Sq. Feet, 3.437 Acres

AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION  
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND  
AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN LEWIS AND CLARK COUNTY, MT.)  
PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO

LEGAL DESCRIPTION: LOT 1A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 1; THENCE S 44°53'01"W 132.40 FEET ALONG THE WEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING;  
THENCE S 19°24'34"E, 93.65 FEET;  
THENCE S 35°44'30"E, 128.36 FEET;  
THENCE S 64°24'20"E, 111.50 FEET TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR;  
THENCE S 41°15'36"W, 445.46 FEET ALONG THE WESTERLY LINE OF SAID TRACT 8B-R TO THE SOUTHEAST CORNER OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A;  
THENCE N 52°46'57"W, 278.39 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 1 (THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 458-C-BR);  
THENCE N 48°40'30"W, 68.65 FEET ALONG THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 58-C-BR TO THE SOUTHWEST CORNER OF SAID LOT 1;  
THENCE N 44°53'01"E, 510.66 FEET ALONG THE WESTERLY LINE OF SAID LOT 1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 3.44 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

LEGAL DESCRIPTION: TRACT 8A1-A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY, AND JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY), AND ALL OF TRACT 8-A-1 RECORDED UNDER DOC. NO. 234238, FOLIO 585-A (JEFFERSON COUNTY) AND DOC. NO. 3170909 (LEWIS AND CLARK COUNTY), MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID TRACT 8-A-1 (THE NORTH 1/16 COMMON TO SECTIONS 4 AND 5, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA);

THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH 1/16 LINE OF SAID SECTION 4 TO THE SOUTHEAST CORNER OF GOVERNMENT LOT 12 IN SAID SECTION 14;  
THENCE N 73°12'07"W, 20.42 FEET TO CORNER NO. 5 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°01'39"E, 161.53 FEET TO CORNER NO. 6 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF MINERAL SURVEY NO. 5493;  
THENCE N 23°15'08"E, 196.74 FEET TO CORNER NO. 1 OF MINERAL SURVEY NO. 5493;  
THENCE S 61°46'47"E, 174.01 FEET TO THE SOUTHWEST CORNER OF LOT 5 OF DOCUMENT NO. 3051854 (LEWIS AND CLARK COUNTY);  
THENCE S 61°46'47"E, 120.24 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 5 TO THE NORTH EAST CORNER OF SAID TRACT 8-A-1;  
THENCE ALONG THE EASTERLY LINES OF SAID TRACT 8-A-1 THE FOLLOWING TEN (10) COURSES:

(1) THENCE S 07°41'52"W, 100.00 FEET;  
(2) THENCE S 07°19'00"W, 492.75 FEET;  
(3) THENCE S 06°42'55"W, 110.27 FEET;  
(4) THENCE S 17°26'31"E, 160.15 FEET;  
(5) THENCE S 33°38'43"E, 336.12 FEET;  
(6) THENCE S 59°43'05"E, 279.94 FEET TO THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238, TO A POINT OF CURVATURE HAVING A RADIAL BEARING IN OF N 79°44'41"E;  
(7) THENCE 43.56 FEET (ARC LENGTH) ALONG A 150.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 18°34'28"E AND A CHORD LENGTH OF 43.41 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;  
(8) THENCE S 26°53'36"E, 72.89 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;  
(9) THENCE 77.23 FEET (ARC LENGTH) ALONG A 50.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 17°21'12"W AND A CHORD LENGTH OF 69.78 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO A POINT OF REVERSE CURVATURE;  
(10) THENCE 40.23 FEET (ARC LENGTH) ALONG A 84.59 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 47°58'32"W AND A CHORD LENGTH OF 39.85 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO THE NORTHERLY LINE LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY);  
THENCE S 45°59'00"E, 288.70 FEET ALONG THE NORTHERLY LINE OF SAID LOT 1 TO THE CENTER-WEST 1/16 CORNER OF SAID SECTION 4;  
THENCE S 89°29'01"W, 230.80 FEET ALONG THE SOUTHERLY LINE SAID LOT 1 TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR (RECORDED IN JEFFERSON COUNTY);  
THENCE N 64°24'20"W, 111.50 FEET;  
THENCE N 35°44'30"W, 128.36 FEET;  
THENCE N 19°24'34"W, 93.65 FEET TO THE NORTH-WESTERLY LINE OF SAID LOT 1;  
THENCE N 44°53'01"E, 132.40 FEET ALONG THE NORTH-WESTERLY LINE OF SAID LOT 1 TO THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1;  
THENCE N 45°59'00"W, 1402.17 FEET ALONG THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 11.02 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

RESTRICTIVE COVENANTS:

DOCUMENT NO. 227236, JEFFERSON COUNTY, MT.

CERTIFICATE OF SUBDIVISION EXEMPTION: LOT 1A & TRACT 8A1-A

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE DIVISION OF LAND SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(e) OF MCA, BECAUSE DIVISIONS MADE FOR THE PURPOSE OF RELOCATING A COMMON BOUNDARY LINE BETWEEN A SINGLE LOT WITHIN A PLATTED SUBDIVISION AND ADJOINING LAND OUTSIDE A PLATTED SUBDIVISION. A RESTRICTION OR REQUIREMENT ON THE ORIGINAL PLATTED LOT OR ORIGINAL UNPLATTED PARCEL CONTINUES TO APPLY TO THOSE AREAS.

NOTE:

THE AREA THAT IS BEING REMOVED FROM ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD. SAID AREA SHALL NOT BE AVAILABLE AS A REFERENCE LEGAL DESCRIPTION IN ANY SUBSEQUENT REAL PROPERTY TRANSFER AFTER THE INITIAL TRANSFER ASSOCIATED WITH THE AMENDED PLAT ON WHICH SAID AREA IS DESCRIBED, UNLESS SAID AREA IS INCLUDED WITH OR EXCLUDED FROM ADJOINING TRACTS OF RECORD.

CERTIFICATE OF DEQ EXCLUSIONS:

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT LOT 1A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(b) BECAUSE A PARCEL THAT HAS A PREVIOUS APPROVAL ISSUED UNDER TITLE 76, CHAPTER 4, PART 1, MCA, IF:

(i) NO FACILITIES OTHER THAN THOSE PREVIOUSLY APPROVED EXIST OR WILL BE CONSTRUCTED ON THE PARCEL; AND  
(ii) THE DIVISION OF LAND WILL NOT CAUSE APPROVED FACILITIES TO DEVIATE FROM THE CONDITIONS OF APPROVAL, IN VIOLATION OF 76-4-130,MCA.

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8A1-A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(c) BECAUSE A PARCEL THAT HAS NO FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, STORM DRAINAGE OR SOLID WASTE DISPOSAL, IF NO FACILITIES WILL BE CONSTRUCTED ON THE PARCEL.

OWNER (LOT 1): TOM JENKO

OWNER (LOT 1): GAIL JENKO

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BY TOM JENKO AND GAIL JENKO

NOTARY SIGNATURE

OWNER (TRACT 8-A-1): CITY OF HELENA

ATTEST: CITY CLERK

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BY \_\_\_\_\_ ACTING IN THE CAPACITY OF CITY MANAGER  
PRINT NAME OF SIGNER

ON BEHALF OF THE CITY OF HELENA

NOTARY SIGNATURE

CERTIFICATE OF SURVEYOR



CHRISTOPHER J. RIES (122461S)  
PROFESSIONAL LAND SURVEYOR

DATE: \_\_\_\_\_

CERTIFICATE OF COUNTY TREASURER: JEFFERSON COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 51-1785-04-2-02-01-0000, ASSESSMENT CODE: 0000007509,

GEO CODE: 51-1785-04-2-01-05-0000, ASSESSMENT CODE: 00000A7076,

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

TREASURER, JEFFERSON COUNTY, MONTANA.

CERTIFICATE OF COUNTY TREASURER: LEWIS AND CLARK COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 05-1786-04-2-01-05-0000, ASSESSMENT CODE: 0000031872,

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

TREASURER, LEWIS AND CLARK COUNTY, MONTANA.

CERTIFICATE OF EXAMINING LAND SURVEYOR:

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS

AND DRAFTING \_\_\_\_\_ DAY OF \_\_\_\_\_

20\_\_\_\_, PURSUANT TO SECTION 76-3-611(2)(c), MCA.

EXAMINING LAND SURVEYOR

LICENSE NO. \_\_\_\_\_

CERTIFICATE OF FILING (JEFFERSON COUNTY):

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

20\_\_\_\_, AT \_\_\_\_\_

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF SURVEY NO. \_\_\_\_\_

FOLIO NO. \_\_\_\_\_

DOCUMENT NO. (LEWIS AND CLARK COUNTY)

DATE: MARCH 22, 2022

JOB NO.: 21315-BR

FIELD BY: CJR, PAC

DRAFTED BY: CJR, DJR



PREPARED BY:  
RIES & ASSOCIATES PC.  
6850 GREEN MEADOW DR.  
HELENA, MONTANA 59602

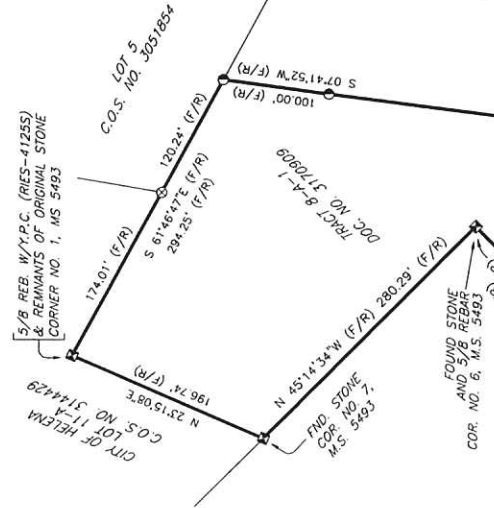
1/4	SEC.	T.	R.
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P.M. MONTANA,  
JEFFERSON COUNTY;  
LEWIS AND CLARK COUNTY.  
SHEET 1 OF 2



(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN

**PURPOSE:** BOUNDARY RELOCATION. **COMMISSIONED BY:** TOM AND GAIL JENKO



### LINE TABLE

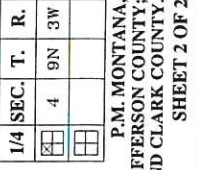
LINE	BEARING	DISTANCE
L1	S 26°53'38" E	72.89'
L2	S 30°56'10" E	128.62'
L3	S 26°53'38" E	72.89'
L4	S 26°53'38" E	72.89'
L5	S 45°59'00" E	30.32'
L6	S 45°59'00" E	30.68'

**CERTIFICATE OF FILING (JEFFERSON COUNTY):**

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

FOLIO NO. \_\_\_\_\_

DOCUMENT NO. (LEWIS AND CLARK COUNTY)





AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND
AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN LEWIS AND CLARK COUNTY, MT.)

PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO

LEGAL DESCRIPTION: LOT 1A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 1; THENCE S 44°53'01"W 132.40 FEET ALONG THE WEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING; THENCE S 19°24'34"E, 93.65 FEET; THENCE S 35°44'30"E, 128.36 FEET; THENCE S 64°24'20"E, 111.50 FEET TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR; THENCE S 41°15'36"W, 445.46 FEET ALONG THE WESTERLY LINE OF SAID TRACT 8B-R TO THE SOUTHEAST CORNER OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A; THENCE N 52°46'57"W, 278.39 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 1 (THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 458-C-BR); THENCE N 48°40'30"W, 68.65 FEET ALONG THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 58-C-BR TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE N 44°53'01"E, 510.66 FEET ALONG THE WESTERLY LINE OF SAID LOT 1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 3.44 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

LEGAL DESCRIPTION: TRACT 8A1-A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY, AND JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY), AND ALL OF TRACT 8-A-1 RECORDED UNDER DOC. NO. 234238, FOLIO 585-A (JEFFERSON COUNTY) AND DOC. NO. 3170909 (LEWIS AND CLARK COUNTY), MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID TRACT 8-A-1 (THE NORTH 1/16 COMMON TO SECTIONS 4 AND 5, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA); THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH 1/16 LINE OF SAID SECTION 4 TO THE SOUTHEAST CORNER OF GOVERNMENT LOT 12 IN SAID SECTION 14; THENCE N 73°12'07"W, 20.42 FEET TO CORNER NO. 5 OF MINERAL SURVEY NO. 5493; THENCE N 45°01'39"E, 161.53 FEET TO CORNER NO. 6 OF MINERAL SURVEY NO. 5493; THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF MINERAL SURVEY NO. 5493; THENCE N 23°15'08"E, 196.74 FEET TO CORNER NO. 1 OF MINERAL SURVEY NO. 5493; THENCE S 61°46'47"E, 174.01 FEET TO THE SOUTHWEST CORNER OF LOT 5 OF DOCUMENT NO. 3051854 (LEWIS AND CLARK COUNTY); THENCE S 61°46'47"E, 120.24 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 5 TO THE NORTH EAST CORNER OF SAID TRACT 8-A-1; THENCE ALONG THE EASTERLY LINES OF SAID TRACT 8-A-1 THE FOLLOWING TEN (10) COURSES: (1) THENCE S 07°41'52"W, 100.00 FEET; (2) THENCE S 07°19'00"W, 492.75 FEET; (3) THENCE S 06°42'55"W, 110.27 FEET; (4) THENCE S 17°26'31"E, 160.15 FEET; (5) THENCE S 33°38'43"E, 336.12 FEET; (6) THENCE S 59°43'05"E, 279.94 FEET TO THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238, TO A POINT OF CURVATURE HAVING A RADIAL BEARING IN OF N 79°44'41"E; (7) THENCE 43.56 FEET (ARC LENGTH) ALONG A 150.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 18°34'28"E AND A CHORD LENGTH OF 43.41 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238; (8) THENCE S 26°53'38"E, 72.89 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238; (9) THENCE 77.23 FEET (ARC LENGTH) ALONG A 50.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 17°21'12"W AND A CHORD LENGTH OF 69.78 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO A POINT OF REVERSE CURVATURE; (10) THENCE 40.23 FEET (ARC LENGTH) ALONG A 84.59 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 47°58'32"W AND A CHORD LENGTH OF 39.85 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO THE NORTHERLY LINE LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY); THENCE S 45°59'00"E, 288.70 FEET ALONG THE NORTHERLY LINE OF SAID LOT 1 TO THE CENTER-WEST 1/16 CORNER OF SAID SECTION 4; THENCE S 89°29'01"W, 230.80 FEET ALONG THE SOUTHERLY LINE SAID LOT 1 TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR (RECORDED IN JEFFERSON COUNTY); THENCE N 64°24'20"W, 111.50 FEET; THENCE N 35°44'30"W, 128.36 FEET; THENCE N 19°24'34"W, 93.65 FEET TO THE NORTH-WESTERLY LINE OF SAID LOT 1; THENCE N 44°53'01"E, 132.40 FEET ALONG THE NORTH-WESTERLY LINE OF SAID LOT 1 TO THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1; THENCE N 45°59'00"W, 1402.17 FEET ALONG THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 11.02 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

RESTRICTIVE COVENANTS:
DOCUMENT NO. 227236, JEFFERSON COUNTY, MT.

CERTIFICATE OF SUBDIVISION EXEMPTION: LOT 1A & TRACT 8A1-A

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE DIVISION OF LAND SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(e) OF MCA, BECAUSE DIVISIONS MADE FOR THE PURPOSE OF RELOCATING A COMMON BOUNDARY LINE BETWEEN A SINGLE LOT WITHIN A PLATTED SUBDIVISION AND ADJOINING LAND OUTSIDE A PLATTED SUBDIVISION. A RESTRICTION OR REQUIREMENT ON THE ORIGINAL PLATTED LOT OR ORIGINAL UNPLATTED PARCEL CONTINUES TO APPLY TO THOSE AREAS.

NOTE:
THE AREA THAT IS BEING REMOVED FROM ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD. SAID AREA SHALL NOT BE AVAILABLE AS A REFERENCE LEGAL DESCRIPTION IN ANY SUBSEQUENT REAL PROPERTY TRANSFER AFTER THE INITIAL TRANSFER ASSOCIATED WITH THE AMENDED PLAT ON WHICH SAID AREA IS DESCRIBED, UNLESS SAID AREA IS INCLUDED WITH OR EXCLUDED FROM ADJOINING TRACTS OF RECORD.

CERTIFICATE OF DEQ EXCLUSIONS:

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT LOT 1A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(b) BECAUSE A PARCEL THAT HAS A PREVIOUS APPROVAL ISSUED UNDER TITLE 76, CHAPTER 4, PART 1, MCA, IF: (i) NO FACILITIES OTHER THAN THOSE PREVIOUSLY APPROVED EXIST OR WILL BE CONSTRUCTED ON THE PARCEL; AND (ii) THE DIVISION OF LAND WILL NOT CAUSE APPROVED FACILITIES TO DEVIATE FROM THE CONDITIONS OF APPROVAL, IN VIOLATION OF 76-4-130,MCA.

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8A1-A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(g) BECAUSE A PARCEL THAT HAS NO FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, STORM DRAINAGE OR SOLID WASTE DISPOSAL, IF NO FACILITIES WILL BE CONSTRUCTED ON THE PARCEL.

OWNER (LOT 1): TOM JENKO OWNER (LOT 1): GAIL JENKO

STATE OF
COUNTY OF
THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS
DAY OF 20
BY TOM JENKO AND GAIL JENKO

NOTARY SIGNATURE

OWNER (TRACT 8-A-1): CITY OF HELENA ATTEST: CITY CLERK

STATE OF
COUNTY OF
THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS
DAY OF 20

BY ACTING IN THE CAPACITY OF CITY MANAGER
PRINT NAME OF SIGNER

ON BEHALF OF THE CITY OF HELENA

NOTARY SIGNATURE

CERTIFICATE OF SURVEYOR



CHRISTOPHER J. RIES (12246LS)
PROFESSIONAL LAND SURVEYOR
DATE:

CERTIFICATE OF COUNTY TREASURER: JEFFERSON COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 51-1785-04-2-02-01-0000 ASSESSMENT CODE: 0000007509
GEO CODE: 51-1785-04-2-01-05-0000 ASSESSMENT CODE: 00000A7076

DATED THIS DAY OF 20

TREASURER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF COUNTY TREASURER: LEWIS AND CLARK COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 05-1786-04-2-01-05-0000 ASSESSMENT CODE: 0000031872

DATED THIS DAY OF 20

TREASURER, LEWIS AND CLARK COUNTY, MONTANA

CERTIFICATE OF EXAMINING LAND SURVEYOR:

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS
AND DRAFTING DAY OF
20, PURSUANT TO SECTION 76-3-611(2)(a), MCA.

EXAMINING LAND SURVEYOR
LICENSE NO.

CERTIFICATE OF FILING (JEFFERSON COUNTY):

FILED FOR RECORD THIS DAY OF
20, AT

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF SURVEY NO.

FOLIO NO.

DOCUMENT NO. (LEWIS AND CLARK COUNTY)

DATE: MARCH 22, 2022
JOB NO.: 21315-BR
FIELD BY: CJR, PAC
DRAFTED BY: CJR, DJR
PREPARED BY: RIES & ASSOCIATES PC, 6850 GREEN MEADOW DR, HELENA, MONTANA 59602

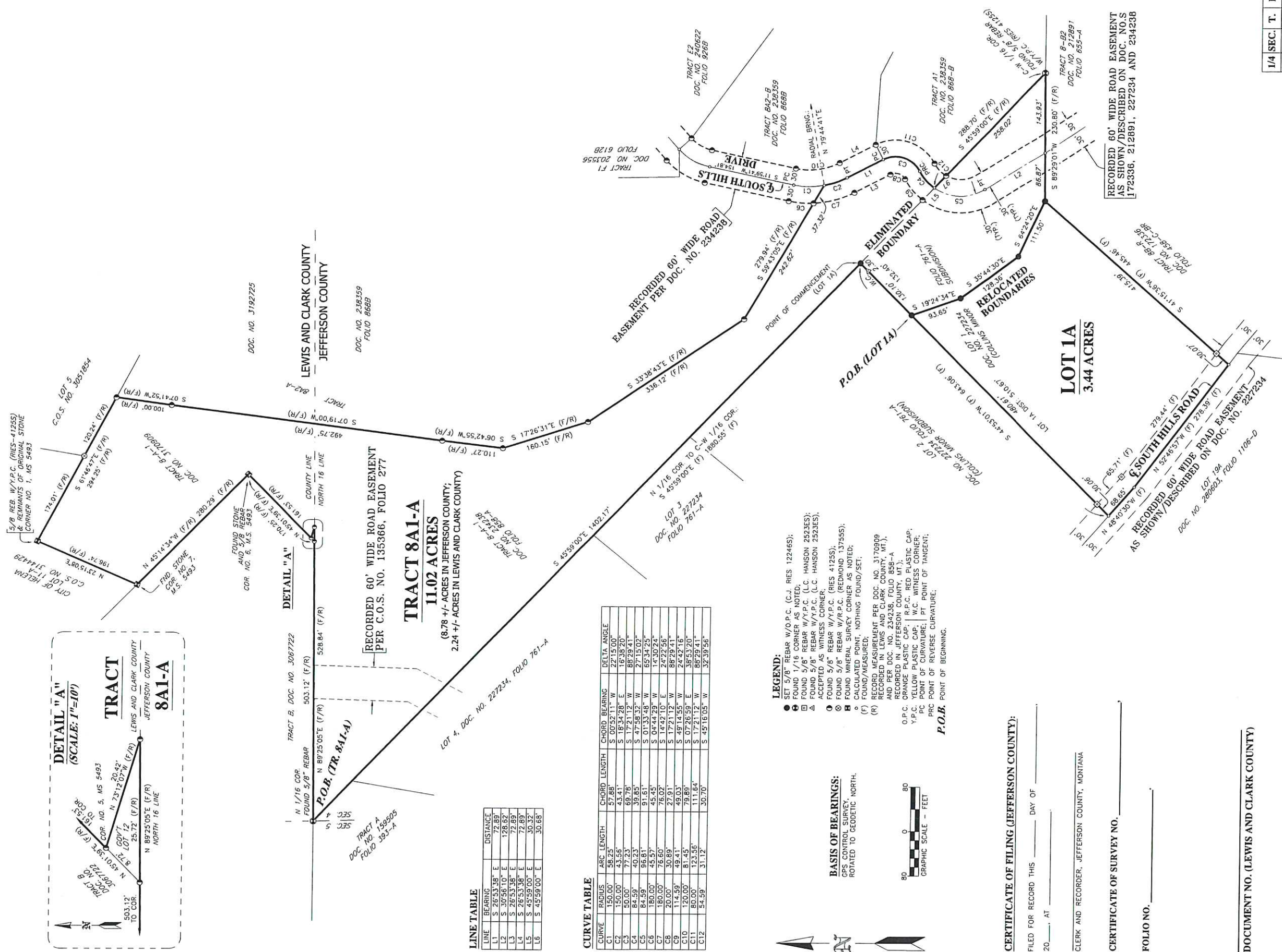
Table with 4 columns: 1/4, SEC., T., R.
Values: 4, 9N, 3W
P.M. MONTANA, JEFFERSON COUNTY; LEWIS AND CLARK COUNTY. SHEET 1 OF 2



**AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION**



(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN

**PURPOSE:** BOUNDARY RELOCATION. **COMMISSIONED BY:** TOM AND GAIL JENKO



LINE	BEARING	DISTANCE
L1	S 26°53'36" E	72.89'
L2	S 30°56'10" E	128.62'
L3	S 26°53'36" E	72.89'
L4	S 26°53'36" E	72.89'
L5	S 45°59'00" E	30.32'
L6	S 45°59'00" E	30.68'

CURVE	RADIUS	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	150.00'	58.25'	S 00°52'11" W	27°15'00"
C2	150.00'	43.56'	S 16°34'26" E	16°36'20"
C3	50.00'	77.23'	S 17°21'12" W	88°29'41"
C4	50.00'	60.23'	S 07°58'32" W	27°15'02"
C5	84.59'	60.23'	S 41°33'48" W	65°34'25"
C6	180.00'	46.97'	S 04°44'29" W	14°30'24"
C7	180.00'	76.60'	S 14°42'10" E	24°22'56"
C8	20.00'	30.89'	S 77°31"	88°29'41"
C9	114.59'	49.41'	S 49°14'55" E	38°51'16"
C10	120.00'	81.45'	S 07°26'59" E	58°51'16"
C11	80.00'	123.56'	S 17°21'12" W	88°29'41"
C12	54.99'	31.12'	S 45°16'05" W	32°39'56"

1/4 SEC.	T.	R.
	4	9N 3W
		

P.M. MONTANA,  
JEFFERSON COUNTY;  
LEWIS AND CLARK COUNTY.  
SHEET 2 OF 2

DATE: MARCH 22, 2022	 <p> <b>RIES &amp; ASSOCIATES PC.</b>          6850 GREEN MEADOW DR.          HELENA, MONTANA 59602       </p>
JOB NO.: 21315-BR	
FIELD BY: CJR, PAC	
DRAFTED BY: CJR, DJR	

**DOCUMENT NO. (LEWIS AND CLARK COUNTY)**

**CERTIFICATE OF FILING (JEFFERSON COUNTY):**

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_,  
20\_\_\_\_, AT \_\_\_\_\_.

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF SURVEY NO. \_\_\_\_\_

FOLIO NO. \_\_\_\_\_.



AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION  
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND  
AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN LEWIS AND CLARK COUNTY, MT.)  
PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO

LEGAL DESCRIPTION: LOT 1A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 1; THENCE S 44°53'01"W 132.40 FEET ALONG THE WEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING;  
THENCE S 19°24'34"E, 93.65 FEET;  
THENCE S 35°44'30"E, 128.36 FEET;  
THENCE S 64°24'20"E, 111.50 FEET TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR;  
THENCE S 41°15'36"W, 445.46 FEET ALONG THE WESTERLY LINE OF SAID TRACT 8B-R TO THE SOUTHEAST CORNER OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A;  
THENCE N 52°46'57"W, 278.39 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 1 (THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 458-C-BR);  
THENCE N 48°40'30"W, 68.65 FEET ALONG THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 58-C-BR TO THE SOUTHWEST CORNER OF SAID LOT 1;  
THENCE N 44°53'01"E, 510.66 FEET ALONG THE WESTERLY LINE OF SAID LOT 1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 3.44 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

LEGAL DESCRIPTION: TRACT 8A1-A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY, AND JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY), AND ALL OF TRACT 8-A-1 RECORDED UNDER DOC. NO. 234238, FOLIO 585-A (JEFFERSON COUNTY) AND DOC. NO. 3170909 (LEWIS AND CLARK COUNTY), MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID TRACT 8-A-1 (THE NORTH 1/16 COMMON TO SECTIONS 4 AND 5, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA);

THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH 1/16 LINE OF SAID SECTION 4 TO THE SOUTHEAST CORNER OF GOVERNMENT LOT 12 IN SAID SECTION 14;  
THENCE N 73°12'07"W, 20.42 FEET TO CORNER NO. 5 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°01'39"E, 161.53 FEET TO CORNER NO. 6 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF MINERAL SURVEY NO. 5493;  
THENCE N 23°15'08"E, 196.74 FEET TO CORNER NO. 1 OF MINERAL SURVEY NO. 5493;  
THENCE S 61°46'47"E, 174.01 FEET TO THE SOUTHWEST CORNER OF LOT 5 OF DOCUMENT NO. 3051854 (LEWIS AND CLARK COUNTY);

THENCE S 61°46'47"E, 120.24 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 5 TO THE NORTH EAST CORNER OF SAID TRACT 8-A-1;  
THENCE ALONG THE EASTERLY LINES OF SAID TRACT 8-A-1 THE FOLLOWING TEN (10) COURSES:

- (1) THENCE S 07°41'52"W, 100.00 FEET;
- (2) THENCE S 07°19'00"W, 492.75 FEET;
- (3) THENCE S 06°42'55"W, 110.27 FEET;
- (4) THENCE S 17°26'31"E, 160.15 FEET;
- (5) THENCE S 33°38'43"E, 336.12 FEET;
- (6) THENCE S 59°43'05"E, 279.94 FEET TO THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238, TO A POINT OF CURVATURE HAVING A RADIAL BEARING IN OF N 79°44'41"E;
- (7) THENCE 43.56 FEET (ARC LENGTH) ALONG A 150.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 18°34'28"E AND A CHORD LENGTH OF 43.41 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;
- (8) THENCE S 26°53'38"E, 72.89 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;
- (9) THENCE 77.23 FEET (ARC LENGTH) ALONG A 50.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 17°21'12"W AND A CHORD LENGTH OF 69.78 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO A POINT OF REVERSE CURVATURE;
- (10) THENCE 40.23 FEET (ARC LENGTH) ALONG A 84.59 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 47°58'32"W AND A CHORD LENGTH OF 39.85 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO THE NORTHERLY LINE LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY);

THENCE S 45°59'00"E, 288.70 FEET ALONG THE NORTHERLY LINE OF SAID LOT 1 TO THE CENTER-WEST 1/16 CORNER OF SAID SECTION 4;  
THENCE S 89°29'01"W, 230.80 FEET ALONG THE SOUTHERLY LINE SAID LOT 1 TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR (RECORDED IN JEFFERSON COUNTY);

THENCE N 64°24'20"W, 111.50 FEET;  
THENCE N 35°44'30"W, 128.36 FEET;  
THENCE N 19°24'34"W, 93.65 FEET TO THE NORTH-WESTERLY LINE OF SAID LOT 1;  
THENCE N 44°53'01"E, 132.40 FEET ALONG THE NORTH-WESTERLY LINE OF SAID LOT 1 TO THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1;

THENCE N 45°59'00"W, 1402.17 FEET ALONG THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 11.02 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

RESTRICTIVE COVENANTS:

DOCUMENT NO. 227236, JEFFERSON COUNTY, MT.

CERTIFICATE OF SUBDIVISION EXEMPTION: LOT 1A & TRACT 8A1-A

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE DIVISION OF LAND SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(e) OF MCA, BECAUSE DIVISIONS MADE FOR THE PURPOSE OF RELOCATING A COMMON BOUNDARY LINE BETWEEN A SINGLE LOT WITHIN A PLATTED SUBDIVISION AND ADJOINING LAND OUTSIDE A PLATTED SUBDIVISION. A RESTRICTION OR REQUIREMENT ON THE ORIGINAL PLATTED LOT OR ORIGINAL UNPLATTED PARCEL CONTINUES TO APPLY TO THOSE AREAS.

NOTE:

THE AREA THAT IS BEING REMOVED FROM ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD. SAID AREA SHALL NOT BE AVAILABLE AS A REFERENCE LEGAL DESCRIPTION IN ANY SUBSEQUENT REAL PROPERTY TRANSFER AFTER THE INITIAL TRANSFER ASSOCIATED WITH THE AMENDED PLAT ON WHICH SAID AREA IS DESCRIBED, UNLESS SAID AREA IS INCLUDED WITH OR EXCLUDED FROM ADJOINING TRACTS OF RECORD.

CERTIFICATE OF DEQ EXCLUSIONS:

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT LOT 1A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(b) BECAUSE A PARCEL THAT HAS A PREVIOUS APPROVAL ISSUED UNDER TITLE 76, CHAPTER 4, PART 1, MCA, IF:

(i) NO FACILITIES OTHER THAN THOSE PREVIOUSLY APPROVED EXIST OR WILL BE CONSTRUCTED ON THE PARCEL; AND  
(ii) THE DIVISION OF LAND WILL NOT CAUSE APPROVED FACILITIES TO DEVIATE FROM THE CONDITIONS OF APPROVAL, IN VIOLATION OF 76-4-130,MCA.

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8A1-A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(c) BECAUSE A PARCEL THAT HAS NO FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, STORM DRAINAGE OR SOLID WASTE DISPOSAL, IF NO FACILITIES WILL BE CONSTRUCTED ON THE PARCEL.

OWNER (LOT 1): TOM JENKO

OWNER (LOT 1): GAIL JENKO

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

BY TOM JENKO AND GAIL JENKO

NOTARY SIGNATURE

OWNER (TRACT 8-A-1): CITY OF HELENA

ATTEST: CITY CLERK

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

BY \_\_\_\_\_ ACTING IN THE CAPACITY OF CITY MANAGER  
PRINT NAME OF SIGNER

ON BEHALF OF THE CITY OF HELENA

NOTARY SIGNATURE

CERTIFICATE OF SURVEYOR



CHRISTOPHER J. RIES (12246LS)  
PROFESSIONAL LAND SURVEYOR

DATE: \_\_\_\_\_

CERTIFICATE OF COUNTY TREASURER: JEFFERSON COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 51-1785-04-2-02-01-0000 ASSESSMENT CODE: 0000007509

GEO CODE: 51-1785-04-2-01-05-0000 ASSESSMENT CODE: 0000047076

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

TREASURER, JEFFERSON COUNTY, MONTANA.

CERTIFICATE OF COUNTY TREASURER: LEWIS AND CLARK COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 05-1786-04-2-01-05-0000 ASSESSMENT CODE: 0000031872

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

TREASURER, LEWIS AND CLARK COUNTY, MONTANA.

CERTIFICATE OF EXAMINING LAND SURVEYOR:

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS

AND DRAFTING \_\_\_\_\_ DAY OF \_\_\_\_\_

20\_\_\_\_, PURSUANT TO SECTION 76-3-611(2)(c), MCA.

EXAMINING LAND SURVEYOR

LICENSE NO. \_\_\_\_\_

CERTIFICATE OF FILING (JEFFERSON COUNTY):

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

20\_\_\_\_, AT \_\_\_\_\_

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF SURVEY NO. \_\_\_\_\_

FOLIO NO. \_\_\_\_\_

DOCUMENT NO. (LEWIS AND CLARK COUNTY)

DATE: MARCH 22, 2022

JOB NO.: 21315-BR

FIELD BY: CJR, PAC

DRAFTED BY: CJR, DJR



PREPARED BY:

RIES & ASSOCIATES PC.  
6850 GREEN MEADOW DR.  
HELENA, MONTANA 59602

P.M. MONTANA,  
JEFFERSON COUNTY;  
LEWIS AND CLARK COUNTY.  
SHEET 1 OF 2

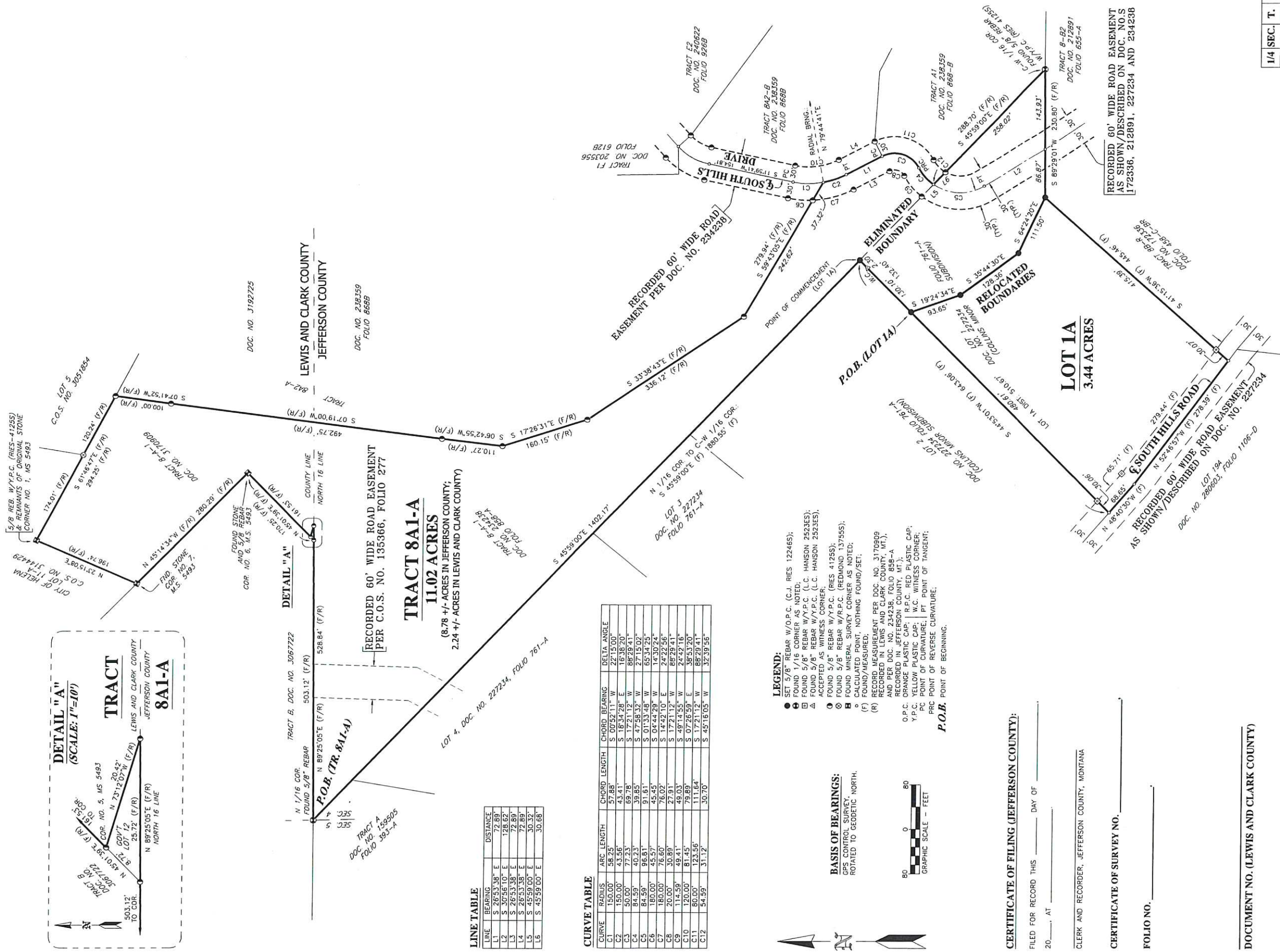
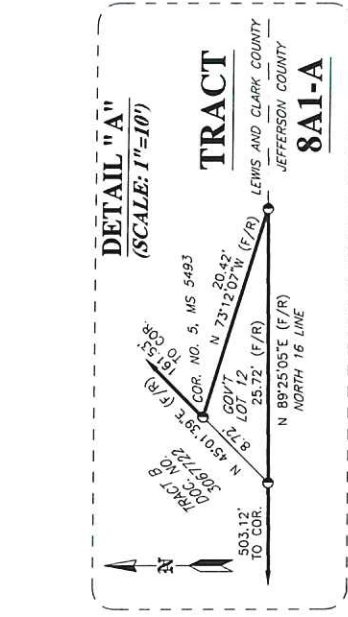
1/4	SEC.	T.	R.
<input checked="" type="checkbox"/>	4	9N	3W
<input type="checkbox"/>			
<input type="checkbox"/>			



**AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION**

(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN LEWIS AND CLARK COUNTY, MT.)

**PURPOSE:** BOUNDARY RELOCATION. **COMMISSIONED BY:** TOM AND GAIL JENKO



LINE	BEARING	DISTANCE
L1	S 26°53'38" E	72.89'
L2	S 30°56'10" E	128.62'
L3	S 26°53'38" E	72.89'
L4	S 26°53'38" E	72.89'
L5	S 45°59'00" E	30.32'
L6	S 45°59'00" E	30.68'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	180.00	58.25	57.88	S 00°52'11" W	21°15'00"
C2	180.00	58.25	57.88	S 16°34'28" E	16°36'20"
C3	40.00	23.56	43.41	S 16°34'28" E	88°29'41"
C4	84.59	40.31	69.61	S 17°21'12" W	88°29'41"
C5	84.59	96.81	91.51	S 17°21'12" W	27°15'02"
C6	180.00	45.57	45.57	S 04°44'32" W	65°34'29"
C7	180.00	76.60	76.02	S 14°42'10" E	24°32'56"
C8	20.00	30.89	27.91	S 17°21'12" W	68°29'41"
C9	114.59	49.41	79.83	S 49°14'55" W	24°42'16"
C10	120.00	81.45	79.89	S 07°26'59" E	38°53'20"
C11	80.00	125.56	111.64	S 17°21'12" W	88°29'41"
C12	54.59	31.12	30.70	S 45°16'05" W	32°39'56"

**BASIS OF BEARINGS:**  
GPS CONTROL SURVEY,  
ROTATED TO GEODETIC NORTH.



**CERTIFICATE OF FILING (JEFFERSON COUNTY):**

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_  
20\_\_\_\_, AT \_\_\_\_\_.

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

**CERTIFICATE OF SURVEY NO.** \_\_\_\_\_

**FOLIO NO.** \_\_\_\_\_

**DOCUMENT NO. (LEWIS AND CLARK COUNTY)**

1/4 SEC.	4	9N	3W	R.
<input checked="" type="checkbox"/>				
<input type="checkbox"/>				

P.M. MONTANA,  
JEFFERSON COUNTY;  
LEWIS AND CLARK COUNTY.  
SHEET 2 OF 2

DATE: MARCH 22, 2022	 <p> <b>RIES &amp; ASSOCIATES PC.</b>          6850 GREEN MEADOW DR.,          HELENA, MONTANA 59602       </p>
JOB NO.: 21315-BR	
FIELD BY: CJR, PAC	
DRAFTED BY: CJR, DJR	











## Property Record Card

### Summary

#### Primary Information

Property Category: **RP** Subcategory: **Residential Property**  
Geocode: **51-1785-04-2-02-01-0000** Assessment Code: **0000007509**  
Primary Owner: **JENKO TOM & GAIL** PropertyAddress: **234 SOUTH HILLS RD**  
**234 S HILLS RD** CLANCY, MT 59634  
CLANCY, MT 59634-9813 COS Parcel: **000**

NOTE: See the Owner tab for all owner information

Certificate of Survey: **172336,F458C**

Subdivision: **COLLINS MINOR SUB**

#### Legal Description:

**COLLINS MINOR SUB, S04, T09 N, R03 W, Lot 1, ACRES 5, COS227234, F761A**

Last Modified: **3/5/2022 6:58:25 AM**

#### General Property Information

Neighborhood: **251.012.NW** Property Type: **IMP\_R - Improved Property - Rural**  
Living Units: **1** Levy District: **51-0460-27F**  
Zoning: Ownership %: **100**  
Linked Property:

No linked properties exist for this property

#### Exemptions:

No exemptions exist for this property

#### Condo Ownership:

General: **0** Limited: **0**

#### Property Factors

Topography: Fronting:  
Utilities: Parking Type:  
Access: Parking Quantity:  
Location: Parking Proximity:

#### Land Summary

Land Type	Acres	Value
Grazing	0.000	00.00
Fallow	0.000	00.00
Irrigated	0.000	00.00
Continuous Crop	0.000	00.00
Wild Hay	0.000	00.00
Farmsite	0.000	00.00
ROW	0.000	00.00
NonQual Land	0.000	00.00
Total Ag Land	0.000	00.00
Total Forest Land	0.000	00.00
Total Market Land	5.000	00.00

#### Deed Information:

Deed Date	Book	Page	Recorded Date	Document Number	Document Type
6/10/2016			6/10/2016	259394	Warranty Deed
7/6/2010			7/6/2010	237644	Warranty Deed
10/30/2007			10/31/2007	227326	Warranty Deed
4/21/2004	AFF	210991			
4/21/2004	AFF	210992			
4/2/2004				210785	
6/21/1993	129	301			

### Owners

#### Party #1

Default Information: **JENKO TOM & GAIL**  
**234 S HILLS RD**  
Ownership %: **100**  
Primary Owner: **"Yes"**  
Interest Type: **Joint Tenant w/Right of Survivorship**  
Last Modified: **10/26/2021 11:43:27 AM**

#### Other Names

#### Other Addresses

Name

Type

### Appraisals

#### Appraisal History

Tax Year	Land Value	Building Value	Total Value	Method
----------	------------	----------------	-------------	--------

2021	175170	366790	541960	COST
2020	158479	0	158479	COST

## Market Land

Market Land Item #1

Method: **Acre** Type: **Primary Site**  
 Width: Depth:  
 Square Feet: **00** Acres: **5**  
 Valuation  
 Class Code: **2101** Value:

## Dwellings

Existing Dwellings

Dwelling Type	Style	Year Built
<b>SFR</b>	<b>08 - Conventional</b>	<b>2020</b>

Dwelling Information

Residential Type: **SFR** Style: **08 - Conventional**  
 Year Built: **2020** Roof Material: **10 - Asphalt Shingle**  
 Effective Year: **0** Roof Type: **4 - Gambrel**  
 Story Height: **1.0** Attic Type: **0**  
 Grade: **7** Exterior Walls: **1 - Frame**  
 Class Code: **3301** Exterior Wall Finish: **3 - Masonite**  
 Year Remodeled: **0** Degree Remodeled:

Mobile Home Details

Manufacturer: Serial #: Width: **0**  
 Model: Length: **0**

Basement Information

Foundation: **2 - Concrete** Finished Area: **2193** Daylight: **Y**  
 Basement Type: **3 - Full** Quality: **3 - Typical**

Heating/Cooling Information

Type: **Central/AC** System Type: **5 - Forced Air**  
 Fuel Type: **3 - Gas** Heated Area: **0**

Living Accommodations

Bedrooms: **4** Full Baths: **3** Addl Fixtures: **7**  
 Family Rooms: **0** Half Baths: **1**

Additional Information

Fireplaces: Stacks: **1** Stories: **1.0**  
 Openings: **1** Prefab/Stove: **0**  
 Garage Capacity: **0** Cost & Design: **0** Flat Add: **0**  
 % Complete: **0** Description: Description:

Dwelling Amenities

View: Access:

Area Used In Cost

Basement: **2261** Additional Floors: **0** Attic: **0**  
 First Floor: **2261** Half Story: **0** Unfinished Area: **0**  
 Second Floor: **0** SFLA: **2261**

Depreciation Information

CDU: Physical Condition: **Very Good (9)** Utility: **Very Good (9)**  
 Desirability: Property: **Very Good (9)**  
 Location: **Very Good (9)**

Depreciation Calculation

Age: **0** Pct Good: **0.99** RCNLD: **0**

Additions / Other Features

Additions

Lower	First	Second	Third	Area	Year	Cost
	<b>21 - Porch, Masonry, Open</b>			<b>88</b>	<b>0</b>	<b>0</b>
	<b>19 - Garage, Frame, Finished</b>			<b>1084</b>	<b>0</b>	<b>0</b>
	<b>33 - Deck, Wood</b>			<b>250</b>	<b>0</b>	<b>0</b>

Other Features

Quantity	Type	Value
<b>1</b>	<b>SU - Sauna</b>	<b>0</b>

## Other Buildings/Improvements

Outbuilding/Yard Improvement #1

Type: **Residential** Description: **RPA2 - Concrete**  
 Quantity: **1** Year Built: **2021** Grade: **G**  
 Condition: Functional: Class Code: **3301**  
 Dimensions  
 Width/Diameter: **21** Length: **38** Size/Area:  
 Height: Bushels: Circumference:

## Commercial

Existing Commercial Buildings

No commercial buildings exist for this parcel

**Ag/Forest Land**

Ag/Forest Land

No ag/forest land exists for this parcel

After Recording, Return To:  
Rocky Mountain Title & Insured Closing Services, Inc.  
P.O. Box 268  
Helena, MT 59624

JX18443



259394 Fee \$7.00 Page 1 of 1

JEFFERSON COUNTY  
Recorded 6/10/2016 At 3:21 PM  
BONNIE RAMEY, Clerk and Recorder  
By \_\_\_\_\_ Deputy

## WARRANTY DEED

For Value Received, **David M. Aune**, the Grantor(s), does hereby grant, bargain, sell, convey and confirm unto **Tom Jenko and Gail Jenko**, of **500 Windsor Court, Big Fork, MT**, as Joint tenants with right of survivorship, the Grantee(s), the following described premises, in Jefferson County, Montana, to-wit:

**Lot 1 of Collins Minor Subdivision, Certificate of Survey Number 227234, Folio 761A, located in the W½ of Section 4 and the E½ of Section 5, Township 9 North, Range 3 West, P.M.M., Jefferson County, Montana.**

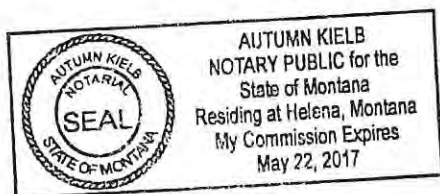
TO HAVE AND TO HOLD the said premises, with his/her/their appurtenances unto the said Grantee(s), his/her/their heirs and assigns forever, and the said Grantor(s) do hereby covenant to and with the said Grantee(s), that he/she/they is/are the owner(s) in fee simple of said premises; that they are free from all encumbrances except all easements, assessments, taxes, agreements, restrictions and covenants of record or assessed against the above-described property; and that he/she/they will warrant and defend the same from all lawful claims whatsoever.


DATED: June 10, 2016

  
\_\_\_\_\_  
**David M. Aune**

STATE OF Montana, COUNTY OF Lewis & Clark

On this 10 day of June, 2016, before me, a Notary Public in and for said State, personally appeared **David M. Aune**, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same.



  
\_\_\_\_\_  
Notary Public for the State of Montana  
Residing at: Helena  
My Commission Expires: 5/22/2017







## Property Record Card

### Summary

#### Primary Information

Property Category: [RP](#) Subcategory: [Government Property](#)  
Geocode: [51-1785-04-2-01-05-0000](#) Assessment Code: [00000A7076](#)  
Primary Owner: [CITY OF HELENA](#) Property Address:

[316 N PARK AVE RM 320](#) COS Parcel:  
[HELENA, MT 59601-5026](#)

*NOTE: See the Owner tab for all owner information*

Certificate of Survey: [234238, F858A](#)

Subdivision:

Legal Description:

[S04, T09 N, R03 W, C.O.S. 234238, F858A, ACRES 7.2, TRACT 8-A-1, IN NW4, REMAINING TRACT LYING IN LEWIS & CLARK COUNTY](#)

Last Modified: [3/5/2022 6:56:27 AM](#)

#### General Property Information

Neighborhood: [251.012.NW](#) Property Type: [EP - Exempt Property](#)

Living Units: [0](#) Levy District: [51-0460-27F](#)

Zoning: Ownership %: [100](#)

Linked Property:

Linked Property	Link Type	
<a href="#">51-1785-04-2-01-02-0000</a>	<a href="#">8 - Split</a>	<a href="#">View</a>

Exemptions:

[No exemptions exist for this property](#)

Condo Ownership:

General: [0](#) Limited: [0](#)

#### Property Factors

Topography: Fronting:  
Utilities: Parking Type:  
Access: Parking Quantity:  
Location: Parking Proximity:

#### Land Summary

Land Type	Acres	Value
Grazing	<a href="#">0.000</a>	<a href="#">00.00</a>
Fallow	<a href="#">0.000</a>	<a href="#">00.00</a>
Irrigated	<a href="#">0.000</a>	<a href="#">00.00</a>
Continuous Crop	<a href="#">0.000</a>	<a href="#">00.00</a>
Wild Hay	<a href="#">0.000</a>	<a href="#">00.00</a>
Farmsite	<a href="#">0.000</a>	<a href="#">00.00</a>
ROW	<a href="#">0.000</a>	<a href="#">00.00</a>
NonQual Land	<a href="#">0.000</a>	<a href="#">00.00</a>
Total Ag Land	<a href="#">0.000</a>	<a href="#">00.00</a>
Total Forest Land	<a href="#">0.000</a>	<a href="#">00.00</a>
Total Market Land	<a href="#">7.200</a>	<a href="#">00.00</a>

#### Deed Information:

Deed Date	Book	Page	Recorded Date	Document Number	Document Type
<a href="#">5/6/2009</a>			<a href="#">7/15/2009</a>	<a href="#">234239</a>	<a href="#">Quit Claim Deed</a>

### Owners

Party #1

Default Information: [CITY OF HELENA](#)  
[316 N PARK AVE RM 320](#)

Ownership %: [100](#)

Primary Owner: ["Yes"](#)

Interest Type: [Fee Simple](#)

Last Modified: [11/9/2015 12:05:53 PM](#)

Other Names

Name

Type

Other Addresses

### Appraisals

#### Appraisal History

Tax Year	Land Value	Building Value	Total Value	Method
<a href="#">2021</a>	<a href="#">198972</a>	<a href="#">0</a>	<a href="#">198972</a>	<a href="#">COST</a>
<a href="#">2020</a>	<a href="#">170165</a>	<a href="#">0</a>	<a href="#">170165</a>	<a href="#">COST</a>



Market Land

Market Land Item #1	
Method: Acre	Type: Primary Site
Width:	Depth:
Square Feet: 00	Acres: 7.2
Valuation	
Class Code: 2150	Value:

Dwellings

Existing Dwellings  
No dwellings exist for this parcel

Other Buildings/Improvements

Outbuilding/Yard Improvements  
No other buildings or yard improvements exist for this parcel

Commercial

Existing Commercial Buildings  
No commercial buildings exist for this parcel

Ag/Forest Land

Ag/Forest Land  
No ag/forest land exists for this parcel

HA&TCo. 969822

P.O. BOX 853  
Helena, Mt. 59624

234239 Fee \$7.00 Page 1 of 1  
JEFFERSON COUNTY  
Recorded 7/15/2009 At 1:20 PM  
BONNIE RAMEY, Clerk and Recorder  
BY

*Cathy J. DuBois*  
Dep.

### QUIT CLAIM DEED

For Value Received THOMAS J. ZDERICK and LINDA D. ZDERICK, the grantor, does hereby hereby convey release, remise and forever quit claim unto, CITY OF HELENA, MONTANA, a municipal corporation, the grantee(s), the following described premises in ~~Jefferson~~ <sup>Lewis and Clark</sup> County, Montana, to-wit:

Parcel No. 2

That portion of Tract 8-A-1 located in the NW1/4 of Section 4, Township 9 North, Range 3 West, P.M.M. of Jefferson County, Montana, of Certificate of Survey filed under 234238 Folio 858-A

This property is subject to the Declaration of Covenants, Conditions and Restrictions of Crossfire Estates, and its corrections, recorded in Book 28 of Misc., page 859, Book 29 of Misc., page 540, Book 30 of Misc., page 216, Book 30 of Misc., page 616, Book 36 of Misc., page 871 and Book 155 of Misc., page 991, in the Office of Clerk and Recorder, Jefferson County, Montana. The Grantors reserve to themselves the rights and benefits of membership in the Association created in this Declaration, including exercising participation and voting whatever interests the City gains in membership rights by virtue of this conveyance. The Grantors agree to remain liable for any Association assessments or charges imposed upon City due to the property acquired by City herein and to indemnify and hold the City harmless from any Association assessments. The Grantors intend to retain the same rights and burdens in regard to the Association as they would have as if this conveyance never occurred. This reservation and assumption of liability does not apply to assessments imposed by governmental entities through the exercise of their legal authority.

TO HAVE AND TO HOLD the said premises, with their appurtenances unto the said Grantees, their heirs and assigns forever, And the said Grantor does hereby covenant to and with the said Grantees, that it will WARRANT and DEFEND the title to the premises hereby conveyed against the claim of every person whatsoever, claiming by, through or under the said Grantor.

Dated: May 6, 2009.

*Thomas J. Zderick*  
Thomas J. Zderick

*Linda D. Zderick*  
Linda D. Zderick

STATE OF MONTANA  
COUNTY OF LEWIS AND CLARK

This instrument was acknowledged before me on May 6 2009, by Thomas J. Zderick and Linda D. Zderick.

*William C. Gowen*  
Notary Public for the State of Montana

Residing at \_\_\_\_\_  
My Commission expires WILLIAM C. GOWEN  
RESIDING AT HELENA  
COMM. EXPIRES 10-1, 2011



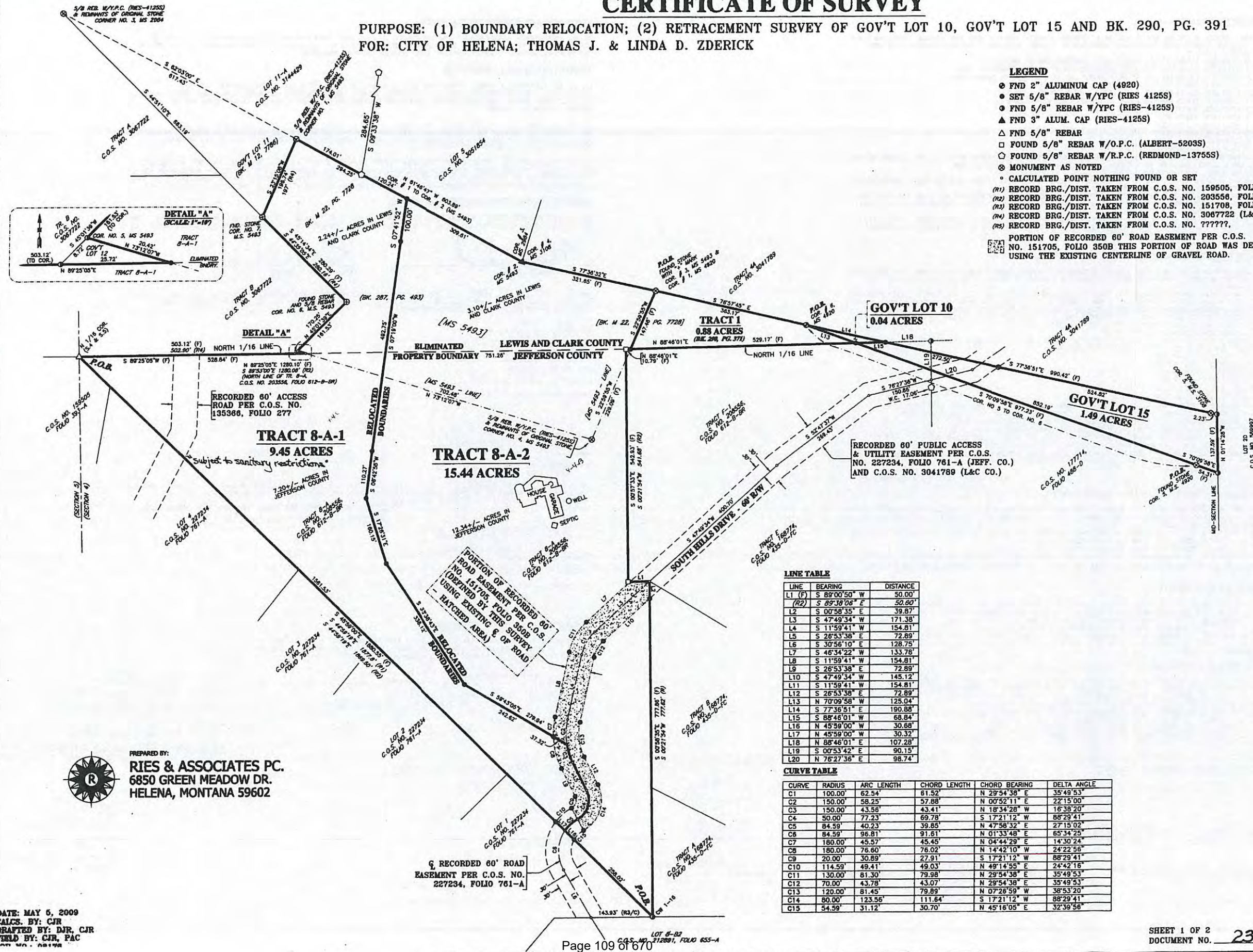


# CERTIFICATE OF SURVEY

PURPOSE: (1) BOUNDARY RELOCATION; (2) RETRACEMENT SURVEY OF GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 391  
FOR: CITY OF HELENA; THOMAS J. & LINDA D. ZDERICK

## LEGEND

- FND 2" ALUMINUM CAP (4920)
- SET 5/8" REBAR W/YPC (RIES-4125S)
- FND 5/8" REBAR W/YPC (RIES-4125S)
- ▲ FND 3" ALUM. CAP (RIES-4125S)
- △ FND 5/8" REBAR
- FOUND 5/8" REBAR W/O.P.C. (ALBERT-5203S)
- FOUND 5/8" REBAR W/R.P.C. (REDMOND-13755S)
- MONUMENT AS NOTED
- CALCULATED POINT NOTHING FOUND OR SET
- (R1) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 159505, FOLIO 393-A (JEFF. CO.)
- (R2) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 203558, FOLIO 612-B-BR (JEFF. CO.)
- (R3) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 151708, FOLIO 350B (JEFF. CO.)
- (R4) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 3067722 (L&C CO.)
- (R5) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 777777,
- PORTION OF RECORDED 60' ROAD EASEMENT PER C.O.S. NO. 151705, FOLIO 350B THIS PORTION OF ROAD WAS DEFINED USING THE EXISTING CENTERLINE OF GRAVEL ROAD.





# CERTIFICATE OF SURVEY

PURPOSE: (1) BOUNDARY RELOCATION; (2) RETRACEMENT SURVEY OF GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 391; FOR: CITY OF HELENA; THOMAS J. & LINDA D. ZDERICK

## LEGAL DESCRIPTION: TRACT 8-A-1

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY AND JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTH SIXTEENTH CORNER COMMON TO SECTIONS 4 AND 5;

THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE N 73°12'07"W, 20.42 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 5493;

THENCE N 45°01'39"E, 161.53 FEET ALONG THE WESTERLY LINE OF M.S. 5493 TO CORNER NO. 6;

THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF M.S. 5493;

THENCE N 23°15'08"E, 198.74 FEET TO CORNER NO. 1 OF M.S. 5493;

THENCE S 61°46'47"E, 294.25 FEET ALONG THE SOUTHERLY LINE OF M.S. 2984;

THENCE S 07°41'52"W, 100.00 FEET;

THENCE S 07°19'00"W, 492.75 FEET;

THENCE S 06°42'55"W, 110.27 FEET;

THENCE S 17°26'31"E, 160.15 FEET;

THENCE S 33°38'43"W, 338.12 FEET;

THENCE S 59°43'05"E, 279.94 FEET;

THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 150.00 FEET, AN ARC LENGTH OF 43.56 FEET, A CHORD BEARING S 18°34'28"E, AND A CHORD LENGTH OF 43.41 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE;

THENCE S 26°53'38"E, 72.89 FEET ALONG SAID LINE;

THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 77.23 FEET, A CHORD BEARING S 17°21'12"W, AND A CHORD LENGTH OF 69.78 FEET ALONG SAID LINE;

THENCE ALONG A REVERSE CURVE TURNING TO THE LEFT HAVING A RADIUS OF 84.59 FEET, AN ARC LENGTH OF 40.23 FEET, A CHORD BEARING S 47°58'32"W, AND A CHORD LENGTH OF 39.85 FEET ALONG SAID LINE TO THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE N 45°59'00"W, 1591.85 FEET ALONG THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 9.45 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: TRACT 8-A-2

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY AND JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CENTER-WEST SIXTEENTH CORNER OF SECTION 4;

THENCE N 45°59'00"W, 288.70 FEET ALONG THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 84.59 FEET, AN ARC LENGTH OF 40.23 FEET, A CHORD BEARING N 47°58'32"E, AND A CHORD LENGTH OF 39.85 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE;

THENCE ALONG A REVERSE CURVE TURNING TO THE LEFT HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 77.23 FEET, A CHORD BEARING N 17°21'12"E, AND A CHORD LENGTH OF 69.78 FEET ALONG SAID LINE;

THENCE N 26°53'38"W, 72.89 FEET ALONG SAID LINE;

THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 150.00 FEET, AN ARC LENGTH OF 43.56 FEET, A CHORD BEARING N 18°34'28"W, AND A CHORD LENGTH OF 43.41 FEET ALONG SAID LINE;

THENCE N 59°43'05"W, 279.94 FEET;

THENCE N 33°38'43"W, 338.12 FEET;

THENCE N 17°26'31"W, 160.15 FEET;

THENCE N 06°42'55"E, 110.27 FEET;

THENCE N 07°19'00"E, 492.75 FEET;

THENCE N 07°41'52"E, 100.00 FEET;

THENCE S 61°46'47"E, 309.61 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 2984 TO CORNER 3;

THENCE S 77°36'32"E, 321.65 FEET ALONG THE SOUTHERLY LINE OF M.S. 3108 TO CORNER NO. 1 M.S. 4920;

THENCE S 22°59'55"W, 147.46 FEET ALONG THE EASTERLY LINE MINERAL SURVEY 5493;

THENCE S 88°46'01"W, 10.79 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE S 00°57'33"E, 542.93 FEET ALONG THE WEST LINE OF C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE N 89°00'50"E, 50.00 FEET ALONG THE SOUTH LINE OF TRACT F-1, C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE S 00°58'35"E, 777.86 FEET ALONG THE WEST LINE OF C.O.S. NO. 168774, FOLIO 435-D-FC TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 15.44 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: TRACT 1 (BOOK 290 OF DEEDS, PAGE 371)

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CORNER NO. 3, MINERAL SURVEY NO. 5493 AND CORNER NO. 1 OF MINERAL SURVEY NO. 4920;

THENCE S 76°57'45"E, 363.17 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 3108 TO COR. NO. 6 OF MS 4920;

THENCE S 70°09'58"E, 125.04 FEET ALONG THE NORTHERLY LINE OF M.S. 4920;

THENCE S 88°46'01"W, 529.17 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE N 22°59'55"E, 147.46 FEET ALONG THE EASTERLY LINE OF M.S. 5493 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 0.88 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: GOV'T LOT 10

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT CORNER NO. 6, MINERAL SURVEY NO. 4920;

THENCE S 77°36'51"E, 190.88 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 3108;

THENCE S 88°46'01"W, 68.84 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE N 70°09'58"W, 125.04 FEET ALONG THE NORTHERLY LINE OF MINERAL SURVEY NO. 4920 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 0.04 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: GOV'T LOT 15

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CORNER NO. 5 OF MINERAL SURVEY NO. 4920;

THENCE N 70°09'58"W, 852.19 FEET ALONG THE NORTHERLY LINE OF MINERAL SURVEY NO. 4920;

THENCE N 88°46'01"E, 68.84 FEET ALONG THE THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE S 77°36'51"E, 190.88 FEET ALONG THE SOUTHERLY LINE OF M.S. 3108 & TRACT 4A, C.O.S. NO. 3041789;

THENCE S 01°14'28"E, 137.59 FEET ALONG THE N-S MIDSECTION LINE OF SECTION 4;

THENCE N 70°09'58"W, 54.31 FEET ALONG THE NORTHERLY LINE OF C.O.S. NO. 177714 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 1.49 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## CERTIFICATE OF FILING - JEFFERSON COUNTY

FILED ON THIS 15 DAY OF July, 2009  
AT 1:20 O'CLOCK P.M.

Bonnie Ramsey BY Colin DuBois  
COUNTY CLERK AND RECORDER DEPUTY

234239 Folio 358-A-BR  
INSTRUMENT RECORDING NUMBER

878



PREPARED BY:  
**RIES & ASSOCIATES PC.**  
6850 GREEN MEADOW DR.  
HELENA, MONTANA 59602

## CERTIFICATE OF SURVEYOR



Christopher J. Ries  
CHRISTOPHER J. RIES (12248LS)  
PROFESSIONAL LAND SURVEYOR  
DATE: 5-8-09

## CERTIFICATE OF SUBDIVISION EXEMPTION:

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE TRACT 8-A-1 AND TRACT 8-A-2 AS SHOWN ON THIS CERTIFICATE OF SURVEY IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(a) OF MCA, AS THIS IS A RELOCATION OF COMMON BOUNDARY LINES BETWEEN ADJOINING PROPERTIES.

## CERTIFICATE OF D.E.Q. EXEMPTIONS:

(1) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8-A-1 IS EXEMPT FROM DEQ REVIEW IN ACCORD WITH ARM 17.36.605(2)(a), BECAUSE THIS IS A NEWLY CREATED PARCEL WITHOUT EXISTING FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, OR SOLID WASTE DISPOSAL AND WATER SUPPLY, WASTEWATER DISPOSAL, OR SOLID WASTE DISPOSAL FACILITIES WILL NOT BE CONSTRUCTED ON THE PARCEL.

(2) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8-A-2 IS EXEMPT FROM DEQ REVIEW IN ACCORD WITH MCA 76-4-125(2)(a)(i), BECAUSE THE REMAINDER IS 1 ACRE OR LARGER AND HAS AN INDIVIDUAL SEWAGE SYSTEM SERVING A DISCHARGE SOURCE THAT WAS IN EXISTENCE PRIOR TO APRIL 29, 1993, AND, IF REQUIRED WHEN INSTALLED, THE SYSTEM WAS APPROVED PURSUANT TO LOCAL REGULATIONS OR THIS CHAPTER.

(3) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 371 ARE EXEMPT FROM REVIEW BY THE DEPARTMENT OF ENVIRONMENTAL QUALITY AS THESE ARE EXISTING TRACTS OF RECORD (AN INDIVIDUAL PARCEL OF LAND, IRRESPECTIVE OF OWNERSHIP, THAT CAN BE IDENTIFIED BY A LEGAL DESCRIPTION, INDEPENDANT OF ANY OTHER PARCEL OF LAND, USING DOCUMENTS ON FILE IN THE RECORDS OF THE COUNTY CLERK AND RECORDS OFFICE) PURSUANT TO 76-3-103(16)(a) MCA.

## CERTIFICATE OF ACKNOWLEDGMENT/APPROVAL:

WE, THE UNDERSIGNED, HEREBY AGREE/ACCEPT THE LOCATION OF THE 60 FOOT PUBLIC ACCESS & UTILITY EASEMENT THAT WAS DEFINED BY THIS SURVEY USING THE EXISTING CENTERLINE OF ROAD AS SHOWN ON DESCRIBED ON THIS CERTIFICATE OF SURVEY (SEE SHEET 1 OF 2).

Thomas J. Zderick  
OWNER: THOMAS J. ZDERICK

Linda D. Zderick  
OWNER: LINDA D. ZDERICK

ON THIS 6<sup>th</sup> DAY OF May, 2009, BEFORE ME A NOTARY PUBLIC FOR THE STATE OF MONTANA PERSONALLY APPEARED THE ABOVE NAMES KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

William C. Gowen  
NOTARY PUBLIC FOR THE STATE OF MONTANA  
PRINTED NAME OF NOTARY  
RESIDING AT Helena MT  
MY COMMISSION EXPIRES 10-1-2011

James E. Smith  
OWNER: CITY OF HELENA  
CJR  
CITY MANAGER: TIM BURTON  
MAYOR: JAMES E. SMITH

Debbie Havens  
ATTEST: CITY CLERK

ON THIS 30<sup>th</sup> DAY OF June, 2009, BEFORE ME A NOTARY PUBLIC FOR THE STATE OF MONTANA PERSONALLY APPEARED THE ABOVE NAMES KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

James E. Smith as the Mayor of the City of Helena  
Debbie Havens as the City Clerk

June Henderson  
NOTARY PUBLIC FOR THE STATE OF MONTANA  
PRINTED NAME OF NOTARY  
RESIDING AT Townsend MT  
MY COMMISSION EXPIRES January 4, 2010

## CERTIFICATE OF COUNTY TREASURER

I HEREBY CERTIFY, PURSUANT TO SECTION 76-3-611 (1)(B) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED BOUNDARY RELOCATION HAVE BEEN PAID.

GEOCODE 51178504201020000 GEOCODE \_\_\_\_\_  
DATED THIS 15 DAY OF July, 2009.  
Patricia J. Jurek TREASURER, JEFFERSON COUNTY, MONTANA  
10000 pd in full for 2008

## CERTIFICATE OF EXAMINING LAND SURVEYOR

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS AND DRAFTING ON THIS  
6<sup>th</sup> DAY OF May, 2009.  
PURSUANT TO SECTION 76-3-611(2)(A), MCA.  
William T. Bernauk  
EXAMINING LAND SURVEYOR  
REG. NO. 3122-45

1/4	SEC.	T.	R.
8	4	9N	3W
8	4	9N	3W

P.M. MONTANA,  
LEWIS AND CLARK COUNTY;  
JEFFERSON COUNTY

SHEET 2 OF 2  
DOCUMENT NO. \_\_\_\_\_

DATE: MAY 5, 2009  
CALCS. BY: CJR  
DRAFTED BY: DJR, CJR  
FIELD BY: CJR, PAC  
JOB NO.: 08178

## Property Record Card

### Summary

#### Primary Information

Property Category: [RP](#) Subcategory: [Government Property](#)  
Geocode: [05-1786-04-2-01-05-0000](#) Assessment Code: [0000031872](#)  
Primary Owner: [CITY OF HELENA OS](#) Property Address:  
[316 N PARK AVE](#) COS Parcel:  
[HELENA, MT 59601-5059](#)  
*NOTE: See the Owner tab for all owner information*

Certificate of Survey: [3170909](#)

Subdivision:

Legal Description:

[S04, T09 N, R03 W, C.O.S. 3170909, ACRES 2.24, TRACT 8-A-1, LYING IN L&C CO, IN FRACTION LODE MS 5493](#)

Last Modified: [3/5/2022 6:34:29 AM](#)

#### General Property Information

Neighborhood: [205.322.1](#) Property Type: [EP - Exempt Property](#)  
Living Units: [0](#) Levy District: [05-048702-0102](#)  
Zoning: Ownership %: [100](#)  
Linked Property:

[No linked properties exist for this property](#)

Exemptions:

[No exemptions exist for this property](#)

Condo Ownership:

General: [0](#) Limited: [0](#)

#### Property Factors

Topography: Fronting:  
Utilities: Parking Type:  
Access: Parking Quantity:  
Location: Parking Proximity:

#### Land Summary

Land Type	Acres	Value
Grazing	0.000	00.00
Fallow	0.000	00.00
Irrigated	0.000	00.00
Continuous Crop	0.000	00.00
Wild Hay	0.000	00.00
Farmsite	0.000	00.00
ROW	0.000	00.00
NonQual Land	0.000	00.00
Total Ag Land	0.000	00.00
Total Forest Land	0.000	00.00
Total Market Land	2.240	00.00

#### Deed Information:

Deed Date	Book	Page	Recorded Date	Document Number	Document Type
5/6/2009	M40	4833	7/9/2009		Quit Claim Deed
10/27/1999	M22	7728			

### Owners

#### Party #1

Default Information: [CITY OF HELENA OS](#)  
[316 N PARK AVE](#)  
Ownership %: [100](#)  
Primary Owner: ["Yes"](#)  
Interest Type: [Conversion](#)  
Last Modified: [11/15/2007 12:06:31 AM](#)

#### Other Names

#### Other Addresses

Name

Type

### Appraisals

#### Appraisal History

Tax Year	Land Value	Building Value	Total Value	Method
2021	132656	0	132656	COST
2020	135239	0	135239	COST

### Market Land

Market Land Item #1

Method: Acre

Width:

Square Feet: 00

Valuation

Class Code: 2150

Type: Primary Site

Depth:

Acres: 2.24

Value:

### Dwellings

Existing Dwellings

No dwellings exist for this parcel

### Other Buildings/Improvements

Outbuilding/Yard Improvements

No other buildings or yard improvements exist for this parcel

### Commercial

Existing Commercial Buildings

No commercial buildings exist for this parcel

### Ag/Forest Land

Ag/Forest Land

No ag/forest land exists for this parcel

**QUIT CLAIM DEED**

For Value Received **CITY OF HELENA, MONTANA**, a municipal corporation, the grantor, does hereby convey release, remise and forever quit claim unto, **CITY OF HELENA, MONTANA**, a municipal corporation, the grantee(s), the following described premises in Lewis and Clark and Jefferson Counties, Montana, to-wit:

That portion of Tract 8-A-1 located in the NW1/4 of Section 4, Township 9 North, Range 3 West, P.M.M. of Lewis and Clark County, Montana, of Certificate of Survey filed under 3170909

TO HAVE AND TO HOLD the said premises, with their appurtenances unto the said Grantees, their heirs and assigns forever, And the said Grantor does hereby covenant to and with the said Grantees, that it will WARRANT and DEFEND the title to the premises hereby conveyed against the claim of every person whatsoever, claiming by, through or under the said Grantor.

Dated: May 6, 2009.

The CITY of HELENA, MONTANA

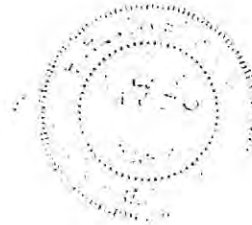
BY: James E. Smith Attested  
James E. Smith as Mayor

Debbie Havens  
Debbie, Havens, City Clerk

STATE OF MONTANA  
COUNTY OF LEWIS AND CLARK

This instrument was acknowledged before me on 6-30-2009, by James E. Smith & Debbie Havens, as the Mayor & City Clerk of CITY OF HELENA

Dore Henderson  
Notary Public for the State of Montana  
Residing at Townsend, MT  
My Commission expires Jan. 4, 2010



Lewis & Clark County

DEED

**3170911**

Page: 1 of 1  
07/09/2009 04:03P  
Bk-M40 Pg-4833

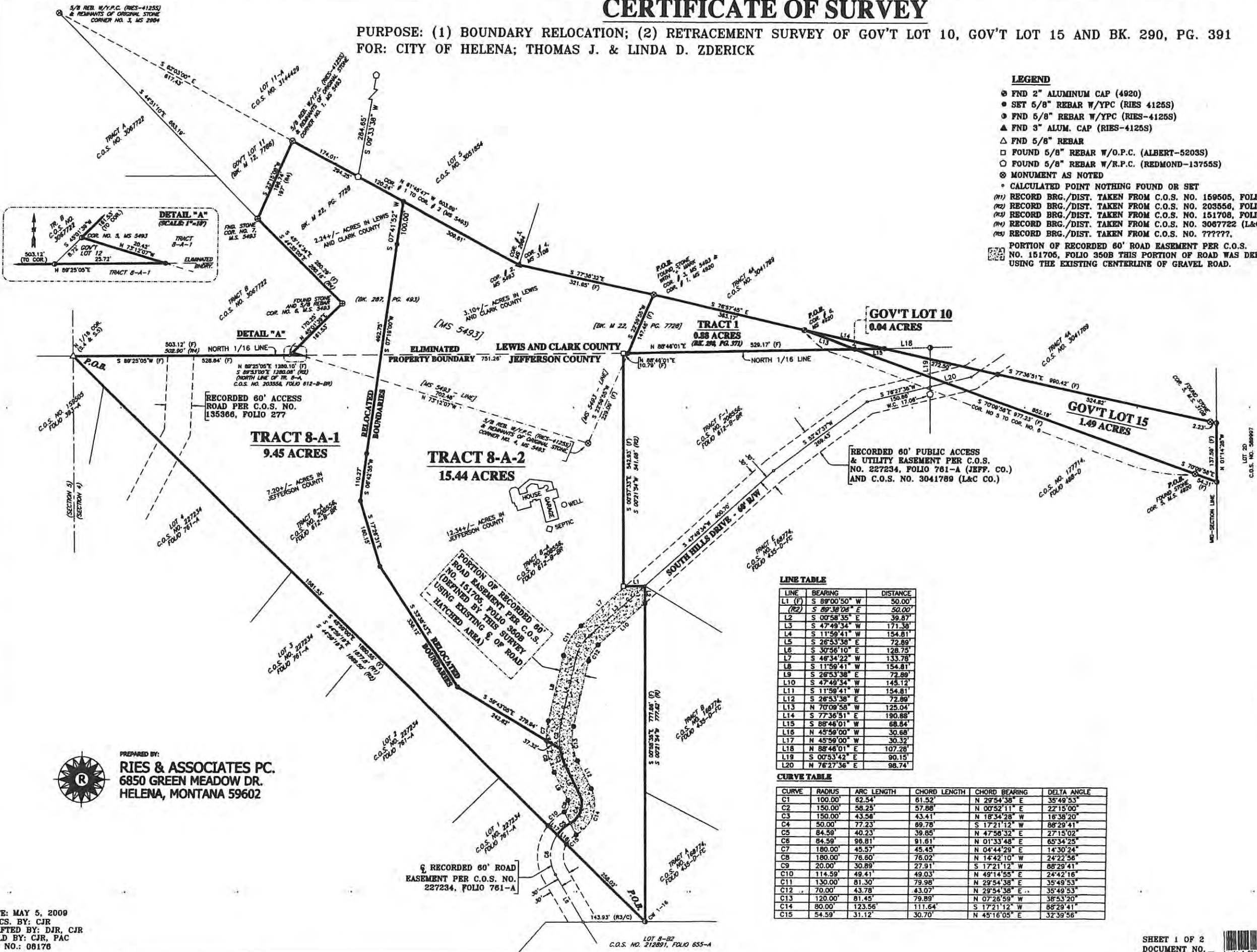


CERTIFICATE OF SURVEY

PURPOSE: (1) BOUNDARY RELOCATION; (2) RETRACEMENT SURVEY OF GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 391  
FOR: CITY OF HELENA; THOMAS J. & LINDA D. ZDERICK

LEGEND

- FND 2" ALUMINUM CAP (4920)
- SET 5/8" REBAR W/YPC (RIES 4125S)
- FND 5/8" REBAR W/YPC (RIES-4125S)
- ▲ FND 3" ALUM. CAP (RIES-4125S)
- △ FND 5/8" REBAR
- FOUND 5/8" REBAR W/O.P.C. (ALBERT-5203S)
- FOUND 5/8" REBAR W/R.P.C. (REDMOND-13755S)
- ⊙ MONUMENT AS NOTED
- CALCULATED POINT NOTHING FOUND OR SET
- (M1) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 159505, FOLIO 393-A (JEFF. CO.)
- (M2) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 203556, FOLIO 612-B-BR (JEFF. CO.)
- (M3) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 151708, FOLIO 350B (JEFF. CO.)
- (M4) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 3067722 (L&C CO.)
- (M5) RECORD BRG./DIST. TAKEN FROM C.O.S. NO. 777777.
- PORTION OF RECORDED 60' ROAD EASEMENT PER C.O.S. NO. 151705, FOLIO 350B THIS PORTION OF ROAD WAS DEFINED USING THE EXISTING CENTERLINE OF GRAVEL ROAD.



LINE TABLE

LINE	BEARING	DISTANCE
L1 (F)	S 89°00'50" W	50.00'
(R2)	S 89°38'08" E	50.00'
L2	S 00°58'35" E	39.87'
L3	S 47°49'34" W	171.38'
L4	S 11°59'41" W	154.81'
L5	S 26°53'38" E	72.89'
L6	S 30°56'10" E	128.75'
L7	S 46°34'22" W	133.78'
L8	S 11°59'41" W	154.81'
L9	S 26°53'38" E	72.89'
L10	S 47°49'34" W	145.12'
L11	S 11°59'41" W	154.81'
L12	S 26°53'38" E	72.89'
L13	N 70°09'58" W	125.04'
L14	S 77°36'51" E	190.88'
L15	S 88°46'01" W	68.84'
L16	N 45°59'00" W	30.68'
L17	N 45°59'00" W	30.32'
L18	N 88°46'01" E	107.28'
L19	S 00°53'42" E	90.15'
L20	N 76°27'36" E	98.74'

CURVE TABLE

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	100.00'	62.54'	61.52'	N 29°54'38" E	35°49'53"
C2	150.00'	58.25'	57.86'	N 00°52'11" E	22°15'00"
C3	150.00'	43.58'	43.41'	N 18°34'28" W	16°38'20"
C4	50.00'	77.23'	89.78'	S 17°21'12" W	88°29'41"
C5	84.59'	40.23'	39.85'	N 47°58'32" E	27°15'02"
C6	84.59'	98.81'	91.81'	N 01°33'48" E	65°34'25"
C7	180.00'	45.57'	45.45'	N 04°44'29" E	14°30'24"
C8	180.00'	76.80'	76.02'	N 14°42'10" W	24°22'56"
C9	20.00'	30.89'	27.91'	S 17°21'12" W	88°29'41"
C10	114.59'	49.41'	49.03'	N 49°14'55" E	24°42'16"
C11	130.00'	81.30'	79.98'	N 29°54'38" E	35°49'53"
C12	70.00'	43.78'	43.07'	N 29°54'38" E	35°49'53"
C13	120.00'	81.45'	79.89'	N 07°28'59" W	38°53'20"
C14	80.00'	123.56'	111.64'	S 17°21'12" W	88°29'41"
C15	54.59'	31.12'	30.70'	N 45°16'05" E	32°39'56"

PREPARED BY:  
RIES & ASSOCIATES PC.  
6850 GREEN MEADOW DR.  
HELENA, MONTANA 59602

DATE: MAY 5, 2009  
CALCS. BY: CJR  
DRAFTED BY: DJR, CJR  
FIELD BY: CJR, PAC  
JOB NO.: 08176

BASIS OF BEARINGS  
GPS CONTROL SURVEY, ROTATED  
TO GEODETIC NORTH

1/4	SEC.	T.	R.
4	9N	3W	

P.M. MONTANA,  
LEWIS AND CLARK COUNTY;  
JEFFERSON COUNTY

SHEET 1 OF 2  
DOCUMENT NO.



3170909

Page 1 of 2  
07/20/2009 04:23P



# CERTIFICATE OF SURVEY

PURPOSE: (1) BOUNDARY RELOCATION; (2) RETRACEMENT SURVEY OF GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 391; FOR: CITY OF HELENA; THOMAS J. & LINDA D. ZDERICK

## LEGAL DESCRIPTION: TRACT 8-A-1

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY AND JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTH SIXTEENTH CORNER COMMON TO SECTIONS 4 AND 5;

THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE N 73°12'07"W, 20.42 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 5493;

THENCE N 45°01'39"E, 161.53 FEET ALONG THE WESTERLY LINE OF M.S. 5493 TO CORNER NO. 6;

THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF M.S. 5493;

THENCE N 23°15'08"E, 196.74 FEET TO CORNER NO. 1 OF M.S. 5493;

THENCE S 61°46'47"E, 294.25 FEET ALONG THE SOUTHERLY LINE OF M.S. 2984;

THENCE S 07°41'52"W, 100.00 FEET;

THENCE S 07°19'00"W, 492.75 FEET;

THENCE S 06°42'55"W, 110.27 FEET;

THENCE S 17°26'31"E, 160.15 FEET;

THENCE S 33°38'43"E, 336.12 FEET;

THENCE S 59°43'05"E, 279.94 FEET;

THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 150.00 FEET, AN ARC LENGTH OF 43.56 FEET, A CHORD BEARING S 18°34'28"E, AND A CHORD LENGTH OF 43.41 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE;

THENCE S 26°53'38"E, 72.89 FEET ALONG SAID LINE;

THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 77.23 FEET, A CHORD BEARING S 17°21'12"W, AND A CHORD LENGTH OF 89.78 FEET ALONG SAID LINE;

THENCE ALONG A REVERSE CURVE TURNING TO THE LEFT HAVING A RADIUS OF 84.59 FEET, AN ARC LENGTH OF 40.23 FEET, A CHORD BEARING S 47°58'32"E, AND A CHORD LENGTH OF 39.85 FEET ALONG SAID LINE TO THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE N 45°59'00"W, 1591.85 FEET ALONG THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 9.45 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: TRACT 8-A-2

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY AND JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CENTER-WEST SIXTEENTH CORNER OF SECTION 4;

THENCE N 45°59'00"W, 288.70 FEET ALONG THE SOUTHWESTERLY LINE OF TRACT 8-A, C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 84.59 FEET, AN ARC LENGTH OF 40.23 FEET, A CHORD BEARING N 47°58'32"E, AND A CHORD LENGTH OF 39.85 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE;

THENCE ALONG A REVERSE CURVE TO THE LEFT HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 77.23 FEET, A CHORD BEARING N 17°21'12"E, AND A CHORD LENGTH OF 89.78 FEET ALONG SAID LINE;

THENCE N 26°53'38"W, 72.89 FEET ALONG SAID LINE;

THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 150.00 FEET, AN ARC LENGTH OF 43.56 FEET, A CHORD BEARING N 18°34'28"W, AND A CHORD LENGTH OF 43.41 FEET ALONG SAID LINE;

THENCE N 59°43'05"W, 279.94 FEET;

THENCE N 33°38'43"W, 336.12 FEET;

THENCE N 17°26'31"W, 160.15 FEET;

THENCE N 06°42'55"E, 110.27 FEET;

THENCE N 07°19'00"E, 492.75 FEET;

THENCE N 07°41'52"E, 100.00 FEET;

THENCE S 61°46'47"E, 309.61 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 2984 TO CORNER 3;

THENCE S 77°36'32"E, 321.65 FEET ALONG THE SOUTHERLY LINE OF M.S. 3108 TO CORNER NO. 1 M.S. 4920;

THENCE S 22°59'55"W, 147.46 FEET ALONG THE EASTERLY LINE MINERAL SURVEY 5493;

THENCE S 88°46'01"W, 10.79 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE S 00°57'33"E, 542.93 FEET ALONG THE WEST LINE OF C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE N 89°00'50"E, 50.00 FEET ALONG THE SOUTH LINE OF TRACT F-1, C.O.S. NO. 208556, FOLIO 612-B-BR;

THENCE S 00°58'35"E, 777.86 FEET ALONG THE WEST LINE OF C.O.S. NO. 168774, FOLIO 435-D-FC TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 15.44 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: TRACT 1 (BOOK 290 OF DEEDS, PAGE 371)

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CORNER NO. 3, MINERAL SURVEY NO. 5493 AND CORNER NO. 1 OF MINERAL SURVEY NO. 4920;

THENCE S 76°57'45"E, 383.17 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 3108 TO COR. NO. 6 OF MS 4920;

THENCE S 70°09'58"E, 125.04 FEET ALONG THE NORTHERLY LINE OF M.S. 4920;

THENCE S 88°46'01"W, 529.17 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE N 22°59'55"E, 147.46 FEET ALONG THE EASTERLY LINE OF M.S. 5493 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 0.88 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: GOV'T LOT 10

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT CORNER NO. 6, MINERAL SURVEY NO. 4920;

THENCE S 77°36'51"E, 190.88 FEET ALONG THE SOUTHERLY LINE OF MINERAL SURVEY NO. 3108;

THENCE S 88°46'01"W, 68.84 FEET ALONG THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE N 70°09'58"W, 125.04 FEET ALONG THE NORTHERLY LINE OF MINERAL SURVEY NO. 4920 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 0.04 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## LEGAL DESCRIPTION: GOV'T LOT 15

A TRACT OF LAND LOCATED IN THE NW 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY; MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE CORNER NO. 5 OF MINERAL SURVEY NO. 4920;

THENCE N 70°09'58"W, 852.19 FEET ALONG THE NORTHERLY LINE OF MINERAL SURVEY NO. 4920;

THENCE N 88°46'01"E, 88.84 FEET ALONG THE THE NORTH SIXTEENTH LINE OF SECTION 4;

THENCE S 77°36'51"E, 190.88 FEET ALONG THE SOUTHERLY LINE OF M.S. 3108 & TRACT 1A, C.O.S. NO. 3041789;

THENCE S 01°14'28"E, 137.59 FEET ALONG THE N-S MIDSECTION LINE OF SECTION 4;

THENCE N 70°09'58"W, 54.31 FEET ALONG THE NORTHERLY LINE OF C.O.S. NO. 177714 TO THE POINT OF BEGINNING. THE PARCEL OF LAND CONTAINS 1.49 ACRES MORE OR LESS AND IS SUBJECT TO ALL EXISTING EASEMENTS, EASEMENTS SHOWN ON PLAT AND DOCUMENTS OF RECORD.

## CERTIFICATE OF FILING - JEFFERSON COUNTY

FILED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 200\_\_\_\_

AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_M,

BY \_\_\_\_\_

COUNTY CLERK AND RECORDER DEPUTY

INSTRUMENT RECORDING NUMBER \_\_\_\_\_

DATE: MAY 5, 2009  
CALCS. BY: CJR  
DRAFTED BY: DJR, CJR  
FIELD BY: CJR, PAC  
JOB NO.: 08178



PREPARED BY:  
**RIES & ASSOCIATES PC.**  
6850 GREEN MEADOW DR.  
HELENA, MONTANA 59602

## CERTIFICATE OF SURVEYOR



CHRISTOPHER J. RIES (12246LS)  
PROFESSIONAL LAND SURVEYOR  
DATE: 5-8-09

## CERTIFICATE OF SUBDIVISION EXEMPTION:

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE TRACT 8-A-1 AND TRACT 8-A-2 AS SHOWN ON THIS CERTIFICATE OF SURVEY IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(a) OF MCA, AS THIS IS A RELOCATION OF COMMON BOUNDARY LINES BETWEEN ADJOINING PROPERTIES.

## CERTIFICATE OF D.E.Q. EXEMPTIONS:

(1) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8-A-1 IS EXEMPT FROM DEQ REVIEW IN ACCORD WITH ARM 17.36.605(2)(a), BECAUSE THIS IS A NEWLY CREATED PARCEL WITHOUT EXISTING FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, OR SOLID WASTE DISPOSAL AND WATER SUPPLY, WASTEWATER DISPOSAL, OR SOLID WASTE DISPOSAL FACILITIES WILL NOT BE CONSTRUCTED ON THE PARCEL.

(2) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8-A-2 IS EXEMPT FROM DEQ REVIEW IN ACCORD WITH MCA 76-4-125(2)(a)(i), BECAUSE THE REMAINDER IS 1 ACRE OR LARGER AND HAS AN INDIVIDUAL SEWAGE SYSTEM SERVING A DISCHARGE SOURCE THAT WAS IN EXISTENCE PRIOR TO APRIL 29, 1993, AND, IF REQUIRED WHEN INSTALLED, THE SYSTEM WAS APPROVED PURSUANT TO LOCAL REGULATIONS OR THIS CHAPTER.

(3) WE, THE UNDERSIGNED, HEREBY CERTIFY THAT GOV'T LOT 10, GOV'T LOT 15 AND BK. 290, PG. 371 ARE EXEMPT FROM REVIEW BY THE DEPARTMENT OF ENVIRONMENTAL QUALITY AS THESE ARE EXISTING TRACTS OF RECORD (AN INDIVIDUAL PARCEL OF LAND, IRRESPECTIVE OF OWNERSHIP, THAT CAN BE IDENTIFIED BY A LEGAL DESCRIPTION, INDEPENDANT OF ANY OTHER PARCEL OF LAND, USING DOCUMENTS ON FILE IN THE RECORDS OF THE COUNTY CLERK AND RECORDS OFFICE) PURSUANT TO 76-3-103(16)(a) MCA.

## CERTIFICATE OF ACKNOWLEDGMENT/APPROVAL:

WE, THE UNDERSIGNED, HEREBY AGREE/ACCEPT THE LOCATION OF THE 60 FOOT PUBLIC ACCESS & UTILITY EASEMENT THAT WAS DEFINED BY THIS SURVEY USING THE EXISTING CENTERLINE OF ROAD AS SHOWN ON DESCRIBED ON THIS CERTIFICATE OF SURVEY (SEE SHEET 1 OF 2).

Thomas J. Zderick  
OWNER: THOMAS J. ZDERICK

Linda D. Zderick  
OWNER: LINDA D. ZDERICK

ON THIS 5<sup>th</sup> DAY OF May, 2009, BEFORE ME A NOTARY PUBLIC FOR THE STATE OF MONTANA PERSONALLY APPEARED THE ABOVE NAMES KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

William C. Bowen  
NOTARY PUBLIC FOR THE STATE OF MONTANA  
PRINTED NAME OF NOTARY  
RESIDING AT Helena MT  
MY COMMISSION EXPIRES 10-1-2011



James E. Smith  
OWNER: CITY OF HELENA  
CITY MANAGER TIM BURTON  
MAYOR: JAMES E. SMITH

Debbie Havens  
ATTEST: CITY CLERK

ON THIS 30<sup>th</sup> DAY OF June, 2009, BEFORE ME A NOTARY PUBLIC FOR THE STATE OF MONTANA PERSONALLY APPEARED THE ABOVE NAMES KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

James E. Smith as Mayor of the City of Helena  
Debbie Havens as City Clerk

Jane Henderson  
NOTARY PUBLIC FOR THE STATE OF MONTANA  
PRINTED NAME OF NOTARY  
RESIDING AT Townsend, MT  
MY COMMISSION EXPIRES January 4, 2010

## CERTIFICATE OF COUNTY TREASURER

I HEREBY CERTIFY, PURSUANT TO SECTION 76-3-611 (1)(B) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED BOUNDARY RELOCATION HAVE BEEN PAID.

GEOCODE 51178504201020000 Jefferson County GEOCODE \_\_\_\_\_

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 200\_\_\_\_.

TREASURER, JEFFERSON COUNTY, MONTANA

## CERTIFICATE OF EXAMINING LAND SURVEYOR

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS AND DRAFTING ON THIS

7 DAY OF MAY, 2009,  
PURSUANT TO SECTION 76-3-611(2)(A), MCA.

Adam E. Long  
EXAMINING LAND SURVEYOR  
REG. NO. 0962-LS

1/4	SEC.	T.	R.
4	9N	3W	

P.M. MONTANA,  
LEWIS AND CLARK COUNTY,  
JEFFERSON COUNTY

SHEET 2 OF 2  
DOCUMENT NO.



3170909  
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## AREA OF CHANGE - TO BE TRANSFERED TO CITY OF HELENA

PntNo	Bearing	Distance	Northing	Easting	Description
PP			9778.328	10229.424	
	S 89°29'01" W	230.80			
1004			9776.247	9998.635	
	N 64°24'20" W	111.50			
1008			9824.415	9898.076	
	N 35°44'30" W	128.36			
1010			9928.599	9823.097	
	N 19°24'34" W	93.67			
PP			10016.949	9791.968	
	N 44°53'32" E	130.09			
1025			10109.111	9883.783	
	S 46°48'23" E	159.41			
1024			10000.000	10000.000	
	S 45°59'04" E	319.02			
PP			9778.328	10229.424	
Closure Error Distance> 0.0000					
Total Distance Inversed> 1172.85					

Area: 68284.0 Sq. Feet, 1.568 Acres

## LOT 1A - REMAINDER

PntNo	Bearing	Distance	Northing	Easting	Description
PP			9441.442	9704.915	
	N 52°45'49" W	278.34			
PP			9609.867	9483.315	
	N 48°46'07" W	68.69			
PP			9655.141	9431.657	
	N 44°52'52" E	510.62			
PP			10016.949	9791.968	
	S 19°24'34" E	93.67			
1010			9928.599	9823.097	
	S 35°44'30" E	128.36			
1008			9824.415	9898.076	
	S 64°24'20" E	111.50			
1004			9776.247	9998.635	
	S 41°15'36" W	445.38			
PP			9441.442	9704.915	
Closure Error Distance> 0.0000					
Total Distance Inversed> 1636.56					

Area: 149729.0 Sq. Feet, 3.437 Acres

AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION  
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND  
AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN LEWIS AND CLARK COUNTY, MT.)

PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO

LEGAL DESCRIPTION: LOT 1A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 1; THENCE S 44°53'01"W 132.40 FEET ALONG THE WEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING;  
THENCE S 19°24'34"E, 93.65 FEET;  
THENCE S 35°44'30"E, 128.36 FEET;  
THENCE S 64°24'20"E, 111.50 FEET TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR;  
THENCE S 41°15'36"W, 445.46 FEET ALONG THE WESTERLY LINE OF SAID TRACT 8B-R TO THE SOUTHEAST CORNER OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A;  
THENCE N 52°46'57"W, 278.39 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 1 (THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 458-C-BR);  
THENCE N 48°40'30"W, 68.65 FEET ALONG THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 58-C-BR TO THE SOUTHWEST CORNER OF SAID LOT 1;  
THENCE N 44°53'01"E, 510.66 FEET ALONG THE WESTERLY LINE OF SAID LOT 1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 3.44 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

LEGAL DESCRIPTION: TRACT 8A1-A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY, AND JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY), AND ALL OF TRACT 8-A-1 RECORDED UNDER DOC. NO. 234238, FOLIO 585-A (JEFFERSON COUNTY) AND DOC. NO. 3170909 (LEWIS AND CLARK COUNTY), MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID TRACT 8-A-1 (THE NORTH 1/16 COMMON TO SECTIONS 4 AND 5, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA);  
THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH 1/16 LINE OF SAID SECTION 4 TO THE SOUTHEAST CORNER OF GOVERNMENT LOT 12 IN SAID SECTION 14;  
THENCE N 73°12'07"W, 20.42 FEET TO CORNER NO. 5 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°01'39"E, 161.53 FEET TO CORNER NO. 6 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF MINERAL SURVEY NO. 5493;  
THENCE N 23°15'08"E, 196.74 FEET TO CORNER NO. 1 OF MINERAL SURVEY NO. 5493;  
THENCE S 61°46'47"E, 174.01 FEET TO THE SOUTHWEST CORNER OF LOT 5 OF DOCUMENT NO. 3051854 (LEWIS AND CLARK COUNTY);  
THENCE S 61°46'47"E, 120.24 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 5 TO THE NORTH EAST CORNER OF SAID TRACT 8-A-1;  
THENCE ALONG THE EASTERLY LINES OF SAID TRACT 8-A-1 THE FOLLOWING TEN (10) COURSES:  
(1) THENCE S 07°41'52"W, 100.00 FEET;  
(2) THENCE S 07°19'00"W, 492.75 FEET;  
(3) THENCE S 06°42'55"W, 110.27 FEET;  
(4) THENCE S 17°26'31"E, 160.15 FEET;  
(5) THENCE S 33°38'43"E, 336.12 FEET;  
(6) THENCE S 59°43'05"E, 279.94 FEET TO THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238, TO A POINT OF CURVATURE HAVING A RADIAL BEARING IN OF N 79°44'41"E;  
(7) THENCE 43.56 FEET (ARC LENGTH) ALONG A 150.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 18°34'28"E AND A CHORD LENGTH OF 43.41 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;  
(8) THENCE S 26°53'38"E, 72.89 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;  
(9) THENCE 77.23 FEET (ARC LENGTH) ALONG A 50.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 17°21'12"W AND A CHORD LENGTH OF 69.78 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO A POINT OF REVERSE CURVATURE;  
(10) THENCE 40.23 FEET (ARC LENGTH) ALONG A 84.59 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 47°58'32"W AND A CHORD LENGTH OF 39.85 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO THE NORTHERLY LINE LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY);  
THENCE S 45°59'00"E, 288.70 FEET ALONG THE NORTHERLY LINE OF SAID LOT 1 TO THE CENTER-WEST 1/16 CORNER OF SAID SECTION 4;  
THENCE S 89°29'01"W, 230.80 FEET ALONG THE SOUTHERLY LINE SAID LOT 1 TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR (RECORDED IN JEFFERSON COUNTY);  
THENCE N 64°24'20"W, 111.50 FEET;  
THENCE N 35°44'30"W, 128.36 FEET;  
THENCE N 19°24'34"W, 93.65 FEET TO THE NORTH-WESTERLY LINE OF SAID LOT 1;  
THENCE N 44°53'01"E, 132.40 FEET ALONG THE NORTH-WESTERLY LINE OF SAID LOT 1 TO THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1;  
THENCE N 45°59'00"W, 1402.17 FEET ALONG THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 11.02 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

RESTRICTIVE COVENANTS:

DOCUMENT NO. 227236, JEFFERSON COUNTY, MT.

CERTIFICATE OF SUBDIVISION EXEMPTION: LOT 1A & TRACT 8A1-A

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE DIVISION OF LAND SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(e) OF MCA, BECAUSE DIVISIONS MADE FOR THE PURPOSE OF RELOCATING A COMMON BOUNDARY LINE BETWEEN A SINGLE LOT WITHIN A PLATTED SUBDIVISION AND ADJOINING LAND OUTSIDE A PLATTED SUBDIVISION. A RESTRICTION OR REQUIREMENT ON THE ORIGINAL PLATTED LOT OR ORIGINAL UNPLATTED PARCEL CONTINUES TO APPLY TO THOSE AREAS.

NOTE:

THE AREA THAT IS BEING REMOVED FROM ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD. SAID AREA SHALL NOT BE AVAILABLE AS A REFERENCE LEGAL DESCRIPTION IN ANY SUBSEQUENT REAL PROPERTY TRANSFER AFTER THE INITIAL TRANSFER ASSOCIATED WITH THE AMENDED PLAT ON WHICH SAID AREA IS DESCRIBED, UNLESS SAID AREA IS INCLUDED WITH OR EXCLUDED FROM ADJOINING TRACTS OF RECORD.

CERTIFICATE OF DEQ EXCLUSIONS:

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT LOT 1A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(b) BECAUSE A PARCEL THAT HAS A PREVIOUS APPROVAL ISSUED UNDER TITLE 76, CHAPTER 4, PART 1, MCA, IF:

- (i) NO FACILITIES OTHER THAN THOSE PREVIOUSLY APPROVED EXIST OR WILL BE CONSTRUCTED ON THE PARCEL, AND
- (ii) THE DIVISION OF LAND WILL NOT CAUSE APPROVED FACILITIES TO DEViate FROM THE CONDITIONS OF APPROVAL, IN VIOLATION OF 76-4-130,MCA.

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8A1-A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(a) BECAUSE A PARCEL THAT HAS NO FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, STORM DRAINAGE OR SOLID WASTE DISPOSAL, IF NO FACILITIES WILL BE CONSTRUCTED ON THE PARCEL.

OWNER (LOT 1): TOM JENKO

OWNER (LOT 1): GAIL JENKO

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BY TOM JENKO AND GAIL JENKO

NOTARY SIGNATURE

OWNER (TRACT 8-A-1): CITY OF HELENA

ATTEST: CITY CLERK

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BY \_\_\_\_\_ ACTING IN THE CAPACITY OF CITY MANAGER

PRINT NAME OF SIGNER

ON BEHALF OF THE CITY OF HELENA

NOTARY SIGNATURE

CERTIFICATE OF SURVEYOR



CHRISTOPHER J. RIES (12246LS)  
PROFESSIONAL LAND SURVEYOR

DATE: \_\_\_\_\_

CERTIFICATE OF COUNTY TREASURER: JEFFERSON COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 51-1785-04-2-02-01-0000, ASSESSMENT CODE: 0000007509,

GEO CODE: 51-1785-04-2-01-05-0000, ASSESSMENT CODE: 00000A7076.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

TREASURER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF COUNTY TREASURER: LEWIS AND CLARK COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 05-1786-04-2-01-05-0000, ASSESSMENT CODE: 0000031872.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

TREASURER, LEWIS AND CLARK COUNTY, MONTANA

CERTIFICATE OF EXAMINING LAND SURVEYOR:

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS

AND DRAFTING \_\_\_\_\_ DAY OF \_\_\_\_\_

20\_\_\_\_, PURSUANT TO SECTION 76-3-611(2)(a), MCA.

EXAMINING LAND SURVEYOR

LICENSE NO. \_\_\_\_\_

CERTIFICATE OF FILING (JEFFERSON COUNTY):

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

20\_\_\_\_, AT \_\_\_\_\_

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF SURVEY NO. \_\_\_\_\_

FOLIO NO. \_\_\_\_\_

DOCUMENT NO. (LEWIS AND CLARK COUNTY)

1/4	SEC.	T.	R.
<input checked="" type="checkbox"/>	4	9N	3W
<input type="checkbox"/>			

P.M. MONTANA,  
JEFFERSON COUNTY;  
LEWIS AND CLARK COUNTY.  
SHEET 1 OF 2

DATE: MARCH 22, 2022

JOB NO.: 21315-BR

FIELD BY: CJR, PAC

DRAFTED BY: CJR, DJR

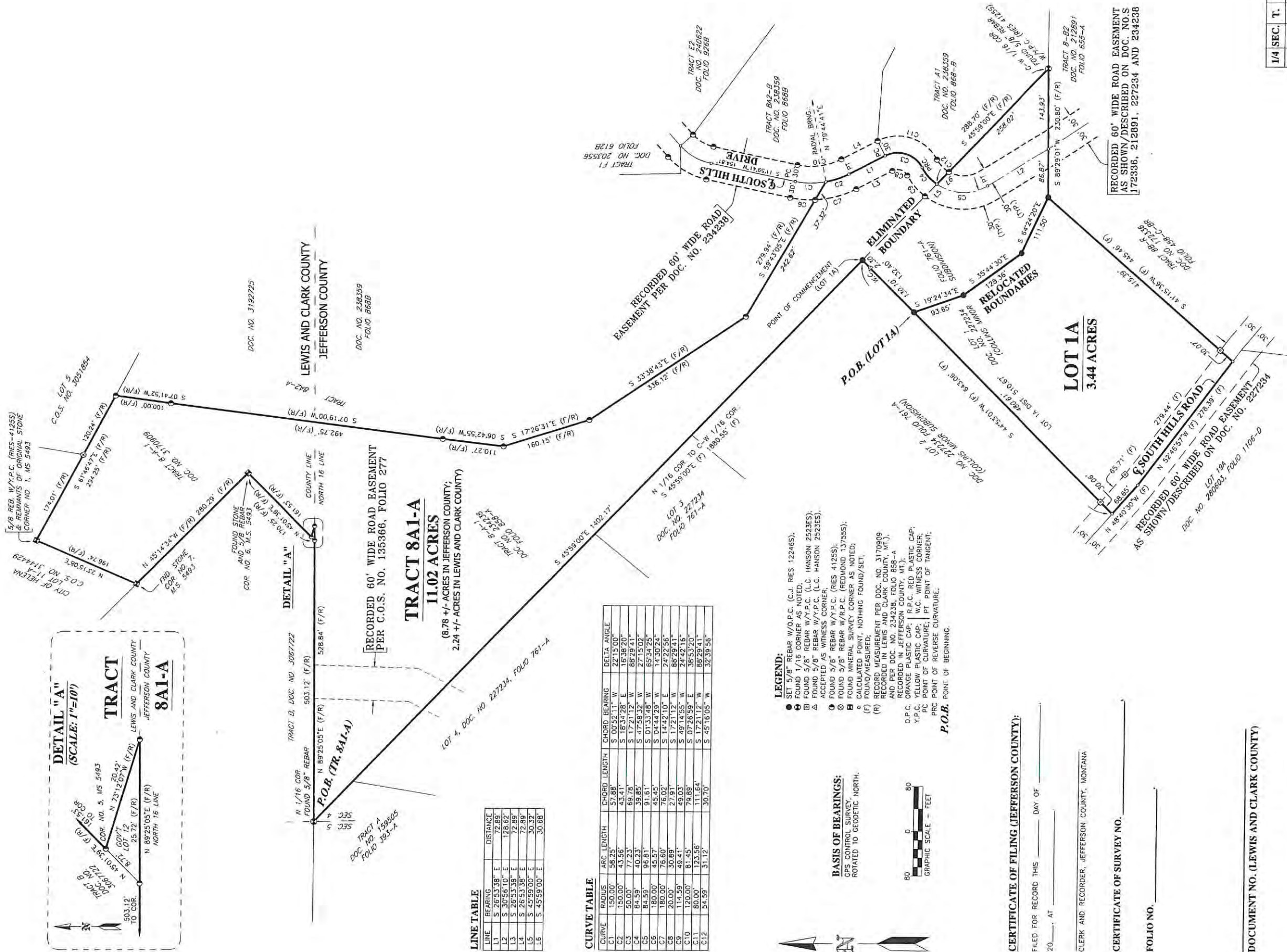


PREPARED BY:  
RIES & ASSOCIATES PC.  
6850 GREEN MEADOW DR.  
HELENA, MONTANA 59602



AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION  
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN JEFFERSON COUNTY, MT.)  
LEWIS AND CLARK COUNTY, MT.

PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO



DATE: MARCH 22, 2022  
JOB NO: 21315-BR  
FIELD BY: CJR, PAC  
DRAFTED BY: CJR, DJR



PREPARED BY:  
RIES & ASSOCIATES PC,  
6850 GREEN MEADOW DR.,  
HELENA, MONTANA 59602

DOCUMENT NO. (LEWIS AND CLARK COUNTY)

CERTIFICATE OF SURVEY NO. \_\_\_\_\_  
FOLIO NO. \_\_\_\_\_

CERTIFICATE OF FILING (JEFFERSON COUNTY):

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_  
20\_\_\_\_ AT \_\_\_\_\_

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

1/4 SEC.	T.	R.
4	9N	3W

P.M. MONTANA,  
JEFFERSON COUNTY,  
LEWIS AND CLARK COUNTY.

SHEET 2 OF 2



AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND
AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN LEWIS AND CLARK COUNTY, MT.)

PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO

LEGAL DESCRIPTION: LOT 1A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 1; THENCE S 44°53'01"W 132.40 FEET ALONG THE WEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING; THENCE S 19°24'34"E, 93.65 FEET; THENCE S 35°44'30"E, 128.36 FEET; THENCE S 64°24'20"E, 111.50 FEET TO THE NORTHWEST CORNER OF TRACT BB-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR; THENCE S 41°15'36"W, 445.46 FEET ALONG THE WESTERLY LINE OF SAID TRACT BB-R TO THE SOUTHEAST CORNER OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A; THENCE N 52°46'57"W, 278.39 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 1 (THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 458-C-BR); THENCE N 48°40'30"W, 68.65 FEET ALONG THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 58-C-BR TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE N 44°53'01"E, 510.66 FEET ALONG THE WESTERLY LINE OF SAID LOT 1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 3.44 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

LEGAL DESCRIPTION: TRACT 8A1-A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY, AND JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY), AND ALL OF TRACT 8-A-1 RECORDED UNDER DOC. NO. 234238, FOLIO 585-A (JEFFERSON COUNTY) AND DOC. NO. 3170909 (LEWIS AND CLARK COUNTY), MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID TRACT 8-A-1 (THE NORTH 1/16 COMMON TO SECTIONS 4 AND 5, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA); THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH 1/16 LINE OF SAID SECTION 4 TO THE SOUTHEAST CORNER OF GOVERNMENT LOT 12 IN SAID SECTION 14; THENCE N 73°12'07"W, 20.42 FEET TO CORNER NO. 5 OF MINERAL SURVEY NO. 5493; THENCE N 45°01'39"E, 181.53 FEET TO CORNER NO. 6 OF MINERAL SURVEY NO. 5493; THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF MINERAL SURVEY NO. 5493; THENCE N 23°15'08"E, 196.74 FEET TO CORNER NO. 1 OF MINERAL SURVEY NO. 5493; THENCE S 61°46'47"E, 174.01 FEET TO THE SOUTHWEST CORNER OF LOT 5 OF DOCUMENT NO. 3051854 (LEWIS AND CLARK COUNTY); THENCE S 61°46'47"E, 120.24 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 5 TO THE NORTH EAST CORNER OF SAID TRACT 8-A-1; THENCE ALONG THE EASTERLY LINES OF SAID TRACT 8-A-1 THE FOLLOWING TEN (10) COURSES: (1) THENCE S 07°41'52"W, 100.00 FEET; (2) THENCE S 07°19'00"W, 492.75 FEET; (3) THENCE S 06°42'55"W, 110.27 FEET; (4) THENCE S 17°26'31"E, 160.15 FEET; (5) THENCE S 33°38'43"E, 338.12 FEET; (6) THENCE S 59°43'05"E, 279.94 FEET TO THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238, TO A POINT OF CURVATURE HAVING A RADIAL BEARING IN OF N 79°44'41"E; (7) THENCE 43.56 FEET (ARC LENGTH) ALONG A 150.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 18°34'28"E AND A CHORD LENGTH OF 43.41 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238; (8) THENCE S 26°53'38"E, 72.89 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238; (9) THENCE 77.23 FEET (ARC LENGTH) ALONG A 50.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 17°21'12"W AND A CHORD LENGTH OF 69.78 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO A POINT OF REVERSE CURVATURE; (10) THENCE 40.23 FEET (ARC LENGTH) ALONG A 84.59 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 47°58'32"W AND A CHORD LENGTH OF 39.85 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO THE NORTHERLY LINE LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY); THENCE S 45°59'00"E, 288.70 FEET ALONG THE NORTHERLY LINE OF SAID LOT 1 TO THE CENTER-WEST 1/16 CORNER OF SAID SECTION 4; THENCE S 89°29'01"W, 230.80 FEET ALONG THE SOUTHERLY LINE SAID LOT 1 TO THE NORTHWEST CORNER OF TRACT BB-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR (RECORDED IN JEFFERSON COUNTY); THENCE N 64°24'20"W, 111.50 FEET; THENCE N 35°44'30"W, 128.36 FEET; THENCE N 19°24'34"W, 93.65 FEET TO THE NORTH-WESTERLY LINE OF SAID LOT 1; THENCE N 44°53'01"E, 132.40 FEET ALONG THE NORTH-WESTERLY LINE OF SAID LOT 1 TO THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1; THENCE N 45°59'00"W, 1402.17 FEET ALONG THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 11.02 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

RESTRICTIVE COVENANTS:

DOCUMENT NO. 227236, JEFFERSON COUNTY, MT.

CERTIFICATE OF SUBDIVISION EXEMPTION: LOT 1A & TRACT 8A1-A

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE DIVISION OF LAND SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(e) OF MCA, BECAUSE DIVISIONS MADE FOR THE PURPOSE OF RELOCATING A COMMON BOUNDARY LINE BETWEEN A SINGLE LOT WITHIN A PLATTED SUBDIVISION AND ADJOINING LAND OUTSIDE A PLATTED SUBDIVISION. A RESTRICTION OR REQUIREMENT ON THE ORIGINAL PLATTED LOT OR ORIGINAL UNPLATTED PARCEL CONTINUES TO APPLY TO THOSE AREAS.

NOTE:

THE AREA THAT IS BEING REMOVED FROM ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD. SAID AREA SHALL NOT BE AVAILABLE AS A REFERENCE LEGAL DESCRIPTION IN ANY SUBSEQUENT REAL PROPERTY TRANSFER AFTER THE INITIAL TRANSFER ASSOCIATED WITH THE AMENDED PLAT ON WHICH SAID AREA IS DESCRIBED, UNLESS SAID AREA IS INCLUDED WITH OR EXCLUDED FROM ADJOINING TRACTS OF RECORD.

CERTIFICATE OF DEQ EXCLUSIONS:

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT LOT 1A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(b) BECAUSE A PARCEL THAT HAS A PREVIOUS APPROVAL ISSUED UNDER TITLE 76, CHAPTER 4, PART 1, MCA, IF:

- (i) NO FACILITIES OTHER THAN THOSE PREVIOUSLY APPROVED EXIST OR WILL BE CONSTRUCTED ON THE PARCEL; AND
(ii) THE DIVISION OF LAND WILL NOT CAUSE APPROVED FACILITIES TO DEVIATE FROM THE CONDITIONS OF APPROVAL, IN VIOLATION OF 76-4-130,MCA.

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8A1-A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(c) BECAUSE A PARCEL THAT HAS NO FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, STORM DRAINAGE OR SOLID WASTE DISPOSAL, IF NO FACILITIES WILL BE CONSTRUCTED ON THE PARCEL.

OWNER (LOT 1): TOM JENKO OWNER (LOT 1): GAIL JENKO

STATE OF
COUNTY OF
THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS
DAY OF 20
BY TOM JENKO AND GAIL JENKO

NOTARY SIGNATURE

OWNER (TRACT 8-A-1): CITY OF HELENA ATTEST: CITY CLERK

STATE OF
COUNTY OF
THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS
DAY OF 20

BY ACTING IN THE CAPACITY OF CITY MANAGER
PRINT NAME OF SIGNER

ON BEHALF OF THE CITY OF HELENA

NOTARY SIGNATURE

CERTIFICATE OF SURVEYOR



CHRISTOPHER J. RIES (12246LS)
PROFESSIONAL LAND SURVEYOR

DATE:

CERTIFICATE OF COUNTY TREASURER: JEFFERSON COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 51-1785-04-2-02-01-0000 ASSESSMENT CODE: 0000007509
GEO CODE: 51-1785-04-2-01-05-0000 ASSESSMENT CODE: 00000A7076

DATED THIS DAY OF 20

TREASURER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF COUNTY TREASURER: LEWIS AND CLARK COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 05-1786-04-2-01-05-0000 ASSESSMENT CODE: 0000031872

DATED THIS DAY OF 20

TREASURER, LEWIS AND CLARK COUNTY, MONTANA

CERTIFICATE OF EXAMINING LAND SURVEYOR:

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS

AND DRAFTING DAY OF

20, PURSUANT TO SECTION 76-3-611(2)(c), MCA.

EXAMINING LAND SURVEYOR

LICENSE NO.

CERTIFICATE OF FILING (JEFFERSON COUNTY):

FILED FOR RECORD THIS DAY OF

20, AT

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF SURVEY NO.

FOLIO NO.

DOCUMENT NO. (LEWIS AND CLARK COUNTY)

DATE: MARCH 22, 2022
JOB NO.: 21315-BR
FIELD BY: CJR, PAC
DRAFTED BY: CJR, DJR



PREPARED BY:
RIES & ASSOCIATES PC.
6850 GREEN MEADOW DR.
HELENA, MONTANA 59602

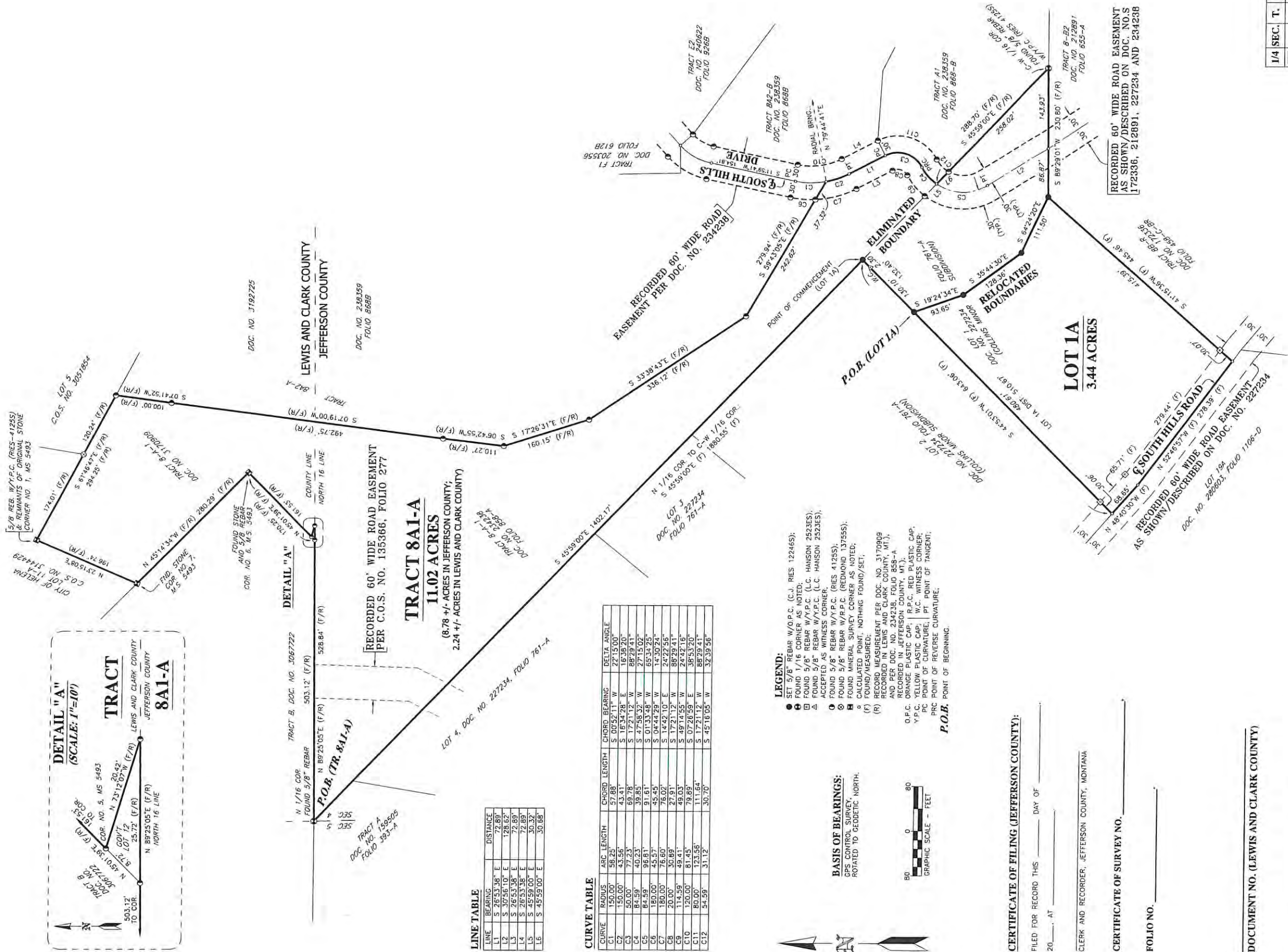
Table with 4 columns: 1/4 SEC., T., R., and a grid of numbers. Row 1: 4, 9N, 3W. Row 2: (empty cells).

P.M. MONTANA,
JEFFERSON COUNTY;
LEWIS AND CLARK COUNTY.
SHEET 1 OF 2



AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION  
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN JEFFERSON COUNTY, MT.; AND AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN JEFFERSON COUNTY, MT.; AND AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN JEFFERSON COUNTY, MT.)

PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO



DATE: MARCH 22, 2022  
JOB NO: 21315-BR  
FIELD BY: CJR, PAC  
DRAFTED BY: CJR, DJR



PREPARED BY:  
RIES & ASSOCIATES PC,  
6850 GREEN MEADOW DR.,  
HELENA, MONTANA 59602

1/4 SEC.	T.	R.
4	9N	3W

P.M. MONTANA,  
JEFFERSON COUNTY,  
LEWIS AND CLARK COUNTY.

SHEET 2 OF 2



AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION  
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND  
AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN LEWIS AND CLARK COUNTY, MT.)

PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO

LEGAL DESCRIPTION: LOT 1A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 1; THENCE S 44°53'01"W 132.40 FEET ALONG THE WEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING;  
THENCE S 19°24'34"E, 93.65 FEET;  
THENCE S 35°44'30"E, 128.36 FEET;  
THENCE S 64°24'20"E, 111.50 FEET TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR;  
THENCE S 41°15'36"W, 445.46 FEET ALONG THE WESTERLY LINE OF SAID TRACT 8B-R TO THE SOUTHEAST CORNER OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A;  
THENCE N 52°46'57"W, 278.39 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 1 (THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 458-C-BR);  
THENCE N 48°40'30"W, 68.65 FEET ALONG THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 58-C-BR TO THE SOUTHWEST CORNER OF SAID LOT 1;  
THENCE N 44°53'01"E, 510.66 FEET ALONG THE WESTERLY LINE OF SAID LOT 1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 3.44 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

LEGAL DESCRIPTION: TRACT 8A1-A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY, AND JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY), AND ALL OF TRACT 8-A-1 RECORDED UNDER DOC. NO. 234238, FOLIO 585-A (JEFFERSON COUNTY) AND DOC. NO. 3170909 (LEWIS AND CLARK COUNTY), MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID TRACT 8-A-1 (THE NORTH 1/16 COMMON TO SECTIONS 4 AND 5, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA);  
THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH 1/16 LINE OF SAID SECTION 4 TO THE SOUTHEAST CORNER OF GOVERNMENT LOT 12 IN SAID SECTION 14;  
THENCE N 73°12'07"W, 20.42 FEET TO CORNER NO. 5 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°01'39"E, 161.53 FEET TO CORNER NO. 6 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF MINERAL SURVEY NO. 5493;  
THENCE N 23°15'08"E, 196.74 FEET TO CORNER NO. 1 OF MINERAL SURVEY NO. 5493;  
THENCE S 61°46'47"E, 174.01 FEET TO THE SOUTHWEST CORNER OF LOT 5 OF DOCUMENT NO. 3051854 (LEWIS AND CLARK COUNTY);  
THENCE S 61°46'47"E, 120.24 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 5 TO THE NORTH EAST CORNER OF SAID TRACT 8-A-1;  
THENCE ALONG THE EASTERLY LINES OF SAID TRACT 8-A-1 THE FOLLOWING TEN (10) COURSES:  
(1) THENCE S 07°41'52"W, 100.00 FEET;  
(2) THENCE S 07°19'00"W, 492.75 FEET;  
(3) THENCE S 08°42'55"W, 110.27 FEET;  
(4) THENCE S 17°26'31"E, 160.15 FEET;  
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(6) THENCE S 59°43'05"E, 279.94 FEET TO THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238, TO A POINT OF CURVATURE HAVING A RADIAL BEARING IN OF N 79°44'41"E;  
(7) THENCE 43.56 FEET (ARC LENGTH) ALONG A 150.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 18°34'28"E AND A CHORD LENGTH OF 43.41 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;  
(8) THENCE S 26°53'38"E, 72.89 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;  
(9) THENCE 77.23 FEET (ARC LENGTH) ALONG A 50.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 17°21'12"W AND A CHORD LENGTH OF 69.78 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO A POINT OF REVERSE CURVATURE;  
(10) THENCE 40.23 FEET (ARC LENGTH) ALONG A 84.59 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 47°58'32"W AND A CHORD LENGTH OF 39.85 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO THE NORTHERLY LINE LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY);  
THENCE S 45°59'00"E, 288.70 FEET ALONG THE NORTHERLY LINE OF SAID LOT 1 TO THE CENTER-WEST 1/16 CORNER OF SAID SECTION 4;  
THENCE S 89°29'01"W, 230.80 FEET ALONG THE SOUTHERLY LINE SAID LOT 1 TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR (RECORDED IN JEFFERSON COUNTY);  
THENCE N 64°24'20"W, 111.50 FEET;  
THENCE N 35°44'30"W, 128.36 FEET;  
THENCE N 19°24'34"W, 93.65 FEET TO THE NORTH-WESTERLY LINE OF SAID LOT 1;  
THENCE N 44°53'01"E, 132.40 FEET ALONG THE NORTH-WESTERLY LINE OF SAID LOT 1 TO THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1;  
THENCE N 45°59'00"W, 1402.17 FEET ALONG THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 11.02 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

RESTRICTIVE COVENANTS:

DOCUMENT NO. 227236, JEFFERSON COUNTY, MT.

CERTIFICATE OF SUBDIVISION EXEMPTION: LOT 1A & TRACT 8A1-A

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE DIVISION OF LAND SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(c) OF MCA, BECAUSE DIVISIONS MADE FOR THE PURPOSE OF RELOCATING A COMMON BOUNDARY LINE BETWEEN A SINGLE LOT WITHIN A PLATTED SUBDIVISION AND ADJOINING LAND OUTSIDE A PLATTED SUBDIVISION, A RESTRICTION OR REQUIREMENT ON THE ORIGINAL PLATTED LOT OR ORIGINAL UNPLATTED PARCEL CONTINUES TO APPLY TO THOSE AREAS.

NOTE:

THE AREA THAT IS BEING REMOVED FROM ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD. SAID AREA SHALL NOT BE AVAILABLE AS A REFERENCE LEGAL DESCRIPTION IN ANY SUBSEQUENT REAL PROPERTY TRANSFER AFTER THE INITIAL TRANSFER ASSOCIATED WITH THE AMENDED PLAT ON WHICH SAID AREA IS DESCRIBED, UNLESS SAID AREA IS INCLUDED WITH OR EXCLUDED FROM ADJOINING TRACTS OF RECORD.

CERTIFICATE OF DEQ EXCLUSIONS:

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT LOT 1A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(b) BECAUSE A PARCEL THAT HAS A PREVIOUS APPROVAL ISSUED UNDER TITLE 76, CHAPTER 4, PART 1, MCA, IF:

- (i) NO FACILITIES OTHER THAN THOSE PREVIOUSLY APPROVED EXIST OR WILL BE CONSTRUCTED ON THE PARCEL, AND
- (ii) THE DIVISION OF LAND WILL NOT CAUSE APPROVED FACILITIES TO DEVIATE FROM THE CONDITIONS OF APPROVAL, IN VIOLATION OF 76-4-130,MCA.

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8A1-A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(c) BECAUSE A PARCEL THAT HAS NO FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, STORM DRAINAGE OR SOLID WASTE DISPOSAL, IF NO FACILITIES WILL BE CONSTRUCTED ON THE PARCEL.

OWNER (LOT 1): TOM JENKO

OWNER (LOT 1): GAIL JENKO

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BY TOM JENKO AND GAIL JENKO

NOTARY SIGNATURE

OWNER (TRACT 8-A-1): CITY OF HELENA

ATTEST: CITY CLERK

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BY \_\_\_\_\_ ACTING IN THE CAPACITY OF CITY MANAGER

PRINT NAME OF SIGNER

ON BEHALF OF THE CITY OF HELENA

NOTARY SIGNATURE

CERTIFICATE OF SURVEYOR



CHRISTOPHER J. RIES (122461S)  
PROFESSIONAL LAND SURVEYOR

DATE: \_\_\_\_\_

CERTIFICATE OF COUNTY TREASURER: JEFFERSON COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 51-1785-04-2-02-01-0000 ASSESSMENT CODE: 0000007509

GEO CODE: 51-1785-04-2-01-05-0000 ASSESSMENT CODE: 00000A7076

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

TREASURER, JEFFERSON COUNTY, MONTANA.

CERTIFICATE OF COUNTY TREASURER: LEWIS AND CLARK COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 05-1786-04-2-01-05-0000 ASSESSMENT CODE: 0000031872

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

TREASURER, LEWIS AND CLARK COUNTY, MONTANA.

CERTIFICATE OF EXAMINING LAND SURVEYOR:

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS

AND DRAFTING \_\_\_\_\_ DAY OF \_\_\_\_\_

20\_\_\_\_, PURSUANT TO SECTION 76-3-611(2)(a), MCA.

EXAMINING LAND SURVEYOR

LICENSE NO. \_\_\_\_\_

CERTIFICATE OF FILING (JEFFERSON COUNTY):

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

20\_\_\_\_, AT \_\_\_\_\_

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF SURVEY NO. \_\_\_\_\_

FOLIO NO. \_\_\_\_\_

DOCUMENT NO. (LEWIS AND CLARK COUNTY)

DATE: MARCH 22, 2022

JOB NO.: 21315-BR

FIELD BY: CJR, PAC

DRAFTED BY: CJR, DJR



PREPARED BY:  
RIES & ASSOCIATES PC,  
6850 GREEN MEADOW DR.,  
HELENA, MONTANA 59602

P.M. MONTANA,  
JEFFERSON COUNTY;  
LEWIS AND CLARK COUNTY.  
SHEET 1 OF 2

1/4	SEC.	T.	R.
<input checked="" type="checkbox"/>	4	9N	3W
<input type="checkbox"/>			



(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN LEWIS AND CLARK COUNTY, MT.)

5/18 PER. W.P.C. (RIES-41235)  
& REMNANTS OF ORIGINAL STONE  
COVERLET AND MANTLE



P.M. MONTANA  
JEFFERSON COUNTY  
LEWIS AND CLARK COUNTY  
SHEET 2 OF 2



AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION  
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND  
AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN LEWIS AND CLARK COUNTY, MT.)

PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO

LEGAL DESCRIPTION: LOT 1A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 1; THENCE S 44°53'01"W 132.40 FEET ALONG THE WEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING;  
THENCE S 19°24'34"E, 93.65 FEET;  
THENCE S 35°44'30"E, 128.36 FEET;  
THENCE S 64°24'20"E, 111.50 FEET TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR;  
THENCE S 41°15'36"W, 445.46 FEET ALONG THE WESTERLY LINE OF SAID TRACT 8B-R TO THE SOUTHEAST CORNER OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A;  
THENCE N 52°46'57"W, 278.39 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 1 (THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 458-C-BR);  
THENCE N 48°40'30"W, 68.65 FEET ALONG THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 58-C-BR TO THE SOUTHWEST CORNER OF SAID LOT 1;  
THENCE N 44°53'01"E, 510.66 FEET ALONG THE WESTERLY LINE OF SAID LOT 1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 3.44 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

LEGAL DESCRIPTION: TRACT 8A1-A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY, AND JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY), AND ALL OF TRACT 8-A-1 RECORDED UNDER DOC. NO. 234238, FOLIO 585-A (JEFFERSON COUNTY) AND DOC. NO. 3170909 (LEWIS AND CLARK COUNTY), MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID TRACT 8-A-1 (THE NORTH 1/16 COMMON TO SECTIONS 4 AND 5, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA);  
THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH 1/16 LINE OF SAID SECTION 4 TO THE SOUTHEAST CORNER OF GOVERNMENT LOT 12 IN SAID SECTION 14;  
THENCE N 73°12'07"W, 20.42 FEET TO CORNER NO. 5 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°01'39"E, 161.53 FEET TO CORNER NO. 6 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF MINERAL SURVEY NO. 5493;  
THENCE N 23°15'08"E, 196.74 FEET TO CORNER NO. 1 OF MINERAL SURVEY NO. 5493;  
THENCE S 61°46'47"E, 174.00 FEET TO THE SOUTHWEST CORNER OF LOT 5 OF DOCUMENT NO. 3051854 (LEWIS AND CLARK COUNTY);  
THENCE S 61°46'47"E, 120.24 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 5 TO THE NORTH EAST CORNER OF SAID TRACT 8-A-1;  
THENCE ALONG THE EASTERLY LINES OF SAID TRACT 8-A-1 THE FOLLOWING TEN (10) COURSES:  
(1) THENCE S 07°41'52"W, 100.00 FEET;  
(2) THENCE S 07°19'00"W, 492.75 FEET;  
(3) THENCE S 06°42'55"W, 110.27 FEET;  
(4) THENCE S 17°26'31"E, 160.15 FEET;  
(5) THENCE S 33°38'43"E, 336.12 FEET;  
(6) THENCE S 59°43'05"E, 279.94 FEET TO THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238, TO A POINT OF CURVATURE HAVING A RADIAL BEARING IN OF N 79°44'41"E;  
(7) THENCE 43.56 FEET (ARC LENGTH) ALONG A 150.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 18°34'28"E AND A CHORD LENGTH OF 43.41 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;  
(8) THENCE S 26°53'38"E, 72.89 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;  
(9) THENCE 77.23 FEET (ARC LENGTH) ALONG A 50.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 17°21'12"W AND A CHORD LENGTH OF 69.78 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO A POINT OF REVERSE CURVATURE;  
(10) THENCE 40.23 FEET (ARC LENGTH) ALONG A 84.59 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 47°58'32"W AND A CHORD LENGTH OF 39.85 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO THE NORTHERLY LINE LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY);  
THENCE S 45°59'00"E, 288.70 FEET ALONG THE NORTHERLY LINE OF SAID LOT 1 TO THE CENTER-WEST 1/16 CORNER OF SAID SECTION 4;  
THENCE S 89°29'01"W, 230.80 FEET ALONG THE SOUTHERLY LINE SAID LOT 1 TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR (RECORDED IN JEFFERSON COUNTY);  
THENCE N 64°24'20"W, 111.50 FEET;  
THENCE N 35°44'30"W, 128.36 FEET;  
THENCE N 19°24'34"W, 93.65 FEET TO THE NORTH-WESTERLY LINE OF SAID LOT 1;  
THENCE N 44°53'01"E, 132.40 FEET ALONG THE NORTH-WESTERLY LINE OF SAID LOT 1 TO THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1;  
THENCE N 45°59'00"W, 1402.17 FEET ALONG THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 11.02 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

RESTRICTIVE COVENANTS:

DOCUMENT NO. 227236, JEFFERSON COUNTY, MT.

CERTIFICATE OF SUBDIVISION EXEMPTION: LOT 1A & TRACT 8A1-A

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE DIVISION OF LAND SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(c) OF MCA, BECAUSE DIVISIONS MADE FOR THE PURPOSE OF RELOCATING A COMMON BOUNDARY LINE BETWEEN A SINGLE LOT WITHIN A PLATTED SUBDIVISION AND ADJOINING LAND OUTSIDE A PLATTED SUBDIVISION. A RESTRICTION OR REQUIREMENT ON THE ORIGINAL PLATTED LOT OR ORIGINAL UNPLATTED PARCEL CONTINUES TO APPLY TO THOSE AREAS.

NOTE:

THE AREA THAT IS BEING REMOVED FROM ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD. SAID AREA SHALL NOT BE AVAILABLE AS A REFERENCE LEGAL DESCRIPTION IN ANY SUBSEQUENT REAL PROPERTY TRANSFER AFTER THE INITIAL TRANSFER ASSOCIATED WITH THE AMENDED PLAT ON WHICH SAID AREA IS DESCRIBED, UNLESS SAID AREA IS INCLUDED WITH OR EXCLUDED FROM ADJOINING TRACTS OF RECORD.

CERTIFICATE OF DEQ EXCLUSIONS:

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT LOT 1A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(b) BECAUSE A PARCEL THAT HAS A PREVIOUS APPROVAL ISSUED UNDER TITLE 76, CHAPTER 4, PART 1, MCA, IF:

- (i) NO FACILITIES OTHER THAN THOSE PREVIOUSLY APPROVED EXIST OR WILL BE CONSTRUCTED ON THE PARCEL; AND  
(ii) THE DIVISION OF LAND WILL NOT CAUSE APPROVED FACILITIES TO DEVIATE FROM THE CONDITIONS OF APPROVAL, IN VIOLATION OF 76-4-130, MCA.

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8A1-A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(g) BECAUSE A PARCEL THAT HAS NO FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, STORM DRAINAGE OR SOLID WASTE DISPOSAL, IF NO FACILITIES WILL BE CONSTRUCTED ON THE PARCEL.

OWNER (LOT 1): TOM JENKO

OWNER (LOT 1): GAIL JENKO

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS

\_\_\_\_\_, DAY OF \_\_\_\_\_, 20\_\_\_\_.

By TOM JENKO AND GAIL JENKO

NOTARY SIGNATURE

OWNER (TRACT 8-A-1): CITY OF HELENA

ATTEST: CITY CLERK

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS

\_\_\_\_\_, DAY OF \_\_\_\_\_, 20\_\_\_\_.

By \_\_\_\_\_ ACTING IN THE CAPACITY OF CITY MANAGER

PRINT NAME OF SIGNER

ON BEHALF OF THE CITY OF HELENA

NOTARY SIGNATURE

CERTIFICATE OF SURVEYOR



CHRISTOPHER J. RIES (12246LS)  
PROFESSIONAL LAND SURVEYOR

DATE: \_\_\_\_\_

CERTIFICATE OF COUNTY TREASURER: JEFFERSON COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 51-1785-04-2-02-01-0000, ASSESSMENT CODE: 0000007509,

GEO CODE: 51-1785-04-2-01-05-0000, ASSESSMENT CODE: 0000047076,

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

TREASURER, JEFFERSON COUNTY, MONTANA.

CERTIFICATE OF COUNTY TREASURER: LEWIS AND CLARK COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 05-1786-04-2-01-05-0000, ASSESSMENT CODE: 0000031872,

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

TREASURER, LEWIS AND CLARK COUNTY, MONTANA.

CERTIFICATE OF EXAMINING LAND SURVEYOR:

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS

AND DRAFTING \_\_\_\_\_ DAY OF \_\_\_\_\_

20\_\_\_\_, PURSUANT TO SECTION 76-3-611(2)(g), MCA.

EXAMINING LAND SURVEYOR

LICENSE NO. \_\_\_\_\_

CERTIFICATE OF FILING (JEFFERSON COUNTY):

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

20\_\_\_\_, AT \_\_\_\_\_

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF SURVEY NO. \_\_\_\_\_

FOLIO NO. \_\_\_\_\_

DOCUMENT NO. (LEWIS AND CLARK COUNTY)

DATE: MARCH 22, 2022  
JOB NO.: 21315-BR  
FIELD BY: CJR, PAC  
DRAFTED BY: CJR, DJR



PREPARED BY:  
RIES & ASSOCIATES PC.  
6850 GREEN MEADOW DR.  
HELENA, MONTANA 59602

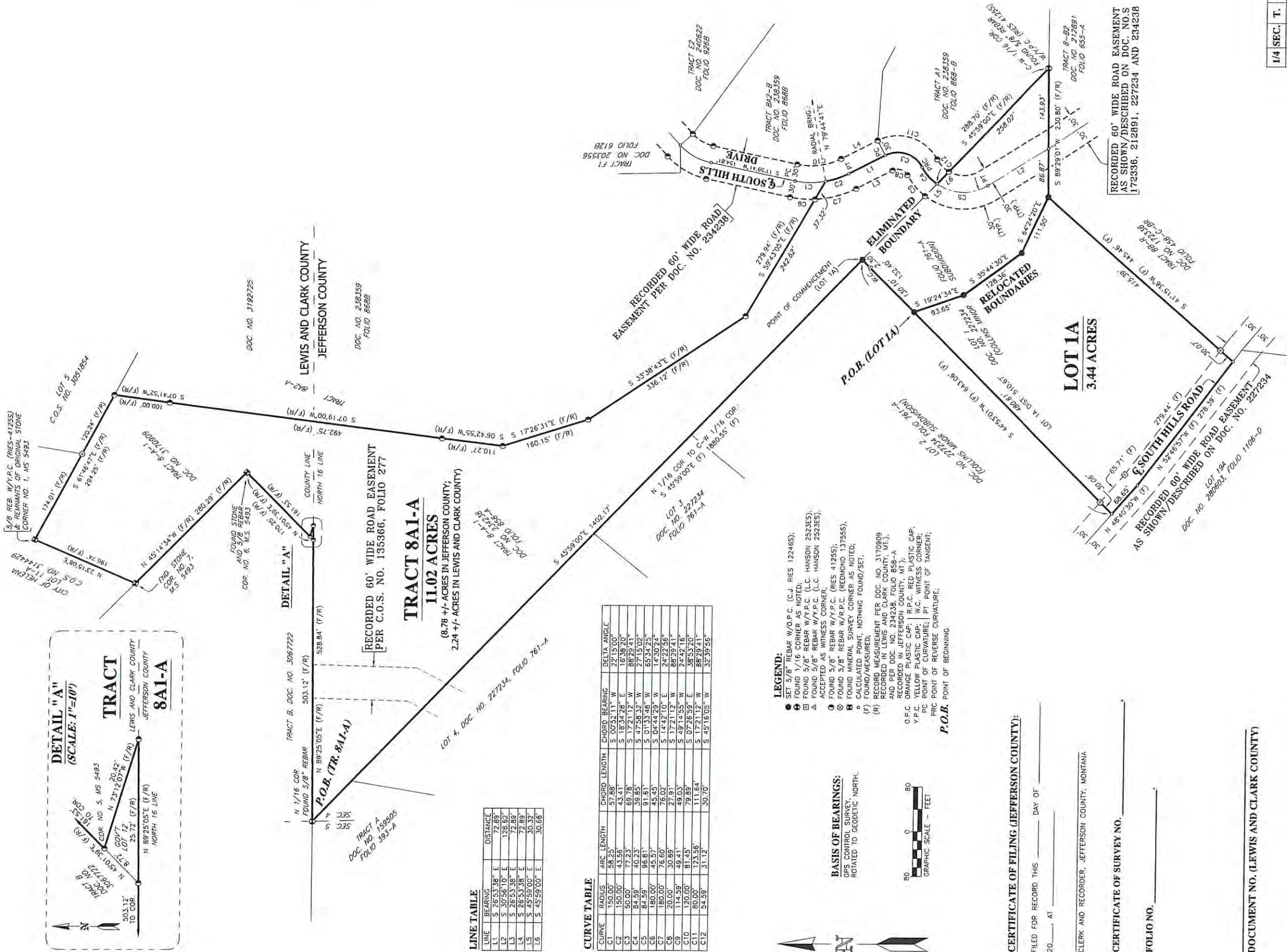
1/4	SEC.	T.	R.
<input checked="" type="checkbox"/>	4	9N	3W
<input type="checkbox"/>			
<input type="checkbox"/>			

P.M. MONTANA,  
JEFFERSON COUNTY;  
LEWIS AND CLARK COUNTY.  
SHEET 1 OF 2



AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION  
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN  
JEFFERSON COUNTY, MT.; AND AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN  
LEWIS AND CLARK COUNTY, MT.)

PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO



DATE: MARCH 22, 2022  
JOB NO.: 21315-BR  
FIELD BY: CJR, PAC  
DRAFTED BY: CJR, DJR

PREPARED BY:  
**RIES & ASSOCIATES PC,**  
6850 GREEN MEADOW DR,  
HELENA, MONTANA 59602



DOCUMENT NO. (LEWIS AND CLARK COUNTY)

CERTIFICATE OF FILING (JEFFERSON COUNTY):

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_  
20\_\_\_\_ AT \_\_\_\_\_

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF SURVEY NO. \_\_\_\_\_

FOLIO NO. \_\_\_\_\_

1/4 SEC.	T.	R.
4	9N	3W

P.M. MONTANA,  
JEFFERSON COUNTY,  
LEWIS AND CLARK COUNTY.

SHEET 2 OF 2



AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION  
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN JEFFERSON COUNTY, MT.; AND  
AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN LEWIS AND CLARK COUNTY, MT.)  
PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO

LEGAL DESCRIPTION: LOT 1A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 1; THENCE S 44°53'01"W 132.40 FEET ALONG THE WEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING;  
THENCE S 19°24'34"E, 93.65 FEET;  
THENCE S 35°44'30"E, 128.36 FEET;  
THENCE S 64°24'20"E, 111.50 FEET TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR;  
THENCE S 41°15'36"W, 445.46 FEET ALONG THE WESTERLY LINE OF SAID TRACT 8B-R TO THE SOUTHEAST CORNER OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A;  
THENCE N 52°46'57"W, 278.39 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 1 (THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 458-C-BR);  
THENCE N 48°40'30"W, 68.65 FEET ALONG THE CENTERLINE OF SOUTH HILLS ROAD - 60 FOOT WIDE ROAD EASEMENT AS SHOWN/DESCRIBED ON DOC. NO. 172336, FOLIO 58-C-BR TO THE SOUTHWEST CORNER OF SAID LOT 1;  
THENCE N 44°53'01"E, 510.66 FEET ALONG THE WESTERLY LINE OF SAID LOT 1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 3.44 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

LEGAL DESCRIPTION: TRACT 8A1-A

A TRACT OF LAND LOCATED IN THE NE 1/4 OF SECTION 4, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA, LEWIS AND CLARK COUNTY, AND JEFFERSON COUNTY, BEING A PORTION OF LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY), AND ALL OF TRACT 8-A-1 RECORDED UNDER DOC. NO. 234238, FOLIO 585-A (JEFFERSON COUNTY) AND DOC. NO. 3170909 (LEWIS AND CLARK COUNTY), MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID TRACT 8-A-1 (THE NORTH 1/16 COMMON TO SECTIONS 4 AND 5, TOWNSHIP 9 NORTH, RANGE 3 WEST, P.M. MONTANA);

THENCE N 89°25'05"E, 528.84 FEET ALONG THE NORTH 1/16 LINE OF SAID SECTION 4 TO THE SOUTHEAST CORNER OF GOVERNMENT LOT 12 IN SAID SECTION 4;  
THENCE N 73°12'07"W, 20.42 FEET TO CORNER NO. 5 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°01'39"E, 161.53 FEET TO CORNER NO. 6 OF MINERAL SURVEY NO. 5493;  
THENCE N 45°14'34"W, 280.29 FEET TO CORNER NO. 7 OF MINERAL SURVEY NO. 5493;  
THENCE N 23°15'08"E, 196.74 FEET TO CORNER NO. 1 OF MINERAL SURVEY NO. 5493;  
THENCE S 61°46'47"E, 174.01 FEET TO THE SOUTHWEST CORNER OF LOT 5 OF DOCUMENT NO. 3051854 (LEWIS AND CLARK COUNTY);  
THENCE S 61°46'47"E, 120.24 FEET ALONG THE SOUTHERLY LINE OF SAID LOT 5 TO THE NORTH EAST CORNER OF SAID TRACT 8-A-1;  
THENCE ALONG THE EASTERLY LINES OF SAID TRACT 8-A-1 THE FOLLOWING TEN (10) COURSES:

(1) THENCE S 07°41'52"W, 100.00 FEET;  
(2) THENCE S 07°19'00"W, 492.75 FEET;  
(3) THENCE S 06°42'55"W, 110.27 FEET;  
(4) THENCE S 17°26'31"E, 160.15 FEET;  
(5) THENCE S 33°38'43"E, 336.12 FEET;  
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(7) THENCE 43.56 FEET (ARC LENGTH) ALONG A 150.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 18°34'28"E AND A CHORD LENGTH OF 43.41 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;  
(8) THENCE S 26°53'38"E, 72.89 FEET ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238;  
(9) THENCE 77.23 FEET (ARC LENGTH) ALONG A 50.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 17°21'12"W AND A CHORD LENGTH OF 69.78 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO A POINT OF REVERSE CURVATURE;  
(10) THENCE 40.23 FEET (ARC LENGTH) ALONG A 84.59 FOOT RADIUS CURVE TO THE LEFT, HAVING A CHORD BEARING S 47°58'32"W AND A CHORD LENGTH OF 39.85 FEET, ALONG THE CENTERLINE OF SOUTH HILLS DRIVE - 60 FOOT WIDE ROAD EASEMENT PER DOCUMENT NO. 234238 TO THE NORTHERLY LINE LOT 1 IN COLLINS MINOR SUBDIVISION, DOCUMENT NO. 227234, FOLIO 761-A (JEFFERSON COUNTY);  
THENCE S 45°59'00"E, 288.70 FEET ALONG THE NORTHERLY LINE OF SAID LOT 1 TO THE CENTER-WEST 1/16 CORNER OF SAID SECTION 4;  
THENCE S 89°29'01"W, 230.80 FEET ALONG THE SOUTHERLY LINE SAID LOT 1 TO THE NORTHWEST CORNER OF TRACT 8B-R OF DOCUMENT NO. 172336, FOLIO 458-C-BR (RECORDED IN JEFFERSON COUNTY);  
THENCE N 64°24'20"W, 111.50 FEET;  
THENCE N 35°44'30"W, 128.36 FEET;  
THENCE N 19°24'34"W, 93.65 FEET TO THE NORTH-WESTERLY LINE OF SAID LOT 1;  
THENCE N 44°53'01"E, 132.40 FEET ALONG THE NORTH-WESTERLY LINE OF SAID LOT 1 TO THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1;  
THENCE N 45°59'00"W, 1402.17 FEET ALONG THE SOUTH-WESTERLY LINE OF SAID TRACT 8-A-1 TO THE POINT OF BEGINNING. THE TRACT OF LAND CONTAINS 11.02 ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING/RECORDED EASEMENTS, DOCUMENTS OF RECORD AND EASEMENTS SHOWN ON THIS AMENDED PLAT.

RESTRICTIVE COVENANTS:

DOCUMENT NO. 227236, JEFFERSON COUNTY, MT.

CERTIFICATE OF SUBDIVISION EXEMPTION: LOT 1A & TRACT 8A1-A

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE DIVISION OF LAND SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM REVIEW AS A SUBDIVISION IN ACCORDANCE WITH THE PROVISIONS OF SECTION 76-3-207(1)(e) OF MCA, BECAUSE DIVISIONS MADE FOR THE PURPOSE OF RELOCATING A COMMON BOUNDARY LINE BETWEEN A SINGLE LOT WITHIN A PLATTED SUBDIVISION AND ADJOINING LAND OUTSIDE A PLATTED SUBDIVISION, A RESTRICTION OR REQUIREMENT ON THE ORIGINAL PLATTED LOT OR ORIGINAL UNPLATTED PARCEL CONTINUES TO APPLY TO THOSE AREAS.

NOTE:

THE AREA THAT IS BEING REMOVED FROM ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD. SAID AREA SHALL NOT BE AVAILABLE AS A REFERENCE LEGAL DESCRIPTION IN ANY SUBSEQUENT REAL PROPERTY TRANSFER AFTER THE INITIAL TRANSFER ASSOCIATED WITH THE AMENDED PLAT ON WHICH SAID AREA IS DESCRIBED, UNLESS SAID AREA IS INCLUDED WITH OR EXCLUDED FROM ADJOINING TRACTS OF RECORD.

CERTIFICATE OF DEQ EXCLUSIONS:

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT LOT 1A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(b) BECAUSE A PARCEL THAT HAS A PREVIOUS APPROVAL ISSUED UNDER TITLE 76, CHAPTER 4, PART 1, MCA, IF:

(i) NO FACILITIES OTHER THAN THOSE PREVIOUSLY APPROVED EXIST OR WILL BE CONSTRUCTED ON THE PARCEL; AND  
(ii) THE DIVISION OF LAND WILL NOT CAUSE APPROVED FACILITIES TO DEVIATE FROM THE CONDITIONS OF APPROVAL, IN VIOLATION OF 76-4-130,MCA.

I/WE, THE UNDERSIGNED, HEREBY CERTIFY THAT TRACT 8A1-A AS SHOWN ON THIS AMENDED PLAT IS EXEMPT FROM DEQ REVIEW IN ACCORDANCE WITH ARM SECTION 17.36.605(2)(c) BECAUSE A PARCEL THAT HAS NO FACILITIES FOR WATER SUPPLY, WASTEWATER DISPOSAL, STORM DRAINAGE OR SOLID WASTE DISPOSAL, IF NO FACILITIES WILL BE CONSTRUCTED ON THE PARCEL.

OWNER (LOT 1): TOM JENKO OWNER (LOT 1): GAIL JENKO

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_  
THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.  
BY TOM JENKO AND GAIL JENKO

NOTARY SIGNATURE

OWNER (TRACT 8-A-1): CITY OF HELENA ATTEST: CITY CLERK

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_  
THIS INSTRUMENT WAS SIGNED OR ACKNOWLEDGED BEFORE ME ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BY \_\_\_\_\_ ACTING IN THE CAPACITY OF CITY MANAGER  
PRINT NAME OF SIGNER

ON BEHALF OF THE CITY OF HELENA

NOTARY SIGNATURE

CERTIFICATE OF SURVEYOR



CHRISTOPHER J. RIES (122461S)  
PROFESSIONAL LAND SURVEYOR  
DATE: \_\_\_\_\_

CERTIFICATE OF COUNTY TREASURER: JEFFERSON COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 51-1785-04-2-02-01-0000 ASSESSMENT CODE: 0000007509  
GEO CODE: 51-1785-04-2-01-05-0000 ASSESSMENT CODE: 00000A7076

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

TREASURER, JEFFERSON COUNTY, MONTANA.

CERTIFICATE OF COUNTY TREASURER: LEWIS AND CLARK COUNTY

I, HEREBY CERTIFY, PURSUANT TO SECTION 76-3-207(3) OF MCA, THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS PLAT AND ENCOMPASSED BY THE PROPOSED 'AMENDED PLAT', HAVE BEEN PAID.

GEO CODE: 05-1786-04-2-01-05-0000 ASSESSMENT CODE: 0000031872

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

TREASURER, LEWIS AND CLARK COUNTY, MONTANA.

CERTIFICATE OF EXAMINING LAND SURVEYOR:

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS

AND DRAFTING \_\_\_\_\_ DAY OF \_\_\_\_\_

20\_\_\_\_, PURSUANT TO SECTION 76-3-611(2)(a), MCA.

EXAMINING LAND SURVEYOR

LICENSE NO. \_\_\_\_\_

CERTIFICATE OF FILING (JEFFERSON COUNTY):

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, AT \_\_\_\_\_

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF SURVEY NO. \_\_\_\_\_

FOLIO NO. \_\_\_\_\_

DOCUMENT NO. (LEWIS AND CLARK COUNTY)

DATE: MARCH 22, 2022  
JOB NO.: 21315-BR  
FIELD BY: CJR, PAC  
DRAFTED BY: CJR, DJR



PREPARED BY:  
RIES & ASSOCIATES PC.  
6850 GREEN MEADOW DR.  
HELENA, MONTANA 59602

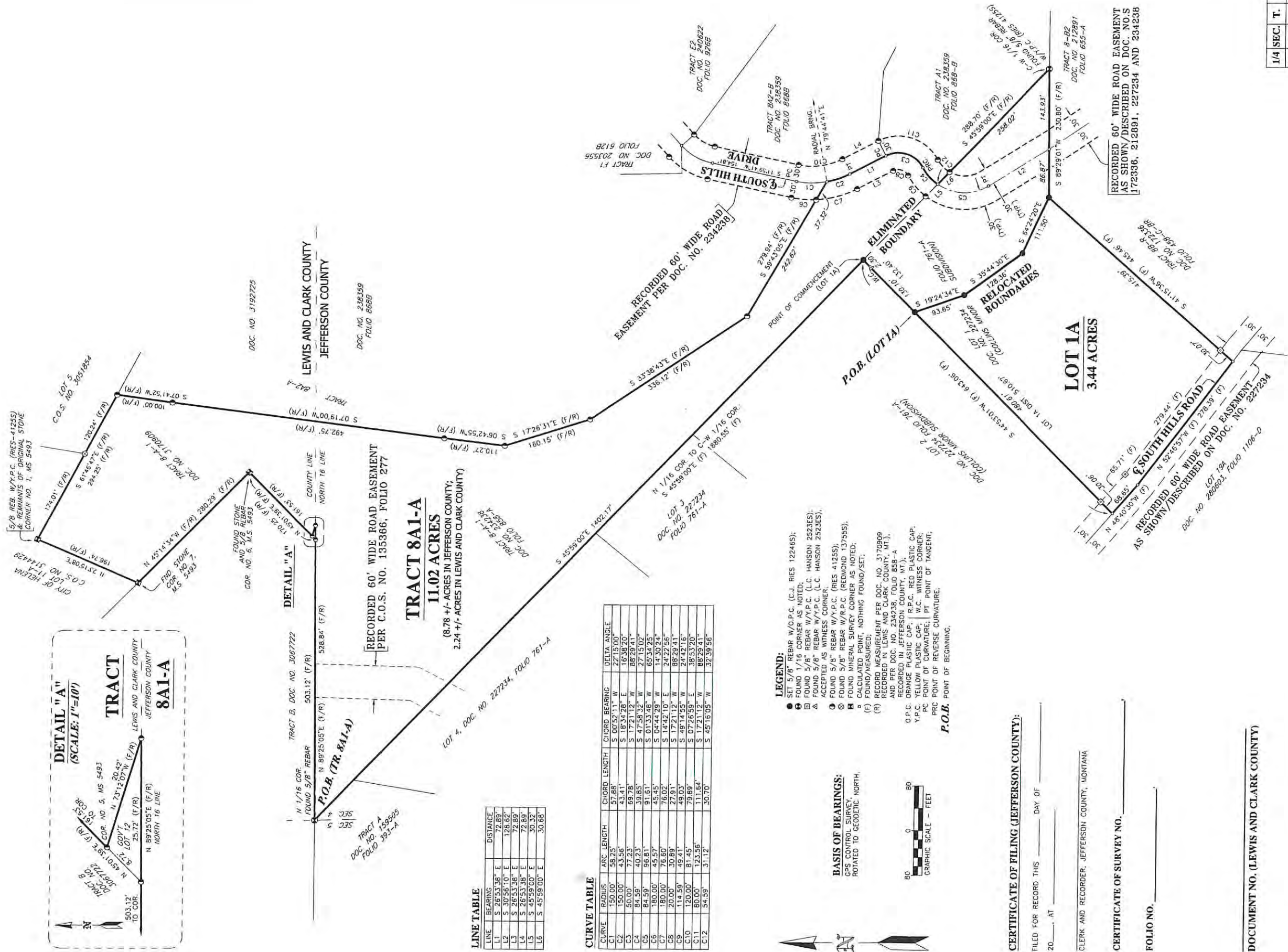
P.M. MONTANA,  
JEFFERSON COUNTY;  
LEWIS AND CLARK COUNTY.  
SHEET 1 OF 2

1/4	SEC.	T.	R.
<input checked="" type="checkbox"/>	4	9N	3W
<input type="checkbox"/>			
<input type="checkbox"/>			



AMENDED PLAT OF LOT 1 IN COLLINS MINOR SUBDIVISION  
(AMENDING LOT 1 OF DOCUMENT NO. 227234 AND TRACT 8A-1 OF DOCUMENT NO. 234238 IN  
JEFFERSON COUNTY, MT.; AND AMENDING TRACT 8-A-1 OF DOCUMENT NO. 3170909 IN  
LEWIS AND CLARK COUNTY, MT.)

PURPOSE: BOUNDARY RELOCATION. COMMISSIONED BY: TOM AND GAIL JENKO



LINE TABLE

LINE	BEARING	ARC LENGTH	CHORD BEARING	DELTA ANGLE
C1	S 26°53'38" E	72.89'	S 00°52'11" W	27°15'00"
C2	S 30°56'10" E	128.67'	S 18°34'28" E	16°38'20"
C3	S 30°00' E	72.89'	S 17°21'12" W	88°29'41"
C4	S 26°53'38" E	72.89'	S 47°58'32" W	27°15'02"
C5	S 26°53'38" E	72.89'	S 01°33'46" W	65°34'25"
C6	S 26°53'38" E	72.89'	S 04°44'29" W	14°30'24"
C7	S 26°53'38" E	72.89'	S 14°42'10" E	24°22'56"
C8	S 26°53'38" E	72.89'	S 17°21'12" W	88°29'41"
C9	S 26°53'38" E	72.89'	S 49°14'55" W	24°42'16"
C10	S 26°53'38" E	72.89'	S 07°25'59" E	38°53'20"
C11	S 26°53'38" E	72.89'	S 07°25'59" E	38°53'20"
C12	S 26°53'38" E	72.89'	S 45°16'05" W	32°39'56"

CURVE TABLE

CURVE	RADIUS	ARC LENGTH	CHORD BEARING	DELTA ANGLE
C1	150.00'	57.88'	S 00°52'11" W	27°15'00"
C2	150.00'	43.56'	S 18°34'28" E	16°38'20"
C3	150.00'	72.89'	S 17°21'12" W	88°29'41"
C4	150.00'	72.89'	S 47°58'32" W	27°15'02"
C5	150.00'	72.89'	S 01°33'46" W	65°34'25"
C6	150.00'	72.89'	S 04°44'29" W	14°30'24"
C7	150.00'	72.89'	S 14°42'10" E	24°22'56"
C8	150.00'	72.89'	S 17°21'12" W	88°29'41"
C9	150.00'	72.89'	S 49°14'55" W	24°42'16"
C10	150.00'	72.89'	S 07°25'59" E	38°53'20"
C11	150.00'	72.89'	S 07°25'59" E	38°53'20"
C12	150.00'	72.89'	S 45°16'05" W	32°39'56"

**LEGEND:**

- SET 5/8" REBAR W/O.P.C. (C.J. RIES 122465);
- FOUND 1/16 CORNER AS NOTED;
- FOUND 5/8" REBAR W/O.P.C. (L.C. HANSON 2523ES);
- △ FOUND 5/8" REBAR W/O.P.C. (L.C. HANSON 2523ES);
- ACCEPTED AS WITNESS CORNER;
- FOUND 5/8" REBAR W/O.P.C. (RIES 41255);
- FOUND 5/8" REBAR W/O.P.C. (REDMOND 137555);
- FOUND MINERAL SURVEY CORNER AS NOTED;
- CALCULATED POINT, NOTHING FOUND/SET;
- (F) FOUND/MEASURED;
- (R) RECORD MEASUREMENT PER DOC. NO. 3170909

**BASIS OF BEARINGS:**  
GPS CONTROL SURVEY  
ROTATED TO GEODETIC NORTH.

**P.O.B.** POINT OF BEGINNING.

CERTIFICATE OF FILING (JEFFERSON COUNTY):

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_  
20\_\_\_\_ AT \_\_\_\_\_

CLERK AND RECORDER, JEFFERSON COUNTY, MONTANA

CERTIFICATE OF SURVEY NO. \_\_\_\_\_

FOLIO NO. \_\_\_\_\_

DOCUMENT NO. (LEWIS AND CLARK COUNTY)

DATE: MARCH 22, 2022  
JOB NO: 21315-BR  
FIELD BY: CR, PAC  
DRAFTED BY: CR, DJR

PREPARED BY:  
**RIES & ASSOCIATES PC,**  
6850 GREEN MEADOW DR,  
HELENA, MONTANA 59602

1/4 SEC.	T.	R.
1	4	9N 3W

P.M. MONTANA,  
JEFFERSON COUNTY,  
LEWIS AND CLARK COUNTY.

SHEET 2 OF 2

## ***City of Helena, Montana***

**May 25, 2022**

**To:** Mayor and Commissioners

**From:** Interim City Manager, Tim Burton  
Community Development Director, Chris Brink  
City Planner II/Grants Coordinator, Ellie Ray

**Subject:** Downtown TIF Work Plan Update

**Present Situation:** On June 1, 2022, the City Commission was given a presentation to outline the Downtown TIF Advisory Board's prioritization of the Downtown Urban Renewal Plan's goals and objectives as well as the Work Plan that the Board devised to address the highest ranked priority areas for the coming fiscal year. The Board unanimously voted to recommend approval of their Work Plan and the institution of tiered match funding requirements at their April 14, 2022 meeting.

The recommended priority areas for funding include: (1) infrastructure improvements; (2) site redevelopment and public space activation; (3) affordable housing creation and retention; (4) façade improvements; (5) marketing and branding activities; (5) Cruse Avenue redevelopment activities; and (6) Rodney Street commercial center improvement projects. The Board recommends that each of these priority areas be weighted equally when considering project funding.

The Downtown TIF Advisory Board also recommends that a match funding requirement be instituted. The Board recommendation is that applicants may request up to fifty percent match (50%) funding for projects exceeding \$10,000 or up to twenty-five percent match (25%) for projects equal to or less than \$10,000. Since the inception of the Board in the spring of 2020, no such match funding requirement had existed, and it is hoped that this new requirement will afford more certainty for applicants in assembling project capital stacking and create more parity amongst applicants while also allowing for funding of more applicants altogether. Currently, the Board does not recommend applying a cap on TIF funding requests.

**Background Information:** To consider approval of the Downtown Urban Renewal District Work Plan for FY23 and the associated DURD TIF Application Form.

**Proposal/Objective:** To consider approval of the Downtown Urban Renewal District Work Plan for FY23 and the associated DURD TIF Application Form.

**Advantage:** The Downtown Urban Renewal District Work Plan for FY23 will fund projects to address blight in the DURD by addressing deferred maintenance of public spaces and facilities, promoting the retention and expansion of affordable housing, promoting redevelopment of underutilized properties, and enhancing district-wide economic development opportunities through marketing and branding efforts. These projects have been found to conform with the DURD Plan and the 2019 City of Helena Growth Policy.

**Notable Energy Impact:** The DURD Work Plan for FY23 proposes funding activities that will:  
(1) improve multi-modal transportation access, thereby reducing vehicular congestion and improving air quality; (2) promote rehabilitation of existing structures and prevent additional solid waste entering local landfill facilities; (3) promote infill development and public space activation; and (4) improve public works infrastructure, potentially to the benefit of local water quality and soil health. All activities will lend to advancing social and environmental health outcomes of District



residents.

**Disadvantage:** None noted.

**Notice of Public Hearing:** N/A

**Staff Recommendation:** Move to approve the Downtown Urban Renewal District Work Plan for FY23 and its associated application documentation, as recommended by the Downtown TIF Advisory Board.

<b><u>ATTACHMENTS:</u></b>
<input type="checkbox"/> <a href="#">DURD FY23 Work Plan</a>
<input type="checkbox"/> <a href="#">DURD TIF Application Form</a>
<input type="checkbox"/> <a href="#">DURD TIF Advisory Board Meeting Minutes, 4/14/22</a>



## **DOWNTOWN URBAN RENEWAL DISTRICT WORK PLAN, MAY 2022**

### **Funding Accruals**

Limited funding is currently available for projects in the Downtown Urban Renewal TIF District, not inclusive of any outstanding taxes that remain to be paid for May 2022

### **Prioritized Projects**

The Downtown Urban Renewal District TIF Advisory Board recommends that applicants may request up to fifty percent match (50%) funding for projects exceeding \$10,000 or up to twenty-five percent match (25%) for projects equal to or less than \$10,000. Additionally, the board recommends the following development program prioritizations for FY2023, and seeks to solicit applications based on these priorities:

- **Infrastructure Improvement Program** → Grants awards may be made for projects that identify and prioritize upgrades to water, sewer, stormwater drainage infrastructure, and vehicular and pedestrian/bike transportation improvements as well as increasing fiber optic capability.
- **Site Redevelopment & Public Space Activation Program** → Grant awards may be made for redevelopment of underutilized or underperforming properties, adaptive reuse of existing structures, demolition activities, or improvements to property aesthetics through enhanced lighting, landscaping, public art, or other creative means to better activates public-facing spaces.
- **DURD Housing Program** → Grant awards may be made for projects that create or retain affordable housing opportunities.
- **Façade Improvement Program** → Approved applications would receive match funding toward the cost of the façade improvement projects that promote historic preservation and/or promote designs in keeping with the character of the district.
- **Marketing/Branding Project Program** → Grant awards may be made to establish a marketing and/or branding plan with a wayfinding component and an implementation strategy for the Downtown Urban Renewal District.
- **Cruse Avenue Redevelopment Program** → Grant awards may be made to study and implement activities addressing parcel surveying, the future surplus of city-owned property, and infrastructure planning for the Cruse Avenue right-of-way to pave the way for redevelopment activities.
- **Rodney Street Commercial Center Program** → Grant awards may be made to reinvigorate the Rodney Street Commercial Center through gateway signage, infrastructural connectivity, and public art improvements.



## **Additionally Recognized Eligible Project Priorities**

The DURD TIF Advisory Board, having ranked all Downtown Urban Renewal Plan projects and programs, recommends additional project and program activities as being eligible urban renewal projects for tax increment financing (“Additional Projects”). Although Additional Projects are eligible as urban renewal projects, such Additional Projects expressly are not recommended at this time for funding amounts and prioritization. The Additional Projects and Programs that may eligible for funding in the event additional tax increment funds become available are listed within the Project and Program Prioritization Table once the Work Plan is formally amended and solicitations are made for projects of that type and recommended for funding.



City of Helena  
**Downtown Urban Renewal District**  
**TAX INCREMENT FINANCING APPLICATION FORM**  
Community Development Department  
Phone (406) 447-8490 Fax (406) 447-8460  
[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

**IMPORTANT: APPLICANTS MAY REQUEST UP TO FIFTY PERCENT MATCH (50%) FUNDING FOR PROJECTS EXCEEDING \$10,000 OR UP TO TWENTY-FIVE PERCENT MATCH (25%) FOR PROJECTS EQUAL TO OR LESS THAN \$10,000. COSTS TO BE PAID WITH DOWNTOWN URBAN RENEWAL DISTRICT FUNDS MAY NOT BE INCURRED BY THE APPLICANT PRIOR TO FUNDING APPROVAL AND THE SATISFACTION OF ANY CONDITIONS OF SUCH APPROVAL.**

**CITY STAFF RESERVE THE RIGHT TO RETURN MATERIALS THAT ARE DEEMED INCOMPLETE OR LACK SUFFICIENT SUPPORTING DOCUMENTATION.**

---

ANYONE SEEKING TIF ASSISTANCE FROM THE CITY OF HELENA MUST SUBMIT A WRITTEN APPLICATION FOR EACH TIF-ASSISTED PROJECT. THE FOLLOWING PROCEDURE HAS BEEN DEVELOPED TO EXPEDITE THE REVIEW OF TIF FUNDING REQUESTS.

1. Initial Contact: Contact the City of Helena Community Development Department, 316 N. Park Avenue, Room 445, Helena, MT 59623, (406) 447-8490, [citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov), to discuss the project and determine eligibility for TIF assistance.
2. Prepare a Written Application: The Applicant must prepare a written application for each funding request. The City of Helena staff will assist the applicant with any questions in the preparation of the application. The application should address the questions posed in the Project Narrative section.
3. Staff Review: Upon submittal of all necessary information, City staff will review the merits of the project and the need for funding. At any point in the review process, the staff or Board may request more information of the Applicant or solicit comment on the project from other public agencies. Items included in personal financial statements will not be subject to public review or presentation to or comment by other agencies.
4. Board Review and Approval: The DURD TIF Advisory Board will review the project and staff recommendations, and then recommend the funding request or any part thereof, and any special terms of TIF assistance to the City Commission.
5. Development Agreement: The City of Helena and the Applicant must execute a legally binding contract, which establishes the terms and conditions of the TIF assistance.

#### CHECKLIST ITEMS

- ☐ Project Description
- ☐ Project Renderings (where applicable)
- ☐ Application Form (pages 4-6)
- ☐ Project Financing Worksheet (page 7)
- ☐ Project Narrative Section (page 9)





City of Helena  
**Downtown Urban Renewal District**  
**TAX INCREMENT FINANCING APPLICATION FORM**  
Community Development Department  
Phone (406) 447-8490 Fax (406) 447-8460  
[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

**APPLICATION PRIORITY AREAS FOR TIF ASSISTANCE**

TIF Applications will be assessed based on the merits of individual projects in relation to the goals and objectives of the Plan, and the project priority areas set by the DURD TIF Advisory Board, which are as follows:

1. Infrastructure Improvement Program: Consideration will be given for projects that identify and prioritize upgrades to water, sewer, stormwater drainage infrastructure, and vehicular and pedestrian/bike transportation improvements as well as increasing fiber optic capability.
2. Site Redevelopment & Public Space Activation Program: Consideration will be given for redevelopment of underutilized or underperforming properties, adaptive reuse of existing structures, demolition activities, or improvements to property aesthetics through enhanced lighting, landscaping, public art, or other creative means to better activates public-facing spaces.
3. DURD Housing Program: Consideration will be given for projects that create or retain affordable housing opportunities.
4. Façade Improvement Program: Consideration will be given for façade improvement projects that promote historic preservation and/or promote designs in keeping with the character of the district.
5. Marketing/Branding Project Program: Consideration will be given for projects establishing a marketing and/or branding plan with a wayfinding component and an implementation strategy for the Downtown Urban Renewal District.
6. Cruse Avenue Redevelopment Program: Consideration will be given for projects that study and implement activities addressing parcel surveying, the future surplus of city-owned property, and infrastructure planning for the Cruse Avenue right-of-way to pave the way for redevelopment activities.
7. Rodney Street Commercial Center Program: Consideration will be given for projects that reinvigorate the Rodney Street Commercial Center through gateway signage, infrastructural connectivity, and public art improvements.



City of Helena

## Downtown Urban Renewal District

### TAX INCREMENT FINANCING APPLICATION FORM

Community Development Department

Phone (406) 447-8490 Fax (406) 447-8460

[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

#### APPLICATION PRIORITY AREAS FOR TIF ASSISTANCE

Applications will be evaluated based on the following measurable objectives for projects and programs (listed in no particular order of priority):

1. Increased Taxable Valuation: Implementation of the project should encourage and/or result in an increase in the URD's tax base.
2. Relationship of Public and Private Investment: The relationship of private investment to public investment of a project shall be significant enough ensure prudent investment of public funds within the urban renewal district.
3. Job Creation: Projects that create opportunities for new employment contribute to the economic vitality of the District and community in a variety of ways.
4. Investment Spin-off: Projects that have the potential for investment spin-off, yielding a positive impact on the District.
5. Cost-Benefit Analysis of the Investment/Expenditure: Analysis of how the request cost of the TIF funds compares with the benefits of the project to the District.
6. Health and Safety Concerns: The Project's impact, positive or negative, on the environment in terms of noise, dust, pollution, public safety, traffic congestion, pedestrian access, visual aesthetics, etc.
7. Historic Preservation: The Project's capacity to encourage the preservation and protection of the cultural and economic heritage and physical assets of the District.
8. Density, Infill, and Adaptive Reuse: Projects will be evaluated for their ability to encourage or result in infill and adaptive reuse of underutilized and vacant lots and properties, and to promote more compatible, complementary uses within the District.
9. Cost of Public Services: The Project's ability to improve public services, such as water, sewer, sidewalks, parking, improved traffic circulation, etc., to an area that is currently underserved.
10. Housing Component: Projects that promote all types of housing in the area in conformance with the Downtown Neighborhood Plan and the Downtown URD Plan.
11. Conformance with the goals and objectives of the Railroad URD Plan, 2019 City of Helena Growth Policy, and the Downtown Neighborhood Plan: The Project's ability to significantly further specific goals found in the current Urban Renewal Plan, Growth Policy, and consistency with other City plans and objectives.
12. Conformance with Requirements for TIF Fund Expenditures, per 7-15-4288, MCA: Projects must cover eligible project activities stated in Montana statutes and be approved by the City Commission to satisfy needs identified in the Railroad Urban Renewal District Plan.



City of Helena  
**Downtown Urban Renewal District**  
**TAX INCREMENT FINANCING APPLICATION FORM**  
Community Development Department  
Phone (406) 447-8490 Fax (406) 447-8460  
[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

Project Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**APPLICANT INFORMATION**

Name (First & Last): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_

Email: \_\_\_\_\_

If the applicant is not an individual doing business under his/her own name, the applicant has the status indicated below and is organized or operating under the laws of: State of Montana

- ☐ A non-profit or charitable institution/corporation  
☐ A partnership or corporate entity known as \_\_\_\_\_  
☐ District Resident  
☐ Local Government  
☐ Other (explain) \_\_\_\_\_

**PROJECT INFORMATION**

Building Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_  
\_\_\_\_\_

**PROPERTY OWNER INFORMATION**

If the property is not owned by the Applicant, written permission from the owner must be included to carry out the project and lease or other materials.

Property Owner (First & Last): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_

Email: \_\_\_\_\_



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[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

**PROJECT ARCHITECTURAL FIRM INFORMATION (WHERE APPLICABLE)**

Company/Firm: \_\_\_\_\_  
Point of Contact (First & Last): \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_  
Email: \_\_\_\_\_

**PROJECT FINANCIAL LENDING INSTITUTION (WHERE APPLICABLE)**

Company/Institution: \_\_\_\_\_  
Point of Contact (First & Last): \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_  
Email: \_\_\_\_\_

**PROJECT CONTRACTOR INFORMATION (WHERE APPLICABLE)**

Company/Firm: \_\_\_\_\_  
Point of Contact (First & Last): \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_  
Email: \_\_\_\_\_

**DESCRIPTION OF PROJECT**

In a separate attachment, please provide a full written description of your project. Please indicate if the items are existing or new construction.

**PROJECT RENDERINGS (IF APPLICABLE)**

Submit design schematic and/or site and landscaping plans for project.





City of Helena

**Downtown Urban Renewal District**

**TAX INCREMENT FINANCING APPLICATION FORM**

Community Development Department

Phone (406) 447-8490 Fax (406) 447-8460

[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

**TOTAL COST OF THE PROJECT**

Please summarize. A full breakdown of costs is required on the *Project Cost Worksheet*.

**PROPERTY OWNERSHIP**

Do you own the property or are you currently purchasing it? Explain.

**JOB CREATION**

Will there be any new permanent or part time jobs as a result of this project excluding construction jobs associated with the development of the project? If so, how many?

**PROJECT COMPLETION**

What is the expected completion date of the project?

**PROPERTY TAXES**

How much are the current annual property taxes including any improvements? Is the payment of taxes current?



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**PROJECT COST & FINANCING SECTION**

Summarize the project costs on the Project Cost Worksheet. Use general categories and include items that are in the assistance request. The total cost should include land costs and “soft costs” such as zoning processes, surveys, and permits to enable the DURD Advisory Board to evaluate the entire private investment. If in doubt about an item's eligibility, include it. Staff will review the items and help determine eligibility. Briefly describe how the project will be financed and be sure to include equity and other investments into the project. If financing commitment is contingent on grants or URD TIF commitment to the project, has multiple sources, or other complex factors, provide that information.

**NOTE:** The TIF Program requests which include demolition/deconstruction activities, public sidewalks, streets, alleys and other right-of-way improvements; and/or work on utility main transmission lines totaling over \$25,000 are subject to Montana Prevailing Wage Rates and must include that in the itemized costs.

**PROJECT COST WORKSHEET**

Professional Services

1. _____	\$ _____
2. _____	\$ _____
	Subtotal \$ _____

Construction/Rehabilitation Costs

1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____
	Subtotal \$ _____

Printing, Advertising, etc.

1. _____	\$ _____
2. _____	\$ _____
	Subtotal \$ _____

Other Miscellaneous Costs

1. _____	\$ _____
2. _____	\$ _____
	Subtotal \$ _____

**TOTAL PROJECT DEVELOPMENT COSTS**

Total \$ \_\_\_\_\_



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**PROJECT FINANCING WORKSHEET**

Owner/Developer Investment

Total applicant investment in the project \$ \_\_\_\_\_

Listing of Other Funding Sources & Amounts (Continue on separate sheet if needed)

1. \_\_\_\_\_ \$ \_\_\_\_\_
2. \_\_\_\_\_ \$ \_\_\_\_\_
3. \_\_\_\_\_ \$ \_\_\_\_\_

Request for Eligible items

Total TIF Request \$ \_\_\_\_\_

TOTAL PROJECT FINANCING \$ \_\_\_\_\_



City of Helena

## Downtown Urban Renewal District

### TAX INCREMENT FINANCING APPLICATION FORM

Community Development Department

Phone (406) 447-8490 Fax (406) 447-8460

[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

#### PROJECT NARRATIVES SECTION:

1. **Description of Project.** Provide a written description of the project, scope of work if a marketing plan or similar plan, number, and types of jobs to be created, etc.
  - a. Compliance with the Downtown URD Plan: Identify how your project supports the Downtown URD Plan and how the project benefits the neighborhood, URD, and community (See Attachment B for Goals and objectives of the Plan).
  - b. Local Zoning and Other Requirements: All projects assisted by Downtown URD TIF funds must, depending on the project location, comply with the City's Zoning Requirements, provide a brief narrative as to how the design successfully meets the requirements of City Zoning. Include any project schematic, site, and landscaping plans.
  - c. Demolition/Deconstruction: If the project request includes removal of structures, it must be done in accordance with to the provisions of Helena City Code Title 3 Chapter 15. Provide a brief narrative on how the building will be removed and whether it is a structure within the city that is individually listed on the National Register of Historic Places, or a property located within the city's historic districts which is designated by the state historic preservation office (SHPO) as primary or contributing.
  - d. Dislocation: If existing tenants are to be dislocated as a result of the project, provide a separate narrative describing how they have been or will be appropriately relocated.
2. **Logistical Considerations.** Provide a brief narrative describing the following:
  - a. Project Feasibility: The Applicant's demonstration of financial readiness and ability to proceed.
  - b. Applicant's Ability to Perform: The Applicant's capability to undertake the relative complexities of the project.
  - c. Timely Completion: The feasibility of completing the project according to the Applicant's proposed project schedule.
  - d. Payment of Taxes: All property taxes, special improvement district assessments, and other assessments on the project property must be paid to date, where applicable.





City of Helena

**Downtown Urban Renewal District**

**TAX INCREMENT FINANCING APPLICATION FORM**

Community Development Department

Phone (406) 447-8490 Fax (406) 447-8460

[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

**PROJECT NARRATIVES SECTION (CONTINUED):**

**3. Economic & Community Development Potential:** Provide a brief narrative for the following. If not applicable, please note:

- a. Tax generation: Describe how the project will increase the taxable valuation in the District.
- b. Relationship of Public and Private Investment: Describe the relationship of private investment to public investment of a project and discuss how it is a prudent investment of public funds within the urban renewal district.
- c. Job Creation: Are there any jobs created as a result of the project? Please describe.
- d. Investment Spin-off: Describe any potential for investment spin-off having a positive impact on the District.
- e. Cost-Benefit Analysis of the Investment/Expenditure: For projects that are \$10,000 or more, a cost-benefit analysis should be completed.
- f. Health and Safety Concerns: Describe the project's impact, positive or negative, on the environment in terms of noise, dust, pollution, public safety, traffic congestion, pedestrian access, visual aesthetics, etc.
- g. Historic Preservation: Describe the project's ability to preserve and protect the cultural and economic heritage and physical assets of the district.
- h. Density, Infill, and Adaptive Reuse: Describe if the project increases density in the DURD through infill and adaptive reuse of existing property(s).
- i. Cost of Public Services: Describe how the projects will improve public services such as water, sewer, sidewalks parking, improved traffic circulation, etc., to an area currently underserved.
- j. Housing Component: Describe any housing components to the project. One of the main goals of the Downtown Neighborhood Plan and the Downtown URD Plan is to promote all types of housing in the area.
- k. Conformance with Requirements for TIF Fund Expenditures, per 7-15-4288, MCA: Projects must cover eligible project activities stated in Montana state statutes (See Attachment A).

## ATTACHMENT A: ELIGIBLE ACTIVITIES

As specified by state law, TIF may be used to finance redevelopment activities including the following (from 7-15-4288, M.C.A.):

1. Land acquisition, including acquisition of infrastructure-deficient areas and assemblage of land for development or redevelopment by private enterprise or public agencies, including sale, initial leasing, or retention by the municipality itself at fair value.
2. Demolition and removal of structures.
3. Relocation of occupants.
4. The acquisition, construction, and improvement of public improvements or infrastructure, including streets, roads, curbs, gutters, sidewalks, pedestrian malls, alleys, parking lots and off-street parking facilities, sewers, sewer lines, sewage treatment facilities, storm sewers, waterlines, waterways, water treatment facilities, natural gas lines, electrical lines, telecommunications lines, rail lines, rail spurs, bridges, publicly owned buildings, and any public improvements, and items of personal property to be used in connection with improvements for which the foregoing costs may be incurred.
5. Costs incurred in the exercise of urban renewal powers (found in 7-15-4233, MCA), including urban renewal projects as authorized by the City Commission.
6. Acquisition of infrastructure-deficient areas or portions of areas;
7. Administrative costs associated with the management of the urban renewal area or targeted economic development district;
8. Assemblage of land for development or redevelopment by private enterprise or public agencies, including sale, initial leasing, or retention by the local government itself at its fair value;
9. The compilation and analysis of pertinent information required to adequately determine the needs of the urban renewal area or targeted economic development district;
10. The connection of the urban renewal area or targeted economic development district to existing infrastructure outside the area or district;
11. The provision of direct assistance to secondary value-adding industries to assist in meeting their infrastructure and land needs within the area or district; and
12. The acquisition, construction, or improvement of facilities or equipment for reducing, preventing, abating, or eliminating pollution.

## ATTACHMENT B: GOALS OF THE DOWNTOWN URD

- **Add to downtown vibrancy with a mix of uses**
  - Provide a range of housing for a range on incomes
  - Attract new business types that support residential uses
  - Encourage new business startups
  - Conduct feasibility, market, and other studies
  - Encourage ground floor active use
  - Add to improve urban landscaping with public art, trees, and planting
- **Upgrade Underperforming properties**
  - Develop vacant lots and encourage upgrades to under-performing property gaps
  - Encourage the update and adaptive re-use of buildings for 21st century needs, such as open interiors, improvements to broadband, and for safety and market competitiveness
  - Encourage redevelopment of parking facilities that create gaps in downtown ground-floor retail by allowing for non-parking uses on floor level and parking on other stories
  - Facilitate façade improvements
  - Inventory city properties with potential for higher use and develop criteria for disposition
  - Provide for demolition and site preparation as needed to upgrade properties
- **Invest in infrastructure needed for development**
  - Improve transportation infrastructure for better function and safety for vehicles, pedestrians and bicycles and include street scape features to improve aesthetics, safety, and quality for non-motorists
  - Rectify issues of parcels along and within streets that were not properly surveyed
  - Address improvement needed for fire suppression water flow requirements for higher densities; improve fire engine access and prioritize replacement of older segments of pipe for water and sewer
  - Facilitate storm drainage, and continue to address capacity issues and alternative detention features
  - Expand Fiber capability
  - Invest in capital improvements needed for parks and open spaces
  - Manage parking for optimal efficiency and unitization
  - Retain and address needs of existing city-owned cultural and historic facilities
- **Improve Transit, Pedestrian and Bike Connections**
  - Improve pedestrian and bike facilities
  - Develop a comprehensive bike network
  - Improve vehicle circulation and access to increase retail viability
  - Improve gateways and wayfinding
  - Increase transit options
  - Improve pedestrian connections from parking facilities to destination
- **Create a quality and unique experience**
  - Make improvements to attract more businesses
  - Encourage ground-floor transparency
  - Capitalize on downtown's historic assets

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ATTACHMENT B: GOALS OF THE DOWNTOWN URD (CONTINUED)
<ul style="list-style-type: none"><li>• <b>Stimulate Vibrancy with a Mix of Uses (Rodney Street Goal)</b><ul style="list-style-type: none"><li>○ Retain the neighborhood character allowing for mixed uses, a variety of residential types, and a central commercial area</li><li>○ Keep the area primarily residential with a range of housing types intermixed with offices and government uses</li><li>○ Increase residential capacity</li><li>○ Retain the Rodney Street Commercial Center as the primary area for retail, with the potential for housing and offices in the upper floors</li></ul></li></ul>
<ul style="list-style-type: none"><li>• <b>Reinvigorate the Rodney Street Commercial Center (Rodney Street Goal)</b><ul style="list-style-type: none"><li>○ Retain and build the Neighborhood Center as the center for retail, commercial and social gathering</li><li>○ Improve Rodney Street functionality, infrastructure and aesthetic between 6<sup>th</sup> and Broadway</li><li>○ Create gateways with wayfinding at both ends of the commercial center</li><li>○ Create better linkages between the courthouse complex, Myrna Loy center, and Rodney Street</li><li>○ Incorporate public art that differentiates the area from Downtown tonto a fun and funky interactive way</li><li>○ Monitor parking demand and identify potential for temporary uses or longer term uses</li></ul></li></ul>



**Minutes  
Downtown TIF Advisory Board Meeting  
April 14, 2022, 10:00 a.m.  
Via Zoom Meeting Platform**

**Board Members Present:**

Andy Shirliff, Chair  
Brian Obert, Vice-Chair  
Lee Shubert  
Lori Ladas  
Krys Holmes  
Jennifer Deherrera  
Tatum Curtis  
Charlie Carson

**Staff Present:**

Ellie Ray, Planner II  
April Sparks, Administrative Assistant

**Non-Board Members:**

Micky Zurcher, BID Director  
HCTV

**Member of the Board Absent:**

Andrew Chananian  
Nathan Bilyeu  
Riley Tubbs

**Call to Order:**

**(0:00:08)** Chair Shirliff called the meeting to order, and introductions were made.

**Minutes:**

**(0:01:08)** Minutes from the January 13 and March 10, 2022, meetings were approved.

**Budget Report:**

**(0:01:38)** Ms. Ray presented a verbal budget update, stating nothing had changed since the last budget report, approximately \$113,000 is available, however as per previous discussion, there is a 10% set aside for Affordable Housing Projects will need to be taken out for this per resolution as it has not been set aside yet. Finance will be working on the exact amount of accruals and how much must be set aside. Chair Shirliff asked if that is 10% of what the district has now or of all accruals. Ms. Ray stated for all TIF districts it is going to be 10% of what has accrued since the passage of the resolution establishing the TIF district in November 2020, so there will need to be a retroactive set aside. Vice-Chair Obert asked if that will be getting caught up all at once or can it be set aside over several years. Ms. Ray replied that she will defer to Finance and the City Attorney's office on the process of setting aside those funds. Vice-Chair Obert noted that at the early stages of the TIF there is a struggle with the increment, and in later years the increment grows and then the 10% can be put back in and it would be less onerous on the TIF to allow for the set aside to happen that way than taking it all out now. Ms. Ray stated there is a possibility that the Board will get an application involving affordable housing sooner than that, so

under the letter of the law there is some uncertainty if that would work, but an inquiry can be made. Ms. Ray added that at some stage the Board will be moving the two applications for the Penwell building and Union Market building forward to the City Commission as they have been held up in the City Attorney's office to determine if these projects qualify as eligible expenses under the letter of the law, it does fall on the City Commission to make that determination and what type of precedent they want to set. Chair Shirliff stated that he was aware of a possible application coming in regarding the rebranding project for the City of Helena, asking for around \$30,000. Vice-Chair Obert stated that the board may want Ms. Zurcher to report on this as BID is spearheading this effort and went into more detail about the potential timeline of the project and request.

**(0:07:44)** Mr. Shubert added information about a recent report about a new EPA lead water pipe regulation that would relate to the Union Market application. Vice-Chair Obert stated that there are funds out there available for lead pipe removal. Ms. Ray asked Vice-Chair Obert from whom those funds are available. Vice-Chair Obert said he would look into it and get back to Ms. Ray.

#### **Discussion on match requirements and funding caps:**

**(0:10:31)** Chair Shirliff introduced the discussion topic and re-capped the subcommittee discussion. Ms. Ray stated that this had been discussed at the previous meeting and the consensus was that the Board would move forward with requiring those matches and that later remove that requirement once the TIF starts building its increment. If the members present would like to recommend that requirement moves forward to the City Commission along with the work plan, that can happen. Once the change is made the website and application can be changed to reflect the requirement ahead of the July application window. Chair Shirliff asked for discussion or a motion. Ms. Holmes asked if there was wording for a motion. Ms. Ray stated the Board can come up with the wording for a motion now, and that there was not one prepared and invited the Board to draft language. Ms. Ray invited the Board to also speak about any possible funding caps they would like to institute.

**(0:14:40)** Chair Shirliff asked how the March discussion went regarding a cap, and stated he felt it was a way to extend the life of the fund. He stated he felt it important to do this before applications started coming in for the July allocation. He listed some of his reasoning and asked Ms. Ray about the options. Ms. Ray stated there needs to be a determination to forward to the Commission, but everyone seemed to be in agreement that they are happy to entertain a 50% match agreement, and it was reiterated that the work plan is not static and can be changed.

**(0:17:48)** Ms. Holmes made a motion to require a 50% match for all applications over \$10,000 and a 25% match for applications under \$10,000. Mr. Curtis seconded the motion. Mr. Carson stated that he liked that motion but asked if there were any legal implications. Ms. Ray stated that she did not think that there were any legal implications and that the Board may want to discuss their rationale. Mr. Carson stated he understood the rationale for the 25% match being a small-time guy himself, and it helps the smaller guy because he doesn't have

as much money. Chair SHirtliff stated when he thinks of a project under \$10,000, he thinks of a mural or art installation, and it seems fair to have something under \$10,000 need to pay a quarter of that. He asked if any of the other Board members have had experience with a match. Vice-Chair Obert stated that this is something he has heard of and going back to what Ms. Ray stated, if the Board explains their rationale behind the decision the Board should be able to get this to pass. Ms. Ray stated that she agrees with Vice-Chair Obert that if the Board states why they think this is reasonable there should not be any legal issues.

**(0:21:27)** Chair Shirliff asked Mr. Shubert if he had any thoughts to add to the discussion. Mr. Shubert stated he doesn't have anything to add, but that he has been party to discussions about the possibility to re-pave the pedestrian mall, and at the BID they have had discussions about how to address the funding for the improvement, he brings that up because of the proposed 50% match, and further spoke about possible sources of funding, and questioned the implications of the match requirements on plans like that. Ms. Ray stated that with that particular project, there is a capital improvement plan for the Downtown and what Mr. Shubert was talking about might be dovetailing with that effort, but to hold off on any such thing until that plan is completed. Mr. Shubert stated that the project is being thought of for years from now. Ms. Zurcher stated one of the strategic goals for the BID for FY23 is to do a master plan just for the pedestrian mall and sees the CIP being a precursor to master plan and might not come forward for two years, but that these discussions should be had as it could become a priority for the city. Ms. Ray stated that similar to sidewalk improvements that happened in the Railroad district, this could possibly be partially funded via TIF funds, but there were also allocations set aside from the city's budget. Mr. Shubert stated that the project is a long-term idea. Ms. DeHerrera asked if there is a clause that can be added for situations like the project Mr. Shubert spoke about. Ms. Ray pointed to the workplan and that the board could use it to create exceptions for things like infrastructure projects.

**(0:26:43)** Ms. DeHerrera stated she would like to add something that the TIF Board would like to add something to the motion that the Board can change the match depending on situations. Ms. Ray said that was discussed previously and that more people were inclined to make it a straight 50% to make it a level playing field, and it is up to the Board to make a recommendation to the Commission and that the Commission can approve whatever they choose. Mr. Shubert stated that the proposals and restrictions can be modified [regarding the workplan]. Ms. Ray stated that is correct and as Vice-Chair Obert noted as the TIF increment grows that Board may be able to begin bonding and exploring other types of projects and having the match requirement will not be as important. Chair SHirtliff also stated that with the walking mall, it is a city park so there are funds there and that it may be a great opportunity for a public/private partnership and the TIF fund may be part of the funding package. Chair SHirtliff also stated that it is nice to know that the fund is flexible to accommodate projects that are of higher importance regarding the workplan. Chair SHirtliff asked if there was any additional discussion about the motion on the table.

**(0:30:40)** Mr. Shubert suggested that the Board move forward with the motion but if it turns out to be detrimental to the Board, it can be modified later. Chair Shirtliff restated the motion and asked for a vote. Ms. Holmes asked to amend the motion to require a 50% match for all applications over \$10,000 and a 25% match for applications up to \$10,000. Mr. Shubert stated that this motion makes sense to him. Mr. Shubert seconded the motion. A vote was taken. The motion passed unanimously.

**(0:34:55)** Ms. Ray stated that to help her finalize some of the wording in the workplan, she asked if anyone had any final thoughts. Mr. Shubert stated considering the discussion there may need to be some rewording done. Ms. Ray stated that was correct and outlined the wording she would be using to provide flexibility to the Board.

**Public Comment:**

**(0:38:17)** Ms. Zurcher gave the Board an update on the 300 Block tree project, and that 5 of the 7 electrical boxes were completed, and the other 2 will be completed shortly. The grates are in Great Falls, and will be installed shortly, and the hope is that the project is completed before the end of this fiscal year.

**Next Meeting:**

**(0:39:25)** The next Downtown TIF Advisory Board meeting is scheduled for May 12, 2022. Ms. Ray noted that she will have a memo to present to the Board from the City Attorney's office on the applications that were subject to review for qualified expenses.

**Adjournment:**

**(0:41:19)** With no further business before the Board, the meeting adjourned around 11:00 a.m.



**City of Helena, Montana**

**May 11, 2022**

**To:** Mayor and Commissioners

**From:** Interim City Manager, Tim Burton  
Transportation Systems Director, David Knoepke

**Subject:** Bid Award for 2022 Chip & Seal Project #TSD-69

**Present Situation:** The 2022 Chip and Seal, Project #69, will add a new wear surface and pavement sealer by applying a single application of asphalt material followed by spreading a 3/8-inch gravel chip. The City opened the single bid for the 2022 Chip and Seal TSD Project #69 on May 10, 2022. Helena Sand and Gravel, Inc., was the single bidder for schedules A through F, totaling 153,387 square yards, with an average bid of \$ 3.32 per square yard, for a total bid of \$ 508,939.71. Last year's price was \$ 1.96 per square yard. The increase for this year's price has been directly impacted by the increase in fuel and all petroleum-based products.

**Background Information:** Staff recommends awarding the bid to Helena Sand and Gravel, Inc. This project will complete approximately 153,387 SY (square yards) of City Street surface area compared to previous years: 2021 - 212,043 SY; 2020 - 283,405 SY; 2019 - 367,494 SY; 2018 - 183,391 SY and 2017 - 259,895 SY.

**Proposal/Objective:** Staff recommends awarding the bid to Helena Sand and Gravel, Inc. This project will complete approximately 153,387 SY (square yards) of City Street surface area compared to previous years: 2021 - 212,043 SY; 2020 - 283,405 SY; 2019 - 367,494 SY; 2018 - 183,391 SY and 2017 - 259,895 SY.

**Advantage:** This application of chip seal will prolong the life of the street surface.

**Notable Energy Impact:** N/A

**Disadvantage:** None

**Notice of Public Hearing:** N/A

**Staff Recommendation:** Move to award 2022 Chip Seal Project #TSD-69 to the lowest, responsible bidder, Helena Sand and Gravel for the amount of \$508,939.71.

<b><u>ATTACHMENTS:</u></b>
<input type="checkbox"/> <a href="#">FY22 Chip Seal Bid Tabulation</a>
<input type="checkbox"/> <a href="#">Chip Seal Schedule Map</a>

## Proposed Chip Seal 2021

**TSD-69 2022 Chip Seal  
Base Project  
Streets to be Chipped**

	Area (syds)	Staff Estimate		Helena Sand & Gravel	
		Unit Price	Total Price	Unit Price	Total Price
Schedule A	64,945.00	\$ 4.00	\$ 259,780.00	\$ 3.60	\$ 233,802.00
Schedule B	53,060.00	\$ 4.00	\$ 212,240.00	\$ 3.01	\$ 159,710.60
Schedule C	5,024.44	\$ 4.00	\$ 20,097.76	\$ 3.60	\$ 18,087.98
Schedule D	16,213.33	\$ 4.00	\$ 64,853.32	\$ 2.90	\$ 47,018.66
Schedule E	11,146.67	\$ 4.00	\$ 44,586.68	\$ 3.60	\$ 40,128.01
Schedule F	2,997.78	\$ 4.00	\$ 11,991.12	\$ 3.40	\$ 10,192.45
<b>Total Base Bid Price:</b>			<b>\$ 613,548.88</b>		<b>\$ 508,939.71</b>



5/10/2022

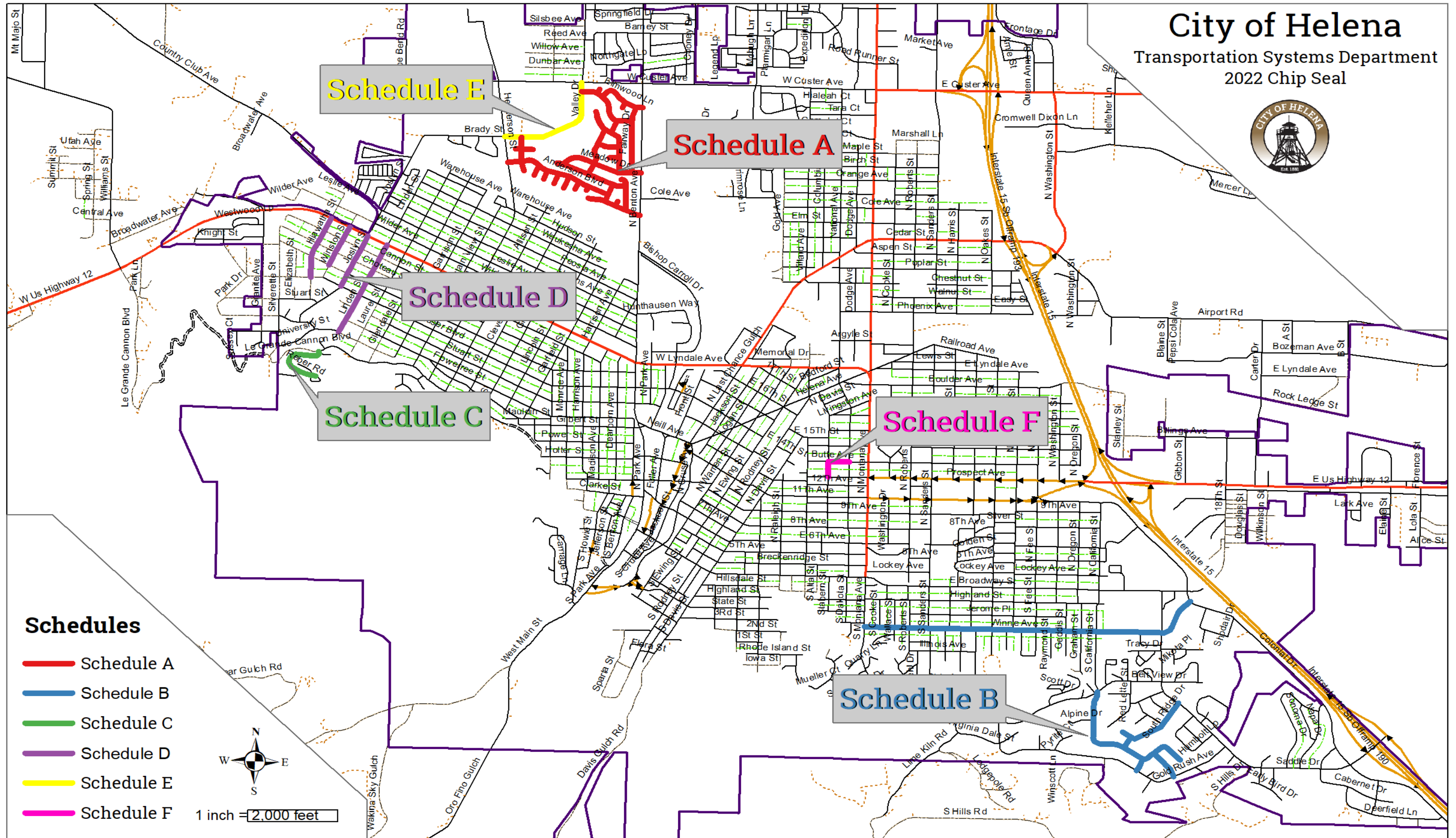
Schedules A-F  
\$ 508,939.71

\$ 3.32 SY Average

# City of Helena

## Transportation Systems Department

### 2022 Chip Seal



TO: Helena City Commission  
FROM: Helena Citizens' Council

RE: Helena Citizens' Council Review and Recommendations Regarding the Fiscal  
Year 2023 Preliminary City Budget

===

### **Summary of Review and Recommendations**

Per our mandated responsibility outlined in Article IV of the Helena City Charter, the Helena Citizens' Council (HCC) is providing the Helena City Commission our review and recommendations regarding the fiscal year 2023 preliminary budget for the City of Helena. The Charter reads:

There shall be seven (7) Neighborhood Councils, collectively comprising a Helena Citizens' Council. Operating independently from the city commission or city officials, the Helena Citizens' Council shall review and recommend actions relating to the annual budget, and make recommendations relating to future development of the city.

The review and recommendations that follow were approved by a vote of the HCC on May 31st, 2022.

The HCC commends the City Manager's efforts to present a balanced budget, or "budget reset," and establish funding priorities, including a contingency fund made up of excess funding. This approach establishes sound financial footing for the new, subsequent city manager, and allows a re-evaluation of city priorities in future strategic plans. It is the recommendation of the HCC that any "unforeseen emergency situations" that will be funded by this new contingency fund be documented and approved like any other funding request.

The HCC's recommendations for funding specific department requests and capital fund projects reflect the philosophical priorities for the Council. One budget philosophy that the HCC would recommend the City Commission consider is to ensure funding for emergency services and city infrastructure are prioritized in a budget limited by constraints. Overall, budget and capital improvement requests from City departments should be funded by available based on the needs identified and discussed during the May budget meetings. ARPA and reserve funds should be utilized to fund long-term budget needs, and leveraged to maximize use.



The Helena Citizens' Council appreciate the opportunity to share our recommendations with the City Commission as they reflect the perspectives that are closely aligned with the citizens we represent.

## **Department Budget Recommendations by Fund Number**

### **Fund #011 (General Government):**

#### Helena Citizens' Council (011-1701)

The HCC accepts the proposed budget for our operations as shown on page 4 of the meeting materials for the May 4th Administrative Budget Meeting (inserted below). In future budget recommendations, and for any excess funds for fiscal year 2023, the HCC is expecting to increase spending for Other Contracts Services, particularly for outreach efforts like district forums and informative materials.

#### Recommendation(s):

1. In keeping with the City's stated commitment to sustainability and action on climate change, the HCC recommends continued support for the annual Sun Run, ICLEI membership, grant matching funds, and inter-local policy development funds.

### **Fund #012 (Police):**

No increase in budget with mandated budget constraints. Got rid of a few things to address this but they were not public safety. HPD has made good use of available space for personnel, grant money, and use of technology. Technology like police officer tablets and a centralized-policy system are increasing the effectiveness and responsiveness of HPD. New K9-unit has been launched.

Staffing study underway would interact with city-wide staffing study, but would focus on the efficiency and use of police officers. As far as staffing there are six openings after two officers recently left; two applicants in the background process. One major obstacle is the Academy wait times and requirements (logistical).

#### Municipal Court

The Municipal Court will no longer be paying for the leasing of the Digiticket printers utilized by police officers dispensing citations. Instead, the printers will be purchased and lifecycle replacements will be addressed later.

Any second courtroom considerations are two to three years away and would most likely start with a part-time judge and grow to be a full-time position. The Municipal Court envisions this second court to focus on drug- and alcohol-related crimes.

**Recommendation(s):**

1. The HCC recommends providing funding for system upgrades for policy and call-time systems.
2. The HCC supports a new FTE for court's officer, fully sworn or reserved, which is mandated by state law when requested.
3. The HCC recommends providing funding for major equipment upgrades/replacement - firearm replacements and four (4) patrol cars.
4. The HCC recommends submitting the FARO laser mapping tool and drone requests to be funded by surplus or contingency funding.
5. The HCC recommends the City be prepared to accommodate additional training needs requested by the Helena Police Department to meet real-time needs throughout FY23.

**Fund #013 (Fire):**

The Fire Department has undergone extensive strategic planning efforts to prepare for the challenges outlined on page 38 of their recently reviewed Master Plan, the document informing this year's budget strategy. The HFD was involved with Montana Mutual Aid to assist communities in crisis when we have the ability.

Constraints are a challenge to work through to meet City Manager's balanced budget goal. Utilize the master plan to set priorities, objectives, and work plan items - capital planning. Alternate funding sources. Strategic plan to accommodate the additional station and its staff.

Some of HFD's 2022/3 goals include adding training and physicals, adding office space, and a training facility/space.

Capital requests include capital outlay station office space, hand held radios, type 3 wildland fire fighting machine, two (2) breathing air compressors, and fire prevention and education grants. Additionally, there are rollover projects that need to continue due to product delays:

- New aerial machine
- Command and battalion vehicle
- Thermal imaging cameras

Recommendation(s):

1. The HCC recommends the City Commission engage with the Helena Fire Department to expedite the development of a third fire station identified as a need in the Fire Department Master Plan.
2. The HCC supports the funding for equipment needs identified by the Helena Fire Department to meet the operational needs identified in the Master Plan and budget.

**Fund #014 (Community Development)**

There are three portions of the Community Development Department's budget: #014 for the general department budget to cover operations, Affordable Housing Trust (#229) is a fund available to serve as a gap financing resource for organizations in our community who are addressing affordable housing needs, Building (#504) for permitting and inspections. There are no capital funding requests for FY23.

The Community Development Department has been active and successful this past year. The Department has completed over 80 land use applications ranging from complicated subdivisions to individual housing modifications, all requiring public notice and feedback. The Department also staffs a number of local boards like the TIF, zoning commission, planning board. Everyday outreach to the community also is an ongoing task to answer questions from the community or work with groups on legislation.

Upcoming activities - updating zoning ordinance for recreational marijuana, signs, landscaping, etc. Implementation of growth policy and one of the first areas identified is railroad areas in Sixth Ward.

Recommendation(s):

1. The HCC supports the continued funding for a consultant for Neighborhood Planning, requested at \$50,000, requested to work with adjacent jurisdictions standardizing infrastructure planning and regulations on how the City will address future annexation questions.

2. The HCC recommends more efforts like the Affordable Housing Fee Waiver for Fire Tower Apartments, requested at \$30,000, to increase the availability of affordable housing. This would refund costs associated with building permits and plan review.

**Fund #017 (Parks and Recreation):**

The Parks and Recreation Department is taking advantage and leveraging enterprise assets to increase revenue while also raising wages for seasonal employees. The department is also aiming to increase revenues from fees so cost recovery is 30% (currently below 20%).

**Recommendation(s):**

1. The HCC recommends the Parks and Recreation Department continue with the conversion of irrigated City Parks to groundwater wells (non-treated, non-potable water) while at the same time supporting continued water conservation and 'water wise' practices.
2. The HCC recommends the Parks and Recreation Department adopt the practice of water conservation and 'water wise' practices at all City properties, including increased use of xeriscaping with native and drought-tolerant landscaping e.g., as will be demonstrated at the Law and Justice Building's new xeriscape garden.
3. The HCC supports the temporary pay matrix increasing wages for seasonal employees.

**Fund #211 (Civic Center):**

The Civic Center is slowly returning to a normalized business plan as the COVID-19 pandemic, although not over, has become more manageable. There has been a slow but steady decrease in the reliance on general fund support to fund the Civic Center as revenues and expenditures trend to pre-pandemic numbers. What the Civic Center is lacking is the direction needed from the City Commission and the Civic Center Steering Committee established by Resolution No. 20634 in January 2020. A new advisory board is necessary to meet the need created by Resolution No. 20585 dissolving the Civic Center Advisory Board; to date there has been no further development in this area. This is a lingering issue that results in the Civic Center not meeting its full potential due to the seasonal use of the available spaces.

**Recommendations:**

1. The HCC supports leveraging of grant money with ARPA or Capital Funding to fund the \$1,200,000 (\$770K for auditorium and \$440K) HVAC replacement



system. This would allow the Civic Center to safely hold events in summer months.

2. The HCC recommends a renewed effort to strategically plan the Civic Center's future.

### **Fund #212 (Community Facilities Department):**

The Facilities Department has many great goals for FY23. One is to have an energy efficiency assessment on all City buildings. Another is to utilize the new maintenance management software to collect preventative maintenance data and energy consumption; this would allow staff to be more responsive and prioritize building needs.

The biggest priority is to address critical needs identified: boiler system replacement for Law and Justice Center, City shop, and main fire station. Replacement of roofs on Pillar Building and atrium conference room at L&J Center,, Civic Center barrel roof, City Shop roof, Grandstreet Theatre roof. Construction of City/County Building parking lot. The Community Facilities Department is addressing critical infrastructure needs with a mix of department excess reserve funding and match funding with Lewis and Clark County.

Projects funded by Facilities's excess reserves:

- Fire station one boiler replacement
- City shop boiler replacement
- City shop office unit heaters
- HVAC parks maintenance offices
- Fire station one kitchen cabinets and countertops in living quarters
- City shop floor grinding
- Parks Maintenance signage

Projects funded by equal contributions from City of Helena and Lewis and Clark County:

- Law and Justice Center improvements:
  - Atrium Roof replacement
  - Boiler replacement
  - Pillar roof replacement
  - Restroom upgrades
  - Southwest parking lot lighting

There are several projects that have been identified, but do not have identified funding sources. These include Civic Center barrel roof replacement, roof replacement for the Grandstreet Theatre, City shop roof replacement, Civic Center repair and repointing of exterior wall, Civic Center drinking water line replacement, Neighborhood Center,

leased to Rocky Mountain Development Council, asphalt parking lot replacement, and Wastewater Treatment plant. There are several other projects that fall into this category, but these are identified areas of importance for the HCC.

**Recommendation(s):**

1. Practice water conservation and 'water wise' practices at all City properties, including increased use of xeriscaping with native and drought-tolerant landscaping e.g., as will be demonstrated at the Law and Justice Building's new xeriscape garden.
2. The HCC recommends that projects with available funding be approved.
3. The HCC recommends the Facilities department continue with the focused effort to utilize maintenance management software to monitor facilities needs and prioritize future funding requests.
4. The HCC recommends utilizing ARPA funding, where appropriate, for projects with unidentified funding sources that includes the Grandstreet Theatre roofing replacement, Civic Center roof repair, Ten Mile Water Treatment plant repairs, and Civic Center drinking water lines. If ARPA funds are not appropriate for these funding requests, the HCC recommends prioritizing these areas listed above.

**Fund #235 (Open Space District Maintenance):**

Department is addressing the backlog of needed trail maintenance by triaging trails that were most in need and leaving trails in a fair state alone; backlog of trail maintenance to be completed FY23. Loss of grant funding is being addressed by raising assessment rates or trail maintenance fees.

**Recommendation(s):**

1. HCC would support increasing the trail maintenance fees to raise revenue to make up the shortfall of lost grant money that typically funds the cost of open space maintenance.
2. HCC encourages the department to diversify revenue generation for trail system maintenance to capture non-resident trail use. Explore a permit-fee system for bike / hike / running events; explore donation receipt through the 'Greater Helena Gives' annual campaign; partner with Prickly Pear Land Trust for more cost-share; partner with the Helena Area Community Foundation; request donations at key trailheads through a secure drop-box; explore opportunities through the Infrastructure Act revenue; etc.

3. Continue to support the cooperative relationship with Tri-County and support with funding and staff, where appropriate, the education/outreach effort. The budget should reflect city support of continued forest fuel mitigation. It should also reflect support for wildfire response equipment as appropriate for fire mitigation. All forest fuel reduction grants and matching grants should be pursued to minimize taxpayer costs. Support forest health efforts, realizing that a healthy forest saves taxpayer costs.

#### **Fund #237 (Urban Forestry):**

The Parks Department is considering raising assessment rates to close the budget gap for the Urban Forestry Division. This division is operating with sufficient reserves to meet and exceed the 90-day operating requirement.

#### **Recommendation(s):**

1. The HCC supports the reauthorization of the Urban Forestry district while maintaining previous fee assessment for homeowners.
2. The HCC supports the Urban Forestry Department's efforts to proactively replace our aging Ash Trees ahead of the Emerald Ash Borer threat.
3. The HCC supports the department's efforts to work with Growing Friends and other groups to increase the canopy cover in the 6th Ward.
4. The HCC encourages the department to allocate additional administrative support so foresters and arborists can concentrate on forestry and spend less time on administrative tasks.

#### **Public Works Department, Fund #521 (Water)**

We support the ongoing efforts of the Water Division to optimize its operations through energy, chemical, and other efficiencies and the realization of significant cost and energy savings. We also support the ongoing development of the Water Master Plan for Helena's future water supplies, sources, and needs as well as the investigation into groundwater supply wells to build increased resilience into Helena's water systems. We look forward to the recommendations of the City's water rates study later this year and would recommend using some of the increased revenue to support water conservation education and outreach, including funding for a City Water Conservation Specialist.

We support the upgrades of the TenMile Water Treatment Plant and associated infrastructure, including: funding for the Pre-Treatment plant, upgrades to the Red Mountain flume, and Tenmile diversion structures.

Recognizing the critical importance of water in this arid climate, outreach and education is essential to achieving the City's stated goal of reducing per capita water consumption to less than 100 gallons/person/day. We applaud the City's plans for additional outreach and education water conservation – for example the upcoming insert in the utility bill.

**Recommendation(s):**

1. The HCC recommends the continued promotion of water conservation at residential and commercial facilities.
2. The HCC recommends the establishment of 'water wise' best practice policies for City-owned properties and operations.
3. The HCC encourages collaboration with the Lewis & Clark County Water Quality Protection District on its plans to promote 'water wise' practices and water conservation.

**Fund #522 & #532 (Public Works Department - Water/Sewer Service Lines):**

Many of Helena's service lines are 50 years old. When these older pipes fail and pipes need to be replaced, the City of Helena can help homeowners who have paid (via utility bills) into the Water Service Line Fund (#522) or the Sewer Service Line Fund (#532).

**Recommendation(s):**

1. The HCC supports the continuation of this valuable homeowner loan program.

**Fund #531 (Public Works Department - Wastewater):**

We recognize the efforts of staff and management at the Wastewater Treatment Facility (WWTF) as they continue to look for opportunities to conserve energy and water resources. We look forward to seeing the recommendations of the Wastewater Master Plan, currently under development, about how to holistically address and best manage wastewater collection, sources, volume, and treatment to effectively plan for future scenarios.

**Fund #541 (Public Works Department - Solid Waste-Residential)**

The proposed FY23 budget for the Public Works Department (PWD) is primarily status quo, according to PWD Director Ryan Leland. The PWD is however asking for funding to increase the Sustainability Coordinator position from half-time to full-time, in large part because the City has had a very difficult time the past few years staffing the ½ time position. The other position increase is for a new Industrial Facilities Manager to address the aging and deteriorating conditions of the City's industrial facilities (water treatment plant, wastewater treatment plant, etc.).

In addition, the City Commission will soon consider adoption of a 'Strategic Plan for Waste Reduction' designed to achieve the City's waste reduction goal of 50% waste



reduction by 2040 (adopted in 2021). If the Strategic Plan is adopted, the City will embark on a robust community education campaign in the first phase of the reduction plan (2022-2024). Unfortunately, there is currently no line item in the PWD's current proposed FY2023 budget for community education efforts dedicated to waste reduction.

**Recommendations:**

1. The HCC supports funding to a) turn the current ½ time Sustainability Coordinator position into a full-time position and b) create a new Industrial Facilities Manager position.
2. Since community education is critical to ensuring that Helena's waste reduction goals are met, the HCC asks the City to add a minimum of \$40,000 to the PWD's FY23 budget for community education. Those funds could be used, for example, to develop targeted education programs to the various sectors of Helena as well as an information website, such as those funded by the City of Missoula and Flathead County. (For reference, please see [Missoula's Pathway to Zero Waste](#) and the Flathead's [WasteNot Project](#)).

**Fund #563 (Golf Course):**

Enterprise Fund with year round potential offering golf and golf simulators, frisbee golf, golf tournaments, cross country skiing and running, walking, dining, and special events. There are challenges for this enterprise, though, with significant debt services. Primary debt resulted from Muni's Bar and Grill construction and an observed loss of about \$500K due to COVID. Also struggling with staffing, but rising wages are slowly improving this situation.

One significant request from Bill Roberts is for a \$195,000 loan to purchase a new fleet of golf carts. This is an advantageous request, because the golf course has the opportunity to sell the current fleet of golf carts for an estimated \$100,000. This would be applied to the purchase of the new fleet of golf carts to offset costs. The time sensitive nature of this request necessitates approval for the FY23 budget.

**Recommendation(s):**

1. The HCC recommends the approval of the capital request for an InterCap Loan of \$195,000 for replacement fleet of golf carts.

General Government							
Fund: 011							
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		
					Adopted	Amended	Est Actuals
							Proposed FY 2023 Budget
Fund	011 General Government						
Dept	1701 Helena Citizens Council (HCC)						
Activity	411 Legislative Services						
<b>Personnel Services</b>							
	Salaries & Wages	9,218	13,260	18,524	19,959	19,959	20,617
	F.I.C.A. (Soc. Sec.)	572	822	1,021	1,238	1,238	1,258
	P.E.R.S. Retirement	790	1,150	1,626	1,771	1,771	1,764
	Health & Vision Insurance			2,125	3,150	3,150	47
	Workers Comp. Ins.	142	202	194	134	134	113
	Unemployment Ins.	41	33	47	52	52	52
	Dental Insurance			258	300	300	293
	F.I.C.A. Medicare	134	192	239	290	290	295
	<b>Total Personnel Services</b>	<b>10,897</b>	<b>15,659</b>	<b>24,034</b>	<b>26,894</b>	<b>26,894</b>	<b>24,437</b>
<b>Supplies &amp; Materials</b>							
	Office Supplies & Equip	141	196	-	550	550	550
	Furniture & Fixtures-Misc		-	-	100	100	-
	<b>Total Supplies &amp; Materials</b>	<b>141</b>	<b>196</b>	<b>-</b>	<b>650</b>	<b>650</b>	<b>550</b>
<b>Purchased Services</b>							
	IT&S Computer Maint/Spprt	2,128	1,983	1,956	2,237	2,237	2,237
	IT&S Telephone Service	-	-	-	-	-	-
	City-Co Bldg Postage Adm	72	104	117	128	128	128
	Postage	-	-	-	150	150	150
	Printing & Duplicating	1,460	239	-	250	250	250
	250 Printing & Duplicating						
	250						
	Advertising	421	-	-	100	100	100
	Required Training			-	100	100	100
	Other Contracted Services	673	45	55	902	1,902	1,000
	700 Neighborhood Outreach						
	300 Survey Monkey Subscription						
	650 Water Bill Insert Internal Charges						
	(421) Budget Adjustment						
	1,229						
	<b>Total Purchased Services</b>	<b>4,754</b>	<b>2,671</b>	<b>2,128</b>	<b>4,867</b>	<b>4,867</b>	<b>3,965</b>
<b>Intra-City Charges</b>							
	Copier Revolving Program	-	-	79	83	83	83
	<b>Total Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>79</b>	<b>83</b>	<b>83</b>	<b>83</b>
<b>Internal Charges</b>							
	Liability Insurance	368	346	370	529	529	529
	Fidelity Insurance	8	8	8	8	8	8
	<b>Total Internal Charges</b>	<b>376</b>	<b>354</b>	<b>378</b>	<b>537</b>	<b>537</b>	<b>537</b>
<b>Total</b>	<b>Helena Citizens Council (HCC)</b>	<b>16,168</b>	<b>18,880</b>	<b>26,619</b>	<b>33,031</b>	<b>33,031</b>	<b>29,572</b>
							<b>34,882</b>

**City of Helena, Montana**

**May 9, 2022**

**To:** Mayor and Commissioners

**From:** Interim City Manager, Tim Burton  
Finance Director, Sheila Danielson

**Subject:** Consider a Resolution Approving the Work Plan and Budget for the Tourism Business Improvement District and Levying an Assessment on All Properties within the District for Fiscal Year 2023.

**Present Situation:** History of the issue:  
Resolution No. 19644, passed April 20, 2009, created a Tourism Business Improvement District ("District") to promote tourism, conventions, trade shows, and travel to the City of Helena. The City expanded the District on August 22, 2011, by Resolution No. 19871; Resolution No. 20473, passed August 27, 2018, re-created the District for another ten (10) year period.  
In order to defray the costs of the proposed workplan and budget, it is necessary for the City of Helena to levy an assessment on all property within the District.  
The assessment for Fiscal Year 2023 on all lodging facilities used for providing overnight stays within the District is proposed to be computed by multiplying the number of rooms occupied from July 1, 2021, through June 30, 2022, for each lodging facility within the District, as reported by the District, by two dollars (\$2.00).

**Background Information:** Consider approval of a Resolution approving the Work Plan and Budget for the Tourism Business Improvement District and Levying an assessment on all properties within the District for Fiscal Year 2023.

**Proposal/Objective:** Consider approval of a Resolution approving the Work Plan and Budget for the Tourism Business Improvement District and Levying an assessment on all properties within the District for Fiscal Year 2023.

**Advantage:** Levying an assessment on properties within the Tourism Business Improvement District allows for the defrayment of cost of the district to promote tourism and marketing and product development for the City of Helena.  
The TBID is funded by a room assessment that the hoteliers voted into action to help market Helena.

**Notable Energy Impact:** N/A

**Disadvantage:** N/A

**Notice of Public Hearing:** Attached

**Staff Recommendation:** Move to Approve A Resolution Approving the Work Plan and Budget for the Tourism Business Improvement District and Levying an Assessment on All Properties within the District for Fiscal Year 2023

<b><u>ATTACHMENTS:</u></b>
<input type="checkbox"/> <a href="#">Memo 23 Resolution TBID Workplan and Levy</a>
<input type="checkbox"/> <a href="#">23 Resolution TBID Workplan and Levy</a>
<input type="checkbox"/> <a href="#">Exhibit A FY23 TBID Workplan and Budget</a>



## Commission Meeting June 6, 2022

[helenamt.gov](http://helenamt.gov)



**Motion:** Move to approve a Resolution approving the Work Plan and Budget for the Tourism Business Improvement District and Levying an assessment on all properties within the District for Fiscal Year 2023.

Prepared by: Sheila Danielson, Finance Director

### Legal Review

5/25/2022

### Action Summary

#### Advantages of Action

Levying an assessment on properties within the Tourism Business Improvement District allows for the defrayment of cost of the district to promote tourism and marketing and product development for the City of Helena. The TBID is funded by a room assessment that the hoteliers voted into action to help market Helena.

#### Disadvantages of Action

N/A

### Background Information

#### History of the issue

Resolution No. 19644, passed April 20, 2009, created a Tourism Business Improvement District ("District") to promote tourism, conventions, trade shows, and travel to the City of Helena. The City expanded the District on August 22, 2011, by Resolution No. 19871; Resolution No. 20473, passed August 27, 2018, re-created the District for another ten (10) year period.

In order to defray the costs of the proposed workplan and budget, it is necessary for the City of Helena to levy an assessment on all property within the District.

The assessment for Fiscal Year 2023 on all lodging facilities used for providing overnight stays within the District is proposed to be computed by multiplying the number of rooms occupied from July 1, 2021, through June 30, 2022, for each lodging facility within the District, as reported by the District, by two dollars (\$2.00).

### Public Information / Engagement

#### Notice of Public Meeting

Public Hearing will be noticed in the Independent Record and held on June 6<sup>th</sup>, 2022.



Respectfully submitted,

Sheila Danielson

Finance Director

**Presentation Documents**

Resolution

Exhibit A FY23 TBID Workplan and Budget

# **RESOLUTIONS OF THE CITY OF HELENA, MONTANA**

## **RESOLUTION NO.**

### **A RESOLUTION APPROVING THE WORK PLAN AND BUDGET FOR THE TOURISM BUSINESS IMPROVEMENT DISTRICT AND LEVYING AN ASSESSMENT ON ALL PROPERTIES WITHIN THE DISTRICT FOR FISCAL YEAR 2023**

**WHEREAS**, Resolution No. 19644, passed April 20, 2009, created a Tourism Business Improvement District ("District") to promote tourism, conventions, trade shows, and travel to the City;

**WHEREAS**, the City Commission expanded the District on August 22, 2011, by Resolution No. 19871;

**WHEREAS**, Resolution No. 20473, passed August 27, 2018, re-created the District for another ten (10) year period;

**WHEREAS**, pursuant to §7-12-1132, MCA, the Board of Trustees for the District must present to the City Commission a work plan and budget for the ensuing fiscal year;

**WHEREAS**, a work plan and budget for fiscal year 2023 was submitted to the Helena City Commission by the Board of Trustees for the District on May 23, 2022;

**WHEREAS**, in order to defray the costs of the work plan and budget, it is necessary for the City of Helena to levy an assessment on all property within the District; and

**WHEREAS**, a public hearing on this resolution was held by the City Commission on June 6, 2022, in the Commission Chambers at 316

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## Resol.

North Park Avenue in Helena, Montana, at 6:00 P.M. and via Zoom Meeting at webinar ID: <https://zoom.us/j/97651247632>.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

**Section 1.** The Helena City Commission approves the work plan and budget, as submitted by the District and attached hereto as Exhibit "A," and levies an assessment upon all property within the District for the fiscal year 2023 to defray the costs of said work plan and budget. The assessment for fiscal year 2023 on all lodging facilities used for providing overnight stays within the District is proposed to be computed by multiplying the number of rooms occupied from July 1, 2021, through June 30, 2022, for each lodging facility within the District, as reported by the District, by two dollars (\$2.00).

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 6<sup>th</sup> DAY OF JUNE, 2022.

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MAYOR

ATTEST:

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CLERK OF THE COMMISSION



# Helena Tourism Business Improvement District Fiscal Year 2022-2023 Work Plan

## 1 ORGANIZATION SUMMARY

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The Helena Tourism Business Improvement District (TBID) continues to base our marketing and product development strategies on our mission.

The TBID is funded by a room assessment that the hoteliers voted into action to help market Helena. The TBID operates under the direction of the TBID Board of Directors and reports to the City of Helena.

The Helena Tourism Alliance (HTA) is the administrative organization of the TBID. The TBID Board meets monthly on the second Wednesday of every month at 1:30 pm in the Reeder's Alley Conference Center, 120 Reeder's Alley.

### *Helena TBID Organizational Mission*

To promote and preserve Helena as a unique destination in order to increase occupancy for lodging facilities thereby creating vibrant growth in the local economy.

### *Helena TBID Organizational Vision*

The Helena TBID is the premier partner and leading advocate for Helena's quintessential experiences and profound opportunities.

### *Helena TBID Organizational Values*

- Integrity
- Innovation
- Communication
- Participation
- Effective Teamwork



### **Helena TBID Organizational Goals**

1. **Community Partnerships:** Build relationships with the community and make a coordinated effort to communicate effectively.
2. **Market Helena:** Develop a marketing plan that builds awareness, educates, and utilizes extension partnerships.
3. **Big Picture:** Explore additional partnership opportunities by identifying unique travel experiences utilizing unconventional ideas.
4. **Organizational Development:** Create training to develop innovative board members, staff, and stakeholders to enhance participation.

## **2 INTRODUCTION**

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The role of the typical Destination Marketing Organization (DMO), like Visit Helena, is evolving to fulfill a new role in communities. DMOs are no longer meant to just develop clever advertising campaigns. Organizations like Visit Helena are transitioning from DMOs (Destination Marketing Organizations) to DMMOs (Destination Management and Marketing Organizations). DMMOs still advertise and market their destination, but now they also foster the entire visitor experience from beginning to end. It's not just about bringing people to Helena; it's about elevating the customer experience once they get here.

In addition to traditional marketing channels, Visit Helena will also step into the destination management role by working more closely with community organizations, such as the Helena Area Chamber of Commerce and Convention and Visitors Bureau; Helena Business Improvement District & Downtown Helena, Inc.; Montana Business Assistance Connection; and many more.

One of the ultimate goals of tourism is to increase quality of life for residents of a destination. When Visit Helena brings in visitors, it boosts economic impact. When the Helena area economy thrives, the resident experience also thrives. But it is a delicate balance. Visit Helena will also focus on environmental sustainability and stewardship of the destination.

Visit Helena will also work to identify destination product development opportunities.

### 3 LEISURE RECRUITMENT

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The TBID's overall leisure marketing strategy is to increase year-round visitation targeting regional, national, and international visitors. Strategies and goals will continue to be assessed and expanded and will focus on creative marketing to reach new and existing travelers.

The TBID will closely monitor opportunities for consumer trade shows such as the Travel and Adventure Shows and Outdoor Adventure & Travel Shows.

The TBID will work with regional and state partners to monitor the international landscape, while continuing to foster partnerships with domestic and international tour operators. In addition, we will weigh the option to participate in international travel recruitment shows like IPW, the travel industry's premier international marketplace and the largest generator of travel to the U.S and Rocky Mountain International (RMI)/The Real America) which markets to travel agents from western European nations such as the UK, France, Italy, Germany, etc.

### 4 YELLOWSTONE & GLACIER NATIONAL PARKS

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For people exploring Montana's National Parks, Helena offers the perfect half-way destination. Helena is 178 miles from the west entrance of Yellowstone National Park and 187 miles from the eastern portion of Going to the Sun Road in Glacier National Park, making us the perfect location to overnight and/or spend several days.

Helena will continue to position the community as the half-way destination between the parks and highlight that traveling this route offers fabulous scenery; some of Montana's most special heritage places; and an opportunity to relax and take a break.

In addition, our social media, SEO, and web content will also focus on Helena as a great place for starting a Montana vacation, redesigning the Between the Parks message as Montana's Destination. Helena is centrally located and should be the launching point for visitors to explore Montana's true heritage.

### 5 THE VISITOR EXPERIENCE

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Designing a quality visitor experience has been a high priority of Visit Helena. Now more than ever, the TBID will work to align our destination's stakeholders, businesses and front-line employees to support tourism and assist in facilitating and meeting visitor expectations. Ensuring visitors have positive experiences will directly impact the future of tourism in Helena, Montana.

The goal is to successfully align the following sectors because we all benefit from a positive visitor experience:

- Attractions

- Downtown Merchants
- Hotel / Lodging
- Restaurants
- Shopping / Retail
- Realtors
- Citizens / Volunteers

Making sure travelers feel welcomed and enjoy their stay is a major priority, which is why the TBID offers Front-Line Training to help those working with visitors every day be informed about what Helena has to offer. Front-line employees are given the resources and the knowledge that they need to positively impact the visitor experience as well as increase the length of their stay.

Employees drive the customer experience. By developing and providing this resource for the hospitality industry and business community it will shine a light on the importance of visitor orientation and facilitation which will help elevate the city and champion visitation.

Visit Helena understands that the visitor experience plays one of the most important roles in maintaining and growing visitation at a destination. Exceptional service leads to repeat visitation and extended stays. Making sure travelers feel welcomed and enjoy their stay is a major priority.

As Visit Helena approaches the 2022 warm season, are working to offer several ways to orient and facilitate the visitor through additional channels of communication. Also, once the **Event Page** launches, we will heavily lean into utilizing this platform to enhance the visitor experience and extend their stay.

## 6 GROUP TRAVEL & MEETINGS

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The TBID will reevaluate our efforts on developing the group travel market. We will be members of the American Bus Association (ABA) and the National Tour Association (NTA) and will continue to assess whether to attend NTA Travel Exchange or ABA's Marketplace.

TBID will continue to encourage our local community to bring meetings to Helena and will collaborate with the Helena Convention and Visitors Bureau. Efforts will focus on small market meetings. Growth in this segment will help support seasonality in hotel occupancy, and impact the local economy by filling restaurants, retailers, and attractions.

Once the new brand launches, we will dedicate additional marketing dollars towards meetings.

## 7 TBID GRANT PROGRAM

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The grant program has been around since 2013 and has provided financial assistance in supporting sports and tournaments, music festivals, outdoor recreation events and a variety of other events. The TBID Grant Program was revamped in FY20 to build upon the vibrancy of the community and inspire innovative and creative ideas for events or signature experiences; provide funding in the early planning stages; and maximize regional and national exposure by promoting the events early enough for visitors to include in their itinerary.

The TBID is committed to developing a more year-round tourism base and contributing to a healthy local economy by supporting local activities, spending, tax generation and jobs through increased visitation to the area. Therefore, we will actively promote and market this program and invite local organizations and businesses to apply for grant monies with the purpose to grow the local tourism economy through increased visitor spending in Helena's lodging establishments. Other tourism partners such as retail, restaurant, transportation, and attractions will also benefit from increased visitation.

## 8 SPORT EVENTS & TOURNAMENTS

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The TBID will continue to work with the Helena School District on bids for Montana High School Association Events. Even though Helena is limited with indoor facilities, we are keeping Helena actively involved in the bid process and are on the rotation cycle for tournaments. The TBID stays in close contact with the athletic director.

The TBID will continue to build relationships and support local sports organizations and be a valuable resource to tournament directors and associations in efforts to host and grow competitions that draw athletes and fans from across the region generating room nights for lodging partners.

We are Montana's town and a community-based town and need to be in full support of our youth programs. Positioning Helena as a sports event destination will remain a priority for Visit Helena with staff looking at new opportunities such as robotics, e-sports competition, etc. and partnerships to help shape the future of sports events and sports tourism in Helena.

## 9 ARTS & CULTURE

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The TBID will promote arts and culture in Helena. We will emphasize that Helena has a great deal to offer those who appreciate the fine arts: The Archie Bray Foundation for Ceramic Arts, Holter Museum of Art, Montana Historical Society Museum, Grand Street Theatre, Myrna Loy Center for the Performing and Visual Arts, and Helena Symphony. Numerous fine art galleries showing all types of art from traditional to contemporary and more, provide Helena with a solid mix of culture that will be highlighted.



## 10 BIKE HELENA

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The Bike Helena brand is well-established in Helena and the TBID continues to highlight Helena as a biking destination.

We work with the City of Helena Parks Department, Helena Open Lands, Helena/Lewis & Clark County National Forest, and the Prickly Pear Land Trust to ensure that we are working in the best interests of everyone involved with our incredible assets.

Bikehelena.com will continue to offer information on suggested rides and promote education on proper etiquette.

## 10 HERITAGE TOURISM & OUTDOOR RECREATION

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Visit Helena is working with the Montana History Foundation to promote a program called Helena History Hikes. This program is designed to promote heritage tourism and outdoor recreation by showcasing Helena's regional history through exploration of its surrounding environment.

Direct beneficiaries include Helena residents and tourists, with the broader economy of Helena serving as a secondary beneficiary. While Helena is surrounded by hundreds of miles of trails and marketed as offering "day hikes, mountain bikes, and Old West history", no combination of these subjects is offered as a guided or interpreted experience. Helena History Hikes will fill this void, offering visitors the opportunity to day hike and explore history. These guided hikes will investigate the interrelationships between human activity and the environment, bridging the divide between the urban and the wild, the human and non-human, and the sciences and the humanities.

For the summer of 2022, we Montana History Foundation is expanding the program to provide 3 different tours at 6-8 regularly scheduled times each week from Memorial Day weekend through Labor Day. This program includes the following:

- Legends in Limestone: Guided Mount Helena Hike
- Breweries and Brothels Walking Tour
- Gables and Gargoyles Walking Tour

Tours are offered at regularly scheduled afternoon and evening times. All tours will be available for private group tour bookings as well as a "History Triple Play" offer so that visitors will be encouraged to stay additional nights to participate in all three guided experiences.

## 11 MARKETING METHODS

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Many aspects of the tourism industry are shifting. We continue to look for ways to provide offerings that make Helena attractive for in-state, regional, national, and international travelers.

There are great strides being made with the City of Helena and other community partners working cohesively on developing a unified brand and strategic roadmap which will provide a clear vision for the future and strengthen community vitality; competitive positioning; and ensure the long-term viability of Helena.

The benefits of technology provide people the opportunity to have a greater choice in deciding where they want to visit and live. Helena's mix of natural resources and recreational opportunities provides the resources necessary to be a premier destination. To establish Helena as a destination in the minds of both consumers and businesses, establishing a brand and a strong, unified brand voice along with messaging and positioning is important to raise overall awareness.

Supporting a strong destination brand will help build a sense of community that will support business and economic stability. The branding and marketing initiative is the first step in a larger vision to strengthen collaboration between the City of Helena, county, community business leaders and organizations into an integrated approach to preserve Helena as well as take advantage of opportunities of future growth.

The TBID understands the critical need for an effective marketing strategy in today's ultra-competitive marketplace and will continue to work closely with the local creative marketing agency SOVRN.

The TBID continues to give Helena a strong presence in social media and grow our audience. Digital marketing continues to be crucial for our destination marketing organization as we vie against competing markets. The Media Plan will be primarily digital allowing the plan to stay flexible with recurrent changes in creative and messaging. Search engine optimization (SEO), social media marketing, website optimization, and email marketing are a variety of services we will utilize to help us grow our tourism & destination business.

Building off the Montana Brand Pillars and the Helena Marketing Plan will continue to follow the three phases of the travel decision process – inspiration, orientation, and facilitation and highlight strong imagery and stories of activities in and around Helena.

## 12 MEDIA RELATION AND OUTREACH

---

Throughout the year, Visit Helena will continue to build relationships with influencers and journalists that will help grow the brand and inspire travel. Attending events such as Public Relations Society of America Travel and Tourism Conference can increase contacts and help build the influencer program. Visit Helena will proactively reach out as well as respond to appropriate media and influencers with original, relevant, and timely stories.

# TBID Staff & Board of Directors

## ***TBID STAFF***

### **Andrea Opitz**

Executive Director

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(406) 449-1270

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### **Chelsea Paschall**

Visitor Services & Events Coordinator

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(406) 449-2107

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### **Karena Bemis**

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(406) 449-4000

### FY2022-2023 HELENA TBID BUDGET

Current TBID Assets		512,000.00
Outstanding Projects		\$183,650.00
Outstanding Payments		\$79,837.00
		<b>\$248,513.00</b>

June 2022 TBID Receivables		<b>\$262,834.00</b>
Estimated January 2023 TBID Receivables		<b>\$262,834.00</b>
Total Receivables		\$525,668.00
Total FY 2023 Assets		<b>\$774,181.00</b>

<b>Expense</b>		
Administrative Staff + Taxes + Benefits		\$182,600.00
Professional Development Training		\$10,000.00
Operational Expenses		\$75,000.00
Tourism Education & Advocacy		\$6,000.00
<b>Marketing</b>		
Contract Management, Content Creation, Paid Digital		\$200,000.00
Conventions/Tradeshows		\$35,000.00
<b>Publicity</b>		
Travel media; Branded Merch; Frontline & Outreach		\$45,581.00
Opportunities & Grants		\$110,000.00
Sponsored Events		\$10,000.00
Reserves		\$100,000.00
<b>TOTAL FY 2023 Expenses</b>		<b>\$774,181.00</b>



***City of Helena, Montana***

**May 23, 2022**

**To:** Mayor and Commissioners

**From:** Interim City Manager, Tim Burton  
Transportation Systems Director, David Knoepke  
Transportation Engineer, Mark Young

**Subject:** Consider a Curb Cut Variance Request for Aspen Park Phase-2

**Present Situation:** This was submitted as a subdivision variance request, but it actually falls under the Public Ways, Construction of Curb Cuts and Driveways section of Helena City Code (HCC).

HCC section 7-5-7(B) states:

"In medium density residential districts (R-3) the maximum curb cut length shall not exceed thirty feet (30') and shall be located in accordance with city specifications or drawings. The minimum distance between curb openings shall be twenty five feet (25')."

The applicant has given the following justification for their request:

"The variance will improve the function of the intersections at Vista View Avenue with Alpine View Drive and Vista View Avenue at Twilight Avenue. The Alpine View Drive approach will be widened to 35-feet and the Twilight Avenue to 36-feet as shown on the attached turning radius diagram. A second diagram with the current approach design is also attached. These are no detrimental impacts from widening the approaches this small amount.

Without the variance the approach will be offset from the street and the street width will be narrowed at each end constricting turn movements. Although the approaches are adequate for fire trucks, they may impact larger trucks that could be used during construction and the occasional larger moving truck.

The variance will not increase public costs.

The variance has no impact on the City Growth Policy and other sections of the City Code."

**Background Information:** The owner's representative is requesting a curb cut variance to allow the installation of a thirty-five foot (35') curb cut at the Vista View Avenue private drive approach onto Alpine View Drive and a thirty-six foot (36') curb cut at the Vista View Avenue private drive approach onto Twilight Avenue.

**Proposal/Objective:** The owner's representative is requesting a curb cut variance to allow the installation of a thirty-five foot (35') curb cut at the Vista View Avenue private drive approach onto Alpine View Drive and a thirty-six foot (36') curb cut at the Vista View Avenue private drive approach onto Twilight Avenue.

**Advantage:** There is no notable advantage to an increase in these approach widths.

**Notable Energy Impact:** N/A

**Disadvantage:** The only notable disadvantage to this increase in these approach widths is the increased potential for vehicles to drive over the private curb and sidewalk adjacent to the private drive.

**Notice of Public Hearing:** N/A

**Staff Recommendation:** Move to approve, table, or deny the widening of Vista View Avenue curb cuts at Alpine View Drive and Twilight Avenue to thirty-five feet (35') and thirty-six feet (36') respectively.

**ATTACHMENTS:**

- |   |
|---|
| <input type="checkbox"/> <a href="#">Aspen Park Phase-2 Curb Cut Variance Memo</a>        |
| <input type="checkbox"/> <a href="#">Aspen Park Phase-2 Curb Cut Variance Aerial Map</a>  |
| <input type="checkbox"/> <a href="#">Aspen Park Phase-2 Curb Cut Variance Site Plan</a>   |
| <input type="checkbox"/> <a href="#">Aspen Park Phase-2 Curb Cut Variance Application</a> |



## Commission Meeting 6-06-2022

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[helenamt.gov](http://helenamt.gov)



**MOTION:** Move to approve, table, or deny the widening of Vista View Avenue curb cuts at Alpine View Drive and Twilight Avenue to thirty-five feet (35') and thirty-six feet (36') respectively.

Prepared by: David Knoepke, Director Transportation Systems  
Mark Young, Transportation Engineer

### **Action Needed by the Commission**

Approve, table, or deny the widening of Vista View Avenue curb cuts at Alpine View Drive and Twilight Avenue to thirty-five feet (35') and thirty-six feet (36') respectively.

### **Proposal/Objective**

The owner's representative is requesting a curb cut variance to allow the installation of a thirty-five foot (35') curb cut at the Vista View Avenue private drive approach onto Alpine View Drive and a thirty-six foot (36') curb cut at the Vista View Avenue private drive approach onto Twilight Avenue.

### **Legal Review**

N/A

### **Advantage of Action**

There is no notable advantage to an increase in these approach widths.

### **Notable Energy Impact**

N/A

### **Disadvantage of Action**

The only notable disadvantage to this increase in these approach widths is the increased potential for vehicles to drive over the private curb and sidewalk adjacent to the private drive.

### **Recommended Motion**

Move to approve, table, or deny the widening of Vista View Avenue curb cuts at Alpine View Drive and Twilight Avenue to thirty-five feet (35') and thirty-six feet (36') respectively.

## Notice of Public Hearing

N/A

### Summary of Background on Item

This was submitted as a subdivision variance request, but it actually falls under the Public Ways, Construction of Curb Cuts and Driveways section of Helena City Code (HCC).

HCC section 7-5-7(B) states:

“In medium density residential districts (R-3) the maximum curb cut length shall not exceed thirty feet (30') and shall be located in accordance with city specifications or drawings. The minimum distance between curb openings shall be twenty five feet (25').”

The applicant has given the following justification for their request:

“The variance will improve the function of the intersections at Vista View Avenue with Alpine View Drive and Vista View Avenue at Twilight Avenue. The Alpine View Drive approach will be widened to 35-feet and the Twilight Avenue to 36-feet as shown on the attached turning radius diagram. A second diagram with the current approach design is also attached. These are no detrimental impacts from widening the approaches this small amount.

Without the variance the approach will be offset from the street and the street width will be narrowed at each end constricting turn movements. Although the approaches are adequate for fire trucks, they may impact larger trucks that could be used during construction and the occasional larger moving truck.

The variance will not increase public costs.

The variance has no impact on the City Growth Policy and other sections of the City Code.”

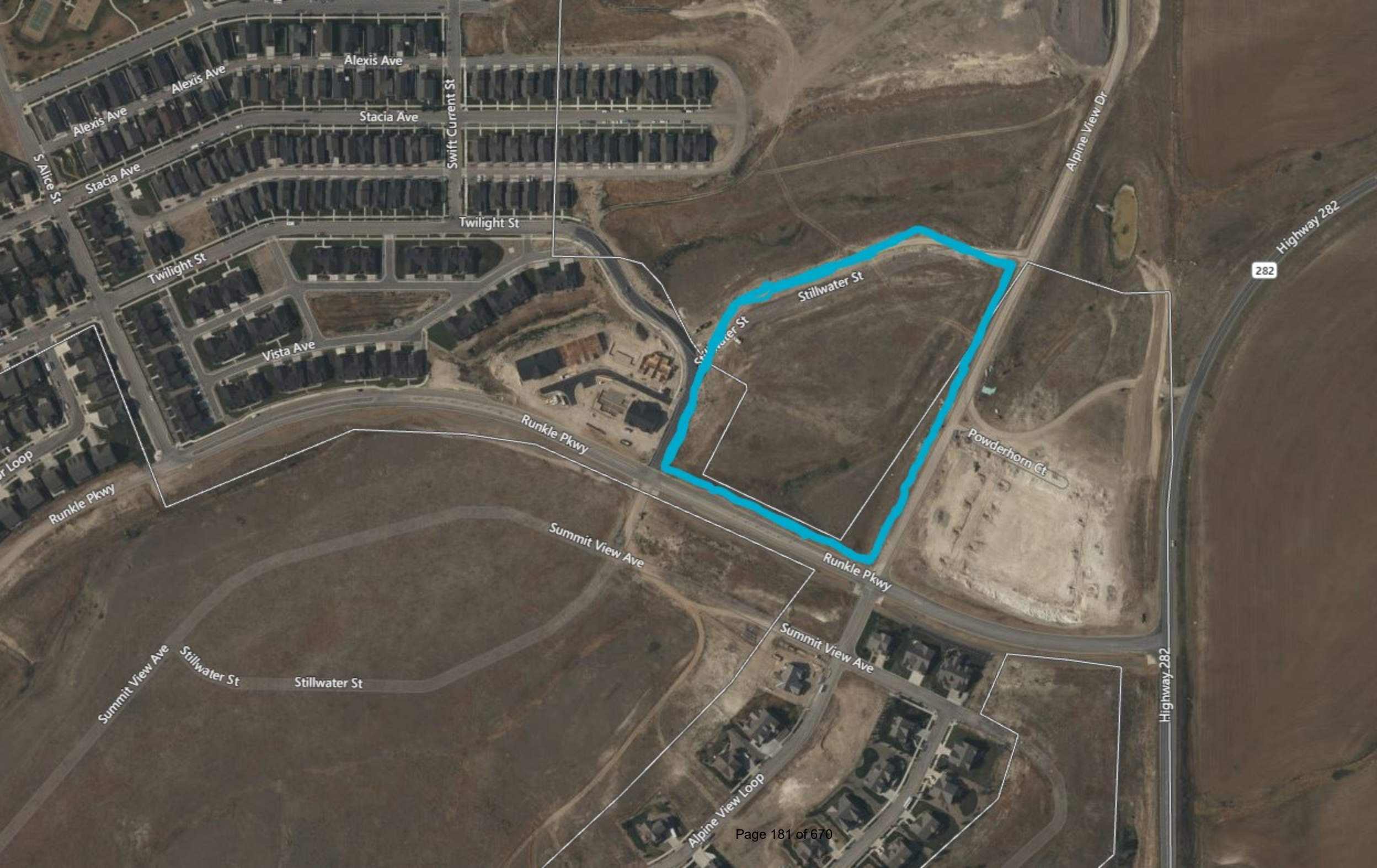
Respectfully submitted,

Tim Burton

Interim City Manager

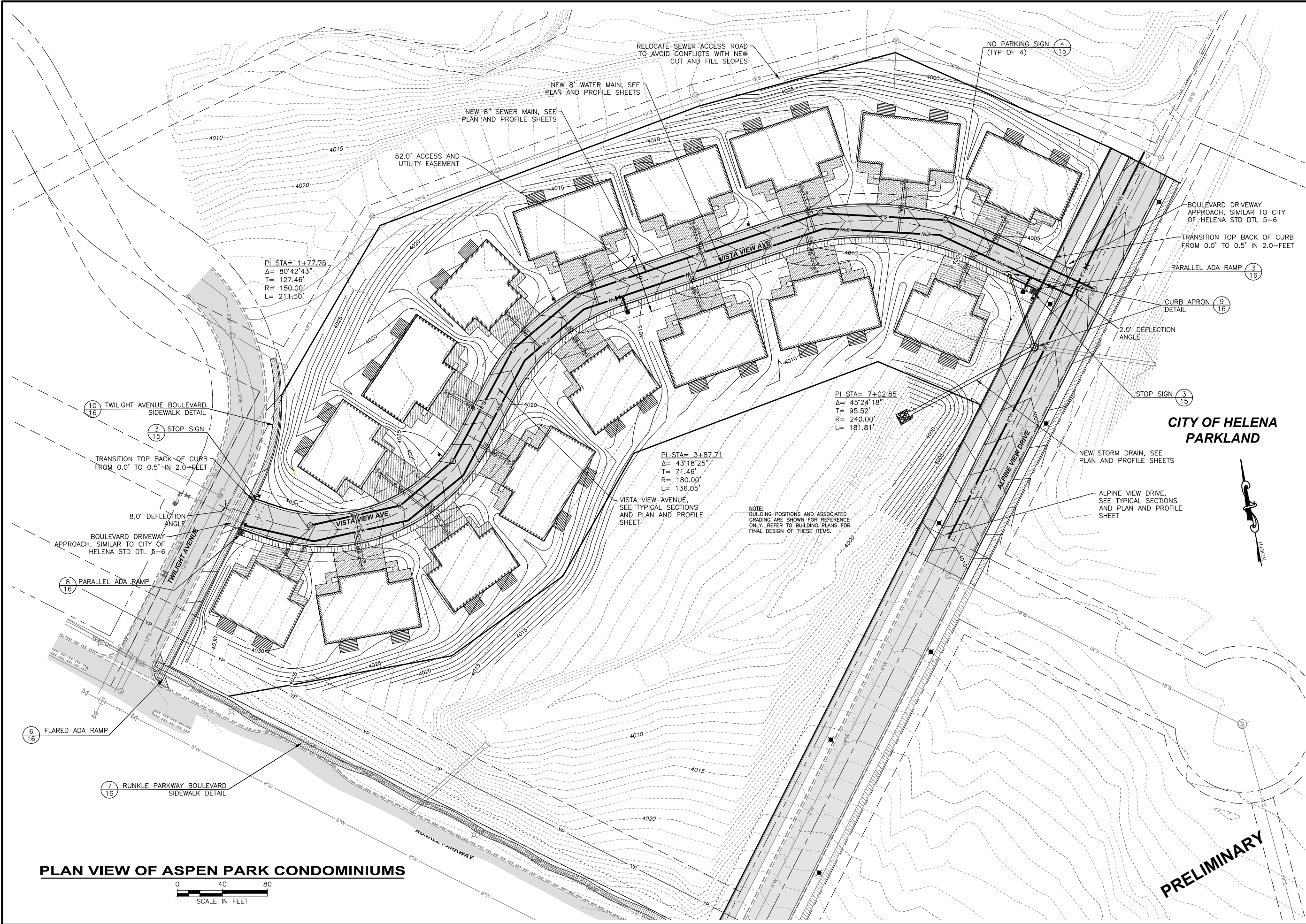
Attachments: Aerial Vicinity Map  
Site Plan  
Signed Variance Request







C:\Users\Admin\Documents\Projects\114-56.3-20 Aspen Park\Phase 2\2021-02 Aspen Park\DESIGN\2102-APCN-03-PL.dwg



REVISION DESCRIPTION	
NO.	DATE

PROJECT: 21-02	DESIGNED: JLL
DRAWN: JLL	CHECKED: JLL
APPROVED: JLL	DATE: OCTOBER 28, 2021

**LARSON CIVIL**  
ENGINEERING, LLC

28 ANTLER AVENUE  
CLANCY, MT 59634  
406-443-6111  
jeff@larsonce.com

**MOUNTAIN VIEW MEADOWS  
ASPEN PARK CONDOMINIUMS  
PHASE 2**

HELENA, MONTANA  
SITE PLAN

SHEET NO.

**3**

OF 16





## City of Helena

### SUBDIVISION VARIANCE APPLICATION FORM

Fill out one Land Use Application and attach a separate variance application form for each variance you request.

1. Name of proposed subdivision ASPEN PARK BLOCK 9 MINOR

2. Please identify the specific subdivision requirement from which you are seeking a variance.

CITY CODE 7-5-7 - MAXIMUM CURB CUT LENGTH OF 30' IN  
R3 ZONING.

3. Variances from the Subdivision Regulations may be granted upon appeal in specific cases, and due to specific conditions, when the subdivider meets the burden of proving compliance with section 12-2-4 of City Code. Describe the relevant facts showing why the variance should be granted:

A. Granting the variance will not be detrimental to the public health, safety, or general welfare, or injurious to other adjacent properties;

SEE ATTACHED

B. Literal enforcement of the provisions of these regulations will result in unnecessary hardship due to particular physical surrounding, shape or topographical conditions that are unique to the specific property involved and that cannot be reasonably resolved by redesigning the subdivision proposal;

SEE ATTACHED

C. The variance will not cause a substantial increase in public costs; and

SEE ATTACHED

D. The variance conforms to the City Growth Policy and City Code.

SEE ATTACHED

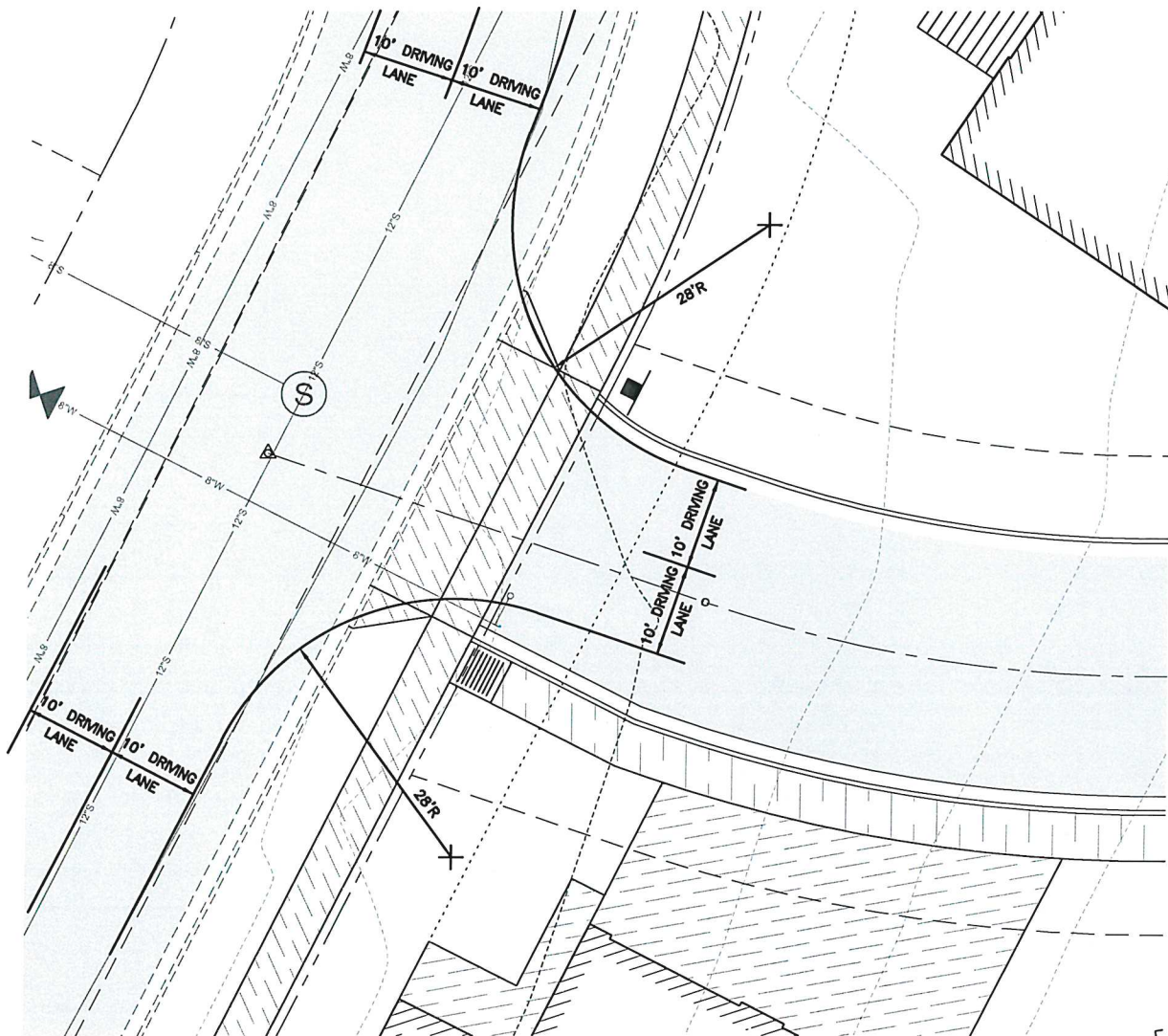
**Aspen Park Phase 2 Variance Request**  
**Additional Information**

- 3A. The variance will improve the function of the intersections at Vista View Avenue with Alpine View Drive and Vista View Avenue at Twilight Avenue. The Alpine View Drive approach will be widened to 35-feet and the Twilight Avenue to 36-feet as shown on the attached turning radius diagram. A second diagram with the current approach design is also attached. These are no detrimental impacts from widening the approaches this small amount.
- 3B. Without the variance the approach will be offset from the street and the street width will be narrowed at each end constricting turn movements. Although the approaches are adequate for fire trucks, they may impact larger trucks that could be used during construction and the occasional larger moving truck.
- 3C. The variance will not increase public costs.
- 3D. The variance has no impact on the City Growth Policy and other sections of the City Code.

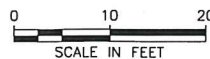


30' APPROACH WIDTH

NOTE:  
RADI ARE POSITIONED FOR  
RIGHT TURNS ONLY AND ARE  
SET BACK FOR PARKING LANES

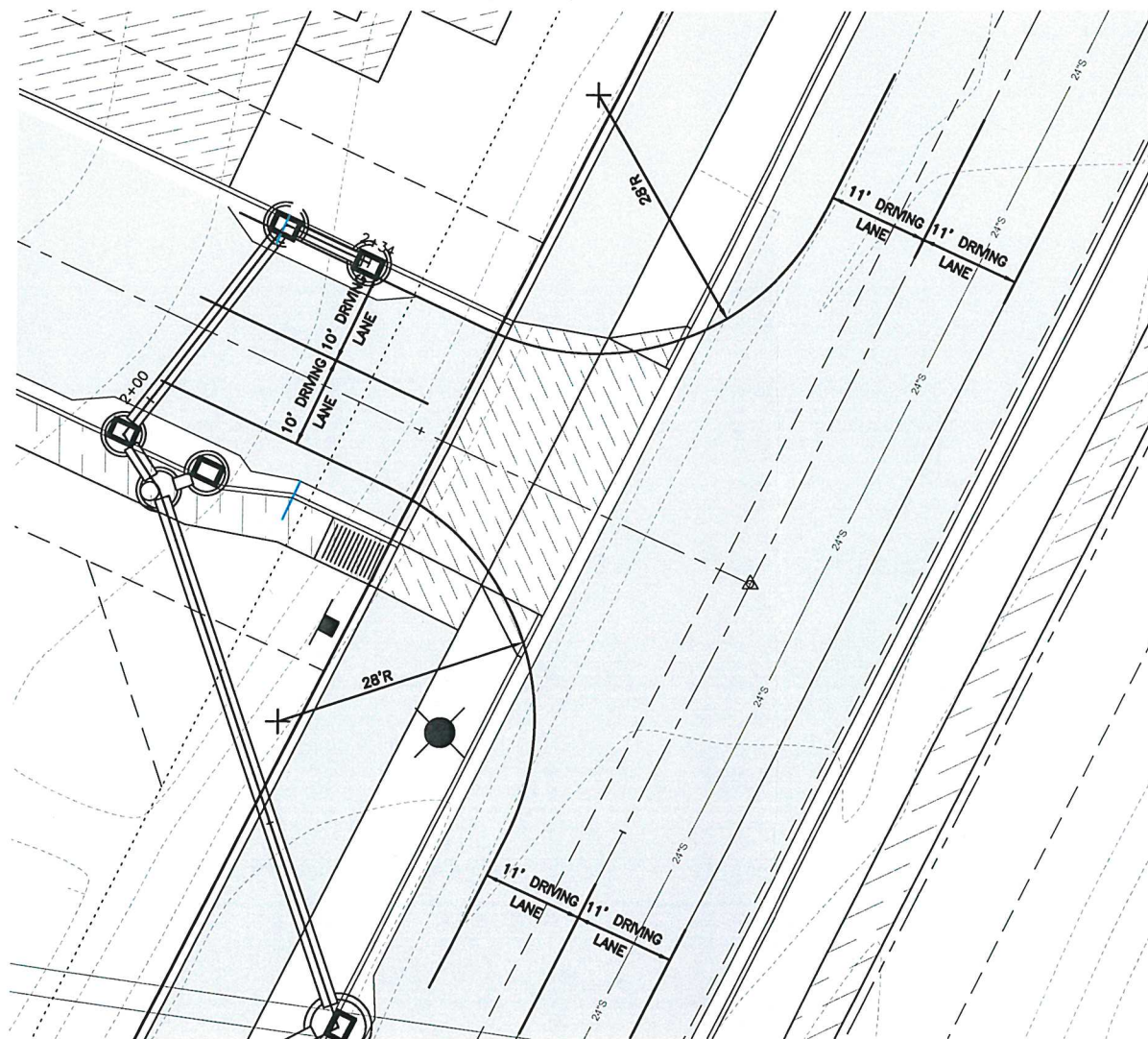


**PLAN VIEW OF VISTA VIEW AVENUE  
TWILIGHT AVENUE INTERSECTION**

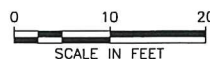


30' APPROACH WIDTH

NOTE:  
RADI ARE POSITIONED FOR  
RIGHT TURNS ONLY AND ARE  
SET BACK FOR PARKING LANES



**PLAN VIEW OF VISTA VIEW AVENUE  
ALPINE VIEW DRIVE INTERSECTION**



28 ANTLER AVENUE  
CLANCY, MT 59634  
406-443-6111  
jeff@larsonce.com

**MOUNTAIN VIEW MEADOWS  
ASPEN PARK CONDOMINIUMS  
PHASE 2**  
HELENA, MONTANA  
TURNING RADIUS DIAGRAMS

SHEET NO.

**1**

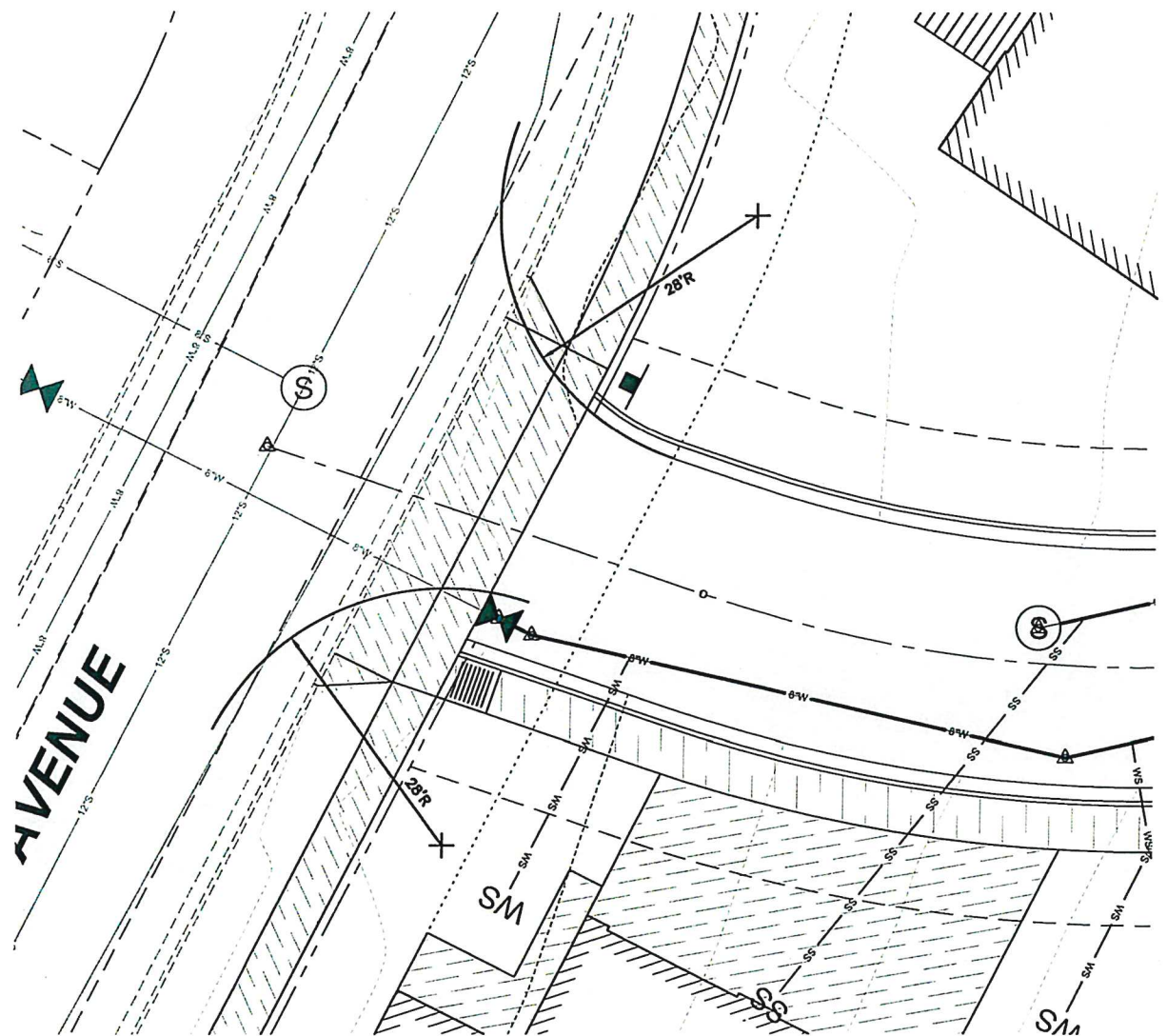
NO.	REVISION DESCRIPTION	BY	DATE
1			
2			
3			
4			
5			

PROJECT: 21-02	DESIGNED: JLL	DRAWN: JLL	CHECKED: JLL	APPROVED: JLL	DATE: FEBRUARY 28, 2022
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36' APPROACH WIDTH

NOTE:  
RADIi ARE POSITIONED FOR  
RIGHT TURNS ONLY AND ARE  
SET BACK FOR PARKING LANES

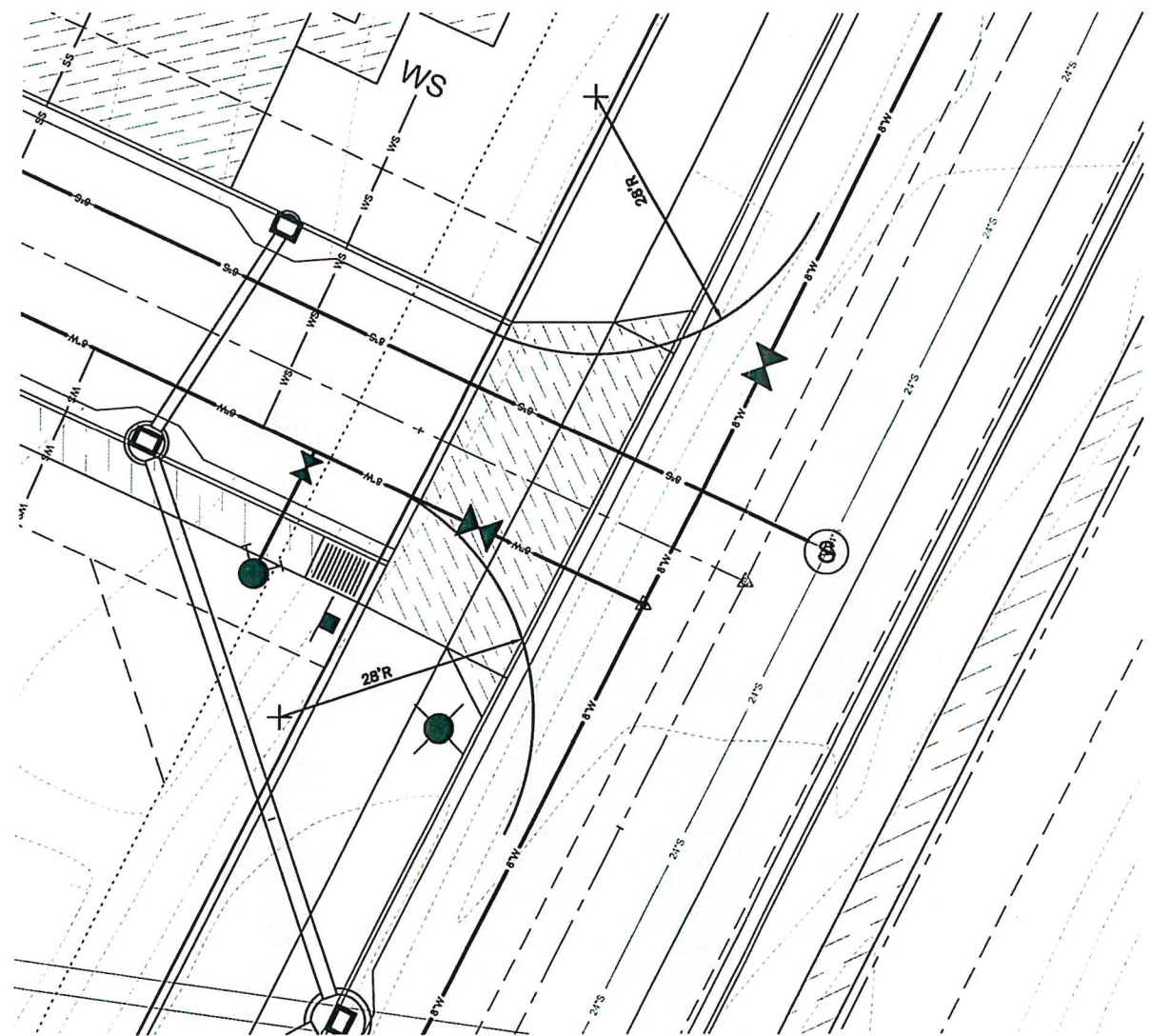


**PLAN VIEW OF VISTA VIEW AVENUE  
TWILIGHT AVENUE INTERSECTION**

0 10 20  
SCALE IN FEET

35' APPROACH WIDTH

NOTE:  
RADIi ARE POSITIONED FOR  
RIGHT TURNS ONLY AND ARE  
SET BACK FOR PARKING LANES



**PLAN VIEW OF VISTA VIEW AVENUE  
ALPINE VIEW DRIVE INTERSECTION**

0 10 20  
SCALE IN FEET

NO.	REVISION DESCRIPTION	BY	DATE
1			
2			
3			
4			
5			

PROJECT: 21-02
DESIGNED: JLL
DRAWN: JLL
CHECKED: JLL
APPROVED: JLL
DATE: JANUARY 10, 2022

  
28 ANTLER AVENUE  
CLANCY, MT 59634  
406-443-6111  
jeff@larsonce.com

**MOUNTAIN VIEW MEADOWS  
ASPEN PARK CONDOMINIUMS  
PHASE 2**  
HELENA, MONTANA  
TURNING RADIUS DIAGRAMS

SHEET NO.  
**1**

***City of Helena, Montana***

**May 13, 2022**

**To:** Mayor and Commissioners

**From:** Interim City Manager, Tim Burton  
Human Resources Director, Renee McMahon

**Subject:** Consider updating Section 3-4: Holidays and Holiday Pay section of the City of Helena Personnel Policies Handbook.

**Present Situation:** At its December 16, 2019 City Commission meeting, the Commission and Mayor voted to add the Day after Thanksgiving as a holiday and rename the Columbus Day holiday Indigenous Persons Day. The Day after Thanksgiving was added to the City of Helena personnel policies but Columbus Day has not been changed in the policy.

Additionally, President Biden signed a bill making Juneteenth a federal holiday starting June 19, 2021. City policy states that the city has holidays to include any legal holiday declared by the President of the United States, and/or the Governor of the State of Montana.

**Background Information:** Propose to update the city holiday policy to change Columbus Day to Indigenous Persons Day and add Juneteenth to the holiday policy.

**Proposal/Objective:** Propose to update the city holiday policy to change Columbus Day to Indigenous Persons Day and add Juneteenth to the holiday policy.

**Advantage:** Updates policies to the December 16, 2019 Commission vote and to add Juneteenth as a federal holiday.

**Notable Energy Impact:** N/A

**Disadvantage:** N/A

**Notice of Public Hearing:** N/A

**Staff Recommendation:** Approve updating Section 3-4: Holidays and Holiday Pay section of the City of Helena Personnel Policies Handbook.

<b><u>ATTACHMENTS:</u></b>
No Attachments Available

***City of Helena, Montana***

**May 24, 2022**

**To:** Mayor and Commissioners

**From:** Interim City Manager, Tim Burton  
Community Development Director, Chris Brink  
City Planner II/Grants Coordinator, Ellie Ray

**Subject:** Consider a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to Union Market Properties, LLC, for water and sidewalk infrastructure improvements at 101 East Sixth Avenue.

**Present Situation:** On December 27, 2021, Seth Brandenberger of Union Market Properties, LLC, submitted an application for consideration of Downtown Tax Increment Financing in the amount of \$41,320 for water, stormwater, and pedestrian infrastructure installation for the Union Market Building located at 101 East Sixth Avenue. The 120-year-old Union Market Building has aging water service infrastructure that cannot reliably meet the needs of the six commercial tenants occupying the building. Per the applicant, improvements to this infrastructure and sidewalks along the western Jackson Street frontage of the building will assure future tenant business viability while also improving the property by addressing potential hazards. The cost of the associated water line and sidewalk replacement work is \$28,340.

The Downtown Urban Renewal District Plan's intent is to eliminate "blight" and encourage redevelopment in the district through the use of tax increment financing (TIF) as specified by State Law. Under MCA 7-15-4288, costs incurred in connection with the improvement of public infrastructure are eligible for TIF funding when they clearly serve a public purpose in alignment with the Constitution of the State of Montana, under MCA 7-15-4288(4). The present project also aligns with the DURD Plan, which has established goals to (1) "[i]nvest in the public infrastructure needed to attract development" and (2) "[i]mprove transit, pedestrian and bike connections." These goals set forth objectives that relate to water and pedestrian infrastructure projects, such as the one under consideration with the Union Market Building.

The Union Market Building application was presented to the Downtown Tax Increment Financing Advisory Board on January 13, 2022 and was recommended for funding approval at \$28,340 to address the water and pedestrian infrastructure improvement components of the proposal by a quorum of voting members (6:0). This decreased funding amount was recommended for approval with the understanding that the applicant may seek additional funding for other necessary infrastructure improvements at a later stage as tax increment financing funding becomes available, if desired. The recommended DTIF funding award of \$28,340 to cover the costs of work associated with the water service line and sidewalk infrastructure replacements comes with a committed match of \$10,000 from the applicant (approximately 35% match).

**Background Information:** To grant Union Market Properties, LLC, \$28,340 in Downtown TIF financing toward a water service line and sidewalk infrastructure project at the Union Market Building, addressed as 101-111 E. 6th Avenue. The proposed project will allow the property owners to replace the potable water line into the building. This work will replace the original lead pipeline as well as prevent backflow issues that could result from a broken curb stop. This work necessitates replacement adjacent sidewalks in the Jackson Street right-of-way. Per the applicant, "the water service infrastructure is aging and unable to reliably meet the needs of tenants," which includes two



restaurants, a salon, an exercise studio, an art studio, and a kitchen design/custom cabinetry business.

**Proposal/Objective:**

To grant Union Market Properties, LLC, \$28,340 in Downtown TIF financing toward a water service line and sidewalk infrastructure project at the Union Market Building, addressed as 101-111 E. 6th Avenue. The proposed project will allow the property owners to replace the potable water line into the building. This work will replace the original lead pipeline as well as prevent backflow issues that could result from a broken curb stop. This work necessitates replacement adjacent sidewalks in the Jackson Street right-of-way. Per the applicant, "the water service infrastructure is aging and unable to reliably meet the needs of tenants," which includes two restaurants, a salon, an exercise studio, an art studio, and a kitchen design/custom cabinetry business.

**Advantage:**

The proposed scope of work for the water line replacement for the Union Market Building will address a public health concern by replacing a 95-year-old lead pipeline with a copper line to provide safe, potable water to the building's six commercial tenants and their patrons. The project's scope of work also involves the replacement of segments of sidewalk on the Jackson Street side of the property that have been deemed hazardous to pedestrians by city Public Works staff.

**Notable Energy Impact:**

Repair of the nearly 100-year-old water service line to the Union Market Building will help assure its longevity, whereas further deterioration could risk not only six local businesses in the short term but also the structural integrity of the building. This outcome could result in partial or full demolition, thereby adding to the city's solid waste stream and possibly requiring abatement of older, environmentally hazardous building materials. Further, addressing the water backflow issue will assure the quality of the city's potable water supply from the risks of contamination.

**Disadvantage:**

Failure to fund the waterline replacement could result in lead-contaminated drinking water as the line deteriorates further over time. Relatedly, continued lack of a curb stop to shut off water to the building could lead to an uncontrollable subsurface leak that could undermine both the historic building foundation and the adjacent right-of-way. Additionally, installation of a backflow prevention device is needed to ensure that no contaminated water can enter the city water system in the event of a pressure drop.

**Notice of Public Hearing:**

N/A

**Staff Recommendation:**

Move to approve a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to Union Market Properties, LLC, for water and sidewalk infrastructure improvements at 101 East Sixth Avenue.

**ATTACHMENTS:**

- |  |
|--|
| <input type="checkbox"/> <a href="#">Union Market Properties DTIF Resolution</a>       |
| <input type="checkbox"/> <a href="#">1/13/2022 DTIF Advisory Board Meeting Minutes</a> |
| <input type="checkbox"/> <a href="#">Union Market Properties DTIF Application</a>      |

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DISTRIBUTING DOWNTOWN URBAN RENEWAL DISTRICT TAX INCREMENT FINANCING FUNDS TO UNION MARKET PROPERTIES, LLC, FOR WATER AND SIDEWALK INFRASTRUCTURE IMPROVEMENTS AT 101 EAST SIXTH AVENUE.**

**WHEREAS,** on May 21, 2018, the City Commission adopted Resolution No. 20444 that found the Downtown Urban Renewal District a "blighted area" in need of rehabilitation and/or redevelopment in the interests of public health, safety, morals, and welfare of the residents of the City of Helena;

**WHEREAS,** on October 29, 2018, the City Commission passed Ordinance No. 3242, which adopted the Downtown Urban Renewal District along with the Downtown Urban Renewal District Plan to guide the redevelopment of the blighted area of the Downtown Urban Renewal District;

**WHEREAS,** the Downtown Urban Renewal Plan includes goals to (1) "invest in the public infrastructure needed to attract development" and (2) "improve transit, pedestrian and bike connections;"

**WHEREAS,** Ordinance No. 3242 authorized the segregation and application of tax increments received from within the Downtown Urban Renewal District to be used to directly pay for costs of approved urban renewal projects and programs consistent with §7-15-4288, MCA;

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

**Resol. \_\_\_\_\_**

**WHEREAS**, under § 7-15-4288, MCA, costs incurred in connection with redevelopment activities defined by §7-15-4233, MCA, such as public improvements of infrastructure, including streets, roads, curbs, gutters, sidewalks, and pedestrian malls, are eligible for tax increment funds, as are infrastructure installation costs;

**WHEREAS**, the applicant Union Market Properties, LLC, proposes a project that will improve real property by replacing an aging lead water service line for a six-unit, privately-owned commercial structure and address hazardous sidewalks in city right-of-way (the "Project");

**WHEREAS**, the total cost of the Project is estimated to be forty-one thousand three-hundred twenty dollars (\$41,320);

**WHEREAS**, Union Market Properties, LLC, has requested disbursement of twenty-eight thousand three-hundred forty dollars (\$28,340.00) of Downtown Urban Renewal District tax increment funds for the Project; and

**WHEREAS**, the Downtown Urban Renewal District Tax Increment Advisory Board recommended approval of tax increment funds for the Project on January 13, 2022.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. \_\_\_\_\_

**Section 1.** The Helena City Commission finds:

**A.** The Project is located within the established boundary of the Downtown Urban Renewal District.

**B.** The Project constitutes an allowable cost, pursuant to § 7-15-4288, MCA, eligible to be paid by tax increment financing funds.

**C.** The Project conforms to the goals and priorities stated in the Downtown Urban Renewal District Plan.

**Section 2.** City shall distribute twenty-eight thousand three-hundred forty dollars (\$28,340.00) to Union Market Properties, LLC, payable from the tax increment financing funds generated to date by the Downtown Urban Renewal District.

**Section 3.** Prior to distribution of funds, Union Market Properties, LLC, must enter into an agreement acceptable to the City.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 6<sup>th</sup> DAY OF JUNE, 2022.**

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CLERK OF THE COMMISSION

**Minutes  
Downtown TIF Advisory Board Meeting  
January 13, 2022, 10:00 a.m.  
Via Zoom Meeting Platform**

**Board Members Present:**

Andy Shirliff, Chair  
Brian Obert, Vice-Chair  
Charlie Carson  
Lee Shubert  
Krys Holmes  
Nathan Bilyeu  
Jennifer Deherrera

**Staff Present:**

Sharon Haugen, Community Development Director  
Ellie Ray, Planner II

**Non-Board Members:**

Micky Zurcher, BID Director  
HCTV

**Member of the Board Absent:**

Riley Tubbs  
Tatum Curtis  
Lori Ladas  
Andrew Chananian

**N.B. – Due to a Zoom application failure, there is no recording available to inform the minutes transcribed below. Rather, they are notes that cover high points of discussions and actions taken by the quorum of board members present at the meeting.**

**Call to Order:**

Chair Shirliff opened the meeting after 10:00 AM. Introductions were made.

**Update in Budget & Revenues**

Ms. Ray gave an update on the budget. Less project commitments previously approved by the City Commission, \$96,473 was available as of December 31, 2021. At that time, Finance Director Danielson had projected \$162,500 in TIF revenues for fiscal year 2022, and only \$58,600 had been received as of 12/31/21. Ms. Ray shared that Director Danielson had stated, as best practice, that she did not recommend committing funding beyond what had been received, given anticipated future increment accrual amounts are subject to change and are not a constant until they are received.

**Discussion Topics:**

**(1) Cruse Avenue Triangle Park Application**

Ben Tintinger and Jeff Downhour of Mosaic Architects presented on the proposed ADA pedestrian pathway and landscaping project for the southeast corner of the Independent Building redevelopment, located at 317 N. Cruse Avenue. They provided context for the proposal in relation to other site redevelopment activities, and how the project serves as a connection between the historic downtown and Rodney Street commercial subdistricts of the Downtown Urban Renewal District. It was noted that



portion of the property to be improved with TIF funding is owned by the city and is subject to an encroachment agreement that necessitates the installation of the ADA pedestrian pathway from the corner of the property to the renovated Independent Building. The presenters also noted that their intention with the landscaping is to install native, drought-tolerant species and adhere to xeriscaping principles for the landscaped areas. The applicants requested \$33,000 in TIF funding toward the project and estimated that other associated hardscaping costs borne by the developers is approximately \$275,000.

## **(2) Union Market Water, Stormwater, and Sidewalk Infrastructure Application**

Seth Brandenberger of Union Market Properties, LLC, presented on his application for DTIF funding on water, stormwater, and sidewalk improvements to his commercial building located at 101 E. 6<sup>th</sup> Avenue. He noted that the historic structure is home to six local businesses and has an aged lead pipe water service line that needs replacing. The water connection has no functional shut-off valve or backflow prevention as well. The property's stormwater is collected and deposited into the city's sanitary sewer system as opposed to the stormwater system. In looking to replace/improve these infrastructural issues, he would also be seeking funding to replace the sidewalk on the Jackson Street side of the property, which, per the applicant, has been identified as hazardous by city staff and contains a vault underneath. The applicant requested \$41,320 in TIF funding with match provided in the amount of \$10,000.

## **(3) Penwell Building ADA Accessibility Improvements Application**

Joe Mueller of American Real Estate Holding, LLC, along with Matt Friedmeyer of Dowling Architects, presented on Mr. Mueller's proposal for ADA accessibility improvements to the Penwell Building located at 34 W. 6<sup>th</sup> Avenue. Mr. Mueller is currently making substantial improvements to the historic 6<sup>th</sup> Avenue building constructed in 1906, including the installation of an innovative, smaller elevator, ADA-accessible unisex restrooms throughout the building, and improvements to accessible entries into the building. A small amount of façade improvement work is associated with the development to improve the storefronts and the parapet/cornicework on the building. Total project costs are estimated at \$235,000 for these aspects of the building renovation, and the applicant has requested TIF funding in the amount of \$117,500.

### **Deliberations:**

Vice-chair Obert motioned to distribute TIF funding toward each of the applications as follows: (1) \$33,000 toward the 317 N. Cruse triangle park and accessible pathway; (2) \$28,340 to cover the water and sidewalk components of the Union Market Building application; and (3) \$35,133 toward the Penwell Building ADA accessibility improvements. The motion was seconded by Krys Holmes. The motion was taken to a vote and passed unanimously.

### **Other Business:**

No other business at this time.

### **Public Comment:**

No public comments were provided.

**Next Meeting:**

The next Downtown TIF Advisory Board meeting is scheduled for February 10, 2022.

**Adjournment:**

With no further business before the Board, the meeting adjourned around 11:00 a.m.

DRAFT



City of Helena  
**Downtown Urban Renewal District**  
**TAX INCREMENT FINANCING APPLICATION FORM**  
Community Development Department  
Phone (406) 447-8490 Fax (406) 447-8460  
[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

**IMPORTANT: COSTS TO BE PAID WITH DOWNTOWN URBAN RENEWAL DISTRICT FUNDS MAY NOT BE INCURRED BY THE APPLICANT PRIOR TO FUNDING APPROVAL AND THE SATISFACTION OF ANY CONDITIONS OF SUCH APPROVAL.**

**CITY STAFF RESERVE THE RIGHT TO RETURN MATERIALS THAT ARE DEEMED INCOMPLETE OR LACK SUFFICIENT SUPPORTING DOCUMENTATION. THIS MAY ALSO DELAY THE SCHEDULING TO PRESENT A VARIANCE REQUEST.**

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ANYONE SEEKING TIF ASSISTANCE FROM THE CITY OF HELENA MUST SUBMIT A WRITTEN APPLICATION FOR EACH TIF-ASSISTED PROJECT. THE FOLLOWING PROCEDURE HAS BEEN DEVELOPED TO EXPEDITE THE REVIEW OF TIF FUNDING REQUESTS.

1. Initial Contact: Contact the City of Helena Community Development Department, 316 N. Park Avenue, Room 445, Helena, MT 59623, (406) 447-8490, [citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov), to discuss the project and determine eligibility for TIF assistance.
2. Prepare a Written Application: The Applicant must prepare a written application for each funding request. The City of Helena staff will assist the applicant with any questions in the preparation of the application. The application should address the questions posed in the Project Narrative section.
3. Staff Review: Upon submittal of all necessary information, City staff will review the merits of the project and the need for funding. At any point in the review process, the staff or Board may request more information of the Applicant or solicit comment on the project from other public agencies. Items included in personal financial statements will not be subject to public review or presentation to or comment by other agencies.
4. Board Review and Approval: The DURD TIF Advisory Board will review the project and staff recommendations, and then recommend the funding request or any part thereof, and any special terms of TIF assistance to the City Commission.
5. Development Agreement: The City of Helena and the Applicant must execute a legally binding contract, which establishes the terms and conditions of the TIF assistance.

#### CHECKLIST ITEMS

- ☒ Project Description
- ☒ Project Renderings (where applicable)
- ☒ Application Form (pages 2-4)
- ☒ Project Financing Worksheet (page 5)
- ☒ Project Narrative Section (page 6)



City of Helena  
**Downtown Urban Renewal District**  
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Phone (406) 447-8490 Fax (406) 447-8460  
[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

Project Name: Union Market Building Water Line Replacement Date Submitted: \_\_\_\_\_

**APPLICANT INFORMATION**

Name (First & Last): Seth Brandenberger  
Address: 1426 Jerome Pl  
City: Helena State: MT Zip Code: 59601  
Phone: \_\_\_\_\_ Cell: 406-465-3504 Other: \_\_\_\_\_  
Email: brandenbergerseth@gmail.com

If the applicant is not an individual doing business under his/her own name, the applicant has the status indicated below and is organized or operating under the laws of: State of Montana

- ☐ A non-profit or charitable institution/corporation  
☒ A partnership or corporate entity known as Union Market Properties LLC  
☐ District Resident  
☐ Local Government  
☐ Other (explain) \_\_\_\_\_

**PROJECT INFORMATION**

Building Address: 101-111 E Sixth, Helena, MT 59601  
Legal Description: Helena Townsite 1869, S30, T10N, R03W; PROP ID NO.: 1616  
01-1D: Tax Distr 01 TIF HLNA URB

**PROPERTY OWNER INFORMATION**

If the property is not owned by the Applicant, written permission from the owner must be included to carry out the project and lease or other materials.

Property Owner (First & Last): Seth & Stephanie Brandenberger  
Address: 1426 Jerome Pl  
City: Helena State: MT Zip Code: 59601  
Phone: \_\_\_\_\_ Cell: 406-465-3504 Other: \_\_\_\_\_  
Email: brandenbergerseth@gmail.com





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[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

**PROJECT ARCHITECTURAL FIRM INFORMATION (WHERE APPLICABLE)**

Company/Firm: \_\_\_\_\_  
Point of Contact (First & Last): \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_  
Email: \_\_\_\_\_

**PROJECT FINANCIAL LENDING INSTITUTION (WHERE APPLICABLE)**

Company/Institution: \_\_\_\_\_  
Point of Contact (First & Last): \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_  
Email: \_\_\_\_\_

**PROJECT CONTRACTOR INFORMATION (WHERE APPLICABLE)**

Company/Firm: Montana City Plumbing  
Point of Contact (First & Last): Chris Drake, P.E.  
Address: 1196 Highway 282  
City: MT City State: MT Zip Code: 59634  
Phone: 406-449-2400 Cell: \_\_\_\_\_ Other: \_\_\_\_\_  
Email: \_\_\_\_\_

**DESCRIPTION OF PROJECT**

In a separate attachment, please provide a full written description of your project. Please indicate if the items are existing or new construction.

**PROJECT RENDERINGS (IF APPLICABLE)**

Submit design schematic and/or site and landscaping plans for project.



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**TOTAL COST OF THE PROJECT**

Please summarize. A full breakdown of costs is required on the *Project Cost Worksheet*.

Please see cost worksheet.

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**PROPERTY OWNERSHIP**

Do you own the property or are you currently purchasing it? Explain.

We have owned the property since 2006.

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**JOB CREATION**

Will there be any new permanent or part time jobs as a result of this project excluding construction jobs associated with the development of the project? If so, how many?

The Union Market Building is the home of six independent small businesses. This includes two restaurants, a cabinet/kitchen designer, a hair salon,

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**PROJECT COMPLETION**

What is the expected completion date of the project?

June 2022

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**PROPERTY TAXES**

How much are the current annual property taxes including any improvements? Is the payment of taxes current?

\$9,110.94 Taxes are current.

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**Downtown Urban Renewal District**  
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**PROJECT COST & FINANCING SECTION**

Summarize the project costs on the Project Cost Worksheet. Use general categories and include items that are in the assistance request. The total cost should include land costs and "soft costs" such as zoning processes, surveys, and permits to enable the DURD Advisory Board to evaluate the entire private investment. If in doubt about an item's eligibility, include it. Staff will review the items and help determine eligibility. Briefly describe how the project will be financed and be sure to include equity and other investments into the project. If financing commitment is contingent on grants or URD TIF commitment to the project, has multiple sources, or other complex factors, provide that information.

**NOTE:** The TIF Program requests which include demolition/deconstruction activities, public sidewalks, streets, alleys and other right-of-way improvements; and/or work on utility main transmission lines totaling over \$25,000 are subject to Montana Prevailing Wage Rates and must include that in the itemized costs.

**PROJECT COST WORKSHEET**

Professional Services

1. Stephanie Brandenberger is a licensed MT Prof Engineer \$ \_\_\_\_\_
2. \_\_\_\_\_ \$ \_\_\_\_\_
- Subtotal \$ 0.00

Construction/Rehabilitation Costs

1. Replacement of potable water line including backflow prevention and sidewalk replacement \$ 28,340.00
2. Re-piping of roof-drain to storm sewer \$ 12,980.00
3. \_\_\_\_\_ \$ \_\_\_\_\_
4. \_\_\_\_\_ \$ \_\_\_\_\_
5. \_\_\_\_\_ \$ \_\_\_\_\_
6. \_\_\_\_\_ \$ \_\_\_\_\_
- Subtotal \$ 41,320.00

Printing, Advertising, etc.

1. \_\_\_\_\_ \$ \_\_\_\_\_
2. \_\_\_\_\_ \$ \_\_\_\_\_
- Subtotal \$ 0.00

Other Miscellaneous Costs

1. Interior backflow plumbing pad, subsurface wall in-fill, project management, escalation costs, additional sidewalk completion. \$ 10,000.00
2. \_\_\_\_\_ \$ \_\_\_\_\_
- Subtotal \$ 10,000.00

**TOTAL PROJECT DEVELOPMENT COSTS**

Total \$ 51,320.00





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**PROJECT FINANCING WORKSHEET**

Owner/Developer Investment

Total Investment \$ 10,000.00

Request for Eligible items

Total TIF Requested \$ 41,320.00

TOTAL PROJECT FINANCING \$ 51,320.00

**PROJECT NARRATIVES SECTION:**

1. **Description of Project.** Provide a written description of the project, scope of work if a marketing plan or similar plan, number and types of jobs to be created, etc.
  - a. Compliance with the Downtown URD Plan: Identify how your project supports the Downtown URD Plan and how the project benefits the neighborhood, URD, and community (See Attachment B for Goals and objectives of the Plan).
  - b. Local Zoning and Other Requirements: All projects assisted by Downtown URD TIF funds must, depending on the project location, comply with the City's Zoning Requirements, provide a brief narrative as to how the design successfully meets the requirements of City Zoning. Include any project schematic, site and landscaping plans.
  - c. Demolition/Deconstruction: If the project request includes removal of structures, it must be done in accordance with to the provisions of Helena City Code Title 3 Chapter 15. Provide a brief narrative on how the building will be removed and whether it is a structure within the city that is individually listed on the National Register of Historic Places or a property located within the city's historic districts which is designated by the state historic preservation office (SHPO) as primary or contributing.
  - d. Dislocation: If existing tenants are to be dislocated as a result of the project, provide a separate narrative describing how they have been or will be appropriately relocated.
2. **Logistical Considerations.** Provide a brief narrative describing the following:
  - a. Project Feasibility: The Applicant's demonstration of financial readiness and ability to proceed.
  - b. Applicant's Ability to Perform: The Applicant's capability to undertake the relative complexities of the project.
  - c. Timely Completion: The feasibility of completing the project according to the Applicant's proposed project schedule.
  - d. Payment of Taxes: All property taxes, special improvement district assessments, and other assessments on the project property must be paid to date, where applicable.



Seth Brandenberger  
Union Market Properties LLC  
1426 Jerome Pl  
Helena, MT 59601

City of Helena  
Downtown Urban Renewal District

## **TAX INCREMENT FINANCING APPLICATION FORM**

### **DESCRIPTION OF THE PROJECT:**

#### **Compliance with the Downtown URD Plan**

**This funding request is for replacement of water, storm-sewer and sidewalk infra-structure in the Downtown Urban Renewal District**

Seth and Stephanie Brandenberger have owned the Union Market Property since 2006 first as co-owners, and as full owners since 2012. The building owners are fully invested in downtown Helena. In addition to the building, they have owned a residence in the Helena City limits since 1993. Seth Brandenberger attended all of Downtown Masterplan development meetings and has supported the BID and the development of the Downtown Urban Renewal TIF District.

#### **The Project adds to downtown vibrancy with a mix of uses:**

The Union Market Building adds to downtown vibrancy with a mix of six small businesses located in ground-floor storefronts. There are two thriving restaurants, a hair salon, an exercise studio, a kitchen design and cabinet shop and an art studio. The building lot includes seven parking spaces on the south side that boarder the city parking between the building and the Jackson St Parking Garage.

#### **Upgrades Underperforming Properties:**

When we purchased the property in 2006, there were two remaining tenants in the six-unit building. Through hard work and fair rental rates, we have maintained full occupancy for most of the past 15 years. The water service infrastructure is aging and unable to reliably meet the needs of tenants. The proposed project is a very necessary improvement to maintain tenant business viability and improve the property.

#### **Invests in Infrastructure needed for development:**

**The TIF funding requested is for the following infrastructure:**

- 1. Replacement of a ¾-inch lead service line with 1-1/2 inch copper from the City water main to the building. The service line provides all of the potable water to the building.**

The lead service line to the Union Market Building likely dates to before 1925. It's possible that the existing lead service line to the Union Market Building is over 100 years old. The line is undersized for current building occupant use. Lead water supply piping is a potentially hazardous source of lead in drinking water. Lead pipes can leach particles of the neurotoxin into

the drinking water. More recent plumbing code and Section of the Safe Drinking Water Act prohibits the "use of any pipe, any pipe or plumbing fitting or fixture, any solder, or any flux, after June 1986". Lead service lines similar to the one connecting to the Union Market resulted in the nationally publicized lead contamination issues in Flint, Michigan. Lead in drinking water has been linked to developmental delays in children and can damage the brain, red blood cells and kidneys.

The existing service line also has a broken curb stop which means that there is no means to shut the water off outside the building without excavating to the water main in the middle of Jackson Street. Failure of the service line could result in an uncontrollable subsurface leak that could undermine the building foundation, the sidewalk and the street.

Additionally, there is no backflow prevention installed on the water entrance. A **backflow prevention device** is necessary to protect City potable water from contamination or pollution that could occur in the event of a pressure drop. Reduced pressure in the pipe may allow contaminated water to be drawn into the City water main.

**2. Replacement of roof drain piping to re-direct the roof drainage from sanitary sewer to storm sewer.**

The second part of this project will re-direct storm-water from the roof drain which drains the entire 6,851 square foot roof. The roof drain for the entire building currently drains into the sanitary sewer. This means that clean rain water is being directed into the city treatment plant to be treated as raw sewage. The unnecessary treatment of this water is an extra expense to the city. Redirecting the roof drain to the city storm water system, will reduce the load on the City treatment plant.

**3. Replacement of hazardous sidewalk covering the water line and an underground vault.**

Completion of the project will require replacement of a section of sidewalk on the west side of the building that has been identified as hazardous by the city. The section of sidewalk is broken, uneven and does not meet current ADA regulations.

**Improves Transit, Pedestrian and Bike Connections:**

The replacement of the sidewalk will address the safety issues for pedestrians and improve pedestrian connection to the adjacent parking facilities.

**Create a Quality and Unique Experience:**

The Union Market Building is over 120 years old. This historic building (not registered) was originally a butcher shop and grocery store in the location of the current Pita Pit Restaurant, with five other small business storefronts. It is an asset to the downtown character and history.

As the building owner, I personally attended the Helena Parking Commission Meeting to request improvements to the then unfinished concrete wall on the north side of the Jackson Street Parking



Garage. This ultimately resulted in an art grant being advertised for the Gold Miner Mural that is now painted on the wall.

#### **Tenant Dislocation:**

The Project will be completed without dislocating existing tenants. It is anticipated that any interruption of services will be completed during days when most of the tenant businesses are closed and will be restricted to a few hours.

#### **LOGISTICAL CONSIDERATIONS:**

Two estimates for the proposed project work have been obtained from reputable local contractors. The City plumbing inspector has been in the building at our request and is aware of the building water and storm sewer infrastructure needs.

The owners are fully capable of managing this project. Seth Brandenberger is a full-time Design & Construction Project Manager for the State of Montana. Stephanie Brandenberger is a Licensed Professional Engineer with the State of Montana.

The owners commit to covering any cost escalations and unanticipated expenses that may occur due to unknown conditions when the project bids were submitted.

All property taxes, special improvement district assessments, and other assessments on the project property are paid to date.

The construction cost of this project is significant due to the number of conflicting utilities under Jackson Street. Subsurface utilities include water, sanitary sewer, storm sewer, electric and telecommunications serving buildings on the east and west sides of the street. The number of utilities limits backhoe work and require special excavation equipment such hydro-evacuation.

#### **Economic & Community Development Potential:**

- a. **Tax Generation:** The utility updates that will be completed as the result of this TIF Grant funded project will increase the value of the taxable value of the property and the taxable income.
- b. **Relationship of public and private investment:** The Union Market Building was in extremely poor condition when purchased by the current owners in 2006. The building had become an eyesore with deteriorating paint and vacant storefronts. As building owners, we have invested very significant private money on upgrades to the building to date. The building upgrades are necessary to attract tenants and to maintain a safe and attractive building. Public investment to help with the infrastructure helps to leverage funds necessary to complete repairs and updates to the building.
- c. **Job Creation:** There are six small independently owned businesses in the building. Many of these businesses have several employees. These jobs are at risk in the event of building infrastructure failure.
- d. **Investment Spin-off:** As the infrastructure is improved, more money is left for the upkeep of building. This in turn increases the value of surrounding properties.
- e. **Cost Benefit Analysis:** Following are some average lifespans from the US Department of Housing and Urban Development for the different types of metals used for main water lines:
  - Copper – 50 years
  - Galvanized steel – 20-50 years
  - Cast iron – 70-100 years
  - PVC (polyvinyl chloride) – indefinite

- **Lead – 75-100 years**

Based simply on material life-span, there is a very high risk that the water and sewer lines to the Union Market Building will fail in the near future. A failure of the water service line beneath Jackson Street could result in significant damage to the street subgrade, adjacent utilities and adjacent buildings.

The loss of the only water line serving the building would result in the complete shut-down of six small businesses. This business loss could be a financial ruin for some of the business and for the building owners.

- f. **Health and Safety Concerns:** Lead pipes can leach particles of the neurotoxin into the drinking water. More recent plumbing code and Section of the Safe Drinking Water Act prohibits the “use of any pipe, any pipe or plumbing fitting or fixture, any solder, or any flux, after June 1986”. Lead service lines similar to the one connecting to the Union Market resulted in the nationally publicized lead contamination issues in Flint, Michigan. Lead in drinking water has been linked to developmental delays in children and can damage the brain, red blood cells and kidneys.

The existing service line also has a broken curb stop which means that there is no means to shut the water off outside the building without excavating to the water main in the middle of Jackson Street. Failure of the service line could result in an uncontrollable subsurface leak that could undermine the building foundation, the sidewalk and the street.

Additionally, there is no backflow prevention installed on the water entrance. A **backflow prevention device** is necessary to protect City potable water from contamination or pollution that could occur in the event of a pressure drop. Reduced pressure in the pipe may allow contaminated water to be drawn into the City water main.

- g. **Historic Preservation:** The Union Market Building is approximately 123 years old. This historic building was originally a butcher shop and grocery store in the location of the current Pita Pit Restaurant, with five other small business storefronts.
- h. **Density, Infill, and Adaptive Reuse:** The Project does not increase density in the DURD.
- i. **Cost of Public Services:** The purpose of this project is to improve public services including water, sewer and sidewalks.
- j. **Housing Component:** The improvements to the Union Market Building help to make the Downtown area a more desirable place to live.
- k. **Conformance with Requirements for TIF Fund Expenditures, per 7-15-4288, M.C.A.):**  
The proposed project conforms with the following requirements:  
**No. 4.:** The construction, and improvement of public improvements or infrastructure including Curbs, gutters, sidewalks, storm sewers, waterlines, and items of personal property to be used in connection with improvements for which the foregoing costs may be incurred;  
**No. 12.:** The acquisition, construction, or improvement of facilities or equipment for reducing, preventing, abating, or eliminating pollution



## Potable Water Line Replacement & Backflow

	Qty.	Units	Cost/Unit	Extended Cost
Curb & Gutter		53 LF	\$ 35.00	\$ 1,855.00
4" Concrete Sidewalk		35.3 SY	\$ 90.00	\$ 3,177.00
Neenah Sidewalk Trench Drain		7 LF	\$ 110.00	\$ 770.00
Montana Underground Quote				\$ 19,320.00
HD Plumbing Quote				\$5,596.00
<b>Total HD Plumbing &amp; MUC:</b>				<b>\$ 30,718.00</b>
<b>Total Montana City Plumbing</b>				<b>\$ 28,340.00</b>

## Roof Storm Drain Quote

HD Plumbing roof drain	\$ 4,446.00
-Overflow roof drain (estimated)	\$ 4,446.00
<b>Total HD Plumbing:</b>	<b>\$ 8,892.00</b>
<b>Total Montana City Plumbing</b>	<b>\$ 12,980.00</b>

REMOVE & REPLACE  
6' X 53' SIDEWALK

ABANDON 5'x5'  
SIDEWALK VAULT  
FILL W/GRAVEL

NEW  
NEENAH  
TRENCH  
DRAIN

NEW 1 1/2"  
WATER

ABANDONS  
EXISTING  
LINE

EXISTING  
DRAINS

WATER MAIN = 12"

— JACKSON ST —

SIXTH AVE

## X-SECTION

0.75

FILED  
FILED

# STORY

WATER

65

16

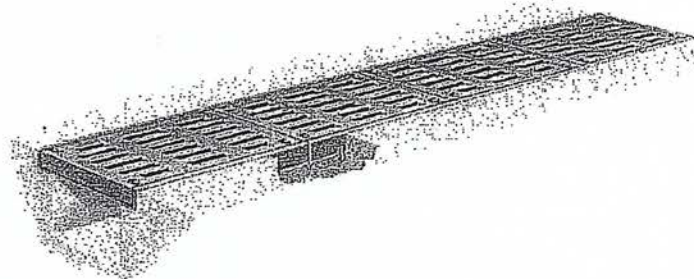
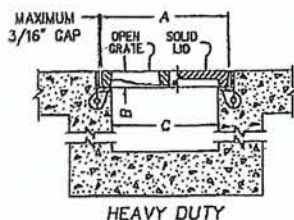
UNION MARKET  
101 EAST SIXTH  
HELENA, MT 59601

# NEENAH FOUNDRY

## ~~R-4990~~ and R-4999 Series

### Heavy Duty Trench

Materials: All frames and grates/lids are furnished standard in Gray Iron, Class 35-B for heavy-duty use. For extra heavy-duty use or superior durability requirements, see our Airport and Port Grating Series and our R-4993 & R-4994 Series.



General schematic shown may not apply to all designs. Bar and rib depths, plate thicknesses, and seating widths vary on different sizes and styles. If your project has design restrictions, contact your sales representative or product engineering.

Illustrating Type C bolted trench. Bolted trench sections are furnished in 24" standard lengths. When bolted trench is furnished, they are shipped assembled – AT NO TIME should the units be disassembled during installation. When removing covers, do not mix or rotate 180 degrees as bolt holes may lose alignment and improper bearing may occur.

Un-bolted Catalog No.	Bolted Catalog No.	A	B	C	Type A	Type C	Type D	Type E	Type P	Type Q
R-4990-AX	R-4999-AX	8	1-1/2	6	x	x	x	x	x	
R-4990-BX	R-4999-BX	10	1-1/2	8	x	x	x	x	x	
R-4990-CX	R-4999-CX	12	1-1/2	10	x	x	x	x	x	x
R-4990-DX	R-4999-DX	14	1-1/2	12	x	x	x	x	x	x
R-4990-EX	R-4999-EX	17	1-1/2	15	x	x	x	x	x	
R-4990-FX	R-4999-FX	20	1-1/2	18	x	x	x	x	x	
R-4990-GX	R-4999-GX	23	1-1/2	21	x	x	x			
R-4990-HX	R-4999-HX	26	1-1/2	24	x	x	x	x		x
R-4990-JX	R-4999-JX	30	2	27	x	x	x			
R-4990-KX	R-4999-KX	33	2	30	x	x	x	x		
R-4990-LX	R-4999-LX	36	2	33	x	x	x			
R-4990-MX	R-4999-MX	39	2	36	x	x	x			
R-4990-NX	R-4999-NX	45	2	42	x	x	x			

x - indicates availability

Un-bolted Catalog No.	Bolted Catalog No.	A	B	C	Type A	Type C	Type D	Type E	Type P	Type Q
R-4990-OX	R-4999-OX	51	2	48	x		x			

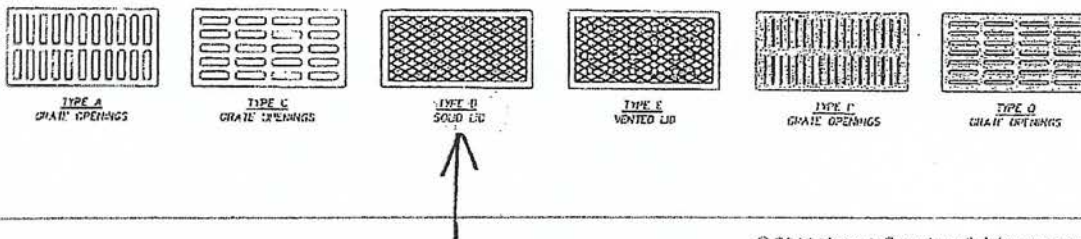
x - indicates availability

### Read Carefully Before Ordering

The various standard trench drains are available with a number of alternatives. It is important to examine all of the variables carefully and specify your requirements fully. Your order will be entered correctly and promptly if includes the following information:

- Complete catalog number
- Frame and pieces, when required
- Type of lid or grate: A, C, D, E, P or Q
- Length of trench sections
- Angles and intersections \*
- Load requirements

\* Trenches with angles, intersections, size changes, or other special requirements require detail drawings prior to ordering. Contact your sales representative or product engineering for assistance.



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*We are pleased to quote the following project*

**Project: Union Market Water Entry and Storm Drain Piping**  
**Date: 07/01/2021**

**PRICE INCLUDES:**

- Mobilization
- City of Helena permits
- Demo of existing 3/4" water entry and water main back to the exterior City main.
- Includes replacement of the domestic water entry to meet City of Helena Requirements.
- Connect new water entry to existing 3/4" building main.
- Underground plumbing of building service to support utility work.
- Excavate Water Line.
- Compact & Backfill Water Line.
- Prep & Pour Sidewalk.
- Prep & Pour Curb & Gutter.
- Prep & Replace Asphalt.
- New primary and overflow drains to the south exterior wall the exterior discharge using a downspout nozzle.
- Piping insulation of new water entry and storm drain. Includes PVC jacket on storm drain piping.

<b>Total Utility Work</b>	<b>\$ 18,560.00</b>
<b>Water Entry w/ bypass</b>	<b>\$ 9,780.00</b>
<b>Storm Drain Piping</b>	<b>\$ 12,980.00</b>
<b>TOTAL BID</b>	<b>\$ 41,320.00</b>

**Eliminate Water Entry Bypass - \$ 3,580.00**

**EXCLUDES:**

- Any roof patching and repair
- Bonds (We are bondable if required)
- Any painting of piping and ducting
- Any high voltage electrical
- Exterior concrete equipment pads
- Radon gravel and vapor barrier
- Fire Protection Systems



Montana Underground Construction, Inc.

5690 Glass Drive  
Helena, MT 59602  
406-431-1771

## Estimate

Date	Estimate No.
10/1/2021	41092

Name/Address

Pita Pit Water Service  
101 E 6th Ave  
Helena, MT.

Description	Qty	Units	Total
Mobilization, Bonding, and Insurance	1	LS	2,750.00
Asphalt Paving PG 58-28	150	SF	3,060.00
Non Shrink Concrete 1 sack	10	CY	1,690.00
Traffic Control	1	LS	1,600.00
Curb and Gutter	20	LF	1,410.00
Sidewalk Removal			0.00
Cost will be determined on a time and material basis.			
Hydro Excavate Water Service	1	LS	8,810.00
MUC is unable to quote the sidewalk replacement. The following companies are local contractors that will be able to provide quotes for raised sidewalk replacement: Steed Industries, Josh Steed (406) 696-0820 or Jay Steed (406) 558-9203 Arco Builders, Jason Armstrong (406) 442-1999			
<b>Total</b>			<b>\$19,320.00</b>

The following estimate is good for only 30 days at which time estimate is void.

Phone #

406-495-9410

HD Plumbing & Heating Inc.

PO BOX 7402

Helena, MT 59604

4064497335

h-d.plumbing@hotmail.com



## Estimate

### ADDRESS

Seth Brandenberger

Union Market Properties LLC

1426 Jerome Pl.

Helena, MT 59601

ESTIMATE # 1020

DATE 09/15/2021

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### P.O.

101 E 6th Ave

DESCRIPTION	QTY	AMOUNT
-------------	-----	--------

Run new 1 1/2 copper service from main in street to in side building with new meter , backflow, and pressure reducing valve.

1 1/2 K Copper

1 1/2 Watts PRV

1 1/2 Watts 009 backflow

1 1/2 Curb stop and Box

Saddle and corp stop

Permit

Estimate

5,596.00

Run new rough drain line to out side the building with tear drop trim on the outside

8" PVC

Zurn tear drop

PVC fittings

Hangers

DESCRIPTION	QTY	AMOUNT
Estimate		4,446.00
TOTAL		<b>\$10,042.00</b>

Accepted By

Accepted Date



***City of Helena, Montana***

**May 24, 2022**

**To:** Mayor and Commissioners

**From:** Interim City Manager, Tim Burton  
City Planner II/Grants Coordinator, Ellie Ray  
Community Development Director, Chris Brink

**Subject:** Consider a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to American Real Estate Holdings, LLC, for accessibility improvements at 34 West Sixth Avenue.

**Present Situation:** On December 30, 2021, American Real Estate Holdings, LLC, submitted an application for consideration of Downtown Tax Increment Financing in the amount of \$117,500 for accessibility improvements on the Penwell Building located at 34 W. 6th Avenue. The owner of the Penwell Building's application for DTIF funding speaks to a range of improvements that will make the historic building a more viable private commercial space. The scope of work will involve the installation of accessible entrances along 6th Avenue (\$25,000), installation of a new elevator (\$155,000), ADA bathroom renovations (\$25,000), façade improvements (\$5,000), and related design work (\$25,000).

The Downtown Urban Renewal District Plan's intent is to eliminate "blight" and encourage redevelopment in the district through the use of tax increment financing (TIF) as specified by State Law. Under MCA 7-15-4288, costs incurred in connection with the redevelopment activities (as allowed under 7-15-4233) are eligible for TIF funding when they clearly serve a public purpose in alignment with the Constitution of the State of Montana. MCA 7-15-4233(h), in turn, allows municipalities to "improve, clear, or prepare for redevelopment any real or personal property in an urban renewal area," as in the present instance. Further, this project aligns with the DURD Plan, which has established goals to (1) "[u]pgrade underperforming properties" and (2) "[p]romote historic preservation to create a quality and unique experience." These goals set forth objectives that tie to accessibility improvement projects, such as the one underway with the Penwell Building.

The Penwell Building application was presented to the Downtown Tax Increment Financing Advisory Board on January 13, 2022 and was recommended for funding approval at \$35,133 by a quorum of voting members (6:0). This decreased funding amount was recommended for approval with the understanding that the applicant can seek additional funding for other necessary improvements at a later stage as tax increment financing funding becomes available, if desired. The total DTIF funding request constitutes approximately fifteen percent (15%) of the overall project costs (85% match from the applicant of the total \$235,000 for both rehabilitation activities and professional design work).

**Background Information:** To grant Joe Mueller, on behalf of American Real Estate Holdings, LLC, \$35,133 in Downtown TIF financing toward an accessibility improvement project at the privately-owned, commercial Penwell Building, located at 34 W. 6th Avenue. The scope of the proposed project is a key component to substantial renovations taking place at the historic building. It will address accessibility into the building along with interior work to bring bathrooms up to ADA standards and install an elevator to allow access to each floor of the building by employees and patrons.

**Proposal/Objective:** To grant Joe Mueller, on behalf of American Real Estate Holdings, LLC, \$35,133 in Downtown TIF financing toward an accessibility improvement project at the privately-owned, commercial Penwell Building, located at 34 W. 6th Avenue. The scope of the

proposed project is a key component to substantial renovations taking place at the historic building. It will address accessibility into the building along with interior work to bring bathrooms up to ADA standards and install an elevator to allow access to each floor of the building by employees and patrons.

**Advantage:**

The Penwell Building rehabilitation will bring a structure that contributes to the downtown historic district into ADA compliance and serve as a catalyst in demonstrating for other historic building owners that such retrofits to improve access are achievable. Installing accessible entrance options along the 6th Avenue frontage (in part with the approval of a right-of-way easement) will address a common issue of providing such access where a steeper sidewalk grade is found in the downtown. This project will ready the building for safe, accessible private commercial use for decades to come, without sacrificing the unique, historic qualities of the building.

**Notable Energy Impact:**

Renovation activities—notably accessibility improvements—to the Penwell Building will help assure the structure's longevity and tenancy potential, whereas failing to address deferred maintenance and necessary upgrades may result in deterioration of leasable spaces and common areas. This outcome could result in partial or full demolition, thereby adding to the city's solid waste stream and possibly requiring abatement of older, environmentally hazardous materials.

**Disadvantage:**

The applicant, having acquired the Penwell Building in 2019, have been diligently working on the property's first major renovation in fifty years. The renovations are anticipated to create additional taxable value. Failure to provide tax increment financing toward the project may reduce future TIF accruals to expend toward eligible projects or bonding efforts undertaken by the city and impede future efforts to fund private building improvements generally.

**Notice of Public Hearing:**

N/A

**Staff Recommendation:**

Move to approve a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to American Real Estate Holdings, LLC, for accessibility improvements at 34 West Sixth Avenue.

<b><u>ATTACHMENTS:</u></b>
<input type="checkbox"/> <a href="#">American Real Estate Holdings DTIF Resolution</a>
<input type="checkbox"/> <a href="#">1/13/2022 DTIF Advisory Board Meeting Minutes</a>
<input type="checkbox"/> <a href="#">American Real Estate Holdings DTIF Application</a>

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DISTRIBUTING DOWNTOWN URBAN RENEWAL DISTRICT TAX INCREMENT FINANCING FUNDS TO AMERICAN REAL ESTATE HOLDINGS, LLC, FOR ACCESSIBILITY IMPROVEMENTS AT 34 WEST SIXTH AVENUE.**

**WHEREAS,** on May 21, 2018, the City Commission adopted Resolution No. 20444 that found the Downtown Urban Renewal District a "blighted area" in need of rehabilitation and/or redevelopment in the interests of public health, safety, morals, and welfare of the residents of the City of Helena;

**WHEREAS,** on October 29, 2018, the City Commission passed Ordinance No. 3242, which adopted the Downtown Urban Renewal District along with the Downtown Urban Renewal District Plan to guide the redevelopment of the blighted area of the Downtown Urban Renewal District;

**WHEREAS,** the Downtown Urban Renewal Plan includes goals to (1) "add to downtown vibrancy with a mix of uses," (2) "upgrade underperforming properties," and (3) "promote historic preservation to create a quality and unique experience;"

**WHEREAS,** Ordinance Nos. 3242 authorized the segregation and application of tax increments received from within the Downtown Urban Renewal District to be used to directly pay for costs of approved urban renewal projects and programs consistent with §7-15-4288, MCA;

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. \_\_\_\_\_

**WHEREAS**, under § 7-15-4288, MCA, costs incurred in connection with redevelopment activities, defined by §7-15-4233, are eligible for tax increment funds, allowing municipalities to "improve, clear, or prepare for redevelopment any real or personal property in an urban renewal area" under § 7-15-4233(i), MCA;

**WHEREAS**, the applicant, American Real Estate Holdings, LLC, proposes a project that will improve real property by providing for internal and external ADA accessibility improvements along with facade improvements to a privately-owned commercial structure (the "Project");

**WHEREAS**, the total cost of the Project is estimated to be two-hundred thirty-five thousand dollars (\$235,000);

**WHEREAS**, American Real Estate Holdings, LLC, has requested disbursement of thirty-five thousand one-hundred thirty-three dollars (\$35,133.00) of Downtown Urban Renewal District tax increment funds for the Project; and

**WHEREAS**, the Downtown Urban Renewal District Tax Increment Advisory Board recommended approval of tax increment funds for the Project on January 13, 2022.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**



# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. \_\_\_\_\_

**Section 1.** The Helena City Commission finds:

**A.** The Project is located within the established boundary of the Downtown Urban Renewal District.

**B.** The Project constitutes an allowable cost, pursuant to § 7-15-4288, MCA, eligible to be paid by tax increment financing funds.

**C.** The Project conforms to the goals and priorities stated in the Downtown Urban Renewal District Plan.

**Section 2.** City shall distribute thirty-five thousand one-hundred thirty-three dollars (\$35,133.00) to American Real Estate Holdings, LLC, payable from the tax increment financing funds generated to date by the Downtown Urban Renewal District.

**Section 3.** Prior to distribution of funds, American Real Estate Holdings, LLC, must enter into an agreement acceptable to the City.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 6<sup>th</sup> DAY OF JUNE, 2022.**

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CLERK OF THE COMMISSION

**Minutes  
Downtown TIF Advisory Board Meeting  
January 13, 2022, 10:00 a.m.  
Via Zoom Meeting Platform**

**Board Members Present:**

Andy Shirliff, Chair  
Brian Obert, Vice-Chair  
Charlie Carson  
Lee Shubert  
Krys Holmes  
Nathan Bilyeu  
Jennifer Deherrera

**Staff Present:**

Sharon Haugen, Community Development Director  
Ellie Ray, Planner II

**Non-Board Members:**

Micky Zurcher, BID Director  
HCTV

**Member of the Board Absent:**

Riley Tubbs  
Tatum Curtis  
Lori Ladas  
Andrew Chananian

**N.B. – Due to a Zoom application failure, there is no recording available to inform the minutes transcribed below. Rather, they are notes that cover high points of discussions and actions taken by the quorum of board members present at the meeting.**

**Call to Order:**

Chair Shirliff opened the meeting after 10:00 AM. Introductions were made.

**Update in Budget & Revenues**

Ms. Ray gave an update on the budget. Less project commitments previously approved by the City Commission, \$96,473 was available as of December 31, 2021. At that time, Finance Director Danielson had projected \$162,500 in TIF revenues for fiscal year 2022, and only \$58,600 had been received as of 12/31/21. Ms. Ray shared that Director Danielson had stated, as best practice, that she did not recommend committing funding beyond what had been received, given anticipated future increment accrual amounts are subject to change and are not a constant until they are received.

**Discussion Topics:**

**(1) Cruse Avenue Triangle Park Application**

Ben Tintinger and Jeff Downhour of Mosaic Architects presented on the proposed ADA pedestrian pathway and landscaping project for the southeast corner of the Independent Building redevelopment, located at 317 N. Cruse Avenue. They provided context for the proposal in relation to other site redevelopment activities, and how the project serves as a connection between the historic downtown and Rodney Street commercial subdistricts of the Downtown Urban Renewal District. It was noted that

portion of the property to be improved with TIF funding is owned by the city and is subject to an encroachment agreement that necessitates the installation of the ADA pedestrian pathway from the corner of the property to the renovated Independent Building. The presenters also noted that their intention with the landscaping is to install native, drought-tolerant species and adhere to xeriscaping principles for the landscaped areas. The applicants requested \$33,000 in TIF funding toward the project and estimated that other associated hardscaping costs borne by the developers is approximately \$275,000.

## **(2) Union Market Water, Stormwater, and Sidewalk Infrastructure Application**

Seth Brandenberger of Union Market Properties, LLC, presented on his application for DTIF funding on water, stormwater, and sidewalk improvements to his commercial building located at 101 E. 6<sup>th</sup> Avenue. He noted that the historic structure is home to six local businesses and has an aged lead pipe water service line that needs replacing. The water connection has no functional shut-off valve or backflow prevention as well. The property's stormwater is collected and deposited into the city's sanitary sewer system as opposed to the stormwater system. In looking to replace/improve these infrastructural issues, he would also be seeking funding to replace the sidewalk on the Jackson Street side of the property, which, per the applicant, has been identified as hazardous by city staff and contains a vault underneath. The applicant requested \$41,320 in TIF funding with match provided in the amount of \$10,000.

## **(3) Penwell Building ADA Accessibility Improvements Application**

Joe Mueller of American Real Estate Holding, LLC, along with Matt Friedmeyer of Dowling Architects, presented on Mr. Mueller's proposal for ADA accessibility improvements to the Penwell Building located at 34 W. 6<sup>th</sup> Avenue. Mr. Mueller is currently making substantial improvements to the historic 6<sup>th</sup> Avenue building constructed in 1906, including the installation of an innovative, smaller elevator, ADA-accessible unisex restrooms throughout the building, and improvements to accessible entries into the building. A small amount of façade improvement work is associated with the development to improve the storefronts and the parapet/cornicework on the building. Total project costs are estimated at \$235,000 for these aspects of the building renovation, and the applicant has requested TIF funding in the amount of \$117,500.

### **Deliberations:**

Vice-chair Obert motioned to distribute TIF funding toward each of the applications as follows: (1) \$33,000 toward the 317 N. Cruse triangle park and accessible pathway; (2) \$28,340 to cover the water and sidewalk components of the Union Market Building application; and (3) \$35,133 toward the Penwell Building ADA accessibility improvements. The motion was seconded by Krys Holmes. The motion was taken to a vote and passed unanimously.

### **Other Business:**

No other business at this time.

### **Public Comment:**

No public comments were provided.

**Next Meeting:**

The next Downtown TIF Advisory Board meeting is scheduled for February 10, 2022.

**Adjournment:**

With no further business before the Board, the meeting adjourned around 11:00 a.m.

DRAFT





City of Helena

## Downtown Urban Renewal District

### TAX INCREMENT FINANCING APPLICATION FORM

Community Development Department

Phone (406) 447-8490 Fax (406) 447-8460

[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

**IMPORTANT: THERE IS A MATCH REQUIREMENT OF UP TO 50% WITH AN OPTION FOR EXEMPTION FOR DEMONSTRATED HARDSHIP. COSTS TO BE PAID WITH DOWNTOWN URBAN RENEWAL DISTRICT FUNDS MAY NOT BE INCURRED BY THE APPLICANT PRIOR TO FUNDING APPROVAL AND THE SATISFACTION OF ANY CONDITIONS OF SUCH APPROVAL.**

**CITY STAFF RESERVE THE RIGHT TO RETURN MATERIALS THAT ARE DEEMED INCOMPLETE OR LACK SUFFICIENT SUPPORTING DOCUMENTATION.**

---

ANYONE SEEKING TIF ASSISTANCE FROM THE CITY OF HELENA MUST SUBMIT A WRITTEN APPLICATION FOR EACH TIF-ASSISTED PROJECT. THE FOLLOWING PROCEDURE HAS BEEN DEVELOPED TO EXPEDITE THE REVIEW OF TIF FUNDING REQUESTS.

1. Initial Contact: Contact the City of Helena Community Development Department, 316 N. Park Avenue, Room 445, Helena, MT 59623, (406) 447-8490, [citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov), to discuss the project and determine eligibility for TIF assistance.
2. Prepare a Written Application: The Applicant must prepare a written application for each funding request. The City of Helena staff will assist the applicant with any questions in the preparation of the application. The application should address the questions posed in the Project Narrative section.
3. Staff Review: Upon submittal of all necessary information, City staff will review the merits of the project and the need for funding. At any point in the review process, the staff or Board may request more information of the Applicant or solicit comment on the project from other public agencies. Items included in personal financial statements will not be subject to public review or presentation to or comment by other agencies.
4. Board Review and Approval: The DURD TIF Advisory Board will review the project and staff recommendations, and then recommend the funding request or any part thereof, and any special terms of TIF assistance to the City Commission.
5. Development Agreement: The City of Helena and the Applicant must execute a legally binding contract, which establishes the terms and conditions of the TIF assistance.

#### CHECKLIST ITEMS

- ☒ Project Description
- ☐ Project Renderings (where applicable)
- ☒ Application Form (pages 2-4)
- ☒ Project Financing Worksheet (page 5)
- ☒ Project Narrative Section (page 6)



City of Helena

**Downtown Urban Renewal District**

**TAX INCREMENT FINANCING APPLICATION FORM**

Community Development Department

Phone (406) 447-8490 Fax (406) 447-8460

[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

Project Name: Penwell Building Accessibility Upgrades Date Submitted: 12-15-2021

**APPLICANT INFORMATION**

Name (First & Last): Joe Mueller

Address: 1060 HELENA AVE

City: Helena State: MT Zip Code: 59601

Phone: 406-431-3034 Cell: 406-431-3034 Other: \_\_\_\_\_

Email: brokerjoe@bresnan.net

If the applicant is not an individual doing business under his/her own name, the applicant has the status indicated below and is organized or operating under the laws of: State of Montana

☐ A non-profit or charitable institution/corporation

☒ A partnership or corporate entity known as American Real Estate Holdings LLC

☐ District Resident

☐ Local Government

☐ Other (explain) \_\_\_\_\_

**PROJECT INFORMATION**

Building Address: 34 W. 6th Avenue

Legal Description: HELENA TOWNSITE 1869, S30, T10 N, R03 W, BLOCK 405, Lot 3,  
250549 PARCEL 100 AKA W 20' LTS 3 & 4, PT 15,17,18, W 20' LT 22

**PROPERTY OWNER INFORMATION**

If the property is not owned by the Applicant, written permission from the owner must be included to carry out the project and lease or other materials.

Property Owner (First & Last): American Real Estate Holdings LLC (Joe Mueller)

Address: 1060 HELENA AVE

City: Helena State: MT Zip Code: 59601

Phone: 406-431-3034 Cell: 406-431-3034 Other: \_\_\_\_\_

Email: brokerjoe@bresnan.net





City of Helena  
**Downtown Urban Renewal District**  
**TAX INCREMENT FINANCING APPLICATION FORM**  
Community Development Department  
Phone (406) 447-8490 Fax (406) 447-8460  
[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

**PROJECT ARCHITECTURAL FIRM INFORMATION (WHERE APPLICABLE)**

Company/Firm: Dowling Architects  
Point of Contact (First & Last): Matt Friedmeyer  
Address: 734 N. Last Chance Gulch  
City: Helena State: MT Zip Code: 59601  
Phone: 406-457-5470 Cell: \_\_\_\_\_ Other: \_\_\_\_\_  
Email: mfriedmeyer@dsa-mt.com

**PROJECT FINANCIAL LENDING INSTITUTION (WHERE APPLICABLE)**

Company/Institution: Stockman Bank  
Point of Contact (First & Last): Jim Dormady  
Address: 5 W Lyndale Ave  
City: Helena State: MT Zip Code: 59601  
Phone: 406-447-9055 Cell: \_\_\_\_\_ Other: \_\_\_\_\_  
Email: jim.dormady@stockmanbank.com

**PROJECT CONTRACTOR INFORMATION (WHERE APPLICABLE)**

Company/Firm: \_\_\_\_\_  
Point of Contact (First & Last): \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_  
Email: \_\_\_\_\_

**DESCRIPTION OF PROJECT**

In a separate attachment, please provide a full written description of your project. Please indicate if the items are existing or new construction.

**PROJECT RENDERINGS (IF APPLICABLE)**

Submit design schematic and/or site and landscaping plans for project.



City of Helena  
Downtown Urban Renewal District  
TAX INCREMENT FINANCING APPLICATION FORM  
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Phone (406) 447-8490 Fax (406) 447-8460  
[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

**TOTAL COST OF THE PROJECT**

Please summarize. A full breakdown of costs is required on the *Project Cost Worksheet*.

\$235,000 for installation and purchase of a LU/LA Elevator. Restroom upgrades to comply with the ADA. Entry ramps at two entrances. Facade repair and new storefront.

**PROPERTY OWNERSHIP**

Do you own the property or are you currently purchasing it? Explain.

The property is currently owned by the applicant.

**JOB CREATION**

Will there be any new permanent or part time jobs as a result of this project excluding construction jobs associated with the development of the project? If so, how many?

By providing accessible access to each suite individual tenants will have the ability to hire and expand services to those who may need assistance.

**PROJECT COMPLETION**

What is the expected completion date of the project?

Spring/Summer of 2022

**PROPERTY TAXES**

How much are the current annual property taxes including any improvements? Is the payment of taxes current?

2021 Taxes are \$10,852.18. Improvements have not been assessed. Taxes are current and paid.





City of Helena  
Downtown Urban Renewal District  
TAX INCREMENT FINANCING APPLICATION FORM  
Community Development Department  
Phone (406) 447-8490 Fax (406) 447-8460  
[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

### PROJECT COST & FINANCING SECTION

Summarize the project costs on the Project Cost Worksheet. Use general categories and include items that are in the assistance request. The total cost should include land costs and "soft costs" such as zoning processes, surveys, and permits to enable the DURD Advisory Board to evaluate the entire private investment. If in doubt about an item's eligibility, include it. Staff will review the items and help determine eligibility. Briefly describe how the project will be financed and be sure to include equity and other investments into the project. If financing commitment is contingent on grants or URD TIF commitment to the project, has multiple sources, or other complex factors, provide that information.

**NOTE:** The TIF Program requests which include demolition/deconstruction activities, public sidewalks, streets, alleys and other right-of-way improvements; and/or work on utility main transmission lines totaling over \$25,000 are subject to Montana Prevailing Wage Rates and must include that in the itemized costs.

#### PROJECT COST WORKSHEET

##### Professional Services

1. Dowling Architects	\$ 20000
2. Stahly Engineers	\$ 5000
Subtotal	\$ 25000

##### Construction/Rehabilitation Costs

1. Elvoron LU/LA Elevator	\$ 120000
2. Elevator Shaft Construction	\$ 35000
3. ADA Restroom upgrades	\$ 25000
4. Entry platforms & new storefront windows/doors	\$ 20000
5. Temporary construction barriers	\$ 5000
6. Paint and Repair Parapet/Cornice on Facade	\$ 5000
Subtotal	\$ 210000

##### Printing, Advertising, etc.

1. N/A	\$
2.	\$
Subtotal	\$ 0

##### Other Miscellaneous Costs

1. N/A	\$
2.	\$
Subtotal	\$ 0

#### TOTAL PROJECT DEVELOPMENT COSTS

Total \$ 235000



City of Helena  
**Downtown Urban Renewal District**  
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Community Development Department  
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**PROJECT FINANCING WORKSHEET**

Match Requirement

Does the applicant intend to match 50% of the total project cost?

☒ Yes ☐ No

If no, please identify the community benefits that will be gained from the proposed project.

1. Local Investment in the downtown.

2. Rehabilitation of a historic property.

3. Customers and employees gain accessible access to spaces.

4. More tenants downtown brings increased activity.

5. See attached narrative as well for additional benefits.

Owner/Developer Investment

Is the applicant proposing to invest a portion of the total project cost?

☒ Yes ☐ No

If yes, how much does the applicant propose to invest? \$ 117500

Other Funding Sources (if applicable)

1. N/A \$

2. \$

3. \$

Request for Eligible items

Total TIF Requested \$ 117500

TOTAL PROJECT FINANCING \$ 235000



City of Helena  
**Downtown Urban Renewal District**  
**TAX INCREMENT FINANCING APPLICATION FORM**  
Community Development Department  
Phone (406) 447-8490 Fax (406) 447-8460  
[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

**PROJECT NARRATIVES SECTION:**

- 1. Description of Project.** Provide a written description of the project, scope of work if a marketing plan or similar plan, number and types of jobs to be created, etc.
  - a. Compliance with the Downtown URD Plan: Identify how your project supports the Downtown URD Plan and how the project benefits the neighborhood, URD, and community (See Attachment B for Goals and objectives of the Plan).
  - b. Local Zoning and Other Requirements: All projects assisted by Downtown URD TIF funds must, depending on the project location, comply with the City's Zoning Requirements, provide a brief narrative as to how the design successfully meets the requirements of City Zoning. Include any project schematic, site and landscaping plans.
  - c. Demolition/Deconstruction: If the project request includes removal of structures, it must be done in accordance with to the provisions of Helena City Code Title 3 Chapter 15. Provide a brief narrative on how the building will be removed and whether it is a structure within the city that is individually listed on the National Register of Historic Places or a property located within the city's historic districts which is designated by the state historic preservation office (SHPO) as primary or contributing.
  - d. Dislocation: If existing tenants are to be dislocated as a result of the project, provide a separate narrative describing how they have been or will be appropriately relocated.
- 2. Logistical Considerations.** Provide a brief narrative describing the following:
  - a. Project Feasibility: The Applicant's demonstration of financial readiness and ability to proceed.
  - b. Applicant's Ability to Perform: The Applicant's capability to undertake the relative complexities of the project.
  - c. Timely Completion: The feasibility of completing the project according to the Applicant's proposed project schedule.
  - d. Payment of Taxes: All property taxes, special improvement district assessments, and other assessments on the project property must be paid to date, where applicable.





City of Helena

## Downtown Urban Renewal District

### TAX INCREMENT FINANCING APPLICATION FORM

Community Development Department

Phone (406) 447-8490 Fax (406) 447-8460

[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

#### PROJECT NARRATIVES SECTION (CONTINUED):

**3. Economic & Community Development Potential:** Provide a brief narrative for the following. If not applicable, please note:

- a. Tax generation: Describe how the project will increase the taxable valuation in the District.
- b. Relationship of public and private investment: Describe the relationship of private investment to public investment of a project and discuss how it is a prudent investment of public funds within the urban renewal district.
- c. Job Creation: Are there any jobs created as a result of the project? Please describe.
- d. Investment Spin-off: Describe any potential for investment spin-off having a positive impact on the District.
- e. Cost-Benefit Analysis of the Investment/Expenditure: For projects that are \$10,000 or more, a cost-benefit analysis should be completed.
- f. Health and Safety Concerns: Describe the project's impact, positive or negative, on the environment in terms of noise, dust, pollution, public safety, traffic congestion, pedestrian access, visual aesthetics, etc.
- g. Historic Preservation: Describe the project's ability to preserve and protect the cultural and economic heritage and physical assets of the district.
- h. Density, Infill, and Adaptive Reuse: Describe if the project increases density in the DURD through infill and adaptive reuse of existing property(s).
- i. Cost of Public Services: Describe how the projects will improve public services such as water, sewer, sidewalks parking, improved traffic circulation, etc., to an area currently underserved.
- j. Housing Component: Describe any housing components to the project. One of the main goals of the Downtown Neighborhood Plan and the Downtown URD Plan is to promote all types of housing in the area.
- k. Conformance with Requirements for TIF Fund Expenditures, per 7-15-4288, MCA: Projects must cover eligible project activities stated in Montana state statutes (See Attachment A).



## **Attachment A**

### **ELIGIBLE ACTIVITIES**

As specified by state law, TIF may be used to finance redevelopment activities including the following (from 7-15-4288, M.C.A.):

1. Land acquisition, including acquisition of infrastructure-deficient areas and assemblage of land for development or redevelopment by private enterprise or public agencies, including sale, initial leasing, or retention by the municipality itself at fair value.
2. Demolition and removal of structures.
3. Relocation of occupants.
4. The acquisition, construction, and improvement of public improvements or infrastructure, including streets, roads, curbs, gutters, sidewalks, pedestrian malls, alleys, parking lots and off-street parking facilities, sewers, sewer lines, sewage treatment facilities, storm sewers, waterlines, waterways, water treatment facilities, natural gas lines, electrical lines, telecommunications lines, rail lines, rail spurs, bridges, publicly owned buildings, and any public improvements, and items of personal property to be used in connection with improvements for which the foregoing costs may be incurred.
5. Costs incurred in the exercise of urban renewal powers (found in 7-15-4233, MCA), including urban renewal projects as authorized by the City Commission.
6. Acquisition of infrastructure-deficient areas or portions of areas;
7. Administrative costs associated with the management of the urban renewal area or targeted economic development district;
8. Assemblage of land for development or redevelopment by private enterprise or public agencies, including sale, initial leasing, or retention by the local government itself at its fair value;
9. The compilation and analysis of pertinent information required to adequately determine the needs of the urban renewal area or targeted economic development district;
10. The connection of the urban renewal area or targeted economic development district to existing infrastructure outside the area or district;
11. The provision of direct assistance to secondary value-adding industries to assist in meeting their infrastructure and land needs within the area or district; and
12. The acquisition, construction, or improvement of facilities or equipment for reducing, preventing, abating, or eliminating pollution.

Attachment B Goals of the Downtown URD		
<ul style="list-style-type: none"> <li>• <b>Add to downtown vibrancy with a mix of uses</b> <ul style="list-style-type: none"> <li>○ Provide a range of housing for a range on incomes</li> <li>○ Attract new business types that support residential uses</li> <li>○ Encourage new business startups</li> <li>○ Conduct feasibility, market and other studies</li> <li>○ Encourage ground floor active use</li> <li>○ Add to improve urban landscaping with public art, trees and planting</li> </ul> </li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Upgrade Underperforming properties</b> <ul style="list-style-type: none"> <li>○ Develop vacant lots and encourage upgrades to under-performing property gaps</li> <li>○ Encourage the update and adaptive re-use of buildings for 21st century needs, such as open interiors, improvements to broadband, and for safety and market competitiveness</li> <li>○ Encourage redevelopment of parking facilities that create gaps in downtown ground-floor retail by allowing for non-parking uses on floor level and parking on other stories</li> <li>○ Facilitate façade improvements</li> <li>○ Inventory city properties with potential for higher use and develop criteria for disposition</li> <li>○ Provide for demolition and site preparation as needed to upgrade properties</li> </ul> </li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Invest in infrastructure needed for development</b> <ul style="list-style-type: none"> <li>○ Improve transportation infrastructure for better function and safety for vehicles, pedestrians and bicycles and include street scape features to improve aesthetics, safety and quality for non-motorists</li> <li>○ Rectify issues of parcels along and within streets that were not properly surveyed</li> <li>○ Address improvement needed for fire suppression water flow requirements for higher densities; improve fire engine access and prioritize replacement of older segments of pipe for water and sewer</li> <li>○ Facilitate storm drainage, and continue to address capacity issues and alternative detention features</li> <li>○ Expand Fiber capability</li> <li>○ Invest in capital improvements needed for parks and open spaces</li> <li>○ Manage parking for optimal efficiency and unitization</li> <li>○ Retain and address needs of existing city-owned cultural and historic facilities</li> </ul> </li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Improve Transit, Pedestrian and Bike Connections</b> <ul style="list-style-type: none"> <li>○ Improve pedestrian and bike facilities</li> <li>○ Develop a comprehensive bike network</li> <li>○ Improve vehicle circulation and access to increase retail viability</li> <li>○ Improve gateways and wayfinding</li> <li>○ Increase transit options</li> <li>○ Improve pedestrian connections from parking facilities to destination</li> </ul> </li> </ul>		

<b>Attachment B Goals of the Downtown URD (Continued...)</b>		
<ul style="list-style-type: none"> <li>• <b>Create a quality and unique experience</b> <ul style="list-style-type: none"> <li>○ Make improvements to attract more businesses</li> <li>○ Encourage ground-floor transparency</li> <li>○ Capitalize on downtown's historic assets</li> </ul> </li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Stimulate Vibrancy with a Mix of Uses (Rodney Street Goal)</b> <ul style="list-style-type: none"> <li>○ Retain the neighborhood character allowing for mixed uses, a variety of residential types and a central commercial area</li> <li>○ Keep the area primarily residential with a range of housing types intermixed with offices and government uses</li> <li>○ Increase residential capacity</li> <li>○ Retain the Rodney Street Commercial Center as the primary area for retail, with the potential for housing and offices in the upper floors</li> </ul> </li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Reinvigorate the Rodney Street Commercial Center (Rodney Street Goal)</b> <ul style="list-style-type: none"> <li>○ Retain and build the Neighborhood Center as the center for retail, commercial and social gathering</li> <li>○ Improve Rodney Street functionality, infrastructure and aesthetic between 6<sup>th</sup> and Broadway</li> <li>○ Create gateways with wayfinding at both ends of the commercial center</li> <li>○ Create better linkages between the courthouse complex, Myrna Loy center and Rodney Street</li> <li>○ Incorporate public art that differentiates the area from Downtown tonto a fun and funky interactive way</li> <li>○ Monitor parking demand and identify potential for temporary uses or longer term uses</li> </ul> </li> </ul>		



December 19, 2021

Community Development Department  
City of Helena  
316 N. Park Avenue  
Helena, MT 59623

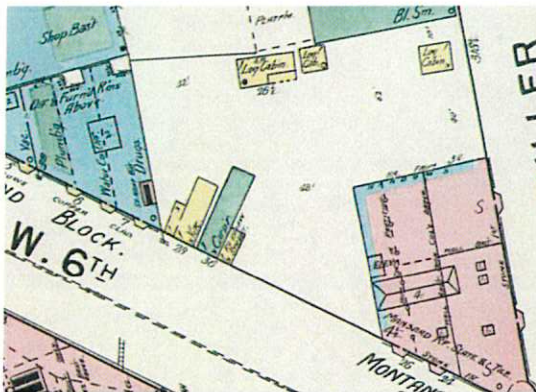
[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

RE: Downtown Urban Renewal District TIF Grant Application

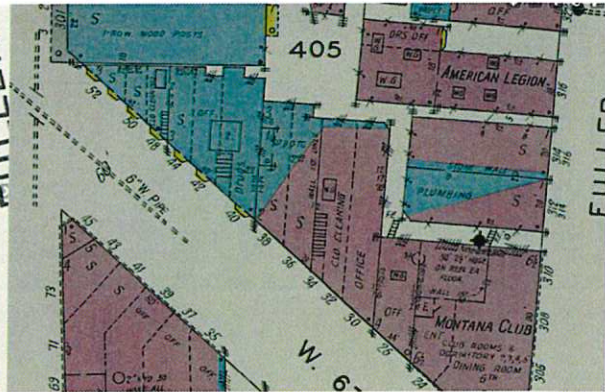
Downtown Urban Renewal TIF Committee,

Since American Real Estate Holdings purchased the building in 2019, they have been making strides in the downtown area by maintaining ground-level activity during the Pandemic while continuing to invest in the building. The Penwell building had its last major renovation in 1972.

The building is located between the Diamond Block and Montana Club; two of Helena's most notable and historic buildings. The Penwell was built a year after the Montana Club was re-built. The Penwell is a contributing property to the Helena Historic District.



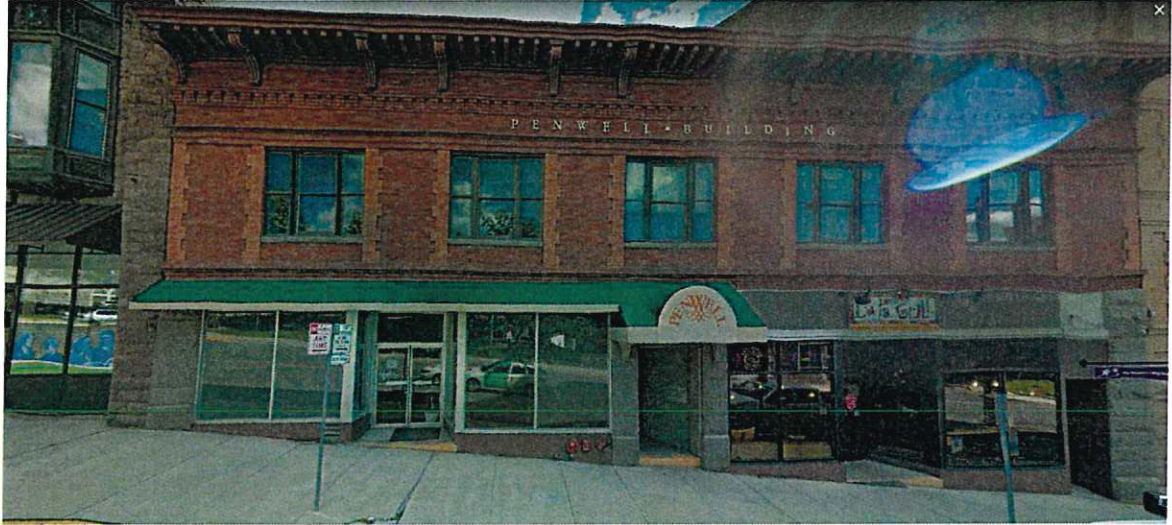
1892 Sanborn Map



1930 Sanborn Map

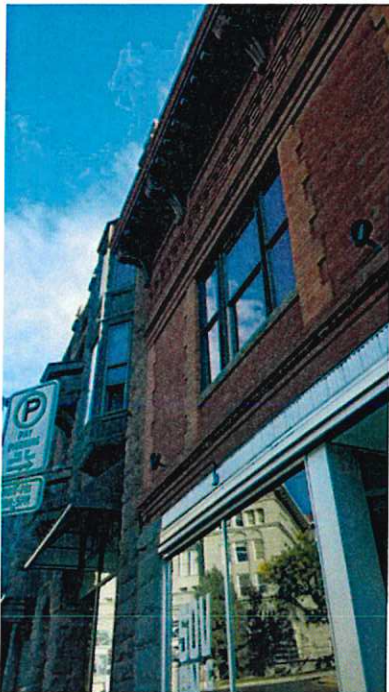
-Images from loc.gov





2018 Google Street View photo of the Penwell Building. The green canopies have since been removed to expose the stone archway located in the middle of the building leading to the second floor. In this project, the new elevator will be located at this central entrance and does not impact the façade.

From the NRHP Registration Form: *"The Penwell Building (1906), Palmer Building (1906) and the Kohrs Block (1907) additionally illustrate the common, 2-part commercial block plan, with storefronts on the street level and office spaces upstairs. These buildings were constructed predominantly of brick, with restrained ornamentation. In addition to the red brick commonly used on late 19th-century buildings in Helena, other decorative brick including yellow-orange and brown often were employed on buildings after 1900"*





An early parade route (Grand Army of the Republic Veterans) took place on W. 6<sup>th</sup> Avenue with the Penwell on the left in 1907. The downtown activity that took place in the early 1900's was a very different scene compared to today. On the right side of the street was the Electric Block which was demolished in 1974 and replaced with a parking garage.

The project aims to improve pedestrian activity along Sixth Avenue.

-Images from [helenahistory.org](http://helenahistory.org)



Description of work to be performed:

Exterior work includes two new platforms with railing and stairs. These will provide better accessibility to two of the four 6<sup>th</sup> Avenue entrances. The other entrances will be accessible by way of the new elevator. One suite will receive new insulated storefront windows and doors increasing energy efficiency and comfort in the space. Façade work includes painting and repairing the cornice and corbels located at the parapet. Those historic features of the building help to maintain curb appeal and value for both tenants and people visiting the downtown area. Interior work consists of remodeling multiple bathrooms to meet current ADA requirements. These upgrades coincide with the new elevator installation allowing accessible access to each floor of the Penwell Building.

Matt Friedmeyer-Rager, NCARB

Dowling Architects

Additional or Expanded Information requested:

1. Description of Project

- a. Compliance with the Downtown URD. Located on West 6<sup>th</sup> Avenue within the URD, the Penwell Building has been a part of Helena's historic fabric for over a century. With two distinct ground-level storefronts and office suites in the basement and second floor, the building encompasses multiple aspects of the URD.
- b. Local Zoning and Other Requirements. The Penwell was built to zero lot lines as was typical in the early 1900s. An easement within the ROW is a component of this package that would allow even greater accessibility to the building while providing increased interaction with passersby by way of flat ramps to provide an adequate slope of the ground surface at entries to The Penwell. Change of use is not anticipated.
- c. Demolition/Deconstruction – N/A
- d. Dislocation - N/A

2. Logistical Consideration

- a. Project Feasibility – Financing for the project is through Stockman Bank.
- b. Applicants Ability to Perform – Financing, Construction Documents, General Contractor are all in place to begin construction.
- c. Timely Completion – The elevator is readily available and additional renovations will take place as soon as the project is permitted.
- d. Payment of Taxes – Taxes are current and paid.

3. Economic Development Potential:

- a. Tax Generation –Renovations increase the taxable value of this property.
- b. Relationship of public and private investment – The private investment in the project will be at least \$117,500. With a public investment of 50% or \$117,500.
- c. Job Creation – Leasable office space will become accessible as part of the project by allowing businesses to expand downtown. At least one hire by a

tenant has been able to remain at the office due to the elevator being provided.

- d. Investment Spin off – Bringing additional business (through tenant leases) downtown will lead to economic benefit for the city.
- e. Cost-benefit Analysis – Through renovation, the project team can modernize The Penwell without sacrificing the building's historic integrity and irreplaceable craftsmanship. See the chart below for analysis.

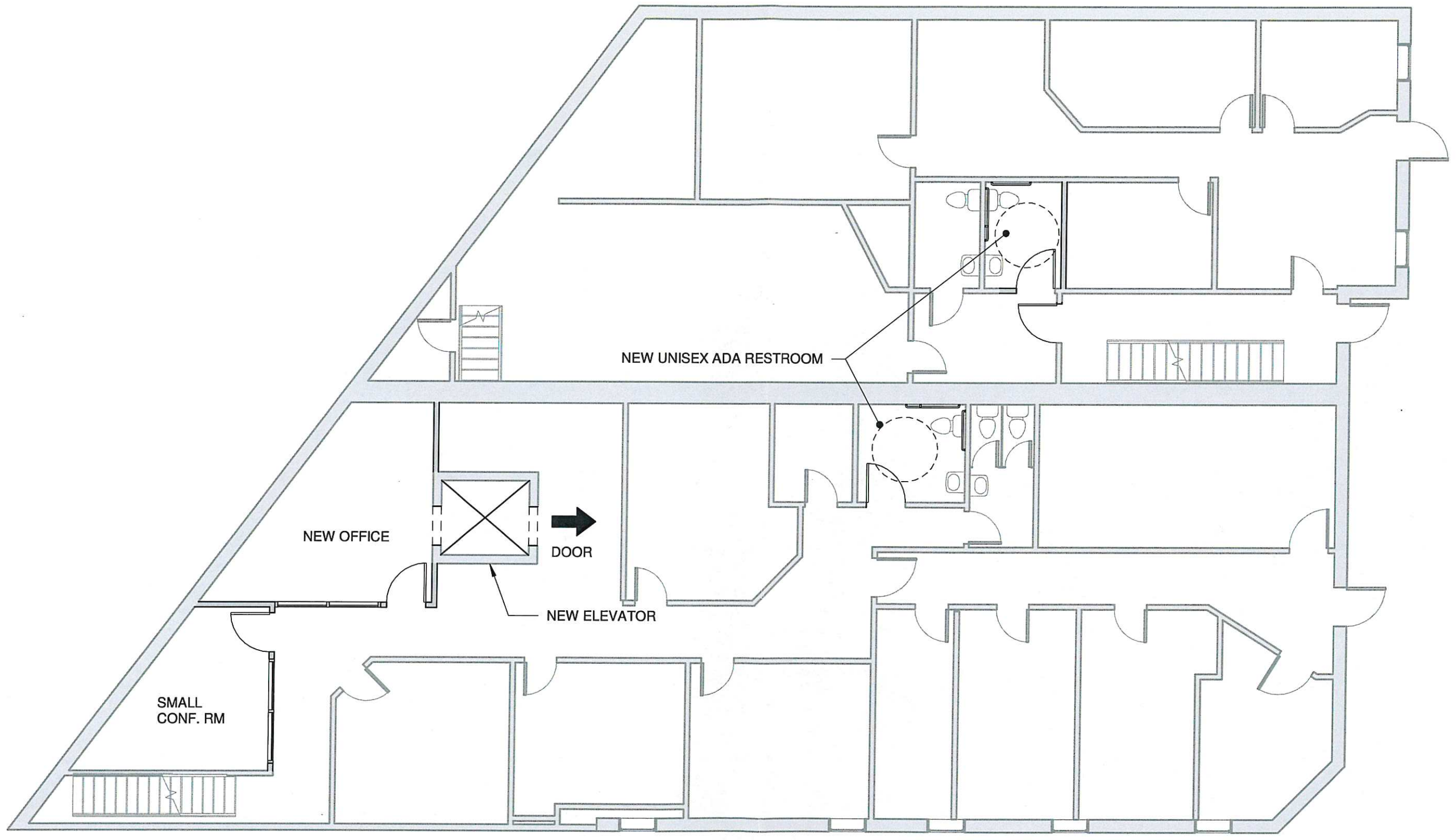
Direct Cost	Indirect Cost	Direct Benefit	Indirect Benefit
Design & permit fees	Increased energy usage	Building appreciation	Improved tenant spaces
Construction costs	Temporary noise during construction	ADA compliance	Convenience

- f. Health and Safety Concerns – Removing architectural barriers enables greater universal access for the public.
- g. Historic preservation – The building's historic character will not be negatively impacted by the renovations.
- h. Density, Infill and Adaptive reuse – Adapting the building to provide accessible spaces helps maintain The Penwell's economic benefit to the downtown community.
- i. Cost of Public Services – There is no additional cost to public services.
- j. Housing component – Currently the building functions as office space but if future needs dictate a housing element, through condominiums or apartments, the upgrades to the building would provide accommodations in the future and need not be removed.
- k. Conformance with TIF Requirements – TIF funding relating to expenses generated from 7-14-4233 (Urban Renewal) conforms to the M.C.A.

#### 4. Goals of the Downtown URD.

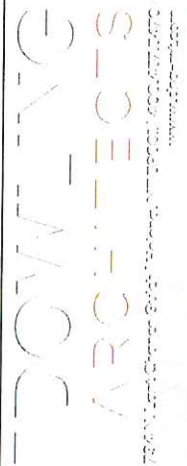
- Add to downtown vibrancy with mixed use. By retaining quality tenants that are active in the community by providing them greater usability of their spaces the community on 6<sup>th</sup> Avenue will continue to be vibrant and enticing.
- Upgrade underperforming properties. This project meets this goal as a historic property that requires investment for expanded use and function.
- Create a quality and unique experience. Ground floor transparency is framed by the historic brick façade and will grow with greater accessibility to the spaces.

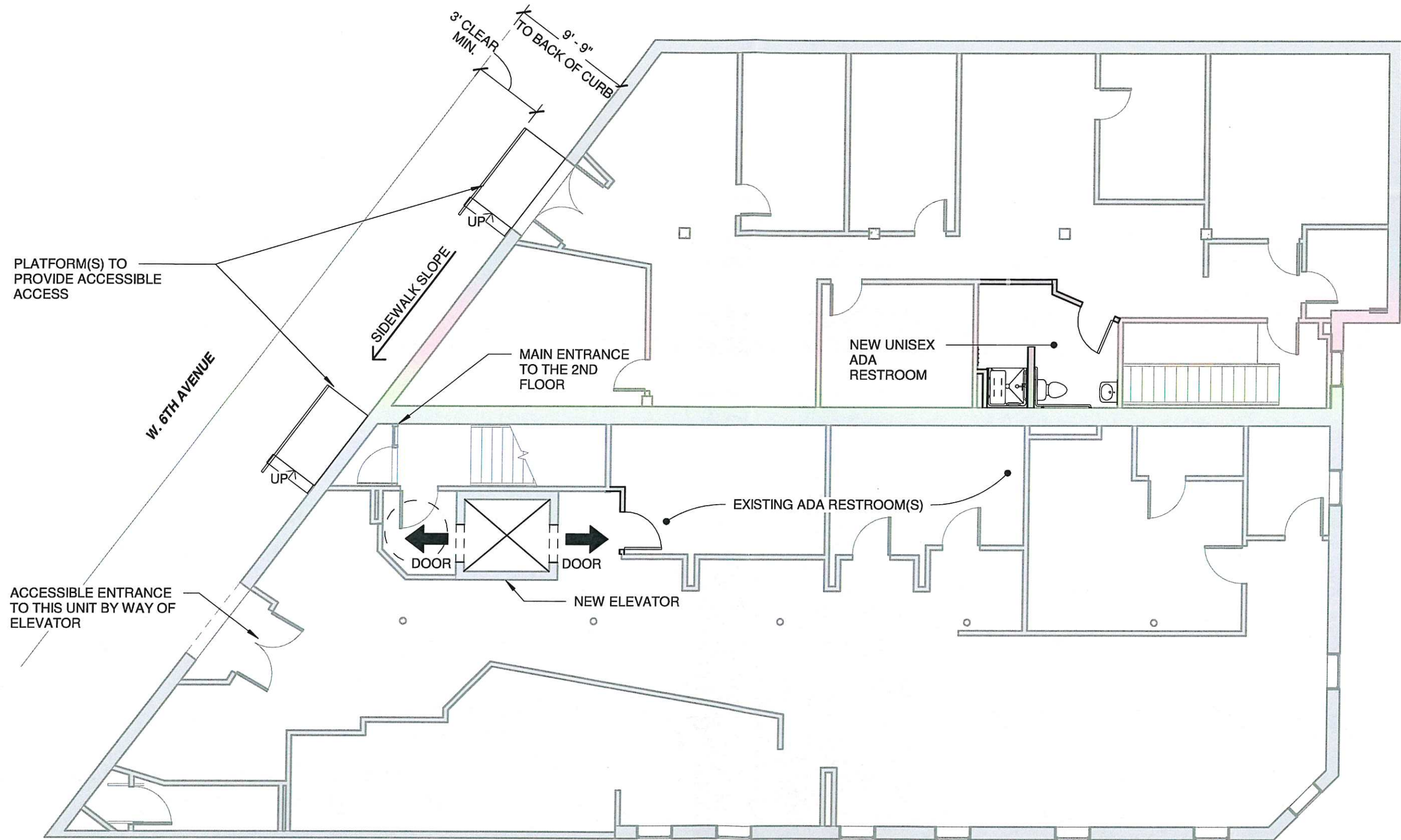




1 BASEMENT FLOOR PLAN  
SK-1 NTS

TIF APPLICATION - NOT FOR CONSTRUCTION

<b>PENWELL BUILDING</b>	
34 W. 6TH AVENUE HELENA, MT 59601	
	
GROUND FLOOR - ELEVATOR	
PROJECT #: 18-552	
ISSUE DATES:	
DRAWN BY: MJF	
12.20.21	
SK-1	

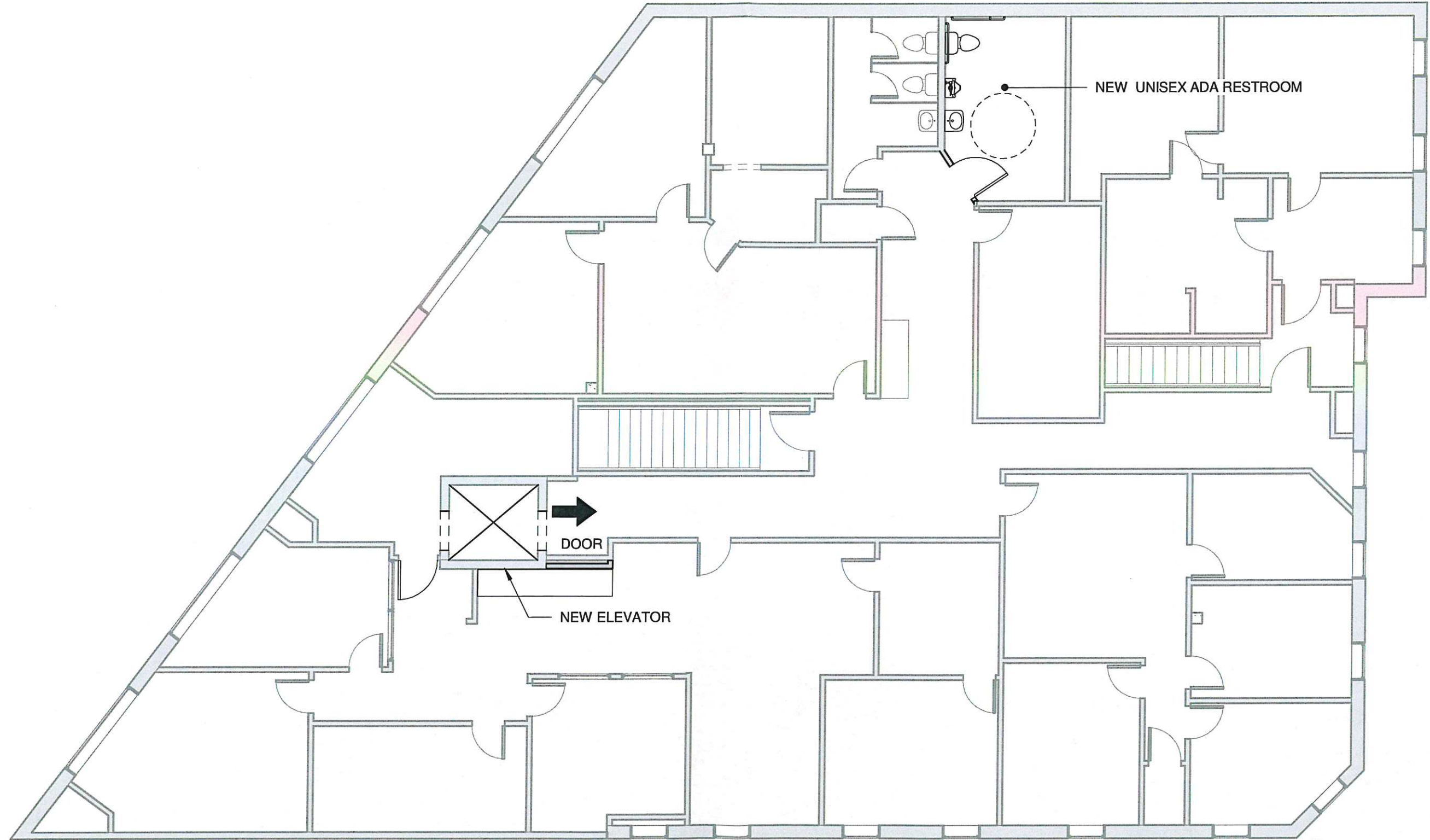


1 FIRST FLOOR PLAN  
SK-2 NTS

TIF APPLICATION - NOT FOR CONSTRUCTION

PENWELL BUILDING	
34 W. 6TH AVENUE HELENA, MT 59601	
DOWLING ARCHITECTS 720 N. Park Center Blvd., Helena, MT 59601 www.dowlingarchitects.com	
FIRST FLOOR - ELEVATOR	
PROJECT #: 18-552	
ISSUE DATES:	
DRAWN BY: MJF	
12.20.21	
SK-2	



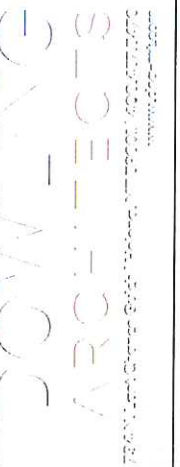


1 SECOND FLOOR PLAN  
SK-3 NTS

TIF APPLICATION - NOT FOR CONSTRUCTION

PENWELL BUILDING

34 W. 6TH AVENUE  
HELENA, MT 59601



SECOND  
FLOOR -  
ELEVATOR

PROJECT #:  
18-552

ISSUE DATES:

DRAWN BY: MJF

12.20.21

SK-3

January 5, 2022

Dear Downtown Urban Renewal TIF Committee:

It is with great enthusiasm that the staff and board of directors of Montana Free Press write in support of the Penwell building improvements proposed by American Real Estate Holdings.

Montana Free Press is a 501(c)(3) nonprofit organization founded in 2016. We have been tenants of the Penwell building since 2018. During that time, our organization has grown from a single employee to more than 10, and we've continued to lease more space in the Penwell as we've grown.

While we have enjoyed being tenants of American Real Estate Holdings and have appreciated their commitment to our organization during a challenging couple of years, we have had to resist signing multi-year lease agreements due to the fact that the space is not ADA accessible. During the pandemic we maintained our space, but as our organization grew, we became increasingly concerned that readers, supporters, sources, business partners and potential employees might have difficulty accessing our office space on the second floor.

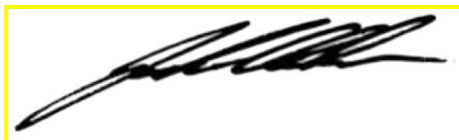
In August 2020, we hired an employee who utilizes a wheelchair and requires ADA accessibility, which we can not accommodate in the Penwell building as it is currently configured. We began a long search for accessible commercial space to relocate our operations in the downtown area. There are few accessible commercial spaces available in downtown Helena, and much of the ADA accessible commercial space that is available is either leased by the State of Montana or is too small or too large to accommodate our medium-sized, but growing business. As a result, we failed to find space we could afford in the downtown area that is ADA compliant.

After several failed negotiations with other property managers, American Real Estate Holdings proposed updating the Penwell building to create ADA accessibility at our existing location. It was — and is — the overwhelming preference of the staff and board of Montana Free Press to remain in our existing location, within close proximity to state and local government and close enough that staff who live in the area can continue to commute as pedestrians. Seven of our eight Helena-based employees own homes within walking distance of our office, and one rents an apartment on the downtown walking mall.

In addition to the location serving our direct commercial business needs, it is also our priority to continue to support downtown Helena's rich history and historic building heritage. Our employees value the historic nature of the building, and prefer that our offices are located near other local businesses, restaurants, and economic activities.

We sincerely hope that the committee considers and approves this project.

Sincerely,

A handwritten signature in black ink, enclosed in a yellow rectangular border. The signature is stylized and appears to read 'John S. Adams'.

John S. Adams  
Executive Director, Editor-in-Chief  
Montana Free Press



***City of Helena, Montana***

**May 9, 2022**

**To:** Mayor and Commissioners

**From:** Interim City Manager, Tim Burton  
Finance Director, Sheila Danielson

**Subject:** Consider the Fiscal Year 2023 Preliminary Budget

**Present Situation:**

Present Situation:

The City of Helena's Charter Article III, Section 3.02, 2., k) charges the City Manager with the responsibility of preparing and presenting a budget to the Commission for its approval and execute the budget adopted by the Commission. This meeting item represents achievement of the City Manager's Charter responsibility and is submitted for acceptance as the FY23 Preliminary Budget of the City of Helena.

State Statute, MCA 7-6-4020, requires that a Preliminary Annual Operating Budget must be prepared for the local government. The Preliminary Budget must include, at a minimum:

- a) A listing of all revenue and other resources for the prior budget year, current budget year, and proposed budget year;
- b) A listing of all expenditures for the prior budget year, current budget year, and proposed budget year under one of the following categories:
  - a. Salaries and wages
  - b. Operations and Maintenance
  - c. Capital outlay
  - d. Debt Service
  - e. Transfers out
- c) A projection of changes in fund balance or cash balances available for governmental fund types and a projection of changes in cash balances and working capital for proprietary fund types. This projection must be supported by a summary for each fund or group of funds listing the estimated beginning balance plus estimated revenue, less proposed expenditures, cash reserves, and estimated ending balances.
- d) A detailed list of proposed capital expenditures and a list of proposed major capital projects for the budget year;
- e) Financial data on current and future debt obligations;
- f) Schedules or summary tables of personnel or position counts for the prior budget year, current budget year, and proposed budget year. The budgeted amounts for personnel services must be supported by a listing of positions, salaries and benefits for all positions of the local government. The listing of positions, salaries and benefits is not required to be part of the budget document.
- g) All other estimates that fall under the purview of the budget;
- h) The preliminary annual operating budget for each fund for which the local government will levy and ad valorem property tax must include the estimated amount to be raised by the tax.

This preliminary budget submittal is believed to fulfill the requirements of State Statute and City Charter.

State Statutes, MCA 7-6-4024 and 7-6-4036, require the Commission to adopt the final budget and fix the tax levy by the later of the first Thursday after the first Tuesday in September or within 30 calendar days after receiving certified taxable values from the Montana Department of Revenue. The reason for this late legal finalization of the budget/tax levy is the timing of tax valuation information. Budget

revenue estimates and tax levies are dependent upon tax valuation. The budget is subject to revision, and not considered legally finalized until the tax levy is fixed by the City Commission resolution.

**Background Information:**

The Interim City Manager along with all Departments of the city presented their proposed budgets to the City Commission and Public on the following dates in a public meeting setting:

May 4, 2022 – General Fund Overview, Priorities, General Administrative Departments

May 11, 2022 – Police Department, Municipal Court, Fire Department  
Parks, Open Lands and Recreation Departments

May 18, 2022 – Community Planning and Development; Building Departments  
Community Facilities

Transportation Services including Streets, Transit, Parking, and Fleet services

May 25, 2022 – Miscellaneous General Government Funds including Debt Services, ARPA, TIF Funds, Insurance Funds, Lighting Districts, and Debt Service  
General Government Capital

Public Works including Water, Wastewater, Engineering, Administration, Industrial Facilities, Storm, Solid Waste and Recycling

The City Commission and the Public had the opportunity to review submittals and ask questions.

**Background Information:** Accept the Interim City Manager's budget submittal as the FY23 Preliminary Budget beginning the process of a public hearing which will take place on June 27, 2022.

**Proposal/Objective:** Accept the Interim City Manager's budget submittal as the FY23 Preliminary Budget beginning the process of a public hearing which will take place on June 27, 2022.

**Advantage:** Acceptance of the Interim City Manager's budget submittal as the FY23 Preliminary Budget begins the process of public hearing which will take place on June 27, 2022.

**Notable Energy Impact:** N/A

**Disadvantage:** Not accepting the submittal may place the City Commission at risk of meeting the expectation of having an adopted Preliminary Budget in place to allow appropriations to begin in Fiscal Year 2023.

**Notice of Public Hearing:** Attached

**Staff Recommendation:** Accept the Interim City Manager's budget submittal as the FY23 Preliminary Budget beginning the process of a public hearing which will take place on June 27, 2022.

**ATTACHMENTS:**

☐ [Memo FY23 Preliminary Budget Submittal](#)

☐ [Public Hearing Notice](#)

☐ [FY23 Preliminary Budget Pt.1](#)

☐ [FY23 Preliminary Budget Pt.2](#)

☐ [FY23 Preliminary Budget Pt.3](#)

☐ [FY23 Preliminary Budget Pt.4](#)



## Commission Meeting

June 6, 2022

[helenamt.gov](http://helenamt.gov)



**Recommended Motion:** Accept the Interim City Manager's budget submittal as the FY23 Preliminary Budget beginning the process of a public hearing which will take place on June 27, 2022.

Prepared by: Sheila Danielson, Finance Director

### Legal Review

N/A

### Present Situation:

The City of Helena's Charter Article III, Section 3.02, 2., k) charges the City Manager with the responsibility of preparing and presenting a budget to the Commission for its approval and execute the budget adopted by the Commission. This meeting item represents achievement of the City Manager's Charter responsibility and is submitted for acceptance as the FY23 Preliminary Budget of the City of Helena.

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- b) A listing of all expenditures for the prior budget year, current budget year, and proposed budget year under one of the following categories:
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  - b. Operations and Maintenance
  - c. Capital outlay
  - d. Debt Service
  - e. Transfers out
- c) A projection of changes in fund balance or cash balances available for governmental fund types and a projection of changes in cash balances and working capital for proprietary fund types. This projection must be supported by a summary for each fund or group of funds listing the estimated beginning balance plus estimated revenue, less proposed expenditures, cash reserves, and estimated ending balances.
- d) A detailed list of proposed capital expenditures and a list of proposed major capital projects for the budget year;
- e) Financial data on current and future debt obligations;
- f) Schedules or summary tables of personnel or position counts for the prior budget year, current budget year, and proposed budget year. The budgeted amounts for personnel services must be supported by a listing of positions, salaries and benefits for all positions of the local government. The listing of positions, salaries and benefits is not required to be part of the budget document.

- g) All other estimates that fall under the purview of the budget;
- h) The preliminary annual operating budget for each fund for which the local government will levy and ad valorem property tax must include the estimated amount to be raised by the tax.

This preliminary budget submittal is believed to fulfill the requirements of State Statute and City Charter.

State Statutes, MCA 7-6-4024 and 7-6-4036, require the Commission to adopt the final budget and fix the tax levy by the later of the first Thursday after the first Tuesday in September or within 30 calendar days after receiving certified taxable values from the Montana Department of Revenue. The reason for this late legal finalization of the budget/tax levy is the timing of tax valuation information. Budget revenue estimates and tax levies are dependent upon tax valuation. The budget is subject to revision, and not considered legally finalized until the tax levy is fixed by the City Commission resolution.

#### Advantages of Action

Acceptance of the Interim City Manager's budget submittal as the FY23 Preliminary Budget begins the process of public hearing which will take place on June 27, 2022.

#### Disadvantages of Action

Not accepting the submittal may place the City Commission at risk of meeting the expectation of having an adopted Preliminary Budget in place to allow appropriations to begin in Fiscal Year 2023.

#### **Background Information**

The Interim City Manager along with all Departments of the city presented their proposed budgets to the City Commission and Public on the following dates in a public meeting setting:

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General Government Capital

Public Works including Water, Wastewater, Engineering, Administration, Industrial Facilities, Storm, Solid Waste and Recycling

The City Commission and the Public had the opportunity to review submittals and ask questions.

#### **Public Information / Engagement**

##### Notice of Public Meeting

Public Hearing will be noticed in the Independent Record and held on June 27<sup>th</sup>, 2022.



Respectfully submitted,

Tim Burton, Interim City Manager

**Presentation Documents**

FY23 Preliminary Budget Book

Public Hearing Notice

**CITY OF HELENA**  
**PUBLIC HEARING NOTICE**

The Helena City Commission will hold a public hearing at **6:00 p.m. on June 27<sup>th</sup>, 2021, and if necessary, an additional meeting may be held on June 30<sup>th</sup>, 2021 at 6:00 PM** in the City of Helena Commission Chambers at 316 N. Park Avenue, Helena, MT 59623, and via **ZOOM Meeting at ID:** <https://zoom.us/j/96356869904> to find your local number please go to <https://us02web.zoom.us/j/96356869904>, to consider the following:

A RESOLUTION ADOPTING PRELIMINARY BUDGETS, BUDGET AUTHORITIES, AND  
APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING  
JUNE 30, 2023 FOR THE CITY OF HELENA, MONTANA, AND SETTING THE SALARY  
FOR THE MUNICIPAL COURT JUDGE.

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Ellie Ray, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

(406) 447- 8490  
TTY Relay Service [1-800-253-4091](tel:18002534091) or 711  
[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)  
316 North Park, Avenue, Room 440, Helena, MT 59623

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**PUBLISH ONLY INFORMATION ABOVE LINE BREAK AS A LEGAL AD:**  
June 12, 2022 and June 25, 2022.

Please send a copy of the legal ad to:  
Sheila Danielson, Finance  
Helena City Finance Office  
316 North Park Avenue, Room 320  
Helena, MT 59601  
406-447-8390  
[sdanielson@helenamt.gov](mailto:sdanielson@helenamt.gov)



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# Preliminary Budget

Fiscal Year 2023

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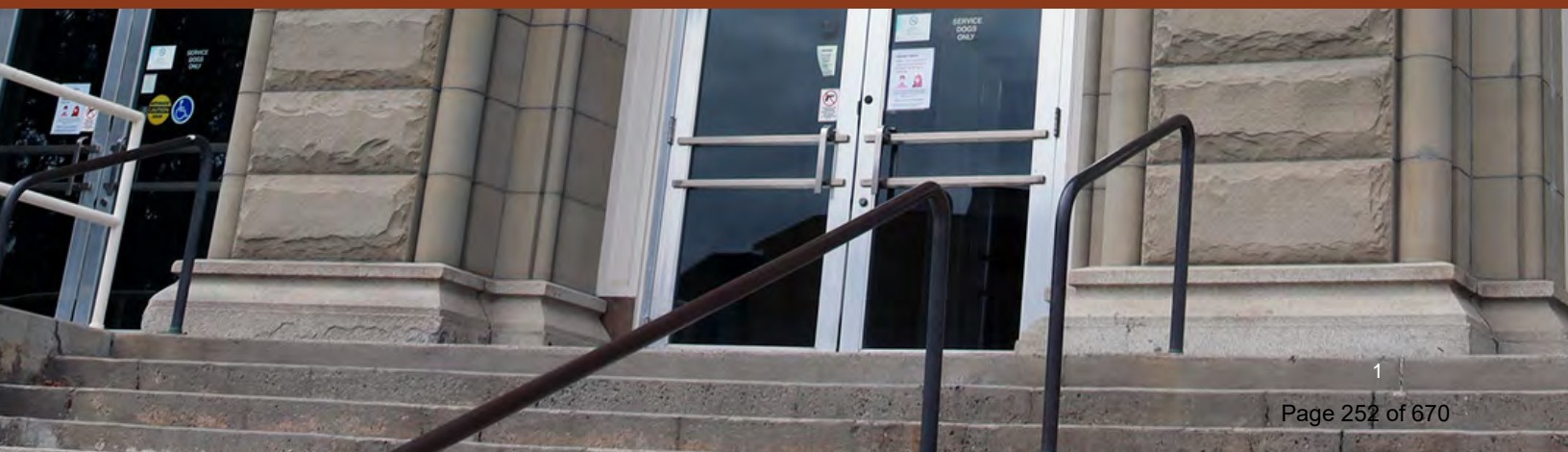
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# Budget Messages

Preliminary Budget Fiscal Year 2023







**City Manager's Office**  
316 North Park Avenue  
Helena, MT 59623

: Phone: 406.447.8403  
: Fax: 406.447.8434  
: Email: [tburton@helenamt.gov](mailto:tburton@helenamt.gov)

[helenamt.gov](http://helenamt.gov)

Wednesday, June 1, 2022

Mayor and City Commissioners,

It's my pleasure to present to you the fiscal year 2023 budget for the City of Helena. When I took the reins as Interim City Manager in April 2022, I articulated three priorities for this preliminary budget:

1. To help reestablish the City of Helena as an employer of choice through the reorganization of employee healthcare benefits and support of a market-based pay study to curb the impacts of inflation and hiring challenges exacerbated by the COVID-19 pandemic.
2. To increase transparency and foster greater citizen access by increasing capacity in the City's records retention, digitization, and preservation program.
3. Support citywide financial stability and responsible capital replacement through the implementation of policies and procedures based in industry best practices.

This document is the result of thoughtful discussions at the department, leadership team and Commission level. The last few years have been challenging with high turnover in key leadership positions and a global pandemic that has altered the needs and expectations of our community and our workforce. I believe this balanced budget is a significant step forward in building a stable foundation for the City's critical services.

Regards,

Tim Burton  
*Interim City Manager, City of Helena*





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# Budget at a Glance

Preliminary Budget Fiscal Year 2023

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**Annual Budget Resolution - Appendix A**  
**Balances and Changes by Fund**  
**For the Fiscal Year Ending June 30, 2023**

		Estimated Beginning Cash Balance	(+ ) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
			Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
<b>100 General Fund</b>										
011	General Government	na	20,149,119	181,969	20,331,088	3,201,824	1,629,763	4,831,587	na	na
012	Police & Court	na	999,500	15,000	1,014,500	8,257,022	400,000	8,657,022	na	na
013	Fire Department	na	394,808	692,220	1,087,028	6,004,734	-	6,004,734	na	na
014	Community Development	na	5,300	-	5,300	878,725	-	878,725	na	na
015	Finance Services	na	986,802	-	986,802	1,556,162	-	1,556,162	na	na
016	Public Works Administration	na	1,732,485	-	1,732,485	2,074,961	-	2,074,961	na	na
017	Park & Recreation	na	469,879	-	469,879	2,685,469	142,850	2,828,319	na	na
<b>Total General Fund</b>		<b>6,997,331</b>	<b>24,737,893</b>	<b>889,189</b>	<b>25,627,082</b>	<b>24,658,896</b>	<b>2,172,613</b>	<b>26,831,509</b>	<b>-</b>	<b>5,792,904</b>
<b>200 Special Revenue Funds</b>										
201	Street & Traffic	1,861,136	7,357,000	4,704	7,361,704	7,514,677	-	7,514,677	-	1,708,163
204	Civic Center Board	80,786	-	-	-	80,786	-	80,786	-	0
211	Civic Center	579,868	701,050	361,134	1,062,184	1,481,435	-	1,481,435	-	160,617
212	Facilities Management	920,144	782,471	2,263	784,734	1,543,171	-	1,543,171	-	161,707
213	Facilities Managemnt-HVCC	30,778	72,081	-	72,081	68,699	-	68,699	-	34,160
214	Neighborhood Center	70,186	39,200	-	39,200	28,487	-	28,487	-	80,899
215	Police Projects & Reimb	50,983	59,100	157	59,257	58,621	-	58,621	-	51,619
217	Law Enforcement Block Grant	0	30,000	-	30,000	15,000	15,000	30,000	-	0
218	9-1-1 Emergency Program	597,880	918,860	-	918,860	879,656	-	879,656	-	637,085
219	Support Services Division	583,092	1,666,598	3,697	1,670,295	1,861,630	-	1,861,630	-	391,757
226	CDBG/HOME	5,099	-	-	-	-	-	-	-	5,099
228	Community Renewal	701	-	-	-	-	-	-	-	701
229	Affordable Housing Trust	1,912,500	-	100,000	100,000	-	-	-	-	2,012,500
233	Public Art Projects	38,199	15,000	12,000	27,000	37,000	-	37,000	-	28,199
235	Open Space District Maint	297,472	556,700	532	557,232	598,213	-	598,213	-	256,491
237	Urban Forestry	468,120	441,130	793	441,923	558,683	-	558,683	-	351,361
238	Loan Repayment	164,265	-	-	-	-	-	-	(60,000)	104,265
240	Gas Tax	397,581	581,037	-	581,037	681,473	-	681,473	-	297,146
241	Gas Tax HB473	201,013	745,747	-	745,747	946,760	-	946,760	-	(0)
245	Storm Water Utility	1,122,802	2,380,620	597	2,381,217	2,217,812	-	2,217,812	-	1,286,207
246	Watershed Projects	58,453	-	20,000	20,000	27,398	-	27,398	-	51,055
260	Fire Safety Levy	478,437	1,556,950	-	1,556,950	829,281	692,220	1,521,501	-	513,886
290	CARES/ARPA	3,310	4,230,586	-	4,230,586	4,233,896	-	4,233,896	-	0
029	Lighting Districts - All	574,157	1,014,801	-	1,014,801	1,016,873	-	1,016,873	-	572,085
<b>Total Special Revenue Funds</b>		<b>10,496,963</b>	<b>23,148,931</b>	<b>505,877</b>	<b>23,654,808</b>	<b>24,679,549</b>	<b>707,220</b>	<b>25,386,769</b>	<b>(60,000)</b>	<b>8,705,002</b>
<b>300 Debt Service Funds</b>										
308	2017 GO Bond-08 Park Ref	589,131	555,950	-	555,950	552,900	-	552,900	-	592,181
340	S I D Revolving	35,600	-	-	-	102	-	102	-	35,497
<b>Total Debt Service Funds</b>		<b>624,730</b>	<b>555,950</b>	<b>-</b>	<b>555,950</b>	<b>553,002</b>	<b>-</b>	<b>553,002</b>	<b>-</b>	<b>627,678</b>

**Annual Budget Resolution - Appendix A**  
**Balances and Changes by Fund**  
**For the Fiscal Year Ending June 30, 2023**

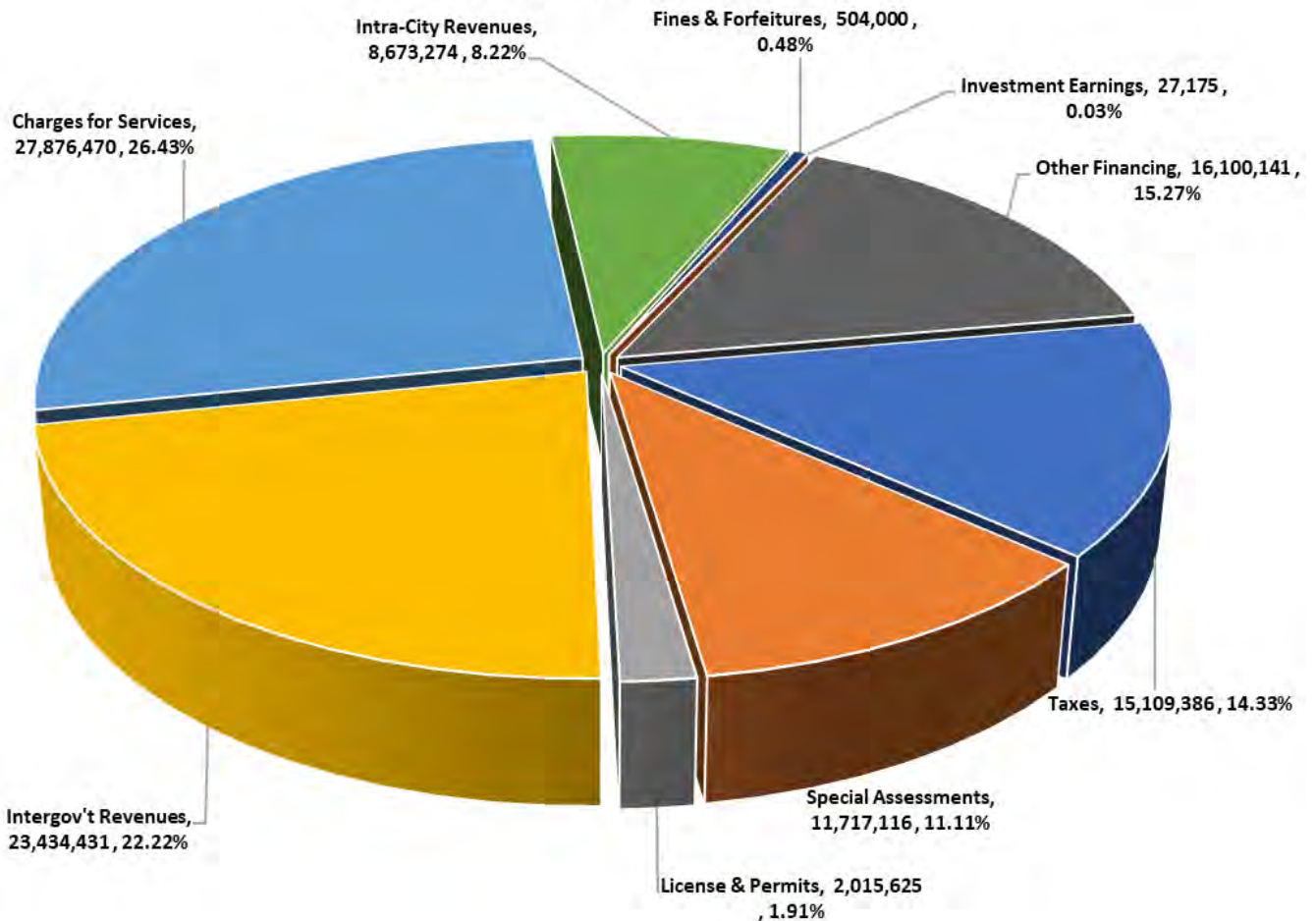
	Estimated Beginning Cash Balance	(+ ) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
		Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
<b>400 Capital Project Funds</b>									
406 TIF Railroad District	197,744	238,185	-	238,185	227,000	-	227,000	-	208,928
407 TIF Downtown District	180,512	181,350	-	181,350	180,000	-	180,000	-	181,862
408 TIF Capital Hill URD	110,150	141,700	-	141,700	200,000	-	200,000	-	51,850
440 Capital Improvements Fund	955,573	11,504	744,427	755,931	1,305,273	-	1,305,273	-	406,231
441 Parks Improvement	360,607	67,250	-	67,250	105,000	-	105,000	-	322,857
<b>Total Capital Project Funds</b>	<b>1,804,585</b>	<b>639,989</b>	<b>744,427</b>	<b>1,384,416</b>	<b>2,017,273</b>	<b>-</b>	<b>2,017,273</b>	<b>-</b>	<b>1,171,728</b>
<b>500 Enterprise Funds</b>									
503 Building	1,592,354	1,375,761	2,098	1,377,859	1,426,451	-	1,426,451	-	1,543,762
521 Water	6,462,946	20,768,500	4,283	20,772,783	18,366,162	20,000	18,386,162	-	8,849,567
522 Water Service Line	753,089	260,100	-	260,100	-	-	-	(120,000)	893,189
531 Wastewater	2,072,598	8,322,000	2,919	8,324,919	4,920,094	-	4,920,094	-	5,477,423
532 Wastewater Service Line	1,656,950	301,000	-	301,000	-	-	-	(120,000)	1,837,950
541 Solid Waste-Residential	2,075,761	2,221,015	1,335	2,222,350	2,990,101	275,000	3,265,101	-	1,033,010
542 Solid Waste-Commercial	1,483,707	1,320,250	26,617	1,346,867	1,463,672	-	1,463,672	-	1,366,902
543 Landfill Monitoring District	288,353	141,200	-	141,200	172,879	-	172,879	-	256,674
546 Transfer Station	1,751,716	2,770,106	1,865	2,771,971	2,737,819	25,875	2,763,694	-	1,759,993
547 Recycling	265,814	395,600	275,502	671,102	626,300	-	626,300	-	310,616
551 Parking	302,110	2,272,064	1,364	2,273,428	2,307,193	-	2,307,193	-	268,345
561 Special Charters	44,626	-	-	-	-	44,626	44,626	-	-
563 Golf Course	184,975	2,345,205	145,321	2,490,526	2,577,518	-	2,577,518	-	97,983
570 City-County Building Fund	698,293	1,077,978	512	1,078,490	1,154,141	-	1,154,141	-	622,642
571 City/Cnty Bldg Mail	75,516	232,350	89	232,439	223,262	-	223,262	-	84,693
572 City/Cnty Bldg Telephone	14,427	20,010	35	20,045	16,792	-	16,792	-	17,680
573 CC Law & Justice Building	150,494	1,090,556	400,371	1,490,927	1,372,530	-	1,372,530	-	268,891
580 Capital Transit	309,663	1,231,897	510,084	1,741,981	1,811,891	-	1,811,891	-	239,752
581 CT - East Valley	51,241	-	-	-	-	51,241	51,241	-	-
<b>Total Enterprise Funds</b>	<b>20,234,631</b>	<b>46,145,592</b>	<b>1,372,395</b>	<b>47,517,987</b>	<b>42,166,805</b>	<b>416,742</b>	<b>42,583,546</b>	<b>(240,000)</b>	<b>24,929,071</b>
<b>600 Internal Service Funds</b>									
610 Fleet Services	488,685	2,222,543	1,195	2,223,738	2,368,845	-	2,368,845	-	343,578
643 Copier Revolving	72,118	25,397	-	25,397	42,479	-	42,479	-	55,036
645 Property & Liab Insurance	310,986	1,233,162	-	1,233,162	1,196,079	79,945	1,276,024	-	268,123
650 Health & Safety Program	349,036	6,269,258	-	6,269,258	6,117,200	136,563	6,253,763	-	364,531
651 Dental Program	235,299	408,287	-	408,287	397,000	-	397,000	-	246,586
652 Vision Program	93,213	70,616	-	70,616	69,500	-	69,500	-	94,329
<b>Total Internal Service Funds</b>	<b>1,549,338</b>	<b>10,229,262</b>	<b>1,195</b>	<b>10,230,457</b>	<b>10,191,103</b>	<b>216,508</b>	<b>10,407,611</b>	<b>-</b>	<b>1,372,184</b>
<b>Total All Budgeted Funds</b>	<b>41,707,579</b>	<b>105,457,617</b>	<b>3,513,083</b>	<b>108,970,700</b>	<b>104,266,629</b>	<b>3,513,083</b>	<b>107,779,711</b>	<b>(300,000)</b>	<b>42,598,567</b>

# FY23 BUDGET – AT A GLANCE

## ALL REVENUES BY FUNDING SOURCE

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
Taxes	12,507,816	13,531,944	14,358,378	14,770,084	15,109,386
Special Assessments	8,458,824	11,146,408	11,178,688	11,634,290	11,717,116
License & Permits	1,802,346	1,929,819	2,118,956	1,859,885	2,015,625
Intergov't Revenues	10,550,740	12,421,376	19,444,705	15,032,539	23,434,431
Charges for Services	24,359,923	25,190,408	26,472,517	27,011,156	27,876,470
Intra-City Revenues	6,555,519	6,617,898	7,053,751	7,317,186	8,673,274
Fines & Forfeitures	617,689	606,025	501,146	422,775	504,000
Investment Earnings	1,074,555	754,253	101,776	38,402	27,175
Other Financing	6,815,739	13,554,193	9,889,355	13,796,377	16,100,141
<b>TOTAL</b>	<b>\$ 72,743,151</b>	<b>\$ 85,752,323</b>	<b>\$ 91,119,272</b>	<b>\$ 91,882,694</b>	<b>\$ 105,457,617</b>

FY2023 City-Wide Revenues by Source





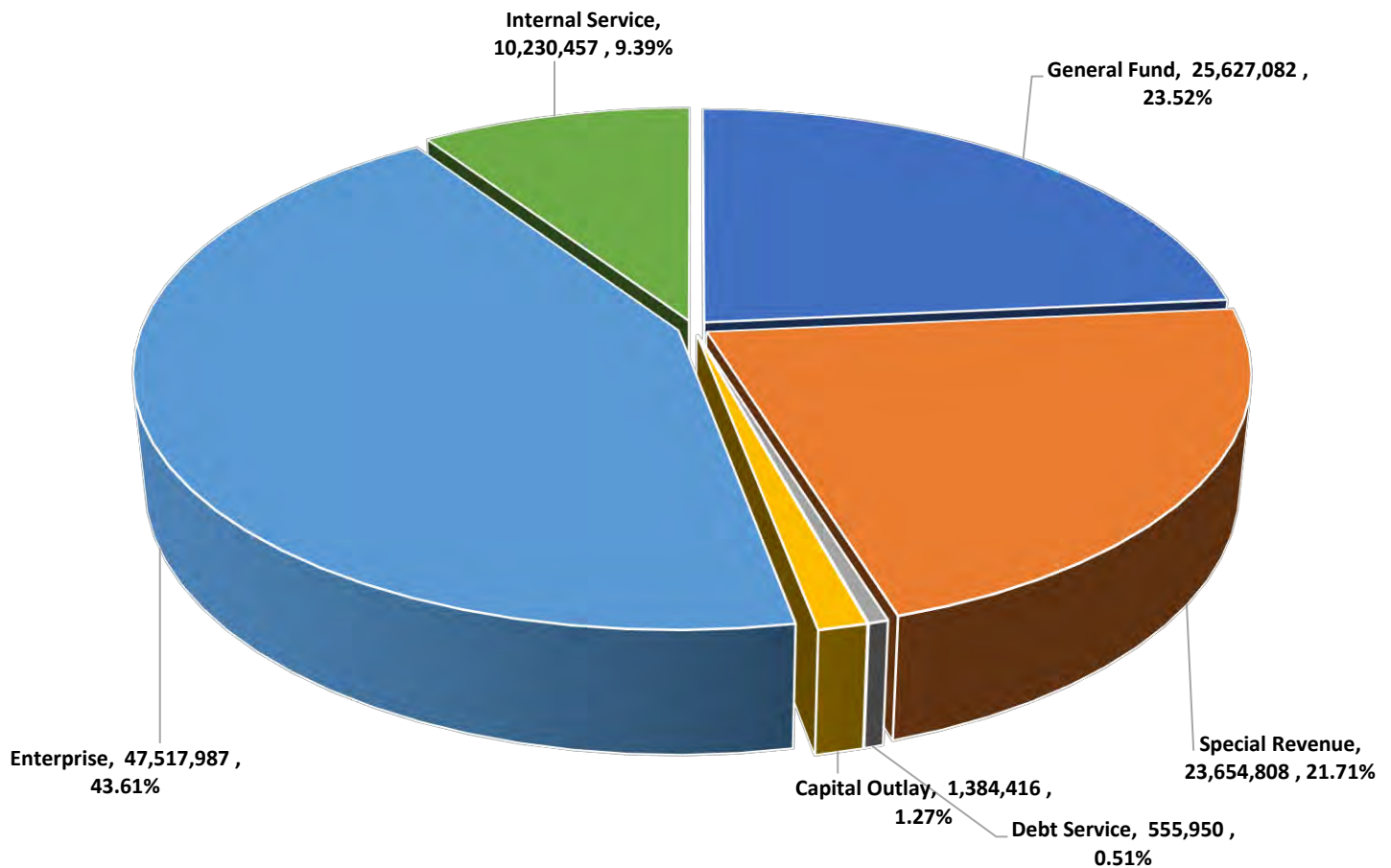
# FY23 BUDGET – AT A GLANCE

## ALL REVENUES BY FUND TYPE\*

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
General Fund	22,110,424	23,095,863	24,244,629	23,772,468	25,627,082
Special Revenue	15,342,955	19,878,293	30,239,236	24,346,728	23,654,808
Debt Service	587,402	741,593	574,696	578,650	555,950
Capital Outlay	718,833	545,229	1,305,093	3,459,118	1,384,416
Enterprise	30,259,651	35,733,891	31,937,168	36,275,912	47,517,987
Internal Service	7,377,950	8,126,402	8,341,198	8,647,643	10,230,457
<b>TOTAL</b>	<b>\$ 76,397,214</b>	<b>\$ 88,121,270</b>	<b>\$ 96,642,020</b>	<b>\$ 97,080,519</b>	<b>\$ 108,970,700</b>

\*Revenue includes internal transfers of \$3,513,083

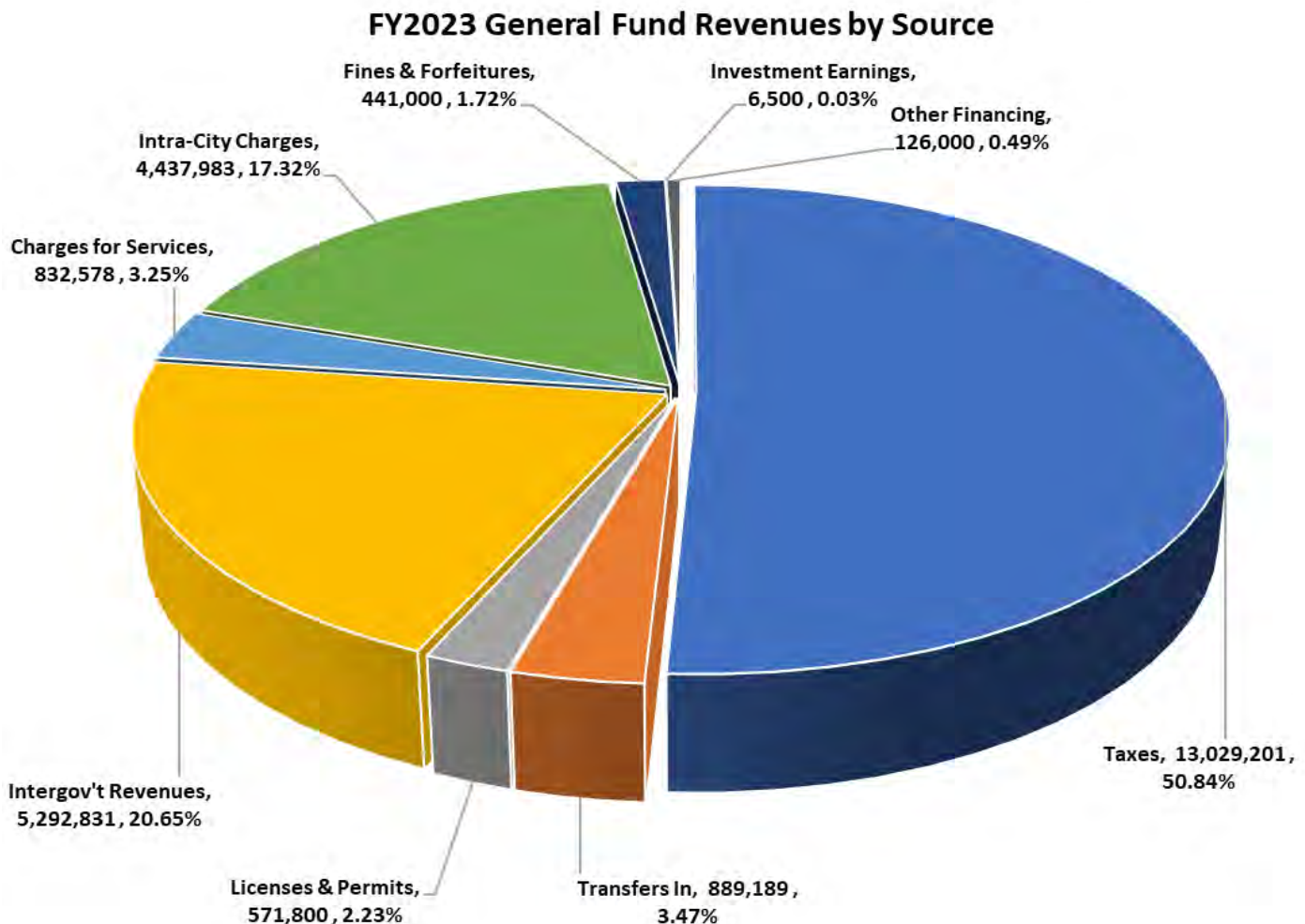
## FY2023 City-Wide Revenues by Fund Type



# FY23 BUDGET – AT A GLANCE

## GENERAL FUND REVENUE BY SOURCE

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
Taxes	11,455,228	11,983,675	12,576,473	12,734,875	13,029,201
Transfers In	497,619	749,836	1,135,542	720,598	889,189
Licenses & Permits	601,392	562,468	601,913	570,800	571,800
Intergov't Revenues	4,803,379	5,025,210	5,035,221	5,185,655	5,292,831
Charges for Services	581,924	485,419	461,408	471,166	832,578
Intra-City Charges	3,376,133	3,487,290	3,891,269	3,644,990	4,437,983
Fines & Forfeitures	540,900	571,191	444,234	382,125	441,000
Investment Earnings	155,486	112,807	18,200	6,500	6,500
Other Financing	98,363	117,966	80,369	55,759	126,000
<b>TOTAL</b>	<b>\$ 22,110,424</b>	<b>\$ 23,095,863</b>	<b>\$ 24,244,629</b>	<b>\$ 23,772,468</b>	<b>\$ 25,627,082</b>

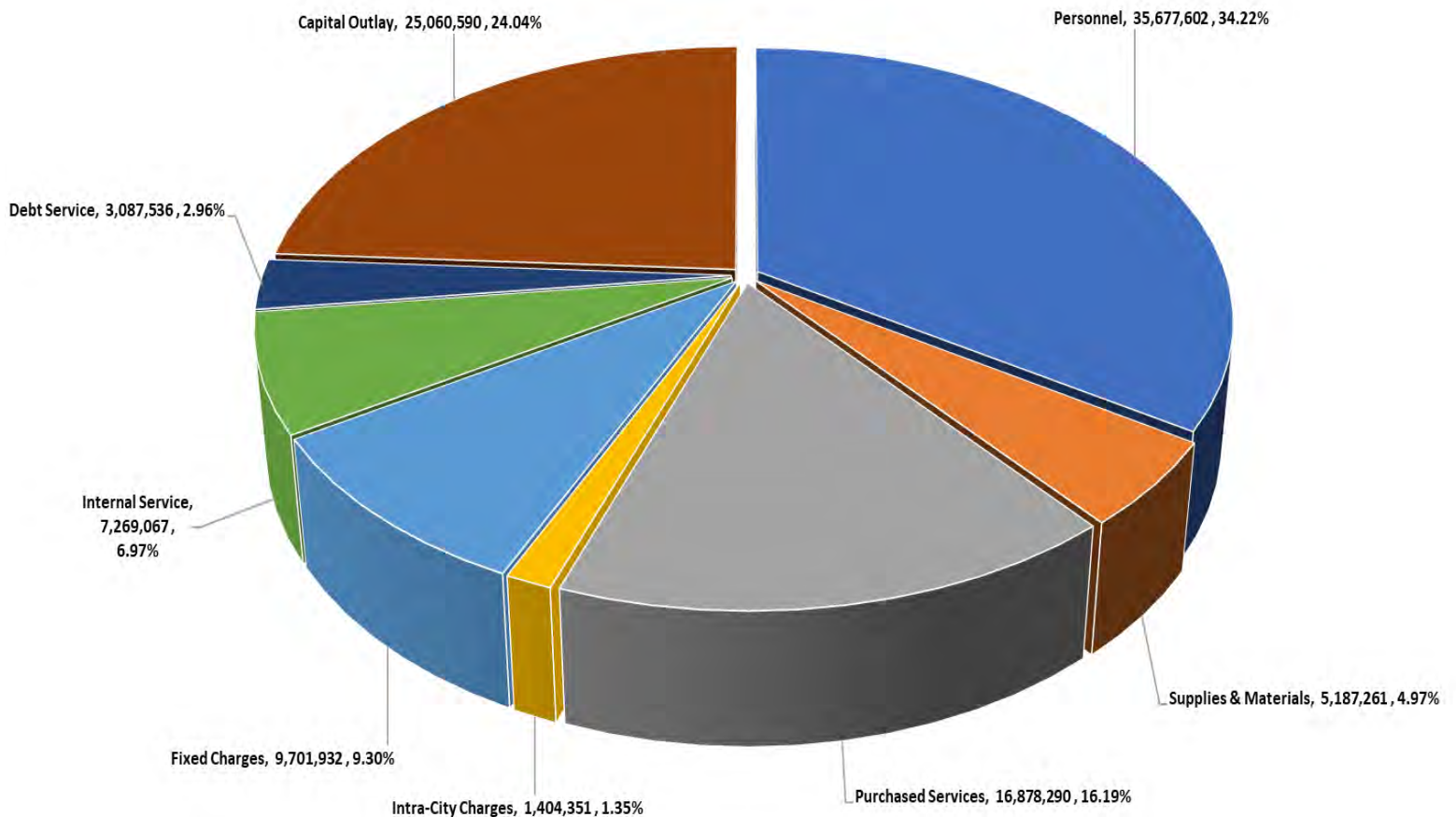


# FY23 BUDGET – AT A GLANCE

## ALL EXPENSES BY CATEGORY

	FY19 ACT.	FY20 ACT.	FY21 UNAUD.	FY22 EST. ACT.	FY23 BUDGET
Personnel	27,783,455	28,596,559	29,631,136	32,765,445	35,677,602
Supplies & Materials	3,736,351	3,745,429	3,947,074	4,918,904	5,187,261
Purchased Services	10,370,987	11,769,359	11,703,414	20,096,526	16,878,290
Intra-City Charges	1,190,616	1,037,178	934,998	1,260,497	1,404,351
Fixed Charges	7,963,699	7,699,019	9,077,992	9,086,307	9,701,932
Internal Service	5,368,471	5,584,214	6,121,544	5,921,170	7,269,067
Transfers Out	3,654,063	2,368,947	5,485,236	6,899,825	3,513,083
Debt Service	3,078,557	3,897,621	2,355,893	2,963,715	3,087,536
Capital Outlay	15,794,135	14,704,965	14,656,947	38,806,693	25,060,590
<b>Total</b>	<b>\$ 78,940,334</b>	<b>\$ 79,403,292</b>	<b>\$ 83,914,234</b>	<b>\$ 122,719,083</b>	<b>\$ 107,779,711</b>

FY2023 City-Wide Expenditures by Category



# City Wide Debt Service

## Types of Debt Instruments issued by the City:

### General Obligation Bonds:

This type of debt is typically issued to finance improvements that benefit the community as a whole. These obligations are backed by the full faith and credit and taxing power of the government.

### Revenue Bonds:

A revenue bond is issued to finance facilities or other projects that have a definable user or revenue base. The instruments are secured by as specific source of funds, either from operations of the project being financed or a dedicated revenue stream.

### Certificates of Participation (COP):

COP's are lease purchase agreements. In a COP transaction, a government enters into an agreement with another party to lease an asset over a specified period of time at a predetermined annual cost. The lease payments are sufficient to pay for principal and interest on the leased asset.

### Loans:

The City participates in the State of Montana's Board of Investments INTERCAP Loan program for a variety of projects. These loans are managed by the State and more information can be found by visiting the Montana.Gov website.

The City participates in the Montana State Natural Resources and Conservation Revolving Loan programs. These loans were established by the State for water pollution control and drinking water projects. Both programs provide at or below market interest rate loans to eligible Montana entities. More information on these loans can be found by visiting the Montana.Gov website.

On occasion, the County will issue debt on behalf of the City for common occupied/owned facilities. This will count against the County's debt limits, but the City pays the debt service from rents collected by both entities.

Fund may also be authorized to borrow against each other. Interest is charged based on the market investment rate of return. The City had one of these loans expire and issued one of these loans in Fiscal Year 2022.

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Debt Management Laws for Local Governments is defined in Montana Code Annotated 7-7 MCA

Debt limits are a calculation of borrowing capacity for the local government and may vary depending on the type of debt issuance.

The City uses certified estimated market value provided by the State of Montana Department of Revenue, to calculate its General Obligation legal debt limit. General Obligation debt should not exceed 2.5% of the total assessed value.



# City Wide Debt Service (cont.)

The following is a list of current outstanding debt principal as of the end of FY 2022:

## **General Obligation (Total \$5,180,000):**

- Limited Tax GO Bond, Series 2017: \$1,740,000 (*Golf Course Improvements*)\*
- GO Bond, Series 2017: \$3,085,000 – (*Parks and Recreation Improvement Projects*)
- Limited Tax GO Bond, Series 2015: \$355,000 (*Parking Improvements*)

*\*Effective FY2021, this loan is subsidized by the General Fund. The debt was achieved as a result of a loan against the General Fund and was no a Revenue Bond against the Golf Course Fund.*

## **State of Montana Revolving Loans (\$7,582,853):**

- DNRC, Drinking Water Refunding Loan, 2005: \$617,000 (*Water System Project*)
- DNRC, Drinking Water Refunding Loan, 2007: \$432,000 (*Pump Station/Clear Well at Missouri River Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2012: \$538,000 (*Missouri River Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2016: \$511,000 (*Tenmile Water Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2019: \$3,853,622 (*Westside Distribution Line*)
- DNRC, Wastewater Refunding Loan, 2019: \$1,631,231 (*Open Loan for Pollution Control*)

## **Certificate of Participation (\$6,550,000):**

- COP, Series 2016: \$6,550,000 (*15<sup>th</sup> Street Parking Garage*)

## **State of Montana Board of Investments INTERCAP Loans (Total \$2,415,269)**

- Golf Course, 2014 - \$239,829 (*Irrigation upgrades*)
- Parking, 2020 - \$462,643 (*New Parking Meter System*)
- Fire Services, 2021 - \$770,514 (*New Fire Aerial Ladder Truck*)
- City/County Building (County Issued), 2020 - \$648,781 (*Heating/Cooling Improvements*)
- City/County Law & Justice Center (County Issued – Open Loan), 2021 - \$293,502 (*Building Occupancy Improvements*)

## **INTERFUND Loans (\$1,600,000):**

- Streets Fund – Due to General Fund, 2022 (*Rodney Street Phase II Project*)\*\*

*\*\*The Streets Fund borrowed money from the General Fund in lieu of pending litigation against street assessment revenue. Once the litigation is finalized, the Streets Fund will issue an INTERCAP Loan and refund the General Fund for any remaining balance. The INTERFUND Loan have a five year term.*

## **Pending Debt Service (\$6,779,000):**

- Water Fund – DNRC SRF Loans \$4,184,000 (*Matching Funds for Water Projects*)
- Wastewater Fund – DNRC SRF Loans \$2,400,000 (*Scum Pump Station & Slip Lining Projects*)
- Golf Fund – INTERCAP Loan \$195,000 (*Golf Rental Cart Fleet Replacement*)

# City Wide Debt Service (cont.)

The City's General Fund Debt Limit Calculation is defined by State Law (7-7-4104 MCA) and is calculated below. This demonstrates that as of this publication, the City has a borrowing capacity of up to \$2,374,016 in General Fund obligation debt (*Secured by General Fund revenues*).

## Existing Debt - MCA, 7-7-4104

	Issued	Maturity	Years	Borrowed	Outstanding
LTGO Bond 2015	24-Jun-2015	15-Aug-2025	10.00	845,000	355,000
LTGO Bond 2017	30-Nov-2017	30-Jun-2037	20.00	2,100,000	1,740,000
INTERCAP - Golf Course Irrigation	5-Dec-2014	15-Feb-2030	15.00	433,099	239,829
INTERCAP - Fire Truck	18-Jun-2021	15-Aug-1931	10.00	810,000	770,514
INTERCAP - Parking Meters	1-Nov-2019	15-Feb-2030	10.00	560,243	462,643
				<u>\$ 4,748,342</u>	<u>\$ 3,567,986</u>

## Fiscal Year 2021 Borrowing Capacity

Maximum Principal Authority - (10% of FY 2021 Budgeted Expenditures)	\$ 2,374,016
General Fund obligation debt issuance in Fiscal Year 2022	-
<b>Remaining Borrowing Authority</b>	<b><u>\$ 2,374,016</u></b>
Maximum Annual Debt Service (2% of FY 2021 Actual Receipts)	\$ 461,967
Current Maximum Annual Debt Service in Current or Future Fiscal Year	(413,540)
<b>Remaining Maximum Principal &amp; Interest Authority</b>	<b><u>\$ 48,427</u></b>

The City's General Obligation legal debt margin is calculated from property assessed values. This calculation is defined in the State Law. Based on the most recent assessed values in 2021, the City's legal debt margin is \$106,199,749.

The latest assessed values the city has is for 2021 and is calculated below:

Assessed Values (2021)	\$ 4,455,189,971
	2.50%
Debt Limit (2.5% of assessed value)	<b><u>\$ 111,379,749</u></b>
Total Net Debt Applicable to limit	\$ 5,180,000
<b>Legal Debt Margin</b>	<b><u>\$ 106,199,749</u></b>
Total Net Debt applicable to the limit as a percentage of debt limit	4.7%

Revenue obligations are secured by pledged revenue. As of the end of Fiscal Year 2021, water bonds had a 535.8% coverage ratio; wastewater bonds had a 315.2% coverage ratio; and the certificate of participation has a -4.2% coverage ratio. Parking revenues have been significantly impacted due to COVID-19 economic impacts which skewed the ratio for the COP. Overall, the City has been very conservative in issuing debt, (4.7% of limit) and has used cash reserves to fund many major capital projects and equipment needs. The long-term debt schedule for the City is the following table noted: City of Helena: Long Term Debt Schedule".

**CITY OF HELENA  
LONG-TERM DEBT SCHEDULE  
30-Jun-2023**

ORIGINAL ISSUANCE INFORMATION							BUDGET YEAR ACTIVITY							
Fund	Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Total Issue	Beginning Balance 30-Jun-22	Additional Issues	Principal Retired	Ending Balance 30-Jun-2023	Ending Balance Next FY Current	Ending Balance Long Term	Interest Payment/Expense	Paying Agent Fees
SPECIAL IMPROVEMENT DISTRICTS														
201	INTERFUND - Streets		05/23/22	01/15/27	1.55%	1,600,000	1,600,000	-	311,435	1,288,565	316,281	972,284	23,598	-
TOTAL FIRE LEVY FUND						1,600,000	1,600,000	-	311,435	1,288,565	316,281	972,284	23,598	-
260	INTERCAP - Fire Truck		06/18/21	08/15/31	Variable	810,000	770,514	-	68,575	701,939	70,300	631,639	18,838	-
TOTAL FIRE LEVY FUND						810,000	770,514	-	68,575	701,939	70,300	631,639	18,838	-
DEBT SERVICE FUNDS:														
GENERAL OBLIGATION														
308	General Obligation Refunding Bonds, Series 2017 G.O.		02/28/17	01/01/28	3.00%	5,180,000	3,085,000	-	460,000	2,625,000	480,000	2,145,000	78,750	400
TOTAL DEBT SERVICE FUNDS						5,180,000	3,085,000	-	460,000	2,625,000	480,000	2,145,000	78,750	400
ENTERPRISE FUNDS:														
521	WATER FUND													
	DNRC Drinking Water 2005 Refunding Revenue		12/05/12	07/01/25	2.25%	2,072,000	617,000	-	171,000	446,000	175,000	271,000	12,926	-
	DNRC Drinking Water 2007 Refunding Revenue		12/05/12	07/01/24	2.25%	2,242,000	432,000	-	214,000	218,000	218,000	-	8,528	-
	DNRC Drinking Water 2012 Refunding Revenue		12/05/12	01/10/27	2.25%	1,325,000	538,000	-	103,000	435,000	105,000	330,000	11,531	-
	DNRC Drinking Water 2016 Refunding Revenue		11/29/16	07/01/37	2.50%	660,666	511,000	-	30,000	481,000	30,000	451,000	12,588	-
	DNRC Drinking Water 2019 - TENMILE Revenue		09/05/19	07/01/39	2.50%	5,211,112	3,853,622	-	576,378	4,430,000	220,000	4,210,000	86,761	-
TOTAL WATER FUND						11,510,778	5,951,622	-	1,094,378	6,010,000	748,000	5,262,000	132,333	-

**CITY OF HELENA  
LONG-TERM DEBT SCHEDULE  
30-Jun-2023**

ORIGINAL ISSUANCE INFORMATION							BUDGET YEAR ACTIVITY										
Fund	Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Total Issue	Beginning Balance 30-Jun-22	Additional Issues	Principal Retired	Ending Balance 30-Jun-2023	Next FY Current	Ending Balance Long Term	Interest Payment/ Expense	Paying Agent Fees			
531	WASTEWATER FUND																
	DNRC Pollution Control - Series 2019 Revenue						12/15/19	01/01/40	2.50%	2,754,000	-	113,000	1,518,231	116,000	1,402,231	20,617	-
	TOTAL WASTEWATER FUND									2,754,000	-	113,000	1,518,231	116,000	1,402,231	20,617	-
551	PARKING FUND																
	Limited Tax General Obligation Bond, Series 2015 G.O.						06/24/15	08/15/25	2.40%	845,000	-	85,000	270,000	90,000	180,000	7,492	-
	Certificates of Participation, Series 2016 - Parking - USBank Refunding Lease Purchase						07/26/16	04/15/39	2.64%	8,200,000	-	320,000	6,230,000	325,000	5,905,000	171,150	2,200
563	GOLF COURSE FUND																
	INTERCAP - Parking Meters 2020 - USBank INTERCAP						11/01/19	02/15/30	Variable	560,243	-	51,302	411,341	53,046	358,295	13,149	-
	TOTAL PARKING FUND									9,605,243	-	456,302	6,911,341	468,046	6,443,295	191,791	2,200
563	GOLF COURSE FUND																
	INTERCAP - Irrigation Upgrade 2014 - USBank INTERCAP						12/5/2014	2/15/2030	Variable	433,099	-	28,928	210,901	29,225	181,676	6,852	-
	Limited Tax General Obligation Bond 2017 G.O.						11/30/17	06/30/37	2.75%	2,100,000	-	95,000	1,645,000	100,000	1,545,000	47,850	-
TOTAL GOLF COURSE FUND									2,533,099	-	123,928	1,855,901	129,225	1,726,676	54,702	-	
TOTAL ENTERPRISE FUNDS									26,403,120	-	1,787,608	16,295,473	1,461,271	14,834,202	399,443	2,200	





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# Community Profile

Preliminary Budget Fiscal Year 2023

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# COMMUNITY PROFILE

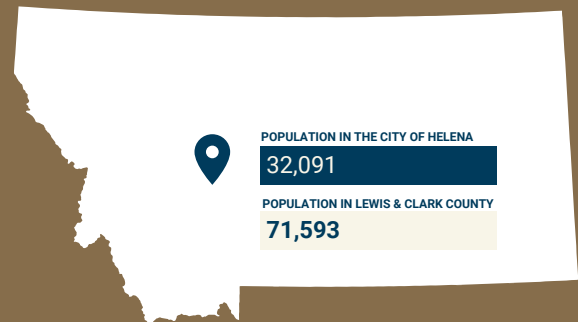
**Helena, Montana** is the state capital and County seat of Lewis & Clark County. The City is situated near the Missouri River, at the eastern foot of the Continental Divide in a fertile valley surrounded by rolling hills and lofty mountains. Mount Helena and Mount Ascension form scenic backdrops to the south and west of town, which are home to over 70 miles of recreational trails.

In addition to the abundance of recreation opportunities, the city boasts a historic downtown replete with local shops, restaurants, breweries and a pedestrian mall. Dubbed one of the "100 Best Small Art Towns in America" by American's for the Arts, Helena's creativity shines through organizations like the world-renowned Archie Bray Foundation for Ceramic Arts, several local theaters and art museums, the Helena Symphony, and the Montana Historical Society Museum.

While healthcare, education and government-related jobs predominate, Helena is an agricultural and livestock trade center and has light manufactures. The city has a long history of economic stability with relatively low unemployment compared to the rest of the state.



## AT A GLANCE



### DAYTIME POPULATION WITHIN HELENA:

40,389

...

### HOUSING UNITS:

15,359

...

### MEDIAN AGE: 41.0

...

### EDUCATIONAL ATTAINMENT (AGE 25+):

BACHELOR'S DEGREE OR HIGHER 49.0%

GRADUATE OR PROFESSIONAL DEGREE 19.4%

...

### MEAN HOUSEHOLD INCOME:

\$81,693

...

### MEAN TRAVEL TIME TO WORK:

13 MIN.

...

### COLLEGES AND UNIVERSITIES IN CITY: 2

SOURCE: 2020 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES  
NOTE: MEAN INCOME IN THE PAST 12 MONTHS (IN 2020 INFLATION-ADJUSTED DOLLARS)

# POPULATION

TOTAL POPULATION: 32,091

SOURCE: 2020 DECENNIAL CENSUS

## GROWTH RATE - 2020-2025



0.81%

POPULATION



0.85%

HOUSEHOLD



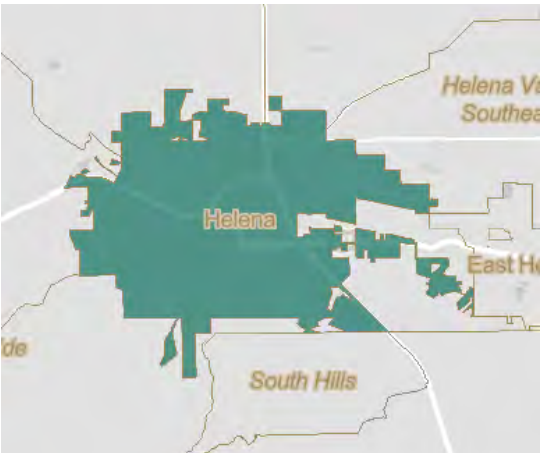
0.97%

HOUSEHOLD  
MEDIAN  
INCOME



0.65%

FAMILIES



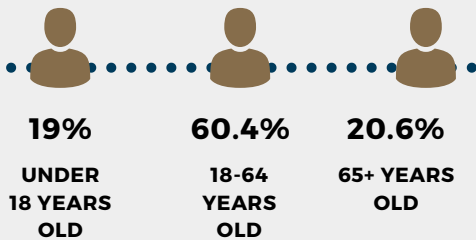
HELENA, MT HAS A TOTAL AREA OF 16.5 SQ. MILES

SOURCE: 2020 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES

## 2020 POPULATION BY RACE

- Caucasian - 92.6%
- American Indian & Native Alaskan - 1.1%
- Asian - 0.8%
- Black or African American - 0.5%
- Two or More Races - 3.7%
- Other Race - 1.3%

## 2020 POPULATION BY AGE



# EDUCATION

SOURCE: 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



76.2%

POP. HAS SOME COLLEGE OR  
ASSOCIATE DEGREE



49.0%

POP. HAS BACHELOR'S DEGREE  
OR HIGHER



19.4%

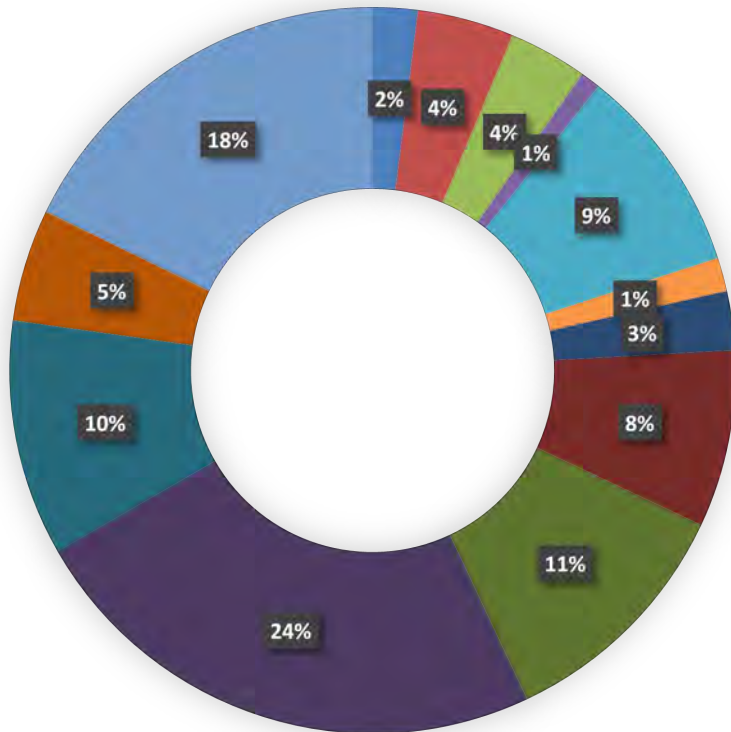
POP. HAS GRADUATE OR  
PROFESSIONAL DEGREE



# WORKFORCE

## CIVILIAN WORKFORCE OVER THE AGE OF 16 BY INDUSTRY

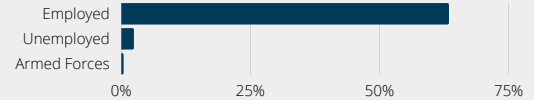
SOURCE: 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



- Agriculture, forestry, fishing and hunting, and mining
- Construction
- Manufacturing
- Wholesale trade
- Retail trade
- Transportation and warehousing, and utilities
- Information
- Finance and insurance, and real estate and rental and leasing
- Professional, scientific, and management, and administrative and waste management services
- Educational services, and health care and social assistance
- Arts, entertainment, and recreation, and accommodation and food services
- Other services, except public administration
- Public administration



POP. AGE 16+ IN LABOR FORCE: 17,904; 66.1%  
POP. AGE 16+ NOT IN LABOR FORCE: 9,168; 33.9%



## KEY EMPLOYERS

SOURCE: HELENA AREA CHAMBER OF COMMERCE TRENDS REPORT & STATE OF MONTANA DEPT. OF LABOR AND INDUSTRY LABOR MARKET LOCAL PROFILE

- State of Montana
- Local government (City, County, School Dist.)
- Federal Government
- St. Peter's Hospital
- Blue Cross Blue Shield
- Carroll College
- Shodair Children's hospital
- VA hospital
- SoFi
- Boeing



13

AVG. COMMUTE TO WORK  
HELENA (IN MIN.)

27.6

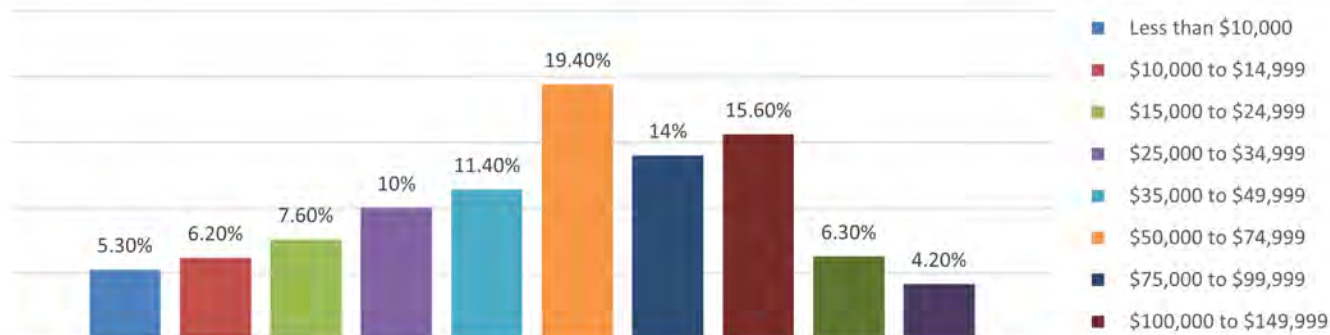
AVG. COMMUTE TO WORK  
UNITED STATES (IN MIN.)



# INCOME

## HOUSEHOLD INCOME

SOURCE: 2020 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



**Data Note:** There are 14,668 total households in Helena. The U.S. Census Bureau defines "household" as consisting of "all the people who occupy a housing unit. A house, an apartment or other group of rooms, or a single room, is regarded as a housing unit when it is occupied or intended for occupancy as separate living quarters; that is, when the occupants do not live with any other persons in the structure and there is direct access from the outside or through a common hall."

### MEDIAN HOUSEHOLD INCOME

HELENA: \$60,074

MONTANA: \$56,539

### MEAN HOUSEHOLD INCOME

HELENA: \$81,693

MONTANA: \$76,834

### POVERTY RATE:

HELENA: 11.8%

MONTANA: 12.8%

## LIVING WAGE INFORMATION

GLASMEIER, AMY K. LIVING WAGE CALCULATOR. 2020. MASSACHUSETTS INSTITUTE OF TECHNOLOGY. LIVINGWAGE.MIT.EDU.

The living wage shown is the hourly rate that an individual in a household must earn to support themselves and their family. The assumption is the sole provider is working full-time (2080 hours per year). The tool provides information for individuals, and households with one or two working adults and zero to three children. In the case of households with two working adults, all values are per working adult, single or in a family unless otherwise noted.

The state minimum wage is the same for all individuals, regardless of how many dependents they may have. Data are updated annually, in the first quarter of the new year. State minimum wages are determined based on the posted value of the minimum wage as of January one of the coming year (National Conference of State Legislatures, 2019). The poverty rate reflects a person's gross annual income converted to an hourly wage for the sake of comparison.

	1 Adult				2 Adults (1 Working)				2 Adults (Both Working)			
	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children
Living Wage	\$16.68	\$33.82	\$42.75	\$56.67	\$26.59	\$32.22	\$38.13	\$41.81	\$13.29	\$18.79	\$24.41	\$28.92
Poverty Wage	\$6.19	\$8.38	\$10.56	\$12.74	\$8.38	\$10.56	\$12.74	\$14.92	\$4.19	\$5.28	\$6.37	\$7.46
Minimum Wage	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20

# HOUSING

SOURCE: U.S. CENSUS BUREAU, AMERICAN COMMUNITY SURVEY (ACS) AND PUERTO RICO COMMUNITY SURVEY (PRCS), 5-YEAR ESTIMATES & MONTANA REGIONAL MLS



**AVERAGE HOME SALE PRICE, APRIL 2022: \$453,086**

**MONTHLY MEDIAN HOUSING COST: \$1,528**

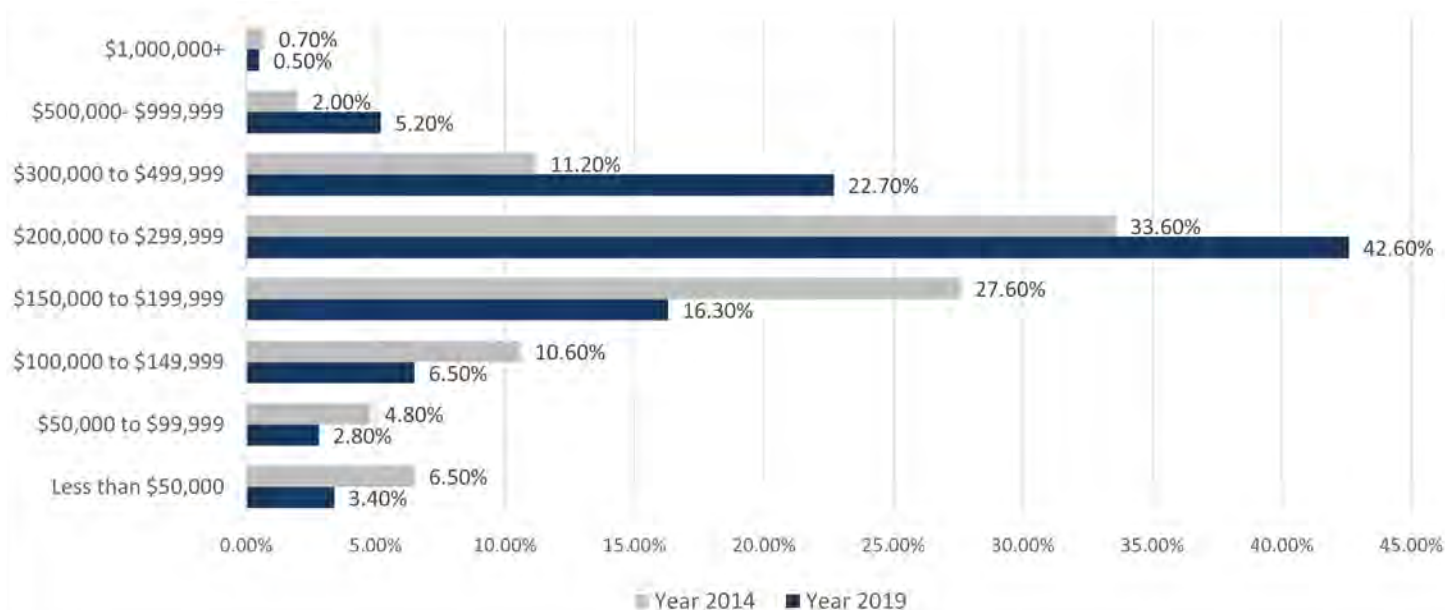
**MEDIAN GROSS RENT: \$845**



**OWNED: 57.3%; RENTED: 42.7%**  
**OCCUPIED UNITS**

## OWNER-OCCUPIED HOME VALUE

SOURCE: 2014 & 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



## 2020 AFFORDABILITY, MORTGAGE AND WEALTH

SOURCE: U.S. CENSUS BUREAU, CENSUS 2010 SUMMARY FILE 1. ESRI FORECASTS FOR 2020 AND 2025.

### 2020 Affordability Mortgage and Wealth

<b>Housing Affordability Index</b>	131
<b>Percent of Income for Mortgage</b>	17.6%
<b>Wealth Index</b>	69

**Data Note:** Housing Affordability Index (HAI) measures the financial ability of a typical household to purchase an existing home in an area. A HAI of 100 represents an area that on average has sufficient household income to qualify for a loan on a home valued at the median home price. An index greater than 100 suggests homes are easily afforded by the average area resident. A HAI less than 100 suggests that homes are less affordable. The housing affordability index is not applicable in areas with no households or in predominantly rental markets. Esri's home value estimates cover owner-occupied homes only.

The % of Income for Mortgage quantifies the percentage of median household income dedicated to mortgage payments on a home priced at the median value (assuming a 30-year mortgage and a 20% down payment)

The Wealth Index is based on a number of indicators of affluence including average household income and average net worth, but it also includes the value of material possessions and resources. It represents the wealth of the area relative to the national level. Values above or below 100 represent above-average wealth or below-average wealth compared to the national level.



# Budget Policies

Preliminary Budget Fiscal Year 2023



# Development and Administration

## **Budget Development and Administration:**

**The Budget will be prepared in such a manner as to facilitate its understanding by residents and elected officials:**

The City will present a story of the City government operations and intentions for the year to the residents and elected officials of Helena. Presenting a budget document that is understandable to the residents furthers the goal of effectively communicating local government finance issues to the public.

**A comprehensive annual budget will be prepared for all operating funds expended by the City:**

Montana State law provides that “no money shall be drawn from the treasury of the municipality nor shall any obligation for the expenditure of money be incurred except pursuant to the appropriation made by the commission”. Inclusion of all operating funds in the budget enables the commission, the administration, and the public to understand all financial aspects of city government when preparing, modifying, and monitoring the budget.

**The City will avoid budgetary practices that balance current expenditures at the expense of meeting future year's expense:**

Budgetary practices such as postponing capital expenditures, accruing future years' revenues, or rolling over short-term debt are budgetary practices which can solve short-term financial problems; however, they can create much larger financial problems for future administrations and commissions. Avoidance of these budgetary practices will assure citizens that current problems are not simply being delayed to a future year.

**The city will provide for adequate maintenance of capital, plant and equipment and for their orderly replacement:**

Recognition of the need for adequate maintenance and replacement of capital, facilities, and equipment, regardless of economic conditions, will assist in maintaining the government's equipment and infrastructure in good operating condition.



# Appropriation and Adjustment Authority

The City Commission adopts the legal level of spending authority in its annual budget at the fund level stated in Appendix A of the Budget Resolution.

## **Realignment Authority:**

Revenues, expenditures, and balances below the fund level are designated management tools. The City Manager is delegated the authority to adjust management level revenue and expenditures (i.e., transfers or revisions within or among line items) within the same fund, as long as there is no increase in total appropriations budgeted by fund.

Realignment in Department Funds:

- a. **Police budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items for all Police Department Budgets within or among the various funds provided there is no increase in the total appropriations budgeted for the Police Department.
- b. **Street & Gas Tax Budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items between the Street & Traffic and Gas Tax funds provided there is no increase in the total appropriations budgeted
- c. **Fire Budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items for all Fire Department Budgets within or among the various funds provided there is no increase in the total appropriations budgeted for the Fire Department.

## **Automatic Amendments:**

Joint operating agreements approved by the governing body, insurance recoveries, hazardous material recoveries, donations for specific purposes, and refund or reimbursements of expenditures shall automatically amend the annual appropriations or reduce recorded expenditures, whichever is correct in accordance with Generally Accepted Accounting Principles (GAAP).

## **Follow-through authority:**

Circumstances may arise to adapt to changes, while maintaining goals and objective principles. In order to allow management flexibility, the City Manager is delegated budget appropriation follow-through authority according to 7-6-4006 (3) MCA, for expenditure of funds for any or all of the following:

1. debt service funds for obligations related to debt approved by the governing body,
2. trust funds for obligations authorized by trust covenants,
3. any fund for federal, state, local or private grants and shared revenue accepted and approved by the governing body, (including the authority to appropriate the related city match, if any, with funding from reserves or transfers of available surplus),
4. any fund for special assessments approved by the governing body,
5. the proceeds from the sale of land,
6. any fund for gifts or donations, and
7. money borrowed during the fiscal year.

# Appropriation and Adjustment Authority (Cont.)

## **Fee Based Authority:**

As provided in 7-6-402 MCA, the City Manager is delegated authority to adjust volume-related appropriations funded by fees throughout the fiscal year for all of the following:

1. Proprietary funds
2. General fund
3. Street & Traffic fund
4. Urban Forestry and Open Space funds
5. Community Facilities fund
6. Police Projects fund
7. Storm Water Utility fund

# Fund Operating Reserves

**The budget will establish appropriate operating reserves according to operational best practices:**

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. As an approximate measure of liquidity, fund balance is similar to the working capital of a private sector business. The difference between assets and liabilities in a governmental fund is known as fund balance. The difference between assets and liabilities in proprietary fund is known as net assets. Both governmental and proprietary funds should establish a reserve to ensure stability in operations.

Fund balances for governmental funds will be properly designated into the following categories:

- **Non-spendable:** Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.
- **Restricted:** Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or enabling legislation.
- **Committed:** Amounts constrained to specific purposes by the City Commission; to be reported as committed, amounts cannot be used for any other purpose unless the City Commission takes action to remove or change the constraint.
- **Assigned:** Amounts the City intends to use for a specific purpose; intent can be expressed by the Commission or by an official or body to which the Commission delegates authority.
- **Unassigned:** Amounts that are available for any purpose; these amounts are reported only in the General Fund.

# Fund Operating Reserves (Cont.)

## General Fund Reserve:

The General Fund acts as the main operating fund for the City. Governments are normally advised to maintain a minimum level of unrestricted fund balance in the General Fund equal to two months of operating revenues or expenses depending on which is more predictable. Higher reserves may be warranted if there is excessive risk exposure such as significant volatility in operating revenues or expenses, drains on general fund resources from other funds, natural disasters, rapidly rising operating budgets, or disparities in time between revenue collection and expenditures.

The majority of the City's General Fund revenues are derived from property taxes and special assessments which are relatively stable sources of revenue. The City is currently not experiencing any excessive risk exposure to any of the circumstances noted above. Given that the General Fund has relatively stable revenue and is not facing excessive risk exposure, the City will maintain a minimum level of General Fund unrestricted reserve equal to 60 days operating expenditures or 15.0% of annual operating revenue, whichever is higher.

Should circumstances change exposing the City to a higher amount of risk exposure, the City may determine that a higher level of general fund balance reserve is warranted.

The General Fund reserve is committed to be used for: cash flow purposes, accrued employee payroll benefits which are not shown as a liability, unanticipated equipment acquisition and replacement, and to enable the city to meet unexpected expenditure demands or revenue shortfalls. The minimum reserve should not be available to meet recurring operating expenditures.

At the end of each fiscal year, twenty percent (20%) of General Fund excess reserves, if any, will be earmarked to a designated Emergency Contingency Fund. Spending from the Emergency Contingency Fund will be dedicated only for unforeseen emergency situations as determined by the City Manager and the City Commission.



# Fund Operating Reserves (Cont.)

## **Special Revenue Fund Reserve:**

Special revenue funds are designed to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for a specific purpose other than debt service or capital projects. There is no need to establish a cushion for contingencies for special revenue funds whose sole purpose is to demonstrate that dedicated revenues are expended for their intended purpose.

This reserve policy applies to those special revenue operating funds that receive property tax revenue, state shared tax revenue, assess a fee, or include operational expenditures restricted for specific use by local, state and federal laws. Funds not meeting any of these criteria do not have a minimum reserve requirement.

The City's special revenue operating funds depend on revenue that is distributed in quarterly or bi-annual distributions which warrants a higher reserve than the General Fund.

An established minimum reserve of 18.0% or 90 days of operating expenditures, whichever is greater, will be maintained for the following special revenue operating funds:

- Streets Operations (201)
- Civic Center (211)
- Facilities Management (212)
- Open Lands (235)
- Urban Forestry (237)
- Stormwater (245)
- Water Shed (246)

## **Debt Service Funds Reserve:**

General government debt service funds are used to accumulate resources in anticipation of debt service payments, either to fulfill legal or contractual obligations or voluntarily. The City will carry a fund balance in these funds at a level to maintain one year of debt service payments for general obligation debt, or to satisfy bond covenants, whichever is higher.

# Fund Operating Reserves (Cont.)

## **Capital Improvement Fund Reserve:**

Capital improvement funds account for and report financial resources that are restricted, committed or assigned to expenditures of capital outlays. Section 7-6-16 of the Montana Code Annotated notes that a municipality may establish a capital improvement fund for the replacement, improvement, and acquisition of property, facilities or equipment costs in excess of \$5,000 and that has a life expectancy of 5 years or more. The City follows this statute. It is expected that resources in a capital project fund will be spent out at the end of the project.

The city maintains general government, parks improvement, and sidewalk improvement capital funds. Money may be accumulated in these funds during any fiscal year to support annual appropriations and carry-overs to future fiscal periods; as such, reserves for these funds should be maintained at a level to meet equipment replacement needs and long-term capital plans.

The City maintains three tax increment capital financing funds of which assessments are collected and spent based on Commission approval. All fund balances in these funds are reserved to specific approval by the commission.

## **Enterprise Funds Reserve:**

Enterprise funds are used to report activity for which a fee is charged for goods and services. Enterprise fund accounting is designed to highlight the extent to which fees and charges are sufficient to cover the cost of providing goods and services or the cost of providing a subsidy.

The enterprise fund(s) should meet the demands of government services including unanticipated reductions in revenue or unplanned expense increases at a level to prevent service interruptions.

The City will maintain a minimum level of unrestricted reserves in its enterprise operating funds equal to 60 days of operating expenditures or 15.0% of annual appropriations, whichever is higher. \*

The unrestricted reserve is committed to be used for one-time expenditures, major equipment acquisition and replacement, and to enable the city to meet unexpected future expenditure demands or revenue shortfalls that may impede operations.

*\*The Building Fund is an Enterprise Fund but excluded by this reserve policy. That fund's reserve requirements are defined by Montana State Law which is enough to support the Building Code Enforcement Program for 12 months.*

# Fund Operating Reserves (Cont.)

## **Internal Service Funds Reserve:**

Internal Service funds are proprietary type funds used to report activity that provide goods or services to other government funds, departments or agencies on a cost reimbursement basis. Internal Service funds may also be used to account for a government's risk financing activities.

These funds are designed to break-even over time. Significant and ongoing surpluses may indicate that charges are more than what is needed to reimburse costs. However, rates may be set to accumulate balances for replacement of capital assets, depreciation expense, claims, and debt service payments.

The City maintains internal services funds for Copiers, Health, Dental, Vision and Fleet services. The City will maintain a prudent reserve balance in these funds to recover the ongoing operating, capital, depreciation, and debt service needs.

## **Compliance with Operating Reserves:**

In the event that required operating reserve falls below the minimum level established, the City will define the factors influencing the shortfall and will develop a plan to increase resources or reduce expenditures. The required reserve should be replenished back to the policy level within twenty-four months.

Revenue resources that may be used to replenish reserve requirements may include non-recurring revenues, budget surpluses, or excess resources in other funds (if legally permissible and there is a defensible rationale).

# Fund Operating Reserves (Cont.)

## Excess Operating Reserves:

In the event reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess reserves may be used in the following ways:

- Fund long-term capital improvement programs
- Fund Accrued Liabilities (priority given to those items that relieve financial operating pressure in future periods).
- Appropriated to lower the amount of outstanding debt principal
- Charges for services fee reductions
- One-time expenses that do not increase operating costs that cannot be funded through current revenues
- Start-up expenses for new programs, provided the Commission has considered in the context of multi-year projections of revenues and expenses
- Replenish fund balances of other funds that fall below policy level (if legally permissible and there is a defensible rationale)

Twenty percent (20%) of General Fund Excess Reserves will be earmarked to be transferred to the Contingency Fund.

## General Fund Contingency Account Reserve:

General Fund operating contingency account appropriations are provided by the City Commission as flexible appropriations for general government use. They are intended to provide the City Manager with an effective management tool for adjusting to changing circumstances throughout the budgetary year.

The City Manager is delegated the authority to transfer part or all of any contingency appropriation and related financing within the General Fund or any other fund.

Use of contingency appropriations is restricted to transfers of that appropriation authority specific to operating budgets. Proper classification of expenditures to specific operations is required. Accordingly, charging of expenditures directly to contingency account is prohibited.

Annual contingency account reserve may be \$100,000 or 0.5% of general fund operating revenues, whichever is greater, at the discretion of the City Manager.



# Indirect Cost Allocation of Central Services

## **Introduction Overview:**

The City provides central support services to functional operating units (funds and departments) through its central administrative services hosted in the General Fund. Other functional areas benefiting from these central services should share the costs of activities benefitting them. This is done by allocating those costs from the General Fund to the benefitting funds and departments.

The method of allocating these services vary and are unique to each central service group. Therefore, allocation methods and statistics vary to align with the service group. In all cases, the city uses financial data from department/fund financial statements and statistics gathered that best reflect the service group activities in order to allocate costs.

Allocation methods for each central service group are defined in this policy.

The scope of this policy does not address IT&S, copier revolving, facility rental charges, facility maintenance and operating charges, fleet services, shop, or medical/dental/vision allocations. This policy also does not address functional operating department charges that may occur when one department charges another for actual services provided. When it does occur, the charge is typically based on actual time incurred as documented on a project item sheet, other tracking mechanism or actual equipment or supply use.

## **General Fund Central Services Subject to Allocations:**

The central service functions listed below are accounted for in the General Fund. An indirect allocation formula as defined in this plan is used to account for the following functions supporting those benefitting funds and departments outside the General Fund. Benefitting departments and funds include Special Revenue, Internal Service and Enterprise Funds. Services supporting other General Fund functional areas are not being indirectly allocated to the operating departments but accounted for in the servicing function.

- Legislative (City Commission / City Clerk)
- Executive (City Manager)
- Legal (City Attorney)
- Personnel (Human Resources)
- Finance (Administration, Accounting, Budgeting)
- Finance (Payroll)
- Finance (Utility Customer Services)
- Publics Works Administration
- Engineering
- Parks and Recreation Administration

# Indirect Cost Allocation of Central Services (Cont.)

Funds being supported by the General Fund central services listed above and charged through the indirect allocation formulas are listed below\*:

## Special Revenue Funds:

- City Streets (201)
- Civic Center (211)
- Facilities Management (212)
- Gas Tax (240)
- Open Space District Maintenance (235)
- Urban Forestry (237)
- Storm Water Utility (245)
- Lighting Districts (029)

## Internal Service and Debt Service Funds:

- SID Revolving (340)
- Fleet Services (610)

## Enterprise Funds:

- Building (503)
- Water (521)
- Wastewater (531)
- Solid Waste – Residential (541)
- Solid Waste – Commercial (542)
- Landfill Monitoring District (543)
- Transfer Station (546)
- Recycling (547)
- Parking (551)
- Golf Course (563)
- Capital Transit (580)

*\*The City may add Funds to the list of funds benefiting from General Fund Services if that Fund is directly benefited by those services.*

The City captures various levels of accounting and financial detail at the fund level, department, function, and project level. Federal awards can be identified and excluded from receiving cost allocations or unallowed items.

The indirect charge for the current year will be the prior years' adopted budget. It is intended that basing the allocation on the prior year's estimates is a conservative approach since prior year projections do not include any of the cost inflators for the current year. At the end of each fiscal year, after the funds have been audited, if a determination that the actual dollars expended exceed a 10% variance from the budget in which the costs were allocated, an adjustment will be made to reflect the increase or decrease.

# Indirect Cost Allocation of Central Services (Cont.)

## Methodology for General Fund Central Services Allocations:

Each Central Service Cost center group uses a unique method to allocate its costs to the benefitting departments/functional areas. However, several City services can use the same base, upon which, to allocate its costs (for example agenda item count and function activity). Other cost center groupings may use different methods for certain segments of its cost pool for allocations based on data it accumulates during the year.

The methodology allocation percentages used in formulas will be reviewed annually for material percentage increase or decrease. If the difference is material (more than 2%) the formula shall be adjusted. Methods of allocating costs will also be reviewed annually with the functional areas to determine applicability to operations.

The Central Service Cost Center groups are allocated based on the following methods:

### Council Agenda Items: (The count of agenda items is tracked)

- **Legislative (City Commission and City Clerk)** – Clerk's office is responsible for City Council (agendas, minutes, research), maintenance of processing of City Records, and city code codification. The Commission is the legislative and policy setting body enacting laws, resolutions, and policies.

### Council Agenda Items/ Full Time equivalents/Operating Costs:

(The costs of the following central service departments are allocated as 33% Agenda Items, 33% FTEs, and 34% Operating Costs)

- **Legal (City Attorney)** – Chief Legal Advisor for Mayor, Commissioners, City Manager and all city departments.
- **Executive (City Manager)** - Strategic Planning, Providing Coordination with all departments on budget and administration of operations

### Full Time Equivalent (FTE) (The budgeted count of employees is tracked)

- **Personnel (Human Resources)** – Responsible for recruitment, policy development, benefits administration, employee relations, labor relations and risk management.
- **Finance (Payroll)** – Processing payroll and payroll taxes according to personnel policies, union agreements, and state and federal laws.

### Operating Expenditures\* (Operating budgets, exclusive of transfers, capital expenditures and debt service.)

- **Parks & Recreation Administration** – Administrative oversight for parks, recreation, open lands, trails, civic center and golf course.
- **Finance (Budget, Administration, & Accounting – General Services)** (Time spent on budgeting, general finance administration, debt service, assessments, audit, internal control, investments, and financial reporting).
- **Finance (Utility Customer Services)** - Proportional share attributed to utilities (i.e.: water, sewer, solid waste, recycling, etc.)

*\*Some special revenue funds may be adjusted for the General Fund to absorb partial costs dependent on the equitable distribution of costs in proportion to the assessments charged.*

# Indirect Cost Allocation of Central Services (Cont.)

## Methodology for General Fund Central Services Allocations (Cont.):

### Accounts Payable Transactions (Number of invoices processed)

- **Finance (Accounting - Accounts Payable)** – Responsible for timely payment of all city services, equipment and goods.

### Accounts Receivable Transactions (Number of cash receipts transactions by fund)

- **Finance (Accounting - Accounts Receivable)** - Responsible for revenue function.

### Public Works Allocations: (Percentage of time directly proportional to fund activities determined by the public works departments.

- **Engineering (Capital)** – Allocated based on time spent in reference to the Capital Improvement Plan and project accounting. Costs for non-capital project related activities are absorbed in the General Fund.
- **Public Works Administration** – Allocated based on time spent proportional to public works departments.

## Methodology for Insurance Liability Allocations:

The Insurance Fund is used to pay liability, property, and boiler insurance and compensation for damages.

- **Liability insurance:** Allocation based on salaries assigned to each department and fund (The cost is determined by Insurance provider)
- **Liability insurance claims:** Costs are allocated to departments based on prior year claims.
- **Property Insurance:** Costs are allocated to departments based on the current premium and allocated to funds/departments based on property values.
- **Fidelity insurance:** Costs are allocated based on the number of budgeted FTEs by department. (The cost per FTE is determined by insurance provider).





# Introduction & Overview

Preliminary Budget Fiscal Year 2023





# Budget Cycle and Basis

## Budget Cycle:

The City of Helena's fiscal cycle runs from July 1<sup>st</sup> to June 30<sup>th</sup> each year. The annual budget process begins in December of each year with Departments reviewing personnel proposals with the Human Resources Department and City Manager. A draft recommendation is sent to the Finance Department to begin the process of compiling personnel budget data.

In February, the Budget Office prepares budget worksheets containing columns with 3 prior year actuals, the current year's adopted budget, current year's amended (revised) budget, current year's actual projection and next year's request for every budgeted account in every fund. Worksheets are returned to Finance by mid-March where finance staff consolidates the information. Adjustments are made with Department Head approval and Finance works with preparing the department requested budget draft document for the City Manager. The draft book is delivered to the City Manager in early April.

Directors meet with the City Manager and additional edits and clarifications are formulated returned to Finance.

The City Manager Preliminary Budget is prepared and delivered to the City Commission in May and a series of work sessions are scheduled. The work sessions may provide for additional edits by the Commission. Following the work sessions, the Preliminary Budget is prepared and presented to the Commission in two parts: 1) A Resolution of Intention reviewing the Preliminary Budget and setting a public hearing date. 2) A Resolution, with accompanying public hearing, adopting the Preliminary Budget for the next fiscal year, typically by June 30<sup>th</sup>.

In early August, the Department of Revenue delivers certified property values. The City formulates the mill levies and final revenues and a Final Budget is adopted by the Commission by early September.

### Notable Dates per Montana Code Annotated (MCA):

"...the budget finally approved and adopted by resolution by the later of the first Thursday after the first Tuesday in September or within 30 calendar days of receiving certified taxable values from the department of revenue." (MCA 7-6-4024)

"A local government shall submit a complete copy of the final budget together with a statement of tax levies to the department of administration by the later of October 1 or 60 days after receipt of taxable values from the department of revenue." (MCA 7-6-4003)

## Budget Basis:

Generally Accepted Accounting Principles (GAAP) require expenditures to be recognized in the fiscal year in which the goods or services are received, also known as Modified Accrual. When it comes to budgeting, this may be difficult and complex to predict how many expenses for the current fiscal year will be invoiced after the fiscal year has ended (June 30<sup>th</sup>). As such, the annual budget process is performed on a cash basis, with the assumption that all budgets will be spent or earned at 100%, resulting in an estimated ending cash balance for the current fiscal year. That estimate is then used as the beginning cash balance of the next fiscal year and budgets are prepared relative to that number. Prior to final adoption, projections are updated as best as possible. Finally, previous year actuals are calculated after year end and updated in the budget document that is to be sent to the State per MCA 7-6-4003.

# Budget Balance

## The Balance:

A balanced budget is not only a healthy practice but also a legally required one. But what makes a budget balanced? It may surprise you to know that there are two right answers to this question:

### A. Structurally Balanced:

Being structurally balanced is a two-part equation and a recommended best practice.

Part 1: Total projected revenues equal or exceed total projected expenses. This means that the amount of money being earned in a current fiscal year is at least matching the amount of money being spent.

Part 2: Spending excess fund balance or “cash savings”, on one-time, non-routine expenses, provided funding from previous years is available and a plan is in place NOT to build ongoing expenses into this type of funding. This means you can use your “cash savings” to purchase one-time planned expenses such as large capital outlays or special projects.

Using ongoing revenue to cover ongoing expenses, plus expending cash savings on one-time or non-recurring items results in a structurally balanced budget.

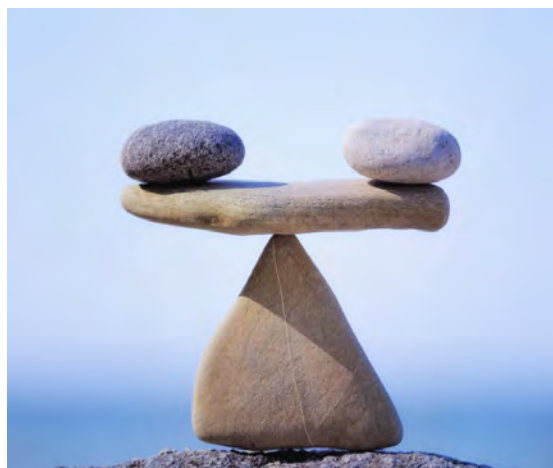
### B. Legally Balanced:

Per MCA 7-6-4030, the definition of a balance budget is as follows:

“The final budget must be balanced so that appropriations do not exceed the projected beginning cash balance plus the estimated revenue of each fund for the fiscal year.”

In other words, the City cannot spend more money than it starts the year with plus the money it is projected to earn in the coming year. Spending more than you have to start with plus earnings would result in a negative cash balance (less than \$0 in the fund balance), which is not allowed.

The City of Helena strives to present both a legally balanced budget but also a structurally balanced budget to the City Commission for consideration.



# Required Budget Documents

The State of Montana has a defined Local Government Budget Act in the Montana Code Annotated. Located In MCA Title 7 (Local Government), Chapter 6 (Financial Administration and Taxation), Part 40.

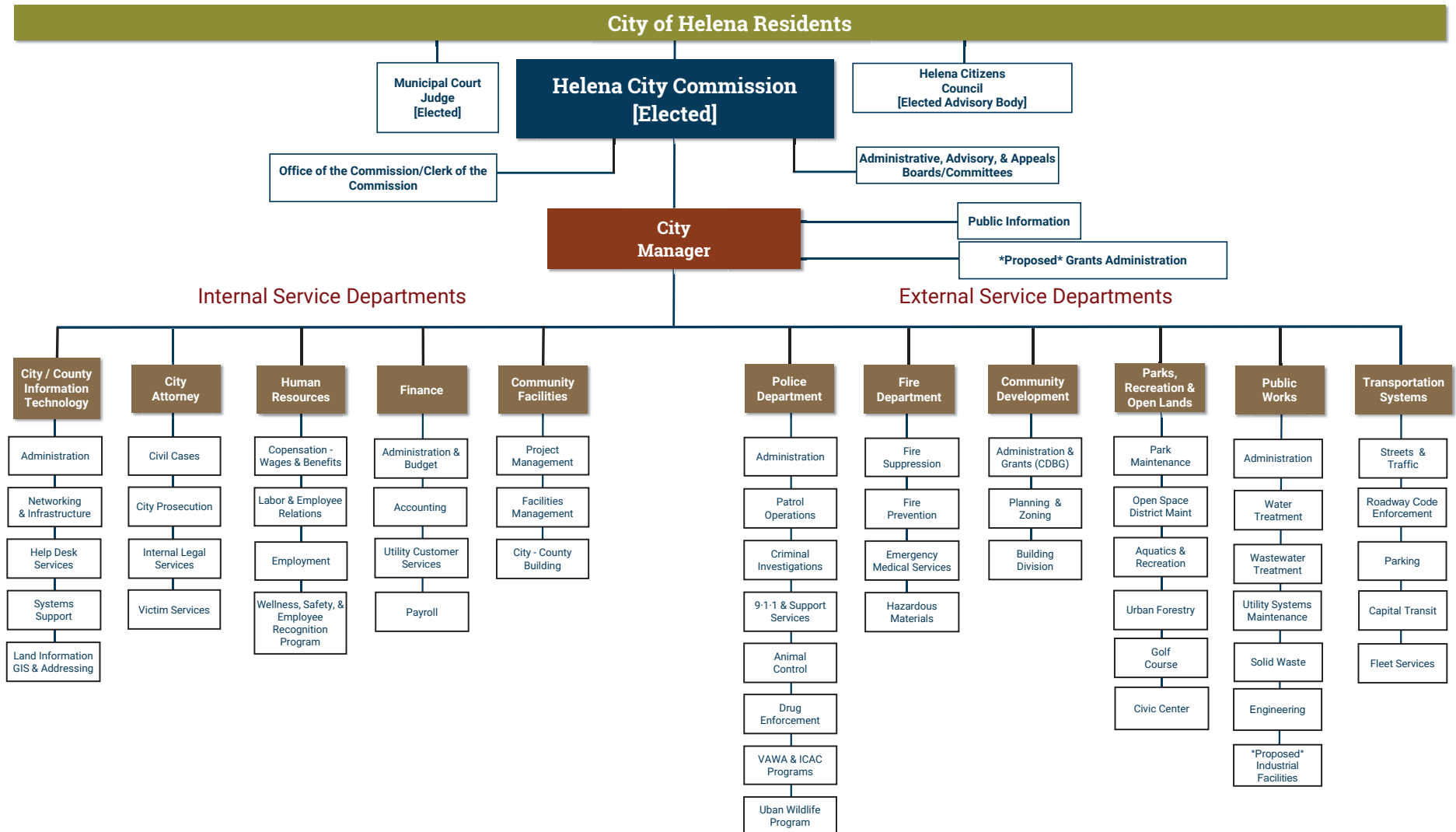
Within MCA 7-6-40, Section 4020 (Preliminary Annual Operating Budget), budgets are required to include, at a minimum, the following information for all funds:

- a. A listing of all revenue and other resources for the prior budget year, current budget year, and proposed budget year;
- b. A listing of all expenditures for the prior budget year, the current budget year, and the proposed budget year. All expenditures must be classified under one of the following categories:
  1. Salaries and wages
  2. Operations and maintenance
  3. Capital outlay
  4. Debt service
  5. Transfers out
- c. A projection of changes in fund balances or cash balances available for governmental fund types and a projection of changes in cash balances and working capital for proprietary fund types. This projection must be supported by a summary for each fund or group of funds listing the estimated beginning balance plus estimated revenue, less proposed expenditures, cash reserves, and estimated balances.
- d. A detailed list of proposed capital expenditures and a list of proposed major capital projects for the budget year;
- e. Financial data on current and future debt obligations;
- f. Schedules or summary tables of personnel services must be supported by a listing of positions, salaries, and benefits for all positions of the local government. The listing of positions, salaries, and benefits is not required to be part of the budget document;
- g. All other estimates that fall under the purview of the budget;
- h. The preliminary annual operating budget for each fund for which the local government will levy an ad valorem property tax must include the estimated amount to be raised by the tax.





# CITY OF HELENA - ORGANIZATION CHART



# Staffing and Compensation

## Cost of Living Increase – Wage Adjustments

Cost-of-Living wage increases are intended to ensure that wages maintain competitiveness by compensating employees for such items as inflation, economic changes in the labor force, increases in goods and services, and increases in housing costs.

The City of Helena uses a methodology of informing cost-of-living salary adjustment (COLA) calculations by applying Bureau of Business and Economic Research (BBER) Consumer Price Index (CPI) data. It is important to keep in mind that, while CPI measures the cost of goods and services, the labor market and housing costs are also factors in developing wage adjustment calculations. Helena is no exception to the fact that the Mountain region is seeing a higher increase in CPI than the larger Western Region. As seen throughout the nation, the cost of goods and services, and housing have been driven up in our own state and county. Inflation is being driven up by supply chain disruptions which are limiting production capacity and the availability of certain goods and ultimately leading to higher prices. Pent-up consumer demand in the wake of COVID-19 shutdowns is exacerbating the problem. Consumers are feeling the pinch through higher food, housing, fuel, and energy prices. Overall, the cost of living in Montana ranks as the 23<sup>rd</sup> highest among states.

It is imperative that the City of Helena attempt to appropriately compensate our employees in order to make their income whole given their relative increase in day-to-day costs. Through BBER, the Bureau of Labor Statistics is now maintaining data for the Mountain Division (a sub-division of the West Region), dating back to 2018. When evaluating this CPI data, the cost-of-living factor percentage change for the Mountain Division from 2020 to 2021 was 5.03% and the trajectory is only climbing higher with a month-to-month average increase of 9.7% from January 2021 to April 2022.

The City of Helena is recommending a 5.03% COLA increase for Fiscal Year 2022-23 for all eligible City of Helena employees. 5.03% reflects the 2021-to-2022 Mountain Division CPI increase.

Additionally, according to the Montana Regional Montana Labor Statistics, the cost of homes in Helena increased by 15.78% from July 2019 – 2020, and 37.47% from July 2020 – 2021.

While a COLA gauges the purchasing power of goods, to be competitive in the labor market to attract and retain valuable employees, it cannot be the only measurement to inform wages. Due to significant changes in the labor market including a notable drop in the labor force, the City of Helena's workforce competitors are making substantial adjustments to wages to attract and retain qualified employees.

The City of Helena is committed to conducting a labor market study and developing a pay plan that incorporates both cost-of-living components as well as competitive labor market pay components. The City will conduct the wage study and develop a pay plan in FY22-23 with a multi-year implementation proposal.

<sup>1</sup>Samuel Stebbins, 24/7 Wall Street, February 19, 2022: How the Cost of Living in Montana Compares to the Nation.

# Staffing and Compensation (cont.)

## Staffing Overview

The City employs over 370 full and part time employees and approximately 150 seasonal workers. The seasonal employees enhance the services the city provides by staffing our recreational activities, maintaining our parks, facility grounds, open lands, and supporting increased volume in various ways as noted below:

Most seasonal workers are employed in Parks, Recreation, Golf Course and Open Lands:

Parks Maintenance, Golf Course Operations, Golf Course Restaurant and Beverage Cart, Swimming Pool, Recreation Programs, Kay's Kids, Open Space/Land Maintenance, Urban Forestry Maintenance and Civic Center events.

Other seasonal workers are employed in the following divisions:

Wastewater Treatment Plant, Water Treatment Plant, Commercial and Residential Solid Waste, Transfer Station, Recycling, Streets Maintenance, Traffic Maintenance, and Parking Control.

## Current Vacancies

The City of Helena continues to experience higher than usual vacancy rates. In FY22, the City had 368.12 budgeted FTEs and averaged 34 vacancies (9.5% vacancy rate).

The shortage of workers and inability to attract and retain quality employees is not unique to the City. Many factors have led to historic quit levels, "The Great Resignation." 52% of state and local workers considered voluntarily leaving their jobs due to COVID-19. 52% cited they would seek higher salary or benefits package, 47% felt burned out from stress; and 35% stated that they needed a better work-life balance.<sup>1</sup> As of May 25, 2022 The City has 34.5 Positions unfilled, including 9 Police Officers, 4 Dispatchers, 3.5 Engineers, 1 Assistant Fire Chief, 2 Assistant City Attorneys, 1 Planner, 1 HR Specialist, 1 Parks/Recreation Director, 4 Public Works employees, 1 Parking Control Officer, and several administrative and technical employees.

## Vacancy Rate

Historically, the City has not budgeted a vacancy rate to personnel costs. An analysis performed demonstrated that in the General Fund, on average over five years (taking out COVID years of FY20 and FY21), most departments experienced an average of 3.75% vacancy rate or higher. Vacancies create savings that remain in cash reserves. In Fiscal Year 2023, a 3.75% vacancy rate was applied to all departments salaries and benefits budgets in the General Fund. This practice of applying a vacancy rate will be re-evaluated each year. The vacancy rate does not imply that fewer positions are authorized, only how the department will manage their appropriations.

<sup>1</sup> [greatresignationinfographic.pdf \(slge.org\)](https://www.slge.org/greatresignationinfographic.pdf)

Job openings in the U.S. are estimated of more than 11.5 million, outnumbering officially unemployed workers by about 5.5 million. <sup>a</sup> In the week ending May 21, 2022, U.S. unemployment insurance claims were at the lowest level since January 17, 1970 – 1.0%. <sup>b</sup> Closer to home, Montana's unemployment rate dropped to an all-time low of 2.23% in April 2022, rating 5<sup>th</sup> lowest in the nation. <sup>c</sup>

<sup>a</sup> (Job openings and Labor Turnover Summary – 2022 M03 Results: bls.gov); <sup>b</sup> (News release: dol.gov); <sup>c</sup> (Unemployment rate in Montana (MTUR) FRED St. Louis Fed: stlouisfed.org)

# Staffing and Compensation (cont.)

## Salary and Benefits proposed broken down by Fund:

The overall change from the prior year budget represents a 5.03% cost of living adjustment and a 3.00% increase in health insurance rates.

There were 5.25 new full time equivalent requests proposed for Fiscal Year 2023, and one part-time position eliminated.

Two water/wastewater technicians were re-assigned to a newly formed Industrial Facilities department which resulted in a -.25% in Water and -3.6% decrease in Water and Wastewater Fund salaries & benefits budget.

Facilities Management has a 65.5% increase over the previous Fiscal Year budget as a result of re-allocating staff and is offset by the reductions in the City County Funds: -18.3% Bldg., -2.5% Mail, -15.6% Telephone, and -17.7% Law & Justice Center Funds.

Capital Transit and East Valley Transit funds were consolidated under one fund in FY23.

Fund Description	FY 2021 Salary & Benefits Budget	FY 2022 Salary & Benefits Budget	FY 2023 Salary & Benefits Budget	FY23 vs FY22 Change	Percent Change FY23 vs FY22
General Fund	17,733,440	18,608,932	19,344,702	735,770	4.0%
Street & Traffic	2,009,394	2,166,931	2,457,627	290,696	13.4%
Civic Center	433,856	475,281	512,298	37,017	7.8%
Facilities Management	224,707	247,717	409,894	162,177	65.5%
9-1-1 & Support Services	1,442,073	1,613,265	1,751,775	138,510	8.6%
Open Space Dist Maint	249,914	228,629	245,774	17,145	7.5%
Urban Forestry & Water Shed	309,732	349,939	355,858	5,919	1.7%
Storm Water	268,561	265,042	305,215	40,173	15.2%
Comm. Dev. Building	874,957	874,457	1,017,455	142,998	16.4%
Water	2,018,969	2,066,560	2,014,991	(51,569)	-2.5%
Wastewater	1,370,633	1,390,597	1,341,130	(49,467)	-3.6%
Solid Waste-Residential	544,778	576,602	624,728	48,126	8.3%
Solid Waste-Commercial	312,137	325,897	344,155	18,258	5.6%
Transfer Station	768,510	795,817	868,816	72,999	9.2%
Recycling	204,951	208,232	221,650	13,418	6.4%
Parking	592,182	631,163	645,355	14,192	2.2%
Golf Course	879,093	947,128	1,082,286	135,158	14.3%
City/County Bldg	263,122	310,461	253,785	(56,676)	-18.3%
City/County Mail	41,410	42,860	41,801	(1,059)	-2.5%
City/County Telephone	22,136	19,519	16,473	(3,046)	-15.6%
CC Law & Justice Ctr.	215,681	223,722	184,150	(39,572)	-17.7%
Capital Transit	873,797	922,165	1,073,443	151,278	16.4%
CT - East Valley	80,463	95,818	-	(95,818)	-100.0%
Fleet Services	520,623	540,642	564,241	23,599	4.4%
	<b>32,255,119</b>	<b>33,927,376</b>	<b>35,677,602</b>	<b>1,750,226</b>	<b>5.2%</b>



# Staffing and Compensation (cont.)

## **New Position Requests for Fiscal Year 2023:**

### City Clerk's Office:

+ 1 FTE – Administrative Assistant II: This position will assist the Clerk's office with the digitization and archiving of city permanent records using modern technology. The refinement and modernization of the records program will be in conjunction with the City Attorney and City Manager. A new records portal will be implemented to offer greater access to public records. The City Clerk's office is also under ever increasing demands for services and needs an additional staff person to support the Commission office and its constituents.

### City Manager's Office:

-.5 FTE – The Part Time Volunteer Coordinator position was eliminated as it does not directly align with city resources and strategic priorities at this time.

### Community Development/Building

+ 1 FTE – Combination Building Inspector – Added to the Building Fund to support increased volume of developments and annexations around the city. There are currently only 3 inspectors and one more is needed to continue to provide exceptional customer service to our area contractors in a timely manner.

### Golf Concessions:

+ .75 FTE – Part-Time Server position added to support operational needs at Munis Restaurant. All servers are currently seasonal / temporary employees which does not meet the year-round service model at the golf course for food/beverage, golf simulation programs and other recreation activities in the club house.

### Public Works:

+ 1 FTE – Industrial Facilities Superintendent - This position will provide the expertise and leadership for the maintenance, capital improvement and construction of the industrial facilities to include the Transfer Station, Water Distribution/Treatment plants, and Wastewater plants. This position will conduct facility safety audits and investigations, financial analysis, energy audits, capital improvement plans and operational studies.

+ .5 FTE – Sustainability Coordinator – Increasing the existing Part-Time position to fulltime. Recruitment efforts for a part time position have been unsuccessful.

### Transportation Services:

+ 1 FTE – Engineering Technician – This position will support Transportation Department with a variety of technical work to include computer aided design, review of development/infrastructure designs and surveys, recording and inspection of work with private development and transportation construction projects, manage the street opening permitting process and begin an inspection program for the related street openings.

## **Position Transfers between Funds and Departments in Fiscal Year 2023:**

### Wastewater:

2 FTEs – Two Instrument and Control Technicians (Electrician / IC Techs) are being reassigned from Wastewater to newly created Industrial Facilities Department to support the requested Industrial Facilities Superintendent with the maintenance of public works industrial facilities.

### Community Facilities:

The Development Review Engineer is being reassigned to Engineering to streamline engineering services.

# Staffing and Compensation (cont.)

## **Position Reclassifications**

In preparation of a market wage study, in the Fall of 2021, Human Resources conducted a comprehensive classification study for the purpose of analyzing internal structural alignment and parity among position pay grades. Positions were evaluated based upon the updated job responsibilities and many were reassigned to an appropriate grade to align with their responsibilities. Twenty positions (affecting 28 employees) spanning among all city departments warranted reclassification and are reflected in the Fiscal Year 2023 Personnel Budgets.

# Authorized Positions by Division

## PERMANENT FULL AND PART TIME

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>GENERAL GOVERNMENT</b>					
City Commission	7.00	7.00	7.00	7.00	8.00
Helena Citizens Council	0.38	0.38	0.38	0.50	0.50
City Manager	2.00	3.00	4.00	5.50	4.00
City Attorney	7.00	8.00	8.00	9.00	9.00
Human Resources	4.00	4.00	4.00	4.00	4.00
<b>General Government Total</b>	<b>20.38</b>	<b>22.38</b>	<b>23.38</b>	<b>26.00</b>	<b>25.50</b>
<b>FINANCE SERVICES</b>					
Administration and Budget	3.00	3.00	3.00	3.00	3.00
Accounting & Payroll	4.00	4.00	4.00	5.00	5.00
Utility Customer Service	4.00	4.00	4.00	4.00	4.00
<b>Finance Services Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>					
Planning & Development	5.13	5.38	4.63	5.50	5.50
Housing Coordinator	0.00	0.00	1.00	1.00	1.00
Building Division	9.50	9.75	10.00	9.50	10.50
<b>Community Development Total</b>	<b>14.63</b>	<b>15.13</b>	<b>15.63</b>	<b>16.00</b>	<b>17.00</b>
<b>MUNICIPAL COURT</b>					
Court Administration	6.00	6.00	6.00	6.00	6.00
<b>City Court Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>POLICE DEPARTMENT</b>					
Police Administration	5.50	5.50	5.50	6.65	6.65
Police Operations	48.00	50.55	51.05	48.00	48.00
Animal Control	1.00	1.00	1.00	1.50	1.50
Drug Enforcement	1.00	1.00	1.00	1.00	1.00
Violence Against Women	1.00	1.00	1.00	1.00	1.00
Records and Dispatch	20.50	20.50	20.50	21.50	21.50
Urban Wildlife	on-call	0.00	0.00	0.50	0.50
Crash Investigator	0.00	0.00	0.00	1.00	1.00
Volunteer Coordinator	0.00	0.00	0.00	1.00	1.00
<b>Police Department Total</b>	<b>77.00</b>	<b>79.55</b>	<b>80.05</b>	<b>82.15</b>	<b>82.15</b>

# Authorized Positions by Division (cont.)

	PERMANENT FULL AND PART TIME				
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>FIRE DEPARTMENT</b>					
Fire Administration	4.00	4.00	4.00	4.00	4.00
Fire Operations	36.00	35.00	36.00	36.00	36.00
Fire Marshal	2.00	2.00	2.00	2.00	2.00
Fire Inspector	0.00	0.00	0.00	1.00	1.00
<b>Fire Department Total</b>	<b>42.00</b>	<b>41.00</b>	<b>42.00</b>	<b>43.00</b>	<b>43.00</b>
<b>PARKS DEPARTMENT</b>					
Park and Recreation Admin.	2.00	2.00	2.00	2.00	2.00
Park Maintenance	9.42	10.00	10.00	8.80	8.80
Swim Pool	0.65	0.65	0.65	0.65	0.65
Recreation Program	0.60	0.60	0.60	0.60	0.60
Urban Trails	0.50	0.50	0.50	0.50	0.50
Urban Forestry	2.00	3.75	3.75	3.75	3.75
Open Space District	0.80	0.80	0.80	1.75	2.75
Watershed Projects	0.20	0.20	0.20	0.20	0.20
Civic Center	5.98	5.93	5.93	6.00	6.00
Golf Operations	3.25	3.00	3.00	3.00	2.75
Golf Concessions	3.25	3.25	3.25	2.00	2.75
Golf Course Maintenance	3.00	3.00	3.00	3.00	3.00
<b>Parks and Recreation Total</b>	<b>31.65</b>	<b>33.68</b>	<b>33.68</b>	<b>32.25</b>	<b>33.75</b>
<b>COMMUNITY FACILITIES</b>					
Facilities Management	1.22	1.33	1.33	2.29	2.61
Project Management	0.82	0.87	0.87	0.84	1.55
PEG	0.04	0.04	0.04	0.03	0.01
City-County Building	5.33	4.45	4.45	4.83	4.24
CCAB Mail Operations	0.38	0.38	0.38	0.38	0.42
CCAB Mail Delivery	0.31	0.31	0.31	0.31	0.34
CCAB Telephone	0.39	0.42	0.42	0.37	0.29
Law & Justice Center	2.00	3.74	3.74	3.42	3.02
<b>Community Facilities Total</b>	<b>10.49</b>	<b>11.54</b>	<b>11.54</b>	<b>12.47</b>	<b>12.48</b>



# Authorized Positions by Division (cont.)

	PERMANENT FULL AND PART TIME				
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>PUBLIC WORKS DEPARTMENT</b>					
Public Works Administration	2.50	4.50	4.50	2.50	2.00
Sustainability Coordinator	0.00	0.50	0.50	0.50	1.00
Engineering	8.50	8.50	8.50	11.00	11.50
Industrial Facilities	0.00	0.00	0.00	0.00	3.00
Water Treatment	11.25	12.35	12.35	13.45	12.50
Wastewater Treatment	9.85	10.35	10.35	10.45	9.50
Wastewater Pretreatment	0.90	0.50	0.50	0.50	0.50
Water Utility Maintenance	13.20	13.38	13.38	12.26	12.26
Wastewater Utility Maintenance	5.99	5.99	5.99	5.41	5.41
Storm Water Utility Maintenance	3.81	3.81	3.81	3.33	3.33
Residential Solid Waste	4.77	6.77	6.77	7.17	7.17
Commercial Solid Waste	3.63	3.63	3.63	3.83	3.83
Transfer Station	9.40	9.40	9.40	9.80	9.80
Recycling	2.20	2.20	2.20	2.20	2.20
<b>Public Works Total</b>	<b>76.00</b>	<b>81.88</b>	<b>81.88</b>	<b>82.40</b>	<b>84.00</b>
<b>TRANSPORTATION SERVICES</b>					
Streets	11.75	17.75	17.75	18.05	19.25
Transportation Engineering	0.00	0.00	0.00	1.00	2.00
Roadway Code Enforcement	0.00	2.00	2.00	2.50	2.50
Traffic Maintenance	2.38	3.28	3.28	3.30	3.30
Signal Maintenance	0.88	0.28	0.28	0.24	0.14
Fleet Services	6.50	6.80	6.80	6.75	6.48
Capital Transit (Bus)	11.85	11.90	11.90	13.65	15.35
East Valley Grant	1.13	1.20	1.20	1.23	0.00
Parking Services	8.65	8.80	8.80	9.14	9.09
<b>Transportation Services Total</b>	<b>43.25</b>	<b>52.01</b>	<b>52.01</b>	<b>55.86</b>	<b>58.10</b>
<b>CITY TOTALS</b>	<b>332.40</b>	<b>354.17</b>	<b>357.17</b>	<b>368.13</b>	<b>373.98</b>

# City Wide Revenues

## Property Taxes and Assessments

### How are my taxes determined on my property?

The Montana Department of Revenue establishes the value of all property for tax purposes. The assessed value of property is used by Lewis and Clark County to determine the total of all mill levies. Certified values are available in August each year.

The City is limited in assessing taxes based on an inflation factor outlines in MCA 15-10-420. A local government is authorized to levy mills sufficient to generate the amount of property taxes actually assessed in the prior year plus one-half of the average rate of inflation for the prior three (3) years. This rate is calculated using the consumer price index, U.S. City average, all urban consumers, using the 1982-84 base of 100 as published by the bureau of labor statistics of the U.S. Department of Labor. For Fiscal Year 2023, that rate is 1.77%

Examples of how your property tax is calculated can be found the on the Montana State Department of Revenue website: [mtrevenue.gov](http://mtrevenue.gov)

### What is as Mill?

A mill is 1/10<sup>th</sup> of a penny or \$1.00 revenue for each \$1,000 of assessed valuation.

### What assessments does the City Charge on my property tax bill?

The city proposes and adopts assessment fees each year during the budget process by Resolution of the City Commission. These resolutions all require a public hearing in order to allow public feedback.

The following is a list of assessments that are collected on resident's tax bills:

- Special Improvement Street Lighting Districts
- Urban Forestry
- Open Space and Lands
- Streets Maintenance
- Storm Water
- Landfill Monitoring

# City Wide Revenues

## Overview

Fiscal Year 2023 projected budgeted revenues are \$105,457,600. Revenues are conservatively projected but are 17.3% higher than the Adopted Fiscal Year 2022 Budgeted Revenues. The increase in revenue projections represent volume increases in charges for services of 3.6%, a 6.6% increase in licensing and permitting, a 17.3% increase in intra-city revenues which represents internal cost recoveries, and a 32.7% in other financing (loans and grants).

Grant funds include approximately \$4.2 Million in American Rescue Plan Act (ARPA) Funds budgeted in FY23, however they may be received in FY22. In total, the City expects to receive \$8.4 million in Local Fiscal Recovery ARPA Funds in addition to \$7.2 million in pass-through ARPA funds from the State for water projects. The City of Helena Commission has already slated \$1.8 million in Local Fiscal Recovery ARPA Funds for water projects and will determine the distribution of the remaining Local Fiscal Recovery ARPA Funds after a thorough review of the City's own infrastructure and facility needs.

Below is a table that summarizes revenue categories by year that depicts expected areas of revenue changes in FY23:

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
Taxes	12,507,816	13,531,944	14,358,378	14,770,084	15,109,386
Special Assessments	8,458,824	11,146,408	11,178,688	11,634,290	11,717,116
License & Permits	1,802,346	1,929,819	2,118,956	1,859,885	2,015,625
Intergov't Revenues	10,550,740	12,421,376	19,444,705	15,032,539	23,434,431
Charges for Services	24,359,923	25,190,408	26,472,517	27,011,156	27,876,470
Intra-City Revenues	6,555,519	6,617,898	7,053,751	7,317,186	8,673,274
Fines & Forfeitures	617,689	606,025	501,146	422,775	504,000
Investment Earnings	1,074,555	754,253	101,776	38,402	27,175
Other Financing	6,815,739	13,554,193	9,889,355	13,796,377	16,100,141
<b>TOTAL</b>	<b>\$ 72,743,151</b>	<b>\$ 85,752,323</b>	<b>\$ 91,119,272</b>	<b>\$ 91,882,694</b>	<b>\$ 105,457,617</b>

A comparison of revenues including internal transfers from FY19 through Budget FY23 is listed in the table below:

	REVENUE	TRANSFERS IN	TOTAL
FY19 ACTUAL	72,743,151	3,654,063	76,397,214
FY20 ACTUAL	85,752,323	2,368,947	88,121,270
FY21 UNAUDITED	91,119,272	5,522,749	96,642,020
FY22 PROJECTED	91,882,694	5,197,825	97,080,519
FY23 BUDGET	105,457,617	3,513,083	108,970,700

Internal transfers represent subsidies and contributions from the General Fund to other funds, transfers from internal service insurance funds, special revenue fund transfers to operating funds and capital improvement support. A more comprehensive list of the City's revenues and trend information is in the following two schedules listed as "General Fund Revenue", and "Other Fund Revenue".

**CITY OF HELENA**  
**GENERAL FUND REVENUE**

ACCOUNT DESCRIPTION		FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Current Taxes - General Levy	gov	8,184,141	8,351,207	8,720,492	8,900,000	8,900,000	9,215,444		
Personal Property Taxes - All Years	gov	406,463	501,886	519,192	464,000	464,000	477,920		
Current Taxes - Health Ins Levy	gov	1,821,380	2,062,697	2,162,504	2,224,000	2,223,875	2,159,237		
MV - County Option Tax (61-3-537)	gov	1,019,822	1,053,296	1,144,182	1,073,000	1,120,000	1,153,600		
Entitlement -- MV - Assessed Taxes	gov	8,888	1,353	9,011	9,000	9,000	5,000		
Penalty & Interest on Del Tax	gov	14,534	13,236	21,093	18,000	18,000	18,000		
<b>SUBTOTAL - TAXES</b>		<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,734,875</b>	<b>13,029,201</b>	<b>2.31%</b>	<b>2.69%</b>
Liquor Licenses	gov	19,510	17,500	21,000	21,000	21,000	21,000		
Beer & Wine Licenses	gov	24,410	26,200	24,200	27,000	27,000	27,000		
Catering Permits	gov	3,395	1,855	630	3,000	2,500	2,500		
Pawnbrokers & 2nd Hand	gov	750	-	-	-	-	-		
General Business Licenses	gov	105,391	103,259	98,768	100,000	115,000	115,000		
Cable TV Franchise	gov	413,339	382,431	428,806	425,000	374,000	375,000		
Amusement Licenses & Permits	gov	2,500	-	-	-	-	-		
Animal Licenses	p&c	31,093	29,724	26,634	30,000	30,000	30,000		
Bicycle Licenses	gov	4	-	-	-	-	-		
Building Permits/Board of Adjustments	cd	1,000	1,500	1,875	1,000	1,300	1,300		
<b>SUBTOTAL - LICENSE &amp; PERMITS</b>		<b>601,392</b>	<b>562,468</b>	<b>601,913</b>	<b>607,000</b>	<b>570,800</b>	<b>571,800</b>	<b>0.18%</b>	<b>-5.80%</b>
Fire Grants	fire	-	-	-	-	-	-		
Police / MRDTF Grant	p&c	27,676	31,284	26,345	20,000	23,277	20,000		
Police / Highway Traffic Safety	p&c	26,859	82,815	29,107	65,000	86,080	57,000		
Police / ICAC Grant	p&c	3,485	5,493	-	-	-	-		
Police / Dept of Justice Grant (MATIC Grant)	p&c	95,618	100,356	64,572	90,000	77,735	110,000		
Police / Violence Agnst Women Grant	p&c	68,494	70,807	70,750	65,000	65,000	50,000		
Police / HIDTA Grants	p&c	67,281	52,373	26,906	35,000	15,000	6,000		
Police Grants-Misc.	p&c	12,874	2,939	49,185	3,000	49,250	48,000		
Misc. Federal Grants - VOCA Grant	atty	67,456	59,361	52,038	57,000	57,000	50,000		
Indirect Cost Recovery - MISC	p&c	-	-	-	-	-	-		
Indirect Cost Recovery - DUI	p&c	6,746	-	16,149	-	8,515	-		
Indirect Cost Recovery - K9 Grant	p&c	-	-	-	-	9,500	-		
Indirect Cost Recovery - HPD MATIC	p&c	-	-	-	-	-	-		
Indirect Cost Recovery -VOCA	atty	8,595	19,765	-	15,000	16,350	15,000		
Live Card Game Lic Dist	gov	4,252	2,536	2,084	2,100	3,100	3,100		
Video Gambling Lic Dist	gov	74,425	71,100	73,350	70,000	70,000	70,000		
State Entitlement - HB124 / 2001	gov	4,312,139	4,462,845	4,613,117	4,682,000	4,682,848	4,842,231		
State Grants - URD/MBAC	cd	9,000	963	-	-	-	-		
State Grants - Hazmat	fire	-	-	-	-	-	-		
County Contrib - Urban Trails	p&r	-	-	-	-	-	-		
County Contrib - Resilience Coordinator	p&c	-	-	-	-	-	-		
County Contrib - LCSO Reimb-1/2 Detective-MDT &	p&c	948	45,673	4,145	2,000	2,000	1,500		
Misc Intergovernmental Rev	p&c	4,546	-	-	-	-	-		
PILT-Helena Housing Authority	gov	12,985	16,899	7,475	20,000	20,000	20,000		
<b>SUBTOTAL - INTERGOV'T REV</b>		<b>4,803,379</b>	<b>5,025,210</b>	<b>5,035,221</b>	<b>5,126,100</b>	<b>5,185,655</b>	<b>5,292,831</b>	<b>2.07%</b>	<b>3.25%</b>
Subdivisions	cd	1,045	375	4,370	1,500	750	1,000		
Zoning Actions	cd	2,885	1,306	4,555	2,000	3,000	3,000		
Alarm Fees (10%)	p&c	2,475	1,070	830	1,200	500	500		
Fire Protection Fees	fire	78,097	36,431	102,826	50,000	237,981	362,308		
Fire Bldg. Code Inspection	fire	32,722	40,284	27,216	32,500	32,500	32,500		
DUI Vehicle Seizures	p&c	-	-	125	-	-	-		
St Capital Officer	p&c	140,161	90,670	-	-	-	-		
Fees-Other Agencies - Law Enf Academy	p&c	-	-	-	-	-	-		
Fees-Other Agencies-SRO Reimb & 1/2 City Atty Di	p&c	86,393	127,769	161,295	125,000	45,000	211,000		
Police Range User Fees	p&c	7,980	36,345	10,070	8,000	15,000	15,000		
Helena Housing Auth. Contract	p&c	-	-	-	-	-	-		
Snow Removal Charges	p&r	345	-	-	-	-	-		
Engineering Misc.	pw	250	-	618	-	-	-		
Animal Control Fees	p&c	1,770	2,625	-	1,000	-	-		
Swim - Daily Admissions Youth	p&r	41,535	34,966	151	25,000	7,500	7,500		
Swim - Daily Admissions Adult	p&r	31,817	20,704	37,718	22,000	50,000	51,000		
Swim -Daily Admissions Senior	p&r	1,187	968	-	1,000	-	-		
Swim - Daily Admissions Spectator	p&r	2,620	4,492	408	2,000	600	600		
Swim -Water Activity Youth	p&r	-	233	-	35	3,450	1,650		
Swim - Water Activity Adult	p&r	1,304	103	-	1,500	500	500		
Swim - Water Activity Senior	p&r	411	-	-	300	-	-		
Swim - Punch Card Youth	p&r	6,871	8,884	2,577	6,000	3,000	6,000		
Swim - Punch Card Adult	p&r	5,005	1,229	2,051	3,024	2,000	3,000		
Swim - Punch Card Senior	p&r	607	-	396	140	500	500		
Swim - PC Residt - Wtr Act-Sr.	p&r	-	-	-	-	-	-		
Swim - Season Pass Youth	p&r	455	-	108	400	-	120		
Swim - Season Pass Adult	p&r	810	171	972	1,000	300	1,000		
Swim - Season Pass Senior	p&r	630	-	459	126	300	300		
Swim - Season Pass Family	p&r	4,878	810	6,792	500	1,500	7,500		
Swim Lessons - Resident 30 min	p&r	27,841	20,727	30,171	27,000	1,000	35,000		
Swim Lessons - Non Resident 30 min	p&r	4,305	1,272	491	150	150	600		
Swim Pool Rental - Swim Team	p&r	2,505	2,505	3,920	2,000	4,350	5,000		
Swim Pool Rental - Swim Meets	p&r	2,880	1,290	-	1,500	-	1,500		
Swim Pool Rental - Private	p&r	1,440	400	800	1,500	1,450	1,500		
Park Use Fees	p&r	42,666	5,542	17,158	45,000	-	-		
Recreation Fees	p&r	-	2,247	4,010	3,000	6,835	20,500		
Recreation Ice Rink Fees & Revenue	p&r	3,814	6,373	10,622	5,000	12,500	13,000		
Recreation Tennis Fees & Revenue	p&r	11,619	5,124	14,188	5,500	5,500	15,000		
Recreation Pickleball Fees & Revenue	p&r	-	-	163	500	-	500		



**CITY OF HELENA**  
**GENERAL FUND REVENUE**

ACCOUNT DESCRIPTION		FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Event Ticket Sales	p&r	474	-	-	-	-	-		
Concession Merchandise	p&r	32,127	30,506	16,349	32,500	35,000	35,000		
<b>SUBTOTAL - CHARGES FOR SVS</b>		<b>581,924</b>	<b>485,419</b>	<b>461,408</b>	<b>407,875</b>	<b>471,166</b>	<b>832,578</b>	<b>76.71%</b>	<b>104.13%</b>
Walking Mall St Sweep/Plow Chrg/Snow Removal	p&r	19,000	19,000	-	19,000	19,000	19,000		
Open Spc Trail Maint Chrg	p&r	54,969	55,000	-	-	-	-		
<b>SUBTOTAL - INTRA CITY CHARGES</b>		<b>73,969</b>	<b>74,000</b>	<b>-</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>	<b>0.00%</b>	<b>0.00%</b>
Court Fines - Traffic	p&c	437,170	479,933	372,107	400,000	323,500	375,000		
Animal Control Fines	p&c	3,513	4,022	2,533	3,500	3,000	3,000		
Court Costs	p&c	7,161	2,347	1,668	5,000	1,200	2,500		
Criminal Offense	p&c	34,814	38,369	25,375	30,000	25,000	25,000		
Civil Costs	p&c	27,160	14,900	19,780	20,000	9,250	10,000		
Victim/Witness Adv Srchrg	p&c	30,066	31,124	22,618	32,000	20,000	25,000		
Parking Fines-City Court	p&c	-	-	-	-	-	-		
Misc Fines / Snow Removal	p&r	1,016	498	154	500	175	500		
<b>SUBTOTAL - FINES &amp; FORFEITURES</b>		<b>540,900</b>	<b>571,191</b>	<b>444,234</b>	<b>491,000</b>	<b>382,125</b>	<b>441,000</b>	<b>15.41%</b>	<b>-10.18%</b>
Interest Earnings	gov	155,486	112,807	18,200	20,000	6,500	6,500		
<b>SUBTOTAL - INTEREST EARNINGS</b>		<b>155,486</b>	<b>112,807</b>	<b>18,200</b>	<b>20,000</b>	<b>6,500</b>	<b>6,500</b>	<b>0.00%</b>	<b>-67.50%</b>
Comm, Mgr, Atty Charges	gov	833,760	815,023	1,113,322	915,861	915,861	1,285,216		
Park & Rec Charges	p&r	70,306	77,522	77,132	183,260	183,260	167,109		
Public Works Charges	pw	330,701	495,707	277,558	326,616	326,616	400,146		
Industrial Facilities	pw	-	-	-	-	-	303,593		
Human Resource Charges	gov	182,831	189,621	197,717	190,411	190,411	252,371		
Budget & Accounting Charges	fin	583,568	587,201	735,576	543,170	543,170	514,732		
Utility Customer Service Charges	fin	443,278	461,498	526,805	496,318	496,318	467,070		
Engineering Charges	pw	774,720	786,718	963,159	970,354	970,354	1,028,746		
Internal - Weed Control Charges	p&r	83,000	-	-	-	-	-		
<b>SUBTOTAL - INTERNAL SVS COST RECOVERY</b>		<b>3,302,164</b>	<b>3,413,290</b>	<b>3,891,269</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>4,418,983</b>	<b>21.87%</b>	<b>21.87%</b>
Misc Other Revenue	gov	27,670	43,456	25,062	20,000	15,000	35,000		
Audit Fee - BID	fin	2,500	2,500	-	2,500	2,500	2,500		
Audit Fee - TBID	fin	2,500	2,500	-	2,500	2,500	2,500		
Other Revenues	gov	-	-	-	-	1,280	-		
Misc Employee Reimb	gov	-	-	-	-	1,826	-		
Police Workers Comp	p&c	4,913	-	-	-	-	-		
Fire Workers Comp	fire	15,360	-	-	-	-	-		
Sale of Unclaimed Evidence	p&c	4,150	-	2,694	-	-	-		
Restricted Contrib - Gen Gov	gov	1,340	510	-	-	-	-		
Restricted Contrib - Fire	fire	-	-	-	-	550	-		
Restricted Contrib - Police	p&c	-	-	-	-	-	-		
Canine Contributions	p&c	-	-	-	-	-	-		
Explorers Contributions	p&c	-	-	-	-	-	-		
Police-L&C Forfeiture Fnd	p&c	-	3,050	-	-	-	-		
Kay's Kids-McKenna Fndtn	p&r	37,080	43,760	15,768	40,000	503	76,000		
Special Warrant Proceeds	gov	-	-	6,032	-	14,950	-		
Sale of Fixed Assets	gov	2,850	22,190	30,812	10,000	16,650	10,000		
<b>SUBTOTAL - MISC OTHER</b>		<b>98,363</b>	<b>117,966</b>	<b>80,369</b>	<b>75,000</b>	<b>55,759</b>	<b>126,000</b>	<b>125.97%</b>	<b>68.00%</b>
Transfer In - Law Enf Block Grant (JAG Grant)	p&c	27,172	34,989	39,104	15,000	15,000	15,000		
Transfer In - Fire Levy	fire	245,849	601,039	984,840	911,000	594,000	692,220		
Transfer In - Insurance/Safety	gov	224,598	113,808	111,598	111,598	111,598	45,406		
Transfer In - Medical Revolving	gov	-	-	-	-	-	136,563		
<b>SUBTOTAL - TRANSFERS IN</b>		<b>497,619</b>	<b>749,836</b>	<b>1,135,542</b>	<b>1,037,598</b>	<b>720,598</b>	<b>889,189</b>	<b>23.40%</b>	<b>-14.30%</b>
<b>TOTAL GENERAL FUND REVENUE</b>		<b>22,110,424</b>	<b>23,095,863</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>23,772,468</b>	<b>25,627,082</b>	<b>7.80%</b>	<b>6.35%</b>
<b>TOTAL OTHER FUNDS</b>		<b>54,286,791</b>	<b>65,025,408</b>	<b>72,397,391</b>	<b>71,425,776</b>	<b>73,308,051</b>	<b>83,343,618</b>	<b>13.69%</b>	<b>16.69%</b>
<b>TOTAL - ALL FUNDS</b>		<b>76,397,214</b>	<b>88,121,270</b>	<b>96,642,020</b>	<b>95,523,339</b>	<b>97,080,519</b>	<b>108,970,700</b>	<b>12.25%</b>	<b>14.08%</b>

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Curr. - Street Maintenance District #1	4,968,355	7,105,009	7,032,839	7,200,000	7,200,000	7,200,000		
P & I on Del Assmnts	7,273	8,562	14,431	8,000	11,000	10,000		
Street Opening Permits	56,368	74,968	46,791	40,000	46,000	50,000		
PILT-Helena Housing Authority	30,494	30,494	31,090	30,495	31,090	31,000		
Snow Removal Charges	-	-	-	3,000	-	-		
Misc Fines / Snow Removal	-	690	456	500	1,650	500		
Interest Earnings	78,062	56,623	9,605	11,000	1,000	2,000		
Other Revenues	4,874	8,562	175,517	2,500	2,500	2,500		
State Signal Reimbrsmnt	12,820	394	1,703	-	1,553	1,000		
Street Sign Reimbursement	5,848	5,959	40	8,500	5,000	5,000		
Street Constr Reimbursemt	-	-	45,000	-	25,382	45,000		
Sale of Fixed Assets	-	105,274	7,700	5,000	41,200	10,000		
Interacap Loan Proceeds	-	-	-	2,900,000	1,600,000	-		
Transfer In - 645 Ins & Safety/GF/TIF RR	19,545	9,894	9,755	9,755	9,755	4,704		
Transfer in - 100 Gen Fund	-	-	415,000	-	-	-		
Transfer In - 406 TIF Railroad District	-	-	100,000	-	-	-		
<b>SUBTOTAL - STREETS FUND (201)</b>	<b>5,183,640</b>	<b>7,406,429</b>	<b>7,889,928</b>	<b>10,218,750</b>	<b>8,976,130</b>	<b>7,361,704</b>	<b>-18.0%</b>	<b>-28.0%</b>
Gas Tax Apportionment	564,927	572,169	577,077	594,390	594,390	580,537		
State Grants - Misc.	-	109,565	61,873	-	-	-		
Interest Earnings	33,162	19,486	1,797	2,500	2,500	500		
<b>SUBTOTAL - GAS TAX FUND (240)</b>	<b>598,089</b>	<b>701,220</b>	<b>640,747</b>	<b>596,890</b>	<b>596,890</b>	<b>581,037</b>	<b>-2.7%</b>	<b>-2.7%</b>
HB473 Gas Tax Apportionment	208,657	448,843	1,316,000	662,535	-	745,747		
Interest Earnings	-	-	-	-	-	-		
<b>SUBTOTAL - HB473 GAS TAX FUND (241)</b>	<b>208,657</b>	<b>448,843</b>	<b>1,316,000</b>	<b>662,535</b>	<b>-</b>	<b>745,747</b>	<b>-</b>	<b>12.6%</b>
Special Assessments	1,759,831	1,959,469	2,030,128	2,400,000	2,367,265	2,367,265		
P & I on Del Assmnts	2,925	2,435	4,176	3,300	3,300	3,500		
PILT-Helena Housing Authority	9,455	9,455	18,572	9,455	9,455	9,455		
Interest Earnings	54,001	31,794	3,168	4,500	400	400		
Other Revenues	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety	3,122	1,562	2,035	2,035	2,035	597		
<b>SUBTOTAL - STORM FUND (245)</b>	<b>1,829,333</b>	<b>2,004,715</b>	<b>2,058,079</b>	<b>2,419,290</b>	<b>2,382,455</b>	<b>2,381,217</b>	<b>-0.1%</b>	<b>-1.6%</b>
Federal Grants - CDBG	1,051,087	41,692	481,000	-	-	-		
State Grants - CDBG	15,000	-	35,000	-	-	-		
<b>SUBTOTAL - CDBG FUND (226)</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
Interest Earnings	-	127	573	-	-	-		
Sale of Fixed Assets	-	2,500	-	-	-	-		
<b>SUBTOTAL - COMMUNITY RENEWAL (228)</b>	<b>-</b>	<b>2,627</b>	<b>573</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
Transfer in - 100 Gen Fund	-	-	1,687,500	225,000	225,000	100,000		
<b>SUBTOTAL - AFFORDABLE HOUSING (229)</b>	<b>-</b>	<b>-</b>	<b>1,687,500</b>	<b>225,000</b>	<b>225,000</b>	<b>100,000</b>	<b>-55.6%</b>	<b>-55.6%</b>
Donations	515	270	32,000	-	-	15,000		
Transfer in - 100 Gen Fund	12,000	19,313	11,487	12,000	12,000	12,000		
<b>SUBTOTAL - PUBLIC ARTS (233)</b>	<b>12,515</b>	<b>19,583</b>	<b>43,487</b>	<b>12,000</b>	<b>12,000</b>	<b>27,000</b>	<b>125.0%</b>	<b>125.0%</b>
Interest Earnings	24,575	15,292	2,200	4,000	200	200		
Community Facilities Charges	575,024	609,772	585,058	633,939	633,939	782,271		
Other Revenues	29	-	-	-	-	-		
Transfer In - 100 GF (PEG Support)	3,887	4,066	5,047	3,651	3,651	1,336		
Transfer In - 100 PEG Franchise Fee	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety	3,183	1,570	1,266	1,266	1,266	927		
Interest Earnings	304	204	27	40	40	5		
Chamber Bldg Rent	53,426	41,203	83,000	71,000	71,000	72,076		
Interest Earnings	882	823	120	120	120	120		
Building Repair Reimbursements	-	278	-	5,000	5,000	5,000		
Neighborhood Center Rent	25,640	26,580	26,580	26,580	26,580	34,080		
<b>SUBTOTAL - FACILITIES (212) (213) (214)</b>	<b>686,949</b>	<b>699,788</b>	<b>703,298</b>	<b>745,596</b>	<b>741,796</b>	<b>896,015</b>	<b>20.8%</b>	<b>20.2%</b>
Intergov't Rev - Highway Traffic Safety	-	-	-	-	-	-		
Indirect Cost Recovery	-	-	-	-	-	-		
Reimbursed Overtime - Police	63,148	69,905	42,638	58,000	58,000	59,100		
Transfer In - 645 Ins & Safety	1,780	354	490	490	490	157		
Law Enforcement Block Grant	64,721	41,511	-	30,000	126,957	30,000		
LEBG Indirect Cost Recovery	5,644	2,915	-	3,000	1,265	-		
<b>SUBTOTAL - POLICE PROJ &amp; LEBG (215) (217)</b>	<b>135,293</b>	<b>114,685</b>	<b>43,128</b>	<b>91,490</b>	<b>186,713</b>	<b>89,257</b>	<b>-52.2%</b>	<b>-2.4%</b>
Intergov't Rev - 911-Lewis & Clark County	213,188	157,313	147,785	226,000	226,000	226,000		
Intergov't Rev - 911-City of Helena	187,492	157,313	147,785	192,000	192,000	192,000		
Intergov't Rev - 911-East Helena	53,646	157,313	147,785	14,000	14,000	14,000		
State Grants - Phone System reimb	-	-	322,611	502,846	502,846	469,000		
Charges - St. Peter's Hospital Training Reimb.	10,000	-	30,000	15,000	15,000	16,000		
Interest Earnings	5,049	5,550	924	500	500	500		
Other - LCSO 50% Reimb for T1 Line Dispatch radios	31,743	1,555	809	1,360	1,360	1,360		
Alarm Appl & Monitor Fees	11,465	8,680	7,375	9,000	9,000	2,500		
False Alarm Fees	8,850	9,100	8,690	8,000	8,000	7,000		
County Contributions	1,400,000	1,448,160	1,494,211	1,590,762	1,590,762	1,648,348		
Intergov't Rev - BLM	-	6,000	-	-	-	4,750		
Accident Reports	3,924	3,491	3,575	3,000	3,000	3,000		
Sex/Violent Offenders Reg	900	1,230	1,455	1,000	1,000	1,000		
Interest Earnings	(1,913)	(301)	87	20	20	-		
Other Revenues	-	-	488	300	300	-		
Transfer In (Fund 218 to 219)	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety	17,889	9,715	9,216	9,216	9,216	3,697		
<b>SUBTOTAL - 911/SSD (218) (219)</b>	<b>1,942,233</b>	<b>1,965,120</b>	<b>2,322,796</b>	<b>2,573,004</b>	<b>2,573,004</b>	<b>2,589,155</b>	<b>0.6%</b>	<b>0.6%</b>

**CITY OF HELENA**  
**OTHER FUND REVENUE**

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Current Taxes - Fire Safety Levy	457,890	406,945	868,253	911,000	911,000	938,330		
Personal Property Taxes - All Years	2,979	22,766	65,295	24,000	24,000	24,720		
Pnltly & Intrst on Del Tax	271	675	1,350	500	500	500		
Federal Grants	142,501	380,634	235,326	-	-	593,400		
Fire Protection Fees	-	167,277	512,741	317,000	100,000	-		
Interest Earnings & Misc Other	1,590	2,655	685	-	-	-		
Other Revenues	-	-	6,468	-	-	-		
Debt Issuance	-	-	810,000	-	-	-		
<b>SUBTOTAL - FIRE LEVY (260)</b>	<b>605,231</b>	<b>980,952</b>	<b>2,500,118</b>	<b>1,252,500</b>	<b>1,035,500</b>	<b>1,556,950</b>	<b>50.4%</b>	<b>24.3%</b>
Civic Center Fees	165,484	163,925	76,644	165,000	150,000	215,000		
Event Ticket Sales	379,490	349,743	303,486	354,500	325,000	406,000		
Event Ticket Fee	46,126	36,442	30,601	38,000	35,000	40,000		
Civic Center Event Reimbursements	2,895	83	-	1,000	500	-		
Civic Center Board Reimbursements	-	-	-	-	-	-		
Concession Merchandise	21,019	19,407	9,416	32,000	32,000	40,000		
Other Revenues	42,016	1,098	2	500	17,000	50		
Interest Earnings	-	26	168	-	-	-		
Misc Federal Grants	-	-	-	351,623	351,623	-		
Transfer in - General Fund (100)	470,000	360,000	360,000	450,000	450,000	360,000		
Transfer In - 645 Ins & Safety	5,572	2,792	2,750	2,750	2,750	1,134		
<b>SUBTOTAL - CIVIC CENTER (211)</b>	<b>1,132,602</b>	<b>933,516</b>	<b>783,066</b>	<b>1,395,373</b>	<b>1,363,873</b>	<b>1,062,184</b>	<b>-22.1%</b>	<b>-23.9%</b>
Special Assessments - Open Space	384,463	546,444	559,866	550,000	550,000	550,000		
P & I on Del Assments	662	608	1,085	750	750	750		
Federal Grants	24,795	217,252	406,400	-	-	-		
State Grants - Misc.	6,944	-	-	-	-	-		
PILT-Helena Housing Authority	1,916	1,916	1,900	1,900	1,900	1,900		
Park Use Fees	1,583	2,325	3,950	2,200	2,200	4,000		
Interest Earnings	7,993	4,524	420	500	500	50		
Other Revenues	500	3,103	18,765	500	500	-		
Restricted Contribution	18,000	-	-	-	-	-		
Transfer In - 645 Ins & Safety	1,405	827	844	844	844	532		
<b>SUBTOTAL - OPEN SPACE (235)</b>	<b>448,261</b>	<b>776,999</b>	<b>993,230</b>	<b>556,694</b>	<b>556,694</b>	<b>557,232</b>	<b>0.1%</b>	<b>0.1%</b>
Special Assessments - Urban Forestry	256,313	469,747	479,845	430,000	430,000	430,000		
P & I on Del Assments	452	517	932	500	500	500		
PILT-Helena Housing Authority	630	630	630	630	630	630		
Interest Earnings	5,213	4,442	788	1,000	1,000	1,000		
Other Revenues	600	10,000	9,000	9,000	9,000	9,000		
Transfer In - 645 Ins & Safety	2,340	1,189	1,102	1,102	1,102	793		
<b>SUBTOTAL - URBAN FORESTRY (237)</b>	<b>265,548</b>	<b>486,525</b>	<b>492,297</b>	<b>442,232</b>	<b>442,232</b>	<b>441,923</b>	<b>-0.1%</b>	<b>-0.1%</b>
Federal Grants	279,349	-	-	-	-	-		
Log Sales	12,329	8,687	950	-	-	-		
Transfer in from Water Fund (521)	17,573	40,000	20,000	20,000	20,000	20,000		
Transfer In - 645 Ins & Safety	531	125	121	121	121	-		
<b>SUBTOTAL - WATER SHED PROJ (246)</b>	<b>309,782</b>	<b>48,812</b>	<b>21,071</b>	<b>20,121</b>	<b>20,121</b>	<b>20,000</b>	<b>-0.6%</b>	<b>-0.6%</b>
Interest Earnings - Loan Repay Fund	744	794	206	-	-	-		
Loan Repayment Interest - Loan Repay Fund	27	34	-	-	-	-		
Transfer in - General Fund (100) - Loan Repay Fund	-	-	60,000	60,000	60,000	-		
State & Federal Grants - CARES / ARPA	-	2,331,456	7,253,666	4,248,586	4,243,310	4,230,586		
Special Assessments - Light Districts	917,963	914,502	914,047	931,010	931,010	1,014,801		
Current Taxes - Debt Service - GO 17	521,864	709,843	529,198	560,000	550,900	530,000		
Personal Property Taxes - All Years - GO17	29,537	24,952	43,317	25,000	25,000	25,000		
Pnltly & Intrst on Del Tax - GO 17	996	667	1,010	750	750	750		
Other Revenues - GO 17	4,565	-	-	-	-	-		
Interest Earnings - GO 17	7,589	5,071	1,096	2,000	2,000	200		
Special Assments - SID Rev Fund	21,257	537	7	-	-	-		
Interest Earnings - SID Rev Fund	671	523	68	25	-	-		
Transfer in - General Fund (100)	923	-	-	-	-	-		
<b>SUBTOTAL - OTHER SPEC REV &amp; GO DEBT FUNDS</b>	<b>1,506,136</b>	<b>3,988,380</b>	<b>8,802,614</b>	<b>5,827,371</b>	<b>5,812,970</b>	<b>5,801,337</b>	<b>-0.2%</b>	<b>-0.4%</b>
Current Taxes - General Levy - TIF Railroad	31,978	95,923	197,433	175,100	220,859	227,485		
Personal Property Taxes - TIF Railroad	6,820	52,459	8,183	10,000	10,000	10,000		
Pnltly & Intrst on Del Tax - TIF Railroad	253	6,291	810	500	800	500		
Interest Earnings - TIF Railroad	1,858	1,726	585	400	200	200		
Current Taxes - General Levy - TIF Downtown	-	226,414	65,057	240,000	180,000	180,000		
Personal Property Taxes - TIF Downtown	-	1,171	1,789	2,000	1,000	1,000		
Pnltly & Intrst on Del Tax - TIF Downtown	-	163	211	300	300	300		
Interest Earnings - TIF Downtown	-	-	-	50	50	50		
Current Taxes - General Levy - TIF Capital Mall	-	-	-	-	-	-		
Personal Property Taxes - TIF Capital Mall	-	-	-	-	-	-		
Pnltly & Intrst on Del Tax - TIF Capital Mall	-	-	-	-	-	-		
Current Taxes - General Levy - TIF Capital Hill RUD	-	-	-	-	110,000	140,000		
Personal Property Taxes - All Years - TIF Capital Hill RUD	-	-	-	-	-	1,500		
Pnltly & Intrst on Del Tax - TIF Capital Hill RUD	-	-	-	-	100	100		
Interest Earnings - TIF Capital Hill RUD	-	-	-	-	50	100		
<b>SUBTOTAL - TIF DISTRICTS (406) (407) (408)</b>	<b>40,909</b>	<b>384,147</b>	<b>274,067</b>	<b>428,350</b>	<b>523,359</b>	<b>561,235</b>	<b>7.2%</b>	<b>31.0%</b>

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
P & I on Del Assments	128	158	159	-	165	-		
License & Permits - PEG Support Fee	10,329	10,080	9,320	10,000	8,664	8,664		
Interest Earnings - Capt'l Improv Fund	68,705	33,395	3,153	2,500	2,000	2,000		
Loan Repayment Interest - Capt'l Improv Fund	-	1,253	839	840	840	840		
Transfer In - Gen Fund - Capt'l Improv Fund	504,974	-	648,475	2,766,000	2,766,000	744,427		
Misc. Other Revenue - Capt'l Improv Fund	-	-	-	-	-	-		
Sale of Fixed Assets - Capt'l Improv Fund	-	-	-	-	-	-		
Other Revenues - Sidewalk Improv Fund	13,013	7,451	51,586	-	-	-		
Special Warrant Proceeds - Sidewalk Improv Fund	50,485	57,156	208,704	-	(73,273)	-		
INTERCAP Loan Proceeds - Sidewalk Improv Fund	-	-	-	-	135,813	-		
County Contributions - Parks Improv Fund	-	-	80,000	-	-	-		
Park Use fees - Parks Improv Fund	22,734	12,495	27,504	15,000	95,000	66,500		
Cash in Lieu of Parkland - Parks Improv Fund	-	21,587	-	-	-	-		
Interest Earnings - Parks Improv Fund	5,159	3,328	356	500	50	50		
Other Revenues - Parks Improv Fund	-	7	160	-	150	-		
Restricted Contribution - Parks Improv Fund	2,397	11,674	196	15,000	-	200		
Memorial Tree Contrib - Parks Improv Fund	-	-	575	500	350	500		
Sale of Fixed Assets - Parks Improv Fund	-	2,500	-	-	-	-		
<b>SUBTOTAL - CAPITAL IMPROVEMENT FUNDS</b>	<b>677,924</b>	<b>161,082</b>	<b>1,031,026</b>	<b>2,810,340</b>	<b>2,935,759</b>	<b>823,181</b>	<b>-72.0%</b>	<b>-70.7%</b>
Building Permits	577,440	704,052	800,894	617,540	617,540	697,820		
Electrical Permits	103,537	107,135	94,900	98,563	98,563	111,376		
Plumbing Permits	108,684	113,933	88,053	120,581	120,581	136,257		
Plan Check Fees	304,289	319,500	441,412	359,488	359,488	406,221		
Water Well Permits	150	50	250	100	100	100		
Curb Cuts	1,739	2,041	2,574	2,797	2,797	3,150		
Street Opening Permits	7,700	6,510	6,705	7,795	7,795	8,808		
Encroachment Surveys	-	-	-	-	-	-		
Sewer Taps	10,404	11,301	10,081	10,557	10,557	11,929		
Sale of Fixed Assets	5,250	-	-	-	-	-		
Interest Earnings	27,094	20,435	2,518	4,000	4,000	100		
Transfer In - 645 Ins & Safety	11,372	5,892	5,629	5,629	5,629	2,098		
Other Revenues	-	-	195	-	-	-		
<b>SUBTOTAL - BUILDING FUND (503)</b>	<b>1,157,658</b>	<b>1,290,849</b>	<b>1,453,210</b>	<b>1,227,050</b>	<b>1,227,050</b>	<b>1,377,859</b>	<b>12.3%</b>	<b>12.3%</b>
State Grants - Misc.	15,000	-	-	-	-	7,316,000		
Metered Water Sales	7,638,011	7,865,398	8,394,177	8,776,885	9,000,000	9,000,000		
Fireline Charges	79,328	81,881	82,285	80,000	85,000	85,000		
Utility Service Charges	6,486	7,150	6,996	5,000	9,000	9,000		
System Development Fees	65,806	87,903	65,655	85,000	70,000	70,000		
Sale of Water Mats & Supp	50,935	61,984	54,416	50,000	50,000	50,000		
Installation Charge-Taps	21,750	18,318	15,433	20,000	30,000	30,000		
Misc. Water Charges	20,394	20,671	29,573	20,000	20,000	20,000		
Infrastructure Rebates	32,132	-	3,500	-	-	-		
Interest Earnings - Wtr Fund	318,621	237,592	30,111	35,000	2,500	2,500		
Other Revenues	148,717	2,074	521	2,000	35,500	2,000		
Misc Employee Reimb	66,402	-	29	-	-	-		
Sales of Fixed Assets	6,000	-	24,386	-	13,382	-		
St Rvlvng Fnd (SRF) Prcds	-	4,420,622	-	-	790,490	4,184,000		
Transfer In - 645 Ins & Safety	25,700	12,109	12,853	12,853	12,853	4,283		
Water Service Line Charges	170,491	257,381	237,740	256,950	256,950	260,000		
Interest Earnings - Wtr Service Line	1,007	3,318	843	500	500	100		
<b>SUBTOTAL - WATER FUNDS (521) (522)</b>	<b>8,666,780</b>	<b>13,076,402</b>	<b>8,958,517</b>	<b>9,344,188</b>	<b>10,376,175</b>	<b>21,032,883</b>	<b>102.7%</b>	<b>125.1%</b>
State Grants - TSEP Grant	-	-	-	-	735,000	-		
Utility Service Charges	4,432	5,049	4,167	3,500	4,500	4,500		
System Development Fees	103,035	187,590	94,320	120,000	105,000	110,000		
Sewer Service Charges	4,194,095	4,907,649	5,637,200	5,650,000	5,650,000	5,650,000		
Sewer Surcharge	871,751	323,292	3	-	5	-		
Infrastructure Rebates	32,572	-	26,956	-	-	-		
Industrial User Permits	104,254	64,994	35,712	60,000	45,000	45,000		
Misc. Sewer Revenue	1,290	-	931	3,500	2,000	2,000		
Interest Earnings	97,880	67,520	5,471	7,500	500	500		
Other Revenues	28	3	315	500	500	110,000		
Sales of Fixed Assets	21,200	4,200	950	-	43,450	-		
Cmpnstn for Loss on Bldgs	-	-	479,400	-	379,066	-		
St Rvlvng Fnd (SRF) Prcds	-	226,297	-	-	1,621,934	2,400,000		
Transfer In - 645 Ins & Safety	18,500	8,749	8,954	8,954	8,954	2,919		
Waste Water Service Line Charges	435,483	658,640	438,340	257,070	294,351	300,000		
Interest Earnings - WasteWtr Serv Line	2,611	9,855	2,329	1,500	1,500	1,000		
<b>SUBTOTAL - WASTE WTR FUNDS (531) (532)</b>	<b>5,887,131</b>	<b>6,463,838</b>	<b>6,735,047</b>	<b>6,112,524</b>	<b>8,891,760</b>	<b>8,625,919</b>	<b>-3.0%</b>	<b>41.1%</b>
Residential Assessments - SW Res	1,991,794	2,029,209	2,055,653	2,047,376	2,061,515	2,061,515		
Plnty & Int-Dlqnt Assmts - SW Res	3,160	2,774	4,010	3,000	3,000	3,000		
Tipping - PAYT Overages - SW Res	5,379	5,393	8,569	5,500	5,000	5,000		
Tipping - Residntl Prorated - SW Res	11,285	5,283	4,681	5,500	5,500	5,500		
Curbside Recycling - SW Res	84,728	96,816	106,176	110,000	130,000	140,000		
Interest Earnings - SW Res	64,708	49,278	4,943	6,850	2,500	2,500		
Other Revenues - SW Res	4,549	4,595	3,880	3,500	3,500	3,500		
Sale of Fixed Assets - SW Res	-	9,000	-	-	-	-		
Transfer in - Landfill Monitoring	30,000	30,000	30,000	-	-	-		
Transfer In - 645 Ins & Safety - SW Res	5,383	2,625	2,550	2,550	2,550	1,335		
Commercial Billed Charges - SW Comm	922,303	958,608	982,516	950,000	1,000,000	1,000,000		
Roll Off Container Fees - SW Comm	200,468	191,064	175,443	175,000	225,000	225,000		
Interest Earnings - SW Comm	23,333	21,206	2,746	3,750	3,000	3,000		



**CITY OF HELENA**  
**OTHER FUND REVENUE**

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Other Revenues	-	20	-	-	-	-		
Internal Rolloff Charges - SW Comm	70,295	79,865	93,370	95,000	95,000	92,250		
Sale of Fixed Assets - SW Comm	122,900	-	-	-	-	-		
Transfer In - 546 Transfer Station - SW Comm	24,045	24,045	24,045	27,652	27,652	25,875		
Transfer In - 645 Ins & Safety - SW Comm	4,137	2,063	2,010	2,010	2,010	742		
Special Assessments - Landfill Monitoring	138,914	138,185	140,838	140,000	140,000	140,000		
P & I on Del Assments - Landfill Monitoring	289	236	335	300	300	300		
PILT-Helena Housing Authority	850	850	850	850	850	850		
Interest Earnings - Landfill Monitoring	4,526	3,571	459	575	50	50		
County Contributions - Transfer Station	125,000	125,000	125,000	125,000	125,000	150,000		
Tipping Charges - Commercial	211,552	297,223	327,476	295,100	295,100	295,100		
Tipping Charges - Residential	775,548	856,885	984,270	879,625	785,988	785,988		
Tipping Charges - Scratch Gravel	967,630	1,023,928	919,538	1,021,500	1,021,500	1,021,500		
Tipping Charges - Transfer Accts	142,129	171,194	153,415	158,900	275,000	178,763		
Tipping Charges - East Helena	-	-	-	-	-	-		
Tipping Charges - Roll Off Accts	71,790	86,606	98,128	89,665	96,475	96,475		
Tipping Charges - Cash Customers	121,944	166,318	205,470	164,575	187,275	187,275		
Tipping Charges - PAYT Overages	8,930	15,503	22,806	12,500	22,500	22,500		
Tipping Charges - Tire Disposal	-	-	2,515	2,000	3,575	3,575		
Tipping Charges - Mattress Disposal	-	-	8,555	4,500	9,250	9,250		
Interest Earnings - Transfer Station	30,599	18,648	2,786	3,500	1,000	1,000		
Other Revenues - Transfer Station	1,895	5,113	1,854	-	-	-		
Internal Rolloff Charges	-	-	-	-	15,925	18,680		
T/in - 100 General Fund	-	-	12,733	-	-	-		
Transfer In - 645 Ins & Safety - Trfr Station	10,491	5,080	5,205	5,205	5,205	1,865		
County Contributions - Recycling	375,000	175,000	225,000	275,000	275,000	275,000		
Recycling Revenues	25,275	-	-	-	-	-		
Household Commodities - Recycling	22,866	16,280	22,025	23,000	27,500	27,500		
Glass - Recycling	-	-	-	-	-	-		
Valuable Scrap Metals - Recycling	-	-	-	-	-	-		
White Goods - Recycling	48,271	26,478	44,173	38,000	48,000	48,000		
Cardboard - Recycling	16,654	(4,749)	6,736	2,500	35,000	35,000		
Battery & Waste Oil - Recycling	6,509	8,740	6,772	7,500	5,000	5,000		
E-Waste - Recycling	1,843	1,428	640	1,000	1,000	1,000		
Plastics - Recycling	32	-	-	-	-	-		
Tire Disposal -	900	1,055	50	-	-	-		
Freon Disposal	1,470	1,950	2,720	2,500	4,000	4,000		
Mattress Disposal	2,815	2,730	-	-	-	-		
Interest Earnings - Recycling	7,799	4,857	398	475	100	100		
Other Revenues - Recycling	853	-	-	-	-	-		
Transfer In from SW Residential	175,000	175,000	225,000	275,000	275,000	275,000		
Transfer In - 645 Ins & Safety - Recycling	2,852	1,410	1,371	1,371	1,371	502		
<b>SUBTOTAL - SW &amp; RECYCL FUNDS (541) (542) (543) (546) (547)</b>	<b>6,868,694</b>	<b>6,836,359</b>	<b>7,047,709</b>	<b>6,967,829</b>	<b>7,223,191</b>	<b>7,153,490</b>	<b>-1.0%</b>	<b>2.7%</b>
Special Charters	690	-	-	-	-	-		
BID Trolley Reimbursement	27,375	20,370	-	-	-	-		
Rec-Connect/State Shuttle	49,100	-	-	51,000	-	-		
Other Revenues - Special Charters	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety - Spec Charters	83	40	39	39	39	-		
Federal Grant - FTA Operating Grant	522,491	513,688	929,548	794,554	794,554	913,739		
Misc. Fed Grants - Capital Transit	-	142,563	-	-	-	-		
Federal Grants - Indirect Cost Recovery	85,051	50,372	72,324	79,455	79,455	101,527		
State Grant - State Aid to Transportation	5,453	3,417	9,149	7,500	7,500	6,500		
State Grant - Transade Grant	75,417	86,651	81,287	54,191	54,191	69,631		
Local Grant - County Contributions	37,500	37,500	37,500	37,500	37,500	41,250		
Misc Intergovnmntl Rev	-	-	-	-	-	63,750		
Transit Fares	45,392	15,107	6,424	25,000	25,000	17,500		
Advertising - Transit	12,600	1,561	2,080	5,000	5,000	-		
Transit Passes-HATS	11,566	23,054	9,092	26,000	26,000	17,500		
Interest Earnings	9,706	4,406	864	1,200	1,200	-		
Other Revenues - Capital Transit	331	1,511	53	500	500	500		
Sale of Fixed Assets	925	3,391	9,647	-	-	-		
Transfer in From General Fund (100)	337,500	292,495	287,500	315,000	315,000	412,000		
Transfer in from Special Charters (561)	75,000	50,000	-	40,000	-	95,867		
Transfer In - 645 Ins & Safety - Capital Transit	10,819	5,269	4,960	4,960	4,960	2,217		
Federal Grant - FTA Operating Grant	51,670	51,981	58,135	78,193	78,193	-		
Federal Grants - Indirect Cost Recovery	8,972	8,400	6,004	8,688	8,688	-		
Local Grant - County Contributions	58,000	58,000	78,918	58,000	58,000	-		
Charges for Services	4,496	3,415	2,515	6,300	6,300	-		
Transfer In - 645 Ins & Safety - East Valley Transit	1,155	563	540	540	540	-		
<b>SUBTOTAL - TRANSIT FUNDS (561) (580) (581)</b>	<b>1,431,292</b>	<b>1,373,752</b>	<b>1,596,579</b>	<b>1,593,620</b>	<b>1,502,620</b>	<b>1,741,981</b>	<b>15.9%</b>	<b>9.3%</b>
Charges - Garage Revenue	1,333,274	1,486,834	1,483,168	1,538,480	1,453,260	1,773,774		
Charges - Lot Permits	289,966	266,935	307,509	306,231	260,593	347,640		
Charges - Lot Coin	60,142	-	6,160	75,900	13,900	88,150		
Boot Fines	600	50	530	500	2,000	2,500		
Restricted Violations	48,680	15,033	18,695	40,000	12,000	25,000		
Meter/Lot Violations	27,509	19,061	36,051	30,000	25,000	35,000		
60% City Court Collections	-	-	1,180	-	-	-		
Interest Earnings	13,987	7,184	1,037	2,000	2,000	-		
Chg in Invest Fair Market	141	(197)	-	-	-	-		
Other Revenues	4,155	5,917	5,169	3,500	10,073	-		
Misc Employee Reimb	-	-	-	500	500	-		

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Sale of Fixed Assets	400	-	-	-	15,000	-		
Intercap Loan Proceeds	-	560,243	-	-	-	-		
Transfer In - 645 Ins & Safety	6,808	3,343	3,457	3,457	3,457	1,364		
<b>SUBTOTAL - PARKING FUND (551)</b>	<b>1,785,662</b>	<b>2,364,404</b>	<b>1,862,955</b>	<b>2,000,568</b>	<b>1,797,783</b>	<b>2,273,428</b>	<b>26.5%</b>	<b>13.6%</b>
Unrstctsd / Rstrctd	284,560	278,122	346,878	336,526	336,526	425,595		
Green Fees	212,176	198,784	260,056	243,500	243,500	258,360		
Golf Simulator	112,350	82,942	60,152	120,000	120,000	80,000		
Tower Club Fees	-	-	-	26,000	26,000	5,000		
Punch Cards	93,757	94,033	120,898	111,500	111,500	138,000		
Cart Storage / Trail Fees	38,435	38,611	34,361	43,096	43,096	48,250		
Annual Lease	26,022	19,038	27,125	35,000	35,000	31,000		
Pwr Cart Rentals	101,618	89,728	141,264	99,000	99,000	171,000		
Food & Beverage	463,903	428,072	483,865	634,600	634,600	572,500		
Gaming Machine Proceeds	8,164	5,385	4,540	9,850	9,850	8,000		
Pro Shop Merchandise	233,183	156,785	204,212	225,000	225,000	220,000		
Driving Range	80,764	77,199	106,689	92,000	92,000	115,000		
Club House Rental	540	540	1,914	-	-	1,500		
Tournament Entry	240	-	-	-	-	-		
Bag Storage	3,700	2,175	2,533	4,006	4,006	3,000		
Club & Pull Cart Rentals	5,293	4,065	5,288	5,721	5,721	6,000		
Handicaps	13,700	13,638	14,997	16,000	16,000	17,000		
Golf Lessons	34,109	24,411	25,780	30,000	30,000	30,000		
Cart Repairs	9,578	8,111	7,722	6,506	6,506	-		
Advertising	19,225	5,040	4,625	15,000	15,000	10,000		
Other Golf Revenue - Misc	5,836	3,015	26,262	9,506	9,506	10,000		
Interest Earnings	5,772	481	(99)	-	-	-		
Other Revenues	(254)	498	1,502	2,000	2,000	-		
Bond Proceeds	-	-	-	-	-	-		
Intercap Loan Proceeds - Golf Carts	-	-	-	-	-	195,000		
Transfer In - General Fund (100)	-	280,000	240,000	235,000	235,000	142,850		
Transfer In - 645 Ins & Safety	10,321	4,900	6,409	6,409	6,409	2,471		
<b>SUBTOTAL - GOLF FUND (563)</b>	<b>1,762,992</b>	<b>1,815,572</b>	<b>2,126,975</b>	<b>2,306,220</b>	<b>2,306,220</b>	<b>2,490,526</b>	<b>8.0%</b>	<b>8.0%</b>
Interest Earnings - Cty / County Bldg	8,739	147	1,514	1,500	500	100		
Other Revenues	88	10,056	19,172	-	350,000	188,000		
Reimbursements / Equipment	6,572	897	2,981	10,000	2,000	10,000		
Reimbursements / Parking Permits	21,828	25,436	21,665	21,000	21,000	21,000		
Rent Lewis & Clark Co	485,791	476,760	494,456	507,078	513,142	513,143		
Rent City of Helena	326,426	326,426	341,506	347,456	347,456	345,735		
Federal Grants	-	-	-	-	32,347	-		
Intercap Loan Proceeds - City/County Building	-	750,000	-	-	-	-		
Transfer In - 645 Ins & Safety - Cty/Cnty Bldg	4,713	2,314	2,152	2,152	2,152	512		
Interest Earnings - City/Cnty Bldg Mail	1,154	841	103	150	25	150		
Reimbursements / Postage	135,944	142,956	161,293	170,000	140,000	170,000		
Office Mail Revenues	54,435	51,449	58,491	60,089	60,089	62,200		
Sale of Fixed Assets	-	-	-	-	1,481	-		
Transfer In - 645 Ins & Safety - City/Cnty Bldg Mail	487	224	245	245	245	89		
Interest Earnings - Cty / County Telephone	397	202	31	40	32	10		
IT&S Phone System Support Payment	20,125	20,000	20,000	20,000	20,000	20,000		
Transfer In - 645 Ins & Safety - City/Cnty Bldg Telephone	341	152	141	141	141	35		
County Contrib - Law & Justice Ctr	95,951	-	-	-	-	400,000		
Interest Earnings - Law & Justice Ctr	(213)	255	31	225	225	500		
City/County Reimb Payments - Other	43,986	-	48,710	100,000	563,418	-		
Reimbursements - Equipment	18,810	6,989	-	5,000	23,355	5,000		
Reimbursements - Parking Permits	-	-	-	600	600	600		
Rent - Lewis & Clark Co	87,423	270,718	288,470	297,346	297,346	396,074		
Rent - City of Helena	56,306	168,894	200,899	236,160	236,160	288,382		
Intercap Loan Proceeds - Law & Justice Ctr	-	-	308,543	-	338,853	-		
Transfer In - Capital Improv Fund (440)	1,330,140	8,000	100,000	-	-	-		
Transfer In - 645 Ins & Safety - Law & Justice Ctr	-	-	546	546	546	371		
Transfer In - General Fund (100)	-	250,000	85,228	-	-	400,000		
<b>SUBTOTAL - FACILITY FUNDS (570) (571) (572) (573)</b>	<b>2,699,443</b>	<b>2,512,714</b>	<b>2,156,177</b>	<b>1,779,728</b>	<b>2,951,113</b>	<b>2,821,901</b>	<b>-4.4%</b>	<b>58.6%</b>
Fuel Tax Refund	30,560	28,114	27,059	26,000	26,000	26,000		
Gas & Fuel Charges	574,851	499,528	506,198	749,353	749,353	799,915		
Veh & Equip Repairs	133,040	144,404	56,558	158,415	193,415	203,660		
Tires & Tire Repairs	71,183	68,009	60,847	80,785	80,785	-		
Shop Parts	313,663	223,104	278,231	273,050	273,050	356,379		
Fleet Services Charges	669,218	702,565	716,615	719,261	719,261	836,589		
Other Revenues	-	746	627	1,000	1,000	-		
Sale of Fixed Assets	-	297,100	4,758	-	-	-		
Transfer In - 645 Ins & Safety	6,873	3,431	3,284	3,284	3,284	1,195		
<b>SUBTOTAL - FLEET SERVICES FUND (610)</b>	<b>1,799,388</b>	<b>1,967,001</b>	<b>1,654,177</b>	<b>2,011,148</b>	<b>2,046,148</b>	<b>2,223,738</b>	<b>8.7%</b>	<b>10.6%</b>

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Copier Charges	20,342	24,638	30,374	32,331	32,331	25,397		
Insurance Charges - External	1,423	1,496	3,250	1,442	1,442	2,082		
Bldg/Prop Insur Charges	176,276	181,276	208,354	222,938	222,938	313,194		
Veh/Movabl Equip Charges	34,599	34,599	38,136	41,008	41,008	50,397		
Liability Insur Charges	554,795	582,161	608,798	648,113	648,113	751,563		
Fidelity Insur Charges	4,227	4,341	4,376	4,241	4,241	4,395		
Liab Deductible Charges	52,168	56,210	68,937	73,762	73,762	111,530		
Other Revenues	22	282	-	-	-	-		
Cmpnstrn for Loss on Bldgs	-	5,670	25,000	-	-	-		
Cmpnstrn for Loss on Autos	21,422	8,481	27,160	-	-	-		
Interest Earnings - Health	4,392	1,827	180	250	250	300		
City Contributions - Health	3,050,025	3,349,616	3,710,752	4,563,019	3,702,000	4,813,958		
Employee Contributions - Health	417,262	434,377	469,580	625,203	474,500	475,000		
Retiree Contributions - Health	353,890	461,544	475,081	525,000	415,000	430,000		
Other Group Contributions - Health	498,727	587,801	589,054	600,000	522,500	550,000		
Interest Earnings - Dental Proj	1,481	1,393	279	250	250	250		
Other Revenues	-	-	2,780	-	-	-		
City Contributions - Dental	181,991	196,148	197,609	220,979	220,979	226,537		
Employee Contributions - Dental	56,164	56,266	58,621	70,713	70,713	72,835		
Retiree Contributions - Dental	39,769	67,272	69,866	67,000	67,000	69,010		
Other Group Contributions - Dental	32,327	39,926	35,838	38,500	38,500	39,655		
Interest Earnings - Vision Proj	1,691	1,291	167	300	300	300		
City Contributions - Vision	27,853	28,743	28,748	29,816	29,409	29,816		
Employee Contributions - Vision	15,501	15,188	15,440	17,000	15,073	17,000		
Retiree Contributions - Vision	21,388	12,096	12,531	16,500	15,521	16,500		
Other Group Contributions - Vision	10,827	6,760	6,112	7,000	5,664	7,000		
<b>SUBTOTAL - INTERNAL SVC FUNDS</b>	<b>5,578,562</b>	<b>6,159,401</b>	<b>6,687,021</b>	<b>7,805,365</b>	<b>6,601,495</b>	<b>8,006,719</b>	<b>21.3%</b>	<b>2.6%</b>
<b>TOTAL - ALL OTHER FUND REVENUE</b>	<b>54,286,791</b>	<b>65,025,408</b>	<b>72,397,391</b>	<b>71,425,776</b>	<b>73,308,051</b>	<b>83,343,618</b>	<b>13.7%</b>	<b>16.7%</b>

# CITY-WIDE EXPENSES OVERVIEW

Fiscal year 2023 projected budget expenses are \$104,266,600, not including transfers. Transfers out are \$3,513,100 bringing the total appropriations in the FY 23 budget to \$107,779,700 for all funds.

The table below outlines expense and trend information by department and year without noted transfers out:

	FY 19 ACT.	FY20 ACT.	FY21 UNAUD.	FY22 PROJ	FY23 BUDGET
General Gov't	11,172,811	14,408,825	15,711,286	21,111,943	19,689,186
Community Develop.	2,743,638	1,818,760	2,416,662	2,780,394	2,949,175
Community Facilities	3,357,696	2,334,961	3,087,734	4,365,933	4,407,082
Fire Dept.	4,895,196	4,509,256	5,857,478	6,312,130	6,834,014
Parks & Recreation	7,035,336	6,321,426	6,420,627	7,273,589	8,114,501
Police & Court	9,277,652	7,737,758	7,747,909	10,703,581	11,071,928
Public Works	26,184,360	26,991,029	26,740,978	39,069,481	35,569,902
Transportation Svs	10,619,582	12,912,330	10,446,324	24,202,207	15,630,839
<b>TOTAL</b>	<b>\$ 75,286,271</b>	<b>\$ 77,034,345</b>	<b>\$ 78,428,998</b>	<b>\$ 115,819,258</b>	<b>\$ 104,266,629</b>

A comparison of expenditures including internal transfers out from FY19 to Budget FY23 is listed in the table below:

	EXPENSES	TRANSFERS OUT	TOTAL
FY19 ACTUAL	75,286,271	3,654,063	78,940,334
FY20 ACTUAL	77,034,345	2,368,947	79,403,292
FY21 UNAUD.	78,428,998	5,485,236	83,914,234
FY22 EST ACT	115,819,258	6,899,825	122,719,083
FY23 BUDGET	104,266,629	3,513,083	107,779,711

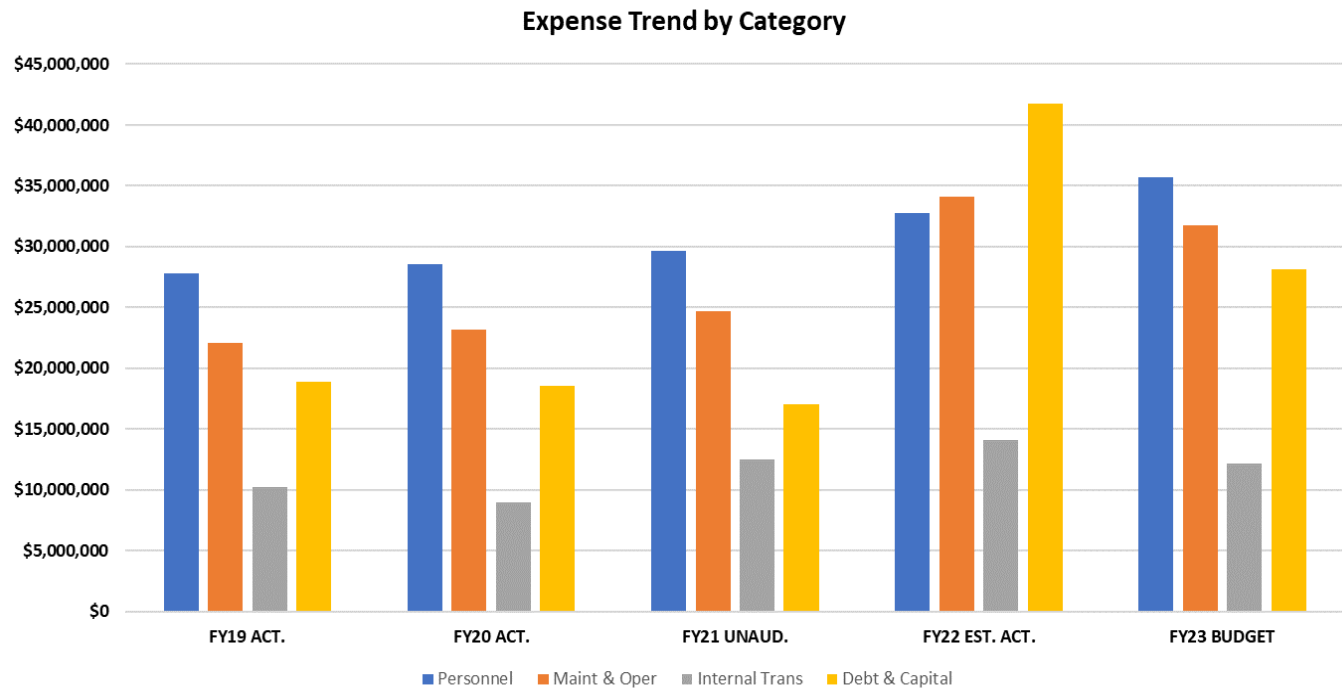
A trend comparison of expenditures by category for FY19 to Budget FY23 is in the following table:

	FY19 ACT.	FY20 ACT.	FY21 UNAUD.	FY22 EST. ACT.	FY23 BUDGET
Personnel	27,783,455	28,596,559	29,631,136	32,765,445	35,677,602
Supplies & Materials	3,736,351	3,745,429	3,947,074	4,918,904	5,187,261
Purchased Services	10,370,987	11,769,359	11,703,414	20,096,526	16,878,290
Intra-City Charges	1,190,616	1,037,178	934,998	1,260,497	1,404,351
Fixed Charges	7,963,699	7,699,019	9,077,992	9,086,307	9,701,932
Internal Service	5,368,471	5,584,214	6,121,544	5,921,170	7,269,067
Transfers Out	3,654,063	2,368,947	5,485,236	6,899,825	3,513,083
Debt Service	3,078,557	3,897,621	2,355,893	2,963,715	3,087,536
Capital Outlay	15,794,135	14,704,965	14,656,947	38,806,693	25,060,590
<b>Total</b>	<b>\$ 78,940,334</b>	<b>\$ 79,403,292</b>	<b>\$ 83,914,234</b>	<b>\$ 122,719,083</b>	<b>\$ 107,779,711</b>



# CITY-WIDE EXPENSES OVERVIEW

Proposed budgeted expenses (not including transfers out) of \$104,266,600 are less than the estimated actuals for FY22 expenses of \$115,819,300 by -10% but 32.9% more than FY21 actual. The variance between the years is largely due to investments in capital construction costs and personnel costs, as depicted in the following chart:



## Personnel:

Personnel costs are proposed to increase by 8.9% over FY 22 estimated actuals and 20.4% of FY21 actuals. Proposed new staff and cost adjustments in FY23 are outlined in the staffing plan of this budget document. The jump in cost from FY21 actuals are due to higher vacancies in FY21 compared to FY22. There is also a cost of living adjustment of 5.03% being calculated in proposed FY 23 budget, along with contract staff wage adjustments.

## Maintenance & Operations:

Maintenance and operating costs are expected to remain stable compared to FY22 estimated actuals but are increasing 28.5% from FY21. The difference between FY21 and proposed Budget FY23 costs is primarily due to one-time costs such as software implementations, consulting studies, additional training, small equipment, and improvements that do not meet the capital threshold of \$5,000. Specific examples are found in the Fund Detail pages of this budget document. Other cost increases are due to high inflation for supplies and fuel.

A more comprehensive list of the City's expenditures by fund and type is in the following schedule listed as "City Wide Expenditures by Fund and Type."

**Expenditures by Fund and Type**  
**For the Fiscal Year Ending June 30, 2023**

	Transfers Out	Total Expenditures	Personal Services	Supplies & Materials	Purchased Services	Intra-City Charges	Fixed Charges	Internal Service	Debt Service	Capital Outlay
<b>100 General Fund</b>										
011 General Government	1,629,763	3,201,824	2,181,067	115,083	422,629	5,696	396,466	80,884	-	-
012 Police & Court	400,000	8,257,022	6,866,216	105,000	552,358	117,062	322,955	293,432	-	-
013 Fire Department	-	6,004,734	5,302,357	90,996	255,827	51,275	2,615	301,663	-	-
014 Community Development	-	878,725	576,024	18,309	213,162	3,576	55,185	12,468	-	-
015 Finance Services	-	1,556,162	1,027,855	61,600	272,196	5,516	166,772	22,223	-	-
016 Public Works Administration	-	2,074,961	1,764,730	16,400	126,320	8,092	100,171	59,248	-	-
017 Park & Recreation	142,850	2,685,469	1,626,452	187,640	540,878	56,376	125,227	148,896	-	-
<b>Total General Fund</b>	<b>2,172,613</b>	<b>24,658,896</b>	<b>19,344,702</b>	<b>595,028</b>	<b>2,383,370</b>	<b>247,593</b>	<b>1,169,390</b>	<b>918,814</b>	<b>-</b>	<b>-</b>
<b>200 Special Revenue Funds</b>										
201 Street & Traffic	-	7,514,677	2,457,627	882,650	1,760,767	415,154	800	847,189	336,000	814,490
204 Civic Center Board	-	80,786	-	9,250	31,036	-	-	-	-	40,500
211 Civic Center	-	1,481,435	512,298	35,950	359,836	-	19,370	202,981	-	351,000
212 Facilities Management	-	1,543,171	409,894	37,060	340,717	4,300	-	117,800	-	633,400
213 Facilities Managemnt-HVCC	-	68,699	-	2,000	45,600	-	1,870	19,229	-	-
214 Neighborhood Center	-	28,487	-	-	5,000	-	-	23,487	-	-
215 Police Projects & Reimb	-	58,621	57,153	-	-	-	-	1,468	-	-
217 Law Enforcement Block Grant	15,000	15,000	-	-	-	-	15,000	-	-	-
218 9-1-1 Emergency Program	-	879,656	-	26,840	382,463	-	-	1,353	-	469,000
219 Support Services Division	-	1,861,630	1,694,622	13,850	84,191	-	34,311	34,656	-	-
226 CDBG/HOME	-	-	-	-	-	-	-	-	-	-
228 Community Renewal	-	-	-	-	-	-	-	-	-	-
229 Affordable Housing Trust	-	-	-	-	-	-	-	-	-	-
233 Public Art Projects	-	37,000	-	-	37,000	-	-	-	-	-
235 Open Space District Maint	-	598,213	245,774	57,700	164,133	15,349	19,435	95,823	-	-
237 Urban Forestry	-	558,683	355,858	29,650	53,658	16,670	200	52,646	-	50,000
238 Loan Repayment	-	-	-	-	-	-	-	-	-	-
240 Gas Tax	-	681,473	-	-	-	-	-	100,936	-	580,537
241 Gas Tax HB473	-	946,760	-	-	-	-	-	-	-	946,760
245 Storm Water Utility	-	2,217,812	280,597	29,800	98,784	-	25,580	307,641	-	1,475,410
246 Watershed Projects	-	27,398	24,618	2,000	-	-	-	780	-	-
260 Fire Safety Levy	692,220	829,281	-	-	-	-	-	-	98,261	731,020
290 CARES/ARPA	-	4,233,896	-	-	2,433,896	-	-	-	-	1,800,000
029 Lighting Districts - All	-	1,016,873	-	-	941,602	-	-	75,271	-	-
<b>Total Special Revenue Funds</b>	<b>707,220</b>	<b>24,679,549</b>	<b>6,038,441</b>	<b>1,126,750</b>	<b>6,738,682</b>	<b>451,473</b>	<b>116,566</b>	<b>1,881,260</b>	<b>434,261</b>	<b>7,892,117</b>
<b>300 Debt Service Funds</b>										
308 2017 GO Bond-08 Park Ref	-	552,900	-	-	-	-	-	-	552,900	-
310 GO Refunding Bonds 2009	-	-	-	-	-	-	-	-	-	-
340 S I D Revolving	-	102	-	-	-	-	-	102	-	-
<b>Total Debt Service Funds</b>	<b>-</b>	<b>553,002</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>102</b>	<b>552,900</b>	<b>-</b>

**Expenditures by Fund and Type  
For the Fiscal Year Ending June 30, 2023**

	Transfers Out	Total Expenditures	Personal Services	Supplies & Materials	Purchased Services	Intra-City Charges	Fixed Charges	Internal Service	Debt Service	Capital Outlay
<b>400 Capital Project Funds</b>										
406 TIF Railroad District	-	227,000	-	-	227,000	-	-	-	-	-
407 TIF Downtown District	-	180,000	-	-	180,000	-	-	-	-	-
408 TIF Capital Hill URD	-	200,000	-	-	200,000	-	-	-	-	-
440 Capital Improvements Fund	-	1,305,273	-	-	60,880	-	-	-	-	1,244,393
441 Parks Improvement	-	105,000	-	-	30,000	-	-	-	-	75,000
450 Sidewalk Improve/Constrct	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Project Funds</b>	-	<b>2,017,273</b>	-	-	<b>697,880</b>	-	-	-	-	<b>1,319,393</b>
<b>500 Enterprise Funds</b>										
503 Building	-	1,426,451	1,017,455	36,418	174,368	6,780	85,545	105,885	-	-
521 Water	20,000	18,366,162	2,014,991	1,140,500	978,852	75,290	80,450	1,229,049	1,033,260	11,813,770
531 Wastewater	-	4,920,094	1,341,130	243,240	831,208	81,355	100,250	1,038,894	75,197	1,208,820
541 Solid Waste-Residential	275,000	2,990,101	624,728	54,180	1,180,229	113,000	8,825	267,499	-	741,640
542 Solid Waste-Commercial	-	1,463,672	344,155	55,895	448,874	93,950	8,800	242,778	-	269,220
543 Landfill Monitoring District	-	172,879	-	-	108,600	-	-	37,399	-	26,880
546 Transfer Station	25,875	2,737,819	868,816	33,930	1,153,115	150,050	47,220	339,898	-	144,790
547 Recycling	-	626,300	221,650	4,065	238,644	5,275	33,600	97,606	-	25,460
551 Parking	-	2,307,193	645,355	32,900	407,027	12,960	171,746	162,362	650,843	224,000
561 Special Charters	44,626	-	-	-	-	-	-	-	-	-
563 Golf Course	-	2,577,518	1,082,286	539,190	202,785	-	93,034	286,594	178,629	195,000
570 City-County Building Fund	-	1,154,141	253,785	69,720	281,067	767	12,521	127,554	85,227	323,500
571 City/Cnty Bldg Mail	-	223,262	41,801	2,990	175,780	915	500	1,276	-	-
572 City/Cnty Bldg Telephone	-	16,792	16,473	-	-	-	-	319	-	-
573 CC Law & Justice Building	-	1,372,530	184,150	68,050	215,513	855	20,078	86,665	77,220	720,000
580 Capital Transit	-	1,811,891	1,073,443	26,900	216,679	155,778	7,500	297,591	-	34,000
581 CT - East Valley	51,241	-	-	-	-	-	-	-	-	-
582 CT - Head Start	-	-	-	-	-	-	-	-	-	-
<b>Total Enterprise Funds</b>	<b>416,742</b>	<b>42,166,805</b>	<b>9,730,218</b>	<b>2,307,978</b>	<b>6,612,741</b>	<b>696,975</b>	<b>670,069</b>	<b>4,321,369</b>	<b>2,100,376</b>	<b>15,727,080</b>
<b>600 Internal Service Funds</b>										
610 Fleet Services	-	2,368,845	564,241	1,156,105	372,917	8,310	27,750	147,522	-	92,000
643 Copier Revolving	-	42,479	-	1,400	6,000	-	5,079	-	-	30,000
645 Property & Liab Insurance	79,945	1,196,079	-	-	-	-	1,196,079	-	-	-
650 Health & Safety Program	136,563	6,117,200	-	-	12,200	-	6,105,000	-	-	-
651 Dental Program	-	397,000	-	-	42,000	-	355,000	-	-	-
652 Vision Program	-	69,500	-	-	12,500	-	57,000	-	-	-
<b>Total Internal Service Funds</b>	<b>216,508</b>	<b>10,191,103</b>	<b>564,241</b>	<b>1,157,505</b>	<b>445,617</b>	<b>8,310</b>	<b>7,745,908</b>	<b>147,522</b>	-	<b>122,000</b>
<b>Total All Budgeted Funds</b>	<b>3,513,083</b>	<b>104,266,629</b>	<b>35,677,602</b>	<b>5,187,261</b>	<b>16,878,290</b>	<b>1,404,351</b>	<b>9,701,932</b>	<b>7,269,067</b>	<b>3,087,536</b>	<b>25,060,590</b>



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# Department Overviews

Preliminary Budget Fiscal Year 2023

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# Office of the Clerk of the Commission

## Overview

**Dannai Clayborn, Clerk of the Commission**

### Department Overview

The Office of the Commission/Clerk of the Commission is the staff representative both externally and internally for the City Commission. The office manages the day-to-day affairs of the Mayor and Commission. In addition, the Office of the Clerk is the records keeper and records management department for the City of Helena.

### Commission

The Helena City Commission consists of five (5) voting members, including the mayor. Members of the commission are non-partisan and are elected for terms of four (4) years; two positions being filled at each general election. The city commission is the legislative and policy determining body of the city. All powers of the city are vested in the commission, except as otherwise provided by law or the city charter, and the commission provides for the exercise thereof and for the performance of all other duties and obligations imposed on the city by law.

### Helena Citizens' Council

The Helena Citizens' Council consists of seven (7) Neighborhood Councils, collectively comprising a Helena Citizens' Council. Operating independently from the city commission or city officials, the Helena Citizens' Council reviews and recommends actions relating to the annual budget and makes recommendations relating to future development of the city.

# Office of the Clerk of the Commission

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The office of the Clerk is the project lead for the digitization for the City records management program. This includes the revision of the City's records management and retention process. The refinement and modernization of the records program will be in conjunction with the City Attorney and City Manager. Execution of the digitization and prioritization of the City records began in FY22 and will continue through FY23. The records management schedule for all city departments and the corresponding processes will be revised with the assistance of the City Attorney and the records management committee. The records management and archiving system will move beyond the internal processes in FY23. Utilizing modern technology, the implementation of a digital records portal will offer greater access to the public's records than ever before.

The Office will continue working on the revision of the City Boards and Committees system, instituting new administrative policies and governance protocols to create a more efficient and effective advisory board system. The Office of the Commission is working with the City Manager and City Attorney, to identify outdated processes and inefficiencies in communication. The principles of the digitization and online meetings will continue to be applied to the advisory system to meet the demands of a more inclusive, transparent, and active boards system.

Finally, the office of the Commission will continue the implementation of the online streaming and archival of the City Commission meetings. This includes the upgrade to the Commission meeting rooms within the City-County building and working with the relevant departments to continue greater access to the Commission and their meetings.

# Office of the Clerk of the Commission

## FY23 Summary of Changes

### Personnel

- Adding 1 New FTE – Administrative Clerk II – Assistance with the Records Management Program.

### Maintenance & Operations

- Supplies & Materials have increased to cover digital Signature Software (\$20,000), Scanner Upgrade (\$5,000) and the M-Files project (\$7,500).
- Although Purchased Services have decreased from the prior year by 25%, \$50,000 has been budgeted for the recruitment of a new City Manager, and \$10,000 for a Minute Book Project (Scanning of Historic Documents).
- Fixed Charges have increased to cover higher rent rates.

CITY COMMISSION ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	234,633	246,597	217,969	280,722	280,722	277,724	343,158
Supplies & Materials	5,453	10,607	5,216	14,268	14,268	14,268	44,994
Purchased Services	120,622	81,776	45,452	218,636	218,636	204,617	163,938
Intra-City Charges	1,560	1,734	1,655	1,738	1,738	1,738	1,738
Fixed Charges	18,430	18,430	19,114	19,617	19,617	19,617	15,542
<b>Maintenance &amp; Operating</b>	146,065	112,547	71,437	254,259	254,259	240,240	226,211
Internal Charges	4,048	4,310	4,142	4,312	4,312	4,312	6,112
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	4,048	4,310	4,142	4,312	4,312	4,312	6,112
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>384,746</b>	<b>363,454</b>	<b>293,548</b>	<b>539,293</b>	<b>539,293</b>	<b>522,276</b>	<b>575,481</b>

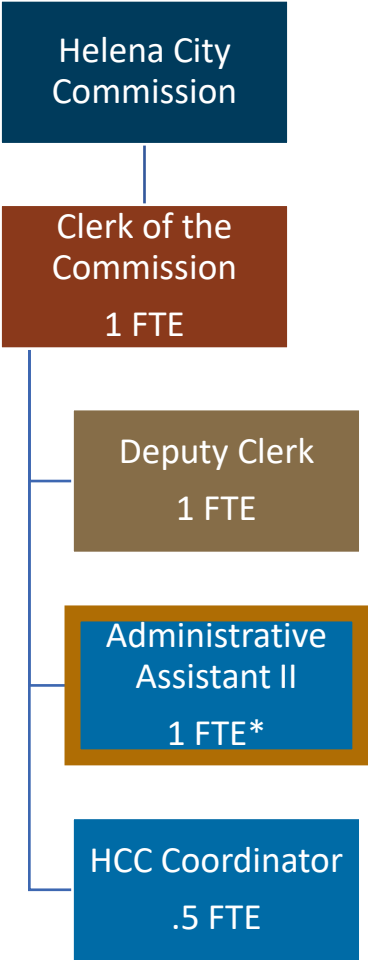
#### Funds Included in this Department:

- 011 General Government
- 1101 City Commission

# Office of the Clerk of the Commission

## Organizational Chart

\*Note: Highlighted positions indicate new FY23 staffing request.





# Office of the City Manager

## Overview

**Tim Burton, Interim City Manager**

### Department Overview

The City Manager is the chief administrative officer for the City and is appointed by the Helena City Commission. The City Manager implements policy decisions of the City Commission and enforces City ordinances. In addition, the Manager appoints and directly supervises the directors of the City's operating departments and oversees the City's personnel system. The Manager is also responsible for preparing a proposed budget and submitting it to the City Commission for consideration and final approval consistent with State law, along with presenting recommendations and programs to the City Commission.

### Public Information

The Office of the City Manager houses public engagement and information coordination for the City, and stakeholder networking.

### Citywide Grants Administration

The Office of the City Manager administers citywide grant-funded program coordination and development.

# Office of the City Manager

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

- Reestablish the City of Helena as an employer of choice through the reorganization of employee healthcare benefits and support for a market-based pay study in conjunction with a fiscally responsible plan for implementation
- Support citywide financial stability and responsible capital replacement through the implementation of policies and procedures based in industry best practices
- Build a high-performing organization through recruitment and development of department leadership
- Increase transparency and foster greater citizen access by increasing capacity in the City's records retention, digitization, and preservation program
- Maximize the benefit of available federal COVID relief and infrastructure funding through establishment of a citywide grant program
- Promote greater resident engagement in city processes and decision-making by simplifying the public input process
- Prioritize clear, accessible, and consistent communication with the public through the continued implementation of the City's 2021 Communication Plan's goals and objectives

# Office of the City Manager

## FY23 Summary of Changes

### Personnel

- + 1 FTE – Citywide Special Projects Coordinator position reorganized to Citywide Grants Administrator
- .50 FTE - Volunteer Coordinator Position eliminated

### Maintenance & Operations

- Supplies & Materials have decreased to accommodate the proposed COLA and support a balanced budget.
- Purchased Services have decreased to accommodate the proposed COLA and support a balanced budget.
- Intra-City charges have increased to pay for a liability deductible charge. These charges are retroactive from the prior year.

CITY MANAGER ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	264,569	462,564	402,263	596,345	596,345	520,925	482,545
Supplies & Materials	7,603	11,101	25,323	43,020	43,020	51,120	30,987
Purchased Services	29,961	149,448	204,914	194,572	164,572	105,852	70,967
Intra-City Charges	545	578	578	607	607	607	607
Fixed Charges	31,968	31,968	38,722	34,028	34,028	34,028	34,028
<b>Maintenance &amp; Operating</b>	70,077	193,095	269,537	272,227	242,227	191,607	136,588
Internal Charges	5,742	7,090	10,570	11,901	11,901	11,901	22,098
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	5,742	7,090	10,570	11,901	11,901	11,901	22,098
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>340,388</b>	<b>662,749</b>	<b>682,370</b>	<b>880,473</b>	<b>850,473</b>	<b>724,433</b>	<b>641,231</b>

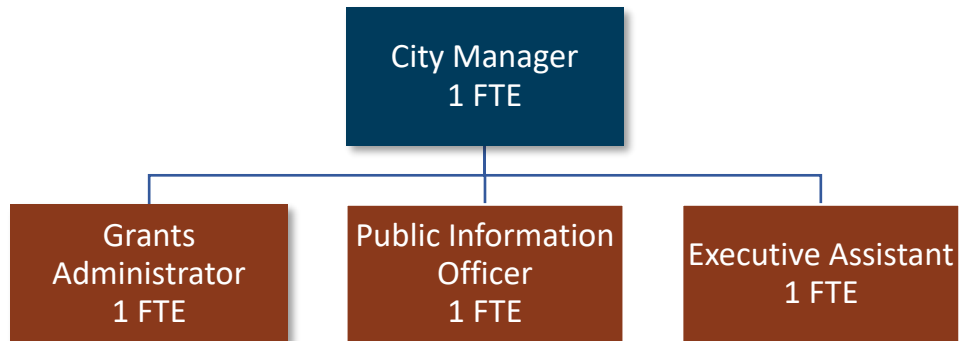
#### Funds Included in this Department:

- 011 General Government
- 1201 City Manager's Office

# Office of the City Manager

## Organizational Chart

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# Office of the City Attorney

## Overview

**Rebecca J. Dockter, City Attorney**

### Department Overview

The City Attorney's Office is composed of three units: Civil, Misdemeanor and Victim Services.

#### Civil

The City Attorney's Office serves as legal counsel to the City of Helena and as a legal adviser to the Helena City Commission, city departments, and advisory boards appointed by the City Commission.

Represents the City in litigation, arbitration, and administrative proceedings, prepares and reviews ordinances, resolutions, agreements, deeds, easements, and other legal documents; and renders legal interpretations and opinions as requested by the Helena City Commission and City Manager.

#### Misdemeanor Prosecution

Prosecutes misdemeanors and City Code violations committed within the city limits including initiation of prosecutions; preparing cases for prosecution; requesting warrants; reviewing reports and conducting legal research; preparing court orders, petitions, affidavits, and briefs; trying cases; determining and recommending appropriate sentences.

Pursues civil driver's license suspension attendant to driving under the influence testing refusals.

#### Victim Services

Provides outreach, support, information, and advocacy services to victims of violent crime; guides victims through the legal justice system by providing initial communication, information, support, and advocacy services to victims, family members and witnesses. Assess victims' needs and prepares victims and witnesses for court proceedings.

Provides appropriate support for victims and witnesses including community resources.

Manages Victims of Crime Act grant.

# Office of the City Attorney

## Work Plan

### Department Work Plan

#### Fiscal Year 2023 Objectives

In Support of the City Commission Strategic Outcomes

- In Fiscal Year 2021, M-Files software was obtained to implement the a goal of moving to an electronic contract management process. The implementation will continue to into Fiscal Year 2023 in coordination with the City Clerk's Office and all city departments.
- Continue to transition criminal prosecution case management to a fully digital process including provision of discovery to defense counsel via digital means. Implementation of Karpel case management software is occurring and will carry over into Fiscal Year 2023.

# Office of the City Attorney

## FY23 Summary of Changes

### Personnel

No new requests in FY23

### Maintenance & Operations

- Supplies & Material Supplies & Materials have decreased from FY22 due to purchasing the new Karpel Prosecutor software and related training. That project is slated to carry over into FY23.
- Purchased Services have decreased primarily for external legal services used in FY23.
- Internal charges have decreased from the prior year as in FY22, the City Attorney's office paid \$8,314 to cover a liability deductible payment.
- Fixed Charges represent Rent and are relatively the same as the prior year.

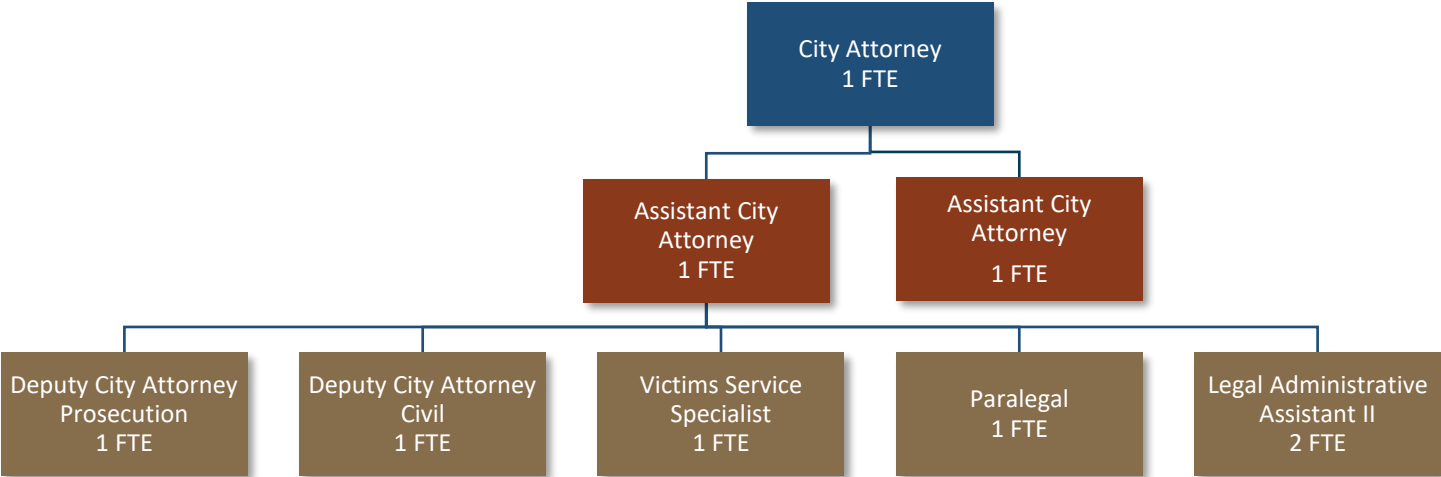
CITY ATTORNEY ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Expenditures</b>							
<b>Personnel Services</b>	685,872	709,572	752,768	925,843	925,843	827,580	920,025
Supplies & Materials	7,262	24,465	6,089	78,830	78,830	58,830	28,692
Purchased Services	54,100	35,871	72,631	65,292	146,980	145,816	93,343
Intra-City Charges	597	997	997	1,047	1,047	1,047	1,047
Fixed Charges	35,021	35,141	38,012	37,301	37,301	37,301	37,798
<b>Maintenance &amp; Operating</b>	96,980	96,474	117,729	182,470	264,158	242,994	160,880
Internal Charges	13,920	22,558	22,785	26,591	26,591	26,591	20,285
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	13,920	22,558	22,785	26,591	26,591	26,591	20,285
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>796,772</b>	<b>828,605</b>	<b>893,282</b>	<b>1,134,904</b>	<b>1,216,592</b>	<b>1,097,165</b>	<b>1,101,190</b>

#### Funds Included in this Department:

- 011 General Government
- 1301 City Attorney
- 1302 Victim Services

# Office of the City Attorney

## Organizational Chart





# Human Resources Department Overview

**Renee McMahon, Director**

## Department Overview

The City of Helena's Human Resources department is responsible for executing human resources strategic initiatives to accelerate employee performance, champion positive workplace culture, and maximize employee talent. The Human Resources department strives to ensure stability of operations, with the goal of providing efficient, optimal, competent service to the citizens of the City of Helena.

The Human Resources department is committed to demonstrating value to each employee through developing and administering attractive wages and benefits, providing safe workplaces, developing professional development opportunities, and providing pathways for employees to share and offer employment-related feedback.

## Administration and Compliance

- Pay attractive and competitive wages
- Offer and administer competitive benefit package
- Develop processes for attracting highly qualified applicant pools
- Provide EEO compliance, implicit bias, and search procedures training to search committees
- Assure compliance with employment-related laws to include FLSA, ADA, FMLA, Title VII
- Assure compliance with negotiated Union contracts
- Assure compliant personnel policies and Union contract provisions
- Assure accurate and compliant personnel records management
- Continuously evaluate and improve service HR delivery methods and procedures

## Personnel Management

- Develop and administer employee professional development, incentive, and performance improvement plans
- Manage employee relations, disciplinary and grievance procedures
- Lead labor relations and union contract bargaining
- Develop, implement, and administer personnel policies
- Develop succession, promotion, and service continuity plans
- Implement employee recognition and awards programs
- Implement drug testing and safety programs and protocols
- Manager workers' compensation and provide return-to-work programs
- Administer and manage employee leave (sick, vacation, comp, FMLA) policies

# Human Resources Department Work Plan

## Department Work Plan

### Fiscal Year 2023 Objectives

In Support of the City Commission Strategic Outcomes and Goals

- Provide human resources subject-matter expertise to all City of Helena employees
- Develop and implement attractive wages and benefits
- Ensure workforce stability
- Develop programs to ensure safe workplaces
- Reward, award, and recognize exemplary employee performance

# Human Resources Department

## FY23 Summary of Changes

### Personnel

- No additional personnel requested for FY22.

### Maintenance & Operations

- Supplies & Materials have increased slightly to cover software maintenance fees
- Fixed charges have increased to include Employee Awards/Incentive Program for \$4,000.
- Internal charges have increase to cover a liability deductible charge from FY22. These payments are retroactive to the departments.

### HUMAN RESOURCES ALL FUNDS

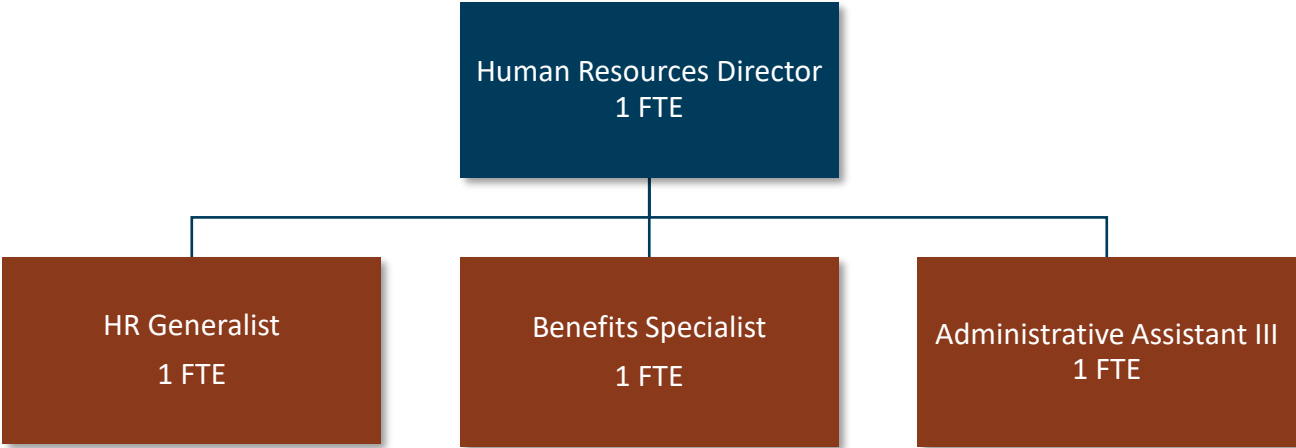
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	386,766	326,377	339,632	395,721	395,721	393,177	407,139
Supplies & Materials	9,779	9,244	5,569	11,532	11,532	8,650	9,760
Purchased Services	30,970	37,084	116,753	113,977	113,977	54,822	89,041
Intra-City Charges	2,265	2,115	2,250	2,221	2,221	2,221	2,221
Fixed Charges	31,365	30,445	30,901	28,178	28,178	35,678	32,178
<b>Maintenance &amp; Operating</b>	74,379	78,887	155,473	155,908	155,908	101,371	133,199
Internal Charges	7,815	7,895	7,558	7,781	7,781	7,622	31,781
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	7,815	7,895	7,558	7,781	7,781	7,622	31,781
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>468,960</b>	<b>413,159</b>	<b>502,663</b>	<b>559,410</b>	<b>559,410</b>	<b>502,170</b>	<b>572,120</b>

#### Funds Included in this Department

- 011 General Government
  - 1801 Human Resources
  - 1802 Public Service Consortium

# Human Resources Department

## Organizational Chart





# Police Department Overview

**Brett Petty, Interim Chief**

The Helena Police Department is dedicated to providing our community with professional law enforcement services through equitable enforcement of the law, continued professional development, and respect for the needs of our citizens. We remain committed to the protection of human rights and focused upon making Helena a safe community in which to live and work.

The Helena Police Department is comprised of two major units: Police and the Support Services Division (SSD).

## **Police**

The Police Department is made up of several subunits to include but not limited to: Patrol, Criminal Investigations, Evidence, School Resource Officers (SRO), DUI Officer, Animal Control/Urban Wildlife Program (UWP), Montana Analysis and Technical Information Center (MATIC), Violence Against Women (VAWA), and Drug Enforcement (MRDTF). MATIC, VAWA and MRDTF are partially funded through annual grants.

## **Support Services Division**

The Support Services Division is made up of two separate units-Records and the 9-1-1 Center. The funding for records, as well as the funding for the 9-1-1 Center personnel costs are funded through the public safety mill levy. The 9-1-1 equipment costs are funded through the fee placed on most phones in the county.

The 911 Center provides emergency communications to three (3) local law enforcement agencies, three (3) ambulance services, fifteen (15) rural fire departments, one (1) city fire department and a half dozen state / federal agencies on an infrequent basis. The records section provides record keeping for the Helena Police Department and Sheriff's office. It is also responsible for entering court documents for four (4) district court, (2) Justice of Peace, and Municipal Court. Also, it is tasked with sexual and violent offender registry for Lewis and Clark County and all alarms permits for Helena.

# Police Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The Helena Police Department strives to provide the highest quality Police service through collaborative efforts and community partnerships to ensure a safe and secure community. We believe that Policing needs to be innovative and forward thinking with the purpose of enhancing the quality of life for the Helena community.

#### Objective #1: Staffing

- PD is made up of 53 (FTE) sworn Officers. Goal is to get back to 53 by start of FY24.
- Complete Staffing Study of Police Department in FY23.
  - Adding a non-sworn FTE for Municipal Court as Municipal Court Officer (FY24).
  - Bring back Reserve Officer program (FY23).
  - Look at potential funding sources for Additional sworn Officers (SRO, BID, etc.).

#### Objective #2: Innovation through Technology Updates

- Work with Consulting Group to bring a new Computer Aided Dispatch/Records Management System (CAD/RMS) to the Department.
- Collaboratively work with all agencies and departments involved in this project to find the best system for Helena
- Design a system that will accurately reflect the crime stats, reduce Officer report writing time, increase searchable/usable data, interface with current technology.
- Be able to provide data/statistics for LE partners along with Community.
- Wrap up Lexipol (HPD Policies) and head towards implementation phase during 1<sup>st</sup> quarter of FY23.

#### Objective #3: Community Partnerships

- Determine what community wants and expects from its police department and implement resources accordingly.
- Work with local non-profits, NGOs, and government organizations to redirect calls for police service that are served by other professionals.
- Work with Community partners to determine and address root causes of crime in Helena.
- Dependent on staffing, deploy a Quality-of-Life Officer that will work closely with the community to identify concerns and implement solutions relating to issues within the community.

Continuously work on community outreach and engagement (Coffee w/ Cop, Citizen's Academy, National Night Out, Public Safety Open House, etc.)

# Police Department

## FY23 Summary of Changes

### Personnel

- No new personnel requests for Fiscal Year 2023.

### Maintenance & Operations

- Supplies & Materials have decreased in the areas of clothing allowance, training supplies, small tools/equipment, and computer equipment primarily to support wage increases.
- Intra-City charges have been increased to cover the rising cost of fuel.
- Fixed Charges have increased to cover higher rent rates and expanded space in the Law & Justice Building.

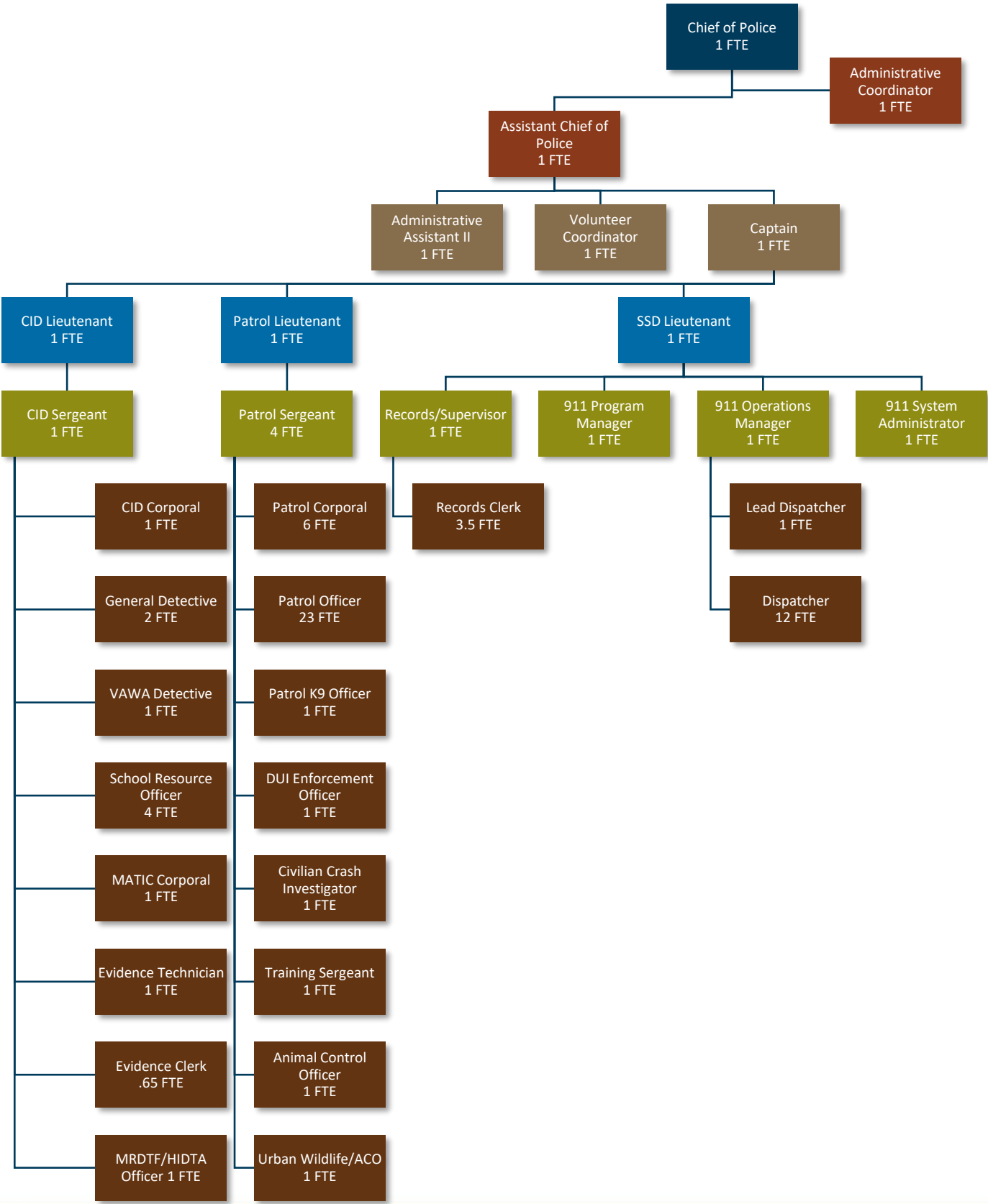
POLICE DEPARTMENT ALL FUNDS							Proposed
	FY 2019	FY 2020	FY 2021	FY 2022			FY 2023
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	7,182,593	5,696,207	5,259,400	7,895,761	7,895,761	7,459,724	8,051,531
Supplies & Materials	163,698	143,843	206,526	298,250	298,250	266,874	139,190
Purchased Services	747,693	696,006	725,284	1,257,326	1,268,007	1,160,586	967,247
Intra-City Charges	108,369	84,676	81,391	121,335	121,335	71,888	117,062
Fixed Charges	217,979	230,574	235,566	244,329	244,329	244,329	243,776
<b>Maintenance &amp; Operating</b>	1,237,739	1,155,099	1,248,768	1,921,240	1,931,921	1,743,677	1,467,275
Internal Charges	259,696	256,919	260,612	270,137	270,137	270,137	318,904
Transfers Out	27,172	34,989	39,104	15,000	15,000	-	15,000
<b>Internal Transactions</b>	286,868	291,908	299,716	285,137	285,137	270,137	333,904
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	321,826	502,846	502,846	502,846	469,000
<b>Debt &amp; Capital</b>	-	-	321,826	502,846	502,846	502,846	469,000
<b>Total Expenditures</b>	<b>8,707,200</b>	<b>7,143,214</b>	<b>7,129,710</b>	<b>10,604,984</b>	<b>10,615,665</b>	<b>9,976,383</b>	<b>10,321,709</b>

#### Funds Included in this Department:

<b>012 Police</b>	<b>215 Police Projects &amp; Reimb</b>
2201 Police Operations	217 Law Enforcement Block Grant
2203 Animal Control	218 9-1-1 Emergency Program
2207 Drug Enforcement	219 Support Services Division
2209 Violence Against Women	
2211 Urban Wildlife	
2212 Intrnt Crimes Agnst Child	

# Police Department

## Organizational Chart





# Municipal Court

## Overview

### The Honorable Anne Peterson, Judge

#### Department Overview

Helena Municipal Court is part of the state judicial system and enforces laws for the City of Helena over which the Honorable Anne Peterson presides. Helena Municipal Court processes all misdemeanor traffic, criminal and animal control offenses, city ordinances, orders of protection and civil cases that occur within Helena City limits.

#### Administration & Budget

Court “customers” are people who have been cited with a misdemeanor offense. The defendants in Helena Municipal Court have the right to contest the charges. They can call witnesses, testify, and introduce evidence. They have the right to request a Judge or Jury trial. At conclusion of a Judge trial, the city judge rules by stating whether she finds the accused guilty or innocent of charges. The Judge assigns fines based on the Montana Supreme Court statutes. City judges also have the authority to require guilty parties to participate in community service or educational programs designed to reinforce in them positive values and to deter them from committing subsequent illegal acts.

The Clerks of the court are responsible for educating the defendant on their charge, fines, restitution, educational programs, jail time and community service requirements depending on the charge and sentence. Clerks of court maintain all documents and files regarding Municipal Court case.

#### Proceedings

Municipal courts have jurisdiction over cases involving municipal ordinances and all offenses that occur within the municipality if the offenses are not subject to a fine of more than \$1500 and/or imprisonment of more 1 year.

The Judge and court clerks are responsible for:

- Due Process – Protection of individual rights.
- Crime Control – Punishment and removal of criminals
- Rehabilitation – Treatment for offenders
- Bureaucratic Function – Speed and efficiency

# Municipal Court Work Plan

## Department Work Plan Fiscal Year 2023 Objectives

The mission of the Helena Municipal Courts is to provide an accessible legal forum for individuals to have their court matters heard in a fair and efficient manner. while holding to a high standard of integrity, professionalism, and customer service.

- Adjudication of cases in a fair and judicial manner
- To properly maintain the court and assist defendants in the process of the court to ensure the cases are resolved and do not become repeat offenders
- Provide fairest process of justice
- Treat defendants with fairness, dignity, and respect
- Assist the defendants to become contributing citizens

### VALUES STATEMENT

**Integrity** - Doing what we say we are going to do

**Communication** - Being professional, keeping promises, follow-up, timeliness

**Encouragement** - Building rapport and confidence, point out the things they are doing well

**Teamwork** - Support and cover for your team

# Municipal Court

## FY23 Summary of Changes

### Personnel

- No additional personnel requested for FY23

### Maintenance & Operations

- Supplies & Materials have increased for computer equipment.
- Purchased Services have decreased increased in relation to Digi-Ticket cost savings.
- Fixed Charges have increased to cover higher rent rates at the Law & Justice Center.
- Internal Charges have increased due to increased rates in liability insurance.

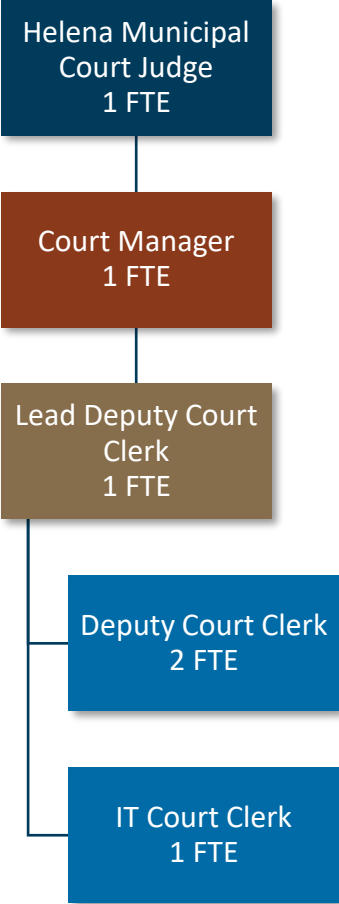
MUNICIPAL COURT ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	461,422	463,084	480,222	529,691	529,691	527,880	566,460
Supplies & Materials	5,940	3,965	4,631	6,500	6,500	5,000	6,500
Purchased Services	36,092	36,206	58,273	68,726	68,726	65,212	51,764
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	33,464	34,596	37,407	48,961	48,961	48,961	55,537
<b>Maintenance &amp; Operating</b>	75,496	74,767	100,311	124,187	124,187	119,173	113,801
Internal Charges	9,084	9,187	9,374	10,333	10,333	10,333	12,005
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	9,084	9,187	9,374	10,333	10,333	10,333	12,005
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>546,002</b>	<b>547,038</b>	<b>589,907</b>	<b>664,211</b>	<b>664,211</b>	<b>657,386</b>	<b>692,266</b>

### Funds Included in this Department:

012 Municipal Court  
1401 Court

# Municipal Court

## Organizational Chart



# Fire Department Overview

**Jon Campbell, Chief**

## Department Overview

The Helena Fire Department is an all-hazards response fire department.

The mission of the Helena Fire Department:

*"We, the members of the Helena Fire Department, proudly continue our tradition as Guardians of the Gulch, by professionally providing a quality, effective, skillful, safe and caring service to protect our community whenever and wherever needed."*

The Fire Dept. mission supports the Strategic Outcomes of the City of Helena primarily in the areas of *Promoting a Safe Community*. The Strategic Outcomes of *Promote Healthy and Sustainable Growth* and *Improve Neighborhood Livability* are supported through Prevention Division functions and Suppression incident response and severity reduction.

## Administration

The Fire Department consists of the offices of Administration, Operations, Training, and the Fire Marshal. We have three primary divisions: Suppression, Training, and Fire Prevention, Investigation, and Education.

### Fire Suppression main functions are:

- Utilize risk management strategy to protect life and property in an all-hazard response environment
- Wildland firefighting
- Emergency medical services response (non-transport)
- Hazardous materials emergency management (Regional Hazmat Team)
- Vehicle rescue and extrication
- Specialty Rescues: high/low angle rope rescue, confined space, ice rescue
- Public assistance through fire prevention, investigation, and education activities

### Fire Prevention, Investigation, and Education main functions are:

- Fire code enforcement
- Licensing inspections
- Public education
- Life safety commercial occupancy inspections
- Plans review for new construction
- Inspection and acceptance testing of fire protection systems
- Helena Interagency Fire Investigation Team (HIFIT)



# Fire Department Work Plan

## Department Work Plan Fiscal Year 2023 Objectives

### Goals: Suppression Division

- Utilize Fire Dept. Master Plan to set priorities, objectives, and work plan items.
- Explore alternate funding sources to create Fire Dept. dedicated revenue.
- Create a strategic plan to address long term priorities of additional station, training facility, and staffing.
- Finalize contract for Fire Dept. member annual physicals

### Goals: Prevention Division

- Develop a training plan for FPIB personnel to address individual professional development and overall division improvement.
- Increase frequency of commercial occupancy inspections.
- Create workspace to accommodate FPIB staffing levels
- Improve public outreach and education in context of wildfire protection and evacuation routes

### Goals: Training Division

- Develop strategic plan for funding and constructing training facility.
- Create individualized training plans for all members to provide direction and enhancement of professional outcomes.

# Fire Department

## FY23 Summary of Changes

### Personnel

- No additional personnel requested for FY23

### Maintenance & Operation

- Supplies & Materials have decreased to support increased wage adjustments.
- Purchased Services total costs have decreased to support increased wage adjustments and to support a new initiative of annual physicals for 41 fire fighters.
- The Fire Levy fund is transferring \$692,220 to the General Fund to support Fire Services in FY23.
- Internal charges are increasing due to higher rates for liability insurance coverage.
- Capital outlay is outline in Section 7 of this budget book.

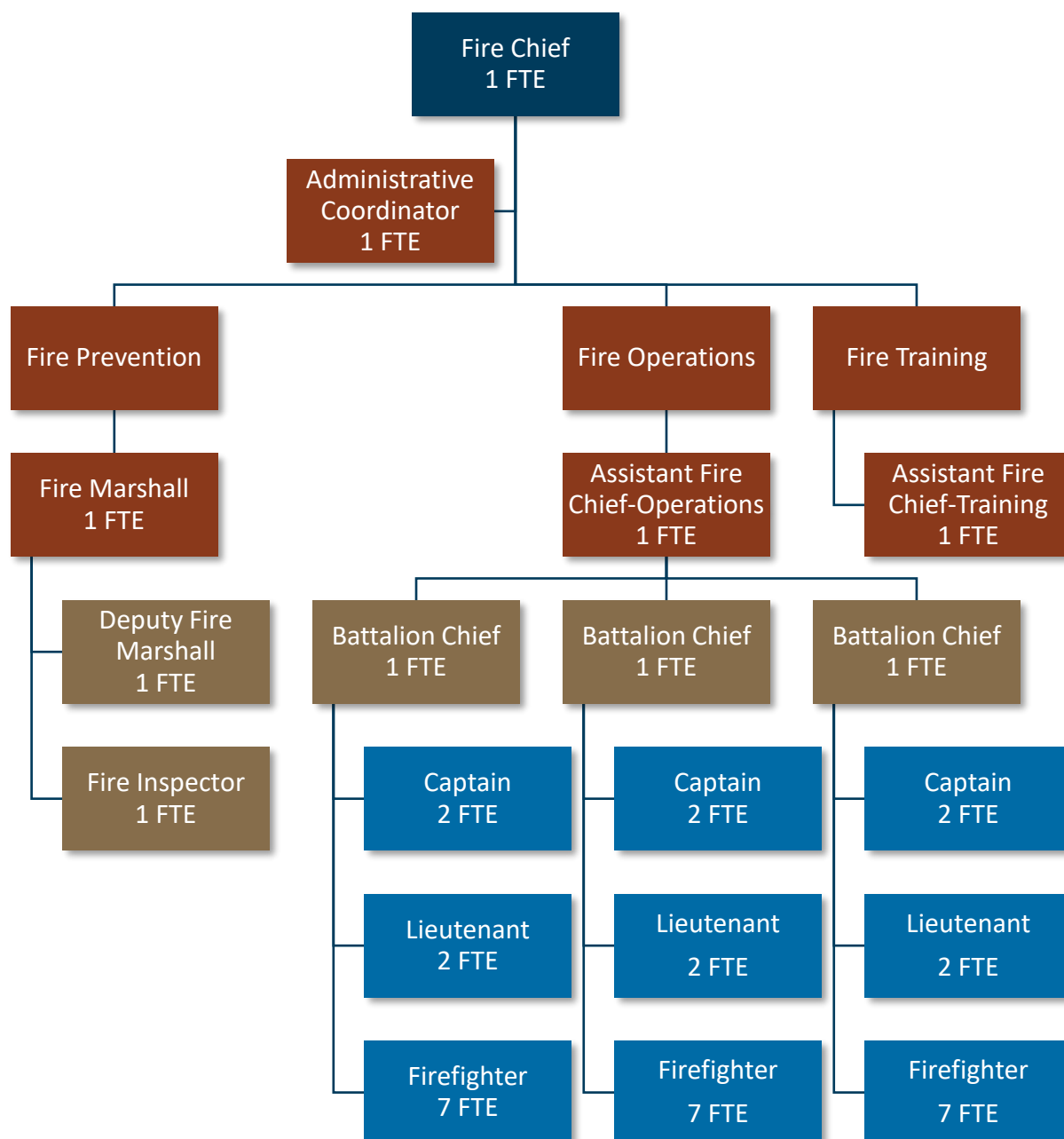
### FIRE DEPARTMENT ALL FUNDS

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	4,150,669	3,455,400	3,779,116	5,044,971	5,044,971	5,270,819	5,302,357
Supplies & Materials	134,146	97,339	130,510	154,289	154,289	122,631	90,996
Purchased Services	181,293	200,674	225,207	251,333	271,129	316,908	255,827
Intra-City Charges	35,128	35,195	24,285	43,500	43,500	32,550	51,275
Fixed Charges	1,536	2,220	2,814	2,490	2,490	2,568	2,615
<b>Maintenance &amp; Operating</b>	352,103	335,429	382,817	451,612	471,408	474,657	400,713
Internal Charges	260,464	257,648	264,675	272,487	272,487	272,487	301,663
Transfers Out	245,849	601,039	884,700	911,000	594,000	594,000	692,220
<b>Internal Transactions</b>	506,313	858,687	1,149,375	1,183,487	866,487	866,487	993,883
Debt Service	-	-	-	85,100	85,100	48,167	98,261
Capital Outlay	131,960	460,779	1,430,870	191,000	246,000	246,000	731,020
<b>Debt &amp; Capital</b>	131,960	460,779	1,430,870	276,100	331,100	294,167	829,281
<b>Total Expenditures</b>	<b>5,141,045</b>	<b>5,110,295</b>	<b>6,742,178</b>	<b>6,956,170</b>	<b>6,713,966</b>	<b>6,906,130</b>	<b>7,526,234</b>

#### Funds Included in this Department:

- 013 Fire Department
- 2301 Fire
- 2305 Fire Grants
- 260 Fire Safety Levy

# Fire Department Organizational Chart



# Community Development Department Overview

**Chris Brink, Director**

## Department Overview

Working in partnership with Helena's citizens, businesses and organizations, the city of Helena Community Development Department provides professional staff assistance in planning, development, and construction to maintain public health, safety, and welfare and create an attractive and sustainable community for all to live, work, play, and learn.

## Administration

The Planning Division assists members of the community with zoning, land use and development questions. Staff also provides information and assistance to developers, the business community and the public relating to any planning, zoning, land use, housing, and development matter.

## Building

The Building Division conducts building and site plan reviews, issues building permits, and provides inspection services at construction sites within the city limits to ensure compliance with adopted code and safeguard the public's health, safety, and welfare.

# Community Development Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

Building Division will participate in the configuration and implementation of e-TRAKiT, an electronic permitting system that provides online access to our staff, other City Departments, contractors, licensed professionals, and the public. Schedule training with software vendor and provide instructional information for staff, contractors, licensed professionals, and the public on how to use the new system.

Building Division will move forward to revise existing handouts and create new handout documents to assist applicants on changes in the proposed adoption of the next edition of the International Codes and provide training for contractors, licensed professionals, and the public.

Planning Division will continue implementing Growth Policy goals and objectives, including finalizing the process for selecting the area of Helena that will be the focus of the Neighborhood Plan and begin the process to create a Neighborhood center.

Planning Division assist Public Works and Transportation Services in the development of the Cruse Avenue Infrastructure study.

Planning Division will forward with updates to City Code Title 11 - Zoning, regulations by reviewing all regulations and ordinances to identify any barriers for development while ensuring the City residents' health, safety, and welfare and begin work with Zoning Commission related to an ordinance update.

Planning Division will finalize the policies and procedures for implementing the Housing Trust Fund and work toward funding project in Helena.

Planning Division will work with neighboring jurisdictions, Lewis & Clark County, East Helena and Jefferson County, to facilitate sustainable and coordinated growth.



# Community Development Department

## FY23 Summary of Changes

### Personnel

- 1.00 FTE – Combination Building Inspector – Added to the Building Department to support increased volume of developments and annexations around the city. There are currently 3 inspectors and one more is needed to continue to provide exceptional customer service to our area contractors in a timely manner.

### Maintenance & Operation

- Purchased Services have increased primarily due to an increase in IT&S charges; some consultative resources for Neighborhood planning and a joint standards study with L&C County will carry over from FY22 to FY23.
- Fixed charges are increasing due to an increase in credit card fees for the e-TRAKiT permitting system.
- Internal charges are due to general cost allocations increasing. Cost allocations are volume and activity based.

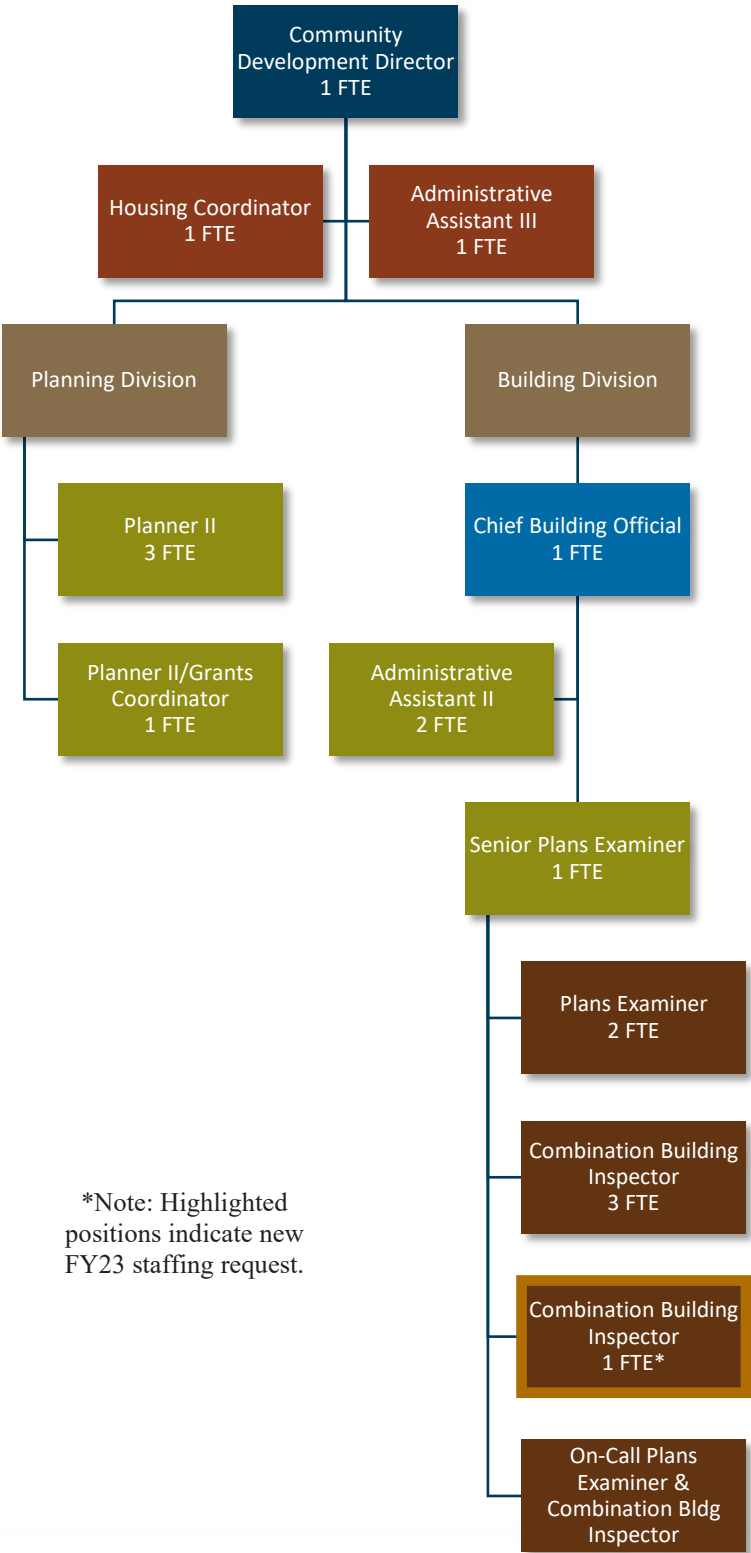
COMMUNITY DEVELOPMENT ALL FUNDS							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	
<b>Expenditures</b>							
<b>Personnel Services</b>	1,176,457	1,189,335	1,317,272	1,439,887	1,439,887	1,400,033	1,593,479
Supplies & Materials	53,530	55,460	34,883	48,225	48,225	48,275	54,727
Purchased Services	221,291	259,532	194,091	374,350	404,897	395,277	387,530
Intra-City Charges	7,846	7,126	7,145	10,476	10,476	10,476	10,356
Fixed Charges	1,178,534	165,002	651,873	137,484	137,484	137,484	140,730
<b>Maintenance &amp; Operating</b>	1,461,201	487,120	887,992	570,535	601,082	591,512	593,343
Internal Charges	92,308	91,442	107,088	71,887	71,887	71,887	118,353
Transfers Out	-	-	2,500	-	-	-	-
<b>Internal Transactions</b>	92,308	91,442	109,588	71,887	71,887	71,887	118,353
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	43,174	-	36,000	36,000	36,000	-
<b>Debt &amp; Capital</b>	-	43,174	-	36,000	36,000	36,000	-
<b>Total Expenditures</b>	<b>2,729,966</b>	<b>1,811,071</b>	<b>2,314,852</b>	<b>2,118,309</b>	<b>2,148,856</b>	<b>2,099,432</b>	<b>2,305,175</b>

#### Funds Included in this Department:

- 014 Community Development
- 1601 Community Development
- 226 CDBG/HOME
- 228 Community Renewal
- 229 Affordable Housing Trust
- 503 Building

# Community Development Department

## Organizational Chart



# Finance Department Overview

**Sheila Danielson, Director**

## Department Overview

The Finance Department is composed of three different units: Administration and Budget, Accounting, and Utility Customer Service. Each division works together to provide customer service to external stakeholders, internal staff, the City Manager, and the City Commission.

The division strives to improve efficiencies, challenge the status quo and seek improvements in the way we do business in order to meet our customer demands for accurate and timely financial information, accountability and transparency.

## Administration & Budget

This division is responsible for the administration of all financial affairs for the City in accordance with applicable laws and regulations and focuses on policy development, establishment of goals and monitoring compliance and performance, respectively.

The division is responsible for the preparation, strategic planning, multi-level review, adoption and execution of the City of Helena's annual budget. This includes revenue projections (such as taxes, assessments, and charges for services), personnel cost reviews, operating cost planning, capital planning, cash flow projections and fiscal analysis for strategic debt planning, culminating in the completion of the annual budget document. Post-adoption responsibilities include monitoring budget vs. actual performance throughout the fiscal year to address any adjustments needed and updating accounting systems to include amendments approved by the City Commission.

Additional attention is given to revenue analysis, long-term forecasting, administration of the procurement of goods and services, disposition of surplus assets, and other city-wide special projects coordination.

## Accounting

The Accounting Division coordinates, processes, and reports the City's daily, monthly, quarterly and annual accounting and financial reporting responsibilities that uphold to professional accounting standards in accordance with Generally Accepted Accounting Principles, Government Accounting Standards Board and State legislative requirements.

Accounting staff administers banking, payments, receivables, payroll, fixed assets, tax and other special assessments, debt service and liability insurance activities.

This division recommends and monitors fiscal controls, policies and procedures to ensure accurate records and financial reporting.

## Utility Customer Service

The utility services division provides one central area for customer service dedicated to city services including water, wastewater, commercial solid waste, curbside recycling, fire lines, intrusion alarms and various loan programs. This division is responsible for accurately collecting and applying payments, scheduling monthly meter reads for over 12,000 meters in the city and processing monthly billing statements. This division is also responsible for preparing and collecting City of Helena business, animal, and liquor licenses.

# Finance Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The Finance Department's top priority is to stabilize staff turnover and to update or develop standard operating procedures. Training will be critical for our department to enhance our knowledge to carry out daily operations in a timely and accurate manner.

The Finance Department will lead the city-wide effort to begin Phase II of implementing a new Enterprise Resource Planning (ERP) software. Phase II will consist of the implementing and going live with our core financial suite of the software. Phase III is scheduled to begin in Fiscal Year 2024 and incorporate human capital management and utility billing.

By the end of Fiscal Year 2023, the Finance Department will strive to present Debt Service Management, Investment Management and Procurement policies to the Commission for consideration and adoption.

# Finance Department

## Summary of Changes

### Personnel

- No additional personnel requested for FY23
- The Procurement Officer approved in FY22 was re-purposed to a Project Management Specialist position to align with strategic goals and needs, specifically for the ERP System implementation and many other city-wide projects in progress.

### Maintenance & Operations

- Most costs are decreasing from FY22 as a result of budget adjustments to support a balanced budget in the General Fund.
- Fixed Charges have increased to cover additional rented space assigned to Finance in the City/County Building.

FINANCE DEPARTMENT ALL FUNDS							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	
<b>Expenditures</b>							
Personnel Services	788,531	779,924	761,556	1,003,214	1,003,214	964,171	1,027,855
Supplies & Materials	42,849	48,930	46,500	63,758	65,258	67,950	61,600
Purchased Services	183,226	214,687	224,155	252,033	289,333	280,595	272,196
Intra-City Charges	5,086	5,254	5,367	5,516	5,516	5,516	5,516
Fixed Charges	118,631	117,020	151,777	159,697	159,697	157,697	166,772
Maintenance & Operating	349,792	385,890	427,798	481,004	519,804	511,758	506,084
Internal Charges	18,270	18,136	19,660	20,106	20,106	20,106	22,223
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	18,270	18,136	19,660	20,106	20,106	20,106	22,223
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,156,593</b>	<b>1,183,950</b>	<b>1,209,015</b>	<b>1,504,324</b>	<b>1,543,124</b>	<b>1,496,035</b>	<b>1,556,162</b>

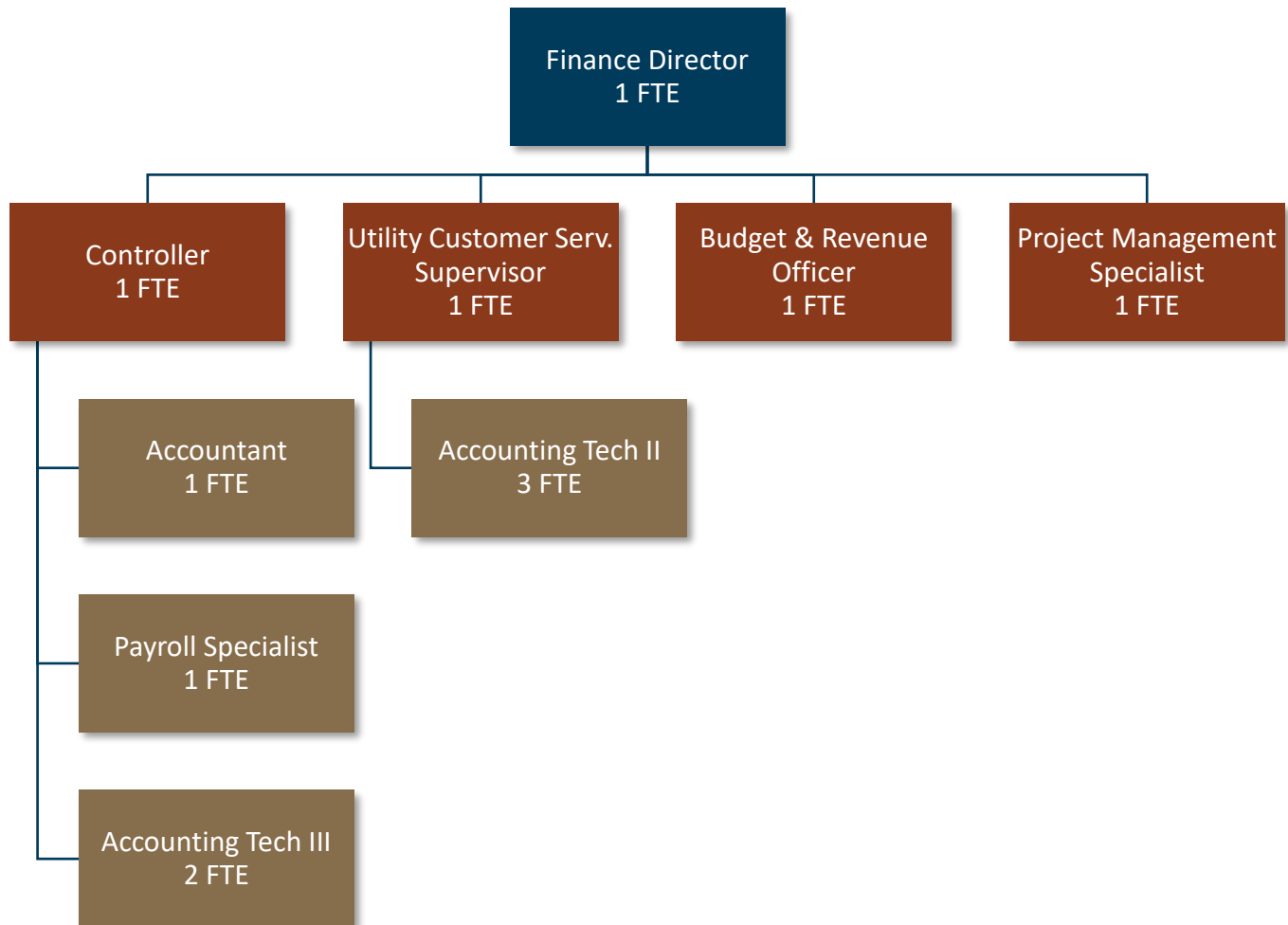
#### Funds Included in this Department:

- 015 Finance Services
  - 1501 Finance & Budget
  - 1506 Accounting
  - 1507 Utility Customer Service



# Finance Department

## Organizational Chart



# Parks, Recreation & Open Lands Department Overview

**Kristi Ponozzo, Director**

## Department Overview

The Helena Parks, Recreation and Open Lands Department is a growing system that includes more than 2,140 acres of developed and undeveloped parkland, 30 parks including bike and pedestrian trails, a 50- meter outdoor swimming pool with a splash pad, lazy river and waterslides, a public golf course, the community Civic Center, a frisbee golf course, community gardens, three tennis and pickleball sites, sports fields, a skateboard park, a bike park and four outdoor skating rinks. All our parks and trails are beautifully maintained by Parks Maintenance staff and our Urban Forestry Division. These features are designed and developed so that people of all ages, abilities and incomes can participate in recreation activities.

## Administration / Planning

Parks administers permitting and reservations for all parks and open lands special events and uses including special events on the walking mall and all sports field permitting. Parks administration also books events and promotions for the Civic Center and handles billing, fiscal and contract management for our many constructions and use contracts and agreements.

## Building

The Parks Department maintains our developed parks and sports fields including playgrounds and all structures; urban and open lands trails and trailheads; parks facilities like bandshells and Kindrick Baseball Field; Ten-mile watershed fuels management; urban forestry including all parks and boulevard trees; open lands fuels reduction and forestry management; and maintenance of the walking mall, the Helena Civic Center, and the Golf Course.

# Parks, Recreation & Open Lands Department Work Plan

## Department Work Plan Fiscal Year 2023 Objectives

- Work with community on support and partnership
- City Commission involvement and strategic planning
- County support
- Contract with consultant
- Determine specific mechanism
- Begin public involvement campaign
- Adopt and implement master plan determining boundaries
- Steering Committee/working group with City/Country Parks Board and involvement of School District, FT. Harrison, Counties, Cities, Sports and User-Groups

# Parks, Recreation & Open Lands Department

## FY23 Summary of Changes

### Personnel

- .75 FTE – Part-Time Server position added to support operational needs at Munis Restaurant. All servers are currently seasonal / temporary employees which does not meet the year-round service model at the golf course for food/beverage, golf simulation programs and other recreation activities in the club house.
- Temporary/Seasonal Salaries were adjusted prior to the Spring recruiting season to assist with hiring seasonal employees.

### Maintenance & Operations

- Intra-City charges have been increased to cover the rising cost of fuel and repairs.
- Fixed Charges have increased to cover increased credit card fees at the Civic Center, rental rates, and special assessments.
- Internal charges represent general cost allocations and are volume and activity based.
- Capital Outlay detail can be viewed in Section 7 of this budget document.

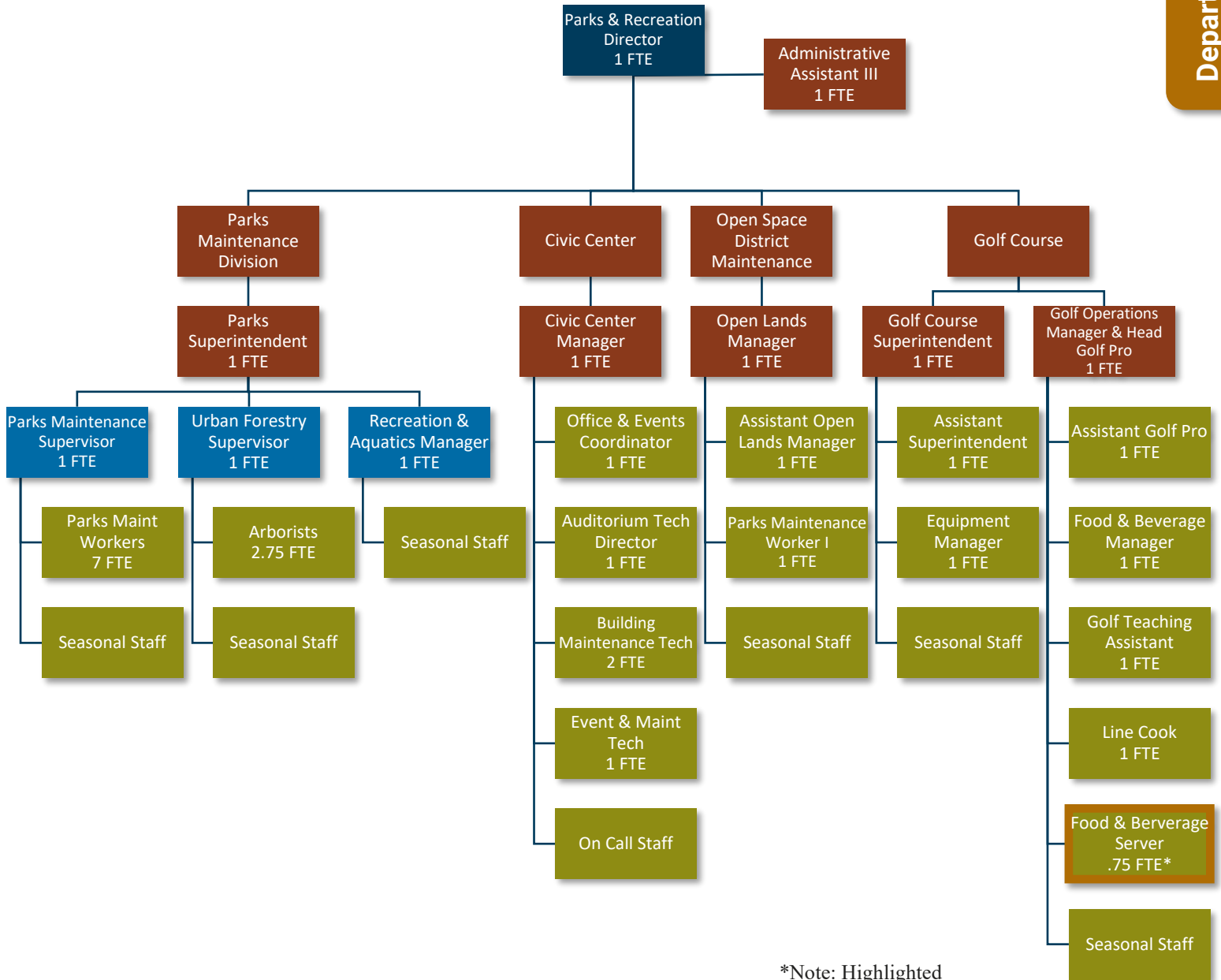
PARKS & RECREATION DEPARTMENT ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Expenditures</b>							
<b>Personnel Services</b>	2,917,170	3,008,150	2,957,117	3,593,974	3,593,974	3,354,616	3,934,439
Supplies & Materials	773,028	700,213	870,589	824,693	824,693	881,717	859,380
Purchased Services	1,436,026	1,403,700	1,385,603	1,375,454	1,376,670	1,409,120	1,352,326
Intra-City Charges	119,741	103,665	67,850	76,630	76,630	73,060	88,395
Fixed Charges	202,899	244,543	255,489	256,381	256,381	261,374	272,265
<b>Maintenance &amp; Operating</b>	2,531,695	2,452,121	2,579,532	2,533,158	2,534,374	2,625,271	2,572,366
Internal Charges	497,468	372,200	380,329	578,429	578,429	578,429	502,593
Transfers Out	27,172	314,989	279,104	250,000	250,000	235,000	157,850
<b>Internal Transactions</b>	524,640	687,189	659,433	828,429	828,429	813,429	660,443
Debt Service	248,388	237,955	218,916	235,573	235,573	235,573	178,629
Capital Outlay	896,278	198,129	217,680	80,500	373,120	360,445	711,500
<b>Debt &amp; Capital</b>	1,144,666	436,085	436,597	316,073	608,693	596,018	890,129
<b>Total Expenditures</b>	<b>7,118,171</b>	<b>6,583,545</b>	<b>6,632,679</b>	<b>7,271,634</b>	<b>7,565,470</b>	<b>7,389,334</b>	<b>8,057,378</b>

#### Funds Included in this Department:

017 Park & Recreation	235 Open Space District Maint
4101 Parks Administration	237 Urban Forestry
4102 Parks Maintenance	246 Watershed Projects
4103 Swimming Pool	441 Parks Improvement
4104 Recreation	563 Golf Course
4106 Kay's Kids	4111 Golf Operations
4107 Urban Trails	4113 Golf Concessions
204 Civic Center Board	4115 Golf Maintenance
211 Civic Center	4119 Golf Capital/Debt Service

# Parks, Recreation & Open Lands Department

## Organizational Chart



\*Note: Highlighted positions indicate new FY23 staffing request.



# Community Facilities Overview

**Troy Sampson, Superintendent**

## Department Overview

The Community Facilities Department is responsible for the maintenance and repair of City facilities and the jointly owned City-County facilities, as well as the project management of facility related construction projects. The department manages the City and County central mail division as well as both entities' main phone lines. This department also serves as the liaison for the Public Art Committee and Public Education and Government channel.

## Facility Management

The facilities management division has many functions. It manages preventative maintenance, inspection and repairs of all City and City-County jointly owned buildings and the equipment associated with those buildings that is necessary to operate the facility. This division also provides contracted and in-house services to maintain a clean and safe working environment for City and County employees and manages operations at the City-County Building and the Law & Justice Center. Community Facilities Department also manages the rental agreements for the Chamber Building, Neighborhood Center, and Grandstreet Theatre.

## Project Management

The project management division's main function is to plan and execute construction projects related to facilities. The division staff works with project stakeholders and ensures that government procurement policies are followed.

## Capital Improvements

The Facilities Department has implemented a new computerized maintenance management software which will allow staff to track the condition and maintenance of facility assets and equipment. In fiscal 2022, a third-party assessment was performed on all City facilities and the City-County jointly owned facilities. The information provided by this assessment will be utilized by staff to develop a short term and long-term capital plans.

# Community Facilities

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

In fiscal year 2021, various Computerized Maintenance Management Software companies were evaluated, and staff determined which company met all our criteria. In first quarter of FY2022, we selected the software provider and began working with their team to evaluate and access our selected facilities gathering the necessary data to be entered into the software. Implementation is slated to be complete before the end of FY2022.

In fiscal year 2023 we will engage with consulting engineers to tour all facilities and identify energy deficiencies. In FY2023 we will complete a study of the current efficiency and prepare a prioritized list of projects. By the end of FY2023 we will have identified the costs associated with the energy improvement projects and will identify their funding sources.

# Community Facilities

## Summary of Changes

### PERSONNEL

- No new FTE position requests for FY23

### MAINTENANCE & OPERATIONS

- Supplies and Materials are increasing primarily due to inflationary adjustments.
- Internal Charges include general cost allocations which are volume and activity driven. In addition, property and liability insurance rates and Building M&O charges increased significantly from the prior year.
- Debt Service is increasing to represent the 2<sup>nd</sup> draw on the Law & Justice Center INTERCAP Loan in FY22.
- Capital Outlay detail can be reviewed in Section 7 of this Budget Document.

### COMMUNITY FACILITIES ALL FUNDS

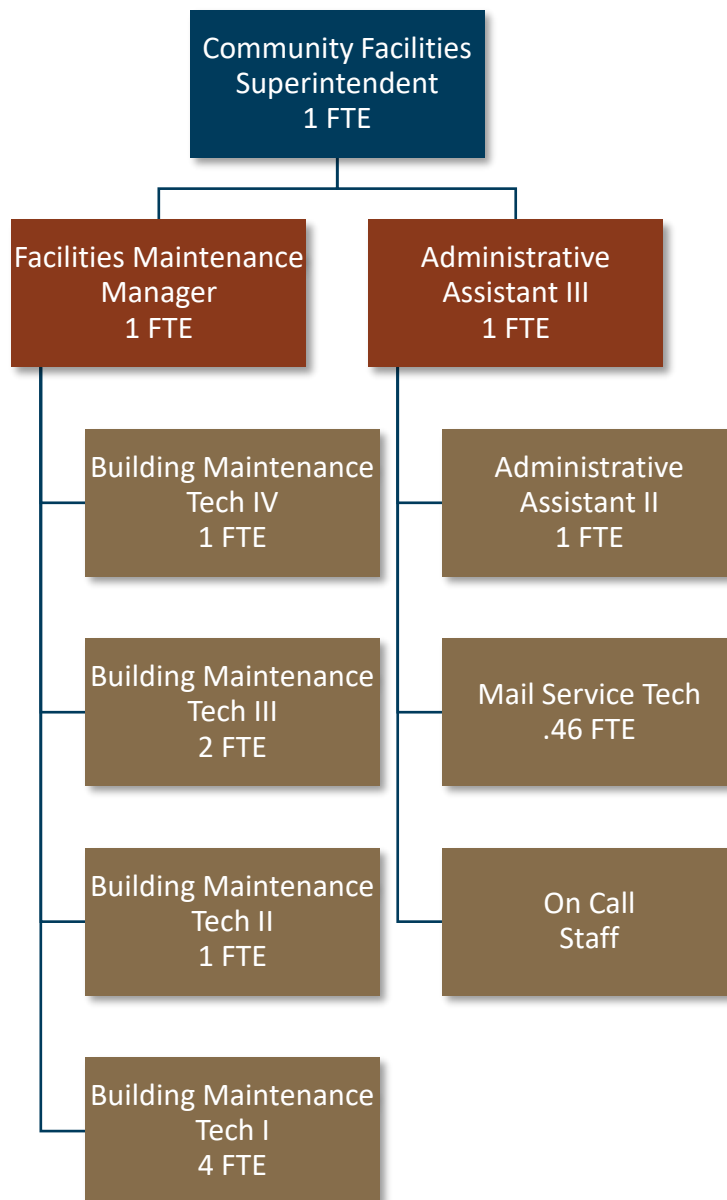
	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>							
Personnel Services	587,409	681,414	719,223	844,279	844,279	792,772	906,103
Supplies & Materials	70,280	57,555	51,559	95,980	95,980	92,440	179,820
Purchased Services	738,942	864,607	899,361	1,111,431	1,217,671	1,177,307	1,100,677
Intra-City Charges	1,466	2,553	3,025	7,000	7,000	5,460	6,837
Fixed Charges	51,276	24,379	35,176	34,799	34,799	35,331	34,969
Maintenance & Operating	861,965	949,093	989,121	1,249,210	1,355,450	1,310,538	1,322,303
Internal Charges	112,775	130,267	168,238	223,977	223,977	223,977	376,330
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	112,775	130,267	168,238	223,977	223,977	223,977	376,330
Debt Service	57,276	56,778	70,374	144,564	144,564	97,705	162,447
Capital Outlay	1,747,943	525,097	1,150,877	353,000	1,944,303	1,944,303	1,676,900
Debt & Capital	1,805,219	581,875	1,221,251	497,564	2,088,867	2,042,008	1,839,347
<b>Total Expenditures</b>	<b>3,367,368</b>	<b>2,342,650</b>	<b>3,097,833</b>	<b>2,815,030</b>	<b>4,512,573</b>	<b>4,369,295</b>	<b>4,444,082</b>

### Funds Included in this Department:

212 Facilities Management	570 City-County Building Fund
4505	571 City/Cnty Bldg Mail
4506 Project Management	4510 Operations
4507 Public Ed & Govt Acc Chnl	4511 B Delivery
213 Facilities Managemnt-HVCC	572 City/Cnty Bldg Telephone
214 Neighborhood Center	573 CC Law & Justice Building
233 Public Art Projects	

# Community Facilities

## Organizational Chart



# Public Works Department

## Overview

**Ryan Leland, Director**

### Public Works Administration

The Public Works Department is responsible for providing administrative direction and coordination for all Public Works activities in the following divisions: Engineering, Stormwater Utility Maintenance, Water Treatment, Water Utility Maintenance, Wastewater Treatment, Wastewater Utility Maintenance, Residential Solid Waste, Commercial Solid Waste, Landfill Monitoring District, Transfer Station, and Recycling.

### Engineering

The Engineering Division is responsible for implementing approved capital projects either internally or by managing consultants. Engineering also participates in the development review process, assists other divisions with environmental permits/regulations, maintains the historical infrastructure archives, and assists the public with a multitude of inquiries.

### \*Proposed\* Industrial Facilities

A proposed division for FY23 made up of two existing FTE's and a proposed superintendent will be responsible for managing and maintaining all public works facilities. This division will assist in capital planning for all facilities and the implementation of approved facility projects.

### Water Treatment

The Water Treatment Division is responsible for producing quality water in an adequate amount that meets all Federal and State water quality standards. Water Treatment manages two water plants (Tenmile and Missouri River), six pump stations, nine reservoirs and the Eureka well to meet these goals. The Tenmile watershed is over 50 square miles and consists of Scott Reservoir, Chessman Reservoir, the 5-mile long Red Mountain Flume, six water diversions and two well pump stations. The watershed is monitored by Water Treatment Staff daily. To ensure public safety and provide the highest quality water, staff performs daily, weekly, monthly, and yearly samples of the distribution system.

### Wastewater Services

The Wastewater Treatment Division is responsible for treating wastewater and ensuring that effluent meets all Federal and State wastewater quality standards. Wastewater Treatment manages one Plant that serves customers within the City of Helena wastewater service area.

### Utility Maintenance

Water Utility Maintenance is responsible for maintaining the distribution system that delivers water to customers within the City of Helena service area. The distribution system includes approximately 251 miles of mains, 1,812 fire hydrants, 6 pump stations, 5,917 system air relief and pressure reducing valves, and 12,071 meters. Wastewater Utility Maintenance is responsible for maintaining the wastewater collection system. The collection system includes approximately 184 miles of mains, 3,855 manholes, and 9 lift stations. Stormwater Utility Maintenance division is responsible for the City's stormwater infrastructure which consists of approximately 72 miles of pipe, 47 miles of open channel ditches, and 3,206 manholes and inlets.

### Residential Solid Waste

The Residential Solid Waste Division is responsible for the weekly collection and proper disposal of all residential generated waste within the City of Helena. This fund annually contributes to support the Recycling Fund (currently \$275,000) and supports private curbside recycling efforts.



# Public Works Department

## Overview, Continued

### Commercial Solid Waste

The Commercial Solid Waste Division is responsible for the weekly collection and proper disposal of waste from commercial customers within the City of Helena. Commercial Solid Waste also provides roll-off service when requested and services all Transfer Station and remote recycling containers.

### Landfill Monitoring District

The Landfill Monitoring District was created in FY15 and is responsible for the on-going monitoring requirements of a closed landfill and for ensuring that all environmental requirements are met.

### Transfer Station

The Transfer Station Division is responsible for the proper disposal of solid waste and for hosting a recycling site for all customers within the City of Helena and Lewis and Clark County. Transfer Station customers include: City of Helena Residential and Commercial Solid Waste Divisions, Scratchgravel Landfill District customers, direct haul commercial accounts, roll-off customers, and out-of-area cash customers. The Transfer Station currently processes approximately 180,000 customer transactions per year.

### Recycling

Since 1992, the Recycling Division has provided a recycling site at the Transfer Station and has provided remote sites (currently six) for all Helena area customers. Commodities currently diverted, recycled or re-used include: Cardboard, Plastic, Scrap Metal, Newspaper, Aluminum Cans, Tin Cans, Glass, Tires, Anti-Freeze, Automotive Batteries, Oil, Grass, Wood Chips, Christmas trees, and E-waste.

# Public Works Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The Public Works Department will work to finalize the following master plans during Fiscal Year 2023:

- Water and Sewer Rate and System Development Fee Study
- Wastewater Master Plan
- Solid Waste Strategic Plan for Waste Reduction
- Integrated Solid Waste Master Plan
- Water Facility Master Plan

For Fiscal Year 2023, the Public Works has requested the following major projects:

- Stormwater – 8<sup>th</sup>/9<sup>th</sup> & Dakota Rehabilitation and Re-route
- Water Treatment – Red Mountain Flume (ARPA Grant)
- Water Treatment – Headgates (ARPA)
- Water Treatment – Ten-Mile Filter Improvements (ARPA)
- Water Utilities – Upper Hale/West Main (ARPA)
- Water Utilities – Crosstown Connector Valves (ARPA)
- Wastewater Treatment – Bioreactor Basin Blowers (Northwestern Energy Grant)
- Wastewater Utilities – Main/Manhole Replacements
- Solid Waste - Transfer Station Entrance Improvements (FY22)
- Rodney Phase II Reconstruction (FY22)

# Public Works Department

## FY23 Summary of Changes

### Personnel

- + 1.0 FTE – Industrial Facilities Superintendent – Oversee maintenance, capital improvement and construction of industrial facilities.
- + .50 FTE – Sustainability Coordinator - Part-time to Full-time. This position was re-assigned from the City Manager's office to Public Works. Recruitment efforts in FY22 have been unsuccessful for a part time position.
- + 1.0 FTE – Development Review Engineer – This position is being reassigned from the Community Development Department in order to streamline engineering services.

### Maintenance & Operations

- Supplies and Materials & Fixed Charges are increasing primarily due to inflation.
- Intra-City charges have been increased to cover the rising cost of fuel and repairs.
- Internal charges represent general cost allocations, which are volume and activity based and increasing liability and property insurance costs.
- Capital Outlay can be review in Section 7 of this Budget Document.

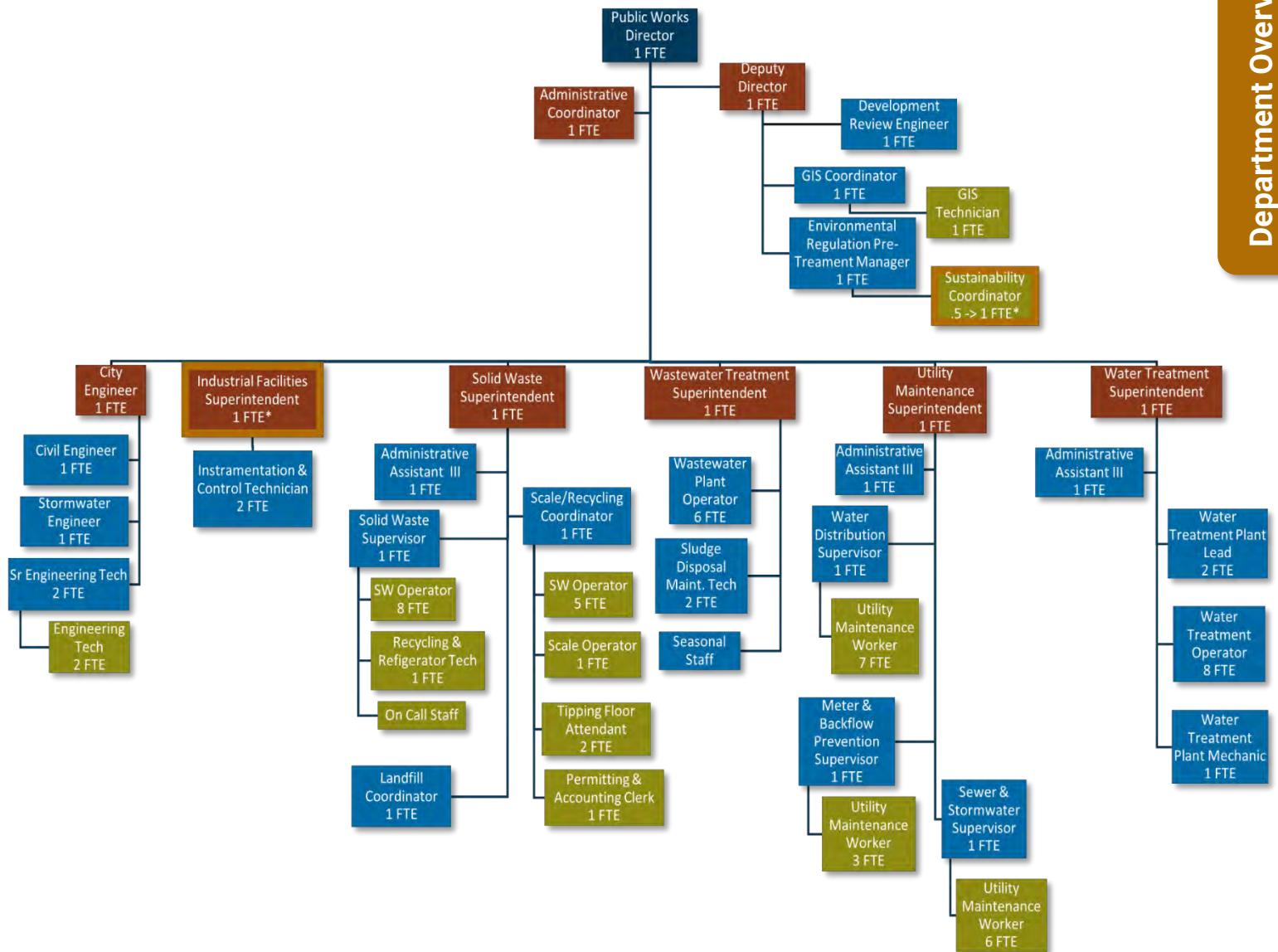
PUBLIC WORKS ALL FUNDS							
	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>							
Personnel Services	5,827,629	5,969,865	6,220,847	7,050,377	7,050,377	6,547,189	7,460,797
Supplies & Materials	886,599	1,140,456	928,691	1,404,685	1,404,685	1,385,535	1,578,010
Purchased Services	4,181,780	4,679,562	4,772,895	5,337,865	5,392,134	5,312,765	5,164,625
Intra-City Charges	446,161	410,419	405,297	503,389	503,389	494,759	527,012
Fixed Charges	296,644	380,859	356,572	384,434	384,434	385,376	404,896
Maintenance & Operating	5,811,184	6,611,296	6,463,456	7,630,373	7,684,642	7,578,435	7,674,543
Internal Charges	2,881,491	3,027,436	3,438,735	2,811,509	2,811,509	2,766,002	3,620,012
Transfers Out	246,618	269,045	299,045	322,652	322,652	322,652	320,875
Internal Transactions	3,128,109	3,296,481	3,737,780	3,134,161	3,134,161	3,088,654	3,940,887
Debt Service	1,332,910	2,406,122	889,536	1,378,486	1,378,486	1,379,924	1,108,457
Capital Outlay	10,183,990	8,947,428	9,522,793	6,822,440	22,378,095	20,702,785	15,679,110
Debt & Capital	11,516,900	11,353,550	10,412,330	8,200,926	23,756,581	22,082,709	16,787,567
<b>Total Expenditures</b>	<b>26,283,822</b>	<b>27,231,192</b>	<b>26,834,412</b>	<b>26,015,837</b>	<b>41,625,761</b>	<b>39,296,987</b>	<b>35,863,795</b>

#### Funds included in this department

16 Public Works Administration	541 Solid Waste-Residential
3084 Industrial Facilities	542 Solid Waste-Commercial
3101 Public Works Admin.	543 Landfill Monitoring District
3102 Engineering	546 Transfer Station
	547 Recycling
245 Storm Water Treatment	
521 Water	
3125 Water Treatment	
3126 Water Utility Maint.	
531 Wastewater	
3135 Wastewater Treatment	
3136 Wastewater Utility Maint.	
3137 Wastewater Pretreatment	

# Public Works Department

## Organizational Chart



\*Note: Highlighted positions indicate new FY23 staffing request.

# Transportation Services Department

## Overview

**David Knoepke, Director**

### Department Overview

The primary responsibility for these Divisions is to operate and maintain streets and associated infrastructure for the public health & safety, commerce, and transportation within Helena. The Divisions are staffed with 57 full time employees who are responsible for city infrastructure, transit, parking, sidewalk program, transportation operations and maintenance within the City Rights-of-Way for streets, and summer alley maintenance.

### Street Maintenance

Primary functions include street maintenance including pothole and street repairs, chip sealing, paving, street sweeping and winter storm response operations.

### Traffic & Signal Maintenance

Fabrication and installation of street signs, regulatory signs, and all other sign concerns, as per MUTCD. Painted and thermoplastic pavement marking installation and maintenance. Maintenance of City owned signals and related infrastructure.

### Roadway Code Enforcement

Respond, investigate and follow-up to service requests with City Rights-of-Way. Typically, sidewalk concerns, snow removal and others.

### Sidewalk Improvement & Construction

Respond, investigate and follow-up to service requests regarding sidewalk replacement program, administration of construction projects for sidewalks installation throughout the City.

### Public Transit

Capital Transit- This fund accounts for the City's public transportation system which provides bus service for area residents within the city limits. This also serves residents between Helena and East Helena through cooperative funding.

### Parking

Parking provides parking services to the citizens of Helena and to those who visit our City. These services include maintenance and operations of the parking garages, surface lots, permit and on street parking primarily in the Downtown Area. Parking also includes some private parking lot enforcement as well as residential parking districts.

### Fleet Services

Support and maintain City owned vehicles and equipment which is mission critical for delivering essential services to the citizens of the Helena community.



# Transportation Services Department Workplan

## Department Work Plan Fiscal Year 2023 Objectives

- Modify and implement a new street assessment methodology.
- The Transportation Systems Department is piloting the IBS purchasing program in the Fleet Division, creating an in-house parts room for the Fleet purchasing of parts and other consumables. Using this a singular source, all departments should realize savings and helping budget dollars to stretch further.
- Evaluate Parking needs and operations.
- Continue to monitor the flexible transit service and look for ways to improve our public transit.
- Implement and evaluate the Sidewalk Improvement Program revisions.
- Projects
  - Rodney Street Reconstruction Phase II
  - Street Mill and Overlay on a portion of 11<sup>th</sup> Avenue
  - Benton Turn Lanes

# Transportation Services Department

## FY23 Summary of Changes

### Personnel

- + 1.0 FTE – Engineering Technician - This position will support Transportation Department with a variety of technical work to include computer aided design, review of development/infrastructure designs and surveys, recording and inspection of work with private development and transportation construction projects, manage the street opening permitting process and begin an inspection program for the related street openings.

### Maintenance & Operations

- Supplies & Materials are increasing primarily due to inflation.
- Intra-City charges have been increased to cover the rising cost of fuel.
- Fixed Charges have decreased in part to buying out of a lease contract in FY22 for Small Motor patrol that saves approximately \$65,000 each year.
- Debt service is increasing to support a \$1.6 million INTERFUND Loan from the General Fund that will be paid with an INTERCAP Loan with the State. This loan is for Rodney Street Phase II Project.
- Capital Outlay can be reviewed in Section 7 of this Budget Document.

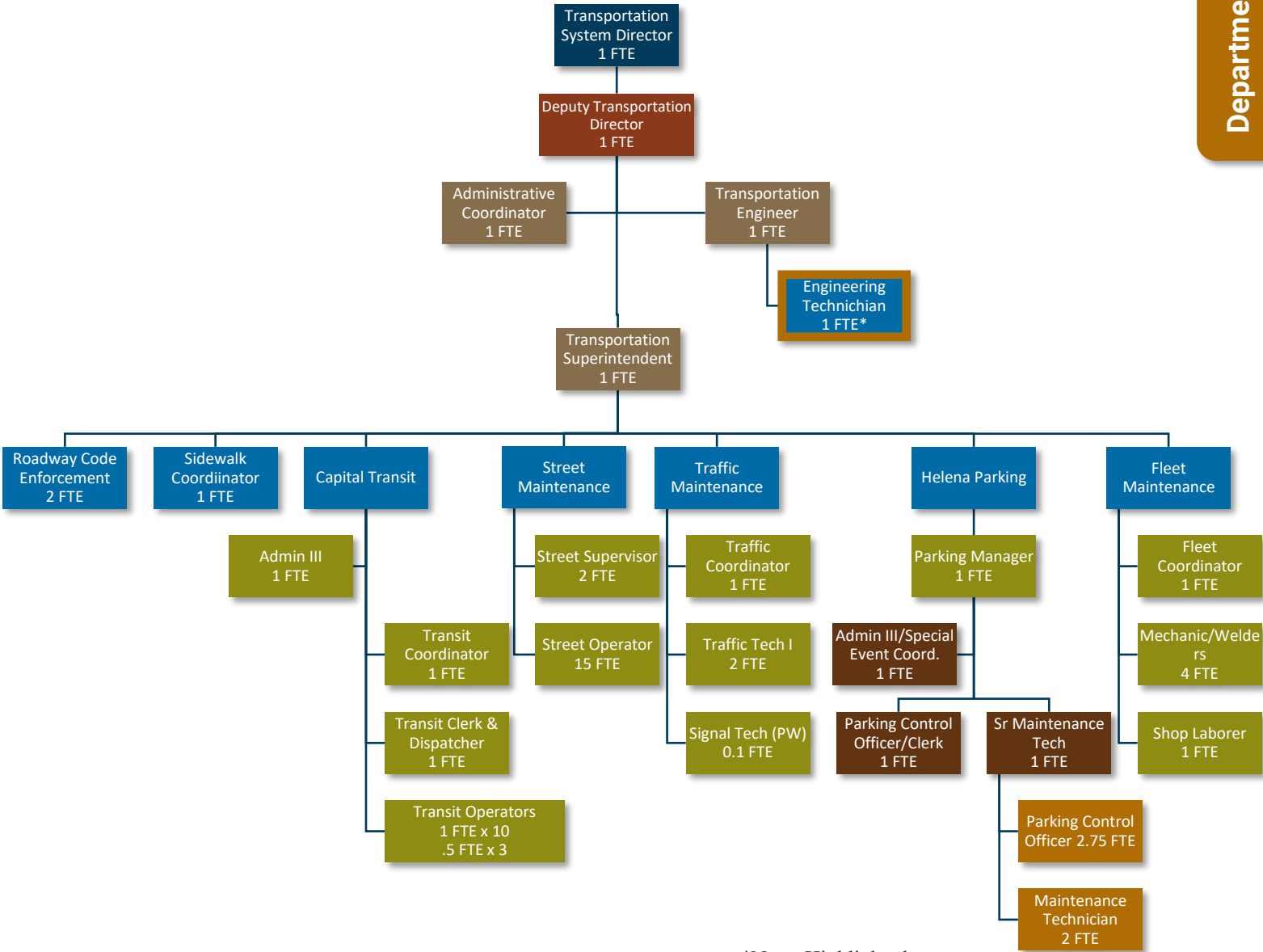
TRANSPORTATION ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	FY 2022 Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	3,159,190	3,394,933	3,563,425	4,356,739	4,356,739	4,396,842	4,735,000
Supplies & Materials	1,570,488	1,434,153	1,625,958	2,035,923	2,008,423	1,954,088	2,098,555
Purchased Services	1,456,956	2,051,357	1,654,313	2,404,615	3,624,829	3,506,822	2,757,390
Intra-City Charges	461,777	382,866	335,079	539,392	574,392	561,092	592,202
Fixed Charges	132,823	183,898	279,201	266,460	266,460	268,310	207,796
<b>Maintenance &amp; Operating</b>	3,622,044	4,052,274	3,894,551	5,246,390	6,474,104	6,290,312	5,655,943
Internal Charges	1,151,330	1,184,095	1,202,411	1,350,794	1,350,794	1,350,794	1,555,462
Transfers Out	75,000	50,000	-	40,000	40,000	-	95,867
<b>Internal Transactions</b>	1,226,330	1,234,095	1,202,411	1,390,794	1,390,794	1,350,794	1,651,329
Debt Service	589,753	590,990	639,441	953,346	953,346	651,096	986,843
Capital Outlay	2,201,674	3,765,385	1,287,220	7,895,510	12,924,119	11,535,133	2,625,247
<b>Debt &amp; Capital</b>	2,791,427	4,356,376	1,926,661	8,848,856	13,877,465	12,186,229	3,612,090
<b>Total Expenditures</b>	<b>10,798,991</b>	<b>13,037,678</b>	<b>10,587,048</b>	<b>19,842,779</b>	<b>26,099,102</b>	<b>24,224,177</b>	<b>15,654,362</b>

#### Funds Included in this Department:

201 Street & Traffic	450 Sidewalk Improve/Constrect	580 Capital Transit
240 Gas Tax	551 Parking	581 CT - East Valley
241 Gas Tax HB473	561 Special Charters	610 Fleet Services

# Transportation Services Department

## Organizational Chart



\*Note: Highlighted positions indicate new FY23 staffing request.

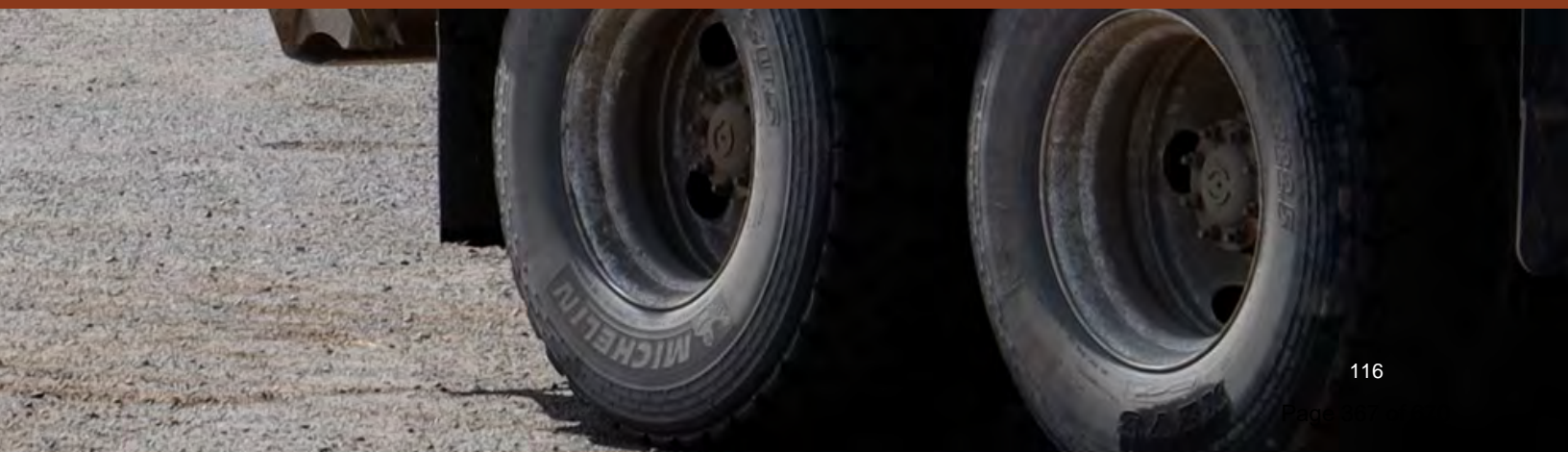


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# Schedule of Capital Outlays

Preliminary Budget Fiscal Year 2023

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# Schedule of Capital Outlays

## Human Resources

### Infrastructure – Tenant Improvements (\$75,000)

The Human Resources Department is requesting a remodel of the current office space, located in Room 106 of the City-County Building.

The Human Resources Department employs 4 full-time employees, three of whom are subject matter experts on benefits, employee relations, performance management, compensation, and leaves of absence (which oftentimes involves personal health information). The office space has two enclosed offices, so is not conducive to conducting business with integrity, confidentiality, and sensitivity to employees, family members, and external constituents for one staff member.

Additionally, HR frequently holds meetings and employee orientation sessions in meeting rooms in the City County Building that frequently takes common-meeting space off-line for hours at a time. Conversely, meeting rooms are often unavailable to HR when needed.

There is plenty of square footage available in the current space, Room 106, City-County Building, however it is not efficient use of the space in that it is largely open.

Given the needs, the Human Resources Department is requesting an office remodel for the purpose of 1) accommodating at least one additional enclosed office and 2) adding a small meeting room to accommodate meetings such as orientation sessions and exit interviews.



# Schedule of Capital Outlays

## Police & Dispatch

### Vehicles & Equipment (\$860,783)

**Police Department:****General Capital Fund (440) - \$415,783**

\$271,025 – Patrol Vehicles & Accessories (Including K9 – AWD Hybrid Powertrain (Qty 4)

\$52,557 – Glock 22 (Generation 5) & Accessories (Replacement Handguns – end of life)

\$50,000 – FARO 3d Laser Scanner Investigation Tool

\$42,201 – DJI Matrice 300 Drone

**Dispatch Services:****9-1-1 Emergency Fund (218) - \$445,000**

\$445,500 - Upgrade / Replacement of VoicePrint Audio Recording System  
(Supported and paid for by grant funding. No initial cost to HPD.)

# Schedule of Capital Outlays

## Parks & Recreation

### Infrastructure (\$1,350,000)

- \$150,000 Memorial Playground Equipment (Combine with FY22 Approved Funding)
- \$1.2 million Air Conditioning and filtration system Civic Center
  - \$350,000 Grant funding in Civic Center Fund (211)
  - \$350,000 General Capital Contribution (Fund 440)
  - \$500,000 Potential ARPA Funds

### Vehicles & Equipment (\$624,490)

#### Equipment:

#### Parks and Recreation – General Capital Fund (440) - \$114,500

- \$52,880 Resurface Tennis Courts (Lockey)
- \$8,000 Playground Resurfacing (ADA) Jaycee
- \$9,120 Pedestrian Mall Electrical Repairs
- \$9,000 Batch Garage Roof Replacement
- \$35,500 Boiler for Lazy River (Swimming Pool)

#### Parks and Recreation – Parks Capital Fund (441) - \$105,000

- \$10,000 Veterans Memorial Park Feasibility and Design
- \$20,000 Key FOB System for Parks Maintenance Shop
- \$15,000 North Benton Park and Field Space Feasibility and Design
- \$30,000 Park Sidewalk Repairs (ADA)
- \$10,000 Picnic Tables and Garbage Receptacles
- \$10,000 Leo Pocha Playground Replacement
- \$10,000 Memorial Park Picnic Shelter (2)

#### Vehicles:

#### General Capital Fund (440) - \$159,990

<u>Unit #</u>	<u>year</u>	<u>make/model</u>	<u>Department</u>	<u>Estimated Cost</u>
512	2012	Ford F-250	Park Maintenance	\$44,870—replacement
515	2011	GMC	Park Maintenance	\$48,620—replacement
522	1983	Hilift, Turf Sweeper	Park Maintenance	\$48,000—replacement
530	2007	Walker Mower	Park Maintenance	\$18,500—replacement

#### General Capital Fund (237) - \$50,000

<u>Unit #</u>	<u>year</u>	<u>make/model</u>	<u>Department</u>	<u>Estimated Cost</u>
NEW		Ford F-150 crew cab	Urban Forestry	\$42,000-additional arborist
NEW		Flat Bed Trailer	Urban Forestry	\$8,000

#### Golf Course (563) - \$195,000

<u>Unit #</u>	<u>year</u>	<u>make/model</u>	<u>Department</u>	<u>Estimated Cost</u>
		Club Carts (Qty 55)	Golf Course	\$195,000 - replacement

# Schedule of Capital Outlays

## Fire

### Infrastructure – Tenant Improvements (\$10,000)

**Fire Levy - \$10,000**

\$10,000 – Fire Station #1 – Office Reorganization

### Vehicles & Equipment (\$721,020)

**Fire Levy - \$27,620**

\$20,000 – Truck #1 (Aerial) Equipment Project

\$7,620 – Handheld Radio Replacement (1 per year)

**Assistance to Fire Fighter Grants - \$693,400**

\$130,000 – 2 Air Compressor/Cascade Fill Stations for SCBAs

\$13,400 – Fire Prevention & Education Materials including Robot

\$550,000 Type III Wildland Truck

# Schedule of Capital Outlays

## City Facilities

### Infrastructure – City Buildings (\$633,500)

#### **Fire Station #1:**

\$61,800 – Boiler Replacement

\$22,600 – Air Handler

\$10,000 – Kitchen Cabinets and Countertops

#### **City Shop:**

\$65,000 – Boiler Replacement

\$9,000 – Office Unit Heaters

\$30,000 – City Shop Floor Grinding

#### **Parks Maintenance Building:**

\$10,000 – HVAC System

\$5,000 – Outdoor Signage

#### **Civic Center:**

\$420,000 – Barrell Roof Replacement

### Infrastructure – City County Buildings (\$855,500)

#### **City / County Building - \$135,500**

\$50,000 - LED Lighting Retrofit

\$70,000 – Tile Roof Repairs

\$5,500 – Replacement of Pad Heater Boiler

\$10,000 – South Sidewalk Section Replacement

#### **Law & Justice Center - \$720,000**

\$512,000 – Boiler Replacements

\$120,000 – Pillar Section Roof Replacement

\$48,000 – Atrium Roof Replacement

\$10,000 – Parking Lot #2 Lighting

\$30,000 – 4<sup>th</sup> Floor Restroom Remodel

### Vehicles & Equipment (\$188,000)

#### **City / County Building - \$188,000**

\$188,000 – Conference Room Audio/Visual for Rooms 326, 330, 309

# Schedule of Capital Outlays

## Public Works

### Infrastructure (\$14,100,000)

#### **Stormwater**

\$600,000 – 8<sup>th</sup> / 9<sup>th</sup> & Dakota Rehab

\$850,000 – 8<sup>th</sup> / 9<sup>th</sup> & Dakota Re-route Phase II

#### **Water**

\$2,365,000 – Red Mountain Flume (ARPA Funding)

\$1,760,000 – Ten-Mile Diversion Structures (ARPA Funding)

\$1,490,000 – Ten Mile Treatment Plant Filter Improvements (ARPA Funding)

\$1,800,000 – Upper Hale/West Main (ARPA Funding)

\$4,085,000 – Crosstown Connector (ARPA Funding)

#### **Wastewater**

\$250,000 – Bioreactor Basin Blowers

\$100,000 – Shared Sewer Lines

\$750,000 – Main Replacements/Rehab

### Vehicles & Equipment (\$1,292,280)

#### **Stormwater**

\$5,000 – GIS Fixed Base

\$8,080 – Pickup & Accessories (20% allocation – Replace #409)

\$12,330 – Pickup & Accessories (20% allocation – Replace #439)

#### **Water**

\$52,120 – Pickup & Accessories (Replace # 450)

\$10,000 – GIS Fixed Base

\$12,000 – Pavement Breaker

\$16,170 – Pickup & Accessories (40% allocation – Replace #409)

\$24,650 – Pickup & Accessories (40% allocation – Replace #439)

#### **Wastewater**

\$16,170 – Pickup & Accessories (40% allocation – Replace #409)

\$24,650 – Pickup & Accessories (40% allocation – Replace #439)

#### **Solid Waste**

\$353,320 – Sideload Collection Truck (Replace #240)

\$353,320 – Sideload Collection Truck (Replace #241)

\$234,220 – ATV & Accessories (NEW)

\$104,480 – Transfer Trailer (Replace #235)

\$25,460 – Roll-off Containers (Qty 2)



# Schedule of Capital Outlays

## Public Works (cont.)

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**Other (\$308,830)**

**Water**

- \$35,000 – Ten-Mile Treatment Plant Flooring
- \$10,000 – Ten-Mile Treatment Plant Office Cabinets/Workstations
- \$79,570 – Ten-Mile Treatment Plant Lagoon Cleaning
- \$74,260 – Ten-Mile Treatment Plant Parking Lot Improvements

**Solid Waste**

- \$70,000 – SW Shop Office Remodel

**Public Works Administration**

- \$40,000 – 4<sup>th</sup> Floor City/County Building Office Remodel

# Schedule of Capital Outlays

## Transportation

### Infrastructure (\$1,371,284)

#### Streets & Gas Tax

\$1,126,284	Rodney Reconstruction Phase 2
\$200,000	Lawrence & Last Chance Redesign
\$45,000	Grand Street Alley Improvements

### Vehicles & Equipment (\$2,479,774)

#### Streets & Gas Tax

\$314,000	Freightliner 5 yd dump Truck (Plow Truck) Replaces TRK #324
\$240,000	John Deere Motor Grader 622G Buyout unit 326
\$70,000	Superior Kick Broom Machine - DT74J
\$60,000	Replace Unit 301 with F350 + Plow - Supervisor Truck
\$25,000	Message Board
\$10,090	Boss Drag Pro Hydraulic Folding Wing Model Plow
\$5,400	2nd Floor TSD Copier Buyout

#### Traffic

\$45,000	Replace Unit 110 - Supervisor Truck
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#### Transit

\$34,000	(2)- 6-14 Passenger Vans - Match Only + Cameras
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#### Parking

\$100,000	Jackson Gate Arm Replacement
\$85,000	6th Ave Garage Door/Hardware ADA (Priority 3)
\$25,000	PCO handhelds upgrades
\$8,000	Meyer Electric Box Sander
\$6,000	Mach 6960 Coin Counter

#### Fleet

\$45,000	Vehicle Lift System
\$36,000	Replace Unit 80

### Other (\$11,000)

#### Fleet

\$11,000	Vapor Filtration System - welding exhaust
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# Fund Details

Preliminary Budget Fiscal Year 2023



General Fund								
Fund: 100								
	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
Taxes	10,947,897	11,455,228	11,983,675	12,576,473	12,688,000	12,688,000	12,734,875	13,029,201
Special Assessments	-	-	-	-	-	-	-	-
<b>Taxes &amp; Assessments</b>	<b>10,947,897</b>	<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>12,734,875</b>	<b>13,029,201</b>
License & Permits	478,604	601,392	562,468	601,913	607,000	607,000	570,800	571,800
Intergovernmental Revenues	4,688,119	4,803,379	5,025,210	5,035,221	5,126,100	5,126,100	5,185,655	5,292,831
Charges For Services	585,576	581,924	485,419	461,408	407,875	407,875	471,166	832,578
Intra-City Revenues	59,628	73,969	74,000	-	19,000	19,000	19,000	19,000
Fines & Forfeitures	523,677	540,900	571,191	444,234	491,000	491,000	382,125	441,000
Investment Earnings	89,917	155,486	112,807	18,200	20,000	20,000	6,500	6,500
Other Financing Sources / (Uses)	149,663	98,363	117,966	80,369	75,000	75,000	55,759	126,000
<b>Other Operating Revenues</b>	<b>6,575,184</b>	<b>6,855,413</b>	<b>6,949,062</b>	<b>6,641,345</b>	<b>6,745,975</b>	<b>6,745,975</b>	<b>6,691,005</b>	<b>7,289,709</b>
Internal Service Revenues	3,128,611	3,302,164	3,413,290	3,891,269	3,625,990	3,625,990	3,625,990	4,418,983
Interfund Transfers In	225,370	497,619	749,836	1,135,542	1,037,598	720,598	720,598	889,189
<b>Internal Transactions</b>	<b>3,353,981</b>	<b>3,799,783</b>	<b>4,163,126</b>	<b>5,026,811</b>	<b>4,663,588</b>	<b>4,346,588</b>	<b>4,346,588</b>	<b>5,308,172</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>20,877,062</b>	<b>22,110,424</b>	<b>23,095,862.51</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>23,780,563</b>	<b>23,772,468</b>	<b>25,627,082</b>
<b>Expenditures</b>								
<b>Personnel Services</b>	<b>15,027,294</b>	<b>15,549,929</b>	<b>13,858,392</b>	<b>13,795,718</b>	<b>18,608,932</b>	<b>18,608,932</b>	<b>17,726,258</b>	<b>19,344,702</b>
Supplies & Materials	466,487	566,344	524,206	587,054	823,121	824,621	722,873	595,028
Purchased Services	1,533,209	1,796,333	1,801,387	2,011,727	2,669,059	2,823,747	2,522,393	2,383,370
Intra-City Charges	192,947	210,163	173,728	168,878	236,878	236,878	174,181	247,593
Fixed Charges	707,110	899,152	972,619	1,255,646	1,213,251	1,494,763	1,492,870	1,169,390
<b>Maintenance &amp; Operating</b>	<b>2,899,753</b>	<b>3,471,992</b>	<b>3,471,941</b>	<b>4,023,305</b>	<b>4,942,309</b>	<b>5,380,009</b>	<b>4,912,317</b>	<b>4,395,381</b>
Internal Charges	736,070	717,903	718,577	734,108	764,249	764,249	764,090	918,814
Transfers Out	1,907,282	1,329,284	1,205,874	3,834,746	4,066,651	5,783,651	5,783,651	2,172,613
<b>Internal Transactions</b>	<b>2,643,352</b>	<b>2,047,187</b>	<b>1,924,451</b>	<b>4,568,854</b>	<b>4,830,900</b>	<b>6,547,900</b>	<b>6,547,741</b>	<b>3,091,427</b>
Debt Service	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>20,570,399</b>	<b>21,069,108</b>	<b>19,254,784</b>	<b>22,387,878</b>	<b>28,382,141</b>	<b>30,536,841</b>	<b>29,186,316</b>	<b>26,831,509</b>
<b>Revenues Over (Under) Expenditures</b>	<b>306,663</b>	<b>1,041,316</b>	<b>3,841,078</b>	<b>1,856,751</b>	<b>(4,284,578)</b>	<b>(6,756,278)</b>	<b>(5,413,848)</b>	<b>(1,204,427)</b>
<b>Beginning Cash Balance - July 1</b>	<b>5,651,856</b>	<b>5,952,509</b>	<b>7,001,558</b>	<b>10,918,408</b>	<b>12,411,179</b>	<b>12,411,179</b>	<b>12,411,179</b>	<b>6,997,331</b>
Other Cash Sources / (Uses)	(6,010)	7,733	75,772	(363,980)	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>5,952,509</b>	<b>7,001,558</b>	<b>10,918,408</b>	<b>12,411,179</b>	<b>8,126,601</b>	<b>5,654,901</b>	<b>6,997,331</b>	<b>5,792,904</b>
Reserve Target - 15% of Operating Revenues:	2,628,462	2,746,596	2,839,910	2,882,673	2,915,096	2,915,096	2,913,882	3,047,836
Reserve Target - 60 Days of Operating Expenses:	2,946,912	3,126,891	2,848,822	2,929,155	3,871,437	3,943,388	3,721,410	3,902,479
<b>Reserve Policy Target:</b>	<b>2,946,912</b>	<b>3,126,891</b>	<b>2,848,822</b>	<b>2,929,155</b>	<b>3,871,437</b>	<b>3,943,388</b>	<b>3,721,410</b>	<b>3,902,479</b>
(Greater of 60 Days Operating Expenses or 15% of Operating Revenues)								
Excess Reserve:	3,005,597	3,874,667	8,069,586	9,482,024	4,255,164	1,711,513	3,275,922	1,890,425
Excess Reserve earmarked for Emergency Contingency Fund: (20% of Excess)					851,033		655,184	378,085
Excess Reserve Remaining in General Fund Cash Reserves less Contingency					3,404,131		2,620,737	857,155

General Fund									
Fund: 100									
		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
									Budget
<b>Revenues</b>									
<b>Taxes</b>									
Current Taxes - General Levy	gov	7,857,937	8,184,141	8,351,207	8,720,492	8,900,000	8,900,000	8,900,000	9,215,444
Personal Property Taxes - All Years	gov	435,096	406,463	501,886	519,192	464,000	464,000	464,000	477,920
Subtotal		8,293,033	8,590,604	8,853,093	9,239,684	9,364,000	9,364,000	9,364,000	9,693,364
Current Taxes - Health Ins Levy	gov	1,751,903	1,821,380	2,062,697	2,162,504	2,224,000	2,224,000	2,223,875	2,159,237
MV - County Option Tax (61-3-537)	gov	883,109	1,019,822	1,053,296	1,144,182	1,073,000	1,073,000	1,120,000	1,153,600
Entitlement -- MV - Assessed Taxes	gov	8,544	8,888	1,353	9,011	9,000	9,000	9,000	5,000
Pnlty & Intrst on Del Tax	gov	11,308	14,534	13,236	21,093	18,000	18,000	18,000	18,000
<b>Total Taxes</b>		<b>10,947,897</b>	<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>12,734,875</b>	<b>13,029,201</b>
<b>License &amp; Permits</b>									
Liquor Licenses	gov	21,040	19,510	17,500	21,000	21,000	21,000	21,000	21,000
Beer & Wine Licenses	gov	27,400	24,410	26,200	24,200	27,000	27,000	27,000	27,000
Catering Permits	gov	3,010	3,395	1,855	630	3,000	3,000	2,500	2,500
Pawnbrokers & 2nd Hand	gov	950	750	-	-	-	-	-	-
General Business Licenses	gov	104,572	105,391	103,259	98,768	100,000	100,000	115,000	115,000
Cable TV Franchise	gov	285,131	413,339	382,431	428,806	425,000	425,000	374,000	375,000
Amusemnt Licenses & Prmts	gov	2,750	2,500	-	-	-	-	-	-
Animal Licenses	p&c	32,748	31,093	29,724	26,634	30,000	30,000	30,000	30,000
Bicycle Licenses	gov	3	4	-	-	-	-	-	-
Board of Adjustments	cd	1,000	1,000	1,500	1,875	1,000	1,000	1,300	1,300
<b>Total License &amp; Permits</b>		<b>478,604</b>	<b>601,392</b>	<b>562,468</b>	<b>601,913</b>	<b>607,000</b>	<b>607,000</b>	<b>570,800</b>	<b>571,800</b>
<b>Intergovernmental Revenues</b>									
MRDTF Grant	p&c	27,716	27,676	31,284	26,345	20,000	20,000	23,277	20,000
Highway Traffic Safety	p&c	2,922	26,859	82,815	29,107	65,000	65,000	86,080	57,000
ICAC Grant	p&c	1,073	3,485	5,493	-	-	-	-	-
Dept of Justice Grant	p&c	97,368	95,618	100,356	64,572	90,000	90,000	77,735	110,000
Violence Agnst Women Grnt	p&c	67,882	68,494	70,807	70,750	65,000	65,000	65,000	50,000
HIDTA Grants	p&c	62,056	67,281	52,373	26,906	35,000	35,000	15,000	6,000
Police Grants-Misc	p&c	7,749	12,874	2,939	49,185	3,000	3,000	49,250	48,000
Misc Federal Grants					-	-	-	-	-
VOCA Grant (Total pending \$106,576)	atty	44,290	67,456	59,361	52,038	57,000	57,000	57,000	50,000
Indirect Cost Recovery	gov	292	-	-	-	-	-	-	-
Highway Traffic Safety Grant-DUI Officer	p&c	-	6,746	-	16,149	-	-	8,515	-
K9 Grant	p&c	-	-	-	-	-	-	9,500	-
MATIC Grant-HPD (Project 531)	p&c	9,613	-	-	-	-	-	-	-
VOCA Grant	atty	4,429	8,595	19,765	-	15,000	15,000	16,350	15,000
Live Card Game Lic Dist	gov	4,057	4,252	2,536	2,084	2,100	2,100	3,100	3,100
Video Gambling Lic Dist	gov	74,450	74,425	71,100	73,350	70,000	70,000	70,000	70,000
State Entitlement - HB124 / 2001	gov	4,236,658	4,312,139	4,462,845	4,613,117	4,682,000	4,682,000	4,682,848	4,842,231
State Grants - Misc.					-	-	-	-	-
Downtown URD/MBAC	cd	6,000	9,000	-	-	-	-	-	-
Hazmat	fire	22,084	-	963	-	-	-	-	-
County Contributions					-	-	-	-	-
Urban Trails	p&r	-	948	-	-	-	-	-	-
LCSD Reimb-1/2 Ded-MDT & Crimestoppers	p&c	533	-	45,673	4,145	2,000	2,000	2,000	1,500
Misc Intergovrnmtl Rev					-	-	-	-	-
	p&c	4,506	4,546	-	-	-	-	-	-
	gov	750	-	-	-	-	-	-	-
PILT-Helena Housing Authority	gov	13,691	12,985	16,899	7,475	20,000	20,000	20,000	20,000
<b>Total Intergovernmental Revenues</b>		<b>4,688,119</b>	<b>4,803,379</b>	<b>5,025,210</b>	<b>5,035,221</b>	<b>5,126,100</b>	<b>5,126,100</b>	<b>5,185,655</b>	<b>5,292,831</b>



## General Fund

Fund: 100

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
									Budget
<b>Charges For Services</b>									
Subdivisions	cd	750	1,045	375	4,370	1,500	1,500	750	1,000
Zoning Actions	cd	1,865	2,885	1,306	4,555	2,000	2,000	3,000	3,000
Alarm Fees (10%)	p&c	670	2,475	1,070	830	1,200	1,200	500	500
Fire Protection Fees	fire	102,592	78,097	36,431	102,826	50,000	50,000	237,981	362,308
45,000 Westside Fire Service Area Agreement + misc.	fire				-		-	-	-
317,308 Fort Harrison Contract for services	fire								
Fire Bldg Code Inspection	fire	17,758	32,722	40,284	27,216	32,500	32,500	32,500	32,500
DUI Vehicle Seizures	p&c	-	-		125	-	-	-	-
St Capital Officer	p&c	114,346	140,161	90,670	-	-	-	-	-
Fees - Other Agencies									
County Attorney Liaison Detective	p&c	60,989	86,393	127,769	-	45,000	45,000	45,000	45,000
SRO Reimbursement	p&c	-	-	-	161,295	80,000	80,000	-	166,000
Police Range User Fees	p&c	8,690	7,980	36,345	10,070	8,000	8,000	15,000	15,000
Helena Housing Auth. Contract	p&c	49,727	-		-	-	-	-	-
Snow Removal Charges	p&r	2,796	345	-	-	-	-	-	-
Engineering Misc.	pw	250	250		618	-	-	-	-
Animal Control Fees	p&c	4,095	1,770	2,625	-	1,000	1,000	-	-
Swim Tickets & Passes									
Daily Admissions Youth	p&r	33,514	41,535	34,966	151	25,000	25,000	7,500	7,500
Daily Admissions Adult	p&r	28,403	31,817	20,704	37,718	22,000	22,000	50,000	51,000
Daily Admissions Senior	p&r	129	1,187	968	-	1,000	1,000	-	-
Daily Admissions Spectator	p&r	1,956	2,620	4,492	408	2,000	2,000	600	600
Water Activity Youth	p&r	-		233	-	35	35	3,450	1,650
Water Activity Adult	p&r	1,372	1,304	103	-	1,500	1,500	500	500
Water Activity Senior	p&r	346	411	-	-	300	300	-	-
Punch Card Youth	p&r	7,794	6,871	8,884	2,577	6,000	6,000	3,000	6,000
Punch Card Adult	p&r	6,195	5,005	1,229	2,051	3,024	3,024	2,000	3,000
Punch Card Senior	p&r	403	607	-	396	140	140	500	500
PC Residt - Wtr Act-Sr.	p&r				-	-	-	-	-
Season Pass Youth	p&r	529	455	-	108	400	400	-	120
Season Pass Adult	p&r	2,667	810	171	972	1,000	1,000	300	1,000
Season Pass Senior	p&r	508	630	-	459	126	126	300	300
Season Pass Family	p&r	4,100	4,878	810	6,792	500	500	1,500	7,500
Swim Lessons									
Resident 30 minutes	p&r	27,521	27,841	20,727	30,171	27,000	27,000	1,000	35,000
Non-Resident 30 minutes	p&r	2,908	4,305	1,272	491	150	150	150	600
Swim Pool Rent									
Swim Team Practice	p&r	1,855	2,505	2,505	3,920	2,000	2,000	4,350	5,000
Swim Team Meets	p&r	1,500	2,880	1,290	-	1,500	1,500	-	1,500
Pool Rental Private Events	p&r	3,600	1,440	400	800	1,500	1,500	1,450	1,500
Park Use Fees	p&r	48,266	42,666	5,542	17,158	45,000	45,000	-	-
Recreation Fees	p&r	-	-	2,247	4,010	3,000	3,000	6,835	20,500
Recreation Ice Rink Fees & Revenue	p&r	6,410	3,814	6,373	10,622	5,000	5,000	12,500	13,000
Recreation Tennis Fees & Revenue	p&r	10,541	11,619	5,124	14,188	5,500	5,500	5,500	15,000
Recreation Pickleball Fees & Revenue	p&r				163	500	500	-	500
Event Ticket Sales	p&r	-	474	-	-	-	-	-	-
Concession Merchandise	p&r	30,531	32,127	30,506	16,349	32,500	32,500	35,000	35,000
<b>Total</b>	<b>Charges For Services</b>	<b>585,576</b>	<b>581,924</b>	<b>485,419</b>	<b>461,408</b>	<b>407,875</b>	<b>407,875</b>	<b>471,166</b>	<b>832,578</b>

## General Fund

Fund: 100

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
<b>Intra-City Revenues</b>									
Mall St Sweep/Plow Chrg	p&r	15,000	19,000	19,000	-	19,000	19,000	19,000	19,000
Open Spc Trail Maint Chrg	p&r	44,628	54,969	55,000	-	-	-	-	-
<b>Total</b>	<b>Intra-City Revenues</b>	<b>59,628</b>	<b>73,969</b>	<b>74,000</b>	<b>-</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>
<b>Fines &amp; Forfeitures</b>									
Court Fines - Traffic	p&c	422,256	437,170	479,933	372,107	400,000	400,000	323,500	375,000
Animal Control Fines	p&c	3,682	3,513	4,022	2,533	3,500	3,500	3,000	3,000
Court Costs	p&c	17,771	7,161	2,347	1,668	5,000	5,000	1,200	2,500
Criminal Offense	p&c	35,657	34,814	38,369	25,375	30,000	30,000	25,000	25,000
Civil Costs	p&c	15,760	27,160	14,900	19,780	20,000	20,000	9,250	10,000
Victim/Witness Adv Srchrg	p&c	25,600	30,066	31,124	22,618	32,000	32,000	20,000	25,000
Parking Fines-City Court	p&c	62	-	-	-	-	-	-	-
Misc Fines / Snow Removal	p&r	2,889	1,016	498	154	500	500	175	500
<b>Total</b>	<b>Fines &amp; Forfeitures</b>	<b>523,677</b>	<b>540,900</b>	<b>571,191</b>	<b>444,234</b>	<b>491,000</b>	<b>491,000</b>	<b>382,125</b>	<b>441,000</b>
<b>Investment Earnings</b>									
Interest Earnings		89,917	155,486	112,807	18,200	20,000	20,000	6,500	6,500
<b>Total</b>	<b>Interest Earnings</b>	<b>89,917</b>	<b>155,486</b>	<b>112,807</b>	<b>18,200</b>	<b>20,000</b>	<b>20,000</b>	<b>6,500</b>	<b>6,500</b>
<b>Internal Service Revenues</b>									
Comm, Mgr, Atty Charges	gov	794,909	833,760	815,023	1,113,322	915,861	915,861	915,861	1,285,216
Park & Rec Charges	p&r	60,539	70,306	77,522	77,132	183,260	183,260	183,260	167,109
Public Works Charges	pw	321,506	330,701	495,707	277,558	326,616	326,616	326,616	400,146
Industrial Facilities	pw	-	-	-	-	-	-	-	303,593
Human Resource Charges	gov	176,583	182,831	189,621	197,717	190,411	190,411	190,411	252,371
Budget & Accounting Charges	as	549,394	583,568	587,201	735,576	543,170	543,170	543,170	514,732
Utility Customer Service Charges	as	422,200	443,278	461,498	526,805	496,318	496,318	496,318	467,070
Engineering Charges	pw	720,480	774,720	786,718	963,159	970,354	970,354	970,354	1,028,746
Internal - Weed Control Charges	p&r	83,000	83,000	-	-	-	-	-	-
<b>Total</b>	<b>Internal Service Revenues</b>	<b>3,128,611</b>	<b>3,302,164</b>	<b>3,413,290</b>	<b>3,891,269</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>4,418,983</b>
<b>Miscellaneous Revenues</b>									
Other Revenues	gov	13,534	27,670	43,456	25,062	20,000	20,000	15,000	35,000
2,500 Audit Fees - BID	as	-	2,500	2,500	-	2,500	2,500	2,500	2,500
2,500 Audit Fees - TBID	as	-	2,500	2,500	-	2,500	2,500	2,500	2,500
Other Revenues	gov	-	-	-	-	-	-	1,280	-
Misc Employee Reimb	gov	-	-	-	-	-	-	1,826	-
Police Workers Comp	p&c	42,939	4,913	-	-	-	-	-	-
Fire Workers Comp	fire	33,632	15,360	-	-	-	-	-	-
Sale of Unclaimed Evidence	p&c	110	4,150	-	2,694	-	-	-	-
Restricted Contribution								-	-
General Government	gov	3,705	1,340	510	-	-	-	-	-
Community Development	cd	-	-	-	-	-	-	-	-
Parks Department	p&r	-	-	-	-	-	-	-	-
Fire Department	fire	500	-	-	-	-	-	550	-
Police Department - Private Misc	p&c	-	-	-	-	-	-	-	-
Canine Contributions	p&c	100	-	-	-	-	-	-	-
Explorers Contributions	p&c	-	-	-	-	-	-	-	-
Police-L&C Forfeiture Fnd	p&c	-	-	3,050	-	-	-	-	-
Kay's Kids-McKenna Fndtn	p&r	35,781	37,080	43,760	15,768	40,000	40,000	503	76,000
Kay's Kids-E Helena Contrib	p&r	-	-	-	-	-	-	-	-
Special Warrant Proceeds	gov	-	-	-	6,032	-	-	14,950	-
Sale of Fixed Assets	p&c	19,362	2,850	22,190	30,812	10,000	10,000	16,650	10,000
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>149,663</b>	<b>98,363</b>	<b>117,966</b>	<b>80,369</b>	<b>75,000</b>	<b>75,000</b>	<b>55,759</b>	<b>126,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>20,651,692</b>	<b>21,612,805</b>	<b>22,346,026</b>	<b>23,109,087</b>	<b>23,059,965</b>	<b>23,059,965</b>	<b>23,051,870</b>	<b>24,737,893</b>

General Fund									
Fund: 100									
		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
<b>Interfund Transfers In</b>									
T/in - 217 Law Enforcement Block Grant	p&c	-	27,172	34,989	39,104	15,000	15,000	15,000	15,000
T/in - 260 Fire Supplemental Levy	fire	-	245,849	601,039	984,840	911,000	594,000	594,000	692,220
T/in - 645 Insurance & Safety	gov	225,370	224,598	113,808	111,598	111,598	111,598	111,598	45,406
T/in - 650 Medical Revolving	gov	-	-	-	-	-	-	-	136,563
<b>Total Interfund Transfers In</b>		<b>225,370</b>	<b>497,619</b>	<b>749,836</b>	<b>1,135,542</b>	<b>1,037,598</b>	<b>720,598</b>	<b>720,598</b>	<b>889,189</b>
<b>TOTAL REVENUE</b>		<b>20,877,062</b>	<b>22,110,424</b>	<b>23,095,863</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>23,780,563</b>	<b>23,772,468</b>	<b>25,627,082</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>									
Chng in Vouchers Pybl (A/P)	gov	-	-	(47)	-	-	-	-	-
Chng in Util Cust Srvc Vouchers Pybl (A/P)	gov	15	241	(806)	-	-	-	-	-
Chng in Cust Deposits/Unidentifid	gov	(325)	-	(1,161)	-	-	-	-	-
Credit Card Clearing	gov	101	12,133	-	-	-	-	-	-
Chng in Vouchers Pybl-Financial Guarantees	gov	(6,301)	(4,641)	-	-	-	-	-	-
Prior Year Adjustment/Correction	asd	500	-	77,786	(363,980)	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>		<b>(6,010)</b>	<b>7,733</b>	<b>75,772</b>	<b>(363,980)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue by Sub-Fund</b>									
General Government		17,075,388	17,930,064	18,422,650	19,363,839	19,367,970	19,367,970	19,364,869	20,331,088
Police & Court		1,135,982	1,162,420	1,310,866	1,002,802	960,700	960,700	840,457	1,014,500
Fire Department		176,566	372,028	678,717	1,114,882	993,500	676,500	865,031	1,087,028
Community Development		9,615	13,930	3,181	10,800	4,500	4,500	5,050	5,300
Finance Services		971,594	1,031,846	1,053,699	1,262,381	1,044,488	1,044,488	1,044,488	986,802
Public Works Administration		1,042,236	1,105,671	1,282,425	1,241,335	1,296,970	1,296,970	1,298,250	1,732,485
Park & Recreation		465,681	494,465	344,324	248,589	429,435	429,435	354,323	469,879
<b>Total Revenue Allocated to Sub-Funds</b>		<b>20,877,062</b>	<b>22,110,424</b>	<b>23,095,863</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>23,780,563</b>	<b>23,772,468</b>	<b>25,627,082</b>

General Fund Internal Charge Cost Recovery									
<b>Internal Costs</b>									
Comm, Mgr, Atty Costs		1,476,742	1,445,740	1,776,558	1,780,731	2,463,078	2,514,766	2,253,983	2,215,137
Park & Rec Costs		264,480	276,909	250,886	274,036	310,412	310,412	284,527	301,420
Public Works Costs		356,615	317,299	266,428	325,631	400,146	470,206	485,846	477,705
Industrial Facilities		-	-	-	-	-	-	-	292,671
Human Resource Costs		438,047	458,080	411,095	500,765	546,440	546,440	566,769	558,730
Budget & Accounting Costs		701,702	671,314	686,469	700,801	959,636	998,436	975,420	1,016,466
Utility Customer Service Costs		460,531	485,279	497,480	508,214	544,688	544,688	520,615	539,696
Engineering Costs		909,264	871,503	988,886	983,585	1,270,235	1,200,175	847,649	1,304,585
Internal - Weed Control Costs		135,191	148,934	-	-	-	-	-	-
<b>Total Internal Costs</b>		<b>4,742,572</b>	<b>4,675,058</b>	<b>4,877,803</b>	<b>5,073,763</b>	<b>6,494,635</b>	<b>6,585,123</b>	<b>5,934,809</b>	<b>6,706,410</b>
<b>G.F. Internal Charges Recovered</b>									
Comm, Mgr, Atty Charges		794,909	833,760	815,023	1,113,322	915,861	915,861	915,861	1,285,216
Park & Rec Charges		60,539	70,306	77,522	77,132	183,260	183,260	183,260	167,109
Public Works Charges		321,506	330,701	495,707	277,558	326,616	326,616	326,616	400,146
Industrial Facilities		-	-	-	-	-	-	-	303,593
Human Resource Charges		176,583	182,831	189,621	197,717	190,411	190,411	190,411	252,371
Budget & Accounting Charges		549,394	583,568	587,201	735,576	543,170	543,170	543,170	514,732
Utility Customer Service Charges		422,200	443,278	461,498	526,805	496,318	496,318	496,318	467,070
Engineering Charges		720,480	774,720	786,718	963,159	970,354	970,354	970,354	1,028,746
Internal - Weed Control Charges		83,000	83,000	-	-	-	-	-	-
<b>Total G.F. Internal Charges Recovered</b>		<b>3,128,611</b>	<b>3,302,164</b>	<b>3,413,290</b>	<b>3,891,269</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>4,418,983</b>
<b>Net G.F. Internal Revenues / (Costs)</b>									
Comm, Mgr, Atty Costs		(681,833)	(611,980)	(961,535)	(667,409)	(1,547,217)	(1,598,905)	(1,338,122)	(929,921)
Park & Rec Costs		(203,941)	(206,603)	(173,364)	(196,904)	(127,152)	(127,152)	(101,267)	(134,311)
Public Works Costs		(35,109)	13,402	229,279	(48,073)	(73,530)	(143,590)	(159,230)	(77,559)
Industrial Facilities		-	-	-	-	-	-	-	10,922
Human Resource Costs		(261,464)	(275,249)	(221,474)	(303,048)	(356,029)	(356,029)	(376,358)	(306,359)
Budget & Accounting Costs		(152,308)	(87,746)	(99,268)	34,775	(416,466)	(455,266)	(432,250)	(501,734)
Utility Customer Service Costs		(38,331)	(42,001)	(35,983)	18,591	(48,370)	(48,370)	(24,297)	(72,626)
Engineering Costs		(188,784)	(96,783)	(202,168)	(20,426)	(299,881)	(229,821)	122,705	(275,839)
Internal - Weed Control Costs		(52,191)	(65,934)	-	-	-	-	-	-
<b>Total Net G.F. Internal Revenues / (Costs)</b>		<b>(1,613,961)</b>	<b>(1,372,894)</b>	<b>(1,464,513)</b>	<b>(1,182,495)</b>	<b>(2,868,645)</b>	<b>(2,959,133)</b>	<b>(2,308,819)</b>	<b>(2,287,427)</b>

General Fund										
Fund: 100			FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
			Actual	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
										Budget
Fund	100	General Fund								
Dept	1001	Interfund Transactions								
Activity	410	General Government								
Transfers Out										
T/out - 211 Civic Center	gov		480,000	470,000	360,000	360,000	450,000	450,000	450,000	360,000
T/out - 212 Facilities Management	gov						-			-
Grandstreet Support			-	-	-	-	-	-	-	-
T/out <-> 5,047 PEG Op Support-City staff/support			5,103	3,887	4,066	5,047	3,651	3,651	3,651	1,336
T/out - 212 Facilities Management	gov		168,620	-	-	-	-	-	-	-
subtotal - T/out PEG Support			173,723	3,887	4,066	5,047	3,651	3,651	3,651	1,336
T/out - 229 Affordable Housing Trust	gov		-	-	-	1,685,000	225,000	225,000	225,000	100,000
T/out - 233 Public Art Projects	gov		12,000	12,000	19,313	11,487	12,000	12,000	12,000	12,000
T/out - 238 Loan Repayment	gov		-	-	-	60,000	60,000	60,000	60,000	-
T/out - 201 Street & Traffic Interfund Loan	gov		-	-	-	-	-	1,600,000	1,600,000	-
T/out - 327 Sidewalk Program 07	gov		502	273	-	-	-	-	-	-
T/out - 328 Sidewalk Program 08	gov		1,187	650	-	-	-	-	-	-
subtotal - Sidewalk Program Interest Subsidy			1,689	923	-	-	-	-	-	-
T/out - 440 Capital Improvements Fund from General Purpose Revenues	gov		400,000	500,000	-	492,856	2,766,000	2,766,000	2,766,000	744,427
T/out - 440 Capital Improvements Fund from General Fund Capital Reserves	gov		500,000	-	-	622,856	-	-	-	-
T/out - 440 Capital Improvements Fund For Sidewalk loan program interest subsidy	gov		2,370	4,974	-	-	-	-	-	-
subtotal - 440 Capital Improvement Transfers			902,370	504,974	-	1,115,712	2,766,000	2,766,000	2,766,000	744,427
T/out - 201 Street & Traffic	pw		-	-	-	415,000	-	-	-	-
T/out - 563 Golf Course	p&r		-	-	280,000	240,000	235,000	235,000	235,000	142,850
T/out - 573 CC Law & Justice Building	p&c				250,000	70,000	-	117,000	117,000	400,000
T/out - 580 Capital Transit	gov									
Capital Transit Svc Operations Support			300,000	300,000	250,000	250,000	275,000	275,000	275,000	380,000
Capital Transit Svc Operational Change			37,500	37,500	37,500	37,500	40,000	40,000	40,000	32,000
FMV transfer for bus sale					4,995					
subtotal - Capital Transit Support Transfers (New Fund)			337,500	337,500	292,495	287,500	315,000	315,000	315,000	412,000
Total	Transfers Out		1,907,282	1,329,284	1,205,874	4,249,746	4,066,651	5,783,651	5,783,651	2,172,613
Total	Interfund Transactions		1,907,282	1,329,284	1,205,874	4,249,746	4,066,651	5,783,651	5,783,651	2,172,613
Interfund Transactions by Groups										
General Government	gov		1,907,282	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,431,651	1,629,763
Police & Court	p&c		-	-	250,000	70,000	-	117,000	117,000	400,000
Public Works Administration	pw		-	-	-	415,000	-	-	-	-
Park & Recreation	p&r		-	-	280,000	240,000	235,000	235,000	235,000	142,850
Total Interfund Transactions by Groups			1,907,282	1,329,284	1,205,874	4,249,746	4,066,651	5,783,651	5,783,651	2,172,613

General Fund									
Fund: 100			FY 2018	FY 2019	FY 2020	FY 2021	FY 2022		
			Actual	Actual	Actual	Unaudited	Adopted	Amended	Proposed
							Est Actuals		FY 2023
									Budget
Fund	100	General Fund							
Dept	1002	Support/Assistance Paymts							
Activity	410	General Government							
<b>Purchased Services</b>									
IT&S Special Projects	gov		63,477	-	67,599	18,997	-	6,404	6,404
<b>Total</b>	<b>Purchased Services</b>		<b>63,477</b>	<b>-</b>	<b>67,599</b>	<b>18,997</b>	<b>-</b>	<b>6,404</b>	<b>6,404</b>
<b>Fixed Charges</b>									
City Lights Assessment	gov		31,181	33,271	35,042	35,635	35,370	35,370	29,106
15,500	Arterial Lights & Misc Lights - City Share								
13,500	City Street/Traffic lights								
8,500	Assmts-misc prop (St Mnt/Strm Wtr/Tree/etc.)								
100	County Assessments								
37,600									
Comm Srvc Prgm Support	p&c		7,000	7,000	7,000	7,000	7,000	7,000	7,000
Humane Society Support	p&c		58,195	44,622	75,495	60,396	62,812	62,812	62,812
HACF Non-Profit Agreement	gov		-	-	-	-	20,000	422,000	422,000
Grants, Subsidies, Awards-Misc									
MBAC Business Loans	cd		-	-	-	-	-	-	-
Historic Preservation Program-City contribution	cd		20,000	20,000	20,000	20,000	20,000	20,000	20,000
	p&c		-	-	-	-	-	-	-
Subtotal Grants, Subsidies, Awards-Misc			20,000	20,000	20,000	20,000	20,000	20,000	20,000
PEG (Public, Ed & Gov Cablecast)	gov		-	172,840	176,297	201,916	201,747	201,747	201,747
FY18	168,620								
FY19	172,840								
FY20	176,297	Per PEG Contract (HCTV) - Paid Semi-Annually							
FY21	196,336								
FY22	201,747								
FY23	207,321								
Subtotal - PEG Support			-	172,840	176,297	201,916	201,747	201,747	201,747
Grants, Contribtns, Other / Misc									
12,000	Commissioner Priorities	gov	-	-	-	-	12,000	12,000	12,000
1,000	Sun Run support contribution	gov							
1,000	Big Sky Pride - Comm Amendment	gov							
5,000	Symphony Under the Stars Contribution	gov							
5,000	MT Bus. Assist. Connection (MBAC) Operational Supp	gov							
	City of Service Grants	gov							
	Commissioner Priorities	gov	-	-	-	-	-	-	-
	Benton Ave Cemetery Support (5 yrs)	gov	5,400	4,250	-	-	-	-	-
	Friendship Center Support Contribution	gov	-	-	-	3,000	-	-	-
	Helena Food Share	gov	10,000	-	-	-	-	-	-
	Helena Regional Airport - Route grant matching support	gov	-	-	-	-	-	-	-
	The Myrna Loy	gov	-	-	-	2,000	-	-	-
	Lewis & Clark Humane Society	gov	-	-	-	2,000	-	-	-
	American Jobs for America's Youth Montana (AJAY MT)	gov	-	-	-	4,450	-	-	-
	General Federation of Woman's Clubs	gov	-	-	-	2,000	-	-	-
	Plymouth Congregational Church	gov	-	-	-	1,200	-	-	-
	Grandstreet Theatre	gov	-	-	-	-	-	-	-
	Helena Family YMCA	gov	-	-	-	-	-	-	-
	Lewis & Clark Literacy Council	gov	-	-	-	850	-	-	-
	Family Promise of Greater Helena	gov	-	-	-	-	-	-	-
	Helena Regional Sports Center Assoc.	gov	5,000	-	-	-	-	-	-
	Helena-Area Friends of Pets - Spay / Neuter Program	gov	9,000	3,500	4,500	2,000	-	-	-
	MT Bus. Assist. Connection (MBAC) Operational Support	gov	5,000	5,000	5,000	205,000	-	-	-
	MMIA to Kay McKenna Foundation Pass Thru Grant	gov	-	-	-	-	-	-	-
	Sun Run support contribution	gov	-	1,000	1,000	-	-	-	-
	Symphony Under the Stars Contribution	gov	5,000	5,000	5,000	5,000	-	-	-
	United Way Housing First Inclusion	gov	-	7,500	-	-	-	-	-
	Wild About Cats Rescue & Sanctuary	gov	-	3,500	4,000	-	-	-	-
	Commission Priorities RFP	gov	-	-	-	-	-	-	-
Subtotal Grants, Contribtns, Other / Misc			39,400	29,750	19,500	227,500	12,000	12,000	12,000
<b>Total</b>	<b>Fixed Charges</b>		<b>155,776</b>	<b>307,483</b>	<b>333,334</b>	<b>552,446</b>	<b>358,929</b>	<b>760,929</b>	<b>754,665</b>
<b>Total</b>	<b>Support/Assistance Paymts</b>		<b>219,253</b>	<b>307,483</b>	<b>400,934</b>	<b>571,443</b>	<b>358,929</b>	<b>767,333</b>	<b>761,069</b>
									<b>369,874</b>



General Fund								
Fund: 100								
	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Support / Subsidies by Group</b>								
General Government	134,058	235,861	298,439	484,047	269,117	677,521	671,257	276,921
Police & Court	65,195	51,622	82,495	67,396	69,812	69,812	69,812	72,953
Fire Department	-	-	-	-	-	-	-	-
Community Development	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Finance Services	-	-	-	-	-	-	-	-
Public Works Administration	-	-	-	-	-	-	-	-
Park & Recreation	-	-	-	-	-	-	-	-
<b>Total Support / Subsidies</b>	<b>219,253</b>	<b>307,483</b>	<b>400,934</b>	<b>571,443</b>	<b>358,929</b>	<b>767,333</b>	<b>761,069</b>	<b>369,874</b>

General Government								
Fund: 011			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals

## General Government Revenues

Taxes	11,455,228	11,983,675	12,576,473	12,688,000	12,688,000	12,734,875	13,029,201
Special Assessments	-	-	-	-	-	-	-
<b>Taxes &amp; Assessments</b>	<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>12,734,875</b>	<b>13,029,201</b>
License & Permits	569,299	531,244	573,404	576,000	576,000	539,500	540,500
Intergovernmental Revenues	4,479,852	4,632,506	4,748,063	4,846,100	4,846,100	4,849,298	5,000,331
Investment Earnings	155,486	112,807	18,200	20,000	20,000	6,500	6,500
Other Financing Sources / (Uses)	29,010	43,966	25,062	20,000	20,000	16,826	35,000
<b>Other Operating Revenues</b>	<b>5,233,647</b>	<b>5,320,523</b>	<b>5,364,729</b>	<b>5,462,100</b>	<b>5,462,100</b>	<b>5,412,124</b>	<b>5,582,331</b>
Internal Service Revenues	1,016,591	1,004,644	1,311,039	1,106,272	1,106,272	1,106,272	1,537,587
Interfund Transfers In	224,598	113,808	111,598	111,598	111,598	111,598	181,969
<b>Internal Transactions</b>	<b>1,241,189</b>	<b>1,118,452</b>	<b>1,422,637</b>	<b>1,217,870</b>	<b>1,217,870</b>	<b>1,217,870</b>	<b>1,719,556</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total General Government Revenues</b>	<b>17,930,064</b>	<b>18,422,650</b>	<b>19,363,839</b>	<b>19,367,970</b>	<b>19,367,970</b>	<b>19,364,869</b>	<b>20,331,088</b>

## Expenditures

<b>Personnel Services</b>	<b>1,582,737</b>	<b>1,760,769</b>	<b>1,736,667</b>	<b>2,225,525</b>	<b>2,225,525</b>	<b>2,108,442</b>	<b>2,181,067</b>
Supplies & Materials	30,238	55,613	42,198	148,300	148,300	133,418	115,083
Purchased Services	240,431	374,501	460,996	597,344	655,436	521,476	422,629
Intra-City Charges	5,042	5,424	5,559	5,696	5,696	5,696	5,696
Fixed Charges	352,645	346,824	591,799	508,729	790,241	791,477	396,466
<b>Maintenance &amp; Operating</b>	<b>628,356</b>	<b>782,361</b>	<b>1,100,552</b>	<b>1,260,069</b>	<b>1,599,673</b>	<b>1,452,067</b>	<b>939,873</b>
Internal Charges	31,901	42,207	45,433	51,122	51,122	50,963	80,884
Transfers Out	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,431,651	1,629,763
<b>Internal Transactions</b>	<b>1,361,185</b>	<b>718,081</b>	<b>3,570,179</b>	<b>3,882,773</b>	<b>5,482,773</b>	<b>5,482,614</b>	<b>1,710,647</b>
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>3,572,278</b>	<b>3,261,211</b>	<b>6,407,397</b>	<b>7,368,367</b>	<b>9,307,971</b>	<b>9,043,122</b>	<b>4,831,587</b>

<b>General Government Revenues Provided (Needed)</b>	<b>14,357,786</b>	<b>15,161,439</b>	<b>12,956,442</b>	<b>11,999,603</b>	<b>10,059,999</b>	<b>10,321,746</b>	<b>15,499,500</b>
Percent of Total General Government Revenues	80.08%	82.30%	66.91%	61.96%	51.94%	53.30%	76.24%

## Expenditures by Division

1001	410 Interfund Transactions	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,431,651	1,629,763
1002	410 Support/Assistance Paymts	235,861	298,439	484,047	269,117	677,521	671,257	276,921
1101	411 Commission	384,746	363,454	293,548	539,293	539,293	522,276	575,481
1201	412 City Manager	340,388	662,749	682,370	880,473	850,473	724,433	641,231
1301	412 City Attorney	720,606	750,356	804,813	1,043,312	1,125,000	1,007,275	998,425
1302	412 Victim Services	76,166	78,248	88,469	91,592	91,592	89,890	102,765
1586	410 Commission & Manager Priorities	-	-	-	120,488	-	-	-
1701	411 Helena Citizens Council (HCC)	16,168	18,880	26,619	33,031	33,031	29,572	34,882
1702	401 Public Arts Preservation	99	52	122	-	-	-	-
1801	417 Human Resources	458,080	411,095	500,765	546,440	546,440	566,769	558,730
1808	417 Public Service Consortium	10,880	2,064	1,898	12,970	12,970	-	13,390
<b>Total Expenditures</b>		<b>3,572,278</b>	<b>3,261,211</b>	<b>6,407,397</b>	<b>7,368,367</b>	<b>9,307,971</b>	<b>9,043,122</b>	<b>4,831,587</b>

General Government							
Fund: 011							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>General Government Revenues</b>							
<b>Taxes</b>							
Current Taxes - General Levy	8,184,141	8,351,207	8,720,492	8,900,000	8,900,000	8,900,000	9,215,444
Current Taxes - Health Ins Levy	1,821,380	2,062,697	2,162,504	2,224,000	2,224,000	2,223,875	2,159,237
Personal Property Taxes - All Years	406,463	501,886	519,192	464,000	464,000	464,000	477,920
MV - County Option Tax (61-3-537)	1,019,822	1,053,296	1,144,182	1,073,000	1,073,000	1,120,000	1,153,600
Entitlement -- MV - Assessed Taxes	8,888	1,353	9,011	9,000	9,000	9,000	5,000
Pnly & Intrst on Del Tax	14,534	13,236	21,093	18,000	18,000	18,000	18,000
<b>Total Taxes</b>	<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>12,734,875</b>	<b>13,029,201</b>
<b>License &amp; Permits</b>							
Liquor Licenses	19,510	17,500	21,000	21,000	21,000	21,000	21,000
Beer & Wine Licenses	24,410	26,200	24,200	27,000	27,000	27,000	27,000
Catering Permits	3,395	1,855	630	3,000	3,000	2,500	2,500
Pawnbrokers & 2nd Hand	750	-	-	-	-	-	-
General Business Licenses	105,391	103,259	98,768	100,000	100,000	115,000	115,000
Cable TV Franchise	413,339	382,431	428,806	425,000	425,000	374,000	375,000
Amusemnt Licenses & Prmts	2,500	-	-	-	-	-	-
Bicycle Licenses	4	-	-	-	-	-	-
<b>Total License &amp; Permits</b>	<b>569,299</b>	<b>531,244</b>	<b>573,404</b>	<b>576,000</b>	<b>576,000</b>	<b>539,500</b>	<b>540,500</b>
<b>Intergovernmental Revenues</b>							
Misc Federal Grants							
VOCA Grant (Total pending \$106,576)	67,456	59,361	52,038	57,000	57,000	57,000	50,000
Indirect Cost Recovery	8,595	19,765	-	15,000	15,000	16,350	15,000
State Entitlement - HB124 / 2001	4,312,139	4,462,845	4,613,117	4,682,000	4,682,000	4,682,848	4,842,231
PILT-Helena Housing Authority	12,985	16,899	7,475	20,000	20,000	20,000	20,000
Live Card Game Lic Dist	4,252	2,536	2,084	2,100	2,100	3,100	3,100
Video Gambling Lic Dist	74,425	71,100	73,350	70,000	70,000	70,000	70,000
Misc Intergovnmntl Rev	-	-	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>4,479,852</b>	<b>4,632,506</b>	<b>4,748,063</b>	<b>4,846,100</b>	<b>4,846,100</b>	<b>4,849,298</b>	<b>5,000,331</b>
<b>Investment Earnings</b>							
Interest Earnings	155,486	112,807	18,200	20,000	20,000	6,500	6,500
<b>Total Interest Earnings</b>	<b>155,486</b>	<b>112,807</b>	<b>18,200</b>	<b>20,000</b>	<b>20,000</b>	<b>6,500</b>	<b>6,500</b>
<b>Internal Service Revenues</b>							
Comm, Mgr, Atty Charges	833,760	815,023	1,113,322	915,861	915,861	915,861	1,285,216
Human Resource Charges	182,831	189,621	197,717	190,411	190,411	190,411	252,371
<b>Total Internal Service Revenues</b>	<b>1,016,591</b>	<b>1,004,644</b>	<b>1,311,039</b>	<b>1,106,272</b>	<b>1,106,272</b>	<b>1,106,272</b>	<b>1,537,587</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	27,670	43,456	25,062	20,000	20,000	15,000	35,000
Misc Employee Reimb	-	-	-	-	-	1,826	-
Restricted Contribution	1,340	510	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>29,010</b>	<b>43,966</b>	<b>25,062</b>	<b>20,000</b>	<b>20,000</b>	<b>16,826</b>	<b>35,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>17,705,466</b>	<b>18,308,842</b>	<b>19,252,241</b>	<b>19,256,372</b>	<b>19,256,372</b>	<b>19,253,271</b>	<b>20,149,119</b>

General Government								Proposed FY 2023 Budget
Fund:	011	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
					Adopted	Amended	Est Actuals	
Interfund Transfers In								
T/in - 645 Insurance & Safety		224,598	113,808	111,598	111,598	111,598	111,598	45,406
Total	Interfund Transfers In	224,598	113,808	111,598	111,598	111,598	111,598	181,969
TOTAL	General Government Revenues	17,930,064	18,422,650	19,363,839	19,367,970	19,367,970	19,364,869	20,331,088
Other Sources / (Uses) - Non-Budgeted								
Chng in Vouchers Pybl (A/P)		-	(47)	-	-	-	-	-
Chng in Util Cust Srvc Vouchers Pybl (A/P)		241	(806)	-	-	-	-	-
Chng in Cust Deposits/Unidentifid		-	(1,161)	-	-	-	-	-
Credit Card Clearing		12,133	-	-	-	-	-	-
Chng in Vouchers Pybl-Financial Guarantees		(4,641)	-	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	7,733	(2,014)	-	-	-	-	-
Fund	11 General Government							
Dept	1001 Interfund Transactions							
Activity	410 General Government							
Transfers Out								
T/out - 211 Civic Center		470,000	360,000	360,000	450,000	450,000	450,000	360,000
T/out - 212 Facilities Management								
City staff support to PEG		3,887	4,066	5,047	3,651	3,651	3,651	1,336
subtotal - T/out PEG Support		3,887	4,066	5,047	3,651	3,651	3,651	1,336
T/out - 229 Affordable Housing Trust		-	-	1,685,000	225,000	225,000	225,000	100,000
T/out - 233 Public Art Projects		12,000	19,313	11,487	12,000	12,000	12,000	12,000
T/out - 238 Loan Repayment								
Solar Loan Program		-	-	60,000	60,000	60,000	60,000	-
T/out - 201 Street & Traffic								
Interfund Loan		-	-	-	-	1,600,000	1,600,000	-
T/out - 327 Sidewalk Program 07		273	-	-	-	-	-	-
T/out - 328 Sidewalk Program 08		650	-	-	-	-	-	-
T/out - 331 Sidewalk Program 2013								
Loan interest subsidy		4,974	-	-	-	-	-	-
		17,897	19,313	1,756,487	297,000	1,897,000	1,897,000	112,000
T/out - 440 Capital Improvements Fund		500,000	-	492,856	2,766,000	2,766,000	2,766,000	744,427
from General Purpose Revenues								
T/out - 440 Capital Improvements Fund		-	-	622,856	-	-	-	-
from General Fund Capital Reserves								
T/out - 440 Capital Improvements Fund		-	-	-	-	-	-	-
subtotal - 440 Capital Improvement Transfers		500,000	-	1,115,712	2,766,000	2,766,000	2,766,000	744,427
T/out - 580 Capital Transit								
Capital Transit Srvc Operations Support		300,000	250,000	250,000	275,000	275,000	275,000	380,000
Capital Transit Srvc Operational Change		37,500	37,500	37,500	40,000	40,000	40,000	32,000
FMV transfer for bus sale		-	4,995	-	-	-	-	-
subtotal - Capital Transit Support Transfers (New Fund)		337,500	292,495	287,500	315,000	315,000	315,000	412,000
Total	Transfers Out	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,431,651	1,629,763
Total	Interfund Transactions	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,431,651	1,629,763

General Government								
Fund: 011		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023
					Adopted	Amended	Est Actuals	Budget

Fund	11 General Government							
Dept	1002 Support/Assistance Paymts							
Activity	410 General Government							
Purchased Services								
IT&S Special Projects		-	67,599	18,997	-	6,404	6,404	-
Total	Purchased Services	-	67,599	18,997	-	6,404	6,404	-
Fixed Charges								
City Lights Assessment		33,271	35,042	35,635	35,370	35,370	29,106	37,600
15,500 Arterial Lights & Misc Lights - City Share								
13,500 City Street/Traffic lights								
8,600 Assmts-misc prop (St Mnt/Strm Wtr/Tree/etc.)								
37,600								
HACF Non-Profit Agreement		-	-	-	20,000	422,000	422,000	20,000
(PEG)	PEG (Public, Ed & Gov Cablecast)	Contracted PEG support	172,840	176,297	201,916	201,747	201,747	207,321
FY18	168,620							
FY19	172,840							
FY20	176,297							
FY21	196,336							
FY23	207,321							
subtotal - PEG Support		172,840	176,297	201,916	201,747	201,747	201,747	207,321
Grants, Contribtns, Other / Misc								
Commissioner Priorities		-	-	-	12,000	12,000	12,000	12,000
1,000 Sun Run support contribution		-	-	-	-	-	-	-
5,000 Symphony Under the Stars Contribution		-	-	-	-	-	-	-
5,000 MT Bus. Assist. Connection (MBAC) Operational Support		-	-	-	-	-	-	-
City of Service Grants		-	-	-	-	-	-	-
Benton Ave Cemetery Support (5 yrs)		4,250	-	-	-	-	-	-
Friendship Center Support Contribution		-	-	3,000	-	-	-	-
The Myrna Loy		-	-	2,000	-	-	-	-
Lewis & Clark Humane Society		-	-	2,000	-	-	-	-
American Jobs for America's Youth Montana (AJAY MT)		-	-	4,450	-	-	-	-
General Federation of Woman's Clubs		-	-	2,000	-	-	-	-
Plymouth Congregational Church		-	-	1,200	-	-	-	-
Lewis & Clark Literacy Council		-	-	850	-	-	-	-
Helena-Area Friends of Pets - Spay / Neuter Program		3,500	4,500	2,000	-	-	-	-
MT Bus. Assist. Connection (MBAC) Operational Support		5,000	5,000	205,000	-	-	-	-
Sun Run support contribution		1,000	1,000	-	-	-	-	-
Symphony Under the Stars Contribution		5,000	5,000	5,000	-	-	-	-
United Way Housing First Inclusion		7,500	-	-	-	-	-	-
Wild About Cats Rescue & Sanctuary		3,500	4,000	-	-	-	-	-
Subtotal Grants, Contribtns, Other / Misc		29,750	19,500	227,500	12,000	12,000	12,000	12,000
Total	Fixed Charges	235,861	230,839	465,050	269,117	671,117	664,853	276,921
Total	Support/Assistance Paymts	235,861	298,439	484,047	269,117	677,521	671,257	276,921



General Government									
Fund: 011			FY 2019	FY 2020	FY 2021	FY 2022			Proposed
			Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
									Budget
Fund	011 General Government								
Dept	1101 Commission								
Activity	411 Legislative Services								
Personnel Services									
	Salaries & Wages		137,549	147,231	117,056	157,697	157,697	161,506	208,413
	Overtime - Misc		0	102	0	2,725	2,725	0	2,879
	F.I.C.A. (Soc. Sec.)		7,425	7,244	6,830	9,950	9,950	9,580	13,105
	P.E.R.S. Retirement		11,788	11,845	10,274	14,233	14,233	14,054	18,959
	Health & Vision Insurance		71,033	73,699	77,738	88,144	88,144	84,990	103,736
	Workers Comp. Ins.		988	849	712	1,157	1,157	1,040	1,133
	Unemployment Ins.		429	246	160	286	286	383	435
	Dental Insurance		3,685	3,688	3,600	4,200	4,200	3,930	4,800
	F.I.C.A. Medicare		1,736	1,694	1,598	2,330	2,330	2,240	3,068
	Vacancy Adjustment								(13,370)
	Total	Personnel Services	234,633	246,597	217,969	280,722	280,722	277,724	343,158
Supplies & Materials									
	Paper & Forms		95	-	36	250	250	250	2,000
	Office Supplies & Equip		1,472	684	1,197	1,500	1,500	1,500	1,500
	1,500 Misc Supplies								
	1,500								
	Computr Equip/Sftwr/Sppl		1,699	9,923	2,483	11,318	11,318	11,318	40,294
	1,500 Software support - misc.								
	1,300 Adobe license upgrade (3 licenses)								
	20,000 Digital Signature software (city wide)								
	5,000 Scanner upgrade for Digital Conversion								
	7,500 Professional Service hour support M Files (60 hrs)								
	4,044 M-Files Licensing Costs (3 licences / 1 Public)								
	950 IT&S Port Charges for Laptop								
	40,294								
	Furniture & Fixtures-Misc		2,187	0	1,500	1,200	1,200	1,200	1,200
	1,200 Records Fire Safe Storage								
	1,200								
	Total	Supplies & Materials	5,453	10,607	5,216	14,268	14,268	14,268	44,994
Purchased Services									
	IT&S Computer Maint/Spprt		18,240	18,361	17,294	18,514	18,514	18,514	20,418
	IT&S Telephone Service		1,821	1,824	2,844	2,844	2,844	2,844	2,133
	Election Expenses		36,010	16,458	-	64,000	64,000	50,922	-
	15,000								
	(15,000) Budget Adjustment								
	-								
	City-Co Bldg Postage Adm		72	206	117	128	128	128	137
	Postage		122	141	5	300	300	100	100
	Cellular Services		711	711	582	1,200	1,200	459	550
	Printing & Duplicating		0	105	266	300	300	300	-
	Dues, Subscripnt, License		13,191	13,117	15,388	15,850	15,850	15,850	16,100
	13,000 MT League of Cities & Towns (FY21 was \$12,256)								
	100 MMCFOA-Clayborn								
	2,000 National League of Cities & Towns (FY 21 was \$1953)								
	1,000 Rotary Club-Mayor Collins								
	16,100								
	Advertising		56	0	0	1,000	1,000	1,000	1,000
	Long Dist Telephone Chrgs		12	77	0	-	0	0	-
	Travel & Meeting Expense		8,879	6,190	1,012	11,750	11,750	11,750	10,750
	3,500 Volunteer picnic								
	3,500 Honorary gifts								
	2,500 Commission Travel								
	750 Meeting Expenses								
	500 Chamber of Comm. Banquet/Table								
	10,750								
	Required Training		1,555	740	507	6,850	6,850	6,850	6,850
	300 State Courses								
	3,000 Records Management Training								
	1,000 Board Training								
	1,050 Municipal Clerks Institute - Clayborn								
	1,500 Commission Training								
	6,850								
	Conferences		1,193	3,377	386	10,900	10,900	10,900	10,900
	2,400 MT League of Cities & Towns								
	3,500 Mayor/Comm Conference								
	5,000 National Mayors Conference								
	10,900								

General Government								
Fund: 011		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Other Contracted Services		38,760	20,469	7,051	85,000	85,000	85,000	95,000
35,000	American Legal Publishing (Formerly Sterling Codifiers)							
50,000	C.M. Recruitment professional services (Fund through Reserves)							
10,000	Minute Book Project (Scanning of Historic Minutes)							
95,000								
Total	Purchased Services	120,622	81,776	45,452	218,636	218,636	204,617	163,938
Intra-City Charges								
Copier Revolving Program		1,560	1,734	1,655	1,738	1,738	1,738	1,738
Total	Intra-City Charges	1,560	1,734	1,655	1,738	1,738	1,738	1,738
Fixed Charges								
Rent of Bldgs & Offices		18,430	18,430	19,114	19,617	19,617	19,617	15,542
Total	Fixed Charges	18,430	18,430	19,114	19,617	19,617	19,617	15,542
Internal Charges								
Liability Insurance		3,992	4,254	4,086	4,256	4,256	4,256	6,048
Fidelity Insurance		56	56	56	56	56	56	64
Liability Deductible		-	-	-	-	0	0	-
Total	Internal Charges	4,048	4,310	4,142	4,312	4,312	4,312	6,112
Total	Commission	384,746	363,454	293,548	539,293	539,293	522,276	575,481

General Government							
Fund: 011							
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		
					Adopted	Amended	Est Actuals
							Proposed FY 2023 Budget
Fund	011 General Government						
Dept	1201 City Manager						
Activity	412 Executive Services						
<b>Personnel Services</b>							
	Salaries & Wages	218,563	372,225	293,545	441,546	441,546	415,727
	Temporary Salaries	9,750	15,726	19,511		-	-
	Overtime - Misc	305				-	-
	F.I.C.A. (Soc. Sec.)	13,666	19,810	18,904	27,865	27,865	22,422
	P.E.R.S. Retirement	10,104	17,485	22,792	39,862	39,862	33,070
	Health & Vision Insurance	5,388	26,001	37,711	70,832	70,832	36,955
	Workers Comp. Ins.	1,180	1,416	1,987	3,286	3,286	2,665
	Unemployment Ins.	1,021	980	786	1,172	1,172	1,351
	Dental Insurance	1,396	3,384	2,607	5,264	5,264	3,230
	F.I.C.A. Medicare	3,196	5,536	4,421	6,518	6,518	5,505
	Vacancy Adjustment						(18,800)
<b>Total</b>	<b>Personnel Services</b>	<b>264,569</b>	<b>462,564</b>	<b>402,263</b>	<b>596,345</b>	<b>596,345</b>	<b>520,925</b>
<b>Supplies &amp; Materials</b>							
	Paper & Forms	-	-	354	-	-	-
	Office Supplies & Equip	1,293	3,397	10,201	3,000	3,000	3,000
	2,000 Outreach Supplies/Fees (ex: Farmers Mkt)						
	1,000 Supplies						
	Computr Equip/Sftwr/Sppl	5,010	7,664	14,769	37,520	37,520	37,520
	500 Computer Supplies, Printer Ink, etc						
	987 Adobe Creative Cloud (PIO)						
	300 Vimeo Account						
	120 Canva						
	500 Social Media Management Subscription						
	- Balancing Act (Public Engagement Tool)						
	4,300 Archive Social subscription						
	- GIS Web Tech						
	- GIS Resimplify Tool						
	12,000 Be Heard Helena (Public Engagement Platform)						
	7,300 Frevvo (Contract Mgmt - City Documents)						
	1,980 M-Files Rotating License						
	<u>27,987</u>						
	Furniture	1,300	40	-	2,500	2,500	10,600
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>7,603</b>	<b>11,101</b>	<b>25,323</b>	<b>43,020</b>	<b>43,020</b>	<b>51,120</b>
<b>Purchased Services</b>							
	IT&S Computer Maint/Spprt	5,412	5,965	14,031	11,960	11,960	11,960
	IT&S Telephone Service	1,366	1,368	2,844	2,844	2,844	2,844
	City-Co Bldg Postage Adm	72	104	117	128	128	128
	Postage	1	38	46	-	-	10
	Cellular Services	625	1,902	1,938	2,400	2,400	2,055
	Dues, Subscriptn, License	350	5,649	8,492	5,500	5,500	4,955
	1,800 ICMA - \$1200 Mgr, \$400 Two Affiliate						
	240 Independent Record Subscription (PIO)						
	139 Project Management Institute Membership						
	715 IAP2 Public Engagement Government Group Membership - (Cities 200-1000 employees)						
	200 GOSCMSA						
	<u>3,094</u>						
	Advertising	-	2,027	5,790	10,000	10,000	10,000
	1,900 Stock Music/Photos for Videos/Social/etc.						
	1,250 Utility Inserts (2)						
	5,000 General Advertising Placement						
	<u>1,500</u> Marketing Collateral						
	<u>9,650</u>						
	Long Dist Telephone Chrgs	15	87	-	-	-	-
	Employee Auto Allowance	5,820	4,400	5,250	6,540	6,540	4,200
	Meal Reimb-Taxable	-	45	207	250	250	100
	Meals for Confereces - MGR						
	Travel & Meeting Expense	1,338	2,307	401	1,400	1,400	4,500
	- ICMA Conference Travel Mgr						
	500 Lodging MLC&T Conference						
	<u>1,000</u> Meeting Expenses						
	<u>1500</u>						

# General Government

Fund: 011

Fund: 011		FY 2019		FY 2020		FY 2021		FY 2022			Proposed
		Actual		Actual		Unaudited					FY 2023
								Adopted	Amended	Est Actuals	Budget
Required Training		-		149		955		2,600	2,600	2,600	950
- Additional Training (ICMA)											
350 Project Management Training											
600 IAP2 Foundations Training											
950											
Conferences		1,962		2,677		1,245		4,000	4,000	2,500	2,150
1,000 GOSCMA Conference Registration											
350 MLC&T Conference Registration- MGR											
- ICMA Conference- MGR											
800 Professional Dev/Continuing Education Course Fees											
2,150											
Other Contracted Services		13,000		122,730		163,599		146,950	116,950	60,000	33,000
50,000 Contingency											
(20,000) Budget Adjustment											
3,000 Strategic Planning Consultant											
33,000											
Total Purchased Services		29,961		149,448		204,914		194,572	164,572	105,852	70,967
Intra-City Charges											
Copier Revolving Program		545		578		578		607	607	607	607
Total Intra-City Charges		545		578		578		607	607	607	607
Fixed Charges											
Rent of Bldgs & Offices		31,968		31,968		38,722		34,028	34,028	34,028	34,028
Total Fixed Charges		31,968		31,968		38,722		34,028	34,028	34,028	34,028
Internal Charges											
Property Insurance		130		130		140		150	150	150	-
Liability Insurance		5,596		6,936		10,382		11,703	11,703	11,703	10,815
Fidelity Insurance		16		24		48		48	48	48	32
Liability Deductible		-		-		-		-	-	-	11,251
Total Internal Charges		5,742		7,090		10,570		11,901	11,901	11,901	22,098
Total City Manager											
		340,388		662,749		682,370		880,473	850,473	724,433	641,231

General Government							
Fund: 011				FY 2022			Proposed
				Adopted	Amended	Est Actuals	FY 2023
							Budget
Fund	011 General Government						
Dept	1301 City Attorney						
Activity	412 Executive Services						
<b>Personnel Services</b>							
Salaries & Wages		473,072	481,831	504,423	634,448	634,448	648,397
F.I.C.A. (Soc. Sec.)		28,591	29,075	30,530	39,339	39,339	40,205
P.E.R.S. Retirement		40,420	41,683	44,237	56,280	56,280	58,163
Health & Vision Insurance		64,787	73,968	84,631	100,736	100,736	103,736
Workers Comp. Ins.		2,888	3,083	3,329	4,638	4,638	4,217
Unemployment Ins.		2,128	1,203	1,285	1,652	1,652	1,755
Dental Insurance		3,353	3,688	3,913	4,800	4,800	4,800
F.I.C.A. Medicare		6,686	6,799	7,140	9,203	9,203	9,406
Vacancy Adjustment							(32,649)
<b>Total</b>	<b>Personnel Services</b>	<b>621,925</b>	<b>641,330</b>	<b>679,489</b>	<b>851,096</b>	<b>851,096</b>	<b>838,030</b>
<b>Supplies &amp; Materials</b>							
Office Supplies & Equip		2,619	3,024	2,348	3,500	3,500	4,500
2,500 Supplies							
900 Copier Contract Billing							
100 Quarterly Print Charges							
1,000 Contract Shredding Service - Records Destruction							
4,500							
Computr Equip/Sftwr/Spplly		3,044	11,080	2,691	65,120	65,120	18,620
3,000 Fullcase annual maintenance & support (4)							
1,000 MFILES Professional Service Hours							
4,620 MFILES Licenses (7)							
10,000 Karpel Prosecutor Software, Support & Training							
18,620							
Furniture		-	8,827	-	7,800	7,800	2,000
2,000 Sit Stand Desk							
2,000							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>5,663</b>	<b>22,931</b>	<b>5,039</b>	<b>76,420</b>	<b>76,420</b>	<b>25,120</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt		18,529	17,851	20,598	21,424	21,424	25,348
IT&S Telephone Service		3,641	3,648	3,792	3,792	3,792	4,266
City-Co Bldg Postage Adm		72	104	232	510	510	823
Postage		648	1,117	1,486	1,500	1,500	2,000
Cellular Services		-	-	1,199	1,630	1,630	1,630
630 Cell Phone #1 - Prosecutor							
1,000 Cell Phone #2 - City Attorney x2 new deputy							
Legal Notices & Fees		442	188	255	500	500	500
275 Public Hearing Notices							
25 MT Driving Records							
200 Out of State Driving Records							
Professional Dues		2,055	1,710	1,980	2,500	2,500	2,600
2,600 State Bar Attorney Dues (4)							
2,600							
Professional Subscriptions		3,816	3,604	7,640	5,970	5,970	6,400
100 MT Lawyers Desk book + Update							
300 MCA Digital Access 2 Years (5)							
6,000 Lexis Research Subscr. (4)							
6,400							
Long Dist Telephone Chrgs		68	154	-	-	-	-
Legal Services		14,682	(10)	23,753	10,000	91,688	30,000
60,000 Outside Legal/ Professional Services							
(30,000) Budget Adjustment							
30,000							
Meal Reimb-Taxable		-	-	-	50	50	100
Travel & Meeting Expense		227	676	1,618	7,125	7,125	7,125
400 Travel							
825 MLC&T Motel/Meals/Transp. (3)							
1,500 Tillotson Conference motel/meals/transp (4)							
700 Co. Attorney Conf Motel/Meals/Transp. (2)							
2,200 Dallas CAW Motel/Meals/Transp. (1)							
1,500 Additional Costs for 1 new attorney							
7,125							



# General Government

Fund: 011

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Continued Prof Education	1,381	275	2,469	1,000	1,000	1,000	1,000
1,000 CLE (6 employees)							
1,000							
Conferences	1,000	1,124	575	2,000	2,000	2,000	2,000
450 MLC&T Conf. - Registration (3)							
550 Co. Atty Conf. Registration (2)							
500 Dallas Caw Registration (1)							
500 Additional for 1 new attorney							
2,000							
Other Contracted Services	2,000	2,000	2,000	-	-	2,000	-
- DUI Student Intern (Shared with County on Prosecution cases)							
-							
<b>Total Purchased Services</b>	<b>48,561</b>	<b>32,441</b>	<b>67,596</b>	<b>58,001</b>	<b>139,689</b>	<b>138,639</b>	<b>83,792</b>
<b>Intra-City Charges</b>							
Copier Revolving Program	597	997	997	1,047	1,047	1,047	1,047
<b>Total Intra-City Charges</b>	<b>597</b>	<b>997</b>	<b>997</b>	<b>1,047</b>	<b>1,047</b>	<b>1,047</b>	<b>1,047</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	31,171	31,331	30,275	31,553	31,553	31,553	31,823
29,543 CCAB - Attorney Offices							
2,280 Crt Hse - Prosecutor Office							
31,823							
<b>Total Fixed Charges</b>	<b>31,171</b>	<b>31,331</b>	<b>30,275</b>	<b>31,553</b>	<b>31,553</b>	<b>31,553</b>	<b>31,823</b>
<b>Internal Charges</b>							
Liability Insurance	12,641	13,501	13,592	16,817	16,817	16,817	18,549
Fidelity Insurance	48	56	56	64	64	64	64
Liability Deductible	-	7,770	7,770	8,314	8,314	8,314	-
<b>Total Internal Charges</b>	<b>12,689</b>	<b>21,327</b>	<b>21,418</b>	<b>25,195</b>	<b>25,195</b>	<b>25,195</b>	<b>18,613</b>
<b>Total City Attorney</b>	<b>720,606</b>	<b>750,356</b>	<b>804,813</b>	<b>1,043,312</b>	<b>1,125,000</b>	<b>1,007,275</b>	<b>998,425</b>

General Government							
Fund: 011				FY 2022			Proposed
		FY 2019	FY 2020	FY 2021	Adopted	Amended	FY 2023
		Actual	Actual	Unaudited		Est Actuals	Budget
Fund	011 General Government						
Dept	1302 Victim Services						
Activity	412 Executive Services						
<b>Personnel Services</b>							
	Salaries & Wages	44,767	47,762	51,405	52,376	52,376	58,181
	F.I.C.A. (Soc. Sec.)	2,775	2,983	3,003	3,248	3,248	3,608
	P.E.R.S. Retirement	3,837	4,171	4,511	4,646	4,646	5,219
	Health & Vision Insurance	10,919	11,679	12,636	12,592	12,592	12,967
	Workers Comp. Ins.	234	247	306	388	388	418
	Unemployment Ins.	201	120	131	137	137	158
	Dental Insurance	565	582	584	600	600	600
	F.I.C.A. Medicare	649	698	702	760	760	844
<b>Total</b>	<b>Personnel Services</b>	<b>63,947</b>	<b>68,243</b>	<b>73,280</b>	<b>74,747</b>	<b>74,747</b>	<b>81,995</b>
<b>Supplies &amp; Materials</b>							
	Office Supplies & Equip	412	809	721	1,000	1,000	1,500
	1,500 Misc						
	1,500						
	Computr Equip/Sftwr/Sppl	725	725	-	1,410	1,410	2,072
	750 Full Case Annual Maintenance/Support						
	662 Karpel Prosecutor Software, Support & Training						
	660 MFILES License (1)						
	2,072						
	Furniture	462	-	330	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>1,599</b>	<b>1,534</b>	<b>1,051</b>	<b>2,410</b>	<b>2,410</b>	<b>3,572</b>
<b>Purchased Services</b>							
	IT&S Computer Maint/Spprt	2,752	2,688	3,140	2,967	2,967	3,177
	IT&S Telephone Service	455	456	474	474	474	474
	Postage	9	18	5	-	-	-
	Cellular Services	-	-	741	700	700	600
	Professional Dues	250	250	250	250	250	250
	250 MCADSV Membership Dues						
	250						
	Long Dist Telephone Chrgs	55	18	-	-	-	-
	Travel & Meeting Expense	2,018	-	-	2,200	2,200	3,550
	2,200 Dallas CAW motel/meals/transp						
	1,350 St of MT Prof Leadership Training & Budget Training						
	3,550						
	Conferences	-	-	425	500	500	500
	500 Dallas Crimes Against Women Conference						
	500						
	Other Contracted Services	-	-	-	200	200	1,000
	2,500 Victim Travel Expenses for prosecution cases						
	(2,500) Budget Adjustment						
	1,000 Interpreter services						
	1,000						
<b>Total</b>	<b>Purchased Services</b>	<b>5,539</b>	<b>3,430</b>	<b>5,035</b>	<b>7,291</b>	<b>7,291</b>	<b>9,551</b>
<b>Fixed Charges</b>							
	Rent of Bldgs & Offices	3,850	3,810	7,737	5,748	5,748	5,975
	4,056 ccab						
	1,919 office at LJC						
	5,975						
<b>Total</b>	<b>Fixed Charges</b>	<b>3,850</b>	<b>3,810</b>	<b>7,737</b>	<b>5,748</b>	<b>5,748</b>	<b>5,975</b>
<b>Internal Charges</b>							
	Liability Insurance	1,223	1,223	1,359	1,388	1,388	1,664
	Fidelity Insurance	8	8	8	8	8	8
	Liability Deductible	-	-	-	-	-	-
<b>Total</b>	<b>Internal Charges</b>	<b>1,231</b>	<b>1,231</b>	<b>1,367</b>	<b>1,396</b>	<b>1,396</b>	<b>1,672</b>
<b>Total</b>	<b>Victim Services</b>	<b>76,166</b>	<b>78,248</b>	<b>88,469</b>	<b>91,592</b>	<b>91,592</b>	<b>102,765</b>

General Government							
Fund: 011				FY 2022			Proposed FY 2023 Budget
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	Adopted	Amended	Est Actuals
Fund	011 General Government						
Dept	1586 Commission & Manager Priorities						
Activity	410 General Government						
<b>Fixed Charges</b>							
Contingency		-	-	-	120,488	-	-
	0.5% of GF Revenue (N/A for FY23)				Allocated to expense lines		
		-	-				
<b>Total</b>	<b>Fixed Charges</b>	-	-	-	120,488	-	-
<b>Total</b>	<b>Commission &amp; Manager Priorities</b>	-	-	-	120,488	-	-
Fund	011 General Government						
Dept	1701 Helena Citizens Council (HCC)						
Activity	411 Legislative Services						
<b>Personnel Services</b>							
Salaries & Wages		9,218	13,260	18,524	19,959	19,959	20,617
F.I.C.A. (Soc. Sec.)		572	822	1,021	1,238	1,238	1,258
P.E.R.S. Retirement		790	1,150	1,626	1,771	1,771	1,764
Health & Vision Insurance				2,125	3,150	3,150	47
Workers Comp. Ins.		142	202	194	134	134	113
Unemployment Ins.		41	33	47	52	52	52
Dental Insurance				258	300	300	293
F.I.C.A. Medicare		134	192	239	290	290	295
<b>Total</b>	<b>Personnel Services</b>	10,897	15,659	24,034	26,894	26,894	24,437
<b>Total</b>	<b>Personnel Services</b>	10,897	15,659	24,034	26,894	26,894	24,437
<b>Supplies &amp; Materials</b>							
Office Supplies & Equip		141	196	-	550	550	550
Furniture & Fixtures-Misc			-	-	100	100	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	141	196	-	650	650	550
<b>Total</b>	<b>Supplies &amp; Materials</b>	141	196	-	650	650	550
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt		2,128	1,983	1,956	2,237	2,237	2,237
IT&S Telephone Service		-	-	-	-	-	-
City-Co Bldg Postage Adm		72	104	117	128	128	128
Postage		-	-	-	150	150	150
Printing & Duplicating		1,460	239	-	250	250	250
250 Printing & Duplicating							
250							
Advertising		421	-	-	100	100	100
Required Training		-	-	-	100	100	100
Other Contracted Services		673	345	55	1,902	1,902	1,000
700 Neighborhood Outreach							
300 Survey Monkey Subscription							
650 Water Bill Insert Internal Charges							
(421) Budget Adjustment							
1,229							
<b>Total</b>	<b>Purchased Services</b>	4,754	2,671	2,128	4,867	4,867	3,965
<b>Total</b>	<b>Purchased Services</b>	4,754	2,671	2,128	4,867	4,867	3,965
<b>Intra-City Charges</b>							
Copier Revolving Program		-	-	79	83	83	83
<b>Total</b>	<b>Intra-City Charges</b>	-	-	79	83	83	83
<b>Total</b>	<b>Intra-City Charges</b>	-	-	79	83	83	83
<b>Internal Charges</b>							
Liability Insurance		368	346	370	529	529	529
Fidelity Insurance		8	8	8	8	8	8
<b>Total</b>	<b>Internal Charges</b>	376	354	378	537	537	537
<b>Total</b>	<b>Internal Charges</b>	376	354	378	537	537	537
<b>Total</b>	<b>Helena Citizens Council (HCC)</b>	16,168	18,880	26,619	33,031	33,031	29,572
<b>Total</b>	<b>Helena Citizens Council (HCC)</b>	16,168	18,880	26,619	33,031	33,031	29,572

General Government								
Fund: 011		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023
					Adopted	Amended	Est Actuals	Budget

Fund	011 General Government							
Dept	1702 Public Arts Preservation							
Activity	401 Other							
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	-	0	-	-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Purchased Services</b>								
	City-Co Bldg Postage Adm	72	52	117	-	-	-	-
	Postage	-	0	5	-	-	-	-
<b>Total</b>	<b>Purchased Services</b>	<b>24</b>	<b>52</b>	<b>122</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Public Arts Preservation</b>	<b>99</b>	<b>52</b>	<b>122</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Fund	011 General Government							
Dept	1801 Human Resources							
Activity	417 Human Resources							
<b>Personnel Services</b>								
	Salaries & Wages	286,610	241,431	248,783	283,906	283,906	289,750	306,026
	Overtime - Misc	-	2,111	6,850	2,396	2,396	1,000	794
	F.I.C.A. (Soc. Sec.)	16,995	14,323	14,923	17,784	17,784	82,599	19,025
	P.E.R.S. Retirement	24,562	20,866	20,960	25,440	25,440	24,906	27,525
	Health & Vision Insurance	43,260	38,869	39,963	50,368	50,368	50,375	51,868
	Workers Comp. Ins.	3,301	2,884	2,330	2,087	2,087	1,790	1,973
	Unemployment Ins.	1,292	602	646	749	749	995	832
	Dental Insurance	2,239	1,941	1,687	2,400	2,400	2,331	2,400
	F.I.C.A. Medicare	3,975	3,350	3,490	4,160	4,160	4,030	4,451
	Vacancy Adjustment							(15,559)
<b>Total</b>	<b>Personnel Services</b>	<b>382,234</b>	<b>326,377</b>	<b>339,632</b>	<b>389,290</b>	<b>389,290</b>	<b>457,776</b>	<b>399,335</b>
<b>Supplies &amp; Materials</b>								
	Paper & Forms	922	1,088	839	1,300	1,300	1,300	1,300
	Office Supplies & Equip	1,297	1,922	1,272	1,000	1,000	1,850	1,500
	Small Tools & Equip-Misc	-	119	58	100	100	-	-
	Computr Equip/Sftwr/Sppl	6,056	6,115	3,400	8,632	8,632	5,000	6,960
	1,300 Toner for all printers & fax							
	660 M Files Subscription (1)							
	5,000 Civic HR Software Yearly Charge							
	<u>6,960</u>							
	Furniture & Fixtures-Misc	1,504	-	-	500	500	500	-
	<u>-</u>							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>9,779</b>	<b>9,244</b>	<b>5,569</b>	<b>11,532</b>	<b>11,532</b>	<b>8,650</b>	<b>9,760</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	11,007	10,751	11,241	11,692	11,692	11,692	13,056
	IT&S Telephone Service	2,276	2,280	2,370	2,370	2,370	2,370	2,370
	City-Co Bldg Postage Adm	300	636	724	535	535	535	535
	Postage	981	900	862	1,200	1,200	500	1,200
	Cellular Services	520	374	702	800	800	800	600
	Printing & Duplicating	-	295	51	150	150	150	150
	<u>150</u> Envelopes							
	<u>150</u>							
	Dues, Subscripnt, License	3,149	1,949	1,921	7,200	7,200	3,200	7,200
	2,000 Criminal Background Checks							
	4,000 Natl. SHRM Dues-ck							
	620 NPELRA Membership (3)							
	80 SHRM Dues (2)							
	<u>500</u> Additional Licenses							
	<u>7,200</u>							

# General Government

Fund: 011

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Advertising	505	1,633	4,248	3,000	3,000	10,000	10,000
Long Dist Telephone Chrgs	113	114	-	-	-	-	-
Meal Reimb-Taxable	-	-	-	100	100	75	-
Travel & Meeting Expense	1,174	45	218	200	200	3,000	3,000
Required Training	651	1,081	-	22,000	22,000	5,000	2,000
1,700 Misc. Training or Tuition Reimb.							
300 Drug Training/Supervisor							
2,000							
Conferences	3,992	759	-	5,000	5,000	2,500	5,000
2,000 SHRM/MLC&T/Arbitration/Misc Conferences							
3,000 NPELRA Conference (2)							
5,000							
Other Contracted Services	113	14,359	92,678	53,350	53,350	15,000	38,550
550 Shredder/EAP Critical Incidents							
3,000 Legal Union Fee							
(15,000) Budget Adjustment							
50,000 HR Service Agreement (CMS)							
38,550							
<b>Total Purchased Services</b>	<b>24,781</b>	<b>35,174</b>	<b>115,013</b>	<b>107,597</b>	<b>107,597</b>	<b>54,822</b>	<b>83,661</b>
<b>Intra-City Charges</b>							
Copier Revolving Program	2,265	2,115	2,250	2,221	2,221	2,221	2,221
<b>Total Intra-City Charges</b>	<b>2,265</b>	<b>2,115</b>	<b>2,250</b>	<b>2,221</b>	<b>2,221</b>	<b>2,221</b>	<b>2,221</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	26,472	26,472	27,455	28,178	28,178	28,178	28,178
Empl Awrds/Incentive Prgms	4,893	3,972	3,446	-	-	7,500	4,000
<b>Total Fixed Charges</b>	<b>31,365</b>	<b>30,445</b>	<b>30,901</b>	<b>28,178</b>	<b>28,178</b>	<b>35,678</b>	<b>32,178</b>
<b>Internal Charges</b>							
Liability Insurance	7,624	7,708	7,368	7,590	7,590	7,590	8,778
Fidelity Insurance	32	32	32	32	32	32	32
Liability Deductible	-	-	-	-	-	-	22,765
<b>Total Internal Charges</b>	<b>7,656</b>	<b>7,740</b>	<b>7,400</b>	<b>7,622</b>	<b>7,622</b>	<b>7,622</b>	<b>31,575</b>
<b>Total Human Resources</b>	<b>458,080</b>	<b>411,095</b>	<b>500,765</b>	<b>546,440</b>	<b>546,440</b>	<b>566,769</b>	<b>558,730</b>



# General Government

Fund: 011

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>011 General Government</b>							
Dept	<b>1808 Public Service Consortium</b>							
Activity	<b>417 Human Resources</b>							
<b>Personnel Services</b>								
	Overtime - Misc	4,251	-	-	5,970	5,970	-	7,192
	Workers Comp. Ins.	197	-	-	358	358	-	487
	Unemployment Ins.	20	-	-	16	16	-	20
	F.I.C.A. Medicare	64	-	0	87	87	-	105
<b>Total</b>	<b>Personnel Services</b>	<b>4,532</b>	<b>-</b>	<b>0</b>	<b>6,431</b>	<b>6,431</b>	<b>-</b>	<b>7,804</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	-	-	-	-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Purchased Services</b>								
	Travel & Meeting Expense	4,958	598	468	5,000	5,000	-	4,000
	Other Contracted Services	1,231	1,311	1,271	1,380	1,380	-	1,380
	1,200 Firefighting Consortium Fee							
	180 Civil Svc Board Member Mtg per diem							
	<u>1,380</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>6,189</b>	<b>1,909</b>	<b>1,740</b>	<b>6,380</b>	<b>6,380</b>	<b>-</b>	<b>5,380</b>
<b>Internal Charges</b>								
	Liability Insurance	159	155	158	159	159	-	206
<b>Total</b>	<b>Internal Charges</b>	<b>159</b>	<b>155</b>	<b>158</b>	<b>159</b>	<b>159</b>	<b>-</b>	<b>206</b>
<b>Total</b>	<b>Public Service Consortium</b>	<b>10,880</b>	<b>2,064</b>	<b>1,898</b>	<b>12,970</b>	<b>12,970</b>	<b>-</b>	<b>13,390</b>

**Police & Court**
**Fund: 012**

Fund: 012		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Dedicated Revenues									
	License & Permits	32,748	31,093	29,724	26,634	30,000	30,000	30,000	30,000
	Intergovernmental Revenues	281,418	313,579	391,741	287,158	280,000	280,000	336,357	292,500
	Charges For Services	238,517	238,779	258,478	172,320	135,200	135,200	60,500	226,500
	Fines & Forfeitures	520,788	539,884	570,693	444,080	490,500	490,500	381,950	440,500
	Other Financing Sources / (Uses)	62,511	11,913	25,240	33,506	10,000	10,000	16,650	10,000
	Other Operating Revenues	1,135,982	1,135,248	1,275,877	963,698	945,700	945,700	825,457	999,500
	Interfund Transfers In	-	27,172	34,989	39,104	15,000	15,000	15,000	15,000
	Internal Transactions	-	27,172	34,989	39,104	15,000	15,000	15,000	15,000
Total Dedicated Revenues		1,135,982	1,162,420	1,310,866	1,002,802	960,700	960,700	840,457	1,014,500
Expenditures									
	Personnel Services	6,063,559	6,349,229	5,050,995	4,729,474	6,812,187	6,812,187	6,374,339	6,866,216
	Supplies & Materials	132,255	153,921	129,975	157,760	257,450	257,450	184,350	105,000
	Purchased Services	336,894	435,212	380,563	467,275	668,315	677,815	566,880	552,358
	Intra-City Charges	104,010	108,369	84,676	81,391	119,005	119,005	69,558	117,062
	Fixed Charges	195,871	194,472	258,550	255,538	272,136	272,136	272,136	322,955
	Maintenance & Operating	769,030	891,974	853,764	961,965	1,316,906	1,326,406	1,092,924	1,097,374
	Internal Charges	244,583	240,850	238,676	241,293	249,022	249,022	249,022	293,432
	Transfers Out	-	-	250,000	70,000	-	117,000	117,000	400,000
	Internal Transactions	244,583	240,850	488,676	311,293	249,022	366,022	366,022	693,432
Total Expenditures		7,077,172	7,482,053	6,393,434	6,002,731	8,378,115	8,504,615	7,833,285	8,657,022
General Government Revenues Provided (Needed)									
	Percent of Total General Government Revenues	34.79%	35.25%	27.59%	25.82%	38.30%	38.95%	36.11%	37.59%
Expenditures by Division									
1001	410 Interfund Transactions	-	-	250,000	70,000	-	117,000	117,000	400,000
1002	410 Support/Assistance Paymts	65,195	51,622	82,495	67,396	69,812	69,812	69,812	72,953
1401	413 Court Administration	508,497	546,002	547,038	589,907	664,211	664,211	657,386	692,266
2201	421 Police Operations	6,177,501	6,564,546	5,217,164	4,975,238	7,180,562	7,190,062	6,606,147	7,079,125
2203	446 Animal Control	93,123	82,304	83,243	83,318	152,650	152,650	95,977	171,878
2207	421 Drug Enforcement	104,957	106,434	108,539	107,456	127,680	127,680	122,793	129,903
2209	421 Violence Against Women	99,653	99,167	102,482	107,167	115,293	115,293	113,231	110,898
2211	446 Urban Wildlife	24,598	19,110	-	-	67,907	67,907	50,939	-
2212	421 Intrnt Crimes Agnst Child	3,648	12,868	2,474	2,249	-	-	-	-
Total Expenditures		7,077,172	7,482,053	6,393,434	6,002,731	8,378,115	8,504,615	7,833,285	8,657,022

**Police & Court**
**Fund: 012**

Fund: 012		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
DEDICATED REVENUES									
License & Permits									
Animal Licenses		32,748	31,093	29,724	26,634	30,000	30,000	30,000	30,000
Total	License & Permits	32,748	31,093	29,724	26,634	30,000	30,000	30,000	30,000
Intergovernmental Revenues									
MRDTF Grant		27,716	27,676	31,284	26,345	20,000	20,000	23,277	20,000
Highway Traffic Safety		2,922	26,859	82,815	29,107	65,000	65,000	86,080	57,000
ICAC Grant		1,073	3,485	5,493	-	-	-	-	-
Dept of Justice Grant		97,368	95,618	100,356	64,572	90,000	90,000	77,735	110,000
Violence Agnst Women Grnt		67,882	68,494	70,807	70,750	65,000	65,000	65,000	50,000
HIDTA Grants		62,056	67,281	52,373	26,906	35,000	35,000	15,000	6,000
Police Grants-Misc		7,749	12,874	2,939	49,185	3,000	3,000	58,750	48,000
Indirect Cost Recovery		9,613	6,746	-	16,149	-	-	8,515	-
County Contributions									
LCSO Reimb-1/2 Ded-MDT & Crimestoppers		533	-	45,673	4,145	2,000	2,000	2,000	1,500
Misc Intergovrmntl Rev		4,506	4,546	-	-	-	-	-	-
Total	Intergovernmental Revenues	281,418	313,579	391,741	287,158	280,000	280,000	336,357	292,500
Charges For Services									
Alarm Fees (10%)		670	2,475	1,070	830	1,200	1,200	500	500
St Capital Officer		114,346	140,161	90,670	-	-	-	-	-
Fees - Other Agencies									
County Attorney Liaison Detective		60,989	86,393	127,769	-	45,000	45,000	45,000	45,000
SRO Reimbursement		-	-	-	161,295	80,000	80,000	-	166,000
Police Range User Fees		8,690	7,980	36,345	10,070	8,000	8,000	15,000	15,000
Helena Housing Auth. Contract		49,727	-	-	-	-	-	-	-
Animal Control Fees		4,095	1,770	2,625	-	1,000	1,000	-	-
Total	Charges For Services	238,517	238,779	258,478	172,320	135,200	135,200	60,500	226,500
Fines & Forfeitures									
Court Fines - Traffic		422,256	437,170	479,933	372,107	400,000	400,000	323,500	375,000
Animal Control Fines		3,682	3,513	4,022	2,533	3,500	3,500	3,000	3,000
Court Costs		17,771	7,161	2,347	1,668	5,000	5,000	1,200	2,500
Criminal Offense		35,657	34,814	38,369	25,375	30,000	30,000	25,000	25,000
Civil Costs		15,760	27,160	14,900	19,780	20,000	20,000	9,250	10,000
Victim/Witness Adv Srchrg		25,600	30,066	31,124	22,618	32,000	32,000	20,000	25,000
Total	Fines & Forfeitures	520,788	539,884	570,693	444,080	490,500	490,500	381,950	440,500
Other Financing Sources / (Uses)									
Police Workers Comp		42,939	4,913	-	-	-	-	-	-
Sale of Unclaimed Evidence		110	4,150	-	2,694	-	-	-	-
Canine Contributions		100	-	-	-	-	-	-	-
Police-L&C Forfeiture Fnd		-	-	3,050	-	-	-	-	-
Sale of Fixed Assets		19,362	2,850	22,190	30,812	10,000	10,000	16,650	10,000
Total	Other Financing Sources / (Uses)	62,511	11,913	25,240	33,506	10,000	10,000	16,650	10,000
SUBTOTAL - OPERATING REVENUES		1,135,982	1,135,248	1,275,877	963,698	945,700	945,700	825,457	999,500
Interfund Transfers In									
T/in - 217 Law Enforcement Block Grant		-	27,172	34,989	39,104	15,000	15,000	15,000	15,000
Total	Interfund Transfers In	-	27,172	34,989	39,104	15,000	15,000	15,000	15,000
TOTAL	DEDICATED REVENUES	1,135,982	1,162,420	1,310,866	1,002,802	960,700	960,700	840,457	1,014,500

# Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	

Fund 012 Police & Court  
Dept 1001 Interfund Transactions  
Activity 410 General Government

## Transfers Out

T/out - 573 CC Law & Justice Building	-	-	250,000	70,000	-	117,000	117,000	400,000
<b>Total Transfers Out</b>	<b>-</b>	<b>-</b>	<b>250,000</b>	<b>70,000</b>	<b>-</b>	<b>117,000</b>	<b>117,000</b>	<b>400,000</b>
<b>Total Interfund Transactions</b>	<b>-</b>	<b>-</b>	<b>250,000</b>	<b>70,000</b>	<b>-</b>	<b>117,000</b>	<b>117,000</b>	<b>400,000</b>

Fund 012 Police & Court  
Dept 1002 Support/Assistance Paymts  
Activity 410 General Government

## Fixed Charges

Comm Srvc Prgm Support	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Humane Society Support	58,195	44,622	75,495	60,396	62,812	62,812	62,812	65,953
<b>Total Fixed Charges</b>	<b>65,195</b>	<b>51,622</b>	<b>82,495</b>	<b>67,396</b>	<b>69,812</b>	<b>69,812</b>	<b>69,812</b>	<b>72,953</b>
<b>Total Support/Assistance Paymts</b>	<b>65,195</b>	<b>51,622</b>	<b>82,495</b>	<b>67,396</b>	<b>69,812</b>	<b>69,812</b>	<b>69,812</b>	<b>72,953</b>

# Police & Court

Fund: 012

Fund: 012		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	FY 2022			FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	012 Police & Court								
Dept	1401 Court Administration								
Activity	413 Judicial Services								
Personnel Services									
	Salaries & Wages	309,714	327,758	331,832	339,398	375,428	375,428	381,630	408,833
	Temporary Salaries	2,150	8,050	575	2,630	9,000	9,000	3,000	5,000
	Overtime - Misc	-	-	-	829	-	-	-	-
	F.I.C.A. (Soc. Sec.)	18,459	19,734	19,180	19,768	23,837	23,837	22,725	25,660
	P.E.R.S. Retirement	26,415	28,419	28,791	30,048	33,303	33,303	33,362	36,676
	Health & Vision Insurance	58,974	64,387	70,075	75,667	75,552	75,552	75,141	77,802
	Workers Comp. Ins.	3,806	4,047	4,066	3,140	2,656	2,656	2,250	2,052
	Unemployment Ins.	749	1,054	586	619	737	737	992	832
	Dental Insurance	3,079	3,358	3,493	3,499	3,600	3,600	3,480	3,600
	F.I.C.A. Medicare	4,317	4,615	4,486	4,624	5,578	5,578	5,300	6,005
Total	Personnel Services	427,663	461,422	463,084	480,222	529,691	529,691	527,880	566,460
Supplies & Materials									
	Paper & Forms	908	921	1,162	1,054	1,000	1,000	1,000	1,000
	Office Supplies & Equip	2,244	2,218	2,065	2,496	2,500	2,500	2,000	2,500
	2,300 Battery replacement for mics in courtroom								
	200 Shredder								
	2,500								
	Computr Equip/Sftwr/Sppl	2,223	2,436	542	217	2,000	2,000	1,000	2,000
	Furniture & Fixtures-Misc	-	365	196	864	1,000	1,000	1,000	1,000
Total	Supplies & Materials	5,375	5,940	3,965	4,631	6,500	6,500	5,000	6,500
Purchased Services									
	IT&S Computer Maint/Spprt	16,763	17,097	16,475	17,046	17,985	17,985	17,985	19,201
	IT&S Telephone Service	3,200	3,186	3,192	3,318	3,792	3,792	3,792	3,792
	Jury & Witness Fees	1,605	1,350	2,402	1,615	4,000	4,000	2,500	4,000
	City-Co Bldg Postage Adm	963	1,067	1,527	1,753	1,904	1,904	1,750	1,776
	Postage	3,868	4,957	4,333	5,729	6,000	6,000	5,000	5,100
	6,000 Jury Mailings								
	(900) Budget Adjustment								
	5,100								
	Cellular Services	-	-	-	-	-	-	-	1,000
	1,000 Judge Cell Phone								
	1,000								
	Printing & Duplicating	2,909	3,755	3,188	3,666	3,500	3,500	3,000	3,500
	3,500 General Printing								
	3,500								
	Professional Dues	175	601	375	-	450	450	450	450
	450 Clerk Dues MMA Annual Dues								
	450								
	Dues, Subscriptn, License	550	99	500	-	1,160	1,160	1,000	500
	500 Biannual Code Books								
	500								
	Long Dist Telephone Chrgs	44	37	62	-	-	-	-	-
	Employee Auto Allowance	-	-	-	-	200	200	-	-
	Required Training	688	1,683	2,503	899	2,000	2,000	2,000	2,000
	1,500 Conf Location Billings-Travel/Food/Lodging								
	500 Registration								
	2,000								
	Continued Prof Education	479	500	-	-	1,500	1,500	1,500	1,500
	1,500 Judge's School Registration Travel								
	Certification Training	1,248	175	-	-	300	300	300	300
	300 Judge & Clerk training costs								
	300								
	Conferences	207	-	-	-	500	500	500	500
	500 Conference Registration & Travel Costs								
	Other Contracted Services	700	1,585	1,651	24,246	25,435	25,435	25,435	8,145
	700 For the Record recording system contract maint.								
	600 360 Office Copy Machine Maintenance								
	1,000 Lexis Nexis Contract								
	22,000 Digiticket-moved to Court (\$21,010.20-2021)								
	(17,300) Budget Adjustment								
	200 Record Management (Shredding Fees)								
	100 Language Link								
	135 MT.Gov website access								
	710 Mfiles contract								
	8,145								
Total	Purchased Services	33,399	36,092	36,206	58,273	68,726	68,726	65,212	51,764



Police & Court									
Fund: 012		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fixed Charges									
Rent of Bldgs & Offices	Court room / offices / jury room	32,764	33,464	34,596	37,407	48,961	48,961	48,961	55,537
Total	Fixed Charges	32,764	33,464	34,596	37,407	48,961	48,961	48,961	55,537
Internal Charges									
Property Insurance		57	56	56	60	64	64	64	88
Liability Insurance		9,160	8,948	9,053	9,236	10,191	10,191	10,191	11,838
Fidelity Insurance		79	80	78	78	78	78	78	79
Total	Internal Charges	9,296	9,084	9,187	9,374	10,333	10,333	10,333	12,005
Total									
Total	Court Administration	508,497	546,002	547,038	589,907	664,211	664,211	657,386	692,266

# Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	

Fund	<b>012 Police &amp; Court</b>
Dept	<b>2201 Police Operations</b>
Activity	<b>421 Police Protection</b>

## Personnel Services

Salaries & Wages	3,611,714	3,819,061	3,002,816	2,822,869	4,073,199	4,073,199	3,951,668	4,341,319
Overtime - Misc	350,874	333,492	120,260	108,796	289,676	289,676	192,300	297,707
F.I.C.A. (Soc. Sec.)	10,098	11,126	10,143	10,238	11,263	11,263	14,612	15,057
P.E.R.S. Retirement	12,962	14,665	14,604	14,969	16,112	16,112	21,240	21,783
Health & Vision Insurance	554,455	587,223	508,705	471,700	688,156	688,156	601,385	734,583
Workers Comp. Ins.	228,749	238,394	182,216	120,192	138,271	138,271	135,285	152,787
Unemployment Ins.	13,912	18,744	7,953	7,534	11,376	11,376	14,630	12,554
Police Retirement	488,408	507,212	407,393	364,007	560,802	560,802	494,300	590,622
Dental Insurance	28,981	30,709	25,673	22,101	32,790	32,790	28,120	33,990
F.I.C.A. Medicare	54,324	56,318	44,043	39,959	63,295	63,295	56,285	67,299
Vacancy Adjustment								(320,000)
<b>Total Personnel Services</b>	<b>5,354,477</b>	<b>5,616,944</b>	<b>4,323,807</b>	<b>3,982,365</b>	<b>5,884,940</b>	<b>5,884,940</b>	<b>5,509,825</b>	<b>5,947,701</b>

## Supplies & Materials

Office Supplies & Equip	6,491	7,764	6,541	5,779	7,500	7,500	7,500	6,500
2,500 Copy Paper								
4,000 Annual Supplies & Materials								
<u>6,500</u>								
Supplies Reimbursement-Taxable	4,500	4,200	4,750	7,324	4,800	4,800	5,000	4,800
Chem & Lab Supplies	8,866	4,532	3,389	3,861	17,300	17,300	10,000	9,200
1,000 DPM Taser Digital Power Mag (20@\$75)								
500 Crime Scene Van Supplies								
500 Batteries (Non-rechargeable/Specialty)								
500 Field Drug Testing Kits								
500 Nitrile Gloves								
500 DNA Evidence Kits								
200 Suspect Sex Assault Collection Kits								
2,000 Evidence Bags & Investigation Supplies								
500 Personal Protective Equipment								
- Trajectory Rods								
2,000 Portable Radio Battery Replacements								
<u>1,000</u> Radio Mics/Earpiece Replacements								
<u>9,200</u>								
Clothing Allowance	33,427	41,498	29,752	18,277	44,100	44,100	30,000	25,150
3,000 SWAT Gear								
750 CDT Uniforms								
5,000 Replacement Uniforms								
3,000 New Hire Uniforms								
250 Honor Guard Uniforms/Equipment								
500 K-9 Officer Uniform Replacements								
150 Evidence Uniforms/Coveralls								
500 Sewing/Embroidery								
750 Boots/Footwear								
250 Patches & Chevrons								
500 Badges/Medals/Commendation Pins								
8,500 Soft Body Armor (10 Vests)								
<u>2,000</u> External Vest Carriers (5 Carriers)								
<u>25,150</u>								
Training Supplies	27,554	28,192	46,079	24,453	60,800	60,800	30,000	25,300
300 Taser Cartridges								
1,500 Use of Force Training Supplies								
5,000 SWAT Supplies								
1,000 Negotiator Equipment								
3,000 CDT Training Supplies								
10,000 Ammunition								
2,000 Targetry								
<u>2,500</u> Firearms Supplies								
<u>25,300</u>								

**Police & Court**
**Fund: 012**

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Small Tools & Equip-Misc		15,843	32,494	23,991	6,808	20,800	20,800	18,000	5,500
1,000	Crash Investigation Supplies								
750	WRAP Restraint System (Additional/Replacement)								
2,000	Patrol Supplies								
750	Go Bag Supplies								
500	PMB Supplies								
500	Evidence Building Storage Supplies								
5,500									
Computr Equip/Sftwr/Sppl		15,708	20,601	8,406	83,860	70,700	70,700	70,700	11,250
750	Airport Office: Desk Docks/Monitors/Keyboards, etc.								
500	CD's/DVD's/USB Drives/CD Sleeves/Other Media								
1,000	Patrol Room & Airport Toner								
1,000	Admin Coordinator Color Printer Supplies								
3,000	Mobile Tablet Docks/Antennas/Associated Hardware for Patrol Vehicles								
1,000	CID Printer Supplies								
1,000	ID Cards/ID Card Printer Supplies								
11,250									
Other Supply & Mat-Misc		13,300	6,993	1,933	1,683	19,000	19,000	5,000	7,000
2,000	Airport Range Maintenance								
4,000	K9 Food/Equipment/Supplies								
1,000	New Hire Test Booklets								
7,000									
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>125,689</b>	<b>146,274</b>	<b>124,842</b>	<b>152,046</b>	<b>245,000</b>	<b>245,000</b>	<b>176,200</b>	<b>94,700</b>
<b>Purchased Services</b>									
IT&S Computer Maint/Sprrt		75,479	143,521	147,718	153,412	152,420	152,420	152,420	164,422
IT&S Telephone Service		9,599	9,559	13,908	16,116	16,116	16,116	16,116	14,694
City-Co Bldg Postage Adm		140	156	223	258	280	280	280	301
Postage		3,371	3,658	4,181	2,689	3,500	3,500	3,500	3,000
Cellular Services		18,482	19,834	20,910	45,384	42,400	42,400	40,770	46,000
Printing & Duplicating		931	929	2,247	1,939	3,300	3,300	2,500	3,000
500	Victim's Rights Forms								
750	Notice to Appear (NTA's)								
1,000	Business Card Printing								
750	Misc. Printing Costs								
3,000									
Dues, Subscriptn, License		7,214	4,844	4,474	6,182	9,700	9,700	6,500	8,950
200	Rocky Mountain Information Network Annual Fee (RMIN)								
750	International Association of Chiefs of Police Dues (IACP) (6)								
400	Montana Association of Chiefs of Police (MACOP) Dues (6)								
100	SWAT Sniper Membership								
100	K9 City Dog License								
200	National Association of School Resource Officers (NASRO) Dues								
450	Property & Evidence Tech Dues								
300	Explorer Post Dues								
250	Chaplain Dues								
300	FBINAA National and MT/ID Chapter Dues (3)								
2,800	LEADS Online Service								
350	Negotiator Membership/Fees								
50	LEBA Membership								
700	PMI Support Renewal								
2,000	Input ACE (Evidence)								
8,950									
Public Relations		920	16	1,271	353	1,000	1,000	1,500	2,800
1,000	Promotional Items								
1,800	Recruiting Costs								
2,800									
Advertising		-	-	-	295	500	500	-	500
500	Legal Ad Notices								
500									
Electric Utility		709	730	532	624	1,000	1,000	785	835
835	All Facilities								
Water & Sewer	Sewer/Water @ 630 N Last Chance Gulch	182	250	74	-	-	-	-	-
Long Dist Telephone Chrgs		4,023	8,860	2,990	1,990	2,550	2,550	1,920	2,550
2,050	Crimestoppers TIP Center (2/3 To Be Reimb.)								
500	Language Line Services								
2,550									
Teletype		2,015	3,053	2,028	5,176	5,000	5,000	1,000	4,900
700	CID/MRDTF Officer CJIN Terminal License								
1,200	Sentinel One Licensing								
3,000	CJIN User Fees								
4,900									

# Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Medical Expenses	34,085	24,086	16,875	16,011	32,750	32,750	17,000	28,000
1,000 Admin & Airport First Aid Kit Supplies								
5,000 Drug Screening Tests								
2,000 K9 Veterinary Expenses								
5,000 Evidentiary Sexual Assault Kits								
10,000 DUI/BAC Blood Kit Testing								
2,000 Psychological Exams - Police Officer New Hires								
2,000 Medical/Vision Exams - Police Officer New Hires								
1,000 Prisoner Care								
<u>28,000</u>								
Outside Repair to Mtr Veh	1,093	6,117	2,017	6,502	5,000	5,000	2,000	12,000
Equipment Repairs	586	289	648	1,071	2,500	2,500	2,500	2,500
1,000 Repairs to Police Equipment								
1,500 Radar Unit Recertification								
<u>2,500</u>								
Repairs/Services-Misc	3,803	3,531	3,826	4,874	4,500	4,500	4,500	4,500
4,000 Repairs/Uniform Dry Cleaning								
500 Bicycle Repair Costs								
Meal Reimb-Taxable	510	618	1,004	344	1,500	1,500	1,000	1,000
Required Training	43,466	38,942	21,467	34,075	62,600	72,100	60,000	56,050
25,000 Officer Training								
1,000 FTO Basic Course								
2,000 School Resource Officer Basic Course								
1,000 Peer Support Training								
3,000 MSTOA Annual Training								
1,000 FBI National Academy								
800 Montana Executive Leadership Institute								
1,000 Tuition Reimbursement								
1,000 Firearms Armorer Course								
2,500 Firearms Instructor (Action Target LE Academy)								
3,000 Criminal Investigation Training								
500 Evidence Section Training								
9,000 MLEA Basic - Police Officer New Hires								
4,000 Crash Investigation Training								
1,250 Crisis Negotiator Training								
<u>56,050</u>								
Conferences	7,445	4,215	4,302	630	10,000	10,000	10,000	8,500
1,500 MACOP Conference (3)								
2,000 IACP Conference (1)								
500 SWAT Commanders Conference								
2,000 DRE National Convention								
1,000 FBINAA Fall/Spring Conferences								
1,500 MATIC Conference								
<u>8,500</u>								
Investigation / Inspect Fees	1,327	186	376	908	7,500	7,500	7,500	12,000
2,000 Investigation Costs								
10,000 Background Investigators								
Other Contracted Services	68,238	98,355	80,055	95,981	205,625	205,625	150,000	99,580
650 Airport Range Portable Toilet								
3,000 M-Files								
7,500 Smarsh Archive Maint/Support (Cell Phones)								
3,000 PoliceOne Annual Costs								
6,500 Encore (Voice Products) Interview Rm Recording Syst/Maint/Support								
1,500 EZ Street Draw Maint/Support								
300 Solid Waste Costs								
3,600 Copier Lease/Maint. Agreement Costs								
900 Administration Copier Costs								
300 ID Card Printer Annual Maint/Support								
900 IACP Net								
4,000 My HelenaApp - Maint/Support								
2,700 Guardian Tracking								
900 Schedule Anywhere								
2,500 K9 Annual Recertification								
750 Airport Gym Maintenance/Equipment/Cleaning								
3,680 Cradlepoint Annual Support								
4,500 Cellebrite Annual Support/Maintenance								
26,000 Hard/Software Maint. for Watchguard Vehicle Cameras (4RE) & Body Cameras (VISTA)								
8,500 Secure Warrant Software Maint/Support								
400 PMB Monitoring/Cell Services								
7,500 Child Advocacy Center (AWARE)								
500 Weed Control/Mowing - Firing Range								
750 Vehicle Carwashes/Interior Details								
5,000 Wrecker Services								
2,500 Crash Investigator Diagramming Software Support/Maint.								
1,250 Agency 360 Software Maint/Support								
<u>99,580</u>								

**Police & Court**
**Fund: 012**

Fund: 012		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
									Total
Intra-City Charges									
	Shop Gas & Fuel Charges	59,759	69,316	61,579	60,184	80,600	80,600	50,000	80,600
	Shop Vehicle Repairs	20,286	13,502	3,732	2,594	10,000	10,000	5,000	10,000
	Shop Tires & Tire Repairs	4,714	8,760	3,126	4,316	2,700	2,700	750	-
	Shop Vehicle Parts	9,769	9,740	10,096	8,644	11,000	11,000	6,000	11,000
	Intra-City Charges	94,528	101,318	78,532	75,738	104,300	104,300	61,750	101,600
Fixed Charges									
	Rent of Bldgs & Offices	97,912	109,386	141,459	150,735	153,363	153,363	153,363	194,465
Total	Fixed Charges	97,912	109,386	141,459	150,735	153,363	153,363	153,363	194,465
Internal Charges									
	Property Insurance	2,581	2,648	2,648	816	873	873	873	446
	Vehicle & Equip Insurance	3,115	3,052	3,052	3,042	3,255	3,255	3,255	5,213
	Liability Insurance	106,464	104,356	107,263	114,879	115,646	115,646	115,646	132,706
	Fidelity Insurance	424	432	464	456	441	441	441	457
	Liability Deductible	10,516	12,227	12,081	12,081	12,927	12,927	12,927	19,205
	Building M&O Charge	15,801	13,460	13,654	8,465	10,275	10,275	10,275	10,789
	Fleet Services Charges	82,376	82,700	78,236	79,801	79,801	79,801	79,801	95,761
Total	Internal Charges	221,277	218,875	217,398	219,540	223,218	223,218	223,218	264,577
Total	Police Operations	6,177,501	6,564,546	5,217,164	4,975,238	7,180,562	7,190,062	6,606,147	7,079,125



**Police & Court**
**Fund: 012**

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	<b>012 Police &amp; Court</b>								
Dept	<b>2203 Animal Control</b>								
Activity	<b>446 Animal Control</b>								
<b>Personnel Services</b>									
Salaries & Wages		52,072	47,251	47,734	48,518	72,608	72,608	54,102	89,155
Overtime - Misc		125	-	96	-	19,430	19,430	1,000	9,823
F.I.C.A. (Soc. Sec.)		2,714	2,434	2,453	2,466	5,708	5,708	3,055	5,529
P.E.R.S. Retirement		4,421	4,049	4,147	4,257	8,166	8,166	4,512	7,998
Health & Vision Insurance		12,142	10,815	11,679	12,636	18,888	18,888	11,535	25,934
Workers Comp. Ins.		3,678	3,311	3,318	2,130	1,842	1,842	805	1,428
Unemployment Ins.		183	213	120	124	241	241	192	268
Dental Insurance		634	560	582	584	900	900	615	1,200
F.I.C.A. Medicare		635	569	574	577	1,336	1,336	715	1,437
Vacancy Adjustment									(5,500)
<b>Total</b>	<b>Personnel Services</b>	<b>76,604</b>	<b>69,202</b>	<b>70,703</b>	<b>71,293</b>	<b>129,119</b>	<b>129,119</b>	<b>76,531</b>	<b>137,272</b>
<b>Supplies &amp; Materials</b>									
Chem & Lab Supplies		-	-	-	-	300	300	100	200
Clothing Allowance		71	48	258	22	500	500	1,000	750
Small Tools & Equip-Misc		81	379	309	76	700	700	300	750
Computr Equip/Sftwr/Sppl		-	-	-	-	250	250	250	1,500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>152</b>	<b>427</b>	<b>567</b>	<b>98</b>	<b>1,750</b>	<b>1,750</b>	<b>1,650</b>	<b>3,200</b>
<b>Purchased Services</b>									
IT&S Computer Maint/Spprt		1,913	3,463	2,407	2,517	2,582	2,582	2,582	5,461
Postage		169	34	83	89	275	275	100	200
Cellular Services		1,372	1,338	829	1,133	2,200	2,200	1,390	2,000
Printing & Duplicating		424	584	917	1,016	800	800	800	800
Dues, Subscriptn, License		85	-	85	-	150	150	150	150
150 Misc.		150							
Public Relations		-	-	-	-	1,000	1,000	500	750
Long Dist Telephone Chrgs		17	13	24	-	-	-	-	-
Teletype		-	-	300	-	-	-	-	-
Medical Expenses		1,824	36	172	181	750	750	750	750
750 Misc Medical Expenses (Labs/Veterinary)		750							
Professional Services-Misc		-	65	-	-	400	400	-	400
Equipment Repairs		-	-	-	-	300	300	-	500
Repairs/Services-Misc		263	220	219	259	500	500	500	500
Required Training		-	-	-	-	500	500	500	250
Conferences		-	-	-	-	400	400	400	200
Other Contracted Services		-	-	-	-	-	-	-	1,350
<b>Total</b>	<b>Purchased Services</b>	<b>6,067</b>	<b>5,753</b>	<b>5,036</b>	<b>5,195</b>	<b>9,857</b>	<b>9,857</b>	<b>7,672</b>	<b>13,311</b>
<b>Intra-City Charges</b>									
Shop Gas & Fuel Charges		2,706	1,852	1,671	1,839	3,600	3,600	2,500	7,200
Shop Vehicle Repairs		540	-	-	-	950	950	500	1,500
Shop Tires & Tire Repairs		91	18	38	28	800	800	850	-
Shop Vehicle Parts		699	70	463	103	700	700	400	1,540
<b>Total</b>	<b>Intra-City Charges</b>	<b>4,036</b>	<b>1,940</b>	<b>2,172</b>	<b>1,970</b>	<b>6,050</b>	<b>6,050</b>	<b>4,250</b>	<b>10,240</b>
<b>Internal Charges</b>									
Vehicle & Equip Insurance		110	150	150	55	59	59	59	179
Liability Insurance		2,653	1,339	1,309	1,336	2,440	2,440	2,440	2,832
Fidelity Insurance		16	8	8	8	12	12	12	16
Fleet Services Charges		3,485	3,485	3,297	3,363	3,363	3,363	3,363	4,828
<b>Total</b>	<b>Internal Charges</b>	<b>6,264</b>	<b>4,982</b>	<b>4,764</b>	<b>4,762</b>	<b>5,874</b>	<b>5,874</b>	<b>5,874</b>	<b>7,855</b>
<b>Total</b>	<b>Animal Control</b>	<b>93,123</b>	<b>82,304</b>	<b>83,243</b>	<b>83,318</b>	<b>152,650</b>	<b>152,650</b>	<b>95,977</b>	<b>171,878</b>

# Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	

Fund 12 Police & Court  
Dept 2207 Drug Enforcement  
Activity 421 Police Protection

## Personnel Services

Salaries & Wages	58,716	61,002	66,810	65,377	69,494	69,494	71,511	74,591
Overtime - Misc	7,657	7,196	3,918	5,166	12,429	12,429	9,000	13,341
Health & Vision Insurance	10,277	10,811	11,628	11,521	12,592	12,592	12,382	12,967
Workers Comp. Ins.	3,884	3,997	4,183	3,086	2,688	2,688	2,720	3,067
Unemployment Ins.	233	308	177	180	214	214	280	239
Police Retirement	8,455	8,790	8,449	8,488	10,015	10,015	10,345	10,749
Dental Insurance	537	560	580	533	600	600	575	600
F.I.C.A. Medicare	934	991	998	939	1,189	1,189	1,153	1,276
Vacancy Adjustment								(4,500)
<b>Total Personnel Services</b>	<b>90,693</b>	<b>93,655</b>	<b>96,743</b>	<b>95,290</b>	<b>109,221</b>	<b>109,221</b>	<b>107,966</b>	<b>112,330</b>

## Supplies & Materials

<b>Total Supplies &amp; Materials</b>	-	-	-	-	-	-	-	-
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## Purchased Services

IT&S Computer Maint/Spprt	4,763	4,204	3,958	4,051	4,512	4,512	4,512	4,661
Cellular Services	1,640	1,444	713	1,097	2,000	2,000	460	1,000
Other Contracted Services	214	-	-	-	2,000	2,000	2,000	1,500
<b>Total Purchased Services</b>	<b>6,617</b>	<b>5,648</b>	<b>4,671</b>	<b>5,148</b>	<b>8,512</b>	<b>8,512</b>	<b>6,972</b>	<b>7,161</b>

## Intra-City Charges

Shop Gas & Fuel Charges	2,877	2,916	3,013	2,647	4,650	4,650	2,558	4,650
Shop Vehicle Repairs	-	-	-	-	300	300	300	330
Shop Tires & Tire Repairs	471	-	-	-	500	500	500	-
Shop Vehicle Parts	19	15	3	165	200	200	200	242
<b>Total Intra-City Charges</b>	<b>3,367</b>	<b>2,931</b>	<b>3,016</b>	<b>2,812</b>	<b>5,650</b>	<b>5,650</b>	<b>3,558</b>	<b>5,222</b>

## Internal Charges

Property Insurance	20	19	19	21	22	22	22	-
Vehicle & Equip Insurance	235	263	263	150	161	161	161	345
Liability Insurance	2,013	1,906	1,923	2,093	2,172	2,172	2,172	2,516
Fidelity Insurance	8	8	8	8	8	8	8	8
Fleet Services Charges	2,004	2,004	1,896	1,934	1,934	1,934	1,934	2,321
<b>Total Internal Charges</b>	<b>4,280</b>	<b>4,200</b>	<b>4,109</b>	<b>4,206</b>	<b>4,297</b>	<b>4,297</b>	<b>4,297</b>	<b>5,190</b>

<b>Total Drug Enforcement</b>	<b>104,957</b>	<b>106,434</b>	<b>108,539</b>	<b>107,456</b>	<b>127,680</b>	<b>127,680</b>	<b>122,793</b>	<b>129,903</b>
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# Police & Court

Fund: 012

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	12 Police & Court								
Dept	2209 Violence Against Women								
Activity	421 Police Protection								
<b>Personnel Services</b>									
	Salaries & Wages	61,396	63,210	66,111	68,561	69,920	69,920	74,595	72,106
	Overtime - Misc	6,855	4,172	3,340	4,406	7,178	7,178	4,500	7,255
	Health & Vision Insurance	10,407	10,815	11,679	12,603	12,592	12,592	12,590	12,967
	Workers Comp. Ins.	4,050	4,018	4,133	3,145	2,530	2,530	2,645	2,767
	Unemployment Ins.	242	308	176	187	201	201	275	215
	Police Retirement	8,847	9,108	9,527	9,843	10,076	10,076	9,350	10,391
	Dental Insurance	543	560	582	583	600	600	585	600
	F.I.C.A. Medicare	935	919	942	976	1,119	1,119	1,065	1,152
	Vacancy Adjustment								(5,000)
<b>Total</b>	<b>Personnel Services</b>	<b>93,275</b>	<b>93,110</b>	<b>96,489</b>	<b>100,305</b>	<b>104,216</b>	<b>104,216</b>	<b>105,605</b>	<b>102,453</b>
<b>Supplies &amp; Materials</b>									
	Office Supplies & Equip					600	600	-	-
	Supplies Reimbursement-Taxable	600	600	600	986	600	600	500	600
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>986</b>	<b>1,200</b>	<b>1,200</b>	<b>500</b>	<b>600</b>
<b>Purchased Services</b>									
	IT&S Computer Maint/Sprrt	2,805	2,752	2,688	2,780	2,880	2,880	2,880	3,116
	IT&S Telephone Service	457	455	456	474	474	474	474	474
	Cellular Services	435	360	270	590	625	625	379	450
	Long Dist Telephone Chrgs	11	36	46	-	-	-	-	-
	Required Training	161	-	65	-	1,500	1,500	-	-
	Other Contracted Services				-	-	-	-	-
<b>Total</b>	<b>Purchased Services</b>	<b>3,869</b>	<b>3,603</b>	<b>3,524</b>	<b>3,844</b>	<b>5,479</b>	<b>5,479</b>	<b>3,733</b>	<b>4,040</b>
<b>Intra-City Charges</b>									
	Shop Gas & Fuel Charges					330	330	-	-
	Shop Vehicle Repairs					250	250	-	-
	Shop Tires & Tire Repairs					225	225	-	-
	Shop Vehicle Parts					200	200	-	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,005</b>	<b>1,005</b>	<b>-</b>	<b>-</b>
<b>Internal Charges</b>									
	Vehicle & Equip Insurance	n/a	n/a						
	Liability Insurance	1,901	1,846	1,861	2,025	2,044	2,044	2,044	2,271
	Fidelity Insurance	8	8	8	8	8	8	8	8
	Fleet Services Charges					1,341	1,341	1,341	1,526
<b>Total</b>	<b>Internal Charges</b>	<b>1,909</b>	<b>1,854</b>	<b>1,869</b>	<b>2,033</b>	<b>3,393</b>	<b>3,393</b>	<b>3,393</b>	<b>3,805</b>
<b>Total</b>	<b>Violence Against Women</b>	<b>99,653</b>	<b>99,167</b>	<b>102,482</b>	<b>107,167</b>	<b>115,293</b>	<b>115,293</b>	<b>113,231</b>	<b>110,898</b>

**Police & Court**
**Fund: 012**

Fund: 012		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	100 General Fund								
Dept	2211 Urban Wildlife								
Activity	446 Animal Control								
Personnel Services									
	Salaries & Wages	12,560	4,864	-	-	23,147	23,147	26,854	-
	Overtime - Misc	5,478	6,459	-	-	20,157	20,157	5,000	-
	F.I.C.A. (Soc. Sec.)	727	63	-	-	1,436	1,436	1,725	-
	P.E.R.S. Retirement	105	-	-	-	2,054	2,054	2,606	-
	Health & Vision Insurance	103	490	-	-	6,296	6,296	8,875	-
	Workers Comp. Ins.	1,153	615	-	-	867	867	525	-
	Unemployment Ins.	63	51	-	-	114	114	118	-
	Police Retirement	103	560	-	-	-	-	-	-
	Dental Insurance	5	27	-	-	300	300	402	-
	F.I.C.A. Medicare	260	162	-	-	629	629	427	-
	Total Personnel Services	20,557	13,291	-	-	55,000	55,000	46,532	-
Supplies & Materials									
	Clothing Allowance	-	176	-	-	500	500	500	-
	Small Tools & Equip-Misc	439	419	-	-	2,500	2,500	500	-
	Total Supplies & Materials	439	595	-	-	3,000	3,000	1,000	-
Purchased Services									
	Equipment Repairs	-	-	-	-	1,000	1,000	500	-
	Other Contracted Services	2,520	4,431	-	-	5,000	5,000	1,000	-
	Total Purchased Services	2,520	4,431	-	-	6,000	6,000	1,500	-
Intra-City Charges									
	Shop Gas & Fuel Charges	671	362	-	-	500	500	-	-
	Shop Vehicle Repairs	-	-	-	-	500	500	-	-
	Shop Tires & Tire Repairs	-	-	-	-	500	500	-	-
	Shop Vehicle Parts	-	-	-	-	500	500	-	-
	Total Intra-City Charges	671	362	-	-	2,000	2,000	-	-
Internal Charges									
	Liability Insurance	411	431	-	-	1,149	1,149	1,149	-
	Fidelity Insurance	-	-	-	-	4	4	4	-
	Fleet Services Charges	-	-	-	-	754	754	754	-
	Total Internal Charges	411	431	-	-	1,907	1,907	1,907	-
Total	Urban Wildlife	24,598	19,110	-	-	67,907	67,907	50,939	-

Police & Court									
Fund: 012		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	12 Police & Court								
Dept	2212 Intrnt Crimes Agnst Child								
Activity	421 Police Protection								
Personnel Services									
	Overtime - Misc	269	1,508	157	-	-	-	-	-
	Workers Comp. Ins.	16	73	9	-	-	-	-	-
	Unemployment Ins.	1	6	0	-	-	-	-	-
	F.I.C.A. Medicare	4	18	2	-	-	-	-	-
Total	Personnel Services	290	1,605	169	-	-	-	-	-
Supplies & Materials									
	Office Supplies & Equip	-	-	-	-	-	-	-	-
	Computr Equip/Sftwr/Sppl	-	85	-	-	-	-	-	-
Total	Supplies & Materials	-	85	-	-	-	-	-	-
Purchased Services									
	Required Training	-	-	-	-	-	-	-	-
	Other Contracted Services	804	7,936	-	-	-	-	-	-
	-								
Total	Purchased Services	804	7,936	-	-	-	-	-	-
Intra-City Charges									
	Shop Gas & Fuel Charges	688	298	89	20	-	-	-	-
	Shop Vehicle Repairs	-	-	-	-	-	-	-	-
	Shop Tires & Tire Repairs	419	146	518	441	-	-	-	-
	Shop Vehicle Parts	301	1,374	349	410	-	-	-	-
Total	Intra-City Charges	1,408	1,818	956	871	-	-	-	-
Internal Charges									
	Vehicle & Equip Insurance		-	-	-	-	-	-	-
	Liability Insurance	34	34	34	37	-	-	-	-
	Fleet Services Charges	1,112	1,390	1,315	1,341	-	-	-	-
Total	Internal Charges	1,146	1,424	1,349	1,378	-	-	-	-
Total	Intrnt Crimes Agnst Child	3,648	12,868	2,474	2,249	-	-	-	-



# Fire Department

Fund: 013

Fund: 013		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	FY 2022			FY 2023
						Adopted	Amended	Est Actuals	
Dedicated Revenues									
	Intergovernmental Revenues	22,084	-	963	-	-	-	-	-
	Charges For Services	120,350	110,819	76,715	130,042	82,500	82,500	270,481	394,808
	Other Financing Sources / (Uses)	34,132	15,360	-	-	-	-	550	-
	Other Operating Revenues	176,566	126,179	77,678	130,042	82,500	82,500	271,031	394,808
	Internal Service Revenues	-	-	-	-	-	-	-	-
	Interfund Transfers In	-	245,849	601,039	984,840	911,000	594,000	594,000	692,220
	Internal Transactions	-	245,849	601,039	984,840	911,000	594,000	594,000	692,220
	Long-Term Debt	-	-	-	-	-	-	-	-
Total Dedicated Revenue		176,566	372,028	678,717	1,114,882	993,500	676,500	865,031	1,087,028
Expenditures									
	Personnel Services	3,734,563	4,150,669	3,455,400	3,779,116	5,044,971	5,044,971	5,270,819	5,302,357
	Supplies & Materials	113,211	134,146	97,339	130,510	154,289	154,289	122,631	90,996
	Purchased Services	130,336	181,293	200,674	225,207	251,333	271,129	316,908	255,827
	Intra-City Charges	26,685	35,128	35,195	24,285	43,500	43,500	32,550	51,275
	Fixed Charges	1,064	1,536	2,220	2,814	2,490	2,490	2,568	2,615
	Maintenance & Operating	271,296	352,103	335,429	382,817	451,612	471,408	474,657	400,713
	Internal Charges	262,672	260,464	257,648	264,675	272,487	272,487	272,487	301,663
	Transfers Out	-	-	-	-	-	-	-	-
	Internal Transactions	262,672	260,464	257,648	264,675	272,487	272,487	272,487	301,663
	Debt Service	-	-	-	-	-	-	-	-
	Capital Outlay	-	-	-	-	-	-	-	-
	Debt & Capital	-	-	-	-	-	-	-	-
Total Expenditures		4,268,531	4,763,236	4,048,477	4,426,608	5,769,070	5,788,866	6,017,963	6,004,734
General Government Revenues Provided (Needed)		(4,091,965)	(4,391,208)	(3,369,760)	(3,311,726)	(4,775,570)	(5,112,366)	(5,152,932)	(4,917,706)
Percent of Total General Government Revenues		23.96%	24.49%	18.29%	17.10%	24.66%	26.40%	26.61%	24.19%
Expenditures by Division									
2301	424 Fire	4,247,921	4,744,516	4,029,166	4,398,818	5,769,070	5,769,070	5,997,100	6,004,734
2305	424 Fire Grants	20,610	18,720	19,311	27,790	-	19,796	20,863	-
2306	424 Fire Special Projects	-	-	-	-	-	-	-	-
Total Expenditures		4,268,531	4,763,236	4,048,477	4,426,608	5,769,070	5,788,866	6,017,963	6,004,734

# Fire Department

Fund: 013

Fund: 013					FY 2022			Proposed FY 2023 Budget	
	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	Adopted	Amended	Est Actuals		
DEDICATED REVENUES									
Intergovernmental Revenues									
Fire Grants	-	-	-	-	-	-	-	-	-
Misc Federal Grants									
State Grants - Misc.	22,084	-	963	-	-	-	-	-	-
Total Intergovernmental Revenues	22,084	-	963	-	-	-	-	-	-
Charges For Services									
Fire Protection Fees	102,592	78,097	36,431	102,826	50,000	50,000	237,981	362,308	
45,000 Westside Fire Service Area Agreement + misc.									
317,308 Fort Harrison Contract for services									
Fire Bldg Code Inspection	17,758	32,722	40,284	27,216	32,500	32,500	32,500	32,500	
Total Charges For Services	120,350	110,819	76,715	130,042	82,500	82,500	270,481	394,808	
Fire Workers Comp	33,632	15,360	-	-	-	-	-	-	-
Restricted Contribution	500	-	-	-	-	-	550	-	-
Total Other Financing Sources / (Uses)	34,132	15,360	-	-	-	-	550	-	-
SUBTOTAL - OPERATING REVENUE	176,566	126,179	77,678	130,042	82,500	82,500	271,031	394,808	
Long-Term Debt									
Total Long-Term Debt	-	-	-	-	-	-	-	-	-
Interfund Transfers In									
T/in - 260 Fire Supplemental Levy	-	245,849	601,039	984,840	911,000	594,000	594,000	692,220	
Total Interfund Transfers In	-	245,849	601,039	984,840	911,000	594,000	594,000	692,220	
TOTAL DEDICATED REVENUES	176,566	372,028	678,717	1,114,882	993,500	676,500	865,031	1,087,028	

# Fire Department

Fund: 013

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	013 Fire Department								
Dept	2301 Fire								
Activity	424 Fire Protection								
<b>Personnel Services</b>									
	Salaries & Wages	2,646,661	2,891,833	2,319,872	2,580,843	3,504,176	3,504,176	3,520,640	3,704,981
	Temporary Salaries	-	-	-	-	-	-	-	-
	Overtime - Misc	142,037	181,219	158,823	179,747	191,879	191,879	379,600	179,737
	F.I.C.A. (Soc. Sec.)	3,288	3,344	3,384	3,371	3,557	3,557	3,605	3,709
	P.E.R.S. Retirement	4,476	4,633	4,721	4,902	5,089	5,089	5,127	5,366
	Health & Vision Insurance	360,688	425,097	372,113	401,361	541,456	541,456	507,640	557,581
	Workers Comp. Ins.	128,728	140,628	193,189	177,981	218,054	218,054	257,350	258,997
	Unemployment Ins.	9,814	13,896	6,379	7,091	9,640	9,640	13,640	10,514
	Employer Contribution 457	-	-	-	243	-	-	16,950	20,000
	Firefighter Retirement	364,244	408,385	326,578	362,420	491,662	491,662	486,461	519,475
	Dental Insurance	18,838	21,967	18,557	18,572	25,800	25,800	23,700	25,800
	F.I.C.A. Medicare	37,872	43,426	35,752	38,840	53,658	53,658	55,039	56,351
	Vacancy Adjustment								(40,154)
<b>Total</b>	<b>Personnel Services</b>	<b>3,716,646</b>	<b>4,134,428</b>	<b>3,439,368</b>	<b>3,775,371</b>	<b>5,044,971</b>	<b>5,044,971</b>	<b>5,269,752</b>	<b>5,302,357</b>
<b>Supplies &amp; Materials</b>									
	Paper & Forms			-					
	Office Supplies & Equip	3,291	3,114	1,794	1,454	3,516	3,516	4,775	1,500
	650 General Office Supplies								
	300 Copy Paper								
	200 Name plates, badges, brass								
	150 Water Service								
	200 Awards, Patches, Retirement Gifts								
	<u>1,500</u>								
	Chem & Lab Supplies	1,251	1,894	2,822	1,568	3,723	3,723	2,700	710
	250 SM Engine/Generator Fuel								
	310 Matrix Bio-Hazard Pickup (4x85)								
	150 Fog Fluid/Liquid Smoke								
	<u>710</u>								
	Janitorial Supplies	3,900	4,663	4,754	3,981	4,889	4,889	3,500	4,120
	4,000 Janitorial Supplies								
	120 Industrial Towel Service								
	<u>4,120</u>								
	Medical Supplies	7,355	10,134	14,502	22,960	27,334	27,334	20,000	15,495
	10,200 Pharmaceuticals								
	3,160 Medical Gloves								
	500 3-Ply Medical Masks								
	335 Airway Bags (2)								
	1,300 Medical Supplies								
	<u>15,495</u>								
	Clothing Allowance	18,130	22,967	23,061	16,045	18,000	18,000	15,000	9,910
	2,000 Shift Uniform Rplcmts								
	600 Daystaff Replacement x 6								
	7,310 1/2 Biennial Shoe Allowance (FY22/23)								
	<u>9,910</u>								
	Training Supplies	1,112	2,043	766	1,250	7,000	7,000	5,000	2,800
	2,200 Airport Training Bldg.								
	100 Forcible Entry prop								
	250 Firefighter Manuals								
	250 IFSTA Manuals								
	<u>2,800</u>								

# Fire Department

Fund: 013

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Educational Supplies		4,285	2,927	4,835	5,017	6,350	6,350	4,500	1,450
900	Fire Prevention Week Supplies - FPIB								
50	Annual Mascot cleaning after FPW - FPIB								
500	Community Outreach Supplies								
<u>1,450</u>									
Operating Supplies - Misc		464	1,309	419	313	1,570	1,570	500	5,800
500	SCBA Batteries								
500	Operations Batteries								
800	Power Tool Replacement								
4,000	General operating purchases								
<u>5,800</u>									
Tires/Tubes-Outside Vendr		108	6,973	-	4,177	3,400	3,400	3,400	5,600
800	Tire Rotations to Balance Wear								
4,800	E1/E2 rear tires (8)								
<u>5,600</u>									
Testing Equipment		15,474	11,831	11,072	12,104	16,576	16,576	12,000	13,905
430	Station Fire Extinguisher Testing/Service -Mar								
1,700	Annual Pump Testing-Sept/Oct								
3,400	Annual Aerial Ladder Testing								
1,500	Apparatus/Ground Ladder Testing-Semi-Annual								
3,775	SCBA airpack/Mask Testing								
600	Qrtly Cascade Air Testing								
2,500	Annual Cascade Equip Testing and Maintenance -Feb								
<u>13,905</u>									
Telephone Equipment		-	156	-	-	200	200	100	-
-	Cell Phone Equipment								
Communication Equipment		5,497	4,303	1,917	2,273	1,700	1,700	1,000	1,120
920	Motorola Handheld Batteries x 7								
200	Handheld radio Parts Replacement								
<u>1,120</u>									
Computr Equip/Sftwr/Sppl		442	10,465	13	135	200	200	200	540
100	ICC - Online access - annual								
100	Tablet Supplies/Accessories								
340	Replace tablets x 2								
<u>540</u>									
Safety Equipment		27,083	26,791	17,393	25,377	27,456	27,456	27,456	28,046
15,194	PPE (Pants/Jacket)								
1,400	PPE (Boots)								
750	PPE (Helmet/Gloves/Name Plates)								
1,152	PPE (Particulate hoods x 12)								
-	PPE New FF Position (Jacket/Pants/Boots/Helmet)								
2,400	Helmets x 2 Chiefs								
-	Turnout Repairs/Maintenance (Contingent)								
250	P100 Mask replacements & parts x 5								
-	Flashlight replacement x 1								
100	Safety Glasses								
600	Wildland gear								
1,200	SCBA Facepieces/parts/repairs (2 per year)								
1,000	Tech Rescue Team Supplies								
4,000	MPD/Clutch to replace all Petzl ID's (one time)								
-	HIFIT Safety Gear (one time)								
<u>28,046</u>									
Furniture & Fixtures-Misc		24,413	24,467	13,991	33,771	32,175	32,175	22,000	-
Landscape Supplies		406	109	-	85	200	200	500	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>113,211</b>	<b>134,146</b>	<b>97,339</b>	<b>130,510</b>	<b>154,289</b>	<b>154,289</b>	<b>122,631</b>	<b>90,996</b>

# Fire Department

Fund: 013

Fund: 013		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Purchased Services									
IT&S Computer Maint/Spprt		49,774	94,518	106,342	109,669	112,882	112,882	112,882	120,957
IT&S Telephone Service		7,313	7,282	7,296	8,058	8,058	8,058	8,058	8,961
City-Co Bldg Postage Adm		75	84	120	142	152	152	152	160
Postage		122	367	527	(280)	1,000	1,000	400	500
Cellular Services		5,041	6,123	9,256	7,449	8,835	8,835	8,835	8,856
4,428 9 Cell Phone Plans - 6 Admin, 3 Suppression									
4,428 8 Tablet Data Plans - 3 FPIB, 6 Suppression									
8,856									
Printing & Duplicating		1,472	972	1,789	2,422	3,889	3,889	2,000	1,845
125 Business cards (6 x 500/ea)									
120 Copier Maint Fee - 360 Office (St 2)									
1,600 Copier Maint Fee - Fishers (St 1)									
1,845									
Professional Dues		4,538	3,105	7,592	3,482	8,725	8,725	8,725	10,730
2,800 EMT Recert Fees									
2,500 PALS/ACLS training for recerts									
100 BLS/CPR - out of rotation x 3									
200 CLIA Laboratory Program License									
35 DPHHS Dept License									
175 NFPA Annual Membership									
840 IAAI Membership									
400 Helena Regional Airport Badges x 20									
780 IAFC Annual Memberships (\$260 x 3)									
225 MT State Fire Chiefs Assoc Dues (3@\$75)									
100 L&C Rural Fire Council Membership									
190 MSU-Fire Training School Membership									
960 St 2 Gym Membership									
1,425 IFSAC Certs									
10,730									
Professional Subscriptions		2,144	1,750	125	125	500	500	500	1,600
1,600 NFPA Annual Subscription									
1,600									
Public Relations		-	-	426	-	500	500	-	-
Advertising		239	256	367	289	580	580	580	575
Water & Sewer		6,216	5,965	7,317	7,899	12,808	12,808	9,200	10,000
5,200 Station 1									
4,800 Station 2									
10,000									
Long Dist Telephone Chrgs		72	129	105	-	-	-	-	-
Solid Waste		1,481	1,664	1,664	1,776	2,000	2,000	1,525	2,000
Professional Services-Misc		6,855	15,555	927	11,824	17,990	17,990	10,000	50,307
50,307 Annual Physicals x 41 (high priority)									
50,307									
Outside Repair to Mtr Veh		15,198	14,580	19,218	20,832	20,000	20,000	16,000	20,000
Equipment Repairs		43	82	-	2,724	3,000	3,000	3,000	500
500 Equipment Repairs									
500									
Repairs/Services-Misc		101	211	-	-	1,000	1,000	500	750
250 Lock/Key Replacement-Knox,Vehicle,Locker,etc									
250 Annual Sump Pumping									
250 Additional Service/Repair									
750									
Meal Reimb-Taxable		-	146	188	28	500	500	250	250
Travel & Meeting Expense		2,527	7,976	10,934	5,865	14,467	14,467	19,000	5,413
903 MT Drive x 4 -- Lodging & Per Diem									
1,910 NFA 10-Day Class -- Meal Pkg & Per Diem									
600 Rural Fire Council Annual Dinner/Mtg-Sept.									
500 MT State Fire Chiefs Conference x 5 -- Lodging									
750 Food/Rentals for Meetings									
250 Incident Food									
500 Regional Travel & Per Diem									
5,413									



# Fire Department

Fund: 013

Fund: 013		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Required Training	-	-	-	-	2,500	2,500	2,500	-	
- Tuition Reimbursement									
-									
Conferences	356	2,228	12,500	6,345	8,005	8,005	8,005	-	
Training - Misc	5,749	4,045	2,212	-	-	-	-	4,660	
3,010 Local training - Fort Harrison, Rural FC, Mt City									
750 Online Training; Blue Card									
900 Montana State University FSTS									
4,660									
Investigation / Inspect Fees	306	188	-	-	-	-	-	550	
300 HIFIT Webinars & Trainings									
250 HIFIT Incident Supplies-Evidence Cans,Barrier Tape									
550									
Other Contracted Services	18,021	11,588	8,489	12,516	23,942	23,942	85,000	7,214	
6,531 Emergency Reporting Contract (ERS)									
683 Active 911 Contract (46 @ \$13 - Feb)									
7,214									
Total Purchased Services	127,643	178,814	197,396	201,163	251,333	251,333	297,112	255,827	
Intra-City Charges									
Copier Revolving Program	1,264	1,264	1,264	-	-	-	-	-	
Shop Gas & Fuel Charges	18,973	24,278	24,549	21,092	32,250	32,250	18,000	35,475	
Shop Vehicle Repairs	5,399	3,803	4,507	1,095	7,000	7,000	2,500	7,000	
Shop Tires & Tire Repairs	-	470	-	-	-	-	50	-	
Shop Vehicle Parts	1,049	5,313	4,875	2,098	4,250	4,250	12,000	8,800	
Total Intra-City Charges	26,685	35,128	35,195	24,285	43,500	43,500	32,550	51,275	
Fixed Charges									
Special Assessments	1,064	1,536	2,220	2,371	2,490	2,490	2,568	2,615	
Interest	-	-	-	444	-	-	-	-	
Total Fixed Charges	1,064	1,536	2,220	2,814	2,490	2,490	2,568	2,615	
Internal Charges									
Property Insurance	5,864	5,624	5,624	5,812	6,219	6,219	6,219	8,524	
Vehicle & Equip Insurance	6,879	5,452	5,452	6,267	6,706	6,706	6,706	8,328	
Liability Insurance	79,577	79,454	82,823	92,805	97,970	97,970	97,970	111,128	
Fidelity Insurance	296	296	328	336	344	344	344	344	
Liability Deductible	-	2,553	-	-	-	-	-	-	
Building M&O Charge	142,218	139,247	137,086	132,593	134,386	134,386	134,386	141,105	
Fleet Services Charges	27,838	27,838	26,335	26,862	26,862	26,862	26,862	32,234	
Total Internal Charges	262,672	260,464	257,648	264,675	272,487	272,487	272,487	301,663	
Total Fire	4,247,921	4,744,516	4,029,166	4,398,818	5,769,070	5,769,070	5,997,100	6,004,734	

# Fire Department

Fund: 013

FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	013 Fire Department
Dept	2305 Fire Grants
Activity	424 Fire Protection

## Personnel Services

Salaries & Wages	14,582	13,579	12,559	1,590	-	-	1,000	-
Overtime - Misc	3,094	2,497	3,177	1,978	-	-	-	-
Workers Comp. Ins.	171	115	241	142	-	-	50	-
Unemployment Ins.	14	12	8	5	-	-	5	-
F.I.C.A. Medicare	56	38	47	30	-	-	12	-

<b>Total</b>	<b>Personnel Services</b>	<b>17,917</b>	<b>16,241</b>	<b>16,032</b>	<b>3,746</b>	<b>-</b>	<b>-</b>	<b>1,067</b>	<b>-</b>
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## Purchased Services

Other Contracted Services	2,693	2,479	3,279	24,044	-	19,796	19,796	-
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<b>Total</b>	<b>Purchased Services</b>	<b>2,693</b>	<b>2,479</b>	<b>3,279</b>	<b>24,044</b>	<b>-</b>	<b>19,796</b>	<b>19,796</b>	<b>-</b>
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<b>Total</b>	<b>Fire Grants</b>	<b>20,610</b>	<b>18,720</b>	<b>19,311</b>	<b>27,790</b>	<b>-</b>	<b>19,796</b>	<b>20,863</b>	<b>-</b>
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# Community Development

Fund: 014

Fund: 014		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	FY 2022			FY 2023
						Adopted	Amended	Est Actuals	Budget
Dedicated Revenues									
	License & Permits	1,000	1,000	1,500	1,875	1,000	1,000	1,300	1,300
	Intergovernmental Revenues	6,000	9,000	-	-	-	-	-	-
	Charges For Services	2,615	3,930	1,681	8,925	3,500	3,500	3,750	4,000
	Other Operating Revenues	9,615	13,930	3,181	10,800	4,500	4,500	5,050	5,300
Total Dedicated Revenue		9,615	13,930	3,181	10,800	4,500	4,500	5,050	5,300
Expenditures									
	Personnel Services	396,890	390,931	415,491	464,565	565,430	565,430	525,576	576,024
	Supplies & Materials	10,270	30,308	17,965	13,001	18,534	18,534	18,584	18,309
	Purchased Services	55,848	108,398	148,066	102,127	197,917	227,917	218,297	213,162
	Intra-City Charges	3,150	3,150	3,342	3,342	3,576	3,576	3,576	3,576
	Fixed Charges	51,858	52,047	52,110	53,466	54,308	54,308	54,308	55,185
	Maintenance & Operating	121,126	193,903	221,483	171,937	274,335	304,335	294,765	290,232
	Internal Charges	9,072	8,922	8,804	9,401	10,871	10,871	10,871	12,468
	Transfers Out	-	-	-	-	-	-	-	-
	Internal Transactions	9,072	8,922	8,804	9,401	10,871	10,871	10,871	12,468
Total Expenditures		527,088	593,756	645,778	645,903	850,636	880,636	831,212	878,725
General Government Revenues Provided (Needed)		(517,473)	(579,826)	(642,597)	(635,103)	(846,136)	(876,136)	(826,162)	(873,425)
	Percent of Total General Government Revenues	3.03%	3.23%	3.49%	3.28%	4.37%	4.52%	4.27%	4.30%
Expenditures by Division									
1001	410 Interfund Transactions	-	-	-	-	-	-	-	-
1002	410 Support/Assistance Paymts (Hist. Preserv. Officer / Addressing / Trolley)	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
1601	418 Community Development	507,088	573,756	625,778	625,903	830,636	860,636	811,212	858,725
Total Expenditures		527,088	593,756	645,778	645,903	850,636	880,636	831,212	878,725

# Community Development

Fund: 014

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	

## DEDICATED REVENUES

### License & Permits

Board of Adjustments	1,000	1,000	1,500	1,875	1,000	1,000	1,300	1,300
<b>Total License &amp; Permits</b>	<b>1,000</b>	<b>1,000</b>	<b>1,500</b>	<b>1,875</b>	<b>1,000</b>	<b>1,000</b>	<b>1,300</b>	<b>1,300</b>

### Intergovernmental Revenues

State Grants - Misc. Downtown URD/MBAC	6,000	9,000	-	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>6,000</b>	<b>9,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Charges For Services

Subdivisions	750	1,045	375	4,370	1,500	1,500	750	1,000
Zoning Actions	1,865	2,885	1,306	4,555	2,000	2,000	3,000	3,000
<b>Total Charges For Services</b>	<b>2,615</b>	<b>3,930</b>	<b>1,681</b>	<b>8,925</b>	<b>3,500</b>	<b>3,500</b>	<b>3,750</b>	<b>4,000</b>

### SUBTOTAL - OPERATING REVENUE

	9,615	13,930	3,181	10,800	4,500	4,500	5,050	5,300
<b>TOTAL DEDICATED REVENUES</b>	<b>9,615</b>	<b>13,930</b>	<b>3,181</b>	<b>10,800</b>	<b>4,500</b>	<b>4,500</b>	<b>5,050</b>	<b>5,300</b>

Fund 014 Community Development  
Dept 1002 Support/Assistance Paymts  
Activity 410 General Government

### Fixed Charges

Grants, Subsidies, Awards-Misc Historic Preservation Program-City contribution	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
<b>Total Fixed Charges</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

<b>Total Support/Assistance Paymts</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
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# Community Development

Fund: 014

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	014 Community Development								
Dept	1601 Community Development								
Activity	418 Community Development								
<b>Personnel Services</b>									
Salaries & Wages		300,558	296,702	309,350	342,396	408,146	408,146	391,032	434,016
Overtime - Misc			54	-			-	-	-
F.I.C.A. (Soc. Sec.)		17,923	17,919	18,985	20,309	25,325	25,325	22,786	26,927
P.E.R.S. Retirement		25,457	25,112	26,821	29,457	36,227	36,227	32,223	38,957
Health & Vision Insurance		43,359	41,463	50,615	61,689	81,848	81,848	67,680	84,286
Workers Comp. Ins.		2,085	2,018	1,983	2,240	2,991	2,991	2,448	2,904
Unemployment Ins.		1,052	1,327	774	873	1,066	1,066	1,283	1,176
Dental Insurance		2,264	2,145	2,523	2,853	3,900	3,900	3,128	3,900
F.I.C.A. Medicare		4,192	4,191	4,440	4,750	5,927	5,927	4,996	6,301
Vacancy Adjustment									(22,443)
<b>Total</b>	<b>Personnel Services</b>	<b>396,890</b>	<b>390,931</b>	<b>415,491</b>	<b>464,565</b>	<b>565,430</b>	<b>565,430</b>	<b>525,576</b>	<b>576,024</b>
<b>Supplies &amp; Materials</b>									
Paper & Forms		170	40	-	-	500	500	500	500
Office Supplies & Equip		902	1,207	1,208	885	1,700	1,700	1,700	1,700
Computr Equip/Stfwr/Sppl		7,213	29,061	14,973	11,516	15,134	15,134	15,134	16,109
2,400	My Helena App- Citizens Engagement								
1,500	Arcview Floating Licenses- x 4 Planners								
180	Adobe Pro DC \$15 p/mo x 12								
8,066	Trakit Licenses & Maintenance								
1,500	New monitors x 6 (Director, Planner I and Admin stations)								
1,645	E3 Licenses x 7								
283	Kiosk License								
535	COGNOS								
16,109									
Furniture & Fixtures-Misc		1,985	-	1,783	600	1,200	1,200	1,250	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>10,270</b>	<b>30,308</b>	<b>17,965</b>	<b>13,001</b>	<b>18,534</b>	<b>18,534</b>	<b>18,584</b>	<b>18,309</b>
<b>Purchased Services</b>									
IT&S Computer Maint/Spprt		20,475	15,219	15,087	15,826	16,597	16,597	16,597	20,901
IT&S Telephone Service		2,742	2,731	2,736	2,844	2,844	2,844	4,742	4,750
City-Co Bldg Postage Adm		262	144	206	466	510	510	510	274
Postage		1,080	1,158	2,144	799	1,200	1,200	3,600	3,600
Cellular Services		46	322	287	332	828	828	1,438	1,800
Printing & Duplicating		553	2,077	2,003	567	4,000	4,000	2,000	4,000
Professional Dues		1,251	1,683	2,119	1,448	3,153	3,153	2,000	4,410
2,550	APA - 6 planners @ \$425								
450	MAP-6 @ \$75								
1,100	Mt Housing Coalition								
50	Assoc. of MT Floodplain Managers								
110	National Housing Council for Housing Coordinator								
150	Grounded Solutions - Housing Coordinator								
4,410									
Dues, Subscriptn, License		-	240	465	72	100	100	700	657
45	Western Planner Subscription								
495	Mfiles								
55	Planning Magazine								
62	Helena IR - Digital Subscription								
657									
Advertising		2,350	3,523	2,800	1,080	5,500	5,500	3,000	5,500
5,500	Legal Ads and Display Ads								
5,500									
Long Dist Telephone Chrgs		105	168	116	-	-	-	-	-
Meal Reimb-Taxable		-	-	344	-	50	50	50	350
Travel & Meeting Expense		1,296	2,962	3,791	95	3,000	3,000	3,000	3,500
3,500	Work Sessions, Public Outreach, etc								
3,500									
Required Training		3,938	300	1,020	635	5,160	5,160	5,160	9,420
400	BBER Conference, Director & 4 planners								
1,060	Mike M-Flood Plain Trng & Exam,Carrol GIS Course								
4,400	Ellie-Misc.,ADA,Planning,Prof Dev.								
600	Planner I -Misc,Zoning,Transportation,Planning								
600	Michael A-Misc.,Zoning,Transportation,Planning								
600	April-Website & Webpage Development								
1,760	Kara -Housing,& National Training								
9,420									



# Community Development

Fund: 014

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Conferences		959	4,725	3,789	1,555	9,975	9,975	500	10,500
1,200	MLCT- Director								
3,200	Map (4)								
3,600	Western Planner Conf. - 2 Planners								
1,900	RMLUI Conf. - Planner								
600	MT Housing Partnership Conf								
<u>10,500</u>									
Other Contracted Services		20,791	73,146	111,160	76,408	145,000	175,000	175,000	143,500
50,000	Consultant for Neighborhood Planning								
24,996	Joint Standard Study with L&C County								
25,000	City Surplus Appraisals								
10,000	Other Studies:Consultant-Housing,ADA,Econ Dev,Housing Needs Assess.								
30,000	Housing Navigator Donation at Good Samaritan								
3,504	Mfiles (2 named Licenses @ \$708 and One Concurrent License @ \$2088)								
<u>143,500</u>									
<b>Total</b>	<b>Purchased Services</b>	<b>55,848</b>	<b>108,398</b>	<b>148,066</b>	<b>102,127</b>	<b>197,917</b>	<b>227,917</b>	<b>218,297</b>	<b>213,162</b>
<b>Intra-City Charges</b>									
Copier Revolving Program		3,150	3,150	3,342	3,342	3,576	3,576	3,576	3,576
<b>Total</b>	<b>Intra-City Charges</b>	<b>3,150</b>	<b>3,150</b>	<b>3,342</b>	<b>3,342</b>	<b>3,576</b>	<b>3,576</b>	<b>3,576</b>	<b>3,576</b>
<b>Fixed Charges</b>									
Rent of Bldgs & Offices		31,785	31,785	31,785	32,965	33,833	33,833	33,833	34,710
Credit Card Fees		73	262	325	476	475	475	475	475
Refunds & Reimbursements		-	-	-	25	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	<b>31,858</b>	<b>32,047</b>	<b>32,110</b>	<b>33,466</b>	<b>34,308</b>	<b>34,308</b>	<b>34,308</b>	<b>35,185</b>
<b>Internal Charges</b>									
Liability Insurance		9,028	8,878	8,756	9,353	10,819	10,819	10,819	12,416
Fidelity Insurance		44	44	48	48	52	52	52	52
<b>Total</b>	<b>Internal Charges</b>	<b>9,072</b>	<b>8,922</b>	<b>8,804</b>	<b>9,401</b>	<b>10,871</b>	<b>10,871</b>	<b>10,871</b>	<b>12,468</b>
<b>Total</b>	<b>Community Development</b>	<b>507,088</b>	<b>573,756</b>	<b>625,778</b>	<b>625,903</b>	<b>830,636</b>	<b>860,636</b>	<b>811,212</b>	<b>858,725</b>

# Finance Services

Fund: 015

Fund: 015		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	FY 2022			FY 2023
						Adopted	Amended	Est Actuals	Budget
Dedicated Revenues									
Other Financing Sources / (Uses)		-	5,000	5,000	-	5,000	5,000	5,000	5,000
Other Operating Revenues		-	5,000	5,000	-	5,000	5,000	5,000	5,000
Internal Service Revenues		971,594	1,026,846	1,048,699	1,262,381	1,039,488	1,039,488	1,039,488	981,802
Interfund Transfers In		-	-	-	-	-	-	-	-
Internal Transactions		971,594	1,026,846	1,048,699	1,262,381	1,039,488	1,039,488	1,039,488	981,802
Long-Term Debt		-	-	-	-	-	-	-	-
Total Dedicated Revenue		971,594	1,031,846	1,053,699	1,262,381	1,044,488	1,044,488	1,044,488	986,802
Expenditures									
Personnel Services		815,520	788,531	779,924	761,556	1,003,214	1,003,214	964,171	1,027,855
Supplies & Materials		20,049	42,849	48,930	46,500	63,758	65,258	67,950	61,600
Purchased Services		196,557	183,226	214,687	224,155	252,033	289,333	280,595	272,196
Intra-City Charges		5,054	5,086	5,254	5,367	5,516	5,516	5,516	5,516
Fixed Charges		106,139	118,631	117,020	151,777	159,697	159,697	157,697	166,772
Maintenance & Operating		327,799	349,792	385,890	427,798	481,004	519,804	511,758	506,084
Internal Charges		18,914	18,270	18,136	19,660	20,106	20,106	20,106	22,223
Transfers Out		-	-	-	-	-	-	-	-
Internal Transactions		18,914	18,270	18,136	19,660	20,106	20,106	20,106	22,223
Total Expenditures		1,162,233	1,156,593	1,183,950	1,209,015	1,504,324	1,543,124	1,496,035	1,556,162
General Government Revenues Provided (Needed)		(190,639)	(124,747)	(130,251)	53,366	(459,836)	(498,636)	(451,547)	(569,360)
Percent of Total General Government Revenues		1.12%	0.70%	0.71%	-0.28%	2.37%	2.57%	2.33%	2.80%
Expenditures by Division									
1501	414 Finance & Budget	369,767	321,705	254,061	278,083	393,784	393,784	384,258	404,059
1506	415 Accounting	331,935	349,609	432,408	422,717	565,852	604,652	591,162	612,407
1507	415 Utility Customer Service	460,531	485,279	497,480	508,214	544,688	544,688	520,615	539,696
Total Expenditures		1,162,233	1,156,593	1,183,950	1,209,015	1,504,324	1,543,124	1,496,035	1,556,162

# Finance Services

Fund: 015

Fund: 015								Proposed FY 2023 Budget
	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
					Adopted	Amended	Est Actuals	

## DEDICATED REVENUES

### Internal Service Revenues

Budget & Accounting Charges	549,394	583,568	587,201	735,576	543,170	543,170	543,170	514,732
Utility Customer Service Charges	422,200	443,278	461,498	526,805	496,318	496,318	496,318	467,070
<b>Total Internal Service Revenues</b>	<b>971,594</b>	<b>1,026,846</b>	<b>1,048,699</b>	<b>1,262,381</b>	<b>1,039,488</b>	<b>1,039,488</b>	<b>1,039,488</b>	<b>981,802</b>

### Other Financing Sources / (Uses)

Other Revenues								
Audit Fees - BID	-	2,500	2,500	-	2,500	2,500	2,500	2,500
Audit Fees - TBID	-	2,500	2,500	-	2,500	2,500	2,500	2,500
<b>Total Other Financing Sources / (Uses)</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>971,594</b>	<b>1,031,846</b>	<b>1,053,699</b>	<b>1,262,381</b>	<b>1,044,488</b>	<b>1,044,488</b>	<b>1,044,488</b>	<b>986,802</b>
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<b>TOTAL DEDICATED REVENUES</b>	<b>971,594</b>	<b>1,031,846</b>	<b>1,053,699</b>	<b>1,262,381</b>	<b>1,044,488</b>	<b>1,044,488</b>	<b>1,044,488</b>	<b>986,802</b>
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# Finance Services

Fund: 015

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
									Budget
Fund	015 Finance Services								
Dept	1501 Finance & Budget								
Activity	414 Administrative Services								
<b>Personnel Services</b>									
Salaries & Wages		238,179	201,919	128,720	161,268	232,705	232,705	238,100	276,770
Temporary Salaries				11,834	-	-	-	-	-
Overtime - Misc				293	669	-	-	-	-
F.I.C.A. (Soc. Sec.)		14,249	12,202	8,237	9,849	14,459	14,459	14,726	17,161
P.E.R.S. Retirement		19,883	17,305	11,572	14,134	20,685	20,685	20,873	24,828
Health & Vision Insurance		31,221	27,488	13,626	29,469	37,776	37,776	27,785	38,901
Workers Comp. Ins.		1,765	1,495	1,338	1,524	1,727	1,727	1,515	1,989
Unemployment Ins.		834	909	345	411	608	608	840	749
Dental Insurance		1,630	1,423	679	1,363	1,800	1,800	1,267	1,800
F.I.C.A. Medicare		3,333	2,854	1,926	2,303	3,383	3,383	3,436	4,014
Vacancy Adjustment									(14,000)
<b>Total</b>	<b>Personnel Services</b>	<b>311,094</b>	<b>265,595</b>	<b>178,569</b>	<b>220,991</b>	<b>313,143</b>	<b>313,143</b>	<b>308,542</b>	<b>352,212</b>
<b>Supplies &amp; Materials</b>									
Office Supplies & Equip		645	210	787	841	1,500	2,000	2,000	1,500
Computr Equip/Sftwr/Sppl		2,890	2,913	3,166	963	3,700	6,700	6,700	1,350
500 Printer Cartridges									
250 Project Mgmt Software									
600 Cognos License									
<u>1,350</u>									
Furniture & Fixtures-Misc		1,465	-	-	-	2,850	850	850	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>5,000</b>	<b>3,123</b>	<b>3,952</b>	<b>1,804</b>	<b>8,050</b>	<b>9,550</b>	<b>9,550</b>	<b>2,850</b>
<b>Purchased Services</b>									
IT&S Computer Maint/Spprt		8,138	8,256	8,063	9,180	9,673	9,673	9,673	11,278
IT&S Telephone Service		1,371	1,366	1,368	1,896	1,896	1,896	1,896	1,896
City-Co Bldg Postage Adm		66	72	104	117	128	128	128	137
Postage		61	49	4	86	35	35	10	35
Cellular Services		-	120	-	247	396	727	726	730
Printing & Publishing - Misc		1,366	870	662	-	950	1,600	1,600	1,400
800 Prelim Budget Books									
800 Final Budget Books									
<u>(200)</u>	Budget Adjustment								
<u>1,400</u>									
Dues, Subscriptn, License		844	531	50	327	1,030	1,400	1,400	2,365
390 GFOA & CPFO (Fin Dir)									
1,800 Mfiles (x3)									
150 GAAFER Subscription (E Edition)									
175 Budget / Revenue Officer - GFOA									
175 Projects Manager									
<u>(325)</u>	Budget Adjustment								
<u>2,365</u>									
Advertising		1,232	1,315	2,750	2,991	3,000	3,000	2,000	2,000
2,000 Budget Resolutions Public Hearing Ads									
1,000 Advertising - Public Engagement for Budget									
<u>(1,000)</u>	Budget Adjustment								
<u>2,000</u>									
Long Dist Telephone Chrgs		14	15	32					
Meal Reimb-Taxable		-	-	-					
Travel & Meeting Expense		-	296	-	-	250	250	-	-
Required Training		1,645	1,945	8,200	990	6,500	3,649	2,500	-
850 CPE Training (Director) - GFOA									
500 CPE Training (Special Projects Mgr)									
500 CPE Training (Budget Officer)									
500 CPE Training (Other)									
<u>(2,350)</u>	Budget Adjustment								
<u>-</u>									
Conferences		916	460	-	420	6,000	6,000	6,000	-
4,000 GFOA Conference (Director) - Spring 2023 - Portland, OR (Budget Adjustment)									
2,000 Local Conferences - Mt League; Municipal Finance									
<u>(6,000)</u>	Budget Adjustment								
<u>-</u>									

# Finance Services

Fund: 015

Fund: 015		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Other Contracted Services		-	-	12,461	-	2,500	2,500	-	-
<u>-</u>									
<u>-</u>									
Total	Purchased Services	15,653	15,295	33,693	16,256	32,358	30,858	25,933	19,841
Intra-City Charges									
	Copier Revolving Program	1,365	1,365	1,448	1,448	1,520	1,520	1,520	1,520
Total	Intra-City Charges	1,365	1,365	1,448	1,448	1,520	1,520	1,520	1,520
Fixed Charges									
	Rent of Bldgs & Offices	29,660	29,660	29,660	30,761	31,571	31,571	31,571	19,695
Total	Fixed Charges	29,660	29,660	29,660	30,761	31,571	31,571	31,571	19,695
Internal Charges									
	Property Insurance	611	608	608	888	950	950	950	-
	Liability Insurance	6,360	6,035	6,106	5,912	6,168	6,168	6,168	7,917
	Fidelity Insurance	24	24	24	24	24	24	24	24
Total	Internal Charges	6,995	6,667	6,738	6,824	7,142	7,142	7,142	7,941
Total	Finance & Budget	369,767	321,705	254,061	278,083	393,784	393,784	384,258	404,059



# Finance Services

Fund: 015

Fund: 015		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	015 Finance Services								
Dept	1506 Accounting								
Activity	415 Financial Services								
Personnel Services									
	Salaries & Wages	171,098	176,785	215,022	185,684	296,696	296,696	295,870	316,257
	Temporary Salaries			14,287	19,509	-	-	-	-
	Overtime - Misc			312	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)	10,361	10,173	13,978	12,445	18,398	18,398	18,000	19,610
	P.E.R.S. Retirement	14,492	14,883	19,923	18,007	26,319	26,319	25,500	28,370
	Health & Vision Insurance	31,221	33,347	43,521	45,350	62,960	62,960	60,450	64,835
	Workers Comp. Ins.	1,870	1,924	2,205	1,778	2,091	2,091	1,815	1,870
	Unemployment Ins.	599	796	574	524	774	774	1,035	856
	Dental Insurance	1,630	1,726	2,171	2,097	3,000	3,000	2,805	3,000
	F.I.C.A. Medicare	2,423	2,378	3,269	2,911	4,304	4,304	4,225	4,588
	Vacancy Adjustment								(17,000)
Total	Personnel Services	233,694	242,012	315,264	288,304	414,542	414,542	409,700	422,386
Supplies & Materials									
	Paper & Forms	2,134	2,732	1,952	2,164	3,000	3,000	3,000	2,500
	Office Supplies & Equip	783	1,183	1,260	1,147	1,500	1,500	1,500	1,300
	1,300 Misc. Office supplies								
	1,300								
	Computr Equip/Sftwr/Sppl	6,316	15,482	20,258	14,293	19,450	19,450	19,450	16,700
	1,000 Toner								
	1,000 Check Printer Toner								
	600 Cognos License								
	8,500 Trakit-License (Business and Animal Licensing)								
	5,000 GIS License/Maintenance								
	600 Adobe/Bluebeam								
	16,700								
	Furniture & Fixtures-Misc	1,360	475	-	-	3,000	3,000	1,500	-
Total	Supplies & Materials	10,593	19,872	23,470	17,604	26,950	26,950	25,450	20,500
Purchased Services									
	IT&S Computer Maint/Spprt	13,816	9,175	8,965	11,448	10,831	10,831	10,831	15,579
	IT&S Telephone Service	1,828	1,821	1,824	1,896	1,896	1,896	1,896	2,844
	City-Co Bldg Postage Adm	1,319	1,298	2,155	1,940	1,833	1,833	1,835	1,833
	Postage	7,820	8,454	7,551	7,571	2,500	2,500	7,000	6,000
	Printing & Publishing - Misc	1,072	-	-	195	1,500	1,500	500	500
	Dues, Subscriptn, License	725	747	450	18	1,750	1,750	600	1,550
	350 GFOA-Controller and Accountant								
	1,200 Mfiles (x2)								
	150 GAAFR Subscription								
	175 Payroll Specialist								
	(325) Budget Adjustment								
	1,550								
	Advertising Special (Light) District Ads	-	150	192	-	300	300	300	300
	Long Dist Telephone Chrgs	38	37	38					
	Acctng & Auditing Svcs	39,529	40,647	55,988	70,764	65,500	104,300	104,300	100,000
	50,000 Audit Contract - New GASB Standards implemented / Single Audit								
	3,000 State filing fee								
	350 Legal ads								
	5,500 Actuary Fees								
	650 GFOA Certificate fee								
	500 US Bank Audit Confirms								
	40,000 Professional Accounting Services								
	100,000								
	Required Training	875	5,123	-	840	8,000	8,000	5,000	-
	750 Other Courses (150*5) - Payroll, Acctg, Controller, AP, A/R)								
	2,400 CPA Testing - Accountant (4 @ \$600) - Budget Adjustment								
	1,000 Tuition Reimbursement for A/R Tech - Helena College								
	(4,150) Budget Adjustment								
	-								

# Finance Services

Fund: 015

Fund: 015		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Conferences		-	-	-	-	4,500	4,500	-	-
4,500	GFOA Conference - Portland, OR (Controller or Accountant) - Budget Adjustment								
2,000	Other (Payroll Specialist, A/P and A/R Staff) - Budget Adjustment								
(6,500)	Budget Adjustment								
-									
Other Contracted Services		2,700	2,714	2,820	2,820	3,620	3,620	3,620	3,650
150	Filing Fees-Land Sales								
3,500	Armored Car Security Pickup of Bank Deposits								
3,650									
Total	Purchased Services	69,722	70,166	79,983	97,491	102,230	141,030	135,882	132,256
Intra-City Charges									
Copier Revolving Program		1,911	1,911	2,027	2,027	2,128	2,128	2,128	2,128
Total	Intra-City Charges	1,911	1,911	2,027	2,027	2,128	2,128	2,128	2,128
Fixed Charges									
Rent of Bldgs & Offices		8,537	8,537	8,537	8,854	9,087	9,087	9,087	25,038
Credit Card Fees		1,166	934	952	935	3,000	3,000	1,000	1,000
1,000	Credit Card Fees-Business and Animal Licensing								
1,000									
Cash (Over)/Short		3	(16)	(3,801)	202	10	10	10	10
Total	Fixed Charges	9,706	9,455	5,688	9,991	12,097	12,097	10,097	26,048
Internal Charges									
Liability Insurance		6,277	6,161	5,945	7,260	7,865	7,865	7,865	9,049
Fidelity Insurance		32	32	32	40	40	40	40	40
Total	Internal Charges	6,309	6,193	5,977	7,300	7,905	7,905	7,905	9,089
Total	Accounting	331,935	349,609	432,408	422,717	565,852	604,652	591,162	612,407

# Finance Services

Fund: 015

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	015 Finance Services								
Dept	1507 Utility Customer Service								
Activity	415 Financial Services								
<b>Personnel Services</b>									
Salaries & Wages		194,169	201,089	202,769	170,602	187,909	187,909	163,690	178,761
Temporary Salaries		-	-	-	4,067	-	-	7,000	-
Overtime - Misc		-	-	-	740	1,712	1,712	1,712	1,554
F.I.C.A. (Soc. Sec.)		10,768	11,164	11,157	10,200	11,759	11,759	10,440	11,182
P.E.R.S. Retirement		16,446	17,233	17,580	15,271	16,822	16,822	14,240	16,177
Health & Vision Insurance		41,628	43,260	46,716	44,878	50,368	50,368	42,875	51,868
Workers Comp. Ins.		2,350	2,424	2,423	1,595	1,312	1,312	1,000	778
Unemployment Ins.		680	905	507	448	495	495	604	490
Dental Insurance		2,173	2,239	2,329	2,075	2,400	2,400	1,950	2,400
F.I.C.A. Medicare		2,518	2,610	2,609	2,385	2,752	2,752	2,418	2,617
Vacancy Adjustment									(12,570)
<b>Total</b>	<b>Personnel Services</b>	<b>270,732</b>	<b>280,924</b>	<b>286,090</b>	<b>252,261</b>	<b>275,529</b>	<b>275,529</b>	<b>245,929</b>	<b>253,257</b>
<b>Supplies &amp; Materials</b>									
Paper & Forms		1,827	1,755	1,279	2,911	3,000	3,000	3,000	3,000
1,200	Copier, Receipt paper								
800	Statements (Utility) in Office								
1,000	Pressure Seal Forms								
3,000									
Office Supplies & Equip		1,586	665	896	1,483	1,650	1,650	1,200	1,400
Computr Equip/Sftwr/Sppl		673	14,349	18,857	22,090	22,908	22,908	28,000	33,850
24,150	Central Square Land Management								
4,500	GIS License								
1,600	Navaline Cash Receipts Lock Box								
2,000	Xpress Bill Pay - Service Agreement								
1,000	Montana Interactive								
600	Cognos License								
33,850									
Furniture & Fixtures-Misc		370	3,085	475	610	1,200	1,200	750	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>4,456</b>	<b>19,854</b>	<b>21,507</b>	<b>27,093</b>	<b>28,758</b>	<b>28,758</b>	<b>32,950</b>	<b>38,250</b>
<b>Purchased Services</b>									
IT&S Computer Maint/Spprt		25,316	12,694	11,912	13,586	14,699	14,699	15,924	15,530
IT&S Telephone Service		2,742	2,731	2,736	2,844	2,844	2,844	2,844	2,844
IT&S Special Projects		1,594	-	-	-	-	-	-	-
City-Co Bldg Postage Adm		1,025	985	1,426	1,496	1,627	1,627	1,627	1,800
Postage		3,927	4,102	4,140	4,624	4,300	4,300	4,300	4,300
Printing & Publishing - Misc		1,815	1,505	1,008	580	2,500	2,500	3,000	3,550
1,800	Inserts (3) - Utility Billing (\$600 each)								
750	Delinquent Tags,Pyemt Receipts,Finals								
500	Window Envelopes								
500	Non Window Envelopes								
3,550									
Dues, Subscriptn, License		544	224	255	350	260	260	260	875
275	Alarm Monitoring Fee + Line charge (via CCAB)								
600	Mfiles (1)								
875									
Advertising		-	-	17	96	125	125	100	100
Long Dist Telephone Chrgs		34	35	52	-	-	-	-	-
Legal Services	Process Server Fees	35	-	-	-	350	350	-	-
Repairs/Services-Misc		-	-	-	18	300	300	300	-
Required Training		160	-	-	97	1,380	1,380	750	-
600	Misc Training - 4 staff @ \$150								
1,000	Supervisory Training - MSU - Supervisor								
(1,600)	Budget Adjustment								
-									
Other Contracted Services		73,990	75,489	79,464	86,718	89,060	89,060	89,675	91,100
93,600	Utility Billing Statement Printing - (12,500/month)								
2,500	Business License Mailings								
(5,000)	Budget Adjustment								
91,100									
<b>Total</b>	<b>Purchased Services</b>	<b>111,182</b>	<b>97,765</b>	<b>101,010</b>	<b>110,408</b>	<b>117,445</b>	<b>117,445</b>	<b>118,780</b>	<b>120,099</b>

# Finance Services

Fund: 015

Fund: 015		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Intra-City Charges									
	Copier Revolving Program	1,778	1,810	1,779	1,892	1,868	1,868	1,868	1,868
Total	Intra-City Charges	1,778	1,810	1,779	1,892	1,868	1,868	1,868	1,868
Fixed Charges									
	Rent of Bldgs & Offices	15,059	15,058	15,059	15,618	16,029	16,029	16,029	16,029
	Licenses	-	1,549	-	-	-	-	-	-
	Credit Card Fees	51,710	62,993	66,618	95,402	100,000	100,000	100,000	105,000
	Cash (Over)/Short	4	(84)	(4)	5			-	
Total	Fixed Charges	66,773	79,516	81,672	111,025	116,029	116,029	116,029	121,029
Internal Charges									
	Liability Insurance	5,578	5,378	5,389	5,504	5,027	5,027	5,027	5,161
	Fidelity Insurance	32	32	32	32	32	32	32	32
Total	Internal Charges	5,610	5,410	5,421	5,536	5,059	5,059	5,059	5,193
Total	Utility Customer Service	460,531	485,279	497,480	508,214	544,688	544,688	520,615	539,696

# Public Works Administration

Fund: 016

Fund: 016		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Dedicated Revenues									
	Charges For Services	250	250	-	618	-	-	-	-
	Other Financing Sources / (Uses)	-	-	-	-	-	-	1,280	-
	Other Operating Revenues	250	250	-	618	-	-	1,280	-
	Internal Service Revenues	1,041,986	1,105,421	1,282,425	1,240,717	1,296,970	1,296,970	1,296,970	1,732,485
	Interfund Transfers In	-	-	-	-	-	-	-	-
	Internal Transactions	1,041,986	1,105,421	1,282,425	1,240,717	1,296,970	1,296,970	1,296,970	1,732,485
Total Dedicated Revenue		1,042,236	1,105,671	1,282,425	1,241,335	1,296,970	1,296,970	1,298,250	1,732,485
Expenditures									
	Personnel Services	1,082,842	944,091	1,044,384	1,117,161	1,421,630	1,421,630	1,089,304	1,764,730
	Supplies & Materials	6,048	10,354	15,123	3,612	10,850	10,850	9,200	16,400
	Purchased Services	71,390	116,251	77,353	69,155	102,778	102,778	98,598	126,320
	Intra-City Charges	5,845	7,154	6,304	5,506	8,029	8,029	9,299	8,092
	Fixed Charges	71,992	81,639	80,966	82,771	93,544	93,544	93,544	100,171
	Maintenance & Operating	155,275	215,398	179,747	161,044	215,201	215,201	210,641	250,983
	Internal Charges	27,762	29,313	31,184	31,011	33,550	33,550	33,550	59,248
Move to Gen Gov	Transfers Out	-	-	-	-	-	-	-	-
	Internal Transactions	27,762	29,313	31,184	31,011	33,550	33,550	33,550	59,248
Total Expenditures		1,265,879	1,188,802	1,255,314	1,309,216	1,670,381	1,670,381	1,333,495	2,074,961
General Government Revenues Provided (Needed)		(223,643)	(83,131)	27,111	(67,881)	(373,411)	(373,411)	(35,245)	(342,476)
Percent of Total General Government Revenues		1.31%	0.46%	-0.15%	0.35%	1.93%	1.93%	0.18%	1.68%
Expenditures by Division									
3084	430 Industrial Facilities	-	-	-	-	-	-	-	292,671
3101	431 Public Works Admin	356,615	317,299	266,428	325,631	400,146	470,206	485,846	477,705
3102	433 Engineering	909,264	871,503	988,886	983,585	1,270,235	1,200,175	847,649	1,304,585
Total Expenditures		1,265,879	1,188,802	1,255,314	1,309,216	1,670,381	1,670,381	1,333,495	2,074,961



## Public Works Administration

Fund: 016

Public Works Administration Fund: 016		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
DEDICATED REVENUES									
Charges For Services									
	Engineering Misc.	250	250	-	618	-	-	-	-
Total	Charges For Services	250	250	-	618	-	-	-	-
Internal Service Revenues									
	Public Works Charges	321,506	330,701	495,707	277,558	326,616	326,616	326,616	400,146
	Engineering Charges	720,480	774,720	786,718	963,159	970,354	970,354	970,354	1,028,746
	Industrial Facilities	-	-	-	-	-	-	-	303,593
Total	Internal Service Revenues	1,041,986	1,105,421	1,282,425	1,240,717	1,296,970	1,296,970	1,296,970	1,732,485
SUBTOTAL - OPERATING REVENUE		1,042,236	1,105,671	1,282,425	1,241,335	1,296,970	1,296,970	1,298,250	1,732,485
TOTAL DEDICATED REVENUES									
		1,042,236	1,105,671	1,282,425	1,241,335	1,296,970	1,296,970	1,298,250	1,732,485
Fund	016 Public Works Administration								
Dept	1001 Interfund Transactions								
Activity	410 General Government								
Transfers Out									
	T/out - 459 CTEP Projects	-	-	-	415,000	-	-	-	-
Total	Transfers Out	-	-	-	415,000	-	-	-	
Total	Interfund Transactions	-	-	-	415,000	-	-	-	

# Public Works Administration

Fund: 016

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	<b>016 Public Works Administration</b>								
Dept	<b>3084 Industrial Facilities</b>								
Activity	<b>430 Public Works</b>								
<b>Personnel Services</b>									
	Salaries & Wages	-	-	-	-	-	-	-	211,603
	Temporary Salaries	-	-	-	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)	-	-	-	-	-	-	-	13,180
	P.E.R.S. Retirement	-	-	-	-	-	-	-	19,068
	Health & Vision Insurance	-	-	-	-	-	-	-	38,901
	Workers Comp. Ins.	-	-	-	-	-	-	-	3,053
	Unemployment Ins.	-	-	-	-	-	-	-	576
	Dental Insurance	-	-	-	-	-	-	-	1,800
	F.I.C.A. Medicare	-	-	-	-	-	-	-	3,084
	Vacancy Adjustment								(10,922)
<b>Total</b>	<b>Personnel Services</b>	-	-	-	-	-	-	-	<b>280,343</b>
<b>Supplies &amp; Materials</b>									
	Office Supplies & Equip	-	-	-	-	-	-	-	-
	- Normal Supplies								-
	Clothing Allowance	-	-	-	-	-	-	-	-
	Operating Supplies - Misc	-	-	-	-	-	-	-	-
	Small Tools & Equip-Misc	-	-	-	-	-	-	-	-
	Computr Equip/Sftwr/Sppl	-	-	-	-	-	-	-	4,000
	2,000 Maintenance Computer								-
	2,000 Supervisory Computer								-
	4,000								-
	Furniture & Fixtures-Misc	-	-	-	-	-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	-	-	-	-	-	-	-	<b>4,000</b>
<b>Purchased Services</b>									
	IT&S Computer Maint/Spprt	-	-	-	-	-	-	-	-
	Dues, Subscripnt, License	-	-	-	-	-	-	-	250
	100 Electrician License								
	50 Boiler License								
	100 Subscriptions								
	250								
	Required Training	-	-	-	-	-	-	-	2,000
	500 Electrician Training								
	500 I/C Training								
	1,000 Supervisory Training								
	2,000								
<b>Total</b>	<b>Purchased Services</b>	-	-	-	-	-	-	-	<b>2,250</b>
<b>Intra-City Charges</b>									
	Shop Gas & Fuel Charges	-	-	-	-	-	-	-	-
	Shop Vehicle Repairs	-	-	-	-	-	-	-	-
	Shop Tires & Tire Repairs	-	-	-	-	-	-	-	-
	Shop Vehicle Parts	-	-	-	-	-	-	-	-
<b>Total</b>	<b>Intra-City Charges</b>	-	-	-	-	-	-	-	-
<b>Fixed Charges</b>									
	Rent of Bldgs & Offices	-	-	-	-	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	-	-	-	-	-	-	-	-
<b>Internal Charges</b>									
	Vehicle & Equip Insurance	-	-	-	-	-	-	-	-
	Liability Insurance	-	-	-	-	-	-	-	6,054
	Fidelity Insurance	-	-	-	-	-	-	-	24
	Fleet Services Charges	-	-	-	-	-	-	-	-
<b>Total</b>	<b>Internal Charges</b>	-	-	-	-	-	-	-	<b>6,078</b>
<b>Total</b>	<b>Industrial Facilities</b>	-	-	-	-	-	-	-	<b>292,671</b>

# Public Works Administration

Fund: 016

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	

Fund	016 Public Works Administration								
Dept	3101 Public Works Admin								
Activity	431 Public Works Admin								
Personnel Services									
Salaries & Wages		253,983	202,777	135,790	158,507	252,221	252,221	264,821	270,007
Temporary Salaries				31,135	62,675		63,950	63,950	56,321
F.I.C.A. (Soc. Sec.)		13,579	11,794	10,249	13,511	15,729	20,704	19,950	20,316
P.E.R.S. Retirement		21,512	17,378	14,503	19,429	22,501	22,501	28,655	29,392
Health & Vision Insurance		26,018	23,884	24,182	26,973	39,352	39,352	39,403	38,902
Workers Comp. Ins.		1,599	1,324	1,085	1,532	2,232	3,367	2,005	2,430
Unemployment Ins.		892	915	419	566	662	662	1,147	887
Dental Insurance		1,358	1,236	1,213	1,247	1,875	1,875	1,772	1,800
F.I.C.A. Medicare		3,176	2,758	2,397	3,160	3,681	3,681	4,630	4,753
Vacancy Adjustment									(17,378)
Total	Personnel Services	322,117	262,066	220,973	287,600	338,253	408,313	426,333	407,430
Supplies & Materials									
Office Supplies & Equip		137	2,590	5,224	526	800	800	850	800
800 Normal Supplies									
- Finance/Grant Coordinator (New)									
- P.W. Communicator (New)									
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	-	100
Computr Equip/Sftwr/Sppl		-	-	-	-	-	-	-	1,000
500 General Computer Supplies									
500 Laptop									
1,000									
Furniture & Fixtures-Misc		-	1,374	1,419	1,057	3,000	3,000	1,500	1,250
1,250 Normal Furniture									
1,250									
Total	Supplies & Materials	137	3,964	6,643	1,583	3,800	3,800	2,350	3,150
Purchased Services									
IT&S Computer Maint/Spprt		5,756	7,753	6,712	7,456	7,689	7,689	7,689	12,813
IT&S Telephone Service		1,371	1,366	1,368	1,422	1,422	1,422	1,422	2,370
IT&S Special Projects		996	-	-	-	-	-	-	-
City-Co Bldg Postage Adm		66	72	104	117	128	128	128	128
Postage		-	-	3	-	-	-	50	50
Cellular Services		900	640	310	-	-	-	-	-
Printing & Duplicating		-	-	80	-	250	250	-	250
Dues, Subscriptn, License		527	495	306	7,957	13,235	13,235	13,235	10,735
5,000 Montana Infrastructure Coalition									
5,280 Mfiles									
100 Engineering Licenses (1/year)									
280 APWA Dues (\$140x2)									
75 Additional Dues									
10,735									
Long Dist Telephone Chrgs		3	5	18	-	-	-	-	-
Meal Reimb-Taxable		-	30						
Travel & Meeting Expense		-	96	77	65	150	150	-	150
Required Training		-	-	-	-	-	-	-	750
Conferences		812	150	40	325	3,350	3,350	1,500	4,400
1,500 APWA Spring Meeting (2)									
2,000 AWWA / APWA Conference									
900 MT League of Cities & Towns (2)									
4,400									
Other Contracted Services		1,879	18,356	4,606	2,404	3,300	3,300	3,300	3,300
475 Copier Maint.									
825 Parking Permits									
2,000 My Helena App									
3,300									
Total	Purchased Services	12,310	28,963	13,622	19,746	29,524	29,524	27,324	34,946
Intra-City Charges									
Copier Revolving Program		1,663	1,663	1,764	1,764	1,852	1,852	1,852	1,852
Shop Gas & Fuel Charges		635	594	280	139	675	675	675	675
Shop Vehicle Repairs		-	-	-	-	-	-	1,370	500
Shop Tires & Tire Repairs		-	-	-	-	-	-	-	-
Shop Vehicle Parts		244	735	23	140	200	200	100	242
Total	Intra-City Charges	2,542	2,992	2,067	2,042	2,727	2,727	3,997	3,269

Public Works Administration									
Fund: 016									
		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
<b>Fixed Charges</b>									
	Rent of Bldgs & Offices	12,055	12,055	12,055	6,935	17,160	17,160	17,160	17,160
<b>Total</b>	<b>Fixed Charges</b>	<b>12,055</b>	<b>12,055</b>	<b>12,055</b>	<b>6,935</b>	<b>17,160</b>	<b>17,160</b>	<b>17,160</b>	<b>17,160</b>
<b>Internal Charges</b>									
	Vehicle & Equip Insurance	50	94	94	102	109	109	109	153
	Liability Insurance	6,526	6,287	9,114	5,742	6,685	6,685	6,685	9,334
	Fidelity Insurance	20	20	36	20	28	28	28	32
	Fleet Services Charges	858	858	1,824	1,860	1,860	1,860	1,860	2,232
<b>Total</b>	<b>Internal Charges</b>	<b>7,454</b>	<b>7,259</b>	<b>11,068</b>	<b>7,724</b>	<b>8,682</b>	<b>8,682</b>	<b>8,682</b>	<b>11,751</b>
<b>Total</b>	<b>Public Works Admin</b>	<b>356,615</b>	<b>317,299</b>	<b>266,428</b>	<b>325,631</b>	<b>400,146</b>	<b>470,206</b>	<b>485,846</b>	<b>477,705</b>

# Public Works Administration

Fund: 016

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	016 Public Works Administration								
Dept	3102 Engineering								
Activity	433 Engineering								
<b>Personnel Services</b>									
Salaries & Wages		556,388	492,773	582,944	588,173	773,070	703,010	478,530	793,092
Temporary Salaries		4,109	7,872	20,191	15,991	20,047	20,047	5,000	25,952
F.I.C.A. (Soc. Sec.)		34,259	30,390	36,617	36,516	49,290	49,290	29,650	50,892
P.E.R.S. Retirement		47,126	42,283	51,498	51,626	70,513	70,513	43,660	71,299
Health & Vision Insurance		86,181	77,509	98,438	108,980	138,512	138,512	88,925	149,122
Workers Comp. Ins.		18,180	17,824	18,738	13,173	11,737	11,737	4,696	8,831
Unemployment Ins.		1,965	2,256	1,510	1,536	2,075	2,075	1,672	2,225
Dental Insurance		4,505	4,011	4,912	5,026	6,600	6,600	4,066	6,900
F.I.C.A. Medicare		8,012	7,107	8,563	8,540	11,533	11,533	6,772	11,910
Vacancy Adjustment									(43,265)
<b>Total</b>	<b>Personnel Services</b>	<b>760,725</b>	<b>682,025</b>	<b>823,411</b>	<b>829,561</b>	<b>1,083,377</b>	<b>1,013,317</b>	<b>662,971</b>	<b>1,076,958</b>
<b>Supplies &amp; Materials</b>									
Office Supplies & Equip		822	990	2,370	764	1,600	1,600	1,600	1,600
1,600 Normal Supplies									
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	-	700
Small Tools & Equip-Misc		203	-	-	350	250	250	250	250
Computr Equip/Sftwr/Sppl		3,081	839	5,739	915	3,500	3,500	3,500	4,500
3,000 Normal Supplies									
1,500 GIS Laptop									
(2,000) Budget Adjustment									
2,000 Sustainability Coordinator Computer									
4,500									
Furniture & Fixtures-Misc		1,665	4,531	371	-	1,500	1,500	1,500	2,000
1,000 Normal Furniture Expenditure									
(1,000) Budget Adjustment									
2,000 New Office Furniture (Room 412)									
2,000									
Construction & Maint Mat'ls		140	30	-	-	200	200	-	200
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>5,911</b>	<b>6,390</b>	<b>8,480</b>	<b>2,029</b>	<b>7,050</b>	<b>7,050</b>	<b>6,850</b>	<b>9,250</b>
<b>Purchased Services</b>									
IT&S Computer Maint/Spprt		28,014	23,483	26,752	24,162	29,194	29,194	29,194	31,351
IT&S Telephone Service		4,571	4,551	5,016	6,162	6,162	6,162	6,162	4,266
IT&S Special Projects		3,483	-	-	-	-	-	-	-
City-Co Bldg Postage Adm		130	72	104	117	128	128	128	137
Postage		117	178	164	24	350	350	100	300
Cellular Services		1,397	2,594	1,991	1,937	2,300	2,300	1,440	2,000
Printing & Duplicating		137	295	-	-	300	300	100	300
Professional Dues		100	100	300	-	200	200	200	300
200 Engineering Licenses (2/year)									
Dues, Subscriptn, License		615	757	1,470	886	1,320	1,320	2,500	1,320
200 Miscellaneous Publications									
1,120 APWA Dues (8x\$140)									
1,320									
Advertising		484	769	485	-	450	450	450	1,050
600 Sustainability Ads									
200 Street/Alley Closures									
250 Public Meetings-Ads									
1,050									
Long Dist Telephone Chrgs		106	84	240	-	-	-	-	-
Architect & Engr Services		2,677	36,695	5,932	4,470	20,000	20,000	20,000	10,000
10,000 Engineering/Inspection Services									
10,000									
Equipment Repairs		-	-	-	-	-	-	-	-
Meal Reimb-Taxable		-	-	-	-	-	-	-	-
Required Training		-	298	135	-	2,500	2,500	1,000	2,500
1,500 Prof. Engineering Courses (Utilities, Transportation, Storm)									
1,000 4 Tech. Training Classes									
2,500									
Conferences		3,005	5,743	3,717	6,300	4,350	4,350	4,000	6,000
1,500 APWA Spring Mtg (2)									
1,500 APWA Fall Meeting (2)									
3,000 APWA/AWWA/Engineering Conference (2)									
6,000									



# Public Works Administration

Fund: 016

Fund: 016		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Other Contracted Services		14,244	11,669	17,426	5,350	6,000	6,000	6,000	29,600
25,000	Public Information Contract								
500	Copier Maintenance								
4,100	Parking Permits								
<u>29,600</u>									
Total	Purchased Services	59,080	87,288	63,731	49,409	73,254	73,254	71,274	89,124
Intra-City Charges									
Copier Revolving Program		1,663	1,663	1,764	1,764	1,852	1,852	1,852	1,852
Shop Gas & Fuel Charges		1,024	2,116	1,361	854	2,025	2,025	2,025	2,025
Shop Vehicle Repairs		-	-	23	329	500	500	500	550
Shop Tires & Tire Repairs		603	-	717	-	600	600	600	-
Shop Vehicle Parts		13	383	372	517	325	325	325	396
Total	Intra-City Charges	3,303	4,162	4,237	3,464	5,302	5,302	5,302	4,823
Fixed Charges									
Rent of Bldgs & Offices		50,087	50,087	50,087	51,946	48,984	48,984	48,984	49,861
Licenses		9,850	19,497	18,825	23,890	27,400	27,400	27,400	33,150
3,900	ARC Editor License Fee								
3,000	ARC Editor License Fee (GIS Coordinator/Tech)								
4,750	ESRI Enterprise Agreement Upgrade (3yrs)								
9,500	Autocad License Fee								
12,000	Water/Sewer Model License								
<u>33,150</u>									
Total	Fixed Charges	59,937	69,584	68,911	75,836	76,384	76,384	76,384	83,011
Internal Charges									
Vehicle & Equip Insurance		223	257	257	332	355	355	355	347
Liability Insurance		16,644	16,114	16,455	19,469	21,023	21,023	21,023	23,431
Fidelity Insurance		92	92	91	107	111	111	111	116
Liability Deductible		249	1,988	-	-	-	-	-	13,470
Fleet Services Charges		3,100	3,603	3,313	3,379	3,379	3,379	3,379	4,055
Total	Internal Charges	20,308	22,054	20,116	23,287	24,868	24,868	24,868	41,419
Total	Engineering	909,264	871,503	988,886	983,585	1,270,235	1,200,175	847,649	1,304,585

**Street & Traffic**
**Fund: 201**

Fund: 201		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Special Assessments		4,975,628	7,113,570	7,047,270	7,208,000	7,208,000	7,211,000	7,210,000
Taxes & Assessments		4,975,628	7,113,570	7,047,270	7,208,000	7,208,000	7,211,000	7,210,000
License & Permits		56,368	74,968	46,791	40,000	40,000	46,000	50,000
Intergovernmental Revenues		30,494	30,494	31,090	30,495	30,495	31,090	31,000
Charges For Services		-	-	-	3,000	3,000	-	-
Fines & Forfeitures		-	690	456	500	500	1,650	500
Investment Earnings		78,062	56,623	9,605	11,000	11,000	1,000	2,000
Other Financing Sources / (Uses)		23,542	120,189	229,961	16,000	16,000	75,635	63,500
Other Operating Revenues		188,466	282,964	317,903	100,995	100,995	155,375	147,000
Interfund Transfers In		19,545	9,894	524,755	9,755	9,755	9,755	4,704
Internal Transactions		19,545	9,894	524,755	9,755	9,755	9,755	4,704
Long-Term Debt		-	-	-	2,900,000	2,900,000	1,600,000	-
Total Revenues		5,183,640	7,406,429	7,889,928	10,218,750	10,218,750	8,976,130	7,361,704
Expenditures								
Personnel Services		1,322,880	1,542,382	1,750,867	2,166,931	2,166,931	2,166,957	2,457,627
Supplies & Materials		584,617	555,509	750,561	860,265	825,265	771,380	882,650
Purchased Services		698,841	1,248,934	764,838	1,600,011	2,734,871	2,527,996	1,760,767
Intra-City Charges		280,100	258,987	229,526	357,051	392,051	392,051	415,154
Fixed Charges		573	851	65,861	65,781	65,781	67,631	800
Maintenance & Operating		1,564,131	2,064,281	1,810,787	2,883,108	4,017,968	3,759,058	3,059,371
Internal Charges		519,485	637,995	650,399	768,942	768,942	768,942	847,189
Transfers Out		-	-	-	-	-	-	-
Internal Transactions		519,485	637,995	650,399	768,942	768,942	768,942	847,189
Debt Service		-	-	-	305,000	305,000	-	336,000
Capital Outlay		724,163	2,385,173	1,019,459	6,493,500	9,852,350	8,559,055	814,490
Debt & Capital		724,163	2,385,173	1,019,459	6,798,500	10,157,350	8,559,055	1,150,490
Total Expenditures		4,130,659	6,629,831	5,231,513	12,617,481	17,111,191	15,254,012	7,514,677
Revenues Over (Under) Expenditures		1,052,981	776,598	2,658,415	(2,398,731)	(6,892,441)	(6,277,882)	(152,973)
Beginning Cash Balance - July 1		3,715,524	4,767,984	5,492,211	8,139,018	8,139,018	8,139,018	1,861,136
Other Cash Sources / (Uses)		(521)	(52,371)	(11,608)	-	-	-	-
Ending Cash Balance - June 30		4,767,984	5,492,211	8,139,018	5,740,287	1,246,577	1,861,136	1,708,163
Reserve Target - 18% of Operating Expenses:		613,169	764,038	758,170	1,102,317	1,306,591	1,205,092	1,206,034
Reserve Target - 90 Days of Operating Expenses:		839,958	1,046,628	1,038,588	1,510,023	1,789,851	1,650,811	1,652,101
Reserve Policy Target: (Greater of 90 Days Operating Expenses or 18% of Operating Expenses)		839,958	1,046,628	1,038,588	1,510,023	1,789,851	1,650,811	1,652,101
Excess Reserve: (Excess Reserve for Capital Projects Funding)		3,928,026	4,445,583	7,100,430	4,230,265	(543,274)	210,325	56,062

# Street & Traffic

Fund: 201

## Revenues

### Special Assessments

Curr. - Street Maintenance District #1	4,968,355	7,105,009	7,032,839	7,200,000	7,200,000	7,200,000	7,200,000
P & I on Del Assments	7,273	8,562	14,431	8,000	8,000	11,000	10,000
<b>Total Special Assessments</b>	<b>4,975,628</b>	<b>7,113,570</b>	<b>7,047,270</b>	<b>7,208,000</b>	<b>7,208,000</b>	<b>7,211,000</b>	<b>7,210,000</b>

### License & Permits

Street Opening Permits	56,368	74,968	46,791	40,000	40,000	46,000	50,000
<b>Total License &amp; Permits</b>	<b>56,368</b>	<b>74,968</b>	<b>46,791</b>	<b>40,000</b>	<b>40,000</b>	<b>46,000</b>	<b>50,000</b>

### Intergovernmental Revenues

PILT-Helena Housing Authority	30,494	30,494	31,090	30,495	30,495	31,090	31,000
<b>Total Intergovernmental Revenues</b>	<b>30,494</b>	<b>30,494</b>	<b>31,090</b>	<b>30,495</b>	<b>30,495</b>	<b>31,090</b>	<b>31,000</b>

### Charges For Services

Snow Removal Charges	-	-	-	3,000	3,000	-	-
<b>Total Charges For Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>	<b>-</b>

### Fines & Forfeitures

Misc Fines / Snow Removal	-	690	456	500	500	1,650	500
<b>Total Fines &amp; Forfeitures</b>	<b>-</b>	<b>690</b>	<b>456</b>	<b>500</b>	<b>500</b>	<b>1,650</b>	<b>500</b>

### Investment Earnings

Interest Earnings	78,062	56,623	9,605	11,000	11,000	1,000	2,000
<b>Total Interest Earnings</b>	<b>78,062</b>	<b>56,623</b>	<b>9,605</b>	<b>11,000</b>	<b>11,000</b>	<b>1,000</b>	<b>2,000</b>

### Other Financing Sources / (Uses)

Other Revenues	4,874	8,562	175,517	2,500	2,500	2,500	2,500
12,000 Sidewalk Improvement Payments							
State Signal Reimbrsmnt	12,820	394	1,703	-	-	1,553	1,000
Street Sign Reimbursement	5,848	5,959	40	8,500	8,500	5,000	5,000
Street Constr Reimbursemt			45,000	-	-	25,382	45,000
45,000 GrandStreet Alley							
Sale of Fixed Assets	-	105,274	7,700	5,000	5,000	41,200	10,000
<b>Total Other Financing Sources / (Uses)</b>	<b>23,542</b>	<b>120,189</b>	<b>229,961</b>	<b>16,000</b>	<b>16,000</b>	<b>75,635</b>	<b>63,500</b>

### SUBTOTAL - OPERATING REVENUE

5,164,095 7,396,535 7,365,173 7,308,995 7,308,995 7,366,375 7,357,000

### Long-Term Debt

Intercap Loan Proceeds	-	-	-	2,900,000	2,900,000	1,600,000	-
1,600,000 ST0917 - Rodney Reconstruction							
1,300,000 Knight St							
(1,300,000) Deferred							
1,600,000 Total FY 2022							
<b>Total Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,900,000</b>	<b>2,900,000</b>	<b>1,600,000</b>	<b>-</b>

### Interfund Transfers In

T/in - 645 Insurance & Safety	19,545	9,894	9,755	9,755	9,755	9,755	4,704
T/in - 100 General Fund	-	-	415,000	-	-	-	-
T/in - 406 TIF Railroad District	-	-	100,000	-	-	-	-
<b>Total Interfund Transfers In</b>	<b>19,545</b>	<b>9,894</b>	<b>524,755</b>	<b>9,755</b>	<b>9,755</b>	<b>9,755</b>	<b>4,704</b>

### TOTAL REVENUE

5,183,640 7,406,428.61 7,889,928 10,218,750 10,218,750 8,976,130 7,361,704

Street & Traffic							
Fund: 201		FY 2019	FY 2020	FY 2021	FY 2022		Proposed
		Actual	Actual	Unaudited	Adopted	Amended	FY 2023
						Est Actuals	Budget

Fund	201 Street & Traffic
Dept	3503 Steets Maintenance
Activity	432 Streets & Traffic

#### Personnel Services

Salaries & Wages	621,581	743,485	852,809	1,045,153	1,045,153	1,045,153	1,225,803
Temporary Salaries	51,569	24,203	488	58,265	58,265	58,265	56,537
Overtime - Misc	56,262	28,063	21,650	47,620	47,620	47,620	47,607
F.I.C.A. (Soc. Sec.)	42,762	45,872	51,685	71,416	71,416	71,416	82,479
P.E.R.S. Retirement	58,914	70,360	76,711	101,634	101,634	101,634	114,251
Health & Vision Insurance	122,390	151,519	199,778	226,657	226,657	226,657	275,549
Workers Comp. Ins.	56,519	57,858	48,455	51,884	51,884	51,884	66,575
Unemployment Ins.	3,289	1,990	2,235	3,006	3,006	3,006	3,606
Dental Insurance	6,334	7,554	9,239	10,800	10,800	10,800	12,750
F.I.C.A. Medicare	10,001	10,728	12,087	16,713	16,713	16,713	19,299

<b>Total</b>	<b>Personnel Services</b>	<b>1,029,621</b>	<b>1,141,633</b>	<b>1,275,137</b>	<b>1,633,148</b>	<b>1,633,148</b>	<b>1,633,148</b>	<b>1,904,456</b>
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#### Supplies & Materials

Office Supplies & Equip	488	827	700	3,000	3,000	3,000	2,000
Food	2,303	1,163	-	5,500	5,500	2,500	4,500
2,500 Extended Winter Shift Meals							
1,000 Office -Staff Meetings							
1,000 MDT Quarterly Meeting							
4,500							
Janitorial Supplies	-	396	-	250	250	250	250
Clothing Allowance	1,495	1,893	4,480	4,750	4,750	4,750	4,700
2,700 Boot Allowance							
2,000 Staff Shirts and Jackets							
4,700							
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	20,000
Small Tools & Equip-Misc	1,330	1,324	3,218	4,300	4,300	4,000	4,000
Computr Equip/Sftwr/Sply	5,688	18,401	11,810	20,000	20,000	20,000	10,000
Safety Equipment	100	1,132	739	1,250	1,250	1,515	2,000
Furniture & Fixtures-Misc	144	620	620	2,000	2,000	2,000	2,000
2,000 Chairs, desk lifts					-	-	-
Asphalt & Asphalt Filler	200,407	345,971	567,743	438,200	418,200	418,200	436,200
1,200 Asphalt Rakes, Shovels, Misc							
5,000 Liquid Asphalt							
380,000 Mill & Overlay Repair (4,750 tons @ \$80/ton)							
2,500 QPR Cold Mix							
25,000 Asphalt Pothole Repairs							
2,500 Asphalt Solvent							
20,000 Concrete work associated w/asphalt repairs							
436,200							
Gravel & Sand	-	-	-	15,000	15,000	15,000	10,000
10,000 Dirt Road Repairs							
Snow & Ice Control Supp	215,334	66,279	62,214	190,500	175,500	125,000	168,000
35,000 Winter Sand							
17,500 Liquid Deicer							
25,000 Salt & Freight							
50,000 Misc Operational Needs							
8,500 Chains							
9,000 Grader Blades							
23,000 Plow Blades							
168,000							
Street Sweeping Supplies	20,000	18,933	12,417	24,500	24,500	24,500	24,500
24,500 Mechanical Sweeper Brooms							
24,500							
CRF Crack Seal	1,705	961					
St Maint Supp & Matl-Misc	6,379	5,180	5,267	15,500	15,500	15,500	55,000
500 Saw Blades							
2,500 Sign Stands/Cones							
6,000 Milling Machine Teeth							
2,000 Grader Blades (Dirt & Pavement)							
500 Vehicle/Equip. Cleaning Materials							
20,000 Guardrail repairs							
10,000 Road Based Material							
7,500 Pilot Projects							
2,000 RxR Crossing Maintenance							
3,500 IRON:Fabricating Materials							
500 Maintenance Materials and Supplies							
55,000							
Concrete Supplies	-	-	-	-	-	-	2,500
2,500 Grinding drums/ concrete tools							

# Street & Traffic

Fund: 201

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	21,355	19,713	25,529	25,594	25,594	25,594	32,467
	IT&S Telephone Service	1,743	2,557	2,289	2,290	2,290	2,290	3,119
	IT&S Special Projects	-	2,954	1,182	-	399	399	-
	City-Co Bldg Postage Adm	96	137	167	176	176	176	189
	Postage	15	13	1	250	250	250	300
	Cellular Services	896	16,009	14,237	17,000	17,000	17,000	17,000
	5,000 Staff Cell Phones							
	12,000 GPS Annual Service							
	17,000							
	Printing & Duplicating	70	343	-	900	900	900	1,000
	Advertising	18,918	6,154	4,434	10,425	10,425	7,500	7,500
	Water & Sewer	2,543	5,585	5,106	9,200	9,200	5,000	7,500
	Long Dist Telephone Chrgs	76	44	-	-	-	-	-
	Solid Waste	820	625	1,433	1,200	1,200	1,200	1,400
	Medical Expenses	730	985	1,098	2,000	2,000	2,000	1,600
	Architect & Engr Services	-	-	-	-	-	-	129,400
	100,000 Engineering Contracts							
	4,400 testing contracts							
	25,000 surveys							
	129,400							
	ADA Compliance	93,911	327,516	37,416	500,000	1,040,000	840,000	650,000
FY22	1,040,000 ADA Compliance/Overlay Program Budget							
	- ADA Compliance/Overlay Program Spent - \$300,000 Est.							
	(200,000) ADA Compliance/Overlay Program Excess (Carryover \$540,000)							
	840,000							
FY23	35,000 Slip/Trip/Falls - City installed							
	100,000 Additional Slip/Trip/Falls - Commission Direction							
	150,000 Sidewalk Improvement Program							
	365,000 Overlay Program-ADA Requirements							
	650,000							
	Professional Services-Misc	-	-	-	-	-	-	5,000
	5,000 Vehicle Towing							
	Repairs/Services-Misc	118	1,229	449	600	600	600	600
	Chip & Seal Contracts	252,102	664,022	396,824	469,000	884,176	884,176	537,813
FY22	884,176 FY21 Chip Seal Budget							
	- FY21 Chip Seal Spent - \$373,192							
	- FY21 Chip Seal Excess (Carryover \$510,984)							
	884,176 Total FY 2022							
FY23	43,058 S. California ST.-Belt View Dr.-cul de sac End							
	3,435 South Ridge -S. California St.-Greyson Ct.							
	20,720 Greyson Ct./S Ridge Dr.-							
	19,899 Beltview Dr. -S. California St.-Saddle Dr.							
	17,586 Rebar Rd.-Le Grande Cannon Blvd-End Cul de sac							
	39,013 Brady St.-W. Custer Ave-Henderson St.							
	106,302 Winne Ave-N. Montana Ave.-Colonial Dr.							
	227,308 Sunhaven Sub Division							
	4,892 Idaho Ave.-Prospect Ave-Butte Ave							
	5,600 Butte Ave.-Idaho Ave-N. Dakota Ave							
	50,000 Contingency							
	537,813 Total FY 2023							
	Meal Reimb-Taxable	-						
	Required Training	-	360	1,499	7,500	7,500	7,500	7,500
	Conferences	1,987	2,649	604	12,500	12,500	12,500	12,500
	6,000 Conference							
	4,000 APWA Snow Rodeo							
	2,500 Engineering Conference							
	12,500							
	Other Contracted Services	252,056	131,093	244,113	413,500	592,500	592,500	258,600
FY22	15,000 Technology Upgrades							
	3,000 Vehicle Towing							
	3,200 Sweeping Report Samples							
	5,000 MioVision							
	30,000 Contracted Snow Removal, ADA Ramps							
	150,000 Downtown Winter Snow Operations							
	50,000 Contracted Plowing/Grading, Residential Streets							
	25,000 Valley Gutter Installations							
	25,000 Pit Development							
	3,000 Pilot Projects							
	45,000 Milling Contract							



# Street & Traffic

Fund: 201

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
	500 Copier Maint. Contract							
	3,000 City Sourced App							
	10,200 City Works							
	15,000 M-Files							
	600 Portable Toilets for Workzone Projects							
	30,000 Engineering Contracts							
	179,000 FY21 Carryovers							
	<u>592,500</u> Total FY 2022							
FY23	15,000 Technology Upgrades							
	2,000 MioVision							
	30,000 Contracted Snow Removal, ADA Ramps							
	65,000 Downtown Winter Snow Operations							
	25,000 Contracted Plowing/Grading, Residential Streets							
	25,000 Valley Gutter Installations							
	45,000 Milling Contract							
	500 Copier Maint. Contract							
	7,000 City Sourced App + Msg Module							
	18,000 City Works							
	5,500 Geo Event Server							
	5,000 ESRI Upgrade (half of 9000)							
	15,000 M-Files							
	600 Portable Toilets for Workzone Projects							
	<u>258,600</u> Total FY 2023							
<b>Total</b>	<b>Purchased Services</b>	<b>647,436</b>	<b>1,181,991</b>	<b>736,381</b>	<b>1,472,135</b>	<b>2,606,710</b>	<b>2,399,585</b>	<b>1,673,488</b>
<b>Intra-City Charges</b>								
	Copier Revolving Program	481	727	3,073	3,120	3,120	3,120	-
	Mall St Sweep/Plow Chrg	19,000	19,000	-	19,000	19,000	19,000	19,000
	Shop Gas & Fuel Charges	93,651	80,711	87,992	160,200	160,200	160,200	176,220
	Shop Vehicle Repairs	13,089	44,794	15,523	27,000	62,000	62,000	65,000
	Shop Tires & Tire Repairs	7,837	23,548	9,964	15,550	15,550	15,550	-
	Shop Vehicle Parts	134,692	79,910	99,981	112,000	112,000	112,000	137,500
<b>Total</b>	<b>Intra-City Charges</b>	<b>268,750</b>	<b>248,690</b>	<b>216,534</b>	<b>336,870</b>	<b>371,870</b>	<b>371,870</b>	<b>397,720</b>
<b>Fixed Charges</b>								
	Rent of Equipment	-	-	65,118	65,000	65,000	66,656	-
	65,000 ST0916 - Small Motor Patrol							
	Special Assessments	573	709	744	781	781	975	800
<b>Total</b>	<b>Fixed Charges</b>	<b>573</b>	<b>709</b>	<b>65,861</b>	<b>65,781</b>	<b>65,781</b>	<b>67,631</b>	<b>800</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	72,177	70,330	98,717	247,336	247,336	247,336	247,771
	Public Works	24,803	59,237	-	4,899	4,899	4,899	7,067
	Property Insurance	273	273	294	315	315	315	-
	Vehicle & Equip Insurance	4,678	4,678	6,314	6,756	6,756	6,756	7,084
	Liability Insurance	20,832	27,897	27,626	30,515	30,515	30,515	38,049
	Fidelity Insurance	190	233	226	159	159	159	177
	Liability Deductible	858	4,585	4,585	4,906	4,906	4,906	9,162
	Human Resource	16,648	16,107	16,599	23,645	23,645	23,645	31,850
	Budget & Accounting	23,491	23,636	29,555	73,757	73,757	73,757	61,058
	Engineering	30,989	113,637	139,123	85,871	85,871	85,871	91,195
	Building M&O Charge	39,120	38,131	38,314	38,930	38,930	38,930	40,877
	Weed & Snow Control Chrg	18,000	-	-	-	-	-	-
	Fleet Services Charges	166,565	182,963	186,622	186,622	186,622	186,622	223,946
<b>Total</b>	<b>Internal Charges</b>	<b>418,624</b>	<b>541,707</b>	<b>547,975</b>	<b>703,711</b>	<b>703,711</b>	<b>703,711</b>	<b>758,236</b>
<b>Debt Service</b>								
	Principal	-	-	-	240,000	240,000	-	319,200
	Interest	-	-	-	65,000	65,000	-	16,800
<b>Total</b>	<b>Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>305,000</b>	<b>305,000</b>	<b>-</b>	<b>336,000</b>

# Street & Traffic

Fund: 201

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Equipment	226,218	23,398	441,708	25,000	25,000	25,000	40,490
FY22	25,000 Magnesium Chloride Tank							
	<u>25,000</u> Total FY 2022							
	5,400 2nd Floor TSD Copier Buyout							
FY23	25,000 Message Board							
	<u>10,090</u> Boss Drag Pro Hydraulic Folding Wing Model Plow							
	<u>40,490</u> Total FY 2023							
<b>Vehicles</b>								
		344,640	740,751	101,488	1,358,500	1,396,500	1,396,500	684,000
FY22	250,000 New Patch Truck							
	395,000 Replace Elgin Pelican with Road Wizard (\$395,000)							
	314,000 Freightliner 5 yd Dump Truck will be 12 yd #323 (Carryover From FY 21)							
	314,000 Chevy Dump Truck 5 yd Dump Truck will be 12 yd #322 (From FY 21)							
	38,000 Ford F150 PU Truck #110							
	40,000 Sweeper- (166,000)FY22 Split with Streets, Transit and Parking							
	7,500 317 Bed Replacement							
	<u>38,000</u> Carryover From FY21							
	<u>1,396,500</u> Total FY 2022							
FY23	314,000 Freightliner 5 yd dump Truck (Plow Truck) Replaces TRK #324							
	240,000 John Deere Motor Grader 622G Buyout unit 326							
	60,000 Replace unit 301 with F350 + Plow - Supervisor Truck							
	<u>70,000</u> Superior Broom DT74J							
	<u>684,000</u>							
<b>Street Construction</b>								
		153,305	1,618,273	476,264	4,800,000	8,120,850	6,827,555	45,000
ST0917	3,644,215 Rodney Ph 1 Budget							
	- Rodney Ph 1 Spent - \$1,107,810							
	- Rodney Ph 1 - Excess \$0 (Carryover Remainder to Ph 2)							
ST1907	861,845 Rodney Ph 2 Budget							
	- Rodney Ph 2 Spent - \$38,795							
	- Rodney Ph 2 Excess \$0 (Carryover Remainder)							
ST1910	90,000 5 Point Intersection Study Budget							
	- 5 Point Intersection Study Spent - \$0							
	- 5 Point Intersection Study Excess \$0 (Carryover Remainder)							
ST1911	150,000 Pave Centennial Trail Budget							
	- Pave Centennial Trail Spent - \$0							
	- Pave Centennial Trail Excess \$0 (Carryover Remainder)							
ST9917	275,000 Lawrence & Warren Budget							
	- Lawrence & Warren Spent - \$267,266							
	(7,734) Lawrence & Warren Excess \$7,734							
WU8919	99,790 8th Ave with Water Budget							
	- 8th Ave with Water Spent - \$0							
	- 8th Ave with Water Excess \$0 (Carryover Remainder)							
ST2907	1,300,000 Knight St Sidewalks Budget							
	- Knight St Sidewalks Spent - \$14,439							
	(1,285,561) Knight St Sidewalks Excess \$1,285,561 pending litigation							
ST2910	150,000 Sidewalk Improvement Program Budget							
	- Sidewalk Improvement Program Spent - \$37,039							
	- Sidewalk Improvement Program Excess \$0 (Carryover Remainder)							
ST2911	75,000 Safe Crossing Ewing St Budget							
	- Safe Crossing Ewing St Spent - \$0							
	- Safe Crossing Ewing St Excess \$0 (Carryover Remainder)							
ST2912	75,000 Safe Crossing Bozeman Budget							
	- Safe Crossing Bozeman Spent - \$0							
	- Safe Crossing Bozeman Excess \$0 (Carryover Remainder)							
ST2913	500,000 11th Ave Mill/Overlay Budget							
	- 11th Ave Mill/Overlay Spent - \$0							
	- 11th Ave Mill/Overlay Excess \$0 (Carryover Remainder)							
ST2916	50,000 Downtown Multi Modal Budget							
	- Downtown Multi Modal Spent - \$0							
	- Downtown Multi Modal Excess \$0 (Carryover Remainder)							
ST2917	200,000 Safe Routes to School Budget							
	- Safe Routes to School Spent - \$0							
	- Safe Routes to School Excess \$0 (Carryover Remainder)							

Street & Traffic									
Fund: 201			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
ST9911	650,000	Benton Bike Path Budget							
	-	Benton Bike Path Spent - \$0							
	-	Benton Bike Path Excess \$0 (Carryover Remainder)							
	<u>6,827,555</u>	Total FY 2022							
	<u>45,000</u>	GrandStreet Alley							
	<u>45,000</u>	Total FY 2023							
Total	Capital Outlay		724,163	2,382,423	1,019,459	6,183,500	9,542,350	8,249,055	769,490
Total	Steets Maintenance		3,544,540	5,960,231	4,530,555	11,424,895	15,918,320	14,061,215	6,585,840
Fund	201 Street & Traffic								
Dept	3504 Traffic Maintenance								
Activity	432 Streets & Traffic								
Personnel Services									
	Salaries & Wages		114,328	131,531	169,222	183,907	183,907	183,907	195,271
	Temporary Salaries		52,164	45,847	35,751	34,593	34,593	34,593	32,529
	Overtime - Misc		2,526	1,374	707	1,731	1,731	1,731	2,190
	F.I.C.A. (Soc. Sec.)		10,206	10,707	12,522	13,691	13,691	13,691	14,296
	P.E.R.S. Retirement		9,845	11,344	14,888	16,515	16,515	16,515	17,762
	Health & Vision Insurance		25,519	30,670	40,437	41,553	41,553	41,553	42,792
	Workers Comp. Ins.		13,768	14,964	13,545	10,704	10,704	11,000	12,056
	Unemployment Ins.		761	446	526	578	578	700	625
	Dental Insurance		1,321	1,529	1,870	1,980	1,980	1,980	1,980
	F.I.C.A. Medicare		2,387	2,504	2,929	3,206	3,206	3,206	3,345
Total	Personnel Services		232,825	250,917	292,397	308,458	308,458	308,876	322,846
Supplies & Materials									
	Office Supplies & Equip		76	271	90	250	250	250	250
	Clothing Allowance		556	341	708	1,200	1,200	1,045	1,200
	Tires/Tubes-Outside Vendr		-	-	-	-	-	-	1,200
	Small Tools & Equip-Misc		831	1,880	1,781	3,700	3,700	2,700	3,700
	Computr Equip/Sftwr/Spply		344	-	500	500	500	500	500
	Furniture & Fictures-Misc		52	-	-	500	500	500	500
	Pavement Markings		22,626	16,379	22,127	45,000	45,000	45,000	45,000
	Sign Installation Materials		44,879	24,801	20,291	30,000	30,000	31,155	30,000
	Traffic Count Supp & Mat'ls		-	-	-	300	300	300	300
	Traffic Safety Equipment		2,732	87	1,593	2,000	2,000	2,000	2,000
Total	Supplies & Materials		111,720	71,808	76,813	113,450	113,450	113,450	114,650
Purchased Services									
	IT&S Computer Maint/Spprt		8,336	10,305	8,718	7,779	7,779	7,779	7,271
	IT&S Telephone Service		833	834	867	868	868	868	1,223
	IT&S Special Projects		-	1,544	619	-	208	208	-
	City-Co Bldg Postage Adm		96	137	167	176	176	176	189
	Postage		21	14	1	50	50	10	50
	Cellular Services		295	1,047	1,093	1,000	1,000	1,625	1,700
	Printing & Duplicating		-	-	-	100	100	100	100
	Dues, Subscriptn, License		100	100	100	450	450	450	500
	500 IMSA Membership - Supervisor + 2 Techs								
	Water & Sewer		513	436	449	750	750	750	750
	Solid Waste		298	108	249	480	480	480	480
	Medical Expenses		200	240	58	240	240	240	240
	Equipment Repairs		1,136	-	16	1,750	1,750	1,415	1,750
	Required Training		375	33	450	2,000	2,000	2,000	2,000
	Other Contracted Services		33,818	35,041	130	42,800	42,800	42,800	28,350
	250 City Sourced App								
	25,000 Traffic Center Line Painting								
	250 Copier Maintenance Contract								
	2,250 City Works								
	600 M-Files								
	<u>28,350</u>								
Total	Purchased Services		46,021	49,840	12,916	58,443	58,651	58,901	44,600

# Street & Traffic

Fund: 201

Fund: 201		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Intra-City Charges								
	Copier Revolving Program	385	112	2,477	2,494	2,494	2,494	-
	Shop Gas & Fuel Charges	5,630	5,402	6,137	8,863	8,863	8,863	10,000
	Shop Vehicle Repairs	-	41	471	1,500	1,500	1,500	2,000
	Shop Tires & Tire Repairs	760	15	373	850	850	850	-
	Shop Vehicle Parts	506	552	499	700	700	700	2,200
	Total Intra-City Charges	7,281	6,121	9,957	14,407	14,407	14,407	14,200
Fixed Charges								
	Rent of Equipment	-	-	-	-	-	-	-
	Total Fixed Charges	-	-	-	-	-	-	-
Internal Charges								
	Comm, Mgr, Atty Charges	14,435	14,066	19,743	-	-	-	12,179
	Public Works	8,268	11,897	-	-	-	-	-
	Vehicle & Equip Insurance	158	158	191	204	204	204	899
	Liability Insurance	4,808	5,731	6,178	5,838	5,838	5,838	6,581
	Fidelity Insurance	75	79	79	27	27	27	27
	Human Resource	3,372	3,262	3,362	5,403	5,403	5,403	4,946
	Budget & Accounting	4,604	4,643	5,658	7,619	7,619	7,619	7,067
	Engineering	10,071	-	-	-	-	-	-
	Building M&O Charge	13,413	13,254	13,323	16,684	16,684	16,684	17,518
	Fleet Services Charges	4,172	6,201	6,325	6,325	6,325	6,325	7,590
	Total Internal Charges	63,376	59,291	54,859	42,100	42,100	42,100	56,807
Capital Outlay								
	Buildings	-	-	-	-	-	-	-
	- Bldg Reconstruction-Shop Offices	-	-	-	-	-	-	-
	Equipment	-	2,750	-	10,000	10,000	10,000	-
FY22	10,000 Traffic Counters	-	-	-	-	-	-	-
	Vehicles	-	-	-	300,000	300,000	300,000	45,000
FY23	45,000 Replace Unit 110	-	-	-	-	-	-	-
	<u>45,000</u>	-	-	-	-	-	-	-
	Total Capital Outlay	-	2,750	-	310,000	310,000	310,000	45,000
Total	Traffic Maintenance	461,223	440,727	446,941	846,858	847,066	847,734	598,107

# Street & Traffic

Fund: 201

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	201 Street & Traffic							
Dept	3509 Signal Maintenance							
Activity	432 Streets & Traffic							
<b>Personnel Services</b>								
Salaries & Wages		42,868	13,523	13,712	18,344	18,344	18,344	12,225
Overtime - Misc		240	119	50	3,399	3,399	3,000	3,942
F.I.C.A. (Soc. Sec.)		2,587	826	817	1,354	1,354	1,354	1,005
P.E.R.S. Retirement		3,683	1,183	1,146	1,936	1,936	1,936	1,455
Health & Vision Insurance		7,774	2,363	2,418	2,960	2,960	2,960	1,750
Workers Comp. Ins.		2,081	620	520	621	621	621	310
Unemployment Ins.		194	34	31	58	58	65	44
Dental Insurance		402	118	106	141	141	141	81
F.I.C.A. Medicare		605	193	202	318	318	318	236
<b>Total</b>	<b>Personnel Services</b>	<b>60,434</b>	<b>18,979</b>	<b>19,003</b>	<b>29,131</b>	<b>29,131</b>	<b>28,739</b>	<b>21,048</b>
<b>Supplies &amp; Materials</b>								
Office Supplies & Equip		46	82	-	250	250	250	100
Clothing Allowance		135	-	-	15	15	15	100
Small Tools & Equip-Misc		751	513	-	500	500	500	250
Computr Equip/Sftwr/Sppl		344	-	404	200	200	200	200
Furniture & Fixtures-Misc		47	86	-	-	-	-	-
State Signal Maintenance		1,003	-	-	-	-	-	-
City Signal Maintenance		15,127	6,802	999	15,000	15,000	15,000	15,000
Traffic Safety Equipment		71	-	-	350	350	350	350
Bike/Ped Signal Maint		-	60	-	500	500	500	500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>17,524</b>	<b>7,543</b>	<b>1,403</b>	<b>16,815</b>	<b>16,815</b>	<b>16,815</b>	<b>16,500</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		2,631	3,810	1,328	576	576	576	623
IT&S Telephone Service		838	839	872	873	873	873	328
IT&S Special Projects			571	229	-	77	77	-
Cellular Services		234	111	49	120	120	120	-
Printing & Duplicating		-	-	-	-	-	-	-
Dues, Subscriptn, License		100	100	140	150	150	150	200
Water & Sewer		400	77	79	670	670	670	150
Solid Waste		359	83	40	620	620	620	150
Equipment Repairs		19	-	15	250	250	250	250
Required Training		330	-	-	100	100	140	200
Conferences		-	16	-	100	100	60	100
Other Contracted Services		473	2,745	713	5,875	5,875	5,875	5,300
300 Miscellaneous Services								
5,000 Electronic Speed Sign Maintenance								
<u>5,300</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>5,384</b>	<b>8,353</b>	<b>3,465</b>	<b>9,334</b>	<b>9,411</b>	<b>9,411</b>	<b>7,301</b>
<b>Intra-City Charges</b>								
Copier Revolving Program		192	33	1,286	1,243	1,243	1,243	-
Shop Gas & Fuel Charges		1,451	976	-	300	300	300	-
Shop Vehicle Repairs		2,409	-	-	250	250	250	-
Shop Tires & Tire Repairs		-	559	-	100	100	100	-
Shop Vehicle Parts		17	308	-	125	125	125	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>4,069</b>	<b>1,876</b>	<b>1,286</b>	<b>2,018</b>	<b>2,018</b>	<b>2,018</b>	<b>-</b>



# Street & Traffic

Fund: 201

Fund: 201		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Internal Charges								
	Comm, Mgr, Atty Charges	7,218	7,033	9,872	-	-	-	1,008
	Public Works	8,268	3,222	-	-	-	-	-
	Vehicle & Equip Insurance	141	141	-	-	-	-	-
	Liability Insurance	1,424	563	548	577	577	577	463
	Fidelity Insurance	11	9	9	1	1	1	-
	Human Resource	1,247	864	890	274	274	274	210
	Budget & Accounting	3,968	3,994	4,982	1,498	1,498	1,498	1,027
	Building M&O Charge	13,413	15,242	15,312	5,561	5,561	5,561	5,839
	Fleet Services Charges	1,795	1,120	1,142	1,142	1,142	1,142	1,199
	Total Internal Charges	37,485	32,188	32,755	9,053	9,053	9,053	9,746
Capital Outlay								
	Equipment	-	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-	-	-
Total	Signal Maintenance	124,896	68,938	57,912	66,351	66,428	66,036	54,595

# Street & Traffic

Fund: 201

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	201 Street & Traffic							
Dept	3510 Roadway Code Enforcement							
Activity	432 Streets & Traffic							
<b>Personnel Services</b>								
	Salaries & Wages	-	90,085	115,643	137,856	137,856	137,856	148,452
	Temporary Salaries	-	-	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)	-	5,621	2,929	8,560	8,560	8,560	9,218
	P.E.R.S. Retirement	-	7,880	9,908	12,246	12,246	12,246	13,334
	Health & Vision Insurance	-	19,758	29,908	31,480	31,480	31,480	32,418
	Workers Comp. Ins.	-	4,982	2,882	2,188	2,188	2,188	1,797
	Unemployment Ins.	-	227	104	360	360	360	402
	Dental Insurance	-	985	1,390	1,500	1,500	1,500	1,500
	F.I.C.A. Medicare	-	1,315	1,569	2,004	2,004	2,004	2,156
<b>Total</b>	<b>Personnel Services</b>	-	<b>130,853</b>	<b>164,331</b>	<b>196,194</b>	<b>196,194</b>	<b>196,194</b>	<b>209,277</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	-	319	170	600	600	250	600
	Chem & Lab Supplies	-	-	-	-	-	-	-
	Clothing Allowance	-	-	72	300	300	300	300
	Fuel/Oil Outside Vendor	-	-	-	-	-	-	-
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	600
	Small Tools & Equip-Misc	-	700	665	2,650	2,650	2,650	2,650
	150 Small Tools							
	2,500 Snow & Ice Control for Sidewalks							
	2,650							
	Computr Equip/Sitwrr/Spply	-	12,060	2,230	1,500	1,500	1,500	1,500
	1,500 Technological Upgrades							
	1,500							
	Safety Equipment	-	-	-	200	200	200	200
<b>Total</b>	<b>Supplies &amp; Materials</b>	-	<b>13,079</b>	<b>3,137</b>	<b>5,250</b>	<b>5,250</b>	<b>4,900</b>	<b>5,850</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	-	4,628	5,724	6,525	6,525	6,525	7,001
	IT&S Telephone Service	-	456	474	474	474	474	474
	City-Co Bldg Postage Adm	-	130	-	-	-	200	200
	Postage	-	1,037	3,041	250	250	1,200	1,500
	Cellular Services	-	1,551	1,480	1,250	1,250	1,800	1,800
	1,800 Cell Phone Reimbursements and IPADS							
	Printing & Duplicating	-	105	-	-	-	-	-
	Dues, Subscriptn, License	-	-	-	100	100	100	100
	Advertising	-	833	1,359	1,500	1,500	1,500	750
	400 Utility inserts-snow removal							
	350 Code Enforcement Educational Material							
	750							
	Long Dist Telephone Chrgs	-	10	-	-	-	-	-
	Equipment Repairs	-	-	-	-	-	-	-
	Medical Expenses	-	-	-	-	-	-	-
	ADA Compliance	-	-	-	-	-	-	-
	Repairs/Services-Misc	-	-	-	-	-	-	-
	Chip & Seal Contracts	-	-	-	-	-	-	-
	Meal Reimb-Taxable	-	-	-	-	-	-	-
	Required Training	-	-	-	500	500	500	500
	Conferences	-	-	-	500	500	500	500
	Other Contracted Services	-	-	-	49,000	49,000	47,300	22,550
	15,000 Snow and Ice Cotnrol/Removal							
	1,250 City Sourced App							
	3,600 Rent - Transit Facility							
	1,500 City Works							
	1,200 M-Files							
	22,550							
<b>Total</b>	<b>Purchased Services</b>	-	<b>8,751</b>	<b>12,077</b>	<b>60,099</b>	<b>60,099</b>	<b>60,099</b>	<b>35,375</b>

**Street & Traffic**

Fund: 201

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>								
	Copier Revolving Program	-	171	-	371	371	371	-
	Mall St Sweep/Plow Chrg	-	-	-	-	-	-	-
	Shop Gas & Fuel Charges	-	1,650	1,588	2,035	2,035	2,035	2,200
	Shop Vehicle Repairs	-	282	-	500	500	500	550
	Shop Tires & Tire Repairs	-	-	-	450	450	450	-
	Shop Vehicle Parts	-	198	161	400	400	400	484
<b>Total</b>	<b>Intra-City Charges</b>	-	<b>2,300</b>	<b>1,749</b>	<b>3,756</b>	<b>3,756</b>	<b>3,756</b>	<b>3,234</b>
<b>Fixed Charges</b>								
	Credit Card Fees	-	142	-	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	-	<b>142</b>	-	-	-	-	-
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	-	-	4,091	-	-	-	7,790
	Vehicle & Equip Insurance	-	107	60	64	64	64	90
	Liability Insurance	-	2,689	2,660	3,655	3,655	3,655	4,247
	Fidelity Insurance	-	31	31	20	20	20	20
	Liability Deductible	-	-	1,982	2,121	2,121	2,121	-
	Human Resource	-	-	2,303	2,728	2,728	2,728	3,747
	Budget & Accounting	-	-	1,661	3,164	3,164	3,164	3,715
	Fleet Services Charges	-	1,982	2,022	2,326	2,326	2,326	2,791
<b>Total</b>	<b>Internal Charges</b>	-	<b>4,809</b>	<b>14,810</b>	<b>14,078</b>	<b>14,078</b>	<b>14,078</b>	<b>22,400</b>
<b>Total</b>	<b>Roadway Code Enforcement</b>	-	<b>159,934</b>	<b>196,104</b>	<b>279,377</b>	<b>279,377</b>	<b>279,027</b>	<b>276,135</b>

**Civic Center Board**
**Fund: 204**

Fund: 204		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	FY 2022			FY 2023
						Adopted	Amended	Est Actuals	Budget
Revenues									
	Charges For Services	-	-	32,842	-	-	-	-	-
	Investment Earnings	-	-	26	168	-	-	-	-
	Other Financing Sources / (Uses)	-	-	900	-	-	-	-	-
	Other Operating Revenues	-	-	33,768	168	-	-	-	-
Total Revenues									
		-	-	33,768	168	-	-	-	-
Expenditures									
	Supplies & Materials	-	-	316	9,444	-	-	-	9,250
	Purchased Services	-	-	2,702	-	-	-	-	31,036
	Maintenance & Operating	-	-	3,018	9,444	-	-	-	40,286
	Capital Outlay	-	-	-	2,258	-	-	-	40,500
	Debt & Capital	-	-	-	2,258	-	-	-	40,500
Total Expenditures									
		-	-	3,018	11,703	-	-	-	80,786
Revenues Over (Under) Expenditures									
		-	-	30,750	(11,535)	-	-	-	(80,786)
Beginning Cash Balance - July 1									
		-	-	-	92,321	80,786	80,786	80,786	80,786
	Other Cash Sources / (Uses)	-	-	61,571	-	-	-	-	-
Ending Cash Balance - June 30									
		-	-	92,321	80,786	80,786	80,786	80,786	0

**Revenues**
**Charges For Services**

Civic Center Board Receipts  
Civic Center Board Booth Receipts

13,722  
19,120

<b>Total Charges For Services</b>	-	-	32,842	-	-	-	-	-
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**Investment Earnings**

Interest Earnings

26

168

<b>Total Interest Earnings</b>	-	-	26	168	-	-	-	-
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**Other Financing Sources / (Uses)**

Other Revenues

900

<b>Total Other Financing Sources / (Uses)</b>	-	-	900	-	-	-	-	-
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**SUBTOTAL - OPERATING REVENUE**

-

-

33,768

168

-

-

-

-

**TOTAL REVENUE**

-

-

33,768

168

-

-

-

-

**Other Sources / (Uses) - Non-Budgeted**

Fund Balance

-

-

61,571

-

-

-

-

-

<b>Total Other Sources / (Uses) - Non-Budgeted</b>	-	-	61,571	-	-	-	-	-
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# Civic Center Board

Fund: 204

FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	204 Civic Center Board
Dept	4121 Civic Center Board
Activity	464 Park & Recreation

## Supplies & Materials

Clothing Allowance				-	-	-	-	4,050
2,250 Usher Vests								
1,800 Staff Uniforms								
<u>4,050</u>								
Computr Equip/Sftwr/Sppl	-	-	-	-	-	-	-	-
Small Tools & Equip-Misc				9,444		-	-	5,200
5,200 Podium/Lectern								
<u>5,200</u>								
<b>Total</b>	<b>Supplies &amp; Materials</b>	-	-	-	9,444	-	-	9,250

## Purchased Services

Building Repairs/Maint				-	-	-	-	31,036
11,500 Window Treatments - Shades/Blinds								
5,200 Furniture - Lobby/Backstage								
8,336 Stage Floor Repair/Repaint								
6,000 Art - Lobby/Backstage								
<u>31,036</u>								
<b>Total</b>	<b>Purchased Services</b>	-	-	-	-	-	-	31,036

## Capital Outlay

Imprvmnts Other Than Bldgs				2,258		-	-	40,500
22,500 Sound System Enancements								
18,000 Stage Lighting								
<u>40,500</u>								
<b>Total</b>	<b>Capital Outlay</b>	-	-	-	2,258	-	-	40,500

<b>Total</b>	<b>Civic Center Board</b>	-	-	-	11,703	-	-	80,786
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Fund	204 Civic Center Board
Dept	4503 CC Board Reimbursables
Activity	464 Park & Recreation

## Supplies & Materials

Operating Supplies - Misc			316					
<b>Total</b>	<b>Supplies &amp; Materials</b>	-	-	316	-	-	-	-

## Purchased Services

Advertising			2,702					
<b>Total</b>	<b>Purchased Services</b>	-	-	2,702	-	-	-	-

<b>Total</b>	<b>CC Board Reimbursables</b>	-	-	3,018	-	-	-	-
	Fund Totals - Civic Center Board	-	-	3,018	11,703	-	-	80,786



**Civic Center**
**Fund: 211**

Fund: 211		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	615,014	536,758	420,147	590,500	590,500	542,500	701,000
	Other Financing Sources / (Uses)	42,016	198	2	352,123	352,123	368,623	50
	Other Operating Revenues	657,030	536,956	420,149	942,623	942,623	911,123	701,050
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	475,572	362,792	362,750	452,750	452,750	452,750	361,134
	Internal Transactions	475,572	362,792	362,750	452,750	452,750	452,750	361,134
Total Revenues		1,132,602	899,748	782,899	1,395,373	1,395,373	1,363,873	1,062,184
Expenditures								
	Personnel Services	396,178	410,096	329,322	475,261	475,261	388,770	512,298
	Supplies & Materials	28,670	26,685	21,395	54,130	54,130	54,130	35,950
	Purchased Services	357,987	397,804	191,627	315,213	315,514	427,664	359,836
	Intra-City Charges	-	-	-	-	-	-	-
	Fixed Charges	8,483	11,232	11,776	12,670	12,670	18,870	19,370
	Maintenance & Operating	395,141	435,721	224,798	382,013	382,314	500,664	415,156
	Internal Charges	150,697	173,559	163,458	202,686	202,686	202,686	202,981
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	150,697	173,559	163,458	202,686	202,686	202,686	202,981
	Capital Outlay	-	68,679	-	-	201,470	201,470	351,000
	Debt & Capital	-	68,679	-	-	201,470	201,470	351,000
Total Expenditures		942,016	1,088,055	717,577	1,059,960	1,261,731	1,293,590	1,481,435
Revenues Over (Under) Expenditures		190,586	(188,307)	65,321	335,413	133,642	70,283	(419,251)
Beginning Cash Balance - July 1		480,332	670,618	444,263	509,585	509,585	509,585	579,868
Other Cash Sources / (Uses)		(300)	(38,048)	-	-	-	-	-
Ending Cash Balance - June 30		670,618	444,263	509,585	844,998	643,227	579,868	160,617
Reserve Target - 18% of Operating Expenses:		169,563	183,488	129,164	190,793	190,847	196,582	203,478
Reserve Target - 90 Days of Operating Expenses:		232,278	251,353	176,937	261,360	261,434	269,290	278,737
Reserve Policy Target:		232,278	251,353	176,937	261,360	261,434	269,290	278,737
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)								
Excess Reserve:		438,341	192,910	332,648	583,638	381,792	310,578	(118,121)

**Civic Center**  
Fund: 211

Fund: 211		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Charges For Services								
	Civic Center Fees	165,484	131,083	76,644	165,000	165,000	150,000	215,000
	Event Ticket Sales	379,490	349,743	303,486	354,500	354,500	325,000	406,000
	Event Ticket Fee	46,126	36,442	30,601	38,000	38,000	35,000	40,000
	Civic Center Event Reimbursements	2,895	83	-	1,000	1,000	500	-
	Civic Center Board Reimbursements	-	-	-	-	-	-	-
	Concession Merchandise	21,019	19,407	9,416	32,000	32,000	32,000	40,000
	Total Charges For Services	615,014	536,758	420,147	590,500	590,500	542,500	701,000
Other Financing Sources / (Uses)								
	Other Revenues	42,016	198	2	500	500	17,000	50
	Misc Federal Grants	-	-	-	351,623	351,623	351,623	-
	Total Other Financing Sources / (Uses)	42,016	198	2	352,123	352,123	368,623	50
SUBTOTAL - OPERATING REVENUE								
		657,030	536,956	420,149	942,623	942,623	911,123	701,050
Interfund Transfers In								
	T/in - 100 General Fund	470,000	360,000	360,000	450,000	450,000	450,000	360,000
	T/in - 645 Insurance & Safety	5,572	2,792	2,750	2,750	2,750	2,750	1,134
	Total Interfund Transfers In	475,572	362,792	362,750	452,750	452,750	452,750	361,134
TOTAL REVENUE								
		1,132,602	899,748	782,899	1,395,373	1,395,373	1,363,873	1,062,184
Other Sources / (Uses) - Non-Budgeted								
	Fund Balance	-	(40,661)	-	-	-	-	-
	Total Other Sources / (Uses) - Non-Budgeted	-	(40,661)	-	-	-	-	-

**Civic Center**
**Fund: 211**

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>211 Civic Center</b>							
Dept	<b>4120 Civic Center</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Personnel Services</b>								
	Salaries & Wages	254,766	249,014	211,466	309,776	309,776	243,000	309,232
	Temporary Salaries	22,706	35,258	20,655	25,167	25,167	39,000	60,480
	Overtime - Misc	1,331	3,296	1,100	-	-	2,500	-
	F.I.C.A. (Soc. Sec.)	15,782	16,560	13,008	20,769	20,769	17,000	22,926
	P.E.R.S. Retirement	22,344	23,339	18,970	29,713	29,713	20,000	27,740
	Health & Vision Insurance	59,267	62,456	51,156	75,552	75,552	55,000	77,802
	Workers Comp. Ins.	11,969	12,463	6,965	4,970	4,970	4,970	4,151
	Unemployment Ins.	1,255	719	585	874	874	1,000	1,003
	Dental Insurance	3,067	3,118	2,367	3,600	3,600	2,500	3,600
	F.I.C.A. Medicare	3,691	3,873	3,050	4,840	4,840	3,800	5,364
<b>Total</b>	<b>Personnel Services</b>	<b>396,178</b>	<b>410,096</b>	<b>329,322</b>	<b>475,261</b>	<b>475,261</b>	<b>388,770</b>	<b>512,298</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	738	852	400	800	800	800	1,000
	Janitorial Supplies	10,024	10,202	6,775	12,500	12,500	12,500	10,500
	Small Tools & Equip-Misc	2,398	2,760	2,280	6,600	6,600	6,600	7,700
	3,500 Ticket Scanners							
	3,500 Area Vacuum							
	700 Small Tools							
	<u>7,700</u>							
	Computr Equip/Sftwr/Sppl	-	101	2,790	11,200	11,200	11,200	3,000
	3,000 Theatre Technical Computer and Software							
	<u>3,000</u>							
	Furniture & Fixtures-Misc	5,207	2,014	2,150	10,530	10,530	10,530	750
	750 Riser Legs/Parts							
	<u>750</u>							
	Resale Supplies	7,519	8,383	6,000	10,000	10,000	10,000	11,000
	Construction & Maint Mat'ls	2,783	2,372	1,000	2,500	2,500	2,500	2,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>28,670</b>	<b>26,685</b>	<b>21,395</b>	<b>54,130</b>	<b>54,130</b>	<b>54,130</b>	<b>35,950</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	19,198	14,909	16,623	14,716	14,716	14,716	17,434
	IT&S Telephone Service	4,062	4,069	4,196	4,196	4,196	4,196	4,196
	IT&S Special Projects		2,234	895	-	301	301	-
	City-Co Bldg Postage Adm	132	189	314	650	650	650	222
	Postage	1,085	1,282	615	1,000	1,000	1,300	500
	Cellular Services	60	80	-	-	-	-	-
	Printing & Duplicating	2,109	476	415	1,000	1,000	1,000	1,000
	Dues, Subscriptn, License	2,858	2,958	2,561	4,376	4,376	4,376	14,784
	348 ASCAP License							
	114 BMI License							
	438 SESAC License							
	600 Association Membership							
	12,000 Ticket Fees to Showare							
	588 All Seated Event Diagram Software							
	696 Fastbook Booking Software							
	<u>14,784</u>							
	Advertising			3,030	3,000	3,000	3,000	3,000
	Water & Sewer	7,565	9,414	8,175	12,000	12,000	12,000	9,500
	Long Dist Telephone Chrgs	47	51	-	-	-	-	100
	Solid Waste	3,305	3,311	3,150	3,280	3,280	3,280	3,500

**Civic Center**
**Fund: 211**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Professional Services-Misc	283,502	339,762	134,310	236,500	236,500	350,000	291,500
200,000 Promoter Payments							
11,500 Program Marketing							
80,000 Purchased Programming							
<u>291,500</u>							
Equipment Repairs	5,870	5,504	2,605	4,050	4,050	4,050	4,050
250 Piano Moving & Tuning							
450 Fire Extinguisher Maintenance							
2,500 Repairs to Equipment							
850 Repair to Theater Equip							
<u>4,050</u>							
Building Repairs/Maint	16,528	7,469	6,505	17,000	17,000	17,000	4,000
4,000 Paint, Repair Supplies							
<u>4,000</u>							
Meal Reimb-Taxable	-						
Local Travel	-	19	-	200	200	200	200
Travel & Meeting Expense	86	225	-	500	500	3,500	500
Required Training	1,677	120	-	500	500	-	1,000
Conferences	1,048	-	295	2,000	2,000	2,000	2,000
2,000 Venue Manager/Booking Conference							
Investigation / Inspect Fees	240	240	792	1,150	1,150	-	-
Other Contracted Services	3,998	5,140	5,835	6,095	6,095	6,095	2,350
550 Copier maint. contract							
1,800 Pest Control							
<u>2,350</u>							
CC Board Reimb Costs	74	-					
CC Event Reimb Costs	4,543	350	1,310	3,000	3,000	-	-
<b>Total Purchased Services</b>	<b>357,987</b>	<b>397,804</b>	<b>191,627</b>	<b>315,213</b>	<b>315,514</b>	<b>427,664</b>	<b>359,836</b>
<b>Fixed Charges</b>							
Special Assessments	8,483	11,232	11,776	12,370	12,370	12,370	12,370
Credit Card Fees	-	-	-	300	300	6,500	7,000
<b>Total Fixed Charges</b>	<b>8,483</b>	<b>11,232</b>	<b>11,776</b>	<b>12,670</b>	<b>12,670</b>	<b>18,870</b>	<b>19,370</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	17,353	17,068	23,784	46,600	46,600	46,600	37,023
Park & Rec	-	-	7,713	39,478	39,478	39,478	39,227
Property Insurance	15,156	15,156	16,435	17,585	17,585	17,585	24,102
Vehicle & Equip Insurance	8	8	8	9	9	9	-
Liability Insurance	7,631	7,790	7,874	8,879	8,879	8,879	10,577
Fidelity Insurance	88	86	86	86	86	86	87
Human Resource	8,473	8,129	8,377	6,825	6,825	6,825	8,993
Budget & Accounting	8,254	8,312	10,302	15,622	15,622	15,622	11,990
Building M&O Charge	93,734	117,010	88,879	67,602	67,602	67,602	70,982
<b>Total Internal Charges</b>	<b>150,697</b>	<b>173,559</b>	<b>163,458</b>	<b>202,686</b>	<b>202,686</b>	<b>202,686</b>	<b>202,981</b>

Civic Center								
Fund: 211								
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Buildings	-	-	-	-	94,500	94,500	351,000
	351,000 HVAC/AC Project (Total project costs \$1,158,500)							
	351,000							
	Imprvmnts Other Than Bldgs	-	2,230	-	-	60,000	60,000	-
FY22	60,000 North Parking Lot Replacement							
	60,000							
	Equipment							
	6,970 Auditorium Curtains Phase 3 Replacement IFR							
	40,000 1 Pair Spotlights							
FY22	46,970							
	Equipment	-	66,449	-	-	46,970	46,970	-
FY23	-							
	<b>Total Capital Outlay</b>	<b>-</b>	<b>68,679</b>	<b>-</b>	<b>-</b>	<b>201,470</b>	<b>201,470</b>	<b>351,000</b>
<b>Total</b>	<b>Civic Center</b>	<b>942,016</b>	<b>1,088,055</b>	<b>717,577</b>	<b>1,059,960</b>	<b>1,261,731</b>	<b>1,293,590</b>	<b>1,481,435</b>



# Facilities Management

Fund: 212

Fund: 212		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Revenues								
	Investment Earnings	24,575	15,292	2,200	4,000	4,000	200	200
	Other Financing Sources / (Uses)	29	-	-	-	-	-	-
	Other Operating Revenues	24,604	15,292	2,200	4,000	4,000	200	200
	Internal Service Revenues	575,024	609,772	585,058	633,939	633,939	633,939	782,271
	Interfund Transfers In	7,070	5,636	6,313	4,917	4,917	4,917	2,263
	Internal Transactions	582,094	615,408	591,371	638,856	638,856	638,856	784,534
	Total Revenues	606,698	630,700	593,571	642,856	642,856	639,056	784,734
Expenditures								
	Personnel Services	181,924	201,541	216,179	247,717	247,717	250,126	409,894
	Supplies & Materials	2,838	2,162	1,898	4,500	4,500	4,500	37,060
	Purchased Services	277,205	349,623	304,867	425,534	440,677	546,478	340,717
	Intra-City Charges	1,466	2,553	2,304	2,590	2,590	3,400	4,300
	Fixed Charges	-	-	-	-	-	-	-
	Maintenance & Operating	281,509	354,338	309,069	432,624	447,767	554,378	382,077
	Internal Charges	35,092	35,565	47,333	86,450	86,450	86,450	117,800
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	35,092	35,565	47,333	86,450	86,450	86,450	117,800
	Capital Outlay	31,457	-	2,795	7,000	7,000	7,000	633,400
	Debt & Capital	31,457	-	2,795	7,000	7,000	7,000	633,400
	Total Expenditures	529,982	591,444	575,376	773,791	788,934	897,954	1,543,171
Revenues Over (Under) Expenditures		76,716	39,256	18,195	(130,935)	(146,078)	(258,898)	(758,437)
Beginning Cash Balance - July 1		1,028,144	1,104,860	1,144,116	1,179,042	1,179,042	1,179,042	920,144
Other Cash Sources / (Uses)		-	-	16,731	-	-	-	-
Ending Cash Balance - June 30		1,104,860	1,144,116	1,179,042	1,048,107	1,032,964	920,144	161,707
Reserve Target - 18% of Operating Expenses:		89,735	106,460	103,065	138,022	140,748	160,372	163,759
Reserve Target - 90 Days of Operating Expenses:		122,924	145,835	141,184	189,072	192,806	219,687	224,327
Reserve Policy Target:		122,924	145,835	141,184	189,072	192,806	219,687	224,327
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)								
Excess Reserve:		981,936	998,280	1,037,858	859,035	840,158	700,457	(62,620)
(Excess Reserve for Capital Projects Funding)								

# Facilities Management

Fund: 212

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

### Investment Earnings

Interest Earnings	24,575	15,292	2,200	4,000	4,000	200	200
<b>Total</b>	<b>24,575</b>	<b>15,292</b>	<b>2,200</b>	<b>4,000</b>	<b>4,000</b>	<b>200</b>	<b>200</b>

### Internal Service Revenues

Community Facilities Charges	575,024	609,772	585,058	633,939	633,939	633,939	782,271
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Project #	Facility Repairs & Maintenance Charges	
FM4001	19,050	FIRE STATION #1
FM4002	10,050	FIRE STATION #2
FM4008	20,500	FLEET SERVICES
FM4010	15,747	CIVIC CENTER
FM4012	11,700	PARKS MAINT BLDG
FM4013	8,200	UTILITIES BLDG
FM4018	2,500	TRANSFER STATION
FM4022	8,300	SOLID WASTE TRUCK GARAGE
FM4023	900	POLICE EVIDENCE
FM4025	7,805	GOLF CLUBHOUSE
<b>104,752</b>	<b>Total Maintenance Charges</b>	

Facility Energy Charges		
FM4001	18,500	FIRE STATION #1
FM4002	8,400	FIRE STATION #2
FM4008	27,000	FLEET SERVICES
FM4010	24,000	CIVIC CENTER
FM4012	11,700	PARKS MAINT BLDG
FM4013	12,500	UTILITIES BLDG
FM4018	3,300	TRANSFER STATION
FM4022	5,000	SOLID WASTE TRUCK GARAGE
FM4023	1,800	POLICE EVIDENCE
<b>112,200</b>	<b>Total Energy Charges</b>	

Facility Contracted Services		
FM4001	2,000	FIRE STATION #1
FM4002	2,400	FIRE STATION #2
FM4004	800	WASTE WATER
FM4008	18,200	CITY SHOP
FM4010	6,000	CIVIC CENTER
FM4012	6,040	PARKS
FM4013	7,500	UTILITIES BLDG
FM4018	9,216	TRANSFER STATION
FM4022	4,400	SWTG
FM4025	9,750	GOLF CLUB HOUSE
<b>66,306</b>	<b>Total Energy Charges</b>	

Project Management		
FM4001	44,424	FIRE #1
FM4002	36,281	FIRE #2
FM4003	20,022	WATER TRMT
FM4004	9,698	WASTE WATER
FM4007	19,642	CAPITAL TRANSIT
FM4008	51,089	CITY SHOP
FM4009	17,458	NEIGHBORHOOD CENTER
FM4010	25,235	CIVIC CENTER
FM4011	17,458	CHAMBER BLDG
FM4012	18,750	PARKS MAINT BLDG
FM4013	19,916	UTILITIES BLDG
FM4018	12,870	TRANSFER STATION
FM4019	98,930	CCAB
FM4022	14,206	SOLID WASTE TRUCK GARAGE
FM4023	8,088	POLICE EVIDENCE
FM4025	9,294	GOLF CLUBHOUSE
FM4026	75,652	LAW JUSTICE CENTER
<b>499,013</b>	<b>Total Project Management</b>	
<b>782,271</b>	<b>Total Community Facility Charges</b>	

<b>Total</b>	<b>Internal Service Revenues</b>	<b>575,024</b>	<b>609,772</b>	<b>585,058</b>	<b>633,939</b>	<b>633,939</b>	<b>633,939</b>	<b>782,271</b>
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### Other Financing Sources / (Uses)

Other Revenues	29							
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>29</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>599,628</b>	<b>625,064</b>	<b>587,258</b>	<b>637,939</b>	<b>637,939</b>	<b>634,139</b>	<b>782,471</b>
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Facilities Management								
Fund: 212								
			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		Proposed FY 2023 Budget
						Adopted	Amended	
<b>Interfund Transfers In</b>								
T/in - 100 General Fund								
2000 Grandstreet Support								
				</				

# Facilities Management

Fund: 212

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	212 Facilities Management							
Dept	4505 Facilities Administration							
Activity	403 Facilities Administration							
<b>Personnel Services</b>								
	Salaries & Wages	67,590	74,664	80,942	93,412	93,412	99,292	180,350
	F.I.C.A. (Soc. Sec.)	3,938	4,640	4,697	5,827	5,827	5,776	11,230
	P.E.R.S. Retirement	5,793	6,525	7,103	8,334	8,334	8,557	16,246
	Health & Vision Insurance	13,194	15,489	17,014	20,023	20,023	16,719	33,780
	Workers Comp. Ins.	4,110	4,110	2,658	1,433	1,433	1,178	1,596
	Unemployment Ins.	307	190	208	244	244	348	492
	Dental Insurance	683	772	787	954	954	772	1,563
	F.I.C.A. Medicare	921	1,085	1,098	1,363	1,363	1,356	2,627
<b>Total</b>	<b>Personnel Services</b>	<b>96,545</b>	<b>107,606</b>	<b>114,507</b>	<b>131,590</b>	<b>131,590</b>	<b>133,999</b>	<b>247,884</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	557	1,218	830	2,500	2,500	2,500	1,400
	Clothing Allowance							600
	Parts - Misc	344	375	296	1,000	1,000	1,000	500
	Tires/Tubes-Outside Vendr							160
	Small Tools & Equip-Misc	1,937	569	772	1,000	1,000	1,000	1,000
	Computr Equip/Sftwr/Sppl							33,400
	Dude Solutions Facility Management Software							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>2,838</b>	<b>2,162</b>	<b>1,898</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>37,060</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	5,086	7,073	5,879	5,751	5,751	5,751	11,201
	IT&S Telephone Service	1,356	1,358	1,376	1,377	1,377	1,377	1,422
	IT&S Special Projects	-	1,060	424	-	143	143	-
	City-Co Bldg Postage Adm			33	50	50	50	50
	Postage			9	50	50	50	50
	Cellular Services	1,095	1,805	1,813	1,202	1,202	1,138	1,758
<b>Project #</b>	<b>Electric Utility</b>	<b>92,459</b>	<b>102,451</b>	<b>98,180</b>	<b>84,340</b>	<b>84,340</b>	<b>84,340</b>	<b>80,700</b>
FM4001	8,500 FIRE STATION #1							
FM4002	5,500 FIRE STATION #2							
FM4010	30,000 CIVIC CENTER							
FM4012	5,200 PARKS MAINT BLDG							
FM4013	8,000 UTILITIES BLDG							
FM4018	2,500 TRANSFER STATION							
FM4022	3,200 SOLID WASTE TRUCK GARAGE							
FM4023	800 POLICE EVIDENCE							
	<u>80,700</u>							
	Long Dist Telephone Chrgs		6	-	-	-	-	-
	Natural Gas Utility	65,085	57,253	64,665	50,400	50,400	58,000	54,500
FM4001	10,000 FIRE STATION #1							
FM4002	3,400 FIRE STATION #2							
FM4008	10,000 FLEET SERVICES							
FM4010	14,000 CIVIC CENTER							
FM4012	6,500 PARKS							
FM4013	7,000 UTILITIES BLDG							
FM4018	800 TRANSFER STATION							
FM4022	1,800 SOLID WASTE TRUCK GARAGE							
FM4023	1,000 POLICE EVIDENCE							
	<u>54,500</u>							
<b>Project #</b>	<b>Building Repairs/Maint</b>	<b>77,856</b>	<b>144,859</b>	<b>96,405</b>	<b>223,273</b>	<b>238,273</b>	<b>238,273</b>	<b>122,452</b>
FM4001	<b>Fire Station #1</b>							
	8,500 MEP Repairs							
	800 Emergency/Safety							
	4,500 Interior Maint/Rep							
	3,500 Exterior Maint/Rep							
	250 Grounds							
	500 Roof assessment/Core Sample							
	<u>1,000</u> Parking lot crack seal/seal							
	<u>19,050</u> <b>Subtotal Fire Station #1</b>							

# Facilities Management

Fund: 212

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
FM4002	<b>Fire Station #2</b>							
	2,350	MEP Repairs						
	800	Emergency/Safety						
	2,950	Interior Maint/Rep						
	3,700	Exterior Maint/Rep						
	250	Grounds						
	3,000	Replace Exhaust Fan						
	<u>13,050</u>	<b>Subtotal Fire Station #2</b>						
FM4008	<b>FLEET SERVICES</b>							
	6,650	MEP Repairs						
	500	Emergency/Safety						
	4,050	Interior Maint/Rep						
	9,300	Exterior Maint/Rep						
	<u>20,500</u>	<b>Subtotal FLEET SERVICES</b>						
FM4010	<b>CIVIC CENTER</b>							
	4,275	MEP Repairs						
	2,067	Emergency/Safety						
	7,005	Interior Maint/Rep						
	2,000	Exterior Maint/Rep						
	400	Grounds						
	5,000	Boiler Fire Eye Controllers						
	3,000	Steam Trap Replacement						
	<u>23,747</u>	<b>Subtotal CIVIC CENTER</b>						
FM4012	<b>PARKS MAINT BLDG</b>							
	3,200	MEP Maint/Repairs						
	200	Emergency/Safety						
	3,300	Interior Maint/Rep						
	5,000	Exterior Maint/Rep						
	<u>11,700</u>	<b>Subtotal PARKS MAINT BLDG</b>						
FM4013	<b>UTILITIES BLDG</b>							
	2,000	MEP Repairs						
	300	Emergency/Safety						
	1,900	Interior Maint/Rep						
	4,000	Exterior Maint/Rep						
	<u>8,200</u>	<b>Subtotal UTILITIES BLDG</b>						
FM4017	<b>COM FAC MAINTENANCE</b>							
	1,000	Repairs to Facility						
	<u>1,000</u>	<b>Subtotal COM FAC MAINTENANCE</b>						
FM4018	<b>TRANSFER STATION</b>							
	1,400	MEP Maint/Repairs						
	300	Emergency/Safety						
	500	Interior Maint/Rep						
	300	Exterior Maint/Rep						
	3,400	Scale house AC replace (P 81.9)						
	800	ADA Upgrades						
	<u>6,700</u>	<b>Subtotal TRANSFER STATION</b>						
FM4022	<b>SOLID WASTE TRUCK GARAGE</b>							
	2,500	MEP Maint/Repairs						
	300	Emergency/Safety						
	500	Interior Maint/Rep						
	5,000	Exterior Maint/Rep						
	<u>8,300</u>	<b>Subtotal SOLID WASTE TRUCK GARAGE</b>						
FM4023	<b>POLICE EVIDENCE</b>							
	600	MEP Maint/Repairs						
	200	Emergency/Safety						
	400	Interior Maint/Rep						
	200	Exterior Maint/Rep						
	<u>1,400</u>	<b>Subtotal POLICE EVIDENCE</b>						
FM4025	<b>GOLF CLUBHOUSE</b>							
	1,550	MEP Maint/Repairs						
	2,105	Emergency/Safety						
	450	Interior Maint/Rep						
	700	Exterior Maint/Rep						
	3,000	Equipment Main/Rep						
	1,000	Wall covering/trim						
	<u>8,805</u>	<b>Subtotal GOLF CLUBHOUSE</b>						
	<u>122,452</u>	<b>Total Building Repairs/Maint</b>						



# Facilities Management

Fund: 212

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
	Local Travel	78	-	-	-	-	-	-
Project #	Other Contracted Services	33,839	33,397	35,689	58,735	58,735	157,000	67,806
FM4001	2,000 FIRE STATION #1							
FM4002	2,400 FIRE STATION #2							
FM4004	800 WASTEWATER TRMT							
FM4008	18,200 FLEET SERVICES							
FM4010	6,000 CIVIC CENTER							
FM4012	7,540 PARKS MAINT BLDG							
FM4013	7,500 UTILITIES BLDG							
FM4018	9,216 TRANSFER STATION							
FM4022	4,400 SOLID WASTE TRUCK GARAGE							
FM4025	9,750 GOLF CLUBHOUSE							
	<u>67,806</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>276,854</b>	<b>349,261</b>	<b>304,473</b>	<b>425,178</b>	<b>440,321</b>	<b>546,122</b>	<b>339,939</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	1,450	1,538	1,388	2,100	2,100	1,400	2,300
	Shop Vehicle Repairs	-	58	259	150	150	150	350
	Shop Tires & Tire Repairs	-	58	10	140	140	1,150	-
	Shop Vehicle Parts	16	900	647	200	200	700	1,650
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,466</b>	<b>2,553</b>	<b>2,304</b>	<b>2,590</b>	<b>2,590</b>	<b>3,400</b>	<b>4,300</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	8,183	8,025	11,917	64,523	64,523	64,523	60,881
	Property Insurance	-	-	-	-	-	-	2,478
	Vehicle & Equip Insurance	109	109	331	354	354	354	270
	Liability Insurance	1,792	1,983	2,165	2,477	2,477	2,477	5,160
	Fidelity Insurance	10	11	14	11	11	11	20
	Human Resource	1,729	1,823	1,879	1,453	1,453	1,453	16,367
	Budget & Accounting	5,342	5,357	6,952	10,917	10,917	10,917	18,602
	Fleet Services Charges	1,455	1,741	1,776	1,776	1,776	1,776	2,131
<b>Total</b>	<b>Internal Charges</b>	<b>18,620</b>	<b>19,049</b>	<b>25,034</b>	<b>81,511</b>	<b>81,511</b>	<b>81,511</b>	<b>105,909</b>
<b>Capital Outlay</b>								
	<u>Buildings</u>	-	-	2,795	7,000	7,000	7,000	633,400
FY22	<u>7,000</u>							
	61,800 Fire #1 Boiler Replacement							
	22,600 Fire # 1 Air Handler							
	65,000 City Shop Boiler Replacement							
	9,000 City Shop Office Unit Heaters							
	10,000 Parks Maint. Building HVAC							
	10,000 Fire #1 Kitchen Cabinets and Countertops							
	30,000 City Shop Floor Grinding							
	5,000 Parks Maint. Building Outdoor Signage							
	<u>420,000</u> Civil Center Barrell Roof							
FY23	<u>633,400</u>							
	Vehicles	31,457	-	-	-	-	-	-
	Equipment	-	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>31,457</b>	<b>-</b>	<b>2,795</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>633,400</b>
<b>Total</b>	<b>Facilities Administration</b>	<b>427,780</b>	<b>480,631</b>	<b>451,011</b>	<b>652,369</b>	<b>667,512</b>	<b>776,532</b>	<b>1,368,492</b>

# Facilities Management

Fund: 212

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	212 Facilities Management							
Dept	4506 Project Management							
Activity	403 Facilities Administration							
<b>Personnel Services</b>								
Salaries & Wages		61,924	67,836	73,184	84,096	84,096	84,096	118,951
Overtime - Misc		9	130		-	-	-	-
F.I.C.A. (Soc. Sec.)		3,556	3,968	4,352	5,217	5,217	5,217	7,391
P.E.R.S. Retirement		5,308	5,919	6,685	7,462	7,462	7,462	10,692
Health & Vision Insurance		8,868	10,116	11,197	13,096	13,096	13,096	20,035
Workers Comp. Ins.		363	386	450	617	617	617	710
Unemployment Ins.		280	171	194	220	220	220	324
Dental Insurance		459	504	518	624	624	624	927
F.I.C.A. Medicare		832	928	1,018	1,220	1,220	1,220	1,729
<b>Total</b>	<b>Personnel Services</b>	<b>81,599</b>	<b>89,957</b>	<b>97,598</b>	<b>112,552</b>	<b>112,552</b>	<b>112,552</b>	<b>160,759</b>
<b>Purchased Services</b>								
Cellular Services		339	362	394	356	356	356	778
Other Contracted Services				-	-	-	-	-
<b>Total</b>	<b>Purchased Services</b>	<b>339</b>	<b>362</b>	<b>394</b>	<b>356</b>	<b>356</b>	<b>356</b>	<b>778</b>
<b>Internal Charges</b>								
Comm, Mgr, Atty Charges		8,183	8,025	11,917	-	-	-	4,265
Liability Insurance		1,646	1,800	2,039	2,229	2,229	2,229	3,403
Fidelity Insurance		7	7	10	8	8	8	12
Human Resource		1,162	1,193	1,229	969	969	969	2,323
Budget & Accounting		5,342	5,357	6,952	1,549	1,549	1,549	1,803
<b>Total</b>	<b>Internal Charges</b>	<b>16,340</b>	<b>16,382</b>	<b>22,147</b>	<b>4,755</b>	<b>4,755</b>	<b>4,755</b>	<b>11,806</b>
<b>Total</b>	<b>Project Management</b>	<b>98,278</b>	<b>106,702</b>	<b>120,139</b>	<b>117,663</b>	<b>117,663</b>	<b>117,663</b>	<b>173,343</b>
Fund	212 Facilities Management							
Dept	4507 Public Ed & Govt Acc Chnl							
Activity	403 Facilities Administration							
<b>Personnel Services</b>								
Salaries & Wages		2,848	2,976	3,086	2,705	2,705	2,705	947
Overtime - Misc		1	16		-	-	-	-
F.I.C.A. (Soc. Sec.)		161	172	175	168	168	168	59
P.E.R.S. Retirement		244	261	271	240	240	240	85
Health & Vision Insurance		433	462	454	378	378	378	130
Workers Comp. Ins.		20	20	18	20	20	20	7
Unemployment Ins.		13	8	8	7	7	7	3
Dental Insurance		22	23	21	18	18	18	6
F.I.C.A. Medicare		38	40	41	39	39	39	14
<b>Total</b>	<b>Personnel Services</b>	<b>3,780</b>	<b>3,977</b>	<b>4,074</b>	<b>3,575</b>	<b>3,575</b>	<b>3,575</b>	<b>1,251</b>
<b>Internal Charges</b>								
Liability Insurance		75	79	95	72	72	72	27
Human Resource		57	55	57	53	53	53	15
Budget & Accounting		-	-	-	59	59	59	43
<b>Total</b>	<b>Internal Charges</b>	<b>132</b>	<b>134</b>	<b>152</b>	<b>184</b>	<b>184</b>	<b>184</b>	<b>85</b>
<b>Total</b>	<b>Public Ed &amp; Govt Acc Chnl</b>	<b>3,924</b>	<b>4,111</b>	<b>4,226</b>	<b>3,759</b>	<b>3,759</b>	<b>3,759</b>	<b>1,336</b>

# Facilities Managemnt-HVCC

Fund: 213

Fund: 213							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Investment Earnings	304	204	27	40	40	40	5
Other Financing Sources / (Uses)	53,426	41,203	83,000	71,000	71,000	71,000	72,076
<b>Other Operating Revenues</b>	<b>53,730</b>	<b>41,407</b>	<b>83,027</b>	<b>71,040</b>	<b>71,040</b>	<b>71,040</b>	<b>72,081</b>
<b>Total Revenues</b>	<b>53,730</b>	<b>41,407</b>	<b>83,027</b>	<b>71,040</b>	<b>71,040</b>	<b>71,040</b>	<b>72,081</b>
<b>Expenditures</b>							
Supplies & Materials	2,335	1,601	1,480	2,500	2,500	2,000	2,000
Purchased Services	10,820	10,759	12,779	14,000	14,000	12,500	45,600
Fixed Charges	1,292	1,582	1,612	1,700	1,700	1,700	1,870
<b>Maintenance &amp; Operating</b>	<b>14,448</b>	<b>13,941</b>	<b>15,871</b>	<b>18,200</b>	<b>18,200</b>	<b>16,200</b>	<b>49,470</b>
Internal Charges	40,901	41,472	41,879	43,778	43,778	43,778	19,229
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>40,901</b>	<b>41,472</b>	<b>41,879</b>	<b>43,778</b>	<b>43,778</b>	<b>43,778</b>	<b>19,229</b>
<b>Total Expenditures</b>	<b>55,349</b>	<b>55,413</b>	<b>57,750</b>	<b>61,978</b>	<b>61,978</b>	<b>59,978</b>	<b>68,699</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(1,619)</b>	<b>(14,006)</b>	<b>25,277</b>	<b>9,062</b>	<b>9,062</b>	<b>11,062</b>	<b>3,382</b>
<b>Beginning Cash Balance - July 1</b>	<b>10,488</b>	<b>8,869</b>	<b>(5,561)</b>	<b>19,716</b>	<b>19,716</b>	<b>19,716</b>	<b>30,778</b>
Other Cash Sources / (Uses)	-	(424)	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>8,869</b>	<b>(5,561)</b>	<b>19,716</b>	<b>28,778</b>	<b>28,778</b>	<b>30,778</b>	<b>34,160</b>

# Facilities Managemnt-HVCC

Fund: 213

Fund: 213		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	FY 2022			
					Adopted	Amended	Est Actuals	
Revenues								
Investment Earnings								
Interest Earnings		304	204	27	40	40	40	5
Total	Interest Earnings	304	204	27	40	40	40	5
Other Financing Sources / (Uses)								
Other Revenues		-	-	-	-	-	-	-
Chamber Bldg Rent		53,426	41,203	83,000	71,000	71,000	71,000	72,076
Parking Commission, Chamber, MBAC								
Total	Other Financing Sources / (Uses)	53,426	41,203	83,000	71,000	71,000	71,000	72,076
SUBTOTAL - OPERATING REVENUE								
		53,730	41,407	83,027	71,040	71,040	71,040	72,081
TOTAL REVENUE								
		53,730	41,407	83,027	71,040	71,040	71,040	72,081
Fund 213 Facilities Managemnt-HVCC								
Dept 4505 Facilities Administration								
Activity 403 Facilities Administration								
Supplies & Materials								
Janitorial Supplies		2,335	1,601	1,480	2,500	2,500	2,000	2,000
Total	Supplies & Materials	2,335	1,601	1,480	2,500	2,500	2,000	2,000
Purchased Services								
Electric Utility								9,000
Water & Sewer		1,914	1,761	2,525	4,000	4,000	2,400	3,500
Natural Gas Utility								3,000
Solid Waste		1,008	1,099	920	1,200	1,200	1,100	1,200
Building Repairs/Maint								9,600
3,000 MEP Repairs								
600 Emergency/Safety								
2,000 Interior Maint/Rep								
4,000 Exterior Maint/Rep								
9,600 Total Maintenance Charges								
Other Contracted Services		7,898	7,898	9,334	8,800	8,800	9,000	19,300
9,000 Janitorial Services								
400 Window Cleaning								
420 Deodorizer Services								
480 Floor Mat Services								
9,000 Carpet Replace Parking Office								
19,300 Total Contracted Services								
Total	Purchased Services	10,820	10,759	12,779	14,000	14,000	12,500	45,600
Fixed Charges								
Special Assessments		1,292	1,582	1,612	1,700	1,700	1,700	1,870
Total	Fixed Charges	1,292	1,582	1,612	1,700	1,700	1,700	1,870
Internal Charges								
Comm, Mgr, Atty Charges		-	-	-	-	-	-	699
Property Insurance		1,444	1,444	1,585	1,696	1,696	1,696	-
Budget & Accounting		-	-	-	997	997	997	1,070
Building M&O Charge		39,457	40,028	40,294	41,085	41,085	41,085	17,460
Total	Internal Charges	40,901	41,472	41,879	43,778	43,778	43,778	19,229
Total Facilities Administration								
Total	Facilities Administration	55,349	55,413	57,750	61,978	61,978	59,978	68,699

# Neighborhood Center

Fund: 214

Fund: 214		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Revenues									
	Investment Earnings	502	882	823	120	120	120	120	
	Other Financing Sources / (Uses)	16,760	25,640	26,858	26,580	31,580	31,580	31,580	39,080
	Other Operating Revenues	17,262	26,522	27,681	26,700	31,700	31,700	31,700	39,200
Total Revenues		17,262	26,522	27,681	26,700	31,700	31,700	31,700	39,200
Expenditures									
	Purchased Services	3,467	-	342	-	5,000	5,000	5,000	5,000
	Maintenance & Operating	3,467	-	342	-	5,000	5,000	5,000	5,000
	Internal Charges	16,755	16,919	17,619	18,310	19,476	19,476	19,476	23,487
	Internal Transactions	16,755	16,919	17,619	18,310	19,476	19,476	19,476	23,487
Total Expenditures		20,222	16,919	17,961	18,310	24,476	24,476	24,476	28,487
Revenues Over (Under) Expenditures									
		(2,960)	9,603	9,720	8,391	7,224	7,224	7,224	10,713
Beginning Cash Balance - July 1									
		38,209	35,249	44,852	54,572	62,962	62,962	62,962	70,186
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-	-
Ending Cash Balance - June 30		35,249	44,852	54,572	62,962	70,186	70,186	70,186	80,899
Revenues									
Investment Earnings									
	Interest Earnings	502	882	823	120	120	120	120	120
	Total Interest Earnings	502	882	823	120	120	120	120	120
Other Financing Sources / (Uses)									
	Other Revenues	-	-	278	-	5,000	5,000	5,000	5,000
	5,000 Bldg. Repairs Reimbursements								
	Neighborhood Center Rent	16,760	25,640	26,580	26,580	26,580	26,580	26,580	34,080
	Total Other Financing Sources / (Uses)	16,760	25,640	26,858	26,580	31,580	31,580	31,580	39,080
SUBTOTAL - OPERATING REVENUE		17,262	26,522	27,681	26,700	31,700	31,700	31,700	39,200
TOTAL REVENUE		17,262	26,522	27,681	26,700	31,700	31,700	31,700	39,200
Fund	214 Neighborhood Center								
Dept	4505 Facilities Administration								
Activity	403 Facilities Administration								
Purchased Services									
	Equipment Repairs	-	-	-	-	-	-	-	-
	Building Repairs/Maint	3,467	-	342	-	5,000	5,000	5,000	5,000
	Total Purchased Services	3,467	-	342	-	5,000	5,000	5,000	5,000
Internal Charges									
	Comm, Mgr, Atty Charges	-	-	-	-	-	-	-	276
	Property Insurance	3,259	3,175	3,175	3,413	3,652	3,652	3,652	5,381
	Budget & Accounting	-	-	-	-	319	319	319	372
	Building M&O Charge	13,496	13,744	14,444	14,897	15,505	15,505	15,505	17,458
	Total Internal Charges	16,755	16,919	17,619	18,310	19,476	19,476	19,476	23,487
Total	Facilities Administration	20,222	16,919	17,961	18,310	24,476	24,476	24,476	28,487



# Police Projects & Reimb

Fund: 215

Fund: 215		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	-	-	-	-	-	-	-
	Charges For Services	63,148	69,905	42,638	58,000	58,000	58,000	59,100
	Other Operating Revenues	63,148	69,905	42,638	58,000	58,000	58,000	59,100
	Interfund Transfers In	1,780	354	490	490	490	490	157
	Internal Transactions	1,780	354	490	490	490	490	157
Total Revenues		64,928	70,259	43,128	58,490	58,490	58,490	59,257
Expenditures								
	Personnel Services	40,384	71,863	27,689	57,042	57,042	57,042	57,153
	Internal Charges	1,360	1,360	1,360	1,360	1,360	1,360	1,468
	Internal Transactions	1,360	1,360	1,360	1,360	1,360	1,360	1,468
Total Expenditures		41,744	73,223	29,049	58,402	58,402	58,402	58,621
Revenues Over (Under) Expenditures		23,184	(2,964)	14,079	88	88	88	636
Beginning Cash Balance - July 1		16,596	39,780	36,816	50,895	50,895	50,895	50,983
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30		39,780	36,816	50,895	50,983	50,983	50,983	51,619
Revenues								
Intergovernmental Revenues								
	Highway Traffic Safety	-	-	-	-	-	-	-
	Indirect Cost Recovery	-	-	-	-	-	-	-
	Total Intergovernmental Revenues	-	-	-	-	-	-	-
Charges For Services								
	Reimbursed Overtime	63,148	69,905	42,638	58,000	58,000	58,000	59,100
	Total Charges For Services	63,148	69,905	42,638	58,000	58,000	58,000	59,100
SUBTOTAL - OPERATING REVENUE		63,148	69,905	42,638	58,000	58,000	58,000	59,100
Interfund Transfers In								
	T/in - 645 Insurance & Safety	1,780	354	490	490	490	490	157
	Total Interfund Transfers In	1,780	354	490	490	490	490	157
TOTAL REVENUE		64,928	70,259	43,128	58,490	58,490	58,490	59,257
Fund 215 Police Projects & Reimb								
Dept 2205 Police Special Projects								
Activity 421 Police Protection								
Personnel Services (Special Events/Contracted Services)								
	Salaries & Wages	37,541	67,016	26,145	51,300	51,300	51,300	51,300
	F.I.C.A. (Soc. Sec.) (Reserve Officers Only)	-	-	-	3,181	3,181	3,181	3,181
	Workers Comp. Ins.	2,147	3,760	1,127	1,683	1,683	1,683	1,789
	Unemployment Ins.	169	168	65	134	134	134	139
	F.I.C.A. Medicare	526	919	352	744	744	744	744
	Total Personnel Services	40,384	71,863	27,689	57,042	57,042	57,042	57,153
Internal Charges								
	Liability Insurance	1,360	1,360	1,360	1,360	1,360	1,360	1,468
	Total Internal Charges	1,360	1,360	1,360	1,360	1,360	1,360	1,468
Total	Police Special Projects	41,744	73,223	29,049	58,402	58,402	58,402	58,621

# Law Enforcement Block Grant

Fund: 217

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

Intergovernmental Revenues	70,365	44,426	-	33,000	33,000	128,223	30,000
Other Operating Revenues	70,365	44,426	-	33,000	33,000	128,223	30,000
<b>Total Revenues</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>128,223</b>	<b>30,000</b>

## Expenditures

Personnel Services	-	-	-	-	-	-	-
Supplies & Materials	-	-	44,879	-	-	40,224	-
Fixed Charges	13,919	15,280	12,446	15,000	15,000	15,000	15,000
Maintenance & Operating	13,919	15,280	57,325	15,000	15,000	55,224	15,000
Transfers Out	27,172	34,989	39,104	15,000	15,000	-	15,000
Internal Transactions	27,172	34,989	39,104	15,000	15,000	-	15,000
<b>Total Expenditures</b>	<b>41,091</b>	<b>50,269</b>	<b>96,429</b>	<b>30,000</b>	<b>30,000</b>	<b>55,224</b>	<b>30,000</b>

## Revenues Over (Under) Expenditures

	29,274	(5,843)	(96,429)	3,000	3,000	72,999	-
Beginning Cash Balance - July 1	-	29,274	23,431	(72,998)	(72,998)	(72,998)	0
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>29,274</b>	<b>23,431</b>	<b>(72,998)</b>	<b>(69,998)</b>	<b>(69,998)</b>	<b>0</b>	<b>0</b>

## Revenues

Intergovernmental Revenues							
Law Enforcement Blck Grnt							
Block Grant	64,721	41,511	-	30,000	30,000	126,957	30,000
Indirect Cost Recovery	5,644	2,915	-	3,000	3,000	1,265	-
<b>Total Intergovernmental Revenues</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>128,223</b>	<b>30,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>128,223</b>	<b>30,000</b>
<b>TOTAL REVENUE</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>128,223</b>	<b>30,000</b>

Fund 217 Law Enforcement Block Grant  
Dept 2201 Police Operations  
Activity 421 Police Protection

## Personnel Services

Overtime - Misc	-	-	-	-	-	-	-
<b>Total Personnel Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Supplies & Materials

Computr Equip/Sftwr/Spplly	-	-	44,879	-	-	40,224	-
<b>Total Supplies &amp; Materials</b>	<b>-</b>	<b>-</b>	<b>44,879</b>	<b>-</b>	<b>-</b>	<b>40,224</b>	<b>-</b>

## Fixed Charges

Other L&C Co Programs							
Share of LEF Grant	13,919	15,280	12,446	15,000	15,000	15,000	15,000
<b>Total Fixed Charges</b>	<b>13,919</b>	<b>15,280</b>	<b>12,446</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

## Transfers Out

T/out - 100 General Fund	27,172	34,989	39,104	15,000	15,000	-	15,000
<b>Total Transfers Out</b>	<b>27,172</b>	<b>34,989</b>	<b>39,104</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>

<b>Total Police Operations</b>	<b>41,091</b>	<b>50,269</b>	<b>96,429</b>	<b>30,000</b>	<b>30,000</b>	<b>55,224</b>	<b>30,000</b>
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# 9-1-1 Emergency Program

Fund: 218

Fund: 218							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Intergovernmental Revenues	454,326	471,939	765,965	934,846	934,846	934,846	901,000
Charges For Services	10,000	-	30,000	15,000	15,000	15,000	16,000
Investment Earnings	5,049	5,550	924	500	500	500	500
Other Financing Sources / (Uses)	31,743	1,555	809	1,360	1,360	1,360	1,360
Other Operating Revenues	501,118	479,044	797,698	951,706	951,706	951,706	918,860
Total Revenues	501,118	479,044	797,698	951,706	951,706	951,706	918,860
Expenditures							
Supplies & Materials	8,705	11,341	6,238	30,050	30,050	30,050	26,840
Purchased Services	279,384	275,611	236,436	450,634	451,192	451,192	382,463
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	49,991	46,286	43,022	45,432	45,432	45,432	-
Maintenance & Operating	338,080	333,239	285,696	526,116	526,674	526,674	409,303
Internal Charges	832	832	923	988	988	988	1,353
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	832	832	923	988	988	988	1,353
Capital Outlay	-	-	321,826	502,846	502,846	502,846	469,000
Debt & Capital	-	-	321,826	502,846	502,846	502,846	469,000
Total Expenditures	338,912	334,071	608,444	1,029,950	1,030,508	1,030,508	879,656
Revenues Over (Under) Expenditures							
	162,206	144,974	189,254	(78,244)	(78,802)	(78,802)	39,204
Beginning Cash Balance - July 1							
	180,248	342,454	487,428	676,682	676,682	676,682	597,880
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	342,454	487,428	676,682	598,438	597,880	597,880	637,085

# 9-1-1 Emergency Program

Fund: 218

Fund: 218							Proposed FY 2023 Budget	
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022				
				Adopted	Amended	Est Actuals		
Revenues								
Intergovernmental Revenues								
911-Lewis & Clark County	213,188	157,313	147,785	226,000	226,000	226,000	226,000	
911-City of Helena	187,492	157,313	147,785	192,000	192,000	192,000	192,000	
911-East Helena	53,646	157,313	147,785	14,000	14,000	14,000	14,000	
State Grants - Misc.		-	322,611	502,846	502,846	502,846	469,000	
445,000	Upgrade/Replacement of VoicePrint Audio Recording System							
24,000	Central Square Grant (yearly maintenance grant)							
<u>469,000</u>								
Total	Intergovernmental Revenues	454,326	471,939	765,965	934,846	934,846	934,846	901,000
Charges For Services								
St. Peter's Hospital Training Reimb.	10,000	-	30,000	15,000	15,000	15,000	15,000	16,000
Total	Charges For Services	10,000	-	30,000	15,000	15,000	15,000	16,000
Investment Earnings								
Interest Earnings	5,049	5,550	924	500	500	500	500	500
Total	Interest Earnings	5,049	5,550	924	500	500	500	500
Other Financing Sources / (Uses)								
Other Revenues	31,743	1,555	809	1,360	1,360	1,360	1,360	1,360
	LCISO 50% reimb for T1 line - Dispatch Radios							
Total	Other Financing Sources / (Uses)	31,743	1,555	809	1,360	1,360	1,360	1,360
SUBTOTAL - OPERATING REVENUE								
	501,118	479,044	797,698	951,706	951,706	951,706	951,706	918,860
TOTAL REVENUE								
	501,118	479,044	797,698	951,706	951,706	951,706	951,706	918,860

# 9-1-1 Emergency Program

Fund: 218

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund 218 9-1-1 Emergency Program  
Dept 2206 9-1-1 Emergency Program  
Activity 421 Police Protection

## Supplies & Materials

Office Supplies & Equip	625	7,189	1,247	7,250	7,250	7,250	7,040
3,000 Office/Cleaning Supplies							
500 Copy Paper							
540 Replacement Chair Plastic Mats (9)							
3,000 Dispatch Chair - Replacements (2)							
7,040							
Small Tools & Equip-Misc	2,116	2,376	4,272	11,000	11,000	11,000	12,800
2,800 Tools/Equipment for Server Room							
2,000 MT Helena Generator Costs							
5,000 Replacement Headsets/Parts							
3,000 Exterior Surveillance Cameras - 911 Center							
12,800							
Computr Equip/Sftwr/Sppl	5,964	1,776	718	11,800	11,800	11,800	7,000
800 Printer Cartridges							
1,500 Various Software Bundles							
1,500 Replacement of Mice/Keyboards							
3,200 Replacement Monitors (16)							
7,000							
<b>Total</b>	<b>8,705</b>	<b>11,341</b>	<b>6,238</b>	<b>30,050</b>	<b>30,050</b>	<b>30,050</b>	<b>26,840</b>

## Purchased Services

IT&S Computer Maint/Spprt	29,247	27,634	23,003	32,675	32,675	32,675	33,243
IT&S Telephone Service	2,276	2,280	2,370	2,370	2,370	2,370	2,370
IT&S Special Projects	-	4,142	1,657	-	558	558	-
Dues, Subscriptn, License	1,613	2,466	1,946	10,050	10,050	10,050	3,750
2,000 APCO Memberships							
50 LGIT - Local Gov Info Membership (O'Connell)							
700 NENA Memberships							
1,000 Dispatch Advertising							
3,750							
Public Relations	1,365	-	657	3,000	3,000	3,000	3,000
Electric Utility	10,338	11,645	11,218	10,000	10,000	10,000	10,000
Long Dist Telephone Chrgs	73,377	78,151	78,888	108,500	108,500	108,500	113,000
112,000 911 Center Phone Services/Mass Notification System							
1,000 Active 911							
Natural Gas Utility	588	564	601	714	714	714	750
Teletype	12,666	15,636	13,000	14,000	14,000	14,000	14,000
R&M-Compnr/Telecomm Equip	3,042	826	605	5,500	5,500	5,500	18,500
3,500 Misc. Small Equipment Repairs							
15,000 New UPS System							
18,500							
911 Systm Repairs & Maint	119	310	-	1,500	1,500	1,500	4,500
Meal Reimb-Taxable	-	-	-	-	-	-	-
Travel & Meeting Expense	-	-	-	400	400	400	400
Dispatcher Training	11,105	8,124	5,910	15,000	15,000	15,000	16,000
Other Contracted Services	133,648	123,835	96,580	246,925	246,925	246,925	162,550
800 Schedule Anywhere Software Maintenance							
750 Records Destruction/Shredding							
5yr agmt ends FY24 24,000 Central Square Maintenance/Support (Grant Funded/Reimbursed)							
3,000 APCO Meds Annual Support (6)							
6,500 Uptivity (VoicePrint/VPI) Maintenance & Support							
1,000 Paging Interface (Logisys)							
1,500 CAD Mapping (Logisys)							
1,700 ESRI Licensing (Billed on 3 lines of invoice - Logisys)							
6,000 Northstar CAD (Billed on 3 lines of invoice - Logisys)							
5,000 AVL (Automatic Vehicle Location) Interface (Logisys)							
18,000 Logisys FirstCall CAD System Maintenance							
18,500 Logisys Datatrak RMS Maintenance (50% SSD)							
1,000 Third Party System/Software/Ad-Ons/Xserver (Logisys)							
3,000 DB2 5.0 NT Run Time Database Maintenance (Logisys)							
4,500 CAD to CAD - Remote Dispatch License Maintenance (Logisys)							
500 MKS Xserver Licensing (Logisys)							



# 9-1-1 Emergency Program

Fund: 218

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
500	Maptrak & Restricted User Function (Logisys)							
1,500	Part-time/Overflow CAD Seat Licenses (Logisys)							
1,050	CAD Status Display Plus Upgrade (Logisys)							
650	Raids Online Interface (Logisys)							
15,000	Mobiletrak Software Support (Logisys)							
1,500	WebMap Maintenance/Support (Logisys)							
700	SMART Board Annual Software Maintenance							
17,000	Motorola Radio Consoles - Maintenance/Software							
700	RAVE Yearly Contract Fee							
9,000	Radio IP Software							
750	Guardian Tracking Licensing - Yearly Maintenance							
1,250	Agency360 FTO/CTO - Yearly Maintenance							
400	360 Office Solutions - Yearly Maintenance							
5,000	Communication Center Specialist (Cleaning Service)							
6,000	Wire Management Service (Console Cleaning)							
4,000	Critical Software Maintenance							
1,800	Beyond Trust Maintenance/Support (Remote Connectivity)							
<u>162,550</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>279,384</b>	<b>275,611</b>	<b>236,436</b>	<b>450,634</b>	<b>451,192</b>	<b>451,192</b>	<b>382,463</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	49,991	46,286	43,022	45,432	45,432	45,432	-
	Disp. Center & Radio Room (airport) + LEF							
<b>Total</b>	<b>Fixed Charges</b>	<b>49,991</b>	<b>46,286</b>	<b>43,022</b>	<b>45,432</b>	<b>45,432</b>	<b>45,432</b>	<b>-</b>
<b>Internal Charges</b>								
	Property Insurance	832	832	923	988	988	988	1,353
<b>Total</b>	<b>Internal Charges</b>	<b>832</b>	<b>832</b>	<b>923</b>	<b>988</b>	<b>988</b>	<b>988</b>	<b>1,353</b>
<b>Transfers Out</b>								
	T/out - 219 Support Services Division	-	-	-	-	-	-	-
<b>Total</b>	<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Outlay</b>								
	Equipment	-	-	321,826	502,846	502,846	502,846	469,000
445,000	Upgrade/Replacement of VoicePrint Audio Recording System							
24,000	Central Square Grant							
<u>469,000</u>								
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>321,826</b>	<b>502,846</b>	<b>502,846</b>	<b>502,846</b>	<b>469,000</b>
<b>Total</b>	<b>9-1-1 Emergency Program</b>	<b>338,912</b>	<b>334,071</b>	<b>608,444</b>	<b>1,029,950</b>	<b>1,030,508</b>	<b>1,030,508</b>	<b>879,656</b>

# Support Services Division

Fund: 219

Fund: 219							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
License & Permits	20,315	17,780	16,065	17,000	17,000	17,000	9,500
Intergovernmental Revenues	1,400,000	1,454,160	1,494,211	1,590,762	1,590,762	1,590,762	1,653,098
Charges For Services	4,824	4,721	5,030	4,000	4,000	4,000	4,000
Investment Earnings	(1,913)	(301)	87	20	20	20	-
Other Operating Revenues	1,423,226	1,476,360	1,515,881	1,612,082	1,612,082	1,612,082	1,666,598
Interfund Transfers In	17,889	9,715	9,216	9,216	9,216	9,216	3,697
Internal Transactions	17,889	9,715	9,216	9,216	9,216	9,216	3,697
Total Revenues	1,441,115	1,486,075	1,525,097	1,621,298	1,621,298	1,621,298	1,670,295
Expenditures							
Personnel Services	1,254,402	1,036,433	982,459	1,556,223	1,556,223	1,556,223	1,694,622
Supplies & Materials	7,012	6,492	2,280	17,250	17,250	17,250	13,850
Purchased Services	69,189	76,038	79,846	207,103	207,726	207,726	84,191
Intra-City Charges	-	-	-	2,330	2,330	2,330	-
Fixed Charges	44,683	27,549	29,364	30,534	30,534	30,534	34,311
Maintenance & Operating	120,884	110,079	111,490	257,217	257,840	257,840	132,352
Internal Charges	25,738	25,238	26,410	29,100	29,100	29,100	34,656
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	25,738	25,238	26,410	29,100	29,100	29,100	34,656
Total Expenditures	1,401,024	1,171,750	1,120,359	1,842,540	1,843,163	1,843,163	1,861,630
Revenues Over (Under) Expenditures							
	40,091	314,325	404,739	(221,242)	(221,865)	(221,865)	(191,335)
Beginning Cash Balance - July 1							
	42,445	83,277	400,218	804,957	804,957	804,957	583,092
Other Cash Sources / (Uses)	741	2,616	-	-	-	-	-
Ending Cash Balance - June 30							
	83,277	400,218	804,957	583,715	583,092	583,092	391,757

# Support Services Division

Fund: 219

Fund: 219		FY 2019		FY 2020		FY 2021		FY 2022			Proposed FY 2023 Budget		
		Actual		Actual		Unaudited		Adopted				Amended	Est Actuals
Revenues													
License & Permits													
Alarm Appl & Monitor Fees		11,465	8,680	7,375	9,000	9,000	9,000	2,500					
False Alarm Fees		8,850	9,100	8,690	8,000	8,000	8,000	7,000					
Total	License & Permits	20,315	17,780	16,065	17,000	17,000	17,000	9,500					
Intergovernmental Revenues													
County Contributions		1,400,000	1,448,160	1,494,211	1,590,762	1,590,762	1,590,762	1,648,348					
1,603,348 Public Safety Mill Levy													
45,000 Records Supervisor													
Misc Intergovnmntl Rev		-	6,000	-	-	-	-	4,750					
Services to BLM													
Total	Intergovernmental Revenues	1,400,000	1,454,160	1,494,211	1,590,762	1,590,762	1,590,762	1,653,098					
Charges For Services													
Accident Reports		3,924	3,491	3,575	3,000	3,000	3,000	3,000					
Sex/Violent Offenders Reg		900	1,230	1,455	1,000	1,000	1,000	1,000					
Total	Charges For Services	4,824	4,721	5,030	4,000	4,000	4,000	4,000					
Investment Earnings													
Interest Earnings		(1,913)	(301)	87	20	20	20	-					
Total	Interest Earnings	(1,913)	(301)	87	20	20	20	-					
Other Financing Sources / (Uses)													
Other Revenues		-	-	488	300	300	300	-					
Total	Other Financing Sources / (Uses)	-	-	488	300	300	300	-					
SUBTOTAL - OPERATING REVENUE													
		1,423,226	1,476,360	1,515,881	1,612,082	1,612,082	1,612,082	1,666,598					
Interfund Transfers In													
T/in - 218 9-1-1 Emergency Program		-	-	-	-	-	-	-					
Salary reimbursement													
T/in - 645 Insurance & Safety		17,889	9,715	9,216	9,216	9,216	9,216	3,697					
Total	Interfund Transfers In	17,889	9,715	9,216	9,216	9,216	9,216	3,697					
TOTAL REVENUE													
		1,441,115	1,486,075	1,525,097	1,621,298	1,621,298	1,621,298	1,670,295					
Other Sources / (Uses) - Non-Budgeted													
Change in False Alarm Receivable Account (A/R)		741	2,616	-	-	-	-	-					
Total	Other Sources / (Uses) - Non-Budgeted	741	2,616	-	-	-	-	-					

# Support Services Division

Fund: 219

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	219 Support Services Division							
Dept	2202 Records & Dispatch							
Activity	421 Police Protection							
<b>Personnel Services</b>								
Salaries & Wages		861,426	687,558	664,649	1,057,427	1,057,427	1,057,427	1,175,369
Overtime - Misc		32,656	28,253	25,830	25,995	25,995	25,995	30,043
F.I.C.A. (Soc. Sec.)		53,408	42,931	40,750	67,184	67,184	67,184	74,750
P.E.R.S. Retirement		76,623	62,772	60,775	96,113	96,113	96,113	108,136
Health & Vision Insurance		190,994	183,612	165,125	270,731	270,731	270,731	265,826
Workers Comp. Ins.		12,933	10,264	6,365	7,322	7,322	7,322	7,436
Unemployment Ins.		4,030	1,813	1,775	2,829	2,829	2,829	3,267
Dental Insurance		9,841	9,189	7,665	12,900	12,900	12,900	12,300
F.I.C.A. Medicare		12,491	10,040	9,525	15,722	15,722	15,722	17,495
<b>Total</b>	<b>Personnel Services</b>	<b>1,254,402</b>	<b>1,036,433</b>	<b>982,459</b>	<b>1,556,223</b>	<b>1,556,223</b>	<b>1,556,223</b>	<b>1,694,622</b>
<b>Supplies &amp; Materials</b>								
Office Supplies & Equip		5,528	6,161	1,980	4,700	4,700	4,700	5,200
500 Notary Supplies (4 Clerks)								
1,700 Copy Paper								
3,000 Office Supplies								
5,200								
Clothing Allowance		457	47	-	750	750	750	1,650
Computr Equip/Sftwr/Sppl		1,027	284	300	11,800	11,800	11,800	7,000
2,500 Color/Black Printer Cartridges								
1,500 Various Software for Maintenance								
1,000 DVD's/Thumb Drives/CD-R's/Sleeves								
2,000 Fobs (Replacements)								
7,000								
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>7,012</b>	<b>6,492</b>	<b>2,280</b>	<b>17,250</b>	<b>17,250</b>	<b>17,250</b>	<b>13,850</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		27,649	30,843	34,365	28,615	28,615	28,615	30,106
IT&S Telephone Service		5,690	5,928	5,688	5,688	5,688	5,688	4,740
IT&S Special Projects		-	4,623	1,849	-	623	623	-
City-Co Bldg Postage Adm		156	223	259	280	280	280	280
Postage		732	732	840	1,100	1,100	1,100	750
Cellular Services		1,640	1,654	2,951	2,520	2,520	2,520	3,500
Printing & Duplicating		574	-	-	500	500	500	500
Advertising		-	-	-	1,200	1,200	1,200	1,200
Long Dist Telephone Chrgs		112	136	-	-	-	-	-
Teletype		4,893	5,700	5,700	5,800	5,800	5,800	6,100
Professional Services-Misc		1,628	1,740	900	1,100	1,100	1,100	1,100
Equipment Repairs		-	15	-	400	400	400	400
Repairs/Services-Misc		-	-	-	400	400	400	400
Meal Reimb-Taxable		-	15	-	150	150	150	150
Required Training		144	193	740	5,000	5,000	5,000	5,000
5,000 Records Staff Misc. Training								
5,000								

# Support Services Division

Fund: 219

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Other Contracted Services		25,971	24,236	26,554	154,350	154,350	154,350	29,965
400	Schedule Anywhere Software Maintenance							
100	Landfill Charges (Records)							
750	Records Destruction/Shredding							
18,500	RMS Maintenance (Logisys)(50% 911)							
100	Guardian Tracking Yearly Maint (Split SSD/911/Patrol)							
5,500	M-Files (T.O.C. The Office Center) Software							
3,315	SSD Copier Annual Lease							
900	SSD Copier Annual Costs							
400	Generator Alarm Monitoring							
	<u>29,965</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>69,189</b>	<b>76,038</b>	<b>79,846</b>	<b>207,103</b>	<b>207,726</b>	<b>207,726</b>	<b>84,191</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges				830	830	830	-
	Shop Vehicle Repairs				500	500	500	-
	Shop Tires & Tire Repairs				500	500	500	-
	Shop Vehicle Parts				500	500	500	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,330</b>	<b>2,330</b>	<b>2,330</b>	<b>-</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	44,575	27,435	29,234	30,134	30,134	30,134	34,181
	Credit Card Fees	108	114	130	400	400	400	130
<b>Total</b>	<b>Fixed Charges</b>	<b>44,683</b>	<b>27,549</b>	<b>29,364</b>	<b>30,534</b>	<b>30,534</b>	<b>30,534</b>	<b>34,311</b>
<b>Internal Charges</b>								
	Property Insurance	-						
	Vehicle & Equip Insurance				200	200	200	-
	Liability Insurance	25,570	25,070	26,242	28,724	28,724	28,724	34,488
	Fidelity Insurance	168	168	168	176	176	176	168
	Fleet Services Charges				-			-
<b>Total</b>	<b>Internal Charges</b>	<b>25,738</b>	<b>25,238</b>	<b>26,410</b>	<b>29,100</b>	<b>29,100</b>	<b>29,100</b>	<b>34,656</b>
<b>Total</b>	<b>Records &amp; Dispatch</b>	<b>1,401,024</b>	<b>1,171,750</b>	<b>1,120,359</b>	<b>1,842,540</b>	<b>1,843,163</b>	<b>1,843,163</b>	<b>1,861,630</b>



**CDBG/HOME**

Fund: 226

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

Intergovernmental Revenues	1,066,087	41,692	516,000	-	-	-	-
Other Operating Revenues	1,066,087	41,692	516,000	-	-	-	-
<b>Total Revenues</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Expenditures**

Fixed Charges	1,066,087	41,692	516,000	-	-	-	-
Maintenance & Operating	1,066,087	41,692	516,000	-	-	-	-
<b>Total Expenditures</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Revenues Over (Under) Expenditures**

	-	-	-	-	-	-	-
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**Beginning Cash Balance - July 1**

	5,099	5,099	5,099	5,099	5,099	5,099	5,099
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**Other Cash Sources / (Uses)**

	-	-	-	-	-	-	-
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**Ending Cash Balance - June 30**

	5,099	5,099	5,099	5,099	5,099	5,099	5,099
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**Revenues**
**Intergovernmental Revenues**

Federal Grants - CDBG							
proj#	CD3012	Downtown Zoning	-	-	-	-	-
proj#	CD1002	CDBG - Center For Mental Health		441,000	-	-	-
proj#	TBD	CDBG - Planning Grant		40,000	-	-	-
proj#	CD3013	HOME Grant - Guardian Apts.	1,051,087	41,692	-	-	-
State Grants - Misc.							
proj#	CD3011	Downtown Master Plan	-	-	-	-	-
proj#	CD9011	Pioneer Aero-Big Sky Grant	-	-	-	-	-
proj#	CD9012	Main Street Program	15,000	-	15,000	-	-
proj#	TBD	Big Sky Care Connect Grant		20,000	-	-	-

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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<b>TOTAL REVENUE</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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Fund	226 CDBG/HOME
Dept	1604 Comm Development Projects
Activity	471 Community Development

**Non-Operating Expenses**

Grants, Contribtns, Other / Misc							
proj#	CD3012	Downtown Zoning	-	-	-	-	-
proj#	CD3013	HOME Grant - Guardian Apts.	1,051,087	41,692	-	-	-
proj#	CD9011	Pioneer Aero-Big Sky Grant	-	-	-	-	-
proj#	CD9012	Main Street Grant	15,000	-	15,000	-	-
proj#	CD1002	CDBG - Center For Mental Health	-	-	441,000	-	-
proj#	TBD	CDBG - Planning Grant	-	-	40,000	-	-
proj#	TBD	Big Sky Care Connect Grant	-	-	20,000	-	-

<b>Total</b>	<b>Non-Operating Expenses</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
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<b>Total</b>	<b>Comm Development Projects</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
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# Community Renewal

Fund: 228

Fund: 228		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
Revenues								
	Investment Earnings	-	127	573	-	-	-	-
	Other Financing Sources / (Uses)	-	2,500	-	-	-	-	-
	Other Operating Revenues	-	2,627	573	-	-	-	-
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	-	-	-	-	-	-	-
	Internal Transactions	-	-	-	-	-	-	-
	Long-Term Debt	-	-	-	-	-	-	-
	Total Revenues	-	2,627	573	-	-	-	-
Expenditures								
	Personnel Services	-	-	-	-	-	-	-
	Supplies & Materials	-	-	-	-	-	-	-
	Purchased Services	-	-	-	-	-	-	-
	Intra-City Charges	-	-	-	-	-	-	-
	Fixed Charges	-	-	-	-	-	-	-
	Maintenance & Operating	-	-	-	-	-	-	-
	Internal Charges	-	-	-	-	-	-	-
	Transfers Out	-	-	2,500	-	-	-	-
	Internal Transactions	-	-	2,500	-	-	-	-
	Debt Service	-	-	-	-	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
	Debt & Capital	-	-	-	-	-	-	-
	Total Expenditures	-	-	2,500	-	-	-	-
Revenues Over (Under) Expenditures								
		-	2,627	(1,927)	-	-	-	-
Beginning Cash Balance - July 1								
		-	-	2,627	701	701	701	701
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30								
		-	2,627	701	701	701	701	701

Affordable Housing Trust									Proposed
Fund:	229	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			FY 2023
		Actual	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	Budget
Revenues									
	Internal Service Revenues	-	-	-	-	-	-	-	-
	Interfund Transfers In	-	-	-	1,687,500	225,000	225,000	225,000	100,000
	Internal Transactions	-	-	-	1,687,500	225,000	225,000	225,000	100,000
	Long-Term Debt	-	-	-	-	-	-	-	-
Total Revenues		-	-	-	1,687,500	225,000	225,000	225,000	100,000
Expenditures									
	Debt Service	-	-	-	-	-	-	-	-
	Capital Outlay	-	-	-	-	-	-	-	-
	Debt & Capital	-	-	-	-	-	-	-	-
Total Expenditures		-	-	-	-	-	-	-	-
Revenues Over (Under) Expenditures		-	-	-	1,687,500	225,000	225,000	225,000	100,000
Beginning Cash Balance - July 1		-	-	-	-	1,687,500	1,687,500	1,687,500	1,912,500
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-	-
Ending Cash Balance - June 30		-	-	-	1,687,500	1,912,500	1,912,500	1,912,500	2,012,500
Revenues									
Interfund Transfers In									
	T/in - 100 General Fund	-	-	-	1,687,500	225,000	225,000	225,000	100,000
	Total Interfund Transfers In	-	-	-	1,687,500	225,000	225,000	225,000	100,000
TOTAL REVENUE		-	-	-	1,687,500	225,000	225,000	225,000	100,000
Fund 229 Affordable Housing Trust									
Dept 1604 Comm Development Projects									
Activity 472 Housing									
Purchased Services									
	Total Purchased Services	-	-	-	-	-	-	-	-
Intra-City Charges									
	Total Intra-City Charges	-	-	-	-	-	-	-	-
Fixed Charges									
	Total Fixed Charges	-	-	-	-	-	-	-	-
Internal Charges									
	Total Internal Charges	-	-	-	-	-	-	-	-
Transfers Out									
	Total Transfers Out	-	-	-	-	-	-	-	-
Capital Outlay									
	Total Capital Outlay	-	-	-	-	-	-	-	-
Total Affordable Housing Projectds		-	-	-	-	-	-	-	-

# Public Art Projects

Fund: 233

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

Investment Earnings	-	-	-	-	-	-	-
Other Financing Sources / (Uses)	515	270	32,000	-	-	-	15,000
<b>Other Operating Revenues</b>	<b>515</b>	<b>270</b>	<b>32,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	12,000	19,313	11,487	12,000	12,000	12,000	12,000
<b>Internal Transactions</b>	<b>12,000</b>	<b>19,313</b>	<b>11,487</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>12,515</b>	<b>19,583</b>	<b>43,487</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>27,000</b>

## Expenditures

Supplies & Materials	504	35	-	500	500	-	-
Purchased Services	9,168	7,654	10,099	11,500	43,500	43,362	37,000
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-	-
<b>Maintenance &amp; Operating</b>	<b>9,672</b>	<b>7,689</b>	<b>10,099</b>	<b>12,000</b>	<b>44,000</b>	<b>43,362</b>	<b>37,000</b>
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>9,672</b>	<b>7,689</b>	<b>10,099</b>	<b>12,000</b>	<b>44,000</b>	<b>43,362</b>	<b>37,000</b>

<b>Revenues Over (Under) Expenditures</b>	<b>2,843</b>	<b>11,894</b>	<b>33,388</b>	<b>-</b>	<b>(32,000)</b>	<b>(31,362)</b>	<b>(10,000)</b>
<b>Beginning Cash Balance - July 1</b>	<b>21,436</b>	<b>24,279</b>	<b>36,173</b>	<b>69,561</b>	<b>69,561</b>	<b>69,561</b>	<b>38,199</b>
<b>Other Cash Sources / (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Cash Balance - June 30</b>	<b>24,279</b>	<b>36,173</b>	<b>69,561</b>	<b>69,561</b>	<b>37,561</b>	<b>38,199</b>	<b>28,199</b>

# Public Art Projects

Fund: 233

Fund: 233		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Other Financing Sources / (Uses)								
Restricted / Public Art Donation		515	270	32,000	-	-	-	15,000
Total	Other Financing Sources / (Uses)	515	270	32,000	-	-	-	15,000
SUBTOTAL - OPERATING REVENUE								
		515	270	32,000	-	-	-	15,000
Long-Term Debt								
Total	Long-Term Debt	-	-	-	-	-	-	-
Interfund Transfers In								
T/in - 100 General Fund		12,000	19,313	11,487	12,000	12,000	12,000	12,000
Total	Interfund Transfers In	12,000	19,313	11,487	12,000	12,000	12,000	12,000
TOTAL REVENUE								
		12,515	19,583	43,487	12,000	12,000	12,000	27,000

Fund	233 Public Art Projects						
Dept	1702 Public Arts Preservation						
Activity	401 Other						
Supplies & Materials							
Office Supplies & Equip	504	35	-	500	500	-	-
Total	Supplies & Materials	504	35	-	500	500	-
Purchased Services							
City-Co Bldg Postage Adm	-	52	-	128	128	-	-
Postage	-	1	-	10	10	-	-
Printing & Duplicating	-	124	-	300	300	300	500
Professional Dues	-				-	-	
Dues, Subscriptn, License	-		-	-	-	-	-
Advertising	-	180	-	200	200	200	-
Other Contracted Services	9,168	7,297	10,099	10,862	42,862	42,862	36,500
1,500 Public Art Maintenance							
5,000 6th Ward Mural							
30,000 Centennial Park Bike Tunnel							
36,500							
Total	Purchased Services	9,168	7,654	10,099	11,500	43,500	43,362
Total	Public Arts Preservation	9,672	7,689	10,099	12,000	44,000	37,000



# Open Space District Maint

Fund: 235

Fund: 235							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Special Assessments	385,125	547,052	560,951	550,750	550,750	550,750	550,750
Taxes & Assessments	385,125	547,052	560,951	550,750	550,750	550,750	550,750
License & Permits	-	-	-	-	-	-	-
Intergovernmental Revenues	33,655	219,167	408,300	1,900	1,900	1,900	1,900
Charges For Services	1,583	2,325	3,950	2,200	2,200	2,200	4,000
Investment Earnings	7,993	4,524	420	500	500	500	50
Other Financing Sources / (Uses)	18,500	3,103	18,765	500	500	500	-
Other Operating Revenues	61,731	229,120	431,435	5,100	5,100	5,100	5,950
Interfund Transfers In	1,405	827	844	844	844	844	532
Internal Transactions	1,405	827	844	844	844	844	532
Total Revenues	448,261	776,999	993,230	556,694	556,694	556,694	557,232
Expenditures							
Personnel Services	111,053	142,908	217,718	228,629	228,629	228,629	245,774
Supplies & Materials	36,366	39,458	44,285	58,150	58,150	58,150	57,700
Purchased Services	100,946	391,729	443,474	200,504	200,591	200,591	164,133
Intra-City Charges	65,471	62,062	10,338	12,974	12,974	12,974	15,349
Fixed Charges	17,469	19,712	18,789	19,135	19,135	19,135	19,435
Maintenance & Operating	220,252	512,960	516,886	290,763	290,850	290,850	256,616
Internal Charges	52,886	40,979	52,042	191,380	191,380	191,380	95,823
Internal Transactions	52,886	40,979	52,042	191,380	191,380	191,380	95,823
Capital Outlay	-	74,589	139,211	59,500	59,500	59,500	-
Debt & Capital	-	74,589	139,211	59,500	59,500	59,500	-
Total Expenditures	384,191	771,436	925,858	770,272	770,359	770,359	598,213
Revenues Over (Under) Expenditures							
	64,070	5,563	67,372	(213,578)	(213,665)	(213,665)	(40,981)
Beginning Cash Balance - July 1							
	368,746	432,816	441,742	511,137	511,137	511,137	297,472
Other Cash Sources / (Uses)	-	3,363	2,023	-	-	-	-
Ending Cash Balance - June 30							
	432,816	441,742	511,137	297,559	297,472	297,472	256,491
Reserve Target - 18% of Operating Expenses:							
	69,154	125,433	141,596	127,939	127,955	127,955	107,678
Reserve Target - 90 Days of Operating Expenses:	94,732	171,825	193,968	175,259	175,280	175,280	147,505
Reserve Policy Target:	94,732	171,825	193,968	175,259	175,280	175,280	147,505
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)							
Excess Reserve:	338,084	269,916	317,169	122,300	122,192	122,192	108,987
(Excess Reserve for Capital Projects Funding)							

# Open Space District Maint

Fund: 235

Fund: 235		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Special Assessments								
Special Assessments		384,463	546,444	559,866	550,000	550,000	550,000	550,000
P & I on Del Assmnts		662	608	1,085	750	750	750	750
Total	Special Assessments	385,125	547,052	560,951	550,750	550,750	550,750	550,750
Intergovernmental Revenues								
Misc Federal Grants		24,795	217,252	406,400	-	-	-	-
State Grants - Misc.		6,944	-	-	-	-	-	-
PILT-Helena Housing Authority		1,916	1,916	1,900	1,900	1,900	1,900	1,900
Total	Intergovernmental Revenues	33,655	219,167	408,300	1,900	1,900	1,900	1,900
Charges For Services								
Park Use Fees		1,583	2,325	3,950	2,200	2,200	2,200	4,000
Archery Range Lease								
Donaldson Lease								
Total	Charges For Services	1,583	2,325	3,950	2,200	2,200	2,200	4,000
Investment Earnings								
Interest Earnings		7,993	4,524	420	500	500	500	50
Total	Interest Earnings	7,993	4,524	420	500	500	500	50
Other Financing Sources / (Uses)								
Other Revenues		500	3,103	18,765	500	500	500	-
Restricted Contribution		18,000	-	-	-	-	-	-
Total	Other Financing Sources / (Uses)	18,500	3,103	18,765	500	500	500	-
SUBTOTAL - OPERATING REVENUE								
		-	-	-	-	-	-	-
Interfund Transfers In								
T/in - 645 Insurance & Safety		1,405	827	844	844	844	844	532
Total	Interfund Transfers In	1,405	827	844	844	844	844	532
TOTAL REVENUE								
		448,261	776,999	993,230	556,694	556,694	556,694	557,232

# Open Space District Maint

Fund: 235

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	235 Open Space District Maint							
Dept	4172 Open Space Maint District							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
	Salaries & Wages	56,394	66,693	119,101	106,366	106,366	106,366	169,815
	Temporary Salaries	26,641	41,241	41,725	64,740	64,740	64,740	-
	Overtime - Misc	-	-	418	-	-	-	-
	F.I.C.A. (Soc. Sec.)	5,122	6,648	9,970	10,645	10,645	10,645	10,548
	P.E.R.S. Retirement	4,893	6,140	10,480	15,225	15,225	15,225	15,260
	Health & Vision Insurance	9,759	11,366	24,651	22,036	22,036	22,036	35,660
	Workers Comp. Ins.	6,167	8,431	7,485	5,627	5,627	5,627	9,912
	Unemployment Ins.	374	270	413	449	449	449	461
	Dental Insurance	505	567	1,140	1,050	1,050	1,050	1,650
	F.I.C.A. Medicare	1,198	1,555	2,335	2,491	2,491	2,491	2,468
<b>Total</b>	<b>Personnel Services</b>	<b>111,053</b>	<b>142,908</b>	<b>217,718</b>	<b>228,629</b>	<b>228,629</b>	<b>228,629</b>	<b>245,774</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	338	-	390	350	350	350	350
	Janitorial Supplies	4,076	6,999	10,395	10,300	10,300	10,300	12,000
	Clothing Allowance	5,596	1,978	1,665	1,750	1,750	1,750	2,000
	Fuel/Oil Outside Vendor	910	429	270	750	750	750	750
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,600
	Small Tools & Equip-Misc	14,466	10,157	10,725	15,000	15,000	15,000	10,000
	Computr Equip/Sftwr/Sppl	-	-	-	5,000	5,000	5,000	1,000
	Fertilizer & Chem Supplies	2,571	1,331	920	5,000	5,000	5,000	5,000
	Construction & Maint Mat'ls	8,409	18,564	19,920	20,000	20,000	20,000	25,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>36,366</b>	<b>39,458</b>	<b>44,285</b>	<b>58,150</b>	<b>58,150</b>	<b>58,150</b>	<b>57,700</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	4,320	4,325	3,180	3,657	3,657	3,657	7,691
	IT&S Telephone Service	473	479	474	474	474	474	1,422
	IT&S Special Projects	-	648	260	-	87	87	-
	City-Co Bldg Postage Adm	60	87	91	103	103	103	120
	Postage	-	-	5	100	100	100	1,500
	Cellular Services	-	-	332	-	-	-	750
	Printing & Duplicating	-	36	-	100	100	100	1,000
	Dues, Subscriptn, License	30	-	2,545	2,000	2,000	2,000	3,000
	2,000 Dues for MT Ascension Lots Plus Park Membership							
	Advertising	1,014	2,043	2,582	2,000	2,000	2,000	2,000
	Electric Utility	76	74	82	120	120	120	1,000
	Medical Expenses	135	-	-	300	300	300	300
	Architect & Engr Services	3,926	-	5,140	4,000	4,000	4,000	7,500
	Outside Repair to Mtr Veh	1,161	372	1,020	1,000	1,000	1,000	1,000
	Building Repairs/Maint	55	-	875	11,000	11,000	11,000	1,000
	Meal Reimb-Taxable	-	-	-	100	100	100	500
	Required Training	1,500	-	78	1,000	1,000	1,000	2,000
	Conferences	500	-	-	500	500	500	1,500
	Solid Waste Tipping Fees	-	-	-	200	200	200	1,000
	Other Contracted Services	87,696	383,665	426,810	173,850	173,850	173,850	130,850
	35,000 PPLT							
	2,000 Portable Toilets							
	850 Parking Permits							
	30,000 Weed control							
	3,000 Vaulted Restroom Pumping							
	40,000 Forest Fuel Reduction							
	15,000 Excavation/Maintenance							
	5,000 Parking Lot Striping							
	<u>130,850</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>100,946</b>	<b>391,729</b>	<b>443,474</b>	<b>200,504</b>	<b>200,591</b>	<b>200,591</b>	<b>164,133</b>

# Open Space District Maint

Fund: 235

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
<b>Intra-City Charges</b>								
	Copier Revolving Program	665	706	784	824	824	824	824
	Parks Trail Maint Chrg	54,969	55,000	-	-	-	-	-
	Shop Gas & Fuel Charges	5,931	5,444	5,875	7,950	7,950	7,950	8,750
	Shop Vehicle Repairs	135	14	-	750	750	750	825
	Shop Tires & Tire Repairs	70	-	339	1,300	1,300	1,300	-
	Shop Vehicle Parts	3,701	898	3,340	2,150	2,150	2,150	4,950
<b>Total</b>	<b>Intra-City Charges</b>	<b>65,471</b>	<b>62,062</b>	<b>10,338</b>	<b>12,974</b>	<b>12,974</b>	<b>12,974</b>	<b>15,349</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	4,598	4,598	4,769	4,895	4,895	4,895	4,895
	Special Assessments	12,871	15,114	14,020	14,040	14,040	14,040	14,040
	Licenses	-	-	-	200	200	200	500
<b>Total</b>	<b>Fixed Charges</b>	<b>17,469</b>	<b>19,712</b>	<b>18,789</b>	<b>19,135</b>	<b>19,135</b>	<b>19,135</b>	<b>19,435</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	11,101	11,026	15,958	114,707	114,707	114,707	53,118
	Park & Rec	5,700	6,286	7,713	44,961	44,961	44,961	17,612
	Property Insurance	43	43	18	19	19	19	-
	Vehicle & Equip Insurance	295	295	308	330	330	330	269
	Liability Insurance	2,341	3,172	4,474	4,538	4,538	4,538	4,858
	Fidelity Insurance	38	60	68	68	68	68	22
	Human Resource	1,417	1,371	1,413	4,181	4,181	4,181	4,422
	Budget & Accounting	11,320	11,363	14,580	15,066	15,066	15,066	6,510
	Weed & Snow Control Chrg	15,000	-	-	-	-	-	-
	Fleet Services Charges	5,631	7,363	7,510	7,510	7,510	7,510	9,012
<b>Total</b>	<b>Internal Charges</b>	<b>52,886</b>	<b>40,979</b>	<b>52,042</b>	<b>191,380</b>	<b>191,380</b>	<b>191,380</b>	<b>95,823</b>
<b>Capital Outlay</b>								
	Parks & Rec. Facilities	-	74,589	125,411	-	-	-	-
	Equipment	-	-	-	19,500	19,500	19,500	-
	14,500 20,000 lb Trailer							
	5,000 Flatbed w/tool boxes							
FY22	<u>19,500</u>							
	-							
	-							
FY23	<u>-</u>							
	Vehicles	-	-	13,800	40,000	40,000	40,000	-
	40,000 1 ton supercab							
FY22	<u>40,000</u>							
	-							
FY23	<u>-</u>							
	-							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>74,589</b>	<b>139,211</b>	<b>59,500</b>	<b>59,500</b>	<b>59,500</b>	<b>-</b>
<b>Total</b>	<b>Open Space Maint District</b>	<b>384,191</b>	<b>771,436</b>	<b>925,858</b>	<b>770,272</b>	<b>770,359</b>	<b>770,359</b>	<b>598,213</b>

# Urban Forestry

Fund: 237

Fund: 237		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
Special Assessments		256,765	470,265	480,777	430,500	430,500	430,500	430,500
Taxes & Assessments		256,765	470,265	480,777	430,500	430,500	430,500	430,500
Intergovernmental Revenues		630	630	630	630	630	630	630
Investment Earnings		5,213	4,442	788	1,000	1,000	1,000	1,000
Other Financing Sources / (Uses)		600	10,000	9,000	9,000	9,000	9,000	9,000
Other Operating Revenues		6,443	15,072	10,418	10,630	10,630	10,630	10,630
Internal Service Revenues		-	-	-	-	-	-	-
Interfund Transfers In		2,340	1,189	1,102	1,102	1,102	1,102	793
Internal Transactions		2,340	1,189	1,102	1,102	1,102	1,102	793
Total Revenues		265,548	486,525	492,297	442,232	442,232	442,232	441,923
Expenditures								
Personnel Services		148,528	183,232	287,110	330,281	330,281	330,281	355,858
Supplies & Materials		26,067	23,405	27,465	28,650	28,650	28,650	29,650
Purchased Services		28,156	16,094	42,667	54,613	54,742	54,742	53,658
Intra-City Charges		8,036	8,070	14,084	12,100	12,100	12,100	16,670
Fixed Charges		191	-	220	200	200	200	200
Maintenance & Operating		62,450	47,569	84,436	95,563	95,692	95,692	100,178
Internal Charges		35,955	34,015	40,461	55,088	55,088	55,088	52,646
Transfers Out		-	-	-	-	-	-	-
Internal Transactions		35,955	34,015	40,461	55,088	55,088	55,088	52,646
Capital Outlay		55,512	-	59,895	-	-	-	50,000
Debt & Capital		55,512	-	59,895	-	-	-	50,000
Total Expenditures		302,445	264,816	471,902	480,932	481,061	481,061	558,683
Revenues Over (Under) Expenditures								
		(36,897)	221,710	20,395	(38,700)	(38,829)	(38,829)	(116,760)
Beginning Cash Balance - July 1								
		298,911	262,014	486,555	506,949	506,949	506,949	468,120
Other Cash Sources / (Uses)		-	2,831	-	-	-	-	-
Ending Cash Balance - June 30								
		262,014	486,555	506,949	468,249	468,120	468,120	351,361
Reserve Target - 18% of Operating Expenses:								
		44,448	47,667	74,161	86,568	86,591	86,591	91,563
Reserve Target - 90 Days of Operating Expenses:								
		60,888	65,297	101,591	118,586	118,618	118,618	125,429
Reserve Policy Target:		60,888	65,297	101,591	118,586	118,618	118,618	125,429
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)								
Excess Reserve:		201,126	421,258	405,359	349,663	349,503	349,503	225,932
(Excess Reserve for Capital Projects Funding)								

# Urban Forestry

Fund: 237

Fund: 237		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Special Assessments								
Special Assessments		256,313	469,747	479,845	430,000	430,000	430,000	430,000
P & I on Del Assmnts		452	517	932	500	500	500	500
Total	Special Assessments	256,765	470,265	480,777	430,500	430,500	430,500	430,500
Intergovernmental Revenues								
Misc Federal Grants		-	-	-	-	-	-	-
PILT-Helena Housing Authority		630	630	630	630	630	630	630
Total	Intergovernmental Revenues	630	630	630	630	630	630	630
Investment Earnings								
Interest Earnings		5,213	4,442	788	1,000	1,000	1,000	1,000
Total	Interest Earnings	5,213	4,442	788	1,000	1,000	1,000	1,000
Other Financing Sources / (Uses)								
Other Revenues		600	10,000	9,000	9,000	9,000	9,000	9,000
Sale of Fixed Assets		-	-	-	-	-	-	-
Total	Other Financing Sources / (Uses)	600	10,000	9,000	9,000	9,000	9,000	9,000
SUBTOTAL - OPERATING REVENUE		263,208	485,336	491,195	441,130	441,130	441,130	441,130
Interfund Transfers In								
T/in - 645 Insurance & Safety		2,340	1,189	1,102	1,102	1,102	1,102	793
T/in - 650 Medical Revolving		-	-	-	-	-	-	-
Total	Interfund Transfers In	2,340	1,189	1,102	1,102	1,102	1,102	793
TOTAL REVENUE								
		265,548	486,525	492,297	442,232	442,232	442,232	441,923



# Urban Forestry

Fund: 237

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	237 Urban Forestry							
Dept	4171 Tree Maintenance District							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
Salaries & Wages		90,897	113,827	182,490	191,932	191,932	191,932	200,484
Temporary Salaries		11,259	11,603	16,440	45,000	45,000	45,000	55,372
Overtime - Misc		790	242	280	2,171	2,171	2,171	2,806
F.I.C.A. (Soc. Sec.)		5,941	7,311	11,360	14,871	14,871	14,871	16,086
P.E.R.S. Retirement		7,845	9,875	15,670	17,284	17,284	17,284	18,301
Health & Vision Insurance		21,630	28,224	47,225	47,851	47,851	47,851	49,276
Workers Comp. Ins.		7,193	8,718	8,180	4,785	4,785	4,785	6,786
Unemployment Ins.		466	316	505	626	626	626	704
Dental Insurance		1,119	1,407	2,195	2,280	2,280	2,280	2,280
F.I.C.A. Medicare		1,390	1,710	2,765	3,481	3,481	3,481	3,763
<b>Total</b>	<b>Personnel Services</b>	<b>148,528</b>	<b>183,232</b>	<b>287,110</b>	<b>330,281</b>	<b>330,281</b>	<b>330,281</b>	<b>355,858</b>
<b>Supplies &amp; Materials</b>								
Office Supplies & Equip		177	75	435	300	300	300	300
Chem & Lab Supplies		-	-	55	50	50	50	50
Clothing Allowance		713	284	480	1,500	1,500	1,500	1,500
Fuel/Oil Outside Vendor		55	15	-	300	300	300	300
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	1,000
Small Tools & Equip-Misc		6,629	12,884	15,590	7,500	7,500	7,500	7,500
Trees, Shrubs, Etc		18,493	10,147	10,905	19,000	19,000	19,000	19,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>26,067</b>	<b>23,405</b>	<b>27,465</b>	<b>28,650</b>	<b>28,650</b>	<b>28,650</b>	<b>29,650</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		6,249	6,787	10,745	12,213	12,213	12,213	12,258
IT&S Special Projects		-	956	382	-	129	129	-
Cellular Services		960	1,667	2,185	2,000	2,000	2,000	2,000
Printing & Duplicating		-	36	-	100	100	100	100
Dues, Subscriptn, License		1,639	173	1,445	1,000	1,000	1,000	1,000
Advertising		20	7	15	300	300	300	300
Equipment Repairs		1,914	568	4,565	4,000	4,000	4,000	4,000
Required Training		4,102	3,424	450	5,000	5,000	5,000	4,000
5,000 Arborist Certification						-	-	-
Other Contracted Services		13,272	2,477	22,880	30,000	30,000	30,000	30,000
15,000 Tree removals								
15,000 Contract Surveyor (Annexation)								
<u>30,000</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>28,156</b>	<b>16,094</b>	<b>42,667</b>	<b>54,613</b>	<b>54,742</b>	<b>54,742</b>	<b>53,658</b>
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges		5,891	6,921	10,198	9,650	9,650	9,650	11,500
Shop Vehicle Repairs		941	478	21	700	700	700	770
Shop Tires & Tire Repairs		85	80	740	150	150	150	-
Shop Vehicle Parts		1,119	591	3,125	1,600	1,600	1,600	4,400
<b>Total</b>	<b>Intra-City Charges</b>	<b>8,036</b>	<b>8,070</b>	<b>14,084</b>	<b>12,100</b>	<b>12,100</b>	<b>12,100</b>	<b>16,670</b>
<b>Fixed Charges</b>								
Rent of Equipment		191	-	220	200	200	200	200
<b>Total</b>	<b>Fixed Charges</b>	<b>191</b>	<b>-</b>	<b>220</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>

# Urban Forestry

Fund: 237

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	4,300	4,031	5,831	14,338	14,338	14,338	18,397
	Park & Rec	7,601	8,381	9,256	18,630	18,630	18,630	11,917
	Vehicle & Equip Insurance	421	421	567	607	607	607	624
	Liability Insurance	3,058	5,355	5,685	6,340	6,340	6,340	7,401
	Fidelity Insurance	32	47	47	47	47	47	48
	Human Resource	2,834	2,742	2,825	4,866	4,866	4,866	5,621
	Budget & Accounting	9,413	9,414	12,554	6,564	6,564	6,564	4,203
	Fleet Services Charges	8,296	3,624	3,696	3,696	3,696	3,696	4,435
<b>Total</b>	<b>Internal Charges</b>	<b>35,955</b>	<b>34,015</b>	<b>40,461</b>	<b>55,088</b>	<b>55,088</b>	<b>55,088</b>	<b>52,646</b>
<b>Capital Outlay</b>								
	Equipment	55,512	-	59,895	-	-	-	8,000
FY23	8,000 Flatbed Trailer							
	Vehicles	-	-	-	-	-	-	42,000
	42,000 Ford F150 Crew Cab Pickup							
	-							
FY23	<u>42,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>55,512</b>	<b>-</b>	<b>59,895</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>
<b>Total</b>	<b>Tree Maintenance District</b>	<b>302,445</b>	<b>264,816</b>	<b>471,902</b>	<b>480,932</b>	<b>481,061</b>	<b>481,061</b>	<b>558,683</b>

# Loan Repayment

Fund: 238

Fund: 238		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Investment Earnings	744	794	206	-	-	-	-
	Other Financing Sources / (Uses)	27	34	-	-	-	-	-
	Other Operating Revenues	771	828	206	-	-	-	-
	Interfund Transfers In	-	-	60,000	60,000	60,000	60,000	-
	Internal Transactions	-	-	60,000	60,000	60,000	60,000	-
	Total Revenues	771	828	60,206	60,000	60,000	60,000	-
Expenditures								
	Total Expenditures	-	-	-	-	-	-	-
	Revenues Over (Under) Expenditures	771	828	60,206	60,000	60,000	60,000	-
	Beginning Cash Balance - July 1	16,837	37,889	78,391	144,265	144,265	144,265	164,265
	Other Cash Sources / (Uses)	20,281	39,674	5,668	(40,000)	(40,000)	(40,000)	(60,000)
	Ending Cash Balance - June 30	37,889	78,391	144,265	164,265	164,265	164,265	104,265
Revenues								
	Investment Earnings							
	Interest Earnings	744	794	206	-	-	-	-
	Total Interest Earnings	744	794	206	-	-	-	-
	Other Financing Sources / (Uses)							
	Loan Repayment Interest	27	34	-	-	-	-	-
	Total Other Financing Sources / (Uses)	27	34	-	-	-	-	-
	SUBTOTAL - OPERATING REVENUE	771	828	206	-	-	-	-
	Interfund Transfers In							
	T/in - 100 General Fund	-	-	60,000	60,000	60,000	60,000	-
	T/in - 440 Capital Improvements Fund	-	-	-	-	-	-	-
	Total Interfund Transfers In	-	-	60,000	60,000	60,000	60,000	-
	TOTAL REVENUE	771	828	60,206	60,000	60,000	60,000	-
	Other Sources / (Uses) - Non-Budgeted							
	Alternative Energy/Conservation Loans - A/R	20,281	39,674	6,269	(40,000)	(40,000)	(40,000)	(60,000)
	Loan payments (to) / from participants							
	Total Other Sources / (Uses) - Non-Budgeted	20,281	39,674	6,269	(40,000)	(40,000)	(40,000)	(60,000)

Gas Tax Fund: 240							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	564,927	681,734	638,950	594,390	594,390	594,390	580,537
Investment Earnings	33,162	19,486	1,797	2,500	2,500	2,500	500
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>598,089</b>	<b>701,220</b>	<b>640,747</b>	<b>596,890</b>	<b>596,890</b>	<b>596,890</b>	<b>581,037</b>
<b>Total Revenues</b>	<b>598,089</b>	<b>701,220</b>	<b>640,747</b>	<b>596,890</b>	<b>596,890</b>	<b>596,890</b>	<b>581,037</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	-	-	-	-	-	-	-
Supplies & Materials	-	-	-	-	-	-	-
Purchased Services	-	71,005	79,752	-	-	-	-
<b>Maintenance &amp; Operating</b>	<b>-</b>	<b>71,005</b>	<b>79,752</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Internal Charges	210,517	85,150	104,805	94,993	94,993	94,993	100,936
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>210,517</b>	<b>85,150</b>	<b>104,805</b>	<b>94,993</b>	<b>94,993</b>	<b>94,993</b>	<b>100,936</b>
Capital Outlay	871,839	1,023,118	163,456	451,475	1,070,222	1,070,222	580,537
<b>Debt &amp; Capital</b>	<b>871,839</b>	<b>1,023,118</b>	<b>163,456</b>	<b>451,475</b>	<b>1,070,222</b>	<b>1,070,222</b>	<b>580,537</b>
<b>Total Expenditures</b>	<b>1,082,356.38</b>	<b>1,179,273</b>	<b>348,012</b>	<b>546,468</b>	<b>1,165,215</b>	<b>1,165,215</b>	<b>681,473</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(484,267)</b>	<b>(478,053)</b>	<b>292,735</b>	<b>50,422</b>	<b>(568,325)</b>	<b>(568,325)</b>	<b>(100,436)</b>
<b>Beginning Cash Balance - July 1</b>	<b>1,637,172</b>	<b>1,152,904</b>	<b>673,171</b>	<b>965,906</b>	<b>965,906</b>	<b>965,906</b>	<b>397,581</b>
Other Cash Sources / (Uses)	(1)	(1,679)	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>1,152,904</b>	<b>673,171</b>	<b>965,906</b>	<b>1,016,328</b>	<b>397,581</b>	<b>397,581</b>	<b>297,146</b>

Gas Tax								Proposed FY 2023 Budget
Fund:	240	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
					Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
	Gas Tax Apportionment	564,927	572,169	577,077	594,390	594,390	594,390	580,537
	State Grants - Misc.	-	109,565	61,873	-	-	-	-
	County Contributions	-	-	-	-	-	-	-
	Total Intergovernmental Revenues	564,927	681,734	638,950	594,390	594,390	594,390	580,537
Investment Earnings								
	Interest Earnings	33,162	19,486	1,797	2,500	2,500	2,500	500
	Total Interest Earnings	33,162	19,486	1,797	2,500	2,500	2,500	500
SUBTOTAL - OPERATING REVENUE		598,089	701,220	640,747	596,890	596,890	596,890	581,037
Fund	240 Gas Tax							
Dept	3508 Streets-Gas Tax							
Activity	432 Streets & Traffic							
Purchased Services								
	Architect & Engr Services	-	71,005	79,752	-	-	-	-
	Total Purchased Services	-	71,005	79,752	-	-	-	-
Internal Charges								
	Comm, Mgr, Atty Charges	-	-	-	-	-	-	1,072
	Public Works				4,899	4,899	4,899	7,067
	Budget & Accounting	23,809	23,961	29,893	4,223	4,223	4,223	1,602
	Engineering	186,708	61,189	74,912	85,871	85,871	85,871	91,195
	Total Internal Charges	210,517	85,150	104,805	94,993	94,993	94,993	100,936
Capital Outlay								
	Street Construction	871,839	1,023,118	163,456	451,475	1,070,222	1,070,222	580,537
Project #	Project Description							
ST0917	251,475	Commission Approved Priorities	-	-	-	-	-	-
ST0917	200,000	Rodney St - Phase 1 (SRTS Moved to Fund 201)	-	-	-	-	-	-
ST9911	40,080	BRBP - Benton FY21 Carryover			-	-	-	-
ST5907	15,000	Front St FY21 Carryover						
ST1909	50,000	Cruse Ave PER FY21 Carryover						
ST0917	513,667	Rodney St Ph 1 FY21 Carryover						
	1,070,222	Total FY 2022						
	200,000	Lawrence & Last Chance Redesign						
ST1907	380,537	Rodney Ph 2						
	580,537	Total FY 2023						
	Sub-Total: Street Construction	871,839	1,023,118	163,456	451,475	1,070,222	1,070,222	580,537
	Total Capital Outlay	871,839	1,023,118	163,456	451,475	1,070,222	1,070,222	580,537
Total	Streets-Gas Tax	1,082,356	1,179,273	348,012	546,468	1,165,215	1,165,215	681,473

# Gas Tax HB473

Fund: 241

Fund: 241		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Actual	Unaudited	FY 2022			
						Adopted	Amended	Est Actuals	
Revenues									
	Intergovernmental Revenues	-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
	Other Financing Sources / (Uses)	-	-	-	-	-	-	-	-
	Other Operating Revenues	-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
Total Revenues		-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
Expenditures									
	Capital Outlay	-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
	Debt & Capital	-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
Total Expenditures		-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
Revenues Over (Under) Expenditures		-	158,145	329,057	1,286,050	0	(932,395)	(1,572,239)	(201,013)
Beginning Cash Balance - July 1		-	-	158,145	487,202	1,773,252	1,773,252	1,773,252	201,013
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-	-
Ending Cash Balance - June 30		-	158,145	487,202	1,773,252	1,773,252	840,857	201,013	(0)
Revenues									
Intergovernmental Revenues									
	Gas Tax Apportionment	-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
	State Grants - Misc.	-	-	-	-	-	-	-	-
	County Contributions	-	-	-	-	-	-	-	-
	Total Intergovernmental Revenues	-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
SUBTOTAL - OPERATING REVENUE		-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
TOTAL REVENUE		-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
Fund 241 Gas Tax HB473 Dept 3508 Streets-Gas Tax Activity 432 Streets & Traffic									
Capital Outlay									
	Street Construction		50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
Project #	Project Description								
639,844	RODNEY ST RECONSTRUCTION PER RES#2604	-	-	-	-	-	-	-	-
932,395	Rodney St FY21 Carryover	-	-	-	-	-	-	-	-
1,572,239	Total FY 2022	-	-	-	-	-	-	-	-
ST1907	745,747 Rodney Ph 2								
	745,747								
	Sub-Total: Street Construction	-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
Total Capital Outlay		-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
Total Streets-Gas Tax									
		-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760



# Storm Water Utility

Fund: 245

Fund: 245	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Revenues							
Special Assessments	1,762,755	1,961,904	2,034,304	2,403,300	2,403,300	2,370,565	2,370,765
Taxes & Assessments	1,762,755	1,961,904	2,034,304	2,403,300	2,403,300	2,370,565	2,370,765
License & Permits	-	-	-	-	-	-	-
Intergovernmental Revenues	9,455	9,455	18,572	9,455	9,455	9,455	9,455
Investment Earnings	54,001	31,794	3,168	4,500	4,500	400	400
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	63,456	41,250	21,740	13,955	13,955	9,855	9,855
Interfund Transfers In	3,122	1,562	2,035	2,035	2,035	2,035	597
Internal Transactions	3,122	1,562	2,035	2,035	2,035	2,035	597
Long-Term Debt	-	-	-	-	-	-	-
Total Revenues	1,829,333	2,004,715	2,058,079	2,419,290	2,419,290	2,382,455	2,381,217
Expenditures							
Personnel Services	254,216	242,868	241,436	265,042	265,042	265,042	280,597
Supplies & Materials	10,676	8,477	22,390	48,400	48,400	48,400	29,800
Purchased Services	79,037	24,882	52,434	76,193	76,293	76,293	98,784
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	18,927	29,384	21,836	23,695	23,695	23,695	25,580
Maintenance & Operating	108,640	62,743	96,659	148,288	148,388	148,388	154,164
Internal Charges	284,946	279,312	328,844	273,572	273,572	273,572	307,641
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	284,946	279,312	328,844	273,572	273,572	273,572	307,641
Debt Service	-	-	-	-	-	-	-
Capital Outlay	1,464,459	2,383,125	1,342,375	1,891,360	2,564,607	2,564,607	1,475,410
Debt & Capital	1,464,459	2,383,125	1,342,375	1,891,360	2,564,607	2,564,607	1,475,410
Total Expenditures	2,112,261	2,968,048	2,009,314	2,578,262	3,251,609	3,251,609	2,217,812
Revenues Over (Under) Expenditures							
	(282,928)	(963,333)	48,765	(158,972)	(832,319)	(869,154)	163,405
Beginning Cash Balance - July 1							
	3,189,451	2,906,524	1,943,191	1,991,956	1,991,956	1,991,956	1,122,802
Other Cash Sources / (Uses)	1	-	-	-	-	-	-
Ending Cash Balance - June 30							
	2,906,524	1,943,191	1,991,956	1,832,984	1,159,637	1,122,802	1,286,207
Reserve Target - 18% of Operating Expenses:							
	116,604	105,286	120,049	123,642	123,660	123,660	133,632
Reserve Target - 90 Days of Operating Expenses:	159,732	144,228	164,451	169,373	169,398	169,398	183,058
Reserve Policy Target:	159,732	144,228	164,451	169,373	169,398	169,398	183,058
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)							
Excess Reserve:	2,746,792	1,798,964	1,827,505	1,663,611	990,239	953,404	1,103,149
(Excess Reserve for Capital Projects Funding)							

# Storm Water Utility

Fund: 245

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
<b>Special Assessments</b>								
Special Assessments		1,759,831	1,959,469	2,030,128	2,400,000	2,400,000	2,367,265	2,367,265
P & I on Del Assments		2,925	2,435	4,176	3,300	3,300	3,300	3,500
<b>Total</b>	<b>Special Assessments</b>	<b>1,762,755</b>	<b>1,961,904</b>	<b>2,034,304</b>	<b>2,403,300</b>	<b>2,403,300</b>	<b>2,370,565</b>	<b>2,370,765</b>
<b>Intergovernmental Revenues</b>								
PILT-Helena Housing Authority		9,455	9,455	18,572	9,455	9,455	9,455	9,455
<b>Total</b>	<b>Intergovernmental Revenues</b>	<b>9,455</b>	<b>9,455</b>	<b>18,572</b>	<b>9,455</b>	<b>9,455</b>	<b>9,455</b>	<b>9,455</b>
<b>Investment Earnings</b>								
Interest Earnings		54,001	31,794	3,168	4,500	4,500	400	400
<b>Total</b>	<b>Interest Earnings</b>	<b>54,001</b>	<b>31,794</b>	<b>3,168</b>	<b>4,500</b>	<b>4,500</b>	<b>400</b>	<b>400</b>
<b>Other Financing Sources / (Uses)</b>								
Other Revenues		-	-	-	-	-	-	-
Sale of Fixed Assets		-	-	-	-	-	-	-
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>1,826,211</b>	<b>2,003,153</b>	<b>2,056,044</b>	<b>2,417,255</b>	<b>2,417,255</b>	<b>2,380,420</b>	<b>2,380,620</b>
<b>Interfund Transfers In</b>								
T/in - 645 Insurance & Safety		3,122	1,562	2,035	2,035	2,035	2,035	597
<b>Total</b>	<b>Interfund Transfers In</b>	<b>3,122</b>	<b>1,562</b>	<b>2,035</b>	<b>2,035</b>	<b>2,035</b>	<b>2,035</b>	<b>597</b>
<b>TOTAL REVENUE</b>		<b>1,829,333</b>	<b>2,004,715</b>	<b>2,058,079</b>	<b>2,419,290</b>	<b>2,419,290</b>	<b>2,382,455</b>	<b>2,381,217</b>

# Storm Water Utility

Fund: 245

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	245 Storm Water Utility							
Dept	3106 Storm Water Utility							
Activity	432 Streets & Traffic							
<b>Personnel Services</b>								
Salaries & Wages		173,742	164,594	160,975	181,001	181,001	181,001	192,229
Temporary Salaries		2,714	-	-	-	-	-	-
Overtime - Misc		2,766	1,973	3,557	2,251	2,251	2,251	2,365
F.I.C.A. (Soc. Sec.)		10,581	10,093	9,935	11,384	11,384	11,384	12,085
P.E.R.S. Retirement		14,695	14,457	14,412	16,286	16,286	16,286	17,482
Health & Vision Insurance		33,720	36,964	39,962	41,934	41,934	41,934	43,180
Workers Comp. Ins.		10,966	10,163	8,010	7,043	7,043	7,043	7,901
Unemployment Ins.		807	420	412	484	484	484	528
Dental Insurance		1,750	1,843	1,849	1,998	1,998	1,998	1,998
F.I.C.A. Medicare		2,475	2,361	2,324	2,661	2,661	2,661	2,829
<b>Total</b>	<b>Personnel Services</b>	<b>254,216</b>	<b>242,868</b>	<b>241,436</b>	<b>265,042</b>	<b>265,042</b>	<b>265,042</b>	<b>280,597</b>
<b>Supplies &amp; Materials</b>								
Office Supplies & Equip		960	594	684	1,000	1,000	1,000	1,000
Chem & Lab Supplies		719	-	262	8,000	8,000	8,000	1,000
Clothing Allowance		472	406	2,213	2,300	2,300	2,300	2,300
Operating Supplies - Misc		1,185	1,154	2,706	1,800	1,800	1,800	1,800
Small Tools & Equip-Misc		909	2,620	1,393	5,000	5,000	5,000	3,000
3,000	General Tools							
3,000								
Computr Equip/Sftwr/Sppl		851	2,318	398	2,100	2,100	2,100	1,500
1,500	Software/Computer Equipment							
1,500								
Safety Equipment		2,081	558	1,891	1,700	1,700	1,700	1,700
Furniture & Fixtures-Misc		182	368	-	500	500	500	500
Construction & Maint Mat'ls		3,317	459	12,843	26,000	26,000	26,000	17,000
3,500	Drainage Materials							
5,000	Adjusting Rings/Covers							
5,000	Storm Water Grates							
3,500	Material/Vegetation for Ponds							
17,000								
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>10,676</b>	<b>8,477</b>	<b>22,390</b>	<b>48,400</b>	<b>48,400</b>	<b>48,400</b>	<b>29,800</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		4,060	4,834	5,391	11,245	11,245	11,245	3,947
IT&S Special Projects		-	927	295	-	100	100	-
City-Co Bldg Postage Adm		72	104	117	128	128	128	137
Postage		-	-	-	-	-	-	-
Cellular Services		770	2,009	1,823	1,600	1,600	1,600	2,000
Printing & Duplicating		750	648	69	1,000	1,000	1,000	1,000
Water & Sewer		726	784	603	1,000	1,000	1,000	800
Solid Waste		477	458	636	650	650	650	650
Equipment Repairs		553	19	-	4,000	4,000	4,000	1,500
Building Repairs/Maint		32	625	337	525	525	525	525
Required Training		2,964	537	1,785	2,820	2,820	2,820	2,500
Investigation / Inspect Fees		-	434	-	-	-	-	-
Other Contracted Services		68,633	13,503	41,378	53,225	53,225	53,225	85,725
7,000	Annual Drainage Inlet Improvements							
6,000	Storm Manhole Adjustments							
20,000	Valley Gutters/Drainage Repairs							
2,500	Weed Control							
10,000	Impervious Area/Assessment Study							
10,000	Public Outreach							
10,000	MS4 Sampling/Studies							
225	Copier Maintenance							
15,000	Legal Services							
5,000	NPDES Annual Report							
85,725								
<b>Total</b>	<b>Purchased Services</b>	<b>79,037</b>	<b>24,882</b>	<b>52,434</b>	<b>76,193</b>	<b>76,293</b>	<b>76,293</b>	<b>98,784</b>

# Storm Water Utility

Fund: 245

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Fixed Charges</b>								
	Special Assessments	4,275	5,359	5,359	5,630	5,630	5,630	5,630
	Licenses	14,652	24,025	16,477	18,065	18,065	18,065	19,950
	4,000 Arc Editor GIS License/Maint							
	900 MT Rail Link Easements							
	3,500 MS4 Annual Fee							
	10,000 City Works Maint. Fee							
	50 FCC License Fee							
	1,500 CCTV Inspection Software Maint Fee							
	<u>19,950</u>							
<b>Total</b>	<b>Fixed Charges</b>	<b>18,927</b>	<b>29,384</b>	<b>21,836</b>	<b>23,695</b>	<b>23,695</b>	<b>23,695</b>	<b>25,580</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	30,847	30,168	39,386	14,338	14,338	14,338	27,497
	Public Works	27,558	33,460	25,542	47,588	47,588	47,588	58,743
	Liability Insurance	5,647	5,520	4,849	4,860	4,860	4,860	5,568
	Fidelity Insurance	28	28	25	24	24	24	24
	Human Resource	3,627	5,223	5,382	3,739	3,739	3,739	4,991
	Budget & Accounting	38,718	38,828	50,326	10,419	10,419	10,419	9,317
	Engineering	149,521	166,085	203,334	192,604	192,604	192,604	189,357
	Industrial Facilities	29,000	-	-	-	-	-	12,144
<b>Total</b>	<b>Internal Charges</b>	<b>284,946</b>	<b>279,312</b>	<b>328,844</b>	<b>273,572</b>	<b>273,572</b>	<b>273,572</b>	<b>307,641</b>
<b>Capital Outlay</b>								
	Buildings	-	-	-	-	-	-	-
SD8905	7,500 FY20 - Storage Building Improvements (Carryover)							
	Imprvmnts Other Than Bldgs	-	-	-	-	-	-	-
	Equipment	-	-	-	-	-	-	5,000
	5,000 FY23 - GPS Fixed Base							
	<u>5,000</u>							
	Vehicles	-	181,078	144,705	-	-	-	20,410
FY23	8,080 FY23 - Pickup (Replace #409) 20%							
	12,330 FY23 - Pickup (Replace #439) 20%							
	<u>20,410</u>							
	Trnsmn/Distrb-Mains	1,464,459	2,202,047	1,197,670	1,891,360	2,564,607	2,564,607	1,450,000
	75,000 FY21 - Front Street Storm							
	11,908 FY21 - Nature Park/McHugh Improvements							
	37,155 FY21 - K-Mart Ponds							
	250,000 FY21 - 15th Street Storm							
	218,184 FY21 - Harris Street Pond/Bypass							
	65,000 FY21 - Heritage Center Storm							
	16,000 FY21 - Cruse Avenue P.E.R.							
	<u>673,247</u>							
	1,750,000 FY22 - DNRC Pond SW Inlet lining - Capital							
	141,360 FY22 - K-Mart Pond Improvements							
	<u>1,891,360</u>							
	600,000 FY23 - 8th/9th & Dakota Rehab	-	-	-	-	-	-	-
	850,000 FY23 - 8th/9th & Dakota Reroute Phase II							
	<u>1,450,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>1,464,459</b>	<b>2,383,125</b>	<b>1,342,375</b>	<b>1,891,360</b>	<b>2,564,607</b>	<b>2,564,607</b>	<b>1,475,410</b>
<b>Total</b>	<b>Storm Water Utility</b>	<b>2,112,261</b>	<b>2,968,048</b>	<b>2,009,314</b>	<b>2,578,262</b>	<b>3,251,609</b>	<b>3,251,609</b>	<b>2,217,812</b>

# Watershed Projects

Fund: 246

Fund: 246		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	279,349	-	-	-	-	-	-
	Investment Earnings	-	-	-	-	-	-	-
	Other Financing Sources / (Uses)	12,329	8,687	950	-	-	-	-
	Other Operating Revenues	291,678	8,687	950	-	-	-	-
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	18,104	40,125	20,121	20,121	20,121	20,121	20,000
	Internal Transactions	18,104	40,125	20,121	20,121	20,121	20,121	20,000
Total Revenues		309,782	48,812	21,071	20,121	20,121	20,121	20,000
Expenditures								
	Personnel Services	26,521	3,583	-	19,658	19,658	19,658	24,618
	Supplies & Materials	11,778	308	576	2,000	2,000	2,000	2,000
	Purchased Services	251,489	12,000	5,485	-	-	-	-
	Maintenance & Operating	263,267	12,308	6,061	2,000	2,000	2,000	2,000
	Internal Charges	339	365	373	824	824	824	780
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	339	365	373	824	824	824	780
	Debt Service	-	-	-	-	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
	Debt & Capital	-	-	-	-	-	-	-
Total Expenditures		290,127	16,256	6,434	22,482	22,482	22,482	27,398
Revenues Over (Under) Expenditures		19,655	32,557	14,637	(2,361)	(2,361)	(2,361)	(7,398)
Beginning Cash Balance - July 1		(6,041)	13,614	46,171	60,814	60,814	60,814	58,453
Other Cash Sources / (Uses)		-	-	6	-	-	-	-
Ending Cash Balance - June 30		13,614	46,171	60,814	58,453	58,453	58,453	51,055
Reserve Target - 18% of Operating Expenses:		52,223	2,926	1,158	4,047	4,047	4,047	4,932
Reserve Target - 90 Days of Operating Expenses:		71,538	4,008	1,586	5,544	5,544	5,544	6,756
Reserve Policy Target:		71,538	4,008	1,586	5,544	5,544	5,544	6,756
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)								
Excess Reserve:		(57,924)	42,162	59,227	52,909	52,909	52,909	44,299
(Excess Reserve for Capital Projects Funding)								

# Watershed Projects

Fund: 246

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
<b>Intergovernmental Revenues</b>								
	Misc Federal Grants	279,349	-	-	-	-	-	-
	State Grants - Misc.	-	-	-	-	-	-	-
<b>Total</b>	<b>Intergovernmental Revenues</b>	<b>279,349</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources / (Uses)</b>								
	Other Revenues	Log Sales	12,329	8,687	950	-	-	-
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>		<b>12,329</b>	<b>8,687</b>	<b>950</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers In</b>								
	T/in - 521 Water	17,573	40,000	20,000	20,000	20,000	20,000	20,000
	Operations Support							
	T/in - 645 Insurance & Safety	531	125	121	121	121	121	-
<b>Total</b>	<b>Interfund Transfers In</b>	<b>18,104</b>	<b>40,125</b>	<b>20,121</b>	<b>20,121</b>	<b>20,121</b>	<b>20,121</b>	<b>20,000</b>
<b>TOTAL REVENUE</b>		<b>309,782</b>	<b>48,812</b>	<b>21,071</b>	<b>20,121</b>	<b>20,121</b>	<b>20,121</b>	<b>20,000</b>



# Watershed Projects

Fund: 246

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>246 Watershed Projects</b>
Dept	<b>4173 Watershed Maintenance Projects</b>
Activity	<b>464 Park &amp; Recreation</b>

## Personnel Services

Salaries & Wages	8,460	2,615	-	14,318	14,318	14,318	17,838
Temporary Salaries	12,596	-	-	-	-	-	-
F.I.C.A. (Soc. Sec.)	1,302	161	-	892	892	892	1,111
P.E.R.S. Retirement	718	227	-	1,277	1,277	1,277	1,607
Health & Vision Insurance	1,355	338	-	2,518	2,518	2,518	2,593
Workers Comp. Ins.	1,621	182	-	286	286	286	1,041
Unemployment Ins.	95	7	-	38	38	38	48
Dental Insurance	70	17	-	120	120	120	120
F.I.C.A. Medicare	304	38	-	209	209	209	260

<b>Total</b>	<b>Personnel Services</b>	<b>26,521</b>	<b>3,583</b>	<b>-</b>	<b>19,658</b>	<b>19,658</b>	<b>19,658</b>	<b>24,618</b>
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## Supplies & Materials

Fuel/Oil Outside Vendor	-	-	-	-	-	-	-
Small Tools & Equip-Misc	1,133	-	451	-	-	-	-
Fertilizer & Chem Supplies	6,000	-	-	-	-	-	-
Construction & Maint Mat'ls	4,645	308	125	2,000	2,000	2,000	2,000

<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>11,778</b>	<b>308</b>	<b>576</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
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## Purchased Services

Other Contracted Services	251,489	12,000	5,485	-	-	-	-
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<b>Total</b>	<b>Purchased Services</b>	<b>251,489</b>	<b>12,000</b>	<b>5,485</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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## Internal Charges

Liability Insurance	337	363	371	380	380	380	510
Fidelity Insurance	2	2	2	2	2	2	2
Budget & Accounting	-	-	-	442	442	442	268

<b>Total</b>	<b>Internal Charges</b>	<b>339</b>	<b>365</b>	<b>373</b>	<b>824</b>	<b>824</b>	<b>824</b>	<b>780</b>
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<b>Total</b>	<b>Watershed Maintenance Projects</b>	<b>290,127</b>	<b>16,256</b>	<b>6,434</b>	<b>22,482</b>	<b>22,482</b>	<b>22,482</b>	<b>27,398</b>
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# Fire Safety Levy

Fund: 260

Fund: 260	FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues							
Taxes	461,140	430,387	934,898	935,500	935,500	935,500	963,550
Taxes & Assessments	461,140	430,387	934,898	935,500	935,500	935,500	963,550
Intergovernmental Revenues	142,501	380,634	235,326	-	-	-	593,400
Charges For Services	-	167,277	512,741	317,000	100,000	100,000	-
Investment Earnings	1,590	2,655	685	-	-	-	-
Other Operating Revenues	144,091	550,566	755,220	317,000	100,000	100,000	593,400
Long-Term Debt	-	-	810,000	-	-	-	-
Total Revenues	605,231	980,952	2,500,118	1,252,500	1,035,500	1,035,500	1,556,950
Expenditures							
Transfers Out	245,849	601,039	884,700	911,000	594,000	594,000	692,220
Internal Transactions	245,849	601,039	884,700	911,000	594,000	594,000	692,220
Debt Service	-	-	-	85,100	85,100	48,167	98,261
Capital Outlay	131,960	460,779	1,430,870	191,000	246,000	246,000	731,020
Debt & Capital	131,960	460,779	1,430,870	276,100	331,100	294,167	829,281
Total Expenditures	377,809	1,061,818	2,315,570	1,187,100	925,100	888,167	1,521,501
Revenues Over (Under) Expenditures							
	227,422	(80,866)	184,548	65,400	110,400	147,333	35,449
Beginning Cash Balance - July 1							
	-	227,422	146,556	331,104	331,104	331,104	478,437
Other Cash Sources / (Uses)							
	-	-	-	-	-	-	-
Ending Cash Balance - June 30							
	227,422	146,556	331,104	396,504	441,504	478,437	513,886

# Fire Safety Levy

Fund: 260

Fund: 260				FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
							Adopted	Amended	Est Actuals	
Revenues										
Taxes										
				457,890	406,945	868,253	911,000	911,000	911,000	938,330
				2,979	22,766	65,295	24,000	24,000	24,000	24,720
				271	675	1,350	500	500	500	500

# Fire Safety Levy

Fund: 260

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Buildings		67,900	24,855	-	55,000	55,000	10,000
	10,000 St 1 Office Reorganization					-	-	-
						-	-	-
						-	-	-
	10,000					-	-	-
	Equipment	75,283	139,767	82,015	65,000	65,000	65,000	171,020
	20,000 Truck 1 (Aerial) Equipment project							
	7,620 Handheld radio replacement - 1 per year							
Applied	130,000 2 Air Compressor/Cascade Fill Stations for SCBAs (if awarded grant)							
Applied	13,400 Fire Prevention & Education Materials including Robot (If awarded grant)							
	171,020							
	Vehicles	56,677	253,112	1,324,000	126,000	126,000	126,000	550,000
Applied	550,000 Type III Wildland truck (if awarded grant)							
	550,000							
	<b>Total Capital Outlay</b>	<b>131,960</b>	<b>460,779</b>	<b>1,430,870</b>	<b>191,000</b>	<b>246,000</b>	<b>246,000</b>	<b>731,020</b>
<b>Total</b>	<b>Fire</b>	<b>377,809</b>	<b>1,061,818</b>	<b>2,315,570</b>	<b>1,187,100</b>	<b>925,100</b>	<b>888,167</b>	<b>1,521,501</b>

**CARES/ARPA**

Fund: 290

Fund: 290		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	FY 2022			FY 2023
						Adopted	Amended	Est Actuals	Budget
Revenues									
Intergovernmental Revenues		-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
Other Operating Revenues		-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
Total Revenues		-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
Expenditures									
Personnel Services		-	-	2,304,407	2,865,436	-	-	-	-
Supplies & Materials		-	-	6,863	48,262	-	-	-	-
Purchased Services		-	-	20,186	14,250	-	4,240,000	4,240,000	2,433,896
Intra-City Charges		-	-	-	-	-	-	-	-
Fixed Charges		-	-	-	24	-	-	-	-
Maintenance & Operating		-	-	27,049	62,536	-	4,240,000	4,240,000	2,433,896
Capital Outlay		-	-	-	95,108	-	-	-	1,800,000
Debt & Capital		-	-	-	95,108	-	-	-	1,800,000
Total Expenditures		-	-	2,331,456	3,023,080	-	4,240,000	4,240,000	4,233,896
Revenues Over (Under) Expenditures		-	-	-	4,230,586	4,248,586	8,586	3,310	(3,310)
Beginning Cash Balance - July 1		-	-	-	(2,331,456)	4,230,586	4,230,586	4,230,586	3,310
Other Cash Sources / (Uses)		-	-	(2,331,456)	2,331,456	-	-	-	-
Ending Cash Balance - June 30		-	-	(2,331,456)	4,230,586	8,479,172	8,586	3,310	0
Revenues									
Intergovernmental Revenues									
State Grants - Misc.				2,331,456	3,023,080	-	-	-	-
Misc Federal Grants				-	4,230,586	4,248,586	4,248,586	4,243,310	4,230,586
Total	Intergovernmental Revenues	-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
SUBTOTAL - OPERATING REVENUE		-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
TOTAL REVENUE		-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
Other Sources / (Uses) - Non-Budgeted									
Accounts Receivable		-	-	(2,331,456)	2,331,456	-	-	-	-
Fund Balance		-	-	-	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	-	-	(2,331,456)	2,331,456	-	-	-	-

**CARES/ARPA**
**Fund: 290**

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	<b>290 CARES/ARPA</b>								
Dept	<b>1003 Other Payments</b>								
Activity	<b>401 Other</b>								
<b>Personnel Services</b>									
Salaries & Wages		-	-	1,584,887	1,855,908	-	-	-	-
Overtime - Misc				117,285	262,849	-	-	-	-
F.I.C.A. (Soc. Sec.)				9,142	13,150	-	-	-	-
P.E.R.S. Retirement				12,784	18,601	-	-	-	-
Health & Vision Insurance				241,454	318,674	-	-	-	-
Workers Comp. Ins.				97,785	108,234	-	-	-	-
Unemployment Ins.				3,962	5,297	-	-	-	-
Police Retirement				111,434	131,685	-	-	-	-
Firefighter Retirement				90,656	105,580	-	-	-	-
Dental Insurance				12,037	14,736	-	-	-	-
F.I.C.A. Medicare				22,981	30,722	-	-	-	-
<b>Total</b>	<b>Personnel Services</b>	-	-	<b>2,304,407</b>	<b>2,865,436</b>	-	-	-	-
<b>Supplies &amp; Materials</b>									
Paper & Forms				100		-	-	-	-
Office Supplies & Equip				982	897	-	-	-	-
Janitorial Supplies				2,867	3,331	-	-	-	-
Medical Supplies				615	34,384	-	-	-	-
Clothing Allowance				129		-	-	-	-
Training Supplies				450		-	-	-	-
Operating Supplies - Misc				69	1,066	-	-	-	-
Fuel/Oil Outside Vendor				14		-	-	-	-
Repair & Maint Supp-Misc					348	-	-	-	-
Small Tools & Equip-Misc				199	2,662	-	-	-	-
Safety Equipment				109	25	-	-	-	-
Fixtures				787		-	-	-	-
Furniture & Fixtures-Misc				412	86	-	-	-	-
Irrigation Parts				25		-	-	-	-
Surfacing Materials					26	-	-	-	-
Construction & Maint Mat'ls					5,437	-	-	-	-
Other Supply & Mat-Misc				103		-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	-	-	<b>6,863</b>	<b>48,262</b>	-	-	-	-
<b>Purchased Services</b>									
Postage				5		-	-	-	-
Printing & Duplicating				140		-	-	-	-
Advertising				174		-	-	-	-
Equipment Repairs					1,395	-	-	-	-
Building Repairs/Maint				5,116	2,626	-	-	-	-
Repairs/Services-Misc				105		-	-	-	-
Other Contracted Services				14,646	10,229	-	4,240,000	4,240,000	2,433,896
<b>Total</b>	<b>Purchased Services</b>	-	-	<b>20,186</b>	<b>14,250</b>	-	<b>4,240,000</b>	<b>4,240,000</b>	<b>2,433,896</b>
<b>Fixed Charges</b>									
Rent of Equipment		-	-	-	24	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	-	-	-	<b>24</b>	-	-	-	-
<b>Capital Outlay</b>									
Equipment					95,108	-	-	-	-
General Plant					-	-	-	-	1,800,000
Water Treatment Project									
<b>Total</b>	<b>Capital Outlay</b>	-	-	-	<b>95,108</b>	-	-	-	<b>1,800,000</b>
<b>Total</b>	<b>Other Payments</b>	-	-	<b>2,331,456</b>	<b>3,023,080</b>	-	<b>4,240,000</b>	<b>4,240,000</b>	<b>4,233,896</b>



**2017 GO Bond-08 Park Ref**
**Fund: 308**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

Taxes	540,292	735,462	573,524	585,750	585,750	576,650	555,750
<b>Taxes &amp; Assessments</b>	<b>540,292</b>	<b>735,462</b>	<b>573,524</b>	<b>585,750</b>	<b>585,750</b>	<b>576,650</b>	<b>555,750</b>
Investment Earnings	6,963	5,071	1,096	2,000	2,000	2,000	200
Other Financing Sources / (Uses)	4,565	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>11,528</b>	<b>5,071</b>	<b>1,096</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>200</b>
<b>Total Revenues</b>	<b>551,820</b>	<b>740,533</b>	<b>574,620</b>	<b>587,750</b>	<b>587,750</b>	<b>578,650</b>	<b>555,950</b>

**Expenditures**

Debt Service	544,950	605,775	537,625	551,300	551,300	551,250	552,900
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	<b>544,950</b>	<b>605,775</b>	<b>537,625</b>	<b>551,300</b>	<b>551,300</b>	<b>551,250</b>	<b>552,900</b>
<b>Total Expenditures</b>	<b>544,950</b>	<b>605,775</b>	<b>537,625</b>	<b>551,300</b>	<b>551,300</b>	<b>551,250</b>	<b>552,900</b>

**Revenues Over (Under) Expenditures**
**Beginning Cash Balance - July 1**

Other Cash Sources / (Uses)	26,703	1	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>389,976</b>	<b>524,735</b>	<b>561,731</b>	<b>598,181</b>	<b>598,181</b>	<b>589,131</b>	<b>592,181</b>

**Revenues**

<b>Taxes</b>							
Current Taxes - Debt Service	517,689	709,843	529,198	560,000	560,000	550,900	530,000
Personal Property Taxes - All Years	21,773	24,952	43,317	25,000	25,000	25,000	25,000
Pnly & Intrst on Del Tax	830	667	1,010	750	750	750	750
<b>Total Taxes</b>	<b>540,292</b>	<b>735,462</b>	<b>573,524</b>	<b>585,750</b>	<b>585,750</b>	<b>576,650</b>	<b>555,750</b>
<b>Investment Earnings</b>							
Interest Earnings	6,963	5,071	1,096	2,000	2,000	2,000	200
<b>Total Interest Earnings</b>	<b>6,963</b>	<b>5,071</b>	<b>1,096</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>200</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	4,565	-	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>4,565</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>551,820</b>	<b>740,533</b>	<b>574,620</b>	<b>587,750</b>	<b>587,750</b>	<b>578,650</b>	<b>555,950</b>

Fund **308 2017 GO Bond-08 Park Ref**  
 Dept **1516 Debt Services**  
 Activity **491 General Obligation Bonds**

**Debt Service**

Principal (Through FY 2028)	400,000	415,000	425,000	445,000	445,000	445,000	460,000
Interest	143,100	190,425	112,275	105,900	105,900	105,900	92,550
Paying Agent Fees	350	350	350	400	400	350	350
Arbitrage Fees/Costs	1,500	-	-	-	-	-	-
<b>Total Debt Service</b>	<b>544,950</b>	<b>605,775</b>	<b>537,625</b>	<b>551,300</b>	<b>551,300</b>	<b>551,250</b>	<b>552,900</b>

**S I D Revolving**

Fund: 340

Fund: 340		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Special Assessments	21,257	537	7	-	-	-	-
	Taxes & Assessments	21,257	537	7	-	-	-	-
	Investment Earnings	671	523	68	25	-	-	-
	Other Operating Revenues	671	523	68	25	-	-	-
	Interfund Transfers In	923	-	-	-	-	-	-
	Internal Transactions	923	-	-	-	-	-	-
Total Revenues		22,851	1,060	75	25	-	-	-
Expenditures								
	Internal Charges	4,706	4,707	6,276	176	176	176	102
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	4,706	4,707	6,276	176	176	176	102
	Debt Service	60,480	-	-	-	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
	Debt & Capital	60,480	-	-	-	-	-	-
Total Expenditures		65,186	4,707	6,276	176	176	176	102
Revenues Over (Under) Expenditures								
		(42,335)	(3,647)	(6,201)	(151)	(176)	(176)	(102)
Beginning Cash Balance - July 1		21,506	28,962	33,393	35,776	35,776	35,776	35,600
Other Cash Sources / (Uses)		49,791	8,078	8,583	-	-	-	-
Ending Cash Balance - June 30		28,962	33,393	35,776	35,625	35,600	35,600	35,497

# Capital Improvements Fund

Fund: 440

Fund: 440				FY 2022			Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	Adopted	Amended	Est Actuals	
Revenues							
Special Assessments	128	158	159	-	-	165	-
Taxes & Assessments	128	158	159	-	-	165	-
License & Permits	10,329	10,080	9,320	10,000	10,000	8,664	8,664
Investment Earnings	68,705	34,648	3,992	3,340	3,340	2,840	2,840
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	79,034	44,728	13,312	13,340	13,340	11,504	11,504
Interfund Transfers In	504,974	-	648,475	2,766,000	2,766,000	2,766,000	744,427
Internal Transactions	504,974	-	648,475	2,766,000	2,766,000	2,766,000	744,427
Total Revenues	584,136	44,885	661,946	2,779,340	2,779,340	2,777,669	755,931
Expenditures							
Purchased Services	17,750	4,180	21,860	111,500	111,500	111,500	60,880
Maintenance & Operating	17,750	4,180	21,860	111,500	111,500	111,500	60,880
Transfers Out	1,330,140	8,000	100,000	-	-	-	-
Internal Transactions	1,330,140	8,000	100,000	-	-	-	-
Capital Outlay	654,729	788,538	571,960	2,498,920	3,397,741	3,366,181	1,244,393
Debt & Capital	654,729	788,538	571,960	2,498,920	3,397,741	3,366,181	1,244,393
Total Expenditures	2,002,619	800,718	693,820	2,610,420	3,509,241	3,477,681	1,305,273
Revenues Over (Under) Expenditures							
	(1,418,483)	(755,833)	(31,875)	168,920	(729,901)	(700,012)	(549,342)
Beginning Cash Balance - July 1							
	3,757,922	2,403,145	1,708,211	1,593,410	1,593,410	1,593,410	955,573
Other Cash Sources / (Uses)	63,706	60,899	(82,927)	42,597	42,597	62,175	-
Ending Cash Balance - June 30							
	2,403,145	1,708,211	1,593,410	1,804,927	906,106	955,573	406,231

# Capital Improvements Fund

Fund: 440

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
<b>Special Assessments</b>								
P & I on Del Assments		128	158	159	-	-	165	-
<b>Total</b>	<b>Special Assessments</b>	<b>128</b>	<b>158</b>	<b>159</b>	<b>-</b>	<b>-</b>	<b>165</b>	<b>-</b>
<b>License &amp; Permits</b>								
PEG Support Fee		10,329	10,080	9,320	10,000	10,000	8,664	8,664
<b>Total</b>	<b>License &amp; Permits</b>	<b>10,329</b>	<b>10,080</b>	<b>9,320</b>	<b>10,000</b>	<b>10,000</b>	<b>8,664</b>	<b>8,664</b>
<b>Investment Earnings</b>								
Interest Earnings		68,705	33,395	3,153	2,500	2,500	2,000	2,000
Loan Repayment Interest								
Golf Course - Golf Cart loan interest		-	1,253	839	840	840	840	840
<b>Total</b>	<b>Interest Earnings</b>	<b>68,705</b>	<b>34,648</b>	<b>3,992</b>	<b>3,340</b>	<b>3,340</b>	<b>2,840</b>	<b>2,840</b>
<b>Other Financing Sources / (Uses)</b>								
Sale of Fixed Assets		-	-	-	-	-	-	-
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>79,162</b>	<b>44,885</b>	<b>13,471</b>	<b>13,340</b>	<b>13,340</b>	<b>11,669</b>	<b>11,504</b>
<b>Interfund Transfers In</b>								
T/in - 100 General Fund								
Annual General Fund Allocation		500,000	-	568,475	1,266,000	1,266,000	1,266,000	744,427
Parks Well Project		-		80,000		-	-	-
Sidewalk loans - interest subsidy payments		4,974	-	-	-	-	-	-
F Xfer-Out ERP Software - Gen Fund Savings approved in FY 21		-	-	-	1,500,000	1,500,000	1,500,000	-
Total GF Transfers		504,974	-	648,475	2,766,000	2,766,000	2,766,000	744,427
T/in - 645 Insurance & Safety		-	-	-	-	-	-	-
<b>Total</b>	<b>Interfund Transfers In</b>	<b>504,974</b>	<b>-</b>	<b>648,475</b>	<b>2,766,000</b>	<b>2,766,000</b>	<b>2,766,000</b>	<b>744,427</b>
<b>TOTAL REVENUE</b>		<b>584,136</b>	<b>44,885</b>	<b>661,946</b>	<b>2,779,340</b>	<b>2,779,340</b>	<b>2,777,669</b>	<b>755,931</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>								
Interfund Loan Repayments (Golf Fund Ended FY22)		40,935	41,344	41,757	42,597	42,597	42,175	-
Interfund Loan Receivables - Sidewalk Fund		22,771	19,555	(124,684)	-	-	20,000	-
<b>Total</b>	<b>Other Sources / (Uses) - Non-Budgeted</b>	<b>63,706</b>	<b>60,899</b>	<b>(82,927)</b>	<b>42,597</b>	<b>42,597</b>	<b>62,175</b>	<b>-</b>

# Capital Improvements Fund

Fund: 440

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	440 Capital Improvements Fund
Dept	1001 Interfund Transactions
Activity	410 General Government

## Transfers Out

T/out - 100 General Fund	-	-	-	-	-	-	-
T/out - Other Funds	1,330,140	8,000	100,000	-	-	-	-
100,000 L&J Center Court Remodel Contribution (573)							
<b>Total Transfers Out</b>	<b>1,330,140</b>	<b>8,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Interfund Transactions</b>	<b>1,330,140</b>	<b>8,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Fund	440 Capital Improvements Fund
Dept	1101 Commission
Activity	411 Legislative Services

## Capital Outlay

Equipment	-	-	-	-	290,000	290,000	-
CO1900 90,000 Solar Energy Project							
CO1901 100,000 Photovoltaic							
FY22 190,000							
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>290,000</b>	<b>290,000</b>	<b>-</b>
<b>Total Commission</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>290,000</b>	<b>290,000</b>	<b>-</b>

Fund	440 Capital Improvements Fund
Dept	1401 Court Administration
Activity	413 Judicial Services

## Capital Outlay

Buildings	-	-	-	-	-	-	-
Equipment		12,163					
<b>Total Capital Outlay</b>	<b>-</b>	<b>12,163</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Court Administration</b>	<b>-</b>	<b>12,163</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Fund	440 Capital Improvements Fund
Dept	1501 Finance & Budget
Activity	414 Administrative Services

## Capital Outlay

Equipment	-	-	-	1,520,000	1,540,000	1,540,000	-
20,000 Office build out for new staff							
1,500,000 ERP system (Will carryover to FY23 & FY24)							
FY22 1,520,000							
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,520,000</b>	<b>1,540,000</b>	<b>1,540,000</b>	<b>-</b>
<b>Total Finance &amp; Budget</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,520,000</b>	<b>1,540,000</b>	<b>1,540,000</b>	<b>-</b>

# Capital Improvements Fund

Fund: 440

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	440 Capital Improvements Fund
Dept	1801 Human Resources
Activity	417 Human Resources

## Capital Outlay

Imprvmnts Other Than Bldgs	-	-	-	-	-	-	75,000
75,000 Office Rebuild for Human Resources							
<u>75,000</u>							

<b>Total</b>	<b>Capital Outlay</b>	-	-	-	-	-	<b>75,000</b>
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<b>Total</b>	<b>Human Resources</b>	-	-	-	-	-	<b>75,000</b>
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Fund	440 Capital Improvements Fund
Dept	2201 Police Operations
Activity	421 Police Protection

## Capital Outlay

Buildings	-	-	-	-	80,000	80,000	-
Equipment	65,000	67,000	-	125,000	125,000	125,000	144,758
53 52,557 Glock 22 (Gen 5) & Accessories - End of Life Replacements)							
1 50,000 FARO 3d Laser Scanner Investigation Tool							
1 42,201 DJI Matrice 300 Drone							
<u>144,758</u>							
Vehicles	231,415	270,784	420,113	273,680	313,680	302,120	271,025
4 271,025 Patrol Vehicles - AWD Hybrid Powertrain							
<u>271,025</u>							

<b>Total</b>	<b>Capital Outlay</b>	<b>296,415</b>	<b>337,784</b>	<b>420,113</b>	<b>398,680</b>	<b>518,680</b>	<b>507,120</b>	<b>415,783</b>
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<b>Total</b>	<b>Police Operations</b>	<b>296,415</b>	<b>337,784</b>	<b>420,113</b>	<b>398,680</b>	<b>518,680</b>	<b>507,120</b>	<b>415,783</b>
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Capital Improvements Fund							
Fund: 440	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	440 Capital Improvements Fund
Dept	2301 Fire
Activity	424 Fire Protection

<b>Capital Outlay</b>								
Buildings		-	-	-	-	-	-	-
Imprvmnts Other Than Bldgs		9,065	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
Vehicles		15,000	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>24,065</b>	-	-	-	-	-	-
<b>Total</b>	<b>Fire</b>	<b>24,065</b>	-	-	-	-	-	-

Fund	440 Capital Improvements Fund
Dept	3102 Engineering
Activity	433 Engineering

<b>Capital Outlay</b>								
Buildings		-	-	-	40,000	20,000	-	40,000
40,000 New Office Remodel Room 412								
Equipment		-	-	-	-	-	-	-
Infrastructure		21,817	-	-	-	-	-	-
Vehicles		29,467	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>51,284</b>	-	-	<b>40,000</b>	<b>20,000</b>	-	<b>40,000</b>
<b>Total</b>	<b>Engineering</b>	<b>51,284</b>	-	-	<b>40,000</b>	<b>20,000</b>	-	<b>40,000</b>

# Capital Improvements Fund

Fund: 440

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>440 Capital Improvements Fund</b>
Dept	<b>4102 Parks Maintenance</b>
Activity	<b>464 Park &amp; Recreation</b>

## Purchased Services

	Repairs/Services-Misc	16,783	4,180	21,860	111,500	111,500	111,500	60,880
	5,000 Playground safety net: Batch Park							
	7,500 Irrigation replacement: Lincoln Park							
	10,000 Back stop: Lincoln Park							
	18,000 Basketball court resurface: Mountain View Park							
	46,000 Tennis Court resurface (4) : Barney							
	25,000 Basketball court rebuild: Barney							
FY22	<u>111,500</u>							
	52,880 Resurface Tennis Courts (Lockey)							
	8,000 Playground resurficing (ADA) (Jaycee)							
	- Kindrick Field- Paint faciilites & Sink & Toilet Plumbing							
	- Centennial park Trail Repair							
FY23	<u>60,880</u>							
	Other Contracted Services	967	-	-	-	-	-	-
<b>Total</b>	<b>Purchased Services</b>	<b>17,750</b>	<b>4,180</b>	<b>21,860</b>	<b>111,500</b>	<b>111,500</b>	<b>111,500</b>	<b>60,880</b>

## Capital Outlay

	<b>Buildings</b>	15,078	20,000	-	-	-	-	-
	<b>Imprvmnts Other Than Bldgs</b>	13,428	4,109	-	-	195,170	195,170	9,120
	40,000 Waukesha well project							
	30,170 Trail Paving							
	125,000 Kindrick artificial turf (1/2) - Will reallocate to Kindrick Bleacher Replacement							
FY22	<u>195,170</u>							
	- Cover for Memorial Park Ice Rink							
	- Chiller for Ice Rink							
	9,120 Pedestrian Mall Repairs & Maint							
	- Memorial Parking Lot							
	- Centennial Trail Paving/engineering/grant match							
	- Kindrick artificial turf (1/2)							
FY23	<u>9,120</u>							
	<b>Parks &amp; Rec. Facilities</b>	1,135	119,288	2,490	-	150,000	150,000	9,000
	150,000 Fire Tower Restoration							
FY22	<u>150,000</u>							
	9,000 Batch Garage Roof Replacement							
	- Asphalt Parking at Parks Maint. Shop							
FY23	<u>9,000</u>							
	<b>Equipment</b>	15,810	-	-	342,930	342,930	342,930	150,000
	247,930 Frontier/Memorial playground replacement							
	95,000 Kindrick Bleacher Replacement							
FY22	<u>342,930</u>							
	150,000 Frontier/Memorial playground replacement							
FY23	<u>150,000</u>							
	<b>Vehicles</b>	29,383	160,898	33,560	77,310	77,310	77,310	159,990
	31,690 Ford ½ ton replacement							
	45,620 Ford F350 dump truck							
FY22	<u>77,310</u>							
	44,870 Ford F-250 (Replace Unit #512)							
	48,620 GMC (Replace Unit #515)							
	48,000 Hilift Turf Sweeper (Replace Unit #522)							
	18,500 Walker Mower (Replace Unit #530)							
FY23	<u>159,990</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>74,834</b>	<b>304,296</b>	<b>36,050</b>	<b>420,240</b>	<b>765,410</b>	<b>765,410</b>	<b>328,110</b>
<b>Total</b>	<b>Parks Maintenance</b>	<b>92,585</b>	<b>308,476</b>	<b>57,910</b>	<b>531,740</b>	<b>876,910</b>	<b>876,910</b>	<b>388,990</b>

# Capital Improvements Fund

Fund: 440

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	440 Capital Improvements Fund
Dept	4103 Swimming Pool
Activity	464 Park & Recreation

## Capital Outlay

	Parks & Rec. Facilities	-	48,709	109,816	-	78,980	78,980	35,500
	78,980 Pool Roof Replacement							
FY22	<u>78,980</u>							
	35,500 Boiler for Lazy River							
FY23	<u>35,500</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>48,709</b>	<b>109,816</b>	<b>-</b>	<b>78,980</b>	<b>78,980</b>	<b>35,500</b>
<b>Total</b>	<b>Swimming Pool</b>	<b>-</b>	<b>48,709</b>	<b>109,816</b>	<b>-</b>	<b>78,980</b>	<b>78,980</b>	<b>35,500</b>

Fund	440 Capital Improvements Fund
Dept	4105 Neighborhood Parks
Activity	464 Park & Recreation

## Capital Outlay

	Parks & Rec. Facilities	772	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>772</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Neighborhood Parks</b>	<b>772</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Fund	440 Capital Improvements Fund
Dept	4120 Civic Center
Activity	464 Park & Recreation

## Capital Outlay

	Buildings	-	-	-	-	-	-	-
	Imprvmnts Other Than Bldgs	30,975	84,252	-	-	64,671	64,671	350,000
	64,671 ADA Sidewalk upgrades							
FY22	<u>64,671</u>							
	1,200,000 Civic Center Air Conditioning Project							
	(500,000) Potential Grant Funding							
	(350,000) Grant							
FY23	<u>350,000</u>							
	Equipment	-	-	-	120,000	120,000	120,000	-
	120,000 CC Tennis Court Replacement / Rebuild							
FY22	<u>120,000</u>							
FY23	<u>-</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>30,975</b>	<b>84,252</b>	<b>-</b>	<b>120,000</b>	<b>184,671</b>	<b>184,671</b>	<b>350,000</b>
<b>Total</b>	<b>Civic Center</b>	<b>30,975</b>	<b>84,252</b>	<b>-</b>	<b>120,000</b>	<b>184,671</b>	<b>184,671</b>	<b>350,000</b>

Fund	440 Capital Improvements Fund
Dept	4507 Public Ed & Govt Acc Chnl
Activity	403 Facilities Administration

## Capital Outlay

	Equipment	176,382	1,335	5,982	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>176,382</b>	<b>1,335</b>	<b>5,982</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Public Ed &amp; Govt Acc Chnl</b>	<b>176,382</b>	<b>1,335</b>	<b>5,982</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Parks Improvement

Fund: 441

Fund: 441		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	22,734	34,082	27,504	15,000	15,000	95,000	66,500
	Investment Earnings	5,159	3,328	356	500	500	50	50
	Other Financing Sources / (Uses)	2,397	14,180	930	15,500	15,500	500	700
	Other Operating Revenues	30,290	51,590	108,791	31,000	31,000	95,550	67,250
Total Revenues		30,290	51,590	108,791	31,000	31,000	95,550	67,250
Expenditures								
	Purchased Services	9,969	35,066	1,457	-	-	-	30,000
	Maintenance & Operating	9,969	35,066	1,457	-	-	-	30,000
	Capital Outlay	40,213	46,725	16,316	21,000	21,000	8,325	75,000
	Debt & Capital	40,213	46,725	16,316	21,000	21,000	8,325	75,000
Total Expenditures		50,182	81,792	17,773	21,000	21,000	8,325	105,000
Revenues Over (Under) Expenditures		(19,892)	(30,202)	91,018	10,000	10,000	87,225	(37,750)
Beginning Cash Balance - July 1		232,458	212,566	182,364	273,382	273,382	273,382	360,607
Other Cash Sources / (Uses)		-	-	-	-	-	-	-
Ending Cash Balance - June 30		212,566	182,364	273,382	283,382	283,382	360,607	322,857

# Parks Improvement

Fund: 441

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

### Intergovernmental Revenues

County Contributions

-	-	80,000	-	-	-	-
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<b>Total</b>	<b>Intergovernmental Revenues</b>	<b>-</b>	<b>-</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
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### Charges For Services

Park Use Fees	22,734	12,495	27,504	15,000	15,000	95,000	66,500
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Cash in Lieu of Parkland	-	21,587	-	-	-	-	-
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<b>Total</b>	<b>Charges For Services</b>	<b>22,734</b>	<b>34,082</b>	<b>27,504</b>	<b>15,000</b>	<b>15,000</b>	<b>95,000</b>	<b>66,500</b>
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### Investment Earnings

Interest Earnings	5,159	3,328	356	500	500	50	50
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<b>Total</b>	<b>Interest Earnings</b>	<b>5,159</b>	<b>3,328</b>	<b>356</b>	<b>500</b>	<b>500</b>	<b>50</b>	<b>50</b>
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### Other Financing Sources / (Uses)

Other Revenues	-	7	160	-	-	150	-
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Restricted Contribution	2,397	11,674	196	15,000	15,000	-	200
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Memorial Tree Contrib	-	-	575	500	500	350	500
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Sale of Fixed Assets	-	2,500	-	-	-	-	-
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<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>2,397</b>	<b>14,180</b>	<b>930</b>	<b>15,500</b>	<b>15,500</b>	<b>500</b>	<b>700</b>
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<b>SUBTOTAL - OPERATING REVENUE</b>	<b>30,290</b>	<b>51,590</b>	<b>108,791</b>	<b>31,000</b>	<b>31,000</b>	<b>95,550</b>	<b>67,250</b>
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<b>TOTAL REVENUE</b>	<b>30,290</b>	<b>51,590</b>	<b>108,791</b>	<b>31,000</b>	<b>31,000</b>	<b>95,550</b>	<b>67,250</b>
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Fund	<b>441 Parks Improvement</b>
Dept	<b>4140 Parks-Art &amp; Rec Development</b>
Activity	<b>464 Park &amp; Recreation</b>

### Purchased Services

Solid Waste	3,960	17,698	140	-	-	-	-
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Utility Services - Misc	-	5,685	385	-	-	-	-
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ADA Compliance	-	7,794	-	-	-	-	-
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Other Contracted Services	-	3,890	-	-	-	-	-
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PR0099	Donations to Misc Parks	-	-	357	-	-	-
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PR3101	Memorial Trees	-	-	575	-	-	-
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	6th Ward Garden Park	6,009	-	-	-	-	-
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FY23	Veterans Memorial Park Feasibility & Design	-	-	-	-	-	10,000
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FY23	Key FOB System for Parks Maint Shop	-	-	-	-	-	20,000
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<b>Total</b>	<b>Purchased Services</b>	<b>9,969</b>	<b>35,066</b>	<b>1,457</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>
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### Capital Outlay

Parks & Rec. Facilities	40,213	46,725	-	-	-	3,325	-
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PR4922	5,000	6th Ward Park - funded by restricted donations	-	-	5,000	5,000	5,000
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PR9915	16,000	Park Well project	-	-	16,000	16,000	-
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FY22	21,000		-	-	-	-	-
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	15,000	North Benton Park/Field Space Feasibility & Design	-	-	-	-	75,000
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	30,000	Park Sidewalk Repairs - ADA	-	-	-	-	-
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	10,000	Picnic Tables and Garbage Receptacles	-	-	-	-	-
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	10,000	Leo Pocha Playground Replacement	-	-	-	-	-
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	10,000	Memorial Park Picnic Shelter (2)	-	-	-	-	-
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FY23	75,000		-	-	-	-	-
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<b>Total</b>	<b>Capital Outlay</b>	<b>40,213</b>	<b>46,725</b>	<b>16,316</b>	<b>21,000</b>	<b>21,000</b>	<b>8,325</b>	<b>75,000</b>
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<b>Total</b>	<b>Parks-Art &amp; Rec Development</b>	<b>50,182</b>	<b>81,792</b>	<b>17,773</b>	<b>21,000</b>	<b>21,000</b>	<b>8,325</b>	<b>105,000</b>
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**Building**  
**Fund: 503**

Fund: 503		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	License & Permits	1,113,942	1,264,523	1,444,868	1,217,421	1,217,421	1,217,421	1,375,661
	Charges For Services	-	-	-	-	-	-	-
	Intra-City Revenues	-	-	-	-	-	-	-
	Fines & Forfeitures	-	-	-	-	-	-	-
	Investment Earnings	27,094	20,435	2,518	4,000	4,000	4,000	100
	Other Financing Sources / (Uses)	5,250	-	195	-	-	-	-
	Other Operating Revenues	1,146,286	1,284,957	1,447,581	1,221,421	1,221,421	1,221,421	1,375,761
	Interfund Transfers In	11,372	5,892	5,629	5,629	5,629	5,629	2,098
	Internal Transactions	11,372	5,892	5,629	5,629	5,629	5,629	2,098
	Long-Term Debt	-	-	-	-	-	-	-
Total Revenues		1,157,658	1,290,849	1,453,210	1,227,050	1,227,050	1,227,050	1,377,859
Expenditures								
	Personnel Services	785,526	773,844	852,707	874,457	874,457	874,457	1,017,455
	Supplies & Materials	23,222	37,496	21,882	29,691	29,691	29,691	36,418
	Purchased Services	112,893	111,466	91,963	176,433	176,980	176,980	174,368
	Intra-City Charges	4,696	3,784	3,803	6,900	6,900	6,900	6,780
	Fixed Charges	60,400	71,200	82,407	83,176	83,176	83,176	85,545
	Maintenance & Operating	201,211	223,945	200,056	296,200	296,747	296,747	303,111
	Internal Charges	83,386	82,638	97,687	61,016	61,016	61,016	105,885
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	83,386	82,638	97,687	61,016	61,016	61,016	105,885
	Capital Outlay	-	43,174	-	36,000	36,000	36,000	-
	Debt & Capital	-	43,174	-	36,000	36,000	36,000	-
Total Expenditures		1,070,123	1,123,601	1,150,450	1,267,673	1,268,220	1,268,220	1,426,451
Revenues Over (Under) Expenditures		87,535	167,248	302,760	(40,623)	(41,170)	(41,170)	(48,592)
Beginning Cash Balance - July 1		1,075,981	1,163,516	1,330,764	1,633,524	1,633,524	1,633,524	1,592,354
Other Cash Sources / (Uses) - Accrual Entries		-	-	-	-	-	-	-
Ending Cash Balance - June 30		1,163,516	1,330,764	1,633,524	1,592,901	1,592,354	1,592,354	1,543,762
Operating Reserve Target - 15% of Operating Expenses: MCA 50-60-106 g(ii) Reserve Limit		160,518 1,070,123	162,064 1,123,601	172,567 1,150,450	184,751 1,267,673	184,833 1,268,220	184,833 1,268,220	213,968 1,426,451
Excess Reserve: (Excess Reserve for Capital Projects Funding)		93,393	207,163	483,074	325,228	324,134	324,134	117,311



**Building**  
**Fund: 503**

Fund: 503							Proposed FY 2023 Budget	
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022				
				Adopted	Amended	Est Actuals		
Revenues								
License & Permits								
	Building Permits	577,440	704,052	800,894	617,540	617,540	617,540	697,820
	Electrical Permits	103,537	107,135	94,900	98,563	98,563	98,563	111,376
	Plumbing Permits	108,684	113,933	88,053	120,581	120,581	120,581	136,257
	Plan Check Fees	304,289	319,500	441,412	359,488	359,488	359,488	406,221
	Water Well Permits	150	50	250	100	100	100	100
	Curb Cuts	1,739	2,041	2,574	2,797	2,797	2,797	3,150
	Street Opening Permits	7,700	6,510	6,705	7,795	7,795	7,795	8,808
	Encroachment Surveys	-	-	-	-	-	-	-
	Sewer Taps	10,404	11,301	10,081	10,557	10,557	10,557	11,929
	Total License & Permits	1,113,942	1,264,523	1,444,868	1,217,421	1,217,421	1,217,421	1,375,661
Intergovernmental Revenues								
	State Pension Contributions	-	-	-	-	-	-	-
	Total Intergovernmental Revenues	-	-	-	-	-	-	-
Investment Earnings								
	Interest Earnings	27,094	20,435	2,518	4,000	4,000	4,000	100
	Total Interest Earnings	27,094	20,435	2,518	4,000	4,000	4,000	100
Other Financing Sources / (Uses)								
	Other Revenues	-	-	195	-	-	-	-
	Various Affordable Housing Waivers							
	Sale of Fixed Assets	5,250	-	-	-	-	-	-
	Total Other Financing Sources / (Uses)	5,250	-	195	-	-	-	-
SUBTOTAL - OPERATING REVENUE								
		-	-	-	-	-	-	-
Interfund Transfers In								
	T/in - 645 Insurance & Safety	11,372	5,892	5,629	5,629	5,629	5,629	2,098
	T/in - 650 Medical Revolving	-	-	-	-	-	-	-
	Total Interfund Transfers In	11,372	5,892	5,629	5,629	5,629	5,629	2,098
TOTAL REVENUE								
		1,157,658	1,290,849	1,453,210	1,227,050	1,227,050	1,227,050	1,377,859

**Building**  
**Fund: 503**

Fund: 503		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Fund	503 Building							
Dept	1602 Building							
Activity	425 Protective Inspections							
Personnel Services								
	Salaries & Wages	550,821	545,144	583,781	617,896	617,896	617,896	718,028
	Temporary Salaries	17,250	9,263	13,872	17,624	17,624	17,624	23,995
	Overtime - Misc	-	44			-	-	
	F.I.C.A. (Soc. Sec.)	33,718	32,995	35,476	39,424	39,424	39,424	46,025
	P.E.R.S. Retirement	47,601	47,221	51,737	56,398	56,398	56,398	66,587
	Health & Vision Insurance	100,491	105,096	138,588	119,624	119,624	119,624	136,154
	Workers Comp. Ins.	20,003	19,738	13,979	6,908	6,908	6,908	7,587
	Unemployment Ins.	2,557	1,387	1,494	1,659	1,659	1,659	2,012
	Dental Insurance	5,200	5,240	5,483	5,700	5,700	5,700	6,300
	F.I.C.A. Medicare	7,886	7,716	8,297	9,224	9,224	9,224	10,767
	Total Personnel Services	785,526	773,844	852,707	874,457	874,457	874,457	1,017,455
Supplies & Materials								
	Paper & Forms	287	629	443	840	840	840	650
	Office Supplies & Equip	624	1,496	1,354	2,000	2,000	2,000	1,500
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	880
	Small Tools & Equip-Misc	163	2,202	213	450	450	450	600
	Computr Equip/Sftwr/Spply	14,641	18,066	19,110	23,201	23,201	23,201	30,388
	200 Apps Misc (4 x \$50)							
	800 Code Group Apps/Lic. 1 ea. Code (1 yrs)-Ipads/Iphones							
	700 4 Printer Toner Cartridges @ \$175 ea							
	660 Bluebeam Standard License (12)							
	198 BlueBeam Standard License (2) (Selby's)							
	6,830 BlueBeam Server API for Trakit							
	10,200 Trakit License & Maintenance							
	5,000 e-Trakit Maintenance							
	2,190 E3 License							
	610 Standard License ( Front Desk/Temp. Emp.)							
	3,000 GIS License							
	30,388							
	Furniture & Fixtures-Misc	7,506	15,103	761	3,200	3,200	3,200	2,400
	2,400 Office Chairs 4 @ \$600							
	- Lateral File Cabinet							
	2,400							
	Total Supplies & Materials	23,222	37,496	21,882	29,691	29,691	29,691	36,418
Purchased Services								
	IT&S Computer Maint/Spprt	27,856	27,085	32,312	34,607	34,607	34,607	36,977
	IT&S Telephone Service	5,007	5,016	5,214	5,214	5,214	5,214	5,214
	IT&S Special Projects	-	4,059	1,624	-	547	547	-
	City-Co Bldg Postage Adm	240	238	435	322	322	322	322
	Postage	161	240	154	240	240	240	240
	Cellular Services	3,900	4,017	4,438	5,350	5,350	5,350	5,650
	4,400 Cell Phones: 6@\$45 p/mo- Phones, unlimited data for Ipads							
	250 Accessories for Cell Phones & Ipads (5x\$50 ea)							
	1,000 Phone & iPad (for new Inspector)							
	5,650							
	Printing & Duplicating	1,514	460	709	1,000	1,000	1,000	1,000
	Professional Dues	1,351	1,557	1,473	1,530	1,530	1,530	1,630
	490 Helena Bldg Industry Assoc (HBIA)							
	50 Architectural Society of Helena (ASH)							
	145 ICC Membership							
	200 MT ICC State Membership							
	495 American Institute of Architects							
	250 Intl Assoc of Mechanical & Plumbing Officials *2							
	1,630							
	Professional Subscriptions	6,640	2,937	1,061	9,000	9,000	9,000	2,000
	1,000 Building Code Reference & Resources							
	1,000 2021 Adoption - Building Codes & References							
	Dues, Subscriptn, License	40	50	40	55	55	55	55
	Advertising	3,643	728	664	6,900	6,900	6,900	6,900
	1,000 Outreach, Rental Booth, Gadget, ads, etc							
	900 Code Adoption/Parade of Homes, Misc							
	5,000 Misc Media Ads							
	6,900							

**Building**  
**Fund: 503**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Long Dist Telephone Chrgs	112	102	-	-	-	-	-
Architect & Engr Services	-	-	-	5,000	5,000	5,000	5,000
5,000 Architectural & Engineering Contract Plan Review							
5,000							
Meal Reimb-Taxable	-	-	-	100	100	100	-
Travel & Meeting Expense	7,545	6,153	-	15,950	15,950	15,950	14,800
1,050 Employee Development - 7 @ \$150							
2,000 Bldg Ed Conf - Hotel 8-\$1600, Meals 8-\$400							
6,000 ICC Seminars Sponsored by Bldg. Div. 2 @ \$3000							
600 IAEI Hotel 2 @ \$450, Meals 2 @ \$150							
4,800 TRAKit - SUGA Conference 2 @ \$2400							
350 State of MT Chapar Meetings, Hotel 2 @ \$150, Meals 2 @ \$25							
14,800							
Required Training	2,175	3,297	1,817	36,085	36,085	36,085	37,400
600 IAMPO Seminar 4 @ \$150 Ea.							
450 MT Chapter IAEI 2 @ \$225							
750 Bldg Ed Conf 10 @ \$75							
1,000 Admin Assistant Courses 4 @ \$250							
30,000 Central Squae (Trakit/Bluebeam on-site training)							
4,600 Employee Development 8 @ \$200, 5 @ \$600 (EDUcode)							
37,400							
Conferences	1,121	-	100	1,700	1,700	1,700	2,000
300 MT Joint Engineers Conference 1 @ \$300							
100 AIA Conference							
1,600 ENGAGE/Central Square/Trakit Conference 2 @ \$800							
Other Contracted Services	51,587	55,527	41,923	53,380	53,380	53,380	55,180
6,600 One Call Locates (350 p/mo) @ \$1.57 ea x 12 mo.							
400 One Call Locates Add'l fee for Dept of Labor @0.10 p/call							
6,500 State Education Fund Assessment							
4,080 Parking Permits (5@\$68 p/mo x 12) (\$1005 p/qtr)							
1,600 Maintenance agreements/copier/fax (\$400 x 4 qtr)							
36,000 Fire Marshall Costs: Plan Reviews & inspections (\$3000 /mo)							
55,180							
<b>Total Purchased Services</b>	<b>112,893</b>	<b>111,466</b>	<b>91,963</b>	<b>176,433</b>	<b>176,980</b>	<b>176,980</b>	<b>174,368</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	4,269	3,482	3,078	5,350	5,350	5,350	5,900
Shop Vehicle Repairs	35	23	65	400	400	400	440
Shop Tires & Tire Repairs	116	-	610	800	800	800	-
Shop Vehicle Parts	276	280	50	350	350	350	440
<b>Total Intra-City Charges</b>	<b>4,696</b>	<b>3,784</b>	<b>3,803</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>	<b>6,780</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	41,751	41,751	43,301	44,441	44,441	44,441	42,725
Licenses	1,065	1,280	2,465	2,735	2,735	2,735	2,820
530 Master Plumbers License Renewal (2 @ \$265)							
240 IAEI Member Dues (2 @ \$120))							
110 State Architects Lic Renewal (1 @ \$110)							
1,540 Certification Exams - 7 @ \$219							
400 MT Elec Lic (2@ \$200)							
- ACI (Ed - once every 5 yrs)							
2,820							
Credit Card Fees	17,584	28,169	36,641	36,000	36,000	36,000	40,000
40,000 Credit card fees (\$3,333/month)							
40,000							
Refunds & Reimbursements	-	-	-	-	-	-	-
<b>Total Fixed Charges</b>	<b>60,400</b>	<b>71,200</b>	<b>82,407</b>	<b>83,176</b>	<b>83,176</b>	<b>83,176</b>	<b>85,545</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	28,894	28,159	37,391	10,754	10,754	10,754	43,552
Vehicle & Equip Insurance	232	232	308	330	330	330	409
Liability Insurance	15,616	16,046	16,620	16,847	16,847	16,847	21,228
Fidelity Insurance	76	80	80	76	76	76	84
Liability Deductible	-	-	-	-	-	-	2,343
Human Resource	13,460	13,022	13,420	10,880	10,880	10,880	15,738
Budget & Accounting	19,789	19,935	24,601	16,862	16,862	16,862	16,211
Fleet Services Charges	5,319	5,164	5,267	5,267	5,267	5,267	6,320
<b>Total Internal Charges</b>	<b>83,386</b>	<b>82,638</b>	<b>97,687</b>	<b>61,016</b>	<b>61,016</b>	<b>61,016</b>	<b>105,885</b>

Building								
Fund: 503								
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Capital Outlay								
Equipment		-	19,405	-	-	-	-	-
-								
-								
Vehicles		-	23,769	-	36,000	36,000	36,000	-
-								
Total	Capital Outlay	-	43,174	-	36,000	36,000	36,000	-
Total	Building	1,070,123	1,123,601	1,150,450	1,267,673	1,268,220	1,268,220	1,426,451

Water Fund: 521							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	15,000	-	-	-	-	-	7,316,000
Charges For Services	7,914,842	8,143,305	8,652,035	9,036,885	9,036,885	9,264,000	9,264,000
Investment Earnings	318,621	237,592	30,111	35,000	35,000	2,500	2,500
Other Financing Sources / (Uses)	221,119	2,074	24,936	2,000	2,000	48,882	2,000
<b>Other Operating Revenues</b>	<b>8,469,582</b>	<b>8,382,972</b>	<b>8,707,081</b>	<b>9,073,885</b>	<b>9,073,885</b>	<b>9,315,382</b>	<b>16,584,500</b>
Interfund Transfers In	25,700	12,109	12,853	12,853	12,853	12,853	4,283
<b>Internal Transactions</b>	<b>25,700</b>	<b>12,109</b>	<b>12,853</b>	<b>12,853</b>	<b>12,853</b>	<b>12,853</b>	<b>4,283</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>4,420,622</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>790,490</b>	<b>4,184,000</b>
<b>Total Revenues</b>	<b>8,495,282</b>	<b>12,815,703</b>	<b>8,719,934</b>	<b>9,086,738</b>	<b>9,086,738</b>	<b>10,118,725</b>	<b>20,772,783</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>1,747,876</b>	<b>1,711,639</b>	<b>1,804,037</b>	<b>2,066,560</b>	<b>2,066,560</b>	<b>1,895,698</b>	<b>2,014,991</b>
Supplies & Materials	654,975	795,075	626,479	1,003,775	1,003,775	986,275	1,140,500
Purchased Services	684,383	973,746	853,907	1,059,645	1,080,056	1,019,736	978,852
Intra-City Charges	51,737	56,508	55,314	70,200	70,200	60,300	75,290
Fixed Charges	70,838	85,280	74,181	74,125	74,125	75,067	80,450
<b>Maintenance &amp; Operating</b>	<b>1,461,933</b>	<b>1,910,609</b>	<b>1,609,880</b>	<b>2,207,745</b>	<b>2,228,156</b>	<b>2,141,378</b>	<b>2,275,092</b>
Internal Charges	1,039,298	1,118,236	1,289,329	949,785	949,785	949,785	1,229,049
Transfers Out	17,573	40,000	20,000	20,000	20,000	20,000	20,000
<b>Internal Transactions</b>	<b>1,056,871</b>	<b>1,158,236</b>	<b>1,309,329</b>	<b>969,785</b>	<b>969,785</b>	<b>969,785</b>	<b>1,249,049</b>
Debt Service	562,950	1,177,773	448,020	878,299	878,299	878,299	1,033,260
Capital Outlay	6,079,931	3,309,751	3,966,154	2,841,040	12,377,847	12,377,847	11,813,770
<b>Debt &amp; Capital</b>	<b>6,642,881</b>	<b>4,487,524</b>	<b>4,414,174</b>	<b>3,719,339</b>	<b>13,256,146</b>	<b>13,256,146</b>	<b>12,847,030</b>
<b>Total Expenditures</b>	<b>10,909,561</b>	<b>9,268,008</b>	<b>9,137,421</b>	<b>8,963,429</b>	<b>18,520,647</b>	<b>18,263,007</b>	<b>18,386,162</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(2,414,279)</b>	<b>3,547,695</b>	<b>(417,486)</b>	<b>123,309</b>	<b>(9,433,909)</b>	<b>(8,144,282)</b>	<b>2,386,621</b>
<b>Beginning Cash Balance - July 1</b>	<b>14,133,029</b>	<b>11,581,726</b>	<b>15,114,073</b>	<b>14,607,228</b>	<b>14,607,228</b>	<b>14,607,228</b>	<b>6,462,946</b>
Other Cash Sources / (Uses)	(137,024)	(15,348)	(89,359)	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>11,581,726</b>	<b>15,114,073</b>	<b>14,607,228</b>	<b>14,730,537</b>	<b>5,173,319</b>	<b>6,462,946</b>	<b>8,849,567</b>
Reserve Target - 15% of Operating Expenses:	724,445	893,739	775,690	918,358	921,420	882,774	985,859
Reserve Target - 60 Days of Operating Expenses:	793,912	979,440	850,071	1,006,420	1,009,775	967,424	1,080,393
Ten-Mile Watershed Projects Reserve	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Revenue Bond Restricted Reserves	564,794	598,374	832,180	564,794	564,794	832,180	832,180
<b>Reserve Policy Target:</b>	<b>1,558,706</b>	<b>1,777,814</b>	<b>1,882,251</b>	<b>1,771,214</b>	<b>1,774,569</b>	<b>1,999,604</b>	<b>2,112,574</b>
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses + Restricted Reserve)							
Excess Reserve:	10,023,020	13,336,259	12,724,977	12,959,323	3,398,750	4,463,342	6,736,993
(Excess Reserve for Capital Projects Funding)							

Water Fund: 521							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
Misc Federal Grants	-	-	-	-	-	-	-
State Grants - Misc.	15,000	-	-	-	-	-	7,316,000
7,316,000 ARPA Revenues							
<b>Total Intergovernmental Revenues</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,316,000</b>
<b>Charges For Services</b>							
Metered Water Sales	7,638,011	7,865,398	8,394,177	8,776,885	8,776,885	9,000,000	9,000,000
Fireline Charges	79,328	81,881	82,285	80,000	80,000	85,000	85,000
Utility Service Charges	6,486	7,150	6,996	5,000	5,000	9,000	9,000
System Development Fees	65,806	87,903	65,655	85,000	85,000	70,000	70,000
Sale of Water Mats & Supp	50,935	61,984	54,416	50,000	50,000	50,000	50,000
Installation Charge-Taps	21,750	18,318	15,433	20,000	20,000	30,000	30,000
Misc. Water Charges	20,394	20,671	29,573	20,000	20,000	20,000	20,000
Infrastructure Rebates	32,132	-	3,500	-	-	-	-
<b>Total Charges For Services</b>	<b>7,914,842</b>	<b>8,143,305</b>	<b>8,652,035</b>	<b>9,036,885</b>	<b>9,036,885</b>	<b>9,264,000</b>	<b>9,264,000</b>
<b>Investment Earnings</b>							
Interest Earnings	318,621	237,592	30,111	35,000	35,000	2,500	2,500
<b>Total Interest Earnings</b>	<b>318,621</b>	<b>237,592</b>	<b>30,111</b>	<b>35,000</b>	<b>35,000</b>	<b>2,500</b>	<b>2,500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	148,717	2,074	521	2,000	2,000	35,500	2,000
Misc Employee Reimb	66,402	-	29	-	-	-	-
Sale of Fixed Assets	6,000	-	24,386	-	-	13,382	-
<b>Total Other Financing Sources / (Uses)</b>	<b>221,119</b>	<b>2,074</b>	<b>24,936</b>	<b>2,000</b>	<b>2,000</b>	<b>48,882</b>	<b>2,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>8,469,582</b>	<b>8,382,972</b>	<b>8,707,081</b>	<b>9,073,885</b>	<b>9,073,885</b>	<b>9,315,382</b>	<b>16,584,500</b>
<b>Long-Term Debt</b>							
St Rvlvng Fnd (SRF) Prods	-	4,420,622	-	-	-	790,490	4,184,000
<b>Total Long-Term Debt</b>	<b>-</b>	<b>4,420,622</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>790,490</b>	<b>4,184,000</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	25,700	12,109	12,853	12,853	12,853	12,853	4,283
<b>Total Interfund Transfers In</b>	<b>25,700</b>	<b>12,109</b>	<b>12,853</b>	<b>12,853</b>	<b>12,853</b>	<b>12,853</b>	<b>4,283</b>
<b>TOTAL REVENUE</b>	<b>8,495,282</b>	<b>12,815,703</b>	<b>8,719,934</b>	<b>9,086,738</b>	<b>9,086,738</b>	<b>10,118,725</b>	<b>20,772,783</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Chng in Util A/R	(122,293)	-	-	-	-	-	-
Chng in Util CR Suspense/Vouchers Pay Bals.	(14,731)	(15,348)	(89,359)	-	-	-	-
Fund Balance prior year adjustments			-			-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(137,024)</b>	<b>(15,348)</b>	<b>(89,359)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



Water									
Fund: 521			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	521 Water								
Dept	1545 Water Debt Service								
Activity	492 Revenue Bonds								
Debt Service (Matures 7/1/25)									
Maturity	Principal		472,000	955,000	362,000	738,000	738,000	738,000	822,706
07/01/25	171,000 DNRC Drinking Water 2005 Refunding								
07/01/24	214,000 DNRC Drinking Water 2007 Refunding								
01/01/27	103,000 DNRC Drinking Water 2012 Refunding								
07/01/37	30,000 DNRC Drinking Water 2016								
07/01/39	231,000 DNRC Drinking Water 2019								
	73,706 DNRC Drinking Water 2022 (ARPA Estimated)								
	822,706								
	Interest		90,200	204,523	85,270	138,549	138,549	138,549	208,804
07/01/25	12,927 DNRC Drinking Water 2005 Refunding								
07/01/24	8,528 DNRC Drinking Water 2007 Refunding								
01/01/27	11,532 DNRC Drinking Water 2012 Refunding								
07/01/37	12,588 DNRC Drinking Water 2016								
07/01/39	90,610 DNRC Drinking Water 2019								
	72,619 DNRC Drinking Water 2022 (ARPA Estimated)								
	208,804								
	Debt Issuance Costs		-	17,500	-	-	-	-	-
	Arbitrage Fees/Costs		750	750	750	1,750	1,750	1,750	1,750
Total	Debt Service		562,950	1,177,773	448,020	878,299	878,299	878,299	1,033,260
Total	Water Debt Service		562,950	1,177,773	448,020	878,299	878,299	878,299	1,033,260

Water									
Fund:	521		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	521 Water								
Dept	3125 Water Treatment								
Activity	435 Water Utilities								
Personnel Services									
	Salaries & Wages		568,173	547,501	595,530	734,736	734,736	677,942	661,047
	Temporary Salaries		2,171	5,051	4,776	9,590	9,590	6,200	8,432
	Overtime - Misc		6,249	5,613	6,866	10,781	10,781	6,200	10,724
	F.I.C.A. (Soc. Sec.)		35,647	34,234	37,079	46,981	46,981	42,000	42,283
	P.E.R.S. Retirement		49,142	47,954	52,925	66,359	66,359	58,800	60,418
	Health & Vision Insurance		108,412	119,083	140,477	169,362	169,362	151,000	162,088
	Workers Comp. Ins.		31,038	31,732	25,593	15,371	15,371	15,000	8,359
	Unemployment Ins.		2,598	1,401	1,526	1,978	1,978	2,415	1,847
	Dental Insurance		5,661	5,948	6,498	8,070	8,070	6,970	7,500
	F.I.C.A. Medicare		8,337	8,007	8,672	10,996	10,996	9,790	9,895
Total	Personnel Services		817,428	806,525	879,940	1,074,224	1,074,224	976,317	972,593
Supplies & Materials									
	Office Supplies & Equip		1,669	482	817	2,000	2,000	2,000	3,000
	1,500 Normal Supplies								
	1,500 Chairs for Control Room								
	3,000								
	Chem & Lab Supplies		324,201	370,630	353,175	380,225	380,225	380,225	511,000
	108,000 Cationic Polymer (32% Increase)								
	156,500 Sodium Hypochlorite Pump Stations (86.2% Increase)								
	80,000 Alum for TMTP & MRTP (12.6% Increase)								
	63,000 Carbon for TMTP & MRTP (14.6% Increase)								
	63,000 Caustic for TMTP & MRTP (14.5% Increase)								
	21,500 Ortho Phosphate (20% Increase)								
	13,000 Lab/Calibration Supplies								
	6,000 Nonionic Polymer (20% Increase)								
	511,000								
	Janitorial Supplies		3,008	1,564	2,106	3,000	3,000	3,000	3,000
	3,000 Cleaning supplies/paper products/mats								
	3,000								
	Clothing Allowance		3,946	2,780	3,643	6,550	6,550	5,000	6,700
	4,200 Operator Allowance (12 * 350/ea)								
	- Electrician Allowance (1 * 350/ea) - Move to Facilities								
	2,500 Safety Equipment/Breathing Masks								
	6,700								
	Operating Supplies - Misc		60,763	39,505	20,335	35,000	35,000	20,000	35,000
	35,000 Pump Station/Reservoirs/Treatment Facilities								
	35,000								
	Fuel/Oil Outside Vendor		5,469	2,176	2,045	3,500	3,500	1,500	3,500
	3,500 Generator Fuel/Oil/Lubricants								
	3,500								
	Tires/Tubes-Outside Vendr		-	-	-	-	-	-	3,000
	Small Tools & Equip-Misc		5,163	2,495	3,897	5,000	5,000	5,000	5,000
	3,000 Mechanic Tools								
	2,000 Utility Trailer								
	- I&C Tools - Move to Facilities?								
	5,000								
	Computr Equip/Sftwr/Spply		4,974	1,395	1,444	2,800	2,800	6,600	2,500
	2,500 Computer Cartridges/Supplies								
	2,500								
	Landscape Supplies		256	1,193	3,165	1,200	1,200	1,200	1,200
	1,200 Misc supplies								
	1,200								
Total	Supplies & Materials		409,449	422,219	390,627	439,275	439,275	424,525	573,900

Water								
Fund:	521							Proposed
		FY 2019	FY 2020	FY 2021	FY 2022			FY 2023
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	Budget
Purchased Services								
IT&S Computer Maint/Spprt		26,022	27,523	33,138	35,284	35,284	35,284	39,139
IT&S Telephone Service		5,007	5,016	7,584	7,584	7,584	7,584	5,902
IT&S Special Projects			4,083	1,633	-	551	551	-
City-Co Bldg Postage Adm		72	104	117	128	128	128	137
Postage		75	2,286	586	300	300	100	2,000
Freight & Express		427		-	2,000	2,000	-	
Cellular Services		1,887	2,078	2,373	2,640	2,640	2,640	2,750
Printing & Duplicating		-	1,733	1,983	1,500	1,500	1,500	1,500
Dues, Subscriptn, License		525	721	725	1,250	1,250	1,250	900
480 AWWA Memberships (6 x\$80)								
350 Montana Rural Water Systems								
70 Misc. Subscriptions								
900								
Advertising		663	-	-	2,000	2,000	2,000	12,500
2,500 DEQ Water Quality Report (CCR)								
10,000 Water Restriction/Conservation Advertising								
12,500								
Electric Utility		238,540	335,927	371,996	388,425	388,425	344,900	410,000
Water & Sewer		245	270	312	300	300	300	300
Long Dist Telephone Chrgs		26	31					
Natural Gas Utility		18,924	16,615	18,463	23,000	23,000	19,200	15,000
Solid Waste		192	-	200	2,400	2,400	500	2,400
1,200 MRTTP - Solid Waste Service (\$100/month x 12)								
1,200 TMTP - Solid Waste Service (\$100/month x 12)								
Medical Expenses		-	-	58	200	200	675	500
500 Upkeep of first aid kits								
500								
Professional Services-Misc		5,882	-	-	20,500	20,500	20,500	-
Outside Repair to Mtr Veh		-	-					
Equipment Repairs		42,565	33,297	43,368	60,000	60,000	50,000	60,000
Building Repairs/Maint		2,865	2,010	8,692	20,000	20,000	20,000	15,000
5,000 Painting & repairs								
10,000 Exterior painting/repairs to Water Tanks								
15,000								
Meal Reimb-Taxable		-	-	-	-	-	-	-
Travel & Meeting Expense		-	212	-	-	-	-	-
Required Training		2,347	4,273	917	4,000	4,000	4,000	4,000
4,000 Certification Workshops								
4,000								
Conferences		-	150	-	2,000	2,000	2,000	2,000
2,000 Rural Water & Joint Conference								
2,000								
Investigation / Inspect Fees		28,014	23,373	22,350	32,800	32,800	32,800	32,800
7,000 Bacteriological								
7,800 Crypto/Giardia								
6,000 Trihalomethanes/Haloacetic Acid								
4,000 Metals including Lead & Copper								
2,000 Inorganic/Volatile/Synthetic Organics								
4,000 TCLP/TOC/Arsenic/Alkalinity/Asbestos								
2,000 Additional/Samples/Testing								
32,800								
Other Contracted Services		161,091	330,498	214,691	300,900	320,405	320,405	195,450
65,000 BOR Water Purchase & O&M								
25,000 Helena Valley Irrigation O&M								
10,000 Wonderware Software Maintenance								
1,200 WIMS-911 Software Maintenance								
1,500 Lab Servicing								
2,000 Crane Inspections								
15,000 Legal Fees for Water Rights/Permits								
20,000 Cityworks Software Maintenance								
30,000 Reservoir Cleaning Contract								
5,500 Ditch Rider								
5,000 HVAC & Pump Maint.								
5,000 Generator Load Bank Testing								
- DNRC Dam Inspections (FY26 - \$7,500)								
5,000 Weed Spraying Contracts								
1,500 Haying Contract								
2,000 Fire Extinguisher Contract								
1,300 Fire Alarm - Security Monitoring								
450 Copier Maint.								
195,450								
Total	Purchased Services	535,369	790,198	729,185	907,211	927,267	866,317	802,278

Water Fund: 521		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Intra-City Charges								
	Shop Gas & Fuel Charges	9,319	5,690	7,341	11,700	11,700	10,000	12,900
	Shop Vehicle Repairs	440	43	891	2,250	2,250	2,250	2,250
	Shop Tires & Tire Repairs	2,802	741	1,620	1,550	1,550	1,550	-
	Shop Vehicle Parts	1,051	537	1,237	1,700	1,700	1,500	2,090
	Total Intra-City Charges	13,612	7,011	11,089	17,200	17,200	15,300	17,240
Fixed Charges								
	Rent of Equipment	108	5,766	21	500	500	500	500
	500 Normal Rent of Equipment							
	Special Assessments	20,746	30,788	31,236	32,840	32,840	33,782	33,500
	Licenses	13,255	1,872	3,211	2,260	2,260	2,260	2,560
	360 Operator License (12*30?)							
	300 DEQ - Operator Annual Renewal Fee							
	1,500 Discharge Annual Permit Fees							
	400 Software Licenses (Arc GIS)							
	2,560							
	Total Fixed Charges	34,109	38,426	34,468	35,600	35,600	36,542	36,560
Internal Charges								
	Comm, Mgr, Atty Charges	99,163	96,532	129,921	82,445	82,445	82,445	106,309
	Public Works	34,448	58,246	44,462	47,588	47,588	47,588	58,743
	Property Insurance	73,355	73,355	79,410	84,969	84,969	84,969	110,995
	Vehicle & Equip Insurance	340	340	465	498	498	498	615
	Liability Insurance	16,145	17,035	18,317	20,021	20,021	20,021	19,463
	Fidelity Insurance	108	114	223	123	123	123	116
	Human Resource	14,523	15,490	15,963	13,766	13,766	13,766	18,735
	Budget & Accounting	50,160	50,520	62,488	42,184	42,184	42,184	39,499
	Utility Customer Service	141,849	147,679	173,734	100,317	100,317	100,317	110,585
	Engineering	74,373	113,637	139,123	118,376	118,376	118,376	136,431
	Building M&O Charge	10,567	10,514	10,624	19,068	19,068	19,068	20,021
	Industrial Facilities	10,000	-	-	-	-	-	72,862
	Fleet Services Charges	11,136	14,324	14,610	14,610	14,610	14,610	17,532
	Total Internal Charges	536,167	597,786	689,340	543,965	543,965	543,965	711,906
Transfers Out								
	T/out - 246 Watershed Projects	17,573	40,000	20,000	20,000	20,000	20,000	20,000
	- Fire Mitigation Scott Reservoir (FY20-21)							
	Total Transfers Out	17,573	40,000	20,000	20,000	20,000	20,000	20,000
Capital Outlay								
MR8906	Buildings	7,865	-	-	-	14,075	14,075	45,000
	14,075							
	14,075							
	35,000							
	10,000							
	45,000							
	Imprvmnts Other Than Bldgs	320,919	19,148	7,479	613,810	965,388	965,388	153,830
	242,578							
	92,000							
	17,000							
351,578								
	257,500							
	125,000							
	20,000							
	60,260							
	36,050							
	115,000							
	613,810							
	79,570							
	74,260							
	153,830							
	Equipment	178,044	82,290	174,485	180,980	286,523	286,523	-
MR7903	1,362							
MR0907	104,181							
	105,543							

Water Fund: 521		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
29,370	FY22 - TMTP - Carbon Feeder							
82,400	FY22 - TMTP - Backwash Actuator							
41,530	FY22 - TMTP - HVAC Primary Pumps							
27,680	FY22 - TMTP - HVAC Secondary Pumps							
180,980								
Vehicles		-	27,886	29,583	42,820	42,820	42,820	52,120
52,120	FY23 - Pickup/Assessorries (Replace #450)							
52,120								
Trnsmn/Distrb-Reservoirs		872	481,169	795,727	-	417,415	417,415	-
381,685	FY21 - Malben Interior Seal Coating							
35,730	FY21 - Westside Tank							
417,415								
Watershed/Basins		70,225	595,524	65,994	-	1,742,442	1,742,442	4,125,000
16,402	FY21 - Red Mountain Flume Engineering							
1,726,040	FY21 - Groundwater Monitoring Wells							
1,742,442								
2,365,000	FY23 - Red Mountain Flume (ARPA)							
1,760,000	FY23 - Ten-Mile Diversion Structures							
4,125,000								
General Plant		125,451	13,695	74,789	-	2,025,391	2,025,391	1,490,000
400,000	FY21 - Pre-Sedimentation Basin (Engineering Only)							
766,829	FY21 - Eureka Well Reconstruction							
658,382	FY21 - Tenmile Filter Rebuild							
200,180	FY21 - MRTTP High Zone Pumps							
2,025,391								
1,490,000	FY23 - TMTP - Filter Improvements (ARPA)							
1,490,000								
Total	Capital Outlay	703,376	1,219,712	1,148,056	837,610	5,494,054	5,494,054	5,865,950
Total	Water Treatment	3,067,083	3,921,877	3,902,706	3,875,085	8,551,585	8,377,020	9,000,427

Water							
Fund: 521		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		
					Adopted	Amended	Proposed FY 2023 Budget
					Est Actuals		

Fund	521 Water
Dept	3126 Water Utility Maintenance
Activity	435 Water Utilities

#### Personnel Services

Salaries & Wages	629,818	606,766	612,721	666,705	666,705	621,770	700,353
Temporary Salaries	2,797	-	-	-	-	-	-
Overtime - Misc	11,102	8,095	14,872	14,634	14,634	14,634	15,371
F.I.C.A. (Soc. Sec.)	38,374	37,113	37,663	42,286	42,286	38,755	44,422
P.E.R.S. Retirement	53,999	52,794	54,167	60,497	60,497	54,950	64,265
Health & Vision Insurance	123,943	134,318	149,290	154,374	154,374	141,900	158,972
Workers Comp. Ins.	52,110	49,120	38,099	34,811	34,811	29,500	39,326
Unemployment Ins.	2,901	1,533	1,571	1,777	1,777	2,242	1,941
Dental Insurance	6,430	6,697	6,905	7,356	7,356	6,580	7,356
F.I.C.A. Medicare	8,974	8,679	8,808	9,896	9,896	9,050	10,392

<b>Total Personnel Services</b>	<b>930,448</b>	<b>905,114</b>	<b>924,097</b>	<b>992,336</b>	<b>992,336</b>	<b>919,381</b>	<b>1,042,398</b>
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#### Supplies & Materials

Office Supplies & Equip	1,139	806	1,205	1,800	1,800	1,800	1,500
Chem & Lab Supplies	721	221	102	500	500	500	500
Food	234	55	291	200	200	200	300
Janitorial Supplies	130	575	692	1,000	1,000	750	1,000
Clothing Allowance	4,582	3,004	3,177	3,500	3,500	3,500	3,500
Operating Supplies - Misc	9,994	2,378	5,367	8,000	8,000	8,000	8,000
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	3,300
Small Tools & Equip-Misc	12,499	12,026	7,822	14,000	14,000	14,000	14,000
10,000 General Tools							
4,000 Utility Line Locator/Metal Detector							
14,000							
Computr Equip/Sftwr/Sppl	2,086	16,404	1,726	4,000	4,000	1,500	3,000
1,000 Software/Computer Equipment							
2,000 Computer/Monitor Replacement							
3,000							
Safety Equipment	3,167	1,720	1,887	2,000	2,000	2,000	2,000
800 Hard Hats, Glasses, Hi-Vis Clothing							
600 Safety Signs/Cones							
600 Misc. Safety Equipment							
2,000							
Furniture & Fixtures-Misc	1,963	368	-	700	700	700	700
700 Office Furniture Replacement							
700							
Meters	54,459	244,854	94,621	405,800	405,800	405,800	405,800
400,000 Meters							
5,800 Meter Parts							
405,800							
Utility Line Supply & Mat.	108,210	32,808	61,237	61,000	61,000	61,000	61,000
40,000 Water Main Supplies							
21,000 Valve Parts							
61,000							
Fire Hydrant Parts	28,181	19,604	30,528	26,000	26,000	26,000	26,000
Construction & Maint Mat'ls	18,161	38,032	27,197	36,000	36,000	36,000	36,000
32,000 Backfill Material							
3,000 Marking Paint							
1,000 Backhoe teeth							
36,000							
<b>Total Supplies &amp; Materials</b>	<b>245,526</b>	<b>372,856</b>	<b>235,851</b>	<b>564,500</b>	<b>564,500</b>	<b>561,750</b>	<b>566,600</b>

#### Purchased Services

IT&S Computer Maint/Spprt	15,212	17,669	22,503	30,813	30,813	30,813	52,509
IT&S Telephone Service	3,004	3,010	3,697	3,698	3,698	3,698	3,698
IT&S Special Projects	-	2,634	1,054	-	355	355	-
City-Co Bldg Postage Adm	120	173	117	128	128	128	222
Postage	80	80	269	170	170	170	170
Cellular Services	1,653	3,255	3,606	3,100	3,100	2,690	3,500
Printing & Duplicating	-	-	340	750	750	750	750
750 Water Bill Inserts							



Water Fund: 521							
				FY 2022			Proposed
				Adopted	Amended	Est Actuals	FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited				
Dues, Subscriptn, License	20	545	394	725	725	725	725
80 AWWA Membership							
145 APWA Membership							
300 Operator Certifications							
50 American Backflow							
50 AWWA Standards Updates							
100 American Water Resources							
725							
Advertising	340	40	645	50	50	50	50
Water & Sewer	611	784	612	1,000	1,000	490	1,000
Long Dist Telephone Chrgs	64	82	-	-	-	-	-
Solid Waste	529	458	635	600	600	600	600
Medical Expenses	637	1,025	1,718	1,050	1,050	1,350	1,500
Equipment Repairs	7,404	6,832	1,346	3,700	3,700	3,700	3,700
Building Repairs/Maint	134	625	353	750	750	750	750
Meal Reimb-Taxable	-	38					
Local Travel	-						
Required Training	5,368	2,861	2,669	4,300	4,300	5,550	4,300
2,200 Certification Workshops							
1,000 AWWA Workshops							
1,100 Backflow Training/Re-certification							
4,300							
Conferences	2,479	265	-	2,300	2,300	2,300	2,300
600 Water Maintenance Conferences							
1,700 State AWWA/WEF Conference							
2,300							
Other Contracted Services	111,359	143,172	84,764	99,300	99,300	99,300	100,800
75,500 Street/Curb/Gutter/ADA Repairs							
13,500 Emergency Repairs							
1,500 Crane Inspections							
300 Copier Maintenance							
2,500 Weed Control							
100,800							
<b>Total Purchased Services</b>	<b>149,014</b>	<b>183,548</b>	<b>124,721</b>	<b>152,434</b>	<b>152,789</b>	<b>153,419</b>	<b>176,574</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	25,244	23,899	28,754	36,250	36,250	31,250	39,900
Shop Vehicle Repairs	3,593	16,498	4,593	8,500	8,500	6,500	9,350
Shop Tires & Tire Repairs	4,088	2,138	821	3,000	3,000	3,000	-
Shop Vehicle Parts	5,200	6,961	10,057	5,250	5,250	4,250	8,800
<b>Total Intra-City Charges</b>	<b>38,125</b>	<b>49,496</b>	<b>44,225</b>	<b>53,000</b>	<b>53,000</b>	<b>45,000</b>	<b>58,050</b>
<b>Fixed Charges</b>							
Rent of Equipment	-	318	723	300	300	300	300
Licenses	36,674	46,465	38,917	38,150	38,150	38,150	43,500
4,000 ARC Editor GIS License/Maint.							
24,500 DEQ Permit							
12,000 Cityworks Maintenance							
2,600 ARB Annual Meter System Support							
400 MRL Leases							
43,500							
Credit Card Fees	55	71	72	75	75	75	90
<b>Total Fixed Charges</b>	<b>36,729</b>	<b>46,854</b>	<b>39,713</b>	<b>38,525</b>	<b>38,525</b>	<b>38,525</b>	<b>43,890</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	99,163	96,532	129,921	-	-	-	75,483
Public Works	34,448	52,297	39,922	47,588	47,588	47,588	58,743
Property Insurance	1,880	1,880	2,021	2,162	2,162	2,162	1,729
Vehicle & Equip Insurance	1,167	1,167	1,986	2,125	2,125	2,125	1,210
Liability Insurance	19,515	19,489	18,470	18,061	18,061	18,061	20,475
Fidelity Insurance	110	112	-	102	102	102	102
Liability Deductible	1,259	3,686	3,686	3,944	3,944	3,944	3,699
Human Resource	16,223	18,300	18,859	14,187	14,187	14,187	18,376
Budget & Accounting	50,478	50,845	62,825	37,572	37,572	37,572	29,906
Utility Customer Service	97,521	101,530	117,690	99,092	99,092	99,092	80,256
Engineering	137,125	131,120	160,527	136,205	136,205	136,205	146,504
Building M&O Charge	22,622	22,051	22,212	22,912	22,912	22,912	24,058
Industrial Facilities	-	-	-	-	-	-	30,359
Fleet Services Charges	21,620	21,441	21,870	21,870	21,870	21,870	26,244
<b>Total Internal Charges</b>	<b>503,131</b>	<b>520,450</b>	<b>599,989</b>	<b>405,820</b>	<b>405,820</b>	<b>405,820</b>	<b>517,143</b>

Water Fund: 521			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Capital Outlay									
	Buildings		3,818	4,975	500	-	-	-	-
WU8910	500	FY21 - Storage building heaters							
	500								
	Imprvmnts	Other Than Bldgs	5,692	68,190	100,962	1,030,000	1,123,952	1,123,952	-
WU8912	93,952	FY21 - Pressure Reducing Valves/Telemetry							
	1,030,000	FY22 - Monitoring Pressure Reducing Valves (4)							
	1,030,000								
	Equipment		20,052	64,500	-	-	25,550	25,550	22,000
	10,000	FY23 - GIS Fixed Base							
	12,000	FY23 - Pavement Breaker (Backhoe Needle)							
	22,000								
	Vehicles		162,020	65,568	6,000	58,430	58,430	58,430	40,820
	58,430	FY22 - Pickup/Hoist/Assessories (Replace #410)							
	58,430								
	16,170	FY23 - Pickup/Accessories (Replace #409)							
	24,650	FY23 - Pickup/Accessories (Replace #439)							
	40,820								
	Trnsmn/Distrb-Mains		5,184,973	1,886,806	2,710,637	915,000	5,675,861	5,675,861	5,885,000
	654,429	FY21 - Westside Water Mains - Rebate							
	951,212	FY21 - Westside Water Mains - City							
	673,587	FY21 - MRP - Dakota/8th/Sanders							
	533,432	FY21 - Lyndale/South Park Water-Sewer							
	83,312	FY21 - Fire Hydrant Replacements							
	773,197	FY21 - Rodney Street (Phase I)							
	592,292	FY21 - Rodney Street (Phase II)							
	499,400	FY21 - National Water Main							
	4,760,861								
	206,000	FY22 - Hale/Malben Connection							
	100,000	FY22 - Shared Service Line							
	309,000	FY22 - Reeders/Upper Hale Connection Engineering							
	300,000	FY22 - Hydrant Replacement Project							
	915,000								
	1,800,000	FY23 - Upper Hale/West Main (ARPA)							
	4,085,000	FY23 - Crosstown Connector Valves (ARPA)							
	5,885,000								
Total	Capital Outlay		5,376,555	2,090,039	2,818,098	2,003,430	6,883,793	6,883,793	5,947,820
Total	Water Utility Maintenance		7,279,528	4,168,357	4,786,694	4,210,045	9,090,763	9,007,688	8,352,475

# Water Service Line

Fund: 522

Fund: 522		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Charges For Services		170,491	257,381	237,740	256,950	256,950	256,950	260,000
Investment Earnings		1,007	3,318	843	500	500	500	100
Other Operating Revenues		171,498	260,700	238,583	257,450	257,450	257,450	260,100
Total Revenues		171,498	260,700	238,583	257,450	257,450	257,450	260,100
Expenditures								
Total Expenditures		-	-	-	-	-	-	-
Revenues Over (Under) Expenditures		171,498	260,700	238,583	257,450	257,450	257,450	260,100
Beginning Cash Balance - July 1		-	132,890	348,417	615,639	615,639	615,639	753,089
Other Cash Sources / (Uses)		(38,608)	(45,173)	28,640	(120,000)	(120,000)	(120,000)	(120,000)
Ending Cash Balance - June 30		132,890	348,417	615,639	753,089	753,089	753,089	893,189
Revenues								
Charges For Services								
Misc. Water Charges		170,491	257,381	237,740	256,950	256,950	256,950	260,000
Total	Charges For Services	170,491	257,381	237,740	256,950	256,950	256,950	260,000
Investment Earnings								
Interest Earnings		1,007	3,318	843	500	500	500	100
Total	Interest Earnings	1,007	3,318	843	500	500	500	100
SUBTOTAL - OPERATING REVENUE		171,498	260,700	238,583	257,450	257,450	257,450	260,100
TOTAL REVENUE		171,498	260,700	238,583	257,450	257,450	257,450	260,100
Other Sources / (Uses) - Non-Budgeted								
Service Line Replacement Loans		(12,774)	(46,096)	28,640	(120,000)	(120,000)	(120,000)	(120,000)
User Accounts Rec		(25,834)	923	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	(38,608)	(45,173)	28,640	(120,000)	(120,000)	(120,000)	(120,000)

**Wastewater  
Fund: 531**

Fund: 531		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	-	-	-	-	735,000	735,000	-
	Charges For Services	5,311,429	5,488,574	5,799,288	5,837,000	5,837,000	5,806,505	5,811,500
	Investment Earnings	97,880	67,520	5,471	7,500	7,500	500	500
	Other Financing Sources / (Uses)	21,228	4,203	480,665	500	423,016	423,016	110,000
	Other Operating Revenues	5,430,537	5,560,298	6,285,425	5,845,000	7,002,516	6,965,021	5,922,000
	Interfund Transfers In	18,500	8,749	8,954	8,954	8,954	8,954	2,919
	Internal Transactions	18,500	8,749	8,954	8,954	8,954	8,954	2,919
	Long-Term Debt	-	226,297	-	-	1,621,934	1,621,934	2,400,000
Total Revenues		5,449,037	5,795,344	6,294,379	5,853,954	8,633,404	8,595,909	8,324,919
Expenditures								
	Personnel Services	1,241,847	1,238,302	1,270,494	1,390,597	1,390,597	1,390,597	1,341,130
	Supplies & Materials	186,960	192,812	197,890	235,620	235,620	235,620	243,240
	Purchased Services	635,372	703,084	649,474	910,629	943,599	943,599	831,208
	Intra-City Charges	78,903	63,780	46,819	81,880	81,880	81,880	81,355
	Fixed Charges	67,913	100,157	86,468	98,745	98,745	98,745	100,250
	Maintenance & Operating	969,148	1,059,832	980,650	1,326,874	1,359,844	1,359,844	1,256,053
	Internal Charges	881,577	865,806	1,002,818	817,953	817,953	817,953	1,038,894
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	881,577	865,806	1,002,818	817,953	817,953	817,953	1,038,894
	Debt Service	769,960	1,228,349	441,516	500,187	500,187	501,625	75,197
	Capital Outlay	1,422,667	2,970,179	3,226,039	1,153,290	4,862,602	4,862,602	1,208,820
	Debt & Capital	2,192,627	4,198,528	3,667,555	1,653,477	5,362,789	5,364,227	1,284,017
Total Expenditures		5,285,199	7,362,468	6,921,517	5,188,901	8,931,183	8,932,621	4,920,094
Revenues Over (Under) Expenditures		163,838	(1,567,124)	(627,139)	665,053	(297,779)	(336,712)	3,404,825
Beginning Cash Balance - July 1		4,401,064	4,476,036	3,006,675	2,409,310	2,409,310	2,409,310	2,072,598
	Other Cash Sources / (Uses)	(88,866)	97,763	29,774	-	-	-	-
Ending Cash Balance - June 30		4,476,036	3,006,675	2,409,310	3,074,363	2,111,531	2,072,598	5,477,423
	Reserve Target - 15% of Operating Expenses:	579,380	658,843	554,322	605,342	610,287	610,503	556,691
	Reserve Target - 60 Days of Operating Expenses:	634,937	722,020	607,476	663,388	668,808	669,044	610,072
	Debt Service Fixed Reserve	769,720	769,720	769,720	769,720	769,720	769,720	769,720
	Revenue Bond Reserve	55,439	55,439	56,094	56,094	56,094	56,094	56,094
	Reserve Policy Target:	1,460,096	1,547,179	1,433,290	1,489,202	1,494,622	1,494,858	1,435,886
	(Greater of 60 Days Operating Expenses or 15% of Operating Expenses + Restricted Reserve)							
	Excess Reserve:	3,015,940	1,459,495	976,020	1,585,161	616,909	577,740	4,041,536
	(Excess Reserve for Capital Projects Funding)							

# Wastewater

Fund: 531

## Revenues

### Intergovernmental Revenues

State Grants - Misc. - - - - 735,000 735,000 -  
750,000 FY 21 TSEP Grant (Westside Sewer)

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Total Intergovernmental Revenues</b>	-	-	-	-	<b>735,000</b>	<b>735,000</b>	-

### Charges For Services

Utility Service Charges	4,432	5,049	4,167	3,500	3,500	4,500	4,500
System Development Fees	103,035	187,590	94,320	120,000	120,000	105,000	110,000
Sewer Service Charges	4,194,095	4,907,649	5,637,200	5,650,000	5,650,000	5,650,000	5,650,000
Sewer Surcharge	871,751	323,292	3	-	-	5	-
Infrastructure Rebates	32,572	-	26,956	-	-	-	-
Industrial User Permits	104,254	64,994	35,712	60,000	60,000	45,000	45,000
Misc. Sewer Revenue	1,290	-	931	3,500	3,500	2,000	2,000

<b>Total Charges For Services</b>	<b>5,311,429</b>	<b>5,488,574</b>	<b>5,799,288</b>	<b>5,837,000</b>	<b>5,837,000</b>	<b>5,806,505</b>	<b>5,811,500</b>
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### Investment Earnings

Interest Earnings	97,880	67,520	5,471	7,500	7,500	500	500
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<b>Total Interest Earnings</b>	<b>97,880</b>	<b>67,520</b>	<b>5,471</b>	<b>7,500</b>	<b>7,500</b>	<b>500</b>	<b>500</b>
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### Other Financing Sources / (Uses)

Other Revenues	28	3	315	500	500	500	110,000
110,000 Northwestern Energy Grant (Blowers)							
Sale of Fixed Assets	21,200	4,200	950	-	43,450	43,450	-
Cmpnstr for Loss on Bldgs			479,400		379,066	379,066	-

<b>Total Other Financing Sources / (Uses)</b>	<b>21,228</b>	<b>4,203</b>	<b>480,665</b>	<b>500</b>	<b>423,016</b>	<b>423,016</b>	<b>110,000</b>
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### SUBTOTAL - OPERATING REVENUE

	<b>5,430,537</b>	<b>5,560,298</b>	<b>6,285,425</b>	<b>5,845,000</b>	<b>7,002,516</b>	<b>6,965,021</b>	<b>5,922,000</b>
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### Long-Term Debt

InterCap Loan Proceeds	-						
St Rvlng Fnd (SRF) Prcds	-	226,297	-	-	1,621,934	1,621,934	2,400,000
WM8909 226,297 FY20 - Westside Wastewater Mains Rebates							
WM8909 1,621,934 FY22 - Westside Wastewater Mains Rebates							
<u>1,848,231</u>							
WW0910 800,000 FY23 - Primary Scum Pump Station							
WM0910 800,000 FY23 - Slip Lining							
ST0917 - FY21 - Rodney Street (Phase I) - Funded with Cash							
ST1907 - FY21 - Rodney Street (Phase II)							
WM1906 800,000 FY23 - Northside Gravity Main							
<u>2,400,000</u>							
FY21							
InterCap Loan Proceeds	-	-	-	-	-	-	-

<b>Total Long-Term Debt</b>	<b>-</b>	<b>226,297</b>	<b>-</b>	<b>-</b>	<b>1,621,934</b>	<b>1,621,934</b>	<b>2,400,000</b>
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### Interfund Transfers In

T/in - 645 Insurance & Safety	18,500	8,749	8,954	8,954	8,954	8,954	2,919
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<b>Total Interfund Transfers In</b>	<b>18,500</b>	<b>8,749</b>	<b>8,954</b>	<b>8,954</b>	<b>8,954</b>	<b>8,954</b>	<b>2,919</b>
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### TOTAL REVENUE

	<b>5,449,037</b>	<b>5,795,344</b>	<b>6,294,379</b>	<b>5,853,954</b>	<b>8,633,404</b>	<b>8,595,909</b>	<b>8,324,919</b>
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### Other Sources / (Uses) - Non-Budgeted

Change in Util A/R	(93,510)	93,459	-	-	-	-	-
Rebate Loans Receivable - Adjustments	4,644	4,304	29,774	-	-	-	-

<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(88,866)</b>	<b>97,763</b>	<b>29,774</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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Wastewater Fund: 531		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	531 Wastewater							
Dept	1539 SRF Loan Debt Service							
Activity	492 Revenue Bonds							
<b>Debt Service</b>								
Matures	Principal	721,000	1,162,000	431,000	493,000	493,000	494,000	56,640
7/1/21	- DNRC Pollution Control - 1999 Refunding							
estimated	56,640 DNRC Pollution Control - Series 2019 (Westside)							
estimated	14,093 DNRC Pollution Control - Series 2023 (Primary Scum)							
estimated	14,093 DNRC Pollution Control - Series 2023 (Slip Lining)							
estimated	14,093 DNRC Pollution Control - Series 2023 (Northside Gravity)							
	<u>56,640</u>							
Matures	Interest	48,210	48,099	9,766	5,687	5,687	6,125	16,307
7/1/21	- DNRC Pollution Control - 1999 Refunding							
estimated	16,307 DNRC Pollution Control - Series 2019 (Westside)							
estimated	13,885 DNRC Pollution Control - Series 2023 (Primary Scum)							
estimated	13,885 DNRC Pollution Control - Series 2023 (Slip Lining)							
estimated	13,885 DNRC Pollution Control - Series 2023 (Northside Gravity)							
	<u>16,307</u>							
	Debt Issuance Costs		17,500	-	750	750	-	750
	Arbitrage Fees/Costs	750	750	750	750	750	1,500	1,500
<b>Total</b>	<b>Debt Service</b>	<b>769,960</b>	<b>1,228,349</b>	<b>441,516</b>	<b>500,187</b>	<b>500,187</b>	<b>501,625</b>	<b>75,197</b>
<b>Total</b>	<b>SRF Loan Debt Service</b>	<b>769,960</b>	<b>1,228,349</b>	<b>441,516</b>	<b>500,187</b>	<b>500,187</b>	<b>501,625</b>	<b>75,197</b>



**Wastewater**
**Fund: 531**

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>531 Wastewater</b>							
Dept	<b>3135 Wastewater Treatment</b>							
Activity	<b>436 Wastewater Utilities</b>							
<b>Personnel Services</b>								
	Salaries & Wages	567,219	593,405	608,141	629,700	629,700	629,700	576,608
	Temporary Salaries	3,084	6,543	6,498	8,772	8,772	8,772	13,002
	Overtime - Misc	2,588	2,387	749	5,671	5,671	5,671	6,073
	F.I.C.A. (Soc. Sec.)	35,068	36,596	37,416	40,003	40,003	40,003	36,968
	P.E.R.S. Retirement	48,833	51,806	53,964	55,963	55,963	55,963	51,826
	Health & Vision Insurance	108,615	120,996	130,444	131,586	131,586	131,586	123,187
	Workers Comp. Ins.	34,269	35,871	24,703	13,667	13,667	13,667	7,947
	Unemployment Ins.	2,581	1,508	1,541	1,687	1,687	1,687	1,617
	Dental Insurance	5,647	6,032	6,032	6,270	6,270	6,270	5,700
	F.I.C.A. Medicare	8,201	8,559	8,751	9,363	9,363	9,363	8,653
<b>Total</b>	<b>Personnel Services</b>	<b>816,105</b>	<b>863,701</b>	<b>878,237</b>	<b>902,682</b>	<b>902,682</b>	<b>902,682</b>	<b>831,581</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	1,248	5,297	883	1,250	1,250	1,250	1,250
	1,250 Misc/lab/operations/office							
	1,250							
	Chem & Lab Supplies	84,024	74,210	65,304	80,000	80,000	80,000	88,000
	2,500 PH/Temp Probes							
	55,000 Polymer 20 Totes @ \$2600 EA							
	15,000 Lab Supplies Calibration							
	3,500 Meter Replacement							
	3,500 Glycol & Deodorizer							
	2,500 IDEXX Ecoli Testing							
	6,000 Ammonia/Chromium Buffers/BOD/PH Buffers							
	88,000							
	Janitorial Supplies	2,136	1,644	2,371	3,500	3,500	3,500	3,500
	2,300 Cleaning/Towels/TP							
	1,200 Janitorial Services							
	3,500							
	Clothing Allowance	6,524	6,380	6,681	8,870	8,870	8,870	8,240
	1,350 Safety boots \$150/ea 9 employees							
	5,720 Uniforms/Coveralls \$110/wk							
	- Electrician Allowance (\$350 * 1 FTE) Move to Facilities							
	1,170 Rubber Boots (9 x \$130)							
	8,240							
	Operating Supplies - Misc	47,432	60,077	67,647	61,300	61,300	61,300	61,300
	20,000 Parts/Bearings/Seals/Belts/Misc.							
	5,500 Bags for Huber Bar Screen							
	5,000 HVAC Parts/Filters							
	5,000 Polymer System Repairs							
	5,000 Compost Replacement							
	5,000 DO Sensors for Bioreactors							
	5,000 I&C Supplies for Repairs & Maint.							
	3,500 Non-Pot System/Line Repairs							
	3,000 Barscreen Repairs							
	2,300 DO Caps/Salt Bridges Annual Replacement							
	2,000 Filters for Gas Detection System							
	61,300							
	Fuel/Oil Outside Vendor	1,915	2,020	721	3,000	3,000	3,000	3,500
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	8,250
	Small Tools & Equip-Misc	4,657	3,825	2,189	4,600	4,600	4,600	3,500
	3,500 Misc Lab/Operations/Maintenance							
	- I&C/Electrician Tools - Move to Facilities							
	3,500							
	Computr Equip/Sftwr/Spplly	344	1,031	2,161	1,000	1,000	1,000	1,000
	Landscape Supplies	489	2,221	818	2,000	2,000	2,000	1,500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>148,769</b>	<b>156,706</b>	<b>148,773</b>	<b>165,520</b>	<b>165,520</b>	<b>165,520</b>	<b>180,040</b>

# Wastewater

Fund: 531

		FY 2019	FY 2020	FY 2021	FY 2022			FY 2023
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	Budget
Purchased Services								
IT&S Computer Maint/Spprt		27,178	25,067	27,496	29,602	29,602	29,602	29,903
IT&S Telephone Service		2,864	2,869	2,011	2,012	2,012	2,012	2,225
IT&S Special Projects		-	3,757	1,503	-	506	506	-
City-Co Bldg Postage Adm		72	104	117	128	128	128	137
Postage		64	50	69	50	50	50	75
Freight & Express		598	29	735	1,000	1,000	1,000	-
Cellular Services		1,612	1,836	1,950	1,850	1,850	1,850	1,850
Printing & Duplicating		-	6	-	100	100	100	100
Dues, Subscriptn, License		1,018	510	425	850	850	850	850
850	WEF memberships (10)							
850								
Advertising		-						
Electric Utility		283,516	320,829	323,610	325,000	325,000	325,000	325,000
Water & Sewer		2,945	2,790	3,022	3,000	3,000	3,000	3,000
Long Dist Telephone Chrgs		14	11	-	-	-	-	-
Natural Gas Utility		40,643	44,702	44,414	48,000	48,000	48,000	48,000
Solid Waste		8,538	7,602	7,976	-	-	-	11,140
10,000	200 tons of screenings @ \$50/ea							
1,140	Route collection (\$95/month)							
11,140								
Medical Expenses		160	330	285	600	600	600	600
400	DOT Physicals							
200	Upkeep 1st aid/safety supplies							
600								
Consultant Services		-	-	-	2,000	2,000	2,000	-
Professional Services-Misc		908	-	-	-	-	-	-
Outside Repair to Mtr Veh		-	-	160	-	-	-	-
Equipment Repairs		47,465	89,330	29,425	100,000	100,000	100,000	100,000
15,000	Machine Shop/Fabrication							
5,000	Roll Off Container Repair & misc metal fabrication							
25,000	UV System Parts/Repairs							
15,000	Pumps/blowers repair/rebuilds							
17,500	Rebuild MLR Pump (Internal Recycling)							
17,500	Bioreactor mixer repairs							
5,000	mixed liquor pump repairs							
100,000								
Building Repairs/Maint		4,163	13,933	2,459	20,500	20,500	20,500	20,500
5,000	Lighting Upgrades/Replacements							
7,500	Paint/Repairs/Doors							
8,000	Digester Lid/Insulation Repairs							
20,500								
Meal Reimb-Taxable		-	-	-	-	-	-	-
Required Training		2,982	376	1,295	4,500	4,500	4,500	2,500
1,600	CEC Required Courses							
900	Advanced Lab for 1 FTE							
-	I&C/Electrician Training							
2,500								
Conferences		-	-	-	1,000	1,000	1,000	1,000
1,000	Joint conference (2)							
1,000								
Investigation / Inspect Fees		19,464	23,697	28,027	35,000	35,000	35,000	35,000
3,750	Weekly Permit							
1,500	Monthly Metals							
3,500	Quarterly Sludge							
3,500	Quarterly Metals							
1,600	Annual Metals							
12,500	Quarterly Wet Test							
3,210	Toxicity Testing							
900	Quarterly Grease/DMRQA Samples							
3,200	Soil Analysis							
1,680	Creek Sampling							
2,200	Volatile/BTU/Methane							
5,000	Zinc/Copper/Phos/Nitrogen							
5,000	Process Control/Emergency Analytical							
(12,540)	Constraint Reduction							
35,000								

# Wastewater

Fund: 531

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Other Contracted Services		75,715	29,320	8,868	186,075	186,075	186,075	78,020
500	Boiler Maint.							
20,000	Secondary Digester Evaluation							
15,000	Legal Services/League Assistance							
750	Security Contracts/Servicing							
50	Alarm Permit Fee							
9,725	Nutrient Working Group							
1,500	DEQ Wastewater Permit							
18,515	Permit Assistance							
1,745	Lab Service Contract							
2,000	Waste Oil Heater Contract							
500	Copier Contract							
2,165	Generator Maintenance Contract							
2,795	Crane Inspections							
525	Fire Extinguisher Maint							
1,500	Weed Control							
750	SCADA Win-911 Contract							
<u>78,020</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>519,919</b>	<b>567,149</b>	<b>483,847</b>	<b>761,267</b>	<b>761,773</b>	<b>761,773</b>	<b>659,900</b>
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges		18,192	15,307	15,636	25,980	25,980	25,980	28,600
Shop Vehicle Repairs		44	28	1,178	3,750	3,750	3,750	3,750
Shop Tires & Tire Repairs		5,615	337	6,243	7,500	7,500	7,500	-
Shop Vehicle Parts		2,876	1,329	4,007	3,200	3,200	3,200	3,905
<b>Total</b>	<b>Intra-City Charges</b>	<b>26,727</b>	<b>17,001</b>	<b>27,064</b>	<b>40,430</b>	<b>40,430</b>	<b>40,430</b>	<b>36,255</b>
<b>Fixed Charges</b>								
Rent of Equipment		1,237	75	91	500	500	500	500
Special Assessments		40,103	62,442	62,518	65,660	65,660	65,660	65,660
Licenses & Fees		14,732	16,014	9,781	16,600	16,600	16,600	16,600
16,000	DEQ Discharge Permit							
100	Licenses-Operators/Boilers							
400	Wst Water Licenses 10@\$40							
<u>100</u>	Electrician License							
<u>16,600</u>								
<b>Total</b>	<b>Fixed Charges</b>	<b>56,072</b>	<b>78,531</b>	<b>72,390</b>	<b>82,760</b>	<b>82,760</b>	<b>82,760</b>	<b>82,760</b>
<b>Internal Charges</b>								
Comm, Mgr, Atty Charges		89,731	88,393	118,770	82,445	82,445	82,445	93,844
Public Works		25,491	46,596	35,570	47,588	47,588	47,588	58,743
Property Insurance		28,867	28,867	31,033	33,205	33,205	33,205	54,591
Vehicle & Equip Insurance		1,199	1,199	1,397	1,495	1,495	1,495	1,759
Liability Insurance		14,519	15,956	16,505	17,078	17,078	17,078	17,043
Fidelity Insurance		97	98	98	99	99	99	92
Liability Deductible		-	2,006	2,006	2,146	2,146	2,146	-
Human Resource		13,956	14,119	14,551	11,585	11,585	11,585	14,239
Budget & Accounting		50,160	50,520	62,488	31,517	31,517	31,517	31,639
Utility Customer Service		128,550	133,834	156,921	78,995	78,995	78,995	87,721
Engineering		74,373	78,672	96,316	118,376	118,376	118,376	136,431
Building M&O Charge		4,940	4,913	6,384	9,999	9,999	9,999	10,499
Industrial Facilities		5,000	-	-	-	-	-	72,862
Fleet Services Charges		21,611	17,121	17,463	17,463	17,463	17,463	20,956
<b>Total</b>	<b>Internal Charges</b>	<b>458,494</b>	<b>482,294</b>	<b>559,503</b>	<b>451,991</b>	<b>451,991</b>	<b>451,991</b>	<b>600,419</b>

Wastewater											
Fund: 531			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget		
						Adopted	Amended	Est Actuals			
Capital Outlay											
	Land		-	-	-	-	-	-	-		
	Buildings		32,614	57,475	26,411	25,000	25,000	25,000			
	25,000	I&C Electrician Building Mezzanine									
FY22	25,000										
FY23	-										
	Imprvmnts Other Than Bldgs		71,561	47,287	3,716	630,910	1,535,943	1,535,943	-		
	796,283	FY21 - Primary Scum Pump Station						-			
	98,000	FY21 - Secondary Treatment Piping Improvements									
FY21	894,283										
	165,910	FY22- SCADA System/Software Update									
	175,000	FY22 - Wastewater Treatment Master Plan									
	40,000	FY22 - Roll-off Drying Bed Pavement									
WW2916	(1,250)	FY22 - Liquid Ring Compressor									
WW2001	12,000	FY 22 - Lab Furnace Heating & AC									
	250,000	FY22 - Standby Generator (Back Plant)									
FY22	641,660										
FY23	-										
	-										
	Equipment		308,557	404,645	79,064	52,380	56,870	56,870	-		
	33,770	FY22 - Digester Liquid Ring Blowers									
WW2919	11,240	FY22 - Roll off Container									
WW2916	1,250	FY22 - Liquid Ring Compressor									
	10,610	FY22 - Secondary Sampler									
FY22	56,870										
FY23	-										
	-										
	Vehicles		-	-	-	-	-	-	-		
	-										
	General Plant		91,279	52,298	991,841	-	70,630	70,630	250,000		
WW9909	70,630	FY22 - Digester Roof Carryover									
	70,630										
	250,000	FY23 - Bioreactor Basin Blowers									
FY23	250,000										
Total Capital Outlay			504,011	561,704	1,101,032	708,290	1,688,443	1,688,443	250,000		
Total Wastewater Treatment			2,530,097	2,727,086	3,270,845	3,112,940	4,093,599	4,093,599	2,640,955		

**Wastewater**

Fund: 531

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>531 Wastewater</b>
Dept	<b>3136 Wastewater Util. Maint.</b>
Activity	<b>436 Wastewater Utilities</b>

**Personnel Services**

Salaries & Wages	271,064	252,678	260,537	296,488	296,488	296,488	313,554
Temporary Salaries	2,715	-			-	-	-
Overtime - Misc	4,611	3,288	5,930	5,629	5,629	5,629	5,912
F.I.C.A. (Soc. Sec.)	16,468	15,519	16,114	18,767	18,767	18,767	19,845
P.E.R.S. Retirement	23,102	22,214	23,340	26,849	26,849	26,849	28,710
Health & Vision Insurance	53,150	57,065	64,836	68,122	68,122	68,122	70,155
Workers Comp. Ins.	18,079	16,719	13,249	11,907	11,907	11,907	13,401
Unemployment Ins.	1,255	644	667	792	792	792	871
Dental Insurance	2,757	2,843	2,996	3,246	3,246	3,246	3,246
F.I.C.A. Medicare	3,851	3,630	3,769	4,392	4,392	4,392	4,643

<b>Total Personnel Services</b>	<b>397,052</b>	<b>374,601</b>	<b>391,438</b>	<b>436,192</b>	<b>436,192</b>	<b>436,192</b>	<b>460,337</b>
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**Supplies & Materials**

Office Supplies & Equip	1,133	891	727	1,400	1,400	1,400	1,200
Chem & Lab Supplies	5,220	6,513	11,176	20,000	20,000	20,000	13,500
7,500 Degreaser							
5,000 Root Foamer							
1,000 Miscellaneous Lab/Chem.							
<u>13,500</u>							
Janitorial Supplies	155	751	856	1,200	1,200	1,200	1,200
Clothing Allowance	2,110	2,996	2,132	3,000	3,000	3,000	3,000
Operating Supplies - Misc	3,949	5,246	3,604	6,500	6,500	6,500	6,000
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	2,000
Small Tools & Equip-Misc	2,154	4,282	2,654	2,700	2,700	2,700	3,500
Computr Equip/Sftwr/Sppl	851	2,788	830	5,000	5,000	5,000	3,500
Safety Equipment	2,371	2,450	2,691	2,800	2,800	2,800	2,800
1,000 Hardhats/Glasses/Vests/Hi-Vis							
300 Safety Signs/Cones							
1,500 Confined Space Equipment							
<u>2,800</u>							
Furniture & Fixtures-Misc	182	368	-	500	500	500	500
500 Furniture/Fixture Replacements							
<u>500</u>							
Construction & Maint Mat'ls	16,163	7,697	24,328	22,900	22,900	22,900	22,900
3,400 Sewer Jet Hose/Coax Cable							
5,000 PVC Pipe/Fittings							
5,000 Concrete Rings/Sidewalk Repairs							
6,000 Rings/Covers/Risers							
2,000 Backfill Material							
1,500 Cast Iron Rings							
<u>22,900</u>							

<b>Total Supplies &amp; Materials</b>	<b>34,288</b>	<b>33,981</b>	<b>48,998</b>	<b>66,000</b>	<b>66,000</b>	<b>66,000</b>	<b>60,100</b>
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**Purchased Services**

IT&S Computer Maint/Spprt	34,102	32,048	35,188	18,489	18,489	18,489	6,412
IT&S Telephone Service	2,003	2,006	2,465	2,465	2,465	2,465	2,465
IT&S Special Projects	-	4,790	1,917	-	646	646	-
City-Co Bldg Postage Adm	72	104	117	128	128	128	137
Postage	6	2	2	180	180	180	150
Cellular Services	1,290	2,508	2,744	2,350	2,350	2,350	2,350
Printing & Duplicating	-	-	322	300	300	300	300
Dues, Subscriptn, License	20	103	15	375	375	375	375
175 APWA Dues							
200 AWWA/IMSA							
<u>375</u>							
Advertising	-	40	138	-	-	-	-
Electric Utility	23,430	26,210	26,395	24,795	24,795	24,795	28,000
Water & Sewer	1,939	2,427	3,416	3,200	3,200	3,200	3,200
Long Dist Telephone Chrgs	29	23	-	-	-	-	-

# Wastewater

Fund: 531

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Natural Gas Utility	3,983	3,713	4,177	3,605	3,605	3,605	4,500
Solid Waste	483	458	635	600	600	600	600
Medical Expenses	454	-	138	600	600	600	600
Architect & Engr Services	1,064	-	-	5,000	5,000	5,000	5,000
Equipment Repairs	7,901	8,208	4,250	10,000	10,000	10,000	10,000
5,000 Equipment Repairs							
5,000 Lift Station Repairs							
10,000							
Building Repairs/Maint	171	625	441	875	875	875	875
Meal Reimb-Taxable	-	8	-	-	-	-	-
Local Travel	-	-	-	-	-	-	-
Required Training	2,500	1,352	2,429	2,700	2,700	2,700	2,700
Conferences	579	-	-	2,300	2,300	2,300	1,700
1,700 State Conference							
1,700							
Other Contracted Services	8,658	37,225	35,306	37,500	37,500	37,500	39,200
3,500 Lift Station Electrical Maint.							
5,000 Lift Station Generator Maint.							
6,500 Lift Station Pump Maint. & Repairs							
15,000 Emergency Repairs							
5,000 Manhole Adjustments							
200 Copier Maintenance							
4,000 Telemetry Maintenance							
39,200							
<b>Total Purchased Services</b>	<b>88,684</b>	<b>121,848</b>	<b>120,095</b>	<b>115,462</b>	<b>116,108</b>	<b>116,108</b>	<b>108,564</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	19,048	15,513	16,451	23,450	23,450	23,450	25,800
Shop Vehicle Repairs	6,091	19,004	14	6,500	6,500	6,500	7,200
Shop Tires & Tire Repairs	1,264	2,570	20	1,500	1,500	1,500	-
Shop Vehicle Parts	25,773	9,691	3,270	10,000	10,000	10,000	12,100
<b>Total Intra-City Charges</b>	<b>52,176</b>	<b>46,778</b>	<b>19,755</b>	<b>41,450</b>	<b>41,450</b>	<b>41,450</b>	<b>45,100</b>
<b>Fixed Charges</b>							
Rent of Equipment	-	-	-	-	-	-	-
Licenses	11,841	21,626	14,078	15,985	15,985	15,985	17,490
2,500 ArcEditor GIS License/Maint.							
1,350 MRL Leases							
90 Pesticide License							
50 FCC License							
12,000 City Works Maint.							
1,500 CCTV Inspection Software Maint Fee							
17,490							
<b>Total Fixed Charges</b>	<b>11,841</b>	<b>21,626</b>	<b>14,078</b>	<b>15,985</b>	<b>15,985</b>	<b>15,985</b>	<b>17,490</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	89,731	88,393	118,770	-	-	-	48,382
Public Works	25,491	30,982	23,650	47,588	47,588	47,588	58,743
Property Insurance	2,353	2,353	2,528	2,705	2,705	2,705	1,729
Vehicle & Equip Insurance	1,752	1,752	1,882	2,014	2,014	2,014	2,375
Liability Insurance	8,847	8,772	7,997	8,012	8,012	8,012	9,142
Fidelity Insurance	49	49	46	44	44	44	44
Liability Deductible	11,270	8,430	8,430	9,020	9,020	9,020	4,505
Human Resource	7,070	8,211	8,462	6,130	6,130	6,130	8,109
Budget & Accounting	50,478	50,845	62,825	16,301	16,301	16,301	14,368
Utility Customer Service	44,328	46,150	50,439	36,241	36,241	36,241	35,928
Engineering	111,560	61,189	74,912	136,205	136,205	136,205	146,504
Building M&O Charge	22,622	22,051	22,212	22,912	22,912	22,912	24,058
Industrial Facilities	-	-	-	-	-	-	30,359
Fleet Services Charges	14,374	21,878	22,316	22,316	22,316	22,316	26,779
<b>Total Internal Charges</b>	<b>389,925</b>	<b>351,055</b>	<b>404,469</b>	<b>309,488</b>	<b>309,488</b>	<b>309,488</b>	<b>411,025</b>



Wastewater									
Fund: 531								Proposed	
			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			FY 2023 Budget
						Adopted	Amended	Est Actuals	
Capital Outlay									
	Land		-	-	-	-	-	-	-
	Imprvmnts Other Than Bldgs		-	-	-	175,000	192,000	192,000	-
	17,000	FY21 - Cruse Avenue PER							
FY21	17,000								
	175,000	FY22- Wastewater Collection Master Plan							
FY22	175,000								
	-								
FY23	-								
	Equipment		-	-	-	-	-	-	18,000
	10,000	FY23 - GPS Fixed Base							
	8,000	FY23 - Pavement Breaker (Backhoe Needle)							
FY23	18,000								
	Vehicles		-	181,078	144,705	-	-	-	40,820
	16,170	FY23 - Pickup (Replace #409)							
SD0904	24,650	FY23 - Pickup (Replace #439)							
FY23	40,820								
	Trnsmn/Distrb-Mains		910,066	2,227,397	1,980,302	250,000	2,965,399	2,965,399	900,000
WM8909	127,927	FY21 - Westside WW Mains - Rebates							
WU0913	71,636	FY21 - Lyndale/South Park Water/Sewer							
WM8905	8,064	FY21 - S Airport Sewer Upsizing							
ST0917	505,075	FY21 Rodney Street Sewer (Phase 1)							
ST1907	302,937	FY21 - Rodney Street (Phase II)							
WM0910	799,760	FY21 - FY20 Slip Lining Project							
WM1906	800,000	FY21 - Northside Gravity Main							
WM1907	100,000	FY 21 - Shared Sewer Lines							
FY 21	2,715,399								
	150,000	FY22 - Lamphole/Manhole Project							
	100,000	FY22 - Shared Sewer Lines							
FY 22	250,000								
	100,000	FY23 - Shared Sewer Lines							
	750,000	FY23 - Main Replacements/Lining							
	50,000	FY23 - Manhole Replacements/Rehab							
FY23	900,000								
	Trnsmn/Distrb-Pmp/Lft Sta		8,590	-	-	-	-	-	-
	Total	Capital Outlay	918,656	2,408,475	2,125,007	425,000	3,157,399	3,157,399	958,820
Total	Wastewater Util. Maint.		1,892,622	3,358,364	3,123,841	1,409,577	4,142,622	4,142,622	2,061,436

# Wastewater

Fund: 531

				FY 2022			Proposed
				FY 2019	FY 2020	FY 2021	FY 2023
				Actual	Actual	Unaudited	Budget
				Adopted	Amended	Est Actuals	
Fund 531 Wastewater							
Dept 3137 Wastewater Pretreatment							
Activity 436 Wastewater Utilities							
<b>Personnel Services</b>							
Salaries & Wages	21,336	-	697	37,973	37,973	37,973	35,835
Overtime - Misc	-	-	-	-	-	-	-
F.I.C.A. (Soc. Sec.)	998	-	43	2,362	2,362	2,362	2,230
P.E.R.S. Retirement	1,829	-	61	3,379	3,379	3,379	3,226
Health & Vision Insurance	3,877	-	-	6,296	6,296	6,296	6,484
Workers Comp. Ins.	119	-	6	760	760	760	517
Unemployment Ins.	97	-	2	100	100	100	98
Dental Insurance	201	-	-	300	300	300	300
F.I.C.A. Medicare	233	-	10	553	553	553	522
<b>Total Personnel Services</b>	<b>28,690</b>	<b>-</b>	<b>818</b>	<b>51,723</b>	<b>51,723</b>	<b>51,723</b>	<b>49,212</b>
<b>Supplies &amp; Materials</b>							
Office Supplies & Equip	2,115	115	22	250	250	250	250
Chem & Lab Supplies	-	2,010	-	2,100	2,100	2,100	2,100
Clothing Allowance	-	-	-	-	-	-	-
Operating Supplies - Misc	-	-	-	100	100	100	100
Small Tools & Equip-Misc	-	-	96	150	150	150	150
Computr Equip/Sftwr/Sppl	1,788	-	-	1,500	1,500	1,500	500
250 Fats/Oil/Grease Software/Licenes							
250 Local Limits Software							
500							
<b>Total Supplies &amp; Materials</b>	<b>3,903</b>	<b>2,125</b>	<b>118</b>	<b>4,100</b>	<b>4,100</b>	<b>4,100</b>	<b>3,100</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	804	2,861	2,154	2,422	2,422	2,422	2,497
IT&S Special Projects	-	428	172	-	58	58	-
City-Co Bldg Postage Adm	72	104	117	128	128	128	137
Postage	91	-	71	150	150	150	150
Cellular Services	166	-	-	240	240	240	-
Printing & Duplicating	72	-	-	360	360	360	360
Dues & Subscriptions	29	-	-	100	100	100	100
Advertising	-	48	-	-	-	-	-
Consultant Services	24,905	10,205	13,496	15,000	15,000	15,000	30,000
Equipment Repairs	-	-	-	-	-	-	-
Meal Reimb-Taxable	8	-	-	-	-	-	-
Required Training	182	-	-	-	-	-	-
Conferences	-	-	-	1,000	1,000	1,000	1,500
1,500 Region 8 Pretreatment Association							
Investigation / Inspect Fees	440	442	-	4,500	1,500	1,500	3,000
1,500 Local Limits Monitoring							
1,500 Sampling							
3,000							
Other Contracted Services	-	-	29,522	10,000	44,760	44,760	25,000
25,000 Legal Services							
<b>Total Purchased Services</b>	<b>26,769</b>	<b>14,088</b>	<b>45,532</b>	<b>33,900</b>	<b>65,718</b>	<b>65,718</b>	<b>62,744</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	25,011	24,165	31,305	-	-	-	2,577
Public Works	4,134	4,957	3,784	7,757	7,757	7,757	9,081
Property Insurance	-	-	-	-	-	-	-
Liability Insurance	1,477	661	707	1,007	1,007	1,007	1,025
Fidelity Insurance	11	8	8	4	4	4	4
Human Resource	567	685	706	527	527	527	749
Budget & Accounting	1,958	1,981	2,336	1,166	1,166	1,166	1,823
Utility Customer Service	-	-	-	3,563	3,563	3,563	5,133
Engineering	-	-	-	42,450	42,450	42,450	7,058
<b>Total Internal Charges</b>	<b>33,158</b>	<b>32,457</b>	<b>38,846</b>	<b>56,474</b>	<b>56,474</b>	<b>56,474</b>	<b>27,450</b>

Wastewater													
Fund: 531				FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget			
							Adopted	Amended	Est Actuals				
Capital Outlay													
	Buildings			-	-	-	20,000	16,760	16,760	-			
	20000	Septic Dump Station Camera/Security											
FY22	20,000												
	-												
FY23	-												
	-												
	Equipment			-	-	-	-	-	-	-			
Total Capital Outlay				-	-	-	20,000	16,760	16,760	-			
Total Wastewater Pretreatment				92,520	48,670	85,315	166,197	194,775	194,775	142,506			

# Wastewater Service Line

Fund: 532

Fund: 532		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Charges For Services		435,483	658,640	438,340	257,070	257,070	294,351	300,000
Investment Earnings		2,611	9,855	2,329	1,500	1,500	1,500	1,000
Other Operating Revenues		438,094	668,494	440,668	258,570	258,570	295,851	301,000
Total Revenues		438,094	668,494	440,668	258,570	258,570	295,851	301,000
Expenditures								
Total Expenditures		-	-	-	-	-	-	-
Revenues Over (Under) Expenditures		438,094	668,494	440,668	258,570	258,570	295,851	301,000
Beginning Cash Balance - July 1		-	375,306	1,002,154	1,481,099	1,481,099	1,481,099	1,656,950
Other Cash Sources / (Uses)		(62,788)	(41,646)	38,276	(120,000)	(120,000)	(120,000)	(120,000)
Ending Cash Balance - June 30		375,306	1,002,154	1,481,099	1,619,669	1,619,669	1,656,950	1,837,950
Revenues								
Charges For Services								
Misc. Sewer Revenue		435,483	658,640	438,340	257,070	257,070	294,351	300,000
Total	Charges For Services	435,483	658,640	438,340	257,070	257,070	294,351	300,000
Investment Earnings								
Interest Earnings		2,611	9,855	2,329	1,500	1,500	1,500	1,000
Total	Interest Earnings	2,611	9,855	2,329	1,500	1,500	1,500	1,000
SUBTOTAL - OPERATING REVENUE		438,094	668,494	440,668	258,570	258,570	295,851	301,000
TOTAL REVENUE		438,094	668,494	440,668	258,570	258,570	295,851	301,000
Other Sources / (Uses) - Non-Budgeted								
Service Line Replacement Loans		(62,788)	(41,646)	38,276	(120,000)	(120,000)	(120,000)	(120,000)
Total	Other Sources / (Uses) - Non-Budgeted	(62,788)	(41,646)	38,276	(120,000)	(120,000)	(120,000)	(120,000)

**Solid Waste-Residential**
**Fund: 541**

Fund: 541		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	2,096,347	2,139,474	2,179,089	2,171,376	2,171,376	2,205,015	2,215,015
	Investment Earnings	64,708	49,278	4,943	6,850	6,850	2,500	2,500
	Other Financing Sources / (Uses)	4,549	13,595	3,880	3,500	3,500	3,500	3,500
	Other Operating Revenues	2,165,605	2,202,348	2,187,912	2,181,726	2,181,726	2,211,015	2,221,015
	Interfund Transfers In	35,383	32,625	32,550	2,550	2,550	2,550	1,335
	Internal Transactions	35,383	32,625	32,550	2,550	2,550	2,550	1,335
Total Revenues		2,200,988	2,234,973	2,220,462	2,184,276	2,184,276	2,213,565	2,222,350
Expenditures								
	Personnel Services	376,824	485,525	537,529	576,602	576,602	576,602	624,728
	Supplies & Materials	2,593	67,834	29,761	41,750	41,750	41,750	54,180
	Purchased Services	1,002,753	1,060,753	1,215,883	1,239,042	1,239,229	1,239,229	1,180,229
	Intra-City Charges	91,468	91,539	110,679	94,880	94,880	94,880	113,000
	Fixed Charges	5,386	8,390	8,380	8,800	8,800	8,800	8,825
	Maintenance & Operating	1,102,200	1,228,516	1,364,703	1,384,472	1,384,659	1,384,659	1,356,234
	Internal Charges	172,340	237,977	266,028	224,574	224,574	179,067	267,499
	Transfers Out	175,000	175,000	225,000	275,000	275,000	275,000	275,000
	Internal Transactions	347,340	412,977	491,028	499,574	499,574	454,067	542,499
	Capital Outlay	80,000	104,177	714,853	420,240	1,734,317	206,099	741,640
	Debt & Capital	80,000	104,177	714,853	420,240	1,734,317	206,099	741,640
Total Expenditures		1,906,364	2,231,195	3,108,112	2,880,888	4,195,152	2,621,427	3,265,101
Revenues Over (Under) Expenditures		294,624	3,778	(887,650)	(696,612)	(2,010,876)	(407,862)	(1,042,751)
Beginning Cash Balance - July 1		3,075,010	3,368,051	3,371,273	2,483,623	2,483,623	2,483,623	2,075,761
Other Cash Sources / (Uses)		(1,583)	(556)	-	-	-	-	-
Ending Cash Balance - June 30		3,368,051	3,371,273	2,483,623	1,787,011	472,747	2,075,761	1,033,010
Reserve Target - 15% of Operating Expenses:		273,955	319,053	358,989	369,097	369,125	362,299	378,519
Reserve Target - 60 Days of Operating Expenses:		300,224	349,647	393,413	404,490	404,521	397,040	414,815
Reserve Policy Target: (Greater of 60 Days Operating Expenses or 15% of Operating Expenses)		300,224	349,647	393,413	404,490	404,521	397,040	414,815
Excess Reserve: (Excess Reserve for Capital Projects Funding)		3,067,827	3,021,626	2,090,210	1,382,521	68,226	1,678,721	618,195

# Solid Waste-Residential

Fund: 541

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

### Charges For Services

Current Year Residential Assessments	1,991,794	2,029,209	2,055,653	2,047,376	2,047,376	2,061,515	2,061,515
Prntly & Int-Dlqnt Assmts	3,160	2,774	4,010	3,000	3,000	3,000	3,000
Tipping - PAYT Overages	5,379	5,393	8,569	5,500	5,500	5,000	5,000
Tipping - Residntl Prorated	11,285	5,283	4,681	5,500	5,500	5,500	5,500
Curbside Recycling	84,728	96,816	106,176	110,000	110,000	130,000	140,000
<b>Total Charges For Services</b>	<b>2,096,347</b>	<b>2,139,474</b>	<b>2,179,089</b>	<b>2,171,376</b>	<b>2,171,376</b>	<b>2,205,015</b>	<b>2,215,015</b>

### Investment Earnings

Interest Earnings	64,708	49,278	4,943	6,850	6,850	2,500	2,500
<b>Total Interest Earnings</b>	<b>64,708</b>	<b>49,278</b>	<b>4,943</b>	<b>6,850</b>	<b>6,850</b>	<b>2,500</b>	<b>2,500</b>

### Other Financing Sources / (Uses)

Other Revenues	4,549	4,595	3,880	3,500	3,500	3,500	3,500
Sale of Fixed Assets	-	9,000	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>4,549</b>	<b>13,595</b>	<b>3,880</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>2,165,605</b>	<b>2,202,348</b>	<b>2,187,912</b>	<b>2,181,726</b>	<b>2,181,726</b>	<b>2,211,015</b>	<b>2,221,015</b>
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### Interfund Transfers In

T/in - 543 Landfill Monitor			30,000	30,000	30,000	-	-	-	-
FY16	(150,000)	Gas Extraction Project - Cash Advance							
FY17	30,000	Annual Repayments							
FY18	30,000								
FY19	30,000								
FY20	30,000								
FY21	30,000								
	150,000	Total Landfill Monitoring Advance Repay							
T/in - 645 Insurance & Safety			5,383	2,625	2,550	2,550	2,550	2,550	1,335
Total Interfund Transfers In			35,383	32,625	32,550	2,550	2,550	2,550	1,335

<b>TOTAL REVENUE</b>	<b>2,200,988</b>	<b>2,234,973</b>	<b>2,220,462</b>	<b>2,184,276</b>	<b>2,184,276</b>	<b>2,213,565</b>	<b>2,222,350</b>
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### Other Sources / (Uses) - Non-Budgeted

User A/R	(1,533)	(556)	-	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(1,533)</b>	<b>(556)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



Solid Waste-Residential								
Fund: 541		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	541 Solid Waste-Residential							
Dept	3141 Solid Waste - Residential							
Activity	438 Solid Waste Utilities							
Personnel Services								
	Salaries & Wages	254,357	327,689	348,297	384,532	384,532	384,532	418,791
	Temporary Salaries	2,130	-	8,179	6,912	6,912	6,912	7,171
	Overtime - Misc	5,122	2,344	10,829	5,896	5,896	5,896	7,787
	F.I.C.A. (Soc. Sec.)	15,889	19,909	22,205	24,662	24,662	24,662	26,919
	P.E.R.S. Retirement	22,237	28,637	32,189	35,280	35,280	35,280	38,300
	Health & Vision Insurance	51,557	73,715	85,148	90,285	90,285	90,285	92,974
	Workers Comp. Ins.	17,969	24,073	20,662	17,923	17,923	17,923	21,004
	Unemployment Ins.	1,179	827	889	1,038	1,038	1,038	1,179
	Dental Insurance	2,668	3,675	3,937	4,302	4,302	4,302	4,302
	F.I.C.A. Medicare	3,716	4,656	5,193	5,772	5,772	5,772	6,301
Total	Personnel Services	376,824	485,525	537,529	576,602	576,602	576,602	624,728
Supplies & Materials								
	Paper & Forms	190	250	274	350	350	350	350
	Office Supplies & Equip	711	787	428	700	700	700	700
	Chem & Lab Supplies	-	-	179	100	100	100	300
	Janitorial Supplies	117	575	105	350	350	350	350
	Clothing Allowance	1,189	1,113	2,958	3,750	3,750	3,750	4,730
	2,000 Uniforms (8x\$250)							
	1,200 High Visibility Safety Wear (8x\$150)							
	1,200 Safety boots (8x\$150)							
	100 Safety glasses (8)							
	150 Gloves (8)							
	80 Yak Trax (8)							
	4,730							
	Operating Supplies - Misc	79	64,852	25,561	36,000	36,000	36,000	36,500
	22,500 New Residential Containers							
	12,500 Replacement of Residential Containers							
	500 Vehicle Supplies (bulbs/hoses/etc..)							
	1,000 Tire Chains-Parts/Sets							
	36,500							
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	10,750
	Small Tools & Equip-Misc	307	256	255	500	500	500	500
Total	Supplies & Materials	2,593	67,834	29,761	41,750	41,750	41,750	54,180
Purchased Services								
	IT&S Computer Maint/Spprt	6,665	9,229	10,181	9,371	9,371	9,371	10,131
	IT&S Telephone Service	869	871	906	906	906	906	1,062
	IT&S Special Projects	-	1,383	553	-	187	187	-
	City-Co Bldg Postage Adm	84	120	258	280	280	280	301
	Postage	309	243	477	250	250	250	300
	Cellular Services	428	429	442	550	550	550	550
	Printing & Duplicating	670	845	665	800	800	800	800
	450 Water bill stuffers 1 @ \$450							
	100 Tramp truck notifications							
	250 PAYT							
	800							
	Advertising	3,497	2,216	3,495	3,800	3,800	3,800	3,800
	2,500 Public Outreach							
	1,300 Statewide Publishing							
	3,800							
	Water & Sewer	3,171	1,467	430	2,000	2,000	2,000	1,000
	Medical Expenses	240	400	497	500	500	500	500
	Equipment Repairs	246	37	0	150	150	150	150
	Building Repairs/Maint	253	865	250	250	250	250	250
	Curbside Recycling Cntrct	176,444	178,166	201,569	236,600	236,600	236,600	236,600
	219,600 1500 Customers (Avg) x \$12.20 x 12 months							
	17,000 250 New customers x 4 containers x \$17 ea.							
	236,600							
	Meal Reimb-Taxable	-						
	Required Training	-	-	-	1,000	1,000	1,000	1,500
	Conferences	752	-	-	1,000	1,000	1,000	1,500

Solid Waste-Residential								
Fund: 541								Proposed
		FY 2019	FY 2020	FY 2021	FY 2022			FY 2023
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	Budget
Solid Waste Tipping Fees		803,193	856,885	985,365	879,625	879,625	879,625	879,625
879,625	15,500 tons @ \$56.75/ton							
Other Contracted Services		5,932	7,596	10,796	101,960	101,960	101,960	42,160
15,000	Software Support (Alpine - 40% Comm-60% Res)							
15,000	On-Route Equipment/Support							
8,500	On-Route Monthly Service Fees							
200	Shop Weed Control (33%x\$1,200/2)							
60	PSC Authority (Sideloaders)							
3,400	Software Year-End Contract (Wasteworks Support)							
-	Solid Waste Reduction Study							
<u>42,160</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>1,002,753</b>	<b>1,060,753</b>	<b>1,215,883</b>	<b>1,239,042</b>	<b>1,239,229</b>	<b>1,239,229</b>	<b>1,180,229</b>
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges		46,442	39,323	38,815	51,780	51,780	51,780	55,000
Shop Vehicle Repairs		1,214	1,314	689	1,600	1,600	1,600	3,000
Shop Tires & Tire Repairs		4,491	9,199	4,189	6,500	6,500	6,500	-
Shop Vehicle Parts		39,321	41,703	66,986	35,000	35,000	35,000	55,000
<b>Total</b>	<b>Intra-City Charges</b>	<b>91,468</b>	<b>91,539</b>	<b>110,679</b>	<b>94,880</b>	<b>94,880</b>	<b>94,880</b>	<b>113,000</b>
<b>Fixed Charges</b>								
Special Assessments		5,386	8,371	8,380	8,800	8,800	8,800	8,800
Credit Card Fees			19					25
<b>Total</b>	<b>Fixed Charges</b>	<b>5,386</b>	<b>8,390</b>	<b>8,380</b>	<b>8,800</b>	<b>8,800</b>	<b>8,800</b>	<b>8,825</b>
<b>Internal Charges</b>								
Comm, Mgr, Atty Charges		36,111	35,192	47,263	14,338	14,338	14,338	51,530
Public Works		20,669	31,230	23,839	15,841	15,841	15,841	18,343
Property Insurance		188	188	202	216	216	216	1,793
Vehicle & Equip Insurance		2,094	2,094	2,270	2,429	2,429	2,429	4,951
Liability Insurance		7,076	9,151	9,857	10,535	10,535	10,535	12,410
Fidelity Insurance		46	62	62	65	65	65	65
Liability Deductible		12,639	3,700	3,700	3,959	3,959	3,959	6,810
Human Resource		6,758	6,539	6,738	7,446	7,446	7,446	10,747
Budget & Accounting		31,376	31,591	39,209	26,283	26,283	26,283	26,884
Utility Customer Service		-	-	-	65,507	65,507	20,000	20,064
Engineering		-	61,189	74,912	12,432	12,432	12,432	18,426
Building M&O Charge		14,313	14,207	14,286	21,832	21,832	21,832	22,924
Industrial Facilities		-	-	-	-	-	-	21,252
Fleet Services Charges		41,070	42,834	43,691	43,691	43,691	43,691	51,299
<b>Total</b>	<b>Internal Charges</b>	<b>172,340</b>	<b>237,977</b>	<b>266,028</b>	<b>224,574</b>	<b>224,574</b>	<b>179,067</b>	<b>267,499</b>
<b>Transfers Out</b>								
T/out - 547 Recycling		175,000	175,000	225,000	275,000	275,000	275,000	275,000
<b>Total</b>	<b>Transfers Out</b>	<b>175,000</b>	<b>175,000</b>	<b>225,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>
<b>Capital Outlay</b>								
Buildings		-	93,046	28,734	300,000	1,528,218	-	35,000
SW0902 1,228,218	FY21 - Warm Storage Building							
SW0902 300,000	FY22 - Warm Storage Building							
FY22 <u>1,528,218</u>								
FY23 35,000	FY23 - Office remodel - SW Shop Location							
Imprvmnts Other Than Bldgs		-	6,881	54,372	113,240	199,099	199,099	-
SW0903 85,859	FY21 - Transfer Station Entrance Improvements							
SW0903 68,240	FY22 Transfer Station Entrance Improvements							
SW2903 45,000	FY22 - Solid Waste Master Plan							
<u>199,099</u>								
Equipment		-	4,250	-	7,000	7,000	7,000	-
7,000	FY22 - Waste Oil Burner (Shared w/Commercial)							
Vehicles		80,000	-	631,746	-	-	-	706,640
353,320	Similar/Equivalent to unit #240							
353,320	Similar/Equivalent to unit #241							
<u>706,640</u>								
<b>Total</b>	<b>Capital Outlay</b>	<b>80,000</b>	<b>104,177</b>	<b>714,853</b>	<b>420,240</b>	<b>1,734,317</b>	<b>206,099</b>	<b>741,640</b>
<b>Total</b>	<b>Solid Waste - Residential</b>	<b>1,906,364</b>	<b>2,231,195</b>	<b>3,108,112</b>	<b>2,880,888</b>	<b>4,195,152</b>	<b>2,621,427</b>	<b>3,265,101</b>

# Solid Waste-Commercial

Fund: 542

Fund: 542		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	1,122,771	1,149,671	1,157,959	1,125,000	1,125,000	1,225,000	1,225,000
	Investment Earnings	23,333	21,206	2,746	3,750	3,750	3,000	3,000
	Other Financing Sources / (Uses)	193,195	79,885	93,370	95,000	95,000	95,000	92,250
	Other Operating Revenues	1,339,299	1,250,762	1,254,075	1,223,750	1,223,750	1,323,000	1,320,250
	Interfund Transfers In	28,182	26,108	26,055	29,662	29,662	29,662	26,617
	Internal Transactions	28,182	26,108	26,055	29,662	29,662	29,662	26,617
Total Revenues		1,367,481	1,276,870	1,280,130	1,253,412	1,253,412	1,352,662	1,346,867
Expenditures								
	Personnel Services	306,506	289,800	296,882	325,897	325,897	325,897	344,155
	Supplies & Materials	2,833	45,802	27,876	40,895	40,895	40,895	55,895
	Purchased Services	366,570	432,108	488,352	448,230	448,327	448,327	448,874
	Intra-City Charges	90,159	72,735	94,177	96,150	96,150	96,150	93,950
	Fixed Charges	5,690	8,501	8,375	8,800	8,800	8,800	8,800
	Maintenance & Operating	465,252	559,147	618,780	594,075	594,172	594,172	607,519
	Internal Charges	179,296	182,944	194,202	176,522	176,522	176,522	242,778
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	179,296	182,944	194,202	176,522	176,522	176,522	242,778
	Debt Service	-	-	-	-	-	-	-
	Capital Outlay	8,240	62,131	206,676	138,120	197,191	147,191	269,220
	Debt & Capital	8,240	62,131	206,676	138,120	197,191	147,191	269,220
Total Expenditures		959,294	1,094,022	1,316,539	1,234,614	1,293,782	1,243,782	1,463,672
Revenues Over (Under) Expenditures		408,187	182,848	(36,409)	18,798	(40,370)	108,880	(116,805)
Beginning Cash Balance - July 1		824,190	1,214,843	1,411,236	1,374,827	1,374,827	1,374,827	1,483,707
Other Cash Sources / (Uses)		(17,534)	13,545	-	-	-	-	-
Ending Cash Balance - June 30		1,214,843	1,411,236	1,374,827	1,393,625	1,334,457	1,483,707	1,366,902
Reserve Target - 15% of Operating Expenses:		142,658	154,784	166,480	164,474	164,489	164,489	179,168
Reserve Target - 60 Days of Operating Expenses:		156,338	169,626	182,443	180,246	180,262	180,262	196,348
Reserve Policy Target: (Greater of 60 Days Operating Expenses or 15% of Operating Expenses)		156,338	169,626	182,443	180,246	180,262	180,262	196,348
Excess Reserve: (Excess Reserve for Capital Projects Funding)		1,058,505	1,241,610	1,192,383	1,213,379	1,154,195	1,303,445	1,170,554

# Solid Waste-Commercial

Fund: 542

Fund: 542				FY 2022			Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	Adopted	Amended	Est Actuals	
Revenues							
Charges For Services							
Commercial Billed Charges	922,303	958,608	982,516	950,000	950,000	1,000,000	1,000,000
Roll Off Container Fees	200,468	191,064	175,443	175,000	175,000	225,000	225,000
Total Charges For Services	1,122,771	1,149,671	1,157,959	1,125,000	1,125,000	1,225,000	1,225,000
Investment Earnings							
Interest Earnings	23,333	21,206	2,746	3,750	3,750	3,000	3,000
Total Interest Earnings	23,333	21,206	2,746	3,750	3,750	3,000	3,000
Other Financing Sources / (Uses)							
Other Revenues	-	20					
Internal Rolloff Charges	70,295	79,865	93,370	95,000	95,000	95,000	92,250
Sale of Fixed Assets	122,900	-					
Total Other Financing Sources / (Uses)	193,195	79,885	93,370	95,000	95,000	95,000	92,250
SUBTOTAL - OPERATING REVENUE							
	1,339,299	1,250,762	1,254,075	1,223,750	1,223,750	1,323,000	1,320,250
Interfund Transfers In							
T/in - 546 Transfer Station	24,045	24,045	24,045	27,652	27,652	27,652	25,875
T/in - 645 Insurance & Safety	4,137	2,063	2,010	2,010	2,010	2,010	742
Total Interfund Transfers In	28,182	26,108	26,055	29,662	29,662	29,662	26,617
TOTAL REVENUE							
	1,367,481	1,276,870	1,280,130	1,253,412	1,253,412	1,352,662	1,346,867
Other Sources / (Uses) - Non-Budgeted							
Change in Util A/R	(17,534)	13,545	-	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	(17,534)	13,545	-	-	-	-	-

# Solid Waste-Commercial

Fund: 542

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	542 Solid Waste-Commercial							
Dept	3140 Solid Waste - Commercial							
Activity	438 Solid Waste Utilities							
<b>Personnel Services</b>								
	Salaries & Wages	205,969	198,964	199,238	212,079	212,079	212,079	225,785
	Temporary Salaries	2,130	-	3,520	8,051	8,051	8,051	8,353
	Overtime - Misc	6,733	1,312	3,922	7,550	7,550	7,550	7,397
	F.I.C.A. (Soc. Sec.)	12,689	11,521	11,946	14,150	14,150	14,150	15,008
	P.E.R.S. Retirement	18,228	17,382	18,118	20,243	20,243	20,243	20,964
	Health & Vision Insurance	40,039	42,103	44,400	48,226	48,226	48,226	49,665
	Workers Comp. Ins.	14,709	13,223	10,371	9,389	9,389	9,389	10,513
	Unemployment Ins.	969	503	518	597	597	597	657
	Dental Insurance	2,072	2,100	2,054	2,298	2,298	2,298	2,298
	F.I.C.A. Medicare	2,968	2,694	2,794	3,314	3,314	3,314	3,515
<b>Total</b>	<b>Personnel Services</b>	<b>306,506</b>	<b>289,800</b>	<b>296,882</b>	<b>325,897</b>	<b>325,897</b>	<b>325,897</b>	<b>344,155</b>
<b>Supplies &amp; Materials</b>								
	Paper & Forms	285	196	293	350	350	350	350
	Office Supplies & Equip	702	719	314	750	750	750	750
	Chem & Lab Supplies	-	-	205	100	100	100	100
	Janitorial Supplies	117	279	91	350	350	350	350
	Clothing Allowance	916	615	1,444	1,845	1,845	1,845	1,845
	750 Uniforms (3x\$250)							
	450 High Visibility Safety Wear (3x\$150)							
	450 Safety Boots (3x\$150)							
	195 Gloves/Safety Glasses (3)							
	- Constraint Reduction							
	<u>1,845</u>							
	Operating Supplies - Misc	313	43,635	25,528	37,000	37,000	37,000	37,500
	1,000 Tire Chains-Parts/Sets							
	35,000 New Commercial Containers							
	500 Vehicle Supplies (Bulbs, hoses, etc..)							
	1,000 General Supplies							
	<u>37,500</u>							
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	14,500
	Small Tools & Equip-Misc	500	358	-	500	500	500	500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>2,833</b>	<b>45,802</b>	<b>27,876</b>	<b>40,895</b>	<b>40,895</b>	<b>40,895</b>	<b>55,895</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	6,946	4,814	6,093	5,970	5,970	5,970	6,172
	IT&S Telephone Service	1,097	1,099	1,142	1,143	1,143	1,143	1,299
	IT&S Special Projects	-	721	289	-	97	97	-
	City-Co Bldg Postage Adm	84	120	142	152	152	152	163
	Postage	1,960	2,338	2,493	2,600	2,600	2,600	2,600
	Cellular Services	572	573	287	575	575	575	600
	Printing & Duplicating	-	38	38	250	250	250	250
	Advertising	3,497	2,216	3,495	3,800	3,800	3,800	3,850
	1,350 Yellow Pages-Statewide Publishing							
	2,500 Public Outreach							
	<u>3,850</u>							
	Water & Sewer	3,171	1,404	486	2,000	2,000	2,000	1,000
	Medical Expenses	-	160	115	300	300	300	300
	Equipment Repairs	246	37	-	200	200	200	200
	Building Repairs/Maint	253	865	250	250	250	250	250
	Meal Reimb-Taxable	15			-	-	-	-
	Required Training	-	-	-	500	500	500	1,000
	Conferences	645	20	-	1,000	1,000	1,000	1,500
	Solid Waste Tipping Fees	345,950	413,114	467,715	416,940	416,940	416,940	416,940
	295,100 Commercial (5,200 tons @ \$56.75/ton)							
	89,665 Roll Offs (1580 tons @ \$56.75/ton)							
	28,175 C&D Rolloffs (1225 tons @ 23.00/ton)							
	2,500 C&D Rolloffs - Contaminated (50 tons @ \$50.00/ton)							
	1,500 C&D Rolloffs - Violation Fee per Occurance (\$75.00 each)							
	<u>416,940</u>							

# Solid Waste-Commercial

Fund: 542

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Other Contracted Services		2,134	4,591	5,808	12,550	12,550	12,550	12,750
10,000	Software Support (40% Comm-60% Res)							
2,500	On-Route Equipment/Support							
200	Shop Weed Control (33%x\$1,200/2)							
50	PSC Authority (Frontloaders)							
<u>12,750</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>366,570</b>	<b>432,108</b>	<b>488,352</b>	<b>448,230</b>	<b>448,327</b>	<b>448,327</b>	<b>448,874</b>
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges		60,341	48,990	53,090	66,950	66,950	66,950	69,950
Shop Vehicle Repairs		12,340	2,261	9,814	6,700	6,700	6,700	7,500
Shop Tires & Tire Repairs		5,828	10,023	12,347	10,000	10,000	10,000	-
Shop Vehicle Parts		11,650	11,461	18,927	12,500	12,500	12,500	16,500
<b>Total</b>	<b>Intra-City Charges</b>	<b>90,159</b>	<b>72,735</b>	<b>94,177</b>	<b>96,150</b>	<b>96,150</b>	<b>96,150</b>	<b>93,950</b>
<b>Fixed Charges</b>								
Special Assessments		5,386	8,371	8,380	8,800	8,800	8,800	8,800
Cash (Over)/Short		304	130	(5)	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	<b>5,690</b>	<b>8,501</b>	<b>8,375</b>	<b>8,800</b>	<b>8,800</b>	<b>8,800</b>	<b>8,800</b>
<b>Internal Charges</b>								
Comm, Mgr, Atty Charges		36,111	35,192	47,263	16,131	16,131	16,131	34,742
Public Works		20,669	25,033	19,109	15,841	15,841	15,841	18,343
Property Insurance		188	188	202	216	216	216	1,793
Vehicle & Equip Insurance		3,378	3,378	2,697	2,886	2,886	2,886	4,804
Liability Insurance		5,578	5,582	5,703	6,038	6,038	6,038	6,912
Fidelity Insurance		38	38	38	40	40	40	40
Liability Deductible		-	150	150	161	161	161	6,810
Human Resource		5,143	4,976	5,128	4,202	4,202	4,202	5,740
Budget & Accounting		25,561	25,813	30,991	14,234	14,234	14,234	13,433
Utility Customer Service		22,164	23,075	22,417	36,352	36,352	36,352	40,128
Engineering					12,371	12,371	12,371	18,426
Building M&O Charge		14,313	14,207	14,286	21,832	21,832	21,832	22,924
Industrial Facilities		-	-	-	-	-	-	21,252
Fleet Services Charges		46,153	45,312	46,218	46,218	46,218	46,218	47,430
<b>Total</b>	<b>Internal Charges</b>	<b>179,296</b>	<b>182,944</b>	<b>194,202</b>	<b>176,522</b>	<b>176,522</b>	<b>176,522</b>	<b>242,778</b>
<b>Capital Outlay</b>								
Buildings		-	-	-	50,000	50,000	-	35,000
SW0902								
-	FY22 - Warm Storage Building							
35,000	FY23 - Office Remodel - SW Shop Location							
Imprvmnts Other Than Bldgs		-	6,881	18,483	81,120	140,191	140,191	-
59,071	FY21 - Transfer Station Entrance Improvements							
SW0903								
36,120	FY22 Transfer Station Entrance Improvements							
45,000	FY22 - Solid Waste Master Plan							
Equipment		8,240	4,250	-	7,000	7,000	7,000	-
7,000	FY22 - Waste Oil Burner (Shared w/Residential)							
FY22								
<u>7,000</u>								
FY23								
-								
Vehicles		-	51,000	188,193	-	-	-	234,220
234,220	FY 23 - Roll-off Truck							
FY23								
<u>234,220</u>								
<b>Total</b>	<b>Capital Outlay</b>	<b>8,240</b>	<b>62,131</b>	<b>206,676</b>	<b>138,120</b>	<b>197,191</b>	<b>147,191</b>	<b>269,220</b>
<b>Total</b>	<b>Solid Waste - Commercial</b>	<b>959,294</b>	<b>1,094,022</b>	<b>1,316,539</b>	<b>1,234,614</b>	<b>1,293,782</b>	<b>1,243,782</b>	<b>1,463,672</b>



**Landfill Monitoring District**
**Fund: 543**

Fund: 543							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Special Assessments	139,203	138,420	141,173	140,300	140,300	140,300	140,300
Taxes & Assessments	139,203	138,420	141,173	140,300	140,300	140,300	140,300
Intergovernmental Revenues	850	850	850	850	850	850	850
Investment Earnings	4,526	3,571	459	575	575	50	50
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	5,376	4,421	1,309	1,425	1,425	900	900
Total Revenues	144,579	142,841	142,482	141,725	141,725	141,200	141,200
Expenditures							
Purchased Services	89,602	89,728	94,958	108,600	108,600	107,426	108,600
Maintenance & Operating	89,602	89,728	94,958	108,600	108,600	107,426	108,600
Internal Charges	46	46	50	28,563	28,563	28,563	37,399
Transfers Out	30,000	30,000	30,000	-	-	-	-
Internal Transactions	30,046	30,046	30,050	28,563	28,563	28,563	37,399
Total Expenditures	119,648	119,774	125,008	137,163	137,163	135,989	172,879
Revenues Over (Under) Expenditures							
	24,931	23,067	17,475	4,562	4,562	5,211	(31,679)
Beginning Cash Balance - July 1							
	217,669	242,600	265,667	283,142	283,142	283,142	288,353
Other Cash Sources / (Uses)							
	-	-	-	-	-	-	-
Ending Cash Balance - June 30							
	242,600	265,667	283,142	287,704	287,704	288,353	256,674

# Landfill Monitoring District

Fund: 543

				FY 2022			Proposed
				Adopted	Amended	Est Actuals	FY 2023
							Budget
Revenues							
<b>Special Assessments</b>							
Special Assessments	138,914	138,185	140,838	140,000	140,000	140,000	140,000
P & I on Del Assmnts	289	236	335	300	300	300	300
<b>Total Special Assessments</b>	<b>139,203</b>	<b>138,420</b>	<b>141,173</b>	<b>140,300</b>	<b>140,300</b>	<b>140,300</b>	<b>140,300</b>
<b>Intergovernmental Revenues</b>							
PILT-Helena Housing Authority	850	850	850	850	850	850	850
<b>Total Intergovernmental Revenues</b>	<b>850</b>	<b>850</b>	<b>850</b>	<b>850</b>	<b>850</b>	<b>850</b>	<b>850</b>
<b>Investment Earnings</b>							
Interest Earnings	4,526	3,571	459	575	575	50	50
<b>Total Interest Earnings</b>	<b>4,526</b>	<b>3,571</b>	<b>459</b>	<b>575</b>	<b>575</b>	<b>50</b>	<b>50</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>144,579</b>	<b>142,841</b>	<b>142,482</b>	<b>141,725</b>	<b>141,725</b>	<b>141,200</b>	<b>141,200</b>
<b>TOTAL REVENUE</b>	<b>144,579</b>	<b>142,841</b>	<b>142,482</b>	<b>141,725</b>	<b>141,725</b>	<b>141,200</b>	<b>141,200</b>
Fund 543 Landfill Monitoring District							
Dept 3140 Solid Waste - Commercial							
Activity 438 Solid Waste Utilities							
<b>Purchased Services</b>							
Electric Utility	5,356	7,081	5,734	8,600	8,600	7,426	8,600
Ground Water Monitoring	84,246	82,648	89,223	100,000	100,000	100,000	100,000
80,000 Landfill monitoring							
20,000 Misc Repair/Replacements							
<u>100,000</u>							
<b>Total Purchased Services</b>	<b>89,602</b>	<b>89,728</b>	<b>94,958</b>	<b>108,600</b>	<b>108,600</b>	<b>107,426</b>	<b>108,600</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	-	-	-	14,338	14,338	14,338	15,117
Public Works	-	-	-	7,757	7,757	7,757	9,844
Property Insurance	46	46	50	54	54	54	72
Budget & Accounting	-	-	-	1,563	1,563	1,563	1,795
Engineering	-	-	-	4,851	4,851	4,851	10,571
<b>Total Internal Charges</b>	<b>46</b>	<b>46</b>	<b>50</b>	<b>28,563</b>	<b>28,563</b>	<b>28,563</b>	<b>37,399</b>
<b>Debt Service</b>							
<b>Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers Out</b>							
T/out - 541 Solid Waste-Residential	30,000	30,000	30,000	-	-	-	-
FY16 (150,000) Gas Extraction Project - Cash Advance							
FY17 30,000 Annual Repayments							
FY18 30,000							
FY19 30,000							
FY20 30,000							
FY21 30,000							
<u>150,000</u> Total Res SW Advance Repay							
<b>Total Transfers Out</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Outlay</b>							
Imprvmnts Other Than Bldgs	-	-	-	-	-	-	26,880
26,880 FY23 - Gas Extraction Blower							
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,880</b>
<b>Total Landfill Monitoring District</b>	<b>119,648</b>	<b>119,774</b>	<b>125,008</b>	<b>137,163</b>	<b>137,163</b>	<b>135,989</b>	<b>172,879</b>

# Transfer Station

Fund: 546

Fund: 546		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	125,000	125,000	125,000	125,000	125,000	125,000	150,000
	Charges For Services	2,299,523	2,617,657	2,722,172	2,628,365	2,628,365	2,696,663	2,600,426
	Investment Earnings	30,599	18,648	2,786	3,500	3,500	1,000	1,000
	Other Financing Sources / (Uses)	1,895	5,113	14,586	-	-	15,925	18,680
	Other Operating Revenues	2,457,017	2,766,417	2,864,545	2,756,865	2,756,865	2,838,588	2,770,106
	Interfund Transfers In	10,491	5,080	5,205	5,205	5,205	5,205	1,865
	Internal Transactions	10,491	5,080	5,205	5,205	5,205	5,205	1,865
Total Revenues		2,467,508	2,771,497	2,869,750	2,762,070	2,762,070	2,843,793	2,771,971
Expenditures								
	Personnel Services	767,501	758,168	745,755	795,817	795,817	795,817	868,816
	Supplies & Materials	15,730	13,034	18,842	19,430	19,430	19,430	33,930
	Purchased Services	1,080,086	1,153,565	1,161,397	1,148,619	1,149,044	1,149,044	1,153,115
	Intra-City Charges	125,504	117,699	91,656	149,900	149,900	149,900	150,050
	Fixed Charges	25,039	37,620	43,009	43,125	43,125	43,125	47,220
	Maintenance & Operating	1,246,359	1,321,918	1,314,904	1,361,074	1,361,499	1,361,499	1,384,315
	Internal Charges	219,588	233,787	247,601	243,576	243,576	243,576	339,898
	Transfers Out	24,045	24,045	24,045	27,652	27,652	27,652	25,875
	Internal Transactions	243,633	257,832	271,646	271,228	271,228	271,228	365,773
	Capital Outlay	1,113,579	83,474	46,029	313,310	545,565	448,473	144,790
	Debt & Capital	1,113,579	83,474	46,029	313,310	545,565	448,473	144,790
Total Expenditures		3,371,072	2,421,392	2,378,334	2,741,429	2,974,109	2,877,017	2,763,694
Revenues Over (Under) Expenditures								
		(903,564)	350,106	491,416	20,641	(212,039)	(33,224)	8,277
Beginning Cash Balance - July 1								
		1,830,125	828,354	1,259,266	1,784,940	1,784,940	1,784,940	1,751,716
	Other Cash Sources / (Uses)	(98,207)	80,807	34,258	-	-	-	-
Ending Cash Balance - June 30								
		828,354	1,259,266	1,784,940	1,805,581	1,572,901	1,751,716	1,759,993
	Reserve Target - 15% of Operating Expenses:	338,624	350,688	349,846	364,218	364,282	364,282	392,836
	Reserve Target - 60 Days of Operating Expenses:	371,095	384,315	383,393	399,143	399,213	399,213	430,505
	Reserve Policy Target:	371,095	384,315	383,393	399,143	399,213	399,213	430,505
	(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)							
	Excess Reserve:	457,259	874,951	1,401,547	1,406,438	1,173,688	1,352,503	1,329,488
	(Excess Reserve for Capital Projects Funding)							

# Transfer Station

Fund: 546

				FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
							Adopted	Amended	Est Actuals	
<b>Revenues</b>										
<b>Intergovernmental Revenues</b>										
County Contributions				125,000	125,000	125,000	125,000	125,000	125,000	150,000
<b>Total Intergovernmental Revenues</b>				<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>150,000</b>
<b>Charges For Services</b>										
Tons	Tipping - Commercial			211,552	297,223	327,476	295,100	295,100	295,100	295,100
6,000	\$	340,500	@ \$56.75 per ton							
Tipping - Residential				775,548	856,885	984,270	879,625	879,625	785,988	785,988
13,650	\$	774,638	@ \$56.75 per ton							
Tipping - Scratchgravel				967,630	1,023,928	919,538	1,021,500	1,021,500	1,021,500	1,021,500
16,150	\$	916,513	@ \$56.75 per ton							
Tipping - Transfer Accts				142,129	171,194	153,415	158,900	158,900	275,000	178,763
2,600	\$	147,550	@ \$56.75 per ton							
Tipping - East Helena				-						
-	\$	-	@ \$56.75 per ton							
Tipping - Roll-off Accts				71,790	86,606	98,128	89,665	89,665	96,475	96,475
1,200	\$	68,100	@ \$56.75 per ton							
Tipping - Cash Customers				121,944	166,318	205,470	164,575	164,575	187,275	187,275
1,450	\$	82,288	@ \$56.75 per ton							
Tipping - PAYT Overages				8,930	15,503	22,806	12,500	12,500	22,500	22,500
Tire Disposal Revenues				-	-	2,515	2,000	2,000	3,575	3,575
36	\$	2,043	@ \$56.75 per ton							
Mattress Disposal Revenues				-	-	8,555	4,500	4,500	9,250	9,250
80	\$	4,540	@ \$56.75 per ton							
<b>Total Charges For Services</b>				<b>2,299,523</b>	<b>2,617,657</b>	<b>2,722,172</b>	<b>2,628,365</b>	<b>2,628,365</b>	<b>2,696,663</b>	<b>2,600,426</b>
<b>Investment Earnings</b>										
Interest Earnings				30,599	18,648	2,786	3,500	3,500	1,000	1,000
<b>Total Interest Earnings</b>				<b>30,599</b>	<b>18,648</b>	<b>2,786</b>	<b>3,500</b>	<b>3,500</b>	<b>1,000</b>	<b>1,000</b>
<b>Other Financing Sources / (Uses)</b>										
Other Revenues				1,895	5,113	1,854	-	-	-	-
Internal Rolloff Charges				-	-	-	-	-	15,925	18,680
T/in - 100 General Fund				-	-	12,733	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>				<b>1,895</b>	<b>5,113</b>	<b>14,586</b>	<b>-</b>	<b>-</b>	<b>15,925</b>	<b>18,680</b>
<b>SUBTOTAL - OPERATING REVENUE</b>				<b>2,457,017</b>	<b>2,766,417</b>	<b>2,864,545</b>	<b>2,756,865</b>	<b>2,756,865</b>	<b>2,838,588</b>	<b>2,770,106</b>
<b>Interfund Transfers In</b>										
T/in - 645 Insurance & Safety				10,491	5,080	5,205	5,205	5,205	5,205	1,865
<b>Total Interfund Transfers In</b>				<b>10,491</b>	<b>5,080</b>	<b>5,205</b>	<b>5,205</b>	<b>5,205</b>	<b>5,205</b>	<b>1,865</b>
<b>TOTAL REVENUE</b>				<b>2,467,508</b>	<b>2,771,497</b>	<b>2,869,750</b>	<b>2,762,070</b>	<b>2,762,070</b>	<b>2,843,793</b>	<b>2,771,971</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>										
Change in Util. A/R				(98,272)	80,828	34,258	-	-	-	-
Change in Util. A/P				65	(21)	-	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>				<b>(98,207)</b>	<b>80,807</b>	<b>34,258</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Transfer Station

Fund: 546

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	546 Transfer Station							
Dept	3150 Transfer Station							
Activity	438 Solid Waste Utilities							
<b>Personnel Services</b>								
Salaries & Wages		469,171	456,408	465,700	505,017	505,017	505,017	559,097
Temporary Salaries		61,159	69,229	35,140	37,560	37,560	37,560	38,601
Overtime - Misc		6,092	4,110	13,500	5,146	5,146	5,146	7,386
F.I.C.A. (Soc. Sec.)		32,570	32,476	31,625	33,991	33,991	33,991	37,543
P.E.R.S. Retirement		43,674	42,138	44,500	48,623	48,623	48,623	50,850
Health & Vision Insurance		99,560	101,801	113,500	123,402	123,402	123,402	127,076
Workers Comp. Ins.		40,091	38,013	27,825	26,807	26,807	26,807	31,947
Unemployment Ins.		2,415	1,324	1,315	1,433	1,433	1,433	1,645
Dental Insurance		5,152	5,075	5,250	5,880	5,880	5,880	5,880
F.I.C.A. Medicare		7,617	7,595	7,400	7,958	7,958	7,958	8,791
<b>Total</b>	<b>Personnel Services</b>	<b>767,501</b>	<b>758,168</b>	<b>745,755</b>	<b>795,817</b>	<b>795,817</b>	<b>795,817</b>	<b>868,816</b>
<b>Supplies &amp; Materials</b>								
Paper & Forms		53	369	642	500	500	500	500
Office Supplies & Equip		756	2,177	480	750	750	750	750
Janitorial Supplies		3,783	4,000	4,420	4,000	4,000	4,000	4,500
Clothing Allowance		4,292	3,408	4,250	5,630	5,630	5,630	5,630
2,250	Uniforms (9 x \$250)							
1,350	High Visibility Safety Wear (9)							
1,350	Safety Boots (9 x \$150)							
295	Safety Glasses (9)							
295	Gloves							
90	Yak-Trax 9 @ \$10							
5,630								
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	13,500
Small Tools & Equip-Misc		1,416	1,158	1,135	1,550	1,550	1,550	1,550
Computr Equip/Sftwr/Sppl		2,804	420	5,115	3,500	3,500	3,500	3,500
Furniture & Fixtures-Misc		521	402	500	750	750	750	750
Other Supply & Mat-Misc		2,105	1,100	2,300	2,750	2,750	2,750	3,250
1,500	DEF Dispenser for Wheel Loader							
500	Vehicle Supplies (Bulbs, hoses, etc..)							
1,250	Normal Supplies							
3,250								
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>15,730</b>	<b>13,034</b>	<b>18,842</b>	<b>19,430</b>	<b>19,430</b>	<b>19,430</b>	<b>33,930</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		21,195	21,030	21,360	24,498	24,498	24,498	24,753
IT&S Telephone Service		1,561	1,564	1,626	1,626	1,626	1,626	1,787
IT&S Special Projects		-	3,151	1,262	-	425	425	-
City-Co Bldg Postage Adm		156	223	259	280	280	280	575
Postage		936	1,027	1,265	1,000	1,000	1,000	1,250
Cellular Services		428	429	445	600	600	600	600
Printing & Publishing - Misc		34	1,750	90	200	200	200	200
Advertising		3,677	2,216	3,900	3,800	3,800	3,800	3,850
2,500	Public Outreach							
1,350	Statewide Publishing							
3,850								
Electric Utility		19,714	18,787	19,350	20,820	20,820	20,820	20,820
Water & Sewer		3,229	2,921	1,450	3,500	3,500	3,500	3,500
Long Dist Telephone Chrgs		104	128	-	-	-	-	-
Natural Gas Utility		52	-	-	-	-	-	-
Medical Expenses		817	263	740	950	950	950	950
75	First Aid Kits							
300	Drug tests							
425	D.O.T. physicals							
75	Masks							
75	Filters for Masks							
950								
Equipment Repairs		2,909	905	1,100	2,500	2,500	2,500	2,500
Building Repairs/Maint		2,340	26,709	2,450	3,000	3,000	3,000	3,000

# Transfer Station

Fund: 546

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Meal Reimb-Taxable	-	-	-	-	-	-	-
Required Training	-	2,529	-	2,000	2,000	2,000	2,500
Conferences	2,577	-	-	3,000	3,000	3,000	3,500
3,500 Regional Recycling/Waste Conference (2)							
3,500							
Tires Recycle	-	7,097	21,030	24,360	24,360	24,360	26,760
24,000 Tire Cut/Quarter Contract (120 tons * \$200/ton)							
2,760 Landfill Tipping Fees (120 tons *\$23/ton)							
26,760							
Composting Contract	24,660	10,561	-	-	-	-	-
Solid Waste Tipping Fees	988,742	1,042,923	1,065,600	1,049,750	1,049,750	1,049,750	1,049,750
1,049,750 40,375 tons @ \$26.00 (To L&C County)							
Other Contracted Services	6,955	9,353	19,470	6,735	6,735	6,735	6,820
500 Disposal Costs for Sump							
900 Fire Extinguisher Maintenance							
850 Service Contract for Copier							
1,320 Portable Public Toilets							
250 Software Maintenance							
400 ATS Fire Contract							
1,200 Fire Detection Service Contract							
200 Annual Inspection (Loader-Fire Ext.)							
1,200 Service Contract for Scale Drawers							
6,820							
<b>Total Purchased Services</b>	<b>1,080,086</b>	<b>1,153,565</b>	<b>1,161,397</b>	<b>1,148,619</b>	<b>1,149,044</b>	<b>1,149,044</b>	<b>1,153,115</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	53,810	55,989	55,396	87,900	87,900	87,900	87,900
Shop Vehicle Repairs	28,674	28,097	4,820	25,000	25,000	25,000	27,500
Shop Tires & Tire Repairs	12,704	7,612	9,800	9,000	9,000	9,000	-
Shop Vehicle Parts	30,316	26,001	21,640	28,000	28,000	28,000	34,650
<b>Total Intra-City Charges</b>	<b>125,504</b>	<b>117,699</b>	<b>91,656</b>	<b>149,900</b>	<b>149,900</b>	<b>149,900</b>	<b>150,050</b>
<b>Fixed Charges</b>							
Rent of Equipment	-	-	15	1,000	1,000	1,000	1,000
Special Assessments	17,032	26,256	26,619	27,850	27,850	27,850	27,850
Licenses	4,893	5,687	7,735	6,475	6,475	6,475	8,370
3,200 MRL Lease #362506 (1/2 Cost)							
220 MRL Lease #232266 (1/2 Cost)							
840 Scale Certification (1/2 Cost)							
280 Scale License (1/2 Cost)							
1,050 Dept of Rev Tax/Consumer Council							
1,300 E1 License/Enterprise							
630 Transfer Station License (1/2 Cost)							
- E1 License/Enterprise							
300 Software License (Scale Weights) (1/2 Cost)							
500 Software License (Accounts) (1/2 Cost)							
50 Public Service Commission-Authority							
8,370							
Credit Card Fees	3,114	5,677	8,640	7,800	7,800	7,800	10,000
<b>Total Fixed Charges</b>	<b>25,039</b>	<b>37,620</b>	<b>43,009</b>	<b>43,125</b>	<b>43,125</b>	<b>43,125</b>	<b>47,220</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	58,620	56,393	74,271	21,508	21,508	21,508	52,048
Public Works	27,558	47,340	36,138	15,841	15,841	15,841	18,343
Property Insurance	1,638	1,638	2,502	2,677	2,677	2,677	4,183
Vehicle & Equip Insurance	2,315	2,315	2,703	2,892	2,892	2,892	1,769
Liability Insurance	14,441	14,074	14,150	14,523	14,523	14,523	17,314
Fidelity Insurance	171	167	167	139	139	139	142
Liability Deductible	-	-	-	-	-	-	-
Human Resource	13,318	12,885	13,279	11,617	11,617	11,617	14,688
Budget & Accounting	31,745	31,948	39,857	23,643	23,643	23,643	30,937
Utility Customer Service	8,866	9,230	5,604	76,251	76,251	76,251	87,255
Engineering				12,371	12,371	12,371	18,426
Building M&O Charge	3,520	3,410	3,456	6,639	6,639	6,639	6,971
Industrial Facilities	2,000	-	-	-	-	-	21,252
Fleet Services Charges	55,396	54,387	55,475	55,475	55,475	55,475	66,570
<b>Total Internal Charges</b>	<b>219,588</b>	<b>233,787</b>	<b>247,601</b>	<b>243,576</b>	<b>243,576</b>	<b>243,576</b>	<b>339,898</b>



# Transfer Station

Fund: 546

Fund: 546			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Transfers Out									
	T/out - 542 Solid Waste-Commercial		24,045	24,045	24,045	27,652	27,652	27,652	25,875
	25,875 115 C&D Pulls for Mattresses/Boxsprings \$240.45/pull								
	T/out - 547 Recycling		-						
	Total	Transfers Out	24,045	24,045	24,045	27,652	27,652	27,652	25,875
Capital Outlay									
	Buildings		900,517	1,833	1,073	50,000	97,092	-	-
	Imprvmnts Other Than Bldgs		-	6,881	44,956	158,810	268,473	268,473	-
SW0903	109,663	FY21 - Transfer Station Entrance Improvements							
SW0903	75,560	FY22 Transfer Station Entrance Improvements							
	45,000	FY22 - Solid Waste Master Plan							
	38,250	FY22 - Pit Floor Resurfacing							
FY22	268,473								
	Equipment		213,062	7,425	-	-	-	-	-
	Vehicles		-	67,335	-	104,500	180,000	180,000	144,790
SW2906	104,500	FY22 - Semi-Tractor and Accessories							
SW2906	75,500	FY22 - Semi-Tractor and Accessories							
FY22	180,000								
	40,310	FY23 - ATV w/Accessories							
	104,480	FY23 - Transfer Trailer (Replace #235)							
FY23	144,790								
	Total	Capital Outlay	1,113,579	83,474	46,029	313,310	545,565	448,473	144,790
Total	Transfer Station		3,371,072	2,421,392	2,378,334	2,741,429	2,974,109	2,877,017	2,763,694

**Recycling**  
**Fund: 547**

Fund: 547		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	375,000	175,000	225,000	275,000	275,000	275,000	275,000
	Charges For Services	126,634	53,911	83,116	74,500	120,500	120,500	120,500
	Investment Earnings	7,799	4,857	398	475	100	100	100
	Other Financing Sources / (Uses)	853	-	-	-	-	-	-
	Other Operating Revenues	510,286	233,768	308,514	349,975	395,600	395,600	395,600
	Interfund Transfers In	177,852	176,410	226,371	276,371	276,371	276,371	275,502
	Internal Transactions	177,852	176,410	226,371	276,371	276,371	276,371	275,502
Total Revenues		688,138	410,178	534,885	626,346	671,971	671,971	671,102
Expenditures								
	Personnel Services	188,768	199,179	207,552	208,232	208,232	208,232	221,650
	Supplies & Materials	2,478	2,299	1,843	3,965	3,965	3,965	4,065
	Purchased Services	127,726	164,343	187,337	244,129	244,208	230,513	238,644
	Intra-City Charges	1,236	1,855	1,146	2,350	2,350	2,350	5,275
	Fixed Charges	21,212	30,561	31,553	33,600	33,600	33,600	33,600
	Maintenance & Operating	152,652	199,057	221,879	284,044	284,123	270,428	281,584
	Internal Charges	75,087	78,144	78,852	63,414	63,414	63,414	97,606
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	75,087	78,144	78,852	63,414	63,414	63,414	97,606
	Capital Outlay	15,114	34,591	20,668	65,080	95,966	95,966	25,460
	Debt & Capital	15,114	34,591	20,668	65,080	95,966	95,966	25,460
Total Expenditures		431,621	510,971	528,950	620,770	651,735	638,040	626,300
Revenues Over (Under) Expenditures								
		256,517	(100,794)	5,934	5,576	20,236	33,931	44,802
Beginning Cash Balance - July 1								
		74,833	331,366	231,883	255,219	255,219	231,883	265,814
	Other Cash Sources / (Uses)	16	1,311	17,401	-	-	-	-
Ending Cash Balance - June 30								
		331,366	231,883	255,219	260,795	275,455	265,814	310,616
	Reserve Target - 15% of Operating Expenses:	62,476	71,457	76,242	83,354	83,365	81,311	90,126
	Reserve Target - 60 Days of Operating Expenses:	68,467	78,309	83,553	91,346	91,359	89,108	98,768
	Reserve Policy Target:	68,467	78,309	83,553	91,346	91,359	89,108	98,768
	(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)							
	Excess Reserve:	262,899	153,574	171,665	169,448	184,095	176,706	211,848
	(Excess Reserve for Capital Projects Funding)							

# Recycling

Fund: 547

Fund: 547		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
County Contributions		375,000	175,000	225,000	275,000	275,000	275,000	275,000
Total	Intergovernmental Revenues	375,000	175,000	225,000	275,000	275,000	275,000	275,000
Charges For Services								
Recycling Revenues		25,275	-	-	-	-	-	-
Household Commodities		22,866	16,280	22,025	23,000	27,500	27,500	27,500
Valuable Scrap Metals		-	-	-	-	-	-	-
White Goods		48,271	26,478	44,173	38,000	48,000	48,000	48,000
Cardboard		16,654	(4,749)	6,736	2,500	35,000	35,000	35,000
Battery & Waste Oil		6,509	8,740	6,772	7,500	5,000	5,000	5,000
E-Waste		1,843	1,428	640	1,000	1,000	1,000	1,000
Plastics		32	-	-	-	-	-	-
Tire Disposal Revenues		900	1,055	50	-	-	-	-
Freon Disposal Revenues		1,470	1,950	2,720	2,500	4,000	4,000	4,000
Mattress Disposal Revenues		2,815	2,730	-	-	-	-	-
Total	Charges For Services	126,634	53,911	83,116	74,500	120,500	120,500	120,500
Investment Earnings								
Interest Earnings		7,799	4,857	398	475	100	100	100
Total	Interest Earnings	7,799	4,857	398	475	100	100	100
Other Financing Sources / (Uses)								
Other Revenues		853	-	-	-	-	-	-
Sale of Fixed Assets		-	-	-	-	-	-	-
Total	Other Financing Sources / (Uses)	853	-	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE								
		510,286	233,768	308,514	349,975	395,600	395,600	395,600
Interfund Transfers In								
T/in - 541 Solid Waste-Res		175,000	175,000	225,000	275,000	275,000	275,000	275,000
T/in - 645 Insurance & Safety		2,852	1,410	1,371	1,371	1,371	1,371	502
T/in - 650 Medical Revolving		-	-	-	-	-	-	-
Total	Interfund Transfers In	177,852	176,410	226,371	276,371	276,371	276,371	275,502
TOTAL REVENUE								
		688,138	410,178	534,885	626,346	671,971	671,971	671,102
Other Sources / (Uses) - Non-Budgeted								
Change in Util Vouchers Payable		16	1,311	17,401	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	16	1,311	17,401	-	-	-	-

# Recycling

Fund: 547

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund **547 Recycling**  
 Dept **3151 Recycling**  
 Activity **438 Solid Waste Utilities**

## Personnel Services

Salaries & Wages	136,062	142,758	145,207	145,023	145,023	145,023	155,234
Temporary Salaries	-	-	3,772	2,431	2,431	2,431	2,522
Overtime - Misc	171	176	59	2,381	2,381	2,381	2,501
F.I.C.A. (Soc. Sec.)	8,396	8,748	9,157	9,354	9,354	9,354	10,001
P.E.R.S. Retirement	11,676	12,398	13,041	13,382	13,382	13,382	14,242
Health & Vision Insurance	23,343	25,695	27,841	27,702	27,702	27,702	28,528
Workers Comp. Ins.	5,332	5,719	4,674	4,054	4,054	4,054	4,523
Unemployment Ins.	617	359	374	395	395	395	437
Dental Insurance	1,208	1,280	1,287	1,320	1,320	1,320	1,320
F.I.C.A. Medicare	1,963	2,046	2,141	2,190	2,190	2,190	2,342

<b>Total Personnel Services</b>	<b>188,768</b>	<b>199,179</b>	<b>207,552</b>	<b>208,232</b>	<b>208,232</b>	<b>208,232</b>	<b>221,650</b>
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## Supplies & Materials

Paper & Forms			175	100	100	100	100
Office Supplies & Equip	386	590	279	500	500	500	500
Janitorial Supplies	-	76	68	250	250	250	250
Clothing Allowance	687	529	796	815	815	815	815
Operating Supplies - Misc	795	700	-	1,500	1,500	1,500	1,000
500 Paint for Recycling Containers							
250 Normal Operating Supplies							
250 New Containers for Rotator							
1,000							
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	600
Small Tools & Equip-Misc	200	-	428	200	200	200	200
100 Freon Hoses/Tanks							
100 Piercing Tools for Freon							
200							
Construction & Maint Mat'ls	410	391	-	500	500	500	500
250 Gel Sorbent for acids							
250 Paint Exchange Supplies							
500							
Other Supply & Mat-Misc	-	14	97	100	100	100	100

<b>Total Supplies &amp; Materials</b>	<b>2,478</b>	<b>2,299</b>	<b>1,843</b>	<b>3,965</b>	<b>3,965</b>	<b>3,965</b>	<b>4,065</b>
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## Purchased Services

IT&S Computer Maint/Sprrt	4,069	3,916	4,456	5,865	5,865	5,865	6,083
IT&S Telephone Service	1,024	1,026	1,067	1,067	1,067	1,067	593
IT&S Special Projects	-	587	235	-	79	79	-
City-Co Bldg Postage Adm	84	120	142	152	152	152	163
Postage	10	1	5	25	25	25	25
Cellular Services	768	768	773	1,100	1,100	1,100	900
Printing & Duplicating	-	38	38	500	500	500	500
100 E-Waste Water Bill Inserts							
200 Recycling Water Bill Inserts							
200 Recycling Newsletter/Guide to Recycling							
500							
Dues, Subscriptn, License	446	892	946	750	750	750	750
750 SWANA (3)							
750							
Advertising	6,203	2,403	3,843	6,800	6,800	6,800	7,350
5,000 Public Outreach/Education							
1,350 Statewide Publishing							
500 Signs and Misc.							
500 Paint Exchange Advertising							
7,350							
Electric Utility	981	931	606	1,000	1,000	1,000	1,000
Water & Sewer	338	346	361	400	400	400	450
Long Dist Telephone Chrgs	24	28		-	-	-	-
Medical Expenses	80	-	80	100	100	100	100

# Recycling

Fund: 547

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Equipment Repairs	150	-	150	150	150	150	150
Travel & Meeting Expense	225	14	-	150	150	150	150
Required Training	-	-	-	350	350	350	1,000
1,000 Recycling Training							
1,000							
Cardboard Recycling		-	1,365	9,000	9,000	-	-
22,500 Cardboard Baling (750 tons @ \$30/ton)							
Conferences	1,019	-	-	1,000	1,000	1,000	1,500
1,500 Regional Recycling/Waste Conference							
1,500							
Plastics Recycle	11,625	11,920	32,673	23,340	23,340	23,340	21,260
5,760 Compactor Hauls (65 pulls * \$90)							
14,000 Plastic Baling (80 tons @\$175 per ton)							
1,500 Compactor Maintenance							
21,260							
E-Waste Recycle	-	-	-	1,000	1,000	-	-
Household Commodities Recycle	48,875	49,045	57,885	66,045	66,045	66,045	74,250
74,250 Recycling Roll-off Hauls (825 hrs*\$90)							
74,250							
White Goods Recycle	11,050	12,950	14,401	13,460	13,460	13,460	14,240
1,500 Freon Machine							
500 Hoses/Gauges/Tools for Freon							
12,240 White Goods - Roll-off Hauls (136 hrs*\$90)							
14,240							
Tires Recycle	20,686	14,506	-	-	-	-	-
Glass Recycle	5,950	5,950	11,386	5,950	5,950	16,500	16,500
16,500 Glass Contract (\$47/ton)							
16,500							
Composting Contract	-	16,544	55,136	70,925	70,925	56,680	56,680
6,800 Chipped Brush = 68 Semi hours * \$100.00/hr							
11,880 Chipped Brush = Loader - 108 hrs * \$110.00/hr							
25,000 Chipper Contract (\$22/ton)							
10,000 Landfill Tipping Fees (1000 tons *\$10/ton)							
3,000 Chipper Mobilization (3 * \$1,000)							
56,680							
Other Contracted Services	14,119	42,359	1,789	35,000	35,000	35,000	35,000
4,500 Antifreeze Recycling							
30,000 Household Hazardous Waste Day Prgm							
500 Waste Oil Tank Cleanup							
35,000							
<b>Total Purchased Services</b>	<b>127,726</b>	<b>164,343</b>	<b>187,337</b>	<b>244,129</b>	<b>244,208</b>	<b>230,513</b>	<b>238,644</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	961	1,628	982	1,800	1,800	1,800	4,800
Shop Vehicle Repairs	-	-	-	200	200	200	200
Shop Tires & Tire Repairs	-	-	-	100	100	100	-
Shop Vehicle Parts	275	227	164	250	250	250	275
<b>Total Intra-City Charges</b>	<b>1,236</b>	<b>1,855</b>	<b>1,146</b>	<b>2,350</b>	<b>2,350</b>	<b>2,350</b>	<b>5,275</b>
<b>Fixed Charges</b>							
Special Assessments	16,821	26,045	26,407	27,850	27,850	27,850	27,850
Licenses	4,391	4,516	5,146	5,750	5,750	5,750	5,750
3,200 MRL Lease #362506 (1/2 Cost)							
840 Scale Certification (1/2 Cost)							
280 Scale License (1/2 Cost)							
630 Transfer Station License (1/2 Cost)							
300 Software License (Scale Weights) (1/2 Cost)							
500 Software License (Accounts) (1/2 Cost)							
5,750							
<b>Total Fixed Charges</b>	<b>21,212</b>	<b>30,561</b>	<b>31,553</b>	<b>33,600</b>	<b>33,600</b>	<b>33,600</b>	<b>33,600</b>

# Recycling

Fund: 547

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	18,341	18,086	23,734	10,754	10,754	10,754	10,266
	Public Works	27,558	33,460	25,542	15,841	15,841	15,841	18,343
	Property Insurance	161	161	173	185	185	185	-
	Vehicle & Equip Insurance	114	114	118	126	126	126	179
	Liability Insurance	3,804	3,808	3,887	3,973	3,973	3,973	4,586
	Fidelity Insurance	26	26	26	26	26	26	26
	Liability Deductible	2,351	-	-	-	-	-	-
	Human Resource	3,117	3,016	3,108	2,433	2,433	2,433	3,297
	Budget & Accounting	10,581	10,649	13,286	5,544	5,544	5,544	7,838
	Engineering				12,371	12,371	12,371	18,222
	Building M&O Charge	3,520	3,410	3,456	6,639	6,639	6,639	6,971
	Industrial Facilities	-	-	-	-	-	-	21,252
	Fleet Services Charges	5,514	5,414	5,522	5,522	5,522	5,522	6,626
<b>Total</b>	<b>Internal Charges</b>	<b>75,087</b>	<b>78,144</b>	<b>78,852</b>	<b>63,414</b>	<b>63,414</b>	<b>63,414</b>	<b>97,606</b>
<b>Capital Outlay</b>								
	Buildings	-	-	-	-	-	-	-
	Imprvmnts Other Than Bldgs	-	6,881	20,668	65,080	95,966	95,966	-
SW0903	25,071 FY21 Transfer Station Entrance Improvements							
	5,815 FY21 Glass Storage Area							
	<u>30,886</u>							
SW0903	20,080 FY22 Transfer Station Entrance Improvements							
	45,000 FY22 - Solid Waste Master Plan							
	<u>65,080</u>							
	Equipment	15,114	27,711	-	-	-	-	25,460
	25,460 FY23 - Roll-off Containers (2)							
	<u>25,460</u>							
	Vehicles	-	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>15,114</b>	<b>34,591</b>	<b>20,668</b>	<b>65,080</b>	<b>95,966</b>	<b>95,966</b>	<b>25,460</b>
<b>Total</b>	<b>Recycling</b>	<b>431,621</b>	<b>510,971</b>	<b>528,950</b>	<b>620,770</b>	<b>651,735</b>	<b>638,040</b>	<b>626,300</b>



**Parking**  
**Fund: 551**

Fund: 551		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	1,683,382	1,753,770	1,796,836	1,920,611	1,920,611	1,727,753	2,209,564
	Fines & Forfeitures	76,789	34,144	56,456	70,500	70,500	39,000	62,500
	Investment Earnings	14,128	6,987	1,037	2,000	2,000	2,000	-
	Other Financing Sources / (Uses)	4,555	5,917	5,169	4,000	10,573	25,573	-
	Other Operating Revenues	1,778,854	1,800,818	1,859,498	1,997,111	2,003,684	1,794,326	2,272,064
	Interfund Transfers In	6,808	3,343	3,457	3,457	3,457	3,457	1,364
	Internal Transactions	6,808	3,343	3,457	3,457	3,457	3,457	1,364
	Long-Term Debt	-	560,243	-	-	-	-	-
Total Revenues		1,785,662	2,364,404	1,862,955	2,000,568	2,007,141	1,797,783	2,273,428
Expenditures								
	Personnel Services	507,738	505,120	476,572	631,163	631,163	631,163	645,355
	Supplies & Materials	19,022	39,440	18,425	29,700	29,700	29,700	32,900
	Purchased Services	348,955	402,272	353,846	307,613	314,640	311,890	407,027
	Intra-City Charges	8,069	6,099	7,536	12,175	12,175	12,175	12,960
	Fixed Charges	111,600	152,207	181,674	167,359	167,359	167,359	171,746
	Maintenance & Operating	487,646	600,018	561,481	516,847	523,874	521,124	624,633
	Internal Charges	115,109	118,868	142,506	133,664	133,664	133,664	162,362
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	115,109	118,868	142,506	133,664	133,664	133,664	162,362
	Debt Service	589,753	590,990	639,441	648,346	648,346	651,096	650,843
	Capital Outlay	408,036	163,697	25,383	123,000	183,617	183,617	224,000
	Debt & Capital	997,789	754,687	664,824	771,346	831,963	834,713	874,843
Total Expenditures		2,108,282	1,978,694	1,845,382	2,053,020	2,120,664	2,120,664	2,307,193
Revenues Over (Under) Expenditures								
		(322,620)	385,710	17,572	(52,452)	(113,523)	(322,881)	(33,765)
Beginning Cash Balance - July 1								
		505,389	182,629	610,324	624,991	624,991	624,991	302,110
	Other Cash Sources / (Uses)	(140)	41,985	(2,905)	-	-	-	-
Ending Cash Balance - June 30								
		182,629	610,324	624,991	572,539	511,468	302,110	268,345
Reserve Target - 15% of Operating Expenses:								
		255,037	272,249	273,000	289,503	290,557	290,557	312,479
Reserve Target - 60 Days of Operating Expenses:								
		279,492	298,356	299,178	317,264	318,419	318,419	342,443
Reserve Policy Target:		279,492	298,356	299,178	317,264	318,419	318,419	342,443
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)								
Excess Reserve:		(96,863)	311,968	325,813	255,275	193,049	(16,308)	(74,097)
(Excess Reserve for Capital Projects Funding)								

# Parking

Fund: 551

## Revenues

### Charges For Services

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
6th Ave. Ramp Permits	327,308	346,926	363,554	342,300	342,300	342,300	439,680
Medical Arts Lease	15,129	18,857	34,284	20,575	20,575	20,575	20,575
6th Ave Ramp Daily Rev.	33,626	18,840	16,258	16,500	16,500	16,500	16,500
Getchell St. Parking Ramp	222,582	230,313	186,695	239,220	239,220	150,000	223,680
Getchell Daily Revenues	21,268	11,079	6,539	8,500	8,500	8,500	8,500
Jackson St Ramp Permits	133,950	127,487	150,115	145,000	145,000	145,000	172,800
15th Street Ramp Permits	317,537	301,979	317,581	334,014	334,014	334,014	404,335
Medical Arts Coin	15,281	-	1,146	16,500	16,500	1,500	19,000
Jackson St Ramp Coin	5,104	-	813	5,500	5,500	1,200	5,000
6th Ave Validations	1,517	1,036	826	1,224	1,224	1,224	1,500
Getchell Validations	311	4,432	1,082	1,224	1,224	1,224	6,250
On-Street System	-	-	77,048	170,000	170,000	-	247,000
Loading Zone Permits	4,812	4,693	3,725	6,120	6,120	6,120	7,200
Meters-Coin	38,444	255,655	167,186	74,500	74,500	285,000	-
Residential Parking Prmts	4,302	3,750	3,702	2,448	2,448	2,448	3,800
Special Permits	6,595	3,052	1,695	2,800	2,800	2,800	3,500
Goldie Coin Sales	14,046	8,300	4,721	8,000	8,000	8,000	6,300
Front Street Permits	31,086	11,374	8,321	5,100	5,100	5,100	7,392
Getchell Street Permits	8,092	3,781	204	6,800	6,800	-	6,800
Kessler Street Permits	1,516	918	561	612	612	612	4,032
Neil Ave Permits	552	153	-	-	-	-	-
Placer Permits	404	1,401	4,437	5,000	5,000	5,000	4,850
Power Permits	1,196	1,122	1,173	1,248	1,248	1,248	1,344
Fuller A Permits	12,069	6,412	5,151	7,700	7,700	7,700	7,700
Clark Street Permits	598	561	571	624	624	624	1,344
6th Ave Permits	-	-	225	-	-	1,500	3,360
Benton Permits	1,196	1,122	1,122	1,248	1,248	1,248	1,248
Lawrence Permits	3,967	7,936	13,141	12,000	12,000	2,500	1,836
South Park South Permits	15,545	4,076	1,249	-	-	-	-
Park South Permits	731	18,319	3,971	1,000	1,000	1,000	612
Park Central Permits	16,160	8,132	20,885	20,000	20,000	20,000	22,848
Park North Permits	221	838	2,378	1,900	1,900	5,000	14,112
Cruse South Permits	25,901	23,964	29,730	26,406	26,406	26,406	36,960
Cruse Central Permits	14,985	20,417	15,573	15,626	15,626	15,626	28,896
Cruse North Permits	19,326	11,513	24,488	19,882	19,882	19,882	24,864
North Cruse North Permits	9,493	17,801	5,660	12,500	12,500	7,000	14,112
Jackson Street Permits	3,157	1,044	954	1,975	1,975	1,975	1,224
14th Street	4,246	9,444	5,942	4,432	4,432	4,432	4,620
15th Street	1,021	110	462	-	-	-	-
Lot #1 Permits	8,006	7,034	8,597	8,335	8,335	8,335	8,580
Lot #2 Permits	344	379	1,020	-	-	-	2,340
Lot #3 Permits	26,629	21,980	22,183	22,069	22,069	22,069	23,400
Lot #4 Permits	45,453	39,328	70,934	40,702	40,702	40,702	61,620
Lot #5 Permits	684	725	8,076	5,184	5,184	9,000	10,920
Lot #6 Permits	13,207	13,057	11,817	16,467	16,467	16,467	9,600
Lot #7 Permits	44,346	45,760	47,077	49,678	49,678	32,000	55,380
Lot #8 Permits	18,008	22,431	28,039	20,163	20,163	20,163	42,900
Lot #9 Permits	40,976	34,624	36,635	42,411	42,411	42,411	49,020
Lot #10 Permits	31,960	31,446	27,870	33,132	33,132	33,132	40,560
Lot #15 Permits	20,565	11,177	10,867	19,903	19,903	12,000	16,380
Lot #16 Permits	15,041	18,279	10,212	16,830	16,830	5,000	8,580
Private Lot Lease Fees	3,805	2,045	5,257	4,315	4,315	4,315	-
Multi-Lot Lease Fees	20,942	18,671	18,892	27,042	27,042	15,000	18,360
Lot #1 Coin	5,331	-	428	6,200	6,200	1,000	7,600
Lot #2 Coin	-	-	118	1,000	1,000	200	850
Lot #3 Coin	5,082	-	271	5,100	5,100	1,000	6,400
Lot #4 Coin	1,829	-	414	4,000	4,000	1,000	5,000
Lot #6 Coin	806	-	138	1,400	1,400	500	1,200
Lot #7 Coin	6,620	-	1,411	14,700	14,700	2,000	23,000
Lot #8 Coin	801	-	293	1,200	1,200	1,200	1,600
Lot #9 Coin	12,353	-	2,285	25,800	25,800	3,500	28,500
Lot #10 Coin	7,978	-	298	6,200	6,200	2,000	8,000
Lot #15 Coin	9,842	-	284	10,300	10,300	1,500	6,000
Jackson St. Coin	9,500	-	220	-	-	-	-
<b>Total</b>	<b>1,683,382</b>	<b>1,753,770</b>	<b>1,796,836</b>	<b>1,920,611</b>	<b>1,920,611</b>	<b>1,727,753</b>	<b>2,209,564</b>

# Parking

Fund: 551

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fines &amp; Forfeitures</b>							
Boot Fines	600	50	530	500	500	2,000	2,500
Restricted Violations	48,680	15,033	18,695	40,000	40,000	12,000	25,000
Meter/Lot Violations	27,509	19,061	36,051	30,000	30,000	25,000	35,000
60% City Court Collections	-		1,180				
<b>Total Fines &amp; Forfeitures</b>	<b>76,789</b>	<b>34,144</b>	<b>56,456</b>	<b>70,500</b>	<b>70,500</b>	<b>39,000</b>	<b>62,500</b>
<b>Investment Earnings</b>							
Interest Earnings	13,987	7,184	1,037	2,000	2,000	2,000	-
Chg in Invest Fair Market	141	(197)	-	-	-	-	-
<b>Total Interest Earnings</b>	<b>14,128</b>	<b>6,987</b>	<b>1,037</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	4,155	5,917	5,169	3,500	10,073	10,073	-
Misc Employee Reimb	-	-	-	500	500	500	-
Sale of Fixed Assets	400	-	-	-	-	15,000	-
<b>Total Other Financing Sources / (Uses)</b>	<b>4,555</b>	<b>5,917</b>	<b>5,169</b>	<b>4,000</b>	<b>10,573</b>	<b>25,573</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,778,854</b>	<b>1,800,818</b>	<b>1,859,498</b>	<b>1,997,111</b>	<b>2,003,684</b>	<b>1,794,326</b>	<b>2,272,064</b>
<b>Long-Term Debt</b>							
Interkap Loan Proceeds	-	560,243	-	-	-	-	-
<b>Total Long-Term Debt</b>	<b>-</b>	<b>560,243</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	6,808	3,343	3,457	3,457	3,457	3,457	1,364
<b>Total Interfund Transfers In</b>	<b>6,808</b>	<b>3,343</b>	<b>3,457</b>	<b>3,457</b>	<b>3,457</b>	<b>3,457</b>	<b>1,364</b>
<b>TOTAL REVENUE</b>	<b>1,785,662</b>	<b>2,364,404</b>	<b>1,862,955</b>	<b>2,000,568</b>	<b>2,007,141</b>	<b>1,797,783</b>	<b>2,273,428</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Loan Repymnt Prin. (Chng in Note/Rec from PY)	(140)	41,985	(2,905)	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(140)</b>	<b>41,985</b>	<b>(2,905)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Parking

Fund: 551

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	551 Parking
Dept	3501 Parking
Activity	432 Streets & Traffic

## Personnel Services

Salaries & Wages	336,134	335,359	304,415	417,025	417,025	417,025	424,728
Temporary Salaries	6,757	-	10,684	5,397	5,397	5,397	7,912
Overtime - Misc	9,873	8,344	9,092	9,500	9,500	9,500	9,500
F.I.C.A. (Soc. Sec.)	20,568	18,821	18,332	26,998	26,998	26,998	27,631
P.E.R.S. Retirement	29,587	29,790	28,412	38,143	38,143	38,143	39,265
Health & Vision Insurance	79,174	87,941	87,014	113,015	113,015	113,015	115,861
Workers Comp. Ins.	15,126	15,029	9,500	8,145	8,145	8,145	7,300
Unemployment Ins.	1,605	865	811	1,140	1,140	1,140	1,211
Dental Insurance	4,104	4,383	4,024	5,481	5,481	5,481	5,481
F.I.C.A. Medicare	4,810	4,588	4,287	6,319	6,319	6,319	6,466

<b>Total Personnel Services</b>	<b>507,738</b>	<b>505,120</b>	<b>476,572</b>	<b>631,163</b>	<b>631,163</b>	<b>631,163</b>	<b>645,355</b>
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## Supplies & Materials

Office Supplies & Equip	2,847	1,659	1,798	2,000	2,000	2,000	2,000
Janitorial Supplies	3,919	4,211	3,885	3,500	3,500	3,500	4,500
Clothing Allowance	2,651	2,402	2,170	1,500	1,500	1,500	2,500
Operating Supplies - Misc	535	58	687	1,200	1,200	1,200	1,600
Fuel/Oil Outside Vendor	-	38	65	200	200	200	600
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,000
Small Tools & Equip-Misc	2,948	6,486	4,797	7,000	7,000	7,000	6,000
4,000 Pay to Park Repair & Equipment							
2,000 Small Tools							
6,000							
Computr Equip/Sftwr/Sppl	1,693	11,745	2,671	4,800	4,800	4,800	5,200
600 Handheld Parts							
1,600 Handheld Repairs							
3,000 Firewall Licensing (3)							
5,200							
Construction & Maint Mat'ls	4,429	12,840	2,353	9,500	9,500	9,500	9,500

<b>Total Supplies &amp; Materials</b>	<b>19,022</b>	<b>39,440</b>	<b>18,425</b>	<b>29,700</b>	<b>29,700</b>	<b>29,700</b>	<b>32,900</b>
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## Purchased Services

IT&S Computer Maint/Spprt	22,748	22,543	24,299	18,800	18,800	18,800	20,065
IT&S Special Projects	-	3,368	1,347	-	454	454	-
City-Co Bldg Postage Adm	768	893	1,032	1,117	1,117	1,117	1,100
Postage	2,402	1,868	1,616	3,000	3,000	3,000	1,500
Cellular Services	5,086	8,590	6,414	6,000	6,000	6,000	6,000
Printing & Duplicating	9,929	9,835	7,251	9,000	9,000	9,000	9,000
Dues, Subscriptn, License	-	-	144	120	120	120	250
Advertising	4,414	4,477	-	1,000	1,000	1,000	250
Electric Utility	75,769	76,594	47,035	60,000	60,000	60,000	45,000
Water & Sewer	2,891	3,546	3,672	3,300	3,300	3,300	3,300
Long Dist Telephone Chrgs	8,470	8,796	9,371	9,000	9,000	9,000	9,000
Natural Gas Utility	892	886	793	750	750	750	750
Solid Waste	238	1,184	333	500	500	500	250
Consultant Services	2,773	38,440	16,773	16,500	16,500	14,000	16,500
6,500 Weekly maintenance - ramps							
6,500 Ticket Trak Maintenance							
3,500 Call In Repairs Outside IT							
16,500							

Outside Repair to Mtr Veh	89	296	904	500	500	500	500
Equipment Repairs	537	102	921	1,200	7,773	7,773	2,500
<b>Pri # Parking Facil Repairs</b>	<b>85,828</b>	<b>83,733</b>	<b>99,713</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>119,500</b>

PK6001	20,000	6th Ave. Ramp Repair / Cameras
PK6002	1,500	Medical Arts Repairs
PK6003	10,000	Getchell Ramp Repairs
PK6004	17,000	Jackson Ramp / South Stairs- Cameras
PK6010	6,000	Stripe Ramps & Lots
PK6011	65,000	Lot Surface Repairs/Seal Coat/ADA Paystation
	<b>119,500</b>	

# Parking

Fund: 551

			FY 2019	FY 2020	FY 2021	FY 2022			Proposed
			Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
									Budget
	Meal Reimb-Taxable		-	-	-	-	-	-	-
	Travel & Meeting Expense		150	1,061	-	250	250	-	-
	Required Training		279	510	225	300	300	300	300
	Conferences		-	704	-	-	-	-	-
Pri #	Other Contracted Services		125,692	134,845	132,003	176,276	176,276	176,276	171,262
PK6006	10,000	Sidewalk Repairs-Lot 9 ADA							
PK6007	35,000	Snow Removal/Sweeping							
PK6008	4,000	Signs & Modifications							
PK6009	2,000	Lot Landscaping-all Lots							
PK6013	14,112	Elevator Maint.							
PK6014	3,000	State Computer Access							
PK6015	5,000	Sanding material							
PK6016	2,000	Skid Steer Rental							
	8,400	Passport fees							
	12,000	Cardinal Fees							
	72,000	Annual charges, kiosks and smartmeters							
	3,750	City Works							
	<u>171,262</u>								
<b>Total</b>	<b>Purchased Services</b>		<b>348,955</b>	<b>402,272</b>	<b>353,846</b>	<b>307,613</b>	<b>314,640</b>	<b>311,890</b>	<b>407,027</b>
<b>Intra-City Charges</b>									
	Shop Gas & Fuel Charges		5,718	4,156	4,882	6,700	6,700	6,700	7,370
	Shop Vehicle Repairs		-	608	300	675	675	675	750
	Shop Tires & Tire Repairs		817	-	54	800	800	800	-
	Shop Vehicle Parts		1,534	1,334	2,300	4,000	4,000	4,000	4,840
<b>Total</b>	<b>Intra-City Charges</b>		<b>8,069</b>	<b>6,099</b>	<b>7,536</b>	<b>12,175</b>	<b>12,175</b>	<b>12,175</b>	<b>12,960</b>
<b>Fixed Charges</b>									
	Rent of Bldgs & Offices		12,223	20,897	41,794	20,897	20,897	20,897	20,284
	Special Assessments		87,676	96,474	97,672	101,462	101,462	101,462	101,462
	386	Lt. Dist. 357							
	14,224	Lt. Dist. 359							
	12,375	St. Maint Dist.							
	12,628	Storm Water							
	819	Urban Forest							
	5,040	BID Assessments							
	40	County Assessments							
	2,881	Open Space Maint.							
	767	Landfill Monitoring							
	52,302	Great Northern Town Center Assessments							
	<u>101,462</u>								
	Credit Card Fees		11,895	36,329	42,886	45,000	45,000	45,000	50,000
	Cash (Over)/Short		(194)	(1,492)	(678)	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>		<b>111,600</b>	<b>152,207</b>	<b>181,674</b>	<b>167,359</b>	<b>167,359</b>	<b>167,359</b>	<b>171,746</b>
<b>Internal Charges</b>									
	Comm, Mgr, Atty Charges		25,536	25,092	35,701	35,846	35,846	35,846	49,556
	Property Insurance		23,249	23,249	25,000	26,750	26,750	26,750	39,000
	Vehicle & Equip Insurance		391	391	360	385	385	385	956
	Liability Insurance		9,590	9,842	10,393	11,452	11,452	11,452	12,651
	Fidelity Insurance		80	72	80	74	74	74	74
	Liability Deductible		3,111	5,964	5,964	6,381	6,381	6,381	3,954
	Human Resource		10,839	12,063	12,432	9,152	9,152	9,152	13,624
	Budget & Accounting		34,699	34,802	45,035	36,083	36,083	36,083	33,498
	Fleet Services Charges		7,614	7,393	7,541	7,541	7,541	7,541	9,049
<b>Total</b>	<b>Internal Charges</b>		<b>115,109</b>	<b>118,868</b>	<b>142,506</b>	<b>133,664</b>	<b>133,664</b>	<b>133,664</b>	<b>162,362</b>

# Parking

Fund: 551

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Debt Service</b>								
Principal		375,000	380,000	432,984	444,616	444,616	444,616	456,302
Matures 2025	85,000							
Matures 2039	320,000							
	<u>51,302</u>							
	<u>456,302</u>							
Interest		210,503	208,233	204,457	203,730	203,730	203,730	191,791
	7,492							
	171,150							
	<u>13,149</u>							
	<u>191,791</u>							
Paying Agent Fees		2,000	2,000	2,000	-	-	2,000	2,000
Debt Issuance Costs		-	7	-	-	-	-	-
Arbitrage Fees/Costs		2,250	750	-	-	-	750	750
<b>Total</b>	<b>Debt Service</b>	<b>589,753</b>	<b>590,990</b>	<b>639,441</b>	<b>648,346</b>	<b>648,346</b>	<b>651,096</b>	<b>650,843</b>
<b>Capital Outlay</b>								
Equipment		402,786	163,697	25,383	123,000	183,617	183,617	224,000
1	100,000							
3	85,000							
2	25,000							
2	8,000							
2	<u>6,000</u>							
	<u>224,000</u>							
Vehicles		5,250	-	-	-	-	-	-
-								
<b>Total</b>	<b>Capital Outlay</b>	<b>408,036</b>	<b>163,697</b>	<b>25,383</b>	<b>123,000</b>	<b>183,617</b>	<b>183,617</b>	<b>224,000</b>
<b>Total</b>	<b>Parking</b>	<b>2,108,282</b>	<b>1,978,694</b>	<b>1,845,382</b>	<b>2,053,020</b>	<b>2,120,664</b>	<b>2,120,664</b>	<b>2,307,193</b>



# Special Charters

Fund: 561

Fund: 561	FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues							
Charges For Services	77,165	20,370	-	51,000	51,000	-	-
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	77,165	20,370	-	51,000	51,000	-	-
Interfund Transfers In	83	40	39	39	39	39	-
Internal Transactions	83	40	39	39	39	39	-
Total Revenues	77,248	20,410	39	51,039	51,039	39	-
Expenditures							
Personnel Services	27,344	4,155	-	5,330	5,330	-	-
Supplies & Materials	-	-	-	-	-	-	-
Purchased Services	-	-	-	-	-	-	-
Intra-City Charges	1,002	60	-	3,525	3,525	-	-
Fixed Charges	-	-	-	-	-	-	-
Maintenance & Operating	1,002	60	-	3,525	3,525	-	-
Internal Charges	1,790	2,151	1,993	2,007	2,007	2,007	-
Transfers Out	75,000	50,000	-	40,000	40,000	-	44,626
Internal Transactions	76,790	52,151	1,993	42,007	42,007	2,007	44,626
Total Expenditures	105,136	56,365	1,993	50,862	50,862	2,007	44,626
Revenues Over (Under) Expenditures							
	(27,888)	(35,955)	(1,954)	177	177	(1,968)	(44,626)
Beginning Cash Balance - July 1							
	112,391	84,503	48,548	46,594	46,594	46,594	44,626
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30							
	84,503	48,548	46,594	46,771	46,771	44,626	-

# Special Charters

Fund: 561

Fund: 561		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Charges For Services								
	Special Charters	690	-	-	-	-	-	-
	BID Trolley Reimbursement	27,375	20,370			-	-	-
	Rec-Connect/State Shuttle	49,100	-	-	51,000	51,000	-	-
	Total Charges For Services	77,165	20,370	-	51,000	51,000	-	-
Other Financing Sources / (Uses)								
	Other Revenues	-	-	-	-	-	-	-
	Total Other Financing Sources / (Uses)	-	-	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE		77,165	20,370	-	51,000	51,000	-	-
Interfund Transfers In								
	T/in - 645 Insurance & Safety	83	40	39	39	39	39	-
	Total Interfund Transfers In	83	40	39	39	39	39	-
TOTAL REVENUE		77,248	20,410	39	51,039	51,039	39	-

# Special Charters

Fund: 561

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>561 Special Charters</b>							
Dept	<b>3561 Transit Charters</b>							
Activity	<b>434 Transit Systems</b>							
<b>Personnel Services</b>								
	Salaries & Wages	1,159	69	-	-	-	-	-
	Temporary Salaries	4,410	3,285	-	4,702	4,702	-	-
	F.I.C.A. (Soc. Sec.)	346	208	-	292	292	-	-
	P.E.R.S. Retirement	136	209	-	-	-	-	-
	Health & Vision Insurance	105	16	-	-	-	-	-
	Workers Comp. Ins.	519	310	-	254	254	-	-
	Unemployment Ins.	25	8	-	13	13	-	-
	Dental Insurance	6	1	-	-	-	-	-
	F.I.C.A. Medicare	81	49	-	69	69	-	-
<b>Total</b>	<b>Personnel Services</b>	<b>6,787</b>	<b>4,155</b>	<b>-</b>	<b>5,330</b>	<b>5,330</b>	<b>-</b>	<b>-</b>
<b>Supplies &amp; Materials</b>								
	Operating Supplies - Misc	-	-	-	-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	695	53	-	975	975	-	-
	Shop Vehicle Repairs	-	-	-	300	300	-	-
	Shop Tires & Tire Repairs	-	-	-	750	750	-	-
	Shop Vehicle Parts	307	6	-	1,500	1,500	-	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,002</b>	<b>60</b>	<b>-</b>	<b>3,525</b>	<b>3,525</b>	<b>-</b>	<b>-</b>
<b>Internal Charges</b>								
	Vehicle & Equip Insurance	197	197					
	Liability Insurance	109	109	111	125	125	125	-
	Fidelity Insurance	8	-	-	-	-	-	-
	Liability Deductible	-	-	-	-	-	-	-
	Fleet Services Charges	1,476	1,845	1,882	1,882	1,882	1,882	-
<b>Total</b>	<b>Internal Charges</b>	<b>1,790</b>	<b>2,151</b>	<b>1,993</b>	<b>2,007</b>	<b>2,007</b>	<b>2,007</b>	<b>-</b>
<b>Transfers Out</b>								
	T/out - 580 Capital Transit	50,000	50,000	-	40,000	40,000	-	44,626
	Overhead costs reimbursements							
<b>Total</b>	<b>Transfers Out</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>	<b>44,626</b>
<b>Total</b>	<b>Transit Charters</b>	<b>59,579</b>	<b>56,365</b>	<b>1,993</b>	<b>50,862</b>	<b>50,862</b>	<b>2,007</b>	<b>44,626</b>

# Special Charters

Fund: 561

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>561 Special Charters</b>							
Dept	<b>3168 Rec-Connect/State Shuttle</b>							
Activity	<b>434 Transit Systems</b>							
<b>Personnel Services</b>								
	Salaries & Wages	9,773	-	-	-	-	-	-
	Temporary Salaries	4,382	-	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)	791	-	-	-	-	-	-
	P.E.R.S. Retirement	1,213	-	-	-	-	-	-
	Health & Vision Insurance	2,711	-	-	-	-	-	-
	Workers Comp. Ins.	1,297	-	-	-	-	-	-
	Unemployment Ins.	64	-	-	-	-	-	-
	Dental Insurance	141	-	-	-	-	-	-
	F.I.C.A. Medicare	185	-	-	-	-	-	-
<b>Total</b>	<b>Personnel Services</b>	<b>20,557</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies &amp; Materials</b>								
	Operating Supplies - Misc	-	-	-	-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	-	-	-	-	-	-	-
	Shop Vehicle Repairs	-	-	-	-	-	-	-
	Shop Tires & Tire Repairs	-	-	-	-	-	-	-
	Shop Vehicle Parts	-	-	-	-	-	-	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers Out</b>								
	T/out - 580 Capital Transit	25,000	-	-	-	-	-	-
<b>Total</b>	<b>Transfers Out</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Outlay</b>								
	Vehicles	-	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Rec-Connect/State Shuttle</b>	<b>45,557</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Golf Course

Fund: 563

Fund: 563		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	FY 2022			
					Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	1,747,153	1,529,693	1,879,163	2,062,811	2,062,811	2,062,811	2,150,205
	Investment Earnings	5,772	481	(99)	-	-	-	-
	Other Financing Sources / (Uses)	(254)	498	1,502	2,000	2,000	2,000	-
	Other Operating Revenues	1,752,671	1,530,672	1,880,566	2,064,811	2,064,811	2,064,811	2,150,205
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	10,321	284,900	246,409	241,409	241,409	241,409	145,321
	Internal Transactions	10,321	284,900	246,409	241,409	241,409	241,409	145,321
	Long-Term Debt	-	-	-	-	-	-	195,000
Total Revenues		1,762,992	1,815,572	2,126,975	2,306,220	2,306,220	2,306,220	2,490,526
Expenditures								
	Personnel Services	840,797	809,971	886,643	947,128	947,128	936,628	1,082,286
	Supplies & Materials	505,619	450,780	529,072	511,823	511,823	511,823	539,190
	Purchased Services	165,926	177,829	239,537	205,785	206,484	206,484	202,785
	Intra-City Charges	-	-	-	-	-	-	-
	Fixed Charges	64,655	83,390	94,778	87,029	87,029	87,029	93,034
	Maintenance & Operating	736,200	711,999	863,387	804,637	805,336	805,336	835,009
	Internal Charges	128,048	141,373	153,426	232,881	232,881	232,881	286,594
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	128,048	141,373	153,426	232,881	232,881	232,881	286,594
	Debt Service	248,388	237,955	218,916	235,573	235,573	235,573	178,629
	Capital Outlay	800,553	8,136	-	-	91,150	91,150	195,000
	Debt & Capital	1,048,941	246,091	218,916	235,573	326,723	326,723	373,629
Total Expenditures		2,753,986	1,909,434	2,122,372	2,220,219	2,312,068	2,301,568	2,577,518
Revenues Over (Under) Expenditures		(990,994)	(93,862)	4,603	86,001	(5,848)	4,652	(86,992)
Beginning Cash Balance - July 1		1,213,674	238,840	172,239	180,323	180,323	180,323	184,975
Other Cash Sources / (Uses)		16,160	27,261	3,481	-	-	-	-
Ending Cash Balance - June 30		238,840	172,239	180,323	266,324	174,475	184,975	97,983
Reserve Target - 15% of Operating Expenses:		293,015	285,195	318,356	333,033	333,138	331,563	357,378
Reserve Target - 60 Days of Operating Expenses:		321,112	312,542	348,883	364,968	365,082	363,356	391,647
Reserve Policy Target: (Greater of 60 Days Operating Expenses or 15% of Operating Expenses)		321,112	312,542	348,883	364,968	365,082	363,356	391,647
Excess Reserve:		(82,272)	(140,304)	(168,560)	(98,644)	(190,608)	(178,382)	(293,664)

# Golf Course

Fund: 563

Fund: 563		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Charges For Services								
Unrstrctd-Individual		88,954	79,393	90,122	117,000	117,000	117,000	105,600
Unrstrctd-Adult Couple		19,590	17,474	26,360	25,800	25,800	25,800	37,125
Unrstrctd-Dep Undr 19		8,167	8,141	9,299	13,000	13,000	13,000	11,500
Unrstrctd-Sr. Individual		110,059	104,639	131,790	110,000	110,000	110,000	156,600
Unrstrctd-Sr. Couple		26,360	38,528	40,965	32,000	32,000	32,000	56,000
Unrstrctd-Student Undr 24		22,820	26,612	43,473	28,000	28,000	28,000	53,550
Unrstrctd-Active Military		4,760	3,335	4,870	3,226	3,226	3,226	5,220
Unrstrctd-Family					5,000	5,000	5,000	-
Unrstrctd-Half Season					2,500	2,500	2,500	-
Rstrctd-Individual		470	-	-	-	-	-	-
Rstrctd-Adult Couple		1,150	-	-	-	-	-	-
Rstrctd-Sr. Couple		2,230	-	-	-	-	-	-
Green Fees - 9 Hole		67,544	66,976	73,900	79,000	79,000	79,000	87,360
Grn Fee-9 Hole Sr&Jr Disc		29,778	29,292	54,637	28,500	28,500	28,500	27,000
Green Fees-18 Hole		107,964	95,569	119,583	125,000	125,000	125,000	130,000
Green Fees - Promo/Twilight		6,890	6,947	11,936	11,000	11,000	11,000	14,000
Golf Simulator		112,350	82,942	60,152	120,000	120,000	120,000	80,000
Tower Club Entry Fee					3,500	3,500	3,500	1,000
Tower Club 9 Holes					10,000	10,000	10,000	2,000
Tower Club 18 Holes					12,500	12,500	12,500	2,000
Punch Cards-10 Rd		64,968	64,708	82,778	80,000	80,000	80,000	87,000
Punch Cards-30 Rd		-	1,020	170	-	-	-	-
Punch Cards-Sr. 10 Rd		26,464	26,835	36,590	30,000	30,000	30,000	49,000
Punch Cards-Jr. 10 Rd		465	465	680	-	-	-	-
Punch Cards-Active Military		1,860	1,005	680	1,500	1,500	1,500	2,000
Cart Storage-Gas		13,825	13,130	12,440	19,421	19,421	19,421	17,100
Cart Storage-Electric		19,570	18,360	14,560	16,471	16,471	16,471	24,000
Cart Trail Fees-Annual		4,400	6,495	6,755	5,456	5,456	5,456	6,300
Cart Trail Fees-Add User		560	400	480	986	986	986	650
Cart Trail Fees-Daily		80	226	126	762	762	762	200
Annual Lease		26,022	19,038	27,125	35,000	35,000	35,000	31,000
Pwr Cart Rent/Daily-9 Holes		35,204	33,492	49,800	37,000	37,000	37,000	58,000
Pwr Cart Rent/Daily-18 Holes		66,414	56,236	91,464	62,000	62,000	62,000	113,000
Food & Misc		212,580	200,383	221,179	295,000	295,000	295,000	250,000
Beverage (Non-Alcoholic)		24,834	20,364	24,615	29,300	29,300	29,300	22,000
Alcoholic Beverages		226,305	207,326	236,739	310,000	310,000	310,000	300,000
Concession Merchandise		184	-	1,333	300	300	300	500
Gaming Machine Proceeds		8,164	5,385	4,540	9,850	9,850	9,850	8,000
Pro Shop Merchandise		233,183	156,785	204,212	225,000	225,000	225,000	220,000
Driving Range		80,764	77,199	106,689	92,000	92,000	92,000	115,000
Clubhouse Rental		540	540	1,914	-	-	-	1,500
Tournament Entry		240	-					-
Bag Storage - Lower		3,700	2,175	2,533	4,006	4,006	4,006	3,000
Club & Pull-Cart Rentals		5,293	4,065	5,288	5,721	5,721	5,721	6,000
Handicaps		13,700	13,638	14,997	16,000	16,000	16,000	17,000
Golf Lessons		34,109	24,411	25,780	30,000	30,000	30,000	30,000
Cart Repairs		9,578	8,111	7,722	6,506	6,506	6,506	-
Advertising		19,225	5,040	4,625	15,000	15,000	15,000	10,000
Other Golf Revenue - Misc		5,836	3,015	26,262	9,506	9,506	9,506	10,000
Total	Charges For Services	1,747,153	1,529,693	1,879,163	2,062,811	2,062,811	2,062,811	2,150,205



# Golf Course

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Investment Earnings</b>							
Interest Earnings	5,772	481	(99)	-	-	-	-
<b>Total Interest Earnings</b>	<b>5,772</b>	<b>481</b>	<b>(99)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	(254)	498	1,502	2,000	2,000	2,000	-
<b>Total Other Financing Sources / (Uses)</b>	<b>(254)</b>	<b>498</b>	<b>1,502</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,752,671</b>	<b>1,530,672</b>	<b>1,880,566</b>	<b>2,064,811</b>	<b>2,064,811</b>	<b>2,064,811</b>	<b>2,150,205</b>
<b>Long-Term Debt</b>							
Intercap Loan Proceeds							
195,000 Golf Carts - Intercap Loan	-	-	-	-	-	-	195,000
<b>Total Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>195,000</b>
<b>Interfund Transfers In</b>							
T/in - 100 General Fund		280,000	240,000	235,000	235,000	235,000	142,850
T/in - 645 Insurance & Safety	10,321	4,900	6,409	6,409	6,409	6,409	2,471
<b>Total Interfund Transfers In</b>	<b>10,321</b>	<b>284,900</b>	<b>246,409</b>	<b>241,409</b>	<b>241,409</b>	<b>241,409</b>	<b>145,321</b>
<b>TOTAL REVENUE</b>	<b>1,762,992</b>	<b>1,815,572</b>	<b>2,126,975</b>	<b>2,306,220</b>	<b>2,306,220</b>	<b>2,306,220</b>	<b>2,490,526</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Change in Vouchers Payable	17	(104)	-	-	-	-	-
Change in Deposits Payable (Gift Cards/League/etc.)	16,143	27,365	3,481	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>16,160</b>	<b>27,261</b>	<b>3,481</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Golf Course

Fund: 563

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	563 Golf Course							
Dept	4111 Golf Operations							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
	Salaries & Wages	141,315	106,752	92,610	143,456	143,456	143,456	156,555
	Temporary Salaries	42,886	48,096	46,392	43,452	43,452	43,452	79,220
	Overtime - Misc	4,495	2,117	2,288	2,860	2,860	2,860	1,586
	Golf Lesson Commissions	15,126	14,594	4,925	16,500	16,500	6,000	7,000
	F.I.C.A. (Soc. Sec.)	12,461	10,567	8,635	12,821	12,821	12,821	15,184
	P.E.R.S. Retirement	13,798	11,274	8,282	15,060	15,060	15,060	14,715
	Health & Vision Insurance	32,440	20,426	25,182	37,776	37,776	37,776	38,901
	Workers Comp. Ins.	8,643	7,580	3,885	3,343	3,343	3,343	2,934
	Unemployment Ins.	914	429	350	541	541	541	664
	Dental Insurance	1,679	1,019	1,164	1,800	1,800	1,800	1,800
	F.I.C.A. Medicare	2,914	2,471	2,020	3,002	3,002	3,002	3,553
<b>Total</b>	<b>Personnel Services</b>	<b>276,671</b>	<b>225,325</b>	<b>195,734</b>	<b>280,611</b>	<b>280,611</b>	<b>270,111</b>	<b>322,112</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	2,667	1,259	2,249	2,600	2,600	2,600	2,500
	Janitorial Supplies	221	81	2,906	4,620	4,620	4,620	4,600
	Clothing Allowance	1,042	-	-	500	500	500	500
	Operating Supplies - Misc	1,196	2,093	3,622	2,000	2,000	2,000	2,000
	Furniture & Fixtures-Misc	-	-	330	500	500	500	500
	Resale Supplies	176,946	121,950	132,328	130,000	130,000	130,000	160,000
	Golf Driving Range Supplies	5,319	6,762	1,910	3,000	3,000	3,000	6,000
	Other Supply & Mat-Misc	2,897	662	5,239	3,400	3,400	3,400	34,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>190,288</b>	<b>132,807</b>	<b>148,584</b>	<b>146,620</b>	<b>146,620</b>	<b>146,620</b>	<b>210,100</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	13,216	13,277	12,908	13,414	13,414	13,414	14,145
	IT&S Telephone Service	2,266	1,368	1,422	1,422	1,422	1,422	1,422
	IT&S Special Projects	-	1,989	797	-	268	268	-
	City-Co Bldg Postage Adm	120	174	182	206	206	206	220
	Postage	4	78	27	50	50	50	50
	Freight & Express	481	78	201	500	500	500	500
	Cellular Services	480	120	-	480	480	480	480
	Printing & Duplicating	1,844	1,806	2,000	2,200	2,200	2,200	2,800
	Professional Subscriptions	-	-	-	-	-	-	-
	Dues, Subscriptn, License	800	5,190	1,181	3,250	3,250	3,250	3,250
	2,400 Prof Golf Assoc							
	150 US Golf Assoc							
	200 MT State Golf Assoc							
	360 Helena Chamber of Commerce							
	140 Additional Dues/Subscriptions							
	<u>3,250</u>							
	Advertising	26,822	16,203	16,854	16,000	16,000	16,000	16,000
	1,500 Carroll Athletics Partnership							
	500 Misc Partnerships							
	1,500 Ad Management-3rd Party Socials							
	2,500 Social Media Paid Promos							
	1,000 Event Promotions							
	1,000 Pay-per-click SEO							
	2,000 Print- Misc							
	1,250 Collab Creative Consulting							
	1,750 Professional Video & Photo-Quarterly							
	1,500 Spring Video							
	1,500 Fall Video							
	<u>16,000</u>							
	Electric Utility	8,133	10,681	13,403	11,000	11,000	11,000	11,000
	Water & Sewer	1,481	1,629	2,371	1,961	1,961	1,961	2,000
	Long Dist Telephone Chrgs	11	9	-	-	-	-	-
	Professional Services-Misc	9,823	9,095	8,534	10,000	10,000	10,000	10,000
	10,000 MSGA Handicaps							
	<u>10,000</u>							
	Travel & Meeting Expense	216	-	-	1,000	1,000	1,000	1,000

# Golf Course

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Conferences	1,430	650	1,104	1,800	1,800	1,800	1,500
Other Contracted Services	9,269	19,453	11,506	11,040	11,040	11,040	11,040
400 Fire Extinguishers							
1,000 Advertising Signs							
2,400 Scorecards/Pencils							
1,700 Security Monitoring							
500 False Alarm Fees							
5,040 EZ Suite/GolfNow							
<u>11,040</u>							
<b>Total Purchased Services</b>	<b>76,396</b>	<b>81,799</b>	<b>72,491</b>	<b>74,323</b>	<b>74,591</b>	<b>74,591</b>	<b>75,407</b>
<b>Intra-City Charges</b>							
<b>Total Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fixed Charges</b>							
Credit Card Fees	21,167	21,599	22,843	17,000	17,000	17,000	23,000
Cash (Over)/Short	805	(4,510)	507	-	-	-	-
<b>Total Fixed Charges</b>	<b>21,972</b>	<b>17,089</b>	<b>23,350</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>23,000</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	12,066	12,018	18,004	17,923	17,923	17,923	21,739
Park & Rec	22,802	25,142	19,283	23,072	23,072	23,072	30,479
Property Insurance	361	361	2,297	2,458	2,458	2,458	182
Vehicle & Equip Insurance	-	-	-	-	-	-	-
Liability Insurance	5,280	5,445	5,178	5,469	5,469	5,469	6,993
Fidelity Insurance	88	77	77	77	77	77	87
Liability Deductible	-	-	-	-	-	-	-
Human Resource	4,605	4,112	4,238	5,403	5,403	5,403	4,122
Budget & Accounting	10,376	10,521	12,048	16,504	16,504	16,504	17,715
Building M&O Charge	-	4,031	11,324	25,571	25,571	25,571	26,850
<b>Total Internal Charges</b>	<b>55,578</b>	<b>61,707</b>	<b>72,449</b>	<b>96,477</b>	<b>96,477</b>	<b>96,477</b>	<b>108,167</b>
<b>Total Golf Operations</b>	<b>620,905</b>	<b>518,728</b>	<b>512,607</b>	<b>615,031</b>	<b>615,299</b>	<b>604,799</b>	<b>738,786</b>

# Golf Course

Fund: 563

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	563 Golf Course							
Dept	4113 Golf Concessions							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
	Salaries & Wages	40,742	19,117	71,837	76,734	76,734	76,734	106,765
	Temporary Salaries	121,285	163,587	146,078	139,898	139,898	139,898	154,050
	Overtime - Misc	8,850	9,531	27,299	7,122	7,122	7,122	1,350
	F.I.C.A. (Soc. Sec.)	11,164	12,488	17,505	13,876	13,876	13,876	16,257
	P.E.R.S. Retirement	7,998	7,127	13,792	9,487	9,487	9,487	9,578
	Health & Vision Insurance	14,196	9,247	23,084	25,184	25,184	25,184	36,309
	Workers Comp. Ins.	11,765	13,124	10,446	4,477	4,477	4,477	3,783
	Unemployment Ins.	827	509	707	585	585	585	711
	Dental Insurance	735	461	1,067	1,200	1,200	1,200	1,680
	F.I.C.A. Medicare	2,611	2,921	4,094	3,247	3,247	3,247	3,804
<b>Total</b>	<b>Personnel Services</b>	<b>220,173</b>	<b>238,111</b>	<b>315,908</b>	<b>281,810</b>	<b>281,810</b>	<b>281,810</b>	<b>334,287</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	362	1,040	981	1,250	1,250	1,250	1,000
	Janitorial Supplies	2,041	3,796	7,732	4,620	4,620	4,620	4,500
	Operating Supplies - Misc	2,587	3,715	19,448	4,648	4,648	4,648	4,000
	Small Tools & Equip-Misc	-	1,559	873	700	700	700	1,000
	Furniture & Fixtures-Misc	3,044	1,645	4,500	1,000	1,000	1,000	1,000
	Resale Supplies	224,561	232,598	272,506	250,000	250,000	250,000	220,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>232,595</b>	<b>244,353</b>	<b>306,039</b>	<b>262,218</b>	<b>262,218</b>	<b>262,218</b>	<b>231,500</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	2,584	10,631	11,709	10,044	10,044	10,044	11,562
	IT&S Telephone Service	455	456	474	474	474	474	474
	IT&S Special Projects	-	1,593	637	-	215	215	-
	Professional Subscriptions	2,929	3,780	4,849	3,600	3,600	3,600	4,000
	Electric Utility	2,249	330	184	4,596	4,596	4,596	4,596
	Water & Sewer	781	513	108	1,961	1,961	1,961	1,500
	Long Dist Telephone Chrgs	-	-	-	-	-	-	-
	Natural Gas Utility	6,301	5,820	7,351	6,000	6,000	6,000	7,000
	Equipment Repairs	75	324	545	1,200	1,200	1,200	2,000
	Building Repairs/Maint	-	-	1,706	600	600	600	500
	Local Travel	-	-	-	-	-	-	-
	Travel & Meeting Expense	-	-	295	-	-	-	500
	Other Contracted Services	3,866	7,163	14,363	11,100	11,100	11,100	8,000
	8,000 Live Music							
	8,000							
<b>Total</b>	<b>Purchased Services</b>	<b>19,240</b>	<b>30,610</b>	<b>42,222</b>	<b>39,575</b>	<b>39,790</b>	<b>39,790</b>	<b>40,132</b>
<b>Fixed Charges</b>								
	Licenses (Food - Beer & Wine Licenses)	1,030	400	1,155	1,850	1,850	1,850	1,500
	Credit Card Fees	8,664	9,969	10,565	10,000	10,000	10,000	10,000
	Cash (Over)/Short	(2,391)	(1,636)	785	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	<b>7,303</b>	<b>8,733</b>	<b>12,504</b>	<b>11,850</b>	<b>11,850</b>	<b>11,850</b>	<b>11,500</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges				-	-	-	15,073
	Park & Rec	11,401	12,571	19,283	27,782	27,782	27,782	33,162
	Property Insurance	262	262	245	262	262	262	3,369
	Liability Insurance	5,630	5,539	5,308	5,932	5,932	5,932	7,500
	Fidelity Insurance	128	107	99	121	121	121	133
	Liability Deductible	-	-	-	-	-	-	-
	Human Resource	-	4,455	4,591	8,636	8,636	8,636	4,122
	Budget & Accounting	636	650	676	30,986	30,986	30,986	30,906
<b>Total</b>	<b>Internal Charges</b>	<b>18,057</b>	<b>23,584</b>	<b>30,202</b>	<b>73,719</b>	<b>73,719</b>	<b>73,719</b>	<b>94,265</b>
<b>Total</b>	<b>Golf Concessions</b>	<b>497,368</b>	<b>545,391</b>	<b>706,875</b>	<b>669,172</b>	<b>669,387</b>	<b>669,387</b>	<b>711,684</b>

# Golf Course

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund 563 Golf Course  
Dept 4115 Golf Maintenance  
Activity 464 Park & Recreation

## Personnel Services

Salaries & Wages	171,710	175,998	216,755	182,877	182,877	182,877	186,355
Temporary Salaries	80,227	75,866	61,685	100,022	100,022	100,022	138,465
Overtime - Misc	927	1,188	1,561	1,726	1,726	1,726	2,284
F.I.C.A. (Soc. Sec.)	15,427	15,348	16,838	17,710	17,710	17,710	20,343
P.E.R.S. Retirement	18,040	18,528	21,323	25,336	25,336	25,336	16,804
Health & Vision Insurance	32,445	35,037	37,512	37,776	37,776	37,776	38,901
Workers Comp. Ins.	18,749	18,598	12,952	12,567	12,567	12,567	15,284
Unemployment Ins.	1,142	635	702	746	746	746	890
Dental Insurance	1,678	1,747	1,735	1,800	1,800	1,800	1,800
F.I.C.A. Medicare	3,608	3,589	3,938	4,147	4,147	4,147	4,761

<b>Total Personnel Services</b>	<b>343,953</b>	<b>346,534</b>	<b>375,001</b>	<b>384,707</b>	<b>384,707</b>	<b>384,707</b>	<b>425,887</b>
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## Supplies & Materials

Office Supplies & Equip	232	202	212	200	200	200	250
Janitorial Supplies	713	392	491	689	689	689	730
65 Toilet Paper							
55 Paper Towels							
160 Cone Cups							
250 Trash Bags							
100 Misc Cleaning							
100 Rags							
730							
Clothing Allowance	291	74	602	756	756	756	590
320 Rain Suits							
150 Safety Gear							
120 Other clothing							
590							
Fuel/Oil Outside Vendor	18,420	14,424	16,496	23,220	23,220	23,220	28,425
9,400 Maint. No-lead							
9,300 rentals No-lead							
9,165 diesel							
255 lube 10W hyd fluid							
175 lube 15W-40 diesel Oil							
130 Lube ATF & Grease							
28,425							
Golf Cart Repair Parts	5,474	1,246	4,097	3,880	3,880	3,880	2,625
125 Seat Covers							
100 Tires and Lube							
400 Battery							
2,000 Misc							
2,625							
Parts - Misc	3,031	3,826	1,007	4,300	4,300	4,300	3,300
Small Tools & Equip-Misc	1,521	1,391	1,538	2,000	2,000	2,000	1,500
Fixtures	4,116	3,687	1,549	5,075	5,075	5,075	3,905
795 Flag Sticks							
135 Range Flags							
638 Marking Paint							
700 Range Mats							
100 Tee Markers							
152 Trash Can							
100 Divot Mix Box							
1,285 Logo Signs & Misc Other							
3,905							

# Golf Course

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Furniture & Fixtures-Misc	949	3,318	3,810	4,000	4,000	4,000	4,000
Range Netting Repair/Maint/Replacement							
Irrigation Parts	5,638	6,223	5,213	6,800	6,800	6,800	6,000
Fertilizer & Chem Supplies	33,846	32,755	31,361	40,685	40,685	40,685	34,165
2,500 Greens							
1,850 Tees & Range Tee							
11,250 Fairways, Rough, Driving Range							
3,296 Herbicides							
4,500 Other Sprays							
7,519 Fungicide							
2,100 Pond Treatment							
1,150 Turf Seed							
<u>34,165</u>							
Surfacing Materials	-	564	266	2,700	2,700	2,700	3,000
Gravel & Sand	6,512	4,144	5,920	6,680	6,680	6,680	7,100
2,700 Greens aeration							
1,400 Summer topdressing							
600 range tee for 180 days							
<u>2,400 bunkers</u>							
<u>7,100</u>							
Other Supply & Mat-Misc	1,993	1,374	1,887	2,000	2,000	2,000	2,000
<b>Total Supplies &amp; Materials</b>	<b>82,736</b>	<b>73,619</b>	<b>74,450</b>	<b>102,985</b>	<b>102,985</b>	<b>102,985</b>	<b>97,590</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	10,246	10,689	11,832	10,600	10,600	10,600	11,772
IT&S Telephone Service	910	912	948	948	948	948	474
IT&S Special Projects	-	1,601	641	-	216	216	-
Postage	-	-	-	20	20	20	-
Freight & Express	75	-	50	80	80	80	-
Cellular Services	2,085	2,041	2,059	2,125	2,125	2,125	1,385
360 Supt							
360 assistant							
240 Mechanic							
425 IP pumpstation							
<u>1,385</u>							
Dues, Subscriptn, License	740	714	604	760	760	760	760
Advertising	-	-	-	100	100	100	100
Electric Utility	28,305	30,109	37,076	32,785	32,785	32,785	33,000
Water & Sewer	503	766	776	678	678	678	1,100
Long Dist Telephone Chrgs	5	5	-	15	15	15	15
Natural Gas Utility	1,237	1,117	1,135	1,500	1,500	1,500	1,500
Solid Waste	2,980	2,584	2,694	3,460	3,460	3,460	3,500
Outside Repair to Mtr Veh	5,551	7,448	7,738	7,876	7,876	7,876	7,500
Equipment Repairs	1,692	956	167	10,000	10,000	10,000	8,700
7,500 Well Maintenance							
1,200 Non-motorized equipment maintenance							
<u>8,700</u>							
Building Repairs/Maint	1,719	427	23,424	5,000	5,000	5,000	5,000
4,000 Shop and Pumphouse							
1,000 Misc							
<u>5,000</u>							
Required Training	228	-	-	300	300	300	300
Conferences	740	1,648	-	5,000	5,000	5,000	2,500
Other Contracted Services	13,274	4,403	35,681	10,640	10,640	10,640	9,640
5,040 4 standard Portable Toilets							
1,200 Intake Screen Service							
400 Fire Suppression							
3,000 Tree Trimming Contracted							
<u>9,640</u>							
<b>Total Purchased Services</b>	<b>70,290</b>	<b>65,420</b>	<b>124,825</b>	<b>91,887</b>	<b>92,103</b>	<b>92,103</b>	<b>87,246</b>



# Golf Course

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fixed Charges</b>							
Rent of Equipment	1,370	2,433	3,108	2,295	2,295	2,295	2,650
1,500 Air Compressor							
650 55' Bil-Jax Man Lift							
500 Mini Excavator							
<u>2,650</u>							
Special Assessments	33,798	52,803	53,132	53,140	53,140	53,140	53,140
Licenses	212	2,332	2,684	2,744	2,744	2,744	2,744
2,544 Toro NSN 3yr Irrigation support-hardware and software							
200 Pesticide							
<u>2,744</u>							
<b>Total Fixed Charges</b>	<b>35,380</b>	<b>57,568</b>	<b>58,923</b>	<b>58,179</b>	<b>58,179</b>	<b>58,179</b>	<b>58,534</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	9,148	9,017	13,963	-	-	-	18,310
Park & Rec	22,802	25,142	13,884	29,337	29,337	29,337	34,713
Property Insurance	532	532	620	663	663	663	727
Vehicle & Equip Insurance	843	843	844	903	903	903	142
Liability Insurance	6,873	7,114	6,429	7,546	7,546	7,546	9,360
Fidelity Insurance	112	101	101	101	101	101	110
Liability Deductible	747	-	-	-	-	-	-
Human Resource	4,251	4,112	4,238	7,330	7,330	7,330	4,496
Budget & Accounting	9,105	9,221	10,696	16,805	16,805	16,805	16,304
<b>Total Internal Charges</b>	<b>54,413</b>	<b>56,082</b>	<b>50,775</b>	<b>62,685</b>	<b>62,685</b>	<b>62,685</b>	<b>84,162</b>
<b>Total Golf Maintenance</b>	<b>586,772</b>	<b>599,224</b>	<b>683,974</b>	<b>700,443</b>	<b>700,659</b>	<b>700,659</b>	<b>753,419</b>

**Golf Course**  
Fund: 563

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	563 Golf Course							
Dept	4119 Golf Capital/Debt Service							
Activity	464 Park & Recreation							
<b>Debt Service</b>								
Matures	Principal	177,186	170,421	160,100	175,809	175,809	175,809	123,927
2/15/29	95,000 Limited GO Bonds, Series 2017							
2/15/30	28,927 Inter-cap - Irrigation							
	<u>123,927</u>							
	Interest	71,202	67,534	58,816	59,764	59,764	59,764	54,702
2/15/29	47,850 Limited GO Bonds, Series 2017							
2/15/30	6,852 Inter-cap - Irrigation							
	<u>54,702</u>							
	Paying Agent Fees	-	-	-	-	-	-	-
	Debt Issuance Costs	-	-	-	-	-	-	-
<b>Total</b>	<b>Debt Service</b>	<b>248,388</b>	<b>237,955</b>	<b>218,916</b>	<b>235,573</b>	<b>235,573</b>	<b>235,573</b>	<b>178,629</b>
<b>Capital Outlay</b>								
	Buildings	777,753	-	-	-	-	-	-
	Imprvmnts Other Than Bldgs	-	-	-	-	91,150	91,150	-
	Equipment	22,800	8,136	-	-	-	-	195,000
	195,000 Rental Cart Fleet after Trade in (55 carts) - Inter-cap Loan							
	<u>195,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>800,553</b>	<b>8,136</b>	<b>-</b>	<b>-</b>	<b>91,150</b>	<b>91,150</b>	<b>195,000</b>
<b>Total</b>	<b>Golf Capital/Debt Service</b>	<b>1,048,941</b>	<b>246,091</b>	<b>218,916</b>	<b>235,573</b>	<b>326,723</b>	<b>326,723</b>	<b>373,629</b>

**City-County Building Fund**  
Fund: 570

Fund: 570		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Investment Earnings	8,739	147	1,514	1,500	1,500	500	100	
Other Financing Sources / (Uses)	840,705	839,574	879,780	885,534	1,267,881	1,265,945	1,077,878	
Other Operating Revenues	849,444	839,721	881,294	887,034	1,269,381	1,266,445	1,077,978	
Internal Service Revenues	-	-	-	-	-	-	-	
Interfund Transfers In	4,713	2,314	2,152	2,152	2,152	2,152	512	
Internal Transactions	4,713	2,314	2,152	2,152	2,152	2,152	512	
Long-Term Debt	-	750,000	-	-	-	-	-	
Total Revenues	854,157	1,592,035	883,446	889,186	1,271,533	1,268,597	1,078,490	
Expenditures								
Personnel Services	303,904	230,593	232,108	310,461	310,461	281,835	253,785	
Supplies & Materials	31,785	30,562	26,513	56,080	56,080	53,880	69,720	
Purchased Services	198,231	191,200	219,842	262,031	321,059	229,917	281,067	
Intra-City Charges	-	-	279	820	820	730	767	
Fixed Charges	45,922	11,899	11,924	12,521	12,521	12,521	12,521	
Maintenance & Operating	275,938	233,661	258,558	331,452	390,480	297,048	364,075	
Internal Charges	17,250	15,333	31,977	38,789	38,789	38,789	127,554	
Transfers Out	-	-	-	-	-	-	-	
Internal Transactions	17,250	15,333	31,977	38,789	38,789	38,789	127,554	
Debt Service	57,276	56,778	70,374	85,231	85,231	79,288	85,227	
Capital Outlay	308,950	469,531	17,793	246,000	965,032	965,032	323,500	
Debt & Capital	366,226	526,309	88,167	331,231	1,050,263	1,044,320	408,727	
Total Expenditures	963,318	1,005,897	610,810	1,011,933	1,789,993	1,661,992	1,154,141	
Revenues Over (Under) Expenditures								
	(109,161)	586,138	272,636	(122,747)	(518,460)	(393,395)	(75,651)	
Beginning Cash Balance - July 1								
	331,012	221,851	807,989	1,091,688	1,091,688	1,091,688	698,293	
Other Cash Sources / (Uses)	-	-	11,063	-	-	-	-	
Ending Cash Balance - June 30								
	221,851	807,989	1,091,688	968,941	573,228	698,293	622,642	
Reserve Target - 15% of Operating Expenses:								
	98,155	80,455	88,953	114,890	123,744	104,544	124,596	
Reserve Target - 60 Days of Operating Expenses:	107,567	88,170	97,482	125,907	135,610	114,569	136,544	
Reserve Policy Target:	107,567	88,170	97,482	125,907	135,610	114,569	136,544	
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)								
Excess Reserve:	114,284	719,819	994,206	843,034	437,618	583,724	486,098	
(Excess Reserve for Capital Projects Funding)								

**City-County Building Fund**  
Fund: 570

Fund: 570		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
Investment Earnings								
Interest Earnings		8,739	147	1,514	1,500	1,500	500	100
Total	Interest Earnings	8,739	147	1,514	1,500	1,500	500	100
Other Financing Sources / (Uses)								
Other Revenues		88	10,056	19,172	-	350,000	350,000	188,000
Reimbursements / Equipment		6,572	897	2,981	10,000	10,000	2,000	10,000
Reimbursements / Parking Permits		21,828	25,436	21,665	21,000	21,000	21,000	21,000
Rent Lewis & Clark Co		485,791	476,760	494,456	507,078	507,078	513,142	513,143
Rent City of Helena		326,426	326,426	341,506	347,456	347,456	347,456	345,735
Federal Grants		-	-	-	-	32,347	32,347	-
Total	Other Financing Sources / (Uses)	840,705	839,574	879,780	885,534	1,267,881	1,265,945	1,077,878
SUBTOTAL - OPERATING REVENUE		849,444	839,721	881,294	887,034	1,269,381	1,266,445	1,077,978
Long-Term Debt								
Intercap Loan Proceeds		-	750,000	-	-	-	-	-
0 Cooling Project								
0 Parking Lot and Façade								
Total	Long-Term Debt	-	750,000	-	-	-	-	-
Interfund Transfers In								
T/in - 645 Insurance & Safety		4,713	2,314	2,152	2,152	2,152	2,152	512
Total	Interfund Transfers In	4,713	2,314	2,152	2,152	2,152	2,152	512
TOTAL REVENUE		854,157	1,592,035	883,446	889,186	1,271,533	1,268,597	1,078,490
Other Sources / (Uses) - Non-Budgeted								
Audit adj		-	-	11,063	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	-	-	11,063	-	-	-	-

# City-County Building Fund

Fund: 570

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	<b>570 City-County Building Fund</b>							
Dept	<b>4510 CCAB Operations</b>							
Activity	<b>403 Facilities Administration</b>							
<b>Personnel Services</b>								
	Salaries & Wages	206,006	151,070	154,892	206,779	206,779	179,100	165,935
	Overtime - Misc	-	-	-	-	-	17,655	-
	F.I.C.A. (Soc. Sec.)	12,491	8,897	8,642	12,864	12,864	11,630	10,320
	P.E.R.S. Retirement	17,655	12,889	13,119	18,406	18,406	15,230	14,929
	Health & Vision Insurance	51,236	44,951	45,622	62,455	62,455	50,120	54,914
	Workers Comp. Ins.	10,013	8,095	5,252	3,427	3,427	2,415	2,270
	Unemployment Ins.	931	373	375	542	542	690	451
	Dental Insurance	2,651	2,237	2,110	2,976	2,976	2,295	2,551
	F.I.C.A. Medicare	2,921	2,081	2,095	3,012	3,012	2,700	2,415
<b>Total</b>	<b>Personnel Services</b>	<b>303,904</b>	<b>230,593</b>	<b>232,108</b>	<b>310,461</b>	<b>310,461</b>	<b>281,835</b>	<b>253,785</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	892	1,913	1,158	2,500	2,500	2,200	2,500
	Janitorial Supplies	16,177	14,851	17,734	17,000	17,000	17,000	17,000
	Clothing Allowance	-	-	-	-	-	-	900
	Fuel/Oil Outside Vendor	241	97	-	100	100	100	100
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	720
	Repair & Maint Supp-Misc	5,573	6,638	4,143	12,080	12,080	12,080	-
	Small Tools & Equip-Misc	116	633	451	1,000	1,000	2,600	1,000
	Computr Equip/Stfwr/Sppl	-	-	-	1,400	1,400	3,400	-
	Furniture	1,835	3,014	251	10,000	10,000	10,000	13,500
	13,000 Room 426 Furniture (5 tables + chairs)							
	500 Info desk office chair							
	<u>13,500</u>							
	Equipment-Reimbursable	6,684	503	2,055	5,000	5,000	2,000	10,000
	475 Security System Phone line - 443-4657							
	400 Security Monitoring Fee (C&R, Water, IT&S)							
	8,125 Misc Tenant Purchases							
	1,000 Elections Dept Parking Validations							
	<u>10,000</u>							
	Landscape Supplies	-	-	-	-	-	-	5,000
	Construction & Maint Mat'ls	267	2,913	720	7,000	7,000	4,500	19,000
	5,000 Plumbing, Electrical repairs							
	2,000 Replace Boiler feed water valves							
	7,000 HVAC repairs & filters							
	5,000 Misc supplies							
	<u>19,000</u>							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>31,785</b>	<b>30,562</b>	<b>26,513</b>	<b>56,080</b>	<b>56,080</b>	<b>53,880</b>	<b>69,720</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	12,647	13,047	12,748	12,679	12,679	12,679	17,772
	IT&S Telephone Service	4,472	4,480	5,992	5,519	5,519	5,519	5,045
	IT&S Special Projects	-	1,955	782	-	264	264	-
	City-Co Bldg Postage Adm	-	-	-	50	50	50	54
	Postage	7	35	1	50	50	5	50
	Cellular Services	746	551	537	700	700	700	35
	Printing & Duplicating	-	-	-	50	50	50	50
	Advertising	-	-	20	100	100	100	100
	Electric Utility	53,136	54,171	59,472	62,000	62,000	58,000	62,000
	Water & Sewer	10,231	7,398	11,151	12,000	12,000	10,500	12,000
	Natural Gas Utility	36,890	32,016	38,109	40,000	40,000	35,000	40,000
	Solid Waste	2,739	2,841	3,189	3,000	3,000	3,000	3,000
	Professional Services-Misc	4,460	-	-	500	500	-	500
	Outside Repair to Mtr Veh	221	131	80	100	100	50	100
	Equipment Repairs	-	537	550	1,500	1,500	1,000	1,500

# City-County Building Fund

Fund: 570

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Building Repairs/Maint		19,377	22,050	30,411	44,000	79,000	35,000	59,000
10,000	Carpet							
10,000	Repair & painting exterior							
3,500	Drinking fountain replacement							
5,000	ADA Transition Plan							
4,500	Boiler Feed water pump							
10,000	Piping insulation							
6,000	West parking lot fence repairs							
10,000	Additional Misc Repairs							
59,000								
Parking Permits		15,812	16,200	17,177	21,000	21,000	16,000	21,000
Parking Overflow		12,166	12,000	13,914	12,400	12,400	14,000	13,000
Required Training		562	-	-	1,000	1,000	1,000	1,000
Investigation / Inspect Fees		1,950	1,110	1,570	2,605	2,605	2,000	2,605
Other Contracted Services		22,815	22,679	24,139	42,778	66,542	35,000	42,256
9,931	Elevator Maint. Contract							
425	Fire Alarm Monitoring							
10,000	Snow Removal/Sanding							
2,500	Parking lot Sweeping Sand removal							
4,000	Exterior Window Cleaning							
4,400	Lawn Maintenance							
4,000	Surplus Property Moving/Disposal							
7,000	Seal and Stripe South Parking Lot							
42,256								
<b>Total</b>	<b>Purchased Services</b>	<b>198,231</b>	<b>191,200</b>	<b>219,842</b>	<b>262,031</b>	<b>321,059</b>	<b>229,917</b>	<b>281,067</b>
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges			-	209	380	380	380	420
Shop Vehicle Repairs			-	43	150	150	50	165
Shop Tires & Tire Repairs			-		140	140	30	-
Shop Vehicle Parts			-	28	150	150	270	182
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>279</b>	<b>820</b>	<b>820</b>	<b>730</b>	<b>767</b>
<b>Fixed Charges</b>								
Insurance		37,098	-					
Special Assessments		8,824	11,899	11,924	12,521	12,521	12,521	12,521
<b>Total</b>	<b>Fixed Charges</b>	<b>45,922</b>	<b>11,899</b>	<b>11,924</b>	<b>12,521</b>	<b>12,521</b>	<b>12,521</b>	<b>12,521</b>
<b>Internal Charges</b>								
Property Insurance				15,284	16,354	16,354	16,354	23,436
Vehicle & Equip Insurance				-	-	-	-	22
Liability Insurance		5,972	4,434	4,511	5,484	5,484	5,484	4,749
Fidelity Insurance		43	37	36	42	42	42	35
Liability Deductible				-	-	-	-	-
Building M&O Charge		11,235	10,862	12,146	16,591	16,591	16,591	98,930
Fleet Services Charges					318	318	318	382
<b>Total</b>	<b>Internal Charges</b>	<b>17,250</b>	<b>15,333</b>	<b>31,977</b>	<b>38,789</b>	<b>38,789</b>	<b>38,789</b>	<b>127,554</b>
<b>Debt Service</b>								
Matures Principal		53,477	54,525	59,223	67,736	67,736	67,743	69,439
69,439	Interap - CCAB Cooling							
Interest		3,799	2,254	11,150	17,495	17,495	11,545	15,787
15,787	Interap - CCAB Cooling							
<b>Total</b>	<b>Debt Service</b>	<b>57,276</b>	<b>56,778</b>	<b>70,374</b>	<b>85,231</b>	<b>85,231</b>	<b>79,288</b>	<b>85,227</b>



**City-County Building Fund**  
**Fund: 570**

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
Buildings		308,950	469,531	17,793	190,000	559,032	559,032	125,500
50,000	LED Lighting Retrofit							
70,000	Tile Roof Repairs							
5,500	Replace pad-heat boiler							
<u>125,500</u>								
Imprvmnts Other Than Bldgs			-	-	40,000	390,000	390,000	10,000
10,000	South Sidewalk Section Replacement							
<u>10,000</u>								
Equipment			-	-	16,000	16,000	16,000	188,000
188,000	Conference Room Audio/Visual rooms 330, 326, 309							
Vehicles			-	-		-	-	-
-								
<u>-</u>								
<b>Total</b>	<b>Capital Outlay</b>	<b>308,950</b>	<b>469,531</b>	<b>17,793</b>	<b>246,000</b>	<b>965,032</b>	<b>965,032</b>	<b>323,500</b>
<b>Total</b>	<b>CCAB Operations</b>	<b>963,318</b>	<b>1,005,897</b>	<b>610,810</b>	<b>1,011,933</b>	<b>1,789,993</b>	<b>1,661,992</b>	<b>1,154,141</b>

## City/Cnty Bldg Mail

Fund: 571

Fund: 571		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
	Investment Earnings	1,154	841	103	150	150	25	150
	Other Financing Sources / (Uses)	190,379	194,405	219,784	230,089	230,089	201,570	232,200
	Other Operating Revenues	191,533	195,246	219,887	230,239	230,239	201,595	232,350
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	487	224	245	245	245	245	89
	Internal Transactions	487	224	245	245	245	245	89
Total Revenues		192,020	195,470	220,132	230,484	230,484	201,840	232,439
Expenditures								
	Personnel Services	31,799	31,587	35,206	42,860	42,860	33,261	41,801
	Supplies & Materials	2,555	2,112	2,127	3,000	3,000	2,760	2,990
	Purchased Services	136,115	160,180	162,893	179,200	179,200	148,750	175,780
	Intra-City Charges	-	-	149	2,660	2,660	340	915
	Fixed Charges	-	-	2,518	500	500	500	500
	Maintenance & Operating	138,670	162,292	167,686	185,360	185,360	152,350	180,185
	Internal Charges	687	689	772	1,140	1,140	1,140	1,276
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	687	689	772	1,140	1,140	1,140	1,276
	Capital Outlay	-	-	-	40,000	40,000	40,000	-
	Debt & Capital	-	-	-	40,000	40,000	40,000	-
Total Expenditures		171,156	194,568	203,665	269,360	269,360	226,751	223,262
Revenues Over (Under) Expenditures		20,864	902	16,467	(38,876)	(38,876)	(24,911)	9,177
Beginning Cash Balance - July 1		61,778	82,642	83,791	100,426	100,426	100,426	75,516
Year end Audit Adjustments to Cash		-	247	168	-	-	-	-
Ending Cash Balance - June 30		82,642	83,791	100,426	61,550	61,550	75,516	84,693
Reserve Target - 15% of Operating Expenses:		25,673	29,185	30,550	34,404	34,404	28,013	33,489
Reserve Target - 60 Days of Operating Expenses:		28,135	31,984	33,479	37,703	37,703	30,699	36,701
Reserve Policy Target: (Greater of 60 Days Operating Expenses or 15% of Operating Expenses)		28,135	31,984	33,479	37,703	37,703	30,699	36,701
Excess Reserve: (Excess Reserve for Capital Projects Funding)		54,507	51,807	66,947	23,847	23,847	44,817	47,992

City/Cnty Bldg Mail  
Fund: 571

Fund: 571		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Investment Earnings								
Interest Earnings		1,154	841	103	150	150	25	150
Total	Interest Earnings	1,154	841	103	150	150	25	150
Other Financing Sources / (Uses)								
Reimbursements / Postage		135,944	142,956	161,293	170,000	170,000	140,000	170,000
Office Mail Revenues		54,435	51,449	58,491	60,089	60,089	60,089	62,200
Sale of Fixed Assets		-	-	-	-	-	1,481	-
Total	Other Financing Sources / (Uses)	190,379	194,405	219,784	230,089	230,089	201,570	232,200
SUBTOTAL - OPERATING REVENUE		191,533	195,246	219,887	230,239	230,239	201,595	232,350
Interfund Transfers In								
T/in - 645 Insurance & Safety		487	224	245	245	245	245	89
Total	Interfund Transfers In	487	224	245	245	245	245	89
TOTAL REVENUE		192,020	195,470	220,132	230,484	230,484	201,840	232,439

# City/Cnty Bldg Mail

Fund: 571

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	571 City/Cnty Bldg Mail
Dept	4510 CCAB Operations
Activity	403 Facilities Administration

## Personnel Services

Salaries & Wages	13,435	11,460	13,467	17,043	17,043	11,000	15,597
Temporary Salaries	-	-	-	-	-	1,000	-
F.I.C.A. (Soc. Sec.)	782	716	808	1,057	1,057	750	967
P.E.R.S. Retirement	1,151	1,005	1,182	1,512	1,512	960	1,400
Health & Vision Insurance	3,497	3,631	4,037	5,037	5,037	2,800	4,843
Workers Comp. Ins.	348	410	275	126	126	100	98
Unemployment Ins.	61	29	34	44	44	50	42
Dental Insurance	181	181	187	240	240	125	274
F.I.C.A. Medicare	183	167	189	247	247	170	227

<b>Total</b>	<b>Personnel Services</b>	<b>19,638</b>	<b>17,600</b>	<b>20,180</b>	<b>25,306</b>	<b>25,306</b>	<b>16,955</b>	<b>23,448</b>
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## Supplies & Materials

Clothing Allowance	-	-	-	-	-	-	200
Operating Supplies - Misc	1,956	1,768	1,991	2,500	2,500	2,500	2,500
Small Tools & Equip-Misc	-	80	13	500	500	250	100

<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>1,956</b>	<b>1,848</b>	<b>2,004</b>	<b>3,000</b>	<b>3,000</b>	<b>2,750</b>	<b>2,800</b>
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## Purchased Services

IT&S Computer Maint/Spprt	-	-	-	-	-	-	-
Postage	128,050	152,000	152,050	170,000	170,000	140,000	170,000
Cellular Services	-	-	22	-	-	-	-
Other Contracted Services	7,724	7,724	10,531	8,000	8,000	8,000	5,200
Mail Machine Lease	-	-	-	-	-	-	-

<b>Total</b>	<b>Purchased Services</b>	<b>135,774</b>	<b>159,724</b>	<b>162,603</b>	<b>178,000</b>	<b>178,000</b>	<b>148,000</b>	<b>175,200</b>
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## Fixed Charges

Contingency	-	-	2,518	500	500	500	500
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<b>Total</b>	<b>Fixed Charges</b>	<b>-</b>	<b>-</b>	<b>2,518</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
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## Internal Charges

Vehicle & Equip Insurance	-	-	-	-	-	-	77
Liability Insurance	389	390	363	452	452	452	447
Fidelity Insurance	2	2	2	3	3	3	4

<b>Total</b>	<b>Internal Charges</b>	<b>391</b>	<b>392</b>	<b>365</b>	<b>455</b>	<b>455</b>	<b>455</b>	<b>528</b>
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<b>Total</b>	<b>CCAB Operations</b>	<b>157,759</b>	<b>179,563</b>	<b>187,670</b>	<b>207,261</b>	<b>207,261</b>	<b>168,660</b>	<b>202,476</b>
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## City/Cnty Bldg Mail

Fund: 571

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	571 City/Cnty Bldg Mail							
Dept	4511 CCAB Delivery							
Activity	403 Facilities Administration							
<b>Personnel Services</b>								
	Salaries & Wages	9,744	10,923	11,544	13,576	13,576	13,576	12,608
	F.I.C.A. (Soc. Sec.)	602	683	691	842	842	842	782
	P.E.R.S. Retirement	835	955	1,013	1,204	1,204	1,204	1,131
	Health & Vision Insurance	135	514	1,081	1,386	1,386	211	3,203
	Workers Comp. Ins.	653	699	456	247	247	205	162
	Unemployment Ins.	44	27	29	36	36	52	35
	Dental Insurance	7	25	50	66	66	14	248
	F.I.C.A. Medicare	141	160	162	197	197	202	184
<b>Total</b>	<b>Personnel Services</b>	<b>12,161</b>	<b>13,987</b>	<b>15,026</b>	<b>17,554</b>	<b>17,554</b>	<b>16,306</b>	<b>18,353</b>
<b>Supplies &amp; Materials</b>								
	Fuel/Oil Outside Vendor	599	264	123	-	-	10	50
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	140
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>599</b>	<b>264</b>	<b>123</b>	<b>-</b>	<b>-</b>	<b>10</b>	<b>190</b>
<b>Purchased Services</b>								
	Cellular Services	-	-	22	-	-	-	-
	Outside Repair to Mtr Veh	341	456	223	1,200	1,200	750	580
	180 Car Wash							
	400 Misc Volt repairs							
	580							
	Other Contracted Services			45	-	-	-	-
	- Organizational Climate Survey							
<b>Total</b>	<b>Purchased Services</b>	<b>341</b>	<b>456</b>	<b>290</b>	<b>1,200</b>	<b>1,200</b>	<b>750</b>	<b>580</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges			101	1,880	1,880	200	250
	Shop Vehicle Repairs			-	490	490	-	500
	Shop Tires & Tire Repairs			48	140	140	140	-
	Shop Vehicle Parts			-	150	150	-	165
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>149</b>	<b>2,660</b>	<b>2,660</b>	<b>340</b>	<b>915</b>
<b>Internal Charges</b>								
	Liability Insurance	292	293	403	360	360	360	359
	Fidelity Insurance	4	4	4	4	4	4	4
	Fleet Services Charges				321	321	321	385
<b>Total</b>	<b>Internal Charges</b>	<b>296</b>	<b>297</b>	<b>407</b>	<b>685</b>	<b>685</b>	<b>685</b>	<b>748</b>
<b>Capital Outlay</b>								
	Vehicles	-	-	-	40,000	40,000	40,000	-
	40,000 Mail Vehicle Replacement							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>
<b>Total</b>	<b>CCAB Delivery</b>	<b>13,397</b>	<b>15,004</b>	<b>15,994</b>	<b>62,099</b>	<b>62,099</b>	<b>58,091</b>	<b>20,786</b>

**City/Cnty Bldg Telephone**  
Fund: 572

Fund: 572							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Investment Earnings	397	202	31	40	40	32	10
Other Financing Sources / (Uses)	20,125	20,000	20,000	20,000	20,000	20,000	20,000
Other Operating Revenues	20,522	20,202	20,031	20,040	20,040	20,032	20,010
Interfund Transfers In	341	152	141	141	141	141	35
Internal Transactions	341	152	141	141	141	141	35
Total Revenues	20,863	20,354	20,172	20,181	20,181	20,173	20,045
Expenditures							
Personnel Services	21,660	19,469	18,885	19,519	19,519	13,115	16,473
Purchased Services	3	24	2,820	-	-	-	-
Maintenance & Operating	3	24	2,820	-	-	-	-
Internal Charges	396	420	407	369	369	369	319
Internal Transactions	396	420	407	369	369	369	319
Total Expenditures	22,059	19,913	22,112	19,888	19,888	13,484	16,792
Revenues Over (Under) Expenditures	(1,196)	442	(1,940)	293	293	6,689	3,253
Beginning Cash Balance - July 1	10,394	9,198	9,776	7,738	7,738	7,738	14,427
Year End Audit Adjustments	-	136	(98)	-	-	-	-
Ending Cash Balance - June 30	9,198	9,776	7,738	8,031	8,031	14,427	17,680
Reserve Target - 15% of Operating Expenses:	3,309	2,987	3,317	2,983	2,983	2,023	2,519
Reserve Target - 60 Days of Operating Expenses:	3,626	3,273	3,635	3,269	3,269	2,217	2,760
Reserve Policy Target: (Greater of 60 Days Operating Expenses or 15% of Operating Expenses)	3,626	3,273	3,635	3,269	3,269	2,217	2,760
Excess Reserve: (Excess Reserve for Capital Projects Funding)	5,572	6,502	4,103	4,762	4,762	12,210	14,920



## City/Cnty Bldg Telephone

Fund: 572

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues****Investment Earnings**

Interest Earnings	397	202	31	40	40	32	10
<b>Total Interest Earnings</b>	<b>397</b>	<b>202</b>	<b>31</b>	<b>40</b>	<b>40</b>	<b>32</b>	<b>10</b>

**Other Financing Sources / (Uses)**

Other Revenues	20,125	20,000	20,000	20,000	20,000	20,000	20,000
IT&S Phone System Support Payment							
<b>Total Other Financing Sources / (Uses)</b>	<b>20,125</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>20,522</b>	<b>20,202</b>	<b>20,031</b>	<b>20,040</b>	<b>20,040</b>	<b>20,032</b>	<b>20,010</b>
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**Interfund Transfers In**

T/in - 645 Insurance & Safety	341	152	141	141	141	141	35
<b>Total Interfund Transfers In</b>	<b>341</b>	<b>152</b>	<b>141</b>	<b>141</b>	<b>141</b>	<b>141</b>	<b>35</b>

<b>TOTAL REVENUE</b>	<b>20,863</b>	<b>20,354</b>	<b>20,172</b>	<b>20,181</b>	<b>20,181</b>	<b>20,173</b>	<b>20,045</b>
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Fund	572 City/Cnty Bldg Telephone
Dept	4510 CCAB Operations
Activity	403 Facilities Administration

**Personnel Services**

Salaries & Wages	15,411	13,357	13,246	13,761	13,761	8,500	10,992
Temporary Salaries	-	-	-	-	-	2,000	-
F.I.C.A. (Soc. Sec.)	908	813	796	854	854	650	682
P.E.R.S. Retirement	1,321	1,170	1,162	1,221	1,221	700	986
Health & Vision Insurance	3,065	3,140	2,998	3,148	3,148	900	3,355
Workers Comp. Ins.	515	608	323	149	149	125	73
Unemployment Ins.	69	34	34	36	36	40	30
Dental Insurance	158	157	139	150	150	50	195
F.I.C.A. Medicare	213	190	186	200	200	150	160
<b>Total Personnel Services</b>	<b>21,660</b>	<b>19,469</b>	<b>18,885</b>	<b>19,519</b>	<b>19,519</b>	<b>13,115</b>	<b>16,473</b>

**Purchased Services**

Cellular Services		24	24		-	-	-
Other Contracted Services	3	-	2,796	-	-	-	-
- Organizational Climate Survey							
<b>Total Purchased Services</b>	<b>3</b>	<b>24</b>	<b>2,820</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Internal Charges**

Liability Insurance	392	416	403	365	365	365	315
Fidelity Insurance	4	4	4	4	4	4	4
<b>Total Internal Charges</b>	<b>396</b>	<b>420</b>	<b>407</b>	<b>369</b>	<b>369</b>	<b>369</b>	<b>319</b>

<b>Total CCAB Operations</b>	<b>22,059</b>	<b>19,913</b>	<b>22,112</b>	<b>19,888</b>	<b>19,888</b>	<b>13,484</b>	<b>16,792</b>
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# CC Law & Justice Building

Fund: 573

Fund: 573							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Intergovernmental Revenues	95,951	-	-	-	-	-	400,000
Investment Earnings	(213)	255	31	225	225	225	500
Other Financing Sources / (Uses)	206,525	446,600	538,079	639,106	1,120,879	1,120,879	690,056
Other Operating Revenues	302,263	446,855	538,110	639,331	1,121,104	1,121,104	1,090,556
Interfund Transfers In	1,330,140	258,000	185,774	546	546	546	400,371
Internal Transactions	1,330,140	258,000	185,774	546	546	546	400,371
Long-Term Debt	-	-	308,543	-	338,853	338,853	-
Total Revenues	1,632,403	704,855	1,032,427	639,877	1,460,503	1,460,503	1,490,927
Expenditures							
Personnel Services	48,122	198,225	216,845	223,722	223,722	214,435	184,150
Supplies & Materials	30,263	21,083	19,542	29,400	29,400	29,300	68,050
Purchased Services	107,400	144,825	186,062	214,166	214,235	191,300	215,513
Intra-City Charges	-	-	293	930	930	990	855
Fixed Charges	4,062	10,897	19,122	20,078	20,078	20,610	20,078
Maintenance & Operating	141,725	176,806	225,019	264,574	264,643	242,200	304,496
Internal Charges	1,530	19,169	27,560	33,975	33,975	33,975	86,665
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	1,530	19,169	27,560	33,975	33,975	33,975	86,665
Debt Service	-	-	-	59,333	59,333	18,417	77,220
Capital Outlay	1,407,536	55,566	1,130,289	100,000	972,271	972,271	720,000
Debt & Capital	1,407,536	55,566	1,130,289	159,333	1,031,604	990,688	797,220
Total Expenditures	1,598,913	449,765	1,599,713	681,604	1,553,944	1,481,298	1,372,530
Revenues Over (Under) Expenditures							
	33,490	255,090	(567,286)	(41,727)	(93,441)	(20,795)	118,397
Beginning Cash Balance - July 1							
	8,169	41,659	298,537	171,289	171,289	171,289	150,494
Audit Adjustments to Cash Balances							
	-	1,788	440,039	-	-	-	-
Ending Cash Balance - June 30							
	41,659	298,537	171,289	129,562	77,848	150,494	268,891
Reserve Target - 15% of Operating Expenses:							
	28,707	59,130	70,414	87,241	87,251	76,354	97,880
Reserve Target - 60 Days of Operating Expenses:	31,459	64,800	77,166	95,606	95,617	83,676	107,265
Reserve Policy Target:	31,459	64,800	77,166	95,606	95,617	83,676	107,265
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)							
Excess Reserve:	10,200	233,737	94,124	33,956	(17,769)	66,818	161,625
(Excess Reserve for Capital Projects Funding)							

# CC Law & Justice Building

Fund: 573

Fund: 573				FY 2022			Proposed FY 2023 Budget	
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	Adopted	Amended	Est Actuals		
Revenues								
Intergovernmental Revenues								
	County Contributions	95,951						400,000
	<b>Total Intergovernmental Revenues</b>	<b>95,951</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>400,000</b>
Investment Earnings								
	Interest Earnings	(213)	255	31	225	225	225	500
	<b>Total Interest Earnings</b>	<b>(213)</b>	<b>255</b>	<b>31</b>	<b>225</b>	<b>225</b>	<b>225</b>	<b>500</b>
Other Financing Sources / (Uses)								
	Other Revenues	43,986	-	48,710	100,000	563,418	563,418	-
	- City/County Reimbursable Improvements							
	Reimbursements / Equipment	18,810	6,989	-	5,000	23,355	23,355	5,000
	Reimbursements / Parking Permits	-	-	-	600	600	600	600
	Rent Lewis & Clark Co	87,423	270,718	288,470	297,346	297,346	297,346	396,074
	Rent City of Helena	56,306	168,894	200,899	236,160	236,160	236,160	288,382
	<b>Total Other Financing Sources / (Uses)</b>	<b>206,525</b>	<b>446,600</b>	<b>538,079</b>	<b>639,106</b>	<b>1,120,879</b>	<b>1,120,879</b>	<b>690,056</b>
SUBTOTAL - OPERATING REVENUE								
		302,263	446,855	538,110	639,331	1,121,104	1,121,104	1,090,556
Long-Term Debt								
	InterCap Loan Proceeds			308,543	-	338,853	338,853	-
	- LJC Repairs/Remodel							
	<b>Total Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>308,543</b>	<b>-</b>	<b>338,853</b>	<b>338,853</b>	<b>-</b>
Interfund Transfers In								
	T/in - 440 Capital Improvements Fund	1,330,140	8,000	100,000	-	-	-	-
	T/in - 645 Insurance & Safety	-	-	546	546	546	546	371
	T/in - 100 General Fund		250,000	85,228		-	-	400,000
	<b>Total Interfund Transfers In</b>	<b>1,330,140</b>	<b>258,000</b>	<b>185,774</b>	<b>546</b>	<b>546</b>	<b>546</b>	<b>400,371</b>
TOTAL REVENUE								
		1,632,403	704,855	1,032,427	639,877	1,460,503	1,460,503	1,490,927

# CC Law & Justice Building

Fund: 573

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund 573 CC Law & Justice Building  
Dept 4512 Public Safety Building  
Activity 403 Facilities Administration

## Personnel Services

Salaries & Wages	31,363	125,558	140,454	148,467	148,467	145,000	120,938
F.I.C.A. (Soc. Sec.)	1,826	7,631	8,506	9,250	9,250	9,000	7,528
P.E.R.S. Retirement	2,688	10,997	12,354	13,231	13,231	12,500	10,894
Health & Vision Insurance	9,013	42,701	46,142	45,582	45,582	41,500	39,161
Workers Comp. Ins.	2,197	7,105	4,906	2,465	2,465	1,900	1,726
Unemployment Ins.	142	319	361	390	390	510	330
Dental Insurance	466	2,129	2,134	2,172	2,172	1,925	1,812
F.I.C.A. Medicare	427	1,785	1,989	2,165	2,165	2,100	1,761

<b>Total Personnel Services</b>	<b>48,122</b>	<b>198,225</b>	<b>216,845</b>	<b>223,722</b>	<b>223,722</b>	<b>214,435</b>	<b>184,150</b>
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## Supplies & Materials

Office Supplies & Equip	-	-	83	200	200	200	200
Janitorial Supplies	6,136	8,912	10,084	8,000	8,000	10,000	12,000
Clothing Allowance							600
Fuel/Oil Outside Vendor	52	132	-	200	200	100	100
Tires/Tubes-Outside Vendr							150
Repair & Maint Supp-Misc	7,198	3,447	4,386	8,000	8,000	6,000	-
Small Tools & Equip-Misc	1,007	791	1,199	2,500	2,500	3,000	1,000
1,000 Misc Tools & Equip							
1,000							
Furniture	-	13	76	500	500	-	20,000
20,000 Conference Room Furniture							
20,000							
Equipment-Reimbursable	15,859	3,474	-	5,000	5,000	5,000	5,000
Landscape Supplies							5,000
Construction & Maint Mat'ls	11	4,313	3,714	5,000	5,000	5,000	24,000
5,000 Plumbing, Electrical repairs							
7,000 HVAC repairs & filters							
12,000 Misc supplies							
24,000							

<b>Total Supplies &amp; Materials</b>	<b>30,263</b>	<b>21,083</b>	<b>19,542</b>	<b>29,400</b>	<b>29,400</b>	<b>29,300</b>	<b>68,050</b>
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## Purchased Services

IT&S Computer Maint/Spprt	1,886	4,960	6,420	5,656	5,656	5,656	8,572
IT&S Telephone Service	854	1,824	2,370	2,370	2,370	2,370	2,844
IT&S Special Projects	-	511	204	-	69	69	-
Postage	105	-	-	-	-	-	-
Cellular Services	-	787	764	700	700	700	450
Electric Utility	42,685	69,982	81,738	90,000	90,000	73,500	90,000
Water & Sewer	3,140	4,048	6,359	7,500	7,500	5,500	7,000
Long Dist Telephone Chrgs	-	-	-	-	-	-	-
Natural Gas Utility	18,545	22,062	34,801	30,000	30,000	35,100	36,000
Solid Waste	1,577	2,739	2,982	3,000	3,000	2,800	3,000
Outside Repair to Mtr Veh	-	-	-	200	200	200	200
Equipment Repairs	-	214	492	1,500	1,500	1,500	1,500
Building Repairs/Maint	16,901	12,868	22,783	29,000	29,000	25,000	24,000
14,000 MEP Repairs							
10,000 General (Roof, walls, floors)							
24,000							
Parking Permits	-	-	50	600	600	600	650
Parking Overflow	1,487	80	3,600	6,600	6,600	6,000	6,600
Required Training	-	-	400	1,000	1,000	200	1,000
Investigation / Inspect Fees	-	932	1,703	2,105	2,105	2,105	2,350
400 Fire Extinguisher Inspection							
700 Elevator Inspection							
100 Boiler Inspection							
350 Fire Sprinkler Inspection							
800 Fire Alarm System Inspection							
2,350							

# CC Law & Justice Building

Fund: 573

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Other Contracted Services		20,220	23,819	21,398	33,935	33,935	30,000	31,347
12,022	Elevator Maintenance Contract							
425	Fire Alarm Monitoring							
3,500	Lawn Maintenance							
8,000	Snow Removal/Sanding							
2,400	Parking lot Sweeping Sand removal							
3,000	Surplus Property Moving/Disposal							
2,000	Exterior Window Cleaning							
31,347								
<b>Total</b>	<b>Purchased Services</b>	<b>107,400</b>	<b>144,825</b>	<b>186,062</b>	<b>214,166</b>	<b>214,235</b>	<b>191,300</b>	<b>215,513</b>
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges			-	293	490	490	490	540
Shop Vehicle Repairs			-	-	150	150	-	150
Shop Tires & Tire Repairs			-	-	140	140	-	-
Shop Vehicle Parts			-	-	150	150	500	165
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>293</b>	<b>930</b>	<b>930</b>	<b>990</b>	<b>855</b>
<b>Fixed Charges</b>								
Insurance		4,062	-	-	-	-	-	-
Special Assessments		-	10,897	19,122	20,078	20,078	20,610	20,078
<b>Total</b>	<b>Fixed Charges</b>	<b>4,062</b>	<b>10,897</b>	<b>19,122</b>	<b>20,078</b>	<b>20,078</b>	<b>20,610</b>	<b>20,078</b>
<b>Internal Charges</b>								
Property Insurance			5,000	2,150	2,301	2,301	2,301	6,301
Vehicle & Equip Insurance			-	-	-	-	-	90
Liability Insurance		1,514	3,393	3,663	3,937	3,937	3,937	3,460
Fidelity Insurance		16	31	30	30	30	30	23
Liability Deductible			-	10,745	11,497	11,497	11,497	-
Building M&O Charge			10,745	10,972	15,261	15,261	15,261	75,652
Fleet Services Charges		-	-	-	949	949	949	1,139
<b>Total</b>	<b>Internal Charges</b>	<b>1,530</b>	<b>19,169</b>	<b>27,560</b>	<b>33,975</b>	<b>33,975</b>	<b>33,975</b>	<b>86,665</b>
<b>Debt Service</b>								
Principal			-	-	42,510	42,510	15,041	56,536
<i>estimated</i> 56,536	Intericap 21 - LJC Repairs/Remodel							
Interest			-	-	16,823	16,823	3,376	20,684
<i>estimated</i> 20,684	Intericap 21 - LJC Repairs/Remodel							
<b>Total</b>	<b>Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>59,333</b>	<b>59,333</b>	<b>18,417</b>	<b>77,220</b>
<b>Capital Outlay</b>								
Buildings		1,407,536	55,566	1,103,016	100,000	972,271	972,271	720,000
512,000	Boiler Replacements (Funded by City/County Contributions)							
120,000	Roof Replacement Pillar Section							
48,000	Atrium Roof Replacement							
10,000	Parking Lot #2 Lighting							
30,000	4th Floor Restroom Remodel							
720,000								
Imprvmnts	Other Than Bldgs		-	27,274	-	-	-	-
0								
Vehicles			-	-		-	-	-
-								
-								
<b>Total</b>	<b>Capital Outlay</b>	<b>1,407,536</b>	<b>55,566</b>	<b>1,130,289</b>	<b>100,000</b>	<b>972,271</b>	<b>972,271</b>	<b>720,000</b>
<b>Total</b>	<b>Public Safety Building</b>	<b>1,598,913</b>	<b>449,765</b>	<b>1,599,713</b>	<b>681,604</b>	<b>1,553,944</b>	<b>1,481,298</b>	<b>1,372,530</b>

# Capital Transit

Fund: 580

Fund: 580		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	725,912	834,190	1,129,808	973,200	973,200	973,200	1,196,397
	Charges For Services	60,762	39,721	17,595	56,000	56,000	56,000	35,000
	Investment Earnings	9,706	4,406	864	1,200	1,200	1,200	-
	Other Financing Sources / (Uses)	1,256	4,902	9,700	500	500	500	500
	Other Operating Revenues	797,636	883,219	1,157,968	1,030,900	1,030,900	1,030,900	1,231,897
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	423,319	347,764	292,460	359,960	359,960	319,960	510,084
	Internal Transactions	423,319	347,764	292,460	359,960	359,960	319,960	510,084
Total Revenues		1,220,955	1,230,983	1,450,428	1,390,860	1,390,860	1,350,860	1,741,981
Expenditures								
	Personnel Services	765,721	754,666	742,375	916,855	916,855	916,855	1,073,443
	Supplies & Materials	12,763	8,570	10,928	13,700	21,200	21,200	26,900
	Purchased Services	156,291	145,126	169,152	162,794	205,764	205,764	216,679
	Intra-City Charges	146,060	100,798	84,160	134,250	134,250	134,250	155,778
	Fixed Charges	4,811	6,915	7,133	7,500	7,500	7,500	7,500
	Maintenance & Operating	319,925	261,410	271,373	318,244	368,714	368,714	406,857
	Internal Charges	181,960	213,661	199,712	221,331	221,331	221,331	297,591
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	181,960	213,661	199,712	221,331	221,331	221,331	297,591
	Debt Service	-	-	-	-	-	-	-
	Capital Outlay	124,684	-	33,973	-	58,000	58,000	34,000
	Debt & Capital	124,684	-	33,973	-	58,000	58,000	34,000
Total Expenditures		1,392,290	1,229,737	1,247,433	1,456,430	1,564,900	1,564,900	1,811,891
Revenues Over (Under) Expenditures								
		(171,335)	1,247	202,994	(65,570)	(174,040)	(214,040)	(69,910)
Beginning Cash Balance - July 1								
		489,709	318,143	315,007	523,702	523,702	523,702	309,663
		-	-	-	-	-	-	-
	Other Cash Sources / (Uses)	(231)	(4,383)	5,701	-	-	-	-
Ending Cash Balance - June 30								
		318,143	315,007	523,702	458,133	349,663	309,663	239,752
	Reserve Target - 15% of Operating Expenses:	190,141	184,460	182,019	218,465	226,035	226,035	266,684
	Reserve Target - 60 Days of Operating Expenses:	208,374	202,148	199,473	239,413	247,710	247,710	292,256
	Reserve Policy Target:	208,374	202,148	199,473	239,413	247,710	247,710	292,256
	(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)							
	Excess Reserve:	109,769	112,858	324,229	218,719	101,953	61,953	(52,504)
	(Excess Reserve for Capital Projects Funding)							



# Capital Transit

Fund: 580

## Revenues

### Intergovernmental Revenues

F.T.A. Grant-Operating	522,491	513,688	929,548	794,554	794,554	794,554	913,739
913,739 Award = (\$1,015,265) - 10% IDC							
913,739							
Indirect Cost Recovery	85,051	50,372	72,324	79,455	79,455	79,455	101,527
State Aid to Transportation	5,453	3,417	9,149	7,500	7,500	7,500	6,500
Transade Grant	75,417	86,651	81,287	54,191	54,191	54,191	69,631
County Contributions	37,500	37,500	37,500	37,500	37,500	37,500	41,250
Misc Intergovmntl Rev	-	-	-	-	-	-	63,750
East Valley Contributions							
59,250 Lewis & Clark County Contribution							
4,500 East Helena Contribution							
63,750							
<b>Total Intergovernmental Revenues</b>	<b>725,912</b>	<b>834,190</b>	<b>1,129,808</b>	<b>973,200</b>	<b>973,200</b>	<b>973,200</b>	<b>1,196,397</b>

### Charges For Services

Transit Fares	36,596	15,107	6,424	25,000	25,000	25,000	17,500
Advertising - Transit	12,600	1,561	2,080	5,000	5,000	5,000	-
Transit Passes-HATS	11,566	23,054	9,092	26,000	26,000	26,000	17,500
<b>Total Charges For Services</b>	<b>60,762</b>	<b>39,721</b>	<b>17,595</b>	<b>56,000</b>	<b>56,000</b>	<b>56,000</b>	<b>35,000</b>

### Investment Earnings

Interest Earnings	9,706	4,406	864	1,200	1,200	1,200	-
<b>Total Interest Earnings</b>	<b>9,706</b>	<b>4,406</b>	<b>864</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>-</b>

### Other Financing Sources / (Uses)

Other Revenues	331	1,511	53	500	500	500	500
Sale of Fixed Assets	925	3,391	9,647				
<b>Total Other Financing Sources / (Uses)</b>	<b>1,256</b>	<b>4,902</b>	<b>9,700</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>

### SUBTOTAL - OPERATING REVENUE

	797,636	883,219	1,157,968	1,030,900	1,030,900	1,030,900	1,231,897
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### Interfund Transfers In

T/in - 100 General Fund							
T/out - 580 Capital Transit	300,000	250,000	250,000	275,000	275,000	275,000	380,000
Capital Transit Srvs Operations Support	37,500	37,500	37,500	40,000	40,000	40,000	32,000
Cover Fair Market Value of Donated Bus		4,995					
Support Transfer In Subtotal	337,500	292,495	287,500	315,000	315,000	315,000	412,000
T/in - 561 Special Charters	75,000	50,000	-	40,000	40,000	-	95,867
East Valley cash transfer							
T/in - 645 Insurance & Safety	10,819	5,269	4,960	4,960	4,960	4,960	2,217
<b>Total Interfund Transfers In</b>	<b>423,319</b>	<b>347,764</b>	<b>292,460</b>	<b>359,960</b>	<b>359,960</b>	<b>319,960</b>	<b>510,084</b>

### TOTAL REVENUE

	1,220,955	1,230,983	1,450,428	1,390,860	1,390,860	1,350,860	1,741,981
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### Other Sources / (Uses) - Non-Budgeted

Change in Vouchers Payable	(231)	(4,383)	5,701	-	-	-	-
Residual Equity Transfer (from old HATS fund 562)	-	-	-	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(231)</b>	<b>(4,383)</b>	<b>5,701</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Capital Transit

Fund: 580

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>580 Capital Transit</b>							
Dept	<b>3560 Helena Bus</b>							
Activity	<b>434 Transit Systems</b>							
<b>Personnel Services</b>								
	Salaries & Wages	479,508	461,002	456,364	588,267	588,267	588,267	687,520
	Temporary Salaries	35,859	30,987	32,110	-	-	-	-
	Overtime - Misc	22,882	31,359	16,670	19,202	19,202	19,202	17,518
	F.I.C.A. (Soc. Sec.)	32,657	31,891	30,992	37,693	37,693	37,693	43,746
	P.E.R.S. Retirement	44,244	44,118	43,470	53,920	53,920	53,920	63,284
	Health & Vision Insurance	96,023	104,001	120,703	171,892	171,892	171,892	205,532
	Workers Comp. Ins.	38,486	36,557	27,223	27,272	27,272	27,272	34,175
	Unemployment Ins.	2,425	1,308	1,263	1,595	1,595	1,595	1,917
	Dental Insurance	6,000	5,985	6,332	8,190	8,190	8,190	9,510
	F.I.C.A. Medicare	7,637	7,459	7,248	8,824	8,824	8,824	10,241
<b>Total</b>	<b>Personnel Services</b>	<b>765,721</b>	<b>754,666</b>	<b>742,375</b>	<b>916,855</b>	<b>916,855</b>	<b>916,855</b>	<b>1,073,443</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	1,088	2,213	2,628	2,000	2,000	2,000	2,000
	Janitorial Supplies	3,161	3,141	3,956	3,200	3,200	3,200	3,350
	Clothing Allowance	-	552	3,136	2,000	2,000	2,000	2,000
	Operating Supplies - Misc	348	1,061	204	2,000	2,000	2,000	2,300
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	13,050
	Small Tools & Equip-Misc	6,386	1,103	-	1,750	1,750	1,750	1,450
	Computr Equip/Sftwr/Sppl	1,660	399	989	2,500	10,000	10,000	2,500
	1,000 Misc. Computer Supplies							
	1,500 Printer Cartridges							
	2,500							
	Furniture & Fixtures-Misc	120	100	15	250	250	250	250
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>12,763</b>	<b>8,570</b>	<b>10,928</b>	<b>13,700</b>	<b>21,200</b>	<b>21,200</b>	<b>26,900</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	23,452	26,904	23,693	23,276	23,276	23,276	33,498
	IT&S Telephone Service	3,641	3,648	2,844	2,844	2,844	2,844	2,844
	IT&S Special Projects		3,485	1,396	-	470	470	-
	City-Co Bldg Postage Adm	168	240	283	225	225	225	242
	Postage	364	185	155	600	600	600	400
	Cellular Services	912	761	988	900	900	900	900
	Printing & Duplicating	2,999	3,000	-	3,250	3,250	3,250	1,500
	Dues, Subscriptn, License	640	504	491	970	970	970	970
	235 Montana Transit Association							
	400 APA							
	120 BMI License							
	120 ASCAP License							
	95 Additional Publications							
	970							
	Advertising	24,495	8,486	35,848	26,450	26,450	26,450	35,450
	700 Telephone Book Ads							
	250 Montana Senior News Ads							
	500 Special Promotions							
	34,000 Radio / television advertising							
	35,450							
	Electric Utility	12,732	11,700	13,277	14,575	14,575	14,575	13,000
	Water & Sewer	3,150	2,249	2,337	5,000	5,000	5,000	5,000
	Long Dist Telephone Chrgs	131	87	-	-	-	-	-
	Natural Gas Utility	10,588	9,671	11,676	13,000	13,000	13,000	13,000
	Solid Waste	694	694	636	695	695	695	750
	Medical Expenses	1,606	1,761	2,118	2,725	2,725	2,725	2,725
	2,275 DOT Physicals/Drug Tests							
	450 Misc Medical							
	2,725							

# Capital Transit

Fund: 580

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Equipment Repairs	3,327	98	4,721	1,250	1,250	1,250	1,250
1,250 Repairs-Misc							
<u>1,250</u>							
Building Repairs/Maint	7,013	27,553	11,451	8,000	8,000	8,000	4,000
Meal Reimb-Taxable	-	-	-	-	-	-	-
Local Travel	755	1,418	782	950	950	950	950
Required Training	3,200	1,709	50	3,700	3,700	3,700	3,700
750 Web nased PASS training							
500 CPR/First Aid							
2,000 Driver Training							
450 Additional Travel							
<u>3,700</u>							
Conferences	873	337	650	5,500	5,500	5,500	5,500
700 MT Transit Assoc. Meeting							
300 MT Transit Assoc. Fall Conf.							
4,500 Route Match Conference (2)							
<u>5,500</u>							
Other Contracted Services	55,551	40,637	55,756	48,884	91,384	91,384	91,000
18,000 Transit Building Snow removal and Sand							
13,238 Janitorial Services							
3,600 T-mobile Tablet Data (\$300 per tablet annually)							
500 Fire Extinguisher Service Contract							
1,000 Lawn Care/Sprinkler System							
1,000 Weed Control							
1,262 Organizational Climate Survey							
1,000 Web Maintenance							
1,000 (Wash Bay Pumping, Towels, etc)							
<u>91,000</u>							
<b>Total Purchased Services</b>	<b>156,291</b>	<b>145,126</b>	<b>169,152</b>	<b>162,794</b>	<b>205,764</b>	<b>205,764</b>	<b>216,679</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	75,576	61,720	49,849	64,750	64,750	64,750	79,225
Shop Vehicle Repairs	34,217	16,213	11,212	38,000	38,000	38,000	46,000
Shop Tires & Tire Repairs	12,533	5,632	7,251	10,500	10,500	10,500	-
Shop Vehicle Parts	23,734	17,233	15,848	21,000	21,000	21,000	30,553
<b>Total Intra-City Charges</b>	<b>146,060</b>	<b>100,798</b>	<b>84,160</b>	<b>134,250</b>	<b>134,250</b>	<b>134,250</b>	<b>155,778</b>
<b>Fixed Charges</b>							
Special Assessments	4,811	6,915	7,133	7,500	7,500	7,500	7,500
<b>Total Fixed Charges</b>	<b>4,811</b>	<b>6,915</b>	<b>7,133</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	16,235	16,501	24,192	39,430	39,430	39,430	83,072
Public Works	18,740	29,495	-	-	-	-	-
Property Insurance	3,187	3,187	3,443	3,684	3,684	3,684	5,049
Vehicle & Equip Insurance	3,380	3,380	3,270	3,499	3,499	3,499	4,806
Liability Insurance	13,760	14,312	15,019	16,107	16,107	16,107	20,174
Fidelity Insurance	136	135	151	126	126	126	134
Liability Deductible	2,815	5,460	5,460	5,842	5,842	5,842	-
Human Resource	17,625	16,312	16,811	14,113	14,113	14,113	22,257
Budget & Accounting	16,190	16,298	20,267	21,087	21,087	21,087	23,499
Building M&O Charge	11,451	11,780	12,362	18,706	18,706	18,706	19,641
Weed & Snow Control Chrg	1,000	-	-	-	-	-	-
Fleet Services Charges	77,441	96,801	98,737	98,737	98,737	98,737	118,959
<b>Total Internal Charges</b>	<b>181,960</b>	<b>213,661</b>	<b>199,712</b>	<b>221,331</b>	<b>221,331</b>	<b>221,331</b>	<b>297,591</b>

# Capital Transit

Fund: 580

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Buildings	6,495	-	-	-	18,000	18,000	-
	8,000 Cold Storage upgrades FY21 carryover							
	10,000 Chip Seal Parking Lot							
	<u>18,000</u> Total FY 2022							
	<u>-</u> Total FY 2023							
	<u>Equipment</u>	5,777	-	-	-	-	-	-
	<u>-</u>							
	Vehicles	112,412	-	33,973	-	40,000	40,000	34,000
FL1904	28,000 FY 21 Match for Bus Replacements (#605 & #608) Carryover							
	12,000 Sweeper- Commission did not approve (166,000)FY22 Split with Streets, Transit and Parking							
	<u>40,000</u>							
	<u>34,000</u> (2)- 6-14 Passenger Vans - Match Only + Cameras							
	<u>34,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>124,684</b>	<b>-</b>	<b>33,973</b>	<b>-</b>	<b>58,000</b>	<b>58,000</b>	<b>34,000</b>
<b>Total</b>	<b>Helena Bus</b>	<b>1,392,290</b>	<b>1,229,737</b>	<b>1,247,433</b>	<b>1,456,430</b>	<b>1,564,900</b>	<b>1,564,900</b>	<b>1,811,891</b>

**CT - East Valley**
**Fund: 581**

Fund: 581							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Intergovernmental Revenues	118,642	118,381	143,057	144,881	144,881	144,881	-
Charges For Services	4,496	3,415	2,515	6,300	6,300	6,300	-
Other Operating Revenues	123,138	121,796	145,572	151,181	151,181	151,181	-
Interfund Transfers In	1,155	563	540	540	540	540	-
Internal Transactions	1,155	563	540	540	540	540	-
Total Revenues	124,293	122,359	146,112	151,721	151,721	151,721	-
Expenditures							
Personnel Services	83,444	83,578	70,630	95,818	95,818	141,225	-
Supplies & Materials	291	23	-	450	450	-	-
Purchased Services	6,198	2,610	5,859	7,917	7,946	4,594	-
Intra-City Charges	23,356	13,967	8,631	24,775	24,775	15,000	-
Fixed Charges	-	-	-	-	-	-	-
Maintenance & Operating	29,845	16,600	14,490	33,142	33,171	19,594	-
Internal Charges	22,596	26,490	25,442	17,568	17,568	17,568	-
Transfers Out	-	-	-	-	-	-	51,241
Internal Transactions	22,596	26,490	25,442	17,568	17,568	17,568	51,241
Total Expenditures	135,885	126,667	110,562	146,528	146,557	178,387	51,241
Revenues Over (Under) Expenditures							
	(11,592)	(4,308)	35,550	5,193	5,164	(26,666)	(51,241)
Beginning Cash Balance - July 1							
	58,224	46,632	43,196	77,907	77,907	77,907	51,241
Other Cash Sources / (Uses)	-	872	(839)	-	-	-	-
Ending Cash Balance - June 30							
	46,632	43,196	77,907	83,100	83,071	51,241	-

**CT - East Valley**
**Fund: 581**

Fund:	581							Proposed FY 2023 Budget
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
					Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
	F.T.A. Grant-Operating	51,670	51,981	58,135	78,193	78,193	78,193	-
	78,193 Award							
	Indirect Cost Recovery	8,972	8,400	6,004	8,688	8,688	8,688	-
	Misc Intergovrnmntl Rev	58,000	58,000	78,918	58,000	58,000	58,000	-
	Total Intergovernmental Revenues	118,642	118,381	143,057	144,881	144,881	144,881	-
Charges For Services								
	Transit Fares-Valley	2,904	638	130	1,700	1,700	1,700	-
	Advertising-Valley	880	840	1,260	1,300	1,300	1,300	-
	Transportatn Srvs-Capital	-	-	-	-	-	-	-
	Transit Passes-Valley Routes	712	1,937	1,125	3,300	3,300	3,300	-
	Total Charges For Services	4,496	3,415	2,515	6,300	6,300	6,300	-
SUBTOTAL - OPERATING REVENUE		123,138	121,796	145,572	151,181	151,181	151,181	-
Interfund Transfers In								
	T/in - 645 Insurance & Safety	1,155	563	540	540	540	540	-
	Total Interfund Transfers In	1,155	563	540	540	540	540	-
TOTAL REVENUE		124,293	122,359	146,112	151,721	151,721	151,721	-



# CT - East Valley

Fund: 581

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	581 CT - East Valley							
Dept	3562 East Valley Grant							
Activity	434 Transit Systems							
<b>Personnel Services</b>								
	Salaries & Wages	47,421	51,050	40,085	53,909	53,909	89,000	-
	Temporary Salaries	5,198	1,893	-	8,636	8,636	-	-
	Overtime - Misc	3,645	2,417	5,372	3,167	3,167	6,500	-
	F.I.C.A. (Soc. Sec.)	3,488	3,433	3,057	4,077	4,077	5,800	-
	P.E.R.S. Retirement	4,748	4,778	4,341	5,833	5,833	8,000	-
	Health & Vision Insurance	12,589	14,001	13,475	15,112	15,112	25,000	-
	Workers Comp. Ins.	4,633	4,366	2,830	3,237	3,237	4,200	-
	Unemployment Ins.	253	139	130	173	173	325	-
	Dental Insurance	653	698	625	720	720	1,100	-
	F.I.C.A. Medicare	816	803	715	954	954	1,300	-
<b>Total</b>	<b>Personnel Services</b>	<b>83,444</b>	<b>83,578</b>	<b>70,630</b>	<b>95,818</b>	<b>95,818</b>	<b>141,225</b>	<b>-</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	150	-	-	150	150	-	-
	Janitorial Supplies	141	23	-	150	150	-	-
	Clothing Allowance	-	-	-	150	150	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>291</b>	<b>23</b>	<b>-</b>	<b>450</b>	<b>450</b>	<b>-</b>	<b>-</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	1,802	1,418	1,857	3,416	3,416	3,416	-
	IT&S Telephone Service	455	456	474	474	474	474	-
	IT&S Special Projects	-	212	85	-	29	29	-
	Cellular Services	24	24	6	25	25	25	-
	Printing & Duplicating	250	250	-	250	250	-	-
	Advertising	250	250	-	250	250	-	-
	Medical Expenses	167	-	60	225	225	150	-
	Equipment Repairs	-	-	-	150	150	-	-
	Required Training	-	-	-	-	-	-	-
	Other Contracted Services	3,250	-	3,377	3,127	3,127	500	-
	750 Snow Removal							
	1,800 Janitorial Services (\$18,000 * 10%)							
	250 Janitorial (Floors - \$2,500 * 10%)							
	100 Lawn Maintenance Sprinkler System							
	127 Organizational Climate Survey							
	100 Misc.							
	<b>3,127</b>							
<b>Total</b>	<b>Purchased Services</b>	<b>6,198</b>	<b>2,610</b>	<b>5,859</b>	<b>7,917</b>	<b>7,946</b>	<b>4,594</b>	<b>-</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	10,638	4,342	3,625	11,025	11,025	9,500	-
	Shop Vehicle Repairs	8,504	6,341	2,334	8,000	8,000	2,000	-
	Shop Tires & Tire Repairs	260	285	1,844	1,500	1,500	1,000	-
	Shop Vehicle Parts	3,954	3,000	828	4,250	4,250	2,500	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>23,356</b>	<b>13,967</b>	<b>8,631</b>	<b>24,775</b>	<b>24,775</b>	<b>15,000</b>	<b>-</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	4,585	4,521	5,934	-	-	-	-
	Public Works	1,929	3,222	-	-	-	-	-
	Vehicle & Equip Insurance	380	380	139	149	149	149	-
	Liability Insurance	1,499	1,618	1,662	1,743	1,743	1,743	-
	Fidelity Insurance	16	16	16	16	16	16	-
	Human Resource	1,601	1,645	1,695	1,622	1,622	1,622	-
	Budget & Accounting	2,645	2,662	3,321	1,363	1,363	1,363	-
	Fleet Services Charges	9,941	12,426	12,675	12,675	12,675	12,675	-
<b>Total</b>	<b>Internal Charges</b>	<b>22,596</b>	<b>26,490</b>	<b>25,442</b>	<b>17,568</b>	<b>17,568</b>	<b>17,568</b>	<b>-</b>
<b>Total</b>	<b>East Valley Grant</b>	<b>135,885</b>	<b>126,667</b>	<b>110,562</b>	<b>146,528</b>	<b>146,557</b>	<b>178,387</b>	<b>-</b>

# Fleet Services

Fund: 610

Fund: 610		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	30,560	28,114	27,059	26,000	26,000	26,000	26,000
	Intra-City Revenues	1,092,737	935,045	901,834	1,261,603	1,296,603	1,296,603	1,359,954
	Other Financing Sources / (Uses)	-	297,846	5,385	1,000	1,000	1,000	-
	Other Operating Revenues	1,123,297	1,261,005	934,278	1,288,603	1,323,603	1,323,603	1,385,954
	Internal Service Revenues	669,218	702,565	716,615	719,261	719,261	719,261	836,589
	Interfund Transfers In	6,873	3,431	3,284	3,284	3,284	3,284	1,195
	Internal Transactions	676,091	705,996	719,899	722,545	722,545	722,545	837,784
Total Revenues		1,799,388	1,967,001	1,654,177	2,011,148	2,046,148	2,046,148	2,223,738
Expenditures								
	Personnel Services	452,063	505,032	522,981	540,642	540,642	540,642	564,241
	Supplies & Materials	953,795	830,611	846,043	1,131,808	1,131,808	1,131,808	1,156,105
	Purchased Services	164,701	157,236	81,532	326,280	361,608	361,608	372,917
	Intra-City Charges	3,190	2,955	5,226	7,616	7,616	7,616	8,310
	Fixed Charges	15,839	23,925	24,533	25,820	25,820	25,820	27,750
	Maintenance & Operating	1,137,525	1,014,727	957,333	1,491,524	1,526,852	1,526,852	1,565,082
	Internal Charges	99,873	99,780	77,554	112,289	112,289	112,289	147,522
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	99,873	99,780	77,554	112,289	112,289	112,289	147,522
	Capital Outlay	-	22,439	73,612	15,000	165,000	165,000	92,000
	Debt & Capital	-	22,439	73,612	15,000	165,000	165,000	92,000
Total Expenditures		1,689,461	1,641,978	1,631,480	2,159,455	2,344,783	2,344,783	2,368,845
Revenues Over (Under) Expenditures								
		109,927	325,023	22,697	(148,307)	(298,635)	(298,635)	(145,107)
Beginning Cash Balance - July 1								
		287,103	397,030	728,344	787,320	787,320	787,320	488,685
	Other Cash Sources / (Uses)	-	6,291	36,279	-	-	-	-
Ending Cash Balance - June 30								
		397,030	728,344	787,320	639,013	488,685	488,685	343,578

# Fleet Services

Fund: 610

Fund: 610		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
Fuel Tax Refund		30,560	28,114	27,059	26,000	26,000	26,000	26,000
Total	Intergovernmental Revenues	30,560	28,114	27,059	26,000	26,000	26,000	26,000
Intra-City Revenues								
Gas & Fuel Charges		574,851	499,528	506,198	749,353	749,353	749,353	799,915
Veh & Equip Repairs		133,040	144,404	56,558	158,415	193,415	193,415	203,660
Tires & Tire Repairs		71,183	68,009	60,847	80,785	80,785	80,785	-
Shop Parts		313,663	223,104	278,231	273,050	273,050	273,050	356,379
Total	Intra-City Revenues	1,092,737	935,045	901,834	1,261,603	1,296,603	1,296,603	1,359,954
Internal Service Revenues								
Fleet Services Charges		669,218	702,565	716,615	719,261	719,261	719,261	836,589
Total	Internal Service Revenues	669,218	702,565	716,615	719,261	719,261	719,261	836,589
Other Financing Sources / (Uses)								
Other Revenues		-	746	627	1,000	1,000	1,000	-
Sale of Fixed Assets		-	297,100	4,758				
Total	Other Financing Sources / (Uses)	-	297,846	5,385	1,000	1,000	1,000	-
SUBTOTAL - OPERATING REVENUE								
		1,792,515	1,963,570	1,650,893	2,007,864	2,042,864	2,042,864	2,222,543
Interfund Transfers In								
T/in - 645 Insurance & Safety		6,873	3,431	3,284	3,284	3,284	3,284	1,195
Total	Interfund Transfers In	6,873	3,431	3,284	3,284	3,284	3,284	1,195
TOTAL REVENUE								
		1,799,388	1,967,001	1,654,177	2,011,148	2,046,148	2,046,148	2,223,738
Other Sources / (Uses) - Non-Budgeted								
Change in Vouchers Payable from PY		-	6,291	36,279	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	-	6,291	36,279	-	-	-	-

# Fleet Services

Fund: 610

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	<b>610 Fleet Services</b>							
Dept	<b>3570 Shop</b>							
Activity	<b>501 Central Garages</b>							
<b>Personnel Services</b>								
	Salaries & Wages	308,327	338,406	354,807	367,963	367,963	367,963	386,162
	Temporary Salaries	-	4,677	-	-	-	-	-
	Overtime - Misc	470	367	-	2,880	2,880	2,880	3,335
	F.I.C.A. (Soc. Sec.)	17,977	19,514	20,667	23,542	23,542	23,542	24,697
	P.E.R.S. Retirement	27,260	29,960	31,689	33,678	33,678	33,678	35,733
	Health & Vision Insurance	63,989	75,718	84,747	84,745	84,745	84,745	84,026
	Workers Comp. Ins.	25,087	27,170	21,411	17,293	17,293	17,293	19,538
	Unemployment Ins.	1,438	879	907	993	993	993	1,082
	Dental Insurance	3,311	3,777	3,919	4,038	4,038	4,038	3,888
	F.I.C.A. Medicare	4,204	4,564	4,834	5,510	5,510	5,510	5,780
<b>Total</b>	<b>Personnel Services</b>	<b>452,063</b>	<b>505,032</b>	<b>522,981</b>	<b>540,642</b>	<b>540,642</b>	<b>540,642</b>	<b>564,241</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	819	605	266	1,020	1,020	1,020	800
	Supplies Reimbursement-Taxable	9,840	6,960	7,200	7,200	7,200	7,200	7,200
	7,200 4 Mech + Coord. @ \$1440 each tool allow.							
	Janitorial Supplies	938	943	2,274	2,000	2,000	2,000	1,800
	Clothing Allowance	3,272	3,334	2,602	3,000	3,000	3,000	3,000
	Operating Supplies - Misc	6,074	5,996	7,464	8,200	8,200	8,200	10,000
	7,000 rags, gloves, batteries, etc.							
	3,000 Fabrication Materials							
	10,000							
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,000
	Small Tools & Equip-Misc	7,902	6,078	10,785	7,900	7,900	7,900	6,900
	700 Air/Hydraulic Hoses							
	2,900 Blades/Disks/Sm Tools							
	1,500 Jack cart							
	1,800 20 ton pin puller							
	6,900							
	Computr Equip/Sftwr/Sppl	6,237	5,284	10,972	-	-	-	1,200
	1,000 iPad cases, wifi equip, etc.							
	200							
	1,200							
	Furniture & Fixtures-Misc	223	-	15	800	800	800	100
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>35,305</b>	<b>29,201</b>	<b>41,579</b>	<b>30,120</b>	<b>30,120</b>	<b>30,120</b>	<b>32,000</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	17,288	16,250	23,470	26,679	26,679	26,679	29,776
	IT&S Telephone Service	3,869	3,876	4,029	4,029	4,029	4,029	2,963
	IT&S Special Projects	-	2,435	975	-	328	328	-
	City-Co Bldg Postage Adm	84	120	142	152	152	152	163
	Postage	34	24	86	250	250	250	100
	Cellular Services	1,651	1,828	1,548	1,680	1,680	1,680	1,680
	1,680 Mechanics-1200, Shop-480							
	Printing & Duplicating	25	83	59	75	75	75	75
	Advertising	71	-	-	250	250	250	100
	Water & Sewer	875	1,334	1,422	1,800	1,800	1,800	1,600
	Long Dist Telephone Chrgs	37	59	-	-	-	-	-
	Solid Waste	874	268	793	1,500	1,500	1,500	1,000
	Medical Expenses	615	355	515	750	750	750	700
	Equipment Repairs	108	-	-	1,300	1,300	1,300	-
	Building Repairs/Maint	-	-	-	1,300	1,300	1,300	500
	Repairs/Services-Misc	54	-	-	500	500	500	500
	500 Misc Repairs							
	Meal Reimb-Taxable	-	-	-	1,000	1,000	1,000	500
	Required Training	-	99	-	7,500	7,500	7,500	7,500
	2,500 DEF Systems Training (1)							
	2,500 Diesel Training (1) or Electronics Training (1)							
	2,500 Local Training							
	7,500							

# Fleet Services

Fund: 610

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Other Contracted Services		3,365	3,463	2,002	119,600	119,600	119,600	122,100
1,500	Lab/Disposal/Sampling for Sumps							
100,000	IBS/Napa - 60% Admin, 40% Parts							
3,500	Rebranding Fleet Vehicles/Vinyl							
2,000	Insite Update							
2,000	Modis Updates (2)							
6,000	Mitchell on Demand							
4,500	City Works							
1,600	Shop Wi-Fi							
1,000	Lift Inspection (Annual)							
<u>122,100</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>28,950</b>	<b>30,194</b>	<b>35,041</b>	<b>168,365</b>	<b>168,693</b>	<b>168,693</b>	<b>169,257</b>
<b>Intra-City Charges</b>								
	Copier Revolving Program	454	700	2,870	2,906	2,906	2,906	3,200
	Shop Gas & Fuel Charges	1,685	1,749	1,512	2,560	2,560	2,560	3,630
	Shop Vehicle Repairs	445	-	-	350	350	350	380
	Shop Tires & Tire Repairs	18	-	636	800	800	800	-
	Shop Vehicle Parts	588	506	207	1,000	1,000	1,000	1,100
<b>Total</b>	<b>Intra-City Charges</b>	<b>3,190</b>	<b>2,955</b>	<b>5,226</b>	<b>7,616</b>	<b>7,616</b>	<b>7,616</b>	<b>8,310</b>
<b>Fixed Charges</b>								
	Special Assessments	15,239	23,166	23,871	25,070	25,070	25,070	27,000
<b>Total</b>	<b>Fixed Charges</b>	<b>15,239</b>	<b>23,166</b>	<b>23,871</b>	<b>25,070</b>	<b>25,070</b>	<b>25,070</b>	<b>27,000</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	-	-	-	10,754	10,754	10,754	33,193
	Public Works	20,669	25,033	-	-	-	-	-
	Property Insurance	1,952	1,952	2,218	2,373	2,373	2,373	-
	Vehicle & Equip Insurance	186	186	288	308	308	308	270
	Liability Insurance	9,111	9,505	9,390	9,833	9,833	9,833	11,144
	Fidelity Insurance	52	54	53	61	61	61	51
	Liability Deductible	-	-	-	-	-	-	7,555
	Human Resource	9,209	8,910	9,182	7,246	7,246	7,246	9,847
	Budget & Accounting	9,843	9,936	11,991	31,661	31,661	31,661	32,906
	Building M&O Charge	45,851	44,204	44,432	50,053	50,053	50,053	52,556
	Weed & Snow Control Chrg	3,000	-	-	-	-	-	-
<b>Total</b>	<b>Internal Charges</b>	<b>99,873</b>	<b>99,780</b>	<b>77,554</b>	<b>112,289</b>	<b>112,289</b>	<b>112,289</b>	<b>147,522</b>
<b>Capital Outlay</b>								
	Buildings	-	-	-	15,000	165,000	165,000	11,000
FY22	15,000							
	150,000							
	<u>165,000</u>							
FY23	11,000							
	<u>11,000</u>							
	Imprvmnts Other Than Bldgs	-	-	73,612	-	-	-	-
	- FY 21 - security improvements							
	Equipment	-	-	-	-	-	-	45,000
	45,000							
	Vehicle Lift System							-
	Vehicles	-	22,439	-	-	-	-	36,000
	36,000							
	<u>36,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>22,439</b>	<b>73,612</b>	<b>15,000</b>	<b>165,000</b>	<b>165,000</b>	<b>92,000</b>
<b>Total</b>	<b>Shop</b>	<b>634,620</b>	<b>712,767</b>	<b>779,862</b>	<b>899,102</b>	<b>1,049,430</b>	<b>1,049,430</b>	<b>1,040,330</b>

# Fleet Services

Fund: 610

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	610 Fleet Services							
Dept	3571 Fleet							
Activity	501 Central Garages							
<b>Supplies &amp; Materials</b>								
	Fuel/Oil Outside Vendor	529,713	482,588	454,793	748,853	748,853	748,853	799,915
	Tires/Tubes-Outside Vendr	106,003	74,273	53,944	80,285	80,285	80,285	-
	Repair & Maint Supp-Misc	282,774	244,549	295,727	272,550	272,550	272,550	324,190
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>918,490</b>	<b>801,410</b>	<b>804,465</b>	<b>1,101,688</b>	<b>1,101,688</b>	<b>1,101,688</b>	<b>1,124,105</b>
<b>Purchased Services</b>								
	Outside Repair to Mtr Veh	135,751	127,042	46,491	157,915	192,915	192,915	203,660
<b>Total</b>	<b>Purchased Services</b>	<b>135,751</b>	<b>127,042</b>	<b>46,491</b>	<b>157,915</b>	<b>192,915</b>	<b>192,915</b>	<b>203,660</b>
<b>Fixed Charges</b>								
	Licenses	600	759	662	750	750	750	750
<b>Total</b>	<b>Fixed Charges</b>	<b>600</b>	<b>759</b>	<b>662</b>	<b>750</b>	<b>750</b>	<b>750</b>	<b>750</b>
<b>Total</b>	<b>Fleet</b>	<b>1,054,841</b>	<b>929,211</b>	<b>851,617</b>	<b>1,260,353</b>	<b>1,295,353</b>	<b>1,295,353</b>	<b>1,328,515</b>



# Copier Revolving

Fund: 643

Fund: 643		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
Intra-City Revenues		20,342	24,638	30,374	32,331	32,331	32,331	25,397
Other Operating Revenues		20,342	24,638	30,374	32,331	32,331	32,331	25,397
Total Revenues		20,342	24,638	30,374	32,331	32,331	32,331	25,397
Expenditures								
Supplies & Materials		5,554	1,038	1,646	1,275	1,275	1,200	1,400
Purchased Services		9,138	8,932	10,866	7,700	7,700	5,236	6,000
Intra-City Charges		-	-	-	-	-	-	-
Fixed Charges		4,543	4,543	4,712	4,837	4,837	4,837	5,079
Maintenance & Operating		19,235	14,513	17,225	13,812	13,812	11,273	12,479
Debt Service		-	-	-	-	-	-	-
Capital Outlay		-	27,608	-	-	-	-	30,000
Debt & Capital		-	27,608	-	-	-	-	30,000
Total Expenditures		19,235	42,121	17,225	13,812	13,812	11,273	42,479
Revenues Over (Under) Expenditures		1,107	(17,483)	13,150	18,519	18,519	21,058	(17,082)
Beginning Cash Balance - July 1		54,122	55,229	37,746	51,060	51,060	51,060	72,118
Other Cash Sources / (Uses)		-	-	165	-	-	-	-
Ending Cash Balance - June 30		55,229	37,746	51,060	69,579	69,579	72,118	55,036
Revenues								
Intra-City Revenues								
Copier Charges		20,342	24,638	30,374	32,331	32,331	32,331	25,397
Total Intra-City Revenues		20,342	24,638	30,374	32,331	32,331	32,331	25,397
TOTAL REVENUE		20,342	24,638	30,374	32,331	32,331	32,331	25,397

# Copier Revolving

Fund: 643

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	643 Copier Revolving							
Dept	1553 Copier Revolving							
Activity	415 Financial Services							
<b>Supplies &amp; Materials</b>								
	Paper & Forms	954	958	1,646	1,200	1,200	1,200	1,300
	Office Supplies & Equip	4,600	80	-	75	75	-	100
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>5,554</b>	<b>1,038</b>	<b>1,646</b>	<b>1,275</b>	<b>1,275</b>	<b>1,200</b>	<b>1,400</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	-						
	Equipment Repairs	9,138	8,932	10,866	7,700	7,700	5,236	6,000
	Contract Coverage charges							
<b>Total</b>	<b>Purchased Services</b>	<b>9,138</b>	<b>8,932</b>	<b>10,866</b>	<b>7,700</b>	<b>7,700</b>	<b>5,236</b>	<b>6,000</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	4,543	4,543	4,712	4,837	4,837	4,837	5,079
	Rent of Equipment			-	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	<b>4,543</b>	<b>4,543</b>	<b>4,712</b>	<b>4,837</b>	<b>4,837</b>	<b>4,837</b>	<b>5,079</b>
<b>Capital Outlay</b>								
	Equipment	-	27,608	-	-	-	-	30,000
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>27,608</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>
<b>Total</b>	<b>Copier Revolving</b>	<b>19,235</b>	<b>42,121</b>	<b>17,225</b>	<b>13,812</b>	<b>13,812</b>	<b>11,273</b>	<b>42,479</b>

# Property & Liab Insurance

Fund: 645

Fund: 645							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Charges For Services	1,423	1,496	3,250	1,442	1,442	1,442	2,082
Other Financing Sources / (Uses)	21,444	14,433	52,160	-	-	-	-
Other Operating Revenues	22,867	15,929	55,410	1,442	1,442	1,442	2,082
Internal Service Revenues	822,065	858,587	928,601	990,062	990,062	990,062	1,231,080
Interfund Transfers In	-	-	-	-	-	-	-
Internal Transactions	822,065	858,587	928,601	990,062	990,062	990,062	1,231,080
Total Revenues	844,932	874,516	984,011	991,504	991,504	991,504	1,233,162
Expenditures							
Fixed Charges	637,822	798,001	935,981	982,913	982,913	1,142,873	1,196,079
Maintenance & Operating	637,822	798,001	935,981	982,913	982,913	1,142,873	1,196,079
Transfers Out	400,000	200,000	225,141	199,522	199,522	199,522	79,945
Internal Transactions	400,000	200,000	225,141	199,522	199,522	199,522	79,945
Total Expenditures	1,037,822	998,001	1,161,122	1,182,435	1,182,435	1,342,395	1,276,024
Revenues Over (Under) Expenditures	(192,890)	(123,485)	(177,111)	(190,931)	(190,931)	(350,891)	(42,862)
Beginning Cash Balance - July 1	1,157,376	964,486	839,505	661,877	661,877	661,877	310,986
Other Cash Sources / (Uses)	-	(1,496)	(516)	-	-	-	-
Ending Cash Balance - June 30	964,486	839,505	661,877	470,946	470,946	310,986	268,123

# Property & Liab Insurance

Fund: 645

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

### Charges For Services

Insurance Chrgs-External	1,423	1,496	3,250	1,442	1,442	1,442	2,082
Grandstreet Prop Insurance							

<b>Total</b>	<b>Charges For Services</b>	<b>1,423</b>	<b>1,496</b>	<b>3,250</b>	<b>1,442</b>	<b>1,442</b>	<b>1,442</b>	<b>2,082</b>
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### Internal Service Revenues

Bldg/Prop Insur Charges	176,276	181,276	208,354	222,938	222,938	222,938	313,194
Veh/Movabl Equip Charges	34,599	34,599	38,136	41,008	41,008	41,008	50,397
Liability Insur Charges	554,795	582,161	608,798	648,113	648,113	648,113	751,563
Fidelity Insur Charges	4,227	4,341	4,376	4,241	4,241	4,241	4,395
Liab Deductible Charges	52,168	56,210	68,937	73,762	73,762	73,762	111,530

<b>Total</b>	<b>Internal Service Revenues</b>	<b>822,065</b>	<b>858,587</b>	<b>928,601</b>	<b>990,062</b>	<b>990,062</b>	<b>990,062</b>	<b>1,231,080</b>
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### Other Financing Sources / (Uses)

Other Revenues	22	282	-	-	-	-	-
Cmpnstr for Loss on Bldgs	-	5,670	25,000	-	-	-	-
Cmpnstr for Loss on Autos	21,422	8,481	27,160	-	-	-	-

<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>21,444</b>	<b>14,433</b>	<b>52,160</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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<b>TOTAL REVENUE</b>	<b>844,932</b>	<b>874,516</b>	<b>984,011</b>	<b>991,504</b>	<b>991,504</b>	<b>991,504</b>	<b>1,233,162</b>
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Fund 645 Property & Liab Insurance  
 Dept 1505 Risk Management  
 Activity 505 Insurance

### Fixed Charges

Insur Prem: Bldgs/Prop	177,718	189,623	234,262	245,975	245,975	248,320	263,193
Insur Prem: Veh/Movabl Eq	34,600	33,795	38,555	40,483	40,483	43,824	50,398
Insur Prem: Liability	309,765	459,604	521,840	547,932	547,932	703,168	751,563
Insur Prem: Fidelity	2,333	3,945	3,945	4,142	4,142	3,180	4,395
Ins Deductbl: Bldg/Prop	-	-	1,805	1,895	1,895	1,895	-
Ins Deductbl: Veh/Mvbl Eq	-	7,032	3,501	3,676	3,676	3,676	-
Ins Deductbl: Liability	78,242	89,551	109,873	115,500	115,500	115,500	111,530
Reimbursed-Veh & Equip	35,164	14,452	22,200	23,310	23,310	23,310	15,000

<b>Total</b>	<b>Fixed Charges</b>	<b>637,822</b>	<b>798,001</b>	<b>935,981</b>	<b>982,913</b>	<b>982,913</b>	<b>1,142,873</b>	<b>1,196,079</b>
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### Transfers Out

T/out - Other Funds	400,000	200,000	225,141	199,522	199,522	199,522	79,945
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<b>Total</b>	<b>Transfers Out</b>	<b>400,000</b>	<b>200,000</b>	<b>225,141</b>	<b>199,522</b>	<b>199,522</b>	<b>199,522</b>	<b>79,945</b>
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<b>Total</b>	<b>Risk Management</b>	<b>1,037,822</b>	<b>998,001</b>	<b>1,161,122</b>	<b>1,182,435</b>	<b>1,182,435</b>	<b>1,342,395</b>	<b>1,276,024</b>
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# Health & Safety Program

Fund: 650

Health & Safety Program								
Fund: 650	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Investment Earnings	3,488	4,392	1,827	180	250	250	250	300
Other Financing Sources / (Uses)	4,084,545	4,319,904	4,833,338	5,244,466	6,313,222	6,313,222	5,114,000	6,268,958
Other Operating Revenues	4,088,033	4,324,296	4,835,165	5,244,646	6,313,472	6,313,472	5,114,250	6,269,258
Total Revenues	4,088,033	4,324,296	4,835,165	5,244,646	6,313,472	6,313,472	5,114,250	6,269,258
Expenditures								
Purchased Services	11,072	8,699	8,111	11,665	12,750	12,750	8,140	12,200
Fixed Charges	4,104,035	4,397,307	4,785,452	5,132,621	5,702,000	5,702,000	5,229,701	6,105,000
Maintenance & Operating	4,115,107	4,406,006	4,793,563	5,144,285	5,714,750	5,714,750	5,237,841	6,117,200
Total Expenditures	4,115,107	4,406,006	4,793,563	5,144,285	5,714,750	5,714,750	5,237,841	6,253,763
Revenues Over (Under) Expenditures	(27,074)	(81,710)	41,602	100,360	598,722	598,722	(123,591)	15,495
Beginning Cash Balance - July 1	439,449	412,375	330,665	372,267	472,627	472,627	472,627	349,036
Other Cash Sources / (Uses)	-	-	-	-	-	-	-	-
Ending Cash Balance - June 30	412,375	330,665	372,267	472,627	1,071,349	1,071,349	349,036	364,531

# Health & Safety Program

Fund: 650

Fund: 650									Proposed FY 2023 Budget
		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
						Adopted	Amended	Est Actuals	
Revenues									
Investment Earnings									
	Interest Earnings	3,488	4,392	1,827	180	250	250	250	300
	Total Interest Earnings	3,488	4,392	1,827	180	250	250	250	300
Other Financing Sources / (Uses)									
	Other Revenues	-	-	-	-	-	-	-	-
	City Contributions	2,897,002	3,050,025	3,349,616	3,710,752	4,563,019	4,563,019	3,702,000	4,813,958
	Employee Contributions	416,301	417,262	434,377	469,580	625,203	625,203	474,500	475,000
	Retiree Contributions	311,911	353,890	461,544	475,081	525,000	525,000	415,000	430,000
	Other Group Contributions	459,331	498,727	587,801	589,054	600,000	600,000	522,500	550,000
	Stop-Loss Insurance	-	-	-	-	-	-	-	-
	Misc MMIA Reimbursements	-	-	-	-	-	-	-	-
	Total Other Financing Sources / (Uses)	4,084,545	4,319,904	4,833,338	5,244,466	6,313,222	6,313,222	5,114,000	6,268,958
TOTAL REVENUE		4,088,033	4,324,296	4,835,165	5,244,646	6,313,472	6,313,472	5,114,250	6,269,258
Fund	650 Health & Safety Program								
Dept	1841 Medical Insurance								
Activity	505 Insurance								
Purchased Services									
	EAP (Employee Assist Prog)	1,906	2,383	1,906	1,430	2,500	2,500	1,910	2,700
	Non-City Admin Fees	4,120	3,835	3,510	2,970	4,250	4,250	3,230	4,500
	Other Contracted Services	5,046	2,481	2,695	7,265	6,000	6,000	3,000	5,000
	Total Purchased Services	11,072	8,699	8,111	11,665	12,750	12,750	8,140	12,200
Intra-City Charges									
	Total Intra-City Charges	-	-	-	-	-	-	-	-
Fixed Charges									
	Insur Prem: MMIA	4,104,035	4,397,307	4,785,452	5,132,621	5,700,000	5,700,000	5,227,701	6,100,000
	Empl Awrds/Incentive Prgms	-	-	-	-	2,000	2,000	2,000	5,000
	Refunds & Reimbursements	-	-	-	-	-	-	-	-
	Total Fixed Charges	4,104,035	4,397,307	4,785,452	5,132,621	5,702,000	5,702,000	5,229,701	6,105,000
Transfers Out									
	T/out - Other Funds	-	-	-	-	-	-	-	136,563
	Transfer to General Fund to Offset Health Levy Limit								
	Total Transfers Out	-	-	-	-	-	-	-	136,563
Total	Medical Insurance	4,115,107	4,406,006	4,793,563	5,144,285	5,714,750	5,714,750	5,237,841	6,253,763



# Dental Program

Fund: 651

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

Investment Earnings	1,481	1,393	279	250	250	250	250
Other Financing Sources / (Uses)	310,251	359,611	364,713	397,192	397,192	397,192	408,037
<b>Other Operating Revenues</b>	<b>311,732</b>	<b>361,004</b>	<b>364,993</b>	<b>397,442</b>	<b>397,442</b>	<b>397,442</b>	<b>408,287</b>
<b>Total Revenues</b>	<b>311,732</b>	<b>361,004</b>	<b>364,993</b>	<b>397,442</b>	<b>397,442</b>	<b>397,442</b>	<b>408,287</b>

## Expenditures

Purchased Services	35,205	36,530	37,552	42,000	42,000	39,247	42,000
Fixed Charges	253,701	268,885	296,034	355,000	355,000	278,355	355,000
<b>Maintenance &amp; Operating</b>	<b>288,906</b>	<b>305,415</b>	<b>333,585</b>	<b>397,000</b>	<b>397,000</b>	<b>317,602</b>	<b>397,000</b>
<b>Total Expenditures</b>	<b>288,906</b>	<b>305,415</b>	<b>333,585</b>	<b>397,000</b>	<b>397,000</b>	<b>317,602</b>	<b>397,000</b>

## Revenues Over (Under) Expenditures

	22,826	55,589	31,407	442	442	79,840	11,287
<b>Beginning Cash Balance - July 1</b>	<b>45,633</b>	<b>68,459</b>	<b>124,048</b>	<b>155,459</b>	<b>155,459</b>	<b>155,459</b>	<b>235,299</b>

Other Cash Sources / (Uses)	-	-	4	-	-	-	-
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## Ending Cash Balance - June 30

	68,459	124,048	155,459	155,901	155,901	235,299	246,586
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## Revenues

<b>Investment Earnings</b>							
Interest Earnings	1,481	1,393	279	250	250	250	250
<b>Total Interest Earnings</b>	<b>1,481</b>	<b>1,393</b>	<b>279</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	-		2,780		-	-	-
City Contributions	181,991	196,148	197,609	220,979	220,979	220,979	226,537
Employee Contributions	56,164	56,266	58,621	70,713	70,713	70,713	72,835
Retiree Contributions	39,769	67,272	69,866	67,000	67,000	67,000	69,010
Other Group Contributions	32,327	39,926	35,838	38,500	38,500	38,500	39,655
<b>Total Other Financing Sources / (Uses)</b>	<b>310,251</b>	<b>359,611</b>	<b>364,713</b>	<b>397,192</b>	<b>397,192</b>	<b>397,192</b>	<b>408,037</b>

<b>TOTAL REVENUE</b>	<b>311,732</b>	<b>361,004</b>	<b>364,993</b>	<b>397,442</b>	<b>397,442</b>	<b>397,442</b>	<b>408,287</b>
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Fund	651 Dental Program
Dept	1842 Dental Insurance
Activity	505 Insurance

<b>Purchased Services</b>							
Non-City Admin Fees	35,205	36,530	37,552	42,000	42,000	39,247	42,000
<b>Total Purchased Services</b>	<b>35,205</b>	<b>36,530</b>	<b>37,552</b>	<b>42,000</b>	<b>42,000</b>	<b>39,247</b>	<b>42,000</b>
<b>Fixed Charges</b>							
Medical Claims	253,701	268,885	296,034	355,000	355,000	278,355	355,000
<b>Total Fixed Charges</b>	<b>253,701</b>	<b>268,885</b>	<b>296,034</b>	<b>355,000</b>	<b>355,000</b>	<b>278,355</b>	<b>355,000</b>
<b>Total Dental Insurance</b>	<b>288,906</b>	<b>305,415</b>	<b>333,585</b>	<b>397,000</b>	<b>397,000</b>	<b>317,602</b>	<b>397,000</b>

# Vision Program

Fund: 652

Fund: 652		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Actual	Unaudited	FY 2022			
						Adopted	Amended	Est Actuals	
Revenues									
	Investment Earnings	819	1,691	1,291	167	300	300	300	300
	Other Financing Sources / (Uses)	64,180	75,569	62,786	62,830	70,316	70,316	65,667	70,316
	Other Operating Revenues	64,999	77,260	64,077	62,997	70,616	70,616	65,967	70,616
Total Revenues		64,999	77,260	64,077	62,997	70,616	70,616	65,967	70,616
Expenditures									
	Purchased Services	10,634	12,081	11,592	11,777	12,500	12,500	11,972	12,500
	Fixed Charges	51,258	46,192	45,007	55,993	55,000	55,000	42,822	57,000
	Maintenance & Operating	61,892	58,273	56,599	67,770	67,500	67,500	54,794	69,500
Total Expenditures		61,892	58,273	56,599	67,770	67,500	67,500	54,794	69,500
Revenues Over (Under) Expenditures		3,107	18,987	7,478	(4,773)	3,116	3,116	11,173	1,116
Beginning Cash Balance - July 1		57,241	60,348	79,335	86,812	82,040	82,040	82,040	93,213
	Other Cash Sources / (Uses)	-	-	(1)	-	-	-	-	-
Ending Cash Balance - June 30		60,348	79,335	86,812	82,040	85,156	85,156	93,213	94,329
Revenues									
Investment Earnings									
	Interest Earnings	819	1,691	1,291	167	300	300	300	300
	Total Interest Earnings	819	1,691	1,291	167	300	300	300	300
Other Financing Sources / (Uses)									
	City Contributions	26,931	27,853	28,743	28,748	29,816	29,816	29,409	29,816
	Employee Contributions	17,000	15,501	15,188	15,440	17,000	17,000	15,073	17,000
	Retiree Contributions	14,418	21,388	12,096	12,531	16,500	16,500	15,521	16,500
	Other Group Contributions	5,831	10,827	6,760	6,112	7,000	7,000	5,664	7,000
	Total Other Financing Sources / (Uses)	64,180	75,569	62,786	62,830	70,316	70,316	65,667	70,316
TOTAL REVENUE		64,999	77,260	64,077	62,997	70,616	70,616	65,967	70,616
Fund 652 Vision Program									
Dept 1843 Vision Insurance									
Activity 505 Insurance									
Purchased Services									
	Non-City Admin Fees	10,634	12,081	11,592	11,777	12,500	12,500	11,972	12,500
	Total Purchased Services	10,634	12,081	11,592	11,777	12,500	12,500	11,972	12,500
Fixed Charges									
	Medical Claims	51,258	46,192	45,007	55,993	55,000	55,000	42,822	57,000
	Total Fixed Charges	51,258	46,192	45,007	55,993	55,000	55,000	42,822	57,000
Total	Vision Insurance	61,892	58,273	56,599	67,770	67,500	67,500	54,794	69,500

# Lighting Districts - All

Fund: 029

Fund: 029							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Special Assessments	917,963	914,502	914,047	931,010	931,010	931,010	1,014,801
Taxes & Assessments	917,963	914,502	914,047	931,010	931,010	931,010	1,014,801
Total Revenues	917,963	914,502	914,047	931,010	931,010	931,010	1,014,801
Expenditures							
Purchased Services	850,415	863,931	899,600	896,764	896,764	896,764	941,602
Maintenance & Operating	850,415	863,931	899,600	896,764	896,764	896,764	941,602
Internal Charges	50,338	49,957	66,648	74,358	74,358	74,358	75,271
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	50,338	49,957	66,648	74,358	74,358	74,358	75,271
Total Expenditures	900,753	913,888	966,248	971,122	971,122	971,122	1,016,873
Revenues Over (Under) Expenditures							
	17,210	614	(52,201)	(40,112)	(40,112)	(40,112)	(2,072)
Beginning Cash Balance - July 1							
	596,446	613,656	614,270	562,069	614,270	614,270	574,157
Other Cash Sources / (Uses)							
	-	-	-	-	-	-	-
Ending Cash Balance - June 30							
	613,656	614,270	562,069	521,956	574,157	574,157	572,085

# Lighting Districts - All

Fund: 029

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

### Special Assessments

#### Special Assessments

Fund #	District #						
800	Lt Dist #200	9,531	9,898	9,810	9,810	9,810	10,693
801	Lt Dist #201	9,614	9,563	9,456	9,456	9,456	10,307
802	Lt Dist #202	3,341	3,171	3,168	3,168	3,168	3,453
803	Lt Dist #203	3,645	3,566	3,633	3,633	3,633	3,960
804	Lt Dist #204	23,344	23,077	22,699	22,699	22,699	24,742
805	Lt Dist #205	15,872	14,687	15,368	15,368	15,368	16,751
806	Lt Dist #206	2,978	2,981	2,979	2,979	2,979	3,247
807	Lt Dist #207	6,503	6,530	6,452	6,451	6,451	7,032
808	Lt Dist #208	1,250	1,288	1,262	1,262	1,262	1,376
809	Lt Dist #209	26,721	26,578	26,588	26,587	26,587	28,980
810	Lt Dist #210	1,953	1,798	1,867	1,867	1,867	2,035
811	Lt Dist #211	8,815	9,788	9,564	9,563	9,563	10,424
812	Lt Dist #212	4,874	4,875	4,850	4,850	4,850	5,287
813	Lt Dist #213	7,587	7,740	7,773	7,773	7,773	8,473
814	Lt Dist #214	9,390	9,315	9,324	9,323	9,323	10,162
815	Lt Dist #215	3,919	3,406	3,475	3,474	3,474	3,787
816	Lt Dist #216	4,877	4,333	4,853	4,852	4,852	5,289
817	Lt Dist #217	13,419	13,746	13,540	13,540	13,540	14,759
818	Lt Dist #218	6,028	5,956	6,048	6,047	6,047	6,591
819	Lt Dist #219	15,318	15,137	15,137	15,137	15,137	16,499
820	Lt Dist #220	23,862	23,894	23,814	23,813	23,813	25,956
821	Lt Dist #221	18,557	17,974	18,372	18,372	18,372	20,025
822	Lt Dist #222	43,822	43,701	44,336	50,704	50,704	55,267
823	Lt Dist #223	8,482	10,304	10,509	10,508	10,508	11,454
824	Lt Dist #224	17,068	16,920	16,920	16,920	16,920	18,443
825	Lt Dist #225	4,000	5,035	5,129	5,128	5,128	5,590
826	Lt Dist #226	14,144	9,585	9,590	9,590	9,590	10,453
851	Lt Dist #351	17,775	18,016	17,931	17,931	17,931	19,545
857	Lt Dist #357	50,748	50,280	50,315	50,315	50,315	54,843
858	Lt Dist #358	6,942	6,902	6,778	6,778	6,778	7,388
859	Lt Dist #359	76,990	83,036	81,754	81,753	81,753	89,111
860	Lt Dist #360	50,742	50,650	50,713	47,545	47,545	51,824
861	Lt Dist #361	33,216	32,629	32,799	30,747	30,747	33,514
862	Lt Dist #362	59,281	59,731	59,316	59,316	59,316	64,654
863	Lt Dist #363	7,775	7,690	7,685	7,684	7,684	8,376
864	Lt Dist #264	48,772	48,669	48,091	48,090	48,090	52,418
865	Lt Dist #365	43,216	42,004	42,144	39,509	39,509	43,065
866	Lt Dist #362A	13,227	13,071	12,921	12,920	12,920	14,083
867	Lt Dist #364A	7,403	7,294	7,289	7,289	7,289	7,945
869	Lt Dist #269	23,917	23,410	23,559	23,558	23,558	25,678
873	Lt Dist #173	17,463	17,301	17,233	16,157	16,157	17,611
879	Lt Dist #359A	4,837	4,833	4,806	4,805	4,805	5,237
883	Lt Dist #383	2,470	2,423	2,439	2,439	2,439	2,659
885	Lt Dist #385	2,806	2,509	2,722	2,721	2,721	2,966
889	Lt Dist #389	2,508	2,401	2,489	2,488	2,488	2,712
890	Lt Dist #390	4,428	4,455	4,361	4,361	4,361	4,753
892	Lt Dist #192	7,299	7,268	7,154	7,153	7,153	7,797
893	Lt Dist #193	1,020	1,240	1,100	1,237	1,237	1,348
894	Lt Dist #164	5,626	5,775	5,648	5,647	5,647	6,155
895	Lt Dist #304	10,521	10,714	10,553	10,553	10,553	11,503
896	Lt Dist #306	82,526	80,621	80,753	75,706	75,706	82,520
897	Lt Dist #364	17,073	16,680	16,828	15,775	15,775	17,195
898	Lt Dist #398	5,234	5,028	5,075	5,074	5,074	5,531
899	Lt Dist #399	5,234	5,028	5,075	30,585	30,585	33,338

<b>Total</b>	<b>Special Assessments</b>	<b>917,963</b>	<b>914,502</b>	<b>914,047</b>	<b>931,010</b>	<b>931,010</b>	<b>931,010</b>	<b>1,014,801</b>
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<b>SUBTOTAL - OPERATING REVENUE</b>	<b>917,963</b>	<b>914,502</b>	<b>914,047</b>	<b>931,010</b>	<b>931,010</b>	<b>931,010</b>	<b>1,014,801</b>
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<b>TOTAL REVENUE</b>	<b>917,963</b>	<b>914,502</b>	<b>914,047</b>	<b>931,010</b>	<b>931,010</b>	<b>931,010</b>	<b>1,014,801</b>
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# Lighting Districts - All

Fund: 029

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund 29 Lighting Districts - All  
Dept 1511 Light Districts  
Activity 432 Streets & Traffic

## Purchased Services

### Electric Utility

Fund # District #

800	Lt Dist #200	9,574	8,504	9,269	8,504	8,504	8,504	8,929
801	Lt Dist #201	8,845	9,025	9,071	9,025	9,025	9,025	9,476
802	Lt Dist #202	2,891	2,728	3,027	2,728	2,728	2,728	2,864
803	Lt Dist #203	3,340	3,511	3,445	3,511	3,511	3,511	3,686
804	Lt Dist #204	21,597	22,039	22,701	22,039	22,039	22,039	23,141
805	Lt Dist #205	14,388	14,492	14,751	14,492	14,492	14,492	15,216
806	Lt Dist #206	2,980	3,085	3,027	3,085	3,085	3,085	3,239
807	Lt Dist #207	6,119	6,336	6,526	6,336	6,336	6,336	6,652
808	Lt Dist #208	1,192	1,234	1,211	1,234	1,234	1,234	1,295
809	Lt Dist #209	25,268	25,744	26,517	25,744	25,744	25,744	27,032
810	Lt Dist #210	1,788	1,850	1,816	1,850	1,850	1,850	1,943
811	Lt Dist #211	9,332	9,824	10,119	9,824	9,824	9,824	10,315
812	Lt Dist #212	5,033	5,146	5,085	5,146	5,146	5,146	5,403
813	Lt Dist #213	7,622	7,856	8,093	7,856	7,856	7,856	8,249
814	Lt Dist #214	8,766	9,083	9,355	9,083	9,083	9,083	9,537
815	Lt Dist #215	3,387	3,492	3,435	3,492	3,492	3,492	3,666
816	Lt Dist #216	4,691	4,829	4,751	4,829	4,829	4,829	5,070
817	Lt Dist #217	13,554	13,963	14,383	13,963	13,963	13,963	14,661
818	Lt Dist #218	5,577	5,736	5,649	5,736	5,736	5,736	6,022
819	Lt Dist #219	14,565	15,074	15,527	15,074	15,074	15,074	15,828
820	Lt Dist #220	23,349	23,962	24,682	23,962	23,962	23,962	25,161
821	Lt Dist #221	17,565	17,723	18,047	17,723	17,723	17,723	18,609
822	Lt Dist #222	41,993	43,391	44,694	43,391	43,391	43,391	45,561
823	Lt Dist #223	10,087	10,760	11,083	10,760	10,760	10,760	11,298
824	Lt Dist #224	16,141	16,669	17,170	16,669	16,669	16,669	17,503
825	Lt Dist #225	4,603	4,760	4,671	4,760	4,760	4,760	4,998
826	Lt Dist #226	8,862	7,804	9,073	7,804	7,804	7,804	8,195
851	Lt Dist #351	16,951	17,508	18,034	17,508	17,508	17,508	18,383
857	Lt Dist #357	44,996	47,011	48,422	47,011	47,011	47,011	49,362
858	Lt Dist #358	5,734	4,872	6,133	4,872	4,872	4,872	5,116
859	Lt Dist #359	75,712	73,297	78,310	73,297	73,297	73,297	76,962
860	Lt Dist #360	46,197	48,537	49,993	48,537	48,537	48,537	50,964
861	Lt Dist #361	30,093	34,961	36,010	34,961	34,961	34,961	36,709
862	Lt Dist #362	54,298	56,284	57,974	56,284	56,284	56,284	59,098
863	Lt Dist #363	7,013	6,670	7,272	6,670	6,670	6,670	7,003
864	Lt Dist #264	44,809	46,696	48,125	46,696	46,696	46,696	49,031
865	Lt Dist #365	40,462	41,862	43,118	41,862	41,862	41,862	43,955
866	Lt Dist #362A	12,332	11,949	12,499	11,949	11,949	11,949	12,546
867	Lt Dist #364A	7,216	8,643	8,903	8,643	8,643	8,643	9,075
869	Lt Dist #269	22,164	23,009	23,699	23,009	23,009	23,009	24,159
873	Lt Dist #173	15,676	13,699	14,987	13,699	13,699	13,699	14,383
879	Lt Dist #359A	4,155	3,548	4,316	3,548	3,548	3,548	3,726
883	Lt Dist #383	2,035	1,708	2,227	1,708	1,708	1,708	1,793
885	Lt Dist #385	2,475	2,313	2,565	2,313	2,313	2,313	2,429
889	Lt Dist #389	2,327	2,095	2,436	2,095	2,095	2,095	2,200
890	Lt Dist #390	3,955	3,569	4,134	3,569	3,569	3,569	3,748
892	Lt Dist #192	6,235	5,458	6,397	5,458	5,458	5,458	5,731
893	Lt Dist #193	878	550	899	550	550	550	578
894	Lt Dist #164	4,809	4,014	5,113	4,014	4,014	4,014	4,214
895	Lt Dist #304	9,795	7,906	8,652	7,906	7,906	7,906	8,301
896	Lt Dist #306	76,588	77,959	80,298	77,959	77,959	77,959	81,856
897	Lt Dist #364	15,764	16,567	17,064	16,567	16,567	16,567	17,395
898	Lt Dist #398	4,637	4,628	4,842	4,628	4,628	4,628	4,860
899	Lt Dist #399	-	-	-	32,833	32,833	32,833	34,475
Subtotal Electric Utility		850,415	863,931	899,600	896,764	896,764	896,764	941,602

<b>Total</b>	<b>Purchased Services</b>	<b>850,415</b>	<b>863,931</b>	<b>899,600</b>	<b>896,764</b>	<b>896,764</b>	<b>896,764</b>	<b>941,602</b>
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# Lighting Districts - All

Fund: 029

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Internal Charges

Comm, Mgr, Atty Charges

Fund #	District #						
800	Lt Dist #200	91	88	124	446	446	446
801	Lt Dist #201	125	120	170	611	611	611
802	Lt Dist #202	34	32	46	165	165	165
803	Lt Dist #203	51	49	69	248	248	248
804	Lt Dist #204	186	179	253	909	909	909
805	Lt Dist #205	102	97	138	496	496	496
806	Lt Dist #206	34	32	46	165	165	165
807	Lt Dist #207	74	71	101	363	363	363
808	Lt Dist #208	14	13	18	66	66	66
809	Lt Dist #209	203	195	276	991	991	991
810	Lt Dist #210	20	19	28	99	99	99
811	Lt Dist #211	139	133	189	677	677	677
812	Lt Dist #212	30	29	41	149	149	149
813	Lt Dist #213	61	58	83	297	297	297
814	Lt Dist #214	115	110	157	562	562	562
815	Lt Dist #215	27	26	37	132	132	132
816	Lt Dist #216	30	29	41	149	149	149
817	Lt Dist #217	108	104	147	529	529	529
818	Lt Dist #218	34	32	46	165	165	165
819	Lt Dist #219	129	123	175	628	628	628
820	Lt Dist #220	142	136	194	694	694	694
821	Lt Dist #221	102	97	138	496	496	496
822	Lt Dist #222	335	321	456	1,900	1,900	1,900
823	Lt Dist #223	149	143	203	727	727	727
824	Lt Dist #224	122	117	166	595	595	595
825	Lt. Dist #225	41	39	55	198	198	198
826	Lt Dist #226	146	140	198	710	710	710
851	Lt Dist #351	193	185	263	942	942	942
857	Lt Dist #357	1,110	1,065	1,511	5,418	5,418	5,418
858	Lt Dist #358	159	153	217	776	776	776
859	Lt Dist #359	521	500	710	2,412	2,412	2,412
860	Lt Dist #360	1,110	1,065	1,511	5,418	5,418	5,418
861	Lt Dist #361	606	581	825	3,122	3,122	3,122
862	Lt Dist #362	1,029	987	1,401	5,022	5,022	5,022
863	Lt Dist #363	115	110	157	562	562	562
864	Lt Dist #264	399	383	544	1,949	1,949	1,949
865	Lt Dist #365	515	494	700	2,511	2,511	2,511
866	Lt Dist #362A	125	120	170	611	611	611
867	Lt Dist #364A	68	65	92	330	330	330
869	Lt Dist #269	308	295	419	1,503	1,503	1,503
873	Lt Dist #173	396	380	539	1,933	1,933	1,933
879	Lt Dist #359A	118	114	161	578	578	578
883	Lt Dist #383	54	52	74	264	264	264
885	Lt Dist #385	41	39	55	198	198	198
889	Lt Dist #389	20	19	28	99	99	99
890	Lt Dist #390	61	58	83	297	297	297
892	Lt Dist #192	186	179	253	875	875	875
893	Lt Dist #193	30	49	69	132	132	132
894	Lt Dist #164	132	127	180	644	644	644
895	Lt Dist #304	125	120	170	611	611	611
896	Lt Dist #306	1,144	1,097	1,556	5,568	5,568	5,568
897	Lt Dist #364	254	244	346	1,321	1,321	1,321
898	Lt Dist #398	54	52	74	264	264	264
899	Lt Dist #399	-	-	-	826	826	826
Subtotal Comm, Mgr, Atty Charges		11,517	11,065	15,703	57,353	57,353	57,353
							58,449



# Lighting Districts - All

Fund: 029

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Budget & Accounting								
Fund #	District #							
800	Lt Dist #200	308	308	404	132	132	132	131
801	Lt Dist #201	422	422	553	181	181	181	179
802	Lt Dist #202	114	114	149	49	49	49	48
803	Lt Dist #203	171	171	224	73	73	73	73
804	Lt Dist #204	628	628	822	269	269	269	266
805	Lt Dist #205	342	342	448	147	147	147	145
806	Lt Dist #206	114	114	149	49	49	49	48
807	Lt Dist #207	251	251	329	108	108	108	107
808	Lt Dist #208	46	46	60	20	20	20	19
809	Lt Dist #209	685	685	897	294	294	294	291
810	Lt Dist #210	68	68	90	29	29	29	29
811	Lt Dist #211	468	468	613	201	201	201	199
812	Lt Dist #212	103	103	135	44	44	44	44
813	Lt Dist #213	205	205	269	88	88	88	87
814	Lt Dist #214	388	388	508	167	167	167	165
815	Lt Dist #215	91	91	120	39	39	39	39
816	Lt Dist #216	103	103	135	44	44	44	44
817	Lt Dist #217	365	365	478	157	157	157	155
818	Lt Dist #218	114	114	149	49	49	49	48
819	Lt Dist #219	434	434	568	186	186	186	184
820	Lt Dist #220	479	479	628	206	206	206	203
821	Lt Dist #221	342	342	448	147	147	147	145
822	Lt Dist #222	1,130	1,130	1,480	563	563	563	557
823	Lt Dist #223	502	502	658	216	216	216	213
824	Lt Dist #224	411	411	538	176	176	176	174
825	Lt. Dist #225	137	137	179	59	59	59	58
826	Lt Dist #226	491	491	643	211	211	211	208
851	Lt Dist #351	650	650	852	279	279	279	276
857	Lt Dist #357	3,743	3,743	4,903	1,606	1,606	1,606	1,589
858	Lt Dist #358	536	536	703	230	230	230	228
859	Lt Dist #359	1,757	1,757	2,302	715	715	715	707
860	Lt Dist #360	3,743	3,743	4,903	1,606	1,606	1,606	1,589
861	Lt Dist #361	2,043	2,043	2,676	926	926	926	916
862	Lt Dist #362	3,469	3,469	4,544	1,489	1,489	1,489	1,473
863	Lt Dist #363	388	388	508	167	167	167	165
864	Lt Dist #264	1,347	1,347	1,764	578	578	578	572
865	Lt Dist #365	1,735	1,735	2,272	744	744	744	736
866	Lt Dist #362A	422	422	553	181	181	181	179
867	Lt Dist #364A	228	228	299	98	98	98	97
869	Lt Dist #269	1,038	1,038	1,360	446	446	446	441
873	Lt Dist #173	1,335	1,335	1,749	573	573	573	567
879	Lt Dist #359A	399	399	523	171	171	171	170
883	Lt Dist #383	183	183	239	78	78	78	78
885	Lt Dist #385	137	137	179	59	59	59	58
889	Lt Dist #389	68	68	90	29	29	29	29
890	Lt Dist #390	205	205	269	88	88	88	87
892	Lt Dist #192	628	628	822	260	260	260	257
893	Lt Dist #193	103	171	224	39	39	39	39
894	Lt Dist #164	445	445	583	191	191	191	189
895	Lt Dist #304	422	422	553	181	181	181	179
896	Lt Dist #306	3,846	3,849	5,041	1,652	1,652	1,652	1,634
897	Lt Dist #364	856	856	1,121	392	392	392	388
898	Lt Dist #398	183	183	239	78	78	78	78
899	Lt Dist #399	-	-	-	245	245	245	242
Subtotal Budget & Accounting		38,821	38,892	50,945	17,005	17,005	17,005	16,822
<b>Total</b>	<b>Internal Charges</b>	<b>50,338</b>	<b>49,957</b>	<b>66,648</b>	<b>74,358</b>	<b>74,358</b>	<b>74,358</b>	<b>75,271</b>
<b>Total</b>	<b>Light Districts</b>	<b>900,753</b>	<b>913,888</b>	<b>966,248</b>	<b>971,122</b>	<b>971,122</b>	<b>971,122</b>	<b>1,016,873</b>

# Adopting Resolutions

Preliminary Budget Fiscal Year 2023





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**- Budget Resolutions will be added to the final budget document. -**





# TIF District Information

Preliminary Budget Fiscal Year 2023



PARK





# Railroad Urban Renewal District Work Plan

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## Funding Accruals

- \$68,807 is now available for projects in the Railroad Urban Renewal TIF District, although the exact amount available for FY2019 will not be known until July 1, 2018
  - The City estimates that approximately \$130,000 in TIF accruals for the District will be available for all projects in the remainder of FY2018 and \$65,000 for the first half of FY2019

## Prioritized Projects

The Railroad Urban Renewal District TIF Advisory Board recommends the following development program prioritizations for FY2019 and the remainder of FY2018, and seeks to solicit applications based on these priorities:

- Water and Stormwater Infrastructure Improvement Program → Grants will be given for projects that identify and prioritize upgrades to water, sewer, and stormwater drainage infrastructure in the RURD. Approved applications would receive up to 50 percent match (50%) toward the cost of the project.
- RURD Sidewalk Program → Approved applications would receive up to 50 percent match (50%) funding toward the cost of the sidewalk infrastructure construction and/or rehabilitation project.
- Transportation Planning Study Program → Provide grant funding for transportation planning studies within the Railroad Urban Renewal District to address vehicular and pedestrian/bike transportation planning needs. Grant awards may be made for up to 50 percent match (50%) funding.
- Demolition Program → Grant awards may be made for up to 50 percent match (50%) funding for the demolition and removal of structures.
- Marketing/Branding Project → Grant awards may be made for up to 50 percent match (50%) funding to establish marketing and/or branding plan and implementation for the Railroad Urban Renewal District brand.

## Additionally, Recognized Eligible Project Priorities

The RURD TIF Advisory Board, having ranked all Railroad Urban Renewal Plan projects and programs, recommends additional project and program activities as being eligible urban renewal projects for tax increment financing (“Additional Projects”). Although Additional Projects are eligible as urban renewal projects, such Additional Projects expressly are not recommended at this time for funding amounts and prioritization. The Additional Projects and Programs that may be eligible for funding in the event additional tax increment funds become available are listed within the Project and Program Prioritization Table once the Work Plan is formally amended and solicitations are made for projects of that type and recommended for funding.

**TIF Railroad District**
**Fund: 406**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

Taxes	39,051	154,673	206,425	185,600	185,600	231,659	237,985
<b>Taxes &amp; Assessments</b>	<b>39,051</b>	<b>154,673</b>	<b>206,425</b>	<b>185,600</b>	<b>185,600</b>	<b>231,659</b>	<b>237,985</b>
Investment Earnings	1,858	1,726	585	400	400	200	200
<b>Other Operating Revenues</b>	<b>1,858</b>	<b>1,726</b>	<b>585</b>	<b>400</b>	<b>400</b>	<b>200</b>	<b>200</b>
<b>Total Revenues</b>	<b>40,909</b>	<b>156,399</b>	<b>207,010</b>	<b>186,000</b>	<b>186,000</b>	<b>231,859</b>	<b>238,185</b>

**Expenditures**

Purchased Services	4,000	-	75,568	185,600	360,600	360,600	227,000
<b>Maintenance &amp; Operating</b>	<b>4,000</b>	<b>-</b>	<b>75,568</b>	<b>185,600</b>	<b>360,600</b>	<b>360,600</b>	<b>227,000</b>
Transfers Out	-	-	100,000	-	-	-	-
<b>Internal Transactions</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>4,000</b>	<b>-</b>	<b>175,568</b>	<b>185,600</b>	<b>360,600</b>	<b>360,600</b>	<b>227,000</b>

**Revenues Over (Under) Expenditures**

	36,909	156,399	31,442	400	(174,600)	(128,741)	11,185
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**Beginning Cash Balance - July 1**

	101,734	138,643	295,042	326,485	326,485	326,485	197,744
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**Other Cash Sources / (Uses)**

	-	-	-	-	-	-	-
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**Ending Cash Balance - June 30**

	138,643	295,042	326,485	326,885	151,885	197,744	208,928
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**Revenues**

<b>Taxes</b>							
Current Taxes - General Levy	31,978	95,923	197,433	175,100	175,100	220,859	227,485
Personal Property Taxes - All Years	6,820	52,459	8,183	10,000	10,000	10,000	10,000
Prnly & Intrst on Del Tax	253	6,291	810	500	500	800	500
<b>Total Taxes</b>	<b>39,051</b>	<b>154,673</b>	<b>206,425</b>	<b>185,600</b>	<b>185,600</b>	<b>231,659</b>	<b>237,985</b>
<b>Investment Earnings</b>							
Interest Earnings	1,858	1,726	585	400	400	200	200
<b>Total Interest Earnings</b>	<b>1,858</b>	<b>1,726</b>	<b>585</b>	<b>400</b>	<b>400</b>	<b>200</b>	<b>200</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>40,909</b>	<b>156,399</b>	<b>207,010</b>	<b>186,000</b>	<b>186,000</b>	<b>231,859</b>	<b>238,185</b>
<b>TOTAL REVENUE</b>	<b>40,909</b>	<b>156,399</b>	<b>207,010</b>	<b>186,000</b>	<b>186,000</b>	<b>231,859</b>	<b>238,185</b>

Fund	406 TIF Railroad District
Dept	1515 TIF Development Projects
Activity	415 Financial Services

<b>Purchased Services</b>							
Other Contracted Services	4,000	-	75,568	185,600	360,600	360,600	227,000
Pending Commission Approval							
<b>Total Purchased Services</b>	<b>4,000</b>	<b>-</b>	<b>75,568</b>	<b>185,600</b>	<b>360,600</b>	<b>360,600</b>	<b>227,000</b>
<b>Transfers Out</b>							
T/out - Other Funds			100,000	-	-	-	-
100,000 Transportation Systems ADA improvements							
<b>Total Transfers Out</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total TIF Development Projects</b>	<b>4,000</b>	<b>-</b>	<b>175,568</b>	<b>185,600</b>	<b>360,600</b>	<b>360,600</b>	<b>227,000</b>



## **DOWNTOWN URBAN RENEWAL DISTRICT WORK PLAN, MAY 2022**

### **Funding Accruals**

Limited funding is currently available for projects in the Downtown Urban Renewal TIF District, not inclusive of any outstanding taxes that remain to be paid for May 2022

### **Prioritized Projects**

The Downtown Urban Renewal District TIF Advisory Board recommends that applicants may request up to fifty percent match (50%) funding for projects exceeding \$10,000 or up to twenty-five percent match (25%) for projects equal to or less than \$10,000. Additionally, the board recommends the following development program prioritizations for FY2023, and seeks to solicit applications based on these priorities:

- **Infrastructure Improvement Program** → Grants awards may be made for projects that identify and prioritize upgrades to water, sewer, stormwater drainage infrastructure, and vehicular and pedestrian/bike transportation improvements as well as increasing fiber optic capability.
- **Site Redevelopment & Public Space Activation Program** → Grant awards may be made for redevelopment of underutilized or underperforming properties, adaptive reuse of existing structures, demolition activities, or improvements to property aesthetics through enhanced lighting, landscaping, public art, or other creative means to better activates public-facing spaces.
- **DURD Housing Program** → Grant awards may be made for projects that create or retain affordable housing opportunities.
- **Façade Improvement Program** → Approved applications would receive match funding toward the cost of the façade improvement projects that promote historic preservation and/or promote designs in keeping with the character of the district.
- **Marketing/Branding Project Program** → Grant awards may be made to establish a marketing and/or branding plan with a wayfinding component and an implementation strategy for the Downtown Urban Renewal District.
- **Cruse Avenue Redevelopment Program** → Grant awards may be made to study and implement activities addressing parcel surveying, the future surplus of city-owned property, and infrastructure planning for the Cruse Avenue right-of-way to pave the way for redevelopment activities.
- **Rodney Street Commercial Center Program** → Grant awards may be made to reinvigorate the Rodney Street Commercial Center through gateway signage, infrastructural connectivity, and public art improvements.



## **Additionally Recognized Eligible Project Priorities**

The DURD TIF Advisory Board, having ranked all Downtown Urban Renewal Plan projects and programs, recommends additional project and program activities as being eligible urban renewal projects for tax increment financing (“Additional Projects”). Although Additional Projects are eligible as urban renewal projects, such Additional Projects expressly are not recommended at this time for funding amounts and prioritization. The Additional Projects and Programs that may eligible for funding in the event additional tax increment funds become available are listed within the Project and Program Prioritization Table once the Work Plan is formally amended and solicitations are made for projects of that type and recommended for funding.

**TIF Downtown District**
**Fund: 407**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

Taxes	-	227,748	67,057	242,300	242,300	181,300	181,300
<b>Taxes &amp; Assessments</b>	-	227,748	67,057	242,300	242,300	181,300	181,300
Investment Earnings	-	-	-	50	50	50	50
<b>Other Operating Revenues</b>	-	-	-	50	50	50	50
<b>Total Revenues</b>	-	227,748	67,057	242,350	242,350	181,350	181,350

**Expenditures**

Purchased Services	-	-	18,642	242,300	242,300	277,000	180,000
<b>Maintenance &amp; Operating</b>	-	-	18,642	242,300	242,300	277,000	180,000
<b>Total Expenditures</b>	-	-	18,642	242,300	242,300	277,000	180,000

**Revenues Over (Under) Expenditures**

	-	227,748	48,414	50	50	(95,650)	1,350
<b>Beginning Cash Balance - July 1</b>	-	-	227,748	276,162	276,162	276,162	180,512
<b>Other Cash Sources / (Uses)</b>	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	-	227,748	276,162	276,212	276,212	180,512	181,862

**Revenues**

<b>Taxes</b>							
Current Taxes - General Levy		226,414	65,057	240,000	240,000	180,000	180,000
Personal Property Taxes - All Years		1,171	1,789	2,000	2,000	1,000	1,000
Pnly & Intrst on Del Tax		163	211	300	300	300	300
<b>Total Taxes</b>	-	227,748	67,057	242,300	242,300	181,300	181,300
<b>Investment Earnings</b>							
Interest Earnings				50	50	50	50
<b>Total Interest Earnings</b>	-	-	-	50	50	50	50
<b>SUBTOTAL - OPERATING REVENUE</b>	-	227,748	67,057	242,350	242,350	181,350	181,350
<b>TOTAL REVENUE</b>	-	227,748	67,057	242,350	242,350	181,350	181,350

Fund **407 TIF Downtown District**  
 Dept **1515 TIF Development Projects**  
 Activity **415 Financial Services**

<b>Purchased Services</b>							
Other Contracted Services			18,642	242,300	242,300	277,000	180,000
Pending Commission Approval							
<b>Total Purchased Services</b>	-	-	18,642	242,300	242,300	277,000	180,000
<b>Total TIF Development Projects</b>	-	-	18,642	242,300	242,300	277,000	180,000

**TIF Capital Hill URD**

Fund: 408

Fund:	408						

**TIF Capital Hill URD**

Fund: 408

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**
**Taxes**

Current Taxes - General Levy						110,000	140,000
Personal Property Taxes - All Years						-	1,500
Pnity & Intrst on Del Tax						100	100
<b>Total Taxes</b>	-	-	-	-	-	<b>110,100</b>	<b>141,600</b>

**Investment Earnings**

Interest Earnings	-	-	-	-	-	50	100
<b>Total Interest Earnings</b>	-	-	-	-	-	<b>50</b>	<b>100</b>

**Internal Service Revenues**

<b>Total Internal Service Revenues</b>	-	-	-	-	-	-	-
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**Other Financing Sources / (Uses)**

Contribution & Donation	-	-	-	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	-	-	-	-	-	-	-

**SUBTOTAL - OPERATING REVENUE**

-	-	-	-	-	-	<b>110,150</b>	<b>141,700</b>
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**TOTAL REVENUE**

-	-	-	-	-	-	<b>110,150</b>	<b>141,700</b>
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Fund	408 TIF Capital Hill URD
Dept	1515 TIF Development Projects
Activity	415 Financial Services

<b>Purchased Services</b>						-	200,000
<b>Total Purchased Services</b>	-	-	-	-	-	-	<b>200,000</b>

<b>Total TIF Development Projects</b>	-	-	-	-	-	-	<b>200,000</b>
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# Glossary

Preliminary Budget Fiscal Year 2023

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# Glossary of Terms

## **Accrual Basis of Accounting**

Accrual Basis of Accounting is the method of accounting under which revenues are recorded when earned and expenses that are recorded when goods and services are received (regardless of the timing of related cash flows).

## **Actual**

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the FY21 results of operations.

## **Appropriation**

An Appropriation is expenditure authority with specific limitations as to the amount, purpose, and time established by formal action of a governing body such as the City Council for a specific use.

## **Assessed Market Valuation**

The Assessed Market Valuation is the value set upon real estate or other property by a government as a basis for levying taxes.

## **Balanced Budget (MCA 7-6-4030)**

Final appropriations (expenses) may not exceed the projected beginning balance plus the estimated revenue of each fund for the fiscal year.

## **Bonds**

Bonds are debt instruments that require repayment of a specified principal amount on a certain date (maturity date) together with interest at a stated rate or according to a formula for determining the interest rate.

## **Budget**

A Budget is a financial plan for the control of government operations. A budget primarily focuses on available reserve, revenue, and expenditure estimates as the means of control.

## **Budget Document**

The Budget Document is the official written statement/document which presents the approved budget to the legislative body.

## **Budget Message**

The Budget Message is the opening section of the budget document which provides the City Commission and the public with a general summary of the most important aspects of the current budget, changes from previous year and recommendations regarding the financial policy for the coming period.

## Annual Audit Report

The Annual Financial Audit Report is the official annual financial report of the City encompassing all funds of the City. It includes an introductory section, management's discussion and analysis (MD&A), basic financial statements, required supplementary information other than MD&A, combining and individual fund statements, schedules, and a statistical section.

## Capital Assets

Capital Assets are assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

## CARES Act/ARPA (Coronavirus Aid, Relief, and Economic Security Act/American Rescue Plan)

The Coronavirus Aid, Relief, and Economic Security (CARES) Act (2020) and the Coronavirus Response and Consolidated Appropriations Act (2021) provided economic assistance for American workers, families, small businesses, and industries.

The CARES Act implemented a variety of programs to address issues related to the onset of the COVID-19 pandemic. The Consolidated Appropriations Act continued many of these programs by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic.

The CARES Act was passed by Congress on March 25, 2020 and signed into law on March 27, 2020. The Consolidated Appropriations Act (2021) was passed by Congress on December 21, 2020 and signed into law on December 27, 2020.

The American Rescue Plan continues many of the programs started by the CARES Act (2020) and Consolidated Appropriations Act (2021) by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic. The American Rescue Plan also creates a variety of new programs to address continuing pandemic-related crises, and fund recovery efforts as the United States begins to emerge from the COVID-19 pandemic.

The American Rescue Plan was passed by Congress on March 10, 2021 and signed into law on March 11, 2021.

## Cash Reserves

Cash Reserves are unobligated, excess cash in each of the funds.

## CDBG (Community Development Block Grant)

The Community Development Block Grant (CDBG) Program is a federally funded program designed to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities primarily for persons of low and moderate incomes. Eligible projects must fall within the three focus areas of Public Facilities, Housing and Economic Development. Projects typically funded include Housing Rehabilitation, Business Loans, Public Service Activities, and Neighborhood Improvement Projects carried out in the City's lower income neighborhoods. All projects must meet at least one of the program's three national objectives: benefit low to moderate income persons; aid in the prevention or elimination of blight; or meet an urgent need that must be addressed because conditions pose a serious and immediate threat to health or welfare of the community and other financial resources are not available to meet such needs.

**Contingency**

A Contingency is an appropriation of funds to cover unforeseen expenditures that may occur during the budget year. An Emergency Contingency Fund will be dedicated only for unforeseen emergency situations as determined by the City Manager and the City Commission.

**Cost Center**

A cost center is a function within an organization that does not directly add to profit, but still costs the organization money to operate.

**HBID (Helena Business Improvement District - Downtown)**

The Helena Business Improvement District (HBID) is an organization that represents property owners within Helena's legally constituted city district. The mission of the HBID is to serve as a facilitator, provider and advocate for a planned, creative program that aims for the continual improvement of property values and properties in Downtown Helena. Revenues to fund HBID services are derived from a special assessment on the district's property owners' tax bill.

**Debt Service Funds**

The Debt Service Funds account for revenues and transfers for related principal and interest expenditures.

**DHI (Downtown Helena Inc.)**

The Downtown Helena Inc. (DHI) is a non-profit organization working to encourage cooperation among members; establish and develop cooperative advertising and promotional campaigns activities; and foster favorable public relations for Downtown Helena.

**EMS**

EMS refers to Emergency Medical Services.

**Encumbrance**

An Encumbrance is a commitment of funds against an appropriation until such time as goods or services (related to an unperformed contract) are received by the City.

**Enterprise Funds**

Enterprise Funds account for businesslike activities supported primarily by user charges. Examples are the City Water and Wastewater Utilities, Parking garages, and Transit systems.

**Expenditures**

The term, Expenditures, refers to the outflow of funds paid for an asset obtained or goods and services rendered.

**Fiscal Year (FY)**

Fiscal Year (FY) is a twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Helena's fiscal year runs from July 1 through June 30.

**Franchise Fees**

Franchise Fees are paid by utility companies as rent for using public rights-of way.

**FTE**

Full-time equivalent (FTE) of one position is 2080 hours per year.

**Fund**

A Fund is a fiscal and accounting entity with a self-balancing set of accounts.

**Fund Balance**

Fund Balance is the difference between revenues and expenditures. The beginning fund balance represents the residual funds brought forward from the previous year (ending balance).

**GAAP (General Accepted Accounting Principles)**

Uniform minimum standards for financial accounting and recording, encompassing the rules and procedures that define accepted accounting principles. The financial statements of the City of Helena have been prepared in conformity with General Accepted Accounting Principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles.

**GASB (Governmental Accounting Standards Board) Statement 34**

GASB 34 changes the presentation of governments' external financial statements to insure inclusion of all assets like infrastructure assets in the statement of net assets. The objective of GASB 34 is to enhance the clarity and usefulness of government financial statements to the citizenry, oversight bodies, investors and creditors. Key aspects are: analysis of the government's financial performance for the year and its financial position at year-end. The City is required to report financial operations, net assets and prepare statements at the government-wide level. Governments will now be required to use a "net program cost" format for the government-wide statements instead of a traditional operating statement. The City will also be required to record certain infrastructure assets.

**General Fund**

The General Fund accounts for all resources not devoted to specific activities and include many City services such as Legal, Administration, Municipal Court, Finance and Parks and Recreation. Major revenue sources are real property taxes, business licenses, charges for services, and miscellaneous.

**General Obligation Bonds (G.O. Bonds)**

General Obligation Bonds (G.O. Bonds) are bonds which are secured by the full faith and credit of the issuer.

**GIS (Global Information System)**

Global Information System (GIS) – the City of Helena/Lewis and Clark Information Technology Systems Department is actively working on the development of a citywide GIS. The GIS will contain data layers that will consist of city infrastructure data, tax data, and various other pertinent city data. This information will be used for inventory purposes, compliance of GASB 34, and many other uses.

**Grant**

A Grant is a contribution by the State or Federal government or other organization for a specific purpose, activity, or facility.

**Interfund Transfers**

Interfund Transfers are amounts transferred from one fund to another within the City.

**Internal Service Funds**

Internal Service Funds account for the financing of services provided by one department to other departments of the City.

**Intrafund Transfers**

Intrafund Transfers are amounts transferred within the same fund.

**Levy**

Levy – (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, and/or service charges imposed by a government.

**Mill**

A Mill is the traditional unit of expressing property tax rates. One Mill equals one thousandth (1/1000) of a dollar, or \$1 tax per \$1,000 of taxable valuation.

**MLCT**

MLCT is the Montana League of Cities and Towns.

**MMIA**

The Montana Municipal Insurance Authority (MMIA) is a self-insured pool made up of the participating cities and towns within the State of Montana. The MMIA makes available two coverages to each of the municipalities: the Workers Compensation Program and the General Liability Program. The City of Helena is a member of both programs.

**Modified Accrual Basis of Accounting**

Modified Accrual Basis of Accounting is an accounting method by which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due.

**Non-departmental/City-wide Expenditures**

General Fund expenditures that are not specifically allocable to an individual general fund department are termed Non-departmental. The largest such expenditures include transfers to the Public Safety Fund and property/liability insurance payments.

**Ordinance**

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Park Maintenance Districts (PMD)**

Park Maintenance Districts (PMD) are districts established in certain areas for the collection of assessments to cover the costs to complete operations and maintenance of parks.

**Personal Services**

Personal Services are those costs related to employee compensation, including salaries, wages, and benefit costs.

**Refunding**

Refunding is the redemption of a bond with proceeds received from issuing lower-cost debt obligations ranking equal to, or superior to, the debt to be redeemed.

**Resolution**

Resolution is a formal expression of opinion or intent voted by an official body such as the City Commission.

**Revenue**

Revenue is the total income produced by a given source, such as business taxes, permits, fines and forfeitures, etc.

**Risk Management**

Risk Management is an organized attempt to protect a government's assets against accidental loss in the most economical method.

**SDF**

System Development Fees (SDF) are one-time fees assessed against new water or wastewater customers as a way to recover a part of the cost of additional system capacity constructed for their use. The amount of the fees is based upon the size of the customer's water meter.

**SID**

Special Improvement Districts (SID) are districts established for specific improvements such as lighting, water, sanitary sewer, storm drain, and/or streets. These improvements are paid for by special assessments.

**Special Assessment**

A Special Assessment is a levy made against certain properties to defray part or all of the cost of a specific improvement or service primarily benefiting those properties.

**Special Revenue Funds**

Special Revenue Funds are funds earmarked for special activities as required by law or administrative regulation. Examples are City-County Library, Street/Gas tax, Tax Increment District, and the Community Development Grants.

**Structurally Balanced Budget**

Government Finance Officers Association: 1. ongoing expenses should be covered by ongoing revenues. Ongoing revenues are revenues that can be expected to continue year to year. 2. One-time or short-term revenues are used to fund one-time or short-term expenses.

**SVRO Coordinator**

Sexual or Violent Offender Registry Coordinator is a newly requested position within the Police Dept. for fiscal year 2022.

**Tax Increment Bond**

Tax Increment Bond is a specially limited obligation bond payable from anticipated incremental increases in tax revenues, resulting from the redevelopment of an area. Tax revenue from construction and improvements in the Tax Increment District provides funding for new construction and improvements.



**Tax Increment District(s)**

Tax Increment Districts are areas within the City which allows for special property tax treatment. Boundaries of the District are set, and tax revenue (based upon taxable value) is determined. This taxable value amount becomes the BASE value. Tax collections from the BASE continue to be distributed to the taxing entities. The taxable value in excess of the BASE (tax increment) is used to pay for incentives established to create tax value growth. After a period of time, the District sunsets and all tax collections are distributed to the taxing entities.

**Taxable Valuation**

The Taxable Valuation is the portion of the assessed value of a property that is taxable.

**TBID (Tourism Business Improvement District)**

The Tourism Business Improvement District's (TBID) purpose is to market the Helena region as a preferred travel destination.

**Transfers**

Transfers are authorized exchanges of cash or other resources between funds.

**Transmittal Letter**

Transmittal Letter is a general discussion of the proposed budget as presented in writing by the City Manager to the City Commission. The message contains an explanation of the principal budget items and recommendations regarding the financial policy for the upcoming year. Separately, the Commission creates the Budget Message which is a letter to the Community summarizing their priorities for the City from which the City Manager will address within the budget.

**Working Capital**

Working Capital is net current assets. The balance can be identified as available for commitment on the short term (usually one year). Formula:

1. Add cash:
2. Add other current assets (known as receivables which can be expected to be available for expenditure in the short term): and,
3. Deduct current liabilities (payables which are expected to be paid in the short term).



# Improvement Districts

Preliminary Budget Fiscal Year 2023





FY2023

# Business Improvement District Work Plan and Budget Proposal



Presented and Prepared By  
Micky Zurcher, Executive Director  
Approved by the Board of Trustees on  
April 12<sup>th</sup>, 2022

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## HISTORY

Helena created Montana's first Business Improvement District in 1986 when a group of business and property owners collaborated with the goal of promoting economic growth in downtown Helena. The Helena BID is a 501 (C)(6) created by State Statute through a resolution of the City of Helena. The BID's most recent creation was approved by the City Commission on the 13<sup>th</sup> day of January 2020, [Resolution No. 20589](#).

The organization represents property owners within Helena's legally constituted city district. Revenues to fund the BID programs and services are derived from a special assessment on the district's property owners' tax bill. The Helena BID creates a vital avenue of support and growth as a catalyst for economic development in the heart of Helena while sharing a vision and voice for the downtown community.

The **goal** of the BID is to ensure the long-term preservation and vitality of the city's economic, cultural, social, human, and natural assets. Through our programs and services, the BID works to keep the downtown a beautiful, vibrant, and safe place to work, shop, invest, explore, dine, and play.

The **mission** of the BID is to serve as a facilitator, provider and advocate for a planned, creative program that aims for the continual improvement of property values and properties in Downtown Helena. The BID is operated by a volunteer Board of Trustees who are property owners or designated representatives from within the district. The Board of Trustees are approved by the Helena City Commission and serve four-year terms with an option to renew for one additional four-year term. Staff for the BID execute and lead the daily operations.

The Board of Trustees meets monthly on the second Tuesday at 3:30 p.m. at our office trailhead; 330 Jackson St. All meetings are open to the public.



## ASSESSMENT PROGRAMS AND SERVICES

The following programs are funded by the special assessment collected from property owners within the Business Improvement District. The levy recommendation is projected to be \$310,979. The BID will also receive approximately \$20,000 in additional revenue from Downtown Helena Inc. (DHI) for management services.

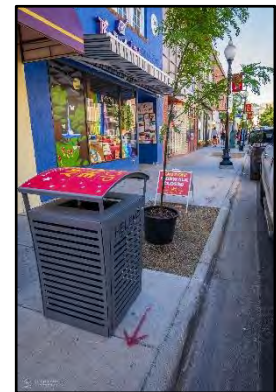
**Summer Flowers (\$16,500)** – The BID purchases, installs, and maintains (which includes watering) 80 flower baskets and 25 flower barrels. The BID sub-contracts with High Country Growers for this service. The flowers are displayed throughout downtown, including the Great Northern Town Center, from June through September on historic lamp posts and cobra lights. In addition to summer flowers, the BID manages 11 flower beds along the 300 and 400 block corridors of Last Chance Gulch.



**Holiday Lighting (\$8,400)** – The BID installs the following holiday lighting downtown: 1) lighted garland with bows and wreaths on each historic lamp post along Last Chance Gulch; 2) garland, bows, and wreaths on most cobra light poles on Last Chance Gulch, Neill Ave., 6<sup>th</sup> Ave., Lawrence St., Broadway, and Park Ave. Additional lighting throughout the Pedestrian Mall includes decorating the trolley, gazebo, and entrance to Performance Square. The BID sub-contracts the work for installing and removal but maintains the decorating from November – January.



**Streetscape Program (\$28,800)** – The BID streetscape program hires one maintenance person, seasonally, who is responsible for additional beautification services. Under the Streetscape program is garbage collection. The BID has operated 23 trash receptacles throughout the district. The increased vibrancy of downtown business development and requests from our constituency prompted the trustees to increase the garbage collection footprint from 23 trash receptacles to 25. The BID maintenance staff removed over 3000 44-gallon bags of garbage during FY22. Additionally, the BID invested in upgrading the remaining eight (8) plus two (2) more trash receptacles to the new custom style which were introduced in FY21.



In FY21, the BID contracted for the installation of seven (7) Honey Locust trees along the 300 Block of Last Chance Gulch. This effort was in collaboration with the City of Helena and a Downtown Urban Renewal Grant. The completion of this project is expected for spring 2022.

**Graffiti Removal Program (\$10,000)** – The BID graffiti removal program is in its second year of operation. The BID sub-contracts for this service. The Clean Slate Group specializes in reducing and preventing unwanted vandalism all while guaranteeing the integrity of the buildings. In FY22, the sub-contractor removed over 395 tags on private and public property.



**Downtown Banner Program (\$12,000)** – The BID purchases, installs, and maintains 145 downtown seasonal banners. There are two banner seasons; summer and winter. The BID sub-contracts the installation of the cobra light banners while the seasonal maintenance person maintains the decorative light poles. In 2018, a banner program was initiated to provide additional marketing for business attraction and event promotion.



**Façade Program (\$10,000)** – The BID initiated a façade program in 2018 with the help of a Montana Main Street grant. The program has been presented during international, national, and state conferences. <sup>1</sup>*Beyond the Façade: layering downtown spillover investment* was published in the May 2021 issue of the Community Development journal. The BID offers a one-to-one match of up to \$5000 per applicant. Since 2018, the program has awarded 12 applicants for a total of \$44,983.



**Parklet Program (\$2,000)** – The BID collaborated with the City of Helena and initiated a parklet program in the spring of 2021. The word “parklet” originated in 2005 to describe the conversion of a parking space into a small public open space. Parklets help to activate streets, create vibrant neighborhoods, and promote economic vitality. The BID has contributed to this program by providing financial assistance for property owners who are seeking construction and city application fee assistance.

**Business Development (\$5,000)** – The BID developed a pilot program to assist with partner outreach opportunities and allocated funds for such requests.

**Marketing (\$40,000)** – The BID promotes general marketing in downtown Helena. This marketing may include radio ads, billboards, wayfinding, direct mail, social media, website maintenance, and publications.

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<sup>1</sup> Gibson, H.; Zurcher, M. & Wisemiller, T. (2021). Beyond the Façade: Layering downtown spillover investment. *Community Development*, 52(2), 133-152.

## OPERATING AND PARTNERSHIP AGREEMENTS

**Downtown Helena Inc. (DHI)** – The boards of the BID and DHI meet each April and October. BID provides certain administrative, payroll, and facilities & equipment benefits necessary to perform the daily operations of DHI under a management fee. The management fee is outlined in an annual Memorandum of Understanding and Agreement for Services. Both organizations understand their mutual benefit and partnership. Their offices are located at 330 Jackson St., or The Trailhead. DHI, also a 501 (C)(6), is funded through annual memberships and events.

**Main Street Program** – The Montana Main Street Program is a collaborative effort between the Community Development Division and the Montana Office of Tourism at the Montana Department of Commerce. The program helps communities strengthen and preserve their historic downtown commercial districts by focusing on economic development, urban revitalization, and historic preservation through long-range planning, organization, design, and promotion. The coordinator for the Helena community is the BID. In 2020, Helena achieved top tier member status under the Montana and National program. The BID received its second top tier designation by hitting organizational and revitalization benchmarks in 2021.

## METHOD OF LEVYING ASSESSMENT

Montana Code Annotated 7-12-1133 states at the same time the board submits the annual budget and work plan to the governing body (City of Helena), the board shall also recommend a method of levying an assessment within the district that will best ensure the assessment of each lot or parcel is equitable in proportion to the benefits to be received.

During the creation process in 2019-2020, several property owners suggested a review of the assessment. An ad hoc committee was formed in October 2020 to begin the discussions and review of this request. A call was sent out to the constituency for members volunteering to sit on the committee. The committee includes two of our largest property owners, a non-profit owner, and three city appointed trustees. It is unclear when the assessment was last reviewed to this detail and extent. Communication from the city clerk indicated it is well over a decade.

### **FY23 Assessment Methodology Recommendation (MCA 7-12-1133 2(g))**

- ~~Every assessment code will be assessed a flat fee, except vacant or non-valued assessment code with special classifications that are both exempt from any assessments.~~
- ~~Every private property assessment code will be assessed the flat fee plus a taxable valuation fee.~~
- ~~Every public property assessment code will be assessed the flat fee plus a square foot fee for land area.~~
- ~~Every vacant or non-valued assessment code with special property assessment codes is exempt from all assessments.~~

### **Property Classification**

- ~~Private Commercial Condos~~
- ~~Private All Other~~
- ~~Residential~~
- ~~Public~~
- ~~Non-profits~~
- ~~Vacant or Non-Valued Assessment Code~~

### **Assessment Summary**

<b>Property Classification</b>	<b>Flat Fee</b>	<b>Sq. Ft.</b>	<b>Tax Value</b>
Private Commercial Condos	\$200	\$0.00	2.00%
Private All Other	\$300	\$0.00	3.00%
Residential	\$100	\$0.00	1.00%
Public	\$300	\$0.06	0.00%
Non-profits	\$300	\$0.03	0.00%
Vacant	\$0	\$0.00	0.00%

## UPDATED 4.11.22

During the March 23, 2022, work plan and budget presentation to the City Commission, Commissioners requested the BID and city work together to come up with a way to fund (assessment) the programs and projects described in the work plan which would not hinder the city to the degree described in the methodology recommendation found on page 7.

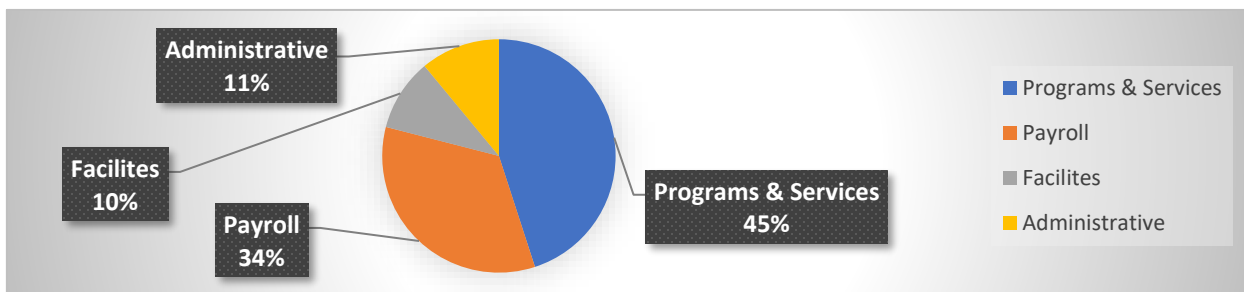
The city finance director, Sheila Danielson, corresponded with the BID executive director, Micky Zurcher, in an email dated April 7<sup>th</sup>, 2022, and said “I’ve had the opportunity to discuss this with Tim Burton, and we both agree that it is not going to be feasible to bring the proposed assessment methodology forward for this budget year. The cost impact of assessing the city \$85,000 is too great to parks, parking, city buildings, and the library.” Sheila continued to add the resolution of intention will go in front of the commission on April 25<sup>th</sup> and requested an updated work plan. The BID voted on April 12<sup>th</sup>, 2022, to revert to FY22 methodology recommendation with the understanding the city will, in good faith, work with the BID over the course of the next year on a mutually agreeable methodology. The vote passed 5-0.

### *Assessment Recommendation*

Private Property	Flat Rate	Square Ft.	Taxable Value
For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single residential or commercial use, including accessory parking, and owned privately.  Excluded from the assessment are lots, tracts, or parcels that are vacant with no habitable improvements and not used for commercial purposes.	\$425	\$0.03	3%

Public Property	Flat Rate	Square Ft.	Taxable Value
For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single use, including accessory parking, and owned by a public entity, such as federal, state, county, city, school district and quasi-public entities  Excluded from the assessment public properties that are vacant with no habitable improvements and public parks and squares.	\$425	\$0	\$0

<b>FY2023 Assessment Budget</b>	
<b>Income</b>	
BID Assessment	\$ 310,979.00
Management Fee	\$ 20,287.00
Program	\$ 1,300.00
Interest	\$ 500.00
<b>Total Income</b>	<b>\$ 333,066.00</b>
<b>Expenses</b>	
<b>Program and Services</b>	
Summer Flowers	\$ 16,500.00
Holiday Lighting	\$ 8,400.00
Streetscape	\$ 43,350.00
Graffiti	\$ 10,000.00
Banner	\$ 12,000.00
Façade	\$ 10,000.00
Parklet	\$ 2,000.00
Business Development	\$ 5,000.00
Marketing	\$ 40,000.00
<b>Total Program and Services Expenses</b>	<b>\$ 149,250.00</b>
<b>Payroll</b>	
Staff	\$ 85,600.00
Taxes	\$ 10,150.00
Benefits (health insurance & retirement)	\$ 17,650.00
<b>Total Payroll Expenses</b>	<b>\$ 113,400.00</b>
<b>Daily Operating Expenses</b>	
Facilitates and Equipment	\$ 32,600.00
Administrative	\$ 37,050.00
<b>Total Daily Operating Expenses</b>	<b>\$ 69,650.00</b>
<b>Total Expenses</b>	<b>\$ 332,800.00</b>
<b>Income/Loss</b>	<b>\$ 266.00</b>



# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## RESOLUTION NO.

### A RESOLUTION APPROVING THE WORK PLAN AND BUDGET FOR THE BUSINESS IMPROVEMENT DISTRICT AND LEVYING AN ASSESSMENT ON ALL PROPERTIES WITHIN THE DISTRICT FOR FISCAL YEAR 2023

**WHEREAS**, Resolution No. 19766, passed August 9, 2010, created a Business Improvement District ("District") to promote the health, safety, prosperity, security, and general welfare of the inhabitants of the City of Helena and the proposed district;

**WHEREAS**, Resolution No. 20589, passed January 13, 2020, re-created the District for another ten (10) year period;

**WHEREAS**, pursuant to §7-12-1132, MCA, the Board of Trustees for the District must present to the City Commission a work plan and budget for the ensuing fiscal year;

**WHEREAS**, a work plan and budget for the fiscal year 2023 was submitted to the City Commission by the Board of Trustees for the District on March 23, 2022;

**WHEREAS**, in order to defray the costs of the work plan and budget, it is necessary for the City of Helena to levy an assessment on all property within the District; and

**WHEREAS**, a public hearing on this resolution was held by the City Commission on May 23, 2022, in the Commission Chambers at 316 North Park Avenue in Helena, Montana, at 6:00 P.M. and via Zoom



# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

Meeting at webinar ID: <https://zoom.us/j/91707939424>.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**

**Section 1.** The Helena City Commission approves the work plan and budget, as submitted by the District and attached hereto as Exhibit "A," and levies an assessment upon all properties within the District for the fiscal year 2023 to defray the costs of said work plan and budget. The City Commission finds that the benefits derived by each lot or parcel are disproportional, and therefore pursuant to §7-12-1133(1)(f), MCA, intends to set rates for each classification based on the criteria below. The assessment rates for lots or parcels within each classification are proposed as follows:

A. Private Property. For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single residential or commercial use, including accessory parking, and owned privately ("assessed property"):

1. \$425 per assessed property, plus;
2. \$0.03 per square foot of land area of assessed property, plus;
3. 3.00% of the taxable value of assessed property.

Excluded from the assessment are lots, tracts, or parcels

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

that are vacant with no habitable improvements and not used for commercial purposes.

B. Public Property. For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single use, including accessory parking, and owned by a public entity, such as federal, state, county, city, school district, and quasi-public entities ("public property"):

1. \$425 per public property.

Excluded from the assessment are public properties that are vacant with no habitable improvements and public parks and squares.

**Section 2.** If a property is not chargeable for the assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 23rd DAY OF MAY, 2022.**

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**MAYOR**

**ATTEST:**

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**CLERK OF THE COMMISSION**



# Helena Tourism Business Improvement District Fiscal Year 2022-2023 Work Plan

## 1 ORGANIZATION SUMMARY

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The Helena Tourism Business Improvement District (TBID) continues to base our marketing and product development strategies on our mission.

The TBID is funded by a room assessment that the hoteliers voted into action to help market Helena. The TBID operates under the direction of the TBID Board of Directors and reports to the City of Helena.

The Helena Tourism Alliance (HTA) is the administrative organization of the TBID. The TBID Board meets monthly on the second Wednesday of every month at 1:30 pm in the Reeder's Alley Conference Center, 120 Reeder's Alley.

### *Helena TBID Organizational Mission*

To promote and preserve Helena as a unique destination in order to increase occupancy for lodging facilities thereby creating vibrant growth in the local economy.

### *Helena TBID Organizational Vision*

The Helena TBID is the premier partner and leading advocate for Helena's quintessential experiences and profound opportunities.

### *Helena TBID Organizational Values*

- Integrity
- Innovation
- Communication
- Participation
- Effective Teamwork

### **Helena TBID Organizational Goals**

1. **Community Partnerships:** Build relationships with the community and make a coordinated effort to communicate effectively.
2. **Market Helena:** Develop a marketing plan that builds awareness, educates, and utilizes extension partnerships.
3. **Big Picture:** Explore additional partnership opportunities by identifying unique travel experiences utilizing unconventional ideas.
4. **Organizational Development:** Create training to develop innovative board members, staff, and stakeholders to enhance participation.

## **2 INTRODUCTION**

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The role of the typical Destination Marketing Organization (DMO), like Visit Helena, is evolving to fulfill a new role in communities. DMOs are no longer meant to just develop clever advertising campaigns. Organizations like Visit Helena are transitioning from DMOs (Destination Marketing Organizations) to DMMOs (Destination Management and Marketing Organizations). DMMOs still advertise and market their destination, but now they also foster the entire visitor experience from beginning to end. It's not just about bringing people to Helena; it's about elevating the customer experience once they get here.

In addition to traditional marketing channels, Visit Helena will also step into the destination management role by working more closely with community organizations, such as the Helena Area Chamber of Commerce and Convention and Visitors Bureau; Helena Business Improvement District & Downtown Helena, Inc.; Montana Business Assistance Connection; and many more.

One of the ultimate goals of tourism is to increase quality of life for residents of a destination. When Visit Helena brings in visitors, it boosts economic impact. When the Helena area economy thrives, the resident experience also thrives. But it is a delicate balance. Visit Helena will also focus on environmental sustainability and stewardship of the destination.

Visit Helena will also work to identify destination product development opportunities.

### 3 LEISURE RECRUITMENT

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The TBID's overall leisure marketing strategy is to increase year-round visitation targeting regional, national, and international visitors. Strategies and goals will continue to be assessed and expanded and will focus on creative marketing to reach new and existing travelers.

The TBID will closely monitor opportunities for consumer trade shows such as the Travel and Adventure Shows and Outdoor Adventure & Travel Shows.

The TBID will work with regional and state partners to monitor the international landscape, while continuing to foster partnerships with domestic and international tour operators. In addition, we will weigh the option to participate in international travel recruitment shows like IPW, the travel industry's premier international marketplace and the largest generator of travel to the U.S and Rocky Mountain International (RMI)/The Real America) which markets to travel agents from western European nations such as the UK, France, Italy, Germany, etc.

### 4 YELLOWSTONE & GLACIER NATIONAL PARKS

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For people exploring Montana's National Parks, Helena offers the perfect half-way destination. Helena is 178 miles from the west entrance of Yellowstone National Park and 187 miles from the eastern portion of Going to the Sun Road in Glacier National Park, making us the perfect location to overnight and/or spend several days.

Helena will continue to position the community as the half-way destination between the parks and highlight that traveling this route offers fabulous scenery; some of Montana's most special heritage places; and an opportunity to relax and take a break.

In addition, our social media, SEO, and web content will also focus on Helena as a great place for starting a Montana vacation, redesigning the Between the Parks message as Montana's Destination. Helena is centrally located and should be the launching point for visitors to explore Montana's true heritage.

### 5 THE VISITOR EXPERIENCE

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Designing a quality visitor experience has been a high priority of Visit Helena. Now more than ever, the TBID will work to align our destination's stakeholders, businesses and front-line employees to support tourism and assist in facilitating and meeting visitor expectations. Ensuring visitors have positive experiences will directly impact the future of tourism in Helena, Montana.

The goal is to successfully align the following sectors because we all benefit from a positive visitor experience:

- Attractions

- Downtown Merchants
- Hotel / Lodging
- Restaurants
- Shopping / Retail
- Realtors
- Citizens / Volunteers

Making sure travelers feel welcomed and enjoy their stay is a major priority, which is why the TBID offers Front-Line Training to help those working with visitors every day be informed about what Helena has to offer. Front-line employees are given the resources and the knowledge that they need to positively impact the visitor experience as well as increase the length of their stay.

Employees drive the customer experience. By developing and providing this resource for the hospitality industry and business community it will shine a light on the importance of visitor orientation and facilitation which will help elevate the city and champion visitation.

Visit Helena understands that the visitor experience plays one of the most important roles in maintaining and growing visitation at a destination. Exceptional service leads to repeat visitation and extended stays. Making sure travelers feel welcomed and enjoy their stay is a major priority.

As Visit Helena approaches the 2022 warm season, are working to offer several ways to orient and facilitate the visitor through additional channels of communication. Also, once the **Event Page** launches, we will heavily lean into utilizing this platform to enhance the visitor experience and extend their stay.

## 6 GROUP TRAVEL & MEETINGS

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The TBID will reevaluate our efforts on developing the group travel market. We will be members of the American Bus Association (ABA) and the National Tour Association (NTA) and will continue to assess whether to attend NTA Travel Exchange or ABA's Marketplace.

TBID will continue to encourage our local community to bring meetings to Helena and will collaborate with the Helena Convention and Visitors Bureau. Efforts will focus on small market meetings. Growth in this segment will help support seasonality in hotel occupancy, and impact the local economy by filling restaurants, retailers, and attractions.

Once the new brand launches, we will dedicate additional marketing dollars towards meetings.



## 7 TBID GRANT PROGRAM

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The grant program has been around since 2013 and has provided financial assistance in supporting sports and tournaments, music festivals, outdoor recreation events and a variety of other events. The TBID Grant Program was revamped in FY20 to build upon the vibrancy of the community and inspire innovative and creative ideas for events or signature experiences; provide funding in the early planning stages; and maximize regional and national exposure by promoting the events early enough for visitors to include in their itinerary.

The TBID is committed to developing a more year-round tourism base and contributing to a healthy local economy by supporting local activities, spending, tax generation and jobs through increased visitation to the area. Therefore, we will actively promote and market this program and invite local organizations and businesses to apply for grant monies with the purpose to grow the local tourism economy through increased visitor spending in Helena's lodging establishments. Other tourism partners such as retail, restaurant, transportation, and attractions will also benefit from increased visitation.

## 8 SPORT EVENTS & TOURNAMENTS

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The TBID will continue to work with the Helena School District on bids for Montana High School Association Events. Even though Helena is limited with indoor facilities, we are keeping Helena actively involved in the bid process and are on the rotation cycle for tournaments. The TBID stays in close contact with the athletic director.

The TBID will continue to build relationships and support local sports organizations and be a valuable resource to tournament directors and associations in efforts to host and grow competitions that draw athletes and fans from across the region generating room nights for lodging partners.

We are Montana's town and a community-based town and need to be in full support of our youth programs. Positioning Helena as a sports event destination will remain a priority for Visit Helena with staff looking at new opportunities such as robotics, e-sports competition, etc. and partnerships to help shape the future of sports events and sports tourism in Helena.

## 9 ARTS & CULTURE

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The TBID will promote arts and culture in Helena. We will emphasize that Helena has a great deal to offer those who appreciate the fine arts: The Archie Bray Foundation for Ceramic Arts, Holter Museum of Art, Montana Historical Society Museum, Grand Street Theatre, Myrna Loy Center for the Performing and Visual Arts, and Helena Symphony. Numerous fine art galleries showing all types of art from traditional to contemporary and more, provide Helena with a solid mix of culture that will be highlighted.

## 10 BIKE HELENA

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The Bike Helena brand is well-established in Helena and the TBID continues to highlight Helena as a biking destination.

We work with the City of Helena Parks Department, Helena Open Lands, Helena/Lewis & Clark County National Forest, and the Prickly Pear Land Trust to ensure that we are working in the best interests of everyone involved with our incredible assets.

Bikehelena.com will continue to offer information on suggested rides and promote education on proper etiquette.

## 10 HERITAGE TOURISM & OUTDOOR RECREATION

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Visit Helena is working with the Montana History Foundation to promote a program called Helena History Hikes. This program is designed to promote heritage tourism and outdoor recreation by showcasing Helena's regional history through exploration of its surrounding environment.

Direct beneficiaries include Helena residents and tourists, with the broader economy of Helena serving as a secondary beneficiary. While Helena is surrounded by hundreds of miles of trails and marketed as offering "day hikes, mountain bikes, and Old West history", no combination of these subjects is offered as a guided or interpreted experience. Helena History Hikes will fill this void, offering visitors the opportunity to day hike and explore history. These guided hikes will investigate the interrelationships between human activity and the environment, bridging the divide between the urban and the wild, the human and non-human, and the sciences and the humanities.

For the summer of 2022, we Montana History Foundation is expanding the program to provide 3 different tours at 6-8 regularly scheduled times each week from Memorial Day weekend through Labor Day. This program includes the following:

- Legends in Limestone: Guided Mount Helena Hike
- Breweries and Brothels Walking Tour
- Gables and Gargoyles Walking Tour

Tours are offered at regularly scheduled afternoon and evening times. All tours will be available for private group tour bookings as well as a "History Triple Play" offer so that visitors will be encouraged to stay additional nights to participate in all three guided experiences.

## 11 MARKETING METHODS

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Many aspects of the tourism industry are shifting. We continue to look for ways to provide offerings that make Helena attractive for in-state, regional, national, and international travelers.

There are great strides being made with the City of Helena and other community partners working cohesively on developing a unified brand and strategic roadmap which will provide a clear vision for the future and strengthen community vitality; competitive positioning; and ensure the long-term viability of Helena.

The benefits of technology provide people the opportunity to have a greater choice in deciding where they want to visit and live. Helena's mix of natural resources and recreational opportunities provides the resources necessary to be a premier destination. To establish Helena as a destination in the minds of both consumers and businesses, establishing a brand and a strong, unified brand voice along with messaging and positioning is important to raise overall awareness.

Supporting a strong destination brand will help build a sense of community that will support business and economic stability. The branding and marketing initiative is the first step in a larger vision to strengthen collaboration between the City of Helena, county, community business leaders and organizations into an integrated approach to preserve Helena as well as take advantage of opportunities of future growth.

The TBID understands the critical need for an effective marketing strategy in today's ultra-competitive marketplace and will continue to work closely with the local creative marketing agency SOVRN.

The TBID continues to give Helena a strong presence in social media and grow our audience. Digital marketing continues to be crucial for our destination marketing organization as we vie against competing markets. The Media Plan will be primarily digital allowing the plan to stay flexible with recurrent changes in creative and messaging. Search engine optimization (SEO), social media marketing, website optimization, and email marketing are a variety of services we will utilize to help us grow our tourism & destination business.

Building off the Montana Brand Pillars and the Helena Marketing Plan will continue to follow the three phases of the travel decision process – inspiration, orientation, and facilitation and highlight strong imagery and stories of activities in and around Helena.

## 12 MEDIA RELATION AND OUTREACH

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Throughout the year, Visit Helena will continue to build relationships with influencers and journalists that will help grow the brand and inspire travel. Attending events such as Public Relations Society of America Travel and Tourism Conference can increase contacts and help build the influencer program. Visit Helena will proactively reach out as well as respond to appropriate media and influencers with original, relevant, and timely stories.

# TBID Staff & Board of Directors

## ***TBID STAFF***

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### FY2022-2023 HELENA TBID BUDGET

Current TBID Assets		512,000.00
Outstanding Projects		\$183,650.00
Outstanding Payments		\$79,837.00
		<b>\$248,513.00</b>

June 2022 TBID Receivables		<b>\$262,834.00</b>
Estimated January 2023 TBID Receivables		<b>\$262,834.00</b>
Total Receivables		\$525,668.00
Total FY 2023 Assets		<b>\$774,181.00</b>

<b>Expense</b>		
Administrative Staff + Taxes + Benefits		\$182,600.00
Professional Development Training		\$10,000.00
Operational Expenses		\$75,000.00
Tourism Education & Advocacy		\$6,000.00
<b>Marketing</b>		
Contract Management, Content Creation, Paid Digital		\$200,000.00
Conventions/Tradeshows		\$35,000.00
<b>Publicity</b>		
Travel media; Branded Merch; Frontline & Outreach		\$45,581.00
Opportunities & Grants		\$110,000.00
Sponsored Events		\$10,000.00
Reserves		\$100,000.00
<b>TOTAL FY 2023 Expenses</b>		<b>\$774,181.00</b>

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## RESOLUTION NO.

### A RESOLUTION APPROVING THE WORK PLAN AND BUDGET FOR THE TOURISM BUSINESS IMPROVEMENT DISTRICT AND LEVYING AN ASSESSMENT ON ALL PROPERTIES WITHIN THE DISTRICT FOR FISCAL YEAR 2023

**WHEREAS**, Resolution No. 19644, passed April 20, 2009, created a Tourism Business Improvement District ("District") to promote tourism, conventions, trade shows, and travel to the City;

**WHEREAS**, the City Commission expanded the District on August 22, 2011, by Resolution No. 19871;

**WHEREAS**, Resolution No. 20473, passed August 27, 2018, re-created the District for another ten (10) year period;

**WHEREAS**, pursuant to §7-12-1132, MCA, the Board of Trustees for the District must present to the City Commission a work plan and budget for the ensuing fiscal year;

**WHEREAS**, a work plan and budget for fiscal year 2023 was submitted to the Helena City Commission by the Board of Trustees for the District on May 23, 2022;

**WHEREAS**, in order to defray the costs of the work plan and budget, it is necessary for the City of Helena to levy an assessment on all property within the District; and

**WHEREAS**, a public hearing on this resolution was held by the City Commission on June 6, 2022, in the Commission Chambers at 316



# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

North Park Avenue in Helena, Montana, at 6:00 P.M. and via Zoom Meeting at webinar ID: <https://zoom.us/j/97651247632>.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**

**Section 1.** The Helena City Commission approves the work plan and budget, as submitted by the District and attached hereto as Exhibit "A," and levies an assessment upon all property within the District for the fiscal year 2023 to defray the costs of said work plan and budget. The assessment for fiscal year 2023 on all lodging facilities used for providing overnight stays within the District is proposed to be computed by multiplying the number of rooms occupied from July 1, 2021, through June 30, 2022, for each lodging facility within the District, as reported by the District, by two dollars (\$2.00).

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 6<sup>th</sup> DAY OF JUNE, 2022.**

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**MAYOR**

**ATTEST:**

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**CLERK OF THE COMMISSION**