



# City of Helena

CITY OF HELENA

City Commission Meeting

September 23, 2024 - 6:00 PM

City - County Building Room 330 / Zoom Online Meeting; <https://us06web.zoom.us/j/82728881962>

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
  - A. 9-4-24 Admin Meeting
  - B. 9-9-24 Commission Meeting
4. **Proclamations**
  - A. National Voter Registration Day Proclamation
5. **Board Appointments**
  - A. Board Appointments: Helena Regional Airport Authority, Metropolitan Planning Organization Transportation Technical Advisory Committee
6. **Consent Agenda**
  - A. Claims
  - B. Title III Funds Acceptance - Westridge Fuels Reduction Project
7. **Bid Award**
  - A. Consider bid award to complete the repair of the historic Helena Fire Tower project #23-0923.
  - B. City of Helena Bill Roberts Golf Course Solar Project Bid Award, City Project 24-06
8. **Communication/Proposals from Commissioners**
9. **Report of the City Attorney**
10. **Report of the City Manager**
  - A. Grant Acceptance DNRC Queen City Fuels Reduction Project
11. **Communications from the Helena Citizens Council**
12. **Regular Items**
  - A. Consider an ordinance amending City of Helena Ordinance No, 3097 and the Official Zoning Map for the City of Helena.
  - B. Consider first passage of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (residential) to R-3 (residential) for the property legally described as Lots 18-20 in Block 29 of the Corbin Subdivision in the City of Helena, Lewis and Clark County, Montana.
13. **Public Communications**
14. **Adjournment**

It is the policy of the City Commission to take public comment on any action item. For further information on any of the items mentioned above, please contact the City Clerk's Office at 447-8410 or [dmclayborn@helenamt.gov](mailto:dmclayborn@helenamt.gov).

To read packet information while attending a City Commission Meeting please use the City/County wireless network COMM\_MEET during the meeting.

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Ellie Ray, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

Phone: (406) 447- 8490

TTY Relay Service 1-800-253-4091 or 711

Email: [citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

Mailing Address & Physical Location: 316 North Park Avenue, Room 445, Helena, MT 59623.



**City Commission Administrative Meeting  
September 4, 2024 – 4:00 PM  
Zoom Online Meeting; <https://us06web.zoom.us/j/89579232580>  
City County Building, 316 N. Park Ave., Room 326**

**Time & Place**

A City Commission Administrative meeting was held Wednesday, September 4, 2024 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/89579232580> and physically in the City County Building, Room 326.

**Call to Work Session, Introductions**

**(00:00:50)** The following responded present:

City Attorney Dockter  
City Manager Burton  
Commissioner Shirtliff  
Mayor Pro Tem Logan  
Commissioner Reed

The following were absent:

Mayor Collins  
Commissioner Dean

**Commission Comments, Questions**

- (00:02:09)** Commissioner Reed requested discussing the Electronic Meeting Policy further and asked for an update about a project on Cruse Avenue.
- (00:03:45)** Commissioner Shirtliff asked Manager Burton for an update on the faulty traffic lights on Last Chance Gulch.

**Board Appointment Review**

**A. Board Appointment Review: ADA Compliance Committee, Airport Authority, Board of Adjustment, Planning Board**

- (00:05:24)** Mayor Pro Tem Logan presented Item A.
- (00:06:45)** Commissioner Shirtliff asked Attorney Dockter about voting procedure for the Board of Adjustment.

**Recommendations from the Helena Citizens Council**

(00:07:43) HCC Representative Lori FitzGerald discussed recent and upcoming meeting agenda items.

### **Report of the City Manager**

(00:08:55) Finance Director Danielson discussed the comprehensive annual financial report.

### **Presentations**

#### **A. City-County Board of Public Health Update**

(00:10:42) Public Health Officer Niemann presented Item A.

(00:18:23) Mayor Pro Tem Logan asked PHO Niemann about events mentioned in her report.

#### **B. An ordinance revising the regulation of signs by amending Chapter 23, Title 11 of the Helena City Code by repealing and replacing Chapter 23, General Sign Regulations, in its entirety and adopting this new Chapter 23, Sign Regulations, in lieu thereof**

(00:19:45) Community Development Director Brink and Planner Alvarez presented Item B.

(00:27:18) Commissioner Reed asked about language in the proposed options.

(00:31:40) Commissioner Reed asked Planner Alvarez and Director Brink about the reasoning behind the proposed billboard pricing structure and about software capabilities.

(00:38:34) Commissioner Shirliff asked Planner Alvarez about the estimated fee revenue per year for billboards.

(00:40:20) Commissioner Shirliff asked Director Brink about the process.

(00:41:03) Commissioner Reed asked Planner Alvarez for clarity about the proposed options.

(00:43:54) Mayor Pro Tem Logan asked Director Brink about public perception of billboard policies and about annexation impacts.

### **Department Reports**



**A. Quitclaiming the City's interest in the South 13 feet of lot 20 in Block 1 of the Original Townsite of the City of Helena, Lewis and Clark County, Montana (Property) to Joseph Hrella and David Brown or one of their entities.**

**(00:47:50)** City Attorney Dockter presented Item A.

**(00:49:20)** Commissioner Reed asked Attorney Dockter for more information.

**B. Acceptance of the in-kind donation from American Legion Baseball Organization for improvements to Kindrick Legion Field**

**(00:50:37)** Parks, Recreation, and Open Lands Director Smith and Coach John Bowen presented Item B.

**(00:56:38)** Commissioner Reed and Commissioner Shirliff thanked Director Smith and Staff.

**(00:58:54)** Manager Burton discussed next steps for this item.

**(00:59:14)** Director Danielson discussed the nature of the donation.

#### **Public Comment**

**(00:59:57)** Gina Sabatini provided public comment, discussing a cancer support service in Helena.

#### **Commission Discussion and Direction to the City Manager**

#### **Adjournment**

**(01:04:12)** There being no further business before the Commission, the meeting adjourned at 5:05pm.



**City of Helena**  
**City Commission Meeting**  
**September 9, 2024 – 6:00 PM**  
**Zoom Online Meeting; <https://us06web.zoom.us/j/89958256028>**  
**City County Building Commission Chambers, Room 330**

**Time & Place**

A regular City Commission meeting was held on Monday, September 9, 2024 at 6:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/89958256028> and physically in the City County Building Commission Chambers, Room 330.

**Call to Order and Roll Call**

**(00:00:00)** The following responded present, either via zoom or in person:

**In Person:**

Acting City Attorney Hawkaluk  
Acting City Manager Dockter  
Commissioner Shirliff  
Commissioner Logan  
Commissioner Reed  
Mayor Collins

**Via Zoom:**

Commissioner Dean (late)

**Pledge of Allegiance**

**(00:01:17)** Mayor Collins asked attendees to please stand and join in the Pledge of Allegiance.

**Minutes**

- A. 8-21-24 Admin Meeting
- B. 8-26-24 Commission Meeting

**(00:01:38)** **There being no comments or questions from the Commission, Mayor Collins accepted Minutes A and B.**

**Presentations**

- A. **Approve Confirmation of Officer Darin Chavers and Officer Joshua Graham**

**(00:02:06)** Police Chief Petty presented Item A.

(00:06:21) **Commissioner Reed made a motion to approve Confirmation of Officer Darin Chavers and Officer Joshua Graham. Commissioner Shirliff seconded the motion.**

(00:06:36) Mayor and Commissioners thanked and congratulated both Officers.

(00:08:45) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Dean voted: **Absent**

Mayor Collins voted: **Aye**

**The motion carried 4:0.**

## **Board Appointments**

### **A. Board Appointments: Airport Authority, Board of Adjustment, Planning Board**

(00:09:27) Mayor Collins presented Item A.

(00:11:02) **Commissioner Shirliff made a motion to approve Board Appointments: Airport Authority, Board of Adjustment, Planning Board. Commissioner Logan seconded the motion.**

(00:11:58) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Dean voted: **Absent**

Mayor Collins voted: **Aye**

**The motion carried 4:0.**

## **Communications/Proposals from Commissioners**

(00:12:14) There were no communications or proposals from Commissioners.

## **Report of the City Attorney**



(00:12:22) Acting City Attorney Hawkaluk had nothing to report.

### Report of the City Manager

(00:12:30) Acting City Manager Dockter had nothing to report.

### Communications from the Helena Citizens Council

(00:12:45) HCC Representative Anna Kratz discussed recent and upcoming meeting agenda items.

### Regular Items

#### A. Consider Exclusive ROW Use Permit Serenity Apartments

(00:14:08) Transportation Systems Director Knoepke presented Item A.

(00:17:18) Commissioner Reed asked Director Knoepke about the current nature of the land and about the timeline for paving.

(00:19:07) **Commissioner Shirliff made a motion to approve the Serenity Apartments Exclusive Right-of-Way use permit of 7,070 sq.ft. for an annual fee of \$2,678.39 with a condition that the city may access and maintain public utilities in the permitted right-of-way whenever necessary. Commissioner Logan seconded the motion.**

(00:19:34) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Dean voted: **Absent**

Mayor Collins voted: **Aye**

**The motion carried 4:0.**

#### B. Consider acceptance of the in-kind donation from American Legion Baseball Organization for improvements to Kindrick Legion Field

(00:20:25) Parks Superintendent Marr presented Item B.

(00:21:29) Commissioner Reed expressed support.

(00:22:06) Commissioner Shirliff expressed support.



**(00:22:43) Commissioner Logan made a motion to approve acceptance of the in-kind donation from American Legion Baseball Organization for improvements to Kindrick Legion Field. Commissioner Reed seconded the motion.**

**(00:22:59)** Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Dean voted: **Aye**

Mayor Collins voted: **Aye**

**The motion carried 5:0.**

**C. Consider Final passage of an ordinance revising the regulation of signs by amending Chapter 23, Title 11 of the Helena City Code by repealing and replacing Chapter 23, General Sign Regulations, in its entirety and adopting this new Chapter 23, Sign Regulations, in lieu thereof**

**(00:23:54)** Planner Alvarez presented Item C.

**(00:32:47)** Commissioner Logan, Commissioner Reed, and Planner Alvarez discussed Section C of 11-23-11.

**(00:38:02)** Commissioner Dean asked Planner Alvarez about the renewal process and about the Zoning Commission's process regarding this Item.

**(00:41:22)** Commissioner Logan asked Planner Alvarez about cost recovery via the permit process.

**(00:43:58)** Commissioner Logan discussed concerns.

**(00:44:33)** Commissioner Shirliff asked Planner Alvarez about current billboard permitting processes and about the possibilities of adding maintenance to the current permit terms.

**(00:46:44)** Commissioner Reed asked Planner Alvarez about an estimated timeline for inventory and about the process for addressing non-conforming billboards.

**(00:52:17)** Kelly Strobol of Lamar Advertising provided public comment, expressing concerns.

**(00:55:58)** Brett of 1889 Coffee House provided public comment, expressing concerns.

- (00:58:31) Bob Alvarez of Yesco Media provided public comment, expressing concerns.
- (01:00:57) A member of the public provided public comment, expressing concerns.
- (01:06:57) Glen Middlestead of G&M Properties provided public comment, expressing concerns.
- (01:09:03) Rebecca Harbage of the Zoning Commission provided public comment, recommending approval.
- (01:12:17) Wylie Rucker provided public comment, expressing concerns.
- (01:14:25) Allie Carly of Lamar Advertising provided public comment, expressing concerns.
- (01:16:28) Alyssa Sorenson of the Zoning Commission provided public comment, recommending approval.
- (01:19:55) Jeff Young of Young Electric Sign Company provided public comment via Zoom, expressing concerns.
- (01:22:34) James Carpentere of the Northwest Sign Council provided public comment via Zoom, expressing concerns.
- (01:25:04) Commissioner Logan asked Attorney Hawkaluk about the procedure for making a motion with amendments.
- (01:27:07) Commissioner Reed asked Attorney Hawkaluk about amendment procedure.
- (01:27:45) Commissioner Logan thanked Staff and the Zoning Commission for their work.
- (01:28:11) **Commissioner Logan made a motion to approve an ordinance revising the regulation of signs by amending Chapter 23, Title 11 of the Helena City Code by repealing and replacing Chapter 23, General Sign Regulations, in its entirety and adopting this new Chapter 23, Sign Regulations, in lieu thereof. With the condition that the area of allowable wall signage in section 11-23-9 be changed from 8% to 15%. The further condition that section 11-23-6 (H) be amended to read "Any on-premise electronic message center(s) that is located within three hundred (300) feet of any residential zoning district must automatically turn off between the hours of 11:00 p.m. and 6:00 a.m. daily ..." And the further condition that section 11-23-7 (E) be amended to read "a nonconforming on-premise sign shall cease to be used when**

**the business, activity...”. Commissioner Reed seconded the motion.**

(01:29:54) Commissioner Dean discussed her support.

(01:31:07) **Commissioner Logan moved to amend the language of the proposed ordinance change to strike the language of 11-23-6 (J). Commissioner Shirliff seconded the motion to amend.**

(01:32:58) Commissioner Logan explained his reasoning for amending the motion.

(01:33:25) Commissioner Reed explained opposition for the amendment.

(01:34:00) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **No**

Commissioner Dean voted: **No**

Mayor Collins voted: **Aye**

**The motion carried 3:2.**

(01:34:24) **Commissioner Logan moved to amend the language of the proposed ordinance change on 11-23-6 (H) to read “no on-premise electronic message center shall be erected or maintained closer than 100 feet from any residential district unless the sign is constructed in such a manner that the sign cannot be seen from said district.” Commissioner Shirliff seconded the motion to amend.**

(01:35:55) Commissioner Dean explained opposition for the amendment.

(01:37:18) Commissioner Reed explained opposition for the amendment.

(01:37:55) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **No**

Commissioner Dean voted: **No**

Mayor Collins voted: **Aye**

**The motion carried 3:2.**

- (01:38:15)** Commissioner Logan moved to amend the language of the proposed ordinance change to strike 11-23-11 (C), which requires a billboard business permit. Commissioner Shirliff seconded the motion to amend.
- (01:38:40)** Commissioner Reed asked Attorney Dockter about the procedure for amending an amendment.
- (01:39:05)** Commissioner Reed moved to amend the amendment by striking only part 4 of Section C. Commissioner Shirliff seconded the motion to amend the amendment.
- (01:41:10)** Commissioner Dean and Commissioner Reed discussed the fee and cap and replace program.
- (01:43:11)** Mayor Collins called for a vote.  
 Commissioner Shirliff voted: **Aye**  
 Commissioner Logan voted: **No**  
 Commissioner Reed voted: **Aye**  
 Commissioner Dean voted: **No**  
 Mayor Collins voted: **Aye**  
**The motion carried 3:2.**
- (01:44:05)** Commissioner Dean asked about the possibility of a moratorium following discussion.
- (01:45:04)** Commissioner Logan asked Community Development Director Brink about the language in Section D.
- (01:47:20)** Attorney Hawkaluk, Manager Dockter, and Commissioner Logan discussed the application of the language of the amended amendment.
- (01:50:10)** Mayor Collins called for a vote.
- (01:51:50)** Mayor Collins asked Planner Alvarez and Director Brink about Section C is in use.  
 Commissioner Shirliff voted: **Aye**  
 Commissioner Logan voted: **Aye**  
 Commissioner Reed voted: **No**  
 Commissioner Dean voted: **No**  
 Mayor Collins voted: **No**  
**The motion fails 2:3.**



**(01:34:24)** Commissioner Reed made a motion to approve an ordinance revising the regulation of signs by amending Chapter 23, Title 11 of the Helena City Code by repealing and replacing Chapter 23, General Sign Regulations, in its entirety and adopting this new Chapter 23, Sign Regulations, in lieu thereof. With the condition that the area of allowable wall signage in section 11-23-9 be changed from 8% to 15%. The further condition that section 11-23-6 (H) be amended to read “Any on-premise electronic message center(s) that is located within three hundred (300) feet of any residential zoning district must automatically turn off between the hours of 11:00 p.m. and 6:00 a.m. daily ...” And the further condition that section 11-23-7 (E) be amended to read “a nonconforming on-premise sign shall cease to be used when the business, activity...” as amended. Commissioner Shirliff seconded the motion.

**(01:57:57)** Mayor Collins called for a vote.  
 Commissioner Shirliff voted: **Aye**  
 Commissioner Logan voted: **Aye**  
 Commissioner Reed voted: **No**  
 Commissioner Dean voted: **No**  
 Mayor Collins voted: **Aye**  
**The motion carried 3:2.**

**Public Communications**

**(01:58:54)** There were no further comments or questions from the Commission and/or public.

**Adjournment**

**(01:59:13)** There being no further business before the Commission, the meeting adjourned at 8:00pm.

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MAYOR

ATTEST:

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CLERK OF THE CITY COMMISSION



# ***City of Helena***

## ***Proclamation***

***WHEREAS, voting is the foremost right and responsibility of citizens of the United States of America; and***

***WHEREAS, active and engaged citizens, regardless of gender, ethnicity, or political affiliation, are the foundation of democracy; and***

***WHEREAS, for any democracy to work, all eligible citizens must be able to vote for their representatives without barriers in free and fair elections; and***

***WHEREAS, the hallmark of good citizenship is community participation, including informed voting in every election in which a ballot is received; and***

***WHEREAS, good citizenship includes respecting other points of view, keeping an open mind, and taking care of one another; and***

***WHEREAS, a thriving democracy includes governments that are open, transparent, inclusive, and equitable.***

***NOW, THEREFORE, be it resolved that I, Wilmot Collins, Mayor of Helena, Montana, do hereby proclaim September 17th, 2024, as***

### ***“National Voter Registration Day”***

***throughout this city, and we join the League of Women Voters of the Helena Area in reminding citizens to check their voter registration at [MyVoterPageMT.com](https://MyVoterPageMT.com) to ensure they are ready and able to vote in the upcoming election.***

***IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Helena, Montana, to be affixed this 23<sup>rd</sup> day of September, 2024.***

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***Wilmot Collins, Mayor***

***ATTEST:***

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***Dannai Clayborn, Clerk of the Commission***

September 23, 2024

TO: City Commissioners  
FROM: Mayor Wilmot Collins  
SUBJECT: Board Appointments

I am recommending the following board appointments:

- |   |   |
|---|---|
| <b>Helena Regional Airport Authority</b>  | Reappointment of Jason Davis to a first full term on the Helena Regional Airport Authority as a Joint City/County Representative. The first term will expire September 1, 2027. |
| <b>Metropolitan Planning Organization Transportation Technical Advisory Committee</b> | Appointment of Richard Sloan to a first full term on the Metropolitan Planning Organization Transportation Technical Advisory Committee as a Non-Motorized Advocate at Large.   |

\*Appointees can reapply for full terms following the completion of the Interim Appointment.



## Commission Meeting September 23, 2024

[helenamt.gov](http://helenamt.gov)

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**Motion:** Move to approve claims paid from 8/12/24 through 8/30/24, checks numbered 201311 –201742 and ACHs numbered 446 –452 for a grand total of \$4,132,372.76.

### Action to be Considered by the Commission

Approval of Claims:

- Claims paid on 8/13/24, 8/14/24 and 8/15/24, checks numbered 201311 – 201456 and ACHs numbered 446 - 447 for \$1,307,948.56;
- Claims paid on 8/20/24 and 8/22/24, checks numbered 201457 – 201571 and ACH numbered 448 for \$329,207.34;
- Claims paid on 8/26/24, 8/28/24 and 8/29/24, checks numbered 201572 – 201742 and ACHs numbered 449 - 452 for \$2,495,216.86;

For a grand total of claims paid of \$4,132,372.76.

Respectfully submitted,  
Sheila Danielson  
Finance Director

### Attachment Documents

8/16/24 Claims Memo  
8/23/24 Claims Memo  
8/30/24 Claims Memo





**Finance Dept.**  
316 North Park Avenue  
Helena, MT 59623

: Phone: 406-447-8417  
: Fax: 406-447-8434  
: Email: [jrensmon@helenamt.gov](mailto:jrensmon@helenamt.gov)

[helenamt.gov](http://helenamt.gov)

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September 3, 2024

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check registers for 8/13/24, 8/14 and 8/15/24 have been approved for claims in the amount of \$1,307,948.56. Checks numbered 201311 – 201456 and ACHs numbered 446 - 447 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

08/13/2024 13:16 | City of Helena  
 3769jrensmon | A/P CASH DISBURSEMENTS JOURNAL

| P 1  
 | apcshdsb

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
08/12/2024	709	081324jr	570.61
	CHECK	446 TOTAL:	570.61
08/12/2024	708	081324jr	625.30
	CHECK	201311 TOTAL:	625.30
NUMBER OF CHECKS 2			*** CASH ACCOUNT TOTAL *** 1,195.91
	COUNT	AMOUNT	
TOTAL PRINTED CHECKS	1	625.30	
TOTAL EFT'S	1	570.61	
*** GRAND TOTAL ***			1,195.91

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201312	08/16/2024	PRTD	1045 2M COMPANY, INC.	08/08/2024		081424jr	816.84
				CHECK		201312 TOTAL:	816.84
201313	08/16/2024	PRTD	1238 3 RIVERS COMMUNICATIONS	08/08/2024	684	081424jr	18.03
				CHECK		201313 TOTAL:	18.03
201314	08/16/2024	PRTD	1562 360 BUSINESS SOLUTIONS	07/29/2024		081424jr	29.33
			360 BUSINESS SOLUTIONS	07/29/2024		081424jr	210.60
			360 BUSINESS SOLUTIONS	07/29/2024		081424jr	58.76
			360 BUSINESS SOLUTIONS	08/01/2024		081424jr	68.58
			360 BUSINESS SOLUTIONS	08/01/2024		081424jr	99.20
			360 BUSINESS SOLUTIONS	08/05/2024		081424jr	122.99
			360 BUSINESS SOLUTIONS	08/05/2024		081424jr	146.99
			360 BUSINESS SOLUTIONS	08/06/2024		081424jr	146.95
			360 BUSINESS SOLUTIONS	08/07/2024		081424jr	23.78
			360 BUSINESS SOLUTIONS	08/07/2024		081424jr	191.83
			360 BUSINESS SOLUTIONS	08/07/2024		081424jr	92.98
			360 BUSINESS SOLUTIONS	08/01/2024	695	081424jr	1,395.62
			360 BUSINESS SOLUTIONS	08/08/2024		081424jr	33.97
			360 BUSINESS SOLUTIONS	08/08/2024		081424jr	99.90
			360 BUSINESS SOLUTIONS	08/08/2024		081424jr	75.80
			360 BUSINESS SOLUTIONS	08/08/2024		081424jr	437.98
			360 BUSINESS SOLUTIONS	08/08/2024		081424jr	246.55
			360 BUSINESS SOLUTIONS	08/01/2024		081424jr	1,679.21
			360 BUSINESS SOLUTIONS	08/01/2024		081424jr	471.96
			360 BUSINESS SOLUTIONS	08/01/2024		081424jr	148.90
			360 BUSINESS SOLUTIONS	08/05/2024		081424jr	293.10

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
		CHECK 201314 TOTAL:	6,074.98
201315 08/16/2024	PRTD 2358	A AND A PLUMBING	06/30/2024 081424jr 1,675.00
		CHECK 201315 TOTAL:	1,675.00
201316 08/16/2024	PRTD 1003	A-1 RENTALS INC.	08/05/2024 081424jr 28.00
		CHECK 201316 TOTAL:	28.00
201317 08/16/2024	PRTD 1126	ACTION FIRE EXTINGUISHER SERVICES	06/30/2024 081424jr 59.75
		CHECK 201317 TOTAL:	59.75
201318 08/16/2024	PRTD 1067	ACTION PRINT	08/05/2024 651 081424jr 9,770.76
		ACTION PRINT	08/05/2024 651 081424jr 358.58
		ACTION PRINT	08/06/2024 651 081424jr 313.05
		ACTION PRINT	08/07/2024 081424jr 540.00
		ACTION PRINT	08/08/2024 679 081424jr 41.00
		ACTION PRINT	08/08/2024 680 081424jr 41.00
		ACTION PRINT	08/08/2024 681 081424jr 41.00
		ACTION PRINT	08/05/2024 081424jr 855.00
		CHECK 201318 TOTAL:	11,960.39
201319 08/16/2024	PRTD 2210	ADVANCED MECHANICAL SYSTEMS	07/31/2024 714 081424jr 4,449.73
		CHECK 201319 TOTAL:	4,449.73
201320 08/16/2024	PRTD 1956	ADVANCED PUMP & EQUIPMENT	08/01/2024 081424jr 1,517.88
		CHECK 201320 TOTAL:	1,517.88
201321 08/16/2024	PRTD 1061	AL ROSE TOWING	08/08/2024 677 081424jr 165.00
		CHECK 201321 TOTAL:	165.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201322	08/16/2024	PRTD	2060 ALL AROUND CONSTRUCTION	07/31/2024		081424jr	4,655.00
					CHECK	201322 TOTAL:	4,655.00
201323	08/16/2024	PRTD	1185 ALPINE ANALYTICAL, INC.	08/01/2024		081424jr	185.00
			ALPINE ANALYTICAL, INC.	08/01/2024		081424jr	240.00
			ALPINE ANALYTICAL, INC.	08/01/2024		081424jr	185.00
			ALPINE ANALYTICAL, INC.	08/01/2024		081424jr	240.00
			ALPINE ANALYTICAL, INC.	08/01/2024		081424jr	240.00
			ALPINE ANALYTICAL, INC.	08/06/2024		081424jr	2,172.00
			ALPINE ANALYTICAL, INC.	08/06/2024		081424jr	140.00
					CHECK	201323 TOTAL:	3,402.00
201324	08/16/2024	PRTD	1174 ALSCO	08/07/2024		081424jr	40.52
			ALSCO	08/08/2024		081424jr	44.55
			ALSCO	08/08/2024		081424jr	32.09
			ALSCO	08/02/2024		081424jr	52.95
					CHECK	201324 TOTAL:	170.11
201325	08/16/2024	PRTD	1557 ALTEC INDUSTRIES	07/31/2024		081424jr	778.90
					CHECK	201325 TOTAL:	778.90
201326	08/16/2024	PRTD	2574 AMAZON CAPITAL SERVICES	08/07/2024		081424jr	104.57
					CHECK	201326 TOTAL:	104.57
201327	08/16/2024	PRTD	1545 AMERICAN WELDING & GAS	08/08/2024		081424jr	303.11
					CHECK	201327 TOTAL:	303.11
201328	08/16/2024	PRTD	2521 BATTERIES PLUS OF MONTANA	08/06/2024		081424jr	43.00
			BATTERIES PLUS OF MONTANA	08/06/2024		081424jr	-33.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
08/08/2024		081424jr	18.50
	CHECK	201328 TOTAL:	28.50
08/05/2024		081424jr	20.00
	CHECK	201329 TOTAL:	20.00
07/29/2024		081424jr	15.00
	CHECK	201330 TOTAL:	15.00
08/08/2024		081424jr	133.26
	CHECK	201331 TOTAL:	133.26
08/08/2024		081424jr	75.00
	CHECK	201332 TOTAL:	75.00
07/31/2024		081424jr	56.38
07/31/2024		081424jr	63.32
07/31/2024		081424jr	161.74
07/31/2024		081424jr	315.72
07/31/2024		081424jr	117.64
08/08/2024	686	081424jr	224.80
	CHECK	201333 TOTAL:	939.60
08/05/2024		081424jr	100.68
	CHECK	201334 TOTAL:	100.68
08/07/2024		081424jr	15.40
08/07/2024		081424jr	9.26
08/07/2024		081424jr	14.21

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			CITY OF HELENA UTILITY CUSTOMER SER	06/30/2024		081424jr	95.60
			CITY OF HELENA UTILITY CUSTOMER SER	06/30/2024		081424jr	25.52
			CITY OF HELENA UTILITY CUSTOMER SER	06/30/2024		081424jr	70.61
			CITY OF HELENA UTILITY CUSTOMER SER	08/01/2024		081424jr	1,793.20
			CITY OF HELENA UTILITY CUSTOMER SER	08/01/2024		081424jr	417.42
			CITY OF HELENA UTILITY CUSTOMER SER	08/01/2024		081424jr	1,538.88
			CITY OF HELENA UTILITY CUSTOMER SER	08/01/2024		081424jr	228.24
			CITY OF HELENA UTILITY CUSTOMER SER	08/01/2024		081424jr	619.96
			CITY OF HELENA UTILITY CUSTOMER SER	08/01/2024		081424jr	228.24
			CITY OF HELENA UTILITY CUSTOMER SER	08/01/2024		081424jr	255.17
			CITY OF HELENA UTILITY CUSTOMER SER	08/01/2024		081424jr	15.40
				CHECK	201335	TOTAL:	5,327.11
201336	08/16/2024	PRTD	1760 CIVIC PLUS	08/08/2024		081424jr	178.15
				CHECK	201336	TOTAL:	178.15
201337	08/16/2024	PRTD	2251 CLEAN HEAT MT LLC	08/06/2024		081424jr	3,102.28
				CHECK	201337	TOTAL:	3,102.28
201338	08/16/2024	PRTD	1465 CLEAR CHOICE AUTO GLASS, INC.	07/31/2024		081424jr	775.00
				CHECK	201338	TOTAL:	775.00
201339	08/16/2024	PRTD	1107 CLEARWATER PUMP & SUPPLY	08/05/2024		081424jr	164.27
			CLEARWATER PUMP & SUPPLY	08/08/2024		081424jr	156.15
				CHECK	201339	TOTAL:	320.42
201340	08/16/2024	PRTD	1129 CRESCENT ELECTRIC SUPPLY CO.	08/02/2024		081424jr	82.08
				CHECK	201340	TOTAL:	82.08

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
06/30/2024		081424jr	21,118.90
	CHECK	201341 TOTAL:	21,118.90
06/30/2024		081424jr	57.34
	CHECK	201342 TOTAL:	57.34
08/08/2024		081424jr	138.49
	CHECK	201343 TOTAL:	138.49
08/07/2024		081424jr	85.00
	CHECK	201344 TOTAL:	85.00
08/01/2024		081424jr	50.00
08/01/2024		081424jr	216.00
08/07/2024		081424jr	495.00
	CHECK	201345 TOTAL:	761.00
07/29/2024		081424jr	90.00
08/07/2024		081424jr	146.56
	CHECK	201346 TOTAL:	236.56
08/08/2024		081424jr	324.90
08/08/2024		081424jr	455.88
08/08/2024		081424jr	276.43
08/08/2024		081424jr	116.97
	CHECK	201347 TOTAL:	1,174.18
08/05/2024	481	081424jr	62.74



CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201348 TOTAL:	62.74
201349	08/16/2024	PRTD	1245 GALLS, LLC	08/08/2024	682	081424jr	281.41
			GALLS, LLC	08/08/2024	683	081424jr	187.00
						CHECK 201349 TOTAL:	468.41
201350	08/16/2024	PRTD	1269 GARDENWERKS	08/07/2024	472	081424jr	8,116.47
						CHECK 201350 TOTAL:	8,116.47
201351	08/16/2024	PRTD	1123 GENERAL DISTRIBUTING COMPANY	08/06/2024		081424jr	16.71
			GENERAL DISTRIBUTING COMPANY	08/07/2024		081424jr	65.13
			GENERAL DISTRIBUTING COMPANY	08/07/2024		081424jr	86.96
						CHECK 201351 TOTAL:	168.80
201352	08/16/2024	PRTD	1030 GRAINGER, INC.	07/26/2024		081424jr	18.67
						CHECK 201352 TOTAL:	18.67
201353	08/16/2024	PRTD	1076 GRUBER EXCAVATING INC	08/07/2024		081424jr	1,813.00
						CHECK 201353 TOTAL:	1,813.00
201354	08/16/2024	PRTD	1339 HARRINGTON BOTTLING COMPANY	08/08/2024		081424jr	374.81
						CHECK 201354 TOTAL:	374.81
201355	08/16/2024	PRTD	1339 HARRINGTON BOTTLING COMPANY	08/08/2024		081424jr	83.51
						CHECK 201355 TOTAL:	83.51
201356	08/16/2024	PRTD	1138 HELENA CYCLE CENTER	08/08/2024		081424jr	100.98
						CHECK 201356 TOTAL:	100.98
201357	08/16/2024	PRTD	1512 HELENA POLICE PROTECTIVE ASSOCIATIO	08/08/2024	687	081424jr	160.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 201357 TOTAL:			160.00
201358 08/16/2024	PRTD 1058	HELENA SAND AND GRAVEL	08/07/2024 598 081424jr 604.39
		HELENA SAND AND GRAVEL	08/07/2024 598 081424jr 619.34
		HELENA SAND AND GRAVEL	08/08/2024 081424jr 93.60
CHECK 201358 TOTAL:			1,317.33
201359 08/16/2024	PRTD 2077	HELENA SMALL ENGINE REPAIR	08/08/2024 081424jr 30.00
CHECK 201359 TOTAL:			30.00
201360 08/16/2024	PRTD 1371	HOME DEPOT CREDIT SERVICES	07/02/2024 081424jr 11.97
		HOME DEPOT CREDIT SERVICES	07/02/2024 081424jr 112.78
		HOME DEPOT CREDIT SERVICES	07/31/2024 081424jr 44.83
CHECK 201360 TOTAL:			169.58
201361 08/16/2024	PRTD 1805	HUGHES FIRE EQUIPMENT, INC.	08/07/2024 081424jr 4,370.55
CHECK 201361 TOTAL:			4,370.55
201362 08/16/2024	PRTD 1047	HYDROMETRICS, INC	08/14/2024 715 081424jr 23,882.59
CHECK 201362 TOTAL:			23,882.59
201363 08/16/2024	PRTD 2599	INTEGRATED IMAGING SYSTEMS	08/05/2024 664 081424jr 16.87
CHECK 201363 TOTAL:			16.87
201364 08/16/2024	PRTD 1246	INTERMOUNTAIN HEATING & A/C, INC.	08/06/2024 081424jr 427.50
CHECK 201364 TOTAL:			427.50
201365 08/16/2024	PRTD 1105	J & D TRUCK REPAIR	08/07/2024 081424jr 2,695.19
CHECK 201365 TOTAL:			2,695.19

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201366	08/16/2024	PRTD	1480 J.J. KELLER	08/07/2024		081424jr	617.73
				CHECK		201366 TOTAL:	617.73
201367	08/16/2024	PRTD	1408 JC GOLF ACCESSORIES	08/08/2024		081424jr	687.62
				CHECK		201367 TOTAL:	687.62
201368	08/16/2024	PRTD	2301 KEEP COOL CONSULTING	06/30/2024		081424jr	350.00
				CHECK		201368 TOTAL:	350.00
201369	08/16/2024	PRTD	2015 KGR LLC	08/07/2024		081424jr	870.00
				CHECK		201369 TOTAL:	870.00
201370	08/16/2024	PRTD	1640 KOLAR TIRE & AUTO	08/06/2024		081424jr	45.00
			KOLAR TIRE & AUTO	08/06/2024		081424jr	30.00
				CHECK		201370 TOTAL:	75.00
201371	08/16/2024	PRTD	2032 LANGUAGE LINE SERVICES, INC.	08/08/2024	688	081424jr	78.28
				CHECK		201371 TOTAL:	78.28
201372	08/16/2024	PRTD	1230 LEHRKIND'S COCA-COLA	08/12/2024		081424jr	-30.00
			LEHRKIND'S COCA-COLA	08/14/2024		081424jr	598.78
				CHECK		201372 TOTAL:	568.78
201373	08/16/2024	PRTD	1230 LEHRKIND'S COCA-COLA	08/01/2024		081424jr	31.50
				CHECK		201373 TOTAL:	31.50
201374	08/16/2024	PRTD	1318 LES SCHWAB	08/05/2024		081424jr	59.98
			LES SCHWAB	08/06/2024		081424jr	253.92
			LES SCHWAB	08/06/2024		081424jr	134.99

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 201374 TOTAL:			448.89
201375 08/16/2024	PRTD 1002	INFORMATION TECHNOLOGY & SERVICES	
			950.40
CHECK 201375 TOTAL:			950.40
201376 08/16/2024	PRTD 1002	LEWIS & CLARK COUNTY PUBLIC WORKS	
		LEWIS & CLARK COUNTY PUBLIC WORKS	4,151.07
		LEWIS & CLARK COUNTY PUBLIC WORKS	1,518.72
		LEWIS & CLARK COUNTY PUBLIC WORKS	1,094.10
		LEWIS & CLARK COUNTY PUBLIC WORKS	200.88
CHECK 201376 TOTAL:			6,964.77
201377 08/16/2024	PRTD 2138	LITTLE JOHN'S PORTABLES AND SEPTIC	
		LITTLE JOHN'S PORTABLES AND SEPTIC	780.00
		LITTLE JOHN'S PORTABLES AND SEPTIC	110.00
		LITTLE JOHN'S PORTABLES AND SEPTIC	95.00
		LITTLE JOHN'S PORTABLES AND SEPTIC	110.00
CHECK 201377 TOTAL:			1,095.00
201378 08/16/2024	PRTD 1471	LOWE'S	
		LOWE'S	521.55
		LOWE'S	25.63
		LOWE'S	50.32
		LOWE'S	83.44
		LOWE'S	40.81
		LOWE'S	3.39
		LOWE'S	11.84
		LOWE'S	110.04
		LOWE'S	25.44
		LOWE'S	337.08
		LOWE'S	-60.41

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			LOWE'S	07/10/2024		081424jr	94.93
			LOWE'S	07/17/2024		081424jr	387.93
			LOWE'S	07/23/2024		081424jr	155.72
			LOWE'S	07/24/2024		081424jr	35.85
			LOWE'S	08/01/2024		081424jr	49.63
			LOWE'S	08/01/2024		081424jr	18.03
			LOWE'S	08/08/2024		081424jr	23.73
			LOWE'S	08/08/2024		081424jr	46.43
			LOWE'S	08/08/2024		081424jr	44.16
			LOWE'S	08/08/2024		081424jr	94.01
					CHECK	201378 TOTAL:	2,099.55
201379	08/16/2024	PRTD	1272 MACHINERY POWER & EQUIPMENT CO	07/29/2024		081424jr	2,280.00
			MACHINERY POWER & EQUIPMENT CO	08/07/2024		081424jr	28.84
					CHECK	201379 TOTAL:	2,308.84
201380	08/16/2024	PRTD	1083 MIDLAND IMPLEMENT CO INC	08/08/2024		081424jr	71.71
					CHECK	201380 TOTAL:	71.71
201381	08/16/2024	PRTD	1468 MODERN MACHINERY COMPANY, INC.	08/07/2024		081424jr	49.50
					CHECK	201381 TOTAL:	49.50
201382	08/16/2024	PRTD	2720 MOGHU USA LLC	08/07/2024		081424jr	2,254.92
					CHECK	201382 TOTAL:	2,254.92
201383	08/16/2024	PRTD	2506 MONTANA FLAG AND POLE COMPANY	07/31/2024		081424jr	105.00
					CHECK	201383 TOTAL:	105.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201384	08/16/2024	PRTD	1063 MONTANA LEAGUE OF CITIES & TOWNS	08/07/2024		081424jr	3,641.60
					CHECK	201384 TOTAL:	3,641.60
201385	08/16/2024	PRTD	1085 MONTANA PROPANE, INC.	07/29/2024		081424jr	28.60
			MONTANA PROPANE, INC.	07/31/2024		081424jr	40.15
			MONTANA PROPANE, INC.	08/07/2024		081424jr	19.53
					CHECK	201385 TOTAL:	88.28
201386	08/16/2024	PRTD	1161 MOTOR POWER GREAT FALLS	08/07/2024		081424jr	125.00
					CHECK	201386 TOTAL:	125.00
201387	08/16/2024	PRTD	1931 MR. WISE DRY CLEANERS LLC	08/08/2024	685	081424jr	170.70
					CHECK	201387 TOTAL:	170.70
201388	08/16/2024	PRTD	1118 MURDOCH'S RANCH AND HOME SUPPLY	08/02/2024		081424jr	139.99
			MURDOCH'S RANCH AND HOME SUPPLY	08/02/2024		081424jr	129.99
			MURDOCH'S RANCH AND HOME SUPPLY	08/02/2024		081424jr	149.99
			MURDOCH'S RANCH AND HOME SUPPLY	08/05/2024		081424jr	437.93
			MURDOCH'S RANCH AND HOME SUPPLY	08/06/2024		081424jr	194.99
					CHECK	201388 TOTAL:	1,052.89
201389	08/16/2024	PRTD	2143 NAPA - HELENA	08/05/2024		081424jr	1.05
			NAPA - HELENA	08/05/2024		081424jr	21.44
			NAPA - HELENA	08/05/2024		081424jr	53.25
			NAPA - HELENA	08/07/2024		081424jr	36.46
			NAPA - HELENA	08/07/2024		081424jr	48.13
			NAPA - HELENA	08/07/2024		081424jr	1.82
			NAPA - HELENA	08/07/2024		081424jr	-39.27

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			NAPA - HELENA	06/30/2024		081424jr	29.82
					CHECK	201389 TOTAL:	152.70
201390	08/16/2024	PRTD	2447 NAPA-IBS	06/30/2024		081424jr	-3.70
			NAPA-IBS	08/09/2024	701	081424jr	38,774.59
					CHECK	201390 TOTAL:	38,770.89
201391	08/16/2024	PRTD	2392 NATIONAL LAUNDRY CO.	07/31/2024		081424jr	52.86
			NATIONAL LAUNDRY CO.	07/31/2024		081424jr	7.58
			NATIONAL LAUNDRY CO.	07/31/2024		081424jr	417.60
			NATIONAL LAUNDRY CO.	07/31/2024		081424jr	95.40
			NATIONAL LAUNDRY CO.	08/06/2024		081424jr	96.73
			NATIONAL LAUNDRY CO.	08/06/2024		081424jr	89.86
					CHECK	201391 TOTAL:	760.03
201392	08/16/2024	PRTD	1264 NITRO GREEN	07/29/2024		081424jr	74.00
					CHECK	201392 TOTAL:	74.00
201393	08/16/2024	PRTD	1096 NORTHWEST PIPE FITTINGS	07/24/2024		081424jr	52,866.00
			NORTHWEST PIPE FITTINGS	07/24/2024		081424jr	52,866.00
			NORTHWEST PIPE FITTINGS	07/24/2024		081424jr	52,866.00
			NORTHWEST PIPE FITTINGS	07/24/2024		081424jr	52,866.00
					CHECK	201393 TOTAL:	211,464.00
201394	08/16/2024	PRTD	1334 NORTHWESTERN ENERGY	08/14/2024		081424jr	226,953.52
					CHECK	201394 TOTAL:	226,953.52
201395	08/16/2024	PRTD	999100 JAMES BERNARD FURSHONG	08/07/2024		081424jr	25.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201395 TOTAL:	25.00
201396	08/16/2024	PRTD	999100 ANASTASIA A BURTON	08/07/2024		081424jr	25.00
						CHECK 201396 TOTAL:	25.00
201397	08/16/2024	PRTD	999100 ANDREA MAE YAHVAH	08/07/2024		081424jr	12.00
						CHECK 201397 TOTAL:	12.00
201398	08/16/2024	PRTD	999100 CHRISTOPHER CALEB STUMP	08/07/2024		081424jr	12.00
						CHECK 201398 TOTAL:	12.00
201399	08/16/2024	PRTD	999100 CINDY F LOGAN	08/07/2024		081424jr	12.00
						CHECK 201399 TOTAL:	12.00
201400	08/16/2024	PRTD	999100 CLARE ANNE CLUM	08/07/2024		081424jr	12.00
						CHECK 201400 TOTAL:	12.00
201401	08/16/2024	PRTD	999100 DANIELLE CHRISTINE MAZUREK	08/07/2024		081424jr	25.00
						CHECK 201401 TOTAL:	25.00
201402	08/16/2024	PRTD	999100 DUANE PRESHINGER	08/07/2024		081424jr	12.00
						CHECK 201402 TOTAL:	12.00
201403	08/16/2024	PRTD	999100 ELIZABETH M JANKOWSKI	08/07/2024		081424jr	12.00
						CHECK 201403 TOTAL:	12.00
201404	08/16/2024	PRTD	999100 GARY MICHAEL SWANSON	08/07/2024		081424jr	12.00
						CHECK 201404 TOTAL:	12.00
201405	08/16/2024	PRTD	999100 GREGORY JOSEF WARHANK	08/07/2024		081424jr	12.00



CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
	CHECK	201405 TOTAL:	12.00
201406 08/16/2024	PRTD 999100 HARRISON GAGE WIGGLESWORTH	08/07/2024 081424jr	12.00
	CHECK	201406 TOTAL:	12.00
201407 08/16/2024	PRTD 999100 JUSTIN BEAU DOWNING	08/07/2024 081424jr	25.00
	CHECK	201407 TOTAL:	25.00
201408 08/16/2024	PRTD 999100 KAROL GUSTIN	08/07/2024 081424jr	12.00
	CHECK	201408 TOTAL:	12.00
201409 08/16/2024	PRTD 999100 KRISTIN L REYNOLDS	08/07/2024 081424jr	12.00
	CHECK	201409 TOTAL:	12.00
201410 08/16/2024	PRTD 999100 KURT R GROSS	08/07/2024 081424jr	12.00
	CHECK	201410 TOTAL:	12.00
201411 08/16/2024	PRTD 999100 MARITA K MARTINIAK	08/07/2024 081424jr	12.00
	CHECK	201411 TOTAL:	12.00
201412 08/16/2024	PRTD 999100 MICHAEL J O'CONNOR	08/07/2024 081424jr	12.00
	CHECK	201412 TOTAL:	12.00
201413 08/16/2024	PRTD 999100 PATRICK SCOTT VANWYK	08/07/2024 081424jr	25.00
	CHECK	201413 TOTAL:	25.00
201414 08/16/2024	PRTD 999100 SHANI L ANDERSON	08/07/2024 081424jr	25.00
	CHECK	201414 TOTAL:	25.00
201415 08/16/2024	PRTD 999100 TAMMIE J ENGBRECHT	08/07/2024 081424jr	12.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
		CHECK 201415 TOTAL:	12.00
201416 08/16/2024	PRTD 999100	TIMOTHEA A SMART	08/07/2024 081424jr 25.00
		CHECK 201416 TOTAL:	25.00
201417 08/16/2024	PRTD 999100	TRACY EDWARD LASALLE	08/07/2024 081424jr 12.00
		CHECK 201417 TOTAL:	12.00
201418 08/16/2024	PRTD 999100	VICTORIA MARY HOMER	08/07/2024 081424jr 12.00
		CHECK 201418 TOTAL:	12.00
201419 08/16/2024	PRTD 999110	Dyrdahl, Stephen & Kimberley	08/05/2024 081424jr 13,500.00
		CHECK 201419 TOTAL:	13,500.00
201420 08/16/2024	PRTD 999120	Hammond, Daniel or Caroline	08/05/2024 081424jr 70.79
		CHECK 201420 TOTAL:	70.79
201421 08/16/2024	PRTD 999120	waickman, Ann	08/05/2024 081424jr 95.00
		CHECK 201421 TOTAL:	95.00
201422 08/16/2024	PRTD 1158	PACIFIC STEEL AND RECYCLING	08/01/2024 081424jr 570.40
		PACIFIC STEEL AND RECYCLING	08/08/2024 081424jr 8.94
		CHECK 201422 TOTAL:	579.34
201423 08/16/2024	PRTD 1949	PERRODIN, KAIT	08/08/2024 081424jr 29.97
		CHECK 201423 TOTAL:	29.97
201424 08/16/2024	PRTD 2742	PERRY, NANCY	08/13/2024 081424jr 11.98
		CHECK 201424 TOTAL:	11.98

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201425	08/16/2024	PRTD	2555 PIERCE, CHRIS	06/30/2024		081424jr	59.96
					CHECK	201425 TOTAL:	59.96
201426	08/16/2024	PRTD	2524 PINE STALLS	08/08/2024		081424jr	105.00
			PINE STALLS	08/08/2024		081424jr	340.00
					CHECK	201426 TOTAL:	445.00
201427	08/16/2024	PRTD	1451 PLATT ELECTRIC SUPPLY	08/01/2024		081424jr	88.99
					CHECK	201427 TOTAL:	88.99
201428	08/16/2024	PRTD	1102 POWER TOWNSEND	07/29/2024		081424jr	54.97
			POWER TOWNSEND	08/06/2024		081424jr	39.02
					CHECK	201428 TOTAL:	93.99
201429	08/16/2024	PRTD	1645 QUIK PIK FOODS	08/08/2024		081424jr	88.00
					CHECK	201429 TOTAL:	88.00
201430	08/16/2024	PRTD	1018 R & R PUMP COMPANY	08/05/2024		081424jr	51.98
					CHECK	201430 TOTAL:	51.98
201431	08/16/2024	PRTD	1106 ROCK HAND HARDWARE	07/31/2024		081424jr	125.96
			ROCK HAND HARDWARE	07/31/2024		081424jr	33.47
			ROCK HAND HARDWARE	07/31/2024		081424jr	30.32
			ROCK HAND HARDWARE	08/01/2024		081424jr	9.48
			ROCK HAND HARDWARE	08/05/2024		081424jr	5.16
			ROCK HAND HARDWARE	08/05/2024		081424jr	50.08
			ROCK HAND HARDWARE	08/05/2024		081424jr	119.68
			ROCK HAND HARDWARE	08/06/2024		081424jr	76.16
			ROCK HAND HARDWARE	08/08/2024		081424jr	33.89

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			ROCK HAND HARDWARE	08/08/2024		081424jr	13.99
			ROCK HAND HARDWARE	08/08/2024		081424jr	29.24
			ROCK HAND HARDWARE	08/08/2024		081424jr	25.35
			ROCK HAND HARDWARE	08/08/2024		081424jr	104.99
			ROCK HAND HARDWARE	08/08/2024		081424jr	10.77
			ROCK HAND HARDWARE	08/08/2024		081424jr	110.91
			ROCK HAND HARDWARE	08/08/2024		081424jr	53.94
			ROCK HAND HARDWARE	08/08/2024		081424jr	6.99
			ROCK HAND HARDWARE	08/08/2024		081424jr	52.03
			ROCK HAND HARDWARE	08/08/2024		081424jr	40.00
					CHECK	201431 TOTAL:	932.41
201432	08/16/2024	PRTD	1823 ROCKY MOUNTAIN SUPPLY, INC.	07/29/2024		081424jr	1,530.00
			ROCKY MOUNTAIN SUPPLY, INC.	08/07/2024	676	081424jr	1,612.38
			ROCKY MOUNTAIN SUPPLY, INC.	08/07/2024	676	081424jr	1,735.00
			ROCKY MOUNTAIN SUPPLY, INC.	08/07/2024		081424jr	1,709.40
					CHECK	201432 TOTAL:	6,586.78
201433	08/16/2024	PRTD	1098 ROD TABBERT CONSTRUCTION, INC.	06/30/2024		081424jr	3,600.00
			ROD TABBERT CONSTRUCTION, INC.	08/08/2024		081424jr	19,324.00
			ROD TABBERT CONSTRUCTION, INC.	08/08/2024		081424jr	1,279.00
			ROD TABBERT CONSTRUCTION, INC.	08/08/2024		081424jr	6,729.50
					CHECK	201433 TOTAL:	30,932.50
201434	08/16/2024	PRTD	1449 S.J. PERRY CO., INC.	08/06/2024		081424jr	167.32
			S.J. PERRY CO., INC.	08/06/2024		081424jr	349.46
			S.J. PERRY CO., INC.	08/06/2024		081424jr	188.74

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			S.J. PERRY CO., INC.	08/08/2024		081424jr	102.12
				CHECK	201434	TOTAL:	807.64
201435	08/16/2024	PRTD	1111 SHERWIN WILLIAMS/COLUMBIA PAINT	08/08/2024		081424jr	147.91
				CHECK	201435	TOTAL:	147.91
201436	08/16/2024	PRTD	2072 SORENSEN PLUMBING & HEATING	08/07/2024		081424jr	120.00
			SORENSEN PLUMBING & HEATING	07/08/2024		081424jr	2,079.26
			SORENSEN PLUMBING & HEATING	07/08/2024		081424jr	196.69
				CHECK	201436	TOTAL:	2,395.95
201437	08/16/2024	PRTD	1001 DEPARTMENT OF REVENUE	07/31/2024		081424jr	100.00
			DEPARTMENT OF REVENUE	08/08/2024		081424jr	276.00
				CHECK	201437	TOTAL:	376.00
201438	08/16/2024	PRTD	1001 STATE LAW LIBRARY OF MONTANA	08/05/2024	663	081424jr	4,424.00
				CHECK	201438	TOTAL:	4,424.00
201439	08/16/2024	PRTD	1001 MONTANA SUPREME COURT	08/05/2024		081424jr	300.00
				CHECK	201439	TOTAL:	300.00
201440	08/16/2024	PRTD	1001 MOTOR VEHICLE DIVISION	07/29/2024		081424jr	15.45
			MOTOR VEHICLE DIVISION	08/07/2024		081424jr	24.72
				CHECK	201440	TOTAL:	40.17
201441	08/16/2024	PRTD	1666 TAYLORMADE GOLF COMPANY	08/08/2024		081424jr	305.52
				CHECK	201441	TOTAL:	305.52
201442	08/16/2024	PRTD	1145 THATCHER COMPANY INC.	07/09/2024	710	081424jr	18,239.15
			THATCHER COMPANY INC.	08/12/2024	705	081424jr	18,330.51

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			THATCHER COMPANY INC.	08/12/2024	706	081424jr	9,216.75
			THATCHER COMPANY INC.	08/12/2024	700	081424jr	9,140.00
			THATCHER COMPANY INC.	08/12/2024	699	081424jr	8,061.48
				CHECK	201442	TOTAL:	62,987.89
201443	08/16/2024	PRTD	1412 TITLEIST	08/08/2024		081424jr	766.76
				CHECK	201443	TOTAL:	766.76
201444	08/16/2024	PRTD	1818 TOP GUN RECOVERY LLC	08/08/2024	678	081424jr	165.00
				CHECK	201444	TOTAL:	165.00
201445	08/16/2024	PRTD	2446 TRANSPORTATION SOLUTIONS	06/30/2024		081424jr	752.50
			TRANSPORTATION SOLUTIONS	08/07/2024		081424jr	513.50
				CHECK	201445	TOTAL:	1,266.00
201446	08/16/2024	PRTD	2259 TWO FEATHERS	08/02/2024		081424jr	2,600.00
				CHECK	201446	TOTAL:	2,600.00
201447	08/16/2024	PRTD	2360 US FOODS, INC.	08/08/2024		081424jr	2,268.30
			US FOODS, INC.	08/08/2024		081424jr	1,425.07
				CHECK	201447	TOTAL:	3,693.37
201448	08/16/2024	PRTD	1543 USA BLUE BOOK	08/01/2024		081424jr	442.67
			USA BLUE BOOK	08/06/2024		081424jr	308.22
			USA BLUE BOOK	08/07/2024		081424jr	125.10
				CHECK	201448	TOTAL:	875.99
201449	08/16/2024	PRTD	1148 UTILITIES UNDERGROUND LOCATION	08/07/2024		081424jr	3.44
			UTILITIES UNDERGROUND LOCATION	06/30/2024		081424jr	933.96
			UTILITIES UNDERGROUND LOCATION	08/08/2024		081424jr	860.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201449 TOTAL:	1,797.40
201450	08/16/2024	PRTD	1013 VAN'S THRIFTWAY	08/08/2024		081424jr	17.50
			VAN'S THRIFTWAY	08/08/2024		081424jr	17.50
			VAN'S THRIFTWAY	08/08/2024		081424jr	7.99
			VAN'S THRIFTWAY	08/08/2024		081424jr	11.18
			VAN'S THRIFTWAY	08/08/2024		081424jr	21.48
			VAN'S THRIFTWAY	08/08/2024		081424jr	13.78
						CHECK 201450 TOTAL:	89.43
201451	08/16/2024	PRTD	1579 VERIZON WIRELESS - VSAT	08/08/2024		081424jr	413.49
						CHECK 201451 TOTAL:	413.49
201452	08/16/2024	PRTD	2733 WALKER CONSULTANTS	06/30/2024		081424jr	27,534.83
						CHECK 201452 TOTAL:	27,534.83
201453	08/16/2024	PRTD	1979 WALKER MOWERS OF HELENA, LLC	08/08/2024		081424jr	96.00
						CHECK 201453 TOTAL:	96.00
201454	08/16/2024	PRTD	2660 WESTON SOLUTIONS	06/30/2024		081424jr	411.72
			WESTON SOLUTIONS	06/30/2024		081424jr	1,169.20
						CHECK 201454 TOTAL:	1,580.92
201455	08/16/2024	PRTD	1394 WILLIAMS, CARMEN	07/29/2024		081424jr	790.00
						CHECK 201455 TOTAL:	790.00
201456	08/16/2024	PRTD	1925 WWC ENGINEERING	06/30/2024		081424jr	5,951.75
			WWC ENGINEERING	07/31/2024		081424jr	895.00

08/14/2024 14:47  
3769jrensmon

|City of Helena  
|A/P CASH DISBURSEMENTS JOURNAL

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	CHECK	201456	TOTAL:	6,846.75
NUMBER OF CHECKS	145	***	CASH ACCOUNT TOTAL ***	792,252.65
	COUNT		AMOUNT	
	-----		-----	
TOTAL PRINTED CHECKS	145		792,252.65	
		***	GRAND TOTAL ***	792,252.65



08/15/2024 08:10 | City of Helena  
 3769jrensmon | A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
08/14/2024		081524jr	514,500.00
	CHECK	447 TOTAL:	514,500.00
	NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL *** 514,500.00
	TOTAL EFT'S		
		COUNT	AMOUNT
		1	514,500.00
		*** GRAND TOTAL ***	514,500.00



**Finance Dept.**  
316 North Park Avenue  
Helena, MT 59623

: Phone: 406-447-8417  
: Fax: 406-447-8434  
: Email: [jrensmon@helenamt.gov](mailto:jrensmon@helenamt.gov)

[helenamt.gov](http://helenamt.gov)

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September 3, 2024

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check registers for 8/20/24 and 8/22/24 have been approved for claims in the amount of \$329,207.34. Checks numbered 201457 – 201571 and ACH numbered 448 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

08/20/2024 11:33 | City of Helena  
 3769jrensmon | A/P CASH DISBURSEMENTS JOURNAL

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 | apcshdsb

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
448	08/20/2024	EFT	1842 EAGLE BEVERAGE - HELENA	08/19/2024		082024jr	686.02
				CHECK		448 TOTAL:	686.02
201457	08/20/2024	PRTD	1079 GEORGE'S DISTRIBUTING	08/15/2024		082024jr	983.12
				CHECK		201457 TOTAL:	983.12
201458	08/20/2024	PRTD	1424 GUSTO DISTRIBUTING	08/15/2024		082024jr	1,259.79
				CHECK		201458 TOTAL:	1,259.79
201459	08/20/2024	PRTD	1230 LEHRKIND'S COCA-COLA	08/19/2024		082024jr	466.46
				CHECK		201459 TOTAL:	466.46

NUMBER OF CHECKS 4 \*\*\* CASH ACCOUNT TOTAL \*\*\* 3,395.39

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	3	2,709.37
TOTAL EFT'S	1	686.02

\*\*\* GRAND TOTAL \*\*\* 3,395.39

08/22/2024 11:30 | City of Helena  
 3769jrensmon | A/P CASH DISBURSEMENTS JOURNAL

| P 1  
 | apcshdsb

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201460	08/23/2024	PRTD	1045 2M COMPANY, INC.	08/15/2024		082224jr	1,137.96
					CHECK	201460 TOTAL:	1,137.96
201461	08/23/2024	PRTD	1562 360 BUSINESS SOLUTIONS	08/12/2024		082224jr	10.64
			360 BUSINESS SOLUTIONS	08/12/2024		082224jr	21.28
			360 BUSINESS SOLUTIONS	08/14/2024		082224jr	24.47
			360 BUSINESS SOLUTIONS	08/15/2024		082224jr	970.74
			360 BUSINESS SOLUTIONS	08/15/2024		082224jr	702.56
			360 BUSINESS SOLUTIONS	08/15/2024		082224jr	114.94
			360 BUSINESS SOLUTIONS	08/15/2024		082224jr	40.87
			360 BUSINESS SOLUTIONS	08/15/2024		082224jr	97.70
			360 BUSINESS SOLUTIONS	08/15/2024		082224jr	277.21
			360 BUSINESS SOLUTIONS	08/19/2024		082224jr	254.74
					CHECK	201461 TOTAL:	2,515.15
201462	08/23/2024	PRTD	1953 406 RECYCLING LLC	08/02/2024	718	082224jr	100.00
					CHECK	201462 TOTAL:	100.00
201463	08/23/2024	PRTD	1003 A-1 RENTALS INC.	08/08/2024		082224jr	212.75
					CHECK	201463 TOTAL:	212.75
201464	08/23/2024	PRTD	1510 ACCESSO SHOWARE	07/31/2024		082224jr	325.16
					CHECK	201464 TOTAL:	325.16
201465	08/23/2024	PRTD	1588 ALLIANT INSURANCE SERVICES	08/13/2024	711	082224jr	40.00
					CHECK	201465 TOTAL:	40.00
201466	08/23/2024	PRTD	1174 ALSCO	08/15/2024		082224jr	32.42

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201466 TOTAL:	32.42
201467	08/23/2024	PRTD	2574 AMAZON CAPITAL SERVICES	08/09/2024		082224jr	19.00
			AMAZON CAPITAL SERVICES	08/07/2024		082224jr	12.71
						CHECK 201467 TOTAL:	31.71
201468	08/23/2024	PRTD	1545 AMERICAN WELDING & GAS	08/15/2024		082224jr	110.65
						CHECK 201468 TOTAL:	110.65
201469	08/23/2024	PRTD	1434 APCO, AFC, INC.	08/15/2024	722	082224jr	475.00
						CHECK 201469 TOTAL:	475.00
201470	08/23/2024	PRTD	1348 BALCO UNIFORM CO., INC.	08/15/2024	724	082224jr	232.00
			BALCO UNIFORM CO., INC.	08/15/2024	723	082224jr	110.00
						CHECK 201470 TOTAL:	342.00
201471	08/23/2024	PRTD	2521 BATTERIES PLUS OF MONTANA	08/15/2024	721	082224jr	25.00
						CHECK 201471 TOTAL:	25.00
201472	08/23/2024	PRTD	1303 BIG SKY FIRE/AFFIRMED MEDICAL	08/15/2024		082224jr	335.00
						CHECK 201472 TOTAL:	335.00
201473	08/23/2024	PRTD	1346 BIG SKY PLUMBING	08/15/2024		082224jr	1,992.36
						CHECK 201473 TOTAL:	1,992.36
201474	08/23/2024	PRTD	1927 BOBCAT OF HELENA	08/15/2024		082224jr	48.53
						CHECK 201474 TOTAL:	48.53
201475	08/23/2024	PRTD	1324 BOUND TREE MEDICAL, LLC	08/15/2024		082224jr	1,259.98
						CHECK 201475 TOTAL:	1,259.98

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201476	08/23/2024	PRTD	1007 BURDICKS LOCKSMITH	08/15/2024		082224jr	6.00
					CHECK	201476 TOTAL:	6.00
201477	08/23/2024	PRTD	1601 CENTURYLINK	08/14/2024		082224jr	107.18
			CENTURYLINK	08/14/2024		082224jr	64.06
			CENTURYLINK	08/15/2024	720	082224jr	73.67
			CENTURYLINK	08/15/2024	725	082224jr	3,265.48
					CHECK	201477 TOTAL:	3,510.39
201478	08/23/2024	PRTD	1716 CHARTER COMMUNICATIONS	08/01/2024		082224jr	484.14
					CHECK	201478 TOTAL:	484.14
201479	08/23/2024	PRTD	1716 CHARTER COMMUNICATIONS	08/01/2024		082224jr	484.14
					CHECK	201479 TOTAL:	484.14
201480	08/23/2024	PRTD	1004 CITY OF HELENA UTILITY CUSTOMER SER	08/12/2024		082224jr	129.40
			CITY OF HELENA UTILITY CUSTOMER SER	08/12/2024		082224jr	15.40
			CITY OF HELENA UTILITY CUSTOMER SER	08/12/2024		082224jr	207.21
			CITY OF HELENA UTILITY CUSTOMER SER	08/13/2024		082224jr	15.40
			CITY OF HELENA UTILITY CUSTOMER SER	08/13/2024		082224jr	9.26
			CITY OF HELENA UTILITY CUSTOMER SER	08/13/2024		082224jr	19.38
			CITY OF HELENA UTILITY CUSTOMER SER	08/13/2024		082224jr	9.26
			CITY OF HELENA UTILITY CUSTOMER SER	08/13/2024		082224jr	95.60
			CITY OF HELENA UTILITY CUSTOMER SER	08/13/2024		082224jr	161.29
			CITY OF HELENA UTILITY CUSTOMER SER	08/14/2024		082224jr	61.06
			CITY OF HELENA UTILITY CUSTOMER SER	08/14/2024		082224jr	110.45
			CITY OF HELENA UTILITY CUSTOMER SER	08/15/2024		082224jr	42,138.90
			CITY OF HELENA UTILITY CUSTOMER SER	08/15/2024		082224jr	117.11

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201480 TOTAL:	43,089.72
201481	08/23/2024	PRTD	2624 COLUMN SOFTWARE	08/14/2024		082224jr	160.00
						CHECK 201481 TOTAL:	160.00
201482	08/23/2024	PRTD	1459 CORE & MAIN	08/15/2024	707	082224jr	13,977.92
						CHECK 201482 TOTAL:	13,977.92
201483	08/23/2024	PRTD	1531 CULLIGAN OF HELENA	08/13/2024		082224jr	1,116.60
						CHECK 201483 TOTAL:	1,116.60
201484	08/23/2024	PRTD	1939 D-C CONSTRUCTION	06/30/2024		082224jr	1,929.00
						CHECK 201484 TOTAL:	1,929.00
201485	08/23/2024	PRTD	1991 DAKOTA PLAYGROUND, INC.	08/15/2024		082224jr	1,627.44
						CHECK 201485 TOTAL:	1,627.44
201486	08/23/2024	PRTD	2616 DEX IMAGING	08/15/2024		082224jr	79.60
			DEX IMAGING	08/15/2024		082224jr	39.70
			DEX IMAGING	08/20/2024	524	082224jr	6,047.87
						CHECK 201486 TOTAL:	6,167.17
201487	08/23/2024	PRTD	1093 DIAMOND PRODUCTS INC	08/14/2024		082224jr	233.50
						CHECK 201487 TOTAL:	233.50
201488	08/23/2024	PRTD	1124 DRUG INFORMATION SYSTEMS, INC.	08/07/2024		082224jr	640.00
						CHECK 201488 TOTAL:	640.00
201489	08/23/2024	PRTD	1898 FISHER'S TECHNOLOGY	08/14/2024		082224jr	1,219.37

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201489 TOTAL:	1,219.37
201490	08/23/2024	PRTD	1123 GENERAL DISTRIBUTING COMPANY	08/13/2024		082224jr	132.50
						CHECK 201490 TOTAL:	132.50
201491	08/23/2024	PRTD	1079 GEORGE'S DISTRIBUTING	08/22/2024		082224jr	244.49
						CHECK 201491 TOTAL:	244.49
201492	08/23/2024	PRTD	1424 GUSTO DISTRIBUTING	08/22/2024		082224jr	1,588.53
						CHECK 201492 TOTAL:	1,588.53
201493	08/23/2024	PRTD	1339 HARRINGTON BOTTLING COMPANY	08/15/2024		082224jr	341.79
						CHECK 201493 TOTAL:	341.79
201494	08/23/2024	PRTD	1058 HELENA SAND AND GRAVEL	08/12/2024	598	082224jr	681.43
			HELENA SAND AND GRAVEL	08/12/2024	598	082224jr	3,475.72
			HELENA SAND AND GRAVEL	08/12/2024	598	082224jr	15,272.56
						CHECK 201494 TOTAL:	19,429.71
201495	08/23/2024	PRTD	1057 HELENA STAMP WORKS & ENGRAVING	08/13/2024	712	082224jr	39.50
						CHECK 201495 TOTAL:	39.50
201496	08/23/2024	PRTD	2201 HIGH COUNTRY GROWERS	06/30/2024		082224jr	1,500.00
			HIGH COUNTRY GROWERS	06/30/2024		082224jr	495.00
						CHECK 201496 TOTAL:	1,995.00
201497	08/23/2024	PRTD	1371 HOME DEPOT CREDIT SERVICES	07/12/2024		082224jr	44.92
			HOME DEPOT CREDIT SERVICES	07/12/2024		082224jr	166.00
			HOME DEPOT CREDIT SERVICES	07/18/2024		082224jr	899.00
			HOME DEPOT CREDIT SERVICES	07/18/2024		082224jr	229.00



CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			HOME DEPOT CREDIT SERVICES	07/24/2024		082224jr	463.97
			HOME DEPOT CREDIT SERVICES	07/24/2024		082224jr	63.56
			HOME DEPOT CREDIT SERVICES	07/24/2024		082224jr	281.91
			HOME DEPOT CREDIT SERVICES	07/25/2024		082224jr	289.00
			HOME DEPOT CREDIT SERVICES	07/31/2024		082224jr	37.92
			HOME DEPOT CREDIT SERVICES	08/01/2024		082224jr	9.42
			HOME DEPOT CREDIT SERVICES	08/01/2024		082224jr	85.62
			HOME DEPOT CREDIT SERVICES	08/14/2024		082224jr	5.84
				CHECK	201497	TOTAL:	2,576.16
201498	08/23/2024	PRTD	1805 HUGHES FIRE EQUIPMENT, INC.	08/15/2024		082224jr	566.62
			HUGHES FIRE EQUIPMENT, INC.	08/15/2024		082224jr	32.95
			HUGHES FIRE EQUIPMENT, INC.	08/15/2024		082224jr	157.39
			HUGHES FIRE EQUIPMENT, INC.	08/15/2024		082224jr	139.14
				CHECK	201498	TOTAL:	896.10
201499	08/23/2024	PRTD	1511 HYDROSOLUTIONS INC	06/30/2024		082224jr	9,460.48
				CHECK	201499	TOTAL:	9,460.48
201500	08/23/2024	PRTD	1249 KNOX COMPANY	08/15/2024		082224jr	1,298.00
				CHECK	201500	TOTAL:	1,298.00
201501	08/23/2024	PRTD	1087 L. N. CURTIS AND SONS	08/15/2024		082224jr	2,658.37
				CHECK	201501	TOTAL:	2,658.37
201502	08/23/2024	PRTD	2740 LAST CHANCE TOURS	08/15/2024		082224jr	414.00
			LAST CHANCE TOURS	08/15/2024		082224jr	270.00
				CHECK	201502	TOTAL:	684.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
08/12/2024		082224jr	24.00
	CHECK	201503 TOTAL:	24.00
08/22/2024		082224jr	994.40
	CHECK	201504 TOTAL:	994.40
08/14/2024		082224jr	161.06
	CHECK	201505 TOTAL:	161.06
08/14/2024		082224jr	134.99
08/14/2024		082224jr	39.98
	CHECK	201506 TOTAL:	174.97
08/12/2024		082224jr	40.00
	CHECK	201507 TOTAL:	40.00
08/14/2024		082224jr	110.00
08/15/2024		082224jr	1,440.00
	CHECK	201508 TOTAL:	1,550.00
08/15/2024		082224jr	150.00
	CHECK	201509 TOTAL:	150.00
08/14/2024		082224jr	149.40
	CHECK	201510 TOTAL:	149.40
08/15/2024		082224jr	1,470.00
08/15/2024		082224jr	215.35
	CHECK	201511 TOTAL:	1,685.35

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201512	08/23/2024	PRTD	1288 MITY, INC.	07/11/2024		082224jr	212.41
					CHECK	201512 TOTAL:	212.41
201513	08/23/2024	PRTD	1085 MONTANA PROPANE, INC.	08/12/2024		082224jr	25.85
			MONTANA PROPANE, INC.	08/13/2024		082224jr	61.60
			MONTANA PROPANE, INC.	08/13/2024		082224jr	25.85
					CHECK	201513 TOTAL:	113.30
201514	08/23/2024	PRTD	1931 MR. WISE DRY CLEANERS LLC	08/15/2024		082224jr	24.50
					CHECK	201514 TOTAL:	24.50
201515	08/23/2024	PRTD	1118 MURDOCH'S RANCH AND HOME SUPPLY	08/13/2024		082224jr	150.00
			MURDOCH'S RANCH AND HOME SUPPLY	08/15/2024		082224jr	44.99
			MURDOCH'S RANCH AND HOME SUPPLY	08/15/2024		082224jr	113.87
					CHECK	201515 TOTAL:	308.86
201516	08/23/2024	PRTD	1473 NASH ELECTRIC	07/31/2024		082224jr	4,970.00
					CHECK	201516 TOTAL:	4,970.00
201517	08/23/2024	PRTD	2392 NATIONAL LAUNDRY CO.	08/12/2024		082224jr	118.88
			NATIONAL LAUNDRY CO.	08/13/2024		082224jr	127.06
			NATIONAL LAUNDRY CO.	08/14/2024		082224jr	99.87
			NATIONAL LAUNDRY CO.	08/14/2024		082224jr	108.01
			NATIONAL LAUNDRY CO.	08/07/2024		082224jr	89.86
			NATIONAL LAUNDRY CO.	08/15/2024		082224jr	9.90
					CHECK	201517 TOTAL:	553.58
201518	08/23/2024	PRTD	1519 O'KEEFE DRILLING CO INC	06/30/2024		082224jr	69,597.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201518 TOTAL:	69,597.00
201519	08/23/2024	PRTD	1177 OTIS ELEVATOR COMPANY	06/17/2024		082224jr	44,149.44
						CHECK 201519 TOTAL:	44,149.44
201520	08/23/2024	PRTD	999100 ANN L SEIFERT	08/15/2024		082224jr	12.00
						CHECK 201520 TOTAL:	12.00
201521	08/23/2024	PRTD	999100 ASHLEE JAYNE SHERIDAN	08/15/2024		082224jr	12.00
						CHECK 201521 TOTAL:	12.00
201522	08/23/2024	PRTD	999100 BARBARA JEAN HAMLIN	08/15/2024		082224jr	12.00
						CHECK 201522 TOTAL:	12.00
201523	08/23/2024	PRTD	999100 BRETT DALLAS MONDIE	08/15/2024		082224jr	12.00
						CHECK 201523 TOTAL:	12.00
201524	08/23/2024	PRTD	999100 CHRISTOPHER DAVID CLAYTON	08/15/2024		082224jr	12.00
						CHECK 201524 TOTAL:	12.00
201525	08/23/2024	PRTD	999100 COURTNEY KAY OPPEL	08/15/2024		082224jr	12.00
						CHECK 201525 TOTAL:	12.00
201526	08/23/2024	PRTD	999100 DENISE J ROWAN	08/15/2024		082224jr	12.00
						CHECK 201526 TOTAL:	12.00
201527	08/23/2024	PRTD	999100 GEORGE L DAY	08/15/2024		082224jr	12.00
						CHECK 201527 TOTAL:	12.00
201528	08/23/2024	PRTD	999100 JANICE L ORSELLO	08/15/2024		082224jr	12.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201528 TOTAL:	12.00
201529	08/23/2024	PRTD	999100 JOHN E ANDREW	08/15/2024		082224jr	12.00
						CHECK 201529 TOTAL:	12.00
201530	08/23/2024	PRTD	999100 JULIE A CURD	08/15/2024		082224jr	12.00
						CHECK 201530 TOTAL:	12.00
201531	08/23/2024	PRTD	999100 KATHLEEN KINSELLA SHEA	08/15/2024		082224jr	12.00
						CHECK 201531 TOTAL:	12.00
201532	08/23/2024	PRTD	999100 KYRA ANN ALLISON-WRIGHT	08/15/2024		082224jr	12.00
						CHECK 201532 TOTAL:	12.00
201533	08/23/2024	PRTD	999100 LINDA H YOUNG	08/15/2024		082224jr	12.00
						CHECK 201533 TOTAL:	12.00
201534	08/23/2024	PRTD	999100 LINDA L ELLIOTT	08/15/2024		082224jr	12.00
						CHECK 201534 TOTAL:	12.00
201535	08/23/2024	PRTD	999100 MIKHAIL VINCENT STANICH	08/15/2024		082224jr	12.00
						CHECK 201535 TOTAL:	12.00
201536	08/23/2024	PRTD	999100 RACHEL ANN FRIEDE	08/15/2024		082224jr	12.00
						CHECK 201536 TOTAL:	12.00
201537	08/23/2024	PRTD	999100 RHONDA LEONOR KEENEY	08/15/2024		082224jr	12.00
						CHECK 201537 TOTAL:	12.00
201538	08/23/2024	PRTD	999100 RICHARD M WEDDLE	08/15/2024		082224jr	12.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201538 TOTAL:	12.00
201539	08/23/2024	PRTD	999100 RODNEY JONES BANKS	08/15/2024		082224jr	12.00
						CHECK 201539 TOTAL:	12.00
201540	08/23/2024	PRTD	999100 SAMUEL JOSEPH WARKENTIN	08/15/2024		082224jr	12.00
						CHECK 201540 TOTAL:	12.00
201541	08/23/2024	PRTD	999100 SEAN DAVID BURKE	08/15/2024		082224jr	12.00
						CHECK 201541 TOTAL:	12.00
201542	08/23/2024	PRTD	999100 STEPHANIE JO BULL	08/15/2024		082224jr	12.00
						CHECK 201542 TOTAL:	12.00
201543	08/23/2024	PRTD	999100 TEAH MARIE FALCONER	08/15/2024		082224jr	12.00
						CHECK 201543 TOTAL:	12.00
201544	08/23/2024	PRTD	999120 Ames, Mercedes	08/14/2024		082224jr	71.78
						CHECK 201544 TOTAL:	71.78
201545	08/23/2024	PRTD	999120 Fox, Kevin or Andrea	08/14/2024		082224jr	82.82
						CHECK 201545 TOTAL:	82.82
201546	08/23/2024	PRTD	999120 Reller, Aaron	08/14/2024		082224jr	198.53
						CHECK 201546 TOTAL:	198.53
201547	08/23/2024	PRTD	999120 Safford, Thomas & Tina	08/20/2024		082224jr	174.14
						CHECK 201547 TOTAL:	174.14
201548	08/23/2024	PRTD	999120 wheeler, John	08/14/2024		082224jr	40.49

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201548 TOTAL:	40.49
201549	08/23/2024	PRTD	1988 PASSPORT LABS, INC.	08/14/2024		082224jr	1,440.15
						CHECK 201549 TOTAL:	1,440.15
201550	08/23/2024	PRTD	1893 PHAT TRAK TRAIL COMPANY	08/15/2024		082224jr	8,000.00
						CHECK 201550 TOTAL:	8,000.00
201551	08/23/2024	PRTD	1429 PING	08/15/2024		082224jr	178.12
						CHECK 201551 TOTAL:	178.12
201552	08/23/2024	PRTD	1708 PITNEY BOWES GLOBAL FINANCIAL	08/10/2024		082224jr	250.32
						CHECK 201552 TOTAL:	250.32
201553	08/23/2024	PRTD	1451 PLATT ELECTRIC SUPPLY	08/14/2024		082224jr	30.69
			PLATT ELECTRIC SUPPLY	08/14/2024		082224jr	142.93
						CHECK 201553 TOTAL:	173.62
201554	08/23/2024	PRTD	2737 POO FREE PARKS	08/15/2024		082224jr	4,199.65
						CHECK 201554 TOTAL:	4,199.65
201555	08/23/2024	PRTD	1041 QUALITY CONTROL SERVICES INC	08/13/2024		082224jr	1,820.00
						CHECK 201555 TOTAL:	1,820.00
201556	08/23/2024	PRTD	1018 R & R PUMP COMPANY	08/08/2024		082224jr	24.09
						CHECK 201556 TOTAL:	24.09
201557	08/23/2024	PRTD	1106 ROCK HAND HARDWARE	08/12/2024		082224jr	54.99
			ROCK HAND HARDWARE	08/14/2024		082224jr	85.16
			ROCK HAND HARDWARE	08/08/2024		082224jr	32.97
			ROCK HAND HARDWARE	08/09/2024		082224jr	9.99

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			ROCK HAND HARDWARE	08/15/2024		082224jr	9.99
			ROCK HAND HARDWARE	08/15/2024		082224jr	330.86
			ROCK HAND HARDWARE	08/15/2024		082224jr	17.57
			ROCK HAND HARDWARE	08/15/2024		082224jr	7.59
			ROCK HAND HARDWARE	08/15/2024		082224jr	31.53
			ROCK HAND HARDWARE	08/15/2024		082224jr	55.97
			ROCK HAND HARDWARE	08/15/2024		082224jr	35.57
			ROCK HAND HARDWARE	08/15/2024		082224jr	77.98
			ROCK HAND HARDWARE	08/15/2024		082224jr	52.15
			ROCK HAND HARDWARE	08/15/2024		082224jr	50.97
			ROCK HAND HARDWARE	08/15/2024		082224jr	9.98
			ROCK HAND HARDWARE	08/15/2024		082224jr	24.40
			ROCK HAND HARDWARE	08/15/2024		082224jr	64.99
			ROCK HAND HARDWARE	08/15/2024		082224jr	24.21
			ROCK HAND HARDWARE	08/07/2024		082224jr	103.94
					CHECK	201557 TOTAL:	1,080.81
201558	08/23/2024	PRTD	1823 ROCKY MOUNTAIN SUPPLY, INC.	08/12/2024		082224jr	1,192.75
					CHECK	201558 TOTAL:	1,192.75
201559	08/23/2024	PRTD	1098 ROD TABBERT CONSTRUCTION, INC.	08/13/2024		082224jr	26,926.02
			ROD TABBERT CONSTRUCTION, INC.	08/13/2024		082224jr	21,450.00
					CHECK	201559 TOTAL:	48,376.02
201560	08/23/2024	PRTD	1449 S.J. PERRY CO., INC.	07/31/2024		082224jr	156.00
					CHECK	201560 TOTAL:	156.00



CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201561	08/23/2024	PRTD	1133 SELBYS REPROGRAPHICS, INC.	08/13/2024		082224jr	25.20
			SELBYS REPROGRAPHICS, INC.	08/14/2024		082224jr	48.60
				CHECK		201561 TOTAL:	73.80
201562	08/23/2024	PRTD	1597 SHELL ENERGY NORTH AMERICA	08/09/2024		082224jr	1,270.27
				CHECK		201562 TOTAL:	1,270.27
201563	08/23/2024	PRTD	2389 SPARKS, APRIL	08/09/2024		082224jr	30.97
				CHECK		201563 TOTAL:	30.97
201564	08/23/2024	PRTD	2007 SPECTRUM BUSINESS	08/13/2024		082224jr	119.99
				CHECK		201564 TOTAL:	119.99
201565	08/23/2024	PRTD	1001 DEPARTMENT OF REVENUE	08/13/2024		082224jr	271.98
			DEPARTMENT OF REVENUE	08/14/2024		082224jr	703.00
				CHECK		201565 TOTAL:	974.98
201566	08/23/2024	PRTD	2739 SYLVAN SITE SERVICES	06/13/2024		082224jr	250.00
				CHECK		201566 TOTAL:	250.00
201567	08/23/2024	PRTD	1356 THE UPS STORE 4489	08/15/2024		082224jr	78.95
				CHECK		201567 TOTAL:	78.95
201568	08/23/2024	PRTD	2360 US FOODS, INC.	08/15/2024		082224jr	2,023.48
			US FOODS, INC.	08/15/2024		082224jr	232.54
			US FOODS, INC.	08/15/2024		082224jr	1,415.15
				CHECK		201568 TOTAL:	3,671.17
201569	08/23/2024	PRTD	1013 VAN'S THRIFTWAY	08/15/2024		082224jr	11.31
			VAN'S THRIFTWAY	08/15/2024		082224jr	8.00

08/22/2024 11:30 | City of Helena  
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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO CHECK RUN NET

					CHECK	201569	TOTAL:	19.31	
201570	08/23/2024	PRTD	1579	VERIZON WIRELESS	08/15/2024		082224jr	1,728.26	
					CHECK	201570	TOTAL:	1,728.26	
201571	08/23/2024	PRTD	2559	WOODY'S CAR WASH	08/13/2024		082224jr	15.00	
					CHECK	201571	TOTAL:	15.00	
				NUMBER OF CHECKS	112	***	CASH ACCOUNT TOTAL	***	325,811.95
						COUNT	AMOUNT		
				TOTAL PRINTED CHECKS		112	325,811.95		
						***	GRAND TOTAL	***	325,811.95



**Finance Dept.**  
316 North Park Avenue  
Helena, MT 59623

: Phone: 406-447-8417  
: Fax: 406-447-8434  
: Email: [jrensmon@helenamt.gov](mailto:jrensmon@helenamt.gov)

[helenamt.gov](http://helenamt.gov)

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September 3, 2024

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check registers for 8/26/24, 08/28/24 and 8/29/24 have been approved for claims in the amount of \$2,495,216.86. Checks numbered 201572 – 201742 and ACHs numbered 449 - 452 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

08/26/2024 12:22 | City of Helena  
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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201572	08/26/2024	PRTD	1744 FIREPAC	08/23/2024		082624jr	40.84
				CHECK		201572 TOTAL:	40.84
201573	08/26/2024	PRTD	1608 LEE & ASSOCIATES LLC	08/23/2024		082624jr	351.50
				CHECK		201573 TOTAL:	351.50
201574	08/26/2024	PRTD	1001 CSED WAGE WITHHOLDING UNIT	08/23/2024		082624jr	1,610.62
				CHECK		201574 TOTAL:	1,610.62
201575	08/26/2024	PRTD	1001 DEPARTMENT OF CORRECTIONS	08/23/2024		082624jr	50.00
				CHECK		201575 TOTAL:	50.00
NUMBER OF CHECKS				4	*** CASH ACCOUNT TOTAL ***		2,052.96
					COUNT	AMOUNT	
TOTAL PRINTED CHECKS					4	2,052.96	
						*** GRAND TOTAL ***	2,052.96

08/28/2024 14:10 | City of Helena  
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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
449	08/28/2024	EFT	1842 EAGLE BEVERAGE - HELENA	08/27/2024		082824jr	636.70
				CHECK	449	TOTAL:	636.70
201576	08/28/2024	PRTD	1230 LEHRKIND'S COCA-COLA	08/27/2024		082824jr	329.30
				CHECK	201576	TOTAL:	329.30
201577	08/28/2024	PRTD	999120 Alles, Ronald	08/20/2024		082824jr	88.00
				CHECK	201577	TOTAL:	88.00
201578	08/28/2024	PRTD	999120 Bockman, Scott	08/20/2024		082824jr	88.00
				CHECK	201578	TOTAL:	88.00
201579	08/28/2024	PRTD	999120 Curry, Patrick	08/20/2024		082824jr	88.00
				CHECK	201579	TOTAL:	88.00
201580	08/28/2024	PRTD	999120 Mitchell, James	08/20/2024		082824jr	2,071.77
				CHECK	201580	TOTAL:	2,071.77
201581	08/28/2024	PRTD	999120 Olsen, Barbara	08/20/2024		082824jr	27.28
				CHECK	201581	TOTAL:	27.28

NUMBER OF CHECKS 7 \*\*\* CASH ACCOUNT TOTAL \*\*\* 3,329.05

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	6	2,692.35
TOTAL EFT'S	1	636.70

\*\*\* GRAND TOTAL \*\*\* 3,329.05

08/29/2024 13:35 | City of Helena  
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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
450	08/30/2024	EFT	1422 AUTOTRIX SIGNS & GRAPHICS	08/19/2024		082924jr	1,607.00
				CHECK		450 TOTAL:	1,607.00
451	08/30/2024	EFT	2615 HELENA FOOD SHARE	08/29/2024		082924jr	735,000.00
				CHECK		451 TOTAL:	735,000.00
452	08/30/2024	EFT	2456 TYLER TECHNOLOGIES, INC.	08/28/2024	765	082924jr	11,736.00
			TYLER TECHNOLOGIES, INC.	08/28/2024	764	082924jr	9,388.80
			TYLER TECHNOLOGIES, INC.	08/28/2024	764	082924jr	1,173.60
				CHECK		452 TOTAL:	22,298.40
201582	08/30/2024	PRTD	1045 2M COMPANY, INC.	08/21/2024		082924jr	368.50
			2M COMPANY, INC.	08/21/2024		082924jr	635.12
			2M COMPANY, INC.	08/21/2024		082924jr	658.83
			2M COMPANY, INC.	08/21/2024		082924jr	179.10
				CHECK		201582 TOTAL:	1,841.55
201583	08/30/2024	PRTD	1562 360 BUSINESS SOLUTIONS	08/15/2024		082924jr	51.69
			360 BUSINESS SOLUTIONS	08/21/2024		082924jr	34.41
			360 BUSINESS SOLUTIONS	08/21/2024		082924jr	10.70
			360 BUSINESS SOLUTIONS	08/21/2024		082924jr	75.97
			360 BUSINESS SOLUTIONS	08/21/2024		082924jr	180.24
			360 BUSINESS SOLUTIONS	08/21/2024		082924jr	117.82
			360 BUSINESS SOLUTIONS	08/21/2024		082924jr	8.48
			360 BUSINESS SOLUTIONS	08/22/2024		082924jr	99.12
			360 BUSINESS SOLUTIONS	08/27/2024		082924jr	151.44
			360 BUSINESS SOLUTIONS	08/28/2024		082924jr	24.99
			360 BUSINESS SOLUTIONS	08/28/2024		082924jr	159.52

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
08/28/2024		082924jr	106.01
08/28/2024		082924jr	153.48
08/28/2024		082924jr	45.49
08/28/2024		082924jr	329.45
	CHECK	201583 TOTAL:	1,548.81
08/22/2024	738	082924jr	4,096.89
08/21/2024	471	082924jr	11,276.14
	CHECK	201584 TOTAL:	15,373.03
08/27/2024		082924jr	325.00
	CHECK	201585 TOTAL:	325.00
08/15/2024		082924jr	28.00
08/21/2024		082924jr	211.88
08/20/2024		082924jr	18.25
	CHECK	201586 TOTAL:	258.13
07/05/2024		082924jr	31.87
08/22/2024	651	082924jr	398.07
08/22/2024	651	082924jr	10,304.73
08/28/2024		082924jr	36.00
08/28/2024		082924jr	540.00
	CHECK	201587 TOTAL:	11,310.67
08/20/2024		082924jr	182.08
	CHECK	201588 TOTAL:	182.08

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201589	08/30/2024	PRTD	1061 AL ROSE TOWING	08/22/2024	735	082924jr	165.00
						CHECK 201589 TOTAL:	165.00
201590	08/30/2024	PRTD	1185 ALPINE ANALYTICAL, INC.	08/22/2024		082924jr	240.00
			ALPINE ANALYTICAL, INC.	08/22/2024		082924jr	215.00
			ALPINE ANALYTICAL, INC.	08/22/2024		082924jr	240.00
			ALPINE ANALYTICAL, INC.	08/27/2024		082924jr	55.00
			ALPINE ANALYTICAL, INC.	08/27/2024		082924jr	266.00
			ALPINE ANALYTICAL, INC.	08/27/2024		082924jr	310.00
						CHECK 201590 TOTAL:	1,326.00
201591	08/30/2024	PRTD	1174 ALSCO	08/21/2024		082924jr	32.09
			ALSCO	08/28/2024		082924jr	32.09
						CHECK 201591 TOTAL:	64.18
201592	08/30/2024	PRTD	2574 AMAZON CAPITAL SERVICES	05/20/2024		082924jr	832.25
						CHECK 201592 TOTAL:	832.25
201593	08/30/2024	PRTD	2245 ASSOCIATED CONSTRUCTION ENGINEERING	08/21/2024		082924jr	500.00
						CHECK 201593 TOTAL:	500.00
201594	08/30/2024	PRTD	1300 B & H PHOTO-VIDEO, INC.	08/27/2024	748	082924jr	204.54
			B & H PHOTO-VIDEO, INC.	08/26/2024	748	082924jr	303.32
						CHECK 201594 TOTAL:	507.86
201595	08/30/2024	PRTD	2751 BAKER TILLY MUNICIPAL ADVISORS, LLC	08/29/2024	763	082924jr	12,500.00
						CHECK 201595 TOTAL:	12,500.00



CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201596	08/30/2024	PRTD	2753 BIG SKY PASSENGER RAIL AUTHORITY	08/27/2024		082924jr	4,000.00
					CHECK	201596 TOTAL:	4,000.00
201597	08/30/2024	PRTD	2646 BNSF RAILWAY COMPANY	08/27/2024		082924jr	360.00
					CHECK	201597 TOTAL:	360.00
201598	08/30/2024	PRTD	1927 BOBCAT OF HELENA	08/21/2024		082924jr	474.49
					CHECK	201598 TOTAL:	474.49
201599	08/30/2024	PRTD	1007 BURDICKS LOCKSMITH	08/20/2024		082924jr	15.00
					CHECK	201599 TOTAL:	15.00
201600	08/30/2024	PRTD	1691 BUSHNELL	08/28/2024		082924jr	1,728.54
					CHECK	201600 TOTAL:	1,728.54
201601	08/30/2024	PRTD	2359 CAPITAL CITY WATER CONDITIONING	08/27/2024		082924jr	400.00
					CHECK	201601 TOTAL:	400.00
201602	08/30/2024	PRTD	1021 CAPITAL SPORTS	08/19/2024		082924jr	150.00
					CHECK	201602 TOTAL:	150.00
201603	08/30/2024	PRTD	1257 CHEMICAL MONTANA COMPANY	08/21/2024		082924jr	120.00
					CHECK	201603 TOTAL:	120.00
201604	08/30/2024	PRTD	1004 CITY OF HELENA UTILITY CUSTOMER SER	08/15/2024		082924jr	256.67
			CITY OF HELENA UTILITY CUSTOMER SER	08/15/2024		082924jr	9.26
			CITY OF HELENA UTILITY CUSTOMER SER	08/15/2024		082924jr	15.40
			CITY OF HELENA UTILITY CUSTOMER SER	08/15/2024		082924jr	15.40
			CITY OF HELENA UTILITY CUSTOMER SER	08/15/2024		082924jr	127.87
			CITY OF HELENA UTILITY CUSTOMER SER	08/15/2024		082924jr	9.26

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			CITY OF HELENA UTILITY CUSTOMER SER	08/15/2024		082924jr	86.97
			CITY OF HELENA UTILITY CUSTOMER SER	08/15/2024		082924jr	426.44
			CITY OF HELENA UTILITY CUSTOMER SER	08/20/2024		082924jr	100.00
			CITY OF HELENA UTILITY CUSTOMER SER	08/20/2024		082924jr	100.00
				CHECK	201604	TOTAL:	1,147.27
201605	08/30/2024	PRTD	1107 CLEARWATER PUMP & SUPPLY	08/15/2024		082924jr	72.05
			CLEARWATER PUMP & SUPPLY	08/15/2024		082924jr	25.00
			CLEARWATER PUMP & SUPPLY	08/27/2024	758	082924jr	214.30
				CHECK	201605	TOTAL:	311.35
201606	08/30/2024	PRTD	1550 COBRA PUMA GOLF INC	08/28/2024		082924jr	614.56
				CHECK	201606	TOTAL:	614.56
201607	08/30/2024	PRTD	2711 COLLINS, JAMES	08/21/2024		082924jr	240.00
				CHECK	201607	TOTAL:	240.00
201608	08/30/2024	PRTD	2021 COMMUNICATION & MANAGEMENT SERVICES	08/21/2024		082924jr	3,037.50
				CHECK	201608	TOTAL:	3,037.50
201609	08/30/2024	PRTD	2080 CORNELL, JESSICA	08/22/2024	744	082924jr	125.00
				CHECK	201609	TOTAL:	125.00
201610	08/30/2024	PRTD	1939 D-C CONSTRUCTION	08/21/2024	767	082924jr	2,875.00
				CHECK	201610	TOTAL:	2,875.00
201611	08/30/2024	PRTD	1020 DAKOTA SUPPLY GROUP INC	08/27/2024		082924jr	327.19
			DAKOTA SUPPLY GROUP INC	08/27/2024		082924jr	242.81
			DAKOTA SUPPLY GROUP INC	08/27/2024		082924jr	661.28

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201611 TOTAL:	1,231.28
201612	08/30/2024	PRTD	1791 DELAHUNT, DILLON	08/22/2024		082924jr	162.00
						CHECK 201612 TOTAL:	162.00
201613	08/30/2024	PRTD	2616 DEX IMAGING	08/20/2024		082924jr	189.00
			DEX IMAGING	08/27/2024	759	082924jr	30.00
						CHECK 201613 TOTAL:	219.00
201614	08/30/2024	PRTD	1093 DIAMOND PRODUCTS INC	08/28/2024		082924jr	21.50
						CHECK 201614 TOTAL:	21.50
201615	08/30/2024	PRTD	1121 DORSEY & WHITNEY LLP	08/29/2024	762	082924jr	20,000.00
						CHECK 201615 TOTAL:	20,000.00
201616	08/30/2024	PRTD	1241 EAGLE ELECTRIC, INC.	08/27/2024	751	082924jr	16,174.00
						CHECK 201616 TOTAL:	16,174.00
201617	08/30/2024	PRTD	2053 ECOLAB INC.	08/22/2024	621	082924jr	180.38
						CHECK 201617 TOTAL:	180.38
201618	08/30/2024	PRTD	1401 EMERALD SERVICES INC.	08/27/2024		082924jr	222.60
						CHECK 201618 TOTAL:	222.60
201619	08/30/2024	PRTD	1033 ENERGY LABORATORIES, INC.	08/21/2024		082924jr	446.00
			ENERGY LABORATORIES, INC.	08/21/2024	731	082924jr	1,141.00
			ENERGY LABORATORIES, INC.	08/22/2024		082924jr	112.00
			ENERGY LABORATORIES, INC.	08/27/2024		082924jr	2,644.00
			ENERGY LABORATORIES, INC.	08/27/2024		082924jr	216.00
			ENERGY LABORATORIES, INC.	08/27/2024		082924jr	1,552.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 201619 TOTAL:			6,111.00
201620 08/30/2024	PRTD 1765	EPOCH EYEWEAR	08/28/2024 082924jr 609.59
CHECK 201620 TOTAL:			609.59
201621 08/30/2024	PRTD 1692	FASTSIGNS OF HELENA	08/21/2024 082924jr 42.90
CHECK 201621 TOTAL:			42.90
201622 08/30/2024	PRTD 1524	FIREHOLE RIVER DISTRIBUTING	08/21/2024 082924jr 473.88
		FIREHOLE RIVER DISTRIBUTING	08/21/2024 082924jr 75.98
		FIREHOLE RIVER DISTRIBUTING	08/21/2024 082924jr 365.73
		FIREHOLE RIVER DISTRIBUTING	08/21/2024 082924jr -125.86
CHECK 201622 TOTAL:			789.73
201623 08/30/2024	PRTD 2527	FIRST DUE	08/29/2024 781 082924jr 26,197.50
CHECK 201623 TOTAL:			26,197.50
201624 08/30/2024	PRTD 1898	FISHER'S TECHNOLOGY	08/26/2024 474 082924jr 381.35
CHECK 201624 TOTAL:			381.35
201625 08/30/2024	PRTD 1330	FLYING M MACHINE & FABRICATION	08/19/2024 082924jr 100.00
CHECK 201625 TOTAL:			100.00
201626 08/30/2024	PRTD 1547	FRONTIER PRECISION INC	08/27/2024 757 082924jr 10,136.00
CHECK 201626 TOTAL:			10,136.00
201627 08/30/2024	PRTD 1245	GALLS, LLC	08/22/2024 742 082924jr 126.34
		GALLS, LLC	08/22/2024 741 082924jr 722.96
		GALLS, LLC	08/22/2024 740 082924jr 93.85

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201627 TOTAL:	943.15
201628	08/30/2024	PRTD	1269 GARDENWERKS	08/28/2024		082924jr	322.00
						CHECK 201628 TOTAL:	322.00
201629	08/30/2024	PRTD	1123 GENERAL DISTRIBUTING COMPANY	08/21/2024		082924jr	491.95
						CHECK 201629 TOTAL:	491.95
201630	08/30/2024	PRTD	1079 GEORGE'S DISTRIBUTING	08/28/2024		082924jr	1,135.52
			GEORGE'S DISTRIBUTING	08/28/2024		082924jr	-100.00
						CHECK 201630 TOTAL:	1,035.52
201631	08/30/2024	PRTD	2491 GOEBEL, ROB	08/22/2024		082924jr	240.00
						CHECK 201631 TOTAL:	240.00
201632	08/30/2024	PRTD	1030 GRAINGER, INC.	08/19/2024		082924jr	98.05
						CHECK 201632 TOTAL:	98.05
201633	08/30/2024	PRTD	2738 GRANITE PEAK PUMP	08/21/2024		082924jr	1,289.40
						CHECK 201633 TOTAL:	1,289.40
201634	08/30/2024	PRTD	1438 GREAT WEST ENGINEERING	06/30/2024		082924jr	22,240.98
						CHECK 201634 TOTAL:	22,240.98
201635	08/30/2024	PRTD	1424 GUSTO DISTRIBUTING	08/28/2024		082924jr	329.79
						CHECK 201635 TOTAL:	329.79
201636	08/30/2024	PRTD	1339 HARRINGTON BOTTLING COMPANY	08/21/2024		082924jr	760.01
			HARRINGTON BOTTLING COMPANY	08/28/2024		082924jr	621.36
						CHECK 201636 TOTAL:	1,381.37

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201637	08/30/2024	PRTD	1339 HARRINGTON BOTTLING COMPANY	08/21/2024		082924jr	10.51
					CHECK	201637 TOTAL:	10.51
201638	08/30/2024	PRTD	1132 HAWKINS, INC.	08/21/2024	730	082924jr	20,298.89
					CHECK	201638 TOTAL:	20,298.89
201639	08/30/2024	PRTD	1275 HDR INC	08/27/2024	756	082924jr	4,423.16
					CHECK	201639 TOTAL:	4,423.16
201640	08/30/2024	PRTD	1763 HELENA RECYCLING, LLC	08/27/2024	581	082924jr	24,786.00
					CHECK	201640 TOTAL:	24,786.00
201641	08/30/2024	PRTD	2631 HELENA REGIONAL SPORTS ASSOCIATION	06/30/2024		082924jr	33.00
					CHECK	201641 TOTAL:	33.00
201642	08/30/2024	PRTD	1058 HELENA SAND AND GRAVEL	08/27/2024	598	082924jr	304.43
			HELENA SAND AND GRAVEL	08/27/2024	598	082924jr	314.91
			HELENA SAND AND GRAVEL	08/27/2024	598	082924jr	298.45
			HELENA SAND AND GRAVEL	08/27/2024	598	082924jr	8,790.12
					CHECK	201642 TOTAL:	9,707.91
201643	08/30/2024	PRTD	1593 HELENA TOURISM BID	06/30/2024		082924jr	231,644.46
					CHECK	201643 TOTAL:	231,644.46
201644	08/30/2024	PRTD	2746 HI-LINE SEAL COATING	08/22/2024	736	082924jr	980.00
					CHECK	201644 TOTAL:	980.00
201645	08/30/2024	PRTD	1805 HUGHES FIRE EQUIPMENT, INC.	08/22/2024		082924jr	73.05
			HUGHES FIRE EQUIPMENT, INC.	08/22/2024		082924jr	84.19

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
	CHECK	201645 TOTAL:	157.24
201646 08/30/2024	PRTD 1047	HYDROMETRICS, INC	06/30/2024 715 082924jr 15,279.31
	CHECK	201646 TOTAL:	15,279.31
201647 08/30/2024	PRTD 1246	INTERMOUNTAIN HEATING & A/C, INC.	08/21/2024 729 082924jr 11,994.00
	CHECK	201647 TOTAL:	11,994.00
201648 08/30/2024	PRTD 2304	JOE JOHNSON EQUIPMENT, LLC	08/27/2024 696 082924jr 297,684.00
	CHECK	201648 TOTAL:	297,684.00
201649 08/30/2024	PRTD 1640	KOLAR TIRE & AUTO	08/28/2024 082924jr 15.00
	CHECK	201649 TOTAL:	15.00
201650 08/30/2024	PRTD 2702	KRUZICH, ANDREW	08/27/2024 082924jr 112.00
	CHECK	201650 TOTAL:	112.00
201651 08/30/2024	PRTD 1230	LEHRKIND'S COCA-COLA	08/28/2024 082924jr 492.10
	CHECK	201651 TOTAL:	492.10
201652 08/30/2024	PRTD 1230	LEHRKIND'S COCA-COLA	08/28/2024 082924jr 12.00
	CHECK	201652 TOTAL:	12.00
201653 08/30/2024	PRTD 1318	LES SCHWAB	08/14/2024 082924jr 1,409.88
		LES SCHWAB	08/19/2024 082924jr 470.97
	CHECK	201653 TOTAL:	1,880.85
201654 08/30/2024	PRTD 1002	LEWIS & CLARK COUNTY CLERK & RECORD	08/16/2024 082924jr 40.00
	CHECK	201654 TOTAL:	40.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201655	08/30/2024	PRTD	1002 LEWIS & CLARK COUNTY CLERK & RECORD	08/16/2024		082924jr	40.00
					CHECK	201655 TOTAL:	40.00
201656	08/30/2024	PRTD	1002 INFORMATION TECHNOLOGY & SERVICES	08/15/2024	550	082924jr	168.00
			INFORMATION TECHNOLOGY & SERVICES	08/21/2024		082924jr	1,538.88
			INFORMATION TECHNOLOGY & SERVICES	08/21/2024		082924jr	145.00
			INFORMATION TECHNOLOGY & SERVICES	08/22/2024		082924jr	145.00
			INFORMATION TECHNOLOGY & SERVICES	08/27/2024		082924jr	725.00
					CHECK	201656 TOTAL:	2,721.88
201657	08/30/2024	PRTD	1002 LEWIS & CLARK COUNTY PUBLIC WORKS	07/31/2024	580	082924jr	93,631.92
			LEWIS & CLARK COUNTY PUBLIC WORKS	08/27/2024	580	082924jr	89,392.32
					CHECK	201657 TOTAL:	183,024.24
201658	08/30/2024	PRTD	1686 MASLOWSKI, DAVE	08/22/2024		082924jr	230.93
					CHECK	201658 TOTAL:	230.93
201659	08/30/2024	PRTD	1685 MCDANIEL, MIKE	08/22/2024		082924jr	156.00
					CHECK	201659 TOTAL:	156.00
201660	08/30/2024	PRTD	1083 MIDLAND IMPLEMENT CO INC	08/21/2024	473	082924jr	1,559.71
			MIDLAND IMPLEMENT CO INC	08/21/2024	473	082924jr	3,260.60
			MIDLAND IMPLEMENT CO INC	08/21/2024		082924jr	302.45
			MIDLAND IMPLEMENT CO INC	08/21/2024		082924jr	311.13
			MIDLAND IMPLEMENT CO INC	08/21/2024		082924jr	88.68
			MIDLAND IMPLEMENT CO INC	08/21/2024		082924jr	550.28
			MIDLAND IMPLEMENT CO INC	08/21/2024		082924jr	440.04
			MIDLAND IMPLEMENT CO INC	08/21/2024		082924jr	978.24



CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
08/21/2024		082924jr	970.64
08/21/2024		082924jr	122.29
	CHECK	201660 TOTAL:	8,584.06
08/21/2024		082924jr	169.00
	CHECK	201661 TOTAL:	169.00
08/21/2024		082924jr	125.00
	CHECK	201662 TOTAL:	125.00
08/16/2024		082924jr	240.00
	CHECK	201663 TOTAL:	240.00
08/15/2024		082924jr	490.00
	CHECK	201664 TOTAL:	490.00
08/21/2024		082924jr	4,654.64
08/27/2024	750	082924jr	2,739.25
	CHECK	201665 TOTAL:	7,393.89
08/21/2024		082924jr	2,106.40
	CHECK	201666 TOTAL:	2,106.40
07/11/2024		082924jr	380.00
08/12/2024		082924jr	760.00
	CHECK	201667 TOTAL:	1,140.00
08/21/2024		082924jr	452,727.00
	CHECK	201668 TOTAL:	452,727.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201669	08/30/2024	PRTD	1130 MT MUNICIPAL INTERLOCAL AUTHORITY	08/21/2024		082924jr	29,096.00
					CHECK	201669 TOTAL:	29,096.00
201670	08/30/2024	PRTD	1130 MT MUNICIPAL INTERLOCAL AUTHORITY	08/21/2024		082924jr	25,033.00
					CHECK	201670 TOTAL:	25,033.00
201671	08/30/2024	PRTD	1130 MT MUNICIPAL INTERLOCAL AUTHORITY	08/21/2024		082924jr	14,595.00
					CHECK	201671 TOTAL:	14,595.00
201672	08/30/2024	PRTD	1118 MURDOCH'S RANCH AND HOME SUPPLY	08/15/2024		082924jr	135.98
			MURDOCH'S RANCH AND HOME SUPPLY	08/15/2024		082924jr	299.94
			MURDOCH'S RANCH AND HOME SUPPLY	08/15/2024		082924jr	124.98
			MURDOCH'S RANCH AND HOME SUPPLY	08/20/2024		082924jr	74.98
			MURDOCH'S RANCH AND HOME SUPPLY	08/21/2024		082924jr	27.99
			MURDOCH'S RANCH AND HOME SUPPLY	08/21/2024		082924jr	58.47
			MURDOCH'S RANCH AND HOME SUPPLY	08/21/2024		082924jr	71.94
			MURDOCH'S RANCH AND HOME SUPPLY	08/22/2024		082924jr	-64.99
			MURDOCH'S RANCH AND HOME SUPPLY	08/27/2024		082924jr	47.45
			MURDOCH'S RANCH AND HOME SUPPLY	08/27/2024		082924jr	21.45
			MURDOCH'S RANCH AND HOME SUPPLY	08/27/2024		082924jr	202.96
			MURDOCH'S RANCH AND HOME SUPPLY	08/27/2024		082924jr	125.96
			MURDOCH'S RANCH AND HOME SUPPLY	08/28/2024		082924jr	24.99
			MURDOCH'S RANCH AND HOME SUPPLY	08/28/2024		082924jr	81.97
					CHECK	201672 TOTAL:	1,234.07
201673	08/30/2024	PRTD	2143 NAPA - HELENA	08/19/2024		082924jr	12.19
			NAPA - HELENA	08/19/2024		082924jr	7.51
			NAPA - HELENA	08/21/2024		082924jr	138.26

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			NAPA - HELENA	08/21/2024		082924jr	39.27
			NAPA - HELENA	08/21/2024		082924jr	-39.27
			NAPA - HELENA	08/21/2024		082924jr	66.93
			NAPA - HELENA	08/21/2024		082924jr	52.40
			NAPA - HELENA	08/27/2024		082924jr	19.40
			NAPA - HELENA	08/27/2024		082924jr	8.12
			NAPA - HELENA	08/27/2024		082924jr	9.24
			NAPA - HELENA	08/28/2024		082924jr	53.88
				CHECK	201673	TOTAL:	367.93
201674	08/30/2024	PRTD	2726 NASH ENTERPRISES	08/27/2024	755	082924jr	48,795.00
				CHECK	201674	TOTAL:	48,795.00
201675	08/30/2024	PRTD	2392 NATIONAL LAUNDRY CO.	08/19/2024		082924jr	11.68
			NATIONAL LAUNDRY CO.	08/21/2024		082924jr	7.53
			NATIONAL LAUNDRY CO.	08/20/2024		082924jr	89.86
			NATIONAL LAUNDRY CO.	08/27/2024		082924jr	96.73
			NATIONAL LAUNDRY CO.	08/27/2024		082924jr	127.06
				CHECK	201675	TOTAL:	332.86
201676	08/30/2024	PRTD	1264 NITRO GREEN	08/19/2024		082924jr	237.00
				CHECK	201676	TOTAL:	237.00
201677	08/30/2024	PRTD	1467 NORTHERN COMMUNICATIONS	05/02/2024	179	082924jr	196.82
				CHECK	201677	TOTAL:	196.82
201678	08/30/2024	PRTD	999100 ANGELA JA WOODMANSEY	08/29/2024		082924jr	25.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
	CHECK	201678 TOTAL:	25.00
201679 08/30/2024	PRTD 999100 ANTHONY A FATTARSI	08/29/2024 082924jr	12.00
	CHECK	201679 TOTAL:	12.00
201680 08/30/2024	PRTD 999100 DARYL CHAN	08/29/2024 082924jr	25.00
	CHECK	201680 TOTAL:	25.00
201681 08/30/2024	PRTD 999100 DEVYN NOELLE WUNDERWALD	08/29/2024 082924jr	12.00
	CHECK	201681 TOTAL:	12.00
201682 08/30/2024	PRTD 999100 ELIZABETH T TOBIN	08/29/2024 082924jr	25.00
	CHECK	201682 TOTAL:	25.00
201683 08/30/2024	PRTD 999100 GIRLIE DAYLINDA QUIROZ RADLEY	08/29/2024 082924jr	12.00
	CHECK	201683 TOTAL:	12.00
201684 08/30/2024	PRTD 999100 HEATHER ANN RANALLI	08/29/2024 082924jr	12.00
	CHECK	201684 TOTAL:	12.00
201685 08/30/2024	PRTD 999100 JEFFREY CHARLES HIEL	08/29/2024 082924jr	25.00
	CHECK	201685 TOTAL:	25.00
201686 08/30/2024	PRTD 999100 JULIE K GAVIN	08/29/2024 082924jr	25.00
	CHECK	201686 TOTAL:	25.00
201687 08/30/2024	PRTD 999100 KATHLEEN D MACEFIELD	08/29/2024 082924jr	12.00
	CHECK	201687 TOTAL:	12.00
201688 08/30/2024	PRTD 999100 KRYSTLE MELADIE NETTLETON	08/29/2024 082924jr	12.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201688 TOTAL:	12.00
201689	08/30/2024	PRTD	999100 LESLEY JANE DUNKLE	08/29/2024		082924jr	12.00
						CHECK 201689 TOTAL:	12.00
201690	08/30/2024	PRTD	999100 MAUREEN ANN COLE	08/29/2024		082924jr	12.00
						CHECK 201690 TOTAL:	12.00
201691	08/30/2024	PRTD	999100 SHIRLEY CHESTERFIELD-STANTON	08/29/2024		082924jr	25.00
						CHECK 201691 TOTAL:	25.00
201692	08/30/2024	PRTD	999100 SORENSON, PATRICIA ELAINE	08/29/2024		082924jr	12.00
						CHECK 201692 TOTAL:	12.00
201693	08/30/2024	PRTD	999100 STEPHEN O LANTZ	08/29/2024		082924jr	12.00
						CHECK 201693 TOTAL:	12.00
201694	08/30/2024	PRTD	999100 TIMOTHY J PETERSON	08/29/2024		082924jr	25.00
						CHECK 201694 TOTAL:	25.00
201695	08/30/2024	PRTD	999110 Gilbert, Malcolm & Buettner, Breena	08/20/2024		082924jr	6,000.00
						CHECK 201695 TOTAL:	6,000.00
201696	08/30/2024	PRTD	999120 NBC LLC	08/20/2024		082924jr	20,253.44
						CHECK 201696 TOTAL:	20,253.44
201697	08/30/2024	PRTD	1158 PACIFIC STEEL AND RECYCLING	08/21/2024		082924jr	63.81
						CHECK 201697 TOTAL:	63.81
201698	08/30/2024	PRTD	1822 PELZER GOLF SUPPLIES	08/28/2024		082924jr	760.89

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
	CHECK	201698 TOTAL:	760.89
201699 08/30/2024	PRTD 2514	PERPIGNANO ART	08/20/2024 749 082924jr 13,305.86
	CHECK	201699 TOTAL:	13,305.86
201700 08/30/2024	PRTD 1893	PHAT TRAK TRAIL COMPANY	08/21/2024 082924jr 8,778.00
	CHECK	201700 TOTAL:	8,778.00
201701 08/30/2024	PRTD 2524	PINE STALLS	08/28/2024 082924jr 105.00
	CHECK	201701 TOTAL:	105.00
201702 08/30/2024	PRTD 1715	PIIONEER CHEMICAL SUPPLY L.L.C.	08/28/2024 082924jr 257.90
	CHECK	201702 TOTAL:	257.90
201703 08/30/2024	PRTD 1418	PIIONEER TECHNICAL SERVICES, IN	08/21/2024 082924jr 468.00
	CHECK	201703 TOTAL:	468.00
201704 08/30/2024	PRTD 1451	PLATT ELECTRIC SUPPLY	07/10/2024 082924jr 244.98
		PLATT ELECTRIC SUPPLY	07/10/2024 082924jr 55.60
		PLATT ELECTRIC SUPPLY	08/15/2024 082924jr 126.00
		PLATT ELECTRIC SUPPLY	08/19/2024 082924jr 23.24
		PLATT ELECTRIC SUPPLY	08/22/2024 082924jr 581.35
		PLATT ELECTRIC SUPPLY	08/22/2024 082924jr 14.93
	CHECK	201704 TOTAL:	1,046.10
201705 08/30/2024	PRTD 1102	POWER TOWNSEND	08/15/2024 082924jr 45.43
		POWER TOWNSEND	08/21/2024 082924jr 81.28
		POWER TOWNSEND	08/27/2024 082924jr 19.96
	CHECK	201705 TOTAL:	146.67

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
201706 08/30/2024 PRTD	2438 Q-MATION, INC, DBA WONDERWARE	08/27/2024 754	082924jr 10,591.00
		CHECK 201706 TOTAL:	10,591.00
201707 08/30/2024 PRTD	1041 QUALITY CONTROL SERVICES INC	08/20/2024	082924jr 1,120.00
		CHECK 201707 TOTAL:	1,120.00
201708 08/30/2024 PRTD	1645 QUIK PIK FOODS	08/28/2024	082924jr 104.25
		CHECK 201708 TOTAL:	104.25
201709 08/30/2024 PRTD	1018 R & R PUMP COMPANY	08/16/2024	082924jr 87.30
	R & R PUMP COMPANY	08/27/2024	082924jr 26.00
		CHECK 201709 TOTAL:	113.30
201710 08/30/2024 PRTD	1748 RDO EQUIPMENT CO.	08/22/2024	082924jr 1,031.82
		CHECK 201710 TOTAL:	1,031.82
201711 08/30/2024 PRTD	1978 RIVER OAKS COMMUNICATIONS CORP	08/20/2024 726	082924jr 4,873.50
	RIVER OAKS COMMUNICATIONS CORP	08/20/2024 727	082924jr 1,824.00
	RIVER OAKS COMMUNICATIONS CORP	08/20/2024 728	082924jr 712.50
		CHECK 201711 TOTAL:	7,410.00
201712 08/30/2024 PRTD	1106 ROCK HAND HARDWARE	08/13/2024	082924jr 54.99
	ROCK HAND HARDWARE	08/15/2024	082924jr 24.95
	ROCK HAND HARDWARE	08/15/2024	082924jr 172.56
	ROCK HAND HARDWARE	08/15/2024	082924jr 21.97
	ROCK HAND HARDWARE	08/14/2024	082924jr 123.90
	ROCK HAND HARDWARE	08/01/2024	082924jr 98.33
	ROCK HAND HARDWARE	08/08/2024	082924jr -23.99
	ROCK HAND HARDWARE	08/21/2024	082924jr 31.98

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			ROCK HAND HARDWARE	08/21/2024		082924jr	14.18
			ROCK HAND HARDWARE	08/21/2024		082924jr	7.99
			ROCK HAND HARDWARE	08/21/2024		082924jr	-7.99
			ROCK HAND HARDWARE	08/21/2024		082924jr	5.99
			ROCK HAND HARDWARE	08/21/2024		082924jr	46.98
			ROCK HAND HARDWARE	08/21/2024		082924jr	53.55
			ROCK HAND HARDWARE	08/22/2024		082924jr	14.99
			ROCK HAND HARDWARE	08/27/2024		082924jr	-19.99
			ROCK HAND HARDWARE	08/27/2024		082924jr	73.97
			ROCK HAND HARDWARE	08/27/2024		082924jr	18.49
			ROCK HAND HARDWARE	08/27/2024		082924jr	3.19
			ROCK HAND HARDWARE	08/28/2024		082924jr	21.98
			ROCK HAND HARDWARE	08/28/2024		082924jr	21.93
			ROCK HAND HARDWARE	08/28/2024		082924jr	31.31
			ROCK HAND HARDWARE	08/28/2024		082924jr	31.97
			ROCK HAND HARDWARE	08/28/2024		082924jr	26.28
			ROCK HAND HARDWARE	08/28/2024		082924jr	8.59
					CHECK	201712 TOTAL:	858.10
201713	08/30/2024	PRTD	1823 ROCKY MOUNTAIN SUPPLY, INC.	08/21/2024		082924jr	1,507.81
					CHECK	201713 TOTAL:	1,507.81
201714	08/30/2024	PRTD	1098 ROD TABBERT CONSTRUCTION, INC.	08/27/2024		082924jr	2,518.56
					CHECK	201714 TOTAL:	2,518.56
201715	08/30/2024	PRTD	2469 SANDERSON STEWART	07/24/2024		082924jr	4,120.10



08/29/2024 13:35 | City of Helena  
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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201715 TOTAL:	4,120.10
201716	08/30/2024	PRTD	1133 SELBYS REPROGRAPHICS, INC.	08/19/2024		082924jr	2,340.00
			SELBYS REPROGRAPHICS, INC.	08/27/2024		082924jr	86.90
						CHECK 201716 TOTAL:	2,426.90
201717	08/30/2024	PRTD	2575 SELKIRK CLEANING	08/19/2024		082924jr	1,035.00
						CHECK 201717 TOTAL:	1,035.00
201718	08/30/2024	PRTD	1573 SIGNS NOW HELENA	08/28/2024		082924jr	55.00
						CHECK 201718 TOTAL:	55.00
201719	08/30/2024	PRTD	1287 SIMPLOT PARTNERS	08/21/2024		082924jr	522.84
						CHECK 201719 TOTAL:	522.84
201720	08/30/2024	PRTD	2108 SKYWEST COMMERCIAL CLEANING LLC	08/27/2024		082924jr	300.00
						CHECK 201720 TOTAL:	300.00
201721	08/30/2024	PRTD	1897 SLATE ARCHITECTURE, INC.	08/27/2024	753	082924jr	8,620.00
						CHECK 201721 TOTAL:	8,620.00
201722	08/30/2024	PRTD	1611 SLATTERY, ZACH	08/22/2024	743	082924jr	1,883.28
						CHECK 201722 TOTAL:	1,883.28
201723	08/30/2024	PRTD	2755 SLEEP NUMBER 10868 - BOZEMAN	08/29/2024	780	082924jr	7,871.80
						CHECK 201723 TOTAL:	7,871.80
201724	08/30/2024	PRTD	1001 DEPARTMENT OF LABOR & INDUSTRY	08/19/2024		082924jr	3,881.07
						CHECK 201724 TOTAL:	3,881.07

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
201725	08/30/2024	PRTD	1001 DEPARTMENT OF REVENUE	08/27/2024		082924jr	25.44
				CHECK		201725 TOTAL:	25.44
201726	08/30/2024	PRTD	1666 TAYLORMADE GOLF COMPANY	08/28/2024		082924jr	199.59
			TAYLORMADE GOLF COMPANY	08/28/2024		082924jr	444.13
				CHECK		201726 TOTAL:	643.72
201727	08/30/2024	PRTD	2745 TEAM ONE NETWORK, LLC	08/22/2024	747	082924jr	1,990.00
				CHECK		201727 TOTAL:	1,990.00
201728	08/30/2024	PRTD	1145 THATCHER COMPANY INC.	07/09/2024	732	082924jr	8,935.53
				CHECK		201728 TOTAL:	8,935.53
201729	08/30/2024	PRTD	1356 THE UPS STORE 4489	08/22/2024	746	082924jr	14.82
			THE UPS STORE 4489	08/22/2024	745	082924jr	16.48
				CHECK		201729 TOTAL:	31.30
201730	08/30/2024	PRTD	1831 THOMAS, MADELYN R.	08/21/2024		082924jr	13.40
			THOMAS, MADELYN R.	08/21/2024		082924jr	74.04
			THOMAS, MADELYN R.	08/21/2024		082924jr	30.15
				CHECK		201730 TOTAL:	117.59
201731	08/30/2024	PRTD	1412 TITLEIST	08/28/2024		082924jr	3,355.33
				CHECK		201731 TOTAL:	3,355.33
201732	08/30/2024	PRTD	1560 TOM'S CRANE SERVICE INC	08/27/2024		082924jr	180.00
				CHECK		201732 TOTAL:	180.00
201733	08/30/2024	PRTD	2548 TRI-COUNTY FIRESAFE WORKING GROUP	08/26/2024	462	082924jr	5,004.49

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201733 TOTAL:	5,004.49
201734	08/30/2024	PRTD	1046 TRI-COUNTY MECHANICAL & ELECTRICAL,	08/22/2024	739	082924jr	252.00
						CHECK 201734 TOTAL:	252.00
201735	08/30/2024	PRTD	2360 US FOODS, INC.	06/30/2024		082924jr	127.47
			US FOODS, INC.	06/30/2024		082924jr	47.75
			US FOODS, INC.	06/30/2024		082924jr	2,444.88
			US FOODS, INC.	06/30/2024		082924jr	43.44
			US FOODS, INC.	08/26/2024		082924jr	155.62
			US FOODS, INC.	08/26/2024		082924jr	174.59
			US FOODS, INC.	08/26/2024		082924jr	1,659.13
			US FOODS, INC.	08/26/2024		082924jr	1,465.11
			US FOODS, INC.	08/28/2024		082924jr	785.82
			US FOODS, INC.	08/28/2024		082924jr	1,797.04
			US FOODS, INC.	08/28/2024		082924jr	1,585.00
						CHECK 201735 TOTAL:	10,285.85
201736	08/30/2024	PRTD	1543 USA BLUE BOOK	08/19/2024		082924jr	729.79
			USA BLUE BOOK	08/27/2024		082924jr	1,610.98
			USA BLUE BOOK	08/27/2024	752	082924jr	12,295.69
						CHECK 201736 TOTAL:	14,636.46
201737	08/30/2024	PRTD	2749 VAN ZANT, ANDREW	08/22/2024		082924jr	37.00
						CHECK 201737 TOTAL:	37.00
201738	08/30/2024	PRTD	1013 VAN'S THRIFTWAY	08/21/2024		082924jr	19.96
			VAN'S THRIFTWAY	08/28/2024		082924jr	11.98
			VAN'S THRIFTWAY	08/28/2024		082924jr	2.59

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 201738 TOTAL:	34.53
201739	08/30/2024	PRTD	1579 VERIZON WIRELESS	08/22/2024	737	082924jr	4,610.89
						CHECK 201739 TOTAL:	4,610.89
201740	08/30/2024	PRTD	1979 WALKER MOWERS OF HELENA, LLC	08/21/2024		082924jr	53.00
						CHECK 201740 TOTAL:	53.00
201741	08/30/2024	PRTD	1394 WILLIAMS, CARMEN	08/21/2024		082924jr	515.00
			WILLIAMS, CARMEN	08/20/2024		082924jr	790.00
						CHECK 201741 TOTAL:	1,305.00
201742	08/30/2024	PRTD	1841 WIRED ELECTRICAL SERVICES	08/27/2024		082924jr	109.00
						CHECK 201742 TOTAL:	109.00
NUMBER OF CHECKS 164				*** CASH ACCOUNT TOTAL ***			2,489,834.85
				COUNT		AMOUNT	
TOTAL PRINTED CHECKS				161		1,730,929.45	
TOTAL EFT'S				3		758,905.40	
						*** GRAND TOTAL ***	2,489,834.85

***City of Helena, Montana, City Commission Meeting – September 23, 2024***

**To:** Mayor Collins and the Helena City Commission

**From:** Doug Smith, Parks, Recreation and Open Lands Director and Brad Langsather, Open Lands Manager

**Subject:** Title III Funds Acceptance - Westridge Fuels Reduction Project

**Present Situation:**

Lewis and Clark County has provided the City of Helena with a letter outlining the County’s intent to award the City FY23 Title III funding in the amount of \$22,475.00 to fund the completion of forest fuel reduction efforts adjacent to the Westridge Subdivision located just south of Le Grande Cannon Boulevard at the base of Mount Helena City Park.

**Background Information:**

On the 9<sup>th</sup> of July 2024, the Lewis and Clark County Commission approved Resolution 2024-67, a Resolution of Intention to Expend County Title III Funds. Included with the aforementioned resolution was the City of Helena’s proposed fuels treatment on a 31-acre parcel adjacent to the Westridge Subdivision. The Title III funding request for the project is \$22,475.00 with the City of Helena providing \$7,475.00 in matching funds.

**Proposal/Objective**

Implement forest fuel reduction activities within a 31-acre unit surrounding the Westridge Subdivision.

**Advantage:**

Leverage City Open Space Maintenance funds to expedite forest fuel reduction work within Mount Helena City Park.

**Notable Energy Impact:**

N/A

**Disadvantage:**

N/A

**Notice of Public Hearing:**

N/A

**Staff Recommendation:**

Parks, Recreation and Open Lands Director, Doug Smith, recommends that the City of Helena accept the pending award of FY23 Title III funds totaling \$22,475.00 from Lewis and Clark County as described with Resolution 2024-67.

Kyle Sturgill-Simon  
Emergency Manager  
(406) 447-8285 Desk  
ksturgill-simon@lccountymt.gov



Law & Justice Center  
406 Fuller Ave  
Helena, Montana 59623

# LEWIS AND CLARK COUNTY

## Emergency Management

September 10, 2024

Brad Langsather  
Open Lands Manager, City of Helena  
316 N. Park Ave.  
Helena, MT 59623


**Re: Letter of Intent to Award the City of Helena Secure Rural Schools Title III funding**

Mr. Langsather,

On July 9, 2024, the Lewis and Clark Board of County Commissioners approved Resolution 2024-67, Resolution of Intention to Expend County Title III Funds (attached). The Resolution included the City of Helena's proposed fuels treatment on a 31-acre parcel adjacent to the Westridge Subdivision. The Title III funding request for the project is \$22,475 with the City providing \$7,475 in matching funds.

A required 45-day public comment period on all proposed Title III projects was open from July 11-August 26, 2024, along with a requirement to advise the local Resource Advisory Committee (RAC) of the proposed projects. No public or RAC comments were received in response to the City's proposed project.

This letter serves as Lewis and Clark County's intent to award the City of Helena FY23 Title III funding in the amount of \$22,475 for the project as proposed in Resolution 2024-67. The period of performance for this award shall be September 1, 2024-September 30, 2025. An interlocal agreement between Lewis and Clark County and City of Helena that formalizes this award will be forthcoming in fall 2024.



Kyle Sturgill-Simon  
Emergency Management Program Manager  
Lewis and Clark County

Cc: Doug Smith, Director, City of Helena Parks and Recreation  
Attachment: Resolution 2024-67, Resolution of Intention to Expend County Title III Funds

RESOLUTION 2024 - 67

RESOLUTION OF INTENTION TO EXPEND COUNTY TITLE III FUNDS

WHEREAS, the Lewis and Clark County ("County") elected to receive federal fiscal year 2023 County Title III funding from the Secure Rural Schools and Community Self-Determination (SRS) Act as authorized under Title XII of section 41202 of Public Law No: 117-58 and 7-3-213 of Montana Code Annotated; and

WHEREAS, Title III funds must be used for eligible activities as described in Title 16, Chapter 90, Section 7142 of U.S. Code (16 U.S.C. §7142); and

WHEREAS, an eligible Title III fund use is carrying out a community wildfire protection plan; and

WHEREAS, the Lewis and Clark County adopted the Tri-County Regional Community Wildfire Protection Plan in April 2020; and

WHEREAS, it is a requirement of the County Title III funds to provide a public comment period for proposed projects and submit the proposed project to the County's participating Resource Advisory Committee before the County may use the funds; and

WHEREAS, the following proposed projects are proposed for use of County Title III funds for carrying out an approved community wildfire protection plan:

- 1) The City of Helena's proposal to conduct a fuels treatment project on 31 acres on Mt. Helena City Park land. The proposal and map are provided in "Exhibit A."
- 2) The Tri-County FireSafe Working Group's proposal to conduct a fuels treatment project on 13.8 acres of private property. The proposal, project plan, and map are provided in "Exhibit B."
- 3) The Tri-County FireSafe Working Group's proposal to conduct home ignition zone assessments for County property owners. The proposal is provided in "Exhibit B."

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners does hereby establish its intention to use County Title III funds for the aforementioned proposed projects.

BE IT FURTHER RESOLVED that a public comment period on the proposed projects will be published in the Helena Independent Record and comments will be received for 45-days after the first publication of notice.

BE IT FURTHER RESOLVED that a notification of the proposed projects will be submitted to the Helena-Lewis and Clark Resource Advisory Committee.

DATED this 9 day of July, 2024.

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS

*[Handwritten Signature]*  
Andy Hunthausen, Chair



ATTEST:

*[Handwritten Signature]*  
Amy Reeves, Clerk of the Board

Attachments: Exhibit "A"  
Exhibit "B"



DATE: 05-15-2024

TO: Ann McCauley

FROM: Brad Langsather

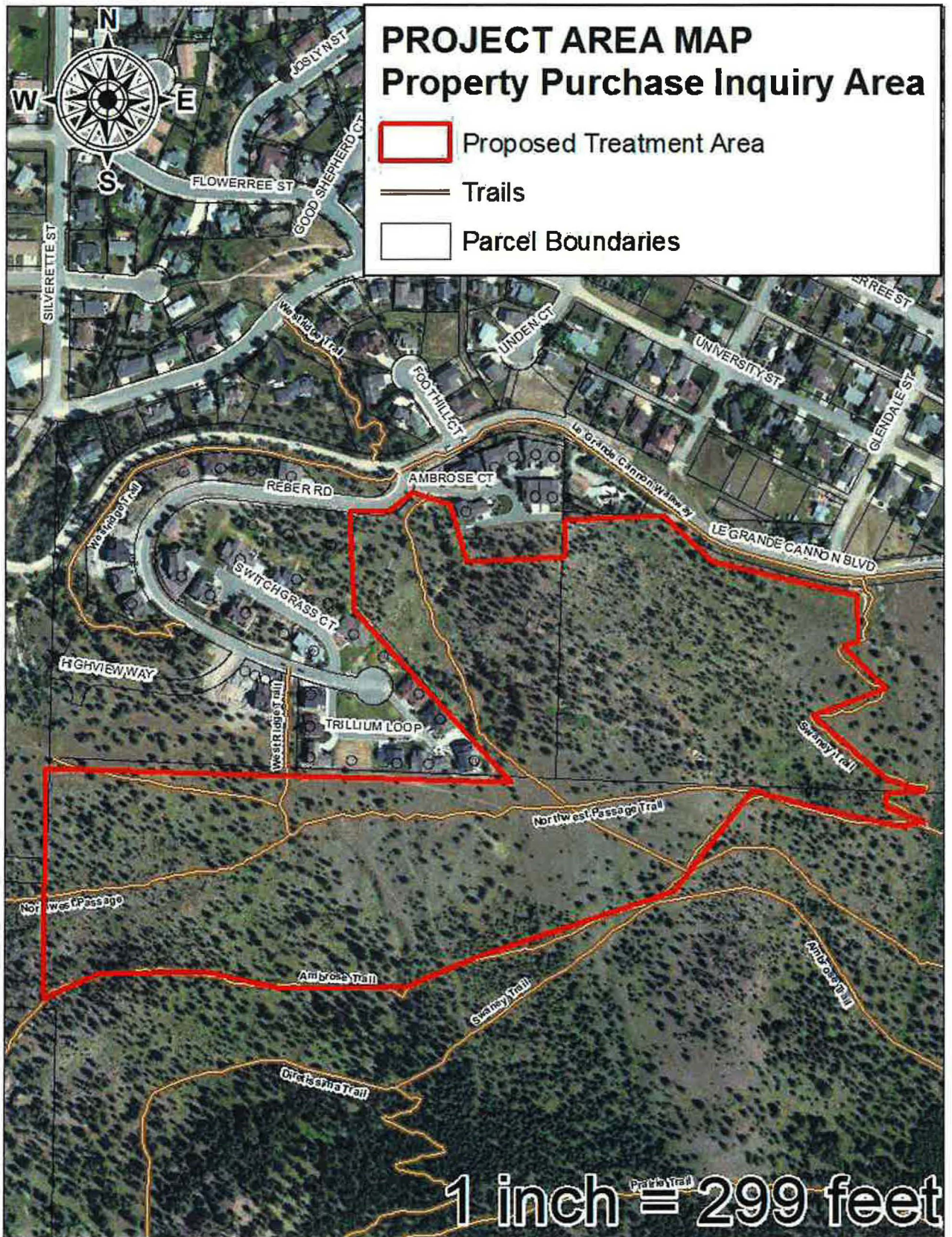
SUBJECT: Forest Fuel Reduction Projects

The City of Helena would like to submit a request to Lewis and Clark County for cooperative funding related to a proposed fuel management project located within Mount Helena City Park. Attached you will find a project area map that depicts the location of the 31-acre unit proposed for fuels reduction treatment. The proposed project would involve reducing surface fuels, reducing tree canopy bulk densities, and increasing the vertical distances to live tree canopy base height. Prior to the onset of fuel reduction activities, all trees selected for retention would be designated with a flag affixed at or near breast height (4.5 feet). Retention trees would be selected based on their outward expression of good form and apparent vigor. All designated retention trees would be subjected to pruning to a height of 6 feet to 8 feet and non-designated retention trees would be severed at a bole point  $\leq 2$  inches from ground level on the tree trunks high side. Cut-waste material generated from thinning/pruning activities would be assembled into hand piles for eventual burn disposal by city staff. The following table outlines the city's proposed fuels reduction project budget:

	<b>Grant</b>	<b>Match</b>	<b>Explanation</b>
<b>Personnel</b>	<u>NA</u>	<b>\$5,221.00</b>	<b>Unit Layout, Retention Tree Marking, Burning, Grass Seeding</b>
<b>Contracts</b>	<u>NA</u>	<b>\$1,350.00</b>	<b>Contract Prep, Legal Review, Administration, Invoice Processing, Project Closure</b>
<b>Supplies</b>	<u>NA</u>	<b>\$904.00</b>	<b>Flagging, Grass Seed, Burning Fuel</b>
<b>Operations</b>	<b>\$22,475.00</b>		<b>Contractual - Tree Thinning</b>
<b>Total</b>	<b>\$22,475.00</b>	<b>\$7,475.00</b>	<b>\$29,950.00</b>

*City of Helena, Montana*





**EXHIBIT B**



Serving the Tri-Counties Since 1984

PO Box 934  
Helena, MT 59624-2418  
[www.tcfswg.org](http://www.tcfswg.org)

Date: 6/26/24

To: Ann McCauley

From: Tri-County Firesafe Working Group

Subject: Private Land Fuel Mitigation Project

Tri-County Firesafe Working Group would like to submit a request to Lewis and Clark County for \$22,806.19. The proposal includes 2 projects:

1) funding private land fuel mitigation on approximately 16.4 acres in St. Louis Gulch in Lewis and Clark county. We are proposing a 75% grant funded, 25% homeowner funded project. The land would be treated using cut/hand pile/burn with the burning to occur after the fuels have cured. This project is in a subdivision where 13.8 acres of other properties have been mitigated in 2024, and another landowner has a project plan in place. The area is flanked by BLM land which has not been treated and has heavy fuels. The area was identified in the CWPP as WUI and in need of treatment. There are numerous homes to the east of this property. Treating this area provides a buffer to the properties to the east, where the prevailing winds would push a wildfire. St. Louis Gulch is a feeder road to the primary evacuation route of Austin Road. A prescription has been written for the proposed property (see attached). The landowner has secured bids. A financial agreement will be in place prior to work commencing, naming the mitigation funds requested here.

2) Any remaining funds would be used for funding home ignition zone assessments (HIZ) throughout the county. Tri-County anticipates high interest in home assessments following a mailing by DNRC in July to homeowners with high density canopies around their homes in Lewis and Clark County. The mailing will point the homeowner to Tri-County's website application for a free home assessment. The following table outlines the proposal:

Category	Grant	Match	Description
Personnel	\$200	\$200	Tri-county contractor time in inspections, financial agreement, reimbursement agreement, invoicing for fuel mitigation project.
Operations	\$20,460.01	\$6,819.99	Homeowner cost match (25%) Grant cost (75%)
Home Assessments and Project Plans	\$2,146.18	\$800	Tri-county contractor time in HIZ inspections and application processing for home assessments (\$120.00 each), and project plans if appropriate (\$200.00 each). Mileage @ \$0.67/mile (\$35/project)
Total	\$22,806.19	\$7,819.99	

Lois Olsen  
TCFSWG Board President

## Fuels Mitigation Specifications.

- **Tree Cutting:**

- Ponderosa Pine, Douglas Fir and Juniper shall be selectively thinned on a tree crown to tree crown spacing approximately equivalent to fifteen (15) horizontal feet. Small islands may be designated as agreed upon but will need to meet spacing requirements around them and in addition must meet limbing/pruning requirements. There may be smaller trees retained for regeneration purposes and must be marked as save trees.
- Thinning and cutting shall take place on trees 12 inches in height to 8" DBH (diameter at breast height) leaving larger mature trees with a 15-foot crown to crown spacing.
- Retention trees will be selected based on their outward expression of good form and apparent vigor with full crowned trees given retention preference over lesser quality trees.
- All cut trees shall be completely severed below the lowest live limb except when prevented by natural obstacles. A live limb is a limb of any size that has green needles attached.
- Stump height shall not exceed 2 inches above ground level on the high side of the tree or 2 inches above natural obstacles and shall be angle cut to match the slope upon which they reside.
- If Limber Pine is present, it shall be retained based on tree health and pruned to meet the specifications outlined below. This will help ensure a diverse tree species.
- All Juniper will be removed within the initial 200' of structures as Juniper has a propensity to spread embers in the event of unwanted fire. Recommend removal of all Juniper due to the flammability and embers produced during unwanted fires.
- Any wood cut that the homeowner would like to retain as firewood will be limbed and cut into 6-8' lengths and left in place for homeowner to remove.
- Downed and dead materials should be cut and piled for burning, larger materials may be left in place for natural decay. At the least materials will be limbed and piled.

- **Tree Pruning:**

- All retention trees > 20 feet in total height shall be pruned/limbed to a height of 6-10'.
- All trees < 20 feet in total height will be pruned/limbed to one-third of their total height.

- **Disposal:**

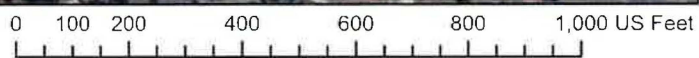
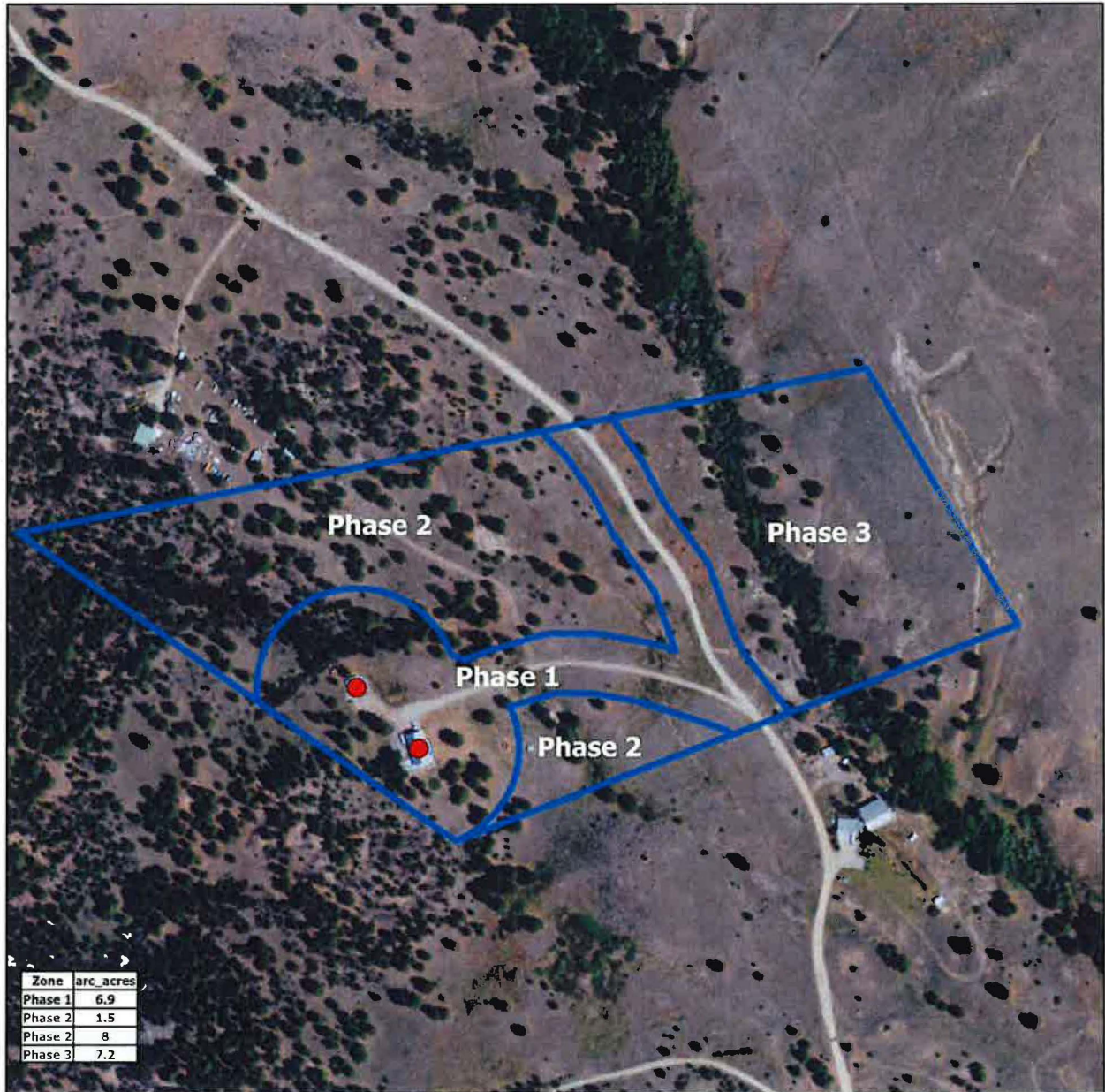
- **Burning:**

- All tree stem and branch material (slash) exhibiting a large end diameter less than 8 inches outside bark, derived from standing and down trees, and having enough structural integrity to be manipulated by hand, will be piled.
- Tree stem material exhibiting small end diameter > 8 inches will be left where it resides, but all limbs attached to said log must be severed flush with the log bole and piled. Green stem and branch material retained onsite will be scored with a chainsaw to promote drying and prevent bark beetle infestation.
- Slash must be piled in forest openings at least 15 feet from retention trees. Slash piles are to be tightly packed with no extruding stems. Slash piles are not to be placed on old stumps, large diameter logs, or junipers. Slash piles should be as tall as they are wide, not to exceed 5'X7'.
- Burning of hand piles will be done after the material has been subjected to one complete (May 1<sup>st</sup> to October 1<sup>st</sup>) drying period and will be done in such a manner that 90% of the material contained within each individual pile is consumed.
- It is the responsibility of the landowner to ensure that whoever is doing the burning (contractor or yourself) that all proper burning permits have been obtained and in possession while burning.

- **Mechanical Chipping/mastication:**



Bob Branson  
6655 St. Louis Gulch Rd  
Helena, MT. 59602



Craig Kockler Management Services

***This project plan shall be given to each potential contractor for bid.***

DATE: 05-15-2024

TO: Ann McCauley

FROM: Brad Langsather


SUBJECT: Forest Fuel Reduction Projects

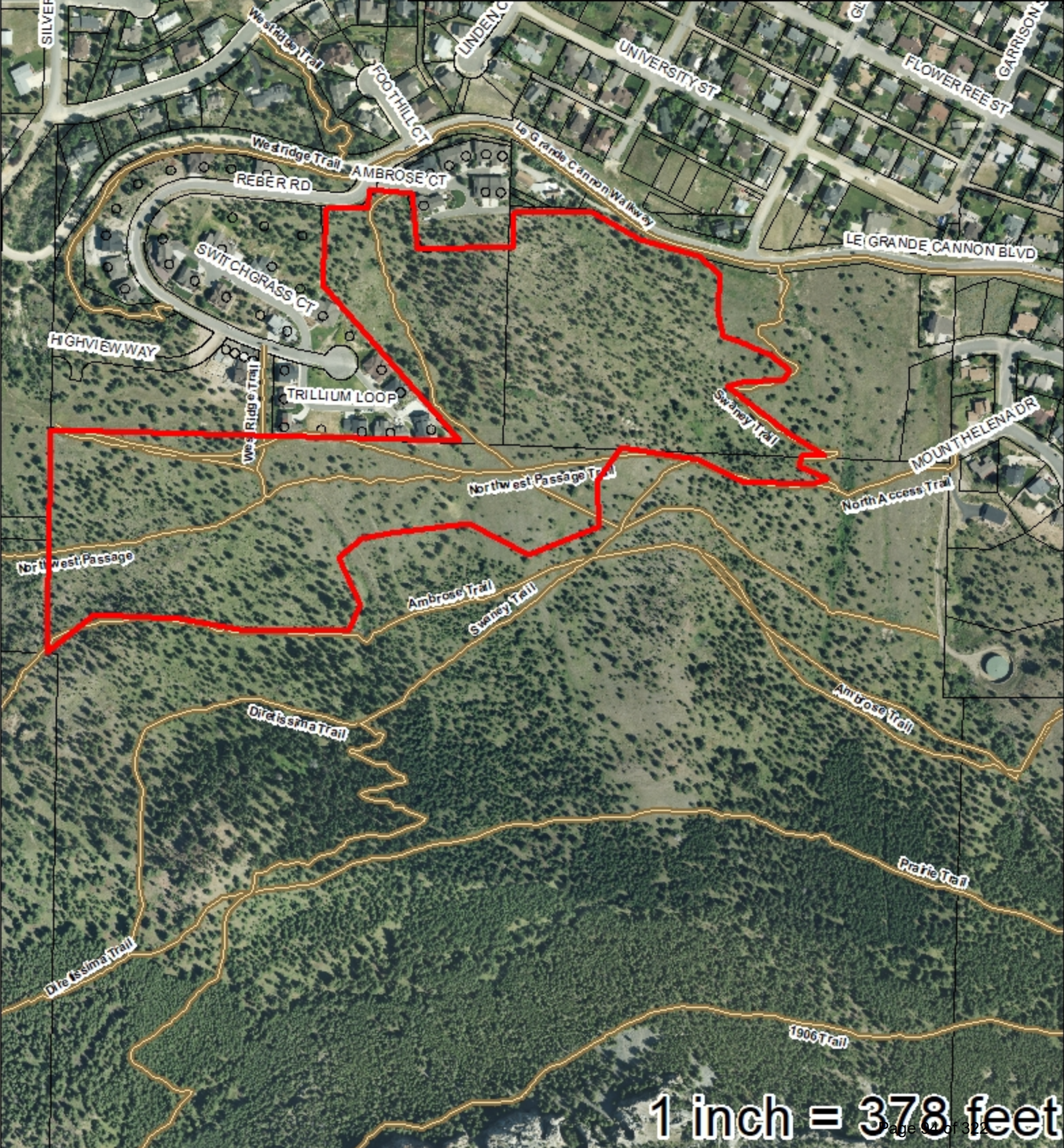
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*City of Helena, Montana*

# EXHIBIT A Westridge Fuels Reduction Project Area

-  Treatment Area
-  Trails
-  Parcel Boundaries



1 inch = 378 feet

**City of Helena, Montana**

**September 23, 2024**

**To:** Mayor Collins and the Helena City Commission

**From:** *Tim Burton, City Manager*  
*Craig Marr, Park Superintendent*  
*Douglas Smith, Parks Recreation and Open Lands Director*

**Subject:** Consider bid award to complete the repair of the historic Helena Fire Tower project #23-0923.

**Present Situation:** The historic Fire Tower is currently structurally unstable and needs to be repaired due to a fire during 2016. This project is important as the fire tower is a significant historical landmark for Helena and one of the few remaining urban Fire Towers in the country. The request for bids was opened on July 19 and closed August 15, 2024. One bid was received from Dick Anderson Construction of Helena Montana for \$385,803.00.

**Background Information:** Previous negotiations with another contractor were unsuccessful on this project so it was offered for bid a second time. Dick Anderson Construction has significant historical rehabilitation experience and would be using the same Repair Plan for The Helena Fire Tower and specifications that Porter and Associates were using. Dick Anderson Construction would also use the Wood investigation Report (Porter and Associates 2019) and would consult with Dick Schmidt (coauthor of Repair Plan for the Helena Fire Tower 2022 and Structural Engineer.

**Proposal/Objective:** Consider awarding the contract to Dick Anderson Construction which submitted the lowest and only bid of \$385,803.00.

**Advantage:** The proposed repair project will stabilize the Fire Tower according to historic standards into the future and improve public safety.

**Notable Energy Impact:** N/A

**Disadvantage:** N/A

**Notice of Public Hearing:** N/A

**Staff Recommendation/  
Recommended Motion:** Staff is recommending awarding the Repair of the Helena Fire Tower project 23-0923 to the lowest responsible bidder Dick Anderson Construction in the amount of \$385,803.00.

# CITY OF HELENA

## \*\*\*\*\* REQUEST FOR BID \*\*\*\*\*

The City is requesting sealed bids for the repair of the National Register of Historic Places-listed 1874 Fire Tower. , **Project No. 23-0923** To be considered for award, the bid must state the name and number of the project, be addressed to the Clerk of Commission, City of Helena, 316 North Park Avenue, Helena, Montana 59623 and be received by **2:00 P.M.** local time on **August 15, 2024** at which time the bids will be publicly opened and read. No bid may be withdrawn after the scheduled time of the public opening of bids. The opening and reading of the bids will occur in Room 326 of the City-County Building, 316 North Park Avenue, Helena, Montana.

### BACKGROUND INFORMATION

**This project involves repairs to the approximately 36' high 1874 National Register-listed timber-frame fire watch tower in Helena, Montana (the Fire Tower). The Fire Tower shall be repaired in accordance with *The Secretary of the Interior's Standards for the Treatment of Historic Properties* and a Repair Plan for the Fire Tower dated September 2022 (Plan). The Fire Tower was built using timber-framing techniques and joinery and is fully exposed to the elements. This project requires that the contractor undertaking the repair according to the Plan has demonstrated experience with exposed timber framing/timber-frame joinery to provide a service life of several decades with minimal inspection and maintenance requirements.**

### SCOPE OF WORK

1. Remove individual timbers for repair (mark for reassembly), including scarfing, mortise and tenon or dutchman repair with new or reclaimed Select Structural grade timbers of Douglas Fir according to the "plan"
2. As specified in the "Plan", to maximize retention of historic material, the existing timbers and material must be tested with a resistance drill to quantify the extent of deterioration (e.g., a drill manufactured by either RinnTech or IML);
3. Create free tenon connections based on historic examples and required engineering capacity; scarfed splices and Dutchman inserts as specified in the Plan.
4. Install individual piers with standoff moisture barriers under the northeast and southeast legs of the Fire Tower using Timberlinx HDA095 or Simpson Strong-Tie CPT882 steel rod connectors;
5. Remove all sealants previously applied to existing timbers.
6. Contractor to remove and reinstall steel fencing around base of the fire tower, remove and reinstall Christmas lights and provide site security (fencing etc.)

### PREQUALIFICATION REQUIREMENTS

1. Applicant shall have 5 years of experience in the repair of *exposed* historic heavy timber-frame structures, including repair of traditional timber-frame joinery.
2. Applicant must have at least 2 years of experience using a resistance drill of the types indicated above in prior heavy timber-frame repair projects to determine the extent of wood deterioration in existing historic timbers.



3. Applicant must provide documentation and photographs of at least 2 projects completed within the past 5 years that are parallel in scale (including height) and scope with the Fire Tower repair project.
4. Applicant must describe their approach for conducting the repairs, including how repair material will be sourced to meet the structural grade and moisture content requirements, how the Fire Tower will be stabilized while conducting the repairs, and how the repairs will be made (e.g., splicing existing timbers and repair material, repairing deteriorated tenons at connections).
5. Applicant must provide an example of the type of inspection and maintenance requirements that they anticipate will be required by the City after completion of the rehabilitation project.
6. Applicant must include the following disciplines on their team:

A timber engineer (structural) with at least 5 years of historic timber-frame construction and repair experience.

Plans, specifications, and Instructions to Bidders are available at the City Park Recreation and Open Lands Office in Room 405 of the City-County Building, 316 North Park Avenue, Helena, Montana and online at the city of Helena website. <https://www.helenamt.gov/Home>

Each bidder shall expressly covenant in the bid that if the bidder is awarded the contract, the bidder will, within 7 days after the bid is awarded, enter into a formal contract and give an approved performance bond and a labor and materials payment bond to secure the performance of the terms and conditions of the contract. Each bid must be accompanied by bid security payable to the *City of Helena* for ten percent (10%) of the total amount of the bid. Bid security provided in a form specified in §18-1-203, MCA, which includes, but is not limited to, certified check, cashier's check, bank draft, bid bond, guaranty bond, or surety bond, constitutes compliance with this requirement. The bid security protects and indemnifies the City against the failure or refusal of the successful bidder to timely enter into the contract.

The City reserves the right to reject any or all proposals received, waive informalities, postpone the award of the contract for a period not to exceed SIXTY (60) days, and accept the lowest responsive and responsible bid that is in the best interest of the City.

**Authorized and approved by:**

---

**Craig Marr, Park Superintendent**

**DATE**

**PLEASE ADVERTISE ON: July 19 and July 28, 2024**



DICK ANDERSON  
CONSTRUCTION

Clerk of Commission, City of Helena  
316 North Park Ave  
Helena, MT 59623

Project Name: Fire Tower Rehabilitation  
Project No.: 23-0923  
Bid Date: August 15<sup>th</sup>, 2024 at 2:00 PM

Dear Clerk of Commission:

Thank you for the opportunity to bid the Fire Tower Rehabilitation Project. Dick Anderson Construction has received the drawings and specifications titled "Project 23-0923 Fire Tower Rehabilitation Project Contract Book." After through examination of the bid documents and site, Dick Anderson Construction submits the following bid:

**Base Bid**

\$ 385 803.00  
(number)

Three hundred eighty five thousand eight hundred three Dollars and no Cents  
(written)

**Clarifications/Inclusions/Exclusions**

- DAC has included a building permit in the base bid price.
- Concrete work/piers are excluded from the base bid price.
- Excavation is excluded from the base bid price.
- Our plan is to leave the fencing in place. We did not include removal and replacement of the existing fence.
- The base bid price includes temporary fence panel to keep onsite material secure.
- The base bid price includes a \$9,000.00 allowance for Dick Schmidt from Fire Tower Engineered Timber to make a site visit for a pre-install meeting and to address questions during construction.
- The base bid price includes an allowance for a lighting protection system. Ascension Electric will submit for review and approval.
  - No other electrical work is included in this pricing.

- The base bid is based on the 'Repair Recommendations' on page 4-10 of the 2022 Repair Plan for the Helena Fire Tower.
  - Only the pieces noted on the North/East/South/West elevations are included in this pricing.
  - No work is included for the bell tower deck or the fire tower cab.
  - On the West elevation there is a piece noted as 'new timber'. We are assuming it is noting that this timber was replaced previously and not included in this project.
- With this plan being done in 2022, we would recommend having the fire tower reviewed to verify if other timber members need to be replaced or if other decay pockets have arisen. New replacements/decays are not included in the base bid.
- The timber material is slated to come from Marks Lumber in Clancy. It will all be doug-fir.
  - Pieces N6 and S6 are shown to be yellow pine. This pricing includes these as doug-fir. Marks Lumber has stated they are not able to get yellow pine in this size.
- The base bid price includes temporary 'coiling' up of the existing Christmas lights and replacement. Pricing does not include any new light strings, checking of bulbs, or verifying operation of lighting.

Submitted by,



Bob Heberly, Vice President, Dick Anderson Construction

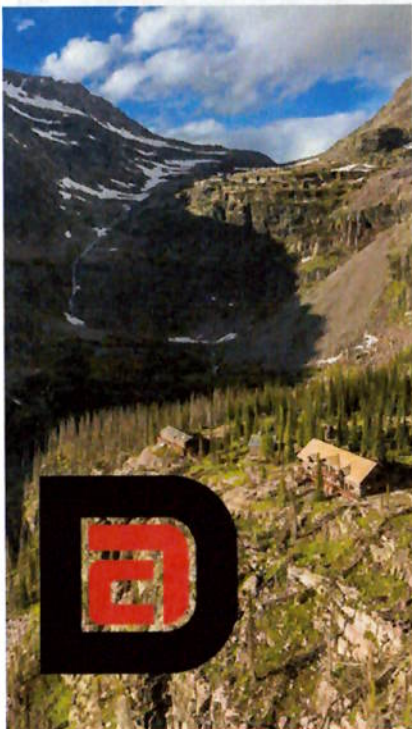
# 1874 Fire Tower

Project No. 23-0923

**DICK ANDERSON  
CONSTRUCTION**  
Company Information

Submitted to:  
Clerk of Commission  
City of Helena  
316 North Park Avenue  
Helena, MT 59623

August 15, 2024





## Firm Background

Founded in Helena, MT in 1975, Dick Anderson Construction, Inc. (DAC) has grown from a small, private client company to a regional general construction and contracting industry leader with over 400 employees. This structured growth and success are the direct result of our diversified employees, quality work, and valued relationships with our clients and project team members.

As the construction market has expanded and diversified over the past 49 years, DAC has remained at the forefront of innovative project delivery. Partnering, collaborative problem-solving, and shared risk management have been core elements of our project delivery for decades.

We remain a Montana-based firm, working from seven offices across Montana and Wyoming, with a market-leading portfolio of commercial construction, GC/CM, and Design-Build projects. DAC continues to provide clients and design teams with best-practice knowledge to optimize budgets, maximize programming value, and realize project goals.

For the past seven years, Engineering News-Record (ENR) has recognized DAC as one of the Top 400 Contractors in the nation, with a ranking of #214 in 2024 (up from #266 in 2023). This recognition by the most respected publication in the construction industry represents DAC's capacity and success as an innovative construction delivery leader.

### Annual Volume of Business

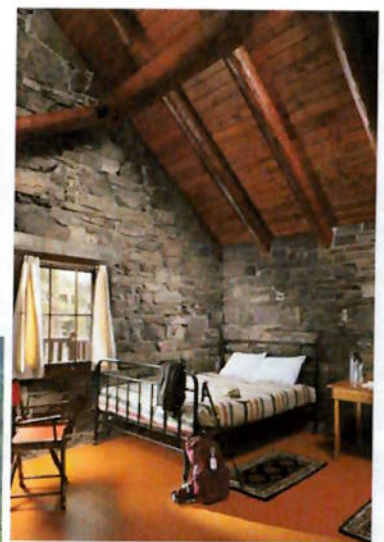
**2023 – \$494M**

**2022 – \$425M**

**2021 – \$330M**

### Stability in the Construction Market

DAC has grown with the economy while maintaining healthy retained earnings. We are debt-free and are not dependent on any one market segment by virtue of our civil division, bridge division, renewable energy division, and general building division.





## The DAC Difference

DAC is more than a company; we're a team with decades of combined experience, skills, and commitment to ensuring our projects reach the highest quality possible. We credit our success to our tried-and-true work ethic and the world-class workers who elevate the company to something truly special. Though our talented employees come from diverse educational and technical backgrounds, they share common traits – working hard to meet or exceed client expectations, paying attention to detail, and showing integrity in all they do. **That's The DAC Way.**



### Experience with Historical Restoration

DAC has successfully completed more complicated, historical renovation projects than any other contractor in the state. We've got a great talent pool and have developed key relationships that are essential for the success of projects such as this. Historical renovations often contain unique and hidden challenges that only come to light when the walls and ceilings have been opened. Quite often, these are disruptive surprises that must be handled correctly and quickly to keep the project schedule on track. DAC has qualified and talented craftsmen that are able to handle such situations. Our experience with complex historical restorations has given us the know-how to communicate properly with our subcontractors on delicate restorations when the integrity of the existing building is essential. This skill set only comes with experience.

### Historic Renovation Awards

**2021**

AGC Build America Award - Building Renovation under \$10m, Sperry Chalet Restoration Phase 2

**2020**

Building Excellence Awards - Montana Contractor's Association - Best Historic Renovation, Sperry Chalet Phase 2, Glacier

**2018**

Building Excellence Awards - Montana Contractor's Association - Best Historic Renovation, Sperry Chalet Phase 1, Glacier

**2014**

Preservation Award - Historic Preservation Commission, Celtic Cowboy Pub & Restaurant in Great Falls, Montana

**2011**

Best Historic Restoration, Dominion Creek Tunnel and Trestle, Lolo National Forest

**2004**

Judges Choice - Montana Contractor's Association - Historic Renovation Category, St. Anne's Cathedral Renovation, Great Falls, Montana.

Judges Choice - Montana Contractor's Association - Special Craftsmanship Category, St. Anne's Cathedral Renovation in Great Falls, Montana

**2003**

Building Excellence Awards Honorable Mention - Montana Contractor's Association - Best Historic Restoration Category, St. Helena Renovation Phase I, II, III in Helena, Montana

**2001**

Governor's Special Preservation Award, Montana State Capitol Renovation in Helena, Montana

AON Build American nominee, Montana State Capitol Renovation in Helena, Montana

**2000**

Preservation Award - Historic Preservation Commission, Old Grimes Buick Building in Helena, Montana

Montana Award of Excellence - Washington D.C. Chapter of AIA, National Electronics Warranty Facility in Great Falls, Montana

For more than 40 years, Dick Anderson Construction has built strong relationships with clients in Montana, Wyoming, and the mountain West. Throughout the years, we have developed a strong team of employees, who bring unmatched experience, skill, and work ethic to each and every project we undertake. We are extremely proud of our reputation for construction excellence and believe our work speaks for itself.





## Safety

DAC is dedicated to the concept that all injuries are preventable. Accordingly, we are committed to achieving and sustaining "Zero Injury Performance" through continuous improvement practices. We maintain a world-class safety program that sets us apart from our peers.

### OSHA Voluntary Protection Program

DAC was recently recommended for Voluntary Protection Program (VPP) Star level with Occupational Safety and Health Administration (OSHA). This program is a partnership between OSHA, the employer, and their employees to have a beyond compliance approach to safety and health. DAC will be the only General Contractor on the federal level in the Denver Region of OSHA (MT, SD, ND, CO, UT, WY) to earn this prestigious honor. Nationally, 1 of every 5000 companies have earned this title. The program is based on four major elements.

1. Management leadership and Employee Involvement
2. Worksite Analysis
3. Hazard Prevention and Control
4. Safety and Health Training

DAC excelled in all four elements and was recommended for the highest level in the program. Our Recordable Incident Rate (RIR) is four times lower than average in Montana and three times lower than the national average, and our Experience Modification Rate (EMR) is 50% lower than the national average. We truly believe that all accidents are preventable and seamlessly integrate safety into all our work tasks so that all operations are productively safe.



**0** OSHA Violations/Penalties in the last 5 years

**1.7** 2023 Recordable Incident Rate

**0.51\*** 2023 Experience Modification Rate

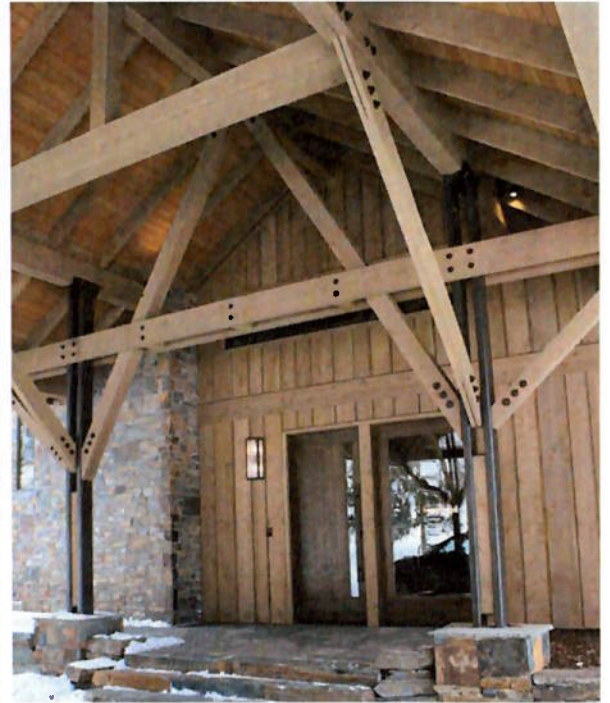
**425** Firm's average number of employees

**942k** 2023 Total Hours Worked

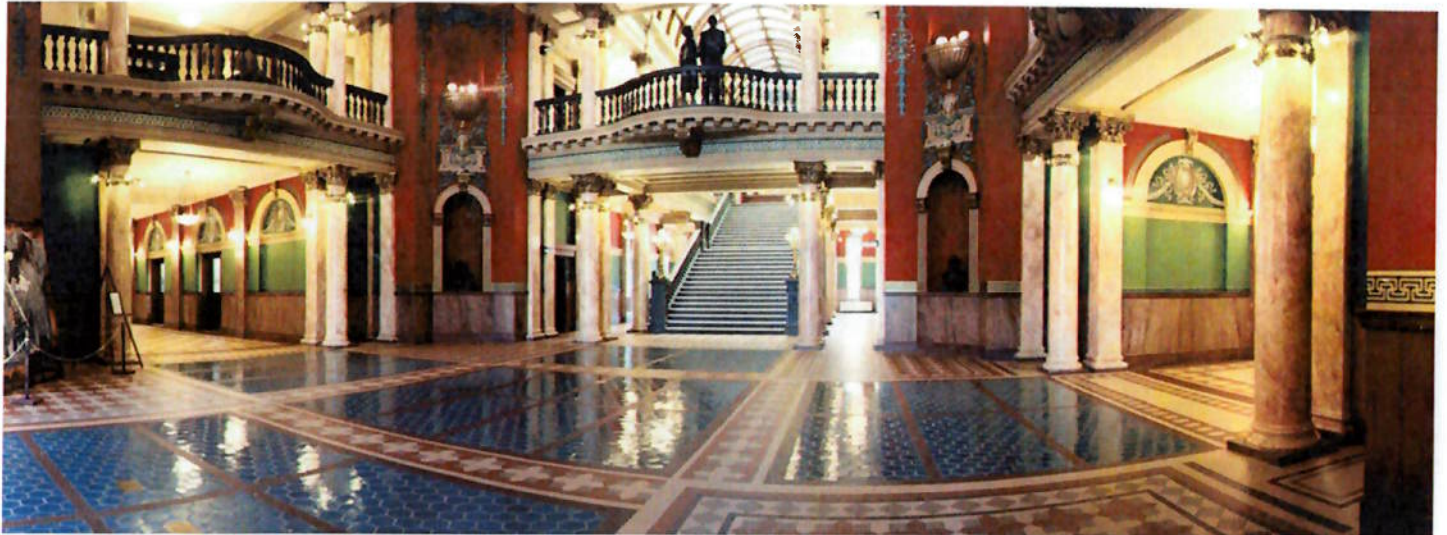
**236220** NAICS Code

*\*2024 Experience Modification Rate will be 0.42, effective October 1, 2024*









## Montana State Capitol Renovation

Helena, Montana

Dick Anderson Construction was the General Contractor for this project that was an extremely complicated and intricate project with multiple phases and completion dates. This work consisted of major renovations to the existing building, which eliminated non-historic alterations made over the past 100 years. In addition to removing and replacing large portions of the building all possible original or historic items in the building were refurbished. This project received the 2001 Governor's Special Preservation Award and was a nominee for AON Build America Award.

The increase in work scope with no additional contract day was the most difficult challenge encountered. The asbestos abatement and demolition contract doubled in size. No time extensions were allowed by the State of Montana because there was a legislative session scheduled to commence immediately after construction was complete on January 1, 2001.

In addition to the huge scope additions, we had to coordinate our work while portions of the building remained occupied during all phases of construction. It was extremely difficult to complete the required renovation work while trying to keep the noise and dust to a minimum. Not only were there a lot of distractions but trying to keep the 200,000 square foot building heated during a Montana winter with temporary heat was quite a task.

### Client

State of Montana Architecture & Engineering Department  
406.444.9643

### Architect

A&E Architects  
406.248.2633

### Project Team

Marty Schuma

### Awards

Governor's Special Preservation Award

AON Build American nominee



### Final Contract Amount

\$19,134,968

### Contract Type

Hard Bid

### Project Time Frame

April 1999 - January 2001



## Arvon Building Rehabilitation

Great Falls, Montana

The Historic Rehabilitation of the 123 year old Arvon Building in Downtown Great Falls included bringing the 33 room hotel back to very close representation of its original state. Additionally, the basement level stables area was renovated into meeting rooms, while the ground floor restaurant space was renovated and aptly named the "Celtic Cowboy" after Robert Vaughn, an early settler of the Sun River Valley and co-founder of Great Falls. Robert Vaughn had the building constructed in 1886 and named after his daughter Arvonnia.

The building is listed on the National Register of Historic Places and Historic Tax Credits were utilized in the rehabilitation of the property. DAC received the 2014 Historic Preservation Award from the Great Falls - Cascade County Historic Preservation Advisory Commission for the rehabilitation of the Celtic Cowboy Pub and Restaurant.

### Client

Peter Jennings  
406.868.3574

### Architect

High Plains Architects  
Randy Hafer  
406.868.0250

### Project Team

Allan Frankl

### Awards

Preservation Award -  
Historic Preservation  
Commission



**Final Contract Amount**  
\$4,280,000

**Contract Type**  
GC/CM

**Project Time Frame**  
November 2014 - September 2015



## Sperry Chalet Phase 1

Glacier National Park

Dick Anderson Construction was awarded Phase 1 Stabilization of the Sperry Chalet Restoration. We were given the Notice to Proceed on July 5th and had to be complete before October 19th. The Sperry project site was 6.7 miles from the trail head located at Lake McDonald and only accessible by hiking, packstring, or helicopter. Phase 1 had many challenges including working in a remote location, lack of modern utilities and amenities, unexpected forest fires, maintaining safety near unstable rock walls & fireplaces and diverse interference from wildlife. One of the biggest obstacles was the short time frame for construction in order to complete work, combined with redesign of the foundation up through the roof design. The procurement constraints were also concerns to mitigate given the lead times to order, fabricate and galvanize steel embeds, the process to receive the steel in time for the fabrication, and delivery of the wood log columns, beams and rafters.

Our crews installed new hand-carved Douglas Fir Logs to reflect the historical materials used in the original construction. Log beams were reinforced with concealed structural steel and exposed logs were stained to match the National Park Service standard color. Exposed steel connections that were installed were painted black to match historical connections. The log rafters weighed 300-400lbs with some of the major beams weighing as much as 900lbs. They were to be set at the historical pitch of 8.5/12. There were over 80 rafters and beams that had to be set quickly in order to ensure completion onsite could be accomplished before Park Service shut down the services onsite on 10/1/18. We utilized the helicopter services of Minuteman Aviation to set the rafters and do our hauling of major material items that could not be hauled with mule strings. The last of the roof package materials were received on 9/21/18 (Only 42 Days from receiving the final roof design in an ASI#5 document issued by the NPS). The entire roof framing package was set by the end of the day on the 24th and all roof sheathing covered with a protective membrane within one more week. DAC demobilized 100% from the site and staged the buildings for winter shut down on 10/10/18, nine days earlier than the contract duration.

### Client

Department of the Interior  
National Park Service  
Sharon Miner  
303.969.2562

### Architect

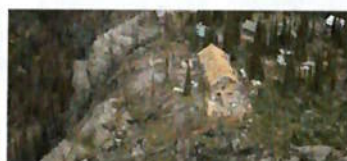
Anderson Hallas  
Architects  
Elizabeth Hallas  
303.278.4378

### Project Team

Travis Neil  
Marty Schuma

### Awards

Building Excellence  
Awards - Montana  
Contractor's Association -  
Best Historic Renovation



**Final Contract Amount**  
\$4,044,748

**Contract Type**  
Hard Bid

**Project Time Frame**  
June 9, 2018 - October 10, 2018



## Sperry Chalet Phase 2

Glacier National Park

The award for Phase 2 of the Sperry Chalet project was delayed by approximately 1 month due to review of proposals taking longer with the Department of Interior and other staff agencies. DAC received notice of award on 5/21/2019. With the delay in award we were already worried that we would not have enough time to procure the historic wood windows as they had a 16 week lead-time and we had to have them installed no later than First of September in order to be complete with all work by the end of the season around 9/18/2019, with final completion being around the first of October depending on winter weather conditions.

With the lead time on the windows we made sure we flew into the site 2 days after award on 5/23/2019 to measure all window sizes and start procuring shop drawings for review and approval. This process typically would take 4 weeks to complete, but with the experience of the team and their past working relationship that was established, we were able to get approval to fly in prior to any pre-construction meeting being held since the Department of Interior understood the stakes at risk in order for the project to succeed.

The next big hurdle the team faced was finding rock for the rebuilding of the walls and confirming the correct color of mortar so that both perfectly matched the same integrity and appearance of the original stone that was built back in 1913. In order to do this we had to make another special trip to the site prior to work commencing onsite and take samples of the existing mortar so that we could send them to a lab to be analyzed for the proper pigments. We also resourced many locations outside of the park to locate stone to fly up onsite as we were not sure if we would be able to use the quarry as it typically has snow cover on it till mid-July and we needed stone day one onsite which was planned to be 6/29/2019. We were never able to locate stone that was approved by the park service local historic prevention officer so we waited until we mobilized onsite to meet with the park service on day one to determine where it was okay to harvest stone from and if we would have enough.

We lucked out and found a nice source onsite. However, the quarry was about 1500 feet above where the chalet is located on the side of a steep rock slide/chute. Masons scaled the steep terrain and hand loaded all stone into fly rock sacks. We made multiple trips with the helicopter to rig up the loads, and fly them down directly and land them on the scaffolding that surrounded the chalet. We used the helicopter to directly place the rock and mortar and stage directly on the scaffolding. This saved a ton of time, and even though it was extremely dangerous flying suspended loads above workers and rough rocky terrain 7 miles from any road or service, we did it with out injury to anyone, not even a sprained ankle.

The use of the helicopter was also used to assist in setting longer gable end beams. Rigging was set up like it was done the previous year and set up so the logs were rigged that when they were picked they were already sitting in the correct position that we were going to be setting them on the roof. This made for a simpler installation by speeding up the process by preplanning the right length of rigging and figuring out the math to make for a quick productive installation.

It was simple planning items like this that were critical in the success of this project from all parties involved from the upper levels of the federal government all the way down to the laborers in the field in charge of all the rigging done onsite. Numerous hours were spent offsite during off hours to make sure all aspects were thought out and any and all contingencies or catastrophes were considered and planned around.

The project was shut down earlier than the previous year due to a huge snow and wind event that came in on 9/25/19 and blew down over a 150 trees onsite and pounded the site with over 2 ft of snow. DAC was successfully awarded substantial completion on 10/1/2019, and demobilized from the site to return in late June to finish the punch list items. All punch list items were completed from 6/17/2020 to 6/29/2020 and DAC was issued final approval on 7/4/2021.

Dick Anderson Construction

### Client

Department of the Interior  
National Park Service  
Sharon Miner  
303.969.2562

### Architect

Anderson Hallas  
Architects  
Elizabeth Hallas  
303.278.4378

### Project Team

Travis Neil  
Marty Schuma

### Awards

Building Excellence Awards  
- Montana Contractor's  
Association - Best Historic  
Renovation

AGC Build America Award -  
Building Renovation under  
\$10m

### Final Contract Amount

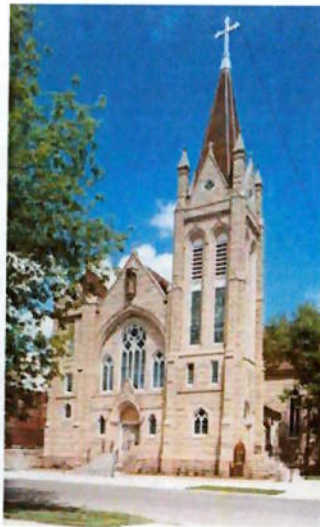
\$5,995,076

### Contract Type

Hard Bid

### Project Time Frame

June 2019 - October 2019



## St. Anne's Cathedral Renovation Phase I & II

Great Falls, Montana

This project was a complete remodel of the existing 100 year old cathedral with the intent of recreating the original look. The project delivery system was a combination of design build and negotiation. Work included decorative painting including stencils and quoining, refurbishing the stain glass windows, restoration of the stations of the cross, new interior finishes, ceramic and marble flooring and altar work, sandstone masonry, electrical and painting.

One of the most unique areas of this remodel was the historic renovation aspect. This work fell into several areas. These included restoration of the 55 stain glass windows, decorative painting, and restoration of the Stations of the Cross. Specialty contractors were solicited for this work. The restoration of the stain glass windows involved prepping the windows which were covered with layers of lead based paint, installation of broken stain glass segments, repair of the lead glazing and cleaning. New pews were installed that more closely resembled the original pews. A new marble font table and marble altar were built.

The last item done was the installation of the ceremonial doors on the main entry. These two bronze doors depict Mary and her mother Ann (St Ann's) praying at Passover and Jesus' first miracle, turning water into wine. These doors truly add the finishing touch. The church was shut down in the fall of 2003 with the intention of completing the work in time for Easter mass. The work was completed on time and below the budgeted amount.

### Client

Diocese of Great Falls - Billings  
Joseph Loncki  
406-727-6683

### Architect

Harrison Fagg  
Architects  
Michael Burke  
406-248-7811

### Project Team

Allan Frankl

### Awards

2004 Judges Choice  
from the MCA in the  
Historic Renovation  
Category and Special  
Craftsmanship Category

### Final Contract Amount

\$1,227,659

### Project Time Frame

June 2003 - April 2004



## Yellowstone Association Renovation

Gardiner, Montana

This historic remodel was a complete reconstruction of the W A Hall Mercantile Store in Gardiner, Montana. The W A Hall Mercantile Company Store was originally constructed in 1903 and functioned primarily as a general store for decades. Sold in 1955 to Cecil and Ethyl Paris, the building became known as Cecil's and a restaurant was opened on the east end of the building. Sold again in 1984 to Ken and Theresa Dixon, it continued to operate as Cecil's Fine Food. In the following years a number of businesses occupied the building, including a laundromat, coffee shop and retail store. In 2007, the Yellowstone Association purchased the building in order to consolidate their operations.

The building was stripped down to the stud framing shell. Foundations improvements were made to the deteriorated areas of the stone foundation. The floor was completely leveled. A basement area was excavated and constructed for the new mechanical space and sister concrete walls were placed on the inside of the stone foundation to keep the exterior historical look. The existing roof had a 1 foot sag in it that was fixed by pulling the exterior walls in, jacking the roof up and reinforcing the trusses. New dormers were built to match the existing and a new custom shingle roof was installed to match the old asphalt roofing. All new windows were installed and the building was sided with cedar wavy siding and cedar shingles to match the original. The west brick wall was reconditioned and left as it was originally. The two chimneys were rebuilt to the original construction.

The interior of the building was reframed for the needs of the Yellowstone Association. In most of the main floor, the ceilings were kept at 14' and the metal ceiling system was reconditioned, patched and refinished. In the gift shop a curved hanging soffit was constructed using reconditioned bead paneling salvaged from the demolition phase. This paneling was also applied to several accent walls. The front of the original oak refrigerator cooler was installed on one of the highlight walls. Bathrooms were built using fixtures and ceramic tile that replicated the early 1900's. On the second floor, the entire tongue and groove fir floor was reconditioned and refurbished. This project was completed over a 10 month period over the winter.

### Client

Yellowstone Association  
Yellowstone National Park  
Jeff Brown  
307.344.2295

### Architect

A&E Architects  
406.721.5643

### Project Team

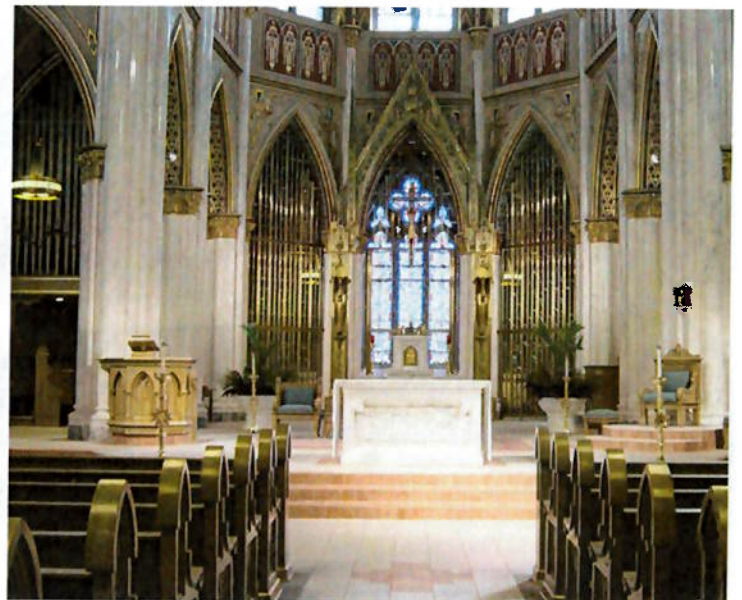
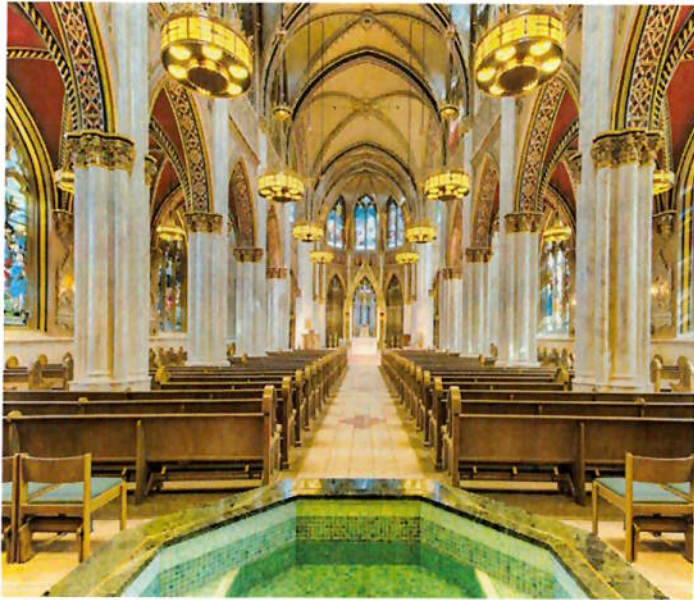
Travis Neil

### Final Contract Amount

\$6,418,997

### Contract Type

Lump Sum



## Cathedral of St. Helena Renovation

Helena, Montana

This project consisted of the renovation of the historic Cathedral of St. Helena in Helena, Montana. The first phase was the renovation of the basement of the Cathedral. The work consisted of removing the existing concrete slab, partitions, toilets and installing a new elevator pit and shaft, new concrete slab, finishes and updating related mechanical and electrical systems. New handicap compliant bathrooms were constructed as well. The construction of a gift shop space was also completed and the construction of a raised sanctuary level in the west end of the cathedral social center.

The second phase was the installation of a two story elevator and the necessary structural work to complete it. The relocation and renovation of the Social Center/Kitchen, was also completed.

The third phase was the main floor remodel consisting of building and installing a new baptistery, ambry and relocating marble items, removing existing pews, flooring and damaged sub flooring and providing new flooring, refinished pews and painting in specific areas of the Cathedral's main floor.

This project was a wonderful experience and Dick Anderson Construction is grateful for the opportunity to work on one of the most prominent historical landmarks in Helena. The church remained in operation the entire time.

### Client

Cathedral of St. Helena  
Louie Gloege  
406.442.5825

### Architect

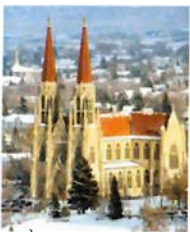
Jock Palmquist  
406.443.2340

### Project Team

Marty Schuma

### Awards

Building Excellence  
Awards Honorable  
Mention - Montana  
Contractor's Association -  
Best Historic Restoration  
Category



### Final Contract Amount

Repair/Remodels: \$3,643,961 | Faith Center: \$223,326  
Bell Tower: \$461,482

### Project Time Frame

July 2002 - July 2009



 **ALWAYS PART  
OF THE SOLUTION**

**Dick Anderson Construction strives to build long lasting relationships with our owners. We are not just another construction company that constructs buildings. We take pride in every job we do and want to become part of your TEAM.**

**A strong TEAM builds a successful project.**







# Independent Record

## AFFIDAVIT OF PUBLICATION

See Proof on Next Page

Helena Independent Record  
2222 N. Washington St  
Helena, Montana 59602  
(123) 456-7890

State of Florida, County of Duval, ss:

Yuade Moore, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Helena Independent Record, a newspaper of general circulation published that is a "legal newspaper" as that is published daily in the City of Helena, in the County of Lewis and Clark, State of Montana, and has charge of the Advertisements thereof.

If this certification is for the State of Montana, I hereby certify that I have read sec. 18-7-204 and 18-7-205 , MCA, and subsequent revisions, and declare that the price or rate charged the State of Montana for the publication for which claim is made in printed copy in the amount of \$64.00 , is not in excess of the minimum rate charged any other advertiser for publication of advertisement, set in the same size type and published for the same number of insertions, further certify that this claim is correct and just in all respects, and that payment or credit has not been received.

**PUBLICATION DATES:** July. 20 2024, July. 27 2024, August. 3 2024

**NOTICE ID:** kWhuUKbGhvfypM0uKxLn

**PUBLISHER ID:** COL-MT-200449

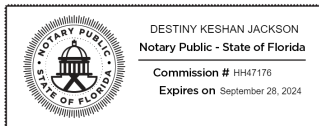
**NOTICE NAME:** Fire Tower - Parks and Rec 07/16/2024

**Publication Fee:** \$64.00

(Signed) Yuade Moore

### VERIFICATION

State of Florida  
County of Duval



Subscribed in my presence and sworn to before me on this: 08/05/2024

Destiny K. Jackson

Notary Public  
Notarized remotely online using communication technology via Proof.

**Request for BID - Fire Tower Rehabilitation Project**  
City of Helena Montana

The City of Helena is requesting sealed bids for the repair of the National Register of Historic Places-listed 1874 Fire Tower. Project No. 23-0923 To be considered for award, the bid must state the name and number of the project, be addressed to the Clerk of Commission, City of Helena, 316 North Park Avenue, Helena, Montana 59623 and be received by 2:00 P.M. local time on August 15, 2024 at which time the bids will be publicly opened and read. No bid may be withdrawn after the scheduled time of the public opening of bids. The opening and reading of the bids will occur in Room 326 of the City-County Building, 316 North Park Avenue, Helena, Montana.  
July 20, 27, August 3, 2024 COL-MT-200449 MNAXLP

**City of Helena, Montana**

**09/11/2024**

**To:** Mayor Collins and the Helena City Commission

**From:** Ryan Leland, Public Works Director  
Miranda Griffis, Sustainability and Recycling Coordinator

**Subject:** City of Helena Bill Roberts Golf Course Solar Project Bid Award, City Project 24-06

**Present Situation:** Consider Bid award for project 24-06 City of Helena Bill Roberts Golf Course Solar Project

**Background Information:** Resolution 20592, established in February 2020 called for the City to take necessary steps, within its control, to power the community with 100% clean, renewable electricity by 2030, with an interim goal of 80% by 2025. This paved the way for the City to then complete a Sustainability/Energy Audit and Solar Feasibility Study on several of its facilities, in November 2023. The Solar Feasibility study determined that a top location for a solar array was at the Bill Roberts Golf Course. This information, along with the Net Metering regulations, led the City to decide to install a 50kW array at this location. The size of this array will offset electricity usage at Munis and the Pro Shop by 80%, saving the City an estimated average of \$10,349 a year, with an estimated lifetime savings of \$80,087.

This project will also qualify for several incentives and rebates, including a 30% Investment Tax Credit (ITC), and the Northwestern Energy E+ Renewable Custom Incentive. If awarded the E+ Incentive could pay for up to 50% of the total project cost and was applied for in May of 2024.

In addition to the solar array, a solar powered exterior light will be installed at the entrance to the Golf Course, to illuminate the crosswalk, making it safer for pedestrians and staff.

A total of 4 bids were submitted for this project, with OnSite Energy Inc. being the lowest responsible bidder at \$181,573. The lowest bid was deemed "non-responsive" as they added additional items to the bid sheet and quoted their mobilization fees at almost 40% of the total project cost. It was noted in the bid book that any bid that "contain a lump sum price for mobilization greater that 10% of the bid price may be rejected."

This award is only for the solar panel portions of the project. There will be an additional cost to complete the electrical boring and connect to the buildings. The estimated amount for the additional costs is around \$70,000. With the additional cost for the electrical and 10% contingency, the total estimated project cost will \$270,000, which is above the \$240,000 budget. Staff will be bringing a budget amendment to the Commission to authorize the use of the \$50,000 received from a Northwestern Energy incentive for the Solar Project at the City Shop.

**Proposal/Objective:** Consider the award City of Helena Project 24-06 Bill Roberts Golf Course Solar Project to OnSite Energy Inc.

<b><u>Advantage:</u></b>	This project will bring the City of Helena closer to meeting the goals of Resolution 20592
<b><u>Notable Energy Impact:</u></b>	The solar project will allow the Bill Robert's Pro Shop and Muni Restaurant to be powered almost 100% from solar energy. The energy savings will amount to approximately \$10,349 per year
<b><u>Disadvantage:</u></b>	n/a
<b><u>Quasi-Judicial Item:</u></b>	False
<b><u>Notice of Public Hearing:</u></b>	False
<b><u>Staff Recommendation/ Recommended Motion:</u></b>	Move to award Bill Roberts Golf Course Solar Project, City Project 24-06 to the lowest responsible bidder Onsite Energy in the amount of \$181,573.00



Bill Roberts Golf Course  
 North -Ground Mount  
 2201 N Benton Ave  
 Helena, MT 59602

Andy Pohren  
 500 Locust Street  
 Des Moines, IA, 50309

System



Equipment	
System type	Grid-tied
Racking installation	Ground Mount
Module type	Monocrystalline
Module size	500 W; e.g., VSUN500 - 132BMH
Number of Module (Panels)	120
Inverters	String Inverter

Performance	
Installed DC potential capacity	60 kW_DC
Installed AC potential capacity	49.8 kW_AC
Annual energy consumption	102,385 kWh
Est. annual solar energy production	83,119 kWh
Est. energy consumption offset	80%

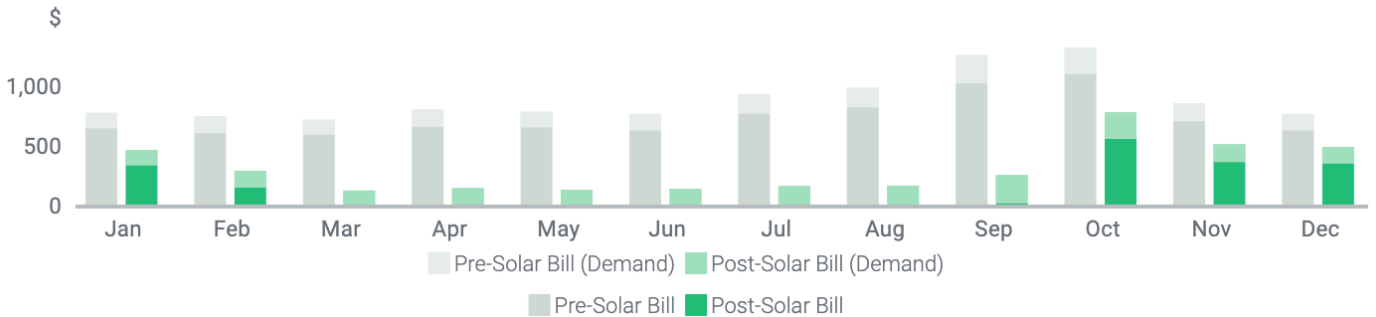
## Financial

Metric	Cash
Est. installed cost (\$)	
Est. 30% Investment Tax Credit (ITC)	
<b>Est. net out of pocket cost</b>	
Est. \$/W	
Avg. annual energy cost savings	\$10,349
Est. Avg. O&M annual cost	\$1,043
IRR	2.96%
Est. levelized cost of energy (LCOE)	\$0.09/kWh
Est. lifetime savings (\$)	\$80,087
Payback period	18.5 yrs.

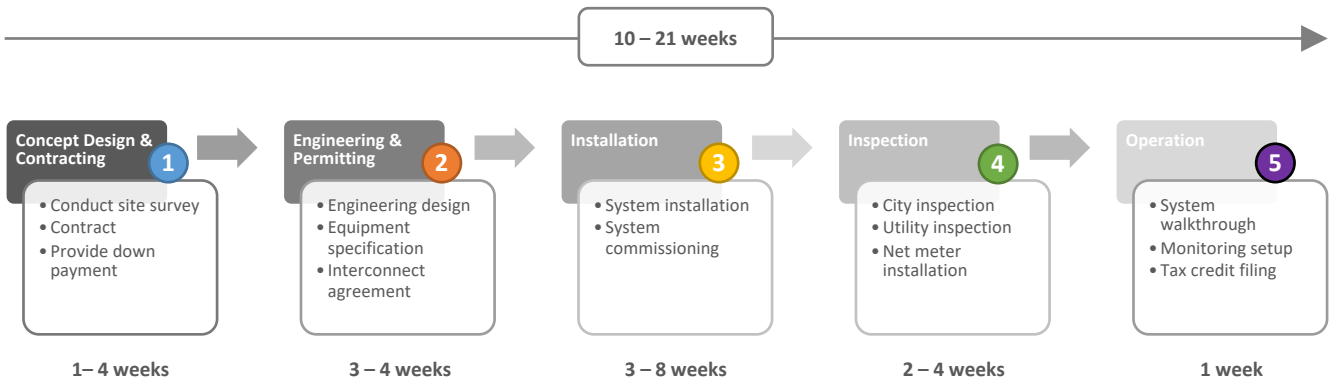
### Key assumptions:

- System life of 25 years
- Performance degradation of 0.5% per year
- Customer receives 30% ITC incentive as direct payment
- Electricity Rate escalation assumption 3.5%
- Discount rate 0%
- These financial numbers do not reflect the Northwestern Energy E+ Renewable Custom Incentive (participant match at least 10%)
- Average O&M price does include potential inverter replacement
- Assumes running electrical 660ft from array to point of interconnection
- Does not include costs to repair ground from trenching

## Bill Savings



## Estimated Schedule



ASSUMPTIONS:  
 Financing Option  
 Project Life (years) 25  
 Discount Rate 0.00%  
 System Size (kW) (DC, STC) 60  
 System Size (kW) (DC, PTC)  
 System Size (kW) (AC) 0  
 Electricity Rate Escalation 3.50%  
 Depreciation 99.50%  
 National Tax Rate 0.00%  
 Local Tax Rate 0.00%

**PRO-FORMA CASH FLOW**

Years	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	
<b>Funding Structure</b>																											
Debt Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Equity Funds	223,303.00																										
Total Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Capital Investments	223,303.00																										
Electric Output (kWh)	83,405.79	82,988.76	82,573.81	82,160.94	81,750.14	81,341.39	80,934.68	80,530.01	80,127.36	79,726.72	79,328.09	78,931.45	78,536.79	78,144.11	77,753.39	77,364.62	76,977.80	76,592.91	76,209.94	75,828.89	75,449.75	75,072.50	74,697.14	74,323.65	73,952.03		
Solar Energy Production Price (\$/kWh)	0.087	0.090	0.093	0.096	0.099	0.103	0.106	0.110	0.114	0.118	0.122	0.126	0.131	0.135	0.140	0.145	0.150	0.155	0.161	0.166	0.172	0.178	0.184	0.191	0.198		
<b>Utility Bill Analysis</b>																											
Utility Bill Without Solar	10,858.91	11,235.31	11,624.90	12,028.11	12,445.44	12,877.38	13,324.43	13,787.14	14,266.03	14,761.69	15,274.69	15,805.65	16,355.20	16,923.98	17,512.66	18,121.95	18,752.56	19,405.25	20,080.78	20,779.95	21,503.60	22,252.57	23,027.75	23,830.07	24,660.47		
Utility Bill With Solar	3,643.22	3,804.42	3,972.38	4,147.36	4,329.64	4,519.53	4,717.31	4,923.30	5,137.83	5,361.24	5,593.88	5,836.11	6,088.31	6,350.88	6,624.22	6,908.76	7,204.94	7,513.22	7,834.07	8,167.99	8,515.48	8,877.08	9,253.34	9,644.84	10,052.16		
Avoided Cost of Energy	7,215.68	7,430.89	7,652.52	7,880.76	8,115.80	8,357.85	8,607.13	8,863.83	9,128.20	9,400.45	9,680.81	9,969.54	10,266.89	10,573.10	10,888.44	11,213.19	11,547.62	11,892.03	12,246.71	12,611.96	12,988.12	13,375.49	13,774.41	14,185.23	14,608.31		
<b>Incentives</b>																											
Local PBI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
National PBI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Local CBI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
National CBI	66,990.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Financing Payments</b>																											
PPA/Lease Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Principal Pre-Payment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Debt Payment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Operating Expenses</b>																											
Fixed O&M Costs	600.00	618.00	636.54	655.64	675.31	695.56	716.43	737.92	760.06	782.86	806.35	830.54	855.46	881.12	907.55	934.78	962.82	991.71	1,021.46	1,052.10	1,083.67	1,116.18	1,149.66	1,184.15	1,219.68		
Variable O&M Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Equipment Replacement Costs (Inverter Replacement Only)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total O&M Costs	600.00	618.00	636.54	655.64	675.31	695.56	716.43	737.92	760.06	782.86	806.35	830.54	855.46	881.12	907.55	934.78	962.82	991.71	1,021.46	1,052.10	1,083.67	1,116.18	1,149.66	1,184.15	1,219.68		
<b>Revenues</b>	0.00	7,215.68	7,430.89	7,652.52	7,880.76	8,115.80	8,357.85	8,607.13	8,863.83	9,128.20	9,400.45	9,680.81	9,969.54	10,266.89	10,573.10	10,888.44	11,213.19	11,547.62	11,892.03	12,246.71	12,611.96	12,988.12	13,375.49	13,774.41	14,185.23	14,608.31	
EBITDA	0.00	6,615.68	6,812.89	7,015.98	7,225.12	7,440.49	7,662.29	7,890.69	8,125.91	8,368.13	8,617.58	8,874.46	9,139.00	9,404.45	9,680.81	9,969.54	10,266.89	10,573.10	10,888.44	11,213.19	11,547.62	11,892.03	12,246.71	12,611.96	13,001.08	13,388.63	
<b>Local Depreciation</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
National Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Pre-Tax Cashflow to Equity</b>	0.00	6,615.68	6,812.89	7,015.98	7,225.12	7,440.49	7,662.29	7,890.69	8,125.91	8,368.13	8,617.58	8,874.46	9,139.00	9,404.45	9,691.98	9,980.88	10,278.41	10,584.80	10,900.32	11,225.25	11,559.86	11,904.45	12,259.31	12,624.75	13,001.08	13,388.63	
Equity Investment	-223,303.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Net Pre-Tax Cashflow to Equity	-223,303.00	6,615.68	6,812.89	7,015.98	7,225.12	7,440.49	7,662.29	7,890.69	8,125.91	8,368.13	8,617.58	8,874.46	9,139.00	9,404.45	9,691.98	9,980.88	10,278.41	10,584.80	10,900.32	11,225.25	11,559.86	11,904.45	12,259.31	12,624.75	13,001.08	13,388.63	
<b>Local Taxable Income</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
National Taxable Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Local Taxes</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
National Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>After Tax Cash Flow</b>	-223,303.00	73,606.58	6,812.89	7,015.98	7,225.12	7,440.49	7,662.29	7,890.69	8,125.91	8,368.13	8,617.58	8,874.46	9,139.00	9,404.45	9,691.98	9,980.88	10,278.41	10,584.80	10,900.32	11,225.25	11,559.86	11,904.45	12,259.31	12,624.75	13,001.08	13,388.63	
Discounted After Tax Cash Flow	-223,303.00	73,606.58	6,812.89	7,015.98	7,225.12	7,440.49	7,662.29	7,890.69	8,125.91	8,368.13	8,617.58	8,874.46	9,139.00	9,404.45	9,691.98	9,980.88	10,278.41	10,584.80	10,900.32	11,225.25	11,559.86	11,904.45	12,259.31	12,624.75	13,001.08	13,388.63	
<b>NPV</b>	\$80,087.28																										
IRR	2.956%																										
LCOE (\$/kWh)	0.09																										
Payback Period (years)	18.52																										
Price per Watt (\$/W)	3.72																										



City of Helena Bill Roberts Golf Course Solar Project				Solar Plexus		Yellow Ball Roofing and Solar		OnSite Energy		Solar Montana	
Project 24-06											
Bid Tabs											
Bid Opening: August 24, 2024											
Item No.	Est. Quantity	Unit	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	1	L.S.	Mobilization	\$24,710.00	\$24,710.00	\$13,100.00	\$13,100.00	\$13,268.00	\$13,268.00	\$65,079.33	\$65,079.33
2	120	L.S.	Tier 1 Solar Photovoltaic Modules (Estimated around 120 modules)	\$425.58	\$51,070.00	\$102,180.00	\$102,180.00	\$53,114.00	\$53,114.00	\$238.75	\$28,650.00
3	1	L.S.	50 kW Inverter	\$25,930.00	\$25,930.00	\$6,200.00	\$6,200.00	\$30,305.00	\$30,305.00	\$16,127.50	\$16,127.50
4	1	L.S.	Ground Mount Racking System	\$90,595.00	\$90,595.00	\$60,140.00	\$60,140.00	\$55,105.00	\$55,105.00	\$39,375.00	\$39,375.00
5	1	L.S.	Perimeter Fencing	\$16,955.00	\$16,955.00	\$24,393.00	\$24,393.00	\$13,200.00	\$13,200.00	\$8,500.00	\$8,500.00
6	1	L.S.	Solar Powered Exterior Light. Installed and Fully Operational	\$14,185.00	\$14,185.00	\$13,956.10	\$13,956.10	\$16,580.00	\$16,580.00	\$12,125.00	\$12,125.00
										"Landscaping"	\$5,000.00
										"Documentation and Closeout"	\$1,250.00
										\$169,856.83	
			<b>Total</b>	<b>\$223,445.00</b>		<b>\$219,969.10</b>		<b>\$181,572.00</b>		<b>\$176,106.83</b>	

**BUDGET WORKSHEET**  
**General**  
**City Facility Solar Proejcts 440-1101-411-9040 CO4903**

Description	Estimate or Cost
<b>ENGINEERING</b>	
Survey, Design and Bidding	In House
Construction Management	\$ -
<b>Total Engineering Cost</b>	<b>\$ -</b>
<b>CONSTRUCTION COSTS</b>	
Solar Panel Award	\$ 181,573.00
Electrical Boring and Connection	\$ 70,000.00
10% Contingency & Testing	\$ 18,157.30
<b>Total Construction Cost</b>	<b>\$ 269,730.30</b>
<b>Misc. Cost (Deq Review, Advertising Fees)</b>	<b>\$ 370.00</b>
<b>Total Project Estimate</b>	<b>\$270,100.30</b>

Description	Costs
<b>Budget</b>	
City Facility Solar Proejcts 440-1101-411-9040 CO4903	\$ 240,000.00
Future BA -Northwestern Energy Incentive from a Previous Solar Project	\$ 31,000.00
<b>Totals</b>	<b>\$ 271,000.00</b>

The cost should include Misc. and Engineering

***City of Helena, Montana, City Commission Meeting September 23, 2024***

**To:** Mayor Collins and the Helena City Commission

**From:** Doug Smith, Parks, Recreation and Open Lands Director

**Subject:** Grant Acceptance – DNRC Queen City Fuels Reduction Project

**Present Situation:**

The City of Helena, Parks Department, Open Lands Division has received notice from the Montana Department of Natural Resources (DNRC) that the City's Queen City Fuels Reduction project has been chosen to receive a subaward grant totaling \$100,000.00 with a required city match of \$25,000.00 to cooperatively fund 110 acres of forest fuel treatment within Mount Helena City Park.

**Background Information:**

The forested portions of Helena's natural parks require maintenance on approximate 10-year intervals to manage forest fuel loads at acceptable levels. Therefore, city staff applied to the Montana DNRC under the USDA, USFS Hazardous Fuels Reduction program to receive funding required to facilitate 110 acres of forest fuel reduction work within areas located with Mount Helena City Park that have either never received fuels management treatment and/or areas where it has been more than 10 years since fuels reduction activities occurred.

**Proposal/Objective:**

Complete forest fuels reduction work within a 110-acre treatment unit located on the north face of Mount Helena City Park.

**Advantage:**

Leverage City of Helena Open Space Maintenance funds to expedite the management of forest fuels within the City's open lands system.

**Notable Energy Impact:**

N/A

**Disadvantage:**

N/A

**Notice of Public Hearing:**

N/A

**Staff Recommendation:**

Parks, Recreation and Open Lands Director, Doug Smith, recommends that the City of Helena accept a grant Subaward HZF-24-005 from the Montana Department of Natural Resources to fund the completion of 110 acres of forest fuel reduction work on the north face of Mount Helena City Park.



**SUBAWARD AGREEMENT**  
 between  
 CITY OF HELENA  
 and the  
 MONTANA DEPARTMENT OF  
 NATURAL RESOURCES AND CONSERVATION

Subaward Agreement Number:	<b>HZF-24-005</b>		
Maximum Award Amount Available:	<b>\$ 100,000.00</b>		
Source of Funds:	Federal Award		
Federal Assistance Listing Number:	10.697, State & Private Forestry Hazardous Fuels Reduction		
Federal Award Identification:	USDA USFS Grant # 23-DG-11010000-023		
	Hazardous Fuels Reduction Northern Region, executed on 7/27/2023, from the United States Department of Agriculture (USDA) – Forest Service (USFS)		
Federal Authority:	Section 103 of the Healthy Forests Restoration Act of 2003, Public Law 108-148 as amended		
DNRC Funding Pass-Through			
Org:	5113024		
Fund:	03160		
Subclass:	555YW		
Expiration:	See Section 2.1, Period of Performance		
Approvals			
Drafter	Program	Fiscal	Legal
JF	AJ	LP	MP

**SUBRECIPIENT**

Name:	City of Helena
Federal Tax ID #:	81-6001276
UEI:	TLA1ZVLJ2M15
Address:	316 N Park Ave.
City, State, Zip+4:	Helena, MT 89601-5026

This Subaward Agreement, hereinafter referred to as “Subaward”, is accepted by City of Helena, hereinafter referred to as the “Subrecipient”, according to the following terms and conditions. The purpose of this Subaward is to establish mutually agreeable terms and conditions, specifications, and requirements to grant funds to the Subrecipient.

**SECTION 1. PROGRAM PROVISIONS**

This Subaward is offered by the Forest Stewardship Program of the Montana Department of

Natural Resources and Conservation, Forestry and Trust Lands Division, hereinafter referred to as “DNRC”.

This Subaward, awarded and administered by the DNRC, using grant funds awarded by the USFS, is consistent with the policies, procedures, objectives, and intent of the listed Federal Authority and of the Hazardous Fuels Reduction Grant Program.

The federal program has both location proximity and timeline requirements. Projects must be on non-federal lands that are adjacent to federal lands that are scheduled within 18 months for resource management treatments that include the use of fire on federal lands (such as prescribed burning and burning of slash associated with pre-commercial or commercial harvesting). The program requires that the treatments to non-federal lands funded pursuant to this Subaward be completed prior to the completion of work on adjacent federal lands.

**SECTION 2. PROJECT TERMS**

Project Name: The Queen City Fuels Reduction Project

**2.1 PERIOD OF PERFORMANCE.** This Subaward is effective on the Start Date. Subrecipient shall have until the Termination Date to complete the project and work described in the Project Scope.

Start Date:	Date of Last Signature
Termination Date:	<b>November 30, 2026</b>

**2.2 AGREEMENT EXTENSION.** This Subaward may, upon mutual written agreement between the parties, be extended.

The DNRC may allow an extension for completion upon request and showing of good cause by the Subrecipient. Good cause is defined as external factors preventing the Subrecipient from completing the work, including, but not limited to, pandemic, wildland fire, forest closure, extensive and prolonged inoperable weather conditions, the assignment of project equipment and/or crew to the suppression of a wildland fire, or variations in project scope and/or landowner participation.

A request for extension should be submitted in writing no less than thirty (30) days prior to the Termination Date if an extension is to be considered by the DNRC. Any extension will require mutual written agreement between the Subrecipient and the DNRC in the form of an Amendment as provided for below in Section 4.7, Assignment and Amendment.

**2.3 PROJECT SCOPE. (a.)** Supporting Documents/attachments. The Approved Project Proposal for this Subaward to the Subrecipient is attached as Appendix B, which is incorporated herein by reference. Appendix B describes the specific project activities allowed under this Subaward for completion in Lewis and Clark County, Montana. This includes but is not limited to, the community of Helena. The Summary of Work Statement attached as Appendix F, which is incorporated herein by reference, describes the planned outcomes and implementation standards of the projects conducted under this agreement.

(b.) The Subrecipient must use the proceeds provided pursuant to this Subaward to perform allowable activities identified in the Approved Project Proposal.

**The key outcome of the Queen City Fuels Reduction Project is completion of fuels mitigation projects on 110 acres of City property within the project area. Treatment plans will require thinning to a minimum of 15-foot crown spacing (15-feet between residual tree drip lines). Trees will be selected for retention based on their outward expression of good form and apparent vigor. Branches occurring on the lower boles of the retained trees will be pruned to a height of 6-8 feet on trees having total tree heights > 18 feet and 1/3 of the total tree height for those trees having total tree heights < 18 feet.**

**Approximately 2 wildlife snags/acre will be retained where safety considerations allow. All of the cut waste material < 8 inches on the large end will be hand piled and burned on site. In areas where the geographical position and/or topography of the treatment unit negates reasonable access to the cut-waste material in excess of 8 inches on the small end, such logs will be retained on the forest floor to meet coarse woody debris retention recommendations. Green logs retained on the forest floor will be scored with a chainsaw to promote drying and thereby discourage bark beetle colonization.**

**No individual project shall receive subaward funding in excess of \$1,300/acre without prior written approval of the DNRC liaison.**

**2.4 PROJECT BUDGET.** The Subaward budget period runs concurrently with the Period of Performance. Subaward funds are allocated to the following budget categories:

<b>Project Funding Summary:</b>	
Direct Costs	
Subrecipient salary/wages/benefits	\$0
Operating Expenses	\$0
Payments to Landowners (Beneficiaries)	\$0
Contracted Services	\$90,909
Subtotal – Direct Costs	\$90,909
Indirect Costs (10.00%)	\$9,091
<b>Total Subaward Amount</b>	<b>\$100,000</b>
<b>Match Required (1:1)</b>	<b>\$25,000</b>
Total Project Funding:	\$125,000

Total payment for all purposes under this Subaward shall not exceed One Hundred Thousand and no/100 Dollars (\$100,000.00).

This Subaward requires a match of 4:1. For every \$4 of federal funds issued under this Subaward, the Subrecipient or its project partners must provide \$1 in non-federal funds. No federal funds may be used to satisfy the match requirement of this Subaward.

Match will be met by the City of Helena in the form related to the project. Claimed match must be sufficiently documented to show compliance with federal requirements and to demonstrate

how it supports the Subaward project. The DNRC will determine whether match documentation submitted is adequate and may require additional documentation before approval.

The Subrecipient may transfer up to ten percent (10%) of the Total Subaward Amount between Direct Costs budget categories as needed to complete the project. The Subrecipient must notify the DNRC of such transfers. Transfers between budget categories in excess of ten percent (10%) of the Subaward amount must be requested by the Subrecipient, approved by the DNRC, and documented in an amendment to the Subaward.

The indirect cost rate is shown above, expressed as a percentage of indirect costs to direct costs. Unless the rate has been formalized in a Negotiated Indirect Cost Rate Agreement (NICRA) between the Subrecipient and its cognizant federal agency, the rate shown above is hereby approved by the DNRC for the term of this Subaward and may not be changed except via written amendment.

Revenue, defined here as gross income earned through project activities minus costs borne by the Subrecipient to earn the income, such as the sale of harvested timber, must be declared to the DNRC prior to the request of the final disbursement of funds. If the DNRC determines the revenue to be program income (PI), DNRC will direct the Subrecipient to handle PI in one or more of the following ways. (a) The PI may be incorporated into the project and used to meet a matching requirement of the Subaward; the amount of the federal funds awarded remains the same. (b) The PI may be incorporated into the project and used to increase the scope and/or scale of work completed. Increase in completed activities as described in Section 2.3, Project Scope will be commensurate with value of PI; the amount of the federal funds awarded remains the same. (c) The PI may be retained by the Subrecipient, and the value deducted from total allowable costs to determine the net allowable costs available under the Subaward; the amount of the federal funds awarded will decrease at 1:1. (d) The PI may be handled by the Subrecipient in a manner required by state statute, rule, or regulation.

When procuring goods or services with Subaward funds, the Subrecipient must follow applicable procurement procedures, found in 2 CFR 200 §§ 200.317 – 200.327 of the *Uniform Administrative Requirements, Cost Principles, And Audit Requirements For Federal Awards*.

**2.5 DISBURSEMENTS.** Subrecipient shall submit claims for disbursement of Subaward funds using the “Request for Disbursement of DNRC Grant Funds / Financial Status Report” (Request) form, attached hereto as Appendix E and incorporated herein by reference. Documentation of reimbursable costs incurred and paid must be submitted with the request. Documentation may include, but is not limited to, itemized receipts, vendor invoices, inspection certificates, transaction ledgers or other financial reports that clearly show expenditures, payroll records, copies of checks, bank statements, and other forms of proof of payment. The DNRC will determine whether documentation submitted adequately supports the disbursement request and may require additional documentation before approving payment. Reimbursement of Subrecipient’s expenditures will only be made for expenses included in the Approved Project Proposal, that are clearly and accurately supported by the Subrecipient's records.

The Subrecipient may request an advance on available funds. In order to be eligible to receive an advance payment, Subrecipient must maintain written procedures that minimize the time elapsing between the transfer of funds and their disbursement. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements of funds by Subrecipient. The request for an advance of funds must indicate how Subrecipient intends to spend the funds.

After advanced funds are disbursed by Subrecipient (i.e., anticipated expenses are actually paid), Subrecipient must submit documentation to DNRC within 30 days demonstrating proof of payment, identical to that required for reimbursements above. If Subrecipient receives an advance payment, and Subrecipient subsequently requests a reimbursement payment, Subrecipient must clearly demonstrate how the advanced funds were spent before DNRC will approve Subrecipient's request for reimbursement of additional expenses. Any funds advanced, but not spent, or whose expenditure is not adequately documented, must be returned to the DNRC upon demand.

Subrecipient should seek timely reimbursement of claimed costs incurred under this Subaward. A minimum of one Request must be submitted annually to the DNRC. The annual period begins on the Subaward effective date. In the event no reimbursable costs are incurred in an annual period, a Request for zero dollars (\$0.00) listing current Subaward balances should be submitted to the DNRC. Request for final disbursement of Subaward funds is due no later than 30 days following the Subaward termination date.

The DNRC may withhold up to ten percent (10%) of the total authorized Subaward amount until both the project tasks (outlined in Section 2.3 and Appendix B) and the Final Report (required by Section 2.6) are completed by the Subrecipient and approved by the DNRC.

**2.6 REPORTS.** Subrecipient shall immediately notify the DNRC of developments that significantly impact the activities supported under this Subaward. Notification must be given in the case of problems, delays, or adverse conditions that materially impair the ability of the Subrecipient to meet the objectives of the Subaward. The notification must include a statement on action taken or contemplated, and any assistance needed to resolve the situation including requests for scope and/or timeline modifications as provided for below in Section 4.7, Assignment and Amendment.

Quarterly progress reports for the periods ending each March, June, September, and December must be submitted to the DNRC during the period of performance of this Subaward. Reports will provide status information for each project implementation objective. Project status information will include, at a minimum, the percentage completed, costs incurred, and projected completion date. The Subrecipient shall report on total project costs, including Subaward-funded costs, Subrecipient-provided match, and match provided by other sources.

Quarterly reports must be submitted to the DNRC by the last day of the next month following the close of the quarterly period. The first quarter closes **December 31, 2024**, and the report is due on or before **January 31, 2025**. The DNRC will review reports for completeness and accuracy and will notify the Subrecipient if changes are necessary. No claims for disbursements will be honored by the DNRC until complete, accurate quarterly reports have been submitted by the Subrecipient. A worksheet for Quarterly Report content development is attached hereto as Appendix C and incorporated herein by reference.

On an annual basis, geospatial data in the form of an ArcGIS Shapefile(s) capturing activity polygons for all subaward-related accomplishments must be submitted to the DNRC. Projects of one (1) acre or greater must be represented as polygon features. Projects of less than one (1) acre may be represented as a point feature. Each record must include the following attribute data: DNRC Subaward #, landowner name, landowner mailing address, acres treated, and year initiated. Only projects accomplished under this Subaward may be included in the geospatial data submitted; datasets that include accomplishments under other subawards will not be



accepted. This geospatial data is due by January 31 each year during the period of performance. If the required method of submission changes during the Period of Performance of the Subaward, the DNRC will provide thirty (30) days' notice in writing.

A Final Report that details the project status, results, accomplishments, and financial status will be submitted to the DNRC by the Subrecipient for approval upon project completion. Final reports are due no later than 30 days following the Subaward termination date.

Final disbursement of Subaward funds is contingent upon the DNRC's receipt and approval of the Final Report. A worksheet for Final Report content development is attached hereto as Appendix D and incorporated herein by reference.

**2.7 METHOD OF SUBMISSION.** All claims for disbursement of Subaward funds as described in Section 2.5 Disbursements; and all reports as described in Section 2.6 Reports must be submitted to the email address: DNRCForestryGrants@mt.gov for processing. Messages to DNRCForestryGrants@mt.gov should prominently list the Subaward Agreement Number to aid in identification. The DNRC is not responsible for the receipt and processing of reports or disbursement requests submitted via an alternative method. If the required method of submission changes during the Period of Performance of the Subaward, the DNRC will provide thirty (30) days' notice in writing.

### **SECTION 3. INSURANCE TERMS**

**3.1 WORKER'S COMPENSATION.** The Subrecipient, its employees and contractors, are not covered by the DNRC's Workers' Compensation Insurance. The Subrecipient is responsible for making sure that it and its employees are covered by Workers' Compensation Insurance and that its contractors are in compliance with the coverage provisions of the Workers' Compensation Act.

#### **3.2 INDEMNITY AND LIABILITY (HOLD HARMLESS / INDEMNIFICATION).**

Subrecipient agrees to be financially responsible for any audit exception or other financial loss to the DNRC and the State of Montana which occurs due to the negligence, intentional acts, or failure by Subrecipient and/or its agents, employees, subcontractors, or representatives to comply with the terms of this Subaward.

Subrecipient hereby agrees to defend, indemnify, and hold harmless the DNRC and the State of Montana and its agents from and against any and all claims, demands, or actions for damages to property or injury to persons or other damage to persons or entities arising out of, or resulting from the performance of this Subaward or the results of this Subaward, provided such damage to property or injury to persons is due to the negligent act or omission, recklessness, or intentional misconduct of Subrecipient or any of its employees and agents. This Subaward is not intended to relieve a liable party of financial or legal responsibility.

**3.3 INSURANCE REQUIREMENTS. General Requirements.** The Subrecipient shall maintain for the duration of this Subaward, at its cost and expense, liability insurance against claims for injuries to persons or damages to property-which may arise from or in connection with the performance of the work by the Subrecipient, agents, employees, representatives, assigns, or subcontractors. This insurance shall cover such claims as may be caused by any negligent act

or omission of the Subrecipient or its officers, agents, representatives, assigns or subcontractors.

Specific Requirements for General Liability. The Subrecipient shall purchase and maintain occurrence coverage with minimum combined single limits for bodily injury, personal injury, and property damage of \$1,000,000 per occurrence and \$2,000,000 aggregate per year, or as established by statutory tort limits of \$750,000 per claim and \$1,500,000 per occurrence as provided by a self-insurance pool insuring counties, cities, or towns, as authorized under Section 2-9-211, MCA.

## **SECTION 4. DNRC GENERAL TERMS AND CONDITIONS**

**4.1 DNRC's ROLE.** The DNRC will monitor project expenditures for payment eligibility. The DNRC assumes no responsibility for the Subrecipient's obligation to faithfully perform the tasks and activities required by this Subaward. The DNRC assumes no responsibility for verifying the right of the Subrecipient to conduct project activities on properties included in the Subaward project. The Subrecipient is responsible for obtaining all appropriate permissions to conduct activities. In the event content in the approved project proposal differs from or conflicts with terms presented elsewhere in the Subaward, the Subaward text takes precedence.

The Subrecipient may contact the DNRC's Program Representative, identified in Section 6. Principal Contacts and Authorizations, for guidance related to administration of the terms of this Subaward.

The Subrecipient may contact the Technical Specialist if one is listed in Section 6. Principal Contacts and Authorizations, for assistance with project execution. The roles and responsibilities of the technical specialist include but are not limited to, providing technical assistance to the Subrecipient to achieve intended outcomes of the project; conducting reviews of project plans, activities, and accomplishments upon request of the Subrecipient or as often as deemed necessary by the DNRC; and assisting the Subrecipient in complying with Montana's Forest Practices Laws and voluntary Best Management Practices in the course of carrying out project activities. If no Technical Specialist is listed, the Subrecipient may contact the Program Representative to provide these services.

**4.2. AVAILABILITY OF SUBAWARD FUNDS.** The Subrecipient acknowledges and understands that Subaward funds become available based on federal awards to the DNRC. Costs incurred by the Subrecipient or any beneficiary prior to this Subaward are not eligible for reimbursement but may be counted as match funds upon prior written approval by the DNRC.

The commitment by the DNRC to expend money is contingent upon the DNRC receiving funds under the federal award. No liability shall accrue to the DNRC or its officials in the event such funds are not appropriated or issued as authorized in the federal award. The DNRC may, at its sole discretion, issue a temporary stop-work order, reduce the scope of project activities, or terminate this Subaward if appropriated funding is reduced or unavailable for any reason. The DNRC will provide the Subrecipient at least 10 days' notice for a stop-work order and at least 30 days' notice if a reduction in scope or termination is determined to be necessary due to the unavailability of funds. Until the DNRC notifies the Subrecipient that obligated funds are unavailable, the DNRC will continue to comply with the terms of this Subaward, including the

disbursement of funds for eligible expenses incurred by the Subrecipient up to the specified date and time provided in a written notice.

**4.3 RECORDS AND AUDITS.** The Subrecipient must maintain appropriate and adequate records showing complete entries of all receipts, disbursements, and other transactions relating to this Subaward for three (3) years after the later of either the final Subaward payment or the termination of this Subaward. The DNRC, the Montana Legislative Audit Division, or the Montana Legislative Fiscal Division may, at any reasonable time, audit all records, reports, and other documents that the Subrecipient maintains under or during the course of this Subaward to ensure compliance with all terms and conditions of the Subaward.

During the period of performance and extending after this Subaward is terminated and closed, the DNRC reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit or other review.

**4.4 PROJECT MONITORING AND ACCESS FOR INSPECTION AND MONITORING.** The DNRC or its agents may monitor and inspect all phases and aspects of the Subrecipient's performance to determine compliance with this Subaward, including but not limited to the adequacy of records and accounts, project progress and accomplishments, and adherence to any project specifications. The Subrecipient shall accommodate requests for the DNRC access to sites and records with due consideration for safety, private property rights, and convenience of everyone involved. Inadequate accommodation of requests, as determined by the DNRC, may be viewed as a failure to comply as outlined in Section 4.9.

**4.5 EMPLOYMENT STATUS.** The DNRC is not an owner or general contractor for the project. The DNRC does not control the work activities or worksite of the Subrecipient or any contractors that might be engaged by the Subrecipient for completion of the project. The Subrecipient is independent from and is not an employee, officer, or agent of the DNRC. The Subrecipient shall ensure that all its employees complete the I-9 form to certify they are eligible for lawful employment under the Immigration and Nationality Act (8 U.S.C. 1324(a)). The Subrecipient shall comply with regulations regarding certification and retention of the completed forms.

**4.6 COPYRIGHTING AND GOVERNMENT RIGHT TO USE.** The Subrecipient is granted sole and exclusive right to copyright any publications developed with funding provided under this subaward. The State of Montana and the USFS reserve a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for government purposes. This provision includes any right of copyright to which the Subrecipient purchases ownership with any federal contributions. No original text or graphics produced by the State of Montana or the USFS shall be copyrighted.

**4.7 ASSIGNMENT AND AMENDMENT.** The Subrecipient may not assign or transfer any portion of this Subaward without the DNRC's express written consent. Amendments will be in writing, signed by both parties, and attached as an integral component of this Subaward. This Subaward may be terminated by the mutual written consent of both parties. If this Subaward is terminated, the Subrecipient may not submit claims for reimbursement for costs incurred beyond the mutually agreed to termination date.

**4.8 COMPLIANCE WITH APPLICABLE STATE AND LOCAL LAWS.** All work performed under this Subaward must fully comply with all applicable federal, state, and local laws, rules, and regulations, including but not limited to, the Montana Human Rights Act. Any subletting or

subcontracting by the Subrecipient subjects subcontractors to the same provision. In accordance with 49-3-207, MCA, the Subrecipient agrees that the hiring of persons to perform this Subaward will be made on the basis of merit and qualifications and without discrimination based upon race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin of the persons performing this Subaward. It shall be the Subrecipient's responsibility to obtain all permits, licenses, or authorizations that might be required from government authorities for completion of the project. Procurement of labor, services, supplies, materials and equipment shall be conducted according to applicable federal, state, and local statutes. The DNRC's signature on this Subaward does not guarantee the approval or issuance of any permits, licenses, or any other form of authorization to take action for which the Subrecipient must apply with the DNRC or any other government entity and submit to the DNRC to fulfill the terms of this Subaward.

**4.9 FAILURE TO COMPLY.** If the Subrecipient fails to comply with the terms and conditions of this Subaward, the DNRC may terminate this Subaward and/or refuse additional disbursements of subaward funds and/or take legal action to recover disbursed subaward funds. Such termination will become a consideration in the DNRC's evaluation of future applications for subawards.

**4.10 MONTANA LAW AND VENUE.** Any action or judicial proceeding for enforcement of the terms of this Subaward shall be instituted only in the courts of Montana and shall be governed by the laws of Montana. Venue shall be in the First Judicial District, Lewis and Clark County, Montana.

## **SECTION 5. FEDERAL FUNDING SOURCE TERMS AND CONDITIONS**

**5.1 COMPLIANCE WITH APPLICABLE LAWS.** (a.) The Subrecipient must comply with the requirements of the Federal Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, *Uniform Administrative Requirements, Cost Principles, And Audit Requirements For Federal Awards*, as adopted and supplemented by the USDA in 2 CFR Part 400. These regulations are available online at the following website: [www.ecfr.gov](http://www.ecfr.gov). This includes applicable procurement procedures covered in 2 CFR 200 §§ 200.317 – 200.326.

(b.) The Subrecipient certifies that it will abide by all certifications and assurances set forth in USDA Form AD-1048, "Certification Regarding Debarment, Suspension, Ineligibility & Voluntary Exclusion Lower Tier Covered Transactions," this form having been signed, attached hereto as Appendix A, and incorporated herein by reference. Per the terms of the federal award, the Subrecipient shall also require all second-tier subrecipients and contractors who will be paid with Subaward funds to sign form AD-1048, and the Subrecipient shall keep completed forms on file.

(c.) All work performed under this Subaward must fully comply with all applicable federal, state, and local laws, rules, and regulations, including but not limited to, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. Any subletting or subcontracting by the Subrecipient subjects subcontractors to the same provision. Procurement of labor, services, supplies, materials and equipment shall be conducted according to applicable federal, state, and local statutes.

(d.) If the amount of this Subaward is in excess of \$100,000, the Subrecipient will comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act

(42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

**(e.)** If the Subaward includes funds for Contracted expenses, the Subrecipient must comply with the requirements of Appendix II to Part 200 - *Contract Provisions for Non-Federal Entity Contracts Under Federal Awards* of 2 CFR Part 200. Items of note include: Equal Employment Opportunity; Clean Air Act; Davis-Bacon Act; Contract Work Hours and Safety Standards Act; Rights to Inventions; Debarment and Suspension; Byrd Anti-Lobbying Amendment; Prohibition On Certain Telecommunications And Video Surveillance Services Or Equipment; and Domestic Preferences for Procurements.

**(f.) PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.** The Subrecipient is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216. See Public Law 115-232, Section 889 for additional information.

In accordance with 2 CFR 200.216, the Subrecipient is prohibited from obligating or expending loan or grant funds for covered telecommunications equipment or services to: (1) procure or obtain, extend or renew a contract to procure or obtain; (2) enter into a contract (or extend or renew a contract) to procure; or (3) obtain the equipment, services or systems.

**(g.) PROHIBITION AGAINST CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS.** The Subrecipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a federal department, an agency authorized to receive such information, the federal Office of Inspector General, or the DNRC.

Due to this these requirements, prohibitions, and restrictions of any internal confidentiality agreements inconsistent with paragraph one of subsection (g.) of this award provision are no longer in effect.

**(h.) WHISTLEBLOWER NOTICE.** Per 41 U.S. Code § 4712, it is illegal an employee of the Subrecipient to be discharged, demoted, or otherwise discriminated against for making a protected whistleblower disclosure. In this context, these categories of individuals are whistleblowers who disclose information that the individual reasonably believes is evidence of one of the following: gross mismanagement of a Federal contract or grant; a gross waste of Federal funds; an abuse of authority relating to a Federal contract or grant; a substantial and specific danger to public health or safety; or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

See 41 U.S. Code § 4712, regarding the disclosure requirements, procedure, remedial actions and remedies.

**(i.) TRAFFICKING IN PERSONS.** The Subrecipient under this award and the Subrecipient's employees may not: (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procure a commercial sex act during the period of time that the award is in effect; or (3) Use forced labor in performance of the award or subawards under the award. The Subrecipient must inform the DNRC immediately of any information received from any source alleging a violation of a prohibition listed here.

**(j.) NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL.** The Subrecipient shall include the following statement, in full, in any printed audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

*“In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)”*

*Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.*

*To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at <https://www.ocio.usda.gov/document/ad-3027>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:*

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; o*
- (2) Fax: (833) 256-1665 or (202) 690-7442; or*
- (3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov).”*

If the material is too small to permit the full statement to be included, the material must at minimum, include the following statement, in print size no smaller than the text:

*“This institution is an equal opportunity provider.”*

**5.2 AGENCY RECOGNITION REQUIREMENTS. (a.)** Use of Agency Insignia. The Subrecipient shall request in writing permission from the USFS Northern Region and receive written permission from the USFS before using the USFS insignia on any published media, such as a webpage, printed publication, or audiovisual production. The Subrecipient shall request in writing and receive written permission from the DNRC before using the DNRC insignia on any published media, such as a webpage, printed publication, or audiovisual production.

**(b.)** Public Notices. The Subrecipient is encouraged to give public notice of the receipt of this Subaward of federal grant funds and, from time to time, to announce progress and accomplishments. Press releases or other public notices should include and all notices of funding opportunities or solicitation for project participants must include a statement substantially as follows: “The funding for this project is derived in full [or in part] from a federal award of the U.S. Forest Service, Department of Agriculture, subawarded by the Montana Department of Natural Resources and Conservation, Forestry Division.”

**(c.)** Acknowledgment in Publications, Audiovisuals, and Electronic Media. The Subrecipient shall acknowledge USFS and DNRC support as appropriate in any publications, audiovisuals,

and electronic media developed as a result of this subaward of USFS grant funds. Follow direction in USDA Supplemental 2 CFR 415.2.

**REMAINDER OF PAGE LEFT BLANK INTENTIONALLY**

**SECTION 6. PRINCIPAL CONTACTS AND AUTHORIZATIONS**

**6.1 PRINCIPAL CONTACTS.** Individuals listed below are authorized to act in their respective areas for matters related to this Subaward. All correspondence or requests for information and assistance shall be submitted to the appropriate listed individual.

<b>DNRC Program Representative</b>	<b>Subrecipient Representative</b>
Name: Ashley Juran Title: Stewardship Program Specialist Address: 2705 Spurgin Road City, State, Zip: Missoula, MT 59804 Telephone: 406-542-4280 Email: Ashley.Juran@mt.gov	Name: Tim Burton Title: City Manager Address: 316 N Park Ave. City, State, Zip: Helena, MT 59623 Telephone: 406-447-8403 Email: tburton@helenamt.gov

<b>DNRC Technical Specialist</b>	<b>Subrecipient Project Manager</b>
Name: Kyle Harrington Title: Service Forester Address: 8001 N Montana Ave. City, State, Zip: Helena, MT 59602 Telephone: 406-556-3516 Email: kyle.harrington@mt.gov	Name: Brad Langsather Title: Open Lands Manager Address: 316 N Park Ave. City, State, Zip: Helena, MT 59623 Telephone: 406-447-8454 Email: blangsather@helenamt.gov

<b>DNRC Administrative &amp; Fiscal</b>	<b>Subrecipient Administrative &amp; Fiscal</b>
Name: Lorie Palm Title: Grants and Agreements Specialist Address: 2705 Spurgin Road City, State, Zip: Missoula, MT 59804 Telephone: 406-542-4205 Email: lpalm@mt.gov	Name: Sheila Danielson Title: Finance Director Address: 316 N Park Ave. City, State, Zip: Helena, MT 59623 Telephone: 406-447-8390 Email: sdanielson@helenamt.gov



**6.2 AUTHORIZATION.** This Subaward consists of pages 1 – 14, plus the following appendices:

- Appendix A [Form AD-1048]
- Appendix B [Approved Project Proposal]
- Appendix C [Quarterly Report Worksheet]
- Appendix D [Final Report Worksheet]
- Appendix E [Request for Disbursement Form]
- Appendix F [Summary of Work].

The Subrecipient hereby accepts this Subaward according to the above terms and conditions.

Through signature, each party certifies that the individuals listed in this Subaward as representatives of the parties are authorized to act in their respective areas for matters related to this Subaward. In witness whereof, the parties hereto execute this Subaward.

\_\_\_\_\_ By: \_\_\_\_\_  
 Date Subrecipient Authorized Representative  
  
 Tim Burton  
 \_\_\_\_\_  
 Printed Name

\_\_\_\_\_ By: \_\_\_\_\_  
 Date DNRC Authorized Representative  
  
 \_\_\_\_\_  
 Printed Name

-----  
 Remainder of page for SUBRECIPIENT USE ONLY: Additional Signatures as Required  
*The DNRC does not require additional signatures and takes no role in evaluation of any inclusion or omission.*



**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions**

*The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.*

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal and civil fraud privacy, and other statutes may be applicable to the information provided.*

***(Read instructions on page two before completing certification.)***

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
Tim Burton	City Manager
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

USDA is an equal opportunity provider, employer, and lender.

## Appendix A

**Instructions for Certification**

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

# Montana DNRC Hazardous Fuels Reduction Grant Program

## - Request for Proposals -

Rev. 07.2023

Proposals accepted on an on-going basis and reviewed quarterly by a designated panel when funding is available. Check with DNRC grant manager about funding status.

**SUBMIT ELECTRONICALLY TO GRANT MANAGER**

Ashley Juran, Stewardship Specialist  
ashley.juran@mt.gov | 406.542.4280

### PROGRAM INFORMATION

**GOALS & OBJECTIVES**

The Hazardous Fuels Reduction Grant focuses on reducing the risk of wildland fire and catastrophic losses to resources and property in high priority areas, which may result from a wildland fire encroaching from adjacent National Forest System (NFS) lands. Landowners are encouraged to be proactive to address hazardous fuel conditions on their property, reduce the ignition potential within their home ignition zone, and employ wildfire resilient principles to sustain a fire adapted home, property, and community.

Project funding\* is intended for work on non-federal lands to protect communities when hazardous fuels reduction activities (prescribed fire) are planned on adjacent NFS lands. This is accomplished by reducing the volume of hazardous fuels within a defined project area; through thinning, pruning, slash disposal, pile burning, and other conventionally accepted methods of fuels reduction. Public education and outreach about risks and responsibilities of living in the wildland urban interface (WUI) may be carried out in support of the primary goal of reducing hazardous fuels.

**CRITERIA**

Projects funded under this program must meeting the following intent:

- Projects shall protect communities within the WUI when prescribed fire is planned on NFS lands that have the potential to place such communities at risk. Projects shall be located within an average fire weather single-day burn window of NFS treatments units. Generally interpreted to be 3-5 miles in western and central Montana and 10 miles in eastern Montana, subject to forest conditions.
- Projects shall be identified within a specific geographic boundary, aligning treatments across neighboring properties to maximize benefits of project activities.
- Projects should maximize benefits across landscapes, leverage resources, and achieve objectives at the best value possible.
- Project initiation must be in advance and within three years of planned hazardous fuels reduction activities on adjacent NFS lands.

Accomplishing the intent of this program may require working with landowners, communities, local organizations, and the National Forests. Awarded projects will be selected on how well they meet the criteria and align with DNRC priorities.

**GRANT AMOUNT**

Project budget requests should be \$100,000 or less; exceptions may be considered. Multi-phased projects with independent budgets are acceptable as individual project applications. Award amounts may vary due to funding availability and the number and priority of applications received.

**MATCH**

These funds require a minimum 25% match, calculated as a percentage of total grant funds requested. Generally, match should be met by the landowners through cash or in-kind contributions towards the completion of the hazardous fuel reduction project. Exceptions may be considered.

**TIMELINE**

Projects should have a completion timeline of less than 18 months. If a project has a proposed completion timeline exceeding 18 months, please provide an explanation of the reason(s) why. The 'Project Initiation Date' may be a retroactive date to capture project *pre-planning activities only*. General project activities occurring before a grant is awarded are not eligible for reimbursement.

\* Funding for this project is derived from a federal award of the USFS, Dept. of Agriculture; subawarded by the Forestry Division, Montana DNRC.

APPLICANT INFORMATION			
Applicant Organization	City of Helena		Date 05-29-2024
Contact Person & Title	Brad Langsather		
Phone & Email	406-447-8454, blangsather@helenamt.gov		
Address w/ 9-digit zip	316 North Park Avenue, Helena, MT 59623		
Federal Tax ID	81-6001276	UEI #	TLA1ZVLJ2M15
The applicant is a	<input checked="" type="checkbox"/> Local Government	<input type="checkbox"/> Non-Profit Organization	<input type="checkbox"/> HOA
	<input type="checkbox"/> Fire Protection District	<input type="checkbox"/> Other	
Has organization managed similar grant funding before?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
APPLICANT PROJECT INFORMATION			
Project Name	Queen City Fuels Reduction		Project Initiation Date 07-01-2024
Proposed acres treated	110	# of landowners 1	# of structures protected 235 (spot dist.)
Community & County	Helena, MT, Lewis & Clark County		
Location description / reference point	Mount Helena City Park, Latitude – 46.593257 Longitude – 112.070116		
ADJACENT USFS PROJECT INFORMATION			
Project Name	Tenmile South Helena		
Forest and District	Helena Lewis and Clark National Forest, Helena District		
Prescribed fire activities planned within three years of applicant’s project initiation date?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No (contact DNRC grant manager)	
Distance from USFS treatment units to project area	0.19 mile(s)		
PROJECT COLLABORATION			
Please identify individuals you have contacted regarding the planning, intent, and outcome of your project			
Montana DNRC	John Huston, Forestry Division Program Manager, DNRC		
US Forest Service	Mike Kaiser, Fire Management Officer, HLCNF		
Fire Protection District	City of Helena		
Local Government	Jon Campbell, Fire Chief, City of Helena		
Project Area Landowner/Ambassador	City Owned & Managed		
Other			
Is this project identified as a high-priority area in the MT Forest Action Plan or a CWPP ?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No (contact DNRC grant manager)	
Is this project adjacent to a DNRC/USFS Good Neighbor Authority (GNA) project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
As part of the project, a comprehensive structure risk assessment shall be completed in Situation Analyst Montana (an online geospatial database) for all properties receiving grant funds where a home and/or structure is present. Please contact the DNRC grant manager for any assistance, or with any questions.			
Have you already completed structure risk assessments for the project area?	<input type="checkbox"/> Yes (please incl. w/ project map)	<input checked="" type="checkbox"/> No (in the project timeline, describe how this will be accomplished)	

PROJECT BUDGET			
	FUNDS REQUESTED	MATCH	TOTAL
Personnel/Labor		\$18,664.00	\$18,664.00
Operating Expenses		\$715.00	\$715.00
Payments to Landowners			
Contractual	<del>\$90,050.00</del> <b>\$90,909</b>	\$30,950.00	\$121,000.00
Indirect Costs	<del>\$9,950.00</del> <b>\$9,091</b>		\$9,950.00
<b>TOTAL</b>	<b>\$100,000.00</b>	<b>\$50,329.00</b>	<b>\$150,329.00</b>
Does match total amount to at least 25% of the total funds requested?			<input checked="" type="checkbox"/> YES <input type="checkbox"/> No

Please briefly describe the details of how the grant funds will be spent for each budget category 1,200 character limit

Grant Funds Requested:  
**Contractual - (~~\$90,050.00~~) \$90,909**

- Funding will support contractor payments to complete tree felling, tree pruning, and hand piling work required to achieve desired tree density and live crown height objectives within the identified project area.

**Indirect Costs - (~~\$9,950.00~~) \$9,091**

- OL Manager - (Social Security, Retirement, Health/Vision, Work Comp., Unemployment, Dental, Medicaid, Vacation, Sick Leave) = \$4,024.00
- Burn Crew - (Social Security, Retirement, Health/Vision, Work Comp., Unemployment, Dental, Medicaid, Vacation, Sick Leave) = \$4,752.00
- Summer Crew - (Social Security, Work Comp., Medicaid) = \$1,174.00

**PROJECT TIMELINE & COMMUNITY ENGAGEMENT**

Please include beginning/end dates and accomplishments at intervals appropriate to the scope/scale of the project. Accomplishments may include: acres treated, structures protected, homeowners educated, volume of slash removed, etc. Additionally, please describe your method for engaging landowners to participate in the project. Address structure risk assessment plans if not already completed. 2,000 character limit

**Summer 2024** – Complete 110 acres of fuel treatment unit layout and retention tree designation work. solicit requests for proposal, select contractors, draft fuel treatment agreements.

**Fall/Winter 2024-2025** – Administer fuel treatment unit completion (tree falling, slash piling, tree pruning) Closeout Grant Subaward.

**Winter/Spring/Fall 2025-2026** - Complete 110 acres of slash pile burning.

**Spring/Summer/Fall 2026** – Complete slash pile raking and associated grass seeding within 110 fuel treated acres.

## PROJECT DESCRIPTION

Please describe the project area and fuel conditions, and why this project is a priority. Using measurable accounts, please identify the fuels reduction prescription(s), extent of education activities, methods of fuels reduction and slash treatment, and a long-term maintenance plan to sustain effectiveness. 4,500 character limit

Located within the foothills of the Rockies, encompassed by forests and mining history, lies Helena Montana, the "Queen City of the Rockies". Forested areas adjacent to Helena are part of an ecosystem that historically supported frequent wildfires. These fires maintained a mosaic of grasslands interspersed with open park-like forests. Active fire suppression and a significant decrease in fine grass fuels removed the natural controlling element that wildfires had on tree stocking levels. The exclusion of natural "thinning" due to fires has allowed dense thickets of conifers to develop that have the potential to promote high intensity crown fires that are difficult to control and pose a real threat to urban interface areas. Within the proposed Queen City Fuels Reduction project area these forest conditions are exhibited by the presence of interlocking tree crowns within the forest overstory and the uncontrolled regeneration of live surface fuels in the form of seedlings and saplings in the understory component.

Preemptive manipulation of forest fuels along with early detection and aggressive suppression efforts are the most logical wildfire defense strategies. Fire behavior is largely determined by wind speed, topography, fuels, fuel moisture, temperatures, and relative humidity. Of these, fuel concentrations and fuel types are the only manageable variables. Implementation of the forest fuel management activities outlined within this proposal potentially has the ability to significantly alter the behavior of a wildfire that approaches, or ignites within, the forests surrounding Helena.

The primary objective of the proposed project is to reduce forest fuel loading within 110 acres identified for treatment. To accomplish this task, forested acres containing excessive tree crown densities will be thinned using handheld power saws to a minimum of 15-foot crown spacing (15-feet between residual tree drip lines). Trees will be selected for retention based on their outward expression of good form and apparent vigor. Branches occurring on the lower boles of the retained trees will be pruned to a height of 6-8 feet on trees having total tree heights > 18 feet and 1/3 of the total tree height for those trees having total tree heights < 18 feet. Approximately 2 wildlife snags/acre will be retained where safety considerations allow. All of the cut waste material < 8 inches on the large end will be hand piled and burned on site. In areas where the geographical position and/or topography of the treatment unit negates reasonable access to the cut-waste material in excess of 8 inches on the small end, such logs will be retained on the forest floor to meet coarse woody debris retention recommendations. Green logs retained on the forest floor will be scored with a chainsaw to promote drying and thereby discourage bark beetle colonization.

Identified forest treatment units will be packaged into a contract, and requests for proposals to complete tree felling, tree pruning and hand slash piling work required to achieve desired tree density and live crown height objectives will be solicited from area contractors. Once selected, the chosen contractor will enter into an agreement with the City of Helena to complete contractually described forest fuel reduction specifications within the identified treatment unit. City staff will be responsible for field identifying the treatment unit boundaries, designating all retention trees, and administering satisfactory completion of the agreement. Hand piled slash material residing within completed treatment units will be subjected to 1 summer drying season following which City staff will obtain applicable City, County and State issued burn permits to accomplish ignition during fall-spring periods characterized by snow covered ground. Following completion of the burn disposal process, disturbed areas will be raked and seeded by City funded, seasonal staff members.

Logs generated from cut waste material larger than 8 inches in diameter on the small end that reside in accessible areas will be collected and transported to a city owned log yard where firewood material for Helena's Low-income energy Assistance Program (LIEAP), will be manufactured and distributed by Narrate Church volunteers residing within the greater Helena area. Firewood material generated from city open space fuel reduction projects has been the primary fuelwood provider for the LIEAP program for the last 15 years. Narrate volunteers annually distribute approximately 100 cords of firewood to families and individuals in need.

Due to the fact that Douglas fir and ponderosa pine trees regenerate prolifically within the Queen City Fuel Reduction project area, it is imperative that follow-up forest thinning's be planned for the entire 110-acre treatment unit. To facilitate this process, the City of Helena maintains a vegetation management database that catalogs the individual forestry treatment unit shape file and its associated treatment completion date. Helena's Open Lands

Division uses the compiled forestry treatment information to ensure that units treated 10+ years prior are prioritized for maintenance treatment during the formulation of the City's outyear forestry management program.

### PROJECT MAP




Please include a detailed project area map with your application. The map should include property boundaries, proposed treatment areas, any previous treatments, and structure risk assessment ratings (if completed prior to submitting this application).



# PROJECT AREA MAP

## Queen City Fuels Reduction



-  Forest Fuels Treatment Area
-  Trails
-  Parcel Boundaries



1 inch = 632 feet

Appendix C

**SUBAWARD AGREEMENT  
SUGGESTED QUARTERLY REPORT FORMAT**

Enter Name of Organization Here

QUARTERLY REPORT FOR SUBAWARD AGREEMENT NUMBER: `xxx_xx_XXX`

**Reporting period:** `Select Quarter , Select Year`

**Agreement termination date:** `Click to enter/select date`

**Total acres to be treated (Sect.4 in grant agreement):** `Enter acres here`

	<b>Acres Treated</b>	<b># Property Assessments / Plans</b>	<b># Educational Programs Completed</b>
<b>This Quarter</b>	<code>this quarter</code>	<code>this quarter</code>	<code>this quarter</code>

Enter Narrative Here. A narrative describing project progress, process, challenges, and other pertinent information is required. If project includes multiple geographic areas, please provide a detailed description of where project accomplishments occurred (e.g., 20 acres and 10 property assessments completed in Gold Creek, 1 community meeting held in Potomac, etc.). Include before/after photos and other representative information to support narrative.

Enter Summary Here. A summary of a monitoring review held with DNRC staff member, as applicable.

## Appendix D

**Subaward Agreement  
FINAL REPORT FORMAT****Title Page:**

1. Subrecipient's name, address & telephone numbers.
2. Name, address, and telephone numbers of others who may be contacted concerning the project if the primary contacts are not available.
3. Funding: Total project cost and amount of subaward.

**Introduction:**

Describe the project history, project location, and the purpose of the project.

**Discussion and Results:**

1. Document that project goals, objectives, and tasks identified in the Subaward have been completed. Copy the project goals, objectives, and tasks verbatim. After listing each goal, object, and task, document that they were completed. If any were not completed, explain why. It is very important that you provide evidence that the agreement was completed as agreed to in Section 4 of the Subaward, Project Scope.
2. Include an ArcGIS Shapefile(s) capturing activity polygons for all subaward-related accomplishments. Projects 1 acre or greater must be represented as polygon features. Projects less than 1 acre may be represented as point features. Each record must include the following attribute data: subaward #, landowner name, landowner mailing address, and acres treated. Geospatial data must be provided only for projects under the current subaward; data including accomplishments under other subawards will not be accepted.
3. Summarize any problems encountered and solutions adopted. What would you do differently?

**Public Benefits:**

List the anticipated overall public benefits of the project as stated in the grant application. Were these benefits realized? If not, explain why not.

**Subaward Administration & Project Costs:**

1. Budget  
Include a summary of how the monies were spent by budget category and source of funding. Was the project completed according to budget? Explain any cost overruns or savings. Discuss any unbudgeted expenses that arose over the course of the project.
2. Matching Funds  
Identify the matching funds that were to be spent according to the Subaward. Document that these funds were spent. If not all matching funds were spent, explain why.

Appendix E

**Request for Disbursement of Grant/Subaward Funds  
DNRC Financial Report**



Organization Name: \_\_\_\_\_ Agreement #: \_\_\_\_\_  
 Request for Reimbursement or  Request for Advance  
 Total Award Amount: \$ \_\_\_\_\_ Funds Previously Requested: \$ \_\_\_\_\_  
 Period Covered by this Request – From Date: \_\_\_\_\_ To Date: \_\_\_\_\_

**Award Share – REQUEST** this Period  
*DNRC validates category spending with each request. Overspending a category budget may delay payment.*

Employee Time: salary/wages/benefits	\$
Operating Expenses	\$
Payments to Landowners (Beneficiaries)	\$
Contracted Services (incl. Contractor Time)	\$
<b>Subtotal – Direct Costs</b>	<b>\$</b>
Indirect Costs	\$
<b>Total Request Amount</b>	<b>\$</b>

**Recipient Share – MATCH** this Period  No Match Required

Employee Time: salary/wages/benefits	\$
Operating Expenses	\$
Landowner Contributions	\$
Contracted Services (incl. Contractor Time)	\$
Other (explain in Remarks section below)	\$
<b>Total Match Amount</b>	<b>\$</b>

Program Income Earned: \$ \_\_\_\_\_ Award Balance after this Request: \$ \_\_\_\_\_

Remarks:

**Authorized Certifying Official:** I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Appendix F

### Queen City Fuel Reduction Summary of Work

**Project Area:** The project area is in Lewis and Clark County; including but not limited to the Helena Community.

**Key outcome of the agreement:** Completion of a hazardous fuel mitigation project on 110 acres of non-federal land within the project area.

**Accomplishments:**

PROJECT OUTCOMES			
Acres Treated:	110	*Average subaward treatment cost:	\$818/acre
Property Assessments/Plans:	n/a	Educational Programs:	n/a

\* If an individual project exceeds \$1,300/acre of subaward funding for a proposed treatment, the subrecipient will contact the DNRC liaison for prior approval. The intent of this requirement is to discuss the reasons for funding a project significantly more expensive than anticipated project costs and determine if the project fits the intent of the program.

**Treatment Prescription:** 110 forested acres total will be treated to meet hazardous fuels reduction specifications which require thinning to a minimum of 15-foot crown spacing (15-foot between residual tree drip lines). Trees will be selected for retention based on their outward expression of good form and apparent vigor. Branches occurring on the lower boles of the retained trees will be pruned to a height of 6-8 feet on trees having total tree heights > 18 feet and 1/3 of the total tree height for those trees having total tree heights < 18 feet. Approximately 2 wildlife snags/acre will be retained where safety considerations allow. All cut waste material < 8 inches on the large end will be hand piled and burned on site. In areas where the geographical position and/or topography of the treatment unit negates reasonable access to the cut-waste material in excess of 8 inches on the small end, such logs will be retained on the forest floor to meet coarse woody debris retention recommendations. Green logs retained on the forest floor will be scored with a chainsaw to promote drying and thereby discourage bark beetle colonization.

**Method of Implementation:** The City of Helena will contract the work to a competent service provider, and may complete portion of the treatment work themselves, or utilize a combination of the two.

**Match Funds Source:** The City of Helena will meet the match obligations of the agreement through in-kind services related to their hazardous fuel reduction project.




**Restrictions:** No work on Federal land.

**Project Monitoring:** The DNRC technical specialist, or designee, will conduct periodic monitoring reviews of project plans, activities, and accomplishments, intended to occur annually.

# PROJECT AREA MAP

## Queen City Fuels Reduction



-  Forest Fuels Treatment Area
-  Trails
-  Parcel Boundaries



1 inch = 632 feet

**City of Helena, Montana**

**09/12/2024**

**To:** Mayor Collins and the Helena City Commission

**From:** Chris Brink, Community Development Director  
Kyle Holland, Planner II

**Subject:** Consider an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (Residential) to Public Lands and Institutions (PLI) for the property legally described as:  
The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,  
AND  
The East 70 Feet of the South 10 feet of Lot 13 and the East 70 Feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,  
AND  
The East 10 feet of the West 50 feet of the South 10 feet of Lot 13 and the East 10 of the West 50 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,  
AND  
Lot 16 and the West 50 feet of the North 9 feet and the South 41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,  
And  
Lot 1A of Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana as described in C.O.S. 3300772.

**Present Situation:** The property at 1329 N Benton currently presently vacant and zoned as R-2 Residential. The previous structures on the site were demolished in 2023. This property is bordered on three sides by PLI zoned property and is intended for future Carroll College Development.

**Background Information:** These properties have been acquired by Carroll College over the last few years to expand the campus. A new sign was constructed in 2023 on the corner of North Benton and West Lyndale and was granted variances to allow it to be built to the PLI dimensional standards, rather than the R-2 standards.

**Proposal/Objective:** The applicant and property owner are requesting a zone change to PLI to conform with the rest of the Carroll College campus. The applicant states that zone change to unify the zoning with the rest of the campus will help to maximize the potential of the Carroll College campus for future development and operational needs.

**Advantage:** The 2019 City of Helena Growth Policy designates this property as "Mixed Use", defined as "places where people can work, live, and play and learn", and state that "[d]evelopment is usually in a denser comprehensive pattern to achieve a unified, functional, efficient, and aesthetically physical setting."

The parcels at 1329 North Benton are currently vacant and with the requested zoning change will be developed as part of the greater Carroll College campus masterplan.

[G.01] Promote and sustain Helena's economic vitality, supporting existing businesses and attracting a diverse range of economic sectors that provide employment opportunities.

[G.10] Plan for and establish types and quantities of land uses in Helena supporting community needs, neighborhood centers, aesthetics and the City's long-term sustainability.

[O.76] Support land use patterns that:  
Promote compatible, well-designed development;  
Foster the long-term fiscal health of the community;  
Maintain and enhance resident quality of life;  
Implement related master plans and/or facility plans.

[O.77] Apply or revise zoning designations with careful consideration of factors including:  
Future land use mapping;  
Compatibility with surrounding land uses;  
Infrastructure and service plans;  
Development of vacant and under-utilized buildings;  
Existing and future traffic patterns;  
Goals and objectives of the growth policy.

[O.80] Promote development of varied and compatible types of mixed-use neighborhood centers in Helena, serving to enhance neighborhood identity, address community need, and support more compact land use patterns.

[O.86] Promote the redevelopment of vacant or under-utilized properties with a mix of uses, supporting local and citywide objectives.

**Notable Energy Impact:**

As development is not finalized at this time, energy impacts are unknown.

**Disadvantage:**

None noted.

**Quasi-Judicial Item:**

True

**Notice of Public Hearing:**

False

**Staff Recommendation/  
Recommended Motion:**

Move to recommend Approval of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (Residential) to Public Lands and Institutions (PLI) for the property legally described as:

The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

The East 70 Feet of the South 10 feet of Lot 13 and the East 70 Feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND



The East 10 feet of the West 50 feet of the South 10 feet of Lot 13 and the East 10 of the West 50 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

Lot 16 and the West 50 feet of the North 9 feet and the South 41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

And

Lot 1A of Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana as described in C.O.S. 3300772.

# STAFF REPORT

## 1329 N Benton Zone Change

### *Zone Change from R-2 to PLI*

*Case# ZONC2406-0001*

Kyle Holland  
*Planner II*

Community Development Department  
316 North Park Avenue, Room 403  
Helena, Montana 59623





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## Section 1 - Project Overview

The applicant, Carroll College, is requesting a Zone Change to PLI (Public Lands and Institutions) for the property located at 1329 N Benton Avenue, legally described as:

The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

The East 70 Feet of the South 10 feet of Lot 13 and the East 70 Feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

The East 10 feet of the West 50 feet of the South 10 feet of Lot 13 and the East 10 of the West 50 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

Lot 16 and the West 50 feet of the North 9 feet and the South 41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

And

Lot 1A of Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana as described in C.O.S. 3300772.

The subject property is located in a R-2 (Residential) zoning district. The subject property has PLI zoning to the north, east, and south, with R-3 Residential and B-2 commercial zoning also in the vicinity.

## Section 2 - Staff Recommendation

Move to recommend **Approval** of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (Residential) to Public Lands and Institutions (PLI) for the property legally described as:

The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

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AND

Lot 16 and the West 50 feet of the North 9 feet and the South 41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

And

Lot 1A of Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana as described in C.O.S. 3300772.

## Section 3 - General Information

**Initial Application Date:** June 26, 2024

**Public Hearing Dates:** Zoning Commission – August 13, 2024  
City Commission – September 23, 2024 – First Passage  
City Commission – October 21, 2024 – Final Passage

**Applicant:** Lori Peterson  
Carroll College  
1601 N Benton Ave  
Helena, MT 59601

**Authorized Representative:** Brett Charles  
SMA Architecture +Design  
920 Front Street, Suite 101  
Helena, MT 59601

**Property Owner:** Carroll College  
1601 N Benton Ave  
Helena, MT 59601

**Legal Description:** The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana, AND  
The East 70 Feet of the South 10 feet of Lot 13 and the East 70 Feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana, AND  
The East 10 feet of the West 50 feet of the South 10 feet of Lot 13 and the East 10 of the West 50 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana, AND  
Lot 16 and the West 50 feet of the North 9 feet and the South 41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana, And  
Lot 1A of Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana as described in C.O.S. 3300772.

**General location:** The property is generally located on the northeast side of the intersection of North Benton, Euclid Avenue and West Lyndale Avenue, and is addressed as 1329 North Benton.

**Present Land Use:** Vacant

**Adjacent Land Uses:** North: PLI - Instructional Facility (Carroll College)

South: R-3 - Residential

R-3 - Healthcare Office (Ahlers Family Dentistry)

East: PLI - Instructional Facility (Carroll College)

West: R-3 - Residential

B-2 - Restaurant (Hardee's)

B-2 - Lundy Center

**Tract/Property Size:** Approximately 2.72 acres

### 2019 Growth Policy

**Land Use Designation(s):** **Mixed Use**– Places where people can work, live, and play and learn. These areas include a variety of complementary and integrated uses such as, but not limited to, all forms of residential; office; light industrial/manufacturing; retail; entertainment or public uses. Development is usually in a denser comprehensive pattern to achieve a unified, functional, efficient, and aesthetically appealing physical setting, and provides opportunities for connectivity, public transportation, and walkability. Mixed-use areas do not use the traditional segregation of uses.

## Section 4 - Public Process

- A. Zone Change applications are filed with the Community Development Department, and any required fees must be paid upon submission of an application. The application will then be reviewed by City staff per City Code Section 11-1-10.
- B. The Zoning Commission shall hold a public hearing and make a recommendation to the City Commission, per City Code Section 11-1-10.
- D. The City Commission shall pass an ordinance approving the zoning change, which is effective thirty (30) days after the passage of the ordinance. (Ord. 3097, 4-7-2008)

This review process as defined by Helena City Code allows for public comment, staff review, and vetting through city departments and appointed and elected boards or committees prior to approval. As part of this process, the Community Development Department sends the application materials to applicable departments for their review and comment. This leads to a full evaluation of potential impacts and helps determine how the proposed conditional use relates to the review criteria.

### Public Comment

An integral part of the review process is the conducting of public hearings and the solicitation of public comment. As of July 29, 2024, there have been no comments received regarding the proposed rezoning. Any comments received during and after the hearing conducted by the Zoning Commission will be attached to this report and presented to the City Commission for their review and final decision.

## Section 5 –Evaluation

The property at 1329 N Benton currently presently vacant and zoned as R-2 Residential. The applicant and property owner are requesting a zone change to PLI to conform with the rest of the Carroll College campus. The applicant states that zone change to unify the zoning with the rest of the campus will help to maximize the potential of the Carroll College campus for future development and operational needs.

The previous structures on the site were demolished in 2023. The new sign was constructed in 2023 and was granted variances to allow it to be built to the PLI dimensional standards, rather than the R-2 standards.

Montana Code Annotated includes certain criteria that must be reviewed as part of a zoning amendment:

76-2-304. Criteria and guidelines for zoning regulations.

1. Zoning regulations must be:
  - a. made in accordance with a growth policy; and
  - b. designed to:
    - i. secure safety from fire and other dangers;
    - ii. promote public health, public safety, and the general welfare; and
    - iii. facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements.
2. In the adoption of zoning regulations, the municipal governing body shall consider:
  - a. reasonable provision of adequate light and air;
  - b. the effect on motorized and nonmotorized transportation systems;
  - c. promotion of compatible urban growth;
  - d. the character of the district and its peculiar suitability for particular uses; and
  - e. conserving the value of buildings and encouraging the most appropriate use of land throughout the jurisdictional area.

### EVALUATION

#### 1. **Zoning regulations must be:**

##### a. **Made in accordance with a growth policy;**

The 2019 City of Helena Growth Policy designates this property as “Mixed Use”, defined as “places where people can work, live, and play and learn”, and state that “[d]evelopment is usually in a denser comprehensive pattern to achieve a unified, functional, efficient, and aesthetically physical setting.”

The parcels at 1329 North Benton are currently vacant and with the requested zoning change will be developed as part of the greater Carroll College campus masterplan.

- [G.01] Promote and sustain Helena’s economic vitality, supporting existing businesses and attracting a diverse range of economic sectors that provide employment opportunities.



- [G.10] Plan for and establish types and quantities of land uses in Helena supporting community needs, neighborhood centers, aesthetics and the City's long-term sustainability.
- [O.76] Support land use patterns that:
  - Promote compatible, well-designed development;
  - Foster the long-term fiscal health of the community;
  - Maintain and enhance resident quality of life;
  - Implement related master plans and/or facility plans.
- [O.77] Apply or revise zoning designations with careful consideration of factors including:
  - Future land use mapping;
  - Compatibility with surrounding land uses;
  - Infrastructure and service plans;
  - Development of vacant and under-utilized buildings;
  - Existing and future traffic patterns;
  - Goals and objectives of the growth policy.
- [O.80] Promote development of varied and compatible types of mixed-use neighborhood centers in Helena, serving to enhance neighborhood identity, address community need, and support more compact land use patterns.
- [O.86] Promote the redevelopment of vacant or under-utilized properties with a mix of uses, supporting local and citywide objectives.

**b. Designed to:**

**i. Secure safety from fire and other dangers;**

The subject property is within the City of Helena Urban Standards Boundary and is currently served by all City of Helena emergency services. The proposed zone change will not impact the levels of emergency services available in the surrounding area.

**ii. Promote public health, public safety, and the general welfare;**

The proposed zone change will bring the subject property's zoning in alignment with the surrounding Carroll College campus and will allow for more and allow for more unified designs and uses that are compatible with the existing campus activities. As such, the proposed zone change will not create unique impacts to health, safety, or welfare within the vicinity.

**iii. Facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements.**

The property is currently fully developed and is served by City of Helena streets, utilities, and public services. The proposed zone change and any future uses will not have a significant impact on these services.

**2. In the adoption of zoning regulations, the municipal governing body shall consider:**

***a. Reasonable provision of adequate light and air;***

The existing structures have been removed and the parcels to be rezoned are presently vacant. Due to this there are no current zoning conditions to evaluate. All future construction will require approval from the City of Helena Community Development Department for compliance with current zoning requirements.

***b. The effect on motorized and nonmotorized transportation systems;***

A traffic analysis was conducted by E5 Engineering, PLLC, which determined that the increased amount of traffic would not exceed the 200 trips per day to require a traffic impact study. Their analysis was based on the 11<sup>th</sup> edition of the Trip Generation Manual by the Institute of Transportation Engineers, and determined the following:

- Average weekday vehicular trips may be based on the number of students.
- Carroll College provides a current enrollment of 1,210 students on a campus totaling approximately 63 acres, equating to a students per acre ratio of 19.21.
- Using this ratio, the zone change area of 2.715 acres could potentially generate 20 students.
- LUC 550: University/College includes a range of 1010 to 3.31 weekday vehicle trip generation rates per student with an average rate of 1.56.
- Using the maximum value from the range of weekday trip generation rates per student of 3.31, 66 average weekday vehicle trips are estimated to be generated with the proposed zone change.
- This is less than the requirement in the City of Helena's Zone Change Application for completion of a traffic impact study.

***c. Promotion of compatible urban growth;***

The expansion of the PLI zoning aligns with the current uses in the vicinity and with the growth policy. This change in use is compatible and consistent with its location along one of Helena's core commercial corridors.

***d. The character of the district and its peculiar suitability for particular uses; and***

The character of the district is currently defined by the commercial development along Euclid and Lyndale Avenues, and the Carroll College campus. The proposed zone change will not alter the character of the surrounding area.

***e. Conserving the value of buildings and encouraging the most appropriate use of land throughout the jurisdictional area.***

The proposed zone change to PLI will create consistency with adjacent properties. The

existing area serves as a nexus of residential, commercial, and educational uses currently and the proposed zoning is not expected to create new detrimental impacts to the surrounding properties.

## Section 6 - Staff Recommendation

The approval of this zone change is consistent with the goals and objectives of the 2019 Growth Policy and is consistent with all of the Montana zoning criteria.

### **Staff Recommendation:**

Move to recommend **Approval** of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (Residential) to Public Lands and Institutions (PLI) for the property legally described as:

The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

The East 70 Feet of the South 10 feet of Lot 13 and the East 70 Feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

The East 10 feet of the West 50 feet of the South 10 feet of Lot 13 and the East 10 of the West 50 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

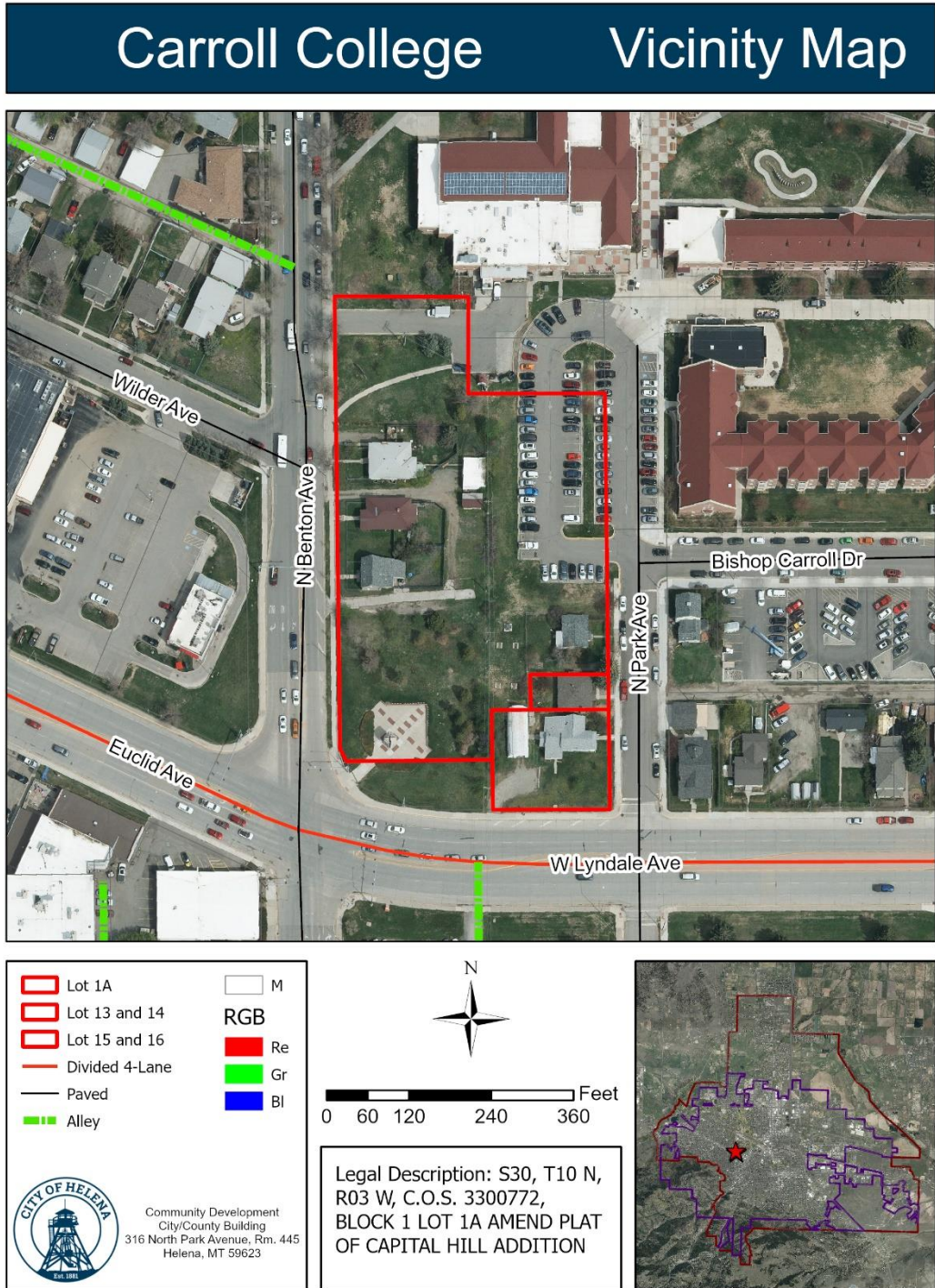
AND

Lot 16 and the West 50 feet of the North 9 feet and the South 41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

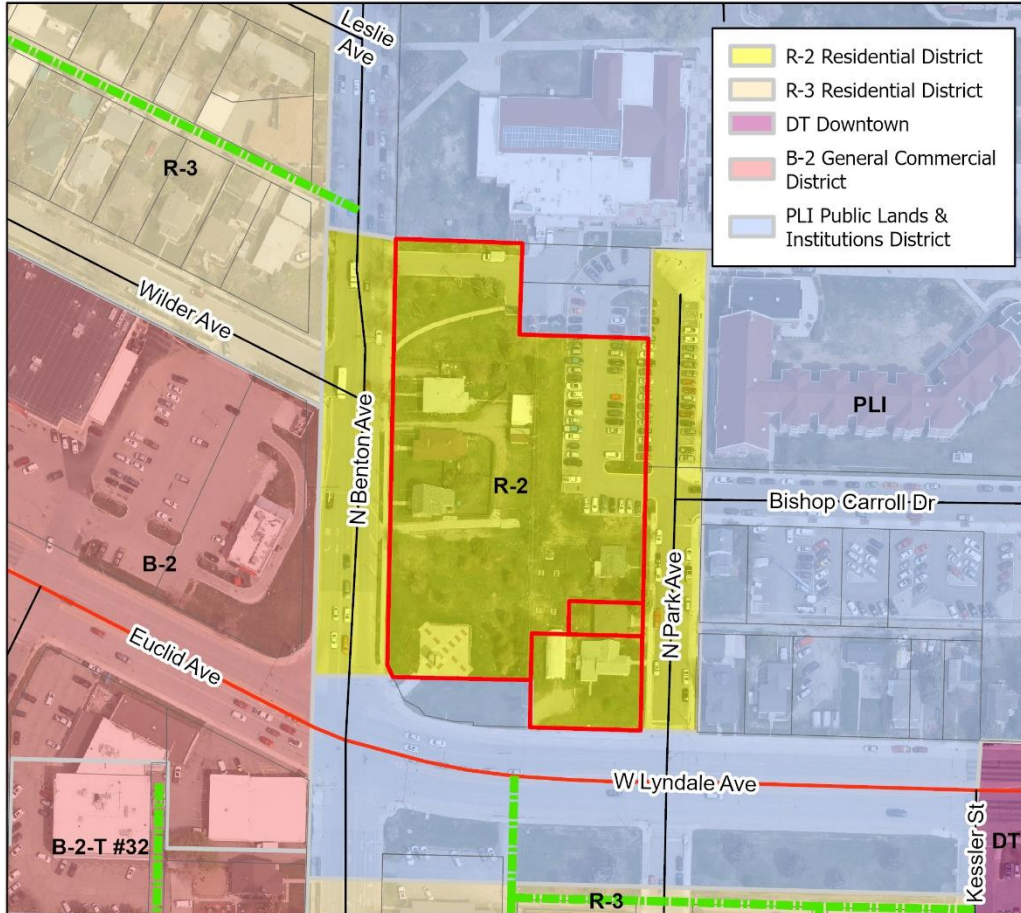
And

Lot 1A of Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana as described in C.O.S. 3300772.

# Appendix A - Maps




# Carroll College Zoning Map



- Lot 1A
- Lot 13 and 14
- Lot 15 and 16
- Divided 4-Lane
- Paved
- Alley
- MT Parcels w Condos



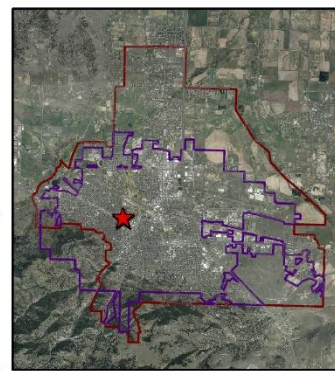
Community Development  
City/County Building  
316 North Park Avenue, Rm. 445  
Helena, MT 59623



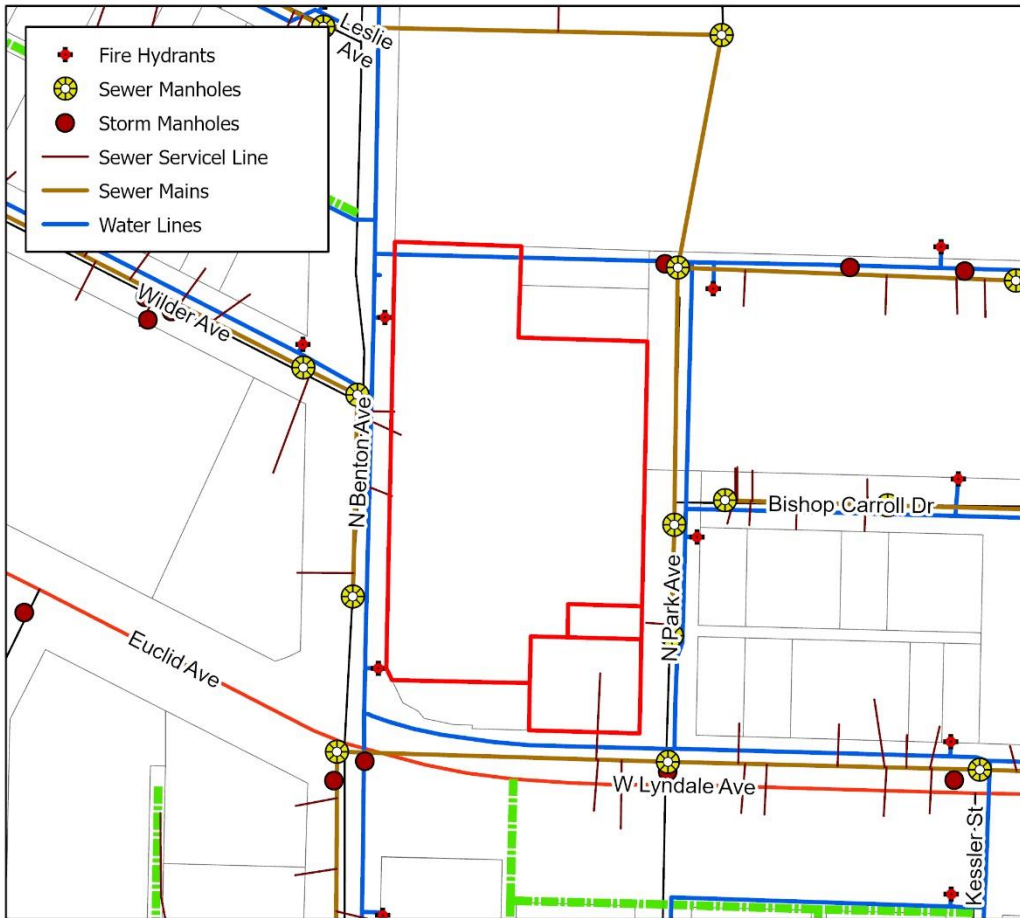
Feet

0 45 90 180 270

Legal Description: S30, T10 N,  
R03 W, C.O.S. 3300772,  
BLOCK 1 LOT 1A AMEND PLAT  
OF CAPITAL HILL ADDITION

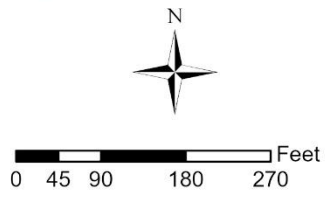


# Carroll College Utility Map

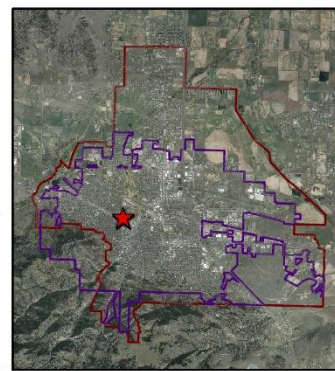


- Lot 1A
- Lot 13 and 14
- Lot 15 and 16
- Divided 4-Lane
- Paved
- Alley
- MT Parcels w Condos

Community Development  
City/County Building  
316 North Park Avenue, Rm. 445  
Helena, MT 59623



Legal Description: S30, T10 N,  
R03 W, C.O.S. 3300772,  
BLOCK 1 LOT 1A AMEND PLAT  
OF CAPITAL HILL ADDITION



## Appendix B – Comments



# ZONE CHANGE APPLICATION

Community Development Department, Planning Division  
316 North Park Avenue, Room 445, Helena, MT 59623  
406-447-8490; [citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

Date received:

APPLICATION FEE: \$410.00  
(PAYABLE TO THE CITY OF HELENA)  
ALL FEES ARE NON-REFUNDABLE

Application to the Helena Zoning Commission and City Commission for an amendment to the official Zoning Map. Such amendments re-classify property from one zoning district to another.

**PROPERTY OWNER: Primary Contact?**

Name: Lori Peterson Primary Number: (406) 447-5432  
Address: 1601 N. Benton Ave. Other Phone: \_\_\_\_\_  
Email: lpeterso@carroll.edu

**APPLICANT (If different from property owner): Primary Contact?**

Name: Brett Charles Primary Number: (406) 442-4933  
Address: 920 Front Street, STE 101, Helena, MT Other Phone: \_\_\_\_\_  
Email: brettc@sma.design Company: SMA Architecture + Design

**AUTHORIZED REPRESENTATIVE: Primary Contact?**

Name: Brett Charles Primary Number: (406) 442-4933  
Address: 920 Front Street, STE 101, Helena, MT Other Phone: \_\_\_\_\_  
Email: brettc@sma.design Company: SMA Architecture + Design

Address of the Property: 1321 N BENTON AVE HELENA, MT 59601, 1108 N PARK AVE  
Address City State Zip Code

Legal Description (Lots, Block, & Subdivision, COS #, deed reference)  
S30, T10 N, R03 W, C.O.S. 3300772, BLOCK 1 LOT 1A AMEND PLA

Provide a current deed and plat/COS with the metes and bounds of the subject property

Geocode 05-1888-30-2-30-09-0000, 05-1888-30-2-30-37-0000,

Current City Zoning District R-2

Proposed Zoning District PLI

Adjacent Zoning Districts PLI, R-3, B-2

Are there other related Land Use Applications being submitted: Yes  No


Submit proof of current paid taxes

Existing use on the property Residential



**I HEREBY CERTIFY AND ACKNOWLEDGE THE STATEMENTS IN THIS APPLICATION AND ANY ATTACHED INFORMATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

Signed: Lori Peterson Date: 6/6/24  
Property Owner

Applicant:  Date: 06/05/2024  
(If different from Owner)

**Review Criteria**

(A different zoning district may be recommended if it appropriately fits the review criteria)

Your application will be reviewed using Montana MCA Section 76-2-304, "Criteria and Guidelines for Zoning Regulations" stated below.

- (1) Zoning regulations must be:
  - (a) made in accordance with a growth policy; and
  - (b) designed to secure safety from fire and other dangers;
  - (ii) promote public health, public safety, and the general welfare; and
  - (iii) facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements.
- (2) In the adoption of zoning regulations, the municipal governing body shall consider:
  - (a) reasonable provision of adequate light and air;
  - (b) the effect on motorized and nonmotorized transportation systems;
  - (c) promotion of compatible urban growth;
  - (d) the character of the district and its peculiar suitability for particular uses; and
  - (e) conserving the value of buildings and encouraging the most appropriate use of land throughout the jurisdictional area.

Per Section 11-1-10 of the Helena City Code, the Zoning Commission and the City Commission will hold public hearings, to give the public an opportunity to be heard upon the matter. The Zoning Commission will make a recommendation to the City Commission who will approve or deny the requested zoning. If approved, the zone change becomes effective 30 days after final pass of the zone change Ordinance.

**To evaluate the requested zone change with the above criteria the following must be submitted with this application. Please provide all the information requested on additional sheets as an incomplete application may delay the review of your request.**

**Please Note: N/A is not an acceptable answer alone and requires an explanation if used.**

- 1. Apply to the City on the appropriate forms and pay any required fees. The application must include the property owner's signature;
- 2. Describe how your proposal relates to the above zoning review criteria (attach additional sheets if necessary);
- 3. Provide a statement why the proposed zone change should be approved;
- 4. Submit a traffic impact study for a proposed zoning district that is anticipated to generate more than two hundred (200) additional vehicle trips a day;
- 5. Provide a vicinity map of the area showing the location of the property in relation to surrounding land and zoning in the immediate area, water and wastewater mains, other utilities, and city streets and pedestrian facilities (sidewalks, trails);
- 6. Submit a statement on how the proposed zoning conforms to the Helena Growth Policy and Land Use Map; include how the proposed zoning conforms with the area neighborhood plan if one has been adopted;
- 7. Statement indicating if the existing structures meets the proposed zoning dimensional standards requirements without the need for a variance;
- 8. Statement indicating if the existing use on the subject property meets the proposed zoning permitted uses;
- 9. Historical uses, established use patterns, and recent changes and trends in the neighborhood.

**IT IS RECOMMENDED THAT THE APPLICANT CONTACT NEIGHBORS TO INFORM THEM OF THIS PROPOSED ZONE CHANGE AND IDENTIFY ANY CONCERNS THAT THE APPLICANT MAY BE ABLE TO ADDRESS.**

**It is the policy of the City Commission not to act on a proposal if the applicant/ applicant's representative is not present at the commission meeting.** City Planning Staff represents the City; staff cannot answer questions for the applicant.

Per 1-4-12 City Code, the taxes and assessments on the applicant's property, which is the subject of the proposed action, must be paid or payment of said taxes and assessments must be made a condition of final approval of said action by the City Commission, with the taxes and assessments to be paid within fourteen (14) days after final passage.



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HELENA

920 Front Street, Suite 101  
Helena, MT 59601  
P: 406.442.4933

BOZEMAN

428 East Mendenhall Street  
Bozeman, MT 59715  
P: 406.219.2216



### **Carroll College Zone Change Application Criteria Responses:**

1. See attached Zone Change Application.
2. The Zoning Review Criteria has been reviewed and the following zone change complies.
3. The following zone change from a R-2 to a PLI should be approved to align this small group of parcels with the remainder of Carroll College's campus as a PLI zone. This block of Carroll College owned parcels have become a zone island and limits Carroll's development aspirations moving into the future. The following zoning change would help the college maximize their lot(s) potential for future development.
4. On May 21, 2023, a Traffic Assessment for Zone Change Application Associated with Lots 1A & 16 and Portions of Lots 13-15 of Block 1 of the Capital Hill Addition was conducted by E5 Engineering out of Belgrade. Their documentation and analysis is included in the Application Submission Attachments.



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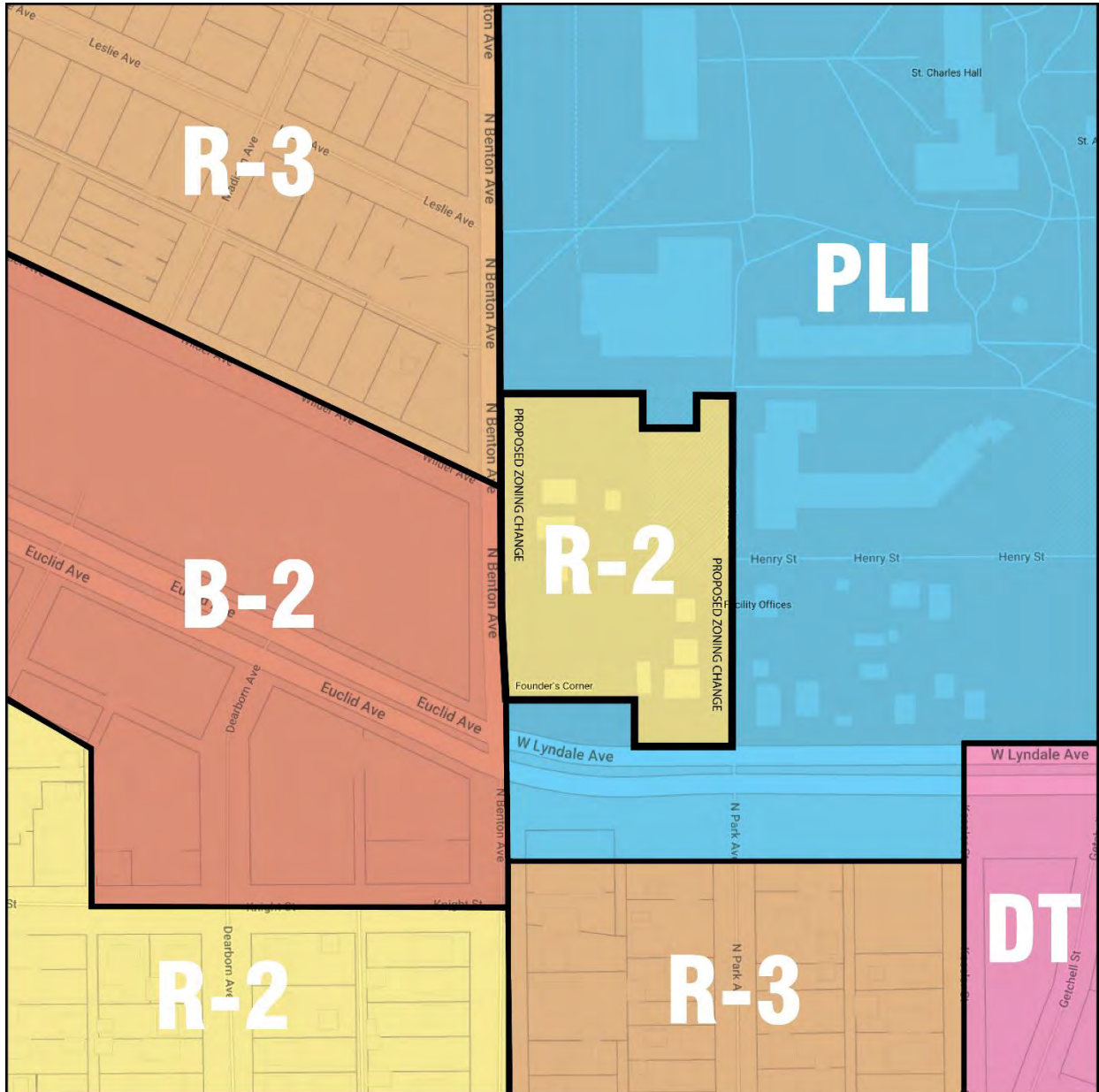
920 Front Street, Suite 101  
Helena, MT 59601  
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### 5. Vicinity Map Diagram



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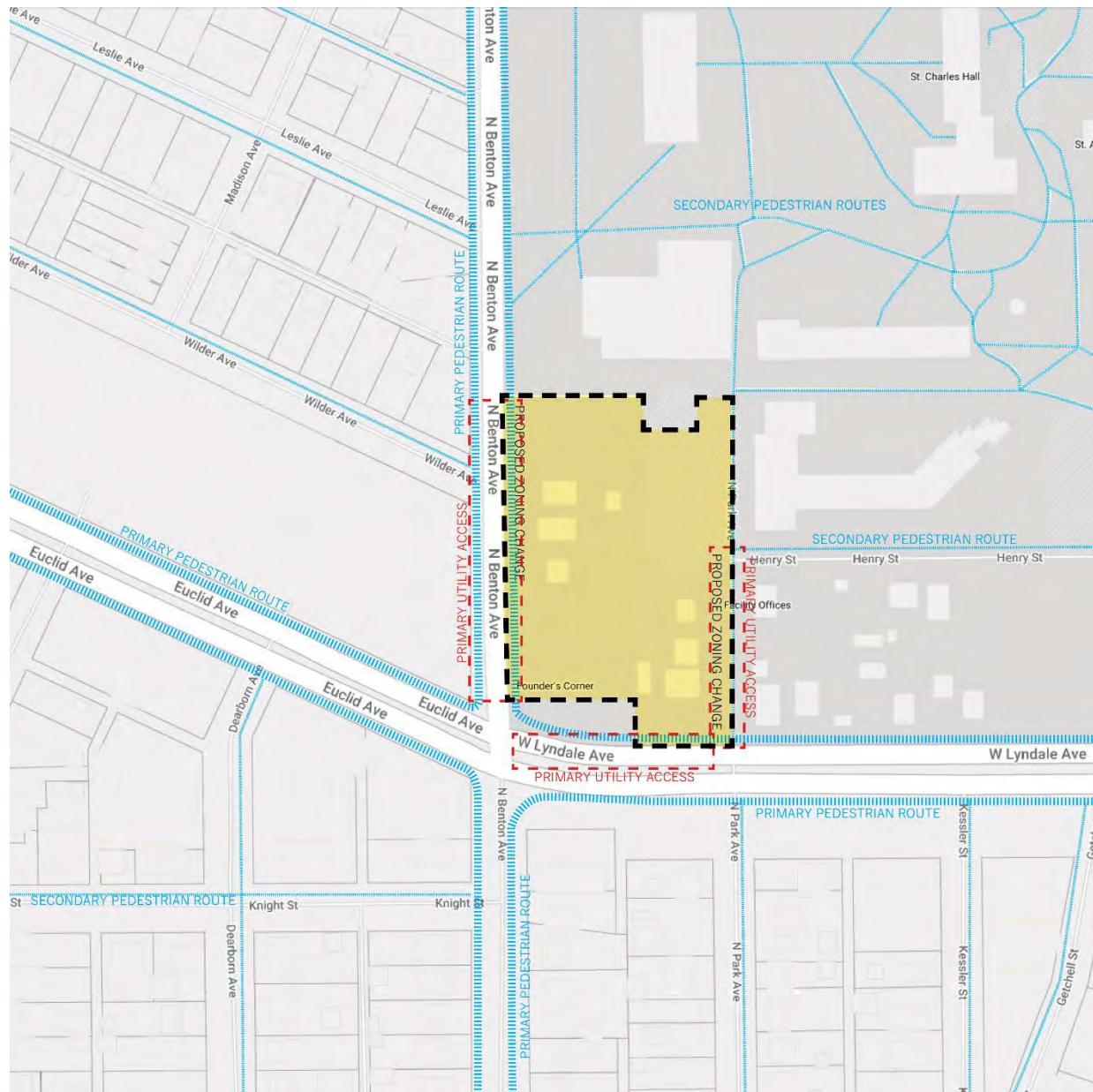
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P: 406.442.4933

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### Circulation and Utility Map



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P: 406.219.2216



6. The proposed zoning change conforms to the Helena Growth Policy and Land Use in the following ways.
  - a. The proposed rezoning of this intended location from a R-2 to PLI realigns the intent of the surrounding land use context, which is predominantly PLI for the other Carroll College owned property. PLI, also known as Public Lands and Institutions, definition per the zoning states “(land designated as PLI) applies only to public and quasi-public institutional uses and lands, and recreational, educational, and public service activities for the general benefit of the citizens of the City.” By rezoning the proposed parcels to PLI, this would eliminate the spot zoning condition of this location with its current R-2 designation and would allow for a more cohesive land use for the adjacent properties owned by Carroll College. This zone change proposal would aid in the development of Carroll ties to the land use and zoning patterns outlined in the Growth Policy by sustaining the area’s scenic, cultural, and recreational attractions and by supporting growth and a robust regional economy.
  - b. This rezoning change aligns with the goals outlined in the Growth Policy, specifically Goal 10 [G.10] of the Land Use chapter. Goal 10 [G.10] states “Plan for and establish types and quantities of land uses in Helena supporting community needs, neighborhood centers, aesthetics and the City’s long-term sustainability”. This zone change from R-2 to PLI would help establish continuity of Carroll College’s needs and aesthetics and ultimately would create continuity of Carroll’s campus boundaries.
  
7. Existing Carroll owned residential structures were demolished in 2023. A new monument sign structure was constructed during the summer of 2023, and was

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constructed under a zoning variance for the signage with the intent that a future zone change would change to PLI and align with the signage standards outlined.

8. The existing use currently does conform to the newly proposed PLI zoning permitted use. The existing dwelling units were demolished, and the 15' setbacks required for a PLI zone abutting a residential zone are currently maintained. This transition to PLI would create continuity for future Carroll College developments on this corner and allow them to align with other standards outlined in the lot requirements for PLI zoning. Carroll College's most recent update to their campus master plan which proposes a future academic building to be in the zone change area. The diagram provided below is included in Carroll College's Master Plan update and aligns with Carroll's intent, having already demolish the existing dwelling units, to allow for a future development site.





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Helena, MT 59601  
P: 406.442.4933

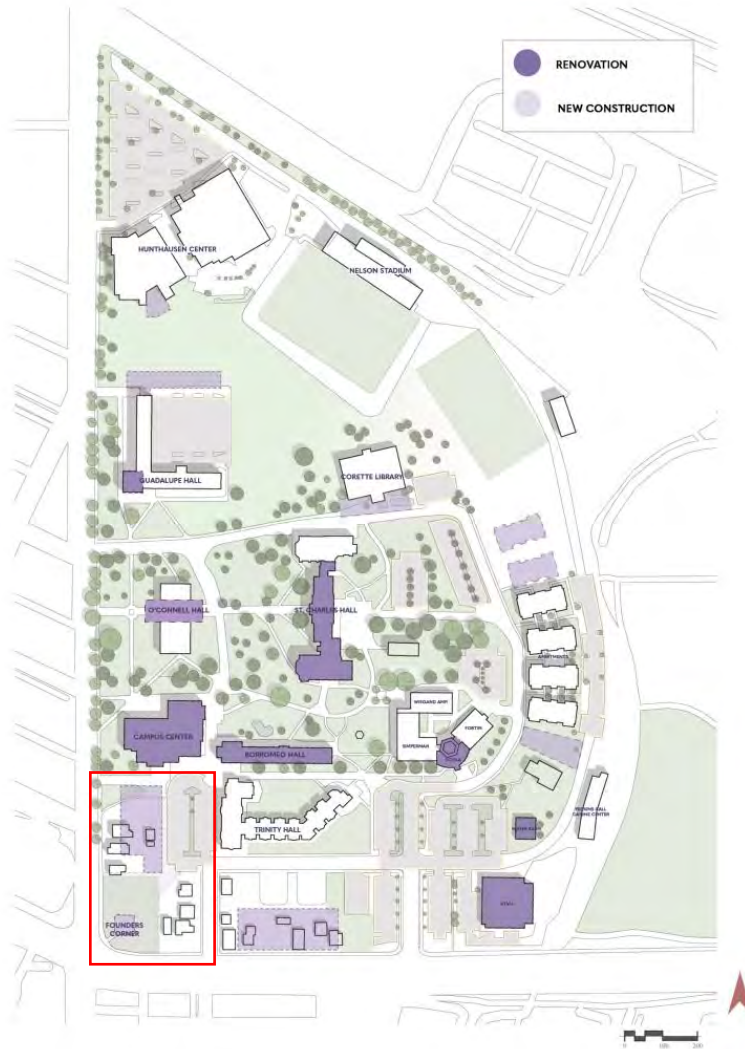
BOZEMAN

428 East Mendenhall Street  
Bozeman, MT 59715  
P: 406.219.2216



### Carroll College Future Development Map

*\*Note\* the existing structures shown in the red box were demolished by Carroll in 2023. Proposed footprints are for future planning purposes only and are diagrammatic in nature.*



- 9. Carroll College has historically owned the properties in the proposed zone change area. Carroll has recently demolished the existing structures and have requested variances for signage to align with the proposed PLI zone change.

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different ●



619 Milestone Drive  
Belgrade, MT 59714

E5EngineeringPLLC@gmail.com  
(406) 209-3960

May 21, 2023

Lori Peterson, VP for Finance, Administration, & Facilities Management  
Carroll College  
1601 North Benton Avenue  
Helena, MT 59625

**Re: Traffic Assessment for Zone Change Application Associated with  
Lots 1A & 16 and Portions of Lots 13-15 of Block 1 of the Capital Hill Addition  
E5 Engineering, PLLC Project No. 22-0119**

Dear Lori:

This letter is provided in support of the zone change proposed by Carroll College for Lots 1A, 16, and portions of Lots 13-15 of Block 1 of the Capital Hill Addition to the City of Helena and adjacent public rights-of-way located in the northwest quarter of the northwest quarter of Section 30, Township 10 North, Range 3 West, Principal Meridian of Montana in Lewis and Clark County (NW ¼, NW ¼ of Sec. 30, T10N, R3W, PMM). The subject property, shown in Figure 1 below, is currently zoned R-2 (Residential) per the City of Helena Zoning Regulations and is proposed to be changed to PLI (Public Lands and Institutions). The included lot area with the proposal is approximately 2.715 acres.



Figure 1: Proposed Zone Change Location

The City of Helena *Zone Change Application* includes a requirement that a traffic impact study be submitted for a proposed zoning district that is anticipated to generate more than two hundred (200) additional trips a day. A preliminary estimate of forecast trip generation for the included area of the proposed zone change may be derived from the *Trip Generation Manual, 11th Edition* published by the Institute of Transportation Engineers (ITE) in 2021 using Land Use Code (LUC) 550: University/College.

- Average weekday vehicular trips may be estimated based on the number of students.
- Carroll College provides a current enrollment of 1,210 students on a campus totaling approximately 63 acres, equating to a students per acre ratio of 19.21.
- Using this ratio, the zone change area of 2.715 acres could potentially generate 20 students (19.21 calculated).
- LUC 550: University/College includes a range of 1.10 to 3.31 weekday vehicle trip generation rates per student with an average rate of 1.56.
- Using the maximum value from the range of weekday trip generation rates per student of 3.31, 66 average weekday vehicle trips are estimated to be generated with the proposed zone change.
- This is less than the requirement in the City of Helena's *Zone Change Application* for completion of a traffic impact study.

Based on the above analysis, the currently proposed zone change should not warrant the need for a traffic impact study at this time. Future development of that area that differs from the above assessment may justify completion of a traffic impact study at that time. It is anticipated that this may be requested by the City of Helena in conjunction with any future site development and building permit application review submittal. If necessary, a traffic impact study that evaluates the conditions present at the time of the proposal tailored to the specifically proposed project would provide a more accurate assessment of development generated transportation impacts.

Thank you for the opportunity to work with you on this project. I look forward to serving you in the future. If you have any questions or concerns regarding the analyses, please do not hesitate to contact me.

Sincerely,



Tom Eastwood, PE, PTOE  
Owner



# Appendix A



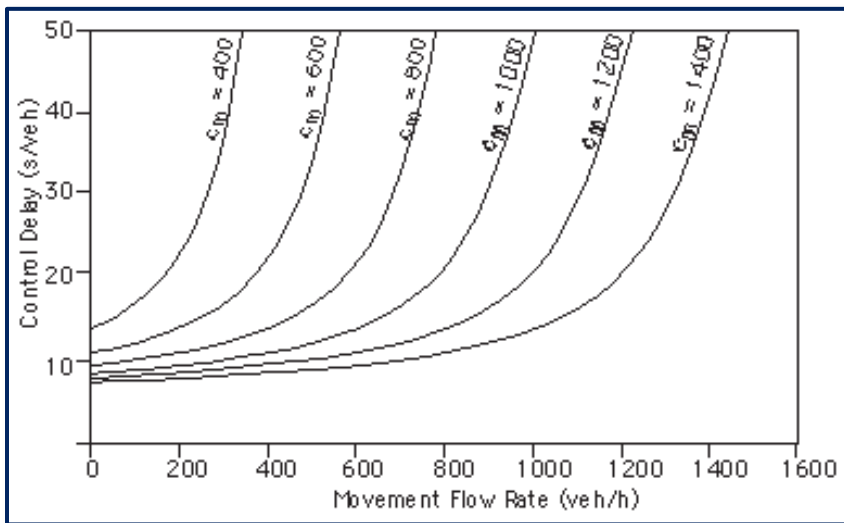
## Unsignalized Intersection Level of Service

The method presented in the *Highway Capacity Manual, 7<sup>th</sup> Edition | A Guide for Multimodal Mobility Analysis* (HCM) published by the Transportation Research Board (TRB) for evaluating unsignalized, stop-controlled intersections is based on the average total delay for each impeded movement. As used here, total delay is defined as the total elapsed time from when a vehicle stops at the end of a queue until the vehicle departs from the stop line. This time includes the time required for the vehicle to travel from the last-in-queue to the first-in-queue position. The average total delay for any minor movement is a function of the service rate or capacity of the approach and the degree of saturation. The resulting delay is used to determine the level of service as shown in Table A-1 below.

**Table A-1: Level of Service Criteria for Stop-Controlled Intersections**

Average Control Delay	Level of Service (LOS)	Characteristics
≤ 10 seconds	A	Little or no delay
10.0 – 15.0 seconds	B	Short traffic delay
15.0 – 25.0 seconds	C	Average traffic delay
25.0 – 35.0 seconds	D	Long traffic delays
35.0 – 50.0 seconds	E	Very long traffic delays
> 50.0 seconds	F	When the demand exceeds the capacity of the lane, extreme delays will be encountered, and queuing may cause severe congestion to the intersection.

Source: *Highway Capacity Manual, 6<sup>th</sup> Edition | A Guide for Multimodal Mobility Analysis* (Transportation Research Board, 2016)



Source: *Highway Capacity Manual 2000*, Page 17-24 (Transportation Research Board, 2000)

**Figure A-11: Control Delay and Flow Rate**

## Signalized Intersection Level of Service

The operational analysis method for signalized intersections presented in the HCM defines level of service in terms of delay, or more specifically, control stopped delay per vehicle. Delay is a measure of driver and/or passenger discomfort, frustration, fuel consumption, and lost travel time. The level of service criteria for signalized intersections is presented in Table A-2 below:

**Table A-2: Level of Service Criteria for Signalized Intersections**

Average Control Delay	Level of Service (LOS)	Characteristics
≤ 10 seconds	A	Operations with very low delay. This occurs when progression is extremely favorable, and most vehicles do not stop at all. Short cycle lengths may also contribute to low delay.
10.0 – 20.0 seconds	B	Operations with generally good progression and/or short cycle lengths. More vehicles stop than for LOS A, causing higher levels of average delay.
20.0 – 35.0 seconds	C	Operations with higher delays, which may result from fair progression and/or longer cycle lengths. Individual cycle failures may begin to appear at this level. The number of vehicles stopping is significant at this level, although many still pass through the intersection without stopping.
35.0 – 55.0 seconds	D	Operations with high delay, resulting from some combination of unfavorable progression, long cycle lengths, or high volumes. The influence of congestion becomes more noticeable, and individual cycle failures are noticeable.
55.0 – 80.0 seconds	E	Considered being the limit of acceptable delay. Individual cycle failures are frequent occurrences.
> 80.0 seconds	F	A condition of excessively high delay considered unacceptable to most drivers. This condition often occurs when arrival flow rates exceed the capacity of the intersection. Poor progression and long cycle lengths may also be major contributing causes to such delay.

Source: *Highway Capacity Manual, 7<sup>th</sup> Edition | A Guide for Multimodal Mobility Analysis* (Transportation Research Board, 2022)



# Appendix B







## Intersection Turning Movement Count Summary

### West Lyndale Avenue & Getchell Street / Hunthausen Way

Helena, Lewis & Clark County, Montana

**Date Count Performed:** January 18 & 19, 2023 (Wednesday & Thursday)  
**Data Collection Method:** Video Traffic Recorder | Unit E5-01

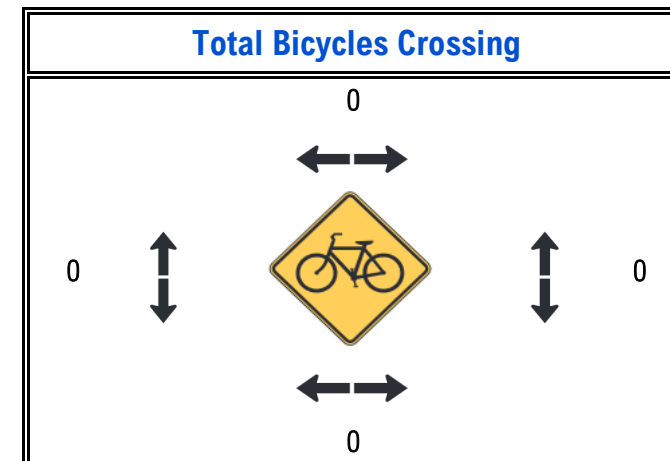
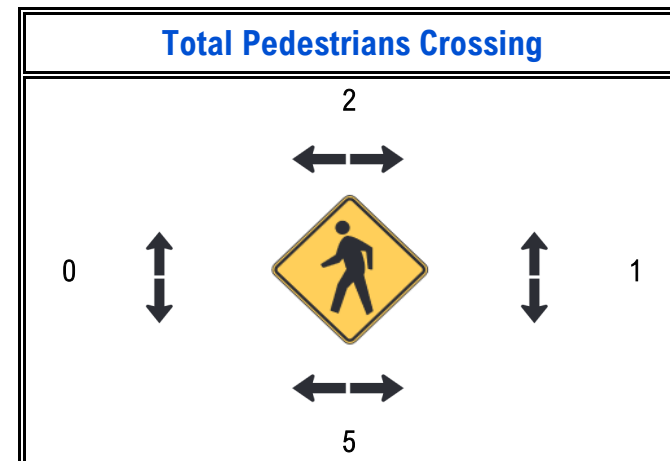
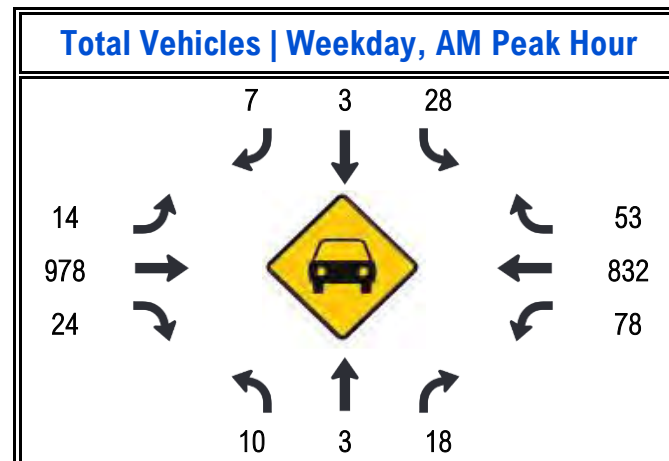
**Count Time Periods:** Weekday, AM & PM Peaks (7:00 - 9:00 a.m. & 4:00 - 6:00 p.m.)  
**Setup Location:** Latitude: 46° 35'54.28" N | Longitude: 112° 02'15.29" W

#### WEEKDAY, AM PEAK PERIOD

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							GETCHELL STREET							HUNTHAUSEN WAY							INTERSECTION	HOURLY
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)								
	1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.029	1.000	1.000	1.000	1.000			
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS	VOLUME
7:00 AM	2	128	2	0	0	0	132	8	105	5	0	0	0	118	2	0	1	0	1	0	3	3	0	2	0	0	0	5	258	
7:15 AM	2	163	5	0	0	0	170	6	159	5	0	0	0	170	2	1	4	0	0	0	7	3	0	1	0	0	0	4	351	
7:30 AM	7	219	4	0	0	0	230	8	213	10	0	1	0	231	2	1	2	0	0	0	5	9	0	2	0	0	0	11	477	
7:45 AM	2	275	9	0	0	0	286	25	292	17	0	0	0	334	3	0	5	0	2	0	8	10	1	2	0	1	0	13	641	1,727
8:00 AM	2	257	5	0	0	0	264	23	163	14	0	0	0	200	2	1	3	0	2	0	6	5	1	0	0	0	0	6	476	1,945
8:15 AM	3	227	6	1	0	0	237	22	164	12	2	0	0	200	3	1	8	0	1	0	12	4	1	3	0	1	0	8	457	2,051
8:30 AM	5	171	4	0	1	0	180	14	166	19	0	0	0	199	4	3	4	0	1	0	11	8	0	2	0	0	0	10	400	1,974
8:45 AM	7	182	5	1	1	0	195	19	151	15	0	0	0	185	3	0	5	0	1	0	8	8	1	5	0	0	0	14	402	1,735
<b>TOTALS</b>	<b>30</b>	<b>1,622</b>	<b>40</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1,694</b>	<b>125</b>	<b>1,413</b>	<b>97</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>1,637</b>	<b>21</b>	<b>7</b>	<b>32</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>60</b>	<b>50</b>	<b>4</b>	<b>17</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>71</b>	<b>3,462</b>	

#### WEEKDAY, AM PEAK HOUR SUMMARY

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							GETCHELL STREET							HUNTHAUSEN WAY							INTERSECTION
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)							
	1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.029	1.000	1.000	1.000	1.000		
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS
7:30 AM	7	219	4	0	0	0	230	8	213	10	0	1	0	231	2	1	2	0	0	0	5	9	0	2	0	0	0	11	477
7:45 AM	2	275	9	0	0	0	286	25	292	17	0	0	0	334	3	0	5	0	2	0	8	10	1	2	0	1	0	13	641
8:00 AM	2	257	5	0	0	0	264	23	163	14	0	0	0	200	2	1	3	0	2	0	6	5	1	0	0	0	0	6	476
8:15 AM	3	227	6	1	0	0	237	22	164	12	2	0	0	200	3	1	8	0	1	0	12	4	1	3	0	1	0	8	457
<b>TOTALS</b>	<b>14</b>	<b>978</b>	<b>24</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1,017</b>	<b>78</b>	<b>832</b>	<b>53</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>965</b>	<b>10</b>	<b>3</b>	<b>18</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>31</b>	<b>28</b>	<b>3</b>	<b>7</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>38</b>	<b>2,051</b>
<b>PEAK HOUR FACTOR</b>	<b>0.50</b>	<b>0.89</b>	<b>0.67</b>	<b>0.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.89</b>	<b>0.78</b>	<b>0.71</b>	<b>0.78</b>	<b>0.25</b>	<b>0.25</b>	<b>0.00</b>	<b>0.72</b>	<b>0.83</b>	<b>0.75</b>	<b>0.56</b>	<b>0.00</b>	<b>0.63</b>	<b>0.00</b>	<b>0.65</b>	<b>0.70</b>	<b>0.75</b>	<b>0.58</b>	<b>0.00</b>	<b>0.50</b>	<b>0.00</b>	<b>0.73</b>	<b>0.80</b>
<b>% HEAVY VEHICLES</b>	<b>0.00%</b>	<b>2.28%</b>	<b>2.50%</b>	<b>0.00%</b>			<b>2.24%</b>	<b>2.40%</b>	<b>2.97%</b>	<b>1.03%</b>	<b>0.00%</b>		<b>2.81%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>3.13%</b>	<b>0.00%</b>		<b>1.67%</b>	<b>2.00%</b>	<b>0.00%</b>	<b>5.88%</b>	<b>0.00%</b>		<b>2.82%</b>	<b>2.51%</b>			





## Intersection Turning Movement Count Summary

### West Lyndale Avenue & Getchell Street / Hunthausen Way

Helena, Lewis & Clark County, Montana

**Date Count Performed:** January 18 & 19, 2023 (Wednesday & Thursday)  
**Data Collection Method:** Video Traffic Recorder | Unit E5-01

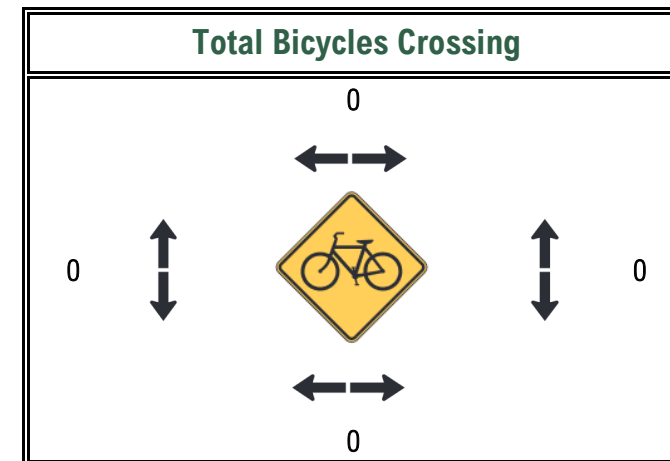
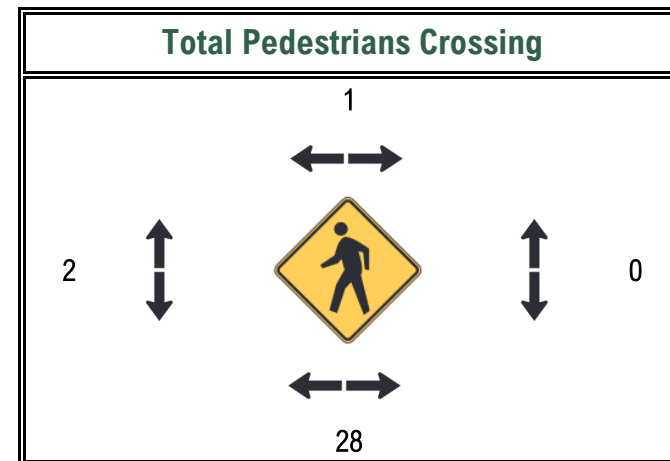
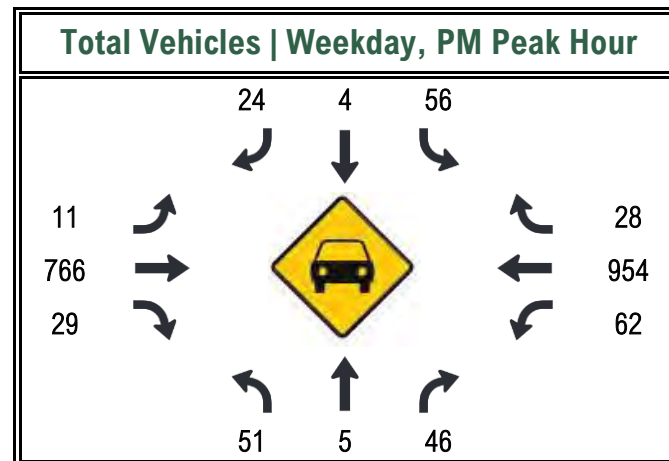
**Count Time Periods:** Weekday, AM & PM Peaks (7:00 - 9:00 a.m. & 4:00 - 6:00 p.m.)  
**Setup Location:** Latitude: 46° 35'54.28" N | Longitude: 112° 02'15.29" W

#### WEEKDAY, PM PEAK PERIOD

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							GETCHELL STREET							HUNTHAUSEN WAY							INTERSECTION	HOURLY
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)								
	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	VEHICLE TOTALS	VEHICLE TOTALS			
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS	VOLUME
4:00 PM	2	194	5	1	1	0	202	13	200	8	1	1	0	222	9	1	10	0	4	1	20	11	1	5	0	1	0	17	461	
4:15 PM	3	213	6	0	0	1	222	16	213	6	1	1	0	236	7	1	13	0	5	0	21	8	1	3	0	1	0	12	491	
4:30 PM	4	205	6	0	0	0	215	12	215	8	0	0	0	235	7	1	14	0	7	0	22	8	0	5	0	0	0	13	485	
4:45 PM	1	190	9	0	1	0	200	13	218	7	1	0	0	239	10	1	11	0	7	0	22	10	1	4	0	1	0	15	476	1,913
5:00 PM	2	202	7	1	0	0	212	15	244	5	1	0	0	265	25	2	12	0	7	0	39	23	2	12	0	0	0	37	553	2,005
5:15 PM	4	169	7	0	1	0	180	22	277	8	1	0	0	308	9	1	9	0	7	0	19	15	1	3	0	0	0	19	526	2,040
5:30 PM	3	158	5	0	2	0	166	14	236	9	1	3	0	260	8	1	11	0	3	0	20	8	2	3	0	1	0	13	459	2,014
5:45 PM	4	137	4	0	1	0	145	18	186	6	0	1	0	210	8	1	8	0	2	0	17	12	1	7	0	1	0	20	392	1,930
<b>TOTALS</b>	<b>23</b>	<b>1,468</b>	<b>49</b>	<b>2</b>	<b>6</b>	<b>1</b>	<b>1,542</b>	<b>123</b>	<b>1,789</b>	<b>57</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>1,975</b>	<b>83</b>	<b>9</b>	<b>88</b>	<b>0</b>	<b>42</b>	<b>1</b>	<b>180</b>	<b>95</b>	<b>9</b>	<b>42</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>146</b>	<b>3,843</b>	

#### WEEKDAY, PM PEAK HOUR SUMMARY

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							GETCHELL STREET							HUNTHAUSEN WAY							INTERSECTION
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)							
	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	VEHICLE TOTALS	VEHICLE TOTALS		
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS
4:30 PM	4	205	6	0	0	0	215	12	215	8	0	0	0	235	7	1	14	0	7	0	22	8	0	5	0	0	0	13	485
4:45 PM	1	190	9	0	1	0	200	13	218	7	1	0	0	239	10	1	11	0	7	0	22	10	1	4	0	1	0	15	476
5:00 PM	2	202	7	1	0	0	212	15	244	5	1	0	0	265	25	2	12	0	7	0	39	23	2	12	0	0	0	37	553
5:15 PM	4	169	7	0	1	0	180	22	277	8	1	0	0	308	9	1	9	0	7	0	19	15	1	3	0	0	0	19	526
<b>TOTALS</b>	<b>11</b>	<b>766</b>	<b>29</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>807</b>	<b>62</b>	<b>954</b>	<b>28</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>1,047</b>	<b>51</b>	<b>5</b>	<b>46</b>	<b>0</b>	<b>28</b>	<b>0</b>	<b>102</b>	<b>56</b>	<b>4</b>	<b>24</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>84</b>	<b>2,040</b>
<b>PEAK HOUR FACTOR</b>	<b>0.69</b>	<b>0.93</b>	<b>0.81</b>	<b>0.25</b>	<b>0.50</b>	<b>0.00</b>	<b>0.94</b>	<b>0.70</b>	<b>0.86</b>	<b>0.88</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.85</b>	<b>0.51</b>	<b>0.63</b>	<b>0.82</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.65</b>	<b>0.61</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00</b>	<b>0.25</b>	<b>0.00</b>	<b>0.57</b>	<b>0.92</b>
<b>% HEAVY VEHICLES</b>	<b>0.00%</b>	<b>1.29%</b>	<b>0.00%</b>	<b>0.00%</b>			<b>1.23%</b>	<b>0.00%</b>	<b>0.84%</b>	<b>0.00%</b>	<b>0.00%</b>			<b>0.76%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>			<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>		<b>0.00%</b>	<b>0.88%</b>	





# Intersection Turning Movement Count Summary

## West Lyndale Avenue & North Park Avenue

Helena, Lewis & Clark County, Montana

Date Count Performed: January 18 & 19, 2023 (Wednesday & Thursday)

Count Time Periods: Weekday, AM & PM Peaks (7:00 - 9:00 a.m. & 4:00 - 6:00 p.m.)

Data Collection Method: Video Traffic Recorder | Unit E5-03

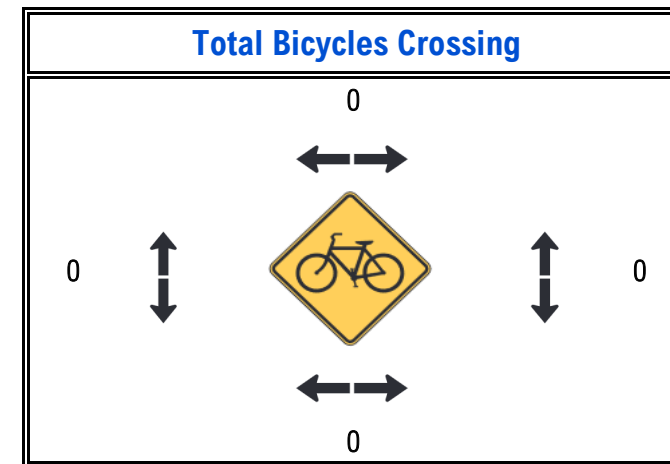
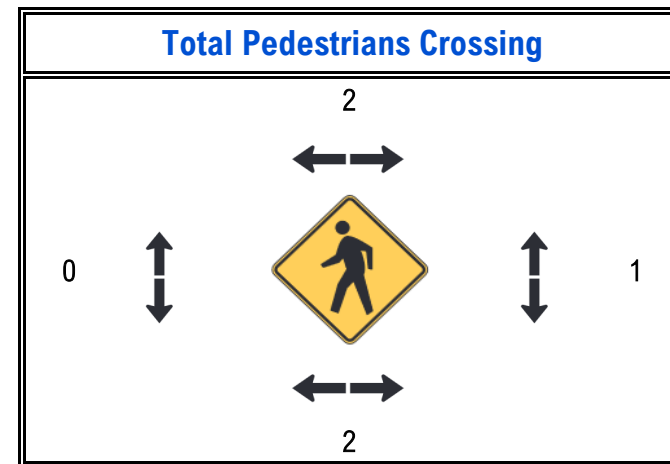
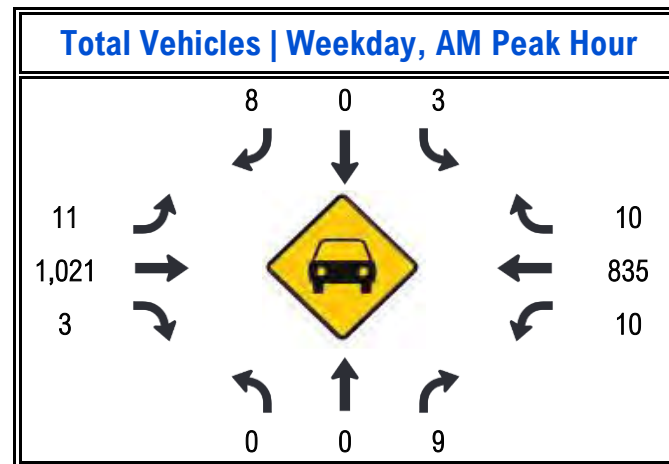
Setup Location: Latitude: 46° 35'54.20" N | Longitude: 112° 02'24.29" W

### WEEKDAY, AM PEAK PERIOD

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							NORTH PARK AVENUE							NORTH PARK AVENUE							INTERSECTION	HOURLY
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)								
	1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.000	1.000	1.000	1.000	1.000		1.000	1.000	1.000	1.000	1.000	1.000			
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS	VOLUME
7:00 AM	2	135	0	0	0	0	137	2	102	2	0	0	0	106	1	0	1	0	2	0	2	0	0	0	0	0	0	0	0	245
7:15 AM	3	168	0	0	0	0	171	2	161	2	0	0	0	165	0	0	2	0	0	0	2	0	0	2	0	1	0	2	2	340
7:30 AM	1	230	0	0	0	0	231	2	208	3	0	0	0	213	0	0	1	0	0	0	1	1	0	1	0	0	0	2	2	447
7:45 AM	2	290	3	0	0	0	295	4	285	3	1	1	0	293	0	0	3	0	1	0	3	1	0	2	0	1	0	3	3	594
8:00 AM	5	273	0	0	0	0	278	3	177	1	0	0	0	181	0	0	3	0	1	0	3	0	0	2	0	1	0	2	2	464
8:15 AM	3	228	0	0	0	0	231	1	165	3	0	0	0	169	0	0	2	0	0	0	2	1	0	3	0	0	0	4	4	406
8:30 AM	6	178	0	0	0	0	184	2	168	2	0	0	0	172	0	0	0	0	0	0	0	0	0	2	0	0	0	2	2	358
8:45 AM	9	196	1	0	0	0	206	3	155	2	0	0	0	160	0	0	2	0	1	0	2	1	0	2	0	0	0	3	3	371
<b>TOTALS</b>	<b>31</b>	<b>1,698</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,733</b>	<b>19</b>	<b>1,421</b>	<b>18</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1,459</b>	<b>1</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>15</b>	<b>4</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>18</b>	<b>3,225</b>	

### WEEKDAY, AM PEAK HOUR SUMMARY

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							NORTH PARK AVENUE							NORTH PARK AVENUE							INTERSECTION	
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)								
	1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.000	1.000	1.000	1.000	1.000		1.000	1.000	1.000	1.000	1.000	1.000			
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS	
7:30 AM	1	230	0	0	0	0	231	2	208	3	0	0	0	213	0	0	1	0	0	0	1	1	0	1	0	0	0	2	2	447
7:45 AM	2	290	3	0	0	0	295	4	285	3	1	1	0	293	0	0	3	0	1	0	3	1	0	2	0	1	0	3	3	594
8:00 AM	5	273	0	0	0	0	278	3	177	1	0	0	0	181	0	0	3	0	1	0	3	0	0	2	0	1	0	2	2	464
8:15 AM	3	228	0	0	0	0	231	1	165	3	0	0	0	169	0	0	2	0	0	0	2	1	0	3	0	0	0	4	4	406
<b>TOTALS</b>	<b>11</b>	<b>1,021</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,035</b>	<b>10</b>	<b>835</b>	<b>10</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>856</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>9</b>	<b>3</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>11</b>	<b>1,911</b>	
<b>PEAK HOUR FACTOR</b>	<b>0.55</b>	<b>0.88</b>	<b>0.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.88</b>	<b>0.63</b>	<b>0.73</b>	<b>0.83</b>	<b>0.25</b>	<b>0.25</b>	<b>0.00</b>	<b>0.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.75</b>	<b>0.00</b>	<b>0.50</b>	<b>0.00</b>	<b>0.75</b>	<b>0.75</b>	<b>0.00</b>	<b>0.67</b>	<b>0.00</b>	<b>0.50</b>	<b>0.00</b>	<b>0.69</b>	<b>0.80</b>	
<b>% HEAVY VEHICLES</b>	<b>0.00%</b>	<b>2.24%</b>	<b>0.00%</b>	<b>0.00%</b>			<b>2.19%</b>	<b>0.00%</b>	<b>2.89%</b>	<b>0.00%</b>	<b>0.00%</b>		<b>2.81%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>2.45%</b>		





# Intersection Turning Movement Count Summary

## West Lyndale Avenue & North Park Avenue

Helena, Lewis & Clark County, Montana

Date Count Performed: January 18 & 19, 2023 (Wednesday & Thursday)

Count Time Periods: Weekday, AM & PM Peaks (7:00 - 9:00 a.m. & 4:00 - 6:00 p.m.)

Data Collection Method: Video Traffic Recorder | Unit E5-03

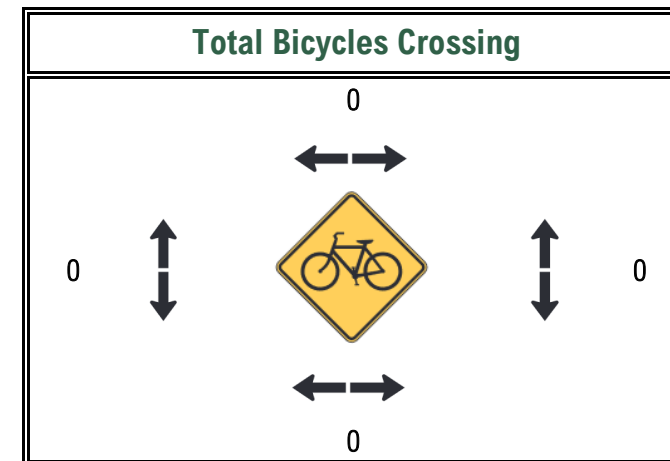
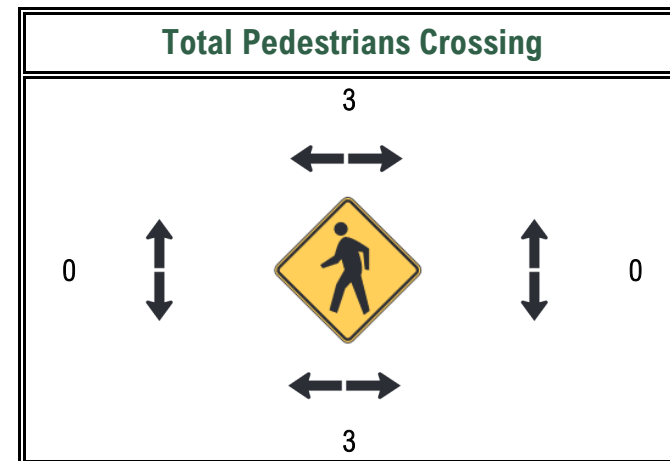
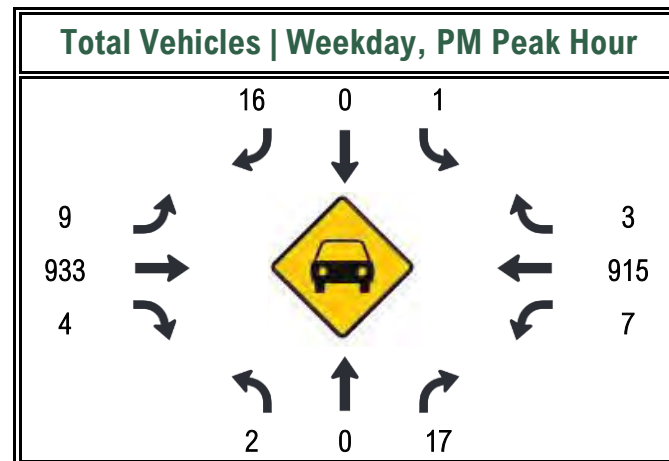
Setup Location: Latitude: 46° 35'54.20" N | Longitude: 112° 02'24.29" W

### WEEKDAY, PM PEAK PERIOD

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							NORTH PARK AVENUE							NORTH PARK AVENUE							INTERSECTION	HOURLY
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)								
	1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.000	1.000	1.000	1.000	1.000		1.000	1.000	1.000	1.000	1.000	1.000			
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS	VOLUME
4:00 PM	2	207	0	0	0	0	209	1	217	0	0	0	0	218	2	0	1	0	1	0	3	1	0	1	0	1	0	2	432	
4:15 PM	1	227	0	1	0	0	229	2	219	0	0	0	0	221	0	0	2	0	1	0	2	0	0	3	0	0	0	3	455	
4:30 PM	1	232	2	0	0	0	235	2	210	0	0	0	0	212	0	0	5	0	0	0	5	0	0	3	0	0	0	3	455	
4:45 PM	3	223	0	0	0	0	226	1	215	1	0	0	0	217	1	0	2	0	1	0	3	0	0	4	0	1	0	4	450	1,792
5:00 PM	4	248	1	0	0	0	253	2	251	1	0	0	0	254	0	0	5	0	1	0	5	1	0	5	0	1	0	6	518	1,878
5:15 PM	1	230	1	1	0	0	233	2	239	1	0	0	0	242	1	0	5	0	1	0	6	0	0	4	0	1	0	4	485	1,908
5:30 PM	1	211	1	0	0	0	213	1	201	0	0	0	0	202	1	0	5	0	4	0	6	0	0	2	0	0	0	2	423	1,876
5:45 PM	4	179	2	0	0	0	185	2	185	1	0	0	0	188	0	0	3	0	2	0	3	1	0	3	0	2	0	4	380	1,806
<b>TOTALS</b>	<b>17</b>	<b>1,757</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1,783</b>	<b>13</b>	<b>1,737</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,754</b>	<b>5</b>	<b>0</b>	<b>28</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>33</b>	<b>3</b>	<b>0</b>	<b>25</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>28</b>	<b>3,598</b>	

### WEEKDAY, PM PEAK HOUR SUMMARY

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							NORTH PARK AVENUE							NORTH PARK AVENUE							INTERSECTION
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)							
	1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.029	1.000	1.000	1.000	1.000		1.000	1.000	1.000	1.000	1.000	1.000		1.000	1.000	1.000	1.000	1.000	1.000		
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS
4:30 PM	1	232	2	0	0	0	235	2	210	0	0	0	0	212	0	0	5	0	0	0	5	0	0	3	0	0	0	3	455
4:45 PM	3	223	0	0	0	0	226	1	215	1	0	0	0	217	1	0	2	0	1	0	3	0	0	4	0	1	0	4	450
5:00 PM	4	248	1	0	0	0	253	2	251	1	0	0	0	254	0	0	5	0	1	0	5	1	0	5	0	1	0	6	518
5:15 PM	1	230	1	1	0	0	233	2	239	1	0	0	0	242	1	0	5	0	1	0	6	0	0	4	0	1	0	4	485
<b>TOTALS</b>	<b>9</b>	<b>933</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>947</b>	<b>7</b>	<b>915</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>925</b>	<b>2</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>19</b>	<b>1</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>17</b>	<b>1,908</b>
<b>PEAK HOUR FACTOR</b>	<b>0.56</b>	<b>0.94</b>	<b>0.50</b>	<b>0.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.94</b>	<b>0.88</b>	<b>0.91</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.91</b>	<b>0.50</b>	<b>0.00</b>	<b>0.85</b>	<b>0.00</b>	<b>0.75</b>	<b>0.00</b>	<b>0.79</b>	<b>0.25</b>	<b>0.00</b>	<b>0.80</b>	<b>0.00</b>	<b>0.75</b>	<b>0.00</b>	<b>0.71</b>	<b>0.92</b>
<b>% HEAVY VEHICLES</b>	<b>0.00%</b>	<b>0.80%</b>	<b>0.00%</b>	<b>0.00%</b>			<b>0.79%</b>	<b>0.00%</b>	<b>1.04%</b>	<b>0.00%</b>	<b>0.00%</b>			<b>1.03%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>			<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>		<b>0.00%</b>	<b>0.89%</b>





# Intersection Turning Movement Count Summary

## West Lyndale Avenue & North Benton Avenue

Helena, Lewis & Clark County, Montana

Date Count Performed: January 18 & 19, 2023 (Wednesday & Thursday)

Count Time Periods: Weekday, AM & PM Peaks (7:00 - 9:00 a.m. & 4:00 - 6:00 p.m.)

Data Collection Method: Video Traffic Recorder | Unit E5-05

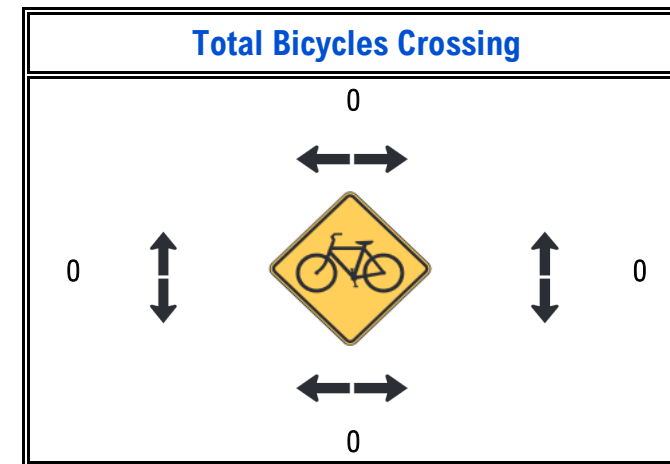
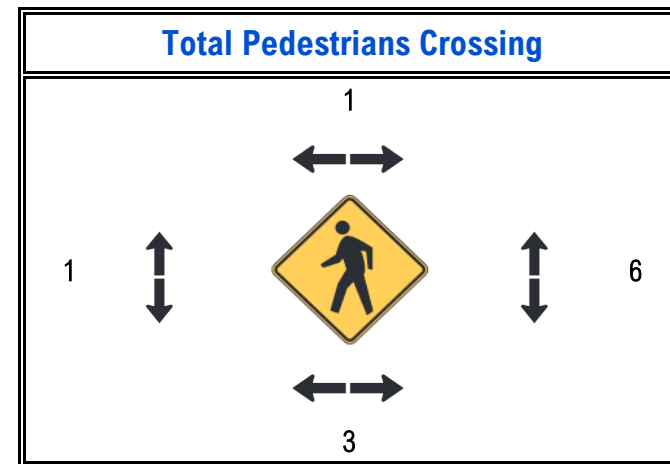
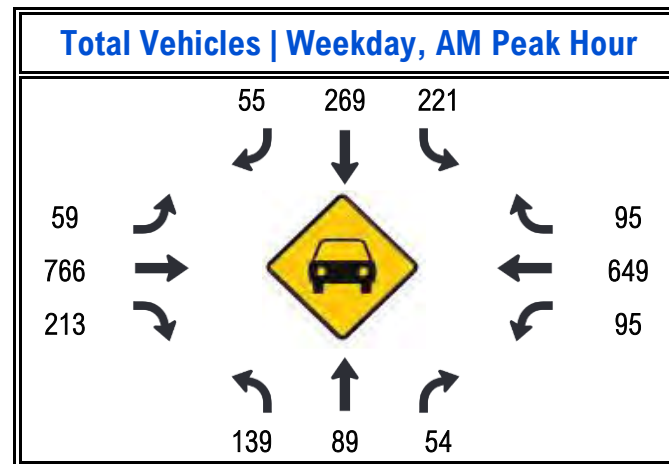
Setup Location: Latitude: 46° 35'54.82" N | Longitude: 112° 02'27.13" W

### WEEKDAY, AM PEAK PERIOD

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							NORTH BENTON AVENUE							NORTH BENTON AVENUE							INTERSECTION	HOURLY
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)								
	1.030	1.029	1.029	1.000	1.000	1.000		1.029	1.029	1.030	1.000	1.000	1.000		1.029	1.030	1.029	1.000	1.000	1.000		1.029	1.029	1.029	1.000	1.000	1.000			
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS	VOLUME
7:00 AM	8	112	28	0	1	0	148	11	89	9	0	2	0	109	20	9	6	0	0	0	35	21	24	4	0	1	0	49	341	
7:15 AM	6	123	38	0	0	0	167	19	122	16	0	0	0	157	20	7	10	0	0	0	37	38	40	7	0	1	0	85	446	
7:30 AM	7	176	43	0	0	0	226	16	165	20	0	0	0	201	31	18	12	0	1	0	61	46	52	9	0	0	0	107	595	
7:45 AM	18	222	65	0	0	0	305	25	225	28	0	5	0	278	42	21	12	0	1	0	75	64	87	23	0	1	0	174	832	2,214
8:00 AM	26	209	45	0	1	0	280	29	137	23	0	1	0	189	44	25	13	0	1	0	82	58	62	12	0	0	0	132	683	2,556
8:15 AM	8	159	60	0	0	0	227	25	122	24	0	0	0	171	22	25	17	0	0	0	64	53	68	11	0	0	0	132	594	2,704
8:30 AM	9	136	47	0	2	0	192	23	118	22	0	0	0	163	31	16	14	0	0	0	61	39	51	9	0	0	0	99	515	2,624
8:45 AM	11	148	42	0	1	0	201	20	124	19	0	1	0	163	29	13	24	0	1	0	66	38	40	6	0	1	0	84	514	2,306
<b>TOTALS</b>	<b>93</b>	<b>1,285</b>	<b>368</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>1,746</b>	<b>168</b>	<b>1,102</b>	<b>161</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>1,431</b>	<b>239</b>	<b>134</b>	<b>108</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>481</b>	<b>357</b>	<b>424</b>	<b>81</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>862</b>	<b>4,520</b>	

### WEEKDAY, AM PEAK HOUR SUMMARY

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							NORTH BENTON AVENUE							NORTH BENTON AVENUE							INTERSECTION
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)							
	1.030	1.029	1.029	1.000	1.000	1.000		1.029	1.029	1.030	1.000	1.000	1.000		1.029	1.030	1.029	1.000	1.000	1.000		1.029	1.029	1.029	1.000	1.000	1.000		
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS
7:30 AM	7	176	43	0	0	0	226	16	165	20	0	0	0	201	31	18	12	0	1	0	61	46	52	9	0	0	0	107	595
7:45 AM	18	222	65	0	0	0	305	25	225	28	0	5	0	278	42	21	12	0	1	0	75	64	87	23	0	1	0	174	832
8:00 AM	26	209	45	0	1	0	280	29	137	23	0	1	0	189	44	25	13	0	1	0	82	58	62	12	0	0	0	132	683
8:15 AM	8	159	60	0	0	0	227	25	122	24	0	0	0	171	22	25	17	0	0	0	64	53	68	11	0	0	0	132	594
<b>TOTALS</b>	<b>59</b>	<b>766</b>	<b>213</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1,038</b>	<b>95</b>	<b>649</b>	<b>95</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>839</b>	<b>139</b>	<b>89</b>	<b>54</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>282</b>	<b>221</b>	<b>269</b>	<b>55</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>545</b>	<b>2,704</b>
<b>PEAK HOUR FACTOR</b>	<b>0.57</b>	<b>0.86</b>	<b>0.82</b>	<b>0.00</b>	<b>0.25</b>	<b>0.00</b>	<b>0.85</b>	<b>0.82</b>	<b>0.72</b>	<b>0.85</b>	<b>0.00</b>	<b>0.30</b>	<b>0.00</b>	<b>0.75</b>	<b>0.79</b>	<b>0.89</b>	<b>0.79</b>	<b>0.00</b>	<b>0.75</b>	<b>0.00</b>	<b>0.86</b>	<b>0.86</b>	<b>0.77</b>	<b>0.60</b>	<b>0.00</b>	<b>0.25</b>	<b>0.00</b>	<b>0.78</b>	<b>0.81</b>
<b>% HEAVY VEHICLES</b>	<b>4.30%</b>	<b>2.18%</b>	<b>1.63%</b>	<b>0.00%</b>			<b>2.18%</b>	<b>0.60%</b>	<b>2.81%</b>	<b>4.97%</b>	<b>0.00%</b>			<b>2.80%</b>	<b>1.26%</b>	<b>2.99%</b>	<b>1.85%</b>	<b>0.00%</b>			<b>1.87%</b>	<b>2.80%</b>	<b>0.71%</b>	<b>9.88%</b>	<b>0.00%</b>			<b>2.44%</b>	<b>2.39%</b>





# Intersection Turning Movement Count Summary

## West Lyndale Avenue & North Benton Avenue

Helena, Lewis & Clark County, Montana

Date Count Performed: January 18 & 19, 2023 (Wednesday & Thursday)

Count Time Periods: Weekday, AM & PM Peaks (7:00 - 9:00 a.m. & 4:00 - 6:00 p.m.)

Data Collection Method: Video Traffic Recorder | Unit E5-05

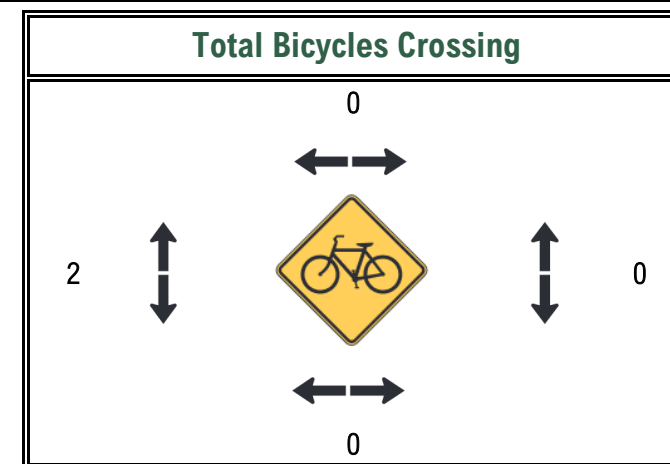
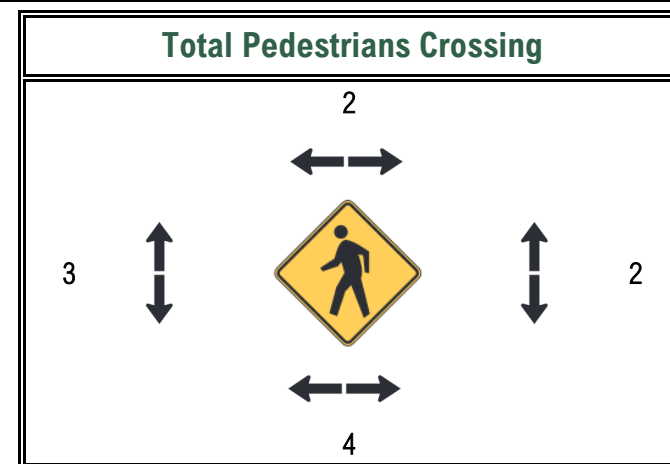
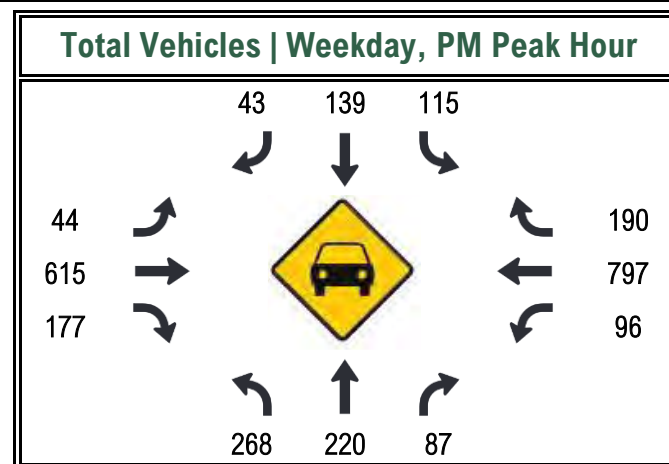
Setup Location: Latitude: 46° 35'54.82" N | Longitude: 112° 02'27.13" W

### WEEKDAY, PM PEAK PERIOD

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							NORTH BENTON AVENUE							NORTH BENTON AVENUE							INTERSECTION	HOURLY
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)								
	1.030	1.029	1.029	1.000	1.000	1.000		1.029	1.029	1.030	1.000	1.000	1.000		1.029	1.030	1.029	1.000	1.000	1.000		1.029	1.029	1.029	1.000	1.000	1.000			
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS	VOLUME
4:00 PM	19	151	38	0	0	0	208	21	178	34	0	0	0	233	66	48	23	0	0	0	137	36	39	10	0	0	0	85	663	
4:15 PM	12	160	43	0	2	0	215	23	163	29	0	1	0	215	55	39	28	0	0	0	122	34	35	7	0	1	0	76	628	
4:30 PM	14	168	43	0	1	0	225	27	175	40	0	0	0	242	59	43	22	0	0	0	124	27	25	10	0	0	0	62	653	
4:45 PM	7	152	50	0	0	0	209	19	184	32	0	2	0	235	59	48	21	0	2	0	128	34	42	11	0	1	0	87	659	2,603
5:00 PM	11	168	38	0	1	1	217	20	211	68	0	0	0	299	83	79	20	0	1	0	182	27	37	11	0	1	0	75	773	2,713
5:15 PM	12	127	46	0	1	1	185	30	227	50	0	0	0	307	67	50	24	0	1	0	141	27	35	11	0	0	0	73	706	2,791
5:30 PM	11	123	32	0	4	0	166	24	191	41	0	0	0	256	49	37	17	0	2	1	103	25	31	11	0	1	1	67	592	2,730
5:45 PM	10	116	39	0	1	0	165	16	159	37	0	1	0	212	48	35	15	0	2	0	98	24	32	11	0	1	0	67	542	2,613
<b>TOTALS</b>	<b>96</b>	<b>1,165</b>	<b>329</b>	<b>0</b>	<b>10</b>	<b>2</b>	<b>1,590</b>	<b>180</b>	<b>1,488</b>	<b>331</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>1,999</b>	<b>486</b>	<b>379</b>	<b>170</b>	<b>0</b>	<b>8</b>	<b>1</b>	<b>1,035</b>	<b>234</b>	<b>276</b>	<b>82</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>592</b>	<b>5,216</b>	

### WEEKDAY, PM PEAK HOUR SUMMARY

SEASONAL/ DAILY ADJ. FACTOR	WEST LYNDALE AVENUE							WEST LYNDALE AVENUE							NORTH BENTON AVENUE							NORTH BENTON AVENUE							INTERSECTION
	Eastbound (From the West)							Westbound (From the East)							Northbound (From the South)							Southbound (From the North)							
	1.030	1.029	1.029	1.000	1.000	1.000		1.029	1.029	1.030	1.000	1.000	1.000		1.029	1.030	1.029	1.000	1.000	1.000		1.029	1.029	1.029	1.000	1.000	1.000		
START TIME	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS
4:30 PM	14	168	43	0	1	0	225	27	175	40	0	0	0	242	59	43	22	0	0	0	124	27	25	10	0	0	0	62	653
4:45 PM	7	152	50	0	0	0	209	19	184	32	0	2	0	235	59	48	21	0	2	0	128	34	42	11	0	1	0	87	659
5:00 PM	11	168	38	0	1	1	217	20	211	68	0	0	0	299	83	79	20	0	1	0	182	27	37	11	0	1	0	75	773
5:15 PM	12	127	46	0	1	1	185	30	227	50	0	0	0	307	67	50	24	0	1	0	141	27	35	11	0	0	0	73	706
<b>TOTALS</b>	<b>44</b>	<b>615</b>	<b>177</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>836</b>	<b>96</b>	<b>797</b>	<b>190</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1,083</b>	<b>268</b>	<b>220</b>	<b>87</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>575</b>	<b>115</b>	<b>139</b>	<b>43</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>297</b>	<b>2,791</b>
<b>PEAK HOUR FACTOR</b>	<b>0.79</b>	<b>0.92</b>	<b>0.89</b>	<b>0.00</b>	<b>0.75</b>	<b>0.50</b>	<b>0.93</b>	<b>0.80</b>	<b>0.88</b>	<b>0.70</b>	<b>0.00</b>	<b>0.25</b>	<b>0.00</b>	<b>0.88</b>	<b>0.81</b>	<b>0.70</b>	<b>0.91</b>	<b>0.00</b>	<b>0.50</b>	<b>0.00</b>	<b>0.79</b>	<b>0.85</b>	<b>0.83</b>	<b>0.98</b>	<b>0.00</b>	<b>0.50</b>	<b>0.00</b>	<b>0.85</b>	<b>0.90</b>
<b>% HEAVY VEHICLES</b>	<b>1.04%</b>	<b>1.63%</b>	<b>0.61%</b>	<b>0.00%</b>			<b>1.38%</b>	<b>0.00%</b>	<b>0.94%</b>	<b>0.60%</b>	<b>0.00%</b>			<b>0.80%</b>	<b>0.62%</b>	<b>0.26%</b>	<b>0.59%</b>	<b>0.00%</b>			<b>0.48%</b>	<b>0.00%</b>	<b>0.72%</b>	<b>2.44%</b>	<b>0.00%</b>		<b>0.68%</b>	<b>0.90%</b>	





# Intersection Turning Movement Count Summary

## North Benton Avenue & Wilder Avenue

Helena, Lewis & Clark County, Montana

Date Count Performed: January 18 & 19, 2023 (Wednesday & Thursday)

Count Time Periods: Weekday, AM & PM Peaks(7:00 - 9:00 a.m. & 4:00 - 6:00 p.m.)

Data Collection Method: Video Traffic Recorder | Unit E5-04

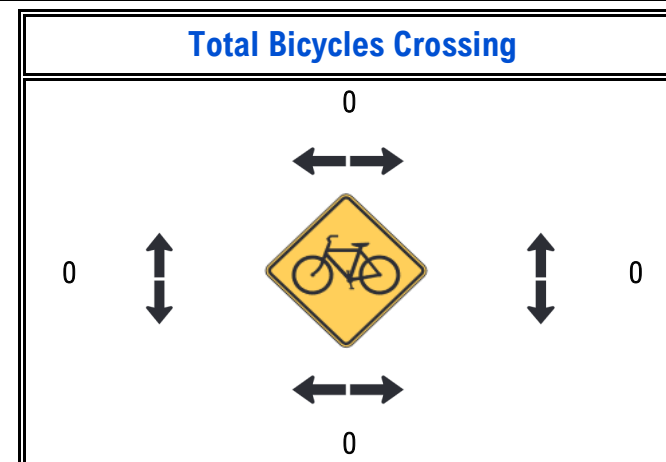
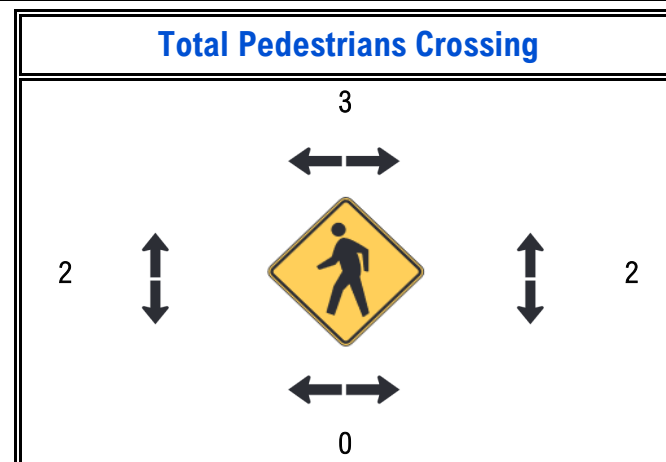
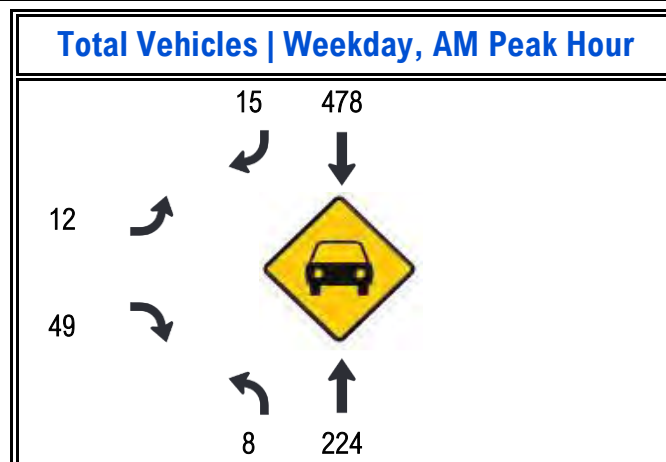
Setup Location: Latitude: 46° 35'58.49" N | Longitude: 112° 02'27.96" W

### WEEKDAY, AM PEAK PERIOD

SEASONAL/ DAILY ADJ. FACTOR	WILDER AVENUE							NORTH BENTON AVENUE						NORTH BENTON AVENUE						INTERSECTION	HOURLY										
	Eastbound (From the West)							East Side of North Benton Avenue						Northbound (From the South)								Southbound (From the North)									
	1.000		1.000	1.000	1.000	1.000						1.000	1.000					1.000	1.030				1.000	1.000	1.000			1.000	1.030	1.000	1.000
START TIME	LEFT		RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS					PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU		U-TURN	PEDS	BIKES	VEHICLE TOTALS			THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS	VOLUME
7:00 AM	2		5	0	1	0	7					1	0	0	1	26		0	0	0	27			44	5	0	0	0	49	83	
7:15 AM	2		9	0	0	0	11					0	0	0	2	26		0	0	0	28			73	4	0	0	0	77	116	
7:30 AM	2		5	0	0	0	7					0	0	0	1	36		0	0	0	37			99	3	0	1	0	102	146	
7:45 AM	3		11	0	0	0	14					1	0	0	2	59		0	0	0	61			165	3	0	1	0	168	243	588
8:00 AM	2		12	0	0	0	14					1	0	0	2	65		0	0	0	67			111	3	0	1	0	114	195	700
8:15 AM	1		16	0	1	0	17					0	0	0	2	54		0	0	0	56			117	6	0	1	0	123	196	780
8:30 AM	6		10	0	1	0	16					0	0	0	2	46		0	0	0	48			85	3	0	0	0	88	152	786
8:45 AM	3		14	0	1	1	17					0	0	0	4	44		0	0	0	48			74	5	0	1	1	79	144	687
<b>TOTALS</b>	<b>21</b>		<b>82</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>103</b>					<b>3</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>356</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>372</b>			<b>768</b>	<b>32</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>800</b>	<b>1,275</b>	

### WEEKDAY, AM PEAK HOUR SUMMARY

SEASONAL/ DAILY ADJ. FACTOR	WILDER AVENUE							NORTH BENTON AVENUE						NORTH BENTON AVENUE						INTERSECTION										
	Eastbound (From the West)							East Side of North Benton Avenue						Northbound (From the South)							Southbound (From the North)									
	1.000		1.000	1.000	1.000	1.000						1.000	1.000					1.000	1.030			1.000	1.000	1.000			1.000	1.030	1.000	1.000
START TIME	LEFT		RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS					PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU		U-TURN	PEDS	BIKES	VEHICLE TOTALS			THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS
7:45 AM	3		11	0	0	0	14					1	0	0	2	59		0	0	0	61			165	3	0	1	0	168	243
8:00 AM	2		12	0	0	0	14					1	0	0	2	65		0	0	0	67			111	3	0	1	0	114	195
8:15 AM	1		16	0	1	0	17					0	0	0	2	54		0	0	0	56			117	6	0	1	0	123	196
8:30 AM	6		10	0	1	0	16					0	0	0	2	46		0	0	0	48			85	3	0	0	0	88	152
<b>TOTALS</b>	<b>12</b>		<b>49</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>61</b>					<b>2</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>224</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>232</b>			<b>478</b>	<b>15</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>493</b>	<b>786</b>
<b>PEAK HOUR FACTOR</b>	<b>0.50</b>		<b>0.77</b>	<b>0.00</b>	<b>0.50</b>	<b>0.00</b>	<b>0.90</b>					<b>0.50</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.86</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.87</b>			<b>0.72</b>	<b>0.63</b>	<b>0.00</b>	<b>0.75</b>	<b>0.00</b>	<b>0.73</b>	<b>0.81</b>
<b>% HEAVY VEHICLES</b>	<b>0.00%</b>		<b>6.10%</b>	<b>0.00%</b>			<b>4.85%</b>					<b>0.00%</b>	<b>12.50%</b>	<b>5.06%</b>		<b>0.00%</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>5.38%</b>			<b>2.86%</b>	<b>9.38%</b>	<b>0.00%</b>		<b>3.13%</b>	<b>3.92%</b>	
<b>% BUSES &amp; RVs</b>	<b>0.00%</b>		<b>1.22%</b>	<b>0.00%</b>			<b>0.97%</b>					<b>0.00%</b>	<b>0.00%</b>	<b>0.56%</b>		<b>0.00%</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.54%</b>			<b>0.65%</b>	<b>0.00%</b>	<b>0.00%</b>		<b>0.63%</b>	<b>0.63%</b>		







# Intersection Turning Movement Count Summary

## North Benton Avenue & Wilder Avenue

Helena, Lewis & Clark County, Montana

Date Count Performed: January 18 & 19, 2023 (Wednesday & Thursday)

Count Time Periods: Weekday, AM & PM Peaks(7:00 - 9:00 a.m. & 4:00 - 6:00 p.m.)

Data Collection Method: Video Traffic Recorder | Unit E5-04

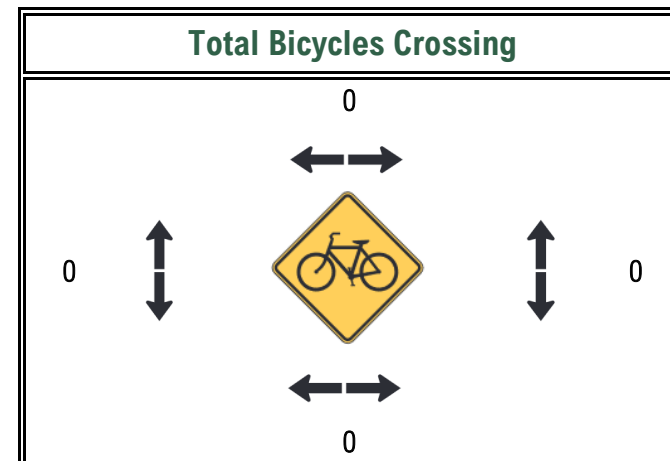
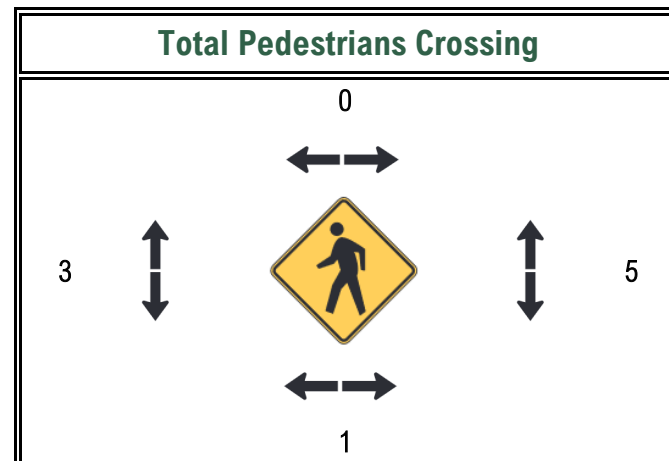
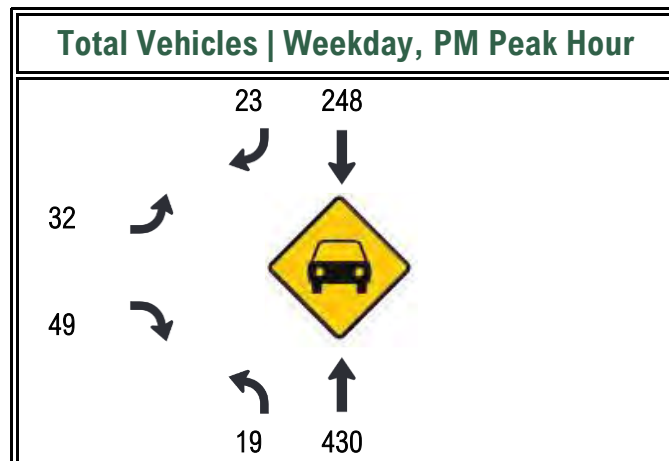
Setup Location: Latitude: 46° 35'58.49" N | Longitude: 112° 02'27.96" W

### WEEKDAY, PM PEAK PERIOD

SEASONAL/ DAILY ADJ. FACTOR	WILDER AVENUE							NORTH BENTON AVENUE						NORTH BENTON AVENUE						INTERSECTION	HOURLY									
	Eastbound (From the West)							East Side of North Benton Avenue						Northbound (From the South)								Southbound (From the North)								
	1.000		1.000	1.000	1.000	1.000						1.000	1.000		1.000	1.030		1.000	1.000			1.000			1.030	1.000	1.000	1.000	1.000	
START TIME	LEFT		RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS					PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU		U-TURN	PEDS	BIKES	VEHICLE TOTALS		THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS	VOLUME
4:00 PM	11		13	0	0	0	24					1	0	0	3	96		0	1	0	99		74	9	0	1	0	83	206	
4:15 PM	5		19	0	1	0	24					0	0	0	2	77		0	0	0	79		56	8	0	1	0	64	167	
4:30 PM	8		12	0	1	0	20					0	0	0	4	95		0	1	0	99		51	3	0	0	0	54	173	
4:45 PM	6		13	0	1	0	19					2	0	0	4	84		0	0	0	88		72	3	0	0	0	75	182	728
5:00 PM	8		10	0	0	0	18					0	0	0	7	152		0	1	0	159		64	3	0	0	0	67	244	766
5:15 PM	8		15	0	1	0	23					2	0	0	5	110		0	0	0	115		53	10	0	0	0	63	201	800
5:30 PM	10		11	0	1	0	21					1	0	0	3	84		0	0	0	87		59	7	0	0	0	66	174	801
5:45 PM	8		11	0	0	1	19					1	0	0	6	74		0	0	0	80		62	6	0	0	0	68	167	786
<b>TOTALS</b>	<b>64</b>		<b>104</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>168</b>					<b>7</b>	<b>0</b>	<b>0</b>	<b>34</b>	<b>772</b>		<b>0</b>	<b>3</b>	<b>0</b>	<b>806</b>		<b>491</b>	<b>49</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>540</b>	<b>1,514</b>	

### WEEKDAY, PM PEAK HOUR SUMMARY

SEASONAL/ DAILY ADJ. FACTOR	WILDER AVENUE							NORTH BENTON AVENUE						NORTH BENTON AVENUE						INTERSECTION									
	Eastbound (From the West)							East Side of North Benton Avenue						Northbound (From the South)							Southbound (From the North)								
	1.000		1.000	1.000	1.000	1.000						1.000	1.000		1.000	1.030		1.000	1.000		1.000			1.030	1.000	1.000	1.000	1.000	
START TIME	LEFT		RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS					PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU		U-TURN	PEDS	BIKES	VEHICLE TOTALS		THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS
4:45 PM	6		13	0	1	0	19					2	0	0	4	84		0	0	0	88		72	3	0	0	0	75	182
5:00 PM	8		10	0	0	0	18					0	0	0	7	152		0	1	0	159		64	3	0	0	0	67	244
5:15 PM	8		15	0	1	0	23					2	0	0	5	110		0	0	0	115		53	10	0	0	0	63	201
5:30 PM	10		11	0	1	0	21					1	0	0	3	84		0	0	0	87		59	7	0	0	0	66	174
<b>TOTALS</b>	<b>32</b>		<b>49</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>81</b>					<b>5</b>	<b>0</b>	<b>0</b>	<b>19</b>	<b>430</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>449</b>		<b>248</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>271</b>	<b>801</b>
PEAK HOUR FACTOR	0.80		0.82	0.00	0.75	0.00	0.88					0.63	0.00	0.00	0.68	0.71		0.00	0.25	0.00	0.71		0.86	0.58	0.00	0.00	0.00	0.90	0.82
% HEAVY VEHICLES	1.56%		1.92%	0.00%			1.79%							0.00%	2.94%	0.65%		0.00%			0.74%		0.81%	0.00%	0.00%			0.74%	0.86%
% BUSES & RVs	0.00%		0.96%	0.00%			0.60%							0.00%	0.00%	0.00%		0.00%			0.00%		0.00%	0.00%	0.00%			0.00%	0.07%





# Intersection Turning Movement Count Summary

## North Benton Avenue & Carroll College Service Drive

Helena, Lewis & Clark County, Montana

Date Count Performed: January 18 & 19, 2023 (Wednesday & Thursday)

Count Time Periods: Weekday, AM & PM Peaks (7:00 - 9:00 a.m. & 4:00 - 6:00 p.m.)

Data Collection Method: Video Traffic Recorder | Unit E5-04

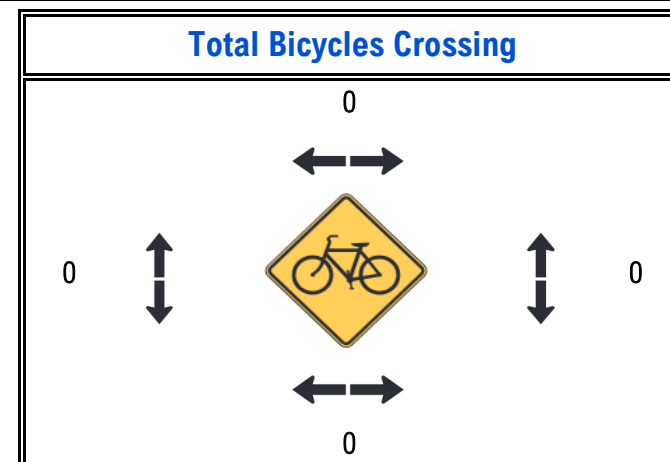
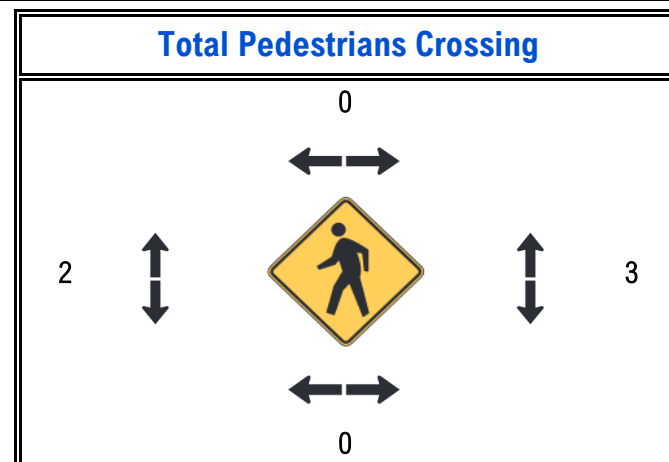
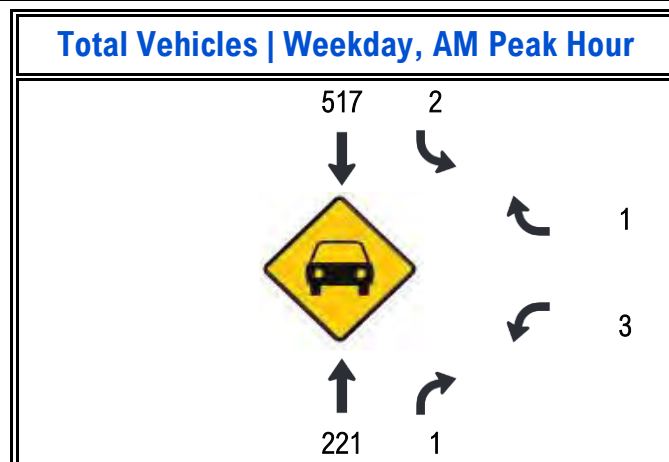
Setup Location: Latitude: 46° 35'58.49" N | Longitude: 112° 02'27.96" W

### WEEKDAY, AM PEAK PERIOD

SEASONAL/ DAILY ADJ. FACTOR	West Side of North Benton Avenue				CARROLL COLLEGE SERVICE DRIVE Westbound (From the East)					NORTH BENTON AVENUE Northbound (From the South)					NORTH BENTON AVENUE Southbound (From the North)					INTERSECTION VEHICLE TOTALS	HOURLY VOLUME									
	1.000	1.000			1.000		1.000	1.000	1.000	1.000		1.030	1.000	1.000	1.000	1.000		1.000	1.030				1.000	1.000	1.000					
	PEDS	BIKES	VEHICLE TOTALS		LEFT		RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS		THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS				LEFT	THRU		U-TURN	PEDS	BIKES	VEHICLE TOTALS		
7:00 AM				0	0	0	1		0	0	0	0	1		28	1	0	0	0	29		0	49		0	0	0	49	79	
7:15 AM				0	0	0	2		0	0	0	0	2		28	1	0	0	0	29		1	78		0	0	0	79	110	
7:30 AM				0	0	0	1		1	0	0	0	2		38	0	0	0	0	38		1	104		0	0	0	105	145	
7:45 AM				0	0	0	0		0	0	2	0	0		62	0	0	0	0	62		0	173		0	0	0	173	235	569
8:00 AM				1	0	0	0		0	0	1	0	0		67	0	0	0	0	67		0	115		0	0	0	115	182	672
8:15 AM				1	0	0	2		0	0	0	0	2		54	1	0	0	0	55		1	125		0	0	0	126	183	745
8:30 AM				1	0	0	0		0	0	0	0	0		51	0	0	0	0	51		0	91		0	1	0	91	142	742
8:45 AM				1	0	0	2		0	0	0	0	2		46	1	0	0	0	47		0	80		0	0	0	80	129	636
<b>TOTALS</b>				<b>4</b>	<b>0</b>	<b>0</b>	<b>8</b>		<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>9</b>		<b>374</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>378</b>		<b>3</b>	<b>815</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>818</b>	<b>1,205</b>	

### WEEKDAY, AM PEAK HOUR SUMMARY

SEASONAL/ DAILY ADJ. FACTOR	West Side of North Benton Avenue				CARROLL COLLEGE SERVICE DRIVE Westbound (From the East)					NORTH BENTON AVENUE Northbound (From the South)					NORTH BENTON AVENUE Southbound (From the North)					INTERSECTION VEHICLE TOTALS										
	1.000	1.000			1.000		1.000	1.000	1.000	1.000		1.030	1.000	1.000	1.000	1.000		1.000	1.030			1.000	1.000	1.000						
	PEDS	BIKES	VEHICLE TOTALS		LEFT		RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS		THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS			LEFT	THRU		U-TURN	PEDS	BIKES	VEHICLE TOTALS			
7:30 AM				0	0	0	1		1	0	0	0	2		38	0	0	0	0	38		1	104		0	0	0	105	145	
7:45 AM				0	0	0	0		0	0	2	0	0		62	0	0	0	0	62		0	173		0	0	0	173	235	
8:00 AM				1	0	0	0		0	0	1	0	0		67	0	0	0	0	67		0	115		0	0	0	115	182	
8:15 AM				1	0	0	2		0	0	0	0	2		54	1	0	0	0	55		1	125		0	0	0	126	183	
<b>TOTALS</b>				<b>2</b>	<b>0</b>	<b>0</b>	<b>3</b>		<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>4</b>		<b>221</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>222</b>		<b>2</b>	<b>517</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>519</b>	<b>745</b>	
<b>PEAK HOUR FACTOR</b>				<b>0.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.38</b>		<b>0.25</b>	<b>0.00</b>	<b>0.38</b>	<b>0.00</b>	<b>0.50</b>		<b>0.82</b>	<b>0.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.83</b>		<b>0.50</b>	<b>0.75</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.75</b>	<b>0.79</b>	
<b>% HEAVY VEHICLES</b>						0.00%	62.50%		0.00%	0.00%			55.56%		4.55%	75.00%	0.00%			5.29%	0.00%	2.45%		0.00%			2.44%	3.73%		
<b>% BUSES &amp; RVs</b>						0.00%	0.00%		0.00%	0.00%			0.00%		0.53%	0.00%	0.00%			0.53%	0.00%	0.61%		0.00%			0.61%	0.58%		





## Intersection Turning Movement Count Summary

### North Benton Avenue & Carroll College Service Drive

Helena, Lewis & Clark County, Montana

**Date Count Performed:** January 18 & 19, 2023 (Wednesday & Thursday)  
**Data Collection Method:** Video Traffic Recorder | Unit E5-04

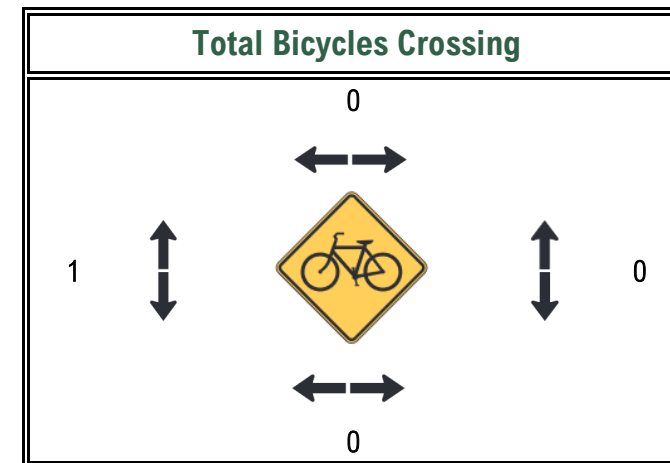
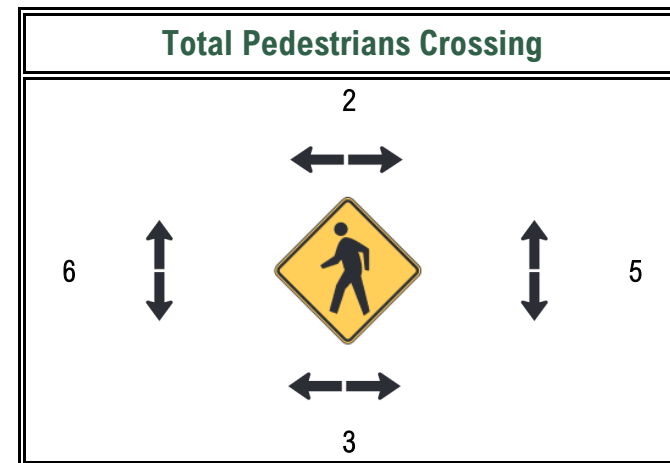
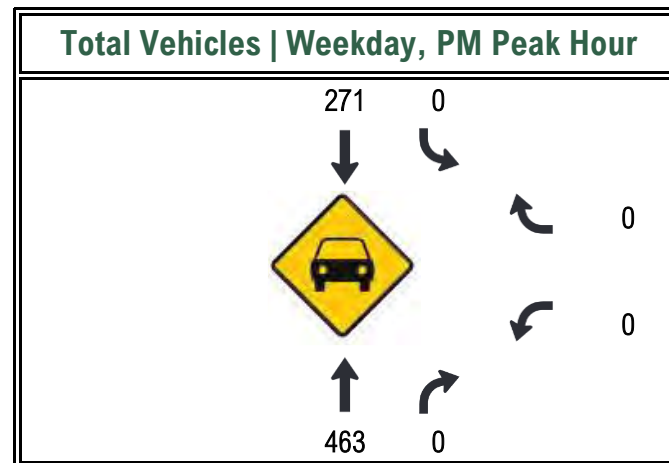
**Count Time Periods:** Weekday, AM & PM Peaks (7:00 - 9:00 a.m. & 4:00 - 6:00 p.m.)  
**Setup Location:** Latitude: 46° 35'58.49" N | Longitude: 112° 02'27.96" W

#### WEEKDAY, PM PEAK PERIOD

SEASONAL/ DAILY ADJ. FACTOR	CARROLL COLLEGE SERVICE DRIVE						NORTH BENTON AVENUE						NORTH BENTON AVENUE						INTERSECTION	HOURLY																			
	West Side of North Benton Avenue						Westbound (From the East)						Northbound (From the South)								Southbound (From the North)																		
	1.000	1.000					1.000		1.000	1.000	1.000	1.000					1.030	1.000			1.000	1.000	1.000								1.000	1.030		1.000	1.000	1.000			
START TIME	PEDS	BIKES	VEHICLE TOTALS	LEFT	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS	VOLUME																
4:00 PM	1	0	0	1	0	0	1	0	1	106	0	0	0	0	106	0	81	0	0	0	0	81	188																
4:15 PM	1	0	0	1	0	0	0	0	0	81	1	0	1	0	82	0	63	0	1	0	0	63	146																
4:30 PM	1	0	0	0	0	0	0	0	0	102	0	0	1	0	102	0	55	0	1	0	0	55	157																
4:45 PM	1	0	0	0	0	0	2	0	0	90	0	0	0	0	90	0	75	0	1	0	0	75	165	656															
5:00 PM	1	0	0	0	0	0	1	0	0	160	0	0	1	0	160	0	67	1	0	0	0	68	228	696															
5:15 PM	2	0	0	0	0	0	2	0	0	118	0	0	1	0	118	0	63	0	0	0	0	63	181	731															
5:30 PM	2	1	0	0	0	0	0	0	0	95	0	0	1	0	95	0	66	0	1	0	0	66	161	735															
5:45 PM	0	1	0	0	0	0	0	0	0	82	0	0	0	0	82	0	68	0	0	0	0	68	150	720															
<b>TOTALS</b>	<b>9</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>2</b>	<b>834</b>	<b>1</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>835</b>	<b>0</b>	<b>538</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>539</b>	<b>1,376</b>																

#### WEEKDAY, PM PEAK HOUR SUMMARY

SEASONAL/ DAILY ADJ. FACTOR	CARROLL COLLEGE SERVICE DRIVE						NORTH BENTON AVENUE						NORTH BENTON AVENUE						INTERSECTION																				
	West Side of North Benton Avenue						Westbound (From the East)						Northbound (From the South)							Southbound (From the North)																			
	1.000	1.000					1.000		1.000	1.000	1.000	1.000					1.030	1.000		1.000	1.000	1.000								1.000	1.030		1.000	1.000	1.000				
START TIME	PEDS	BIKES	VEHICLE TOTALS	LEFT	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	THRU	RIGHT	U-TURN	PEDS	BIKES	VEHICLE TOTALS	LEFT	THRU	U-TURN	PEDS	BIKES	VEHICLE TOTALS	VEHICLE TOTALS																	
4:45 PM	1	0	0	0	0	0	2	0	0	90	0	0	0	0	90	0	75	0	1	0	0	75	165																
5:00 PM	1	0	0	0	0	0	1	0	0	160	0	0	1	0	160	0	67	1	0	0	0	68	228																
5:15 PM	2	0	0	0	0	0	2	0	0	118	0	0	1	0	118	0	63	0	0	0	0	63	181																
5:30 PM	2	1	0	0	0	0	0	0	0	95	0	0	1	0	95	0	66	0	1	0	0	66	161																
<b>TOTALS</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>463</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>463</b>	<b>0</b>	<b>271</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>272</b>	<b>735</b>																
<b>PEAK HOUR FACTOR</b>	<b>0.75</b>	<b>0.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.63</b>	<b>0.00</b>	<b>0.00</b>	<b>0.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.75</b>	<b>0.00</b>	<b>0.72</b>	<b>0.00</b>	<b>0.90</b>	<b>0.25</b>	<b>0.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.91</b>	<b>0.81</b>																
<b>% HEAVY VEHICLES</b>				<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.60%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.60%</b>	<b>0.00%</b>	<b>0.74%</b>	<b>0.00%</b>	<b>0.74%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.74%</b>	<b>0.65%</b>																
<b>% BUSES &amp; RVs</b>				<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>																



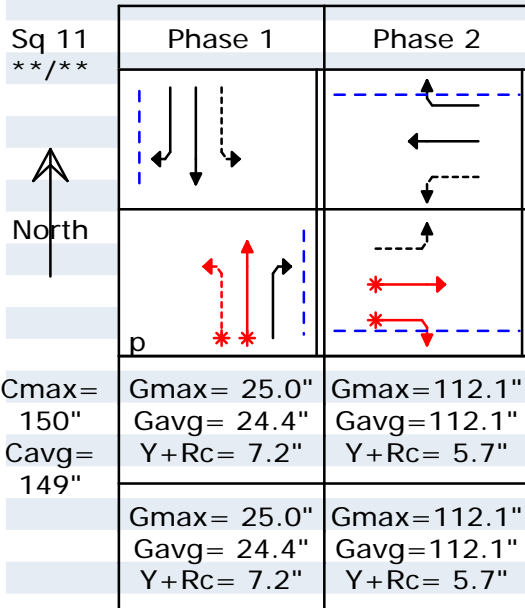


# Appendix C



**TEAPAC[Ver 9.50.02] - Capacity Analysis Summary (HCM 2016)**

Intersection Averages for Int # 1 - W Lyndale Ave & Getchell St  
 V/C 0.425 (Critical V/C 0.417) Control Delay 9.6 Level of Service A



Lane Group	Width/ Lanes	g/C Max	Avg	SatFlo	Capcty	Adj Volume	v/c	HCM Delay	L S	Queue Model 1
------------	-----------------	------------	-----	--------	--------	---------------	-----	--------------	--------	------------------

SB Approach 54.2 D

R+ T+ L	14/1	0.167	0.164	1490	286	46	0.161	54.2	D	69 ft
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NB Approach 52.9 D

R	11/1			1529	250	19	0.076	53.0	D	28 ft
T+ L	13/1	0.167	0.164	1610	305	16	0.052	52.8	*D	23 ft

WB Approach 8.5 A

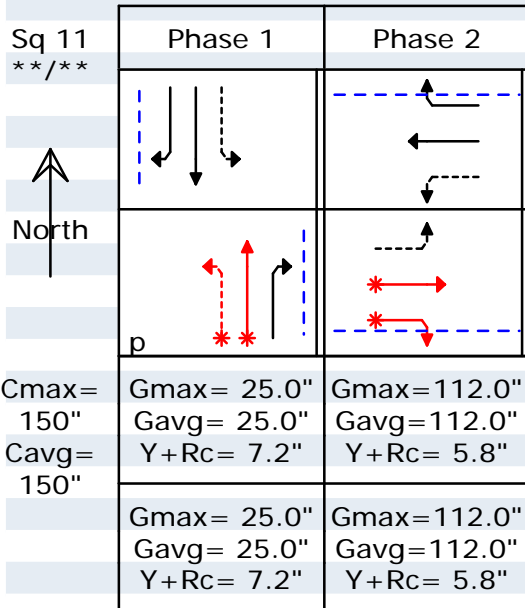
R+ T	24/2	0.747	0.752	3537	2654	1104	0.416	7.7	A	475 ft
L	13/1	0.747	0.752	443	321	100	0.312	16.8	B	86 ft

EB Approach 7.9 A

R+ T	24/2	0.747	0.752	3648	2738	1277	0.466	7.8	*A	507 ft
L	13/1	0.747	0.752	545	395	19	0.048	10.3	B+	11 ft

**TEAPAC[Ver 9.50.02] - Capacity Analysis Summary (HCM 2016)**

Intersection Averages for Int # 1 - W Lyndale Ave & Getchell St  
 V/C 0.371 (Critical V/C 0.413) Control Delay 11.7 Level of Service B+



Lane Group	Width/Lanes	g/C Max	g/C Avg	SatFlo	Capcty	Adj Volume	v/c	HCM Delay	L S	Queue Model 1
------------	-------------	---------	---------	--------	--------	------------	-----	-----------	-----	---------------

SB Approach 59.3 E+

R+ T+ L	14/1	0.167	0.167	1239	247	89	0.360	59.3	E+	135 ft
---------	------	-------	-------	------	-----	----	-------	------	----	--------

NB Approach 54.2 D

R	11/1			1576	263	41	0.156	53.6	D	60 ft
T+ L	13/1	0.167	0.167	1430	284	63	0.222	54.6	*D	94 ft

WB Approach 8.1 A

R+ T	24/2	0.747	0.747	3629	2709	1109	0.409	7.8	A	476 ft
L	13/1	0.747	0.747	583	427	71	0.166	11.3	B+	46 ft

EB Approach 7.4 A

R+ T	24/2	0.747	0.747	3680	2748	1012	0.368	7.4	*A	427 ft
L	13/1	0.747	0.747	542	392	15	0.038	10.4	B+	9 ft



# Traffic Signal Timing Evaluation

Analysis Case: 2023 Existing Conditions | Weekday, AM Peak Hour

<b>Major Roadway:</b> West Lyndale Avenue	<b>Design or Posted Speed Limit:</b> 35 mph
<b>Minor Roadway:</b> Getchell Street / Hunthausen Way	<b>Design or Posted Speed Limit:</b> 25 mph

## Minimum Green Interval Duration

Minimum Green to Satisfy Drive Expectancy			Pedestrian Walk Interval	
Signal Phase Type	Facility Type	Minimum Green Needed to Satisfy Driver Expectancy ( $G_e$ )	Conditions	Walk Interval Duration (PW)
Through Movements	Major Arterial (Speed Limit > 40 mph)	10 to 15 seconds	High pedestrian volume areas (e.g., schools, central business districts, sports venues, etc.)	10 to 15 seconds
	Major Arterial (Speed Limit ≤ 40 mph)	7 to 15 seconds	Typical pedestrian volume and longer cycle length	7 to 10 seconds
	Minor Arterial	4 to 10 seconds	Typical pedestrian volume and shorter cycle length	7 seconds
	Collector, Local, Driveway	2 to 10 seconds	Negligible pedestrian volume	4 seconds
Left Turns	Any	2 to 5 seconds	Conditions where older pedestrians are present	Distance to center of road divided by 3.0 feet per second

Source: United States Department of Transportation - Federal Highway Administration, *Signal Timing Manual* (June 2008)

Selected Minimum Green Interval Durations for Intersection Based on Driver Expectancy		Selected Pedestrian Walk Interval	
West Lyndale Avenue:	15 sec	7 sec	
Getchell Street / Hunthausen Way:	6 sec	7 sec	

## Pedestrian Clearance Interval (Flashing Don't Walk) Duration

$PC = W_C / V_P$  where:  $PC$  = Pedestrian Clearance Time (sec)  $W_C$  = Width of Crossing - Curb to Curb (ft)  
 $V_P$  = Pedestrian Walking Speed (ft/sec) Design Pedestrian Walking Speed,  $V_P$  = 3.5 ft/sec

**West Lyndale Avenue**  
*Pedestrian Crossing of Getchell Street / Hunthausen Way*  
 Width of Crossing - Curb to Curb,  $W_C$  = 47 ft  
*Calculated Pedestrian Clearance Interval, PC = 13.43 sec*

**Getchell Street / Hunthausen Way**  
*Pedestrian Crossing of West Lyndale Avenue*  
 Width of Crossing - Curb to Curb,  $W_C$  = 91 ft  
*Calculated Pedestrian Clearance Interval, PC = 26.00 sec*

## Maximum Green Interval Duration

$G_{MAX} = (D_{HV} \cdot C) / (1200 \cdot n) + 1$  where:  $G_{MAX}$  = Maximum Green Interval Duration (sec)  $n$  = Number of Lanes Served by Subject Phase  
 $D_{HV}$  = Design Hourly Volume Served by Subject Phase (veh / hr)  $C$  = Cycle Length (sec)

**West Lyndale Avenue Critical Movement**  
 $D_{HV} = 1,001$  veh/hr  $C = 150$  sec  $n = 2$   
*Calculated Maximum Green Interval Duration,  $G_{MAX} = 62.54$  sec*  
*Rounded to Nearest Tenth of a Second = 62.5 sec*

**Getchell Street / Hunthausen Way Critical Movement**  
 $D_{HV} = 50$  veh/hr  $C = 150$  sec  $n = 1$   
*Calculated Maximum Green Interval Duration,  $G_{MAX} = 6.24$  sec*  
*Rounded to Nearest Tenth of a Second = 6.2 sec*





# Traffic Signal Timing Evaluation

Analysis Case: 2023 Existing Conditions | Weekday, AM Peak Hour

<b>Major Roadway:</b> West Lyndale Avenue	<b>Design or Posted Speed Limit:</b> 35 mph
<b>Minor Roadway:</b> Getchell Street / Hunthausen Way	<b>Design or Posted Speed Limit:</b> 25 mph

## Total Vehicular Clearance Interval

$YAR = t + V/2d + (W + L) / V$  where:
 

YAR = Yellow + All-Red Interval (sec)	t = Perception-Reaction Time (sec)	=	1.0 sec
V = Approach Speed (ft/sec)	d = Deceleration Rate (ft/sec <sup>2</sup> )	=	10.0 ft/sec <sup>2</sup>
W = Width of Intersection (ft)	L = Length of Vehicle (ft)	=	25 ft

### West Lyndale Avenue Approaches

### Getchell Street / Hunthausen Way Approaches

<p>V = 35 mph = 51.33 ft/sec    W = 95 ft</p> <p><i>Yellow + All-Red Clearance Interval, YAR = 5.90 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 5.9 sec</i></p>	<p>V = 25 mph = 36.67 ft/sec    W = 135 ft</p> <p><i>Yellow + All-Red Clearance Interval, YAR = 7.20 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 7.2 sec</i></p>
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## All-Red Clearance Interval

$AR = [(W + L) / V] - 1$  where:
 

AR = All-Red Clearance Interval (sec) - Use maximum of 2.50 seconds
---

  
*Equation accounts for perception-reaction time of drivers in next conflicting phase to be served.*

### West Lyndale Avenue Approaches

### Getchell Street / Hunthausen Way Approaches

<p><i>All-Red Clearance Interval, AR = 1.34 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 1.3 sec</i></p>	<p><i>All-Red Clearance Interval, AR = 2.50 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 2.5 sec</i></p>
--	--

## Yellow Phase Change Interval

$Y = YAR - AR$  where:
 

Y = Yellow Phase Change Interval (sec)
--

### West Lyndale Avenue Approaches

### Getchell Street / Hunthausen Way Approaches

<p><i>Yellow Phase Change Interval, Y = 4.57 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 4.6 sec</i></p>	<p><i>Yellow Phase Change Interval, Y = 4.70 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 4.7 sec</i></p>
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# Traffic Signal Timing Evaluation

Analysis Case: 2022 Existing Conditions | Weekday, PM Peak Hour

<b>Major Roadway:</b> West Lyndale Avenue	<b>Design or Posted Speed Limit:</b> 35 mph
<b>Minor Roadway:</b> Getchell Street / Hunthausen Way	<b>Design or Posted Speed Limit:</b> 25 mph

## Minimum Green Interval Duration

Minimum Green to Satisfy Drive Expectancy			Pedestrian Walk Interval	
Signal Phase Type	Facility Type	Minimum Green Needed to Satisfy Driver Expectancy ( $G_e$ )	Conditions	Walk Interval Duration (PW)
Through Movements	Major Arterial (Speed Limit > 40 mph)	10 to 15 seconds	High pedestrian volume areas (e.g., schools, central business districts, sports venues, etc.)	10 to 15 seconds
	Major Arterial (Speed Limit ≤ 40 mph)	7 to 15 seconds	Typical pedestrian volume and longer cycle length	7 to 10 seconds
	Minor Arterial	4 to 10 seconds	Typical pedestrian volume and shorter cycle length	7 seconds
	Collector, Local, Driveway	2 to 10 seconds	Negligible pedestrian volume	4 seconds
Left Turns	Any	2 to 5 seconds	Conditions where older pedestrians are present	Distance to center of road divided by 3.0 feet per second

Source: United States Department of Transportation - Federal Highway Administration, *Signal Timing Manual* (June 2008)

Selected Minimum Green Interval Durations for Intersection Based on Driver Expectancy		Selected Pedestrian Walk Interval	
West Lyndale Avenue:	15 sec	7 sec	
Getchell Street / Hunthausen Way:	6 sec	7 sec	

## Pedestrian Clearance Interval (Flashing Don't Walk) Duration

$PC = W_C / V_P$  where:  $PC$  = Pedestrian Clearance Time (sec)       $W_C$  = Width of Crossing - Curb to Curb (ft)  
 $V_P$  = Pedestrian Walking Speed (ft/sec)      Design Pedestrian Walking Speed,  $V_P$  = 3.5 ft/sec

**West Lyndale Avenue**  
*Pedestrian Crossing of Getchell Street / Hunthausen Way*  
 Width of Crossing - Curb to Curb,  $W_C$  = 47 ft  
*Calculated Pedestrian Clearance Interval, PC = 13.43 sec*

**Getchell Street / Hunthausen Way**  
*Pedestrian Crossing of West Lyndale Avenue*  
 Width of Crossing - Curb to Curb,  $W_C$  = 91 ft  
*Calculated Pedestrian Clearance Interval, PC = 26.00 sec*

## Maximum Green Interval Duration

$G_{MAX} = (D_{HV} \cdot C) / (1200 \cdot n) + 1$  where:  $G_{MAX}$  = Maximum Green Interval Duration (sec)       $n$  = Number of Lanes Served by Subject Phase  
 $D_{HV}$  = Design Hourly Volume Served by Subject Phase (veh / hr)       $C$  = Cycle Length (sec)

**West Lyndale Avenue Critical Movement**  
 $D_{HV}$  = 997 veh/hr     $C$  = 150 sec     $n$  = 2  
*Calculated Maximum Green Interval Duration,  $G_{MAX}$  = 62.29 sec*  
*Rounded to Nearest Tenth of a Second = 62.3 sec*

**Getchell Street / Hunthausen Way Critical Movement**  
 $D_{HV}$  = 125 veh/hr     $C$  = 150 sec     $n$  = 1  
*Calculated Maximum Green Interval Duration,  $G_{MAX}$  = 15.61 sec*  
*Rounded to Nearest Tenth of a Second = 15.6 sec*



# Traffic Signal Timing Evaluation

Analysis Case: 2022 Existing Conditions | Weekday, PM Peak Hour

<b>Major Roadway:</b> West Lyndale Avenue	<b>Design or Posted Speed Limit:</b> 35 mph
<b>Minor Roadway:</b> Getchell Street / Hunthausen Way	<b>Design or Posted Speed Limit:</b> 25 mph

## Total Vehicular Clearance Interval

$YAR = t + V/2d + (W + L) / V$  where:
 

YAR = Yellow + All-Red Interval (sec)	t = Perception-Reaction Time (sec)	=	1.0 sec
V = Approach Speed (ft/sec)	d = Deceleration Rate (ft/sec <sup>2</sup> )	=	10.0 ft/sec <sup>2</sup>
W = Width of Intersection (ft)	L = Length of Vehicle (ft)	=	25 ft

### West Lyndale Avenue Approaches

### Getchell Street / Hunthausen Way Approaches

<p>V = 35 mph = 51.33 ft/sec    W = 95 ft</p> <p><i>Yellow + All-Red Clearance Interval, YAR = 5.90 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 5.9 sec</i></p>	<p>V = 25 mph = 36.67 ft/sec    W = 135 ft</p> <p><i>Yellow + All-Red Clearance Interval, YAR = 7.20 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 7.2 sec</i></p>
--	---

## All-Red Clearance Interval

$AR = [(W + L) / V] - 1$  where:
 

AR = All-Red Clearance Interval (sec) - Use maximum of 2.50 seconds
---

  
*Equation accounts for perception-reaction time of drivers in next conflicting phase to be served.*

### West Lyndale Avenue Approaches

### Getchell Street / Hunthausen Way Approaches

<p><i>All-Red Clearance Interval, AR = 1.34 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 1.3 sec</i></p>	<p><i>All-Red Clearance Interval, AR = 2.50 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 2.5 sec</i></p>
--	--

## Yellow Phase Change Interval

$Y = YAR - AR$  where:
 

Y = Yellow Phase Change Interval (sec)
--

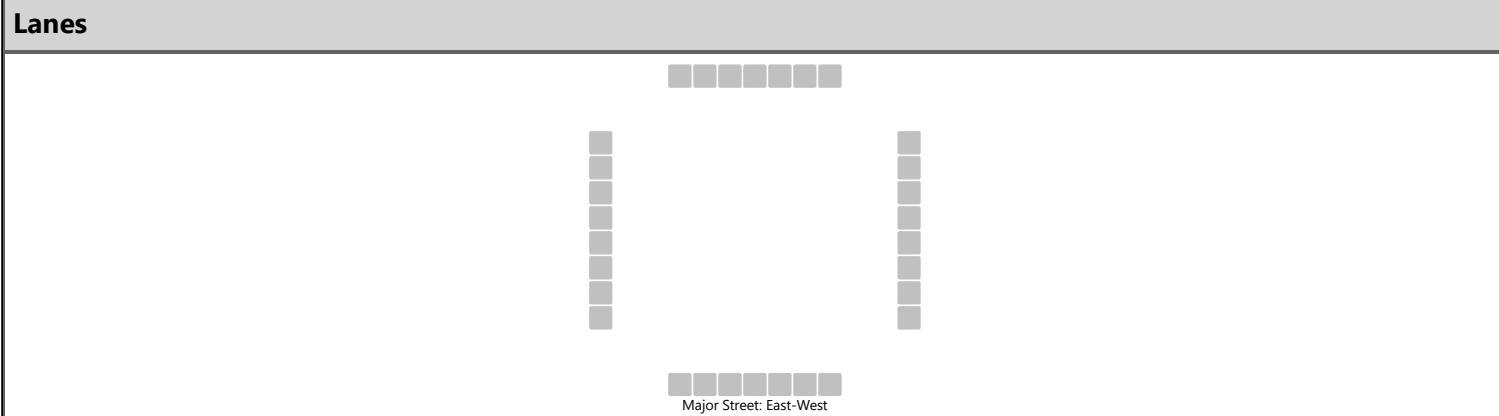
### West Lyndale Avenue Approaches

### Getchell Street / Hunthausen Way Approaches

<p><i>Yellow Phase Change Interval, Y = 4.57 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 4.6 sec</i></p>	<p><i>Yellow Phase Change Interval, Y = 4.70 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 4.7 sec</i></p>
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# HCS Two-Way Stop-Control Report

General Information				Site Information			
Analyst	T. Eastwood			Intersection	Lyndale & Park		
Agency/Co.	E5 Engineering, PLLC			Jurisdiction	MDT & City of Helena		
Date Performed	1/26/2023			East/West Street	West Lyndale Avenue		
Analysis Year	2023			North/South Street	North Park Avenue		
Time Analyzed	Weekday, AM Peak Hour			Peak Hour Factor	0.80		
Intersection Orientation	East-West			Analysis Time Period (hrs)	0.25		
Project Description	Carroll College ZMA						



**Vehicle Volumes and Adjustments**

Approach	Eastbound				Westbound				Northbound				Southbound			
	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Movement	1U	1	2	3	4U	4	5	6		7	8	9		10	11	12
Priority																
Number of Lanes	0	1	2	0	0	1	2	0		0	1	0		0	1	0
Configuration		L	T	TR		L	T	TR			LTR				LTR	
Volume (veh/h)	0	11	1029	3	1	10	835	10		0	0	9		3	0	8
Percent Heavy Vehicles (%)	0	0			0	0				0	0	0		0	0	0
Proportion Time Blocked		0.150				0.000					0.250	0.000		0.250	0.250	0.050
Percent Grade (%)									2				-2			
Right Turn Channelized																
Median Type   Storage	Undivided															

**Critical and Follow-up Headways**

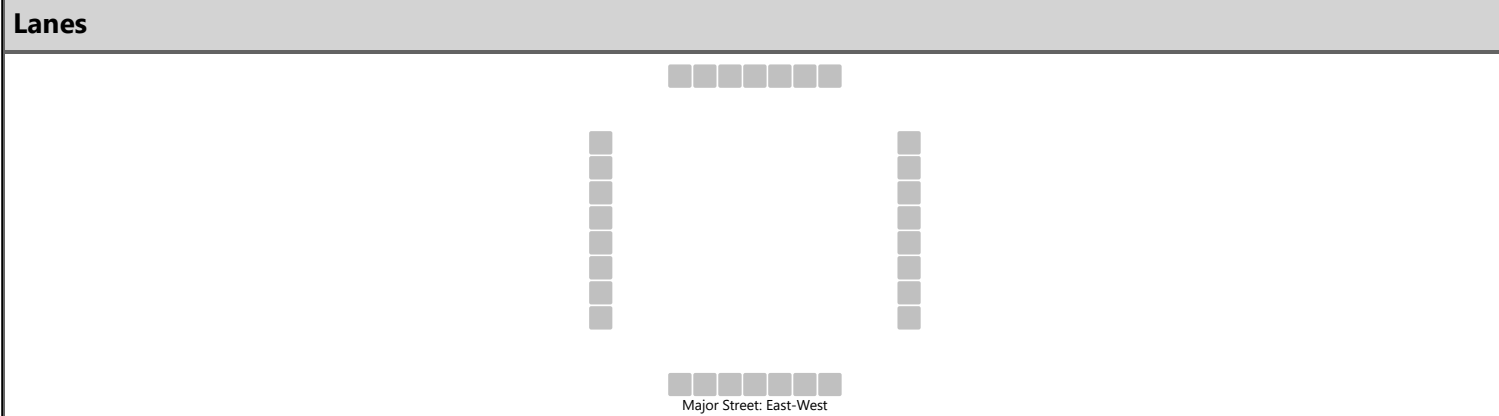
Base Critical Headway (sec)		4.1			6.4	4.1				7.5	6.5	6.9		7.5	6.5	6.9
Critical Headway (sec)		4.10			6.40	4.10				7.90	6.90	7.10		7.10	6.10	6.70
Base Follow-Up Headway (sec)		2.2			2.5	2.2				3.5	4.0	3.3		3.5	4.0	3.3
Follow-Up Headway (sec)		2.20			2.50	2.20				3.50	4.00	3.30		3.50	4.00	3.30

**Delay, Queue Length, and Level of Service**

Flow Rate, v (veh/h)		14			14					11				14		
Capacity, c (veh/h)		759			476					402				237		
v/c Ratio		0.02			0.03					0.03				0.06		
95% Queue Length, Q <sub>95</sub> (veh)		0.1			0.1					0.1				0.2		
Control Delay (s/veh)		9.8	0.2		12.8	0.3				14.2				21.1		
Level of Service (LOS)		A	A		B	A				B				C		
Approach Delay (s/veh)		0.3			0.5					14.2			21.1			
Approach LOS		A			A					B			C			

# HCS Two-Way Stop-Control Report

General Information				Site Information			
Analyst	T. Eastwood			Intersection	Lyndale & Park		
Agency/Co.	E5 Engineering, PLLC			Jurisdiction	MDT & City of Helena		
Date Performed	1/26/2023			East/West Street	West Lyndale Avenue		
Analysis Year	2023			North/South Street	North Park Avenue		
Time Analyzed	Weekday, PM Peak Hour			Peak Hour Factor	0.92		
Intersection Orientation	East-West			Analysis Time Period (hrs)	0.25		
Project Description	Carroll College ZMA						



**Vehicle Volumes and Adjustments**

Approach	Eastbound				Westbound				Northbound				Southbound			
	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Movement	1U	1	2	3	4U	4	5	6		7	8	9		10	11	12
Priority																
Number of Lanes	0	1	2	0	0	1	2	0		0	1	0		0	1	0
Configuration		L	T	TR		L	T	TR			LTR				LTR	
Volume (veh/h)	1	8	933	4	0	7	1065	3		2	0	17		1	0	19
Percent Heavy Vehicles (%)	0	0			0	0				0	0	0		0	0	0
Proportion Time Blocked		0.450				0.000				0.450	0.450	0.000		0.450	0.450	0.150
Percent Grade (%)									2				-2			
Right Turn Channelized																
Median Type   Storage	Undivided															

**Critical and Follow-up Headways**

Base Critical Headway (sec)	6.4	4.1				4.1				7.5	6.5	6.9		7.5	6.5	6.9
Critical Headway (sec)	6.40	4.10				4.10				7.90	6.90	7.10		7.10	6.10	6.70
Base Follow-Up Headway (sec)	2.5	2.2				2.2				3.5	4.0	3.3		3.5	4.0	3.3
Follow-Up Headway (sec)	2.50	2.20				2.20				3.50	4.00	3.30		3.50	4.00	3.30

**Delay, Queue Length, and Level of Service**

Flow Rate, v (veh/h)		10				8					21					22
Capacity, c (veh/h)		881				685					438					653
v/c Ratio		0.01				0.01					0.05					0.03
95% Queue Length, Q <sub>95</sub> (veh)		0.0				0.0					0.1					0.1
Control Delay (s/veh)		9.1	0.1			10.3	0.1				13.6					10.7
Level of Service (LOS)		A	A			B	A				B					B
Approach Delay (s/veh)		0.2				0.2				13.6				10.7		
Approach LOS		A				A				B				B		

**TEAPAC[Ver 9.50.02] - Capacity Analysis Summary (HCM 2016)**

Intersection Averages for Int # 3 - W Lyndale Ave & N Benton Ave  
 V/C 0.745 (Critical V/C 0.720) Control Delay 60.3 Level of Service E+

Sq 74 **/**	Phase 1	Phase 2	Phase 3	Phase 4
North ↑				
Cmax= 151"	Gmax= 40.0" Gavg= 33.0"	Gmax= 40.0" Gavg= 33.0"	Gmax= 10.0" Gavg= 9.4"	Gmax= 35.4" Gavg= 35.9"
Cavg= 136"	Y+Rc= 7.9"	Y+Rc= 7.9"	Y+Rc= 3.0"	Y+Rc= 6.4"
	Gmax= 40.0" Gavg= 33.0"	Gmax= 40.0" Gavg= 33.0"	Gmax= 10.0" Gavg= 9.9"	Gmax= 35.4" Gavg= 35.4"
	Y+Rc= 7.9"	Y+Rc= 7.9"	Y+Rc= 3.0"	Y+Rc= 6.4"

33.0"	33.0"	9.4"	35.9"
33.0"	33.0"	9.9"	35.4"

Lane Group	Width/Lanes	g/C Max	g/C Avg	SatFlo	Capcty	Adj Volume	v/c	HCM Delay	L S	Queue Model 1
------------	-------------	---------	---------	--------	--------	------------	-----	-----------	-----	---------------

SB Approach 48.8 D

R	11/1	0.020	0.243	1468	355	57	0.161	41.0	D+	73 ft
T	12/1	0.265	0.243	1887	456	335	0.734	51.3	*D	380 ft
L	13/1	0.265	0.243	1831	443	275	0.621	47.4	D	309 ft

NB Approach 41.2 D+

R	11/1			1579	497	56	0.113	33.3	C	61 ft
T+ L	12/1-	0.265	0.243	1852	448	145	0.246	41.9	*D+	133 ft
L	13/1+	0.265	0.243	1858	449	137	0.383	43.6	D+	195 ft

WB Approach 53.0 D

R	11/1			1521	400	88	0.220	39.5	D+	108 ft
T	24/2	0.234	0.264	3519	926	805	0.869	56.1	E+	471 ft
L	13/1	0.066	0.073	1871	188	119	0.632	42.5	*D+	132 ft

EB Approach 77.9 E

R	11/1			1587	411	198	0.481	43.4	D+	222 ft
T	24/2	0.234	0.260	3540	918	946	1.030	88.3	*F	672 ft
L	13/1	0.066	0.069	1804	205	73	0.356	36.5	D+	132 ft

**TEAPAC[Ver 9.50.02] - Capacity Analysis Summary (HCM 2016)**

Intersection Averages for Int # 3 - W Lyndale Ave & N Benton Ave  
 V/C 0.665 (Critical V/C 0.653) Control Delay 49.0 Level of Service D

Sq 74 **/**	Phase 1	Phase 2	Phase 3	Phase 4
North ↑				
Cmax= 150"	Gmax= 35.0"	Gmax= 35.0"	Gmax= 10.0"	Gmax= 44.4"
Cavg= 138"	Gavg= 33.0"	Gavg= 33.0"	Gavg= 8.5"	Gavg= 38.2"
	Y+Rc= 7.9"	Y+Rc= 7.9"	Y+Rc= 3.0"	Y+Rc= 6.4"
	Gmax= 35.0"	Gmax= 35.0"	Gmax= 10.0"	Gmax= 44.4"
	Gavg= 33.0"	Gavg= 33.0"	Gavg= 9.8"	Gavg= 36.9"
	Y+Rc= 7.9"	Y+Rc= 7.9"	Y+Rc= 3.0"	Y+Rc= 6.4"

33.0"	33.0"	8.5"	38.2"
33.0"	33.0"	9.8"	36.9"

Lane Group	Width/Lanes	g/C Max	g/C Avg	SatFlo	Capcty	Adj Volume	v/c	HCM Delay	L S	Queue Model 1
------------	-------------	---------	---------	--------	--------	------------	-----	-----------	-----	---------------

SB Approach 43.4 D+

R	11/1	0.020	0.239	1573	376	40	0.106	41.0	D+	49 ft
T	12/1	0.233	0.239	1887	451	154	0.341	43.8	*D+	178 ft
L	13/1	0.233	0.239	1882	450	148	0.329	43.6	D+	171 ft

NB Approach 46.6 D

R	11/1			1597	497	93	0.187	34.9	C	105 ft
T+ L	12/1-	0.233	0.239	1894	453	280	0.547	46.8	*D	277 ft
L	13/1+	0.233	0.239	1871	448	266	0.666	50.4	D	340 ft

WB Approach 51.5 D

R	11/1			1600	443	161	0.364	40.4	D+	177 ft
T	24/2	0.296	0.277	3585	993	886	0.893	55.3	E+	512 ft
L	13/1	0.067	0.071	1882	223	107	0.480	36.6	*D+	114 ft

EB Approach 49.4 D

R	11/1			1560	417	148	0.355	41.3	D+	169 ft
T	24/2	0.296	0.267	3561	952	791	0.831	51.8	*D	452 ft
L	13/1	0.067	0.062	1863	190	50	0.264	36.4	D	114 ft



# Traffic Signal Timing Evaluation

Analysis Case: 2023 Existing Conditions | Weekday, AM Peak Hour

<b>Major Roadway:</b> West Lyndale Avenue	<b>Design or Posted Speed Limit:</b> 35 mph
<b>Minor Roadway:</b> North Benton Avenue	<b>Design or Posted Speed Limit:</b> 25 mph

## Minimum Green Interval Duration

Minimum Green to Satisfy Drive Expectancy			Pedestrian Walk Interval	
Signal Phase Type	Facility Type	Minimum Green Needed to Satisfy Driver Expectancy ( $G_e$ )	Conditions	Walk Interval Duration (PW)
Through Movements	Major Arterial (Speed Limit > 40 mph)	10 to 15 seconds	High pedestrian volume areas (e.g., schools, central business districts, sports venues, etc.)	10 to 15 seconds
	Major Arterial (Speed Limit ≤ 40 mph)	7 to 15 seconds	Typical pedestrian volume and longer cycle length	7 to 10 seconds
	Minor Arterial	4 to 10 seconds	Typical pedestrian volume and shorter cycle length	7 seconds
	Collector, Local, Driveway	2 to 10 seconds	Negligible pedestrian volume	4 seconds
Left Turns	Any	2 to 5 seconds	Conditions where older pedestrians are present	Distance to center of road divided by 3.0 feet per second

Source: United States Department of Transportation - Federal Highway Administration, *Signal Timing Manual* (June 2008)

Selected Minimum Green Interval Durations for Intersection Based on Driver Expectancy		Selected Pedestrian Walk Interval	
West Lyndale Avenue:	15 sec		7 sec
North Benton Avenue:	10 sec		7 sec

## Pedestrian Clearance Interval (Flashing Don't Walk) Duration

$PC = W_C / V_p$  where:  $PC$  = Pedestrian Clearance Time (sec)       $W_C$  = Width of Crossing - Curb to Curb (ft)  
 $V_p$  = Pedestrian Walking Speed (ft/sec)      Design Pedestrian Walking Speed,  $V_p$  = 3.5 ft/sec

**West Lyndale Avenue**  
*Pedestrian Crossing of North Benton Avenue*  
 Width of Crossing - Curb to Curb,  $W_C$  = 87 ft  
*Calculated Pedestrian Clearance Interval, PC = 24.86 sec*

**North Benton Avenue**  
*Pedestrian Crossing of West Lyndale Avenue*  
 Width of Crossing - Curb to Curb,  $W_C$  = 117 ft  
*Calculated Pedestrian Clearance Interval, PC = 33.43 sec*

## Maximum Green Interval Duration

$G_{MAX} = (DHV \cdot C) / (1200 \cdot n) + 1$  where:  $G_{MAX}$  = Maximum Green Interval Duration (sec)       $n$  = Number of Lanes Served by Subject Phase  
 $DHV$  = Design Hourly Volume Served by Subject Phase (veh / hr)       $C$  = Cycle Length (sec)

**West Lyndale Avenue Critical Movement**  
 $DHV = 945$  veh/hr     $C = 150$  sec     $n = 2$   
*Calculated Maximum Green Interval Duration,  $G_{MAX} = 59.04$  sec*  
*Rounded to Nearest Tenth of a Second = 59.0 sec*

**North Benton Avenue Critical Movement**  
 $DHV = 335$  veh/hr     $C = 150$  sec     $n = 1$   
*Calculated Maximum Green Interval Duration,  $G_{MAX} = 41.84$  sec*  
*Rounded to Nearest Tenth of a Second = 41.8 sec*





# Traffic Signal Timing Evaluation

Analysis Case: 2023 Existing Conditions | Weekday, AM Peak Hour

<b>Major Roadway:</b> West Lyndale Avenue	<b>Design or Posted Speed Limit:</b> 35 mph
<b>Minor Roadway:</b> North Benton Avenue	<b>Design or Posted Speed Limit:</b> 25 mph

## Total Vehicular Clearance Interval

$YAR = t + V/2d + (W + L) / V$  where:
 

YAR = Yellow + All-Red Interval (sec)	t = Perception-Reaction Time (sec)	=	1.0 sec
V = Approach Speed (ft/sec)	d = Deceleration Rate (ft/sec <sup>2</sup> )	=	10.0 ft/sec <sup>2</sup>
W = Width of Intersection (ft)	L = Length of Vehicle (ft)	=	25 ft

### West Lyndale Avenue Approaches

### North Benton Avenue Approaches

<p>V = 35 mph = 51.33 ft/sec    W = 120 ft</p> <p><i>Yellow + All-Red Clearance Interval, YAR = 6.39 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 6.4 sec</i></p>	<p>V = 25 mph = 36.67 ft/sec    W = 160 ft</p> <p><i>Yellow + All-Red Clearance Interval, YAR = 7.88 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 7.9 sec</i></p>
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## All-Red Clearance Interval

$AR = [(W + L) / V] - 1$  where:
 

AR = All-Red Clearance Interval (sec) - Use maximum of 2.50 seconds
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*Equation accounts for perception-reaction time of drivers in next conflicting phase to be served.*

### West Lyndale Avenue Approaches

### North Benton Avenue Approaches

<p><i>All-Red Clearance Interval, AR = 1.82 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 1.8 sec</i></p>	<p><i>All-Red Clearance Interval, AR = 2.50 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 2.5 sec</i></p>
--	--

## Yellow Phase Change Interval

$Y = YAR - AR$  where:
 

Y = Yellow Phase Change Interval (sec)
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### West Lyndale Avenue Approaches

### North Benton Avenue Approaches

<p><i>Yellow Phase Change Interval, Y = 4.57 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 4.6 sec</i></p>	<p><i>Yellow Phase Change Interval, Y = 5.38 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 5.4 sec</i></p>
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# Traffic Signal Timing Evaluation

Analysis Case: 2022 Existing Conditions | Weekday, PM Peak Hour

<b>Major Roadway:</b> West Lyndale Avenue	<b>Design or Posted Speed Limit:</b> 35 mph
<b>Minor Roadway:</b> North Benton Avenue	<b>Design or Posted Speed Limit:</b> 25 mph

## Minimum Green Interval Duration

Minimum Green to Satisfy Drive Expectancy			Pedestrian Walk Interval	
Signal Phase Type	Facility Type	Minimum Green Needed to Satisfy Driver Expectancy ( $G_e$ )	Conditions	Walk Interval Duration (PW)
Through Movements	Major Arterial (Speed Limit > 40 mph)	10 to 15 seconds	High pedestrian volume areas (e.g., schools, central business districts, sports venues, etc.)	10 to 15 seconds
	Major Arterial (Speed Limit ≤ 40 mph)	7 to 15 seconds	Typical pedestrian volume and longer cycle length	7 to 10 seconds
	Minor Arterial	4 to 10 seconds	Typical pedestrian volume and shorter cycle length	7 seconds
	Collector, Local, Driveway	2 to 10 seconds	Negligible pedestrian volume	4 seconds
Left Turns	Any	2 to 5 seconds	Conditions where older pedestrians are present	Distance to center of road divided by 3.0 feet per second

Source: United States Department of Transportation - Federal Highway Administration, *Signal Timing Manual* (June 2008)

Selected Minimum Green Interval Durations for Intersection Based on Driver Expectancy		Selected Pedestrian Walk Interval	
West Lyndale Avenue:	15 sec	7 sec	
North Benton Avenue:	10 sec	7 sec	

## Pedestrian Clearance Interval (Flashing Don't Walk) Duration

$PC = W_C / V_P$  where:  $PC$  = Pedestrian Clearance Time (sec)  $W_C$  = Width of Crossing - Curb to Curb (ft)  
 $V_P$  = Pedestrian Walking Speed (ft/sec) Design Pedestrian Walking Speed,  $V_P$  = 3.5 ft/sec

**West Lyndale Avenue**  
*Pedestrian Crossing of North Benton Avenue*  
 Width of Crossing - Curb to Curb,  $W_C$  = 87 ft  
*Calculated Pedestrian Clearance Interval, PC = 24.86 sec*

**North Benton Avenue**  
*Pedestrian Crossing of West Lyndale Avenue*  
 Width of Crossing - Curb to Curb,  $W_C$  = 117 ft  
*Calculated Pedestrian Clearance Interval, PC = 33.43 sec*

## Maximum Green Interval Duration

$G_{MAX} = (DHV \cdot C) / (1200 \cdot n) + 1$  where:  $G_{MAX}$  = Maximum Green Interval Duration (sec)  $n$  = Number of Lanes Served by Subject Phase  
 $DHV$  = Design Hourly Volume Served by Subject Phase (veh / hr)  $C$  = Cycle Length (sec)

**West Lyndale Avenue Critical Movement**  
 $DHV = 885$  veh/hr  $C = 150$  sec  $n = 2$   
*Calculated Maximum Green Interval Duration,  $G_{MAX} = 55.29$  sec*  
*Rounded to Nearest Tenth of a Second = 55.3 sec*

**North Benton Avenue Critical Movement**  
 $DHV = 300$  veh/hr  $C = 150$  sec  $n = 1$   
*Calculated Maximum Green Interval Duration,  $G_{MAX} = 37.47$  sec*  
*Rounded to Nearest Tenth of a Second = 37.5 sec*



# Traffic Signal Timing Evaluation

Analysis Case: 2022 Existing Conditions | Weekday, PM Peak Hour

<b>Major Roadway:</b> West Lyndale Avenue	<b>Design or Posted Speed Limit:</b> 35 mph
<b>Minor Roadway:</b> North Benton Avenue	<b>Design or Posted Speed Limit:</b> 25 mph

## Total Vehicular Clearance Interval

$YAR = t + V/2d + (W + L) / V$  where:
 

YAR = Yellow + All-Red Interval (sec)	t = Perception-Reaction Time (sec)	=	1.0 sec
V = Approach Speed (ft/sec)	d = Deceleration Rate (ft/sec <sup>2</sup> )	=	10.0 ft/sec <sup>2</sup>
W = Width of Intersection (ft)	L = Length of Vehicle (ft)	=	25 ft

### West Lyndale Avenue Approaches

### North Benton Avenue Approaches

<p>V = 35 mph = 51.33 ft/sec    W = 120 ft</p> <p><i>Yellow + All-Red Clearance Interval, YAR = 6.39 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 6.4 sec</i></p>	<p>V = 25 mph = 36.67 ft/sec    W = 160 ft</p> <p><i>Yellow + All-Red Clearance Interval, YAR = 7.88 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 7.9 sec</i></p>
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## All-Red Clearance Interval

$AR = [(W + L) / V] - 1$  where:
 

AR = All-Red Clearance Interval (sec) - Use maximum of 2.50 seconds
---

  
*Equation accounts for perception-reaction time of drivers in next conflicting phase to be served.*

### West Lyndale Avenue Approaches

### North Benton Avenue Approaches

<p><i>All-Red Clearance Interval, AR = 1.82 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 1.8 sec</i></p>	<p><i>All-Red Clearance Interval, AR = 2.50 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 2.5 sec</i></p>
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## Yellow Phase Change Interval

$Y = YAR - AR$  where:
 

Y = Yellow Phase Change Interval (sec)
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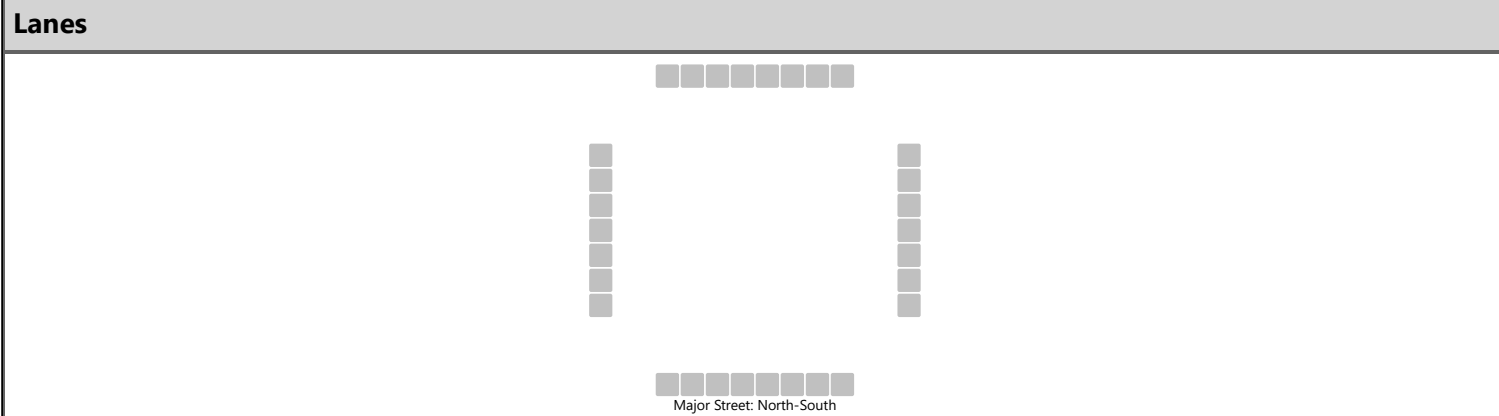
### West Lyndale Avenue Approaches

### North Benton Avenue Approaches

<p><i>Yellow Phase Change Interval, Y = 4.57 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 4.6 sec</i></p>	<p><i>Yellow Phase Change Interval, Y = 5.38 sec</i></p> <p><i>Rounded to Nearest Tenth of a Second = 5.4 sec</i></p>
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# HCS Two-Way Stop-Control Report

General Information				Site Information			
Analyst	T. Eastwood			Intersection	Benton & Wilder		
Agency/Co.	E5 Engineering, PLLC			Jurisdiction	City of Helena		
Date Performed	1/26/2023			East/West Street	Wilder Avenue		
Analysis Year	2023			North/South Street	North Benton Avenue		
Time Analyzed	Weekday, AM Peak Hour			Peak Hour Factor	0.81		
Intersection Orientation	North-South			Analysis Time Period (hrs)	0.25		
Project Description	Carroll College ZMA						



**Vehicle Volumes and Adjustments**

Approach	Eastbound				Westbound				Northbound				Southbound			
	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority		10	11	12		7	8	9	1U	1	2	3	4U	4	5	6
Number of Lanes		0	1	0		0	0	0	0	0	1	0	0	0	1	0
Configuration			LR							LT						TR
Volume (veh/h)		8		44						8	235				505	15
Percent Heavy Vehicles (%)		0		7						13						
Proportion Time Blocked		0.150		0.050						0.050						
Percent Grade (%)	2															
Right Turn Channelized																
Median Type   Storage	Undivided															

**Critical and Follow-up Headways**

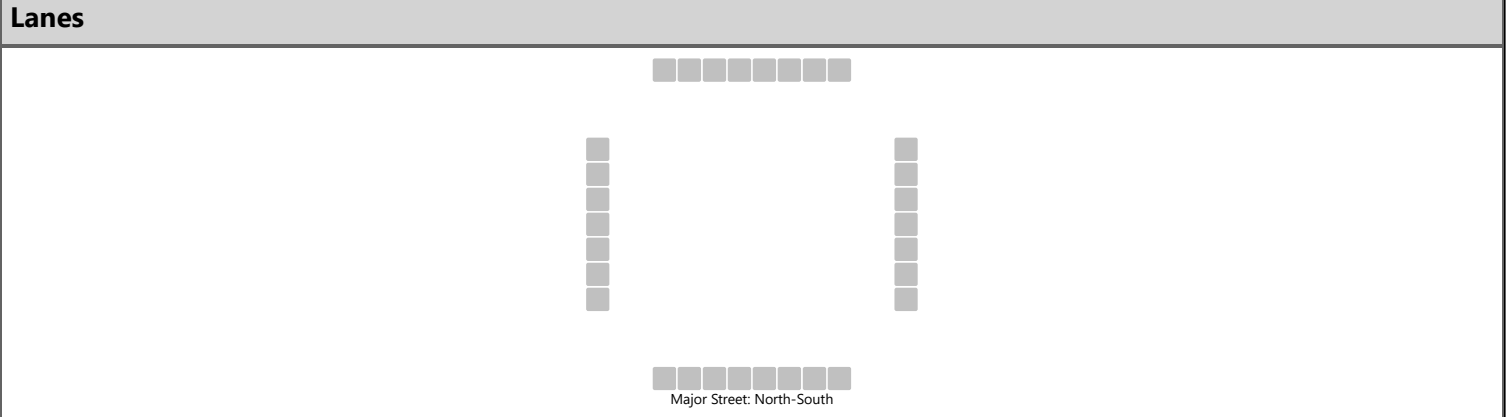
Base Critical Headway (sec)		7.1		6.2						4.1						
Critical Headway (sec)		6.80		6.47						4.23						
Base Follow-Up Headway (sec)		3.5		3.3						2.2						
Follow-Up Headway (sec)		3.50		3.36						2.32						

**Delay, Queue Length, and Level of Service**

Flow Rate, v (veh/h)			64							10						
Capacity, c (veh/h)			407							878						
v/c Ratio			0.16							0.01						
95% Queue Length, Q <sub>95</sub> (veh)			0.6							0.0						
Control Delay (s/veh)			15.5							9.1	0.1					
Level of Service (LOS)			C							A	A					
Approach Delay (s/veh)	15.5								0.4							
Approach LOS	C								A							

# HCS Two-Way Stop-Control Report

General Information				Site Information			
Analyst	T. Eastwood			Intersection	Benton & Wilder		
Agency/Co.	E5 Engineering, PLLC			Jurisdiction	City of Helena		
Date Performed	1/26/2023			East/West Street	Wilder Avenue		
Analysis Year	2023			North/South Street	North Benton Avenue		
Time Analyzed	Weekday, PM Peak Hour			Peak Hour Factor	0.82		
Intersection Orientation	North-South			Analysis Time Period (hrs)	0.25		
Project Description	Carroll College ZMA						



**Vehicle Volumes and Adjustments**

Approach	Eastbound				Westbound				Northbound				Southbound			
	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority		10	11	12		7	8	9	1U	1	2	3	4U	4	5	6
Number of Lanes		0	1	0		0	0	0	0	0	1	0	0	0	1	0
Configuration			LR							LT						TR
Volume (veh/h)		30		54						20	441				261	19
Percent Heavy Vehicles (%)		2		2						3						
Proportion Time Blocked		0.500		0.250						0.050						
Percent Grade (%)	2															
Right Turn Channelized																
Median Type   Storage	Undivided															

**Critical and Follow-up Headways**

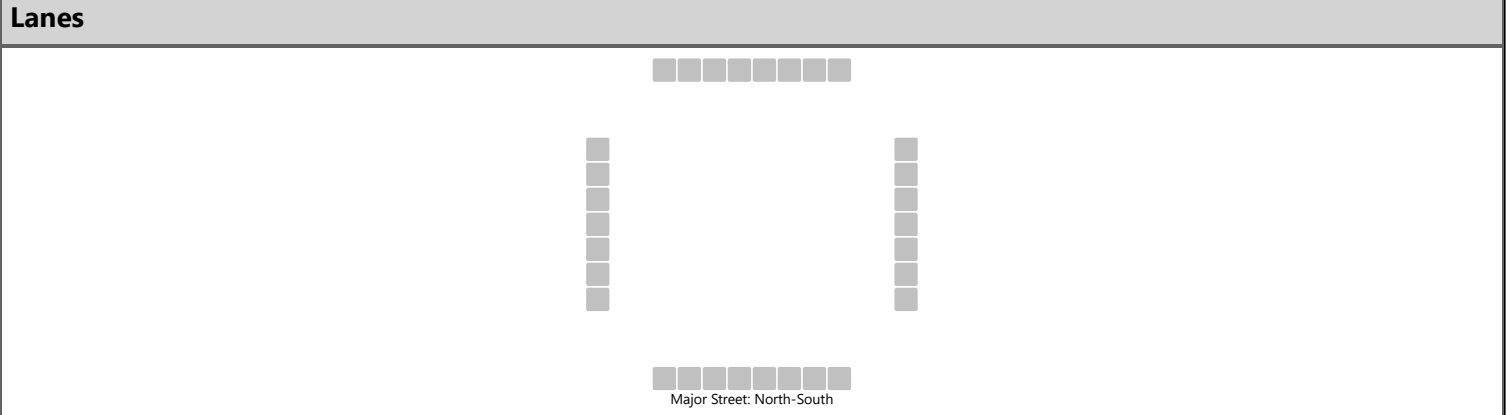
Base Critical Headway (sec)		7.1		6.2						4.1						
Critical Headway (sec)		6.82		6.42						4.13						
Base Follow-Up Headway (sec)		3.5		3.3						2.2						
Follow-Up Headway (sec)		3.52		3.32						2.23						

**Delay, Queue Length, and Level of Service**

Flow Rate, v (veh/h)			102							24						
Capacity, c (veh/h)			510							1206						
v/c Ratio			0.20							0.02						
95% Queue Length, Q <sub>95</sub> (veh)			0.7							0.1						
Control Delay (s/veh)			13.8							8.0	0.2					
Level of Service (LOS)			B							A	A					
Approach Delay (s/veh)	13.8								0.6							
Approach LOS	B								A							

# HCS Two-Way Stop-Control Report

General Information				Site Information			
Analyst	T. Eastwood			Intersection	Benton & Carroll Svc Dr		
Agency/Co.	E5 Engineering, PLLC			Jurisdiction	City of Helena		
Date Performed	1/26/2023			East/West Street	Carroll College Service Drive		
Analysis Year	2023			North/South Street	North Benton Avenue		
Time Analyzed	Weekday, AM Peak Hour			Peak Hour Factor	0.79		
Intersection Orientation	North-South			Analysis Time Period (hrs)	0.25		
Project Description	Carroll College ZMA						



**Vehicle Volumes and Adjustments**

Approach	Eastbound				Westbound				Northbound				Southbound			
	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Movement																
Priority		10	11	12		7	8	9	1U	1	2	3	4U	4	5	6
Number of Lanes		0	0	0		0	1	0	0	0	1	0	0	0	1	0
Configuration							LR					TR		LT		
Volume (veh/h)						3		1			242	1		2	517	
Percent Heavy Vehicles (%)						63		0						0		
Proportion Time Blocked						0.050		0.050						0.000		
Percent Grade (%)					3											
Right Turn Channelized																
Median Type   Storage	Undivided															

**Critical and Follow-up Headways**

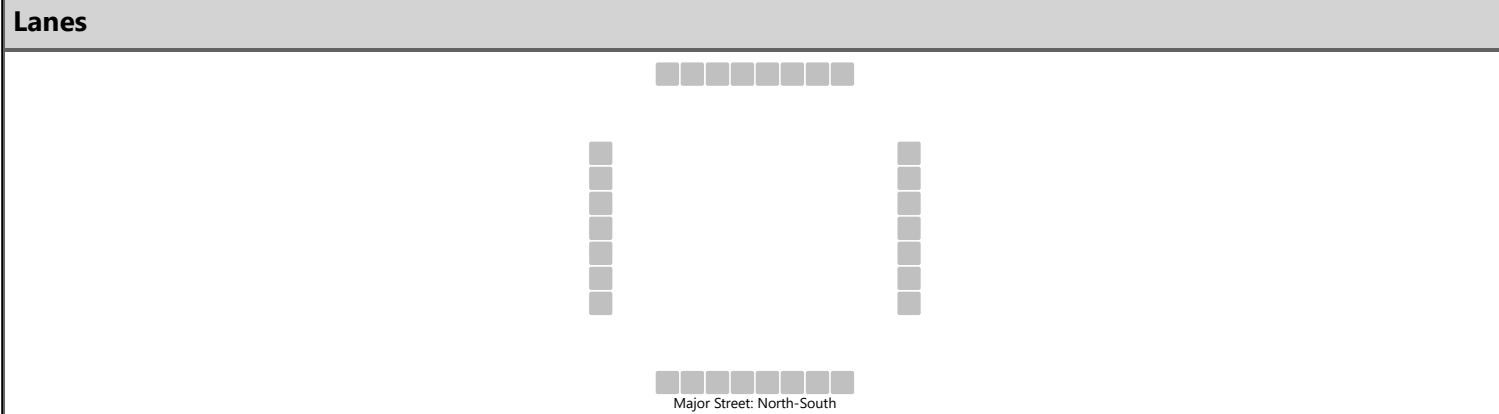
Base Critical Headway (sec)						7.1		6.2						4.1		
Critical Headway (sec)						7.63		6.50						4.10		
Base Follow-Up Headway (sec)						3.5		3.3						2.2		
Follow-Up Headway (sec)						4.07		3.30						2.20		

**Delay, Queue Length, and Level of Service**

Flow Rate, v (veh/h)						5								3		
Capacity, c (veh/h)						227								1258		
v/c Ratio						0.02								0.00		
95% Queue Length, Q <sub>95</sub> (veh)						0.1								0.0		
Control Delay (s/veh)						21.2								7.9	0.0	
Level of Service (LOS)						C								A	A	
Approach Delay (s/veh)					21.2								0.1			
Approach LOS					C								A			

# HCS Two-Way Stop-Control Report

General Information				Site Information			
Analyst	T. Eastwood			Intersection	Benton & Carroll Svc Dr		
Agency/Co.	E5 Engineering, PLLC			Jurisdiction	City of Helena		
Date Performed	1/26/2023			East/West Street	Carroll College Service Drive		
Analysis Year	2023			North/South Street	North Benton Avenue		
Time Analyzed	Weekday, PM Peak Hour			Peak Hour Factor	0.81		
Intersection Orientation	North-South			Analysis Time Period (hrs)	0.25		
Project Description	Carroll College ZMA						



**Vehicle Volumes and Adjustments**

Approach	Eastbound				Westbound				Northbound				Southbound			
	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority		10	11	12		7	8	9	1U	1	2	3	4U	4	5	6
Number of Lanes		0	0	0		0	1	0	0	0	1	0	0	0	1	0
Configuration							LR					TR		LT		
Volume (veh/h)						1		0			470	1		0	279	
Percent Heavy Vehicles (%)						0		0						0		
Proportion Time Blocked						0.150		0.150								
Percent Grade (%)					3											
Right Turn Channelized																
Median Type   Storage	Undivided															

**Critical and Follow-up Headways**

Base Critical Headway (sec)						7.1		6.2							4.1	
Critical Headway (sec)						7.00		6.50							4.10	
Base Follow-Up Headway (sec)						3.5		3.3							2.2	
Follow-Up Headway (sec)						3.50		3.30							2.20	

**Delay, Queue Length, and Level of Service**

Flow Rate, v (veh/h)						1									0	
Capacity, c (veh/h)						250									994	
v/c Ratio						0.00									0.00	
95% Queue Length, Q <sub>95</sub> (veh)						0.0									0.0	
Control Delay (s/veh)						19.4									8.6	0.0
Level of Service (LOS)						C									A	A
Approach Delay (s/veh)					19.4								0.0			
Approach LOS					C								A			



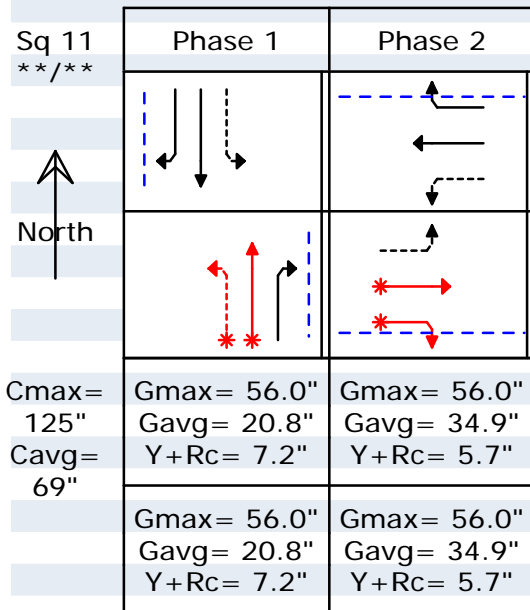
# Appendix D





**TEAPAC[Ver 9.50.02] - Capacity Analysis Summary (HCM 2016)**

Intersection Averages for Int # 1 - W Lyndale Ave & Getchell St  
 V/C 0.622 (Critical V/C 0.468) Control Delay 11.0 Level of Service B+



Lane Group	Width/ Lanes	g/C Max	Avg	SatFlo	Capcty	Adj Volume	v/c	HCM Delay	L S	Queue Model 1
------------	-----------------	------------	-----	--------	--------	---------------	-----	--------------	--------	------------------

SB Approach 17.1 B

R+ T+ L	14/1	0.448	0.302	1523	554	46	0.083	17.1	B	22 ft
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NB Approach 16.8 B

R	11/1			1537	466	19	0.041	16.9	B	9 ft
T+ L	13/1	0.448	0.302	1578	571	16	0.028	16.8	*B	7 ft

WB Approach 11.4 B+

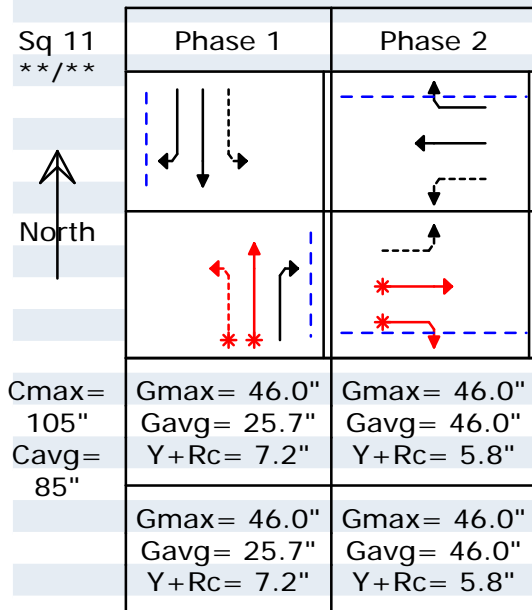
R+ T	24/2	0.448	0.506	3537	1799	1104	0.614	10.4	B+	309 ft
L	13/1	0.448	0.506	443	236	100	0.423	21.6	C+	64 ft

EB Approach 10.2 B+

R+ T	24/2	0.448	0.506	3648	1856	1277	0.688	10.2	*B+	304 ft
L	13/1	0.448	0.506	545	288	19	0.066	11.2	B+	7 ft

**TEAPAC[Ver 9.50.02] - Capacity Analysis Summary (HCM 2016)**

Intersection Averages for Int # 1 - W Lyndale Ave & Getchell St  
 V/C 0.491 (Critical V/C 0.432) Control Delay 10.1 Level of Service B+



Lane Group	Width/Lanes	g/C Max	g/C Avg	SatFlo	Capcty	Adj Volume	v/c	HCM Delay	L S	Queue Model 1
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SB Approach 22.4 C+

R+ T+ L	14/1	0.438	0.303	1469	518	89	0.172	22.4	C+	58 ft
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NB Approach 21.2 C+

R	11/1			1583	481	41	0.085	21.1	C+	25 ft
T+ L	13/1	0.438	0.303	1519	543	63	0.116	21.3	*C+	39 ft

WB Approach 9.5 A

R+ T	24/2	0.438	0.541	3629	1970	1109	0.563	9.3	A	315 ft
L	13/1	0.438	0.541	583	331	71	0.214	11.6	B+	30 ft

EB Approach 8.6 A

R+ T	24/2	0.438	0.541	3680	1997	1012	0.507	8.6	*A	285 ft
L	13/1	0.438	0.541	542	302	15	0.050	10.4	B+	6 ft

**TEAPAC[Ver 9.50.02] - Capacity Analysis Summary (HCM 2016)**

Intersection Averages for Int # 3 - W Lyndale Ave & N Benton Ave  
 V/C 0.597 (Critical V/C 0.670) Control Delay 23.4 Level of Service C+

Sq 14 **/**	Phase 1	Phase 2	Phase 3
Cmax= 125" Cavg= 89"	Gmax= 57.0" Gavg= 33.0" Y+Rc= 7.9"	Gmax= 12.7" Gavg= 9.4" Y+Rc= 3.0"	Gmax= 38.0" Gavg= 29.4" Y+Rc= 6.4"
	Gmax= 57.0" Gavg= 33.0" Y+Rc= 7.9"	Gmax= 12.7" Gavg= 10.7" Y+Rc= 3.0"	Gmax= 38.0" Gavg= 28.1" Y+Rc= 6.4"

33.0"	9.4"	29.4"
33.0"	10.7"	28.1"

Lane Group	Width/Lanes	g/C Max	g/C Avg	SatFlo	Capcty	Adj Volume	v/c	HCM Delay	L S	Queue Model 1
------------	-------------	---------	---------	--------	--------	------------	-----	-----------	-----	---------------

SB Approach 22.7 C+

R	11/1	0.024	0.371	1468	699	57	0.082	12.8	B+	28 ft
T	12/1	0.456	0.371	1887	699	335	0.479	21.8	C+	202 ft
L	13/1	0.456	0.371	1316	516	275	0.533	25.9	C+	192 ft

NB Approach 24.3 C+

R	11/1			1581	776	56	0.072	12.0	B+	25 ft
T	12/1	0.456	0.371	1845	684	110	0.161	18.8	*B	67 ft
L	13/1	0.456	0.371	1090	337	172	0.511	31.9	C	142 ft

WB Approach 21.2 C+

R	11/1			1524	502	88	0.175	17.7	B	49 ft
T	24/2	0.304	0.330	3519	1160	805	0.694	22.0	C+	220 ft
L	13/1	0.101	0.120	1871	343	119	0.347	17.9	*B	60 ft

EB Approach 25.3 C+

R	11/1			1587	501	198	0.395	20.3	C+	119 ft
T	24/2	0.304	0.316	3540	1117	946	0.847	27.0	*C+	294 ft
L	13/1	0.101	0.106	1804	363	73	0.201	16.5		60 ft

**TEAPAC[Ver 9.50.02] - Capacity Analysis Summary (HCM 2016)**

Intersection Averages for Int # 3 - W Lyndale Ave & N Benton Ave  
 V/C 0.568 (Critical V/C 0.669) Control Delay 22.0 Level of Service C+

Sq 14 **/**	Phase 1	Phase 2	Phase 3
North ↑			
Cmax= 105"	Gmax= 39.2" Gavg= 33.0" Y+Rc= 7.9"	Gmax= 11.2" Gavg= 7.8" Y+Rc= 3.0"	Gmax= 37.2" Gavg= 27.5" Y+Rc= 6.4"
Cavg= 86"	Gmax= 39.2" Gavg= 33.0" Y+Rc= 7.9"	Gmax= 11.2" Gavg= 10.4" Y+Rc= 3.0"	Gmax= 37.2" Gavg= 25.0" Y+Rc= 6.4"

33.0"			7.8"	27.5"		
33.0"			10.4"	25.0"		

Lane Group	Width/Lanes	g/C Max	g/C Avg	SatFlo	Capcty	Adj Volume	v/c	HCM Delay	L S	Queue Model 1
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SB Approach 20.1 C+

R	11/1	0.029	0.384	1575	751	40	0.053	12.1	B+	18 ft
T	12/1	0.374	0.384	1887	727	154	0.212	17.7	B	88 ft
L	13/1	0.374	0.384	1193	433	148	0.342	24.8	C+	106 ft

NB Approach 20.9 C+

R	11/1			1600	811	93	0.115	11.1	B+	39 ft
T	12/1	0.374	0.384	1894	730	248	0.340	18.8	B	142 ft
L	13/1	0.374	0.384	1293	512	298	0.583	25.7	*C+	200 ft

WB Approach 21.8 C+

R	11/1			1600	515	161	0.313	18.5	B	89 ft
T	24/2	0.354	0.320	3585	1153	886	0.769	23.0	*C+	240 ft
L	13/1	0.107	0.121	1882	374	107	0.286	16.5	*B	52 ft

EB Approach 23.6 C+

R	11/1			1561	456	148	0.325	20.6	C+	88 ft
T	24/2	0.354	0.291	3561	1039	791	0.761	24.6	C+	230 ft
L	13/1	0.107	0.091	1863	317	50	0.158	17.8		Page 221 of 322

# AMENDED PLAT OF CAPITAL HILL ADDITION BLOCK 1 LOT AGGREGATION

NORTHWEST 1/4, SECTION 30, TOWNSHIP 10 NORTH, RANGE 3 WEST, PRINCIPAL MERIDIAN, MONTANA,  
CITY OF HELENA, LEWIS AND CLARK COUNTY, MONTANA

**COMMISSIONED BY: CARROLL COLLEGE**

**PURPOSE OF SURVEY / LANDOWNER CERTIFICATION**

I, the undersigned property owner, do hereby certify that the purpose of this survey is as follows:

To aggregate parcels or lots when a certificate of survey or subdivision plat shows that the boundaries of the original parcels have been eliminated and the boundaries of a larger aggregate parcel are established. A restriction or requirement on the original platted lot or original unplatted parcel continues to apply to those areas, as pursuant to the requirements of Section 76-3-207(1)(f), MCA, and are subject to review by the governing body to determine whether or not the requirements of this chapter apply to this aggregation and may establish reasonable fees, not to exceed \$200, for the examination, as pursuant to the requirements of Section 76-3-207(4), MCA.

I additionally certify that this lot is exempt from DEQ review in accord with 17.36.605(3) ARM which states that aggregations of parcels are not subdivisions subject to review, except that an aggregation is subject to review under 76-4-130, MCA, if any parcel included in the aggregation has a previous approval issued under Title 76, chapter 4, part 1, MCA.

Lon Peterson  
CARROLL COLLEGE by Lon Peterson, Vice President, Finance and Administration

STATE OF Montana  
County of Lewis & Clark

On this 28 day of December, 2016 before me, the undersigned, a Notary Public for the State of Montana, personally appeared the above named person(s) whose names are subscribed to the foregoing instrument and affirmed to me that he/she executed the same.  
Kimberly Ann Sell  
Printed Name Kimberly Ann Sell  
Notary Public in and for the State of Montana  
Residing at Helena  
My Commission Expires 4/30/19



**CERTIFICATE OF AMENDED PLAT REVIEW**

We, the undersigned, do hereby certify that this plat has been reviewed by the governing body to determine whether or not the requirements of this chapter apply to this aggregation and may establish reasonable fees, not to exceed \$200, for the examination, as pursuant to the requirements of Section 76-3-207(4), MCA.

Lucy Moulton Dwyer 12-27-16  
City of Helena Community Development Date

Ben Stahl 12/27/16  
City of Helena Engineer Date

**CERTIFICATE OF COUNTY TREASURER**

I hereby certify pursuant to 76-3-207(3), MCA, that all real property taxes and special assessments assessed and levied on the land described on this Amended Plat have been paid.

Geocode(s): 05-1888-30-2-30-01-0000, 05-1888-30-2-30-09-0000,  
05-1888-30-2-30-11-0000, 05-1888-30-2-30-13-0000, 05-1888-30-2-30-15-0000,  
05-1888-30-2-30-17-0000, 05-1888-30-2-30-19-0000, 05-1888-30-2-30-23-0000,  
05-1888-30-2-30-25-0000, 05-1888-30-2-30-30-0000, 05-1888-30-2-30-33-0000,  
05-1888-30-2-30-35-0000

Paulette DeHart January 6, 2017  
Lewis and Clark County Treasurer Date

**CERTIFICATE OF EXAMINING LAND SURVEYOR**

I, Thomas E. Stark acting as an examining land surveyor for Lewis and Clark County, Montana, do hereby certify that I have examined this Certificate of survey and find that the survey data shown hereon meet the conditions set forth by or pursuant to 76-3-611(2)(a), MCA.

Thomas E. Stark 12/22/16  
Examining Land Surveyor Date  
Montana License No. 1224965

**CERTIFICATE OF SURVEYOR**

I, Gunnar B. Getchell, a Montana licensed Professional Land Surveyor, do hereby certify that this survey was performed under my supervision during the months of April, 2015 through December, 2016 in accordance with the provisions of the Montana Subdivision and Platting Act (76-3-101 through 76-3-625, MCA) and the regulations adopted pursuant to that Act.

Gunnar B. Getchell  
Gunnar B. Getchell  
Montana License No. 9758LS



3388772 CGS  
01/16/2017 12:01 PM Pages: 1 of 2 Fees: 115.00  
Plotted by: Surveyor Clark & Robinson, Lewis & Clark Co.

		1/4 SEC.	SECTION	TOWNSHIP	RANGE
		NW	30	10N	3W
FIELD WORK: RGL/JUR DRAWN BY: JUR CHECKED BY: SBG		DATE: 12/2016 SCALE: 1"=40' PROJ. #: 0245021		PRINCIPAL MERIDIAN, MONTANA LEWIS & CLARK COUNTY, MONTANA PLOTTED DATE: Dec 19 2016 CLIENT: CARROLL COLLEGE	
DRAWING NAME: R:\0245021_AmPlat\ACAO\Survey\0245021_BLOCK 1 AGGREGATE.DWG		SHEET 1 OF 2		PLOTTED BY: jeff rose	

# AMENDED PLAT OF CAPITAL HILL ADDITION BLOCK 1 LOT AGGREGATION

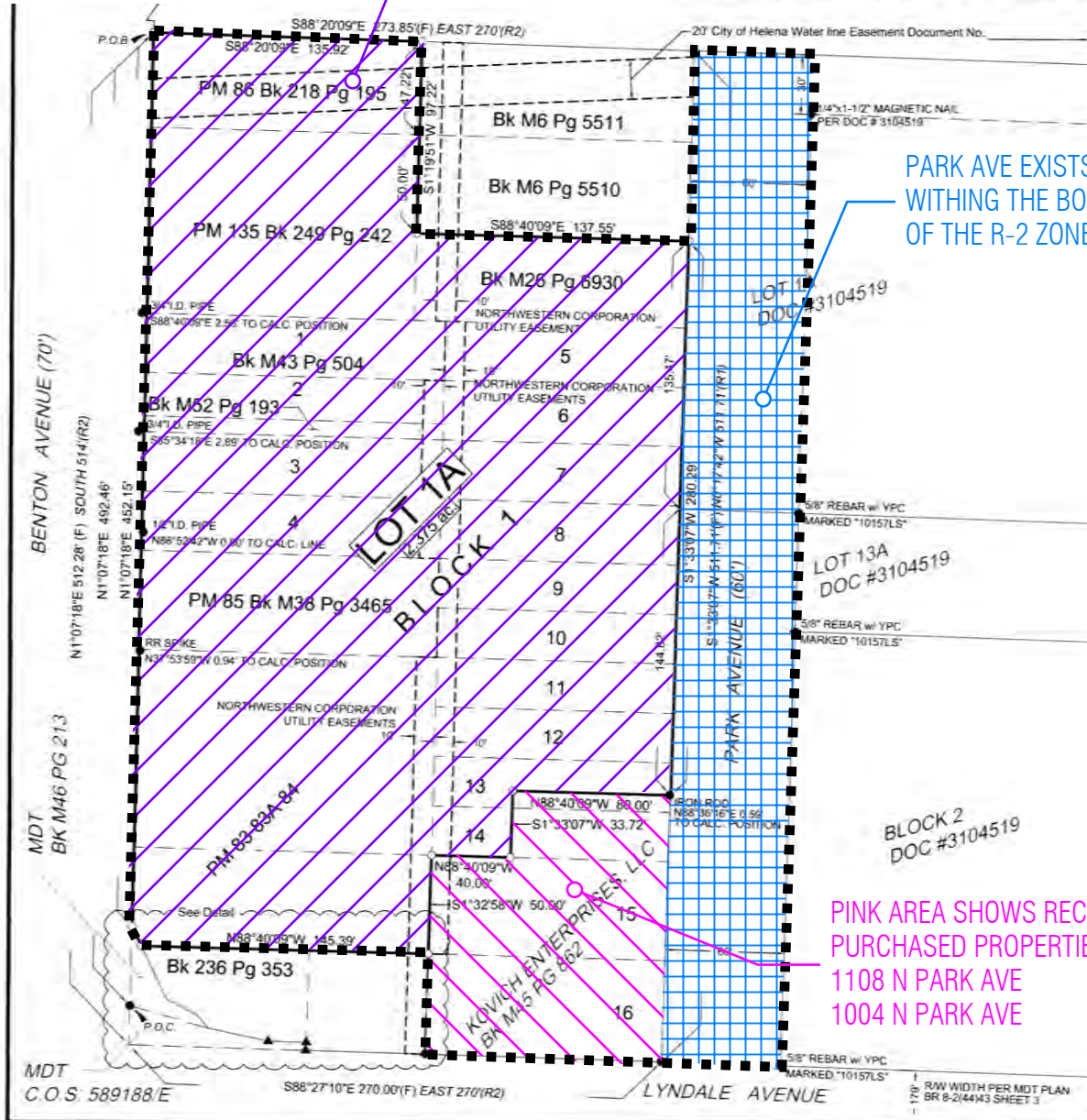
NORTHWEST 1/4 SECTION 36, TOWNSHIP 10 NORTH, RANGE 3 WEST, PRINCIPAL MERIDIAN, MONTANA,  
MONTANA

PURPLE AREA WAS AGGREGATED AS  
1321 N BENTON AVE, ORIGINALLY MADE  
UP OF MULTIPLE ADDRESSES, SEE  
AMENDED PLAT

CARROLL COLLEGE  
BK 79 PG 603

### SURVEYOR'S NOTE

Existing accesses to North Benton and North Park Avenues will be retained.



PARK AVE EXISTS  
WITHIN THE BOUNDARY  
OF THE R-2 ZONE

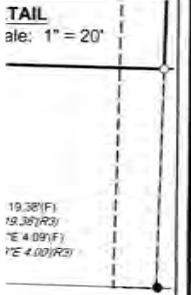
PINK AREA SHOWS RECENTLY  
PURCHASED PROPERTIES:  
1108 N PARK AVE  
1004 N PARK AVE

west quarter of Section 30,  
Lewis and Clark County,  
Montana, as referenced to the

98, as shown on Sheet 1  
including a rebar set on the  
.46 feet along said west  
line; thence S88°20'09"E  
of PM 86; thence  
of Lot PM 135 of said  
on of Block 1 described in  
40°09'E 137.55 feet along  
ended Plat of Block 2 & 3,  
Montana; thence S1°33'07"W  
west right-of-way of Park  
to the northeast corner of  
Montana; thence along said  
72 feet; 3) N88°40'09"W  
Block 1; thence N88°40'09"W  
37°43'W 11.08 feet to the  
11°07'18"E 452.15 feet  
or less, and is subject to

iron cap marked 10157LS  
or as noted  
aluminum cap  
ARD

inspection  
survey  
document # 3104519  
document # 1000779  
na  
Certificate of Survey 589188/E  
lead Book M46 Page 213



TOWNSHIP	RANGE
10N	3W
MONTANA	
COUNTY, MONTANA	
PLOTTED BY: jeff ree	
SHEET 2 OF 2	

3300772 COS  
01/18/2017 12:01:10 PM Page 2 of 2 Fees: \$115.50

After Recording Return to:  
Bosch, Ruhr, Dugdale, Martin & Kaze, PLLP  
P.O. Box 7152  
Havre, MT 59501

FIRST MONTANA TITLE  
L & C# 80209

WARRANTY DEED

For good and valuable consideration, **HANNA WARHANK (Grantor)**, whose mailing address is c/o David Warhank, P.O. Box 27, Rudyard, MT 59540, grants and warrants title to **CARROLL COLLEGE (Grantee)**, whose mailing address is 1601 North Benton Avenue, Helena, MT 59625-0002, and to Grantee's successors and assigns forever, all of the following real property in Helena, Lewis and Clark County, Montana:

A tract of land on North Benton Avenue in the City of Helena, Lewis and Clark County, Montana, described as follows, to-wit:

Beginning at a point on the East line of Benton Avenue, from which the intersection of the East line of Benton Avenue, with the North line of Lyndale Avenue, bears South 199.5 feet, more or less, which point of beginning is the northwest corner of the tract of land now owned by Arthur Bessette, fronting on Benton Avenue, and described in the decree in Cause No. 10258 of the of the District Court of the First Judicial District of the State of Montana, in and for the County of Lewis and Clark; running thence North 86'19" East 150.2 feet; running thence North 50.5 feet; running thence South 86'2" West 150.5 feet to the East line of Benton Avenue; running thence South 50 feet along the East line of Benton Avenue to the point of beginning;

The point of beginning is situated with reference to the Southwest corner of Lot 1 of SECTION 30, TOWNSHIP 10 NORTH, RANGE 3 WEST, as follows: From said point of beginning running South along the East line of Benton Avenue to the point where said East line of Benton Avenue intersects the south line of said Lot 1 a distance of 229.50 feet, more or less; running thence West along the South line of said Lot 1 to the said Southwest Corner thereof, a distance of 35 feet, more or less. (Deed reference Book 135 of Deeds, Page 324).



Lewis & Clark County

DEED

**3148010**

Page: 1 of 2  
08/14/2008 02:42P

8k-M38 Pg-3465



**TOGETHER WITH** all buildings, structures and improvements located thereon, and all tenements, hereditaments and appurtenances to, and all reversions and remainders, and all rents, issues and profits of, and all title of the Grantor in all of such real property; and

**SUBJECT TO** all exceptions, restrictions, reservations, easements and rights-of-way in all instruments of record, including all reservations of coal, oil, gas and other minerals, and further subject to any existing oil and gas lease or leases and operations thereunder as of the date of this instrument, and to all easements and rights-of-way apparent from a visual examination of the land.

TO HAVE AND TO HOLD all and singular all of such real property together with appurtenances, to the Grantee and to Grantee's successors and assigns forever.

Grantor hereby warrants and agrees to defend only the title to said property to the Grantee and the Grantee's successors and assigns forever, against all acts of Grantor and any and all persons who may lawfully claim the same.

This instrument is executed on May 2, 2008.

Hanna Warhank  
Hanna Warhank

STATE OF MONTANA  
County of Missoula

This document was acknowledged before me on May 2, 2008, by **Hanna Warhank**.

Wendy Owens  
Notary Public for State of Montana  
Printed name: WENDY OWENS  
Residing at Missoula, Montana  
My commission expires 11-30, 2009



Lewis & Clark County

DEED

**3148010**  
Page: 2 of 2  
05/14/2008 02:42P  
Bk-M38 Pg-3465



# OWNER'S POLICY OF TITLE INSURANCE

ISSUED BY

*First American Title Insurance Company*

Any notice of claim and any other notice or statement in writing required to be given to the Company under this policy must be given to the Company at the address shown in Section 18 of the Conditions.

## COVERED RISKS

SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE EXCEPTIONS FROM COVERAGE CONTAINED IN SCHEDULE B AND THE CONDITIONS, FIRST AMERICAN TITLE INSURANCE COMPANY, a California corporation (the "Company") insures, as of Date of Policy and, to the extent stated in Covered Risks 9 and 10, after Date of Policy, against loss or damage, not exceeding the Amount of Insurance, sustained or incurred by the Insured by reason of:

1. Title being vested other than as stated in Schedule A.
2. Any defect in or lien or encumbrance on the Title. This Covered Risk includes but is not limited to insurance against loss from
  - (a) A defect in the Title caused by
    - (i) forgery, fraud, undue influence, duress, incompetency, incapacity, or impersonation;
    - (ii) failure of any person or Entity to have authorized a transfer or conveyance;
    - (iii) a document affecting Title not properly created, executed, witnessed, sealed, acknowledged, notarized, or delivered;
    - (iv) failure to perform those acts necessary to create a document by electronic means authorized by law;
    - (v) a document executed under a falsified, expired, or otherwise invalid power of attorney;
    - (vi) a document not properly filed, recorded, or indexed in the Public Records including failure to perform those acts by electronic means authorized by law; or
    - (vii) a defective judicial or administrative proceeding.
  - (b) The lien of real estate taxes or assessments imposed on the Title by a governmental authority due or payable, but unpaid.
  - (c) Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land. The term "encroachment" includes encroachments of existing improvements located on the Land onto adjoining land, and encroachments onto the Land of existing improvements located on adjoining land.
3. Unmarketable Title.
4. No right of access to and from the Land.
5. The violation or enforcement of any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
  - (a) the occupancy, use, or enjoyment of the Land;
  - (b) the character, dimensions, or location of any improvement erected on the Land;
  - (c) the subdivision of land; or
  - (d) environmental protectionif a notice, describing any part of the Land, is recorded in the Public Records setting forth the violation or intention to enforce, but only to the extent of the violation or enforcement referred to in that notice.
6. An enforcement action based on the exercise of a governmental police

power not covered by Covered Risk 5 if a notice of the enforcement action, describing any part of the Land, is recorded in the Public Records, but only to the extent of the enforcement referred to in that notice.

7. The exercise of the rights of eminent domain if a notice of the exercise, describing any part of the Land, is recorded in the Public Records.
8. Any taking by a governmental body that has occurred and is binding on the rights of a purchaser for value without Knowledge.
9. Title being vested other than as stated in Schedule A or being defective
  - (a) as a result of the avoidance in whole or in part, or from a court order providing an alternative remedy, of a transfer of all or any part of the title to or any interest in the Land occurring prior to the transaction vesting Title as shown in Schedule A because that prior transfer constituted a fraudulent or preferential transfer under federal bankruptcy, state insolvency, or similar creditors' rights laws; or
  - (b) because the instrument of transfer vesting Title as shown in Schedule A constitutes a preferential transfer under federal bankruptcy, state insolvency, or similar creditors' rights laws by reason of the failure of its recording in the Public Records
    - (i) to be timely, or
    - (ii) to impart notice of its existence to a purchaser for value or to a judgment or lien creditor.
10. Any defect in or lien or encumbrance on the Title or other matter included in Covered Risks 1 through 9 that has been created or attached or has been filed or recorded in the Public Records subsequent to Date of Policy and prior to the recording of the deed or other instrument of transfer in the Public Records that vests Title as shown in Schedule A.

The Company will also pay the costs, attorneys' fees, and expenses incurred in defense of any matter insured against by this policy, but only to the extent provided in the Conditions.

*First American Title Insurance Company*

BY  PRESIDENT

ATTEST  SECRETARY



## EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. (a) Any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
  - (i) the occupancy, use, or enjoyment of the Land;
  - (ii) the character, dimensions, or location of any improvement erected on the Land;
  - (iii) the subdivision of land; or
  - (iv) environmental protection;or the effect of any violation of these laws, ordinances, or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5.
- (b) Any governmental police power. This Exclusion 1(b) does not modify or limit the coverage provided under Covered Risk 6.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8.
3. Defects, liens, encumbrances, adverse claims, or other matters
  - (a) created, suffered, assumed, or agreed to by the Insured Claimant;
  - (b) not Known to the Company, not recorded in the Public Records at Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
  - (c) resulting in no loss or damage to the Insured Claimant;
  - (d) attaching or created subsequent to Date of Policy (however, this does not modify or limit the coverage provided under Covered Risks 9 and 10); or
  - (e) resulting in loss or damage that would not have been sustained if the Insured Claimant had paid value for the Title.
4. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights laws, that the transaction vesting the Title as shown in Schedule A, is
  - (a) a fraudulent conveyance or fraudulent transfer; or
  - (b) a preferential transfer for any reason not stated in Covered Risk 9 of this policy.
5. Any lien on the Title for real estate taxes or assessments imposed by governmental authority and created or attaching between Date of Policy and the date of recording of the deed or other instrument of transfer in the Public Records that vests Title as shown in Schedule A.

## CONDITIONS

### 1. DEFINITION OF TERMS

The following terms when used in this policy mean:

- (a) "Amount of Insurance": The amount stated in Schedule A, as may be increased or decreased by endorsement to this policy, increased by Section 8(b), or decreased by Sections 10 and 11 of these Conditions.
- (b) "Date of Policy": The date designated as "Date of Policy" in Schedule A.
- (c) "Entity": A corporation, partnership, trust, limited liability company, or other similar legal entity.
- (d) "Insured": The Insured named in Schedule A.
  - (i) The term "Insured" also includes
    - (A) successors to the Title of the Insured by operation of law as distinguished from purchase, including heirs, devisees, survivors, personal representatives, or next of kin;
    - (B) successors to an Insured by dissolution, merger, consolidation, distribution, or reorganization;
    - (C) successors to an Insured by its conversion to another kind of Entity;
    - (D) a grantee of an Insured under a deed delivered without payment of actual valuable consideration conveying the Title
      - (1) if the stock, shares, memberships, or other equity interests of the grantee are wholly-owned by the named Insured,
      - (2) if the grantee wholly owns the named Insured,
      - (3) if the grantee is wholly-owned by an affiliated Entity of the named Insured, provided the affiliated Entity and the named Insured are both wholly-owned by the same person or Entity, or
      - (4) if the grantee is a trustee or beneficiary of a trust created by a written instrument established by the Insured named in Schedule A

for estate planning purposes.

- (ii) With regard to (A), (B), (C), and (D) reserving, however, all rights and defenses as to any successor that the Company would have had against any predecessor Insured.
- (e) "Insured Claimant": An Insured claiming loss or damage.
- (f) "Knowledge" or "Known": Actual knowledge, not constructive knowledge or notice that may be imputed to an Insured by reason of the Public Records or any other records that impart constructive notice of matters affecting the Title.
- (g) "Land": The land described in Schedule A, and affixed improvements that by law constitute real property. The term "Land" does not include any property beyond the lines of the area described in Schedule A, nor any right, title, interest, estate, or easement in abutting streets, roads, avenues, alleys, lanes, ways, or waterways, but this does not modify or limit the extent that a right of access to and from the Land is insured by this policy.
- (h) "Mortgage": Mortgage, deed of trust, trust deed, or other security instrument, including one evidenced by electronic means authorized by law.
- (i) "Public Records": Records established under state statutes at Date of Policy for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without Knowledge. With respect to Covered Risk 5(d), "Public Records" shall also include environmental protection liens filed in the records of the clerk of the United States District Court for the district where the Land is located.
- (j) "Title": The estate or interest described in Schedule A.
- (k) "Unmarketable Title": Title affected by an alleged or apparent matter that would permit a prospective purchaser or lessee of the Title or lender on the Title to be released from the obligation to purchase, lease, or lend if there is a contractual condition requiring the delivery of marketable title.

### 2. CONTINUATION OF INSURANCE

The coverage of this policy shall continue in force as of Date of Policy in favor of an Insured, but only so long as the Insured retains an estate or interest in the Land, or holds an obligation secured by a purchase money Mortgage given by a purchaser from the Insured, or only so long as the Insured shall have liability by reason of warranties in any transfer or conveyance of the Title. This policy shall not continue in force in favor of any purchaser from the Insured of either (i) an estate or interest in the Land, or (ii) an obligation secured by a purchase money Mortgage given to the Insured.

### 3. NOTICE OF CLAIM TO BE GIVEN BY INSURED CLAIMANT

The Insured shall notify the Company promptly in writing (i) in case of any litigation as set forth in Section 5(a) of these Conditions, (ii) in case Knowledge shall come to an Insured hereunder of any claim of title or interest that is adverse to the Title, as insured, and that might cause loss or damage for which the Company may be liable by virtue of this policy, or (iii) if the Title, as insured, is rejected as Unmarketable Title. If the Company is prejudiced by the failure of the Insured Claimant to provide prompt notice, the Company's liability to the Insured Claimant under the policy shall be reduced to the extent of the prejudice.

### 4. PROOF OF LOSS

In the event the Company is unable to determine the amount of loss or damage, the Company may, at its option, require as a condition of payment that the Insured Claimant furnish a signed proof of loss. The proof of loss must describe the defect, lien, encumbrance, or other matter insured against by this policy that constitutes the basis of loss or damage and shall state, to the extent possible, the basis of calculating the amount of the loss or damage.

### 5. DEFENSE AND PROSECUTION OF ACTIONS

- (a) Upon written request by the Insured, and subject to the options contained in Section 7 of these Conditions, the Company, at its own cost and without unreasonable delay, shall provide for the defense of an Insured in litigation in which any third party asserts a claim covered by this policy adverse to the Insured. This obligation is limited to only those stated causes of action alleging matters insured against by this policy. The Company shall have the right to select counsel of its choice (subject to the right of the Insured to object for reasonable cause) to represent the Insured as to those stated causes of action. It shall not be liable for and will not pay the fees of any other counsel. The Company will not pay any fees, costs, or expenses incurred by the Insured in the defense of those causes of action that allege matters not insured against by this policy.
- (b) The Company shall have the right, in addition to the options contained in

**SCHEDULE A**

File Number: L&C80209

Policy Number: 1002024-0044285

Address Reference: 1321 N Benton Ave  
Helena, MT

Amount of Insurance: \$ 190,000.00

Premium: \$ 774.00

Date of Policy: May 14, 2008 at 02:42 PM

1. Name of Insured:  
Carroll College
2. The estate or interest in the Land that is insured by this policy is:  
Fee Simple
3. Title is vested in:  
Carroll College
4. The Land referred to in this policy is described as follows:

A tract of land on North Benton Avenue in the City of Helena, Lewis and Clark County, Montana, described as follows, to-wit:

Beginning at a point on the East line of Benton Avenue, from which the intersection of the East line of Benton Ave., with the North line of Lyndale Ave., bears South 199.5 feet, more or less, which point of beginning is the northwest corner of the tract of land now owned by Arthur Bessette, fronting on Benton Ave., and described in the decree in Cause No. 10258 of the District Court of the First Judicial District of the State of Montana, in and for the County of Lewis and Clark; running thence North 86°19' East 150.2 feet; running thence North 50.5 feet; running thence South 86°2' West 150.5 feet to the East line of Benton Ave.; running thence South 50 feet along the East line of Benton Ave. to the point of beginning;

The point of beginning is situated with reference to the Southwest corner of Lot 1 of SECTION 30, TOWNSHIP 10 NORTH, RANGE 3 WEST, as follows: From said point of beginning running South along the East line of Benton Ave. to the point where said East line of Benton Ave. intersects the south line of said Lot 1 a distance of 229.50 feet, more or less; running thence West along the South line of said Lot 1 to the said Southwest Corner thereof, a distance of 35 feet, more or less. (Deed Reference Book 135 of Deeds, Page 324)

**First Montana Title Company of Helena**

By: 

Authorized Officer or Agent

## SCHEDULE B

File Number: L&C80209

Policy Number: 1002024-0044285

### EXCEPTIONS FROM COVERAGE

This policy does not insure against loss or damage, and the Company will not pay costs, attorneys' fees or expenses which arise by reason of:

1. Any facts, rights, interests or claims which are not shown by the public records but which could be ascertained by an inspection of the land or which may be asserted by persons in possession, or claiming to be in possession, thereof.
2. Easements, liens, encumbrances, or claims thereof which are not shown by the public records.
3. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the title including discrepancies, conflicts in boundary lines, shortage in area or any other facts that would be disclosed by an accurate and complete land survey of the land, and that are not shown in the public records.
4. Any lien, or right to a lien, imposed by the law for services, labor or material heretofore or hereafter furnished, which lien or right to a lien is not shown by the public records.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereto; (c) Indian treaty or aboriginal rights, including, but not limited to, easements or equitable servitudes; or, (d) water rights, claims or title to water, whether or not the matters excepted under (a), (b), (c) or (d) are shown by the public records.
6. Taxes or assessments which are not now payable or which are not shown as existing liens by the public records of any taxing authority that levies taxes or assessments on real property or by the public records; proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the public records.
7. Any services, installation, connection, maintenance or construction charges for sewer, water, electricity, or garbage collection or disposal or other utilities unless shown as an existing lien by the public records.
8. Defects, liens, encumbrances, adverse claims or other matters, if any created, first appearing in the public records or attaching subsequent to the effective date hereof but prior to the date the proposed insured acquires of record for value the estate or interest or mortgage thereon covered by this Commitment.
9. Reservations or exceptions in patents or in Acts authorizing the issuance thereof; all claims to water and water rights.
10. Any minerals, mineral rights, or related matters, including but not limited to oil, gas, coal and other hydrocarbons.
11. Any Special Improvement District, any Rural Improvement District, special liens and levies of which no search is made.
12. General County Taxes for the 2008 and subsequent years, a lien which is not yet due and payable.
13. No liability is assumed for errors, omissions or changes in assessed evaluations or amount of taxes assessed by any state, county, city or federal taxing or assessing authority.

**SCHEDULE B**  
**(Continued)**

File Number: L&C80209

Policy Number: 1002024-0044285

14. County road rights-of-way the existence of which is dependent in whole or in part upon writings which have not been recorded and indexed as conveyances in the office of the Clerk and Recorder pursuant to Title 70, Chapter MCA.

**NOTE: Any Deed Restrictions, Covenant, By-Law, Declaration of Condominium and/or any amendments thereto and/or otherwise as shown herein as an exception which may contain a clause indicating a preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status, or national origin to the extent such covenants, conditions or restrictions violate 42 USC 3604(c), is hereby deleted as to said reference; no other deletion is hereby intended or implied.**

**END OF SCHEDULE B**

Section 7 of these Conditions, at its own cost, to institute and prosecute any action or proceeding or to do any other act that in its opinion may be necessary or desirable to establish the Title, as insured, or to prevent or reduce loss or damage to the Insured. The Company may take any appropriate action under the terms of this policy, whether or not it shall be liable to the Insured. The exercise of these rights shall not be an admission of liability or waiver of any provision of this policy. If the Company exercises its rights under this subsection, it must do so diligently.

(c) Whenever the Company brings an action or asserts a defense as required or permitted by this policy, the Company may pursue the litigation to a final determination by a court of competent jurisdiction, and it expressly reserves the right, in its sole discretion, to appeal any adverse judgment or order.

## **6. DUTY OF INSURED CLAIMANT TO COOPERATE**

(a) In all cases where this policy permits or requires the Company to prosecute or provide for the defense of any action or proceeding and any appeals, the Insured shall secure to the Company the right to so prosecute or provide defense in the action or proceeding, including the right to use, at its option, the name of the Insured for this purpose. Whenever requested by the Company, the Insured, at the Company's expense, shall give the Company all reasonable aid (i) in securing evidence, obtaining witnesses, prosecuting or defending the action or proceeding, or effecting settlement, and (ii) in any other lawful act that in the opinion of the Company may be necessary or desirable to establish the Title or any other matter as insured. If the Company is prejudiced by the failure of the Insured to furnish the required cooperation, the Company's obligations to the Insured under the policy shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation, with regard to the matter or matters requiring such cooperation.

(b) The Company may reasonably require the Insured Claimant to submit to examination under oath by any authorized representative of the Company and to produce for examination, inspection, and copying, at such reasonable times and places as may be designated by the authorized representative of the Company, all records, in whatever medium maintained, including books, ledgers, checks, memoranda, correspondence, reports, e-mails, disks, tapes, and videos whether bearing a date before or after Date of Policy, that reasonably pertain to the loss or damage. Further, if requested by any authorized representative of the Company, the Insured Claimant shall grant its permission, in writing, for any authorized representative of the Company to examine, inspect, and copy all of these records in the custody or control of a third party that reasonably pertain to the loss or damage. All information designated as confidential by the Insured Claimant provided to the Company pursuant to this Section shall not be disclosed to others unless, in the reasonable judgment of the Company, it is necessary in the administration of the claim. Failure of the Insured Claimant to submit for examination under oath, produce any reasonably requested information, or grant permission to secure reasonably necessary information from third parties as required in this subsection, unless prohibited by law or governmental regulation, shall terminate any liability of the Company under this policy as to that claim.

## **7. OPTIONS TO PAY OR OTHERWISE SETTLE CLAIMS; TERMINATION OF LIABILITY**

In case of a claim under this policy, the Company shall have the following additional options:

(a) To Pay or Tender Payment of the Amount of Insurance.

To pay or tender payment of the Amount of Insurance under this policy together with any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment or tender of payment and that the Company is obligated to pay.

Upon the exercise by the Company of this option, all liability and obligations of the Company to the Insured under this policy, other than to make the payment required in this subsection, shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation.

(b) To Pay or Otherwise Settle With Parties Other Than the Insured or With the Insured Claimant.

(i) To pay or otherwise settle with other parties for or in the name of an Insured Claimant any claim insured against under this policy. In addition, the Company will pay any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment and that the Company is obligated to pay; or

(ii) To pay or otherwise settle with the Insured Claimant the loss or damage provided for under this policy, together with any costs, attorneys' fees, and

expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment and that the Company is obligated to pay. Upon the exercise by the Company of either of the options provided for in subsections (b)(i) or (ii), the Company's obligations to the Insured under this policy for the claimed loss or damage, other than the payments required to be made, shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation.

## **8. DETERMINATION AND EXTENT OF LIABILITY**

This policy is a contract of indemnity against actual monetary loss or damage sustained or incurred by the Insured Claimant who has suffered loss or damage by reason of matters insured against by this policy.

(a) The extent of liability of the Company for loss or damage under this policy shall not exceed the lesser of

(i) the Amount of Insurance; or

(ii) the difference between the value of the Title as insured and the value of the Title subject to the risk insured against by this policy.

(b) If the Company pursues its rights under Section 5 of these Conditions and is unsuccessful in establishing the Title, as insured,

(i) the Amount of Insurance shall be increased by 10%, and

(ii) the Insured Claimant shall have the right to have the loss or damage determined either as of the date the claim was made by the Insured Claimant or as of the date it is settled and paid.

(c) In addition to the extent of liability under (a) and (b), the Company will also pay those costs, attorneys' fees, and expenses incurred in accordance with Sections 5 and 7 of these Conditions.

## **9. LIMITATION OF LIABILITY**

(a) If the Company establishes the Title, or removes the alleged defect, lien, or encumbrance, or cures the lack of a right of access to or from the Land, or cures the claim of Unmarketable Title, all as insured, in a reasonably diligent manner by any method, including litigation and the completion of any appeals, it shall have fully performed its obligations with respect to that matter and shall not be liable for any loss or damage caused to the Insured.

(b) In the event of any litigation, including litigation by the Company or with the Company's consent, the Company shall have no liability for loss or damage until there has been a final determination by a court of competent jurisdiction, and disposition of all appeals, adverse to the Title, as insured.

(c) The Company shall not be liable for loss or damage to the Insured for liability voluntarily assumed by the Insured in settling any claim or suit without the prior written consent of the Company.

## **10. REDUCTION OF INSURANCE; REDUCTION OR TERMINATION OF LIABILITY**

All payments under this policy, except payments made for costs, attorneys' fees, and expenses, shall reduce the Amount of Insurance by the amount of the payment.

## **11. LIABILITY NONCUMULATIVE**

The Amount of Insurance shall be reduced by any amount the Company pays under any policy insuring a Mortgage to which exception is taken in Schedule B or to which the Insured has agreed, assumed, or taken subject, or which is executed by an Insured after Date of Policy and which is a charge or lien on the Title, and the amount so paid shall be deemed a payment to the Insured under this policy.

## **12. PAYMENT OF LOSS**

When liability and the extent of loss or damage have been definitely fixed in accordance with these Conditions, the payment shall be made within 30 days.

## **13. RIGHTS OF RECOVERY UPON PAYMENT OR SETTLEMENT**

(a) Whenever the Company shall have settled and paid a claim under this policy, it shall be subrogated and entitled to the rights of the Insured Claimant in the Title and all other rights and remedies in respect to the claim that the Insured Claimant has against any person or property, to the extent of the amount of any loss, costs, attorneys' fees, and expenses paid by the Company. If requested by the Company, the Insured Claimant shall execute documents to evidence the transfer to the Company of these rights and remedies. The Insured Claimant shall permit the Company to sue, compromise, or settle in the name of the Insured Claimant and to use the name of the Insured Claimant in any transaction or litigation involving these

rights and remedies.

If a payment on account of a claim does not fully cover the loss of the Insured Claimant, the Company shall defer the exercise of its right to recover until after the Insured Claimant shall have recovered its loss.

(b) The Company's right of subrogation includes the rights of the Insured to indemnities, guaranties, other policies of insurance, or bonds, notwithstanding any terms or conditions contained in those instruments that address subrogation rights.

#### **14. ARBITRATION**

Either the Company or the Insured may demand that the claim or controversy shall be submitted to arbitration pursuant to the Title Insurance Arbitration Rules of the American Land Title Association ("Rules"). Except as provided in the Rules, there shall be no joinder or consolidation with claims or controversies of other persons. Arbitrable matters may include, but are not limited to, any controversy or claim between the Company and the Insured arising out of or relating to this policy, any service in connection with its issuance or the breach of a policy provision, or to any other controversy or claim arising out of the transaction giving rise to this policy. All arbitrable matters when the Amount of Insurance is \$2,000,000 or less shall be arbitrated at the option of either the Company or the Insured. All arbitrable matters when the Amount of Insurance is in excess of \$2,000,000 shall be arbitrated only when agreed to by both the Company and the Insured. Arbitration pursuant to this policy and under the Rules shall be binding upon the parties. Judgment upon the award rendered by the Arbitrator(s) may be entered in any court of competent jurisdiction.

#### **15. LIABILITY LIMITED TO THIS POLICY; POLICY ENTIRE CONTRACT**

(a) This policy together with all endorsements, if any, attached to it by the Company is the entire policy and contract between the Insured and the Company. In interpreting any provision of this policy, this policy shall be construed as a whole.

(b) Any claim of loss or damage that arises out of the status of the Title or by any action asserting such claim shall be restricted to this policy.

(c) Any amendment of or endorsement to this policy must be in writing and authenticated by an authorized person, or expressly incorporated by Schedule A of this policy.

(d) Each endorsement to this policy issued at any time is made a part of this policy and is subject to all of its terms and provisions. Except as the endorsement expressly states, it does not (i) modify any of the terms and provisions of the policy, (ii) modify any prior endorsement, (iii) extend the Date of Policy, or (iv) increase the Amount of Insurance.

#### **16. SEVERABILITY**

In the event any provision of this policy, in whole or in part, is held invalid or unenforceable under applicable law, the policy shall be deemed not to include that provision or such part held to be invalid, but all other provisions shall remain in full force and effect.

#### **17. CHOICE OF LAW; FORUM**

(a) Choice of Law: The Insured acknowledges the Company has underwritten the risks covered by this policy and determined the premium charged therefor in reliance upon the law affecting interests in real property and applicable to the interpretation, rights, remedies, or enforcement of policies of title insurance of the jurisdiction where the Land is located.

Therefore, the court or an arbitrator shall apply the law of the jurisdiction where the Land is located to determine the validity of claims against the Title that are adverse to the Insured and to interpret and enforce the terms of this policy. In neither case shall the court or arbitrator apply its conflicts of law principles to determine the applicable law.

(b) Choice of Forum: Any litigation or other proceeding brought by the Insured against the Company must be filed only in a state or federal court within the United States of America or its territories having appropriate jurisdiction.

#### **18. NOTICES, WHERE SENT**

Any notice of claim and any other notice or statement in writing required to be given to the Company under this policy must be given to the Company at 1 First American Way, Santa Ana, CA 92707, Attn: Claims Department.

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## ***POLICY OF TITLE INSURANCE***



L & C 119815  
Return to:  
First Montana Land Title  
P.O. Box 251  
Helena, MT 59624

THIS DOCUMENT HAS BEEN ELECTRONICALLY  
RECORDED. SEE THE ATTACHED COVER PAGE  
FOR THE RECORDING INFORMATION

**AND WHEN RECORDED MAIL TO:**

Filed for Record at Request of:  
First Montana Land Title Company

Space Above This Line for Recorder's Use Only

Order No.: LC119815  
Parcel No.: 3701

### **WARRANTY DEED**

FOR VALUE RECEIVED,

**Kovich Enterprises, L.L.C.**

hereinafter called Grantor(s), do(es) hereby grant, bargain, sell and convey unto

**Carroll College, a Montana non-profit corporation**

whose address is: **1004 & 1108 N Park Avenue, Helena, MT 59601**

Hereinafter called the Grantee, the following described premises situated in **Lewis and Clark County, Montana**, to-wit:

The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

The East 70 feet of the South 10 feet of Lot 13 and the East 70 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, County of Lewis, Montana,

AND

The East 10 feet of the West 50 feet of the South 10 feet of Lot 13 and the East 10 of the West 50 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, County of Lewis and Clark, Montana,

AND

Lot 16 and the West 50 feet of the North 9 feet, and the South 41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, County of Lewis and Clark, Montana.

(Deed References: Book 189 of Deeds, Page 135, Book 217 of Deeds, Page 497, Book 186, Page 20, Book 253 of Deeds, Page 480)

SUBJECT TO covenants, conditions, restrictions, provisions, easements and encumbrances apparent or of record.

TO HAVE AND TO HOLD the said premises, with its appurtenances unto the said Grantees and to the Grantee's heirs and assigns forever. And the said Grantor does hereby covenant to and with the said Grantee, that the Grantor is the owner in fee simple of said premises; that said premises are free from all encumbrances except current years taxes, levies, and assessments, and except U.S. Patent reservations, restrictions, easements of record, and easements visible upon the premises, and that Grantor will warrant and defend the same from all lawful claims whatsoever.

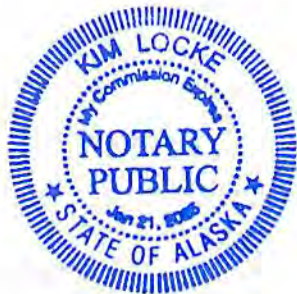
Dated: July 28, 2022

Kovich Enterprises, L.L.C.

By: Edward F. Kovich, Jr.  
Name: Edward F. Kovich, Jr.  
Title: Manager

STATE OF Alaska )  
 ) ss.  
COUNTY OF mat-su Borough )

This instrument was acknowledged before me on July 28, 2022, by Kovich Enterprises, L.L.C..



[Signature]  
Notary Public for the State of ~~Montana~~ Alaska  
Residing at: wasilla Alaska  
My Commission Expires: 1/21/25



*First American*

400 N PARK AVE.  
HELENA, MT 59601

**LEWIS AND CLARK**



0100281096150232924

RECEIVED  
SEP 07 2022  
CARROLL COLLEGE  
BUSINESS OFFICE

**Transmittal**



CARROLL COLLEGE  
1601 N BENTON AVE  
HELENA, MT 59625

08/29/2022

Order Number: LC119815

Enclosed: 1 attached document(s)

Page Count: 6

First Montana Land Title Company



**First American Title**

**Owner's Policy of Title Insurance**

ISSUED BY

**First American Title Insurance Company**

POLICY NUMBER

**5011400-LC119815**

**Owner's Policy**

**Any notice of claim and any other notice or statement in writing required to be given to the Company under this policy must be given to the Company at the address shown in Section 18 of the Conditions.**

**COVERED RISKS**

SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE EXCEPTIONS FROM COVERAGE CONTAINED IN SCHEDULE B, AND THE CONDITIONS, **FIRST AMERICAN TITLE INSURANCE COMPANY**, a Nebraska corporation (the "Company") insures, as of Date of Policy and, to the extent stated in Covered Risks 9 and 10, after Date of Policy, against loss or damage, not exceeding the Amount of Insurance, sustained or incurred by the Insured by reason of:

1. Title being vested other than as stated in Schedule A.
2. Any defect in or lien or encumbrance on the Title. This Covered Risk includes but is not limited to insurance against loss from
  - (a) A defect in the Title caused by
    - (i) forgery, fraud, undue influence, duress, incompetency, incapacity, or impersonation;
    - (ii) failure of any person or Entity to have authorized a transfer or conveyance;
    - (iii) a document affecting Title not properly created, executed, witnessed, sealed, acknowledged, notarized, or delivered;
    - (iv) failure to perform those acts necessary to create a document by electronic means authorized by law;
    - (v) a document executed under a falsified, expired, or otherwise invalid power of attorney;
    - (vi) a document not properly filed, recorded, or indexed in the Public Records including failure to perform those acts by electronic means authorized by law; or
    - (vii) a defective judicial or administrative proceeding.
  - (b) The lien of real estate taxes or assessments imposed on the Title by a governmental authority due or payable, but unpaid.
  - (c) Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land. The term "encroachment" includes encroachments of existing improvements located on the Land onto adjoining land, and encroachments onto the Land of existing improvements located on adjoining land.
3. Unmarketable Title.
4. No right of access to and from the Land.

**(Covered Risks Continued on Page 2)**

In Witness Whereof, First American Title Insurance Company has caused its corporate name to be hereunto affixed by its authorized officers as of Date of Policy shown in Schedule A.

**First American Title Insurance Company**

**Kenneth D. DeGiorgio, President**

**Greg L. Smith, Secretary**

(This Policy is valid only when Schedules A and B are attached)

**This Jacket was created electronically and constitutes an original document**

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## COVERED RISKS (Continued)

5. The violation or enforcement of any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
  - (a) the occupancy, use, or enjoyment of the Land;
  - (b) the character, dimensions, or location of any improvement erected on the Land;
  - (c) the subdivision of land; or
  - (d) environmental protectionif a notice, describing any part of the Land, is recorded in the Public Records setting forth the violation or intention to enforce, but only to the extent of the violation or enforcement referred to in that notice.
6. An enforcement action based on the exercise of a governmental police power not covered by Covered Risk 5 if a notice of the enforcement action, describing any part of the Land, is recorded in the Public Records, but only to the extent of the enforcement referred to in that notice.
7. The exercise of the rights of eminent domain if a notice of the exercise, describing any part of the Land, is recorded in the Public Records.
8. Any taking by a governmental body that has occurred and is binding on the rights of a purchaser for value without Knowledge.
9. Title being vested other than as stated in Schedule A or being defective
  - (a) as a result of the avoidance in whole or in part, or from a court order providing an alternative remedy, of a transfer of all or any part of the title to or any interest in the Land occurring prior to the transaction vesting Title as shown in Schedule A because that prior transfer constituted a fraudulent or preferential transfer under federal bankruptcy, state insolvency, or similar creditors' rights laws; or
  - (b) because the instrument of transfer vesting Title as shown in Schedule A constitutes a preferential transfer under federal bankruptcy, state insolvency, or similar creditors' rights laws by reason of the failure of its recording in the Public Records
    - (i) to be timely, or
    - (ii) to impart notice of its existence to a purchaser for value or to a judgment or lien creditor.
10. Any defect in or lien or encumbrance on the Title or other matter included in Covered Risks 1 through 9 that has been created or attached or has been filed or recorded in the Public Records subsequent to Date of Policy and prior to the recording of the deed or other instrument of transfer in the Public Records that vests Title as shown in Schedule A.

The Company will also pay the costs, attorneys' fees, and expenses incurred in defense of any matter insured against by this Policy, but only to the extent provided in the Conditions.

## EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. (a) Any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
  - (i) the occupancy, use, or enjoyment of the Land;
  - (ii) the character, dimensions, or location of any improvement erected on the Land;
  - (iii) the subdivision of land; or
  - (iv) environmental protection;or the effect of any violation of these laws, ordinances, or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5.
- (b) Any governmental police power. This Exclusion 1(b) does not modify or limit the coverage provided under Covered Risk 6.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8.
3. Defects, liens, encumbrances, adverse claims, or other matters
  - (a) created, suffered, assumed, or agreed to by the Insured Claimant;
  - (b) not Known to the Company, not recorded in the Public Records at Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
4. (c) resulting in no loss or damage to the Insured Claimant;
- (d) attaching or created subsequent to Date of Policy (however, this does not modify or limit the coverage provided under Covered Risk 9 and 10); or
- (e) resulting in loss or damage that would not have been sustained if the Insured Claimant had paid value for the Title.
4. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights laws, that the transaction vesting the Title as shown in Schedule A, is
  - (a) a fraudulent conveyance or fraudulent transfer; or
  - (b) a preferential transfer for any reason not stated in Covered Risk 9 of this policy.
5. Any lien on the Title for real estate taxes or assessments imposed by governmental authority and created or attaching between Date of Policy and the date of recording of the deed or other instrument of transfer in the Public Records that vests Title as shown in Schedule A.

## CONDITIONS

### 1. DEFINITION OF TERMS

The following terms when used in this policy mean:

- (a) "Amount of Insurance": The amount stated in Schedule A, as may be increased or decreased by endorsement to this policy, increased by Section 8(b), or decreased by Sections 10 and 11 of these Conditions.
- (b) "Date of Policy": The date designated as "Date of Policy" in Schedule A.
- (c) "Entity": A corporation, partnership, trust, limited liability company, or other similar legal entity.
- (d) "Insured": The Insured named in Schedule A.
  - (i) The term "Insured" also includes
    - (A) successors to the Title of the Insured by operation of law as distinguished from purchase, including heirs, devisees, survivors, personal representatives, or next of kin;
    - (B) successors to an Insured by dissolution, merger, consolidation, distribution, or reorganization;
    - (C) successors to an Insured by its conversion to another kind of Entity;
    - (D) a grantee of an Insured under a deed delivered without payment of actual valuable consideration conveying the Title
      - (1) if the stock, shares, memberships, or other equity interests of the grantee are wholly-owned by the named Insured,
      - (2) if the grantee wholly owns the named Insured,
      - (3) if the grantee is wholly-owned by an affiliated Entity of the named Insured, provided the affiliated Entity and the named Insured are both wholly-owned by the same person or Entity, or
      - (4) if the grantee is a trustee or beneficiary of a trust created by a written instrument established by the Insured named in Schedule A for estate planning purposes.
  - (ii) With regard to (A), (B), (C), and (D) reserving, however, all rights and defenses as to any successor that the Company would have had against any predecessor Insured.
- (e) "Insured Claimant": An Insured claiming loss or damage.
- (f) "Knowledge" or "Known": Actual knowledge, not constructive knowledge or notice that may be imputed to an Insured by reason of the Public Records or any other records that impart constructive notice of matters affecting the Title.
- (g) "Land": The land described in Schedule A, and affixed improvements that by law constitute real property. The term "Land" does not include any property beyond the lines of the area described in Schedule A, nor any right, title, interest, estate, or easement in abutting streets, roads, avenues, alleys, lanes, ways, or waterways, but this does not modify or limit the extent that a right of access to and from the Land is insured by this policy.
- (h) "Mortgage": Mortgage, deed of trust, trust deed, or other security instrument, including one evidenced by electronic means authorized by law.
- (i) "Public Records": Records established under state statutes at Date of Policy for the purpose of imparting constructive

notice of matters relating to real property to purchasers for value and without Knowledge. With respect to Covered Risk 5(d), "Public Records" shall also include environmental protection liens filed in the records of the clerk of the United States District Court for the district where the Land is located.

- (j) "Title": The estate or interest described in Schedule A.
- (k) "Unmarketable Title": Title affected by an alleged or apparent matter that would permit a prospective purchaser or lessee of the Title or lender on the Title to be released from the obligation to purchase, lease, or lend if there is a contractual condition requiring the delivery of marketable title.

### 2. CONTINUATION OF INSURANCE

The coverage of this policy shall continue in force as of Date of Policy in favor of an Insured, but only so long as the Insured retains an estate or interest in the Land, or holds an obligation secured by a purchase money Mortgage given by a purchaser from the Insured, or only so long as the Insured shall have liability by reason of warranties in any transfer or conveyance of the Title. This policy shall not continue in force in favor of any purchaser from the Insured of either (i) an estate or interest in the Land, or (ii) an obligation secured by a purchase money Mortgage given to the Insured.

### 3. NOTICE OF CLAIM TO BE GIVEN BY INSURED CLAIMANT

The Insured shall notify the Company promptly in writing (i) in case of any litigation as set forth in Section 5(a) of these Conditions, (ii) in case Knowledge shall come to an Insured hereunder of any claim of title or interest that is adverse to the Title, as insured, and that might cause loss or damage for which the Company may be liable by virtue of this policy, or (iii) if the Title, as insured, is rejected as Unmarketable Title. If the Company is prejudiced by the failure of the Insured Claimant to provide prompt notice, the Company's liability to the Insured Claimant under the policy shall be reduced to the extent of the prejudice.

### 4. PROOF OF LOSS

In the event the Company is unable to determine the amount of loss or damage, the Company may, at its option, require as a condition of payment that the Insured Claimant furnish a signed proof of loss. The proof of loss must describe the defect, lien, encumbrance, or other matter insured against by this policy that constitutes the basis of loss or damage and shall state, to the extent possible, the basis of calculating the amount of the loss or damage.

### 5. DEFENSE AND PROSECUTION OF ACTIONS

- (a) Upon written request by the Insured, and subject to the options contained in Section 7 of these Conditions, the Company, at its own cost and without unreasonable delay, shall provide for the defense of an Insured in litigation in which any third party asserts a claim covered by this policy adverse to the Insured. This obligation is limited to only those stated causes of action alleging matters insured against by this policy. The Company shall have the right to select counsel of its choice (subject to the right of the Insured to object for reasonable cause) to represent the Insured as to those stated causes of action. It shall not be liable for and will not pay the fees of any other counsel. The Company will not pay any fees, costs, or expenses incurred by the Insured in the defense of those causes of action that allege matters not insured against by this policy.

## CONDITIONS (Continued)

- (b) The Company shall have the right, in addition to the options contained in Section 7 of these Conditions, at its own cost, to institute and prosecute any action or proceeding or to do any other act that in its opinion may be necessary or desirable to establish the Title, as insured, or to prevent or reduce loss or damage to the Insured. The Company may take any appropriate action under the terms of this policy, whether or not it shall be liable to the Insured. The exercise of these rights shall not be an admission of liability or waiver of any provision of this policy. If the Company exercises its rights under this subsection, it must do so diligently.
- (c) Whenever the Company brings an action or asserts a defense as required or permitted by this policy, the Company may pursue the litigation to a final determination by a court of competent jurisdiction, and it expressly reserves the right, in its sole discretion, to appeal any adverse judgment or order.

### 6. DUTY OF INSURED CLAIMANT TO COOPERATE

- (a) In all cases where this policy permits or requires the Company to prosecute or provide for the defense of any action or proceeding and any appeals, the Insured shall secure to the Company the right to so prosecute or provide defense in the action or proceeding, including the right to use, at its option, the name of the Insured for this purpose. Whenever requested by the Company, the Insured, at the Company's expense, shall give the Company all reasonable aid (i) in securing evidence, obtaining witnesses, prosecuting or defending the action or proceeding, or effecting settlement, and (ii) in any other lawful act that in the opinion of the Company may be necessary or desirable to establish the Title or any other matter as insured. If the Company is prejudiced by the failure of the Insured to furnish the required cooperation, the Company's obligations to the Insured under the policy shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation, with regard to the matter or matters requiring such cooperation.
- (b) The Company may reasonably require the Insured Claimant to submit to examination under oath by any authorized representative of the Company and to produce for examination, inspection, and copying, at such reasonable times and places as may be designated by the authorized representative of the Company, all records, in whatever medium maintained, including books, ledgers, checks, memoranda, correspondence, reports, e-mails, disks, tapes, and videos whether bearing a date before or after Date of Policy, that reasonably pertain to the loss or damage. Further, if requested by any authorized representative of the Company, the Insured Claimant shall grant its permission, in writing, for any authorized representative of the Company to examine, inspect, and copy all of these records in the custody or control of a third party that reasonably pertain to the loss or damage. All information designated as confidential by the Insured Claimant provided to the Company pursuant to this Section shall not be disclosed to others unless, in the reasonable judgment of the Company, it is necessary in the administration of the claim. Failure of the Insured Claimant to submit for examination under oath, produce any reasonably requested information, or grant permission to secure reasonably necessary information from third parties as required in this subsection, unless prohibited by law or governmental regulation, shall terminate any liability of the Company under this policy as to that claim.

### 7. OPTIONS TO PAY OR OTHERWISE SETTLE CLAIMS; TERMINATION OF LIABILITY

In case of a claim under this policy, the Company shall have the following additional options:

- (a) To Pay or Tender Payment of the Amount of Insurance.  
To pay or tender payment of the Amount of Insurance under this policy together with any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment or tender of payment and that the Company is obligated to pay. Upon the exercise by the Company of this option, all liability and obligations of the Company to the Insured under this policy, other than to make the payment required in this subsection, shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation.
- (b) To Pay or Otherwise Settle With Parties Other Than the Insured or With the Insured Claimant.
  - (i) To pay or otherwise settle with other parties for or in the name of an Insured Claimant any claim insured against under this policy. In addition, the Company will pay any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment and that the Company is obligated to pay; or
  - (ii) To pay or otherwise settle with the Insured Claimant the loss or damage provided for under this policy, together with any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment and that the Company is obligated to pay.

Upon the exercise by the Company of either of the options provided for in subsections (b)(i) or (ii), the Company's obligations to the Insured under this policy for the claimed loss or damage, other than the payments required to be made, shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation.

### 8. DETERMINATION AND EXTENT OF LIABILITY

This policy is a contract of indemnity against actual monetary loss or damage sustained or incurred by the Insured Claimant who has suffered loss or damage by reason of matters insured against by this policy.

- (a) The extent of liability of the Company for loss or damage under this policy shall not exceed the lesser of
  - (i) the Amount of Insurance; or
  - (ii) the difference between the value of the Title as insured and the value of the Title subject to the risk insured against by this policy.
- (b) If the Company pursues its rights under Section 5 of these Conditions and is unsuccessful in establishing the Title, as insured,
  - (i) the Amount of Insurance shall be increased by 10%, and
  - (ii) the Insured Claimant shall have the right to have the loss or damage determined either as of the date the claim was made by the Insured Claimant or as of the date it is settled and paid.
- (c) In addition to the extent of liability under (a) and (b), the Company will also pay those costs, attorneys' fees, and expenses incurred in accordance with Sections 5 and 7 of these Conditions.

**CONDITIONS (Continued)**

**9. LIMITATION OF LIABILITY**

- (a) If the Company establishes the Title, or removes the alleged defect, lien, or encumbrance, or cures the lack of a right of access to or from the Land, or cures the claim of Unmarketable Title, all as insured, in a reasonably diligent manner by any method, including litigation and the completion of any appeals, it shall have fully performed its obligations with respect to that matter and shall not be liable for any loss or damage caused to the Insured.
- (b) In the event of any litigation, including litigation by the Company or with the Company's consent, the Company shall have no liability for loss or damage until there has been a final determination by a court of competent jurisdiction, and disposition of all appeals, adverse to the Title, as insured.
- (c) The Company shall not be liable for loss or damage to the Insured for liability voluntarily assumed by the Insured in settling any claim or suit without the prior written consent of the Company.

**10. REDUCTION OF INSURANCE; REDUCTION OR TERMINATION OF LIABILITY**

All payments under this policy, except payments made for costs, attorneys' fees, and expenses, shall reduce the Amount of Insurance by the amount of the payment.

**11. LIABILITY NONCUMULATIVE**

The Amount of Insurance shall be reduced by any amount the Company pays under any policy insuring a Mortgage to which exception is taken in Schedule B or to which the Insured has agreed, assumed, or taken subject, or which is executed by an Insured after Date of Policy and which is a charge or lien on the Title, and the amount so paid shall be deemed a payment to the Insured under this policy.

**12. PAYMENT OF LOSS**

When liability and the extent of loss or damage have been definitely fixed in accordance with these Conditions, the payment shall be made within 30 days.

**13. RIGHTS OF RECOVERY UPON PAYMENT OR SETTLEMENT**

- (a) Whenever the Company shall have settled and paid a claim under this policy, it shall be subrogated and entitled to the rights of the Insured Claimant in the Title and all other rights and remedies in respect to the claim that the Insured Claimant has against any person or property, to the extent of the amount of any loss, costs, attorneys' fees, and expenses paid by the Company. If requested by the Company, the Insured Claimant shall execute documents to evidence the transfer to the Company of these rights and remedies. The Insured Claimant shall permit the Company to sue, compromise, or settle in the name of the Insured Claimant and to use the name of the Insured Claimant in any transaction or litigation involving these rights and remedies.  
If a payment on account of a claim does not fully cover the loss of the Insured Claimant, the Company shall defer the exercise of its right to recover until after the Insured Claimant shall have recovered its loss.
- (b) The Company's right of subrogation includes the rights of the Insured to indemnities, guaranties, other policies of insurance, or bonds, notwithstanding any terms or conditions contained in those instruments that address subrogation rights.

**14. ARBITRATION**

Either the Company or the Insured may demand that the claim or controversy shall be submitted to arbitration pursuant to the Title Insurance Arbitration Rules of the American Land Title

Association ("Rules"). Except as provided in the Rules, there shall be no joinder or consolidation with claims or controversies of other persons. Arbitrable matters may include, but are not limited to, any controversy or claim between the Company and the Insured arising out of or relating to this policy, any service in connection with its issuance or the breach of a policy provision, or to any other controversy or claim arising out of the transaction giving rise to this policy. All arbitrable matters when the Amount of Insurance is \$2,000,000 or less shall be arbitrated at the option of either the Company or the Insured. All arbitrable matters when the Amount of Insurance is in excess of \$2,000,000 shall be arbitrated only when agreed to by both the Company and the Insured. Arbitration pursuant to this policy and under the Rules shall be binding upon the parties. Judgment upon the award rendered by the Arbitrator(s) may be entered in any court of competent jurisdiction.

**15. LIABILITY LIMITED TO THIS POLICY; POLICY ENTIRE CONTRACT**

- (a) This policy together with all endorsements, if any, attached to it by the Company is the entire policy and contract between the Insured and the Company. In interpreting any provision of this policy, this policy shall be construed as a whole.
- (b) Any claim of loss or damage that arises out of the status of the Title or by any action asserting such claim shall be restricted to this policy.
- (c) Any amendment of or endorsement to this policy must be in writing and authenticated by an authorized person, or expressly incorporated by Schedule A of this policy.
- (d) Each endorsement to this policy issued at any time is made a part of this policy and is subject to all of its terms and provisions. Except as the endorsement expressly states, it does not (i) modify any of the terms and provisions of the policy, (ii) modify any prior endorsement, (iii) extend the Date of Policy, or (iv) increase the Amount of Insurance.

**16. SEVERABILITY**

In the event any provision of this policy, in whole or in part, is held invalid or unenforceable under applicable law, the policy shall be deemed not to include that provision or such part held to be invalid, but all other provisions shall remain in full force and effect.

**17. CHOICE OF LAW; FORUM**

- (a) Choice of Law: The Insured acknowledges the Company has underwritten the risks covered by this policy and determined the premium charged therefor in reliance upon the law affecting interests in real property and applicable to the interpretation, rights, remedies, or enforcement of policies of title insurance of the jurisdiction where the Land is located.  
Therefore, the court or an arbitrator shall apply the law of the jurisdiction where the Land is located to determine the validity of claims against the Title that are adverse to the Insured and to interpret and enforce the terms of this policy. In neither case shall the court or arbitrator apply its conflicts of law principles to determine the applicable law.
- (b) Choice of Forum: Any litigation or other proceeding brought by the Insured against the Company must be filed only in a state or federal court within the United States of America or its territories having appropriate jurisdiction.

**18. NOTICES, WHERE SENT**

Any notice of claim and any other notice or statement in writing required to be given to the Company under this policy must be given to the Company at **First American Title Insurance Company, Attn: Claims National Intake Center, 1 First American Way, Santa Ana, CA 92707. Phone: 888-632-1642.**





**First American Title**

**Schedule A**

Owner's Policy of Title Insurance

ISSUED BY

**First American Title Insurance Company**

POLICY NUMBER

**5011400-LC119815**

**First Montana Land Title Company  
400 N Park Ave.  
Helena, MT 59601**

File No.: **LC119815**  
Address Reference: **1004 & 1108 N Park Avenue  
Helena, MT 59601**  
Amount of Insurance: **\$945,000.00**  
Date of Policy: **August 8, 2022 at 12:46 P.M.**

**Premium: \$2,464.00**

1. Name of Insured:

**Carroll College, a Montana non-profit corporation**

2. The estate or interest in the Land that is insured by this policy is:

**Fee Simple**

3. Title is vested in:

**Carroll College, a Montana non-profit corporation**

4. The Land referred to in this policy is described as follows:

**The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,  
AND**

**The East 70 feet of the South 10 feet of Lot 13 and the East 70 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, County of Lewis, Montana,  
AND**

**The East 10 feet of the West 50 feet of the South 10 feet of Lot 13 and the East 10 of the West 50 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, County of Lewis and Clark, Montana,  
AND**

**Lot 16 and the West 50 feet of the North 9 feet, and the South 41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, County of Lewis and Clark, Montana.  
(Deed References: Book 189 of Deeds, Page 135, Book 217 of Deeds, Page 497, Book 186, Page 20, Book 253 of Deeds, Page 480)**

  
By: **Authorized Countersignature**  
(This Schedule A valid only when Schedule B is attached.)



*First American Title*

## Schedule B

File No. LC119815

Owner's Policy of Title Insurance

ISSUED BY

**First American Title Insurance Company**

POLICY NUMBER

**5011400-LC119815**

### EXCEPTIONS FROM COVERAGE

This policy does not insure against loss or damage, and the Company will not pay costs, attorneys' fees, or expenses that arise by reason of:

1. Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records.
2. Any facts, rights, interests, or claims which are not shown by the public records but which could be ascertained by an inspection of said land or by making inquiry of persons in possession thereof.
3. Easements, claims of easement or encumbrances which are not shown by the public records.
4. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the title including discrepancies, conflicts in boundary lines, shortage in area, or any other facts that would be disclosed by an accurate and complete land survey of the land, and that are not shown in the public records.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water, ditch or ditch rights, whether or not the matters excepted under (a), (b), or (c) are shown by the public records.
6. Any lien, or rights to a lien, for services, labor or materials theretofore or hereafter furnished, imposed by law and not shown by the public records.
7. Any right, title or interest in any minerals, mineral rights or related matters, including but not limited to oil, gas, coal and other hydrocarbons, sand, gravel or other common variety materials, whether or not shown by the Public Records.
8. County road rights-of-way not recorded and indexed as a conveyance of record in the office of the Clerk and Recorder pursuant to Title 70, Chapter 21, M.C.A., including, but not limited to any right of the Public and the County of Lewis and Clark to use and occupy those certain roads and trails as depicted on County Surveyor's maps on file in the office of the County Surveyor of Lewis and Clark County.
9. 2022 taxes and special assessments are an accruing lien, amounts not yet determined or payable.
10. All matters, covenants, conditions, restrictions, easements and any rights, interests or claims which may exist by reason thereof, disclosed by the recorded plat of said subdivision, recorded as instrument numbers 3300772 and 589188, but deleting any covenant, condition or restriction indicating a preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status, or national origin to the extent such covenants, conditions or restrictions violate 42 USC 3604(C).

11. Right-of-way Easement granted to Northwestern Corporation, recorded in Book M30, Page 2280.
12. Trust Indenture, to secure an original indebtedness of \$475,000.00, dated August 8, 2022 and any other amounts and/or obligations secured thereby  
Recorded: August 8, 2022, in Book M61 at Page 3583  
Grantor: Carroll College, a domestic non-profit corporation  
Trustee: First Montana Land Title Company  
Beneficiary: Kovich Enterprises, LLC, a Montana limited liability company



## Privacy Notice

Effective: October 1, 2019

Notice Last Updated: January 1, 2021

This Privacy Notice describes how First American Financial Corporation and its subsidiaries and affiliates (together referred to as "First American," "we," "us," or "our") collect, use, store, and share your information. This Privacy Notice applies to information we receive from you offline only, as well as from third parties, when you interact with us and/or use and access our services and products ("Products"). For more information about our privacy practices, including our online practices, please visit <https://www.firstam.com/privacy-policy>. The practices described in this Privacy Notice are subject to applicable laws in the places in which we operate.

**What Type of Information Do We Collect About You?** We collect a variety of categories of information about you. To learn more about the categories of information we collect, please visit <https://www.firstam.com/privacy-policy/>.

**How Do We Collect Your Information?** We collect your information: (1) directly from you; (2) automatically when you interact with us; and (3) from third parties, including business parties and affiliates.

**How Do We Use Your Information?** We may use your information in a variety of ways, including but not limited to providing the services you have requested, fulfilling your transactions, comply with relevant laws and our policies, and handling a claim. To learn more about how we may use your information, please visit <https://www.firstam.com/privacy-policy/>.

**How Do we Share Your Information?** We do not sell your personal information. We only share your information, including to subsidiaries, affiliates, and to unaffiliated third parties: (1) with your consent; (2) in a business transfer; (3) to service providers; and (4) for legal process and protection. To learn more about how we share your information, please visit <https://www.firstam.com/privacy-policy/>.

**How Do We Store and Protect your Information?** The security of your information is important to us. That is why we take commercially reasonable steps to make sure your information is protected. We use our best efforts to maintain commercially reasonable technical, organizational, and physical safeguards, consistent with applicable law, to protect your information.

**How Long Do We Keep Your Information?** We keep your information for as long as necessary in accordance with the purpose for which it was collected, our business needs, and our legal and regulatory obligations.

**Your Choices** We provide you the ability to exercise certain controls and choices regarding our collection, use, storage, and sharing of your information. You can learn more about your choices by visiting <https://www.firstam.com/privacy-policy/>.

**International Jurisdictions:** Our Products are offered in the United States of America (US), and are subject to US federal, state, and local law. If you are accessing the Products from another country, please be advised that you may be transferring your information to us in the US, and you consent to that transfer and use of your information in accordance with this Privacy Notice. You also agree to abide by the applicable laws of applicable US federal, state, and local laws concerning your use of the Products, and your agreements with us.

We may change this Privacy Notice from time to time. Any and all changes to this Privacy Notice will be reflected on this page, and where appropriate provided in person or by another electronic method. **YOUR CONTINUED USE, ACCESS, OR INTERACTION WITH OUR PRODUCTS OR YOUR CONTINUED COMMUNICATIONS WITH US AFTER THIS NOTICE HAS BEEN PROVIDED TO YOU WILL REPRESENT THAT YOU HAVE READ AND UNDERSTOOD THIS PRIVACY NOTICE.**

**Contact us** [dataprivacy@firstam.com](mailto:dataprivacy@firstam.com) or toll free at 1-866-718-0097.



**First American Title™**

### **For California Residents**

If you are a California resident, you may have certain rights under California law, including but not limited to the California Consumer Privacy Act of 2018 ("CCPA"). All phrases used in this section shall have the same meaning as those phrases are used under California law, including the CCPA.

**Right to Know.** You have a right to request that we disclose the following information to you: (1) the categories of **personal information** we have collected about or from you; (2) the categories of sources from which the **personal information** was collected; (3) the business or commercial purpose for such collection and/or disclosure (4) the categories of third parties with whom we have shared your **personal information**; and (5) the specific pieces of your **personal information** we have collected. To submit a verified request for this information, go to our online privacy policy at [www.firstam.com/privacy-policy](http://www.firstam.com/privacy-policy) to submit your request or call toll-free at 1-866-718-0097. You may also designate an authorized agent to submit a request on your behalf by going to our online policy at [www.firstam.com/privacy-policy](http://www.firstam.com/privacy-policy) to submit your request or by calling toll-free at 1-866-718-0097.

**Right of Deletion.** You also have a right to request that we delete the **personal information** we have collected from and about you. This right is subject to certain exceptions available under the CCPA and other applicable law. To submit a verified request for deletion, go to our online privacy policy at [www.firstam.com/privacy-policy](http://www.firstam.com/privacy-policy) to submit your request or call toll-free at 1-866-718-0097. You may also designate an authorized agent to submit a request on your behalf by going to our online privacy policy at [www.firstam.com/privacy-policy](http://www.firstam.com/privacy-policy) to submit your request or by calling toll-free at 1-866-718-0097.

**Verification Process.** For either a request to know or delete, we will verify your identity before responding to your request. To verify your identity, we will generally match the identifying information provided in your request with the information we have on file about you. Depending on the sensitivity of the information requested, we may also utilize more stringent verification methods to verify your identity, including but not limited to requesting additional information from you and/or requiring you to sign a declaration under penalty of perjury.

**Notice of Sale.** We do not sell California resident information, nor have we sold California resident information in the past 12 months. We have no actual knowledge of selling the information of minors under the age of 16.

**Right of Non-Discrimination.** You have a right to exercise your rights under California law, including under the CCPA, without suffering discrimination. Accordingly, First American will not discriminate against you in any way if you choose to exercise your rights under the CCPA.

**Notice of Collection.** To learn more about the categories of **personal information** we have collected about California Residents over the last 12 months, please see "What Information Do We Collect About You" in [www.firstam.com/privacy-policy](http://www.firstam.com/privacy-policy). To learn about the sources from which we collected that information, the business and commercial purpose for its collection, and the categories of third parties with whom we have shared that information, please see "How Do We Collect Your Information", "How Do We Use Your Information", and "How Do We Share Your Information" in [www.firstam.com/privacy-policy](http://www.firstam.com/privacy-policy).

**Notice of Sale.** We have not sold the **personal information** of California residents in the past 12 months.

**Notice of Disclosure.** To learn more about the categories of **personal information** we may have disclosed about California residents in the past 12 months, please see "How Do We Use Your Information", and "How Do We Share Your Information" in [www.firstam.com/privacy-policy](http://www.firstam.com/privacy-policy).

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Form 10-PRIVACY20 (12-18-20)

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Privacy Notice (2020 First American Financial Corporation)  
English

Date	Invoice #	Description	Net Amount
Check Date	Check #		Total
05/23/24	AP 0179190		136,959.21



**CARROLL COLLEGE**  
 1601 N Benton Ave.  
 Helena, MT 59625-0002  
 (406) 447-4300

Helena, MT 59601

Check #  
**0179190**

93-38  
 929

Date	Amount
05/23/24	\$***136,959.21

PAY: \$136,959.21

TO THE ORDER OF: Lewis & Clark County Treasurer  
 316 North Park Ave, Rm 113  
 Helena MT 59623

*Jpri Peterson*

AUTHORIZED SIGNATURE

⑈0179190⑈ ⑆092901683⑆ 8003409934866⑈



**CARROLL COLLEGE**  
 1601 N Benton Ave.  
 Helena, MT 59625-0002  
 (406) 447-4300

Lewis & Clark County Treasurer  
 316 North Park Ave, Rm 113  
 Helena MT 59623





Lewis and Clark County Treasurer's Office  
 Property Tax Department  
 316 N Park Ave Rm 113A  
 Helena MT 59623  
 Phone: (406) 447-8329

28656\*60\*\*G50\*\*1.15\*\*7/8\*\*\*\*\*AUTOALL FOR AADC 590  
 CARROLL COLLEGE  
 1601 N BENTON AVE  
 HELENA MT 59625-0001

1153701  
**YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE**

PROPERTY ID NO.: 24730 ✓  
 01-02: Tax District 01  
 SEC-TWN-RGE: 19-10 N-03 W

For internet payments please log onto:  
<https://tax.tyleritech.com/LewisAndClarkMT/>

For payments using credit cards, dial toll free 1-888-272-9829. You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Property Location: 1755 BISHOP CARROLL DR  
 Legal Description: TRACT C-1, IN G.LOT 4

Valuation Type	Market Value	Taxable Value
Real Estate	596,495.00	0.00
Improvements	33,843,340.00	0.00
Personal Property	0.00	0.00
	34,439,835.00	0.00
County Mill Value:	0	

**DELINQUENT TAXES**  
 Total Prior Year(s)  
 Delinquent Tax Including Penalty and Interest:

If Paid By\*:  
 \* Additional Penalty and Interest shall be added if not paid by above date.  
 Questions? Call 406-447-8329.

Taxpayers may pay taxes that are delinquent at anytime if they pay the full amount of the delinquency. If taxpayer wants to pay only part of their delinquent taxes, then the current year has to be paid in full before they can pay a delinquent year. Delinquent payments must be credited to the oldest year first.

Please review the back of the tax bill for Dist. Breakdown and further information.

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

**GENERAL TAX DETAIL**

Levy Description	Amount
11-60-0702-9502 ✓ APR 20 2024 CARROLL COLLEGE BUSINESS OFFICE	
<b>Total Mill Levy:</b>	689.19
<b>Total General Taxes</b>	0.00

Levy Description (Continued)	Amount
<b>SPECIAL ASSESSMENTS</b>	
<b>Description</b>	<b>Code</b>
OT STREET MAINT #1	0001
OT STORM WATER UTL	0008
OT LANDFILL MONITORING	0016
OT URBAN FOREST MGMT	0061
OT OPEN SPACE MAINT	0070
OT LIGHT DISTRICT #357	0357
OT WATER QUAL/COMM/CITY	8042A
<b>1st Half</b>	<b>2nd Half</b>
0.00	30,000.00
0.00	7,258.88
0.00	75.35
0.00	19.50
0.00	1,483.66
0.00	290.48
0.00	17.58
<b>TOTAL</b>	
<b>Total Taxes Due Current Year</b>	0.00 39,145.45 ✓

--Voted In    \*\*Voted to increase    \*\*\*Voted to exceed Statutory Authority

**IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS**

Please contact your mortgage company to figure out whether they will be processing a payment on your behalf or if it will be your responsibility.

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TS

V153702 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28656\*60\*\*G50\*\*1.15\*\*3/8\*\*\*\*\*AUTOALL FOR AACD 590  
CARROLL COLLEGE  
1601 N BENTON AVE  
HELENA MT 59625-0001

PROPERTY ID NO.: 24668 ✓  
01-02: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

Property Location:  
Legal Description: PM83 & 83A OF CAPITOL HILL

For internet payments  
please log onto:  
<https://tax.tyler-tech.com/LewisAndClarkMT/>  
For payments using  
credit cards, dial toll free  
1-888-272-9829.  
You will be asked for a  
jurisdiction Number. This  
number is 3602. You will  
then be prompted for  
payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	92,001.00	0.00
Improvements	12,120.00	0.00
Personal Property	0.00	0.00
	104,121.00	0.00
County Mill Value:	0	

### DELINQUENT TAXES

Total Prior Year(s)  
Delinquent Tax Including  
Penalty and Interest:

If Paid By\*:

\* Additional Penalty and  
Interest shall be added if  
not paid by above date.

Questions?  
Call 406-447-8329.

Taxpayers may pay taxes that  
are delinquent at anytime if  
they pay the full amount of  
the delinquency. If taxpayer  
wants to pay only part of their  
delinquent taxes, then the  
current year has to be paid  
in full before they can pay a  
delinquent year. Delinquent  
payments must be credited to  
the oldest year first.

Please review the  
back of the tax bill for  
Dist. Breakdown and  
further information.

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

### GENERAL TAX DETAIL

Levy Description	Amount	Levy Description (Continued)	Amount
Total Mill Levy: 689.19			
Total General Taxes			0.00

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	184.26
OT STORM WATER UTL	0008	0.00	107.83
OT LANDFILL MONITORING	0016	0.00	9.04
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	24.67
OT LIGHT DISTRICT #357	0357	0.00	107.74

TOTAL	0.00	453.04
Total Taxes Due Current Year	0.00	453.04 ✓

\*-Voted In    \*\*Voted to increase    \*\*\*Voted to exceed Statutory Authority

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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153703

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28655\*60\*\*G50\*\*0.67\*\*3/4\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE  
1601 N BENTON AVE  
HELENA MT 59625-0001

PROPERTY ID NO.: 24755 ✓  
 01-02: Tax District 01  
 SEC-TWN-RGE: 30-10 N-03 W

Property Location: 1220 BISHOP CARROLL DR  
 Legal Description: COS #619517

For internet payments please log onto:  
<https://tax.tyler-tech.com/LewisAndClarkMT/>

For payments using credit cards, dial toll free 1-888-272-9829.  
 You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	361,329.00	0.00
Improvements	16,929,010.00	0.00
Personal Property	0.00	0.00
	17,290,339.00	0.00

County Mill Value: 0

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

Levy Description	Amount
	477.66 +
	622.02 +
	1,099.68 *
	0.00 *
	0.00 *
✓ 4,207.39 (1)	
✓ 4,207.37 (2)	
✓ 477.66 (3)	
✓ 622.02 (4)	
✓ 9,514.44 *	

Levy Description (Continued)	Amount
① 14-71-0920-9522 ✓	
② 14-71-0922-9522 ✓	
③ 11-60-0702-9522 ✓	
<b>Total Mill Levy:</b> 689.19	
<b>Total General Taxes</b>	0.00

**DELINQUENT TAXES**

Total Prior Year(s)  
 Delinquent Tax Including Penalty and Interest:

If Paid By\*:

\* Additional Penalty and Interest shall be added if not paid by above date.

Questions?  
 Call 406-447-8329.

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Please review the back of the tax bill for Dist. Breakdown and further information.

SPECIAL ASSESSMENTS				
Description	Code	1st Half	2nd Half	
OT STREET MAINT #1	0001	0.00	8,015.10	
OT STORM WATER UTL	0008	0.00	1,123.82	
OT LANDFILL MONITORING	0016	0.00	36.17	
OT URBAN FOREST MGMT	0061	0.00	19.50	
OT OPEN SPACE MAINT	0070	0.00	231.96	
OT WATER QUAL/COMM/CITY	8042C	0.00	87.89	
<b>TOTAL</b>		0.00	9,514.44	
<b>Total Taxes Due Current Year</b>		0.00	9,514.44	✓

\*-Voted In    \*\*Voted to increase    \*\*\*Voted to exceed Statutory Authority

4-23-24 v5

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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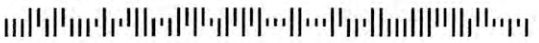
153705 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28657\*60\*\*G50\*\*0.43\*\*1/2\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE A CORP  
1601 N BENTON AVE  
HELENA MT 59625-0001



Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

PROPERTY ID NO.: 23653 ✓  
01-02: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

For internet payments please log onto:  
<https://tax.tyler-tech.com/LewisAndClarkMT/>

For payments using credit cards, dial toll free 1-888-272-9829. You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Property Location:  
Legal Description: LT 86-7

Valuation Type	Market Value	Taxable Value
Real Estate	95,204.00	0.00
Improvements	6,480.00	0.00
Personal Property	0.00	0.00
	101,684.00	0.00

### DELINQUENT TAXES

Total Prior Year(s)  
Delinquent Tax Including Penalty and Interest:

County Mill Value: 0

### GENERAL TAX DETAIL

Levy Description	Amount

Levy Description (Continued)	Amount

If Paid By\*:

\* Additional Penalty and Interest shall be added if not paid by above date.

Questions? Call 406-447-8329.

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Please review the back of the tax bill for Dist. Breakdown and further information.

Total Mill Levy: 689.19  
Total General Taxes 0.00

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT STORM WATER UTL	0008	0.00	63.18
OT LANDFILL MONITORING	0016	0.00	9.04
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	22.73
OT LIGHT DISTRICT #357	0357	0.00	24.24

TOTAL	0.00	241.77
Total Taxes Due Current Year	0.00	241.77 ✓

\*-Voted In    \*\*Voted to increase    \*\*\*Voted to exceed Statutory Authority

APR 30 2024  
CARROLL COLLEGE  
BUSINESS OFFICE

11-60-0702-9522 ✓

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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B

153706

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28660\*60\*\*G50\*\*0.43\*\*1/2\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE A CORP  
1601 N BENTON AVE  
HELENA MT 59625-0001



Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

PROPERTY ID NO.: 26019  
01-02: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

For internet payments please log onto:  
<https://tax.lyertech.com/LewisAndClarkMT/>  
For payments using credit cards, dial toll free 1-888-272-9829. You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Property Location:  
Legal Description: TR ABOVE CAPITAL HILLADDN PT OF TR 86-87

Valuation Type	Market Value	Taxable Value
Real Estate	95,204.00	0.00
Improvements	8,500.00	0.00
Personal Property	0.00	0.00
	103,704.00	0.00

County Mill Value: 0

**DELINQUENT TAXES**  
Total Prior Year(s)  
Delinquent Tax Including Penalty and Interest:

### GENERAL TAX DETAIL

Levy Description	Amount

Levy Description (Continued)	Amount

Total Mill Levy: 689.19  
Total General Taxes 0.00

11-40-0702-9522

If Paid By\*:

\* Additional Penalty and Interest shall be added if not paid by above date.

Questions? Call 406-447-8329.

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Please review the back of the tax bill for Dist. Breakdown and further information.

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT STORM WATER UTIL	0008	0.00	49.34
OT LANDFILL MONITORING	0016	0.00	9.04
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	18.33
OT LIGHT DISTRICT #357	0357	0.00	24.24

TOTAL	0.00	223.53
Total Taxes Due Current Year	0.00	223.53

\*-Voted In    \*\*-Voted to increase    \*\*\*-Voted to exceed Statutory Authority

4-23-24 v5

APR 20 2024  
CARROLL COLLEGE  
BUSINESS OFFICE

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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TS

153707 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28654\*60\*\*G50\*\*1.39\*\*3/10\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE  
1601 N BENTON AVE  
HELENA MT 59625-0001

11-05-0181-9522 ✓

PROPERTY ID NO.: 3702 ✓  
01-01: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

For internet payments please log onto:  
<https://tax.tyler-tech.com/LewisAndClarkMT/>  
For payments using credit cards, dial toll free 1-888-272-9829.  
You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Property Location: 1004 N PARK AVE  
Legal Description: N 9' OF E 70' LOT 15; W 50' OF N 9' LOT

Valuation Type	Market Value	Taxable Value
Real Estate	188,700.00	2,547.00
Improvements	168,800.00	2,279.00
Personal Property	0.00	0.00
	357,500.00	4,826.00

**DELINQUENT TAXES**  
Total Prior Year(s)  
Delinquent Tax Including Penalty and Interest:

County Mill Value: 0

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

## GENERAL TAX DETAIL

Levy Description	Amount
HL *Helena Fire Safety Levy-Voted	24.08
HL Helena General	255.05
HL *Helena GO 2008-Voted	13.46
HL Helena Permissive	66.38
LC All Purpose	68.77
LC Co Extension	2.68
LC *Dentention Center Bond Services-Voted	7.43
LC *Detention Services-Voted	41.17
LC District Court	6.83
LC *Diversion Services-Voted	10.81
LC Entitlement Levy	35.25
LC *Fairgrounds-Voted	6.52
LC Health	15.30
LC Library	13.78
LC **Library 1-Voted	28.96
LC Mental Health	1.40
LC Parks	0.19
LC Permissive Med Levy	22.92
LC Public Safety	66.96
LC **Public Safety 1-Voted	55.79
LC *Search and Rescue Maintenance	1.93
LC Senior Citizens	2.15
LC Sheriff's Retirement System Levy	2.94
LC Co Elem Retirement	56.75
LC Co High Retirement	33.44
LC Co Transportation	6.47
LC Co Elem Schools	65.15
LC Co High Schools	43.43
SD Elem Adult Ed	3.35
SD Elem Bond/Debt	3.84
SD **Elem Bond/Debt A-Voted	68.53
SD Elem Building Reserve-Permissive	4.66
SD *Elem Building Reserve-Voted	46.09
SD Elem General	68.31
SD **Elem General A-Voted	126.54
SD *Elem Technology-Voted	7.99
SD Elem Transportation	85.15
SD Elem Tuition	30.84

Levy Description (Continued)	Amount
SD High Adult Ed	3.06
SD High Bond/Debt	2.46
SD *High Building Reserve	21.11
SD High Building Reserve-Permissive	2.15
SD High General	34.75
SD **High General A-Voted	72.85
SD *High Technology	7.87
SD High Transportation	14.84
SD High Tuition	5.62
ST St Equalization	79.39
ST University	14.48
ST Vo-Tech	3.14

Total Mill Levy: 689.19  
Total General Taxes 1,663.01

## SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT SOLID WASTE	0003	0.00	97.05
OT STORM WATER UTL	0008	0.00	26.46
OT LANDFILL MONITORING	0016	0.00	3.61
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	11.07
OT LIGHT DISTRICT #357	0357	0.00	40.84
OT FORESTVALE CEM	2121	0.00	6.25
OT OPEN-SPACE LANDS	2518	0.00	11.27
OT WATER QUALITY INSIDE CITY	8000	0.00	4.40
OT CO ELEM SCHL ADTL MILLS	CELM	0.00	28.95
OT CO HIGH SCHL ADTL MILLS	CHGH	0.00	19.31
OT ST EQUALIZATION ADTL MILL	SEQL	0.00	34.26
OT VO TECH ADTL MILL	VTCH	0.00	0.97

TOTAL 0.00 407.02  
Total Taxes Due Current Year 0.00 2,070.03 ✓

\*-Voted In \*\*Voted to increase \*\*\*-Voted to exceed Statutory Authority

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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✓ 153708 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

PROPERTY ID NO.: 3701 ✓  
01-01: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

Property Location: 1108 N PARK AVE  
Legal Description: E 70' OF S 10' LOT 13; E 70' LOT 14; E 1

For internet payments please log onto:  
<https://tax.tyler-tech.com/LewisAndClarkMT/>  
For payments using credit cards, dial toll free 1-888-272-9829.  
You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

28654\*60\*\*G50\*\*1.39\*\*1/10\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE  
1601 N BENTON AVE  
HELENA MT 59625-0001

11-05-0182-9522 ✓

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

Valuation Type	Market Value	Taxable Value
Real Estate	75,080.00	1,014.00
Improvements	181,320.00	2,448.00
Personal Property	0.00	0.00
	256,400.00	3,462.00

County Mill Value: 0

### DELINQUENT TAXES

Total Prior Year(s)  
Delinquent Tax Including Penalty and Interest:

If Paid By\*:

\* Additional Penalty and Interest shall be added if not paid by above date.

Questions?  
Call 406-447-8329.

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Please review the back of the tax bill for Dist. Breakdown and further information.

### GENERAL TAX DETAIL

Levy Description	Amount
HL *Helena Fire Safety Levy-Voted	17.28
HL Helena General	182.97
HL *Helena GO 2008-Voted	9.66
HL Helena Permissive	47.62
LC All Purpose	49.33
LC Co Extension	1.92
LC *Detention Center Bond Services-Voted	5.33
LC *Detention Services-Voted	29.53
LC District Court	4.90
LC *Diversion Services-Voted	7.76
LC Entitlement Levy	25.29
LC *Fairgrounds-Voted	4.67
LC Health	10.97
LC Library	9.88
LC **Library 1-Voted	20.77
LC Mental Health	1.00
LC Parks	0.14
LC Permissive Med Levy	16.44
LC Public Safety	48.04
LC **Public Safety 1-Voted	40.02
LC *Search and Rescue Maintenance	1.39
LC Senior Citizens	1.54
LC Sheriff's Retirement System Levy	2.11
LC Co Elem Retirement	40.71
LC Co High Retirement	23.99
LC Co Transportation	4.64
LC Co Elem Schools	46.74
LC Co High Schools	31.16
SD Elem Adult Ed	2.41
SD Elem Bond/Debt	2.75
SD **Elem Bond/Debt A-Voted	49.16
SD Elem Building Reserve-Permissive	3.34
SD *Elem Building Reserve-Voted	33.06
SD Elem General	49.00
SD **Elem General A-Voted	90.77
SD *Elem Technology-Voted	5.73
SD Elem Transportation	61.09
SD Elem Tuition	22.12

Levy Description (Continued)	Amount
SD High Adult Ed	2.20
SD High Bond/Debt	1.77
SD *High Building Reserve	15.15
SD High Building Reserve-Permissive	1.54
SD High General	24.93
SD **High General A-Voted	52.26
SD *High Technology	5.64
SD High Transportation	10.65
SD High Tuition	4.03
ST St Equalization	56.95
ST University	10.39
NT Vo-Tech	2.25

Total Mill Levy: 689.19

Total General Taxes 1,192.99

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT SOLID WASTE	0003	0.00	97.05
OT STORM WATER UTL	0008	0.00	23.08
OT LANDFILL MONITORING	0016	0.00	3.61
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	10.00
OT LIGHT DISTRICT #357	0357	0.00	12.32
OT FORESTVALE CEM	2121	0.00	4.48
OT OPEN-SPACE LANDS	2518	0.00	8.08
OT WATER QUALITY INSIDE CITY	8000	0.00	4.40
OT CO ELEM SCHL ADTL MILLS	CELM	0.00	20.77
OT CO HIGH SCHL ADTL MILLS	CHGH	0.00	13.85
OT ST EQUALIZATION ADTL MILL	SEQL	0.00	24.58
OT VO TECH ADTL MILL	VTCH	0.00	0.69

TOTAL  
Total Taxes Due Current Year 0.00 345.49  
0.00 1,538.48 ✓

\*-Voted In \*\*Voted to increase \*\*\*Voted to exceed Statutory Authority

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

Please contact your mortgage company to figure out whether they will be processing a payment on your behalf or if it will be your responsibility.

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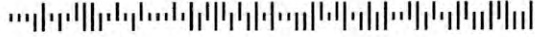
153709 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28653\*60\*\*G50\*\*0.43\*\*1/2\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE  
1601 N BENTON AVE RM 204  
HELENA MT 59625-0001



PROPERTY ID NO.: 3418 ✓  
01-02: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

For internet payments please log onto:  
<https://tax.tyler-tech.com/LewisAndClarkMT/>  
For payments using credit cards, dial toll free 1-888-272-9829. You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Property Location: 198 W LYNDAL AVE  
Legal Description: CAPITAL HILL ADDN, S30, T10 N, R03 W, BL

Valuation Type	Market Value	Taxable Value
Real Estate	86,611.00	0.00
Improvements	269,940.00	0.00
Personal Property	0.00	0.00
	356,551.00	0.00

County Mill Value: 0

### DELINQUENT TAXES

Total Prior Year(s)  
Delinquent Tax Including Penalty and Interest:

If Paid By\*:

\* Additional Penalty and Interest shall be added if not paid by above date.

Questions?  
Call 406-447-8329.

Taxpayers may pay taxes that are delinquent at anytime if they pay the full amount of the delinquency. If taxpayer wants to pay only part of their delinquent taxes, then the current year has to be paid in full before they can pay a delinquent year. Delinquent payments must be credited to the oldest year first.

Please review the back of the tax bill for Dist. Breakdown and further information.

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

### GENERAL TAX DETAIL

Levy Description	Amount
11-05-0169-9522 ✓	
APR 20 2024	
CARROLL COLLEGE BUSINESS OFFICE	
TOTAL	0.00
Total Taxes Due Current Year	0.00

Levy Description (Continued)	Amount
Total Mill Levy:	689.19
Total General Taxes	0.00

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT SOLID WASTE	0003	0.00	97.05
OT STORM WATER UTL	0008	0.00	33.38
OT LANDFILL MONITORING	0016	0.00	3.61
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	13.27
OT LIGHT DISTRICT #357	0357	0.00	18.66
OT WATER QUALITY INSIDE CITY	8000	0.00	4.40

TOTAL	0.00	292.95
Total Taxes Due Current Year	0.00	292.95 ✓

\*-Voted In    \*\*-Voted to increase    \*\*\*-Voted to exceed Statutory Authority

4-23-24 #5

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

Please contact your mortgage company to figure out whether they will be processing a payment on your behalf or if it will be your responsibility.

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AS

153710 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28654\*60\*\*G50\*\*1.39\*\*7/10\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE  
1601 N BENTON AVE  
HELENA MT 59625-0001

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

PROPERTY ID NO.: 4954 ✓  
01-01: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

Property Location: 194 W LYNDAL AVE  
Legal Description: CAPITAL HILL ADDN, S30, T10 N, R03 W, BL

For internet payments please log onto:  
<https://tax.tyler-tech.com/LewisAndClarkMT/>  
For payments using credit cards, dial toll free 1-888-272-9829. You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	104,720.00	0.00
Improvements	189,380.00	0.00
Personal Property	0.00	0.00
	294,100.00	0.00

County Mill Value: 0

**DELINQUENT TAXES**  
Total Prior Year(s)  
Delinquent Tax Including Penalty and Interest:

If Paid By\*:

\* Additional Penalty and Interest shall be added if not paid by above date.

Questions?  
Call 406-447-8329.

Taxpayers may pay taxes that are delinquent at anytime if they pay the full amount of the delinquency. If taxpayer wants to pay only part of their delinquent taxes, then the current year has to be paid in full before they can pay a delinquent year. Delinquent payments must be credited to the oldest year first.

Please review the back of the tax bill for Dist. Breakdown and further information.

## GENERAL TAX DETAIL

Levy Description	Amount
------------------	--------

Levy Description (Continued)	Amount
------------------------------	--------

11-60-0199-9522 ✓

CARROLL COLLEGE BUSINESS OFFICE

Total Mill Levy: 689.19

Total General Taxes 0.00

## SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT SOLID WASTE	0003	0.00	97.05
OT STORM WATER UTL	0008	0.00	23.08
OT LANDFILL MONITORING	0016	0.00	3.61
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	10.00
OT LIGHT DISTRICT #357	0357	0.00	18.67
OT WATER QUALITY INSIDE CITY	8000	0.00	4.40

TOTAL	0.00	279.39
Total Taxes Due Current Year	0.00	279.39 ✓

\*-Voted In    \*\*Voted to increase    \*\*\*Voted to exceed Statutory Authority

4-23-24 v6

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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V153711V

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE

Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329



28654\*60\*\*G50\*\*1.39\*\*9/10\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE  
1601 N BENTON AVE  
HELENA MT 59625-0001

11-05-0171-9522

PROPERTY ID NO.: 4955 ✓  
01-01: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

Property Location: 180 W LYNDAL AVE  
Legal Description: CAPITAL HILL ADDN, S30, T10 N, R03 W, BL

For internet payments please log onto:  
<https://tax.tyertech.com/LewisAndClarkMT/>  
For payments using credit cards, dial toll free 1-888-272-9829  
You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	168,940.00	2,281.00
Improvements	152,060.00	2,053.00
Personal Property	0.00	0.00
	<u>321,000.00</u>	<u>4,334.00</u>

County Mill Value: 0

**DELINQUENT TAXES**  
Delinquent Year(s)  
Delinquent Tax Including Penalty and Interest:

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

### GENERAL TAX DETAIL

Levy Description	Amount
HL *Helena Fire Safety Levy-Voted	21.63
HL Helena General	229.05
HL *Helena GO 2008-Voted	12.09
HL Helena Permissive	59.61
LC All Purpose	61.76
LC Co Extension	2.41
LC *Dentention Center Bond Services-Voted	6.67
LC *Detention Services-Voted	36.97
LC District Court	6.13
LC *Diversion Services-Voted	9.71
LC Entitlement Levy	31.66
LC *Fairgrounds-Voted	5.85
LC Health	13.74
LC Library	12.37
LC **Library 1-Voted	26.00
LC Mental Health	1.26
LC Parks	0.17
LC Permissive Med Levy	20.59
LC Public Safety	60.13
LC **Public Safety 1-Voted	50.10
LC *Search and Rescue Maintenance	1.73
LC Senior Citizens	1.93
LC Sheriff's Retirement System Levy	2.64
SC Co Elem Retirement	50.97
SC Co High Retirement	30.04
SC Co Transportation	5.81
SC Co Elem Schools	58.51
SC Co High Schools	39.01
SD Elem Adult Ed	3.01
SD Elem Bond/Debt	3.45
SD **Elem Bond/Debt A-Voted	61.54
SD Elem Building Reserve-Permissive	4.18
SD *Elem Building Reserve-Voted	41.39
SD Elem General	61.35
SD **Elem General A-Voted	113.64
SD *Elem Technology-Voted	7.17
SD Elem Transportation	76.47
SD Elem Tuition	27.69

Levy Description (Continued)	Amount
SD High Adult Ed	2.75
SD High Bond/Debt	2.21
SD *High Building Reserve	18.86
SD High Building Reserve-Permissive	1.93
SD High General	31.21
SD **High General A-Voted	65.42
SD *High Technology	7.07
SD High Transportation	13.33
SD High Tuition	5.05
ST St Equalization	71.29
ST University	13.00
ST Vo-Tech	2.82

Total Mill Levy: 689.19  
Total General Taxes 1,493.47

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT SOLID WASTE	0003	0.00	97.05
OT STORM WATER UTL	0008	0.00	23.08
OT LANDFILL MONITORING	0016	0.00	3.61
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	10.00
OT LIGHT DISTRICT #357	0357	0.00	37.35
OT FORESTVALE CEM	2121	0.00	5.61
OT OPEN-SPACE LANDS	2518	0.00	10.12
OT WATER QUALITY INSIDE CITY	8000	0.00	4.40
OT CO ELEM SCHL ADTL MILLS	CELM	0.00	26.01
OT CO HIGH SCHL ADTL MILLS	CHGL	0.00	17.33
OT ST EQUALIZATION ADTL MILL	SEQL	0.00	30.78
OT VO TECH ADTL MILL	VTCH	0.00	0.87

TOTAL 0.00 388.79  
Total Taxes Due Current Year 0.00 1,882.26 ✓

\*-Voted In    \*\*Voted to increase    \*\*\*Voted to exceed Statutory Authority

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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V153712 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

PROPERTY ID NO.: 3898 ✓  
01-01: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

For internet payments please log onto:  
<https://tax.tyler-tech.com/LewisAndClarkMT/>  
For payments using credit cards, dial toll free 1-888-272-9829.  
You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Property Location: 174 W LYNDAL AVE  
Legal Description: LT E19' OF 36 LT 37

Valuation Type	Market Value	Taxable Value
Real Estate	97,014.00	1,310.00
Improvements	152,386.00	2,057.00
Personal Property	0.00	0.00
	<u>249,400.00</u>	<u>3,367.00</u>

### DELINQUENT TAXES

Total Prior Year(s)  
Delinquent Tax Including Penalty and Interest:

County Mill Value: 0

If Paid By\*:

\* Additional Penalty and Interest shall be added if not paid by above date.

Questions?  
Call 406-447-8329.

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28655\*60\*\*G50\*\*0.67\*\*1/4\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE  
1601 N BENTON AVE  
HELENA MT 59625-0001

11-05-0166-9522 ✓

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

### GENERAL TAX DETAIL

Levy Description	Amount
HL *Helena Fire Safety Levy-Voted	16.80
HL Helena General	177.95
HL *Helena GO 2008-Voted	9.39
HL Helena Permissive	46.31
LC All Purpose	47.98
LC Co Extension	1.87
LC *Detention Center Bond Services-Voted	5.19
LC *Detention Services-Voted	28.72
LC District Court	4.76
LC *Diversion Services-Voted	7.54
LC Entitlement Levy	24.60
LC *Fairgrounds-Voted	4.55
LC Health	10.67
LC Library	9.61
LC **Library 1-Voted	20.20
LC Mental Health	0.98
LC Parks	0.13
LC Permissive Med Levy	15.99
LC Public Safety	46.72
LC **Public Safety 1-Voted	38.92
LC *Search and Rescue Maintenance	1.35
LC Senior Citizens	1.50
LC Sheriff's Retirement System Levy	2.05
SC Co Elem Retirement	39.60
SC Co High Retirement	23.33
SC Co Transportation	4.51
SC Co Elem Schools	45.45
SC Co High Schools	30.30
SD Elem Adult Ed	2.34
SD Elem Bond/Debt	2.68
SD **Elem Bond/Debt A-Voted	47.81
SD Elem Building Reserve-Permissive	3.25
SD *Elem Building Reserve-Voted	32.16
SD Elem General	47.66
SD **Elem General A-Voted	88.28
SD *Elem Technology-Voted	5.57
SD Elem Transportation	59.41
SD Elem Tuition	21.52

Levy Description (Continued)	Amount
SD High Adult Ed	2.14
SD High Bond/Debt	1.72
SD *High Building Reserve	14.73
SD High Building Reserve-Permissive	1.50
SD High General	24.24
SD **High General A-Voted	50.83
SD *High Technology	5.49
SD High Transportation	10.35
SD High Tuition	3.92
ST St Equalization	55.39
ST University	10.10
ST Vo-Tech	2.19

Total Mill Levy: 689.19  
Total General Taxes 1,160.25

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT SOLID WASTE	0003	0.00	97.05
OT STORM WATER UTL	0008	0.00	23.08
OT LANDFILL MONITORING	0016	0.00	3.61
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	10.00
OT LIGHT DISTRICT #357	0357	0.00	16.45
OT FORESTVALE CEM	2121	0.00	4.36
OT OPEN-SPACE LANDS	2518	0.00	7.86
OT WATER QUALITY INSIDE CITY	8000	0.00	4.40
OT CO ELEM SCHL ADTL MILLS	CELM	0.00	20.20
OT CO HIGH SCHL ADTL MILLS	CHGH	0.00	13.47
OT ST EQUALIZATION ADTL MILL	SEQL	0.00	23.90
OT VO TECH ADTL MILL	VTCH	0.00	0.67

TOTAL 0.00 347.63  
Total Taxes Due Current Year 0.00 1,507.88 ✓

\*-Voted In \*\*-Voted to increase \*\*\*-Voted to exceed Statutory Authority

### IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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3

V153713 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

27\*1\*\*G48\*\*0.67\*\*1/4\*\*\*\*\*SNGLP  
CARROLL COLLEGE INC  
1610 N BENTON AVE  
HELENA MT 59601-2811



Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

PROPERTY ID NO.: 1013 ✓  
01-02: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

Property Location:  
Legal Description: COS 3323416

For internet payments please log onto:  
<https://tax.tyleritech.com/LewisAndClarkMT/>  
For payments using credit cards, dial toll free 1-888-272-9829. You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	166,837.00	0.00
Improvements	30,220.00	0.00
Personal Property	0.00	0.00
	197,057.00	0.00

### DELINQUENT TAXES

Total Prior Year(s)  
Delinquent Tax Including Penalty and Interest:

County Mill Value: 0

### GENERAL TAX DETAIL

Levy Description	Amount
------------------	--------

Levy Description (Continued)	Amount
------------------------------	--------

11-40-0702-9522 ✓

RECEIVED  
APR 20 2024  
CARROLL COLLEGE  
BUSINESS OFFICE

Total Mill Levy: 689.19  
Total General Taxes 0.00

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT STORM WATER UTL	0008	0.00	231.18
OT LANDFILL MONITORING	0016	0.00	3.61
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	76.04
OT LIGHT DISTRICT #357	0357	0.00	38.33
OT WATER QUALITY INSIDE CITY	8000	0.00	4.40

TOTAL 0.00 476.14  
Total Taxes Due Current Year 0.00 476.14 ✓

\*-Voted In    \*\*Voted to increase    \*\*\*Voted to exceed Statutory Authority

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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153714 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447- 8329

27\*1\*\*G48\*\*0.67\*\*3/4\*\*\*\*\*SNGLP  
CARROLL COLLEGE INC  
1610 N BENTON AVE  
HELENA MT 59601-2811

11-05-0180-9522 ✓

PROPERTY ID NO.: 1022 ✓  
01-02: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W  
Property Location: 168 W LYNDAL AVE  
Legal Description: COS #3104519

For internet payments please log onto:  
<https://tax.lyertech.com/LewisAndClarkMT/>  
For payments using credit cards, dial toll free 1-888-272-9829.  
You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	319,131.00	4,308.00
Improvements	219,169.00	2,959.00
Personal Property	0.00	0.00
	538,300.00	7,267.00

**DELINQUENT TAXES**  
Total Prior Year(s)  
Delinquent Tax Including Penalty and Interest:

County Mill Value: 0

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

### GENERAL TAX DETAIL

Levy Description	Amount
HL *Helena Fire Safety Levy-Voted	36.26
HL Helena General	384.06
HL *Helena GO 2008-Voted	20.27
HL Helena Permissive	99.96
LC All Purpose	103.55
LC Co Extension	4.03
LC *Detention Center Bond Services-Voted	11.19
LC *Detention Services-Voted	61.99
LC District Court	10.28
LC *Diversion Services-Voted	16.28
LC Entitlement Levy	53.09
LC *Fairgrounds-Voted	9.81
LC Health	23.04
LC Library	20.75
LC **Library 1-Voted	43.60
LC Mental Health	2.11
LC Parks	0.29
LC Permissive Med Levy	34.52
LC Public Safety	100.83
LC **Public Safety 1-Voted	84.01
LC *Search and Rescue Maintenance	2.91
LC Senior Citizens	3.23
LC Sheriff's Retirement System Levy	4.43
SC Co Elem Retirement	85.46
SC Co High Retirement	50.36
SC Co Transportation	9.74
SC Co Elem Schools	98.10
SC Co High Schools	65.40
SD Elem Adult Ed	5.05
SD Elem Bond/Debt	5.78
SD **Elem Bond/Debt A-Voted	103.19
SD Elem Building Reserve-Permissive	7.01
SD *Elem Building Reserve-Voted	69.40
SD Elem General	102.86
SD **Elem General A-Voted	190.54
SD *Elem Technology-Voted	12.03
SD Elem Transportation	128.23
SD Elem Tuition	46.44

Levy Description (Continued)	Amount
SD High Adult Ed	4.61
SD High Bond/Debt	3.71
SD *High Building Reserve	31.79
SD High Building Reserve-Permissive	3.23
SD High General	52.32
SD **High General A-Voted	109.70
SD *High Technology	11.85
SD High Transportation	22.35
SD High Tuition	8.47
ST St Equalization	119.54
ST University	21.80
ST Vo-Tech	4.72

Total Mill Levy: 689.19  
Total General Taxes 2,504.17

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	2,489.45
OT SOLID WASTE	0003	0.00	97.05
OT STORM WATER UTL	0008	0.00	929.26
OT LANDFILL MONITORING	0016	0.00	21.10
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	192.27
OT LIGHT DISTRICT #357	0357	0.00	265.33
OT FORESTVALE CEM	2121	0.00	9.41
OT OPEN SPACE LANDS	2518	0.00	16.97
OT WATER QUALITY INSIDE CITY	8000	0.00	4.40
OT CO ELEM SCHL ADTL MILLS	CELM	0.00	43.60
OT CO HIGH SCHL ADTL MILLS	CHGH	0.00	29.07
OT ST EQUALIZATION ADTL MILL	SEQL	0.00	51.60
OT VO TECH ADTL MILL	VTCH	0.00	1.45

TOTAL 0.00 4,170.46  
Total Taxes Due Current Year 0.00 6,674.63

\*-Voted In \*\*Voted to increase \*\*\*Voted to exceed Statutory Authority

If Paid By\*:  
\* Additional Penalty and Interest shall be added if not paid by above date.  
Questions? Call 406-447-8329.  
Taxpayers may pay taxes that are delinquent at anytime if they pay the full amount of the delinquency. If taxpayer wants to pay only part of their delinquent taxes, then the current year has to be paid in full before they can pay a delinquent year. Delinquent payments must be credited to the oldest year first.  
Please review the back of the tax bill for Dist. Breakdown and further information.

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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V153115 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28654\*60\*\*G50\*\*1.39\*\*5/10\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE  
1601 N BENTON AVE  
HELENA MT 59625-0001

PROPERTY ID NO.: 4414 ✓  
01-02: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

Property Location: 179 HENRY ST  
Legal Description: 3104519

For internet payments please log onto:  
<https://tax.tyleritech.com/LewisAndClarkMT/>  
For payments using credit cards, dial toll free 1-888-272-9829.  
You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	111,398.00	0.00
Improvements	0.00	0.00
Personal Property	0.00	0.00
	111,398.00	0.00

County Mill Value: 0

**DELINQUENT TAXES**  
Total Prior Year(s)  
Delinquent Tax including Penalty and Interest:

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

### GENERAL TAX DETAIL

Levy Description	Amount
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Levy Description (Continued)	Amount
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11-60-0702-9522 ✓

APR 20 2024  
CARROLL COLLEGE  
BUSINESS OFFICE

Total Mill Levy: 689.19  
Total General Taxes 0.00

If Paid By:  
\* Additional Penalty and Interest shall be added if not paid by above date.  
Questions?  
Call 406-447-8329.  
Taxpayers may pay taxes that are delinquent at anytime if they pay the full amount of the delinquency. If taxpayer wants to pay only part of their delinquent taxes, then the current year has to be paid in full before they can pay a delinquent year. Delinquent payments must be credited to the oldest year first.

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### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT SOLID WASTE	0003	0.00	291.15
OT STORM WATER UTL	0008	0.00	32.61
OT LANDFILL MONITORING	0016	0.00	3.61
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	13.02
OT LIGHT DISTRICT #357	0357	0.00	37.39
OT WATER QUALITY INSIDE CITY	8000	0.00	4.40

TOTAL 0.00 504.76  
Total Taxes Due Current Year 0.00 504.76 ✓

\*-Voted In \*\*Voted to increase \*\*\*Voted to exceed Statutory Authority

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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TS

V153716

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28851\*60\*\*G50\*\*0.43\*\*1/2\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE  
1601 N BENTON  
HELENA MT 59625-0001



Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

PROPERTY ID NO.: 726  
01-02: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

For internet payments please log onto:  
<https://tax.tyvertch.com/LewisAndClarkMT/>

Property Location: 183 HENRY ST  
Legal Description: CAPITAL HILL ADDN, S30, T10 N, R03 W, BL

For payments using credit cards, dial toll free 1-888-272-9829. You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	86,611.00	0.00
Improvements	0.00	0.00
Personal Property	0.00	0.00
	86,611.00	0.00

### DELINQUENT TAXES

Total Prior Year(s)  
Delinquent Tax Including Penalty and Interest:

County Mill Value: 0

### GENERAL TAX DETAIL

Levy Description	Amount

Levy Description (Continued)	Amount

11-60-0702-9522

RECEIVED  
APR 30 2024  
CARROLL COLLEGE  
BUSINESS OFFICE

Total Mill Levy: 689.19  
Total General Taxes 0.00

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
STREET MAINT #1	0001	0.00	103.08
STORM WATER UTL	0008	0.00	23.08
LANDFILL MONITORING	0016	0.00	3.61
URBAN FOREST MGMT	0061	0.00	19.50
OPEN SPACE MAINT	0070	0.00	10.00
LIGHT DISTRICT #357	0357	0.00	18.66
WATER QUALITY INSIDE CITY	8000	0.00	4.40

Please review the back of the tax bill for Dist. Breakdown and further information.

TOTAL 0.00 182.33  
Total Taxes Due Current Year 0.00 182.33

\*-Voted In \*\*-Voted to increase \*\*\*-Voted to exceed Statutory Authority

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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Handwritten mark



V153717 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28659\*60\*\*G50\*\*0.43\*\*1/2\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE INC  
1601 N BENTON AVE  
HELENA MT 59625-0001



Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

PROPERTY ID NO.: 24732 ✓  
01-02: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

For internet payments please log onto:  
<https://tax.tyler-tech.com/LewisAndClarkMT/>

For payments using credit cards, dial toll free 1-888-272-9829. You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

Property Location:  
Legal Description: CAPITAL HILL ADDN, S30, T10 N, R03 W, BL

Valuation Type	Market Value	Taxable Value
Real Estate	111,359.00	0.00
Improvements	22,620.00	0.00
Personal Property	0.00	0.00
	133,979.00	0.00

County Mill Value: 0

**DELINQUENT TAXES**  
Total Prior Year(s)  
Delinquent Tax Including Penalty and Interest:

If Paid By\*:

\* Additional Penalty and Interest shall be added if not paid by above date.

Questions? Call 406-447-8329.

Taxpayers may pay taxes that are delinquent at anytime if they pay the full amount of the delinquency. If taxpayer wants to pay only part of their delinquent taxes, then the current year has to be paid in full before they can pay a delinquent year. Delinquent payments must be credited to the oldest year first.

Please review the back of the tax bill for Dist. Breakdown and further information.

## GENERAL TAX DETAIL

Levy Description	Amount	Levy Description (Continued)	Amount
<p>11-60-0702-9522 ✓</p> <p>RECEIVED</p> <p>APR 20 2024</p> <p>CARROLL COLLEGE BUSINESS OFFICE</p>			
Total Mill Levy: 689.19		Total General Taxes 0.00	

## SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT STORM WATER UTIL	0008	0.00	126.28
OT LANDFILL MONITORING	0016	0.00	21.10
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	42.75
OT LIGHT DISTRICT #357	0357	0.00	37.34

TOTAL	0.00	350.05
Total Taxes Due Current Year	0.00	350.05 ✓

\*-Voted In    \*\*Voted to increase    \*\*\*Voted to exceed Statutory Authority

4-23-24 v5

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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TS

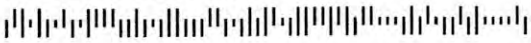
✓ 153 718 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

32\*1\*\*G48\*\*0.43\*\*1/2\*\*\*\*\*SNGLP  
CARROLL COLLEGE  
1610 N BENTON AVE  
HELENA MT 59601-2811



Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

PROPERTY ID NO.: 5276 ✓  
01-02: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

For internet payments  
please log onto:  
[https://tax.tylertech.com/  
LewisAndClarkMT/](https://tax.tylertech.com/LewisAndClarkMT/)

Property Location: 1105 N PARK AVE  
Legal Description: CAPITAL HILL ADDN, S30, T10 N, R03 W,  
BL

For payments using  
credit cards, dial toll free  
1-888-272-9829.  
You will be asked for a  
jurisdiction Number. This  
number is 3602. You will  
then be prompted for  
payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	86,611.00	0.00
Improvements	88,210.00	0.00
Personal Property	0.00	0.00
	174,821.00	0.00

### DELINQUENT TAXES

Total Prior Year(s)  
Delinquent Tax Including  
Penalty and Interest:

County Mill Value: 0

### GENERAL TAX DETAIL

Levy Description	Amount
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Levy Description (Continued)	Amount
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11-60-0702-9522 ✓

RECEIVED  
APR 20 2024  
CARROLL COLLEGE  
BUSINESS OFFICE

Total Mill Levy: 689.19  
Total General Taxes 0.00

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT SOLID WASTE	0003	0.00	97.05
OT STORM WATER UTL	0008	0.00	23.08
OT LANDFILL MONITORING	0016	0.00	3.61
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	10.00
OT LIGHT DISTRICT #357	0357	0.00	18.66
OT WATER QUALITY INSIDE CITY	8000	0.00	4.40

TOTAL 0.00 279.38 ✓  
Total Taxes Due Current Year 0.00 279.38 ✓

\*-Voted In \*\*Voted to increase \*\*\*Voted to exceed Statutory Authority

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AS

153119 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28661\*60\*\*G50\*\*0.43\*\*1/2\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE  
1601 N BENTON AVE  
HELENA MT 59625-0001



PROPERTY ID NO.: 31450 ✓  
01-02: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

Property Location: 1245 N PARK AVE  
Legal Description: 3104519

For internet payments  
please log onto:  
[https://tax.tyler-tech.com/  
LewisAndClarkMT/](https://tax.tyler-tech.com/LewisAndClarkMT/)

For payments using  
credit cards, dial toll free  
1-888-272-9829.

You will be asked for a  
jurisdiction Number. This  
number is 3602. You will  
then be prompted for  
payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	297,332.00	0.00
Improvements	10,014,310.00	0.00
Personal Property	0.00	0.00
	10,311,642.00	0.00

**DELINQUENT TAXES**  
Total Prior Year(s)  
Delinquent Tax Including  
Penalty and Interest:

County Mill Value: 0

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

### GENERAL TAX DETAIL

Levy Description	Amount	Levy Description (Continued)	Amount
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If Paid By\*:

\* Additional Penalty and  
Interest shall be added if  
not paid by above date.

Questions?  
Call 406-447-8329.

Taxpayers may pay taxes that  
are delinquent at anytime if  
they pay the full amount of  
the delinquency. If taxpayer  
wants to pay only part of their  
delinquent taxes, then the  
current year has to be paid  
in full before they can pay a  
delinquent year. Delinquent  
payments must be credited to  
the oldest year first.

Please review the  
back of the tax bill for  
Dist. Breakdown and  
further information.

Total Mill Levy: 689.19  
Total General Taxes 0.00

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	4,681.92
OT STORM WATER UTL	0008	0.00	1,242.37
OT LANDFILL MONITORING	0016	0.00	36.17
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	256.15
OT LIGHT DISTRICT #357	0357	0.00	549.75

TOTAL 0.00 6,785.86 ✓  
Total Taxes Due Current Year 0.00 6,785.86 ✓

\*-Voted In \*\*Voted to increase \*\*\*Voted to exceed Statutory Authority

4-23-24 v5

11-40-0702-9522 ✓

CARROLL COLLEGE  
BUSINESS OFFICE  
APR 20 2024

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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13



Lewis and Clark County Treasurer's Office  
 Property Tax Department  
 316 N Park Ave Rm 113A  
 Helena MT 59623  
 Phone: (406) 447-8329

28656\*60\*\*G50\*\*1.15\*\*5/8\*\*\*\*\*AUTOALL FOR AADC 590  
 CARROLL COLLEGE  
 1601 N BENTON AVE  
 HELENA MT 59625-0001

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE

PROPERTY ID NO.: 24669 ✓  
 01-02: Tax District 01  
 SEC-TWN-RGE: 30-10 N-03 W

Property Location:  
 Legal Description: COS 3323416

For internet payments  
 please log onto:  
<https://tax.tyler-tech.com/LewisAndClarkMT/>

For payments using  
 credit cards, dial toll free  
 1-888-272-9829.  
 You will be asked for a  
 jurisdiction Number: This  
 number is 3602. You will  
 then be prompted for  
 payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	205,470.00	0.00
Improvements	52,080.00	0.00
Personal Property	0.00	0.00
	257,550.00	0.00

**DELINQUENT TAXES**  
 Total Prior Year(s)  
 Delinquent Tax Including  
 Penalty and Interest:

County Mill Value: 0

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

## GENERAL TAX DETAIL

Levy Description	Amount
<p>11-60-0702-9522 ✓</p> <p>APR 30 2024</p> <p>CARROLL COLLEGE            BUSINESS OFFICE</p>	

Levy Description (Continued)	Amount
Total Mill Levy:	689.19
Total General Taxes	0.00

If Paid By\*:  
 \* Additional Penalty and  
 Interest shall be added if  
 not paid by above date.

Questions?  
 Call 406-447-8329.

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 are delinquent at anytime if  
 they pay the full amount of  
 the delinquency. If taxpayer  
 wants to pay only part of their  
 delinquent taxes, then the  
 current year has to be paid  
 in full before they can pay a  
 delinquent year. Delinquent  
 payments must be credited to  
 the oldest year first.

Please review the  
 back of the tax bill for  
 Dist. Breakdown and  
 further information.

## SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	103.08
OT STORM WATER UTL	0008	0.00	413.59
OT LANDFILL MONITORING	0016	0.00	21.10
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	133.93
OT LIGHT DISTRICT #357	0357	0.00	18.14
<b>TOTAL</b>		0.00	709.34
<b>Total Taxes Due Current Year</b>		0.00	709.34 ✓

\*-Voted In    \*\*Voted to increase    \*\*\*Voted to exceed Statutory Authority

4-23-24\_v5

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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AS



Lewis and Clark County Treasurer's Office  
 Property Tax Department  
 316 N Park Ave Rm 113A  
 Helena MT 59623  
 Phone: (406) 447-8329

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE

PROPERTY ID NO.: 35929  
 01-02: Tax District 01  
 SEC-TWN-RGE: 30-10 N-03 W

For internet payments please log onto:  
<https://itax.lylertech.com/LewisAndClarkMT/>

Property Location: 100 W LYNDALE AVE  
 Legal Description: COS #616666

For payments using credit cards, dial toll free 1-888-272-9829. You will be asked for a jurisdiction Number. This number is 3602. You will then be prompted for payment information.

28662\*60\*\*G50\*\*0.67\*\*1/4\*\*\*\*\*AUTOALL FOR AADC 590  
 CARROLL COLLEGE  
 1601 N BENTON AVE  
 HELENA MT 59625-0001



Valuation Type	Market Value	Taxable Value
Real Estate	253,191.00	0.00
Improvements	71,860.00	0.00
Personal Property	0.00	0.00
	<u>325,051.00</u>	<u>0.00</u>

**DELINQUENT TAXES**  
 Total Prior Year(s)  
 Delinquent Tax Including Penalty and Interest:

County Mill Value: 0

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

## GENERAL TAX DETAIL

Levy Description	Amount	Levy Description (Continued)	Amount
		<b>Total Mill Levy: 689.19</b>	
		<b>Total General Taxes 0.00</b>	

If Paid By\*:

\* Additional Penalty and Interest shall be added if not paid by above date.

Questions? Call 406-447-8329.

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Please review the back of the tax bill for Dist. Breakdown and further information.

## SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	3,005.70
OT STORM WATER UTL	0008	0.00	899.86
OT LANDFILL MONITORING	0016	0.00	21.10
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	186.27
OT LIGHT DISTRICT #357	0357	0.00	18.14

<b>TOTAL</b>	0.00	4,150.57
<b>Total Taxes Due Current Year</b>	0.00	4,150.57

\*-Voted In    \*\*Voted to increase    \*\*\*Voted to exceed Statutory Authority

4-73-24 vs

11-40-0702-9522 ✓

RECEIVED  
 APR 20 2024

CARROLL COLLEGE  
 BUSINESS OFFICE

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

Please contact your mortgage company to figure out whether they will be processing a payment on your behalf or if it will be your responsibility.

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153722 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28652\*60\*\*G50\*\*0.43\*\*1/2\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE FOUNDATION  
1601 N BENTON AVE  
HELENA MT 59625-0001



PROPERTY ID NO.: 1153 ✓  
01-1D: Tax Distr 01 TIF HLNA URB  
SEC-TWN-RGE: 30-10 N-03 W

For internet payments  
please log onto:  
[https://tax.lvortech.com/  
LewisAndClarkMT/](https://tax.lvortech.com/LewisAndClarkMT/)

For payments using  
credit cards, dial toll free  
1-888-272-9829.  
You will be asked for a  
jurisdiction Number. This  
number is 3602. You will  
then be prompted for  
payment information.

Property Location: 28 N LAST CHANCE GULCH  
Legal Description: PARCELS #74-75

Valuation Type	Market Value	Taxable Value
Real Estate	254,425.00	4,809.00
Improvements	2,236,475.00	42,269.00
Personal Property	0.00	0.00
	2,490,900.00	47,078.00

**DELINQUENT TAXES**  
Total Prior Year(s)  
Delinquent Tax Including  
Penalty and Interest:

County Mill Value: 0

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

### GENERAL TAX DETAIL

Levy Description	Amount
HL *Helena Fire Safety Levy-Voted	185.61
HL Helena General	1965.86
HL *Helena GO 2008-Voted	103.78
HL Helena Permissive	511.65
LC All Purpose	.16
LC Co Extension	.14
LC *Detention Cente	.18
LC *Detention Service	.19
LC District Court	.13
LC *Diversion Service	0.00 * .12
LC Entitlement Levy	.12
LC *Fairgrounds-Vote	.11
LC Health	.11
LC Library	3,760.92 ✓
LC **Library 1-Voted	15,043.70 ✓
LC Mental Health	.19
LC Parks	.19
LC Permissive Med L	18,804.62 ✓
LC Public Safety	.11
LC **Public Safety 1-	.10
LC *Search and Rescue Maintenance	14.88
LC Senior Citizens	16.55
LC Sheriff's Retirement System Levy	22.69
LC Co Elem Retirement	437.44
LC Co High Retirement	257.78
LC Co Transportation	49.84
LC Co Elem Schools	502.16
LC Co High Schools	334.77
SD Elem Adult Ed	25.85
SD Elem Bond/Debt	29.57
SD **Elem Bond/Debt A-Voted	528.20
SD Elem Building Reserve-Permissive	35.90
SD *Elem Building Reserve-Voted	355.23
SD Elem General	526.52
SD **Elem General A-Voted	975.31
SD *Elem Technology-Voted	61.56
SD Elem Transportation	656.34
SD Elem Tuition	237.69

Levy Description (Continued)	Amount
SD High Adult Ed	23.62
SD High Bond/Debt	18.97
SD *High Building Reserve	162.74
SD High Building Reserve-Permissive	16.55
SD High General	267.82
SD **High General A-Voted	561.49
SD *High Technology	60.63
SD High Transportation	114.38
SD High Tuition	43.33
ST St Equalization	611.89
ST University	111.59
ST Vo-Tech	24.18

25-65-6410-952 ✓  
25-65-6555-952 ✓  
Total Mill Levy: 689.19  
Total General Taxes 12,817.90

If Paid By:  
\* Additional Penalty and  
Interest shall be added if  
not paid by above date.  
Questions?  
Call 406-447-8329.

Taxpayers may pay taxes that  
are delinquent at anytime if  
they pay the full amount of  
the delinquency. If taxpayer  
wants to pay only part of their  
delinquent taxes, then the  
current year has to be paid  
in full before they can pay a  
delinquent year. Delinquent  
payments must be credited to  
the oldest year first.

Please review the  
back of the tax bill for  
Dist. Breakdown and  
further information.

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	432.90
OT STORM WATER UTL	0008	0.00	270.25
OT BUSINESS IMPROVEMENT DIST	0010	0.00	1,091.56
OT LANDFILL MONITORING	0016	0.00	21.10
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	57.81
OT LIGHT DISTRICT #359	0359	0.00	128.24
OT FORESTVALE CEM	2121	0.00	60.96
OT OPEN-SPACE LANDS	2518	0.00	109.92
OT WATER QUAL/COMM/CITY	8042A	0.00	17.58
OT SD1EDebtServ2017-TIFDistr	SD1EDS	0.00	7.85
OT TIF HELENA URBAN RENEWA	TIFURD	0.00	3,367.44
OT University - TIF District	UNIVT	0.00	29.64
OT CO ELEM SCHL ADTL MILLS	CELM	0.00	223.18
OT CO HIGH SCHL ADTL MILLS	CHGH	0.00	148.79
TOTAL		0.00	5,986.72
Total Taxes Due Current Year		0.00	18,804.62 ✓

\*-Voted In    \*\*Voted to increase    \*\*\*Voted to exceed Statutory Authority

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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TS

V123 123 ✓

# YEAR 2023 REAL ESTATE STATEMENT OF TAXES PAYABLE



Lewis and Clark County Treasurer's Office  
Property Tax Department  
316 N Park Ave Rm 113A  
Helena MT 59623  
Phone: (406) 447-8329

28656\*60\*\*G50\*\*1.15\*\*1/8\*\*\*\*\*AUTOALL FOR AADC 590  
CARROLL COLLEGE  
1601 N BENTON AVE  
HELENA MT 59625-0001



PROPERTY ID NO.: 7279 ✓  
01-01: Tax District 01  
SEC-TWN-RGE: 30-10 N-03 W

For internet payments  
please log onto:  
[https://itax.tv/ertech.com/  
LewisAndClarkMT/](https://itax.tv/ertech.com/LewisAndClarkMT/)

Property Location: 1321 N BENTON AVE  
Legal Description: BLOCK 1 LOT 1A AMEND PLAT OF  
CAPITAL HIL

For payments using  
credit cards, dial toll free  
1-888-272-9829.  
You will be asked for a  
jurisdiction Number. This  
number is 3602. You will  
then be prompted for  
payment information.

Valuation Type	Market Value	Taxable Value
Real Estate	388,738.00	0.00
Improvements	677,970.00	0.00
Personal Property	0.00	0.00
	1,066,708.00	0.00

### DELINQUENT TAXES

Total Prior Year(s)  
Delinquent Tax Including  
Penalty and Interest:

County Mill Value: 0

Montana Supreme Court Order 23-0635 2023 Supplement/Corrected Real Property Tax Statement

### GENERAL TAX DETAIL

Levy Description	Amount	Levy Description (Continued)	Amount
------------------	--------	------------------------------	--------

Total Mill Levy: 689.19  
Total General Taxes 0.00

### If Paid By\*:

\* Additional Penalty and  
Interest shall be added if  
not paid by above date.

Questions?  
Call 406-447-8329.

Taxpayers may pay taxes that  
are delinquent at anytime if  
they pay the full amount of  
the delinquency. If taxpayer  
wants to pay only part of their  
delinquent taxes, then the  
current year has to be paid  
in full before they can pay a  
delinquent year. Delinquent  
payments must be credited to  
the oldest year first.

Please review the  
back of the tax bill for  
Dist. Breakdown and  
further information.

11-05-0165-9522 ✓

APR 20 2024  
CARROLL COLLEGE  
BUSINESS OFFICE

### SPECIAL ASSESSMENTS

Description	Code	1st Half	2nd Half
OT STREET MAINT #1	0001	0.00	3,103.65
OT STORM WATER UTL	0008	0.00	594.20
OT LANDFILL MONITORING	0016	0.00	21.10
OT URBAN FOREST MGMT	0061	0.00	19.50
OT OPEN SPACE MAINT	0070	0.00	123.90
OT LIGHT DISTRICT #357	0357	0.00	267.28
OT WATER QUALITY INSIDE CITY	8000	0.00	17.60

TOTAL 0.00 4,147.23  
Total Taxes Due Current Year 0.00 4,147.23 ✓

\*-Voted In \*\*Voted to increase \*\*\*Voted to exceed Statutory Authority

4-23-24 v5

## IMPORTANT NOTICE FOR 2ND HALF 2023 TAX BILLS

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BS



Kyle Holland, **Planner II**  
**Community Development Department**  
316 North Park Avenue, Room 445  
Helena, MT 59623

: Phone: 406-447-8492  
: Fax: 406-447-8460  
: Email: [kholland@helenamt.gov](mailto:kholland@helenamt.gov)

**helenamt.gov**

---

**Date:** August 19, 2024

**To:** Mayor Collins and City Commission

**Subject:** Zoning Commission Zone Change Recommendation

At the August 13, 2024, Helena Zoning Commission meeting the motion to recommend approval of the requested Zone Change from R-2 to PLI for 1329 N Benton Avenue was approved on a (3:0) vote.

The minutes from that meeting are attached for further information regarding the vote.

Sincerely,

**Kyle Holland, Planner II**  
Community Development Department  
City-County Building  
316 N. Park Ave, Rm 403  
Helena, MT 59623

Attachments:  
20240813 Meeting Minutes – Draft





**CITY OF HELENA  
Zoning Commission  
August 13, 2024 – 6:00 PM  
Meeting Minutes**

[Recording Available Here](#)

**Members Present:**

Alyssa Sorenson, Betsy Story, Mark Runde (Alternate)

**Members Absent:**

Rebecca Harbage (Chair), Kim Wilson (Vice-Chair), Nicole Anderson

**Staff Present:**

Kyle Holland, April Sparks

**Call to Order and Roll Call**

**(0:00:00)** Staff called the meeting to order. An acting chair, Alyssa Sorenson, was elected as both the Chair and Vice-Chair were absent. It was noted that there was a quorum of three members present.

**Minutes**

**(0:02:06)** Minutes from the June and July meetings were approved.

**Regular Items**

**Item 1**

**Staff Presentation and Questions for Staff**

**(0:02:49)** Kyle Holland gave a presentation on the application for a proposed zone change from R-2 residential to Public Lands and Institutions (PLI) for a property generally located at the northeast corner of North Benton and Lyndale Ave. No public comment had been received.

**(0:10:30)** Commissioners addressed questions to Mr. Holland at this time. Mr. Holland was asked about the zoning of the rest of Carroll College's campus, and traffic impact of the proposed zone change. Mr. Holland noted that the rest of campus has a

zoning of PLI and gave a summary of the traffic analysis provided by the applicant.

### **Applicant Presentation and Questions for Applicant**

- (0:13:37)** Brett Charles, SMA Architecture and representative for the applicant, added that the trigger for Carroll College pursuing the zone change was a project the College had been pursuing, which needed the flexibility PLI zoning affords, despite that project not moving forward, they would still like to have the zoning changed to afford them the most flexibility with the campus going forward.

### **Public Comment**

- (0:14:38)** Public Comment was opened. There were no members of the public present.

### **Commission Discussion**

- (0:14:57)** Board discussion was opened. Ms. Story noted that the zone change made sense, was compatible with the existing use, would make the Carroll property's zoning cohesive, and be consistent with the growth policy. Ms. Sorenson stated that there did not appear to be anything to warrant rejecting the application at this time.

### **Motion**

- (0:16:08)** Ms. Story made a motion to recommend approval of an ordinance amending City of Helena ordinance number 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (Residential) to PLI (Public Lands and Institutions) for the property legally described as The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana, AND The East 70 Feet of the South 10 feet of Lot 13 and the East 70 Feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana, AND The East 10 feet of the West 50 feet of the South 10 feet of Lot 13 and the East 10 of the West 50 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana, AND Lot 16 and the West 50 feet of the North 9 feet and the South 41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana, AND Lot 1A of Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana as described in C.O.S. 3300772. Mr. Runde seconded the motion. There was no additional discussion, and a voice vote was called. The motion passed unanimously (3:0).

### **General Public Comment**

**(0:17:51)** There was no public comment.

### **Member Communications / Proposals for next Agenda**

**(0:18:15)** It was noted that the next meeting was scheduled for September 10<sup>th</sup> and that there was one pending application to go before the Zoning Commission, but the timing of that was not certain. It was also noted by staff that Vice-Chair Wilson would be terming off the Commission at the end of September, and encouraged the Commission to encourage anyone they know that would be a good fit to apply.

### **Adjournment**

**(0:19:59)** The meeting was adjourned.

DRAFT



Kyle Holland, Planner II

Community Development Department

316 North Park Avenue, Room 445

Helena, MT 59623

Phone: 406-447-8492

Fax: 406-447-8460

Email: [kholland@helenamt.gov](mailto:kholland@helenamt.gov)

[helenamt.gov](http://helenamt.gov)

**TO WHOM IT MAY CONCERN:** Land use changes are being proposed in your area. Please review the enclosed description, and vicinity map. You may respond to the proposal at the public hearing or submit written comments prior to the August 13, 2024, Zoning Commission public hearing to the City Planning Division, 316 North Park, Helena MT 59623.

**The Helena Zoning Commission will hold public hearings on Tuesday, August 13, 2024, at 6pm in person in the Commission Chambers, Rm 330, 316 N Park Ave, and via ZOOM at <https://zoom.us/j/92989300533>, Meeting ID: 929 8930 0533. Dial in at (346) 248-7799 or find your local Zoom phone number by going to <https://zoom.us/j/92989300533>. The application materials can be found on the City of Helena website at <https://www.helenamt.gov/Departments/Community-Development/Planning/Current-Projects>.**

**Interested parties are encouraged to attend this meeting. We may not be able to reach all who may be interested in this application, and we encourage you to talk to your neighbors about this proposal.**

**PROPOSAL 1:**

To consider an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (Residential) to Public Lands and Institutions (PLI) for the property legally described as:

The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,  
AND

The East 70 Feet of the South 10 feet of Lot 13 and the East 70 Feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,  
AND

The East 10 feet of the West 50 feet of the South 10 feet of Lot 13 and the East 10 of the West 50 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,  
AND

Lot 16 and the West 50 feet of the North 9 feet and the South 41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,  
And

Lot 1A of Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana as described in C.O.S. 3300772.

**ADDRESS:**

The property is generally located on the northeast side of the intersection of North Benton, Euclid Avenue and West Lyndale Avenue, and is addressed as 1329 North Benton.

If you have questions concerning the proposed change, please contact the City Planning Division of the Community Development Department at 447-8492.

Sincerely,

**Kyle Holland, Planner II**

Community Development Department

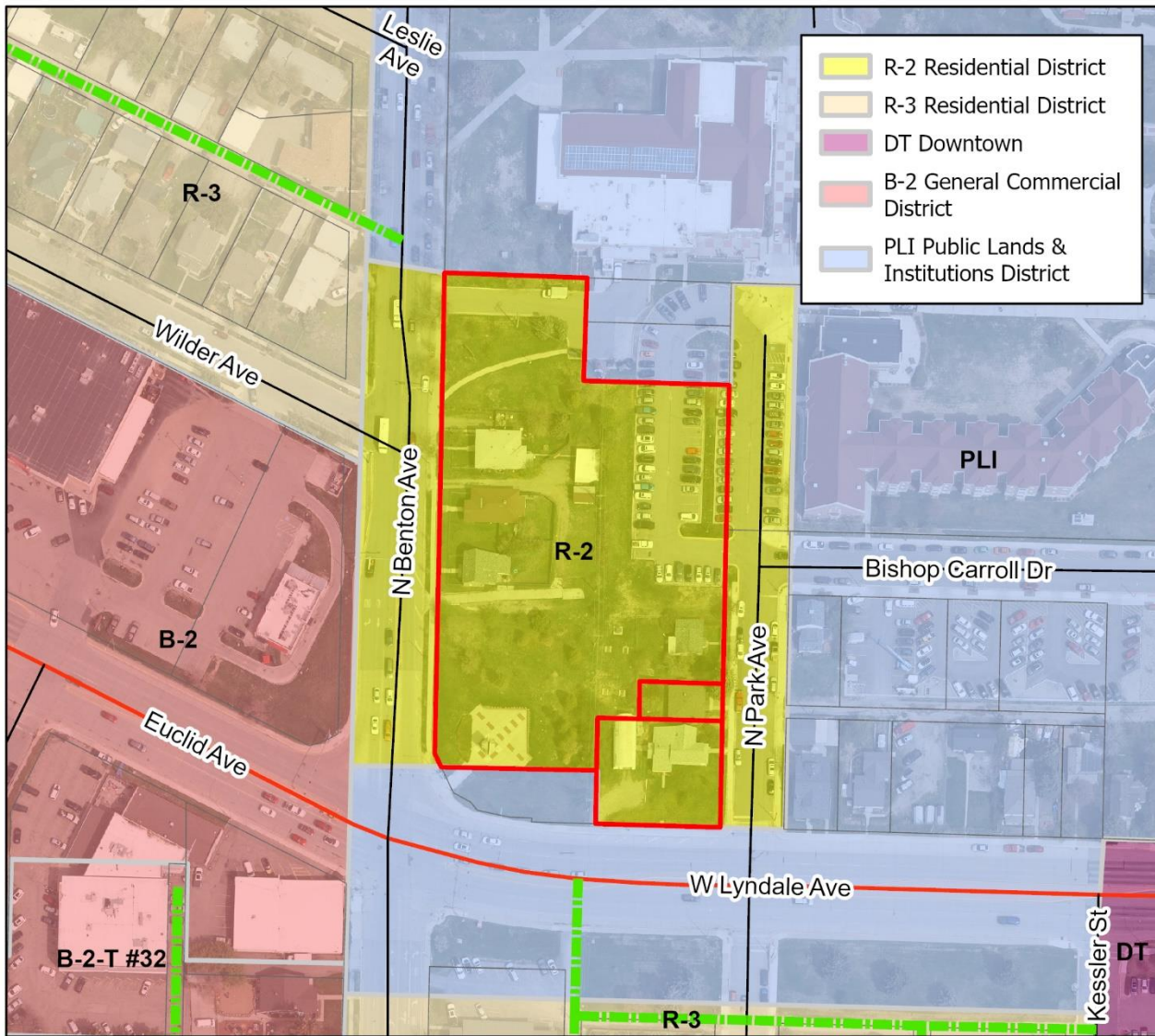
City-County Building

316 N. Park Ave, Rm 403

Helena, MT 59623

# Carroll College

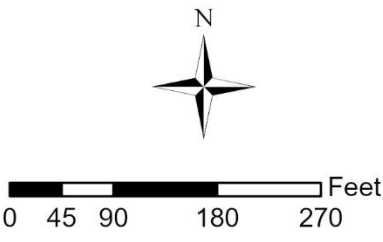
# Zoning Map



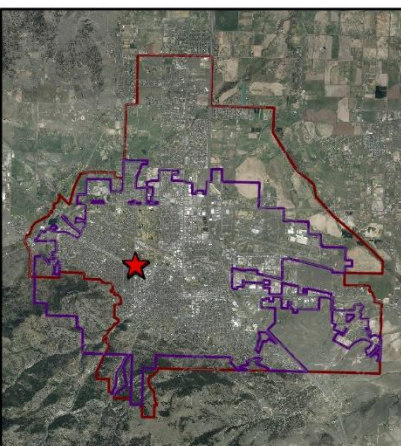
- Lot 1A
- Lot 13 and 14
- Lot 15 and 16
- Divided 4-Lane
- Paved
- Alley
- MT Parcels w Condos



Community Development  
City/County Building  
316 North Park Avenue, Rm. 445  
Helena, MT 59623



Legal Description: S30, T10 N,  
R03 W, C.O.S. 3300772,  
BLOCK 1 LOT 1A AMEND PLAT  
OF CAPITAL HILL ADDITION



# ORDINANCES OF THE CITY OF HELENA, MONTANA

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CITY OF HELENA ORDINANCE NO. 3097 AND THE OFFICIAL ZONING MAP FOR THE CITY OF HELENA THAT CHANGES THE ZONING DISTRICT FROM R-2 (RESIDENTIAL) TO PUBLIC LANDS AND INSTITUTIONS (PLI) FOR THE PROPERTY LEGALLY DESCRIBED AS:  
THE NORTH 9 FEET OF THE EAST 70 FEET OF LOT 15 IN BLOCK 1 OF THE CAPITAL HILL ADDITION TO THE CITY OF HELENA, LEWIS AND CLARK COUNTY, MONTANA,

AND

THE EAST 70 FEET OF THE SOUTH 10 FEET OF LOT 13 AND THE EAST 70 FEET OF LOT 14 IN BLOCK 1 OF THE CAPITAL HILL ADDITION TO THE CITY OF HELENA, LEWIS AND CLARK COUNTY, MONTANA,

AND

THE EAST 10 FEET OF THE WEST 50 FEET OF THE SOUTH 10 FEET OF LOT 13 AND THE EAST 10 OF THE WEST 50 FEET OF LOT 14 IN BLOCK 1 OF THE CAPITAL HILL ADDITION TO THE CITY OF HELENA, LEWIS AND CLARK COUNTY, MONTANA,

AND

LOT 16 AND THE WEST 50 FEET OF THE NORTH 9 FEET AND THE SOUTH 41 FEET OF LOT 15 IN BLOCK 1 OF THE CAPITAL HILL ADDITION TO THE CITY OF HELENA, LEWIS AND CLARK COUNTY, MONTANA,

AND

LOT 1A OF BLOCK 1 OF THE CAPITAL HILL ADDITION TO THE CITY OF HELENA, LEWIS AND CLARK COUNTY, MONTANA AS DESCRIBED IN C.O.S. 3300772.

WHEREAS, Brett Charles, SMA Architecture + Design, as applicant, and Carroll College, as owner, of the following property, has requested that the City of Helena pass an ordinance, pursuant to section 11-1-10 of the Helena City Code, to amend the following zoning designation:

From R-2 (Residential) to Public Lands and Institutions (PLI) for the property legally described as:

# ORDINANCES OF THE CITY OF HELENA, MONTANA

Ord. \_\_\_\_\_

The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

The East 70 Feet of the South 10 feet of Lot 13 and the East 70 Feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

The East 10 feet of the West 50 feet of the South 10 feet of Lot 13 and the East 10 of the West 50 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

Lot 16 and the West 50 feet of the North 9 feet and the South 41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

And

Lot 1A of Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana as described in C.O.S. 3300772, generally located on the Northeast side of the

# ORDINANCES OF THE CITY OF HELENA, MONTANA

Ord. \_\_\_\_\_

intersection of North Benton, Euclid Avenue and West Lyndale Avenue, shown on Exhibit 1 as R-2, which is hereby incorporated into this ordinance and made part thereof by this reference;

**WHEREAS**, this zone change is in substantial compliance with the 2019 City of Helena Growth Policy and Future Land Use map;

**WHEREAS**, pursuant to Section 11-1-3 of the Helena City Code the official zoning map of the City of Helena must be amended to change the zoning designation for said property;

**WHEREAS**, a public hearing was held on August 13, 2024, before the Helena Zoning Commission concerning this zone change and amendment to the official zoning map;

**WHEREAS**, the Zoning Commission recommended **APPROVAL** of this amendment and zone change;

**WHEREAS**, a public hearing was held on October 21, 2024, before the Helena City Commission concerning this zone change and amendment to the official zoning map;

**WHEREAS**, this amendment and zone change appear to be in the best interests of the City of Helena, Montana, and the inhabitants thereof; and

**WHEREAS**, in considering this amendment and zone change, the



# ORDINANCES OF THE CITY OF HELENA, MONTANA

Ord. \_\_\_\_\_

City of Helena has given due consideration to the matters set forth in § 76-2-304, MCA.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**

**Section 1.** City of Helena Ordinance No. 3097 is amended and the zoning designation for property legally described as The North 9 feet of the East 70 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

The East 70 Feet of the South 10 feet of Lot 13 and the East 70 Feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

The East 10 feet of the West 50 feet of the South 10 feet of Lot 13 and the East 10 of the West 50 feet of Lot 14 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

AND

Lot 16 and the West 50 feet of the North 9 feet and the South

# ORDINANCES OF THE CITY OF HELENA, MONTANA

Ord. \_\_\_\_\_

41 feet of Lot 15 in Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana,

And

Lot 1A of Block 1 of the Capital Hill Addition to the City of Helena, Lewis and Clark County, Montana as described in C.O.S. 3300772, generally located on the Northeast side of the intersection of North Benton, Euclid Avenue and West Lyndale Avenue, shown on Exhibit 1 as R-2, attached hereto, is changed as follows:

From R-2 (Residential) to PLI (Public Lands and Institutions).

**FIRST PASSED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA,  
THIS 23rd DAY OF September, 2024.**

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CLERK OF THE COMMISSION

**ORDINANCES OF THE CITY OF HELENA, MONTANA**

**Ord. \_\_\_\_\_**

FINALLY PASSED BY THE COMMISSION OF THE CITY OF HELENA,  
MONTANA, 21st DAY OF October, 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CLERK OF THE COMMISSION

***City of Helena, Montana***

**(07/29/24)**

**To:** Mayor Collins and the Helena City Commission

**From:** Michael Alvarez, Planner II  
Christopher brink, Dir. Community Development

**Subject:** Consider first passage of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (residential) to R-3 (residential) for the property legally described as Lots 18-20 in Block 29 of the Corbin Subdivision in the City of Helena, Lewis and Clark County, Montana

**Present Situation:** The applicant, 133 7th Ave LLC (John Iverson), is requesting a Zone Change to R-3 (residential) for the property located at 102 S Cooke Street, legally described as:  
Lots 18-20 in Block 20 of the Corbin Subdivision in the City of Helena, Lewis and Clark County, Montana  
The property is currently zoned R-2 (residential) and has a land use of Residential, single-dwelling unit.

**Background Information:** The subject property is located in an R-2 (residential) zoning district. The subject property has PLI zoning to the north, R-2 zoning to the east and south, and R-3 zoning to the west. Subject property has adjacency to the applied for zoning district. The Future Land Use map designates this area as "Public" -- targeting it as an area for expansion of the state capitol complex. Neither R-2 nor R-3 would be considered strongly aligned with the goals of the Public designation, however, R-3, with its broader range of use types (especially those available through the CUP process) is more appropriate.

**Proposal/Objective:** Applicant originally applied with a concurrent application for a CUP to operate a Professional Office use in an R-3 (residential) zoning district. That application has been withdrawn. The application has decided to continue with the zone change to increase their options for development at a later date.

**Advantage:** A zone change to R-3 allows for a path forward for the property to be used for purposes that benefit its proximity to the capitol complex.

**Notable Energy Impact:** There is no intended change in use on the property associated with this zone change and therefore there is no notable energy impact expected.

**Disadvantage:** Neighbors to the subject property have voiced criticism to uses associated with the expanding into the surrounding residential neighborhood. The concern that they want people living in the properties along E Broadway St conflict with the growth policy's

future land use map. Their concerns about parking for non-residential uses reflected the associated CUP application that has been withdrawn.

**Notice of Public Hearing:**

True (affidavit attached)

**Staff Recommendation/  
Recommended Motion:**

Move to Approve an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (residential) to R-3 (residential) for the property legally described as Lots 18-20 in Block 29 of the Corbin Subdivision in the City of Helena, Lewis and Clark County, Montana.

# ORDINANCES OF THE CITY OF HELENA, MONTANA

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CITY OF HELENA ORDINANCE NO. 3097 AND THE OFFICIAL ZONING MAP FOR THE CITY OF HELENA THAT CHANGES THE ZONING DISTRICT FROM R-2 (RESIDENTIAL) TO R-3 (RESIDENTIAL) FOR THE PROPERTY LEGALLY DESCRIBED AS LOTS 18-20 IN BLOCK 29 OF THE CORBIN SUBDIVISION TO THE CITY OF HELENA, LEWIS AND CLARK COUNTY, MONTANA.

**WHEREAS**, John Iverson, as applicant, and 133 7<sup>th</sup> Ave., LLC, as owner, of the following property, has requested that the City of Helena pass an ordinance, pursuant to section 11-1-10 of the Helena City Code, to amend the following zoning designation:

From R-2 (residential) district to R-3 (residential) district for property legally described as Lots 18-20 in block 29 of the Corbin subd., to the City of Helena, Lewis and Clark County, Montana, generally located on the southwest side of the intersection of E. Broadway St. and S. Cooke St., shown on Exhibit 1 as having R-2 zoning, which is hereby incorporated into this ordinance and made part thereof by this reference;

**WHEREAS**, this zone change is in substantial compliance with the 2019 City of Helena Growth Policy and Future Land Use map;

**WHEREAS**, pursuant to Section 11-1-3 of the Helena City Code the official zoning map of the City of Helena must be amended to change the zoning designation for said property;

# ORDINANCES OF THE CITY OF HELENA, MONTANA

**Ord.**

**WHEREAS**, a public hearing was held on **July 09, 2024**, before the Helena Zoning Commission concerning this zone change and amendment to the official zoning map;

**WHEREAS**, the Zoning Commission recommended **APPROVAL** of this amendment and zone change;

**WHEREAS**, a public hearing was held on **September 23, 2024**, before the Helena City Commission concerning this zone change and amendment to the official zoning map;

**WHEREAS**, this amendment and zone change appear to be in the best interests of the City of Helena, Montana, and the inhabitants thereof; and

**WHEREAS**, in considering this amendment and zone change, the City of Helena has given due consideration to the matters set forth in § 76-2-304, MCA.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**

**Section 1.** City of Helena Ordinance No. 3097 is amended and the zoning designation for property legally described as Lots 18-20 in block 29 of the Corbin subd., to the City of Helena, Lewis and Clark County, Montana, generally located on the southwest side

# ORDINANCES OF THE CITY OF HELENA, MONTANA

**Ord.**

of the intersection of E. Broadway St. and S. Cooke St., shown on Exhibit 1 as R-2, attached hereto, is changed as follows:

From the R-2 (residential) zoning district to the R-3 (residential) zoning district.

FIRST PASSED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA,  
THIS 23rd DAY OF September 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CLERK OF THE COMMISSION

FINALLY PASSED BY THE COMMISSION OF THE CITY OF HELENA,  
MONTANA, 21st DAY OF October 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

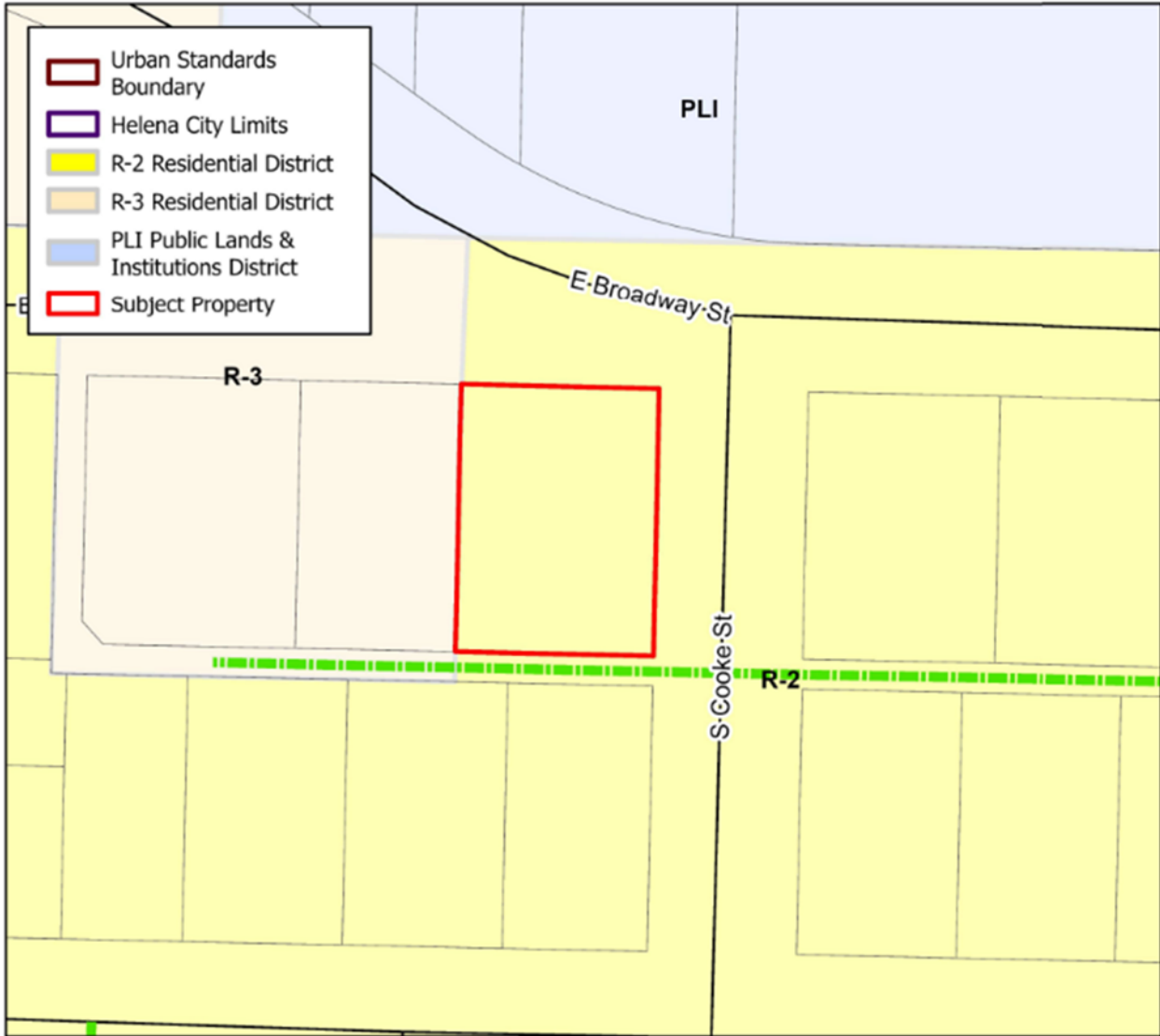
\_\_\_\_\_  
CLERK OF THE COMMISSION



# ORDINANCES OF THE CITY OF HELENA, MONTANA

Ord.

## 102 S Cooke St Zoning Map



- Urban Standards Boundary
- Helena City Limits
- R-2 Residential District
- R-3 Residential District
- PLI Public Lands & Institutions District
- Subject Property

**Subject Property**

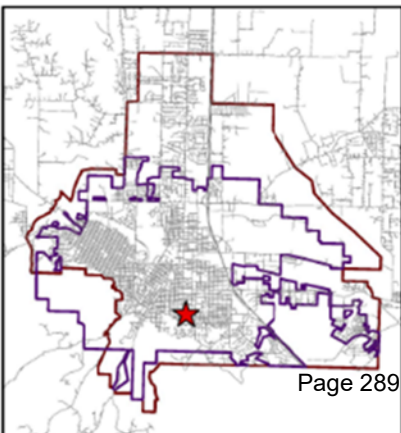
— Paved

— Alley

Community Development  
City/County Building  
316 North Park Avenue, Rm. 445  
Helena, MT 59623

0 20 40 80 120 Feet

Legal Description: CORBIN  
SUBD, S32, T10 N, R03 W,  
BLOCK 29, Lot 18 - 20



# STAFF REPORT

102 S Cooke St

*Zone Change from  
R-2 to R-3*

*Case# ZONC2404-001*

Michael Alvarez  
*Planner II*

Community Development Department  
316 North Park Avenue, Room 402  
Helena, Montana 59623





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Section 4 - Public Process ..... 3

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## Section 1 - Project Overview

The applicant, John Iverson, is requesting a Zone Change to R-3 (residential) for the property located at 102 S. Cooke Street, legally described as:

Lots 18-20 in Block 29 of the Corbin Addition to the City of Helena, Lewis and Clark County, Montana.

The subject property is located in an R-2 (residential) zoning district. In conjunction with this application, the property owners are requesting a Conditional Use Permit (CUP). The subject property has PLI (public lands and institutions) zoning to the north, R-3 zoning to the west (adjacent), R-2 (residential) zoning to the east and south.

## Section 2 - Staff Recommendation

Move to recommend **Approval** of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (residential) to R-3 (residential) for the property legally described as Lots 18-20 in Block 29 of the Corbin Addition to the City of Helena, Lewis and Clark County, Montana.

## Section 3 - General Information

**Application Date:** April 17, 2024

**Public Hearing Dates:** Zoning Commission – July 9, 2024  
City Commission – August 12, 2024 – First Passage  
City Commission – September 09, 2024 – Final Passage

**Applicant:** John Iverson  
1437 Helena Ave #8  
Helena, MT 59601

**Authorized Representative:** Same

**Property Owner:** 133 7<sup>th</sup> Ave., LLC  
1437 Helena Ave. #8  
Helena, MT 59601

**Legal Description:** Lots 18-20 in Block 29 of the Corbin Addition to the City of Helena, Lewis and Clark County, Montana.

**General location:** The property is generally located on the southwest side of the intersection of E. Broadway St. and S. Cooke Street.

**Present Land Use:** Residence, single-dwelling unit

**Adjacent Land Uses:** North: PLI - Professional Offices (State Capitol)

South: R-2 - Residential (single-dwelling unit)

East: R-2 – Residential (single-dwelling unit and multiple-dwelling units)

West: R-3 – Residential (multiple-dwelling units)

Northwest: R-3 – Professional Offices (Montana Association of Realtors)

**Tract/Property Size:** Approximately 0.26 acres

**2019 Growth Policy**

**Land Use Designation(s):** **Public**– Land that is in government or quasi-government use; some public uses may be incorporated into other land use categories.

**Section 4 - Public Process**

- A. Zone Change applications are filed with the Community Development Department, and any required fees must be paid upon submission of an application. The application will then be reviewed by City staff, per City Code Section 11-1-10.
- B. The Zoning Commission shall hold a public hearing and make a recommendation to the City Commission, per City Code Section 11-1-10.
- D. The City Commission shall pass an ordinance approving the zoning change, which is effective thirty (30) days after the passage of the ordinance. (Ord. 3097, 4-7-2008)

This review process as defined by Helena City Code allows for public comment, staff review, and vetting through city departments and appointed and elected boards or committees prior to approval. As part of this process, the Community Development Department sends the application materials to applicable departments for their review and comment. This leads to a full evaluation of potential impacts and helps determine how the proposed conditional use relates to the review criteria.

Public Comment

An integral part of the review process is the conducting of public hearings and the solicitation of public comment. Comments are welcome throughout the entire process including during the public hearings. As of June 28, 2024, there have been no comments received regarding the proposed rezoning. Any comments received during and after the hearing conducted by the Zoning Commission will be attached to this report and presented to the City Commission for their review and final decision.

## Section 5 –Evaluation

The property at 102 S. Cooke St. currently has the land uses of Residential, single-dwelling unit, and is zoned R-2 (residential). The applicant and property owner are requesting a zone change to the adjacent zoning, R-3 (residential) zone type. The merits of the associated CUP application are not considered in evaluating this zone change application.

The building was built in 1962 as a single-story, freestanding, single-dwelling unit and has existed in that capacity until its purchase by the applicant this year. The existing use on the property, residence, single-dwelling unit, is a use allowed by right in both the current and proposed zoning districts. The property has adjacency to the proposed zoning district, and staff has concluded that changing the zoning would not constitute “spot zoning.”

Future land use map designations are not zoning districts and a variety of different allowable uses in each zoning district may match a future land use map designation. Every property must have its unique characteristics considered when its zoning is analyzed through the lens of the future land use map. For the subject property, developed as it is with an existing structure, and adjacent to the state capitol, the future land use designation of Public in this location carries a similar purpose to the adjacent state Capitol campus. Considering that purpose, the current zone type, R-2 (residential) is a poor match to the future land use map designation, and the proposed zone type, R-3 (residential) improves the property’s conformity with the 2019 Growth Policy.

76-2-304. Criteria and guidelines for zoning regulations.

1. Zoning regulations must be:
  - a. made in accordance with a growth policy; and
  - b. designed to:
    - i. secure safety from fire and other dangers;
    - ii. promote public health, public safety, and the general welfare; and
    - iii. facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements.
2. In the adoption of zoning regulations, the municipal governing body shall consider:
  - a. reasonable provision of adequate light and air;
  - b. the effect on motorized and nonmotorized transportation systems;
  - c. promotion of compatible urban growth;
  - d. the character of the district and its peculiar suitability for particular uses; and
  - e. conserving the value of buildings and encouraging the most appropriate use of land throughout the jurisdictional area.

### EVALUATION

#### 1. **Zoning regulations must be:**

##### a. **Made in accordance with a growth policy;**

The 2019 City of Helena Growth Policy designates this property as “Public,” defined as “[l]and that is in government or quasi-government use; some public uses may be incorporated into other land use categories.” Residential uses would not generally be considered complimentary to the Public future land use designation. However, the R-3 (residential) zone type allows for a greater number of complimentary uses, such as

Professional Offices, through the Conditional Use Permitting process.

The proposed zone change aligns with the following goals and objectives:

- [G.01] Promote and sustain Helena’s economic vitality, supporting existing businesses and attracting a diverse range of economic sectors that provide employment opportunities.
- [G.10] Plan for and establish types and quantities of land uses in Helena supporting community needs, neighborhood centers, aesthetics and the City’s long-term sustainability.
- [O.77] Apply or revise zoning designations with careful consideration of factors including:
  - Future land use mapping;
  - Compatibility with surrounding land uses;
  - Infrastructure and service plans;
  - Development of vacant and under-utilized buildings;
  - Existing and future traffic patterns;
  - Goals and objectives of the growth policy.
- [O.82] Encourage development patterns and proposals that promote efficient use of City infrastructure and resources.
- [O.99] Promote the concentration of specialized industries within the city where specialized infrastructure, information, and labor advantages may promote economic development and desirable growth.

**b. Designed to:**

**i. Secure safety from fire and other dangers;**

The subject property is within the City of Helena Urban Standards Boundary and is currently served by all City of Helena emergency services. The proposed zone change will not impact the levels of emergency services available in the surrounding area.

**ii. Promote public health, public safety, and the general welfare;**

The proposed zone change will not significantly affect the subject property’s zoning alignment with the surrounding residential zoning and will allow for more complimentary non-residential uses in the neighborhood. As such, the proposed zone change will not create unique impacts to health, safety, or welfare within the vicinity.

**iii. Facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements.**

The property is currently fully developed and is served by City of Helena streets, utilities, and public services. The proposed zone change and any future uses will not have a significant impact on these services.



**2. In the adoption of zoning regulations, the municipal governing body shall consider:**  
**a. Reasonable provision of adequate light and air;**

The existing property was built in 1962 as a single-story, freestanding, single-dwelling unit and has existed in that capacity until its purchase by the applicant this year. It conforms with both the current and proposed zoning types.

An evaluation of the property for compliance with the current zoning requirements of the R-3 zoning districts shows the following conditions:

<b>Design Standard</b>	<b>Zoning Requirement for R-3</b>	<b>Present Condition</b>
Lot Coverage	40% maximum	Approximately 18% (Calculation taken from Montana Cadastral data)
Height	36' maximum	<20'
Front Lot Line Setback (E Broadway St)	10' Minimum	~38' to property line (note that there is a non-standard, increased distance to the active right of way)
Front Lot Line Setback (S Cooke St)	10' Minimum	~24'
Setback from alleyway (South)	5' Minimum	~6'
Side Lot Line Setback (East)	6' Minimum	~38'
Garage door setback	20' Minimum	<24'

**b. The effect on motorized and nonmotorized transportation systems;**

A 0.26 acre R-2 Residential property could be expected to accommodate 1.29 – residence, single-dwelling units (9,000sf lot). The ITE trip generation manual for a detached single family home estimates 9.52 trips per unit. Two detached homes on the property would be estimated to produce 19.04 trips per day.

A 0.26 acre R-3 Residential property could be expected to accommodate 1.66 – residence, single-dwelling units (7,000sf lot) or 5.8 – residence, multiple-dwelling units (1 unit per 2,000sf). The ITE trip generation manual for a detached single family home estimates 9.52 trips per unit. six – residence, multiple-dwelling units on the property would be estimated to produce 39.99 trips per day. Estimates do not include ranges for uses approved through the CUP process.

The 2014 Greater Helena Long Range Transportation Plan designates E. Broadway St. as a minor collector and S. Cooke Street as a local road. Roads are designed to the City of Helena engineering standards. Local roads are designed to accommodate less than 1,500 vehicles per day. Minor Collectors are designed to accommodate between 1,501 and 3,500 vehicles per day.

The proposed zone change to R-3 will not have significant impact on local traffic (vehicular, bicycle, and pedestrian) compared to the existing R-2 use.

***c. Promotion of compatible urban growth;***

The 2019 City of Helena Growth Policy designates this area as Public, an area that is in government or quasi-government use.

The R-2 zoning district restricts the type of uses typically found in Public areas primarily by limiting commercial and recreational activities within the district. R-2 zoning districts prohibits applicable commercial use outside of community gardens, and, through the CUP process, cultural facilities and worship facilities. The zone type otherwise prohibits almost all applicable uses.

The proposed R-3 zoning district similarly restricts the type of uses typically found in Public areas. However, through the CUP process, it allows for Professional Offices, which is the prevailing use type in the adjacent PLI (public lands and institutions) zoning district that covers the Capitol campus to the north of 102 S. Cooke Street.

***d. The character of the district and its peculiar suitability for particular uses; and***

The zoning change to R-3 is not out of alignment with the zoning of the area. This is a predominately residential zoned area and R-3 is a residential zone type.

***e. Conserving the value of buildings and encouraging the most appropriate use of land throughout the jurisdictional area.***

The proposed zone change to R-3 will increase consistency with adjacent properties and increase development opportunities unique to the area. The proposed zoning is not expected to create detrimental impacts to the surrounding properties because this zone type already exists adjacent to the subject property and affords for similar uses found in the vicinity. The increased compliance with the Growth Policy will generate uses that are wholly complimentary with surrounding properties.

## Section 6 - Staff Recommendation

The approval of this zone change is consistent with the goals and objectives of the 2019 Growth Policy and is consistent with all of the Montana zoning criteria.

**Staff Recommendation:**

Move to recommend **Approval** of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (residential) to R-3 (residential) for the property legally described as Lots 18-20 in Block 29 of the Corbin Addition to the City of Helena, Lewis and Clark County, Montana.

### Appendix A - Maps

# 102 S Cooke St Vicinity Map




 Subject Property  
 Paved  
 Alley



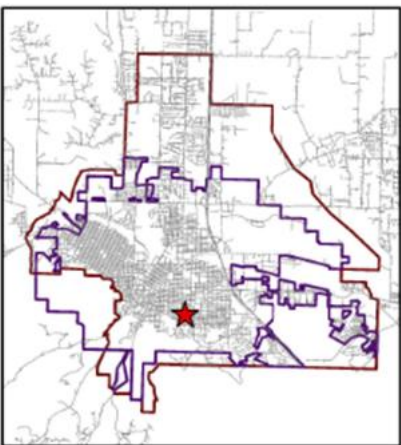
Community Development  
City/County Building  
316 North Park Avenue, Rm. 445  
Helena, MT 59623

N

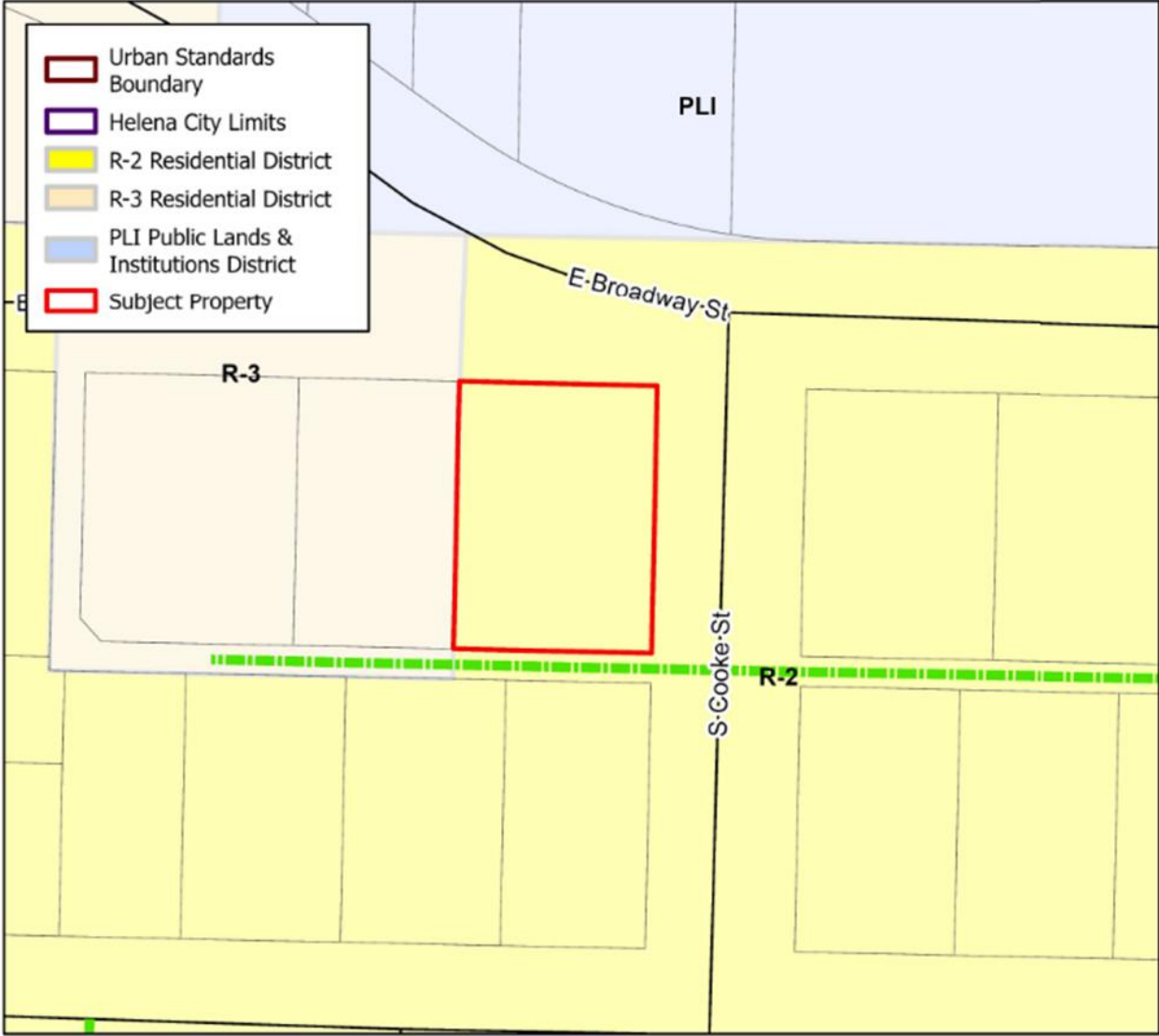


0 20 40 80 120 Feet

Legal Description: CORBIN  
SUBD, S32, T10 N, R03 W,  
BLOCK 29, Lot 18 - 20



# 102 S Cooke St Zoning Map



**Subject Property**


— Paved

— Alley



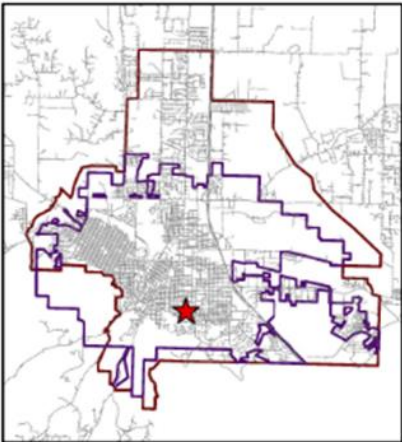
Community Development  
City/County Building  
316 North Park Avenue, Rm. 445  
Helena, MT 59623

N

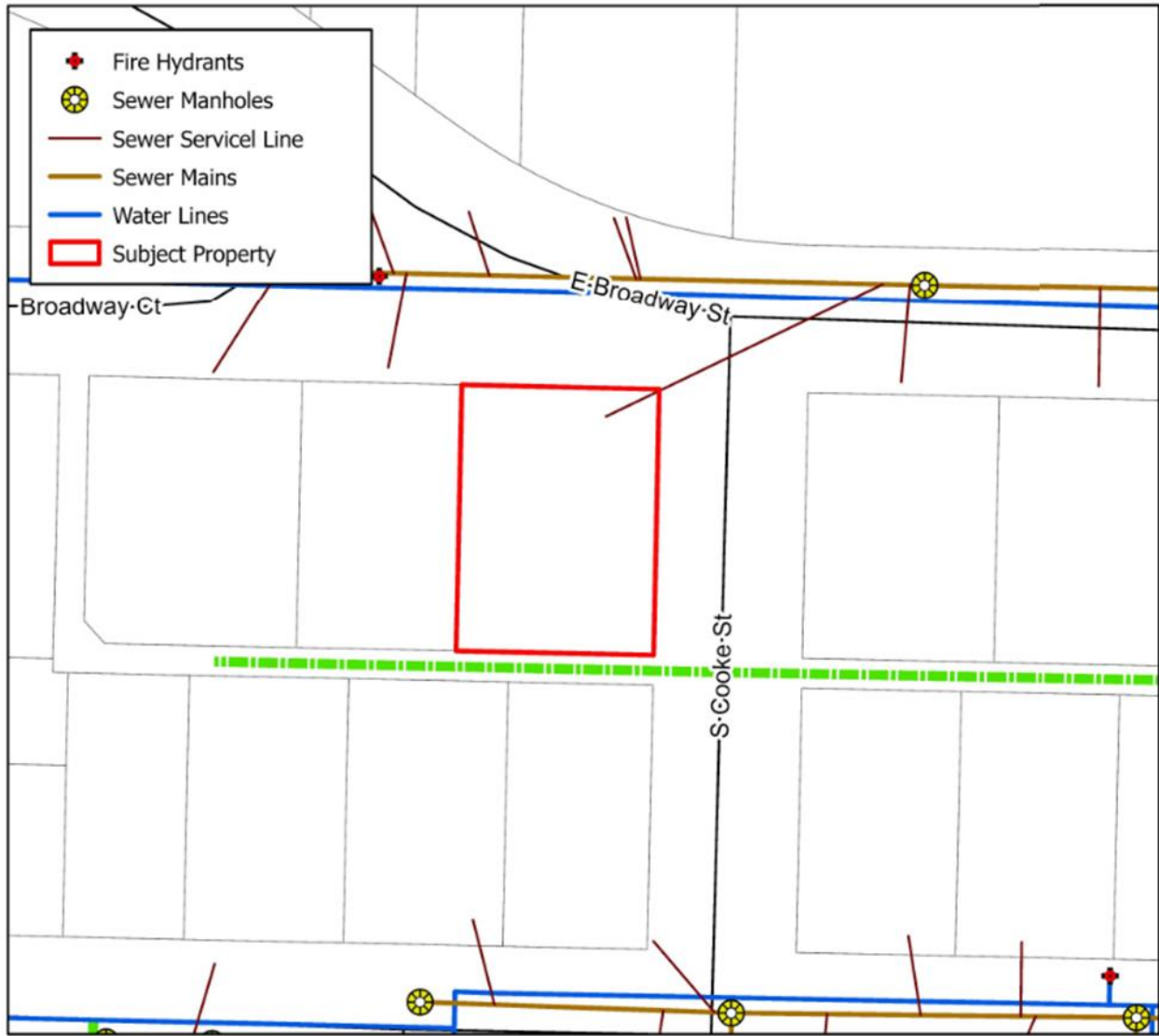


0 20 40 80 120 Feet

Legal Description: CORBIN  
SUBD, S32, T10 N, R03 W,  
BLOCK 29, Lot 18 - 20




# 102 S Cooke St Utility Map



**Subject Property** (Red outline)  
Paved (Black line)  
Alley (Green dashed line)  
MT Parcels w Condos (White outline)

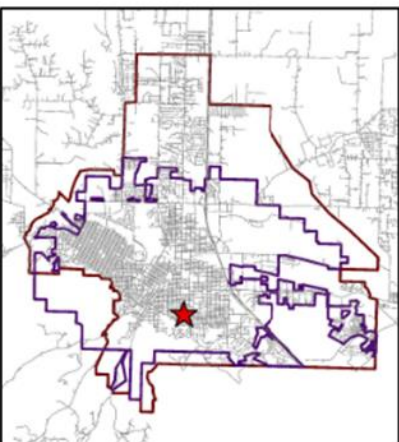


Community Development  
City/County Building  
316 North Park Avenue, Rm. 445  
Helena, MT 59623



0 20 40 80 120 Feet

Legal Description: CORBIN  
SUBD, S32, T10 N, R03 W,  
BLOCK 29, Lot 18 - 20



## Appendix B – Comments



# ZONE CHANGE APPLICATION

Community Development Department, Planning Division  
316 North Park Avenue, Room 445, Helena, MT 59623  
406-447-8490; citycommunitydevelopment@helenamt.gov

Date received:

# RECEIVED

## APR 17 2024

### City Comm. Dev. Dept.

APPLICATION FEE: \$410.00  
(PAYABLE TO THE CITY OF HELENA)  
ALL FEES ARE NON-REFUNDABLE

Application to the Helena Zoning Commission and City Commission for an amendment to the official Zoning Map. Such amendments re-classify property from one zoning district to another.

**PROPERTY OWNER: Primary Contact?**

Name: 133 7th Ave LLC Primary Number: (406) 459-3344  
Address: 1437 Helena Ave #8 Other Phone: \_\_\_\_\_  
Email: iversonmontana@gmail.com

**APPLICANT (If different from property owner): Primary Contact?**

Name: John Iverson Primary Number: (406) 459-3344  
Address: 1437 Helena Ave #8 Other Phone: \_\_\_\_\_  
Email: iversonmontana@gmail.com Company: \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE: Primary Contact?**

Name: \_\_\_\_\_ Primary Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Company: \_\_\_\_\_

Address of the Property: 102 S Cooke St. Helena, MT 59601  
Address City State Zip Code

Legal Description (Lots, Block, & Subdivision, COS #, deed reference)  
CORBIN SUBD, S32, T10 N, R03 W, BLOCK 29, Lot 18 - 20

Provide a current deed and plat/COS with the metes and bounds of the subject property

Geocode 05-1888-32-2-19-19-0000

Current City Zoning District R-2

Proposed Zoning District R-3


Adjacent Zoning Districts R-2 and R-3

Are there other related Land Use Applications being submitted: Yes  No

Submit proof of current paid taxes

Existing use on the property Residential House

I HEREBY CERTIFY AND ACKNOWLEDGE THE STATEMENTS IN THIS APPLICATION AND ANY ATTACHED INFORMATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signed:  Date: 2/14/24  
Property Owner  
Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
(If different from Owner)

**Review Criteria**

(A different zoning district may be recommended if it appropriately fits the review criteria)

Your application will be reviewed using Montana MCA Section 76-2-304, "Criteria and Guidelines for Zoning Regulations" stated below.

- (1) Zoning regulations must be:
  - (a) made in accordance with a growth policy; and
  - (b) designed to secure safety from fire and other dangers;
    - (ii) promote public health, public safety, and the general welfare; and
    - (iii) facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements.
- (2) In the adoption of zoning regulations, the municipal governing body shall consider:
  - (a) reasonable provision of adequate light and air;
  - (b) the effect on motorized and nonmotorized transportation systems;
  - (c) promotion of compatible urban growth;
  - (d) the character of the district and its peculiar suitability for particular uses; and
  - (e) conserving the value of buildings and encouraging the most appropriate use of land throughout the jurisdictional area.

Per Section 11-1-10 of the Helena City Code, the Zoning Commission and the City Commission will hold public hearings, to give the public an opportunity to be heard upon the matter. The Zoning Commission will make a recommendation to the City Commission who will approve or deny the requested zoning. If approved, the zone change becomes effective 30 days after final pass of the zone change Ordinance.





# LEWIS & CLARK COUNTY

Shopping Cart: 0 items [\$0.00]

[New Search](#)

[History](#)

[Payoff](#)

[PayTaxes](#)

[Help](#)

**Property Tax ID:** 4544

**Status:** Current  
**Realware#:** 188832219190000  
**Receipt:** 10440

**2023 Owner(s):**  
CHOVANAK MICHAEL T & SHIRLEY

**Mailing Address:**  
102 S COOKE ST  
HELENA, MT 596015235

**Levy District:**  
01-01, Tax District 01

[Tax Comparison](#)

### 2023 Value:

**Market:** \$328,300  
**Taxable:** \$4,432

[Detail](#)

### 2023 Taxes:

**First Half:** \$1,825.12 **Due:** 11/30/2023  
**Second Half:** \$1,825.09 **Due:** 5/31/2024  
**Total:** \$3,650.21

[View Pie Charts](#)

[Detail](#)

### 2023 Payments:

**First Half:** \$1,825.12  
**Second Half:** \$1,825.09  
**Total:** \$3,650.21

(May include penalty & interest)

### 2023 Legal Records:

**Geo Code:** 05-1888-32-2-19-19-0000 **Deed Book:** M40 **Page:** 7842 **Instru#:** 3174141 **Date:** 2009-08-31

**Property address:** 102 S COOKE ST, HELENA MT 59601  
**Subdivision:** (COR) SubDiv COR **Lot:** 18 **Block:** 29  
**TRS:** T10 N, R03 W, Sec. 32  
**Legal:** CORBIN SUBD, S32, T10 N, R03 W, BLOCK  
29, Lot 18 - 20  
Acres: 0.26

**Note:** The accuracy of this data is not guaranteed. Property Tax data was last updated 02/14/2024 01:00 PM.

Send Payments to:  
Lewis & Clark County  
316 North Park Ave; Room #113  
Helena, Montana 59623

Phone: (406) 447-8329  
Email: [propertytax@lccountymt.gov](mailto:propertytax@lccountymt.gov)



Google Maps

Capital

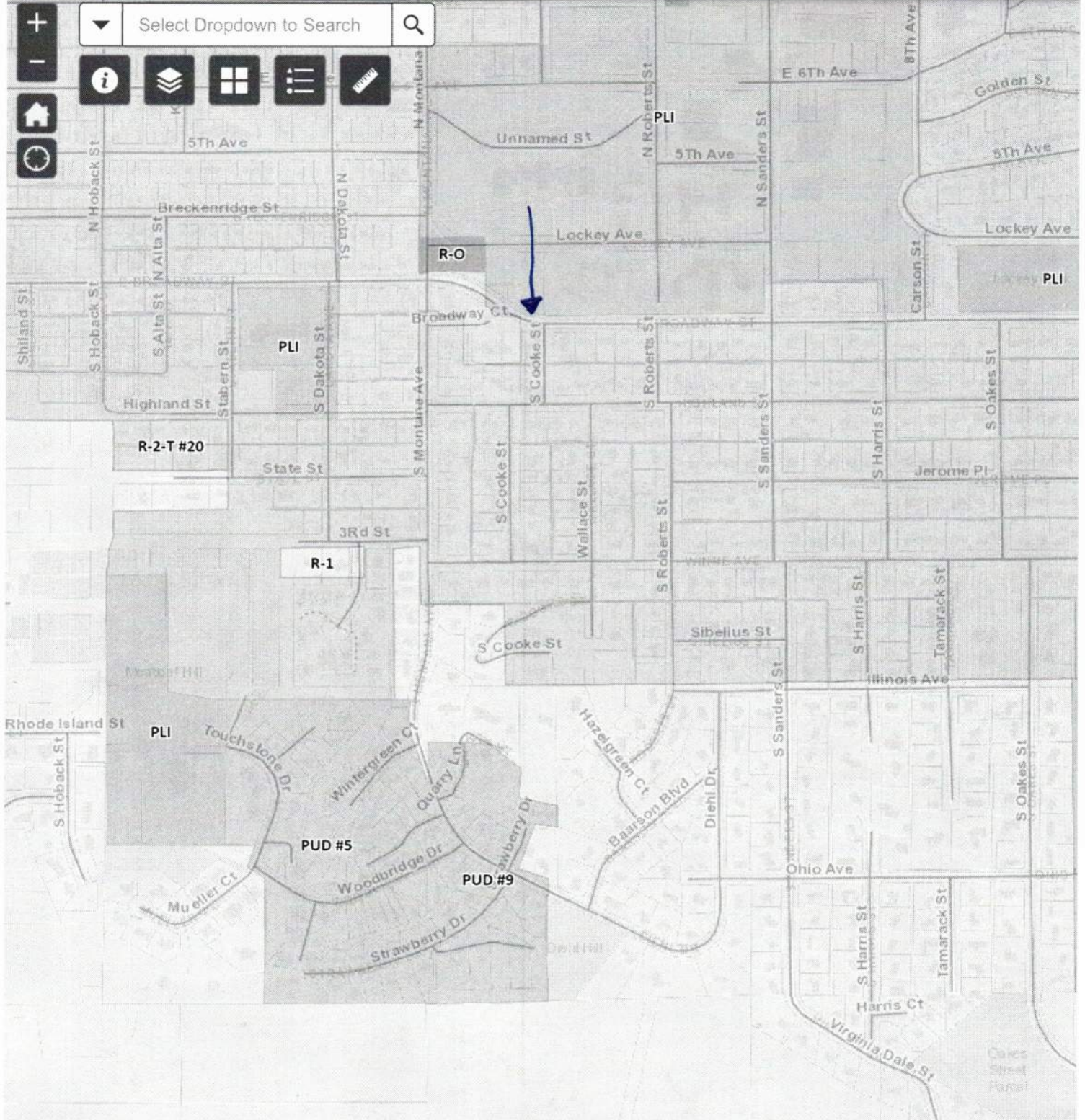


Imagery ©2024 Airbus, CNES / Airbus, Maxar Technologies, U.S. Geological Survey, Map data ©2024 100 ft

Subject Property



Select Dropdown to Search



600ft

-112.015 46.585 Degrees

## Application for Zoning Change: 102 S Cooke St

John Iverson, Owner  
1437 Helena Ave #8  
Helena, MT 59601  
406 459-3344  
iversonmontana@gmail.com

102 S Cooke St is a 2-bedroom house located on the corner of Broadway and Cooke, immediately South from the Capital building. The property is zoned R-2, the property immediately adjacent to the west is zoned R-3. I am requesting that the subject property zoning be changed from R-2 zoning to R-3 zoning. I would like to apply for a CUP under R-3 zoning to use the subject property as an office. Conditional use permits are not allowed under R-2 zoning for office use.

I provide non-profit association management services and non-profit government affairs services and seek to use the subject property as an office. The property's proximity to the Capital makes it an ideal office location for this type of work.

The neighborhood around the Capital is evolving and I expect that many more property owners on the busy streets that surround the Capital will see this type of use as the highest and best use for their property. Capitals all over the country have seen these types of "government adjacent" uses near their capitals.

I believe that this application complies with the growth policy and does not have any impact on safety from fire and other dangers.

### **Compliance with the 2019 Helena Growth Policy**

From Chapter 3, page 9 of the Helena 2019 Growth Policy

***Future land use classification boundaries should be interpreted in a broad, flexible manner, but in context with currently existing land uses and development. Therefore, the boundaries shown on the Future Land Use Map are not absolute but may vary slightly according to the situation.***

Let break the above first sentence into two parts to see if this application meets this definition within the Growth policy.

***Future land use classification boundaries should be interpreted in a broad, flexible manner:***

The subject property's next-door neighbor is allowed under the current zoning and growth policy to apply for a CUP for an office use. I am asking to be zoned like my next-door neighbor.

***but in context with currently existing land uses and development.***

There are six city blocks south of Broadway, just south of the Capital Complex, whose future land use has been determined to be "public". The subject property is within these six blocks. There is not a single property that I am aware of within these six blocks that is being used in the way that is suggested in the future land use map.

However, within the same city block as the subject property, there is a 2 story 8,600 sq ft. commercial office building. And not far to the east of the subject property is a commercial daycare. Therefore, this application complies with the currently existing land uses.

The existing structure meets the proposed zoning dimensional standards without a need for a variance and I have no plans to change the structure.

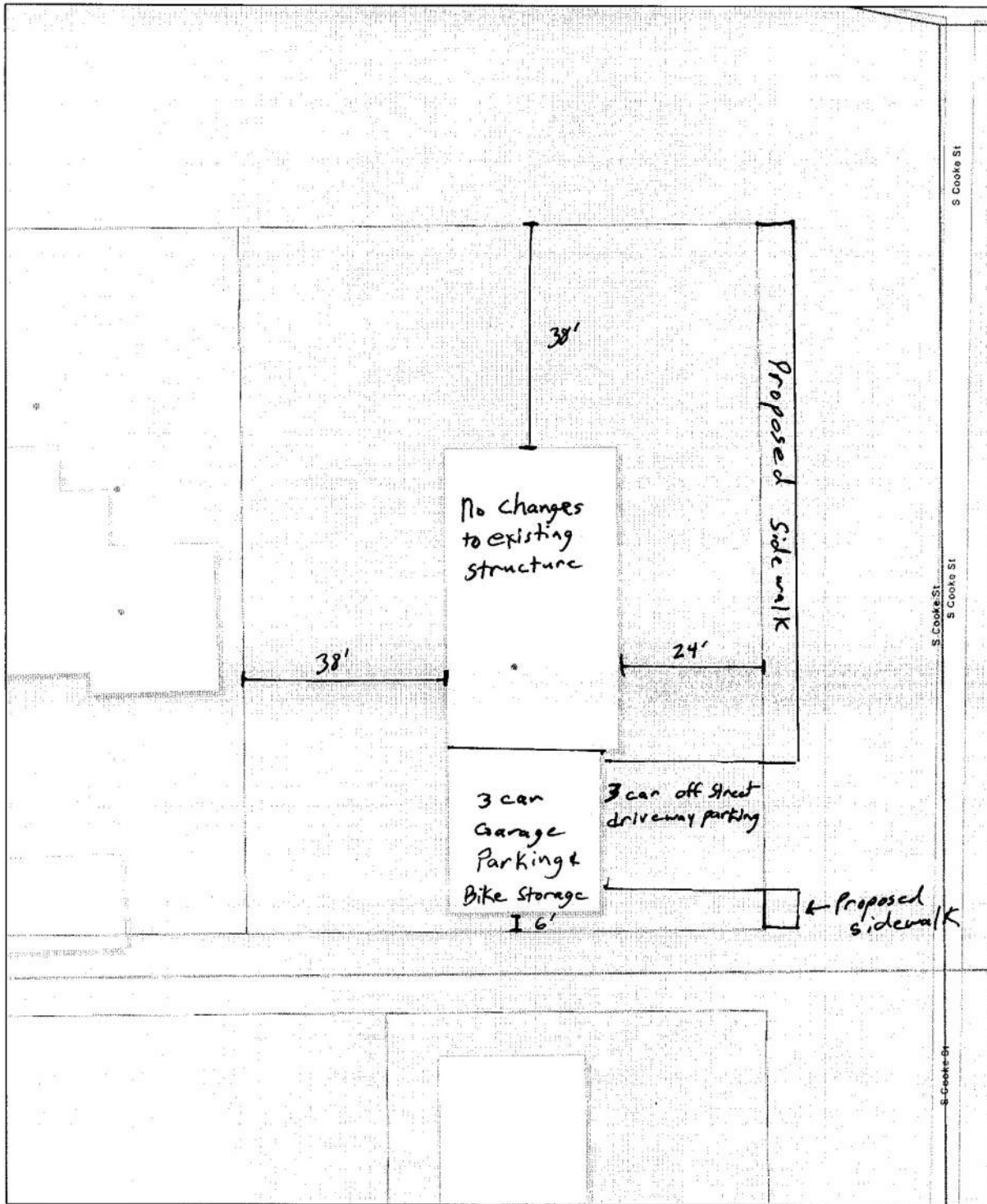
The existing use on the subject property meets the proposed zoning permitted uses.

I mailed a letter informing the immediate neighbors to the south, east and west of my desire to change my zoning. I heard back from one neighbor, and they were supportive.

Thank you for considering my application.

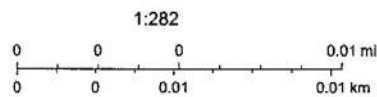
John Iverson

Site Plan 102 S. Cooke St  
 CUP Application  
 ArcGIS Web Map



5/31/2024, 2:17:37 PM

- |                  |                     |                      |                            |
|------------------|---------------------|----------------------|----------------------------|
| — Railroads      | → Oneway            | — Montana Hwy        | * Residential Multi-Family |
| Roadways         | — Non-Motorized     | — Secondary Hwy      | * School                   |
| — Interstate     | — Abandoned         | Addresses            | □ Parcel Boundaries        |
| — Divided 4-Lane | — Water Access Only | * Residential        | □ Helena City Limits       |
| — Paved          | — Alley             | * Commercial         | □ County Boundary          |
| — Unpaved        | Highways            | * Public             | □ East Helena City Limit   |
| — Driveway       | — Interstate Hwy    | * Miscellaneous      | □ Lakes                    |
| ← Oneway         | — US Hwy            | * Private Non-Profit | — Streams                  |



Lewis and Clark County/City of Helena GIS Services. The data contained on this map are NOT the official records and may be inaccurate and incomplete! The City of Helena and Lewis & Clark County do not warrant, either explicit or implied, the completeness or accuracy of the information

Web AppBuilder for ArcGIS

Lewis and Clark County/City of Helena GIS Services | The data contained on this map are NOT the official records and may be inaccurate and incomplete! The City of Helena and Lewis & Clark County do not warrant.

\* Measurements are approximate



# CERTIFICATE OF SURVEY NO. \_\_\_\_\_

FOR A PORTION OF BLOCK 19 IN THE CORBIN SUBDIVISION IN THE CITY OF HELENA

NW 1/4 SEC. 32, TWP. 10N, RGE. 3W, P.M.M.

LEWIS & CLARK COUNTY

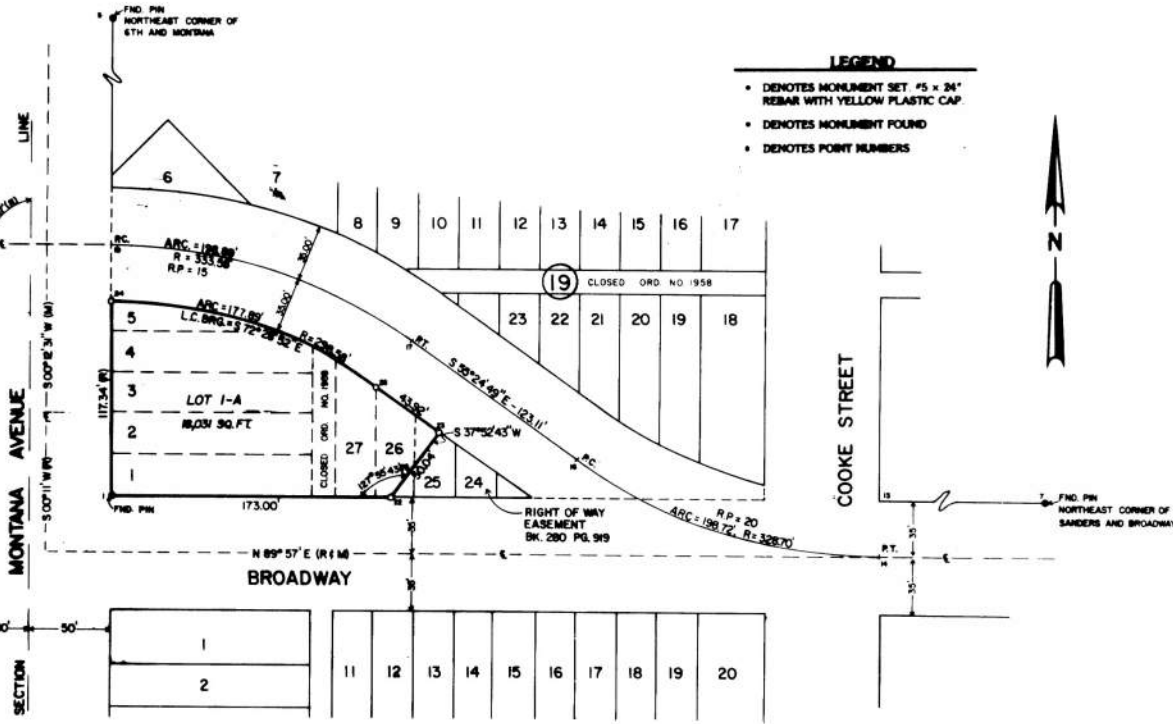


333830  
#22850

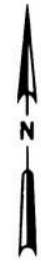
STATE OF MONTANA  
COUNTY OF LEWIS & CLARK 14  
I hereby certify that the within instrument was filed in my office on this 18 day of June A.D. 1981 at 10:00 min. past 12 o'clock P.M. Records of Lewis & Clark County, State of Montana.

*John A. Hanson*  
Lowell C. Hanson  
REGISTERED ENGINEER & LAND SURVEYOR

Corbin Addn. Portion of Bk. 19  
1888-32  
#333830



- LEGEND**
- DENOTES MONUMENT SET #5 x 34" REBAR WITH YELLOW PLASTIC CAP
  - DENOTES MONUMENT FOUND
  - DENOTES POINT NUMBERS



**BASE OF BEARINGS**  
RECORD BEARING FOR CENTERLINE OF BROADWAY WEST OF MONTANA NORTH 89° 57' EAST

**OWNER OF THE TRACT**  
THE MONTANA DEPARTMENT OF STATE LANDS

**REASON FOR SURVEY**  
THIS SURVEY WAS PERFORMED IN ORDER TO ESTABLISH THE BOUNDARIES OF AN EXISTING TRACT OF LAND CREATED BY THE ACQUISITION OF STREET RIGHT OF WAY AND TO AGGREGATE THE EXISTING LOTS INTO ONE.

**CERTIFICATE OF SURVEYOR**  
I, LOWELL C. HANSON, DO HEREBY CERTIFY THAT THIS PLAT IS A TRUE REPRESENTATION OF A SURVEY CONDUCTED UNDER MY DIRECT SUPERVISION DURING MARCH OF 1981.



*Lowell C. Hanson*  
LOWELL C. HANSON  
REGISTERED ENGINEER & LAND SURVEYOR # 2523ES  
HELENA, MONTANA

EXAMINING LAND SURVEYOR

**CERTIFICATE OF EXEMPTION**

"I HEREBY CERTIFY THAT THE PURPOSE FOR THIS SURVEY IS TO IDENTIFY THE EXTERIOR BOUNDARIES OF A PARCEL OF LAND DIVORCED FROM THE ORIGINAL TRACT BY HIGHWAY CONSTRUCTION; THEREFORE, THIS DIVISION OF LAND IS EXEMPT FROM REVIEW BY THE DEPARTMENT OF HEALTH AND ENVIRONMENTAL SCIENCES PURSUANT TO TITLE 16, CHAPTER 16, 602(2C).

*Gareth Noon*  
GARETH NOON, COMMISSIONER  
DEPARTMENT OF STATE LANDS

**BOUNDARY DESCRIPTION**

A TRACT OF LAND IN LEWIS AND CLARK COUNTY, CITY OF HELENA, SITUATED IN THE NORTHWEST ONE QUARTER OF SECTION 32, TOWNSHIP 10 NORTH, RANGE 3 WEST, P.M.M. AND BEING A PORTION OF BLOCK 19 OF THE CORBIN SUBDIVISION, SAID TRACT IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID BLOCK 19, THENCE NORTH 00° 12' 31" EAST, 117.34 FEET TO THE SOUTHERLY RIGHT OF WAY OF BROADWAY; THENCE ALONG SAID RIGHT OF WAY ON A CURVE TO THE RIGHT ARC LENGTH EQUALS 177.89 FEET, RADIUS EQUALS 280.58 FEET, LONG CHORD BEARING IS SOUTH 72° 28' 52" EAST; THENCE SOUTH 86° 24' 49" EAST, 43.92 FEET; THENCE SOUTH 37° 52' 43" WEST, 50.04 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY OF BROADWAY; THENCE ALONG SAID RIGHT OF WAY SOUTH 89° 57' WEST, 173.00 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT CONTAINS 18,031 SQUARE FEET.

*Paul R. Sanderson*  
Paul R. Sanderson  
Surveyor  
M. Reg. No. 2354-5  
Reviewed On or Section 76-3-611, MCA  
Date 6-18-81

PREPARED BY  
**L. C. Hanson Co.**  
CONSULTING ENGINEERS AND SURVEYORS  
HELENA, MONTANA

1/4	SEC.	TWP.	RGE.
X	32	10N	3W



# Project Reviews

## City of Helena

**Project Number: ZONC2404-001**

Description: **102 S Cooke**

Applied: **4/17/2024**

Approved:

Site Address: **102 S COOKE ST**

Closed:

Expired:

City, State Zip Code: **HELENA, MT 59601**

Status: **RECEIVED**

Applicant: **John Iverson**

Parent Project:

Owner: **CHOVANAK MICHAEL T & SHIRLEY**

Contractor: **<NONE>**

Details:

### LIST OF REVIEWS

SENT DATE	RETURNED DATE	DUE DATE	TYPE	CONTACT	STATUS	REMARKS
Review Group: ALL						
6/5/2024	6/11/2024	6/14/2024	TRANSPORTATION SYSTEMS	Mark Young	NO COMMENT	
Notes:						
Review Group: AUTO						
4/17/2024		4/20/2024	DIRECTOR REVIEW	Christopher Brink		
Notes:						
Review Group: ZONING						
6/5/2024	6/10/2024	6/14/2024	ADDRESSING	Jason Danielson	APPROVED	
Notes:						
6/5/2024	6/7/2024	6/14/2024	BUILDING	Kim Mack	SEE COMMENTS	
Notes:						
No comments related to the Zone Change. See CUP comments for building requirements for "Change of Use".						
6/5/2024		6/14/2024	CITY ATTORNEY	Attorney Bucket		
Notes:						
6/5/2024	6/10/2024	6/14/2024	FIRE	Lou Antonick	SEE COMMENTS	
Notes:						
The Helena Fire Department does not have any comments for this Zone Change but did have comments for the CUP related to Change of occupancy. Please refer to those comments.						
6/7/2024 12:58:17 PM						

# Project Reviews

## City of Helena

6/5/2024		6/14/2024	HCC			
Notes:						
6/5/2024	6/17/2024	6/14/2024	PARKS	Craig Marr	NO COMMENT	
Notes:						
6/5/2024		6/14/2024	PLANNING	Planning Bucket		
Notes:						
6/5/2024		6/14/2024	POLICE	Police Bucket		
Notes:						
6/5/2024	6/11/2024	6/14/2024	PUBLIC WORKS	JAMIE CLARK	NO COMMENT	
Notes:						
6/5/2024		6/14/2024	ZONING ENFORCEMENT	Planning Bucket		
Notes:						

Helena, Montana

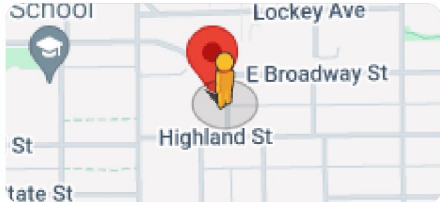
Google Street View

Aug 2021 [See more dates](#)



Google

Image capture: Aug 2021 © 2024 Google



Helena, Montana

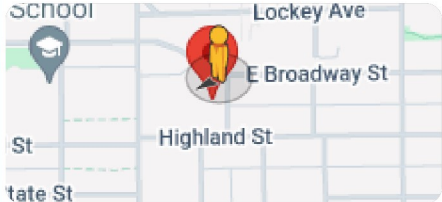
Google Street View

Oct 2021 [See more dates](#)



Google

Image capture: Oct 2021 © 2024 Google



# Independent Record

## AFFIDAVIT OF PUBLICATION

See Proof on Next Page

Helena Independent Record  
2222 N. Washington St  
Helena, Montana 59602  
(123) 456-7890

State of Pennsylvania, County of Lancaster, ss:

Tatiana Dorval, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Helena Independent Record, a newspaper of general circulation published that is a "legal newspaper" as that is published daily in the City of Helena, in the County of Lewis and Clark, State of Montana, and has charge of the Advertisements thereof.

If this certification is for the State of Montana, I hereby certify that I have read sec. 18-7-204 and 18-7-205 , MCA, and subsequent revisions, and declare that the price or rate charged the State of Montana for the publication for which claim is made in printed copy in the amount of \$48.00 , is not in excess of the minimum rate charged any other advertiser for publication of advertisement, set in the same size type and published for the same number of insertions, further certify that this claim is correct and just in all respects, and that payment or credit has not been received.

**PUBLICATION DATES:** July. 27 2024

**NOTICE ID:** OIx18Ough8Lw043xynR0

**PUBLISHER ID:** COL-MT-200478

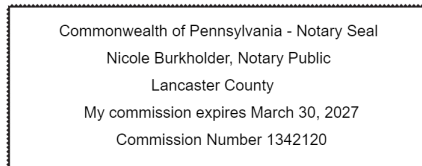
**NOTICE NAME:** City Commission 8/12 CD

**Publication Fee:** \$48.00

(Signed) Tatiana Dorval

### VERIFICATION

State of Pennsylvania  
County of Lancaster



Subscribed in my presence and sworn to before me on this: 07/29/2024

Nicole Burkholder

Notary Public  
Notarized remotely online using communication technology via Proof.

**NOTICE OF PUBLIC HEARING**

The Helena City Commission will hold a public hearing on Monday, August 12, 2024, at 6pm in person in the Commission Chambers, Rm. 330, 316 N Park Ave, and via the ZOOM platform. The meeting will serve to consider the following proposal:

- To consider approval of a resolution to set fees to be charged for various land use and subdivision review applications within the Planning Division of the Department of Community Development, repealing Resolution No. 11039, and providing for a policy for the waiver of fees.
- To consider final passage of an ordinance revising the regulation of signs by amending Chapter 23, Title 11 of the Helena City Code by repealing and replacing Chapter 23, General Sign Regulations, in its entirety and adopting this new Chapter 23, Sign Regulations, in lieu thereof, and to set the public hearing.
- To consider first passage of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (Residential) to R-3 (Residential) for the property legally described as Lots 18-20 in Block 29 of the Corbin Subdivision to the City of Helena, Lewis and Clark County, Montana.

**ADDRESS:**

This property is located at 102 S Cooke Street and is generally located on the southeast side of the intersection of E Broadway St and S Cooke St.

This meeting can be accessed via the online meeting platform Zoom at:

<https://us06web.zoom.us/j/89382079922>

Webinar ID: 893 8207 9922

Dial in at (253) 215-8782 (Tacoma), or (346) 248-7799 (Houston), or find your local number at: <https://us06web.zoom.us/u/kStLNOlae>

For further information on this proposal, please contact the Community Development Department located in the City-County Building, 316 N. Park Avenue, Room 445, Helena, MT 59623 or by calling (406) 447-8490.

Dannai Clayborn  
City Clerk

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Ellie Ray, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: Phone: (406) 447- 8490; TTY Relay Service 1-800-253-4091 or 711; Email: [Citycommunitydevelopment@helenamt.gov](mailto:Citycommunitydevelopment@helenamt.gov); Mailing Address & Physical Location: 316 North Park, Avenue, Room 445, Helena, MT 59623.

July 27, 2024 COL-MT-200478 MNAXLP

## INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Helena Independent Record** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(123) 456-7890**.

Notice ID: UJosc9YwdP3ry9Bqv3FY | **Proof Updated: Sep. 17, 2024 at 01:36pm MDT**  
Notice Name: ZONC2404-001

**This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.**

FILER	FILING FOR
Michael Alvarez malvarez@helenamt.gov (406) 447-8000	Helena Independent Record

---

**Columns Wide:** 2    **Ad Class:** Legals

**Total Column Inches:** 8.95

**Number of Lines:** 39

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10/05/2024: General Legal	36.00
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Subtotal	\$36.00
Tax	\$0.00
Processing Fee	\$0.00
<b>Total</b>	<b>\$36.00</b>

See Proof on Next Page

**NOTICE OF PUBLIC HEARING**

The Helena City Commission will hold a public hearing on Monday, October 21, 2024, at 6pm in person in the Commission Chambers, Rm. 330, 316 N Park Ave, and via the ZOOM platform. The meeting will serve to consider the following proposal:

To consider first passage of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (Residential) to R-3 (Residential) for the property legally described as Lots 18-20 in Block 29 of the Corbin Subdivision to the City of Helena, Lewis and Clark County, Montana.

**ADDRESS:**

This property is located at 102 S Cooke Street and is generally located on the southeast side of the intersection of E Broadway St and S Cooke St.

This meeting can be accessed via the online meeting platform Zoom at:

<https://us06web.zoom.us/j/88667200049> Webinar ID: 886 6720 0049

Dial in at (253) 215-8782 (Tacoma), or (346) 248-7799 (Houston), or find your local number at: <https://us06web.zoom.us/j/88667200049>

For further information on this proposal, please contact the Community Development Department located in the City-County Building, 316 N. Park Avenue, Room 445, Helena, MT 59623 or by calling (406) 447-8490.

Dannai Clayborn City Clerk

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October 5, 2024 ##### MNAXLP



# Independent Record

## AFFIDAVIT OF PUBLICATION

See Proof on Next Page

Helena Independent Record  
2222 N. Washington St  
Helena, Montana 59602  
(123) 456-7890

State of Texas, County of Bexar, ss:

Emmie Atwood, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Helena Independent Record, a newspaper of general circulation published that is a "legal newspaper" as that is published daily in the City of Helena, in the County of Lewis and Clark, State of Montana, and has charge of the Advertisements thereof.

If this certification is for the State of Montana, I hereby certify that I have read sec. 18-7-204 and 18-7-205 , MCA, and subsequent revisions, and declare that the price or rate charged the State of Montana for the publication for which claim is made in printed copy in the amount of \$48.00 , is not in excess of the minimum rate charged any other advertiser for publication of advertisement, set in the same size type and published for the same number of insertions, further certify that this claim is correct and just in all respects, and that payment or credit has not been received.

**PUBLICATION DATES:** June. 22 2024

**NOTICE ID:** 0mSrUwSlil5nBPkRFpWo

**PUBLISHER ID:** COL-MT-200345

**NOTICE NAME:** ZONC2404-001 -- CUP2405-001

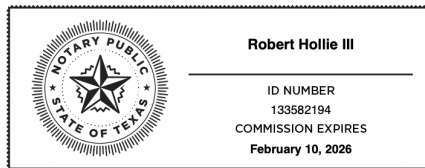
**Publication Fee:** \$48.00

*Emmie Atwood*

(Signed) \_\_\_\_\_

### VERIFICATION

State of Texas  
County of Bexar



Subscribed in my presence and sworn to before me on this: 06/25/2024

*Robert Hollie III*

Notary Public  
Electronically signed and notarized online using the Proof platform.

**NOTICE OF PUBLIC HEARING**

**PUBLICATION DATE: June 22, 2024**

**NOTICE OF PUBLIC HEARING**

The Helena Zoning Commission will hold public hearings on **Tuesday, July 09, 2024, at 6pm in person in the Commission Chambers, Rm 330, 316 N Park Ave, and via the ZOOM platform** . The meeting will serve to consider the following proposals:

**Item 1:**

To consider an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from R-2 (Residential) to R-3 (Residential) for the property legally described as Lots 18-20 in Block 29 of the Corbin Subdivision to the City of Helena, Lewis and Clark County, Montana .

**ADDRESS:**

This property is located at 102 S Cooke Street and is generally located on the southeast side of the intersection of E Broadway St and S Cooke St.

**Item 2:**

To consider a resolution granting a Conditional Use Permit to allow General Services / Professional Offices uses in a R-3 zoning district for the property legally described as Lots 18-20 in Block 29 of the Corbin Subdivision to the City of Helena, Lewis and Clark County, Montana.

**ADDRESS:**

This property is located at 102 S Cooke Street and is generally located on the southeast side of the intersection of E Broadway St and S Cooke St.

This meeting can be accessed via the online meeting platform Zoom at:

<https://zoom.us/j/92989300533>  
Meeting ID: 929 8930 0533

Dial in at 1(346) 248-7799, or find your local number at: <https://zoom.us/j/92989300533>

Public comment will be taken up to and at the above meeting. If you wish to submit written comments prior to the meeting please send them in via email to [malvarez@helenamt.gov](mailto:malvarez@helenamt.gov) or mail to Michael Alvarez, Community Development Department, Room 445, 316 N. Park Ave, Helena MT, 59623. For any questions, please call 406-447-8459.

Rebecca Harbage  
Chair, City of Helena Zoning Commission

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Ellie Ray, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: Phone: (406) 447- 8490; TTY Relay Service 1-800-253-4091 or 711; Email: [Citycommunitydevelopment@helenamt.gov](mailto:Citycommunitydevelopment@helenamt.gov); Mailing Address & Physical Location: 316 North Park, Avenue, Room 445, Helena, MT 59623.

June 22, 2024 COL-MT-200345 MNAXLP