



# City of Helena

## CITY OF HELENA

City Commission Meeting

June 27, 2022 - 6:00 PM

Commission Chambers, Room 330 / Zoom Online Meeting; <https://zoom.us/j/96356869904>

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
  - A. Administrative Meeting - April 20, 2022
  - B. City Commission Meeting - March 14, 2022
4. **Board Appointments**
  - A. City Commission Sub-Committee Appointment
5. **Bid Award**
  - A. Bid award the 2021 Fire Hydrant Replacement Project #21-17
6. **Communication/Proposals from Commissioners**
7. **Report of the City Attorney**
8. **Report of the City Manager**
9. **Communications from the Helena Citizens Council**
10. **Public Hearings**
  - A. Consider a Resolution Adopting Preliminary Budget, Budget Authorities and Appropriations for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023 and Setting the Salary for Municipal Judge.
11. **Public Communications**
12. **Adjournment**

It is the policy of the City Commission to take public comment on any action item. For further information on any of the items mentioned above, please contact the City Clerk's Office at 447-8410 or [dmclayborn@helenamt.gov](mailto:dmclayborn@helenamt.gov).

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**Email: [citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)**

**Mailing Address & Physical Location: 316 North Park Avenue, Room 445, Helena, MT 59623.**



**CITY OF HELENA**  
**Administrative Meeting**  
**April 20, 2022 - 4:00 PM**  
**Zoom Online Meeting; <https://zoom.us/j/91440940728>**

**Time & Place**

A City Commission Administrative meeting was held on Wednesday, April 20, 2022 at 4:00 p.m. via Zoom Online Meeting ID: <https://zoom.us/j/91440940728>.

**Call to Order and Roll Call**

**(00:00:42)** Mayor Collins requested City Clerk Clayborn call roll call: Interim City Attorney Coate, Interim City Manager Burton, Commissioner Dean, Commissioner Feaver, Commissioner Reed, Commissioner Logan, and Mayor Collins all responded present and participated virtually via Zoom.

**Commission Comments, Questions**

**(00:01:39)** Commissioner Logan recalled a previous Commission discussion held on January 19<sup>th</sup> regarding the retention and recruitment of staffing at Muni's Restaurant, and the request that a similar discussion take place at a future meeting for the Police Department. In addition, the Commissioner wished to proceed with a discussion previously raised at the February 14<sup>th</sup> meeting regarding the potential for a sewer and waterline insurance program.

**(00:04:33)** Mayor Collins spoke in support of adding these items to a future agenda.

**(00:05:00)** Commissioner Dean spoke in support of discussing these items at a future meeting and stated she recalled the City Manager Burton mentioned the staffing issue could be discussed in conjunction with the budget.

**(00:05:40)** Commissioner Feaver spoke in support of having a discussion regarding the police department but stated he would prefer to have it outside of the budget discussion. The Commissioner was also supportive of discussing the potential for a sewer and waterline insurance program.

**(00:06:25)** City Manager Burton confirmed police staffing would be discussed with the budget but staff could arrange a discussion prior to that if the Commission wished. In addition, Manager Burton informed the Commission that staff was actively looking at options for a potential water and sewer insurance program and expected an item on this topic would come before the Commission at a relatively soon administrative agenda.

**(00:08:29)** There were no further comments or questions by the Commission.

**Recommendations from the Helena Citizen Council**

**(00:08:44)** HCC member, Susan Steffens addressed the Commission and gave a report.

**(00:09:39)** Commissioner Reed spoke in support of the HCC conducting more public outreach and was interested to see how that goes.

**(00:09:54)** There were no further questions or comments from the City Commission.

## **City Manager's Report**

Interim City Manager Burton updated the Commission on the following:

### **A. Announcement of new City Attorney, Rebecca Dockter**

**(00:10:06)** Manager Burton introduced Rebecca Dockter to the Commission as the new City Attorney.

**(00:11:38)** Rebecca Dockter introduced herself to the Commission and spoke of her job experience prior to coming to this position.

### **B. Announcement of hiring of new Community Development Director, Christopher ("Chris") Brink.**

**(00:13:40)** Manager Burton introduced Rebecca Dockter to the Commission as the new City Attorney.

**(00:14:23)** Chris Brink introduced himself to the Commission and spoke of his job experience prior to coming to this position.

**(00:15:53)** Commissioner Logan asked if it was possible to set up a meeting to allow the Commissioners a chance to meet with Attorney Dockter and Director Brink in person and Manager Burton confirmed this could be arranged.

**(00:17:13)** There were no public comments.

## **City Clerk Update**

### **A. Board Application Review: Board of Adjustment**

**(00:17:35)**

#### **Board of Adjustment**

Re-appointment of Byron Stahly to the Board of Adjustment. Second term will begin upon appointment and expire on October 1, 2023.

Re-appointment of Burt Federman to the Board of Adjustment. Second term will begin upon appointment and expire on October 1, 2023.

Re-appointment of Camie Zufelt to the Board of Adjustment. Second term will begin upon appointment and expire on September 30, 2024.

(00:19:08) There were no public comments.

**With no objections, the recommended board appointments for the Board of Adjustment were approved as written into the record.**

## Information Only

### A. General Review of Land Use Processes.

(00:19:30) Manager Burton introduced the item and Planner II, Michael McConnell.

(00:21:30) Planner McConnell addressed the Commission and gave a presentation on item A.

(00:37:27) Commissioner Dean thanked Planner McConnell for his presentation and requested this video be put on the Community Development webpage to help educate the general public. Further discussion was had between Commissioner Dean and Manager Burton regarding the City's most important capital improvement plans, such as water and wastewater infrastructure in regard to the present capacity as well as in the future.

(00:44:30) Commissioner Feaver and Planner McConnell discussed the process for an environmental assessment.

(00:46:20) Further discussion was had between Commissioner Feaver and city staff regarding the purpose and authority of the Zoning Commission, specifically because the City Commission could ultimately side with or against any recommendation the Zoning Commission puts forward. In conclusion, the Commissioner expressed the need to inform the public that the Zoning Commission is an advisory board.

(00:48:07) Commissioner Dean questioned if MCA required the cost for an environmental assessment be put on the developer. Interim City Attorney Coate confirmed MCA requires an environmental assessment for all minor and major subdivision developments and the burden almost always fell to the developer due to the assessment being required as part of the initial application to the city. Commissioner Dean followed up by asking if there was anyway to ensure objectivity from the consultant chosen by the developer and Attorney Coate recommended they adhere to MCA guidance.

(00:51:00) City Manager Burton addressed the Commission and gave a brief presentation on Montana growth and the impacts it has on the City of Helena, specifically on water and wastewater infrastructure.

(00:57:13) Public Works Director, Ryan Leland in conjunction with Manager Burton presented to the Commission a presentation on the city's current infrastructure capacity and the decisions on the horizon for the Commission regarding water treatment expansion.

(01:12:09) Commissioner Feaver thanked Director Leland for his presentation. The Commissioner expressed the need to continue this discussion regarding how the City

and the Helena Valley can prepare for future annexations with consideration for the current water and wastewater infrastructure, while also limiting city tax dollars and placing the burden on the Helena Valley property owners.

**(01:14:11)** Commissioner Dean concurred with Commissioner Feaver's comments. Further discussion was had between Commissioner Dean and Manager Burton regarding conversation would look like between the City, Lewis and Clark County, and the State of Montana going forward.

### **Public Comment**

**(01:19:15)** Clerk of the Commission, Dannai Clayborn read a public comment into the record from Jacob Kuntz, "Thank you for presenting this information. The future of a vibrant Helena depends on the City finding ways to manage prudent, timely, and sustained growth."

**(01:20:04)** There were no further public comments.

### **Adjournment**

**(01:20:33)** There being no further business to come before the City Commission, the meeting adjourned at 7:21 p.m.

ATTEST:

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MAYOR

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CLERK OF THE CITY COMMISSION

**CITY OF HELENA**  
**City Commission Meeting**  
**March 14, 2022 - 6:00 PM**  
**Zoom Online Meeting; <https://zoom.us/j/98957119178>**  
**& Commission Chambers, City-County Building, Room 330**

**Time & Place**

A regular City Commission meeting was held on Monday, March 14, 2022 at 6:00 p.m. via Zoom Online Meeting ID: <https://zoom.us/j/98957119178> and in the City Commission Chambers, Room 330.

**Call to Order and Roll Call**

**(00:00:41)** Mayor Collins requested City Clerk Clayborn call roll call: Interim City Attorney Coate, Interim City Manager Jodoin, Commissioner Dean, Commissioner Feaver, Commissioner Reed, Commissioner Logan, and Mayor Collins all responded present and participated in person with exception of Commissioner Reed who participated virtually via Zoom.

**Pledge of Allegiance**

**(00:01:07)** Mayor Collins asked those persons present to please stand and join him in the pledge of allegiance.

**Consent Agenda**

- A.** Move to approve a Resolution designating the Environmental Certifying Official for the purposes of the City's YWCA Helena CDBG Grant No. MT-CDBG-CV-22-06.

**(00:02:04)** Interim City Manager Jodoin recommended approval of Consent Agenda A to appoint Planner II, Ellie Ray as the Environmental Certifying Official now that Sharon Haugen has retired.

**(00:02:38) Commissioner Dean made a motion to accept Consent Agenda Items A. Commissioner Feaver seconded the motion. The motion carried 5:0.**

**Bid Award**

- A.** Move to award the 2022 Sidewalk Improvement Program contract to the contractor, All Around Construction, LLC for the not-to-exceed amount of \$150,000.

**(00:03:22)** Director Knoepke addressed the Commission and gave a presentation on Bid Award Item A.

**(00:04:12)** Discussion was had between Commissioner Dean and Director Knoepke regarding the current waiting list of residents who wish to participate in the Sidewalk Improvement Program and how the application process will proceed moving forward.

**(00:06:57)** Commissioner Feaver asked staff if the contractor had an office in town and Director Knoepke confirmed they did and that the City has contracted out with All Around Construction for several projects over the years.

(00:07:49) There were no public comments.

**(00:07:57) Commissioner Feaver moved to award the 2022 Sidewalk Improvement Program contract to the contractor, All Around Construction, LLC for the not-to-exceed amount of \$150,000. Commissioner Dean seconded the motion. The motion carried 5:0.**

#### **Communications/Proposals from the Commissioners**

(00:08:35) Commissioner Reed thanked first responders and law enforcement for their work during a recent event that involved a number of overdoses in the Helena community.

(00:09:00) There were no further comments or proposals from the Commission.

#### **Report of the City Attorney**

(00:09:09) Interim City Attorney Coate had nothing to report.

#### **Report of the City Manager**

(00:09:16) Interim City Manager Jodoin had nothing to report.

#### **Communications from the Helena Citizens Council**

(00:09:31) HCC representative, Joe Lehman gave a report.

(00:09:55) There were no questions from the City Commission.

#### **Regular Items**

A. Consider amending the current Development Agreement to add a connection to the existing sewer line at 2245 Head Lane allowing for the discharge of industrial wastewater from a poultry processing facility into Helena's Wastewater System with conditions.

(00:10:26) Public Works Director, Ryan Leland addressed the Commission and gave a report on Regular Item A.

(00:13:30) Discussion was had between Commissioner Feaver and the property representative, Jared Engels about the size of the proposed operation.

(00:15:28) Commissioner Dean asked Director Leland if the applicant had an existing line connection to city services and Director Leland confirmed that was correct.

(00:16:39) Property representative, Paul Mabie addressed the Commission and spoke in support of Regular Item A.

(00:17:12) There were no further public comments.

(00:17:24) Commissioner Dean spoke in support of Regular Item A and stated that she thought it was a really neat project that could improve the sustainability of our food sources in the Helena area.

**(00:17:58) Commissioner Reed made a motion to Approve amending the current Development Agreement for 2245 Head Lane, formerly Red Meadow Inn now Oddfellow Inn and Farms, to add a connection to the existing sewer line allowing the discharge of industrial wastewater from a poultry processing facility to process up to 20,000 poultry units a year with the following conditions:**

1. **Waiver of the right to protest annexation into the City of Helena;**
2. **Waiver of the right to protest future special improvement districts (SIDs) for water, streets and sidewalk;**
3. **Obtain all applicable City permits and pay all applicable fees;**
4. **Accept city metering on the sanitary sewer service for billing and the associated costs;**
5. **Purchase sewer capacity for the proposed residence in the Stone Meadows pump station at \$0.42 per GPD for 721 GPD at a cost of \$303;**
6. **Restrict the use of the existing sewer service line to the existing sewer connection for the lodge facility, one single family residence, and the poultry processing facility; and**
7. **Must comply with Helena City Code Title 6, Chapter 4 and must obtain an Industrial User Permit from the City prior to connecting the poultry processing facility to the wastewater system.**

**(00:18:13) Commissioner Feaver seconded the motion. The motion carried 5:0.**

**B.** Consider a resolution conditionally permitting angle parking along Vandelay Avenue between Sanders Street and Oakes Street.

**(00:18:53)** Transportation Systems Director, David Knoepke addressed the Commission and gave a report on Regular Item B.

**(00:20:47)** Project engineer, Greg Wirth with Stahly Engineering addressed the Commission and spoke in support of Regular Item B.

**(00:22:07)** Commissioner Dean asked Mr. Wirth discussed the timeline should the resolution be approved.

**(00:23:40)** There were no public comments.

**(00:23:49) Commissioner Feaver made a motion to Approve a Resolution conditionally permitting angle parking along Vandelay Avenue between Sanders Street and Oakes Street. Commissioner Logan seconded the motion.**

**(00:24:03)** Commissioner Dean thanked the developer for working with city staff and the commission.

**(00:24:28) The motion carried 5:0.**

- C. Move to approve a Resolution distributing Railroad Urban Renewal District Tax Increment Financing funds to the Bell Hotel, LLC, for a demolition project at 40 East Lyndale Avenue.

(00:25:11) Interim City Manager, Thomas Jodoin introduced Regular Item C to the Commission.

(00:25:30) Planner II & Grants Coordinator, Ellie Ray addressed the Commission and gave a report on Regular Item C.

(00:27:10) Commissioner Dean questioned if there were checks and balances in place to ensure projects funded with TIF dollars were being completed as promised. Further discussion was had between the Commissioner and city staff regarding the systems in place to ensure demolition and the proposed development of the area.

(00:29:57) Commissioner Feaver spoke in favor of the proposal and expressed the need for the building's demolition

(00:30:09) There were no public comments.

**(00:30:19) Commissioner Dean made a motion to Approve a Resolution distributing Railroad Urban Renewal District Tax Increment Financing funds to the Bell Hotel, LLC, for a demolition project at 40 East Lyndale Avenue. Commissioner Logan seconded the motion.**

(00:30:40) Commissioner Dean spoke in favor of the project.

**(00:31:13) The motion carried 5:0.**

- D. Move to Approve a Resolution of Intention to Annex an 9.123-acre portion of Tract A-1-A-1-A-1-A-1-A-1 of the Amended Plat of the Crossroads at Mountain View Meadows Subdivision Document No. 3386391 as shown on the preliminary plat for Aspen Park #2 minor subdivision into the City of Helena, Montana and establish conditions for annexation.

(00:32:09) Planner II, Michael McConnell addressed the Commission and gave a report on Regular Item D, Regular Item E, and Public Hearing Item A.

(00:47:58) Discussion was had between the Commission and city staff regarding procedure.

(00:51:32) Commissioner Dean asked staff to confirm for the public, that these particular items did not represent the commercial development written about in the Independent Record. Planner McConnell and the project developer, Mark Runkle confirmed that was correct.

(00:57:00) There were no further public comments.

**(00:57:15) Commissioner Logan made a motion to Approve a Resolution of Intention to Annex an 9.123-acre portion of Tract A-1-A-1-A-1-A-1-A-1 of the Amended Plat of the Crossroads at Mountain View Meadows Subdivision Document No. 3386391 as shown on the preliminary plat for Aspen Park #2 minor subdivision into the City of Helena, Montana and establish conditions for annexation.**



1. Infrastructure: The property owner must install all infrastructure improvements required by the City of Helena, to City standards, or enter into a development agreement acceptable to the City that defines responsibility for installation or deferment of the improvements including, but not limited to;
2. Alpine View must be dedicated as public right-of-way and built to City Engineering Standards for a Local Road.
3. Twilight Avenue must be built to City Engineering Standards for a Local Road.
4. Review of New Construction: The property owner must submit plans for review by the City of Helena for compliance with City infrastructure, zoning, and other Code requirements, provide proof of compliance with all building and fire codes for all new construction or remodels subsequent to the adoption of this resolution and prior to annexation of the property, and pay all fees for such reviews in the same manner and on the same basis as do owners of properties already in the City.
5. Taxes and Assessments: Taxes and assessments must be paid and current at the time of filing the Resolution of Annexation.
6. Notice of Special Districts: The property owner must waive the right to notification and protest and consent to the alteration of boundaries of Urban Forest Maintenance District and Landfill Monitoring District in order to include the Property prior to annexation pursuant to 7- 11-1023, MCA.
7. Final Plat: The final plat of Aspen Park 2 Minor Subdivision must be submitted to the City Commission for approval prior annexation.
8. Completion of Conditions: These annexation conditions must be completed prior to the end of the period during which the preliminary plat approval is in force including any agreement extending the preliminary plat approval period. If the conditions are not completed within that time frame, the City is under no obligation to annex the property and may discontinue any City services to the property, including water and sewer service.

**Commissioner Reed seconded the motion. The motion carried 5:0.**

- E. Move to conditionally approve the preliminary plat for the Aspen Park 2 Minor Subdivision creating 2 lots and street right-of-way containing 9.123-acres and 1 future phase lot containing 139.91-acres and to adopt the findings of fact and the conditions contained therein for the property legally described as an Tract A-1-A-1-A-1-A-1-A-1-A-1 as shown on Certificate of Survey No. 3386391 in the records of the Clerk and Recorder of Lewis and Clark County, Montana, generally located .16 miles west of the State Highway 282 and Runkle Parkway intersection.

**(00:58:18)** There were no further public comments.

**(00:58:30)** Commissioner Dean asked staff if this item would come back to the Commission for final plat approval, and Planner McConnell confirmed that was correct.

**(00:58:49)** Commissioner Feaver questioned what it meant to have a “futured phased lot of 139+ acres?” Planner McConnell and Interim City Attorney Coate explained that portion was not presently being annexed but is intended to be annexed in the future.

**(01:00:47)** Commissioner Dean thanked the developer for his thoughtfulness and staffs work to bring proposals of this development before the Commission in the way it has been. Mayor Collins concurred with Commissioner Dean’s statements.

**(01:01:42) Commissioner Logan moved to conditionally approve the preliminary plat for the Aspen Park 2 Minor Subdivision creating 2 lots and street right-of-way containing 9.123-acres and 1 future phase lot containing 139.91-acres and to adopt the findings of fact and the conditions contained therein for the property legally described as a Tract A-1-A-1-A-1-A-1-A-1 as shown on Certificate of Survey No. 3386391 in the records of the Clerk and Recorder of Lewis and Clark County, Montana, generally located .16 miles west of the State Highway 282 and Runkle Parkway intersection. Commissioner Dean seconded the motion. The motion carried 5:0.**

## Public Hearings

**A.** Move to approve an ordinance pre-zoning prior to annexation to R-4 (Residential) for property legally described as 9.123-acre Portion of Tract A-1-A-1-A-1-A-1-A-1 of the Amended Plat of the Crossroads at Mountain View Meadows Subdivision Document No. 3386391.

**(00:53:05)** The project developer, Mark Runkle addressed the Commission and spoke in support of Public Hearings Item A.

**(00:55:20)** There were no further public comments.

**(00:55:28) Commissioner Logan made a motion to Approve an ordinance pre-zoning prior to annexation to R-4 (Residential) for property legally described as “9.123-acre Portion of Tract A-1-A-1-A-1-A-1-A-1 of the Amended Plat of the Crossroads at Mountain View Meadows Subdivision Document No. 3386391”. Commissioner Feaver seconded the motion. The motion carried 5:0.**

**B.** Move to approve an ordinance pre-zoning prior to annexation to B-2 (General Commercial) for property legally described as Tract B1 as shown on Certificate of Survey filed under document No. 3203658.

**(01:03:20)** Planner II, Michael McConnell addressed the Commission and gave a report on Public Hearings Item B and C.

**(01:12:45)** There were no public comments.

**(01:13:06)** Commissioner Feaver asked the applicant, Marc Parriman discussed a comment posed during the Zoning Commission hearing on whether the architecture was unique to the property.

**(01:18:40)** Discussion was had between Commissioner Dean and Mr. Parriman regarding why the request was for a B-2 (General Commercial District) and not R-4 (Residential Office District).

**(01:22:00) Commissioner Logan made a motion to Approve an ordinance pre-zoning prior to annexation to B-2 (General Commercial) for property legally described as "Tract B1 as shown on Certificate of Survey filed under document No. 3203658". Commissioner Feaver seconded the motion.**

**(01:22:36) The motion carried 5:0.**

- C. Consider a Resolution of Intention to Annex a 36.55-acre parcel described as Tract B1 as shown on Document No. 3203658 and adjacent rights of way into the City of Helena, Montana and establish conditions for annexation.

**(01:23:20) There were no public comments.**

**(01:23:31) Commissioner Dean and Public Works Director, Ryan Leland discussed the process, specifically the funding for when water and sewer upgrades are necessary for a multi-family dwelling such as an apartment complex.**

**(01:26:40) Commissioner Logan made a motion to Approve a Resolution of Intention to Annex a 36.55-acre parcel described as Tract B1 as shown on Document No. 3203658 and adjacent rights of way into the City of Helena, Montana and establish conditions for annexation.**

1. **Infrastructure: The property owner must install all infrastructure improvements required by the City of Helena, to City standards, or enter into a development agreement acceptable to the City that defines responsibility for installation or deferment of the improvements including, but not limited to,**
  - A. **Frontage Drive must be built to City Engineering Standards with curb, gutter and boulevard sidewalks required adjacent to the subject property only.**
  - B. **North Washington Street must be dedicated as public right of way and built to City Engineering Standards for a Minor Collector. Boulevard sidewalks are required adjacent to the subject property only.**
  - C. **Future Collector Road must be dedicated as public right of way and built to City Engineering Standards for a Minor Collector. Boulevard sidewalks are required adjacent to the subject property only.**
  - D. **A fence must be installed around the Helena Valley Irrigation District Canal.**
2. **Review of New Construction: The property owner must submit plans for review by the City of Helena for compliance with City infrastructure, zoning, and other Code requirements, provide proof of compliance with all building and fire codes for all new construction or remodels subsequent to the adoption of this resolution and prior to annexation of the property, and pay all fees for such reviews in the same manner and on the same basis as do owners of properties already in the City.**
3. **Taxes and Assessments: Taxes and assessments must be paid and current at the time of filing the Resolution of Annexation.**

4. **Notice of Special Districts: The property owner must waive the right to notification and protest and consent to the alteration of boundaries of Urban Forest Maintenance District and Landfill Monitoring District in order to include the Property prior to annexation pursuant to 7- 11-1023, MCA.**
5. **Completion of Conditions: These annexation conditions must be completed within one (1) year of the date of approval of this resolution. The property owner must notify City Planning in writing upon completion of the conditions for approval of annexation. If the conditions are not completed within that time frame, the City is under no obligation to annex the properties and may discontinue any City services to the properties, including water and sewer service.**

**Commissioner Feaver seconded the motion. The motion carried 5:0.**

D. Move to approve Second Passage of an Ordinance Amending City of Helena Ordinance No. 3097 and Amending the Official Zoning Map for the City of Helena for a Zone Change from CLM (Commercial Light Manufacturing) District to R-O (Residential Office) District for Lots 33 through 40 of Block 5, Lots 6 through 12A of Block 4, Lots 13A through 15 of Block 4, and Lots 33 through 40 of Block 4; and from B-2 (General Commercial) District to R-O (Residential Office) District for Lots 29 through 32 of Block 4, all of which properties are in the Woodlawn Park Addition to the City of Helena, Montana.

(01:29:19) Planner II, Michael Alvarez addressed the Commission and gave a report on Public Hearings Item D.

(01:31:28) Michael Root residing at 3209 Mitchell Avenue addressed the Commission and gave public comment in opposition of Public Hearings Item D. Mr. Root expressed frustration with the process of public notification for the proposed zoning change.

(01:35:29) There were no further public comments.

(01:35:50) Discussion was had between Commissioner Dean and Planner Alvarez regarding the general public notification process. In conclusion, Planner Alvarez confirmed that none of the businesses in the vicinity were going to have their property zone changed. Rather, the zone change would only affect single-dwelling units, and none of which have been opposed to the zoning change.

(01:41:55) Commissioner Logan acknowledged the concerns brought forth by the adjacent property owners.

(01:42:55) Commissioner Feaver questioned if the item could be tabled for a later meeting to allow staff more time to notify adjacent property owners. Interim City Manager Jodoin responded that it would be acceptable to table, however requested the Commission be specific in their motion to include direction for staff on how to proceed with further public notification.

**(01:45:16) Commissioner Feaver made a motion to Table Final Passage of an Ordinance Amending City of Helena Ordinance No. 3097 and Amending the Official Zoning Map for the City of Helena for a Zone Change from CLM (Commercial Light Manufacturing) District to R-O (Residential Office) District for Lots 33 through 40 of Block 5, Lots 6 through 12A of Block 4, Lots 13A through 15 of Block 4, and Lots 33**

**through 40 of Block 4; and from B-2 (General Commercial) District to R-O (Residential Office) District for Lots 29 through 32 of Block 4, all of which properties are in the Woodlawn Park Addition to the City of Helena, Montana until a subsequent City Commission meeting one (1) month from now.**

**(01:45:20)** Commissioner Feaver explained why he made a motion to table stating that he did not feel staff did anything wrong and that sufficient notice was given, and the public comment was received late. Regardless, the Commissioner stated, "I don't want folks to say the Commission didn't hear a complaint and rejected it out of hand. Even though that complaint is late, and I suppose complaints come in late frequently. But, it's the first time on my watch that a complaint has come in, and I am reluctant to act on this at this point in time. Although, I do favor the zoning change." In conclusion, the Commissioner suggested staff reach out to the individuals who expressed a lack of public notice.

**(01:48:14) Commissioner Logan seconded the motion** and echoed Commissioner Feaver's statements.

**(01:48:45)** Mayor Collins expressed that he did not understand why Commissioners were tabling an item on the grounds of improper public notification when the Interim City Manager confirmed that staff went "above and beyond" state law requirements to publicly notify adjacent property owners of the proposed zone change. In conclusion, Mayor Collins asked, "Why are we repeating the process?"

**(01:50:02)** Interim City Manager Jodoin proposed an amendment to the motion to include the following: **Table to the call of the City Manager with the goal that we bring it back in about one (1) month, wherever those meetings lay.** Commissioner Feaver agreed.

**(01:50:21) The motion carried 4:1 with Mayor Collins opposed.**

## **Public Communications**

**(01:50:51)** Marc Parriman, residing at 1978 Reber Road addressed the Commission regarding Public Hearings Item C, motion condition 1.A stating: *Frontage Drive must be built to City Engineering Standards with curb, gutter and boulevard sidewalks required adjacent to the subject property only.* Mr. Parriman on behalf of the property owner requests this condition be removed from the motion and explained they did not think it was appropriate to have a sidewalk along the frontage road, specifically due to public safety and cost.

**(01:53:43)** Interim City Manager Jodoin explained the conditions generally meet engineering standards which, along with City Code, require the installation of city sidewalks with a building permit. Manager Jodoin suggested two (2) procedures that would be appropriate for this instance: 1) the applicant can request a variance from the installation of sidewalks; or 2) when the applicant returns for annexation, the Commission can amend the condition in the final resolution of annexation. In conclusion, Manager Jodoin explained it was unusual to ask the Commission to grant a variation or deviation from engineering standards given those are administratively performed by city staff. In either case, a variance for the sidewalks will be required to come before the Commission before a building permit can be issued. Mr. Parriman thanked the Commission and staff for explaining the procedure moving forward.

**(01:56:22)** There were no further public comments.

**(01:56:34)** Commissioner Feaver thanked staff and the rest of the Commission for their patience as he works his way through the protocols and processes. The Commissioner expressed the need to better organize the agenda's going forward, specifically for items that fall under both the Regular Items and Public Hearing Items.

**(01:57:14)** In closing, Commissioner Dean wished everyone a Happy St. Patrick's Day in the coming week.

### **Adjournment**

**(01:57:28)** There being no further business to come before the City Commission, the meeting adjourned at 7:58 p.m.

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MAYOR

ATTEST:

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CLERK OF THE CITY COMMISSION

June 22, 2022

TO: City Commissioners

FROM: Mayor Wilmot Collins

SUBJECT: Board Appointments

I am recommending the following board appointment:

**Commission – Manager Relations  
Sub-Committee:**

Appointment of Mayor Wilmot Collins and  
Commissioner Sean Logan to the Commission –  
Manager Relations Sub-Committee. Term will begin  
upon appointment and will expire on January 8, 2023.

***City of Helena, Montana***

**June 17, 2022**

**To:** Tim Burton, City Manager  
**From:** Ryan Leland, Public Works Director  
**Subject:** Bid award the 2021 Fire Hydrant Replacement Project #21-17

**Present Situation:** The City's Utility Maintenance division routinely checks and keeps a record of non-working hydrants and hydrants that are more susceptible to failure due to multiple conditions, such as age, make/model, and experience with previous failures. The proposed project will replace twenty-one hydrants threw out the city of Helena, allowing for improved fire protection and the upgrade of aging infrastructure while bringing it up to current standards. Originally there were over one hundred hydrants requiring replacement, with the completion of this proposed project and two prior hydrant replacement projects there will be roughly fifty hydrants remaining that will be replaced with future projects or by Utility Maintenance.

**Background Information:** The city solicited and received two bids for the 2021 Hydrant replacement project on May 10th, 2022. The lowest responsive bidder for the project was Montana Underground Construction, Inc. with a bid of \$387,411.

**Proposal/Objective:** The city solicited and received two bids for the 2021 Hydrant replacement project on May 10th, 2022. The lowest responsive bidder for the project was Montana Underground Construction, Inc. with a bid of \$387,411.

**Advantage:** The proposed project will replace existing fire hydrants that are either non operable or at high risk of breaking if operated and will allow the city to provide proper fire protection when required.

**Notable Energy Impact:** N/A

**Disadvantage:** None Noted

**Notice of Public Hearing:** N/A

**Staff Recommendation:** Move to award the 2021 Fire Hydrant Replacement Project #21-17, to the lowest responsive bidder, Montana Underground Construction, Inc. in the amount of \$387,411.

<b><u>ATTACHMENTS:</u></b>
<input type="checkbox"/> <a href="#">Bid Tabs</a>
<input type="checkbox"/> <a href="#">Budget Analysis</a>



2021 Fire Hydrant Replacment				Engineers Estimate Of Helena		City Helena, MT	Montana U Helen
Project 21-17							
Bid Tabs							
Bid Opening; May 10th, 2022							
Item No.	Est. Quantity	Unit	Description	Unit Price	Total Price	Unit Price	
1	1	LS	Mobilization	26,000.00	26,000.00	21,780.00	
2	1	LS	Traffic Control	12,000.00	12,000.00	9,240.00	
3	10	HR	Exploratory Excavation	250.00	2,500.00	203.00	
4	10	CY	Rock Excavation	300.00	3,000.00	14.00	
5	6	EA	Remove Existing Fire Hydrants, Includes Hydrant, Hydrant Riser, 90° Bend and Any Other Material So Connection to Existing Service Line Can Be Made	1,500.00	9,000.00	2,308.00	
6	15	EA	Remove Existing Fire Hydrants, Includes All Materials Connecting To the Main Including Hydrant Tee	2,500.00	37,500.00	5,656.00	
7	6	EA	Install New Fire Hydrant, Includes All Materials Required To Connect To Existing Service Line	4,500.00	27,000.00	6,710.00	
8	15	EA	Install New Fire Hydrant Which Includes Installation of 6" Auxiliary Gate Valve, 6" PVC Service line, MJ X MJ Tee And All Other Materials Required To Connect To Main or Existing Service Line	6,500.00	97,500.00	10,309.00	
9	1	LS	Install Cathodic Protection System, Complete	7,500.00	7,500.00	7,066.00	
10	320	SF	Remove and Replace Sidewalk	15.00	4,800.00	40.00	
11	91	LF	Remove Existing Curb and Gutter Or Vertical Curb, Install New Curb and Gutter	45.00	4,095.00	109.00	
12	1	EA	Remove Existing Sidewalk Corner and Replace With Double ADA Ramp	7,000.00	7,000.00	5,871.00	
13	1	EA	Remove Existing Sidewalk Corner and Replace With Single ADA Ramp	1,000.00	1,000.00	3,702.00	
14	1049	SF	Remove and Replace Asphalt	14.00	14,686.00	10.00	
15	646	SF	Remove and Replace Sod	9.00	5,814.00	5.00	
16	45	SF	Remove Existing Grass and Re-seed with a Weed Free Dry Land Grass Mix	4.00	180.00	9.00	
17	5	HR	Root Removal	85.00	425.00	115.00	
18	1	LS	Replace All Landscaping Disturbed By Excavation Including Concrete (Other Than Curb & Gutter and Sidewalk), Signs, Plants, Boundry Posts, Fences Or Other Forms of Decoritive Landscape	5,000.00	5,000.00	1,692.00	
19	4	EA	One Foot Hydrant Riser With Solid Operating Rod	1,500.00	6,000.00	1,222.00	
2021 Hydrant Replcament Total				271,000.00		387,4	

Underground a, MT	Hard Rock Helena, MT	
<b>Total Price</b>	<b>Unit Price</b>	<b>Total Price</b>
21,780.00	25,000.00	25,000.00
9,240.00	25,000.00	25,000.00
2,030.00	255.00	2,550.00
140.00	85.00	850.00
13,848.00	1,750.00	10,500.00
84,840.00	2,750.00	41,250.00
40,260.00	7,950.00	47,700.00
154,635.00	13,250.00	198,750.00
7,066.00	7,500.00	7,500.00
12,800.00	22.50	7,200.00
9,919.00	98.00	8,918.00
5,871.00	3,950.00	3,950.00
3,702.00	3,625.00	3,625.00
10,490.00	28.00	29,372.00
3,230.00	6.25	4,037.50
405.00	5.00	225.00
575.00	160.00	800.00
1,692.00	10,000.00	10,000.00
4,888.00	1,750.00	7,000.00
<b>11.00</b>	<b>434,227.50</b>	

**BUDGET WORKSHEET**  
**General**  
**21-17 21 Fire Hydrant Replacment**

Description	Estimate or Cost
<b>Estimate</b>	
<b>ENGINEERING</b>	
Survey, Design and Bidding	\$ 175.00
Construction Management	\$ -
<b>Total Engineering Cost</b>	<b>\$ 175.00</b>
<b>CONSTRUCTION COSTS</b>	
Construction Cost	\$ 387,411.00
8% Contingency & Testing	\$ 30,992.88
<b>Total Construction Cost</b>	<b>\$ 418,403.88</b>
<b>Misc Cost</b>	<b>\$ -</b>
<b>Total Project Estimate</b>	<b>\$418,578.88</b>

Description	Costs
<b>Budget</b>	
Water Transmission/Distribution (521-3126-435-9060 - WU2910)	\$ 425,000.00
<b>Totals</b>	<b>\$ 425,000.00</b>

***City of Helena, Montana***

**May 9, 2022**

**To:** Mayor Collins, Helena City Commission

**From:** Tim Burton, Interim City Manager  
Sheila Danielson, Finance Director

**Subject:** Consider a Resolution Adopting Preliminary Budget, Budget Authorities and Appropriations for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023 and Setting the Salary for Municipal Judge.

**Present Situation:** The City of Helena's Charter Article III, Section 3.02, 2., k) charges the City Manager with the responsibility of preparing and presenting a budget to the Commission for its approval and execute the budget adopted by the Commission. This meeting item represents achievement of the City Manager's Charter responsibility and is submitted for acceptance as the FY23 Preliminary Budget of the City of Helena.

State Statute, MCA 7-6-4020, requires that a Preliminary Annual Operating Budget must be prepared for the local government. The Preliminary Budget must include, at a minimum:

- a) A listing of all revenue and other resources for the prior budget year, current budget year, and proposed budget year;
- b) A listing of all expenditures for the prior budget year, current budget year, and proposed budget year under one of the following categories:
  - a. Salaries and wages
  - b. Operations and Maintenance
  - c. Capital outlay
  - d. Debt Service
  - e. Transfers out
- c) A projection of changes in fund balance or cash balances available for governmental fund types and a projection of changes in cash balances and working capital for proprietary fund types. This projection must be supported by a summary for each fund or group of funds listing the estimated beginning balance plus estimated revenue, less proposed expenditures, cash reserves, and estimated ending balances.
- d) A detailed list of proposed capital expenditures and a list of proposed major capital projects for the budget year;
- e) Financial data on current and future debt obligations;
- f) Schedules or summary tables of personnel or position counts for the prior budget year, current budget year, and proposed budget year. The budgeted amounts for personnel services must be supported by a listing of positions, salaries and benefits for all positions of the local government. The listing of positions, salaries and benefits is not required to be part of the budget document.
- g) All other estimates that fall under the purview of the budget;
- h) The preliminary annual operating budget for each fund for which the local government will levy and ad valorem property tax must include the estimated amount to be raised by the tax.

This preliminary budget submittal is believed to fulfill the requirements of State Statute and City Charter.

State Statutes, MCA 7-6-4024 and 7-6-4036, require the Commission to adopt the final budget and fix the tax levy by the later of the first Thursday after the first Tuesday in September or within 30 calendar days after receiving certified taxable values from the Montana Department of Revenue. The reason for this late legal

finalization of the budget/tax levy is the timing of tax valuation information. Budget revenue estimates and tax levies are dependent upon tax valuation. The budget is subject to revision, and not considered legally finalized until the tax levy is fixed by the City Commission resolution.

**Background Information:** Review FY23 Preliminary Budget Submittal and make a motion(s) to amend or accept as submitted.

**Proposal/Objective:** Review FY23 Preliminary Budget Submittal and make a motion(s) to amend or accept as submitted.

**Advantage:** Approval of the Preliminary Budget for Fiscal Year 2023 fixes the budget and allows for appropriations.

**Notable Energy Impact:** N/A

**Disadvantage:** Not approving the Preliminary Budget may place the City Commission at risk of meeting the expectation of having an adopted Preliminary Budget in place to allow appropriations to begin in Fiscal Year 2023.

**Notice of Public Hearing:** Attached

**Staff Recommendation:** Move to Approve a Resolution Adopting Preliminary Budget, Budget Authorities and Appropriations for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023 and Setting the Salary for Municipal Judge.

**ATTACHMENTS:**

- ☐ [Memo-Adoption of Preliminary FY23 Budget](#)
- ☐ [Resolution FY23 Preliminary Budget](#)
- ☐ [Exhibit A - Balances and Changes in Funds](#)
- ☐ [FY23 Budget Cover and Table of Contents](#)
- ☐ [FY23 Budget Book\\_Section 1](#)
- ☐ [FY23 Budget Book\\_Section 2](#)
- ☐ [FY23 Budget Book\\_Section 3](#)
- ☐ [FY23 Budget Book\\_Section 4](#)
- ☐ [FY23 Budget Book\\_Section 5](#)
- ☐ [FY23 Budget Book\\_Section 6](#)
- ☐ [FY23 Budget Book\\_Section 7](#)
- ☐ [FY23 Budget Book\\_Section 8](#)
- ☐ [FY23 Budget Book\\_Section 9](#)
- ☐ [FY23 Budget Book\\_Section 10](#)
- ☐ [FY23 Budget Book\\_Section 11](#)
- ☐ [FY23 Budget Book\\_Section 12](#)



## Commission Meeting

June 27, 2022

[helenamt.gov](http://helenamt.gov)



**Recommended Motion:** Move to approve a Resolution Adopting Preliminary Budget, Budget Authorities, and Appropriations for the Fiscal Year Beginning July 1, 2022 and ending June 30, 2023, and setting the Salary for the Municipal Court Judge.

Prepared by: Sheila Danielson, Finance Director

### Legal Review

N/A

### Present Situation:

The City of Helena's Charter Article III, Section 3.02, 2., k) charges the City Manager with the responsibility of preparing and presenting a budget to the Commission for its approval and execute the budget adopted by the Commission. This meeting item represents achievement of the City Manager's Charter responsibility and is submitted for acceptance as the FY23 Preliminary Budget of the City of Helena.

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  - b. Operations and Maintenance
  - c. Capital outlay
  - d. Debt Service
  - e. Transfers out
- c) A projection of changes in fund balance or cash balances available for governmental fund types and a projection of changes in cash balances and working capital for proprietary fund types. This projection must be supported by a summary for each fund or group of funds listing the estimated beginning balance plus estimated revenue, less proposed expenditures, cash reserves, and estimated ending balances.
- d) A detailed list of proposed capital expenditures and a list of proposed major capital projects for the budget year;
- e) Financial data on current and future debt obligations;
- f) Schedules or summary tables of personnel or position counts for the prior budget year, current budget year, and proposed budget year. The budgeted amounts for personnel services must be supported by a listing of positions, salaries and benefits for all positions of the local government. The listing of positions, salaries and

benefits is not required to be part of the budget document.

- g) All other estimates that fall under the purview of the budget;
- h) The preliminary annual operating budget for each fund for which the local government will levy and ad valorem property tax must include the estimated amount to be raised by the tax.

This preliminary budget submittal is believed to fulfill the requirements of State Statute and City Charter.

State Statutes, MCA 7-6-4024 and 7-6-4036, require the Commission to adopt the final budget and fix the tax levy by the later of the first Thursday after the first Tuesday in September or within 30 calendar days after receiving certified taxable values from the Montana Department of Revenue. The reason for this late legal finalization of the budget/tax levy is the timing of tax valuation information. Budget revenue estimates and tax levies are dependent upon tax valuation. The budget is subject to revision, and not considered legally finalized until the tax levy is fixed by the City Commission resolution.

#### Advantages of Action

Acceptance of the Interim City Manager's budget submittal as the FY23 Preliminary Budget begins the process of public hearing which will take place on June 27, 2022.

#### Disadvantages of Action

Not accepting the submittal may place the City Commission at risk of meeting the expectation of having an adopted Preliminary Budget in place to allow appropriations to begin in Fiscal Year 2023.

#### **Background Information**

The Interim City Manager along with all Departments of the city presented their proposed budgets to the City Commission and Public on the following dates in a public meeting setting:

May 4, 2022 – General Fund Overview, Priorities, General Administrative Departments

May 11, 2022 – Police Department, Municipal Court, Fire Department

Parks, Open Lands and Recreation Departments

May 18, 2022 – Community Planning and Development; Building Departments

Community Facilities

Transportation Services including Streets, Transit, Parking, and Fleet services

May 25, 2022 – Miscellaneous General Government Funds including Debt Services, ARPA, TIF Funds, Insurance Funds, Lighting Districts, and Debt Service

General Government Capital

Public Works including Water, Wastewater, Engineering, Administration, Industrial Facilities, Storm, Solid Waste and Recycling

June 6, 2022 – FY23 Preliminary Budget Book delivered to Commission in Public Commission Meeting.

The City Commission and the Public had the opportunity to review submittals and ask questions.

**Public Information / Engagement****Notice of Public Meeting**

Public Hearing was noticed in the Independent Record on June 12 and June 25, 2022.

Respectfully submitted,

Tim Burton, Interim City Manager

**Presentation Documents**

FY23 Preliminary Budget Book

23 Resolution Adopting Preliminary Budget

Exhibit A – Balance and Changes in Funds



# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## RESOLUTION NO.

### A RESOLUTION ADOPTING PRELIMINARY BUDGET, BUDGET AUTHORITIES, AND APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023, AND SETTING THE SALARY FOR MUNICIPAL COURT JUDGE

**WHEREAS**, Section 7-1-114, MCA provides that a local government with self-governing powers is subject to any law regulating the budget, finance, or borrowing procedures and powers of local governments;

**WHEREAS**, appropriation adjustments are sometimes integral to other business actions, and in those situations separate budget amendment procedures are not necessary. To carry out this intent, the Local Government Budget Act was passed;

**WHEREAS**, Section 7-6-4006(3), MCA, states:

Appropriations may be adjusted according to procedures authorized by the governing body for:

- (a) debt service funds for obligations related to debt approved by the governing body;
- (b) trust funds for obligations authorized by trust covenants;
- (c) any fund for federal, state, local, or private grants and shared revenue accepted and approved by the governing body;
- (d) any fund for special assessments approved by the governing body;
- (e) the proceeds from the sale of land;
- (f) any fund for gifts or donations; and
- (g) money borrowed during the fiscal year.

**WHEREAS**, Section 7-6-4012, MCA, states:

- (1) In its final budget resolution, the governing body

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## Resol.

may authorize adjustments to appropriations funded by fees throughout the budget period. Adjustable appropriations are:

- (a) proprietary fund appropriations; or
  - (b) other appropriations specifically identified in the local government's final budget resolution as fee-based appropriations.
- (2) Adjustments of fee-based appropriations must be:
- (a) based upon the cost of providing the services supported by the fee; and
  - (b) fully funded by the related fees for services, fund reserves, or non-fee revenue such as interest.

**WHEREAS**, Sections 2-7-504, 7-6-609, and 7-6-611(1)(a), MCA, require the City to maintain its accounting system in accordance with Generally Accepted Accounting Principles (GAAP) and require that changes to the accounting system be made in accordance with GAAP;

**WHEREAS**, appropriations authorized in the annual, or properly amended, budget will not change if restructured in such accounting system changes;

**WHEREAS**, Sections 3-6-203, MCA and 2-8-5(B), Helena City Code provide that the annual salary and compensation of the municipal court judge must be set by ordinance or resolution; and

**WHEREAS**, a public hearing on this resolution was held by the City Commission on June 27, 2022, in the Commission Chambers at 316 North Park Avenue in Helena, Montana, at 6:00 P.M. and via Zoom Meeting at webinar ID: <https://zoom.us/j/96356869904>

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

**Resol.**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF  
THE CITY OF HELENA, MONTANA:

**Section 1.      Legal Spending Limits:**      The Helena City Commission adopts the City of Helena's budget based upon the preliminary budget previously proposed, as subsequently amended, and after concluding a public hearing on the same. As part of the budget, the City Commission hereby sets the City's budget level for the fiscal year 2022 as shown in Appendix A attached hereto. Appendix A, Balances & Changes by Fund, of this resolution sets forth per fund:

- A.    the estimated, July 1, beginning cash balances;
- B.    the estimated revenues;
- C.    the interfund transfers in and transfers out;
- D.    the authorized appropriations; and
- E.    the estimated, June 30, ending cash balances.

The authorized appropriations as stated in Appendix A - Balances & Changes by Fund, establish the legal spending limits of the municipality at the fund level. Detail below the fund level in Appendix A is informational only and does not reflect the legal spending limits.

**Section 2.      Property Tax Adjustments:**      Property taxes are to be levied to the full extent as allowed by law. If the property

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## Resol.

tax levy as allowed by law exceeds the budgeted property tax revenues, the additional property tax revenue will be placed in the General Fund's Reserve for Emergency Contingencies, Capital, and Major Maintenance and is available for appropriation therefrom.

**Section 3. Budget Implementation Authority:** Management plans in the budget document and in the City's accounting records which detail revenues, expenditures and balances below the fund level are designated management tools. It is declared necessary for management to be able to adjust to changing circumstances while adhering to goals and objective principles. Budget and Reserve Policies are defined in the budget document and allow the City Manager certain management tools that retain budgetary control but provide effective operational flexibility and are adopted with this Resolution. The budget policies include:

- A. Follow-through Authority. As provided in Section 7-6-4006(3), MCA;
- B. Fee Based Authority. As provided in section 7-6-4012, MCA;
- C. Realignment Authority consistent with Sections 7-6-4030 and 7-6-4033, MCA, legal spending limit; and
- D. Automatic Amendments.

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## Resol.

**Section 4.      Appropriated Reserves:**    Reserve policies for each fund type are defined in the budget document and are adopted with this Resolution.

**Section 5.      Contingency Accounts:**    Contingency account reserves and policies are defined in the budget document.

**Section 6.      Appropriation Carry-overs:**    GAAP require expenditures to be recognized in the fiscal year in which the goods or services are received. As such, the Helena City Commission hereby authorizes the carry-over of prior year unspent budget authority under the following conditions:

A. Previous fiscal year appropriations or segments thereof, are hereby declared authorized appropriations in addition to the appropriations set out in Appendix A, provided they meet the following criteria:

- i. related financing was provided in the prior fiscal year;
- ii. the appropriations were not obligated by year end;
- iii. the purpose was not included, or rejected, in current budget financing or appropriations; and
- iv. the City Manager determines the appropriation is still needed.

B. Outstanding purchase orders and other obligations,

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## Resol.

representing a City obligation to pay the claim after receipt of the goods or services, are recognized as "claims incurred." They are hereby declared authorized "carryover" appropriations in addition to the appropriations set out in Appendix A, provided they meet the following criteria:

- i. related financing was provided in the prior fiscal year;
- ii. the appropriations were not otherwise obligated by year end;
- iii. the purpose was not included, or rejected, in current budget financing or appropriations; and
- iv. the City Manager determines the appropriation is still needed.

**Section 7. Capital Re-Appropriation:** The City Commission routinely updates its Comprehensive Capital Improvement Program in order to fully identify long-term capital needs and analyze projected financing capacity. After each fiscal year, there may be unspent appropriations within City operations. Therefore, the Helena City Commission authorizes the City Manager to re-appropriate prior year unspent budget authority and reserves into current year authorized capital appropriations or capital reserves in order to address capital needs. Such capital re-appropriations

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

**Resol.**

may be made under the following conditions:

- A. related financing was provided or in reserves from prior fiscal years;
- B. the projected unspent appropriation balance was not reallocated as financing for other appropriations;
- C. the appropriations were not obligated by year end;
- D. the purpose was not included, or rejected, in current budget financing, reserves, or appropriations;
- E. the City Manager determines the re-appropriation is needed to finance the Comprehensive Capital Improvement Program; and
- F. after advising the City Commission of the City Manager's intent to make capital re-appropriations at a City Commission meeting or public work session.

**Section 8.      Municipal Judge Salary and Compensation:** The annual salary for the Municipal Judge is \$107,146 and total salary and benefits are \$139,298.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF  
HELENA, MONTANA, THIS 27<sup>th</sup> DAY OF JUNE, 2022.**

/S/ WILMOT COLLINS  
MAYOR

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

**Resol.**

**ATTEST:**

/S/ DANNAI CLAYBORN  
CLERK OF THE COMMISSION



**Annual Budget Resolution - Appendix A**  
**Balances and Changes by Fund**  
**For the Fiscal Year Ending June 30, 2023**

		Estimated Beginning Cash Balance	(+ ) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
			Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
<b>100 General Fund</b>										
011	General Government	na	20,149,119	181,969	20,331,088	3,201,824	1,629,763	4,831,587	na	na
012	Police & Court	na	999,500	15,000	1,014,500	8,257,022	400,000	8,657,022	na	na
013	Fire Department	na	394,808	692,220	1,087,028	6,004,734	-	6,004,734	na	na
014	Community Development	na	5,300	-	5,300	878,725	-	878,725	na	na
015	Finance Services	na	986,802	-	986,802	1,556,162	-	1,556,162	na	na
016	Public Works Administration	na	1,732,485	-	1,732,485	2,074,961	-	2,074,961	na	na
017	Park & Recreation	na	469,879	-	469,879	2,685,462	142,850	2,828,312	na	na
<b>Total General Fund</b>		<b>7,061,772</b>	<b>24,737,893</b>	<b>889,189</b>	<b>25,627,082</b>	<b>24,658,889</b>	<b>2,172,613</b>	<b>26,831,502</b>	<b>-</b>	<b>5,857,351</b>
<b>200 Special Revenue Funds</b>										
201	Street & Traffic	1,861,136	7,357,000	4,704	7,361,704	7,514,677	-	7,514,677	-	1,708,163
204	Civic Center Board	80,786	-	-	-	80,786	-	80,786	-	0
211	Civic Center	579,868	701,050	361,134	1,062,184	1,481,435	-	1,481,435	-	160,617
212	Facilities Management	920,144	782,471	2,263	784,734	1,543,171	-	1,543,171	-	161,707
213	Facilities Managemnt-HVCC	30,778	72,081	-	72,081	68,699	-	68,699	-	34,160
214	Neighborhood Center	70,186	39,200	-	39,200	28,487	-	28,487	-	80,899
215	Police Projects & Reimb	50,983	59,100	157	59,257	58,621	-	58,621	-	51,619
217	Law Enforcement Block Grant	0	30,000	-	30,000	15,000	15,000	30,000	-	0
218	9-1-1 Emergency Program	597,880	918,860	-	918,860	879,656	-	879,656	-	637,085
219	Support Services Division	583,092	1,666,598	3,697	1,670,295	1,861,630	-	1,861,630	-	391,757
226	CDBG/HOME	5,099	-	-	-	-	-	-	-	5,099
228	Community Renewal	701	-	-	-	-	-	-	-	701
229	Affordable Housing Trust	1,912,500	-	100,000	100,000	-	-	-	-	2,012,500
233	Public Art Projects	38,199	15,000	12,000	27,000	37,000	-	37,000	-	28,199
235	Open Space District Maint	297,472	556,700	532	557,232	598,213	-	598,213	-	256,491
237	Urban Forestry	468,120	441,130	793	441,923	558,683	-	558,683	-	351,361
238	Loan Repayment	164,265	-	-	-	-	-	-	(60,000)	104,265
240	Gas Tax	397,581	581,037	-	581,037	681,473	-	681,473	-	297,146
241	Gas Tax HB473	201,013	745,747	-	745,747	946,760	-	946,760	-	(0)
245	Storm Water Utility	1,122,802	2,380,620	597	2,381,217	2,217,812	-	2,217,812	-	1,286,207
246	Watershed Projects	58,453	-	20,000	20,000	27,398	-	27,398	-	51,055
260	Fire Safety Levy	478,437	1,556,950	-	1,556,950	829,281	692,220	1,521,501	-	513,886
290	CARES/ARPA	3,310	4,230,586	-	4,230,586	4,233,896	-	4,233,896	-	0
029	Lighting Districts - All	574,157	1,014,801	-	1,014,801	1,016,873	-	1,016,873	-	572,085
<b>Total Special Revenue Funds</b>		<b>10,496,963</b>	<b>23,148,931</b>	<b>505,877</b>	<b>23,654,808</b>	<b>24,679,549</b>	<b>707,220</b>	<b>25,386,769</b>	<b>(60,000)</b>	<b>8,705,002</b>
<b>300 Debt Service Funds</b>										
308	2017 GO Bond-08 Park Ref	589,131	555,950	-	555,950	552,900	-	552,900	-	592,181
340	S I D Revolving	35,600	-	-	-	102	-	102	-	35,497
<b>Total Debt Service Funds</b>		<b>624,730</b>	<b>555,950</b>	<b>-</b>	<b>555,950</b>	<b>553,002</b>	<b>-</b>	<b>553,002</b>	<b>-</b>	<b>627,678</b>

**Annual Budget Resolution - Appendix A**  
**Balances and Changes by Fund**  
**For the Fiscal Year Ending June 30, 2023**

		Estimated Beginning Cash Balance	(+ ) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
			Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
<b>400 Capital Project Funds</b>										
406	TIF Railroad District	197,744	238,185	-	238,185	227,000	-	227,000	-	208,928
407	TIF Downtown District	180,512	181,350	-	181,350	180,000	-	180,000	-	181,862
408	TIF Capital Hill URD	110,150	141,700	-	141,700	200,000	-	200,000	-	51,850
440	Capital Improvements Fund	955,573	11,504	744,427	755,931	1,305,273	-	1,305,273	-	406,231
441	Parks Improvement	360,607	67,250	-	67,250	105,000	-	105,000	-	322,857
<b>Total Capital Project Funds</b>		<b>1,804,585</b>	<b>639,989</b>	<b>744,427</b>	<b>1,384,416</b>	<b>2,017,273</b>	<b>-</b>	<b>2,017,273</b>	<b>-</b>	<b>1,171,728</b>
<b>500 Enterprise Funds</b>										
503	Building	1,592,354	1,375,761	2,098	1,377,859	1,426,451	-	1,426,451	-	1,543,762
521	Water	6,462,946	20,768,500	4,283	20,772,783	18,366,162	20,000	18,386,162	-	8,849,567
522	Water Service Line	753,089	260,100	-	260,100	-	-	-	(120,000)	893,189
531	Wastewater	2,072,598	8,322,000	2,919	8,324,919	4,920,094	-	4,920,094	-	5,477,423
532	Wastewater Service Line	1,656,950	301,000	-	301,000	-	-	-	(120,000)	1,837,950
541	Solid Waste-Residential	2,075,761	2,221,015	1,335	2,222,350	2,990,101	275,000	3,265,101	-	1,033,010
542	Solid Waste-Commercial	1,483,707	1,320,250	26,617	1,346,867	1,463,672	-	1,463,672	-	1,366,902
543	Landfill Monitoring District	288,353	141,200	-	141,200	172,879	-	172,879	-	256,674
546	Transfer Station	1,751,716	2,770,106	1,865	2,771,971	2,737,819	25,875	2,763,694	-	1,759,993
547	Recycling	265,814	395,600	275,502	671,102	626,300	-	626,300	-	310,616
551	Parking	302,110	2,272,064	1,364	2,273,428	2,310,077	-	2,310,077	-	265,461
561	Special Charters	44,626	-	-	-	-	44,626	44,626	-	-
563	Golf Course	184,975	2,345,205	145,321	2,490,526	2,577,518	-	2,577,518	-	97,983
570	City-County Building Fund	698,293	1,077,978	512	1,078,490	1,154,141	-	1,154,141	-	622,642
571	City/Cnty Bldg Mail	75,516	232,350	89	232,439	223,262	-	223,262	-	84,693
572	City/Cnty Bldg Telephone	14,427	20,010	35	20,045	16,792	-	16,792	-	17,680
573	CC Law & Justice Building	150,494	1,090,556	400,371	1,490,927	1,372,530	-	1,372,530	-	268,891
580	Capital Transit	309,663	1,231,897	510,084	1,741,981	1,811,891	-	1,811,891	-	239,752
581	CT - East Valley	51,241	-	-	-	-	51,241	51,241	-	-
<b>Total Enterprise Funds</b>		<b>20,234,631</b>	<b>46,145,592</b>	<b>1,372,395</b>	<b>47,517,987</b>	<b>42,169,689</b>	<b>416,742</b>	<b>42,586,430</b>	<b>(240,000)</b>	<b>24,926,187</b>
<b>600 Internal Service Funds</b>										
610	Fleet Services	488,685	2,222,543	1,195	2,223,738	2,368,845	-	2,368,845	-	343,578
643	Copier Revolving	72,118	25,397	-	25,397	42,479	-	42,479	-	55,036
645	Property & Liab Insurance	310,986	1,233,162	-	1,233,162	1,196,079	79,945	1,276,024	-	268,123
650	Health & Safety Program	349,036	6,269,258	-	6,269,258	6,117,200	136,563	6,253,763	-	364,531
651	Dental Program	235,299	408,287	-	408,287	397,000	-	397,000	-	246,586
652	Vision Program	93,213	70,616	-	70,616	69,500	-	69,500	-	94,329
<b>Total Internal Service Funds</b>		<b>1,549,338</b>	<b>10,229,262</b>	<b>1,195</b>	<b>10,230,457</b>	<b>10,191,103</b>	<b>216,508</b>	<b>10,407,611</b>	<b>-</b>	<b>1,372,184</b>
<b>Total All Budgeted Funds</b>		<b>41,772,019</b>	<b>105,457,617</b>	<b>3,513,083</b>	<b>108,970,700</b>	<b>104,269,506</b>	<b>3,513,083</b>	<b>107,782,588</b>	<b>(300,000)</b>	<b>42,660,130</b>



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# Preliminary Budget

Fiscal Year 2023

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# Table of Contents

	<u>Page</u>
<b>SECTION 1. BUDGET MESSAGES</b>	
Commission Transmittal Letter .....	2
Budget Certification .....	TBD
Message from the City Manager .....	3
HCC Report .....	4
<b>SECTION 2. BUDGET AT A GLANCE</b>	
Budget At A Glance .....	15
City-wide Debt Service Overview .....	22
Long-term Debt Schedule .....	25
<b>SECTION 3. COMMUNITY PROFILE</b>	
Community Profile .....	27
<b>SECTION 4. BUDGET POLICIES</b>	
Development & Administration .....	34
Appropriation and Adjustment Authority .....	35
Fund Operating Reserves .....	37
Indirect Cost Allocation of Central Services .....	43
<b>SECTION 5. INTRODUCTION AND OVERVIEW</b>	
Budget Cycle Overview .....	48
Budget Balance Explained .....	49
Required Budget Documents .....	50
City Organization Chart .....	51
Staffing & Compensation .....	52
Authorized Staff Positions By Division .....	57
Property Taxes and Assessments Overview .....	60
City-wide Revenues Overview .....	61
City-wide Expenses Overview .....	70
Summary of Expenses in FY22 Beyond Adopted in FY21 .....	71
<b>SECTION 6. ORGANIZATION / DEPARTMENT OVERVIEWS</b>	
Department Overviews (+ Work Plans, Summary of Changes, & Org Charts)	
Departments	
City Commission Office .....	75
City Manager's Office .....	79
City Attorney's Office .....	83
Human Resources Department .....	87
Police Department .....	91
Municipal Court .....	95
Fire Department .....	99
Community Development Department .....	103
Finance Department .....	107
Parks, Recreation & Open Lands Department .....	111
Community Facilities .....	115
Public Works Department .....	119
Transportation Services Department .....	124
<b>SECTION 7. SCHEDULE OF CAPITAL OUTLAYS</b>	
Human Resources Department .....	129
Police Department .....	130
Parks, Recreation & Open Lands Department .....	131
Fire Department .....	132
Community Facilities .....	133
Public Works Department .....	134
Transportations Services Department .....	136

# Table of Contents

	<u>Page</u>
<b>SECTION 8. FUND DETAILS</b>	
<b>GENERAL FUND</b>	
<b>100</b> General Fund.....	138
Cash Flow & Expenditures per Sub-Fund:	
<b>011</b> General Government.....	146
<b>012</b> Police & Court.....	161
<b>013</b> Fire Department.....	175
<b>014</b> Community Development.....	182
<b>015</b> Finance.....	186
<b>016</b> Public Works.....	194
<b>017</b> Park & Recreation.....	201
<b>SPECIAL REVENUE FUNDS</b>	
<b>201</b> Street & Traffic.....	213
<b>204</b> Civic Center Board.....	225
<b>211</b> Civic Center.....	227
<b>212</b> Facilities Management.....	223
<b>213</b> Facilities Managemnt-HVCC.....	239
<b>214</b> Neighborhood Center.....	241
<b>215</b> Police Projects & Reimb.....	242
<b>217</b> Law Enforcement Block Grant.....	243
<b>218</b> 9-1-1 Emergency Program.....	244
<b>219</b> Support Services Division.....	248
<b>226</b> CDBG.....	252
<b>228</b> Community Renewal.....	253
<b>229</b> Affordable Housing Trust.....	254
<b>233</b> Public Art Projects.....	255
<b>235</b> Open Space District Maint.....	257
<b>237</b> Urban Forestry.....	261
<b>238</b> Loan Repayment.....	265
<b>240</b> Gas Tax.....	266
<b>241</b> Gas Tax HB473.....	268
<b>245</b> Storm Water Utility.....	269
<b>246</b> Watershed Projects.....	273
<b>260</b> Fire Safety Levy.....	276
<b>290</b> COVID-19 Recovery Funds (CARES/ARPA).....	279
<b>DEBT SERVICE FUNDS</b>	
<b>308</b> 2017 GO Bond-08 Park Ref.....	281
<b>340</b> S I D Revolving.....	282
<b>CAPITAL PROJECTS FUNDS</b>	
<b>440</b> Capital Improvements Fund.....	283
<b>441</b> Parks Improvement.....	290



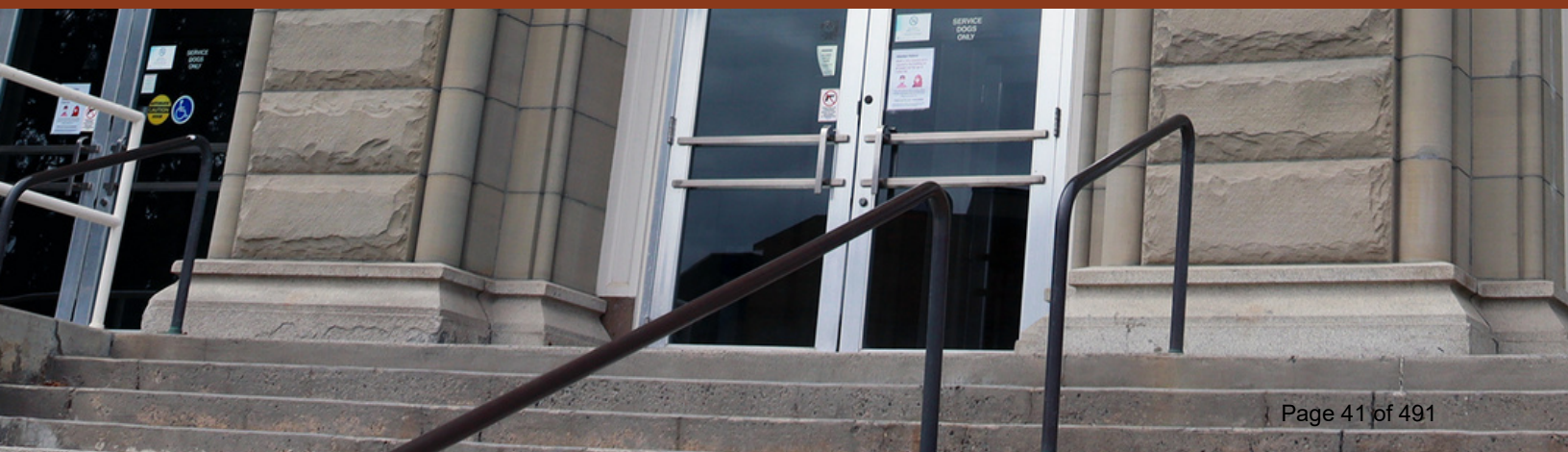
# Table of Contents

	<u>Page</u>
<b>ENTERPRISE FUNDS</b>	
<b>503</b> Building.....	293
<b>521</b> Water.....	298
Water Service Line Replacement.....	308
<b>531</b> Wastewater.....	309
Waste Water Service Line Replacement.....	321
<b>541</b> Solid Waste-Residential.....	322
<b>542</b> Solid Waste-Commercial.....	326
<b>543</b> Landfill Monitoring District.....	330
<b>546</b> Transfer Station.....	332
<b>547</b> Recycling.....	337
<b>551</b> Parking.....	342
<b>561</b> Special Charters.....	348
<b>563</b> Golf Course.....	350
<b>570</b> City-County Building Fund.....	360
<b>571</b> City/Cnty Bldg Mail.....	365
<b>572</b> City/Cnty Bldg Telephone.....	369
<b>573</b> CC Law & Justice Building.....	371
<b>580</b> Capital Transit.....	375
<b>581</b> CT - East Valley.....	380
<b>INTERNAL SERVICE FUNDS</b>	
<b>610</b> Fleet Services.....	383
<b>643</b> Copier Revolving.....	388
<b>645</b> Property & Liab Insurance.....	390
<b>650</b> Health & Safety Program.....	392
<b>651</b> Dental Program.....	394
<b>652</b> Vision Program.....	395
<b>029</b> Lighting Districts - All.....	396
<b>SECTION 9. ADOPTING RESOLUTIONS</b>	
BUDGET RESOLUTIONS .....	401
<b>SECTION 10. TIF DISTRICT INFORMATION</b>	
<b>406</b> TIF Railroad District.....	413
<b>407</b> TIF Downtown District.....	415
<b>408</b> TIF Capital Hill District.....	418
<b>SECTION 11. GLOSSARY</b>	
BUDGET GLOSSARY .....	420
<b>SECTION 12. IMPROVEMENT DISTRICTS</b>	
Helena Business Improvement District .....	429
Tourism Business Improvement District .....	441



# Budget Messages

Preliminary Budget Fiscal Year 2023







Office of the  
Mayor & Commission  
316 North Park Avenue, Room 322  
Helena, MT 59623

Phone: 406-447-8410  
Email:  
mayorandcommission@helenamt.gov

**helenamt.gov**

June 21, 2022


To the residents of Helena:

We are pleased to present the fiscal year 2023 annual budget for the City of Helena, Montana. The annual budget is the principal mechanism through which the goals of the City Commission and the needs of the community are implemented.

This document represents the culmination of a thoughtful process which included budget work sessions in May, followed by the subsequent public hearing and adoption of this budget on June 27, 2022. We are confident that this annual budget provides a solid framework to support necessary city services and help stabilize operations after another challenging year of managing and adjusting to the global COVID-19 pandemic.

We do acknowledge that the City's operations are dynamic and therefore revisions to this budget and operating plan may be necessary during the fiscal year due to changing circumstances and unforeseen events. Nevertheless, we believe this document will serve the City as a solid foundation for the operational challenges in the year ahead.

Signed:

  
Wilmot J. Collins, Mayor

  
Eric Feaver, Commissioner

  
Emily Dean, Commissioner

  
Sean Logan, Commissioner

  
Melinda Reed, Commissioner





**City Manager's Office**  
316 North Park Avenue  
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Wednesday, June 1, 2022

Mayor and City Commissioners,

It's my pleasure to present to you the fiscal year 2023 budget for the City of Helena. When I took the reins as Interim City Manager in April 2022, I articulated three priorities for this preliminary budget:

1. To help reestablish the City of Helena as an employer of choice through the reorganization of employee healthcare benefits and support of a market-based pay study to curb the impacts of inflation and hiring challenges exacerbated by the COVID-19 pandemic.
2. To increase transparency and foster greater citizen access by increasing capacity in the City's records retention, digitization, and preservation program.
3. Support citywide financial stability and responsible capital replacement through the implementation of policies and procedures based in industry best practices.

This document is the result of thoughtful discussions at the department, leadership team and Commission level. The last few years have been challenging with high turnover in key leadership positions and a global pandemic that has altered the needs and expectations of our community and our workforce. I believe this balanced budget is a significant step forward in building a stable foundation for the City's critical services.

Regards,

Tim Burton  
*Interim City Manager, City of Helena*

TO: Helena City Commission  
FROM: Helena Citizens' Council

RE: Helena Citizens' Council Review and Recommendations Regarding the Fiscal  
Year 2023 Preliminary City Budget

===

### **Summary of Review and Recommendations**

Per our mandated responsibility outlined in Article IV of the Helena City Charter, the Helena Citizens' Council (HCC) is providing the Helena City Commission our review and recommendations regarding the fiscal year 2023 preliminary budget for the City of Helena. The Charter reads:

There shall be seven (7) Neighborhood Councils, collectively comprising a Helena Citizens' Council. Operating independently from the city commission or city officials, the Helena Citizens' Council shall review and recommend actions relating to the annual budget, and make recommendations relating to future development of the city.

The review and recommendations that follow were approved by a vote of the HCC on May 31st, 2022.

The HCC commends the City Manager's efforts to present a balanced budget, or "budget reset," and establish funding priorities, including a contingency fund made up of excess funding. This approach establishes sound financial footing for the new, subsequent city manager, and allows a re-evaluation of city priorities in future strategic plans. It is the recommendation of the HCC that any "unforeseen emergency situations" that will be funded by this new contingency fund be documented and approved like any other funding request.

The HCC's recommendations for funding specific department requests and capital fund projects reflect the philosophical priorities for the Council. One budget philosophy that the HCC would recommend the City Commission consider is to ensure funding for emergency services and city infrastructure are prioritized in a budget limited by constraints. Overall, budget and capital improvement requests from City departments should be funded by available based on the needs identified and discussed during the May budget meetings. ARPA and reserve funds should be utilized to fund long-term budget needs, and leveraged to maximize use.

The Helena Citizens' Council appreciate the opportunity to share our recommendations with the City Commission as they reflect the perspectives that are closely aligned with the citizens we represent.

## **Department Budget Recommendations by Fund Number**

### **Fund #011 (General Government):**

#### Helena Citizens' Council (011-1701)

The HCC accepts the proposed budget for our operations as shown on page 4 of the meeting materials for the May 4th Administrative Budget Meeting (inserted below). In future budget recommendations, and for any excess funds for fiscal year 2023, the HCC is expecting to increase spending for Other Contracts Services, particularly for outreach efforts like district forums and informative materials.

#### Recommendation(s):

1. In keeping with the City's stated commitment to sustainability and action on climate change, the HCC recommends continued support for the annual Sun Run, ICLEI membership, grant matching funds, and inter-local policy development funds.

### **Fund #012 (Police):**

No increase in budget with mandated budget constraints. Got rid of a few things to address this but they were not public safety. HPD has made good use of available space for personnel, grant money, and use of technology. Technology like police officer tablets and a centralized-policy system are increasing the effectiveness and responsiveness of HPD. New K9-unit has been launched.

Staffing study underway would interact with city-wide staffing study, but would focus on the efficiency and use of police officers. As far as staffing there are six openings after two officers recently left; two applicants in the background process. One major obstacle is the Academy wait times and requirements (logistical).

#### Municipal Court

The Municipal Court will no longer be paying for the leasing of the Digiticket printers utilized by police officers dispensing citations. Instead, the printers will be purchased and lifecycle replacements will be addressed later.

Any second courtroom considerations are two to three years away and would most likely start with a part-time judge and grow to be a full-time position. The Municipal Court envisions this second court to focus on drug- and alcohol-related crimes.

**Recommendation(s):**

1. The HCC recommends providing funding for system upgrades for policy and call-time systems.
2. The HCC supports a new FTE for court's officer, fully sworn or reserved, which is mandated by state law when requested.
3. The HCC recommends providing funding for major equipment upgrades/replacement - firearm replacements and four (4) patrol cars.
4. The HCC recommends submitting the FARO laser mapping tool and drone requests to be funded by surplus or contingency funding.
5. The HCC recommends the City be prepared to accommodate additional training needs requested by the Helena Police Department to meet real-time needs throughout FY23.

**Fund #013 (Fire):**

The Fire Department has undergone extensive strategic planning efforts to prepare for the challenges outlined on page 38 of their recently reviewed Master Plan, the document informing this year's budget strategy. The HFD was involved with Montana Mutual Aid to assist communities in crisis when we have the ability.

Constraints are a challenge to work through to meet City Manager's balanced budget goal. Utilize the master plan to set priorities, objectives, and work plan items - capital planning. Alternate funding sources. Strategic plan to accommodate the additional station and its staff.

Some of HFD's 2022/3 goals include adding training and physicals, adding office space, and a training facility/space.

Capital requests include capital outlay station office space, hand held radios, type 3 wildland fire fighting machine, two (2) breathing air compressors, and fire prevention and education grants. Additionally, there are rollover projects that need to continue due to product delays:

- New aerial machine
- Command and battalion vehicle
- Thermal imaging cameras

Recommendation(s):

1. The HCC recommends the City Commission engage with the Helena Fire Department to expedite the development of a third fire station identified as a need in the Fire Department Master Plan.
2. The HCC supports the funding for equipment needs identified by the Helena Fire Department to meet the operational needs identified in the Master Plan and budget.

**Fund #014 (Community Development)**

There are three portions of the Community Development Department's budget: #014 for the general department budget to cover operations, Affordable Housing Trust (#229) is a fund available to serve as a gap financing resource for organizations in our community who are addressing affordable housing needs, Building (#504) for permitting and inspections. There are no capital funding requests for FY23.

The Community Development Department has been active and successful this past year. The Department has completed over 80 land use applications ranging from complicated subdivisions to individual housing modifications, all requiring public notice and feedback. The Department also staffs a number of local boards like the TIF, zoning commission, planning board. Everyday outreach to the community also is an ongoing task to answer questions from the community or work with groups on legislation.

Upcoming activities - updating zoning ordinance for recreational marijuana, signs, landscaping, etc. Implementation of growth policy and one of the first areas identified is railroad areas in Sixth Ward.

Recommendation(s):

1. The HCC supports the continued funding for a consultant for Neighborhood Planning, requested at \$50,000, requested to work with adjacent jurisdictions standardizing infrastructure planning and regulations on how the City will address future annexation questions.

2. The HCC recommends more efforts like the Affordable Housing Fee Waiver for Fire Tower Apartments, requested at \$30,000, to increase the availability of affordable housing. This would refund costs associated with building permits and plan review.

**Fund #017 (Parks and Recreation):**

The Parks and Recreation Department is taking advantage and leveraging enterprise assets to increase revenue while also raising wages for seasonal employees. The department is also aiming to increase revenues from fees so cost recovery is 30% (currently below 20%).

**Recommendation(s):**

1. The HCC recommends the Parks and Recreation Department continue with the conversion of irrigated City Parks to groundwater wells (non-treated, non-potable water) while at the same time supporting continued water conservation and 'water wise' practices.
2. The HCC recommends the Parks and Recreation Department adopt the practice of water conservation and 'water wise' practices at all City properties, including increased use of xeriscaping with native and drought-tolerant landscaping e.g., as will be demonstrated at the Law and Justice Building's new xeriscape garden.
3. The HCC supports the temporary pay matrix increasing wages for seasonal employees.

**Fund #211 (Civic Center):**

The Civic Center is slowly returning to a normalized business plan as the COVID-19 pandemic, although not over, has become more manageable. There has been a slow but steady decrease in the reliance on general fund support to fund the Civic Center as revenues and expenditures trend to pre-pandemic numbers. What the Civic Center is lacking is the direction needed from the City Commission and the Civic Center Steering Committee established by Resolution No. 20634 in January 2020. A new advisory board is necessary to meet the need created by Resolution No. 20585 dissolving the Civic Center Advisory Board; to date there has been no further development in this area. This is a lingering issue that results in the Civic Center not meeting its full potential due to the seasonal use of the available spaces.

**Recommendations:**

1. The HCC supports leveraging of grant money with ARPA or Capital Funding to fund the \$1,200,000 (\$770K for auditorium and \$440K) HVAC replacement

system. This would allow the Civic Center to safely hold events in summer months.

2. The HCC recommends a renewed effort to strategically plan the Civic Center's future.

### **Fund #212 (Community Facilities Department):**

The Facilities Department has many great goals for FY23. One is to have an energy efficiency assessment on all City buildings. Another is to utilize the new maintenance management software to collect preventative maintenance data and energy consumption; this would allow staff to be more responsive and prioritize building needs.

The biggest priority is to address critical needs identified: boiler system replacement for Law and Justice Center, City shop, and main fire station. Replacement of roofs on Pillar Building and atrium conference room at L&J Center,, Civic Center barrel roof, City Shop roof, Grandstreet Theatre roof. Construction of City/County Building parking lot. The Community Facilities Department is addressing critical infrastructure needs with a mix of department excess reserve funding and match funding with Lewis and Clark County.

Projects funded by Facilities's excess reserves:

- Fire station one boiler replacement
- City shop boiler replacement
- City shop office unit heaters
- HVAC parks maintenance offices
- Fire station one kitchen cabinets and countertops in living quarters
- City shop floor grinding
- Parks Maintenance signage

Projects funded by equal contributions from City of Helena and Lewis and Clark County:

- Law and Justice Center improvements:
  - Atrium Roof replacement
  - Boiler replacement
  - Pillar roof replacement
  - Restroom upgrades
  - Southwest parking lot lighting

There are several projects that have been identified, but do not have identified funding sources. These include Civic Center barrel roof replacement, roof replacement for the Grandstreet Theatre, City shop roof replacement, Civic Center repair and repointing of exterior wall, Civic Center drinking water line replacement, Neighborhood Center,

leased to Rocky Mountain Development Council, asphalt parking lot replacement, and Wastewater Treatment plant. There are several other projects that fall into this category, but these are identified areas of importance for the HCC.

**Recommendation(s):**

1. Practice water conservation and 'water wise' practices at all City properties, including increased use of xeriscaping with native and drought-tolerant landscaping e.g., as will be demonstrated at the Law and Justice Building's new xeriscape garden.
2. The HCC recommends that projects with available funding be approved.
3. The HCC recommends the Facilities department continue with the focused effort to utilize maintenance management software to monitor facilities needs and prioritize future funding requests.
4. The HCC recommends utilizing ARPA funding, where appropriate, for projects with unidentified funding sources that includes the Grandstreet Theatre roofing replacement, Civic Center roof repair, Ten Mile Water Treatment plant repairs, and Civic Center drinking water lines. If ARPA funds are not appropriate for these funding requests, the HCC recommends prioritizing these areas listed above.

**Fund #235 (Open Space District Maintenance):**

Department is addressing the backlog of needed trail maintenance by triaging trails that were most in need and leaving trails in a fair state alone; backlog of trail maintenance to be completed FY23. Loss of grant funding is being addressed by raising assessment rates or trail maintenance fees.

**Recommendation(s):**

1. HCC would support increasing the trail maintenance fees to raise revenue to make up the shortfall of lost grant money that typically funds the cost of open space maintenance.
2. HCC encourages the department to diversify revenue generation for trail system maintenance to capture non-resident trail use. Explore a permit-fee system for bike / hike / running events; explore donation receipt through the 'Greater Helena Gives' annual campaign; partner with Prickly Pear Land Trust for more cost-share; partner with the Helena Area Community Foundation; request donations at key trailheads through a secure drop-box; explore opportunities through the Infrastructure Act revenue; etc.



3. Continue to support the cooperative relationship with Tri-County and support with funding and staff, where appropriate, the education/outreach effort. The budget should reflect city support of continued forest fuel mitigation. It should also reflect support for wildfire response equipment as appropriate for fire mitigation. All forest fuel reduction grants and matching grants should be pursued to minimize taxpayer costs. Support forest health efforts, realizing that a healthy forest saves taxpayer costs.

#### **Fund #237 (Urban Forestry):**

The Parks Department is considering raising assessment rates to close the budget gap for the Urban Forestry Division. This division is operating with sufficient reserves to meet and exceed the 90-day operating requirement.

#### **Recommendation(s):**

1. The HCC supports the reauthorization of the Urban Forestry district while maintaining previous fee assessment for homeowners.
2. The HCC supports the Urban Forestry Department's efforts to proactively replace our aging Ash Trees ahead of the Emerald Ash Borer threat.
3. The HCC supports the department's efforts to work with Growing Friends and other groups to increase the canopy cover in the 6th Ward.
4. The HCC encourages the department to allocate additional administrative support so foresters and arborists can concentrate on forestry and spend less time on administrative tasks.

#### **Public Works Department, Fund #521 (Water)**

We support the ongoing efforts of the Water Division to optimize its operations through energy, chemical, and other efficiencies and the realization of significant cost and energy savings. We also support the ongoing development of the Water Master Plan for Helena's future water supplies, sources, and needs as well as the investigation into groundwater supply wells to build increased resilience into Helena's water systems. We look forward to the recommendations of the City's water rates study later this year and would recommend using some of the increased revenue to support water conservation education and outreach, including funding for a City Water Conservation Specialist.

We support the upgrades of the TenMile Water Treatment Plant and associated infrastructure, including: funding for the Pre-Treatment plant, upgrades to the Red Mountain flume, and Tenmile diversion structures.

Recognizing the critical importance of water in this arid climate, outreach and education is essential to achieving the City's stated goal of reducing per capita water consumption to less than 100 gallons/person/day. We applaud the City's plans for additional outreach and education water conservation – for example the upcoming insert in the utility bill.

Recommendation(s):

1. The HCC recommends the continued promotion of water conservation at residential and commercial facilities.
2. The HCC recommends the establishment of 'water wise' best practice policies for City-owned properties and operations.
3. The HCC encourages collaboration with the Lewis & Clark County Water Quality Protection District on its plans to promote 'water wise' practices and water conservation.

**Fund #522 & #532 (Public Works Department - Water/Sewer Service Lines):**

Many of Helena's service lines are 50 years old. When these older pipes fail and pipes need to be replaced, the City of Helena can help homeowners who have paid (via utility bills) into the Water Service Line Fund (#522) or the Sewer Service Line Fund (#532).

Recommendation(s):

1. The HCC supports the continuation of this valuable homeowner loan program.

**Fund #531 (Public Works Department - Wastewater):**

We recognize the efforts of staff and management at the Wastewater Treatment Facility (WWTF) as they continue to look for opportunities to conserve energy and water resources. We look forward to seeing the recommendations of the Wastewater Master Plan, currently under development, about how to holistically address and best manage wastewater collection, sources, volume, and treatment to effectively plan for future scenarios.

**Fund #541 (Public Works Department - Solid Waste-Residential)**

The proposed FY23 budget for the Public Works Department (PWD) is primarily status quo, according to PWD Director Ryan Leland. The PWD is however asking for funding to increase the Sustainability Coordinator position from half-time to full-time, in large part because the City has had a very difficult time the past few years staffing the ½ time position. The other position increase is for a new Industrial Facilities Manager to address the aging and deteriorating conditions of the City's industrial facilities (water treatment plant, wastewater treatment plant, etc.).

In addition, the City Commission will soon consider adoption of a 'Strategic Plan for Waste Reduction' designed to achieve the City's waste reduction goal of 50% waste

reduction by 2040 (adopted in 2021). If the Strategic Plan is adopted, the City will embark on a robust community education campaign in the first phase of the reduction plan (2022-2024). Unfortunately, there is currently no line item in the PWD's current proposed FY2023 budget for community education efforts dedicated to waste reduction.

**Recommendations:**

1. The HCC supports funding to a) turn the current ½ time Sustainability Coordinator position into a full-time position and b) create a new Industrial Facilities Manager position.
2. Since community education is critical to ensuring that Helena's waste reduction goals are met, the HCC asks the City to add a minimum of \$40,000 to the PWD's FY23 budget for community education. Those funds could be used, for example, to develop targeted education programs to the various sectors of Helena as well as an information website, such as those funded by the City of Missoula and Flathead County. (For reference, please see [Missoula's Pathway to Zero Waste](#) and the Flathead's [WasteNot Project](#)).

**Fund #563 (Golf Course):**

Enterprise Fund with year round potential offering golf and golf simulators, frisbee golf, golf tournaments, cross country skiing and running, walking, dining, and special events. There are challenges for this enterprise, though, with significant debt services. Primary debt resulted from Muni's Bar and Grill construction and an observed loss of about \$500K due to COVID. Also struggling with staffing, but rising wages are slowly improving this situation.

One significant request from Bill Roberts is for a \$195,000 loan to purchase a new fleet of golf carts. This is an advantageous request, because the golf course has the opportunity to sell the current fleet of golf carts for an estimated \$100,000. This would be applied to the purchase of the new fleet of golf carts to offset costs. The time sensitive nature of this request necessitates approval for the FY23 budget.

**Recommendation(s):**

1. The HCC recommends the approval of the capital request for an InterCap Loan of \$195,000 for replacement fleet of golf carts.

General Government							
Fund: 011							
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		
					Adopted	Amended	Est Actuals
							Proposed FY 2023 Budget
Fund	011 General Government						
Dept	1701 Helena Citizens Council (HCC)						
Activity	411 Legislative Services						
<b>Personnel Services</b>							
	Salaries & Wages	9,218	13,260	18,524	19,959	19,959	20,617
	F.I.C.A. (Soc. Sec.)	572	822	1,021	1,238	1,238	1,258
	P.E.R.S. Retirement	790	1,150	1,626	1,771	1,771	1,764
	Health & Vision Insurance			2,125	3,150	3,150	47
	Workers Comp. Ins.	142	202	194	134	134	113
	Unemployment Ins.	41	33	47	52	52	52
	Dental Insurance			258	300	300	293
	F.I.C.A. Medicare	134	192	239	290	290	295
	<b>Total Personnel Services</b>	<b>10,897</b>	<b>15,659</b>	<b>24,034</b>	<b>26,894</b>	<b>26,894</b>	<b>24,437</b>
<b>Supplies &amp; Materials</b>							
	Office Supplies & Equip	141	196	-	550	550	550
	Furniture & Fixtures-Misc		-	-	100	100	-
	<b>Total Supplies &amp; Materials</b>	<b>141</b>	<b>196</b>	<b>-</b>	<b>650</b>	<b>650</b>	<b>550</b>
<b>Purchased Services</b>							
	IT&S Computer Maint/Spprt	2,128	1,983	1,956	2,237	2,237	2,237
	IT&S Telephone Service	-	-	-	-	-	-
	City-Co Bldg Postage Adm	72	104	117	128	128	128
	Postage	-	-	-	150	150	150
	Printing & Duplicating	1,460	239	-	250	250	250
	250 Printing & Duplicating						
	250						
	Advertising	421	-	-	100	100	100
	Required Training			-	100	100	100
	Other Contracted Services	673	45	55	902	1,902	1,000
	700 Neighborhood Outreach						
	300 Survey Monkey Subscription						
	650 Water Bill Insert Internal Charges						
	(421) Budget Adjustment						
	1,229						
	<b>Total Purchased Services</b>	<b>4,754</b>	<b>2,671</b>	<b>2,128</b>	<b>4,867</b>	<b>4,867</b>	<b>3,965</b>
<b>Intra-City Charges</b>							
	Copier Revolving Program	-	-	79	83	83	83
	<b>Total Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>79</b>	<b>83</b>	<b>83</b>	<b>83</b>
<b>Internal Charges</b>							
	Liability Insurance	368	346	370	529	529	529
	Fidelity Insurance	8	8	8	8	8	8
	<b>Total Internal Charges</b>	<b>376</b>	<b>354</b>	<b>378</b>	<b>537</b>	<b>537</b>	<b>537</b>
<b>Total</b>	<b>Helena Citizens Council (HCC)</b>	<b>16,168</b>	<b>18,880</b>	<b>26,619</b>	<b>33,031</b>	<b>33,031</b>	<b>29,572</b>
							<b>34,882</b>





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# Budget at a Glance

Preliminary Budget Fiscal Year 2023

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**Annual Budget Resolution - Appendix A**  
**Balances and Changes by Fund**  
**For the Fiscal Year Ending June 30, 2023**

		Estimated Beginning Cash Balance	(+ ) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
			Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
<b>100 General Fund</b>										
011	General Government	na	20,149,119	181,969	20,331,088	3,201,824	1,629,763	4,831,587	na	na
012	Police & Court	na	999,500	15,000	1,014,500	8,257,022	400,000	8,657,022	na	na
013	Fire Department	na	394,808	692,220	1,087,028	6,004,734	-	6,004,734	na	na
014	Community Development	na	5,300	-	5,300	878,725	-	878,725	na	na
015	Finance Services	na	986,802	-	986,802	1,556,162	-	1,556,162	na	na
016	Public Works Administration	na	1,732,485	-	1,732,485	2,074,961	-	2,074,961	na	na
017	Park & Recreation	na	469,879	-	469,879	2,685,462	142,850	2,828,312	na	na
<b>Total General Fund</b>		<b>7,061,772</b>	<b>24,737,893</b>	<b>889,189</b>	<b>25,627,082</b>	<b>24,658,889</b>	<b>2,172,613</b>	<b>26,831,502</b>	<b>-</b>	<b>5,857,351</b>
<b>200 Special Revenue Funds</b>										
201	Street & Traffic	1,861,136	7,357,000	4,704	7,361,704	7,514,677	-	7,514,677	-	1,708,163
204	Civic Center Board	80,786	-	-	-	80,786	-	80,786	-	0
211	Civic Center	579,868	701,050	361,134	1,062,184	1,481,435	-	1,481,435	-	160,617
212	Facilities Management	920,144	782,471	2,263	784,734	1,543,171	-	1,543,171	-	161,707
213	Facilities Managemnt-HVCC	30,778	72,081	-	72,081	68,699	-	68,699	-	34,160
214	Neighborhood Center	70,186	39,200	-	39,200	28,487	-	28,487	-	80,899
215	Police Projects & Reimb	50,983	59,100	157	59,257	58,621	-	58,621	-	51,619
217	Law Enforcement Block Grant	0	30,000	-	30,000	15,000	15,000	30,000	-	0
218	9-1-1 Emergency Program	597,880	918,860	-	918,860	879,656	-	879,656	-	637,085
219	Support Services Division	583,092	1,666,598	3,697	1,670,295	1,861,630	-	1,861,630	-	391,757
226	CDBG/HOME	5,099	-	-	-	-	-	-	-	5,099
228	Community Renewal	701	-	-	-	-	-	-	-	701
229	Affordable Housing Trust	1,912,500	-	100,000	100,000	-	-	-	-	2,012,500
233	Public Art Projects	38,199	15,000	12,000	27,000	37,000	-	37,000	-	28,199
235	Open Space District Maint	297,472	556,700	532	557,232	598,213	-	598,213	-	256,491
237	Urban Forestry	468,120	441,130	793	441,923	558,683	-	558,683	-	351,361
238	Loan Repayment	164,265	-	-	-	-	-	-	(60,000)	104,265
240	Gas Tax	397,581	581,037	-	581,037	681,473	-	681,473	-	297,146
241	Gas Tax HB473	201,013	745,747	-	745,747	946,760	-	946,760	-	(0)
245	Storm Water Utility	1,122,802	2,380,620	597	2,381,217	2,217,812	-	2,217,812	-	1,286,207
246	Watershed Projects	58,453	-	20,000	20,000	27,398	-	27,398	-	51,055
260	Fire Safety Levy	478,437	1,556,950	-	1,556,950	829,281	692,220	1,521,501	-	513,886
290	CARES/ARPA	3,310	4,230,586	-	4,230,586	4,233,896	-	4,233,896	-	0
029	Lighting Districts - All	574,157	1,014,801	-	1,014,801	1,016,873	-	1,016,873	-	572,085
<b>Total Special Revenue Funds</b>		<b>10,496,963</b>	<b>23,148,931</b>	<b>505,877</b>	<b>23,654,808</b>	<b>24,679,549</b>	<b>707,220</b>	<b>25,386,769</b>	<b>(60,000)</b>	<b>8,705,002</b>
<b>300 Debt Service Funds</b>										
308	2017 GO Bond-08 Park Ref	589,131	555,950	-	555,950	552,900	-	552,900	-	592,181
340	S I D Revolving	35,600	-	-	-	102	-	102	-	35,497
<b>Total Debt Service Funds</b>		<b>624,730</b>	<b>555,950</b>	<b>-</b>	<b>555,950</b>	<b>553,002</b>	<b>-</b>	<b>553,002</b>	<b>-</b>	<b>627,678</b>

**Annual Budget Resolution - Appendix A**  
**Balances and Changes by Fund**  
**For the Fiscal Year Ending June 30, 2023**

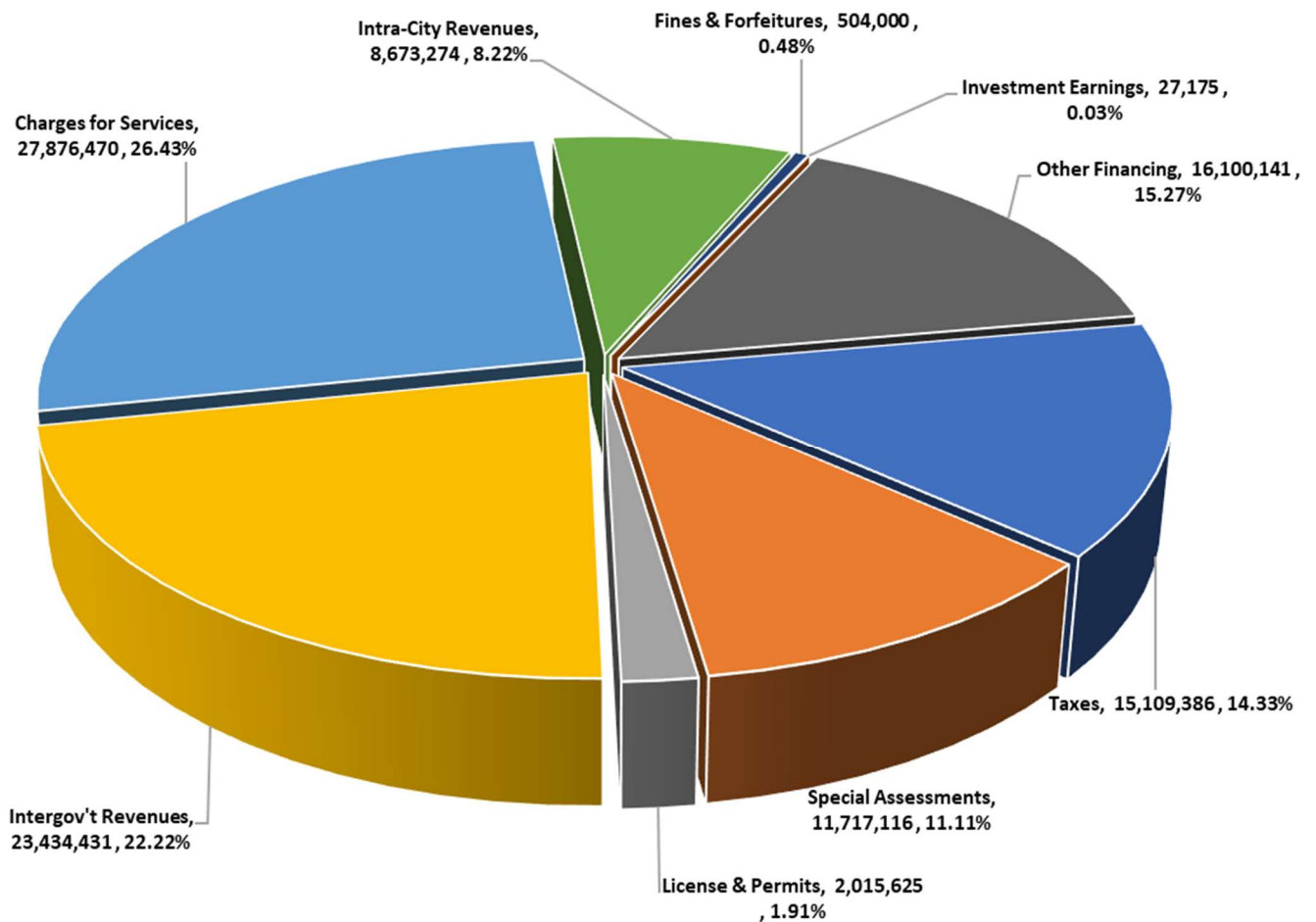
		Estimated Beginning Cash Balance	(+ ) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
			Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
<b>400 Capital Project Funds</b>										
406	TIF Railroad District	197,744	238,185	-	238,185	227,000	-	227,000	-	208,928
407	TIF Downtown District	180,512	181,350	-	181,350	180,000	-	180,000	-	181,862
408	TIF Capital Hill URD	110,150	141,700	-	141,700	200,000	-	200,000	-	51,850
440	Capital Improvements Fund	955,573	11,504	744,427	755,931	1,305,273	-	1,305,273	-	406,231
441	Parks Improvement	360,607	67,250	-	67,250	105,000	-	105,000	-	322,857
<b>Total Capital Project Funds</b>		<b>1,804,585</b>	<b>639,989</b>	<b>744,427</b>	<b>1,384,416</b>	<b>2,017,273</b>	<b>-</b>	<b>2,017,273</b>	<b>-</b>	<b>1,171,728</b>
<b>500 Enterprise Funds</b>										
503	Building	1,592,354	1,375,761	2,098	1,377,859	1,426,451	-	1,426,451	-	1,543,762
521	Water	6,462,946	20,768,500	4,283	20,772,783	18,366,162	20,000	18,386,162	-	8,849,567
522	Water Service Line	753,089	260,100	-	260,100	-	-	-	(120,000)	893,189
531	Wastewater	2,072,598	8,322,000	2,919	8,324,919	4,920,094	-	4,920,094	-	5,477,423
532	Wastewater Service Line	1,656,950	301,000	-	301,000	-	-	-	(120,000)	1,837,950
541	Solid Waste-Residential	2,075,761	2,221,015	1,335	2,222,350	2,990,101	275,000	3,265,101	-	1,033,010
542	Solid Waste-Commercial	1,483,707	1,320,250	26,617	1,346,867	1,463,672	-	1,463,672	-	1,366,902
543	Landfill Monitoring District	288,353	141,200	-	141,200	172,879	-	172,879	-	256,674
546	Transfer Station	1,751,716	2,770,106	1,865	2,771,971	2,737,819	25,875	2,763,694	-	1,759,993
547	Recycling	265,814	395,600	275,502	671,102	626,300	-	626,300	-	310,616
551	Parking	302,110	2,272,064	1,364	2,273,428	2,310,077	-	2,310,077	-	265,461
561	Special Charters	44,626	-	-	-	-	44,626	44,626	-	-
563	Golf Course	184,975	2,345,205	145,321	2,490,526	2,577,518	-	2,577,518	-	97,983
570	City-County Building Fund	698,293	1,077,978	512	1,078,490	1,154,141	-	1,154,141	-	622,642
571	City/Cnty Bldg Mail	75,516	232,350	89	232,439	223,262	-	223,262	-	84,693
572	City/Cnty Bldg Telephone	14,427	20,010	35	20,045	16,792	-	16,792	-	17,680
573	CC Law & Justice Building	150,494	1,090,556	400,371	1,490,927	1,372,530	-	1,372,530	-	268,891
580	Capital Transit	309,663	1,231,897	510,084	1,741,981	1,811,891	-	1,811,891	-	239,752
581	CT - East Valley	51,241	-	-	-	-	51,241	51,241	-	-
<b>Total Enterprise Funds</b>		<b>20,234,631</b>	<b>46,145,592</b>	<b>1,372,395</b>	<b>47,517,987</b>	<b>42,169,689</b>	<b>416,742</b>	<b>42,586,430</b>	<b>(240,000)</b>	<b>24,926,187</b>
<b>600 Internal Service Funds</b>										
610	Fleet Services	488,685	2,222,543	1,195	2,223,738	2,368,845	-	2,368,845	-	343,578
643	Copier Revolving	72,118	25,397	-	25,397	42,479	-	42,479	-	55,036
645	Property & Liab Insurance	310,986	1,233,162	-	1,233,162	1,196,079	79,945	1,276,024	-	268,123
650	Health & Safety Program	349,036	6,269,258	-	6,269,258	6,117,200	136,563	6,253,763	-	364,531
651	Dental Program	235,299	408,287	-	408,287	397,000	-	397,000	-	246,586
652	Vision Program	93,213	70,616	-	70,616	69,500	-	69,500	-	94,329
<b>Total Internal Service Funds</b>		<b>1,549,338</b>	<b>10,229,262</b>	<b>1,195</b>	<b>10,230,457</b>	<b>10,191,103</b>	<b>216,508</b>	<b>10,407,611</b>	<b>-</b>	<b>1,372,184</b>
<b>Total All Budgeted Funds</b>		<b>41,772,019</b>	<b>105,457,617</b>	<b>3,513,083</b>	<b>108,970,700</b>	<b>104,269,506</b>	<b>3,513,083</b>	<b>107,782,588</b>	<b>(300,000)</b>	<b>42,660,130</b>

# FY23 BUDGET – AT A GLANCE

## ALL REVENUES BY FUNDING SOURCE

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
Taxes	12,507,816	13,531,944	14,358,378	14,770,084	15,109,386
Special Assessments	8,458,824	11,146,408	11,178,688	11,634,290	11,717,116
License & Permits	1,802,346	1,929,819	2,118,956	1,859,885	2,015,625
Intergov't Revenues	10,550,740	12,421,376	19,444,705	15,032,539	23,434,431
Charges for Services	24,359,923	25,190,408	26,472,517	27,011,156	27,876,470
Intra-City Revenues	6,555,519	6,617,898	7,053,751	7,317,186	8,673,274
Fines & Forfeitures	617,689	606,025	501,146	422,775	504,000
Investment Earnings	1,074,555	754,253	101,776	38,402	27,175
Other Financing	6,815,739	13,554,193	9,889,355	13,796,377	16,100,141
<b>TOTAL</b>	<b>\$ 72,743,151</b>	<b>\$ 85,752,323</b>	<b>\$ 91,119,272</b>	<b>\$ 91,882,694</b>	<b>\$ 105,457,617</b>

FY2023 City-Wide Revenues by Source





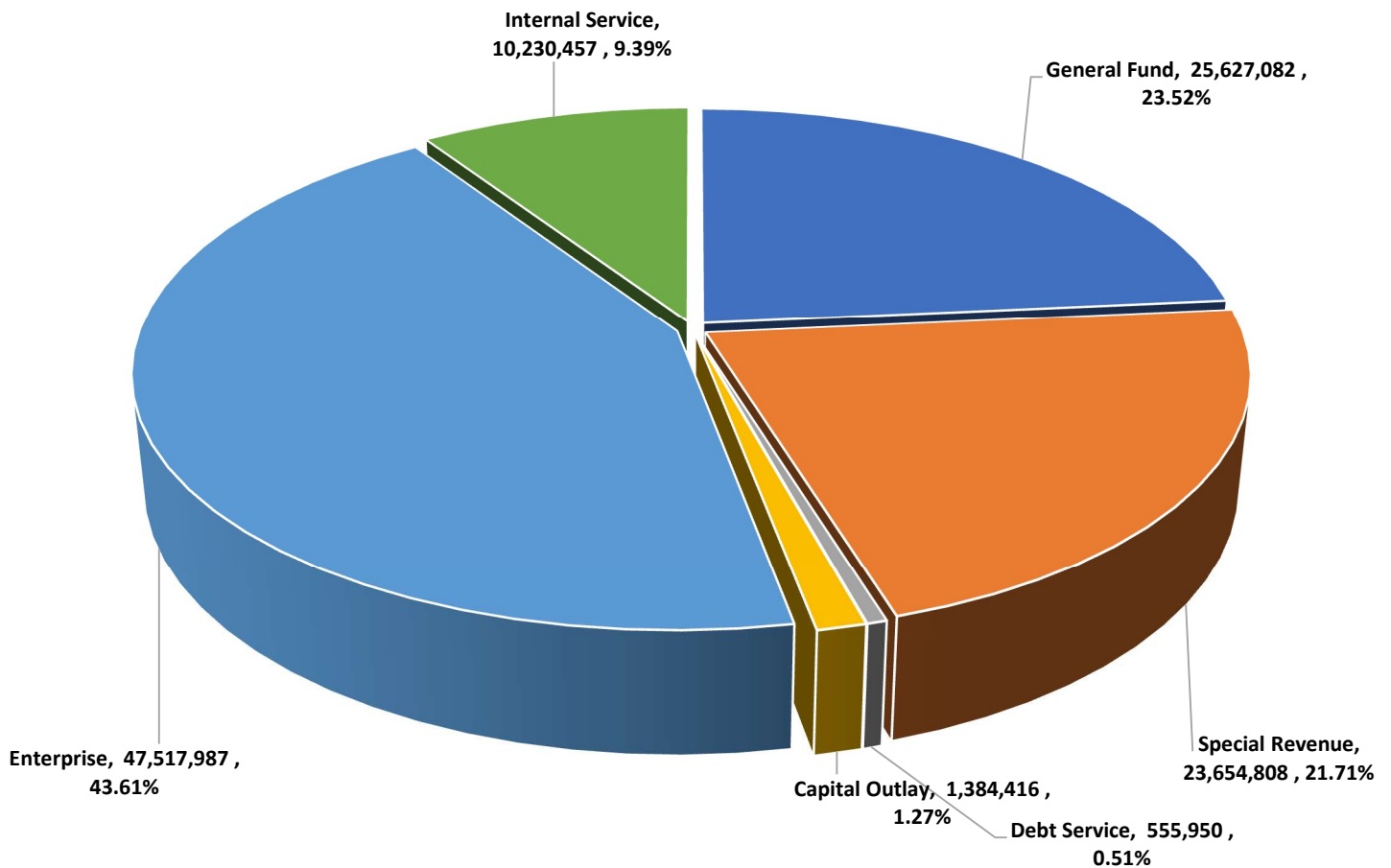
# FY23 BUDGET – AT A GLANCE

## ALL REVENUES BY FUND TYPE\*

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
General Fund	22,110,424	23,095,863	24,244,629	23,772,468	25,627,082
Special Revenue	15,342,955	19,878,293	30,239,236	24,346,728	23,654,808
Debt Service	587,402	741,593	574,696	578,650	555,950
Capital Outlay	718,833	545,229	1,305,093	3,459,118	1,384,416
Enterprise	30,259,651	35,733,891	31,937,168	36,275,912	47,517,987
Internal Service	7,377,950	8,126,402	8,341,198	8,647,643	10,230,457
<b>TOTAL</b>	<b>\$ 76,397,214</b>	<b>\$ 88,121,270</b>	<b>\$ 96,642,020</b>	<b>\$ 97,080,519</b>	<b>\$ 108,970,700</b>

\*Revenue includes internal transfers of \$3,513,083

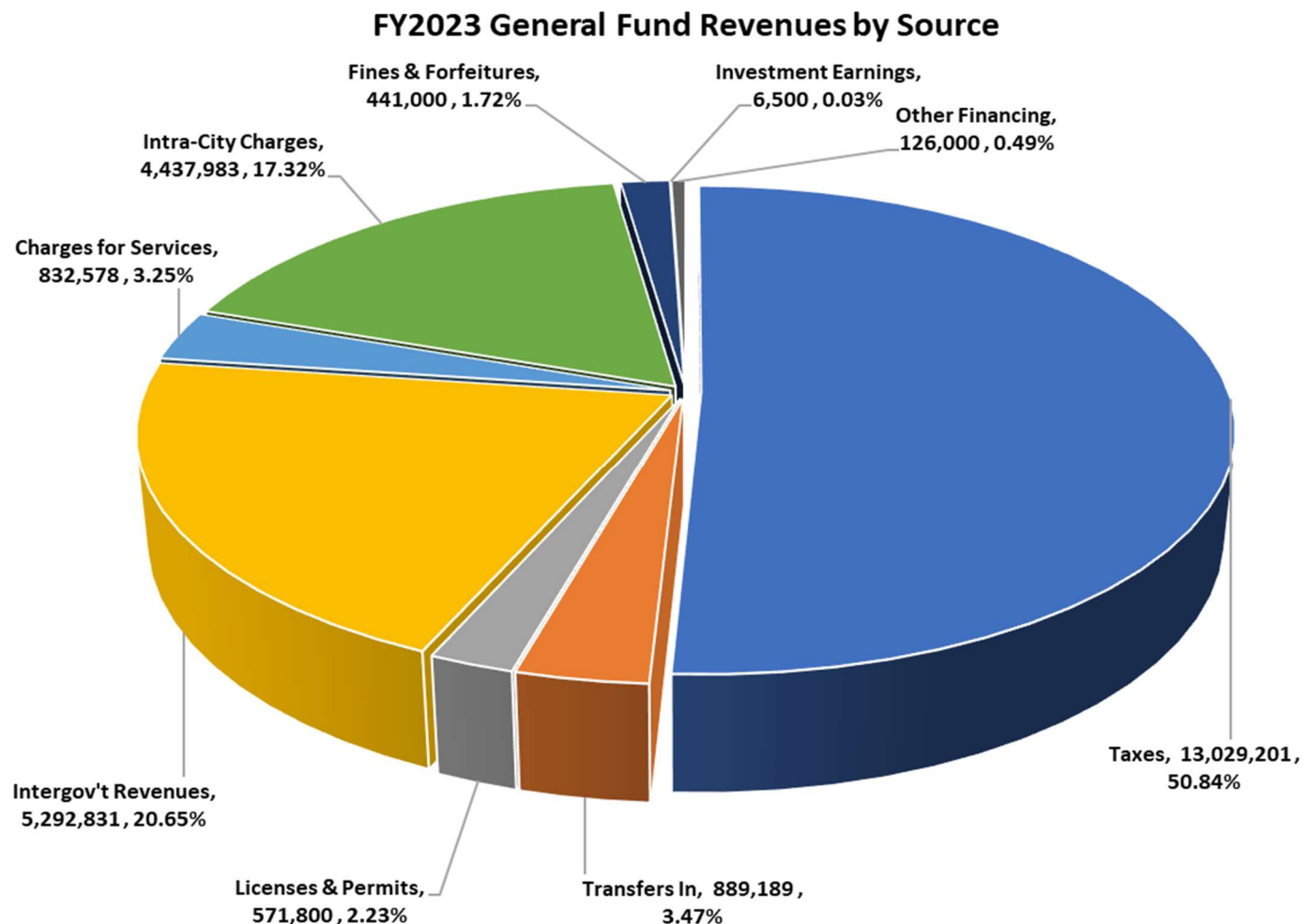
## FY2023 City-Wide Revenues by Fund Type



# FY23 BUDGET – AT A GLANCE

## GENERAL FUND REVENUE BY SOURCE

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
Taxes	11,455,228	11,983,675	12,576,473	12,734,875	13,029,201
Transfers In	497,619	749,836	1,135,542	720,598	889,189
Licenses & Permits	601,392	562,468	601,913	570,800	571,800
Intergov't Revenues	4,803,379	5,025,210	5,035,221	5,185,655	5,292,831
Charges for Services	581,924	485,419	461,408	471,166	832,578
Intra-City Charges	3,376,133	3,487,290	3,891,269	3,644,990	4,437,983
Fines & Forfeitures	540,900	571,191	444,234	382,125	441,000
Investment Earnings	155,486	112,807	18,200	6,500	6,500
Other Financing	98,363	117,966	80,369	55,759	126,000
<b>TOTAL</b>	<b>\$ 22,110,424</b>	<b>\$ 23,095,863</b>	<b>\$ 24,244,629</b>	<b>\$ 23,772,468</b>	<b>\$ 25,627,082</b>

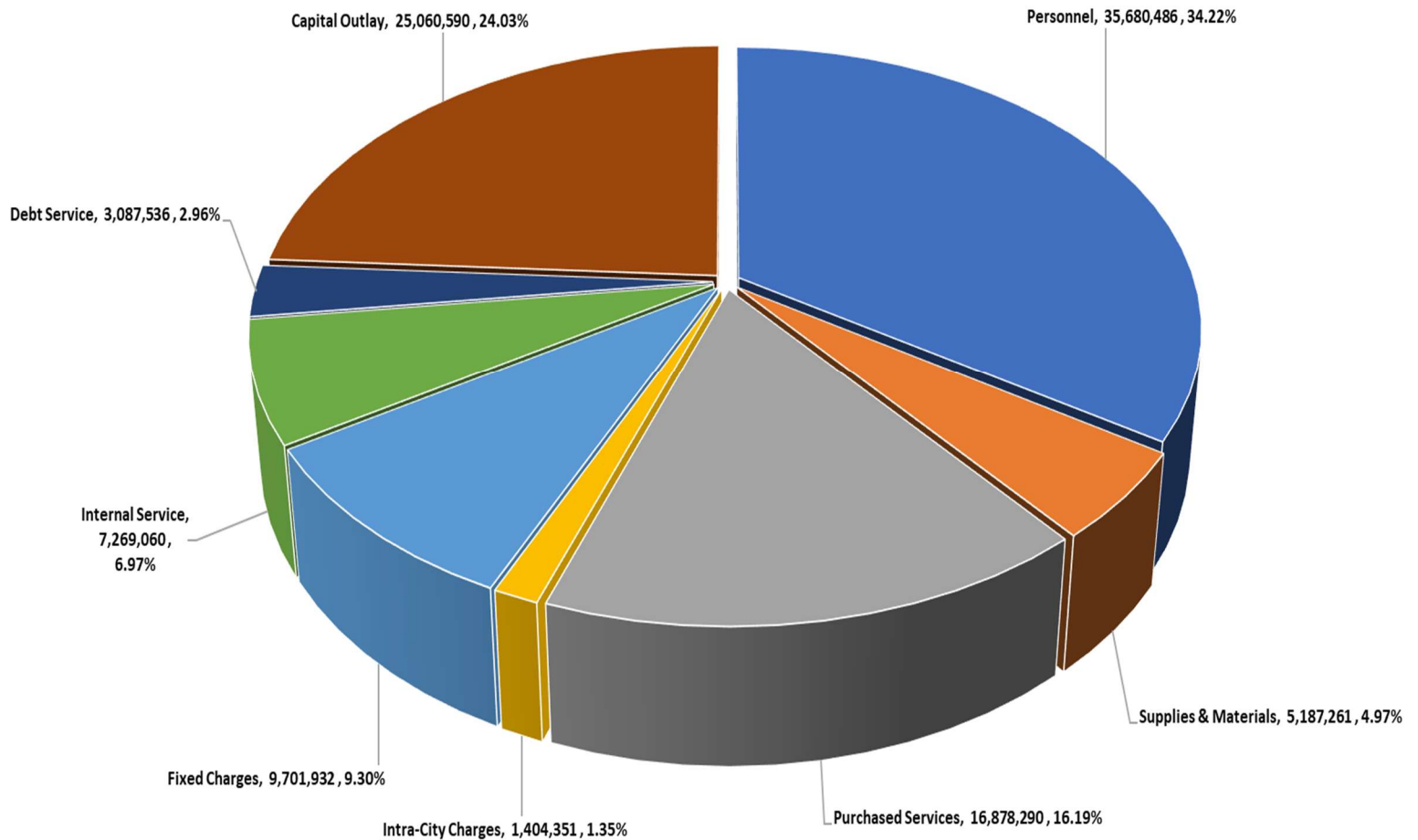


# FY23 BUDGET – AT A GLANCE

## ALL EXPENSES BY CATEGORY

	FY19 ACT.	FY20 ACT.	FY21 UNAUD.	FY22 EST. ACT.	FY23 BUDGET
Personnel	27,783,455	28,596,559	29,631,136	32,765,445	35,680,486
Supplies & Materials	3,736,351	3,745,429	3,947,074	4,918,904	5,187,261
Purchased Services	10,370,987	11,769,359	11,703,414	20,096,526	16,878,290
Intra-City Charges	1,190,616	1,037,178	934,998	1,260,497	1,404,351
Fixed Charges	7,963,699	7,699,019	9,077,992	9,086,307	9,701,932
Internal Service	5,368,471	5,584,214	6,121,544	5,921,170	7,269,060
Transfers Out	3,654,063	2,368,947	5,485,236	6,899,825	3,513,083
Debt Service	3,078,557	3,897,621	2,355,893	2,963,715	3,087,536
Capital Outlay	15,794,135	14,704,965	14,656,947	38,806,693	25,060,590
<b>Total</b>	<b>\$ 78,940,334</b>	<b>\$ 79,403,292</b>	<b>\$ 83,914,234</b>	<b>\$ 122,719,083</b>	<b>\$ 107,782,588</b>

FY2023 City-Wide Expenditures by Category



# City Wide Debt Service

## Types of Debt Instruments issued by the City:

### General Obligation Bonds:

This type of debt is typically issued to finance improvements that benefit the community as a whole. These obligations are backed by the full faith and credit and taxing power of the government.

### Revenue Bonds:

A revenue bond is issued to finance facilities or other projects that have a definable user or revenue base. The instruments are secured by as specific source of funds, either from operations of the project being financed or a dedicated revenue stream.

### Certificates of Participation (COP):

COP's are lease purchase agreements. In a COP transaction, a government enters into an agreement with another party to lease an asset over a specified period of time at a predetermined annual cost. The lease payments are sufficient to pay for principal and interest on the leased asset.

### Loans:

The City participates in the State of Montana's Board of Investments INTERCAP Loan program for a variety of projects. These loans are managed by the State and more information can be found by visiting the Montana.Gov website.

The City participates in the Montana State Natural Resources and Conservation Revolving Loan programs. These loans were established by the State for water pollution control and drinking water projects. Both programs provide at or below market interest rate loans to eligible Montana entities. More information on these loans can be found by visiting the Montana.Gov website.

On occasion, the County will issue debt on behalf of the City for common occupied/owned facilities. This will count against the County's debt limits, but the City pays the debt service from rents collected by both entities.

Funds may also be authorized to borrow against each other. Interest is charged based on the market investment rate of return. The City had one of these loans expire and issued one of these loans in Fiscal Year 2022.

### Other Notes:

Debt Management Laws for Local Governments is defined in Montana Code Annotated 7-7 MCA. Debt limits are a calculation of borrowing capacity for the local government and may vary depending on the type of debt issuance.

The City uses certified estimated market value provided by the State of Montana Department of Revenue, to calculate its General Obligation legal debt limit. General Obligation debt should not exceed 2.5% of the total assessed value.

# City Wide Debt Service (cont.)

The following is a list of current outstanding debt principal as of the end of FY 2022:

## **General Obligation (Total \$5,180,000):**

- Limited Tax GO Bond, Series 2017: \$1,740,000 (*Golf Course Improvements*)\*
- GO Bond, Series 2017: \$3,085,000 – (*Parks and Recreation Improvement Projects*)
- Limited Tax GO Bond, Series 2015: \$355,000 (*Parking Improvements*)

*\*Effective FY2021, this loan is being subsidized by the General Fund. The debt was achieved as a result of a loan against the General Fund and was not a Revenue Bond against the Golf Course Fund. Revenues at Munis Restaurant have not been able to support this loan, primarily due to the COVID-19 pandemic.*

## **State of Montana Revolving Loans (\$7,582,853):**

- DNRC, Drinking Water Refunding Loan, 2005: \$617,000 (*Water System Project*)
- DNRC, Drinking Water Refunding Loan, 2007: \$432,000 (*Pump Station/Clear Well at Missouri River Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2012: \$538,000 (*Missouri River Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2016: \$511,000 (*Tenmile Water Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2019: \$3,853,622 (*Westside Distribution Line*)
- DNRC, Wastewater Refunding Loan, 2019: \$1,631,231 (*Open Loan for Pollution Control*)

## **Certificate of Participation (\$6,550,000):**

- COP, Series 2016: \$6,550,000 (*15<sup>th</sup> Street Parking Garage*)

## **State of Montana Board of Investments INTERCAP Loans (Total \$2,415,269)**

- Golf Course, 2014 - \$239,829 (*Irrigation upgrades*)
- Parking, 2020 - \$462,643 (*New Parking Meter System*)
- Fire Services, 2021 - \$770,514 (*New Fire Aerial Ladder Truck*)
- City/County Building (County Issued), 2020 - \$648,781 (*Heating/Cooling Improvements*)
- City/County Law & Justice Center (County Issued – Open Loan), 2021 - \$293,502 (*Building Occupancy Improvements*)

## **INTERFUND Loans (\$1,600,000):**

- Streets Fund – Due to General Fund, 2022 (*Rodney Street Phase II Project*)\*\*

*\*\*The Streets Fund borrowed money from the General Fund in lieu of pending litigation against street assessment revenue. Once the litigation is finalized, the Streets Fund will issue an INTERCAP Loan and refund the General Fund for any remaining balance. The INTERFUND Loan has a five year term.*

## **Pending Debt Service (\$6,779,000):**

- Water Fund – DNRC SRF Loans \$4,184,000 (*Matching Funds for Water Projects*)
- Wastewater Fund – DNRC SRF Loans \$2,400,000 (*Scum Pump Station & Slip Lining Projects*)
- Golf Fund – INTERCAP Loan \$195,000 (*Golf Rental Cart Fleet Replacement*)

# City Wide Debt Service (cont.)

The City's General Fund Debt Limit Calculation is defined by State Law (7-7-4104 MCA) and is calculated below. This demonstrates that as of this publication, the City has a borrowing capacity of up to \$2,374,016 in General Fund obligation debt (*Secured by General Fund revenues*).

## Existing Debt - MCA, 7-7-4104

	Issued	Maturity	Years	Borrowed	Outstanding
LTGO Bond 2015	24-Jun-2015	15-Aug-2025	10.00	845,000	355,000
LTGO Bond 2017	30-Nov-2017	30-Jun-2037	20.00	2,100,000	1,740,000
INTERCAP - Golf Course Irrigation	5-Dec-2014	15-Feb-2030	15.00	433,099	239,829
INTERCAP - Fire Truck	18-Jun-2021	15-Aug-1931	10.00	810,000	770,514
INTERCAP - Parking Meters	1-Nov-2019	15-Feb-2030	10.00	560,243	462,643
				<u>\$ 4,748,342</u>	<u>\$ 3,567,986</u>

## Fiscal Year 2021 Borrowing Capacity

Maximum Principal Authority - (10% of FY 2021 Budgeted Expenditures)	\$ 2,374,016
General Fund obligation debt issuance in Fiscal Year 2022	-
<b>Remaining Borrowing Authority</b>	<b><u>\$ 2,374,016</u></b>
Maximum Annual Debt Service (2% of FY 2021 Actual Receipts)	\$ 461,967
Current Maximum Annual Debt Service in Current or Future Fiscal Year	(413,540)
<b>Remaining Maximum Principal &amp; Interest Authority</b>	<b><u>\$ 48,427</u></b>

The City's General Obligation legal debt margin is calculated from property assessed values. This calculation is defined in the State Law. Based on the most recent assessed values in 2021, the City's legal debt margin is \$106,199,749.

The latest assessed values the city has is for 2021 and is calculated below:

Assessed Values (2021)	\$ 4,455,189,971
	2.50%
Debt Limit (2.5% of assessed value)	<b><u>\$ 111,379,749</u></b>
Total Net Debt Applicable to limit	\$ 5,180,000
<b>Legal Debt Margin</b>	<b><u>\$ 106,199,749</u></b>
Total Net Debt applicable to the limit as a percentage of debt limit	4.7%

Revenue obligations are secured by pledged revenue. As of the end of Fiscal Year 2021, water bonds had a 535.8% coverage ratio; wastewater bonds had a 315.2% coverage ratio; and the certificate of participation has a -4.2% coverage ratio. Parking revenues have been significantly impacted due to COVID-19 economic impacts which skewed the ratio for the COP. Overall, the City has been very conservative in issuing debt, (4.7% of limit) and has used cash reserves to fund many major capital projects and equipment needs. The long-term debt schedule for the City is the following table noted: City of Helena: Long Term Debt Schedule".



**CITY OF HELENA  
LONG-TERM DEBT SCHEDULE  
30-Jun-2023**

ORIGINAL ISSUANCE INFORMATION							BUDGET YEAR ACTIVITY							
Fund	Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Total Issue	Beginning Balance 30-Jun-22	Additional Issues	Principal Retired	Ending Balance 30-Jun-2023	Ending Balance Next FY Current	Long Term	Interest Payment/Expense	Paying Agent Fees
SPECIAL IMPROVEMENT DISTRICTS														
201	INTERFUND - Streets		05/23/22	01/15/27	1.55%	1,600,000	1,600,000	-	311,435	1,288,565	316,281	972,284	23,598	-
TOTAL FIRE LEVY FUND							1,600,000	-	311,435	1,288,565	316,281	972,284	23,598	-
260	INTERCAP - Fire Truck		06/18/21	08/15/31	Variable	810,000	770,514	-	68,575	701,939	70,300	631,639	18,838	-
TOTAL FIRE LEVY FUND							810,000	-	68,575	701,939	70,300	631,639	18,838	-
DEBT SERVICE FUNDS:														
GENERAL OBLIGATION														
308	General Obligation Refunding Bonds, Series 2017 G.O.		02/28/17	01/01/28	3.00%	5,180,000	3,085,000	-	460,000	2,625,000	480,000	2,145,000	78,750	400
TOTAL DEBT SERVICE FUNDS							3,085,000	-	460,000	2,625,000	480,000	2,145,000	78,750	400
ENTERPRISE FUNDS:														
521	WATER FUND													
	DNRC Drinking Water 2005 Refunding Revenue		12/05/12	07/01/25	2.25%	2,072,000	617,000	-	171,000	446,000	175,000	271,000	12,926	-
	DNRC Drinking Water 2007 Refunding Revenue		12/05/12	07/01/24	2.25%	2,242,000	432,000	-	214,000	218,000	218,000	-	8,528	-
	DNRC Drinking Water 2012 Refunding Revenue		12/05/12	01/10/27	2.25%	1,325,000	538,000	-	103,000	435,000	105,000	330,000	11,531	-
	DNRC Drinking Water 2016 Refunding Revenue		11/29/16	07/01/37	2.50%	660,666	511,000	-	30,000	481,000	30,000	451,000	12,588	-
	DNRC Drinking Water 2019 - TENMILE Revenue		09/05/19	07/01/39	2.50%	5,211,112	3,853,622	-	576,378	4,430,000	220,000	4,210,000	86,761	-
TOTAL WATER FUND							5,951,622	-	1,094,378	6,010,000	748,000	5,262,000	132,333	-

**CITY OF HELENA  
LONG-TERM DEBT SCHEDULE  
30-Jun-2023**

ORIGINAL ISSUANCE INFORMATION							BUDGET YEAR ACTIVITY											
Fund	Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Total Issue	Beginning Balance 30-Jun-22	Additional Issues	Principal Retired	Ending Balance 30-Jun-2023	Ending Balance Next FY Current	Long Term	Interest Payment/ Expense	Paying Agent Fees				
531 WASTEWATER FUND																		
	DNRC Pollution Control - Series 2019 Revenue		12/15/19	01/01/40	2.50%	2,754,000	1,631,231	-	113,000	1,518,231	116,000	1,402,231	20,617	-				
TOTAL WASTEWATER FUND							1,631,231	-	113,000	1,518,231	116,000	1,402,231	20,617	-				
551 PARKING FUND																		
	Limited Tax General Obligation Bond, Series 2015 G.O.		06/24/15	08/15/25	2.40%	845,000	355,000	-	85,000	270,000	90,000	180,000	7,492	-				
	Certificates of Participation, Series 2016 - Parking - USBank Refunding Lease Purchase		07/26/16	04/15/39	2.64%	8,200,000	6,550,000	-	320,000	6,230,000	325,000	5,905,000	171,150	2,200				
	INTERCAP - Parking Meters 2020 - USBank INTERCAP		11/01/19	02/15/30	Variable	560,243	462,643	-	51,302	411,341	53,046	358,295	13,149	-				
TOTAL PARKING FUND							7,367,643	-	456,302	6,911,341	468,046	6,443,295	191,791	2,200				
563 GOLF COURSE FUND																		
	INTERCAP - Irrigation Upgrade 2014 - USBank INTERCAP		12/5/2014	2/15/2030	Variable	433,099	239,829	-	28,928	210,901	29,225	181,676	6,852	-				
	Limited Tax General Obligation Bond 2017 G.O.		11/30/17	06/30/37	2.75%	2,100,000	1,740,000	-	95,000	1,645,000	100,000	1,545,000	47,850	-				
TOTAL GOLF COURSE FUND							1,979,829	-	123,928	1,855,901	129,225	1,726,676	54,702	-				
TOTAL ENTERPRISE FUNDS															1,461,271	14,834,202	399,443	2,200





# Community Profile

Preliminary Budget Fiscal Year 2023



# COMMUNITY PROFILE

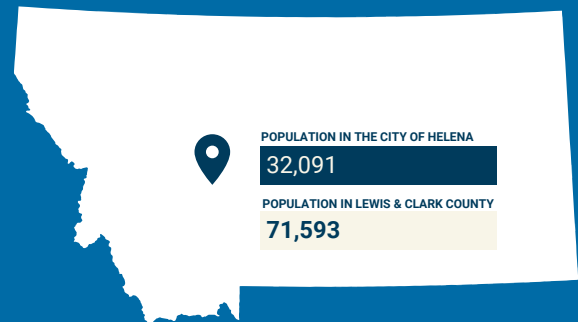
**Helena, Montana** is the state capital and County seat of Lewis & Clark County. The City is situated near the Missouri River, at the eastern foot of the Continental Divide in a fertile valley surrounded by rolling hills and lofty mountains. Mount Helena and Mount Ascension form scenic backdrops to the south and west of town, which are home to over 70 miles of recreational trails.

In addition to the abundance of recreation opportunities, the city boasts a historic downtown replete with local shops, restaurants, breweries and a pedestrian mall. Dubbed one of the "100 Best Small Art Towns in America" by American's for the Arts, Helena's creativity shines through organizations like the world-renowned Archie Bray Foundation for Ceramic Arts, several local theaters and art museums, the Helena Symphony, and the Montana Historical Society Museum.

While healthcare, education and government-related jobs predominate, Helena is an agricultural and livestock trade center and has light manufactures. The city has a long history of economic stability with relatively low unemployment compared to the rest of the state.



## AT A GLANCE



### DAYTIME POPULATION WITHIN HELENA:

40,389

### HOUSING UNITS:

15,359

### MEDIAN AGE: 41.0

### EDUCATIONAL ATTAINMENT (AGE 25+):

BACHELOR'S DEGREE OR HIGHER 49.0%

GRADUATE OR PROFESSIONAL DEGREE 19.4%

### MEAN HOUSEHOLD INCOME:

\$81,693

### MEAN TRAVEL TIME TO WORK:

13 MIN.

### COLLEGES AND UNIVERSITIES IN CITY: 2

# POPULATION

TOTAL POPULATION: 32,091

SOURCE: 2020 DECENNIAL CENSUS

## GROWTH RATE - 2020-2025



0.81%

POPULATION



0.85%

HOUSEHOLD



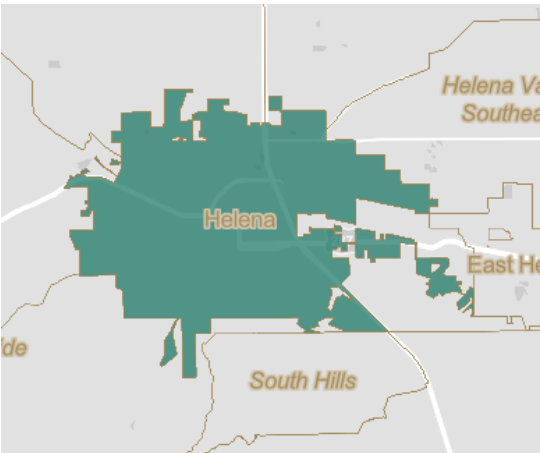
0.97%

HOUSEHOLD  
MEDIAN  
INCOME



0.65%

FAMILIES



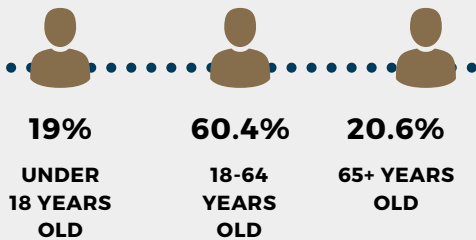
HELENA, MT HAS A TOTAL AREA OF 16.5 SQ. MILES

SOURCE: 2020 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES

## 2020 POPULATION BY RACE

- Caucasian - 92.6%
- American Indian & Native Alaskan - 1.1%
- Asian - 0.8%
- Black or African American - 0.5%
- Two or More Races - 3.7%
- Other Race - 1.3%

## 2020 POPULATION BY AGE



# EDUCATION

SOURCE: 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



76.2%

POP. HAS SOME COLLEGE OR  
ASSOCIATE DEGREE



49.0%

POP. HAS BACHELOR'S DEGREE  
OR HIGHER



19.4%

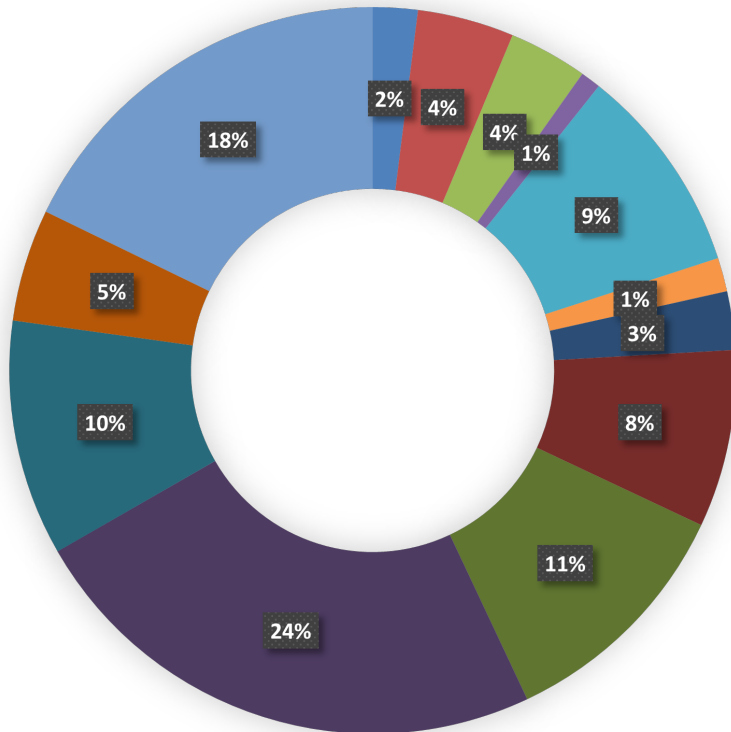
POP. HAS GRADUATE OR  
PROFESSIONAL DEGREE



# WORKFORCE

## CIVILIAN WORKFORCE OVER THE AGE OF 16 BY INDUSTRY

SOURCE: 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES

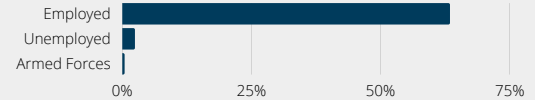


- Agriculture, forestry, fishing and hunting, and mining
- Construction
- Manufacturing
- Wholesale trade
- Retail trade
- Transportation and warehousing, and utilities
- Information
- Finance and insurance, and real estate and rental and leasing
- Professional, scientific, and management, and administrative and waste management services
- Educational services, and health care and social assistance
- Arts, entertainment, and recreation, and accommodation and food services
- Other services, except public administration
- Public administration



POP. AGE 16+ IN LABOR FORCE: 17,904; 66.1%

POP. AGE 16+ NOT IN LABOR FORCE: 9,168; 33.9%



## KEY EMPLOYERS

SOURCE: HELENA AREA CHAMBER OF COMMERCE TRENDS REPORT & STATE OF MONTANA DEPT. OF LABOR AND INDUSTRY LABOR MARKET LOCAL PROFILE

- State of Montana
- Local government (City, County, School Dist.)
- Federal Government
- St. Peter's Hospital
- Blue Cross Blue Shield
- Carroll College
- Shodair Children's hospital
- VA hospital
- SoFi
- Boeing



13

AVG. COMMUTE TO WORK  
HELENA (IN MIN.)

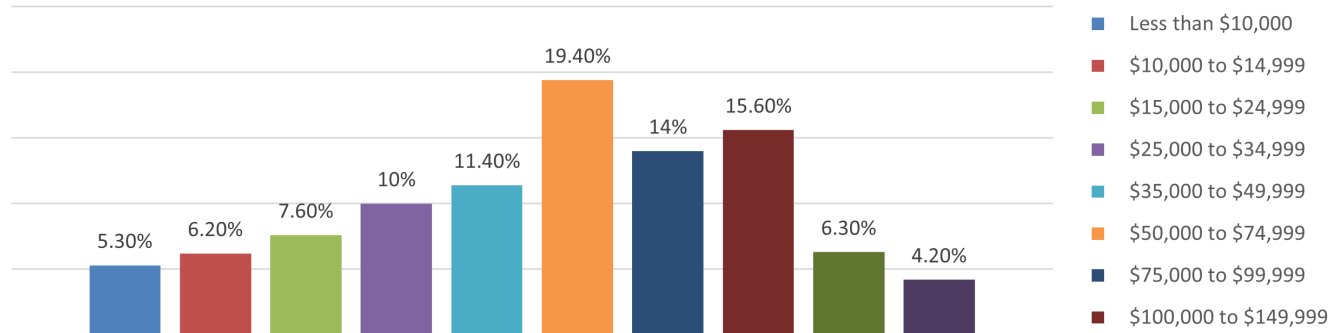
27.6

AVG. COMMUTE TO WORK  
UNITED STATES (IN MIN.)

# INCOME

## HOUSEHOLD INCOME

SOURCE: 2020 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



**Data Note:** There are 14,668 total households in Helena. The U.S. Census Bureau defines "household" as consisting of "all the people who occupy a housing unit. A house, an apartment or other group of rooms, or a single room, is regarded as a housing unit when it is occupied or intended for occupancy as separate living quarters; that is, when the occupants do not live with any other persons in the structure and there is direct access from the outside or through a common hall."

### MEDIAN HOUSEHOLD INCOME

HELENA: \$60,074

MONTANA: \$56,539

### MEAN HOUSEHOLD INCOME

HELENA: \$81,693

MONTANA: \$76,834

### POVERTY RATE:

HELENA: 11.8%

MONTANA: 12.8%

## LIVING WAGE INFORMATION

GLASMEIER, AMY K. LIVING WAGE CALCULATOR. 2020. MASSACHUSETTS INSTITUTE OF TECHNOLOGY. LIVINGWAGE.MIT.EDU.

The living wage shown is the hourly rate that an individual in a household must earn to support themselves and their family. The assumption is the sole provider is working full-time (2080 hours per year). The tool provides information for individuals, and households with one or two working adults and zero to three children. In the case of households with two working adults, all values are per working adult, single or in a family unless otherwise noted.

The state minimum wage is the same for all individuals, regardless of how many dependents they may have. Data are updated annually, in the first quarter of the new year. State minimum wages are determined based on the posted value of the minimum wage as of January one of the coming year (National Conference of State Legislatures, 2019). The poverty rate reflects a person's gross annual income converted to an hourly wage for the sake of comparison.

	1 Adult				2 Adults (1 Working)				2 Adults (Both Working)			
	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children
Living Wage	\$16.68	\$33.82	\$42.75	\$56.67	\$26.59	\$32.22	\$38.13	\$41.81	\$13.29	\$18.79	\$24.41	\$28.92
Poverty Wage	\$6.19	\$8.38	\$10.56	\$12.74	\$8.38	\$10.56	\$12.74	\$14.92	\$4.19	\$5.28	\$6.37	\$7.46
Minimum Wage	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20

# HOUSING

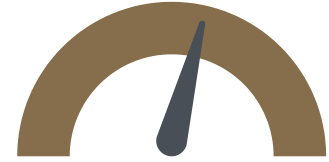
SOURCE: U.S. CENSUS BUREAU, AMERICAN COMMUNITY SURVEY (ACS) AND PUERTO RICO COMMUNITY SURVEY (PRCS), 5-YEAR ESTIMATES & MONTANA REGIONAL MLS



**AVERAGE HOME SALE PRICE, APRIL 2022: \$453,086**

**MONTHLY MEDIAN HOUSING COST: \$1,528**

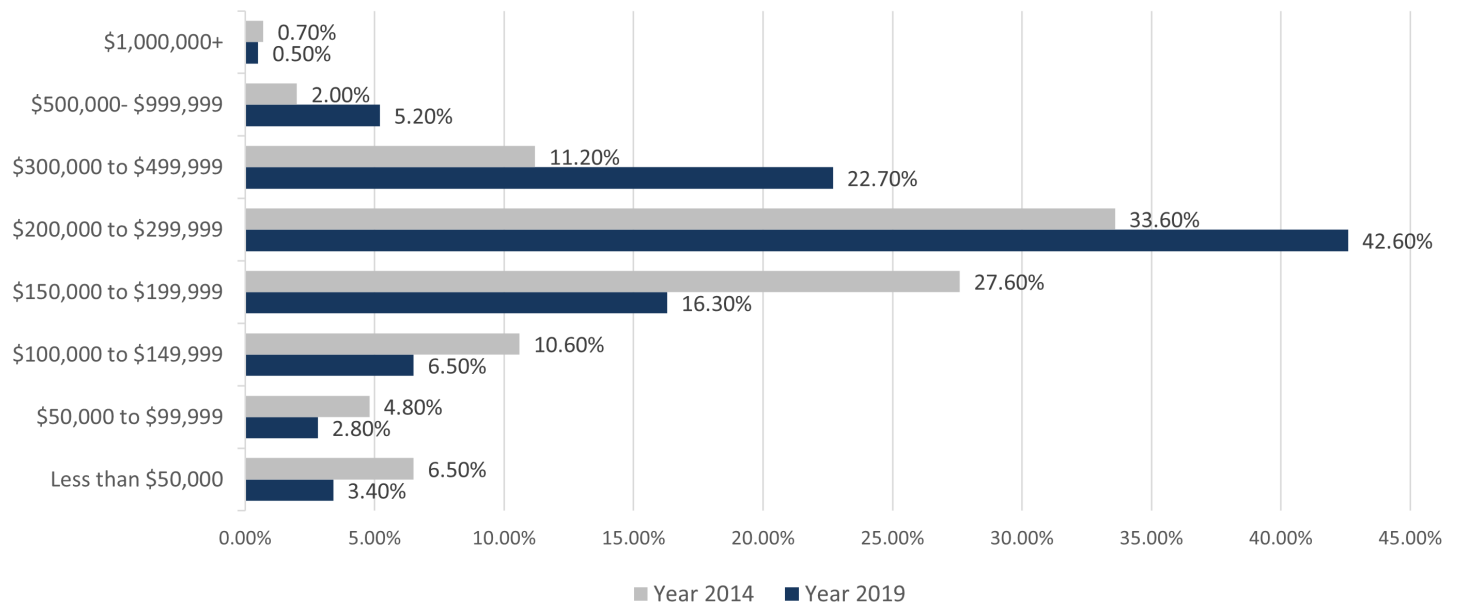
**MEDIAN GROSS RENT: \$845**



**OWNED: 57.3%; RENTED: 42.7%**  
**OCCUPIED UNITS**

## OWNER-OCCUPIED HOME VALUE

SOURCE: 2014 & 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



## 2020 AFFORDABILITY, MORTGAGE AND WEALTH

SOURCE: U.S. CENSUS BUREAU, CENSUS 2010 SUMMARY FILE 1. ESRI FORECASTS FOR 2020 AND 2025.

### 2020 Affordability Mortgage and Wealth

<b>Housing Affordability Index</b>	131
<b>Percent of Income for Mortgage</b>	17.6%
<b>Wealth Index</b>	69

**Data Note:** Housing Affordability Index (HAI) measures the financial ability of a typical household to purchase an existing home in an area. A HAI of 100 represents an area that on average has sufficient household income to qualify for a loan on a home valued at the median home price. An index greater than 100 suggests homes are easily afforded by the average area resident. A HAI less than 100 suggests that homes are less affordable. The housing affordability index is not applicable in areas with no households or in predominantly rental markets. Esri's home value estimates cover owner-occupied homes only.

The % of Income for Mortgage quantifies the percentage of median household income dedicated to mortgage payments on a home priced at the median value (assuming a 30-year mortgage and a 20% down payment)

The Wealth Index is based on a number of indicators of affluence including average household income and average net worth, but it also includes the value of material possessions and resources. It represents the wealth of the area relative to the national level. Values above or below 100 represent above-average wealth or below-average wealth compared to the national level.



# Budget Policies

Preliminary Budget Fiscal Year 2023



# Development and Administration

## **Budget Development and Administration:**

**The Budget will be prepared in such a manner as to facilitate its understanding by residents and elected officials:**

The City will present a story of the City government operations and intentions for the year to the residents and elected officials of Helena. Presenting a budget document that is understandable to the residents furthers the goal of effectively communicating local government finance issues to the public.

**A comprehensive annual budget will be prepared for all operating funds expended by the City:**

Montana State law provides that “no money shall be drawn from the treasury of the municipality nor shall any obligation for the expenditure of money be incurred except pursuant to the appropriation made by the commission”. Inclusion of all operating funds in the budget enables the commission, the administration, and the public to understand all financial aspects of city government when preparing, modifying, and monitoring the budget.

**The City will avoid budgetary practices that balance current expenditures at the expense of meeting future year's expense:**

Budgetary practices such as postponing capital expenditures, accruing future years' revenues, or rolling over short-term debt are budgetary practices which can solve short-term financial problems; however, they can create much larger financial problems for future administrations and commissions. Avoidance of these budgetary practices will assure citizens that current problems are not simply being delayed to a future year.

**The city will provide for adequate maintenance of capital, plant and equipment and for their orderly replacement:**

Recognition of the need for adequate maintenance and replacement of capital, facilities, and equipment, regardless of economic conditions, will assist in maintaining the government's equipment and infrastructure in good operating condition.



# Appropriation and Adjustment Authority

The City Commission adopts the legal level of spending authority in its annual budget at the fund level stated in Appendix A of the Budget Resolution.

## **Realignment Authority:**

Revenues, expenditures, and balances below the fund level are designated management tools. The City Manager is delegated the authority to adjust management level revenue and expenditures (i.e., transfers or revisions within or among line items) within the same fund, as long as there is no increase in total appropriations budgeted by fund.

Realignment in Department Funds:

- a. **Police budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items for all Police Department Budgets within or among the various funds provided there is no increase in the total appropriations budgeted for the Police Department.
- b. **Street & Gas Tax Budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items between the Street & Traffic and Gas Tax funds provided there is no increase in the total appropriations budgeted
- c. **Fire Budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items for all Fire Department Budgets within or among the various funds provided there is no increase in the total appropriations budgeted for the Fire Department.

## **Automatic Amendments:**

Joint operating agreements approved by the governing body, insurance recoveries, hazardous material recoveries, donations for specific purposes, and refund or reimbursements of expenditures shall automatically amend the annual appropriations or reduce recorded expenditures, whichever is correct in accordance with Generally Accepted Accounting Principles (GAAP).

## **Follow-through authority:**

Circumstances may arise to adapt to changes, while maintaining goals and objective principles. In order to allow management flexibility, the City Manager is delegated budget appropriation follow-through authority according to 7-6-4006 (3) MCA, for expenditure of funds for any or all of the following:

1. debt service funds for obligations related to debt approved by the governing body,
2. trust funds for obligations authorized by trust covenants,
3. any fund for federal, state, local or private grants and shared revenue accepted and approved by the governing body, (including the authority to appropriate the related city match, if any, with funding from reserves or transfers of available surplus),
4. any fund for special assessments approved by the governing body,
5. the proceeds from the sale of land,
6. any fund for gifts or donations, and
7. money borrowed during the fiscal year.

# Appropriation and Adjustment Authority (Cont.)

## **Fee Based Authority:**

As provided in 7-6-402 MCA, the City Manager is delegated authority to adjust volume-related appropriations funded by fees throughout the fiscal year for all of the following:

1. Proprietary funds
2. General fund
3. Street & Traffic fund
4. Urban Forestry and Open Space funds
5. Community Facilities fund
6. Police Projects fund
7. Storm Water Utility fund

# Fund Operating Reserves

**The budget will establish appropriate operating reserves according to operational best practices:**

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. As an approximate measure of liquidity, fund balance is similar to the working capital of a private sector business. The difference between assets and liabilities in a governmental fund is known as fund balance. The difference between assets and liabilities in proprietary fund is known as net assets. Both governmental and proprietary funds should establish a reserve to ensure stability in operations.

Fund balances for governmental funds will be properly designated into the following categories:

- **Non-spendable:** Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.
- **Restricted:** Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or enabling legislation.
- **Committed:** Amounts constrained to specific purposes by the City Commission; to be reported as committed, amounts cannot be used for any other purpose unless the City Commission takes action to remove or change the constraint.
- **Assigned:** Amounts the City intends to use for a specific purpose; intent can be expressed by the Commission or by an official or body to which the Commission delegates authority.
- **Unassigned:** Amounts that are available for any purpose; these amounts are reported only in the General Fund.

# Fund Operating Reserves (Cont.)

## General Fund Reserve:

The General Fund acts as the main operating fund for the City. Governments are normally advised to maintain a minimum level of unrestricted fund balance in the General Fund equal to two months of operating revenues or expenses depending on which is more predictable. Higher reserves may be warranted if there is excessive risk exposure such as significant volatility in operating revenues or expenses, drains on general fund resources from other funds, natural disasters, rapidly rising operating budgets, or disparities in time between revenue collection and expenditures.

The majority of the City's General Fund revenues are derived from property taxes and special assessments which are relatively stable sources of revenue. The City is currently not experiencing any excessive risk exposure to any of the circumstances noted above. Given that the General Fund has relatively stable revenue and is not facing excessive risk exposure, the City will maintain a minimum level of General Fund unrestricted reserve equal to 60 days operating expenditures or 15.0% of annual operating revenue, whichever is higher.

Should circumstances change exposing the City to a higher amount of risk exposure, the City may determine that a higher level of general fund balance reserve is warranted.

The General Fund reserve is committed to be used for: cash flow purposes, accrued employee payroll benefits which are not shown as a liability, unanticipated equipment acquisition and replacement, and to enable the city to meet unexpected expenditure demands or revenue shortfalls. The minimum reserve should not be available to meet recurring operating expenditures.

At the end of each fiscal year, twenty percent (20%) of General Fund excess reserves, if any, will be earmarked to a designated Emergency Contingency Fund. Spending from the Emergency Contingency Fund will be dedicated only for unforeseen emergency situations as determined by the City Manager and the City Commission.

# Fund Operating Reserves (Cont.)

## **Special Revenue Fund Reserve:**

Special revenue funds are designed to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for a specific purpose other than debt service or capital projects. There is no need to establish a cushion for contingencies for special revenue funds whose sole purpose is to demonstrate that dedicated revenues are expended for their intended purpose.

This reserve policy applies to those special revenue operating funds that receive property tax revenue, state shared tax revenue, assess a fee, or include operational expenditures restricted for specific use by local, state and federal laws. Funds not meeting any of these criteria do not have a minimum reserve requirement.

The City's special revenue operating funds depend on revenue that is distributed in quarterly or bi-annual distributions which warrants a higher reserve than the General Fund.

An established minimum reserve of 18.0% or 90 days of operating expenditures, whichever is greater, will be maintained for the following special revenue operating funds:

- Streets Operations (201)
- Civic Center (211)
- Facilities Management (212)
- Open Lands (235)
- Urban Forestry (237)
- Stormwater (245)
- Water Shed (246)

## **Debt Service Funds Reserve:**

General government debt service funds are used to accumulate resources in anticipation of debt service payments, either to fulfill legal or contractual obligations or voluntarily. The City will carry a fund balance in these funds at a level to maintain one year of debt service payments for general obligation debt, or to satisfy bond covenants, whichever is higher.

# Fund Operating Reserves (Cont.)

## **Capital Improvement Fund Reserve:**

Capital improvement funds account for and report financial resources that are restricted, committed or assigned to expenditures of capital outlays. Section 7-6-16 of the Montana Code Annotated notes that a municipality may establish a capital improvement fund for the replacement, improvement, and acquisition of property, facilities or equipment costs in excess of \$5,000 and that has a life expectancy of 5 years or more. The City follows this statute. It is expected that resources in a capital project fund will be spent out at the end of the project.

The city maintains general government, parks improvement, and sidewalk improvement capital funds. Money may be accumulated in these funds during any fiscal year to support annual appropriations and carry-overs to future fiscal periods; as such, reserves for these funds should be maintained at a level to meet equipment replacement needs and long-term capital plans.

The City maintains three tax increment capital financing funds of which assessments are collected and spent based on Commission approval. All fund balances in these funds are reserved to specific approval by the commission.

## **Enterprise Funds Reserve:**

Enterprise funds are used to report activity for which a fee is charged for goods and services. Enterprise fund accounting is designed to highlight the extent to which fees and charges are sufficient to cover the cost of providing goods and services or the cost of providing a subsidy.

The enterprise fund(s) should meet the demands of government services including unanticipated reductions in revenue or unplanned expense increases at a level to prevent service interruptions.

The City will maintain a minimum level of unrestricted reserves in its enterprise operating funds equal to 60 days of operating expenditures or 15.0% of annual appropriations, whichever is higher. \*

The unrestricted reserve is committed to be used for one-time expenditures, major equipment acquisition and replacement, and to enable the city to meet unexpected future expenditure demands or revenue shortfalls that may impede operations.

*\*The Building Fund is an Enterprise Fund but excluded by this reserve policy. That fund's reserve requirements are defined by Montana State Law which is enough to support the Building Code Enforcement Program for 12 months.*

# Fund Operating Reserves (Cont.)

## **Internal Service Funds Reserve:**

Internal Service funds are proprietary type funds used to report activity that provide goods or services to other government funds, departments or agencies on a cost reimbursement basis. Internal Service funds may also be used to account for a government's risk financing activities.

These funds are designed to break-even over time. Significant and ongoing surpluses may indicate that charges are more than what is needed to reimburse costs. However, rates may be set to accumulate balances for replacement of capital assets, depreciation expense, claims, and debt service payments.

The City maintains internal services funds for Copiers, Health, Dental, Vision and Fleet services. The City will maintain a prudent reserve balance in these funds to recover the ongoing operating, capital, depreciation, and debt service needs.

## **Compliance with Operating Reserves:**

In the event that required operating reserve falls below the minimum level established, the City will define the factors influencing the shortfall and will develop a plan to increase resources or reduce expenditures. The required reserve should be replenished back to the policy level within twenty-four months.

Revenue resources that may be used to replenish reserve requirements may include non-recurring revenues, budget surpluses, or excess resources in other funds (if legally permissible and there is a defensible rationale).

# Fund Operating Reserves (Cont.)

## Excess Operating Reserves:

In the event reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess reserves may be used in the following ways:

- Fund long-term capital improvement programs
- Fund Accrued Liabilities (priority given to those items that relieve financial operating pressure in future periods)
- Appropriated to lower the amount of outstanding debt principal
- Charges for services fee reductions
- One-time expenses that do not increase operating costs that cannot be funded through current revenues
- Start-up expenses for new programs, provided the Commission has considered in the context of multi-year projections of revenues and expenses
- Replenish fund balances of other funds that fall below policy level (if legally permissible and there is a defensible rationale)
- Twenty percent (20%) of General Fund Excess Reserves at the end of the fiscal year will be earmarked to be transferred to the Emergency Contingency Fund.

## General Fund Contingency Account Reserve:

General Fund operating contingency account appropriations are provided by the City Commission as flexible appropriations for general government use. They are intended to provide the City Manager with an effective management tool for adjusting to changing circumstances throughout the budgetary year.

The City Manager is delegated the authority to transfer part or all of any contingency appropriation and related financing within the General Fund or any other fund.

Use of contingency appropriations is restricted to transfers of that appropriation authority specific to operating budgets. Proper classification of expenditures to specific operations is required. Accordingly, charging of expenditures directly to contingency account is prohibited.

Annual contingency account reserve will be \$100,000 or 0.5% of general fund operating revenues, whichever is greater, at the discretion of the City Manager.



# Indirect Cost Allocation of Central Services

## **Introduction Overview:**

The City provides central support services to functional operating units (funds and departments) through its central administrative services hosted in the General Fund. Other functional areas benefiting from these central services should share the costs of activities benefitting them. This is done by allocating those costs from the General Fund to the benefitting funds and departments.

The method of allocating these services vary and are unique to each central service group. Therefore, allocation methods and statistics vary to align with the service group. In all cases, the city uses financial data from department/fund financial statements and statistics gathered that best reflect the service group activities in order to allocate costs.

Allocation methods for each central service group are defined in this policy.

The scope of this policy does not address IT&S, copier revolving, facility rental charges, facility maintenance and operating charges, fleet services, shop, or medical/dental/vision allocations. This policy also does not address functional operating department charges that may occur when one department charges another for actual services provided. When it does occur, the charge is typically based on actual time incurred as documented on a project item sheet, other tracking mechanism or actual equipment or supply use.

## **General Fund Central Services Subject to Allocations:**

The central service functions listed below are accounted for in the General Fund. An indirect allocation formula as defined in this plan is used to account for the following functions supporting those benefitting funds and departments outside the General Fund. Benefitting departments and funds include Special Revenue, Internal Service and Enterprise Funds. Services supporting other General Fund functional areas are not being indirectly allocated to the operating departments but accounted for in the servicing function.

- Legislative (City Commission / City Clerk)
- Executive (City Manager)
- Legal (City Attorney)
- Personnel (Human Resources)
- Finance (Administration, Accounting, Budgeting)
- Finance (Payroll)
- Finance (Utility Customer Services)
- Publics Works Administration
- Engineering
- Parks and Recreation Administration

# Indirect Cost Allocation of Central Services (Cont.)

Funds being supported by the General Fund central services listed above and charged through the indirect allocation formulas are listed below\*:

## Special Revenue Funds:

- City Streets (201)
- Civic Center (211)
- Facilities Management (212)
- Gas Tax (240)
- Open Space District Maintenance (235)
- Urban Forestry (237)
- Storm Water Utility (245)
- Lighting Districts (029)

## Internal Service and Debt Service Funds:

- SID Revolving (340)
- Fleet Services (610)

## Enterprise Funds:

- Building (503)
- Water (521)
- Wastewater (531)
- Solid Waste – Residential (541)
- Solid Waste – Commercial (542)
- Landfill Monitoring District (543)
- Transfer Station (546)
- Recycling (547)
- Parking (551)
- Golf Course (563)
- Capital Transit (580)

*\*The City may add Funds to the list of funds benefiting from General Fund Services if that Fund is directly benefited by those services.*

The City captures various levels of accounting and financial detail at the fund level, department, function, and project level. Federal awards can be identified and excluded from receiving cost allocations or unallowed items.

The indirect charge for the current year will be the prior years' adopted budget. It is intended that basing the allocation on the prior year's estimates is a conservative approach since prior year projections do not include any of the cost inflators for the current year. At the end of each fiscal year, after the funds have been audited, if a determination that the actual dollars expended exceed a 10% variance from the budget in which the costs were allocated, an adjustment will be made to reflect the increase or decrease.

# Indirect Cost Allocation of Central Services (Cont.)

## Methodology for General Fund Central Services Allocations:

Each Central Service Cost center group uses a unique method to allocate its costs to the benefitting departments/functional areas. However, several City services can use the same base, upon which, to allocate its costs (for example agenda item count and function activity). Other cost center groupings may use different methods for certain segments of its cost pool for allocations based on data it accumulates during the year.

The methodology allocation percentages used in formulas will be reviewed annually for material percentage increase or decrease. If the difference is material (more than 5%) the formula may be adjusted. Methods of allocating costs will also be reviewed annually with the functional areas to determine applicability to operations.

The Central Service Cost Center groups are allocated based on the following methods:

### Council Agenda Items: (The count of agenda items is tracked)

- **Legislative (City Commission and City Clerk)** – Clerk's office is responsible for City Council (agendas, minutes, research), maintenance of processing of City Records, and city code codification. The Commission is the legislative and policy setting body enacting laws, resolutions, and policies.

### Council Agenda Items/ Full Time equivalents/Operating Costs:

(The costs of the following central service departments are allocated as 33% Agenda Items, 33% FTEs, and 34% Operating Costs)

- **Legal (City Attorney)** – Chief Legal Advisor for Mayor, Commissioners, City Manager and all city departments.
- **Executive (City Manager)** - Strategic Planning, Providing Coordination with all departments on budget and administration of operations

### Full Time Equivalent (FTE) (The budgeted count of employees is tracked)

- **Personnel (Human Resources)** – Responsible for recruitment, policy development, benefits administration, employee relations, labor relations and risk management.
- **Finance (Payroll)** – Processing payroll and payroll taxes according to personnel policies, union agreements, and state and federal laws.

### Operating Expenditures (Operating budgets, exclusive of transfers, capital expenditures and debt service.)

- **Parks & Recreation Administration** – Administrative oversight for parks, recreation, open lands, trails, civic center and golf course.
- **Finance (Budget, Administration, & Accounting – General Services)** (Time spent on budgeting, general finance administration, debt service, assessments, audit, internal control, investments, and financial reporting).
- **Finance (Utility Customer Services)** - Proportional share attributed to utilities (i.e.: water, sewer, solid waste, recycling, etc.)

# Indirect Cost Allocation of Central Services (Cont.)

## Methodology for General Fund Central Services Allocations (Cont.):

### Accounts Payable Transactions (Number of invoices processed)

- **Finance (Accounting - Accounts Payable)** – Responsible for timely payment of all city services, equipment and goods.

### Accounts Receivable Transactions (Number of cash receipts transactions by fund)

- **Finance (Accounting - Accounts Receivable)** - Responsible for revenue function.

Capital Project Hours: (Percentage of time directly proportional to capital projects for proprietary functions. Determined by the Capital Improvement Plan and project accounting. The percentage of capital project time being done to support capital projects is applied engineering operating costs and allocated to benefitting funds.

- **Engineering (Capital)** – Allocated based on time spent in reference to the Capital Improvement Plan and project accounting. Costs for non-capital project related activities are absorbed in the General Fund.
- **Public Works Administration** – Allocated based on time spent proportional to public works departments.

## Methodology for Insurance Liability Allocations:

The Insurance Fund is used to pay liability, property, and boiler insurance and compensation for damages.

- **Liability insurance**: Allocation based on # of FTEs assigned to each department (The cost per FTE is determined by Insurance provider)
- **Liability insurance deductible claims**: Costs are allocated to departments based on prior year claims.
- **Property Insurance**: Costs are allocated to departments based on the current premium and allocated to funds/departments based on property values.
- **Fidelity insurance**: Costs are allocated based on the number of budgeted FTEs by department. (The cost per FTE is determined by insurance provider).





# Introduction & Overview

Preliminary Budget Fiscal Year 2023





# Budget Cycle and Basis

## Budget Cycle:

The City of Helena's fiscal cycle runs from July 1<sup>st</sup> to June 30<sup>th</sup> each year. The annual budget process begins in December of each year with Departments reviewing personnel proposals with the Human Resources Department and City Manager. A draft recommendation is sent to the Finance Department to begin the process of compiling personnel budget data.

In February, the Budget Office prepares budget worksheets containing columns with 3 prior year actuals, the current year's adopted budget, current year's amended (revised) budget, current year's actual projection and next year's request for every budgeted account in every fund. Worksheets are returned to Finance by mid-March where finance staff consolidates the information. Adjustments are made with Department Head approval and Finance works with preparing the department requested budget draft document for the City Manager. The draft book is delivered to the City Manager in early April.

Directors meet with the City Manager and additional edits and clarifications are formulated returned to Finance.

The City Manager Preliminary Budget is prepared and delivered to the City Commission in May and a series of work sessions are scheduled. The work sessions may provide for additional edits by the Commission. Following the work sessions, the Preliminary Budget is prepared and presented to the Commission in two parts: 1) A Resolution of Intention reviewing the Preliminary Budget and setting a public hearing date. 2) A Resolution, with accompanying public hearing, adopting the Preliminary Budget for the next fiscal year, typically by June 30<sup>th</sup>.

In early August, the Department of Revenue delivers certified property values. The City formulates the mill levies and final revenues and a Final Budget is adopted by the Commission by early September.

### Notable Dates per Montana Code Annotated (MCA):

"The hearing may be continued from day to day and must be concluded and the budget finally approved and adopted by resolution by the later of the first Thursday after the first Tuesday in September or within 30 calendar days of receiving certified taxable values from the department of revenue." (MCA 7-6-4024)

"A local government shall submit a complete copy of the final budget together with a statement of tax levies to the department of administration by the later of October 1 or 60 days after receipt of taxable values from the department of revenue." (MCA 7-6-4003)

## Budget Basis:

Generally Accepted Accounting Principles (GAAP) require expenditures to be recognized in the fiscal year in which the goods or services are received, also known as Modified Accrual. When it comes to budgeting, this may be difficult and complex to predict how many expenses for the current fiscal year will be invoiced after the fiscal year has ended (June 30<sup>th</sup>). As such, the annual budget process is performed on a cash basis, with the assumption that all budgets will be spent or earned at 100%, resulting in an estimated ending cash balance for the current fiscal year. That estimate is then used as the beginning cash balance of the next fiscal year and budgets are prepared relative to that number. Prior to final adoption, projections are updated as best as possible. Finally, previous year actuals are calculated after year end and updated in the budget document that is to be sent to the State per MCA 7-6-4003.

# Budget Balance

## The Balance:

A balanced budget is not only a healthy practice but also a legally required one. But what makes a budget balanced? It may surprise you to know that there are two right answers to this question:

### A. Structurally Balanced:

Being structurally balanced is a two-part equation and a recommended best practice.

Part 1: Total projected revenues equal or exceed total projected expenses. This means that the amount of money being earned in a current fiscal year is at least matching the amount of money being spent.

Part 2: Spending excess fund balance or “cash savings”, on one-time, non-routine expenses, provided funding from previous years is available and a plan is in place NOT to build ongoing expenses into this type of funding. This means you can use your “cash savings” to purchase one-time planned expenses such as large capital outlays or special projects.

Using ongoing revenue to cover ongoing expenses, plus expending cash savings on one-time or non-recurring items results in a structurally balanced budget.

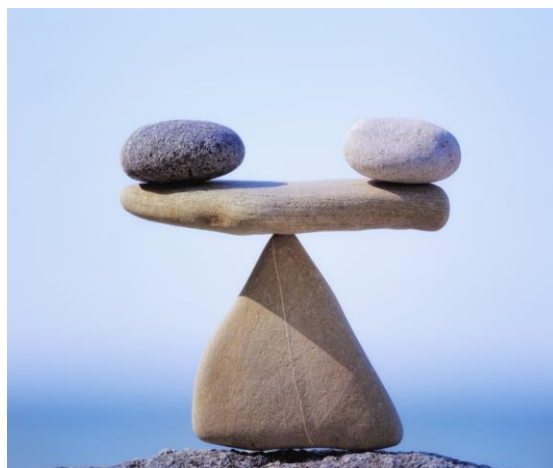
### B. Legally Balanced:

Per MCA 7-6-4030, the definition of a balance budget is as follows:

“The final budget must be balanced so that appropriations do not exceed the projected beginning cash balance plus the estimated revenue of each fund for the fiscal year.”

In other words, the City cannot spend more money than it starts the year with plus the money it is projected to earn in the coming year. Spending more than you have to start with plus earnings would result in a negative cash balance (less than \$0 in the fund balance), which is not allowed.

The City of Helena strives to present both a legally balanced budget but also a structurally balanced budget to the City Commission for consideration.



# Required Budget Documents

The State of Montana has a defined Local Government Budget Act in the Montana Code Annotated. Located In MCA Title 7 (Local Government), Chapter 6 (Financial Administration and Taxation), Part 40.

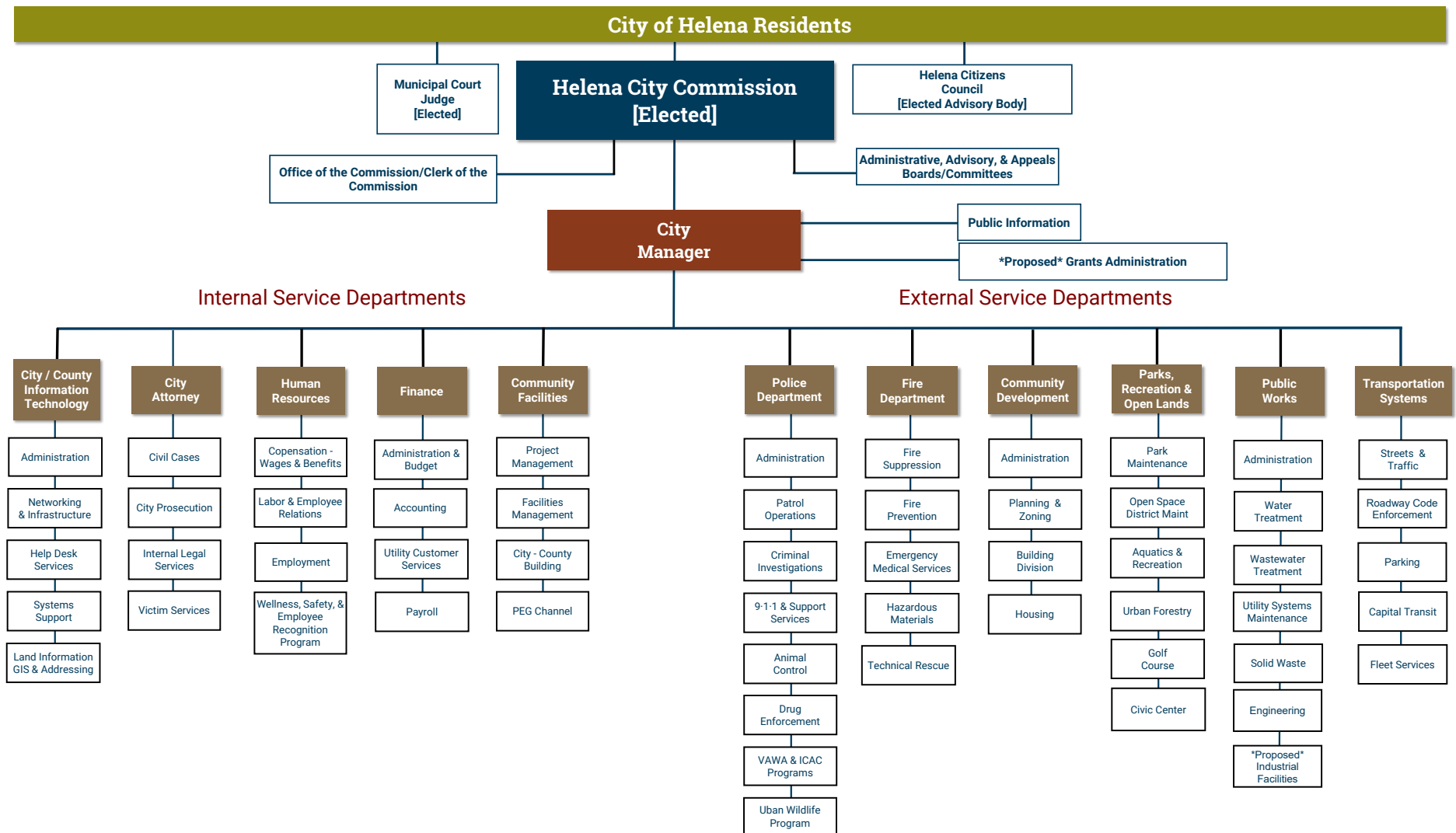
Within MCA 7-6-40, Section 4020 (Preliminary Annual Operating Budget), budgets are required to include, at a minimum, the following information for all funds:

- a. A listing of all revenue and other resources for the prior budget year, current budget year, and proposed budget year;
- b. A listing of all expenditures for the prior budget year, the current budget year, and the proposed budget year. All expenditures must be classified under one of the following categories:
  1. Salaries and wages
  2. Operations and maintenance
  3. Capital outlay
  4. Debt service
  5. Transfers out
- c. A projection of changes in fund balances or cash balances available for governmental fund types and a projection of changes in cash balances and working capital for proprietary fund types. This projection must be supported by a summary for each fund or group of funds listing the estimated beginning balance plus estimated revenue, less proposed expenditures, cash reserves, and estimated balances.
- d. A detailed list of proposed capital expenditures and a list of proposed major capital projects for the budget year;
- e. Financial data on current and future debt obligations;
- f. Schedules or summary tables of personnel services must be supported by a listing of positions, salaries, and benefits for all positions of the local government. The listing of positions, salaries, and benefits is not required to be part of the budget document;
- g. All other estimates that fall under the purview of the budget;
- h. The preliminary annual operating budget for each fund for which the local government will levy an ad valorem property tax must include the estimated amount to be raised by the tax.





# CITY OF HELENA - ORGANIZATION CHART



# Staffing and Compensation

## Cost of Living Increase – Wage Adjustments

Cost-of-Living wage increases are intended to ensure that wages maintain competitiveness by compensating employees for such items as inflation, economic changes in the labor force, increases in goods and services, and increases in housing costs.

The City of Helena uses a methodology of informing cost-of-living salary adjustment (COLA) calculations by applying Bureau of Business and Economic Research (BBER) Consumer Price Index (CPI) data. It is important to keep in mind that, while CPI measures the cost of goods and services, the labor market and housing costs are also factors in developing wage adjustment calculations. Helena is no exception to the fact that the Mountain region is seeing a higher increase in CPI than the larger Western Region. As seen throughout the nation, the cost of goods and services, and housing have been driven up in our own state and county. Inflation is being driven up by supply chain disruptions which are limiting production capacity and the availability of certain goods and ultimately leading to higher prices. Pent-up consumer demand in the wake of COVID-19 shutdowns is exacerbating the problem. Consumers are feeling the pinch through higher food, housing, fuel, and energy prices. Overall, the cost of living in Montana ranks as the 23<sup>rd</sup> highest among states .

It is imperative that the City of Helena attempt to appropriately compensate our employees in order to make their income whole given their relative increase in day-to-day costs. Through BBER, the Bureau of Labor Statistics is now maintaining data for the Mountain Division (a sub-division of the West Region), dating back to 2018. When evaluating this CPI data, the cost- of-living factor percentage change for the Mountain Division from 2020 to 2021 was 5.03% and the trajectory is only climbing higher with a month-to-month average increase of 9.7% from January 2021 to April 2022.

The City of Helena is recommending a 5.03% COLA increase for Fiscal Year 2022-23 for all eligible City of Helena employees. 5.03% reflects the 2021-to-2022 Mountain Division CPI increase.

Additionally, according to the Montana Regional Montana Labor Statistics, the cost of homes in Helena increased by 15.78% from July 2019 – 2020, and 37.47% from July 2020 – 2021.

While a COLA gauges the purchasing power of goods, to be competitive in the labor market to attract and retain valuable employees, it cannot be the only measurement to inform wages. Due to significant changes in the labor market including a notable drop in the labor force, the City of Helena's workforce competitors are making substantial adjustments to wages to attract and retain qualified employees.

The City of Helena is committed to conducting a labor market study and developing a pay plan that incorporates both cost-of-living components as well as competitive labor market pay components. The City will conduct the wage study and develop a pay plan in FY22-23 with a multi-year implementation proposal.

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<sup>1</sup>Samuel Stebbins, 24/7 Wall Street, February 19, 2022: How the Cost of Living in Montana Compares to the Nation.

# Staffing and Compensation (cont.)

## Staffing Overview

The City employs over 370 full and part time employees and approximately 150 seasonal workers. The seasonal employees enhance the services the city provides by staffing our recreational activities, maintaining our parks, facility grounds, open lands, and supporting increased volume in various ways as noted below:

Most seasonal workers are employed in Parks, Recreation, Golf Course and Open Lands:

Parks Maintenance, Golf Course Operations, Golf Course Restaurant and Beverage Cart, Swimming Pool, Recreation Programs, Kay's Kids, Open Space/Land Maintenance, Urban Forestry Maintenance and Civic Center events.

Other seasonal workers are employed in the following divisions:

Wastewater Treatment Plant, Water Treatment Plant, Commercial and Residential Solid Waste, Transfer Station, Recycling, Streets Maintenance, Traffic Maintenance, and Parking Control.

## Current Vacancies

The City of Helena continues to experience higher than usual vacancy rates. In FY22, the City had 368.13 budgeted FTEs and averaged 34 vacancies (9.5% vacancy rate).

The shortage of workers and inability to attract and retain quality employees is not unique to the City. Many factors have led to historic quit levels, "The Great Resignation." 52% of state and local workers considered voluntarily leaving their jobs due to COVID-19. 52% cited they would need higher salary or benefits package, 47% felt burned out from stress; and 35% stated that they needed a better work-life balance.<sup>1</sup> As of May 25, 2022 The City has 34.5 Positions unfilled, including 9 Police Officers, 4 Dispatchers, 3.5 Engineers, 1 Assistant Fire Chief, 2 Assistant City Attorneys, 1 Planner, 1 HR Specialist, 1 Parks/Recreation Director, 4 Public Works employees, 1 Parking Control Officer, and several administrative and technical employees.

## Vacancy Rate

Historically, the City has not budgeted a vacancy rate to personnel costs. An analysis performed demonstrated that in the General Fund, on average over five years (taking out COVID years of FY20 and FY21), most departments experienced an average of 3.75% vacancy rate or higher. Vacancies create savings that remain in cash reserves. In Fiscal Year 2023, a 3.75% vacancy rate was applied to all departments salaries and benefits budgets in the General Fund. This practice of applying a vacancy rate will be re-evaluated each year. The vacancy rate does not imply that fewer positions are authorized, only how the department will manage their appropriations.

<sup>1</sup> [greatresignationinfographic.pdf \(slge.org\)](https://slge.org/greatresignationinfographic.pdf)

Job openings in the U.S. are estimated of more than 11.5 million, outnumbering officially unemployed workers by about 5.5 million. <sup>a</sup> In the week ending May 21, 2022, U.S. unemployment insurance claims were at the lowest level since January 17, 1970 – 1.0%. <sup>b</sup> Closer to home, Montana's unemployment rate dropped to an all-time low of 2.23% in April 2022, rating 5<sup>th</sup> lowest in the nation. <sup>c</sup>

<sup>a</sup> (Job openings and Labor Turnover Summary – 2022 M03 Results: bls.gov); <sup>b</sup> (News release: dol.gov); <sup>c</sup> (Unemployment rate in Montana (MTUR) FRED St. Louis Fed: stlouisfed.org)

# Staffing and Compensation (cont.)

## Salary and Benefits proposed broken down by Fund:

The overall change from the prior year budget represents a 5.03% cost of living adjustment and a 3.00% increase in health insurance rates.

There were 5.25 new full time equivalent requests proposed for Fiscal Year 2023, and one part-time position eliminated.

Two water/wastewater technicians were re-assigned to a newly formed Industrial Facilities department which resulted in a -2.5% in Water and -3.6% decrease in Water and Wastewater Fund salaries & benefits budget.

Facilities Management has a 65.5% increase over the previous Fiscal Year budget as a result of re-allocating staff and is offset by the reductions in the City County Funds: -18.3% Bldg., -2.5% Mail, -15.6% Telephone, and -17.7% Law & Justice Center Funds.

Capital Transit and East Valley Transit funds were consolidated under one fund in FY23.

<b>Fund Description</b>	<b>FY 2021 Salary &amp; Benefits Budget</b>	<b>FY 2022 Salary &amp; Benefits Budget</b>	<b>FY 2023 Salary &amp; Benefits Budget</b>	<b>FY23 vs FY22 Change</b>	<b>Percent Change FY23 vs FY22</b>
General Fund	17,733,440	18,608,932	19,344,702	735,770	4.0%
Street & Traffic	2,009,394	2,166,931	2,457,627	290,696	13.4%
Civic Center	433,856	475,281	512,298	37,017	7.8%
Facilities Management	224,707	247,717	409,894	162,177	65.5%
9-1-1 & Support Services	1,442,073	1,613,265	1,751,775	138,510	8.6%
Open Space Dist Maint	249,914	228,629	245,774	17,145	7.5%
Urban Forestry & Water Shed	309,732	349,939	355,858	5,919	1.7%
Storm Water	268,561	265,042	305,215	40,173	15.2%
Comm. Dev. Building	874,957	874,457	1,017,455	142,998	16.4%
Water	2,018,969	2,066,560	2,014,991	(51,569)	-2.5%
Wastewater	1,370,633	1,390,597	1,341,130	(49,467)	-3.6%
Solid Waste-Residential	544,778	576,602	624,728	48,126	8.3%
Solid Waste-Commercial	312,137	325,897	344,155	18,258	5.6%
Transfer Station	768,510	795,817	868,816	72,999	9.2%
Recycling	204,951	208,232	221,650	13,418	6.4%
Parking	592,182	631,163	648,239	17,076	2.7%
Golf Course	879,093	947,128	1,082,286	135,158	14.3%
City/County Bldg	263,122	310,461	253,785	(56,676)	-18.3%
City/County Mail	41,410	42,860	41,801	(1,059)	-2.5%
City/County Telephone	22,136	19,519	16,473	(3,046)	-15.6%
CC Law & Justice Ctr.	215,681	223,722	184,150	(39,572)	-17.7%
Capital Transit	873,797	922,165	1,073,443	151,278	16.4%
CT - East Valley	80,463	95,818	-	(95,818)	-100.0%
Fleet Services	520,623	540,642	564,241	23,599	4.4%
	<b>32,255,119</b>	<b>33,927,376</b>	<b>35,680,486</b>	<b>1,753,110</b>	<b>5.2%</b>

# Staffing and Compensation (cont.)

## **New Position Requests for Fiscal Year 2023:**

### City Clerk's Office:

+ 1 FTE – Administrative Assistant II: This position will assist the Clerk's office with the digitization and archiving of city permanent records using modern technology. The refinement and modernization of the records program will be in conjunction with the City Attorney and City Manager. A new records portal will be implemented to offer greater access to public records. The City Clerk's office is also under ever increasing demands for services and needs an additional staff person to support the Commission office and its constituents.

### City Manager's Office:

-.5 FTE – The Part Time Volunteer Coordinator position was eliminated as it does not directly align with city resources and strategic priorities at this time.

### Community Development/Building

+ 1 FTE – Combination Building Inspector – Added to the Building Fund to support increased volume of developments and annexations around the city. There are currently only 3 inspectors and one more is needed to continue to provide exceptional customer service to our area contractors in a timely manner.

### Golf Concessions:

+ .75 FTE – Part-Time Server position added to support operational needs at Munis Restaurant. All servers are currently seasonal / temporary employees which does not meet the year-round service model at the golf course for food/beverage, golf simulation programs and other recreation activities in the club house.

### Public Works:

+ 1 FTE – Industrial Facilities Superintendent - This position will provide the expertise and leadership for the maintenance, capital improvement and construction of the industrial facilities to include the Transfer Station, Water Distribution/Treatment plants, and Wastewater plants. This position will conduct facility safety audits and investigations, financial analysis, energy audits, capital improvement plans and operational studies.

+ .5 FTE – Sustainability Coordinator – Increasing the existing Part-Time position to fulltime. Recruitment efforts for a part time position have been unsuccessful.

### Transportation Services:

+ 1 FTE – Engineering Technician – This position will support Transportation Department with a variety of technical work to include computer aided design, review of development/infrastructure designs and surveys, recording and inspection of work with private development and transportation construction projects, manage the street opening permitting process and begin an inspection program for the related street openings.

## **Position Transfers between Funds and Departments in Fiscal Year 2023:**

### Wastewater:

2 FTEs – Two Instrument and Control Technicians (Electrician / IC Techs) are being reassigned from Wastewater to newly created Industrial Facilities Department to support the requested Industrial Facilities Superintendent with the maintenance of public works industrial facilities.

### Community Development:

The Development Review Engineer is being reassigned to Engineering to streamline engineering services.

# Staffing and Compensation (cont.)

## **Position Reclassifications**

In preparation of a market wage study, in the Fall of 2021, Human Resources conducted a comprehensive classification study for the purpose of analyzing internal structural alignment and parity among position pay grades. Positions were evaluated based upon the updated job responsibilities and many were reassigned to an appropriate grade to align with their responsibilities. Twenty positions (affecting 28 employees) spanning among all city departments warranted reclassification and are reflected in the Fiscal Year 2023 Personnel Budgets.

# Authorized Positions by Division

## PERMANENT FULL AND PART TIME

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>GENERAL GOVERNMENT</b>					
City Commission	7.00	7.00	7.00	7.00	8.00
Helena Citizens Council	0.38	0.38	0.38	0.50	0.50
City Manager	2.00	3.00	4.00	5.50	4.00
City Attorney	7.00	8.00	8.00	9.00	9.00
Human Resources	4.00	4.00	4.00	4.00	4.00
<b>General Government Total</b>	<b>20.38</b>	<b>22.38</b>	<b>23.38</b>	<b>26.00</b>	<b>25.50</b>
<b>FINANCE SERVICES</b>					
Administration and Budget	3.00	3.00	3.00	3.00	3.00
Accounting & Payroll	4.00	4.00	4.00	5.00	5.00
Utility Customer Service	4.00	4.00	4.00	4.00	4.00
<b>Finance Services Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>					
Planning & Development	5.13	5.38	4.63	5.50	5.50
Housing Coordinator	0.00	0.00	1.00	1.00	1.00
Building Division	9.50	9.75	10.00	9.50	10.50
<b>Community Development Total</b>	<b>14.63</b>	<b>15.13</b>	<b>15.63</b>	<b>16.00</b>	<b>17.00</b>
<b>MUNICIPAL COURT</b>					
Court Administration	6.00	6.00	6.00	6.00	6.00
<b>City Court Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>POLICE DEPARTMENT</b>					
Police Administration	5.50	5.50	5.50	6.65	6.65
Police Operations	48.00	50.55	51.05	48.00	48.00
Animal Control	1.00	1.00	1.00	1.50	1.50
Drug Enforcement	1.00	1.00	1.00	1.00	1.00
Violence Against Women	1.00	1.00	1.00	1.00	1.00
Records and Dispatch	20.50	20.50	20.50	21.50	21.50
Urban Wildlife	on-call	0.00	0.00	0.50	0.50
Crash Investigator	0.00	0.00	0.00	1.00	1.00
Volunteer Coordinator	0.00	0.00	0.00	1.00	1.00
<b>Police Department Total</b>	<b>77.00</b>	<b>79.55</b>	<b>80.05</b>	<b>82.15</b>	<b>82.15</b>

# Authorized Positions by Division (cont.)

	PERMANENT FULL AND PART TIME				
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>FIRE DEPARTMENT</b>					
Fire Administration	4.00	4.00	4.00	4.00	4.00
Fire Operations	36.00	35.00	36.00	36.00	36.00
Fire Marshal	2.00	2.00	2.00	2.00	2.00
Fire Inspector	0.00	0.00	0.00	1.00	1.00
<b>Fire Department Total</b>	<b>42.00</b>	<b>41.00</b>	<b>42.00</b>	<b>43.00</b>	<b>43.00</b>
<b>PARKS DEPARTMENT</b>					
Park and Recreation Admin.	2.00	2.00	2.00	2.00	2.00
Park Maintenance	9.42	10.00	10.00	8.80	8.80
Swim Pool	0.65	0.65	0.65	0.65	0.65
Recreation Program	0.60	0.60	0.60	0.60	0.60
Urban Trails	0.50	0.50	0.50	0.50	0.50
Urban Forestry	2.00	3.75	3.75	3.75	3.75
Open Space District	0.80	0.80	0.80	1.75	2.75
Watershed Projects	0.20	0.20	0.20	0.20	0.20
Civic Center	5.98	5.93	5.93	6.00	6.00
Golf Operations	3.25	3.00	3.00	3.00	2.75
Golf Concessions	3.25	3.25	3.25	2.00	2.75
Golf Course Maintenance	3.00	3.00	3.00	3.00	3.00
<b>Parks and Recreation Total</b>	<b>31.65</b>	<b>33.68</b>	<b>33.68</b>	<b>32.25</b>	<b>33.75</b>
<b>COMMUNITY FACILITIES</b>					
Facilities Management	1.22	1.33	1.33	2.29	2.61
Project Management	0.82	0.87	0.87	0.84	1.55
PEG	0.04	0.04	0.04	0.03	0.01
City-County Building	5.33	4.45	4.45	4.83	4.24
CCAB Mail Operations	0.38	0.38	0.38	0.38	0.42
CCAB Mail Delivery	0.31	0.31	0.31	0.31	0.34
CCAB Telephone	0.39	0.42	0.42	0.37	0.29
Law & Justice Center	2.00	3.74	3.74	3.42	3.02
<b>Community Facilities Total</b>	<b>10.49</b>	<b>11.54</b>	<b>11.54</b>	<b>12.47</b>	<b>12.48</b>



# Authorized Positions by Division (cont.)

	PERMANENT FULL AND PART TIME				
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>PUBLIC WORKS DEPARTMENT</b>					
Public Works Administration	2.50	4.50	4.50	2.50	2.50
Sustainability Coordinator	0.00	0.50	0.50	0.50	1.00
Engineering	8.50	8.50	8.50	11.00	11.00
Industrial Facilities	0.00	0.00	0.00	0.00	3.00
Water Treatment	11.25	12.35	12.35	13.45	12.50
Wastewater Treatment	9.85	10.35	10.35	10.45	9.50
Wastewater Pretreatment	0.90	0.50	0.50	0.50	0.50
Water Utility Maintenance	13.20	13.38	13.38	12.26	12.26
Wastewater Utility Maintenance	5.99	5.99	5.99	5.41	5.41
Storm Water Utility Maintenance	3.81	3.81	3.81	3.33	3.33
Residential Solid Waste	4.77	6.77	6.77	7.17	7.17
Commercial Solid Waste	3.63	3.63	3.63	3.83	3.83
Transfer Station	9.40	9.40	9.40	9.80	9.80
Recycling	2.20	2.20	2.20	2.20	2.20
<b>Public Works Total</b>	<b>76.00</b>	<b>81.88</b>	<b>81.88</b>	<b>82.40</b>	<b>84.00</b>
<b>TRANSPORATION SERVICES</b>					
Streets	11.75	17.75	17.75	18.05	19.25
Transportation Engineering	0.00	0.00	0.00	1.00	2.00
Roadway Code Enforcement	0.00	2.00	2.00	2.50	2.50
Traffic Maintenance	2.38	3.28	3.28	3.30	3.30
Signal Maintenance	0.88	0.28	0.28	0.24	0.14
Fleet Services	6.50	6.80	6.80	6.75	6.48
Capital Transit (Bus)	11.85	11.90	11.90	13.65	15.35
East Valley Grant	1.13	1.20	1.20	1.23	0.00
Parking Services	8.65	8.80	8.80	9.14	9.09
<b>Transportation Services Total</b>	<b>43.25</b>	<b>52.01</b>	<b>52.01</b>	<b>55.86</b>	<b>58.10</b>
<b>CITY TOTALS</b>	<b>332.40</b>	<b>354.17</b>	<b>357.17</b>	<b>368.13</b>	<b>373.98</b>

# City Wide Revenues

## Property Taxes and Assessments

### How are my taxes determined on my property?

The Montana Department of Revenue establishes the value of all property for tax purposes. The assessed value of property is used by Lewis and Clark County to determine the total of all mill levies. Certified values are available in August each year.

The City is limited in assessing taxes based on an inflation factor outlines in MCA 15-10-420. A local government is authorized to levy mills sufficient to generate the amount of property taxes actually assessed in the prior year plus one-half of the average rate of inflation for the prior three (3) years. This rate is calculated using the consumer price index, U.S. City average, all urban consumers, using the 1982-84 base of 100 as published by the bureau of labor statistics of the U.S. Department of Labor. For Fiscal Year 2023, that rate is 1.77%

Examples of how your property tax is calculated can be found the on the Montana State Department of Revenue website: [mtrevenue.gov](http://mtrevenue.gov)

### What is as Mill?

A mill is 1/10<sup>th</sup> of a penny or \$1.00 revenue for each \$1,000 of assessed valuation.

### What assessments does the City Charge on my property tax bill?

The city proposes and adopts assessment fees each year during the budget process by Resolution of the City Commission. These resolutions all require a public hearing in order to allow public feedback.

The following is a list of assessments that are collected on resident's tax bills:

- Special Improvement Street Lighting Districts
- Urban Forestry
- Open Space and Lands
- Streets Maintenance
- Storm Water
- Landfill Monitoring

# City Wide Revenues

## Overview

Fiscal Year 2023 projected budgeted revenues are \$105,457,600. Revenues are conservatively projected but are 17.3% higher than the Adopted Fiscal Year 2022 Budgeted Revenues. The increase in revenue projections represent volume increases in charges for services of 3.6%, a 6.6% increase in licensing and permitting, a 17.3% increase in intra-city revenues which represents internal cost recoveries, and a 32.7% in other financing (loans and grants).

Grant funds include approximately \$4.2 Million in American Rescue Plan Act (ARPA) Funds budgeted in FY23, however they may be received in FY22. In total, the City expects to receive \$8.4 million in Local Fiscal Recovery ARPA Funds in addition to \$7.2 million in pass-through ARPA funds from the State for water projects. The City of Helena Commission has already slated \$1.8 million in Local Fiscal Recovery ARPA Funds for water projects and will determine the distribution of the remaining Local Fiscal Recovery ARPA Funds after a thorough review of the City's own infrastructure and facility needs.

Below is a table that summarizes revenue categories by year that depicts expected areas of revenue changes in FY23:

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
Taxes	12,507,816	13,531,944	14,358,378	14,770,084	15,109,386
Special Assessments	8,458,824	11,146,408	11,178,688	11,634,290	11,717,116
License & Permits	1,802,346	1,929,819	2,118,956	1,859,885	2,015,625
Intergov't Revenues	10,550,740	12,421,376	19,444,705	15,032,539	23,434,431
Charges for Services	24,359,923	25,190,408	26,472,517	27,011,156	27,876,470
Intra-City Revenues	6,555,519	6,617,898	7,053,751	7,317,186	8,673,274
Fines & Forfeitures	617,689	606,025	501,146	422,775	504,000
Investment Earnings	1,074,555	754,253	101,776	38,402	27,175
Other Financing	6,815,739	13,554,193	9,889,355	13,796,377	16,100,141
<b>TOTAL</b>	<b>\$ 72,743,151</b>	<b>\$ 85,752,323</b>	<b>\$ 91,119,272</b>	<b>\$ 91,882,694</b>	<b>\$ 105,457,617</b>

A comparison of revenues including internal transfers from FY19 through Budget FY23 is listed in the table below:

	REVENUE	TRANSFERS IN	TOTAL
FY19 ACTUAL	72,743,151	3,654,063	76,397,214
FY20 ACTUAL	85,752,323	2,368,947	88,121,270
FY21 UNAUDITED	91,119,272	5,522,749	96,642,020
FY22 PROJECTED	91,882,694	5,197,825	97,080,519
FY23 BUDGET	105,457,617	3,513,083	108,970,700

Internal transfers represent subsidies and contributions from the General Fund to other funds, transfers from internal service insurance funds, special revenue fund transfers to operating funds and capital improvement support. A more comprehensive list of the City's revenues and trend information is in the following two schedules listed as "General Fund Revenue", and "Other Fund Revenue".

**CITY OF HELENA**  
**GENERAL FUND REVENUE**

ACCOUNT DESCRIPTION		FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Current Taxes - General Levy	gov	8,184,141	8,351,207	8,720,492	8,900,000	8,900,000	9,215,444		
Personal Property Taxes - All Years	gov	406,463	501,886	519,192	464,000	464,000	477,920		
Current Taxes - Health Ins Levy	gov	1,821,380	2,062,697	2,162,504	2,224,000	2,223,875	2,159,237		
MV - County Option Tax (61-3-537)	gov	1,019,822	1,053,296	1,144,182	1,073,000	1,120,000	1,153,600		
Entitlement -- MV - Assessed Taxes	gov	8,888	1,353	9,011	9,000	9,000	5,000		
Penalty & Interest on Del Tax	gov	14,534	13,236	21,093	18,000	18,000	18,000		
<b>SUBTOTAL - TAXES</b>		<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,734,875</b>	<b>13,029,201</b>	<b>2.31%</b>	<b>2.69%</b>
Liquor Licenses	gov	19,510	17,500	21,000	21,000	21,000	21,000		
Beer & Wine Licenses	gov	24,410	26,200	24,200	27,000	27,000	27,000		
Catering Permits	gov	3,395	1,855	630	3,000	2,500	2,500		
Pawnbrokers & 2nd Hand	gov	750	-	-	-	-	-		
General Business Licenses	gov	105,391	103,259	98,768	100,000	115,000	115,000		
Cable TV Franchise	gov	413,339	382,431	428,806	425,000	374,000	375,000		
Amusement Licenses & Permits	gov	2,500	-	-	-	-	-		
Animal Licenses	p&c	31,093	29,724	26,634	30,000	30,000	30,000		
Bicycle Licenses	gov	4	-	-	-	-	-		
Building Permits/Board of Adjustments	cd	1,000	1,500	1,875	1,000	1,300	1,300		
<b>SUBTOTAL - LICENSE &amp; PERMITS</b>		<b>601,392</b>	<b>562,468</b>	<b>601,913</b>	<b>607,000</b>	<b>570,800</b>	<b>571,800</b>	<b>0.18%</b>	<b>-5.80%</b>
Fire Grants	fire	-	-	-	-	-	-		
Police / MRDTF Grant	p&c	27,676	31,284	26,345	20,000	23,277	20,000		
Police / Highway Traffic Safety	p&c	26,859	82,815	29,107	65,000	86,080	57,000		
Police / ICAC Grant	p&c	3,485	5,493	-	-	-	-		
Police / Dept of Justice Grant (MATIC Grant)	p&c	95,618	100,356	64,572	90,000	77,735	110,000		
Police / Violence Agnst Women Grant	p&c	68,494	70,807	70,750	65,000	65,000	50,000		
Police / HIDTA Grants	p&c	67,281	52,373	26,906	35,000	15,000	6,000		
Police Grants-Misc.	p&c	12,874	2,939	49,185	3,000	49,250	48,000		
Misc. Federal Grants - VOCA Grant	atty	67,456	59,361	52,038	57,000	57,000	50,000		
Indirect Cost Recovery - MISC	p&c	-	-	-	-	-	-		
Indirect Cost Recovery - DUI	p&c	6,746	-	16,149	-	8,515	-		
Indirect Cost Recovery - K9 Grant	p&c	-	-	-	-	9,500	-		
Indirect Cost Recovery - HPD MATIC	p&c	-	-	-	-	-	-		
Indirect Cost Recovery -VOCA	atty	8,595	19,765	-	15,000	16,350	15,000		
Live Card Game Lic Dist	gov	4,252	2,536	2,084	2,100	3,100	3,100		
Video Gambling Lic Dist	gov	74,425	71,100	73,350	70,000	70,000	70,000		
State Entitlement - HB124 / 2001	gov	4,312,139	4,462,845	4,613,117	4,682,000	4,682,848	4,842,231		
State Grants - URD/MBAC	cd	9,000	963	-	-	-	-		
State Grants - Hazmat	fire	-	-	-	-	-	-		
County Contrib - Urban Trails	p&r	-	-	-	-	-	-		
County Contrib - Resilience Coordinator	p&c	-	-	-	-	-	-		
County Contrib - LCSO Reimb-1/2 Detective-MDT	p&c	948	45,673	4,145	2,000	2,000	1,500		
Misc Intergovernmental Rev	p&c	4,546	-	-	-	-	-		
PILT-Helena Housing Authority	gov	12,985	16,899	7,475	20,000	20,000	20,000		
<b>SUBTOTAL - INTERGOV'T REV</b>		<b>4,803,379</b>	<b>5,025,210</b>	<b>5,035,221</b>	<b>5,126,100</b>	<b>5,185,655</b>	<b>5,292,831</b>	<b>2.07%</b>	<b>3.25%</b>
Subdivisions	cd	1,045	375	4,370	1,500	750	1,000		
Zoning Actions	cd	2,885	1,306	4,555	2,000	3,000	3,000		
Alarm Fees (10%)	p&c	2,475	1,070	830	1,200	500	500		
Fire Protection Fees	fire	78,097	36,431	102,826	50,000	237,981	362,308		
Fire Bldg. Code Inspection	fire	32,722	40,284	27,216	32,500	32,500	32,500		
DUI Vehicle Seizures	p&c	-	-	125	-	-	-		
St Capital Officer	p&c	140,161	90,670	-	-	-	-		
Fees-Other Agencies - Law Enf Academy	p&c	-	-	-	-	-	-		
Fees-Other Agencies-SRO Reimb & 1/2 City Atty Dr	p&c	86,393	127,769	161,295	125,000	45,000	211,000		
Police Range User Fees	p&c	7,980	36,345	10,070	8,000	15,000	15,000		
Helena Housing Auth. Contract	p&c	-	-	-	-	-	-		
Snow Removal Charges	p&r	345	-	-	-	-	-		
Engineering Misc.	pw	250	-	618	-	-	-		
Animal Control Fees	p&c	1,770	2,625	-	1,000	-	-		
Swim - Daily Admissions Youth	p&r	41,535	34,966	151	25,000	7,500	7,500		
Swim - Daily Admissions Adult	p&r	31,817	20,704	37,718	22,000	50,000	51,000		
Swim -Daily Admissions Senior	p&r	1,187	968	-	1,000	-	-		
Swim - Daily Admissions Spectator	p&r	2,620	4,492	408	2,000	600	600		
Swim -Water Activity Youth	p&r	-	233	-	35	3,450	1,650		
Swim - Water Activity Adult	p&r	1,304	103	-	1,500	500	500		
Swim - Water Activity Senior	p&r	411	-	-	300	-	-		
Swim - Punch Card Youth	p&r	6,871	8,884	2,577	6,000	3,000	6,000		
Swim - Punch Card Adult	p&r	5,005	1,229	2,051	3,024	2,000	3,000		
Swim - Punch Card Senior	p&r	607	-	396	140	500	500		
Swim - PC Residt - Wtr Act-Sr.	p&r	-	-	-	-	-	-		
Swim - Season Pass Youth	p&r	455	-	108	400	-	120		
Swim - Season Pass Adult	p&r	810	171	972	1,000	300	1,000		
Swim - Season Pass Senior	p&r	630	-	459	126	300	300		
Swim - Season Pass Family	p&r	4,878	810	6,792	500	1,500	7,500		
Swim Lessons - Resident 30 min	p&r	27,841	20,727	30,171	27,000	1,000	35,000		
Swim Lessons - Non Resident 30 min	p&r	4,305	1,272	491	150	150	600		
Swim Pool Rental - Swim Team	p&r	2,505	2,505	3,920	2,000	4,350	5,000		
Swim Pool Rental - Swim Meets	p&r	2,880	1,290	-	1,500	-	1,500		
Swim Pool Rental - Private	p&r	1,440	400	800	1,500	1,450	1,500		
Park Use Fees	p&r	42,666	5,542	17,158	45,000	-	13,500		
Recreation Fees	p&r	-	2,247	4,010	3,000	6,835	7,000		
Recreation Ice Rink Fees & Revenue	p&r	3,814	6,373	10,622	5,000	12,500	13,000		
Recreation Tennis Fees & Revenue	p&r	11,619	5,124	14,188	5,500	5,500	15,000		
Recreation Pickleball Fees & Revenue	p&r	-	-	163	500	-	500		

**CITY OF HELENA**  
**GENERAL FUND REVENUE**

ACCOUNT DESCRIPTION		FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Event Ticket Sales	p&r	474	-	-	-	-	-		
Concession Merchandise	p&r	32,127	30,506	16,349	32,500	35,000	35,000		
<b>SUBTOTAL - CHARGES FOR SVS</b>		<b>581,924</b>	<b>485,419</b>	<b>461,408</b>	<b>407,875</b>	<b>471,166</b>	<b>832,578</b>	<b>76.71%</b>	<b>104.13%</b>
Walking Mall St Sweep/Plow Chrg/Snow Removal	p&r	19,000	19,000	-	19,000	19,000	19,000		
Open Spc Trail Maint Chrg	p&r	54,969	55,000	-	-	-	-		
<b>SUBTOTAL - INTRA CITY CHARGES</b>		<b>73,969</b>	<b>74,000</b>	<b>-</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>	<b>0.00%</b>	<b>0.00%</b>
Court Fines - Traffic	p&c	437,170	479,933	372,107	400,000	323,500	375,000		
Animal Control Fines	p&c	3,513	4,022	2,533	3,500	3,000	3,000		
Court Costs	p&c	7,161	2,347	1,668	5,000	1,200	2,500		
Criminal Offense	p&c	34,814	38,369	25,375	30,000	25,000	25,000		
Civil Costs	p&c	27,160	14,900	19,780	20,000	9,250	10,000		
Victim/Witness Adv Srchrg	p&c	30,066	31,124	22,618	32,000	20,000	25,000		
Parking Fines-City Court	p&c	-	-	-	-	-	-		
Misc Fines / Snow Removal	p&r	1,016	498	154	500	175	500		
<b>SUBTOTAL - FINES &amp; FORFEITURES</b>		<b>540,900</b>	<b>571,191</b>	<b>444,234</b>	<b>491,000</b>	<b>382,125</b>	<b>441,000</b>	<b>15.41%</b>	<b>-10.18%</b>
Interest Earnings	gov	155,486	112,807	18,200	20,000	6,500	6,500		
<b>SUBTOTAL - INTEREST EARNINGS</b>		<b>155,486</b>	<b>112,807</b>	<b>18,200</b>	<b>20,000</b>	<b>6,500</b>	<b>6,500</b>	<b>0.00%</b>	<b>-67.50%</b>
Comm, Mgr, Atty Charges	gov	833,760	815,023	1,113,322	915,861	915,861	1,285,216		
Park & Rec Charges	p&r	70,306	77,522	77,132	183,260	183,260	167,109		
Public Works Charges	pw	330,701	495,707	277,558	326,616	326,616	400,146		
Industrial Facilities	pw	-	-	-	-	-	303,593		
Human Resource Charges	gov	182,831	189,621	197,717	190,411	190,411	252,371		
Budget & Accounting Charges	fin	583,568	587,201	735,576	543,170	543,170	514,732		
Utility Customer Service Charges	fin	443,278	461,498	526,805	496,318	496,318	467,070		
Engineering Charges	pw	774,720	786,718	963,159	970,354	970,354	1,028,746		
Internal - Weed Control Charges	p&r	83,000	-	-	-	-	-		
<b>SUBTOTAL - INTERNAL SVS COST RECOVERY</b>		<b>3,302,164</b>	<b>3,413,290</b>	<b>3,891,269</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>4,418,983</b>	<b>21.87%</b>	<b>21.87%</b>
Misc Other Revenue	gov	27,670	43,456	25,062	20,000	15,000	35,000		
Audit Fee - BID	fin	2,500	2,500	-	2,500	2,500	2,500		
Audit Fee - TBID	fin	2,500	2,500	-	2,500	2,500	2,500		
Other Revenues	gov	-	-	-	-	1,280	-		
Misc Employee Reimb	gov	-	-	-	-	1,826	-		
Police Workers Comp	p&c	4,913	-	-	-	-	-		
Fire Workers Comp	fire	15,360	-	-	-	-	-		
Sale of Unclaimed Evidence	p&c	4,150	-	2,694	-	-	-		
Restricted Contrib - Gen Gov	gov	1,340	510	-	-	-	-		
Restricted Contrib - Fire	fire	-	-	-	-	550	-		
Restricted Contrib - Police	p&c	-	-	-	-	-	-		
Canine Contributions	p&c	-	-	-	-	-	-		
Explorers Contributions	p&c	-	-	-	-	-	-		
Police-L&C Forfeiture Fnd	p&c	-	3,050	-	-	-	-		
Kay's Kids-McKenna Fndtn	p&r	37,080	43,760	15,768	40,000	503	76,000		
Special Warrant Proceeds	gov	-	-	6,032	-	14,950	-		
Sale of Fixed Assets	gov	2,850	22,190	30,812	10,000	16,650	10,000		
<b>SUBTOTAL - MISC OTHER</b>		<b>98,363</b>	<b>117,966</b>	<b>80,369</b>	<b>75,000</b>	<b>55,759</b>	<b>126,000</b>	<b>125.97%</b>	<b>68.00%</b>
Transfer In - Law Enf Block Grant (JAG Grant)	p&c	27,172	34,989	39,104	15,000	15,000	15,000		
Transfer In - Fire Levy	fire	245,849	601,039	984,840	911,000	594,000	692,220		
Transfer In - Insurance/Safety	gov	224,598	113,808	111,598	111,598	111,598	45,406		
Transfer In - Medical Revolving	gov	-	-	-	-	-	136,563		
<b>SUBTOTAL - TRANSFERS IN</b>		<b>497,619</b>	<b>749,836</b>	<b>1,135,542</b>	<b>1,037,598</b>	<b>720,598</b>	<b>889,189</b>	<b>23.40%</b>	<b>-14.30%</b>
<b>TOTAL GENERAL FUND REVENUE</b>		<b>22,110,424</b>	<b>23,095,863</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>23,772,468</b>	<b>25,627,082</b>	<b>7.80%</b>	<b>6.35%</b>
<b>TOTAL OTHER FUNDS</b>		<b>54,286,791</b>	<b>65,025,408</b>	<b>72,397,391</b>	<b>71,425,776</b>	<b>73,308,051</b>	<b>83,343,618</b>	<b>13.69%</b>	<b>16.69%</b>
<b>TOTAL - ALL FUNDS</b>		<b>76,397,214</b>	<b>88,121,270</b>	<b>96,642,020</b>	<b>95,523,339</b>	<b>97,080,519</b>	<b>108,970,700</b>	<b>12.25%</b>	<b>14.08%</b>

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Curr. - Street Maintenance District #1	4,968,355	7,105,009	7,032,839	7,200,000	7,200,000	7,200,000		
P & I on Del Assmnts	7,273	8,562	14,431	8,000	11,000	10,000		
Street Opening Permits	56,368	74,968	46,791	40,000	46,000	50,000		
PILT-Helena Housing Authority	30,494	30,494	31,090	30,495	31,090	31,000		
Snow Removal Charges	-	-	-	3,000	-	-		
Misc Fines / Snow Removal	-	690	456	500	1,650	500		
Interest Earnings	78,062	56,623	9,605	11,000	1,000	2,000		
Other Revenues	4,874	8,562	175,517	2,500	2,500	2,500		
State Signal Reimbrsmnt	12,820	394	1,703	-	1,553	1,000		
Street Sign Reimbursement	5,848	5,959	40	8,500	5,000	5,000		
Street Constr Reimbursemt	-	-	45,000	-	25,382	45,000		
Sale of Fixed Assets	-	105,274	7,700	5,000	41,200	10,000		
Interacap Loan Proceeds	-	-	-	2,900,000	1,600,000	-		
Transfer In - 645 Ins & Safety/GF/TIF RR	19,545	9,894	9,755	9,755	9,755	4,704		
Transfer in - 100 Gen Fund	-	-	415,000	-	-	-		
Transfer In - 406 TIF Railroad District	-	-	100,000	-	-	-		
<b>SUBTOTAL - STREETS FUND (201)</b>	<b>5,183,640</b>	<b>7,406,429</b>	<b>7,889,928</b>	<b>10,218,750</b>	<b>8,976,130</b>	<b>7,361,704</b>	<b>-18.0%</b>	<b>-28.0%</b>
Gas Tax Apportionment	564,927	572,169	577,077	594,390	594,390	580,537		
State Grants - Misc.	-	109,565	61,873	-	-	-		
Interest Earnings	33,162	19,486	1,797	2,500	2,500	500		
<b>SUBTOTAL - GAS TAX FUND (240)</b>	<b>598,089</b>	<b>701,220</b>	<b>640,747</b>	<b>596,890</b>	<b>596,890</b>	<b>581,037</b>	<b>-2.7%</b>	<b>-2.7%</b>
HB473 Gas Tax Apportionment	208,657	448,843	1,316,000	662,535	-	745,747		
Interest Earnings	-	-	-	-	-	-		
<b>SUBTOTAL - HB473 GAS TAX FUND (241)</b>	<b>208,657</b>	<b>448,843</b>	<b>1,316,000</b>	<b>662,535</b>	<b>-</b>	<b>745,747</b>	<b>-</b>	<b>12.6%</b>
Special Assessments	1,759,831	1,959,469	2,030,128	2,400,000	2,367,265	2,367,265		
P & I on Del Assmnts	2,925	2,435	4,176	3,300	3,300	3,500		
PILT-Helena Housing Authority	9,455	9,455	18,572	9,455	9,455	9,455		
Interest Earnings	54,001	31,794	3,168	4,500	400	400		
Other Revenues	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety	3,122	1,562	2,035	2,035	2,035	597		
<b>SUBTOTAL - STORM FUND (245)</b>	<b>1,829,333</b>	<b>2,004,715</b>	<b>2,058,079</b>	<b>2,419,290</b>	<b>2,382,455</b>	<b>2,381,217</b>	<b>-0.1%</b>	<b>-1.6%</b>
Federal Grants - CDBG	1,051,087	41,692	481,000	-	-	-		
State Grants - CDBG	15,000	-	35,000	-	-	-		
<b>SUBTOTAL - CDBG FUND (226)</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
Interest Earnings	-	127	573	-	-	-		
Sale of Fixed Assets	-	2,500	-	-	-	-		
<b>SUBTOTAL - COMMUNITY RENEWAL (228)</b>	<b>-</b>	<b>2,627</b>	<b>573</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
Transfer in - 100 Gen Fund	-	-	1,687,500	225,000	225,000	100,000		
<b>SUBTOTAL - AFFORDABLE HOUSING (229)</b>	<b>-</b>	<b>-</b>	<b>1,687,500</b>	<b>225,000</b>	<b>225,000</b>	<b>100,000</b>	<b>-55.6%</b>	<b>-55.6%</b>
Donations	515	270	32,000	-	-	15,000		
Transfer in - 100 Gen Fund	12,000	19,313	11,487	12,000	12,000	12,000		
<b>SUBTOTAL - PUBLIC ARTS (233)</b>	<b>12,515</b>	<b>19,583</b>	<b>43,487</b>	<b>12,000</b>	<b>12,000</b>	<b>27,000</b>	<b>125.0%</b>	<b>125.0%</b>
Interest Earnings	24,575	15,292	2,200	4,000	200	200		
Community Facilities Charges	575,024	609,772	585,058	633,939	633,939	782,271		
Other Revenues	29	-	-	-	-	-		
Transfer In - 100 GF (PEG Support)	3,887	4,066	5,047	3,651	3,651	1,336		
Transfer In - 100 PEG Franchise Fee	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety	3,183	1,570	1,266	1,266	1,266	927		
Interest Earnings	304	204	27	40	40	5		
Chamber Bldg Rent	53,426	41,203	83,000	71,000	71,000	72,076		
Interest Earnings	882	823	120	120	120	120		
Building Repair Reimbursements	-	278	-	5,000	5,000	5,000		
Neighborhood Center Rent	25,640	26,580	26,580	26,580	26,580	34,080		
<b>SUBTOTAL - FACILITIES (212) (213) (214)</b>	<b>686,949</b>	<b>699,788</b>	<b>703,298</b>	<b>745,596</b>	<b>741,796</b>	<b>896,015</b>	<b>20.8%</b>	<b>20.2%</b>
Intergov't Rev - Highway Traffic Safety	-	-	-	-	-	-		
Indirect Cost Recovery	-	-	-	-	-	-		
Reimbursed Overtime - Police	63,148	69,905	42,638	58,000	58,000	59,100		
Transfer In - 645 Ins & Safety	1,780	354	490	490	490	157		
Law Enforcement Block Grant	64,721	41,511	-	30,000	126,957	30,000		
LEBG Indirect Cost Recovery	5,644	2,915	-	3,000	1,265	-		
<b>SUBTOTAL - POLICE PROJ &amp; LEBG (215) (217)</b>	<b>135,293</b>	<b>114,685</b>	<b>43,128</b>	<b>91,490</b>	<b>186,713</b>	<b>89,257</b>	<b>-52.2%</b>	<b>-2.4%</b>
Intergov't Rev - 911-Lewis & Clark County	213,188	157,313	147,785	226,000	226,000	226,000		
Intergov't Rev - 911-City of Helena	187,492	157,313	147,785	192,000	192,000	192,000		
Intergov't Rev - 911-East Helena	53,646	157,313	147,785	14,000	14,000	14,000		
State Grants - Phone System reimb	-	-	322,611	502,846	502,846	469,000		
Charges - St. Peter's Hospital Training Reimb.	10,000	-	30,000	15,000	15,000	16,000		
Interest Earnings	5,049	5,550	924	500	500	500		
Other - LCSO 50% Reimb for T1 Line Dispatch radios	31,743	1,555	809	1,360	1,360	1,360		
Alarm Appl & Monitor Fees	11,465	8,680	7,375	9,000	9,000	2,500		
False Alarm Fees	8,850	9,100	8,690	8,000	8,000	7,000		
County Contributions	1,400,000	1,448,160	1,494,211	1,590,762	1,590,762	1,648,348		
Intergov't Rev - BLM	-	6,000	-	-	-	4,750		
Accident Reports	3,924	3,491	3,575	3,000	3,000	3,000		
Sex/Violent Offenders Reg	900	1,230	1,455	1,000	1,000	1,000		
Interest Earnings	(1,913)	(301)	87	20	20	-		
Other Revenues	-	-	488	300	300	-		
Transfer In (Fund 218 to 219)	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety	17,889	9,715	9,216	9,216	9,216	3,697		
<b>SUBTOTAL - 911/SSD (218) (219)</b>	<b>1,942,233</b>	<b>1,965,120</b>	<b>2,322,796</b>	<b>2,573,004</b>	<b>2,573,004</b>	<b>2,589,155</b>	<b>0.6%</b>	<b>0.6%</b>

**CITY OF HELENA**  
**OTHER FUND REVENUE**

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Current Taxes - Fire Safety Levy	457,890	406,945	868,253	911,000	911,000	938,330		
Personal Property Taxes - All Years	2,979	22,766	65,295	24,000	24,000	24,720		
Pnltly & Intrst on Del Tax	271	675	1,350	500	500	500		
Federal Grants	142,501	380,634	235,326	-	-	593,400		
Fire Protection Fees	-	167,277	512,741	317,000	100,000	-		
Interest Earnings & Misc Other	1,590	2,655	685	-	-	-		
Other Revenues	-	-	6,468	-	-	-		
Debt Issuance	-	-	810,000	-	-	-		
<b>SUBTOTAL - FIRE LEVY (260)</b>	<b>605,231</b>	<b>980,952</b>	<b>2,500,118</b>	<b>1,252,500</b>	<b>1,035,500</b>	<b>1,556,950</b>	<b>50.4%</b>	<b>24.3%</b>
Civic Center Fees	165,484	163,925	76,644	165,000	150,000	215,000		
Event Ticket Sales	379,490	349,743	303,486	354,500	325,000	406,000		
Event Ticket Fee	46,126	36,442	30,601	38,000	35,000	40,000		
Civic Center Event Reimbursements	2,895	83	-	1,000	500	-		
Civic Center Board Reimbursements	-	-	-	-	-	-		
Concession Merchandise	21,019	19,407	9,416	32,000	32,000	40,000		
Other Revenues	42,016	1,098	2	500	17,000	50		
Interest Earnings	-	26	168	-	-	-		
Misc Federal Grants	-	-	-	351,623	351,623	-		
Transfer in - General Fund (100)	470,000	360,000	360,000	450,000	450,000	360,000		
Transfer In - 645 Ins & Safety	5,572	2,792	2,750	2,750	2,750	1,134		
<b>SUBTOTAL - CIVIC CENTER (211)</b>	<b>1,132,602</b>	<b>933,516</b>	<b>783,066</b>	<b>1,395,373</b>	<b>1,363,873</b>	<b>1,062,184</b>	<b>-22.1%</b>	<b>-23.9%</b>
Special Assessments - Open Space	384,463	546,444	559,866	550,000	550,000	550,000		
P & I on Del Assments	662	608	1,085	750	750	750		
Federal Grants	24,795	217,252	406,400	-	-	-		
State Grants - Misc.	6,944	-	-	-	-	-		
PILT-Helena Housing Authority	1,916	1,916	1,900	1,900	1,900	1,900		
Park Use Fees	1,583	2,325	3,950	2,200	2,200	4,000		
Interest Earnings	7,993	4,524	420	500	500	50		
Other Revenues	500	3,103	18,765	500	500	-		
Restricted Contribution	18,000	-	-	-	-	-		
Transfer In - 645 Ins & Safety	1,405	827	844	844	844	532		
<b>SUBTOTAL - OPEN SPACE (235)</b>	<b>448,261</b>	<b>776,999</b>	<b>993,230</b>	<b>556,694</b>	<b>556,694</b>	<b>557,232</b>	<b>0.1%</b>	<b>0.1%</b>
Special Assessments - Urban Forestry	256,313	469,747	479,845	430,000	430,000	430,000		
P & I on Del Assments	452	517	932	500	500	500		
PILT-Helena Housing Authority	630	630	630	630	630	630		
Interest Earnings	5,213	4,442	788	1,000	1,000	1,000		
Other Revenues	600	10,000	9,000	9,000	9,000	9,000		
Transfer In - 645 Ins & Safety	2,340	1,189	1,102	1,102	1,102	793		
<b>SUBTOTAL - URBAN FORESTRY (237)</b>	<b>265,548</b>	<b>486,525</b>	<b>492,297</b>	<b>442,232</b>	<b>442,232</b>	<b>441,923</b>	<b>-0.1%</b>	<b>-0.1%</b>
Federal Grants	279,349	-	-	-	-	-		
Log Sales	12,329	8,687	950	-	-	-		
Transfer in from Water Fund (521)	17,573	40,000	20,000	20,000	20,000	20,000		
Transfer In - 645 Ins & Safety	531	125	121	121	121	-		
<b>SUBTOTAL - WATER SHED PROJ (246)</b>	<b>309,782</b>	<b>48,812</b>	<b>21,071</b>	<b>20,121</b>	<b>20,121</b>	<b>20,000</b>	<b>-0.6%</b>	<b>-0.6%</b>
Interest Earnings - Loan Repay Fund	744	794	206	-	-	-		
Loan Repayment Interest - Loan Repay Fund	27	34	-	-	-	-		
Transfer in - General Fund (100) - Loan Repay Fund	-	-	60,000	60,000	60,000	-		
State & Federal Grants - CARES / ARPA	-	2,331,456	7,253,666	4,248,586	4,243,310	4,230,586		
Special Assessments - Light Districts	917,963	914,502	914,047	931,010	931,010	1,014,801		
Current Taxes - Debt Service - GO 17	521,864	709,843	529,198	560,000	550,900	530,000		
Personal Property Taxes - All Years - GO17	29,537	24,952	43,317	25,000	25,000	25,000		
Pnltly & Intrst on Del Tax - GO 17	996	667	1,010	750	750	750		
Other Revenues - GO 17	4,565	-	-	-	-	-		
Interest Earnings - GO 17	7,589	5,071	1,096	2,000	2,000	200		
Special Assments - SID Rev Fund	21,257	537	7	-	-	-		
Interest Earnings - SID Rev Fund	671	523	68	25	-	-		
Transfer in - General Fund (100)	923	-	-	-	-	-		
<b>SUBTOTAL - OTHER SPEC REV &amp; GO DEBT FUNDS</b>	<b>1,506,136</b>	<b>3,988,380</b>	<b>8,802,614</b>	<b>5,827,371</b>	<b>5,812,970</b>	<b>5,801,337</b>	<b>-0.2%</b>	<b>-0.4%</b>
Current Taxes - General Levy - TIF Railroad	31,978	95,923	197,433	175,100	220,859	227,485		
Personal Property Taxes - TIF Railroad	6,820	52,459	8,183	10,000	10,000	10,000		
Pnltly & Intrst on Del Tax - TIF Railroad	253	6,291	810	500	800	500		
Interest Earnings - TIF Railroad	1,858	1,726	585	400	200	200		
Current Taxes - General Levy - TIF Downtown	-	226,414	65,057	240,000	180,000	180,000		
Personal Property Taxes - TIF Downtown	-	1,171	1,789	2,000	1,000	1,000		
Pnltly & Intrst on Del Tax - TIF Downtown	-	163	211	300	300	300		
Interest Earnings - TIF Downtown	-	-	-	50	50	50		
Current Taxes - General Levy - TIF Capital Mall	-	-	-	-	-	-		
Personal Property Taxes - TIF Capital Mall	-	-	-	-	-	-		
Pnltly & Intrst on Del Tax - TIF Capital Mall	-	-	-	-	-	-		
Current Taxes - General Levy - TIF Capital Hill RUD	-	-	-	-	110,000	140,000		
Personal Property Taxes - All Years - TIF Capital Hill RUD	-	-	-	-	-	1,500		
Pnltly & Intrst on Del Tax - TIF Capital Hill RUD	-	-	-	-	100	100		
Interest Earnings - TIF Capital Hill RUD	-	-	-	-	50	100		
<b>SUBTOTAL - TIF DISTRICTS (406) (407) (408)</b>	<b>40,909</b>	<b>384,147</b>	<b>274,067</b>	<b>428,350</b>	<b>523,359</b>	<b>561,235</b>	<b>7.2%</b>	<b>31.0%</b>



CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
P & I on Del Assments	128	158	159	-	165	-		
License & Permits - PEG Support Fee	10,329	10,080	9,320	10,000	8,664	8,664		
Interest Earnings - Capt'l Improv Fund	68,705	33,395	3,153	2,500	2,000	2,000		
Loan Repayment Interest - Capt'l Improv Fund	-	1,253	839	840	840	840		
Transfer In - Gen Fund - Capt'l Improv Fund	504,974	-	648,475	2,766,000	2,766,000	744,427		
Misc. Other Revenue - Capt'l Improv Fund	-	-	-	-	-	-		
Sale of Fixed Assets - Capt'l Improv Fund	-	-	-	-	-	-		
Other Revenues - Sidewalk Improv Fund	13,013	7,451	51,586	-	-	-		
Special Warrant Proceeds - Sidewalk Improv Fund	50,485	57,156	208,704	-	(73,273)	-		
INTERCAP Loan Proceeds - Sidewalk Improv Fund	-	-	-	-	135,813	-		
County Contributions - Parks Improv Fund	-	-	80,000	-	-	-		
Park Use fees - Parks Improv Fund	22,734	12,495	27,504	15,000	95,000	66,500		
Cash in Lieu of Parkland - Parks Improv Fund	-	21,587	-	-	-	-		
Interest Earnings - Parks Improv Fund	5,159	3,328	356	500	50	50		
Other Revenues - Parks Improv Fund	-	7	160	-	150	-		
Restricted Contribution - Parks Improv Fund	2,397	11,674	196	15,000	-	200		
Memorial Tree Contrib - Parks Improv Fund	-	-	575	500	350	500		
Sale of Fixed Assets - Parks Improv Fund	-	2,500	-	-	-	-		
<b>SUBTOTAL - CAPITAL IMPROVEMENT FUNDS</b>	<b>677,924</b>	<b>161,082</b>	<b>1,031,026</b>	<b>2,810,340</b>	<b>2,935,759</b>	<b>823,181</b>	<b>-72.0%</b>	<b>-70.7%</b>
Building Permits	577,440	704,052	800,894	617,540	617,540	697,820		
Electrical Permits	103,537	107,135	94,900	98,563	98,563	111,376		
Plumbing Permits	108,684	113,933	88,053	120,581	120,581	136,257		
Plan Check Fees	304,289	319,500	441,412	359,488	359,488	406,221		
Water Well Permits	150	50	250	100	100	100		
Curb Cuts	1,739	2,041	2,574	2,797	2,797	3,150		
Street Opening Permits	7,700	6,510	6,705	7,795	7,795	8,808		
Encroachment Surveys	-	-	-	-	-	-		
Sewer Taps	10,404	11,301	10,081	10,557	10,557	11,929		
Sale of Fixed Assets	5,250	-	-	-	-	-		
Interest Earnings	27,094	20,435	2,518	4,000	4,000	100		
Transfer In - 645 Ins & Safety	11,372	5,892	5,629	5,629	5,629	2,098		
Other Revenues	-	-	195	-	-	-		
<b>SUBTOTAL - BUILDING FUND (503)</b>	<b>1,157,658</b>	<b>1,290,849</b>	<b>1,453,210</b>	<b>1,227,050</b>	<b>1,227,050</b>	<b>1,377,859</b>	<b>12.3%</b>	<b>12.3%</b>
State Grants - Misc.	15,000	-	-	-	-	7,316,000		
Metered Water Sales	7,638,011	7,865,398	8,394,177	8,776,885	9,000,000	9,000,000		
Fireline Charges	79,328	81,881	82,285	80,000	85,000	85,000		
Utility Service Charges	6,486	7,150	6,996	5,000	9,000	9,000		
System Development Fees	65,806	87,903	65,655	85,000	70,000	70,000		
Sale of Water Mats & Supp	50,935	61,984	54,416	50,000	50,000	50,000		
Installation Charge-Taps	21,750	18,318	15,433	20,000	30,000	30,000		
Misc. Water Charges	20,394	20,671	29,573	20,000	20,000	20,000		
Infrastructure Rebates	32,132	-	3,500	-	-	-		
Interest Earnings - Wtr Fund	318,621	237,592	30,111	35,000	2,500	2,500		
Other Revenues	148,717	2,074	521	2,000	35,500	2,000		
Misc Employee Reimb	66,402	-	29	-	-	-		
Sales of Fixed Assets	6,000	-	24,386	-	13,382	-		
St Rvlvng Fnd (SRF) Prcds	-	4,420,622	-	-	790,490	4,184,000		
Transfer In - 645 Ins & Safety	25,700	12,109	12,853	12,853	12,853	4,283		
Water Service Line Charges	170,491	257,381	237,740	256,950	256,950	260,000		
Interest Earnings - Wtr Service Line	1,007	3,318	843	500	500	100		
<b>SUBTOTAL - WATER FUNDS (521) (522)</b>	<b>8,666,780</b>	<b>13,076,402</b>	<b>8,958,517</b>	<b>9,344,188</b>	<b>10,376,175</b>	<b>21,032,883</b>	<b>102.7%</b>	<b>125.1%</b>
State Grants - TSEP Grant	-	-	-	-	735,000	-		
Utility Service Charges	4,432	5,049	4,167	3,500	4,500	4,500		
System Development Fees	103,035	187,590	94,320	120,000	105,000	110,000		
Sewer Service Charges	4,194,095	4,907,649	5,637,200	5,650,000	5,650,000	5,650,000		
Sewer Surcharge	871,751	323,292	3	-	5	-		
Infrastructure Rebates	32,572	-	26,956	-	-	-		
Industrial User Permits	104,254	64,994	35,712	60,000	45,000	45,000		
Misc. Sewer Revenue	1,290	-	931	3,500	2,000	2,000		
Interest Earnings	97,880	67,520	5,471	7,500	500	500		
Other Revenues	28	3	315	500	500	110,000		
Sales of Fixed Assets	21,200	4,200	950	-	43,450	-		
Cmpnstn for Loss on Bldgs	-	-	479,400	-	379,066	-		
St Rvlvng Fnd (SRF) Prcds	-	226,297	-	-	1,621,934	2,400,000		
Transfer In - 645 Ins & Safety	18,500	8,749	8,954	8,954	8,954	2,919		
Waste Water Service Line Charges	435,483	658,640	438,340	257,070	294,351	300,000		
Interest Earnings - WasteWtr Serv Line	2,611	9,855	2,329	1,500	1,500	1,000		
<b>SUBTOTAL - WASTE WTR FUNDS (531) (532)</b>	<b>5,887,131</b>	<b>6,463,838</b>	<b>6,735,047</b>	<b>6,112,524</b>	<b>8,891,760</b>	<b>8,625,919</b>	<b>-3.0%</b>	<b>41.1%</b>
Residential Assessments - SW Res	1,991,794	2,029,209	2,055,653	2,047,376	2,061,515	2,061,515		
Plnty & Int-Dlqnt Assmts - SW Res	3,160	2,774	4,010	3,000	3,000	3,000		
Tipping - PAYT Overages - SW Res	5,379	5,393	8,569	5,500	5,000	5,000		
Tipping - Residntl Prorated - SW Res	11,285	5,283	4,681	5,500	5,500	5,500		
Curbside Recycling - SW Res	84,728	96,816	106,176	110,000	130,000	140,000		
Interest Earnings - SW Res	64,708	49,278	4,943	6,850	2,500	2,500		
Other Revenues - SW Res	4,549	4,595	3,880	3,500	3,500	3,500		
Sale of Fixed Assets - SW Res	-	9,000	-	-	-	-		
Transfer In - Landfill Monitoring	30,000	30,000	30,000	-	-	-		
Transfer In - 645 Ins & Safety - SW Res	5,383	2,625	2,550	2,550	2,550	1,335		
Commercial Billed Charges - SW Comm	922,303	958,608	982,516	950,000	1,000,000	1,000,000		
Roll Off Container Fees - SW Comm	200,468	191,064	175,443	175,000	225,000	225,000		
Interest Earnings - SW Comm	23,333	21,206	2,746	3,750	3,000	3,000		

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Other Revenues	-	20	-	-	-	-		
Internal Rolloff Charges - SW Comm	70,295	79,865	93,370	95,000	95,000	92,250		
Sale of Fixed Assets - SW Comm	122,900	-	-	-	-	-		
Transfer In - 546 Transfer Station - SW Comm	24,045	24,045	24,045	27,652	27,652	25,875		
Transfer In - 645 Ins & Safety - SW Comm	4,137	2,063	2,010	2,010	2,010	742		
Special Assessments - Landfill Monitoring	138,914	138,185	140,838	140,000	140,000	140,000		
P & I on Del Assments - Landfill Monitoring	289	236	335	300	300	300		
PILT-Helena Housing Authority	850	850	850	850	850	850		
Interest Earnings - Landfill Monitoring	4,526	3,571	459	575	50	50		
County Contributions - Transfer Station	125,000	125,000	125,000	125,000	125,000	150,000		
Tipping Charges - Commercial	211,552	297,223	327,476	295,100	295,100	295,100		
Tipping Charges - Residential	775,548	856,885	984,270	879,625	785,988	785,988		
Tipping Charges - Scratch Gravel	967,630	1,023,928	919,538	1,021,500	1,021,500	1,021,500		
Tipping Charges - Transfer Accts	142,129	171,194	153,415	158,900	275,000	178,763		
Tipping Charges - East Helena	-	-	-	-	-	-		
Tipping Charges - Roll Off Accts	71,790	86,606	98,128	89,665	96,475	96,475		
Tipping Charges - Cash Customers	121,944	166,318	205,470	164,575	187,275	187,275		
Tipping Charges - PAYT Overages	8,930	15,503	22,806	12,500	22,500	22,500		
Tipping Charges - Tire Disposal	-	-	2,515	2,000	3,575	3,575		
Tipping Charges - Mattress Disposal	-	-	8,555	4,500	9,250	9,250		
Interest Earnings - Transfer Station	30,599	18,648	2,786	3,500	1,000	1,000		
Other Revenues - Transfer Staiton	1,895	5,113	1,854	-	-	-		
Internal Rolloff Charges	-	-	-	-	15,925	18,680		
T/in - 100 General Fund	-	-	12,733	-	-	-		
Transfer In - 645 Ins & Safety - Trfr Station	10,491	5,080	5,205	5,205	5,205	1,865		
County Contributions - Recycling	375,000	175,000	225,000	275,000	275,000	275,000		
Recycling Revenues	25,275	-	-	-	-	-		
Household Commodities - Recycling	22,866	16,280	22,025	23,000	27,500	27,500		
Glass - Recycling	-	-	-	-	-	-		
Valuable Scrap Metals - Recycling	-	-	-	-	-	-		
White Goods - Recycling	48,271	26,478	44,173	38,000	48,000	48,000		
Cardboard - Recycling	16,654	(4,749)	6,736	2,500	35,000	35,000		
Battery & Waste Oil - Recycling	6,509	8,740	6,772	7,500	5,000	5,000		
E-Waste - Recycling	1,843	1,428	640	1,000	1,000	1,000		
Plastics - Recycling	32	-	-	-	-	-		
Tire Disposal -	900	1,055	50	-	-	-		
Freon Disposal	1,470	1,950	2,720	2,500	4,000	4,000		
Mattress Disposal	2,815	2,730	-	-	-	-		
Interest Earnings - Recycling	7,799	4,857	398	475	100	100		
Other Revenues - Recycling	853	-	-	-	-	-		
Transfer In from SW Residential	175,000	175,000	225,000	275,000	275,000	275,000		
Transfer In - 645 Ins & Safety - Recycling	2,852	1,410	1,371	1,371	1,371	502		
<b>SUBTOTAL - SW &amp; RECYCL FUNDS (541) (542) (543) (546) (547)</b>	<b>6,868,694</b>	<b>6,836,359</b>	<b>7,047,709</b>	<b>6,967,829</b>	<b>7,223,191</b>	<b>7,153,490</b>	<b>-1.0%</b>	<b>2.7%</b>
Special Charters	690	-	-	-	-	-		
BID Trolley Reimbursement	27,375	20,370	-	-	-	-		
Rec-Connect/State Shuttle	49,100	-	-	51,000	-	-		
Other Revenues - Special Charters	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety - Spec Charters	83	40	39	39	39	-		
Federal Grant - FTA Operating Grant	522,491	513,688	929,548	794,554	794,554	913,739		
Misc. Fed Grants - Capital Transit	-	142,563	-	-	-	-		
Federal Grants - Indirect Cost Recovery	85,051	50,372	72,324	79,455	79,455	101,527		
State Grant - State Aid to Transportation	5,453	3,417	9,149	7,500	7,500	6,500		
State Grant - Transade Grant	75,417	86,651	81,287	54,191	54,191	69,631		
Local Grant - County Contributions	37,500	37,500	37,500	37,500	37,500	41,250		
Misc Intergovnmntl Rev	-	-	-	-	-	63,750		
Transit Fares	45,392	15,107	6,424	25,000	25,000	17,500		
Advertising - Transit	12,600	1,561	2,080	5,000	5,000	-		
Transit Passes-HATS	11,566	23,054	9,092	26,000	26,000	17,500		
Interest Earnings	9,706	4,406	864	1,200	1,200	-		
Other Revenues - Capital Transit	331	1,511	53	500	500	500		
Sale of Fixed Assets	925	3,391	9,647	-	-	-		
Transfer in From General Fund (100)	337,500	292,495	287,500	315,000	315,000	412,000		
Transfer in from Special Charters (561)	75,000	50,000	-	40,000	-	95,867		
Transfer In - 645 Ins & Safety - Capital Transit	10,819	5,269	4,960	4,960	4,960	2,217		
Federal Grant - FTA Operating Grant	51,670	51,981	58,135	78,193	78,193	-		
Federal Grants - Indirect Cost Recovery	8,972	8,400	6,004	8,688	8,688	-		
Local Grant - County Contributions	58,000	58,000	78,918	58,000	58,000	-		
Charges for Services	4,496	3,415	2,515	6,300	6,300	-		
Transfer In - 645 Ins & Safety - East Valley Transit	1,155	563	540	540	540	-		
<b>SUBTOTAL - TRANSIT FUNDS (561) (580) (581)</b>	<b>1,431,292</b>	<b>1,373,752</b>	<b>1,596,579</b>	<b>1,593,620</b>	<b>1,502,620</b>	<b>1,741,981</b>	<b>15.9%</b>	<b>9.3%</b>
Charges - Garage Revenue	1,333,274	1,486,834	1,483,168	1,538,480	1,453,260	1,773,774		
Charges - Lot Permits	289,966	266,935	307,509	306,231	260,593	347,640		
Charges - Lot Coin	60,142	-	6,160	75,900	13,900	88,150		
Boot Fines	600	50	530	500	2,000	2,500		
Restricted Violations	48,680	15,033	18,695	40,000	12,000	25,000		
Meter/Lot Violations	27,509	19,061	36,051	30,000	25,000	35,000		
60% City Court Collections	-	-	1,180	-	-	-		
Interest Earnings	13,987	7,184	1,037	2,000	2,000	-		
Chg in Invest Fair Market	141	(197)	-	-	-	-		
Other Revenues	4,155	5,917	5,169	3,500	10,073	-		
Misc Employee Reimb	-	-	-	500	500	-		

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Sale of Fixed Assets	400	-	-	-	15,000	-		
Intercap Loan Proceeds	-	560,243	-	-	-	-		
Transfer In - 645 Ins & Safety	6,808	3,343	3,457	3,457	3,457	1,364		
<b>SUBTOTAL - PARKING FUND (551)</b>	<b>1,785,662</b>	<b>2,364,404</b>	<b>1,862,955</b>	<b>2,000,568</b>	<b>1,797,783</b>	<b>2,273,428</b>	<b>26.5%</b>	<b>13.6%</b>
Unrstctsd / Rstrctd	284,560	278,122	346,878	336,526	336,526	425,595		
Green Fees	212,176	198,784	260,056	243,500	243,500	258,360		
Golf Simulator	112,350	82,942	60,152	120,000	120,000	80,000		
Tower Club Fees	-	-	-	26,000	26,000	5,000		
Punch Cards	93,757	94,033	120,898	111,500	111,500	138,000		
Cart Storage / Trail Fees	38,435	38,611	34,361	43,096	43,096	48,250		
Annual Lease	26,022	19,038	27,125	35,000	35,000	31,000		
Pwr Cart Rentals	101,618	89,728	141,264	99,000	99,000	171,000		
Food & Beverage	463,903	428,072	483,865	634,600	634,600	572,500		
Gaming Machine Proceeds	8,164	5,385	4,540	9,850	9,850	8,000		
Pro Shop Merchandise	233,183	156,785	204,212	225,000	225,000	220,000		
Driving Range	80,764	77,199	106,689	92,000	92,000	115,000		
Club House Rental	540	540	1,914	-	-	1,500		
Tournament Entry	240	-	-	-	-	-		
Bag Storage	3,700	2,175	2,533	4,006	4,006	3,000		
Club & Pull Cart Rentals	5,293	4,065	5,288	5,721	5,721	6,000		
Handicaps	13,700	13,638	14,997	16,000	16,000	17,000		
Golf Lessons	34,109	24,411	25,780	30,000	30,000	30,000		
Cart Repairs	9,578	8,111	7,722	6,506	6,506	-		
Advertising	19,225	5,040	4,625	15,000	15,000	10,000		
Other Golf Revenue - Misc	5,836	3,015	26,262	9,506	9,506	10,000		
Interest Earnings	5,772	481	(99)	-	-	-		
Other Revenues	(254)	498	1,502	2,000	2,000	-		
Bond Proceeds	-	-	-	-	-	-		
Intercap Loan Proceeds - Golf Carts	-	-	-	-	-	195,000		
Transfer In - General Fund (100)	-	280,000	240,000	235,000	235,000	142,850		
Transfer In - 645 Ins & Safety	10,321	4,900	6,409	6,409	6,409	2,471		
<b>SUBTOTAL - GOLF FUND (563)</b>	<b>1,762,992</b>	<b>1,815,572</b>	<b>2,126,975</b>	<b>2,306,220</b>	<b>2,306,220</b>	<b>2,490,526</b>	<b>8.0%</b>	<b>8.0%</b>
Interest Earnings - Cty / County Bldg	8,739	147	1,514	1,500	500	100		
Other Revenues	88	10,056	19,172	-	350,000	188,000		
Reimbursements / Equipment	6,572	897	2,981	10,000	2,000	10,000		
Reimbursements / Parking Permits	21,828	25,436	21,665	21,000	21,000	21,000		
Rent Lewis & Clark Co	485,791	476,760	494,456	507,078	513,142	513,143		
Rent City of Helena	326,426	326,426	341,506	347,456	347,456	345,735		
Federal Grants	-	-	-	-	32,347	-		
Intercap Loan Proceeds - City/County Building	-	750,000	-	-	-	-		
Transfer In - 645 Ins & Safety - Cty/Cnty Bldg	4,713	2,314	2,152	2,152	2,152	512		
Interest Earnings - City/Cnty Bldg Mail	1,154	841	103	150	25	150		
Reimbursements / Postage	135,944	142,956	161,293	170,000	140,000	170,000		
Office Mail Revenues	54,435	51,449	58,491	60,089	60,089	62,200		
Sale of Fixed Assets	-	-	-	-	1,481	-		
Transfer In - 645 Ins & Safety - City/Cnty Bldg Mail	487	224	245	245	245	89		
Interest Earnings - Cty / County Telephone	397	202	31	40	32	10		
IT&S Phone System Support Payment	20,125	20,000	20,000	20,000	20,000	20,000		
Transfer In - 645 Ins & Safety - City/Cnty Bldg Telephone	341	152	141	141	141	35		
County Contrib - Law & Justice Ctr	95,951	-	-	-	-	400,000		
Interest Earnings - Law & Justice Ctr	(213)	255	31	225	225	500		
City/County Reimb Payments - Other	43,986	-	48,710	100,000	563,418	-		
Reimbursements - Equipment	18,810	6,989	-	5,000	23,355	5,000		
Reimbursements - Parking Permits	-	-	-	600	600	600		
Rent - Lewis & Clark Co	87,423	270,718	288,470	297,346	297,346	396,074		
Rent - City of Helena	56,306	168,894	200,899	236,160	236,160	288,382		
Intercap Loan Proceeds - Law & Justice Ctr	-	-	308,543	-	338,853	-		
Transfer In - Capital Improv Fund (440)	1,330,140	8,000	100,000	-	-	-		
Transfer In - 645 Ins & Safety - Law & Justice Ctr	-	-	546	546	546	371		
Transfer In - General Fund (100)	-	250,000	85,228	-	-	400,000		
<b>SUBTOTAL - FACILITY FUNDS (570) (571) (572) (573)</b>	<b>2,699,443</b>	<b>2,512,714</b>	<b>2,156,177</b>	<b>1,779,728</b>	<b>2,951,113</b>	<b>2,821,901</b>	<b>-4.4%</b>	<b>58.6%</b>
Fuel Tax Refund	30,560	28,114	27,059	26,000	26,000	26,000		
Gas & Fuel Charges	574,851	499,528	506,198	749,353	749,353	799,915		
Veh & Equip Repairs	133,040	144,404	56,558	158,415	193,415	203,660		
Tires & Tire Repairs	71,183	68,009	60,847	80,785	80,785	-		
Shop Parts	313,663	223,104	278,231	273,050	273,050	356,379		
Fleet Services Charges	669,218	702,565	716,615	719,261	719,261	836,589		
Other Revenues	-	746	627	1,000	1,000	-		
Sale of Fixed Assets	-	297,100	4,758	-	-	-		
Transfer In - 645 Ins & Safety	6,873	3,431	3,284	3,284	3,284	1,195		
<b>SUBTOTAL - FLEET SERVICES FUND (610)</b>	<b>1,799,388</b>	<b>1,967,001</b>	<b>1,654,177</b>	<b>2,011,148</b>	<b>2,046,148</b>	<b>2,223,738</b>	<b>8.7%</b>	<b>10.6%</b>

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Copier Charges	20,342	24,638	30,374	32,331	32,331	25,397		
Insurance Charges - External	1,423	1,496	3,250	1,442	1,442	2,082		
Bldg/Prop Insur Charges	176,276	181,276	208,354	222,938	222,938	313,194		
Veh/Movabl Equip Charges	34,599	34,599	38,136	41,008	41,008	50,397		
Liability Insur Charges	554,795	582,161	608,798	648,113	648,113	751,563		
Fidelity Insur Charges	4,227	4,341	4,376	4,241	4,241	4,395		
Liab Deductible Charges	52,168	56,210	68,937	73,762	73,762	111,530		
Other Revenues	22	282	-	-	-	-		
Cmpnstn for Loss on Bldgs	-	5,670	25,000	-	-	-		
Cmpnstn for Loss on Autos	21,422	8,481	27,160	-	-	-		
Interest Earnings - Health	4,392	1,827	180	250	250	300		
City Contributions - Health	3,050,025	3,349,616	3,710,752	4,563,019	3,702,000	4,813,958		
Employee Contributions - Health	417,262	434,377	469,580	625,203	474,500	475,000		
Retiree Contributions - Health	353,890	461,544	475,081	525,000	415,000	430,000		
Other Group Contributions - Health	498,727	587,801	589,054	600,000	522,500	550,000		
Interest Earnings - Dental Proj	1,481	1,393	279	250	250	250		
Other Revenues	-	-	2,780	-	-	-		
City Contributions - Dental	181,991	196,148	197,609	220,979	220,979	226,537		
Employee Contributions - Dental	56,164	56,266	58,621	70,713	70,713	72,835		
Retiree Contributions - Dental	39,769	67,272	69,866	67,000	67,000	69,010		
Other Group Contributions - Dental	32,327	39,926	35,838	38,500	38,500	39,655		
Interest Earnings - Vision Proj	1,691	1,291	167	300	300	300		
City Contributions - Vision	27,853	28,743	28,748	29,816	29,409	29,816		
Employee Contributions - Vision	15,501	15,188	15,440	17,000	15,073	17,000		
Retiree Contributions - Vision	21,388	12,096	12,531	16,500	15,521	16,500		
Other Group Contributions - Vision	10,827	6,760	6,112	7,000	5,664	7,000		
<b>SUBTOTAL - INTERNAL SVC FUNDS</b>	<b>5,578,562</b>	<b>6,159,401</b>	<b>6,687,021</b>	<b>7,805,365</b>	<b>6,601,495</b>	<b>8,006,719</b>	<b>21.3%</b>	<b>2.6%</b>
<b>TOTAL - ALL OTHER FUND REVENUE</b>	<b>54,286,791</b>	<b>65,025,408</b>	<b>72,397,391</b>	<b>71,425,776</b>	<b>73,308,051</b>	<b>83,343,618</b>	<b>13.7%</b>	<b>16.7%</b>

# CITY-WIDE EXPENSES OVERVIEW

Fiscal year 2023 projected budget expenses are \$104,269,500, not including transfers. Transfers out are \$3,513,100 bringing the total appropriations in the FY 23 budget to \$107,782,600 for all funds.

The table below outlines expense and trend information by department and year without noted transfers out:

	FY 19 ACT.	FY20 ACT.	FY21 UNAUD.	FY22 PROJ	FY23 BUDGET
General Gov't	11,172,811	14,408,825	15,711,286	21,111,943	19,689,186
Community Develop.	2,743,638	1,818,760	2,416,662	2,780,394	2,949,175
Community Facilities	3,357,696	2,334,961	3,087,734	4,365,933	4,407,082
Fire Dept.	4,895,196	4,509,256	5,857,478	6,312,130	6,834,014
Parks & Recreation	7,035,336	6,321,426	6,420,627	7,273,589	8,114,494
Police & Court	9,277,652	7,737,758	7,747,909	10,703,581	11,071,928
Public Works	26,184,360	26,991,029	26,740,978	39,069,481	35,569,902
Transportation Svs	10,619,582	12,912,330	10,446,324	24,202,207	15,633,723
<b>TOTAL</b>	<b>\$ 75,286,271</b>	<b>\$ 77,034,345</b>	<b>\$ 78,428,998</b>	<b>\$ 115,819,258</b>	<b>\$ 104,269,506</b>

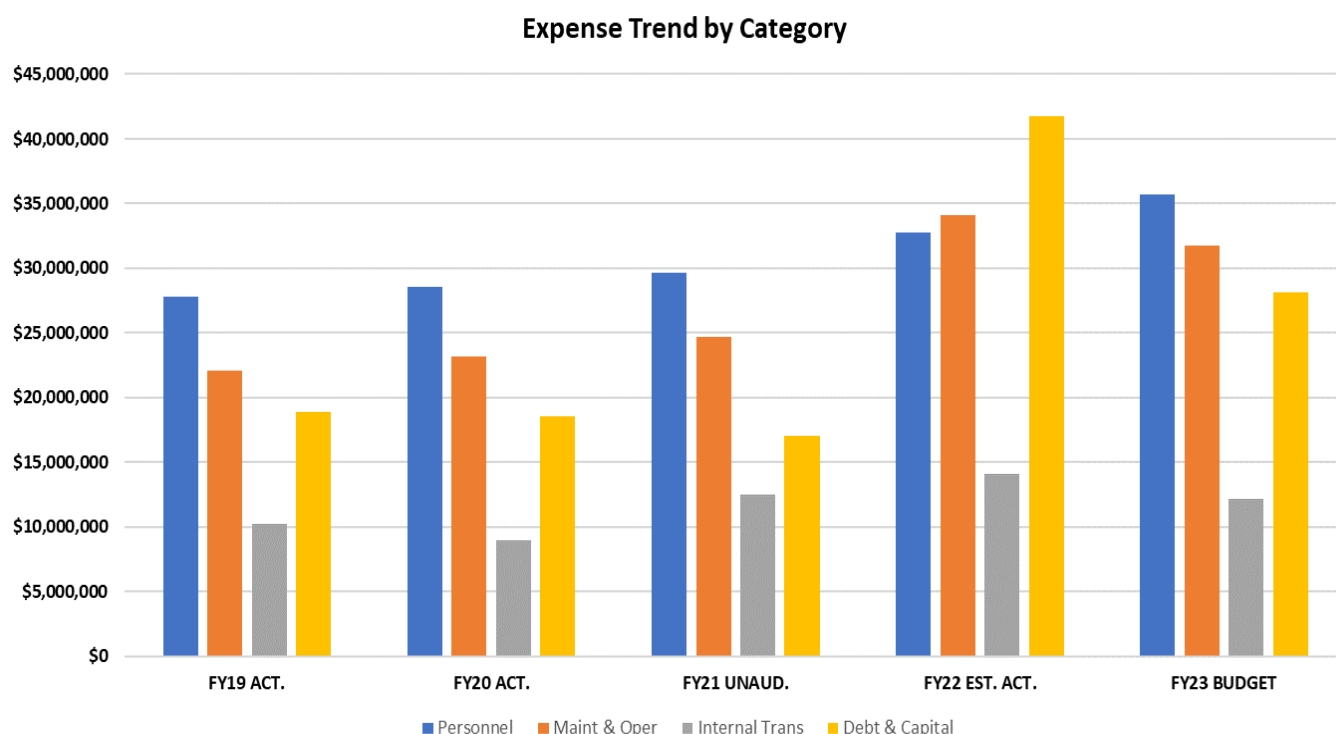
A comparison of expenditures including internal transfers out from FY19 to Budget FY23 is listed in the table below:

	EXPENSES	TRANSFERS OUT	TOTAL
FY19 ACTUAL	75,286,271	3,654,063	78,940,334
FY20 ACTUAL	77,034,345	2,368,947	79,403,292
FY21 UNAUD.	78,428,998	5,485,236	83,914,234
FY22 EST ACT	115,819,258	6,899,825	122,719,083
FY23 BUDGET	104,269,506	3,513,083	107,782,588

A trend comparison of expenditures by category for FY19 to Budget FY23 is in the following table:

	FY19 ACT.	FY20 ACT.	FY21 UNAUD.	FY22 EST. ACT.	FY23 BUDGET
Personnel	27,783,455	28,596,559	29,631,136	32,765,445	35,680,486
Supplies & Materials	3,736,351	3,745,429	3,947,074	4,918,904	5,187,261
Purchased Services	10,370,987	11,769,359	11,703,414	20,096,526	16,878,290
Intra-City Charges	1,190,616	1,037,178	934,998	1,260,497	1,404,351
Fixed Charges	7,963,699	7,699,019	9,077,992	9,086,307	9,701,932
Internal Service	5,368,471	5,584,214	6,121,544	5,921,170	7,269,060
Transfers Out	3,654,063	2,368,947	5,485,236	6,899,825	3,513,083
Debt Service	3,078,557	3,897,621	2,355,893	2,963,715	3,087,536
Capital Outlay	15,794,135	14,704,965	14,656,947	38,806,693	25,060,590
<b>Total</b>	<b>\$ 78,940,334</b>	<b>\$ 79,403,292</b>	<b>\$ 83,914,234</b>	<b>\$ 122,719,083</b>	<b>\$ 107,782,588</b>

Proposed budgeted expenses (not including transfers out) of \$104,269,500 are less than the estimated actuals for FY22 expenses of \$115,819,300 by -10% but 32.9% more than FY21 actual. The variance between the years is largely due to investments in capital construction costs and personnel costs, as depicted in the following chart:



### **Personnel:**

Personnel costs are proposed to increase by 8.9% over FY 22 estimated actuals and 20.4% of FY21 actuals. Proposed new staff and cost adjustments in FY23 are outlined in the staffing plan of this budget document. The jump in cost from FY21 actuals are due to higher vacancies in FY21 compared to FY22. There is also a cost of living adjustment of 5.03% being calculated in proposed FY 23 budget, along with contract staff wage adjustments.

### **Maintenance & Operations:**

Maintenance and operating costs are expected to remain stable compared to FY22 estimated actuals but are increasing 28.5% from FY21. The difference between FY21 and proposed Budget FY23 costs is primarily due to one-time costs such as software implementations, consulting studies, additional training, small equipment, and improvements that do not meet the capital threshold of \$5,000. Specific examples are found in the Fund Detail pages of this budget document. Other cost increases are due to high inflation for supplies and fuel.

A more comprehensive list of the City's expenditures by fund and type is in the following schedule listed as "City Wide Expenditures by Fund and Type."

**Expenditures by Fund and Type**  
**For the Fiscal Year Ending June 30, 2023**

	Transfers Out	Total Expenditures	Personal Services	Supplies & Materials	Purchased Services	Intra-City Charges	Fixed Charges	Internal Service	Debt Service	Capital Outlay
<b>100 General Fund</b>										
011 General Government	1,629,763	3,201,824	2,181,067	115,083	422,629	5,696	396,466	80,884	-	-
012 Police & Court	400,000	8,257,022	6,866,216	105,000	552,358	117,062	322,955	293,432	-	-
013 Fire Department	-	6,004,734	5,302,357	90,996	255,827	51,275	2,615	301,663	-	-
014 Community Development	-	878,725	576,024	18,309	213,162	3,576	55,185	12,468	-	-
015 Finance Services	-	1,556,162	1,027,855	61,600	272,196	5,516	166,772	22,223	-	-
016 Public Works Administration	-	2,074,961	1,764,730	16,400	126,320	8,092	100,171	59,248	-	-
017 Park & Recreation	142,850	2,685,462	1,626,452	187,640	540,878	56,376	125,227	148,889	-	-
<b>Total General Fund</b>	<b>2,172,613</b>	<b>24,658,889</b>	<b>19,344,702</b>	<b>595,028</b>	<b>2,383,370</b>	<b>247,593</b>	<b>1,169,390</b>	<b>918,807</b>	<b>-</b>	<b>-</b>
<b>200 Special Revenue Funds</b>										
201 Street & Traffic	-	7,514,677	2,457,627	882,650	1,760,767	415,154	800	847,189	336,000	814,490
204 Civic Center Board	-	80,786	-	9,250	31,036	-	-	-	-	40,500
211 Civic Center	-	1,481,435	512,298	35,950	359,836	-	19,370	202,981	-	351,000
212 Facilities Management	-	1,543,171	409,894	37,060	340,717	4,300	-	117,800	-	633,400
213 Facilities Managemnt-HVCC	-	68,699	-	2,000	45,600	-	1,870	19,229	-	-
214 Neighborhood Center	-	28,487	-	-	5,000	-	-	23,487	-	-
215 Police Projects & Reimb	-	58,621	57,153	-	-	-	-	1,468	-	-
217 Law Enforcement Block Grant	15,000	15,000	-	-	-	-	15,000	-	-	-
218 9-1-1 Emergency Program	-	879,656	-	26,840	382,463	-	-	1,353	-	469,000
219 Support Services Division	-	1,861,630	1,694,622	13,850	84,191	-	34,311	34,656	-	-
226 CDBG/HOME	-	-	-	-	-	-	-	-	-	-
228 Community Renewal	-	-	-	-	-	-	-	-	-	-
229 Affordable Housing Trust	-	-	-	-	-	-	-	-	-	-
233 Public Art Projects	-	37,000	-	-	37,000	-	-	-	-	-
235 Open Space District Maint	-	598,213	245,774	57,700	164,133	15,349	19,435	95,823	-	-
237 Urban Forestry	-	558,683	355,858	29,650	53,658	16,670	200	52,646	-	50,000
238 Loan Repayment	-	-	-	-	-	-	-	-	-	-
240 Gas Tax	-	681,473	-	-	-	-	-	100,936	-	580,537
241 Gas Tax HB473	-	946,760	-	-	-	-	-	-	-	946,760
245 Storm Water Utility	-	2,217,812	280,597	29,800	98,784	-	25,580	307,641	-	1,475,410
246 Watershed Projects	-	27,398	24,618	2,000	-	-	-	780	-	-
260 Fire Safety Levy	692,220	829,281	-	-	-	-	-	-	98,261	731,020
290 CARES/ARPA	-	4,233,896	-	-	2,433,896	-	-	-	-	1,800,000
029 Lighting Districts - All	-	1,016,873	-	-	941,602	-	-	75,271	-	-
<b>Total Special Revenue Funds</b>	<b>707,220</b>	<b>24,679,549</b>	<b>6,038,441</b>	<b>1,126,750</b>	<b>6,738,682</b>	<b>451,473</b>	<b>116,566</b>	<b>1,881,260</b>	<b>434,261</b>	<b>7,892,117</b>
<b>300 Debt Service Funds</b>										
308 2017 GO Bond-08 Park Ref	-	552,900	-	-	-	-	-	-	552,900	-
310 GO Refunding Bonds 2009	-	-	-	-	-	-	-	-	-	-
340 S I D Revolving	-	102	-	-	-	-	-	102	-	-
<b>Total Debt Service Funds</b>	<b>-</b>	<b>553,002</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>102</b>	<b>552,900</b>	<b>-</b>



**Expenditures by Fund and Type**  
**For the Fiscal Year Ending June 30, 2023**

	Transfers Out	Total Expenditures	Personal Services	Supplies & Materials	Purchased Services	Intra-City Charges	Fixed Charges	Internal Service	Debt Service	Capital Outlay
<b>400 Capital Project Funds</b>										
406 TIF Railroad District	-	227,000	-	-	227,000	-	-	-	-	-
407 TIF Downtown District	-	180,000	-	-	180,000	-	-	-	-	-
408 TIF Capital Hill URD	-	200,000	-	-	200,000	-	-	-	-	-
440 Capital Improvements Fund	-	1,305,273	-	-	60,880	-	-	-	-	1,244,393
441 Parks Improvement	-	105,000	-	-	30,000	-	-	-	-	75,000
450 Sidewalk Improve/Constrct	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Project Funds</b>	-	<b>2,017,273</b>	-	-	<b>697,880</b>	-	-	-	-	<b>1,319,393</b>
<b>500 Enterprise Funds</b>										
503 Building	-	1,426,451	1,017,455	36,418	174,368	6,780	85,545	105,885	-	-
521 Water	20,000	18,366,162	2,014,991	1,140,500	978,852	75,290	80,450	1,229,049	1,033,260	11,813,770
531 Wastewater	-	4,920,094	1,341,130	243,240	831,208	81,355	100,250	1,038,894	75,197	1,208,820
541 Solid Waste-Residential	275,000	2,990,101	624,728	54,180	1,180,229	113,000	8,825	267,499	-	741,640
542 Solid Waste-Commercial	-	1,463,672	344,155	55,895	448,874	93,950	8,800	242,778	-	269,220
543 Landfill Monitoring District	-	172,879	-	-	108,600	-	-	37,399	-	26,880
546 Transfer Station	25,875	2,737,819	868,816	33,930	1,153,115	150,050	47,220	339,898	-	144,790
547 Recycling	-	626,300	221,650	4,065	238,644	5,275	33,600	97,606	-	25,460
551 Parking	-	2,310,077	648,239	32,900	407,027	12,960	171,746	162,362	650,843	224,000
561 Special Charters	44,626	-	-	-	-	-	-	-	-	-
563 Golf Course	-	2,577,518	1,082,286	539,190	202,785	-	93,034	286,594	178,629	195,000
570 City-County Building Fund	-	1,154,141	253,785	69,720	281,067	767	12,521	127,554	85,227	323,500
571 City/Cnty Bldg Mail	-	223,262	41,801	2,990	175,780	915	500	1,276	-	-
572 City/Cnty Bldg Telephone	-	16,792	16,473	-	-	-	-	319	-	-
573 CC Law & Justice Building	-	1,372,530	184,150	68,050	215,513	855	20,078	86,665	77,220	720,000
580 Capital Transit	-	1,811,891	1,073,443	26,900	216,679	155,778	7,500	297,591	-	34,000
581 CT - East Valley	51,241	-	-	-	-	-	-	-	-	-
582 CT - Head Start	-	-	-	-	-	-	-	-	-	-
<b>Total Enterprise Funds</b>	<b>416,742</b>	<b>42,169,689</b>	<b>9,733,102</b>	<b>2,307,978</b>	<b>6,612,741</b>	<b>696,975</b>	<b>670,069</b>	<b>4,321,369</b>	<b>2,100,376</b>	<b>15,727,080</b>
<b>600 Internal Service Funds</b>										
610 Fleet Services	-	2,368,845	564,241	1,156,105	372,917	8,310	27,750	147,522	-	92,000
643 Copier Revolving	-	42,479	-	1,400	6,000	-	5,079	-	-	30,000
645 Property & Liab Insurance	79,945	1,196,079	-	-	-	-	1,196,079	-	-	-
650 Health & Safety Program	136,563	6,117,200	-	-	12,200	-	6,105,000	-	-	-
651 Dental Program	-	397,000	-	-	42,000	-	355,000	-	-	-
652 Vision Program	-	69,500	-	-	12,500	-	57,000	-	-	-
<b>Total Internal Service Funds</b>	<b>216,508</b>	<b>10,191,103</b>	<b>564,241</b>	<b>1,157,505</b>	<b>445,617</b>	<b>8,310</b>	<b>7,745,908</b>	<b>147,522</b>	-	<b>122,000</b>
<b>Total All Budgeted Funds</b>	<b>3,513,083</b>	<b>104,269,506</b>	<b>35,680,486</b>	<b>5,187,261</b>	<b>16,878,290</b>	<b>1,404,351</b>	<b>9,701,932</b>	<b>7,269,060</b>	<b>3,087,536</b>	<b>25,060,590</b>



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# Department Overviews

Preliminary Budget Fiscal Year 2023

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# Office of the Clerk of the Commission

## Overview

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**Dannai Clayborn, Clerk of the Commission**

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### Department Overview

The Office of the Commission/Clerk of the Commission is the staff representative both externally and internally for the City Commission. The office manages the day-to-day affairs of the Mayor and Commission. In addition, the Office of the Clerk is the records keeper and records management department for the City of Helena.

### Commission

The Helena City Commission consists of five (5) voting members, including the mayor. Members of the commission are non-partisan and are elected for terms of four (4) years; two positions being filled at each general election. The city commission is the legislative and policy determining body of the city. All powers of the city are vested in the commission, except as otherwise provided by law or the city charter, and the commission provides for the exercise thereof and for the performance of all other duties and obligations

### Helena Citizens' Council

The Helena Citizens' Council consists of seven (7) Neighborhood Councils, collectively comprising a Helena Citizens' Council. Operating independently from the city commission or city officials, the Helena Citizens' Council reviews and recommends actions relating to the annual budget and makes

# Office of the Clerk of the Commission

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The office of the Clerk is the project lead for the digitization for the City records management program. This includes the revision of the City's records management and retention process. The refinement and modernization of the records program will be in conjunction with the City Attorney and City Manager. Execution of the digitization and prioritization of the City records began in FY22 and will continue through FY23. The records management schedule for all city departments and the corresponding processes will be revised with the assistance of the City Attorney and the records management committee. The records management and archiving system will move beyond the internal processes in FY23. Utilizing modern technology, the implementation of a digital records portal will offer greater access to the public's records than ever before.

The Office will continue working on the revision of the City Boards and Committees system, instituting new administrative policies and governance protocols to create a more efficient and effective advisory board system. The Office of the Commission is working with the City Manager and City Attorney, to identify outdated processes and inefficiencies in communication. The principles of the digitization and online meetings will continue to be applied to the advisory system to meet the demands of a more inclusive, transparent, and active boards system.

Finally, the office of the Commission will continue the implementation of the online streaming and archival of the City Commission meetings. This includes the upgrade to the Commission meeting rooms within the City-County building and working with the relevant departments to continue greater access to the Commission and their meetings.

# Office of the Clerk of the Commission

## FY23 Summary of Changes

### Personnel

- + 1.00 FTE – Administrative Clerk II – Assistance with the Records Management Program.

### Maintenance & Operations

- Supplies & Materials have increased to cover digital Signature Software (\$20,000), Scanner Upgrade (\$5,000) and the M-Files digital contract management project (\$7,500).
- Although Purchased Services have decreased from the prior year by 25%, \$50,000 has been budgeted for the recruitment of a new City Manager, and \$10,000 for a Minute Book Project (Scanning of Historic Documents).
- Fixed Charges have decreased, primarily due to reduced rental space in the City County Building that was re-assigned to the Finance Department.
- Internal charges are increasing due to higher liability insurance costs.

### CITY COMMISSION ALL FUNDS

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	234,633	246,597	217,969	280,722	280,722	277,724	343,158
Supplies & Materials	5,453	10,607	5,216	14,268	14,268	14,268	44,994
Purchased Services	120,622	81,776	45,452	218,636	218,636	204,617	163,938
Intra-City Charges	1,560	1,734	1,655	1,738	1,738	1,738	1,738
Fixed Charges	18,430	18,430	19,114	19,617	19,617	19,617	15,542
<b>Maintenance &amp; Operating</b>	146,065	112,547	71,437	254,259	254,259	240,240	226,211
Internal Charges	4,048	4,310	4,142	4,312	4,312	4,312	6,112
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	4,048	4,310	4,142	4,312	4,312	4,312	6,112
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>384,746</b>	<b>363,454</b>	<b>293,548</b>	<b>539,293</b>	<b>539,293</b>	<b>522,276</b>	<b>575,481</b>

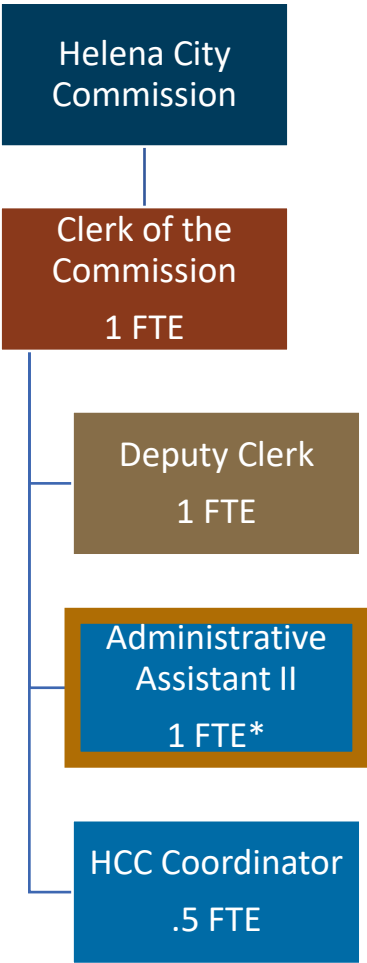
#### Funds Included in this Department:

- 011 General Government  
1101 City Commission

# Office of the Clerk of the Commission

## Organizational Chart

\*Note: Highlighted positions indicate new FY23 staffing request.



# Office of the City Manager

## Overview

**Tim Burton, Interim City Manager**

### Department Overview

The City Manager is the chief administrative officer for the City and is appointed by the Helena City Commission. The City Manager implements policy decisions of the City Commission and enforces City ordinances. In addition, the Manager appoints and directly supervises the directors of the City's operating departments and oversees the City's personnel system. The Manager is also responsible for preparing a proposed budget and submitting it to the City Commission for consideration and final approval consistent with State law, along with presenting recommendations and programs to the City Commission.

### Public Information

The Office of the City Manager houses public engagement and information coordination for the City, and stakeholder networking.

### Citywide Grants Administration

The Office of the City Manager administers citywide grant-funded program coordination and development.



# Office of the City Manager

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

- Reestablish the City of Helena as an employer of choice through the reorganization of employee healthcare benefits and support for a market-based pay study in conjunction with a fiscally responsible plan for implementation
- Support citywide financial stability and responsible capital replacement through the implementation of policies and procedures based in industry best practices
- Build a high-performing organization through recruitment and development of department leadership
- Increase transparency and foster greater citizen access by increasing capacity in the City's records retention, digitization, and preservation program
- Maximize the benefit of available federal COVID relief and infrastructure funding through establishment of a citywide grant program
- Promote greater resident engagement in city processes and decision-making by simplifying the public input process
- Prioritize clear, accessible, and consistent communication with the public through the continued implementation of the City's 2021 Communication Plan's goals and objectives

# Office of the City Manager

## FY23 Summary of Changes

### Personnel

- Citywide Special Projects Coordinator position reorganized to Citywide Grants Administrator (net zero FTE impact)
- .50 FTE - Volunteer Coordinator Position eliminated

### Maintenance & Operations

- Supplies & Materials have decreased to support wage increases and a balanced budget.
- Purchased Services have decreased to support wages increases and a balanced budget.
- Internal charges have increased to reimburse for a liability deductible realized in FY22. These charges are retroactive from the prior year.

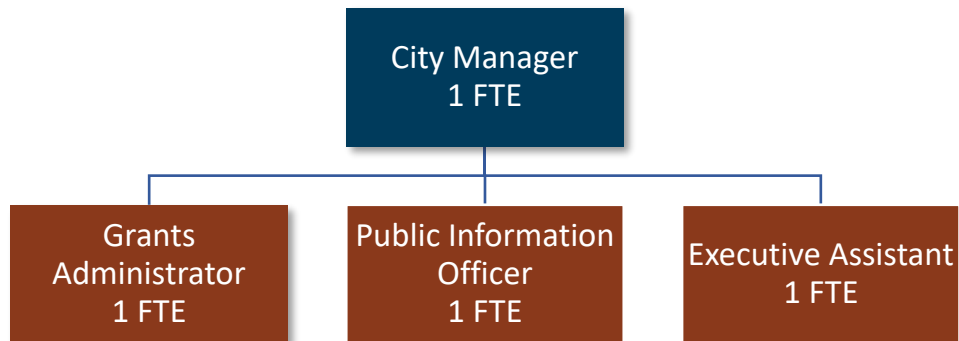
CITY MANAGER ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	264,569	462,564	402,263	596,345	596,345	520,925	482,545
Supplies & Materials	7,603	11,101	25,323	43,020	43,020	51,120	30,987
Purchased Services	29,961	149,448	204,914	194,572	164,572	105,852	70,967
Intra-City Charges	545	578	578	607	607	607	607
Fixed Charges	31,968	31,968	38,722	34,028	34,028	34,028	34,028
<b>Maintenance &amp; Operating</b>	70,077	193,095	269,537	272,227	242,227	191,607	136,588
Internal Charges	5,742	7,090	10,570	11,901	11,901	11,901	22,098
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	5,742	7,090	10,570	11,901	11,901	11,901	22,098
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>340,388</b>	<b>662,749</b>	<b>682,370</b>	<b>880,473</b>	<b>850,473</b>	<b>724,433</b>	<b>641,231</b>

#### Funds Included in this Department:

- 011 General Government
- 1201 City Manager's Office

# Office of the City Manager

## Organizational Chart



# Office of the City Attorney

## Overview

**Rebecca J. Dockter, City Attorney**

### Department Overview

The City Attorney's Office is composed of three units: Civil, Misdemeanor and Victim Services.

#### Civil

The City Attorney's Office serves as legal counsel to the City of Helena and as a legal adviser to the Helena City Commission, city departments, and advisory boards appointed by the City Commission.

Represents the City in litigation, arbitration, and administrative proceedings, prepares and reviews ordinances, resolutions, agreements, deeds, easements, and other legal documents; and renders legal interpretations and opinions as requested by the Helena City Commission and City Manager.

#### Misdemeanor Prosecution

Prosecutes misdemeanors and City Code violations committed within the city limits including initiation of prosecutions; preparing cases for prosecution; requesting warrants; reviewing reports and conducting legal research; preparing court orders, petitions, affidavits, and briefs; trying cases; determining and recommending appropriate sentences.

Pursues civil driver's license suspension attendant to driving under the influence testing refusals.

#### Victim Services

Provides outreach, support, information, and advocacy services to victims of violent crime; guides victims through the legal justice system by providing initial communication, information, support, and advocacy services to victims, family members and witnesses. Assess victims' needs and prepares victims and witnesses for court proceedings.

Provides appropriate support for victims and witnesses including community resources.

# Office of the City Attorney

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

- In Fiscal Year 2021, M-Files software was obtained to implement the goal of moving to an electronic contract management process. The implementation will continue to into Fiscal Year 2023 in coordination with the City Clerk's Office and all city departments.
- Continue to transition criminal prosecution case management to a fully digital process including provision of discovery to defense counsel via digital means. Implementation of Karpel case management software is occurring and will carry over into Fiscal Year 2023.

# Office of the City Attorney

## FY23 Summary of Changes

### Personnel

No FTE changes in FY23

Wage grade adjustments for the Legal Amin Assistant and Victim Services specialist is proposed

### Maintenance & Operations

- Supplies & Materials have decreased from FY22 due to purchasing the new Karpel Prosecutor software and related training in FY22. That project is slated to carry over into FY23.
- Purchased Services have decreased primarily because of an increase use of external legal services in FY22 for litigation cases.
- Internal charges have decreased from the prior year. In FY22, the City Attorney's office paid \$8,314 liability deductible from FY21. These deductibles are recovered in the year following the expense.
- Fixed Charges represent Rent and are relatively the same as the prior year.

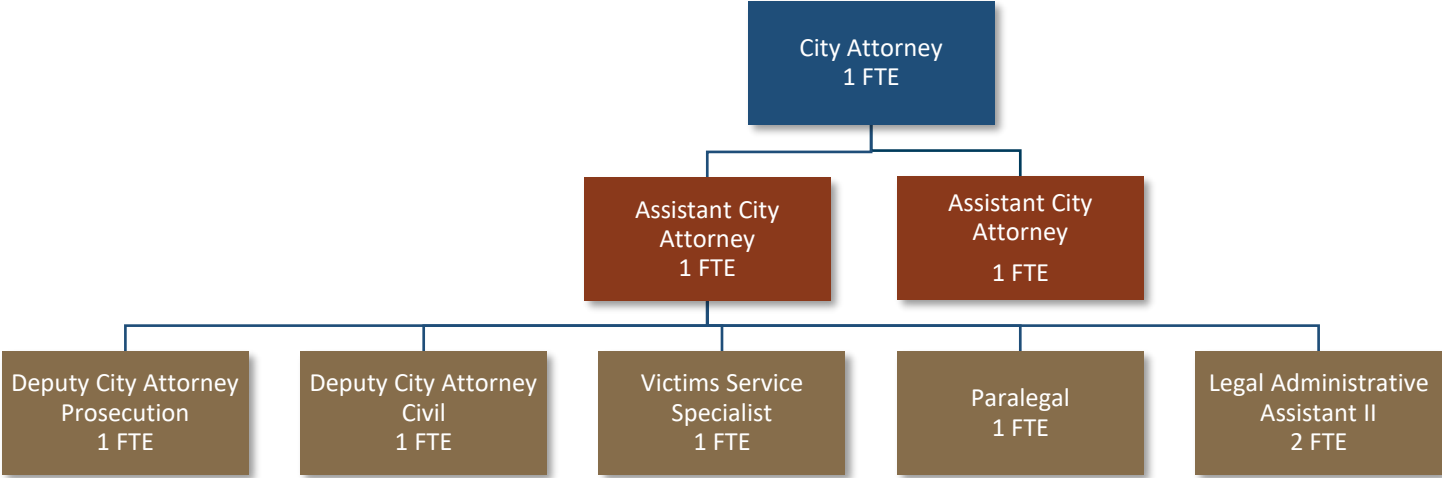
CITY ATTORNEY ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	685,872	709,572	752,768	925,843	925,843	827,580	920,025
Supplies & Materials	7,262	24,465	6,089	78,830	78,830	58,830	28,692
Purchased Services	54,100	35,871	72,631	65,292	146,980	145,816	93,343
Intra-City Charges	597	997	997	1,047	1,047	1,047	1,047
Fixed Charges	35,021	35,141	38,012	37,301	37,301	37,301	37,798
<b>Maintenance &amp; Operating</b>	96,980	96,474	117,729	182,470	264,158	242,994	160,880
Internal Charges	13,920	22,558	22,785	26,591	26,591	26,591	20,285
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	13,920	22,558	22,785	26,591	26,591	26,591	20,285
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>796,772</b>	<b>828,605</b>	<b>893,282</b>	<b>1,134,904</b>	<b>1,216,592</b>	<b>1,097,165</b>	<b>1,101,190</b>

#### Funds Included in this Department:

- 011 General Government
- 1301 City Attorney
- 1302 Victim Services

# Office of the City Attorney

## Organizational Chart





# Human Resources Department Overview

**Renee McMahon, Director**

## Department Overview

The City of Helena's Human Resources department is responsible for executing human resources strategic initiatives to accelerate employee performance, champion positive workplace culture, and maximize employee talent. The Human Resources department strives to ensure stability of operations, with the goal of providing efficient, optimal, competent service to the citizens of the City of Helena.

The Human Resources department is committed to demonstrating value to each employee through developing and administering attractive wages and benefits, providing safe workplaces, developing professional development opportunities, and providing pathways for employees to share and offer employment-related feedback.

## Administration and Compliance

- Pay attractive and competitive wages
- Offer and administer competitive benefit package
- Develop processes for attracting highly qualified applicant pools
- Provide EEO compliance, implicit bias, and search procedures training to search committees
- Assure compliance with employment-related laws to include FLSA, ADA, FMLA, Title VII
- Assure compliance with negotiated Union contracts
- Assure compliant personnel policies and Union contract provisions
- Assure accurate and compliant personnel records management
- Continuously evaluate and improve service HR delivery methods and procedures

## Personnel Management

- Develop and administer employee professional development, incentive, and performance improvement plans
- Manage employee relations, disciplinary and grievance procedures
- Lead labor relations and union contract bargaining
- Develop, implement, and administer personnel policies
- Develop succession, promotion, and service continuity plans
- Implement employee recognition and awards programs
- Implement drug testing and safety programs and protocols
- Manager workers' compensation and provide return-to-work programs
- Administer and manage employee leave (sick, vacation, comp, FMLA) policies

# Human Resources Department Work Plan

## Department Work Plan Fiscal Year 2023 Objectives

- Provide human resources subject-matter expertise to all City of Helena employees
- Develop and implement attractive wages and benefits
- Ensure workforce stability
- Develop programs to ensure safe workplaces
- Reward, award, and recognize exemplary employee performance

# Human Resources Department

## FY23 Summary of Changes

### Personnel

- No FTE changes in FY23.

### Maintenance & Operations

- Supplies & Materials have increased slightly to cover software maintenance fees.
- Purchased Services have increased to cover a market-based pay study.
- Fixed charges have decreased from the prior year but does include Employee Awards/Incentive Program funding for \$4,000.
- Internal charges have increased to cover a liability deductible charge from FY22. These payments are retroactive to the departments.

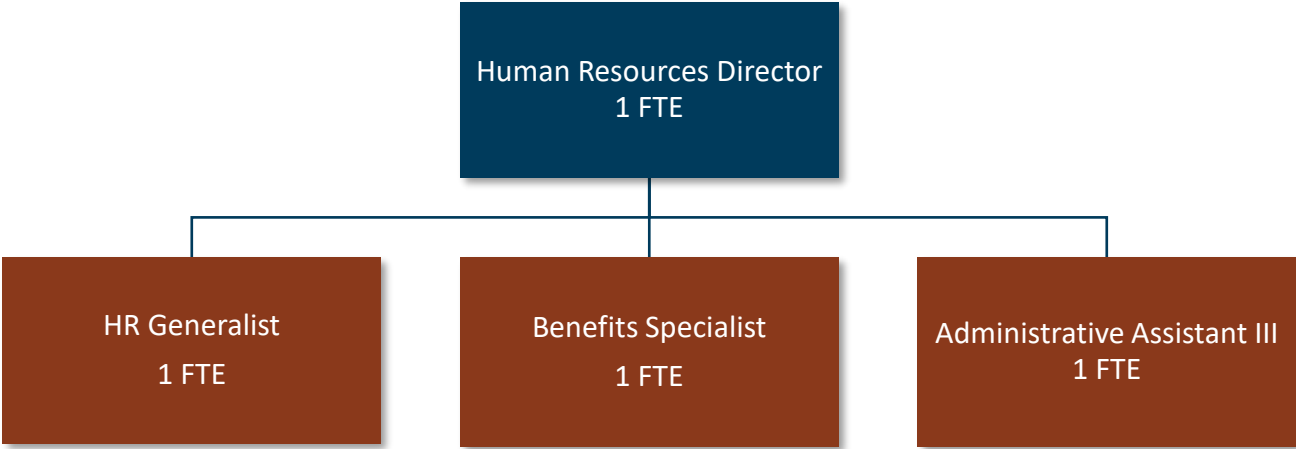
HUMAN RESOURCES ALL FUNDS							Proposed
	FY 2019	FY 2020	FY 2021	FY 2022			FY 2023
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	386,766	326,377	339,632	395,721	395,721	393,177	407,139
Supplies & Materials	9,779	9,244	5,569	11,532	11,532	8,650	9,760
Purchased Services	30,970	37,084	116,753	113,977	113,977	54,822	89,041
Intra-City Charges	2,265	2,115	2,250	2,221	2,221	2,221	2,221
Fixed Charges	31,365	30,445	30,901	28,178	28,178	35,678	32,178
<b>Maintenance &amp; Operating</b>	74,379	78,887	155,473	155,908	155,908	101,371	133,199
Internal Charges	7,815	7,895	7,558	7,781	7,781	7,622	31,781
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	7,815	7,895	7,558	7,781	7,781	7,622	31,781
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>468,960</b>	<b>413,159</b>	<b>502,663</b>	<b>559,410</b>	<b>559,410</b>	<b>502,170</b>	<b>572,120</b>

#### Funds Included in this Department:

- 011 General Government
  - 1801 Human Resources
  - 1802 Public Service Consortium

# Human Resources Department

## Organizational Chart



# Police Department

## Overview

**Brett Petty, Interim Chief**

The Helena Police Department is dedicated to providing our community with professional law enforcement services through equitable enforcement of the law, continued professional development, and respect for the needs of our citizens. We remain committed to the protection of human rights and focused upon making Helena a safe community in which to live and work.

The Helena Police Department is comprised of two major units: Police and the Support Services Division (SSD).

### **Police**

The Police Department is made up of several subunits to include but not limited to: Patrol, Criminal Investigations, Evidence, School Resource Officers (SRO), DUI Officer, Animal Control/Urban Wildlife Program (UWP), Montana Analysis and Technical Information Center (MATIC), Violence Against Women (VAWA), and Drug Enforcement (MRDTF). MATIC, VAWA and MRDTF are partially funded through annual grants.

### **Support Services Division**

The Support Services Division is made up of two separate units-Records and the 9-1-1 Center. The funding for records, as well as the funding for the 9-1-1 Center personnel costs are funded through the public safety mill levy. The 9-1-1 equipment costs are funded through the fee placed on most phones in the county.

The 911 Center provides emergency communications to three (3) local law enforcement agencies, three (3) ambulance services, fifteen (15) rural fire departments, one (1) city fire department and a half dozen state / federal agencies on an infrequent basis. The records section provides record keeping for the Helena Police Department and Sheriff's office. It is also responsible for entering court documents for four (4) district court, (2) Justice of Peace, and Municipal Court. Also, it is tasked with sexual and violent offender registry for Lewis and Clark County and all alarms permits for Helena.

# Police Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The Helena Police Department strives to provide the highest quality Police service through collaborative efforts and community partnerships to ensure a safe and secure community. We believe that Policing needs to be innovative and forward thinking with the purpose of enhancing the quality of life for the Helena community.

#### **Objective #1: Staffing**

PD is made up of 53 (FTE) sworn Officers. Goal is to get back to 53 by start of FY24.

- Complete Staffing Study of Police Department in FY23.
  - Adding a non-sworn FTE for Municipal Court as Municipal Court Officer (FY24).
  - Bring back Reserve Officer program (FY23).
  - Look at potential funding sources for Additional sworn Officers (SRO, BID, etc.).

#### **Objective #2: Innovation through Technology Updates**

- Work with Consulting Group to bring a new Computer Aided Dispatch/Records Management System (CAD/RMS) to the Department.
- Collaboratively work with all agencies and departments involved in this project to find the best system for Helena
- Design a system that will accurately reflect the crime stats, reduce Officer report writing time, increase searchable/usable data, interface with current technology.
- Be able to provide data/statistics for LE partners along with Community.
- Wrap up Lexipol (HPD Policies) and head towards implementation phase during 1<sup>st</sup> quarter of FY23.

#### **Objective #3: Community Partnerships**

- Determine what community wants and expects from its police department and implement resources accordingly.
- Work with local non-profits, NGOs, and government organizations to redirect calls for police service that are served by other professionals.
- Work with Community partners to determine and address root causes of crime in Helena.
- Dependent on staffing, deploy a Quality-of-Life Officer that will work closely with the community to identify concerns and implement solutions relating to issues within the community.

Continuously work on community outreach and engagement (Coffee w/ Cop, Citizen's Academy, National Night Out, Public Safety Open House, etc.)

# Police Department

## FY23 Summary of Changes

### Personnel

- No FTE changes for FY23.
- Support Services division received wage increases (supported by the county) in early Spring to assist with the retention and recruitment of dispatchers.
- Contracted Police employee wages are outlined in the bargaining agreement and are the higher of 2.0% or Commission approved COLA for non-contract city staff. In FY23, the COLA is proposed at 5.03%.

### Maintenance & Operations

- Supplies & Materials have decreased in the areas of clothing allowance, training supplies, small tools/equipment, and computer equipment primarily to support wage increases.
- Intra-City charges have been increased to cover the rising cost of fuel.
- Fixed Charges have increased to cover higher rent rates and expanded space in the Law & Justice Building.

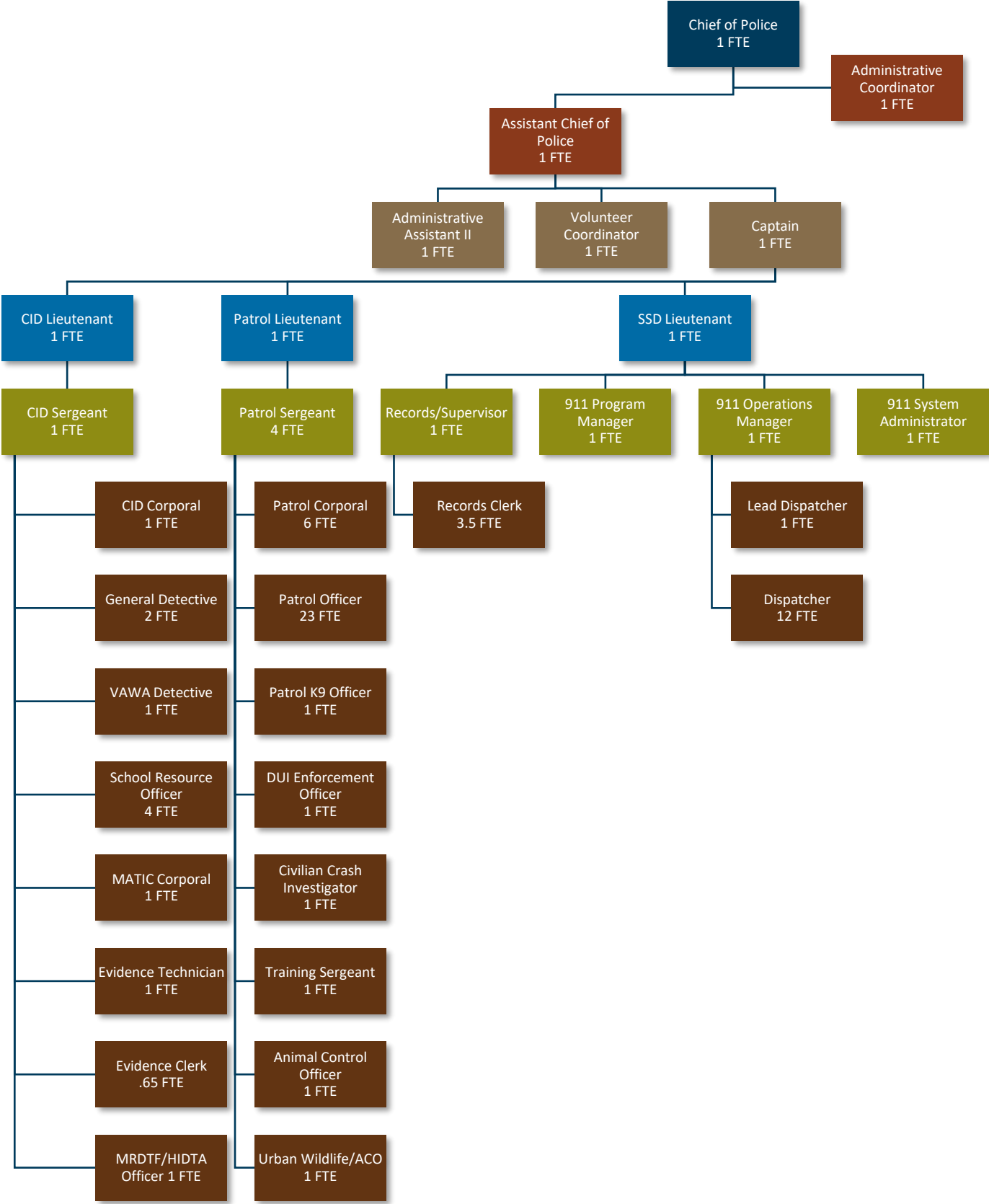
POLICE DEPARTMENT ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	7,182,593	5,696,207	5,259,400	7,895,761	7,895,761	7,459,724	8,051,531
Supplies & Materials	163,698	143,843	206,526	298,250	298,250	266,874	139,190
Purchased Services	747,693	696,006	725,284	1,257,326	1,268,007	1,160,586	967,247
Intra-City Charges	108,369	84,676	81,391	121,335	121,335	71,888	117,062
Fixed Charges	269,601	313,069	302,962	314,141	314,141	314,141	316,729
<b>Maintenance &amp; Operating</b>	1,289,361	1,237,594	1,316,164	1,991,052	2,001,733	1,813,489	1,540,227
Internal Charges	259,696	256,919	260,612	270,137	270,137	270,137	318,904
Transfers Out	27,172	284,989	109,104	15,000	132,000	117,000	415,000
<b>Internal Transactions</b>	286,868	541,908	369,716	285,137	402,137	387,137	733,904
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	321,826	502,846	502,846	502,846	469,000
<b>Debt &amp; Capital</b>	-	-	321,826	502,846	502,846	502,846	469,000
<b>Total Expenditures</b>	<b>8,758,822</b>	<b>7,475,709</b>	<b>7,267,106</b>	<b>10,674,796</b>	<b>10,802,477</b>	<b>10,163,195</b>	<b>10,794,662</b>

#### Funds Included in this Department:

<b>012 Police</b>	<b>215 Police Projects &amp; Reimb</b>
2201 Police Operations	217 Law Enforcement Block Grant
2203 Animal Control	218 9-1-1 Emergency Program
2207 Drug Enforcement	219 Support Services Division
2209 Violence Against Women	
2211 Urban Wildlife	
2212 Intrnt Crimes Agnst Child	



# Police Department Organizational Chart



# Municipal Court

## Overview

### The Honorable Anne Peterson, Judge

#### Department Overview

Helena Municipal Court is part of the state judicial system and enforces laws for the City of Helena over which the Honorable Anne Peterson presides. Helena Municipal Court processes all misdemeanor traffic, criminal and animal control offenses, city ordinances, orders of protection and civil cases that occur within Helena City limits.

#### Administration & Budget

Court “customers” are people who have been cited with a misdemeanor offense. The defendants in Helena Municipal Court have the right to contest the charges. They can call witnesses, testify, and introduce evidence. They have the right to request a Judge or Jury trial. At conclusion of a Judge trial, the city judge rules by stating whether she finds the accused guilty or innocent of charges. The Judge assigns fines based on the Montana Supreme Court statutes. City judges also have the authority to require guilty parties to participate in community service or educational programs designed to reinforce in them positive values and to deter them from committing subsequent illegal acts.

The Clerks of the court are responsible for educating the defendant on their charge, fines, restitution, educational programs, jail time and community service requirements depending on the charge and sentence. Clerks of court maintain all documents and files regarding Municipal Court case.

#### Proceedings

Municipal courts have jurisdiction over cases involving municipal ordinances and all offenses that occur within the municipality if the offenses are not subject to a fine of more than \$1500 and/or imprisonment of more 1 year.

The Judge and court clerks are responsible for:

- Due Process – Protection of individual rights.
- Crime Control – Punishment and removal of criminals
- Rehabilitation – Treatment for offenders

# Municipal Court

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The mission of the Helena Municipal Courts is to provide an accessible legal forum for individuals to have their court matters heard in a fair and efficient manner. while holding to a high standard of integrity, professionalism, and customer service.

- Adjudication of cases in a fair and judicial manner
- To properly maintain the court and assist defendants in the process of the court to ensure the cases are resolved and do not become repeat offenders
- Provide fairest process of justice
- Treat defendants with fairness, dignity, and respect
- Assist the defendants to become contributing citizens

#### VALUES STATEMENT:

**Integrity** - Doing what we say we are going to do

**Communication** - Being professional, keeping promises, follow-up, timeliness

**Encouragement** - Building rapport and confidence, point out the things they are doing well

**Teamwork** - Support and cover for your team

# Municipal Court

## FY23 Summary of Changes

### Personnel

- No FTE changes in FY23.
- Wage grade adjustment for an IT Court Clerk is proposed.

### Maintenance & Operations

- Supplies & Materials have increased for computer equipment.
- Purchased Services have decreased increased in relation to Digi-Ticket cost savings.
- Fixed Charges have increased to cover higher rent rates at the Law & Justice Center.
- Internal Charges have increased due to increased rates in liability insurance.

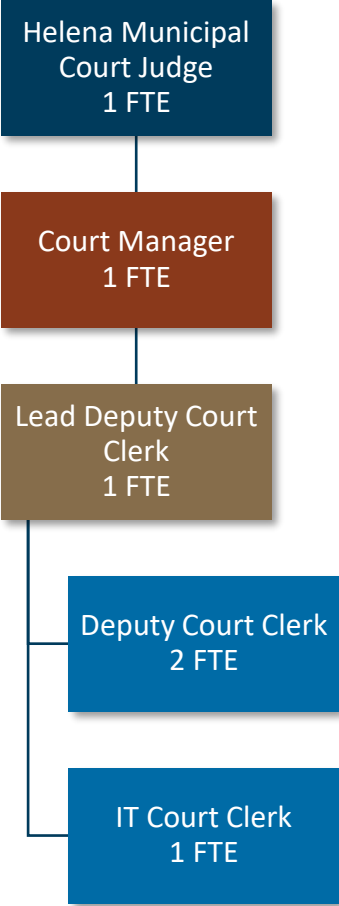
MUNICIPAL COURT ALL FUNDS							Proposed FY 2023
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	FY 2022 Est Actuals	Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	461,422	463,084	480,222	529,691	529,691	527,880	566,460
Supplies & Materials	5,940	3,965	4,631	6,500	6,500	5,000	6,500
Purchased Services	36,092	36,206	58,273	68,726	68,726	65,212	51,764
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	33,464	34,596	37,407	48,961	48,961	48,961	55,537
<b>Maintenance &amp; Operating</b>	75,496	74,767	100,311	124,187	124,187	119,173	113,801
Internal Charges	9,084	9,187	9,374	10,333	10,333	10,333	12,005
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	9,084	9,187	9,374	10,333	10,333	10,333	12,005
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>546,002</b>	<b>547,038</b>	<b>589,907</b>	<b>664,211</b>	<b>664,211</b>	<b>657,386</b>	<b>692,266</b>

### Funds Included in this Department:

012 Municipal Court  
1401 Court

# Municipal Court

## Organizational Chart



# Fire Department Overview

**Jon Campbell, Chief**

## Department Overview

The Helena Fire Department is an all-hazards response fire department.

The mission of the Helena Fire Department:

*"We, the members of the Helena Fire Department, proudly continue our tradition as Guardians of the Gulch, by professionally providing a quality, effective, skillful, safe and caring service to protect our community whenever and wherever needed."*

The Fire Dept. mission supports the Strategic Outcomes of the City of Helena primarily in the areas of *Promoting a Safe Community*. The Strategic Outcomes of *Promote Healthy and Sustainable Growth* and *Improve Neighborhood Livability* are supported through Prevention Division functions and Suppression incident response and severity reduction.

## Administration

The Fire Department consists of the offices of Administration, Operations, Training, and the Fire Marshal. We have three primary divisions: Suppression, Training, and Fire Prevention, Investigation, and Education.

### Fire Suppression main functions are:

- Utilize risk management strategy to protect life and property in an all-hazard response environment
- Wildland firefighting
- Emergency medical services response (non-transport)
- Hazardous materials emergency management (Regional Hazmat Team)
- Vehicle rescue and extrication
- Specialty Rescues: high/low angle rope rescue, confined space, ice rescue
- Public assistance through fire prevention, investigation, and education activities

### Fire Prevention, Investigation, and Education main functions are:

- Fire code enforcement
- Licensing inspections
- Public education
- Life safety commercial occupancy inspections
- Plans review for new construction
- Inspection and acceptance testing of fire protection systems
- Helena Interagency Fire Investigation Team (HIFIT)

# Fire Department Work Plan

## Department Work Plan Fiscal Year 2023 Objectives

### Goals: Suppression Division

- Utilize Fire Dept. Master Plan to set priorities, objectives, and work plan items.
- Explore alternate funding sources to create Fire Dept. dedicated revenue.
- Create a strategic plan to address long term priorities of additional station, training facility, and staffing.
- Finalize contract for Fire Dept. member annual physicals

### Goals: Prevention Division

- Develop a training plan for FPIB personnel to address individual professional development and overall division improvement.
- Increase frequency of commercial occupancy inspections.
- Create workspace to accommodate FPIB staffing levels
- Improve public outreach and education in context of wildfire protection and evacuation routes

### Goals: Training Division

- Develop strategic plan for funding and constructing training facility.
- Create individualized training plans for all members to provide direction and enhancement of professional outcomes.



# Fire Department

## FY23 Summary of Changes

### Personnel

- No FTE changes for FY23

### Maintenance & Operation

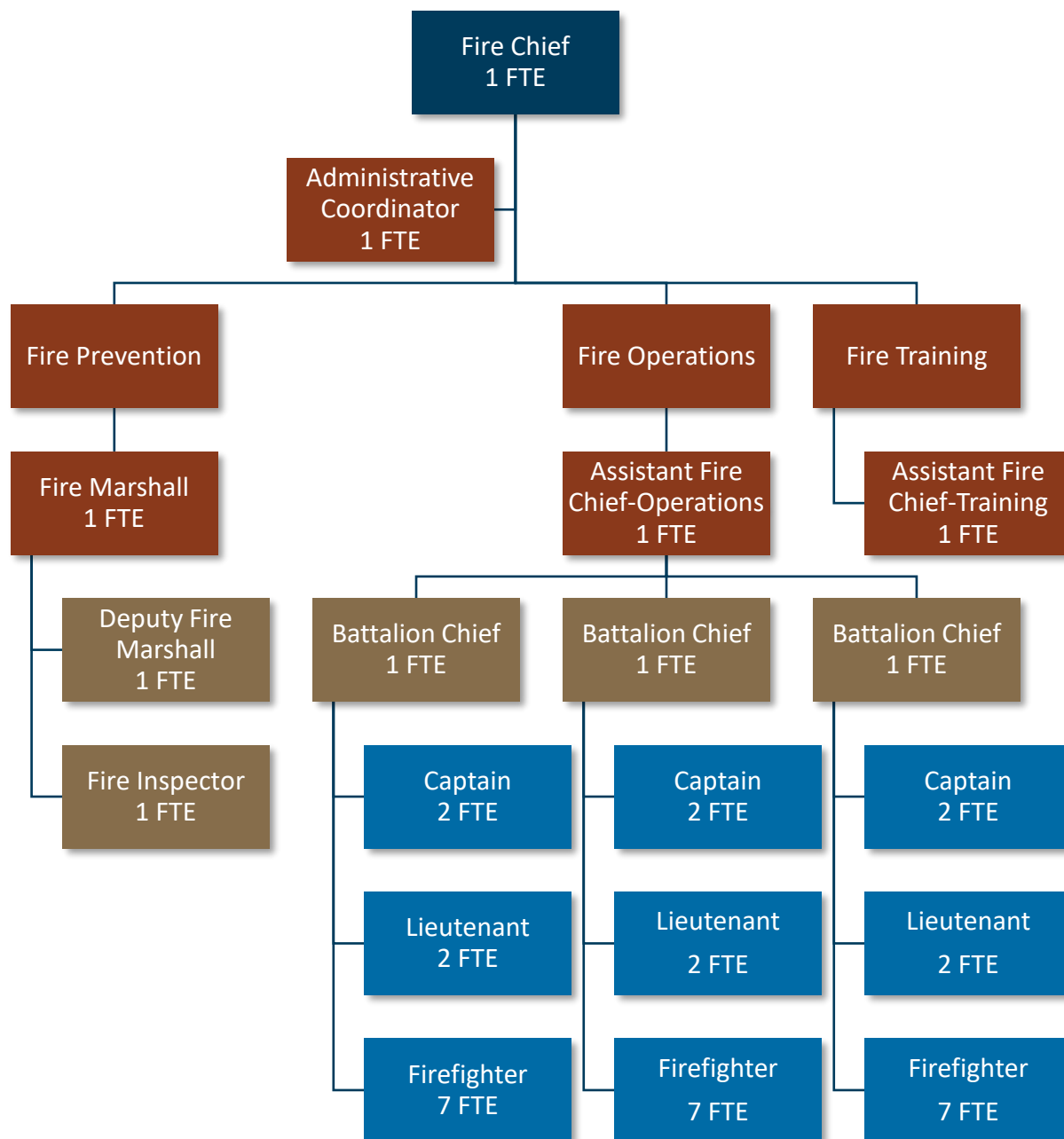
- Supplies & Materials have decreased to support increased wages and a balanced budget.
- Purchased Services have decreased to support increased wages, a balanced budget and to support a new initiative of annual physicals for 41 fire fighters.
- The Fire Levy fund is transferring \$692,220 to the General Fund to support Fire Services in FY23.
- Internal charges are increasing due to higher rates for liability insurance coverage.
- Capital outlay can be viewed in Section 7 of this budget book.

FIRE DEPARTMENT ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	4,150,669	3,455,400	3,779,116	5,044,971	5,044,971	5,270,819	5,302,357
Supplies & Materials	134,146	97,339	130,510	154,289	154,289	122,631	90,996
Purchased Services	181,293	200,674	225,207	251,333	271,129	316,908	255,827
Intra-City Charges	35,128	35,195	24,285	43,500	43,500	32,550	51,275
Fixed Charges	1,536	2,220	2,814	2,490	2,490	2,568	2,615
<b>Maintenance &amp; Operating</b>	352,103	335,429	382,817	451,612	471,408	474,657	400,713
Internal Charges	260,464	257,648	264,675	272,487	272,487	272,487	301,663
Transfers Out	245,849	601,039	884,700	911,000	594,000	594,000	692,220
<b>Internal Transactions</b>	506,313	858,687	1,149,375	1,183,487	866,487	866,487	993,883
Debt Service	-	-	-	85,100	85,100	48,167	98,261
Capital Outlay	131,960	460,779	1,430,870	191,000	246,000	246,000	731,020
<b>Debt &amp; Capital</b>	131,960	460,779	1,430,870	276,100	331,100	294,167	829,281
<b>Total Expenditures</b>	<b>5,141,045</b>	<b>5,110,295</b>	<b>6,742,178</b>	<b>6,956,170</b>	<b>6,713,966</b>	<b>6,906,130</b>	<b>7,526,234</b>

### Funds Included in this Department:

- 013 Fire Department
- 2301 Fire
- 2305 Fire Grants
- 260 Fire Safety Levy

# Fire Department Organizational Chart



# Community Development Department Overview

**Chris Brink, Director**

## Department Overview

Working in partnership with Helena's citizens, businesses and organizations, the city of Helena Community Development Department provides professional staff assistance in planning, development, and construction to maintain public health, safety, and welfare and create an attractive and sustainable community for all to live, work, play, and learn.

## Administration

The Planning Division assists members of the community with zoning, land use and development questions. Staff also provides information and assistance to developers, the business community and the public relating to any planning, zoning, land use, housing, and development matter.

## Building

The Building Division conducts building and site plan reviews, issues building permits, and provides inspection services at construction sites within the city limits to ensure compliance with adopted code and safeguard the public's health, safety, and welfare.

# Community Development Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

Building Division will participate in the configuration and implementation of e-TRAKiT, an electronic permitting system that provides online access to our staff, other City Departments, contractors, licensed professionals, and the public. Schedule training with software vendor and provide instructional information for staff, contractors, licensed professionals, and the public on how to use the new system.

Building Division will move forward to revise existing handouts and create new handout documents to assist applicants on changes in the proposed adoption of the next edition of the International Codes and provide training for contractors, licensed professionals, and the public.

Planning Division will continue implementing Growth Policy goals and objectives, including finalizing the process for selecting the area of Helena that will be the focus of the Neighborhood Plan and begin the process to create a Neighborhood center.

Planning Division assist Public Works and Transportation Services in the development of the Cruse Avenue Infrastructure study.

Planning Division will forward with updates to City Code Title 11 - Zoning, regulations by reviewing all regulations and ordinances to identify any barriers for development while ensuring the City residents' health, safety, and welfare and begin work with Zoning Commission related to an ordinance update.

Planning Division will finalize the policies and procedures for implementing the Housing Trust Fund and work toward funding project in Helena.

Planning Division will work with neighboring jurisdictions, Lewis & Clark County, East Helena and Jefferson County, to facilitate sustainable and coordinated growth.

# Community Development Department

## FY23 Summary of Changes

### Personnel

- + 1.00 FTE – Combination Building Inspector – Added to the Building Department to support increased volume of developments and annexations around the city. There are currently 3 inspectors and one more is needed to continue to provide exceptional customer service to our area contractors in a timely manner.
- The Development Engineer was reassigned to the Engineering Department.
- Wage grade adjustments for the Combination Building Inspectors is proposed.

### Maintenance & Operation

- Supplies & Material are increasing primarily to support computer software licensing.
- Purchased Services decreased however does include consulting for neighborhood planning, and a joint standards study with L&C County. Appropriations for these initiatives in FY22 will carry over to FY23.
- Fixed charges are increasing due to an increase in credit card fees for the e-TRAKiT permitting system.
- Internal charges are due to general cost allocations increasing. Cost allocations are volume and activity based.

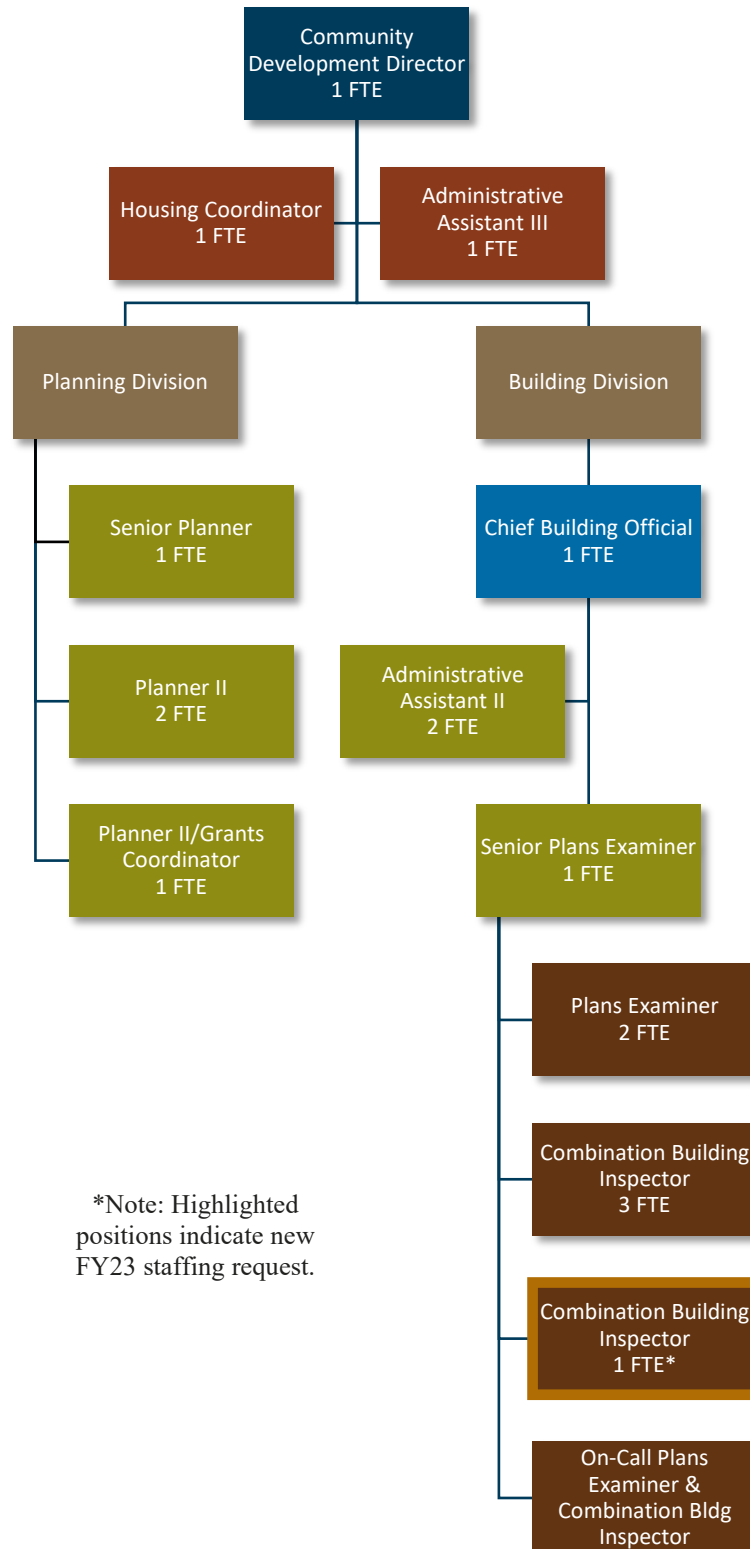
### COMMUNITY DEVELOPMENT ALL FUNDS

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	1,176,457	1,189,335	1,317,272	1,439,887	1,439,887	1,400,033	1,593,479
Supplies & Materials	53,530	55,460	34,883	48,225	48,225	48,275	54,727
Purchased Services	221,291	259,532	194,091	374,350	404,897	395,277	387,530
Intra-City Charges	7,846	7,126	7,145	10,476	10,476	10,476	10,356
Fixed Charges	1,178,534	165,002	651,873	137,484	137,484	137,484	140,730
<b>Maintenance &amp; Operating</b>	1,461,201	487,120	887,992	570,535	601,082	591,512	593,343
Internal Charges	92,308	91,442	107,088	71,887	71,887	71,887	118,353
Transfers Out	-	-	2,500	-	-	-	-
<b>Internal Transactions</b>	92,308	91,442	109,588	71,887	71,887	71,887	118,353
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	43,174	-	36,000	36,000	36,000	-
<b>Debt &amp; Capital</b>	-	43,174	-	36,000	36,000	36,000	-
<b>Total Expenditures</b>	<b>2,729,966</b>	<b>1,811,071</b>	<b>2,314,852</b>	<b>2,118,309</b>	<b>2,148,856</b>	<b>2,099,432</b>	<b>2,305,175</b>

#### Funds Included in this Department:

- 014 Community Development
- 1601 Community Development
- 226 CDBG/HOME
- 228 Community Renewal
- 229 Affordable Housing Trust
- 503 Building

# Community Development Department Organizational Chart



# Finance Department

## Overview

**Sheila Danielson, Director**

### Department Overview

The Finance Department is composed of three different units: Administration and Budget, Accounting, and Utility Customer Service. Each division works together to provide customer service to external stakeholders, internal staff, the City Manager, and the City Commission.

The division strives to improve efficiencies, challenge the status quo and seek improvements in the way we do business in order to meet our customer demands for accurate and timely financial information, accountability and transparency.

### Administration & Budget

This division is responsible for the administration of all financial affairs for the City in accordance with applicable laws and regulations and focuses on policy development, establishment of goals and monitoring compliance and performance, respectively.

The division is responsible for the preparation, strategic planning, multi-level review, adoption and execution of the City of Helena's annual budget. This includes revenue projections (such as taxes, assessments, and charges for services), personnel cost reviews, operating cost planning, capital planning, cash flow projections and fiscal analysis for strategic debt planning, culminating in the completion of the annual budget document. Post-adoption responsibilities include monitoring budget vs. actual performance throughout the fiscal year to address any adjustments needed and updating accounting systems to include amendments approved by the City Commission.

Additional attention is given to revenue analysis, long-term forecasting, administration of the procurement of goods and services, disposition of surplus assets, and other city-wide special projects coordination.

### Accounting

The Accounting Division coordinates, processes, and reports the City's daily, monthly, quarterly and annual accounting and financial reporting responsibilities that uphold to professional accounting standards in accordance with Generally Accepted Accounting Principles, Government Accounting Standards Board and State legislative requirements.

Accounting staff administers banking, payments, receivables, payroll, fixed assets, tax and other special assessments, debt service and liability insurance activities.

This division recommends and monitors fiscal controls, policies and procedures to ensure accurate records and financial reporting.

### Utility Customer Service

The utility services division provides one central area for customer service dedicated to city services including water, wastewater, commercial solid waste, curbside recycling, fire lines, intrusion alarms and various loan programs. This division is responsible for accurately collecting and applying payments, scheduling monthly meter reads for over 12,000 meters in the city and processing monthly billing statements. This division is also responsible for preparing and collecting City of Helena business, animal,



# Finance Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The Finance Department's top priority is to stabilize staff turnover and to update or develop standard operating procedures. Training will be critical for our department to enhance our knowledge to carry out daily operations in a timely and accurate manner.

The Finance Department will lead the city-wide effort to begin Phase II of implementing a new Enterprise Resource Planning (ERP) software. Phase II will consist of the implementing and going live with our core financial suite of the software. Phase III is scheduled to begin in Fiscal Year 2024 and incorporate human capital management and utility billing.

By the end of Fiscal Year 2023, the Finance Department will strive to present Debt Service Management, Investment Management and Procurement policies to the Commission for consideration and adoption.

# Finance Department

## Summary of Changes

### Personnel

- No FTE changes in FY23
- The Procurement Officer approved in FY22 was re-purposed to a Project Management Specialist position to align with strategic goals and needs, specifically for the ERP System implementation and many other city-wide projects in progress.
- A wage grade change for the Payroll Specialist is proposed.

### Maintenance & Operations

- Most costs are decreasing from FY22 to support wage increases and a balanced budget.
- Fixed Charges have increased to cover additional rented space assigned to Finance in the City/County Building.

### FINANCE DEPARTMENT ALL FUNDS

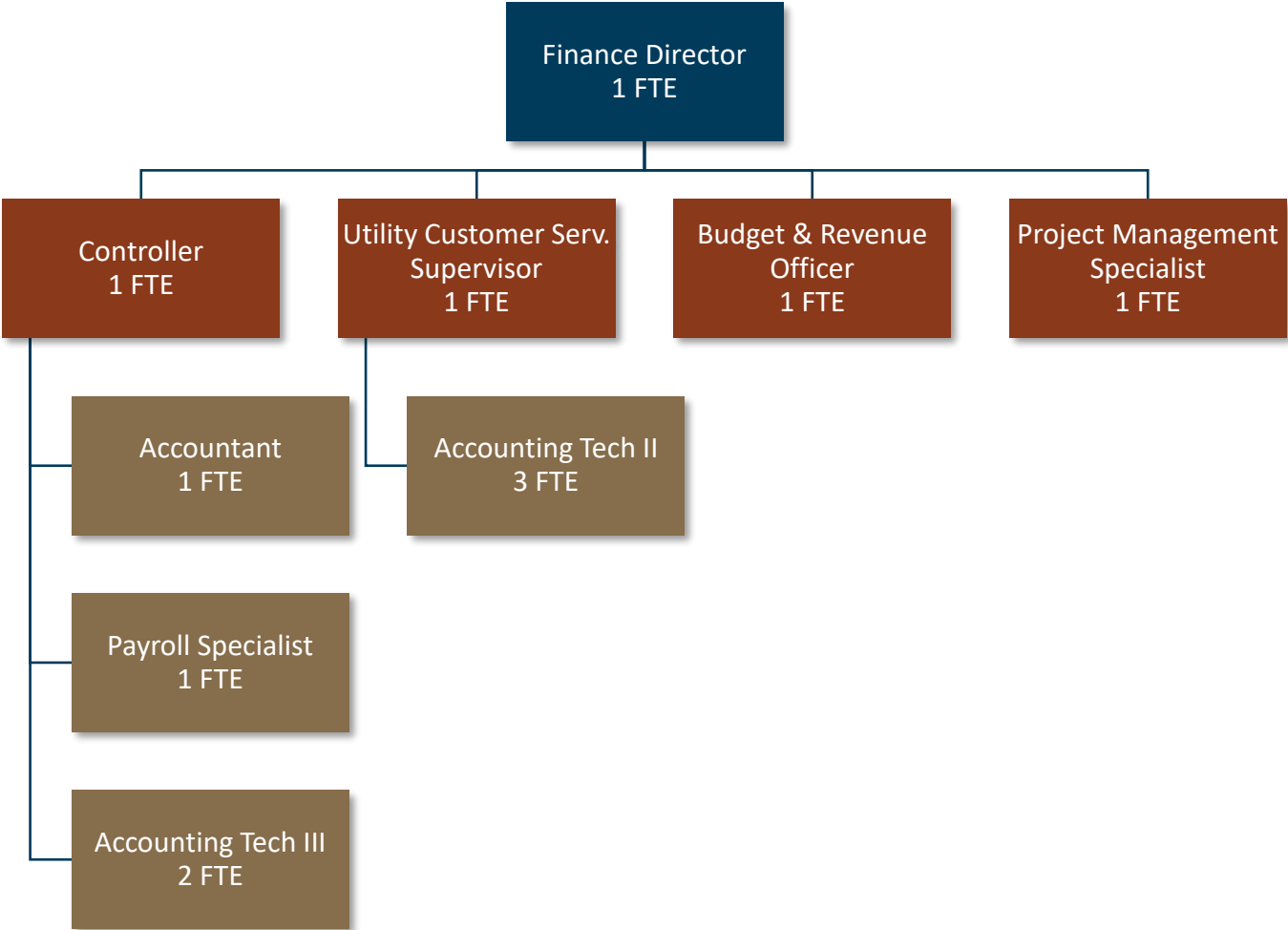
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	788,531	779,924	761,556	1,003,214	1,003,214	964,171	1,027,855
Supplies & Materials	42,849	48,930	46,500	63,758	65,258	67,950	61,600
Purchased Services	183,226	214,687	224,155	252,033	289,333	280,595	272,196
Intra-City Charges	5,086	5,254	5,367	5,516	5,516	5,516	5,516
Fixed Charges	118,631	117,020	151,777	159,697	159,697	157,697	166,772
<b>Maintenance &amp; Operating</b>	349,792	385,890	427,798	481,004	519,804	511,758	506,084
Internal Charges	18,270	18,136	19,660	20,106	20,106	20,106	22,223
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	18,270	18,136	19,660	20,106	20,106	20,106	22,223
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,156,593</b>	<b>1,183,950</b>	<b>1,209,015</b>	<b>1,504,324</b>	<b>1,543,124</b>	<b>1,496,035</b>	<b>1,556,162</b>

#### Funds Included in this Department:

- 015 Finance Services
  - 1501 Finance & Budget
  - 1506 Accounting
  - 1507 Utility Customer Service

# Finance Department

## Organizational Chart



# Parks, Recreation & Open Lands Department Overview

**Kristi Ponozzo, Director**

## Department Overview

The Helena Parks, Recreation and Open Lands Department is a growing system that includes more than 2,140 acres of developed and undeveloped parkland, 30 parks including bike and pedestrian trails, a 50-meter outdoor swimming pool with a splash pad, lazy river and waterslides, a public golf course, the community Civic Center, a frisbee golf course, community gardens, three tennis and pickleball sites, sports fields, a skateboard park, a bike park and four outdoor skating rinks. All our parks and trails are beautifully maintained by Parks Maintenance staff and our Urban Forestry Division. These features are designed and developed so that people of all ages, abilities and incomes can participate in recreation activities.

## Administration / Planning

Parks administers permitting and reservations for all parks and open lands special events and uses including special events on the walking mall and all sports field permitting. Parks administration also books events and promotions for the Civic Center and handles billing, fiscal and contract management for our many constructions and use contracts and agreements.

## Facilities / Parks / Open Space

The Parks Department maintains our developed parks and sports fields including playgrounds and all structures; urban and open lands trails and trailheads; parks facilities like bandshells and Kindrick Baseball Field; Ten-mile watershed fuels management; urban forestry including all parks and boulevard trees; open lands fuels reduction and forestry management; and maintenance of the walking mall, the Helena Civic Center, and the Golf Course.

# Parks, Recreation & Open Lands Department Work Plan

## Department Work Plan Fiscal Year 2023 Objectives

- Work with community on support and partnership
- City Commission involvement and strategic planning
- County support
- Contract with consultant
- Determine specific mechanism
- Begin public involvement campaign
- Adopt and implement master plan determining boundaries
- Steering Committee/working group with City/Country Parks Board and involvement of School District, FT. Harrison, Counties, Cities, Sports and User-Groups

# Parks, Recreation & Open Lands Department

## FY23 Summary of Changes

### Personnel

- +.75 FTE – Part-Time Server position added to support service model operational needs at Munis Restaurant. All servers are currently seasonal employees which does not support the golf course for food/beverage, golf simulation programs and other recreation activities in the club house.
- Temporary/Seasonal Salaries were increased in the Spring recruiting season to assist with hiring seasonal employees.
- Wage grade adjustments for the Open Lands Manager, Urban Forestry Supervisor, Food & Beverage Manager and Line Cook are proposed.

### Maintenance & Operations

- Supplies & Materials and Intra-City Charges are increasing primarily due to inflation.
- Fixed Charges have increased to cover increased credit card fees at the Civic Center, rental rates, and special assessments.
- The transfer out is from the General Fund to Golf Course fund for debt service.
- Capital Outlay detail can be viewed in Section 7 of this budget document.

### PARKS & RECREATION DEPARTMENT ALL FUNDS

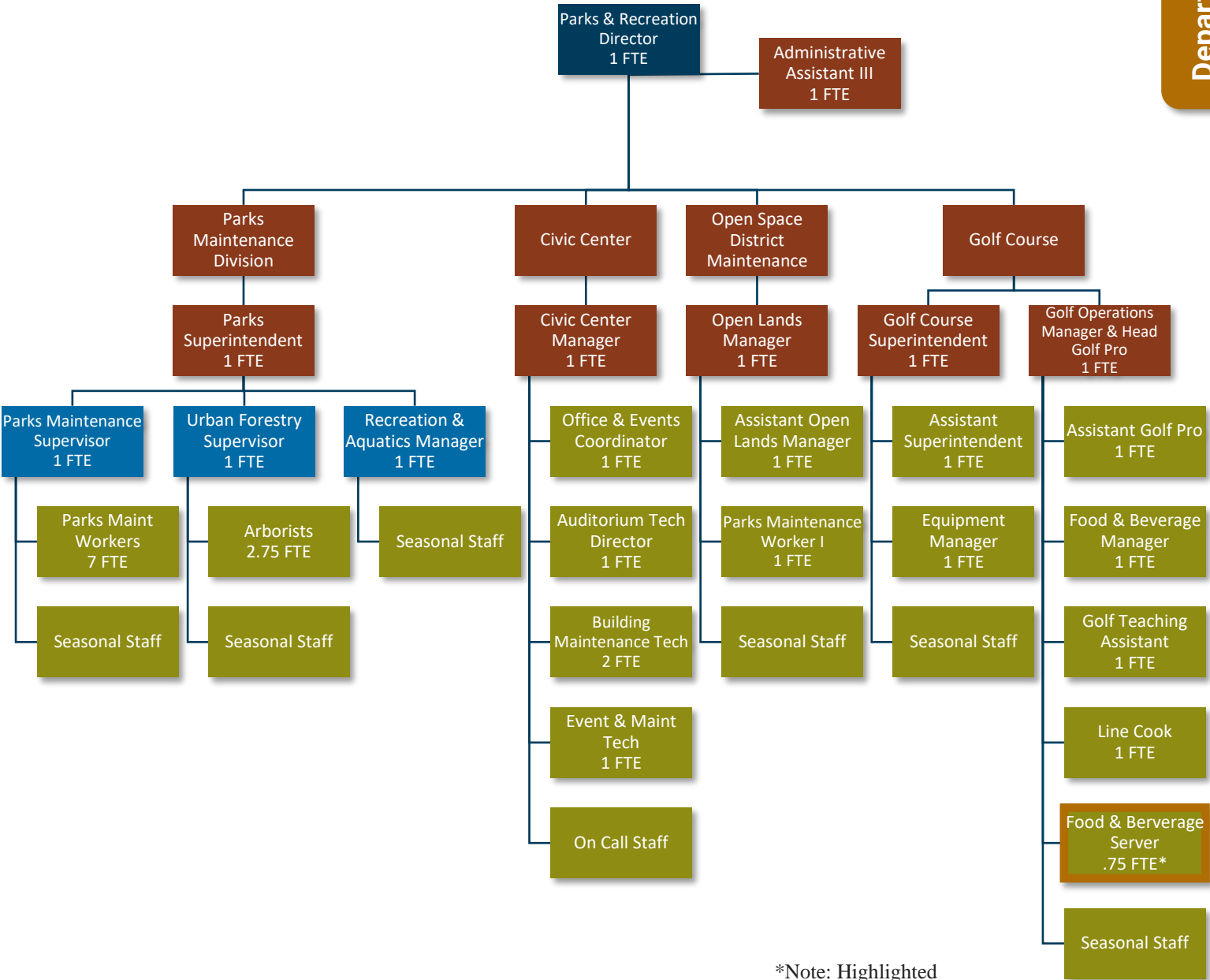
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	FY 2022 Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
Personnel Services	2,866,818	2,901,220	2,927,971	3,536,932	3,536,932	3,297,574	3,847,286
Supplies & Materials	773,028	700,213	825,710	824,693	824,693	841,493	861,380
Purchased Services	1,445,995	1,438,766	1,387,060	1,375,454	1,376,670	1,409,120	1,382,326
Intra-City Charges	119,741	103,665	67,850	76,630	76,630	73,060	88,395
Fixed Charges	188,980	229,263	243,045	241,381	241,381	246,374	257,265
Maintenance & Operating	2,527,744	2,471,908	2,523,665	2,518,158	2,519,374	2,570,047	2,589,366
Internal Charges	496,108	512,213	532,395	809,950	809,950	809,950	787,712
Transfers Out	-	280,000	240,000	235,000	235,000	235,000	142,850
Internal Transactions	496,108	792,213	772,395	1,044,950	1,044,950	1,044,950	930,562
Debt Service	248,388	237,955	218,916	235,573	235,573	235,573	178,629
Capital Outlay	896,278	198,129	217,680	80,500	373,120	373,120	711,500
Debt & Capital	1,144,666	436,085	436,597	316,073	608,693	608,693	890,129
<b>Total Expenditures</b>	<b>7,035,336</b>	<b>6,601,426</b>	<b>6,660,629</b>	<b>7,416,113</b>	<b>7,709,949</b>	<b>7,521,264</b>	<b>8,257,344</b>

#### Funds Included in this Department:

017 Park & Recreation	235 Open Space District Maint
4101 Parks Administration	237 Urban Forestry
4102 Parks Maintenance	246 Watershed Projects
4103 Swimming Pool	441 Parks Improvement
4104 Recreation	563 Golf Course
4106 Kay's Kids	4111 Golf Operations
4107 Urban Trails	4113 Golf Concessions
204 Civic Center Board	4115 Golf Maintenance
211 Civic Center	4119 Golf Capital/Debt Service

# Parks, Recreation & Open Lands Department

## Organizational Chart



\*Note: Highlighted positions indicate new FY23 staffing request.

# Community Facilities Overview

**Troy Sampson, Superintendent**

## Department Overview

The Community Facilities Department is responsible for the maintenance and repair of City facilities and the jointly owned City-County facilities, as well as the project management of facility related construction projects. The department manages the City and County central mail division as well as both entities' main phone lines. This department also serves as the liaison for the Public Art Committee and Public Education and Government channel.

## Facility Management

The facilities management division has many functions. It manages preventative maintenance, inspection and repairs of all City and City-County jointly owned buildings and the equipment associated with those buildings that is necessary to operate the facility. This division also provides contracted and in-house services to maintain a clean and safe working environment for City and County employees and manages operations at the City-County Building and the Law & Justice Center. Community Facilities Department also manages the rental agreements for the Chamber Building, Neighborhood Center, and Grandstreet Theatre.

## Capital Improvements

The Facilities Department has implemented a new computerized maintenance management software which will allow staff to track the condition and maintenance of facility assets and equipment. In fiscal 2022, a third-party assessment was performed on all City facilities and the City-County jointly owned facilities. The information provided by this assessment will be utilized by staff to develop a short term and long-term capital plans.

## Project Management

The project management division's main function is to plan and execute construction projects related to facilities. The division staff works with project stakeholders and ensures that government procurement policies are followed.



# Community Facilities Work Plan

## Department Work Plan Fiscal Year 2023 Objectives

In fiscal year 2021, various Computerized Maintenance Management Software companies were evaluated, and staff determined which company met all our criteria. In first quarter of FY2022, we selected the software provider and began working with their team to evaluate and access our selected facilities gathering the necessary data to be entered into the software. Implementation is slated to be complete before the end of FY2022.

In Fiscal Year 2023 we will engage with consulting engineers to tour all facilities and identify energy deficiencies. In FY2023 we will complete a study of the current efficiency and prepare a prioritized list of projects. By the end of FY2023 we will have identified the costs associated with the energy improvement projects and will identify their funding sources.

# Community Facilities

## Summary of Changes

### PERSONNEL

- No FTE changes in FY23.
- Wage grade adjustment for one Building Maintenance Technician is proposed.

### MAINTENANCE & OPERATIONS

- Supplies and Materials are increasing primarily due to inflationary adjustments.
- Internal Charges include general cost allocations which are volume and activity driven. In addition, property and liability insurance rates and Building M&O charges increased significantly from the prior year.
- Debt Service is increasing to represent the 2<sup>nd</sup> draw on the Law & Justice Center INTERCAP Loan in FY22.
- Capital Outlay detail can be viewed in Section 7 of this Budget Document.

### COMMUNITY FACILITIES ALL FUNDS

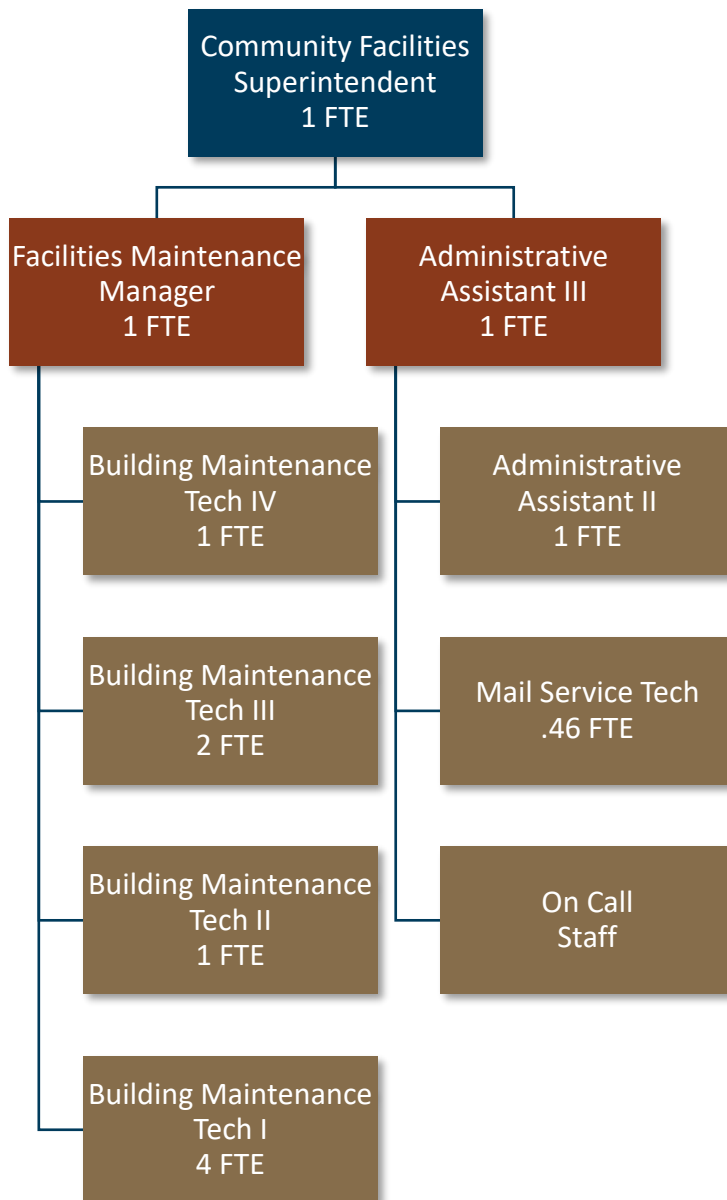
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	FY 2022 Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	587,409	681,414	719,223	844,279	844,279	792,772	906,103
Supplies & Materials	70,280	57,555	51,559	95,980	95,980	92,940	179,820
Purchased Services	738,942	864,607	899,361	1,111,431	1,217,671	1,178,807	1,100,677
Intra-City Charges	1,466	2,553	3,025	7,000	7,000	5,460	6,837
Fixed Charges	51,276	24,379	35,176	34,799	34,799	35,331	34,969
<b>Maintenance &amp; Operating</b>	861,965	949,093	989,121	1,249,210	1,355,450	1,312,538	1,322,303
Internal Charges	112,775	130,267	168,238	223,977	223,977	223,977	376,330
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	112,775	130,267	168,238	223,977	223,977	223,977	376,330
Debt Service	57,276	56,778	70,374	144,564	144,564	97,705	162,447
Capital Outlay	1,747,943	525,097	1,150,877	393,000	1,984,303	1,984,303	1,676,900
<b>Debt &amp; Capital</b>	1,805,219	581,875	1,221,251	537,564	2,128,867	2,082,008	1,839,347
<b>Total Expenditures</b>	<b>3,367,368</b>	<b>2,342,650</b>	<b>3,097,833</b>	<b>2,855,030</b>	<b>4,552,573</b>	<b>4,411,295</b>	<b>4,444,082</b>

### Funds Included in this Department:

212 Facilities Management	570 City-County Building Fund
4505	571 City/Cnty Bldg Mail
4506 Project Management	4510 Operations
4507 Public Ed & Govt Acc Chnl	4511 B Delivery
213 Facilities Managemnt-HVCC	572 City/Cnty Bldg Telephone
214 Neighborhood Center	573 CC Law & Justice Building
233 Public Art Projects	

# Community Facilities

## Organizational Chart



# Public Works Department

## Overview

**Ryan Leland, Director**

### Public Works Administration

The Public Works Department is responsible for providing administrative direction and coordination for all Public Works activities in the following divisions: Engineering, Stormwater Utility Maintenance, Water Treatment, Water Utility Maintenance, Wastewater Treatment, Wastewater Utility Maintenance, Residential Solid Waste, Commercial Solid Waste, Landfill Monitoring District, Transfer Station, and Recycling.

### Engineering

The Engineering Division is responsible for implementing approved capital projects either internally or by managing consultants. Engineering also participates in the development review process, assists other divisions with environmental permits/regulations, maintains the historical infrastructure archives, and assists the public with a multitude of inquiries.

### \*Proposed\* Industrial Facilities

A proposed division for FY23 made up of two existing FTE's and a proposed superintendent will be responsible for managing and maintaining all public works facilities. This division will assist in capital planning for all facilities and the implementation of approved facility projects.

### Water Treatment

The Water Treatment Division is responsible for producing quality water in an adequate amount that meets all Federal and State water quality standards. Water Treatment manages two water plants (Tenmile and Missouri River), six pump stations, nine reservoirs and the Eureka well to meet these goals. The Tenmile watershed is over 50 square miles and consists of Scott Reservoir, Chessman Reservoir, the 5-mile long Red Mountain Flume, six water diversions and two well pump stations. The watershed is monitored by Water Treatment Staff daily. To ensure public safety and provide the highest quality water, staff performs daily, weekly, monthly, and yearly samples of the distribution system.

### Wastewater Services

The Wastewater Treatment Division is responsible for treating wastewater and ensuring that effluent meets all Federal and State wastewater quality standards. Wastewater Treatment manages one Plant that serves customers within the City of Helena wastewater service area.

### Utility Maintenance

Water Utility Maintenance is responsible for maintaining the distribution system that delivers water to customers within the City of Helena service area. The distribution system includes approximately 251 miles of mains, 1,812 fire hydrants, 6 pump stations, 5,917 system air relief and pressure reducing valves, and 12,071 meters. Wastewater Utility Maintenance is responsible for maintaining the wastewater collection system. The collection system includes approximately 184 miles of mains, 3,855 manholes, and 9 lift stations. Stormwater Utility Maintenance division is responsible for the City's stormwater infrastructure which consists of approximately 72 miles of pipe, 47 miles of open channel ditches, and 3,206 manholes and inlets.

### Residential Solid Waste

The Residential Solid Waste Division is responsible for the weekly collection and proper disposal of all residential generated waste within the City of Helena. This fund annually contributes to support the Recycling Fund (currently \$275,000) and supports private curbside recycling efforts.

# Public Works Department

## Overview, Continued

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### **Commercial Solid Waste**

The Commercial Solid Waste Division is responsible for the weekly collection and proper disposal of waste from commercial customers within the City of Helena. Commercial Solid Waste also provides roll-off service when requested and services all Transfer Station and remote recycling containers.

### **Landfill Monitoring District**

The Landfill Monitoring District was created in FY15 and is responsible for the on-going monitoring requirements of a closed landfill and for ensuring that all environmental requirements are met.

### **Transfer Station**

The Transfer Station Division is responsible for the proper disposal of solid waste and for hosting a recycling site for all customers within the City of Helena and Lewis and Clark County. Transfer Station customers include: City of Helena Residential and Commercial Solid Waste Divisions, Scratchgravel Landfill District customers, direct haul commercial accounts, roll-off customers, and out-of-area cash customers. The Transfer Station currently processes approximately 180,000 customer transactions per year.

### **Recycling**

Since 1992, the Recycling Division has provided a recycling site at the Transfer Station and has provided remote sites (currently six) for all Helena area customers. Commodities currently diverted, recycled or re-used include: Cardboard, Plastic, Scrap Metal, Newspaper, Aluminum Cans, Tin Cans, Glass, Tires, Anti-Freeze, Automotive Batteries, Oil, Grass, Wood Chips, Christmas trees, and E-waste.

# Public Works Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The Public Works Department will work to finalize the following master plans during Fiscal Year 2023:

- Water and Sewer Rate and System Development Fee Study
- Wastewater Master Plan
- Solid Waste Strategic Plan for Waste Reduction
- Integrated Solid Waste Master Plan
- Water Facility Master Plan

For Fiscal Year 2023, the Public Works has requested the following major projects:

- Stormwater – 8<sup>th</sup>/9<sup>th</sup> & Dakota Rehabilitation and Re-route
- Water Treatment – Red Mountain Flume (ARPA Grant)
- Water Treatment – Headgates (ARPA)
- Water Treatment – Ten-Mile Filter Improvements (ARPA)
- Water Utilities – Upper Hale/West Main (ARPA)
- Water Utilities – Crosstown Connector Valves (ARPA)
- Wastewater Treatment – Bioreactor Basin Blowers (Northwestern Energy Grant)
- Wastewater Utilities – Main/Manhole Replacements
- Solid Waste - Transfer Station Entrance Improvements (FY22)
- Rodney Phase II Reconstruction (FY22)

# Public Works Department

## FY23 Summary of Changes

### Personnel

- + 1.0 FTE – Industrial Facilities Superintendent – Oversee maintenance, capital improvement and construction of industrial facilities.
- + .50 FTE – Sustainability Coordinator - Part-time to Full-time due to failed recruitment efforts to hire a part-time person. Position was re-assigned from the City Manager's office..
- Development Review Engineer – Position is reassigned from the Community Development
- Wage grade adjustment for GIS Tech, Solid Waste Operators, and Landfill Coordinator are proposed

### Maintenance & Operations

- Supplies and Materials & Fixed Charges are increasing primarily due to inflation.
- Intra-City charges have been increased to cover the rising cost of fuel and repairs.
- Internal charges (cost allocations), are increasing along with liability and property insurance costs. New internal allocation for the Industrial Facilities Department is also added.
- Capital Outlay can be viewed in Section 7 of this Budget Document.

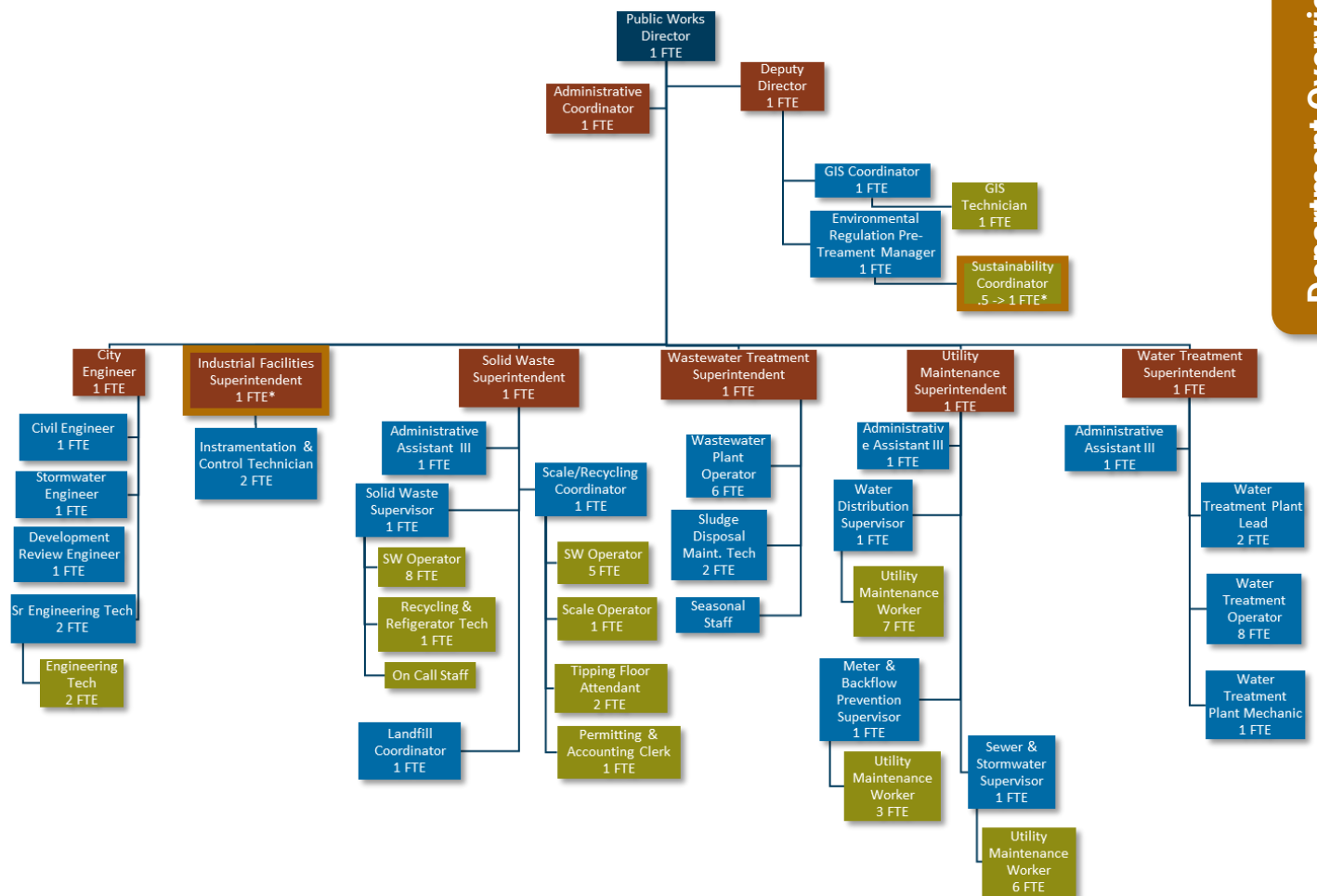
PUBLIC WORKS ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Expenditures</b>							
<b>Personnel Services</b>	5,827,629	5,969,865	6,220,847	7,050,377	7,050,377	6,547,189	7,460,797
Supplies & Materials	886,599	1,140,456	928,691	1,404,685	1,404,685	1,385,535	1,578,010
Purchased Services	4,181,780	4,679,562	4,772,895	5,337,865	5,392,134	5,312,765	5,164,625
Intra-City Charges	446,161	410,419	405,297	503,389	503,389	494,759	527,012
Fixed Charges	296,644	380,859	356,572	384,434	384,434	385,376	404,896
<b>Maintenance &amp; Operating</b>	5,811,184	6,611,296	6,463,456	7,630,373	7,684,642	7,578,435	7,674,543
Internal Charges	2,881,491	3,027,436	3,438,735	2,811,509	2,811,509	2,766,002	3,620,012
Transfers Out	246,618	269,045	299,045	322,652	322,652	322,652	320,875
<b>Internal Transactions</b>	3,128,109	3,296,481	3,737,780	3,134,161	3,134,161	3,088,654	3,940,887
Debt Service	1,332,910	2,406,122	889,536	1,378,486	1,378,486	1,379,924	1,108,457
Capital Outlay	10,183,990	8,947,428	9,522,793	6,822,440	22,378,095	20,702,785	15,705,990
<b>Debt &amp; Capital</b>	11,516,900	11,353,550	10,412,330	8,200,926	23,756,581	22,082,709	16,814,447
<b>Total Expenditures</b>	<b>26,283,822</b>	<b>27,231,192</b>	<b>26,834,412</b>	<b>26,015,837</b>	<b>41,625,761</b>	<b>39,296,987</b>	<b>35,890,675</b>

#### Funds included in this department

16 Public Works Administration	541 Solid Waste-Residential
3084 Industrial Facilities	542 Solid Waste-Commercial
3101 Public Works Admin.	543 Landfill Monitoring District
3102 Engineering	546 Transfer Station
	547 Recycling
245 Storm Water Treatment	
521 Water	
3125 Water Treatment	
3126 Water Utility Maint.	
531 Wastewater	
3135 Wastewater Treatment	
3136 Wastewater Utility Maint.	
3137 Wastewater Pretreatment	

# Public Works Department

## Organizational Chart



\*Note: Highlighted positions indicate new FY23 staffing request.



# Transportation Services Department

## Overview

**David Knoepke, Director**

### Department Overview

The primary responsibility for these Divisions is to operate and maintain streets and associated infrastructure for the public health & safety, commerce, and transportation within Helena. The Divisions are staffed with 57 full time employees who are responsible for city infrastructure, transit, parking, sidewalk program, transportation operations and maintenance within the City Rights-of-Way for streets, and summer

### Street Maintenance

Primary functions include street maintenance including pothole and street repairs, chip sealing, paving, street sweeping and winter storm response operations.

### Traffic & Signal Maintenance

Fabrication and installation of street signs, regulatory signs, and all other sign concerns, as per MUTCD. Painted and thermoplastic pavement marking installation and maintenance. Maintenance of City owned signals and related infrastructure.

### Roadway Code Enforcement

Respond, investigate and follow-up to service requests with City Rights-of-Way. Typically, sidewalk concerns, snow removal and others.

### Sidewalk Improvement & Construction

Respond, investigate and follow-up to service requests regarding sidewalk replacement program, administration of construction projects for sidewalks installation throughout the City.

### Public Transit

Capital Transit- This fund accounts for the City's public transportation system which provides bus service for area residents within the city limits. This also serves residents between Helena and East Helena through cooperative funding.

### Parking

Parking provides parking services to the citizens of Helena and to those who visit our City. These services include maintenance and operations of the parking garages, surface lots, permit and on street parking primarily in the Downtown Area. Parking also includes some private parking lot enforcement as well as residential parking districts.

### Fleet Services

Support and maintain City owned vehicles and equipment which is mission critical for delivering essential services to the citizens of the Helena community.

# Transportation Services Department Workplan

## Department Work Plan Fiscal Year 2023 Objectives

- Modify and implement a new street assessment methodology.
- The Transportation Systems Department is piloting the IBS purchasing program in the Fleet Division, creating an in-house parts room for the Fleet purchasing of parts and other consumables. Using this a singular source, all departments should realize savings and helping budget dollars to stretch further.
- Evaluate Parking needs and operations.
- Continue to monitor the flexible transit service and look for ways to improve our public transit.
- Implement and evaluate the Sidewalk Improvement Program revisions.
- Projects
  - Rodney Street Reconstruction Phase II
  - Street Mill and Overlay on a portion of 11<sup>th</sup> Avenue
  - Benton Turn Lanes

# Transportation Services Department

## FY23 Summary of Changes

### Personnel

- + 1.0 FTE – Engineering Technician - This position will support Transportation Department with a variety of technical work to include computer aided design, review of development/infrastructure designs and surveys, recording and inspection of work with private development and transportation construction projects, manage the street opening permitting process and begin an inspection program for the related street openings.
- Wage grade adjustment for Shop laborer and Parking Operations Manager is proposed.

### Maintenance & Operations

- Supplies & Materials are increasing primarily due to inflation.
- Intra-City charges have been increased to cover the rising cost of fuel.
- Fixed Charges have decreased in part to buying out of a lease contract in FY22 for Small Motor patrol that saves approximately \$65,000 each year.
- Debt service is increasing to support a \$1.6 million INTERFUND Loan from the General Fund that will be paid with an INTERCAP Loan with the State. This loan is for Rodney Street Phase II Project.
- Capital Outlay can be viewed in Section 7 of this Budget Document.

### TRANSPORTATION ALL FUNDS

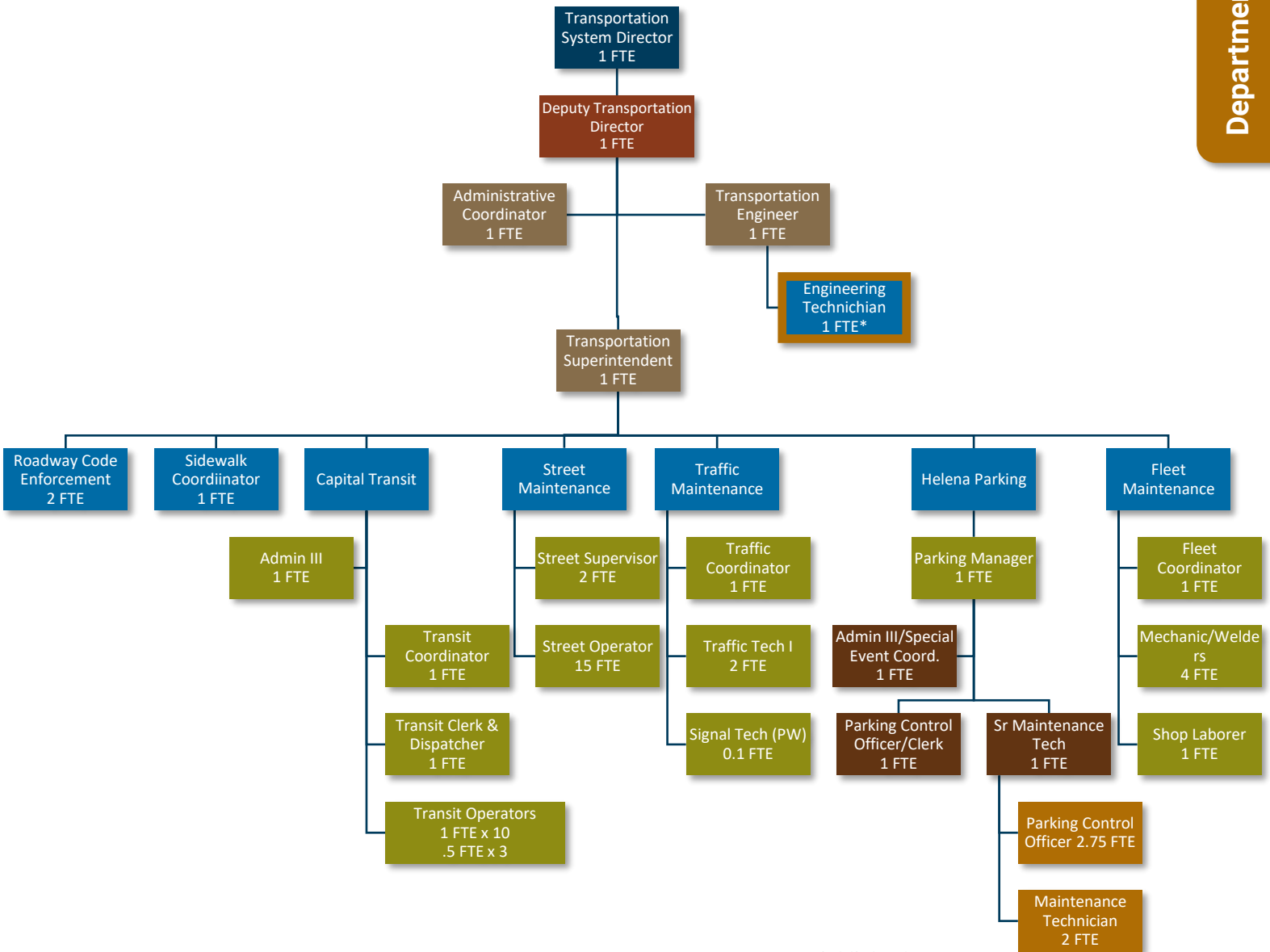
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	3,159,190	3,394,933	3,563,425	4,356,739	4,356,739	4,396,842	4,743,550
Supplies & Materials	1,570,488	1,434,153	1,625,958	2,035,923	2,008,423	1,954,088	2,098,555
Purchased Services	1,374,986	2,027,182	1,454,978	2,404,615	3,624,829	3,411,852	2,757,390
Intra-City Charges	461,777	382,866	335,079	539,392	574,392	561,092	592,202
Fixed Charges	132,823	183,898	279,201	266,460	266,460	268,310	207,796
<b>Maintenance &amp; Operating</b>	3,540,074	4,028,099	3,695,216	5,246,390	6,474,104	6,195,342	5,655,943
Internal Charges	1,151,330	1,184,095	1,202,411	1,350,794	1,350,794	1,350,794	1,555,600
Transfers Out	75,000	50,000	-	40,000	40,000	-	95,867
<b>Internal Transactions</b>	1,226,330	1,234,095	1,202,411	1,390,794	1,390,794	1,350,794	1,651,467
Debt Service	589,753	590,990	639,441	953,346	953,346	651,096	986,843
Capital Outlay	2,179,235	3,714,213	1,345,832	7,745,510	12,924,119	11,608,133	2,691,787
<b>Debt &amp; Capital</b>	2,768,988	4,305,203	1,985,273	8,698,856	13,877,465	12,259,229	3,678,630
<b>Total Expenditures</b>	<b>10,694,582</b>	<b>12,962,330</b>	<b>10,446,324</b>	<b>19,692,779</b>	<b>26,099,102</b>	<b>24,202,207</b>	<b>15,729,590</b>

#### Funds Included in this Department:

201 Street & Traffic	450 Sidewalk Improve/Constrct	580 Capital Transit
240 Gas Tax	551 Parking	581 CT - East Valley
241 Gas Tax HB473	561 Special Charters	610 Fleet Services

# Transportation Services Department

## Organizational Chart



\*Note: Highlighted positions indicate new FY23 staffing request.

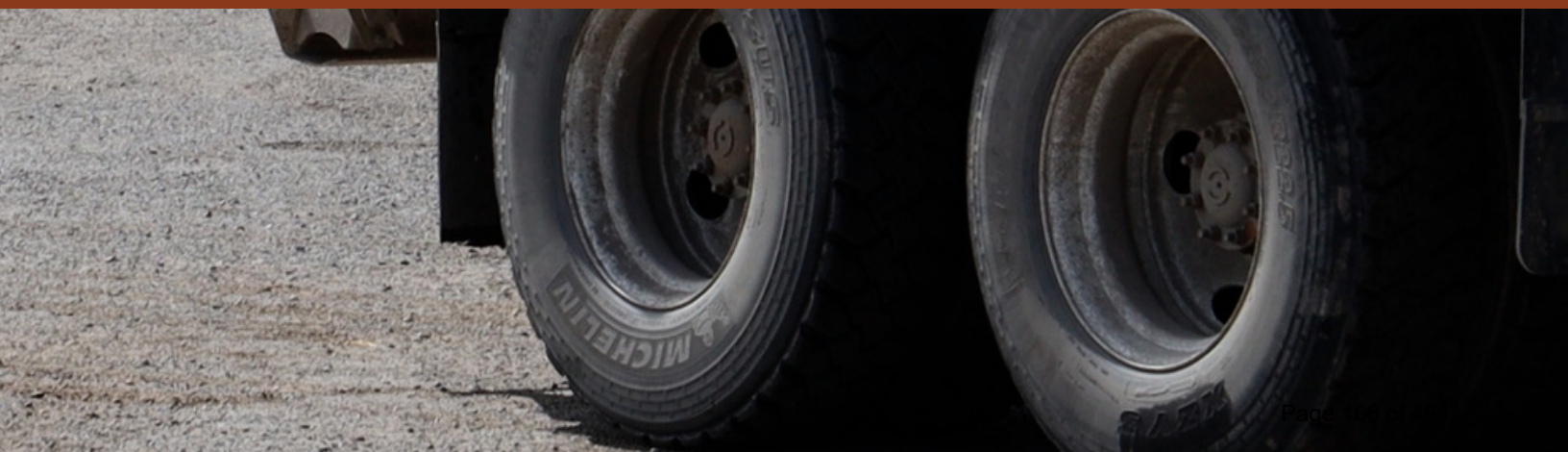


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# Schedule of Capital Outlays

Preliminary Budget Fiscal Year 2023

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# Schedule of Capital Outlays

## Human Resources

### Infrastructure – Tenant Improvements (\$75,000)

The Human Resources Department is requesting a remodel of the current office space, located in Room 106 of the City-County Building.

The Human Resources Department employs 4 full-time employees, three of whom are subject matter experts on benefits, employee relations, performance management, compensation, and leaves of absence (which oftentimes involves personal health information). The office space has two enclosed offices, so is not conducive to conducting business with integrity, confidentiality, and sensitivity to employees, family members, and external constituents for one staff member.

Additionally, HR frequently holds meetings and employee orientation sessions in meeting rooms in the City County Building that frequently takes common-meeting space off-line for hours at a time. Conversely, meeting rooms are often unavailable to HR when needed.

There is plenty of square footage available in the current space, Room 106, City-County Building, however it is not efficient use of the space in that it is largely open.

Given the needs, the Human Resources Department is requesting an office remodel for the purpose of 1) accommodating at least one additional enclosed office and 2) adding a small meeting room to accommodate meetings such as orientation sessions and exit interviews.



# Schedule of Capital Outlays

## Police & Dispatch

### Vehicles & Equipment (\$884,783)

**Police Department:****General Capital Fund (440) - \$415,783**

\$271,025 – Patrol Vehicles & Accessories (Including K9 – AWD Hybrid Powertrain (Qty 4)

\$52,557 – Glock 22 (Generation 5) & Accessories (Replacement Handguns – end of life)

\$50,000 – FARO 3d Laser Scanner Investigation Tool

\$42,201 – DJI Matrice 300 Drone

**Dispatch Services:****9-1-1 Emergency Fund (218) - \$469,000**

\$469,000 - Upgrade / Replacement of VoicePrint Audio Recording System

(Supported and paid for by grant funding (\$24,000 from Central Square.

Net cost to HPD is \$445,000.)

# Schedule of Capital Outlays

## Parks & Recreation

### Infrastructure (\$1,350,000)

- \$150,000 Memorial Playground Equipment (Combine with FY22 Approved Funding)
- \$1.2 million Air Conditioning and filtration system Civic Center
  - \$350,000 Grant funding in Civic Center Fund (211)
  - \$350,000 General Capital Contribution (Fund 440)
  - \$500,000 Potential ARPA Funds

### Vehicles & Equipment (\$624,490)

#### Equipment:

#### Parks and Recreation – General Capital Fund (440) - \$114,500

- \$52,880 Resurface Tennis Courts (Lockey)
- \$8,000 Playground Resurfacing (ADA) Jaycee
- \$9,120 Pedestrian Mall Electrical Repairs
- \$9,000 Batch Garage Roof Replacement
- \$35,500 Boiler for Lazy River (Swimming Pool)

#### Parks and Recreation – Parks Capital Fund (441) - \$105,000

- \$10,000 Veterans Memorial Park Feasibility and Design
- \$20,000 Key FOB System for Parks Maintenance Shop
- \$15,000 North Benton Park and Field Space Feasibility and Design
- \$30,000 Park Sidewalk Repairs (ADA)
- \$10,000 Picnic Tables and Garbage Receptacles
- \$10,000 Leo Pocha Playground Replacement
- \$10,000 Memorial Park Picnic Shelter (2)

#### Vehicles:

#### General Capital Fund (440) - \$159,990

<u>Unit #</u>	<u>year</u>	<u>make/model</u>	<u>Department</u>	<u>Estimated Cost</u>
512	2012	Ford F-250	Park Maintenance	\$44,870—replacement
515	2011	GMC	Park Maintenance	\$48,620—replacement
522	1983	Hilift, Turf Sweeper	Park Maintenance	\$48,000—replacement
530	2007	Walker Mower	Park Maintenance	\$18,500—replacement

#### Urban Forestry Fund (237) - \$50,000

<u>Unit #</u>	<u>year</u>	<u>make/model</u>	<u>Department</u>	<u>Estimated Cost</u>
NEW		Ford F-150 crew cab	Urban Forestry	\$42,000-additional arborist
NEW		Flat Bed Trailer	Urban Forestry	\$8,000

#### Golf Course (563) - \$195,000

<u>Unit #</u>	<u>year</u>	<u>make/model</u>	<u>Department</u>	<u>Estimated Cost</u>
		Club Carts (Qty 55)	Golf Course	\$195,000 - replacement



# Schedule of Capital Outlays

## Fire

### Infrastructure – Tenant Improvements (\$10,000)

**Fire Levy - \$10,000**

\$10,000 – Fire Station #1 – Office Reorganization

### Vehicles & Equipment (\$721,020)

**Fire Levy - \$27,620**

\$20,000 – Truck #1 (Aerial) Equipment Project

\$7,620 – Handheld Radio Replacement (1 per year)

**Assistance to Fire Fighter Grants - \$693,400**

\$130,000 – 2 Air Compressor/Cascade Fill Stations for SCBAs

\$13,400 – Fire Prevention & Education Materials including Robot

\$550,000 Type III Wildland Truck (supported by grants)

# Schedule of Capital Outlays

## City Facilities

### Infrastructure – City Buildings (\$633,400)

#### **Fire Station #1:**

\$61,800 – Boiler Replacement

\$22,600 – Air Handler

\$10,000 – Kitchen Cabinets and Countertops

#### **City Shop:**

\$65,000 – Boiler Replacement

\$9,000 – Office Unit Heaters

\$30,000 – City Shop Floor Grinding

#### **Parks Maintenance Building:**

\$10,000 – HVAC System

\$5,000 – Outdoor Signage

#### **Civic Center:**

\$420,000 – Barrell Roof Replacement

### Infrastructure – City County Buildings (\$855,500)

#### **City / County Building - \$135,500**

\$50,000 – LED Lighting Retrofit

\$70,000 – Tile Roof Repairs

\$5,500 – Replacement of Pad Heater Boiler

\$10,000 – South Sidewalk Section Replacement

#### **Law & Justice Center - \$720,000**

\$512,000 – Boiler Replacements

\$120,000 – Pillar Section Roof Replacement

\$48,000 – Atrium Roof Replacement

\$10,000 – Parking Lot #2 Lighting

\$30,000 – 4<sup>th</sup> Floor Restroom Remodel

### Vehicles & Equipment (\$188,000)

#### **City / County Building - \$188,000**

\$188,000 – Conference Room Audio/Visual for Rooms 326, 330, 309

# Schedule of Capital Outlays

## Public Works

### Infrastructure (\$14,100,000)

#### **Stormwater**

\$600,000 – 8<sup>th</sup> / 9<sup>th</sup> & Dakota Rehab

\$850,000 – 8<sup>th</sup> / 9<sup>th</sup> & Dakota Re-route Phase II

#### **Water**

\$2,365,000 – Red Mountain Flume (ARPA Funding)

\$1,760,000 – Ten-Mile Diversion Structures (ARPA Funding)

\$1,490,000 – Ten Mile Treatment Plant Filter Improvements (ARPA Funding)

\$1,800,000 – Upper Hale/West Main (ARPA Funding)

\$4,085,000 – Crosstown Connector (ARPA Funding)

#### **Wastewater**

\$250,000 – Bioreactor Basin Blowers

\$100,000 – Shared Sewer Lines

\$750,000 – Main Replacements/Rehab

### Vehicles & Equipment (\$1,292,280)

#### **Stormwater**

\$5,000 – GIS Fixed Base

\$8,080 – Pickup & Accessories (20% allocation – Replace #409)

\$12,330 – Pickup & Accessories (20% allocation – Replace #439)

#### **Water**

\$52,120 – Pickup & Accessories (Replace # 450)

\$10,000 – GIS Fixed Base

\$12,000 – Pavement Breaker

\$16,170 – Pickup & Accessories (40% allocation – Replace #409)

\$24,650 – Pickup & Accessories (40% allocation – Replace #439)

#### **Wastewater**

\$16,170 – Pickup & Accessories (40% allocation – Replace #409)

\$24,650 – Pickup & Accessories (40% allocation – Replace #439)

#### **Solid Waste**

\$353,320 – Sideload Collection Truck (Replace #240)

\$353,320 – Sideload Collection Truck (Replace #241)

\$234,220 – Roll-Off Truck

\$104,480 – Transfer Trailer (Replace #235)

\$25,460 – Roll-off Containers (Qty 2)

#### **Transfer Station**

\$40,310 – ATV & Accessories

# Schedule of Capital Outlays

## Public Works (cont.)

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**Other (\$335,710)**

**Water**

- \$35,000 – Ten-Mile Treatment Plant Flooring
- \$10,000 – Ten-Mile Treatment Plant Office Cabinets/Workstations
- \$79,570 – Ten-Mile Treatment Plant Lagoon Cleaning
- \$74,260 – Ten-Mile Treatment Plant Parking Lot Improvements

**Solid Waste**

- \$70,000 – SW Shop Office Remodel

**Landfill**

- \$26,880 – Gas Extraction Blower

**Public Works Administration**

- \$40,000 – 4<sup>th</sup> Floor City/County Building Office Remodel

# Schedule of Capital Outlays

## Transportation

### Infrastructure (\$1,371,284)

#### Streets & Gas Tax

\$1,126,284	Rodney Reconstruction Phase 2
\$200,000	Lawrence & Last Chance Redesign
\$45,000	Grand Street Alley Improvements

### Vehicles & Equipment (\$2,479,774)

#### Streets & Gas Tax

\$314,000	Freightliner 5 yd dump Truck (Plow Truck) Replaces TRK #324
\$240,000	John Deere Motor Grader 622G Buyout unit 326
\$70,000	Superior Kick Broom Machine - DT74J
\$60,000	Replace Unit 301 with F350 + Plow - Supervisor Truck
\$25,000	Message Board
\$10,090	Boss Drag Pro Hydraulic Folding Wing Model Plow
\$5,400	2nd Floor TSD Copier Buyout

#### Traffic

\$45,000	Replace Unit 110 - Supervisor Truck
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#### Transit

\$34,000	(2)- 6-14 Passenger Vans - Match Only + Cameras
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#### Parking

\$100,000	Jackson Gate Arm Replacement
\$85,000	6th Ave Garage Door/Hardware ADA (Priority 3)
\$25,000	PCO handhelds upgrades
\$8,000	Meyer Electric Box Sander
\$6,000	Mach 6960 Coin Counter

#### Fleet

\$45,000	Vehicle Lift System
\$36,000	Replace Unit 80

### Other (\$11,000)

#### Fleet

\$11,000	Vapor Filtration System - welding exhaust
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# Fund Details

Preliminary Budget Fiscal Year 2023



General Fund								
Fund: 100								
	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
Taxes	10,947,897	11,455,228	11,983,675	12,576,473	12,688,000	12,688,000	12,734,875	13,029,201
Special Assessments	-	-	-	-	-	-	-	-
<b>Taxes &amp; Assessments</b>	<b>10,947,897</b>	<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>12,734,875</b>	<b>13,029,201</b>
License & Permits	478,604	601,392	562,468	601,913	607,000	607,000	570,800	571,800
Intergovernmental Revenues	4,688,119	4,803,379	5,025,210	5,035,221	5,126,100	5,126,100	5,185,655	5,292,831
Charges For Services	585,576	581,924	485,419	461,408	407,875	407,875	471,166	832,578
Intra-City Revenues	59,628	73,969	74,000	-	19,000	19,000	19,000	19,000
Fines & Forfeitures	523,677	540,900	571,191	444,234	491,000	491,000	382,125	441,000
Investment Earnings	89,917	155,486	112,807	18,200	20,000	20,000	6,500	6,500
Other Financing Sources / (Uses)	149,663	98,363	117,966	80,369	75,000	75,000	55,759	126,000
<b>Other Operating Revenues</b>	<b>6,575,184</b>	<b>6,855,413</b>	<b>6,949,062</b>	<b>6,641,345</b>	<b>6,745,975</b>	<b>6,745,975</b>	<b>6,691,005</b>	<b>7,289,709</b>
Internal Service Revenues	3,128,611	3,302,164	3,413,290	3,891,269	3,625,990	3,625,990	3,625,990	4,418,983
Interfund Transfers In	225,370	497,619	749,836	1,135,542	1,037,598	720,598	720,598	889,189
<b>Internal Transactions</b>	<b>3,353,981</b>	<b>3,799,783</b>	<b>4,163,126</b>	<b>5,026,811</b>	<b>4,663,588</b>	<b>4,346,588</b>	<b>4,346,588</b>	<b>5,308,172</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>20,877,062</b>	<b>22,110,424</b>	<b>23,095,862.51</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>23,780,563</b>	<b>23,772,468</b>	<b>25,627,082</b>
<b>Expenditures</b>								
<b>Personnel Services</b>	<b>15,027,294</b>	<b>15,549,929</b>	<b>13,858,392</b>	<b>13,795,718</b>	<b>18,608,932</b>	<b>18,608,932</b>	<b>17,661,659</b>	<b>19,344,702</b>
Supplies & Materials	466,487	566,344	524,206	587,054	823,121	824,621	722,873	595,028
Purchased Services	1,533,209	1,796,333	1,801,387	2,011,727	2,669,059	2,823,747	2,522,393	2,383,370
Intra-City Charges	192,947	210,163	173,728	168,878	236,878	236,878	174,181	247,593
Fixed Charges	707,110	899,152	972,619	1,255,646	1,213,251	1,494,763	1,492,870	1,169,390
<b>Maintenance &amp; Operating</b>	<b>2,899,753</b>	<b>3,471,992</b>	<b>3,471,941</b>	<b>4,023,305</b>	<b>4,942,309</b>	<b>5,380,009</b>	<b>4,912,317</b>	<b>4,395,381</b>
Internal Charges	736,070	717,903	718,577	734,108	764,249	764,249	764,249	918,807
Transfers Out	1,907,282	1,329,284	1,205,874	3,834,746	4,066,651	5,783,651	5,783,651	2,172,613
<b>Internal Transactions</b>	<b>2,643,352</b>	<b>2,047,187</b>	<b>1,924,451</b>	<b>4,568,854</b>	<b>4,830,900</b>	<b>6,547,900</b>	<b>6,547,900</b>	<b>3,091,420</b>
<b>Total Expenditures</b>	<b>20,570,399</b>	<b>21,069,108</b>	<b>19,254,784</b>	<b>22,387,878</b>	<b>28,382,141</b>	<b>30,536,841</b>	<b>29,121,875</b>	<b>26,831,502</b>
<b>Revenues Over (Under) Expenditures</b>	<b>306,663</b>	<b>1,041,316</b>	<b>3,841,078</b>	<b>1,856,751</b>	<b>(4,284,578)</b>	<b>(6,756,278)</b>	<b>(5,349,407)</b>	<b>(1,204,420)</b>
<b>Beginning Cash Balance - July 1</b>	<b>5,651,856</b>	<b>5,952,509</b>	<b>7,001,558</b>	<b>10,918,408</b>	<b>12,411,179</b>	<b>12,411,179</b>	<b>12,411,179</b>	<b>7,061,772</b>
Other Cash Sources / (Uses)	(6,010)	7,733	75,772	(363,980)	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>5,952,509</b>	<b>7,001,558</b>	<b>10,918,408</b>	<b>12,411,179</b>	<b>8,126,601</b>	<b>5,654,901</b>	<b>7,061,772</b>	<b>5,857,351</b>
Reserve Target - 15% of Operating Revenues:	2,628,462	2,746,596	2,839,910	2,882,673	2,915,096	2,915,096	2,913,882	3,047,836
Reserve Target - 60 Days of Operating Expenses:	2,946,912	3,126,891	2,848,822	2,929,155	3,871,437	3,943,388	3,710,790	3,902,479
<b>Reserve Policy Target:</b>	<b>2,946,912</b>	<b>3,126,891</b>	<b>2,848,822</b>	<b>2,929,155</b>	<b>3,871,437</b>	<b>3,943,388</b>	<b>3,710,790</b>	<b>3,902,479</b>
(Greater of 60 Days Operating Expenses or 15% of Operating Revenues)								
Excess Reserve:	3,005,597	3,874,667	8,069,586	9,482,024	4,255,164	1,711,513	3,350,981	1,954,872
Excess Reserve earmarked for Emergency Contingency Fund: (20% of Excess)					851,033		670,196	390,974
Amount Remaining in General Fund Cash Reserves less Contingency					3,404,131		2,680,785	893,701

## General Fund

Fund: 100

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
<b>Revenues</b>									
<b>Taxes</b>									
Current Taxes - General Levy	gov	7,857,937	8,184,141	8,351,207	8,720,492	8,900,000	8,900,000	8,900,000	9,215,444
Personal Property Taxes - All Years	gov	435,096	406,463	501,886	519,192	464,000	464,000	464,000	477,920
<b>Subtotal</b>		<b>8,293,033</b>	<b>8,590,604</b>	<b>8,853,093</b>	<b>9,239,684</b>	<b>9,364,000</b>	<b>9,364,000</b>	<b>9,364,000</b>	<b>9,693,364</b>
Current Taxes - Health Ins Levy	gov	1,751,903	1,821,380	2,062,697	2,162,504	2,224,000	2,224,000	2,223,875	2,159,237
MV - County Option Tax (61-3-537)	gov	883,109	1,019,822	1,053,296	1,144,182	1,073,000	1,073,000	1,120,000	1,153,600
Entitlement -- MV - Assessed Taxes	gov	8,544	8,888	1,353	9,011	9,000	9,000	9,000	5,000
Pnlty & Intrst on Del Tax	gov	11,308	14,534	13,236	21,093	18,000	18,000	18,000	18,000
<b>Total Taxes</b>		<b>10,947,897</b>	<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>12,734,875</b>	<b>13,029,201</b>
<b>License &amp; Permits</b>									
Liquor Licenses	gov	21,040	19,510	17,500	21,000	21,000	21,000	21,000	21,000
Beer & Wine Licenses	gov	27,400	24,410	26,200	24,200	27,000	27,000	27,000	27,000
Catering Permits	gov	3,010	3,395	1,855	630	3,000	3,000	2,500	2,500
Pawnbrokers & 2nd Hand	gov	950	750	-	-	-	-	-	-
General Business Licenses	gov	104,572	105,391	103,259	98,768	100,000	100,000	115,000	115,000
Cable TV Franchise	gov	285,131	413,339	382,431	428,806	425,000	425,000	374,000	375,000
Amusemnt Licenses & Prmts	gov	2,750	2,500	-	-	-	-	-	-
Animal Licenses	p&c	32,748	31,093	29,724	26,634	30,000	30,000	30,000	30,000
Bicycle Licenses	gov	3	4	-	-	-	-	-	-
Board of Adjustments	cd	1,000	1,000	1,500	1,875	1,000	1,000	1,300	1,300
<b>Total License &amp; Permits</b>		<b>478,604</b>	<b>601,392</b>	<b>562,468</b>	<b>601,913</b>	<b>607,000</b>	<b>607,000</b>	<b>570,800</b>	<b>571,800</b>
<b>Intergovernmental Revenues</b>									
MRDTF Grant	p&c	27,716	27,676	31,284	26,345	20,000	20,000	23,277	20,000
Highway Traffic Safety	p&c	2,922	26,859	82,815	29,107	65,000	65,000	86,080	57,000
ICAC Grant	p&c	1,073	3,485	5,493	-	-	-	-	-
Dept of Justice Grant	p&c	97,368	95,618	100,356	64,572	90,000	90,000	77,735	110,000
Violence Agnst Women Grnt	p&c	67,882	68,494	70,807	70,750	65,000	65,000	65,000	50,000
HIDTA Grants	p&c	62,056	67,281	52,373	26,906	35,000	35,000	15,000	6,000
Police Grants-Misc	p&c	7,749	12,874	2,939	49,185	3,000	3,000	49,250	48,000
Misc Federal Grants					-	-	-	-	-
VOCA Grant (Total pending \$106,576)	atty	44,290	67,456	59,361	52,038	57,000	57,000	57,000	50,000
Indirect Cost Recovery	gov	292	-	-	-	-	-	-	-
Highway Traffic Safety Grant-DUI Officer	p&c	-	6,746	-	16,149	-	-	8,515	-
K9 Grant	p&c	-	-	-	-	-	-	9,500	-
MATIC Grant-HPD (Project 531)	p&c	9,613	-	-	-	-	-	-	-
VOCA Grant	atty	4,429	8,595	19,765	-	15,000	15,000	16,350	15,000
Live Card Game Lic Dist	gov	4,057	4,252	2,536	2,084	2,100	2,100	3,100	3,100
Video Gambling Lic Dist	gov	74,450	74,425	71,100	73,350	70,000	70,000	70,000	70,000
State Entitlement - HB124 / 2001	gov	4,236,658	4,312,139	4,462,845	4,613,117	4,682,000	4,682,000	4,682,848	4,842,231
State Grants - Misc.					-	-	-	-	-
Downtown URD/MBAC	cd	6,000	9,000	-	-	-	-	-	-
Hazmat	fire	22,084	-	963	-	-	-	-	-
County Contributions					-	-	-	-	-
Urban Trails	p&r	-	948	-	-	-	-	-	-
LCSD Reimb-1/2 Ded-MDT & Crimestoppers	p&c	533	-	45,673	4,145	2,000	2,000	2,000	1,500
Misc Intergovrnmtl Rev					-	-	-	-	-
	p&c	4,506	4,546	-	-	-	-	-	-
	gov	750	-	-	-	-	-	-	-
PILT-Helena Housing Authority	gov	13,691	12,985	16,899	7,475	20,000	20,000	20,000	20,000
<b>Total Intergovernmental Revenues</b>		<b>4,688,119</b>	<b>4,803,379</b>	<b>5,025,210</b>	<b>5,035,221</b>	<b>5,126,100</b>	<b>5,126,100</b>	<b>5,185,655</b>	<b>5,292,831</b>



## General Fund

Fund: 100

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
									Budget
<b>Charges For Services</b>									
Subdivisions	cd	750	1,045	375	4,370	1,500	1,500	750	1,000
Zoning Actions	cd	1,865	2,885	1,306	4,555	2,000	2,000	3,000	3,000
Alarm Fees (10%)	p&c	670	2,475	1,070	830	1,200	1,200	500	500
Fire Protection Fees	fire	102,592	78,097	36,431	102,826	50,000	50,000	237,981	362,308
45,000 Westside Fire Service Area Agreement + misc.	fire				-		-	-	-
317,308 Fort Harrison Contract for services	fire								
Fire Bldg Code Inspection	fire	17,758	32,722	40,284	27,216	32,500	32,500	32,500	32,500
DUI Vehicle Seizures	p&c	-	-		125	-	-	-	-
St Capital Officer	p&c	114,346	140,161	90,670	-	-	-	-	-
Fees - Other Agencies									
County Attorney Liaison Detective	p&c	60,989	86,393	127,769	-	45,000	45,000	45,000	45,000
SRO Reimbursement	p&c	-	-	-	161,295	80,000	80,000	-	166,000
Police Range User Fees	p&c	8,690	7,980	36,345	10,070	8,000	8,000	15,000	15,000
Helena Housing Auth. Contract	p&c	49,727	-		-	-	-	-	-
Snow Removal Charges	p&r	2,796	345	-	-	-	-	-	-
Engineering Misc.	pw	250	250		618	-	-	-	-
Animal Control Fees	p&c	4,095	1,770	2,625	-	1,000	1,000	-	-
Swim Tickets & Passes									
Daily Admissions Youth	p&r	33,514	41,535	34,966	151	25,000	25,000	7,500	7,500
Daily Admissions Adult	p&r	28,403	31,817	20,704	37,718	22,000	22,000	50,000	51,000
Daily Admissions Senior	p&r	129	1,187	968	-	1,000	1,000	-	-
Daily Admissions Spectator	p&r	1,956	2,620	4,492	408	2,000	2,000	600	600
Water Activity Youth	p&r	-		233	-	35	35	3,450	1,650
Water Activity Adult	p&r	1,372	1,304	103	-	1,500	1,500	500	500
Water Activity Senior	p&r	346	411	-	-	300	300	-	-
Punch Card Youth	p&r	7,794	6,871	8,884	2,577	6,000	6,000	3,000	6,000
Punch Card Adult	p&r	6,195	5,005	1,229	2,051	3,024	3,024	2,000	3,000
Punch Card Senior	p&r	403	607	-	396	140	140	500	500
PC Residt - Wtr Act-Sr.	p&r				-	-	-	-	-
Season Pass Youth	p&r	529	455	-	108	400	400	-	120
Season Pass Adult	p&r	2,667	810	171	972	1,000	1,000	300	1,000
Season Pass Senior	p&r	508	630	-	459	126	126	300	300
Season Pass Family	p&r	4,100	4,878	810	6,792	500	500	1,500	7,500
Swim Lessons									
Resident 30 minutes	p&r	27,521	27,841	20,727	30,171	27,000	27,000	1,000	35,000
Non-Resident 30 minutes	p&r	2,908	4,305	1,272	491	150	150	150	600
Swim Pool Rent									
Swim Team Practice	p&r	1,855	2,505	2,505	3,920	2,000	2,000	4,350	5,000
Swim Team Meets	p&r	1,500	2,880	1,290	-	1,500	1,500	-	1,500
Pool Rental Private Events	p&r	3,600	1,440	400	800	1,500	1,500	1,450	1,500
Park Use Fees	p&r	48,266	42,666	5,542	17,158	45,000	45,000	-	13,500
Recreation Fees	p&r	-	-	2,247	4,010	3,000	3,000	6,835	7,000
Recreation Ice Rink Fees & Revenue	p&r	6,410	3,814	6,373	10,622	5,000	5,000	12,500	13,000
Recreation Tennis Fees & Revenue	p&r	10,541	11,619	5,124	14,188	5,500	5,500	5,500	15,000
Recreation Pickleball Fees & Revenue	p&r				163	500	500	-	500
Event Ticket Sales	p&r	-	474	-	-	-	-	-	-
Concession Merchandise	p&r	30,531	32,127	30,506	16,349	32,500	32,500	35,000	35,000
<b>Total</b>	<b>Charges For Services</b>	<b>585,576</b>	<b>581,924</b>	<b>485,419</b>	<b>461,408</b>	<b>407,875</b>	<b>407,875</b>	<b>471,166</b>	<b>832,578</b>

## General Fund

Fund: 100

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
<b>Intra-City Revenues</b>									
Mall St Sweep/Plow Chrg	p&r	15,000	19,000	19,000	-	19,000	19,000	19,000	19,000
Open Spc Trail Maint Chrg	p&r	44,628	54,969	55,000	-	-	-	-	-
<b>Total Intra-City Revenues</b>		<b>59,628</b>	<b>73,969</b>	<b>74,000</b>	<b>-</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>
<b>Fines &amp; Forfeitures</b>									
Court Fines - Traffic	p&c	422,256	437,170	479,933	372,107	400,000	400,000	323,500	375,000
Animal Control Fines	p&c	3,682	3,513	4,022	2,533	3,500	3,500	3,000	3,000
Court Costs	p&c	17,771	7,161	2,347	1,668	5,000	5,000	1,200	2,500
Criminal Offense	p&c	35,657	34,814	38,369	25,375	30,000	30,000	25,000	25,000
Civil Costs	p&c	15,760	27,160	14,900	19,780	20,000	20,000	9,250	10,000
Victim/Witness Adv Srchrg	p&c	25,600	30,066	31,124	22,618	32,000	32,000	20,000	25,000
Parking Fines-City Court	p&c	62	-	-	-	-	-	-	-
Misc Fines / Snow Removal	p&r	2,889	1,016	498	154	500	500	175	500
<b>Total Fines &amp; Forfeitures</b>		<b>523,677</b>	<b>540,900</b>	<b>571,191</b>	<b>444,234</b>	<b>491,000</b>	<b>491,000</b>	<b>382,125</b>	<b>441,000</b>
<b>Investment Earnings</b>									
Interest Earnings		89,917	155,486	112,807	18,200	20,000	20,000	6,500	6,500
<b>Total Interest Earnings</b>		<b>89,917</b>	<b>155,486</b>	<b>112,807</b>	<b>18,200</b>	<b>20,000</b>	<b>20,000</b>	<b>6,500</b>	<b>6,500</b>
<b>Internal Service Revenues</b>									
Comm, Mgr, Atty Charges	gov	794,909	833,760	815,023	1,113,322	915,861	915,861	915,861	1,285,216
Park & Rec Charges	p&r	60,539	70,306	77,522	77,132	183,260	183,260	183,260	167,109
Public Works Charges	pw	321,506	330,701	495,707	277,558	326,616	326,616	326,616	400,146
Industrial Facilities	pw	-	-	-	-	-	-	-	303,593
Human Resource Charges	gov	176,583	182,831	189,621	197,717	190,411	190,411	190,411	252,371
Budget & Accounting Charges	as	549,394	583,568	587,201	735,576	543,170	543,170	543,170	514,732
Utility Customer Service Charges	as	422,200	443,278	461,498	526,805	496,318	496,318	496,318	467,070
Engineering Charges	pw	720,480	774,720	786,718	963,159	970,354	970,354	970,354	1,028,746
Internal - Weed Control Charges	p&r	83,000	83,000	-	-	-	-	-	-
<b>Total Internal Service Revenues</b>		<b>3,128,611</b>	<b>3,302,164</b>	<b>3,413,290</b>	<b>3,891,269</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>4,418,983</b>
<b>Miscellaneous Revenues</b>									
Other Revenues	gov	13,534	27,670	43,456	25,062	20,000	20,000	15,000	35,000
2,500 Audit Fees - BID	as	-	2,500	2,500	-	2,500	2,500	2,500	2,500
2,500 Audit Fees - TBID	as	-	2,500	2,500	-	2,500	2,500	2,500	2,500
Other Revenues	gov	-	-	-	-	-	-	1,280	-
Misc Employee Reimb	gov	-	-	-	-	-	-	1,826	-
Police Workers Comp	p&c	42,939	4,913	-	-	-	-	-	-
Fire Workers Comp	fire	33,632	15,360	-	-	-	-	-	-
Sale of Unclaimed Evidence	p&c	110	4,150	-	2,694	-	-	-	-
Restricted Contribution									
General Government	gov	3,705	1,340	510	-	-	-	-	-
Community Development	cd	-	-	-	-	-	-	-	-
Parks Department	p&r	-	-	-	-	-	-	-	-
Fire Department	fire	500	-	-	-	-	-	550	-
Police Department - Private Misc	p&c	-	-	-	-	-	-	-	-
Canine Contributions	p&c	100	-	-	-	-	-	-	-
Explorers Contributions	p&c	-	-	-	-	-	-	-	-
Police-L&C Forfeiture Fnd	p&c	-	-	3,050	-	-	-	-	-
Kay's Kids-McKenna Fndtn	p&r	35,781	37,080	43,760	15,768	40,000	40,000	503	76,000
Kay's Kids-E Helena Contrib	p&r	-	-	-	-	-	-	-	-
Special Warrant Proceeds	gov	-	-	-	6,032	-	-	14,950	-
Sale of Fixed Assets	p&c	19,362	2,850	22,190	30,812	10,000	10,000	16,650	10,000
<b>Total Other Financing Sources / (Uses)</b>		<b>149,663</b>	<b>98,363</b>	<b>117,966</b>	<b>80,369</b>	<b>75,000</b>	<b>75,000</b>	<b>55,759</b>	<b>126,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>20,651,692</b>	<b>21,612,805</b>	<b>22,346,026</b>	<b>23,109,087</b>	<b>23,059,965</b>	<b>23,059,965</b>	<b>23,051,870</b>	<b>24,737,893</b>

General Fund									
Fund: 100									
		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
<b>Interfund Transfers In</b>									
T/in - 217 Law Enforcement Block Grant	p&c	-	27,172	34,989	39,104	15,000	15,000	15,000	15,000
T/in - 260 Fire Supplemental Levy	fire	-	245,849	601,039	984,840	911,000	594,000	594,000	692,220
T/in - 645 Insurance & Safety	gov	225,370	224,598	113,808	111,598	111,598	111,598	111,598	45,406
T/in - 650 Medical Revolving	gov	-	-	-	-	-	-	-	136,563
<b>Total Interfund Transfers In</b>		<b>225,370</b>	<b>497,619</b>	<b>749,836</b>	<b>1,135,542</b>	<b>1,037,598</b>	<b>720,598</b>	<b>720,598</b>	<b>889,189</b>
<b>TOTAL REVENUE</b>		<b>20,877,062</b>	<b>22,110,424</b>	<b>23,095,863</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>23,780,563</b>	<b>23,772,468</b>	<b>25,627,082</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>									
Chng in Vouchers Pybl (A/P)	gov	-	-	(47)	-	-	-	-	-
Chng in Util Cust Srvc Vouchers Pybl (A/P)	gov	15	241	(806)	-	-	-	-	-
Chng in Cust Deposits/Unidentifid	gov	(325)	-	(1,161)	-	-	-	-	-
Credit Card Clearing	gov	101	12,133	-	-	-	-	-	-
Chng in Vouchers Pybl-Financial Guarantees	gov	(6,301)	(4,641)	-	-	-	-	-	-
Prior Year Adjustment/Correction	asd	500	-	77,786	(363,980)	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>		<b>(6,010)</b>	<b>7,733</b>	<b>75,772</b>	<b>(363,980)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue by Sub-Fund</b>									
General Government		17,075,388	17,930,064	18,422,650	19,363,839	19,367,970	19,367,970	19,364,869	20,331,088
Police & Court		1,135,982	1,162,420	1,310,866	1,002,802	960,700	960,700	840,457	1,014,500
Fire Department		176,566	372,028	678,717	1,114,882	993,500	676,500	865,031	1,087,028
Community Development		9,615	13,930	3,181	10,800	4,500	4,500	5,050	5,300
Finance Services		971,594	1,031,846	1,053,699	1,262,381	1,044,488	1,044,488	1,044,488	986,802
Public Works Administration		1,042,236	1,105,671	1,282,425	1,241,335	1,296,970	1,296,970	1,298,250	1,732,485
Park & Recreation		465,681	494,465	344,324	248,589	429,435	429,435	354,323	469,879
<b>Total Revenue Allocated to Sub-Funds</b>		<b>20,877,062</b>	<b>22,110,424</b>	<b>23,095,863</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>23,780,563</b>	<b>23,772,468</b>	<b>25,627,082</b>

General Fund Internal Charge Cost Recovery									
<b>Internal Costs</b>									
Comm, Mgr, Atty Costs		1,476,742	1,445,740	1,776,558	1,780,731	2,463,078	2,514,766	2,253,983	2,215,137
Park & Rec Costs		264,480	276,909	250,886	274,036	310,412	310,412	284,527	301,420
Public Works Costs		356,615	317,299	266,428	325,631	400,146	470,206	485,846	477,705
Industrial Facilities		-	-	-	-	-	-	-	292,671
Human Resource Costs		438,047	458,080	411,095	500,765	546,440	546,440	502,170	558,730
Budget & Accounting Costs		701,702	671,314	686,469	700,801	959,636	998,436	975,420	1,016,466
Utility Customer Service Costs		460,531	485,279	497,480	508,214	544,688	544,688	520,615	539,696
Engineering Costs		909,264	871,503	988,886	983,585	1,270,235	1,200,175	847,649	1,304,585
Internal - Weed Control Costs		135,191	148,934	-	-	-	-	-	-
<b>Total Internal Costs</b>		<b>4,742,572</b>	<b>4,675,058</b>	<b>4,877,803</b>	<b>5,073,763</b>	<b>6,494,635</b>	<b>6,585,123</b>	<b>5,870,210</b>	<b>6,706,410</b>
<b>G.F. Internal Charges Recovered</b>									
Comm, Mgr, Atty Charges		794,909	833,760	815,023	1,113,322	915,861	915,861	915,861	1,285,216
Park & Rec Charges		60,539	70,306	77,522	77,132	183,260	183,260	183,260	167,109
Public Works Charges		321,506	330,701	495,707	277,558	326,616	326,616	326,616	400,146
Industrial Facilities		-	-	-	-	-	-	-	303,593
Human Resource Charges		176,583	182,831	189,621	197,717	190,411	190,411	190,411	252,371
Budget & Accounting Charges		549,394	583,568	587,201	735,576	543,170	543,170	543,170	514,732
Utility Customer Service Charges		422,200	443,278	461,498	526,805	496,318	496,318	496,318	467,070
Engineering Charges		720,480	774,720	786,718	963,159	970,354	970,354	970,354	1,028,746
Internal - Weed Control Charges		83,000	83,000	-	-	-	-	-	-
<b>Total G.F. Internal Charges Recovered</b>		<b>3,128,611</b>	<b>3,302,164</b>	<b>3,413,290</b>	<b>3,891,269</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>4,418,983</b>
<b>Net G.F. Internal Revenues / (Costs)</b>									
Comm, Mgr, Atty Costs		(681,833)	(611,980)	(961,535)	(667,409)	(1,547,217)	(1,598,905)	(1,338,122)	(929,921)
Park & Rec Costs		(203,941)	(206,603)	(173,364)	(196,904)	(127,152)	(127,152)	(101,267)	(134,311)
Public Works Costs		(35,109)	13,402	229,279	(48,073)	(73,530)	(143,590)	(159,230)	(77,559)
Industrial Facilities		-	-	-	-	-	-	-	10,922
Human Resource Costs		(261,464)	(275,249)	(221,474)	(303,048)	(356,029)	(356,029)	(311,759)	(306,359)
Budget & Accounting Costs		(152,308)	(87,746)	(99,268)	34,775	(416,466)	(455,266)	(432,250)	(501,734)
Utility Customer Service Costs		(38,331)	(42,001)	(35,983)	18,591	(48,370)	(48,370)	(24,297)	(72,626)
Engineering Costs		(188,784)	(96,783)	(202,168)	(20,426)	(299,881)	(229,821)	122,705	(275,839)
Internal - Weed Control Costs		(52,191)	(65,934)	-	-	-	-	-	-
<b>Total Net G.F. Internal Revenues / (Costs)</b>		<b>(1,613,961)</b>	<b>(1,372,894)</b>	<b>(1,464,513)</b>	<b>(1,182,495)</b>	<b>(2,868,645)</b>	<b>(2,959,133)</b>	<b>(2,244,220)</b>	<b>(2,287,427)</b>

General Fund											
Fund: 100			FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed	
			Actual	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023	
											Budget
Fund	100 General Fund										
Dept	1001 Interfund Transactions										
Activity	410 General Government										
Transfers Out											
T/out - 211 Civic Center	gov		480,000	470,000	360,000	360,000	450,000	450,000	450,000	360,000	
T/out - 212 Facilities Management	gov						-			-	
Grandstreet Support			-	-	-	-	-	-	-	-	
5,047 PEG Op Support-City staff/support			5,103	3,887	4,066	5,047	3,651	3,651	3,651	1,336	
T/out - 212 Facilities Management	gov		168,620		-	-	-	-	-	-	
subtotal - T/out PEG Support			173,723	3,887	4,066	5,047	3,651	3,651	3,651	1,336	
T/out - 229 Affordable Housing Trust	gov		-	-	-	1,685,000	225,000	225,000	225,000	100,000	
T/out - 233 Public Art Projects	gov		12,000	12,000	19,313	11,487	12,000	12,000	12,000	12,000	
T/out - 238 Loan Repayment	gov		-	-	-	60,000	60,000	60,000	60,000	-	
T/out - 201 Street & Traffic	gov		-	-	-	-	-	1,600,000	1,600,000	-	
Interfund Loan											
T/out - 327 Sidewalk Program 07	gov		502	273	-	-	-	-	-	-	
T/out - 328 Sidewalk Program 08	gov		1,187	650	-	-	-	-	-	-	
subtotal - Sidewalk Program Interest Subsidy			1,689	923	-	-	-	-	-	-	
T/out - 440 Capital Improvements Fund	gov		400,000	500,000	-	492,856	2,766,000	2,766,000	2,766,000	744,427	
from General Purpose Revenues											
T/out - 440 Capital Improvements Fund	gov		500,000	-	-	622,856	-	-	-	-	
from General Fund Capital Reserves											
T/out - 440 Capital Improvements Fund	gov		2,370	4,974	-	-	-	-	-	-	
For Sidewalk loan program interest subsidy											
subtotal - 440 Capital Improvement Transfers			902,370	504,974	-	1,115,712	2,766,000	2,766,000	2,766,000	744,427	
T/out - 201 Street & Traffic	pw		-	-	-	415,000	-	-	-	-	
T/out - 563 Golf Course	p&r		-	-	280,000	240,000	235,000	235,000	235,000	142,850	
T/out - 573 CC Law & Justice Building	p&c				250,000	70,000	-	117,000	117,000	400,000	
T/out - 580 Capital Transit	gov										
Capital Transit Srvc Operations Support			300,000	300,000	250,000	250,000	275,000	275,000	275,000	380,000	
Capital Transit Srvc Operational Change			37,500	37,500	37,500	37,500	40,000	40,000	40,000	32,000	
FMV transfer for bus sale					4,995						
subtotal - Capital Transit Support Transfers (New Fund)			337,500	337,500	292,495	287,500	315,000	315,000	315,000	412,000	
Total	Transfers Out		1,907,282	1,329,284	1,205,874	4,249,746	4,066,651	5,783,651	5,783,651	2,172,613	
Total	Interfund Transactions		1,907,282	1,329,284	1,205,874	4,249,746	4,066,651	5,783,651	5,783,651	2,172,613	
Interfund Transactions by Groups											
General Government	gov		1,907,282	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,431,651	1,629,763	
Police & Court	p&c		-	-	250,000	70,000	-	117,000	117,000	400,000	
Public Works Administration	pw		-	-	-	415,000	-	-	-	-	
Park & Recreation	p&r		-	-	280,000	240,000	235,000	235,000	235,000	142,850	
Total Interfund Transactions by Groups			1,907,282	1,329,284	1,205,874	4,249,746	4,066,651	5,783,651	5,783,651	2,172,613	

General Fund									
Fund: 100			FY 2018	FY 2019	FY 2020	FY 2021	FY 2022		
			Actual	Actual	Actual	Unaudited	Adopted	Amended	Proposed
							Est Actuals		FY 2023
									Budget
Fund	100	General Fund							
Dept	1002	Support/Assistance Paymts							
Activity	410	General Government							
<b>Purchased Services</b>									
IT&S Special Projects	gov		63,477	-	67,599	18,997	-	6,404	6,404
<b>Total</b>	<b>Purchased Services</b>		<b>63,477</b>	<b>-</b>	<b>67,599</b>	<b>18,997</b>	<b>-</b>	<b>6,404</b>	<b>6,404</b>
<b>Fixed Charges</b>									
City Lights Assessment	gov		31,181	33,271	35,042	35,635	35,370	35,370	29,106
15,500	Arterial Lights & Misc Lights - City Share								
13,500	City Street/Traffic lights								
8,500	Assmts-misc prop (St Mnt/Strm Wtr/Tree/etc.)								
100	County Assessments								
<b>37,600</b>									
Comm Srvc Prgm Support	p&c		7,000	7,000	7,000	7,000	7,000	7,000	7,000
Humane Society Support	p&c		58,195	44,622	75,495	60,396	62,812	62,812	62,812
HACF Non-Profit Agreement	gov		-	-	-	-	20,000	422,000	422,000
Grants, Subsidies, Awards-Misc									
MBAC Business Loans	cd		-	-	-	-	-	-	-
Historic Preservation Program-City contribution	cd		20,000	20,000	20,000	20,000	20,000	20,000	20,000
	p&c		-	-	-	-	-	-	-
<b>Subtotal Grants, Subsidies, Awards-Misc</b>			<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>PEG (Public, Ed &amp; Gov Cablecast)</b>	gov		-	172,840	176,297	201,916	201,747	201,747	201,747
FY18	168,620								
FY19	172,840								
FY20	176,297	Per PEG Contract (HCTV) - Paid Semi-Annually							
FY21	196,336								
FY22	201,747								
FY23	207,321								
<b>Subtotal - PEG Support</b>			<b>-</b>	<b>172,840</b>	<b>176,297</b>	<b>201,916</b>	<b>201,747</b>	<b>201,747</b>	<b>201,747</b>
<b>Grants, Contribtns, Other / Misc</b>									
12,000	Commissioner Priorities	gov	-	-	-	-	12,000	12,000	12,000
1,000	Sun Run support contribution	gov							
1,000	Big Sky Pride - Comm Amendment	gov							
5,000	Symphony Under the Stars Contribution	gov							
5,000	MT Bus. Assist. Connection (MBAC) Operational Supp	gov							
	City of Service Grants	gov							
	Commissioner Priorities	gov	-	-	-	-	-	-	-
	Benton Ave Cemetery Support (5 yrs)	gov	5,400	4,250	-	-	-	-	-
	Friendship Center Support Contribution	gov	-	-	-	3,000	-	-	-
	Helena Food Share	gov	10,000	-	-	-	-	-	-
	Helena Regional Airport - Route grant matching support	gov	-	-	-	-	-	-	-
	The Myrna Loy	gov	-	-	-	2,000	-	-	-
	Lewis & Clark Humane Society	gov	-	-	-	2,000	-	-	-
	American Jobs for America's Youth Montana (AJAY MT)	gov	-	-	-	4,450	-	-	-
	General Federation of Woman's Clubs	gov	-	-	-	2,000	-	-	-
	Plymouth Congregational Church	gov	-	-	-	1,200	-	-	-
	Grandstreet Theatre	gov	-	-	-	-	-	-	-
	Helena Family YMCA	gov	-	-	-	-	-	-	-
	Lewis & Clark Literacy Council	gov	-	-	-	850	-	-	-
	Family Promise of Greater Helena	gov	-	-	-	-	-	-	-
	Helena Regional Sports Center Assoc.	gov	5,000	-	-	-	-	-	-
	Helena-Area Friends of Pets - Spay / Neuter Program	gov	9,000	3,500	4,500	2,000	-	-	-
	MT Bus. Assist. Connection (MBAC) Operational Support	gov	5,000	5,000	5,000	205,000	-	-	-
	MMIA to Kay McKenna Foundation Pass Thru Grant	gov	-	-	-	-	-	-	-
	Sun Run support contribution	gov	-	1,000	1,000	-	-	-	-
	Symphony Under the Stars Contribution	gov	5,000	5,000	5,000	5,000	-	-	-
	United Way Housing First Inclusion	gov	-	7,500	-	-	-	-	-
	Wild About Cats Rescue & Sanctuary	gov	-	3,500	4,000	-	-	-	-
	Commission Priorities RFP	gov	-	-	-	-	-	-	-
<b>Subtotal Grants, Contribtns, Other / Misc</b>			<b>39,400</b>	<b>29,750</b>	<b>19,500</b>	<b>227,500</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>Total</b>	<b>Fixed Charges</b>		<b>155,776</b>	<b>307,483</b>	<b>333,334</b>	<b>552,446</b>	<b>358,929</b>	<b>760,929</b>	<b>754,665</b>
<b>Total</b>	<b>Support/Assistance Paymts</b>		<b>219,253</b>	<b>307,483</b>	<b>400,934</b>	<b>571,443</b>	<b>358,929</b>	<b>767,333</b>	<b>761,069</b>
									<b>369,874</b>

General Fund								
Fund: 100								
	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Support / Subsidies by Group</b>								
General Government	134,058	235,861	298,439	484,047	269,117	677,521	671,257	276,921
Police & Court	65,195	51,622	82,495	67,396	69,812	69,812	69,812	72,953
Fire Department	-	-	-	-	-	-	-	-
Community Development	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Finance Services	-	-	-	-	-	-	-	-
Public Works Administration	-	-	-	-	-	-	-	-
Park & Recreation	-	-	-	-	-	-	-	-
<b>Total Support / Subsidies</b>	<b>219,253</b>	<b>307,483</b>	<b>400,934</b>	<b>571,443</b>	<b>358,929</b>	<b>767,333</b>	<b>761,069</b>	<b>369,874</b>

General Government							
Fund: 011							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

### General Government Revenues

Taxes	11,455,228	11,983,675	12,576,473	12,688,000	12,688,000	12,734,875	13,029,201
<b>Taxes &amp; Assessments</b>	<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>12,734,875</b>	<b>13,029,201</b>
License & Permits	569,299	531,244	573,404	576,000	576,000	539,500	540,500
Intergovernmental Revenues	4,479,852	4,632,506	4,748,063	4,846,100	4,846,100	4,849,298	5,000,331
Investment Earnings	155,486	112,807	18,200	20,000	20,000	6,500	6,500
Other Financing Sources / (Uses)	29,010	43,966	25,062	20,000	20,000	16,826	35,000
<b>Other Operating Revenues</b>	<b>5,233,647</b>	<b>5,320,523</b>	<b>5,364,729</b>	<b>5,462,100</b>	<b>5,462,100</b>	<b>5,412,124</b>	<b>5,582,331</b>
Internal Service Revenues	1,016,591	1,004,644	1,311,039	1,106,272	1,106,272	1,106,272	1,537,587
Interfund Transfers In	224,598	113,808	111,598	111,598	111,598	111,598	181,969
<b>Internal Transactions</b>	<b>1,241,189</b>	<b>1,118,452</b>	<b>1,422,637</b>	<b>1,217,870</b>	<b>1,217,870</b>	<b>1,217,870</b>	<b>1,719,556</b>
<b>Total General Government Revenues</b>	<b>17,930,064</b>	<b>18,422,650</b>	<b>19,363,839</b>	<b>19,367,970</b>	<b>19,367,970</b>	<b>19,364,869</b>	<b>20,331,088</b>

### Expenditures

<b>Personnel Services</b>	<b>1,582,737</b>	<b>1,760,769</b>	<b>1,736,667</b>	<b>2,225,525</b>	<b>2,225,525</b>	<b>2,043,842</b>	<b>2,181,067</b>
Supplies & Materials	30,238	55,613	42,198	148,300	148,300	133,418	115,083
Purchased Services	240,431	374,501	460,996	597,344	655,436	521,476	422,629
Intra-City Charges	5,042	5,424	5,559	5,696	5,696	5,696	5,696
Fixed Charges	352,645	346,824	591,799	508,729	790,241	791,477	396,466
<b>Maintenance &amp; Operating</b>	<b>628,356</b>	<b>782,361</b>	<b>1,100,552</b>	<b>1,260,069</b>	<b>1,599,673</b>	<b>1,452,067</b>	<b>939,873</b>
Internal Charges	31,901	42,207	45,433	51,122	51,122	51,122	80,884
Transfers Out	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,431,651	1,629,763
<b>Internal Transactions</b>	<b>1,361,185</b>	<b>718,081</b>	<b>3,570,179</b>	<b>3,882,773</b>	<b>5,482,773</b>	<b>5,482,773</b>	<b>1,710,647</b>
<b>Total Expenditures</b>	<b>3,572,278</b>	<b>3,261,211</b>	<b>6,407,397</b>	<b>7,368,367</b>	<b>9,307,971</b>	<b>8,978,682</b>	<b>4,831,587</b>

<b>General Government Revenues Provided (Needed)</b>	14,357,786	15,161,439	12,956,442	11,999,603	10,059,999	10,386,187	15,499,500
Percent of Total General Government Revenues	80.08%	82.30%	66.91%	61.96%	51.94%	53.63%	76.24%

### Expenditures by Division

1001	410 Interfund Transactions	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,431,651	1,629,763
1002	410 Support/Assistance Paymts	235,861	298,439	484,047	269,117	677,521	671,257	276,921
1101	411 Commission	384,746	363,454	293,548	539,293	539,293	522,276	575,481
1201	412 City Manager	340,388	662,749	682,370	880,473	850,473	724,433	641,231
1301	412 City Attorney	720,606	750,356	804,813	1,043,312	1,125,000	1,007,275	998,425
1302	412 Victim Services	76,166	78,248	88,469	91,592	91,592	89,890	102,765
1586	410 Commission & Manager Priorities	-	-	-	120,488	-	-	-
1701	411 Helena Citizens Council (HCC)	16,168	18,880	26,619	33,031	33,031	29,572	34,882
1702	401 Public Arts Preservation	99	52	122	-	-	-	-
1801	417 Human Resources	458,080	411,095	500,765	546,440	546,440	502,170	558,730
1808	417 Public Service Consortium	10,880	2,064	1,898	12,970	12,970	159	13,390
<b>Total Expenditures</b>		<b>3,572,278</b>	<b>3,261,211</b>	<b>6,407,397</b>	<b>7,368,367</b>	<b>9,307,971</b>	<b>8,978,682</b>	<b>4,831,587</b>

General Government							
Fund: 011							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>General Government Revenues</b>							
<b>Taxes</b>							
Current Taxes - General Levy	8,184,141	8,351,207	8,720,492	8,900,000	8,900,000	8,900,000	9,215,444
Current Taxes - Health Ins Levy	1,821,380	2,062,697	2,162,504	2,224,000	2,224,000	2,223,875	2,159,237
Personal Property Taxes - All Years	406,463	501,886	519,192	464,000	464,000	464,000	477,920
MV - County Option Tax (61-3-537)	1,019,822	1,053,296	1,144,182	1,073,000	1,073,000	1,120,000	1,153,600
Entitlement -- MV - Assessed Taxes	8,888	1,353	9,011	9,000	9,000	9,000	5,000
Pnly & Intrst on Del Tax	14,534	13,236	21,093	18,000	18,000	18,000	18,000
<b>Total Taxes</b>	<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>12,734,875</b>	<b>13,029,201</b>
<b>License &amp; Permits</b>							
Liquor Licenses	19,510	17,500	21,000	21,000	21,000	21,000	21,000
Beer & Wine Licenses	24,410	26,200	24,200	27,000	27,000	27,000	27,000
Catering Permits	3,395	1,855	630	3,000	3,000	2,500	2,500
Pawnbrokers & 2nd Hand	750	-	-	-	-	-	-
General Business Licenses	105,391	103,259	98,768	100,000	100,000	115,000	115,000
Cable TV Franchise	413,339	382,431	428,806	425,000	425,000	374,000	375,000
Amusemnt Licenses & Prmts	2,500	-	-	-	-	-	-
Bicycle Licenses	4	-	-	-	-	-	-
<b>Total License &amp; Permits</b>	<b>569,299</b>	<b>531,244</b>	<b>573,404</b>	<b>576,000</b>	<b>576,000</b>	<b>539,500</b>	<b>540,500</b>
<b>Intergovernmental Revenues</b>							
Misc Federal Grants							
VOCA Grant (Total pending \$106,576)	67,456	59,361	52,038	57,000	57,000	57,000	50,000
Indirect Cost Recovery	8,595	19,765	-	15,000	15,000	16,350	15,000
State Entitlement - HB124 / 2001	4,312,139	4,462,845	4,613,117	4,682,000	4,682,000	4,682,848	4,842,231
PILT-Helena Housing Authority	12,985	16,899	7,475	20,000	20,000	20,000	20,000
Live Card Game Lic Dist	4,252	2,536	2,084	2,100	2,100	3,100	3,100
Video Gambling Lic Dist	74,425	71,100	73,350	70,000	70,000	70,000	70,000
Misc Intergovnmntl Rev	-	-	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>4,479,852</b>	<b>4,632,506</b>	<b>4,748,063</b>	<b>4,846,100</b>	<b>4,846,100</b>	<b>4,849,298</b>	<b>5,000,331</b>
<b>Investment Earnings</b>							
Interest Earnings	155,486	112,807	18,200	20,000	20,000	6,500	6,500
<b>Total Interest Earnings</b>	<b>155,486</b>	<b>112,807</b>	<b>18,200</b>	<b>20,000</b>	<b>20,000</b>	<b>6,500</b>	<b>6,500</b>
<b>Internal Service Revenues</b>							
Comm, Mgr, Atty Charges	833,760	815,023	1,113,322	915,861	915,861	915,861	1,285,216
Human Resource Charges	182,831	189,621	197,717	190,411	190,411	190,411	252,371
<b>Total Internal Service Revenues</b>	<b>1,016,591</b>	<b>1,004,644</b>	<b>1,311,039</b>	<b>1,106,272</b>	<b>1,106,272</b>	<b>1,106,272</b>	<b>1,537,587</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	27,670	43,456	25,062	20,000	20,000	15,000	35,000
Misc Employee Reimb	-	-	-	-	-	1,826	-
Restricted Contribution	1,340	510	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>29,010</b>	<b>43,966</b>	<b>25,062</b>	<b>20,000</b>	<b>20,000</b>	<b>16,826</b>	<b>35,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>17,705,466</b>	<b>18,308,842</b>	<b>19,252,241</b>	<b>19,256,372</b>	<b>19,256,372</b>	<b>19,253,271</b>	<b>20,149,119</b>



General Government								
Fund: 011		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Interfund Transfers In								
T/in - 645 Insurance & Safety		224,598	113,808	111,598	111,598	111,598	111,598	45,406
Total	Interfund Transfers In	224,598	113,808	111,598	111,598	111,598	111,598	181,969
TOTAL	General Government Revenues	17,930,064	18,422,650	19,363,839	19,367,970	19,367,970	19,364,869	20,331,088
Other Sources / (Uses) - Non-Budgeted								
Chng in Vouchers Pybl (A/P)		-	(47)	-	-	-	-	-
Chng in Util Cust Srvc Vouchers Pybl (A/P)		241	(806)	-	-	-	-	-
Chng in Cust Deposits/Unidentifid		-	(1,161)	-	-	-	-	-
Credit Card Clearing		12,133	-	-	-	-	-	-
Chng in Vouchers Pybl-Financial Guarantees		(4,641)	-	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	7,733	(2,014)	-	-	-	-	-
Fund	11 General Government							
Dept	1001 Interfund Transactions							
Activity	410 General Government							
Transfers Out								
T/out - 211 Civic Center		470,000	360,000	360,000	450,000	450,000	450,000	360,000
T/out - 212 Facilities Management								
City staff support to PEG		3,887	4,066	5,047	3,651	3,651	3,651	1,336
subtotal - T/out PEG Support		3,887	4,066	5,047	3,651	3,651	3,651	1,336
T/out - 229 Affordable Housing Trust		-	-	1,685,000	225,000	225,000	225,000	100,000
T/out - 233 Public Art Projects		12,000	19,313	11,487	12,000	12,000	12,000	12,000
T/out - 238 Loan Repayment								
Solar Loan Program		-	-	60,000	60,000	60,000	60,000	-
T/out - 201 Street & Traffic								
Interfund Loan		-	-	-	-	1,600,000	1,600,000	-
T/out - 327 Sidewalk Program 07		273	-	-	-	-	-	-
T/out - 328 Sidewalk Program 08		650	-	-	-	-	-	-
T/out - 331 Sidewalk Program 2013								
Loan interest subsidy		4,974	-	-	-	-	-	-
		17,897	19,313	1,756,487	297,000	1,897,000	1,897,000	112,000
T/out - 440 Capital Improvements Fund		500,000	-	492,856	2,766,000	2,766,000	2,766,000	744,427
from General Purpose Revenues								
T/out - 440 Capital Improvements Fund		-	-	622,856	-	-	-	-
from General Fund Capital Reserves								
T/out - 440 Capital Improvements Fund		-	-	-	-	-	-	-
subtotal - 440 Capital Improvement Transfers		500,000	-	1,115,712	2,766,000	2,766,000	2,766,000	744,427
T/out - 580 Capital Transit								
Capital Transit Srvc Operations Support		300,000	250,000	250,000	275,000	275,000	275,000	380,000
Capital Transit Srvc Operational Change		37,500	37,500	37,500	40,000	40,000	40,000	32,000
FMV transfer for bus sale		-	4,995	-	-	-	-	-
subtotal - Capital Transit Support Transfers (New Fund)		337,500	292,495	287,500	315,000	315,000	315,000	412,000
Total	Transfers Out	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,431,651	1,629,763
Total	Interfund Transactions	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,431,651	1,629,763

General Government										
Fund: 011				FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
							Adopted	Amended	Est Actuals	
Fund	11 General Government									
Dept	1002 Support/Assistance Paymts									
Activity	410 General Government									
Purchased Services										
IT&S Special Projects				-	67,599	18,997	-	6,404	6,404	-
Total Purchased Services				-	67,599	18,997	-	6,404	6,404	-
Fixed Charges										
City Lights Assessment				33,271	35,042	35,635	35,370	35,370	29,106	37,600
15,500 Arterial Lights & Misc Lights - City Share										
13,500 City Street/Traffic lights										
8,600 Assmts-misc prop (St Mnt/Strm Wtr/Tree/etc.)										
37,600										
HACF Non-Profit Agreement				-	-	-	20,000	422,000	422,000	20,000
(PEG)	PEG (Public, Ed & Gov Cablecast) Contracted PEG support			172,840	176,297	201,916	201,747	201,747	201,747	207,321
FY18	168,620									
FY19	172,840									
FY20	176,297									
FY21	196,336									
FY23	207,321									
subtotal - PEG Support				172,840	176,297	201,916	201,747	201,747	201,747	207,321
Grants, Contribtns, Other / Misc										
Commissioner Priorities				-	-	-	12,000	12,000	12,000	12,000
1,000 Sun Run support contribution				-	-	-	-	-	-	-
1,000 Big Sky Pride - Comm Amendment				-	-	-	-	-	-	-
5,000 Symphony Under the Stars Contribution				-	-	-	-	-	-	-
5,000 MT Bus. Assist. Connection (MBAC) Operational Suppor				-	-	-	-	-	-	-
City of Service Grants				-	-	-	-	-	-	-
Benton Ave Cemetery Support (5 yrs)				4,250	-	-	-	-	-	-
Friendship Center Support Contribution				-	-	3,000	-	-	-	-
The Myrna Loy				-	-	2,000	-	-	-	-
Lewis & Clark Humane Society				-	-	2,000	-	-	-	-
American Jobs for America's Youth Montana (AJAY MT)				-	-	4,450	-	-	-	-
General Federation of Woman's Clubs				-	-	2,000	-	-	-	-
Plymouth Congregational Church				-	-	1,200	-	-	-	-
Lewis & Clark Literacy Council				-	-	850	-	-	-	-
Helena-Area Friends of Pets - Spay / Neuter Program				3,500	4,500	2,000	-	-	-	-
MT Bus. Assist. Connection (MBAC) Operational Suppor				5,000	5,000	205,000	-	-	-	-
Sun Run support contribution				1,000	1,000	-	-	-	-	-
Symphony Under the Stars Contribution				5,000	5,000	5,000	-	-	-	-
United Way Housing First Inclusion				7,500	-	-	-	-	-	-
Wild About Cats Rescue & Sanctuary				3,500	4,000	-	-	-	-	-
Subtotal Grants, Contribtns, Other / Misc				29,750	19,500	227,500	12,000	12,000	12,000	12,000
Total Fixed Charges				235,861	230,839	465,050	269,117	671,117	664,853	276,921
Total	Support/Assistance Paymts			235,861	298,439	484,047	269,117	677,521	671,257	276,921

General Government							
Fund: 011				FY 2022			Proposed
				Adopted	Amended	Est Actuals	FY 2023 Budget
Fund	011 General Government						
Dept	1101 Commission						
Activity	411 Legislative Services						
<b>Personnel Services</b>							
Salaries & Wages		137,549	147,231	117,056	157,697	157,697	208,413
Overtime - Misc		0	102	0	2,725	2,725	2,879
F.I.C.A. (Soc. Sec.)		7,425	7,244	6,830	9,950	9,950	13,105
P.E.R.S. Retirement		11,788	11,845	10,274	14,233	14,233	18,959
Health & Vision Insurance		71,033	73,699	77,738	88,144	88,144	103,736
Workers Comp. Ins.		988	849	712	1,157	1,157	1,133
Unemployment Ins.		429	246	160	286	286	435
Dental Insurance		3,685	3,688	3,600	4,200	4,200	4,800
F.I.C.A. Medicare		1,736	1,694	1,598	2,330	2,330	3,068
Vacancy Adjustment							(13,370)
<b>Total</b>	<b>Personnel Services</b>	<b>234,633</b>	<b>246,597</b>	<b>217,969</b>	<b>280,722</b>	<b>280,722</b>	<b>343,158</b>
<b>Supplies &amp; Materials</b>							
Paper & Forms		95	-	36	250	250	2,000
Office Supplies & Equip		1,472	684	1,197	1,500	1,500	1,500
1,500 Misc Supplies							
<u>1,500</u>							
Computr Equip/Sftwr/Sppl		1,699	9,923	2,483	11,318	11,318	40,294
1,500 Software support - misc.							
1,300 Adobe license upgrade (3 licenses)							
20,000 Digital Signature software (city wide)							
5,000 Scanner upgrade for Digital Conversion							
7,500 Professional Service hour support M Files (60 hrs)							
4,044 M-Files Licensing Costs (3 licences / 1 Public)							
<u>950</u> IT&S Port Charges for Laptop							
<u>40,294</u>							
Furniture & Fixtures-Misc		2,187	0	1,500	1,200	1,200	1,200
1,200 Records Fire Safe Storage							
<u>1,200</u>							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>5,453</b>	<b>10,607</b>	<b>5,216</b>	<b>14,268</b>	<b>14,268</b>	<b>44,994</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt		18,240	18,361	17,294	18,514	18,514	20,418
IT&S Telephone Service		1,821	1,824	2,844	2,844	2,844	2,133
Election Expenses		36,010	16,458	-	64,000	64,000	-
City-Co Bldg Postage Adm		72	206	117	128	128	137
Postage		122	141	5	300	300	100
Cellular Services		711	711	582	1,200	1,200	550
Printing & Duplicating		0	105	266	300	300	-
Dues, Subscriptn, License		13,191	13,117	15,388	15,850	15,850	16,100
13,000 MT League of Cities & Towns (FY21 was \$12,256)							
100 MMCFOA-Clayborn							
2,000 National League of Cities & Towns (FY 21 was \$1953)							
<u>1,000</u> Rotary Club-Mayor Collins							
<u>16,100</u>							
Advertising		56	0	0	1,000	1,000	1,000
Long Dist Telephone Chrgs		12	77	0	-	0	-
Travel & Meeting Expense		8,879	6,190	1,012	11,750	11,750	10,750
3,500 Volunteer picnic							
3,500 Honorary gifts							
2,500 Commission Travel							
750 Meeting Expenses							
<u>500</u> Chamber of Comm. Banquet/Table							
<u>10,750</u>							
Required Training		1,555	740	507	6,850	6,850	6,850
300 State Courses							
3,000 Records Management Training							
1,000 Board Training							
1,050 Municipal Clerks Institute - Clayborn							
<u>1,500</u> Commission Training							
<u>6,850</u>							
Conferences		1,193	3,377	386	10,900	10,900	10,900
2,400 MT League of Cities & Towns							
3,500 Mayor/Comm Conference							
<u>5,000</u> National Mayors Conference							
<u>10,900</u>							

General Government								
Fund: 011		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Other Contracted Services		38,760	20,469	7,051	85,000	85,000	85,000	95,000
35,000	American Legal Publishing (Formerly Sterling Codifiers)							
50,000	C.M. Recruitment professional services (Fund through Reserves)							
10,000	Minute Book Project (Scanning of Historic Minutes)							
<u>95,000</u>								
Total	Purchased Services	120,622	81,776	45,452	218,636	218,636	204,617	163,938
Intra-City Charges								
	Copier Revolving Program	1,560	1,734	1,655	1,738	1,738	1,738	1,738
Total	Intra-City Charges	1,560	1,734	1,655	1,738	1,738	1,738	1,738
Fixed Charges								
	Rent of Bldgs & Offices	18,430	18,430	19,114	19,617	19,617	19,617	15,542
Total	Fixed Charges	18,430	18,430	19,114	19,617	19,617	19,617	15,542
Internal Charges								
	Liability Insurance	3,992	4,254	4,086	4,256	4,256	4,256	6,048
	Fidelity Insurance	56	56	56	56	56	56	64
	Liability Deductible	-	-	-	-	0	0	-
Total	Internal Charges	4,048	4,310	4,142	4,312	4,312	4,312	6,112
Total	Commission	384,746	363,454	293,548	539,293	539,293	522,276	575,481

General Government							
Fund: 011				FY 2022			Proposed
				Adopted	Amended	Est Actuals	FY 2023 Budget
Fund	011 General Government						
Dept	1201 City Manager						
Activity	412 Executive Services						
<b>Personnel Services</b>							
Salaries & Wages		218,563	372,225	293,545	441,546	441,546	378,123
Temporary Salaries		9,750	15,726	19,511		-	-
Overtime - Misc		305				-	-
F.I.C.A. (Soc. Sec.)		13,666	19,810	18,904	27,865	27,865	23,595
P.E.R.S. Retirement		10,104	17,485	22,792	39,862	39,862	34,135
Health & Vision Insurance		5,388	26,001	37,711	70,832	70,832	51,868
Workers Comp. Ins.		1,180	1,416	1,987	3,286	3,286	2,734
Unemployment Ins.		1,021	980	786	1,172	1,172	1,030
Dental Insurance		1,396	3,384	2,607	5,264	5,264	4,341
F.I.C.A. Medicare		3,196	5,536	4,421	6,518	6,518	5,519
Vacancy Adjustment							(18,800)
<b>Total</b>	<b>Personnel Services</b>	<b>264,569</b>	<b>462,564</b>	<b>402,263</b>	<b>596,345</b>	<b>596,345</b>	<b>482,545</b>
<b>Supplies &amp; Materials</b>							
Paper & Forms		-	-	354	-	-	-
Office Supplies & Equip		1,293	3,397	10,201	3,000	3,000	3,000
2,000 Outreach Supplies/Fees (ex: Farmers Mkt)							
1,000 Supplies							
Computr Equip/Sftwr/Sppl		5,010	7,664	14,769	37,520	37,520	27,987
500 Computer Supplies, Printer Ink, etc							
987 Adobe Creative Cloud (PIO)							
300 Vimeo Account							
120 Canva							
500 Social Media Management Subscription							
4,300 Archive Social subscription							
12,000 Be Heard Helena (Public Engagement Platform)							
7,300 Frevvo (Contract Mgmt - City Documents)							
1,980 M-Files Rotating License							
<u>27,987</u>							
Furniture		1,300	40	-	2,500	2,500	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>7,603</b>	<b>11,101</b>	<b>25,323</b>	<b>43,020</b>	<b>43,020</b>	<b>30,987</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt		5,412	5,965	14,031	11,960	11,960	13,540
IT&S Telephone Service		1,366	1,368	2,844	2,844	2,844	1,896
City-Co Bldg Postage Adm		72	104	117	128	128	137
Postage		1	38	46	-	-	-
Cellular Services		625	1,902	1,938	2,400	2,400	2,400
Dues, Subscriptn, License		350	5,649	8,492	5,500	5,500	3,094
1,800 ICMA - \$1200 Mgr, \$400 Two Affiliate							
240 Independent Record Subscription (PIO)							
139 Project Management Institute Membership							
715 IAP2 Public Engagement Government Group Membership - (Cities 200-1000 employees)							
200 GOSCOMA							
<u>3,094</u>							
Advertising		-	2,027	5,790	10,000	10,000	9,650
1,900 Stock Music/Photos for Videos/Social/etc.							
1,250 Utility Inserts (2)							
5,000 General Advertising Placement							
1,500 Marketing Collateral							
<u>9,650</u>							
Long Dist Telephone Chrgs		15	87	-	-	-	-
Employee Auto Allowance		5,820	4,400	5,250	6,540	6,540	2,400
Meal Reimb-Taxable		-	45	207	250	250	250
Meals for Confereces - MGR							
Travel & Meeting Expense		1,338	2,307	401	1,400	1,400	1,500
500 Lodging MLC&T Conference							
1,000 Meeting Expenses							
<u>1500</u>							

# General Government

Fund: 011

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Required Training		-	149	955	2,600	2,600	2,600	950
350	Project Management Training							
600	IAP2 Foundations Training							
950								
Conferences		1,962	2,677	1,245	4,000	4,000	2,500	2,150
1,000	GOSMA Conference Registration							
350	MLC&T Conference Registration- MGR							
800	Professional Dev/Continuing Education Course Fees							
2,150								
Other Contracted Services		13,000	122,730	163,599	146,950	116,950	60,000	33,000
30,000	Contingency							
3,000	Strategic Planning Consultant							
33,000								
<b>Total</b>	<b>Purchased Services</b>	<b>29,961</b>	<b>149,448</b>	<b>204,914</b>	<b>194,572</b>	<b>164,572</b>	<b>105,852</b>	<b>70,967</b>
<b>Intra-City Charges</b>								
Copier Revolving Program		545	578	578	607	607	607	607
<b>Total</b>	<b>Intra-City Charges</b>	<b>545</b>	<b>578</b>	<b>578</b>	<b>607</b>	<b>607</b>	<b>607</b>	<b>607</b>
<b>Fixed Charges</b>								
Rent of Bldgs & Offices		31,968	31,968	38,722	34,028	34,028	34,028	34,028
<b>Total</b>	<b>Fixed Charges</b>	<b>31,968</b>	<b>31,968</b>	<b>38,722</b>	<b>34,028</b>	<b>34,028</b>	<b>34,028</b>	<b>34,028</b>
<b>Internal Charges</b>								
Property Insurance		130	130	140	150	150	150	-
Liability Insurance		5,596	6,936	10,382	11,703	11,703	11,703	10,815
Fidelity Insurance		16	24	48	48	48	48	32
Liability Deductible		-	-	-	-	-	-	11,251
<b>Total</b>	<b>Internal Charges</b>	<b>5,742</b>	<b>7,090</b>	<b>10,570</b>	<b>11,901</b>	<b>11,901</b>	<b>11,901</b>	<b>22,098</b>
<b>Total</b>	<b>City Manager</b>	<b>340,388</b>	<b>662,749</b>	<b>682,370</b>	<b>880,473</b>	<b>850,473</b>	<b>724,433</b>	<b>641,231</b>

General Government								
Fund: 011		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	011 General Government							
Dept	1301 City Attorney							
Activity	412 Executive Services							
Personnel Services								
	Salaries & Wages	473,072	481,831	504,423	634,448	634,448	572,830	648,397
	F.I.C.A. (Soc. Sec.)	28,591	29,075	30,530	39,339	39,339	35,700	40,205
	P.E.R.S. Retirement	40,420	41,683	44,237	56,280	56,280	50,915	58,163
	Health & Vision Insurance	64,787	73,968	84,631	100,736	100,736	77,626	103,736
	Workers Comp. Ins.	2,888	3,083	3,329	4,638	4,638	3,940	4,217
	Unemployment Ins.	2,128	1,203	1,285	1,652	1,652	1,995	1,755
	Dental Insurance	3,353	3,688	3,913	4,800	4,800	3,415	4,800
	F.I.C.A. Medicare	6,686	6,799	7,140	9,203	9,203	8,000	9,406
	Vacancy Adjustment							(32,649)
Total	Personnel Services	621,925	641,330	679,489	851,096	851,096	754,421	838,030
Supplies & Materials								
	Office Supplies & Equip	2,619	3,024	2,348	3,500	3,500	3,500	4,500
	2,500 Supplies							
	900 Copier Contract Billing							
	100 Quarterly Print Charges							
	1,000 Contract Shredding Service - Records Destruction							
	4,500							
	Computr Equip/Sftwr/Spplly	3,044	11,080	2,691	65,120	65,120	45,120	18,620
	3,000 Fullcase annual maintenance & support (4)							
	1,000 MFILES Professional Service Hours							
	4,620 MFILES Licenses (7)							
	10,000 Karpel Prosecutor Software, Support & Training							
	18,620							
	Furniture	-	8,827	-	7,800	7,800	7,800	2,000
	2,000 Sit Stand Desk							
	2,000							
Total	Supplies & Materials	5,663	22,931	5,039	76,420	76,420	56,420	25,120
Purchased Services								
	IT&S Computer Maint/Sprrt	18,529	17,851	20,598	21,424	21,424	21,424	25,348
	IT&S Telephone Service	3,641	3,648	3,792	3,792	3,792	3,792	4,266
	City-Co Bldg Postage Adm	72	104	232	510	510	510	823
	Postage	648	1,117	1,486	1,500	1,500	1,500	2,000
	Cellular Services	-	-	1,199	1,630	1,630	1,630	1,630
	630 Cell Phone #1 - Prosecutor							
	1,000 Cell Phone #2 - City Attorney x2 new deputy							
	Legal Notices & Fees	442	188	255	500	500	500	500
	275 Public Hearing Notices							
	25 MT Driving Records							
	200 Out of State Driving Records							
	Professional Dues	2,055	1,710	1,980	2,500	2,500	2,500	2,600
	2,600 State Bar Attorney Dues (4)							
	2,600							
	Professional Subscriptions	3,816	3,604	7,640	5,970	5,970	5,970	6,400
	100 MT Lawyers Desk book + Update							
	300 MCA Digital Access 2 Years (5)							
	6,000 Lexis Research Subscr. (4)							
	6,400							
	Long Dist Telephone Chrgs	68	154	-	-	-	-	-
	Legal Services	14,682	(10)	23,753	10,000	91,688	91,688	30,000
	30,000 Outside Legal/ Professional Services							
	Meal Reimb-Taxable	-	-	-	50	50	-	100
	Travel & Meeting Expense	227	676	1,618	7,125	7,125	4,125	7,125
	400 Travel							
	825 MLC&T Motel/Meals/Transp. (3)							
	1,500 Tillotson Conference motel/meals/transp (4)							
	700 Co. Attorney Conf Motel/Meals/Transp. (2)							
	2,200 Dallas CAW Motel/Meals/Transp. (1)							
	1,500 Additional Costs for 1 new attorney							
	7,125							

# General Government

Fund: 011

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Continued Prof Education	1,381	275	2,469	1,000	1,000	1,000	1,000
1,000 CLE (6 employees)							
1,000							
Conferences	1,000	1,124	575	2,000	2,000	2,000	2,000
450 MLC&T Conf. - Registration (3)							
550 Co. Atty Conf. Registration (2)							
500 Dallas Caw Registration (1)							
500 Additional for 1 new attorney							
2,000							
Other Contracted Services	2,000	2,000	2,000	-	-	2,000	-
- DUI Student Intern (Shared with County on Prosecution cases)							
-							
-							
<b>Total Purchased Services</b>	<b>48,561</b>	<b>32,441</b>	<b>67,596</b>	<b>58,001</b>	<b>139,689</b>	<b>138,639</b>	<b>83,792</b>
<b>Intra-City Charges</b>							
Copier Revolving Program	597	997	997	1,047	1,047	1,047	1,047
<b>Total Intra-City Charges</b>	<b>597</b>	<b>997</b>	<b>997</b>	<b>1,047</b>	<b>1,047</b>	<b>1,047</b>	<b>1,047</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	31,171	31,331	30,275	31,553	31,553	31,553	31,823
29,543 CCAB - Attorney Offices							
2,280 Crt Hse - Prosecutor Office							
31,823							
<b>Total Fixed Charges</b>	<b>31,171</b>	<b>31,331</b>	<b>30,275</b>	<b>31,553</b>	<b>31,553</b>	<b>31,553</b>	<b>31,823</b>
<b>Internal Charges</b>							
Liability Insurance	12,641	13,501	13,592	16,817	16,817	16,817	18,549
Fidelity Insurance	48	56	56	64	64	64	64
Liability Deductible	-	7,770	7,770	8,314	8,314	8,314	-
<b>Total Internal Charges</b>	<b>12,689</b>	<b>21,327</b>	<b>21,418</b>	<b>25,195</b>	<b>25,195</b>	<b>25,195</b>	<b>18,613</b>
<b>Total City Attorney</b>	<b>720,606</b>	<b>750,356</b>	<b>804,813</b>	<b>1,043,312</b>	<b>1,125,000</b>	<b>1,007,275</b>	<b>998,425</b>



General Government								
Fund: 011		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	011 General Government							
Dept	1302 Victim Services							
Activity	412 Executive Services							
Personnel Services								
	Salaries & Wages	44,767	47,762	51,405	52,376	52,376	50,886	58,181
	F.I.C.A. (Soc. Sec.)	2,775	2,983	3,003	3,248	3,248	3,156	3,608
	P.E.R.S. Retirement	3,837	4,171	4,511	4,646	4,646	4,650	5,219
	Health & Vision Insurance	10,919	11,679	12,636	12,592	12,592	12,591	12,967
	Workers Comp. Ins.	234	247	306	388	388	367	418
	Unemployment Ins.	201	120	131	137	137	188	158
	Dental Insurance	565	582	584	600	600	582	600
	F.I.C.A. Medicare	649	698	702	760	760	738	844
Total	Personnel Services	63,947	68,243	73,280	74,747	74,747	73,159	81,995
Supplies & Materials								
	Office Supplies & Equip	412	809	721	1,000	1,000	1,000	1,500
	1,500 Misc							
	1,500							
	Computr Equip/Sftwr/Sppl	725	725	-	1,410	1,410	1,410	2,072
	750 Full Case Annual Maintenance/Support							
	662 Karpel Prosecutor Software, Support & Training							
	660 MFILES License (1)							
	2,072							
	Furniture	462	-	330	-	-	-	-
Total	Supplies & Materials	1,599	1,534	1,051	2,410	2,410	2,410	3,572
Purchased Services								
	IT&S Computer Maint/Spprt	2,752	2,688	3,140	2,967	2,967	2,967	3,177
	IT&S Telephone Service	455	456	474	474	474	474	474
	Postage	9	18	5	-	-	5	-
	Cellular Services	-	-	741	700	700	581	600
	Professional Dues	250	250	250	250	250	250	250
	250 MCADSV Membership Dues							
	250							
	Long Dist Telephone Chrgs	55	18	-	-	-	-	-
	Travel & Meeting Expense	2,018	-	-	2,200	2,200	2,200	3,550
	2,200 Dallas CAW motel/meals/transp							
	1,350 St of MT Prof Leadership Training & Budget Training							
	3,550							
	Conferences	-	-	425	500	500	500	500
	500 Dallas Crimes Against Women Conference							
	500							
	Other Contracted Services	-	-	-	200	200	200	1,000
	1,000 Interpretor services							
	1,000							
Total	Purchased Services	5,539	3,430	5,035	7,291	7,291	7,177	9,551
Fixed Charges								
	Rent of Bldgs & Offices	3,850	3,810	7,737	5,748	5,748	5,748	5,975
	4,056 ccab							
	1,919 office at LJC							
	5,975							
Total	Fixed Charges	3,850	3,810	7,737	5,748	5,748	5,748	5,975
Internal Charges								
	Liability Insurance	1,223	1,223	1,359	1,388	1,388	1,388	1,664
	Fidelity Insurance	8	8	8	8	8	8	8
	Liability Deductible	-	-	-	-	-	-	-
Total	Internal Charges	1,231	1,231	1,367	1,396	1,396	1,396	1,672
Total	Victim Services	76,166	78,248	88,469	91,592	91,592	89,890	102,765

General Government									
Fund: 011			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund 011 General Government									
Dept 1586 Commission & Manager Priorities									
Activity 410 General Government									
Fixed Charges									
Contingency	-	-	-	120,488	-	-	-		
0.5% of GF Revenue (N/A for FY23)				Allocated to expense lines					
-	-								
Total	Fixed Charges	-	-	-	120,488	-	-	-	
Total	Commission & Manager Priorities	-	-	-	120,488	-	-	-	
Fund 011 General Government									
Dept 1701 Helena Citizens Council (HCC)									
Activity 411 Legislative Services									
Personnel Services									
Salaries & Wages	9,218	13,260	18,524	19,959	19,959	20,617	20,964		
F.I.C.A. (Soc. Sec.)	572	822	1,021	1,238	1,238	1,258	1,300		
P.E.R.S. Retirement	790	1,150	1,626	1,771	1,771	1,764	1,881		
Health & Vision Insurance			2,125	3,150	3,150	47	3,243		
Workers Comp. Ins.	142	202	194	134	134	113	151		
Unemployment Ins.	41	33	47	52	52	52	57		
Dental Insurance			258	300	300	293	300		
F.I.C.A. Medicare	134	192	239	290	290	295	304		
Total	Personnel Services	10,897	15,659	24,034	26,894	26,894	24,437	28,200	
Supplies & Materials									
Office Supplies & Equip	141	196	-	550	550	550	550		
Furniture & Fixtures-Misc		-	-	100	100	-	100		
Total	Supplies & Materials	141	196	-	650	650	550	650	
Purchased Services									
IT&S Computer Maint/Spprt	2,128	1,983	1,956	2,237	2,237	2,237	2,436		
IT&S Telephone Service	-	-	-	-	-	-	948		
City-Co Bldg Postage Adm	72	104	117	128	128	128	128		
Postage	-	-	-	150	150	150	150		
Printing & Duplicating	1,460	239	-	250	250	250	250		
250 Printing & Duplicating									
250									
Advertising	421	-	-	100	100	100	100		
Required Training	-	-	-	100	100	100	100		
Other Contracted Services	673	345	55	1,902	1,902	1,000	1,229		
279 Neighborhood Outreach									
300 Survey Monkey Subscription									
650 Water Bill Insert Internal Charges									
1,229									
Total	Purchased Services	4,754	2,671	2,128	4,867	4,867	3,965	5,341	
Intra-City Charges									
Copier Revolving Program	-	-	79	83	83	83	83		
Total	Intra-City Charges	-	-	79	83	83	83	83	
Internal Charges									
Liability Insurance	368	346	370	529	529	529	600		
Fidelity Insurance	8	8	8	8	8	8	8		
Total	Internal Charges	376	354	378	537	537	537	608	
Total	Helena Citizens Council (HCC)	16,168	18,880	26,619	33,031	33,031	29,572	34,882	

General Government							
Fund: 011		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		Proposed FY 2023
					Adopted	Amended	Est Actuals
							Budget

Fund	011 General Government							
Dept	1702 Public Arts Preservation							
Activity	401 Other							
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	-	0	-	-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Purchased Services</b>								
	City-Co Bldg Postage Adm	72	52	117	-	-	-	-
	Postage	-	0	5	-	-	-	-
<b>Total</b>	<b>Purchased Services</b>	<b>24</b>	<b>52</b>	<b>122</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Public Arts Preservation</b>	<b>99</b>	<b>52</b>	<b>122</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Fund	011 General Government							
Dept	1801 Human Resources							
Activity	417 Human Resources							
<b>Personnel Services</b>								
	Salaries & Wages	286,610	241,431	248,783	283,906	283,906	289,750	306,026
	Overtime - Misc	-	2,111	6,850	2,396	2,396	1,000	794
	F.I.C.A. (Soc. Sec.)	16,995	14,323	14,923	17,784	17,784	18,000	19,025
	P.E.R.S. Retirement	24,562	20,866	20,960	25,440	25,440	24,906	27,525
	Health & Vision Insurance	43,260	38,869	39,963	50,368	50,368	50,375	51,868
	Workers Comp. Ins.	3,301	2,884	2,330	2,087	2,087	1,790	1,973
	Unemployment Ins.	1,292	602	646	749	749	995	832
	Dental Insurance	2,239	1,941	1,687	2,400	2,400	2,331	2,400
	F.I.C.A. Medicare	3,975	3,350	3,490	4,160	4,160	4,030	4,451
	Vacancy Adjustment							(15,559)
<b>Total</b>	<b>Personnel Services</b>	<b>382,234</b>	<b>326,377</b>	<b>339,632</b>	<b>389,290</b>	<b>389,290</b>	<b>393,177</b>	<b>399,335</b>
<b>Supplies &amp; Materials</b>								
	Paper & Forms	922	1,088	839	1,300	1,300	1,300	1,300
	Office Supplies & Equip	1,297	1,922	1,272	1,000	1,000	1,850	1,500
	Small Tools & Equip-Misc	-	119	58	100	100	-	-
	Computr Equip/Sftwr/Sppl	6,056	6,115	3,400	8,632	8,632	5,000	6,960
	1,300 Toner for all printers & fax							
	660 M Files Subscription (1)							
	5,000 Civic HR Software Yearly Charge							
	6,960							
	Furniture & Fixtures-Misc	1,504	-	-	500	500	500	-
	-							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>9,779</b>	<b>9,244</b>	<b>5,569</b>	<b>11,532</b>	<b>11,532</b>	<b>8,650</b>	<b>9,760</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	11,007	10,751	11,241	11,692	11,692	11,692	13,056
	IT&S Telephone Service	2,276	2,280	2,370	2,370	2,370	2,370	2,370
	City-Co Bldg Postage Adm	300	636	724	535	535	535	535
	Postage	981	900	862	1,200	1,200	500	1,200
	Cellular Services	520	374	702	800	800	800	600
	Printing & Duplicating	-	295	51	150	150	150	150
	150 Envelopes							
	150							
	Dues, Subscrip, License	3,149	1,949	1,921	7,200	7,200	3,200	7,200
	2,000 Criminal Background Checks							
	4,000 Natl. SHRM Dues-ck							
	620 NPELRA Membership (3)							
	80 SHRM Dues (2)							
	500 Additional Licenses							
	7,200							

**General Government**
**Fund: 011**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Advertising	505	1,633	4,248	3,000	3,000	10,000	10,000
Long Dist Telephone Chrgs	113	114	-	-	-	-	-
Meal Reimb-Taxable	-	-	-	100	100	75	-
Travel & Meeting Expense	1,174	45	218	200	200	3,000	3,000
Required Training	651	1,081	-	22,000	22,000	5,000	2,000
1,700 Misc. Training or Tuition Reimb.							
300 Drug Training/Supervisor							
<u>2,000</u>							
Conferences	3,992	759	-	5,000	5,000	2,500	5,000
2,000 SHRM/MLC&T/Arbitration/Misc Conferences							
3,000 NPELRA Conference (2)							
<u>5,000</u>							
Other Contracted Services	113	14,359	92,678	53,350	53,350	15,000	38,550
550 Shredder/EAP Critical Incidents							
3,000 Legal Union Fee							
35,000 HR Service Agreement (CMS)							
<u>38,550</u>							
<b>Total Purchased Services</b>	<b>24,781</b>	<b>35,174</b>	<b>115,013</b>	<b>107,597</b>	<b>107,597</b>	<b>54,822</b>	<b>83,661</b>
<b>Intra-City Charges</b>							
Copier Revolving Program	2,265	2,115	2,250	2,221	2,221	2,221	2,221
<b>Total Intra-City Charges</b>	<b>2,265</b>	<b>2,115</b>	<b>2,250</b>	<b>2,221</b>	<b>2,221</b>	<b>2,221</b>	<b>2,221</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	26,472	26,472	27,455	28,178	28,178	28,178	28,178
Empl Awrds/Incentive Prgms	4,893	3,972	3,446	-	-	7,500	4,000
<b>Total Fixed Charges</b>	<b>31,365</b>	<b>30,445</b>	<b>30,901</b>	<b>28,178</b>	<b>28,178</b>	<b>35,678</b>	<b>32,178</b>
<b>Internal Charges</b>							
Liability Insurance	7,624	7,708	7,368	7,590	7,590	7,590	8,778
Fidelity Insurance	32	32	32	32	32	32	32
Liability Deductible	-	-	-	-	-	-	22,765
<b>Total Internal Charges</b>	<b>7,656</b>	<b>7,740</b>	<b>7,400</b>	<b>7,622</b>	<b>7,622</b>	<b>7,622</b>	<b>31,575</b>
<b>Total Human Resources</b>	<b>458,080</b>	<b>411,095</b>	<b>500,765</b>	<b>546,440</b>	<b>546,440</b>	<b>502,170</b>	<b>558,730</b>

# General Government

Fund: 011

Fund: 011		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	011 General Government							
Dept	1808 Public Service Consortium							
Activity	417 Human Resources							
Personnel Services								
	Overtime - Misc	4,251	-	-	5,970	5,970	-	7,192
	Workers Comp. Ins.	197	-	-	358	358	-	487
	Unemployment Ins.	20	-	-	16	16	-	20
	F.I.C.A. Medicare	64	-	0	87	87	-	105
Total	Personnel Services	4,532	-	0	6,431	6,431	-	7,804
Supplies & Materials								
	Office Supplies & Equip	-	-	-	-	-	-	-
Total	Supplies & Materials	-	-	-	-	-	-	-
Purchased Services								
	Travel & Meeting Expense	4,958	598	468	5,000	5,000	-	4,000
	Other Contracted Services	1,231	1,311	1,271	1,380	1,380	-	1,380
	1,200 Firefighting Consortium Fee							
	180 Civil Svc Board Member Mtg per diem							
	1,380							
Total	Purchased Services	6,189	1,909	1,740	6,380	6,380	-	5,380
Internal Charges								
	Liability Insurance	159	155	158	159	159	159	206
Total	Internal Charges	159	155	158	159	159	159	206
Total	Public Service Consortium	10,880	2,064	1,898	12,970	12,970	159	13,390

# Police & Court

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Dedicated Revenues

License & Permits	31,093	29,724	26,634	30,000	30,000	30,000	30,000
Intergovernmental Revenues	313,579	391,741	287,158	280,000	280,000	336,357	292,500
Charges For Services	238,779	258,478	172,320	135,200	135,200	60,500	226,500
Fines & Forfeitures	539,884	570,693	444,080	490,500	490,500	381,950	440,500
Other Financing Sources / (Uses)	11,913	25,240	33,506	10,000	10,000	16,650	10,000
<b>Other Operating Revenues</b>	<b>1,135,248</b>	<b>1,275,877</b>	<b>963,698</b>	<b>945,700</b>	<b>945,700</b>	<b>825,457</b>	<b>999,500</b>
Interfund Transfers In	27,172	34,989	39,104	15,000	15,000	15,000	15,000
<b>Internal Transactions</b>	<b>27,172</b>	<b>34,989</b>	<b>39,104</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>Total Dedicated Revenues</b>	<b>1,162,420</b>	<b>1,310,866</b>	<b>1,002,802</b>	<b>960,700</b>	<b>960,700</b>	<b>840,457</b>	<b>1,014,500</b>

## Expenditures

<b>Personnel Services</b>	<b>6,349,229</b>	<b>5,050,995</b>	<b>4,729,474</b>	<b>6,812,187</b>	<b>6,812,187</b>	<b>6,374,339</b>	<b>6,866,216</b>
Supplies & Materials	153,921	129,975	157,760	257,450	257,450	184,350	105,000
Purchased Services	435,212	380,563	467,275	668,315	677,815	566,880	552,358
Intra-City Charges	108,369	84,676	81,391	119,005	119,005	69,558	117,062
Fixed Charges	194,472	258,550	255,538	272,136	272,136	272,136	322,955
<b>Maintenance &amp; Operating</b>	<b>891,974</b>	<b>853,764</b>	<b>961,965</b>	<b>1,316,906</b>	<b>1,326,406</b>	<b>1,092,924</b>	<b>1,097,374</b>
Internal Charges	240,850	238,676	241,293	249,022	249,022	249,022	293,432
Transfers Out	-	250,000	70,000	-	117,000	117,000	400,000
<b>Internal Transactions</b>	<b>240,850</b>	<b>488,676</b>	<b>311,293</b>	<b>249,022</b>	<b>366,022</b>	<b>366,022</b>	<b>693,432</b>
<b>Total Expenditures</b>	<b>7,482,053</b>	<b>6,393,434</b>	<b>6,002,731</b>	<b>8,378,115</b>	<b>8,504,615</b>	<b>7,833,285</b>	<b>8,657,022</b>

<b>General Government Revenues Provided (Needed)</b>	<b>(6,319,633)</b>	<b>(5,082,568)</b>	<b>(4,999,929)</b>	<b>(7,417,415)</b>	<b>(7,543,915)</b>	<b>(6,992,828)</b>	<b>(7,642,522)</b>
Percent of Total General Government Revenues	35.25%	27.59%	25.82%	38.30%	38.95%	36.11%	37.59%

## Expenditures by Division

1001	410 Interfund Transactions	-	250,000	70,000	-	117,000	117,000	400,000
1002	410 Support/Assistance Paymts	51,622	82,495	67,396	69,812	69,812	69,812	72,953
1401	413 Court Administration	546,002	547,038	589,907	664,211	664,211	657,386	692,266
2201	421 Police Operations	6,564,546	5,217,164	4,975,238	7,180,562	7,190,062	6,606,147	7,079,125
2203	446 Animal Control	82,304	83,243	83,318	152,650	152,650	95,977	171,878
2207	421 Drug Enforcement	106,434	108,539	107,456	127,680	127,680	122,793	129,903
2209	421 Violence Against Women	99,167	102,482	107,167	115,293	115,293	113,231	110,898
2211	446 Urban Wildlife	19,110	-	-	67,907	67,907	50,939	-
2212	421 Intrnt Crimes Agnst Child	12,868	2,474	2,249	-	-	-	-
<b>Total Expenditures</b>		<b>7,482,053</b>	<b>6,393,434</b>	<b>6,002,731</b>	<b>8,378,115</b>	<b>8,504,615</b>	<b>7,833,285</b>	<b>8,657,022</b>

# Police & Court

Fund: 012

## DEDICATED REVENUES

### License & Permits

Animal Licenses	31,093	29,724	26,634	30,000	30,000	30,000	30,000
<b>Total License &amp; Permits</b>	<b>31,093</b>	<b>29,724</b>	<b>26,634</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>

### Intergovernmental Revenues

MRDTF Grant	27,676	31,284	26,345	20,000	20,000	23,277	20,000
Highway Traffic Safety	26,859	82,815	29,107	65,000	65,000	86,080	57,000
ICAC Grant	3,485	5,493	-	-	-	-	-
Dept of Justice Grant	95,618	100,356	64,572	90,000	90,000	77,735	110,000
Violence Agnst Women Grnt	68,494	70,807	70,750	65,000	65,000	65,000	50,000
HIDTA Grants	67,281	52,373	26,906	35,000	35,000	15,000	6,000
Police Grants-Misc	12,874	2,939	49,185	3,000	3,000	58,750	48,000
Indirect Cost Recovery	6,746	-	16,149	-	-	8,515	-
County Contributions	-	-	-	-	-	-	-
LCSO Reimb-1/2 Ded-MDT & Crimestoppers	-	45,673	4,145	2,000	2,000	2,000	1,500
Misc Intergovnmntl Rev	4,546	-	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>313,579</b>	<b>391,741</b>	<b>287,158</b>	<b>280,000</b>	<b>280,000</b>	<b>336,357</b>	<b>292,500</b>

### Charges For Services

Alarm Fees (10%)	2,475	1,070	830	1,200	1,200	500	500
St Capital Officer	140,161	90,670	-	-	-	-	-
Fees - Other Agencies	-	-	-	-	-	-	-
County Attorney Liaison Detective	86,393	127,769	-	45,000	45,000	45,000	45,000
SRO Reimbursement	-	-	161,295	80,000	80,000	-	166,000
Police Range User Fees	7,980	36,345	10,070	8,000	8,000	15,000	15,000
Helena Housing Auth. Contract	-	-	-	-	-	-	-
Animal Control Fees	1,770	2,625	-	1,000	1,000	-	-
<b>Total Charges For Services</b>	<b>238,779</b>	<b>258,478</b>	<b>172,320</b>	<b>135,200</b>	<b>135,200</b>	<b>60,500</b>	<b>226,500</b>

### Fines & Forfeitures

Court Fines - Traffic	437,170	479,933	372,107	400,000	400,000	323,500	375,000
Animal Control Fines	3,513	4,022	2,533	3,500	3,500	3,000	3,000
Court Costs	7,161	2,347	1,668	5,000	5,000	1,200	2,500
Criminal Offense	34,814	38,369	25,375	30,000	30,000	25,000	25,000
Civil Costs	27,160	14,900	19,780	20,000	20,000	9,250	10,000
Victim/Witness Adv Srchrg	30,066	31,124	22,618	32,000	32,000	20,000	25,000
<b>Total Fines &amp; Forfeitures</b>	<b>539,884</b>	<b>570,693</b>	<b>444,080</b>	<b>490,500</b>	<b>490,500</b>	<b>381,950</b>	<b>440,500</b>

### Other Financing Sources / (Uses)

Police Workers Comp	4,913	-	-	-	-	-	-
Sale of Unclaimed Evidence	4,150	-	2,694	-	-	-	-
Canine Contributions	-	-	-	-	-	-	-
Police-L&C Forfeiture Fnd	-	3,050	-	-	-	-	-
Sale of Fixed Assets	2,850	22,190	30,812	10,000	10,000	16,650	10,000
<b>Total Other Financing Sources / (Uses)</b>	<b>11,913</b>	<b>25,240</b>	<b>33,506</b>	<b>10,000</b>	<b>10,000</b>	<b>16,650</b>	<b>10,000</b>

### SUBTOTAL - OPERATING REVENUES

1,135,248	1,275,877	963,698	945,700	945,700	825,457	999,500
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### Interfund Transfers In

T/in - 217 Law Enforcement Block Grant	27,172	34,989	39,104	15,000	15,000	15,000	15,000
<b>Total Interfund Transfers In</b>	<b>27,172</b>	<b>34,989</b>	<b>39,104</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

### TOTAL DEDICATED REVENUES

1,162,420	1,310,866	1,002,802	960,700	960,700	840,457	1,014,500
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Police & Court								
Fund: 012		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	

Fund	012 Police & Court							
Dept	1001 Interfund Transactions							
Activity	410 General Government							
<b>Transfers Out</b>								
	T/out - 573 CC Law & Justice Building	-	250,000	70,000	-	117,000	117,000	400,000
<b>Total</b>	<b>Transfers Out</b>	<b>-</b>	<b>250,000</b>	<b>70,000</b>	<b>-</b>	<b>117,000</b>	<b>117,000</b>	<b>400,000</b>
<b>Total</b>	<b>Interfund Transactions</b>	<b>-</b>	<b>250,000</b>	<b>70,000</b>	<b>-</b>	<b>117,000</b>	<b>117,000</b>	<b>400,000</b>
Fund	012 Police & Court							
Dept	1002 Support/Assistance Paymts							
Activity	410 General Government							
<b>Fixed Charges</b>								
	Comm Srvc Prgm Support	7,000	7,000	7,000	7,000	7,000	7,000	7,000
	Humane Society Support	44,622	75,495	60,396	62,812	62,812	62,812	65,953
<b>Total</b>	<b>Fixed Charges</b>	<b>51,622</b>	<b>82,495</b>	<b>67,396</b>	<b>69,812</b>	<b>69,812</b>	<b>69,812</b>	<b>72,953</b>
<b>Total</b>	<b>Support/Assistance Paymts</b>	<b>51,622</b>	<b>82,495</b>	<b>67,396</b>	<b>69,812</b>	<b>69,812</b>	<b>69,812</b>	<b>72,953</b>



# Police & Court

Fund: 012

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	012 Police & Court							
Dept	1401 Court Administration							
Activity	413 Judicial Services							
<b>Personnel Services</b>								
	Salaries & Wages	327,758	331,832	339,398	375,428	375,428	381,630	408,833
	Temporary Salaries	8,050	575	2,630	9,000	9,000	3,000	5,000
	Overtime - Misc	-	-	829	-	-	-	-
	F.I.C.A. (Soc. Sec.)	19,734	19,180	19,768	23,837	23,837	22,725	25,660
	P.E.R.S. Retirement	28,419	28,791	30,048	33,303	33,303	33,362	36,676
	Health & Vision Insurance	64,387	70,075	75,667	75,552	75,552	75,141	77,802
	Workers Comp. Ins.	4,047	4,066	3,140	2,656	2,656	2,250	2,052
	Unemployment Ins.	1,054	586	619	737	737	992	832
	Dental Insurance	3,358	3,493	3,499	3,600	3,600	3,480	3,600
	F.I.C.A. Medicare	4,615	4,486	4,624	5,578	5,578	5,300	6,005
<b>Total</b>	<b>Personnel Services</b>	<b>461,422</b>	<b>463,084</b>	<b>480,222</b>	<b>529,691</b>	<b>529,691</b>	<b>527,880</b>	<b>566,460</b>
<b>Supplies &amp; Materials</b>								
	Paper & Forms	921	1,162	1,054	1,000	1,000	1,000	1,000
	Office Supplies & Equip	2,218	2,065	2,496	2,500	2,500	2,000	2,500
	2,300 Battery replacement for mics in courtroom							
	200 Shredder							
	Computr Equip/Sftwr/Sppl	2,436	542	217	2,000	2,000	1,000	2,000
	Furniture & Fixtures-Misc	365	196	864	1,000	1,000	1,000	1,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>5,940</b>	<b>3,965</b>	<b>4,631</b>	<b>6,500</b>	<b>6,500</b>	<b>5,000</b>	<b>6,500</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	17,097	16,475	17,046	17,985	17,985	17,985	19,201
	IT&S Telephone Service	3,186	3,192	3,318	3,792	3,792	3,792	3,792
	Jury & Witness Fees	1,350	2,402	1,615	4,000	4,000	2,500	4,000
	City-Co Bldg Postage Adm	1,067	1,527	1,753	1,904	1,904	1,750	1,776
	Postage	4,957	4,333	5,729	6,000	6,000	5,000	5,100
	5,100 Jury Mailings							
	5,100							
	Cellular Services	-	-	-	-	-	-	1,000
	1,000 Judge Cell Phone							
	1,000							
	Printing & Duplicating	3,755	3,188	3,666	3,500	3,500	3,000	3,500
	3,500 General Printing							
	3,500							
	Professional Dues	601	375	-	450	450	450	450
	450 Clerk Dues MMA Annual Dues							
	450							
	Dues, Subscriptn, License	99	500	-	1,160	1,160	1,000	500
	500 Biannual Code Books							
	500							
	Long Dist Telephone Chrgs	37	62	-	-	-	-	-
	Employee Auto Allowance	-	-	-	200	200	-	-
	Required Training	1,683	2,503	899	2,000	2,000	2,000	2,000
	1,500 Conf Location Billings-Travel/Food/Lodging							
	500 Registration							
	2,000							
	Continued Prof Education	500	-	-	1,500	1,500	1,500	1,500
	1,500 Judge's School Registration Travel							
	Certification Training	175	-	-	300	300	300	300
	300 Judge & Clerk training costs							
	Conferences	-	-	-	500	500	500	500
	500 Conference Registration & Travel Costs							
	Other Contracted Services	1,585	1,651	24,246	25,435	25,435	25,435	8,145
	700 "For the Record" recording system contract maint.							
	600 360 Office Copy Machine Maintenance							
	1,000 Lexis Nexis Contract							
	4,700 Digiticket-Costs reduced for FY23							
	200 Record Management (Shredding Fees)							
	100 Language Link							
	135 MT.Gov website access							
	710 Mfiles contract							
	8,145							
<b>Total</b>	<b>Purchased Services</b>	<b>36,092</b>	<b>36,206</b>	<b>58,273</b>	<b>68,726</b>	<b>68,726</b>	<b>65,212</b>	<b>51,764</b>

Police & Court								
Fund: 012			FY 2019	FY 2020	FY 2021	FY 2022		
			Actual	Actual	Unaudited	Adopted	Amended	Est Actuals
								Proposed FY 2023 Budget
<b>Fixed Charges</b>								
Rent of Bldgs & Offices	Court room / offices / jury room		33,464	34,596	37,407	48,961	48,961	48,961
<b>Total</b>	<b>Fixed Charges</b>		<b>33,464</b>	<b>34,596</b>	<b>37,407</b>	<b>48,961</b>	<b>48,961</b>	<b>48,961</b>
<b>Internal Charges</b>								
Property Insurance			56	56	60	64	64	64
Liability Insurance			8,948	9,053	9,236	10,191	10,191	10,191
Fidelity Insurance			80	78	78	78	78	78
<b>Total</b>	<b>Internal Charges</b>		<b>9,084</b>	<b>9,187</b>	<b>9,374</b>	<b>10,333</b>	<b>10,333</b>	<b>10,333</b>
<b>Total</b>	<b>Court Administration</b>		<b>546,002</b>	<b>547,038</b>	<b>589,907</b>	<b>664,211</b>	<b>664,211</b>	<b>657,386</b>

# Police & Court

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>012 Police &amp; Court</b>
Dept	<b>2201 Police Operations</b>
Activity	<b>421 Police Protection</b>

## Personnel Services

Salaries & Wages	3,819,061	3,002,816	2,822,869	4,073,199	4,073,199	3,951,668	4,341,319
Overtime - Misc	333,492	120,260	108,796	289,676	289,676	192,300	297,707
F.I.C.A. (Soc. Sec.)	11,126	10,143	10,238	11,263	11,263	14,612	15,057
P.E.R.S. Retirement	14,665	14,604	14,969	16,112	16,112	21,240	21,783
Health & Vision Insurance	587,223	508,705	471,700	688,156	688,156	601,385	734,583
Workers Comp. Ins.	238,394	182,216	120,192	138,271	138,271	135,285	152,787
Unemployment Ins.	18,744	7,953	7,534	11,376	11,376	14,630	12,554
Police Retirement	507,212	407,393	364,007	560,802	560,802	494,300	590,622
Dental Insurance	30,709	25,673	22,101	32,790	32,790	28,120	33,990
F.I.C.A. Medicare	56,318	44,043	39,959	63,295	63,295	56,285	67,299
Vacancy Adjustment							(320,000)
<b>Total Personnel Services</b>	<b>5,616,944</b>	<b>4,323,807</b>	<b>3,982,365</b>	<b>5,884,940</b>	<b>5,884,940</b>	<b>5,509,825</b>	<b>5,947,701</b>

## Supplies & Materials

Office Supplies & Equip	7,764	6,541	5,779	7,500	7,500	7,500	6,500
2,500 Copy Paper							
4,000 Annual Supplies & Materials							
<u>6,500</u>							
Supplies Reimbursement-Taxable	4,200	4,750	7,324	4,800	4,800	5,000	4,800
Chem & Lab Supplies	4,532	3,389	3,861	17,300	17,300	10,000	9,200
1,000 DPM Taser Digital Power Mag (20@\$75)							
500 Crime Scene Van Supplies							
500 Batteries (Non-rechargeable/Specialty)							
500 Field Drug Testing Kits							
500 Nitrile Gloves							
500 DNA Evidence Kits							
200 Suspect Sex Assault Collection Kits							
2,000 Evidence Bags & Investigation Supplies							
500 Personal Protective Equipment							
2,000 Portable Radio Battery Replacements							
1,000 Radio Mics/Earpiece Replacements							
<u>9,200</u>							
Clothing Allowance	41,498	29,752	18,277	44,100	44,100	30,000	25,150
3,000 SWAT Gear							
750 CDT Uniforms							
5,000 Replacement Uniforms							
3,000 New Hire Uniforms							
250 Honor Guard Uniforms/Equipment							
500 K-9 Officer Uniform Replacements							
150 Evidence Uniforms/Coveralls							
500 Sewing/Embroidery							
750 Boots/Footwear							
250 Patches & Chevrons							
500 Badges/Medals/Commendation Pins							
8,500 Soft Body Armor (10 Vests)							
2,000 External Vest Carriers (5 Carriers)							
<u>25,150</u>							
Training Supplies	28,192	46,079	24,453	60,800	60,800	30,000	25,300
300 Taser Cartridges							
1,500 Use of Force Training Supplies							
5,000 SWAT Supplies							
1,000 Negotiator Equipment							
3,000 CDT Training Supplies							
10,000 Ammunition							
2,000 Targetry							
2,500 Firearms Supplies							
<u>25,300</u>							

# Police & Court

Fund: 012

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Small Tools & Equip-Misc		32,494	23,991	6,808	20,800	20,800	18,000	5,500
1,000	Crash Investigation Supplies							
750	WRAP Restraint System (Additional/Replacement)							
2,000	Patrol Supplies							
750	Go Bag Supplies							
500	PMB Supplies							
500	Evidence Building Storage Supplies							
5,500								
Computr Equip/Sftwr/Supply		20,601	8,406	83,860	70,700	70,700	70,700	11,250
750	Airport Office: Desk Docks/Monitors/Keyboards, etc.							
500	CD's/DVD's/USB Drives/CD Sleeves/Other Media							
1,000	Patrol Room & Airport Toner							
1,000	Admin Coordinator Color Printer Supplies							
3,000	Mobile Tablet Docks/Antennas/Associated Hardware for Patrol Vehicles							
1,000	CID Printer Supplies							
1,000	ID Cards/ID Card Printer Supplies							
11,250								
Other Supply & Mat-Misc		6,993	1,933	1,683	19,000	19,000	5,000	7,000
2,000	Airport Range Maintenance							
4,000	K9 Food/Equipment/Supplies							
1,000	New Hire Test Booklets							
7,000								
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>146,274</b>	<b>124,842</b>	<b>152,046</b>	<b>245,000</b>	<b>245,000</b>	<b>176,200</b>	<b>94,700</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Sprrt		143,521	147,718	153,412	152,420	152,420	152,420	164,422
IT&S Telephone Service		9,559	13,908	16,116	16,116	16,116	16,116	14,694
City-Co Bldg Postage Adm		156	223	258	280	280	280	301
Postage		3,658	4,181	2,689	3,500	3,500	3,500	3,000
Cellular Services		19,834	20,910	45,384	42,400	42,400	40,770	46,000
Printing & Duplicating		929	2,247	1,939	3,300	3,300	2,500	3,000
500	Victim's Rights Forms							
750	Notice to Appear (NTA's)							
1,000	Business Card Printing							
750	Misc. Printing Costs							
3,000								
Dues, Subscriptn, License		4,844	4,474	6,182	9,700	9,700	6,500	8,950
200	Rocky Mountain Information Network Annual Fee (RMIN)							
750	International Association of Chiefs of Police Dues (IACP) (6)							
400	Montana Association of Chiefs of Police (MACOP) Dues (6)							
100	SWAT Sniper Membership							
100	K9 City Dog License							
200	National Association of School Resource Officers (NASRO) Dues							
450	Property & Evidence Tech Dues							
300	Explorer Post Dues							
250	Chaplain Dues							
300	FBINAA National and MT/ID Chapter Dues (3)							
2,800	LEADS Online Service							
350	Negotiator Membership/Fees							
50	LEBA Membership							
700	PMI Support Renewal							
2,000	Input ACE (Evidence)							
8,950								
Public Relations		16	1,271	353	1,000	1,000	1,500	2,800
1,000	Promotional Items							
1,800	Recruiting Costs							
2,800								
Advertising		-	-	295	500	500	-	500
500	Legal Ad Notices							
500								
Electric Utility		730	532	624	1,000	1,000	785	835
835	All Facilities							
Water & Sewer	Sewer/Water @ 630 N Last Chance Gulch	250	74	-	-	-	-	-
Long Dist Telephone Chrgs		8,860	2,990	1,990	2,550	2,550	1,920	2,550
2,050	Crimestoppers TIP Center (2/3 To Be Reimb.)							
500	Language Line Services							
2,550								
Teletype		3,053	2,028	5,176	5,000	5,000	1,000	4,900
700	CID/MRDTF Officer CJIN Terminal License							
1,200	Sentinel One Licensing							
3,000	CJIN User Fees							
4,900								

# Police & Court

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Medical Expenses	24,086	16,875	16,011	32,750	32,750	17,000	28,000
1,000 Admin & Airport First Aid Kit Supplies							
5,000 Drug Screening Tests							
2,000 K9 Veterinary Expenses							
5,000 Evidentiary Sexual Assault Kits							
10,000 DUI/BAC Blood Kit Testing							
2,000 Psychological Exams - Police Officer New Hires							
2,000 Medical/Vision Exams - Police Officer New Hires							
1,000 Prisoner Care							
<u>28,000</u>							
Outside Repair to Mtr Veh	6,117	2,017	6,502	5,000	5,000	2,000	12,000
Equipment Repairs	289	648	1,071	2,500	2,500	2,500	2,500
1,000 Repairs to Police Equipment							
1,500 Radar Unit Recertification							
<u>2,500</u>							
Repairs/Services-Misc	3,531	3,826	4,874	4,500	4,500	4,500	4,500
4,000 Repairs/Uniform Dry Cleaning							
500 Bicycle Repair Costs							
Meal Reimb-Taxable	618	1,004	344	1,500	1,500	1,000	1,000
Required Training	38,942	21,467	34,075	62,600	72,100	60,000	56,050
25,000 Officer Training							
1,000 FTO Basic Course							
2,000 School Resource Officer Basic Course							
1,000 Peer Support Training							
3,000 MSTOA Annual Training							
1,000 FBI National Academy							
800 Montana Executive Leadership Institute							
1,000 Tuition Reimbursement							
1,000 Firearms Armorer Course							
2,500 Firearms Instructor (Action Target LE Academy)							
3,000 Criminal Investigation Training							
500 Evidence Section Training							
9,000 MLEA Basic - Police Officer New Hires							
4,000 Crash Investigation Training							
1,250 Crisis Negotiator Training							
<u>56,050</u>							
Conferences	4,215	4,302	630	10,000	10,000	10,000	8,500
1,500 MACOP Conference (3)							
2,000 IACP Conference (1)							
500 SWAT Commanders Conference							
2,000 DRE National Convention							
1,000 FBINAA Fall/Spring Conferences							
1,500 MATIC Conference							
<u>8,500</u>							
Investigation / Inspect Fees	186	376	908	7,500	7,500	7,500	12,000
2,000 Investigation Costs							
10,000 Background Investigators							
Other Contracted Services	98,355	80,055	95,981	205,625	205,625	150,000	99,580
650 Airport Range Portable Toilet							
3,000 M-Files							
7,500 Smarsh Archive Maint/Support (Cell Phones)							
3,000 PoliceOne Annual Costs							
6,500 Encore (Voice Products) Interview Rm Recording Syst/Maint/Support							
1,500 EZ Street Draw Maint/Support							
300 Solid Waste Costs							
3,600 Copier Lease/Maint. Agreement Costs							
900 Administration Copier Costs							
300 ID Card Printer Annual Maint/Support							
900 IACP Net							
4,000 My HelenaApp - Maint/Support							
2,700 Guardian Tracking							
900 Schedule Anywhere							
2,500 K9 Annual Recertification							
750 Airport Gym Maintenance/Equipment/Cleaning							
3,680 Cradlepoint Annual Support							
4,500 Cellebrite Annual Support/Maintenance							
26,000 Hard/Software Maint. for Watchguard Vehicle Cameras (4RE) & Body Cameras (VISTA)							
8,500 Secure Warrant Software Maint/Support							
400 PMB Monitoring/Cell Services							
7,500 Child Advocacy Center (AWARE)							
500 Weed Control/Mowing - Firing Range							
750 Vehicle Carwashes/Interior Details							
5,000 Wrecker Services							
2,500 Crash Investigator Diagramming Software Support/Maint.							
1,250 Agency 360 Software Maint/Support							
<u>99,580</u>							
<b>Total Purchased Services</b>	<b>371,749</b>	<b>331,125</b>	<b>394,814</b>	<b>569,741</b>	<b>579,241</b>	<b>481,791</b>	<b>476,082</b>

# Police & Court

Fund: 012

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	69,316	61,579	60,184	80,600	80,600	50,000	80,600
	Shop Vehicle Repairs	13,502	3,732	2,594	10,000	10,000	5,000	10,000
	Shop Tires & Tire Repairs	8,760	3,126	4,316	2,700	2,700	750	-
	Shop Vehicle Parts	9,740	10,096	8,644	11,000	11,000	6,000	11,000
<b>Intra-City Charges</b>		<b>101,318</b>	<b>78,532</b>	<b>75,738</b>	<b>104,300</b>	<b>104,300</b>	<b>61,750</b>	<b>101,600</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	109,386	141,459	150,735	153,363	153,363	153,363	194,465
<b>Total</b>	<b>Fixed Charges</b>	<b>109,386</b>	<b>141,459</b>	<b>150,735</b>	<b>153,363</b>	<b>153,363</b>	<b>153,363</b>	<b>194,465</b>
<b>Internal Charges</b>								
	Property Insurance	2,648	2,648	816	873	873	873	446
	Vehicle & Equip Insurance	3,052	3,052	3,042	3,255	3,255	3,255	5,213
	Liability Insurance	104,356	107,263	114,879	115,646	115,646	115,646	132,706
	Fidelity Insurance	432	464	456	441	441	441	457
	Liability Deductible	12,227	12,081	12,081	12,927	12,927	12,927	19,205
	Building M&O Charge	13,460	13,654	8,465	10,275	10,275	10,275	10,789
	Fleet Services Charges	82,700	78,236	79,801	79,801	79,801	79,801	95,761
<b>Total</b>	<b>Internal Charges</b>	<b>218,875</b>	<b>217,398</b>	<b>219,540</b>	<b>223,218</b>	<b>223,218</b>	<b>223,218</b>	<b>264,577</b>
<b>Total</b>	<b>Police Operations</b>	<b>6,564,546</b>	<b>5,217,164</b>	<b>4,975,238</b>	<b>7,180,562</b>	<b>7,190,062</b>	<b>6,606,147</b>	<b>7,079,125</b>

# Police & Court

Fund: 012

Fund 012 Police & Court  
Dept 2203 Animal Control  
Activity 446 Animal Control

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Personnel Services</b>								
Salaries & Wages		47,251	47,734	48,518	72,608	72,608	54,102	89,155
Overtime - Misc		-	96	-	19,430	19,430	1,000	9,823
F.I.C.A. (Soc. Sec.)		2,434	2,453	2,466	5,708	5,708	3,055	5,529
P.E.R.S. Retirement		4,049	4,147	4,257	8,166	8,166	4,512	7,998
Health & Vision Insurance		10,815	11,679	12,636	18,888	18,888	11,535	25,934
Workers Comp. Ins.		3,311	3,318	2,130	1,842	1,842	805	1,428
Unemployment Ins.		213	120	124	241	241	192	268
Dental Insurance		560	582	584	900	900	615	1,200
F.I.C.A. Medicare		569	574	577	1,336	1,336	715	1,437
Vacancy Adjustment								(5,500)
<b>Total Personnel Services</b>		<b>69,202</b>	<b>70,703</b>	<b>71,293</b>	<b>129,119</b>	<b>129,119</b>	<b>76,531</b>	<b>137,272</b>
<b>Supplies &amp; Materials</b>								
Chem & Lab Supplies		-	-	-	300	300	100	200
Clothing Allowance		48	258	22	500	500	1,000	750
Small Tools & Equip-Misc		379	309	76	700	700	300	750
Computr Equip/Sftwr/Spplly		-	-	-	250	250	250	1,500
<b>Total Supplies &amp; Materials</b>		<b>427</b>	<b>567</b>	<b>98</b>	<b>1,750</b>	<b>1,750</b>	<b>1,650</b>	<b>3,200</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		3,463	2,407	2,517	2,582	2,582	2,582	5,461
Postage		34	83	89	275	275	100	200
Cellular Services		1,338	829	1,133	2,200	2,200	1,390	2,000
Printing & Duplicating		584	917	1,016	800	800	800	800
Dues, Subscriptn, License		-	85	-	150	150	150	150
150 Misc.								
150								
Public Relations		-	-	-	1,000	1,000	500	750
Long Dist Telephone Chrgs		13	24	-	-	-	-	-
Teletype		-	300	-	-	-	-	-
Medical Expenses		36	172	181	750	750	750	750
750 Misc Medical Expenses (Labs/Veterinary)								
750								
Professional Services-Misc		65	-	-	400	400	-	400
Equipment Repairs		-	-	-	300	300	-	500
Repairs/Services-Misc		220	219	259	500	500	500	500
Required Training		-	-	-	500	500	500	250
Conferences		-	-	-	400	400	400	200
Other Contracted Services				-	-	-	-	1,350
<b>Total Purchased Services</b>		<b>5,753</b>	<b>5,036</b>	<b>5,195</b>	<b>9,857</b>	<b>9,857</b>	<b>7,672</b>	<b>13,311</b>
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges		1,852	1,671	1,839	3,600	3,600	2,500	7,200
Shop Vehicle Repairs		-	-	-	950	950	500	1,500
Shop Tires & Tire Repairs		18	38	28	800	800	850	-
Shop Vehicle Parts		70	463	103	700	700	400	1,540
<b>Total Intra-City Charges</b>		<b>1,940</b>	<b>2,172</b>	<b>1,970</b>	<b>6,050</b>	<b>6,050</b>	<b>4,250</b>	<b>10,240</b>
<b>Internal Charges</b>								
Vehicle & Equip Insurance		150	150	55	59	59	59	179
Liability Insurance		1,339	1,309	1,336	2,440	2,440	2,440	2,832
Fidelity Insurance		8	8	8	12	12	12	16
Fleet Services Charges		3,485	3,297	3,363	3,363	3,363	3,363	4,828
<b>Total Internal Charges</b>		<b>4,982</b>	<b>4,764</b>	<b>4,762</b>	<b>5,874</b>	<b>5,874</b>	<b>5,874</b>	<b>7,855</b>
<b>Total Animal Control</b>		<b>82,304</b>	<b>83,243</b>	<b>83,318</b>	<b>152,650</b>	<b>152,650</b>	<b>95,977</b>	<b>171,878</b>

# Police & Court

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	12 Police & Court
Dept	2207 Drug Enforcement
Activity	421 Police Protection

## Personnel Services

Salaries & Wages	61,002	66,810	65,377	69,494	69,494	71,511	74,591
Overtime - Misc	7,196	3,918	5,166	12,429	12,429	9,000	13,341
Health & Vision Insurance	10,811	11,628	11,521	12,592	12,592	12,382	12,967
Workers Comp. Ins.	3,997	4,183	3,086	2,688	2,688	2,720	3,067
Unemployment Ins.	308	177	180	214	214	280	239
Police Retirement	8,790	8,449	8,488	10,015	10,015	10,345	10,749
Dental Insurance	560	580	533	600	600	575	600
F.I.C.A. Medicare	991	998	939	1,189	1,189	1,153	1,276
Vacancy Adjustment							(4,500)
<b>Total Personnel Services</b>	<b>93,655</b>	<b>96,743</b>	<b>95,290</b>	<b>109,221</b>	<b>109,221</b>	<b>107,966</b>	<b>112,330</b>

## Supplies & Materials

<b>Total Supplies &amp; Materials</b>	-	-	-	-	-	-	-
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## Purchased Services

IT&S Computer Maint/Spprt	4,204	3,958	4,051	4,512	4,512	4,512	4,661
Cellular Services	1,444	713	1,097	2,000	2,000	460	1,000
Other Contracted Services	-	-	-	2,000	2,000	2,000	1,500
<b>Total Purchased Services</b>	<b>5,648</b>	<b>4,671</b>	<b>5,148</b>	<b>8,512</b>	<b>8,512</b>	<b>6,972</b>	<b>7,161</b>

## Intra-City Charges

Shop Gas & Fuel Charges	2,916	3,013	2,647	4,650	4,650	2,558	4,650
Shop Vehicle Repairs	-	-	-	300	300	300	330
Shop Tires & Tire Repairs	-	-	-	500	500	500	-
Shop Vehicle Parts	15	3	165	200	200	200	242
<b>Total Intra-City Charges</b>	<b>2,931</b>	<b>3,016</b>	<b>2,812</b>	<b>5,650</b>	<b>5,650</b>	<b>3,558</b>	<b>5,222</b>

## Internal Charges

Property Insurance	19	19	21	22	22	22	-
Vehicle & Equip Insurance	263	263	150	161	161	161	345
Liability Insurance	1,906	1,923	2,093	2,172	2,172	2,172	2,516
Fidelity Insurance	8	8	8	8	8	8	8
Fleet Services Charges	2,004	1,896	1,934	1,934	1,934	1,934	2,321
<b>Total Internal Charges</b>	<b>4,200</b>	<b>4,109</b>	<b>4,206</b>	<b>4,297</b>	<b>4,297</b>	<b>4,297</b>	<b>5,190</b>

<b>Total Drug Enforcement</b>	<b>106,434</b>	<b>108,539</b>	<b>107,456</b>	<b>127,680</b>	<b>127,680</b>	<b>122,793</b>	<b>129,903</b>
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# Police & Court

Fund: 012

Fund 12 Police & Court  
 Dept 2209 Violence Against Women  
 Activity 421 Police Protection

				FY 2022			Proposed
				Adopted	Amended	Est Actuals	FY 2023
							Budget
FY 2019	FY 2020	FY 2021					
Actual	Actual	Unaudited					
<b>Personnel Services</b>							
Salaries & Wages	63,210	66,111	68,561	69,920	69,920	74,595	72,106
Overtime - Misc	4,172	3,340	4,406	7,178	7,178	4,500	7,255
Health & Vision Insurance	10,815	11,679	12,603	12,592	12,592	12,590	12,967
Workers Comp. Ins.	4,018	4,133	3,145	2,530	2,530	2,645	2,767
Unemployment Ins.	308	176	187	201	201	275	215
Police Retirement	9,108	9,527	9,843	10,076	10,076	9,350	10,391
Dental Insurance	560	582	583	600	600	585	600
F.I.C.A. Medicare	919	942	976	1,119	1,119	1,065	1,152
Vacancy Adjustment							(5,000)
<b>Total Personnel Services</b>	<b>93,110</b>	<b>96,489</b>	<b>100,305</b>	<b>104,216</b>	<b>104,216</b>	<b>105,605</b>	<b>102,453</b>
<b>Supplies &amp; Materials</b>							
Office Supplies & Equip				600	600	-	-
Supplies Reimbursement-Taxable	600	600	986	600	600	500	600
<b>Total Supplies &amp; Materials</b>	<b>600</b>	<b>600</b>	<b>986</b>	<b>1,200</b>	<b>1,200</b>	<b>500</b>	<b>600</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	2,752	2,688	2,780	2,880	2,880	2,880	3,116
IT&S Telephone Service	455	456	474	474	474	474	474
Cellular Services	360	270	590	625	625	379	450
Long Dist Telephone Chrgs	36	46	-	-	-	-	-
Required Training	-	65	-	1,500	1,500	-	-
Other Contracted Services			-	-	-	-	-
<b>Total Purchased Services</b>	<b>3,603</b>	<b>3,524</b>	<b>3,844</b>	<b>5,479</b>	<b>5,479</b>	<b>3,733</b>	<b>4,040</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges				330	330	-	-
Shop Vehicle Repairs				250	250	-	-
Shop Tires & Tire Repairs				225	225	-	-
Shop Vehicle Parts				200	200	-	-
<b>Total Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,005</b>	<b>1,005</b>	<b>-</b>	<b>-</b>
<b>Internal Charges</b>							
Vehicle & Equip Insurance	n/a						
Liability Insurance	1,846	1,861	2,025	2,044	2,044	2,044	2,271
Fidelity Insurance	8	8	8	8	8	8	8
Fleet Services Charges				1,341	1,341	1,341	1,526
<b>Total Internal Charges</b>	<b>1,854</b>	<b>1,869</b>	<b>2,033</b>	<b>3,393</b>	<b>3,393</b>	<b>3,393</b>	<b>3,805</b>
<b>Total Violence Against Women</b>	<b>99,167</b>	<b>102,482</b>	<b>107,167</b>	<b>115,293</b>	<b>115,293</b>	<b>113,231</b>	<b>110,898</b>

# Police & Court

Fund: 012

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	100 General Fund							
Dept	2211 Urban Wildlife							
Activity	446 Animal Control							
<b>Personnel Services</b>								
	Salaries & Wages	4,864	-	-	23,147	23,147	26,854	-
	Overtime - Misc	6,459	-	-	20,157	20,157	5,000	-
	F.I.C.A. (Soc. Sec.)	63	-	-	1,436	1,436	1,725	-
	P.E.R.S. Retirement	-	-	-	2,054	2,054	2,606	-
	Health & Vision Insurance	490	-	-	6,296	6,296	8,875	-
	Workers Comp. Ins.	615	-	-	867	867	525	-
	Unemployment Ins.	51	-	-	114	114	118	-
	Police Retirement	560	-	-	-	-	-	-
	Dental Insurance	27	-	-	300	300	402	-
	F.I.C.A. Medicare	162	-	-	629	629	427	-
<b>Total</b>	<b>Personnel Services</b>	<b>13,291</b>	<b>-</b>	<b>-</b>	<b>55,000</b>	<b>55,000</b>	<b>46,532</b>	<b>-</b>
<b>Supplies &amp; Materials</b>								
	Clothing Allowance	176	-	-	500	500	500	-
	Small Tools & Equip-Misc	419	-	-	2,500	2,500	500	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>595</b>	<b>-</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>1,000</b>	<b>-</b>
<b>Purchased Services</b>								
	Equipment Repairs	-	-	-	1,000	1,000	500	-
	Other Contracted Services	4,431	-	-	5,000	5,000	1,000	-
<b>Total</b>	<b>Purchased Services</b>	<b>4,431</b>	<b>-</b>	<b>-</b>	<b>6,000</b>	<b>6,000</b>	<b>1,500</b>	<b>-</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	362	-	-	500	500	-	-
	Shop Vehicle Repairs	-	-	-	500	500	-	-
	Shop Tires & Tire Repairs	-	-	-	500	500	-	-
	Shop Vehicle Parts	-	-	-	500	500	-	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>362</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>	<b>-</b>
<b>Internal Charges</b>								
	Liability Insurance	431	-	-	1,149	1,149	1,149	-
	Fidelity Insurance	-	-	-	4	4	4	-
	Fleet Services Charges	-	-	-	754	754	754	-
<b>Total</b>	<b>Internal Charges</b>	<b>431</b>	<b>-</b>	<b>-</b>	<b>1,907</b>	<b>1,907</b>	<b>1,907</b>	<b>-</b>
<b>Total</b>	<b>Urban Wildlife</b>	<b>19,110</b>	<b>-</b>	<b>-</b>	<b>67,907</b>	<b>67,907</b>	<b>50,939</b>	<b>-</b>

# Police & Court

Fund: 012

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	12 Police & Court							
Dept	2212 Intrnt Crimes Agnst Child							
Activity	421 Police Protection							
<b>Personnel Services</b>								
	Overtime - Misc	1,508	157	-	-	-	-	-
	Workers Comp. Ins.	73	9	-	-	-	-	-
	Unemployment Ins.	6	0	-	-	-	-	-
	F.I.C.A. Medicare	18	2	-	-	-	-	-
<b>Total</b>	<b>Personnel Services</b>	<b>1,605</b>	<b>169</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	-	-	-	-	-	-	-
	Computr Equip/Sftwr/Sppl	85	-	-	-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>85</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Purchased Services</b>								
	Required Training	-	-	-	-	-	-	-
	Other Contracted Services	7,936	-	-	-	-	-	-
	<u>-</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>7,936</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	298	89	20	-	-	-	-
	Shop Vehicle Repairs	-	-	-	-	-	-	-
	Shop Tires & Tire Repairs	146	518	441	-	-	-	-
	Shop Vehicle Parts	1,374	349	410	-	-	-	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,818</b>	<b>956</b>	<b>871</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Internal Charges</b>								
	Vehicle & Equip Insurance	-	-	-	-	-	-	-
	Liability Insurance	34	34	37	-	-	-	-
	Fleet Services Charges	1,390	1,315	1,341	-	-	-	-
<b>Total</b>	<b>Internal Charges</b>	<b>1,424</b>	<b>1,349</b>	<b>1,378</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Intrnt Crimes Agnst Child</b>	<b>12,868</b>	<b>2,474</b>	<b>2,249</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Fire Department**  
**Fund: 013**

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Dedicated Revenues</b>								
	Intergovernmental Revenues	-	963	-	-	-	-	-
	Charges For Services	110,819	76,715	130,042	82,500	82,500	270,481	394,808
	Other Financing Sources / (Uses)	15,360	-	-	-	-	550	-
	<b>Other Operating Revenues</b>	<b>126,179</b>	<b>77,678</b>	<b>130,042</b>	<b>82,500</b>	<b>82,500</b>	<b>271,031</b>	<b>394,808</b>
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	245,849	601,039	984,840	911,000	594,000	594,000	692,220
	<b>Internal Transactions</b>	<b>245,849</b>	<b>601,039</b>	<b>984,840</b>	<b>911,000</b>	<b>594,000</b>	<b>594,000</b>	<b>692,220</b>
<b>Total Dedicated Revenue</b>		<b>372,028</b>	<b>678,717</b>	<b>1,114,882</b>	<b>993,500</b>	<b>676,500</b>	<b>865,031</b>	<b>1,087,028</b>
<b>Expenditures</b>								
	<b>Personnel Services</b>	<b>4,150,669</b>	<b>3,455,400</b>	<b>3,779,116</b>	<b>5,044,971</b>	<b>5,044,971</b>	<b>5,270,819</b>	<b>5,302,357</b>
	Supplies & Materials	134,146	97,339	130,510	154,289	154,289	122,631	90,996
	Purchased Services	181,293	200,674	225,207	251,333	271,129	316,908	255,827
	Intra-City Charges	35,128	35,195	24,285	43,500	43,500	32,550	51,275
	Fixed Charges	1,536	2,220	2,814	2,490	2,490	2,568	2,615
	<b>Maintenance &amp; Operating</b>	<b>352,103</b>	<b>335,429</b>	<b>382,817</b>	<b>451,612</b>	<b>471,408</b>	<b>474,657</b>	<b>400,713</b>
	Internal Charges	260,464	257,648	264,675	272,487	272,487	272,487	301,663
	Transfers Out	-	-	-	-	-	-	-
	<b>Internal Transactions</b>	<b>260,464</b>	<b>257,648</b>	<b>264,675</b>	<b>272,487</b>	<b>272,487</b>	<b>272,487</b>	<b>301,663</b>
	Debt Service	-	-	-	-	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
	<b>Debt &amp; Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>		<b>4,763,236</b>	<b>4,048,477</b>	<b>4,426,608</b>	<b>5,769,070</b>	<b>5,788,866</b>	<b>6,017,963</b>	<b>6,004,734</b>
<b>General Government Revenues Provided (Needed)</b>		<b>(4,391,208)</b>	<b>(3,369,760)</b>	<b>(3,311,726)</b>	<b>(4,775,570)</b>	<b>(5,112,366)</b>	<b>(5,152,932)</b>	<b>(4,917,706)</b>
	Percent of Total General Government Revenues	24.49%	18.29%	17.10%	24.66%	26.40%	26.61%	24.19%
<b>Expenditures by Division</b>								
2301	424 Fire	4,744,516	4,029,166	4,398,818	5,769,070	5,769,070	5,997,100	6,004,734
2305	424 Fire Grants	18,720	19,311	27,790	-	19,796	20,863	-
2306	424 Fire Special Projects	-	-	-	-	-	-	-
<b>Total Expenditures</b>		<b>4,763,236</b>	<b>4,048,477</b>	<b>4,426,608</b>	<b>5,769,070</b>	<b>5,788,866</b>	<b>6,017,963</b>	<b>6,004,734</b>

**Fire Department**  
Fund: 013

Fund: 013							Proposed FY 2023 Budget	
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022				
				Adopted	Amended	Est Actuals		
DEDICATED REVENUES								
Intergovernmental Revenues								
State Grants - Misc.	-	963	-	-	-	-	-	
Total	Intergovernmental Revenues	-	963	-	-	-	-	
Charges For Services								
Fire Protection Fees	78,097	36,431	102,826	50,000	50,000	237,981	362,308	
45,000 Westside Fire Service Area Agreement + misc.								
317,308 Fort Harrison Contract for services								
Fire Bldg Code Inspection	32,722	40,284	27,216	32,500	32,500	32,500	32,500	
Total	Charges For Services	110,819	76,715	130,042	82,500	82,500	270,481	394,808
Other Financing Sources / (Uses)								
Fire Workers Comp	15,360	-	-	-	-	-	-	
Restricted Contribution	-	-	-	-	-	550	-	
Total	Other Financing Sources / (Uses)	15,360	-	-	-	-	550	-
SUBTOTAL - OPERATING REVENUE								
	126,179	77,678	130,042	82,500	82,500	271,031	394,808	
Interfund Transfers In								
T/in - 260 Fire Supplemental Levy	245,849	601,039	984,840	911,000	594,000	594,000	692,220	
Total	Interfund Transfers In	245,849	601,039	984,840	911,000	594,000	594,000	692,220
TOTAL	DEDICATED REVENUES	372,028	678,717	1,114,882	993,500	676,500	865,031	1,087,028

# Fire Department

Fund: 013

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund 013 Fire Department  
Dept 2301 Fire  
Activity 424 Fire Protection

## Personnel Services

Salaries & Wages	2,891,833	2,319,872	2,580,843	3,504,176	3,504,176	3,520,640	3,704,981
Overtime - Misc	181,219	158,823	179,747	191,879	191,879	379,600	179,737
F.I.C.A. (Soc. Sec.)	3,344	3,384	3,371	3,557	3,557	3,605	3,709
P.E.R.S. Retirement	4,633	4,721	4,902	5,089	5,089	5,127	5,366
Health & Vision Insurance	425,097	372,113	401,361	541,456	541,456	507,640	557,581
Workers Comp. Ins.	140,628	193,189	177,981	218,054	218,054	257,350	258,997
Unemployment Ins.	13,896	6,379	7,091	9,640	9,640	13,640	10,514
Employer Contribution 457	-	-	243	-	-	16,950	20,000
Firefighter Retirement	408,385	326,578	362,420	491,662	491,662	486,461	519,475
Dental Insurance	21,967	18,557	18,572	25,800	25,800	23,700	25,800
F.I.C.A. Medicare	43,426	35,752	38,840	53,658	53,658	55,039	56,351
Vacancy Adjustment							(40,154)
<b>Total Personnel Services</b>	<b>4,134,428</b>	<b>3,439,368</b>	<b>3,775,371</b>	<b>5,044,971</b>	<b>5,044,971</b>	<b>5,269,752</b>	<b>5,302,357</b>

## Supplies & Materials

Paper & Forms		-					
Office Supplies & Equip	3,114	1,794	1,454	3,516	3,516	4,775	1,500
650 General Office Supplies							
300 Copy Paper							
200 Name plates, badges, brass							
150 Water Service							
200 Awards, Patches, Retirement Gifts							
<u>1,500</u>							
Chem & Lab Supplies	1,894	2,822	1,568	3,723	3,723	2,700	710
250 SM Engine/Generator Fuel							
310 Matrix Bio-Hazard Pickup (4x85)							
150 Fog Fluid/Liquid Smoke							
<u>710</u>							
Janitorial Supplies	4,663	4,754	3,981	4,889	4,889	3,500	4,120
4,000 Janitorial Supplies							
120 Industrial Towel Service							
<u>4,120</u>							
Medical Supplies	10,134	14,502	22,960	27,334	27,334	20,000	15,495
10,200 Pharmaceuticals							
3,160 Medical Gloves							
500 3-Ply Medical Masks							
335 Airway Bags (2)							
1,300 Medical Supplies							
<u>15,495</u>							
Clothing Allowance	22,967	23,061	16,045	18,000	18,000	15,000	9,910
2,000 Shift Uniform Rplcmts							
600 Daystaff Replacement x 6							
7,310 1/2 Biennial Shoe Allowance (FY22/23)							
<u>9,910</u>							
Training Supplies	2,043	766	1,250	7,000	7,000	5,000	2,800
2,200 Airport Training Bldg.							
100 Forcible Entry prop							
250 Firefighter Manuals							
250 IFSTA Manuals							
<u>2,800</u>							

**Fire Department**  
Fund: 013

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Educational Supplies	2,927	4,835	5,017	6,350	6,350	4,500	1,450
900 Fire Prevention Week Supplies - FPIB							
50 Annual Mascot cleaning after FPW - FPIB							
500 Community Outreach Supplies							
1,450							
Operating Supplies - Misc	1,309	419	313	1,570	1,570	500	5,800
500 SCBA Batteries							
500 Operations Batteries							
800 Power Tool Replacement							
4,000 General operating purchases							
5,800							
Tires/Tubes-Outside Vendr	6,973	-	4,177	3,400	3,400	3,400	5,600
800 Tire Rotations to Balance Wear							
4,800 E1/E2 rear tires (8)							
5,600							
Testing Equipment	11,831	11,072	12,104	16,576	16,576	12,000	13,905
430 Station Fire Extinguisher Testing/Service -Mar							
1,700 Annual Pump Testing-Sept/Oct							
3,400 Annual Aerial Ladder Testing							
1,500 Apparatus/Ground Ladder Testing-Semi-Annual							
3,775 SCBA airpack/Mask Testing							
600 Qtrly Cascade Air Testing							
2,500 Annual Cascade Equip Testing and Maintenance -Feb							
13,905							
Telephone Equipment	156	-	-	200	200	100	-
Communication Equipment	4,303	1,917	2,273	1,700	1,700	1,000	1,120
920 Motorola Handheld Batteries x 7							
200 Handheld radio Parts Replacement							
1,120							
Computr Equip/Sftwr/Sply	10,465	13	135	200	200	200	540
100 ICC - Online access - annual							
100 Tablet Supplies/Accessories							
340 Replace tablets x 2							
540							
Safety Equipment	26,791	17,393	25,377	27,456	27,456	27,456	28,046
15,194 PPE (Pants/Jacket)							
1,400 PPE (Boots)							
750 PPE (Helmet/Gloves/Name Plates)							
1,152 PPE (Particulate hoods x 12)							
2,400 Helmets x 2 Chiefs							
250 P100 Mask replacements & parts x 5							
100 Safety Glasses							
600 Wildland gear							
1,200 SCBA Facepieces/parts/repairs (2 per year)							
1,000 Tech Rescue Team Supplies							
4,000 MPD/Clutch to replace all Petzl ID's (one time)							
28,046							
Furniture & Fixtures-Misc	24,467	13,991	33,771	32,175	32,175	22,000	-
Landscape Supplies	109	-	85	200	200	500	-
<b>Total</b>	<b>134,146</b>	<b>97,339</b>	<b>130,510</b>	<b>154,289</b>	<b>154,289</b>	<b>122,631</b>	<b>90,996</b>

# Fire Department

Fund: 013

		FY 2019	FY 2020	FY 2021	FY 2022			FY 2023
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	Budget
Purchased Services								
IT&S Computer Maint/Spprt		94,518	106,342	109,669	112,882	112,882	112,882	120,957
IT&S Telephone Service		7,282	7,296	8,058	8,058	8,058	8,058	8,961
City-Co Bldg Postage Adm		84	120	142	152	152	152	160
Postage		367	527	(280)	1,000	1,000	400	500
Cellular Services		6,123	9,256	7,449	8,835	8,835	8,835	8,856
4,428	9 Cell Phone Plans - 6 Admin, 3 Suppression							
4,428	8 Tablet Data Plans - 3 FPIB, 6 Suppression							
8,856								
Printing & Duplicating		972	1,789	2,422	3,889	3,889	2,000	1,845
125	Business cards (6 x 500/ea)							
120	Copier Maint Fee - 360 Office (St 2)							
1,600	Copier Maint Fee - Fishers (St 1)							
1,845								
Professional Dues		3,105	7,592	3,482	8,725	8,725	8,725	10,730
2,800	EMT Recert Fees							
2,500	PALS/ACLS training for recerts							
100	BLS/CPR - out of rotation x 3							
200	CLIA Laboratory Program License							
35	DPHHS Dept License							
175	NFPA Annual Membership							
840	IAAI Membership							
400	Helena Regional Airport Badges x 20							
780	IAFC Annual Memberships (\$260 x 3)							
225	MT State Fire Chiefs Assoc Dues (3@\$75)							
100	L&C Rural Fire Council Membership							
190	MSU-Fire Training School Membership							
960	St 2 Gym Membership							
1,425	IFSAC Certs							
10,730								
Professional Subscriptions		1,750	125	125	500	500	500	1,600
1,600	NFPA Annual Subscription							
1,600								
Public Relations		-	426	-	500	500	-	-
Advertising		256	367	289	580	580	580	575
Water & Sewer		5,965	7,317	7,899	12,808	12,808	9,200	10,000
5,200	Station 1							
4,800	Station 2							
10,000								
Long Dist Telephone Chrgs		129	105	-	-	-	-	-
Solid Waste		1,664	1,664	1,776	2,000	2,000	1,525	2,000
Professional Services-Misc		15,555	927	11,824	17,990	17,990	10,000	50,307
50,307	Annual Physicals x 41 (high priority)							
50,307								
Outside Repair to Mtr Veh		14,580	19,218	20,832	20,000	20,000	16,000	20,000
Equipment Repairs		82	-	2,724	3,000	3,000	3,000	500
500	Equipment Repairs							
500								
Repairs/Services-Misc		211	-	-	1,000	1,000	500	750
250	Lock/Key Replacement-Knox,Vehicle,Locker,etc							
250	Annual Sump Pumping							
250	Additional Service/Repair							
750								
Meal Reimb-Taxable		146	188	28	500	500	250	250
Travel & Meeting Expense		7,976	10,934	5,865	14,467	14,467	19,000	5,413
903	MT Drive x 4 -- Lodging & Per Diem							
1,910	NFA 10-Day Class -- Meal Pkg & Per Diem							
600	Rural Fire Council Annual Dinner/Mtg-Sept.							
500	MT State Fire Chiefs Conference x 5 -- Lodging							
750	Food/Rentals for Meetings							
250	Incident Food							
500	Regional Travel & Per Diem							
5,413								



**Fire Department**  
Fund: 013

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Required Training		-	-	-	2,500	2,500	2,500	-
-	Tuition Reimbursement							
Conferences		2,228	12,500	6,345	8,005	8,005	8,005	-
Training - Misc		4,045	2,212	-	-	-	-	4,660
3,010	Local training - Fort Harrison, Rural FC, Mt City							
750	Online Training; Blue Card							
900	Montana State University FSTS							
4,660								
Investigation / Inspect Fees		188	-	-	-	-	-	550
300	HIFIT Webinars & Trainings							
250	HIFIT Incident Supplies-Evidence Cans,Barrier Tape							
550								
Other Contracted Services		11,588	8,489	12,516	23,942	23,942	85,000	7,214
6,531	Emergency Reporting Contract (ERS)							
683	Active 911 Contract (46 @ \$13 - Feb)							
7,214								
<b>Total</b>	<b>Purchased Services</b>	<b>178,814</b>	<b>197,396</b>	<b>201,163</b>	<b>251,333</b>	<b>251,333</b>	<b>297,112</b>	<b>255,827</b>
<b>Intra-City Charges</b>								
Copier Revolving Program		1,264	1,264	-	-	-	-	-
Shop Gas & Fuel Charges		24,278	24,549	21,092	32,250	32,250	18,000	35,475
Shop Vehicle Repairs		3,803	4,507	1,095	7,000	7,000	2,500	7,000
Shop Tires & Tire Repairs		470	-	-	-	-	50	-
Shop Vehicle Parts		5,313	4,875	2,098	4,250	4,250	12,000	8,800
<b>Total</b>	<b>Intra-City Charges</b>	<b>35,128</b>	<b>35,195</b>	<b>24,285</b>	<b>43,500</b>	<b>43,500</b>	<b>32,550</b>	<b>51,275</b>
<b>Fixed Charges</b>								
Special Assessments		1,536	2,220	2,371	2,490	2,490	2,568	2,615
Interest		-	-	444	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	<b>1,536</b>	<b>2,220</b>	<b>2,814</b>	<b>2,490</b>	<b>2,490</b>	<b>2,568</b>	<b>2,615</b>
<b>Internal Charges</b>								
Property Insurance		5,624	5,624	5,812	6,219	6,219	6,219	8,524
Vehicle & Equip Insurance		5,452	5,452	6,267	6,706	6,706	6,706	8,328
Liability Insurance		79,454	82,823	92,805	97,970	97,970	97,970	111,128
Fidelity Insurance		296	328	336	344	344	344	344
Liability Deductible		2,553	-	-	-	-	-	-
Building M&O Charge		139,247	137,086	132,593	134,386	134,386	134,386	141,105
Fleet Services Charges		27,838	26,335	26,862	26,862	26,862	26,862	32,234
<b>Total</b>	<b>Internal Charges</b>	<b>260,464</b>	<b>257,648</b>	<b>264,675</b>	<b>272,487</b>	<b>272,487</b>	<b>272,487</b>	<b>301,663</b>
<b>Total</b>	<b>Fire</b>	<b>4,744,516</b>	<b>4,029,166</b>	<b>4,398,818</b>	<b>5,769,070</b>	<b>5,769,070</b>	<b>5,997,100</b>	<b>6,004,734</b>

Fire Department								
Fund: 013				FY 2019	FY 2020	FY 2021	Proposed FY 2023 Budget	
			Actual	Actual	Unaudited	FY 2022		
						Adopted		Amended

Fund	013 Fire Department							
Dept	2305 Fire Grants							
Activity	424 Fire Protection							
Personnel Services								
Salaries & Wages		13,579	12,559	1,590	-	-	1,000	-
Overtime - Misc		2,497	3,177	1,978	-	-	-	-
Workers Comp. Ins.		115	241	142	-	-	50	-
Unemployment Ins.		12	8	5	-	-	5	-
F.I.C.A. Medicare		38	47	30	-	-	12	-
Total	Personnel Services	16,241	16,032	3,746	-	-	1,067	-
Purchased Services								
Other Contracted Services		2,479	3,279	24,044	-	19,796	19,796	-
Total	Purchased Services	2,479	3,279	24,044	-	19,796	19,796	-
Total	Fire Grants	18,720	19,311	27,790	-	19,796	20,863	-

# Community Development

Fund: 014

Fund: 014		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
									Budget
Dedicated Revenues									
	License & Permits	1,000	1,000	1,500	1,875	1,000	1,000	1,300	1,300
	Intergovernmental Revenues	6,000	9,000	-	-	-	-	-	-
	Charges For Services	2,615	3,930	1,681	8,925	3,500	3,500	3,750	4,000
	Other Operating Revenues	9,615	13,930	3,181	10,800	4,500	4,500	5,050	5,300
Total Dedicated Revenue		9,615	13,930	3,181	10,800	4,500	4,500	5,050	5,300
Expenditures									
	Personnel Services	396,890	390,931	415,491	464,565	565,430	565,430	525,576	576,024
	Supplies & Materials	10,270	30,308	17,965	13,001	18,534	18,534	18,584	18,309
	Purchased Services	55,848	108,398	148,066	102,127	197,917	227,917	218,297	213,162
	Intra-City Charges	3,150	3,150	3,342	3,342	3,576	3,576	3,576	3,576
	Fixed Charges	51,858	52,047	52,110	53,466	54,308	54,308	54,308	55,185
	Maintenance & Operating	121,126	193,903	221,483	171,937	274,335	304,335	294,765	290,232
	Internal Charges	9,072	8,922	8,804	9,401	10,871	10,871	10,871	12,468
	Transfers Out	-	-	-	-	-	-	-	-
	Internal Transactions	9,072	8,922	8,804	9,401	10,871	10,871	10,871	12,468
Total Expenditures		527,088	593,756	645,778	645,903	850,636	880,636	831,212	878,725
General Government Revenues Provided (Needed)		(517,473)	(579,826)	(642,597)	(635,103)	(846,136)	(876,136)	(826,162)	(873,425)
	Percent of Total General Government Revenues	3.03%	3.23%	3.49%	3.28%	4.37%	4.52%	4.27%	4.30%
Expenditures by Division									
1001	410 Interfund Transactions	-	-	-	-	-	-	-	-
1002	410 Support/Assistance Paymts (Hist. Preserv. Officer / Addressing / Trolley)	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
1601	418 Community Development	507,088	573,756	625,778	625,903	830,636	860,636	811,212	858,725
Total Expenditures		527,088	593,756	645,778	645,903	850,636	880,636	831,212	878,725

# Community Development

Fund: 014

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	

## DEDICATED REVENUES

### License & Permits

Board of Adjustments	1,000	1,000	1,500	1,875	1,000	1,000	1,300	1,300
<b>Total License &amp; Permits</b>	<b>1,000</b>	<b>1,000</b>	<b>1,500</b>	<b>1,875</b>	<b>1,000</b>	<b>1,000</b>	<b>1,300</b>	<b>1,300</b>

### Intergovernmental Revenues

State Grants - Misc. Downtown URD/MBAC	6,000	9,000	-	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>6,000</b>	<b>9,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Charges For Services

Subdivisions	750	1,045	375	4,370	1,500	1,500	750	1,000
Zoning Actions	1,865	2,885	1,306	4,555	2,000	2,000	3,000	3,000
<b>Total Charges For Services</b>	<b>2,615</b>	<b>3,930</b>	<b>1,681</b>	<b>8,925</b>	<b>3,500</b>	<b>3,500</b>	<b>3,750</b>	<b>4,000</b>

### SUBTOTAL - OPERATING REVENUE

	9,615	13,930	3,181	10,800	4,500	4,500	5,050	5,300
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### TOTAL DEDICATED REVENUES

	9,615	13,930	3,181	10,800	4,500	4,500	5,050	5,300
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Fund 014 Community Development  
Dept 1002 Support/Assistance Paymts  
Activity 410 General Government

### Fixed Charges

Grants, Subsidies, Awards-Misc Historic Preservation Program-City contribution	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
<b>Total Fixed Charges</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

### Total Support/Assistance Paymts

	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
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# Community Development

Fund: 014

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	<b>014 Community Development</b>								
Dept	<b>1601 Community Development</b>								
Activity	<b>418 Community Development</b>								
<b>Personnel Services</b>									
Salaries & Wages		300,558	296,702	309,350	342,396	408,146	408,146	391,032	434,016
Overtime - Misc			54	-			-	-	-
F.I.C.A. (Soc. Sec.)		17,923	17,919	18,985	20,309	25,325	25,325	22,786	26,927
P.E.R.S. Retirement		25,457	25,112	26,821	29,457	36,227	36,227	32,223	38,957
Health & Vision Insurance		43,359	41,463	50,615	61,689	81,848	81,848	67,680	84,286
Workers Comp. Ins.		2,085	2,018	1,983	2,240	2,991	2,991	2,448	2,904
Unemployment Ins.		1,052	1,327	774	873	1,066	1,066	1,283	1,176
Dental Insurance		2,264	2,145	2,523	2,853	3,900	3,900	3,128	3,900
F.I.C.A. Medicare		4,192	4,191	4,440	4,750	5,927	5,927	4,996	6,301
Vacancy Adjustment									(22,443)
<b>Total</b>	<b>Personnel Services</b>	<b>396,890</b>	<b>390,931</b>	<b>415,491</b>	<b>464,565</b>	<b>565,430</b>	<b>565,430</b>	<b>525,576</b>	<b>576,024</b>
<b>Supplies &amp; Materials</b>									
Paper & Forms		170	40	-	-	500	500	500	500
Office Supplies & Equip		902	1,207	1,208	885	1,700	1,700	1,700	1,700
Computr Equip/Sftwr/Sppl		7,213	29,061	14,973	11,516	15,134	15,134	15,134	16,109
2,400	My Helena App- Citizens Engagement								
1,500	Arcview Floating Licenses- x 4 Planners								
180	Adobe Pro DC \$15 p/mo x 12								
8,066	Trakit Licenses & Maintenance								
1,500	New monitors x 6 (Director, Planner I and Admin stations)								
1,645	E3 Licenses x 7								
283	Kiosk License								
535	COGNOS								
<u>16,109</u>									
Furniture & Fixtures-Misc		1,985	-	1,783	600	1,200	1,200	1,250	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>10,270</b>	<b>30,308</b>	<b>17,965</b>	<b>13,001</b>	<b>18,534</b>	<b>18,534</b>	<b>18,584</b>	<b>18,309</b>
<b>Purchased Services</b>									
IT&S Computer Maint/Spprt		20,475	15,219	15,087	15,826	16,597	16,597	16,597	20,901
IT&S Telephone Service		2,742	2,731	2,736	2,844	2,844	2,844	4,742	4,750
City-Co Bldg Postage Adm		262	144	206	466	510	510	510	274
Postage		1,080	1,158	2,144	799	1,200	1,200	3,600	3,600
Cellular Services		46	322	287	332	828	828	1,438	1,800
Printing & Duplicating		553	2,077	2,003	567	4,000	4,000	2,000	4,000
Professional Dues		1,251	1,683	2,119	1,448	3,153	3,153	2,000	4,410
2,550	APA - 6 planners @ \$425								
450	MAP-6 @ \$75								
1,100	Mt Housing Coalition								
50	Assoc. of MT Floodplain Managers								
110	National Housing Council for Housing Coordinator								
150	Grounded Solutions - Housing Coordinator								
<u>4,410</u>									
Dues, Subscriptn, License		-	240	465	72	100	100	700	657
45	Western Planner Subscription								
495	Mfiles								
55	Planning Magazine								
62	Helena IR - Digital Subscription								
<u>657</u>									
Advertising		2,350	3,523	2,800	1,080	5,500	5,500	3,000	5,500
5,500	Legal Ads and Display Ads								
<u>5,500</u>									
Long Dist Telephone Chrgs		105	168	116	-	-	-	-	-
Meal Reimb-Taxable		-	-	344	-	50	50	50	350
Travel & Meeting Expense		1,296	2,962	3,791	95	3,000	3,000	3,000	3,500
3,500	Work Sessions, Public Outreach, etc								
<u>3,500</u>									
Required Training		3,938	300	1,020	635	5,160	5,160	5,160	9,420
400	BBER Conference, Director & 4 planners								
1,060	Mike M-Flood Plain Trng & Exam,Carrol GIS Course								
4,400	Ellie-Misc.,ADA,Planning,Prof Dev.								
600	Planner I -Misc,Zoning,Transportation,Planning								
600	Michael A-Misc.,Zoning,Transportation,Planning								
600	April-Website & Webpage Development								
1,760	Kara -Housing,& National Training								
<u>9,420</u>									

# Community Development

Fund: 014

Fund: 014		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	FY 2022			FY 2023 Budget
						Adopted	Amended	Est Actuals	
Conferences		959	4,725	3,789	1,555	9,975	9,975	500	10,500
1,200	MLCT- Director								
3,200	Map (4)								
3,600	Western Planner Conf. - 2 Planners								
1,900	RMLUI Conf. - Planner								
600	MT Housing Partnership Conf								
10,500									
Other Contracted Services		20,791	73,146	111,160	76,408	145,000	175,000	175,000	143,500
50,000	Consultant for Neighborhood Planning								
24,996	Joint Standard Study with L&C County								
25,000	City Surplus Appaisals								
10,000	Other Studies:Consultant-Housing,ADA,Econ Dev,Housing Needs Assess.								
30,000	Housing Navigator Donation to Good Samaritan								
3,504	Mfiles (2 named Licenses @ \$708 and One Concurrent License @ \$2088)								
143,500									
Total	Purchased Services	55,848	108,398	148,066	102,127	197,917	227,917	218,297	213,162
Intra-City Charges									
Copier Revolving Program		3,150	3,150	3,342	3,342	3,576	3,576	3,576	3,576
Total	Intra-City Charges	3,150	3,150	3,342	3,342	3,576	3,576	3,576	3,576
Fixed Charges									
Rent of Bldgs & Offices		31,785	31,785	31,785	32,965	33,833	33,833	33,833	34,710
Credit Card Fees		73	262	325	476	475	475	475	475
Refunds & Reimbursements		-	-	-	25	-	-	-	-
Total	Fixed Charges	31,858	32,047	32,110	33,466	34,308	34,308	34,308	35,185
Internal Charges									
Liability Insurance		9,028	8,878	8,756	9,353	10,819	10,819	10,819	12,416
Fidelity Insurance		44	44	48	48	52	52	52	52
Total	Internal Charges	9,072	8,922	8,804	9,401	10,871	10,871	10,871	12,468
Total	Community Development	507,088	573,756	625,778	625,903	830,636	860,636	811,212	858,725

# Finance Services

Fund: 015

Fund: 015		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Dedicated Revenues								
Other Financing Sources / (Uses)		5,000	5,000	-	5,000	5,000	5,000	5,000
Other Operating Revenues		5,000	5,000	-	5,000	5,000	5,000	5,000
Internal Service Revenues		1,026,846	1,048,699	1,262,381	1,039,488	1,039,488	1,039,488	981,802
Interfund Transfers In		-	-	-	-	-	-	-
Internal Transactions		1,026,846	1,048,699	1,262,381	1,039,488	1,039,488	1,039,488	981,802
Total Dedicated Revenue		1,031,846	1,053,699	1,262,381	1,044,488	1,044,488	1,044,488	986,802
Expenditures								
Personnel Services		788,531	779,924	761,556	1,003,214	1,003,214	964,171	1,027,855
Supplies & Materials		42,849	48,930	46,500	63,758	65,258	67,950	61,600
Purchased Services		183,226	214,687	224,155	252,033	289,333	280,595	272,196
Intra-City Charges		5,086	5,254	5,367	5,516	5,516	5,516	5,516
Fixed Charges		118,631	117,020	151,777	159,697	159,697	157,697	166,772
Maintenance & Operating		349,792	385,890	427,798	481,004	519,804	511,758	506,084
Internal Charges		18,270	18,136	19,660	20,106	20,106	20,106	22,223
Transfers Out		-	-	-	-	-	-	-
Internal Transactions		18,270	18,136	19,660	20,106	20,106	20,106	22,223
Total Expenditures		1,156,593	1,183,950	1,209,015	1,504,324	1,543,124	1,496,035	1,556,162
General Government Revenues Provided (Needed)		(124,747)	(130,251)	53,366	(459,836)	(498,636)	(451,547)	(569,360)
Percent of Total General Government Revenues		0.70%	0.71%	-0.28%	2.37%	2.57%	2.33%	2.80%
Expenditures by Division								
1501	414 Finance & Budget	321,705	254,061	278,083	393,784	393,784	384,258	404,059
1506	415 Accounting	349,609	432,408	422,717	565,852	604,652	591,162	612,407
1507	415 Utility Customer Service	485,279	497,480	508,214	544,688	544,688	520,615	539,696
Total Expenditures		1,156,593	1,183,950	1,209,015	1,504,324	1,543,124	1,496,035	1,556,162

# Finance Services

Fund: 015

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>DEDICATED REVENUES</b>								
<b>Internal Service Revenues</b>								
	Budget & Accounting Charges	583,568	587,201	735,576	543,170	543,170	543,170	514,732
	Utility Customer Service Charges	443,278	461,498	526,805	496,318	496,318	496,318	467,070
<b>Total</b>	<b>Internal Service Revenues</b>	<b>1,026,846</b>	<b>1,048,699</b>	<b>1,262,381</b>	<b>1,039,488</b>	<b>1,039,488</b>	<b>1,039,488</b>	<b>981,802</b>
<b>Other Financing Sources / (Uses)</b>								
	Other Revenues							
	Audit Fees - BID	2,500	2,500	-	2,500	2,500	2,500	2,500
	Audit Fees - TBID	2,500	2,500	-	2,500	2,500	2,500	2,500
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>1,031,846</b>	<b>1,053,699</b>	<b>1,262,381</b>	<b>1,044,488</b>	<b>1,044,488</b>	<b>1,044,488</b>	<b>986,802</b>
<b>TOTAL</b>	<b>DEDICATED REVENUES</b>	<b>1,031,846</b>	<b>1,053,699</b>	<b>1,262,381</b>	<b>1,044,488</b>	<b>1,044,488</b>	<b>1,044,488</b>	<b>986,802</b>



# Finance Services

Fund: 015

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	015 Finance Services							
Dept	1501 Finance & Budget							
Activity	414 Administrative Services							
<b>Personnel Services</b>								
	Salaries & Wages	201,919	128,720	161,268	232,705	232,705	238,100	276,770
	Temporary Salaries		11,834	-	-	-	-	-
	Overtime - Misc		293	669	-	-	-	-
	F.I.C.A. (Soc. Sec.)	12,202	8,237	9,849	14,459	14,459	14,726	17,161
	P.E.R.S. Retirement	17,305	11,572	14,134	20,685	20,685	20,873	24,828
	Health & Vision Insurance	27,488	13,626	29,469	37,776	37,776	27,785	38,901
	Workers Comp. Ins.	1,495	1,338	1,524	1,727	1,727	1,515	1,989
	Unemployment Ins.	909	345	411	608	608	840	749
	Dental Insurance	1,423	679	1,363	1,800	1,800	1,267	1,800
	F.I.C.A. Medicare	2,854	1,926	2,303	3,383	3,383	3,436	4,014
	Vacancy Adjustment							(14,000)
<b>Total</b>	<b>Personnel Services</b>	<b>265,595</b>	<b>178,569</b>	<b>220,991</b>	<b>313,143</b>	<b>313,143</b>	<b>308,542</b>	<b>352,212</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	210	787	841	1,500	2,000	2,000	1,500
	Computr Equip/Sftwr/Sppl	2,913	3,166	963	3,700	6,700	6,700	1,350
	500 Printer Cartridges							
	250 Project Mgmt Software							
	600 Cognos License							
	<u>1,350</u>							
	Furniture & Fixtures-Misc	-	-	-	2,850	850	850	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>3,123</b>	<b>3,952</b>	<b>1,804</b>	<b>8,050</b>	<b>9,550</b>	<b>9,550</b>	<b>2,850</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	8,256	8,063	9,180	9,673	9,673	9,673	11,278
	IT&S Telephone Service	1,366	1,368	1,896	1,896	1,896	1,896	1,896
	City-Co Bldg Postage Adm	72	104	117	128	128	128	137
	Postage	49	4	86	35	35	10	35
	Cellular Services	120	-	247	396	727	726	730
	Printing & Publishing - Misc	870	662	-	950	1,600	1,600	1,400
	<u>1,400</u> Budget Books							
	<u>1,400</u>							
	Dues, Subscriptn, License	531	50	327	1,030	1,400	1,400	2,365
	390 GFOA & CPFO (Fin Dir)							
	1,800 Mfiles (x3)							
	<u>175</u> Projects Manager							
	<u>2,365</u>							
	Advertising	1,315	2,750	2,991	3,000	3,000	2,000	2,000
	<u>2,000</u> Budget Resolutions Public Hearing Ads							
	<u>2,000</u>							
	Long Dist Telephone Chrgs	15	32					
	Meal Reimb-Taxable	-	-					
	Travel & Meeting Expense	296	-	-	250	250	-	-
	Required Training	1,945	8,200	990	6,500	3,649	2,500	-
	Conferences	460	-	420	6,000	6,000	6,000	-
	Other Contracted Services	-	12,461	-	2,500	2,500	-	-
<b>Total</b>	<b>Purchased Services</b>	<b>15,295</b>	<b>33,693</b>	<b>16,256</b>	<b>32,358</b>	<b>30,858</b>	<b>25,933</b>	<b>19,841</b>

# Finance Services

Fund: 015

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>								
	Copier Revolving Program	1,365	1,448	1,448	1,520	1,520	1,520	1,520
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,365</b>	<b>1,448</b>	<b>1,448</b>	<b>1,520</b>	<b>1,520</b>	<b>1,520</b>	<b>1,520</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	29,660	29,660	30,761	31,571	31,571	31,571	19,695
<b>Total</b>	<b>Fixed Charges</b>	<b>29,660</b>	<b>29,660</b>	<b>30,761</b>	<b>31,571</b>	<b>31,571</b>	<b>31,571</b>	<b>19,695</b>
<b>Internal Charges</b>								
	Property Insurance	608	608	888	950	950	950	-
	Liability Insurance	6,035	6,106	5,912	6,168	6,168	6,168	7,917
	Fidelity Insurance	24	24	24	24	24	24	24
<b>Total</b>	<b>Internal Charges</b>	<b>6,667</b>	<b>6,738</b>	<b>6,824</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,941</b>
<b>Total</b>	<b>Finance &amp; Budget</b>	<b>321,705</b>	<b>254,061</b>	<b>278,083</b>	<b>393,784</b>	<b>393,784</b>	<b>384,258</b>	<b>404,059</b>

# Finance Services

Fund: 015

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	015 Finance Services							
Dept	1506 Accounting							
Activity	415 Financial Services							
<b>Personnel Services</b>								
Salaries & Wages		176,785	215,022	185,684	296,696	296,696	295,870	316,257
Temporary Salaries			14,287	19,509	-	-	-	-
Overtime - Misc			312	-	-	-	-	-
F.I.C.A. (Soc. Sec.)		10,173	13,978	12,445	18,398	18,398	18,000	19,610
P.E.R.S. Retirement		14,883	19,923	18,007	26,319	26,319	25,500	28,370
Health & Vision Insurance		33,347	43,521	45,350	62,960	62,960	60,450	64,835
Workers Comp. Ins.		1,924	2,205	1,778	2,091	2,091	1,815	1,870
Unemployment Ins.		796	574	524	774	774	1,035	856
Dental Insurance		1,726	2,171	2,097	3,000	3,000	2,805	3,000
F.I.C.A. Medicare		2,378	3,269	2,911	4,304	4,304	4,225	4,588
Vacancy Adjustment								(17,000)
<b>Total</b>	<b>Personnel Services</b>	<b>242,012</b>	<b>315,264</b>	<b>288,304</b>	<b>414,542</b>	<b>414,542</b>	<b>409,700</b>	<b>422,386</b>
<b>Supplies &amp; Materials</b>								
Paper & Forms		2,732	1,952	2,164	3,000	3,000	3,000	2,500
Office Supplies & Equip		1,183	1,260	1,147	1,500	1,500	1,500	1,300
1,300	Misc. Office supplies							
1,300								
Computr Equip/Sftwr/Sppl		15,482	20,258	14,293	19,450	19,450	19,450	16,700
1,000	Toner							
1,000	Check Printer Toner							
600	Cognos License							
8,500	Trakit-License (Business and Animal Licensing)							
5,000	GIS License/Maintenance							
600	Adobe/Bluebeam							
16,700								
Furniture & Fixtures-Misc		475	-	-	3,000	3,000	1,500	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>19,872</b>	<b>23,470</b>	<b>17,604</b>	<b>26,950</b>	<b>26,950</b>	<b>25,450</b>	<b>20,500</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		9,175	8,965	11,448	10,831	10,831	10,831	15,579
IT&S Telephone Service		1,821	1,824	1,896	1,896	1,896	1,896	2,844
City-Co Bldg Postage Adm		1,298	2,155	1,940	1,833	1,833	1,835	1,833
Postage		8,454	7,551	7,571	2,500	2,500	7,000	6,000
Printing & Publishing - Misc		-	-	195	1,500	1,500	500	500
Dues, Subscriptn, License		747	450	18	1,750	1,750	600	1,550
350	GFOA-Controller and Accountant							
1,200	Mfiles (x2)							
1,550								
Advertising	Special (Light) District Ads	150	192	-	300	300	300	300
Long Dist Telephone Chrgs		37	38					
Acntng & Auditing Svcs		40,647	55,988	70,764	65,500	104,300	104,300	100,000
50,000	Audit Contract - New GASB Standards implemented / Single Audit							
3,000	State filing fee							
350	Legal ads							
5,500	Actuary Fees							
650	GFOA Certificate fee							
500	US Bank Audit Confirms							
40,000	Professional Accounting Services							
100,000								
Required Training		5,123	-	840	8,000	8,000	5,000	-
Conferences		-	-	-	4,500	4,500	-	-
Other Contracted Services		2,714	2,820	2,820	3,620	3,620	3,620	3,650
150	Filing Fees-Land Sales							
3,500	Armored Car Security Pickup of Bank Deposits							
3,650								
<b>Total</b>	<b>Purchased Services</b>	<b>70,166</b>	<b>79,983</b>	<b>97,491</b>	<b>102,230</b>	<b>141,030</b>	<b>135,882</b>	<b>132,256</b>
<b>Intra-City Charges</b>								
Copier Revolving Program		1,911	2,027	2,027	2,128	2,128	2,128	2,128
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,911</b>	<b>2,027</b>	<b>2,027</b>	<b>2,128</b>	<b>2,128</b>	<b>2,128</b>	<b>2,128</b>

# Finance Services

Fund: 015

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Fixed Charges</b>								
Rent of Bldgs & Offices		8,537	8,537	8,854	9,087	9,087	9,087	25,038
Credit Card Fees		934	952	935	3,000	3,000	1,000	1,000
<u>1,000</u>	Credit Card Fees-Business and Animal Licensing							
<u>1,000</u>								
Cash (Over)/Short		(16)	(3,801)	202	10	10	10	10
<b>Total</b>	<b>Fixed Charges</b>	<b>9,455</b>	<b>5,688</b>	<b>9,991</b>	<b>12,097</b>	<b>12,097</b>	<b>10,097</b>	<b>26,048</b>
<b>Internal Charges</b>								
Liability Insurance		6,161	5,945	7,260	7,865	7,865	7,865	9,049
Fidelity Insurance		32	32	40	40	40	40	40
<b>Total</b>	<b>Internal Charges</b>	<b>6,193</b>	<b>5,977</b>	<b>7,300</b>	<b>7,905</b>	<b>7,905</b>	<b>7,905</b>	<b>9,089</b>
<b>Total</b>	<b>Accounting</b>	<b>349,609</b>	<b>432,408</b>	<b>422,717</b>	<b>565,852</b>	<b>604,652</b>	<b>591,162</b>	<b>612,407</b>

# Finance Services

Fund: 015

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	015 Finance Services							
Dept	1507 Utility Customer Service							
Activity	415 Financial Services							
<b>Personnel Services</b>								
	Salaries & Wages	201,089	202,769	170,602	187,909	187,909	163,690	178,761
	Temporary Salaries	-	-	4,067	-	-	7,000	-
	Overtime - Misc	-	-	740	1,712	1,712	1,712	1,554
	F.I.C.A. (Soc. Sec.)	11,164	11,157	10,200	11,759	11,759	10,440	11,182
	P.E.R.S. Retirement	17,233	17,580	15,271	16,822	16,822	14,240	16,177
	Health & Vision Insurance	43,260	46,716	44,878	50,368	50,368	42,875	51,868
	Workers Comp. Ins.	2,424	2,423	1,595	1,312	1,312	1,000	778
	Unemployment Ins.	905	507	448	495	495	604	490
	Dental Insurance	2,239	2,329	2,075	2,400	2,400	1,950	2,400
	F.I.C.A. Medicare	2,610	2,609	2,385	2,752	2,752	2,418	2,617
	Vacancy Adjustment							(12,570)
<b>Total</b>	<b>Personnel Services</b>	<b>280,924</b>	<b>286,090</b>	<b>252,261</b>	<b>275,529</b>	<b>275,529</b>	<b>245,929</b>	<b>253,257</b>
<b>Supplies &amp; Materials</b>								
	Paper & Forms	1,755	1,279	2,911	3,000	3,000	3,000	3,000
	1,200 Copier, Receipt paper							
	800 Statements (Utility) in Office							
	1,000 Pressure Seal Forms							
	<u>3,000</u>							
	Office Supplies & Equip	665	896	1,483	1,650	1,650	1,200	1,400
	Computr Equip/Sftwr/Sppl	14,349	18,857	22,090	22,908	22,908	28,000	33,850
	24,150 Central Square Land Management							
	4,500 GIS License							
	1,600 Navaline Cash Receipts Lock Box							
	2,000 Xpress Bill Pay - Service Agreement							
	1,000 Montana Interactive							
	600 Cognos License							
	<u>33,850</u>							
	Furniture & Fixtures-Misc	3,085	475	610	1,200	1,200	750	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>19,854</b>	<b>21,507</b>	<b>27,093</b>	<b>28,758</b>	<b>28,758</b>	<b>32,950</b>	<b>38,250</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	12,694	11,912	13,586	14,699	14,699	15,924	15,530
	IT&S Telephone Service	2,731	2,736	2,844	2,844	2,844	2,844	2,844
	IT&S Special Projects	-	-	-	-	-	-	-
	City-Co Bldg Postage Adm	985	1,426	1,496	1,627	1,627	1,627	1,800
	Postage	4,102	4,140	4,624	4,300	4,300	4,300	4,300
	Printing & Publishing - Misc	1,505	1,008	580	2,500	2,500	3,000	3,550
	1,800 Inserts (3) - Utility Billing (\$600 each)							
	750 Delinquent Tags, Pymt Receipts, Finals							
	500 Window Envelopes							
	500 Non Window Envelopes							
	<u>3,550</u>							
	Dues, Subscriptn, License	224	255	350	260	260	260	875
	275 Alarm Monitoring Fee + Line charge (via CCAB)							
	600 Mfiles (1)							
	<u>875</u>							
	Advertising	-	17	96	125	125	100	100
	Long Dist Telephone Chrgs	35	52	-	-	-	-	-
	Legal Services	-	-	-	350	350	-	-
	Repairs/Services-Misc	-	-	18	300	300	300	-
	Required Training	-	-	97	1,380	1,380	750	-
	Other Contracted Services	75,489	79,464	86,718	89,060	89,060	89,675	91,100
	88,600 Utility Billing Statement Printing - (12,500/month)							
	2,500 Business License Mailings							
	<u>91,100</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>97,765</b>	<b>101,010</b>	<b>110,408</b>	<b>117,445</b>	<b>117,445</b>	<b>118,780</b>	<b>120,099</b>

# Finance Services

Fund: 015

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>								
	Copier Revolving Program	1,810	1,779	1,892	1,868	1,868	1,868	1,868
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,810</b>	<b>1,779</b>	<b>1,892</b>	<b>1,868</b>	<b>1,868</b>	<b>1,868</b>	<b>1,868</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	15,058	15,059	15,618	16,029	16,029	16,029	16,029
	Licenses	1,549	-	-	-	-	-	-
	Credit Card Fees	62,993	66,618	95,402	100,000	100,000	100,000	105,000
	Cash (Over)/Short	(84)	(4)	5			-	
<b>Total</b>	<b>Fixed Charges</b>	<b>79,516</b>	<b>81,672</b>	<b>111,025</b>	<b>116,029</b>	<b>116,029</b>	<b>116,029</b>	<b>121,029</b>
<b>Internal Charges</b>								
	Liability Insurance	5,378	5,389	5,504	5,027	5,027	5,027	5,161
	Fidelity Insurance	32	32	32	32	32	32	32
<b>Total</b>	<b>Internal Charges</b>	<b>5,410</b>	<b>5,421</b>	<b>5,536</b>	<b>5,059</b>	<b>5,059</b>	<b>5,059</b>	<b>5,193</b>
<b>Total</b>	<b>Utility Customer Service</b>	<b>485,279</b>	<b>497,480</b>	<b>508,214</b>	<b>544,688</b>	<b>544,688</b>	<b>520,615</b>	<b>539,696</b>

# Public Works Administration

Fund: 016

Fund: 016		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Dedicated Revenues								
	Charges For Services	250	-	618	-	-	-	-
	Other Financing Sources / (Uses)	-	-	-	-	-	1,280	-
	Other Operating Revenues	250	-	618	-	-	1,280	-
	Internal Service Revenues	1,105,421	1,282,425	1,240,717	1,296,970	1,296,970	1,296,970	1,732,485
	Interfund Transfers In	-	-	-	-	-	-	-
	Internal Transactions	1,105,421	1,282,425	1,240,717	1,296,970	1,296,970	1,296,970	1,732,485
Total Dedicated Revenue		1,105,671	1,282,425	1,241,335	1,296,970	1,296,970	1,298,250	1,732,485
Expenditures								
	Personnel Services	944,091	1,044,384	1,117,161	1,421,630	1,421,630	1,089,304	1,764,730
	Supplies & Materials	10,354	15,123	3,612	10,850	10,850	9,200	16,400
	Purchased Services	116,251	77,353	69,155	102,778	102,778	98,598	126,320
	Intra-City Charges	7,154	6,304	5,506	8,029	8,029	9,299	8,092
	Fixed Charges	81,639	80,966	82,771	93,544	93,544	93,544	100,171
	Maintenance & Operating	215,398	179,747	161,044	215,201	215,201	210,641	250,983
	Internal Charges	29,313	31,184	31,011	33,550	33,550	33,550	59,248
Move to Gen Gov	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	29,313	31,184	31,011	33,550	33,550	33,550	59,248
Total Expenditures		1,188,802	1,255,314	1,309,216	1,670,381	1,670,381	1,333,495	2,074,961
General Government Revenues Provided (Needed)								
	Percent of Total General Government Revenues	0.46%	-0.15%	0.35%	1.93%	1.93%	0.18%	1.68%
Expenditures by Division								
3084	430 Industrial Facilities	-	-	-	-	-	-	292,671
3101	431 Public Works Admin	317,299	266,428	325,631	400,146	470,206	485,846	477,705
3102	433 Engineering	871,503	988,886	983,585	1,270,235	1,200,175	847,649	1,304,585
Total Expenditures		1,188,802	1,255,314	1,309,216	1,670,381	1,670,381	1,333,495	2,074,961

# Public Works Administration

Fund: 016

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## DEDICATED REVENUES

### Charges For Services

Engineering Misc.	250	-	618	-	-	-	-
<b>Total Charges For Services</b>	<b>250</b>	<b>-</b>	<b>618</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Internal Service Revenues

Public Works Charges	330,701	495,707	277,558	326,616	326,616	326,616	400,146
Engineering Charges	774,720	786,718	963,159	970,354	970,354	970,354	1,028,746
Industrial Facilities	-	-	-	-	-	-	303,593
<b>Total Internal Service Revenues</b>	<b>1,105,421</b>	<b>1,282,425</b>	<b>1,240,717</b>	<b>1,296,970</b>	<b>1,296,970</b>	<b>1,296,970</b>	<b>1,732,485</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,105,671</b>	<b>1,282,425</b>	<b>1,241,335</b>	<b>1,296,970</b>	<b>1,296,970</b>	<b>1,298,250</b>	<b>1,732,485</b>
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<b>TOTAL DEDICATED REVENUES</b>	<b>1,105,671</b>	<b>1,282,425</b>	<b>1,241,335</b>	<b>1,296,970</b>	<b>1,296,970</b>	<b>1,298,250</b>	<b>1,732,485</b>
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Fund 016 Public Works Administration  
Dept 1001 Interfund Transactions  
Activity 410 General Government

### Transfers Out

T/out - 459 CTEP Projects	Streets and Traffic	-	-	415,000	-	-	-	-
<b>Total Transfers Out</b>		<b>-</b>	<b>-</b>	<b>415,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	

<b>Total Interfund Transactions</b>		<b>-</b>	<b>-</b>	<b>415,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	
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# Public Works Administration

Fund: 016

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	016 Public Works Administration							
Dept	3084 Industrial Facilities							
Activity	430 Public Works							
<b>Personnel Services</b>								
	Salaries & Wages	-	-	-	-	-	-	211,603
	F.I.C.A. (Soc. Sec.)	-	-	-	-	-	-	13,180
	P.E.R.S. Retirement	-	-	-	-	-	-	19,068
	Health & Vision Insurance	-	-	-	-	-	-	38,901
	Workers Comp. Ins.	-	-	-	-	-	-	3,053
	Unemployment Ins.	-	-	-	-	-	-	576
	Dental Insurance	-	-	-	-	-	-	1,800
	F.I.C.A. Medicare	-	-	-	-	-	-	3,084
	Vacancy Adjustment							(10,922)
<b>Total</b>	<b>Personnel Services</b>	-	-	-	-	-	-	<b>280,343</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	-	-	-	-	-	-	-
	Clothing Allowance	-	-	-	-	-	-	-
	Operating Supplies - Misc	-	-	-	-	-	-	-
	Small Tools & Equip-Misc	-	-	-	-	-	-	-
	Computr Equip/Sftwr/Sppl	-	-	-	-	-	-	4,000
	2,000 Maintenance Computer							-
	2,000 Supervisory Computer							-
	4,000							-
	Furniture & Fixtures-Misc	-	-	-	-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	-	-	-	-	-	-	<b>4,000</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	-	-	-	-	-	-	-
	Dues, Subscriptn, License	-	-	-	-	-	-	250
	100 Electrician License							
	50 Boiler License							
	100 Subscriptions							
	250							
	Required Training	-	-	-	-	-	-	2,000
	500 Electrician Training							
	500 I/C Training							
	1,000 Supervisory Training							
	2,000							
<b>Total</b>	<b>Purchased Services</b>	-	-	-	-	-	-	<b>2,250</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	-	-	-	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	-	-	-	-	-	-	-
<b>Internal Charges</b>								
	Liability Insurance	-	-	-	-	-	-	6,054
	Fidelity Insurance	-	-	-	-	-	-	24
<b>Total</b>	<b>Internal Charges</b>	-	-	-	-	-	-	<b>6,078</b>
<b>Total</b>	<b>Industrial Facilities</b>	-	-	-	-	-	-	<b>292,671</b>

# Public Works Administration

Fund: 016

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	016 Public Works Administration							
Dept	3101 Public Works Admin							
Activity	431 Public Works Admin							
<b>Personnel Services</b>								
	Salaries & Wages	202,777	135,790	158,507	252,221	252,221	264,821	270,007
	Temporary Salaries		31,135	62,675		63,950	63,950	56,321
	F.I.C.A. (Soc. Sec.)	11,794	10,249	13,511	15,729	20,704	19,950	20,316
	P.E.R.S. Retirement	17,378	14,503	19,429	22,501	22,501	28,655	29,392
	Health & Vision Insurance	23,884	24,182	26,973	39,352	39,352	39,403	38,902
	Workers Comp. Ins.	1,324	1,085	1,532	2,232	3,367	2,005	2,430
	Unemployment Ins.	915	419	566	662	662	1,147	887
	Dental Insurance	1,236	1,213	1,247	1,875	1,875	1,772	1,800
	F.I.C.A. Medicare	2,758	2,397	3,160	3,681	3,681	4,630	4,753
	Vacancy Adjustment							(17,378)
<b>Total</b>	<b>Personnel Services</b>	<b>262,066</b>	<b>220,973</b>	<b>287,600</b>	<b>338,253</b>	<b>408,313</b>	<b>426,333</b>	<b>407,430</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	2,590	5,224	526	800	800	850	800
	800 Normal Supplies							
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	100
	Computr Equip/Sftwr/Sppl	-	-	-	-	-	-	1,000
	500 General Computer Supplies							
	500 Laptop							
	1,000							
	Furniture & Fixtures-Misc	1,374	1,419	1,057	3,000	3,000	1,500	1,250
	1,250 Normal Furniture							
	1,250							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>3,964</b>	<b>6,643</b>	<b>1,583</b>	<b>3,800</b>	<b>3,800</b>	<b>2,350</b>	<b>3,150</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	7,753	6,712	7,456	7,689	7,689	7,689	12,813
	IT&S Telephone Service	1,366	1,368	1,422	1,422	1,422	1,422	2,370
	IT&S Special Projects	-	-	-	-	-	-	-
	City-Co Bldg Postage Adm	72	104	117	128	128	128	128
	Postage	-	3	-	-	-	50	50
	Cellular Services	640	310	-	-	-	-	-
	Printing & Duplicating	-	80	-	250	250	-	250
	Dues, Subscriptn, License	495	306	7,957	13,235	13,235	13,235	10,735
	5,000 Montana Infrastructure Coalition							
	5,280 Mfiles							
	100 Engineering Licenses (1/year)							
	280 APWA Dues (\$140x2)							
	75 Additional Dues							
	10,735							
	Long Dist Telephone Chrgs	5	18	-	-	-	-	-
	Meal Reimb-Taxable	30						
	Travel & Meeting Expense	96	77	65	150	150	-	150
	Required Training	-	-	-	-	-	-	750
	Conferences	150	40	325	3,350	3,350	1,500	4,400
	1,500 APWA Spring Meeting (2)							
	2,000 AWWA / APWA Conference							
	900 MT League of Cities & Towns (2)							
	4,400							
	Other Contracted Services	18,356	4,606	2,404	3,300	3,300	3,300	3,300
	475 Copier Maint.							
	825 Parking Permits							
	2,000 My Helena App							
	3,300							
<b>Total</b>	<b>Purchased Services</b>	<b>28,963</b>	<b>13,622</b>	<b>19,746</b>	<b>29,524</b>	<b>29,524</b>	<b>27,324</b>	<b>34,946</b>
<b>Intra-City Charges</b>								
	Copier Revolving Program	1,663	1,764	1,764	1,852	1,852	1,852	1,852
	Shop Gas & Fuel Charges	594	280	139	675	675	675	675
	Shop Vehicle Repairs	-	-	-	-	-	1,370	500
	Shop Vehicle Parts	735	23	140	200	200	100	242
<b>Total</b>	<b>Intra-City Charges</b>	<b>2,992</b>	<b>2,067</b>	<b>2,042</b>	<b>2,727</b>	<b>2,727</b>	<b>3,997</b>	<b>3,269</b>

**Public Works Administration**  
**Fund: 016**

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	12,055	12,055	6,935	17,160	17,160	17,160	17,160
<b>Total</b>	<b>Fixed Charges</b>	<b>12,055</b>	<b>12,055</b>	<b>6,935</b>	<b>17,160</b>	<b>17,160</b>	<b>17,160</b>	<b>17,160</b>
<b>Internal Charges</b>								
	Vehicle & Equip Insurance	94	94	102	109	109	109	153
	Liability Insurance	6,287	9,114	5,742	6,685	6,685	6,685	9,334
	Fidelity Insurance	20	36	20	28	28	28	32
	Fleet Services Charges	858	1,824	1,860	1,860	1,860	1,860	2,232
<b>Total</b>	<b>Internal Charges</b>	<b>7,259</b>	<b>11,068</b>	<b>7,724</b>	<b>8,682</b>	<b>8,682</b>	<b>8,682</b>	<b>11,751</b>
<b>Total</b>	<b>Public Works Admin</b>	<b>317,299</b>	<b>266,428</b>	<b>325,631</b>	<b>400,146</b>	<b>470,206</b>	<b>485,846</b>	<b>477,705</b>

# Public Works Administration

Fund: 016

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>016 Public Works Administration</b>
Dept	<b>3102 Engineering</b>
Activity	<b>433 Engineering</b>

## Personnel Services

Salaries & Wages	492,773	582,944	588,173	773,070	703,010	478,530	793,092
Temporary Salaries	7,872	20,191	15,991	20,047	20,047	5,000	25,952
F.I.C.A. (Soc. Sec.)	30,390	36,617	36,516	49,290	49,290	29,650	50,892
P.E.R.S. Retirement	42,283	51,498	51,626	70,513	70,513	43,660	71,299
Health & Vision Insurance	77,509	98,438	108,980	138,512	138,512	88,925	149,122
Workers Comp. Ins.	17,824	18,738	13,173	11,737	11,737	4,696	8,831
Unemployment Ins.	2,256	1,510	1,536	2,075	2,075	1,672	2,225
Dental Insurance	4,011	4,912	5,026	6,600	6,600	4,066	6,900
F.I.C.A. Medicare	7,107	8,563	8,540	11,533	11,533	6,772	11,910
Vacancy Adjustment							(43,265)
<b>Total Personnel Services</b>	<b>682,025</b>	<b>823,411</b>	<b>829,561</b>	<b>1,083,377</b>	<b>1,013,317</b>	<b>662,971</b>	<b>1,076,958</b>

## Supplies & Materials

Office Supplies & Equip	990	2,370	764	1,600	1,600	1,600	1,600
1,600 Normal Supplies							
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	700
Small Tools & Equip-Misc	-	-	350	250	250	250	250
Computr Equip/Sftwr/Sppl	839	5,739	915	3,500	3,500	3,500	4,500
1,000 Normal Supplies							
1,500 GIS Laptop							
2,000 Sustainability Coordinator Computer							
4,500							
Furniture & Fixtures-Misc	4,531	371	-	1,500	1,500	1,500	2,000
2,000 New Office Furniture (Room 412)							
2,000							
Construction & Maint Mat'ls	30	-	-	200	200	-	200
<b>Total Supplies &amp; Materials</b>	<b>6,390</b>	<b>8,480</b>	<b>2,029</b>	<b>7,050</b>	<b>7,050</b>	<b>6,850</b>	<b>9,250</b>

## Purchased Services

IT&S Computer Maint/Sprrt	23,483	26,752	24,162	29,194	29,194	29,194	31,351
IT&S Telephone Service	4,551	5,016	6,162	6,162	6,162	6,162	4,266
IT&S Special Projects	-	-	-	-	-	-	-
City-Co Bldg Postage Adm	72	104	117	128	128	128	137
Postage	178	164	24	350	350	100	300
Cellular Services	2,594	1,991	1,937	2,300	2,300	1,440	2,000
Printing & Duplicating	295	-	-	300	300	100	300
Professional Dues	100	300	-	200	200	200	300
200 Engineering Licenses (2/year)							
Dues, Subscriptn, License	757	1,470	886	1,320	1,320	2,500	1,320
200 Miscellaneous Publications							
1,120 APWA Dues (8x\$140)							
1,320							
Advertising	769	485	-	450	450	450	1,050
600 Sustainability Ads							
200 Street/Alley Closures							
250 Public Meetings-Ads							
1,050							
Long Dist Telephone Chrgs	84	240	-	-	-	-	-
Architect & Engr Services	36,695	5,932	4,470	20,000	20,000	20,000	10,000
10,000 Engineering/Inspection Services							
10,000							
Equipment Repairs	-	-	-	-	-	-	-
Meal Reimb-Taxable	-	-	-	-	-	-	-
Required Training	298	135	-	2,500	2,500	1,000	2,500
1,500 Prof. Engineering Courses (Utilities, Transportation, Storm)							
1,000 4 Tech. Training Classes							
2,500							
Conferences	5,743	3,717	6,300	4,350	4,350	4,000	6,000
1,500 APWA Spring Mtg (2)							
1,500 APWA Fall Meeting (2)							
3,000 APWA/AWWA/Engineering Conference (2)							
6,000							

# Public Works Administration

Fund: 016

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Other Contracted Services		11,669	17,426	5,350	6,000	6,000	6,000	29,600
25,000	Public Information Contract							
500	Copier Maintenance							
4,100	Parking Permits							
<u>29,600</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>87,288</b>	<b>63,731</b>	<b>49,409</b>	<b>73,254</b>	<b>73,254</b>	<b>71,274</b>	<b>89,124</b>
<b>Intra-City Charges</b>								
Copier Revolving Program		1,663	1,764	1,764	1,852	1,852	1,852	1,852
Shop Gas & Fuel Charges		2,116	1,361	854	2,025	2,025	2,025	2,025
Shop Vehicle Repairs		-	23	329	500	500	500	550
Shop Tires & Tire Repairs		-	717	-	600	600	600	-
Shop Vehicle Parts		383	372	517	325	325	325	396
<b>Total</b>	<b>Intra-City Charges</b>	<b>4,162</b>	<b>4,237</b>	<b>3,464</b>	<b>5,302</b>	<b>5,302</b>	<b>5,302</b>	<b>4,823</b>
<b>Fixed Charges</b>								
Rent of Bldgs & Offices		50,087	50,087	51,946	48,984	48,984	48,984	49,861
Licenses		19,497	18,825	23,890	27,400	27,400	27,400	33,150
3,900	ARC Editor License Fee							
3,000	ARC Editor License Fee (GIS Coordinator/Tech)							
4,750	ESRI Enterprise Agreement Upgrade (3yrs)							
9,500	Autocad License Fee							
12,000	Water/Sewer Model License							
<u>33,150</u>								
<b>Total</b>	<b>Fixed Charges</b>	<b>69,584</b>	<b>68,911</b>	<b>75,836</b>	<b>76,384</b>	<b>76,384</b>	<b>76,384</b>	<b>83,011</b>
<b>Internal Charges</b>								
Vehicle & Equip Insurance		257	257	332	355	355	355	347
Liability Insurance		16,114	16,455	19,469	21,023	21,023	21,023	23,431
Fidelity Insurance		92	91	107	111	111	111	116
Liability Deductible		1,988	-	-	-	-	-	13,470
Fleet Services Charges		3,603	3,313	3,379	3,379	3,379	3,379	4,055
<b>Total</b>	<b>Internal Charges</b>	<b>22,054</b>	<b>20,116</b>	<b>23,287</b>	<b>24,868</b>	<b>24,868</b>	<b>24,868</b>	<b>41,419</b>
<b>Total</b>	<b>Engineering</b>	<b>871,503</b>	<b>988,886</b>	<b>983,585</b>	<b>1,270,235</b>	<b>1,200,175</b>	<b>847,649</b>	<b>1,304,585</b>

## Fund: 017

Fund: 017	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				FY 2022			
				Adopted	Amended	Est Actuals	
017							

## Dedicated Revenues

Intergovernmental Revenues	948	-	-	-	-	-	-
Charges For Services	228,146	148,545	149,503	186,675	186,675	136,435	207,270
Intra-City Revenues	73,969	74,000	-	19,000	19,000	19,000	19,000
Fines & Forfeitures	1,016	498	154	500	500	175	500
Other Financing Sources / (Uses)	37,080	43,760	21,800	40,000	40,000	15,453	76,000
<b>Other Operating Revenues</b>	<b>341,159</b>	<b>266,802</b>	<b>171,457</b>	<b>246,175</b>	<b>246,175</b>	<b>171,063</b>	<b>302,770</b>
Internal Service Revenues	153,306	77,522	77,132	183,260	183,260	183,260	167,109
Interfund Transfers In	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>153,306</b>	<b>77,522</b>	<b>77,132</b>	<b>183,260</b>	<b>183,260</b>	<b>183,260</b>	<b>167,109</b>
<b>Total Dedicated Revenue</b>	<b>494,465</b>	<b>344,324</b>	<b>248,589</b>	<b>429,435</b>	<b>429,435</b>	<b>354,323</b>	<b>469,879</b>

## Expenditures

<b>Personnel Services</b>	1,343,741	1,351,430	1,207,179	1,535,975	1,535,975	1,393,608	1,626,452
Supplies & Materials	164,528	159,263	193,472	169,940	169,940	186,740	187,640
Purchased Services	531,522	405,542	462,813	599,339	599,339	519,639	540,878
Intra-City Charges	46,234	33,533	43,427	51,556	51,556	47,986	56,376
Fixed Charges	98,182	114,930	117,481	122,347	122,347	121,140	125,227
<b>Maintenance &amp; Operating</b>	840,466	713,267	817,194	943,182	943,182	875,505	910,121
Internal Charges	128,183	121,922	122,635	127,091	127,091	127,091	148,889
Transfers Out	-	280,000	240,000	235,000	235,000	235,000	142,850
<b>Internal Transactions</b>	128,183	401,922	362,635	362,091	362,091	362,091	291,739
<b>Total Expenditures</b>	<b>2,312,390</b>	<b>2,466,620</b>	<b>2,387,008</b>	<b>2,841,248</b>	<b>2,841,248</b>	<b>2,631,204</b>	<b>2,828,312</b>

<b>General Government Revenues Provided (Needed)</b>	(1,817,925)	(2,122,295)	(2,138,419)	(2,411,813)	(2,411,813)	(2,276,881)	(2,358,433)
Percent of Total General Government Revenues	10.14%	11.52%	11.04%	12.45%	12.45%	11.76%	11.60%

### Expenditures by Division

1001	410	Interfund Transactions	-	280,000	240,000	235,000	235,000	235,000	142,850
4101	464	Parks Administration	276,909	250,886	274,036	310,412	310,412	284,527	301,420
4102	464	Parks Maintenance	1,396,298	1,442,773	1,407,061	1,655,946	1,655,946	1,511,650	1,632,888
4103	464	Swimming Pool	345,095	345,283	316,064	432,035	432,035	396,187	480,465
4104	464	Recreation	69,680	66,863	90,876	96,950	96,950	96,365	118,146
4106	464	Kay's Kids	40,177	38,215	12,884	52,765	52,765	49,289	98,006
4107	464	Urban Trails	35,297	42,601	46,087	58,140	58,140	58,186	54,536
4109	464	Code Enforcement-Weed Mgmt	148,934	-	-	-	-	-	-
<b>Total Expenditures</b>			2,312,390	2,466,620	2,387,008	2,841,248	2,841,248	2,631,204	2,828,312

**Park & Recreation**  
Fund: 017

Fund: 017		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
DEDICATED REVENUES								
Intergovernmental Revenues								
County Contributions		948	-	-	-	-	-	-
Total	Intergovernmental Revenues	948	-	-	-	-	-	-
Charges For Services								
Pool Operation Charges								
Swim Tickets & Passes								
Daily Admissions Youth		41,535	34,966	151	25,000	25,000	7,500	7,500
Daily Admissions Adult		31,817	20,704	37,718	22,000	22,000	50,000	51,000
Daily Admissions Senior		1,187	968	-	1,000	1,000	-	-
Daily Admissions Spectator		2,620	4,492	408	2,000	2,000	600	600
Water Activity Youth		-	233	-	35	35	3,450	1,650
Water Activity Adult		1,304	103	-	1,500	1,500	500	500
Water Activity Senior		411	-	-	300	300	-	-
Punch Card Youth		6,871	8,884	2,577	6,000	6,000	3,000	6,000
Punch Card Adult		5,005	1,229	2,051	3,024	3,024	2,000	3,000
Punch Card Senior		607	-	396	140	140	500	500
Season Pass Youth		455	-	108	400	400	-	120
Season Pass Adult		810	171	972	1,000	1,000	300	1,000
Season Pass Senior		630	-	459	126	126	300	300
Season Pass Family		4,878	810	6,792	500	500	1,500	7,500
Resident 30 minutes		27,841	20,727	30,171	27,000	27,000	1,000	35,000
Non-Resident 30 minutes		4,305	1,272	491	150	150	150	600
Swim Team Practice		2,505	2,505	3,920	2,000	2,000	4,350	5,000
Swim Team Meets		2,880	1,290	-	1,500	1,500	-	1,500
Pool Rental Private Events		1,440	400	800	1,500	1,500	1,450	1,500
Concession Merchandise		32,127	30,506	16,349	32,500	32,500	35,000	35,000
Subtotal Pool Operation Charges		169,702	129,259	103,363	127,675	127,675	111,600	158,270
Park Use Fees		42,666	5,542	17,158	45,000	45,000	-	13,500
Recreation Program Charges								
Recreation Fees		-	2,247	4,010	3,000	3,000	6,835	7,000
Recreation Ice Rink Fees & Revenue		3,814	6,373	10,622	5,000	5,000	12,500	13,000
Recreation Tennis Fees & Revenue		11,619	5,124	14,188	5,500	5,500	5,500	15,000
Recreation Pickleball Fees & Revenue		-	-	163	500	500	-	500
Subtotal Recreation Program Charges		15,433	13,744	28,982	14,000	14,000	24,835	35,500
Snow Removal Charges		345	-	-	-	-	-	-
Total	Charges For Services	228,146	148,545	149,503	186,675	186,675	136,435	207,270
Intra-City Revenues								
Mall St Sweep/Plow Chrg		19,000	19,000	-	19,000	19,000	19,000	19,000
Open Spc Trail Maint Chrg		54,969	55,000	-	-	-	-	-
Total	Intra-City Revenues	73,969	74,000	-	19,000	19,000	19,000	19,000
Fines & Forfeitures								
Misc Fines / Snow Removal		1,016	498	154	500	500	175	500
Total	Fines & Forfeitures	1,016	498	154	500	500	175	500
Internal Service Revenues								
Park & Rec Charges		70,306	77,522	77,132	183,260	183,260	183,260	167,109
Internal - Weed Control Charges		83,000	-	-	-	-	-	-
Total	Internal Service Revenues	153,306	77,522	77,132	183,260	183,260	183,260	167,109
Other Financing Sources / (Uses)								
Kay's Kids-McKenna Fndtn		37,080	43,760	15,768	40,000	40,000	503	76,000
Total	Other Financing Sources / (Uses)	37,080	43,760	21,800	40,000	40,000	15,453	76,000

<b>Park &amp; Recreation</b> <b>Fund: 017</b>							
				FY 2022			Proposed
				Adopted	Amended	Est Actuals	FY 2023
							Budget

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>494,465</b>	<b>344,324</b>	<b>248,589</b>	<b>429,435</b>	<b>429,435</b>	<b>354,323</b>	<b>469,879</b>
<b>TOTAL DEDICATED REVENUES</b>	<b>494,465</b>	<b>344,324</b>	<b>248,589</b>	<b>429,435</b>	<b>429,435</b>	<b>354,323</b>	<b>469,879</b>

<div> Fund           <b>017 Park &amp; Recreation</b>  Dept           <b>1001 Interfund Transactions</b>  Activity       <b>410 General Government</b> </div>							
<b>Transfers Out</b>							
T/out - 441 Parks Improvement	-	-	-	-	-	-	-
T/out - 563 Golf Course	-	280,000	240,000	235,000	235,000	235,000	142,850
<b>Total</b>	<b>Transfers Out</b>	<b>-</b>	<b>280,000</b>	<b>240,000</b>	<b>235,000</b>	<b>235,000</b>	<b>142,850</b>
<b>Total</b>	<b>Interfund Transactions</b>	<b>-</b>	<b>280,000</b>	<b>240,000</b>	<b>235,000</b>	<b>235,000</b>	<b>142,850</b>



# Park & Recreation

Fund: 017

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>017 Park &amp; Recreation</b>							
Dept	<b>4101 Parks Administration</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Personnel Services</b>								
Salaries & Wages		143,737	148,622	157,044	165,560	165,560	166,492	173,958
F.I.C.A. (Soc. Sec.)		8,121	8,757	9,018	10,302	10,302	9,674	10,822
P.E.R.S. Retirement		12,080	12,886	13,781	14,737	14,737	14,642	15,657
Health & Vision Insurance		21,495	22,385	25,272	25,184	25,184	25,160	25,934
Workers Comp. Ins.		1,233	1,274	1,172	1,193	1,193	1,052	1,022
Unemployment Ins.		648	372	400	433	433	584	472
Dental Insurance		1,112	1,116	11,688	1,200	1,200	1,166	1,200
F.I.C.A. Medicare		1,899	2,048	2,109	2,410	2,410	2,265	2,532
<b>Total</b>	<b>Personnel Services</b>	<b>190,325</b>	<b>197,460</b>	<b>220,483</b>	<b>221,019</b>	<b>221,019</b>	<b>221,035</b>	<b>231,597</b>
<b>Supplies &amp; Materials</b>								
Office Supplies & Equip		3,070	3,342	3,465	3,800	3,800	3,800	3,800
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	100
Furniture & Fixtures-Misc		1,063	575	623	800	800	800	800
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>4,133</b>	<b>3,916</b>	<b>4,088</b>	<b>4,600</b>	<b>4,600</b>	<b>4,600</b>	<b>4,700</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		7,342	10,563	6,549	6,862	6,862	6,862	6,862
IT&S Telephone Service		1,366	1,368	1,422	1,422	1,422	1,422	948
City-Co Bldg Postage Adm		227	310	349	256	256	256	260
Postage		374	122	143	400	400	400	400
Cellular Services		308	654	992	700	700	1,199	1,000
Printing & Duplicating		-	152	-	1,500	1,500	-	500
Dues, Subscriptn, License		1,073	1,145	1,734	2,600	2,600	2,600	2,600
400 Adobe Pro Software License								
2,200 Misc.								
2,600								
Advertising		980	1,043	124	3,000	3,000	-	1,000
Long Dist Telephone Chrgs		28	70	-	-	-	-	-
Travel & Meeting Expense		2,282	1,272	-	2,500	2,500	1,000	2,500
1,300 Parks Board								
1,200 Misc.								
2,500								
Required Training		-	-	-	1,000	1,000	500	1,000
Conferences		6,084	(281)	372	4,300	4,300	1,000	1,600
700 MTRPA Conference								
900 MLC&T								
1,600								
Other Contracted Services		34,094	5,552	10,178	30,280	30,280	15,000	15,280
1,000 Wayfinding Signage								
1,000 Park Maps								
1,600 Reservation Software - Civic Rec								
1,500 Reservation Software Training								
2,400 My Helena App								
500 Webpage								
780 Parking Permit (12 x \$65)								
1,000 Community Garden Insurance Reimb.								
3,500 Park contracts								
2,000 M-Files Program								
15,280								
<b>Total</b>	<b>Purchased Services</b>	<b>54,158</b>	<b>21,970</b>	<b>21,863</b>	<b>54,820</b>	<b>54,820</b>	<b>30,239</b>	<b>33,950</b>

# Park & Recreation

Fund: 017

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>								
	Copier Revolving Program	1,663	1,764	1,960	2,058	2,058	2,058	2,058
	Shop Gas & Fuel Charges	220	115	210	575	575	100	635
	Shop Vehicle Repairs	-	-	-	50	50	-	150
	Shop Tires & Tire Repairs	214	-	-	100	100	-	-
	Shop Vehicle Parts	13	16	28	50	50	105	110
<b>Total</b>	<b>Intra-City Charges</b>	<b>2,110</b>	<b>1,895</b>	<b>2,198</b>	<b>2,833</b>	<b>2,833</b>	<b>2,263</b>	<b>2,953</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	19,914	19,914	20,653	21,197	21,197	21,197	22,074
	Credit Card Fees	1,194	913	50	1,000	1,000	250	500
<b>Total</b>	<b>Fixed Charges</b>	<b>21,108</b>	<b>20,827</b>	<b>20,703</b>	<b>22,197</b>	<b>22,197</b>	<b>21,447</b>	<b>22,574</b>
<b>Internal Charges</b>								
	Vehicle & Equip Insurance	98	98	54	58	58	58	78
	Liability Insurance	4,158	4,233	4,152	4,389	4,389	4,389	4,976
	Fidelity Insurance	16	16	16	16	16	16	16
	Fleet Services Charges	803	471	480	480	480	480	576
<b>Total</b>	<b>Internal Charges</b>	<b>5,075</b>	<b>4,818</b>	<b>4,702</b>	<b>4,943</b>	<b>4,943</b>	<b>4,943</b>	<b>5,646</b>
<b>Total</b>	<b>Parks Administration</b>	<b>276,909</b>	<b>250,886</b>	<b>274,036</b>	<b>310,412</b>	<b>310,412</b>	<b>284,527</b>	<b>301,420</b>

# Park & Recreation

Fund: 017

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	017 Park & Recreation							
Dept	4102 Parks Maintenance							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
Salaries & Wages		427,057	503,725	448,399	516,145	516,145	505,300	542,515
Temporary Salaries		91,588	85,626	62,836	167,852	167,852	61,500	138,360
Overtime - Misc		4,582	4,899	4,568	4,935	4,935	4,000	5,287
F.I.C.A. (Soc. Sec.)		32,090	36,236	31,270	42,865	42,865	36,107	42,691
P.E.R.S. Retirement		39,401	46,738	41,734	46,432	46,432	45,150	49,351
Health & Vision Insurance		95,121	110,975	104,481	114,590	114,590	110,165	117,999
Workers Comp. Ins.		30,920	32,476	17,715	14,495	14,495	8,225	11,743
Unemployment Ins.		2,363	1,491	1,322	1,805	1,805	2,071	1,865
Dental Insurance		4,953	5,532	4,856	5,460	5,460	5,105	5,460
F.I.C.A. Medicare		7,505	8,475	7,313	10,029	10,029	8,275	9,989
Vacancy Adjustment								(36,135)
<b>Total</b>	<b>Personnel Services</b>	<b>735,580</b>	<b>836,172</b>	<b>724,493</b>	<b>924,608</b>	<b>924,608</b>	<b>785,898</b>	<b>889,125</b>
<b>Supplies &amp; Materials</b>								
Office Supplies & Equip		1,373	1,373	1,494	1,400	1,400	1,400	1,400
1,400	Calendars, Ink/Toner/Paper							
1,400								
Chem & Lab Supplies		2,134	801	715	1,000	1,000	1,000	1,000
Janitorial Supplies		2,297	2,665	3,110	3,400	3,400	4,700	3,400
Clothing Allowance		2,147	404	1,173	2,000	2,000	1,500	2,000
Fuel/Oil Outside Vendor		492	454	400	500	500	500	500
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	1,800
Small Tools & Equip-Misc		10,349	13,185	15,994	17,200	17,200	17,200	17,500
1,200	2-String Trimmers							
1,500	Vandalism / Graffiti							
1,000	Misc Tools							
800	Msc parts / Fasteners							
200	Insect Spray							
800	Push Mowers							
500	Snowblowers							
1,000	Landscaping Equipment							
500	Leaf Blowers							
10,000	Parks Maintenance Equipment							
17,500								
Safety Equipment		1,837	3,406	1,639	2,000	2,000	2,000	2,000
800	Safety Shirts							
600	Ear and Eye Protection							
400	Specialized Safety Items for Individual Needs							
200	Gloves, etc.							
2,000								
Fixtures		20,036	18,983	19,330	19,000	19,000	35,000	20,000
7,000	ADA Transition Plan Items Upgrade/Repair							
2,000	Park Signs- replacements/upgrade/repairs							
3,000	Tables/garbage receptacles							
8,000	Mutt Mitts/Bags/Stations							
20,000								
Trees, Shrubs, Etc		3,560	1,617	3,553	2,000	2,000	2,000	2,000
2,000	Trees/Shrubs/Flowers for Parks							
2,000								
Irrigation Parts		15,291	18,004	21,487	15,000	15,000	15,000	16,000
Fertilizer & Chem Supplies		16,224	11,986	10,348	13,500	13,500	13,500	13,500
4,000	Sprinkler Head							
1,500	Valve boxes etc..							
8,000	Curb Stop repair/replace							
13,500								
Surfacing Materials		4,375	7,170	8,136	7,000	7,000	7,000	8,000
3,000	Decomposed Granite							
5,000	ADA wood fiber-playgrounds							
8,000								
Gravel & Sand		25	530	-	1,000	1,000	1,000	1,000
Construction & Maint Mat'ls		4,488	7,818	5,572	6,000	6,000	6,000	7,000
7,000	Misc. Wood & Metal for Projects/Repairs							
7,000								
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>84,628</b>	<b>88,396</b>	<b>92,950</b>	<b>91,000</b>	<b>91,000</b>	<b>107,800</b>	<b>97,100</b>

# Park & Recreation

Fund: 017

Fund: 017		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Purchased Services								
	IT&S Computer Maint/Spprt	20,209	21,293	16,932	18,671	18,671	18,671	20,841
	IT&S Telephone Service	1,989	1,993	2,047	2,048	2,048	2,048	2,048
	Cellular Services	2,257	2,578	1,969	2,200	2,200	2,200	2,200
	Printing & Duplicating	-	72	-	50	50	-	50
	Dues, Subscriptn, License	689	60	115	600	600	300	600
	MTRPA/NRPA/MUCFA/AMTOPP etc.							
	Advertising	98	48	-	-	-	-	-
	Electric Utility	36,726	30,122	33,184	45,920	45,920	36,806	45,100
	Water & Sewer	238,609	175,322	231,130	245,000	245,000	235,000	235,000
	Long Dist Telephone Chrgs	45	90	-	-	-	-	-
	Natural Gas Utility	2,614	3,394	2,759	5,665	5,665	4,500	5,000
	Solid Waste	14,156	12,063	13,153	17,500	17,500	17,500	17,500
	Medical Expenses	240	240	415	200	200	200	200
	Consultant Services	3,238	3,100	1,695	5,000	5,000	5,000	5,000
	5,000 Well project							
	Equipment Repairs	7,784	16,053	16,225	15,000	15,000	15,000	15,000
	Building Repairs/Maint	6,710	3,232	9,777	7,000	7,000	7,000	7,000
	Meal Reimb-Taxable	-	90	-	-	-	-	-
	Required Training	341	1,073	890	650	650	650	650
	Conferences	3,580	401	295	4,000	4,000	4,000	4,000
	3,000 Rocky Mountain Tree School							
	1,000 AMTOPP/NRPA/MTRPA							
	4,000							
	Other Contracted Services	17,286	17,803	20,066	19,560	19,560	19,560	22,000
	22,000 Porta Potti Rentals							
	22,000							

# Park & Recreation

Fund: 017

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	017 Park & Recreation							
Dept	4103 Swimming Pool							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
	Salaries & Wages	18,117	33,134	26,789	37,669	37,669	37,420	39,574
	Temporary Salaries	141,307	123,945	100,200	156,820	156,820	156,820	270,632
	Overtime - Misc	3,397	2,136	3,715	2,517	2,517	2,517	-
	F.I.C.A. (Soc. Sec.)	10,085	9,872	8,647	12,237	12,237	12,237	19,253
	P.E.R.S. Retirement	1,580	2,933	3,287	6,699	6,699	6,699	3,572
	Health & Vision Insurance	3,425	7,522	8,213	8,185	8,185	8,185	8,429
	Workers Comp. Ins.	10,078	9,664	5,533	3,631	3,631	3,631	4,291
	Unemployment Ins.	733	399	381	519	519	550	842
	Dental Insurance	177	378	380	390	390	390	390
	F.I.C.A. Medicare	2,359	2,309	2,022	2,867	2,867	2,867	4,506
	Vacancy Adjustment							(63,300)
<b>Total</b>	<b>Personnel Services</b>	<b>191,258</b>	<b>192,291</b>	<b>159,166</b>	<b>231,534</b>	<b>231,534</b>	<b>231,316</b>	<b>288,189</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	838	234	387	350	350	350	350
	Chem & Lab Supplies	37,611	42,704	56,230	37,500	37,500	37,500	42,500
	Janitorial Supplies	2,723	1,632	1,838	2,500	2,500	2,500	2,500
	Clothing Allowance	224	116	1,411	3,500	3,500	3,500	4,500
	Operating Supplies - Misc	1,397	53	1,745	1,400	1,400	1,400	1,400
	Small Tools & Equip-Misc	1,472	1,321	1,866	2,000	2,000	2,000	2,000
	Safety Equipment	920	3,496	3,197	2,000	2,000	2,000	2,000
	<u>2,000</u> AED Equipment parts / replacement							
	<u>2,000</u>							
	Resale Supplies	16,127	12,822	12,146	15,000	15,000	15,000	15,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>61,312</b>	<b>62,378</b>	<b>78,821</b>	<b>64,250</b>	<b>64,250</b>	<b>64,250</b>	<b>70,250</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	11,802	12,097	14,449	10,328	10,328	10,328	11,400
	IT&S Telephone Service	-	-	1,006	474	474	474	474
	Postage	-	-	-	50	50	10	50
	Cellular Services	100	430	60	300	300	60	66
	Printing & Duplicating	99	36	87	200	200	100	100
	Dues, Subscriptn, License	673	1,506	1,395	6,000	6,000	4,000	4,000
	Advertising	199	265	552	600	600	600	600
	Electric Utility	14,683	15,689	8,309	22,000	22,000	15,000	17,000
	Water & Sewer	12,951	13,461	9,433	22,000	22,000	22,000	22,000
	Natural Gas Utility	24,072	23,392	15,602	37,150	37,150	23,000	28,000
	Solid Waste	-	-	-	400	400	-	-
	Equipment Repairs	2,695	3,882	6,222	6,000	6,000	1,000	5,000
	Building Repairs/Maint	9,824	2,837	5,718	7,000	7,000	7,000	7,000
	Required Training	1,587	4,507	1,550	5,000	5,000	2,000	2,500
	<u>1,000</u> Certified Pool Operator Class							
	<u>1,500</u> Summer Staff Training							
	<u>2,500</u>							
	Other Contracted Services	861	2,546	578	3,000	3,000	1,000	3,000
	<u>1,500</u> General projects as needed							
	<u>1,500</u> Recreation Mgmt Software							
	<u>3,000</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>79,546</b>	<b>80,647</b>	<b>64,961</b>	<b>120,502</b>	<b>120,502</b>	<b>86,572</b>	<b>101,190</b>
<b>Intra-City Charges</b>								
	Copier Revolving Program	166	176	196	206	206	206	206
<b>Total</b>	<b>Intra-City Charges</b>	<b>166</b>	<b>176</b>	<b>196</b>	<b>206</b>	<b>206</b>	<b>206</b>	<b>206</b>

**Park & Recreation**  
**Fund: 017**

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Fixed Charges</b>								
Rent of Equipment		-	-	26	1,700	1,700	-	1,700
200 Rent Phone Pool								
1,500 Computer Rental								
<u>1,700</u>								
Licenses		777	-	1,074	1,200	1,200	1,200	1,200
Credit Card Fees		1,794	514	2,030	2,500	2,500	2,500	2,500
Cash (Over)/Short		196	(154)	-	-	-	-	-
<b>Total Fixed Charges</b>		<b>2,767</b>	<b>360</b>	<b>3,130</b>	<b>5,400</b>	<b>5,400</b>	<b>3,700</b>	<b>5,400</b>
<b>Internal Charges</b>								
Property Insurance		3,893	3,893	4,181	4,474	4,474	4,474	5,835
Liability Insurance		5,684	5,095	5,166	5,226	5,226	5,226	8,877
Fidelity Insurance		469	443	443	443	443	443	518
Liability Deductible		-	-	-	-	-	-	-
<b>Total Internal Charges</b>		<b>10,046</b>	<b>9,431</b>	<b>9,790</b>	<b>10,143</b>	<b>10,143</b>	<b>10,143</b>	<b>15,230</b>
<b>Total Swimming Pool</b>		<b>345,095</b>	<b>345,283</b>	<b>316,064</b>	<b>432,035</b>	<b>432,035</b>	<b>396,187</b>	<b>480,465</b>

# Park & Recreation

Fund: 017

Fund: 017		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	FY 2022			FY 2023
					Adopted	Amended	Est Actuals	Budget
Fund	017 Park & Recreation							
Dept	4104 Recreation							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	8,934	31,759	34,935	37,377	37,377	37,377	39,259
	Temporary Salaries	28,746	5,679	8,133	13,414	13,414	13,414	32,529
	Overtime - Misc	144	-			-	-	-
	F.I.C.A. (Soc. Sec.)	2,354	2,312	2,669	3,169	3,169	3,169	4,469
	P.E.R.S. Retirement	1,037	2,741	3,066	3,970	3,970	3,970	3,547
	Health & Vision Insurance	1,082	6,904	7,582	7,555	7,555	7,555	7,780
	Workers Comp. Ins.	2,067	556	556	546	546	546	752
	Unemployment Ins.	171	93	109	135	135	150	195
	Dental Insurance	56	349	351	360	360	360	360
	F.I.C.A. Medicare	550	541	624	742	742	742	1,046
	Vacancy Adjustment							(3,500)
Total	Personnel Services	45,141	50,936	58,025	67,268	67,268	67,283	86,437
Supplies & Materials								
	Office Supplies & Equip	1,201	261	108	200	200	200	200
	Clothing Allowance	108	32	2,859	200	200	200	200
	Operating Supplies - Misc	1,420	1,107	2,309	1,700	1,700	1,700	1,700
	Safety Equipment	-	43	32	1,000	1,000	950	1,000
	Resale Supplies	635	537	965	1,500	1,500	1,550	1,500
Total	Supplies & Materials	3,364	1,981	6,274	4,600	4,600	4,600	4,600
Purchased Services								
	IT&S Computer Maint/Spprt	5,376	5,607	5,250	6,221	6,221	6,221	6,777
	IT&S Telephone Service	455	456	474	474	474	474	474
	City-Co Bldg Postage Adm	72	104	117	128	128	128	128
	Postage	1	2	-	100	100	50	50
	Cellular Services	140	-	-	300	300	-	300
	Printing & Duplicating	-	56	443	200	200	200	200
	Dues, Subscriptn, License	599	705	1,934	1,000	1,000	1,200	1,000
	500 NRPA Dues							
	300 MTRPA Dues							
	200 Additional Dues							
	1,000							
	Advertising	3,107	1,179	1,371	1,200	1,200	1,200	1,200
	Employee Auto Allowance	16	162	-	-	-	-	-
	Required Training	-	-	295	500	500	250	500
	Conferences	-	201	-	1,200	1,200	1,000	1,200
	Contract Payments	-	-	696	-	-	-	-
	Other Contracted Services	9,581	3,705	14,086	11,750	11,750	11,750	4,750
	750 State Capital Band Contribution							
	3,500 Rec Programming & Events							
	500 Recreation Mgmt Software							
	4,750							
Total	Purchased Services	19,347	12,176	24,665	23,073	23,073	22,473	16,579
Intra-City Charges								
	Copier Revolving Program	499	529	588	617	617	617	617
Total	Intra-City Charges	499	529	588	617	617	617	617
Internal Charges								
	Property Insurance	-	-	-	-	-	-	7,815
	Liability Insurance	1,284	1,197	1,280	1,348	1,348	1,348	2,054
	Fidelity Insurance	45	44	44	44	44	44	44
Total	Internal Charges	1,329	1,241	1,324	1,392	1,392	1,392	9,913
Total	Recreation	69,680	66,863	90,876	96,950	96,950	96,365	118,146

# Park & Recreation

Fund: 017

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	017 Park & Recreation							
Dept	4106 Kay's Kids							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
	Temporary Salaries	31,647	29,115	2,429	40,831	40,831	40,831	82,852
	F.I.C.A. (Soc. Sec.)	1,962	1,807	151	2,532	2,532	2,532	5,138
	P.E.R.S. Retirement	-	-	-	3,476	3,476	-	-
	Workers Comp. Ins.	2,217	2,037	142	818	818	818	1,196
	Unemployment Ins.	142	73	6	108	108	108	224
	F.I.C.A. Medicare	459	423	35	594	594	594	1,202
	Vacancy Adjustment							(2,950)
<b>Total</b>	<b>Personnel Services</b>	<b>36,427</b>	<b>33,489</b>	<b>2,762</b>	<b>48,359</b>	<b>48,359</b>	<b>44,883</b>	<b>87,662</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	33	193	225	150	150	150	150
	Clothing Allowance	290	683	-	340	340	340	340
	Operating Supplies - Misc	1,913	1,101	8,197	1,000	1,000	1,000	5,500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>2,236</b>	<b>1,978</b>	<b>8,421</b>	<b>1,490</b>	<b>1,490</b>	<b>1,490</b>	<b>5,990</b>
<b>Purchased Services</b>								
	Printing & Duplicating	155	-	-	250	250	250	250
	Advertising	85	1,508	431	600	600	600	600
	Employee Auto Allowance	-	92	62	-	-	-	100
	Required Training	120	-	58	450	450	450	450
	Other Contracted Services	-	-	-	450	450	450	450
<b>Total</b>	<b>Purchased Services</b>	<b>360</b>	<b>1,600</b>	<b>551</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,850</b>
<b>Internal Charges</b>								
	Liability Insurance	1,066	1,066	1,066	1,083	1,083	1,083	2,371
	Fidelity Insurance	88	83	83	83	83	83	133
<b>Total</b>	<b>Internal Charges</b>	<b>1,154</b>	<b>1,149</b>	<b>1,149</b>	<b>1,166</b>	<b>1,166</b>	<b>1,166</b>	<b>2,504</b>
<b>Total</b>	<b>Kay's Kids</b>	<b>40,177</b>	<b>38,215</b>	<b>12,884</b>	<b>52,765</b>	<b>52,765</b>	<b>49,289</b>	<b>98,006</b>



# Park & Recreation

Fund: 017

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>017 Park &amp; Recreation</b>							
Dept	<b>4107 Urban Trails</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Personnel Services</b>								
	Salaries & Wages	24,915	28,953	29,845	30,880	30,880	30,880	32,452
	Overtime - Misc	68	179	174		-	130	-
	F.I.C.A. (Soc. Sec.)	1,510	1,772	1,813	1,923	1,923	1,923	2,021
	P.E.R.S. Retirement	2,141	2,541	2,634	2,752	2,752	2,752	2,923
	Health & Vision Insurance	4,329	5,790	6,265	6,295	6,295	6,295	6,485
	Workers Comp. Ins.	772	1,070	724	506	506	348	400
	Unemployment Ins.	113	74	77	81	81	115	88
	Dental Insurance	224	289	293	300	300	300	300
	F.I.C.A. Medicare	353	414	424	450	450	450	473
	Vacancy Adjustment							(1,700)
<b>Total</b>	<b>Personnel Services</b>	<b>34,425</b>	<b>41,083</b>	<b>42,249</b>	<b>43,187</b>	<b>43,187</b>	<b>43,193</b>	<b>43,442</b>
<b>Supplies &amp; Materials</b>								
	Fixtures	-	294	912	1,000	1,000	1,000	1,000
	1,000 Replacement Lights/Signs/Benches etc.							
	1,000							
	Surfacing Materials	-	319	2,007	3,000	3,000	3,000	4,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>-</b>	<b>614</b>	<b>2,918</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>5,000</b>
<b>Purchased Services</b>								
	Cellular Services	96	122	121	80	80	120	120
	Other Contracted Services	-	-	-	10,050	10,050	10,050	5,000
	Asphalt Repairs on Trails							
<b>Total</b>	<b>Purchased Services</b>	<b>96</b>	<b>122</b>	<b>121</b>	<b>10,130</b>	<b>10,130</b>	<b>10,170</b>	<b>5,120</b>
<b>Internal Charges</b>								
	Property Insurance	-	-	-	-	-	-	41
	Liability Insurance	771	777	794	818	818	818	928
	Fidelity Insurance	5	5	5	5	5	5	5
<b>Total</b>	<b>Internal Charges</b>	<b>776</b>	<b>782</b>	<b>799</b>	<b>823</b>	<b>823</b>	<b>823</b>	<b>974</b>
<b>Total</b>	<b>Urban Trails</b>	<b>35,297</b>	<b>42,601</b>	<b>46,087</b>	<b>58,140</b>	<b>58,140</b>	<b>58,186</b>	<b>54,536</b>

**Street & Traffic**
**Fund: 201**

Fund: 201		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
	Special Assessments	4,975,628	7,113,570	7,047,270	7,208,000	7,208,000	7,211,000	7,210,000
	Taxes & Assessments	4,975,628	7,113,570	7,047,270	7,208,000	7,208,000	7,211,000	7,210,000
	License & Permits	56,368	74,968	46,791	40,000	40,000	46,000	50,000
	Intergovernmental Revenues	30,494	30,494	31,090	30,495	30,495	31,090	31,000
	Charges For Services	-	-	-	3,000	3,000	-	-
	Fines & Forfeitures	-	690	456	500	500	1,650	500
	Investment Earnings	78,062	56,623	9,605	11,000	11,000	1,000	2,000
	Other Financing Sources / (Uses)	23,542	120,189	229,961	16,000	16,000	75,635	63,500
	Other Operating Revenues	188,466	282,964	317,903	100,995	100,995	155,375	147,000
	Interfund Transfers In	19,545	9,894	524,755	9,755	9,755	9,755	4,704
	Internal Transactions	19,545	9,894	524,755	9,755	9,755	9,755	4,704
	Long-Term Debt	-	-	-	2,900,000	2,900,000	1,600,000	-
	Total Revenues	5,183,640	7,406,429	7,889,928	10,218,750	10,218,750	8,976,130	7,361,704
Expenditures								
	Personnel Services	1,322,880	1,542,382	1,750,867	2,166,931	2,166,931	2,166,957	2,457,627
	Supplies & Materials	584,617	555,509	750,561	860,265	825,265	771,380	882,650
	Purchased Services	698,841	1,248,934	764,838	1,600,011	2,734,871	2,527,996	1,760,767
	Intra-City Charges	280,100	258,987	229,526	357,051	392,051	392,051	415,154
	Fixed Charges	573	851	65,861	65,781	65,781	67,631	800
	Maintenance & Operating	1,564,131	2,064,281	1,810,787	2,883,108	4,017,968	3,759,058	3,059,371
	Internal Charges	519,485	637,995	650,399	768,942	768,942	768,942	847,189
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	519,485	637,995	650,399	768,942	768,942	768,942	847,189
	Debt Service	-	-	-	305,000	305,000	-	336,000
	Capital Outlay	724,163	2,385,173	1,019,459	6,493,500	9,852,350	8,559,055	814,490
	Debt & Capital	724,163	2,385,173	1,019,459	6,798,500	10,157,350	8,559,055	1,150,490
	Total Expenditures	4,130,659	6,629,831	5,231,513	12,617,481	17,111,191	15,254,012	7,514,677
	Revenues Over (Under) Expenditures	1,052,981	776,598	2,658,415	(2,398,731)	(6,892,441)	(6,277,882)	(152,973)
	Beginning Cash Balance - July 1	3,715,524	4,767,984	5,492,211	8,139,018	8,139,018	8,139,018	1,861,136
	Other Cash Sources / (Uses)	(521)	(52,371)	(11,608)	-	-	-	-
	Ending Cash Balance - June 30	4,767,984	5,492,211	8,139,018	5,740,287	1,246,577	1,861,136	1,708,163
	Reserve Target - 18% of Operating Expenses:	613,169	764,038	758,170	1,102,317	1,306,591	1,205,092	1,206,034
	Reserve Target - 90 Days of Operating Expenses:	839,958	1,046,628	1,038,588	1,510,023	1,789,851	1,650,811	1,652,101
	Reserve Policy Target:	839,958	1,046,628	1,038,588	1,510,023	1,789,851	1,650,811	1,652,101
	(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)							
	Excess Reserve:	3,928,026	4,445,583	7,100,430	4,230,265	(543,274)	210,325	56,062
	(Excess Reserve for Capital Projects Funding)							

# Street & Traffic

Fund: 201

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Special Assessments								
Curr. - Street Maintenance District #1		4,968,355	7,105,009	7,032,839	7,200,000	7,200,000	7,200,000	7,200,000
P & I on Del Assments		7,273	8,562	14,431	8,000	8,000	11,000	10,000
Total	Special Assessments	4,975,628	7,113,570	7,047,270	7,208,000	7,208,000	7,211,000	7,210,000
License & Permits								
Street Opening Permits		56,368	74,968	46,791	40,000	40,000	46,000	50,000
Total	License & Permits	56,368	74,968	46,791	40,000	40,000	46,000	50,000
Intergovernmental Revenues								
PILT-Helena Housing Authority		30,494	30,494	31,090	30,495	30,495	31,090	31,000
Total	Intergovernmental Revenues	30,494	30,494	31,090	30,495	30,495	31,090	31,000
Charges For Services								
Snow Removal Charges		-	-	-	3,000	3,000	-	-
Total	Charges For Services	-	-	-	3,000	3,000	-	-
Fines & Forfeitures								
Misc Fines / Snow Removal		-	690	456	500	500	1,650	500
Total	Fines & Forfeitures	-	690	456	500	500	1,650	500
Investment Earnings								
Interest Earnings		78,062	56,623	9,605	11,000	11,000	1,000	2,000
Total	Interest Earnings	78,062	56,623	9,605	11,000	11,000	1,000	2,000
Other Financing Sources / (Uses)								
Other Revenues		4,874	8,562	175,517	2,500	2,500	2,500	2,500
12,000 Sidewalk Improvement Payments								
State Signal Reimbrsmnt		12,820	394	1,703	-	-	1,553	1,000
Street Sign Reimbursement		5,848	5,959	40	8,500	8,500	5,000	5,000
Street Constr Reimbursemt				45,000	-	-	25,382	45,000
45,000 GrandStreet Alley								
Sale of Fixed Assets		-	105,274	7,700	5,000	5,000	41,200	10,000
Total	Other Financing Sources / (Uses)	23,542	120,189	229,961	16,000	16,000	75,635	63,500
SUBTOTAL - OPERATING REVENUE								
		5,164,095	7,396,535	7,365,173	7,308,995	7,308,995	7,366,375	7,357,000
Long-Term Debt								
Intercap Loan Proceeds		-	-	-	2,900,000	2,900,000	1,600,000	-
1,600,000 ST0917 - Rodney Reconstruction								
1,300,000 Knight St								
(1,300,000) Deferred								
1,600,000 Total FY 2022								
Total	Long-Term Debt	-	-	-	2,900,000	2,900,000	1,600,000	-
Interfund Transfers In								
T/in - 645 Insurance & Safety		19,545	9,894	9,755	9,755	9,755	9,755	4,704
T/in - 100 General Fund		-	-	415,000	-	-	-	-
T/in - 406 TIF Railraod District		-	-	100,000	-	-	-	-
Total	Interfund Transfers In	19,545	9,894	524,755	9,755	9,755	9,755	4,704
TOTAL REVENUE								
		5,183,640	7,406,429	7,889,928	10,218,750	10,218,750	8,976,130	7,361,704

Street & Traffic								
Fund: 201		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	201 Street & Traffic							
Dept	3503 Steets Maintenance							
Activity	432 Streets & Traffic							
Personnel Services								
	Salaries & Wages	621,581	743,485	852,809	1,045,153	1,045,153	1,045,153	1,225,803
	Temporary Salaries	51,569	24,203	488	58,265	58,265	58,265	56,537
	Overtime - Misc	56,262	28,063	21,650	47,620	47,620	47,620	47,607
	F.I.C.A. (Soc. Sec.)	42,762	45,872	51,685	71,416	71,416	71,416	82,479
	P.E.R.S. Retirement	58,914	70,360	76,711	101,634	101,634	101,634	114,251
	Health & Vision Insurance	122,390	151,519	199,778	226,657	226,657	226,657	275,549
	Workers Comp. Ins.	56,519	57,858	48,455	51,884	51,884	51,884	66,575
	Unemployment Ins.	3,289	1,990	2,235	3,006	3,006	3,006	3,606
	Dental Insurance	6,334	7,554	9,239	10,800	10,800	10,800	12,750
	F.I.C.A. Medicare	10,001	10,728	12,087	16,713	16,713	16,713	19,299
	Total Personnel Services	1,029,621	1,141,633	1,275,137	1,633,148	1,633,148	1,633,148	1,904,456
Supplies & Materials								
	Office Supplies & Equip	488	827	700	3,000	3,000	3,000	2,000
	Food	2,303	1,163	-	5,500	5,500	2,500	4,500
	2,500 Extended Winter Shift Meals							
	1,000 Office -Staff Meetings							
	1,000 MDT Quarterly Meeting							
	4,500							
	Janitorial Supplies	-	396	-	250	250	250	250
	Clothing Allowance	1,495	1,893	4,480	4,750	4,750	4,750	4,700
	2,700 Boot Allowance							
	2,000 Staff Shirts and Jackets							
	4,700							
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	20,000
	Small Tools & Equip-Misc	1,330	1,324	3,218	4,300	4,300	4,000	4,000
	Computr Equip/Sftwr/Sppl	5,688	18,401	11,810	20,000	20,000	20,000	10,000
	Safety Equipment	100	1,132	739	1,250	1,250	1,515	2,000
	Furniture & Fixtures-Misc	144	620	620	2,000	2,000	2,000	2,000
	2,000 Chairs, desk lifts					-	-	-
	Asphalt & Asphalt Filler	200,407	345,971	567,743	438,200	418,200	418,200	436,200
	1,200 Asphalt Rakes, Shovels, Misc							
	5,000 Liquid Asphalt							
	380,000 Mill & Overlay Repair (4,750 tons @ \$80/ton)							
	2,500 QPR Cold Mix							
	25,000 Asphalt Pothole Repairs							
	2,500 Asphalt Solvent							
	20,000 Concrete work associated w/asphalt repairs							
	436,200							
	Gravel & Sand	-	-	-	15,000	15,000	15,000	10,000
	10,000 Dirt Road Repairs							
	Snow & Ice Control Supp	215,334	66,279	62,214	190,500	175,500	125,000	168,000
	35,000 Winter Sand							
	17,500 Liquid Deicer							
	25,000 Salt & Freight							
	50,000 Misc Operational Needs							
	8,500 Chains							
	9,000 Grader Blades							
	23,000 Plow Blades							
	168,000							
	Street Sweeping Supplies	20,000	18,933	12,417	24,500	24,500	24,500	24,500
	24,500 Mechanical Sweeper Brooms							
	24,500							
	CRF Crack Seal	1,705	961					
	St Maint Supp & Matl-Misc	6,379	5,180	5,267	15,500	15,500	15,500	55,000
	500 Saw Blades							
	2,500 Sign Stands/Cones							
	6,000 Milling Machine Teeth							
	2,000 Grader Blades (Dirt & Pavement)							
	500 Vehicle/Equip. Cleaning Materials							
	20,000 Guardrail repairs							
	10,000 Road Based Material							
	7,500 Pilot Projects							
	2,000 RxR Crossing Maintenance							
	3,500 IRON:Fabricating Materials							
	500 Maintenance Materials and Supplies							
	55,000							
	Concrete Supplies	-	-	-	-	-	-	2,500
	2,500 Grinding drums/ concrete tools							
Total	Supplies & Materials	455,373	463,079	669,209	724,750	689,750	636,215	745,650

# Street & Traffic

Fund: 201

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	21,355	19,713	25,529	25,594	25,594	25,594	32,467
	IT&S Telephone Service	1,743	2,557	2,289	2,290	2,290	2,290	3,119
	IT&S Special Projects	-	2,954	1,182	-	399	399	-
	City-Co Bldg Postage Adm	96	137	167	176	176	176	189
	Postage	15	13	1	250	250	250	300
	Cellular Services	896	16,009	14,237	17,000	17,000	17,000	17,000
	5,000 Staff Cell Phones							
	12,000 GPS Annual Service							
	17,000							
	Printing & Duplicating	70	343	-	900	900	900	1,000
	Advertising	18,918	6,154	4,434	10,425	10,425	7,500	7,500
	Water & Sewer	2,543	5,585	5,106	9,200	9,200	5,000	7,500
	Long Dist Telephone Chrgs	76	44	-	-	-	-	-
	Solid Waste	820	625	1,433	1,200	1,200	1,200	1,400
	Medical Expenses	730	985	1,098	2,000	2,000	2,000	1,600
	Architect & Engr Services	-	-	-	-	-	-	129,400
	100,000 Engineering Contracts							
	4,400 testing contracts							
	25,000 surveys							
	129,400							
	ADA Compliance	93,911	327,516	37,416	500,000	1,040,000	840,000	650,000
FY22	1,040,000 ADA Compliance/Overlay Program Budget							
	- ADA Compliance/Overlay Program Spent - \$300,000 Est.							
	(200,000) ADA Compliance/Overlay Program Excess (Carryover \$540,000)							
	840,000							
FY23	35,000 Slip/Trip/Falls - City installed							
	100,000 Additional Slip/Trip/Falls - Commission Direction							
	150,000 Sidewalk Improvement Program							
	365,000 Overlay Program-ADA Requirements							
	650,000							
	Professional Services-Misc	-	-	-	-	-	-	5,000
	5,000 Vehicle Towing							
	Repairs/Services-Misc	118	1,229	449	600	600	600	600
FY22	Chip & Seal Contracts	252,102	664,022	396,824	469,000	884,176	884,176	537,813
	884,176 FY21 Chip Seal Budget							
	- FY21 Chip Seal Spent - \$373,192							
	- FY21 Chip Seal Excess (Carryover \$510,984)							
	884,176 Total FY 2022							
FY23	43,058 S. California ST.-Belt View Dr.-cul de sac End							
	3,435 South Ridge -S. California St.-Greyson Ct.							
	20,720 Greyson Ct./S Ridge Dr.-							
	19,899 Beltview Dr. -S. California St.-Saddle Dr.							
	17,586 Rebar Rd.-Le Grande Cannon Blvd-End Cul de sac							
	39,013 Brady St.-W. Custer Ave-Henderson St.							
	106,302 Winne Ave-N. Montana Ave.-Colonial Dr.							
	227,308 Sunhaven Sub Division							
	4,892 Idaho Ave.-Prospect Ave-Butte Ave							
	5,600 Butte Ave.-Idaho Ave-N. Dakota Ave							
	50,000 Contingency							
	537,813 Total FY 2023							
	Meal Reimb-Taxable	-						
	Required Training	-	360	1,499	7,500	7,500	7,500	7,500
	Conferences	1,987	2,649	604	12,500	12,500	12,500	12,500
	6,000 Conference							
	4,000 APWA Snow Rodeo							
	2,500 Engineering Conference							
	12,500							
	Other Contracted Services	252,056	131,093	244,113	413,500	592,500	592,500	258,600
FY22	15,000 Technology Upgrades							
	3,000 Vehicle Towing							
	3,200 Sweeping Report Samples							
	5,000 MioVision							
	30,000 Contracted Snow Removal, ADA Ramps							
	150,000 Downtown Winter Snow Operations							
	50,000 Contracted Plowing/Grading, Residential Streets							
	25,000 Valley Gutter Installations							
	25,000 Pit Development							
	3,000 Pilot Projects							
	45,000 Milling Contract							

Street & Traffic									
Fund: 201			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
FY23	500	Copier Maint. Contract							
	3,000	City Sourced App							
	10,200	City Works							
	15,000	M-Files							
	600	Portable Toilets for Workzone Projects							
	30,000	Engineering Contracts							
	179,000	FY21 Carryovers							
	592,500	Total FY 2022							
	15,000	Technology Upgrades							
	2,000	MioVision							
	30,000	Contracted Snow Removal, ADA Ramps							
	65,000	Downtown Winter Snow Operations							
	25,000	Contracted Plowing/Grading, Residential Streets							
	25,000	Valley Gutter Installations							
	45,000	Milling Contract							
	500	Copier Maint. Contract							
	7,000	City Sourced App + Msg Module							
	18,000	City Works							
	5,500	Geo Event Server							
	5,000	ESRI Upgrade (half of 9000)							
15,000	M-Files								
600	Portable Toilets for Workzone Projects								
258,600	Total FY 2023								
Total	Purchased Services		647,436	1,181,991	736,381	1,472,135	2,606,710	2,399,585	1,673,488
Intra-City Charges									
			481	727	3,073	3,120	3,120	3,120	-
			19,000	19,000	-	19,000	19,000	19,000	19,000
			93,651	80,711	87,992	160,200	160,200	160,200	176,220
			13,089	44,794	15,523	27,000	62,000	62,000	65,000
			7,837	23,548	9,964	15,550	15,550	15,550	-
			134,692	79,910	99,981	112,000	112,000	112,000	137,500
Total	Intra-City Charges		268,750	248,690	216,534	336,870	371,870	371,870	397,720
Fixed Charges									
			-	-	65,118	65,000	65,000	66,656	-
	65,000	ST0916 - Small Motor Patrol							
			573	709	744	781	781	975	800
Total	Fixed Charges		573	709	65,861	65,781	65,781	67,631	800
Internal Charges									
			72,177	70,330	98,717	247,336	247,336	247,336	247,771
			24,803	59,237	-	4,899	4,899	4,899	7,067
			273	273	294	315	315	315	-
			4,678	4,678	6,314	6,756	6,756	6,756	7,084
			20,832	27,897	27,626	30,515	30,515	30,515	38,049
			190	233	226	159	159	159	177
			858	4,585	4,585	4,906	4,906	4,906	9,162
			16,648	16,107	16,599	23,645	23,645	23,645	31,850
			23,491	23,636	29,555	73,757	73,757	73,757	61,058
			30,989	113,637	139,123	85,871	85,871	85,871	91,195
			39,120	38,131	38,314	38,930	38,930	38,930	40,877
			18,000	-	-	-	-	-	-
			166,565	182,963	186,622	186,622	186,622	186,622	223,946
Total	Internal Charges		418,624	541,707	547,975	703,711	703,711	703,711	758,236
Debt Service									
			-	-	-	240,000	240,000	-	319,200
			-	-	-	65,000	65,000	-	16,800
Total	Debt Service		-	-	-	305,000	305,000	-	336,000

Street & Traffic								
Fund:	201							
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	

# Capital Outlay

	Equipment		226,218	23,398	441,708	25,000	25,000	25,000	40,490
FY22	25,000	Magnesium Chloride Tank							
	25,000	Total FY 2022							
	5,400	2nd Floor TSD Copier Buyout							
FY23	25,000	Message Board							
	10,090	Boss Drag Pro Hydraulic Folding Wing Model Plow							
	40,490	Total FY 2023							
	Vehicles		344,640	740,751	101,488	1,358,500	1,396,500	1,396,500	684,000
FY22	250,000	New Patch Truck							
	395,000	Replace Elgin Pelican with Road Wizard (\$395,000)							
	314,000	Freightliner 5 yd Dump Truck will be 12 yd #323 (Carryover From FY 21)							
	314,000	Chevy Dump Truck 5 yd Dump Truck will be 12 yd #322 (From FY 21)							
	38,000	Ford F150 PU Truck #110							
	40,000	Sweeper- (166,000)FY22 Split with Streets, Transit and Parking							
	7,500	317 Bed Replacement							
	38,000	Carryover From FY21							
	1,396,500	Total FY 2022							
FY23	314,000	Freightliner 5 yd dump Truck (Plow Truck) Replaces TRK #324							
	240,000	John Deere Motor Grader 622G Buyout unit 326							
	60,000	Replace unit 301 with F350 + Plow - Supervisor Truck							
	70,000	Superior Broom DT74J							
	684,000								
	Street Construction		153,305	1,618,273	476,264	4,800,000	8,120,850	6,827,555	45,000
ST0917	3,644,215	Rodney Ph 1 Budget							
	-	Rodney Ph 1 Spent - \$1,107,810							
	-	Rodney Ph 1 - Excess \$0 (Carryover Remainder to Ph 2)							
ST1907	861,845	Rodney Ph 2 Budget							
	-	Rodney Ph 2 Spent - \$38,795							
	-	Rodney Ph 2 Excess \$0 (Carryover Remainder)							
ST1910	90,000	5 Point Intersection Study Budget							
	-	5 Point Intersection Study Spent - \$0							
	-	5 Point Intersection Study Excess \$0 (Carryover Remainder)							
ST1911	150,000	Pave Centennial Trail Budget							
	-	Pave Centennial Trail Spent - \$0							
	-	Pave Centennial Trail Excess \$0 (Carryover Remainder)							
ST9917	275,000	Lawrence & Warren Budget							
	-	Lawrence & Warren Spent - \$267,266							
	(7,734)	Lawrence & Warren Excess \$7,734							
WU8919	99,790	8th Ave with Water Budget							
	-	8th Ave with Water Spent - \$0							
	-	8th Ave with Water Excess \$0 (Carryover Remainder)							
ST2907	1,300,000	Knight St Sidewalks Budget							
	-	Knight St Sidewalks Spent - \$14,439							
	(1,285,561)	Knight St Sidewalks Excess \$1,285,561 pending litigation							
ST2910	150,000	Sidewalk Improvement Program Budget							
	-	Sidewalk Improvement Program Spent - \$37,039							
	-	Sidewalk Improvement Program Excess \$0 (Carryover Remainder)							
ST2911	75,000	Safe Crossing Ewing St Budget							
	-	Safe Crossing Ewing St Spent - \$0							
	-	Safe Crossing Ewing St Excess \$0 (Carryover Remainder)							
ST2912	75,000	Safe Crossing Bozeman Budget							
	-	Safe Crossing Bozeman Spent - \$0							
	-	Safe Crossing Bozeman Excess \$0 (Carryover Remainder)							
ST2913	500,000	11th Ave Mill/Overlay Budget							
	-	11th Ave Mill/Overlay Spent - \$0							
	-	11th Ave Mill/Overlay Excess \$0 (Carryover Remainder)							
ST2916	50,000	Downtown Multi Modal Budget							
	-	Downtown Multi Modal Spent - \$0							
	-	Downtown Multi Modal Excess \$0 (Carryover Remainder)							
ST2917	200,000	Safe Routes to School Budget							
	-	Safe Routes to School Spent - \$0							
	-	Safe Routes to School Excess \$0 (Carryover Remainder)							

Street & Traffic									
Fund: 201			FY 2019	FY 2020	FY 2021	FY 2022			Proposed
			Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
									Budget
ST9911	650,000	Benton Bike Path Budget							
	-	Benton Bike Path Spent - \$0							
	-	Benton Bike Path Excess \$0 (Carryover Remainder)							
	<u>6,827,555</u>	Total FY 2022							
	45,000	GrandStreet Alley							
	<u>45,000</u>	Total FY 2023							
Total	Capital Outlay		724,163	2,382,423	1,019,459	6,183,500	9,542,350	8,249,055	769,490
Total	Steets Maintenance		<u>3,544,540</u>	<u>5,960,231</u>	<u>4,530,555</u>	<u>11,424,895</u>	<u>15,918,320</u>	<u>14,061,215</u>	<u>6,585,840</u>
Fund	201 Street & Traffic								
Dept	3504 Traffic Maintenance								
Activity	432 Streets & Traffic								
Personnel Services									
	Salaries & Wages		114,328	131,531	169,222	183,907	183,907	183,907	195,271
	Temporary Salaries		52,164	45,847	35,751	34,593	34,593	34,593	32,529
	Overtime - Misc		2,526	1,374	707	1,731	1,731	1,731	2,190
	F.I.C.A. (Soc. Sec.)		10,206	10,707	12,522	13,691	13,691	13,691	14,296
	P.E.R.S. Retirement		9,845	11,344	14,888	16,515	16,515	16,515	17,762
	Health & Vision Insurance		25,519	30,670	40,437	41,553	41,553	41,553	42,792
	Workers Comp. Ins.		13,768	14,964	13,545	10,704	10,704	11,000	12,056
	Unemployment Ins.		761	446	526	578	578	700	625
	Dental Insurance		1,321	1,529	1,870	1,980	1,980	1,980	1,980
	F.I.C.A. Medicare		2,387	2,504	2,929	3,206	3,206	3,206	3,345
Total	Personnel Services		232,825	250,917	292,397	308,458	308,458	308,876	322,846
Supplies & Materials									
	Office Supplies & Equip		76	271	90	250	250	250	250
	Clothing Allowance		556	341	708	1,200	1,200	1,045	1,200
	Tires/Tubes-Outside Vendr		-	-	-	-	-	-	1,200
	Small Tools & Equip-Misc		831	1,880	1,781	3,700	3,700	2,700	3,700
	Computr Equip/Sftwr/Sppl		344	-	500	500	500	500	500
	Furniture & Fixtures-Misc		52	-	-	500	500	500	500
	Pavement Markings		22,626	16,379	22,127	45,000	45,000	45,000	45,000
	Sign Installation Materials		44,879	24,801	20,291	30,000	30,000	31,155	30,000
	Traffic Count Supp & Mat'ls		-	-	-	300	300	300	300
	Traffic Safety Equipment		2,732	87	1,593	2,000	2,000	2,000	2,000
Total	Supplies & Materials		111,720	71,808	76,813	113,450	113,450	113,450	114,650
Purchased Services									
	IT&S Computer Maint/Spprt		8,336	10,305	8,718	7,779	7,779	7,779	7,271
	IT&S Telephone Service		833	834	867	868	868	868	1,223
	IT&S Special Projects		-	1,544	619	-	208	208	-
	City-Co Bldg Postage Adm		96	137	167	176	176	176	189
	Postage		21	14	1	50	50	10	50
	Cellular Services		295	1,047	1,093	1,000	1,000	1,625	1,700
	Printing & Duplicating		-	-	-	100	100	100	100
	Dues, Subscriptn, License		100	100	100	450	450	450	500
	500 IMSA Membership - Supervisor + 2 Techs								
	Water & Sewer		513	436	449	750	750	750	750
	Solid Waste		298	108	249	480	480	480	480
	Medical Expenses		200	240	58	240	240	240	240
	Equipment Repairs		1,136	-	16	1,750	1,750	1,415	1,750
	Required Training		375	33	450	2,000	2,000	2,000	2,000
	Other Contracted Services		33,818	35,041	130	42,800	42,800	42,800	28,350
	250 City Sourced App								
	25,000 Traffic Center Line Painting								
	250 Copier Maintenance Contract								
	2,250 City Works								
	600 M-Files								
	<u>28,350</u>								
Total	Purchased Services		46,021	49,840	12,916	58,443	58,651	58,901	44,603



# Street & Traffic

Fund: 201

Fund: 201		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Intra-City Charges								
	Copier Revolving Program	385	112	2,477	2,494	2,494	2,494	-
	Shop Gas & Fuel Charges	5,630	5,402	6,137	8,863	8,863	8,863	10,000
	Shop Vehicle Repairs	-	41	471	1,500	1,500	1,500	2,000
	Shop Tires & Tire Repairs	760	15	373	850	850	850	-
	Shop Vehicle Parts	506	552	499	700	700	700	2,200
	Total Intra-City Charges	7,281	6,121	9,957	14,407	14,407	14,407	14,200
Fixed Charges								
	Rent of Equipment	-	-	-	-	-	-	-
	Total Fixed Charges	-	-	-	-	-	-	-
Internal Charges								
	Comm, Mgr, Atty Charges	14,435	14,066	19,743	-	-	-	12,179
	Public Works	8,268	11,897	-	-	-	-	-
	Vehicle & Equip Insurance	158	158	191	204	204	204	899
	Liability Insurance	4,808	5,731	6,178	5,838	5,838	5,838	6,581
	Fidelity Insurance	75	79	79	27	27	27	27
	Human Resource	3,372	3,262	3,362	5,403	5,403	5,403	4,946
	Budget & Accounting	4,604	4,643	5,658	7,619	7,619	7,619	7,067
	Engineering	10,071	-	-	-	-	-	-
	Building M&O Charge	13,413	13,254	13,323	16,684	16,684	16,684	17,518
	Fleet Services Charges	4,172	6,201	6,325	6,325	6,325	6,325	7,590
	Total Internal Charges	63,376	59,291	54,859	42,100	42,100	42,100	56,807
Capital Outlay								
	Buildings	-	-	-	-	-	-	-
	- Bldg Reconstruction-Shop Offices							
	Equipment	-	2,750	-	10,000	10,000	10,000	-
FY22	10,000 Traffic Counters							
	Vehicles	-	-	-	300,000	300,000	300,000	45,000
FY23	45,000 Replace Unit 110							
	<u>45,000</u>							
	Total Capital Outlay	-	2,750	-	310,000	310,000	310,000	45,000
Total	Traffic Maintenance	461,223	440,727	446,941	846,858	847,066	847,734	598,107

Street & Traffic								
Fund: 201		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	201 Street & Traffic							
Dept	3509 Signal Maintenance							
Activity	432 Streets & Traffic							
Personnel Services								
	Salaries & Wages	42,868	13,523	13,712	18,344	18,344	18,344	12,225
	Overtime - Misc	240	119	50	3,399	3,399	3,000	3,942
	F.I.C.A. (Soc. Sec.)	2,587	826	817	1,354	1,354	1,354	1,005
	P.E.R.S. Retirement	3,683	1,183	1,146	1,936	1,936	1,936	1,455
	Health & Vision Insurance	7,774	2,363	2,418	2,960	2,960	2,960	1,750
	Workers Comp. Ins.	2,081	620	520	621	621	621	310
	Unemployment Ins.	194	34	31	58	58	65	44
	Dental Insurance	402	118	106	141	141	141	81
	F.I.C.A. Medicare	605	193	202	318	318	318	236
Total	Personnel Services	60,434	18,979	19,003	29,131	29,131	28,739	21,048
Supplies & Materials								
	Office Supplies & Equip	46	82	-	250	250	250	100
	Clothing Allowance	135	-	-	15	15	15	100
	Small Tools & Equip-Misc	751	513	-	500	500	500	250
	Computr Equip/Sftwr/Sppl	344	-	404	200	200	200	200
	Furniture & Fixtures-Misc	47	86	-	-	-	-	-
	State Signal Maintenance	1,003	-	-	-	-	-	-
	City Signal Maintenance	15,127	6,802	999	15,000	15,000	15,000	15,000
	Traffic Safety Equipment	71	-	-	350	350	350	350
	Bike/Ped Signal Maint	-	60	-	500	500	500	500
Total	Supplies & Materials	17,524	7,543	1,403	16,815	16,815	16,815	16,500
Purchased Services								
	IT&S Computer Maint/Spprt	2,631	3,810	1,328	576	576	576	623
	IT&S Telephone Service	838	839	872	873	873	873	328
	IT&S Special Projects		571	229	-	77	77	-
	Cellular Services	234	111	49	120	120	120	-
	Printing & Duplicating	-	-	-	-	-	-	-
	Dues, Subscriptrn, License	100	100	140	150	150	150	200
	Water & Sewer	400	77	79	670	670	670	150
	Solid Waste	359	83	40	620	620	620	150
	Equipment Repairs	19	-	15	250	250	250	250
	Required Training	330	-	-	100	100	140	200
	Conferences	-	16	-	100	100	60	100
	Other Contracted Services	473	2,745	713	5,875	5,875	5,875	5,300
	300 Miscellaneous Services							
	5,000 Electronic Speed Sign Maintenance							
	5,300							
Total	Purchased Services	5,384	8,353	3,465	9,334	9,411	9,411	7,301
Intra-City Charges								
	Copier Revolving Program	192	33	1,286	1,243	1,243	1,243	-
	Shop Gas & Fuel Charges	1,451	976	-	300	300	300	-
	Shop Vehicle Repairs	2,409	-	-	250	250	250	-
	Shop Tires & Tire Repairs	-	559	-	100	100	100	-
	Shop Vehicle Parts	17	308	-	125	125	125	-
Total	Intra-City Charges	4,069	1,876	1,286	2,018	2,018	2,018	-

# Street & Traffic

Fund: 201

Fund: 201		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited				Proposed FY 2023 Budget
					FY 2022			
					Adopted	Amended	Est Actuals	
Internal Charges								
	Comm, Mgr, Atty Charges	7,218	7,033	9,872	-	-	-	1,008
	Public Works	8,268	3,222	-	-	-	-	-
	Vehicle & Equip Insurance	141	141	-	-	-	-	-
	Liability Insurance	1,424	563	548	577	577	577	463
	Fidelity Insurance	11	9	9	1	1	1	-
	Human Resource	1,247	864	890	274	274	274	210
	Budget & Accounting	3,968	3,994	4,982	1,498	1,498	1,498	1,027
	Building M&O Charge	13,413	15,242	15,312	5,561	5,561	5,561	5,839
	Fleet Services Charges	1,795	1,120	1,142	1,142	1,142	1,142	1,199
	Total Internal Charges	37,485	32,188	32,755	9,053	9,053	9,053	9,746
Capital Outlay								
	Equipment	-	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-	-	-
Total	Signal Maintenance	124,896	68,938	57,912	66,351	66,428	66,036	54,595

Street & Traffic							
Fund: 201							
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals
Fund	201 Street & Traffic						
Dept	3510 Roadway Code Enforcement						
Activity	432 Streets & Traffic						
<b>Personnel Services</b>							
Salaries & Wages		-	90,085	115,643	137,856	137,856	137,856
Temporary Salaries		-	-	-	-	-	-
F.I.C.A. (Soc. Sec.)		-	5,621	2,929	8,560	8,560	8,560
P.E.R.S. Retirement		-	7,880	9,908	12,246	12,246	12,246
Health & Vision Insurance		-	19,758	29,908	31,480	31,480	31,480
Workers Comp. Ins.		-	4,982	2,882	2,188	2,188	2,188
Unemployment Ins.		-	227	104	360	360	360
Dental Insurance		-	985	1,390	1,500	1,500	1,500
F.I.C.A. Medicare		-	1,315	1,569	2,004	2,004	2,004
<b>Total</b>	<b>Personnel Services</b>	-	<b>130,853</b>	<b>164,331</b>	<b>196,194</b>	<b>196,194</b>	<b>196,194</b>
<b>Supplies &amp; Materials</b>							
Office Supplies & Equip		-	319	170	600	600	250
Chem & Lab Supplies		-	-	-	-	-	-
Clothing Allowance		-	-	72	300	300	300
Fuel/Oil Outside Vendor		-	-	-	-	-	-
Tires/Tubes-Outside Vendr		-	-	-	-	-	600
Small Tools & Equip-Misc		-	700	665	2,650	2,650	2,650
150 Small Tools							
2,500 Snow & Ice Control for Sidewalks							
2,650							
Computr Equip/Sftwr/Sply		-	12,060	2,230	1,500	1,500	1,500
1,500 Technological Upgrades							
1,500							
Safety Equipment		-	-	-	200	200	200
<b>Total</b>	<b>Supplies &amp; Materials</b>	-	<b>13,079</b>	<b>3,137</b>	<b>5,250</b>	<b>5,250</b>	<b>4,900</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt		-	4,628	5,724	6,525	6,525	6,525
IT&S Telephone Service		-	456	474	474	474	474
City-Co Bldg Postage Adm		-	130	-	-	-	200
Postage		-	1,037	3,041	250	250	1,200
Cellular Services		-	1,551	1,480	1,250	1,250	1,800
1,800 Cell Phone Reimbursements and IPADS							
Printing & Duplicating		-	105	-	-	-	-
Dues, Subscriptn, License		-	-	-	100	100	100
Advertising		-	833	1,359	1,500	1,500	1,500
400 Utility inserts-snow removal							
350 Code Enforcement Educational Material							
750							
Long Dist Telephone Chrgs		-	10	-	-	-	-
Equipment Repairs		-	-	-	-	-	-
Medical Expenses		-	-	-	-	-	-
ADA Compliance		-	-	-	-	-	-
Repairs/Services-Misc		-	-	-	-	-	-
Chip & Seal Contracts		-	-	-	-	-	-
Meal Reimb-Taxable		-	-	-	-	-	-
Required Training		-	-	-	500	500	500
Conferences		-	-	-	500	500	500
Other Contracted Services		-	-	-	49,000	49,000	47,300
15,000 Snow and Ice Cotnrol/Removal							
1,250 City Sourced App							
3,600 Rent - Transit Facility							
1,500 City Works							
1,200 M-Files							
22,550							
<b>Total</b>	<b>Purchased Services</b>	-	<b>8,751</b>	<b>12,077</b>	<b>60,099</b>	<b>60,099</b>	<b>60,099</b>

**Street & Traffic**

Fund: 201

Fund: 201		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Intra-City Charges								
	Copier Revolving Program	-	171	-	371	371	371	-
	Mall St Sweep/Plow Chrg	-	-	-	-	-	-	-
	Shop Gas & Fuel Charges	-	1,650	1,588	2,035	2,035	2,035	2,200
	Shop Vehicle Repairs	-	282	-	500	500	500	550
	Shop Tires & Tire Repairs	-	-	-	450	450	450	-
	Shop Vehicle Parts	-	198	161	400	400	400	484
	Total Intra-City Charges	-	2,300	1,749	3,756	3,756	3,756	3,234
Fixed Charges								
	Credit Card Fees	-	142	-	-	-	-	-
	Total Fixed Charges	-	142	-	-	-	-	-
Internal Charges								
	Comm, Mgr, Atty Charges	-	-	4,091	-	-	-	7,790
	Vehicle & Equip Insurance	-	107	60	64	64	64	90
	Liability Insurance	-	2,689	2,660	3,655	3,655	3,655	4,247
	Fidelity Insurance	-	31	31	20	20	20	20
	Liability Deductible	-	-	1,982	2,121	2,121	2,121	-
	Human Resource	-	-	2,303	2,728	2,728	2,728	3,747
	Budget & Accounting	-	-	1,661	3,164	3,164	3,164	3,715
	Fleet Services Charges	-	1,982	2,022	2,326	2,326	2,326	2,791
	Total Internal Charges	-	4,809	14,810	14,078	14,078	14,078	22,400
Total	Roadway Code Enforcement	-	159,934	196,104	279,377	279,377	279,027	276,135

# Civic Center Board

Fund: 204

Fund: 204		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	-	32,842	-	-	-	-	-
	Investment Earnings	-	26	168	-	-	-	-
	Other Financing Sources / (Uses)	-	900	-	-	-	-	-
	Other Operating Revenues	-	33,768	168	-	-	-	-
Total Revenues								
		-	33,768	168	-	-	-	-
Expenditures								
	Supplies & Materials	-	316	9,444	-	-	-	9,250
	Purchased Services	-	2,702	-	-	-	-	31,036
	Maintenance & Operating	-	3,018	9,444	-	-	-	40,286
	Capital Outlay	-	-	2,258	-	-	-	40,500
	Debt & Capital	-	-	2,258	-	-	-	40,500
Total Expenditures								
		-	3,018	11,703	-	-	-	80,786
Revenues Over (Under) Expenditures								
		-	30,750	(11,535)	-	-	-	(80,786)
Beginning Cash Balance - July 1								
		-	-	92,321	80,786	80,786	80,786	80,786
	Other Cash Sources / (Uses)	-	61,571	-	-	-	-	-
Ending Cash Balance - June 30								
		-	92,321	80,786	80,786	80,786	80,786	0
Revenues								
Charges For Services								
	Civic Center Board Receipts		13,722					
	Civic Center Board Booth Receipts		19,120					
	Total Charges For Services	-	32,842	-	-	-	-	-
Investment Earnings								
	Interest Earnings	-	26	168	-	-	-	-
	Total Interest Earnings	-	26	168	-	-	-	-
Other Financing Sources / (Uses)								
	Other Revenues		900					
	Total Other Financing Sources / (Uses)	-	900	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE								
		-	33,768	168	-	-	-	-
TOTAL REVENUE								
		-	33,768	168	-	-	-	-
Other Sources / (Uses) - Non-Budgeted								
	Fund Balance	-	61,571	-	-	-	-	-
	Total Other Sources / (Uses) - Non-Budgeted	-	61,571	-	-	-	-	-

# Civic Center Board

Fund: 204

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	204 Civic Center Board
Dept	4121 Civic Center Board
Activity	464 Park & Recreation

## Supplies & Materials

Clothing Allowance			-	-	-	-	4,050
2,250 Usher Vests							
1,800 Staff Uniforms							
4,050							
Computr Equip/Sftwr/Sppl	-	-	-	-	-	-	-
Small Tools & Equip-Misc			9,444		-	-	5,200
5,200 Podium/Lectern							
5,200							

<b>Total</b>	<b>Supplies &amp; Materials</b>	-	-	<b>9,444</b>	-	-	<b>9,250</b>
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## Purchased Services

Building Repairs/Maint			-	-	-	-	31,036
11,500 Window Treatments - Shades/Blinds							
5,200 Furniture - Lobby/Backstage							
8,336 Stage Floor Repair/Repaint							
6,000 Art - Lobby/Backstage							
31,036							

<b>Total</b>	<b>Purchased Services</b>	-	-	-	-	-	<b>31,036</b>
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## Capital Outlay

Imprvmnts Other Than Bldgs			2,258		-	-	40,500
22,500 Sound System Enancements							
18,000 Stage Lighting							
40,500							

<b>Total</b>	<b>Capital Outlay</b>	-	-	<b>2,258</b>	-	-	<b>40,500</b>
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<b>Total</b>	<b>Civic Center Board</b>	-	-	<b>11,703</b>	-	-	<b>80,786</b>
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Fund	204 Civic Center Board
Dept	4503 CC Board Reimbursables
Activity	464 Park & Recreation

## Supplies & Materials

Operating Supplies - Misc		316					
<b>Total</b>	<b>Supplies &amp; Materials</b>	-	<b>316</b>	-	-	-	-

## Purchased Services

Advertising		2,702					
<b>Total</b>	<b>Purchased Services</b>	-	<b>2,702</b>	-	-	-	-

<b>Total</b>	<b>CC Board Reimbursables</b>	-	<b>3,018</b>	-	-	-	-
	Fund Totals - Civic Center Board	-	3,018	11,703	-	-	80,786

**Civic Center**
**Fund: 211**

Fund: 211		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	615,014	536,758	420,147	590,500	590,500	542,500	701,000
	Other Financing Sources / (Uses)	42,016	198	2	352,123	352,123	368,623	50
	Other Operating Revenues	657,030	536,956	420,149	942,623	942,623	911,123	701,050
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	475,572	362,792	362,750	452,750	452,750	452,750	361,134
	Internal Transactions	475,572	362,792	362,750	452,750	452,750	452,750	361,134
Total Revenues		1,132,602	899,748	782,899	1,395,373	1,395,373	1,363,873	1,062,184
Expenditures								
	Personnel Services	396,178	410,096	329,322	475,261	475,261	388,770	512,298
	Supplies & Materials	28,670	26,685	21,395	54,130	54,130	54,130	35,950
	Purchased Services	357,987	397,804	191,627	315,213	315,514	427,664	359,836
	Intra-City Charges	-	-	-	-	-	-	-
	Fixed Charges	8,483	11,232	11,776	12,670	12,670	18,870	19,370
	Maintenance & Operating	395,141	435,721	224,798	382,013	382,314	500,664	415,156
	Internal Charges	150,697	173,559	163,458	202,686	202,686	202,686	202,981
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	150,697	173,559	163,458	202,686	202,686	202,686	202,981
	Capital Outlay	-	68,679	-	-	201,470	201,470	351,000
	Debt & Capital	-	68,679	-	-	201,470	201,470	351,000
Total Expenditures		942,016	1,088,055	717,577	1,059,960	1,261,731	1,293,590	1,481,435
Revenues Over (Under) Expenditures		190,586	(188,307)	65,321	335,413	133,642	70,283	(419,251)
Beginning Cash Balance - July 1		480,332	670,618	444,263	509,585	509,585	509,585	579,868
Other Cash Sources / (Uses)		(300)	(38,048)	-	-	-	-	-
Ending Cash Balance - June 30		670,618	444,263	509,585	844,998	643,227	579,868	160,617
Reserve Target - 18% of Operating Expenses:		169,563	183,488	129,164	190,793	190,847	196,582	203,478
Reserve Target - 90 Days of Operating Expenses:		232,278	251,353	176,937	261,360	261,434	269,290	278,737
Reserve Policy Target:		232,278	251,353	176,937	261,360	261,434	269,290	278,737
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)								
Excess Reserve:		438,341	192,910	332,648	583,638	381,792	310,578	(118,121)



**Civic Center**  
Fund: 211

Fund: 211	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Revenues							
Charges For Services							
Civic Center Fees	165,484	131,083	76,644	165,000	165,000	150,000	215,000
Event Ticket Sales	379,490	349,743	303,486	354,500	354,500	325,000	406,000
Event Ticket Fee	46,126	36,442	30,601	38,000	38,000	35,000	40,000
Civic Center Event Reimbursements	2,895	83	-	1,000	1,000	500	-
Civic Center Board Reimbursements	-	-	-	-	-	-	-
Concession Merchandise	21,019	19,407	9,416	32,000	32,000	32,000	40,000
Total Charges For Services	615,014	536,758	420,147	590,500	590,500	542,500	701,000
Other Financing Sources / (Uses)							
Other Revenues	42,016	198	2	500	500	17,000	50
Misc Federal Grants	-	-	-	351,623	351,623	351,623	-
Total Other Financing Sources / (Uses)	42,016	198	2	352,123	352,123	368,623	50
SUBTOTAL - OPERATING REVENUE							
	657,030	536,956	420,149	942,623	942,623	911,123	701,050
Interfund Transfers In							
T/in - 100 General Fund	470,000	360,000	360,000	450,000	450,000	450,000	360,000
T/in - 645 Insurance & Safety	5,572	2,792	2,750	2,750	2,750	2,750	1,134
Total Interfund Transfers In	475,572	362,792	362,750	452,750	452,750	452,750	361,134
TOTAL REVENUE							
	1,132,602	899,748	782,899	1,395,373	1,395,373	1,363,873	1,062,184
Other Sources / (Uses) - Non-Budgeted							
Fund Balance	-	(40,661)	-	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	-	(40,661)	-	-	-	-	-

**Civic Center**
**Fund: 211**

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>211 Civic Center</b>							
Dept	<b>4120 Civic Center</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Personnel Services</b>								
	Salaries & Wages	254,766	249,014	211,466	309,776	309,776	243,000	309,232
	Temporary Salaries	22,706	35,258	20,655	25,167	25,167	39,000	60,480
	Overtime - Misc	1,331	3,296	1,100	-	-	2,500	-
	F.I.C.A. (Soc. Sec.)	15,782	16,560	13,008	20,769	20,769	17,000	22,926
	P.E.R.S. Retirement	22,344	23,339	18,970	29,713	29,713	20,000	27,740
	Health & Vision Insurance	59,267	62,456	51,156	75,552	75,552	55,000	77,802
	Workers Comp. Ins.	11,969	12,463	6,965	4,970	4,970	4,970	4,151
	Unemployment Ins.	1,255	719	585	874	874	1,000	1,003
	Dental Insurance	3,067	3,118	2,367	3,600	3,600	2,500	3,600
	F.I.C.A. Medicare	3,691	3,873	3,050	4,840	4,840	3,800	5,364
<b>Total</b>	<b>Personnel Services</b>	<b>396,178</b>	<b>410,096</b>	<b>329,322</b>	<b>475,261</b>	<b>475,261</b>	<b>388,770</b>	<b>512,298</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	738	852	400	800	800	800	1,000
	Janitorial Supplies	10,024	10,202	6,775	12,500	12,500	12,500	10,500
	Small Tools & Equip-Misc	2,398	2,760	2,280	6,600	6,600	6,600	7,700
	3,500 Ticket Scanners							
	3,500 Area Vacuum							
	700 Small Tools							
	<u>7,700</u>							
	Computr Equip/Sftwr/Sppl	-	101	2,790	11,200	11,200	11,200	3,000
	3,000 Theatre Technical Computer and Software							
	<u>3,000</u>							
	Furniture & Fixtures-Misc	5,207	2,014	2,150	10,530	10,530	10,530	750
	750 Riser Legs/Parts							
	<u>750</u>							
	Resale Supplies	7,519	8,383	6,000	10,000	10,000	10,000	11,000
	Construction & Maint Mat'ls	2,783	2,372	1,000	2,500	2,500	2,500	2,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>28,670</b>	<b>26,685</b>	<b>21,395</b>	<b>54,130</b>	<b>54,130</b>	<b>54,130</b>	<b>35,950</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	19,198	14,909	16,623	14,716	14,716	14,716	17,434
	IT&S Telephone Service	4,062	4,069	4,196	4,196	4,196	4,196	4,196
	IT&S Special Projects		2,234	895	-	301	301	-
	City-Co Bldg Postage Adm	132	189	314	650	650	650	222
	Postage	1,085	1,282	615	1,000	1,000	1,300	500
	Cellular Services	60	80	-	-	-	-	-
	Printing & Duplicating	2,109	476	415	1,000	1,000	1,000	1,000
	Dues, Subscriptn, License	2,858	2,958	2,561	4,376	4,376	4,376	14,784
	348 ASCAP License							
	114 BMI License							
	438 SESAC License							
	600 Association Membership							
	12,000 Ticket Fees to Showare							
	588 All Seated Event Diagram Software							
	696 Fastbook Booking Software							
	<u>14,784</u>							
	Advertising			3,030	3,000	3,000	3,000	3,000
	Water & Sewer	7,565	9,414	8,175	12,000	12,000	12,000	9,500
	Long Dist Telephone Chrgs	47	51	-	-	-	-	100
	Solid Waste	3,305	3,311	3,150	3,280	3,280	3,280	3,500

**Civic Center**
**Fund: 211**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Professional Services-Misc	283,502	339,762	134,310	236,500	236,500	350,000	291,500
200,000 Promoter Payments							
11,500 Program Marketing							
80,000 Purchased Programming							
<u>291,500</u>							
Equipment Repairs	5,870	5,504	2,605	4,050	4,050	4,050	4,050
250 Piano Moving & Tuning							
450 Fire Extinguisher Maintenance							
2,500 Repairs to Equipment							
850 Repair to Theater Equip							
<u>4,050</u>							
Building Repairs/Maint	16,528	7,469	6,505	17,000	17,000	17,000	4,000
4,000 Paint, Repair Supplies							
<u>4,000</u>							
Meal Reimb-Taxable	-						
Local Travel	-	19	-	200	200	200	200
Travel & Meeting Expense	86	225	-	500	500	3,500	500
Required Training	1,677	120	-	500	500	-	1,000
Conferences	1,048	-	295	2,000	2,000	2,000	2,000
2,000 Venue Manager/Booking Conference							
Investigation / Inspect Fees	240	240	792	1,150	1,150	-	-
Other Contracted Services	3,998	5,140	5,835	6,095	6,095	6,095	2,350
550 Copier maint. contract							
1,800 Pest Control							
<u>2,350</u>							
CC Board Reimb Costs	74	-					
CC Event Reimb Costs	4,543	350	1,310	3,000	3,000	-	-
<b>Total Purchased Services</b>	<b>357,987</b>	<b>397,804</b>	<b>191,627</b>	<b>315,213</b>	<b>315,514</b>	<b>427,664</b>	<b>359,836</b>
<b>Fixed Charges</b>							
Special Assessments	8,483	11,232	11,776	12,370	12,370	12,370	12,370
Credit Card Fees	-	-	-	300	300	6,500	7,000
<b>Total Fixed Charges</b>	<b>8,483</b>	<b>11,232</b>	<b>11,776</b>	<b>12,670</b>	<b>12,670</b>	<b>18,870</b>	<b>19,370</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	17,353	17,068	23,784	46,600	46,600	46,600	37,023
Park & Rec	-	-	7,713	39,478	39,478	39,478	39,227
Property Insurance	15,156	15,156	16,435	17,585	17,585	17,585	24,102
Vehicle & Equip Insurance	8	8	8	9	9	9	-
Liability Insurance	7,631	7,790	7,874	8,879	8,879	8,879	10,577
Fidelity Insurance	88	86	86	86	86	86	87
Human Resource	8,473	8,129	8,377	6,825	6,825	6,825	8,993
Budget & Accounting	8,254	8,312	10,302	15,622	15,622	15,622	11,990
Building M&O Charge	93,734	117,010	88,879	67,602	67,602	67,602	70,982
<b>Total Internal Charges</b>	<b>150,697</b>	<b>173,559</b>	<b>163,458</b>	<b>202,686</b>	<b>202,686</b>	<b>202,686</b>	<b>202,981</b>

Civic Center								
Fund: 211								
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Buildings	-	-	-	-	94,500	94,500	351,000
	351,000 HVAC/AC Project (Total project costs \$1,158,500)							
	<u>351,000</u>							
	Imprvmnts Other Than Bldgs	-	2,230	-	-	60,000	60,000	-
FY22	60,000 North Parking Lot Replacement							
	<u>60,000</u>							
	Equipment							
	6,970 Auditorium Curtains Phase 3 Replacement IFR							
	<u>40,000</u> 1 Pair Spotlights							
FY22	<u>46,970</u>							
	<u>Equipment</u>	-	66,449	-	-	46,970	46,970	-
FY23	<u>-</u>							
	<u>-</u>							
	<b>Total Capital Outlay</b>	-	<b>68,679</b>	-	-	<b>201,470</b>	<b>201,470</b>	<b>351,000</b>
<b>Total</b>	<b>Civic Center</b>	<b>942,016</b>	<b>1,088,055</b>	<b>717,577</b>	<b>1,059,960</b>	<b>1,261,731</b>	<b>1,293,590</b>	<b>1,481,435</b>

# Facilities Management

Fund: 212

Fund: 212		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Investment Earnings	24,575	15,292	2,200	4,000	4,000	200	200
	Other Financing Sources / (Uses)	29	-	-	-	-	-	-
	Other Operating Revenues	24,604	15,292	2,200	4,000	4,000	200	200
	Internal Service Revenues	575,024	609,772	585,058	633,939	633,939	633,939	782,271
	Interfund Transfers In	7,070	5,636	6,313	4,917	4,917	4,917	2,263
	Internal Transactions	582,094	615,408	591,371	638,856	638,856	638,856	784,534
Total Revenues		606,698	630,700	593,571	642,856	642,856	639,056	784,734
Expenditures								
	Personnel Services	181,924	201,541	216,179	247,717	247,717	250,126	409,894
	Supplies & Materials	2,838	2,162	1,898	4,500	4,500	4,500	37,060
	Purchased Services	277,205	349,623	304,867	425,534	440,677	546,478	340,717
	Intra-City Charges	1,466	2,553	2,304	2,590	2,590	3,400	4,300
	Fixed Charges	-	-	-	-	-	-	-
	Maintenance & Operating	281,509	354,338	309,069	432,624	447,767	554,378	382,077
	Internal Charges	35,092	35,565	47,333	86,450	86,450	86,450	117,800
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	35,092	35,565	47,333	86,450	86,450	86,450	117,800
	Capital Outlay	31,457	-	2,795	7,000	7,000	7,000	633,400
	Debt & Capital	31,457	-	2,795	7,000	7,000	7,000	633,400
Total Expenditures		529,982	591,444	575,376	773,791	788,934	897,954	1,543,171
Revenues Over (Under) Expenditures		76,716	39,256	18,195	(130,935)	(146,078)	(258,898)	(758,437)
Beginning Cash Balance - July 1		1,028,144	1,104,860	1,144,116	1,179,042	1,179,042	1,179,042	920,144
Other Cash Sources / (Uses)		-	-	16,731	-	-	-	-
Ending Cash Balance - June 30		1,104,860	1,144,116	1,179,042	1,048,107	1,032,964	920,144	161,707
Reserve Target - 18% of Operating Expenses:		89,735	106,460	103,065	138,022	140,748	160,372	163,759
Reserve Target - 90 Days of Operating Expenses:		122,924	145,835	141,184	189,072	192,806	219,687	224,327
Reserve Policy Target:		122,924	145,835	141,184	189,072	192,806	219,687	224,327
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)								
Excess Reserve:		981,936	998,280	1,037,858	859,035	840,158	700,457	(62,620)
(Excess Reserve for Capital Projects Funding)								

# Facilities Management

Fund: 212

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

### Investment Earnings

Interest Earnings	24,575	15,292	2,200	4,000	4,000	200	200
<b>Total</b>	<b>24,575</b>	<b>15,292</b>	<b>2,200</b>	<b>4,000</b>	<b>4,000</b>	<b>200</b>	<b>200</b>

### Internal Service Revenues

Community Facilities Charges	575,024	609,772	585,058	633,939	633,939	633,939	782,271
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Project #	Facility Repairs & Maintenance Charges	
FM4001	19,050	FIRE STATION #1
FM4002	10,050	FIRE STATION #2
FM4008	20,500	FLEET SERVICES
FM4010	15,747	CIVIC CENTER
FM4012	11,700	PARKS MAINT BLDG
FM4013	8,200	UTILITIES BLDG
FM4018	2,500	TRANSFER STATION
FM4022	8,300	SOLID WASTE TRUCK GARAGE
FM4023	900	POLICE EVIDENCE
FM4025	7,805	GOLF CLUBHOUSE
<b>104,752</b>	<b>Total Maintenance Charges</b>	

Facility Energy Charges		
FM4001	18,500	FIRE STATION #1
FM4002	8,400	FIRE STATION #2
FM4008	27,000	FLEET SERVICES
FM4010	24,000	CIVIC CENTER
FM4012	11,700	PARKS MAINT BLDG
FM4013	12,500	UTILITIES BLDG
FM4018	3,300	TRANSFER STATION
FM4022	5,000	SOLID WASTE TRUCK GARAGE
FM4023	1,800	POLICE EVIDENCE
<b>112,200</b>	<b>Total Energy Charges</b>	

Facility Contracted Services		
FM4001	2,000	FIRE STATION #1
FM4002	2,400	FIRE STATION #2
FM4004	800	WASTE WATER
FM4008	18,200	CITY SHOP
FM4010	6,000	CIVIC CENTER
FM4012	6,040	PARKS
FM4013	7,500	UTILITIES BLDG
FM4018	9,216	TRANSFER STATION
FM4022	4,400	SWTG
FM4025	9,750	GOLF CLUB HOUSE
<b>66,306</b>	<b>Total Energy Charges</b>	

Project Management		
FM4001	44,424	FIRE #1
FM4002	36,281	FIRE #2
FM4003	20,022	WATER TRMT
FM4004	9,698	WASTE WATER
FM4007	19,642	CAPITAL TRANSIT
FM4008	51,089	CITY SHOP
FM4009	17,458	NEIGHBORHOOD CENTER
FM4010	25,235	CIVIC CENTER
FM4011	17,458	CHAMBER BLDG
FM4012	18,750	PARKS MAINT BLDG
FM4013	19,916	UTILITIES BLDG
FM4018	12,870	TRANSFER STATION
FM4019	98,930	CCAB
FM4022	14,206	SOLID WASTE TRUCK GARAGE
FM4023	8,088	POLICE EVIDENCE
FM4025	9,294	GOLF CLUBHOUSE
FM4026	75,652	LAW JUSTICE CENTER
<b>499,013</b>	<b>Total Project Management</b>	
<b>782,271</b>	<b>Total Community Facility Charges</b>	

<b>Total</b>	<b>Internal Service Revenues</b>	<b>575,024</b>	<b>609,772</b>	<b>585,058</b>	<b>633,939</b>	<b>633,939</b>	<b>633,939</b>	<b>782,271</b>
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### Other Financing Sources / (Uses)

Other Revenues	29							
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>29</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>599,628</b>	<b>625,064</b>	<b>587,258</b>	<b>637,939</b>	<b>637,939</b>	<b>634,139</b>	<b>782,471</b>
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**Facilities Management**  
**Fund: 212**

Fund: 212			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Interfund Transfers In									
T/in - 100 General Fund									
2000 Grandstreet Support			-	-	-	-	-	-	-
PEG Operational Support (General Fund)			3,887	4,066	5,047	3,651	3,651	3,651	1,336
PEG Contract - Cable Franchise Fee Funded			-						
subtotal			3,887	4,066	5,047	3,651	3,651	3,651	1,336
T/in - 645 Insurance & Safety			3,183	1,570	1,266	1,266	1,266	1,266	927
T/in - 650 Medical Revolving			-	-	-	-	-	-	
Total	Interfund Transfers In		7,070	5,636	6,313	4,917	4,917	4,917	2,263
TOTAL REVENUE			606,698	630,700	593,571	642,856	642,856	639,056	784,734

# Facilities Management

Fund: 212

			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	212	Facilities Management							
Dept	4505	Facilities Administration							
Activity	403	Facilities Administration							
<b>Personnel Services</b>									
		Salaries & Wages	67,590	74,664	80,942	93,412	93,412	99,292	180,350
		F.I.C.A. (Soc. Sec.)	3,938	4,640	4,697	5,827	5,827	5,776	11,230
		P.E.R.S. Retirement	5,793	6,525	7,103	8,334	8,334	8,557	16,246
		Health & Vision Insurance	13,194	15,489	17,014	20,023	20,023	16,719	33,780
		Workers Comp. Ins.	4,110	4,110	2,658	1,433	1,433	1,178	1,596
		Unemployment Ins.	307	190	208	244	244	348	492
		Dental Insurance	683	772	787	954	954	772	1,563
		F.I.C.A. Medicare	921	1,085	1,098	1,363	1,363	1,356	2,627
		<b>Total Personnel Services</b>	<b>96,545</b>	<b>107,606</b>	<b>114,507</b>	<b>131,590</b>	<b>131,590</b>	<b>133,999</b>	<b>247,884</b>
<b>Supplies &amp; Materials</b>									
		Office Supplies & Equip	557	1,218	830	2,500	2,500	2,500	1,400
		Clothing Allowance							600
		Parts - Misc	344	375	296	1,000	1,000	1,000	500
		Tires/Tubes-Outside Vendr							160
		Small Tools & Equip-Misc	1,937	569	772	1,000	1,000	1,000	1,000
		Computr Equip/Sftwr/Sppl							33,400
		Dude Solutions Facility Management Software							
		<b>Total Supplies &amp; Materials</b>	<b>2,838</b>	<b>2,162</b>	<b>1,898</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>37,060</b>
<b>Purchased Services</b>									
		IT&S Computer Maint/Spprt	5,086	7,073	5,879	5,751	5,751	5,751	11,201
		IT&S Telephone Service	1,356	1,358	1,376	1,377	1,377	1,377	1,422
		IT&S Special Projects	-	1,060	424	-	143	143	-
		City-Co Bldg Postage Adm			33	50	50	50	50
		Postage			9	50	50	50	50
		Cellular Services	1,095	1,805	1,813	1,202	1,202	1,138	1,758
Project #		Electric Utility	92,459	102,451	98,180	84,340	84,340	84,340	80,700
FM4001	8,500	FIRE STATION #1							
FM4002	5,500	FIRE STATION #2							
FM4010	30,000	CIVIC CENTER							
FM4012	5,200	PARKS MAINT BLDG							
FM4013	8,000	UTILITIES BLDG							
FM4018	2,500	TRANSFER STATION							
FM4022	3,200	SOLID WASTE TRUCK GARAGE							
FM4023	800	POLICE EVIDENCE							
	<u>80,700</u>								
		Long Dist Telephone Chrgs		6	-	-	-	-	-
		Natural Gas Utility	65,085	57,253	64,665	50,400	50,400	58,000	54,500
FM4001	10,000	FIRE STATION #1							
FM4002	3,400	FIRE STATION #2							
FM4008	10,000	FLEET SERVICES							
FM4010	14,000	CIVIC CENTER							
FM4012	6,500	PARKS							
FM4013	7,000	UTILITIES BLDG							
FM4018	800	TRANSFER STATION							
FM4022	1,800	SOLID WASTE TRUCK GARAGE							
FM4023	1,000	POLICE EVIDENCE							
	<u>54,500</u>								
Project #		Building Repairs/Maint	77,856	144,859	96,405	223,273	238,273	238,273	122,452
FM4001		<b>Fire Station #1</b>							
	8,500	MEP Repairs							
	800	Emergency/Safety							
	4,500	Interior Maint/Rep							
	3,500	Exterior Maint/Rep							
	250	Grounds							
	500	Roof assessment/Core Sample							
	1,000	Parking lot crack seal/seal							
	<u>19,050</u>	<b>Subtotal Fire Station #1</b>							



# Facilities Management

Fund: 212

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
FM4002	<b>Fire Station #2</b>							
	2,350	MEP Repairs						
	800	Emergency/Safety						
	2,950	Interior Maint/Rep						
	3,700	Exterior Maint/Rep						
	250	Grounds						
	<u>3,000</u>	Replace Exhaust Fan						
	<b>13,050</b>	<b>Subtotal Fire Station #2</b>						
FM4008	<b>FLEET SERVICES</b>							
	6,650	MEP Repairs						
	500	Emergency/Safety						
	4,050	Interior Maint/Rep						
	<u>9,300</u>	Exterior Maint/Rep						
	<b>20,500</b>	<b>Subtotal FLEET SERVICES</b>						
FM4010	<b>CIVIC CENTER</b>							
	4,275	MEP Repairs						
	2,067	Emergency/Safety						
	7,005	Interior Maint/Rep						
	2,000	Exterior Maint/Rep						
	400	Grounds						
	5,000	Boiler Fire Eye Controllers						
	<u>3,000</u>	Steam Trap Replacement						
	<b>23,747</b>	<b>Subtotal CIVIC CENTER</b>						
FM4012	<b>PARKS MAINT BLDG</b>							
	3,200	MEP Maint/Repairs						
	200	Emergency/Safety						
	3,300	Interior Maint/Rep						
	<u>5,000</u>	Exterior Maint/Rep						
	<b>11,700</b>	<b>Subtotal PARKS MAINT BLDG</b>						
FM4013	<b>UTILITIES BLDG</b>							
	2,000	MEP Repairs						
	300	Emergency/Safety						
	1,900	Interior Maint/Rep						
	<u>4,000</u>	Exterior Maint/Rep						
	<b>8,200</b>	<b>Subtotal UTILITIES BLDG</b>						
FM4017	<b>COM FAC MAINTENANCE</b>							
	<u>1,000</u>	Repairs to Facility						
	<b>1,000</b>	<b>Subtotal COM FAC MAINTENANCE</b>						
FM4018	<b>TRANSFER STATION</b>							
	1,400	MEP Maint/Repairs						
	300	Emergency/Safety						
	500	Interior Maint/Rep						
	300	Exterior Maint/Rep						
	3,400	Scale house AC replace (P 81.9)						
	<u>800</u>	ADA Upgrades						
	<b>6,700</b>	<b>Subtotal TRANSFER STATION</b>						
FM4022	<b>SOLID WASTE TRUCK GARAGE</b>							
	2,500	MEP Maint/Repairs						
	300	Emergency/Safety						
	500	Interior Maint/Rep						
	<u>5,000</u>	Exterior Maint/Rep						
	<b>8,300</b>	<b>Subtotal SOLID WASTE TRUCK GARAGE</b>						
FM4023	<b>POLICE EVIDENCE</b>							
	600	MEP Maint/Repairs						
	200	Emergency/Safety						
	400	Interior Maint/Rep						
	<u>200</u>	Exterior Maint/Rep						
	<b>1,400</b>	<b>Subtotal POLICE EVIDENCE</b>						
FM4025	<b>GOLF CLUBHOUSE</b>							
	1,550	MEP Maint/Repairs						
	2,105	Emergency/Safety						
	450	Interior Maint/Rep						
	700	Exterior Maint/Rep						
	3,000	Equipment Main/Rep						
	<u>1,000</u>	Wall covering/trim						
	<b>8,805</b>	<b>Subtotal GOLF CLUBHOUSE</b>						
	<b>122,452</b>	<b>Total Building Repairs/Maint</b>						

# Facilities Management

Fund: 212

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
	Local Travel	78	-	-	-	-	-	-
Project #	Other Contracted Services	33,839	33,397	35,689	58,735	58,735	157,000	67,806
FM4001	2,000 FIRE STATION #1							
FM4002	2,400 FIRE STATION #2							
FM4004	800 WASTEWATER TRMT							
FM4008	18,200 FLEET SERVICES							
FM4010	6,000 CIVIC CENTER							
FM4012	7,540 PARKS MAINT BLDG							
FM4013	7,500 UTILITIES BLDG							
FM4018	9,216 TRANSFER STATION							
FM4022	4,400 SOLID WASTE TRUCK GARAGE							
FM4025	9,750 GOLF CLUBHOUSE							
	<u>67,806</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>276,854</b>	<b>349,261</b>	<b>304,473</b>	<b>425,178</b>	<b>440,321</b>	<b>546,122</b>	<b>339,939</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	1,450	1,538	1,388	2,100	2,100	1,400	2,300
	Shop Vehicle Repairs	-	58	259	150	150	150	350
	Shop Tires & Tire Repairs	-	58	10	140	140	1,150	-
	Shop Vehicle Parts	16	900	647	200	200	700	1,650
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,466</b>	<b>2,553</b>	<b>2,304</b>	<b>2,590</b>	<b>2,590</b>	<b>3,400</b>	<b>4,300</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	8,183	8,025	11,917	64,523	64,523	64,523	60,881
	Property Insurance	-	-	-	-	-	-	2,478
	Vehicle & Equip Insurance	109	109	331	354	354	354	270
	Liability Insurance	1,792	1,983	2,165	2,477	2,477	2,477	5,160
	Fidelity Insurance	10	11	14	11	11	11	20
	Human Resource	1,729	1,823	1,879	1,453	1,453	1,453	16,367
	Budget & Accounting	5,342	5,357	6,952	10,917	10,917	10,917	18,602
	Fleet Services Charges	1,455	1,741	1,776	1,776	1,776	1,776	2,131
<b>Total</b>	<b>Internal Charges</b>	<b>18,620</b>	<b>19,049</b>	<b>25,034</b>	<b>81,511</b>	<b>81,511</b>	<b>81,511</b>	<b>105,909</b>
<b>Capital Outlay</b>								
	<u>Buildings</u>	-	-	2,795	7,000	7,000	7,000	633,400
FY22	<u>7,000</u>							
	61,800 Fire #1 Boiler Replacement							
	22,600 Fire # 1 Air Handler							
	65,000 City Shop Boiler Replacement							
	9,000 City Shop Office Unit Heaters							
	10,000 Parks Maint. Building HVAC							
	10,000 Fire #1 Kitchen Cabinets and Countertops							
	30,000 City Shop Floor Grinding							
	5,000 Parks Maint. Building Outdoor Signage							
	420,000 Civic Center Barrell Roof							
FY23	<u>633,400</u>							
	Vehicles	31,457	-	-	-	-	-	-
	Equipment	-	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>31,457</b>	<b>-</b>	<b>2,795</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>633,400</b>
<b>Total</b>	<b>Facilities Administration</b>	<b>427,780</b>	<b>480,631</b>	<b>451,011</b>	<b>652,369</b>	<b>667,512</b>	<b>776,532</b>	<b>1,368,492</b>

Facilities Management							
Fund: 212							
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		
					Adopted	Amended	Est Actuals
							Proposed FY 2023 Budget
Fund	212 Facilities Management						
Dept	4506 Project Management						
Activity	403 Facilities Administration						
<b>Personnel Services</b>							
	Salaries & Wages	61,924	67,836	73,184	84,096	84,096	84,096
	Overtime - Misc	9	130	-	-	-	-
	F.I.C.A. (Soc. Sec.)	3,556	3,968	4,352	5,217	5,217	5,217
	P.E.R.S. Retirement	5,308	5,919	6,685	7,462	7,462	7,462
	Health & Vision Insurance	8,868	10,116	11,197	13,096	13,096	13,096
	Workers Comp. Ins.	363	386	450	617	617	617
	Unemployment Ins.	280	171	194	220	220	220
	Dental Insurance	459	504	518	624	624	624
	F.I.C.A. Medicare	832	928	1,018	1,220	1,220	1,220
<b>Total</b>	<b>Personnel Services</b>	<b>81,599</b>	<b>89,957</b>	<b>97,598</b>	<b>112,552</b>	<b>112,552</b>	<b>112,552</b>
<b>Purchased Services</b>							
	Cellular Services	339	362	394	356	356	356
	Other Contracted Services	-	-	-	-	-	-
<b>Total</b>	<b>Purchased Services</b>	<b>339</b>	<b>362</b>	<b>394</b>	<b>356</b>	<b>356</b>	<b>356</b>
<b>Internal Charges</b>							
	Comm, Mgr, Atty Charges	8,183	8,025	11,917	-	-	-
	Liability Insurance	1,646	1,800	2,039	2,229	2,229	2,229
	Fidelity Insurance	7	7	10	8	8	8
	Human Resource	1,162	1,193	1,229	969	969	969
	Budget & Accounting	5,342	5,357	6,952	1,549	1,549	1,549
<b>Total</b>	<b>Internal Charges</b>	<b>16,340</b>	<b>16,382</b>	<b>22,147</b>	<b>4,755</b>	<b>4,755</b>	<b>4,755</b>
<b>Total</b>	<b>Project Management</b>	<b>98,278</b>	<b>106,702</b>	<b>120,139</b>	<b>117,663</b>	<b>117,663</b>	<b>117,663</b>
Fund	212 Facilities Management						
Dept	4507 Public Ed & Govt Acc Chnl						
Activity	403 Facilities Administration						
<b>Personnel Services</b>							
	Salaries & Wages	2,848	2,976	3,086	2,705	2,705	2,705
	Overtime - Misc	1	16	-	-	-	-
	F.I.C.A. (Soc. Sec.)	161	172	175	168	168	168
	P.E.R.S. Retirement	244	261	271	240	240	240
	Health & Vision Insurance	433	462	454	378	378	378
	Workers Comp. Ins.	20	20	18	20	20	20
	Unemployment Ins.	13	8	8	7	7	7
	Dental Insurance	22	23	21	18	18	18
	F.I.C.A. Medicare	38	40	41	39	39	39
<b>Total</b>	<b>Personnel Services</b>	<b>3,780</b>	<b>3,977</b>	<b>4,074</b>	<b>3,575</b>	<b>3,575</b>	<b>3,575</b>
<b>Internal Charges</b>							
	Liability Insurance	75	79	95	72	72	72
	Human Resource	57	55	57	53	53	53
	Budget & Accounting	-	-	-	59	59	59
<b>Total</b>	<b>Internal Charges</b>	<b>132</b>	<b>134</b>	<b>152</b>	<b>184</b>	<b>184</b>	<b>184</b>
<b>Total</b>	<b>Public Ed &amp; Govt Acc Chnl</b>	<b>3,924</b>	<b>4,111</b>	<b>4,226</b>	<b>3,759</b>	<b>3,759</b>	<b>3,759</b>

# Facilities Managemnt-HVCC

Fund: 213

Fund: 213	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
							Budget
Revenues							
Investment Earnings	304	204	27	40	40	40	5
Other Financing Sources / (Uses)	53,426	41,203	83,000	71,000	71,000	71,000	72,076
Other Operating Revenues	53,730	41,407	83,027	71,040	71,040	71,040	72,081
Total Revenues	53,730	41,407	83,027	71,040	71,040	71,040	72,081
Expenditures							
Supplies & Materials	2,335	1,601	1,480	2,500	2,500	2,000	2,000
Purchased Services	10,820	10,759	12,779	14,000	14,000	12,500	45,600
Fixed Charges	1,292	1,582	1,612	1,700	1,700	1,700	1,870
Maintenance & Operating	14,448	13,941	15,871	18,200	18,200	16,200	49,470
Internal Charges	40,901	41,472	41,879	43,778	43,778	43,778	19,229
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	40,901	41,472	41,879	43,778	43,778	43,778	19,229
Total Expenditures	55,349	55,413	57,750	61,978	61,978	59,978	68,699
Revenues Over (Under) Expenditures							
	(1,619)	(14,006)	25,277	9,062	9,062	11,062	3,382
Beginning Cash Balance - July 1							
	10,488	8,869	(5,561)	19,716	19,716	19,716	30,778
Other Cash Sources / (Uses)	-	(424)	-	-	-	-	-
Ending Cash Balance - June 30							
	8,869	(5,561)	19,716	28,778	28,778	30,778	34,160

# Facilities Managemnt-HVCC

Fund: 213

Fund: 213		FY 2019 Actual		FY 2020 Actual		FY 2021 Unaudited		FY 2022			Proposed FY 2023 Budget
								Adopted	Amended	Est Actuals	
Revenues											
Investment Earnings											
Interest Earnings		304	204	27	40	40	40	40	5		
Total	Interest Earnings	304	204	27	40	40	40	40	5		
Other Financing Sources / (Uses)											
Other Revenues		-	-	-	-	-	-	-	-		
Chamber Bldg Rent		53,426	41,203	83,000	71,000	71,000	71,000	71,000	72,076		
Parking Commission, Chamber, MBAC											
Total	Other Financing Sources / (Uses)	53,426	41,203	83,000	71,000	71,000	71,000	71,000	72,076		
SUBTOTAL - OPERATING REVENUE											
		53,730	41,407	83,027	71,040	71,040	71,040	71,040	72,081		
TOTAL REVENUE											
		53,730	41,407	83,027	71,040	71,040	71,040	71,040	72,081		
Fund 213 Facilities Managemnt-HVCC											
Dept 4505 Facilities Administration											
Activity 403 Facilities Administration											
Supplies & Materials											
Janitorial Supplies		2,335	1,601	1,480	2,500	2,500	2,000	2,000	2,000		
Total	Supplies & Materials	2,335	1,601	1,480	2,500	2,500	2,000	2,000	2,000		
Purchased Services											
Electric Utility									9,000		
Water & Sewer		1,914	1,761	2,525	4,000	4,000	2,400	3,500	3,500		
Natural Gas Utility									3,000		
Solid Waste		1,008	1,099	920	1,200	1,200	1,100	1,200	1,200		
Building Repairs/Maint									9,600		
3,000 MEP Repairs											
600 Emergency/Safety											
2,000 Interior Maint/Rep											
4,000 Exterior Maint/Rep											
9,600 Total Maintenance Charges											
Other Contracted Services		7,898	7,898	9,334	8,800	8,800	9,000	19,300	19,300		
9,000 Janitorial Services											
400 Window Cleaning											
420 Deodorizer Services											
480 Floor Mat Services											
9,000 Carpet Replace Parking Office											
19,300 Total Contracted Services											
Total	Purchased Services	10,820	10,759	12,779	14,000	14,000	12,500	45,600	45,600		
Fixed Charges											
Special Assessments		1,292	1,582	1,612	1,700	1,700	1,700	1,870	1,870		
Total	Fixed Charges	1,292	1,582	1,612	1,700	1,700	1,700	1,870	1,870		
Internal Charges											
Comm, Mgr, Atty Charges		-	-	-	-	-	-	699	699		
Property Insurance		1,444	1,444	1,585	1,696	1,696	1,696	-	-		
Budget & Accounting		-	-	-	997	997	997	1,070	1,070		
Building M&O Charge		39,457	40,028	40,294	41,085	41,085	41,085	17,460	17,460		
Total	Internal Charges	40,901	41,472	41,879	43,778	43,778	43,778	19,229	19,229		
Total Facilities Administration											
Total	Facilities Administration	55,349	55,413	57,750	61,978	61,978	59,978	68,699	68,699		

# Neighborhood Center

Fund: 214

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

Investment Earnings	882	823	120	120	120	120	120
Other Financing Sources / (Uses)	25,640	26,858	26,580	31,580	31,580	31,580	39,080
<b>Other Operating Revenues</b>	<b>26,522</b>	<b>27,681</b>	<b>26,700</b>	<b>31,700</b>	<b>31,700</b>	<b>31,700</b>	<b>39,200</b>
<b>Total Revenues</b>	<b>26,522</b>	<b>27,681</b>	<b>26,700</b>	<b>31,700</b>	<b>31,700</b>	<b>31,700</b>	<b>39,200</b>

## Expenditures

Purchased Services	-	342	-	5,000	5,000	5,000	5,000
<b>Maintenance &amp; Operating</b>	<b>-</b>	<b>342</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
Internal Charges	16,919	17,619	18,310	19,476	19,476	19,476	23,487
<b>Internal Transactions</b>	<b>16,919</b>	<b>17,619</b>	<b>18,310</b>	<b>19,476</b>	<b>19,476</b>	<b>19,476</b>	<b>23,487</b>
<b>Total Expenditures</b>	<b>16,919</b>	<b>17,961</b>	<b>18,310</b>	<b>24,476</b>	<b>24,476</b>	<b>24,476</b>	<b>28,487</b>

## Revenues Over (Under) Expenditures

	9,603	9,720	8,391	7,224	7,224	7,224	10,713
<b>Beginning Cash Balance - July 1</b>	<b>35,249</b>	<b>44,852</b>	<b>54,572</b>	<b>62,962</b>	<b>62,962</b>	<b>62,962</b>	<b>70,186</b>
<b>Other Cash Sources / (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Cash Balance - June 30</b>	<b>44,852</b>	<b>54,572</b>	<b>62,962</b>	<b>70,186</b>	<b>70,186</b>	<b>70,186</b>	<b>80,899</b>

## Revenues

<b>Investment Earnings</b>							
Interest Earnings	882	823	120	120	120	120	120
<b>Total Interest Earnings</b>	<b>882</b>	<b>823</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	-	278	-	5,000	5,000	5,000	5,000
5,000 Bldg. Repairs Reimbursements							
Neighborhood Center Rent	25,640	26,580	26,580	26,580	26,580	26,580	34,080
<b>Total Other Financing Sources / (Uses)</b>	<b>25,640</b>	<b>26,858</b>	<b>26,580</b>	<b>31,580</b>	<b>31,580</b>	<b>31,580</b>	<b>39,080</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>26,522</b>	<b>27,681</b>	<b>26,700</b>	<b>31,700</b>	<b>31,700</b>	<b>31,700</b>	<b>39,200</b>
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<b>TOTAL REVENUE</b>	<b>26,522</b>	<b>27,681</b>	<b>26,700</b>	<b>31,700</b>	<b>31,700</b>	<b>31,700</b>	<b>39,200</b>
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Fund	214 Neighborhood Center
Dept	4505 Facilities Administration
Activity	403 Facilities Administration

<b>Purchased Services</b>							
Building Repairs/Maint	-	342	-	5,000	5,000	5,000	5,000
<b>Total Purchased Services</b>	<b>-</b>	<b>342</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	-	-	-	-	-	-	276
Property Insurance	3,175	3,175	3,413	3,652	3,652	3,652	5,381
Budget & Accounting	-	-	-	319	319	319	372
Building M&O Charge	13,744	14,444	14,897	15,505	15,505	15,505	17,458
<b>Total Internal Charges</b>	<b>16,919</b>	<b>17,619</b>	<b>18,310</b>	<b>19,476</b>	<b>19,476</b>	<b>19,476</b>	<b>23,487</b>

<b>Total Facilities Administration</b>	<b>16,919</b>	<b>17,961</b>	<b>18,310</b>	<b>24,476</b>	<b>24,476</b>	<b>24,476</b>	<b>28,487</b>
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# Police Projects & Reimb

Fund: 215

Fund: 215			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Revenues									
	Intergovernmental Revenues		-	-	-	-	-	-	-
	Charges For Services		63,148	69,905	42,638	58,000	58,000	58,000	59,100
	Other Operating Revenues		63,148	69,905	42,638	58,000	58,000	58,000	59,100
	Interfund Transfers In		1,780	354	490	490	490	490	157
	Internal Transactions		1,780	354	490	490	490	490	157
Total Revenues			64,928	70,259	43,128	58,490	58,490	58,490	59,257
Expenditures									
	Personnel Services		40,384	71,863	27,689	57,042	57,042	57,042	57,153
	Internal Charges		1,360	1,360	1,360	1,360	1,360	1,360	1,468
	Internal Transactions		1,360	1,360	1,360	1,360	1,360	1,360	1,468
Total Expenditures			41,744	73,223	29,049	58,402	58,402	58,402	58,621
Revenues Over (Under) Expenditures			23,184	(2,964)	14,079	88	88	88	636
Beginning Cash Balance - July 1			16,596	39,780	36,816	50,895	50,895	50,895	50,983
	Other Cash Sources / (Uses)		-	-	-	-	-	-	-
Ending Cash Balance - June 30			39,780	36,816	50,895	50,983	50,983	50,983	51,619
Revenues									
Intergovernmental Revenues									
	Highway Traffic Safety		-	-	-	-	-	-	-
	Indirect Cost Recovery		-	-	-	-	-	-	-
	Total Intergovernmental Revenues		-	-	-	-	-	-	-
Charges For Services									
	Reimbursed Overtime		63,148	69,905	42,638	58,000	58,000	58,000	59,100
	Total Charges For Services		63,148	69,905	42,638	58,000	58,000	58,000	59,100
SUBTOTAL - OPERATING REVENUE			63,148	69,905	42,638	58,000	58,000	58,000	59,100
Interfund Transfers In									
	T/in - 645 Insurance & Safety		1,780	354	490	490	490	490	157
	Total Interfund Transfers In		1,780	354	490	490	490	490	157
TOTAL REVENUE			64,928	70,259	43,128	58,490	58,490	58,490	59,257
Fund	215 Police Projects & Reimb								
Dept	2205 Police Special Projects								
Activity	421 Police Protection								
Personnel Services (Special Events/Contracted Services)									
	Salaries & Wages		37,541	67,016	26,145	51,300	51,300	51,300	51,300
	F.I.C.A. (Soc. Sec.)	(Reserve Officers Only)	-	-	-	3,181	3,181	3,181	3,181
	Workers Comp. Ins.		2,147	3,760	1,127	1,683	1,683	1,683	1,789
	Unemployment Ins.		169	168	65	134	134	134	139
	F.I.C.A. Medicare		526	919	352	744	744	744	744
	Total Personnel Services		40,384	71,863	27,689	57,042	57,042	57,042	57,153
Internal Charges									
	Liability Insurance		1,360	1,360	1,360	1,360	1,360	1,360	1,468
	Total Internal Charges		1,360	1,360	1,360	1,360	1,360	1,360	1,468
Total	Police Special Projects		41,744	73,223	29,049	58,402	58,402	58,402	58,621

# Law Enforcement Block Grant

Fund: 217

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

Intergovernmental Revenues	70,365	44,426	-	33,000	33,000	128,223	30,000
Other Operating Revenues	70,365	44,426	-	33,000	33,000	128,223	30,000
<b>Total Revenues</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>128,223</b>	<b>30,000</b>

## Expenditures

Personnel Services	-	-	-	-	-	-	-
Supplies & Materials	-	-	44,879	-	-	40,224	-
Fixed Charges	13,919	15,280	12,446	15,000	15,000	15,000	15,000
Maintenance & Operating	13,919	15,280	57,325	15,000	15,000	55,224	15,000
Transfers Out	27,172	34,989	39,104	15,000	15,000	-	15,000
Internal Transactions	27,172	34,989	39,104	15,000	15,000	-	15,000
<b>Total Expenditures</b>	<b>41,091</b>	<b>50,269</b>	<b>96,429</b>	<b>30,000</b>	<b>30,000</b>	<b>55,224</b>	<b>30,000</b>

## Revenues Over (Under) Expenditures

	29,274	(5,843)	(96,429)	3,000	3,000	72,999	-
<b>Beginning Cash Balance - July 1</b>	<b>-</b>	<b>29,274</b>	<b>23,431</b>	<b>(72,998)</b>	<b>(72,998)</b>	<b>(72,998)</b>	<b>0</b>

Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>29,274</b>	<b>23,431</b>	<b>(72,998)</b>	<b>(69,998)</b>	<b>(69,998)</b>	<b>0</b>	<b>0</b>

## Revenues

Intergovernmental Revenues							
Law Enforcement Blck Grnt							
Block Grant	64,721	41,511	-	30,000	30,000	126,957	30,000
Indirect Cost Recovery	5,644	2,915	-	3,000	3,000	1,265	-
<b>Total Intergovernmental Revenues</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>128,223</b>	<b>30,000</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>128,223</b>	<b>30,000</b>
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<b>TOTAL REVENUE</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>128,223</b>	<b>30,000</b>
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Fund 217 Law Enforcement Block Grant  
Dept 2201 Police Operations  
Activity 421 Police Protection

Personnel Services							
Overtime - Misc			-	-	-	-	-
<b>Total Personnel Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Supplies & Materials							
Computr Equip/Sftwr/Spplly	-	-	44,879	-	-	40,224	-
<b>Total Supplies &amp; Materials</b>	<b>-</b>	<b>-</b>	<b>44,879</b>	<b>-</b>	<b>-</b>	<b>40,224</b>	<b>-</b>

Fixed Charges							
Other L&C Co Programs							
Share of LEF Grant	13,919	15,280	12,446	15,000	15,000	15,000	15,000
<b>Total Fixed Charges</b>	<b>13,919</b>	<b>15,280</b>	<b>12,446</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

Transfers Out							
T/out - 100 General Fund	27,172	34,989	39,104	15,000	15,000	-	15,000
<b>Total Transfers Out</b>	<b>27,172</b>	<b>34,989</b>	<b>39,104</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>

<b>Total Police Operations</b>	<b>41,091</b>	<b>50,269</b>	<b>96,429</b>	<b>30,000</b>	<b>30,000</b>	<b>55,224</b>	<b>30,000</b>
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# 9-1-1 Emergency Program

Fund: 218

Fund: 218							Proposed FY 2023 Budget	
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022				
				Adopted	Amended	Est Actuals		
Revenues								
	Intergovernmental Revenues	454,326	471,939	765,965	934,846	934,846	934,846	901,000
	Charges For Services	10,000	-	30,000	15,000	15,000	15,000	16,000
	Investment Earnings	5,049	5,550	924	500	500	500	500
	Other Financing Sources / (Uses)	31,743	1,555	809	1,360	1,360	1,360	1,360
	Other Operating Revenues	501,118	479,044	797,698	951,706	951,706	951,706	918,860
Total Revenues		501,118	479,044	797,698	951,706	951,706	951,706	918,860
Expenditures								
	Supplies & Materials	8,705	11,341	6,238	30,050	30,050	30,050	26,840
	Purchased Services	279,384	275,611	236,436	450,634	451,192	451,192	382,463
	Intra-City Charges	-	-	-	-	-	-	-
	Fixed Charges	49,991	46,286	43,022	45,432	45,432	45,432	-
	Maintenance & Operating	338,080	333,239	285,696	526,116	526,674	526,674	409,303
	Internal Charges	832	832	923	988	988	988	1,353
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	832	832	923	988	988	988	1,353
	Capital Outlay	-	-	321,826	502,846	502,846	502,846	469,000
	Debt & Capital	-	-	321,826	502,846	502,846	502,846	469,000
Total Expenditures		338,912	334,071	608,444	1,029,950	1,030,508	1,030,508	879,656
Revenues Over (Under) Expenditures		162,206	144,974	189,254	(78,244)	(78,802)	(78,802)	39,204
Beginning Cash Balance - July 1		180,248	342,454	487,428	676,682	676,682	676,682	597,880
Other Cash Sources / (Uses)		-	-	-	-	-	-	-
Ending Cash Balance - June 30		342,454	487,428	676,682	598,438	597,880	597,880	637,085

# 9-1-1 Emergency Program

Fund: 218

Fund: 218		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
911-Lewis & Clark County		213,188	157,313	147,785	226,000	226,000	226,000	226,000
911-City of Helena		187,492	157,313	147,785	192,000	192,000	192,000	192,000
911-East Helena		53,646	157,313	147,785	14,000	14,000	14,000	14,000
State Grants - Misc.			-	322,611	502,846	502,846	502,846	469,000
445,000	Upgrade/Replacement of VoicePrint Audio Recording System							
24,000	Central Square Grant (yearly maintenance grant)							
469,000								
Total	Intergovernmental Revenues	454,326	471,939	765,965	934,846	934,846	934,846	901,000
Charges For Services								
St. Peter's Hospital Training Reimb.		10,000	-	30,000	15,000	15,000	15,000	16,000
Total	Charges For Services	10,000	-	30,000	15,000	15,000	15,000	16,000
Investment Earnings								
Interest Earnings		5,049	5,550	924	500	500	500	500
Total	Interest Earnings	5,049	5,550	924	500	500	500	500
Other Financing Sources / (Uses)								
Other Revenues		31,743	1,555	809	1,360	1,360	1,360	1,360
LCSO 50% reimb for T1 line - Dispatch Radios								
Total	Other Financing Sources / (Uses)	31,743	1,555	809	1,360	1,360	1,360	1,360
SUBTOTAL - OPERATING REVENUE								
		501,118	479,044	797,698	951,706	951,706	951,706	918,860
TOTAL REVENUE								
		501,118	479,044	797,698	951,706	951,706	951,706	918,860

# 9-1-1 Emergency Program

Fund: 218

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund 218 9-1-1 Emergency Program  
Dept 2206 9-1-1 Emergency Program  
Activity 421 Police Protection

## Supplies & Materials

Office Supplies & Equip	625	7,189	1,247	7,250	7,250	7,250	7,040
3,000 Office/Cleaning Supplies							
500 Copy Paper							
540 Replacement Chair Plastic Mats (9)							
3,000 Dispatch Chair - Replacements (2)							
7,040							
Small Tools & Equip-Misc	2,116	2,376	4,272	11,000	11,000	11,000	12,800
2,800 Tools/Equipment for Server Room							
2,000 MT Helena Generator Costs							
5,000 Replacement Headsets/Parts							
3,000 Exterior Surveillance Cameras - 911 Center							
12,800							
Computr Equip/Sftwr/Sppl	5,964	1,776	718	11,800	11,800	11,800	7,000
800 Printer Cartridges							
1,500 Various Software Bundles							
1,500 Replacement of Mice/Keyboards							
3,200 Replacement Monitors (16)							
7,000							
<b>Total Supplies &amp; Materials</b>	<b>8,705</b>	<b>11,341</b>	<b>6,238</b>	<b>30,050</b>	<b>30,050</b>	<b>30,050</b>	<b>26,840</b>

## Purchased Services

IT&S Computer Maint/Spprt	29,247	27,634	23,003	32,675	32,675	32,675	33,243
IT&S Telephone Service	2,276	2,280	2,370	2,370	2,370	2,370	2,370
IT&S Special Projects	-	4,142	1,657	-	558	558	-
Dues, Subscriptn, License	1,613	2,466	1,946	10,050	10,050	10,050	3,750
2,000 APCO Memberships							
50 LGIT - Local Gov Info Membership (O'Connell)							
700 NENA Memberships							
1,000 Dispatch Advertising							
3,750							
Public Relations	1,365	-	657	3,000	3,000	3,000	3,000
Electric Utility	10,338	11,645	11,218	10,000	10,000	10,000	10,000
Long Dist Telephone Chrgs	73,377	78,151	78,888	108,500	108,500	108,500	113,000
112,000 911 Center Phone Services/Mass Notification System							
1,000 Active 911							
Natural Gas Utility	588	564	601	714	714	714	750
Teletype	12,666	15,636	13,000	14,000	14,000	14,000	14,000
R&M-Compnr/Telecomm Equip	3,042	826	605	5,500	5,500	5,500	18,500
3,500 Misc. Small Equipment Repairs							
15,000 New UPS System							
18,500							
911 Systm Repairs & Maint	119	310	-	1,500	1,500	1,500	4,500
Meal Reimb-Taxable	-	-	-	-	-	-	-
Travel & Meeting Expense	-	-	-	400	400	400	400
Dispatcher Training	11,105	8,124	5,910	15,000	15,000	15,000	16,000
Other Contracted Services	133,648	123,835	96,580	246,925	246,925	246,925	162,550
800 Schedule Anywhere Software Maintenance							
750 Records Destruction/Shredding							
5yr agmt 24,000 Central Square Maintenance/Support (Grant Funded/Reimbursed)							
ends FY24 3,000 APCO Meds Annual Support (6)							
6,500 Uptivity (VoicePrint/VPI) Maintenance & Support							
1,000 Paging Interface (Logisys)							
1,500 CAD Mapping (Logisys)							
1,700 ESRI Licensing (Billed on 3 lines of invoice - Logisys)							
6,000 Northstar CAD (Billed on 3 lines of invoice - Logisys)							
5,000 AVL (Automatic Vehicle Location) Interface (Logisys)							
18,000 Logisys FirstCall CAD System Maintenance							
18,500 Logisys Datatrak RMS Maintenance (50% SSD)							
1,000 Third Party System/Software/Ad-Ons/Xserver (Logisys)							
3,000 DB2 5.0 NT Run Time Database Maintenance (Logisys)							
4,500 CAD to CAD - Remote Dispatch License Maintenance (Logisys)							
500 MKS Xserver Licensing (Logisys)							

# 9-1-1 Emergency Program

Fund: 218

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
500	Maptrak & Restricted User Function (Logisys)							
1,500	Part-time/Overflow CAD Seat Licenses (Logisys)							
1,050	CAD Status Display Plus Upgrade (Logisys)							
650	Raids Online Interface (Logisys)							
15,000	Mobiletrak Software Support (Logisys)							
1,500	WebMap Maintenance/Support (Logisys)							
700	SMART Board Annual Software Maintenance							
17,000	Motorola Radio Consoles - Maintenance/Software							
700	RAVE Yearly Contract Fee							
9,000	Radio IP Software							
750	Guardian Tracking Licensing - Yearly Maintenance							
1,250	Agency360 FTO/CTO - Yearly Maintenance							
400	360 Office Solutions - Yearly Maintenance							
5,000	Communication Center Specialist (Cleaning Service)							
6,000	Wire Management Service (Console Cleaning)							
4,000	Critical Software Maintenance							
1,800	Beyond Trust Maintenance/Support (Remote Connectivity)							
<u>162,550</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>279,384</b>	<b>275,611</b>	<b>236,436</b>	<b>450,634</b>	<b>451,192</b>	<b>451,192</b>	<b>382,463</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	49,991	46,286	43,022	45,432	45,432	45,432	-
	Disp. Center & Radio Room (airport) + LEF							
<b>Total</b>	<b>Fixed Charges</b>	<b>49,991</b>	<b>46,286</b>	<b>43,022</b>	<b>45,432</b>	<b>45,432</b>	<b>45,432</b>	<b>-</b>
<b>Internal Charges</b>								
	Property Insurance	832	832	923	988	988	988	1,353
<b>Total</b>	<b>Internal Charges</b>	<b>832</b>	<b>832</b>	<b>923</b>	<b>988</b>	<b>988</b>	<b>988</b>	<b>1,353</b>
<b>Transfers Out</b>								
	T/out - 219 Support Services Division	-	-	-	-	-	-	-
<b>Total</b>	<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Outlay</b>								
	Equipment	-	-	321,826	502,846	502,846	502,846	469,000
445,000	Upgrade/Replacement of VoicePrint Audio Recording System							
24,000	Central Square Grant							
<u>469,000</u>								
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>321,826</b>	<b>502,846</b>	<b>502,846</b>	<b>502,846</b>	<b>469,000</b>
<b>Total</b>	<b>9-1-1 Emergency Program</b>	<b>338,912</b>	<b>334,071</b>	<b>608,444</b>	<b>1,029,950</b>	<b>1,030,508</b>	<b>1,030,508</b>	<b>879,656</b>

# Support Services Division

Fund: 219

Fund: 219							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
License & Permits	20,315	17,780	16,065	17,000	17,000	17,000	9,500
Intergovernmental Revenues	1,400,000	1,454,160	1,494,211	1,590,762	1,590,762	1,590,762	1,653,098
Charges For Services	4,824	4,721	5,030	4,000	4,000	4,000	4,000
Investment Earnings	(1,913)	(301)	87	20	20	20	-
Other Operating Revenues	1,423,226	1,476,360	1,515,881	1,612,082	1,612,082	1,612,082	1,666,598
Interfund Transfers In	17,889	9,715	9,216	9,216	9,216	9,216	3,697
Internal Transactions	17,889	9,715	9,216	9,216	9,216	9,216	3,697
Total Revenues	1,441,115	1,486,075	1,525,097	1,621,298	1,621,298	1,621,298	1,670,295
Expenditures							
Personnel Services	1,254,402	1,036,433	982,459	1,556,223	1,556,223	1,556,223	1,694,622
Supplies & Materials	7,012	6,492	2,280	17,250	17,250	17,250	13,850
Purchased Services	69,189	76,038	79,846	207,103	207,726	207,726	84,191
Intra-City Charges	-	-	-	2,330	2,330	2,330	-
Fixed Charges	44,683	27,549	29,364	30,534	30,534	30,534	34,311
Maintenance & Operating	120,884	110,079	111,490	257,217	257,840	257,840	132,352
Internal Charges	25,738	25,238	26,410	29,100	29,100	29,100	34,656
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	25,738	25,238	26,410	29,100	29,100	29,100	34,656
Total Expenditures	1,401,024	1,171,750	1,120,359	1,842,540	1,843,163	1,843,163	1,861,630
Revenues Over (Under) Expenditures							
	40,091	314,325	404,739	(221,242)	(221,865)	(221,865)	(191,335)
Beginning Cash Balance - July 1							
	42,445	83,277	400,218	804,957	804,957	804,957	583,092
Other Cash Sources / (Uses)							
	741	2,616	-	-	-	-	-
Ending Cash Balance - June 30							
	83,277	400,218	804,957	583,715	583,092	583,092	391,757

# Support Services Division

Fund: 219

Fund: 219		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
License & Permits								
Alarm Appl & Monitor Fees		11,465	8,680	7,375	9,000	9,000	9,000	2,500
False Alarm Fees		8,850	9,100	8,690	8,000	8,000	8,000	7,000
Total	License & Permits	20,315	17,780	16,065	17,000	17,000	17,000	9,500
Intergovernmental Revenues								
County Contributions		1,400,000	1,448,160	1,494,211	1,590,762	1,590,762	1,590,762	1,648,348
1,603,348 Public Safety Mill Levy								
45,000 Records Supervisor								
Misc Intergovnmntl Rev		-	6,000	-	-	-	-	4,750
Services to BLM								
Total	Intergovernmental Revenues	1,400,000	1,454,160	1,494,211	1,590,762	1,590,762	1,590,762	1,653,098
Charges For Services								
Accident Reports		3,924	3,491	3,575	3,000	3,000	3,000	3,000
Sex/Violent Offenders Reg		900	1,230	1,455	1,000	1,000	1,000	1,000
Total	Charges For Services	4,824	4,721	5,030	4,000	4,000	4,000	4,000
Investment Earnings								
Interest Earnings		(1,913)	(301)	87	20	20	20	-
Total	Interest Earnings	(1,913)	(301)	87	20	20	20	-
Other Financing Sources / (Uses)								
Other Revenues		-	-	488	300	300	300	-
Total	Other Financing Sources / (Uses)	-	-	488	300	300	300	-
SUBTOTAL - OPERATING REVENUE								
		1,423,226	1,476,360	1,515,881	1,612,082	1,612,082	1,612,082	1,666,598
Interfund Transfers In								
T/in - 218 9-1-1 Emergency Program		-	-	-	-	-	-	-
Salary reimbursement								
T/in - 645 Insurance & Safety		17,889	9,715	9,216	9,216	9,216	9,216	3,697
Total	Interfund Transfers In	17,889	9,715	9,216	9,216	9,216	9,216	3,697
TOTAL REVENUE								
		1,441,115	1,486,075	1,525,097	1,621,298	1,621,298	1,621,298	1,670,295
Other Sources / (Uses) - Non-Budgeted								
Change in False Alarm Receivable Account (A/R)		741	2,616	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	741	2,616	-	-	-	-	-

# Support Services Division

Fund: 219

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	219 Support Services Division							
Dept	2202 Records & Dispatch							
Activity	421 Police Protection							
<b>Personnel Services</b>								
Salaries & Wages		861,426	687,558	664,649	1,057,427	1,057,427	1,057,427	1,175,369
Overtime - Misc		32,656	28,253	25,830	25,995	25,995	25,995	30,043
F.I.C.A. (Soc. Sec.)		53,408	42,931	40,750	67,184	67,184	67,184	74,750
P.E.R.S. Retirement		76,623	62,772	60,775	96,113	96,113	96,113	108,136
Health & Vision Insurance		190,994	183,612	165,125	270,731	270,731	270,731	265,826
Workers Comp. Ins.		12,933	10,264	6,365	7,322	7,322	7,322	7,436
Unemployment Ins.		4,030	1,813	1,775	2,829	2,829	2,829	3,267
Dental Insurance		9,841	9,189	7,665	12,900	12,900	12,900	12,300
F.I.C.A. Medicare		12,491	10,040	9,525	15,722	15,722	15,722	17,495
<b>Total</b>	<b>Personnel Services</b>	<b>1,254,402</b>	<b>1,036,433</b>	<b>982,459</b>	<b>1,556,223</b>	<b>1,556,223</b>	<b>1,556,223</b>	<b>1,694,622</b>
<b>Supplies &amp; Materials</b>								
Office Supplies & Equip		5,528	6,161	1,980	4,700	4,700	4,700	5,200
500 Notary Supplies (4 Clerks)								
1,700 Copy Paper								
3,000 Office Supplies								
5,200								
Clothing Allowance		457	47	-	750	750	750	1,650
Computr Equip/Sftwr/Sppl		1,027	284	300	11,800	11,800	11,800	7,000
2,500 Color/Black Printer Cartridges								
1,500 Various Software for Maintenance								
1,000 DVD's/Thumb Drives/CD-R's/Sleeves								
2,000 Fobs (Replacements)								
7,000								
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>7,012</b>	<b>6,492</b>	<b>2,280</b>	<b>17,250</b>	<b>17,250</b>	<b>17,250</b>	<b>13,850</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		27,649	30,843	34,365	28,615	28,615	28,615	30,106
IT&S Telephone Service		5,690	5,928	5,688	5,688	5,688	5,688	4,740
IT&S Special Projects		-	4,623	1,849	-	623	623	-
City-Co Bldg Postage Adm		156	223	259	280	280	280	280
Postage		732	732	840	1,100	1,100	1,100	750
Cellular Services		1,640	1,654	2,951	2,520	2,520	2,520	3,500
Printing & Duplicating		574	-	-	500	500	500	500
Advertising		-	-	-	1,200	1,200	1,200	1,200
Long Dist Telephone Chrgs		112	136	-	-	-	-	-
Teletype		4,893	5,700	5,700	5,800	5,800	5,800	6,100
Professional Services-Misc		1,628	1,740	900	1,100	1,100	1,100	1,100
Equipment Repairs		-	15	-	400	400	400	400
Repairs/Services-Misc		-	-	-	400	400	400	400
Meal Reimb-Taxable		-	15	-	150	150	150	150
Required Training		144	193	740	5,000	5,000	5,000	5,000
5,000 Records Staff Misc. Training								
5,000								

# Support Services Division

Fund: 219

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Other Contracted Services		25,971	24,236	26,554	154,350	154,350	154,350	29,965
400	Schedule Anywhere Software Maintenance							
100	Landfill Charges (Records)							
750	Records Destruction/Shredding							
18,500	RMS Maintenance (Logisys)(50% 911)							
100	Guardian Tracking Yearly Maint (Split SSD/911/Patrol)							
5,500	M-Files (T.O.C. The Office Center) Software							
3,315	SSD Copier Annual Lease							
900	SSD Copier Annual Costs							
400	Generator Alarm Monitoring							
	<u>29,965</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>69,189</b>	<b>76,038</b>	<b>79,846</b>	<b>207,103</b>	<b>207,726</b>	<b>207,726</b>	<b>84,191</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges				830	830	830	-
	Shop Vehicle Repairs				500	500	500	-
	Shop Tires & Tire Repairs				500	500	500	-
	Shop Vehicle Parts				500	500	500	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,330</b>	<b>2,330</b>	<b>2,330</b>	<b>-</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	44,575	27,435	29,234	30,134	30,134	30,134	34,181
	Credit Card Fees	108	114	130	400	400	400	130
<b>Total</b>	<b>Fixed Charges</b>	<b>44,683</b>	<b>27,549</b>	<b>29,364</b>	<b>30,534</b>	<b>30,534</b>	<b>30,534</b>	<b>34,311</b>
<b>Internal Charges</b>								
	Property Insurance	-						
	Vehicle & Equip Insurance				200	200	200	-
	Liability Insurance	25,570	25,070	26,242	28,724	28,724	28,724	34,488
	Fidelity Insurance	168	168	168	176	176	176	168
	Fleet Services Charges				-			-
<b>Total</b>	<b>Internal Charges</b>	<b>25,738</b>	<b>25,238</b>	<b>26,410</b>	<b>29,100</b>	<b>29,100</b>	<b>29,100</b>	<b>34,656</b>
<b>Total</b>	<b>Records &amp; Dispatch</b>	<b>1,401,024</b>	<b>1,171,750</b>	<b>1,120,359</b>	<b>1,842,540</b>	<b>1,843,163</b>	<b>1,843,163</b>	<b>1,861,630</b>



## CDBG/HOME

Fund: 226

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

Intergovernmental Revenues	1,066,087	41,692	516,000	-	-	-	-
Other Operating Revenues	1,066,087	41,692	516,000	-	-	-	-
<b>Total Revenues</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Expenditures

Fixed Charges	1,066,087	41,692	516,000	-	-	-	-
Maintenance & Operating	1,066,087	41,692	516,000	-	-	-	-
<b>Total Expenditures</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Revenues Over (Under) Expenditures

	-	-	-	-	-	-	-
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## Beginning Cash Balance - July 1

	5,099	5,099	5,099	5,099	5,099	5,099	5,099
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## Other Cash Sources / (Uses)

	-	-	-	-	-	-	-
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## Ending Cash Balance - June 30

	5,099	5,099	5,099	5,099	5,099	5,099	5,099
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## Revenues

## Intergovernmental Revenues

Federal Grants - CDBG							
proj#	CD3012	Downtown Zoning	-	-	-	-	-
proj#	CD1002	CDBG - Center For Mental Health		441,000	-	-	-
proj#	TBD	CDBG - Planning Grant		40,000	-	-	-
proj#	CD3013	HOME Grant - Guardian Apts.	1,051,087	41,692	-	-	-
State Grants - Misc.							
proj#	CD3011	Downtown Master Plan	-	-	-	-	-
proj#	CD9011	Pioneer Aero-Big Sky Grant	-	-	-	-	-
proj#	CD9012	Main Street Program	15,000	-	15,000	-	-
proj#	TBD	Big Sky Care Connect Grant		20,000	-	-	-

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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<b>TOTAL REVENUE</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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Fund 226 CDBG/HOME  
 Dept 1604 Comm Development Projects  
 Activity 471 Community Development

## Non-Operating Expenses

Grants, Contribtns, Other / Misc							
proj#	CD3012	Downtown Zoning	-	-	-	-	-
proj#	CD3013	HOME Grant - Guardian Apts.	1,051,087	41,692	-	-	-
proj#	CD9011	Pioneer Aero-Big Sky Grant	-	-	-	-	-
proj#	CD9012	Main Street Grant	15,000	-	15,000	-	-
proj#	CD1002	CDBG - Center For Mental Health	-	-	441,000	-	-
proj#	TBD	CDBG - Planning Grant	-	-	40,000	-	-
proj#	TBD	Big Sky Care Connect Grant	-	-	20,000	-	-

<b>Total</b>	<b>Non-Operating Expenses</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
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<b>Total</b>	<b>Comm Development Projects</b>	<b>1,066,087</b>	<b>41,692</b>	<b>516,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
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# Community Renewal

Fund: 228

Fund: 228		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
Revenues								
	Investment Earnings	-	127	573	-	-	-	-
	Other Financing Sources / (Uses)	-	2,500	-	-	-	-	-
	Other Operating Revenues	-	2,627	573	-	-	-	-
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	-	-	-	-	-	-	-
	Internal Transactions	-	-	-	-	-	-	-
	Long-Term Debt	-	-	-	-	-	-	-
	Total Revenues	-	2,627	573	-	-	-	-
Expenditures								
	Personnel Services	-	-	-	-	-	-	-
	Supplies & Materials	-	-	-	-	-	-	-
	Purchased Services	-	-	-	-	-	-	-
	Intra-City Charges	-	-	-	-	-	-	-
	Fixed Charges	-	-	-	-	-	-	-
	Maintenance & Operating	-	-	-	-	-	-	-
	Internal Charges	-	-	-	-	-	-	-
	Transfers Out	-	-	2,500	-	-	-	-
	Internal Transactions	-	-	2,500	-	-	-	-
	Debt Service	-	-	-	-	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
	Debt & Capital	-	-	-	-	-	-	-
	Total Expenditures	-	-	2,500	-	-	-	-
Revenues Over (Under) Expenditures								
		-	2,627	(1,927)	-	-	-	-
Beginning Cash Balance - July 1								
		-	-	2,627	701	701	701	701
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30								
		-	2,627	701	701	701	701	701

Affordable Housing Trust									Proposed
Fund:	229	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			FY 2023
		Actual	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	Budget
Revenues									
	Internal Service Revenues	-	-	-	-	-	-	-	-
	Interfund Transfers In	-	-	-	1,687,500	225,000	225,000	225,000	100,000
	Internal Transactions	-	-	-	1,687,500	225,000	225,000	225,000	100,000
	Long-Term Debt	-	-	-	-	-	-	-	-
Total Revenues		-	-	-	1,687,500	225,000	225,000	225,000	100,000
Expenditures									
	Debt Service	-	-	-	-	-	-	-	-
	Capital Outlay	-	-	-	-	-	-	-	-
	Debt & Capital	-	-	-	-	-	-	-	-
Total Expenditures		-	-	-	-	-	-	-	-
Revenues Over (Under) Expenditures		-	-	-	1,687,500	225,000	225,000	225,000	100,000
Beginning Cash Balance - July 1		-	-	-	-	1,687,500	1,687,500	1,687,500	1,912,500
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-	-
Ending Cash Balance - June 30		-	-	-	1,687,500	1,912,500	1,912,500	1,912,500	2,012,500
Revenues									
Interfund Transfers In									
	T/in - 100 General Fund	-	-	-	1,687,500	225,000	225,000	225,000	100,000
	Total Interfund Transfers In	-	-	-	1,687,500	225,000	225,000	225,000	100,000
TOTAL REVENUE		-	-	-	1,687,500	225,000	225,000	225,000	100,000
Fund 229 Affordable Housing Trust									
Dept 1604 Comm Development Projects									
Activity 472 Housing									
Purchased Services									
	Total Purchased Services	-	-	-	-	-	-	-	-
Intra-City Charges									
	Total Intra-City Charges	-	-	-	-	-	-	-	-
Fixed Charges									
	Total Fixed Charges	-	-	-	-	-	-	-	-
Internal Charges									
	Total Internal Charges	-	-	-	-	-	-	-	-
Transfers Out									
	Total Transfers Out	-	-	-	-	-	-	-	-
Capital Outlay									
	Total Capital Outlay	-	-	-	-	-	-	-	-
Total Affordable Housing Projectds		-	-	-	-	-	-	-	-

# Public Art Projects

Fund: 233

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Other Financing Sources / (Uses)	515	270	32,000	-	-	-	15,000
<b>Other Operating Revenues</b>	515	270	32,000	-	-	-	15,000
Interfund Transfers In	12,000	19,313	11,487	12,000	12,000	12,000	12,000
<b>Internal Transactions</b>	12,000	19,313	11,487	12,000	12,000	12,000	12,000
<b>Total Revenues</b>	<b>12,515</b>	<b>19,583</b>	<b>43,487</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>27,000</b>
<b>Expenditures</b>							
Supplies & Materials	504	35	-	500	500	-	-
Purchased Services	9,168	7,654	10,099	11,500	43,500	43,362	37,000
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-	-
<b>Maintenance &amp; Operating</b>	9,672	7,689	10,099	12,000	44,000	43,362	37,000
<b>Total Expenditures</b>	<b>9,672</b>	<b>7,689</b>	<b>10,099</b>	<b>12,000</b>	<b>44,000</b>	<b>43,362</b>	<b>37,000</b>
<b>Revenues Over (Under) Expenditures</b>	2,843	11,894	33,388	-	(32,000)	(31,362)	(10,000)
<b>Beginning Cash Balance - July 1</b>	21,436	24,279	36,173	69,561	69,561	69,561	38,199
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>24,279</b>	<b>36,173</b>	<b>69,561</b>	<b>69,561</b>	<b>37,561</b>	<b>38,199</b>	<b>28,199</b>

# Public Art Projects

Fund: 233

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

### Other Financing Sources / (Uses)

Restricted / Public Art Donation	515	270	32,000	-	-	-	15,000
<b>Total Other Financing Sources / (Uses)</b>	<b>515</b>	<b>270</b>	<b>32,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>515</b>	<b>270</b>	<b>32,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>
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### Interfund Transfers In

T/in - 100 General Fund	12,000	19,313	11,487	12,000	12,000	12,000	12,000
<b>Total Interfund Transfers In</b>	<b>12,000</b>	<b>19,313</b>	<b>11,487</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>

<b>TOTAL REVENUE</b>	<b>12,515</b>	<b>19,583</b>	<b>43,487</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>27,000</b>
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Fund 233 Public Art Projects  
Dept 1702 Public Arts Preservation  
Activity 401 Other

### Supplies & Materials

Office Supplies & Equip	504	35	-	500	500	-	-
<b>Total Supplies &amp; Materials</b>	<b>504</b>	<b>35</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>-</b>

### Purchased Services

City-Co Bldg Postage Adm	-	52	-	128	128	-	-
Postage	-	1	-	10	10	-	-
Printing & Duplicating	-	124	-	300	300	300	500
Professional Dues	-	-	-	-	-	-	-
Dues, Subscriptn, License	-	-	-	-	-	-	-
Advertising	-	180	-	200	200	200	-
Other Contracted Services	9,168	7,297	10,099	10,862	42,862	42,862	36,500
1,500 Public Art Maintenance							
5,000 6th Ward Mural							
30,000 Centennial Park Bike Tunnel							
<u>36,500</u>							
<b>Total Purchased Services</b>	<b>9,168</b>	<b>7,654</b>	<b>10,099</b>	<b>11,500</b>	<b>43,500</b>	<b>43,362</b>	<b>37,000</b>

<b>Total Public Arts Preservation</b>	<b>9,672</b>	<b>7,689</b>	<b>10,099</b>	<b>12,000</b>	<b>44,000</b>	<b>43,362</b>	<b>37,000</b>
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# Open Space District Maint

Fund: 235

Fund: 235							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Special Assessments	385,125	547,052	560,951	550,750	550,750	550,750	550,750
Taxes & Assessments	385,125	547,052	560,951	550,750	550,750	550,750	550,750
License & Permits	-	-	-	-	-	-	-
Intergovernmental Revenues	33,655	219,167	408,300	1,900	1,900	1,900	1,900
Charges For Services	1,583	2,325	3,950	2,200	2,200	2,200	4,000
Investment Earnings	7,993	4,524	420	500	500	500	50
Other Financing Sources / (Uses)	18,500	3,103	18,765	500	500	500	-
Other Operating Revenues	61,731	229,120	431,435	5,100	5,100	5,100	5,950
Interfund Transfers In	1,405	827	844	844	844	844	532
Internal Transactions	1,405	827	844	844	844	844	532
Total Revenues	448,261	776,999	993,230	556,694	556,694	556,694	557,232
Expenditures							
Personnel Services	111,053	142,908	217,718	228,629	228,629	228,629	245,774
Supplies & Materials	36,366	39,458	44,285	58,150	58,150	58,150	57,700
Purchased Services	100,946	391,729	443,474	200,504	200,591	200,591	164,133
Intra-City Charges	65,471	62,062	10,338	12,974	12,974	12,974	15,349
Fixed Charges	17,469	19,712	18,789	19,135	19,135	19,135	19,435
Maintenance & Operating	220,252	512,960	516,886	290,763	290,850	290,850	256,616
Internal Charges	52,886	40,979	52,042	191,380	191,380	191,380	95,823
Internal Transactions	52,886	40,979	52,042	191,380	191,380	191,380	95,823
Capital Outlay	-	74,589	139,211	59,500	59,500	59,500	-
Debt & Capital	-	74,589	139,211	59,500	59,500	59,500	-
Total Expenditures	384,191	771,436	925,858	770,272	770,359	770,359	598,213
Revenues Over (Under) Expenditures							
	64,070	5,563	67,372	(213,578)	(213,665)	(213,665)	(40,981)
Beginning Cash Balance - July 1							
	368,746	432,816	441,742	511,137	511,137	511,137	297,472
Other Cash Sources / (Uses)	-	3,363	2,023	-	-	-	-
Ending Cash Balance - June 30							
	432,816	441,742	511,137	297,559	297,472	297,472	256,491
Reserve Target - 18% of Operating Expenses:							
	69,154	125,433	141,596	127,939	127,955	127,955	107,678
Reserve Target - 90 Days of Operating Expenses:	94,732	171,825	193,968	175,259	175,280	175,280	147,505
Reserve Policy Target:	94,732	171,825	193,968	175,259	175,280	175,280	147,505
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)							
Excess Reserve:	338,084	269,916	317,169	122,300	122,192	122,192	108,987
(Excess Reserve for Capital Projects Funding)							

# Open Space District Maint

Fund: 235

Fund: 235		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Special Assessments								
	Special Assessments	384,463	546,444	559,866	550,000	550,000	550,000	550,000
	P & I on Del Assmnts	662	608	1,085	750	750	750	750
	Total Special Assessments	385,125	547,052	560,951	550,750	550,750	550,750	550,750
Intergovernmental Revenues								
	Misc Federal Grants	24,795	217,252	406,400	-	-	-	-
	State Grants - Misc.	6,944	-	-	-	-	-	-
	PILT-Helena Housing Authority	1,916	1,916	1,900	1,900	1,900	1,900	1,900
	Total Intergovernmental Revenues	33,655	219,167	408,300	1,900	1,900	1,900	1,900
Charges For Services								
	Park Use Fees	1,583	2,325	3,950	2,200	2,200	2,200	4,000
	Archery Range Lease							
	Donaldson Lease							
	Total Charges For Services	1,583	2,325	3,950	2,200	2,200	2,200	4,000
Investment Earnings								
	Interest Earnings	7,993	4,524	420	500	500	500	50
	Total Interest Earnings	7,993	4,524	420	500	500	500	50
Other Financing Sources / (Uses)								
	Other Revenues	500	3,103	18,765	500	500	500	-
	Restricted Contribution	18,000	-	-	-	-	-	-
	Total Other Financing Sources / (Uses)	18,500	3,103	18,765	500	500	500	-
SUBTOTAL - OPERATING REVENUE								
		-	-	-	-	-	-	-
Interfund Transfers In								
	T/in - 645 Insurance & Safety	1,405	827	844	844	844	844	532
	Total Interfund Transfers In	1,405	827	844	844	844	844	532
TOTAL REVENUE								
		448,261	776,999	993,230	556,694	556,694	556,694	557,232

# Open Space District Maint

Fund: 235

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	235 Open Space District Maint							
Dept	4172 Open Space Maint District							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
	Salaries & Wages	56,394	66,693	119,101	106,366	106,366	106,366	169,815
	Temporary Salaries	26,641	41,241	41,725	64,740	64,740	64,740	-
	Overtime - Misc	-	-	418	-	-	-	-
	F.I.C.A. (Soc. Sec.)	5,122	6,648	9,970	10,645	10,645	10,645	10,548
	P.E.R.S. Retirement	4,893	6,140	10,480	15,225	15,225	15,225	15,260
	Health & Vision Insurance	9,759	11,366	24,651	22,036	22,036	22,036	35,660
	Workers Comp. Ins.	6,167	8,431	7,485	5,627	5,627	5,627	9,912
	Unemployment Ins.	374	270	413	449	449	449	461
	Dental Insurance	505	567	1,140	1,050	1,050	1,050	1,650
	F.I.C.A. Medicare	1,198	1,555	2,335	2,491	2,491	2,491	2,468
<b>Total</b>	<b>Personnel Services</b>	<b>111,053</b>	<b>142,908</b>	<b>217,718</b>	<b>228,629</b>	<b>228,629</b>	<b>228,629</b>	<b>245,774</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	338	-	390	350	350	350	350
	Janitorial Supplies	4,076	6,999	10,395	10,300	10,300	10,300	12,000
	Clothing Allowance	5,596	1,978	1,665	1,750	1,750	1,750	2,000
	Fuel/Oil Outside Vendor	910	429	270	750	750	750	750
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,600
	Small Tools & Equip-Misc	14,466	10,157	10,725	15,000	15,000	15,000	10,000
	Computr Equip/Sftwr/Sppl	-	-	-	5,000	5,000	5,000	1,000
	Fertilizer & Chem Supplies	2,571	1,331	920	5,000	5,000	5,000	5,000
	Construction & Maint Mat'ls	8,409	18,564	19,920	20,000	20,000	20,000	25,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>36,366</b>	<b>39,458</b>	<b>44,285</b>	<b>58,150</b>	<b>58,150</b>	<b>58,150</b>	<b>57,700</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	4,320	4,325	3,180	3,657	3,657	3,657	7,691
	IT&S Telephone Service	473	479	474	474	474	474	1,422
	IT&S Special Projects	-	648	260	-	87	87	-
	City-Co Bldg Postage Adm	60	87	91	103	103	103	120
	Postage	-	-	5	100	100	100	1,500
	Cellular Services	-	-	332	-	-	-	750
	Printing & Duplicating	-	36	-	100	100	100	1,000
	Dues, Subscriptn, License	30	-	2,545	2,000	2,000	2,000	3,000
	2,000 Dues for MT Ascension Lots Plus Park Membership							
	Advertising	1,014	2,043	2,582	2,000	2,000	2,000	2,000
	Electric Utility	76	74	82	120	120	120	1,000
	Medical Expenses	135	-	-	300	300	300	300
	Architect & Engr Services	3,926	-	5,140	4,000	4,000	4,000	7,500
	Outside Repair to Mtr Veh	1,161	372	1,020	1,000	1,000	1,000	1,000
	Building Repairs/Maint	55	-	875	11,000	11,000	11,000	1,000
	Meal Reimb-Taxable	-	-	-	100	100	100	500
	Required Training	1,500	-	78	1,000	1,000	1,000	2,000
	Conferences	500	-	-	500	500	500	1,500
	Solid Waste Tipping Fees	-	-	-	200	200	200	1,000
	Other Contracted Services	87,696	383,665	426,810	173,850	173,850	173,850	130,850
	35,000 PPLT							
	2,000 Portable Toilets							
	850 Parking Permits							
	30,000 Weed control							
	3,000 Vaulted Restroom Pumping							
	40,000 Forest Fuel Reduction							
	15,000 Excavation/Maintenance							
	5,000 Parking Lot Striping							
	<u>130,850</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>100,946</b>	<b>391,729</b>	<b>443,474</b>	<b>200,504</b>	<b>200,591</b>	<b>200,591</b>	<b>164,133</b>



# Open Space District Maint

Fund: 235

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>								
	Copier Revolving Program	665	706	784	824	824	824	824
	Parks Trail Maint Chrg	54,969	55,000	-	-	-	-	-
	Shop Gas & Fuel Charges	5,931	5,444	5,875	7,950	7,950	7,950	8,750
	Shop Vehicle Repairs	135	14	-	750	750	750	825
	Shop Tires & Tire Repairs	70	-	339	1,300	1,300	1,300	-
	Shop Vehicle Parts	3,701	898	3,340	2,150	2,150	2,150	4,950
<b>Total</b>	<b>Intra-City Charges</b>	<b>65,471</b>	<b>62,062</b>	<b>10,338</b>	<b>12,974</b>	<b>12,974</b>	<b>12,974</b>	<b>15,349</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	4,598	4,598	4,769	4,895	4,895	4,895	4,895
	Special Assessments	12,871	15,114	14,020	14,040	14,040	14,040	14,040
	Licenses	-	-	-	200	200	200	500
<b>Total</b>	<b>Fixed Charges</b>	<b>17,469</b>	<b>19,712</b>	<b>18,789</b>	<b>19,135</b>	<b>19,135</b>	<b>19,135</b>	<b>19,435</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	11,101	11,026	15,958	114,707	114,707	114,707	53,118
	Park & Rec	5,700	6,286	7,713	44,961	44,961	44,961	17,612
	Property Insurance	43	43	18	19	19	19	-
	Vehicle & Equip Insurance	295	295	308	330	330	330	269
	Liability Insurance	2,341	3,172	4,474	4,538	4,538	4,538	4,858
	Fidelity Insurance	38	60	68	68	68	68	22
	Human Resource	1,417	1,371	1,413	4,181	4,181	4,181	4,422
	Budget & Accounting	11,320	11,363	14,580	15,066	15,066	15,066	6,510
	Weed & Snow Control Chrg	15,000	-	-	-	-	-	-
	Fleet Services Charges	5,631	7,363	7,510	7,510	7,510	7,510	9,012
<b>Total</b>	<b>Internal Charges</b>	<b>52,886</b>	<b>40,979</b>	<b>52,042</b>	<b>191,380</b>	<b>191,380</b>	<b>191,380</b>	<b>95,823</b>
<b>Capital Outlay</b>								
	Parks & Rec. Facilities	-	74,589	125,411	-	-	-	-
	Equipment	-	-	-	19,500	19,500	19,500	-
	14,500 20,000 lb Trailer							
	5,000 Flatbed w/tool boxes							
FY22	<u>19,500</u>							
	-							
	-							
FY23	<u>-</u>							
	Vehicles	-	-	13,800	40,000	40,000	40,000	-
	40,000 1 ton supercab							
FY22	<u>40,000</u>							
	-							
FY23	<u>-</u>							
	-							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>74,589</b>	<b>139,211</b>	<b>59,500</b>	<b>59,500</b>	<b>59,500</b>	<b>-</b>
<b>Total</b>	<b>Open Space Maint District</b>	<b>384,191</b>	<b>771,436</b>	<b>925,858</b>	<b>770,272</b>	<b>770,359</b>	<b>770,359</b>	<b>598,213</b>

# Urban Forestry

Fund: 237

Fund: 237							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Special Assessments	256,765	470,265	480,777	430,500	430,500	430,500	430,500
Taxes & Assessments	256,765	470,265	480,777	430,500	430,500	430,500	430,500
Intergovernmental Revenues	630	630	630	630	630	630	630
Investment Earnings	5,213	4,442	788	1,000	1,000	1,000	1,000
Other Financing Sources / (Uses)	600	10,000	9,000	9,000	9,000	9,000	9,000
Other Operating Revenues	6,443	15,072	10,418	10,630	10,630	10,630	10,630
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	2,340	1,189	1,102	1,102	1,102	1,102	793
Internal Transactions	2,340	1,189	1,102	1,102	1,102	1,102	793
Total Revenues	265,548	486,525	492,297	442,232	442,232	442,232	441,923
Expenditures							
Personnel Services	148,528	183,232	287,110	330,281	330,281	330,281	355,858
Supplies & Materials	26,067	23,405	27,465	28,650	28,650	28,650	29,650
Purchased Services	28,156	16,094	42,667	54,613	54,742	54,742	53,658
Intra-City Charges	8,036	8,070	14,084	12,100	12,100	12,100	16,670
Fixed Charges	191	-	220	200	200	200	200
Maintenance & Operating	62,450	47,569	84,436	95,563	95,692	95,692	100,178
Internal Charges	35,955	34,015	40,461	55,088	55,088	55,088	52,646
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	35,955	34,015	40,461	55,088	55,088	55,088	52,646
Capital Outlay	55,512	-	59,895	-	-	-	50,000
Debt & Capital	55,512	-	59,895	-	-	-	50,000
Total Expenditures	302,445	264,816	471,902	480,932	481,061	481,061	558,683
Revenues Over (Under) Expenditures							
	(36,897)	221,710	20,395	(38,700)	(38,829)	(38,829)	(116,760)
Beginning Cash Balance - July 1							
	298,911	262,014	486,555	506,949	506,949	506,949	468,120
Other Cash Sources / (Uses)	-	2,831	-	-	-	-	-
Ending Cash Balance - June 30							
	262,014	486,555	506,949	468,249	468,120	468,120	351,361
Reserve Target - 18% of Operating Expenses:							
	44,448	47,667	74,161	86,568	86,591	86,591	91,563
Reserve Target - 90 Days of Operating Expenses:	60,888	65,297	101,591	118,586	118,618	118,618	125,429
Reserve Policy Target:	60,888	65,297	101,591	118,586	118,618	118,618	125,429
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)							
Excess Reserve:	201,126	421,258	405,359	349,663	349,503	349,503	225,932
(Excess Reserve for Capital Projects Funding)							

# Urban Forestry

Fund: 237

Fund: 237		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
Special Assessments								
Special Assessments		256,313	469,747	479,845	430,000	430,000	430,000	430,000
P & I on Del Assmnts		452	517	932	500	500	500	500
Total	Special Assessments	256,765	470,265	480,777	430,500	430,500	430,500	430,500
Intergovernmental Revenues								
Misc Federal Grants		-	-	-	-	-	-	-
PILT-Helena Housing Authority		630	630	630	630	630	630	630
Total	Intergovernmental Revenues	630	630	630	630	630	630	630
Investment Earnings								
Interest Earnings		5,213	4,442	788	1,000	1,000	1,000	1,000
Total	Interest Earnings	5,213	4,442	788	1,000	1,000	1,000	1,000
Other Financing Sources / (Uses)								
Other Revenues		600	10,000	9,000	9,000	9,000	9,000	9,000
Sale of Fixed Assets		-	-	-	-	-	-	-
Total	Other Financing Sources / (Uses)	600	10,000	9,000	9,000	9,000	9,000	9,000
SUBTOTAL - OPERATING REVENUE		263,208	485,336	491,195	441,130	441,130	441,130	441,130
Interfund Transfers In								
T/in - 645 Insurance & Safety		2,340	1,189	1,102	1,102	1,102	1,102	793
T/in - 650 Medical Revolving		-	-	-	-	-	-	-
Total	Interfund Transfers In	2,340	1,189	1,102	1,102	1,102	1,102	793
TOTAL REVENUE		265,548	486,525	492,297	442,232	442,232	442,232	441,923

# Urban Forestry

Fund: 237

Fund 237 Urban Forestry  
Dept 4171 Tree Maintenance District  
Activity 464 Park & Recreation

				FY 2022			Proposed
				Adopted	Amended	Est Actuals	FY 2023
							Budget
FY 2019	FY 2020	FY 2021					
Actual	Actual	Unaudited					
<b>Personnel Services</b>							
Salaries & Wages	90,897	113,827	182,490	191,932	191,932	191,932	200,484
Temporary Salaries	11,259	11,603	16,440	45,000	45,000	45,000	55,372
Overtime - Misc	790	242	280	2,171	2,171	2,171	2,806
F.I.C.A. (Soc. Sec.)	5,941	7,311	11,360	14,871	14,871	14,871	16,086
P.E.R.S. Retirement	7,845	9,875	15,670	17,284	17,284	17,284	18,301
Health & Vision Insurance	21,630	28,224	47,225	47,851	47,851	47,851	49,276
Workers Comp. Ins.	7,193	8,718	8,180	4,785	4,785	4,785	6,786
Unemployment Ins.	466	316	505	626	626	626	704
Dental Insurance	1,119	1,407	2,195	2,280	2,280	2,280	2,280
F.I.C.A. Medicare	1,390	1,710	2,765	3,481	3,481	3,481	3,763
<b>Total Personnel Services</b>	<b>148,528</b>	<b>183,232</b>	<b>287,110</b>	<b>330,281</b>	<b>330,281</b>	<b>330,281</b>	<b>355,858</b>
<b>Supplies &amp; Materials</b>							
Office Supplies & Equip	177	75	435	300	300	300	300
Chem & Lab Supplies	-	-	55	50	50	50	50
Clothing Allowance	713	284	480	1,500	1,500	1,500	1,500
Fuel/Oil Outside Vendor	55	15	-	300	300	300	300
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,000
Small Tools & Equip-Misc	6,629	12,884	15,590	7,500	7,500	7,500	7,500
Trees, Shrubs, Etc	18,493	10,147	10,905	19,000	19,000	19,000	19,000
<b>Total Supplies &amp; Materials</b>	<b>26,067</b>	<b>23,405</b>	<b>27,465</b>	<b>28,650</b>	<b>28,650</b>	<b>28,650</b>	<b>29,650</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Sprrt	6,249	6,787	10,745	12,213	12,213	12,213	12,258
IT&S Special Projects	-	956	382	-	129	129	-
Cellular Services	960	1,667	2,185	2,000	2,000	2,000	2,000
Printing & Duplicating	-	36	-	100	100	100	100
Dues, Subscriptn, License	1,639	173	1,445	1,000	1,000	1,000	1,000
Advertising	20	7	15	300	300	300	300
Equipment Repairs	1,914	568	4,565	4,000	4,000	4,000	4,000
Required Training	4,102	3,424	450	5,000	5,000	5,000	4,000
5,000 Arborist Certification					-	-	-
Other Contracted Services	13,272	2,477	22,880	30,000	30,000	30,000	30,000
15,000 Tree removals							
15,000 Contract Surveyor (Annexation)							
<u>30,000</u>							
<b>Total Purchased Services</b>	<b>28,156</b>	<b>16,094</b>	<b>42,667</b>	<b>54,613</b>	<b>54,742</b>	<b>54,742</b>	<b>53,658</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	5,891	6,921	10,198	9,650	9,650	9,650	11,500
Shop Vehicle Repairs	941	478	21	700	700	700	770
Shop Tires & Tire Repairs	85	80	740	150	150	150	-
Shop Vehicle Parts	1,119	591	3,125	1,600	1,600	1,600	4,400
<b>Total Intra-City Charges</b>	<b>8,036</b>	<b>8,070</b>	<b>14,084</b>	<b>12,100</b>	<b>12,100</b>	<b>12,100</b>	<b>16,670</b>
<b>Fixed Charges</b>							
Rent of Equipment	191	-	220	200	200	200	200
<b>Total Fixed Charges</b>	<b>191</b>	<b>-</b>	<b>220</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>

# Urban Forestry

Fund: 237

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	4,300	4,031	5,831	14,338	14,338	14,338	18,397
	Park & Rec	7,601	8,381	9,256	18,630	18,630	18,630	11,917
	Vehicle & Equip Insurance	421	421	567	607	607	607	624
	Liability Insurance	3,058	5,355	5,685	6,340	6,340	6,340	7,401
	Fidelity Insurance	32	47	47	47	47	47	48
	Human Resource	2,834	2,742	2,825	4,866	4,866	4,866	5,621
	Budget & Accounting	9,413	9,414	12,554	6,564	6,564	6,564	4,203
	Fleet Services Charges	8,296	3,624	3,696	3,696	3,696	3,696	4,435
<b>Total</b>	<b>Internal Charges</b>	<b>35,955</b>	<b>34,015</b>	<b>40,461</b>	<b>55,088</b>	<b>55,088</b>	<b>55,088</b>	<b>52,646</b>
<b>Capital Outlay</b>								
	Equipment	55,512	-	59,895	-	-	-	8,000
FY23	8,000 Flatbed Trailer							
	Vehicles	-	-	-	-	-	-	42,000
	42,000 Ford F150 Crew Cab Pickup							
	-							
FY23	<u>42,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>55,512</b>	<b>-</b>	<b>59,895</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>
<b>Total</b>	<b>Tree Maintenance District</b>	<b>302,445</b>	<b>264,816</b>	<b>471,902</b>	<b>480,932</b>	<b>481,061</b>	<b>481,061</b>	<b>558,683</b>

# Loan Repayment

Fund: 238

Fund: 238		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Investment Earnings	744	794	206	-	-	-	-
	Other Financing Sources / (Uses)	27	34	-	-	-	-	-
	Other Operating Revenues	771	828	206	-	-	-	-
	Interfund Transfers In	-	-	60,000	60,000	60,000	60,000	-
	Internal Transactions	-	-	60,000	60,000	60,000	60,000	-
Total Revenues		771	828	60,206	60,000	60,000	60,000	-
Expenditures								
Total Expenditures		-	-	-	-	-	-	-
Revenues Over (Under) Expenditures								
		771	828	60,206	60,000	60,000	60,000	-
Beginning Cash Balance - July 1		16,837	37,889	78,391	144,265	144,265	144,265	164,265
Other Cash Sources / (Uses)		20,281	39,674	5,668	(40,000)	(40,000)	(40,000)	(60,000)
Ending Cash Balance - June 30		37,889	78,391	144,265	164,265	164,265	164,265	104,265
Revenues								
Investment Earnings								
	Interest Earnings	744	794	206	-	-	-	-
	Total Interest Earnings	744	794	206	-	-	-	-
Other Financing Sources / (Uses)								
	Loan Repayment Interest	27	34	-	-	-	-	-
	Total Other Financing Sources / (Uses)	27	34	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE		771	828	206	-	-	-	-
Interfund Transfers In								
	T/in - 100 General Fund	-	-	60,000	60,000	60,000	60,000	-
	T/in - 440 Capital Improvements Fund	-	-	-	-	-	-	-
	Total Interfund Transfers In	-	-	60,000	60,000	60,000	60,000	-
TOTAL REVENUE		771	828	60,206	60,000	60,000	60,000	-
Other Sources / (Uses) - Non-Budgeted								
	Alternative Energy/Conservation Loans - A/R	20,281	39,674	6,269	(40,000)	(40,000)	(40,000)	(60,000)
	Loan payments (to) / from participants							
	Total Other Sources / (Uses) - Non-Budgeted	20,281	39,674	6,269	(40,000)	(40,000)	(40,000)	(60,000)

Gas Tax Fund: 240							
				FY 2022			Proposed
				Adopted	Amended	Est Actuals	FY 2023 Budget
Revenues							
Intergovernmental Revenues	564,927	681,734	638,950	594,390	594,390	594,390	580,537
Investment Earnings	33,162	19,486	1,797	2,500	2,500	2,500	500
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>598,089</b>	<b>701,220</b>	<b>640,747</b>	<b>596,890</b>	<b>596,890</b>	<b>596,890</b>	<b>581,037</b>
<b>Total Revenues</b>	<b>598,089</b>	<b>701,220</b>	<b>640,747</b>	<b>596,890</b>	<b>596,890</b>	<b>596,890</b>	<b>581,037</b>
Expenditures							
<b>Personnel Services</b>	-	-	-	-	-	-	-
Supplies & Materials	-	-	-	-	-	-	-
Purchased Services	-	71,005	79,752	-	-	-	-
<b>Maintenance &amp; Operating</b>	<b>-</b>	<b>71,005</b>	<b>79,752</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Internal Charges	210,517	85,150	104,805	94,993	94,993	94,993	100,936
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>210,517</b>	<b>85,150</b>	<b>104,805</b>	<b>94,993</b>	<b>94,993</b>	<b>94,993</b>	<b>100,936</b>
Capital Outlay	871,839	1,023,118	163,456	451,475	1,070,222	1,070,222	580,537
<b>Debt &amp; Capital</b>	<b>871,839</b>	<b>1,023,118</b>	<b>163,456</b>	<b>451,475</b>	<b>1,070,222</b>	<b>1,070,222</b>	<b>580,537</b>
<b>Total Expenditures</b>	<b>1,082,356</b>	<b>1,179,273</b>	<b>348,012</b>	<b>546,468</b>	<b>1,165,215</b>	<b>1,165,215</b>	<b>681,473</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(484,267)</b>	<b>(478,053)</b>	<b>292,735</b>	<b>50,422</b>	<b>(568,325)</b>	<b>(568,325)</b>	<b>(100,436)</b>
<b>Beginning Cash Balance - July 1</b>	<b>1,637,172</b>	<b>1,152,904</b>	<b>673,171</b>	<b>965,906</b>	<b>965,906</b>	<b>965,906</b>	<b>397,581</b>
Other Cash Sources / (Uses)	(1)	(1,679)	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>1,152,904</b>	<b>673,171</b>	<b>965,906</b>	<b>1,016,328</b>	<b>397,581</b>	<b>397,581</b>	<b>297,146</b>

Gas Tax								
Fund: 240		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
Gas Tax Apportionment		564,927	572,169	577,077	594,390	594,390	594,390	580,537
State Grants - Misc.		-	109,565	61,873	-	-	-	-
County Contributions		-	-	-	-	-	-	-
Total	Intergovernmental Revenues	564,927	681,734	638,950	594,390	594,390	594,390	580,537
Investment Earnings								
Interest Earnings		33,162	19,486	1,797	2,500	2,500	2,500	500
Total	Interest Earnings	33,162	19,486	1,797	2,500	2,500	2,500	500
SUBTOTAL - OPERATING REVENUE		598,089	701,220	640,747	596,890	596,890	596,890	581,037
Fund	240 Gas Tax							
Dept	3508 Streets-Gas Tax							
Activity	432 Streets & Traffic							
Purchased Services								
Architect & Engr Services		-	71,005	79,752	-	-	-	-
Total	Purchased Services	-	71,005	79,752	-	-	-	-
Internal Charges								
Comm, Mgr, Atty Charges		-	-	-	-	-	-	1,072
Public Works					4,899	4,899	4,899	7,067
Budget & Accounting		23,809	23,961	29,893	4,223	4,223	4,223	1,602
Engineering		186,708	61,189	74,912	85,871	85,871	85,871	91,195
Total	Internal Charges	210,517	85,150	104,805	94,993	94,993	94,993	100,936
Capital Outlay								
Street Construction		871,839	1,023,118	163,456	451,475	1,070,222	1,070,222	580,537
Project #	Project Description							
ST0917	251,475 Commission Approved Priorities	-	-	-	-	-	-	-
ST0917	200,000 Rodney St - Phase 1 (SRTS Moved to Fund 201)	-	-	-	-	-	-	-
ST9911	40,080 BRBP - Benton FY21 Carryover			-	-	-	-	-
ST5907	15,000 Front St FY21 Carryover							
ST1909	50,000 Cruse Ave PER FY21 Carryover							
ST0917	513,667 Rodney St Ph 1 FY21 Carryover							
	1,070,222 Total FY 2022							
	200,000 Lawrence & Last Chance Redesign							
ST1907	380,537 Rodney Ph 2							
	580,537 Total FY 2023							
Sub-Total: Street Construction		871,839	1,023,118	163,456	451,475	1,070,222	1,070,222	580,537
Total	Capital Outlay	871,839	1,023,118	163,456	451,475	1,070,222	1,070,222	580,537
Total	Streets-Gas Tax	1,082,356	1,179,273	348,012	546,468	1,165,215	1,165,215	681,473



**Gas Tax HB473**
**Fund: 241**

Fund: 241		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	FY 2022			FY 2023 Budget
						Adopted	Amended	Est Actuals	
Revenues									
	Intergovernmental Revenues	-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
	Other Financing Sources / (Uses)	-	-	-	-	-	-	-	-
	Other Operating Revenues	-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
Total Revenues		-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
Expenditures									
	Capital Outlay	-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
	Debt & Capital	-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
Total Expenditures		-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
Revenues Over (Under) Expenditures		-	158,145	329,057	1,286,050	0	(932,395)	(1,572,239)	(201,013)
Beginning Cash Balance - July 1		-	-	158,145	487,202	1,773,252	1,773,252	1,773,252	201,013
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-	-
Ending Cash Balance - June 30		-	158,145	487,202	1,773,252	1,773,252	840,857	201,013	(0)
Revenues									
Intergovernmental Revenues									
	Gas Tax Apportionment	-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
	State Grants - Misc.	-	-	-	-	-	-	-	-
	County Contributions	-	-	-	-	-	-	-	-
	Total Intergovernmental Revenues	-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
SUBTOTAL - OPERATING REVENUE		-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
TOTAL REVENUE		-	208,657	448,843	1,316,000	662,535	662,535	-	745,747
Fund 241 Gas Tax HB473 Dept 3508 Streets-Gas Tax Activity 432 Streets & Traffic									
Capital Outlay									
	Street Construction		50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
Project #	Project Description								
639,844	RODNEY ST RECONSTRUCTION PER RES#2604	-	-	-	-	-	-	-	-
932,395	Rodney St FY21 Carryover	-	-	-	-	-	-	-	-
1,572,239	Total FY 2022	-	-	-	-	-	-	-	-
ST1907	745,747 Rodney Ph 2								
	745,747								
	Sub-Total: Street Construction	-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
	Total Capital Outlay	-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760
Total Streets-Gas Tax									
		-	50,513	119,786	29,950	662,535	1,594,930	1,572,239	946,760

# Storm Water Utility

Fund: 245

Fund: 245		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Special Assessments	1,762,755	1,961,904	2,034,304	2,403,300	2,403,300	2,370,565	2,370,765	
Taxes & Assessments	1,762,755	1,961,904	2,034,304	2,403,300	2,403,300	2,370,565	2,370,765	
License & Permits	-	-	-	-	-	-	-	
Intergovernmental Revenues	9,455	9,455	18,572	9,455	9,455	9,455	9,455	
Investment Earnings	54,001	31,794	3,168	4,500	4,500	400	400	
Other Financing Sources / (Uses)	-	-	-	-	-	-	-	
Other Operating Revenues	63,456	41,250	21,740	13,955	13,955	9,855	9,855	
Interfund Transfers In	3,122	1,562	2,035	2,035	2,035	2,035	597	
Internal Transactions	3,122	1,562	2,035	2,035	2,035	2,035	597	
Long-Term Debt	-	-	-	-	-	-	-	
Total Revenues	1,829,333	2,004,715	2,058,079	2,419,290	2,419,290	2,382,455	2,381,217	
Expenditures								
Personnel Services	254,216	242,868	241,436	265,042	265,042	265,042	280,597	
Supplies & Materials	10,676	8,477	22,390	48,400	48,400	48,400	29,800	
Purchased Services	79,037	24,882	52,434	76,193	76,293	76,293	98,784	
Intra-City Charges	-	-	-	-	-	-	-	
Fixed Charges	18,927	29,384	21,836	23,695	23,695	23,695	25,580	
Maintenance & Operating	108,640	62,743	96,659	148,288	148,388	148,388	154,164	
Internal Charges	284,946	279,312	328,844	273,572	273,572	273,572	307,641	
Transfers Out	-	-	-	-	-	-	-	
Internal Transactions	284,946	279,312	328,844	273,572	273,572	273,572	307,641	
Debt Service	-	-	-	-	-	-	-	
Capital Outlay	1,464,459	2,383,125	1,342,375	1,891,360	2,564,607	2,564,607	1,475,410	
Debt & Capital	1,464,459	2,383,125	1,342,375	1,891,360	2,564,607	2,564,607	1,475,410	
Total Expenditures	2,112,261	2,968,048	2,009,314	2,578,262	3,251,609	3,251,609	2,217,812	
Revenues Over (Under) Expenditures								
	(282,928)	(963,333)	48,765	(158,972)	(832,319)	(869,154)	163,405	
Beginning Cash Balance - July 1								
	3,189,451	2,906,524	1,943,191	1,991,956	1,991,956	1,991,956	1,122,802	
Other Cash Sources / (Uses)	1	-	-	-	-	-	-	
Ending Cash Balance - June 30								
	2,906,524	1,943,191	1,991,956	1,832,984	1,159,637	1,122,802	1,286,207	
Reserve Target - 18% of Operating Expenses:								
	116,604	105,286	120,049	123,642	123,660	123,660	133,632	
Reserve Target - 90 Days of Operating Expenses:	159,732	144,228	164,451	169,373	169,398	169,398	183,058	
Reserve Policy Target:	159,732	144,228	164,451	169,373	169,398	169,398	183,058	
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)								
Excess Reserve:	2,746,792	1,798,964	1,827,505	1,663,611	990,239	953,404	1,103,149	
(Excess Reserve for Capital Projects Funding)								

# Storm Water Utility

Fund: 245

Fund: 245			FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
			Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues									
Special Assessments									
	Special Assessments		1,759,831	1,959,469	2,030,128	2,400,000	2,400,000	2,367,265	2,367,265
	P & I on Del Assments		2,925	2,435	4,176	3,300	3,300	3,300	3,500
	Total	Special Assessments	1,762,755	1,961,904	2,034,304	2,403,300	2,403,300	2,370,565	2,370,765
Intergovernmental Revenues									
	PILT-Helena Housing Authority		9,455	9,455	18,572	9,455	9,455	9,455	9,455
	Total	Intergovernmental Revenues	9,455	9,455	18,572	9,455	9,455	9,455	9,455
Investment Earnings									
	Interest Earnings		54,001	31,794	3,168	4,500	4,500	400	400
	Total	Interest Earnings	54,001	31,794	3,168	4,500	4,500	400	400
Other Financing Sources / (Uses)									
	Other Revenues		-						
	Sale of Fixed Assets		-	-	-	-	-	-	-
	Total	Other Financing Sources / (Uses)	-	-	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE									
			1,826,211	2,003,153	2,056,044	2,417,255	2,417,255	2,380,420	2,380,620
Interfund Transfers In									
	T/in - 645 Insurance & Safety		3,122	1,562	2,035	2,035	2,035	2,035	597
	Total	Interfund Transfers In	3,122	1,562	2,035	2,035	2,035	2,035	597
TOTAL REVENUE									
			1,829,333	2,004,715	2,058,079	2,419,290	2,419,290	2,382,455	2,381,217

# Storm Water Utility

Fund: 245

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>245 Storm Water Utility</b>							
Dept	<b>3106 Storm Water Utility</b>							
Activity	<b>432 Streets &amp; Traffic</b>							
<b>Personnel Services</b>								
	Salaries & Wages	173,742	164,594	160,975	181,001	181,001	181,001	192,229
	Temporary Salaries	2,714	-	-	-	-	-	-
	Overtime - Misc	2,766	1,973	3,557	2,251	2,251	2,251	2,365
	F.I.C.A. (Soc. Sec.)	10,581	10,093	9,935	11,384	11,384	11,384	12,085
	P.E.R.S. Retirement	14,695	14,457	14,412	16,286	16,286	16,286	17,482
	Health & Vision Insurance	33,720	36,964	39,962	41,934	41,934	41,934	43,180
	Workers Comp. Ins.	10,966	10,163	8,010	7,043	7,043	7,043	7,901
	Unemployment Ins.	807	420	412	484	484	484	528
	Dental Insurance	1,750	1,843	1,849	1,998	1,998	1,998	1,998
	F.I.C.A. Medicare	2,475	2,361	2,324	2,661	2,661	2,661	2,829
<b>Total</b>	<b>Personnel Services</b>	<b>254,216</b>	<b>242,868</b>	<b>241,436</b>	<b>265,042</b>	<b>265,042</b>	<b>265,042</b>	<b>280,597</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	960	594	684	1,000	1,000	1,000	1,000
	Chem & Lab Supplies	719	-	262	8,000	8,000	8,000	1,000
	Clothing Allowance	472	406	2,213	2,300	2,300	2,300	2,300
	Operating Supplies - Misc	1,185	1,154	2,706	1,800	1,800	1,800	1,800
	Small Tools & Equip-Misc	909	2,620	1,393	5,000	5,000	5,000	3,000
	3,000 General Tools							
	3,000							
	Computr Equip/Sftwr/Sppl	851	2,318	398	2,100	2,100	2,100	1,500
	1,500 Software/Computer Equipment							
	1,500							
	Safety Equipment	2,081	558	1,891	1,700	1,700	1,700	1,700
	Furniture & Fixtures-Misc	182	368	-	500	500	500	500
	Construction & Maint Mat'ls	3,317	459	12,843	26,000	26,000	26,000	17,000
	3,500 Drainage Materials							
	5,000 Adjusting Rings/Covers							
	5,000 Storm Water Grates							
	3,500 Material/Vegetation for Ponds							
	17,000							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>10,676</b>	<b>8,477</b>	<b>22,390</b>	<b>48,400</b>	<b>48,400</b>	<b>48,400</b>	<b>29,800</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	4,060	4,834	5,391	11,245	11,245	11,245	3,947
	IT&S Special Projects	-	927	295	-	100	100	-
	City-Co Bldg Postage Adm	72	104	117	128	128	128	137
	Postage	-	-	-	-	-	-	-
	Cellular Services	770	2,009	1,823	1,600	1,600	1,600	2,000
	Printing & Duplicating	750	648	69	1,000	1,000	1,000	1,000
	Water & Sewer	726	784	603	1,000	1,000	1,000	800
	Solid Waste	477	458	636	650	650	650	650
	Equipment Repairs	553	19	-	4,000	4,000	4,000	1,500
	Building Repairs/Maint	32	625	337	525	525	525	525
	Required Training	2,964	537	1,785	2,820	2,820	2,820	2,500
	Investigation / Inspect Fees	-	434	-	-	-	-	-
	Other Contracted Services	68,633	13,503	41,378	53,225	53,225	53,225	85,725
	7,000 Annual Drainage Inlet Improvements							
	6,000 Storm Manhole Adjustments							
	20,000 Valley Gutters/Drainage Repairs							
	2,500 Weed Control							
	10,000 Impervious Area/Assessment Study							
	10,000 Public Outreach							
	10,000 MS4 Sampling/Studies							
	225 Copier Maintenance							
	15,000 Legal Services							
	5,000 NPDES Annual Report							
	85,725							
<b>Total</b>	<b>Purchased Services</b>	<b>79,037</b>	<b>24,882</b>	<b>52,434</b>	<b>76,193</b>	<b>76,293</b>	<b>76,293</b>	<b>98,784</b>

# Storm Water Utility

Fund: 245

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Fixed Charges</b>								
Special Assessments		4,275	5,359	5,359	5,630	5,630	5,630	5,630
Licenses		14,652	24,025	16,477	18,065	18,065	18,065	19,950
4,000	Arc Editor GIS License/Maint							
900	MT Rail Link Easements							
3,500	MS4 Annual Fee							
10,000	City Works Maint. Fee							
50	FCC License Fee							
1,500	CCTV Inspection Software Maint Fee							
<u>19,950</u>								
<b>Total</b>	<b>Fixed Charges</b>	<b>18,927</b>	<b>29,384</b>	<b>21,836</b>	<b>23,695</b>	<b>23,695</b>	<b>23,695</b>	<b>25,580</b>
<b>Internal Charges</b>								
Comm, Mgr, Atty Charges		30,847	30,168	39,386	14,338	14,338	14,338	27,497
Public Works		27,558	33,460	25,542	47,588	47,588	47,588	58,743
Liability Insurance		5,647	5,520	4,849	4,860	4,860	4,860	5,568
Fidelity Insurance		28	28	25	24	24	24	24
Human Resource		3,627	5,223	5,382	3,739	3,739	3,739	4,991
Budget & Accounting		38,718	38,828	50,326	10,419	10,419	10,419	9,317
Engineering		149,521	166,085	203,334	192,604	192,604	192,604	189,357
Industrial Facilities		29,000	-	-	-	-	-	12,144
<b>Total</b>	<b>Internal Charges</b>	<b>284,946</b>	<b>279,312</b>	<b>328,844</b>	<b>273,572</b>	<b>273,572</b>	<b>273,572</b>	<b>307,641</b>
<b>Capital Outlay</b>								
Buildings		-	-	-	-	-	-	-
SD8905 7,500	FY20 - Storage Building Improvements (Carryover)							
Imprvmnts Other Than Bldgs		-	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	5,000
5,000	FY23 - GPS Fixed Base							
<u>5,000</u>								
Vehicles		-	181,078	144,705	-	-	-	20,410
FY23 8,080	FY23 - Pickup (Replace #409) 20%							
12,330	FY23 - Pickup (Replace #439) 20%							
<u>20,410</u>								
Trnsmn/Distrb-Mains		1,464,459	2,202,047	1,197,670	1,891,360	2,564,607	2,564,607	1,450,000
75,000	FY21 - Front Street Storm							
11,908	FY21 - Nature Park/McHugh Improvements							
37,155	FY21 - K-Mart Ponds							
250,000	FY21 - 15th Street Storm							
218,184	FY21 - Harris Street Pond/Bypass							
65,000	FY21 - Heritage Center Storm							
16,000	FY21 - Cruse Avenue P.E.R.							
<u>673,247</u>								
1,750,000	FY22 - DNRC Pond SW Inlet lining - Capital							
141,360	FY22 - K-Mart Pond Improvements							
<u>1,891,360</u>								
600,000	FY23 - 8th/9th & Dakota Rehab	-	-	-	-	-	-	-
850,000	FY23 - 8th/9th & Dakota Reroute Phase II							
<u>1,450,000</u>								
<b>Total</b>	<b>Capital Outlay</b>	<b>1,464,459</b>	<b>2,383,125</b>	<b>1,342,375</b>	<b>1,891,360</b>	<b>2,564,607</b>	<b>2,564,607</b>	<b>1,475,410</b>
<b>Total</b>	<b>Storm Water Utility</b>	<b>2,112,261</b>	<b>2,968,048</b>	<b>2,009,314</b>	<b>2,578,262</b>	<b>3,251,609</b>	<b>3,251,609</b>	<b>2,217,812</b>

# Watershed Projects

Fund: 246

Fund: 246		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	279,349	-	-	-	-	-	-
	Investment Earnings	-	-	-	-	-	-	-
	Other Financing Sources / (Uses)	12,329	8,687	950	-	-	-	-
	Other Operating Revenues	291,678	8,687	950	-	-	-	-
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	18,104	40,125	20,121	20,121	20,121	20,121	20,000
	Internal Transactions	18,104	40,125	20,121	20,121	20,121	20,121	20,000
Total Revenues		309,782	48,812	21,071	20,121	20,121	20,121	20,000
Expenditures								
	Personnel Services	26,521	3,583	-	19,658	19,658	19,658	24,618
	Supplies & Materials	11,778	308	576	2,000	2,000	2,000	2,000
	Purchased Services	251,489	12,000	5,485	-	-	-	-
	Maintenance & Operating	263,267	12,308	6,061	2,000	2,000	2,000	2,000
	Internal Charges	339	365	373	824	824	824	780
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	339	365	373	824	824	824	780
	Debt Service	-	-	-	-	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
	Debt & Capital	-	-	-	-	-	-	-
Total Expenditures		290,127	16,256	6,434	22,482	22,482	22,482	27,398
Revenues Over (Under) Expenditures		19,655	32,557	14,637	(2,361)	(2,361)	(2,361)	(7,398)
Beginning Cash Balance - July 1		(6,041)	13,614	46,171	60,814	60,814	60,814	58,453
Other Cash Sources / (Uses)		-	-	6	-	-	-	-
Ending Cash Balance - June 30		13,614	46,171	60,814	58,453	58,453	58,453	51,055
Reserve Target - 18% of Operating Expenses:		52,223	2,926	1,158	4,047	4,047	4,047	4,932
Reserve Target - 90 Days of Operating Expenses:		71,538	4,008	1,586	5,544	5,544	5,544	6,756
Reserve Policy Target: (Greater of 90 Days Operating Expenses or 18% of Operating Expenses)		71,538	4,008	1,586	5,544	5,544	5,544	6,756
Excess Reserve: (Excess Reserve for Capital Projects Funding)		(57,924)	42,162	59,227	52,909	52,909	52,909	44,299

# Watershed Projects

Fund: 246

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
<b>Intergovernmental Revenues</b>								
	Misc Federal Grants	279,349	-	-	-	-	-	-
	State Grants - Misc.	-	-	-	-	-	-	-
<b>Total</b>	<b>Intergovernmental Revenues</b>	<b>279,349</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources / (Uses)</b>								
	Other Revenues	Log Sales	12,329	8,687	950	-	-	-
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>		<b>12,329</b>	<b>8,687</b>	<b>950</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers In</b>								
	T/in - 521 Water	17,573	40,000	20,000	20,000	20,000	20,000	20,000
	Operations Support							
	T/in - 645 Insurance & Safety	531	125	121	121	121	121	-
<b>Total</b>	<b>Interfund Transfers In</b>	<b>18,104</b>	<b>40,125</b>	<b>20,121</b>	<b>20,121</b>	<b>20,121</b>	<b>20,121</b>	<b>20,000</b>
<b>TOTAL REVENUE</b>		<b>309,782</b>	<b>48,812</b>	<b>21,071</b>	<b>20,121</b>	<b>20,121</b>	<b>20,121</b>	<b>20,000</b>

# Watershed Projects

Fund: 246

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>246 Watershed Projects</b>
Dept	<b>4173 Watershed Maintenance Projects</b>
Activity	<b>464 Park &amp; Recreation</b>

## Personnel Services

Salaries & Wages	8,460	2,615	-	14,318	14,318	14,318	17,838
Temporary Salaries	12,596	-	-	-	-	-	-
F.I.C.A. (Soc. Sec.)	1,302	161	-	892	892	892	1,111
P.E.R.S. Retirement	718	227	-	1,277	1,277	1,277	1,607
Health & Vision Insurance	1,355	338	-	2,518	2,518	2,518	2,593
Workers Comp. Ins.	1,621	182	-	286	286	286	1,041
Unemployment Ins.	95	7	-	38	38	38	48
Dental Insurance	70	17	-	120	120	120	120
F.I.C.A. Medicare	304	38	-	209	209	209	260

<b>Total</b>	<b>Personnel Services</b>	<b>26,521</b>	<b>3,583</b>	<b>-</b>	<b>19,658</b>	<b>19,658</b>	<b>19,658</b>	<b>24,618</b>
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## Supplies & Materials

Fuel/Oil Outside Vendor	-	-	-	-	-	-	-
Small Tools & Equip-Misc	1,133	-	451	-	-	-	-
Fertilizer & Chem Supplies	6,000	-	-	-	-	-	-
Construction & Maint Mat'ls	4,645	308	125	2,000	2,000	2,000	2,000

<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>11,778</b>	<b>308</b>	<b>576</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
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## Purchased Services

Other Contracted Services	251,489	12,000	5,485	-	-	-	-
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<b>Total</b>	<b>Purchased Services</b>	<b>251,489</b>	<b>12,000</b>	<b>5,485</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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## Internal Charges

Liability Insurance	337	363	371	380	380	380	510
Fidelity Insurance	2	2	2	2	2	2	2
Budget & Accounting	-	-	-	442	442	442	268

<b>Total</b>	<b>Internal Charges</b>	<b>339</b>	<b>365</b>	<b>373</b>	<b>824</b>	<b>824</b>	<b>824</b>	<b>780</b>
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<b>Total</b>	<b>Watershed Maintenance Projects</b>	<b>290,127</b>	<b>16,256</b>	<b>6,434</b>	<b>22,482</b>	<b>22,482</b>	<b>22,482</b>	<b>27,398</b>
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# Fire Safety Levy

Fund: 260

Fund: 260							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Taxes	461,140	430,387	934,898	935,500	935,500	935,500	963,550
Taxes & Assessments	461,140	430,387	934,898	935,500	935,500	935,500	963,550
Intergovernmental Revenues	142,501	380,634	235,326	-	-	-	593,400
Charges For Services	-	167,277	512,741	317,000	100,000	100,000	-
Investment Earnings	1,590	2,655	685	-	-	-	-
Other Operating Revenues	144,091	550,566	755,220	317,000	100,000	100,000	593,400
Long-Term Debt	-	-	810,000	-	-	-	-
Total Revenues	605,231	980,952	2,500,118	1,252,500	1,035,500	1,035,500	1,556,950
Expenditures							
Transfers Out	245,849	601,039	884,700	911,000	594,000	594,000	692,220
Internal Transactions	245,849	601,039	884,700	911,000	594,000	594,000	692,220
Debt Service	-	-	-	85,100	85,100	48,167	98,261
Capital Outlay	131,960	460,779	1,430,870	191,000	246,000	246,000	731,020
Debt & Capital	131,960	460,779	1,430,870	276,100	331,100	294,167	829,281
Total Expenditures	377,809	1,061,818	2,315,570	1,187,100	925,100	888,167	1,521,501
Revenues Over (Under) Expenditures							
	227,422	(80,866)	184,548	65,400	110,400	147,333	35,449
Beginning Cash Balance - July 1							
	-	227,422	146,556	331,104	331,104	331,104	478,437
Other Cash Sources / (Uses)							
	-	-	-	-	-	-	-
Ending Cash Balance - June 30							
	227,422	146,556	331,104	396,504	441,504	478,437	513,886

# Fire Safety Levy

Fund: 260

Fund: 260		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	FY 2022			
					Adopted	Amended	Est Actuals	
Revenues								
Taxes								
	Current Taxes - Debt Service	457,890	406,945	868,253	911,000	911,000	911,000	938,330
	Personal Property Taxes - All Years	2,979	22,766	65,295	24,000	24,000	24,000	24,720
	Pnltly & Intrst on Del Tax	271	675	1,350	500	500	500	500
	Total Taxes	461,140	430,387	934,898	935,500	935,500	935,500	963,550
Intergovernmental Revenues								
	Misc Federal Grants	142,501	380,634	235,326	-	-	-	593,400
Applied	450,000 Type III Wildland truck							
Applied	130,000 2 Air Compressor/Cascade Fill Stations for SCBAs							
Applied	13,400 Fire Prevention & Education Materials including Robot							
	Total Intergovernmental Revenues	142,501	380,634	235,326	-	-	-	593,400
Charges For Services								
	Fire Protection Fees		167,277	512,741	317,000	100,000	100,000	-
	Total Charges For Services	-	167,277	512,741	317,000	100,000	100,000	-
Investment Earnings								
	Interest Earnings	1,590	2,655	685	-	-	-	-
	Total Interest Earnings	1,590	2,655	685	-	-	-	-
Other Financing Sources / (Uses)								
	Other Revenues	-	-	6,468	-	-	-	-
	Total Other Financing Sources / (Uses)	-	-	6,468	-	-	-	-
SUBTOTAL - OPERATING REVENUE								
		605,231	980,952	1,690,118	1,252,500	1,035,500	1,035,500	1,556,950
Long-Term Debt								
				810,000	-	-	-	-
	Total Long-Term Debt	-	-	810,000	-	-	-	-
TOTAL REVENUE								
		605,231	980,952	2,500,118	1,252,500	1,035,500	1,035,500	1,556,950
Fund 260 Fire Safety Levy								
Dept 2301 Fire								
Activity 424 Fire Protection								
Debt Service								
	Principal			-	72,500	72,500	39,486	80,551
	Interest			-	12,600	12,600	8,681	17,710
	Total Debt Service	-	-	-	85,100	85,100	48,167	98,261
Transfers Out								
	T/out - 100 General Fund	245,849	601,039	884,700	911,000	594,000	594,000	692,220
	657,358 Levy Firefighters							
	34,862 1 time budget balancing							
	692,220							
	Total Transfers Out	245,849	601,039	884,700	911,000	594,000	594,000	692,220

# Fire Safety Levy

Fund: 260

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Buildings		67,900	24,855	-	55,000	55,000	10,000
	10,000 St 1 Office Reorganization					-	-	-
	10,000					-	-	-
	<u>Equipment</u>	75,283	139,767	82,015	65,000	65,000	65,000	171,020
	20,000 Truck 1 (Aerial) Equipment project							
	7,620 Handheld radio replacement - 1 per year							
Applied	130,000 2 Air Compressor/Cascade Fill Stations for SCBAs (if awarded grant)							
Applied	13,400 Fire Prevention & Education Materials including Robot (If awarded grant)							
	<u>171,020</u>							
	<u>Vehicles</u>	56,677	253,112	1,324,000	126,000	126,000	126,000	550,000
Applied	550,000 Type III Wildland truck (if awarded grant)							
	<u>550,000</u>							
	<b>Total Capital Outlay</b>	<b>131,960</b>	<b>460,779</b>	<b>1,430,870</b>	<b>191,000</b>	<b>246,000</b>	<b>246,000</b>	<b>731,020</b>
<b>Total</b>	<b>Fire</b>	<b>377,809</b>	<b>1,061,818</b>	<b>2,315,570</b>	<b>1,187,100</b>	<b>925,100</b>	<b>888,167</b>	<b>1,521,501</b>

**CARES/ARPA**

Fund: 290

Fund: 290		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
									Budget
Revenues									
	Intergovernmental Revenues	-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
	Other Operating Revenues	-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
Total Revenues		-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
Expenditures									
	Personnel Services	-	-	2,304,407	2,865,436	-	-	-	-
	Supplies & Materials	-	-	6,863	48,262	-	-	-	-
	Purchased Services	-	-	20,186	14,250	-	4,240,000	4,240,000	2,433,896
	Intra-City Charges	-	-	-	-	-	-	-	-
	Fixed Charges	-	-	-	24	-	-	-	-
	Maintenance & Operating	-	-	27,049	62,536	-	4,240,000	4,240,000	2,433,896
	Capital Outlay	-	-	-	95,108	-	-	-	1,800,000
	Debt & Capital	-	-	-	95,108	-	-	-	1,800,000
Total Expenditures		-	-	2,331,456	3,023,080	-	4,240,000	4,240,000	4,233,896
Revenues Over (Under) Expenditures									
		-	-	-	4,230,586	4,248,586	8,586	3,310	(3,310)
Beginning Cash Balance - July 1									
		-	-	-	(2,331,456)	4,230,586	4,230,586	4,230,586	3,310
	Other Cash Sources / (Uses)	-	-	(2,331,456)	2,331,456	-	-	-	-
Ending Cash Balance - June 30									
		-	-	(2,331,456)	4,230,586	8,479,172	8,586	3,310	0
Revenues									
Intergovernmental Revenues									
	State Grants - Misc.			2,331,456	3,023,080	-	-	-	-
	Misc Federal Grants			-	4,230,586	4,248,586	4,248,586	4,243,310	4,230,586
	Total Intergovernmental Revenues	-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
SUBTOTAL - OPERATING REVENUE									
		-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
TOTAL REVENUE									
		-	-	2,331,456	7,253,666	4,248,586	4,248,586	4,243,310	4,230,586
Other Sources / (Uses) - Non-Budgeted									
	Accounts Receivable	-	-	(2,331,456)	2,331,456	-	-	-	-
	Fund Balance	-	-	-	-	-	-	-	-
	Total Other Sources / (Uses) - Non-Budgeted	-	-	(2,331,456)	2,331,456	-	-	-	-

**CARES/ARPA**

Fund: 290

		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	<b>290 CARES/ARPA</b>								
Dept	<b>1003 Other Payments</b>								
Activity	<b>401 Other</b>								
<b>Personnel Services</b>									
Salaries & Wages		-	-	1,584,887	1,855,908	-	-	-	-
Overtime - Misc				117,285	262,849	-	-	-	-
F.I.C.A. (Soc. Sec.)				9,142	13,150	-	-	-	-
P.E.R.S. Retirement				12,784	18,601	-	-	-	-
Health & Vision Insurance				241,454	318,674	-	-	-	-
Workers Comp. Ins.				97,785	108,234	-	-	-	-
Unemployment Ins.				3,962	5,297	-	-	-	-
Police Retirement				111,434	131,685	-	-	-	-
Firefighter Retirement				90,656	105,580	-	-	-	-
Dental Insurance				12,037	14,736	-	-	-	-
F.I.C.A. Medicare				22,981	30,722	-	-	-	-
<b>Total</b>	<b>Personnel Services</b>	-	-	<b>2,304,407</b>	<b>2,865,436</b>	-	-	-	-
<b>Supplies &amp; Materials</b>									
Paper & Forms				100		-	-	-	-
Office Supplies & Equip				982	897	-	-	-	-
Janitorial Supplies				2,867	3,331	-	-	-	-
Medical Supplies				615	34,384	-	-	-	-
Clothing Allowance				129		-	-	-	-
Training Supplies				450		-	-	-	-
Operating Supplies - Misc				69	1,066	-	-	-	-
Fuel/Oil Outside Vendor				14		-	-	-	-
Repair & Maint Supp-Misc					348	-	-	-	-
Small Tools & Equip-Misc				199	2,662	-	-	-	-
Safety Equipment				109	25	-	-	-	-
Fixtures				787		-	-	-	-
Furniture & Fixtures-Misc				412	86	-	-	-	-
Irrigation Parts				25		-	-	-	-
Surfacing Materials					26	-	-	-	-
Construction & Maint Mat'ls					5,437	-	-	-	-
Other Supply & Mat-Misc				103		-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	-	-	<b>6,863</b>	<b>48,262</b>	-	-	-	-
<b>Purchased Services</b>									
Postage				5		-	-	-	-
Printing & Duplicating				140		-	-	-	-
Advertising				174		-	-	-	-
Equipment Repairs					1,395	-	-	-	-
Building Repairs/Maint				5,116	2,626	-	-	-	-
Repairs/Services-Misc				105		-	-	-	-
Other Contracted Services				14,646	10,229	-	4,240,000	4,240,000	2,433,896
<b>Total</b>	<b>Purchased Services</b>	-	-	<b>20,186</b>	<b>14,250</b>	-	<b>4,240,000</b>	<b>4,240,000</b>	<b>2,433,896</b>
<b>Fixed Charges</b>									
Rent of Equipment		-	-	-	24	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	-	-	-	<b>24</b>	-	-	-	-
<b>Capital Outlay</b>									
Equipment					95,108	-	-	-	-
General Plant					-	-	-	-	1,800,000
Water Treatment Project									
<b>Total</b>	<b>Capital Outlay</b>	-	-	-	<b>95,108</b>	-	-	-	<b>1,800,000</b>
<b>Total</b>	<b>Other Payments</b>	-	-	<b>2,331,456</b>	<b>3,023,080</b>	-	<b>4,240,000</b>	<b>4,240,000</b>	<b>4,233,896</b>

**2017 GO Bond-08 Park Ref**
**Fund: 308**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

Taxes	540,292	735,462	573,524	585,750	585,750	576,650	555,750
<b>Taxes &amp; Assessments</b>	<b>540,292</b>	<b>735,462</b>	<b>573,524</b>	<b>585,750</b>	<b>585,750</b>	<b>576,650</b>	<b>555,750</b>
Investment Earnings	6,963	5,071	1,096	2,000	2,000	2,000	200
Other Financing Sources / (Uses)	4,565	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>11,528</b>	<b>5,071</b>	<b>1,096</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>200</b>
<b>Total Revenues</b>	<b>551,820</b>	<b>740,533</b>	<b>574,620</b>	<b>587,750</b>	<b>587,750</b>	<b>578,650</b>	<b>555,950</b>

**Expenditures**

Debt Service	544,950	605,775	537,625	551,300	551,300	551,250	552,900
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	<b>544,950</b>	<b>605,775</b>	<b>537,625</b>	<b>551,300</b>	<b>551,300</b>	<b>551,250</b>	<b>552,900</b>
<b>Total Expenditures</b>	<b>544,950</b>	<b>605,775</b>	<b>537,625</b>	<b>551,300</b>	<b>551,300</b>	<b>551,250</b>	<b>552,900</b>

**Revenues Over (Under) Expenditures**
**Beginning Cash Balance - July 1**

	6,870	134,758	36,995	36,450	36,450	27,400	3,050
<b>Beginning Cash Balance - July 1</b>	<b>356,403</b>	<b>389,976</b>	<b>524,735</b>	<b>561,731</b>	<b>561,731</b>	<b>561,731</b>	<b>589,131</b>
Other Cash Sources / (Uses)	26,703	1	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>389,976</b>	<b>524,735</b>	<b>561,731</b>	<b>598,181</b>	<b>598,181</b>	<b>589,131</b>	<b>592,181</b>

**Revenues**

<b>Taxes</b>							
Current Taxes - Debt Service	517,689	709,843	529,198	560,000	560,000	550,900	530,000
Personal Property Taxes - All Years	21,773	24,952	43,317	25,000	25,000	25,000	25,000
Pnly & Intrst on Del Tax	830	667	1,010	750	750	750	750
<b>Total Taxes</b>	<b>540,292</b>	<b>735,462</b>	<b>573,524</b>	<b>585,750</b>	<b>585,750</b>	<b>576,650</b>	<b>555,750</b>
<b>Investment Earnings</b>							
Interest Earnings	6,963	5,071	1,096	2,000	2,000	2,000	200
<b>Total Interest Earnings</b>	<b>6,963</b>	<b>5,071</b>	<b>1,096</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>200</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	4,565	-	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>4,565</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>551,820</b>	<b>740,533</b>	<b>574,620</b>	<b>587,750</b>	<b>587,750</b>	<b>578,650</b>	<b>555,950</b>

Fund **308 2017 GO Bond-08 Park Ref**  
 Dept **1516 Debt Services**  
 Activity **491 General Obligation Bonds**

**Debt Service**

Principal (Through FY 2028)	400,000	415,000	425,000	445,000	445,000	445,000	460,000
Interest	143,100	190,425	112,275	105,900	105,900	105,900	92,550
Paying Agent Fees	350	350	350	400	400	350	350
Arbitrage Fees/Costs	1,500	-	-	-	-	-	-
<b>Total Debt Service</b>	<b>544,950</b>	<b>605,775</b>	<b>537,625</b>	<b>551,300</b>	<b>551,300</b>	<b>551,250</b>	<b>552,900</b>

**S I D Revolving**

Fund: 340

Fund: 340							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Special Assessments	21,257	537	7	-	-	-	-
Taxes & Assessments	21,257	537	7	-	-	-	-
Investment Earnings	671	523	68	25	-	-	-
Other Operating Revenues	671	523	68	25	-	-	-
Interfund Transfers In	923	-	-	-	-	-	-
Internal Transactions	923	-	-	-	-	-	-
Total Revenues	22,851	1,060	75	25	-	-	-
Expenditures							
Internal Charges	4,706	4,707	6,276	176	176	176	102
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	4,706	4,707	6,276	176	176	176	102
Debt Service	60,480	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	60,480	-	-	-	-	-	-
Total Expenditures	65,186	4,707	6,276	176	176	176	102
Revenues Over (Under) Expenditures							
	(42,335)	(3,647)	(6,201)	(151)	(176)	(176)	(102)
Beginning Cash Balance - July 1							
	21,506	28,962	33,393	35,776	35,776	35,776	35,600
Other Cash Sources / (Uses)	49,791	8,078	8,583	-	-	-	-
Ending Cash Balance - June 30							
	28,962	33,393	35,776	35,625	35,600	35,600	35,497

# Capital Improvements Fund

Fund: 440

Fund: 440							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Special Assessments	128	158	159	-	-	165	-
Taxes & Assessments	128	158	159	-	-	165	-
License & Permits	10,329	10,080	9,320	10,000	10,000	8,664	8,664
Investment Earnings	68,705	34,648	3,992	3,340	3,340	2,840	2,840
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	79,034	44,728	13,312	13,340	13,340	11,504	11,504
Interfund Transfers In	504,974	-	648,475	2,766,000	2,766,000	2,766,000	744,427
Internal Transactions	504,974	-	648,475	2,766,000	2,766,000	2,766,000	744,427
Total Revenues	584,136	44,885	661,946	2,779,340	2,779,340	2,777,669	755,931
Expenditures							
Purchased Services	17,750	4,180	21,860	111,500	111,500	111,500	60,880
Maintenance & Operating	17,750	4,180	21,860	111,500	111,500	111,500	60,880
Transfers Out	1,330,140	8,000	100,000	-	-	-	-
Internal Transactions	1,330,140	8,000	100,000	-	-	-	-
Capital Outlay	654,729	788,538	571,960	2,498,920	3,397,741	3,366,181	1,244,393
Debt & Capital	654,729	788,538	571,960	2,498,920	3,397,741	3,366,181	1,244,393
Total Expenditures	2,002,619	800,718	693,820	2,610,420	3,509,241	3,477,681	1,305,273
Revenues Over (Under) Expenditures	(1,418,483)	(755,833)	(31,875)	168,920	(729,901)	(700,012)	(549,342)
Beginning Cash Balance - July 1	3,757,922	2,403,145	1,708,211	1,593,410	1,593,410	1,593,410	955,573
Other Cash Sources / (Uses)	63,706	60,899	(82,927)	42,597	42,597	62,175	-
Ending Cash Balance - June 30	2,403,145	1,708,211	1,593,410	1,804,927	906,106	955,573	406,231



# Capital Improvements Fund

Fund: 440

Fund: 440		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Special Assessments								
P & I on Del Assments		128	158	159	-	-	165	-
Total	Special Assessments	128	158	159	-	-	165	-
License & Permits								
PEG Support Fee		10,329	10,080	9,320	10,000	10,000	8,664	8,664
Total	License & Permits	10,329	10,080	9,320	10,000	10,000	8,664	8,664
Investment Earnings								
Interest Earnings		68,705	33,395	3,153	2,500	2,500	2,000	2,000
Loan Repayment Interest								
Golf Course - Golf Cart loan interest		-	1,253	839	840	840	840	840
Total	Interest Earnings	68,705	34,648	3,992	3,340	3,340	2,840	2,840
Other Financing Sources / (Uses)								
Sale of Fixed Assets		-	-	-	-	-	-	-
Total	Other Financing Sources / (Uses)	-	-	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE								
		79,162	44,885	13,471	13,340	13,340	11,669	11,504
Interfund Transfers In								
T/in - 100 General Fund								
Annual General Fund Allocation		500,000	-	568,475	1,266,000	1,266,000	1,266,000	744,427
Parks Well Project		-		80,000		-	-	-
Sidewalk loans - interest subsidy payments		4,974	-	-	-	-	-	-
ERP Software - Gen Fund Savings approved in FY 21		-	-	-	1,500,000	1,500,000	1,500,000	-
Total GF Transfers		504,974	-	648,475	2,766,000	2,766,000	2,766,000	744,427
T/in - 645 Insurance & Safety		-	-	-	-	-	-	-
Total	Interfund Transfers In	504,974	-	648,475	2,766,000	2,766,000	2,766,000	744,427
TOTAL REVENUE								
		584,136	44,885	661,946	2,779,340	2,779,340	2,777,669	755,931
Other Sources / (Uses) - Non-Budgeted								
Interfund Loan Repayments (Golf Fund Ended FY22)		40,935	41,344	41,757	42,597	42,597	42,175	-
Interfund Loan Receivables - Sidewalk Fund		22,771	19,555	(124,684)	-	-	20,000	-
Total	Other Sources / (Uses) - Non-Budgeted	63,706	60,899	(82,927)	42,597	42,597	62,175	-

# Capital Improvements Fund

Fund: 440

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	440 Capital Improvements Fund							
Dept	1001 Interfund Transactions							
Activity	410 General Government							
<b>Transfers Out</b>								
	T/out - 100 General Fund	-	-	-	-	-	-	-
	T/out - Other Funds	1,330,140	8,000	100,000	-	-	-	-
	100,000 L&J Center Court Remodel Contribution (573)							
<b>Total</b>	<b>Transfers Out</b>	<b>1,330,140</b>	<b>8,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Interfund Transactions</b>	<b>1,330,140</b>	<b>8,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund	440 Capital Improvements Fund							
Dept	1101 Commission							
Activity	411 Legislative Services							
<b>Capital Outlay</b>								
	Equipment	-	-	-	-	290,000	290,000	-
CO1900	90,000 Solar Energy Project							
CO1901	100,000 Photovoltaic							
FY22	190,000							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>290,000</b>	<b>290,000</b>	<b>-</b>
<b>Total</b>	<b>Commission</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>290,000</b>	<b>290,000</b>	<b>-</b>
Fund	440 Capital Improvements Fund							
Dept	1401 Court Administration							
Activity	413 Judicial Services							
<b>Capital Outlay</b>								
	Buildings	-	-	-	-	-	-	-
	Equipment		12,163					
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>12,163</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Court Administration</b>	<b>-</b>	<b>12,163</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund	440 Capital Improvements Fund							
Dept	1501 Finance & Budget							
Activity	414 Administrative Services							
<b>Capital Outlay</b>								
	Equipment			-	1,520,000	1,540,000	1,540,000	-
	20,000 Office build out for new staff							
	1,500,000 ERP system (Will carryover to FY23 & FY24)							
FY22	1,520,000							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,520,000</b>	<b>1,540,000</b>	<b>1,540,000</b>	<b>-</b>
<b>Total</b>	<b>Finance &amp; Budget</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,520,000</b>	<b>1,540,000</b>	<b>1,540,000</b>	<b>-</b>

# Capital Improvements Fund

Fund: 440

FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
			Adopted	Amended	Est Actuals	

Fund	440 Capital Improvements Fund
Dept	1801 Human Resources
Activity	417 Human Resources

## Capital Outlay

Imprvmnts Other Than Bldgs	-	-	-	-	-	-	75,000
Office Rebuild for Human Resources							
<u>75,000</u>							
<u>75,000</u>							

<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,000</b>
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<b>Total</b>	<b>Human Resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,000</b>
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Fund	440 Capital Improvements Fund
Dept	2201 Police Operations
Activity	421 Police Protection

## Capital Outlay

Buildings	-	-	-	-	80,000	80,000	-
Equipment	65,000	67,000	-	125,000	125,000	125,000	144,758
53 52,557	Glock 22 (Gen 5) & Accessories - End of Life Replacements)						
1 50,000	FARO 3d Laser Scanner Investigation Tool						
1 42,201	DJI Matrice 300 Drone						
<u>144,758</u>							
Vehicles	231,415	270,784	420,113	273,680	313,680	302,120	271,025
4 271,025	Patrol Vehicles - AWD Hybrid Powertrain						
<u>271,025</u>							

<b>Total</b>	<b>Capital Outlay</b>	<b>296,415</b>	<b>337,784</b>	<b>420,113</b>	<b>398,680</b>	<b>518,680</b>	<b>507,120</b>	<b>415,783</b>
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<b>Total</b>	<b>Police Operations</b>	<b>296,415</b>	<b>337,784</b>	<b>420,113</b>	<b>398,680</b>	<b>518,680</b>	<b>507,120</b>	<b>415,783</b>
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Capital Improvements Fund									
Fund: 440			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	440	Capital Improvements Fund							
Dept	2301	Fire							
Activity	424	Fire Protection							
Capital Outlay									
		Imprvmnts Other Than Bldgs	9,065	-	-	-	-	-	
		Vehicles	15,000	-	-	-	-	-	
Total	Capital Outlay		24,065	-	-	-	-	-	
Total	Fire		24,065	-	-	-	-	-	
Fund	440	Capital Improvements Fund							
Dept	3102	Engineering							
Activity	433	Engineering							
Capital Outlay									
		Buildings	-	-	-	40,000	20,000	-	
		40,000 New Office Remodel Room 412						40,000	
		Equipment	-	-	-	-	-	-	
		Infrastructure	21,817	-	-	-	-	-	
		Vehicles	29,467	-	-	-	-	-	
Total	Capital Outlay		51,284	-	-	40,000	20,000	-	
Total	Engineering		51,284	-	-	40,000	20,000	-	

# Capital Improvements Fund

Fund: 440

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>440 Capital Improvements Fund</b>
Dept	<b>4102 Parks Maintenance</b>
Activity	<b>464 Park &amp; Recreation</b>

## Purchased Services

	Repairs/Services-Misc	16,783	4,180	21,860	111,500	111,500	111,500	60,880
	5,000 Playground safety net: Batch Park							
	7,500 Irrigation replacement: Lincoln Park							
	10,000 Back stop: Lincoln Park							
	18,000 Basketball court resurface: Mountain View Park							
	46,000 Tennis Court resurface (4) : Barney							
	25,000 Basketball court rebuild: Barney							
FY22	<u>111,500</u>							
	52,880 Resurface Tennis Courts (Lockey)							
	8,000 Playground resurficing (ADA) (Jaycee)							
FY23	<u>60,880</u>							
	Other Contracted Services	967	-	-	-	-	-	-
<b>Total</b>	<b>Purchased Services</b>	<b>17,750</b>	<b>4,180</b>	<b>21,860</b>	<b>111,500</b>	<b>111,500</b>	<b>111,500</b>	<b>60,880</b>

## Capital Outlay

	<b>Buildings</b>	15,078	20,000	-	-	-	-	-
	<b>Imprvmnts Other Than Bldgs</b>	13,428	4,109	-	-	195,170	195,170	9,120
	40,000 Waukesha well project							
	30,170 Trail Paving							
	125,000 Kindrick artificial turf (1/2) - Will reallocate to Kindrick Bleacher Replacement							
FY22	<u>195,170</u>							
	9,120 Pedestrian Mall Repairs & Maint							
FY23	<u>9,120</u>							
	<b>Parks &amp; Rec. Facilities</b>	1,135	119,288	2,490	-	150,000	150,000	9,000
	150,000 Fire Tower Restoration							
FY22	<u>150,000</u>							
	9,000 Batch Garage Roof Replacement							
FY23	<u>9,000</u>							
	<b>Equipment</b>	15,810	-	-	342,930	342,930	342,930	150,000
	247,930 Frontier/Memorial playground replacement							
	95,000 Kindrick Bleacher Replacement							
FY22	<u>342,930</u>							
	150,000 Frontier/Memorial playground replacement							
FY23	<u>150,000</u>							
	<b>Vehicles</b>	29,383	160,898	33,560	77,310	77,310	77,310	159,990
	31,690 Ford ½ ton replacement							
	45,620 Ford F350 dump truck							
FY22	<u>77,310</u>							
	44,870 Ford F-250 (Replace Unit #512)							
	48,620 GMC (Replace Unit #515)							
	48,000 Hiliift Turf Sweeper (Replace Unit #522)							
	18,500 Walker Mower (Replace Unit #530)							
FY23	<u>159,990</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>74,834</b>	<b>304,296</b>	<b>36,050</b>	<b>420,240</b>	<b>765,410</b>	<b>765,410</b>	<b>328,110</b>
<b>Total</b>	<b>Parks Maintenance</b>	<b>92,585</b>	<b>308,476</b>	<b>57,910</b>	<b>531,740</b>	<b>876,910</b>	<b>876,910</b>	<b>388,990</b>

# Capital Improvements Fund

Fund: 440

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	440 Capital Improvements Fund
Dept	4103 Swimming Pool
Activity	464 Park & Recreation

<b>Capital Outlay</b>							
	Parks & Rec. Facilities	-	48,709	109,816	-	78,980	35,500
	78,980 Pool Roof Replacement						
FY22	78,980						
	35,500 Boiler for Lazy River						
FY23	35,500						
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>48,709</b>	<b>109,816</b>	<b>-</b>	<b>78,980</b>	<b>35,500</b>
<b>Total</b>	<b>Swimming Pool</b>	<b>-</b>	<b>48,709</b>	<b>109,816</b>	<b>-</b>	<b>78,980</b>	<b>35,500</b>

Fund	440 Capital Improvements Fund
Dept	4105 Neighborhood Parks
Activity	464 Park & Recreation

<b>Capital Outlay</b>							
	Parks & Rec. Facilities	772	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>772</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Neighborhood Parks</b>	<b>772</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Fund	440 Capital Improvements Fund
Dept	4120 Civic Center
Activity	464 Park & Recreation

<b>Capital Outlay</b>							
	Buildings	-	-	-	-	-	-
	Imprvmnts Other Than Bldgs	30,975	84,252	-	-	64,671	350,000
	64,671 ADA Sidewalk upgrades						
FY22	64,671						
	1,200,000 Civic Center Air Conditioning Project						
	(500,000) Potential Grant Funding						
	(350,000) Grant						
FY23	350,000						
	Equipment	-	-	-	120,000	120,000	-
	120,000 CC Tennis Court Replacement / Rebuild						
FY22	120,000						
FY23	-						
<b>Total</b>	<b>Capital Outlay</b>	<b>30,975</b>	<b>84,252</b>	<b>-</b>	<b>120,000</b>	<b>184,671</b>	<b>350,000</b>
<b>Total</b>	<b>Civic Center</b>	<b>30,975</b>	<b>84,252</b>	<b>-</b>	<b>120,000</b>	<b>184,671</b>	<b>350,000</b>

Fund	440 Capital Improvements Fund
Dept	4507 Public Ed & Govt Acc Chnl
Activity	403 Facilities Administration

<b>Capital Outlay</b>							
	Equipment	176,382	1,335	5,982	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>176,382</b>	<b>1,335</b>	<b>5,982</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Public Ed &amp; Govt Acc Chnl</b>	<b>176,382</b>	<b>1,335</b>	<b>5,982</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Parks Improvement

Fund: 441

Fund: 441		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	22,734	34,082	27,504	15,000	15,000	95,000	66,500
	Investment Earnings	5,159	3,328	356	500	500	50	50
	Other Financing Sources / (Uses)	2,397	14,180	930	15,500	15,500	500	700
	Other Operating Revenues	30,290	51,590	108,791	31,000	31,000	95,550	67,250
	Total Revenues	30,290	51,590	108,791	31,000	31,000	95,550	67,250
Expenditures								
	Purchased Services	9,969	35,066	1,457	-	-	-	30,000
	Maintenance & Operating	9,969	35,066	1,457	-	-	-	30,000
	Capital Outlay	40,213	46,725	16,316	21,000	21,000	8,325	75,000
	Debt & Capital	40,213	46,725	16,316	21,000	21,000	8,325	75,000
	Total Expenditures	50,182	81,792	17,773	21,000	21,000	8,325	105,000
	Revenues Over (Under) Expenditures	(19,892)	(30,202)	91,018	10,000	10,000	87,225	(37,750)
	Beginning Cash Balance - July 1	232,458	212,566	182,364	273,382	273,382	273,382	360,607
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-
	Ending Cash Balance - June 30	212,566	182,364	273,382	283,382	283,382	360,607	322,857

# Parks Improvement

Fund: 441

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

### Intergovernmental Revenues

County Contributions

-	-	80,000	-	-	-	-
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<b>Total</b>	<b>Intergovernmental Revenues</b>	<b>-</b>	<b>-</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
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### Charges For Services

Park Use Fees

22,734	12,495	27,504	15,000	15,000	95,000	66,500
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Cash in Lieu of Parkland

-	21,587	-	-	-	-	-
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<b>Total</b>	<b>Charges For Services</b>	<b>22,734</b>	<b>34,082</b>	<b>27,504</b>	<b>15,000</b>	<b>15,000</b>	<b>95,000</b>	<b>66,500</b>
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### Investment Earnings

Interest Earnings

5,159	3,328	356	500	500	50	50
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<b>Total</b>	<b>Interest Earnings</b>	<b>5,159</b>	<b>3,328</b>	<b>356</b>	<b>500</b>	<b>500</b>	<b>50</b>	<b>50</b>
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### Other Financing Sources / (Uses)

Other Revenues

-	7	160	-	-	150	-
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Restricted Contribution

2,397	11,674	196	15,000	15,000	-	200
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Memorial Tree Contrib

-	-	575	500	500	350	500
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Sale of Fixed Assets

-	2,500	-	-	-	-	-
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<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>2,397</b>	<b>14,180</b>	<b>930</b>	<b>15,500</b>	<b>15,500</b>	<b>500</b>	<b>700</b>
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### SUBTOTAL - OPERATING REVENUE

<b>30,290</b>	<b>51,590</b>	<b>108,791</b>	<b>31,000</b>	<b>31,000</b>	<b>95,550</b>	<b>67,250</b>
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### TOTAL REVENUE

<b>30,290</b>	<b>51,590</b>	<b>108,791</b>	<b>31,000</b>	<b>31,000</b>	<b>95,550</b>	<b>67,250</b>
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Fund 441 Parks Improvement

Dept 4140 Parks-Art & Rec Development

Activity 464 Park & Recreation

### Purchased Services

Solid Waste

3,960	17,698	140	-	-	-	-
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Utility Services - Misc

-	5,685	385	-	-	-	-
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ADA Compliance

-	7,794	-	-	-	-	-
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Other Contracted Services

-	3,890	-	-	-	-	-
---	-------	---	---	---	---	---

PR0023 Pet cemetery restricted donations

-	-	-	-	-	-	-
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PR0099 Donations to Misc Parks

-	-	357	-	-	-	-
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PR3101 Memorial Trees

-	-	575	-	-	-	-
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PR4922 Donations to 6th Ward Park

-	-	-	-	-	-	-
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6th Ward Garden Park

6,009	-	-	-	-	-	-
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FY23 Veterans Memorial Park Feasibility & Design

-	-	-	-	-	-	10,000
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FY23 Key FOB System for Parks Maint Shop

-	-	-	-	-	-	20,000
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-	-	-	-	-	-	-
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-	-	-	-	-	-	-
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-	-	-	-	-	-	-
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Subtotal - Other Contracted Services

6,009	3,890	932	-	-	-	30,000
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<b>Total</b>	<b>Purchased Services</b>	<b>9,969</b>	<b>35,066</b>	<b>1,457</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>
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## Capital Outlay

Parks & Rec. Facilities

40,213	46,725	-	-	-	3,325	-
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PR4922 5,000 6th Ward Park - funded by restricted donations

-	-	-	5,000	5,000	5,000	-
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PR9915 16,000 Park Well project

-	-	16,316	16,000	16,000	-	-
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FY22 21,000

15,000 North Benton Park/Field Space Feasibility & Design

-	-	-	-	-	-	75,000
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30,000 Park Sidewalk Repairs - ADA

10,000 Picnic Tables and Garbage Receptacles



**Parks Improvement**  
**Fund: 441**

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
	10,000	Leo Pocha Playground Replacement						
	10,000	Memorial Park Picnic Shelter (2)						
FY23	<u>75,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>40,213</b>	<b>46,725</b>	<b>16,316</b>	<b>21,000</b>	<b>21,000</b>	<b>8,325</b>	<b>75,000</b>
<b>Total</b>	<b>Parks-Art &amp; Rec Development</b>	<b>50,182</b>	<b>81,792</b>	<b>17,773</b>	<b>21,000</b>	<b>21,000</b>	<b>8,325</b>	<b>105,000</b>

**Building**  
**Fund: 503**

Fund: 503		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	License & Permits	1,113,942	1,264,523	1,444,868	1,217,421	1,217,421	1,217,421	1,375,661
	Charges For Services	-	-	-	-	-	-	-
	Intra-City Revenues	-	-	-	-	-	-	-
	Fines & Forfeitures	-	-	-	-	-	-	-
	Investment Earnings	27,094	20,435	2,518	4,000	4,000	4,000	100
	Other Financing Sources / (Uses)	5,250	-	195	-	-	-	-
	Other Operating Revenues	1,146,286	1,284,957	1,447,581	1,221,421	1,221,421	1,221,421	1,375,761
	Interfund Transfers In	11,372	5,892	5,629	5,629	5,629	5,629	2,098
	Internal Transactions	11,372	5,892	5,629	5,629	5,629	5,629	2,098
	Long-Term Debt	-	-	-	-	-	-	-
Total Revenues		1,157,658	1,290,849	1,453,210	1,227,050	1,227,050	1,227,050	1,377,859
Expenditures								
	Personnel Services	785,526	773,844	852,707	874,457	874,457	874,457	1,017,455
	Supplies & Materials	23,222	37,496	21,882	29,691	29,691	29,691	36,418
	Purchased Services	112,893	111,466	91,963	176,433	176,980	176,980	174,368
	Intra-City Charges	4,696	3,784	3,803	6,900	6,900	6,900	6,780
	Fixed Charges	60,400	71,200	82,407	83,176	83,176	83,176	85,545
	Maintenance & Operating	201,211	223,945	200,056	296,200	296,747	296,747	303,111
	Internal Charges	83,386	82,638	97,687	61,016	61,016	61,016	105,885
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	83,386	82,638	97,687	61,016	61,016	61,016	105,885
	Capital Outlay	-	43,174	-	36,000	36,000	36,000	-
	Debt & Capital	-	43,174	-	36,000	36,000	36,000	-
Total Expenditures		1,070,123	1,123,601	1,150,450	1,267,673	1,268,220	1,268,220	1,426,451
Revenues Over (Under) Expenditures		87,535	167,248	302,760	(40,623)	(41,170)	(41,170)	(48,592)
Beginning Cash Balance - July 1		1,075,981	1,163,516	1,330,764	1,633,524	1,633,524	1,633,524	1,592,354
Other Cash Sources / (Uses) - Accrual Entries		-	-	-	-	-	-	-
Ending Cash Balance - June 30		1,163,516	1,330,764	1,633,524	1,592,901	1,592,354	1,592,354	1,543,762
Operating Reserve Target - 15% of Operating Expenses: MCA 50-60-106 g(ii) Reserve Limit		160,518 1,070,123	162,064 1,123,601	172,567 1,150,450	184,751 1,267,673	184,833 1,268,220	184,833 1,268,220	213,968 1,426,451
Excess Reserve: (Excess Reserve for Capital Projects Funding)		93,393	207,163	483,074	325,228	324,134	324,134	117,311

**Building**  
Fund: 503

Fund: 503							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
License & Permits							
Building Permits	577,440	704,052	800,894	617,540	617,540	617,540	697,820
Electrical Permits	103,537	107,135	94,900	98,563	98,563	98,563	111,376
Plumbing Permits	108,684	113,933	88,053	120,581	120,581	120,581	136,257
Plan Check Fees	304,289	319,500	441,412	359,488	359,488	359,488	406,221
Water Well Permits	150	50	250	100	100	100	100
Curb Cuts	1,739	2,041	2,574	2,797	2,797	2,797	3,150
Street Opening Permits	7,700	6,510	6,705	7,795	7,795	7,795	8,808
Sewer Taps	10,404	11,301	10,081	10,557	10,557	10,557	11,929
Total License & Permits	1,113,942	1,264,523	1,444,868	1,217,421	1,217,421	1,217,421	1,375,661
Investment Earnings							
Interest Earnings	27,094	20,435	2,518	4,000	4,000	4,000	100
Total Interest Earnings	27,094	20,435	2,518	4,000	4,000	4,000	100
Other Financing Sources / (Uses)							
Other Revenues	-	-	195	-	-	-	-
Various Affordable Housing Waivers							
Sale of Fixed Assets	5,250	-	-	-	-	-	-
Total Other Financing Sources / (Uses)	5,250	-	195	-	-	-	-
SUBTOTAL - OPERATING REVENUE							
	-	-	-	-	-	-	-
Interfund Transfers In							
T/in - 645 Insurance & Safety	11,372	5,892	5,629	5,629	5,629	5,629	2,098
Total Interfund Transfers In	11,372	5,892	5,629	5,629	5,629	5,629	2,098
TOTAL REVENUE							
	1,157,658	1,290,849	1,453,210	1,227,050	1,227,050	1,227,050	1,377,859

Building Fund: 503							
				FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	Proposed FY 2023 Budget
				FY 2022			
				Adopted	Amended	Est Actuals	
Fund 503 Building Dept 1602 Building Activity 425 Protective Inspections							
<b>Personnel Services</b>							
Salaries & Wages		550,821	545,144	583,781	617,896	617,896	718,028
Temporary Salaries		17,250	9,263	13,872	17,624	17,624	23,995
Overtime - Misc		-	44			-	-
F.I.C.A. (Soc. Sec.)		33,718	32,995	35,476	39,424	39,424	46,025
P.E.R.S. Retirement		47,601	47,221	51,737	56,398	56,398	66,587
Health & Vision Insurance		100,491	105,096	138,588	119,624	119,624	136,154
Workers Comp. Ins.		20,003	19,738	13,979	6,908	6,908	7,587
Unemployment Ins.		2,557	1,387	1,494	1,659	1,659	2,012
Dental Insurance		5,200	5,240	5,483	5,700	5,700	6,300
F.I.C.A. Medicare		7,886	7,716	8,297	9,224	9,224	10,767
<b>Total Personnel Services</b>		<b>785,526</b>	<b>773,844</b>	<b>852,707</b>	<b>874,457</b>	<b>874,457</b>	<b>1,017,455</b>
<b>Supplies &amp; Materials</b>							
Paper & Forms		287	629	443	840	840	650
Office Supplies & Equip		624	1,496	1,354	2,000	2,000	1,500
Tires/Tubes-Outside Vendr		-	-	-	-	-	880
Small Tools & Equip-Misc		163	2,202	213	450	450	600
Computr Equip/Sftwr/Sppl		14,641	18,066	19,110	23,201	23,201	30,388
200 Apps Misc (4 x \$50)							
800 Code Group Apps/Lic. 1 ea. Code (1 yrs)-lpads/lphones							
700 4 Printer Toner Cartridges @ \$175 ea							
660 Bluebeam Standard License (12)							
198 BlueBeam Standard License (2) (Selby's)							
6,830 BlueBeam Server API for Trakit							
10,200 Trakit License & Maintenance							
5,000 e-Trakit Maintenance							
2,190 E3 License							
610 Standard License ( Front Desk/Temp. Emp.)							
3,000 GIS License							
<u>30,388</u>							
Furniture & Fixtures-Misc		7,506	15,103	761	3,200	3,200	2,400
2,400 Office Chairs 4 @ \$600							
<u>2,400</u>							
<b>Total Supplies &amp; Materials</b>		<b>23,222</b>	<b>37,496</b>	<b>21,882</b>	<b>29,691</b>	<b>29,691</b>	<b>36,418</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt		27,856	27,085	32,312	34,607	34,607	36,977
IT&S Telephone Service		5,007	5,016	5,214	5,214	5,214	5,214
IT&S Special Projects		-	4,059	1,624	-	547	-
City-Co Bldg Postage Adm		240	238	435	322	322	322
Postage		161	240	154	240	240	240
Cellular Services		3,900	4,017	4,438	5,350	5,350	5,650
4,400 Cell Phones: 6@\$45 p/mo- Phones, unlimited data for lpads							
250 Accessories for Cell Phones & lpads (5x\$50 ea)							
1,000 Phone & iPad (for new Inspector)							
<u>5,650</u>							
Printing & Duplicating		1,514	460	709	1,000	1,000	1,000
Professional Dues		1,351	1,557	1,473	1,530	1,530	1,630
490 Helena Bldg Industry Assoc (HBIA)							
50 Architectural Society of Helena (ASH)							
145 ICC Membership							
200 MT ICC State Membership							
495 American Institute of Architects							
250 Intl Assoc of Mechanical & Plumbing Officials *2							
<u>1,630</u>							
Professional Subscriptions		6,640	2,937	1,061	9,000	9,000	2,000
1,000 Building Code Reference & Resources							
1,000 2021 Adoption - Building Codes & References							
Dues, Subscripnt, License		40	50	40	55	55	55
Advertising		3,643	728	664	6,900	6,900	6,900
1,000 Outreach, Rental Booth, Gadget, ads, etc							
900 Code Adoption/Parade of Homes, Misc							
5,000 Misc Media Ads							
<u>6,900</u>							

**Building**  
**Fund: 503**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Long Dist Telephone Chrgs	112	102	-	-	-	-	-
Architect & Engr Services	-	-	-	5,000	5,000	5,000	5,000
5,000 Architectural & Engineering Contract Plan Review							
5,000							
Meal Reimb-Taxable	-	-	-	100	100	100	-
Travel & Meeting Expense	7,545	6,153	-	15,950	15,950	15,950	14,800
1,050 Employee Development - 7 @ \$150							
2,000 Bldg Ed Conf - Hotel 8-\$1600, Meals 8-\$400							
6,000 ICC Seminars Sponsored by Bldg. Div. 2 @ \$3000							
600 IAEI Hotel 2 @ \$450, Meals 2 @ \$150							
4,800 TRAKit - SUGA Conference 2 @ \$2400							
350 State of MT Chaper Meetings, Hotel 2 @ \$150, Meals 2 @ \$25							
14,800							
Required Training	2,175	3,297	1,817	36,085	36,085	36,085	37,400
600 IAMPO Seminar 4 @ \$150 Ea.							
450 MT Chapter IAEI 2 @ \$225							
750 Bldg Ed Conf 10 @ \$75							
1,000 Admin Assistant Courses 4 @ \$250							
30,000 Central Squae (Trakit/Bluebeam on-site training)							
4,600 Employee Development 8 @ \$200, 5 @ \$600 (EDUcode)							
37,400							
Conferences	1,121	-	100	1,700	1,700	1,700	2,000
300 MT Joint Engineers Conference 1 @ \$300							
100 AIA Conference							
1,600 ENGAGE/Central Square/Trakit Conference 2 @ \$800							
Other Contracted Services	51,587	55,527	41,923	53,380	53,380	53,380	55,180
6,600 One Call Locates (350 p/mo) @ \$1.57 ea x 12 mo.							
400 One Call Locates Add'l fee for Dept of Labor @0.10 p/call							
6,500 State Education Fund Assessment							
4,080 Parking Permits (5@\$68 p/mo x 12) (\$1005 p/qtr)							
1,600 Maintenance agreements/copier/fax (\$400 x 4 qtr)							
36,000 Fire Marshall Costs: Plan Reviews & inspections (\$3000 /mo)							
55,180							
<b>Total Purchased Services</b>	<b>112,893</b>	<b>111,466</b>	<b>91,963</b>	<b>176,433</b>	<b>176,980</b>	<b>176,980</b>	<b>174,368</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	4,269	3,482	3,078	5,350	5,350	5,350	5,900
Shop Vehicle Repairs	35	23	65	400	400	400	440
Shop Tires & Tire Repairs	116	-	610	800	800	800	-
Shop Vehicle Parts	276	280	50	350	350	350	440
<b>Total Intra-City Charges</b>	<b>4,696</b>	<b>3,784</b>	<b>3,803</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>	<b>6,780</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	41,751	41,751	43,301	44,441	44,441	44,441	42,725
Licenses	1,065	1,280	2,465	2,735	2,735	2,735	2,820
530 Master Plumbers License Renewal (2 @ \$265)							
240 IAEI Member Dues (2 @ \$120))							
110 State Architects Lic Renewal (1 @ \$110)							
1,540 Certification Exams - 7 @ \$219							
400 MT Elec Lic (2@ \$200)							
2,820							
Credit Card Fees	17,584	28,169	36,641	36,000	36,000	36,000	40,000
40,000 Credit card fees (\$3,333/month)							
40,000							
Refunds & Reimbursements	-	-	-	-	-	-	-
<b>Total Fixed Charges</b>	<b>60,400</b>	<b>71,200</b>	<b>82,407</b>	<b>83,176</b>	<b>83,176</b>	<b>83,176</b>	<b>85,545</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	28,894	28,159	37,391	10,754	10,754	10,754	43,552
Vehicle & Equip Insurance	232	232	308	330	330	330	409
Liability Insurance	15,616	16,046	16,620	16,847	16,847	16,847	21,228
Fidelity Insurance	76	80	80	76	76	76	84
Liability Deductible	-	-	-	-	-	-	2,343
Human Resource	13,460	13,022	13,420	10,880	10,880	10,880	15,738
Budget & Accounting	19,789	19,935	24,601	16,862	16,862	16,862	16,211
Fleet Services Charges	5,319	5,164	5,267	5,267	5,267	5,267	6,320
<b>Total Internal Charges</b>	<b>83,386</b>	<b>82,638</b>	<b>97,687</b>	<b>61,016</b>	<b>61,016</b>	<b>61,016</b>	<b>105,885</b>

Building											
Fund: 503		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget			
					Adopted	Amended	Est Actuals				
Capital Outlay											
	Equipment	-	19,405	-	-	-	-	-			
	-										
	-										
	Vehicles	-	23,769	-	36,000	36,000	36,000	-			
	-										
Total	Capital Outlay	-	43,174	-	36,000	36,000	36,000	-			
Total	Building	1,070,123	1,123,601	1,150,450	1,267,673	1,268,220	1,268,220	1,426,451			

Water Fund: 521							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	15,000	-	-	-	-	-	7,316,000
Charges For Services	7,914,842	8,143,305	8,652,035	9,036,885	9,036,885	9,264,000	9,264,000
Investment Earnings	318,621	237,592	30,111	35,000	35,000	2,500	2,500
Other Financing Sources / (Uses)	221,119	2,074	24,936	2,000	2,000	48,882	2,000
<b>Other Operating Revenues</b>	<b>8,469,582</b>	<b>8,382,972</b>	<b>8,707,081</b>	<b>9,073,885</b>	<b>9,073,885</b>	<b>9,315,382</b>	<b>16,584,500</b>
Interfund Transfers In	25,700	12,109	12,853	12,853	12,853	12,853	4,283
<b>Internal Transactions</b>	<b>25,700</b>	<b>12,109</b>	<b>12,853</b>	<b>12,853</b>	<b>12,853</b>	<b>12,853</b>	<b>4,283</b>
Long-Term Debt	-	4,420,622	-	-	-	790,490	4,184,000
<b>Total Revenues</b>	<b>8,495,282</b>	<b>12,815,703</b>	<b>8,719,934</b>	<b>9,086,738</b>	<b>9,086,738</b>	<b>10,118,725</b>	<b>20,772,783</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>1,747,876</b>	<b>1,711,639</b>	<b>1,804,037</b>	<b>2,066,560</b>	<b>2,066,560</b>	<b>1,895,698</b>	<b>2,014,991</b>
Supplies & Materials	654,975	795,075	626,479	1,003,775	1,003,775	986,275	1,140,500
Purchased Services	684,383	973,746	853,907	1,059,645	1,080,056	1,019,736	978,852
Intra-City Charges	51,737	56,508	55,314	70,200	70,200	60,300	75,290
Fixed Charges	70,838	85,280	74,181	74,125	74,125	75,067	80,450
<b>Maintenance &amp; Operating</b>	<b>1,461,933</b>	<b>1,910,609</b>	<b>1,609,880</b>	<b>2,207,745</b>	<b>2,228,156</b>	<b>2,141,378</b>	<b>2,275,092</b>
Internal Charges	1,039,298	1,118,236	1,289,329	949,785	949,785	949,785	1,229,049
Transfers Out	17,573	40,000	20,000	20,000	20,000	20,000	20,000
<b>Internal Transactions</b>	<b>1,056,871</b>	<b>1,158,236</b>	<b>1,309,329</b>	<b>969,785</b>	<b>969,785</b>	<b>969,785</b>	<b>1,249,049</b>
Debt Service	562,950	1,177,773	448,020	878,299	878,299	878,299	1,033,260
Capital Outlay	6,079,931	3,309,751	3,966,154	2,841,040	12,377,847	12,377,847	11,813,770
<b>Debt &amp; Capital</b>	<b>6,642,881</b>	<b>4,487,524</b>	<b>4,414,174</b>	<b>3,719,339</b>	<b>13,256,146</b>	<b>13,256,146</b>	<b>12,847,030</b>
<b>Total Expenditures</b>	<b>10,909,561</b>	<b>9,268,008</b>	<b>9,137,421</b>	<b>8,963,429</b>	<b>18,520,647</b>	<b>18,263,007</b>	<b>18,386,162</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(2,414,279)</b>	<b>3,547,695</b>	<b>(417,486)</b>	<b>123,309</b>	<b>(9,433,909)</b>	<b>(8,144,282)</b>	<b>2,386,621</b>
<b>Beginning Cash Balance - July 1</b>	<b>14,133,029</b>	<b>11,581,726</b>	<b>15,114,073</b>	<b>14,607,228</b>	<b>14,607,228</b>	<b>14,607,228</b>	<b>6,462,946</b>
Other Cash Sources / (Uses)	(137,024)	(15,348)	(89,359)	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>11,581,726</b>	<b>15,114,073</b>	<b>14,607,228</b>	<b>14,730,537</b>	<b>5,173,319</b>	<b>6,462,946</b>	<b>8,849,567</b>
Reserve Target - 15% of Operating Expenses:	724,445	893,739	775,690	918,358	921,420	882,774	985,859
Reserve Target - 60 Days of Operating Expenses:	793,912	979,440	850,071	1,006,420	1,009,775	967,424	1,080,393
Ten-Mile Watershed Projects Reserve	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Revenue Bond Restricted Reserves	564,794	598,374	832,180	564,794	564,794	832,180	832,180
<b>Reserve Policy Target:</b>	<b>1,558,706</b>	<b>1,777,814</b>	<b>1,882,251</b>	<b>1,771,214</b>	<b>1,774,569</b>	<b>1,999,604</b>	<b>2,112,574</b>
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses + Restricted Reserve)							
Excess Reserve:	10,023,020	13,336,259	12,724,977	12,959,323	3,398,750	4,463,342	6,736,993
(Excess Reserve for Capital Projects Funding)							

Water Fund: 521								
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
Misc Federal Grants		-	-	-	-	-	-	-
State Grants - Misc.		15,000	-	-	-	-	-	7,316,000
7,316,000 ARPA Revenues								
Total	Intergovernmental Revenues	15,000	-	-	-	-	-	7,316,000
Charges For Services								
Metered Water Sales		7,638,011	7,865,398	8,394,177	8,776,885	8,776,885	9,000,000	9,000,000
Fireline Charges		79,328	81,881	82,285	80,000	80,000	85,000	85,000
Utility Service Charges		6,486	7,150	6,996	5,000	5,000	9,000	9,000
System Development Fees		65,806	87,903	65,655	85,000	85,000	70,000	70,000
Sale of Water Mats & Supp		50,935	61,984	54,416	50,000	50,000	50,000	50,000
Installation Charge-Taps		21,750	18,318	15,433	20,000	20,000	30,000	30,000
Misc. Water Charges		20,394	20,671	29,573	20,000	20,000	20,000	20,000
Infrastructure Rebates		32,132	-	3,500	-	-	-	-
Total	Charges For Services	7,914,842	8,143,305	8,652,035	9,036,885	9,036,885	9,264,000	9,264,000
Investment Earnings								
Interest Earnings		318,621	237,592	30,111	35,000	35,000	2,500	2,500
Total	Interest Earnings	318,621	237,592	30,111	35,000	35,000	2,500	2,500
Other Financing Sources / (Uses)								
Other Revenues		148,717	2,074	521	2,000	2,000	35,500	2,000
Misc Employee Reimb		66,402	-	29	-	-	-	-
Sale of Fixed Assets		6,000	-	24,386	-	-	13,382	-
Total	Other Financing Sources / (Uses)	221,119	2,074	24,936	2,000	2,000	48,882	2,000
SUBTOTAL - OPERATING REVENUE								
		8,469,582	8,382,972	8,707,081	9,073,885	9,073,885	9,315,382	16,584,500
Long-Term Debt								
St Rvlvng Fnd (SRF) Procds		-	4,420,622	-	-	-	790,490	4,184,000
Total	Long-Term Debt	-	4,420,622	-	-	-	790,490	4,184,000
Interfund Transfers In								
T/in - 645 Insurance & Safety		25,700	12,109	12,853	12,853	12,853	12,853	4,283
Total	Interfund Transfers In	25,700	12,109	12,853	12,853	12,853	12,853	4,283
TOTAL REVENUE								
		8,495,282	12,815,703	8,719,934	9,086,738	9,086,738	10,118,725	20,772,783
Other Sources / (Uses) - Non-Budgeted								
Chng in Util A/R		(122,293)	-	-	-	-	-	-
Chng in Util CR Suspense/Vouchers Pay Bals.		(14,731)	(15,348)	(89,359)	-	-	-	-
Fund Balance prior year adjustments				-			-	-
Total	Other Sources / (Uses) - Non-Budgeted	(137,024)	(15,348)	(89,359)	-	-	-	-



Water									
Fund: 521			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	521	Water							
Dept	1545	Water Debt Service							
Activity	492	Revenue Bonds							
Debt Service (Matures 7/1/25)									
Maturity	Principal		472,000	955,000	362,000	738,000	738,000	738,000	822,706
07/01/25	171,000	DNRC Drinking Water 2005 Refunding							
07/01/24	214,000	DNRC Drinking Water 2007 Refunding							
01/01/27	103,000	DNRC Drinking Water 2012 Refunding							
07/01/37	30,000	DNRC Drinking Water 2016							
07/01/39	231,000	DNRC Drinking Water 2019							
	73,706	DNRC Drinking Water 2022 (ARPA Estimated)							
	822,706								
	Interest		90,200	204,523	85,270	138,549	138,549	138,549	208,804
07/01/25	12,927	DNRC Drinking Water 2005 Refunding							
07/01/24	8,528	DNRC Drinking Water 2007 Refunding							
01/01/27	11,532	DNRC Drinking Water 2012 Refunding							
07/01/37	12,588	DNRC Drinking Water 2016							
07/01/39	90,610	DNRC Drinking Water 2019							
	72,619	DNRC Drinking Water 2022 (ARPA Estimated)							
	208,804								
	Debt Issuance Costs		-	17,500	-	-	-	-	-
	Arbitrage Fees/Costs		750	750	750	1,750	1,750	1,750	1,750
Total	Debt Service		562,950	1,177,773	448,020	878,299	878,299	878,299	1,033,260
Total	Water Debt Service		562,950	1,177,773	448,020	878,299	878,299	878,299	1,033,260

Water Fund: 521			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	521 Water								
Dept	3125 Water Treatment								
Activity	435 Water Utilities								
Personnel Services									
	Salaries & Wages		568,173	547,501	595,530	734,736	734,736	677,942	661,047
	Temporary Salaries		2,171	5,051	4,776	9,590	9,590	6,200	8,432
	Overtime - Misc		6,249	5,613	6,866	10,781	10,781	6,200	10,724
	F.I.C.A. (Soc. Sec.)		35,647	34,234	37,079	46,981	46,981	42,000	42,283
	P.E.R.S. Retirement		49,142	47,954	52,925	66,359	66,359	58,800	60,418
	Health & Vision Insurance		108,412	119,083	140,477	169,362	169,362	151,000	162,088
	Workers Comp. Ins.		31,038	31,732	25,593	15,371	15,371	15,000	8,359
	Unemployment Ins.		2,598	1,401	1,526	1,978	1,978	2,415	1,847
	Dental Insurance		5,661	5,948	6,498	8,070	8,070	6,970	7,500
	F.I.C.A. Medicare		8,337	8,007	8,672	10,996	10,996	9,790	9,895
Total	Personnel Services		817,428	806,525	879,940	1,074,224	1,074,224	976,317	972,593
Supplies & Materials									
	Office Supplies & Equip		1,669	482	817	2,000	2,000	2,000	3,000
	1,500 Normal Supplies								
	1,500 Chairs for Control Room								
	3,000								
	Chem & Lab Supplies		324,201	370,630	353,175	380,225	380,225	380,225	511,000
	108,000 Cationic Polymer (32% Increase)								
	156,500 Sodium Hypochlorite Pump Stations (86.2% Increase)								
	80,000 Alum for TMTP & MRTP (12.6% Increase)								
	63,000 Carbon for TMTP & MRTP (14.6% Increase)								
	63,000 Caustic for TMTP & MRTP (14.5% Increase)								
	21,500 Ortho Phosphate (20% Increase)								
	13,000 Lab/Calibration Supplies								
	6,000 Nonionic Polymer (20% Increase)								
	511,000								
	Janitorial Supplies		3,008	1,564	2,106	3,000	3,000	3,000	3,000
	3,000 Cleaning supplies/paper products/mats								
	3,000								
	Clothing Allowance		3,946	2,780	3,643	6,550	6,550	5,000	6,700
	4,200 Operator Allowance (12 * 350/ea)								
	- Electrician Allowance (1 * 350/ea) - Move to Facilities								
	2,500 Safety Equipment/Breathing Masks								
	6,700								
	Operating Supplies - Misc		60,763	39,505	20,335	35,000	35,000	20,000	35,000
	35,000 Pump Station/Reservoirs/Treatment Facilities								
	35,000								
	Fuel/Oil Outside Vendor		5,469	2,176	2,045	3,500	3,500	1,500	3,500
	3,500 Generator Fuel/Oil/Lubricants								
	3,500								
	Tires/Tubes-Outside Vendr		-	-	-	-	-	-	3,000
	Small Tools & Equip-Misc		5,163	2,495	3,897	5,000	5,000	5,000	5,000
	3,000 Mechanic Tools								
	2,000 Utility Trailer								
	- I&C Tools - Move to Facilities?								
	5,000								
	Computr Equip/Sftwr/Spply		4,974	1,395	1,444	2,800	2,800	6,600	2,500
	2,500 Computer Cartridges/Supplies								
	2,500								
	Landscape Supplies		256	1,193	3,165	1,200	1,200	1,200	1,200
	1,200 Misc supplies								
	1,200								
Total	Supplies & Materials		409,449	422,219	390,627	439,275	439,275	424,525	573,900

Water Fund: 521			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Purchased Services									
IT&S Computer Maint/Spprt			26,022	27,523	33,138	35,284	35,284	35,284	39,139
IT&S Telephone Service			5,007	5,016	7,584	7,584	7,584	7,584	5,902
IT&S Special Projects				4,083	1,633	-	551	551	-
City-Co Bldg Postage Adm			72	104	117	128	128	128	137
Postage			75	2,286	586	300	300	100	2,000
Freight & Express			427		-	2,000	2,000	-	
Cellular Services			1,887	2,078	2,373	2,640	2,640	2,640	2,750
Printing & Duplicating			-	1,733	1,983	1,500	1,500	1,500	1,500
Dues, Subscriptn, License			525	721	725	1,250	1,250	1,250	900
480 AWWA Memberships (6 x\$80)									
350 Montana Rural Water Systems									
70 Misc. Subscriptions									
900									
Advertising			663	-	-	2,000	2,000	2,000	12,500
2,500 DEQ Water Quality Report (CCR)									
10,000 Water Restriction/Conservation Advertising									
12,500									
Electric Utility			238,540	335,927	371,996	388,425	388,425	344,900	410,000
Water & Sewer			245	270	312	300	300	300	300
Long Dist Telephone Chrgs			26	31					
Natural Gas Utility			18,924	16,615	18,463	23,000	23,000	19,200	15,000
Solid Waste			192	-	200	2,400	2,400	500	2,400
1,200 MRTTP - Solid Waste Service (\$100/month x 12)									
1,200 TMTP - Solid Waste Service (\$100/month x 12)									
Medical Expenses			-	-	58	200	200	675	500
500 Upkeep of first aid kits									
500									
Professional Services-Misc			5,882	-	-	20,500	20,500	20,500	-
Outside Repair to Mtr Veh			-	-					
Equipment Repairs			42,565	33,297	43,368	60,000	60,000	50,000	60,000
Building Repairs/Maint			2,865	2,010	8,692	20,000	20,000	20,000	15,000
5,000 Painting & repairs									
10,000 Exterior painting/repairs to Water Tanks									
15,000									
Meal Reimb-Taxable			-	-	-	-	-	-	-
Travel & Meeting Expense			-	212	-	-	-	-	-
Required Training			2,347	4,273	917	4,000	4,000	4,000	4,000
4,000 Certification Workshops									
4,000									
Conferences			-	150	-	2,000	2,000	2,000	2,000
2,000 Rural Water & Joint Conference									
2,000									
Investigation / Inspect Fees			28,014	23,373	22,350	32,800	32,800	32,800	32,800
7,000 Bacteriological									
7,800 Crypto/Giardia									
6,000 Trihalomethanes/Haloacetic Acid									
4,000 Metals including Lead & Copper									
2,000 Inorganic/Volatile/Synthetic Organics									
4,000 TCLP/TOC/Arsenic/Alkalinity/Asbestos									
2,000 Additional/Samples/Testing									
32,800									
Other Contracted Services			161,091	330,498	214,691	300,900	320,405	320,405	195,450
65,000 BOR Water Purchase & O&M									
25,000 Helena Valley Irrigation O&M									
10,000 Wonderware Software Maintenance									
1,200 WIMS-911 Software Maintenance									
1,500 Lab Servicing									
2,000 Crane Inspections									
15,000 Legal Fees for Water Rights/Permits									
20,000 Cityworks Software Maintenance									
30,000 Reservoir Cleaning Contract									
5,500 Ditch Rider									
5,000 HVAC & Pump Maint.									
5,000 Generator Load Bank Testing									
- DNRC Dam Inspections (FY26 - \$7,500)									
5,000 Weed Spraying Contracts									
1,500 Haying Contract									
2,000 Fire Extinguisher Contract									
1,300 Fire Alarm - Security Monitoring									
450 Copier Maint.									
195,450									
Total	Purchased Services		535,369	790,198	729,185	907,211	927,267	866,317	802,278

Water Fund: 521				FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
							Adopted	Amended	Est Actuals	
Intra-City Charges										
	Shop Gas & Fuel Charges			9,319	5,690	7,341	11,700	11,700	10,000	12,900
	Shop Vehicle Repairs			440	43	891	2,250	2,250	2,250	2,250
	Shop Tires & Tire Repairs			2,802	741	1,620	1,550	1,550	1,550	-
	Shop Vehicle Parts			1,051	537	1,237	1,700	1,700	1,500	2,090
	Total Intra-City Charges			13,612	7,011	11,089	17,200	17,200	15,300	17,240
Fixed Charges										
	Rent of Equipment			108	5,766	21	500	500	500	500
	500 Normal Rent of Equipment									
	Special Assessments			20,746	30,788	31,236	32,840	32,840	33,782	33,500
	Licenses			13,255	1,872	3,211	2,260	2,260	2,260	2,560
	360 Operator License (12*30?)									
	300 DEQ - Operator Annual Renewal Fee									
	1,500 Discharge Annual Permit Fees									
	400 Software Licenses (Arc GIS)									
	2,560									
	Total Fixed Charges			34,109	38,426	34,468	35,600	35,600	36,542	36,560
Internal Charges										
	Comm, Mgr, Atty Charges			99,163	96,532	129,921	82,445	82,445	82,445	106,309
	Public Works			34,448	58,246	44,462	47,588	47,588	47,588	58,743
	Property Insurance			73,355	73,355	79,410	84,969	84,969	84,969	110,995
	Vehicle & Equip Insurance			340	340	465	498	498	498	615
	Liability Insurance			16,145	17,035	18,317	20,021	20,021	20,021	19,463
	Fidelity Insurance			108	114	223	123	123	123	116
	Human Resource			14,523	15,490	15,963	13,766	13,766	13,766	18,735
	Budget & Accounting			50,160	50,520	62,488	42,184	42,184	42,184	39,499
	Utility Customer Service			141,849	147,679	173,734	100,317	100,317	100,317	110,585
	Engineering			74,373	113,637	139,123	118,376	118,376	118,376	136,431
	Building M&O Charge			10,567	10,514	10,624	19,068	19,068	19,068	20,021
	Industrial Facilities			10,000	-	-	-	-	-	72,862
	Fleet Services Charges			11,136	14,324	14,610	14,610	14,610	14,610	17,532
	Total Internal Charges			536,167	597,786	689,340	543,965	543,965	543,965	711,906
Transfers Out										
	T/out - 246 Watershed Projects			17,573	40,000	20,000	20,000	20,000	20,000	20,000
	- Fire Mitigation Scott Reservoir (FY20-21)									
	Total Transfers Out			17,573	40,000	20,000	20,000	20,000	20,000	20,000
Capital Outlay										
	Buildings			7,865	-	-	-	14,075	14,075	45,000
MR8906	14,075	FY21 - Office/Locker Room								
	14,075									
	35,000	FY23 - TMTP Plant Flooring								
	10,000	FY23 - TMTP Office Cabinets/Workstations								
	45,000									
	Imprvmnts Other Than Bldgs			320,919	19,148	7,479	613,810	965,388	965,388	153,830
	242,578	FY21 - MRTP Chemical Feed System								
	92,000	FY21 - Rimini Raw Water Line								
	17,000	FY21 - Cruse Avenue P.E.R.								
	351,578									
	257,500	FY22 - Treatment Facilities Master Plan								
	125,000	FY22 - MRTP/TMTP - Chemical Feed Systems								
	20,000	FY22 - TMTP Generator Upgrade								
	60,260	FY22 - MRTP - Natural Gas Heater (Pretreatment)								
	36,050	FY22 - TMTP - Parking Lot Improvements								
	115,000	FY22 - TMTP - Lagoon Cleaning (3)								
	613,810									
	79,570	FY23 - Lagoon Cleaning								
	74,260	FY23 - TMTP Parking Lot Improvement (Phase II)								
	153,830									
	Equipment			178,044	82,290	174,485	180,980	286,523	286,523	-
MR7903	1,362	FY21 - MRTP PRG Logic Control								
MR0907	104,181	FY21 - Influent Valve								
	105,543									

Water Fund: 521			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
29,370	FY22 - TMTP - Carbon Feeder								
82,400	FY22 - TMTP - Backwash Actuator								
41,530	FY22 - TMTP - HVAC Primary Pumps								
27,680	FY22 - TMTP - HVAC Secondary Pumps								
180,980									
Vehicles		-	27,886	29,583	42,820	42,820	42,820	52,120	
52,120	FY23 - Pickup/Assessorries (Replace #450)								
52,120									
Trnsmn/Distrb-Reservoirs		872	481,169	795,727	-	417,415	417,415	-	
381,685	FY21 - Malben Interior Seal Coating								
35,730	FY21 - Westside Tank								
417,415									
Watershed/Basins		70,225	595,524	65,994	-	1,742,442	1,742,442	4,125,000	
16,402	FY21 - Red Mountain Flume Engineering								
1,726,040	FY21 - Groundwater Monitoring Wells								
1,742,442									
2,365,000	FY23 - Red Mountain Flume (ARPA)								
1,760,000	FY23 - Ten-Mile Diversion Structures								
4,125,000									
General Plant		125,451	13,695	74,789	-	2,025,391	2,025,391	1,490,000	
400,000	FY21 - Pre-Sedimentation Basin (Engineering Only)								
766,829	FY21 - Eureka Well Reconstruction								
658,382	FY21 - Tenmile Filter Rebuild								
200,180	FY21 - MRTTP High Zone Pumps								
2,025,391									
1,490,000	FY23 - TMTP - Filter Improvements (ARPA)								
1,490,000									
Total	Capital Outlay	703,376	1,219,712	1,148,056	837,610	5,494,054	5,494,054	5,865,950	
Total	Water Treatment	3,067,083	3,921,877	3,902,706	3,875,085	8,551,585	8,377,020	9,000,427	

Water							
Fund: 521		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		
					Adopted	Amended	Est Actuals
							Proposed FY 2023 Budget

Fund	521 Water
Dept	3126 Water Utility Maintenance
Activity	435 Water Utilities

#### Personnel Services

Salaries & Wages	629,818	606,766	612,721	666,705	666,705	621,770	700,353
Temporary Salaries	2,797	-	-	-	-	-	-
Overtime - Misc	11,102	8,095	14,872	14,634	14,634	14,634	15,371
F.I.C.A. (Soc. Sec.)	38,374	37,113	37,663	42,286	42,286	38,755	44,422
P.E.R.S. Retirement	53,999	52,794	54,167	60,497	60,497	54,950	64,265
Health & Vision Insurance	123,943	134,318	149,290	154,374	154,374	141,900	158,972
Workers Comp. Ins.	52,110	49,120	38,099	34,811	34,811	29,500	39,326
Unemployment Ins.	2,901	1,533	1,571	1,777	1,777	2,242	1,941
Dental Insurance	6,430	6,697	6,905	7,356	7,356	6,580	7,356
F.I.C.A. Medicare	8,974	8,679	8,808	9,896	9,896	9,050	10,392

<b>Total Personnel Services</b>	<b>930,448</b>	<b>905,114</b>	<b>924,097</b>	<b>992,336</b>	<b>992,336</b>	<b>919,381</b>	<b>1,042,398</b>
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#### Supplies & Materials

Office Supplies & Equip	1,139	806	1,205	1,800	1,800	1,800	1,500
Chem & Lab Supplies	721	221	102	500	500	500	500
Food	234	55	291	200	200	200	300
Janitorial Supplies	130	575	692	1,000	1,000	750	1,000
Clothing Allowance	4,582	3,004	3,177	3,500	3,500	3,500	3,500
Operating Supplies - Misc	9,994	2,378	5,367	8,000	8,000	8,000	8,000
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	3,300
Small Tools & Equip-Misc	12,499	12,026	7,822	14,000	14,000	14,000	14,000
10,000 General Tools							
4,000 Utility Line Locator/Metal Detector							
14,000							
Computr Equip/Sftwr/Sppl	2,086	16,404	1,726	4,000	4,000	1,500	3,000
1,000 Software/Computer Equipment							
2,000 Computer/Monitor Replacement							
3,000							
Safety Equipment	3,167	1,720	1,887	2,000	2,000	2,000	2,000
800 Hard Hats, Glasses, Hi-Vis Clothing							
600 Safety Signs/Cones							
600 Misc. Safety Equipment							
2,000							
Furniture & Fixtures-Misc	1,963	368	-	700	700	700	700
700 Office Furniture Replacement							
700							
Meters	54,459	244,854	94,621	405,800	405,800	405,800	405,800
400,000 Meters							
5,800 Meter Parts							
405,800							
Utility Line Supply & Mat.	108,210	32,808	61,237	61,000	61,000	61,000	61,000
40,000 Water Main Supplies							
21,000 Valve Parts							
61,000							
Fire Hydrant Parts	28,181	19,604	30,528	26,000	26,000	26,000	26,000
Construction & Maint Mat'ls	18,161	38,032	27,197	36,000	36,000	36,000	36,000
32,000 Backfill Material							
3,000 Marking Paint							
1,000 Backhoe teeth							
36,000							

<b>Total Supplies &amp; Materials</b>	<b>245,526</b>	<b>372,856</b>	<b>235,851</b>	<b>564,500</b>	<b>564,500</b>	<b>561,750</b>	<b>566,600</b>
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#### Purchased Services

IT&S Computer Maint/Spprt	15,212	17,669	22,503	30,813	30,813	30,813	52,509
IT&S Telephone Service	3,004	3,010	3,697	3,698	3,698	3,698	3,698
IT&S Special Projects	-	2,634	1,054	-	355	355	-
City-Co Bldg Postage Adm	120	173	117	128	128	128	222
Postage	80	80	269	170	170	170	170
Cellular Services	1,653	3,255	3,606	3,100	3,100	2,690	3,500
Printing & Duplicating	-	-	340	750	750	750	750
750 Water Bill Inserts							

Water Fund: 521							
				FY 2022			Proposed
				Adopted	Amended	Est Actuals	FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited				
Dues, Subscriptn, License	20	545	394	725	725	725	725
80 AWWA Membership							
145 APWA Membership							
300 Operator Certifications							
50 American Backflow							
50 AWWA Standards Updates							
100 American Water Resources							
725							
Advertising	340	40	645	50	50	50	50
Water & Sewer	611	784	612	1,000	1,000	490	1,000
Long Dist Telephone Chrgs	64	82	-	-	-	-	-
Solid Waste	529	458	635	600	600	600	600
Medical Expenses	637	1,025	1,718	1,050	1,050	1,350	1,500
Equipment Repairs	7,404	6,832	1,346	3,700	3,700	3,700	3,700
Building Repairs/Maint	134	625	353	750	750	750	750
Meal Reimb-Taxable	-	38					
Local Travel	-						
Required Training	5,368	2,861	2,669	4,300	4,300	5,550	4,300
2,200 Certification Workshops							
1,000 AWWA Workshops							
1,100 Backflow Training/Re-certification							
4,300							
Conferences	2,479	265	-	2,300	2,300	2,300	2,300
600 Water Maintenance Conferences							
1,700 State AWWA/WEF Conference							
2,300							
Other Contracted Services	111,359	143,172	84,764	99,300	99,300	99,300	100,800
75,500 Street/Curb/Gutter/ADA Repairs							
13,500 Emergency Repairs							
1,500 Crane Inspections							
300 Copier Maintenance							
2,500 Weed Control							
100,800							
<b>Total Purchased Services</b>	<b>149,014</b>	<b>183,548</b>	<b>124,721</b>	<b>152,434</b>	<b>152,789</b>	<b>153,419</b>	<b>176,574</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	25,244	23,899	28,754	36,250	36,250	31,250	39,900
Shop Vehicle Repairs	3,593	16,498	4,593	8,500	8,500	6,500	9,350
Shop Tires & Tire Repairs	4,088	2,138	821	3,000	3,000	3,000	-
Shop Vehicle Parts	5,200	6,961	10,057	5,250	5,250	4,250	8,800
<b>Total Intra-City Charges</b>	<b>38,125</b>	<b>49,496</b>	<b>44,225</b>	<b>53,000</b>	<b>53,000</b>	<b>45,000</b>	<b>58,050</b>
<b>Fixed Charges</b>							
Rent of Equipment	-	318	723	300	300	300	300
Licenses	36,674	46,465	38,917	38,150	38,150	38,150	43,500
4,000 ARC Editor GIS License/Maint.							
24,500 DEQ Permit							
12,000 Cityworks Maintenance							
2,600 ARB Annual Meter System Support							
400 MRL Leases							
43,500							
Credit Card Fees	55	71	72	75	75	75	90
<b>Total Fixed Charges</b>	<b>36,729</b>	<b>46,854</b>	<b>39,713</b>	<b>38,525</b>	<b>38,525</b>	<b>38,525</b>	<b>43,890</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	99,163	96,532	129,921	-	-	-	75,483
Public Works	34,448	52,297	39,922	47,588	47,588	47,588	58,743
Property Insurance	1,880	1,880	2,021	2,162	2,162	2,162	1,729
Vehicle & Equip Insurance	1,167	1,167	1,986	2,125	2,125	2,125	1,210
Liability Insurance	19,515	19,489	18,470	18,061	18,061	18,061	20,475
Fidelity Insurance	110	112	-	102	102	102	102
Liability Deductible	1,259	3,686	3,686	3,944	3,944	3,944	3,699
Human Resource	16,223	18,300	18,859	14,187	14,187	14,187	18,376
Budget & Accounting	50,478	50,845	62,825	37,572	37,572	37,572	29,906
Utility Customer Service	97,521	101,530	117,690	99,092	99,092	99,092	80,256
Engineering	137,125	131,120	160,527	136,205	136,205	136,205	146,504
Building M&O Charge	22,622	22,051	22,212	22,912	22,912	22,912	24,058
Industrial Facilities	-	-	-	-	-	-	30,359
Fleet Services Charges	21,620	21,441	21,870	21,870	21,870	21,870	26,244
<b>Total Internal Charges</b>	<b>503,131</b>	<b>520,450</b>	<b>599,989</b>	<b>405,820</b>	<b>405,820</b>	<b>405,820</b>	<b>517,143</b>

Water Fund: 521			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget		
						Adopted	Amended	Est Actuals			
Capital Outlay											
	Buildings		3,818	4,975	500	-	-	-	-		
WU8910	<u>500</u>	FY21 - Storage building heaters									
	<u>500</u>										
	Imprvmnts	Other Than Bldgs	5,692	68,190	100,962	1,030,000	1,123,952	1,123,952	-		
WU8912	<u>93,952</u>	FY21 - Pressure Reducing Valves/Telemetry									
	<u>1,030,000</u>	FY22 - Monitoring Pressure Reducing Valves (4)									
	<u>1,030,000</u>										
	Equipment		20,052	64,500	-	-	25,550	25,550	22,000		
	10,000	FY23 - GIS Fixed Base									
	<u>12,000</u>	FY23 - Pavement Breaker (Backhoe Needle)									
	<u>22,000</u>										
	Vehicles		162,020	65,568	6,000	58,430	58,430	58,430	40,820		
	<u>58,430</u>	FY22 - Pickup/Hoist/Assessories (Replace #410)									
	<u>58,430</u>										
	<u>16,170</u>	FY23 - Pickup/Accessories (Replace #409)									
	<u>24,650</u>	FY23 - Pickup/Accessories (Replace #439)									
	<u>40,820</u>										
	Trnsmn/Distrb-Mains		5,184,973	1,886,806	2,710,637	915,000	5,675,861	5,675,861	5,885,000		
	654,429	FY21 - Westside Water Mains - Rebate									
	951,212	FY21 - Westside Water Mains - City									
	673,587	FY21 - MRP - Dakota/8th/Sanders									
	533,432	FY21 - Lyndale/South Park Water-Sewer									
	83,312	FY21 - Fire Hydrant Replacements									
	773,197	FY21 - Rodney Street (Phase I)									
	592,292	FY21 - Rodney Street (Phase II)									
	<u>499,400</u>	FY21 - National Water Main									
	<u>4,760,861</u>										
	206,000	FY22 - Hale/Malben Connection									
	100,000	FY22 - Shared Service Line									
	309,000	FY22 - Reeders/Upper Hale Connection Engineering									
	<u>300,000</u>	FY22 - Hydrant Replacement Project									
	<u>915,000</u>										
	1,800,000	FY23 - Upper Hale/West Main (ARPA)									
	<u>4,085,000</u>	FY23 - Crosstown Connector Valves (ARPA)									
	<u>5,885,000</u>										
Total	Capital Outlay		5,376,555	2,090,039	2,818,098	2,003,430	6,883,793	6,883,793	5,947,820		
Total	Water Utility Maintenance		7,279,528	4,168,357	4,786,694	4,210,045	9,090,763	9,007,688	8,352,475		



# Water Service Line

Fund: 522

Fund: 522		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Charges For Services		170,491	257,381	237,740	256,950	256,950	256,950	260,000
Investment Earnings		1,007	3,318	843	500	500	500	100
Other Operating Revenues		171,498	260,700	238,583	257,450	257,450	257,450	260,100
Total Revenues		171,498	260,700	238,583	257,450	257,450	257,450	260,100
Expenditures								
Total Expenditures		-	-	-	-	-	-	-
Revenues Over (Under) Expenditures		171,498	260,700	238,583	257,450	257,450	257,450	260,100
Beginning Cash Balance - July 1		-	132,890	348,417	615,639	615,639	615,639	753,089
Other Cash Sources / (Uses)		(38,608)	(45,173)	28,640	(120,000)	(120,000)	(120,000)	(120,000)
Ending Cash Balance - June 30		132,890	348,417	615,639	753,089	753,089	753,089	893,189
Revenues								
Charges For Services								
Misc. Water Charges		170,491	257,381	237,740	256,950	256,950	256,950	260,000
Total	Charges For Services	170,491	257,381	237,740	256,950	256,950	256,950	260,000
Investment Earnings								
Interest Earnings		1,007	3,318	843	500	500	500	100
Total	Interest Earnings	1,007	3,318	843	500	500	500	100
SUBTOTAL - OPERATING REVENUE		171,498	260,700	238,583	257,450	257,450	257,450	260,100
TOTAL REVENUE		171,498	260,700	238,583	257,450	257,450	257,450	260,100
Other Sources / (Uses) - Non-Budgeted								
Service Line Replacement Loans		(12,774)	(46,096)	28,640	(120,000)	(120,000)	(120,000)	(120,000)
User Accounts Rec		(25,834)	923	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	(38,608)	(45,173)	28,640	(120,000)	(120,000)	(120,000)	(120,000)

# Wastewater

Fund: 531

Fund: 531		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	-	-	-	-	735,000	735,000	-
	Charges For Services	5,311,429	5,488,574	5,799,288	5,837,000	5,837,000	5,806,505	5,811,500
	Investment Earnings	97,880	67,520	5,471	7,500	7,500	500	500
	Other Financing Sources / (Uses)	21,228	4,203	480,665	500	423,016	423,016	110,000
	Other Operating Revenues	5,430,537	5,560,298	6,285,425	5,845,000	7,002,516	6,965,021	5,922,000
	Interfund Transfers In	18,500	8,749	8,954	8,954	8,954	8,954	2,919
	Internal Transactions	18,500	8,749	8,954	8,954	8,954	8,954	2,919
	Long-Term Debt	-	226,297	-	-	1,621,934	1,621,934	2,400,000
Total Revenues		5,449,037	5,795,344	6,294,379	5,853,954	8,633,404	8,595,909	8,324,919
Expenditures								
	Personnel Services	1,241,847	1,238,302	1,270,494	1,390,597	1,390,597	1,390,597	1,341,130
	Supplies & Materials	186,960	192,812	197,890	235,620	235,620	235,620	243,240
	Purchased Services	635,372	703,084	649,474	910,629	943,599	943,599	831,208
	Intra-City Charges	78,903	63,780	46,819	81,880	81,880	81,880	81,355
	Fixed Charges	67,913	100,157	86,468	98,745	98,745	98,745	100,250
	Maintenance & Operating	969,148	1,059,832	980,650	1,326,874	1,359,844	1,359,844	1,256,053
	Internal Charges	881,577	865,806	1,002,818	817,953	817,953	817,953	1,038,894
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	881,577	865,806	1,002,818	817,953	817,953	817,953	1,038,894
	Debt Service	769,960	1,228,349	441,516	500,187	500,187	501,625	75,197
	Capital Outlay	1,422,667	2,970,179	3,226,039	1,153,290	4,862,602	4,862,602	1,208,820
	Debt & Capital	2,192,627	4,198,528	3,667,555	1,653,477	5,362,789	5,364,227	1,284,017
Total Expenditures		5,285,199	7,362,468	6,921,517	5,188,901	8,931,183	8,932,621	4,920,094
Revenues Over (Under) Expenditures		163,838	(1,567,124)	(627,139)	665,053	(297,779)	(336,712)	3,404,825
Beginning Cash Balance - July 1		4,401,064	4,476,036	3,006,675	2,409,310	2,409,310	2,409,310	2,072,598
	Other Cash Sources / (Uses)	(88,866)	97,763	29,774	-	-	-	-
Ending Cash Balance - June 30		4,476,036	3,006,675	2,409,310	3,074,363	2,111,531	2,072,598	5,477,423
	Reserve Target - 15% of Operating Expenses:	579,380	658,843	554,322	605,342	610,287	610,503	556,691
	Reserve Target - 60 Days of Operating Expenses:	634,937	722,020	607,476	663,388	668,808	669,044	610,072
	Debt Service Fixed Reserve	769,720	769,720	769,720	769,720	769,720	769,720	769,720
	Revenue Bond Reserve	55,439	55,439	56,094	56,094	56,094	56,094	56,094
	Reserve Policy Target:	1,460,096	1,547,179	1,433,290	1,489,202	1,494,622	1,494,858	1,435,886
	(Greater of 60 Days Operating Expenses or 15% of Operating Expenses + Restricted Reserve)							
	Excess Reserve:	3,015,940	1,459,495	976,020	1,585,161	616,909	577,740	4,041,536
	(Excess Reserve for Capital Projects Funding)							

# Wastewater

Fund: 531

Fund: 531		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	FY 2022			
					Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
State Grants - Misc.		-	-	-	-	735,000	735,000	-
750,000 FY 21 TSEP Grant (Westside Sewer)								
Total	Intergovernmental Revenues	-	-	-	-	735,000	735,000	-
Charges For Services								
Utility Service Charges		4,432	5,049	4,167	3,500	3,500	4,500	4,500
System Development Fees		103,035	187,590	94,320	120,000	120,000	105,000	110,000
Sewer Service Charges		4,194,095	4,907,649	5,637,200	5,650,000	5,650,000	5,650,000	5,650,000
Sewer Surcharge		871,751	323,292	3	-	-	5	-
Infrastructure Rebates		32,572	-	26,956	-	-	-	-
Industrial User Permits		104,254	64,994	35,712	60,000	60,000	45,000	45,000
Misc. Sewer Revenue		1,290	-	931	3,500	3,500	2,000	2,000
Total	Charges For Services	5,311,429	5,488,574	5,799,288	5,837,000	5,837,000	5,806,505	5,811,500
Investment Earnings								
Interest Earnings		97,880	67,520	5,471	7,500	7,500	500	500
Total	Interest Earnings	97,880	67,520	5,471	7,500	7,500	500	500
Other Financing Sources / (Uses)								
Other Revenues		28	3	315	500	500	500	110,000
110,000 Northwestern Energy Grant (Blowers)								
Sale of Fixed Assets		21,200	4,200	950	-	43,450	43,450	-
Cmpnstrn for Loss on Bldgs				479,400		379,066	379,066	-
Total	Other Financing Sources / (Uses)	21,228	4,203	480,665	500	423,016	423,016	110,000
SUBTOTAL - OPERATING REVENUE								
		5,430,537	5,560,298	6,285,425	5,845,000	7,002,516	6,965,021	5,922,000
Long-Term Debt								
Intercap Loan Proceeds		-						
St Rvlvng Fnd (SRF) Prcds		-	226,297	-	-	1,621,934	1,621,934	2,400,000
WM8909	226,297	FY20 - Westside Wastewater Mains Rebates						
WM8909	1,621,934	FY22 - Westside Wastewater Mains Rebates						
	1,848,231							
WW0910	800,000	FY23 - Primary Scum Pump Station						
WM0910	800,000	FY23 - Slip Lining						
WM1906	800,000	FY23 - Northside Gravity Main						
FY21	2,400,000							
Intercap Loan Proceeds		-	-	-	-	-	-	-
Total	Long-Term Debt	-	226,297	-	-	1,621,934	1,621,934	2,400,000
Interfund Transfers In								
T/in - 645 Insurance & Safety		18,500	8,749	8,954	8,954	8,954	8,954	2,919
Total	Interfund Transfers In	18,500	8,749	8,954	8,954	8,954	8,954	2,919
TOTAL REVENUE								
		5,449,037	5,795,344	6,294,379	5,853,954	8,633,404	8,595,909	8,324,919
Other Sources / (Uses) - Non-Budgeted								
Change in Util A/R		(93,510)	93,459	-	-	-	-	-
Rebate Loans Receivable - Adjustments		4,644	4,304	29,774	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	(88,866)	97,763	29,774	-	-	-	-

Wastewater								
Fund: 531		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	531 Wastewater							
Dept	1539 SRF Loan Debt Service							
Activity	492 Revenue Bonds							
Debt Service								
Matures	Principal	721,000	1,162,000	431,000	493,000	493,000	494,000	56,640
7/1/21	- DNRC Pollution Control - 1999 Refunding							
estimated	56,640 DNRC Pollution Control - Series 2019 (Westside)							
estimated	14,093 DNRC Pollution Control - Series 2023 (Primary Scum)							
estimated	14,093 DNRC Pollution Control - Series 2023 (Slip Lining)							
estimated	14,093 DNRC Pollution Control - Series 2023 (Northside Gravity)							
	<u>56,640</u>							
Matures	Interest	48,210	48,099	9,766	5,687	5,687	6,125	16,307
7/1/21	- DNRC Pollution Control - 1999 Refunding							
estimated	16,307 DNRC Pollution Control - Series 2019 (Westside)							
estimated	13,885 DNRC Pollution Control - Series 2023 (Primary Scum)							
estimated	13,885 DNRC Pollution Control - Series 2023 (Slip Lining)							
estimated	13,885 DNRC Pollution Control - Series 2023 (Northside Gravity)							
	<u>16,307</u>							
	Debt Issuance Costs		17,500	-	750	750	-	750
	Arbitrage Fees/Costs	750	750	750	750	750	1,500	1,500
Total	Debt Service	769,960	1,228,349	441,516	500,187	500,187	501,625	75,197
Total	SRF Loan Debt Service	769,960	1,228,349	441,516	500,187	500,187	501,625	75,197

# Wastewater

Fund: 531

Fund 531 Wastewater  
Dept 3135 Wastewater Treatment  
Activity 436 Wastewater Utilities

## Personnel Services

Salaries & Wages	567,219	593,405	608,141	629,700	629,700	629,700	576,608
Temporary Salaries	3,084	6,543	6,498	8,772	8,772	8,772	13,002
Overtime - Misc	2,588	2,387	749	5,671	5,671	5,671	6,073
F.I.C.A. (Soc. Sec.)	35,068	36,596	37,416	40,003	40,003	40,003	36,968
P.E.R.S. Retirement	48,833	51,806	53,964	55,963	55,963	55,963	51,826
Health & Vision Insurance	108,615	120,996	130,444	131,586	131,586	131,586	123,187
Workers Comp. Ins.	34,269	35,871	24,703	13,667	13,667	13,667	7,947
Unemployment Ins.	2,581	1,508	1,541	1,687	1,687	1,687	1,617
Dental Insurance	5,647	6,032	6,032	6,270	6,270	6,270	5,700
F.I.C.A. Medicare	8,201	8,559	8,751	9,363	9,363	9,363	8,653

<b>Total</b>	<b>Personnel Services</b>	<b>816,105</b>	<b>863,701</b>	<b>878,237</b>	<b>902,682</b>	<b>902,682</b>	<b>902,682</b>	<b>831,581</b>
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## Supplies & Materials

Office Supplies & Equip	1,248	5,297	883	1,250	1,250	1,250	1,250
1,250 Misc/lab/operations/office							
1,250							
Chem & Lab Supplies	84,024	74,210	65,304	80,000	80,000	80,000	88,000
2,500 PH/Temp Probes							
55,000 Polymer 20 Totes @ \$2600 EA							
15,000 Lab Supplies Calibration							
3,500 Meter Replacement							
3,500 Glycol & Deodorizer							
2,500 IDEXX Ecoli Testing							
6,000 Ammonia/Chromium Buffers/BOD/PH Buffers							
88,000							
Janitorial Supplies	2,136	1,644	2,371	3,500	3,500	3,500	3,500
2,300 Cleaning/Towels/TP							
1,200 Janitorial Services							
3,500							
Clothing Allowance	6,524	6,380	6,681	8,870	8,870	8,870	8,240
1,350 Safety boots \$150/ea 9 employees							
5,720 Uniforms/Coveralls \$110/wk							
1,170 Rubber Boots (9 x \$130)							
8,240							
Operating Supplies - Misc	47,432	60,077	67,647	61,300	61,300	61,300	61,300
20,000 Parts/Bearings/Seals/Belts/Misc.							
5,500 Bags for Huber Bar Screen							
5,000 HVAC Parts/Filters							
5,000 Polymer System Repairs							
5,000 Compost Replacement							
5,000 DO Sensors for Bioreactors							
5,000 I&C Supplies for Repairs & Maint.							
3,500 Non-Pot System/Line Repairs							
3,000 Barscreen Repairs							
2,300 DO Caps/Salt Bridges Annual Replacement							
2,000 Filters for Gas Detection System							
61,300							
Fuel/Oil Outside Vendor	1,915	2,020	721	3,000	3,000	3,000	3,500
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	8,250
Small Tools & Equip-Misc	4,657	3,825	2,189	4,600	4,600	4,600	3,500
3,500 Misc Lab/Operations/Maintenance							
3,500							
Computr Equip/Sftwr/Sply	344	1,031	2,161	1,000	1,000	1,000	1,000
Landscape Supplies	489	2,221	818	2,000	2,000	2,000	1,500

<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>148,769</b>	<b>156,706</b>	<b>148,773</b>	<b>165,520</b>	<b>165,520</b>	<b>165,520</b>	<b>180,040</b>
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# Wastewater

Fund: 531

			FY 2019	FY 2020	FY 2021	FY 2022			FY 2023
			Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	Budget
Purchased Services									
IT&S Computer Maint/Spprt			27,178	25,067	27,496	29,602	29,602	29,602	29,903
IT&S Telephone Service			2,864	2,869	2,011	2,012	2,012	2,012	2,225
IT&S Special Projects			-	3,757	1,503	-	506	506	-
City-Co Bldg Postage Adm			72	104	117	128	128	128	137
Postage			64	50	69	50	50	50	75
Freight & Express			598	29	735	1,000	1,000	1,000	-
Cellular Services			1,612	1,836	1,950	1,850	1,850	1,850	1,850
Printing & Duplicating			-	6	-	100	100	100	100
Dues, Subscriptn, License			1,018	510	425	850	850	850	850
850	WEF memberships (10)								
850									
Advertising			-						
Electric Utility			283,516	320,829	323,610	325,000	325,000	325,000	325,000
Water & Sewer			2,945	2,790	3,022	3,000	3,000	3,000	3,000
Long Dist Telephone Chrgs			14	11	-	-	-	-	-
Natural Gas Utility			40,643	44,702	44,414	48,000	48,000	48,000	48,000
Solid Waste			8,538	7,602	7,976	-	-	-	11,140
10,000	200 tons of screenings @ \$50/ea								
1,140	Route collection (\$95/month)								
11,140									
Medical Expenses			160	330	285	600	600	600	600
400	DOT Physicals								
200	Upkeep 1st aid/safety supplies								
600									
Consultant Services			-	-	-	2,000	2,000	2,000	-
Professional Services-Misc			908	-	-	-	-	-	-
Outside Repair to Mtr Veh			-	-	160	-	-	-	-
Equipment Repairs			47,465	89,330	29,425	100,000	100,000	100,000	100,000
15,000	Machine Shop/Fabrication								
5,000	Roll Off Container Repair & misc metal fabrication								
25,000	UV System Parts/Repairs								
15,000	Pumps/blowers repair/rebuilds								
17,500	Rebuild MLR Pump (Internal Recycling)								
17,500	Bioreactor mixer repairs								
5,000	mixed liquor pump repairs								
100,000									
Building Repairs/Maint			4,163	13,933	2,459	20,500	20,500	20,500	20,500
5,000	Lighting Upgrades/Replacements								
7,500	Paint/Repairs/Doors								
8,000	Digester Lid/Insulation Repairs								
20,500									
Meal Reimb-Taxable			-	-	-	-	-	-	-
Required Training			2,982	376	1,295	4,500	4,500	4,500	2,500
1,600	CEC Required Courses								
900	Advanced Lab for 1 FTE								
2,500									
Conferences			-	-	-	1,000	1,000	1,000	1,000
1,000	Joint conference (2)								
1,000									
Investigation / Inspect Fees			19,464	23,697	28,027	35,000	35,000	35,000	35,000
3,750	Weekly Permit								
1,500	Monthly Metals								
3,500	Quarterly Sludge								
3,500	Quarterly Metals								
1,600	Annual Metals								
12,500	Quarterly Wet Test								
3,210	Toxicity Testing								
900	Quarterly Grease/DMRQA Samples								
3,200	Soil Analysis								
1,680	Creek Sampling								
2,200	Volatile/BTU/Methane								
5,000	Zinc/Copper/Phos/Netrogen								
5,000	Process Control/Emergency Analytical								
(12,540)	Constraint Reduction								
35,000									

# Wastewater

Fund: 531

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Other Contracted Services		75,715	29,320	8,868	186,075	186,075	186,075	78,020
500	Boiler Maint.							
20,000	Secondary Digester Evaluation							
15,000	Legal Services/League Assistance							
750	Security Contracts/Servicing							
50	Alarm Permit Fee							
9,725	Nutrient Working Group							
1,500	DEQ Wastewater Permit							
18,515	Permit Assistance							
1,745	Lab Service Contract							
2,000	Waste Oil Heater Contract							
500	Copier Contract							
2,165	Generator Maintenance Contract							
2,795	Crane Inspections							
525	Fire Extinguisher Maint							
1,500	Weed Control							
750	SCADA Win-911 Contract							
<u>78,020</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>519,919</b>	<b>567,149</b>	<b>483,847</b>	<b>761,267</b>	<b>761,773</b>	<b>761,773</b>	<b>659,900</b>
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges		18,192	15,307	15,636	25,980	25,980	25,980	28,600
Shop Vehicle Repairs		44	28	1,178	3,750	3,750	3,750	3,750
Shop Tires & Tire Repairs		5,615	337	6,243	7,500	7,500	7,500	-
Shop Vehicle Parts		2,876	1,329	4,007	3,200	3,200	3,200	3,905
<b>Total</b>	<b>Intra-City Charges</b>	<b>26,727</b>	<b>17,001</b>	<b>27,064</b>	<b>40,430</b>	<b>40,430</b>	<b>40,430</b>	<b>36,255</b>
<b>Fixed Charges</b>								
Rent of Equipment		1,237	75	91	500	500	500	500
Special Assessments		40,103	62,442	62,518	65,660	65,660	65,660	65,660
Licenses & Fees		14,732	16,014	9,781	16,600	16,600	16,600	16,600
16,000	DEQ Discharge Permit							
100	Licenses-Operators/Boilers							
400	Wst Water Licenses 10@\$40							
100	Electrician License							
<u>16,600</u>								
<b>Total</b>	<b>Fixed Charges</b>	<b>56,072</b>	<b>78,531</b>	<b>72,390</b>	<b>82,760</b>	<b>82,760</b>	<b>82,760</b>	<b>82,760</b>
<b>Internal Charges</b>								
Comm, Mgr, Atty Charges		89,731	88,393	118,770	82,445	82,445	82,445	93,844
Public Works		25,491	46,596	35,570	47,588	47,588	47,588	58,743
Property Insurance		28,867	28,867	31,033	33,205	33,205	33,205	54,591
Vehicle & Equip Insurance		1,199	1,199	1,397	1,495	1,495	1,495	1,759
Liability Insurance		14,519	15,956	16,505	17,078	17,078	17,078	17,043
Fidelity Insurance		97	98	98	99	99	99	92
Liability Deductible		-	2,006	2,006	2,146	2,146	2,146	-
Human Resource		13,956	14,119	14,551	11,585	11,585	11,585	14,239
Budget & Accounting		50,160	50,520	62,488	31,517	31,517	31,517	31,639
Utility Customer Service		128,550	133,834	156,921	78,995	78,995	78,995	87,721
Engineering		74,373	78,672	96,316	118,376	118,376	118,376	136,431
Building M&O Charge		4,940	4,913	6,384	9,999	9,999	9,999	10,499
Industrial Facilities		5,000	-	-	-	-	-	72,862
Fleet Services Charges		21,611	17,121	17,463	17,463	17,463	17,463	20,956
<b>Total</b>	<b>Internal Charges</b>	<b>458,494</b>	<b>482,294</b>	<b>559,503</b>	<b>451,991</b>	<b>451,991</b>	<b>451,991</b>	<b>600,419</b>

Wastewater									
Fund: 531				FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		Proposed FY 2023 Budget
							Adopted	Amended	Est Actuals
Capital Outlay									
	Land			-	-	-	-	-	-
	Buildings			32,614	57,475	26,411	25,000	25,000	25,000
	25,000	I&C Electrician Building Mezzanine							
FY22	25,000								
FY23	-								
	Imprvmnts Other Than Bldgs			71,561	47,287	3,716	630,910	1,535,943	1,535,943
	796,283	FY21 - Primary Scum Pump Station							
	98,000	FY21 - Secondary Treatment Piping Improvements							
FY21	894,283								
	165,910	FY22- SCADA System/Software Update							
	175,000	FY22 - Wastewater Treatment Master Plan							
	38,750	FY22 - Roll-off Drying Bed Pavement							
WW2001	12,000	FY 22 - Lab Furnace Heating & AC							
	250,000	FY22 - Standby Generator (Back Plant)							
FY22	641,660								
FY23	-								
	-								
	Equipment			308,557	404,645	79,064	52,380	56,870	56,870
	35,020	FY22 - Digester Liquid Ring Blowers							
WW2919	11,240	FY22 - Roll off Container							
	10,610	FY22 - Secondary Sampler							
FY22	56,870								
FY23	-								
	-								
	Vehicles			-	-	-	-	-	-
	-								
	General Plant			91,279	52,298	991,841	-	70,630	70,630
WW9909	70,630	FY22 - Digester Roof Carryover							
	70,630								
	250,000	FY23 - Bioreactor Basin Blowers							
FY23	250,000								
	Total	Capital Outlay		504,011	561,704	1,101,032	708,290	1,688,443	1,688,443
									250,000
Total		Wastewater Treatment		2,530,097	2,727,086	3,270,845	3,112,940	4,093,599	2,640,955



# Wastewater

Fund: 531

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>531 Wastewater</b>
Dept	<b>3136 Wastewater Util. Maint.</b>
Activity	<b>436 Wastewater Utilities</b>

## Personnel Services

Salaries & Wages	271,064	252,678	260,537	296,488	296,488	296,488	313,554
Temporary Salaries	2,715	-			-	-	-
Overtime - Misc	4,611	3,288	5,930	5,629	5,629	5,629	5,912
F.I.C.A. (Soc. Sec.)	16,468	15,519	16,114	18,767	18,767	18,767	19,845
P.E.R.S. Retirement	23,102	22,214	23,340	26,849	26,849	26,849	28,710
Health & Vision Insurance	53,150	57,065	64,836	68,122	68,122	68,122	70,155
Workers Comp. Ins.	18,079	16,719	13,249	11,907	11,907	11,907	13,401
Unemployment Ins.	1,255	644	667	792	792	792	871
Dental Insurance	2,757	2,843	2,996	3,246	3,246	3,246	3,246
F.I.C.A. Medicare	3,851	3,630	3,769	4,392	4,392	4,392	4,643

<b>Total Personnel Services</b>	<b>397,052</b>	<b>374,601</b>	<b>391,438</b>	<b>436,192</b>	<b>436,192</b>	<b>436,192</b>	<b>460,337</b>
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## Supplies & Materials

Office Supplies & Equip	1,133	891	727	1,400	1,400	1,400	1,200
Chem & Lab Supplies	5,220	6,513	11,176	20,000	20,000	20,000	13,500
7,500 Degreaser							
5,000 Root Foamer							
1,000 Miscellaneous Lab/Chem.							
<u>13,500</u>							
Janitorial Supplies	155	751	856	1,200	1,200	1,200	1,200
Clothing Allowance	2,110	2,996	2,132	3,000	3,000	3,000	3,000
Operating Supplies - Misc	3,949	5,246	3,604	6,500	6,500	6,500	6,000
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	2,000
Small Tools & Equip-Misc	2,154	4,282	2,654	2,700	2,700	2,700	3,500
Computr Equip/Sftwr/Sppl	851	2,788	830	5,000	5,000	5,000	3,500
Safety Equipment	2,371	2,450	2,691	2,800	2,800	2,800	2,800
1,000 Hardhats/Glasses/Vests/Hi-Vis							
300 Safety Signs/Cones							
1,500 Confined Space Equipment							
<u>2,800</u>							
Furniture & Fixtures-Misc	182	368	-	500	500	500	500
500 Furniture/Fixture Replacements							
<u>500</u>							
Construction & Maint Mat'ls	16,163	7,697	24,328	22,900	22,900	22,900	22,900
3,400 Sewer Jet Hose/Coax Cable							
5,000 PVC Pipe/Fittings							
5,000 Concrete Rings/Sidewalk Repairs							
6,000 Rings/Covers/Risers							
2,000 Backfill Material							
1,500 Cast Iron Rings							
<u>22,900</u>							

<b>Total Supplies &amp; Materials</b>	<b>34,288</b>	<b>33,981</b>	<b>48,998</b>	<b>66,000</b>	<b>66,000</b>	<b>66,000</b>	<b>60,100</b>
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## Purchased Services

IT&S Computer Maint/Spprt	34,102	32,048	35,188	18,489	18,489	18,489	6,412
IT&S Telephone Service	2,003	2,006	2,465	2,465	2,465	2,465	2,465
IT&S Special Projects	-	4,790	1,917	-	646	646	-
City-Co Bldg Postage Adm	72	104	117	128	128	128	137
Postage	6	2	2	180	180	180	150
Cellular Services	1,290	2,508	2,744	2,350	2,350	2,350	2,350
Printing & Duplicating	-	-	322	300	300	300	300
Dues, Subscriptn, License	20	103	15	375	375	375	375
175 APWA Dues							
200 AWWA/IMSA							
<u>375</u>							
Advertising	-	40	138	-	-	-	-
Electric Utility	23,430	26,210	26,395	24,795	24,795	24,795	28,000
Water & Sewer	1,939	2,427	3,416	3,200	3,200	3,200	3,200
Long Dist Telephone Chrgs	29	23	-	-	-	-	-

# Wastewater

Fund: 531

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Natural Gas Utility	3,983	3,713	4,177	3,605	3,605	3,605	4,500
Solid Waste	483	458	635	600	600	600	600
Medical Expenses	454	-	138	600	600	600	600
Architect & Engr Services	1,064	-	-	5,000	5,000	5,000	5,000
Equipment Repairs	7,901	8,208	4,250	10,000	10,000	10,000	10,000
5,000 Equipment Repairs							
5,000 Lift Station Repairs							
10,000							
Building Repairs/Maint	171	625	441	875	875	875	875
Meal Reimb-Taxable	-	8	-	-	-	-	-
Local Travel	-	-	-	-	-	-	-
Required Training	2,500	1,352	2,429	2,700	2,700	2,700	2,700
Conferences	579	-	-	2,300	2,300	2,300	1,700
1,700 State Conference							
1,700							
Other Contracted Services	8,658	37,225	35,306	37,500	37,500	37,500	39,200
3,500 Lift Station Electrical Maint.							
5,000 Lift Station Generator Maint.							
6,500 Lift Station Pump Maint. & Repairs							
15,000 Emergency Repairs							
5,000 Manhole Adjustments							
200 Copier Maintenance							
4,000 Telemetry Maintenance							
39,200							
<b>Total Purchased Services</b>	<b>88,684</b>	<b>121,848</b>	<b>120,095</b>	<b>115,462</b>	<b>116,108</b>	<b>116,108</b>	<b>108,564</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	19,048	15,513	16,451	23,450	23,450	23,450	25,800
Shop Vehicle Repairs	6,091	19,004	14	6,500	6,500	6,500	7,200
Shop Tires & Tire Repairs	1,264	2,570	20	1,500	1,500	1,500	-
Shop Vehicle Parts	25,773	9,691	3,270	10,000	10,000	10,000	12,100
<b>Total Intra-City Charges</b>	<b>52,176</b>	<b>46,778</b>	<b>19,755</b>	<b>41,450</b>	<b>41,450</b>	<b>41,450</b>	<b>45,100</b>
<b>Fixed Charges</b>							
Rent of Equipment	-	-	-	-	-	-	-
Licenses	11,841	21,626	14,078	15,985	15,985	15,985	17,490
2,500 ArcEditor GIS License/Maint.							
1,350 MRL Leases							
90 Pesticide License							
50 FCC License							
12,000 City Works Maint.							
1,500 CCTV Inspection Software Maint Fee							
17,490							
<b>Total Fixed Charges</b>	<b>11,841</b>	<b>21,626</b>	<b>14,078</b>	<b>15,985</b>	<b>15,985</b>	<b>15,985</b>	<b>17,490</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	89,731	88,393	118,770	-	-	-	48,382
Public Works	25,491	30,982	23,650	47,588	47,588	47,588	58,743
Property Insurance	2,353	2,353	2,528	2,705	2,705	2,705	1,729
Vehicle & Equip Insurance	1,752	1,752	1,882	2,014	2,014	2,014	2,375
Liability Insurance	8,847	8,772	7,997	8,012	8,012	8,012	9,142
Fidelity Insurance	49	49	46	44	44	44	44
Liability Deductible	11,270	8,430	8,430	9,020	9,020	9,020	4,505
Human Resource	7,070	8,211	8,462	6,130	6,130	6,130	8,109
Budget & Accounting	50,478	50,845	62,825	16,301	16,301	16,301	14,368
Utility Customer Service	44,328	46,150	50,439	36,241	36,241	36,241	35,928
Engineering	111,560	61,189	74,912	136,205	136,205	136,205	146,504
Building M&O Charge	22,622	22,051	22,212	22,912	22,912	22,912	24,058
Industrial Facilities	-	-	-	-	-	-	30,359
Fleet Services Charges	14,374	21,878	22,316	22,316	22,316	22,316	26,779
<b>Total Internal Charges</b>	<b>389,925</b>	<b>351,055</b>	<b>404,469</b>	<b>309,488</b>	<b>309,488</b>	<b>309,488</b>	<b>411,025</b>

**Wastewater**  
**Fund: 531**

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Land	-	-	-	-	-	-	-
	Imprvmnts Other Than Bldgs	-	-	-	175,000	192,000	192,000	-
	17,000							
FY21	17,000							
	175,000							
FY22	175,000							
	-							
FY23	-							
	Equipment	-	-	-	-	-	-	18,000
	10,000							
	8,000							
FY23	18,000							
	Vehicles	-	181,078	144,705	-	-	-	40,820
	16,170							
SD0904	24,650							
FY23	40,820							
	Trnsmn/Distrb-Mains	910,066	2,227,397	1,980,302	250,000	2,965,399	2,965,399	900,000
WM8909	127,927							
WU0913	71,636							
WM8905	8,064							
ST0917	505,075							
ST1907	302,937							
WM0910	799,760							
WM1906	800,000							
WM1907	100,000							
FY 21	2,715,399							
	150,000							
	100,000							
FY 22	250,000							
	100,000							
	750,000							
	50,000							
FY23	900,000							
	Trnsmn/Distrb-Pmp/Lft Sta	8,590	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>918,656</b>	<b>2,408,475</b>	<b>2,125,007</b>	<b>425,000</b>	<b>3,157,399</b>	<b>3,157,399</b>	<b>958,820</b>
<b>Total</b>	<b>Wastewater Util. Maint.</b>	<b>1,892,622</b>	<b>3,358,364</b>	<b>3,123,841</b>	<b>1,409,577</b>	<b>4,142,622</b>	<b>4,142,622</b>	<b>2,061,436</b>

# Wastewater

Fund: 531

				FY 2022			Proposed
				FY 2019	FY 2020	FY 2021	FY 2023
				Actual	Actual	Unaudited	Budget
				Adopted	Amended	Est Actuals	
Fund 531 Wastewater							
Dept 3137 Wastewater Pretreatment							
Activity 436 Wastewater Utilities							
<b>Personnel Services</b>							
Salaries & Wages	21,336	-	697	37,973	37,973	37,973	35,835
F.I.C.A. (Soc. Sec.)	998	-	43	2,362	2,362	2,362	2,230
P.E.R.S. Retirement	1,829	-	61	3,379	3,379	3,379	3,226
Health & Vision Insurance	3,877	-	-	6,296	6,296	6,296	6,484
Workers Comp. Ins.	119	-	6	760	760	760	517
Unemployment Ins.	97	-	2	100	100	100	98
Dental Insurance	201	-	-	300	300	300	300
F.I.C.A. Medicare	233	-	10	553	553	553	522
<b>Total Personnel Services</b>	<b>28,690</b>	<b>-</b>	<b>818</b>	<b>51,723</b>	<b>51,723</b>	<b>51,723</b>	<b>49,212</b>
<b>Supplies &amp; Materials</b>							
Office Supplies & Equip	2,115	115	22	250	250	250	250
Chem & Lab Supplies	-	2,010	-	2,100	2,100	2,100	2,100
Operating Supplies - Misc	-	-	-	100	100	100	100
Small Tools & Equip-Misc	-	-	96	150	150	150	150
Computr Equip/Sftwr/Sppl	1,788	-	-	1,500	1,500	1,500	500
250 Fats/Oil/Grease Software/Licenes							
250 Local Limits Software							
500							
<b>Total Supplies &amp; Materials</b>	<b>3,903</b>	<b>2,125</b>	<b>118</b>	<b>4,100</b>	<b>4,100</b>	<b>4,100</b>	<b>3,100</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	804	2,861	2,154	2,422	2,422	2,422	2,497
IT&S Special Projects	-	428	172	-	58	58	-
City-Co Bldg Postage Adm	72	104	117	128	128	128	137
Postage	91	-	71	150	150	150	150
Cellular Services	166	-	-	240	240	240	-
Printing & Duplicating	72	-	-	360	360	360	360
Dues & Subscriptions	29	-	-	100	100	100	100
Advertising	-	48	-	-	-	-	-
Consultant Services	24,905	10,205	13,496	15,000	15,000	15,000	30,000
Meal Reimb-Taxable	8	-	-	-	-	-	-
Required Training	182	-	-	-	-	-	-
Conferences	-	-	-	1,000	1,000	1,000	1,500
1,500 Region 8 Pretreatment Association							
Investigation / Inspect Fees	440	442	-	4,500	1,500	1,500	3,000
1,500 Local Limits Monitoring							
1,500 Sampling							
3,000							
Other Contracted Services	-	-	29,522	10,000	44,760	44,760	25,000
25,000 Legal Services							
<b>Total Purchased Services</b>	<b>26,769</b>	<b>14,088</b>	<b>45,532</b>	<b>33,900</b>	<b>65,718</b>	<b>65,718</b>	<b>62,744</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	25,011	24,165	31,305	-	-	-	2,577
Public Works	4,134	4,957	3,784	7,757	7,757	7,757	9,081
Property Insurance	-	-	-	-	-	-	-
Liability Insurance	1,477	661	707	1,007	1,007	1,007	1,025
Fidelity Insurance	11	8	8	4	4	4	4
Human Resource	567	685	706	527	527	527	749
Budget & Accounting	1,958	1,981	2,336	1,166	1,166	1,166	1,823
Utility Customer Service	-	-	-	3,563	3,563	3,563	5,133
Engineering	-	-	-	42,450	42,450	42,450	7,058
<b>Total Internal Charges</b>	<b>33,158</b>	<b>32,457</b>	<b>38,846</b>	<b>56,474</b>	<b>56,474</b>	<b>56,474</b>	<b>27,450</b>

Wastewater							
Fund: 531							Proposed
				FY 2019	FY 2020	FY 2021	FY 2022
				Actual	Actual	Unaudited	Adopted
							Amended
							Est Actuals
							Proposed
							FY 2023
							Budget

Capital Outlay									
	Buildings		-	-	-	20,000	16,760	16,760	-
	20000	Septic Dump Station Camera/Security							
FY22	20,000								
	-								
FY23	-								
	-								
	Equipment		-	-	-	-	-	-	-
	Total	Capital Outlay	-	-	-	20,000	16,760	16,760	-
Total	Wastewater Pretreatment		92,520	48,670	85,315	166,197	194,775	194,775	142,506

# Wastewater Service Line

Fund: 532

Fund: 532		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	435,483	658,640	438,340	257,070	257,070	294,351	300,000
	Investment Earnings	2,611	9,855	2,329	1,500	1,500	1,500	1,000
	Other Operating Revenues	438,094	668,494	440,668	258,570	258,570	295,851	301,000
Total Revenues		438,094	668,494	440,668	258,570	258,570	295,851	301,000
Expenditures								
Total Expenditures		-	-	-	-	-	-	-
Revenues Over (Under) Expenditures		438,094	668,494	440,668	258,570	258,570	295,851	301,000
Beginning Cash Balance - July 1		-	375,306	1,002,154	1,481,099	1,481,099	1,481,099	1,656,950
Other Cash Sources / (Uses)		(62,788)	(41,646)	38,276	(120,000)	(120,000)	(120,000)	(120,000)
Ending Cash Balance - June 30		375,306	1,002,154	1,481,099	1,619,669	1,619,669	1,656,950	1,837,950
Revenues								
Charges For Services								
	Misc. Sewer Revenue	435,483	658,640	438,340	257,070	257,070	294,351	300,000
Total	Charges For Services	435,483	658,640	438,340	257,070	257,070	294,351	300,000
Investment Earnings								
	Interest Earnings	2,611	9,855	2,329	1,500	1,500	1,500	1,000
Total	Interest Earnings	2,611	9,855	2,329	1,500	1,500	1,500	1,000
SUBTOTAL - OPERATING REVENUE		438,094	668,494	440,668	258,570	258,570	295,851	301,000
TOTAL REVENUE		438,094	668,494	440,668	258,570	258,570	295,851	301,000
Other Sources / (Uses) - Non-Budgeted								
	Servcie Line Replacement Loans	(62,788)	(41,646)	38,276	(120,000)	(120,000)	(120,000)	(120,000)
Total	Other Sources / (Uses) - Non-Budgeted	(62,788)	(41,646)	38,276	(120,000)	(120,000)	(120,000)	(120,000)

**Solid Waste-Residential**
**Fund: 541**

Fund: 541		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	2,096,347	2,139,474	2,179,089	2,171,376	2,171,376	2,205,015	2,215,015
	Investment Earnings	64,708	49,278	4,943	6,850	6,850	2,500	2,500
	Other Financing Sources / (Uses)	4,549	13,595	3,880	3,500	3,500	3,500	3,500
	Other Operating Revenues	2,165,605	2,202,348	2,187,912	2,181,726	2,181,726	2,211,015	2,221,015
	Interfund Transfers In	35,383	32,625	32,550	2,550	2,550	2,550	1,335
	Internal Transactions	35,383	32,625	32,550	2,550	2,550	2,550	1,335
Total Revenues		2,200,988	2,234,973	2,220,462	2,184,276	2,184,276	2,213,565	2,222,350
Expenditures								
	Personnel Services	376,824	485,525	537,529	576,602	576,602	576,602	624,728
	Supplies & Materials	2,593	67,834	29,761	41,750	41,750	41,750	54,180
	Purchased Services	1,002,753	1,060,753	1,215,883	1,239,042	1,239,229	1,239,229	1,180,229
	Intra-City Charges	91,468	91,539	110,679	94,880	94,880	94,880	113,000
	Fixed Charges	5,386	8,390	8,380	8,800	8,800	8,800	8,825
	Maintenance & Operating	1,102,200	1,228,516	1,364,703	1,384,472	1,384,659	1,384,659	1,356,234
	Internal Charges	172,340	237,977	266,028	224,574	224,574	179,067	267,499
	Transfers Out	175,000	175,000	225,000	275,000	275,000	275,000	275,000
	Internal Transactions	347,340	412,977	491,028	499,574	499,574	454,067	542,499
	Capital Outlay	80,000	104,177	714,853	420,240	1,734,317	206,099	741,640
	Debt & Capital	80,000	104,177	714,853	420,240	1,734,317	206,099	741,640
Total Expenditures		1,906,364	2,231,195	3,108,112	2,880,888	4,195,152	2,621,427	3,265,101
Revenues Over (Under) Expenditures		294,624	3,778	(887,650)	(696,612)	(2,010,876)	(407,862)	(1,042,751)
Beginning Cash Balance - July 1		3,075,010	3,368,051	3,371,273	2,483,623	2,483,623	2,483,623	2,075,761
Other Cash Sources / (Uses)		(1,583)	(556)	-	-	-	-	-
Ending Cash Balance - June 30		3,368,051	3,371,273	2,483,623	1,787,011	472,747	2,075,761	1,033,010
Reserve Target - 15% of Operating Expenses:		273,955	319,053	358,989	369,097	369,125	362,299	378,519
Reserve Target - 60 Days of Operating Expenses:		300,224	349,647	393,413	404,490	404,521	397,040	414,815
Reserve Policy Target:		300,224	349,647	393,413	404,490	404,521	397,040	414,815
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)								
Excess Reserve:		3,067,827	3,021,626	2,090,210	1,382,521	68,226	1,678,721	618,195
(Excess Reserve for Capital Projects Funding)								

# Solid Waste-Residential

Fund: 541

Fund: 541		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Charges For Services								
	Current Year Residential Assessments	1,991,794	2,029,209	2,055,653	2,047,376	2,047,376	2,061,515	2,061,515
	Pnlty & Int-Dlqnt Assmts	3,160	2,774	4,010	3,000	3,000	3,000	3,000
	Tipping - PAYT Overages	5,379	5,393	8,569	5,500	5,500	5,000	5,000
	Tipping - Residntl Prorated	11,285	5,283	4,681	5,500	5,500	5,500	5,500
	Curbside Recycling	84,728	96,816	106,176	110,000	110,000	130,000	140,000
Total	Charges For Services	2,096,347	2,139,474	2,179,089	2,171,376	2,171,376	2,205,015	2,215,015
Investment Earnings								
	Interest Earnings	64,708	49,278	4,943	6,850	6,850	2,500	2,500
Total	Interest Earnings	64,708	49,278	4,943	6,850	6,850	2,500	2,500
Other Financing Sources / (Uses)								
	Other Revenues	4,549	4,595	3,880	3,500	3,500	3,500	3,500
	Sale of Fixed Assets	-	9,000	-	-	-	-	-
Total	Other Financing Sources / (Uses)	4,549	13,595	3,880	3,500	3,500	3,500	3,500
SUBTOTAL - OPERATING REVENUE								
		2,165,605	2,202,348	2,187,912	2,181,726	2,181,726	2,211,015	2,221,015
Interfund Transfers In								
	T/in - 543 Landfill Monitor	30,000	30,000	30,000	-	-	-	-
	T/in - 645 Insurance & Safety	5,383	2,625	2,550	2,550	2,550	2,550	1,335
Total	Interfund Transfers In	35,383	32,625	32,550	2,550	2,550	2,550	1,335
TOTAL REVENUE								
		2,200,988	2,234,973	2,220,462	2,184,276	2,184,276	2,213,565	2,222,350
Other Sources / (Uses) - Non-Budgeted								
	User A/R	(1,533)	(556)	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	(1,533)	(556)	-	-	-	-	-



Solid Waste-Residential								
Fund: 541			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022		Proposed FY 2023
						Adopted	Amended	Est Actuals
								Budget
Fund	541 Solid Waste-Residential							
Dept	3141 Solid Waste - Residential							
Activity	438 Solid Waste Utilities							
Personnel Services								
	Salaries & Wages	254,357	327,689	348,297	384,532	384,532	384,532	418,791
	Temporary Salaries	2,130	-	8,179	6,912	6,912	6,912	7,171
	Overtime - Misc	5,122	2,344	10,829	5,896	5,896	5,896	7,787
	F.I.C.A. (Soc. Sec.)	15,889	19,909	22,205	24,662	24,662	24,662	26,919
	P.E.R.S. Retirement	22,237	28,637	32,189	35,280	35,280	35,280	38,300
	Health & Vision Insurance	51,557	73,715	85,148	90,285	90,285	90,285	92,974
	Workers Comp. Ins.	17,969	24,073	20,662	17,923	17,923	17,923	21,004
	Unemployment Ins.	1,179	827	889	1,038	1,038	1,038	1,179
	Dental Insurance	2,668	3,675	3,937	4,302	4,302	4,302	4,302
	F.I.C.A. Medicare	3,716	4,656	5,193	5,772	5,772	5,772	6,301
	Total Personnel Services	376,824	485,525	537,529	576,602	576,602	576,602	624,728
Supplies & Materials								
	Paper & Forms	190	250	274	350	350	350	350
	Office Supplies & Equip	711	787	428	700	700	700	700
	Chem & Lab Supplies	-	-	179	100	100	100	300
	Janitorial Supplies	117	575	105	350	350	350	350
	Clothing Allowance	1,189	1,113	2,958	3,750	3,750	3,750	4,730
	2,000 Uniforms (8x\$250)							
	1,200 High Visibility Safety Wear (8x\$150)							
	1,200 Safety boots (8x\$150)							
	100 Safety glasses (8)							
	150 Gloves (8)							
	80 Yak Trax (8)							
	4,730							
	Operating Supplies - Misc	79	64,852	25,561	36,000	36,000	36,000	36,500
	22,500 New Residential Containers							
	12,500 Replacement of Residential Containers							
	500 Vehicle Supplies (bulbs/hoses/etc..)							
	1,000 Tire Chains-Parts/Sets							
	36,500							
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	10,750
	Small Tools & Equip-Misc	307	256	255	500	500	500	500
	Total Supplies & Materials	2,593	67,834	29,761	41,750	41,750	41,750	54,180
Purchased Services								
	IT&S Computer Maint/Spprt	6,665	9,229	10,181	9,371	9,371	9,371	10,131
	IT&S Telephone Service	869	871	906	906	906	906	1,062
	IT&S Special Projects	-	1,383	553	-	187	187	-
	City-Co Bldg Postage Adm	84	120	258	280	280	280	301
	Postage	309	243	477	250	250	250	300
	Cellular Services	428	429	442	550	550	550	550
	Printing & Duplicating	670	845	665	800	800	800	800
	450 Water bill stuffers 1 @ \$450							
	100 Tramp truck notifications							
	250 PAYT							
	800							
	Advertising	3,497	2,216	3,495	3,800	3,800	3,800	3,800
	2,500 Public Outreach							
	1,300 Statewide Publishing							
	3,800							
	Water & Sewer	3,171	1,467	430	2,000	2,000	2,000	1,000
	Medical Expenses	240	400	497	500	500	500	500
	Equipment Repairs	246	37	0	150	150	150	150
	Building Repairs/Maint	253	865	250	250	250	250	250
	Curbside Recycling Cntrct	176,444	178,166	201,569	236,600	236,600	236,600	236,600
	219,600 1500 Customers (Avg) x \$12.20 x 12 months							
	17,000 250 New customers x 4 containers x \$17 ea.							
	236,600							
	Meal Reimb-Taxable	-						
	Required Training	-	-	-	1,000	1,000	1,000	1,500
	Conferences	752	-	-	1,000	1,000	1,000	1,500

Solid Waste-Residential								
Fund: 541								Proposed
		FY 2019	FY 2020	FY 2021	FY 2022			FY 2023
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	Budget
Solid Waste Tipping Fees		803,193	856,885	985,365	879,625	879,625	879,625	879,625
879,625	15,500 tons @ \$56.75/ton							
Other Contracted Services		5,932	7,596	10,796	101,960	101,960	101,960	42,160
15,000	Software Support (Alpine - 40% Comm-60% Res)							
15,000	On-Route Equipment/Support							
8,500	On-Route Monthly Service Fees							
200	Shop Weed Control (33%x\$1,200/2)							
60	PSC Authority (Sideloaders)							
3,400	Software Year-End Contract (Wasteworks Support)							
-	Solid Waste Reduction Study (FY22)							
42,160								
<b>Total</b>	<b>Purchased Services</b>	<b>1,002,753</b>	<b>1,060,753</b>	<b>1,215,883</b>	<b>1,239,042</b>	<b>1,239,229</b>	<b>1,239,229</b>	<b>1,180,229</b>
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges		46,442	39,323	38,815	51,780	51,780	51,780	55,000
Shop Vehicle Repairs		1,214	1,314	689	1,600	1,600	1,600	3,000
Shop Tires & Tire Repairs		4,491	9,199	4,189	6,500	6,500	6,500	-
Shop Vehicle Parts		39,321	41,703	66,986	35,000	35,000	35,000	55,000
<b>Total</b>	<b>Intra-City Charges</b>	<b>91,468</b>	<b>91,539</b>	<b>110,679</b>	<b>94,880</b>	<b>94,880</b>	<b>94,880</b>	<b>113,000</b>
<b>Fixed Charges</b>								
Special Assessments		5,386	8,371	8,380	8,800	8,800	8,800	8,800
Credit Card Fees			19					25
<b>Total</b>	<b>Fixed Charges</b>	<b>5,386</b>	<b>8,390</b>	<b>8,380</b>	<b>8,800</b>	<b>8,800</b>	<b>8,800</b>	<b>8,825</b>
<b>Internal Charges</b>								
Comm, Mgr, Atty Charges		36,111	35,192	47,263	14,338	14,338	14,338	51,530
Public Works		20,669	31,230	23,839	15,841	15,841	15,841	18,343
Property Insurance		188	188	202	216	216	216	1,793
Vehicle & Equip Insurance		2,094	2,094	2,270	2,429	2,429	2,429	4,951
Liability Insurance		7,076	9,151	9,857	10,535	10,535	10,535	12,410
Fidelity Insurance		46	62	62	65	65	65	65
Liability Deductible		12,639	3,700	3,700	3,959	3,959	3,959	6,810
Human Resource		6,758	6,539	6,738	7,446	7,446	7,446	10,747
Budget & Accounting		31,376	31,591	39,209	26,283	26,283	26,283	26,884
Utility Customer Service		-	-	-	65,507	65,507	20,000	20,064
Engineering		-	61,189	74,912	12,432	12,432	12,432	18,426
Building M&O Charge		14,313	14,207	14,286	21,832	21,832	21,832	22,924
Industrial Facilities		-	-	-	-	-	-	21,252
Fleet Services Charges		41,070	42,834	43,691	43,691	43,691	43,691	51,299
<b>Total</b>	<b>Internal Charges</b>	<b>172,340</b>	<b>237,977</b>	<b>266,028</b>	<b>224,574</b>	<b>224,574</b>	<b>179,067</b>	<b>267,499</b>
<b>Transfers Out</b>								
T/out - 547 Recycling		175,000	175,000	225,000	275,000	275,000	275,000	275,000
<b>Total</b>	<b>Transfers Out</b>	<b>175,000</b>	<b>175,000</b>	<b>225,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>
<b>Capital Outlay</b>								
Buildings		-	93,046	28,734	300,000	1,528,218	-	35,000
SW0902	1,228,218							
SW0902	300,000							
FY22	1,528,218							
FY23	35,000							
Imprvmnts Other Than Bldgs		-	6,881	54,372	113,240	199,099	199,099	-
SW0903	85,859							
SW0903	68,240							
SW2903	45,000							
	199,099							
Equipment		-	4,250	-	7,000	7,000	7,000	-
7,000	FY22 - Waste Oil Burner (Shared w/Commercial)							
Vehicles		80,000	-	631,746	-	-	-	706,640
353,320	Similar/Equivalent to unit #240							
353,320	Similar/Equivalent to unit #241							
706,640								
<b>Total</b>	<b>Capital Outlay</b>	<b>80,000</b>	<b>104,177</b>	<b>714,853</b>	<b>420,240</b>	<b>1,734,317</b>	<b>206,099</b>	<b>741,640</b>
<b>Total</b>	<b>Solid Waste - Residential</b>	<b>1,906,364</b>	<b>2,231,195</b>	<b>3,108,112</b>	<b>2,880,888</b>	<b>4,195,152</b>	<b>2,621,427</b>	<b>3,265,101</b>

# Solid Waste-Commercial

Fund: 542

Fund: 542		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	1,122,771	1,149,671	1,157,959	1,125,000	1,125,000	1,225,000	1,225,000
	Investment Earnings	23,333	21,206	2,746	3,750	3,750	3,000	3,000
	Other Financing Sources / (Uses)	193,195	79,885	93,370	95,000	95,000	95,000	92,250
	Other Operating Revenues	1,339,299	1,250,762	1,254,075	1,223,750	1,223,750	1,323,000	1,320,250
	Interfund Transfers In	28,182	26,108	26,055	29,662	29,662	29,662	26,617
	Internal Transactions	28,182	26,108	26,055	29,662	29,662	29,662	26,617
Total Revenues		1,367,481	1,276,870	1,280,130	1,253,412	1,253,412	1,352,662	1,346,867
Expenditures								
	Personnel Services	306,506	289,800	296,882	325,897	325,897	325,897	344,155
	Supplies & Materials	2,833	45,802	27,876	40,895	40,895	40,895	55,895
	Purchased Services	366,570	432,108	488,352	448,230	448,327	448,327	448,874
	Intra-City Charges	90,159	72,735	94,177	96,150	96,150	96,150	93,950
	Fixed Charges	5,690	8,501	8,375	8,800	8,800	8,800	8,800
	Maintenance & Operating	465,252	559,147	618,780	594,075	594,172	594,172	607,519
	Internal Charges	179,296	182,944	194,202	176,522	176,522	176,522	242,778
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	179,296	182,944	194,202	176,522	176,522	176,522	242,778
	Debt Service	-	-	-	-	-	-	-
	Capital Outlay	8,240	62,131	206,676	138,120	197,191	147,191	269,220
	Debt & Capital	8,240	62,131	206,676	138,120	197,191	147,191	269,220
Total Expenditures		959,294	1,094,022	1,316,539	1,234,614	1,293,782	1,243,782	1,463,672
Revenues Over (Under) Expenditures		408,187	182,848	(36,409)	18,798	(40,370)	108,880	(116,805)
Beginning Cash Balance - July 1		824,190	1,214,843	1,411,236	1,374,827	1,374,827	1,374,827	1,483,707
	Other Cash Sources / (Uses)	(17,534)	13,545	-	-	-	-	-
Ending Cash Balance - June 30		1,214,843	1,411,236	1,374,827	1,393,625	1,334,457	1,483,707	1,366,902
	Reserve Target - 15% of Operating Expenses:	142,658	154,784	166,480	164,474	164,489	164,489	179,168
	Reserve Target - 60 Days of Operating Expenses:	156,338	169,626	182,443	180,246	180,262	180,262	196,348
	Reserve Policy Target: (Greater of 60 Days Operating Expenses or 15% of Operating Expenses)	156,338	169,626	182,443	180,246	180,262	180,262	196,348
	Excess Reserve: (Excess Reserve for Capital Projects Funding)	1,058,505	1,241,610	1,192,383	1,213,379	1,154,195	1,303,445	1,170,554

# Solid Waste-Commercial

Fund: 542

Fund: 542		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Charges For Services								
	Commercial Billed Charges	922,303	958,608	982,516	950,000	950,000	1,000,000	1,000,000
	Roll Off Container Fees	200,468	191,064	175,443	175,000	175,000	225,000	225,000
	Total Charges For Services	1,122,771	1,149,671	1,157,959	1,125,000	1,125,000	1,225,000	1,225,000
Investment Earnings								
	Interest Earnings	23,333	21,206	2,746	3,750	3,750	3,000	3,000
	Total Interest Earnings	23,333	21,206	2,746	3,750	3,750	3,000	3,000
Other Financing Sources / (Uses)								
	Other Revenues	-	20					
	Internal Rolloff Charges	70,295	79,865	93,370	95,000	95,000	95,000	92,250
	Sale of Fixed Assets	122,900	-					
	Total Other Financing Sources / (Uses)	193,195	79,885	93,370	95,000	95,000	95,000	92,250
SUBTOTAL - OPERATING REVENUE		1,339,299	1,250,762	1,254,075	1,223,750	1,223,750	1,323,000	1,320,250
Interfund Transfers In								
	T/in - 546 Transfer Station	24,045	24,045	24,045	27,652	27,652	27,652	25,875
	T/in - 645 Insurance & Safety	4,137	2,063	2,010	2,010	2,010	2,010	742
	Total Interfund Transfers In	28,182	26,108	26,055	29,662	29,662	29,662	26,617
TOTAL REVENUE		1,367,481	1,276,870	1,280,130	1,253,412	1,253,412	1,352,662	1,346,867
Other Sources / (Uses) - Non-Budgeted								
	Change in Util A/R	(17,534)	13,545	-	-	-	-	-
	Total Other Sources / (Uses) - Non-Budgeted	(17,534)	13,545	-	-	-	-	-

# Solid Waste-Commercial

Fund: 542

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	542 Solid Waste-Commercial							
Dept	3140 Solid Waste - Commercial							
Activity	438 Solid Waste Utilities							
<b>Personnel Services</b>								
	Salaries & Wages	205,969	198,964	199,238	212,079	212,079	212,079	225,785
	Temporary Salaries	2,130	-	3,520	8,051	8,051	8,051	8,353
	Overtime - Misc	6,733	1,312	3,922	7,550	7,550	7,550	7,397
	F.I.C.A. (Soc. Sec.)	12,689	11,521	11,946	14,150	14,150	14,150	15,008
	P.E.R.S. Retirement	18,228	17,382	18,118	20,243	20,243	20,243	20,964
	Health & Vision Insurance	40,039	42,103	44,400	48,226	48,226	48,226	49,665
	Workers Comp. Ins.	14,709	13,223	10,371	9,389	9,389	9,389	10,513
	Unemployment Ins.	969	503	518	597	597	597	657
	Dental Insurance	2,072	2,100	2,054	2,298	2,298	2,298	2,298
	F.I.C.A. Medicare	2,968	2,694	2,794	3,314	3,314	3,314	3,515
<b>Total</b>	<b>Personnel Services</b>	<b>306,506</b>	<b>289,800</b>	<b>296,882</b>	<b>325,897</b>	<b>325,897</b>	<b>325,897</b>	<b>344,155</b>
<b>Supplies &amp; Materials</b>								
	Paper & Forms	285	196	293	350	350	350	350
	Office Supplies & Equip	702	719	314	750	750	750	750
	Chem & Lab Supplies	-	-	205	100	100	100	100
	Janitorial Supplies	117	279	91	350	350	350	350
	Clothing Allowance	916	615	1,444	1,845	1,845	1,845	1,845
	750 Uniforms (3x\$250)							
	450 High Visibility Safety Wear (3x\$150)							
	450 Safety Boots (3x\$150)							
	195 Gloves/Safety Glasses (3)							
	<u>1,845</u>							
	Operating Supplies - Misc	313	43,635	25,528	37,000	37,000	37,000	37,500
	1,000 Tire Chains-Parts/Sets							
	35,000 New Commercial Containers							
	500 Vehicle Supplies (Bulbs, hoses, etc..)							
	<u>1,000</u>							
	<u>37,500</u>							
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	14,500
	Small Tools & Equip-Misc	500	358	-	500	500	500	500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>2,833</b>	<b>45,802</b>	<b>27,876</b>	<b>40,895</b>	<b>40,895</b>	<b>40,895</b>	<b>55,895</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	6,946	4,814	6,093	5,970	5,970	5,970	6,172
	IT&S Telephone Service	1,097	1,099	1,142	1,143	1,143	1,143	1,299
	IT&S Special Projects	-	721	289	-	97	97	-
	City-Co Bldg Postage Adm	84	120	142	152	152	152	163
	Postage	1,960	2,338	2,493	2,600	2,600	2,600	2,600
	Cellular Services	572	573	287	575	575	575	600
	Printing & Duplicating	-	38	38	250	250	250	250
	Advertising	3,497	2,216	3,495	3,800	3,800	3,800	3,850
	1,350 Yellow Pages-Statewide Publishing							
	<u>2,500</u>							
	<u>3,850</u>							
	Water & Sewer	3,171	1,404	486	2,000	2,000	2,000	1,000
	Medical Expenses	-	160	115	300	300	300	300
	Equipment Repairs	246	37	-	200	200	200	200
	Building Repairs/Maint	253	865	250	250	250	250	250
	Meal Reimb-Taxable	15	-	-	-	-	-	-
	Required Training	-	-	-	500	500	500	1,000
	Conferences	645	20	-	1,000	1,000	1,000	1,500
	Solid Waste Tipping Fees	345,950	413,114	467,715	416,940	416,940	416,940	416,940
	295,100 Commercial (5,200 tons @ \$56.75/ton)							
	89,665 Roll Offs (1580 tons @ \$56.75/ton)							
	28,175 C&D Rolloffs (1225 tons @ 23.00/ton)							
	2,500 C&D Rolloffs - Contaminated (50 tons @ \$50.00/ton)							
	<u>1,500</u>							
	<u>416,940</u>							

# Solid Waste-Commercial

Fund: 542

				FY 2022			Proposed FY 2023 Budget
				FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	
				Adopted	Amended	Est Actuals	
Other Contracted Services				2,134	4,591	5,808	12,550
10,000	Software Support (40% Comm-60% Res)						12,550
2,500	On-Route Equipment/Support						
200	Shop Weed Control (33%x\$1,200/2)						
50	PSC Authority (Frontloaders)						
<u>12,750</u>							
<b>Total</b>	<b>Purchased Services</b>			<b>366,570</b>	<b>432,108</b>	<b>488,352</b>	<b>448,230</b>
							<b>448,327</b>
							<b>448,327</b>
							<b>448,874</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges				60,341	48,990	53,090	66,950
Shop Vehicle Repairs				12,340	2,261	9,814	6,700
Shop Tires & Tire Repairs				5,828	10,023	12,347	10,000
Shop Vehicle Parts				11,650	11,461	18,927	12,500
<b>Total</b>	<b>Intra-City Charges</b>			<b>90,159</b>	<b>72,735</b>	<b>94,177</b>	<b>96,150</b>
							<b>96,150</b>
							<b>96,150</b>
							<b>93,950</b>
<b>Fixed Charges</b>							
Special Assessments				5,386	8,371	8,380	8,800
Cash (Over)/Short				304	130	(5)	-
<b>Total</b>	<b>Fixed Charges</b>			<b>5,690</b>	<b>8,501</b>	<b>8,375</b>	<b>8,800</b>
							<b>8,800</b>
							<b>8,800</b>
							<b>8,800</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges				36,111	35,192	47,263	16,131
Public Works				20,669	25,033	19,109	15,841
Property Insurance				188	188	202	216
Vehicle & Equip Insurance				3,378	3,378	2,697	2,886
Liability Insurance				5,578	5,582	5,703	6,038
Fidelity Insurance				38	38	38	40
Liability Deductible				-	150	150	161
Human Resource				5,143	4,976	5,128	4,202
Budget & Accounting				25,561	25,813	30,991	14,234
Utility Customer Service				22,164	23,075	22,417	36,352
Engineering							12,371
Building M&O Charge				14,313	14,207	14,286	21,832
Industrial Facilities				-	-	-	-
Fleet Services Charges				46,153	45,312	46,218	46,218
<b>Total</b>	<b>Internal Charges</b>			<b>179,296</b>	<b>182,944</b>	<b>194,202</b>	<b>176,522</b>
							<b>176,522</b>
							<b>176,522</b>
							<b>242,778</b>
<b>Capital Outlay</b>							
Buildings				-	-	-	50,000
SW0902							50,000
-	FY22 - Warm Storage Building						-
35,000	FY23 - Office Remodel - SW Shop Location						
Imprvmnts Other Than Bldgs				-	6,881	18,483	81,120
59,071	FY21 - Transfer Station Entrance Improvements						140,191
SW0903							140,191
36,120	FY22 Transfer Station Entrance Improvements						-
45,000	FY22 - Solid Waste Master Plan						
Equipment				8,240	4,250	-	7,000
7,000	FY22 - Waste Oil Burner (Shared w/Residential)						7,000
FY22							7,000
<u>7,000</u>							
FY23							
<u>-</u>							
Vehicles				-	51,000	188,193	-
234,220	FY 23 - Roll-off Truck						-
FY23							234,220
<u>234,220</u>							
<b>Total</b>	<b>Capital Outlay</b>			<b>8,240</b>	<b>62,131</b>	<b>206,676</b>	<b>138,120</b>
							<b>197,191</b>
							<b>147,191</b>
							<b>269,220</b>
<b>Total</b>	<b>Solid Waste - Commercial</b>			<b>959,294</b>	<b>1,094,022</b>	<b>1,316,539</b>	<b>1,234,614</b>
							<b>1,293,782</b>
							<b>1,243,782</b>
							<b>1,463,672</b>

**Landfill Monitoring District**
**Fund: 543**

Fund: 543							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Special Assessments	139,203	138,420	141,173	140,300	140,300	140,300	140,300
Taxes & Assessments	139,203	138,420	141,173	140,300	140,300	140,300	140,300
Intergovernmental Revenues	850	850	850	850	850	850	850
Investment Earnings	4,526	3,571	459	575	575	50	50
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	5,376	4,421	1,309	1,425	1,425	900	900
Total Revenues	144,579	142,841	142,482	141,725	141,725	141,200	141,200
Expenditures							
Supplies & Materials	-	-	-	-	-	-	-
Purchased Services	89,602	89,728	94,958	108,600	108,600	107,426	108,600
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-	-
Maintenance & Operating	89,602	89,728	94,958	108,600	108,600	107,426	108,600
Internal Charges	46	46	50	28,563	28,563	28,563	37,399
Transfers Out	30,000	30,000	30,000	-	-	-	-
Internal Transactions	30,046	30,046	30,050	28,563	28,563	28,563	37,399
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	26,880
Debt & Capital	-	-	-	-	-	-	26,880
Total Expenditures	119,648	119,774	125,008	137,163	137,163	135,989	172,879
Revenues Over (Under) Expenditures							
	24,931	23,067	17,475	4,562	4,562	5,211	(31,679)
Beginning Cash Balance - July 1							
	217,669	242,600	265,667	283,142	283,142	283,142	288,353
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30							
	242,600	265,667	283,142	287,704	287,704	288,353	256,674

# Landfill Monitoring District

Fund: 543

Fund: 543			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Revenues									
Special Assessments									
Special Assessments			138,914	138,185	140,838	140,000	140,000	140,000	140,000
P & I on Del Assmnts			289	236	335	300	300	300	300
Total	Special Assessments		139,203	138,420	141,173	140,300	140,300	140,300	140,300
Intergovernmental Revenues									
PILT-Helena Housing Authority			850	850	850	850	850	850	850
Total	Intergovernmental Revenues		850	850	850	850	850	850	850
Investment Earnings									
Interest Earnings			4,526	3,571	459	575	575	50	50
Total	Interest Earnings		4,526	3,571	459	575	575	50	50
SUBTOTAL - OPERATING REVENUE			144,579	142,841	142,482	141,725	141,725	141,200	141,200
TOTAL REVENUE			144,579	142,841	142,482	141,725	141,725	141,200	141,200
Fund	543 Landfill Monitoring District								
Dept	3140 Solid Waste - Commercial								
Activity	438 Solid Waste Utilities								
Purchased Services									
Electric Utility			5,356	7,081	5,734	8,600	8,600	7,426	8,600
Ground Water Monitoring			84,246	82,648	89,223	100,000	100,000	100,000	100,000
80,000 Landfill monitoring									
20,000 Misc Repair/Replacements									
100,000									
Total	Purchased Services		89,602	89,728	94,958	108,600	108,600	107,426	108,600
Internal Charges									
Comm, Mgr, Atty Charges			-	-	-	14,338	14,338	14,338	15,117
Public Works			-	-	-	7,757	7,757	7,757	9,844
Property Insurance			46	46	50	54	54	54	72
Budget & Accounting			-	-	-	1,563	1,563	1,563	1,795
Engineering			-	-	-	4,851	4,851	4,851	10,571
Total	Internal Charges		46	46	50	28,563	28,563	28,563	37,399
Transfers Out									
T/out - 541 Solid Waste-Residential			30,000	30,000	30,000	-	-	-	-
Total	Transfers Out		30,000	30,000	30,000	-	-	-	-
Capital Outlay									
Imprvmnts Other Than Bldgs			-	-	-	-	-	-	26,880
26,880 FY23 - Gas Extraction Blower									
Total	Capital Outlay		-	-	-	-	-	-	26,880
Total	Landfill Monitoring District		119,648	119,774	125,008	137,163	137,163	135,989	172,879



# Transfer Station

Fund: 546

Fund: 546		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	125,000	125,000	125,000	125,000	125,000	125,000	150,000
	Charges For Services	2,299,523	2,617,657	2,722,172	2,628,365	2,628,365	2,696,663	2,600,426
	Investment Earnings	30,599	18,648	2,786	3,500	3,500	1,000	1,000
	Other Financing Sources / (Uses)	1,895	5,113	14,586	-	-	15,925	18,680
	Other Operating Revenues	2,457,017	2,766,417	2,864,545	2,756,865	2,756,865	2,838,588	2,770,106
	Interfund Transfers In	10,491	5,080	5,205	5,205	5,205	5,205	1,865
	Internal Transactions	10,491	5,080	5,205	5,205	5,205	5,205	1,865
Total Revenues		2,467,508	2,771,497	2,869,750	2,762,070	2,762,070	2,843,793	2,771,971
Expenditures								
	Personnel Services	767,501	758,168	745,755	795,817	795,817	795,817	868,816
	Supplies & Materials	15,730	13,034	18,842	19,430	19,430	19,430	33,930
	Purchased Services	1,080,086	1,153,565	1,161,397	1,148,619	1,149,044	1,149,044	1,153,115
	Intra-City Charges	125,504	117,699	91,656	149,900	149,900	149,900	150,050
	Fixed Charges	25,039	37,620	43,009	43,125	43,125	43,125	47,220
	Maintenance & Operating	1,246,359	1,321,918	1,314,904	1,361,074	1,361,499	1,361,499	1,384,315
	Internal Charges	219,588	233,787	247,601	243,576	243,576	243,576	339,898
	Transfers Out	24,045	24,045	24,045	27,652	27,652	27,652	25,875
	Internal Transactions	243,633	257,832	271,646	271,228	271,228	271,228	365,773
	Capital Outlay	1,113,579	83,474	46,029	313,310	545,565	448,473	144,790
	Debt & Capital	1,113,579	83,474	46,029	313,310	545,565	448,473	144,790
Total Expenditures		3,371,072	2,421,392	2,378,334	2,741,429	2,974,109	2,877,017	2,763,694
Revenues Over (Under) Expenditures		(903,564)	350,106	491,416	20,641	(212,039)	(33,224)	8,277
Beginning Cash Balance - July 1		1,830,125	828,354	1,259,266	1,784,940	1,784,940	1,784,940	1,751,716
	Other Cash Sources / (Uses)	(98,207)	80,807	34,258	-	-	-	-
Ending Cash Balance - June 30		828,354	1,259,266	1,784,940	1,805,581	1,572,901	1,751,716	1,759,993
	Reserve Target - 15% of Operating Expenses:	338,624	350,688	349,846	364,218	364,282	364,282	392,836
	Reserve Target - 60 Days of Operating Expenses:	371,095	384,315	383,393	399,143	399,213	399,213	430,505
	Reserve Policy Target: (Greater of 60 Days Operating Expenses or 15% of Operating Expenses)	371,095	384,315	383,393	399,143	399,213	399,213	430,505
	Excess Reserve: (Excess Reserve for Capital Projects Funding)	457,259	874,951	1,401,547	1,406,438	1,173,688	1,352,503	1,329,488

# Transfer Station

Fund: 546

Fund: 546				FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
							Adopted	Amended	Est Actuals	
Revenues										
Intergovernmental Revenues										
County Contributions				125,000	125,000	125,000	125,000	125,000	125,000	150,000
Total Intergovernmental Revenues				125,000	125,000	125,000	125,000	125,000	125,000	150,000
Charges For Services										
Tons	Tipping - Commercial			211,552	297,223	327,476	295,100	295,100	295,100	295,100
5,200	\$ 295,100	@ \$56.75 per ton								
Tipping - Residential				775,548	856,885	984,270	879,625	879,625	785,988	785,988
13,850	\$ 785,988	@ \$56.75 per ton								
Tipping - Scratchgravel				967,630	1,023,928	919,538	1,021,500	1,021,500	1,021,500	1,021,500
18,000	\$ 1,021,500	@ \$56.75 per ton								
Tipping - Transfer Accts				142,129	171,194	153,415	158,900	158,900	275,000	178,763
3,150	\$ 178,763	@ \$56.75 per ton								
Tipping - East Helena				-						
-	\$ -	@ \$56.75 per ton								
Tipping - Roll-off Accts				71,790	86,606	98,128	89,665	89,665	96,475	96,475
1,700	\$ 96,475	@ \$56.75 per ton								
Tipping - Cash Customers				121,944	166,318	205,470	164,575	164,575	187,275	187,275
3,300	\$ 187,275	@ \$56.75 per ton								
Tipping - PAYT Overages				8,930	15,503	22,806	12,500	12,500	22,500	22,500
Tire Disposal Revenues				-	-	2,515	2,000	2,000	3,575	3,575
63	\$ 3,575	@ \$56.75 per ton								
Mattress Disposal Revenues				-	-	8,555	4,500	4,500	9,250	9,250
163	\$ 9,250	@ \$56.75 per ton								
Total Charges For Services				2,299,523	2,617,657	2,722,172	2,628,365	2,628,365	2,696,663	2,600,426
Investment Earnings										
Interest Earnings				30,599	18,648	2,786	3,500	3,500	1,000	1,000
Total Interest Earnings				30,599	18,648	2,786	3,500	3,500	1,000	1,000
Other Financing Sources / (Uses)										
Other Revenues				1,895	5,113	1,854	-	-	-	-
Internal Rolloff Charges				-	-	-	-	-	15,925	18,680
T/in - 100 General Fund				-	-	12,733	-	-	-	-
Total Other Financing Sources / (Uses)				1,895	5,113	14,586	-	-	15,925	18,680
SUBTOTAL - OPERATING REVENUE										
				2,457,017	2,766,417	2,864,545	2,756,865	2,756,865	2,838,588	2,770,106
Interfund Transfers In										
T/in - 645 Insurance & Safety				10,491	5,080	5,205	5,205	5,205	5,205	1,865
Total Interfund Transfers In				10,491	5,080	5,205	5,205	5,205	5,205	1,865
TOTAL REVENUE										
				2,467,508	2,771,497	2,869,750	2,762,070	2,762,070	2,843,793	2,771,971
Other Sources / (Uses) - Non-Budgeted										
Change in Util. A/R				(98,272)	80,828	34,258	-	-	-	-
Change in Util. A/P				65	(21)	-	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted				(98,207)	80,807	34,258	-	-	-	-

# Transfer Station

Fund: 546

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	546 Transfer Station							
Dept	3150 Transfer Station							
Activity	438 Solid Waste Utilities							
<b>Personnel Services</b>								
Salaries & Wages		469,171	456,408	465,700	505,017	505,017	505,017	559,097
Temporary Salaries		61,159	69,229	35,140	37,560	37,560	37,560	38,601
Overtime - Misc		6,092	4,110	13,500	5,146	5,146	5,146	7,386
F.I.C.A. (Soc. Sec.)		32,570	32,476	31,625	33,991	33,991	33,991	37,543
P.E.R.S. Retirement		43,674	42,138	44,500	48,623	48,623	48,623	50,850
Health & Vision Insurance		99,560	101,801	113,500	123,402	123,402	123,402	127,076
Workers Comp. Ins.		40,091	38,013	27,825	26,807	26,807	26,807	31,947
Unemployment Ins.		2,415	1,324	1,315	1,433	1,433	1,433	1,645
Dental Insurance		5,152	5,075	5,250	5,880	5,880	5,880	5,880
F.I.C.A. Medicare		7,617	7,595	7,400	7,958	7,958	7,958	8,791
<b>Total</b>	<b>Personnel Services</b>	<b>767,501</b>	<b>758,168</b>	<b>745,755</b>	<b>795,817</b>	<b>795,817</b>	<b>795,817</b>	<b>868,816</b>
<b>Supplies &amp; Materials</b>								
Paper & Forms		53	369	642	500	500	500	500
Office Supplies & Equip		756	2,177	480	750	750	750	750
Janitorial Supplies		3,783	4,000	4,420	4,000	4,000	4,000	4,500
Clothing Allowance		4,292	3,408	4,250	5,630	5,630	5,630	5,630
2,250	Uniforms (9 x \$250)							
1,350	High Visibility Safety Wear (9)							
1,350	Safety Boots (9 x \$150)							
295	Safety Glasses (9)							
295	Gloves							
90	Yak-Trax 9 @ \$10							
5,630								
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	13,500
Small Tools & Equip-Misc		1,416	1,158	1,135	1,550	1,550	1,550	1,550
Computr Equip/Sftwr/Sppl		2,804	420	5,115	3,500	3,500	3,500	3,500
Furniture & Fixtures-Misc		521	402	500	750	750	750	750
Other Supply & Mat-Misc		2,105	1,100	2,300	2,750	2,750	2,750	3,250
1,500	DEF Dispenser for Wheel Loader							
500	Vehicle Supplies (Bulbs, hoses, etc.)							
1,250	Normal Supplies							
3,250								
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>15,730</b>	<b>13,034</b>	<b>18,842</b>	<b>19,430</b>	<b>19,430</b>	<b>19,430</b>	<b>33,930</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		21,195	21,030	21,360	24,498	24,498	24,498	24,753
IT&S Telephone Service		1,561	1,564	1,626	1,626	1,626	1,626	1,787
IT&S Special Projects		-	3,151	1,262	-	425	425	-
City-Co Bldg Postage Adm		156	223	259	280	280	280	575
Postage		936	1,027	1,265	1,000	1,000	1,000	1,250
Cellular Services		428	429	445	600	600	600	600
Printing & Publishing - Misc		34	1,750	90	200	200	200	200
Advertising		3,677	2,216	3,900	3,800	3,800	3,800	3,850
2,500	Public Outreach							
1,350	Statewide Publishing							
3,850								
Electric Utility		19,714	18,787	19,350	20,820	20,820	20,820	20,820
Water & Sewer		3,229	2,921	1,450	3,500	3,500	3,500	3,500
Long Dist Telephone Chrgs		104	128	-	-	-	-	-
Natural Gas Utility		52	-	-	-	-	-	-
Medical Expenses		817	263	740	950	950	950	950
75	First Aid Kits							
300	Drug tests							
425	D.O.T. physicals							
75	Masks							
75	Filters for Masks							
950								
Equipment Repairs		2,909	905	1,100	2,500	2,500	2,500	2,500
Building Repairs/Maint		2,340	26,709	2,450	3,000	3,000	3,000	3,000

# Transfer Station

Fund: 546

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Meal Reimb-Taxable	-	-	-	-	-	-	-
Required Training	-	2,529	-	2,000	2,000	2,000	2,500
Conferences	2,577	-	-	3,000	3,000	3,000	3,500
3,500 Regional Recycling/Waste Conference (2)							
3,500							
Tires Recycle	-	7,097	21,030	24,360	24,360	24,360	26,760
24,000 Tire Cut/Quarter Contract (120 tons * \$200/ton)							
2,760 Landfill Tipping Fees (120 tons * \$23/ton)							
26,760							
Composting Contract	24,660	10,561	-	-	-	-	-
Solid Waste Tipping Fees	988,742	1,042,923	1,065,600	1,049,750	1,049,750	1,049,750	1,049,750
1,049,750 40,375 tons @ \$26.00 (To L&C County)							
Other Contracted Services	6,955	9,353	19,470	6,735	6,735	6,735	6,820
500 Disposal Costs for Sump							
900 Fire Extinguisher Maintenance							
850 Service Contract for Copier							
1,320 Portable Public Toilets							
250 Software Maintenance							
400 ATS Fire Contract							
1,200 Fire Detection Service Contract							
200 Annual Inspection (Loader-Fire Ext.)							
1,200 Service Contract for Scale Drawers							
6,820							
<b>Total Purchased Services</b>	<b>1,080,086</b>	<b>1,153,565</b>	<b>1,161,397</b>	<b>1,148,619</b>	<b>1,149,044</b>	<b>1,149,044</b>	<b>1,153,115</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	53,810	55,989	55,396	87,900	87,900	87,900	87,900
Shop Vehicle Repairs	28,674	28,097	4,820	25,000	25,000	25,000	27,500
Shop Tires & Tire Repairs	12,704	7,612	9,800	9,000	9,000	9,000	-
Shop Vehicle Parts	30,316	26,001	21,640	28,000	28,000	28,000	34,650
<b>Total Intra-City Charges</b>	<b>125,504</b>	<b>117,699</b>	<b>91,656</b>	<b>149,900</b>	<b>149,900</b>	<b>149,900</b>	<b>150,050</b>
<b>Fixed Charges</b>							
Rent of Equipment	-	-	15	1,000	1,000	1,000	1,000
Special Assessments	17,032	26,256	26,619	27,850	27,850	27,850	27,850
Licenses	4,893	5,687	7,735	6,475	6,475	6,475	8,370
3,200 MRL Lease #362506 (1/2 Cost)							
220 MRL Lease #232266 (1/2 Cost)							
840 Scale Certification (1/2 Cost)							
280 Scale License (1/2 Cost)							
1,050 Dept of Rev Tax/Consumer Council							
1,300 E1 License/Enterprise							
630 Transfer Station License (1/2 Cost)							
300 Software License (Scale Weights) (1/2 Cost)							
500 Software License (Accounts) (1/2 Cost)							
50 Public Service Commission-Authority							
8,370							
Credit Card Fees	3,114	5,677	8,640	7,800	7,800	7,800	10,000
<b>Total Fixed Charges</b>	<b>25,039</b>	<b>37,620</b>	<b>43,009</b>	<b>43,125</b>	<b>43,125</b>	<b>43,125</b>	<b>47,220</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	58,620	56,393	74,271	21,508	21,508	21,508	52,048
Public Works	27,558	47,340	36,138	15,841	15,841	15,841	18,343
Property Insurance	1,638	1,638	2,502	2,677	2,677	2,677	4,183
Vehicle & Equip Insurance	2,315	2,315	2,703	2,892	2,892	2,892	1,769
Liability Insurance	14,441	14,074	14,150	14,523	14,523	14,523	17,314
Fidelity Insurance	171	167	167	139	139	139	142
Human Resource	13,318	12,885	13,279	11,617	11,617	11,617	14,688
Budget & Accounting	31,745	31,948	39,857	23,643	23,643	23,643	30,937
Utility Customer Service	8,866	9,230	5,604	76,251	76,251	76,251	87,255
Engineering				12,371	12,371	12,371	18,426
Building M&O Charge	3,520	3,410	3,456	6,639	6,639	6,639	6,971
Industrial Facilities	2,000	-	-	-	-	-	21,252
Fleet Services Charges	55,396	54,387	55,475	55,475	55,475	55,475	66,570
<b>Total Internal Charges</b>	<b>219,588</b>	<b>233,787</b>	<b>247,601</b>	<b>243,576</b>	<b>243,576</b>	<b>243,576</b>	<b>339,898</b>

Transfer Station												
Fund: 546				FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget		
							Adopted	Amended	Est Actuals			
Transfers Out												
	T/out - 542 Solid Waste-Commercial			24,045	24,045	24,045	27,652	27,652	27,652	25,875		
	25,875	115 C&D Pulls for Mattresses/Boxsprings \$240.45/pull										
	T/out - 547 Recycling			-								
	Total	Transfers Out		24,045	24,045	24,045	27,652	27,652	27,652	25,875		
Capital Outlay												
	Buildings			900,517	1,833	1,073	50,000	97,092	-	-		
	Imprvmnts Other Than Bldgs			-	6,881	44,956	158,810	268,473	268,473	-		
SW0903	109,663	FY21 - Transfer Station Entrance Improvements										
SW0903	75,560	FY22 Transfer Station Entrance Improvements										
	45,000	FY22 - Solid Waste Master Plan										
	38,250	FY22 - Pit Floor Resurfacing										
FY22	268,473											
	Equipment			213,062	7,425	-	-	-	-	-		
	Vehicles			-	67,335	-	104,500	180,000	180,000	144,790		
SW2906	104,500	FY22 - Semi-Tractor and Accessories										
SW2906	75,500	FY22 - Semi-Tractor and Accessories										
FY22	180,000											
	40,310	FY23 - ATV w/Accessories										
	104,480	FY23 - Transfer Trailer (Replace #235)										
FY23	144,790											
	Total	Capital Outlay		1,113,579	83,474	46,029	313,310	545,565	448,473	144,790		
Total	Transfer Station			3,371,072	2,421,392	2,378,334	2,741,429	2,974,109	2,877,017	2,763,694		

**Recycling**  
**Fund: 547**

Fund: 547		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	375,000	175,000	225,000	275,000	275,000	275,000	275,000
	Charges For Services	126,634	53,911	83,116	74,500	120,500	120,500	120,500
	Investment Earnings	7,799	4,857	398	475	100	100	100
	Other Financing Sources / (Uses)	853	-	-	-	-	-	-
	Other Operating Revenues	510,286	233,768	308,514	349,975	395,600	395,600	395,600
	Interfund Transfers In	177,852	176,410	226,371	276,371	276,371	276,371	275,502
	Internal Transactions	177,852	176,410	226,371	276,371	276,371	276,371	275,502
Total Revenues		688,138	410,178	534,885	626,346	671,971	671,971	671,102
Expenditures								
	Personnel Services	188,768	199,179	207,552	208,232	208,232	208,232	221,650
	Supplies & Materials	2,478	2,299	1,843	3,965	3,965	3,965	4,065
	Purchased Services	127,726	164,343	187,337	244,129	244,208	230,513	238,644
	Intra-City Charges	1,236	1,855	1,146	2,350	2,350	2,350	5,275
	Fixed Charges	21,212	30,561	31,553	33,600	33,600	33,600	33,600
	Maintenance & Operating	152,652	199,057	221,879	284,044	284,123	270,428	281,584
	Internal Charges	75,087	78,144	78,852	63,414	63,414	63,414	97,606
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	75,087	78,144	78,852	63,414	63,414	63,414	97,606
	Capital Outlay	15,114	34,591	20,668	65,080	95,966	95,966	25,460
	Debt & Capital	15,114	34,591	20,668	65,080	95,966	95,966	25,460
Total Expenditures		431,621	510,971	528,950	620,770	651,735	638,040	626,300
Revenues Over (Under) Expenditures								
		256,517	(100,794)	5,934	5,576	20,236	33,931	44,802
Beginning Cash Balance - July 1								
		74,833	331,366	231,883	255,219	255,219	231,883	265,814
	Other Cash Sources / (Uses)	16	1,311	17,401	-	-	-	-
Ending Cash Balance - June 30								
		331,366	231,883	255,219	260,795	275,455	265,814	310,616
	Reserve Target - 15% of Operating Expenses:	62,476	71,457	76,242	83,354	83,365	81,311	90,126
	Reserve Target - 60 Days of Operating Expenses:	68,467	78,309	83,553	91,346	91,359	89,108	98,768
	Reserve Policy Target:	68,467	78,309	83,553	91,346	91,359	89,108	98,768
	(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)							
	Excess Reserve:	262,899	153,574	171,665	169,448	184,095	176,706	211,848
	(Excess Reserve for Capital Projects Funding)							

**Recycling**  
**Fund: 547**

Fund: 547		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
County Contributions		375,000	175,000	225,000	275,000	275,000	275,000	275,000
Total	Intergovernmental Revenues	375,000	175,000	225,000	275,000	275,000	275,000	275,000
Charges For Services								
Recycling Revenues		25,275	-	-	-	-	-	-
Household Commodities		22,866	16,280	22,025	23,000	27,500	27,500	27,500
White Goods		48,271	26,478	44,173	38,000	48,000	48,000	48,000
Cardboard		16,654	(4,749)	6,736	2,500	35,000	35,000	35,000
Battery & Waste Oil		6,509	8,740	6,772	7,500	5,000	5,000	5,000
E-Waste		1,843	1,428	640	1,000	1,000	1,000	1,000
Plastics		32	-	-	-	-	-	-
Tire Disposal Revenues		900	1,055	50	-	-	-	-
Freon Disposal Revenues		1,470	1,950	2,720	2,500	4,000	4,000	4,000
Mattress Disposal Revenues		2,815	2,730	-	-	-	-	-
Total	Charges For Services	126,634	53,911	83,116	74,500	120,500	120,500	120,500
Investment Earnings								
Interest Earnings		7,799	4,857	398	475	100	100	100
Total	Interest Earnings	7,799	4,857	398	475	100	100	100
Other Financing Sources / (Uses)								
Other Revenues		853	-	-	-	-	-	-
Sale of Fixed Assets		-	-	-	-	-	-	-
Total	Other Financing Sources / (Uses)	853	-	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE								
		510,286	233,768	308,514	349,975	395,600	395,600	395,600
Interfund Transfers In								
T/in - 541 Solid Waste-Res		175,000	175,000	225,000	275,000	275,000	275,000	275,000
T/in - 645 Insurance & Safety		2,852	1,410	1,371	1,371	1,371	1,371	502
T/in - 650 Medical Revolving		-	-					
Total	Interfund Transfers In	177,852	176,410	226,371	276,371	276,371	276,371	275,502
TOTAL REVENUE								
		688,138	410,178	534,885	626,346	671,971	671,971	671,102
Other Sources / (Uses) - Non-Budgeted								
Change in Util Vouchers Payable		16	1,311	17,401	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	16	1,311	17,401	-	-	-	-

# Recycling

Fund: 547

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	547 Recycling							
Dept	3151 Recycling							
Activity	438 Solid Waste Utilities							
<b>Personnel Services</b>								
Salaries & Wages		136,062	142,758	145,207	145,023	145,023	145,023	155,234
Temporary Salaries		-	-	3,772	2,431	2,431	2,431	2,522
Overtime - Misc		171	176	59	2,381	2,381	2,381	2,501
F.I.C.A. (Soc. Sec.)		8,396	8,748	9,157	9,354	9,354	9,354	10,001
P.E.R.S. Retirement		11,676	12,398	13,041	13,382	13,382	13,382	14,242
Health & Vision Insurance		23,343	25,695	27,841	27,702	27,702	27,702	28,528
Workers Comp. Ins.		5,332	5,719	4,674	4,054	4,054	4,054	4,523
Unemployment Ins.		617	359	374	395	395	395	437
Dental Insurance		1,208	1,280	1,287	1,320	1,320	1,320	1,320
F.I.C.A. Medicare		1,963	2,046	2,141	2,190	2,190	2,190	2,342
<b>Total</b>	<b>Personnel Services</b>	<b>188,768</b>	<b>199,179</b>	<b>207,552</b>	<b>208,232</b>	<b>208,232</b>	<b>208,232</b>	<b>221,650</b>
<b>Supplies &amp; Materials</b>								
Paper & Forms				175	100	100	100	100
Office Supplies & Equip		386	590	279	500	500	500	500
Janitorial Supplies		-	76	68	250	250	250	250
Clothing Allowance		687	529	796	815	815	815	815
Operating Supplies - Misc		795	700	-	1,500	1,500	1,500	1,000
500 Paint for Recycling Containers								
250 Normal Operating Supplies								
250 New Containers for Rotator								
1,000								
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	600
Small Tools & Equip-Misc		200	-	428	200	200	200	200
100 Freon Hoses/Tanks								
100 Piercing Tools for Freon								
200								
Construction & Maint Mat'ls		410	391	-	500	500	500	500
250 Gel Sorbent for acids								
250 Paint Exchange Supplies								
500								
Other Supply & Mat-Misc		-	14	97	100	100	100	100
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>2,478</b>	<b>2,299</b>	<b>1,843</b>	<b>3,965</b>	<b>3,965</b>	<b>3,965</b>	<b>4,065</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Sprrt		4,069	3,916	4,456	5,865	5,865	5,865	6,083
IT&S Telephone Service		1,024	1,026	1,067	1,067	1,067	1,067	593
IT&S Special Projects		-	587	235	-	79	79	-
City-Co Bldg Postage Adm		84	120	142	152	152	152	163
Postage		10	1	5	25	25	25	25
Cellular Services		768	768	773	1,100	1,100	1,100	900
Printing & Duplicating		-	38	38	500	500	500	500
100 E-Waste Water Bill Inserts								
200 Recycling Water Bill Inserts								
200 Recycling Newsletter/Guide to Recycling								
500								
Dues, Subscriptn, License		446	892	946	750	750	750	750
750 SWANA (3)								
750								
Advertising		6,203	2,403	3,843	6,800	6,800	6,800	7,350
5,000 Public Outreach/Education								
1,350 Statewide Publishing								
500 Signs and Misc.								
500 Paint Exchange Advertising								
7,350								
Electric Utility		981	931	606	1,000	1,000	1,000	1,000
Water & Sewer		338	346	361	400	400	400	450
Long Dist Telephone Chrgs		24	28		-	-	-	-
Medical Expenses		80	-	80	100	100	100	100



# Recycling

Fund: 547

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Equipment Repairs	150	-	150	150	150	150	150
Travel & Meeting Expense	225	14	-	150	150	150	150
Required Training	-	-	-	350	350	350	1,000
1,000 Recycling Training							
1,000							
Cardboard Recycling		-	1,365	9,000	9,000	-	-
22,500 Cardboard Baling (750 tons @ \$30/ton)							
Conferences	1,019	-	-	1,000	1,000	1,000	1,500
1,500 Regional Recycling/Waste Conference							
1,500							
Plastics Recycle	11,625	11,920	32,673	23,340	23,340	23,340	21,260
5,760 Compactor Hauls (65 pulls * \$90)							
14,000 Plastic Baling (80 tons @\$175 per ton)							
1,500 Compactor Maintenance							
21,260							
E-Waste Recycle	-	-	-	1,000	1,000	-	-
Household Commodities Recycle	48,875	49,045	57,885	66,045	66,045	66,045	74,250
74,250 Recycling Roll-off Hauls (825 hrs*\$90)							
74,250							
White Goods Recycle	11,050	12,950	14,401	13,460	13,460	13,460	14,240
1,500 Freon Machine							
500 Hoses/Gauges/Tools for Freon							
12,240 White Goods - Roll-off Hauls (136 hrs*\$90)							
14,240							
Tires Recycle	20,686	14,506	-	-	-	-	-
Glass Recycle	5,950	5,950	11,386	5,950	5,950	16,500	16,500
16,500 Glass Contract (\$47/ton)							
16,500							
Composting Contract	-	16,544	55,136	70,925	70,925	56,680	56,680
6,800 Chipped Brush = 68 Semi hours * \$100.00/hr							
11,880 Chipped Brush = Loader - 108 hrs * \$110.00/hr							
25,000 Chipper Contract (\$22/ton)							
10,000 Landfill Tipping Fees (1000 tons *\$10/ton)							
3,000 Chipper Mobilization (3 * \$1,000)							
56,680							
Other Contracted Services	14,119	42,359	1,789	35,000	35,000	35,000	35,000
4,500 Antifreeze Recycling							
30,000 Household Hazardous Waste Day Prgm							
500 Waste Oil Tank Cleanup							
35,000							
<b>Total Purchased Services</b>	<b>127,726</b>	<b>164,343</b>	<b>187,337</b>	<b>244,129</b>	<b>244,208</b>	<b>230,513</b>	<b>238,644</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	961	1,628	982	1,800	1,800	1,800	4,800
Shop Vehicle Repairs	-	-	-	200	200	200	200
Shop Tires & Tire Repairs	-	-	-	100	100	100	-
Shop Vehicle Parts	275	227	164	250	250	250	275
<b>Total Intra-City Charges</b>	<b>1,236</b>	<b>1,855</b>	<b>1,146</b>	<b>2,350</b>	<b>2,350</b>	<b>2,350</b>	<b>5,275</b>
<b>Fixed Charges</b>							
Special Assessments	16,821	26,045	26,407	27,850	27,850	27,850	27,850
Licenses	4,391	4,516	5,146	5,750	5,750	5,750	5,750
3,200 MRL Lease #362506 (1/2 Cost)							
840 Scale Certification (1/2 Cost)							
280 Scale License (1/2 Cost)							
630 Transfer Station License (1/2 Cost)							
300 Software License (Scale Weights) (1/2 Cost)							
500 Software License (Accounts) (1/2 Cost)							
5,750							
<b>Total Fixed Charges</b>	<b>21,212</b>	<b>30,561</b>	<b>31,553</b>	<b>33,600</b>	<b>33,600</b>	<b>33,600</b>	<b>33,600</b>

# Recycling

Fund: 547

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	18,341	18,086	23,734	10,754	10,754	10,754	10,266
	Public Works	27,558	33,460	25,542	15,841	15,841	15,841	18,343
	Property Insurance	161	161	173	185	185	185	-
	Vehicle & Equip Insurance	114	114	118	126	126	126	179
	Liability Insurance	3,804	3,808	3,887	3,973	3,973	3,973	4,586
	Fidelity Insurance	26	26	26	26	26	26	26
	Liability Deductible	2,351	-	-	-	-	-	-
	Human Resource	3,117	3,016	3,108	2,433	2,433	2,433	3,297
	Budget & Accounting	10,581	10,649	13,286	5,544	5,544	5,544	7,838
	Engineering				12,371	12,371	12,371	18,222
	Building M&O Charge	3,520	3,410	3,456	6,639	6,639	6,639	6,971
	Industrial Facilities	-	-	-	-	-	-	21,252
	Fleet Services Charges	5,514	5,414	5,522	5,522	5,522	5,522	6,626
<b>Total</b>	<b>Internal Charges</b>	<b>75,087</b>	<b>78,144</b>	<b>78,852</b>	<b>63,414</b>	<b>63,414</b>	<b>63,414</b>	<b>97,606</b>
<b>Capital Outlay</b>								
	Buildings	-	-	-	-	-	-	-
	Imprvmnts Other Than Bldgs	-	6,881	20,668	65,080	95,966	95,966	-
SW0903	25,071 FY21 Transfer Station Entrance Improvements							
	5,815 FY21 Glass Storage Area							
	<u>30,886</u>							
SW0903	20,080 FY22 Transfer Station Entrance Improvements							
	45,000 FY22 - Solid Waste Master Plan							
	<u>65,080</u>							
	Equipment	15,114	27,711	-	-	-	-	25,460
	25,460 FY23 - Roll-off Containers (2)							
	<u>25,460</u>							
	Vehicles	-	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>15,114</b>	<b>34,591</b>	<b>20,668</b>	<b>65,080</b>	<b>95,966</b>	<b>95,966</b>	<b>25,460</b>
<b>Total</b>	<b>Recycling</b>	<b>431,621</b>	<b>510,971</b>	<b>528,950</b>	<b>620,770</b>	<b>651,735</b>	<b>638,040</b>	<b>626,300</b>

# Parking

Fund: 551

## Revenues

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Charges For Services	1,683,382	1,753,770	1,796,836	1,920,611	1,920,611	1,727,753	2,209,564
Fines & Forfeitures	76,789	34,144	56,456	70,500	70,500	39,000	62,500
Investment Earnings	14,128	6,987	1,037	2,000	2,000	2,000	-
Other Financing Sources / (Uses)	4,555	5,917	5,169	4,000	10,573	25,573	-
<b>Other Operating Revenues</b>	<b>1,778,854</b>	<b>1,800,818</b>	<b>1,859,498</b>	<b>1,997,111</b>	<b>2,003,684</b>	<b>1,794,326</b>	<b>2,272,064</b>
Interfund Transfers In	6,808	3,343	3,457	3,457	3,457	3,457	1,364
<b>Internal Transactions</b>	<b>6,808</b>	<b>3,343</b>	<b>3,457</b>	<b>3,457</b>	<b>3,457</b>	<b>3,457</b>	<b>1,364</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>560,243</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>1,785,662</b>	<b>2,364,404</b>	<b>1,862,955</b>	<b>2,000,568</b>	<b>2,007,141</b>	<b>1,797,783</b>	<b>2,273,428</b>

## Expenditures

<b>Personnel Services</b>	507,738	505,120	476,572	631,163	631,163	631,163	648,239
Supplies & Materials	19,022	39,440	18,425	29,700	29,700	29,700	32,900
Purchased Services	348,955	402,272	353,846	307,613	314,640	311,890	407,027
Intra-City Charges	8,069	6,099	7,536	12,175	12,175	12,175	12,960
Fixed Charges	111,600	152,207	181,674	167,359	167,359	167,359	171,746
<b>Maintenance &amp; Operating</b>	<b>487,646</b>	<b>600,018</b>	<b>561,481</b>	<b>516,847</b>	<b>523,874</b>	<b>521,124</b>	<b>624,633</b>
Internal Charges	115,109	118,868	142,506	133,664	133,664	133,664	162,362
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>115,109</b>	<b>118,868</b>	<b>142,506</b>	<b>133,664</b>	<b>133,664</b>	<b>133,664</b>	<b>162,362</b>
Debt Service	589,753	590,990	639,441	648,346	648,346	651,096	650,843
Capital Outlay	408,036	163,697	25,383	123,000	183,617	183,617	224,000
<b>Debt &amp; Capital</b>	<b>997,789</b>	<b>754,687</b>	<b>664,824</b>	<b>771,346</b>	<b>831,963</b>	<b>834,713</b>	<b>874,843</b>
<b>Total Expenditures</b>	<b>2,108,282</b>	<b>1,978,694</b>	<b>1,845,382</b>	<b>2,053,020</b>	<b>2,120,664</b>	<b>2,120,664</b>	<b>2,310,077</b>

## Revenues Over (Under) Expenditures

## Beginning Cash Balance - July 1

	(322,620)	385,710	17,572	(52,452)	(113,523)	(322,881)	(36,649)
Other Cash Sources / (Uses)	(140)	41,985	(2,905)	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>182,629</b>	<b>610,324</b>	<b>624,991</b>	<b>572,539</b>	<b>511,468</b>	<b>302,110</b>	<b>265,461</b>

Reserve Target - 15% of Operating Expenses:	255,037	272,249	273,000	289,503	290,557	290,557	312,912
Reserve Target - 60 Days of Operating Expenses:	279,492	298,356	299,178	317,264	318,419	318,419	342,917
<b>Reserve Policy Target:</b>	<b>279,492</b>	<b>298,356</b>	<b>299,178</b>	<b>317,264</b>	<b>318,419</b>	<b>318,419</b>	<b>342,917</b>
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)							
Excess Reserve:	(96,863)	311,968	325,813	255,275	193,049	(16,308)	(77,455)
(Excess Reserve for Capital Projects Funding)							

# Parking

Fund: 551

## Revenues

### Charges For Services

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
6th Ave. Ramp Permits	327,308	346,926	363,554	342,300	342,300	342,300	439,680
Medical Arts Lease	15,129	18,857	34,284	20,575	20,575	20,575	20,575
6th Ave Ramp Daily Rev.	33,626	18,840	16,258	16,500	16,500	16,500	16,500
Getchell St. Parking Ramp	222,582	230,313	186,695	239,220	239,220	150,000	223,680
Getchell Daily Revenues	21,268	11,079	6,539	8,500	8,500	8,500	8,500
Jackson St Ramp Permits	133,950	127,487	150,115	145,000	145,000	145,000	172,800
15th Street Ramp Permits	317,537	301,979	317,581	334,014	334,014	334,014	404,335
Medical Arts Coin	15,281	-	1,146	16,500	16,500	1,500	19,000
Jackson St Ramp Coin	5,104	-	813	5,500	5,500	1,200	5,000
6th Ave Validations	1,517	1,036	826	1,224	1,224	1,224	1,500
Getchell Validations	311	4,432	1,082	1,224	1,224	1,224	6,250
On-Street System	-	-	77,048	170,000	170,000	-	247,000
Loading Zone Permits	4,812	4,693	3,725	6,120	6,120	6,120	7,200
Meters-Coin	38,444	255,655	167,186	74,500	74,500	285,000	-
Residential Parking Prmts	4,302	3,750	3,702	2,448	2,448	2,448	3,800
Special Permits	6,595	3,052	1,695	2,800	2,800	2,800	3,500
Goldie Coin Sales	14,046	8,300	4,721	8,000	8,000	8,000	6,300
Front Street Permits	31,086	11,374	8,321	5,100	5,100	5,100	7,392
Getchell Street Permits	8,092	3,781	204	6,800	6,800	-	6,800
Kessler Street Permits	1,516	918	561	612	612	612	4,032
Neil Ave Permits	552	153	-	-	-	-	-
Placer Permits	404	1,401	4,437	5,000	5,000	5,000	4,850
Power Permits	1,196	1,122	1,173	1,248	1,248	1,248	1,344
Fuller A Permits	12,069	6,412	5,151	7,700	7,700	7,700	7,700
Clark Street Permits	598	561	571	624	624	624	1,344
6th Ave Permits	-	-	225	-	-	1,500	3,360
Benton Permits	1,196	1,122	1,122	1,248	1,248	1,248	1,248
Lawrence Permits	3,967	7,936	13,141	12,000	12,000	2,500	1,836
South Park South Permits	15,545	4,076	1,249	-	-	-	-
Park South Permits	731	18,319	3,971	1,000	1,000	1,000	612
Park Central Permits	16,160	8,132	20,885	20,000	20,000	20,000	22,848
Park North Permits	221	838	2,378	1,900	1,900	5,000	14,112
Cruse South Permits	25,901	23,964	29,730	26,406	26,406	26,406	36,960
Cruse Central Permits	14,985	20,417	15,573	15,626	15,626	15,626	28,896
Cruse North Permits	19,326	11,513	24,488	19,882	19,882	19,882	24,864
North Cruse North Permits	9,493	17,801	5,660	12,500	12,500	7,000	14,112
Jackson Street Permits	3,157	1,044	954	1,975	1,975	1,975	1,224
14th Street	4,246	9,444	5,942	4,432	4,432	4,432	4,620
15th Street	1,021	110	462	-	-	-	-
Lot #1 Permits	8,006	7,034	8,597	8,335	8,335	8,335	8,580
Lot #2 Permits	344	379	1,020	-	-	-	2,340
Lot #3 Permits	26,629	21,980	22,183	22,069	22,069	22,069	23,400
Lot #4 Permits	45,453	39,328	70,934	40,702	40,702	40,702	61,620
Lot #5 Permits	684	725	8,076	5,184	5,184	9,000	10,920
Lot #6 Permits	13,207	13,057	11,817	16,467	16,467	16,467	9,600
Lot #7 Permits	44,346	45,760	47,077	49,678	49,678	32,000	55,380
Lot #8 Permits	18,008	22,431	28,039	20,163	20,163	20,163	42,900
Lot #9 Permits	40,976	34,624	36,635	42,411	42,411	42,411	49,020
Lot #10 Permits	31,960	31,446	27,870	33,132	33,132	33,132	40,560
Lot #15 Permits	20,565	11,177	10,867	19,903	19,903	12,000	16,380
Lot #16 Permits	15,041	18,279	10,212	16,830	16,830	5,000	8,580
Private Lot Lease Fees	3,805	2,045	5,257	4,315	4,315	4,315	-
Multi-Lot Lease Fees	20,942	18,671	18,892	27,042	27,042	15,000	18,360
Lot #1 Coin	5,331	-	428	6,200	6,200	1,000	7,600
Lot #2 Coin	-	-	118	1,000	1,000	200	850
Lot #3 Coin	5,082	-	271	5,100	5,100	1,000	6,400
Lot #4 Coin	1,829	-	414	4,000	4,000	1,000	5,000
Lot #6 Coin	806	-	138	1,400	1,400	500	1,200
Lot #7 Coin	6,620	-	1,411	14,700	14,700	2,000	23,000
Lot #8 Coin	801	-	293	1,200	1,200	1,200	1,600
Lot #9 Coin	12,353	-	2,285	25,800	25,800	3,500	28,500
Lot #10 Coin	7,978	-	298	6,200	6,200	2,000	8,000
Lot #15 Coin	9,842	-	284	10,300	10,300	1,500	6,000
Jackson St. Coin	9,500	-	220	-	-	-	-
<b>Total Charges For Services</b>	<b>1,683,382</b>	<b>1,753,770</b>	<b>1,796,836</b>	<b>1,920,611</b>	<b>1,920,611</b>	<b>1,727,753</b>	<b>2,209,564</b>

# Parking

Fund: 551

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fines &amp; Forfeitures</b>							
Boot Fines	600	50	530	500	500	2,000	2,500
Restricted Violations	48,680	15,033	18,695	40,000	40,000	12,000	25,000
Meter/Lot Violations	27,509	19,061	36,051	30,000	30,000	25,000	35,000
60% City Court Collections	-		1,180				
<b>Total Fines &amp; Forfeitures</b>	<b>76,789</b>	<b>34,144</b>	<b>56,456</b>	<b>70,500</b>	<b>70,500</b>	<b>39,000</b>	<b>62,500</b>
<b>Investment Earnings</b>							
Interest Earnings	13,987	7,184	1,037	2,000	2,000	2,000	-
Chg in Invest Fair Market	141	(197)	-	-	-	-	-
<b>Total Interest Earnings</b>	<b>14,128</b>	<b>6,987</b>	<b>1,037</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	4,155	5,917	5,169	3,500	10,073	10,073	-
Misc Employee Reimb	-	-	-	500	500	500	-
Sale of Fixed Assets	400	-	-	-	-	15,000	-
<b>Total Other Financing Sources / (Uses)</b>	<b>4,555</b>	<b>5,917</b>	<b>5,169</b>	<b>4,000</b>	<b>10,573</b>	<b>25,573</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,778,854</b>	<b>1,800,818</b>	<b>1,859,498</b>	<b>1,997,111</b>	<b>2,003,684</b>	<b>1,794,326</b>	<b>2,272,064</b>
<b>Long-Term Debt</b>							
Intercap Loan Proceeds	-	560,243	-	-	-	-	-
<b>Total Long-Term Debt</b>	<b>-</b>	<b>560,243</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	6,808	3,343	3,457	3,457	3,457	3,457	1,364
<b>Total Interfund Transfers In</b>	<b>6,808</b>	<b>3,343</b>	<b>3,457</b>	<b>3,457</b>	<b>3,457</b>	<b>3,457</b>	<b>1,364</b>
<b>TOTAL REVENUE</b>	<b>1,785,662</b>	<b>2,364,404</b>	<b>1,862,955</b>	<b>2,000,568</b>	<b>2,007,141</b>	<b>1,797,783</b>	<b>2,273,428</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Loan Repymnt Prin. (Chng in Note/Rec from PY)	(140)	41,985	(2,905)	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(140)</b>	<b>41,985</b>	<b>(2,905)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Parking

Fund: 551

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	551 Parking							
Dept	3501 Parking							
Activity	432 Streets & Traffic							
<b>Personnel Services</b>								
	Salaries & Wages	336,134	335,359	304,415	417,025	417,025	417,025	427,168
	Temporary Salaries	6,757	-	10,684	5,397	5,397	5,397	7,912
	Overtime - Misc	9,873	8,344	9,092	9,500	9,500	9,500	9,500
	F.I.C.A. (Soc. Sec.)	20,568	18,821	18,332	26,998	26,998	26,998	27,782
	P.E.R.S. Retirement	29,587	29,790	28,412	38,143	38,143	38,143	39,484
	Health & Vision Insurance	79,174	87,941	87,014	113,015	113,015	113,015	115,861
	Workers Comp. Ins.	15,126	15,029	9,500	8,145	8,145	8,145	7,333
	Unemployment Ins.	1,605	865	811	1,140	1,140	1,140	1,217
	Dental Insurance	4,104	4,383	4,024	5,481	5,481	5,481	5,481
	F.I.C.A. Medicare	4,810	4,588	4,287	6,319	6,319	6,319	6,501
<b>Total</b>	<b>Personnel Services</b>	<b>507,738</b>	<b>505,120</b>	<b>476,572</b>	<b>631,163</b>	<b>631,163</b>	<b>631,163</b>	<b>648,239</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	2,847	1,659	1,798	2,000	2,000	2,000	2,000
	Janitorial Supplies	3,919	4,211	3,885	3,500	3,500	3,500	4,500
	Clothing Allowance	2,651	2,402	2,170	1,500	1,500	1,500	2,500
	Operating Supplies - Misc	535	58	687	1,200	1,200	1,200	1,600
	Fuel/Oil Outside Vendor	-	38	65	200	200	200	600
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,000
	Small Tools & Equip-Misc	2,948	6,486	4,797	7,000	7,000	7,000	6,000
	4,000 Pay to Park Repair & Equipment							
	2,000 Small Tools							
	6,000							
	Computr Equip/Sftwr/Sppl	1,693	11,745	2,671	4,800	4,800	4,800	5,200
	600 Handheld Parts							
	1,600 Handheld Repairs							
	3,000 Firewall Licensing (3)							
	5,200							
	Construction & Maint Mat'ls	4,429	12,840	2,353	9,500	9,500	9,500	9,500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>19,022</b>	<b>39,440</b>	<b>18,425</b>	<b>29,700</b>	<b>29,700</b>	<b>29,700</b>	<b>32,900</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	22,748	22,543	24,299	18,800	18,800	18,800	20,065
	IT&S Special Projects	-	3,368	1,347	-	454	454	-
	City-Co Bldg Postage Adm	768	893	1,032	1,117	1,117	1,117	1,100
	Postage	2,402	1,868	1,616	3,000	3,000	3,000	1,500
	Cellular Services	5,086	8,590	6,414	6,000	6,000	6,000	6,000
	Printing & Duplicating	9,929	9,835	7,251	9,000	9,000	9,000	9,000
	Dues, Subscriptn, License	-	-	144	120	120	120	250
	Advertising	4,414	4,477	-	1,000	1,000	1,000	250
	Electric Utility	75,769	76,594	47,035	60,000	60,000	60,000	45,000
	Water & Sewer	2,891	3,546	3,672	3,300	3,300	3,300	3,300
	Long Dist Telephone Chrgs	8,470	8,796	9,371	9,000	9,000	9,000	9,000
	Natural Gas Utility	892	886	793	750	750	750	750
	Solid Waste	238	1,184	333	500	500	500	250
	Consultant Services	2,773	38,440	16,773	16,500	16,500	14,000	16,500
	6,500 Weekly maintenance - ramps							
	6,500 Ticket Trak Maintenance							
	3,500 Call In Repairs Outside IT							
	16,500							
	Outside Repair to Mtr Veh	89	296	904	500	500	500	500
	Equipment Repairs	537	102	921	1,200	7,773	7,773	2,500
<b>Pri #</b>	<b>Parking Facil Repairs</b>	<b>85,828</b>	<b>83,733</b>	<b>99,713</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>119,500</b>
PK6001	20,000 6th Ave. Ramp Repair / Cameras							
PK6002	1,500 Medical Arts Repairs							
PK6003	10,000 Getchell Ramp Repairs							
PK6004	17,000 Jackson Ramp / South Stairs- Cameras							
PK6010	6,000 Stripe Ramps & Lots							
PK6011	65,000 Lot Surface Repairs/Seal Coat/ADA Paystation							
	119,500							

# Parking

Fund: 551

			FY 2019	FY 2020	FY 2021	FY 2022			Proposed
			Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
									Budget
	Meal Reimb-Taxable		-	-	-	-	-	-	-
	Travel & Meeting Expense		150	1,061	-	250	250	-	-
	Required Training		279	510	225	300	300	300	300
	Conferences		-	704	-	-	-	-	-
Pri #	Other Contracted Services		125,692	134,845	132,003	176,276	176,276	176,276	171,262
PK6006	10,000	Sidewalk Repairs-Lot 9 ADA							
PK6007	35,000	Snow Removal/Sweeping							
PK6008	4,000	Signs & Modifications							
PK6009	2,000	Lot Landscaping-all Lots							
PK6013	14,112	Elevator Maint.							
PK6014	3,000	State Computer Access							
PK6015	5,000	Sanding material							
PK6016	2,000	Skid Steer Rental							
	8,400	Passport fees							
	12,000	Cardinal Fees							
	72,000	Annual charges, kiosks and smartmeters							
	3,750	City Works							
	<u>171,262</u>								
<b>Total</b>	<b>Purchased Services</b>		<b>348,955</b>	<b>402,272</b>	<b>353,846</b>	<b>307,613</b>	<b>314,640</b>	<b>311,890</b>	<b>407,027</b>
<b>Intra-City Charges</b>									
	Shop Gas & Fuel Charges		5,718	4,156	4,882	6,700	6,700	6,700	7,370
	Shop Vehicle Repairs		-	608	300	675	675	675	750
	Shop Tires & Tire Repairs		817	-	54	800	800	800	-
	Shop Vehicle Parts		1,534	1,334	2,300	4,000	4,000	4,000	4,840
<b>Total</b>	<b>Intra-City Charges</b>		<b>8,069</b>	<b>6,099</b>	<b>7,536</b>	<b>12,175</b>	<b>12,175</b>	<b>12,175</b>	<b>12,960</b>
<b>Fixed Charges</b>									
	Rent of Bldgs & Offices		12,223	20,897	41,794	20,897	20,897	20,897	20,284
	Special Assessments		87,676	96,474	97,672	101,462	101,462	101,462	101,462
	386	Lt. Dist. 357							
	14,224	Lt. Dist. 359							
	12,375	St. Maint Dist.							
	12,628	Storm Water							
	819	Urban Forest							
	5,040	BID Assessments							
	40	County Assessments							
	2,881	Open Space Maint.							
	767	Landfill Monitoring							
	52,302	Great Northern Town Center Assessments							
	<u>101,462</u>								
	Credit Card Fees		11,895	36,329	42,886	45,000	45,000	45,000	50,000
	Cash (Over)/Short		(194)	(1,492)	(678)	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>		<b>111,600</b>	<b>152,207</b>	<b>181,674</b>	<b>167,359</b>	<b>167,359</b>	<b>167,359</b>	<b>171,746</b>
<b>Internal Charges</b>									
	Comm, Mgr, Atty Charges		25,536	25,092	35,701	35,846	35,846	35,846	49,556
	Property Insurance		23,249	23,249	25,000	26,750	26,750	26,750	39,000
	Vehicle & Equip Insurance		391	391	360	385	385	385	956
	Liability Insurance		9,590	9,842	10,393	11,452	11,452	11,452	12,651
	Fidelity Insurance		80	72	80	74	74	74	74
	Liability Deductible		3,111	5,964	5,964	6,381	6,381	6,381	3,954
	Human Resource		10,839	12,063	12,432	9,152	9,152	9,152	13,624
	Budget & Accounting		34,699	34,802	45,035	36,083	36,083	36,083	33,498
	Fleet Services Charges		7,614	7,393	7,541	7,541	7,541	7,541	9,049
<b>Total</b>	<b>Internal Charges</b>		<b>115,109</b>	<b>118,868</b>	<b>142,506</b>	<b>133,664</b>	<b>133,664</b>	<b>133,664</b>	<b>162,362</b>

# Parking

Fund: 551

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Debt Service</b>								
Principal		375,000	380,000	432,984	444,616	444,616	444,616	456,302
Matures 2025	85,000							
Matures 2039	320,000							
	<u>51,302</u>							
	456,302							
Interest		210,503	208,233	204,457	203,730	203,730	203,730	191,791
	7,492							
	171,150							
	<u>13,149</u>							
	191,791							
Paying Agent Fees		2,000	2,000	2,000	-	-	2,000	2,000
Debt Issuance Costs		-	7	-	-	-	-	-
Arbitrage Fees/Costs		2,250	750	-	-	-	750	750
<b>Total</b>	<b>Debt Service</b>	<b>589,753</b>	<b>590,990</b>	<b>639,441</b>	<b>648,346</b>	<b>648,346</b>	<b>651,096</b>	<b>650,843</b>
<b>Capital Outlay</b>								
Equipment		402,786	163,697	25,383	123,000	183,617	183,617	224,000
1	100,000							
3	85,000							
2	25,000							
2	8,000							
2	<u>6,000</u>							
	224,000							
Vehicles		5,250	-	-	-	-	-	-
-								
<b>Total</b>	<b>Capital Outlay</b>	<b>408,036</b>	<b>163,697</b>	<b>25,383</b>	<b>123,000</b>	<b>183,617</b>	<b>183,617</b>	<b>224,000</b>
<b>Total</b>	<b>Parking</b>	<b>2,108,282</b>	<b>1,978,694</b>	<b>1,845,382</b>	<b>2,053,020</b>	<b>2,120,664</b>	<b>2,120,664</b>	<b>2,310,077</b>



# Special Charters

Fund: 561

Fund: 561			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Revenues									
Charges For Services			77,165	20,370	-	51,000	51,000	-	-
Other Operating Revenues			77,165	20,370	-	51,000	51,000	-	-
Interfund Transfers In			83	40	39	39	39	39	-
Internal Transactions			83	40	39	39	39	39	-
Total Revenues			77,248	20,410	39	51,039	51,039	39	-
Expenditures									
Personnel Services			27,344	4,155	-	5,330	5,330	-	-
Intra-City Charges			1,002	60	-	3,525	3,525	-	-
Fixed Charges			-	-	-	-	-	-	-
Maintenance & Operating			1,002	60	-	3,525	3,525	-	-
Internal Charges			1,790	2,151	1,993	2,007	2,007	2,007	-
Transfers Out			75,000	50,000	-	40,000	40,000	-	44,626
Internal Transactions			76,790	52,151	1,993	42,007	42,007	2,007	44,626
Total Expenditures			105,136	56,365	1,993	50,862	50,862	2,007	44,626
Revenues Over (Under) Expenditures			(27,888)	(35,955)	(1,954)	177	177	(1,968)	(44,626)
Beginning Cash Balance - July 1			112,391	84,503	48,548	46,594	46,594	46,594	44,626
Other Cash Sources / (Uses)			-	-	-	-	-	-	-
Ending Cash Balance - June 30			84,503	48,548	46,594	46,771	46,771	44,626	-
Revenues									
Charges For Services									
Special Charters			690	-	-	-	-	-	-
BID Trolley Reimbursement			27,375	20,370			-	-	-
Rec-Connect/State Shuttle			49,100	-	-	51,000	51,000	-	-
Total Charges For Services			77,165	20,370	-	51,000	51,000	-	-
SUBTOTAL - OPERATING REVENUE			77,165	20,370	-	51,000	51,000	-	-
Interfund Transfers In									
T/in - 645 Insurance & Safety			83	40	39	39	39	39	-
Total Interfund Transfers In			83	40	39	39	39	39	-
TOTAL REVENUE			77,248	20,410	39	51,039	51,039	39	-

# Special Charters

Fund: 561

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>561 Special Charters</b>							
Dept	<b>3561 Transit Charters</b>							
Activity	<b>434 Transit Systems</b>							
<b>Personnel Services</b>								
	Salaries & Wages	1,159	69	-	-	-	-	-
	Temporary Salaries	4,410	3,285	-	4,702	4,702	-	-
	F.I.C.A. (Soc. Sec.)	346	208	-	292	292	-	-
	P.E.R.S. Retirement	136	209	-	-	-	-	-
	Health & Vision Insurance	105	16	-	-	-	-	-
	Workers Comp. Ins.	519	310	-	254	254	-	-
	Unemployment Ins.	25	8	-	13	13	-	-
	Dental Insurance	6	1	-	-	-	-	-
	F.I.C.A. Medicare	81	49	-	69	69	-	-
<b>Total</b>	<b>Personnel Services</b>	<b>6,787</b>	<b>4,155</b>	<b>-</b>	<b>5,330</b>	<b>5,330</b>	<b>-</b>	<b>-</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	695	53	-	975	975	-	-
	Shop Vehicle Repairs	-	-	-	300	300	-	-
	Shop Tires & Tire Repairs	-	-	-	750	750	-	-
	Shop Vehicle Parts	307	6	-	1,500	1,500	-	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,002</b>	<b>60</b>	<b>-</b>	<b>3,525</b>	<b>3,525</b>	<b>-</b>	<b>-</b>
<b>Internal Charges</b>								
	Vehicle & Equip Insurance	197	197					
	Liability Insurance	109	109	111	125	125	125	-
	Fidelity Insurance	8	-	-	-	-	-	-
	Liability Deductible	-	-	-	-	-	-	-
	Fleet Services Charges	1,476	1,845	1,882	1,882	1,882	1,882	-
<b>Total</b>	<b>Internal Charges</b>	<b>1,790</b>	<b>2,151</b>	<b>1,993</b>	<b>2,007</b>	<b>2,007</b>	<b>2,007</b>	<b>-</b>
<b>Transfers Out</b>								
	T/out - 580 Capital Transit	50,000	50,000	-	40,000	40,000	-	44,626
	Overhead costs reimbursements							
<b>Total</b>	<b>Transfers Out</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>	<b>44,626</b>
<b>Total</b>	<b>Transit Charters</b>	<b>59,579</b>	<b>56,365</b>	<b>1,993</b>	<b>50,862</b>	<b>50,862</b>	<b>2,007</b>	<b>44,626</b>

# Golf Course

Fund: 563

Fund: 563		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	FY 2022			
					Adopted	Amended	Est Actuals	
Revenues								
	Charges For Services	1,747,153	1,529,693	1,879,163	2,062,811	2,062,811	2,062,811	2,150,205
	Investment Earnings	5,772	481	(99)	-	-	-	-
	Other Financing Sources / (Uses)	(254)	498	1,502	2,000	2,000	2,000	-
	Other Operating Revenues	1,752,671	1,530,672	1,880,566	2,064,811	2,064,811	2,064,811	2,150,205
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	10,321	284,900	246,409	241,409	241,409	241,409	145,321
	Internal Transactions	10,321	284,900	246,409	241,409	241,409	241,409	145,321
	Long-Term Debt	-	-	-	-	-	-	195,000
Total Revenues		1,762,992	1,815,572	2,126,975	2,306,220	2,306,220	2,306,220	2,490,526
Expenditures								
	Personnel Services	840,797	809,971	886,643	947,128	947,128	936,628	1,082,286
	Supplies & Materials	505,619	450,780	529,072	511,823	511,823	511,823	539,190
	Purchased Services	165,926	177,829	239,537	205,785	206,484	206,484	202,785
	Intra-City Charges	-	-	-	-	-	-	-
	Fixed Charges	64,655	83,390	94,778	87,029	87,029	87,029	93,034
	Maintenance & Operating	736,200	711,999	863,387	804,637	805,336	805,336	835,009
	Internal Charges	128,048	141,373	153,426	232,881	232,881	232,881	286,594
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	128,048	141,373	153,426	232,881	232,881	232,881	286,594
	Debt Service	248,388	237,955	218,916	235,573	235,573	235,573	178,629
	Capital Outlay	800,553	8,136	-	-	91,150	91,150	195,000
	Debt & Capital	1,048,941	246,091	218,916	235,573	326,723	326,723	373,629
Total Expenditures		2,753,986	1,909,434	2,122,372	2,220,219	2,312,068	2,301,568	2,577,518
Revenues Over (Under) Expenditures		(990,994)	(93,862)	4,603	86,001	(5,848)	4,652	(86,992)
Beginning Cash Balance - July 1		1,213,674	238,840	172,239	180,323	180,323	180,323	184,975
	Other Cash Sources / (Uses)	16,160	27,261	3,481	-	-	-	-
Ending Cash Balance - June 30		238,840	172,239	180,323	266,324	174,475	184,975	97,983
Reserve Target - 15% of Operating Expenses: 293,015 285,195 318,356 333,033 333,138 331,563 357,378								
Reserve Target - 60 Days of Operating Expenses: 321,112 312,542 348,883 364,968 365,082 363,356 391,647								
Reserve Policy Target: 321,112 312,542 348,883 364,968 365,082 363,356 391,647								
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)								
Excess Reserve: (82,272) (140,304) (168,560) (98,644) (190,608) (178,382) (293,664)								

# Golf Course

Fund: 563

## Revenues

### Charges For Services

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Unrstrctd-Individual	88,954	79,393	90,122	117,000	117,000	117,000	105,600
Unrstrctd-Adult Couple	19,590	17,474	26,360	25,800	25,800	25,800	37,125
Unrstrctd-Dep Undr 19	8,167	8,141	9,299	13,000	13,000	13,000	11,500
Unrstrctd-Sr. Individual	110,059	104,639	131,790	110,000	110,000	110,000	156,600
Unrstrctd-Sr. Couple	26,360	38,528	40,965	32,000	32,000	32,000	56,000
Unrstrctd-Student Undr 24	22,820	26,612	43,473	28,000	28,000	28,000	53,550
Unrstrctd-Active Military	4,760	3,335	4,870	3,226	3,226	3,226	5,220
Unrstrctd-Family				5,000	5,000	5,000	-
Unrstrctd-Half Season				2,500	2,500	2,500	-
Rstrctd-Individual	470	-	-	-	-	-	-
Rstrctd-Adult Couple	1,150	-	-	-	-	-	-
Rstrctd-Sr. Couple	2,230	-	-	-	-	-	-
Green Fees - 9 Hole	67,544	66,976	73,900	79,000	79,000	79,000	87,360
Grn Fee-9 Hole Sr&Jr Disc	29,778	29,292	54,637	28,500	28,500	28,500	27,000
Green Fees-18 Hole	107,964	95,569	119,583	125,000	125,000	125,000	130,000
Green Fees - Promo/Twilight	6,890	6,947	11,936	11,000	11,000	11,000	14,000
Golf Simulator	112,350	82,942	60,152	120,000	120,000	120,000	80,000
Tower Club Entry Fee				3,500	3,500	3,500	1,000
Tower Club 9 Holes				10,000	10,000	10,000	2,000
Tower Club 18 Holes				12,500	12,500	12,500	2,000
Punch Cards-10 Rd	64,968	64,708	82,778	80,000	80,000	80,000	87,000
Punch Cards-30 Rd	-	1,020	170	-	-	-	-
Punch Cards-Sr. 10 Rd	26,464	26,835	36,590	30,000	30,000	30,000	49,000
Punch Cards-Jr. 10 Rd	465	465	680	-	-	-	-
Punch Cards-Active Military	1,860	1,005	680	1,500	1,500	1,500	2,000
Cart Storage-Gas	13,825	13,130	12,440	19,421	19,421	19,421	17,100
Cart Storage-Electric	19,570	18,360	14,560	16,471	16,471	16,471	24,000
Cart Trail Fees-Annual	4,400	6,495	6,755	5,456	5,456	5,456	6,300
Cart Trail Fees-Add User	560	400	480	986	986	986	650
Cart Trail Fees-Daily	80	226	126	762	762	762	200
Annual Lease	26,022	19,038	27,125	35,000	35,000	35,000	31,000
Pwr Cart Rent/Daily-9 Holes	35,204	33,492	49,800	37,000	37,000	37,000	58,000
Pwr Cart Rent/Daily-18 Holes	66,414	56,236	91,464	62,000	62,000	62,000	113,000
Food & Misc	212,580	200,383	221,179	295,000	295,000	295,000	250,000
Beverage (Non-Alcoholic)	24,834	20,364	24,615	29,300	29,300	29,300	22,000
Alcoholic Beverages	226,305	207,326	236,739	310,000	310,000	310,000	300,000
Concession Merchandise	184	-	1,333	300	300	300	500
Gaming Machine Proceeds	8,164	5,385	4,540	9,850	9,850	9,850	8,000
Pro Shop Merchandise	233,183	156,785	204,212	225,000	225,000	225,000	220,000
Driving Range	80,764	77,199	106,689	92,000	92,000	92,000	115,000
Clubhouse Rental	540	540	1,914	-	-	-	1,500
Tournament Entry	240	-					-
Bag Storage - Lower	3,700	2,175	2,533	4,006	4,006	4,006	3,000
Club & Pull-Cart Rentals	5,293	4,065	5,288	5,721	5,721	5,721	6,000
Handicaps	13,700	13,638	14,997	16,000	16,000	16,000	17,000
Golf Lessons	34,109	24,411	25,780	30,000	30,000	30,000	30,000
Cart Repairs	9,578	8,111	7,722	6,506	6,506	6,506	-
Advertising	19,225	5,040	4,625	15,000	15,000	15,000	10,000
Other Golf Revenue - Misc	5,836	3,015	26,262	9,506	9,506	9,506	10,000
<b>Total</b>	<b>1,747,153</b>	<b>1,529,693</b>	<b>1,879,163</b>	<b>2,062,811</b>	<b>2,062,811</b>	<b>2,062,811</b>	<b>2,150,205</b>

**Golf Course**  
Fund: 563

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Investment Earnings</b>								
	Interest Earnings	5,772	481	(99)	-	-	-	-
<b>Total</b>	<b>Interest Earnings</b>	<b>5,772</b>	<b>481</b>	<b>(99)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources / (Uses)</b>								
	Other Revenues	(254)	498	1,502	2,000	2,000	2,000	-
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>(254)</b>	<b>498</b>	<b>1,502</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>								
		<b>1,752,671</b>	<b>1,530,672</b>	<b>1,880,566</b>	<b>2,064,811</b>	<b>2,064,811</b>	<b>2,064,811</b>	<b>2,150,205</b>
<b>Long-Term Debt</b>								
	Intercap Loan Proceeds							
	195,000 Golf Carts - Intercap Loan	-	-	-	-	-	-	195,000
<b>Total</b>	<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>195,000</b>
<b>Interfund Transfers In</b>								
	T/in - 100 General Fund		280,000	240,000	235,000	235,000	235,000	142,850
	T/in - 645 Insurance & Safety	10,321	4,900	6,409	6,409	6,409	6,409	2,471
<b>Total</b>	<b>Interfund Transfers In</b>	<b>10,321</b>	<b>284,900</b>	<b>246,409</b>	<b>241,409</b>	<b>241,409</b>	<b>241,409</b>	<b>145,321</b>
<b>TOTAL REVENUE</b>								
		<b>1,762,992</b>	<b>1,815,572</b>	<b>2,126,975</b>	<b>2,306,220</b>	<b>2,306,220</b>	<b>2,306,220</b>	<b>2,490,526</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>								
	Change in Vouchers Payable	17	(104)	-	-	-	-	-
	Change in Deposits Payable (Gift Cards/League/etc.)	16,143	27,365	3,481	-	-	-	-
<b>Total</b>	<b>Other Sources / (Uses) - Non-Budgeted</b>	<b>16,160</b>	<b>27,261</b>	<b>3,481</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Golf Course

Fund: 563

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	563 Golf Course							
Dept	4111 Golf Operations							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
	Salaries & Wages	141,315	106,752	92,610	143,456	143,456	143,456	156,555
	Temporary Salaries	42,886	48,096	46,392	43,452	43,452	43,452	79,220
	Overtime - Misc	4,495	2,117	2,288	2,860	2,860	2,860	1,586
	Golf Lesson Commissions	15,126	14,594	4,925	16,500	16,500	6,000	7,000
	F.I.C.A. (Soc. Sec.)	12,461	10,567	8,635	12,821	12,821	12,821	15,184
	P.E.R.S. Retirement	13,798	11,274	8,282	15,060	15,060	15,060	14,715
	Health & Vision Insurance	32,440	20,426	25,182	37,776	37,776	37,776	38,901
	Workers Comp. Ins.	8,643	7,580	3,885	3,343	3,343	3,343	2,934
	Unemployment Ins.	914	429	350	541	541	541	664
	Dental Insurance	1,679	1,019	1,164	1,800	1,800	1,800	1,800
	F.I.C.A. Medicare	2,914	2,471	2,020	3,002	3,002	3,002	3,553
<b>Total</b>	<b>Personnel Services</b>	<b>276,671</b>	<b>225,325</b>	<b>195,734</b>	<b>280,611</b>	<b>280,611</b>	<b>270,111</b>	<b>322,112</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	2,667	1,259	2,249	2,600	2,600	2,600	2,500
	Janitorial Supplies	221	81	2,906	4,620	4,620	4,620	4,600
	Clothing Allowance	1,042	-	-	500	500	500	500
	Operating Supplies - Misc	1,196	2,093	3,622	2,000	2,000	2,000	2,000
	Furniture & Fixtures-Misc	-	-	330	500	500	500	500
	Resale Supplies	176,946	121,950	132,328	130,000	130,000	130,000	160,000
	Golf Driving Range Supplies	5,319	6,762	1,910	3,000	3,000	3,000	6,000
	Other Supply & Mat-Misc	2,897	662	5,239	3,400	3,400	3,400	34,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>190,288</b>	<b>132,807</b>	<b>148,584</b>	<b>146,620</b>	<b>146,620</b>	<b>146,620</b>	<b>210,100</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	13,216	13,277	12,908	13,414	13,414	13,414	14,145
	IT&S Telephone Service	2,266	1,368	1,422	1,422	1,422	1,422	1,422
	IT&S Special Projects	-	1,989	797	-	268	268	-
	City-Co Bldg Postage Adm	120	174	182	206	206	206	220
	Postage	4	78	27	50	50	50	50
	Freight & Express	481	78	201	500	500	500	500
	Cellular Services	480	120	-	480	480	480	480
	Printing & Duplicating	1,844	1,806	2,000	2,200	2,200	2,200	2,800
	Professional Subscriptions	-	-	-	-	-	-	-
	Dues, Subscriptn, License	800	5,190	1,181	3,250	3,250	3,250	3,250
	2,400 Prof Golf Assoc							
	150 US Golf Assoc							
	200 MT State Golf Assoc							
	360 Helena Chamber of Commerce							
	140 Additional Dues/Subscriptions							
	<u>3,250</u>							
	Advertising	26,822	16,203	16,854	16,000	16,000	16,000	16,000
	1,500 Carroll Athletics Partnership							
	500 Misc Partnerships							
	1,500 Ad Management-3rd Party Socials							
	2,500 Social Media Paid Promos							
	1,000 Event Promotions							
	1,000 Pay-per-click SEO							
	2,000 Print- Misc							
	1,250 Collab Creative Consulting							
	1,750 Professional Video & Photo-Quarterly							
	1,500 Spring Video							
	1,500 Fall Video							
	<u>16,000</u>							
	Electric Utility	8,133	10,681	13,403	11,000	11,000	11,000	11,000
	Water & Sewer	1,481	1,629	2,371	1,961	1,961	1,961	2,000
	Long Dist Telephone Chrgs	11	9	-	-	-	-	-
	Professional Services-Misc	9,823	9,095	8,534	10,000	10,000	10,000	10,000
	10,000 MSGA Handicaps							
	<u>10,000</u>							
	Travel & Meeting Expense	216	-	-	1,000	1,000	1,000	1,000

# Golf Course

Fund: 563

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Conferences		1,430	650	1,104	1,800	1,800	1,800	1,500
Other Contracted Services		9,269	19,453	11,506	11,040	11,040	11,040	11,040
400	Fire Extinguishers							
1,000	Advertising Signs							
2,400	Scorecards/Pencils							
1,700	Security Monitoring							
500	False Alarm Fees							
5,040	EZ Suite/GolfNow							
<u>11,040</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>76,396</b>	<b>81,799</b>	<b>72,491</b>	<b>74,323</b>	<b>74,591</b>	<b>74,591</b>	<b>75,407</b>
<b>Intra-City Charges</b>								
<b>Total</b>	<b>Intra-City Charges</b>	-	-	-	-	-	-	-
<b>Fixed Charges</b>								
Credit Card Fees		21,167	21,599	22,843	17,000	17,000	17,000	23,000
Cash (Over)/Short		805	(4,510)	507	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	<b>21,972</b>	<b>17,089</b>	<b>23,350</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>23,000</b>
<b>Internal Charges</b>								
Comm, Mgr, Atty Charges		12,066	12,018	18,004	17,923	17,923	17,923	21,739
Park & Rec		22,802	25,142	19,283	23,072	23,072	23,072	30,479
Property Insurance		361	361	2,297	2,458	2,458	2,458	182
Vehicle & Equip Insurance		-	-	-	-	-	-	-
Liability Insurance		5,280	5,445	5,178	5,469	5,469	5,469	6,993
Fidelity Insurance		88	77	77	77	77	77	87
Liability Deductible		-	-	-	-	-	-	-
Human Resource		4,605	4,112	4,238	5,403	5,403	5,403	4,122
Budget & Accounting		10,376	10,521	12,048	16,504	16,504	16,504	17,715
Building M&O Charge		-	4,031	11,324	25,571	25,571	25,571	26,850
<b>Total</b>	<b>Internal Charges</b>	<b>55,578</b>	<b>61,707</b>	<b>72,449</b>	<b>96,477</b>	<b>96,477</b>	<b>96,477</b>	<b>108,167</b>
<b>Total</b>	<b>Golf Operations</b>	<b>620,905</b>	<b>518,728</b>	<b>512,607</b>	<b>615,031</b>	<b>615,299</b>	<b>604,799</b>	<b>738,786</b>

# Golf Course

Fund: 563

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	563 Golf Course							
Dept	4113 Golf Concessions							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
	Salaries & Wages	40,742	19,117	71,837	76,734	76,734	76,734	106,765
	Temporary Salaries	121,285	163,587	146,078	139,898	139,898	139,898	154,050
	Overtime - Misc	8,850	9,531	27,299	7,122	7,122	7,122	1,350
	F.I.C.A. (Soc. Sec.)	11,164	12,488	17,505	13,876	13,876	13,876	16,257
	P.E.R.S. Retirement	7,998	7,127	13,792	9,487	9,487	9,487	9,578
	Health & Vision Insurance	14,196	9,247	23,084	25,184	25,184	25,184	36,309
	Workers Comp. Ins.	11,765	13,124	10,446	4,477	4,477	4,477	3,783
	Unemployment Ins.	827	509	707	585	585	585	711
	Dental Insurance	735	461	1,067	1,200	1,200	1,200	1,680
	F.I.C.A. Medicare	2,611	2,921	4,094	3,247	3,247	3,247	3,804
<b>Total</b>	<b>Personnel Services</b>	<b>220,173</b>	<b>238,111</b>	<b>315,908</b>	<b>281,810</b>	<b>281,810</b>	<b>281,810</b>	<b>334,287</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	362	1,040	981	1,250	1,250	1,250	1,000
	Janitorial Supplies	2,041	3,796	7,732	4,620	4,620	4,620	4,500
	Operating Supplies - Misc	2,587	3,715	19,448	4,648	4,648	4,648	4,000
	Small Tools & Equip-Misc	-	1,559	873	700	700	700	1,000
	Furniture & Fixtures-Misc	3,044	1,645	4,500	1,000	1,000	1,000	1,000
	Resale Supplies	224,561	232,598	272,506	250,000	250,000	250,000	220,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>232,595</b>	<b>244,353</b>	<b>306,039</b>	<b>262,218</b>	<b>262,218</b>	<b>262,218</b>	<b>231,500</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	2,584	10,631	11,709	10,044	10,044	10,044	11,562
	IT&S Telephone Service	455	456	474	474	474	474	474
	IT&S Special Projects	-	1,593	637	-	215	215	-
	Professional Subscriptions	2,929	3,780	4,849	3,600	3,600	3,600	4,000
	Electric Utility	2,249	330	184	4,596	4,596	4,596	4,596
	Water & Sewer	781	513	108	1,961	1,961	1,961	1,500
	Long Dist Telephone Chrgs	-	-	-	-	-	-	-
	Natural Gas Utility	6,301	5,820	7,351	6,000	6,000	6,000	7,000
	Equipment Repairs	75	324	545	1,200	1,200	1,200	2,000
	Building Repairs/Maint	-	-	1,706	600	600	600	500
	Local Travel	-	-	-	-	-	-	-
	Travel & Meeting Expense	-	-	295	-	-	-	500
	Other Contracted Services	3,866	7,163	14,363	11,100	11,100	11,100	8,000
	8,000 Live Music							
	8,000							
<b>Total</b>	<b>Purchased Services</b>	<b>19,240</b>	<b>30,610</b>	<b>42,222</b>	<b>39,575</b>	<b>39,790</b>	<b>39,790</b>	<b>40,132</b>
<b>Fixed Charges</b>								
	Licenses (Food - Beer & Wine Licenses)	1,030	400	1,155	1,850	1,850	1,850	1,500
	Credit Card Fees	8,664	9,969	10,565	10,000	10,000	10,000	10,000
	Cash (Over)/Short	(2,391)	(1,636)	785	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	<b>7,303</b>	<b>8,733</b>	<b>12,504</b>	<b>11,850</b>	<b>11,850</b>	<b>11,850</b>	<b>11,500</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges				-	-	-	15,073
	Park & Rec	11,401	12,571	19,283	27,782	27,782	27,782	33,162
	Property Insurance	262	262	245	262	262	262	3,369
	Liability Insurance	5,630	5,539	5,308	5,932	5,932	5,932	7,500
	Fidelity Insurance	128	107	99	121	121	121	133
	Liability Deductible	-	-	-	-	-	-	-
	Human Resource	-	4,455	4,591	8,636	8,636	8,636	4,122
	Budget & Accounting	636	650	676	30,986	30,986	30,986	30,906
<b>Total</b>	<b>Internal Charges</b>	<b>18,057</b>	<b>23,584</b>	<b>30,202</b>	<b>73,719</b>	<b>73,719</b>	<b>73,719</b>	<b>94,265</b>
<b>Total</b>	<b>Golf Concessions</b>	<b>497,368</b>	<b>545,391</b>	<b>706,875</b>	<b>669,172</b>	<b>669,387</b>	<b>669,387</b>	<b>711,684</b>



# Golf Course

Fund: 563

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	563 Golf Course							
Dept	4115 Golf Maintenance							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
	Salaries & Wages	171,710	175,998	216,755	182,877	182,877	182,877	186,355
	Temporary Salaries	80,227	75,866	61,685	100,022	100,022	100,022	138,465
	Overtime - Misc	927	1,188	1,561	1,726	1,726	1,726	2,284
	F.I.C.A. (Soc. Sec.)	15,427	15,348	16,838	17,710	17,710	17,710	20,343
	P.E.R.S. Retirement	18,040	18,528	21,323	25,336	25,336	25,336	16,804
	Health & Vision Insurance	32,445	35,037	37,512	37,776	37,776	37,776	38,901
	Workers Comp. Ins.	18,749	18,598	12,952	12,567	12,567	12,567	15,284
	Unemployment Ins.	1,142	635	702	746	746	746	890
	Dental Insurance	1,678	1,747	1,735	1,800	1,800	1,800	1,800
	F.I.C.A. Medicare	3,608	3,589	3,938	4,147	4,147	4,147	4,761
<b>Total</b>	<b>Personnel Services</b>	<b>343,953</b>	<b>346,534</b>	<b>375,001</b>	<b>384,707</b>	<b>384,707</b>	<b>384,707</b>	<b>425,887</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	232	202	212	200	200	200	250
	Janitorial Supplies	713	392	491	689	689	689	730
	65 Toilet Paper							
	55 Paper Towels							
	160 Cone Cups							
	250 Trash Bags							
	100 Misc Cleaning							
	100 Rags							
	<u>730</u>							
	Clothing Allowance	291	74	602	756	756	756	590
	320 Rain Suits							
	150 Safety Gear							
	120 Other clothing							
	<u>590</u>							
	Fuel/Oil Outside Vendor	18,420	14,424	16,496	23,220	23,220	23,220	28,425
	9,400 Maint. No-lead							
	9,300 rentals No-lead							
	9,165 diesel							
	255 lube 10W hyd fluid							
	175 lube 15W-40 diesel Oil							
	130 Lube ATF & Grease							
	<u>28,425</u>							
	Golf Cart Repair Parts	5,474	1,246	4,097	3,880	3,880	3,880	2,625
	125 Seat Covers							
	100 Tires and Lube							
	400 Battery							
	2,000 Misc							
	<u>2,625</u>							
	Parts - Misc	3,031	3,826	1,007	4,300	4,300	4,300	3,300
	Small Tools & Equip-Misc	1,521	1,391	1,538	2,000	2,000	2,000	1,500
	Fixtures	4,116	3,687	1,549	5,075	5,075	5,075	3,905
	795 Flag Sticks							
	135 Range Flags							
	638 Marking Paint							
	700 Range Mats							
	100 Tee Markers							
	152 Trash Can							
	100 Divot Mix Box							
	<u>1,285</u>							
	Logo Signs & Misc Other							
	<u>3,905</u>							

# Golf Course

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Furniture & Fixtures-Misc	949	3,318	3,810	4,000	4,000	4,000	4,000
Range Netting Repair/Maint/Replacement							
Irrigation Parts	5,638	6,223	5,213	6,800	6,800	6,800	6,000
Fertilizer & Chem Supplies	33,846	32,755	31,361	40,685	40,685	40,685	34,165
2,500 Greens							
1,850 Tees & Range Tee							
11,250 Fairways, Rough, Driving Range							
3,296 Herbicides							
4,500 Other Sprays							
7,519 Fungicide							
2,100 Pond Treatment							
1,150 Turf Seed							
<u>34,165</u>							
Surfacing Materials	-	564	266	2,700	2,700	2,700	3,000
Gravel & Sand	6,512	4,144	5,920	6,680	6,680	6,680	7,100
2,700 Greens aeration							
1,400 Summer topdressing							
600 range tee for 180 days							
<u>2,400 bunkers</u>							
<u>7,100</u>							
Other Supply & Mat-Misc	1,993	1,374	1,887	2,000	2,000	2,000	2,000
<b>Total Supplies &amp; Materials</b>	<b>82,736</b>	<b>73,619</b>	<b>74,450</b>	<b>102,985</b>	<b>102,985</b>	<b>102,985</b>	<b>97,590</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	10,246	10,689	11,832	10,600	10,600	10,600	11,772
IT&S Telephone Service	910	912	948	948	948	948	474
IT&S Special Projects	-	1,601	641	-	216	216	-
Postage	-	-	-	20	20	20	-
Freight & Express	75	-	50	80	80	80	-
Cellular Services	2,085	2,041	2,059	2,125	2,125	2,125	1,385
360 Supt							
360 assistant							
240 Mechanic							
425 IP pumpstation							
<u>1,385</u>							
Dues, Subscriptn, License	740	714	604	760	760	760	760
Advertising	-	-	-	100	100	100	100
Electric Utility	28,305	30,109	37,076	32,785	32,785	32,785	33,000
Water & Sewer	503	766	776	678	678	678	1,100
Long Dist Telephone Chrgs	5	5	-	15	15	15	15
Natural Gas Utility	1,237	1,117	1,135	1,500	1,500	1,500	1,500
Solid Waste	2,980	2,584	2,694	3,460	3,460	3,460	3,500
Outside Repair to Mtr Veh	5,551	7,448	7,738	7,876	7,876	7,876	7,500
Equipment Repairs	1,692	956	167	10,000	10,000	10,000	8,700
7,500 Well Maintenance							
1,200 Non-motorized equipment maintenance							
<u>8,700</u>							
Building Repairs/Maint	1,719	427	23,424	5,000	5,000	5,000	5,000
4,000 Shop and Pumphouse							
1,000 Misc							
<u>5,000</u>							
Required Training	228	-	-	300	300	300	300
Conferences	740	1,648	-	5,000	5,000	5,000	2,500
Other Contracted Services	13,274	4,403	35,681	10,640	10,640	10,640	9,640
5,040 4 standard Portable Toilets							
1,200 Intake Screen Service							
400 Fire Suppression							
3,000 Tree Trimming Contracted							
<u>9,640</u>							
<b>Total Purchased Services</b>	<b>70,290</b>	<b>65,420</b>	<b>124,825</b>	<b>91,887</b>	<b>92,103</b>	<b>92,103</b>	<b>87,246</b>

# Golf Course

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fixed Charges</b>							
Rent of Equipment	1,370	2,433	3,108	2,295	2,295	2,295	2,650
1,500 Air Compressor							
650 55' Bil-Jax Man Lift							
500 Mini Excavator							
<u>2,650</u>							
Special Assessments	33,798	52,803	53,132	53,140	53,140	53,140	53,140
Licenses	212	2,332	2,684	2,744	2,744	2,744	2,744
2,544 Toro NSN 3yr Irrigation support-hardware and software							
200 Pesticide							
<u>2,744</u>							
<b>Total Fixed Charges</b>	<b>35,380</b>	<b>57,568</b>	<b>58,923</b>	<b>58,179</b>	<b>58,179</b>	<b>58,179</b>	<b>58,534</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	9,148	9,017	13,963	-	-	-	18,310
Park & Rec	22,802	25,142	13,884	29,337	29,337	29,337	34,713
Property Insurance	532	532	620	663	663	663	727
Vehicle & Equip Insurance	843	843	844	903	903	903	142
Liability Insurance	6,873	7,114	6,429	7,546	7,546	7,546	9,360
Fidelity Insurance	112	101	101	101	101	101	110
Liability Deductible	747	-	-	-	-	-	-
Human Resource	4,251	4,112	4,238	7,330	7,330	7,330	4,496
Budget & Accounting	9,105	9,221	10,696	16,805	16,805	16,805	16,304
<b>Total Internal Charges</b>	<b>54,413</b>	<b>56,082</b>	<b>50,775</b>	<b>62,685</b>	<b>62,685</b>	<b>62,685</b>	<b>84,162</b>
<b>Total Golf Maintenance</b>	<b>586,772</b>	<b>599,224</b>	<b>683,974</b>	<b>700,443</b>	<b>700,659</b>	<b>700,659</b>	<b>753,419</b>

**Golf Course**  
Fund: 563

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>563 Golf Course</b>							
Dept	<b>4119 Golf Capital/Debt Service</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Debt Service</b>								
Matures	Principal	177,186	170,421	160,100	175,809	175,809	175,809	123,927
2/15/29	95,000 Limited GO Bonds, Series 2017							
2/15/30	28,927 Inter-cap - Irrigation							
	<u>123,927</u>							
	Interest	71,202	67,534	58,816	59,764	59,764	59,764	54,702
2/15/29	47,850 Limited GO Bonds, Series 2017							
2/15/30	6,852 Inter-cap - Irrigation							
	<u>54,702</u>							
	Paying Agent Fees	-	-	-	-	-	-	-
	Debt Issuance Costs	-	-	-	-	-	-	-
<b>Total</b>	<b>Debt Service</b>	<b>248,388</b>	<b>237,955</b>	<b>218,916</b>	<b>235,573</b>	<b>235,573</b>	<b>235,573</b>	<b>178,629</b>
<b>Capital Outlay</b>								
	Buildings	777,753	-	-	-	-	-	-
	Imprvmnts Other Than Bldgs	-	-	-	-	91,150	91,150	-
	Equipment	22,800	8,136	-	-	-	-	195,000
	195,000 Rental Cart Fleet after Trade in (55 carts) - Inter-cap Loan							
	<u>195,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>800,553</b>	<b>8,136</b>	<b>-</b>	<b>-</b>	<b>91,150</b>	<b>91,150</b>	<b>195,000</b>
<b>Total</b>	<b>Golf Capital/Debt Service</b>	<b>1,048,941</b>	<b>246,091</b>	<b>218,916</b>	<b>235,573</b>	<b>326,723</b>	<b>326,723</b>	<b>373,629</b>

**City-County Building Fund**  
Fund: 570

Fund: 570		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Investment Earnings	8,739	147	1,514	1,500	1,500	500	100	
Other Financing Sources / (Uses)	840,705	839,574	879,780	885,534	1,267,881	1,265,945	1,077,878	
Other Operating Revenues	849,444	839,721	881,294	887,034	1,269,381	1,266,445	1,077,978	
Internal Service Revenues	-	-	-	-	-	-	-	
Interfund Transfers In	4,713	2,314	2,152	2,152	2,152	2,152	512	
Internal Transactions	4,713	2,314	2,152	2,152	2,152	2,152	512	
Long-Term Debt	-	750,000	-	-	-	-	-	
Total Revenues	854,157	1,592,035	883,446	889,186	1,271,533	1,268,597	1,078,490	
Expenditures								
Personnel Services	303,904	230,593	232,108	310,461	310,461	281,835	253,785	
Supplies & Materials	31,785	30,562	26,513	56,080	56,080	53,880	69,720	
Purchased Services	198,231	191,200	219,842	262,031	321,059	229,917	281,067	
Intra-City Charges	-	-	279	820	820	730	767	
Fixed Charges	45,922	11,899	11,924	12,521	12,521	12,521	12,521	
Maintenance & Operating	275,938	233,661	258,558	331,452	390,480	297,048	364,075	
Internal Charges	17,250	15,333	31,977	38,789	38,789	38,789	127,554	
Transfers Out	-	-	-	-	-	-	-	
Internal Transactions	17,250	15,333	31,977	38,789	38,789	38,789	127,554	
Debt Service	57,276	56,778	70,374	85,231	85,231	79,288	85,227	
Capital Outlay	308,950	469,531	17,793	246,000	965,032	965,032	323,500	
Debt & Capital	366,226	526,309	88,167	331,231	1,050,263	1,044,320	408,727	
Total Expenditures	963,318	1,005,897	610,810	1,011,933	1,789,993	1,661,992	1,154,141	
Revenues Over (Under) Expenditures								
	(109,161)	586,138	272,636	(122,747)	(518,460)	(393,395)	(75,651)	
Beginning Cash Balance - July 1								
	331,012	221,851	807,989	1,091,688	1,091,688	1,091,688	698,293	
Other Cash Sources / (Uses)								
	-	-	11,063	-	-	-	-	
Ending Cash Balance - June 30								
	221,851	807,989	1,091,688	968,941	573,228	698,293	622,642	
Reserve Target - 15% of Operating Expenses:								
	98,155	80,455	88,953	114,890	123,744	104,544	124,596	
Reserve Target - 60 Days of Operating Expenses:								
	107,567	88,170	97,482	125,907	135,610	114,569	136,544	
Reserve Policy Target:								
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)	107,567	88,170	97,482	125,907	135,610	114,569	136,544	
Excess Reserve:								
(Excess Reserve for Capital Projects Funding)	114,284	719,819	994,206	843,034	437,618	583,724	486,098	

**City-County Building Fund**  
Fund: 570

Fund: 570		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Investment Earnings								
Interest Earnings		8,739	147	1,514	1,500	1,500	500	100
Total	Interest Earnings	8,739	147	1,514	1,500	1,500	500	100
Other Financing Sources / (Uses)								
Other Revenues		88	10,056	19,172	-	350,000	350,000	188,000
Reimbursements / Equipment		6,572	897	2,981	10,000	10,000	2,000	10,000
Reimbursements / Parking Permits		21,828	25,436	21,665	21,000	21,000	21,000	21,000
Rent Lewis & Clark Co		485,791	476,760	494,456	507,078	507,078	513,142	513,143
Rent City of Helena		326,426	326,426	341,506	347,456	347,456	347,456	345,735
Federal Grants		-	-	-	-	32,347	32,347	-
Total	Other Financing Sources / (Uses)	840,705	839,574	879,780	885,534	1,267,881	1,265,945	1,077,878
SUBTOTAL - OPERATING REVENUE		849,444	839,721	881,294	887,034	1,269,381	1,266,445	1,077,978
Long-Term Debt								
Intercap Loan Proceeds		-	750,000	-	-	-	-	-
0 Cooling Project								
0 Parking Lot and Façade								
Total	Long-Term Debt	-	750,000	-	-	-	-	-
Interfund Transfers In								
T/in - 645 Insurance & Safety		4,713	2,314	2,152	2,152	2,152	2,152	512
Total	Interfund Transfers In	4,713	2,314	2,152	2,152	2,152	2,152	512
TOTAL REVENUE		854,157	1,592,035	883,446	889,186	1,271,533	1,268,597	1,078,490
Other Sources / (Uses) - Non-Budgeted								
Audit adj		-	-	11,063	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	-	-	11,063	-	-	-	-

**City-County Building Fund**  
Fund: 570

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>570 City-County Building Fund</b>							
Dept	<b>4510 CCAB Operations</b>							
Activity	<b>403 Facilities Administration</b>							
<b>Personnel Services</b>								
Salaries & Wages		206,006	151,070	154,892	206,779	206,779	179,100	165,935
Overtime - Misc		-	-	-	-	-	17,655	-
F.I.C.A. (Soc. Sec.)		12,491	8,897	8,642	12,864	12,864	11,630	10,320
P.E.R.S. Retirement		17,655	12,889	13,119	18,406	18,406	15,230	14,929
Health & Vision Insurance		51,236	44,951	45,622	62,455	62,455	50,120	54,914
Workers Comp. Ins.		10,013	8,095	5,252	3,427	3,427	2,415	2,270
Unemployment Ins.		931	373	375	542	542	690	451
Dental Insurance		2,651	2,237	2,110	2,976	2,976	2,295	2,551
F.I.C.A. Medicare		2,921	2,081	2,095	3,012	3,012	2,700	2,415
<b>Total</b>	<b>Personnel Services</b>	<b>303,904</b>	<b>230,593</b>	<b>232,108</b>	<b>310,461</b>	<b>310,461</b>	<b>281,835</b>	<b>253,785</b>
<b>Supplies &amp; Materials</b>								
Office Supplies & Equip		892	1,913	1,158	2,500	2,500	2,200	2,500
Janitorial Supplies		16,177	14,851	17,734	17,000	17,000	17,000	17,000
Clothing Allowance		-	-	-	-	-	-	900
Fuel/Oil Outside Vendor		241	97	-	100	100	100	100
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	720
Repair & Maint Supp-Misc		5,573	6,638	4,143	12,080	12,080	12,080	-
Small Tools & Equip-Misc		116	633	451	1,000	1,000	2,600	1,000
Computr Equip/Stfwr/Sppl		-	-	-	1,400	1,400	3,400	-
Furniture		1,835	3,014	251	10,000	10,000	10,000	13,500
13,000	Room 426 Furniture (5 tables + chairs)							
500	Info desk office chair							
<u>13,500</u>								
Equipment-Reimbursable		6,684	503	2,055	5,000	5,000	2,000	10,000
475	Security System Phone line - 443-4657							
400	Security Monitoring Fee (C&R, Water, IT&S)							
8,125	Misc Tenant Purchases							
1,000	Elections Dept Parking Validations							
<u>10,000</u>								
Landscape Supplies		-	-	-	-	-	-	5,000
Construction & Maint Mat'ls		267	2,913	720	7,000	7,000	4,500	19,000
5,000	Plumbing, Electrical repairs							
2,000	Replace Boiler feed water valves							
7,000	HVAC repairs & filters							
<u>5,000</u>	Misc supplies							
<u>19,000</u>								
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>31,785</b>	<b>30,562</b>	<b>26,513</b>	<b>56,080</b>	<b>56,080</b>	<b>53,880</b>	<b>69,720</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		12,647	13,047	12,748	12,679	12,679	12,679	17,772
IT&S Telephone Service		4,472	4,480	5,992	5,519	5,519	5,519	5,045
IT&S Special Projects		-	1,955	782	-	264	264	-
City-Co Bldg Postage Adm		-	-	-	50	50	50	54
Postage		7	35	1	50	50	5	50
Cellular Services		746	551	537	700	700	700	35
Printing & Duplicating		-	-	-	50	50	50	50
Advertising		-	-	20	100	100	100	100
Electric Utility		53,136	54,171	59,472	62,000	62,000	58,000	62,000
Water & Sewer		10,231	7,398	11,151	12,000	12,000	10,500	12,000
Natural Gas Utility		36,890	32,016	38,109	40,000	40,000	35,000	40,000
Solid Waste		2,739	2,841	3,189	3,000	3,000	3,000	3,000
Professional Services-Misc		4,460	-	-	500	500	-	500
Outside Repair to Mtr Veh		221	131	80	100	100	50	100
Equipment Repairs		-	537	550	1,500	1,500	1,000	1,500

# City-County Building Fund

Fund: 570

Fund: 570			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Building Repairs/Maint			19,377	22,050	30,411	44,000	79,000	35,000	59,000
10,000	Carpet								
10,000	Repair & painting exterior								
3,500	Drinking fountain replacement								
5,000	ADA Transition Plan								
4,500	Boiler Feed water pump								
10,000	Piping insulation								
6,000	West parking lot fence repairs								
10,000	Additional Misc Repairs								
59,000									
Parking Permits			15,812	16,200	17,177	21,000	21,000	16,000	21,000
Parking Overflow			12,166	12,000	13,914	12,400	12,400	14,000	13,000
Required Training			562	-	-	1,000	1,000	1,000	1,000
Investigation / Inspect Fees			1,950	1,110	1,570	2,605	2,605	2,000	2,605
Other Contracted Services			22,815	22,679	24,139	42,778	66,542	35,000	42,256
9,931	Elevator Maint. Contract								
425	Fire Alarm Monitoring								
10,000	Snow Removal/Sanding								
2,500	Parking lot Sweeping Sand removal								
4,000	Exterior Window Cleaning								
4,400	Lawn Maintenance								
4,000	Surplus Property Moving/Disposal								
7,000	Seal and Stripe South Parking Lot								
42,256									
Total	Purchased Services		198,231	191,200	219,842	262,031	321,059	229,917	281,067
Intra-City Charges									
Shop Gas & Fuel Charges				-	209	380	380	380	420
Shop Vehicle Repairs				-	43	150	150	50	165
Shop Tires & Tire Repairs				-		140	140	30	-
Shop Vehicle Parts				-	28	150	150	270	182
Total	Intra-City Charges		-	-	279	820	820	730	767
Fixed Charges									
Insurance			37,098	-					
Special Assessments			8,824	11,899	11,924	12,521	12,521	12,521	12,521
Total	Fixed Charges		45,922	11,899	11,924	12,521	12,521	12,521	12,521
Internal Charges									
Property Insurance					15,284	16,354	16,354	16,354	23,436
Vehicle & Equip Insurance					-	-	-	-	22
Liability Insurance			5,972	4,434	4,511	5,484	5,484	5,484	4,749
Fidelity Insurance			43	37	36	42	42	42	35
Liability Deductible					-	-	-	-	-
Building M&O Charge			11,235	10,862	12,146	16,591	16,591	16,591	98,930
Fleet Services Charges						318	318	318	382
Total	Internal Charges		17,250	15,333	31,977	38,789	38,789	38,789	127,554
Debt Service									
Matures	Principal		53,477	54,525	59,223	67,736	67,736	67,743	69,439
	69,439	Interacap - CCAB Cooling							
	Interest		3,799	2,254	11,150	17,495	17,495	11,545	15,787
	15,787	Interacap - CCAB Cooling							
Total	Debt Service		57,276	56,778	70,374	85,231	85,231	79,288	85,227



**City-County Building Fund**  
Fund: 570

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
Buildings		308,950	469,531	17,793	190,000	559,032	559,032	125,500
50,000	LED Lighting Retrofit							
70,000	Tile Roof Repairs							
5,500	Replace pad-heat boiler							
<u>125,500</u>								
Imprvmnts Other Than Bldgs			-	-	40,000	390,000	390,000	10,000
10,000	South Sidewalk Section Replacement							
<u>10,000</u>								
Equipment			-	-	16,000	16,000	16,000	188,000
188,000	Conference Room Audio/Visual rooms 330, 326, 309							
Vehicles			-	-		-	-	-
-								
<u>-</u>								
<b>Total Capital Outlay</b>		<b>308,950</b>	<b>469,531</b>	<b>17,793</b>	<b>246,000</b>	<b>965,032</b>	<b>965,032</b>	<b>323,500</b>
<b>Total CCAB Operations</b>		<b>963,318</b>	<b>1,005,897</b>	<b>610,810</b>	<b>1,011,933</b>	<b>1,789,993</b>	<b>1,661,992</b>	<b>1,154,141</b>

## City/Cnty Bldg Mail

Fund: 571

Fund: 571		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
		Adopted	Amended	Est Actuals				
Revenues								
	Investment Earnings	1,154	841	103	150	150	25	150
	Other Financing Sources / (Uses)	190,379	194,405	219,784	230,089	230,089	201,570	232,200
	Other Operating Revenues	191,533	195,246	219,887	230,239	230,239	201,595	232,350
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	487	224	245	245	245	245	89
	Internal Transactions	487	224	245	245	245	245	89
Total Revenues		192,020	195,470	220,132	230,484	230,484	201,840	232,439
Expenditures								
	Personnel Services	31,799	31,587	35,206	42,860	42,860	33,261	41,801
	Supplies & Materials	2,555	2,112	2,127	3,000	3,000	2,760	2,990
	Purchased Services	136,115	160,180	162,893	179,200	179,200	148,750	175,780
	Intra-City Charges	-	-	149	2,660	2,660	340	915
	Fixed Charges	-	-	2,518	500	500	500	500
	Maintenance & Operating	138,670	162,292	167,686	185,360	185,360	152,350	180,185
	Internal Charges	687	689	772	1,140	1,140	1,140	1,276
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	687	689	772	1,140	1,140	1,140	1,276
	Capital Outlay	-	-	-	40,000	40,000	40,000	-
	Debt & Capital	-	-	-	40,000	40,000	40,000	-
Total Expenditures		171,156	194,568	203,665	269,360	269,360	226,751	223,262
Revenues Over (Under) Expenditures		20,864	902	16,467	(38,876)	(38,876)	(24,911)	9,177
Beginning Cash Balance - July 1		61,778	82,642	83,791	100,426	100,426	100,426	75,516
Year end Audit Adjustments to Cash		-	247	168	-	-	-	-
Ending Cash Balance - June 30		82,642	83,791	100,426	61,550	61,550	75,516	84,693
Reserve Target - 15% of Operating Expenses:		25,673	29,185	30,550	34,404	34,404	28,013	33,489
Reserve Target - 60 Days of Operating Expenses:		28,135	31,984	33,479	37,703	37,703	30,699	36,701
Reserve Policy Target: (Greater of 60 Days Operating Expenses or 15% of Operating Expenses)		28,135	31,984	33,479	37,703	37,703	30,699	36,701
Excess Reserve: (Excess Reserve for Capital Projects Funding)		54,507	51,807	66,947	23,847	23,847	44,817	47,992

**City/Cnty Bldg Mail**  
**Fund: 571**

Fund: 571		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Investment Earnings								
Interest Earnings		1,154	841	103	150	150	25	150
Total	Interest Earnings	1,154	841	103	150	150	25	150
Other Financing Sources / (Uses)								
Reimbursements / Postage		135,944	142,956	161,293	170,000	170,000	140,000	170,000
Office Mail Revenues		54,435	51,449	58,491	60,089	60,089	60,089	62,200
Sale of Fixed Assets		-	-	-	-	-	1,481	-
Total	Other Financing Sources / (Uses)	190,379	194,405	219,784	230,089	230,089	201,570	232,200
SUBTOTAL - OPERATING REVENUE		191,533	195,246	219,887	230,239	230,239	201,595	232,350
Interfund Transfers In								
T/in - 645 Insurance & Safety		487	224	245	245	245	245	89
Total	Interfund Transfers In	487	224	245	245	245	245	89
TOTAL REVENUE		192,020	195,470	220,132	230,484	230,484	201,840	232,439

# City/Cnty Bldg Mail

Fund: 571

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	571 City/Cnty Bldg Mail
Dept	4510 CCAB Operations
Activity	403 Facilities Administration

## Personnel Services

Salaries & Wages	13,435	11,460	13,467	17,043	17,043	11,000	15,597
Temporary Salaries	-	-	-	-	-	1,000	-
F.I.C.A. (Soc. Sec.)	782	716	808	1,057	1,057	750	967
P.E.R.S. Retirement	1,151	1,005	1,182	1,512	1,512	960	1,400
Health & Vision Insurance	3,497	3,631	4,037	5,037	5,037	2,800	4,843
Workers Comp. Ins.	348	410	275	126	126	100	98
Unemployment Ins.	61	29	34	44	44	50	42
Dental Insurance	181	181	187	240	240	125	274
F.I.C.A. Medicare	183	167	189	247	247	170	227

<b>Total</b>	<b>Personnel Services</b>	<b>19,638</b>	<b>17,600</b>	<b>20,180</b>	<b>25,306</b>	<b>25,306</b>	<b>16,955</b>	<b>23,448</b>
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## Supplies & Materials

Clothing Allowance	-	-	-	-	-	-	200
Operating Supplies - Misc	1,956	1,768	1,991	2,500	2,500	2,500	2,500
Small Tools & Equip-Misc	-	80	13	500	500	250	100

<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>1,956</b>	<b>1,848</b>	<b>2,004</b>	<b>3,000</b>	<b>3,000</b>	<b>2,750</b>	<b>2,800</b>
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## Purchased Services

IT&S Computer Maint/Spprt	-	-	-	-	-	-	-
Postage	128,050	152,000	152,050	170,000	170,000	140,000	170,000
Cellular Services	-	-	22	-	-	-	-
Other Contracted Services	7,724	7,724	10,531	8,000	8,000	8,000	5,200
Mail Machine Lease	-	-	-	-	-	-	-

<b>Total</b>	<b>Purchased Services</b>	<b>135,774</b>	<b>159,724</b>	<b>162,603</b>	<b>178,000</b>	<b>178,000</b>	<b>148,000</b>	<b>175,200</b>
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## Fixed Charges

Contingency	-	-	2,518	500	500	500	500
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<b>Total</b>	<b>Fixed Charges</b>	<b>-</b>	<b>-</b>	<b>2,518</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
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## Internal Charges

Vehicle & Equip Insurance	-	-	-	-	-	-	77
Liability Insurance	389	390	363	452	452	452	447
Fidelity Insurance	2	2	2	3	3	3	4

<b>Total</b>	<b>Internal Charges</b>	<b>391</b>	<b>392</b>	<b>365</b>	<b>455</b>	<b>455</b>	<b>455</b>	<b>528</b>
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<b>Total</b>	<b>CCAB Operations</b>	<b>157,759</b>	<b>179,563</b>	<b>187,670</b>	<b>207,261</b>	<b>207,261</b>	<b>168,660</b>	<b>202,476</b>
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## City/Cnty Bldg Mail

Fund: 571

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	571 City/Cnty Bldg Mail							
Dept	4511 CCAB Delivery							
Activity	403 Facilities Administration							
<b>Personnel Services</b>								
	Salaries & Wages	9,744	10,923	11,544	13,576	13,576	13,576	12,608
	F.I.C.A. (Soc. Sec.)	602	683	691	842	842	842	782
	P.E.R.S. Retirement	835	955	1,013	1,204	1,204	1,204	1,131
	Health & Vision Insurance	135	514	1,081	1,386	1,386	211	3,203
	Workers Comp. Ins.	653	699	456	247	247	205	162
	Unemployment Ins.	44	27	29	36	36	52	35
	Dental Insurance	7	25	50	66	66	14	248
	F.I.C.A. Medicare	141	160	162	197	197	202	184
<b>Total</b>	<b>Personnel Services</b>	<b>12,161</b>	<b>13,987</b>	<b>15,026</b>	<b>17,554</b>	<b>17,554</b>	<b>16,306</b>	<b>18,353</b>
<b>Supplies &amp; Materials</b>								
	Fuel/Oil Outside Vendor	599	264	123	-	-	10	50
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	140
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>599</b>	<b>264</b>	<b>123</b>	<b>-</b>	<b>-</b>	<b>10</b>	<b>190</b>
<b>Purchased Services</b>								
	Cellular Services	-	-	22	-	-	-	-
	Outside Repair to Mtr Veh	341	456	223	1,200	1,200	750	580
	180 Car Wash							
	400 Misc Volt repairs							
	580							
	Other Contracted Services			45	-	-	-	-
	- Organizational Climate Survey							
<b>Total</b>	<b>Purchased Services</b>	<b>341</b>	<b>456</b>	<b>290</b>	<b>1,200</b>	<b>1,200</b>	<b>750</b>	<b>580</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges			101	1,880	1,880	200	250
	Shop Vehicle Repairs			-	490	490	-	500
	Shop Tires & Tire Repairs			48	140	140	140	-
	Shop Vehicle Parts			-	150	150	-	165
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>149</b>	<b>2,660</b>	<b>2,660</b>	<b>340</b>	<b>915</b>
<b>Internal Charges</b>								
	Liability Insurance	292	293	403	360	360	360	359
	Fidelity Insurance	4	4	4	4	4	4	4
	Fleet Services Charges				321	321	321	385
<b>Total</b>	<b>Internal Charges</b>	<b>296</b>	<b>297</b>	<b>407</b>	<b>685</b>	<b>685</b>	<b>685</b>	<b>748</b>
<b>Capital Outlay</b>								
	Vehicles	-	-	-	40,000	40,000	40,000	-
	40,000 Mail Vehicle Replacement							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>
<b>Total</b>	<b>CCAB Delivery</b>	<b>13,397</b>	<b>15,004</b>	<b>15,994</b>	<b>62,099</b>	<b>62,099</b>	<b>58,091</b>	<b>20,786</b>

**City/Cnty Bldg Telephone**  
Fund: 572

Fund: 572				FY 2022			Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	Adopted	Amended	Est Actuals	
Revenues							
Investment Earnings	397	202	31	40	40	32	10
Other Financing Sources / (Uses)	20,125	20,000	20,000	20,000	20,000	20,000	20,000
Other Operating Revenues	20,522	20,202	20,031	20,040	20,040	20,032	20,010
Interfund Transfers In	341	152	141	141	141	141	35
Internal Transactions	341	152	141	141	141	141	35
Total Revenues	20,863	20,354	20,172	20,181	20,181	20,173	20,045
Expenditures							
Personnel Services	21,660	19,469	18,885	19,519	19,519	13,115	16,473
Purchased Services	3	24	2,820	-	-	-	-
Maintenance & Operating	3	24	2,820	-	-	-	-
Internal Charges	396	420	407	369	369	369	319
Internal Transactions	396	420	407	369	369	369	319
Total Expenditures	22,059	19,913	22,112	19,888	19,888	13,484	16,792
Revenues Over (Under) Expenditures	(1,196)	442	(1,940)	293	293	6,689	3,253
Beginning Cash Balance - July 1	10,394	9,198	9,776	7,738	7,738	7,738	14,427
Year End Audit Adjustments	-	136	(98)	-	-	-	-
Ending Cash Balance - June 30	9,198	9,776	7,738	8,031	8,031	14,427	17,680
Reserve Target - 15% of Operating Expenses:	3,309	2,987	3,317	2,983	2,983	2,023	2,519
Reserve Target - 60 Days of Operating Expenses:	3,626	3,273	3,635	3,269	3,269	2,217	2,760
Reserve Policy Target: (Greater of 60 Days Operating Expenses or 15% of Operating Expenses)	3,626	3,273	3,635	3,269	3,269	2,217	2,760
Excess Reserve: (Excess Reserve for Capital Projects Funding)	5,572	6,502	4,103	4,762	4,762	12,210	14,920

## City/Cnty Bldg Telephone

Fund: 572

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues****Investment Earnings**

Interest Earnings	397	202	31	40	40	32	10
<b>Total Interest Earnings</b>	<b>397</b>	<b>202</b>	<b>31</b>	<b>40</b>	<b>40</b>	<b>32</b>	<b>10</b>

**Other Financing Sources / (Uses)**

Other Revenues	20,125	20,000	20,000	20,000	20,000	20,000	20,000
IT&S Phone System Support Payment							
<b>Total Other Financing Sources / (Uses)</b>	<b>20,125</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>20,522</b>	<b>20,202</b>	<b>20,031</b>	<b>20,040</b>	<b>20,040</b>	<b>20,032</b>	<b>20,010</b>
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**Interfund Transfers In**

T/in - 645 Insurance & Safety	341	152	141	141	141	141	35
<b>Total Interfund Transfers In</b>	<b>341</b>	<b>152</b>	<b>141</b>	<b>141</b>	<b>141</b>	<b>141</b>	<b>35</b>

<b>TOTAL REVENUE</b>	<b>20,863</b>	<b>20,354</b>	<b>20,172</b>	<b>20,181</b>	<b>20,181</b>	<b>20,173</b>	<b>20,045</b>
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Fund	572 City/Cnty Bldg Telephone
Dept	4510 CCAB Operations
Activity	403 Facilities Administration

**Personnel Services**

Salaries & Wages	15,411	13,357	13,246	13,761	13,761	8,500	10,992
Temporary Salaries	-	-	-	-	-	2,000	-
F.I.C.A. (Soc. Sec.)	908	813	796	854	854	650	682
P.E.R.S. Retirement	1,321	1,170	1,162	1,221	1,221	700	986
Health & Vision Insurance	3,065	3,140	2,998	3,148	3,148	900	3,355
Workers Comp. Ins.	515	608	323	149	149	125	73
Unemployment Ins.	69	34	34	36	36	40	30
Dental Insurance	158	157	139	150	150	50	195
F.I.C.A. Medicare	213	190	186	200	200	150	160
<b>Total Personnel Services</b>	<b>21,660</b>	<b>19,469</b>	<b>18,885</b>	<b>19,519</b>	<b>19,519</b>	<b>13,115</b>	<b>16,473</b>

**Purchased Services**

Cellular Services		24	24		-	-	-
Other Contracted Services	3	-	2,796	-	-	-	-
- Organizational Climate Survey							
<b>Total Purchased Services</b>	<b>3</b>	<b>24</b>	<b>2,820</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Internal Charges**

Liability Insurance	392	416	403	365	365	365	315
Fidelity Insurance	4	4	4	4	4	4	4
<b>Total Internal Charges</b>	<b>396</b>	<b>420</b>	<b>407</b>	<b>369</b>	<b>369</b>	<b>369</b>	<b>319</b>

<b>Total CCAB Operations</b>	<b>22,059</b>	<b>19,913</b>	<b>22,112</b>	<b>19,888</b>	<b>19,888</b>	<b>13,484</b>	<b>16,792</b>
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# CC Law & Justice Building

Fund: 573

Fund: 573							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Intergovernmental Revenues	95,951	-	-	-	-	-	400,000
Investment Earnings	(213)	255	31	225	225	225	500
Other Financing Sources / (Uses)	206,525	446,600	538,079	639,106	1,120,879	1,120,879	690,056
Other Operating Revenues	302,263	446,855	538,110	639,331	1,121,104	1,121,104	1,090,556
Interfund Transfers In	1,330,140	258,000	185,774	546	546	546	400,371
Internal Transactions	1,330,140	258,000	185,774	546	546	546	400,371
Long-Term Debt	-	-	308,543	-	338,853	338,853	-
Total Revenues	1,632,403	704,855	1,032,427	639,877	1,460,503	1,460,503	1,490,927
Expenditures							
Personnel Services	48,122	198,225	216,845	223,722	223,722	214,435	184,150
Supplies & Materials	30,263	21,083	19,542	29,400	29,400	29,300	68,050
Purchased Services	107,400	144,825	186,062	214,166	214,235	191,300	215,513
Intra-City Charges	-	-	293	930	930	990	855
Fixed Charges	4,062	10,897	19,122	20,078	20,078	20,610	20,078
Maintenance & Operating	141,725	176,806	225,019	264,574	264,643	242,200	304,496
Internal Charges	1,530	19,169	27,560	33,975	33,975	33,975	86,665
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	1,530	19,169	27,560	33,975	33,975	33,975	86,665
Debt Service	-	-	-	59,333	59,333	18,417	77,220
Capital Outlay	1,407,536	55,566	1,130,289	100,000	972,271	972,271	720,000
Debt & Capital	1,407,536	55,566	1,130,289	159,333	1,031,604	990,688	797,220
Total Expenditures	1,598,913	449,765	1,599,713	681,604	1,553,944	1,481,298	1,372,530
Revenues Over (Under) Expenditures							
	33,490	255,090	(567,286)	(41,727)	(93,441)	(20,795)	118,397
Beginning Cash Balance - July 1							
	8,169	41,659	298,537	171,289	171,289	171,289	150,494
Audit Adjustments to Cash Balances							
	-	1,788	440,039	-	-	-	-
Ending Cash Balance - June 30							
	41,659	298,537	171,289	129,562	77,848	150,494	268,891
Reserve Target - 15% of Operating Expenses:							
	28,707	59,130	70,414	87,241	87,251	76,354	97,880
Reserve Target - 60 Days of Operating Expenses:	31,459	64,800	77,166	95,606	95,617	83,676	107,265
Reserve Policy Target:	31,459	64,800	77,166	95,606	95,617	83,676	107,265
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)							
Excess Reserve:	10,200	233,737	94,124	33,956	(17,769)	66,818	161,625
(Excess Reserve for Capital Projects Funding)							



# CC Law & Justice Building

Fund: 573

Fund: 573	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget	
				Adopted	Amended	Est Actuals		
Revenues								
Intergovernmental Revenues								
County Contributions	95,951							400,000
Total Intergovernmental Revenues	95,951	-	-	-	-	-	-	400,000
Investment Earnings								
Interest Earnings	(213)	255	31	225	225	225		500
Total Interest Earnings	(213)	255	31	225	225	225		500
Other Financing Sources / (Uses)								
Other Revenues	43,986	-	48,710	100,000	563,418	563,418		-
- City/County Reimbursable Improvements								
Reimbursements / Equipment	18,810	6,989	-	5,000	23,355	23,355		5,000
Reimbursements / Parking Permits	-	-	-	600	600	600		600
Rent Lewis & Clark Co	87,423	270,718	288,470	297,346	297,346	297,346		396,074
Rent City of Helena	56,306	168,894	200,899	236,160	236,160	236,160		288,382
Total Other Financing Sources / (Uses)	206,525	446,600	538,079	639,106	1,120,879	1,120,879		690,056
SUBTOTAL - OPERATING REVENUE								
	302,263	446,855	538,110	639,331	1,121,104	1,121,104		1,090,556
Long-Term Debt								
InterCap Loan Proceeds			308,543	-	338,853	338,853		-
- LJC Repairs/Remodel								
Total Long-Term Debt	-	-	308,543	-	338,853	338,853		-
Interfund Transfers In								
T/in - 440 Capital Improvements Fund	1,330,140	8,000	100,000	-	-	-		-
T/in - 645 Insurance & Safety	-	-	546	546	546	546		371
T/in - 100 General Fund		250,000	85,228		-	-		400,000
Total Interfund Transfers In	1,330,140	258,000	185,774	546	546	546		400,371
TOTAL REVENUE								
	1,632,403	704,855	1,032,427	639,877	1,460,503	1,460,503		1,490,927

# CC Law & Justice Building

Fund: 573

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	573 CC Law & Justice Building							
Dept	4512 Public Safety Building							
Activity	403 Facilities Administration							
<b>Personnel Services</b>								
	Salaries & Wages	31,363	125,558	140,454	148,467	148,467	145,000	120,938
	F.I.C.A. (Soc. Sec.)	1,826	7,631	8,506	9,250	9,250	9,000	7,528
	P.E.R.S. Retirement	2,688	10,997	12,354	13,231	13,231	12,500	10,894
	Health & Vision Insurance	9,013	42,701	46,142	45,582	45,582	41,500	39,161
	Workers Comp. Ins.	2,197	7,105	4,906	2,465	2,465	1,900	1,726
	Unemployment Ins.	142	319	361	390	390	510	330
	Dental Insurance	466	2,129	2,134	2,172	2,172	1,925	1,812
	F.I.C.A. Medicare	427	1,785	1,989	2,165	2,165	2,100	1,761
<b>Total</b>	<b>Personnel Services</b>	<b>48,122</b>	<b>198,225</b>	<b>216,845</b>	<b>223,722</b>	<b>223,722</b>	<b>214,435</b>	<b>184,150</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	-	-	83	200	200	200	200
	Janitorial Supplies	6,136	8,912	10,084	8,000	8,000	10,000	12,000
	Clothing Allowance							600
	Fuel/Oil Outside Vendor	52	132	-	200	200	100	100
	Tires/Tubes-Outside Vendr							150
	Repair & Maint Supp-Misc	7,198	3,447	4,386	8,000	8,000	6,000	-
	Small Tools & Equip-Misc	1,007	791	1,199	2,500	2,500	3,000	1,000
	1,000 Misc Tools & Equip							
	1,000							
	Furniture	-	13	76	500	500	-	20,000
	20,000 Conference Room Furniture							
	20,000							
	Equipment-Reimbursable	15,859	3,474	-	5,000	5,000	5,000	5,000
	Landscape Supplies							5,000
	Construction & Maint Mat'l's	11	4,313	3,714	5,000	5,000	5,000	24,000
	5,000 Plumbing, Electrical repairs							
	7,000 HVAC repairs & filters							
	12,000 Misc supplies							
	24,000							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>30,263</b>	<b>21,083</b>	<b>19,542</b>	<b>29,400</b>	<b>29,400</b>	<b>29,300</b>	<b>68,050</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	1,886	4,960	6,420	5,656	5,656	5,656	8,572
	IT&S Telephone Service	854	1,824	2,370	2,370	2,370	2,370	2,844
	IT&S Special Projects	-	511	204	-	69	69	-
	Postage	105	-	-	-	-	-	-
	Cellular Services	-	787	764	700	700	700	450
	Electric Utility	42,685	69,982	81,738	90,000	90,000	73,500	90,000
	Water & Sewer	3,140	4,048	6,359	7,500	7,500	5,500	7,000
	Long Dist Telephone Chrgs	-	-	-	-	-	-	-
	Natural Gas Utility	18,545	22,062	34,801	30,000	30,000	35,100	36,000
	Solid Waste	1,577	2,739	2,982	3,000	3,000	2,800	3,000
	Outside Repair to Mtr Veh	-	-	-	200	200	200	200
	Equipment Repairs	-	214	492	1,500	1,500	1,500	1,500
	Building Repairs/Maint	16,901	12,868	22,783	29,000	29,000	25,000	24,000
	14,000 MEP Repairs							
	10,000 General (Roof, walls, floors)							
	24,000							
	Parking Permits	-	-	50	600	600	600	650
	Parking Overflow	1,487	80	3,600	6,600	6,600	6,000	6,600
	Required Training	-	-	400	1,000	1,000	200	1,000
	Investigation / Inspect Fees	-	932	1,703	2,105	2,105	2,105	2,350
	400 Fire Extinguisher Inspection							
	700 Elevator Inspection							
	100 Boiler Inspection							
	350 Fire Sprinkler Inspection							
	800 Fire Alarm System Inspection							
	2,350							

# CC Law & Justice Building

Fund: 573

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Other Contracted Services		20,220	23,819	21,398	33,935	33,935	30,000	31,347
12,022	Elevator Maintenance Contract							
425	Fire Alarm Monitoring							
3,500	Lawn Maintenance							
8,000	Snow Removal/Sanding							
2,400	Parking lot Sweeping Sand removal							
3,000	Surplus Property Moving/Disposal							
2,000	Exterior Window Cleaning							
31,347								
<b>Total</b>	<b>Purchased Services</b>	<b>107,400</b>	<b>144,825</b>	<b>186,062</b>	<b>214,166</b>	<b>214,235</b>	<b>191,300</b>	<b>215,513</b>
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges			-	293	490	490	490	540
Shop Vehicle Repairs			-	-	150	150	-	150
Shop Tires & Tire Repairs			-	-	140	140	-	-
Shop Vehicle Parts			-	-	150	150	500	165
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>293</b>	<b>930</b>	<b>930</b>	<b>990</b>	<b>855</b>
<b>Fixed Charges</b>								
Insurance		4,062	-	-	-	-	-	-
Special Assessments		-	10,897	19,122	20,078	20,078	20,610	20,078
<b>Total</b>	<b>Fixed Charges</b>	<b>4,062</b>	<b>10,897</b>	<b>19,122</b>	<b>20,078</b>	<b>20,078</b>	<b>20,610</b>	<b>20,078</b>
<b>Internal Charges</b>								
Property Insurance			5,000	2,150	2,301	2,301	2,301	6,301
Vehicle & Equip Insurance			-	-	-	-	-	90
Liability Insurance		1,514	3,393	3,663	3,937	3,937	3,937	3,460
Fidelity Insurance		16	31	30	30	30	30	23
Liability Deductible			-	10,745	11,497	11,497	11,497	-
Building M&O Charge			10,745	10,972	15,261	15,261	15,261	75,652
Fleet Services Charges		-	-	-	949	949	949	1,139
<b>Total</b>	<b>Internal Charges</b>	<b>1,530</b>	<b>19,169</b>	<b>27,560</b>	<b>33,975</b>	<b>33,975</b>	<b>33,975</b>	<b>86,665</b>
<b>Debt Service</b>								
Principal			-	-	42,510	42,510	15,041	56,536
<i>estimated</i> 56,536	Intericap 21 - LJC Repairs/Remodel							
Interest			-	-	16,823	16,823	3,376	20,684
<i>estimated</i> 20,684	Intericap 21 - LJC Repairs/Remodel							
<b>Total</b>	<b>Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>59,333</b>	<b>59,333</b>	<b>18,417</b>	<b>77,220</b>
<b>Capital Outlay</b>								
Buildings		1,407,536	55,566	1,103,016	100,000	972,271	972,271	720,000
512,000	Boiler Replacements (Funded by City/County Contributions)							
120,000	Roof Replacement Pillar Section							
48,000	Atrium Roof Replacement							
10,000	Parking Lot #2 Lighting							
30,000	4th Floor Restroom Remodel							
720,000								
Imprvmnts Other Than Bldgs			-	27,274	-	-	-	-
0								
Vehicles			-	-		-	-	-
-								
-								
<b>Total</b>	<b>Capital Outlay</b>	<b>1,407,536</b>	<b>55,566</b>	<b>1,130,289</b>	<b>100,000</b>	<b>972,271</b>	<b>972,271</b>	<b>720,000</b>
<b>Total</b>	<b>Public Safety Building</b>	<b>1,598,913</b>	<b>449,765</b>	<b>1,599,713</b>	<b>681,604</b>	<b>1,553,944</b>	<b>1,481,298</b>	<b>1,372,530</b>

# Capital Transit

Fund: 580

Fund: 580		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	FY 2022			FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
	Intergovernmental Revenues	725,912	834,190	1,129,808	973,200	973,200	973,200	1,196,397
	Charges For Services	60,762	39,721	17,595	56,000	56,000	56,000	35,000
	Investment Earnings	9,706	4,406	864	1,200	1,200	1,200	-
	Other Financing Sources / (Uses)	1,256	4,902	9,700	500	500	500	500
	Other Operating Revenues	797,636	883,219	1,157,968	1,030,900	1,030,900	1,030,900	1,231,897
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	423,319	347,764	292,460	359,960	359,960	319,960	510,084
	Internal Transactions	423,319	347,764	292,460	359,960	359,960	319,960	510,084
Total Revenues		1,220,955	1,230,983	1,450,428	1,390,860	1,390,860	1,350,860	1,741,981
Expenditures								
	Personnel Services	765,721	754,666	742,375	916,855	916,855	916,855	1,073,443
	Supplies & Materials	12,763	8,570	10,928	13,700	21,200	21,200	26,900
	Purchased Services	156,291	145,126	169,152	162,794	205,764	205,764	216,679
	Intra-City Charges	146,060	100,798	84,160	134,250	134,250	134,250	155,778
	Fixed Charges	4,811	6,915	7,133	7,500	7,500	7,500	7,500
	Maintenance & Operating	319,925	261,410	271,373	318,244	368,714	368,714	406,857
	Internal Charges	181,960	213,661	199,712	221,331	221,331	221,331	297,591
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	181,960	213,661	199,712	221,331	221,331	221,331	297,591
	Debt Service	-	-	-	-	-	-	-
	Capital Outlay	124,684	-	33,973	-	58,000	58,000	34,000
	Debt & Capital	124,684	-	33,973	-	58,000	58,000	34,000
Total Expenditures		1,392,290	1,229,737	1,247,433	1,456,430	1,564,900	1,564,900	1,811,891
Revenues Over (Under) Expenditures		(171,335)	1,247	202,994	(65,570)	(174,040)	(214,040)	(69,910)
Beginning Cash Balance - July 1		489,709	318,143	315,007	523,702	523,702	523,702	309,663
Other Cash Sources / (Uses)		(231)	(4,383)	5,701	-	-	-	-
Ending Cash Balance - June 30		318,143	315,007	523,702	458,133	349,663	309,663	239,752
Reserve Target - 15% of Operating Expenses:		190,141	184,460	182,019	218,465	226,035	226,035	266,684
Reserve Target - 60 Days of Operating Expenses:		208,374	202,148	199,473	239,413	247,710	247,710	292,256
Reserve Policy Target: (Greater of 60 Days Operating Expenses or 15% of Operating Expenses)		208,374	202,148	199,473	239,413	247,710	247,710	292,256
Excess Reserve: (Excess Reserve for Capital Projects Funding)		109,769	112,858	324,229	218,719	101,953	61,953	(52,504)

# Capital Transit

Fund: 580

Fund: 580		FY 2019	FY 2020	FY 2021	FY 2022			Proposed FY 2023 Budget
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
F.T.A. Grant-Operating		522,491	513,688	929,548	794,554	794,554	794,554	913,739
913,739	Award = (\$1,015,265 ) - 10% IDC							
913,739								
Indirect Cost Recovery		85,051	50,372	72,324	79,455	79,455	79,455	101,527
State Aid to Transportation		5,453	3,417	9,149	7,500	7,500	7,500	6,500
Transade Grant		75,417	86,651	81,287	54,191	54,191	54,191	69,631
County Contributions		37,500	37,500	37,500	37,500	37,500	37,500	41,250
Misc Intergovrmntl Rev		-	-	-	-	-	-	63,750
East Valley Contributions								
59,250	Lewis & Clark County Contribution							
4,500	East Helena Contribution							
63,750								
Total	Intergovernmental Revenues	725,912	834,190	1,129,808	973,200	973,200	973,200	1,196,397
Charges For Services								
Transit Fares		36,596	15,107	6,424	25,000	25,000	25,000	17,500
Advertising - Transit		12,600	1,561	2,080	5,000	5,000	5,000	-
Transit Passes-HATS		11,566	23,054	9,092	26,000	26,000	26,000	17,500
Total	Charges For Services	60,762	39,721	17,595	56,000	56,000	56,000	35,000
Investment Earnings								
Interest Earnings		9,706	4,406	864	1,200	1,200	1,200	-
Total	Interest Earnings	9,706	4,406	864	1,200	1,200	1,200	-
Other Financing Sources / (Uses)								
Other Revenues		331	1,511	53	500	500	500	500
Sale of Fixed Assets		925	3,391	9,647				
Total	Other Financing Sources / (Uses)	1,256	4,902	9,700	500	500	500	500
SUBTOTAL - OPERATING REVENUE		797,636	883,219	1,157,968	1,030,900	1,030,900	1,030,900	1,231,897
Interfund Transfers In								
T/in - 100 General Fund								
T/out - 580 Capital Transit		300,000	250,000	250,000	275,000	275,000	275,000	380,000
Capital Transit Srvc Operations Support		37,500	37,500	37,500	40,000	40,000	40,000	32,000
Cover Fair Market Value of Donated Bus			4,995					
Support Transfer In Subtotal		337,500	292,495	287,500	315,000	315,000	315,000	412,000
T/in - 561 Special Charters		75,000	50,000	-	40,000	40,000	-	95,867
East Valley cash transfer								
T/in - 645 Insurance & Safety		10,819	5,269	4,960	4,960	4,960	4,960	2,217
Total	Interfund Transfers In	423,319	347,764	292,460	359,960	359,960	319,960	510,084
TOTAL REVENUE		1,220,955	1,230,983	1,450,428	1,390,860	1,390,860	1,350,860	1,741,981
Other Sources / (Uses) - Non-Budgeted								
Change in Vouchers Payable		(231)	(4,383)	5,701	-	-	-	-
Residual Equity Transfer (from old HATS fund 562)		-	-	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	(231)	(4,383)	5,701	-	-	-	-

# Capital Transit

Fund: 580

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	580 Capital Transit							
Dept	3560 Helena Bus							
Activity	434 Transit Systems							
<b>Personnel Services</b>								
	Salaries & Wages	479,508	461,002	456,364	588,267	588,267	588,267	687,520
	Temporary Salaries	35,859	30,987	32,110	-	-	-	-
	Overtime - Misc	22,882	31,359	16,670	19,202	19,202	19,202	17,518
	F.I.C.A. (Soc. Sec.)	32,657	31,891	30,992	37,693	37,693	37,693	43,746
	P.E.R.S. Retirement	44,244	44,118	43,470	53,920	53,920	53,920	63,284
	Health & Vision Insurance	96,023	104,001	120,703	171,892	171,892	171,892	205,532
	Workers Comp. Ins.	38,486	36,557	27,223	27,272	27,272	27,272	34,175
	Unemployment Ins.	2,425	1,308	1,263	1,595	1,595	1,595	1,917
	Dental Insurance	6,000	5,985	6,332	8,190	8,190	8,190	9,510
	F.I.C.A. Medicare	7,637	7,459	7,248	8,824	8,824	8,824	10,241
<b>Total</b>	<b>Personnel Services</b>	<b>765,721</b>	<b>754,666</b>	<b>742,375</b>	<b>916,855</b>	<b>916,855</b>	<b>916,855</b>	<b>1,073,443</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	1,088	2,213	2,628	2,000	2,000	2,000	2,000
	Janitorial Supplies	3,161	3,141	3,956	3,200	3,200	3,200	3,350
	Clothing Allowance	-	552	3,136	2,000	2,000	2,000	2,000
	Operating Supplies - Misc	348	1,061	204	2,000	2,000	2,000	2,300
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	13,050
	Small Tools & Equip-Misc	6,386	1,103	-	1,750	1,750	1,750	1,450
	Computr Equip/Sftwr/Sppl	1,660	399	989	2,500	10,000	10,000	2,500
	1,000 Misc. Computer Supplies							
	1,500 Printer Cartridges							
	2,500							
	Furniture & Fixtures-Misc	120	100	15	250	250	250	250
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>12,763</b>	<b>8,570</b>	<b>10,928</b>	<b>13,700</b>	<b>21,200</b>	<b>21,200</b>	<b>26,900</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	23,452	26,904	23,693	23,276	23,276	23,276	33,498
	IT&S Telephone Service	3,641	3,648	2,844	2,844	2,844	2,844	2,844
	IT&S Special Projects		3,485	1,396	-	470	470	-
	City-Co Bldg Postage Adm	168	240	283	225	225	225	242
	Postage	364	185	155	600	600	600	400
	Cellular Services	912	761	988	900	900	900	900
	Printing & Duplicating	2,999	3,000	-	3,250	3,250	3,250	1,500
	Dues, Subscriptn, License	640	504	491	970	970	970	970
	235 Montana Transit Association							
	400 APA							
	120 BMI License							
	120 ASCAP License							
	95 Additional Publications							
	970							
	Advertising	24,495	8,486	35,848	26,450	26,450	26,450	35,450
	700 Telephone Book Ads							
	250 Montana Senior News Ads							
	500 Special Promotions							
	34,000 Radio / television advertising							
	35,450							
	Electric Utility	12,732	11,700	13,277	14,575	14,575	14,575	13,000
	Water & Sewer	3,150	2,249	2,337	5,000	5,000	5,000	5,000
	Long Dist Telephone Chrgs	131	87	-	-	-	-	-
	Natural Gas Utility	10,588	9,671	11,676	13,000	13,000	13,000	13,000
	Solid Waste	694	694	636	695	695	695	750
	Medical Expenses	1,606	1,761	2,118	2,725	2,725	2,725	2,725
	2,275 DOT Physicals/Drug Tests							
	450 Misc Medical							
	2,725							

# Capital Transit

Fund: 580

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Equipment Repairs	3,327	98	4,721	1,250	1,250	1,250	1,250
1,250 Repairs-Misc							
<u>1,250</u>							
Building Repairs/Maint	7,013	27,553	11,451	8,000	8,000	8,000	4,000
Meal Reimb-Taxable	-			-	-	-	-
Local Travel	755	1,418	782	950	950	950	950
Required Training	3,200	1,709	50	3,700	3,700	3,700	3,700
750 Web nased PASS training							
500 CPR/First Aid							
2,000 Driver Training							
450 Additional Travel							
<u>3,700</u>							
Conferences	873	337	650	5,500	5,500	5,500	5,500
700 MT Transit Assoc. Meeting							
300 MT Transit Assoc. Fall Conf.							
4,500 Route Match Conference (2)							
<u>5,500</u>							
Other Contracted Services	55,551	40,637	55,756	48,884	91,384	91,384	91,000
18,000 Transit Building Snow removal and Sand							
13,238 Janitorial Services							
3,600 T-mobile Tablet Data (\$300 per tablet annually)							
500 Fire Extinguisher Service Contract							
1,000 Lawn Care/Sprinkler System							
1,000 Weed Control							
1,262 Organizational Climate Survey							
1,000 Web Maintenance							
1,000 (Wash Bay Pumping, Towels, etc)							
<u>91,000</u>							
<b>Total Purchased Services</b>	<b>156,291</b>	<b>145,126</b>	<b>169,152</b>	<b>162,794</b>	<b>205,764</b>	<b>205,764</b>	<b>216,679</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	75,576	61,720	49,849	64,750	64,750	64,750	79,225
Shop Vehicle Repairs	34,217	16,213	11,212	38,000	38,000	38,000	46,000
Shop Tires & Tire Repairs	12,533	5,632	7,251	10,500	10,500	10,500	-
Shop Vehicle Parts	23,734	17,233	15,848	21,000	21,000	21,000	30,553
<b>Total Intra-City Charges</b>	<b>146,060</b>	<b>100,798</b>	<b>84,160</b>	<b>134,250</b>	<b>134,250</b>	<b>134,250</b>	<b>155,778</b>
<b>Fixed Charges</b>							
Special Assessments	4,811	6,915	7,133	7,500	7,500	7,500	7,500
<b>Total Fixed Charges</b>	<b>4,811</b>	<b>6,915</b>	<b>7,133</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	16,235	16,501	24,192	39,430	39,430	39,430	83,072
Public Works	18,740	29,495	-	-	-	-	-
Property Insurance	3,187	3,187	3,443	3,684	3,684	3,684	5,049
Vehicle & Equip Insurance	3,380	3,380	3,270	3,499	3,499	3,499	4,806
Liability Insurance	13,760	14,312	15,019	16,107	16,107	16,107	20,174
Fidelity Insurance	136	135	151	126	126	126	134
Liability Deductible	2,815	5,460	5,460	5,842	5,842	5,842	-
Human Resource	17,625	16,312	16,811	14,113	14,113	14,113	22,257
Budget & Accounting	16,190	16,298	20,267	21,087	21,087	21,087	23,499
Building M&O Charge	11,451	11,780	12,362	18,706	18,706	18,706	19,641
Weed & Snow Control Chrg	1,000	-	-	-	-	-	-
Fleet Services Charges	77,441	96,801	98,737	98,737	98,737	98,737	118,959
<b>Total Internal Charges</b>	<b>181,960</b>	<b>213,661</b>	<b>199,712</b>	<b>221,331</b>	<b>221,331</b>	<b>221,331</b>	<b>297,591</b>

# Capital Transit

Fund: 580

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Buildings	6,495	-	-	-	18,000	18,000	-
	8,000 Cold Storage upgrades FY21 carryover							
	10,000 Chip Seal Parking Lot							
	18,000 Total FY 2022							
	-							
	- Total FY 2023							
	Equipment	5,777	-	-	-	-	-	-
	-							
	Vehicles	112,412	-	33,973	-	40,000	40,000	34,000
FL1904	28,000 FY 21 Match for Bus Replacements (#605 & #608) Carryover							
	12,000 Sweeper- Commission did not approve (166,000)FY22 Split with Streets, Transit and Parking							
	40,000							
	34,000							
	34,000 (2)- 6-14 Passenger Vans - Match Only + Cameras							
	34,000							
	<b>Total Capital Outlay</b>	<b>124,684</b>	<b>-</b>	<b>33,973</b>	<b>-</b>	<b>58,000</b>	<b>58,000</b>	<b>34,000</b>
<b>Total</b>	<b>Helena Bus</b>	<b>1,392,290</b>	<b>1,229,737</b>	<b>1,247,433</b>	<b>1,456,430</b>	<b>1,564,900</b>	<b>1,564,900</b>	<b>1,811,891</b>



**CT - East Valley**  
Fund: 581

Fund: 581	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Revenues							
Intergovernmental Revenues	118,642	118,381	143,057	144,881	144,881	144,881	-
Charges For Services	4,496	3,415	2,515	6,300	6,300	6,300	-
Other Operating Revenues	123,138	121,796	145,572	151,181	151,181	151,181	-
Interfund Transfers In	1,155	563	540	540	540	540	-
Internal Transactions	1,155	563	540	540	540	540	-
Total Revenues	124,293	122,359	146,112	151,721	151,721	151,721	-
Expenditures							
Personnel Services	83,444	83,578	70,630	95,818	95,818	141,225	-
Supplies & Materials	291	23	-	450	450	-	-
Purchased Services	6,198	2,610	5,859	7,917	7,946	4,594	-
Intra-City Charges	23,356	13,967	8,631	24,775	24,775	15,000	-
Fixed Charges	-	-	-	-	-	-	-
Maintenance & Operating	29,845	16,600	14,490	33,142	33,171	19,594	-
Internal Charges	22,596	26,490	25,442	17,568	17,568	17,568	-
Transfers Out	-	-	-	-	-	-	51,241
Internal Transactions	22,596	26,490	25,442	17,568	17,568	17,568	51,241
Total Expenditures	135,885	126,667	110,562	146,528	146,557	178,387	51,241
Revenues Over (Under) Expenditures							
	(11,592)	(4,308)	35,550	5,193	5,164	(26,666)	(51,241)
Beginning Cash Balance - July 1							
	58,224	46,632	43,196	77,907	77,907	77,907	51,241
Other Cash Sources / (Uses)							
	-	872	(839)	-	-	-	-
Ending Cash Balance - June 30							
	46,632	43,196	77,907	83,100	83,071	51,241	-

**CT - East Valley**
**Fund: 581**

Fund:	581							Proposed FY 2023 Budget
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
					Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
	F.T.A. Grant-Operating	51,670	51,981	58,135	78,193	78,193	78,193	-
	78,193 Award							
	Indirect Cost Recovery	8,972	8,400	6,004	8,688	8,688	8,688	-
	Misc Intergovrnmntl Rev	58,000	58,000	78,918	58,000	58,000	58,000	-
	<b>Total Intergovernmental Revenues</b>	<b>118,642</b>	<b>118,381</b>	<b>143,057</b>	<b>144,881</b>	<b>144,881</b>	<b>144,881</b>	<b>-</b>
Charges For Services								
	Transit Fares-Valley	2,904	638	130	1,700	1,700	1,700	-
	Advertising-Valley	880	840	1,260	1,300	1,300	1,300	-
	Transportatn Srvs-Capital	-	-	-	-	-	-	-
	Transit Passes-Valley Routes	712	1,937	1,125	3,300	3,300	3,300	-
	<b>Total Charges For Services</b>	<b>4,496</b>	<b>3,415</b>	<b>2,515</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>123,138</b>	<b>121,796</b>	<b>145,572</b>	<b>151,181</b>	<b>151,181</b>	<b>151,181</b>	<b>-</b>
Interfund Transfers In								
	T/in - 645 Insurance & Safety	1,155	563	540	540	540	540	-
	<b>Total Interfund Transfers In</b>	<b>1,155</b>	<b>563</b>	<b>540</b>	<b>540</b>	<b>540</b>	<b>540</b>	<b>-</b>
<b>TOTAL REVENUE</b>		<b>124,293</b>	<b>122,359</b>	<b>146,112</b>	<b>151,721</b>	<b>151,721</b>	<b>151,721</b>	<b>-</b>

**CT - East Valley**
**Fund: 581**

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	<b>581 CT - East Valley</b>							
Dept	<b>3562 East Valley Grant</b>							
Activity	<b>434 Transit Systems</b>							
<b>Personnel Services</b>								
	Salaries & Wages	47,421	51,050	40,085	53,909	53,909	89,000	-
	Temporary Salaries	5,198	1,893	-	8,636	8,636	-	-
	Overtime - Misc	3,645	2,417	5,372	3,167	3,167	6,500	-
	F.I.C.A. (Soc. Sec.)	3,488	3,433	3,057	4,077	4,077	5,800	-
	P.E.R.S. Retirement	4,748	4,778	4,341	5,833	5,833	8,000	-
	Health & Vision Insurance	12,589	14,001	13,475	15,112	15,112	25,000	-
	Workers Comp. Ins.	4,633	4,366	2,830	3,237	3,237	4,200	-
	Unemployment Ins.	253	139	130	173	173	325	-
	Dental Insurance	653	698	625	720	720	1,100	-
	F.I.C.A. Medicare	816	803	715	954	954	1,300	-
<b>Total</b>	<b>Personnel Services</b>	<b>83,444</b>	<b>83,578</b>	<b>70,630</b>	<b>95,818</b>	<b>95,818</b>	<b>141,225</b>	<b>-</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	150	-	-	150	150	-	-
	Janitorial Supplies	141	23	-	150	150	-	-
	Clothing Allowance	-	-	-	150	150	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>291</b>	<b>23</b>	<b>-</b>	<b>450</b>	<b>450</b>	<b>-</b>	<b>-</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	1,802	1,418	1,857	3,416	3,416	3,416	-
	IT&S Telephone Service	455	456	474	474	474	474	-
	IT&S Special Projects	-	212	85	-	29	29	-
	Cellular Services	24	24	6	25	25	25	-
	Printing & Duplicating	250	250	-	250	250	-	-
	Advertising	250	250	-	250	250	-	-
	Medical Expenses	167	-	60	225	225	150	-
	Equipment Repairs	-	-	-	150	150	-	-
	Required Training	-	-	-	-	-	-	-
	Other Contracted Services	3,250	-	3,377	3,127	3,127	500	-
<b>Total</b>	<b>Purchased Services</b>	<b>6,198</b>	<b>2,610</b>	<b>5,859</b>	<b>7,917</b>	<b>7,946</b>	<b>4,594</b>	<b>-</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	10,638	4,342	3,625	11,025	11,025	9,500	-
	Shop Vehicle Repairs	8,504	6,341	2,334	8,000	8,000	2,000	-
	Shop Tires & Tire Repairs	260	285	1,844	1,500	1,500	1,000	-
	Shop Vehicle Parts	3,954	3,000	828	4,250	4,250	2,500	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>23,356</b>	<b>13,967</b>	<b>8,631</b>	<b>24,775</b>	<b>24,775</b>	<b>15,000</b>	<b>-</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	4,585	4,521	5,934	-	-	-	-
	Public Works	1,929	3,222	-	-	-	-	-
	Vehicle & Equip Insurance	380	380	139	149	149	149	-
	Liability Insurance	1,499	1,618	1,662	1,743	1,743	1,743	-
	Fidelity Insurance	16	16	16	16	16	16	-
	Human Resource	1,601	1,645	1,695	1,622	1,622	1,622	-
	Budget & Accounting	2,645	2,662	3,321	1,363	1,363	1,363	-
	Fleet Services Charges	9,941	12,426	12,675	12,675	12,675	12,675	-
<b>Total</b>	<b>Internal Charges</b>	<b>22,596</b>	<b>26,490</b>	<b>25,442</b>	<b>17,568</b>	<b>17,568</b>	<b>17,568</b>	<b>-</b>
<b>Total</b>	<b>East Valley Grant</b>	<b>135,885</b>	<b>126,667</b>	<b>110,562</b>	<b>146,528</b>	<b>146,557</b>	<b>178,387</b>	<b>-</b>

# Fleet Services

Fund: 610

Fund: 610							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Intergovernmental Revenues	30,560	28,114	27,059	26,000	26,000	26,000	26,000
Intra-City Revenues	1,092,737	935,045	901,834	1,261,603	1,296,603	1,296,603	1,359,954
Other Financing Sources / (Uses)	-	297,846	5,385	1,000	1,000	1,000	-
Other Operating Revenues	1,123,297	1,261,005	934,278	1,288,603	1,323,603	1,323,603	1,385,954
Internal Service Revenues	669,218	702,565	716,615	719,261	719,261	719,261	836,589
Interfund Transfers In	6,873	3,431	3,284	3,284	3,284	3,284	1,195
Internal Transactions	676,091	705,996	719,899	722,545	722,545	722,545	837,784
Total Revenues	1,799,388	1,967,001	1,654,177	2,011,148	2,046,148	2,046,148	2,223,738
Expenditures							
Personnel Services	452,063	505,032	522,981	540,642	540,642	540,642	564,241
Supplies & Materials	953,795	830,611	846,043	1,131,808	1,131,808	1,131,808	1,156,105
Purchased Services	164,701	157,236	81,532	326,280	361,608	361,608	372,917
Intra-City Charges	3,190	2,955	5,226	7,616	7,616	7,616	8,310
Fixed Charges	15,839	23,925	24,533	25,820	25,820	25,820	27,750
Maintenance & Operating	1,137,525	1,014,727	957,333	1,491,524	1,526,852	1,526,852	1,565,082
Internal Charges	99,873	99,780	77,554	112,289	112,289	112,289	147,522
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	99,873	99,780	77,554	112,289	112,289	112,289	147,522
Capital Outlay	-	22,439	73,612	15,000	165,000	165,000	92,000
Debt & Capital	-	22,439	73,612	15,000	165,000	165,000	92,000
Total Expenditures	1,689,461	1,641,978	1,631,480	2,159,455	2,344,783	2,344,783	2,368,845
Revenues Over (Under) Expenditures	109,927	325,023	22,697	(148,307)	(298,635)	(298,635)	(145,107)
Beginning Cash Balance - July 1	287,103	397,030	728,344	787,320	787,320	787,320	488,685
Other Cash Sources / (Uses)	-	6,291	36,279	-	-	-	-
Ending Cash Balance - June 30	397,030	728,344	787,320	639,013	488,685	488,685	343,578

# Fleet Services

Fund: 610

Fund: 610		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Intergovernmental Revenues								
Fuel Tax Refund		30,560	28,114	27,059	26,000	26,000	26,000	26,000
Total	Intergovernmental Revenues	30,560	28,114	27,059	26,000	26,000	26,000	26,000
Intra-City Revenues								
Gas & Fuel Charges		574,851	499,528	506,198	749,353	749,353	749,353	799,915
Veh & Equip Repairs		133,040	144,404	56,558	158,415	193,415	193,415	203,660
Tires & Tire Repairs		71,183	68,009	60,847	80,785	80,785	80,785	-
Shop Parts		313,663	223,104	278,231	273,050	273,050	273,050	356,379
Total	Intra-City Revenues	1,092,737	935,045	901,834	1,261,603	1,296,603	1,296,603	1,359,954
Internal Service Revenues								
Fleet Services Charges		669,218	702,565	716,615	719,261	719,261	719,261	836,589
Total	Internal Service Revenues	669,218	702,565	716,615	719,261	719,261	719,261	836,589
Other Financing Sources / (Uses)								
Other Revenues		-	746	627	1,000	1,000	1,000	-
Sale of Fixed Assets		-	297,100	4,758				
Total	Other Financing Sources / (Uses)	-	297,846	5,385	1,000	1,000	1,000	-
SUBTOTAL - OPERATING REVENUE								
		1,792,515	1,963,570	1,650,893	2,007,864	2,042,864	2,042,864	2,222,543
Interfund Transfers In								
T/in - 645 Insurance & Safety		6,873	3,431	3,284	3,284	3,284	3,284	1,195
Total	Interfund Transfers In	6,873	3,431	3,284	3,284	3,284	3,284	1,195
TOTAL REVENUE								
		1,799,388	1,967,001	1,654,177	2,011,148	2,046,148	2,046,148	2,223,738
Other Sources / (Uses) - Non-Budgeted								
Change in Vouchers Payable from PY		-	6,291	36,279	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	-	6,291	36,279	-	-	-	-

# Fleet Services

Fund: 610

Fund 610 Fleet Services  
Dept 3570 Shop  
Activity 501 Central Garages

## Personnel Services

Salaries & Wages	308,327	338,406	354,807	367,963	367,963	367,963	386,162
Temporary Salaries	-	4,677	-	-	-	-	-
Overtime - Misc	470	367	-	2,880	2,880	2,880	3,335
F.I.C.A. (Soc. Sec.)	17,977	19,514	20,667	23,542	23,542	23,542	24,697
P.E.R.S. Retirement	27,260	29,960	31,689	33,678	33,678	33,678	35,733
Health & Vision Insurance	63,989	75,718	84,747	84,745	84,745	84,745	84,026
Workers Comp. Ins.	25,087	27,170	21,411	17,293	17,293	17,293	19,538
Unemployment Ins.	1,438	879	907	993	993	993	1,082
Dental Insurance	3,311	3,777	3,919	4,038	4,038	4,038	3,888
F.I.C.A. Medicare	4,204	4,564	4,834	5,510	5,510	5,510	5,780

<b>Total Personnel Services</b>	<b>452,063</b>	<b>505,032</b>	<b>522,981</b>	<b>540,642</b>	<b>540,642</b>	<b>540,642</b>	<b>564,241</b>
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## Supplies & Materials

Office Supplies & Equip	819	605	266	1,020	1,020	1,020	800
Supplies Reimbursement-Taxable	9,840	6,960	7,200	7,200	7,200	7,200	7,200
7,200 4 Mech + Coord. @ \$1440 each tool allow.							
Janitorial Supplies	938	943	2,274	2,000	2,000	2,000	1,800
Clothing Allowance	3,272	3,334	2,602	3,000	3,000	3,000	3,000
Operating Supplies - Misc	6,074	5,996	7,464	8,200	8,200	8,200	10,000
7,000 rags, gloves, batteries, etc.							
3,000 Fabrication Materials							
10,000							
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,000
Small Tools & Equip-Misc	7,902	6,078	10,785	7,900	7,900	7,900	6,900
700 Air/Hydraulic Hoses							
2,900 Blades/Disks/Sm Tools							
1,500 Jack cart							
1,800 20 ton pin puller							
6,900							
Computr Equip/Sftwr/Sppl	6,237	5,284	10,972	-	-	-	1,200
1,000 iPad cases, wifi equip, etc.							
200							
1,200							
Furniture & Fixtures-Misc	223	-	15	800	800	800	100

<b>Total Supplies &amp; Materials</b>	<b>35,305</b>	<b>29,201</b>	<b>41,579</b>	<b>30,120</b>	<b>30,120</b>	<b>30,120</b>	<b>32,000</b>
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## Purchased Services

IT&S Computer Maint/Sprrt	17,288	16,250	23,470	26,679	26,679	26,679	29,776
IT&S Telephone Service	3,869	3,876	4,029	4,029	4,029	4,029	2,963
IT&S Special Projects	-	2,435	975	-	328	328	-
City-Co Bldg Postage Adm	84	120	142	152	152	152	163
Postage	34	24	86	250	250	250	100
Cellular Services	1,651	1,828	1,548	1,680	1,680	1,680	1,680
1,680 Mechanics-1200, Shop-480							
Printing & Duplicating	25	83	59	75	75	75	75
Advertising	71	-	-	250	250	250	100
Water & Sewer	875	1,334	1,422	1,800	1,800	1,800	1,600
Long Dist Telephone Chrgs	37	59	-	-	-	-	-
Solid Waste	874	268	793	1,500	1,500	1,500	1,000
Medical Expenses	615	355	515	750	750	750	700
Equipment Repairs	108	-	-	1,300	1,300	1,300	-
Building Repairs/Maint	-	-	-	1,300	1,300	1,300	500
Repairs/Services-Misc	54	-	-	500	500	500	500
500 Misc Repairs							
Meal Reimb-Taxable	-	-	-	1,000	1,000	1,000	500
Required Training	-	99	-	7,500	7,500	7,500	7,500
2,500 DEF Systems Training (1)							
2,500 Diesel Training (1) or Electronics Training (1)							
2,500 Local Training							
7,500							

# Fleet Services

Fund: 610

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Other Contracted Services		3,365	3,463	2,002	119,600	119,600	119,600	122,100
1,500	Lab/Disposal/Sampling for Sumps							
100,000	IBS/Napa - 60% Admin, 40% Parts							
3,500	Rebranding Fleet Vehicles/Vinyl							
2,000	Insite Update							
2,000	Modis Updates (2)							
6,000	Mitchell on Demand							
4,500	City Works							
1,600	Shop Wi-Fi							
1,000	Lift Inspection (Annual)							
<u>122,100</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>28,950</b>	<b>30,194</b>	<b>35,041</b>	<b>168,365</b>	<b>168,693</b>	<b>168,693</b>	<b>169,257</b>
<b>Intra-City Charges</b>								
	Copier Revolving Program	454	700	2,870	2,906	2,906	2,906	3,200
	Shop Gas & Fuel Charges	1,685	1,749	1,512	2,560	2,560	2,560	3,630
	Shop Vehicle Repairs	445	-	-	350	350	350	380
	Shop Tires & Tire Repairs	18	-	636	800	800	800	-
	Shop Vehicle Parts	588	506	207	1,000	1,000	1,000	1,100
<b>Total</b>	<b>Intra-City Charges</b>	<b>3,190</b>	<b>2,955</b>	<b>5,226</b>	<b>7,616</b>	<b>7,616</b>	<b>7,616</b>	<b>8,310</b>
<b>Fixed Charges</b>								
	Special Assessments	15,239	23,166	23,871	25,070	25,070	25,070	27,000
<b>Total</b>	<b>Fixed Charges</b>	<b>15,239</b>	<b>23,166</b>	<b>23,871</b>	<b>25,070</b>	<b>25,070</b>	<b>25,070</b>	<b>27,000</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	-	-	-	10,754	10,754	10,754	33,193
	Public Works	20,669	25,033	-	-	-	-	-
	Property Insurance	1,952	1,952	2,218	2,373	2,373	2,373	-
	Vehicle & Equip Insurance	186	186	288	308	308	308	270
	Liability Insurance	9,111	9,505	9,390	9,833	9,833	9,833	11,144
	Fidelity Insurance	52	54	53	61	61	61	51
	Liability Deductible	-	-	-	-	-	-	7,555
	Human Resource	9,209	8,910	9,182	7,246	7,246	7,246	9,847
	Budget & Accounting	9,843	9,936	11,991	31,661	31,661	31,661	32,906
	Building M&O Charge	45,851	44,204	44,432	50,053	50,053	50,053	52,556
	Weed & Snow Control Chrg	3,000	-	-	-	-	-	-
<b>Total</b>	<b>Internal Charges</b>	<b>99,873</b>	<b>99,780</b>	<b>77,554</b>	<b>112,289</b>	<b>112,289</b>	<b>112,289</b>	<b>147,522</b>
<b>Capital Outlay</b>								
	Buildings	-	-	-	15,000	165,000	165,000	11,000
FY22	15,000							
	150,000							
	<u>165,000</u>							
FY23	11,000							
	<u>11,000</u>							
	Imprvmnts Other Than Bldgs	-	-	73,612	-	-	-	-
	- FY 21 - security improvements							
	Equipment	-	-	-	-	-	-	45,000
	45,000							
	Vehicle Lift System							-
	Vehicles	-	22,439	-	-	-	-	36,000
	36,000							
	<u>36,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>22,439</b>	<b>73,612</b>	<b>15,000</b>	<b>165,000</b>	<b>165,000</b>	<b>92,000</b>
<b>Total</b>	<b>Shop</b>	<b>634,620</b>	<b>712,767</b>	<b>779,862</b>	<b>899,102</b>	<b>1,049,430</b>	<b>1,049,430</b>	<b>1,040,330</b>

# Fleet Services

Fund: 610

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	610 Fleet Services							
Dept	3571 Fleet							
Activity	501 Central Garages							
<b>Supplies &amp; Materials</b>								
	Fuel/Oil Outside Vendor	529,713	482,588	454,793	748,853	748,853	748,853	799,915
	Tires/Tubes-Outside Vendr	106,003	74,273	53,944	80,285	80,285	80,285	-
	Repair & Maint Supp-Misc	282,774	244,549	295,727	272,550	272,550	272,550	324,190
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>918,490</b>	<b>801,410</b>	<b>804,465</b>	<b>1,101,688</b>	<b>1,101,688</b>	<b>1,101,688</b>	<b>1,124,105</b>
<b>Purchased Services</b>								
	Outside Repair to Mtr Veh	135,751	127,042	46,491	157,915	192,915	192,915	203,660
<b>Total</b>	<b>Purchased Services</b>	<b>135,751</b>	<b>127,042</b>	<b>46,491</b>	<b>157,915</b>	<b>192,915</b>	<b>192,915</b>	<b>203,660</b>
<b>Fixed Charges</b>								
	Licenses	600	759	662	750	750	750	750
<b>Total</b>	<b>Fixed Charges</b>	<b>600</b>	<b>759</b>	<b>662</b>	<b>750</b>	<b>750</b>	<b>750</b>	<b>750</b>
<b>Total</b>	<b>Fleet</b>	<b>1,054,841</b>	<b>929,211</b>	<b>851,617</b>	<b>1,260,353</b>	<b>1,295,353</b>	<b>1,295,353</b>	<b>1,328,515</b>



# Copier Revolving

Fund: 643

Fund: 643		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Intra-City Revenues		20,342	24,638	30,374	32,331	32,331	32,331	25,397
Other Operating Revenues		20,342	24,638	30,374	32,331	32,331	32,331	25,397
Total Revenues		20,342	24,638	30,374	32,331	32,331	32,331	25,397
Expenditures								
Supplies & Materials		5,554	1,038	1,646	1,275	1,275	1,200	1,400
Purchased Services		9,138	8,932	10,866	7,700	7,700	5,236	6,000
Intra-City Charges		-	-	-	-	-	-	-
Fixed Charges		4,543	4,543	4,712	4,837	4,837	4,837	5,079
Maintenance & Operating		19,235	14,513	17,225	13,812	13,812	11,273	12,479
Debt Service		-	-	-	-	-	-	-
Capital Outlay		-	27,608	-	-	-	-	30,000
Debt & Capital		-	27,608	-	-	-	-	30,000
Total Expenditures		19,235	42,121	17,225	13,812	13,812	11,273	42,479
Revenues Over (Under) Expenditures		1,107	(17,483)	13,150	18,519	18,519	21,058	(17,082)
Beginning Cash Balance - July 1		54,122	55,229	37,746	51,060	51,060	51,060	72,118
Other Cash Sources / (Uses)		-	-	165	-	-	-	-
Ending Cash Balance - June 30		55,229	37,746	51,060	69,579	69,579	72,118	55,036
Revenues								
Intra-City Revenues								
Copier Charges		20,342	24,638	30,374	32,331	32,331	32,331	25,397
Total	Intra-City Revenues	20,342	24,638	30,374	32,331	32,331	32,331	25,397
TOTAL REVENUE		20,342	24,638	30,374	32,331	32,331	32,331	25,397

# Copier Revolving

Fund: 643

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	643 Copier Revolving							
Dept	1553 Copier Revolving							
Activity	415 Financial Services							
<b>Supplies &amp; Materials</b>								
	Paper & Forms	954	958	1,646	1,200	1,200	1,200	1,300
	Office Supplies & Equip	4,600	80	-	75	75	-	100
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>5,554</b>	<b>1,038</b>	<b>1,646</b>	<b>1,275</b>	<b>1,275</b>	<b>1,200</b>	<b>1,400</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	-						
	Equipment Repairs	9,138	8,932	10,866	7,700	7,700	5,236	6,000
	Contract Coverage charges							
<b>Total</b>	<b>Purchased Services</b>	<b>9,138</b>	<b>8,932</b>	<b>10,866</b>	<b>7,700</b>	<b>7,700</b>	<b>5,236</b>	<b>6,000</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	4,543	4,543	4,712	4,837	4,837	4,837	5,079
	Rent of Equipment			-	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	<b>4,543</b>	<b>4,543</b>	<b>4,712</b>	<b>4,837</b>	<b>4,837</b>	<b>4,837</b>	<b>5,079</b>
<b>Capital Outlay</b>								
	Equipment	-	27,608	-	-	-	-	30,000
	<u>-</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>27,608</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>
<b>Total</b>	<b>Copier Revolving</b>	<b>19,235</b>	<b>42,121</b>	<b>17,225</b>	<b>13,812</b>	<b>13,812</b>	<b>11,273</b>	<b>42,479</b>

# Property & Liab Insurance

Fund: 645

Fund: 645							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Charges For Services	1,423	1,496	3,250	1,442	1,442	1,442	2,082
Other Financing Sources / (Uses)	21,444	14,433	52,160	-	-	-	-
Other Operating Revenues	22,867	15,929	55,410	1,442	1,442	1,442	2,082
Internal Service Revenues	822,065	858,587	928,601	990,062	990,062	990,062	1,231,080
Interfund Transfers In	-	-	-	-	-	-	-
Internal Transactions	822,065	858,587	928,601	990,062	990,062	990,062	1,231,080
Total Revenues	844,932	874,516	984,011	991,504	991,504	991,504	1,233,162
Expenditures							
Fixed Charges	637,822	798,001	935,981	982,913	982,913	1,142,873	1,196,079
Maintenance & Operating	637,822	798,001	935,981	982,913	982,913	1,142,873	1,196,079
Transfers Out	400,000	200,000	225,141	199,522	199,522	199,522	79,945
Internal Transactions	400,000	200,000	225,141	199,522	199,522	199,522	79,945
Total Expenditures	1,037,822	998,001	1,161,122	1,182,435	1,182,435	1,342,395	1,276,024
Revenues Over (Under) Expenditures	(192,890)	(123,485)	(177,111)	(190,931)	(190,931)	(350,891)	(42,862)
Beginning Cash Balance - July 1	1,157,376	964,486	839,505	661,877	661,877	661,877	310,986
Other Cash Sources / (Uses)	-	(1,496)	(516)	-	-	-	-
Ending Cash Balance - June 30	964,486	839,505	661,877	470,946	470,946	310,986	268,123

# Property & Liab Insurance

Fund: 645

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

### Charges For Services

Insurance Chrgs-External	1,423	1,496	3,250	1,442	1,442	1,442	2,082
Grandstreet Prop Insurance							
<b>Total Charges For Services</b>	<b>1,423</b>	<b>1,496</b>	<b>3,250</b>	<b>1,442</b>	<b>1,442</b>	<b>1,442</b>	<b>2,082</b>

### Internal Service Revenues

Bldg/Prop Insur Charges	176,276	181,276	208,354	222,938	222,938	222,938	313,194
Veh/Movabl Equip Charges	34,599	34,599	38,136	41,008	41,008	41,008	50,397
Liability Insur Charges	554,795	582,161	608,798	648,113	648,113	648,113	751,563
Fidelity Insur Charges	4,227	4,341	4,376	4,241	4,241	4,241	4,395
Liab Deductible Charges	52,168	56,210	68,937	73,762	73,762	73,762	111,530
<b>Total Internal Service Revenues</b>	<b>822,065</b>	<b>858,587</b>	<b>928,601</b>	<b>990,062</b>	<b>990,062</b>	<b>990,062</b>	<b>1,231,080</b>

### Other Financing Sources / (Uses)

Other Revenues	22	282	-	-	-	-	-
Cmpnstr for Loss on Bldgs	-	5,670	25,000	-	-	-	-
Cmpnstr for Loss on Autos	21,422	8,481	27,160	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>21,444</b>	<b>14,433</b>	<b>52,160</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>TOTAL REVENUE</b>	<b>844,932</b>	<b>874,516</b>	<b>984,011</b>	<b>991,504</b>	<b>991,504</b>	<b>991,504</b>	<b>1,233,162</b>
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Fund 645 Property & Liab Insurance  
 Dept 1505 Risk Management  
 Activity 505 Insurance

### Fixed Charges

Insur Prem: Bldgs/Prop	177,718	189,623	234,262	245,975	245,975	248,320	263,193
Insur Prem: Veh/Movabl Eq	34,600	33,795	38,555	40,483	40,483	43,824	50,398
Insur Prem: Liability	309,765	459,604	521,840	547,932	547,932	703,168	751,563
Insur Prem: Fidelity	2,333	3,945	3,945	4,142	4,142	3,180	4,395
Ins Deductbl: Bldg/Prop	-	-	1,805	1,895	1,895	1,895	-
Ins Deductbl: Veh/Mvbl Eq	-	7,032	3,501	3,676	3,676	3,676	-
Ins Deductbl: Liability	78,242	89,551	109,873	115,500	115,500	115,500	111,530
Reimbursed-Veh & Equip	35,164	14,452	22,200	23,310	23,310	23,310	15,000
<b>Total Fixed Charges</b>	<b>637,822</b>	<b>798,001</b>	<b>935,981</b>	<b>982,913</b>	<b>982,913</b>	<b>1,142,873</b>	<b>1,196,079</b>

### Transfers Out

T/out - Other Funds	400,000	200,000	225,141	199,522	199,522	199,522	79,945
<b>Total Transfers Out</b>	<b>400,000</b>	<b>200,000</b>	<b>225,141</b>	<b>199,522</b>	<b>199,522</b>	<b>199,522</b>	<b>79,945</b>

<b>Total Risk Management</b>	<b>1,037,822</b>	<b>998,001</b>	<b>1,161,122</b>	<b>1,182,435</b>	<b>1,182,435</b>	<b>1,342,395</b>	<b>1,276,024</b>
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# Health & Safety Program

Fund: 650

Health & Safety Program								
Fund: 650	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Revenues								
Investment Earnings	3,488	4,392	1,827	180	250	250	250	300
Other Financing Sources / (Uses)	4,084,545	4,319,904	4,833,338	5,244,466	6,313,222	6,313,222	5,114,000	6,268,958
Other Operating Revenues	4,088,033	4,324,296	4,835,165	5,244,646	6,313,472	6,313,472	5,114,250	6,269,258
Total Revenues	4,088,033	4,324,296	4,835,165	5,244,646	6,313,472	6,313,472	5,114,250	6,269,258
Expenditures								
Purchased Services	11,072	8,699	8,111	11,665	12,750	12,750	8,140	12,200
Fixed Charges	4,104,035	4,397,307	4,785,452	5,132,621	5,702,000	5,702,000	5,229,701	6,105,000
Maintenance & Operating	4,115,107	4,406,006	4,793,563	5,144,285	5,714,750	5,714,750	5,237,841	6,117,200
Total Expenditures	4,115,107	4,406,006	4,793,563	5,144,285	5,714,750	5,714,750	5,237,841	6,253,763
Revenues Over (Under) Expenditures	(27,074)	(81,710)	41,602	100,360	598,722	598,722	(123,591)	15,495
Beginning Cash Balance - July 1	439,449	412,375	330,665	372,267	472,627	472,627	472,627	349,036
Other Cash Sources / (Uses)	-	-	-	-	-	-	-	-
Ending Cash Balance - June 30	412,375	330,665	372,267	472,627	1,071,349	1,071,349	349,036	364,531

# Health & Safety Program

Fund: 650

Health & Safety Program									
Fund: 650		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Revenues									
Investment Earnings									
Interest Earnings		3,488	4,392	1,827	180	250	250	250	300
Total	Interest Earnings	3,488	4,392	1,827	180	250	250	250	300
Other Financing Sources / (Uses)									
Other Revenues		-	-	-	-	-	-	-	-
City Contributions		2,897,002	3,050,025	3,349,616	3,710,752	4,563,019	4,563,019	3,702,000	4,813,958
Employee Contributions		416,301	417,262	434,377	469,580	625,203	625,203	474,500	475,000
Retiree Contributions		311,911	353,890	461,544	475,081	525,000	525,000	415,000	430,000
Other Group Contributions		459,331	498,727	587,801	589,054	600,000	600,000	522,500	550,000
Stop-Loss Insurance		-	-	-	-	-	-	-	-
Misc MMIA Reimbursements		-	-	-	-	-	-	-	-
Total	Other Financing Sources / (Uses)	4,084,545	4,319,904	4,833,338	5,244,466	6,313,222	6,313,222	5,114,000	6,268,958
TOTAL REVENUE		4,088,033	4,324,296	4,835,165	5,244,646	6,313,472	6,313,472	5,114,250	6,269,258
Fund	650 Health & Safety Program								
Dept	1841 Medical Insurance								
Activity	505 Insurance								
Purchased Services									
EAP (Employee Assist Prog)		1,906	2,383	1,906	1,430	2,500	2,500	1,910	2,700
Non-City Admin Fees		4,120	3,835	3,510	2,970	4,250	4,250	3,230	4,500
Other Contracted Services		5,046	2,481	2,695	7,265	6,000	6,000	3,000	5,000
Total	Purchased Services	11,072	8,699	8,111	11,665	12,750	12,750	8,140	12,200
Intra-City Charges									
Total	Intra-City Charges	-	-	-	-	-	-	-	-
Fixed Charges									
Insur Prem: MMIA		4,104,035	4,397,307	4,785,452	5,132,621	5,700,000	5,700,000	5,227,701	6,100,000
Empl Awrds/Incentive Prgms		-	-	-	-	2,000	2,000	2,000	5,000
Refunds & Reimbursements		-	-	-	-	-	-	-	-
Total	Fixed Charges	4,104,035	4,397,307	4,785,452	5,132,621	5,702,000	5,702,000	5,229,701	6,105,000
Transfers Out									
T/out - Other Funds		-	-	-	-	-	-	-	136,563
Transfer to General Fund to Offset Health Levy Limit									
Total	Transfers Out	-	-	-	-	-	-	-	136,563
Total	Medical Insurance	4,115,107	4,406,006	4,793,563	5,144,285	5,714,750	5,714,750	5,237,841	6,253,763

# Dental Program

Fund: 651

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

Investment Earnings	1,481	1,393	279	250	250	250	250
Other Financing Sources / (Uses)	310,251	359,611	364,713	397,192	397,192	397,192	408,037
<b>Other Operating Revenues</b>	<b>311,732</b>	<b>361,004</b>	<b>364,993</b>	<b>397,442</b>	<b>397,442</b>	<b>397,442</b>	<b>408,287</b>
<b>Total Revenues</b>	<b>311,732</b>	<b>361,004</b>	<b>364,993</b>	<b>397,442</b>	<b>397,442</b>	<b>397,442</b>	<b>408,287</b>

## Expenditures

Purchased Services	35,205	36,530	37,552	42,000	42,000	39,247	42,000
Fixed Charges	253,701	268,885	296,034	355,000	355,000	278,355	355,000
<b>Maintenance &amp; Operating</b>	<b>288,906</b>	<b>305,415</b>	<b>333,585</b>	<b>397,000</b>	<b>397,000</b>	<b>317,602</b>	<b>397,000</b>
<b>Total Expenditures</b>	<b>288,906</b>	<b>305,415</b>	<b>333,585</b>	<b>397,000</b>	<b>397,000</b>	<b>317,602</b>	<b>397,000</b>

## Revenues Over (Under) Expenditures

	22,826	55,589	31,407	442	442	79,840	11,287
<b>Beginning Cash Balance - July 1</b>	<b>45,633</b>	<b>68,459</b>	<b>124,048</b>	<b>155,459</b>	<b>155,459</b>	<b>155,459</b>	<b>235,299</b>

Other Cash Sources / (Uses)	-	-	4	-	-	-	-
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## Ending Cash Balance - June 30

	68,459	124,048	155,459	155,901	155,901	235,299	246,586
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## Revenues

<b>Investment Earnings</b>							
Interest Earnings	1,481	1,393	279	250	250	250	250
<b>Total Interest Earnings</b>	<b>1,481</b>	<b>1,393</b>	<b>279</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>

## Other Financing Sources / (Uses)

Other Revenues	-		2,780		-	-	-
City Contributions	181,991	196,148	197,609	220,979	220,979	220,979	226,537
Employee Contributions	56,164	56,266	58,621	70,713	70,713	70,713	72,835
Retiree Contributions	39,769	67,272	69,866	67,000	67,000	67,000	69,010
Other Group Contributions	32,327	39,926	35,838	38,500	38,500	38,500	39,655
<b>Total Other Financing Sources / (Uses)</b>	<b>310,251</b>	<b>359,611</b>	<b>364,713</b>	<b>397,192</b>	<b>397,192</b>	<b>397,192</b>	<b>408,037</b>

<b>TOTAL REVENUE</b>	<b>311,732</b>	<b>361,004</b>	<b>364,993</b>	<b>397,442</b>	<b>397,442</b>	<b>397,442</b>	<b>408,287</b>
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Fund 651 Dental Program  
Dept 1842 Dental Insurance  
Activity 505 Insurance

## Purchased Services

Non-City Admin Fees	35,205	36,530	37,552	42,000	42,000	39,247	42,000
<b>Total Purchased Services</b>	<b>35,205</b>	<b>36,530</b>	<b>37,552</b>	<b>42,000</b>	<b>42,000</b>	<b>39,247</b>	<b>42,000</b>

## Fixed Charges

Medical Claims	253,701	268,885	296,034	355,000	355,000	278,355	355,000
<b>Total Fixed Charges</b>	<b>253,701</b>	<b>268,885</b>	<b>296,034</b>	<b>355,000</b>	<b>355,000</b>	<b>278,355</b>	<b>355,000</b>

<b>Total Dental Insurance</b>	<b>288,906</b>	<b>305,415</b>	<b>333,585</b>	<b>397,000</b>	<b>397,000</b>	<b>317,602</b>	<b>397,000</b>
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# Vision Program

Fund: 652

Fund: 652		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						FY 2022			
						Adopted	Amended	Est Actuals	
Revenues									
	Investment Earnings	819	1,691	1,291	167	300	300	300	300
	Other Financing Sources / (Uses)	64,180	75,569	62,786	62,830	70,316	70,316	65,667	70,316
	Other Operating Revenues	64,999	77,260	64,077	62,997	70,616	70,616	65,967	70,616
Total Revenues		64,999	77,260	64,077	62,997	70,616	70,616	65,967	70,616
Expenditures									
	Purchased Services	10,634	12,081	11,592	11,777	12,500	12,500	11,972	12,500
	Fixed Charges	51,258	46,192	45,007	55,993	55,000	55,000	42,822	57,000
	Maintenance & Operating	61,892	58,273	56,599	67,770	67,500	67,500	54,794	69,500
Total Expenditures		61,892	58,273	56,599	67,770	67,500	67,500	54,794	69,500
Revenues Over (Under) Expenditures									
		3,107	18,987	7,478	(4,773)	3,116	3,116	11,173	1,116
Beginning Cash Balance - July 1									
		57,241	60,348	79,335	86,812	82,040	82,040	82,040	93,213
	Other Cash Sources / (Uses)	-	-	(1)	-	-	-	-	-
Ending Cash Balance - June 30									
		60,348	79,335	86,812	82,040	85,156	85,156	93,213	94,329
Revenues									
Investment Earnings									
	Interest Earnings	819	1,691	1,291	167	300	300	300	300
	Total Interest Earnings	819	1,691	1,291	167	300	300	300	300
Other Financing Sources / (Uses)									
	City Contributions	26,931	27,853	28,743	28,748	29,816	29,816	29,409	29,816
	Employee Contributions	17,000	15,501	15,188	15,440	17,000	17,000	15,073	17,000
	Retiree Contributions	14,418	21,388	12,096	12,531	16,500	16,500	15,521	16,500
	Other Group Contributions	5,831	10,827	6,760	6,112	7,000	7,000	5,664	7,000
	Total Other Financing Sources / (Uses)	64,180	75,569	62,786	62,830	70,316	70,316	65,667	70,316
TOTAL REVENUE									
		64,999	77,260	64,077	62,997	70,616	70,616	65,967	70,616
Fund 652 Vision Program Dept 1843 Vision Insurance Activity 505 Insurance									
Purchased Services									
	Non-City Admin Fees	10,634	12,081	11,592	11,777	12,500	12,500	11,972	12,500
	Total Purchased Services	10,634	12,081	11,592	11,777	12,500	12,500	11,972	12,500
Fixed Charges									
	Medical Claims	51,258	46,192	45,007	55,993	55,000	55,000	42,822	57,000
	Total Fixed Charges	51,258	46,192	45,007	55,993	55,000	55,000	42,822	57,000
Total	Vision Insurance	61,892	58,273	56,599	67,770	67,500	67,500	54,794	69,500



# Lighting Districts - All

Fund: 029

Fund: 029							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
Revenues							
Special Assessments	917,963	914,502	914,047	931,010	931,010	931,010	1,014,801
Taxes & Assessments	917,963	914,502	914,047	931,010	931,010	931,010	1,014,801
Total Revenues	917,963	914,502	914,047	931,010	931,010	931,010	1,014,801
Expenditures							
Purchased Services	850,415	863,931	899,600	896,764	896,764	896,764	941,602
Maintenance & Operating	850,415	863,931	899,600	896,764	896,764	896,764	941,602
Internal Charges	50,338	49,957	66,648	74,358	74,358	74,358	75,271
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	50,338	49,957	66,648	74,358	74,358	74,358	75,271
Total Expenditures	900,753	913,888	966,248	971,122	971,122	971,122	1,016,873
Revenues Over (Under) Expenditures							
	17,210	614	(52,201)	(40,112)	(40,112)	(40,112)	(2,072)
Beginning Cash Balance - July 1							
	596,446	613,656	614,270	562,069	614,270	614,270	574,157
Other Cash Sources / (Uses)							
	-	-	-	-	-	-	-
Ending Cash Balance - June 30							
	613,656	614,270	562,069	521,956	574,157	574,157	572,085

# Lighting Districts - All

Fund: 029

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

### Special Assessments

#### Special Assessments

Fund #	District #						
800	Lt Dist #200	9,531	9,898	9,810	9,810	9,810	10,693
801	Lt Dist #201	9,614	9,563	9,456	9,456	9,456	10,307
802	Lt Dist #202	3,341	3,171	3,168	3,168	3,168	3,453
803	Lt Dist #203	3,645	3,566	3,633	3,633	3,633	3,960
804	Lt Dist #204	23,344	23,077	22,699	22,699	22,699	24,742
805	Lt Dist #205	15,872	14,687	15,368	15,368	15,368	16,751
806	Lt Dist #206	2,978	2,981	2,979	2,979	2,979	3,247
807	Lt Dist #207	6,503	6,530	6,452	6,451	6,451	7,032
808	Lt Dist #208	1,250	1,288	1,262	1,262	1,262	1,376
809	Lt Dist #209	26,721	26,578	26,588	26,587	26,587	28,980
810	Lt Dist #210	1,953	1,798	1,867	1,867	1,867	2,035
811	Lt Dist #211	8,815	9,788	9,564	9,563	9,563	10,424
812	Lt Dist #212	4,874	4,875	4,850	4,850	4,850	5,287
813	Lt Dist #213	7,587	7,740	7,773	7,773	7,773	8,473
814	Lt Dist #214	9,390	9,315	9,324	9,323	9,323	10,162
815	Lt Dist #215	3,919	3,406	3,475	3,474	3,474	3,787
816	Lt Dist #216	4,877	4,333	4,853	4,852	4,852	5,289
817	Lt Dist #217	13,419	13,746	13,540	13,540	13,540	14,759
818	Lt Dist #218	6,028	5,956	6,048	6,047	6,047	6,591
819	Lt Dist #219	15,318	15,137	15,137	15,137	15,137	16,499
820	Lt Dist #220	23,862	23,894	23,814	23,813	23,813	25,956
821	Lt Dist #221	18,557	17,974	18,372	18,372	18,372	20,025
822	Lt Dist #222	43,822	43,701	44,336	50,704	50,704	55,267
823	Lt Dist #223	8,482	10,304	10,509	10,508	10,508	11,454
824	Lt Dist #224	17,068	16,920	16,920	16,920	16,920	18,443
825	Lt Dist #225	4,000	5,035	5,129	5,128	5,128	5,590
826	Lt Dist #226	14,144	9,585	9,590	9,590	9,590	10,453
851	Lt Dist #351	17,775	18,016	17,931	17,931	17,931	19,545
857	Lt Dist #357	50,748	50,280	50,315	50,315	50,315	54,843
858	Lt Dist #358	6,942	6,902	6,778	6,778	6,778	7,388
859	Lt Dist #359	76,990	83,036	81,754	81,753	81,753	89,111
860	Lt Dist #360	50,742	50,650	50,713	47,545	47,545	51,824
861	Lt Dist #361	33,216	32,629	32,799	30,747	30,747	33,514
862	Lt Dist #362	59,281	59,731	59,316	59,316	59,316	64,654
863	Lt Dist #363	7,775	7,690	7,685	7,684	7,684	8,376
864	Lt Dist #264	48,772	48,669	48,091	48,090	48,090	52,418
865	Lt Dist #365	43,216	42,004	42,144	39,509	39,509	43,065
866	Lt Dist #362A	13,227	13,071	12,921	12,920	12,920	14,083
867	Lt Dist #364A	7,403	7,294	7,289	7,289	7,289	7,945
869	Lt Dist #269	23,917	23,410	23,559	23,558	23,558	25,678
873	Lt Dist #173	17,463	17,301	17,233	16,157	16,157	17,611
879	Lt Dist #359A	4,837	4,833	4,806	4,805	4,805	5,237
883	Lt Dist #383	2,470	2,423	2,439	2,439	2,439	2,659
885	Lt Dist #385	2,806	2,509	2,722	2,721	2,721	2,966
889	Lt Dist #389	2,508	2,401	2,489	2,488	2,488	2,712
890	Lt Dist #390	4,428	4,455	4,361	4,361	4,361	4,753
892	Lt Dist #192	7,299	7,268	7,154	7,153	7,153	7,797
893	Lt Dist #193	1,020	1,240	1,100	1,237	1,237	1,348
894	Lt Dist #164	5,626	5,775	5,648	5,647	5,647	6,155
895	Lt Dist #304	10,521	10,714	10,553	10,553	10,553	11,503
896	Lt Dist #306	82,526	80,621	80,753	75,706	75,706	82,520
897	Lt Dist #364	17,073	16,680	16,828	15,775	15,775	17,195
898	Lt Dist #398	5,234	5,028	5,075	5,074	5,074	5,531
899	Lt Dist #399	5,234	5,028	5,075	30,585	30,585	33,338

<b>Total</b>	<b>Special Assessments</b>	<b>917,963</b>	<b>914,502</b>	<b>914,047</b>	<b>931,010</b>	<b>931,010</b>	<b>931,010</b>	<b>1,014,801</b>
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<b>SUBTOTAL - OPERATING REVENUE</b>	<b>917,963</b>	<b>914,502</b>	<b>914,047</b>	<b>931,010</b>	<b>931,010</b>	<b>931,010</b>	<b>1,014,801</b>
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<b>TOTAL REVENUE</b>	<b>917,963</b>	<b>914,502</b>	<b>914,047</b>	<b>931,010</b>	<b>931,010</b>	<b>931,010</b>	<b>1,014,801</b>
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# Lighting Districts - All

Fund: 029

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund 29 Lighting Districts - All  
 Dept 1511 Light Districts  
 Activity 432 Streets & Traffic

## Purchased Services

### Electric Utility

Fund # District #

800	Lt Dist #200	9,574	8,504	9,269	8,504	8,504	8,504	8,929
801	Lt Dist #201	8,845	9,025	9,071	9,025	9,025	9,025	9,476
802	Lt Dist #202	2,891	2,728	3,027	2,728	2,728	2,728	2,864
803	Lt Dist #203	3,340	3,511	3,445	3,511	3,511	3,511	3,686
804	Lt Dist #204	21,597	22,039	22,701	22,039	22,039	22,039	23,141
805	Lt Dist #205	14,388	14,492	14,751	14,492	14,492	14,492	15,216
806	Lt Dist #206	2,980	3,085	3,027	3,085	3,085	3,085	3,239
807	Lt Dist #207	6,119	6,336	6,526	6,336	6,336	6,336	6,652
808	Lt Dist #208	1,192	1,234	1,211	1,234	1,234	1,234	1,295
809	Lt Dist #209	25,268	25,744	26,517	25,744	25,744	25,744	27,032
810	Lt Dist #210	1,788	1,850	1,816	1,850	1,850	1,850	1,943
811	Lt Dist #211	9,332	9,824	10,119	9,824	9,824	9,824	10,315
812	Lt Dist #212	5,033	5,146	5,085	5,146	5,146	5,146	5,403
813	Lt Dist #213	7,622	7,856	8,093	7,856	7,856	7,856	8,249
814	Lt Dist #214	8,766	9,083	9,355	9,083	9,083	9,083	9,537
815	Lt Dist #215	3,387	3,492	3,435	3,492	3,492	3,492	3,666
816	Lt Dist #216	4,691	4,829	4,751	4,829	4,829	4,829	5,070
817	Lt Dist #217	13,554	13,963	14,383	13,963	13,963	13,963	14,661
818	Lt Dist #218	5,577	5,736	5,649	5,736	5,736	5,736	6,022
819	Lt Dist #219	14,565	15,074	15,527	15,074	15,074	15,074	15,828
820	Lt Dist #220	23,349	23,962	24,682	23,962	23,962	23,962	25,161
821	Lt Dist #221	17,565	17,723	18,047	17,723	17,723	17,723	18,609
822	Lt Dist #222	41,993	43,391	44,694	43,391	43,391	43,391	45,561
823	Lt Dist #223	10,087	10,760	11,083	10,760	10,760	10,760	11,298
824	Lt Dist #224	16,141	16,669	17,170	16,669	16,669	16,669	17,503
825	Lt Dist #225	4,603	4,760	4,671	4,760	4,760	4,760	4,998
826	Lt Dist #226	8,862	7,804	9,073	7,804	7,804	7,804	8,195
851	Lt Dist #351	16,951	17,508	18,034	17,508	17,508	17,508	18,383
857	Lt Dist #357	44,996	47,011	48,422	47,011	47,011	47,011	49,362
858	Lt Dist #358	5,734	4,872	6,133	4,872	4,872	4,872	5,116
859	Lt Dist #359	75,712	73,297	78,310	73,297	73,297	73,297	76,962
860	Lt Dist #360	46,197	48,537	49,993	48,537	48,537	48,537	50,964
861	Lt Dist #361	30,093	34,961	36,010	34,961	34,961	34,961	36,709
862	Lt Dist #362	54,298	56,284	57,974	56,284	56,284	56,284	59,098
863	Lt Dist #363	7,013	6,670	7,272	6,670	6,670	6,670	7,003
864	Lt Dist #264	44,809	46,696	48,125	46,696	46,696	46,696	49,031
865	Lt Dist #365	40,462	41,862	43,118	41,862	41,862	41,862	43,955
866	Lt Dist #362A	12,332	11,949	12,499	11,949	11,949	11,949	12,546
867	Lt Dist #364A	7,216	8,643	8,903	8,643	8,643	8,643	9,075
869	Lt Dist #269	22,164	23,009	23,699	23,009	23,009	23,009	24,159
873	Lt Dist #173	15,676	13,699	14,987	13,699	13,699	13,699	14,383
879	Lt Dist #359A	4,155	3,548	4,316	3,548	3,548	3,548	3,726
883	Lt Dist #383	2,035	1,708	2,227	1,708	1,708	1,708	1,793
885	Lt Dist #385	2,475	2,313	2,565	2,313	2,313	2,313	2,429
889	Lt Dist #389	2,327	2,095	2,436	2,095	2,095	2,095	2,200
890	Lt Dist #390	3,955	3,569	4,134	3,569	3,569	3,569	3,748
892	Lt Dist #192	6,235	5,458	6,397	5,458	5,458	5,458	5,731
893	Lt Dist #193	878	550	899	550	550	550	578
894	Lt Dist #164	4,809	4,014	5,113	4,014	4,014	4,014	4,214
895	Lt Dist #304	9,795	7,906	8,652	7,906	7,906	7,906	8,301
896	Lt Dist #306	76,588	77,959	80,298	77,959	77,959	77,959	81,856
897	Lt Dist #364	15,764	16,567	17,064	16,567	16,567	16,567	17,395
898	Lt Dist #398	4,637	4,628	4,842	4,628	4,628	4,628	4,860
899	Lt Dist #399	-	-	-	32,833	32,833	32,833	34,475

Subtotal Electric Utility

<b>Total</b>	<b>Purchased Services</b>	<b>850,415</b>	<b>863,931</b>	<b>899,600</b>	<b>896,764</b>	<b>896,764</b>	<b>896,764</b>	<b>941,602</b>
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# Lighting Districts - All

Fund: 029

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Internal Charges

Comm, Mgr, Atty Charges

Fund #	District #						
800	Lt Dist #200	91	88	124	446	446	455
801	Lt Dist #201	125	120	170	611	611	623
802	Lt Dist #202	34	32	46	165	165	168
803	Lt Dist #203	51	49	69	248	248	253
804	Lt Dist #204	186	179	253	909	909	926
805	Lt Dist #205	102	97	138	496	496	505
806	Lt Dist #206	34	32	46	165	165	168
807	Lt Dist #207	74	71	101	363	363	370
808	Lt Dist #208	14	13	18	66	66	67
809	Lt Dist #209	203	195	276	991	991	1,010
810	Lt Dist #210	20	19	28	99	99	101
811	Lt Dist #211	139	133	189	677	677	690
812	Lt Dist #212	30	29	41	149	149	152
813	Lt Dist #213	61	58	83	297	297	303
814	Lt Dist #214	115	110	157	562	562	572
815	Lt Dist #215	27	26	37	132	132	135
816	Lt Dist #216	30	29	41	149	149	152
817	Lt Dist #217	108	104	147	529	529	539
818	Lt Dist #218	34	32	46	165	165	168
819	Lt Dist #219	129	123	175	628	628	640
820	Lt Dist #220	142	136	194	694	694	707
821	Lt Dist #221	102	97	138	496	496	505
822	Lt Dist #222	335	321	456	1,900	1,900	1,936
823	Lt Dist #223	149	143	203	727	727	741
824	Lt Dist #224	122	117	166	595	595	606
825	Lt Dist #225	41	39	55	198	198	202
826	Lt Dist #226	146	140	198	710	710	724
851	Lt Dist #351	193	185	263	942	942	960
857	Lt Dist #357	1,110	1,065	1,511	5,418	5,418	5,522
858	Lt Dist #358	159	153	217	776	776	791
859	Lt Dist #359	521	500	710	2,412	2,412	2,458
860	Lt Dist #360	1,110	1,065	1,511	5,418	5,418	5,522
861	Lt Dist #361	606	581	825	3,122	3,122	3,182
862	Lt Dist #362	1,029	987	1,401	5,022	5,022	5,118
863	Lt Dist #363	115	110	157	562	562	572
864	Lt Dist #264	399	383	544	1,949	1,949	1,986
865	Lt Dist #365	515	494	700	2,511	2,511	2,559
866	Lt Dist #362A	125	120	170	611	611	623
867	Lt Dist #364A	68	65	92	330	330	337
869	Lt Dist #269	308	295	419	1,503	1,503	1,532
873	Lt Dist #173	396	380	539	1,933	1,933	1,970
879	Lt Dist #359A	118	114	161	578	578	589
883	Lt Dist #383	54	52	74	264	264	269
885	Lt Dist #385	41	39	55	198	198	202
889	Lt Dist #389	20	19	28	99	99	101
890	Lt Dist #390	61	58	83	297	297	303
892	Lt Dist #192	186	179	253	875	875	892
893	Lt Dist #193	30	49	69	132	132	135
894	Lt Dist #164	132	127	180	644	644	657
895	Lt Dist #304	125	120	170	611	611	623
896	Lt Dist #306	1,144	1,097	1,556	5,568	5,568	5,670
897	Lt Dist #364	254	244	346	1,321	1,321	1,347
898	Lt Dist #398	54	52	74	264	264	269
899	Lt Dist #399	-	-	-	826	826	842
Subtotal Comm, Mgr, Atty Charges		11,517	11,065	15,703	57,353	57,353	58,449

# Lighting Districts - All

Fund: 029

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Budget & Accounting								
Fund #	District #							
800	Lt Dist #200	308	308	404	132	132	132	131
801	Lt Dist #201	422	422	553	181	181	181	179
802	Lt Dist #202	114	114	149	49	49	49	48
803	Lt Dist #203	171	171	224	73	73	73	73
804	Lt Dist #204	628	628	822	269	269	269	266
805	Lt Dist #205	342	342	448	147	147	147	145
806	Lt Dist #206	114	114	149	49	49	49	48
807	Lt Dist #207	251	251	329	108	108	108	107
808	Lt Dist #208	46	46	60	20	20	20	19
809	Lt Dist #209	685	685	897	294	294	294	291
810	Lt Dist #210	68	68	90	29	29	29	29
811	Lt Dist #211	468	468	613	201	201	201	199
812	Lt Dist #212	103	103	135	44	44	44	44
813	Lt Dist #213	205	205	269	88	88	88	87
814	Lt Dist #214	388	388	508	167	167	167	165
815	Lt Dist #215	91	91	120	39	39	39	39
816	Lt Dist #216	103	103	135	44	44	44	44
817	Lt Dist #217	365	365	478	157	157	157	155
818	Lt Dist #218	114	114	149	49	49	49	48
819	Lt Dist #219	434	434	568	186	186	186	184
820	Lt Dist #220	479	479	628	206	206	206	203
821	Lt Dist #221	342	342	448	147	147	147	145
822	Lt Dist #222	1,130	1,130	1,480	563	563	563	557
823	Lt Dist #223	502	502	658	216	216	216	213
824	Lt Dist #224	411	411	538	176	176	176	174
825	Lt. Dist #225	137	137	179	59	59	59	58
826	Lt Dist #226	491	491	643	211	211	211	208
851	Lt Dist #351	650	650	852	279	279	279	276
857	Lt Dist #357	3,743	3,743	4,903	1,606	1,606	1,606	1,589
858	Lt Dist #358	536	536	703	230	230	230	228
859	Lt Dist #359	1,757	1,757	2,302	715	715	715	707
860	Lt Dist #360	3,743	3,743	4,903	1,606	1,606	1,606	1,589
861	Lt Dist #361	2,043	2,043	2,676	926	926	926	916
862	Lt Dist #362	3,469	3,469	4,544	1,489	1,489	1,489	1,473
863	Lt Dist #363	388	388	508	167	167	167	165
864	Lt Dist #264	1,347	1,347	1,764	578	578	578	572
865	Lt Dist #365	1,735	1,735	2,272	744	744	744	736
866	Lt Dist #362A	422	422	553	181	181	181	179
867	Lt Dist #364A	228	228	299	98	98	98	97
869	Lt Dist #269	1,038	1,038	1,360	446	446	446	441
873	Lt Dist #173	1,335	1,335	1,749	573	573	573	567
879	Lt Dist #359A	399	399	523	171	171	171	170
883	Lt Dist #383	183	183	239	78	78	78	78
885	Lt Dist #385	137	137	179	59	59	59	58
889	Lt Dist #389	68	68	90	29	29	29	29
890	Lt Dist #390	205	205	269	88	88	88	87
892	Lt Dist #192	628	628	822	260	260	260	257
893	Lt Dist #193	103	171	224	39	39	39	39
894	Lt Dist #164	445	445	583	191	191	191	189
895	Lt Dist #304	422	422	553	181	181	181	179
896	Lt Dist #306	3,846	3,849	5,041	1,652	1,652	1,652	1,634
897	Lt Dist #364	856	856	1,121	392	392	392	388
898	Lt Dist #398	183	183	239	78	78	78	78
899	Lt Dist #399	-	-	-	245	245	245	242
Subtotal Budget & Accounting		38,821	38,892	50,945	17,005	17,005	17,005	16,822
<b>Total</b>	<b>Internal Charges</b>	<b>50,338</b>	<b>49,957</b>	<b>66,648</b>	<b>74,358</b>	<b>74,358</b>	<b>74,358</b>	<b>75,271</b>
<b>Total</b>	<b>Light Districts</b>	<b>900,753</b>	<b>913,888</b>	<b>966,248</b>	<b>971,122</b>	<b>971,122</b>	<b>971,122</b>	<b>1,016,873</b>



# Adopting Resolutions

Preliminary Budget Fiscal Year 2023



# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## RESOLUTION NO.

### A RESOLUTION ADOPTING PRELIMINARY BUDGET, BUDGET AUTHORITIES, AND APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023, AND SETTING THE SALARY FOR MUNICIPAL COURT JUDGE

**WHEREAS**, Section 7-1-114, MCA provides that a local government with self-governing powers is subject to any law regulating the budget, finance, or borrowing procedures and powers of local governments;

**WHEREAS**, appropriation adjustments are sometimes integral to other business actions, and in those situations separate budget amendment procedures are not necessary. To carry out this intent, the Local Government Budget Act was passed;

**WHEREAS**, Section 7-6-4006(3), MCA, states:

Appropriations may be adjusted according to procedures authorized by the governing body for:

- (a) debt service funds for obligations related to debt approved by the governing body;
- (b) trust funds for obligations authorized by trust covenants;
- (c) any fund for federal, state, local, or private grants and shared revenue accepted and approved by the governing body;
- (d) any fund for special assessments approved by the governing body;
- (e) the proceeds from the sale of land;
- (f) any fund for gifts or donations; and
- (g) money borrowed during the fiscal year.

**WHEREAS**, Section 7-6-4012, MCA, states:

- (1) In its final budget resolution, the governing body

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## Resol.

may authorize adjustments to appropriations funded by fees throughout the budget period. Adjustable appropriations are:

- (a) proprietary fund appropriations; or
  - (b) other appropriations specifically identified in the local government's final budget resolution as fee-based appropriations.
- (2) Adjustments of fee-based appropriations must be:
- (a) based upon the cost of providing the services supported by the fee; and
  - (b) fully funded by the related fees for services, fund reserves, or non-fee revenue such as interest.

**WHEREAS**, Sections 2-7-504, 7-6-609, and 7-6-611(1)(a), MCA, require the City to maintain its accounting system in accordance with Generally Accepted Accounting Principles (GAAP) and require that changes to the accounting system be made in accordance with GAAP;

**WHEREAS**, appropriations authorized in the annual, or properly amended, budget will not change if restructured in such accounting system changes;

**WHEREAS**, Sections 3-6-203, MCA and 2-8-5(B), Helena City Code provide that the annual salary and compensation of the municipal court judge must be set by ordinance or resolution; and

**WHEREAS**, a public hearing on this resolution was held by the City Commission on June 27, 2022, in the Commission Chambers at 316 North Park Avenue in Helena, Montana, at 6:00 P.M. and via Zoom Meeting at webinar ID: <https://zoom.us/j/96356869904>



# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

**Resol.**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF  
THE CITY OF HELENA, MONTANA:

**Section 1.      Legal Spending Limits:**      The Helena City Commission adopts the City of Helena's budget based upon the preliminary budget previously proposed, as subsequently amended, and after concluding a public hearing on the same. As part of the budget, the City Commission hereby sets the City's budget level for the fiscal year 2022 as shown in Appendix A attached hereto. Appendix A, Balances & Changes by Fund, of this resolution sets forth per fund:

- A.    the estimated, July 1, beginning cash balances;
- B.    the estimated revenues;
- C.    the interfund transfers in and transfers out;
- D.    the authorized appropriations; and
- E.    the estimated, June 30, ending cash balances.

The authorized appropriations as stated in Appendix A - Balances & Changes by Fund, establish the legal spending limits of the municipality at the fund level. Detail below the fund level in Appendix A is informational only and does not reflect the legal spending limits.

**Section 2.      Property Tax Adjustments:**      Property taxes are to be levied to the full extent as allowed by law. If the property

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## Resol.

tax levy as allowed by law exceeds the budgeted property tax revenues, the additional property tax revenue will be placed in the General Fund's Reserve for Emergency Contingencies, Capital, and Major Maintenance and is available for appropriation therefrom.

**Section 3. Budget Implementation Authority:** Management plans in the budget document and in the City's accounting records which detail revenues, expenditures and balances below the fund level are designated management tools. It is declared necessary for management to be able to adjust to changing circumstances while adhering to goals and objective principles. Budget and Reserve Policies are defined in the budget document and allow the City Manager certain management tools that retain budgetary control but provide effective operational flexibility and are adopted with this Resolution. The budget policies include:

- A. Follow-through Authority. As provided in Section 7-6-4006(3), MCA;
- B. Fee Based Authority. As provided in section 7-6-4012, MCA;
- C. Realignment Authority consistent with Sections 7-6-4030 and 7-6-4033, MCA, legal spending limit; and
- D. Automatic Amendments.

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## Resol.

**Section 4.      Appropriated Reserves:**    Reserve policies for each fund type are defined in the budget document and are adopted with this Resolution.

**Section 5.      Contingency Accounts:**    Contingency account reserves and policies are defined in the budget document.

**Section 6.      Appropriation Carry-overs:**    GAAP require expenditures to be recognized in the fiscal year in which the goods or services are received. As such, the Helena City Commission hereby authorizes the carry-over of prior year unspent budget authority under the following conditions:

A.    Previous fiscal year appropriations or segments thereof, are hereby declared authorized appropriations in addition to the appropriations set out in Appendix A, provided they meet the following criteria:

- i.        related financing was provided in the prior fiscal year;
- ii.       the appropriations were not obligated by year end;
- iii.      the purpose was not included, or rejected, in current budget financing or appropriations; and
- iv.      the City Manager determines the appropriation is still needed.

B.    Outstanding purchase orders and other obligations,

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## Resol.

representing a City obligation to pay the claim after receipt of the goods or services, are recognized as "claims incurred." They are hereby declared authorized "carryover" appropriations in addition to the appropriations set out in Appendix A, provided they meet the following criteria:

- i. related financing was provided in the prior fiscal year;
- ii. the appropriations were not otherwise obligated by year end;
- iii. the purpose was not included, or rejected, in current budget financing or appropriations; and
- iv. the City Manager determines the appropriation is still needed.

**Section 7. Capital Re-Appropriation:** The City Commission routinely updates its Comprehensive Capital Improvement Program in order to fully identify long-term capital needs and analyze projected financing capacity. After each fiscal year, there may be unspent appropriations within City operations. Therefore, the Helena City Commission authorizes the City Manager to re-appropriate prior year unspent budget authority and reserves into current year authorized capital appropriations or capital reserves in order to address capital needs. Such capital re-appropriations

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

**Resol.**

may be made under the following conditions:

- A. related financing was provided or in reserves from prior fiscal years;
- B. the projected unspent appropriation balance was not reallocated as financing for other appropriations;
- C. the appropriations were not obligated by year end;
- D. the purpose was not included, or rejected, in current budget financing, reserves, or appropriations;
- E. the City Manager determines the re-appropriation is needed to finance the Comprehensive Capital Improvement Program; and
- F. after advising the City Commission of the City Manager's intent to make capital re-appropriations at a City Commission meeting or public work session.

**Section 8.      Municipal Judge Salary and Compensation:** The annual salary for the Municipal Judge is \$107,146 and total salary and benefits are \$139,298.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF  
HELENA, MONTANA, THIS 27<sup>th</sup> DAY OF JUNE, 2022.**

/S/ WILMOT COLLINS  
MAYOR

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

**Resol.**

**ATTEST:**

/S/ DANNAI CLAYBORN  
CLERK OF THE COMMISSION

**Annual Budget Resolution - Appendix A**  
**Balances and Changes by Fund**  
**For the Fiscal Year Ending June 30, 2023**

		Estimated Beginning Cash Balance	(+ ) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
			Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
<b>100 General Fund</b>										
011	General Government	na	20,149,119	181,969	20,331,088	3,201,824	1,629,763	4,831,587	na	na
012	Police & Court	na	999,500	15,000	1,014,500	8,257,022	400,000	8,657,022	na	na
013	Fire Department	na	394,808	692,220	1,087,028	6,004,734	-	6,004,734	na	na
014	Community Development	na	5,300	-	5,300	878,725	-	878,725	na	na
015	Finance Services	na	986,802	-	986,802	1,556,162	-	1,556,162	na	na
016	Public Works Administration	na	1,732,485	-	1,732,485	2,074,961	-	2,074,961	na	na
017	Park & Recreation	na	469,879	-	469,879	2,685,462	142,850	2,828,312	na	na
<b>Total General Fund</b>		<b>7,061,772</b>	<b>24,737,893</b>	<b>889,189</b>	<b>25,627,082</b>	<b>24,658,889</b>	<b>2,172,613</b>	<b>26,831,502</b>	<b>-</b>	<b>5,857,351</b>
<b>200 Special Revenue Funds</b>										
201	Street & Traffic	1,861,136	7,357,000	4,704	7,361,704	7,514,677	-	7,514,677	-	1,708,163
204	Civic Center Board	80,786	-	-	-	80,786	-	80,786	-	0
211	Civic Center	579,868	701,050	361,134	1,062,184	1,481,435	-	1,481,435	-	160,617
212	Facilities Management	920,144	782,471	2,263	784,734	1,543,171	-	1,543,171	-	161,707
213	Facilities Managemnt-HVCC	30,778	72,081	-	72,081	68,699	-	68,699	-	34,160
214	Neighborhood Center	70,186	39,200	-	39,200	28,487	-	28,487	-	80,899
215	Police Projects & Reimb	50,983	59,100	157	59,257	58,621	-	58,621	-	51,619
217	Law Enforcement Block Grant	0	30,000	-	30,000	15,000	15,000	30,000	-	0
218	9-1-1 Emergency Program	597,880	918,860	-	918,860	879,656	-	879,656	-	637,085
219	Support Services Division	583,092	1,666,598	3,697	1,670,295	1,861,630	-	1,861,630	-	391,757
226	CDBG/HOME	5,099	-	-	-	-	-	-	-	5,099
228	Community Renewal	701	-	-	-	-	-	-	-	701
229	Affordable Housing Trust	1,912,500	-	100,000	100,000	-	-	-	-	2,012,500
233	Public Art Projects	38,199	15,000	12,000	27,000	37,000	-	37,000	-	28,199
235	Open Space District Maint	297,472	556,700	532	557,232	598,213	-	598,213	-	256,491
237	Urban Forestry	468,120	441,130	793	441,923	558,683	-	558,683	-	351,361
238	Loan Repayment	164,265	-	-	-	-	-	-	(60,000)	104,265
240	Gas Tax	397,581	581,037	-	581,037	681,473	-	681,473	-	297,146
241	Gas Tax HB473	201,013	745,747	-	745,747	946,760	-	946,760	-	(0)
245	Storm Water Utility	1,122,802	2,380,620	597	2,381,217	2,217,812	-	2,217,812	-	1,286,207
246	Watershed Projects	58,453	-	20,000	20,000	27,398	-	27,398	-	51,055
260	Fire Safety Levy	478,437	1,556,950	-	1,556,950	829,281	692,220	1,521,501	-	513,886
290	CARES/ARPA	3,310	4,230,586	-	4,230,586	4,233,896	-	4,233,896	-	0
029	Lighting Districts - All	574,157	1,014,801	-	1,014,801	1,016,873	-	1,016,873	-	572,085
<b>Total Special Revenue Funds</b>		<b>10,496,963</b>	<b>23,148,931</b>	<b>505,877</b>	<b>23,654,808</b>	<b>24,679,549</b>	<b>707,220</b>	<b>25,386,769</b>	<b>(60,000)</b>	<b>8,705,002</b>
<b>300 Debt Service Funds</b>										
308	2017 GO Bond-08 Park Ref	589,131	555,950	-	555,950	552,900	-	552,900	-	592,181
340	S I D Revolving	35,600	-	-	-	102	-	102	-	35,497
<b>Total Debt Service Funds</b>		<b>624,730</b>	<b>555,950</b>	<b>-</b>	<b>555,950</b>	<b>553,002</b>	<b>-</b>	<b>553,002</b>	<b>-</b>	<b>627,678</b>

**Annual Budget Resolution - Appendix A**  
**Balances and Changes by Fund**  
**For the Fiscal Year Ending June 30, 2023**

		Estimated Beginning Cash Balance	(+ ) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
			Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
<b>400 Capital Project Funds</b>										
406	TIF Railroad District	197,744	238,185	-	238,185	227,000	-	227,000	-	208,928
407	TIF Downtown District	180,512	181,350	-	181,350	180,000	-	180,000	-	181,862
408	TIF Capital Hill URD	110,150	141,700	-	141,700	200,000	-	200,000	-	51,850
440	Capital Improvements Fund	955,573	11,504	744,427	755,931	1,305,273	-	1,305,273	-	406,231
441	Parks Improvement	360,607	67,250	-	67,250	105,000	-	105,000	-	322,857
<b>Total Capital Project Funds</b>		<b>1,804,585</b>	<b>639,989</b>	<b>744,427</b>	<b>1,384,416</b>	<b>2,017,273</b>	<b>-</b>	<b>2,017,273</b>	<b>-</b>	<b>1,171,728</b>
<b>500 Enterprise Funds</b>										
503	Building	1,592,354	1,375,761	2,098	1,377,859	1,426,451	-	1,426,451	-	1,543,762
521	Water	6,462,946	20,768,500	4,283	20,772,783	18,366,162	20,000	18,386,162	-	8,849,567
522	Water Service Line	753,089	260,100	-	260,100	-	-	-	(120,000)	893,189
531	Wastewater	2,072,598	8,322,000	2,919	8,324,919	4,920,094	-	4,920,094	-	5,477,423
532	Wastewater Service Line	1,656,950	301,000	-	301,000	-	-	-	(120,000)	1,837,950
541	Solid Waste-Residential	2,075,761	2,221,015	1,335	2,222,350	2,990,101	275,000	3,265,101	-	1,033,010
542	Solid Waste-Commercial	1,483,707	1,320,250	26,617	1,346,867	1,463,672	-	1,463,672	-	1,366,902
543	Landfill Monitoring District	288,353	141,200	-	141,200	172,879	-	172,879	-	256,674
546	Transfer Station	1,751,716	2,770,106	1,865	2,771,971	2,737,819	25,875	2,763,694	-	1,759,993
547	Recycling	265,814	395,600	275,502	671,102	626,300	-	626,300	-	310,616
551	Parking	302,110	2,272,064	1,364	2,273,428	2,310,077	-	2,310,077	-	265,461
561	Special Charters	44,626	-	-	-	-	44,626	44,626	-	-
563	Golf Course	184,975	2,345,205	145,321	2,490,526	2,577,518	-	2,577,518	-	97,983
570	City-County Building Fund	698,293	1,077,978	512	1,078,490	1,154,141	-	1,154,141	-	622,642
571	City/Cnty Bldg Mail	75,516	232,350	89	232,439	223,262	-	223,262	-	84,693
572	City/Cnty Bldg Telephone	14,427	20,010	35	20,045	16,792	-	16,792	-	17,680
573	CC Law & Justice Building	150,494	1,090,556	400,371	1,490,927	1,372,530	-	1,372,530	-	268,891
580	Capital Transit	309,663	1,231,897	510,084	1,741,981	1,811,891	-	1,811,891	-	239,752
581	CT - East Valley	51,241	-	-	-	-	51,241	51,241	-	-
<b>Total Enterprise Funds</b>		<b>20,234,631</b>	<b>46,145,592</b>	<b>1,372,395</b>	<b>47,517,987</b>	<b>42,169,689</b>	<b>416,742</b>	<b>42,586,430</b>	<b>(240,000)</b>	<b>24,926,187</b>
<b>600 Internal Service Funds</b>										
610	Fleet Services	488,685	2,222,543	1,195	2,223,738	2,368,845	-	2,368,845	-	343,578
643	Copier Revolving	72,118	25,397	-	25,397	42,479	-	42,479	-	55,036
645	Property & Liab Insurance	310,986	1,233,162	-	1,233,162	1,196,079	79,945	1,276,024	-	268,123
650	Health & Safety Program	349,036	6,269,258	-	6,269,258	6,117,200	136,563	6,253,763	-	364,531
651	Dental Program	235,299	408,287	-	408,287	397,000	-	397,000	-	246,586
652	Vision Program	93,213	70,616	-	70,616	69,500	-	69,500	-	94,329
<b>Total Internal Service Funds</b>		<b>1,549,338</b>	<b>10,229,262</b>	<b>1,195</b>	<b>10,230,457</b>	<b>10,191,103</b>	<b>216,508</b>	<b>10,407,611</b>	<b>-</b>	<b>1,372,184</b>
<b>Total All Budgeted Funds</b>		<b>41,772,019</b>	<b>105,457,617</b>	<b>3,513,083</b>	<b>108,970,700</b>	<b>104,269,506</b>	<b>3,513,083</b>	<b>107,782,588</b>	<b>(300,000)</b>	<b>42,660,130</b>





# TIF District Information

Preliminary Budget Fiscal Year 2023



# PARK



# Railroad Urban Renewal District Work Plan

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## Funding Accruals

- \$68,807 is now available for projects in the Railroad Urban Renewal TIF District, although the exact amount available for FY2019 will not be known until July 1, 2018
  - The City estimates that approximately \$130,000 in TIF accruals for the District will be available for all projects in the remainder of FY2018 and \$65,000 for the first half of FY2019

## Prioritized Projects

The Railroad Urban Renewal District TIF Advisory Board recommends the following development program prioritizations for FY2019 and the remainder of FY2018, and seeks to solicit applications based on these priorities:

- Water and Stormwater Infrastructure Improvement Program → Grants will be given for projects that identify and prioritize upgrades to water, sewer, and stormwater drainage infrastructure in the RURD. Approved applications would receive up to 50 percent match (50%) toward the cost of the project.
- RURD Sidewalk Program → Approved applications would receive up to 50 percent match (50%) funding toward the cost of the sidewalk infrastructure construction and/or rehabilitation project.
- Transportation Planning Study Program → Provide grant funding for transportation planning studies within the Railroad Urban Renewal District to address vehicular and pedestrian/bike transportation planning needs. Grant awards may be made for up to 50 percent match (50%) funding.
- Demolition Program → Grant awards may be made for up to 50 percent match (50%) funding for the demolition and removal of structures.
- Marketing/Branding Project → Grant awards may be made for up to 50 percent match (50%) funding to establish marketing and/or branding plan and implementation for the Railroad Urban Renewal District brand.

## Additionally, Recognized Eligible Project Priorities

The RURD TIF Advisory Board, having ranked all Railroad Urban Renewal Plan projects and programs, recommends additional project and program activities as being eligible urban renewal projects for tax increment financing (“Additional Projects”). Although Additional Projects are eligible as urban renewal projects, such Additional Projects expressly are not recommended at this time for funding amounts and prioritization. The Additional Projects and Programs that may be eligible for funding in the event additional tax increment funds become available are listed within the Project and Program Prioritization Table once the Work Plan is formally amended and solicitations are made for projects of that type and recommended for funding.

# TIF Railroad District

Fund: 406

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Revenues

Taxes	39,051	154,673	206,425	185,600	185,600	231,659	237,985
<b>Taxes &amp; Assessments</b>	<b>39,051</b>	<b>154,673</b>	<b>206,425</b>	<b>185,600</b>	<b>185,600</b>	<b>231,659</b>	<b>237,985</b>
Investment Earnings	1,858	1,726	585	400	400	200	200
<b>Other Operating Revenues</b>	<b>1,858</b>	<b>1,726</b>	<b>585</b>	<b>400</b>	<b>400</b>	<b>200</b>	<b>200</b>
<b>Total Revenues</b>	<b>40,909</b>	<b>156,399</b>	<b>207,010</b>	<b>186,000</b>	<b>186,000</b>	<b>231,859</b>	<b>238,185</b>

## Expenditures

Purchased Services	4,000	-	75,568	185,600	360,600	360,600	227,000
<b>Maintenance &amp; Operating</b>	<b>4,000</b>	<b>-</b>	<b>75,568</b>	<b>185,600</b>	<b>360,600</b>	<b>360,600</b>	<b>227,000</b>
Transfers Out	-	-	100,000	-	-	-	-
<b>Internal Transactions</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>4,000</b>	<b>-</b>	<b>175,568</b>	<b>185,600</b>	<b>360,600</b>	<b>360,600</b>	<b>227,000</b>

## Revenues Over (Under) Expenditures

	36,909	156,399	31,442	400	(174,600)	(128,741)	11,185
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## Beginning Cash Balance - July 1

	101,734	138,643	295,042	326,485	326,485	326,485	197,744
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## Other Cash Sources / (Uses)

	-	-	-	-	-	-	-
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## Ending Cash Balance - June 30

	138,643	295,042	326,485	326,885	151,885	197,744	208,928
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## Revenues

<b>Taxes</b>							
Current Taxes - General Levy	31,978	95,923	197,433	175,100	175,100	220,859	227,485
Personal Property Taxes - All Years	6,820	52,459	8,183	10,000	10,000	10,000	10,000
Prnly & Intrst on Del Tax	253	6,291	810	500	500	800	500
<b>Total Taxes</b>	<b>39,051</b>	<b>154,673</b>	<b>206,425</b>	<b>185,600</b>	<b>185,600</b>	<b>231,659</b>	<b>237,985</b>

<b>Investment Earnings</b>							
Interest Earnings	1,858	1,726	585	400	400	200	200
<b>Total Interest Earnings</b>	<b>1,858</b>	<b>1,726</b>	<b>585</b>	<b>400</b>	<b>400</b>	<b>200</b>	<b>200</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>40,909</b>	<b>156,399</b>	<b>207,010</b>	<b>186,000</b>	<b>186,000</b>	<b>231,859</b>	<b>238,185</b>
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<b>TOTAL REVENUE</b>	<b>40,909</b>	<b>156,399</b>	<b>207,010</b>	<b>186,000</b>	<b>186,000</b>	<b>231,859</b>	<b>238,185</b>
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Fund 406 TIF Railroad District  
Dept 1515 TIF Development Projects  
Activity 415 Financial Services

<b>Purchased Services</b>							
Other Contracted Services	4,000	-	75,568	185,600	360,600	360,600	227,000
Pending Commission Approval							
<b>Total Purchased Services</b>	<b>4,000</b>	<b>-</b>	<b>75,568</b>	<b>185,600</b>	<b>360,600</b>	<b>360,600</b>	<b>227,000</b>

<b>Transfers Out</b>							
T/out - Other Funds			100,000	-	-	-	-
100,000 Transportation Systems ADA improvements							
<b>Total Transfers Out</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total TIF Development Projects</b>	<b>4,000</b>	<b>-</b>	<b>175,568</b>	<b>185,600</b>	<b>360,600</b>	<b>360,600</b>	<b>227,000</b>
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## **DOWNTOWN URBAN RENEWAL DISTRICT WORK PLAN, MAY 2022**

### **Funding Accruals**

Limited funding is currently available for projects in the Downtown Urban Renewal TIF District, not inclusive of any outstanding taxes that remain to be paid for May 2022

### **Prioritized Projects**

The Downtown Urban Renewal District TIF Advisory Board recommends that applicants may request up to fifty percent match (50%) funding for projects exceeding \$10,000 or up to twenty-five percent match (25%) for projects equal to or less than \$10,000. Additionally, the board recommends the following development program prioritizations for FY2023, and seeks to solicit applications based on these priorities:

- **Infrastructure Improvement Program** → Grants awards may be made for projects that identify and prioritize upgrades to water, sewer, stormwater drainage infrastructure, and vehicular and pedestrian/bike transportation improvements as well as increasing fiber optic capability.
- **Site Redevelopment & Public Space Activation Program** → Grant awards may be made for redevelopment of underutilized or underperforming properties, adaptive reuse of existing structures, demolition activities, or improvements to property aesthetics through enhanced lighting, landscaping, public art, or other creative means to better activates public-facing spaces.
- **DURD Housing Program** → Grant awards may be made for projects that create or retain affordable housing opportunities.
- **Façade Improvement Program** → Approved applications would receive match funding toward the cost of the façade improvement projects that promote historic preservation and/or promote designs in keeping with the character of the district.
- **Marketing/Branding Project Program** → Grant awards may be made to establish a marketing and/or branding plan with a wayfinding component and an implementation strategy for the Downtown Urban Renewal District.
- **Cruse Avenue Redevelopment Program** → Grant awards may be made to study and implement activities addressing parcel surveying, the future surplus of city-owned property, and infrastructure planning for the Cruse Avenue right-of-way to pave the way for redevelopment activities.
- **Rodney Street Commercial Center Program** → Grant awards may be made to reinvigorate the Rodney Street Commercial Center through gateway signage, infrastructural connectivity, and public art improvements.



## **Additionally Recognized Eligible Project Priorities**

The DURD TIF Advisory Board, having ranked all Downtown Urban Renewal Plan projects and programs, recommends additional project and program activities as being eligible urban renewal projects for tax increment financing (“Additional Projects”). Although Additional Projects are eligible as urban renewal projects, such Additional Projects expressly are not recommended at this time for funding amounts and prioritization. The Additional Projects and Programs that may eligible for funding in the event additional tax increment funds become available are listed within the Project and Program Prioritization Table once the Work Plan is formally amended and solicitations are made for projects of that type and recommended for funding.

**TIF Downtown District**
**Fund: 407**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

Taxes	-	227,748	67,057	242,300	242,300	181,300	181,300
<b>Taxes &amp; Assessments</b>	-	227,748	67,057	242,300	242,300	181,300	181,300
Investment Earnings	-	-	-	50	50	50	50
<b>Other Operating Revenues</b>	-	-	-	50	50	50	50
<b>Total Revenues</b>	-	227,748	67,057	242,350	242,350	181,350	181,350

**Expenditures**

Purchased Services	-	-	18,642	242,300	242,300	277,000	180,000
<b>Maintenance &amp; Operating</b>	-	-	18,642	242,300	242,300	277,000	180,000
<b>Total Expenditures</b>	-	-	18,642	242,300	242,300	277,000	180,000

**Revenues Over (Under) Expenditures**

	-	227,748	48,414	50	50	(95,650)	1,350
<b>Beginning Cash Balance - July 1</b>	-	-	227,748	276,162	276,162	276,162	180,512
<b>Other Cash Sources / (Uses)</b>	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	-	227,748	276,162	276,212	276,212	180,512	181,862

**Revenues**

<b>Taxes</b>							
Current Taxes - General Levy		226,414	65,057	240,000	240,000	180,000	180,000
Personal Property Taxes - All Years		1,171	1,789	2,000	2,000	1,000	1,000
Pnly & Intrst on Del Tax		163	211	300	300	300	300
<b>Total Taxes</b>	-	227,748	67,057	242,300	242,300	181,300	181,300
<b>Investment Earnings</b>							
Interest Earnings				50	50	50	50
<b>Total Interest Earnings</b>	-	-	-	50	50	50	50
<b>SUBTOTAL - OPERATING REVENUE</b>	-	227,748	67,057	242,350	242,350	181,350	181,350

<b>TOTAL REVENUE</b>	-	227,748	67,057	242,350	242,350	181,350	181,350
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Fund	407 TIF Downtown District
Dept	1515 TIF Development Projects
Activity	415 Financial Services

<b>Purchased Services</b>							
Other Contracted Services			18,642	242,300	242,300	277,000	180,000
Pending Commission Approval							
<b>Total Purchased Services</b>	-	-	18,642	242,300	242,300	277,000	180,000
<b>Total TIF Development Projects</b>	-	-	18,642	242,300	242,300	277,000	180,000

**TIF Capital Hill URD**

Fund: 408

Fund:	408						Proposed		FY 2023 Budget
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022				
					Adopted	Amended	Est Actuals		
Revenues									
	Taxes	-	-	-	-	-	110,100	141,600	
	Taxes & Assessments	-	-	-	-	-	110,100	141,600	
	Investment Earnings	-	-	-	-	-	50	100	
	Other Operating Revenues	-	-	-	-	-	50	100	
	Internal Service Revenues	-	-	-	-	-	-	-	
	Interfund Transfers In	-	-	-	-	-	-	-	
	Internal Transactions	-	-	-	-	-	-	-	
	Long-Term Debt	-	-	-	-	-	-	-	
	Total Revenues	-	-	-	-	-	110,150	141,700	
Expenditures									
	Purchased Services	-	-	-	-	-	-	200,000	
	Maintenance & Operating	-	-	-	-	-	-	200,000	
	Internal Charges	-	-	-	-	-	-	-	
	Transfers Out	-	-	-	-	-	-	-	
	Internal Transactions	-	-	-	-	-	-	-	
	Debt Service	-	-	-	-	-	-	-	
	Capital Outlay	-	-	-	-	-	-	-	
	Debt & Capital	-	-	-	-	-	-	-	
	Total Expenditures	-	-	-	-	-	-	200,000	
Revenues Over (Under) Expenditures									
		-	-	-	-	-	110,150	(58,300)	
Beginning Cash Balance - July 1									
		-	-	-	-	-	-	110,150	
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-	
Ending Cash Balance - June 30									
		-	-	-	-	-	110,150	51,850	

**TIF Capital Hill URD**

Fund: 408

FY 2019  
Actual

FY 2020  
Actual

FY 2021  
Unaudited

FY 2022  
Adopted

FY 2022  
Amended

FY 2022  
Est Actuals

Proposed  
FY 2023  
Budget

**Revenues**
**Taxes**

Current Taxes - General Levy						110,000	140,000
Personal Property Taxes - All Years						-	1,500
Pnity & Intrst on Del Tax						100	100
<b>Total Taxes</b>	-	-	-	-	-	<b>110,100</b>	<b>141,600</b>

**Investment Earnings**

Interest Earnings	-	-	-	-	-	50	100
<b>Total Interest Earnings</b>	-	-	-	-	-	<b>50</b>	<b>100</b>

**Internal Service Revenues**

<b>Total Internal Service Revenues</b>	-	-	-	-	-	-	-
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**Other Financing Sources / (Uses)**

Contribution & Donation	-	-	-	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	-	-	-	-	-	-	-

**SUBTOTAL - OPERATING REVENUE**

- - - - - 110,150 141,700

**TOTAL REVENUE**

- - - - - 110,150 141,700

Fund 408 TIF Capital Hill URD  
Dept 1515 TIF Development Projects  
Activity 415 Financial Services

**Purchased Services**

- 200,000

<b>Total Purchased Services</b>	-	-	-	-	-	-	<b>200,000</b>
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**Total TIF Development Projects**

- - - - - - 200,000





# Glossary

Preliminary Budget Fiscal Year 2023



# Glossary of Terms

## **Accrual Basis of Accounting**

Accrual Basis of Accounting is the method of accounting under which revenues are recorded when earned and expenses that are recorded when goods and services are received (regardless of the timing of related cash flows).

## **Actual**

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the FY21 results of operations.

## **Appropriation**

An Appropriation is expenditure authority with specific limitations as to the amount, purpose, and time established by formal action of a governing body such as the City Council for a specific use.

## **Assessed Market Valuation**

The Assessed Market Valuation is the value set upon real estate or other property by a government as a basis for levying taxes.

## **Balanced Budget (MCA 7-6-4030)**

Final appropriations (expenses) may not exceed the projected beginning balance plus the estimated revenue of each fund for the fiscal year.

## **Bonds**

Bonds are debt instruments that require repayment of a specified principal amount on a certain date (maturity date) together with interest at a stated rate or according to a formula for determining the interest rate.

## **Budget**

A Budget is a financial plan for the control of government operations. A budget primarily focuses on available reserve, revenue, and expenditure estimates as the means of control.

## **Budget Document**

The Budget Document is the official written statement/document which presents the approved budget to the legislative body.

## **Budget Message**

The Budget Message is the opening section of the budget document which provides the City Commission and the public with a general summary of the most important aspects of the current budget, changes from previous year and recommendations regarding the financial policy for the coming period.



### **Annual Audit Report**

The Annual Financial Audit Report is the official annual financial report of the City encompassing all funds of the City. It includes an introductory section, management's discussion and analysis (MD&A), basic financial statements, required supplementary information other than MD&A, combining and individual fund statements, schedules, and a statistical section.

### **Capital Assets**

Capital Assets are assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

### **CARES Act/ARPA (Coronavirus Aid, Relief, and Economic Security Act/American Rescue Plan)**

The Coronavirus Aid, Relief, and Economic Security (CARES) Act (2020) and the Coronavirus Response and Consolidated Appropriations Act (2021) provided economic assistance for American workers, families, small businesses, and industries.

The CARES Act implemented a variety of programs to address issues related to the onset of the COVID-19 pandemic. The Consolidated Appropriations Act continued many of these programs by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic.

The CARES Act was passed by Congress on March 25, 2020 and signed into law on March 27, 2020. The Consolidated Appropriations Act (2021) was passed by Congress on December 21, 2020 and signed into law on December 27, 2020.

The American Rescue Plan continues many of the programs started by the CARES Act (2020) and Consolidated Appropriations Act (2021) by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic. The American Rescue Plan also creates a variety of new programs to address continuing pandemic-related crises, and fund recovery efforts as the United States begins to emerge from the COVID-19 pandemic.

The American Rescue Plan was passed by Congress on March 10, 2021 and signed into law on March 11, 2021.

### **Cash Reserves**

Cash Reserves are unobligated, excess cash in each of the funds.

### **CDBG (Community Development Block Grant)**

The Community Development Block Grant (CDBG) Program is a federally funded program designed to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities primarily for persons of low and moderate incomes. Eligible projects must fall within the three focus areas of Public Facilities, Housing and Economic Development. Projects typically funded include Housing Rehabilitation, Business Loans, Public Service Activities, and Neighborhood Improvement Projects carried out in the City's lower income neighborhoods. All projects must meet at least one of the program's three national objectives: benefit low to moderate income persons; aid in the prevention or elimination of blight; or meet an urgent need that must be addressed because conditions pose a serious and immediate threat to health or welfare of the community and other financial resources are not available to meet such needs.

**Contingency**

A Contingency is an appropriation of funds to cover unforeseen expenditures that may occur during the budget year. An Emergency Contingency Fund will be dedicated only for unforeseen emergency situations as determined by the City Manager and the City Commission.

**Cost Center**

A cost center is a function within an organization that does not directly add to profit, but still costs the organization money to operate.

**HBID (Helena Business Improvement District - Downtown)**

The Helena Business Improvement District (HBID) is an organization that represents property owners within Helena's legally constituted city district. The mission of the HBID is to serve as a facilitator, provider and advocate for a planned, creative program that aims for the continual improvement of property values and properties in Downtown Helena. Revenues to fund HBID services are derived from a special assessment on the district's property owners' tax bill.

**Debt Service Funds**

The Debt Service Funds account for revenues and transfers for related principal and interest expenditures.

**DHI (Downtown Helena Inc.)**

The Downtown Helena Inc. (DHI) is a non-profit organization working to encourage cooperation among members; establish and develop cooperative advertising and promotional campaigns activities; and foster favorable public relations for Downtown Helena.

**EMS**

EMS refers to Emergency Medical Services.

**Encumbrance**

An Encumbrance is a commitment of funds against an appropriation until such time as goods or services (related to an unperformed contract) are received by the City.

**Enterprise Funds**

Enterprise Funds account for businesslike activities supported primarily by user charges. Examples are the City Water and Wastewater Utilities, Parking garages, and Transit systems.

**Expenditures**

The term, Expenditures, refers to the outflow of funds paid for an asset obtained or goods and services rendered.

**Fiscal Year (FY)**

Fiscal Year (FY) is a twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Helena's fiscal year runs from July 1 through June 30.

**Franchise Fees**

Franchise Fees are paid by utility companies as rent for using public rights-of way.

**FTE**

Full-time equivalent (FTE) of one position is 2080 hours per year.

**Fund**

A Fund is a fiscal and accounting entity with a self-balancing set of accounts.

**Fund Balance**

Fund Balance is the difference between revenues and expenditures. The beginning fund balance represents the residual funds brought forward from the previous year (ending balance).

**GAAP (General Accepted Accounting Principles)**

Uniform minimum standards for financial accounting and recording, encompassing the rules and procedures that define accepted accounting principles. The financial statements of the City of Helena have been prepared in conformity with General Accepted Accounting Principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles.

**GASB (Governmental Accounting Standards Board) Statement 34**

GASB 34 changes the presentation of governments' external financial statements to insure inclusion of all assets like infrastructure assets in the statement of net assets. The objective of GASB 34 is to enhance the clarity and usefulness of government financial statements to the citizenry, oversight bodies, investors and creditors. Key aspects are: analysis of the government's financial performance for the year and its financial position at year-end. The City is required to report financial operations, net assets and prepare statements at the government-wide level. Governments will now be required to use a "net program cost" format for the government-wide statements instead of a traditional operating statement. The City will also be required to record certain infrastructure assets.

**General Fund**

The General Fund accounts for all resources not devoted to specific activities and include many City services such as Legal, Administration, Municipal Court, Finance and Parks and Recreation. Major revenue sources are real property taxes, business licenses, charges for services, and miscellaneous.

**General Obligation Bonds (G.O. Bonds)**

General Obligation Bonds (G.O. Bonds) are bonds which are secured by the full faith and credit of the issuer.

**GIS (Global Information System)**

Global Information System (GIS) – the City of Helena/Lewis and Clark Information Technology Systems Department is actively working on the development of a citywide GIS. The GIS will contain data layers that will consist of city infrastructure data, tax data, and various other pertinent city data. This information will be used for inventory purposes, compliance of GASB 34, and many other uses.

**Grant**

A Grant is a contribution by the State or Federal government or other organization for a specific purpose, activity, or facility.

**Interfund Transfers**

Interfund Transfers are amounts transferred from one fund to another within the City.

**Internal Service Funds**

Internal Service Funds account for the financing of services provided by one department to other departments of the City.

**Intrafund Transfers**

Intrafund Transfers are amounts transferred within the same fund.

**Levy**

Levy – (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, and/or service charges imposed by a government.

**Mill**

A Mill is the traditional unit of expressing property tax rates. One Mill equals one thousandth (1/1000) of a dollar, or \$1 tax per \$1,000 of taxable valuation.

**MLCT**

MLCT is the Montana League of Cities and Towns.

**MMIA**

The Montana Municipal Insurance Authority (MMIA) is a self-insured pool made up of the participating cities and towns within the State of Montana. The MMIA makes available two coverages to each of the municipalities: the Workers Compensation Program and the General Liability Program. The City of Helena is a member of both programs.

**Modified Accrual Basis of Accounting**

Modified Accrual Basis of Accounting is an accounting method by which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due.

**Non-departmental/City-wide Expenditures**

General Fund expenditures that are not specifically allocable to an individual general fund department are termed Non-departmental. The largest such expenditures include transfers to the Public Safety Fund and property/liability insurance payments.

**Ordinance**

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Park Maintenance Districts (PMD)**

Park Maintenance Districts (PMD) are districts established in certain areas for the collection of assessments to cover the costs to complete operations and maintenance of parks.

**Personal Services**

Personal Services are those costs related to employee compensation, including salaries, wages, and benefit costs.

**Refunding**

Refunding is the redemption of a bond with proceeds received from issuing lower-cost debt obligations ranking equal to, or superior to, the debt to be redeemed.

**Resolution**

Resolution is a formal expression of opinion or intent voted by an official body such as the City Commission.

**Revenue**

Revenue is the total income produced by a given source, such as business taxes, permits, fines and forfeitures, etc.

**Risk Management**

Risk Management is an organized attempt to protect a government's assets against accidental loss in the most economical method.

**SDF**

System Development Fees (SDF) are one-time fees assessed against new water or wastewater customers as a way to recover a part of the cost of additional system capacity constructed for their use. The amount of the fees is based upon the size of the customer's water meter.

**SID**

Special Improvement Districts (SID) are districts established for specific improvements such as lighting, water, sanitary sewer, storm drain, and/or streets. These improvements are paid for by special assessments.

**Special Assessment**

A Special Assessment is a levy made against certain properties to defray part or all of the cost of a specific improvement or service primarily benefiting those properties.

**Special Revenue Funds**

Special Revenue Funds are funds earmarked for special activities as required by law or administrative regulation. Examples are City-County Library, Street/Gas tax, Tax Increment District, and the Community Development Grants.

**Structurally Balanced Budget**

Government Finance Officers Association: 1. ongoing expenses should be covered by ongoing revenues. Ongoing revenues are revenues that can be expected to continue year to year. 2. One-time or short-term revenues are used to fund one-time or short-term expenses.

**SVRO Coordinator**

Sexual or Violent Offender Registry Coordinator is a newly requested position within the Police Dept. for fiscal year 2022.

**Tax Increment Bond**

Tax Increment Bond is a specially limited obligation bond payable from anticipated incremental increases in tax revenues, resulting from the redevelopment of an area. Tax revenue from construction and improvements in the Tax Increment District provides funding for new construction and improvements.

**Tax Increment District(s)**

Tax Increment Districts are areas within the City which allows for special property tax treatment. Boundaries of the District are set, and tax revenue (based upon taxable value) is determined. This taxable value amount becomes the BASE value. Tax collections from the BASE continue to be distributed to the taxing entities. The taxable value in excess of the BASE (tax increment) is used to pay for incentives established to create tax value growth. After a period of time, the District sunsets and all tax collections are distributed to the taxing entities.

**Taxable Valuation**

The Taxable Valuation is the portion of the assessed value of a property that is taxable.

**TBID (Tourism Business Improvement District)**

The Tourism Business Improvement District's (TBID) purpose is to market the Helena region as a preferred travel destination.

**Transfers**

Transfers are authorized exchanges of cash or other resources between funds.

**Transmittal Letter**

Transmittal Letter is a general discussion of the proposed budget as presented in writing by the City Manager to the City Commission. The message contains an explanation of the principal budget items and recommendations regarding the financial policy for the upcoming year. Separately, the Commission creates the Budget Message which is a letter to the Community summarizing their priorities for the City from which the City Manager will address within the budget.

**Working Capital**

Working Capital is net current assets. The balance can be identified as available for commitment on the short term (usually one year). Formula:

1. Add cash:
2. Add other current assets (known as receivables which can be expected to be available for expenditure in the short term): and,
3. Deduct current liabilities (payables which are expected to be paid in the short term).





# Improvement Districts

Preliminary Budget Fiscal Year 2023





FY2023

# Business Improvement District Work Plan and Budget Proposal



Presented and Prepared By  
Micky Zurcher, Executive Director  
Approved by the Board of Trustees on  
April 12<sup>th</sup>, 2022

# Table of Contents

<b>HISTORY .....</b>	<b>3</b>
<b>ASSESSMENT PROGRAMS AND SERVICES .....</b>	<b>3</b>
<b>OPERATING AND PARTNERSHIP AGREEMENTS .....</b>	<b>6</b>
<b>METHOD OF LEVYING ASSESSMENT.....</b>	<b>7</b>
<b>FY2023 Assessment Budget.....</b>	<b>9</b>



## HISTORY

Helena created Montana's first Business Improvement District in 1986 when a group of business and property owners collaborated with the goal of promoting economic growth in downtown Helena. The Helena BID is a 501 (C)(6) created by State Statute through a resolution of the City of Helena. The BID's most recent creation was approved by the City Commission on the 13<sup>th</sup> day of January 2020, [Resolution No. 20589](#).

The organization represents property owners within Helena's legally constituted city district. Revenues to fund the BID programs and services are derived from a special assessment on the district's property owners' tax bill. The Helena BID creates a vital avenue of support and growth as a catalyst for economic development in the heart of Helena while sharing a vision and voice for the downtown community.

The **goal** of the BID is to ensure the long-term preservation and vitality of the city's economic, cultural, social, human, and natural assets. Through our programs and services, the BID works to keep the downtown a beautiful, vibrant, and safe place to work, shop, invest, explore, dine, and play.

The **mission** of the BID is to serve as a facilitator, provider and advocate for a planned, creative program that aims for the continual improvement of property values and properties in Downtown Helena. The BID is operated by a volunteer Board of Trustees who are property owners or designated representatives from within the district. The Board of Trustees are approved by the Helena City Commission and serve four-year terms with an option to renew for one additional four-year term. Staff for the BID execute and lead the daily operations.

The Board of Trustees meets monthly on the second Tuesday at 3:30 p.m. at our office trailhead; 330 Jackson St. All meetings are open to the public.



## ASSESSMENT PROGRAMS AND SERVICES

The following programs are funded by the special assessment collected from property owners within the Business Improvement District. The levy recommendation is projected to be \$310,979. The BID will also receive approximately \$20,000 in additional revenue from Downtown Helena Inc. (DHI) for management services.

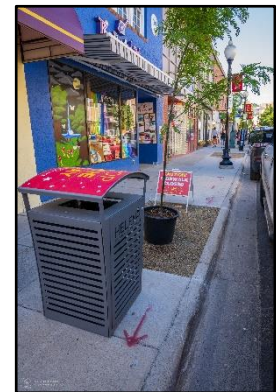
**Summer Flowers (\$16,500)** – The BID purchases, installs, and maintains (which includes watering) 80 flower baskets and 25 flower barrels. The BID sub-contracts with High Country Growers for this service. The flowers are displayed throughout downtown, including the Great Northern Town Center, from June through September on historic lamp posts and cobra lights. In addition to summer flowers, the BID manages 11 flower beds along the 300 and 400 block corridors of Last Chance Gulch.



**Holiday Lighting (\$8,400)** – The BID installs the following holiday lighting downtown: 1) lighted garland with bows and wreaths on each historic lamp post along Last Chance Gulch; 2) garland, bows, and wreaths on most cobra light poles on Last Chance Gulch, Neill Ave., 6<sup>th</sup> Ave., Lawrence St., Broadway, and Park Ave. Additional lighting throughout the Pedestrian Mall includes decorating the trolley, gazebo, and entrance to Performance Square. The BID sub-contracts the work for installing and removal but maintains the decorating from November – January.



**Streetscape Program (\$28,800)** – The BID streetscape program hires one maintenance person, seasonally, who is responsible for additional beautification services. Under the Streetscape program is garbage collection. The BID has operated 23 trash receptacles throughout the district. The increased vibrancy of downtown business development and requests from our constituency prompted the trustees to increase the garbage collection footprint from 23 trash receptacles to 25. The BID maintenance staff removed over 3000 44-gallon bags of garbage during FY22. Additionally, the BID invested in upgrading the remaining eight (8) plus two (2) more trash receptacles to the new custom style which were introduced in FY21.



In FY21, the BID contracted for the installation of seven (7) Honey Locust trees along the 300 Block of Last Chance Gulch. This effort was in collaboration with the City of Helena and a Downtown Urban Renewal Grant. The completion of this project is expected for spring 2022.

**Graffiti Removal Program (\$10,000)** – The BID graffiti removal program is in its second year of operation. The BID sub-contracts for this service. The Clean Slate Group specializes in reducing and preventing unwanted vandalism all while guaranteeing the integrity of the buildings. In FY22, the sub-contractor removed over 395 tags on private and public property.

**Downtown Banner Program (\$12,000)** – The BID purchases, installs, and maintains 145 downtown seasonal banners. There are two banner seasons; summer and winter. The BID sub-contracts the installation of the cobra light banners while the seasonal maintenance person maintains the decorative light poles. In 2018, a banner program was initiated to provide additional marketing for business attraction and event promotion.



**Façade Program (\$10,000)** – The BID initiated a façade program in 2018 with the help of a Montana Main Street grant. The program has been presented during international, national, and state conferences. <sup>1</sup>*Beyond the Façade: layering downtown spillover investment* was published in the May 2021 issue of the Community Development journal. The BID offers a one-to-one match of up to \$5000 per applicant. Since 2018, the program has awarded 12 applicants for a total of \$44,983.



**Parklet Program (\$2,000)** – The BID collaborated with the City of Helena and initiated a parklet program in the spring of 2021. The word “parklet” originated in 2005 to describe the conversion of a parking space into a small public open space. Parklets help to activate streets, create vibrant neighborhoods, and promote economic vitality. The BID has contributed to this program by providing financial assistance for property owners who are seeking construction and city application fee assistance.

**Business Development (\$5,000)** – The BID developed a pilot program to assist with partner outreach opportunities and allocated funds for such requests.

**Marketing (\$40,000)** – The BID promotes general marketing in downtown Helena. This marketing may include radio ads, billboards, wayfinding, direct mail, social media, website maintenance, and publications.

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<sup>1</sup> Gibson, H.; Zurcher, M. & Wisemiller, T. (2021). Beyond the Façade: Layering downtown spillover investment. *Community Development*, 52(2), 133-152.

## OPERATING AND PARTNERSHIP AGREEMENTS

**Downtown Helena Inc. (DHI)** – The boards of the BID and DHI meet each April and October. BID provides certain administrative, payroll, and facilities & equipment benefits necessary to perform the daily operations of DHI under a management fee. The management fee is outlined in an annual Memorandum of Understanding and Agreement for Services. Both organizations understand their mutual benefit and partnership. Their offices are located at 330 Jackson St., or The Trailhead. DHI, also a 501 (C)(6), is funded through annual memberships and events.

**Main Street Program** – The Montana Main Street Program is a collaborative effort between the Community Development Division and the Montana Office of Tourism at the Montana Department of Commerce. The program helps communities strengthen and preserve their historic downtown commercial districts by focusing on economic development, urban revitalization, and historic preservation through long-range planning, organization, design, and promotion. The coordinator for the Helena community is the BID. In 2020, Helena achieved top tier member status under the Montana and National program. The BID received its second top tier designation by hitting organizational and revitalization benchmarks in 2021.

## METHOD OF LEVYING ASSESSMENT

Montana Code Annotated 7-12-1133 states at the same time the board submits the annual budget and work plan to the governing body (City of Helena), the board shall also recommend a method of levying an assessment within the district that will best ensure the assessment of each lot or parcel is equitable in proportion to the benefits to be received.

During the creation process in 2019-2020, several property owners suggested a review of the assessment. An ad hoc committee was formed in October 2020 to begin the discussions and review of this request. A call was sent out to the constituency for members volunteering to sit on the committee. The committee includes two of our largest property owners, a non-profit owner, and three city appointed trustees. It is unclear when the assessment was last reviewed to this detail and extent. Communication from the city clerk indicated it is well over a decade.

### **FY23 Assessment Methodology Recommendation (MCA 7-12-1133 2(g))**

- ~~Every assessment code will be assessed a flat fee, except vacant or non-valued assessment code with special classifications that are both exempt from any assessments.~~
- ~~Every private property assessment code will be assessed the flat fee plus a taxable valuation fee.~~
- ~~Every public property assessment code will be assessed the flat fee plus a square foot fee for land area.~~
- ~~Every vacant or non-valued assessment code with special property assessment codes is exempt from all assessments.~~

### **Property Classification**

- ~~Private Commercial Condos~~
- ~~Private All Other~~
- ~~Residential~~
- ~~Public~~
- ~~Non-profits~~
- ~~Vacant or Non-Valued Assessment Code~~

### **Assessment Summary**

<b>Property Classification</b>	<b>Flat Fee</b>	<b>Sq. Ft.</b>	<b>Tax Value</b>
Private Commercial Condos	\$200	\$0.00	2.00%
Private All Other	\$300	\$0.00	3.00%
Residential	\$100	\$0.00	1.00%
Public	\$300	\$0.06	0.00%
Non-profits	\$300	\$0.03	0.00%
Vacant	\$0	\$0.00	0.00%



## UPDATED 4.11.22

During the March 23, 2022, work plan and budget presentation to the City Commission, Commissioners requested the BID and city work together to come up with a way to fund (assessment) the programs and projects described in the work plan which would not hinder the city to the degree described in the methodology recommendation found on page 7.

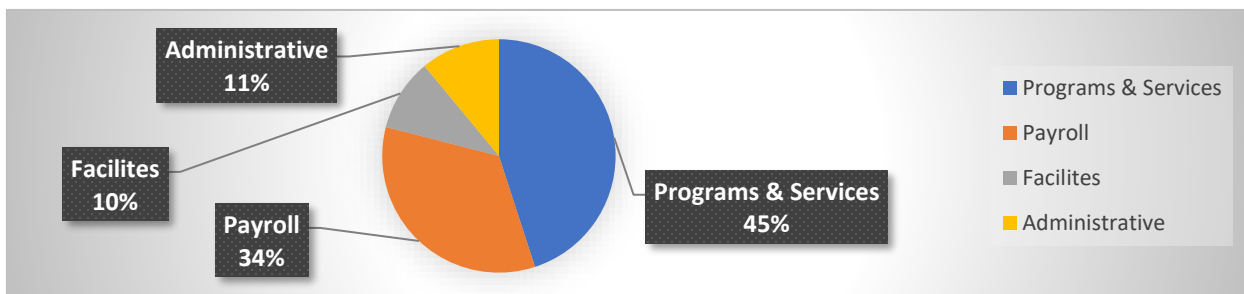
The city finance director, Sheila Danielson, corresponded with the BID executive director, Micky Zurcher, in an email dated April 7<sup>th</sup>, 2022, and said “I’ve had the opportunity to discuss this with Tim Burton, and we both agree that it is not going to be feasible to bring the proposed assessment methodology forward for this budget year. The cost impact of assessing the city \$85,000 is too great to parks, parking, city buildings, and the library.” Sheila continued to add the resolution of intention will go in front of the commission on April 25<sup>th</sup> and requested an updated work plan. The BID voted on April 12<sup>th</sup>, 2022, to revert to FY22 methodology recommendation with the understanding the city will, in good faith, work with the BID over the course of the next year on a mutually agreeable methodology. The vote passed 5-0.

### *Assessment Recommendation*

Private Property	Flat Rate	Square Ft.	Taxable Value
For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single residential or commercial use, including accessory parking, and owned privately.  Excluded from the assessment are lots, tracts, or parcels that are vacant with no habitable improvements and not used for commercial purposes.	\$425	\$0.03	3%

Public Property	Flat Rate	Square Ft.	Taxable Value
For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single use, including accessory parking, and owned by a public entity, such as federal, state, county, city, school district and quasi-public entities  Excluded from the assessment public properties that are vacant with no habitable improvements and public parks and squares.	\$425	\$0	\$0

<b>FY2023 Assessment Budget</b>	
<b>Income</b>	
BID Assessment	\$ 310,979.00
Management Fee	\$ 20,287.00
Program	\$ 1,300.00
Interest	\$ 500.00
<b>Total Income</b>	<b>\$ 333,066.00</b>
<b>Expenses</b>	
<b>Program and Services</b>	
Summer Flowers	\$ 16,500.00
Holiday Lighting	\$ 8,400.00
Streetscape	\$ 43,350.00
Graffiti	\$ 10,000.00
Banner	\$ 12,000.00
Façade	\$ 10,000.00
Parklet	\$ 2,000.00
Business Development	\$ 5,000.00
Marketing	\$ 40,000.00
<b>Total Program and Services Expenses</b>	<b>\$ 149,250.00</b>
<b>Payroll</b>	
Staff	\$ 85,600.00
Taxes	\$ 10,150.00
Benefits (health insurance & retirement)	\$ 17,650.00
<b>Total Payroll Expenses</b>	<b>\$ 113,400.00</b>
<b>Daily Operating Expenses</b>	
Facilitates and Equipment	\$ 32,600.00
Administrative	\$ 37,050.00
<b>Total Daily Operating Expenses</b>	<b>\$ 69,650.00</b>
<b>Total Expenses</b>	<b>\$ 332,800.00</b>
<b>Income/Loss</b>	<b>\$ 266.00</b>



# **RESOLUTIONS OF THE CITY OF HELENA, MONTANA**

## **RESOLUTION NO.**

### **A RESOLUTION APPROVING THE WORK PLAN AND BUDGET FOR THE BUSINESS IMPROVEMENT DISTRICT AND LEVYING AN ASSESSMENT ON ALL PROPERTIES WITHIN THE DISTRICT FOR FISCAL YEAR 2023**

**WHEREAS**, Resolution No. 19766, passed August 9, 2010, created a Business Improvement District ("District") to promote the health, safety, prosperity, security, and general welfare of the inhabitants of the City of Helena and the proposed district;

**WHEREAS**, Resolution No. 20589, passed January 13, 2020, re-created the District for another ten (10) year period;

**WHEREAS**, pursuant to §7-12-1132, MCA, the Board of Trustees for the District must present to the City Commission a work plan and budget for the ensuing fiscal year;

**WHEREAS**, a work plan and budget for the fiscal year 2023 was submitted to the City Commission by the Board of Trustees for the District on March 23, 2022;

**WHEREAS**, in order to defray the costs of the work plan and budget, it is necessary for the City of Helena to levy an assessment on all property within the District; and

**WHEREAS**, a public hearing on this resolution was held by the City Commission on May 23, 2022, in the Commission Chambers at 316 North Park Avenue in Helena, Montana, at 6:00 P.M. and via Zoom

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

**Resol.**

Meeting at webinar ID: <https://zoom.us/j/91707939424>.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**

**Section 1.** The Helena City Commission approves the work plan and budget, as submitted by the District and attached hereto as Exhibit "A," and levies an assessment upon all properties within the District for the fiscal year 2023 to defray the costs of said work plan and budget. The City Commission finds that the benefits derived by each lot or parcel are disproportional, and therefore pursuant to §7-12-1133(1)(f), MCA, intends to set rates for each classification based on the criteria below. The assessment rates for lots or parcels within each classification are proposed as follows:

A. Private Property. For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single residential or commercial use, including accessory parking, and owned privately ("assessed property"):

1. \$425 per assessed property, plus;
2. \$0.03 per square foot of land area of assessed property, plus;
3. 3.00% of the taxable value of assessed property.

Excluded from the assessment are lots, tracts, or parcels

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## Resol.

that are vacant with no habitable improvements and not used for commercial purposes.

B. Public Property. For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single use, including accessory parking, and owned by a public entity, such as federal, state, county, city, school district, and quasi-public entities ("public property"):

1. \$425 per public property.

Excluded from the assessment are public properties that are vacant with no habitable improvements and public parks and squares.

**Section 2.** If a property is not chargeable for the assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 23rd DAY OF MAY, 2022.**

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**MAYOR**

**ATTEST:**

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**CLERK OF THE COMMISSION**



# Helena Tourism Business Improvement District Fiscal Year 2022-2023 Work Plan

## 1 ORGANIZATION SUMMARY

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The Helena Tourism Business Improvement District (TBID) continues to base our marketing and product development strategies on our mission.

The TBID is funded by a room assessment that the hoteliers voted into action to help market Helena. The TBID operates under the direction of the TBID Board of Directors and reports to the City of Helena.

The Helena Tourism Alliance (HTA) is the administrative organization of the TBID. The TBID Board meets monthly on the second Wednesday of every month at 1:30 pm in the Reeder's Alley Conference Center, 120 Reeder's Alley.

### *Helena TBID Organizational Mission*

To promote and preserve Helena as a unique destination in order to increase occupancy for lodging facilities thereby creating vibrant growth in the local economy.

### *Helena TBID Organizational Vision*

The Helena TBID is the premier partner and leading advocate for Helena's quintessential experiences and profound opportunities.

### *Helena TBID Organizational Values*

- Integrity
- Innovation
- Communication
- Participation
- Effective Teamwork

### **Helena TBID Organizational Goals**

1. **Community Partnerships:** Build relationships with the community and make a coordinated effort to communicate effectively.
2. **Market Helena:** Develop a marketing plan that builds awareness, educates, and utilizes extension partnerships.
3. **Big Picture:** Explore additional partnership opportunities by identifying unique travel experiences utilizing unconventional ideas.
4. **Organizational Development:** Create training to develop innovative board members, staff, and stakeholders to enhance participation.

## **2 INTRODUCTION**

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The role of the typical Destination Marketing Organization (DMO), like Visit Helena, is evolving to fulfill a new role in communities. DMOs are no longer meant to just develop clever advertising campaigns. Organizations like Visit Helena are transitioning from DMOs (Destination Marketing Organizations) to DMMOs (Destination Management and Marketing Organizations). DMMOs still advertise and market their destination, but now they also foster the entire visitor experience from beginning to end. It's not just about bringing people to Helena; it's about elevating the customer experience once they get here.

In addition to traditional marketing channels, Visit Helena will also step into the destination management role by working more closely with community organizations, such as the Helena Area Chamber of Commerce and Convention and Visitors Bureau; Helena Business Improvement District & Downtown Helena, Inc.; Montana Business Assistance Connection; and many more.

One of the ultimate goals of tourism is to increase quality of life for residents of a destination. When Visit Helena brings in visitors, it boosts economic impact. When the Helena area economy thrives, the resident experience also thrives. But it is a delicate balance. Visit Helena will also focus on environmental sustainability and stewardship of the destination.

Visit Helena will also work to identify destination product development opportunities.

### 3 LEISURE RECRUITMENT

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The TBID's overall leisure marketing strategy is to increase year-round visitation targeting regional, national, and international visitors. Strategies and goals will continue to be assessed and expanded and will focus on creative marketing to reach new and existing travelers.

The TBID will closely monitor opportunities for consumer trade shows such as the Travel and Adventure Shows and Outdoor Adventure & Travel Shows.

The TBID will work with regional and state partners to monitor the international landscape, while continuing to foster partnerships with domestic and international tour operators. In addition, we will weigh the option to participate in international travel recruitment shows like IPW, the travel industry's premier international marketplace and the largest generator of travel to the U.S and Rocky Mountain International (RMI)/The Real America) which markets to travel agents from western European nations such as the UK, France, Italy, Germany, etc.

### 4 YELLOWSTONE & GLACIER NATIONAL PARKS

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For people exploring Montana's National Parks, Helena offers the perfect half-way destination. Helena is 178 miles from the west entrance of Yellowstone National Park and 187 miles from the eastern portion of Going to the Sun Road in Glacier National Park, making us the perfect location to overnight and/or spend several days.

Helena will continue to position the community as the half-way destination between the parks and highlight that traveling this route offers fabulous scenery; some of Montana's most special heritage places; and an opportunity to relax and take a break.

In addition, our social media, SEO, and web content will also focus on Helena as a great place for starting a Montana vacation, redesigning the Between the Parks message as Montana's Destination. Helena is centrally located and should be the launching point for visitors to explore Montana's true heritage.

### 5 THE VISITOR EXPERIENCE

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Designing a quality visitor experience has been a high priority of Visit Helena. Now more than ever, the TBID will work to align our destination's stakeholders, businesses and front-line employees to support tourism and assist in facilitating and meeting visitor expectations. Ensuring visitors have positive experiences will directly impact the future of tourism in Helena, Montana.

The goal is to successfully align the following sectors because we all benefit from a positive visitor experience:

- Attractions



- Downtown Merchants
- Hotel / Lodging
- Restaurants
- Shopping / Retail
- Realtors
- Citizens / Volunteers

Making sure travelers feel welcomed and enjoy their stay is a major priority, which is why the TBID offers Front-Line Training to help those working with visitors every day be informed about what Helena has to offer. Front-line employees are given the resources and the knowledge that they need to positively impact the visitor experience as well as increase the length of their stay.

Employees drive the customer experience. By developing and providing this resource for the hospitality industry and business community it will shine a light on the importance of visitor orientation and facilitation which will help elevate the city and champion visitation.

Visit Helena understands that the visitor experience plays one of the most important roles in maintaining and growing visitation at a destination. Exceptional service leads to repeat visitation and extended stays. Making sure travelers feel welcomed and enjoy their stay is a major priority.

As Visit Helena approaches the 2022 warm season, are working to offer several ways to orient and facilitate the visitor through additional channels of communication. Also, once the **Event Page** launches, we will heavily lean into utilizing this platform to enhance the visitor experience and extend their stay.

## 6 GROUP TRAVEL & MEETINGS

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The TBID will reevaluate our efforts on developing the group travel market. We will be members of the American Bus Association (ABA) and the National Tour Association (NTA) and will continue to assess whether to attend NTA Travel Exchange or ABA's Marketplace.

TBID will continue to encourage our local community to bring meetings to Helena and will collaborate with the Helena Convention and Visitors Bureau. Efforts will focus on small market meetings. Growth in this segment will help support seasonality in hotel occupancy, and impact the local economy by filling restaurants, retailers, and attractions.

Once the new brand launches, we will dedicate additional marketing dollars towards meetings.

## 7 TBID GRANT PROGRAM

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The grant program has been around since 2013 and has provided financial assistance in supporting sports and tournaments, music festivals, outdoor recreation events and a variety of other events. The TBID Grant Program was revamped in FY20 to build upon the vibrancy of the community and inspire innovative and creative ideas for events or signature experiences; provide funding in the early planning stages; and maximize regional and national exposure by promoting the events early enough for visitors to include in their itinerary.

The TBID is committed to developing a more year-round tourism base and contributing to a healthy local economy by supporting local activities, spending, tax generation and jobs through increased visitation to the area. Therefore, we will actively promote and market this program and invite local organizations and businesses to apply for grant monies with the purpose to grow the local tourism economy through increased visitor spending in Helena's lodging establishments. Other tourism partners such as retail, restaurant, transportation, and attractions will also benefit from increased visitation.

## 8 SPORT EVENTS & TOURNAMENTS

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The TBID will continue to work with the Helena School District on bids for Montana High School Association Events. Even though Helena is limited with indoor facilities, we are keeping Helena actively involved in the bid process and are on the rotation cycle for tournaments. The TBID stays in close contact with the athletic director.

The TBID will continue to build relationships and support local sports organizations and be a valuable resource to tournament directors and associations in efforts to host and grow competitions that draw athletes and fans from across the region generating room nights for lodging partners.

We are Montana's town and a community-based town and need to be in full support of our youth programs. Positioning Helena as a sports event destination will remain a priority for Visit Helena with staff looking at new opportunities such as robotics, e-sports competition, etc. and partnerships to help shape the future of sports events and sports tourism in Helena.

## 9 ARTS & CULTURE

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The TBID will promote arts and culture in Helena. We will emphasize that Helena has a great deal to offer those who appreciate the fine arts: The Archie Bray Foundation for Ceramic Arts, Holter Museum of Art, Montana Historical Society Museum, Grand Street Theatre, Myrna Loy Center for the Performing and Visual Arts, and Helena Symphony. Numerous fine art galleries showing all types of art from traditional to contemporary and more, provide Helena with a solid mix of culture that will be highlighted.

## 10 BIKE HELENA

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The Bike Helena brand is well-established in Helena and the TBID continues to highlight Helena as a biking destination.

We work with the City of Helena Parks Department, Helena Open Lands, Helena/Lewis & Clark County National Forest, and the Prickly Pear Land Trust to ensure that we are working in the best interests of everyone involved with our incredible assets.

Bikehelena.com will continue to offer information on suggested rides and promote education on proper etiquette.

## 10 HERITAGE TOURISM & OUTDOOR RECREATION

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Visit Helena is working with the Montana History Foundation to promote a program called Helena History Hikes. This program is designed to promote heritage tourism and outdoor recreation by showcasing Helena's regional history through exploration of its surrounding environment.

Direct beneficiaries include Helena residents and tourists, with the broader economy of Helena serving as a secondary beneficiary. While Helena is surrounded by hundreds of miles of trails and marketed as offering "day hikes, mountain bikes, and Old West history", no combination of these subjects is offered as a guided or interpreted experience. Helena History Hikes will fill this void, offering visitors the opportunity to day hike and explore history. These guided hikes will investigate the interrelationships between human activity and the environment, bridging the divide between the urban and the wild, the human and non-human, and the sciences and the humanities.

For the summer of 2022, we Montana History Foundation is expanding the program to provide 3 different tours at 6-8 regularly scheduled times each week from Memorial Day weekend through Labor Day. This program includes the following:

- Legends in Limestone: Guided Mount Helena Hike
- Breweries and Brothels Walking Tour
- Gables and Gargoyles Walking Tour

Tours are offered at regularly scheduled afternoon and evening times. All tours will be available for private group tour bookings as well as a "History Triple Play" offer so that visitors will be encouraged to stay additional nights to participate in all three guided experiences.

## 11 MARKETING METHODS

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Many aspects of the tourism industry are shifting. We continue to look for ways to provide offerings that make Helena attractive for in-state, regional, national, and international travelers.

There are great strides being made with the City of Helena and other community partners working cohesively on developing a unified brand and strategic roadmap which will provide a clear vision for the future and strengthen community vitality; competitive positioning; and ensure the long-term viability of Helena.

The benefits of technology provide people the opportunity to have a greater choice in deciding where they want to visit and live. Helena's mix of natural resources and recreational opportunities provides the resources necessary to be a premier destination. To establish Helena as a destination in the minds of both consumers and businesses, establishing a brand and a strong, unified brand voice along with messaging and positioning is important to raise overall awareness.

Supporting a strong destination brand will help build a sense of community that will support business and economic stability. The branding and marketing initiative is the first step in a larger vision to strengthen collaboration between the City of Helena, county, community business leaders and organizations into an integrated approach to preserve Helena as well as take advantage of opportunities of future growth.

The TBID understands the critical need for an effective marketing strategy in today's ultra-competitive marketplace and will continue to work closely with the local creative marketing agency SOVRN.

The TBID continues to give Helena a strong presence in social media and grow our audience. Digital marketing continues to be crucial for our destination marketing organization as we vie against competing markets. The Media Plan will be primarily digital allowing the plan to stay flexible with recurrent changes in creative and messaging. Search engine optimization (SEO), social media marketing, website optimization, and email marketing are a variety of services we will utilize to help us grow our tourism & destination business.

Building off the Montana Brand Pillars and the Helena Marketing Plan will continue to follow the three phases of the travel decision process – inspiration, orientation, and facilitation and highlight strong imagery and stories of activities in and around Helena.

## 12 MEDIA RELATION AND OUTREACH

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Throughout the year, Visit Helena will continue to build relationships with influencers and journalists that will help grow the brand and inspire travel. Attending events such as Public Relations Society of America Travel and Tourism Conference can increase contacts and help build the influencer program. Visit Helena will proactively reach out as well as respond to appropriate media and influencers with original, relevant, and timely stories.

# TBID Staff & Board of Directors

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### FY2022-2023 HELENA TBID BUDGET

Current TBID Assets		512,000.00
Outstanding Projects		\$183,650.00
Outstanding Payments		\$79,837.00
		<b>\$248,513.00</b>

June 2022 TBID Receivables		<b>\$262,834.00</b>
Estimated January 2023 TBID Receivables		<b>\$262,834.00</b>
Total Receivables		\$525,668.00
Total FY 2023 Assets		<b>\$774,181.00</b>

<b>Expense</b>		
Administrative Staff + Taxes + Benefits		\$182,600.00
Professional Development Training		\$10,000.00
Operational Expenses		\$75,000.00
Tourism Education & Advocacy		\$6,000.00
<b>Marketing</b>		
Contract Management, Content Creation, Paid Digital		\$200,000.00
Conventions/Tradeshows		\$35,000.00
<b>Publicity</b>		
Travel media; Branded Merch; Frontline & Outreach		\$45,581.00
Opportunities & Grants		\$110,000.00
Sponsored Events		\$10,000.00
Reserves		\$100,000.00
<b>TOTAL FY 2023 Expenses</b>		<b>\$774,181.00</b>

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## RESOLUTION NO.

### A RESOLUTION APPROVING THE WORK PLAN AND BUDGET FOR THE TOURISM BUSINESS IMPROVEMENT DISTRICT AND LEVYING AN ASSESSMENT ON ALL PROPERTIES WITHIN THE DISTRICT FOR FISCAL YEAR 2023

**WHEREAS**, Resolution No. 19644, passed April 20, 2009, created a Tourism Business Improvement District ("District") to promote tourism, conventions, trade shows, and travel to the City;

**WHEREAS**, the City Commission expanded the District on August 22, 2011, by Resolution No. 19871;

**WHEREAS**, Resolution No. 20473, passed August 27, 2018, re-created the District for another ten (10) year period;

**WHEREAS**, pursuant to §7-12-1132, MCA, the Board of Trustees for the District must present to the City Commission a work plan and budget for the ensuing fiscal year;

**WHEREAS**, a work plan and budget for fiscal year 2023 was submitted to the Helena City Commission by the Board of Trustees for the District on May 23, 2022;

**WHEREAS**, in order to defray the costs of the work plan and budget, it is necessary for the City of Helena to levy an assessment on all property within the District; and

**WHEREAS**, a public hearing on this resolution was held by the City Commission on June 6, 2022, in the Commission Chambers at 316

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## Resol.

North Park Avenue in Helena, Montana, at 6:00 P.M. and via Zoom Meeting at webinar ID: <https://zoom.us/j/97651247632>.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**

**Section 1.** The Helena City Commission approves the work plan and budget, as submitted by the District and attached hereto as Exhibit "A," and levies an assessment upon all property within the District for the fiscal year 2023 to defray the costs of said work plan and budget. The assessment for fiscal year 2023 on all lodging facilities used for providing overnight stays within the District is proposed to be computed by multiplying the number of rooms occupied from July 1, 2021, through June 30, 2022, for each lodging facility within the District, as reported by the District, by two dollars (\$2.00).

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 6<sup>th</sup> DAY OF JUNE, 2022.**

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**MAYOR**

**ATTEST:**

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**CLERK OF THE COMMISSION**