



City of Helena

CITY OF HELENA
City Commission Meeting
March 10, 2025 - 6:00 PM

City - County Building Room 330 / Zoom Online Meeting; <https://zoom.helenamt.gov/j/36053471/publicmeetings>

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - A. 2-19-25 Admin Meeting
 - B. 2-24-25 Commission Meeting
4. **Board & Committee Update**
 - A. Board Appointments
5. **Consent Agenda**
 - A. Claims
 - B. Consider an extension of the Shopko Minor Subdivision preliminary plat from March 2025 to March 2028 as shown on certificate of survey 3171732.
6. **Bid Award**
 - A. Transportation Systems - FY26 ADA Ramp Project
7. **Communication/Proposals from Commissioners**
8. **Report of the City Attorney**
9. **Report of the City Manager**
10. **Communications from the Helena Citizens Council**
11. **Regular Items**
 - A. Consider the allocation of funds from the former Consolidated Central Helena Urban Renewal Area to a new project located within the boundaries of the former URA
 - B. Consider a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to Stockman Financial Corporation for costs associated with demolition activities at 1020 North Last Chance Gulch.
 - C. Consider a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to Sturnella Squared, LLC, for historic faade improvements at 316 Fuller Avenue
12. **Public Communications**
13. **Adjournment**

It is the policy of the City Commission to take public comment on any action item. For further information on any of the items mentioned above, please contact the City Clerk's Office at 447-8410 or dmclayborn@helenamt.gov.

To read packet information while attending a City Commission Meeting please use the City/County wireless network COMM_MEET during the meeting.

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Ellie Ray, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

Phone: (406) 447- 8490

TTY Relay Service 1-800-253-4091 or 711

Email: citycommunitydevelopment@helenamt.gov

Mailing Address & Physical Location: 316 North Park Avenue, Room 445, Helena, MT 59623.



**City Commission Administrative Meeting
February 19, 2025 – 4:00 PM**

**Zoom Link: [https://zoom.helenamt.gov/c/36053471/publicmeetings](https://zoom.helenamt.gov/j/36053471/publicmeetings)
City County Building, 316 N. Park Ave., Room 326**

Time & Place

A City Commission Administrative meeting was held Wednesday, February 19, 2025 at 4:00 p.m. physically in the City County Building, Room 326, and via Zoom Hub Link: <https://zoom.helenamt.gov/c/36053471/publicmeetings>

Call to Work Session, Introductions

(00:07:08) The following responded present:

In Person

City Attorney Dockter
City Manager Burton
Commissioner Dean
Commissioner Shirliff
Commissioner Logan
Commissioner Reed
Mayor Collins

Via Zoom

None

Commission Comments, Questions

(00:07:37) There were no communications or questions from Commissioners.

Board & Committee Update

A. Boards Project Update

(00:08:38) Clerk Clayborn presented Item A.

(00:29:17) Commissioner Dean asked Clerk Clayborn about a process for staff to ask boards for review and feedback on projects.

(00:31:52) Commissioner Logan asked Manager Burton about the workflow process.

(00:32:46) Commissioner Reed suggested relating boards to existing Strategic Plan goals to guide their efforts.

(00:33:20) Commissioner Shirliff thanked Staff for their work.



- (00:36:45) Commissioner Reed asked Clerk Clayborn about a database for recommendations that have been received.
- (00:37:17) Commissioner Dean discussed the need for a written record of voting and recommendation response.
- (00:39:23) HCC Chairperson Ben Kuiper provided public comment, expressing the HCC's willingness to collaborate.

Recommendations from the Helena Citizens Council

- (00:41:32) HCC Representative Nancy Perry discussed recent and upcoming meeting agenda items.
- (00:46:48) Commissioner Dean asked Public Works Director Leland about existing actions taken.

Report of the City Manager

- (00:47:42) Community Development Director Brink discussed a recent meeting with area non-profit and urban development representatives.

Department Reports

A. Adoption of the Railroad Neighborhood Plan

- (00:52:15) Planner Alvarez and SJC Alliance Principal Bill Grimes presented Item A.
- (01:14:51) Commissioner Logan discussed the concern for access to the area, citing a recent meeting with residents of the neighborhood.
- (01:15:57) Commissioner Dean asked Principal Grimes about "lowest hanging fruit" projects in terms of funding.
- (01:18:10) Commissioner Reed requested more information about the Centennial Trail alignment portion.

B. Sustainability Project Financing for Commercial Properties (C-PACE)

- (01:19:25) Public Works Director Leland, Deputy Director Coleman, and C-PACE Program Manager Carolyn Jones presented Item B.
- (01:39:37) Commissioner Shirliff asked Regional Economic Director Brian Obert about the implications for Helena.
- (01:40:53) Commissioner Logan asked Finance Director Danielson and Manager Burton about possible drawbacks for the City.



(01:43:48) Commissioner Dean asked Program Manager Jones about associated program fees.

(01:47:31) Commissioner Shirliff asked Program Manager Jones about the onboarding process.

C. Discussion of Capital Transit's Fiscal Year 2026 request for Montana Department of Transportation (MDT) 5310 TransADE Funding of \$160,771

(01:51:20) Transportation Systems Director Knoepke and Deputy Director Couey presented Item C.

Public Comment

(01:55:04) There were no further comments or questions from the Commission and/or public.

Commission Discussion and Direction to the City Manager

Adjournment

(01:55:33) There being no further business before the Commission, the meeting adjourned at 5:48pm.



City of Helena
City Commission Meeting
February 24, 2025 – 6:00 PM
Zoom Hub Link; <https://lccountymt.zoom.us/j/ze/helenamt>
City County Building Commission Chambers, Room 330

Time & Place

A regular City Commission meeting was held on Monday, February 24, 2025 at 6:00 p.m. via Zoom Hub Link: <https://lccountymt.zoom.us/j/ze/helenamt> and physically in the City County Building Commission Chambers, Room 330.

Call to Order and Roll Call

(00:12:05) The following responded present, either via zoom or in person:

In Person

Acting City Attorney Petesch
City Manager Burton
Commissioner Dean
Commissioner Logan
Commissioner Reed
Mayor Collins

Via Zoom

Commissioner Shirliff (arrived late)

Pledge of Allegiance

(00:12:46) Mayor Collins asked attendees to please stand and join in the Pledge of Allegiance.

Minutes

- A. 2-5-25 Admin Meeting
- B. 2-10-25 Commission Meeting

(00:13:14) **There being no comments or questions from the Commission, Mayor Collins accepted Minutes A and B.**

Proclamations

- A. Diane Carlson Evans Day Proclamation

(00:13:34) Mayor Collins presented Proclamation A.



(00:18:07) Diane Carlson Evans addressed the Commission.

(00:21:20) **Mayor Collins called for a recess.**

(00:31:49) **Mayor Collins called the meeting back to order.**

Consent Agenda

- A. **Consider the submission of Capital Transit's Fiscal Year 2026 request for Montana Department of Transportation (MDT) 5310 TransADE Funding of \$160,771.**
- B. **Consider approval of the Annual Update to the Transportation Coordination Plan between Capital Transit and community partners.**
- C. **Consider authorizing the City Manager to sign and submit Capital Transits Montana Department of Transportation (MDT) 5310 Grant package request electronically.**

(00:32:09) Mayor Collins presented the Consent Agenda.

(00:33:03) **Commissioner Logan made a motion to approve Consent Agenda Items A, B and C. Commissioner Dean seconded the motion.**

(00:33:17) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Dean voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Logan voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Communications/Proposals from Commissioners

(00:34:20) Commissioner Reed asked Acting City Attorney Petesch about the process for reconsideration of a previously deliberated variance request.

(00:35:40) Commissioners Logan, Reed, and Shirliff expressed willingness to move forward with the reconsideration.

(00:37:15) Mayor Collins gave Manager Burton consensus direction for reconsideration on a future agenda.

Report of the City Attorney

A. Update on resolution of intention authorizing the City to quitclaim property to the Helena Regional Airport Authority.

(00:37:48) Acting Attorney Petesch presented Item A.

Report of the City Manager

(00:39:44) City Manager Burton had nothing to report.

Communications from the Helena Citizens Council

A. Recommendation regarding a motion for the HCC to endorse the Public Works Departments proposal, stated in their email of December 3,2024 that the city budget for two additional stormwater inlets to be built on the north side of East Broadway Street fronting 1032 and 1038 Broadway after the removal of as many as three boulevard trees, if necessary, to allow for stormwater inlet construction.

(00:40:38) HCC Representative Nancy Perry presented Item A.

(00:40:57) Commissioner Reed asked HCC Chairperson Kuiper and Manager Burton about additional comments received regarding Complete Street Standards.

(00:42:35) Commissioner Dean asked Manager Burton for price and timeline comparisons for each recommendation.

Regular Items

A. Consider a Resolution of Intention to Adopt the Railroad District Neighborhood Plan by Amending the 2019 City of Helena Growth Policy for its Inclusion

(00:43:35) Planner Alvarez presented Item A.

(01:02:39) Commissioner Dean asked Planner Alvarez about pop-up events and small groups related to the Land Use Planning Act and thanked staff and community members.

(01:05:14) Commissioner Reed and Commissioner Logan thanked Planner Alvarez and staff.

(01:06:51) Scott Cromwell of Slate Architecture provided public comment, discussing positive aspects and concerns.



(01:11:25) Commissioner Reed made a motion to approve a Resolution of Intention to Adopt the Railroad District Neighborhood Plan by Amending the 2019 City of Helena Growth Policy for its Inclusion and to set a public hearing for March 24th, 2025. Commissioner Dean seconded the motion.

(01:11:44) Mayor Collins called for a vote.
Commissioner Shirtliff voted: **Aye**
Commissioner Dean voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Logan voted: **Aye**
Mayor Collins voted: **Aye**
The motion carried 5:0.

Public Communications

(01:12:05) There were no further comments or questions from the Commission and/or public.

Adjournment

(01:12:09) There being no further business before the Commission, the meeting adjourned at 7:13pm.

ATTEST:

MAYOR

CLERK OF THE CITY COMMISSION

March 10, 2025

TO: City Commissioners
FROM: Mayor Wilmot Collins
SUBJECT: Board Appointments

I am recommending the following board appointments:

City/County Parks Board

Appointment of Michael Higgins to a first term on the City/County Parks Board as a Helena School District Representative. Term does not expire.

*Appointees can reapply for full terms following the completion of the Interim Appointment.



Commission Meeting January 13, 2025

helenamt.gov

Motion: Move to approve claims paid from 1/2/25 through 2/28/25, checks numbered 202509 –204333 and ACH's numbered 510 - 542 for a grand total of \$3,358,755.96. Checks numbered 203956-203957 were never issued/used and ACH numbered 535 was voided due to a Tyler software error.

Action to be Considered by the Commission

Approval of Claims:

- Claims paid on 1/3/25, checks numbered 203509–203554 and ACH numbered 510 for \$501,558.17;
- Claims paid on 1/9/25 and 1/10/25, checks numbered 203555–203597 and ACH's numbered 511-515 for \$999,375.39;
- Claims paid on 1/15/25, 1/16/25 and 1/17/25, checks numbered 203598–203732 and ACH's numbered 516-520 for \$1,410,855.21;
- Claims paid on 1/23/25, checks numbered 203733–203858 and ACH's numbered 521–523 for \$1,075,235.97;
- Claims paid on 1/27/25, 1/30/25 and 1/31/25, checks numbered 203859–203961 and ACH's numbered 524-528 for \$1,034,957.08;
- Claims paid on 2/6/25, checks numbered 203962–204039 and ACH's 529-530 for \$246,709.41
- Claims paid on 2/11/25, 2/13/25 and 2/14/25, checks numbered 204040-204134 and ACH's numbered 531-534 for \$279,141.14
- Claims paid on 2/21/25, checks numbered 204135-204254 and ACH's numbered 536-537 for \$577,539.14
- Claims paid on 2/27/25 and 2/28/25, checks numbered 204255-204333 and ACH's numbered 538-542 for \$841,583.32

For a grand total of claims paid of \$6,966,954.83.

Respectfully submitted,
Sheila Danielson
Finance Director

Attachment Documents

1/3/25 Claims Memo
1/10/25 Claims Memo
1/17/25 Claims Memo
1/24/25 Claims Memo
1/31/25 Claims Memo
2/7/25 Claims Memo
2/14/25 Claims Memo
2/21/25 Claims Memo
2/28/25 Claims Memo



Finance Dept.
316 North Park Avenue
Helena, MT 59623

: Phone: 406-447-8417
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helenamt.gov

January 2, 2025

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check register for 1/2/25 has been approved for claims in the amount of \$501,558.17. Checks numbered 203509 – 203554 and ACH numbered 510 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
510	01/03/2025	EFT	1898 FISHER'S TECHNOLOGY	12/30/2024	474	010225jr	381.35
						CHECK 510 TOTAL:	381.35
203509	01/03/2025	PRTD	1562 360 BUSINESS SOLUTIONS	11/26/2024	948	010225jr	1,899.75
			360 BUSINESS SOLUTIONS	12/19/2024		010225jr	36.72
			360 BUSINESS SOLUTIONS	12/19/2024		010225jr	141.03
						CHECK 203509 TOTAL:	2,077.50
203510	01/03/2025	PRTD	1067 ACTION PRINT	12/24/2024	651	010225jr	445.32
						CHECK 203510 TOTAL:	445.32
203511	01/03/2025	PRTD	1486 AFFORDABLE WINDOWS/OVERHEAD DOOR	12/23/2024		010225jr	1,564.00
						CHECK 203511 TOTAL:	1,564.00
203512	01/03/2025	PRTD	1185 ALPINE ANALYTICAL, INC.	12/24/2024		010225jr	210.00
			ALPINE ANALYTICAL, INC.	12/23/2024		010225jr	55.00
						CHECK 203512 TOTAL:	265.00
203513	01/03/2025	PRTD	1174 ALSCO	12/26/2024		010225jr	58.26
						CHECK 203513 TOTAL:	58.26
203514	01/03/2025	PRTD	2574 AMAZON CAPITAL SERVICES	12/26/2024		010225jr	-6.99
			AMAZON CAPITAL SERVICES	12/26/2024		010225jr	26.98
						CHECK 203514 TOTAL:	19.99
203515	01/03/2025	PRTD	1007 BURDICKS LOCKSMITH	12/23/2024		010225jr	200.00
						CHECK 203515 TOTAL:	200.00
203516	01/03/2025	PRTD	1957 CALE AMERICA INC.	12/18/2024		010225jr	3,318.16

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
	CHECK	203516 TOTAL:	3,318.16
203517 01/03/2025	PRTD	1004 CITY OF HELENA UTILITY CUSTOMER SER	25.90
		CITY OF HELENA UTILITY CUSTOMER SER	10.14
		CITY OF HELENA UTILITY CUSTOMER SER	25.52
		CITY OF HELENA UTILITY CUSTOMER SER	49.68
		CITY OF HELENA UTILITY CUSTOMER SER	160.11
	CHECK	203517 TOTAL:	271.35
203518 01/03/2025	PRTD	2624 COLUMN SOFTWARE	88.00
	CHECK	203518 TOTAL:	88.00
203519 01/03/2025	PRTD	1129 CRESCENT ELECTRIC SUPPLY CO.	12.23
	CHECK	203519 TOTAL:	12.23
203520 01/03/2025	PRTD	2133 DANIELSON, SHEILA	69.11
	CHECK	203520 TOTAL:	69.11
203521 01/03/2025	PRTD	2616 DEX IMAGING	87.43
	CHECK	203521 TOTAL:	87.43
203522 01/03/2025	PRTD	1401 EMERALD SERVICES INC.	225.00
	CHECK	203522 TOTAL:	225.00
203523 01/03/2025	PRTD	1033 ENERGY LABORATORIES, INC.	124.00
	CHECK	203523 TOTAL:	124.00
203524 01/03/2025	PRTD	1123 GENERAL DISTRIBUTING COMPANY	111.12
	CHECK	203524 TOTAL:	111.12

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203525	01/03/2025	PRTD	1030 GRAINGER, INC.	12/24/2024		010225jr	31.98
				CHECK		203525 TOTAL:	31.98
203526	01/03/2025	PRTD	1568 IDEXX LABORATORIES	12/23/2024		010225jr	3,395.20
				CHECK		203526 TOTAL:	3,395.20
203527	01/03/2025	PRTD	2304 JOE JOHNSON EQUIPMENT, LLC	12/30/2024	690	010225jr	379,730.66
				CHECK		203527 TOTAL:	379,730.66
203528	01/03/2025	PRTD	1002 INFORMATION TECHNOLOGY & SERVICES	12/24/2024	998	010225jr	2,008.00
				CHECK		203528 TOTAL:	2,008.00
203529	01/03/2025	PRTD	1085 MONTANA PROPANE, INC.	12/16/2024		010225jr	58.00
				CHECK		203529 TOTAL:	58.00
203530	01/03/2025	PRTD	1369 MONTANA RURAL WATER SYSTEMS	12/24/2024		010225jr	1,850.00
				CHECK		203530 TOTAL:	1,850.00
203531	01/03/2025	PRTD	1118 MURDOCH'S RANCH AND HOME SUPPLY	12/26/2024		010225jr	49.99
			MURDOCH'S RANCH AND HOME SUPPLY	12/26/2024		010225jr	179.99
				CHECK		203531 TOTAL:	229.98
203532	01/03/2025	PRTD	2143 NAPA - HELENA	12/26/2024		010225jr	6.24
			NAPA - HELENA	12/31/2024		010225jr	24.33
				CHECK		203532 TOTAL:	30.57
203533	01/03/2025	PRTD	2392 NATIONAL LAUNDRY CO.	12/17/2024		010225jr	100.54
			NATIONAL LAUNDRY CO.	12/23/2024		010225jr	84.64
				CHECK		203533 TOTAL:	185.18

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203534	01/03/2025	PRTD	999120 THOMAS, SHAWN	12/31/2024		010225jr	115.46
					CHECK	203534 TOTAL:	115.46
203535	01/03/2025	PRTD	1988 PASSPORT LABS, INC.	12/16/2024		010225jr	3,523.11
			PASSPORT LABS, INC.	12/16/2024		010225jr	1,079.70
					CHECK	203535 TOTAL:	4,602.81
203536	01/03/2025	PRTD	1450 RIES & ASSOCIATES P.C.	12/16/2024		010225jr	1,900.00
					CHECK	203536 TOTAL:	1,900.00
203537	01/03/2025	PRTD	1106 ROCK HAND HARDWARE	12/23/2024		010225jr	10.95
			ROCK HAND HARDWARE	12/26/2024		010225jr	12.90
			ROCK HAND HARDWARE	12/26/2024		010225jr	2.04
			ROCK HAND HARDWARE	12/26/2024		010225jr	75.99
					CHECK	203537 TOTAL:	101.88
203538	01/03/2025	PRTD	1823 ROCKY MOUNTAIN SUPPLY, INC.	12/17/2024		010225jr	1,039.50
					CHECK	203538 TOTAL:	1,039.50
203539	01/03/2025	PRTD	1225 RYDIN DECAL	12/16/2024		010225jr	403.00
					CHECK	203539 TOTAL:	403.00
203540	01/03/2025	PRTD	2469 SANBELL - ROCKY MOUNTAIN	12/30/2024		010225jr	4,411.00
					CHECK	203540 TOTAL:	4,411.00
203541	01/03/2025	PRTD	2756 SERVICEMASTER CLEAN BY HM	12/26/2024		010225jr	2,050.00
					CHECK	203541 TOTAL:	2,050.00
203542	01/03/2025	PRTD	1564 SOUTH HILLS ELECTRIC	12/30/2024		010225jr	20,625.00
			SOUTH HILLS ELECTRIC	12/30/2024		010225jr	5,490.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
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INV DATE	PO	CHECK RUN	NET
		CHECK 203542 TOTAL:	26,115.00
203543 01/03/2025	PRTD 2007	SPECTRUM BUSINESS	12/11/2024 010225jr 124.99
		CHECK 203543 TOTAL:	124.99
203544 01/03/2025	PRTD 1259	STAPLES BUSINESS CREDIT	12/23/2024 010225jr 16.59
		CHECK 203544 TOTAL:	16.59
203545 01/03/2025	PRTD 2806	STAPLES BUSINESS ADVANTAGE	12/24/2024 010225jr 129.99
		CHECK 203545 TOTAL:	129.99
203546 01/03/2025	PRTD 1001	DEPARTMENT OF REVENUE	12/26/2024 010225jr 289.82
		CHECK 203546 TOTAL:	289.82
203547 01/03/2025	PRTD 1001	DEPARTMENT OF ADMINISTRATION	12/17/2024 010225jr 25.00
		CHECK 203547 TOTAL:	25.00
203548 01/03/2025	PRTD 2279	T-MOBILE	12/16/2024 010225jr 2,371.21
		CHECK 203548 TOTAL:	2,371.21
203549 01/03/2025	PRTD 2446	TRANSPORTATION SOLUTIONS	12/30/2024 010225jr 19,696.50
		CHECK 203549 TOTAL:	19,696.50
203550 01/03/2025	PRTD 2548	TRI-COUNTY FIRESAFE WORKING GROUP	12/31/2024 462 010225jr 9,275.29
		CHECK 203550 TOTAL:	9,275.29
203551 01/03/2025	PRTD 1046	TRI-COUNTY MECHANICAL & ELECTRICAL,	12/26/2024 010225jr 28,692.53
		CHECK 203551 TOTAL:	28,692.53
203552 01/03/2025	PRTD 1579	VERIZON WIRELESS	12/31/2024 010225jr 2,438.21

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 203552 TOTAL:			2,438.21
203553 01/03/2025	PRTD 1039	WEF MEMBERSHIP RENEWALS	12/23/2024 010225jr 107.00
CHECK 203553 TOTAL:			107.00
203554 01/03/2025	PRTD 1394	WILLIAMS, CARMEN	12/26/2024 010225jr 815.00
CHECK 203554 TOTAL:			815.00
NUMBER OF CHECKS 47			*** CASH ACCOUNT TOTAL *** 501,558.17
		COUNT	AMOUNT
TOTAL PRINTED CHECKS		46	501,176.82
TOTAL EFT'S		1	381.35
*** GRAND TOTAL ***			501,558.17



Finance Dept.
316 North Park Avenue
Helena, MT 59623

: Phone: 406-447-8417
: Fax: 406-447-8434
: Email: jrensmon@helenamt.gov

helenamt.gov

March 3, 2025

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check registers for 1/9/25 and 1/10/25 have been approved for claims in the amount of \$999,375.39. Checks numbered 203555-203597 and ACH's numbered 511-515 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
511	01/10/2025	EFT	1842 EAGLE BEVERAGE - HELENA	01/08/2025		010925jr	182.00
				CHECK		511 TOTAL:	182.00
512	01/10/2025	EFT	1898 FISHER'S TECHNOLOGY	12/19/2024		010925jr	586.32
				CHECK		512 TOTAL:	586.32
513	01/10/2025	EFT	2620 SPARE LABS INC.	01/06/2025		010925jr	3,300.00
				CHECK		513 TOTAL:	3,300.00
514	01/10/2025	EFT	1157 WEX BANK	01/02/2025	658	010925jr	36,783.66
				CHECK		514 TOTAL:	36,783.66
203555	01/10/2025	PRTD	1067 ACTION PRINT	12/24/2024	651	010925jr	10,289.56
				CHECK		203555 TOTAL:	10,289.56
203556	01/10/2025	PRTD	2060 ALL AROUND CONSTRUCTION	01/07/2025		010925jr	47,500.00
				CHECK		203556 TOTAL:	47,500.00
203557	01/10/2025	PRTD	1545 AMERICAN WELDING & GAS	01/02/2025		010925jr	29.25
				CHECK		203557 TOTAL:	29.25
203558	01/10/2025	PRTD	2479 BENEFIS	01/02/2025		010925jr	1,870.00
				CHECK		203558 TOTAL:	1,870.00
203559	01/10/2025	PRTD	1015 CAPITAL LAUNDRY	01/02/2025		010925jr	18.00
			CAPITAL LAUNDRY	01/02/2025		010925jr	24.25
			CAPITAL LAUNDRY	01/02/2025		010925jr	9.25
				CHECK		203559 TOTAL:	51.50
203560	01/10/2025	PRTD	2089 CENTRALSQUARE TECHNOLOGIES, LLC	01/06/2025	1024	010925jr	18,513.61

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 203560 TOTAL:			18,513.61
01/02/2025		010925jr	48.00
01/02/2025		010925jr	36.00
01/02/2025		010925jr	48.00
CHECK 203561 TOTAL:			132.00
01/02/2025		010925jr	600.00
CHECK 203562 TOTAL:			600.00
12/23/2024	621	010925jr	113.10
CHECK 203563 TOTAL:			113.10
12/20/2024		010925jr	637.50
CHECK 203564 TOTAL:			637.50
01/02/2025		010925jr	13,306.27
CHECK 203565 TOTAL:			13,306.27
01/02/2025		010925jr	128.25
CHECK 203566 TOTAL:			128.25
12/03/2024		010925jr	119.00
12/10/2024		010925jr	40.11
12/10/2024		010925jr	57.91
12/11/2024		010925jr	67.78
12/11/2024		010925jr	-29.57
12/11/2024		010925jr	158.24
12/11/2024		010925jr	18.88
12/11/2024		010925jr	59.61

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			HOME DEPOT CREDIT SERVICES	12/12/2024		010925jr	15.93
			HOME DEPOT CREDIT SERVICES	12/11/2024		010925jr	19.97
			HOME DEPOT CREDIT SERVICES	12/19/2024		010925jr	30.94
			HOME DEPOT CREDIT SERVICES	12/19/2024		010925jr	107.88
			HOME DEPOT CREDIT SERVICES	12/19/2024		010925jr	24.30
			HOME DEPOT CREDIT SERVICES	12/19/2024		010925jr	6.37
			HOME DEPOT CREDIT SERVICES	12/19/2024		010925jr	10.97
			HOME DEPOT CREDIT SERVICES	12/19/2024		010925jr	3.85
			HOME DEPOT CREDIT SERVICES	12/03/2024		010925jr	9.90
			HOME DEPOT CREDIT SERVICES	12/30/2024		010925jr	21.96
			HOME DEPOT CREDIT SERVICES	12/30/2024		010925jr	17.94
					CHECK	203567 TOTAL:	761.97
203568	01/10/2025	PRTD	2791 HRELLA BROWN RENTALS, LLC	01/03/2025	961	010925jr	243,368.56
					CHECK	203568 TOTAL:	243,368.56
203569	01/10/2025	PRTD	1805 HUGHES FIRE EQUIPMENT, INC.	01/02/2025		010925jr	356.91
			HUGHES FIRE EQUIPMENT, INC.	01/02/2025	879	010925jr	8,991.44
			HUGHES FIRE EQUIPMENT, INC.	01/02/2025		010925jr	2,660.71
					CHECK	203569 TOTAL:	12,009.06
203570	01/10/2025	PRTD	1404 I-STATE TRUCK CENTER	01/03/2025		010925jr	201,970.00
					CHECK	203570 TOTAL:	201,970.00
203571	01/10/2025	PRTD	1230 LEHRKIND'S COCA-COLA	12/26/2024		010925jr	24.25
			LEHRKIND'S COCA-COLA	01/02/2025		010925jr	12.00
					CHECK	203571 TOTAL:	36.25

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203572	01/10/2025	PRTD	1002 LEWIS & CLARK COUNTY	12/06/2024		010925jr	7,623.87
					CHECK	203572 TOTAL:	7,623.87
203573	01/10/2025	PRTD	2436 LIMBLE SOLUTIONS	01/02/2025		010925jr	3,780.00
					CHECK	203573 TOTAL:	3,780.00
203574	01/10/2025	PRTD	1471 LOWE'S	12/23/2024		010925jr	28.46
					CHECK	203574 TOTAL:	28.46
203575	01/10/2025	PRTD	1709 MARRON, PATRICK C	01/02/2025		010925jr	1,128.75
					CHECK	203575 TOTAL:	1,128.75
203576	01/10/2025	PRTD	1561 MOTION INDUSTRIES	12/30/2024		010925jr	57.73
					CHECK	203576 TOTAL:	57.73
203577	01/10/2025	PRTD	1118 MURDOCH'S RANCH AND HOME SUPPLY	12/30/2024		010925jr	7.31
			MURDOCH'S RANCH AND HOME SUPPLY	01/02/2025		010925jr	258.92
			MURDOCH'S RANCH AND HOME SUPPLY	01/02/2025		010925jr	49.99
					CHECK	203577 TOTAL:	316.22
203578	01/10/2025	PRTD	2143 NAPA - HELENA	12/19/2024		010925jr	43.96
			NAPA - HELENA	01/02/2025		010925jr	20.15
			NAPA - HELENA	01/02/2025		010925jr	175.51
			NAPA - HELENA	01/02/2025		010925jr	-18.00
					CHECK	203578 TOTAL:	221.62
203579	01/10/2025	PRTD	2392 NATIONAL LAUNDRY CO.	12/30/2024		010925jr	114.97
					CHECK	203579 TOTAL:	114.97

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203580	01/10/2025	PRTD	2524 PINE STALLS	01/02/2025		010925jr	105.00
					CHECK	203580 TOTAL:	105.00
203581	01/10/2025	PRTD	1429 PING	01/02/2025		010925jr	253.78
			PING	01/02/2025		010925jr	811.39
					CHECK	203581 TOTAL:	1,065.17
203582	01/10/2025	PRTD	1106 ROCK HAND HARDWARE	01/02/2025		010925jr	49.98
			ROCK HAND HARDWARE	01/02/2025		010925jr	12.99
					CHECK	203582 TOTAL:	62.97
203583	01/10/2025	PRTD	1449 S.J. PERRY CO., INC.	01/02/2025		010925jr	45.89
			S.J. PERRY CO., INC.	01/02/2025		010925jr	54.40
					CHECK	203583 TOTAL:	100.29
203584	01/10/2025	PRTD	1111 SHERWIN WILLIAMS/COLUMBIA PAINT	01/02/2025		010925jr	61.88
					CHECK	203584 TOTAL:	61.88
203585	01/10/2025	PRTD	2806 STAPLES BUSINESS ADVANTAGE	12/30/2024		010925jr	37.90
					CHECK	203585 TOTAL:	37.90
203586	01/10/2025	PRTD	1001 DEPARTMENT OF ENVIRONMENTAL QUALITY	12/30/2024		010925jr	1,400.00
			DEPARTMENT OF ENVIRONMENTAL QUALITY	12/30/2024		010925jr	4,908.40
					CHECK	203586 TOTAL:	6,308.40
203587	01/10/2025	PRTD	1666 TAYLORMADE GOLF COMPANY	01/02/2025		010925jr	465.44
					CHECK	203587 TOTAL:	465.44
203588	01/10/2025	PRTD	1356 THE UPS STORE 4489	12/19/2024		010925jr	28.21

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 203588 TOTAL:			28.21
203589 01/10/2025	PRTD 1980	TRIPLE TREE ENGINEERING, INC.	01/02/2025 010925jr 2,447.50
CHECK 203589 TOTAL:			2,447.50
203590 01/10/2025	PRTD 1979	WALKER MOWERS OF HELENA, LLC	01/02/2025 010925jr 384.00
CHECK 203590 TOTAL:			384.00
203591 01/10/2025	PRTD 1566	WESTECH	12/30/2024 010925jr 2,203.18
CHECK 203591 TOTAL:			2,203.18
203592 01/10/2025	PRTD 1629	XYLEM WATER SOLUTIONS USA, INC.	01/06/2025 010925jr 378,411.00
CHECK 203592 TOTAL:			378,411.00
NUMBER OF CHECKS 42			*** CASH ACCOUNT TOTAL *** 997,121.42
		COUNT	AMOUNT
TOTAL PRINTED CHECKS		38	956,269.44
TOTAL EFT'S		4	40,851.98
*** GRAND TOTAL ***			997,121.42

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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
515	01/10/2025	EFT	1842 EAGLE BEVERAGE - HELENA	01/10/2025		011025jr	16.00
			EAGLE BEVERAGE - HELENA	01/10/2025		011025jr	104.44
					CHECK	515 TOTAL:	120.44
203593	01/10/2025	PRTD	1079 GEORGE'S DISTRIBUTING	01/10/2025		011025jr	745.57
					CHECK	203593 TOTAL:	745.57
203594	01/10/2025	PRTD	1424 GUSTO DISTRIBUTING	01/10/2025		011025jr	719.74
					CHECK	203594 TOTAL:	719.74
203595	01/10/2025	PRTD	2306 HAYDEN BEVERAGE COMPANY	01/10/2025		011025jr	32.16
					CHECK	203595 TOTAL:	32.16
203596	01/10/2025	PRTD	1608 LEE & ASSOCIATES LLC	01/10/2025		011025jr	350.08
					CHECK	203596 TOTAL:	350.08
203597	01/10/2025	PRTD	1230 LEHRKIND'S COCA-COLA	01/10/2025		011025jr	285.98
					CHECK	203597 TOTAL:	285.98
NUMBER OF CHECKS				6	*** CASH ACCOUNT TOTAL ***		2,253.97
					COUNT	AMOUNT	
TOTAL PRINTED CHECKS					5	2,133.53	
TOTAL EFT'S					1	120.44	
						*** GRAND TOTAL ***	2,253.97



Finance Dept.
316 North Park Avenue
Helena, MT 59623

: Phone: 406-447-8417
: Fax: 406-447-8434
: Email: jrensmon@helenamt.gov

helenamt.gov

March 3, 2025

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check registers for 1/15/25, 1/16/25 and 1/17/25 have been approved for claims in the amount of \$1,410,855.21. Checks numbered 203598–203732 and ACH's numbered 516-520 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
01/15/2025		011525jr	229,828.20
CHECK 203598 TOTAL:			229,828.20
01/14/2025		011525jr	39,288.89
CHECK 203599 TOTAL:			39,288.89
NUMBER OF CHECKS 2			*** CASH ACCOUNT TOTAL *** 269,117.09
		COUNT	AMOUNT
		-----	-----
TOTAL PRINTED CHECKS		2	269,117.09
*** GRAND TOTAL ***			269,117.09

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
516	01/16/2025	EFT	1898 FISHER'S TECHNOLOGY	01/15/2025	481	011625jr	207.28
			FISHER'S TECHNOLOGY	01/16/2025	610	011625jr	123.81
				CHECK		516 TOTAL:	331.09
517	01/16/2025	EFT	1467 NORTHERN COMMUNICATIONS	01/06/2025		011625jr	196.42
				CHECK		517 TOTAL:	196.42
518	01/16/2025	EFT	1145 THATCHER COMPANY INC.	01/06/2025	1020	011625jr	15,069.04
				CHECK		518 TOTAL:	15,069.04
519	01/16/2025	EFT	2456 TYLER TECHNOLOGIES, INC.	01/13/2025	1012	011625jr	2,347.20
			TYLER TECHNOLOGIES, INC.	01/15/2025	1012	011625jr	652.00
			TYLER TECHNOLOGIES, INC.	01/15/2025	1012	011625jr	6,559.20
				CHECK		519 TOTAL:	9,558.40
203600	01/16/2025	PRTD	1562 360 BUSINESS SOLUTIONS	12/19/2024		011625jr	61.99
			360 BUSINESS SOLUTIONS	12/11/2024		011625jr	30.80
			360 BUSINESS SOLUTIONS	01/07/2025		011625jr	26.99
			360 BUSINESS SOLUTIONS	01/09/2025		011625jr	262.40
			360 BUSINESS SOLUTIONS	01/09/2025		011625jr	120.00
				CHECK		203600 TOTAL:	502.18
203601	01/16/2025	PRTD	1510 ACCESSO SHOWARE	12/31/2024		011625jr	1,804.70
				CHECK		203601 TOTAL:	1,804.70
203602	01/16/2025	PRTD	1067 ACTION PRINT	01/07/2025		011625jr	46.00
			ACTION PRINT	01/07/2025		011625jr	46.00
			ACTION PRINT	01/06/2025		011625jr	41.00
			ACTION PRINT	01/06/2025		011625jr	41.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 203602 TOTAL:	174.00
203603	01/16/2025	PRTD	2210 ADVANCED MECHANICAL SYSTEMS	01/09/2025		011625jr	125.00
						CHECK 203603 TOTAL:	125.00
203604	01/16/2025	PRTD	1061 AL ROSE TOWING	01/06/2025		011625jr	165.00
						CHECK 203604 TOTAL:	165.00
203605	01/16/2025	PRTD	1185 ALPINE ANALYTICAL, INC.	01/06/2025		011625jr	414.00
						CHECK 203605 TOTAL:	414.00
203606	01/16/2025	PRTD	1485 ALPINE TECHNOLOGY CORPORATION	01/07/2025	1019	011625jr	8,227.72
						CHECK 203606 TOTAL:	8,227.72
203607	01/16/2025	PRTD	1174 ALSCO	12/30/2024		011625jr	42.26
			ALSCO	01/07/2025		011625jr	42.26
			ALSCO	01/09/2025		011625jr	35.50
			ALSCO	01/09/2025		011625jr	35.50
						CHECK 203607 TOTAL:	155.52
203608	01/16/2025	PRTD	2574 AMAZON CAPITAL SERVICES	01/09/2025		011625jr	17.95
			AMAZON CAPITAL SERVICES	01/09/2025		011625jr	8.99
			AMAZON CAPITAL SERVICES	01/09/2025		011625jr	39.58
			AMAZON CAPITAL SERVICES	01/09/2025		011625jr	40.98
			AMAZON CAPITAL SERVICES	01/09/2025		011625jr	27.45
						CHECK 203608 TOTAL:	134.95
203609	01/16/2025	PRTD	1773 ARMSCOR CARTRIDGE INC.	01/06/2025		011625jr	4,970.00
						CHECK 203609 TOTAL:	4,970.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203610	01/16/2025	PRTD	1074 AUTO TRIM DESIGN OF MONTANA	01/06/2025		011625jr	1,193.00
					CHECK	203610 TOTAL:	1,193.00
203611	01/16/2025	PRTD	2521 BATTERIES PLUS OF MONTANA	01/02/2025		011625jr	9.00
			BATTERIES PLUS OF MONTANA	01/02/2025		011625jr	15.00
			BATTERIES PLUS OF MONTANA	01/02/2025		011625jr	4.00
			BATTERIES PLUS OF MONTANA	01/09/2025		011625jr	36.00
					CHECK	203611 TOTAL:	64.00
203612	01/16/2025	PRTD	2811 BIG SKY TURF SUPPLY AND POWER EQUIP	01/06/2025		011625jr	1,374.75
					CHECK	203612 TOTAL:	1,374.75
203613	01/16/2025	PRTD	2646 BNSF RAILWAY COMPANY	01/02/2025		011625jr	250.00
					CHECK	203613 TOTAL:	250.00
203614	01/16/2025	PRTD	1957 CALE AMERICA INC.	01/07/2025		011625jr	4,549.41
					CHECK	203614 TOTAL:	4,549.41
203615	01/16/2025	PRTD	1022 CAPITAL COMMUNICATIONS	12/18/2024		011625jr	57.50
					CHECK	203615 TOTAL:	57.50
203616	01/16/2025	PRTD	1601 CENTURYLINK	12/16/2024		011625jr	107.64
			CENTURYLINK	12/18/2024		011625jr	208.57
			CENTURYLINK	01/07/2025		011625jr	113.10
			CENTURYLINK	01/06/2025		011625jr	68.83
			CENTURYLINK	01/06/2025		011625jr	225.14
			CENTURYLINK	01/07/2025		011625jr	324.62
			CENTURYLINK	01/07/2025		011625jr	235.64
			CENTURYLINK	01/07/2025		011625jr	643.20

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 203616 TOTAL:			1,926.74
203617 01/16/2025	PRTD 1004	CITY OF HELENA UTILITY CUSTOMER SER	01/06/2025 011625jr 6.57
		CITY OF HELENA UTILITY CUSTOMER SER	01/07/2025 011625jr 54.22
		CITY OF HELENA UTILITY CUSTOMER SER	01/07/2025 011625jr 15.94
		CITY OF HELENA UTILITY CUSTOMER SER	01/07/2025 011625jr 179.61
		CITY OF HELENA UTILITY CUSTOMER SER	01/07/2025 011625jr 207.21
		CITY OF HELENA UTILITY CUSTOMER SER	01/06/2025 011625jr 15.94
		CITY OF HELENA UTILITY CUSTOMER SER	01/07/2025 011625jr 78.94
		CITY OF HELENA UTILITY CUSTOMER SER	01/06/2025 011625jr 20.10
		CITY OF HELENA UTILITY CUSTOMER SER	01/06/2025 011625jr 13.81
		CITY OF HELENA UTILITY CUSTOMER SER	01/06/2025 011625jr 81.00
		CITY OF HELENA UTILITY CUSTOMER SER	01/06/2025 011625jr 139.47
		CITY OF HELENA UTILITY CUSTOMER SER	01/07/2025 011625jr 130.06
		CITY OF HELENA UTILITY CUSTOMER SER	01/02/2025 011625jr 1,106.05
		CITY OF HELENA UTILITY CUSTOMER SER	01/02/2025 011625jr 411.42
		CITY OF HELENA UTILITY CUSTOMER SER	01/06/2025 011625jr 6.00
		CITY OF HELENA UTILITY CUSTOMER SER	01/06/2025 011625jr 15.94
		CITY OF HELENA UTILITY CUSTOMER SER	01/06/2025 011625jr 9.58
		CITY OF HELENA UTILITY CUSTOMER SER	01/09/2025 011625jr 152.34
		CITY OF HELENA UTILITY CUSTOMER SER	01/09/2025 011625jr 228.24
CHECK 203617 TOTAL:			2,872.44
203618 01/16/2025	PRTD 1004	CITY OF HELENA LICENSING	01/06/2025 011625jr 15.00
CHECK 203618 TOTAL:			15.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203619	01/16/2025	PRTD	1760 CIVICPLUS	01/09/2025		011625jr	100.00
				CHECK		203619 TOTAL:	100.00
203620	01/16/2025	PRTD	2624 COLUMN SOFTWARE	12/11/2024		011625jr	128.00
			COLUMN SOFTWARE	01/02/2025		011625jr	128.00
			COLUMN SOFTWARE	01/09/2025		011625jr	110.00
				CHECK		203620 TOTAL:	366.00
203621	01/16/2025	PRTD	1129 CRESCENT ELECTRIC SUPPLY CO.	01/09/2025		011625jr	63.48
				CHECK		203621 TOTAL:	63.48
203622	01/16/2025	PRTD	1143 CUMMINS INC.	01/02/2025		011625jr	810.00
				CHECK		203622 TOTAL:	810.00
203623	01/16/2025	PRTD	2616 DEX IMAGING	01/02/2025		011625jr	77.39
			DEX IMAGING	01/15/2025	759	011625jr	33.56
				CHECK		203623 TOTAL:	110.95
203624	01/16/2025	PRTD	1093 DIAMOND PRODUCTS INC	01/06/2025		011625jr	233.35
				CHECK		203624 TOTAL:	233.35
203625	01/16/2025	PRTD	1569 DJ'S AUTOMOTIVE INC	12/20/2024		011625jr	1,329.97
				CHECK		203625 TOTAL:	1,329.97
203626	01/16/2025	PRTD	1124 DRUG INFORMATION SYSTEMS, INC.	01/08/2025		011625jr	785.00
				CHECK		203626 TOTAL:	785.00
203627	01/16/2025	PRTD	2435 ECOSAFE SHREDDING & RECYCLING, LLC	12/19/2024		011625jr	50.00
				CHECK		203627 TOTAL:	50.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203628	01/16/2025	PRTD	2445 ELECTRIC TRADING COMPANY, INC.	01/09/2025		011625jr	92.49
					CHECK	203628 TOTAL:	92.49
203629	01/16/2025	PRTD	1094 FASTENAL COMPANY	01/06/2025		011625jr	73.28
					CHECK	203629 TOTAL:	73.28
203630	01/16/2025	PRTD	1123 GENERAL DISTRIBUTING COMPANY	01/02/2025		011625jr	86.96
			GENERAL DISTRIBUTING COMPANY	01/06/2025		011625jr	16.71
			GENERAL DISTRIBUTING COMPANY	01/09/2025		011625jr	134.64
					CHECK	203630 TOTAL:	238.31
203631	01/16/2025	PRTD	1079 GEORGE'S DISTRIBUTING	01/16/2025		011625jr	352.28
			GEORGE'S DISTRIBUTING	01/16/2025		011625jr	-50.00
					CHECK	203631 TOTAL:	302.28
203632	01/16/2025	PRTD	1372 GLOCK PROFESSIONAL INC.	01/06/2025		011625jr	300.00
			GLOCK PROFESSIONAL INC.	01/06/2025		011625jr	300.00
			GLOCK PROFESSIONAL INC.	01/06/2025		011625jr	300.00
			GLOCK PROFESSIONAL INC.	01/06/2025		011625jr	300.00
					CHECK	203632 TOTAL:	1,200.00
203633	01/16/2025	PRTD	1030 GRAINGER, INC.	01/06/2025		011625jr	111.82
					CHECK	203633 TOTAL:	111.82
203634	01/16/2025	PRTD	2423 GRANICUS INC	01/09/2025		011625jr	-1,110.10
			GRANICUS INC	01/13/2025	1035	011625jr	14,950.44
					CHECK	203634 TOTAL:	13,840.34

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
12/30/2024		011625jr	13,483.58
	CHECK	203635 TOTAL:	13,483.58
12/18/2024		011625jr	3,403.31
01/09/2025		011625jr	20,597.56
01/09/2025		011625jr	3,085.40
01/09/2025		011625jr	5,158.07
01/09/2025		011625jr	1,973.86
	CHECK	203636 TOTAL:	34,218.20
01/06/2025		011625jr	805.00
	CHECK	203637 TOTAL:	805.00
01/07/2025	581	011625jr	24,867.00
	CHECK	203638 TOTAL:	24,867.00
01/07/2025		011625jr	39.00
	CHECK	203639 TOTAL:	39.00
12/12/2024		011625jr	-15.15
12/12/2024		011625jr	177.33
12/17/2024		011625jr	21.58
12/17/2024		011625jr	19.96
12/17/2024		011625jr	147.64
12/26/2024		011625jr	37.60
01/09/2025		011625jr	11.68
01/09/2025		011625jr	15.15

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
	CHECK	203640 TOTAL:	415.79
203641 01/16/2025	PRTD	1371 HOME DEPOT CREDIT SERVICES	
		01/07/2025	011625jr 16.97
	CHECK	203641 TOTAL:	16.97
203642 01/16/2025	PRTD	1574 INTERNATIONAL ASSOCIATION OF CHIEFS	
		INTERNATIONAL ASSOCIATION OF CHIEFS	
		INTERNATIONAL ASSOCIATION OF CHIEFS	
		INTERNATIONAL ASSOCIATION OF CHIEFS	
		01/06/2025	011625jr 220.00
		01/06/2025	011625jr 220.00
		01/06/2025	011625jr 220.00
		01/06/2025	011625jr 220.00
	CHECK	203642 TOTAL:	880.00
203643 01/16/2025	PRTD	1347 J&D TOWING & RECOVERY OF HELENA	
		01/06/2025	011625jr 165.00
	CHECK	203643 TOTAL:	165.00
203644 01/16/2025	PRTD	1328 JACKSON, MURDO & GRANT, P.C.	
		01/13/2025	011625jr 525.00
	CHECK	203644 TOTAL:	525.00
203645 01/16/2025	PRTD	1408 JC GOLF ACCESSORIES	
		01/09/2025	011625jr 208.62
	CHECK	203645 TOTAL:	208.62
203646 01/16/2025	PRTD	2304 JOE JOHNSON EQUIPMENT, LLC	
		01/02/2025	011625jr 1,793.56
	CHECK	203646 TOTAL:	1,793.56
203647 01/16/2025	PRTD	1914 KELLEY CONNECT CO.	
		01/06/2025	011625jr 579.50
	CHECK	203647 TOTAL:	579.50
203648 01/16/2025	PRTD	1640 KOLAR TIRE & AUTO	
		KOLAR TIRE & AUTO	
		KOLAR TIRE & AUTO	
		KOLAR TIRE & AUTO	
		01/02/2025	011625jr 1,584.92
		01/02/2025	011625jr 1,584.92
		01/06/2025	011625jr 145.00
		01/07/2025	011625jr 120.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			KOLAR TIRE & AUTO	01/07/2025		011625jr	160.00
			KOLAR TIRE & AUTO	01/07/2025		011625jr	1,627.92
			KOLAR TIRE & AUTO	01/07/2025		011625jr	10.00
			KOLAR TIRE & AUTO	01/07/2025		011625jr	45.00
			KOLAR TIRE & AUTO	01/07/2025		011625jr	25.50
			KOLAR TIRE & AUTO	01/07/2025		011625jr	45.00
			KOLAR TIRE & AUTO	01/07/2025		011625jr	40.00
			KOLAR TIRE & AUTO	01/06/2025		011625jr	262.50
				CHECK	203648	TOTAL:	5,650.76
203649	01/16/2025	PRTD	1719 KTVH	01/02/2025		011625jr	375.00
				CHECK	203649	TOTAL:	375.00
203650	01/16/2025	PRTD	2813 LAMAR COMPANIES	01/06/2025		011625jr	1,000.00
				CHECK	203650	TOTAL:	1,000.00
203651	01/16/2025	PRTD	2032 LANGUAGE LINE SERVICES, INC.	01/06/2025		011625jr	135.86
				CHECK	203651	TOTAL:	135.86
203652	01/16/2025	PRTD	1230 LEHRKIND'S COCA-COLA	01/09/2025		011625jr	42.00
			LEHRKIND'S COCA-COLA	01/09/2025		011625jr	31.50
				CHECK	203652	TOTAL:	73.50
203653	01/16/2025	PRTD	1230 LEHRKIND'S COCA-COLA	01/16/2025		011625jr	297.98
				CHECK	203653	TOTAL:	297.98
203654	01/16/2025	PRTD	1318 LES SCHWAB	01/07/2025		011625jr	1,783.84
			LES SCHWAB	01/07/2025		011625jr	57.98

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 203654 TOTAL:	1,841.82
203655	01/16/2025	PRTD	1598 LEVEQUE-ZAPATA, DOMINGO	01/06/2025		011625jr	29.08
						CHECK 203655 TOTAL:	29.08
203656	01/16/2025	PRTD	1002 INFORMATION TECHNOLOGY & SERVICES	01/06/2025	1023	011625jr	375.00
						CHECK 203656 TOTAL:	375.00
203657	01/16/2025	PRTD	1002 LEWIS & CLARK COUNTY PUBLIC WORKS	01/07/2025		011625jr	13.50
			LEWIS & CLARK COUNTY PUBLIC WORKS	01/07/2025	963	011625jr	2,142.63
						CHECK 203657 TOTAL:	2,156.13
203658	01/16/2025	PRTD	1002 LEWIS & CLARK COUNTY PUBLIC WORKS	01/07/2025	580	011625jr	72,534.24
						CHECK 203658 TOTAL:	72,534.24
203659	01/16/2025	PRTD	1002 LEWIS & CLARK COUNTY TREASURER	01/13/2025		011625jr	2,225.00
						CHECK 203659 TOTAL:	2,225.00
203660	01/16/2025	PRTD	1227 LINCOLN TELEPHONE COMPANY INC.	01/06/2025		011625jr	42.00
						CHECK 203660 TOTAL:	42.00
203661	01/16/2025	PRTD	2483 LITHIA TOYOTA OF BILLINGS	01/06/2025		011625jr	39,615.00
						CHECK 203661 TOTAL:	39,615.00
203662	01/16/2025	PRTD	2138 LITTLE JOHN'S PORTABLES AND SEPTIC	01/09/2025		011625jr	136.00
						CHECK 203662 TOTAL:	136.00
203663	01/16/2025	PRTD	1605 LUMEN	12/30/2024		011625jr	25.52
						CHECK 203663 TOTAL:	25.52

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
01/07/2025	934	011625jr	19,094.09
	CHECK	203664 TOTAL:	19,094.09
01/09/2025		011625jr	440,453.85
	CHECK	203665 TOTAL:	440,453.85
01/02/2025		011625jr	49.50
	CHECK	203666 TOTAL:	49.50
01/13/2025	1037	011625jr	26,343.72
	CHECK	203667 TOTAL:	26,343.72
01/08/2025		011625jr	675.00
	CHECK	203668 TOTAL:	675.00
01/08/2025		011625jr	44,718.25
01/08/2025		011625jr	15,647.00
	CHECK	203669 TOTAL:	60,365.25
01/02/2025		011625jr	79.99
01/02/2025		011625jr	50.06
01/02/2025		011625jr	64.99
01/02/2025		011625jr	260.87
01/02/2025		011625jr	50.07
01/06/2025		011625jr	9.79
01/07/2025		011625jr	150.00
01/06/2025		011625jr	60.29
01/06/2025		011625jr	56.99
01/06/2025		011625jr	51.99

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			MURDOCH'S RANCH AND HOME SUPPLY	01/06/2025		011625jr	56.99
			MURDOCH'S RANCH AND HOME SUPPLY	01/07/2025		011625jr	167.99
			MURDOCH'S RANCH AND HOME SUPPLY	01/06/2025		011625jr	46.47
			MURDOCH'S RANCH AND HOME SUPPLY	01/06/2025		011625jr	119.99
			MURDOCH'S RANCH AND HOME SUPPLY	01/06/2025		011625jr	346.91
			MURDOCH'S RANCH AND HOME SUPPLY	01/06/2025		011625jr	141.94
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		011625jr	24.99
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		011625jr	45.93
			MURDOCH'S RANCH AND HOME SUPPLY	01/06/2025		011625jr	350.00
			MURDOCH'S RANCH AND HOME SUPPLY	01/06/2025		011625jr	-10.99
					CHECK	203670 TOTAL:	2,125.26
203671	01/16/2025	PRTD	2143 NAPA - HELENA	01/06/2025		011625jr	48.65
			NAPA - HELENA	01/06/2025		011625jr	8.11
			NAPA - HELENA	01/06/2025		011625jr	47.68
			NAPA - HELENA	01/09/2025		011625jr	17.22
			NAPA - HELENA	01/09/2025		011625jr	10.82
			NAPA - HELENA	01/09/2025		011625jr	14.50
			NAPA - HELENA	01/09/2025		011625jr	19.93
					CHECK	203671 TOTAL:	166.91
203672	01/16/2025	PRTD	2447 NAPA-IBS	01/09/2025	1026	011625jr	28,580.54
					CHECK	203672 TOTAL:	28,580.54
203673	01/16/2025	PRTD	1473 NASH ELECTRIC	01/06/2025	1021	011625jr	6,133.60
			NASH ELECTRIC	01/06/2025		011625jr	74.90

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 203673 TOTAL:			6,208.50
12/19/2024		011625jr	50.76
12/19/2024		011625jr	4.78
12/19/2024		011625jr	54.17
01/02/2025		011625jr	65.81
01/06/2025		011625jr	14.50
01/07/2025		011625jr	229.33
01/07/2025		011625jr	422.07
01/09/2025		011625jr	92.09
01/09/2025		011625jr	92.09
CHECK 203674 TOTAL:			1,025.60
01/06/2025		011625jr	457.00
01/02/2025		011625jr	170.00
01/09/2025		011625jr	219.00
01/09/2025		011625jr	190.00
01/09/2025		011625jr	219.00
CHECK 203675 TOTAL:			1,255.00
01/02/2025		011625jr	18.13
CHECK 203676 TOTAL:			18.13
01/15/2025		011625jr	216,175.90
CHECK 203677 TOTAL:			216,175.90
01/09/2025		011625jr	25.00
CHECK 203678 TOTAL:			25.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
01/09/2025		011625jr	12.00
	CHECK	203679 TOTAL:	12.00
01/09/2025		011625jr	12.00
	CHECK	203680 TOTAL:	12.00
01/09/2025		011625jr	25.00
	CHECK	203681 TOTAL:	25.00
01/09/2025		011625jr	12.00
	CHECK	203682 TOTAL:	12.00
01/09/2025		011625jr	12.00
	CHECK	203683 TOTAL:	12.00
01/09/2025		011625jr	12.00
	CHECK	203684 TOTAL:	12.00
01/09/2025		011625jr	12.00
	CHECK	203685 TOTAL:	12.00
01/09/2025		011625jr	12.00
	CHECK	203686 TOTAL:	12.00
01/09/2025		011625jr	12.00
	CHECK	203687 TOTAL:	12.00
01/09/2025		011625jr	25.00
	CHECK	203688 TOTAL:	25.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
01/09/2025		011625jr	12.00
	CHECK	203689 TOTAL:	12.00
01/09/2025		011625jr	12.00
	CHECK	203690 TOTAL:	12.00
01/09/2025		011625jr	25.00
	CHECK	203691 TOTAL:	25.00
01/09/2025		011625jr	12.00
	CHECK	203692 TOTAL:	12.00
01/09/2025		011625jr	12.00
	CHECK	203693 TOTAL:	12.00
01/09/2025		011625jr	25.00
	CHECK	203694 TOTAL:	25.00
01/09/2025		011625jr	12.00
	CHECK	203695 TOTAL:	12.00
01/09/2025		011625jr	12.00
	CHECK	203696 TOTAL:	12.00
01/09/2025		011625jr	25.00
	CHECK	203697 TOTAL:	25.00
01/09/2025		011625jr	25.00
	CHECK	203698 TOTAL:	25.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203699	01/16/2025	PRTD	999100 YELLIN JEREMY SCOTT	01/09/2025		011625jr	12.00
					CHECK	203699 TOTAL:	12.00
203700	01/16/2025	PRTD	1158 PACIFIC STEEL AND RECYCLING	12/18/2024		011625jr	13.08
			PACIFIC STEEL AND RECYCLING	01/06/2025		011625jr	86.91
			PACIFIC STEEL AND RECYCLING	01/09/2025		011625jr	62.25
					CHECK	203700 TOTAL:	162.24
203701	01/16/2025	PRTD	1933 PAPER SHREDDERS LLC	01/08/2025		011625jr	70.00
					CHECK	203701 TOTAL:	70.00
203702	01/16/2025	PRTD	1360 PINION TECHNOLOGY CORE	01/09/2025		011625jr	288.00
					CHECK	203702 TOTAL:	288.00
203703	01/16/2025	PRTD	1451 PLATT ELECTRIC SUPPLY	01/06/2025		011625jr	47.08
					CHECK	203703 TOTAL:	47.08
203704	01/16/2025	PRTD	1034 PRECISION EMBROIDERY	01/06/2025		011625jr	124.75
					CHECK	203704 TOTAL:	124.75
203705	01/16/2025	PRTD	2438 Q-MATION INC	01/10/2025	1028	011625jr	12,698.00
					CHECK	203705 TOTAL:	12,698.00
203706	01/16/2025	PRTD	2617 RADIO IP SOFTWARE	01/06/2025		011625jr	12,345.29
					CHECK	203706 TOTAL:	12,345.29
203707	01/16/2025	PRTD	1748 RDO EQUIPMENT CO.	01/02/2025		011625jr	1,075.75
			RDO EQUIPMENT CO.	01/02/2025		011625jr	826.45
			RDO EQUIPMENT CO.	01/02/2025		011625jr	936.12
			RDO EQUIPMENT CO.	01/09/2025		011625jr	-826.45

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 203707 TOTAL:	2,011.87
203708	01/16/2025	PRTD	2324 ROBERT HALF	01/13/2025		011625jr	752.00
						CHECK 203708 TOTAL:	752.00
203709	01/16/2025	PRTD	1106 ROCK HAND HARDWARE	12/18/2024		011625jr	48.07
			ROCK HAND HARDWARE	12/30/2024		011625jr	47.99
			ROCK HAND HARDWARE	01/02/2025		011625jr	19.99
			ROCK HAND HARDWARE	01/02/2025		011625jr	27.98
			ROCK HAND HARDWARE	01/06/2025		011625jr	3.60
			ROCK HAND HARDWARE	01/06/2025		011625jr	23.96
			ROCK HAND HARDWARE	01/07/2025		011625jr	9.59
			ROCK HAND HARDWARE	01/06/2025		011625jr	1.32
			ROCK HAND HARDWARE	01/06/2025		011625jr	31.75
			ROCK HAND HARDWARE	01/06/2025		011625jr	5.18
			ROCK HAND HARDWARE	01/03/2025		011625jr	76.98
			ROCK HAND HARDWARE	01/06/2025		011625jr	53.98
			ROCK HAND HARDWARE	01/09/2025		011625jr	15.98
			ROCK HAND HARDWARE	01/09/2025		011625jr	17.58
			ROCK HAND HARDWARE	01/09/2025		011625jr	5.38
			ROCK HAND HARDWARE	01/09/2025		011625jr	20.97
			ROCK HAND HARDWARE	01/09/2025		011625jr	45.54
			ROCK HAND HARDWARE	01/09/2025		011625jr	8.46
			ROCK HAND HARDWARE	01/09/2025		011625jr	13.98
			ROCK HAND HARDWARE	01/09/2025		011625jr	19.90
			ROCK HAND HARDWARE	01/09/2025		011625jr	9.40
			ROCK HAND HARDWARE	01/09/2025		011625jr	17.54

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
	CHECK	203709 TOTAL:	525.12
203710 01/16/2025	PRTD	1823 ROCKY MOUNTAIN SUPPLY, INC.	12/20/2024 011625jr 2,033.60
		ROCKY MOUNTAIN SUPPLY, INC.	01/02/2025 011625jr 955.50
	CHECK	203710 TOTAL:	2,989.10
203711 01/16/2025	PRTD	1449 S.J. PERRY CO., INC.	01/07/2025 011625jr 100.05
		S.J. PERRY CO., INC.	01/06/2025 011625jr 209.13
		S.J. PERRY CO., INC.	01/09/2025 011625jr 179.20
	CHECK	203711 TOTAL:	488.38
203712 01/16/2025	PRTD	1942 SCJ ALLIANCE	01/07/2025 1022 011625jr 4,533.34
	CHECK	203712 TOTAL:	4,533.34
203713 01/16/2025	PRTD	2575 SELKIRK CLEANING	01/06/2025 011625jr 1,035.00
	CHECK	203713 TOTAL:	1,035.00
203714 01/16/2025	PRTD	2756 SERVICEMASTER CLEAN BY HM	01/07/2025 011625jr 325.00
	CHECK	203714 TOTAL:	325.00
203715 01/16/2025	PRTD	1597 SHELL ENERGY NORTH AMERICA	01/09/2025 011625jr 4,344.31
	CHECK	203715 TOTAL:	4,344.31
203716 01/16/2025	PRTD	1899 SIGN SOLUTIONS USA	12/19/2024 011625jr 102.44
	CHECK	203716 TOTAL:	102.44
203717 01/16/2025	PRTD	2108 SKYWEST COMMERCIAL CLEANING LLC	01/07/2025 011625jr 300.00
	CHECK	203717 TOTAL:	300.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203718	01/16/2025	PRTD	2806 STAPLES BUSINESS ADVANTAGE	12/20/2024		011625jr	241.16
			STAPLES BUSINESS ADVANTAGE	12/20/2024		011625jr	21.58
			STAPLES BUSINESS ADVANTAGE	12/20/2024		011625jr	27.07
			STAPLES BUSINESS ADVANTAGE	01/02/2025		011625jr	99.90
			STAPLES BUSINESS ADVANTAGE	01/06/2025		011625jr	226.25
			STAPLES BUSINESS ADVANTAGE	01/07/2025		011625jr	72.24
				CHECK	203718	TOTAL:	688.20
203719	01/16/2025	PRTD	1001 MOTOR VEHICLE DIVISION	01/02/2025		011625jr	45.32
			MOTOR VEHICLE DIVISION	01/07/2025		011625jr	44.81
				CHECK	203719	TOTAL:	90.13
203720	01/16/2025	PRTD	1812 SUSAN DAY, PH.D.	01/06/2025		011625jr	300.00
				CHECK	203720	TOTAL:	300.00
203721	01/16/2025	PRTD	1670 TD&H ENGINEERING	01/07/2025		011625jr	2,541.00
				CHECK	203721	TOTAL:	2,541.00
203722	01/16/2025	PRTD	1356 THE UPS STORE 4489	01/06/2025		011625jr	143.93
				CHECK	203722	TOTAL:	143.93
203723	01/16/2025	PRTD	2008 TRAFFIC SAFETY SUPPLY CO., INC	12/19/2024		011625jr	1,136.48
			TRAFFIC SAFETY SUPPLY CO., INC	12/30/2024		011625jr	1,600.18
			TRAFFIC SAFETY SUPPLY CO., INC	12/30/2024		011625jr	361.64
				CHECK	203723	TOTAL:	3,098.30
203724	01/16/2025	PRTD	2360 US FOODS, INC.	01/09/2025		011625jr	2,736.22
			US FOODS, INC.	01/09/2025		011625jr	-22.53
			US FOODS, INC.	01/09/2025		011625jr	-23.77

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			US FOODS, INC.	01/09/2025		011625jr	-24.53
					CHECK	203724 TOTAL:	2,665.39
203725	01/16/2025	PRTD	1543 USA BLUE BOOK	01/06/2025		011625jr	435.29
			USA BLUE BOOK	01/06/2025		011625jr	177.95
					CHECK	203725 TOTAL:	613.24
203726	01/16/2025	PRTD	1013 VAN'S THRIFTWAY	01/09/2025		011625jr	23.79
			VAN'S THRIFTWAY	01/09/2025		011625jr	130.34
					CHECK	203726 TOTAL:	154.13
203727	01/16/2025	PRTD	1579 VERIZON WIRELESS	01/06/2025		011625jr	4,400.73
					CHECK	203727 TOTAL:	4,400.73
203728	01/16/2025	PRTD	1979 WALKER MOWERS OF HELENA, LLC	01/09/2025		011625jr	26.00
					CHECK	203728 TOTAL:	26.00
203729	01/16/2025	PRTD	1652 WICKLANDER-ZULAWSKI & ASSOCIATES	01/06/2025		011625jr	891.00
					CHECK	203729 TOTAL:	891.00
203730	01/16/2025	PRTD	1394 WILLIAMS, CARMEN	01/07/2025		011625jr	515.00
					CHECK	203730 TOTAL:	515.00
203731	01/16/2025	PRTD	1841 WIRED ELECTRICAL SERVICES	01/07/2025		011625jr	348.00
					CHECK	203731 TOTAL:	348.00

01/16/2025 12:40
3769jrensmon

|City of Helena
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NUMBER OF CHECKS 136 *** CASH ACCOUNT TOTAL *** 1,140,857.46

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	132	1,115,702.51
TOTAL EFT'S	4	25,154.95

*** GRAND TOTAL *** 1,140,857.46

01/17/2025 11:47 | City of Helena
 3769jrensmon | A/P CASH DISBURSEMENTS JOURNAL

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 | apcshdsb

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
01/17/2025		011725jr	250.15
	CHECK	520 TOTAL:	250.15
01/17/2025		011725jr	630.51
	CHECK	203732 TOTAL:	630.51
NUMBER OF CHECKS 2			*** CASH ACCOUNT TOTAL *** 880.66
		COUNT	AMOUNT
		-----	-----
	TOTAL PRINTED CHECKS	1	630.51
	TOTAL EFT'S	1	250.15
*** GRAND TOTAL ***			880.66



Finance Dept.
316 North Park Avenue
Helena, MT 59623

: Phone: 406-447-8417
: Fax: 406-447-8434
: Email: jrensmon@helenamt.gov

helenamt.gov

March 3, 2025

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check register for 1/23/25 has been approved for claims in the amount of \$1,075,235.97. Checks numbered 203733-203858 and ACH's numbered 521-523 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

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 | apcshdsb

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
521	01/24/2025	EFT	1718 ABRAHAM II CONSTRUCTION SERVICES	01/14/2025		012325jr	37,450.00
				CHECK		521 TOTAL:	37,450.00
522	01/24/2025	EFT	1593 HELENA TOURISM BUSINESS IMPROVEMENT	01/21/2025	1049	012325jr	259,201.70
				CHECK		522 TOTAL:	259,201.70
523	01/24/2025	EFT	2456 TYLER TECHNOLOGIES, INC.	01/21/2025	1012	012325jr	283,883.00
			TYLER TECHNOLOGIES, INC.	01/21/2025	1012	012325jr	1,173.60
				CHECK		523 TOTAL:	285,056.60
203733	01/24/2025	PRTD	1238 3 RIVERS COMMUNICATIONS	01/16/2025		012325jr	18.03
				CHECK		203733 TOTAL:	18.03
203734	01/24/2025	PRTD	2340 406 ELECTRIC LLC	01/16/2025		012325jr	100.00
				CHECK		203734 TOTAL:	100.00
203735	01/24/2025	PRTD	1067 ACTION PRINT	01/10/2025		012325jr	270.00
			ACTION PRINT	01/16/2025		012325jr	3,558.09
				CHECK		203735 TOTAL:	3,828.09
203736	01/24/2025	PRTD	1983 ADVANCED ENGINEERING AND ENVIRONMEN	01/14/2025		012325jr	4,787.05
				CHECK		203736 TOTAL:	4,787.05
203737	01/24/2025	PRTD	2309 AIRE MASTER OF MONTANA	01/16/2025		012325jr	70.00
				CHECK		203737 TOTAL:	70.00
203738	01/24/2025	PRTD	2060 ALL AROUND CONSTRUCTION	01/14/2025	1038	012325jr	8,600.00
				CHECK		203738 TOTAL:	8,600.00
203739	01/24/2025	PRTD	1185 ALPINE ANALYTICAL, INC.	01/13/2025		012325jr	80.00
			ALPINE ANALYTICAL, INC.	01/13/2025		012325jr	55.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			ALPINE ANALYTICAL, INC.	01/13/2025		012325jr	55.00
			ALPINE ANALYTICAL, INC.	01/15/2025		012325jr	240.00
			ALPINE ANALYTICAL, INC.	01/15/2025		012325jr	240.00
				CHECK	203739	TOTAL:	670.00
203740	01/24/2025	PRTD	1174 ALSCO	01/16/2025		012325jr	35.50
				CHECK	203740	TOTAL:	35.50
203741	01/24/2025	PRTD	1858 AMERIGAS PROPANE LP	01/13/2025		012325jr	94.88
				CHECK	203741	TOTAL:	94.88
203742	01/24/2025	PRTD	2521 BATTERIES PLUS OF MONTANA	01/15/2025		012325jr	25.00
				CHECK	203742	TOTAL:	25.00
203743	01/24/2025	PRTD	1346 BIG SKY PLUMBING	01/16/2025		012325jr	466.16
				CHECK	203743	TOTAL:	466.16
203744	01/24/2025	PRTD	1324 BOUND TREE MEDICAL, LLC	01/13/2025		012325jr	556.92
				CHECK	203744	TOTAL:	556.92
203745	01/24/2025	PRTD	1601 CENTURYLINK	01/16/2025		012325jr	3,266.87
			CENTURYLINK	01/16/2025		012325jr	73.67
				CHECK	203745	TOTAL:	3,340.54
203746	01/24/2025	PRTD	2729 CEROVSKI, MORGAN	12/04/2024		012325jr	73.50
			CEROVSKI, MORGAN	12/10/2024		012325jr	575.00
				CHECK	203746	TOTAL:	648.50
203747	01/24/2025	PRTD	1716 CHARTER COMMUNICATIONS	01/16/2025		012325jr	485.98
			CHARTER COMMUNICATIONS	01/16/2025		012325jr	485.98

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
	CHECK	203747 TOTAL:	971.96
203748 01/24/2025	PRTD	2385 CIK, TRAVIS	
01/13/2025		012325jr	155.00
	CHECK	203748 TOTAL:	155.00
203749 01/24/2025	PRTD	1004 CITY OF HELENA UTILITY CUSTOMER SER	
01/09/2025		012325jr	15.94
01/09/2025		012325jr	9.58
01/09/2025		012325jr	9.58
01/09/2025		012325jr	9.58
01/09/2025		012325jr	15.94
01/09/2025		012325jr	9.58
01/09/2025		012325jr	9.58
01/09/2025		012325jr	242.80
01/15/2025		012325jr	100.00
01/15/2025		012325jr	100.00
01/16/2025		012325jr	1,751.13
01/16/2025		012325jr	823.59
01/16/2025		012325jr	442.36
01/16/2025		012325jr	15.94
01/16/2025		012325jr	228.24
01/16/2025		012325jr	161.28
	CHECK	203749 TOTAL:	3,945.12
203750 01/24/2025	PRTD	2021 COMMUNICATION & MANAGEMENT SERVICES	
01/13/2025		012325jr	4,192.50
01/13/2025		012325jr	2,372.50
	CHECK	203750 TOTAL:	6,565.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
01/16/2025		012325jr	269.70
	CHECK	203751 TOTAL:	269.70
01/13/2025		012325jr	25.50
	CHECK	203752 TOTAL:	25.50
01/09/2025		012325jr	455.63
	CHECK	203753 TOTAL:	455.63
01/09/2025		012325jr	98.11
	CHECK	203754 TOTAL:	98.11
01/16/2025		012325jr	38,746.57
	CHECK	203755 TOTAL:	38,746.57
01/09/2025		012325jr	24.00
	CHECK	203756 TOTAL:	24.00
01/09/2025		012325jr	78.67
	CHECK	203757 TOTAL:	78.67
01/16/2025		012325jr	30.80
01/16/2025		012325jr	30.80
	CHECK	203758 TOTAL:	61.60
01/16/2025		012325jr	49.27
01/16/2025		012325jr	80.81
	CHECK	203759 TOTAL:	130.08

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203760	01/24/2025	PRTD	1123 GENERAL DISTRIBUTING COMPANY	01/09/2025		012325jr	1,994.50
			GENERAL DISTRIBUTING COMPANY	01/09/2025		012325jr	190.00
				CHECK	203760	TOTAL:	2,184.50
203761	01/24/2025	PRTD	1438 GREAT WEST ENGINEERING	01/17/2025		012325jr	7,142.28
			GREAT WEST ENGINEERING	01/17/2025		012325jr	2,599.47
				CHECK	203761	TOTAL:	9,741.75
203762	01/24/2025	PRTD	2344 GUARDIAN ALLIANCE TECHNOLOGIES	01/17/2025		012325jr	80.00
				CHECK	203762	TOTAL:	80.00
203763	01/24/2025	PRTD	1339 HARRINGTON BOTTLING COMPANY	01/16/2025		012325jr	149.12
				CHECK	203763	TOTAL:	149.12
203764	01/24/2025	PRTD	1090 HELENA ABSTRACT & TITLE COMPANY	01/22/2025		012325jr	261.00
				CHECK	203764	TOTAL:	261.00
203765	01/24/2025	PRTD	1068 HELENA BUSINESS IMPROVEMENT DISTRIC	01/21/2025	1048	012325jr	155,579.89
				CHECK	203765	TOTAL:	155,579.89
203766	01/24/2025	PRTD	1462 HELENA INK & TONER CO	01/13/2025		012325jr	96.75
				CHECK	203766	TOTAL:	96.75
203767	01/24/2025	PRTD	1380 HOBART SALES & SERVICE	01/16/2025		012325jr	254.54
				CHECK	203767	TOTAL:	254.54
203768	01/24/2025	PRTD	2698 HOUSEAL LAVIGNE ASSOCIATES, LLC	01/13/2025	321	012325jr	6,680.00
				CHECK	203768	TOTAL:	6,680.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203769	01/24/2025	PRTD	1511 HYDROSOLUTIONS INC	01/16/2025		012325jr	907.50
					CHECK	203769 TOTAL:	907.50
203770	01/24/2025	PRTD	1660 INTERNATIONAL ASSOCIATION FOR PROPE	01/16/2025		012325jr	65.00
					CHECK	203770 TOTAL:	65.00
203771	01/24/2025	PRTD	2730 KERSHAW, LEVI	01/09/2025		012325jr	75.00
					CHECK	203771 TOTAL:	75.00
203772	01/24/2025	PRTD	1640 KOLAR TIRE & AUTO	01/16/2025		012325jr	1,038.24
			KOLAR TIRE & AUTO	01/16/2025		012325jr	80.00
					CHECK	203772 TOTAL:	1,118.24
203773	01/24/2025	PRTD	1525 KR OFFICE INTERIORS INC.	01/09/2025		012325jr	595.00
					CHECK	203773 TOTAL:	595.00
203774	01/24/2025	PRTD	1087 L. N. CURTIS AND SONS	01/13/2025		012325jr	625.27
					CHECK	203774 TOTAL:	625.27
203775	01/24/2025	PRTD	1608 LEE & ASSOCIATES LLC	01/24/2025		012325jr	352.27
					CHECK	203775 TOTAL:	352.27
203776	01/24/2025	PRTD	1365 LELAND, RYAN	01/15/2025		012325jr	2,199.73
					CHECK	203776 TOTAL:	2,199.73
203777	01/24/2025	PRTD	1002 LEWIS & CLARK COUNTY	01/09/2025		012325jr	3,780.75
					CHECK	203777 TOTAL:	3,780.75
203778	01/24/2025	PRTD	1002 LEWIS & CLARK COUNTY	01/09/2025		012325jr	4,908.47

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 203778 TOTAL:	4,908.47
203779	01/24/2025	PRTD	1002 INFORMATION TECHNOLOGY & SERVICES	01/06/2025	908	012325jr	9,464.75
			INFORMATION TECHNOLOGY & SERVICES	01/06/2025	945	012325jr	91,961.88
						CHECK 203779 TOTAL:	101,426.63
203780	01/24/2025	PRTD	1002 LEWIS & CLARK COUNTY PUBLIC WORKS	01/13/2025		012325jr	3,725.10
			LEWIS & CLARK COUNTY PUBLIC WORKS	01/13/2025		012325jr	583.92
			LEWIS & CLARK COUNTY PUBLIC WORKS	01/13/2025		012325jr	550.80
						CHECK 203780 TOTAL:	4,859.82
203781	01/24/2025	PRTD	1180 LEWIS & CLARK RURAL FIRE COUNCIL	01/13/2025		012325jr	300.00
						CHECK 203781 TOTAL:	300.00
203782	01/24/2025	PRTD	1471 LOWE'S	12/05/2024		012325jr	23.73
			LOWE'S	12/10/2024		012325jr	17.06
			LOWE'S	12/11/2024		012325jr	8.83
			LOWE'S	12/12/2024		012325jr	44.59
			LOWE'S	12/12/2024		012325jr	161.20
			LOWE'S	12/12/2024		012325jr	71.23
			LOWE'S	12/12/2024		012325jr	40.73
			LOWE'S	12/18/2024		012325jr	18.96
			LOWE'S	12/18/2024		012325jr	38.91
			LOWE'S	12/18/2024		012325jr	40.14
			LOWE'S	12/18/2024		012325jr	45.08
			LOWE'S	12/18/2024		012325jr	41.72
			LOWE'S	12/17/2024		012325jr	47.48
			LOWE'S	12/23/2024		012325jr	17.73

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			LOWE'S	01/02/2025		012325jr	44.63
			LOWE'S	01/02/2025		012325jr	62.56
			LOWE'S	01/02/2025		012325jr	42.65
			LOWE'S	01/09/2025		012325jr	30.36
			LOWE'S	01/09/2025		012325jr	56.96
			LOWE'S	01/15/2025		012325jr	42.71
			LOWE'S	01/16/2025		012325jr	18.01
			LOWE'S	01/16/2025		012325jr	182.30
				CHECK	203782	TOTAL:	1,097.57
203783	01/24/2025	PRTD	1464 MACON SUPPLY, INC.	01/09/2025		012325jr	476.00
				CHECK	203783	TOTAL:	476.00
203784	01/24/2025	PRTD	2583 MCDONOUGH, TATE	01/09/2025		012325jr	75.00
				CHECK	203784	TOTAL:	75.00
203785	01/24/2025	PRTD	1476 MIZUNO USA, INC.	01/16/2025		012325jr	740.26
				CHECK	203785	TOTAL:	740.26
203786	01/24/2025	PRTD	2132 MONTANA INFRASTRUCTURE COALITION	01/15/2025		012325jr	5,000.00
				CHECK	203786	TOTAL:	5,000.00
203787	01/24/2025	PRTD	1474 MONTANA INTERACTIVE	01/13/2025	1036	012325jr	10,592.06
				CHECK	203787	TOTAL:	10,592.06
203788	01/24/2025	PRTD	1085 MONTANA PROPANE, INC.	01/16/2025		012325jr	19.33
			MONTANA PROPANE, INC.	01/16/2025		012325jr	66.80
				CHECK	203788	TOTAL:	86.13

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203789	01/24/2025	PRTD	1060 MONTANA STATE UNIVERSITY	01/13/2025		012325jr	95.00
					CHECK	203789 TOTAL:	95.00
203790	01/24/2025	PRTD	1398 MOTOROLA SOLUTIONS	01/13/2025	1000	012325jr	665.00
			MOTOROLA SOLUTIONS	01/13/2025	1000	012325jr	665.00
			MOTOROLA SOLUTIONS	01/13/2025	1000	012325jr	665.00
					CHECK	203790 TOTAL:	1,995.00
203791	01/24/2025	PRTD	1916 MOUNT HELENA MOTORSPORTS	01/16/2025		012325jr	165.23
			MOUNT HELENA MOTORSPORTS	01/16/2025	1044	012325jr	11,322.00
					CHECK	203791 TOTAL:	11,487.23
203792	01/24/2025	PRTD	1118 MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	99.99
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	81.74
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	144.99
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	94.97
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	179.97
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	50.00
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	506.28
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	26.99
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	.98
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	20.49
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	221.47
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	186.95
			MURDOCH'S RANCH AND HOME SUPPLY	01/09/2025		012325jr	40.97
			MURDOCH'S RANCH AND HOME SUPPLY	01/13/2025		012325jr	63.98
			MURDOCH'S RANCH AND HOME SUPPLY	01/13/2025		012325jr	69.96

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			MURDOCH'S RANCH AND HOME SUPPLY	01/16/2025		012325jr	149.99
			MURDOCH'S RANCH AND HOME SUPPLY	01/16/2025		012325jr	140.00
			MURDOCH'S RANCH AND HOME SUPPLY	01/16/2025		012325jr	66.99
			MURDOCH'S RANCH AND HOME SUPPLY	01/16/2025	1027	012325jr	109.99
			MURDOCH'S RANCH AND HOME SUPPLY	01/16/2025		012325jr	319.99
					CHECK	203792 TOTAL:	2,576.69
203793	01/24/2025	PRTD	2143 NAPA - HELENA	01/13/2025		012325jr	81.14
					CHECK	203793 TOTAL:	81.14
203794	01/24/2025	PRTD	2143 NAPA - IBS	01/13/2025		012325jr	40.74
			NAPA - IBS	01/13/2025		012325jr	16.52
			NAPA - IBS	01/13/2025		012325jr	76.92
			NAPA - IBS	01/13/2025		012325jr	1.50
					CHECK	203794 TOTAL:	135.68
203795	01/24/2025	PRTD	2392 NATIONAL LAUNDRY CO.	01/09/2025		012325jr	79.89
			NATIONAL LAUNDRY CO.	01/13/2025		012325jr	99.20
			NATIONAL LAUNDRY CO.	01/13/2025		012325jr	130.29
			NATIONAL LAUNDRY CO.	01/13/2025		012325jr	10.14
					CHECK	203795 TOTAL:	319.52
203796	01/24/2025	PRTD	2759 NEIGHBORWORKS MONTANA	01/22/2025		012325jr	11,049.37
					CHECK	203796 TOTAL:	11,049.37
203797	01/24/2025	PRTD	999100 ABELIN ROBERT LOUIS	01/17/2025		012325jr	12.00
					CHECK	203797 TOTAL:	12.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203798	01/24/2025	PRTD	999100 ANDRESEN MELISSA MARIE	01/17/2025		012325jr	25.00
					CHECK	203798 TOTAL:	25.00
203799	01/24/2025	PRTD	999100 ANTHONY M SZPILKA	01/17/2025		012325jr	12.00
					CHECK	203799 TOTAL:	12.00
203800	01/24/2025	PRTD	999100 BAKKE MICHAEL LEE	01/17/2025		012325jr	12.00
					CHECK	203800 TOTAL:	12.00
203801	01/24/2025	PRTD	999100 BARNES TERRY M	01/17/2025		012325jr	12.00
					CHECK	203801 TOTAL:	12.00
203802	01/24/2025	PRTD	999100 BRANDY DAWN KINCHELOE	01/17/2025		012325jr	25.00
					CHECK	203802 TOTAL:	25.00
203803	01/24/2025	PRTD	999100 CAMPBELL KARA LYNN	01/17/2025		012325jr	12.00
					CHECK	203803 TOTAL:	12.00
203804	01/24/2025	PRTD	999100 COONEY RYAN PATRICK	01/17/2025		012325jr	25.00
					CHECK	203804 TOTAL:	25.00
203805	01/24/2025	PRTD	999100 DAHLKE RYAN	01/17/2025		012325jr	12.00
					CHECK	203805 TOTAL:	12.00
203806	01/24/2025	PRTD	999100 DANIELSON MICHELLE LEE	01/17/2025		012325jr	25.00
					CHECK	203806 TOTAL:	25.00
203807	01/24/2025	PRTD	999100 EDQUEST NELSON	01/17/2025		012325jr	12.00
					CHECK	203807 TOTAL:	12.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
01/17/2025		012325jr	12.00
	CHECK	203808 TOTAL:	12.00
01/17/2025		012325jr	12.00
	CHECK	203809 TOTAL:	12.00
01/17/2025		012325jr	12.00
	CHECK	203810 TOTAL:	12.00
01/17/2025		012325jr	25.00
	CHECK	203811 TOTAL:	25.00
01/17/2025		012325jr	12.00
	CHECK	203812 TOTAL:	12.00
01/17/2025		012325jr	12.00
	CHECK	203813 TOTAL:	12.00
01/17/2025		012325jr	25.00
	CHECK	203814 TOTAL:	25.00
01/17/2025		012325jr	12.00
	CHECK	203815 TOTAL:	12.00
01/17/2025		012325jr	12.00
	CHECK	203816 TOTAL:	12.00
01/17/2025		012325jr	12.00
	CHECK	203817 TOTAL:	12.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
01/17/2025		012325jr	12.00
	CHECK	203818 TOTAL:	12.00
01/17/2025		012325jr	25.00
	CHECK	203819 TOTAL:	25.00
01/17/2025		012325jr	12.00
	CHECK	203820 TOTAL:	12.00
01/17/2025		012325jr	12.00
	CHECK	203821 TOTAL:	12.00
01/17/2025		012325jr	12.00
	CHECK	203822 TOTAL:	12.00
01/22/2025		012325jr	13,313.11
	CHECK	203823 TOTAL:	13,313.11
01/22/2025		012325jr	11,827.50
	CHECK	203824 TOTAL:	11,827.50
01/22/2025		012325jr	11,165.00
	CHECK	203825 TOTAL:	11,165.00
01/22/2025		012325jr	13,100.00
	CHECK	203826 TOTAL:	13,100.00
01/16/2025		012325jr	16.15
	CHECK	203827 TOTAL:	16.15

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203828	01/24/2025	PRTD	1933 PAPER SHREDDERS LLC	01/16/2025		012325jr	65.00
			PAPER SHREDDERS LLC	01/16/2025		012325jr	32.50
				CHECK	203828	TOTAL:	97.50
203829	01/24/2025	PRTD	2524 PINE STALLS	01/16/2025		012325jr	105.00
			PINE STALLS	01/16/2025		012325jr	320.00
				CHECK	203829	TOTAL:	425.00
203830	01/24/2025	PRTD	1119 POLLARD WATER	01/09/2025		012325jr	543.93
				CHECK	203830	TOTAL:	543.93
203831	01/24/2025	PRTD	2361 POMP'S TIRE SERVICE, INC.	01/09/2025		012325jr	33.92
				CHECK	203831	TOTAL:	33.92
203832	01/24/2025	PRTD	1102 POWER TOWNSEND	01/06/2025		012325jr	9.49
			POWER TOWNSEND	01/15/2025		012325jr	11.77
				CHECK	203832	TOTAL:	21.26
203833	01/24/2025	PRTD	1065 QWIK SIGNS & CLASSIC CREATIONS	01/13/2025		012325jr	1,342.00
				CHECK	203833	TOTAL:	1,342.00
203834	01/24/2025	PRTD	1748 RDO EQUIPMENT CO.	01/09/2025		012325jr	826.45
				CHECK	203834	TOTAL:	826.45
203835	01/24/2025	PRTD	2324 ROBERT HALF	01/15/2025		012325jr	3,760.00
			ROBERT HALF	01/21/2025		012325jr	3,760.00
				CHECK	203835	TOTAL:	7,520.00
203836	01/24/2025	PRTD	1106 ROCK HAND HARDWARE	01/09/2025		012325jr	241.27
			ROCK HAND HARDWARE	01/09/2025		012325jr	4.99

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			ROCK HAND HARDWARE	01/13/2025		012325jr	66.58
			ROCK HAND HARDWARE	01/15/2025		012325jr	37.94
			ROCK HAND HARDWARE	01/16/2025		012325jr	19.99
			ROCK HAND HARDWARE	01/16/2025		012325jr	15.18
			ROCK HAND HARDWARE	01/16/2025		012325jr	9.99
				CHECK	203836	TOTAL:	395.94
203837	01/24/2025	PRTD	1823 ROCKY MOUNTAIN SUPPLY, INC.	01/09/2025		012325jr	1,774.30
				CHECK	203837	TOTAL:	1,774.30
203838	01/24/2025	PRTD	2442 ROCKY MOUNTAIN REFRIGERATION	01/16/2025		012325jr	1,541.00
				CHECK	203838	TOTAL:	1,541.00
203839	01/24/2025	PRTD	1098 ROD TABBERT CONSTRUCTION, INC.	01/09/2025		012325jr	3,070.00
				CHECK	203839	TOTAL:	3,070.00
203840	01/24/2025	PRTD	1862 SALT LAKE WHOLESALE SPORTS	01/16/2025		012325jr	2,400.00
				CHECK	203840	TOTAL:	2,400.00
203841	01/24/2025	PRTD	1111 SHERWIN WILLIAMS/COLUMBIA PAINT	01/16/2025		012325jr	12.90
			SHERWIN WILLIAMS/COLUMBIA PAINT	01/16/2025		012325jr	115.35
				CHECK	203841	TOTAL:	128.25
203842	01/24/2025	PRTD	2108 SKYWEST COMMERCIAL CLEANING LLC	01/09/2025		012325jr	695.00
				CHECK	203842	TOTAL:	695.00
203843	01/24/2025	PRTD	1333 SPARROW ENTERPRISES, INC	01/06/2025		012325jr	412.16
				CHECK	203843	TOTAL:	412.16

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203844	01/24/2025	PRTD	1115 ST. PETER'S HEALTH	01/13/2025		012325jr	59.62
			ST. PETER'S HEALTH	01/17/2025		012325jr	20.00
				CHECK	203844	TOTAL:	79.62
203845	01/24/2025	PRTD	2806 STAPLES BUSINESS ADVANTAGE	01/10/2025		012325jr	26.56
				CHECK	203845	TOTAL:	26.56
203846	01/24/2025	PRTD	2806 STAPLES CREDIT PLAN-ATTORNEY	01/14/2025		012325jr	359.98
				CHECK	203846	TOTAL:	359.98
203847	01/24/2025	PRTD	1001 DEPARTMENT OF REVENUE	01/14/2025		012325jr	1,648.30
				CHECK	203847	TOTAL:	1,648.30
203848	01/24/2025	PRTD	1001 DEPARTMENT OF ADMINISTRATION	01/21/2025		012325jr	300.00
				CHECK	203848	TOTAL:	300.00
203849	01/24/2025	PRTD	1001 MONTANA CORRECTIONAL ENTERPRISES	01/13/2025		012325jr	585.00
				CHECK	203849	TOTAL:	585.00
203850	01/24/2025	PRTD	1666 TAYLORMADE GOLF COMPANY	01/16/2025		012325jr	233.61
				CHECK	203850	TOTAL:	233.61
203851	01/24/2025	PRTD	1809 THE ROB WEST MARKETING COMPANY	01/16/2025		012325jr	1,100.00
				CHECK	203851	TOTAL:	1,100.00
203852	01/24/2025	PRTD	1356 THE UPS STORE 4489	01/13/2025		012325jr	34.62
			THE UPS STORE 4489	01/13/2025		012325jr	79.81
				CHECK	203852	TOTAL:	114.43

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203853	01/24/2025	PRTD	2360 US FOODS, INC.	01/16/2025		012325jr	41.04
			US FOODS, INC.	01/16/2025		012325jr	164.90
			US FOODS, INC.	01/16/2025		012325jr	98.96
			US FOODS, INC.	01/16/2025		012325jr	64.09
				CHECK	203853	TOTAL:	368.99
203854	01/24/2025	PRTD	1148 UTILITIES UNDERGROUND LOCATION CENT	01/07/2025		012325jr	1.72
			UTILITIES UNDERGROUND LOCATION CENT	01/09/2025		012325jr	380.12
				CHECK	203854	TOTAL:	381.84
203855	01/24/2025	PRTD	1013 VAN'S THRIFTWAY	01/16/2025		012325jr	29.28
			VAN'S THRIFTWAY	01/16/2025		012325jr	26.97
			VAN'S THRIFTWAY	01/16/2025		012325jr	5.98
			VAN'S THRIFTWAY	01/16/2025		012325jr	5.25
			VAN'S THRIFTWAY	01/16/2025		012325jr	19.92
				CHECK	203855	TOTAL:	87.40
203856	01/24/2025	PRTD	1979 WALKER MOWERS OF HELENA, LLC	01/16/2025		012325jr	279.00
				CHECK	203856	TOTAL:	279.00
203857	01/24/2025	PRTD	2559 WOODY'S CAR WASH	01/09/2025		012325jr	30.00
				CHECK	203857	TOTAL:	30.00
203858	01/24/2025	PRTD	1792 WUNDERLICH, BRENT	01/13/2025		012325jr	65.98
				CHECK	203858	TOTAL:	65.98

01/23/2025 12:59
3769jrensmon

|City of Helena
|A/P CASH DISBURSEMENTS JOURNAL

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NUMBER OF CHECKS 129 *** CASH ACCOUNT TOTAL *** 1,075,235.97

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	126	493,527.67
TOTAL EFT'S	3	581,708.30

*** GRAND TOTAL *** 1,075,235.97



Finance Dept.
316 North Park Avenue
Helena, MT 59623

: Phone: 406-447-8417
: Fax: 406-447-8434
: Email: jrensmon@helenamt.gov

helenamt.gov

March 3, 2025

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check registers for 1/27/25, 1/30/25 and 1/31/25 have been approved for claims in the amount of \$1,034,957.08. Checks numbered 203859–203961 and ACH's numbered 524-528 have been issued for payment.

Due to a Tyler Software issue Check #'s 203956, 203957 and 203958 were never issued/used.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

01/27/2025 12:08 | City of Helena
 3769kmcc1ain | A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203859	01/27/2025	PRTD	1079 GEORGE'S DISTRIBUTING	01/23/2025		012725KM	240.31
					CHECK	203859 TOTAL:	240.31
203860	01/27/2025	PRTD	1424 GUSTO DISTRIBUTING	01/23/2025		012725KM	225.40
					CHECK	203860 TOTAL:	225.40
203861	01/27/2025	PRTD	1230 LEHRKIND'S COCA-COLA	01/23/2025		012725KM	288.78
					CHECK	203861 TOTAL:	288.78
NUMBER OF CHECKS				3	*** CASH ACCOUNT TOTAL ***		754.49
					COUNT	AMOUNT	
TOTAL PRINTED CHECKS					3	754.49	
					*** GRAND TOTAL ***		754.49

01/30/2025 12:55 | City of Helena
 3769jrensmon | A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
524	01/31/2025	EFT	1898 FISHER'S TECHNOLOGY	01/28/2025	474	013025jr	381.35
						CHECK 524 TOTAL:	381.35
525	01/31/2025	EFT	2372 PEPPER ENTERTAINMENT INC.	01/29/2025		013025jr	94,135.43
						CHECK 525 TOTAL:	94,135.43
526	01/31/2025	EFT	1145 THATCHER COMPANY INC.	01/21/2025	1046	013025jr	14,347.00
						CHECK 526 TOTAL:	14,347.00
527	01/31/2025	EFT	2456 TYLER TECHNOLOGIES, INC.	01/27/2025	1012	013025jr	586.80
			TYLER TECHNOLOGIES, INC.	01/27/2025	1012	013025jr	586.80
			TYLER TECHNOLOGIES, INC.	01/27/2025	1012	013025jr	1,173.60
						CHECK 527 TOTAL:	2,347.20
203862	01/31/2025	PRTD	1182 A & M FIRE & SAFETY	01/16/2025		013025jr	200.00
						CHECK 203862 TOTAL:	200.00
203863	01/31/2025	PRTD	1067 ACTION PRINT	01/16/2025		013025jr	140.00
			ACTION PRINT	01/21/2025		013025jr	290.00
			ACTION PRINT	01/24/2025	651	013025jr	10,151.90
			ACTION PRINT	01/24/2025	651	013025jr	469.52
			ACTION PRINT	01/27/2025		013025jr	270.00
			ACTION PRINT	01/29/2025		013025jr	36.00
						CHECK 203863 TOTAL:	11,357.42
203864	01/31/2025	PRTD	2210 ADVANCED MECHANICAL SYSTEMS	01/16/2025		013025jr	4,599.79
						CHECK 203864 TOTAL:	4,599.79
203865	01/31/2025	PRTD	1185 ALPINE ANALYTICAL, INC.	01/21/2025		013025jr	240.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
		CHECK 203865 TOTAL:	240.00
203866 01/31/2025	PRTD 1485	ALPINE TECHNOLOGY CORPORATION	01/21/2025 1019 013025jr 1,413.64
		CHECK 203866 TOTAL:	1,413.64
203867 01/31/2025	PRTD 1174	ALSCO	01/23/2025 013025jr 35.50
		ALSCO	01/23/2025 013025jr 35.49
		CHECK 203867 TOTAL:	70.99
203868 01/31/2025	PRTD 2574	AMAZON CAPITAL SERVICES	01/16/2025 013025jr 105.92
		AMAZON CAPITAL SERVICES	01/23/2025 013025jr 28.89
		AMAZON CAPITAL SERVICES	01/27/2025 013025jr 248.15
		CHECK 203868 TOTAL:	382.96
203869 01/31/2025	PRTD 2478	AMERICAN LEGAL PUBLISHING CORPORATI	01/15/2025 013025jr 1,117.81
		CHECK 203869 TOTAL:	1,117.81
203870 01/31/2025	PRTD 1866	ASSOCIATION OF MONTANA TURF	01/23/2025 013025jr 620.00
		CHECK 203870 TOTAL:	620.00
203871 01/31/2025	PRTD 1074	AUTO TRIM DESIGN OF MONTANA	01/21/2025 013025jr 3,187.00
		AUTO TRIM DESIGN OF MONTANA	01/28/2025 1047 013025jr 6,688.00
		CHECK 203871 TOTAL:	9,875.00
203872 01/31/2025	PRTD 1300	B&H PHOTO-VIDEO, INC.	01/21/2025 1040 013025jr 253.33
		CHECK 203872 TOTAL:	253.33
203873 01/31/2025	PRTD 2521	BATTERIES PLUS OF MONTANA	01/16/2025 013025jr 43.00
		CHECK 203873 TOTAL:	43.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203874	01/31/2025	PRTD	2811 BIG SKY TURF SUPPLY AND POWER EQUIP	01/22/2025		013025jr	1,154.54
				CHECK		203874 TOTAL:	1,154.54
203875	01/31/2025	PRTD	2463 KAREN ISOLA MURPHY	01/16/2025		013025jr	132.00
				CHECK		203875 TOTAL:	132.00
203876	01/31/2025	PRTD	1007 BURDICKS LOCKSMITH	01/16/2025		013025jr	180.00
			BURDICKS LOCKSMITH	01/28/2025		013025jr	30.00
				CHECK		203876 TOTAL:	210.00
203877	01/31/2025	PRTD	1173 CARROLL COLLEGE	01/29/2025		013025jr	275.00
				CHECK		203877 TOTAL:	275.00
203878	01/31/2025	PRTD	1969 CINTAS FIRST AIDE & SAFETY	01/16/2025		013025jr	146.90
				CHECK		203878 TOTAL:	146.90
203879	01/31/2025	PRTD	1004 CITY OF HELENA UTILITY CUSTOMER SER	01/06/2025		013025jr	9.58
				CHECK		203879 TOTAL:	9.58
203880	01/31/2025	PRTD	1107 CLEARWATER PUMP & SUPPLY	01/27/2025		013025jr	52.65
			CLEARWATER PUMP & SUPPLY	01/27/2025		013025jr	282.00
				CHECK		203880 TOTAL:	334.65
203881	01/31/2025	PRTD	2624 COLUMN SOFTWARE	01/23/2025		013025jr	48.00
				CHECK		203881 TOTAL:	48.00
203882	01/31/2025	PRTD	2448 DRS IMAGING SERVICES LLC	01/27/2025		013025jr	1,506.45
				CHECK		203882 TOTAL:	1,506.45

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203883	01/31/2025	PRTD	1093 DIAMOND PRODUCTS INC	01/21/2025		013025jr	111.45
					CHECK	203883 TOTAL:	111.45
203884	01/31/2025	PRTD	1124 DRUG INFORMATION SYSTEMS, INC.	01/23/2025		013025jr	740.00
					CHECK	203884 TOTAL:	740.00
203885	01/31/2025	PRTD	2044 DUVAL FORD	01/22/2025	1051	013025jr	53,406.16
			DUVAL FORD	01/22/2025	1052	013025jr	53,406.16
			DUVAL FORD	01/22/2025	1053	013025jr	53,406.16
			DUVAL FORD	01/22/2025	1054	013025jr	53,406.16
					CHECK	203885 TOTAL:	213,624.64
203886	01/31/2025	PRTD	1241 EAGLE ELECTRIC, INC.	01/27/2025	966	013025jr	3,180.00
					CHECK	203886 TOTAL:	3,180.00
203887	01/31/2025	PRTD	2053 ECOLAB INC.	01/23/2025	621	013025jr	113.10
					CHECK	203887 TOTAL:	113.10
203888	01/31/2025	PRTD	2445 ELECTRIC TRADING COMPANY, INC.	01/23/2025		013025jr	75.73
			ELECTRIC TRADING COMPANY, INC.	01/23/2025		013025jr	9.47
					CHECK	203888 TOTAL:	85.20
203889	01/31/2025	PRTD	1033 ENERGY LABORATORIES, INC.	01/21/2025		013025jr	124.00
					CHECK	203889 TOTAL:	124.00
203890	01/31/2025	PRTD	1094 FASTENAL COMPANY	01/16/2025		013025jr	65.18
			FASTENAL COMPANY	01/21/2025		013025jr	26.99
					CHECK	203890 TOTAL:	92.17

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203891	01/31/2025	PRTD	1339 HARRINGTON BOTTLING COMPANY	01/23/2025		013025jr	76.86
			HARRINGTON BOTTLING COMPANY	01/23/2025		013025jr	136.68
				CHECK	203891	TOTAL:	213.54
203892	01/31/2025	PRTD	1339 HARRINGTON BOTTLING COMPANY	01/23/2025		013025jr	598.75
				CHECK	203892	TOTAL:	598.75
203893	01/31/2025	PRTD	1132 HAWKINS, INC.	01/27/2025	1050	013025jr	14,107.63
				CHECK	203893	TOTAL:	14,107.63
203894	01/31/2025	PRTD	1584 HELENA DESIGN AND PRINT INC.	01/21/2025		013025jr	1,000.00
				CHECK	203894	TOTAL:	1,000.00
203895	01/31/2025	PRTD	2698 HOUSEAL LAVIGNE ASSOCIATES, LLC	01/27/2025	321	013025jr	7,337.80
			HOUSEAL LAVIGNE ASSOCIATES, LLC	01/27/2025	321	013025jr	15,907.50
				CHECK	203895	TOTAL:	23,245.30
203896	01/31/2025	PRTD	1047 HYDROMETRICS, INC	01/21/2025	715	013025jr	8,740.14
				CHECK	203896	TOTAL:	8,740.14
203897	01/31/2025	PRTD	2599 INTEGRATED IMAGING SYSTEMS	01/21/2025	1034	013025jr	37.03
				CHECK	203897	TOTAL:	37.03
203898	01/31/2025	PRTD	1914 KELLEY CONNECT CO.	01/22/2025		013025jr	579.50
				CHECK	203898	TOTAL:	579.50
203899	01/31/2025	PRTD	1749 KELLEY CREATE	01/22/2025		013025jr	123.19
				CHECK	203899	TOTAL:	123.19

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
01/16/2025		013025jr	2,310.44
01/21/2025		013025jr	140.00
01/22/2025		013025jr	165.00
	CHECK	203900 TOTAL:	2,615.44
01/28/2025		013025jr	140.00
	CHECK	203901 TOTAL:	140.00
01/22/2025		013025jr	992.22
	CHECK	203902 TOTAL:	992.22
01/22/2025		013025jr	24.00
01/23/2025		013025jr	52.50
	CHECK	203903 TOTAL:	76.50
01/21/2025		013025jr	51.99
	CHECK	203904 TOTAL:	51.99
01/15/2025		013025jr	60.00
	CHECK	203905 TOTAL:	60.00
01/21/2025		013025jr	250.00
01/23/2025		013025jr	167.40
	CHECK	203906 TOTAL:	417.40
01/21/2025	1029	013025jr	6,077.20
	CHECK	203907 TOTAL:	6,077.20
01/21/2025		013025jr	110.00
01/21/2025		013025jr	110.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 203908 TOTAL:	220.00
203909	01/31/2025	PRTD	1323 LOGISTIC SYSTEMS, INC.	01/16/2025	1043	013025jr	18,317.73
						CHECK 203909 TOTAL:	18,317.73
203910	01/31/2025	PRTD	1709 MARRON, PATRICK C	01/23/2025		013025jr	200.00
						CHECK 203910 TOTAL:	200.00
203911	01/31/2025	PRTD	2657 MERIT MECHANICAL SERVICES	01/23/2025		013025jr	155.00
						CHECK 203911 TOTAL:	155.00
203912	01/31/2025	PRTD	1083 MIDLAND IMPLEMENT CO INC	01/22/2025		013025jr	293.38
			MIDLAND IMPLEMENT CO INC	01/22/2025		013025jr	65.85
			MIDLAND IMPLEMENT CO INC	01/22/2025		013025jr	284.37
			MIDLAND IMPLEMENT CO INC	01/22/2025		013025jr	90.38
			MIDLAND IMPLEMENT CO INC	01/22/2025		013025jr	9.65
						CHECK 203912 TOTAL:	743.63
203913	01/31/2025	PRTD	1144 MONTANA HYDRAULICS LLC	01/28/2025		013025jr	820.23
						CHECK 203913 TOTAL:	820.23
203914	01/31/2025	PRTD	1674 MONTANA INTERNET CORPORATION	01/23/2025		013025jr	125.00
						CHECK 203914 TOTAL:	125.00
203915	01/31/2025	PRTD	1063 MONTANA LEAGUE OF CITIES & TOWNS	01/14/2025		013025jr	296.32
						CHECK 203915 TOTAL:	296.32
203916	01/31/2025	PRTD	1130 MONTANA MUNICIPAL INTERLOCAL AUTHOR	01/24/2025		013025jr	444,247.00
						CHECK 203916 TOTAL:	444,247.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
01/24/2025		013025jr	30,638.00
	CHECK	203917 TOTAL:	30,638.00
01/24/2025		013025jr	24,131.00
	CHECK	203918 TOTAL:	24,131.00
01/24/2025		013025jr	17,533.00
	CHECK	203919 TOTAL:	17,533.00
01/21/2025		013025jr	39.05
	CHECK	203920 TOTAL:	39.05
01/15/2025		013025jr	190.00
	CHECK	203921 TOTAL:	190.00
01/16/2025		013025jr	69.90
01/16/2025		013025jr	14.99
01/16/2025		013025jr	24.49
01/22/2025		013025jr	6.57
01/22/2025		013025jr	81.49
01/27/2025		013025jr	67.90
01/28/2025		013025jr	94.98
	CHECK	203922 TOTAL:	360.32
01/13/2025		013025jr	40.74
01/13/2025		013025jr	16.52
01/13/2025		013025jr	76.92
01/13/2025		013025jr	1.50

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHK	DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 203923 TOTAL:	135.68
203924	01/31/2025	PRTD	2392 NATIONAL LAUNDRY CO.	01/23/2025		013025jr	92.09
			NATIONAL LAUNDRY CO.	01/27/2025		013025jr	68.53
			NATIONAL LAUNDRY CO.	01/27/2025		013025jr	99.20
						CHECK 203924 TOTAL:	259.82
203925	01/31/2025	PRTD	1096 NORTHWEST PIPE FITTINGS INC.	11/07/2024		013025jr	-10.72
			NORTHWEST PIPE FITTINGS INC.	01/09/2025		013025jr	-158.50
			NORTHWEST PIPE FITTINGS INC.	01/15/2025		013025jr	-1,593.25
			NORTHWEST PIPE FITTINGS INC.	01/16/2025		013025jr	3,994.06
						CHECK 203925 TOTAL:	2,231.59
203926	01/31/2025	PRTD	1158 PACIFIC STEEL AND RECYCLING	01/23/2025		013025jr	9.58
						CHECK 203926 TOTAL:	9.58
203927	01/31/2025	PRTD	1933 PAPER SHREDDERS LLC	01/21/2025	1041	013025jr	35.00
						CHECK 203927 TOTAL:	35.00
203928	01/31/2025	PRTD	2472 DALLAS CRANFORD	01/23/2025	1059	013025jr	7,500.00
						CHECK 203928 TOTAL:	7,500.00
203929	01/31/2025	PRTD	2524 PINE STALLS	01/23/2025		013025jr	105.00
			PINE STALLS	01/23/2025		013025jr	105.00
						CHECK 203929 TOTAL:	210.00
203930	01/31/2025	PRTD	1429 PING	01/23/2025		013025jr	713.23
			PING	01/23/2025		013025jr	-148.87
						CHECK 203930 TOTAL:	564.36

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203931	01/31/2025	PRTD	1102 POWER TOWNSEND	01/23/2025		013025jr	4.99
			POWER TOWNSEND	01/27/2025		013025jr	15.43
				CHECK		203931 TOTAL:	20.42
203932	01/31/2025	PRTD	1034 PRECISION EMBROIDERY	01/22/2025		013025jr	26.00
				CHECK		203932 TOTAL:	26.00
203933	01/31/2025	PRTD	1978 RIVER OAKS COMMUNICATIONS CORP	01/21/2025	1033	013025jr	2,033.50
				CHECK		203933 TOTAL:	2,033.50
203934	01/31/2025	PRTD	1106 ROCK HAND HARDWARE	01/16/2025		013025jr	19.97
			ROCK HAND HARDWARE	01/16/2025		013025jr	19.99
			ROCK HAND HARDWARE	01/23/2025		013025jr	56.09
			ROCK HAND HARDWARE	01/23/2025		013025jr	-26.11
			ROCK HAND HARDWARE	01/23/2025		013025jr	25.29
			ROCK HAND HARDWARE	01/23/2025		013025jr	17.99
			ROCK HAND HARDWARE	01/23/2025		013025jr	28.72
			ROCK HAND HARDWARE	01/27/2025		013025jr	35.98
			ROCK HAND HARDWARE	01/28/2025		013025jr	13.99
				CHECK		203934 TOTAL:	191.91
203935	01/31/2025	PRTD	1147 ROTARY CLUB OF HELENA	01/15/2025		013025jr	229.00
				CHECK		203935 TOTAL:	229.00
203936	01/31/2025	PRTD	1449 S.J. PERRY CO., INC.	01/23/2025		013025jr	3.65
				CHECK		203936 TOTAL:	3.65
203937	01/31/2025	PRTD	1133 SELBYS REPROGRAPHICS, INC.	01/16/2025		013025jr	112.25

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 203937 TOTAL:	112.25
203938	01/31/2025	PRTD	2756 SERVICEMASTER CLEAN BY HM	01/23/2025		013025jr	2,050.00
						CHECK 203938 TOTAL:	2,050.00
203939	01/31/2025	PRTD	1698 SHEDHORN PLUMBING, INC.	01/16/2025		013025jr	152.00
						CHECK 203939 TOTAL:	152.00
203940	01/31/2025	PRTD	2700 SIRENNET	01/22/2025	1055	013025jr	3,330.60
			SIRENNET	01/22/2025	1056	013025jr	3,330.60
			SIRENNET	01/22/2025	1057	013025jr	3,330.60
			SIRENNET	01/22/2025	1058	013025jr	3,330.60
						CHECK 203940 TOTAL:	13,322.40
203941	01/31/2025	PRTD	1897 SLATE ARCHITECTURE, INC.	01/30/2025		013025jr	26,250.00
						CHECK 203941 TOTAL:	26,250.00
203942	01/31/2025	PRTD	2806 STAPLES BUSINESS ADVANTAGE	01/14/2025		013025jr	359.98
			STAPLES BUSINESS ADVANTAGE	01/16/2025		013025jr	192.75
			STAPLES BUSINESS ADVANTAGE	01/16/2025		013025jr	233.35
			STAPLES BUSINESS ADVANTAGE	01/21/2025		013025jr	89.71
			STAPLES BUSINESS ADVANTAGE	01/21/2025		013025jr	81.29
			STAPLES BUSINESS ADVANTAGE	01/21/2025		013025jr	44.04
			STAPLES BUSINESS ADVANTAGE	01/23/2025		013025jr	8.83
			STAPLES BUSINESS ADVANTAGE	01/27/2025		013025jr	28.47
						CHECK 203942 TOTAL:	1,038.42
203943	01/31/2025	PRTD	2806 STAPLES CREDIT PLAN-ATTORNEY	01/21/2025	1031	013025jr	22.75
			STAPLES CREDIT PLAN-ATTORNEY	01/21/2025	1032	013025jr	15.29

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 203943 TOTAL:	38.04
203944	01/31/2025	PRTD	2816 STOUT CONSULTING	01/23/2025		013025jr	900.00
						CHECK 203944 TOTAL:	900.00
203945	01/31/2025	PRTD	2800 STRONG BACKS 4 U	01/28/2025		013025jr	521.00
						CHECK 203945 TOTAL:	521.00
203946	01/31/2025	PRTD	1681 THE MONTANA RADIO COMPANY LLC	01/16/2025		013025jr	837.00
						CHECK 203946 TOTAL:	837.00
203947	01/31/2025	PRTD	2241 THE TO DO LIST	01/22/2025		013025jr	13.50
			THE TO DO LIST	01/22/2025		013025jr	186.50
						CHECK 203947 TOTAL:	200.00
203948	01/31/2025	PRTD	1356 THE UPS STORE 4489	01/28/2025		013025jr	14.89
						CHECK 203948 TOTAL:	14.89
203949	01/31/2025	PRTD	1272 TRACTOR & EQUIPMENT	01/16/2025		013025jr	277.56
						CHECK 203949 TOTAL:	277.56
203950	01/31/2025	PRTD	2548 TRI-COUNTY FIRESAFE WORKING GROUP	01/27/2025	462	013025jr	6,074.83
			TRI-COUNTY FIRESAFE WORKING GROUP	01/27/2025	462	013025jr	1,117.17
						CHECK 203950 TOTAL:	7,192.00
203951	01/31/2025	PRTD	2360 US FOODS, INC.	01/23/2025		013025jr	1,609.96
			US FOODS, INC.	01/23/2025		013025jr	98.82
			US FOODS, INC.	01/23/2025		013025jr	754.04
			US FOODS, INC.	01/23/2025		013025jr	66.10

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 203951 TOTAL:			2,528.92
203952 01/31/2025	PRTD 1543	USA BLUE BOOK	11/08/2024 013025jr 430.18
		USA BLUE BOOK	11/08/2024 013025jr 794.14
		USA BLUE BOOK	11/19/2024 013025jr 110.16
		USA BLUE BOOK	11/19/2024 013025jr 584.39
		USA BLUE BOOK	01/27/2025 013025jr 75.95
CHECK 203952 TOTAL:			1,994.82
203953 01/31/2025	PRTD 1013	VAN'S THRIFTWAY	01/23/2025 013025jr 12.07
		VAN'S THRIFTWAY	01/23/2025 013025jr 2.49
		VAN'S THRIFTWAY	01/23/2025 013025jr 16.04
		VAN'S THRIFTWAY	01/23/2025 013025jr 32.84
		VAN'S THRIFTWAY	01/23/2025 013025jr 23.27
CHECK 203953 TOTAL:			86.71
203954 01/31/2025	PRTD 1579	VERIZON WIRELESS	01/16/2025 013025jr 413.57
CHECK 203954 TOTAL:			413.57
203955 01/31/2025	PRTD 1394	WILLIAMS, CARMEN	01/21/2025 013025jr 515.00
		WILLIAMS, CARMEN	01/23/2025 013025jr 815.00
CHECK 203955 TOTAL:			1,330.00

01/30/2025 12:55
3769jrensmon

|City of Helena
|A/P CASH DISBURSEMENTS JOURNAL

|P 14
|apcshdsb

NUMBER OF CHECKS 98 *** CASH ACCOUNT TOTAL *** 1,033,074.80

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	94	921,863.82
TOTAL EFT'S	4	111,210.98

*** GRAND TOTAL *** 1,033,074.80

Check Register 1/31/25

Unfortunately, there is no actual check register copy for 1/31/25. Tyler crashed in the middle of me running those Prepays, and content manager went down (again).

I did write down the numbers:

Checks

- 203961 - \$236.20 to Lehrkind's
- 203960 - \$233.36 to Gusto Distributing
- 203959 - \$511.41 to George's Distributing

EFT

- 528 - \$146.82 to Eagle Beverage

For a total of \$1,127.79

There are three checks that did not print, but it wouldn't let me reissue the checks with the same numbers. So checks #203956,957,958 do not actually exist and were not issued.



Finance Dept.
316 North Park Avenue
Helena, MT 59623

: Phone: 406-447-8417
: Fax: 406-447-8434
: Email: jrensmon@helenamt.gov

helenamt.gov

March 3, 2025

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check register for 2/6/25 has been approved for claims in the amount of \$246,709.41. Checks numbered 203962-204039 and ACH's numbered 529-530 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
529	02/06/2025	EFT	1506 MONTANA BUSINESS ASSISTANCE CONNECT	02/05/2025		020625jr	8,191.25
					CHECK	529 TOTAL:	8,191.25
530	02/06/2025	EFT	1157 WEX BANK	02/03/2025	658	020625jr	48,952.24
					CHECK	530 TOTAL:	48,952.24
203962	02/06/2025	PRTD	1768 A.W.A.R.E., INC.	01/30/2025		020625jr	12,500.00
					CHECK	203962 TOTAL:	12,500.00
203963	02/06/2025	PRTD	1067 ACTION PRINT	01/15/2025		020625jr	46.00
			ACTION PRINT	01/15/2025		020625jr	46.00
			ACTION PRINT	01/30/2025		020625jr	290.00
					CHECK	203963 TOTAL:	382.00
203964	02/06/2025	PRTD	2610 SPEEDY CPS	01/30/2025		020625jr	360.88
					CHECK	203964 TOTAL:	360.88
203965	02/06/2025	PRTD	2574 AMAZON CAPITAL SERVICES	01/30/2025		020625jr	162.76
			AMAZON CAPITAL SERVICES	01/30/2025		020625jr	29.86
			AMAZON CAPITAL SERVICES	01/30/2025		020625jr	36.98
					CHECK	203965 TOTAL:	229.60
203966	02/06/2025	PRTD	1348 BALCO UNIFORM CO., INC.	01/30/2025		020625jr	68.76
					CHECK	203966 TOTAL:	68.76
203967	02/06/2025	PRTD	2521 BATTERIES PLUS OF MONTANA	01/30/2025		020625jr	128.00
					CHECK	203967 TOTAL:	128.00
203968	02/06/2025	PRTD	2110 BLIXT, SHANNON	01/27/2025		020625jr	150.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 203968 TOTAL:	150.00
203969	02/06/2025	PRTD	1927 BOBCAT OF HELENA	01/30/2025		020625jr	81.40
			BOBCAT OF HELENA	01/30/2025		020625jr	73.77
						CHECK 203969 TOTAL:	155.17
203970	02/06/2025	PRTD	1957 CALE AMERICA INC.	12/16/2024		020625jr	350.00
			CALE AMERICA INC.	12/30/2024		020625jr	350.00
						CHECK 203970 TOTAL:	700.00
203971	02/06/2025	PRTD	1022 CAPITAL COMMUNICATIONS	01/21/2025		020625jr	85.00
						CHECK 203971 TOTAL:	85.00
203972	02/06/2025	PRTD	1601 CENTURYLINK	01/07/2025		020625jr	127.00
			CENTURYLINK	01/14/2025		020625jr	107.34
			CENTURYLINK	01/21/2025		020625jr	80.24
			CENTURYLINK	01/30/2025		020625jr	68.90
						CHECK 203972 TOTAL:	383.48
203973	02/06/2025	PRTD	1465 CLEAR CHOICE AUTO GLASS, INC.	01/16/2025		020625jr	730.18
						CHECK 203973 TOTAL:	730.18
203974	02/06/2025	PRTD	1107 CLEARWATER PUMP & SUPPLY	01/30/2025		020625jr	143.90
						CHECK 203974 TOTAL:	143.90
203975	02/06/2025	PRTD	1129 CRESCENT ELECTRIC SUPPLY CO.	01/14/2025		020625jr	86.79
			CRESCENT ELECTRIC SUPPLY CO.	01/30/2025		020625jr	221.79
						CHECK 203975 TOTAL:	308.58

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203976	02/06/2025	PRTD	1143 CUMMINS INC.	01/14/2025		020625jr	840.00
					CHECK	203976 TOTAL:	840.00
203977	02/06/2025	PRTD	1724 CURB MASTERS MAINTENANCE	01/30/2025		020625jr	600.00
					CHECK	203977 TOTAL:	600.00
203978	02/06/2025	PRTD	1020 DAKOTA SUPPLY GROUP INC	01/30/2025		020625jr	199.00
			DAKOTA SUPPLY GROUP INC	01/30/2025		020625jr	2,269.41
			DAKOTA SUPPLY GROUP INC	01/30/2025		020625jr	80.45
			DAKOTA SUPPLY GROUP INC	01/30/2025		020625jr	118.14
					CHECK	203978 TOTAL:	2,667.00
203979	02/06/2025	PRTD	1569 DJ'S AUTOMOTIVE INC	01/21/2025		020625jr	5,354.84
					CHECK	203979 TOTAL:	5,354.84
203980	02/06/2025	PRTD	1028 DOOR SYSTEMS OF MONTANA INC	01/30/2025		020625jr	584.50
					CHECK	203980 TOTAL:	584.50
203981	02/06/2025	PRTD	2445 ELECTRIC TRADING COMPANY, INC.	01/30/2025		020625jr	320.13
					CHECK	203981 TOTAL:	320.13
203982	02/06/2025	PRTD	1094 FASTENAL COMPANY	01/24/2025		020625jr	27.74
					CHECK	203982 TOTAL:	27.74
203983	02/06/2025	PRTD	1005 FEDEX	01/30/2025		020625jr	24.01
					CHECK	203983 TOTAL:	24.01
203984	02/06/2025	PRTD	1123 GENERAL DISTRIBUTING COMPANY	01/21/2025		020625jr	76.29
			GENERAL DISTRIBUTING COMPANY	01/21/2025		020625jr	26.19

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 203984 TOTAL:	102.48
203985	02/06/2025	PRTD	1339 HARRINGTON BOTTLING COMPANY	01/30/2025		020625jr	370.51
			HARRINGTON BOTTLING COMPANY	01/30/2025		020625jr	-68.34
						CHECK 203985 TOTAL:	302.17
203986	02/06/2025	PRTD	1763 HELENA RECYCLING, LLC	01/31/2025	581	020625jr	24,980.40
						CHECK 203986 TOTAL:	24,980.40
203987	02/06/2025	PRTD	1058 HELENA SAND AND GRAVEL	01/30/2025		020625jr	85.60
						CHECK 203987 TOTAL:	85.60
203988	02/06/2025	PRTD	1404 I-STATE TRUCK CENTER	01/24/2025		020625jr	3,723.91
						CHECK 203988 TOTAL:	3,723.91
203989	02/06/2025	PRTD	1395 INTERNATIONAL ASSOCIATION OF ELECTR	01/30/2025		020625jr	105.00
						CHECK 203989 TOTAL:	105.00
203990	02/06/2025	PRTD	1134 INTERSTATE BATTERY SYSTEM OF HELENA	01/22/2025		020625jr	239.95
						CHECK 203990 TOTAL:	239.95
203991	02/06/2025	PRTD	2304 JOE JOHNSON EQUIPMENT, LLC	01/27/2025		020625jr	291.10
						CHECK 203991 TOTAL:	291.10
203992	02/06/2025	PRTD	2015 KGR LLC	01/14/2025		020625jr	870.00
						CHECK 203992 TOTAL:	870.00
203993	02/06/2025	PRTD	1031 KLJ ENGINEERING LLC	08/14/2024		020625jr	1,071.00
						CHECK 203993 TOTAL:	1,071.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
203994	02/06/2025	PRTD	1640 KOLAR TIRE & AUTO	01/21/2025		020625jr	55.00
			KOLAR TIRE & AUTO	01/22/2025		020625jr	150.00
			KOLAR TIRE & AUTO	01/31/2025		020625jr	330.00
			KOLAR TIRE & AUTO	01/31/2025		020625jr	984.00
			KOLAR TIRE & AUTO	01/31/2025		020625jr	1,622.92
				CHECK	203994	TOTAL:	3,141.92
203995	02/06/2025	PRTD	1719 KTVH	01/16/2025		020625jr	810.00
				CHECK	203995	TOTAL:	810.00
203996	02/06/2025	PRTD	1230 LEHRKIND'S COCA-COLA	01/27/2025		020625jr	24.25
			LEHRKIND'S COCA-COLA	01/30/2025		020625jr	12.00
				CHECK	203996	TOTAL:	36.25
203997	02/06/2025	PRTD	1318 LES SCHWAB	01/31/2025		020625jr	60.98
				CHECK	203997	TOTAL:	60.98
203998	02/06/2025	PRTD	1002 LEWIS & CLARK COUNTY CLERK & RECORD	01/14/2025		020625jr	40.00
				CHECK	203998	TOTAL:	40.00
203999	02/06/2025	PRTD	1002 LEWIS & CLARK COUNTY PUBLIC WORKS	01/31/2025	580	020625jr	69,681.12
				CHECK	203999	TOTAL:	69,681.12
204000	02/06/2025	PRTD	1227 LINCOLN TELEPHONE COMPANY INC.	01/30/2025		020625jr	42.00
				CHECK	204000	TOTAL:	42.00
204001	02/06/2025	PRTD	1605 LUMEN	01/24/2025		020625jr	51.12
				CHECK	204001	TOTAL:	51.12

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204002	02/06/2025	PRTD	1464 MACON SUPPLY, INC.	01/28/2025		020625jr	82.00
					CHECK	204002 TOTAL:	82.00
204003	02/06/2025	PRTD	1952 MITCHELL1	01/15/2025		020625jr	4,999.25
					CHECK	204003 TOTAL:	4,999.25
204004	02/06/2025	PRTD	1048 MONTANA CITY TOWING LLC	01/30/2025		020625jr	165.00
					CHECK	204004 TOTAL:	165.00
204005	02/06/2025	PRTD	1085 MONTANA PROPANE, INC.	01/16/2025		020625jr	42.90
					CHECK	204005 TOTAL:	42.90
204006	02/06/2025	PRTD	1161 MOTOR POWER GREAT FALLS	01/29/2025		020625jr	1,028.23
					CHECK	204006 TOTAL:	1,028.23
204007	02/06/2025	PRTD	1916 MOUNT HELENA MOTORSPORTS	01/30/2025		020625jr	200.00
					CHECK	204007 TOTAL:	200.00
204008	02/06/2025	PRTD	1931 MR. WISE DRY CLEANERS LLC	01/17/2025		020625jr	103.50
					CHECK	204008 TOTAL:	103.50
204009	02/06/2025	PRTD	1118 MURDOCH'S RANCH AND HOME SUPPLY	01/14/2025		020625jr	134.99
			MURDOCH'S RANCH AND HOME SUPPLY	01/22/2025		020625jr	150.00
			MURDOCH'S RANCH AND HOME SUPPLY	01/22/2025		020625jr	150.00
			MURDOCH'S RANCH AND HOME SUPPLY	01/30/2025		020625jr	393.94
			MURDOCH'S RANCH AND HOME SUPPLY	01/30/2025		020625jr	119.98
			MURDOCH'S RANCH AND HOME SUPPLY	01/30/2025		020625jr	50.98
			MURDOCH'S RANCH AND HOME SUPPLY	01/30/2025		020625jr	109.98
			MURDOCH'S RANCH AND HOME SUPPLY	01/30/2025		020625jr	39.99

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			MURDOCH'S RANCH AND HOME SUPPLY	01/30/2025		020625jr	199.99
					CHECK	204009 TOTAL:	1,349.85
204010	02/06/2025	PRTD	2143 NAPA - HELENA	01/30/2025		020625jr	34.95
					CHECK	204010 TOTAL:	34.95
204011	02/06/2025	PRTD	1473 NASH ELECTRIC	01/30/2025		020625jr	239.75
					CHECK	204011 TOTAL:	239.75
204012	02/06/2025	PRTD	2392 NATIONAL LAUNDRY CO.	01/02/2025		020625jr	88.57
			NATIONAL LAUNDRY CO.	01/14/2025		020625jr	2.65
			NATIONAL LAUNDRY CO.	01/14/2025		020625jr	54.17
			NATIONAL LAUNDRY CO.	01/21/2025		020625jr	70.53
			NATIONAL LAUNDRY CO.	01/24/2025		020625jr	73.70
			NATIONAL LAUNDRY CO.	01/24/2025		020625jr	48.17
			NATIONAL LAUNDRY CO.	01/24/2025		020625jr	47.83
			NATIONAL LAUNDRY CO.	01/30/2025		020625jr	17.06
					CHECK	204012 TOTAL:	402.68
204013	02/06/2025	PRTD	999120 TUCK, KELLY	02/05/2025		020625jr	692.59
					CHECK	204013 TOTAL:	692.59
204014	02/06/2025	PRTD	1158 PACIFIC STEEL AND RECYCLING	01/30/2025		020625jr	62.25
			PACIFIC STEEL AND RECYCLING	01/30/2025		020625jr	44.92
					CHECK	204014 TOTAL:	107.17
204015	02/06/2025	PRTD	1708 PITNEY BOWES GLOBAL FINANCIAL	01/30/2025		020625jr	1,930.86
					CHECK	204015 TOTAL:	1,930.86

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
01/30/2025		020625jr	101.94
	CHECK	204016 TOTAL:	101.94
01/29/2025		020625jr	430.35
	CHECK	204017 TOTAL:	430.35
01/30/2025		020625jr	538.00
01/30/2025		020625jr	538.00
01/30/2025		020625jr	1,058.00
01/30/2025		020625jr	538.00
01/31/2025		020625jr	693.00
	CHECK	204018 TOTAL:	3,365.00
01/30/2025		020625jr	120.11
01/30/2025		020625jr	4,126.90
	CHECK	204019 TOTAL:	4,247.01
01/31/2025		020625jr	3,689.50
02/06/2025		020625jr	3,697.96
	CHECK	204020 TOTAL:	7,387.46
01/14/2025		020625jr	39.98
01/24/2025		020625jr	20.97
01/28/2025		020625jr	110.97
01/30/2025		020625jr	93.98
01/30/2025		020625jr	302.95
01/30/2025		020625jr	3.19
01/30/2025		020625jr	53.97

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			ROCK HAND HARDWARE	01/30/2025		020625jr	30.76
			ROCK HAND HARDWARE	01/30/2025		020625jr	13.99
			ROCK HAND HARDWARE	01/30/2025		020625jr	7.99
			ROCK HAND HARDWARE	01/30/2025		020625jr	26.99
			ROCK HAND HARDWARE	01/30/2025		020625jr	57.75
			ROCK HAND HARDWARE	01/30/2025		020625jr	21.98
			ROCK HAND HARDWARE	01/30/2025		020625jr	77.97
			ROCK HAND HARDWARE	01/30/2025		020625jr	21.99
			ROCK HAND HARDWARE	01/30/2025		020625jr	6.99
			ROCK HAND HARDWARE	01/31/2025		020625jr	16.41
				CHECK	204021	TOTAL:	908.83
204022	02/06/2025	PRTD	1823 ROCKY MOUNTAIN SUPPLY, INC.	01/16/2025		020625jr	905.50
				CHECK	204022	TOTAL:	905.50
204023	02/06/2025	PRTD	2638 ROCKY MOUNTAIN SEPTIC SERVICE LLC	01/31/2025		020625jr	350.00
				CHECK	204023	TOTAL:	350.00
204024	02/06/2025	PRTD	1449 S.J. PERRY CO., INC.	01/30/2025		020625jr	21.92
			S.J. PERRY CO., INC.	01/30/2025		020625jr	.34
				CHECK	204024	TOTAL:	22.26
204025	02/06/2025	PRTD	1133 SELBYS REPROGRAPHICS, INC.	01/30/2025		020625jr	400.00
				CHECK	204025	TOTAL:	400.00
204026	02/06/2025	PRTD	2575 SELKIRK CLEANING	01/30/2025		020625jr	1,035.00
				CHECK	204026	TOTAL:	1,035.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204027	02/06/2025	PRTD	1899 SIGN SOLUTIONS USA	01/15/2025		020625jr	1,412.19
					CHECK	204027 TOTAL:	1,412.19
204028	02/06/2025	PRTD	1611 SLATTERY, ZACH	01/30/2025		020625jr	4,608.09
					CHECK	204028 TOTAL:	4,608.09
204029	02/06/2025	PRTD	2007 CHARTER COMMUNICATIONS HOLDINGS, LL	01/14/2025		020625jr	124.99
					CHECK	204029 TOTAL:	124.99
204030	02/06/2025	PRTD	2806 STAPLES BUSINESS ADVANTAGE	01/14/2025		020625jr	31.88
			STAPLES BUSINESS ADVANTAGE	01/21/2025		020625jr	75.97
			STAPLES BUSINESS ADVANTAGE	01/21/2025		020625jr	25.18
			STAPLES BUSINESS ADVANTAGE	01/30/2025		020625jr	248.62
			STAPLES BUSINESS ADVANTAGE	01/30/2025		020625jr	134.59
			STAPLES BUSINESS ADVANTAGE	01/30/2025		020625jr	123.54
			STAPLES BUSINESS ADVANTAGE	01/30/2025		020625jr	1,711.04
			STAPLES BUSINESS ADVANTAGE	01/31/2025		020625jr	9.49
			STAPLES BUSINESS ADVANTAGE	01/31/2025		020625jr	9.99
					CHECK	204030 TOTAL:	2,370.30
204031	02/06/2025	PRTD	2806 STAPLES CREDIT PLAN-ATTORNEY	01/30/2025		020625jr	132.95
					CHECK	204031 TOTAL:	132.95
204032	02/06/2025	PRTD	1001 MOTOR VEHICLE DIVISION	01/21/2025		020625jr	44.81
					CHECK	204032 TOTAL:	44.81
204033	02/06/2025	PRTD	2821 SYSTEMS NORTHWEST LLC	01/30/2025	1062	020625jr	9,507.00
					CHECK	204033 TOTAL:	9,507.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204034	02/06/2025	PRTD	2279 T-MOBILE	01/15/2025		020625jr	2,371.21
			T-MOBILE	01/15/2025		020625jr	70.00
			T-MOBILE	01/27/2025		020625jr	190.00
				CHECK	204034	TOTAL:	2,631.21
204035	02/06/2025	PRTD	2360 US FOODS, INC.	01/30/2025		020625jr	1,553.41
			US FOODS, INC.	01/30/2025		020625jr	73.77
			US FOODS, INC.	01/30/2025		020625jr	1,152.02
				CHECK	204035	TOTAL:	2,779.20
204036	02/06/2025	PRTD	1148 UTILITIES UNDERGROUND LOCATION CENT	01/30/2025		020625jr	1,030.28
			UTILITIES UNDERGROUND LOCATION CENT	01/30/2025		020625jr	490.20
				CHECK	204036	TOTAL:	1,520.48
204037	02/06/2025	PRTD	1013 VAN'S THRIFTWAY	01/30/2025		020625jr	16.92
			VAN'S THRIFTWAY	01/30/2025		020625jr	3.79
				CHECK	204037	TOTAL:	20.71
204038	02/06/2025	PRTD	1979 WALKER MOWERS OF HELENA, LLC	01/27/2025		020625jr	342.00
			WALKER MOWERS OF HELENA, LLC	01/30/2025		020625jr	114.00
				CHECK	204038	TOTAL:	456.00
204039	02/06/2025	PRTD	1309 XYLEM DEWATERING SOLUTIONS	01/30/2025		020625jr	95.99
			XYLEM DEWATERING SOLUTIONS	01/30/2025		020625jr	951.15
				CHECK	204039	TOTAL:	1,047.14

02/06/2025 10:32
3769jrensmon

|City of Helena
|A/P CASH DISBURSEMENTS JOURNAL

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NUMBER OF CHECKS 80 *** CASH ACCOUNT TOTAL *** 246,709.41

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	78	189,565.92
TOTAL EFT'S	2	57,143.49

*** GRAND TOTAL *** 246,709.41



Finance Dept.
316 North Park Avenue
Helena, MT 59623

: Phone: 406-447-8417
: Fax: 406-447-8434
: Email: jrensmon@helenamt.gov

helenamt.gov

March 3, 2025

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check registers for 2/11/25, 2/13/25 and 2/14/25 have been approved for claims in the amount of \$279,141.14. Checks numbered 204040-204134 and ACH's numbered 531-534 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

02/11/2025 11:04 | City of Helena
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 | apcshdsb

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
531	02/11/2025	EFT	1842 EAGLE BEVERAGE - HELENA	02/10/2025		021125jr	245.73
				CHECK		531 TOTAL:	245.73
204040	02/11/2025	PRTD	1079 GEORGE'S DISTRIBUTING	02/10/2025		021125jr	287.90
				CHECK		204040 TOTAL:	287.90
NUMBER OF CHECKS				2	*** CASH ACCOUNT TOTAL ***		533.63
					COUNT	AMOUNT	
TOTAL PRINTED CHECKS					1	287.90	
TOTAL EFT'S					1	245.73	
						*** GRAND TOTAL ***	533.63

02/13/2025 13:17 | City of Helena
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 | apcshdsb

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
532	02/13/2025	EFT	1898 FISHER'S TECHNOLOGY	02/11/2025	481	021325jr	62.74
			FISHER'S TECHNOLOGY	02/11/2025	610	021325jr	170.07
					CHECK	532 TOTAL:	232.81
533	02/13/2025	EFT	1467 NORTHERN COMMUNICATIONS	02/06/2025		021325jr	196.85
					CHECK	533 TOTAL:	196.85
534	02/13/2025	EFT	1145 THATCHER COMPANY INC.	02/03/2025	1060	021325jr	9,290.00
					CHECK	534 TOTAL:	9,290.00
204041	02/13/2025	PRTD	1238 3 RIVERS COMMUNICATIONS	02/06/2025		021325jr	18.03
					CHECK	204041 TOTAL:	18.03
204042	02/13/2025	PRTD	1953 406 RECYCLING LLC	02/02/2025	718	021325jr	100.00
					CHECK	204042 TOTAL:	100.00
204043	02/13/2025	PRTD	1211 A 1 TOWING	02/06/2025		021325jr	165.00
					CHECK	204043 TOTAL:	165.00
204044	02/13/2025	PRTD	1067 ACTION PRINT	02/06/2025		021325jr	540.00
					CHECK	204044 TOTAL:	540.00
204045	02/13/2025	PRTD	1834 ALL BUSINESS CPR AND FIRST AID	01/23/2025		021325jr	1,040.00
					CHECK	204045 TOTAL:	1,040.00
204046	02/13/2025	PRTD	1185 ALPINE ANALYTICAL, INC.	02/04/2025		021325jr	95.00
			ALPINE ANALYTICAL, INC.	02/04/2025		021325jr	85.00
			ALPINE ANALYTICAL, INC.	02/04/2025		021325jr	2,172.00
			ALPINE ANALYTICAL, INC.	02/04/2025		021325jr	240.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 204046 TOTAL:			2,592.00
204047 02/13/2025	PRTD 1174	ALSCO	02/03/2025 021325jr 42.26
		ALSCO	02/06/2025 021325jr 35.50
CHECK 204047 TOTAL:			77.76
204048 02/13/2025	PRTD 2574	AMAZON CAPITAL SERVICES	01/31/2025 021325jr 108.99
CHECK 204048 TOTAL:			108.99
204049 02/13/2025	PRTD 1303	BIG SKY FIRE/AFFIRMED MEDICAL SERVI	02/03/2025 021325jr 1,850.00
CHECK 204049 TOTAL:			1,850.00
204050 02/13/2025	PRTD 2710	BIG SKY INSTALLATIONS	02/06/2025 1066 021325jr 13,000.00
CHECK 204050 TOTAL:			13,000.00
204051 02/13/2025	PRTD 1346	BIG SKY PLUMBING	02/06/2025 1064 021325jr 8,646.00
CHECK 204051 TOTAL:			8,646.00
204052 02/13/2025	PRTD 1927	BOBCAT OF HELENA	02/06/2025 021325jr 53.44
CHECK 204052 TOTAL:			53.44
204053 02/13/2025	PRTD 1007	BURDICKS LOCKSMITH	01/14/2025 021325jr 9.00
CHECK 204053 TOTAL:			9.00
204054 02/13/2025	PRTD 2396	CARLSON, TAMI	02/06/2025 021325jr 20.00
CHECK 204054 TOTAL:			20.00
204055 02/13/2025	PRTD 1601	CENTURYLINK	02/05/2025 021325jr 321.86
		CENTURYLINK	02/05/2025 021325jr 63.57
		CENTURYLINK	02/05/2025 021325jr 56.62
		CENTURYLINK	02/05/2025 021325jr 117.89

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
02/06/2025		021325jr	225.28
	CHECK	204055 TOTAL:	785.22
01/14/2025		021325jr	42.40
02/01/2025		021325jr	1,115.14
02/01/2025		021325jr	411.42
02/06/2025		021325jr	524.17
02/06/2025		021325jr	334.14
02/06/2025		021325jr	228.24
02/06/2025		021325jr	15.94
02/06/2025		021325jr	228.24
02/06/2025		021325jr	170.37
	CHECK	204056 TOTAL:	3,070.06
02/05/2025		021325jr	60.00
02/06/2025		021325jr	66.00
	CHECK	204057 TOTAL:	126.00
02/03/2025		021325jr	75.00
	CHECK	204058 TOTAL:	75.00
02/03/2025		021325jr	25.50
02/11/2025		021325jr	40.50
	CHECK	204059 TOTAL:	66.00
02/04/2025		021325jr	18.35
02/04/2025		021325jr	9.85

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 204060 TOTAL:			28.20
204061 02/13/2025	PRTD 2622	DCI ENGINEERS	02/05/2025 021325jr 8,703.88
		DCI ENGINEERS	02/05/2025 021325jr 3,080.00
CHECK 204061 TOTAL:			11,783.88
204062 02/13/2025	PRTD 2616	DEX IMAGING	02/04/2025 021325jr 140.36
		DEX IMAGING	02/11/2025 759 021325jr 32.60
CHECK 204062 TOTAL:			172.96
204063 02/13/2025	PRTD 1075	DICK ANDERSON CONSTRUCTION, INC	02/06/2025 021325jr 48,559.72
CHECK 204063 TOTAL:			48,559.72
204064 02/13/2025	PRTD 2295	DOCTOR LAWN LANDSCAPE MANAGEMENT	02/03/2025 021325jr 175.00
		DOCTOR LAWN LANDSCAPE MANAGEMENT	02/03/2025 021325jr 240.30
		DOCTOR LAWN LANDSCAPE MANAGEMENT	02/03/2025 021325jr 769.80
		DOCTOR LAWN LANDSCAPE MANAGEMENT	02/03/2025 021325jr 487.39
		DOCTOR LAWN LANDSCAPE MANAGEMENT	02/03/2025 021325jr 299.33
		DOCTOR LAWN LANDSCAPE MANAGEMENT	02/03/2025 021325jr 682.49
		DOCTOR LAWN LANDSCAPE MANAGEMENT	02/03/2025 021325jr 356.54
		DOCTOR LAWN LANDSCAPE MANAGEMENT	02/03/2025 021325jr 599.90
		DOCTOR LAWN LANDSCAPE MANAGEMENT	02/03/2025 021325jr 596.96
		DOCTOR LAWN LANDSCAPE MANAGEMENT	02/03/2025 021325jr 714.19
		DOCTOR LAWN LANDSCAPE MANAGEMENT	02/03/2025 021325jr 422.48
CHECK 204064 TOTAL:			5,344.38
204065 02/13/2025	PRTD 2822	MTEVENTURA, LLC	01/15/2025 021325jr 1,626.00
CHECK 204065 TOTAL:			1,626.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204066	02/13/2025	PRTD	1094 FASTENAL COMPANY	02/04/2025		021325jr	60.83
			FASTENAL COMPANY	01/14/2025		021325jr	119.23
				CHECK	204066	TOTAL:	180.06
204067	02/13/2025	PRTD	1692 FASTSIGNS OF HELENA	02/06/2025		021325jr	311.95
				CHECK	204067	TOTAL:	311.95
204068	02/13/2025	PRTD	1928 FBI NATIONAL ACADEMY ASSOCIATES	02/06/2025		021325jr	150.00
				CHECK	204068	TOTAL:	150.00
204069	02/13/2025	PRTD	1123 GENERAL DISTRIBUTING COMPANY	02/04/2025		021325jr	17.05
			GENERAL DISTRIBUTING COMPANY	02/05/2025		021325jr	88.66
				CHECK	204069	TOTAL:	105.71
204070	02/13/2025	PRTD	1998 JESSE DALE	02/03/2025		021325jr	560.00
			JESSE DALE	02/03/2025		021325jr	2,160.00
			JESSE DALE	02/03/2025		021325jr	1,360.00
			JESSE DALE	02/03/2025		021325jr	560.00
			JESSE DALE	02/03/2025		021325jr	1,680.00
			JESSE DALE	02/03/2025		021325jr	1,120.00
			JESSE DALE	02/10/2025		021325jr	2,480.00
			JESSE DALE	02/11/2025		021325jr	2,160.00
				CHECK	204070	TOTAL:	12,080.00
204071	02/13/2025	PRTD	1275 HDR INC	02/03/2025		021325jr	4,132.50
				CHECK	204071	TOTAL:	4,132.50
204072	02/13/2025	PRTD	1139 HEIMAN FIRE EQUIPMENT	02/03/2025		021325jr	620.93

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
	CHECK	204072 TOTAL:	620.93
204073 02/13/2025	PRTD	1058 HELENA SAND AND GRAVEL	
		02/06/2025	021325jr 85.60
	CHECK	204073 TOTAL:	85.60
204074 02/13/2025	PRTD	1371 HOME DEPOT CREDIT SERVICES	
		01/09/2025	021325jr 9.93
		01/09/2025	021325jr 20.33
		01/09/2025	021325jr 29.98
		01/09/2025	021325jr 189.00
		01/09/2025	021325jr 11.94
		01/16/2025	021325jr 98.95
		01/23/2025	021325jr -29.98
		01/23/2025	021325jr 28.98
		01/30/2025	021325jr 25.04
		01/30/2025	021325jr 94.98
	CHECK	204074 TOTAL:	479.15
204075 02/13/2025	PRTD	1371 HOME DEPOT CREDIT SERVICES	
		01/06/2025	021325jr 9.97
	CHECK	204075 TOTAL:	9.97
204076 02/13/2025	PRTD	1371 HOME DEPOT CREDIT SERVICES	
		01/06/2025	021325jr 19.94
	CHECK	204076 TOTAL:	19.94
204077 02/13/2025	PRTD	1371 HOME DEPOT CREDIT SERVICES	
		01/15/2025	021325jr 39.94
	CHECK	204077 TOTAL:	39.94
204078 02/13/2025	PRTD	1371 HOME DEPOT CREDIT SERVICES	
		01/21/2025	021325jr 107.89
	CHECK	204078 TOTAL:	107.89

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204079	02/13/2025	PRTD	1805 HUGHES FIRE EQUIPMENT, INC.	02/03/2025		021325jr	1,169.84
			HUGHES FIRE EQUIPMENT, INC.	02/03/2025		021325jr	47.61
			HUGHES FIRE EQUIPMENT, INC.	02/03/2025		021325jr	611.05
			HUGHES FIRE EQUIPMENT, INC.	02/03/2025		021325jr	62.20
			HUGHES FIRE EQUIPMENT, INC.	02/05/2025		021325jr	169.49
				CHECK	204079	TOTAL:	2,060.19
204080	02/13/2025	PRTD	2011 KNIGHT'S TOWING, INC.	02/06/2025		021325jr	165.00
				CHECK	204080	TOTAL:	165.00
204081	02/13/2025	PRTD	1640 KOLAR TIRE & AUTO	02/04/2025		021325jr	120.00
			KOLAR TIRE & AUTO	02/04/2025		021325jr	70.00
			KOLAR TIRE & AUTO	02/06/2025		021325jr	165.00
				CHECK	204081	TOTAL:	355.00
204082	02/13/2025	PRTD	2032 LANGUAGE LINE SERVICES, INC.	02/06/2025		021325jr	10.29
				CHECK	204082	TOTAL:	10.29
204083	02/13/2025	PRTD	1230 LEHRKIND'S COCA-COLA	02/06/2025		021325jr	42.00
			LEHRKIND'S COCA-COLA	02/12/2025		021325jr	55.00
				CHECK	204083	TOTAL:	97.00
204084	02/13/2025	PRTD	1230 LEHRKIND'S COCA-COLA	02/12/2025		021325jr	143.98
				CHECK	204084	TOTAL:	143.98
204085	02/13/2025	PRTD	1002 LEWIS & CLARK COUNTY CLERK & RECORD	02/12/2025		021325jr	20,129.57
				CHECK	204085	TOTAL:	20,129.57

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204086	02/13/2025	PRTD	1696 MENGHINI, LOUIS	02/03/2025		021325jr	84.00
				CHECK	204086	TOTAL:	84.00
204087	02/13/2025	PRTD	1083 MIDLAND IMPLEMENT CO INC	02/04/2025		021325jr	56.54
			MIDLAND IMPLEMENT CO INC	02/04/2025		021325jr	62.80
				CHECK	204087	TOTAL:	119.34
204088	02/13/2025	PRTD	2752 MONTANA CRANE SERVICE, LTD	02/03/2025	1061	021325jr	17,114.00
				CHECK	204088	TOTAL:	17,114.00
204089	02/13/2025	PRTD	1144 MONTANA HYDRAULICS LLC	02/04/2025		021325jr	118.46
				CHECK	204089	TOTAL:	118.46
204090	02/13/2025	PRTD	1474 MONTANA INTERACTIVE	02/07/2025		021325jr	11,587.60
				CHECK	204090	TOTAL:	11,587.60
204091	02/13/2025	PRTD	1130 MONTANA MUNICIPAL INTERLOCAL AUTHOR	02/07/2025	1065	021325jr	5,137.50
				CHECK	204091	TOTAL:	5,137.50
204092	02/13/2025	PRTD	1081 MORRISON-MAIERLE, INC.	02/03/2025		021325jr	10,778.70
				CHECK	204092	TOTAL:	10,778.70
204093	02/13/2025	PRTD	1916 MOUNT HELENA MOTORSPORTS	02/04/2025		021325jr	443.43
				CHECK	204093	TOTAL:	443.43
204094	02/13/2025	PRTD	1931 MR. WISE DRY CLEANERS LLC	02/06/2025		021325jr	423.12
				CHECK	204094	TOTAL:	423.12
204095	02/13/2025	PRTD	1118 MURDOCH'S RANCH AND HOME SUPPLY	02/04/2025		021325jr	37.99
			MURDOCH'S RANCH AND HOME SUPPLY	02/06/2025		021325jr	45.98

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 204095 TOTAL:			83.97
204096 02/13/2025	PRTD 2143	NAPA - HELENA	02/04/2025 021325jr 13.96
		NAPA - HELENA	02/04/2025 021325jr 66.88
		NAPA - HELENA	02/04/2025 021325jr 157.37
		NAPA - HELENA	02/04/2025 021325jr 104.01
		NAPA - HELENA	02/04/2025 021325jr 35.96
CHECK 204096 TOTAL:			378.18
204097 02/13/2025	PRTD 2143	NAPA - IBS	02/10/2025 1073 021325jr 24,522.19
CHECK 204097 TOTAL:			24,522.19
204098 02/13/2025	PRTD 2392	NATIONAL LAUNDRY CO.	02/03/2025 021325jr 10.14
		NATIONAL LAUNDRY CO.	02/04/2025 021325jr 99.20
		NATIONAL LAUNDRY CO.	02/04/2025 021325jr 130.29
		NATIONAL LAUNDRY CO.	02/06/2025 021325jr 92.09
CHECK 204098 TOTAL:			331.72
204099 02/13/2025	PRTD 1264	NITRO GREEN	02/06/2025 021325jr 1,796.00
		NITRO GREEN	02/06/2025 021325jr 438.00
		NITRO GREEN	02/06/2025 021325jr 1,241.00
CHECK 204099 TOTAL:			3,475.00
204100 02/13/2025	PRTD 1112	NORTHSIDE WELDING & FABRICATION	02/04/2025 021325jr 497.50
CHECK 204100 TOTAL:			497.50
204101 02/13/2025	PRTD 1881	O'NEIL, JEFFRIE	02/03/2025 021325jr 84.00
CHECK 204101 TOTAL:			84.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
204102 02/13/2025	PRTD	1177 OTIS ELEVATOR COMPANY	
02/06/2025		021325jr	253.50
	CHECK	204102 TOTAL:	253.50
204103 02/13/2025	PRTD	999110 ASKIN, SAM & WILKERSON, TAYLOR	
02/11/2025		021325jr	5,000.00
	CHECK	204103 TOTAL:	5,000.00
204104 02/13/2025	PRTD	1336 PIERSON, JACKI	
02/04/2025		021325jr	1,436.24
	CHECK	204104 TOTAL:	1,436.24
204105 02/13/2025	PRTD	1451 PLATT ELECTRIC SUPPLY	
02/04/2025		021325jr	32.90
	CHECK	204105 TOTAL:	32.90
204106 02/13/2025	PRTD	1034 PRECISION EMBROIDERY	
02/04/2025		021325jr	196.25
	CHECK	204106 TOTAL:	196.25
204107 02/13/2025	PRTD	1065 QWIK SIGNS & CLASSIC CREATIONS	
02/05/2025		021325jr	582.00
	CHECK	204107 TOTAL:	582.00
204108 02/13/2025	PRTD	2544 REPUBLIC SERVICES	
02/04/2025		021325jr	1,128.80
	CHECK	204108 TOTAL:	1,128.80
204109 02/13/2025	PRTD	2324 ROBERT HALF	
02/12/2025		021325jr	3,760.00
	CHECK	204109 TOTAL:	3,760.00
204110 02/13/2025	PRTD	1106 ROCK HAND HARDWARE	
02/03/2025		021325jr	94.94
		ROCK HAND HARDWARE	
02/04/2025		021325jr	14.99
		ROCK HAND HARDWARE	
01/31/2025		021325jr	38.88
		ROCK HAND HARDWARE	
01/31/2025		021325jr	33.76
		ROCK HAND HARDWARE	
02/06/2025		021325jr	11.76
		ROCK HAND HARDWARE	
02/06/2025		021325jr	9.99

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
		ROCK HAND HARDWARE	46.97
02/06/2025		ROCK HAND HARDWARE	36.57
02/06/2025		ROCK HAND HARDWARE	10.98
02/06/2025		ROCK HAND HARDWARE	16.18
	CHECK 204110	TOTAL:	315.02
204111 02/13/2025	PRTD 1823	ROCKY MOUNTAIN SUPPLY, INC.	1,265.84
	CHECK 204111	TOTAL:	1,265.84
204112 02/13/2025	PRTD 1449	S.J. PERRY CO., INC.	548.30
	CHECK 204112	TOTAL:	548.30
204113 02/13/2025	PRTD 2756	SERVICEMASTER CLEAN BY HM	325.00
		SERVICEMASTER CLEAN BY HM	325.00
	CHECK 204113	TOTAL:	650.00
204114 02/13/2025	PRTD 2152	SEVERSON PRODUCTION	8,000.00
	CHECK 204114	TOTAL:	8,000.00
204115 02/13/2025	PRTD 2108	SKYWEST COMMERCIAL CLEANING LLC	300.00
	CHECK 204115	TOTAL:	300.00
204116 02/13/2025	PRTD 1897	SLATE ARCHITECTURE, INC.	5,766.00
	CHECK 204116	TOTAL:	5,766.00
204117 02/13/2025	PRTD 1373	SOLID WASTE ASSOCICATION OF NORTH A	255.00
	CHECK 204117	TOTAL:	255.00
204118 02/13/2025	PRTD 1115	ST. PETER'S HEALTH	155.80

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
	CHECK	204118 TOTAL:	155.80
204119 02/13/2025	PRTD	2806 STAPLES BUSINESS ADVANTAGE	
		STAPLES BUSINESS ADVANTAGE	95.70
		STAPLES BUSINESS ADVANTAGE	26.19
		STAPLES BUSINESS ADVANTAGE	43.97
		STAPLES BUSINESS ADVANTAGE	19.39
		STAPLES BUSINESS ADVANTAGE	127.09
	CHECK	204119 TOTAL:	312.34
204120 02/13/2025	PRTD	2806 STAPLES CREDIT PLAN-ATTORNEY	
		STAPLES CREDIT PLAN-ATTORNEY	37.78
		STAPLES CREDIT PLAN-ATTORNEY	65.00
	CHECK	204120 TOTAL:	102.78
204121 02/13/2025	PRTD	2806 STAPLES BUSINESS CREDIT	
			23.19
	CHECK	204121 TOTAL:	23.19
204122 02/13/2025	PRTD	1001 DEPARTMENT OF LABOR & INDUSTRY	
			2,689.01
	CHECK	204122 TOTAL:	2,689.01
204123 02/13/2025	PRTD	1001 OFFICE OF PUBLIC INSTRUCTION	
			1,185.00
	CHECK	204123 TOTAL:	1,185.00
204124 02/13/2025	PRTD	1413 SUN MOUNTAIN SPORTS	
			5,354.07
	CHECK	204124 TOTAL:	5,354.07
204125 02/13/2025	PRTD	1666 TAYLORMADE GOLF COMPANY	
			1,011.50
	CHECK	204125 TOTAL:	1,011.50
204126 02/13/2025	PRTD	2157 TEAM HARDY	
			2,500.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 204126 TOTAL:			2,500.00
204127 02/13/2025	PRTD	1681 THE MONTANA RADIO COMPANY LLC	01/23/2025 021325jr 372.00
		THE MONTANA RADIO COMPANY LLC	01/23/2025 021325jr 465.00
CHECK 204127 TOTAL:			837.00
204128 02/13/2025	PRTD	1013 VAN'S THRIFTWAY	02/06/2025 021325jr 36.67
CHECK 204128 TOTAL:			36.67
204129 02/13/2025	PRTD	1579 VERIZON WIRELESS	02/05/2025 021325jr 716.08
		VERIZON WIRELESS	02/05/2025 021325jr 716.08
		VERIZON WIRELESS	02/06/2025 021325jr 4,407.28
CHECK 204129 TOTAL:			5,839.44
204130 02/13/2025	PRTD	2644 WENZEL, JASON	02/03/2025 021325jr 52.50
CHECK 204130 TOTAL:			52.50
204131 02/13/2025	PRTD	1481 WESTERN TIRE CHAIN	02/04/2025 021325jr 2,182.00
CHECK 204131 TOTAL:			2,182.00
204132 02/13/2025	PRTD	2559 WOODY'S CAR WASH	02/06/2025 021325jr 15.00
CHECK 204132 TOTAL:			15.00
NUMBER OF CHECKS 95			*** CASH ACCOUNT TOTAL *** 277,826.83
		COUNT	AMOUNT
TOTAL PRINTED CHECKS		92	268,107.17
TOTAL EFT'S		3	9,719.66
*** GRAND TOTAL ***			277,826.83

02/14/2025 12:50 | City of Helena
 3769jrensmon | A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204133	02/14/2025	PRTD	1079 GEORGE'S DISTRIBUTING	02/13/2025		021425jr	132.94
				CHECK	204133	TOTAL:	132.94
204134	02/14/2025	PRTD	1424 GUSTO DISTRIBUTING	02/13/2025		021425jr	140.82
			GUSTO DISTRIBUTING	02/13/2025		021425jr	506.92
				CHECK	204134	TOTAL:	647.74
NUMBER OF CHECKS				2	*** CASH ACCOUNT TOTAL ***		780.68
				COUNT	AMOUNT		
TOTAL PRINTED CHECKS				2	780.68		
						*** GRAND TOTAL ***	780.68



Finance Dept.
316 North Park Avenue
Helena, MT 59623

: Phone: 406-447-8417
: Fax: 406-447-8434
: Email: jrensmon@helenamt.gov

helenamt.gov

March 3, 2025

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check register for 2/21/25 has been approved for claims in the amount of \$577,539.14. Checks numbered 204135-204254 and ACH's numbered 536-537 have been issued for payment.

Due to a Tyler EPL Module issue, ACH #535 was voided.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
02/19/2025		022025	56.67
CHECK		536 TOTAL:	56.67
02/10/2025	1072	022025	9,289.94
CHECK		537 TOTAL:	9,289.94
01/31/2025		022025	847.45
CHECK		204135 TOTAL:	847.45
02/13/2025		022025	70.00
CHECK		204136 TOTAL:	70.00
02/13/2025		022025	52.00
02/13/2025		022025	40.00
CHECK		204137 TOTAL:	92.00
02/13/2025		022025	35.50
CHECK		204138 TOTAL:	35.50
02/13/2025		022025	61.41
CHECK		204139 TOTAL:	61.41
02/14/2025	1079	022025	5,175.00
CHECK		204140 TOTAL:	5,175.00
02/13/2025		022025	8,184.79
CHECK		204141 TOTAL:	8,184.79
02/03/2025		022025	241.93
CHECK		204142 TOTAL:	241.93

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
02/14/2025		022025	80.00
	CHECK	204143 TOTAL:	80.00
02/18/2025		022025	223.25
	CHECK	204144 TOTAL:	223.25
02/14/2025		022025	18.00
	CHECK	204145 TOTAL:	18.00
02/11/2025		022025	13.00
	CHECK	204146 TOTAL:	13.00
02/13/2025		022025	73.67
02/13/2025		022025	3,266.87
	CHECK	204147 TOTAL:	3,340.54
02/13/2025		022025	485.98
02/13/2025		022025	485.98
	CHECK	204148 TOTAL:	971.96
02/11/2025		022025	99.18
02/11/2025		022025	13.81
02/11/2025		022025	20.10
02/11/2025		022025	9.58
02/11/2025		022025	15.94
02/11/2025		022025	130.38
02/11/2025		022025	72.40
02/12/2025		022025	9.58
02/12/2025		022025	15.94

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	CHECK RUN	NET
	02/12/2025		022025	100.00
CITY OF HELENA UTILITY CUSTOMER SER				
	02/12/2025		022025	100.00
CITY OF HELENA UTILITY CUSTOMER SER				
	02/13/2025		022025	758.52
CITY OF HELENA UTILITY CUSTOMER SER				
	CHECK	204149	TOTAL:	1,345.43
204150 02/21/2025 PRTD 1760 CIVICPLUS	02/13/2025		022025	100.00
	CHECK	204150	TOTAL:	100.00
204151 02/21/2025 PRTD 2251 CLEAN HEAT MT LLC	02/11/2025		022025	371.60
	CHECK	204151	TOTAL:	371.60
204152 02/21/2025 PRTD 1107 CLEARWATER PUMP & SUPPLY	02/11/2025		022025	170.18
	CHECK	204152	TOTAL:	170.18
204153 02/21/2025 PRTD 1484 CLEVELAND GOLF/SRIXON	02/06/2025		022025	502.80
	CHECK	204153	TOTAL:	502.80
204154 02/21/2025 PRTD 2624 COLUMN SOFTWARE	02/18/2025		022025	24.00
	CHECK	204154	TOTAL:	24.00
204155 02/21/2025 PRTD 2021 COMMUNICATION & MANAGEMENT SERVICES	02/12/2025		022025	9,652.50
	CHECK	204155	TOTAL:	9,652.50
204156 02/21/2025 PRTD 2068 CUES, INC.	02/06/2025		022025	346.19
	CHECK	204156	TOTAL:	346.19
204157 02/21/2025 PRTD 1124 DRUG INFORMATION SYSTEMS, INC.	02/11/2025		022025	1,335.00
	CHECK	204157	TOTAL:	1,335.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204158	02/21/2025	PRTD	1399 ECOLAB PEST ELIMINATION	02/13/2025		022025	93.63
					CHECK	204158 TOTAL:	93.63
204159	02/21/2025	PRTD	2445 ELECTRIC TRADING COMPANY, INC.	02/13/2025		022025	52.13
					CHECK	204159 TOTAL:	52.13
204160	02/21/2025	PRTD	1401 EMERALD SERVICES INC.	02/11/2025		022025	174.90
					CHECK	204160 TOTAL:	174.90
204161	02/21/2025	PRTD	1033 ENERGY LABORATORIES, INC.	02/11/2025		022025	2,164.00
			ENERGY LABORATORIES, INC.	02/12/2025		022025	132.00
					CHECK	204161 TOTAL:	2,296.00
204162	02/21/2025	PRTD	1094 FASTENAL COMPANY	02/06/2025		022025	7.13
			FASTENAL COMPANY	02/06/2025		022025	67.39
			FASTENAL COMPANY	02/11/2025		022025	88.10
					CHECK	204162 TOTAL:	162.62
204163	02/21/2025	PRTD	1692 FASTSIGNS OF HELENA	02/13/2025		022025	2,625.83
					CHECK	204163 TOTAL:	2,625.83
204164	02/21/2025	PRTD	1187 FRONTLINE GLASS	02/10/2025	1077	022025	215.36
					CHECK	204164 TOTAL:	215.36
204165	02/21/2025	PRTD	1079 GEORGE'S DISTRIBUTING	02/20/2025		022025	93.11
					CHECK	204165 TOTAL:	93.11
204166	02/21/2025	PRTD	2827 GORDON, ANTHONY	02/14/2025		022025	18.00
					CHECK	204166 TOTAL:	18.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
204167 02/21/2025	PRTD	1030 GRAINGER, INC.	
02/11/2025		022025	285.32
	CHECK	204167 TOTAL:	285.32
204168 02/21/2025	PRTD	1424 GUSTO DISTRIBUTING	
02/20/2025		022025	308.34
	CHECK	204168 TOTAL:	308.34
204169 02/21/2025	PRTD	1339 HARRINGTON BOTTLING COMPANY	
		HARRINGTON BOTTLING COMPANY	
02/13/2025		022025	137.25
02/13/2025		022025	192.02
	CHECK	204169 TOTAL:	329.27
204170 02/21/2025	PRTD	1275 HDR INC	
02/13/2025		022025	792.05
	CHECK	204170 TOTAL:	792.05
204171 02/21/2025	PRTD	1138 HELENA CYCLE CENTER	
02/07/2025		022025	53.00
	CHECK	204171 TOTAL:	53.00
204172 02/21/2025	PRTD	1371 HOME DEPOT CREDIT SERVICES	
		HOME DEPOT CREDIT SERVICES	
		HOME DEPOT CREDIT SERVICES	
		HOME DEPOT CREDIT SERVICES	
		HOME DEPOT CREDIT SERVICES	
		HOME DEPOT CREDIT SERVICES	
		HOME DEPOT CREDIT SERVICES	
01/06/2025		022025	5.78
01/22/2025		022025	40.97
01/22/2025		022025	8.76
01/22/2025		022025	11.96
01/27/2025		022025	27.96
01/31/2025		022025	99.97
02/04/2025		022025	29.98
	CHECK	204172 TOTAL:	225.38
204173 02/21/2025	PRTD	1347 J&D TOWING & RECOVERY OF HELENA	
02/13/2025		022025	165.00
	CHECK	204173 TOTAL:	165.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204174	02/21/2025	PRTD	1640 KOLAR TIRE & AUTO	02/13/2025		022025	45.00
			KOLAR TIRE & AUTO	02/13/2025		022025	57.50
			KOLAR TIRE & AUTO	02/13/2025		022025	165.00
				CHECK	204174	TOTAL:	267.50
204175	02/21/2025	PRTD	1087 L. N. CURTIS AND SONS	02/03/2025	1086	022025	19,298.07
				CHECK	204175	TOTAL:	19,298.07
204176	02/21/2025	PRTD	1230 LEHRKIND'S COCA-COLA	02/20/2025		022025	267.98
				CHECK	204176	TOTAL:	267.98
204177	02/21/2025	PRTD	1318 LES SCHWAB	02/11/2025		022025	289.98
			LES SCHWAB	02/11/2025		022025	51.99
			LES SCHWAB	02/13/2025		022025	146.99
				CHECK	204177	TOTAL:	488.96
204178	02/21/2025	PRTD	1002 INFORMATION TECHNOLOGY & SERVICES	02/13/2025		022025	1,121.00
			INFORMATION TECHNOLOGY & SERVICES	02/13/2025		022025	503.58
				CHECK	204178	TOTAL:	1,624.58
204179	02/21/2025	PRTD	1002 INFORMATION TECHNOLOGY & SERVICES	02/20/2025	945	022025	91,961.88
				CHECK	204179	TOTAL:	91,961.88
204180	02/21/2025	PRTD	1002 INFORMATION TECHNOLOGY & SERVICES	02/20/2025	908	022025	9,464.75
				CHECK	204180	TOTAL:	9,464.75
204181	02/21/2025	PRTD	1002 LEWIS & CLARK COUNTY PUBLIC WORKS	02/11/2025		022025	3,871.90
			LEWIS & CLARK COUNTY PUBLIC WORKS	02/11/2025		022025	274.56
			LEWIS & CLARK COUNTY PUBLIC WORKS	02/11/2025	963	022025	1,868.37

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
CHECK 204181 TOTAL:			6,014.83
204182 02/21/2025	PRTD 2138	LITTLE JOHN'S PORTABLES AND SEPTIC	02/11/2025 022025 110.00
		LITTLE JOHN'S PORTABLES AND SEPTIC	02/13/2025 022025 205.00
		LITTLE JOHN'S PORTABLES AND SEPTIC	02/14/2025 022025 50.00
		LITTLE JOHN'S PORTABLES AND SEPTIC	02/14/2025 022025 95.00
		LITTLE JOHN'S PORTABLES AND SEPTIC	02/14/2025 022025 190.00
		LITTLE JOHN'S PORTABLES AND SEPTIC	02/14/2025 022025 300.00
		LITTLE JOHN'S PORTABLES AND SEPTIC	02/14/2025 022025 300.00
CHECK 204182 TOTAL:			1,250.00
204183 02/21/2025	PRTD 1471	LOWE'S	12/05/2024 022025 94.36
		LOWE'S	01/09/2025 022025 94.92
		LOWE'S	01/16/2025 022025 126.04
		LOWE'S	01/16/2025 022025 37.98
		LOWE'S	01/23/2025 022025 18.96
		LOWE'S	01/23/2025 022025 33.23
		LOWE'S	01/23/2025 022025 16.15
		LOWE'S	01/30/2025 022025 28.81
		LOWE'S	01/30/2025 022025 23.73
		LOWE'S	02/06/2025 022025 12.97
		LOWE'S	02/13/2025 022025 7.37
CHECK 204183 TOTAL:			494.52
204184 02/21/2025	PRTD 1612	MONTANA ASSOCIATION OF CHIEFS OF PO	02/13/2025 022025 600.00
CHECK 204184 TOTAL:			600.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204185	02/21/2025	PRTD	2793 MONTANA CIVIL CONTRACTORS INC.	02/13/2025		022025	195,506.90
			MONTANA CIVIL CONTRACTORS INC.	02/13/2025		022025	107,839.61
				CHECK	204185	TOTAL:	303,346.51
204186	02/21/2025	PRTD	1118 MURDOCH'S RANCH AND HOME SUPPLY	01/31/2025		022025	69.99
			MURDOCH'S RANCH AND HOME SUPPLY	02/06/2025		022025	119.99
			MURDOCH'S RANCH AND HOME SUPPLY	02/06/2025		022025	5.49
			MURDOCH'S RANCH AND HOME SUPPLY	02/06/2025		022025	143.99
			MURDOCH'S RANCH AND HOME SUPPLY	02/10/2025	1067	022025	299.90
			MURDOCH'S RANCH AND HOME SUPPLY	02/10/2025	1068	022025	89.97
			MURDOCH'S RANCH AND HOME SUPPLY	02/10/2025	1069	022025	59.98
			MURDOCH'S RANCH AND HOME SUPPLY	02/13/2025		022025	407.99
			MURDOCH'S RANCH AND HOME SUPPLY	02/13/2025		022025	57.46
				CHECK	204186	TOTAL:	1,254.76
204187	02/21/2025	PRTD	2143 NAPA - HELENA	02/13/2025		022025	4.49
			NAPA - HELENA	02/13/2025		022025	27.16
			NAPA - HELENA	02/14/2025		022025	29.59
				CHECK	204187	TOTAL:	61.24
204188	02/21/2025	PRTD	2392 NATIONAL LAUNDRY CO.	02/11/2025		022025	130.29
			NATIONAL LAUNDRY CO.	02/11/2025		022025	585.24
			NATIONAL LAUNDRY CO.	02/11/2025		022025	255.60
				CHECK	204188	TOTAL:	971.13
204189	02/21/2025	PRTD	2789 NORDIC REFRIGERATION	02/11/2025		022025	475.00
				CHECK	204189	TOTAL:	475.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
204190 02/21/2025	PRTD 999150 406	ELECTRIC LLC	
02/13/2025		022025	57.24
	CHECK	204190 TOTAL:	57.24
204191 02/21/2025	PRTD 999150 406	ELECTRIC LLC	
02/13/2025		022025	3,042.77
	CHECK	204191 TOTAL:	3,042.77
204192 02/21/2025	PRTD 999150	Golden Eagle Construction	
02/13/2025		022025	39,255.88
	CHECK	204192 TOTAL:	39,255.88
204193 02/21/2025	PRTD 999150	Montana City Plumbing and Heating	
02/13/2025		022025	3,144.64
	CHECK	204193 TOTAL:	3,144.64
204194 02/21/2025	PRTD 999150	Montana City Plumbing and Heating	
02/13/2025		022025	43.50
	CHECK	204194 TOTAL:	43.50
204195 02/21/2025	PRTD 999150	Montana City Plumbing and Heating	
02/13/2025		022025	15.78
	CHECK	204195 TOTAL:	15.78
204196 02/21/2025	PRTD 999150	Montana City Plumbing and Heating	
02/13/2025		022025	40.20
	CHECK	204196 TOTAL:	40.20
204197 02/21/2025	PRTD 999150	PureLight Power	
01/31/2025		022025	56.00
	CHECK	204197 TOTAL:	56.00
204198 02/21/2025	PRTD 999150	PureLight Power	
02/21/2025		022025	112.75
	CHECK	204198 TOTAL:	112.75
204199 02/21/2025	PRTD 999150	sleeping Giant mechanical	
02/13/2025		022025	696.00
	CHECK	204199 TOTAL:	696.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
02/13/2025		022025	542.85
	CHECK	204200 TOTAL:	542.85
02/04/2025		022025	25.00
	CHECK	204201 TOTAL:	25.00
02/04/2025		022025	25.00
	CHECK	204202 TOTAL:	25.00
02/04/2025		022025	12.00
	CHECK	204203 TOTAL:	12.00
02/04/2025		022025	12.00
	CHECK	204204 TOTAL:	12.00
02/04/2025		022025	25.00
	CHECK	204205 TOTAL:	25.00
02/04/2025		022025	25.00
	CHECK	204206 TOTAL:	25.00
02/04/2025		022025	12.00
	CHECK	204207 TOTAL:	12.00
02/04/2025		022025	12.00
	CHECK	204208 TOTAL:	12.00
02/04/2025		022025	12.00
	CHECK	204209 TOTAL:	12.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
204210 02/21/2025	PRTD 999100	HESS DARBIE M	
02/04/2025		022025	12.00
	CHECK	204210 TOTAL:	12.00
204211 02/21/2025	PRTD 999100	HESTER ALEX DAVID	
02/04/2025		022025	12.00
	CHECK	204211 TOTAL:	12.00
204212 02/21/2025	PRTD 999100	HIRST ELIZABETH M	
02/04/2025		022025	12.00
	CHECK	204212 TOTAL:	12.00
204213 02/21/2025	PRTD 999100	HOLDER FEDOR SAMUEL	
02/04/2025		022025	12.00
	CHECK	204213 TOTAL:	12.00
204214 02/21/2025	PRTD 999100	MAKUS KARL ERIK	
02/04/2025		022025	25.00
	CHECK	204214 TOTAL:	25.00
204215 02/21/2025	PRTD 999100	PUTNAM JONATHAN B	
02/04/2025		022025	12.00
	CHECK	204215 TOTAL:	12.00
204216 02/21/2025	PRTD 999100	RASMUSSEN ALICIA MAY	
02/04/2025		022025	25.00
	CHECK	204216 TOTAL:	25.00
204217 02/21/2025	PRTD 999100	RICHARDS KRISTAL HANSON	
02/04/2025		022025	12.00
	CHECK	204217 TOTAL:	12.00
204218 02/21/2025	PRTD 999100	ROBBINS HAROLD W	
02/04/2025		022025	12.00
	CHECK	204218 TOTAL:	12.00
204219 02/21/2025	PRTD 999100	ROSENBAUM ANNE MICHELLE	
02/04/2025		022025	12.00
	CHECK	204219 TOTAL:	12.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
204220 02/21/2025	PRTD 999100	SMITH GREGORY WARREN	
02/04/2025		022025	12.00
	CHECK	204220 TOTAL:	12.00
204221 02/21/2025	PRTD 999100	SMITH TIMOTHY MICHELLE	
02/04/2025		022025	25.00
	CHECK	204221 TOTAL:	25.00
204222 02/21/2025	PRTD 999100	SQUIRE NEIL MARK	
02/04/2025		022025	12.00
	CHECK	204222 TOTAL:	12.00
204223 02/21/2025	PRTD 999100	WOMELSDORF KASEY CATRINA	
02/04/2025		022025	12.00
	CHECK	204223 TOTAL:	12.00
204224 02/21/2025	PRTD 999100	WONG ALISA CEE	
02/04/2025		022025	12.00
	CHECK	204224 TOTAL:	12.00
204225 02/21/2025	PRTD 999120	Eric Kottmann	
02/12/2025		022025	100.00
	CHECK	204225 TOTAL:	100.00
204226 02/21/2025	PRTD 999120	Holly Strum	
02/12/2025		022025	100.00
	CHECK	204226 TOTAL:	100.00
204227 02/21/2025	PRTD 999120	Lee Hulcher	
02/12/2025		022025	100.00
	CHECK	204227 TOTAL:	100.00
204228 02/21/2025	PRTD 999120	Marc Leberger	
02/12/2025		022025	100.00
	CHECK	204228 TOTAL:	100.00
204229 02/21/2025	PRTD 999120	MOORE, THIMOTHY OR ELIZABETH	
02/20/2025		022025	44.99
	CHECK	204229 TOTAL:	44.99

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204230	02/21/2025	PRTD	999120 Patricia Perl	02/12/2025		022025	100.00
					CHECK	204230 TOTAL:	100.00
204231	02/21/2025	PRTD	2828 PARSONS XTREME GOLF HQ	02/14/2025	1080	022025	8,760.94
					CHECK	204231 TOTAL:	8,760.94
204232	02/21/2025	PRTD	2524 PINE STALLS	02/13/2025		022025	320.00
			PINE STALLS	02/13/2025		022025	105.00
					CHECK	204232 TOTAL:	425.00
204233	02/21/2025	PRTD	1708 PITNEY BOWES GLOBAL FINANCIAL	02/13/2025		022025	250.32
					CHECK	204233 TOTAL:	250.32
204234	02/21/2025	PRTD	1451 PLATT ELECTRIC SUPPLY	02/11/2025		022025	1,117.84
					CHECK	204234 TOTAL:	1,117.84
204235	02/21/2025	PRTD	1119 POLLARD WATER	02/06/2025		022025	396.35
					CHECK	204235 TOTAL:	396.35
204236	02/21/2025	PRTD	1102 POWER TOWNSEND	02/11/2025		022025	84.25
			POWER TOWNSEND	02/11/2025		022025	54.64
					CHECK	204236 TOTAL:	138.89
204237	02/21/2025	PRTD	1748 RDO EQUIPMENT CO.	02/06/2025		022025	18.24
					CHECK	204237 TOTAL:	18.24
204238	02/21/2025	PRTD	2324 ROBERT HALF	02/18/2025		022025	3,760.00
					CHECK	204238 TOTAL:	3,760.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204239	02/21/2025	PRTD	1106 ROCK HAND HARDWARE	02/06/2025		022025	25.98
			ROCK HAND HARDWARE	02/06/2025		022025	17.99
			ROCK HAND HARDWARE	02/06/2025		022025	129.98
			ROCK HAND HARDWARE	02/11/2025		022025	33.98
			ROCK HAND HARDWARE	02/11/2025		022025	80.97
			ROCK HAND HARDWARE	02/07/2025		022025	11.40
			ROCK HAND HARDWARE	02/13/2025		022025	30.17
			ROCK HAND HARDWARE	02/06/2025		022025	1.95
			ROCK HAND HARDWARE	02/14/2025		022025	27.93
			ROCK HAND HARDWARE	02/14/2025		022025	43.99
				CHECK		204239 TOTAL:	404.34
204240	02/21/2025	PRTD	1449 S.J. PERRY CO., INC.	02/12/2025		022025	46.50
				CHECK		204240 TOTAL:	46.50
204241	02/21/2025	PRTD	1597 SHELL ENERGY NORTH AMERICA	02/13/2025		022025	5,413.50
				CHECK		204241 TOTAL:	5,413.50
204242	02/21/2025	PRTD	1573 SIGNS NOW HELENA	02/04/2025		022025	190.00
			SIGNS NOW HELENA	01/22/2025		022025	135.00
				CHECK		204242 TOTAL:	325.00
204243	02/21/2025	PRTD	2108 SKYWEST COMMERCIAL CLEANING LLC	02/06/2025		022025	695.00
				CHECK		204243 TOTAL:	695.00
204244	02/21/2025	PRTD	1115 ST. PETER'S HEALTH	02/13/2025		022025	3,000.00
				CHECK		204244 TOTAL:	3,000.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204245	02/21/2025	PRTD	2806 STAPLES BUSINESS ADVANTAGE	02/13/2025		022025	43.78
			STAPLES BUSINESS ADVANTAGE	02/14/2025		022025	82.36
			STAPLES BUSINESS ADVANTAGE	02/18/2025		022025	136.38
			STAPLES BUSINESS ADVANTAGE	02/18/2025		022025	8.89
			STAPLES BUSINESS ADVANTAGE	02/18/2025		022025	2.29
			STAPLES BUSINESS ADVANTAGE	02/20/2025		022025	139.98
				CHECK	204245	TOTAL:	413.68
204246	02/21/2025	PRTD	1001 STATE OF MONTANA	02/13/2025		022025	1,089.29
				CHECK	204246	TOTAL:	1,089.29
204247	02/21/2025	PRTD	1001 DEPARTMENT OF REVENUE	02/05/2025		022025	4,449.03
				CHECK	204247	TOTAL:	4,449.03
204248	02/21/2025	PRTD	1172 TELEDYNE INSTRUMENTS, INC.	02/06/2025		022025	259.00
				CHECK	204248	TOTAL:	259.00
204249	02/21/2025	PRTD	1980 TRIPLE TREE ENGINEERING, INC.	02/20/2025		022025	4,683.58
				CHECK	204249	TOTAL:	4,683.58
204250	02/21/2025	PRTD	2360 US FOODS, INC.	02/13/2025		022025	1,777.96
			US FOODS, INC.	02/13/2025		022025	49.41
			US FOODS, INC.	02/13/2025		022025	212.92
			US FOODS, INC.	02/13/2025		022025	-79.54
				CHECK	204250	TOTAL:	1,960.75
204251	02/21/2025	PRTD	1543 USA BLUE BOOK	02/11/2025		022025	38.30
			USA BLUE BOOK	02/11/2025		022025	625.65

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
	CHECK	204251 TOTAL:	663.95
204252 02/21/2025	PRTD	1148 UTILITIES UNDERGROUND LOCATION CENT	02/06/2025 022025 437.50
	CHECK	204252 TOTAL:	437.50
204253 02/21/2025	PRTD	1579 VERIZON WIRELESS	01/31/2025 022025 2,438.08
	CHECK	204253 TOTAL:	2,438.08
204254 02/21/2025	PRTD	1732 WADDELL, ALEX	02/06/2025 022025 179.97
	CHECK	204254 TOTAL:	179.97
NUMBER OF CHECKS 122			*** CASH ACCOUNT TOTAL *** 577,539.14

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	120	568,192.53
TOTAL EFT'S	2	9,346.61

*** GRAND TOTAL *** 577,539.14



Finance Dept.
316 North Park Avenue
Helena, MT 59623

: Phone: 406-447-8417
: Fax: 406-447-8434
: Email: jrensmon@helenamt.gov

helenamt.gov

March 3, 2025

To: Tim Burton, City Manager

From: Jamie Rensmon, Accounting Tech III-Accounts Payable

Subject: Claims Paid

The check registers for 2/27/25 and 2/28/25 have been approved for claims in the amount of \$841,583.32. Checks numbered 204255-204333 and ACH's numbered 538-542 have been issued for payment.

A list of all claims paid and supporting detail are available in the City Finance Department, Room 320, for anyone who wishes to review them.

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
538	02/27/2025	EFT	1842 EAGLE BEVERAGE - HELENA	02/24/2025		022725jr	433.80
				CHECK		538 TOTAL:	433.80
539	02/27/2025	EFT	1898 FISHER'S TECHNOLOGY	02/24/2025	474	022725jr	381.35
				CHECK		539 TOTAL:	381.35
540	02/27/2025	EFT	2620 SPARE LABS INC.	02/11/2025		022725jr	3,300.00
				CHECK		540 TOTAL:	3,300.00
541	02/27/2025	EFT	1145 THATCHER COMPANY INC.	02/18/2025	1082	022725jr	15,210.70
				CHECK		541 TOTAL:	15,210.70
204255	02/27/2025	PRTD	2830 1985 LLC	02/20/2025		022725jr	3,042.00
				CHECK		204255 TOTAL:	3,042.00
204256	02/27/2025	PRTD	1562 360 BUSINESS SOLUTIONS	01/16/2025		022725jr	-89.23
			360 BUSINESS SOLUTIONS	01/16/2025		022725jr	-66.99
			360 BUSINESS SOLUTIONS	02/21/2024	695	022725jr	54.44
			360 BUSINESS SOLUTIONS	02/22/2024	695	022725jr	146.30
			360 BUSINESS SOLUTIONS	08/18/2023	695	022725jr	675.75
			360 BUSINESS SOLUTIONS	01/26/2024	695	022725jr	307.75
			360 BUSINESS SOLUTIONS	10/25/2023	695	022725jr	612.31
			360 BUSINESS SOLUTIONS	11/06/2024	695	022725jr	752.73
			360 BUSINESS SOLUTIONS	10/29/2024	695	022725jr	48.70
			360 BUSINESS SOLUTIONS	10/22/2024	695	022725jr	64.80
			360 BUSINESS SOLUTIONS	10/22/2024	695	022725jr	117.78
			360 BUSINESS SOLUTIONS	12/23/2024	695	022725jr	-443.20
			360 BUSINESS SOLUTIONS	10/17/2024	695	022725jr	823.64
			360 BUSINESS SOLUTIONS	09/17/2024	695	022725jr	185.48

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			360 BUSINESS SOLUTIONS	09/10/2024	695	022725jr	332.40
			360 BUSINESS SOLUTIONS	08/16/2024	695	022725jr	64.84
			360 BUSINESS SOLUTIONS	08/05/2024	695	022725jr	92.16
			360 BUSINESS SOLUTIONS	07/23/2024	695	022725jr	184.32
			360 BUSINESS SOLUTIONS	07/22/2024	695	022725jr	433.30
			360 BUSINESS SOLUTIONS	07/09/2024	695	022725jr	445.80
			360 BUSINESS SOLUTIONS	06/03/2024	695	022725jr	322.10
			360 BUSINESS SOLUTIONS	05/23/2024	695	022725jr	154.38
			360 BUSINESS SOLUTIONS	05/03/2024	695	022725jr	52.27
			360 BUSINESS SOLUTIONS	05/27/2024	695	022725jr	38.00
			360 BUSINESS SOLUTIONS	04/17/2024	695	022725jr	56.27
			360 BUSINESS SOLUTIONS	04/10/2024	695	022725jr	199.98
			360 BUSINESS SOLUTIONS	02/21/2025	695	022725jr	9.92
			360 BUSINESS SOLUTIONS	04/05/2024		022725jr	-60.62
			360 BUSINESS SOLUTIONS	12/20/2023		022725jr	1,128.25
			360 BUSINESS SOLUTIONS	02/26/2025		022725jr	-41.16
			360 BUSINESS SOLUTIONS	02/23/2025		022725jr	-1.00
				CHECK	204256	TOTAL:	6,601.47
204257	02/27/2025	PRTD	1067 ACTION PRINT	02/25/2025	651	022725jr	415.73
				CHECK	204257	TOTAL:	415.73
204258	02/27/2025	PRTD	2610 SPEEDY CPS	02/25/2025	1092	022725jr	224.50
				CHECK	204258	TOTAL:	224.50
204259	02/27/2025	PRTD	1185 ALPINE ANALYTICAL, INC.	02/18/2025		022725jr	55.00
			ALPINE ANALYTICAL, INC.	02/18/2025		022725jr	310.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			ALPINE ANALYTICAL, INC.	02/18/2025		022725jr	55.00
			ALPINE ANALYTICAL, INC.	02/20/2025		022725jr	240.00
				CHECK	204259	TOTAL:	660.00
204260	02/27/2025	PRTD	1174 ALSCO	02/10/2025		022725jr	42.26
			ALSCO	02/20/2025		022725jr	35.49
				CHECK	204260	TOTAL:	77.75
204261	02/27/2025	PRTD	1359 AMERICAN WATER WORKS ASSOCIATION	02/06/2025		022725jr	79.00
				CHECK	204261	TOTAL:	79.00
204262	02/27/2025	PRTD	2608 BELT CREEK CRANE INSPECTION	02/10/2025		022725jr	400.00
			BELT CREEK CRANE INSPECTION	02/10/2025		022725jr	400.00
			BELT CREEK CRANE INSPECTION	02/10/2025		022725jr	2,600.00
				CHECK	204262	TOTAL:	3,400.00
204263	02/27/2025	PRTD	1007 BURDICKS LOCKSMITH	02/20/2025		022725jr	208.00
				CHECK	204263	TOTAL:	208.00
204264	02/27/2025	PRTD	1957 CALE AMERICA INC.	02/10/2025		022725jr	3,318.16
				CHECK	204264	TOTAL:	3,318.16
204265	02/27/2025	PRTD	1416 CALLAWAY GOLF	08/15/2024		022725jr	469.08
			CALLAWAY GOLF	08/15/2024		022725jr	234.54
			CALLAWAY GOLF	08/15/2024		022725jr	233.80
			CALLAWAY GOLF	08/15/2024		022725jr	237.72
			CALLAWAY GOLF	08/15/2024		022725jr	300.22
			CALLAWAY GOLF	08/15/2024		022725jr	456.51
			CALLAWAY GOLF	08/15/2024		022725jr	1,785.67

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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			CALLAWAY GOLF	08/15/2024		022725jr	392.78
			CALLAWAY GOLF	08/15/2024		022725jr	111.30
			CALLAWAY GOLF	08/15/2024		022725jr	475.44
			CALLAWAY GOLF	08/15/2024		022725jr	-2,380.70
			CALLAWAY GOLF	08/15/2024		022725jr	-4,620.60
			CALLAWAY GOLF	08/15/2024		022725jr	-574.00
			CALLAWAY GOLF	08/15/2024		022725jr	-2,295.30
			CALLAWAY GOLF	08/15/2024		022725jr	-498.00
			CALLAWAY GOLF	08/15/2024		022725jr	-71.00
			CALLAWAY GOLF	08/15/2024		022725jr	-173.00
			CALLAWAY GOLF	08/15/2024		022725jr	-3,853.20
			CALLAWAY GOLF	08/15/2024		022725jr	-541.00
			CALLAWAY GOLF	08/15/2024		022725jr	-2,123.77
			CALLAWAY GOLF	08/28/2024		022725jr	838.32
			CALLAWAY GOLF	08/28/2024		022725jr	276.25
			CALLAWAY GOLF	08/28/2024		022725jr	776.61
			CALLAWAY GOLF	08/28/2024		022725jr	84.19
			CALLAWAY GOLF	09/11/2024		022725jr	120.29
			CALLAWAY GOLF	09/11/2024		022725jr	119.76
			CALLAWAY GOLF	09/11/2024		022725jr	139.09
			CALLAWAY GOLF	09/11/2024		022725jr	101.10
			CALLAWAY GOLF	09/18/2024		022725jr	139.09
			CALLAWAY GOLF	09/18/2024		022725jr	1,020.72
			CALLAWAY GOLF	09/18/2024		022725jr	255.66
			CALLAWAY GOLF	09/26/2024		022725jr	453.67
			CALLAWAY GOLF	10/03/2024		022725jr	171.10

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
10/03/2024		022725jr	451.95
10/03/2024		022725jr	1,253.28
12/18/2024		022725jr	131.82
12/23/2024		022725jr	101.55
12/23/2024		022725jr	270.34
12/23/2024		022725jr	443.35
12/23/2024		022725jr	82.84
02/20/2025		022725jr	4,144.64
02/20/2025		022725jr	764.73
02/20/2025		022725jr	1,136.65
02/20/2025		022725jr	2,152.21
02/20/2025		022725jr	1,290.00
02/20/2025		022725jr	102.65
02/20/2025		022725jr	600.80
02/24/2025	1088	022725jr	6,351.95
02/24/2025	1089	022725jr	6,034.53
	CHECK	204265 TOTAL:	17,375.63
204266 02/27/2025	PRTD	1022 CAPITAL COMMUNICATIONS	02/11/2025 022725jr 169.80
	CHECK	204266 TOTAL:	169.80
204267 02/27/2025	PRTD	1127 CARQUEST AUTO PARTS STORES	02/20/2025 022725jr 1.16
	CHECK	204267 TOTAL:	1.16
204268 02/27/2025	PRTD	1601 CENTURYLINK	02/05/2025 022725jr 162.54
		CENTURYLINK	02/13/2025 022725jr 107.34
	CHECK	204268 TOTAL:	269.88

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204269	02/27/2025	PRTD	1376 CHEVROLET OF HELENA	02/11/2025		022725jr	22.43
					CHECK	204269 TOTAL:	22.43
204270	02/27/2025	PRTD	1004 CITY OF HELENA UTILITY CUSTOMER SER	02/11/2025		022725jr	207.21
			CITY OF HELENA UTILITY CUSTOMER SER	02/11/2025		022725jr	15.94
			CITY OF HELENA UTILITY CUSTOMER SER	02/11/2025		022725jr	343.23
			CITY OF HELENA UTILITY CUSTOMER SER	02/11/2025		022725jr	51.49
			CITY OF HELENA UTILITY CUSTOMER SER	02/11/2025		022725jr	26.84
			CITY OF HELENA UTILITY CUSTOMER SER	02/12/2025		022725jr	20.17
			CITY OF HELENA UTILITY CUSTOMER SER	02/12/2025		022725jr	9.58
			CITY OF HELENA UTILITY CUSTOMER SER	02/12/2025		022725jr	9.58
			CITY OF HELENA UTILITY CUSTOMER SER	02/12/2025		022725jr	9.58
			CITY OF HELENA UTILITY CUSTOMER SER	02/12/2025		022725jr	9.58
			CITY OF HELENA UTILITY CUSTOMER SER	02/12/2025		022725jr	15.94
			CITY OF HELENA UTILITY CUSTOMER SER	02/12/2025		022725jr	270.07
					CHECK	204270 TOTAL:	998.79
204271	02/27/2025	PRTD	2251 CLEAN HEAT MT LLC	02/18/2025		022725jr	490.60
					CHECK	204271 TOTAL:	490.60
204272	02/27/2025	PRTD	1550 COBRA PUMA GOLF INC	02/06/2025		022725jr	-3,500.10
			COBRA PUMA GOLF INC	02/06/2025		022725jr	-1,763.00
			COBRA PUMA GOLF INC	02/06/2025		022725jr	-105.37
			COBRA PUMA GOLF INC	02/06/2025		022725jr	-3,222.90
			COBRA PUMA GOLF INC	02/06/2025		022725jr	-1,591.00
			COBRA PUMA GOLF INC	02/06/2025		022725jr	1,591.00

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CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			COBRA PUMA GOLF INC	02/06/2025		022725jr	2,435.00
			COBRA PUMA GOLF INC	02/06/2025		022725jr	5,179.66
			COBRA PUMA GOLF INC	02/06/2025		022725jr	398.84
			COBRA PUMA GOLF INC	02/20/2025		022725jr	417.80
			COBRA PUMA GOLF INC	02/20/2025		022725jr	2,819.91
				CHECK	204272	TOTAL:	2,659.84
204273	02/27/2025	PRTD	2624 COLUMN SOFTWARE	02/03/2025		022725jr	160.00
			COLUMN SOFTWARE	02/11/2025		022725jr	128.00
				CHECK	204273	TOTAL:	288.00
204274	02/27/2025	PRTD	1129 CRESCENT ELECTRIC SUPPLY CO.	02/12/2025		022725jr	42.88
				CHECK	204274	TOTAL:	42.88
204275	02/27/2025	PRTD	2616 DEX IMAGING	02/11/2025		022725jr	201.64
				CHECK	204275	TOTAL:	201.64
204276	02/27/2025	PRTD	1033 ENERGY LABORATORIES, INC.	02/20/2025		022725jr	124.00
				CHECK	204276	TOTAL:	124.00
204277	02/27/2025	PRTD	1094 FASTENAL COMPANY	02/11/2025		022725jr	13.95
				CHECK	204277	TOTAL:	13.95
204278	02/27/2025	PRTD	1692 FASTSIGNS OF HELENA	02/13/2025		022725jr	1,281.57
				CHECK	204278	TOTAL:	1,281.57
204279	02/27/2025	PRTD	1330 FLYING M MACHINE & FABRICATION	02/13/2025		022725jr	180.00
			FLYING M MACHINE & FABRICATION	02/13/2025		022725jr	27.00
				CHECK	204279	TOTAL:	207.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
02/10/2025		022725jr	337.65
	CHECK	204280 TOTAL:	337.65
02/27/2025	PRTD	2405 FORD OF HELENA	
02/20/2025		022725jr	93.53
	CHECK	204281 TOTAL:	93.53
02/27/2025	PRTD	1884 GEAR FOR SPORTS - UNDER ARMOUR	
02/11/2025		022725jr	25.66
	CHECK	204282 TOTAL:	25.66
02/27/2025	PRTD	1123 GENERAL DISTRIBUTING COMPANY	
02/20/2025		022725jr	5,280.00
		JESSE DALE	
02/24/2025		022725jr	560.00
	CHECK	204283 TOTAL:	5,840.00
02/27/2025	PRTD	1998 JESSE DALE	
02/27/2025	PRTD	2829 BIG SKY STEWARDS	
		BIG SKY STEWARDS	
		BIG SKY STEWARDS	
		BIG SKY STEWARDS	
		BIG SKY STEWARDS	
		BIG SKY STEWARDS	
		BIG SKY STEWARDS	
		BIG SKY STEWARDS	
		BIG SKY STEWARDS	
	CHECK	204284 TOTAL:	2,088.32
02/27/2025	PRTD	1132 HAWKINS, INC.	
02/18/2025	1083	022725jr	21,642.72
	CHECK	204285 TOTAL:	21,642.72
02/27/2025	PRTD	1275 HDR INC	
02/13/2025		022725jr	677.50
	CHECK	204286 TOTAL:	677.50

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204287	02/27/2025	PRTD	2698 HOUSEAL LAVIGNE ASSOCIATES, LLC	02/20/2025	321	022725jr	14,598.75
					CHECK	204287 TOTAL:	14,598.75
204288	02/27/2025	PRTD	2599 INTEGRATED IMAGING SYSTEMS	02/21/2025	1087	022725jr	37.45
					CHECK	204288 TOTAL:	37.45
204289	02/27/2025	PRTD	1328 JACKSON, MURDO & GRANT, P.C.	01/27/2025		022725jr	725.00
					CHECK	204289 TOTAL:	725.00
204290	02/27/2025	PRTD	2015 KGR LLC	02/21/2025	1039	022725jr	890.00
					CHECK	204290 TOTAL:	890.00
204291	02/27/2025	PRTD	1728 KHBB	01/31/2025		022725jr	152.00
			KHBB	01/31/2025		022725jr	252.00
					CHECK	204291 TOTAL:	404.00
204292	02/27/2025	PRTD	1640 KOLAR TIRE & AUTO	02/12/2025		022725jr	1,384.00
					CHECK	204292 TOTAL:	1,384.00
204293	02/27/2025	PRTD	1525 KR OFFICE INTERIORS INC.	02/20/2025		022725jr	544.00
					CHECK	204293 TOTAL:	544.00
204294	02/27/2025	PRTD	1719 KTVH	02/14/2025		022725jr	660.00
					CHECK	204294 TOTAL:	660.00
204295	02/27/2025	PRTD	1230 LEHRKIND'S COCA-COLA	02/20/2025		022725jr	24.00
					CHECK	204295 TOTAL:	24.00
204296	02/27/2025	PRTD	1002 INFORMATION TECHNOLOGY & SERVICES	02/21/2025		022725jr	168.00
			INFORMATION TECHNOLOGY & SERVICES	02/24/2025	1074	022725jr	230.40

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	CHECK RUN	NET
		CHECK 204296 TOTAL:	398.40
204297 02/27/2025	PRTD 1471	LOWE'S	01/28/2025 022725jr 28.48
		CHECK 204297 TOTAL:	28.48
204298 02/27/2025	PRTD 2583	MCDONOUGH, TATE	02/12/2025 022725jr 42.68
		CHECK 204298 TOTAL:	42.68
204299 02/27/2025	PRTD 1468	MODERN MACHINERY COMPANY, INC.	02/14/2025 022725jr 33.00
		CHECK 204299 TOTAL:	33.00
204300 02/27/2025	PRTD 1674	MONTANA INTERNET CORPORATION	02/20/2025 022725jr 125.00
		CHECK 204300 TOTAL:	125.00
204301 02/27/2025	PRTD 1130	MONTANA MUNICIPAL INTERLOCAL AUTHOR	02/20/2025 022725jr 430,414.75
		CHECK 204301 TOTAL:	430,414.75
204302 02/27/2025	PRTD 1130	MONTANA MUNICIPAL INTERLOCAL AUTHOR	02/20/2025 022725jr 30,638.00
		CHECK 204302 TOTAL:	30,638.00
204303 02/27/2025	PRTD 1130	MONTANA MUNICIPAL INTERLOCAL AUTHOR	02/20/2025 022725jr 23,229.00
		CHECK 204303 TOTAL:	23,229.00
204304 02/27/2025	PRTD 1130	MONTANA MUNICIPAL INTERLOCAL AUTHOR	02/20/2025 022725jr 16,253.00
		CHECK 204304 TOTAL:	16,253.00
204305 02/27/2025	PRTD 1085	MONTANA PROPANE, INC.	02/12/2025 022725jr 65.50
		CHECK 204305 TOTAL:	65.50
204306 02/27/2025	PRTD 1344	MOUNTAIN VIEW FAMILY HEALTH CARE PC	02/18/2025 022725jr 380.00

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
CHECK 204306 TOTAL:							380.00
204307	02/27/2025	PRTD	1118 MURDOCH'S RANCH AND HOME SUPPLY	02/04/2025		022725jr	27.99
			MURDOCH'S RANCH AND HOME SUPPLY	02/12/2025		022725jr	127.98
			MURDOCH'S RANCH AND HOME SUPPLY	02/12/2025		022725jr	19.99
			MURDOCH'S RANCH AND HOME SUPPLY	02/14/2025		022725jr	52.95
			MURDOCH'S RANCH AND HOME SUPPLY	02/20/2025		022725jr	19.99
			MURDOCH'S RANCH AND HOME SUPPLY	02/20/2025		022725jr	56.75
CHECK 204307 TOTAL:							305.65
204308	02/27/2025	PRTD	2143 NAPA - HELENA	01/30/2025		022725jr	53.26
			NAPA - HELENA	01/30/2025		022725jr	98.03
			NAPA - HELENA	01/30/2025		022725jr	3.31
			NAPA - HELENA	02/27/2025		022725jr	104.54
			NAPA - HELENA	02/27/2025		022725jr	-104.54
CHECK 204308 TOTAL:							154.60
204309	02/27/2025	PRTD	2392 NATIONAL LAUNDRY CO.	02/10/2025		022725jr	89.68
			NATIONAL LAUNDRY CO.	02/13/2025		022725jr	80.73
			NATIONAL LAUNDRY CO.	02/18/2025		022725jr	99.20
			NATIONAL LAUNDRY CO.	02/20/2025		022725jr	92.09
CHECK 204309 TOTAL:							361.70
204310	02/27/2025	PRTD	1264 NITRO GREEN	02/11/2025		022725jr	2,051.00
CHECK 204310 TOTAL:							2,051.00
204311	02/27/2025	PRTD	1334 NORTHWESTERN ENERGY	02/26/2025		022725jr	211,233.09
CHECK 204311 TOTAL:							211,233.09

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204312	02/27/2025	PRTD	1392 O'REILLY AUTO PARTS	02/20/2025		022725jr	47.97
					CHECK	204312 TOTAL:	47.97
204313	02/27/2025	PRTD	2524 PINE STALLS	02/20/2025		022725jr	105.00
					CHECK	204313 TOTAL:	105.00
204314	02/27/2025	PRTD	1102 POWER TOWNSEND	02/20/2025		022725jr	9.89
					CHECK	204314 TOTAL:	9.89
204315	02/27/2025	PRTD	2476 A PYE BARKER COMPANY	02/20/2025		022725jr	440.00
					CHECK	204315 TOTAL:	440.00
204316	02/27/2025	PRTD	1106 ROCK HAND HARDWARE	02/10/2025		022725jr	29.35
			ROCK HAND HARDWARE	02/11/2025		022725jr	24.99
			ROCK HAND HARDWARE	02/12/2025		022725jr	19.99
			ROCK HAND HARDWARE	02/12/2025		022725jr	2.59
			ROCK HAND HARDWARE	02/12/2025		022725jr	12.95
			ROCK HAND HARDWARE	02/20/2025		022725jr	10.47
			ROCK HAND HARDWARE	02/20/2025		022725jr	3.56
					CHECK	204316 TOTAL:	103.90
204317	02/27/2025	PRTD	1823 ROCKY MOUNTAIN SUPPLY, INC.	02/10/2025		022725jr	1,927.80
			ROCKY MOUNTAIN SUPPLY, INC.	02/13/2025		022725jr	941.00
					CHECK	204317 TOTAL:	2,868.80
204318	02/27/2025	PRTD	1449 S.J. PERRY CO., INC.	02/12/2025		022725jr	59.88
			S.J. PERRY CO., INC.	02/20/2025		022725jr	21.86
					CHECK	204318 TOTAL:	81.74

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204319	02/27/2025	PRTD	2806 STAPLES BUSINESS ADVANTAGE	02/20/2025		022725jr	4.00
			STAPLES BUSINESS ADVANTAGE	02/20/2025		022725jr	42.14
			STAPLES BUSINESS ADVANTAGE	02/24/2025		022725jr	153.19
			STAPLES BUSINESS ADVANTAGE	02/24/2025		022725jr	22.57
			STAPLES BUSINESS ADVANTAGE	02/24/2025		022725jr	-7.39
			STAPLES BUSINESS ADVANTAGE	02/24/2025		022725jr	6.99
				CHECK	204319	TOTAL:	221.50
204320	02/27/2025	PRTD	1001 DEPARTMENT OF REVENUE	02/13/2025		022725jr	1,089.29
				CHECK	204320	TOTAL:	1,089.29
204321	02/27/2025	PRTD	1001 MOTOR VEHICLE DIVISION	02/10/2025		022725jr	55.11
				CHECK	204321	TOTAL:	55.11
204322	02/27/2025	PRTD	1001 MOTOR VEHICLE DIVISION	02/10/2025		022725jr	98.88
				CHECK	204322	TOTAL:	98.88
204323	02/27/2025	PRTD	2279 T-MOBILE	02/13/2025		022725jr	2,391.20
				CHECK	204323	TOTAL:	2,391.20
204324	02/27/2025	PRTD	1527 THE ARBITRAGE GROUP INC	02/18/2025		022725jr	1,000.00
				CHECK	204324	TOTAL:	1,000.00
204325	02/27/2025	PRTD	1592 THE KENERSON GROUP	02/20/2025		022725jr	1,000.00
				CHECK	204325	TOTAL:	1,000.00
204326	02/27/2025	PRTD	2008 TRAFFIC SAFETY SUPPLY CO., INC	02/13/2025		022725jr	579.82
				CHECK	204326	TOTAL:	579.82

02/27/2025 11:55 | City of Helena
 3769jrensmon | A/P CASH DISBURSEMENTS JOURNAL

| P 14
 | apcshdsb

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
204327	02/27/2025	PRTD	2360 US FOODS, INC.	02/20/2025		022725jr	1,248.51
			US FOODS, INC.	02/20/2025		022725jr	1,186.24
			US FOODS, INC.	02/20/2025		022725jr	66.08
				CHECK	204327	TOTAL:	2,500.83
204328	02/27/2025	PRTD	1579 VERIZON WIRELESS	02/06/2025		022725jr	827.14
				CHECK	204328	TOTAL:	827.14
204329	02/27/2025	PRTD	1979 WALKER MOWERS OF HELENA, LLC	02/20/2025		022725jr	26.00
				CHECK	204329	TOTAL:	26.00

NUMBER OF CHECKS 79 *** CASH ACCOUNT TOTAL *** 840,633.13

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	75	821,307.28
TOTAL EFT'S	4	19,325.85

*** GRAND TOTAL *** 840,633.13

02/28/2025 13:42 | City of Helena
 3769jrensmon | A/P CASH DISBURSEMENTS JOURNAL

| P 1
 | apcshdsb

CASH ACCOUNT: TREA 101000 Cash in Primary Bank Account
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
542	02/28/2025	EFT	1842 EAGLE BEVERAGE - HELENA	02/28/2025		022825jr	309.09
					CHECK	542 TOTAL:	309.09
204330	02/28/2025	PRTD	1079 GEORGE'S DISTRIBUTING	02/28/2025		022825jr	351.81
					CHECK	204330 TOTAL:	351.81
204331	02/28/2025	PRTD	1424 GUSTO DISTRIBUTING	02/28/2025		022825jr	135.30
					CHECK	204331 TOTAL:	135.30
204332	02/28/2025	PRTD	1002 LEWIS & CLARK COUNTY	02/26/2025		022825jr	98.88
					CHECK	204332 TOTAL:	98.88
204333	02/28/2025	PRTD	1002 LEWIS & CLARK COUNTY	02/26/2025		022825jr	55.11
					CHECK	204333 TOTAL:	55.11
NUMBER OF CHECKS				5	*** CASH ACCOUNT TOTAL ***		950.19
					COUNT	AMOUNT	
TOTAL PRINTED CHECKS					4	641.10	
TOTAL EFT'S					1	309.09	
						*** GRAND TOTAL ***	950.19

City of Helena, Montana

02/28/2025

To: Honorable Mayor Collins, Members of Helena City Commission

From: Tim Burton, City Manager
Travis Goodrich, Planner I
Chris Brink, Community Development Director

Subject: Consider an extension of the Shopko Minor Subdivision preliminary plat from March 2025 to March 2028 as shown on certificate of survey 3171732.

Present Situation: The applicant is requesting an extension of a previously approved preliminary plat for the Shopko Minor Subdivision from March 2025 to March 2028, to continue redevelopment. The subject property is located on the northeast corner of North Montana Avenue and East Custer Avenue. Lot 1A-1A-1 currently contains a vacant commercial building (previously Shopko). Lot 1A-1A-2 contains Chase Bank. The Neighboring parcel, south of lot 1A-1A-1, contains an Applebee's. There are no new streets or infrastructure proposed with this subdivision. The property is within city limits and zoning for the property will remain B-2 (General Commercial).

Background Information: This item was originally brought forward to the City Commission on April 25, 2022, as a preliminary plat for the Shopko Minor Subdivision creating 4 new lots from 10.86 acres and to adopt the findings of fact and conditions therein for the property legally described as: Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732. The motion carried 5:0.

After approval of the preliminary plat, a request for final plat of a 4 lot, minor subdivision was brought forward to City Commission on December 19, 2022.

On December 19, 2022, the applicant requested that the item be withdrawn/tabled until the Commission meeting of January 23, 2023.

On January 5, 2023, the applicant's representative asked that 2 of the 4 lots, approved through the preliminary plat process, be final platted with the remaining 2 to be final platted at a later date.

January 23, 2023, City Commission approved the final plat for the Shopko Minor Subdivision creating 2 lots with the other 2 previously proposed tracts be brought forward on a later date.

Proposal/Objective: To consider extension of the previously approved preliminary plat Shopko Minor Subdivision to allow for site redevelopment and avoid any delays or suspension. Progress has been made towards meeting the conditions of approval with a new fire hydrant northeast of lot 1A-1A-2 installed in September of 2022, and all new infrastructure will comply with all City of Helena design standards, codes and ordinances at the time of submittal.

Advantage: The continued development of the Shopko Minor Subdivision will provide further opportunities for new commercial tenants, providing the area with

a more modern and aesthetically pleasing commercial environment within the City of Helena.

Notable Energy Impact:

None noted.

Disadvantage:

None noted.

Quasi-Judicial Item:

False

Notice of Public Hearing:

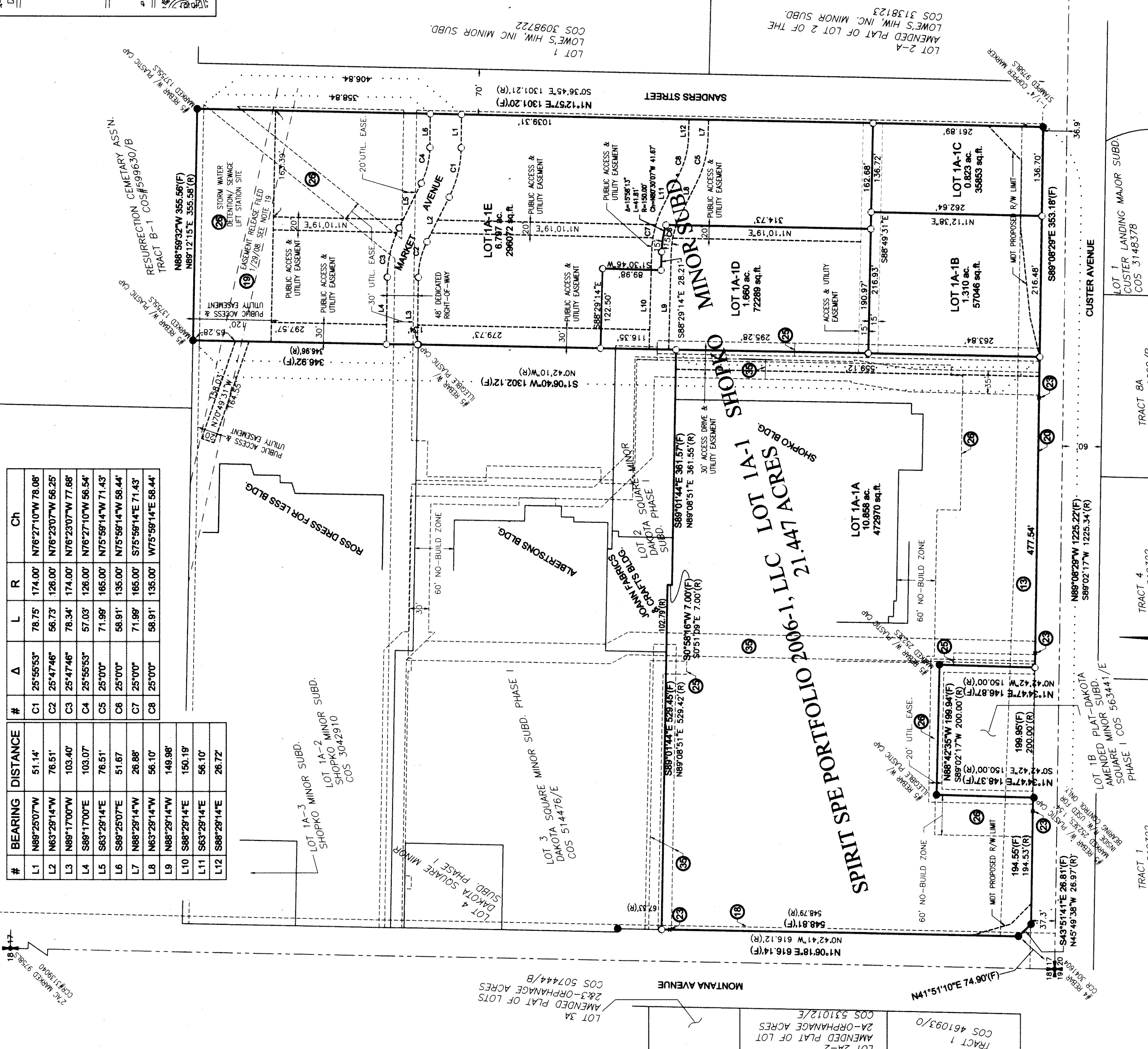
False

**Staff Recommendation/
Recommended Motion:**

Move to Approve an extension of the Shopko Minor Subdivision preliminary plat from March 2025 to March 2028 as shown on certificate of survey 3171732.

AMENDED PLAT OF LOT 1A-1, SHOPKO MINOR SUBDIVISION LOCATED IN THE SW1/4 OF SECTION 17, T.10N., R.3W., P.M.M., LEWIS AND CLARK COUNTY, MONTANA

#	BEARING	DISTANCE	Δ	L	R	Ch
L1	N89°25'07"W	51.14'	C1	25°55'53"	78.75'	174.00'
L2	N83°29'14"W	76.51'	C2	25°47'46"	58.73'	128.00'
L3	N89°17'00"W	103.40'	C3	25°47'46"	78.34'	174.00'
L4	S89°17'00"E	103.40'	C4	25°55'53"	57.03'	128.00'
L5	S83°29'14"E	76.51'	C5	25°50'00"	71.98'	165.00'
L6	N89°25'07"W	51.14'	C6	25°50'00"	58.91'	135.00'
L7	N89°25'07"W	51.14'	C7	25°50'00"	71.98'	165.00'
L8	N83°29'14"W	76.51'	C8	25°50'00"	58.91'	135.00'
L9	N89°25'07"W	51.14'	C9	25°50'00"	71.98'	165.00'
L10	S83°29'14"E	76.51'	C10	25°50'00"	58.91'	135.00'
L11	S83°29'14"E	76.51'	C11	25°50'00"	58.91'	135.00'
L12	S83°29'14"E	76.51'	C12	25°50'00"	58.91'	135.00'

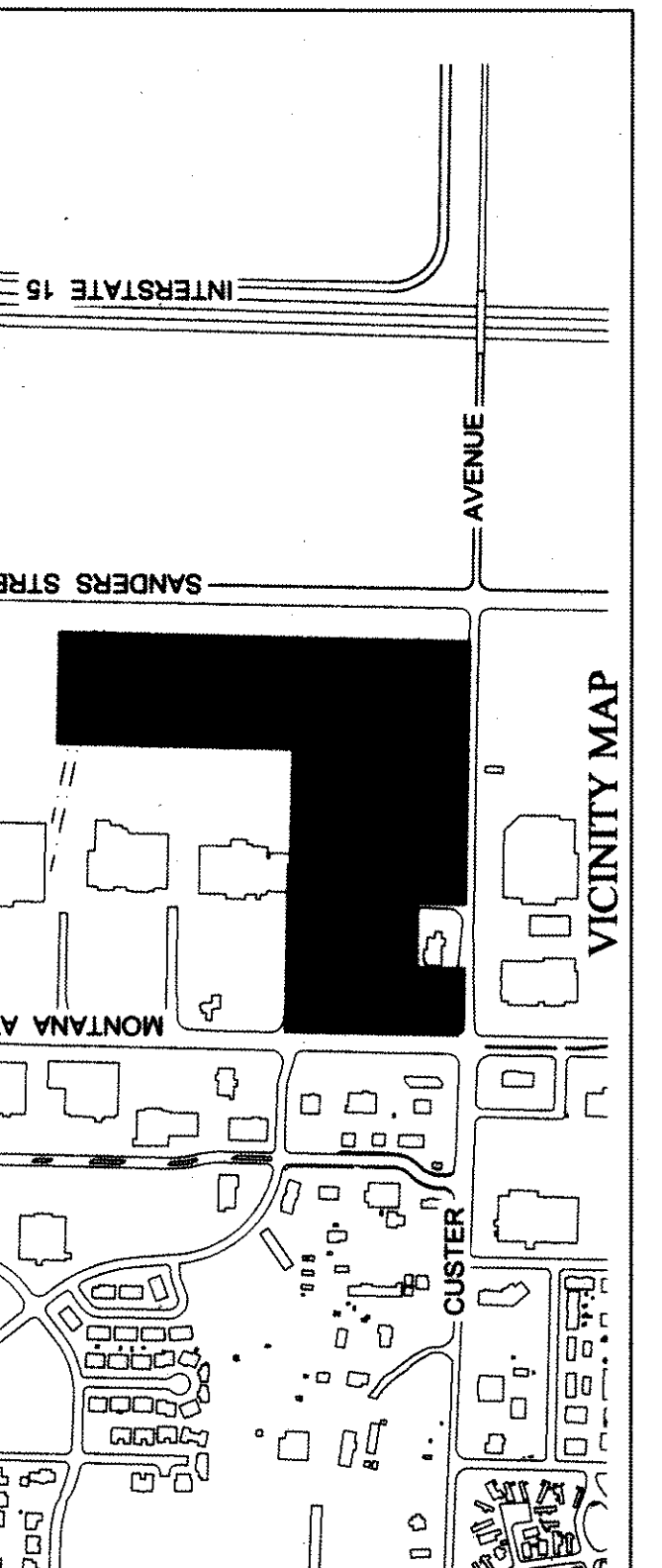


ACREAGE TABLE

TRACT	GROSS AC.	PROPOSED AC.	NET AC.
TRACT 1	10.888	10.858	10.825
TRACT 2	1.310	1.310	1.210
TRACT 3	0.823	0.133	0.690
TRACT 4	6.797	0.404	6.393

BASIS OF BEARINGS

Bearings are grid, derived from GPS observations with survey-grade receivers and referenced to the Montana Coordinate System, Single Zone, NAD83.



- ### THE COMMITMENT SCHEDULE B Section Two Easement Items
- Item numbers coincide with those used on Title Insurance Policy Commitment No. NCS-358429-CH2, covering the tract known as Lot 1A-1, as shown on Final Plat filed under Document Number 3042910, issued by First American Title Insurance Company on June 20, 2008.
- Deed of Easement to the City of Helena, Montana, a municipal corporation, recorded in Book 215 Deeds, Page 48. Plotted on drawing. Purpose: Sewer line construction and maintenance.
 - Application For Permit to sewer line crossing, executed by the City of Helena, Montana, to the State Highway Commission of Montana, recorded in Book 68 Misc., Page 608. Not located on subject Lot.
 - Right of Way Easement to The Mountain States Telephone and Telegraph Company, recorded in Book 269 Deeds, Page 114. Not plotted on drawing - Located south of subject Lot.
 - Airport Influence Area for the Helena Airport, recorded Jan. 4, 1962 in M Book 2 of Records, Page 5379. Subject Lot is bisected by AIA.
 - Construction and Pipe Line Easement to the City of Helena, Montana, recorded May 24, 1983 in M Book 3 of Records, Page 7023. Not plotted on drawing - Located south of subject Lot.
 - Right of Way Easement to The Mountain States Telephone and Telegraph Company, recorded July 6, 1983 in M Book 3 of Records, Page 8138. Plotted on drawing. Purpose: 20' for communication facilities.
 - Right of Way Easement to The Montana Power Company, recorded Sept. 24, 1988 in M Book 7 of Records, Page 1921. Plotted on drawing. Purpose: 30' for natural gas pipeline. Release of Right-of-Way Easement filed January 29, 2008 Doc. No. 3142547, Book M37, Page 847.
 - Right of Way Easement to The Montana Power Company, recorded Sept. 24, 1988 in M Book 7 of Records, Page 1922. Plotted on drawing. 15' for 68kV electric transmission line.
 - Reservation for ingress and egress recorded Oct. 29, 1981 in M Book 12 of Records, Page 3649. Superseded by Item 23.
 - Grant for Communication Systems Easement to American Telephone and Telegraph Company, Inc., recorded November 22, 1981 in M Book 12 of Records, Page 4374. Not located as an Exhibit A attached. Purpose: 25 yr. easement to expire Oct. 30, 2016 for underground communications line.
 - No Easement of access or only a limited easement of access light, air and view to and from said Highway Project No. M 5809 (3), as set forth in instrument recorded Oct. 3, 1980 in M Book 11 of Records, Page 2194.
 - Amended Resolution - Designation of Limited Access Highway Project No. M5809 (3), Montana Avenue - Orange to Custer - Helena, Lewis and Clark County, Montana - recorded Jan. 7, 1982 in M Book 12 of Records, Page 5839.
 - Amended Resolution - Designation of Limited Access Highway Project No. M5809 (3), Montana Avenue - Orange to Custer - Helena, Lewis and Clark County, Montana - recorded Nov. 15, 1983 in M Book 14 of Records, Page 5301. Plotted on drawing. Purpose: Access approach locations.
 - Easement to US West Communications, Inc., recorded June 18, 1992 in M Book 13 of Records, Page 900. Not plotted as supporting document Book M72 Page 3650 not provided with Title Report. Purpose: 5' for telecommunications facilities.
 - Water Main Easement to City of Helena, MT, recorded July 31, 1982 in M Book 13 of Records, Page 2589. Plotted on drawing. Purpose: 20' for the hydrant mains in three locations.
 - Subject to all items as shown on the plats filed under Doc. Nos. 327562, 511774, 514476-E, 56341-E, and 3042910, including but not limited to all terms, provisions, conditions, and restrictions of the Dept. of Environmental Quality, as set forth on the attachments, if any, to said plats. Plotted on drawing.
 - Subject to the easements set forth in Warranty Deeds recorded Feb. 23, 1984 in M Book 15 of Records, Page 3107, and in M Book 15 of Records, Page 3108. Plotted on drawing. Purpose: Easements for permanent service drive and access easement locations.

CERTIFICATE OF SURVEYOR

I, Gunnar B. Getchell, a Montana Licensed Professional Land Surveyor, do hereby certify that this survey was performed under my supervision during the months of October, 2008 through June, 2009 in accordance with the provisions of the Montana Subdivision and Platting Act (76-3-101 through 76-3-625, MCA) and the regulations adopted under that Act.

Gunnar B. Getchell 7/7/09
Gunnar B. Getchell, P.L.S.
Montana License No. 9758 LS
Helena, Montana

CERTIFICATE OF EXAMINING LAND SURVEYOR

I, DEBRA S. LAY, acting as an Examining Land Surveyor for Lewis and Clark County, Montana, do hereby certify that I have examined the final plat of AMENDED PLAT OF LOT 1A-1, SHOPKO MINOR SUBDIVISION for errors and omissions in calculations or drafting and find that the survey data shown thereon meet the conditions set forth pursuant to 76-3-111(2)(b) MCA.

Debra S. Lay 7-22-09
Examining Land Surveyor
Registration No. 9942-LS

CERTIFICATE OF FINAL PLAT APPROVAL

The City Commission of Helena, Montana, hereby certifies that it has examined this Final Subdivision Plat and has found to the same to conform to law.

The City Commission hereby accepts the dedication, grant and donation to the City of Helena of any and all lands shown on this plat as being dedicated to the public for public use.

The City Commission of Helena, Montana hereby approves this plat this _____ day of _____, 2009.

Kathleen Macleod
Community Development
Director

CERTIFICATE OF DEDICATION

I, the undersigned property owner, do hereby certify that I have caused to be surveyed, subdivided and platted into lots, streets, and easements, as shown by the plat hereto annexed, the following described land in the City of Helena, Lewis and Clark County, to-wit:

Lot 1A-1 of Shopko Minor Subdivision, Document #3042910, located in the southwest one-quarter of Section 17, Township 10 North, Range 3 West, Principal Meridian, Montana, Lewis and Clark County, Montana

The above described tract of land is to be known and designated as Amended Plat of Lot 1A-1, Shopko Minor Subdivision. The lands shown as Public Access and Utility Easements are jointly recognized as easements for public access, and for the construction, maintenance, repair, and removal of utilities.

I further certify that all lots within this subdivision are provided with legal and physical access by Sanders Street and the access and utility easements as shown on the face of this plat, pursuant to 76-3-608(3)(MCA).

I additionally certify that all lots within this subdivision are exempt from DEQ review in accord with 76-4-125(2)(i), MCA because they are located within the jurisdictional area of the City of Helena, which has adopted a growth policy pursuant to the City of Helena MCA, and which is a first-class municipality. The City Commission has certified to DEQ, pursuant to 76-4-127, MCA, that adequate storm water drainage and adequate municipal facilities will be provided.

The Market Avenue right-of-way and all improvements as shown on this Plat are hereby dedicated to the City of Helena, Montana, a municipal corporation organized and existing under the laws of the State of Montana. This dedicated right-of-way is for general public use, is not a separate, independent parcel and does not create additional parcels from Lot 1A-1E. Lot 1A-1E remains a single parcel subject to use of the right-of-way by the public.

The access and utility easements as shown on this Plat are for the purpose of ingress and egress for tenants, contractors, employees, agents, customers, licensees, invitees, and emergency vehicles to include fire, police and ambulance services. These easements are also intended for the benefit of installation, operation, maintenance, repair, and replacement of public or private utilities located within said easements.

No direct access from any lot is permitted to Sanders Street. Access to Sanders Street will be permitted by use of the Access and Utility Easements and/or the Dedicated Right-of-Way as shown on this Plat only.

W. S. P. Owsen 7/14/09
Spirit SPE Portfolio 2006-1, LLC
Date

STATE OF Arizona
County of Maricopa

On this 14th day of July, 2009, before me, the undersigned, a Notary Public for the State of Arizona, personally appeared the above named persons whose names are subscribed to the foregoing instrument and acknowledged to me that he/she executed the same.

W. S. P. Owsen
Printed Name: W. S. P. Owsen
Residing at: 11111 N. 19th Ave.
My Commission Expires: 11/11/2010

CERTIFICATE OF FINAL PLAT APPROVAL

The City Commission of Helena, Montana, hereby certifies that it has examined this Final Subdivision Plat and has found to the same to conform to law.

The City Commission hereby accepts the dedication, grant and donation to the City of Helena of any and all lands shown on this plat as being dedicated to the public for public use.

The City Commission of Helena, Montana hereby approves this plat this _____ day of _____, 2009.

Kathleen Macleod
Community Development
Director

CERTIFICATE OF EXAMINING LAND SURVEYOR

I, DEBRA S. LAY, acting as an Examining Land Surveyor for Lewis and Clark County, Montana, do hereby certify that I have examined the final plat of AMENDED PLAT OF LOT 1A-1, SHOPKO MINOR SUBDIVISION for errors and omissions in calculations or drafting and find that the survey data shown thereon meet the conditions set forth pursuant to 76-3-111(2)(b) MCA.

Debra S. Lay 7-22-09
Examining Land Surveyor
Registration No. 9942-LS

CERTIFICATE OF COUNTY TREASURER

I hereby certify pursuant to 76-3-611(1)(b), MCA, that all real property taxes and special assessments assessed and levied on the land to be subdivided have been paid.

Geocode: 05188817301010000
Paula D. Hart 7-16-09
Lewis and Clark County Treasurer

Official Seal of the State of Montana
Notary Public - State of Arizona
My Comm. Expires April 22, 2010

Official Seal of Lewis and Clark County, Montana
County Clerk
My Comm. Expires April 22, 2010

Official Seal of Lewis and Clark County, Montana
County Clerk
My Comm. Expires April 22, 2010

Official Seal of Lewis and Clark County, Montana
County Clerk
My Comm. Expires April 22, 2010

MORRISON MAIERLE, INC.
An Equal Opportunity Employer
1000 N. 17th Street, Helena, MT 59601
Phone: (406) 443-2000 Fax: (406) 443-7862

FIELD WORK: JAJR/GBM/MTM DATE: 06/30/2009
DRAWN BY: JJR SCALE: 1"=100'
CHECKED BY: GBG PROJ. #: 4281002

PLOTTED DATE: 7/16/2009 PLOTTED BY: Jeff De
CLIENT: PEG DEVELOPMENT SHEET 1 OF 1

DRAWING NAME: R:\4281002\CAD\SUB\FINAL PLAT.dwg



**Montana Department of
ENVIRONMENTAL QUALITY**

Brian Schweitzer, Governor

P.O. Box 200901 • Helena, MT 59620-0901 • (406) 444-2544 • www.deq.mt.gov

July 22, 2009

Timothy Bury PE
Morrison-Maierle Inc
1 Engineering Place
Helena MT 59602

RE: Shopko Minor Subdivision Lot 1A-1
Municipal Facilities Exclusion
EQ#10-1099
City of Helena
Lewis & Clark County

Dear Mr Bury:

This is to certify that the information and fees received by the Department of Environmental Quality relating to this subdivision are in compliance with 76-4-127, MCA and ARM 17.36.602. Under 76-4-125(2)(d), MCA, this subdivision is not subject to review, and the plat can be filed with the county clerk and recorder.

Plans and specifications must be submitted when extensions of municipal facilities for the supply of water or disposal of sewage are proposed {76-4-111 (3), MCA}. Construction of water or sewer extensions prior to DEQ, Public Water Supply Section's approval is prohibited, and is subject to penalty as prescribed in Title 75, Chapter 6 and Title 76, Chapter 4.

Sincerely,

Janet Skaarland
Compliance Specialist
Subdivision Section
(406) 444-1801 -- email jskaarland@mt.gov

cc: City Engineer
County Sanitarian
file



Lewis & Clark County

COS

RECEIVED
JUL 28 2009
City Comm. Dev. Dept.

**LENDER'S CONSENT TO APPROVAL AND RECORDING OF
SUBDIVISION PLAT**

June 25, 2009

Kathy Macefield
316 N. Park Avenue
Helena, MT 59623
kmacefield@ci.helena.mt.us

Re: MLS#: 030256579
 Borrower: Spirit SPE Portfolio 2006-1
 Property: ShopKo #112 (Helena, MT) (the "Property")
 Subject: Approval and Recording of Subdivision Plat

Dear Ms. Macefield:

Midland Loan Services, Inc., a Delaware corporation ("Midland"), is the servicer of that certain mortgage loan in the maximum principal amount of \$546,655,010.00 (the "Loan") held by LaSalle Bank, N.A. as Trustee for the Holders of Citigroup Commercial Mortgage Securities Inc., Pass-Through Certificates Series 2006-C4 ("Lender"), which Loan is owed by Spirit SPE Portfolio 2006-1, LLC, a Delaware limited liability company, and Spirit SPE Portfolio 2006-2, LLC, a Delaware limited liability company (individually and collectively, as the context may require, "Borrower"), pursuant to that certain Loan Agreement dated May 31, 2006 (as the same may be amended, restated, replaced, supplemented or otherwise modified from time to time, the "Loan Agreement") between Borrower and Barclays Capital Real Estate Inc. and Citigroup Global Markets Realty Corp., which Loan is secured, in part, by a mortgage encumbering the above-referenced Property. Accordingly, Midland is the agent of the Lender and is authorized to deliver this Lender's Consent to Approval and Recording of Subdivision Plat.

Midland has received the request of the Borrower for Lender's consent to the approval and recording of the attached subdivision plat (the "Plat") in connection with the sale of a portion of the Property. Midland has reviewed the information submitted with Borrower's request and this letter shall serve as Lender's approval and recording of the Plat.



If you have any questions, please feel free to contact me at (913) 253-9078 or by email at gary.gunnoe@midlands.com.

Sincerely,

MIDLAND LOAN SERVICES, INC.

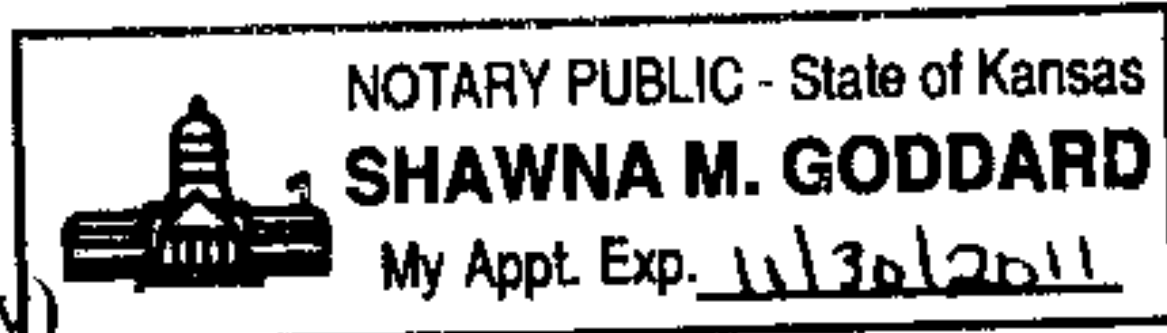
By: Gary Gunnoe

Gary Gunnoe

Title: Asset Manager

State of Kansas)
County of Johnson) ss.

This instrument was acknowledged before me on June 25, 2009 by Gary Gunnoe as Asset Manager of Midland Loan Services, Inc., on behalf of the corporation.



(Seal, if any)

[Signature]
(Signature of notarial officer)

Title (and Rank)

My appointment expires: 11/30/2011

Attachment: Subdivision Plat

cc: Cathy Phillips, Spirit SPE Portfolio 2006-1, LLC
Peggy A. Richter, Esq., Kutak Rock LLP
Peter Vandenhouten, ShopKo Stores Operating Co., LLC
Robert Schmidt, P.E.G. Development, LLC





SUBDIVISION PRELIMINARY PLAT TIME EXTENSION APPLICATION

Community Development Department, Planning Division

Date received:

316 North Park Avenue, Room 445, Helena, MT 59623

406-447-8490; citycommunitydevelopment@helenamt.gov

At least sixty (60) days prior to the expiration of the subdivision preliminary plat approval, the subdivider may submit a written request for an extension of that approval. This request must include the following an incomplete application may delay the review of your request:

PROPERTY OWNER: Primary Contact? No

Name: CVSA Helena, LLC Primary Number: (949) 705-0421
ATTN: Michael Mossman
 Address: 4350 Von Karman Ave, Ste 200 Other Phone: None
Newport Beach, CA 92660
 Email: mmossman@citivestinc.com

APPLICANT (If different from property owner): Primary Contact? No

Name: Same as owner Primary Number: Same as owner
 Address: Same as owner Other Phone: Same as owner
 Email: Same as owner Company: _____

AUTHORIZED REPRESENTATIVE: Primary Contact? Yes

Name: Josh French, EI Primary Number: (406) 442-8594
 Address: 3530 Centennial Drive Other Phone: None
Helena, MT 59601
 Email: jfrench@seaeng.com Company: Stahly Engineering

- X Name of subject subdivision preliminary plat **Shopko Minor Subdivision**
- X Submit a copy of the approved preliminary and signed Findings of Fact with the date of preliminary plat approval. **Included in Application**
- X Length of time beyond the preliminary plat expiration date being requested **Three (3) years**
 Per 12-2-11 (G) city Code, Any preliminary plat approval extension requests in excess of three (3) years must be reviewed following a public hearing.
- X Geocode **05-1888-17-3-01-01-0000**
- X Provide the current deed for the subject property **Included in Application**
- X Submit proof of current paid taxes **Included in Application**

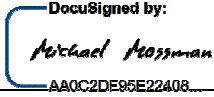
It is the policy of the City Commission not to act on a proposal if the applicant/applicant's representative is not present at the commission meeting. City planning staff represents the city; staff cannot answer questions for the applicant.

Provide the following on a separate sheet and submit with the time extension application:

Please Note: "N/A" is not an acceptable answer alone and requires an explanation if used.

- X** 1. The Preliminary Plat Time Extension Application signed by the property owner; **Signature below**
- X** 2. The reason(s) for requesting an extension; **See Review Criteria Narrative**
- X** 3. A written description of the extenuating circumstances beyond the control of the subdivider that delayed the completion of the conditions of approval; **See Review Criteria Narrative**
- X** 4. A written description of what progress has been made toward meeting the conditions of x approval identified in the Findings of Fact; **See Review Criteria Narrative**
- X** 5. An agreement that the infrastructure design and installation will comply with the design standards in place at the time of plan submittal; and **The undersigned hereby agrees**
- X** 6. An evaluation of the provision of services and public facilities in the area of the subdivision that may be disrupted by the extension of the subdivision approval. **See Review Criteria Narrative**

I HEREBY CERTIFY AND ACKNOWLEDGE THE STATEMENTS IN THIS APPLICATION AND ANY ATTACHED INFORMATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signed:

 Date: 1/9/2025
 Property Owner

Applicant: _____ Date: _____
 (If different from Owner)

If the City Commission determines that the subdivider has submitted bona fide grounds for the extension, the City Commission may grant an extension of the preliminary plat approval for a mutually agreed-upon period of time established in writing and signed by all members of the City Commission.

Per 12-2-11 (G) City Code, the criteria to be considered by the City Commission in deciding whether to grant an extension of the preliminary plat approval include, but are not limited to, the following:

- a. Changes in the subdivision regulations since preliminary plat approval and whether the subdivision is substantially compliant with the new regulations;
- b. Phasing of the subdivision and the ability for existing development to be served by City services independent of future improvements;
- c. Dependence on other development on any public infrastructure to be installed with the subdivision; and
- d. Whether or not any changes to the primary criteria impacts identified in the original preliminary plat approval or any new information not previously considered exists that creates any new potentially significant adverse impacts that would support denial of the subdivision extension request. Additional conditions may not be imposed as a condition of extension of the preliminary plat approval.

AGREEMENT FOR EXTENSION OF PRELIMINARY PLAT APPROVAL

THIS AGREEMENT is made and entered into this 10 day of March, 2025, by and between **CVSA HELENA, LLC**, 4350 Von Karman Ave, Ste 200, Newport Beach California, 92660, (“Developer”), and the **CITY OF HELENA, MONTANA**, a municipal corporation organized and existing under the laws of the State of Montana, 316 North Park Avenue, Helena, Montana 59623 (“City”).

RECITALS

1. Developer owns and has received preliminary plat approval for a 4-lot minor subdivision of the following property (“Property”) Originally described as:

Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732.

2. The Helena City Commission conditionally approved the preliminary plat for the Shopko Minor Subdivision on April 25, 2022, to create 4 new lots.

3. The developer desires to extend conditional preliminary plat approval for the Shopko Minor Subdivision preliminary plat under the provisions of §12-2-11-G (1), Helena Montana Code of Ordinances.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, it is hereby agreed as follows:

1. **Incorporation of Recitals:** The above recitals are hereby fully incorporated into this Agreement.

2. **Description of Property Subdivided:** This Agreement pertains to and includes the Property.

3. **Approval Period:** All the conditions of approval and public improvements within the subdivision shall be completed and a final plat application submitted to the City no later than March 10, 2028. The completion of the public improvements within the subdivision and conditions of approval of the preliminary plat extension of the Shopko Minor Subdivision and submission of a final plat application no later than March 10, 2028, are specific conditions of final plat approval. These conditions and improvements may be installed or financially guaranteed in

phases, provided the development each phase has adequate infrastructure installed and approved or financially guaranteed to function independently in accordance with City standards and the applicable conditions of final plat approval. If all conditions of approval and public improvements are not completed and approved or financially guaranteed by March 10, 2028, then preliminary plat extension approval will need to be reviewed following a public hearing. The Developer is entitled to request an additional extension for the preliminary plat extension without the need for a public hearing if the request is submitted no earlier than six (6) months but no less than sixty (60) days prior to the expiration of the preliminary plat approval. §12-2-11-G (1), Helena Montana Code of Ordinances.

4. Guarantee Plan: The Developer agrees to the installation or financial guarantee of continued platting and development of the Property and the completion of the above conditions of approval of the preliminary plat extension of the Shopko Minor Subdivision in accordance with the provisions of this Agreement.

5. Future Preliminary Plat: If during the period of this extension the Developer submits an application for a new preliminary plat for the above Property to accommodate final platting in accordance with §12-2-11-G (1), and such preliminary plat is approved, the conditions of such approval will control over the previous conditions of approval of March 10, 2028, and extended by this and prior agreements.

6. Inspection: Representatives of the City have the right to enter upon the Property at any reasonable time in order to inspect it and determine if the Developer is in compliance with this Agreement, and the Developer authorizes the City and its representatives to enter upon and inspect the Property at any reasonable time.

7. Warranty: The Developer warrants against defects in the public improvements installed by Developer for a period of one (1) year from the date of written acceptance or approval thereof by the City, regardless of any lesser warranty periods provided by Developer's contractors and suppliers.

8. Governing Law: This Agreement shall be construed under and governed by the laws of the State of Montana. In the event of litigation concerning this Agreement, venue is in the First Judicial District Court, Lewis & Clark County, State of Montana.

9. **Modifications or Alterations:** No modifications or amendments to this Agreement are valid or binding, unless in writing and signed by the parties hereto.

10. **Invalid Provision:** The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions of this Agreement, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision had been omitted.

11. **Waiver:** No waiver of any provision of this Agreement will be deemed to constitute a waiver of any other provision, nor will it be deemed to constitute a continuing waiver unless expressly provided for; nor will the waiver of any default under this Agreement be deemed a waiver of any subsequent default or defaults of the same type. The City's failure to exercise any obligation under this Agreement will not constitute the approval of any wrongful act by the Developer or the acceptance of any improvement.

12. **Indemnification:** The Developer hereby expressly agrees to indemnify and hold the City harmless against any and all claims, costs and liability of every kind and nature, for injury to or damage sustained by any person or entity in connection with or on account of the performance of work at the Property and elsewhere pursuant to this Agreement due to any intentional or negligent act, whether by commission or omission, by Developer or Developer's agents, assigns, employees or contractors. The Developer further agrees to aid and defend the City if the City is named as a defendant in any action concerning the performance of work pursuant to this Agreement, except where such suit is brought by the Developer. The Developer is not an agent or employee of the City.

13. **Successors:** This Agreement is binding upon and inures to the benefit of the parties hereto and their respective heirs, successors and assigns.

IN WITNESS WHEREOF, the parties have entered into this Agreement the day and year first above written.

CVSA HELENA, LLC

By _____

Michael Mossman, Property Owner

CITY OF HELENA, MONTANA

By _____
Wilmot J. Collins, Mayor

By _____
Emily Dean, Commissioner

By _____
Melinda Reed, Commissioner

By _____
Sean Logan, Commissioner

By _____
Andy Shirliff, Commissioner

ATTEST:

APPROVED AS TO FORM:

By _____

By _____
Dannai Clayborn, City Clerk Rebecca Dockter, City Attorney



Travis Goodrich, Planner I

**Community Development
Department**
316 North Park Avenue, Room 445
Helena, Montana 59623

Phone: 406-447-8490
Direct: 406-447-8448
Email:
tgoodrich@helenamt.gov

helenamt.gov

Date: February 24, 2025

NOTICE OF CITY COMMISSION MEETING

The Helena City Commission will hold a meeting on Monday, March 10, 2025, at 6:00pm as a hybrid in-person and online meeting utilizing the Zoom platform. The meeting will serve to consider the following item:

Consider an extension of the Shopko Minor Subdivision preliminary plat from March 2025 to March 2028 as shown on certificate of survey 3171732, for property legally described as: Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732. The Proposed subdivision is located on the northeast corner of North Montana Avenue and East Custer Avenue intersection in the City of Helena, Montana.

On April 25, 2022, the Helena City Commission approved the preliminary plat for the Shopko Minor Subdivision. This approval was originally for three (3) years, with the latest expiration of that approval being April 2025. The current preliminary plat extension request would extend the approval until March 10, 2028.

In person attendance to the City Commission Meeting will take place in the Commission Chambers of the City/County Building, Room 330 @ 316 N. Park Avenue, Helena, MT 59623.

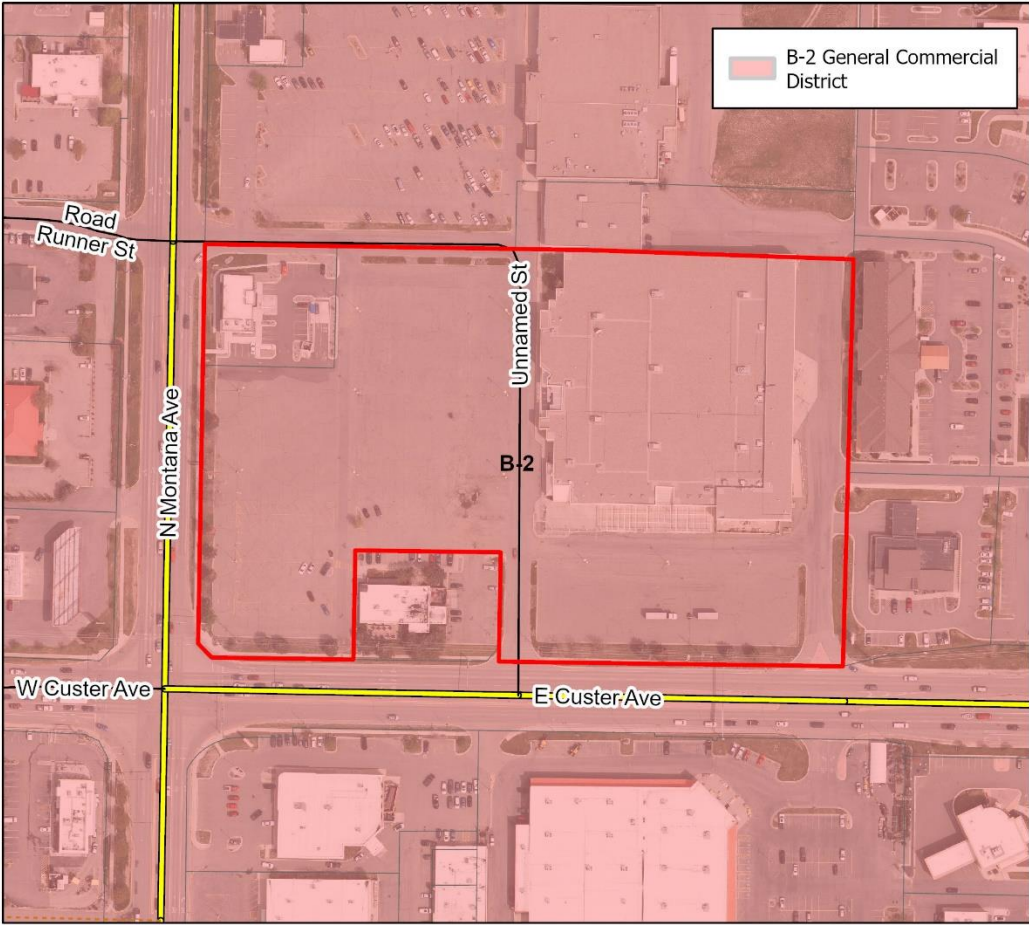
The Helena City Commission hearing can be accessed via Zoom at:

<https://zoom.helenamt.gov/c/36053471/publicmeetings>

The City Commission will consider all written and oral comments. Written public comment will be taken up to and at the above meetings. If you wish to submit written comments prior to the meeting, please submit them using the Community Development Department's comment form found here (<https://www.helenamt.gov/Departments/Community-Development/Planning>) or provide them via email to citycommunitydevelopment@helenamt.gov. Comments can also be sent via USPS to City of Helena Community Development, 316 N. Park Avenue, Room 445, Helena, MT 59623.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Ellie Ray, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: Phone 406-447-8490, TTY Relay Service 1-800-253-0491, or 771, Email to: citycommunitydevelopment@helenamt.gov, Mail and physical location 316 N. Park Avenue, Room 445, Helena, MT 59623.

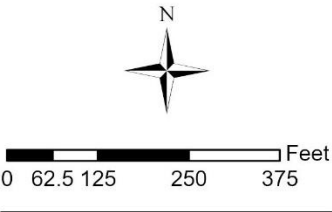
3101 N Montana Ave Zoning Map



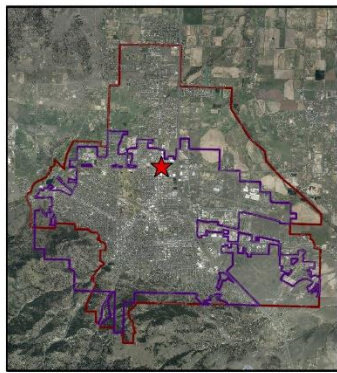
- 3101 N Montana Ave
- Divided 4-Lane
- Paved
- Driveway
- MT Parcels w Condos



Community Development
City/County Building
316 North Park Avenue, Rm. 445
Helena, MT 59623



Legal Description: SHOPKO
MINOR SUBD, S17, T10 N,
R03 W, Lot 1A-1A, COS
#3171732





Travis Goodrich, Planner I

Community Development Department
316 North Park Avenue, Room 445
Helena, Montana 59623

Phone: 406-447-8490
Direct: 406-447-8448
Email: tgoodrich@helenamt.gov

helenamt.gov

STAFF MEMORANDUM

DATE: February 28, 2025

TO: Honorable Mayor Collins
Members, Helena City Commission
Tim Burton, City Manager

FROM: Travis Goodrich, Planner I

SUBJECT: **Consider an extension of the Shopko Minor Subdivision located on the northeast corner of North Montana Avenue and East Custer Avenue in Helena, Lewis and Clark County, Montana from March 2025 to March 2028.**

OVERVIEW

On April 25, 2022, the Helena City Commission granted preliminary plat approval for the Shopko Minor Subdivision, located at the northeast corner of North Montana Avenue and East Custer Avenue. This preliminary plat approval was for three (3) years and is set to expire in April 2025. Unless extended by the City in accordance with City Code Section 12-2-11(G), the project would need to reinitiate the minor subdivision review and approval process. The applicant is requesting a three-year extension, from March 2025 to March 2028.

There have been no material changes to the application since the original approval, and significant progress has been made toward meeting the conditions of approval. A new fire hydrant northeast of lot 1A-1A-2 was installed and accepted in September 2022, and any new infrastructure will comply with all City of Helena design standards, codes, and ordinances at the time of plan submittal.

Requiring re-application would delay progress, resulting in negative impacts on the timing and availability of lease options for potential tenants while also increasing overall development costs. Granting the three-year extension would provide adequate time for the remaining development to be finalized, ensuring continued progress in alignment with the approved development plan.

GENERAL INFORMATION

Extension Request Date: January 10, 2025

City Commission Date: March 10, 2025

Applicant/Owner: Michael Mossman
CVSA Helena, LLC
4350 Von Karman Ave. Ste 200
Newport Beach, CA, 92660

Engineer: Josh French,
Stahly Engineering
3530 Centennial Drive
Helena, MT, 59601

Original Legal description: Lot 1A-1A of the amended plat of lot 1A-1 of Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, as shown on the plat filed under Document No. 3171732.

General Location: Northeast corner of North Montana Avenue and East Custer Avenue in Helena Lewis and Clark County.

BACKGROUND

On April 25, 2022, the Helena City Commission approved the preliminary plat for the Shopko Minor Subdivision. The proposed subdivision is located at the northeast corner of North Montana Avenue and East Custer Avenue and was designed to accommodate commercial development opportunities.

On December 19, 2022, the applicant submitted a request for final plat approval for a 4-lot minor subdivision. However, before the City Commission meeting, the applicant requested that the item be withdrawn and tabled until January 23, 2023.

On January 5, 2023, the applicant's representative asked that 2 of the 4 lots approved through the preliminary plat process, be final platted with the remaining 2 to be final platted at a later date.

On January 23, 2023, the City Commission approved the final plat for the Shopko Minor Subdivision, creating two lots while maintaining the intent to develop the remaining two tracts in the future.

PRELIMINARY PLAT EXTENSION EVALUATION

Per the applicant's preliminary plat extension narrative (attached), the reason for the requested extension is *"to continue platting and redeveloping the Shopko Minor Subdivision according to the Preliminary Plat Approval and avoid any delays or suspension in active progress. Re-application would delay progress by at least a year for regulatory review, resulting in a negative impact on the timing and availability of lease options the developer may offer potential tenants while also increasing the overall development costs, all of which would affect the project feasibility in the current market."*

When the preliminary plat was reviewed and approved in April 2022, it was anticipated that the redevelopment of the Shopko Minor Subdivision would occur in phases to accommodate necessary coordination with neighboring lot owners and development constraints. The approval of the preliminary plat provided the City an opportunity to review area-wide infrastructure, including transportation access, stormwater management, and utility service needs, ensuring compliance with applicable standards.

Since the preliminary plat approval, the developer has demonstrated a commitment to progressing with the subdivision. Significant progress has been made toward meeting the

conditions of approval, *“including the installation and acceptance of a fire hydrant northeast of lot 1A-1A-2 in September 2022.”* Additionally, any future infrastructure installation will comply with all City of Helena design standards, codes, and ordinances at the time of plan submittal.

The applicant has indicated that the delay in final plat approval was due to ongoing coordination with adjacent property owners regarding development constraints, which is outside of the applicant’s direct control. Progress has been made toward resolving these constraints, and the requested extension would allow for the continued development of the subdivision in a manner consistent with the original approval.

Granting a three-year extension of the preliminary plat approval would support the redevelopment of the currently unoccupied Shopko building and provide infill development consistent with the City of Helena Growth Policy. The extension would not create any known disruptions to service provisions or public facilities in the project area and would allow the applicant to proceed without unnecessary regulatory delays that could negatively impact project feasibility.

Evaluation Criteria:

The City Commission must consider the criteria in City Code Section 12-2-11(G) when evaluating an extension request; these criteria include:

- A. Changes in the subdivision regulations since preliminary plat approval and whether the subdivision is substantially compliant with the new regulations;**
There have been no changes to the subdivision regulations since preliminary plat approval of the Shopko Minor Subdivision in April 2022. Therefore, the subdivision is substantially compliant with current regulations.

- B. Phasing of the subdivision and the ability for existing development to be served by City services independent of future improvements;**
Existing development will continue to be served by City services independent of future improvements.

- C. Dependence on other development on any public infrastructure to be installed with the subdivision; and**
The Shopko Minor Subdivision is not dependent on other developments for infrastructure and no other developments are dependent upon Shopko Minor Subdivision for infrastructure.

- D. Whether or not any changes to the primary criteria impacts identified in the original preliminary plat approval or any new information not previously considered exists that creates any new potentially significant adverse impacts that would support denial of the subdivision extension request. Additional**

conditions may not be imposed as a condition of extension of the preliminary plat approval. (Ord. 3245, 10-29-2018)

There are no material or substantive changes to the primary impacts identified in the original preliminary plat approval. Further, there is no new information identified that was not previously considered that will create any new potentially adverse impacts.

PUBLIC COMMENT AND ENGAGEMENT

Letters were sent to adjacent property owners (via first class mail) at least 10 days prior to the City Commission meeting per (12-5-2 (D)).

STAFF CONCLUSION and RECOMMENDED MOTION

Extending the preliminary plat for an additional three (3) years, to March 10, 2028, would allow the developer to continue the platting and redevelopment of the Shopko Minor Subdivision and avoid any delays or suspension in progress. Staff conclude that this extension request is consistent with the extension review criteria.

Motion for Consideration – Preliminary Plat

Move to approve a preliminary plat extension until March 10, 2028, for the Shopko Minor Subdivision for the property generally located on the northeast corner of North Montana Avenue and East Custer Avenue, in Helena, Lewis and Clark County, Montana.

Documents Attached (Included in the NOVUS Submittal):

- Original COS 3171732
- Shopko Minor Preliminary Plat Extension Application
- Preliminary Plat Extension Agreement
- Shopko Minor Preliminary Plat Extension Public Notice
- Shopko Minor Staff Memorandum
- Shopko Minor Original Preliminary Plat Approval Minutes
- Shopko Minor Original Preliminary Plat Facts & Findings
- Shopko Minor Original Preliminary Plat Draft COS (05/04/2022)
- Applicant’s Extension Time Extension Review Criteria
- Shopko Minor Final Plat Staff Memo
- Shopko Minor Final Plat Approval Minutes
- Shopko Minor Final Plat COS 3408331
- I-Tax Documentation
- Deed 03171201
- Deed 3386367

CITY OF HELENA
City Commission Meeting
April 25, 2022 - 6:00 PM
Zoom Online Meeting; <https://zoom.us/j/93783244876>
& Commission Chambers, City-County Building, Room 330

Time & Place

A regular City Commission meeting was held on Monday, April 25, 2022 at 6:00 p.m. via Zoom Online Meeting ID: <https://zoom.us/j/93783244876> and in the City Commission Chambers, Room 330.

Call to Order and Roll Call

(00:00:15) Mayor Collins requested City Clerk Clayborn call roll call: Interim City Attorney Coate, Interim City Manager Burton, Commissioner Dean, Commissioner Feaver, Commissioner Logan, Commissioner Reed and Mayor Collins all responded present and participated in person, with exception of Commissioner Reed who participated virtually.

Pledge of Allegiance

(00:01:04) Mayor Collins asked those persons present to please stand and join him in the pledge of allegiance.

Minutes

(00:01:30)

- A. April 6, 2022 – City Commission Administrative Meeting
- B. April 11, 2022 – City Commission Meeting

With no objections, the minutes were entered into the record as written.

Presentations

- A. Confirmation of Probationary Firefighter Adam Harrington

(00:02:00) Fire Chief, Jon Campbell presented Item A to the City Commission.

(00:03:00) Mr. Harrington was sworn in by Mayor Collins.

(00:04:19) Commissioner Feaver spoke in favor of the confirmation and congratulated Mr. Harrington.

Proclamations

- A. National Small Business Week 2022

(00:04:40) Mayor Collins read the Proclamation.

Consent Agenda

(00:08:19)

- A. The Montana History Foundation has awarded the City \$10,000 for the Helena Fire Tower Rehabilitation.
- B. Grant Award Acceptance for Old Shooting Range Improvement Project as proposed and approved by the Missouri River RAC in September of 2021 for \$47,150.
- C. Consider final passage of an ordinance pre-zoning prior to annexation to B-2 (General Commercial) for property legally described as Tract B1 as shown on Certificate of Survey filed under document No. 3203658, generally located mile north of the East Custer Avenue and North Washington Street intersection.
- D. Consider final passage of an ordinance pre-zoning prior to annexation to R-4 (Residential) for property legally described as a 9.123-acre Portion of Tract A-1-A-1-A-1-A-1-A-1 of the Amended Plat of the Crossroads at Mountain View Meadows Subdivision Document No. 3386391, generally located on the northeast corner of Runkle Parkway and Alpine View Drive.

(00:13:08) Commissioner Dean made a motion to accept Consent Agenda Items A through D. Commissioner Logan seconded the motion.

(00:13:35) There were no public comments.

(00:13:42) The motion carried 5:0.

Communications/Proposals from the Commissioners

(00:14:00) Commissioner Logan congratulated Mr. Harrington on his confirmation.

(00:14:50) Commissioner Reed thanked staff and Interim City Manager Burton for the land use presentation presented at the previous Administrative Meeting.

Report of the City Attorney

(00:15:40) Interim City Attorney Coate had nothing to report.

Report of the City Manager

(00:15:56) Interim City Manager Burton had nothing to report.

Communications from the Helena Citizens Council

(00:16:17) HCC representative, Lowell Chandler had nothing to report.

Regular Items

- A. Consider the preliminary plat for the Shopko Minor Subdivision creating 4 new lots from 10.86 acres and to adopt the findings of fact and the conditions contained therein for the property legally described as Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732.

(00:25:20) Planner II, Michael McConnell addressed the Commission and gave a joint report on Regular Items A and B.

(00:32:57) Commissioner Feaver and Commissioner Dean questioned what was proposed for the existing vacant Shopko building.

(00:33:40) Discussion was had between city staff and Commissioner Dean surrounding the disadvantage listed in the meeting packet that should the variance be approved, there can be no extensions past where the proposed lot ends, and no other connections can be made past this point on a pressurized service line.

(00:36:15) The project engineer, Greg Wirth of Stahly Engineering addressed the Commission on behalf of the property owners.

(00:41:30) There were no public comments.

(00:42:45) Commissioner Dean made a motion to conditionally approve the preliminary plat for the Shopko Minor Subdivision creating 4 new lots from 10.86 acres and to adopt the findings of fact and the conditions contained therein for the property legally described as Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732. Commissioner Logan seconded the motion.

(00:43:22) Commissioner Dean spoke in support of the new development coming to this area.

(00:43:54) The motion carried 5:0.

- B. Consider a variance to 12-4-7(B) of the City of Helena Subdivision Regulations to allow variations from city wastewater system standards for the Shopko Minor Subdivision.

(00:41:51) Commissioner Logan made a motion to Approve a variance to §12-4-7(B) of the City of Helena Subdivision Regulations to allow variations from city wastewater system standards for the Shopko Minor Subdivision. Commissioner Dean seconded the motion. The motion carried 5:0.

- C. Consider Final Passage of an Ordinance Pre-zoning Property described as Tract A on the Certificate of Survey Identified as Document No. 3360858, and all of Blocks 4, 5, 6, and 9 of the Highland Park Subdivision, Lewis and Clark County, Montana, as R-2 (Residential) and R-3 (Residential).

(00:17:30) Planner II, Michael McConnell addressed the Commission and recommended Item C be tabled by request of the applicant.

(00:17:56) Commissioner Logan made a motion to table the Final Passage to the call of the City Manager of an Ordinance Pre-zoning Property described as Tract A on the Certificate of Survey Identified as Document No. 3360858, and all of Blocks 4, 5, 6, and 9 of the Highland Park Subdivision, Lewis and Clark County, Montana, as R-2 (Residential) and R-3 (Residential). Commissioner Feaver seconded the motion.

(00:18:36) Commissioner Feaver asked how Item C would be impacted if it were to be tabled. Staff explained this motion would delay the passage of zoning, however could not speak to whether the applicant would resubmit at a later date.

(00:21:37) Pat McKelvey addressed the Commission and spoke in opposition to the current proposal as it exists due to the potential fire hazard and the risks surrounding an evacuation.

There were no further public comments.

(00:24:10) The motion carried 5:0.

Public Communications

(00:46:16) Sarah Perry, President of Save Helena Westside addressed the Commission and spoke in opposition to the proposed development and gave general public comment about how wildfire and evacuation concerns are being considered within the subdivision process.

(00:51:30) There were no further public comments.

(00:51:45) Commissioner Feaver thanked Ms. Perry for her comments and expressed concern for Regular Item C being tabled at this time.

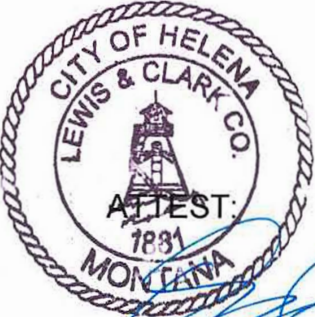
(00:53:20) Mayor Collins explained it was the developer's prerogative to delay the project or not, and the Commission did not have a say in that choice.

(00:53:30) Commissioner Feaver explained the law seemed to gravitate in support of the developer regardless of the public interest or public safety.

(00:54:56) There were no further comments.

Adjournment

(00:55:02) There being no further business to come before the City Commission, the meeting adjourned at 6:55 p.m.




MAYOR


CLERK OF THE CITY COMMISSION



Michael McConnell, Planner II
Community Development Department
316 North Park Avenue, Room 402
Helena, MT 59623

Phone: 406-447-8492
Fax: 406-447-8460
Email: mmcconnell@helenamt.gov

helenamt.gov

Date: April 25, 2022

To: Tim Burton – Interim City Manager

From: Michael McConnell – Planner II

Subject:

Consider a preliminary plat for the Shopko Minor Subdivision creating 4 new lots from 10.86 acres. The subdivision is located on the northeast corner of North Montana Avenue and East Custer Avenue.

Consider a variance to subdivision regulation §12-4-7(B) to allow an existing pressurized service line where a wastewater main would be required.

Overview

The applicant is requesting preliminary plat approval for the Shopko Minor Subdivision. This request is a replat of Lot 1A-1A of the Shopko Minor Subdivision. This property is located on the northeast corner of North Montana Avenue and East Custer Avenue. The proposal creates 4 new lots including the remainder of Lot 1A-1A-1.

Currently on site there is a stand alone restaurant on its own parcel, a recently constructed bank building which currently is on a leasable space to be converted into its own lot with final plat approval and a large vacant big box storefront.

There are no new streets or infrastructure proposed with this subdivision. The property is within the city limits and zoning for the property will remain B-2 (General Commercial).

General Information

Application Date: July 1, 2021
Completeness: July 29, 2021
Sufficiency: March 8, 2022

Meeting Date: Planning Board – Not Required
City Commission – April 25, 2022

Applicant: Raider Hill Advisors
757 Third Avenue, 15th Floor, New York, NY 10017

Property Owner: 3101 Montana Avenue LLC
780 3rd Avenue, 18th Floor, New York, NY 10017

Representative: Greg Wirth
Stahly Engineering & Associates

3530 Centennial Dr. Helena MT, 59601

Legal Description:	Lot 1A-1A of the Amended Plat of Shopko Minor Subdivision Filed under Doc. No. 3171732
General Location:	Northeast corner of North Montana Avenue and East Custer Avenue.
Present Land Use:	Commercial
Adjacent Land Uses & Zoning:	North: Commercial – (B2) South: Commercial – (B2) East: Commercial – (B2) West: Commercial – (B2)
Current Zoning:	B2 – General Commercial
Size:	10.86 acres

Discussion:

As of March 28, 2022, no public comments have been received regarding this application.

Recommendation

Move to conditionally approve the preliminary plat for the Shopko Minor Subdivision creating 4 new lots from 10.86 acres and to adopt the findings of fact and the conditions contained therein for the property legally described as Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732.

Evaluation

Draft Findings of Fact

Shopko Minor Subdivision

The Helena City Commission will consider the staff report, information submitted in the application for the preliminary plat, other related information, the subdivision review criteria set forth in §76-3-608, MCA, and the City Code of Helena including the City of Helena’s Subdivision Regulations in Title 12, in evaluating the subdivision proposal. Based upon this review and after considering the applicant’s preferences for mitigations of impacts from this subdivision, the Helena City Commission makes the following Findings and Conclusions:

1. Impacts to Agriculture

Findings:

- A. Chapter 12 of the Helena 2011 Growth Policy, Subdivision Review states:

Agriculture is defined as the use of land for growing, raising, or marketing of plants or animals to produce food, feed, and fiber commodities. Examples of agricultural activities include, but are not limited to, cultivation and tillage of the soil; dairying; growing and harvesting of agricultural or horticultural commodities; and raising livestock, fur-bearing animals, or poultry. Agriculture does not include gardening for personal use, keeping house pets,

kenneling, or landscaping for aesthetic purposes.

- B. The property is located in the City of Helena in an area with a zoning classification of B2, a zoning district for which commercial uses and higher density residential are allowed by right. The property is surrounded entirely by development in the City which mainly consists of commercial operations built at an urban density.
- C. There are no agricultural uses in the vicinity.

Conclusion:

This proposed minor subdivision will not have significant adverse impacts on agricultural production.

2. Impacts to Agricultural Water User Facilities

Findings:

- A. Chapter 12 of the Helena 2011 Growth Policy, Subdivision Review states:
Agricultural water user facilities are defined as facilities that provide water for irrigation and stock watering for the production of agricultural goods. They include, but are not limited to, reservoirs, ponds, ditches, pipes, and other water conveying facilities.
- B. The proposed lots of the subdivision will utilize city water and wastewater and is located a substantial distance from the nearest agricultural users.
- C. This subdivision will not have a significant impact on depleting surface or ground waters and will not have a significant impact on agricultural water user facilities.

Conclusion:

This proposed minor subdivision will not have significant adverse impacts on agricultural water user facilities.

3. Impact to Local Services

Findings:

- A. Chapter 12 of the Helena 2011 Growth Policy, Subdivision Review, defines “Local Services” *as all services provided to the public by the City of Helena, other local governmental bodies, or public utilities, including, but not limited to, transportation systems and non-motorized facilities, law enforcement, fire protection, drainage structures, water supply, sanitary sewage disposal, solid waste collection and disposal, parks, and schools.*
- B. §12-2-15, Helena City Code requires public improvements be installed in conformance with plans, specifications, and a construction schedule approved by the city.
- C. Any new infrastructure or stormwater elements need to be installed and approved by the Public Works Department prior to final plat. **(Subdivision Condition #1)**

Transportation

- A. The property is located on the corner of North Montana Avenue and East Custer Avenue

giving the newly created lot access to the wider city transportation network.

- B. Both North Montana Avenue and East Custer Avenue are classified as Minor Arterials at this location in the 2014 Update to the Helena Area Long Range Transportation Plan.
- C. North Montana Avenue and East Custer Avenue are MDT rights of way.
- D. There are no changes to access from these rights of way. Any future changes to access from these rights of way would require a permit from MDT.
- E. Minor Arterials are capable of handling from 5,000 to 15,000 trips per day.
- F. The submitted traffic impact study shows Custer Avenue carrying 21,300 trips per day.
- G. The submitted traffic impact study shows Montana Avenue carrying 17,500 trips per day.
- H. The submitted traffic impact study estimates that at full build out this subdivision would produce 4,034 new trips per day.
- I. Any upgrades to Montana Avenue or Custer Avenue would require MDT approval.

Non-Motorized

- A. Currently the property has sidewalks on both the Montana Avenue and Custer Avenue frontages.
- B. Most public rights of way in the immediate area have sidewalks which provide pedestrian links to the wider area.

Stormwater

- A. The addition of 3 new lots with its associated development will not have an impact on the overall storm water situation in the area.
- B. Any new stormwater infrastructure needs to be in easements and transferred to the city.
- C. No new stormwater facilities are proposed with this development.

Water/ Wastewater

- A. This development will utilize existing water and wastewater facilities and will have a negligible impact on them as a result of new development on site.
- B. The applicant has submitted for a variance to §12-4-7(B) of the cities subdivision regulations to allow an existing pressurized wastewater service.
- C. A new fire hydrant must be installed northeast of lot 1A-1A-2 prior to final plat review.
(Subdivision Condition #2)

Other Services

- A. Medical and ambulance services are available from St. Peter's Hospital; police and fire protection services are provided by the City of Helena.
- B. The City of Helena, in accordance with State laws will provide solid waste disposal services.
- C. Cash in lieu of parkland dedication will be provided at final plat. The Parks Board reviewed this proposal at their April 6, 2022, meeting and approved of the cash in lieu payment unanimously.
- D. A final amount will be determined during the final platting process in accordance with §12-2-17(2).

Conclusion:

This proposed minor subdivision, as conditioned, will not have significant adverse impacts on local services.

4. Impact to the Natural Environment

Findings:

- A. Chapter 12 of the Helena 2011 Growth Policy, Subdivision Review, defines the "Natural Environment" *as the physical conditions that exist within a given area, including, but not limited to, land, topography, climate, air quality, surface and ground water, wetlands and riparian areas, floodplains, minerals, flora, fauna, noise, light, and objects of historic, cultural, and aesthetic significance.*
- B. The subject property is not within any natural drainage or environmentally sensitive area.
- C. The proposed subdivision will utilize city water and wastewater mains.
- D. Noise or light associated with development of the subdivision is expected to be consistent with the existing urban uses in the area.
- E. No floodplains, minerals, or objects of historic, cultural, and aesthetic significance were identified on the subject property.

Conclusion:

This proposed minor subdivision will not have significant adverse impacts on the natural environment.

5. Impacts to Wildlife and Wildlife Habitat

Findings:

- A. Chapter 12 of the Helena 2011 Growth Policy, Subdivision Review, defines "Wildlife" as *animals that are not domesticated or tamed.*

"Wildlife Habitat" is defined as an area containing the environmental conditions essential to wildlife for feeding and forage, cover, migration, breeding, rearing, nesting, or buffers from

those areas. It also includes areas essential to the conservation of species protected by the Endangered Species Act or of special interest or concern to the State of Montana.

- B. The proposed minor subdivision is surrounded by urban uses.
- C. There is no known habitat located on the property or habitat essential to the conservation of species protected by the Endangered Species Act or of special interest or concern to the State of Montana.
- D. The 2019 Growth Policy notes that rural areas are better suited for wildlife and that urban areas like the City of Helena are not intended for wildlife habitat.
- E. Development of property within city limits may help reduce pressure to develop land located in the county, reducing the pressure to develop larger areas of potential wildlife habitat.

Conclusion:

This proposed minor subdivision will not have significant adverse impacts wildlife or wildlife habitat.

6. Impacts to Public Health and Safety

Findings:

- A. Chapter 12 of the Helena 2011 Growth Policy, Subdivision Review, defines “Public Health and Safety” as *a condition of wellbeing and security for individuals and the population as a whole within the community.*
- B. Safe water, wastewater treatment, and adequate storm water facilities are important components of public health and safety and will be provided with this subdivision.
- C. The applicant has submitted for a variance to §12-4-7(B) of the cities subdivision regulations to allow an existing pressurized wastewater service.
- D. The Helena Police and Fire Departments serve the property and help protect the subdivision from fire, and other dangers.
- E. Subdivisions need adequate fire hydrants installed to provide fire protection to the property. The city, in reviewing fire protection final plans, will determine if the hydrant spacing and fire flows meet fire code requirements.
- F. A new fire hydrant must be installed northeast of lot 1A-1A-2 prior to final plat review.
(Subdivision Condition #2)
- G. There may be liquefaction issues in this area, but this impact will be mitigated by using appropriate building techniques.

Conclusion:

This proposed minor subdivision, as conditioned, will not have significant adverse impacts on public health and safety.

7. Survey Requirements

Findings:

Compliance with survey requirements cannot be evaluated until the final plat is reviewed for approval.

Conclusion:

Survey requirements will be reviewed for completeness upon submission of final plat for approval and a copy in digital format for City records.

8. Helena Subdivision Regulations

Findings:

- A. §12-1-5 of the Helena City Code, Helena Subdivision Ordinance, Relationship to Zoning Ordinance states “*Newly subdivided or replatted lands must conform to the requirements and provisions of the underlying zone as provided in the zoning ordinance, title 11 of this code, as amended. This title shall apply to any and all areas under the jurisdiction of the city.*”
- B. Current structures on site include a bank, standalone restaurant and large, big box structure.
- C. All current and future structures are and must remain in compliance with Chapter 11 of the Helena City Code with respect to parking, landscaping, district dimensional standards and all other aspects of the Helena City Code and City of Helena Engineering Standards.
- D. All future developments will have to be in compliance with the City of Helena Zoning Ordinance, including all setbacks, lot coverage, parking, landscaping and signage regulations.
- E. §76-3-608 (3) (d), MCA and §12-4-6, Helena City Code, requires legal and physical access to each parcel in new subdivisions. This property has legal and physical access on both North Montana Avenue and East Custer Avenue.
- F. The applicant has submitted for a variance to §12-4-7(B) of the cities subdivision regulations to allow an existing pressurized wastewater service.

Conclusion:

The minor subdivision with the completion of the proposal, as conditioned, complies with the applicable subdivision requirements.

9. Local Subdivision Review Procedure

Findings:

A public hearing is not required for minor subdivisions in which only one new lot is created. The

Planning Board is not required to review this application. City Commission will review this application at the Commission meeting to be held at 6:00 p.m., Monday, April 25, 2022.

Conclusion:

The subdivision review and approval process are consistent with the requirements of the Montana Subdivision and Platting Act.

10. Easements

Findings:

Per Helena City Code §6-6-17, §6-2-6, and §6-3-4, city infrastructure must be located in right-of-way, city property or in easements to the city. Therefore, easements to the city must be provided to accommodate access and maintenance of city-owned and maintained infrastructure.

- A. §12-4-7, Helena Subdivision Regulations, states “*Easements must be provided for utilities, drainage, and pedestrian access not located in public right of way.*” All utilities or other infrastructure that will be maintained by the City of Helena is existing and are within proposed street ROW or easements. **(Subdivision Condition #1)**

Conclusion:

The proposed subdivision complies with the provision of easements.

11. Legal and Physical Access

Findings:

- A. §76-3-608 (3) (d) MCA states a subdivision must be reviewed for “*the provision of legal and physical access to each parcel within the proposed subdivision and the required notation of that access on the applicable plat and any instrument of transfer concerning the parcel.*”
- B. National Avenue and Idlewild Court will provide legal and physical access each of the proposed lots. Lots will be assigned addresses from the roads in which they access after final plat approval.

Conclusion:

The proposal provides legal and physical access to all proposed subdivision lots.

12. Post Preliminary Plat Approval

Findings:

In light of these Findings and Conclusions, the Helena City Commission hereby conditionally approves the preliminary plan for the Shopko Minor Subdivision, creating 4 lots from approximately 10.8 acres in the B-2 (General Commercial). The conditions of approval herein set forth are additional requirements to mitigate the impacts identified in the previous Findings that are not fully resolved by applicant’s proposal. The evidence supporting the reasons for these conditions are contained in the City staff report to the City Commission.

Final plat approval may be granted if:

- A. Applicant may receive final plat approval upon completion of the applicant’s proposal as set forth in applicant’s preliminary plat application as accepted and modified by these additional conditions. This approval is in force for three (3) calendar years, except when

extended as provided by law.

B. Satisfies any conditions of approval;

Staff is recommending the following conditions:

- a. Any new infrastructure or stormwater elements needs to be installed and approved by the Public Works Department prior to final plat.
 - b. A new fire hydrant must be installed northeast of lot 1A-1A-2 prior to final plat review.
- C. In accordance with Sections §76-3-507, MCA and §18-2-122, MCA, the plans for the public improvements must be complete and in compliance with standards of the City of Helena and the State of Montana, and bear the seal of a professional engineer for the engineering, a professional land surveyor for land surveying and a licensed architect for the architectural; and
- D. The improvements are either constructed to completion and accepted by the City, or, pursuant to §76-3-507, MCA, the applicant either:
- a. provides a bond or other reasonable security, in amount and with surety and conditions satisfactory to the City Commission, providing for and securing the construction and installation of the improvements within 18 months from the date of final plat approval. Reasonable time extension may be granted by the City Commission provided binding or other security is also extended. The amount of the bond or security may be reduced in accordance with the completion and final City acceptance of portions of the required improvements, or
 - b. applies for and receives approval by the City Commission for an incremental payment or guarantee plan.
- E. This preliminary plat approval by itself does not constitute approval and acceptance of the design and plans for construction and installation of any public infrastructure for the subdivision. The City's approval and acceptance of public infrastructure is subject to future review and approval of the detailed design, plans, and final construction of that infrastructure in accordance with city standards.

Appeals Process:

76-3-625. Violations -- actions against governing body.

An applicant or other aggrieved party may appeal decisions made by the governing body pursuant to M.C.A §76-3-625.

Recommendation

Move to conditionally approve the preliminary plat for the Shopko Minor Subdivision creating 4 new lots from 10.86 acres and to adopt the findings of fact and the conditions contained therein for the property legally described as Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732.

1. Any new infrastructure or stormwater elements need to be installed and approved by the Public Works Department prior to final plat.
2. A new fire hydrant must be installed northeast of lot 1A-1A-2 prior to final plat review.

Growth Policy Analysis

The Shopko Minor Subdivision complies with the 2019 City of Helena Growth Policy as proposed. The goals and objectives of the 2019 Growth Policy are supportive of infill development, housing construction and utilizing existing infrastructure where possible.

Below are examples of goals and objectives that exemplify this support.

- [0.27] Promote efficient use of community infrastructure, services and resources, including efforts to:
- Increase energy efficiency;
 - Reduce vehicle trips;
 - Maintain air quality;
 - Minimize noise pollution.
- [0.41] Coordinate transportation investment with efficient land use patterns, making cycling and walking a practical transportation alternative.
- [0.42] Promote transportation facilities and land use patterns that support resource efficiency and reduce the output of greenhouse gasses.
- [0.78] Encourage infill development on vacant and under-utilized land within the city, directing growth to areas currently served by, or in close proximity to, existing infrastructure and that harmonizes with the character of existing neighborhoods.
- [0.82] Encourage development patterns and proposals that promote efficient use of City infrastructure and resources.

AMENDED PLAT

AMENDING LOT 1A-1A OF THE PLAT OF THE SHOPKO MINOR SUBDIVISION, DOCUMENT NO.3171732
LOCATED WITHIN THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 10 NORTH, RANGE 3 WEST, P.M.M., LEWIS & CLARK COUNTY, MONTANA

SURVEY COMMISSION BY
3101 MONTANA AVENUE, LLC

OWNERS OF RECORD
3101 MONTANA AVENUE, LLC

BASIS OF BEARING
CITY OF HELENA LOW DISTORTION PROJECTION

PURPOSE OF SURVEY
TO SUBDIVIDE LOT 1A-1A INTO FOUR NEW LOTS.

LOT INFORMATION

GROSS AREA:	10.283 ACRES
LOT 1A-1A-1 AREA:	8.190 ACRES
LOT 1A-1A-2 AREA:	0.723 ACRES
LOT 1A-1A-3 AREA:	1.227 ACRES
LOT 1A-1A-4 AREA:	0.683 ACRES

PHYSICAL AND LEGAL ACCESS
WE, THE UNDERSIGNED OWNERS OF THE PROPERTY HEREIN DESCRIBED, DO HEREBY CERTIFY THAT THE LEGAL AND PHYSICAL ACCESS IS PROVIDED OR ASSURED BY THE "DECLARATION OF RESTRICTIONS AND GRANT OF EASEMENTS" RECORDED IN BOOK M15, PAGE 3109, RECORDS OF LEWIS AND CLARK COUNTY, MONTANA.

RESTRICTIVE COVENANTS
RESTRICTIVE COVENANTS EXIST FOR THE LAND WITHIN THIS SUBDIVISION AND ARE RECORDED IN BOOK _____, PAGE _____, ON FILE AT THE LEWIS AND CLARK COUNTY CLERK AND RECORDER'S OFFICE.

CERTIFICATE OF WAIVER OF PARKLAND DEDICATION AND ACCEPTANCE OF CASH IN LIEU THEREOF

I, _____, CITY CLERK OF HELENA, MONTANA, DO CERTIFY THAT THE FOLLOWING ORDER WAS MADE BY THE CITY COMMISSION OF HELENA AT A MEETING THEREOF HELD ON THE _____ DAY OF _____, 2021, AND ENTERED INTO THE PROCEEDINGS OF SAID BODY TO-WIT: "INASMUCH AS THE DEDICATION OF PARK LAND WITHIN THE PLATTED AREA OF LOT 1A-1A OF THE SHOPKO MINOR SUBDIVISION IS UNDESIRABLE FOR THE REASONS SET FORTH IN THE MINUTES OF THIS MEETING, IT IS HEREBY ORDERED BY THE HELENA CITY COUNCIL THAT LAND DEDICATION FOR PARK PURPOSES BE WAIVED AND THAT CASH IN LIEU OF PARK LAND IN THE AMOUNT OF _____ DOLLARS (\$ _____), BE ACCEPTED WITH THE PROVISIONS OF TITLE 76, CHAPTER 3, M.C.A."

IN WITNESS WHEREOF, I HAVE HEREUNTO AFFIXED THE SEAL OF HELENA, MONTANA

DATED THIS _____ DAY OF _____, 2020.

CITY OF HELENA - CLERK

CERTIFICATE OF DEDICATION

WE, THE UNDERSIGNED OWNERS OF THE PROPERTY DESCRIBED, DO HEREBY CERTIFY THAT WE HAVE CAUSED TO BE SURVEYED, SUBDIVIDED, AND PLATTED INTO LOTS BLOCKS, STREETS AND ALLEYS AS SHOWN BY THE PLAT HERETO ANNEXED THE FOLLOWING DESCRIBED TRACT OF LAND IN THE CITY OF HELENA, LEWIS AND CLARK COUNTY, TO WIT:

A TRACT OF LAND LOCATED IN THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 10 NORTH, RANGE 3 WEST, P.M.M., LEWIS & CLARK COUNTY, MONTANA; MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT (P.O.B.) WHICH IS THE NORTHWEST CORNER OF LOT 1A-1A OF THE SHOPKO MINOR SUBDIVISION, DOCUMENT NO.3171732, RECORDS OF LEWIS AND CLARK COUNTY:

- THENCE, NORTH 89° 10' 59" EAST A DISTANCE OF 529.45 FEET;
- THENCE, SOUTH 00° 49' 01" EAST A DISTANCE OF 7.00 FEET;
- THENCE, NORTH 89° 10' 59" EAST A DISTANCE OF 361.57 FEET;
- THENCE, SOUTH 00° 40' 57" EAST A DISTANCE OF 559.16 FEET TO A POINT ALONG THE SOUTHERLY RIGHT-OF-WAY OF CUSTER AVENUE;
- THENCE, SOUTH 89° 04' 58" WEST A DISTANCE OF 477.41 FEET ALONG SAID SOUTHERLY RIGHT-OF-WAY TO THE SOUTHEAST CORNER OF LOT 1B OF THE DAKOTA SQUARE MINOR SUBDIVISION PER DOCUMENT NO NUMBER 563441;
- THENCE, NORTH 00° 16' 20" WEST A DISTANCE OF 146.88 FEET TO THE NORTHEAST CORNER OF LOT 1B OF THE DAKOTA SQUARE MINOR SUBDIVISION PER DOCUMENT NUMBER 563441;
- THENCE, SOUTH 89° 29' 15" WEST A DISTANCE OF 199.96 FEET TO THE NORTHWEST CORNER OF LOT 1B OF THE DAKOTA SQUARE MINOR SUBDIVISION PER DOCUMENT NUMBER 563441
- THENCE, SOUTH 00° 16' 20" EAST A DISTANCE OF 148.29 FEET TO A POINT ALONG THE SOUTHERLY RIGHT-OF-WAY OF CUSTER AVENUE;
- THENCE, SOUTH 89° 04' 58" WEST A DISTANCE OF 162.86 FEET ALONG SAID SOUTHERLY RIGHT-OF-WAY;
- THENCE, NORTH 47° 04' 07" WEST A DISTANCE OF 44.94 FEET;
- THENCE, NORTH 17° 36' 55" WEST A DISTANCE OF 62.23 FEET TO A POINT ALONG THE WESTERLY RIGHT-OF-WAY OF MONTANA AVENUE;
- THENCE, NORTH 00° 41' 59" WEST A DISTANCE OF 476.98 FEET ALONG SAID WESTERLY RIGHT-OF-WAY TO THE POINT OF BEGINNING,

CONTAINING 10.283 ACRES, MORE OR LESS, ALONG WITH AND SUBJECT TO ALL EASEMENTS OF RECORD OR APPARENT ON THE GROUND.

THE ABOVE DESCRIBED TRACT OF LAND IS TO BE KNOWN AS SHOPKO MINOR SUBDIVISION. THE LANDS SHOWN ON THIS PLAT AS BEING DEDICATED TO THE USE OF THE PUBLIC, INCLUDING STREETS, ALLEYS, EASEMENTS AND OTHER PUBLIC IMPROVEMENTS, IS HEREBY DEDICATED, GRANTED AND DONATED TO THE CITY OF HELENA FOR SUCH USE.

CERTIFICATE OF EXCLUSION FROM D.E.Q. REVIEW

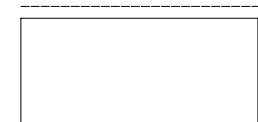
WE, THE UNDERSIGNED OWNERS OF THE PROPERTY HEREIN DESCRIBED, HEREBY CERTIFY THAT ALL LOTS CREATED BY THIS AMENDED PLAT ARE EXEMPT FROM D.E.Q. REVIEW IN ACCORDANCE WITH 76-4-125(1)(d)(iii), MCA BECAUSE THEY ARE LOCATED WITHIN THE JURISDICTION AREA OF THE CITY OF HELENA, WHICH HAS ADOPTED A GROWTH POLICY PURSUANT TO TITLE 76, CHAPTER 1, MCA AND WHICH IS A FIRST CLASS MUNICIPALITY. THE CITY COMMISSION HAS CERTIFIED TO D.E.Q., PURSUANT TO 76-4-127, MCA, THAT ADEQUATE STORM WATER DRAINAGE AND ADEQUATE MUNICIPAL FACILITIES WILL BE PROVIDED.

DATED THIS _____ DAY OF _____, 20____.

JOSEPH TICAR, REGISTERED AGENT
3101 MONTANA AVENUE, LLC

STATE OF MONTANA
COUNTY OF LEWIS AND CLARK

ON THIS _____ DAY OF _____, 20____
BEFORE ME PERSONALLY APPEARED



NOTARY PUBLIC FOR THE STATE OF MONTANA.

CERTIFICATE OF COUNTY TREASURER

I HEREBY CERTIFY, PURSUANT TO SECTION 76-3-611(1)(b) MCA, THAT ALL REAL PROPERTY TAXES ARE PAID AND CURRENT

GEOCODE 05-1888-17-3-01-01-0000
ASSESSMENT CODE 0000021775

DATED THIS _____ DAY OF _____, 20____.

TREASURER, LEWIS & CLARK COUNTY, MONTANA

CERTIFICATE OF FINAL PLAT APPROVAL

THE CITY COMMISSION OF HELENA, MONTANA, HEREBY CERTIFIES THAT IT HAS EXAMINED THIS MAJOR SUBDIVISION PLAT AND HAS FOUND THE SAME TO CONFORM TO LAW.

THE CITY COMMISSION HEREBY ACCEPTS THE DEDICATION, GRANT AND DONATION, TO THE CITY OF HELENA, ANY AND ALL LANDS SHOWN ON THIS PLAT AS BEING DEDICATED TO THE CITY OF HELENA FOR PUBLIC USE.

THE CITY COMMISSION OF HELENA, LEWIS AND CLARK COUNTY, HEREBY APPROVES THIS PLAT

DATED THIS _____ DAY OF _____, 20____.

MAYOR, CITY OF HELENA

DATED THIS _____ DAY OF _____, 20____.

CITY CLERK, CITY OF HELENA

DATED THIS _____ DAY OF _____, 20____.

CITY ENGINEER, CITY OF HELENA

DATED THIS _____ DAY OF _____, 20____.

COMMUNITY DEVELOPMENT, CITY OF HELENA

DATED THIS _____ DAY OF _____, 20____.

CERTIFICATE OF EXAMINING LAND SURVEYOR

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS AND DRAFTING THIS _____ DAY OF _____, 20____
PURSUANT TO SECTION 76-3-611(2)(A), MCA

EXAMINING LAND SURVEYOR

REG. NO. _____

DRAFT

Preliminary Plat Approved
05/04/22 MMCCONNELL

STAHLY ENGINEERING & ASSOCIATES
PROFESSIONAL ENGINEERS & SURVEYORS
www.seaeng.com

2223 MONTANA AVE. STE. 201 BILLINGS, MT 59101 Phone: (406)601-4055 Fax: (406)601-4062	3530 CENTENNIAL DR. HELENA, MT 59601 Phone: (406)442-8594 Fax: (406)442-8557	851 BRIDGER DR. STE. 1 BOZEMAN, MT 59715 Phone: (406)522-8594 Fax: (406)522-9528
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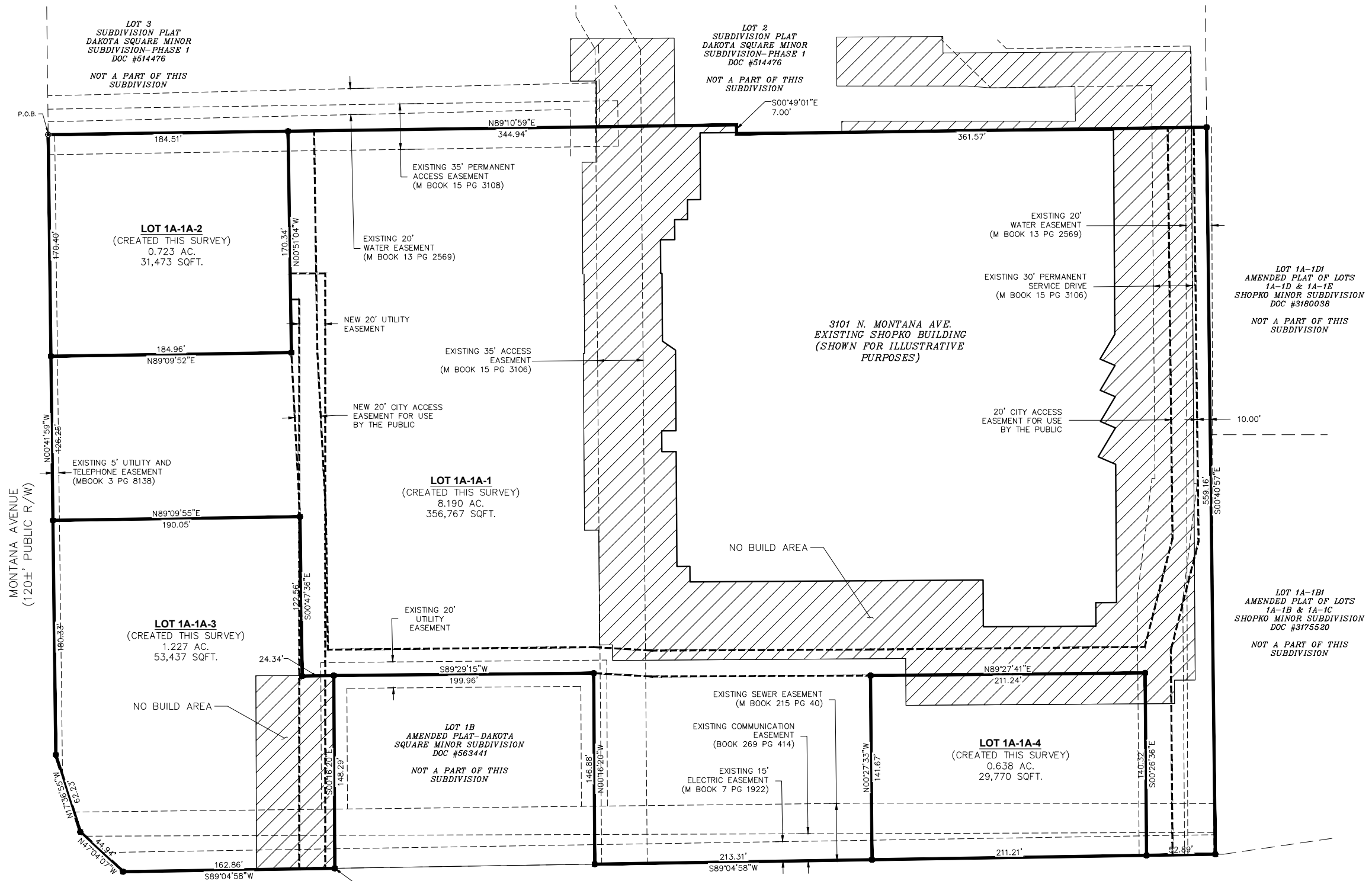
COUNTY: LEWIS & CLARK	1/4	SEC	T	R	1/4	SEC	T	R	FIELD: NAME
PRINCIPAL MERIDIAN, MONTANA	<input checked="" type="checkbox"/>	17	10N	3W	<input type="checkbox"/>				DRAWN: JTF
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									REV: 11/10/2021
									SHEET 1 OF 2

L:\317-Register Hill\Advisory\0331-Shopko_Amended_Plat\DWG\Survey\317-00321_Plat.dwg, 1 of 2 - 24x36, Plotted: Nov 10, 2021 - 4:22pm

AMENDED PLAT

AMENDING LOT 1A-1A OF THE PLAT OF THE SHOPKO MINOR SUBDIVISION, DOCUMENT NO.3171732
 LOCATED WITHIN THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 10 NORTH, RANGE 3 WEST, P.M.M., LEWIS & CLARK COUNTY, MONTANA

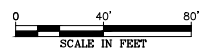
DRAFT



Preliminary Plat Approved
 05/04/22 MMCONNELL

LEGEND

- FOUND RPC "FISH 33886LS" OR AS OTHERWISE NOTED
- SET 5/8"x24" REBAR WITH RPC "FISH 33886LS"
- NEW BOUNDARY THIS SURVEY
- - - ADJACENT BOUNDARY
- - - EXISTING EASEMENT
- DOC. NO. DOCUMENT NUMBER
- P.O.B. POINT OF BEGINNING
- R/W RIGHT OF WAY



SURVEY NOTES

1. ALL DISTANCES ARE GROUND DISTANCES IN INTERNATIONAL FEET

BASIS OF BEARING

HELENA LOW DISTORTION PROJECTION:
 GEODETIC NORTH OBTAINED BY GPS OBSERVATIONS & OPUS PROCESSING
 DATUM: NAD83(2011)(EPOCH 2010.00)
 PROJECTION: TRANSVERSE MERCATOR
 CENTRAL MERIDIAN: W 111°57'00" (-111.95°)
 PROJECT ORIGIN LATITUDE: N 46°30'00" (46.5°)
 SCALE FACTOR AT CENTRAL MERIDIAN: 1.000191
 FALSE NORTHING: 1000,000.00 IFT (30,480m)
 FALSE EASTING: 200,000.00 IFT (60,960m)

STAHLY ENGINEERING & ASSOCIATES
 PROFESSIONAL ENGINEERS & SURVEYORS
 www.seoeng.com

2223 MONTANA AVE. STE. 201 BILLINGS, MT 59101
 Phone: (406)601-4055 Fax: (406)601-4062

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 Phone: (406)442-8594 Fax: (406)442-8557

851 BRIDGER DR. STE. 1 BOZEMAN, MT 59715
 Phone: (406)522-8594 Fax: (406)522-9528

COUNTY: LEWIS & CLARK
 PRINCIPAL MERIDIAN, MONTANA

1/4	SEC	T	R	1/4	SEC	T	R
<input checked="" type="checkbox"/>	17	10N	3W	<input checked="" type="checkbox"/>			

FIELD: NAME
 DRAWN: JTF
 CHECKED: GDW
 DATE: 6/4/2021
 REV: 11/10/2021
 SHEET
2 OF 2



Subdivision Preliminary Plat Time Extension Review Criteria Narrative

Date: January 10, 2025

Subject: Shopko Minor Subdivision

To: Chris Brink, AICP
City of Helena
Community Development
316 North Park Avenue
Helena, MT 59623

From: Josh French, EI

The following narratives describe how a subdivision preliminary plat approval time extension request conforms to the review criteria in accordance with City Code. For convenience, the review criteria is reiterated with narrative response included in **bold blue text**.

In accordance with City Code 12-2-11(G)(1), the following information is provided for review of this request.

- a. The reasons for requesting an extension;

This extension request is to continue platting and redeveloping the Shopko Minor Subdivision according to the Preliminary Plat Approval and avoid any delays or suspension in active progress. There are no known material changes to the application since approval was granted in April 2022. Reapplication would delay progress by at least a year for regulatory review resulting in a negative impact on the timing and availability of lease options the developer may offer potential tenants while also increasing the overall development costs, all of which would affect the project feasibility in the current market.

- b. A description of the extenuating circumstances beyond the control of the subdivider that delayed the completion of the conditions of approval;

Significant progress has been made towards meeting the conditions of approval. Delay in final plat of the subdivision has resulted from ongoing coordination with neighboring lot owners regarding agreeable development constraints and progress has been made to allow further development.

- c. A description of what progress has been made toward meeting the conditions of approval;

Significant progress has been made towards meeting the conditions of approval as a new fire hydrant northeast of lot 1A-1A-2 was installed and accepted in September 2022 (Condition #2). Further, any new infrastructure will comply with all City of Helena design standards, codes and ordinances at the time of plan submittal (Condition #1).

- d. An agreement that the infrastructure design and installation will comply with the design standards in place at the time of plan submittal; and

All current and future infrastructure will comply with all City of Helena design standards, codes and ordinances at the time of plan submittal.

- e. An evaluation of the provision of services and public facilities in the area of the subdivision that may be disrupted by the extension of the preliminary plat approval.

Granting of an additional three (3) calendar year preliminary plat approval extension will allow further redevelopment of the currently unoccupied Shopko building and will provide infill development within the City of Helena consistent with the Growth Policy. Further, this extension request will not create any known disruptions to service provisions or public facilities in the project area.

Further, in accordance with City Code 12-2-11(G)(3), the following criteria is provided for consideration by the City Commission for the grant of this preliminary plat approval extension.

- a. Changes in the subdivision regulations since preliminary plat approval and whether the subdivision is substantially compliant with the new regulations;

There have been no changes to the subdivision regulations since preliminary plat approval of the Shopko Minor Subdivision in April 2022. Therefore, the subdivision is substantially compliant with current regulations.

- b. Phasing of the subdivision and the ability for existing development to be served by City services independent of future improvements;

Existing development will continue to be served by City services independent of future improvements.

- c. Dependence on other development on any public infrastructure to be installed with the subdivision; and

The Shopko Minor Subdivision is not dependent on other developments for infrastructure and no other developments are dependent upon Shopko Minor Subdivision for infrastructure.

- d. Whether or not any changes to the primary criteria impacts identified in the original preliminary plat approval or any new information not previously considered exists that creates any new potentially significant adverse impacts that would support denial of the subdivision extension request. Additional conditions may not be imposed as a condition of extension of the preliminary plat approval. (Ord. 3245, 10-29-2018)

There are no material or substantive changes to the primary impacts identified in the original preliminary plat approval. Further, there is no new information identified that was not previously considered that will create any new potentially adverse impacts.



Christopher J. Brink, AICP
Director

Community Development Department
316 North Park Avenue, Room 445
Helena, Montana 59623

Phone: 406-447-8490
Direct: 406-447-8445
Email: cbrink@helenamt.gov

helenamt.gov

MEMORANDUM - EDITED

CITY OF HELENA PLANNING DIVISION
316 North Park Avenue
Helena, Montana 59632

DATE: January 10, 2023
File: MNFP2209-001

TO: Tim Burton,
Interim City Manager

FROM: Christopher Brink, AICP
Director

SUBJECT: **Consider the final plat for the Shopko Minor Subdivision creating 2 new lots from 10.86 acres on property legally described as Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732**

OVERVIEW

GENERAL INFORMATION

DATE OF APPLICATION: September 16, 2022; complete on November 21, 2022

MEETING DATE: **City Commission: 6:00 P.M. Monday, December 19, 2022**

Item Tabled to date certain: **City Commission: 6:00 P.M. Monday, January 23, 2023**

APPLICANT/OWNER: CVSA Helena, LLC
ATTN: Michael Mossman
4340 Von Karman Avenue, Suite 110
Newport Beach, CA 92660

SURVEYOR: Stahly Engineering & Associates
ATTN: Greg Worth, PE
3530 Centennial Drive
Helena, MT 59601

LEGAL DESCRIPTION: Lot 1A-1A of the Amended Plat of Shopko Minor Subdivision
Filed under Doc. No. 3171732

GENERAL LOCATION: The northeast corner the intersection of N. Montana Avenue and E. Custer Avenue

PRESENT LAND USES: Commercial

CURRENT ZONING: R-3 (Residential)

ADJACENT LAND USES: North: Commercial
South: Commercial
East: Commercial
West: Commercial

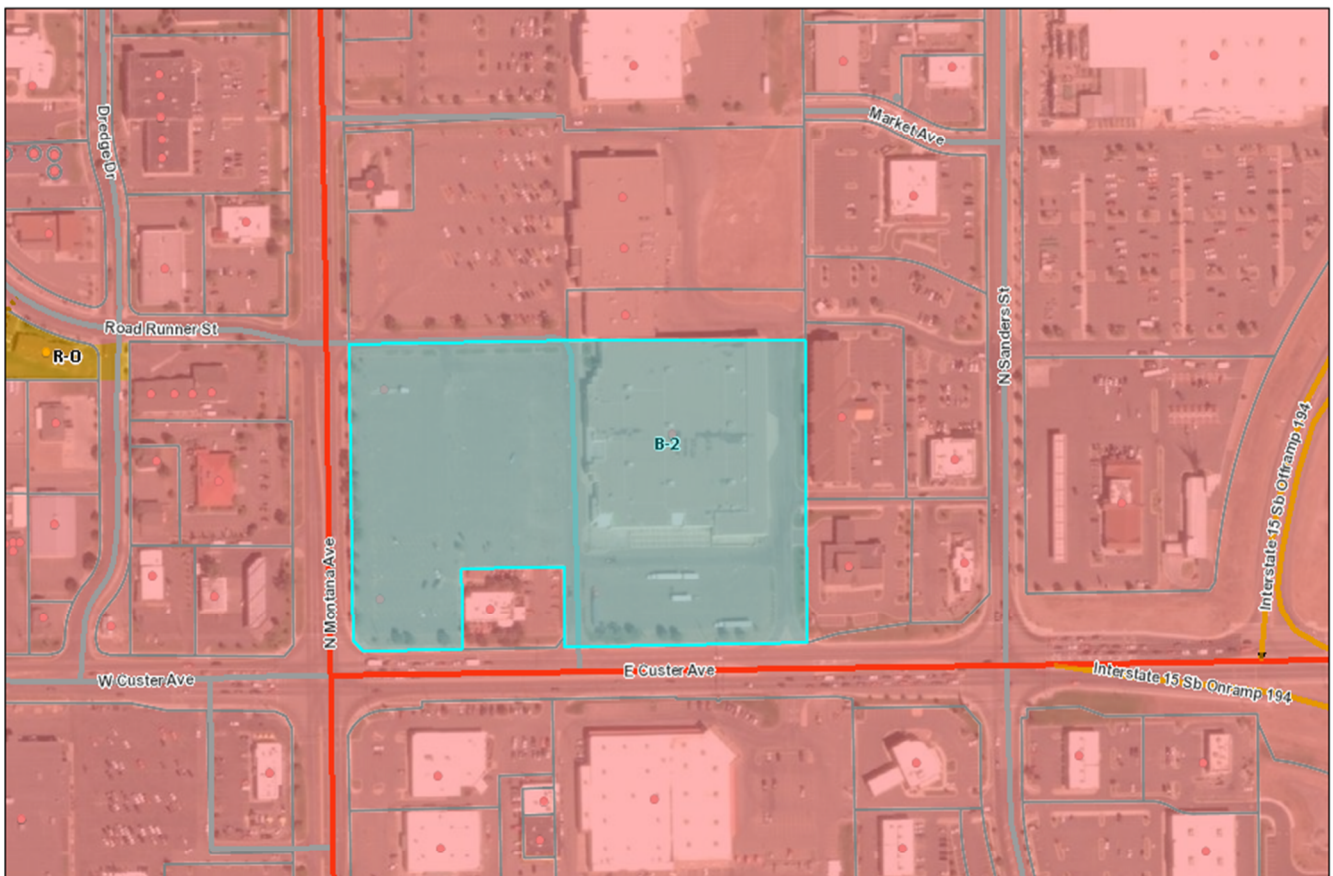
ADJACENT ZONING: North: B-2 (General Commercial)
East: B-2 (General Commercial)
South: B-2 (General Commercial)
West: B-2 (General Commercial)

OVERALL TRACT SIZE: 10.86 Acres

VICINITY MAP:

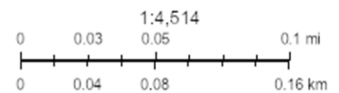
Note: Approximate subject area in affected tract bordered and shaded in light blue

SHOPKO Vicinity



12/2/2022, 9:16:40 AM

- Railroads
- Divided 4-Lane
- Driveway
- Roadways
- Paved
- Oneway
- Interstate
- Unpaved
- Oneway



Lewis and Clark County/City of Helena GIS Services. The data contained on this map are NOT the official records and may be inaccurate and incomplete!

Web AppBuilder for ArcGIS

Lewis and Clark County/City of Helena GIS Services | The data contained on this map are NOT the official records and may be inaccurate and incomplete! The City of Helena and Lewis & Clark County do not warrant, either explicit or implied, the completeness or

DESCRIPTION / BACKGROUND

This item was originally brought forward to the City Commission on December 19, 2022 as a 4 lot, minor subdivision (mirroring the approved preliminary plat). On December 19, 2022, the applicant requested that the item be withdrawn/tabled until the Commission meeting of January 23, 2023.

On January 5, 2023, the applicant's representative asked that the submittal and request be changed to a 2-lot minor subdivision; the other 2 tracts to be brought forward at a later date.

Former owners of this parcel utilized the minor subdivision process in 1994 to create separate lots for both Joann Fabrics and Albertsons Grocery Store and then again in 1997 to create a new lot for Applebee's Bar and Grill.

A new preliminary plat application for a 4 lot minor subdivision was submitted on July 1, 2021. This application was deemed complete on July 29th and sufficient on March 8, 2022 and considered and approved by the City Commission for preliminary plat on April 25, 2022.

Minor subdivisions are not required to go to the Consolidated Planning Board or hold a public hearing. This property is already zoned and within the city limits of Helena, Montana. As such no other public hearings were necessary and no other public forums were considered or held.

SUBDIVISION ANALYSIS

The preliminary plat for this minor subdivision was approved by City Commission at their April 25th, 2022 regular meeting (minutes attached).

The submitted final Plat meets minimum city standards and is in conformance with the approved preliminary plat.

Two conditions were attached to the preliminary plat application:

1. Any new infrastructure or stormwater elements needs to be installed and approved by the Public Works Department prior to final plat.
2. A new fire hydrant must be installed northeast of lot 1A-1A-2 prior to final plat review.

These conditions have been met and all required infrastructure has been installed.

The Plat Review Committee and Examining Surveyor have reviewed the submitted plat and have provided comments/corrections. Those corrections have been made and are reflected in the provided plat being considered for approval.

REVISED RECOMMENDATION and MOTION FOR CONSIDERATION

Move to **APPROVE** the final plat for the Shopko Minor Subdivision creating 2 new lots from 10.86 acres on property legally described as Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732.

Attached:

Shopko Minor Subdivision Final Plat (revised to show 2 new parcels)
Shopko Approved Minor Subdivision Preliminary Plat
Shopko Preliminary Plat Staff Report
City Commission Minutes 04-25-22
Preliminary Plat Approval Letter



City of Helena
City Commission Meeting
January 23, 2023 – 6:00 PM
Zoom Online Meeting; <https://us06web.zoom.us/j/86919868695>
City County Building Commission Chambers, Room 330

Time & Place

A regular City Commission meeting was held on Monday, January 23, 2023 at 6:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/86919868695> and physically in the City County Building Commission Chambers, Room 330.

Call to Order and Roll Call

(00:00:54) The following responded present, either via zoom or in person:

City Attorney Dockter
Interim City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Mayor Collins

The following members were absent:

Commissioner Reed arrived late.

Pledge of Allegiance

(00:01:32) Mayor Collins asked attendees to please stand and join in the Pledge of Allegiance.

Minutes

- A. 8-22-22 Commission Meeting
- B. 11-30-22 Commission Meeting
- C. 12-14-22 Admin Meeting
- D. 12-19-22 Commission Meeting
- E. 1-4-23 Admin Meeting

(00:02:25) There being no comments or questions from the Commission, Mayor Collins accepted Minutes A, B, C, D, and E.

Presentations

A. Approve Confirmation of Officer John White and Officer Nick Ransom

(00:03:00) Chief of Police Petty introduced Officer White and Officer Ransom and presented Confirmation.

(00:06:30) **Commissioner Shirliff made a motion to approve Confirmation of Officer John White and Officer Nick Ransom. Commissioner Dean seconded the motion.**

(00:06:46) Commissioner Dean, Mayor Collins, Commissioner Logan, and Commissioner Shirliff thanked and congratulated the Officers.

(00:10:18) Commissioner Logan encouraged the Commissioners to participate in a ride along with the Police Department.

(00:10:46) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Board Appointments

A. Board Appointments: Railroad TIF Advisory Board; Affordable Housing Trust Fund Advisory Board; Information Technology & Services Board

(00:11:44) Mayor Collins presented the Board Appointments.

(00:13:11) **Commissioner Logan made a motion to approve appointments to the Railroad TIF Advisory Board; Affordable Housing Trust Fund Advisory Board; Information Technology & Services Board. Commissioner Shirliff seconded the motion.**

(00:14:20) Commissioner Dean thanked the original Information Technology & Services Board member on his retirement.

(00:15:16) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**



Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Communications/Proposals from Commissioners

(00:15:36) Commissioner Logan provided an update about the City Manager Recruitment process.

Report of the City Attorney

(00:17:00) City Attorney Dockter had nothing to report.

Report of the City Manager

(00:17:09) Interim City Manager Burton had nothing to report.

Communications from the Helena Citizens Council

(00:17:23) HCC Representative Steve Allen discussed recent and upcoming meeting agenda items.

(00:19:14) Commissioner Logan added that a City Manager Recruitment update will be shared at an upcoming HCC meeting.

Regular Items

A. Previously Tabled: Consider the final plat for the Shopko Minor Subdivision creating 4 new lots from 10.86 acres on property legally described as Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732.

(00:20:20) Community Development Director Brink presented Item A.

(00:23:04) Commissioner Shirliff asked Director Brink what will happen to the existing building.

(00:23:48) Commissioner Dean asked Director Brink for clarification on the number of lots and about the community's hesitation about parking.

(00:25:22) Greg Wirth of Stahly Engineering provided public comment, providing additional information about the decisions made since the item was tabled.



(00:28:34) Commissioner Shirliff made a motion to approve the final plat for the Shopko Minor Subdivision creating 4 new lots from 10.86 acres on property legally described as Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732. Commissioner Logan seconded the motion.

(00:29:02) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**

The motion carried 5:0.

Public Hearings

A. Consider a resolution establishing fees to be changed for the Bill Roberts Municipal Golf Course for the 2023 Season.

(00:29:36) Parks and Open Lands Director Smith presented Item A.
(00:30:10) Commissioner Dean asked Director Smith about a written public comment, comparing the Bill Roberts Municipal Golf Course rates to those of courses in other cities.
(00:32:02) Manager Burton asked Director Smith for clarification about the Golf Advisory Board's approval of the fee changes.

(00:32:35) Commissioner Logan made a motion to approve a resolution establishing fees to be changed for the Bill Roberts Municipal Golf Course for the 2023 Season. Commissioner Dean seconded the motion.

(00:32:52) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**

The motion carried 5:0.

B. Consider first passage of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from CLM (commercial-light manufacturing) to B-2 (General Commercial) for property legally described as Tract 2, situated in Section 20, Township 10 N, Range 3 W, P.M.M.; City of Helena, Lewis and Clark County, Montana, as shown and described on COS 3198943.

- (00:34:00) Planner Alvarez presented Item B.
- (00:40:48) Commissioner Logan asked Planner Alvarez for clarification about the intersection.
- (00:41:02) Commissioner Dean asked Transportation Systems Director Knoepke about the next steps.
- (00:43:30) Greg Wirth of Stahly Engineering provided public comment, explaining the zone change decisions.
- (00:48:00) Tyler Warne of Coldwell Banking Commercial provided public comment, recommending approval.
- (00:50:14) Commissioner Dean added that the Traffic Control Plan will be updated in the next year.

(00:50:42) **Commissioner Shirliff made a motion to approve first passage of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from CLM (commercial-light manufacturing) to B-2 (General Commercial) for property legally described as Tract 2, situated in Section 20, Township 10 N, Range 3 W, P.M.M.; City of Helena, Lewis and Clark County, Montana, as shown and described on COS 3198943. Commissioner Dean seconded the motion.**

- (00:51:19) Mayor Collins called for a vote.
 - Commissioner Dean voted: **Aye**
 - Commissioner Logan voted: **Aye**
 - Commissioner Reed voted: **Aye**
 - Commissioner Shirliff voted: **Aye**
 - Mayor Collins voted: **Aye**

The motion carried 5:0.

Public Communications

- (00:51:38) There were no further communications from the Commission and/or public.



Adjournment

(00:51:48) There being no further business before the Commission, the meeting adjourned at 6:52pm.



CLERK OF THE CITY COMMISSION

MAYOR

AMENDED PLAT

SUBDIVIDING LOT 1A-1A OF THE AMENDED PLAT OF LOT 1A-1, SHOPKO MINOR SUBDIVISION, DOCUMENT NO. 3171732,
LESS THAT TRACT GRANTED TO THE MONTANA DEPARTMENT OF TRANSPORTATION, DOCUMENT NO. 3171201,
LOCATED WITHIN THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 10 NORTH, RANGE 3 WEST, P.M.M.
CITY OF HELENA, LEWIS AND CLARK COUNTY, MONTANA

PURPOSE OF SURVEY

1. TO SUBDIVIDE LOT 1A-1A OF THE AMENDED PLAT OF LOT 1A-1, SHOPKO MINOR SUBDIVISION, DOCUMENT NO. 3171732, LESS THAT TRACT GRANTED TO THE MONTANA DEPARTMENT OF TRANSPORTATION, DOCUMENT NO. 3171201.

DATE OF SURVEY

JANUARY 2021

SURVEY COMMISSIONED BY

CVSA HELENA, LLC

BASIS OF BEARING

CITY OF HELENA LOW DISTORTION PROJECTION

LOT AREA INFORMATION	LOTS	AREA (ACRES)
LOT 1A-1A-1	-	10.10
LOT 1A-1A-2	-	0.72
TOTAL AREA OF DEVELOPMENT	2	10.82

PHYSICAL AND LEGAL ACCESS

EXISTING THIRTY FIVE (35) FOOT WIDE PERMANENT ACCESS EASEMENTS AND AN EXISTING PERMANENT SERVICE DRIVE DESCRIBED IN DOCUMENT NUMBER 514510, ALONG WITH THE NEW 20' CITY ACCESS EASEMENTS SHOWN HEREON, PROVIDE PHYSICAL AND LEGAL ACCESS TO ALL LOTS WITHIN THE SUBDIVISION FROM CUSTER AVENUE AND MONTANA AVENUE.

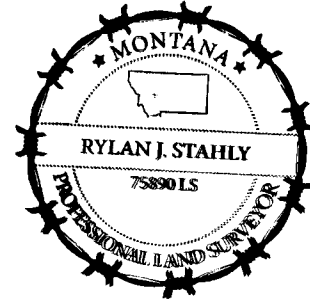
CERTIFICATE OF PROFESSIONAL LAND SURVEYOR

I, RYLAN J. STAHLY, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF MONTANA, DO HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED IN ACCORDANCE WITH THE MONTANA CODE ANNOTATED TITLE 76 CHAPTER 3 AND THE MONTANA DEPARTMENT OF LABOR AND INDUSTRY ADMINISTRATIVE RULES FOR THE MONTANA SUBDIVISION AND PLATTING ACT AND THE UNIFORM STANDARDS FOR FINAL SUBDIVISION PLATS AND MONUMENTATION.

I FURTHER CERTIFY THAT DUE TO SEVERE WEATHER CONDITIONS AT THE TIME OF FILING THIS AMENDED PLAT, MONUMENTS WILL BE SET AT A LATER DATE WITHIN 240 DAYS OF THE DATE OF WHICH THE SURVEY WAS FILED IN ACCORDANCE WITH 24.83.1101(d), ARM.

RJS
RYLAN J. STAHLY, REG NO. 75890

1/26/23
DATE



CERTIFICATE OF DEDICATION

WE, THE UNDERSIGNED OWNERS OF THE PROPERTY HEREIN DESCRIBED, DO HEREBY CERTIFY THAT WE HAVE CAUSED TO BE SURVEYED, SUBDIVIDED, AND PLATTED INTO LOTS AS SHOWN BY THE PLAT HERETO ANNEXED THE FOLLOWING DESCRIBED TRACT OF LAND IN THE CITY OF HELENA, LEWIS AND CLARK COUNTY, TO WIT:

LOT 1A-1A OF THE AMENDED PLAT OF LOT 1A-1, SHOPKO MINOR SUBDIVISION, DOCUMENT NO. 3171732, LESS THAT TRACT GRANTED TO THE MONTANA DEPARTMENT OF TRANSPORTATION, DOCUMENT NO. 3171201, LOCATED WITHIN THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 10 NORTH, RANGE 3 WEST, P.M.M., LEWIS AND CLARK COUNTY, MONTANA; MORE PARTICULARLY DESCRIBED AS FOLLOWS:

- BEGINNING AT THE NORTHWEST CORNER OF LOT 1A-1A OF THE AMENDED PLAT OF LOT 1A-1, SHOPKO MINOR SUBDIVISION, DOCUMENT NO. 3171732:
- THENCE THROUGH THE FOLLOWING NINE (9) COURSES ALONG SAID LOT 1A-1A BOUNDARY:
 - 1.) NORTH 89°10'57" EAST, 529.43 FEET;
 - 2.) SOUTH 00°49'03" EAST, 7.00 FEET;
 - 3.) NORTH 89°10'57" EAST, 361.55 FEET;
 - 4.) SOUTH 00°40'57" EAST, 559.16 FEET TO THE NORTHERLY RIGHT-OF-WAY BOUNDARY OF CUSTER AVENUE;
 - 5.) SOUTH 89°04'55" WEST, 477.40 FEET ALONG SAID RIGHT-OF-WAY;
 - 6.) NORTH 00°16'20" WEST, 146.88 FEET;
 - 7.) SOUTH 89°29'15" WEST, 199.96 FEET;
 - 8.) SOUTH 00°16'20" EAST, 148.29 FEET TO THE NORTHERLY RIGHT-OF-WAY BOUNDARY OF CUSTER AVENUE;
 - 9.) SOUTH 89°04'55" WEST, 162.86 FEET ALONG SAID RIGHT-OF-WAY BOUNDARY TO THE EASTERLY BOUNDARY OF THAT TRACT CONVEYED TO THE MONTANA DEPARTMENT OF TRANSPORTATION BY DOCUMENT NO. 3171201;
 - THENCE NORTH 46°53'56" WEST, 44.47 FEET ALONG SAID EASTERLY BOUNDARY;
 - THENCE NORTH 18°05'48" WEST, 62.76 FEET ALONG SAID EASTERLY BOUNDARY TO THE WESTERLY BOUNDARY OF LOT 1A-1A OF THE AMENDED PLAT OF LOT 1A-1, SHOPKO MINOR SUBDIVISION, ALSO BEING THE EASTERLY RIGHT-OF-WAY BOUNDARY OF MONTANA AVENUE;
 - THENCE NORTH 00°40'04" WEST, 476.86 FEET ALONG SAID LOT 1A-1A AND EASTERLY RIGHT-OF-WAY BOUNDARY TO THE POINT OF BEGINNING;

CONTAINING 10.82 ACRES, MORE OR LESS, ALONG WITH AND SUBJECT TO ALL EASEMENTS.

CERTIFICATE OF EXCLUSION FROM D.E.Q. REVIEW

WE, THE UNDERSIGNED OWNERS OF THE PROPERTY HEREIN DESCRIBED, HEREBY CERTIFY THAT LOTS 1A-1A-1 AND 1A-1A-2 CREATED BY THIS AMENDED PLAT ARE EXEMPT FROM DEPARTMENT OF ENVIRONMENTAL QUALITY (D.E.Q.) REVIEW IN ACCORDANCE WITH 76-4-125(1)(d), MCA, BECAUSE THEY ARE LOCATED WITHIN THE JURISDICTIONAL AREA OF THE CITY OF HELENA WHICH HAS ADOPTED A GROWTH POLICY PURSUANT TO TITLE 76, CHAPTER 1, MCA, AND WHICH IS A FIRST CLASS MUNICIPALITY; THE CITY COMMISSION HAS CERTIFIED TO D.E.Q., PURSUANT TO 76-4-127, MCA, THAT ADEQUATE STORM WATER DRAINAGE AND ADEQUATE MUNICIPAL FACILITIES WILL BE PROVIDED.

DATED THIS 27 DAY OF JANUARY, 2023.

PCH
CVSA HELENA, LLC

PATRICK CHARRIQUO, MANAGER
PRINTED NAME AND TITLE

STATE OF Montana California
COUNTY OF LEWIS AND CLARK Orange
ON THIS 23rd DAY OF January, 2023.
BEFORE ME PERSONALLY APPEARED

Patrick Charrion
KNOWN TO ME TO BE THE PERSON WHOSE NAME IS
SUBSCRIBED TO THE ABOVE INSTRUMENT, AND
ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME.

A. Mehdi
NOTARY PUBLIC FOR THE STATE OF MONTANA
California

CERTIFICATE OF COUNTY TREASURER

I HEREBY CERTIFY, PURSUANT TO SECTION 76-3-611(1)(b), MCA, THAT NO REAL PROPERTY TAXES ASSESSED AND LEVIED ON THE LAND DESCRIBED ON THIS FINAL PLAT AND ENCOMPASSED BY THE PROPOSED SUBDIVISION ARE DELINQUENT.

PROPERTY GEO-CODE 05-1888-17-3-01-01-0000
ASSESSORS CODE 0000021775

DATED THIS 30th DAY OF January, 2023.
Ray Rees
TREASURER, LEWIS AND CLARK COUNTY, MONTANA

CASH IN LIEU OF PARKLAND DEDICATION

I HEREBY CERTIFY THAT CASH IN LIEU OF PARKLAND DEDICATION, IN ACCORDANCE WITH THE PROVISIONS OF 76-3-621, MCA, HAS BEEN PROVIDED PRIOR TO THE FILING OF THIS PLAT.

A TOTAL PAYMENT OF ELEVEN THOUSAND FOUR HUNDRED THIRTY-FOUR + 50/100 DOLLARS WAS RECEIVED BY THE

CITY OF HELENA ON THIS 26th DAY OF SEPTEMBER, 2022.
(CITY OF HELENA RECEIPT NO. 506523)

BRAD LANGSTATER, OPEN LANDS MANAGER
PRINTED NAME AND TITLE
Brad Langstater 01-30-2023
SIGNATURE

CERTIFICATE OF FINAL PLAT APPROVAL

THE CITY COMMISSION OF HELENA, MONTANA, HEREBY CERTIFIES THAT IT HAS EXAMINED THIS MAJOR SUBDIVISION PLAT AND HAS FOUND THE SAME TO CONFORM TO LAW.

THE CITY COMMISSION OF HELENA, LEWIS AND CLARK COUNTY, HEREBY APPROVES THIS PLAT.

DATED THIS 07th DAY OF FEB, 2023.

W. Amodeo
MAYOR, CITY OF HELENA

DATED THIS 7th DAY OF February, 2023.

Patricia
CITY CLERK, CITY OF HELENA

DATED THIS 2 DAY OF February, 2023.

Jan H. Ole
CITY ENGINEER, CITY OF HELENA

DATED THIS ___ DAY OF _____, 20____.

[Signature]
COMMUNITY DEVELOPMENT, CITY OF HELENA

DATED THIS 2nd DAY OF February, 2023.

CERTIFICATE OF EXAMINING LAND SURVEYOR

REVIEWED FOR ERRORS AND OMISSIONS IN CALCULATIONS AND DRAFTING

THIS 26th DAY OF January, 2023.
PURSUANT TO SECTION 76-3-611(2)(a), MCA.

[Signature]
EXAMINING LAND SURVEYOR
REG. NO. 1224945

3488331 COS
02/01/2023 02:39 PM Pages: 1 of 4 Fees: 156.00
Ray Reaves Clerk & Recorder, Lewis & Clark NT

STAHLY ENGINEERING & ASSOCIATES
PROFESSIONAL ENGINEERS & SURVEYORS
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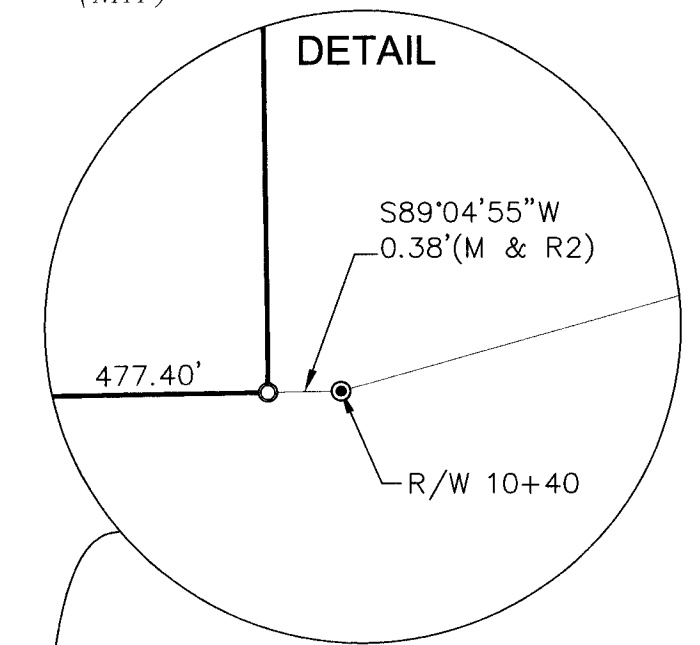
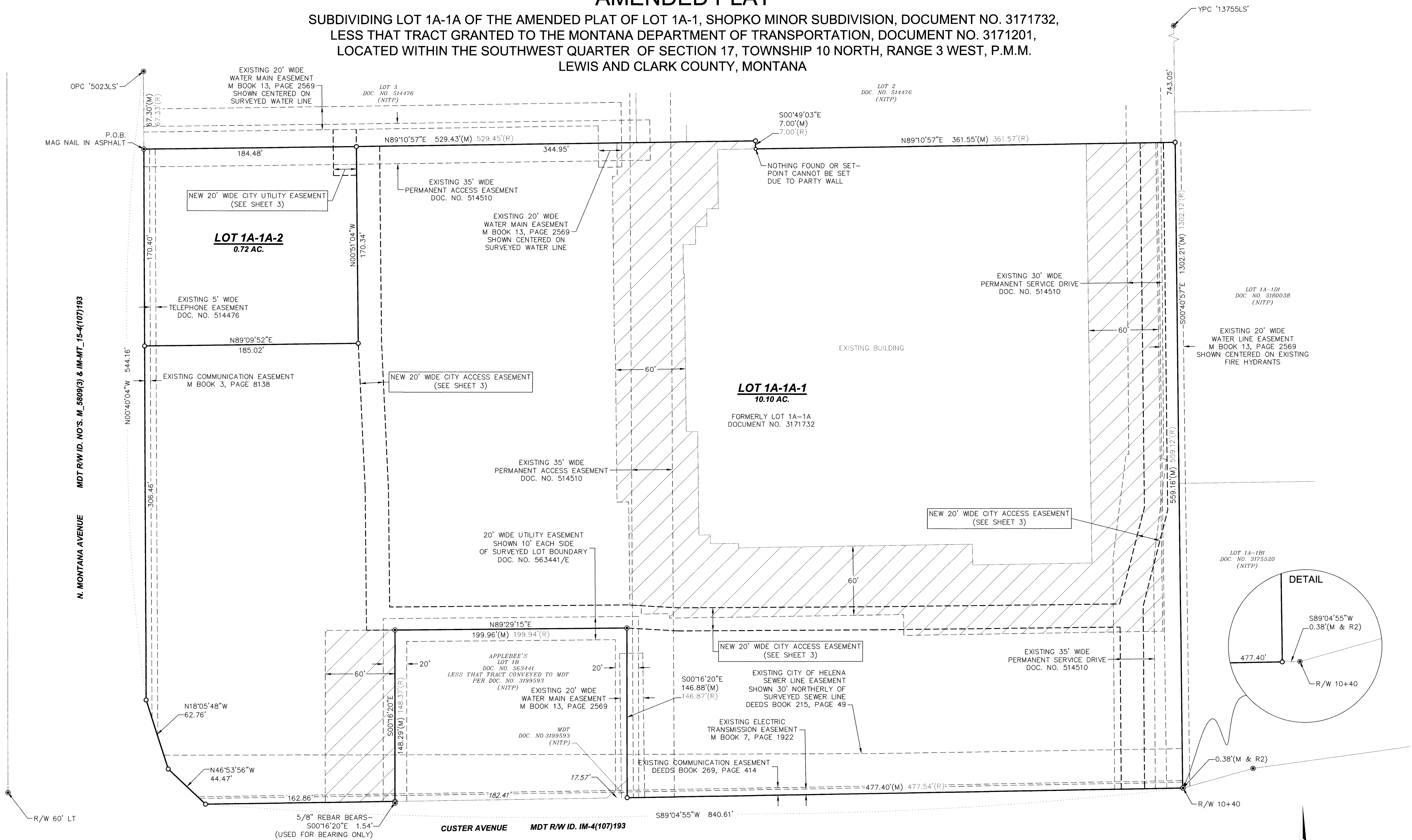
3530 CENTENNIAL DR. HELENA, MT 59601 Phone: (406)442-8554 Fax: (406)442-8557

851 BRIDGER DR. STE. 1 BOZEMAN, MT 59715 Phone: (406)522-8594 Fax: (406)522-9528

AMENDED PLAT											
COUNTY: LEWIS & CLARK											
1/4	SEC	T	R	1/4	SEC	T	R				
17	10N	3W									
PRINCIPAL MERIDIAN, MONTANA											
											FIELD: ANF DRAWN: RJS CHECKED: NCF DATE: 1/25/2023 SHEET 1 OF 3

AMENDED PLAT

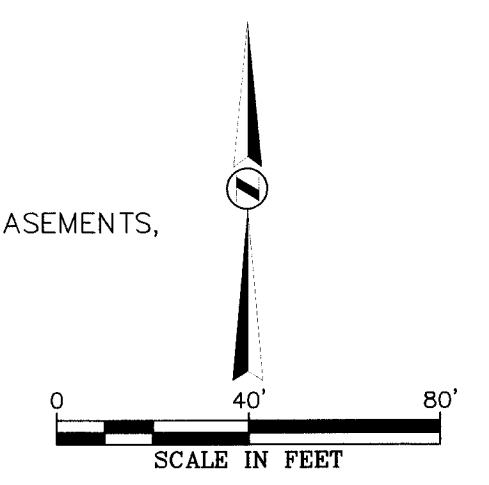
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 LEWIS AND CLARK COUNTY, MONTANA



LEGEND

	SUBDIVISION BOUNDARY	100.00'(M)	MEASUREMENT THIS SURVEY	(NITP)	NOT INCLUDED IN THIS PLAT
	NEW EASEMENT LOCATION (AS NOTED)	100.00'(R)	MEASUREMENT OF RECORD- DOCUMENT NO. 3171732		
	EXISTING EASEMENT (AS NOTED)	100.00'(R2)	MEASUREMENT OF RECORD- DOCUMENT NO. 3175520		
	EXISTING SIXTY (60) FOOT WIDE PERMANENT AND PERPETUAL NO-BUILDABLE EASEMENT (DOC. NO. 514476)	DOC. NO.	DOCUMENT NUMBER		
	FOUND 2" MDT ALUMINUM CAP OR OTHERWISE NOTED	MDT	MONTANA DEPARTMENT OF TRANSPORTATION		
	SET 5/8"x24" REBAR WITH 1-1/2" ALUMINUM CAP OR 1-1/4" BRASS PLUG "R" STAHLY 75890-LS"	OPC	ORANGE PLASTIC CAP		
	CALCULATED POSITION-NOTHING FOUND OR SET (POINT FALLS IN WALL OF BUILDING)	YPC	YELLOW PLASTIC CAP		
		P.O.B.	POINT OF BEGINNING		

NOTE: EXISTING EASEMENTS ARE SHOWN FOR INFORMATIONAL PURPOSES, NOT ALL EASEMENTS, ENCUMBRANCES AND COVENANTS MAY BE SHOWN.



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 851 BRIDGER DR. STE. 1 BOZEMAN, MT 59715 Phone: (406) 522-8594 Fax: (406) 522-8528

AMENDED PLAT

COUNTY: LEWIS & CLARK

1/4	SEC	T	R	1/4	SEC	T	R
17	10N	3W					

PRINCIPAL MERIDIAN, MONTANA

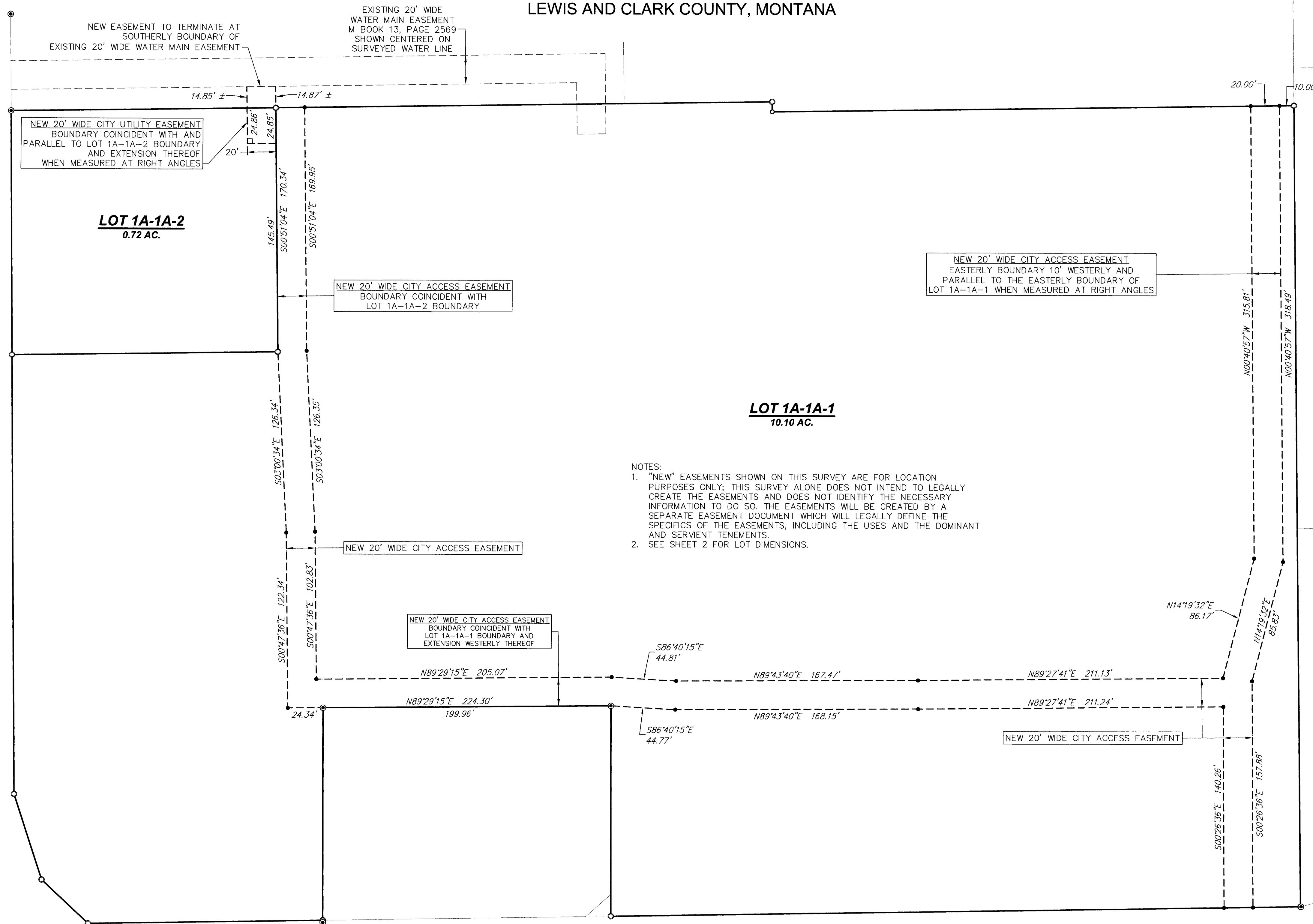
FIELD: ANF
 DRAWN: RJS
 CHECKED: NCF
 DATE: 1/25/2023

SHEET
2 OF 3

3408331 COS 02/08/2023 02:39:14 PM Page 2 of 3 Fees: \$156.00
 U:\2023-C\2023-Projects-Subdivision\2023\Survey\228-00232-PL-1\1017193.dwg
 2: Of: 3, Plotted: Jan 25, 2023, 11:05am
 1/25/2023 10:55:22 - Project: Subdivision (DWG) Survey\228-00232-PL-1\1017193.dwg
 28/03/2023 10:55:22 - Project: Subdivision (DWG) Survey\228-00232-PL-1\1017193.dwg
 28/03/2023 10:55:22 - Project: Subdivision (DWG) Survey\228-00232-PL-1\1017193.dwg

AMENDED PLAT

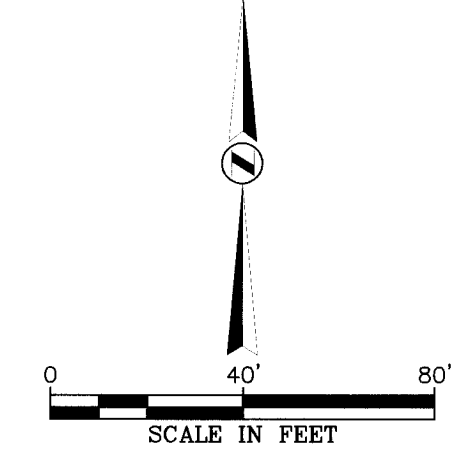
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NOTES:
 1. "NEW" EASEMENTS SHOWN ON THIS SURVEY ARE FOR LOCATION PURPOSES ONLY; THIS SURVEY ALONE DOES NOT INTEND TO LEGALLY CREATE THE EASEMENTS AND DOES NOT IDENTIFY THE NECESSARY INFORMATION TO DO SO. THE EASEMENTS WILL BE CREATED BY A SEPARATE EASEMENT DOCUMENT WHICH WILL LEGALLY DEFINE THE SPECIFICS OF THE EASEMENTS, INCLUDING THE USES AND THE DOMINANT AND SERVICENT TENEMENTS.
 2. SEE SHEET 2 FOR LOT DIMENSIONS.

LEGEND

	SUBDIVISION BOUNDARY	$N90^{\circ}00'00''E \ 2.00'$	NEW 20' CITY ACCESS EASEMENT BEARING AND DISTANCE
	NEW EASEMENT LOCATION (AS NOTED)		NEW EASEMENT BEARING AND DISTANCE GEOMETRY POINT—NOTHING FOUND OR SET
	EXISTING EASEMENT (AS NOTED)		
	EXISTING SIXTY (60) FOOT WIDE PERMANENT AND PERPETUAL NO-BUILDABLE EASEMENT (DOC. NO. 514476)		
	FOUND MONUMENT		
	SET 5/8"X24" REBAR WITH 1-1/2" ALUMINUM CAP OR 1-1/4" BRASS PLUG "R STAHLY 75890-LS"		
	CALCULATED POSITION—NOTHING FOUND OR SET (POINT FALLS IN WALL OF BUILDING)		



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2223 MONTANA AVE. STE. 201 BILLINGS, MT 59101 Phone: (406)601-4055

3530 CENTENNIAL DR. HELENA, MT 59601 Phone: (406)442-8554 Fax: (406)442-8557

851 BRIDGER DR. STE. 1 BOZEMAN, MT 59715 Phone: (406)522-8534 Fax: (406)522-9528

AMENDED PLAT											
COUNTY:	LEWIS & CLARK	1/4	SEC	T	R	1/4	SEC	T	R	FIELD:	ANF
PRINCIPAL MERIDIAN, MONTANA		17	10N	3W						CHECKED:	NGF
										DATE:	1/25/2023
										SHEET	
										3 OF 3	

I:\2023-2024\2023-2024\Shopko_Minor_Subdivision\DWG\Survey\3171732-0022-APP_2.mxd, 2/14/2023, 11:07am
 I:\2023-2024\2023-2024\Shopko_Minor_Subdivision\DWG\Survey\3171732-0022-APP_2.mxd, 2/14/2023, 11:07am

CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

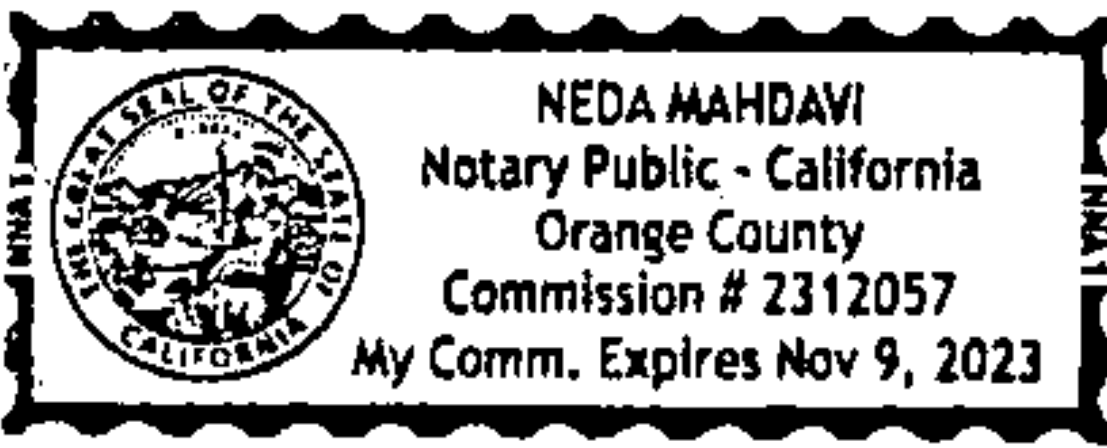
State of California }
County of Orange }
On January 27, 2023 before me, Neda Mahdavi, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Patrick Charrion
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal,

Signature [Handwritten Signature]
Signature of Notary Public



Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document
Title or Type of Document: _____
Document Date: _____ Number of Pages: _____
Signer(s) Other Than Named Above: _____
Capacity(ies) Claimed by Signer(s)
Signer's Name: _____ Signer's Name: _____
 Corporate Officer – Title(s): _____ Corporate Officer – Title(s): _____
 Partner – Limited General Partner – Limited General
 Individual Attorney in Fact Individual Attorney in Fact
 Trustee Guardian or Conservator Trustee Guardian or Conservator
 Other: _____ Other: _____
Signer is Representing: _____ Signer is Representing: _____



LEWIS & CLARK COUNTY

Shopping Cart: 0 items [\$0.00]

[New Search](#)

[History](#)

[Payoff](#)

[PayTaxes](#)

[Help](#)

Property Tax ID: 21775

Status: Current
Realware#: 188817301010000
Receipt: 18025

2024 Owner(s):
CVSA HELENA LLC

Mailing Address:
4350 VON KARMAN AVE STE 200
NEWPORT BEACH, CA 926602041

Levy District:
01-18, Tax District 01

2024 Value:

Market: \$6,214,739
Taxable: \$117,459

[Detail](#)

2024 Taxes:

First Half: \$65,385.76 **Due:** 12/31/2024
Second Half: \$65,217.73 **Due:** 6/2/2025
Total: \$130,603.49

[View Pie Charts](#)

[Show Current Tax Bill](#)

[Detail](#)

2024 Payments:

First Half: \$65,385.76
Second Half: \$0.00
Total: \$65,385.76

(May include penalty & interest)

2024 Legal Records:

Geo Code: 05-1888-17-3-01-01-0000 **Deed Book:** M61 **Page:** 9247 **Instru#:** 3408616 **Date:** 2023-02-21

Property address: 3101 N MONTANA AVE, HELENA MT 59602
Subdivision: (SPK) SubDiv SPK **Lot:** 1A-
TRS: T10 N, R03 W, Sec. 17
Legal: SHOPKO MINOR SUBD, S17, T10 N, R03 W,
Lot 1A-1A-1, COS #3408331
Acres: 10.10

Note: The accuracy of this data is not guaranteed. Property Tax data was last updated 12/31/2024 07:00 AM.

Send Payments to:
Lewis & Clark County
316 North Park Ave; Room #113
Helena, Montana 59623

Phone: (406) 447-8329
Email: propertytax@lccountymt.gov

**State of Montana
Department of Transportation**

Right-of-Way Bureau
2701 Prospect Avenue
PO Box 201001
Helena, MT 59620-1001

R/W ID.: IM-MT 15-4(107)193 Parcel No.: 13 County: Lewis and Clark
Designation: Custer Interchange - Helena
Project No.: 5588-107-000

Bargain and Sale Deed

This Deed, made this 13th day of July, 2009, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration now paid, the receipt of which is acknowledged, **witnesses that**,

Spirit SPE Portfolio 2006-1, LLC, a Delaware Limited Liability Company,
f/k/a SHOPKO SPE Real Estate, LLC
14631 N. Scottsdale Rd., Suite 200
Scottsdale, AZ 85254

does hereby **grant, bargain, sell** and **convey** to the **Montana Department of Transportation** the following-described real property:

Parcel No. 13 on Montana Department of Transportation Project IM-MT 15-4(107)193, as shown on the Right-of-Way plan for said project recorded in the office of the County Clerk and Recorder of Lewis and Clark County, Montana. Said parcel is also described as a tract of land in Lot 1A-1 of the ShopKo Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, as shown on the Final Plat filed under Doc. No. 3042910, as shown by the shaded area on the plat, consisting of 1 sheet, attached hereto and made a part hereof, containing an area of 11,630 sq. ft., more or less.

Subject To any and all easements apparent and/or of record.

ROW:5588000p13:jcc



Bargain and Sale Deed
RW ID.: IM-MT 15-4(107)193
Designation: Custer Interchange - Helena

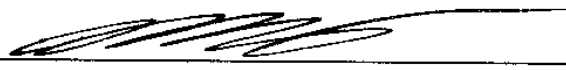
Parcel No.: 13

Excepting and reserving to Grantor(s), however, all gas, oil and minerals beneath the surface of the above-described and conveyed premises, together with the right to extract the same, provided that in the exercise of such right, the surface thereof shall not be disturbed, interfered with or damaged. This exception and reservation does not include sand, gravel and other road building materials, which are conveyed by this Deed.

Further excepting and reserving unto the Grantor(s), its successors and assigns, all water, water rights, ditches, canals, irrigation systems, existing or as relocated, if any, including but not limited to, water stock or shares, bonds, certificates, contracts and any and all other indicia of water, water right and ditch ownership, or any interest therein appurtenant to the land described therein, save and except groundwater for the use, benefit and purposes of the Grantee(s).

To have and to hold the above-described and conveyed premises, with all the reversions, remainders, tenements, hereditaments and appurtenances thereto, unto the Montana Department of Transportation, and to its successors and assigns forever.

This Deed was executed on the date of its last acknowledgment.

X 

Michael J. Zieg

Senior Vice President

State of Arizona)
County of Maricopa)

This instrument was acknowledged before me on 7/13/09 (date)

by Michael J. Zieg (name of person(s))

as Senior Vice President (type of authority, e.g., officer, trustee, member, partner, etc.) of

Spirit SPE Portfolio 2006-1, LLC (name of party on behalf of whom instrument was executed)



Hedy Nelson (Signature)

Hedy Nelson (Notary Printed Name)

Notary Public for State of Arizona
Residing at: Scottsdale, AZ
My Commission Expires: 4/30/2010

State of _____)
County of _____)

This instrument was acknowledged before me on _____ (date)

by _____ (name of person(s))

as _____ (type of authority, e.g., officer, trustee, member, partner, etc.) of

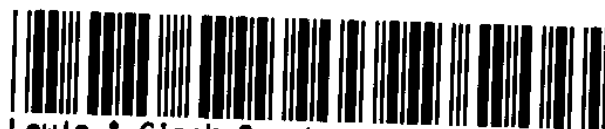
_____ (name of party on behalf of whom instrument was executed)

Notary Signature Line

Notary Printed Name
Notary Public for State of _____
Residing at: _____
My Commission Expires: _____

(Seal)

Recording Information


Lewis & Clark County DEED **3171201**
Page: 2 of 3
07/14/2009 03:22P
Bk-M40 Pg-5115

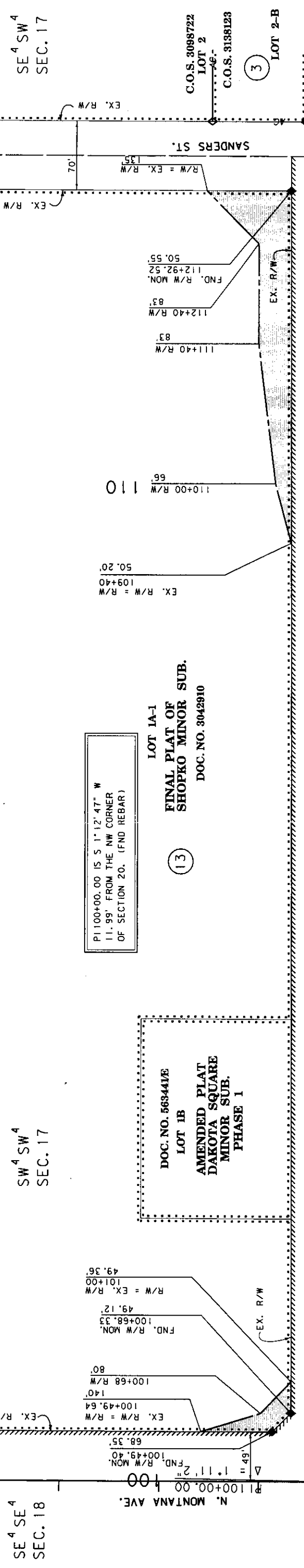
STATE	MONTANA	RIGHT OF WAY	SHEET TOTAL
R/W ID.	IM-MT 15-4(107)193		NO. SHEETS
PROJECT NO.	5588-107-000		

3171201
 Page: 3 of 3
 07/14/2009 03:22P
 Bk-M40 Pg-5115



T. 10 N. R. 3 W.

FND. R/W MON.
 100+51.40
 684.02'



SE⁴ SW⁴ SEC. 17

SE⁴ SE⁴ SEC. 18

NE⁴ NE⁴ SEC. 19

NE⁴ NW⁴ SEC. 20

GRID STATE PLANE COORDINATES

THIS IS A STATE PLANE COORDINATE PROJECT. ALL DIMENSIONS, DISTANCES AND AREAS ON THIS PROJECT ARE GRID, EXCEPT FOR THE EXISTING R/W WIDTH DIMENSION, WHICH IS RECORD. THE COMBINATION SCALE FACTOR IS 0.99923335 FOR EXISTING R/W RETRACEMENT. SEE C. O. S. No. 3143260

NOTES:
 1. THE PROPOSED R/W LINE WHERE A SPIRAL CURVE TRANSITION IS USED IS A CHORD RATHER THAN A CONCENTRIC CURVE.
 2. ALL STATIONS AND OFFSETS FOR R/W BREAKS ARE IN REFERENCE TO THE R/W BASELINE.

MONTANA DEPARTMENT OF TRANSPORTATION
 C:\gpn\5588000\ROEXHZAG_P13.DGN
 4/21/2009 10:32:55 AM
 UT088

MONTANA DEPARTMENT OF TRANSPORTATION
 RIGHT OF WAY EXHIBIT
 LEWIS AND CLARK COUNTY

SCALE 1"=50'
 0 50' 100' 150'

PARCEL 13; SHEET 1 OF 1

LEGEN D
 OWNERSHIP BOUNDARY
 RIGHT OF WAY LINE
 R. R. R/W LINE
 CENTERLINE
 FULL ACCESS CONTROL
 LIMITED ACCESS CONTROL
 TRACT CONVEYED
 DATE PREPARED 12-23-08
 DATE REVISED



After Recording, Return to:
Chicago Title Insurance Company
ATTN: Adair Krieger
1111 Superior Avenue Suite 600
Cleveland, OH 44114

210957 SPECIAL WARRANTY DEED

This indenture is made the 17th day of September 2021, between 3101 Montana Avenue LLC, a Delaware limited liability company ("Grantor"), with a mailing address of c/o Raider Hill Advisors, LLC, 757 Third Avenue, 15th Floor, New York, NY 10017, and CVSA Helena, LLC, a California limited liability company ("Grantee"), with a mailing address of 4340 Von Karman, Suite 110, Newport Beach, California 92660.

FILED AT THE REQUEST
OF CHICAGO TITLE

WITNESSETH

Grantor, for and in consideration of the sum of Ten Dollars plus Other Good and Valuable Consideration (\$10.00 + o.v.c.), lawful money of the United States of America, to it, paid by Grantee, the receipt of which is hereby acknowledged, does hereby convey, remise, release and forever grant unto Grantee, and to its successors and assigns, all right, title and interest in the following described premises situated in Lewis and Clark County, Montana, and more particularly described on Exhibit "A", attached hereto and made a part hereof (the "Premises") subject to (a) real property taxes and assessments, both general and special, which are a lien on the Property; (b) covenants, conditions, reservations, restrictions and other matters of record; (c) zoning and building ordinances; (d) easements and rights of way; (e) the rights of Tenant under the Ground Lease Agreement by and between Grantor and JPMorgan Chase Bank, National Association dated as of February 18, 2021; and (f) matters that would be disclosed by an accurate survey of the Property.

TOGETHER with all tenements, hereditaments and appurtenances thereto belonging, and the reversion and reversions, remainder and remainders, rents, issues and profits thereof; and also all the estate, right, title, interest, property, possession, claim and demand whatsoever, as well as in law and in equity, of Grantor, of, in or to the said Premises, and every part and parcel thereof, to have and to hold, all and singular, the said Premises, with the appurtenances unto Grantee, its successors and assigns forever.

And Grantor does hereby covenant to warrant and defend all right, title and interest in and to the Premises, and the quiet and peaceable possession thereof, unto Grantee, and to its successors and assigns against all acts and deeds of Grantor, and against every person lawfully claiming the Premises or any part of the Premises by, through, or under Grantor.

[Remainder of page intentionally left blank]

CTC 2137280253

14993753 v5

IN WITNESS WHEREOF, Grantor has hereunto set its hands the day and year first-
above written

3101 MONTANA AVENUE LLC,
a Delaware limited liability company

By: [Signature]
Name: Joseph Tichar
Title: Authorized Signatory

STATE OF NEW YORK)
 ss.:
COUNTY OF NEW YORK)

On the 14 day of SEPTEMBER in the year 2021, before me, the undersigned,
personally appeared Joseph Tichar an authorized signatory for 3101 MONTANA AVENUE
LLC, personally known to me or proved to me on the basis of satisfactory evidence to be the
individual whose name is subscribed to the within instrument and acknowledged to me that he
executed the same in his capacity, and that by his signature on the instrument, the individual or
the person upon behalf of which the individual acted, executed the instrument.

[Signature]
Notary Public
My commission expires: 04/03/2025

KEMLY PIERRE
Notary Public - State of New York
No. 02P16356539
Qualified in Kings County
My Commission Expires 04/03/2025

(Signature Page to Special Warranty Deed [Helena, MT])

Exhibit "A"
Legal Description

Lewis and Clark County, Montana

Lot 1A-1A of the Amended Plat of Lot 1A-1 of Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, as shown on the Plat filed under Document No. 3171732.

LESS AND EXCEPTING THEREFROM that land conveyed to the Montana Department of Transportation as stated in Bargain and Sale Deed recorded July 14, 2009 as Doc. No. 3171201 in Book M40 at page 5115.

TOGETHER WITH non-exclusive easement rights created by Declaration of Restrictions and Grant of Easements recorded as Doc. No. 514511 in Book M15 at page 3109 and Amendments recorded as Doc. No. 531571 in Book M16 at page 6682, as Doc. No. 563443 in Book M19 at page 3276 and as Doc. No. 3050751 in Book M29 at page 4036.

Geo Code No.: 05-1888-17-3-01-01-0000 and 05-personal property tax

Property Tax ID: 21775 and 75532

Common Address: 3101 Montana Ave., Helena, MT 59601

14993753 v5

City of Helena, Montana

10 March 2025

To: Honorable Mayor and City Commissioners

From: *Tim Burton, City Manager*
David Knoepke, Transportation Systems Director
Mark Young, Transportation Engineer

Subject: Transportation Systems - Bid Award for FY2025 ADA Ramp Improvements

Present Situation: The Transportation Systems Department (TSD) has a number of roadways that are scheduled to be milled down and overlaid with a new asphalt lift. This work will include 11th Ave east of Fee Street, Henderson Street north of Euclid and other areas in the City.

A request for Proposals (RFP) was published in the Helena Independent Record and on the City's website in January 2025. The City only received one proposal in response to the request from All Around Construction. They are a qualified bidder and have done other work for the City (see attached bid sheet).

Background Information: Over the past many years, the City has been methodically installing ADA compliant curb ramps around the City. This is in conjunction with the City's ADA Transition Plan to bring all City maintained property into compliance with Federal requirements.

Per federal requirements, anytime a roadway is altered more than routine maintenance, where feasible, any and all ADA ramps adjacent to the roadway must be brought up to current ADA/PROWAG standards. Similar to previous ADA ramp projects and the Sidewalk Improvement Program, the ADA Ramp program includes a single large contract to secure a concrete contractor for the entire construction season. This helps keep the program moving forward throughout the fiscal year.

Proposal/Objective: City staff recommends awarding the FY2025 ADA Ramp Program contract to All Around Construction for the not to exceed amount of \$350,000.

Advantage: Accepting the proposal will allow more ADA ramps to be constructed within the City.

Notable Energy Impact: N/A

Disadvantage: No disadvantages for the award are expected.

Notice of Public Hearing: False

**Staff Recommendation/
Recommended Motion:** *Move to award the FY2025 ADA Ramp Program contract to the contractor, All Around Construction for the not to exceed amount of \$350,000.*



**FY2025 ADA Ramp
Improvements Project TSD-25-36**

PROPOSAL PRICE SHEET

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE
1	Single ADA Curb Ramp & Landing (Removal & Replacement)	EA	Any Quantity	\$ 8,500.00
2	Double ADA Curb Ramp & Landing (Removal & Replacement)	EA	Any Quantity	\$ 14,500.00
3	4" Concrete Sidewalk (Removal & Replacement)	SF	Any Quantity	\$ 18.00
4	Concrete Curb/Gutter (Removal & Replacement)	LF	Any Quantity	\$ 60.00
5	4" Asphalt Removal & Replacement (3/8" mix, PG 58-28)	SF	Any Quantity	\$ 28.00
6	4" Pedestrian Curb	LF	Any Quantity	\$ 28.00
7	6" Concrete Driveway (Driveway Sidewalk & Aprons)	SF	Any Quantity	\$ 18.00
8	6" Concrete Valley Gutter (6' Typ.)	SF	Any Quantity	\$ 18.00
9	Move Drain inlet	EA	Any Quantity	\$ 900.00
10	3/4" Clean Aggregate (6" typ)	SF	Any Quantity	\$ 7.00
11	3/4" Crushed Base Course (6" typ)	SF	Any Quantity	\$ 7.00
12	Reset Existing Sign and Post	EA	Any Quantity	\$ 200.00



City of Helena, Montana

02/07/2025

To: Honorable Mayor Collins and Members of the City Commission

From: Tim Burton, City Manager
Chris Brink, Community Development Director

Subject: Consider the allocation of funds from the former Consolidated Central Helena Urban Renewal Area to a new project located within the boundaries of the former URA

Present Situation: Present to the Mayor and members of the City Commission a request from the Helena Symphony for funding assistance for a funding feasibility study for "Project Ming"

Background Information: On 7, November of 2024, the Helena Symphony made a request of the Mayor and City Commission for partial funding (\$35,000) of a fundraising feasibility study assessing the Symphony's fundraising capacity for Project Ming. According to the Symphony representatives, the funds will be used to contract and execute a comprehensive fundraising feasibility study for the Symphony specifically relating to their Ming Opera House project.

In 2024, through a partnership with DEQ/EPA, Mosaic Architecture, Theatre Projects, MBAC, the Helena Symphony, the Shriners and many other stakeholders, a dynamic long-term vision for the historic Ming Opera House and the Helena Light and Traction Building was created. This was delivered in the form of a preliminary architecture report and operational feasibility study.

The Helena Symphony intends to contract the services of one of several high quality and experienced groups that conduct similar studies across the country. This study will provide a clear picture of the fundraising capacity of the Helena Symphony and envisioned acquisition and revitalization next steps for the Ming project. The potential impact of the Ming Project will be the significant development of a historic property that will enhance the City of Helena with a space for performance, the creation of a third space for the community to share and utilize, and a location to house Helena artists. This project also supports the development and revitalization of Cruse Avenue by creating an entrance to the building as a multiuse venue.

For 70 years the Helena Symphony has served the Helena community through symphonic performances and education programs that enrich the lives of community members. The mission of the Helena Symphony is to engage, enrich, transform, and inspire lives through music. The opportunity to acquire and revitalize the Ming Opera House in the heart of downtown Helena, becoming a performing arts space and a hub for community engagement and events, has the potential to change the landscape of the city for decades.

Proposal/Objective: Approval of the allocation of funding from the former Consolidated Central Helena Urban Renewal Area and associated tax increment district.

<u>Advantage:</u>	Funding will allow the Helena Symphony to contract with a consultant for a fundraising feasibility study.
<u>Notable Energy Impact:</u>	NA
<u>Disadvantage:</u>	NA
<u>Notice of Public Hearing:</u>	NA
<u>Staff Recommendation/ Recommended Motion:</u>	Move to approve a resolution for the allocation of funds, in the amount of \$35,000 from the former Consolidated Helena Urban Renewal Area and associated tax increment district, to the Helena Symphony for a funding feasibility study.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. _____

A RESOLUTION ALLOCATING FUNDS FROM THE FORMER CONSOLIDATED CENTRAL HELENA URBAN RENEWAL AREA TO A NEW PROJECT LOCATED WITHIN THE BOUNDARIES OF THE FORMER URBAN RENEWAL AREA.

WHEREAS, Ordinance No. 2559 created the Consolidated Central Helena Urban Renewal Area; a combination of the Last Chance Urban Renewal Area and the Downtown Development Study Urban Renewal Area;

WHEREAS, Ordinance No. 2559 established tax increment funding provisions for the Urban Renewal Area and provided for a list of approved projects to be financed with generated tax increment funds;

WHEREAS, Ordinance No. 2559 established a process for which the Urban Renewal Plans could be amended or modified and additional projects could be designated and approved;

WHEREAS, Ordinance No. 2804 designated and approved The Great Northern Area Project as an urban renewal project located within the former Consolidated Central Helena Urban Renewal area and allocated \$880,000 in tax increment financing in the form of a loan to the project, and as amended in Ordinance No. 3027, to be paid back starting on April 1, 2020;

WHEREAS, after the approval of the Great Northern Area Project

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. _____

was granted, the Consolidated Central Helena Renewal Area and corresponding tax increment district sunsetted, resulting in the loan proceeds from the project to be deposited in a separate fund to be used within the confines and under the goals and objective of the former Urban Renewal Areas;

WHEREAS, a request for those funds, in the amount of thirty-five thousand dollars (\$35,000), has been presented to the City from the Helena Symphony to help fund a fundraising feasibility study, with a total cost of seventy thousand dollars (\$70,000), to assist with fundraising for "Project Ming", a proposed redevelopment of the Ming Opera House and Helena Light and Traction Building into the new home for the Symphony with performance space and offices, new community rooms, artist housing, and spaces for retail; and

WHEREAS, the proposed project and the feasibility study to be funded with these identified funds meet the goals and objectives of the former Last Chance Urban Renewal Area, the former Downtown Development Study Urban Renewal Area, and the former Consolidated Central Helena Urban Renewal Area.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. _____

//

Section 1. The Helena City Commission finds:

- A. The project is located within the boundary of the former Consolidated Central Helena Urban Renewal Area.
- B. The project is located within the current boundary of the Downtown Urban Renewal Area.
- C. The project conforms to the goals and priorities stated within the former Consolidated Central Helena Urban Renewal Area Plan.
- D. The project conforms to the goals and priorities stated in the current Downtown Urban Renewal District Plan.

Section 2. The City shall distribute thirty-five thousand dollars (\$35,000) to the Helena Symphony, payable from the loan proceeds generated from a project within the former Consolidated Central Helena Urban Renewal Area and associated tax increment district.

Section 3. Prior to the distribution of funds, the Helena Symphony must enter into an agreement acceptable to the City conditioning disbursement of the funds.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS ___ DAY OF ___, 20__.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. _____

MAYOR

ATTEST :

CLERK OF THE COMMISSION

DRAFT

Helena Symphony

ALLAN R. SCOTT | MUSIC DIRECTOR

RON BALDWIN
President

MATT DALTON
Vice President

ALISON PAUL, ESQ.
Treasurer

VICTORIA CECH
Secretary

ALLAN R. SCOTT
Music Director

BOARD OF DIRECTORS

Ron Baldwin, *Chair*
Kathy Bramer
Art Bumgardner
Sisi Carroll
Victoria Cech
Amber Conger
Matthew Dalton
David Genter
Christine Kaufmann
Stephen Mason
Ramon Mercado, Esq.
Alison Paul, Esq.
Chantel Schieffer
Allan R. Scott, *ex officio*
William Shropshire
Eric Stern, Esq.

Tiana Grisé
Orchestra Representative

Susie Osborne
Chorale Representative

Honorary Members

Darien G. Scott
Joan Poston

21 North Last Chance Gulch
Suite 100
Helena, Montana 59601

406.442.1860
www.helenasympphony.org

Helena City Commission
316 N Park Avenue
Helena, MT 59601

7 November 2024

Honorable Mayor Collins and the City of Helena Commission,

Earlier this year, through a partnership with DEQ/EPA, Mosaic Architecture, Theatre Projects, MBAC, the Helena Symphony, the Shriners and many other stakeholders, a dynamic long-term vision for the historic Ming Opera House and the Helena Light and Traction Building was created. This was delivered in the form of a preliminary architecture report and operational feasibility study.

For the next phase of this project, the Helena Symphony requests \$35,000 from the City of Helena for a fundraising study assessing the Helena Symphony's fundraising capacity across the state and the country to support the development of this project. The Helena Symphony has secured \$20,000 from an individual donor to match this potential funding request from the City of Helena. These funds will be used to contract and execute a comprehensive fundraising feasibility study for the Helena Symphony specifically relating to the Ming Opera House project.

The Helena Symphony intends to contract the services of one of several high quality and experienced groups that conduct similar studies across the country. This study will provide a clear picture of the fundraising capacity of the Helena Symphony and envisioned acquisition and revitalization next steps for the Ming project. The potential impact of the Ming Project will be the significant development of a historic property that will enhance the City of Helena with a space for performance, the creation of a third space for the community to share and utilize, and a location to house Helena artists. This project also supports the development and revitalization of Cruse Avenue by creating an entrance to the building as a multiuse venue.

For 70 years the Helena Symphony has served the Helena community through symphonic performances and education programs that enrich the lives of community members. The mission of the Helena Symphony is to engage, enrich, transform, and inspire lives through music. The opportunity to acquire and revitalize the Ming Opera House in the heart of downtown Helena, becoming a performing arts space and a hub for community engagement and events, has the potential to change the landscape of the city for decades.

We are grateful for your thoughtful time and consideration.

Sincerely,



Allan R. Scott
Music Director



Ron Baldwin
President



Cameron Betchey
Director of Development & Communications



PROJECT MING

THE HELENA SYMPHONY

PRELIMINARY ARCHITECTURAL REPORT

CONTENTS

01 SUMMARY & SCOPE

- Partnership & Funding Source Recognition
- Team Recognition
- Executive Summary

02 EXISTING CONDITIONS

- Site Conditions
- Historic Conditions
- Facility Conditions
- Hazardous Materials

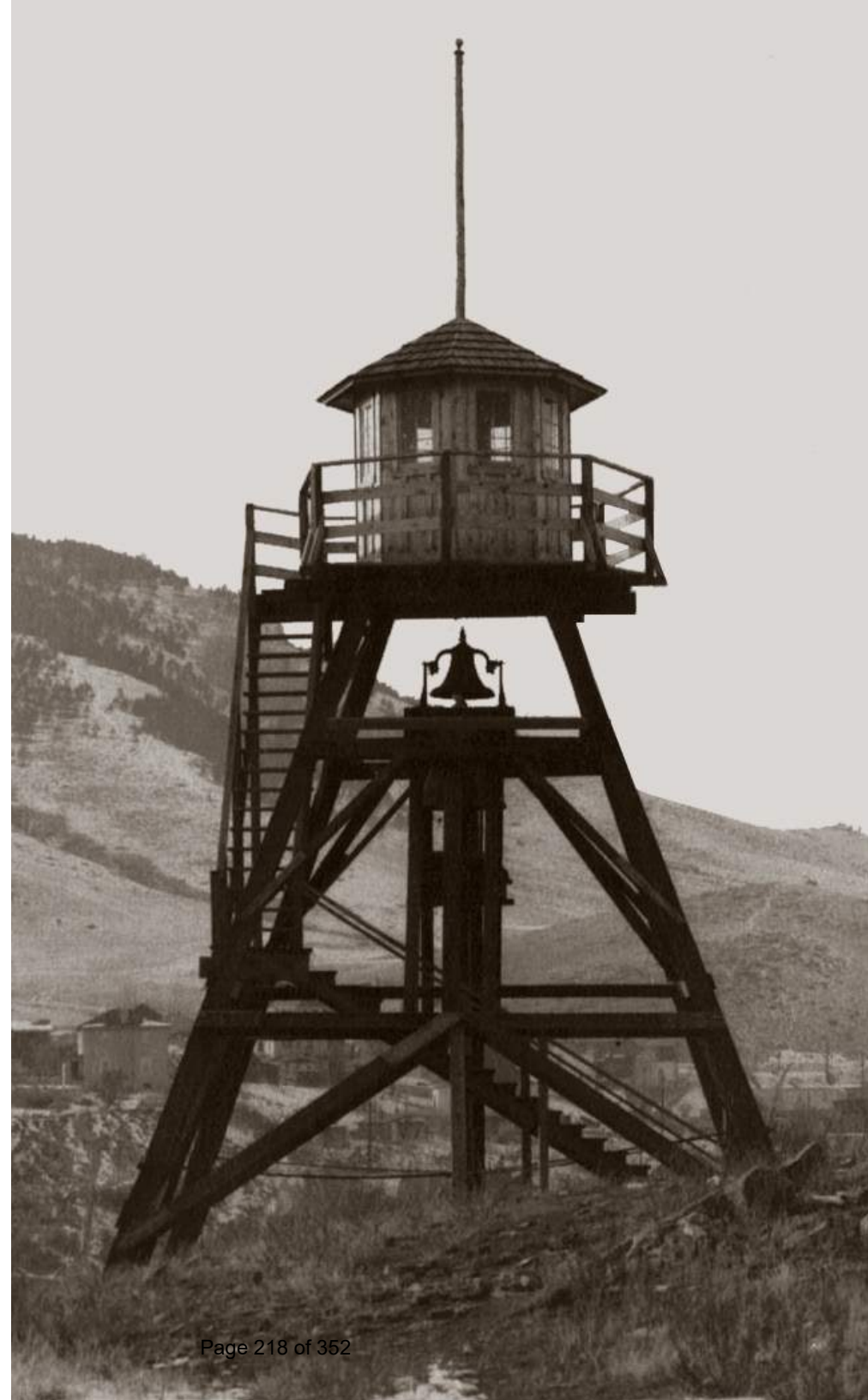
03 PLANNING

- Stakeholder Need
- Community Need
- Workshop

04 DESIGN

- Design Concept & Floor Plan Diagrams
- Floor Plans
- Design Considerations
- Design Renderings
- Cost Estimates

05 NEXT STEPS



PARTNERSHIP & FUNDING RECOGNITION

This project has a unique funding source with a unique and far-reaching partner group. Key partners involved in this project include the following:

Montana Department of Environmental Quality (DEQ)

Montana DEQ's mission is to champion a healthy environment for a thriving Montana. At DEQ, we believe Montana communities and businesses thrive when environmental protections are implemented effectively in a consistent and transparent way. Every day, we work closely with stakeholders and partners in private industry, non-governmental organizations, tribes, the public, and local governments to identify opportunities to improve our service.

Montana Business Assistance Connection (MBAC)

The Montana Business Assistance Connection (MBAC) was created with the expressed purpose of improving the economy and livability of Lewis and Clark, Broadwater, and Meagher counties. We help businesses start up, improve, expand, relocate or transition to new ownership. Our strategic partnerships with traditional lending institutions, as well as access to more than a dozen different types of loan funds, make it possible for businesses to gain financing for which they may not normally qualify.

Consistory Shrine Temple Association (CSTA)

CSTA is located at the Algeria Shrine Temple (*referred to as the Ming Operahouse and Light & Traction Building in this project*) in Helena, MT and is a recognized temple of Shriners International. Shriners International is a fraternity based on fun, fellowship and the Masonic principles of brotherly love, truth and relief. As historic and current stewards of the facility, the CSTA play a critical role in the future use of this facility.

The Helena Symphony

As a regional professional orchestra, the Helena Symphony Orchestra is a 75-member professional orchestra and attracts professional musicians from throughout the United States who commute regularly via plane and/or vehicle, and many relocate to the region. The 110-voice symphonic chorus makes up the auditioned Helena Symphony Chorale from around the region. In addition to the board of directors, the full-time staff of seven and part-time staff of up to eight individuals is dedicated to the Helena Symphony's mission to engage, enrich, inspire, and transform lives through music.

FUNDING RECOGNITION

Historic buildings can be difficult to renovate due to the perceived presence of hazardous materials on site. To help combat this hurdle, the EPA awards funding through the Brownfield Assessment Grant to support revitalization efforts in communities throughout the United States. The Brownsfield Assessment Grant provides funding for brownfield inventories, planning, environmental assessment and community outreach. For this particular project, Montana Business Assistance Connection (MBAC), applied for the Brownsfield Assessment Grant on behalf of stakeholders with a vested interest in the revitalization of the Ming Operahouse and Light & Traction Building located in downtown Helena, MT. MBAC received the grant in 2023. Funding was used to conduct a phase 1 Environmental Assessment Report (see appendix), a Preliminary Architectural Report focused on facility existing conditions (see appendix), and Preliminary Architectural & Operational Report focused on reuse & re-purposing efforts from a sustainable operational perspective (this report).

DESIGN TEAM RECOGNITION

The Ming Operahouse and Light & Traction Building are significant buildings; Not only do they have historical significance, but they are identifiable buildings that contribute to the fabric of the downtown Helena neighborhood. As CSTA membership has diminished over the years, there has been a sustained and growing interest in the reuse and revitalization of Ming Operahouse and Light & Traction Building. Preliminary Architectural Reports (PARs) have been completed by various groups and with varying focus since 2011 with an initial PAR completed by Mosaic Architecture. Rather than re-investigate known conditions, this project aspires to provide new insight into the revitalization of this facility to be a financially sustainable and programmatically dynamic contribution to The Helena Symphony, downtown Helena, and the greater Lewis and Clark County. As such, the design team has been curated to provide expertise and critical insights to the needs of a successful performance venue. The design team include:

Mosaic Architecture - Architectural, Team Lead

At Mosaic we believe impactful design listens to people and celebrates community. Communities throughout Montana partner with us to create formative projects because we understand every community is unique and design suitability is an outgrowth of relationship-building, trust, and careful listening. Our passion is providing excellent design that celebrates and enhances each Montana community we work in and fosters positive life-long relationships.

In addition to architectural responsibilities, Mosaic will manage and coordinate with the expanded design team including structural, mechanical, electrical, and plumbing engineers.

Theatre Projects - Strategic Planning, Theatre Design

Theatre Projects is an international team of designers and planners that create gathering and storytelling spaces for arts, corporate, retail,

healthcare, conventions, sports, and entertainment. Each space we create is designed to promote dialogue, share experiences, and inspire human interaction. Working closely with clients, users, and architects, we apply our experience of what makes a dynamic performance space to create extraordinary spaces.

LSTN - Acoustics

LSTN is a boutique design firm that provides acoustics consulting and audiovisual design for architectural projects. Our portfolio includes a wide range of project types, sizes and locales. At LSTN we prioritize understanding and developing the unique acoustics and audiovisual needs of a project within the context of our collaborator's goals. Owners, architects, and engineers benefit from the creativity and specialty technical skills we deploy to improve the holistic outcome of our projects.

DKAL - Historic Preservation

DKAL Architecture is a specialized small firm focused intently on projects that help Montana maintain its character and sense of place. This work consists almost solely of historic preservation projects, feasibility reports (PAR, HSR, etc.), and working with nonprofits. Often DKAL's services extend beyond the traditional role of the architect into financial analysis, funding identification, grant writing, and re-visioning in order to help projects become feasible. Great pride is taken in listening carefully to clients, old buildings, and communities to achieve results that remain true to their character.

We recognize the planning efforts from the City of Helena, including the Cruse Ave redevelopment study, to improve our community by increasing vitality and businesses in our downtown. As a team we plan to build on this momentum to understand the needs of this project with the ultimate goal to have a successful project that contributes to the Helena area and beyond.

EXECUTIVE SUMMARY

It is with great pride we submit this Preliminary Architectural Report for Project Ming. Mosaic Architecture, Theatre Projects, and the entire team have thoroughly enjoyed working with MBAC, the Helena Symphony team, the Shriners and many other stakeholders in creating a dynamic long-term vision for this incredible historic facility. This study includes both historic structures, the Ming Opera House and the Helena Light and Traction Building.

This is not the first study of this structure and the contents of this PAR rely on heavily on past PAR work in creating the foundation for this study. It is important to recognize the past efforts that have gone into revitalizing this facility including:

- 1981 - Building Code Analysis & recommendations
- 2011 - Existing Building Study
- 2022 - PAR

This study aimed to fill in the gaps of these previous works and, more importantly, focused on creating a greater vision for this facility as the new home of the Helena Symphony. This vision revitalizes the facility so it can once again be a vibrant hub of community activity for downtown Helena. To this end, the reports focused on how this facility can be reimagined and re-used, not simply restored.

The resulting design concept is far reaching and begins with a complete historic restoration and rehabilitation of the two buildings. Within those structures, the concept includes creation of a state of the art performance space, development of new HSO offices, new community rooms, artists housing, a dynamic new lobby, required support spaces, and site improvements to allow the facility to reach out into the surrounding historic downtown.

While the design is only at the concept stage, we feel the incredible efforts of the entire team have created a truly inspirational vision for the facility.

Jeff R. Downhour, AIA

Kalina Vander Poel, AIA





02 EXISTING CONDITIONS



SITE CONDITIONS

Location

The site is located between Jackson Street & Cruse Ave in Helena, MT. Jackson Street is a relatively tight street designed for its urban context with historic buildings directly abutting the Right-of-way sidewalk. Immediately south of the site is an alley that provides food delivery access to a nearby restaurant. The alley is small and deadends- requiring vehicles to back out; Additionally utilities are located in the alley, further decreasing the usability of the alley for site access. North of the site are two public parking areas - one of which is accessible from Cruse Ave and the other accessible from Jackson St. An intermediary road connects the two but does not provide access directly from Jackson St to Cruse Ave. Collectively they provide 192 parking spaces.

Neighborhood Context

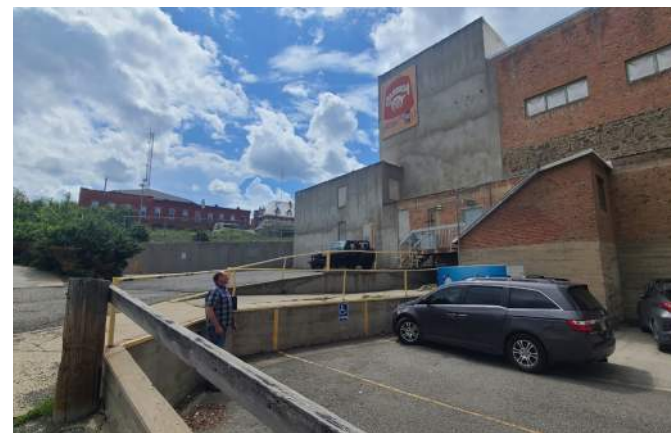
The site's neighborhood is designated as a historic neighborhood, recognized by the State Historic Preservation Office. Located in the heart of Helena, the neighborhood has a high walkability score of 95. The walking mall is a block away with restaurants, locally owned retail establishments, condominiums, a hotel.

Facilities

The site is comprised of two buildings: 1. The Ming Operahouse and 2. The Light & Traction Building. The Ming Operahouse, the larger building with 5 floors, is located on the south side of the site with access to Jackson Street to the west and a retaining wall separating it from access to Cruse Ave on the east. The Light & Traction Building, the smaller building with 3 floors, is located in the northwest corner of the site with access to Jackson Street to the west. The Light & Traction Building also has access to the east through a small parking lot on site.

Topography

Topography is a considerable factor for this site. To account for the natural topography of the site, entrances are not on the same level and parts of both buildings are buried on the east side of the site. For example, The Ming Operahouse entrance is higher than the Light & Traction Building entrance. The second floor entrance to the Light & Traction Building is level with the parking lot to the north, but the second floor of Ming is approximately 3 feet higher than Cruse Ave. This is a considerable change in elevation as Cruse Ave is approximately 20 feet higher than Jackson St.



SITE PHOTOS





HISTORIC CONDITIONS

Below is a summary of existing historic conditions. For additional information, please see the Historic Conditions Report, included as an appendix to this PAR.

The Ming Opera House and the Helena Light and Traction buildings are intact historic properties worthy of preservation as part of Helena's and Montana's historic landscape. Associations with Montana's Territorial Era, Helena's growth and evolution, the Masons and Shriners, and significant individuals have merited recognition on the National Register of Historic Places. And the Helena Symphony has deep historic ties with both the Shriners and the Ming Opera House. The buildings are both sound and have decades more life in them if basic improvements and deferred maintenance are addressed. Rehabilitation, particularly for public performances, is readily achievable and financially feasible while maintaining the historic integrity of the buildings.

Preserving and treating the existing historic fabric of these buildings sensitively is fundamental to the vision of the Helena Symphony and their partners. It is also fundamental to their vision for this investment's impact on downtown Helena's

streetscape, local economy, and how the Helena Symphony will further their impact on the community through arts and culture. In addition, thoughtful preservation is required for many of the funding sources that will help make this project possible.

The exterior of both buildings remain intact and in need of only minor repairs and masonry repointing. Significant restoration work is required at the entry to the HL&T building. And the masonry along the base of the north wall of the HL&T is severely deteriorated. Minor repairs are required to the granite at the front façade of the Ming. Both buildings will require repairs to their historic wood windows. The windows (and associated wood frames/sills) of the Ming are in relatively good condition and require minor repairs, refinishing, and reglazing. And the windows of the HL&T have been covered in stucco, but appear to be in place and will likely be salvageable with careful demolition.

See appendix for full historic report.





MING OPERA HOUSE

Built: 1880

SF: 26,040

Levels: 4 + Basement

- Major renovation **4 or 5 times** including removing and rebuilding the balcony numerous times
- new facade you see today was added 1915
- 2nd floor (main performance floor) added in 1915



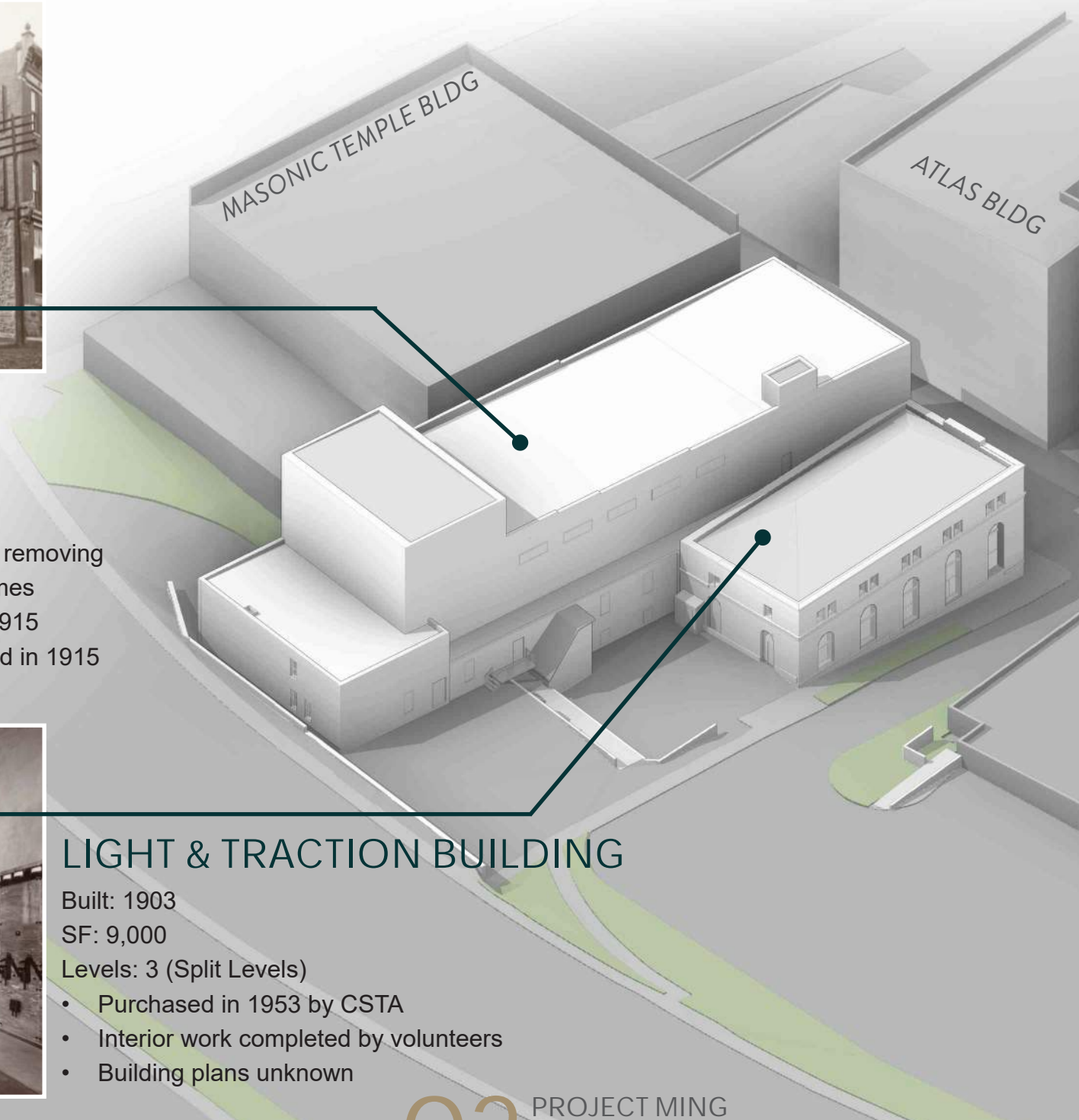
LIGHT & TRACTION BUILDING

Built: 1903

SF: 9,000

Levels: 3 (Split Levels)

- Purchased in 1953 by CSTA
- Interior work completed by volunteers
- Building plans unknown



FACILITY CONDITIONS

Code & Accessibility

Overarchingly, neither the Ming Operahouse nor The Light & Traction Building meet current accessibility standards including The Americans with Disabilities Act (ADA). These deficiencies reside in the path of travel from Jackson and/or Breckenridge Street, interior door and pathway clearances, restrooms, and reaching standards. There is an elevator in the Ming; however, the elevator does not have a current Montana Elevator Inspection Tag and is not usable. Detailed information regarding code and accessibility can be found in the Preliminary Architectural Report completed in 2022.

Systems

A record of a boiler replacement in 2019 indicates a recent improvement to the heating capacity for the building (PAR 2022). On site observations indicate The Ming Operahouse has steam radiators throughout the building to provide heat from the boiler in the basement. The boiler also provides heat to the Light & Traction building through a combination of radiators and ceiling suspended fan coil units with supplemental heat through electric heaters.

There currently is little to no fresh air being

provided to either building, although there is evidence of an air system in the main performance space at one point in time. At a minimum, a mechanical system providing fresh air is needed to meet current code and the needs of a contemporary performance venue.

Due to the age of the facility, electrical upgrades are out of date and need to be upgraded to meet current code and the needs of a modern performance venue.

There is no fire sprinkler system in the facility, and there is no fire alarm system in the facility. Both of these systems will need to be incorporated in reuse of the facility.

Roof

Per the Preliminary Architectural Report completed in 2022, the Ming has a built-up asphalt roof originally installed in 1976 with a white maintenance coating applied in 2016. The Light & Traction building has a combination of asphalt shingles & built-up asphalt with a white maintenance coating also applied in 2016. Loose fill insulation has been placed in attic spaces, but it is undetermined the R-value and consistency/continuity of the insulation. A full roof



FACILITY CONDITIONS CONT'D

replacement and review of energy code compliance is to be expected in reuse of the facility.

Utilities

Gas, sanitary sewer, water, and storm sewer services are shared by both buildings. While not impossible, it is suggest the buildings remain as a single site to maintain current utility routing.

Structure

A structural assessment of existing conditions was performed by DCI Engineers. In summary, the facility can continue to be used without structural repairs/upgrades as long as there is no change in occupancy or addition of new dead loads. Renovations that affect existing structural members will trigger localized repairs and modifications. In general, the building has also seen deferred maintenance and the basic repairs recommended above should be considered to extend the lifespan of the structures. See appendix for full Structural Conditions Assessment.

Hazardous Materials

A limited Phase II Environmental Assessment was completed by Tetra Tech for the Montana

Department of Environmental Quality on this facility. A summary of findings is below, see appendix for full report.

Asbestos on site is primarily contained to some finish flooring and the elevator shaft. It is in floor tile of the ground floor and platform floor of the multipurpose room and a closet on the first floor of the Ming Operahouse. Asbestos material is also located in floor tiles in the dressing room and the hallway connecting the Ming Operahouse and the Light & Traction Building. Lastly, asbestos was found around a large pipe in the boiler room.

There is significant amounts of lead paint in the building given the age of the facility. Encapsulation is an option for containment of lead based paint.

Finishes Overall

The CSTA provides regular maintenance and care for the facility. That being said, due to the size and age of the facility, areas within the facility have finishes past their useful life and are ready for replacement. Historic evaluation of many of these features should be evaluated prior to replacement as many of the interior finishes and conditions have had



FACILITY CONDITIONS CONT'D

little alteration since CSTA's purchase of the Ming in 1915.

Specific Space: Main Performance Hall

The main performance hall is rectangular in form with a high decorative ceiling and 3 sided balcony. The main performance hall is traditionally organized with entrance at the back of the hall and a stage at the front of the hall. Current seating capacity is anticipated to be approximately 400. In general the main performance space is well suited for continued use as a performance space.

Acoustics in Performance Hall

The Main Performance Hall is a classic "shoebox" auditorium form attached to a stagehouse via a proscenium. The auditorium has approx. Overall dimensions as follows:

- Length: 86ft
- Width: 46ft
- Height: 30ft

The rear and side balcony overhang the floor approx. 6ft at a height of 10ft AFF. The proscenium opening is relatively small. The room's volume of less than 300ft³ per seat is typical for multipurpose auditorium spaces.

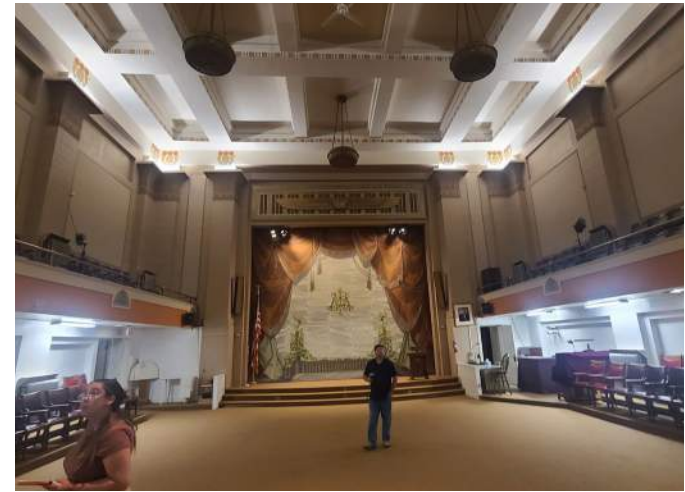
The existing wall and ceilings finishes within the auditorium are painted plaster with pilasters and coffers providing surface articulation. The main floor is carpet and the balcony floor is wood.

The auditorium's shoebox form, its dimensions, and the shaping/finishes all contribute to a space generally suitable for the performance of unamplified music, critically providing a balance of clarity, envelopment, and reverberance.

See appendix for additional information on existing acoustical performance.

Specific Space: Stage

The stage is traditionally used for ceremonial and performance events. The stage has a proscenium with a relatively small stage opening. The stage has large ceremonial oil painted backdrops suspended from wooden sheaves and counterweight carriages with hemp operating ropes. The drops we believe date back to at least 1914 (so over 100 years old). Preservation and fire resistance treatments will need to be explored during renovation but is not unusual for theatres with drops of this age.



FACILITY CONDITIONS CONT'D

Specific Space: Kitchen

A commercial kitchen is located on the east side of the first floor of the Ming Operahouse. The kitchen currently is used for commercial purposes and is a source of revenue generation for the CSTA. The kitchen has a hood that is inspected annually.





03 PLANNING

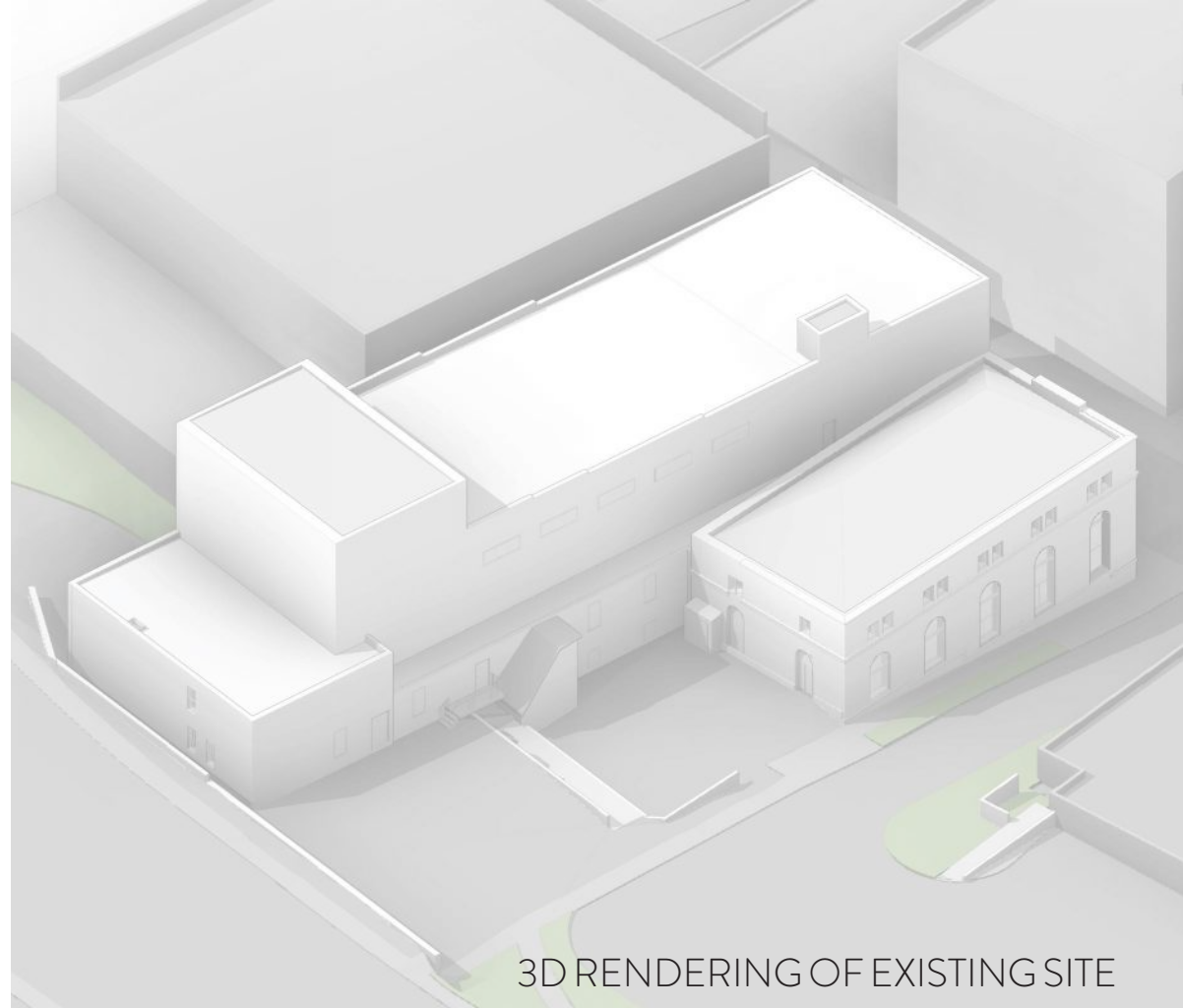


APPROACH

The goal of this Preliminary Architectural Report is two fold. First, we hope to understand how both buildings can be renovated for contemporary use by The Helena Symphony. Second, we hope to understand what it would look like to operate this newly renovated facility from a strategic planning/operational perspective. In order to understand potential contemporary use and it's subsequent operational requirements, a series of programming and planning exercises were undertaken. These exercises include:

1. Collecting information on stakeholder space needs including CSTA and The Helena Symphony
2. Collecting contextual information on the Helena area arts community
3. Strategic Planning exercises with The Helena Symphony
4. Programming exercises with The Helena Symphony
5. Site visits to the facility

The following pages summarize efforts and findings from these exercises.



STAKEHOLDER NEED: CONSISTORY SHRINE TEMPLE ASSOCIATION

The Consistory Shrine Temple Association (CSTA) is an umbrella organization comprised of five fraternal organizations. These organizations are located in Helena and throughout the State of Montana. The CSTA purchased the buildings in 1915 to have meetings, events, and social gatherings with the main purpose of lending charitable support to Montana and its people. The CSTA continues to use the buildings in this fashion today, but reduced membership over the years have correspondingly reduced use of space and space needs.

If possible, the CSTA would like to remain in the facility, but they would like to the facility revitalized and have a more active role in the community as it once did. An existing space needs assessment (below) was performed to help understand current and future space needs of the CSTA.

Existing Space Needs Assessment

Existing Location: Ming Operahouse and Light & Traction Station

- Admin Space Needs
 - Need 1 private office with space for a temporary/part time staff
 - ~225 sf
 - Secretary 9-1pm daily; recorder is part time 3 or hrs a day, could be remote
 - 1 office space for all other groups
 - ~300 sf
- Meeting space needs
 - 1000 sf space for occasional meeting use
 - Has props (ex: riser is critical to meeting)
 - Meetings occur 6-8 times a month in the evening
 - Space must be an enclosure that is sound proof
- “Red room”
 - Room of historical significance for the Shriners
 - For Shriner’s exclusive use
- Conference Room
 - 200 sf (10 people + visitors)
 - 2 groups each meet once a month in a conference room
 - Also used for informal ad hoc meetings
- Performance Events
 - 8-12 events spread evenly throughout the year (12 is more likely)
 - Summer is slower
 - Both the banquet hall and the performance hall are used jointly during events
 - Events last the weekend (arrive Friday, leave Sunday)
- Storage needs
 - Space to store costumes & props
 - Space to store or display archival documents
 - Space to store liquor/catering items
 - Discussion of storage needs has been on going with all organizations. Progress has been made but not enough to understand storage needs from a square footage standpoint.

STAKEHOLDER NEED: HELENA SYMPHONY

For over 68 years, the Helena Symphony has engaged the Helena community with music, attracting audiences of diverse backgrounds, ages, and demographics with inspiring and impactful performances of adventurous programming. Fresh performances of the masterworks of human history, under-served composers, staged works contribute to the state and national identity. In addition to providing this diversity of musical performance, Helena Symphony concerts feature nationally and internationally renowned guest artists. All this reflects the vital mission of the Helena Symphony to engage, enrich, transform, and inspire lives through music.

Looking to the future, the vision for the Helena Symphony is to make meaningful economic, educational, cultural and social impacts on the region. The Helena Symphony needs a space that allows them to achieve these lofty goals. An existing space needs assessment (below) was performed to help understand current and future space needs of The Helena Symphony.

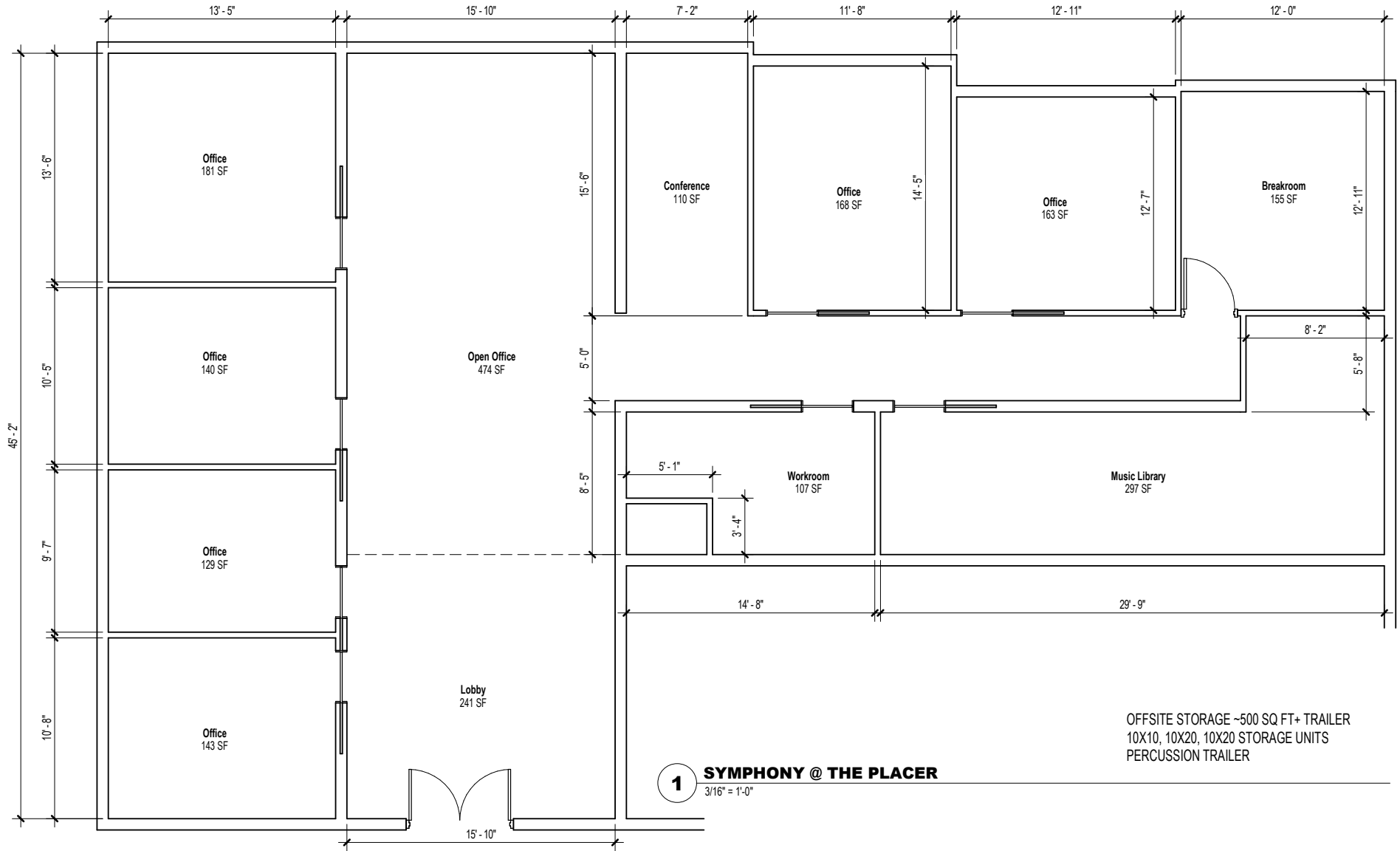
Existing Space Needs Assessment

Existing Location: 21 N Last Chance Gulch Suite 100

- Music Library
 - 55-60' length needed
 - There should be a desk for the librarian in the music library
 - There should be layout space and a printer for music librarian to do work
- Office Space
 - 9 FTE, 17 total (See org chart)
 - 3 departments: Admin, Artistic Admin, Artistic
 - Exec Assistant for music director to be adjacent to director's

office. It is preferred if this is more of an executive suite layout with more privacy for conversations between the assistant and director (not open office as it currently is in existing space).

- Need 11 private offices to account for anticipated growth in development & communications department
 - Music Director, Executive Assistant to the Music Director, Director of Artistic Planning, Director of Development, Box office, Director of patron services, Operations manager, (x2 placeholder for anticipated growth)
- Office size to be ~140 typical, director to be 180 min.
- Breakroom
 - Adequate size for a break room but significantly undersized for hospitality needs & storage (existing space ~100 sf)
- Workroom
 - Existing is adequately sized if storage is moved somewhere else
- Conference room
 - Existing is too small, Symphony currently uses the public library with mixed success in reservations because the library conference room is in high demand
 - Need a room suitable for 20 people (16 board members min)
- Storage
 - More storage is needed. Symphony currently rents two storage units (~500 sq ft.). Need a place to park the percussion trailer. It is ideal if the percussion trailer could live on site.



OFFSITE STORAGE ~500 SQ FT+ TRAILER
 10X10, 10X20, 10X20 STORAGE UNITS
 PERCUSSION TRAILER

1 SYMPHONY @ THE PLACER
 3/16" = 1'-0"

.a5
Symphony Existing Space

PROJECT MING

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 © all rights reserved



COMMUNITY NEED: ARTSPACE

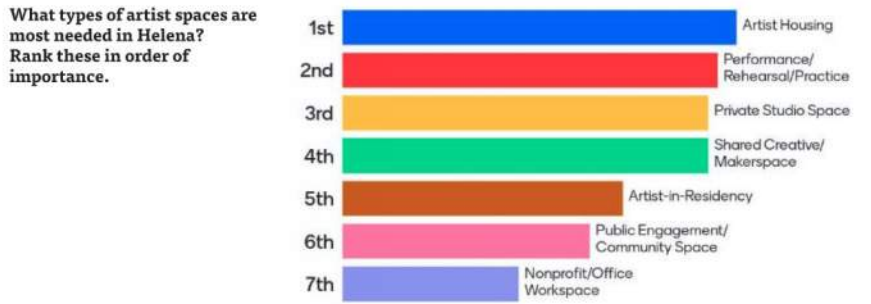
MBAC recently reached out to Artspace, a non profit organization that uses the tools of real estate development to create affordable, appropriate places where artists can live and work, to understand the needs of the Helena Area arts community. Subsequently, a Preliminary Feasibility Study was conducted by Artspace to determine whether an affordable arts development project can move forward within the context of a community’s unique needs, assets, sites, leaders, and resources.

Through the efforts of the PFS it became clear housing is needed and supported for in the Helena Area arts community. When asked questions similar to “*What types of affordable creative spaces are most needed in Helena?*” and “*What other types of creative spaces are needed in Helena?*” Affordable live/work housing was the leading expressed need, with performance/rehearsal space and both private/shared studio/maker space close in line. Throughout many discussions, there was a consistent theme of affordable housing with “affordable housing” listed as a top challenge for the Helena Area arts community.

Key takeaway from the Artspace Preliminary Feasibility Study is “a mixed-use concept with housing for artists could make an immense impact in fostering Helena’s creative landscape.” Artspace also strongly recommends that standalone projects also be explored by local developers to address the depth of the needs shared.

Information above and graphics to the right are courtesy of Artspace, and they can be found in the Preliminary Feasibility Study completed in 2023.

What the Helena artist and arts organizations said...



Virtual Artist/Art Organization Focus Group Space Rankings

How would you rate the availability of the following for the creative sector in Helena? Rank on a scale of 1-5



Artist and Arts Organizations Focus Group Menti Word Cloud

ARTS ORGANIZATIONS: ARCHIE BRAY

The Archie Bray is an internationally known ceramic arts studio. Their mission is to promote, celebrate, and sustain the ceramic arts through residency program, education, gallery, ceramic materials and technology, and community engagement on a local, national, and international scale.

Location: 2915 Country Club Ave, Helena, MT 59602

Programming: Year-round & short-term residency programs, education programs including on-site workshops, events & exhibitions, ceramic retail

Current space needs: Affordable housing for residency programming, in-town satellite shop with retail and space for limited programming, downtown presence, conference rooms



ARTS ORGANIZATIONS: GRANDSTREET THEATRE

Grandstreet Theatre is a community-powered Montana institution that produces 8-10 shows each year. Their mission is to brighten Helena, Montana and elevate the human spirit through live theatre and theatre education.

Location: 325 North Park, Helena, MT 59601

Programming: Theatrical performances, educational programming, costume rentals

Current space needs: Rehearsal space, storage space, camp space, Christmas Carol (19 days), Gala (28 days), seeking rental spaces that are <\$300 per day, conference rooms



ARTS ORGANIZATIONS: MYRNA LOY

The Myrna Loy is a live performance, film, and event center with a gallery and pub. Myrna Loy's mission is to engage our community - enrich, educate, entertain and empower - through the arts.

Location: 15 N Ewing St, Helena, MT 59601

Programming: Live performances, Films, Events, Community gathering, Arts education, Neighborhood arts support

Current space needs: 500-seat flexible venue for concerts and education performances (5 days), conference rooms



WORKSHOP

An on-site workshop with consultants and The Helena Symphony was held Oct. 2023 over the course of three days. The goal of the workshop was three fold:

1. Facility Influence. The team visited the Ming Operahouse and Light & Traction Building to understand how existing features such as form, space layout, and historic features influence opportunities.
2. Strategic Planning Operations & Organization. The team established usage patterns and subsequent financial impacts of the facility based on the Helena Symphony, Helena Symphony board, and Arts community needs.
3. Initial Space Planning. Based on facility influence and strategic planning data, the team identified initial space planning and programming opportunities.

The following three pages include photos documenting the workshop. The workshop was a critical component to this project as it created the foundation for subsequent financial analysis and established the design direction for this project. Key takeaways from the workshop include:

The existing facility has a lot of opportunities and, in general, seems ripe for revitalization. Circulation, accessibility, and storage seem to be the highest concern items; A possible solution to those concerns is a small new addition in the existing parking lot.

There is more space in the facility than what is needed for a Performance Venue facility. This creates great opportunities to add programming to meet community need and increase financial revenue opportunities.

These takeaways have been incorporated and are inspiration for the design - see **Section 4: Design** of this document for more information.

WORKSHOP ITINERARY

DAY 1

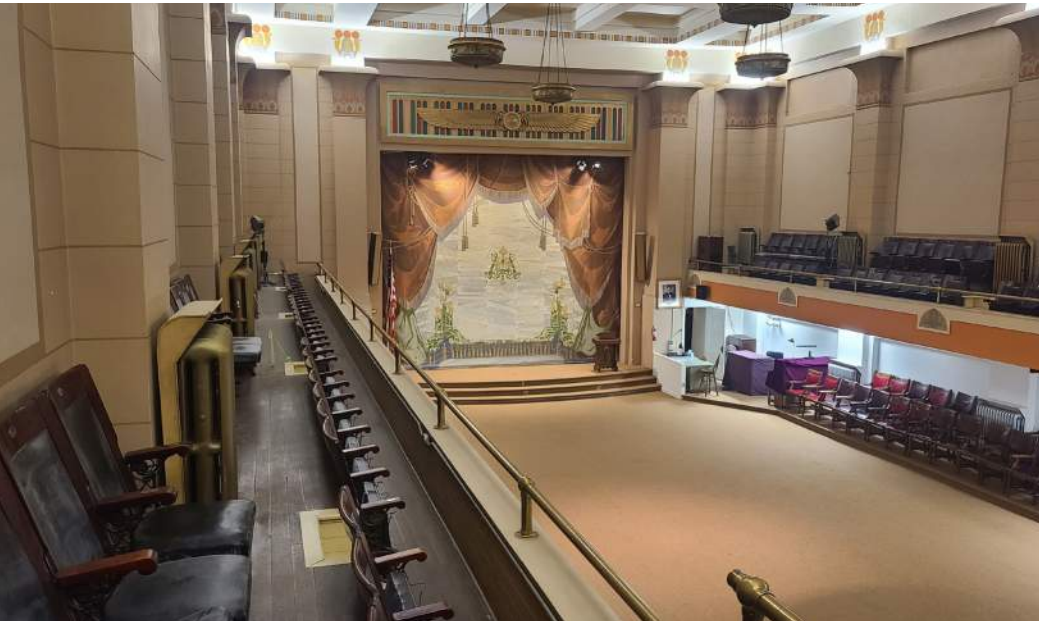
Strategic Planning Kick-off
Season Planning Exercise

DAY 2

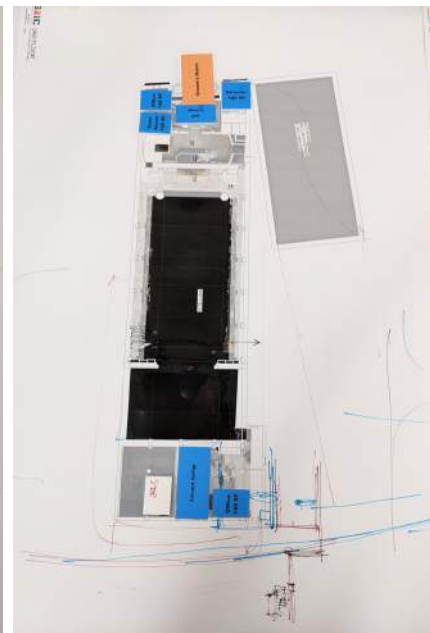
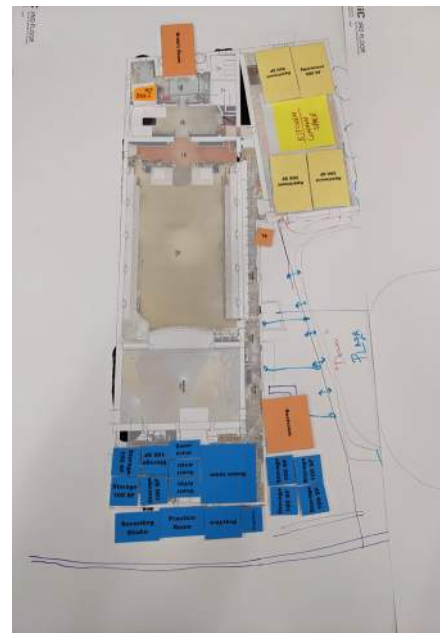
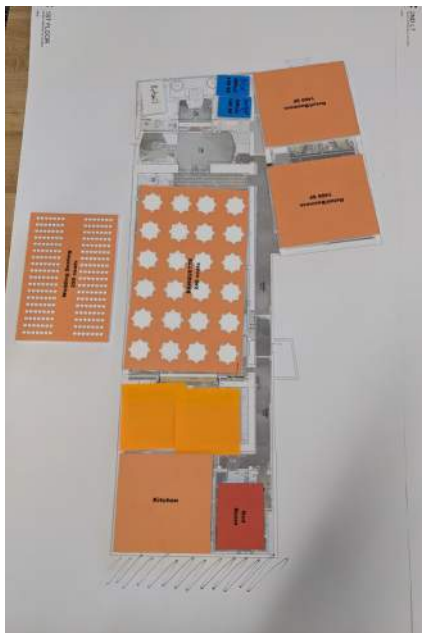
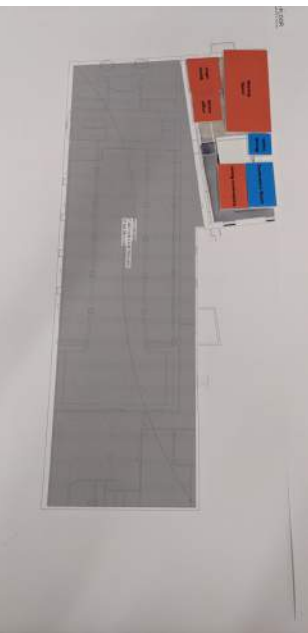
Potential Local Partnerships
Helena Symphony Board Presentation
Facility Tour
Facility Influence Charrette

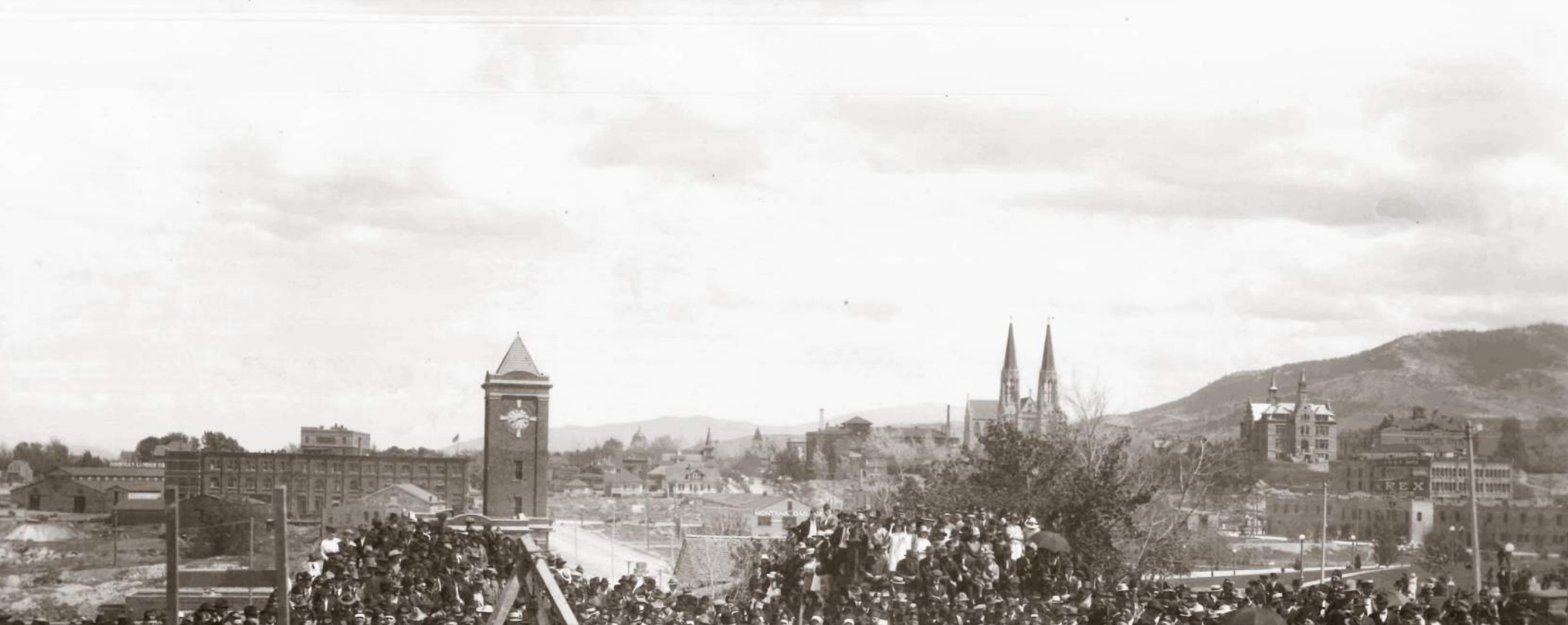
DAY 3

Local Venue Tours
Hannaford
St. Pauls
Our Redeemer's
Archie Bray
Grandstreet
Myrna Loy
Civic Center
Symphony Staff Operations
Utilization exercise
Space Planning & Visioning Workshop
Rehearsal Observation

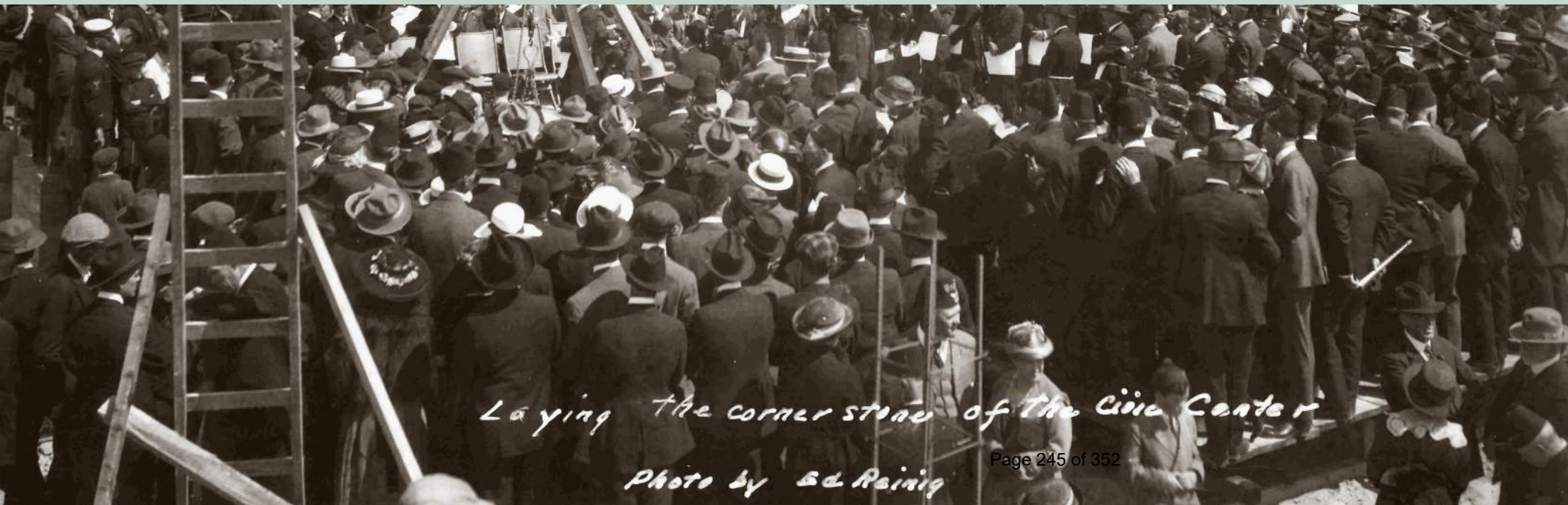








04 DESIGN



Laying the corner stone of the Civic Center

Photo by Ed Rainig

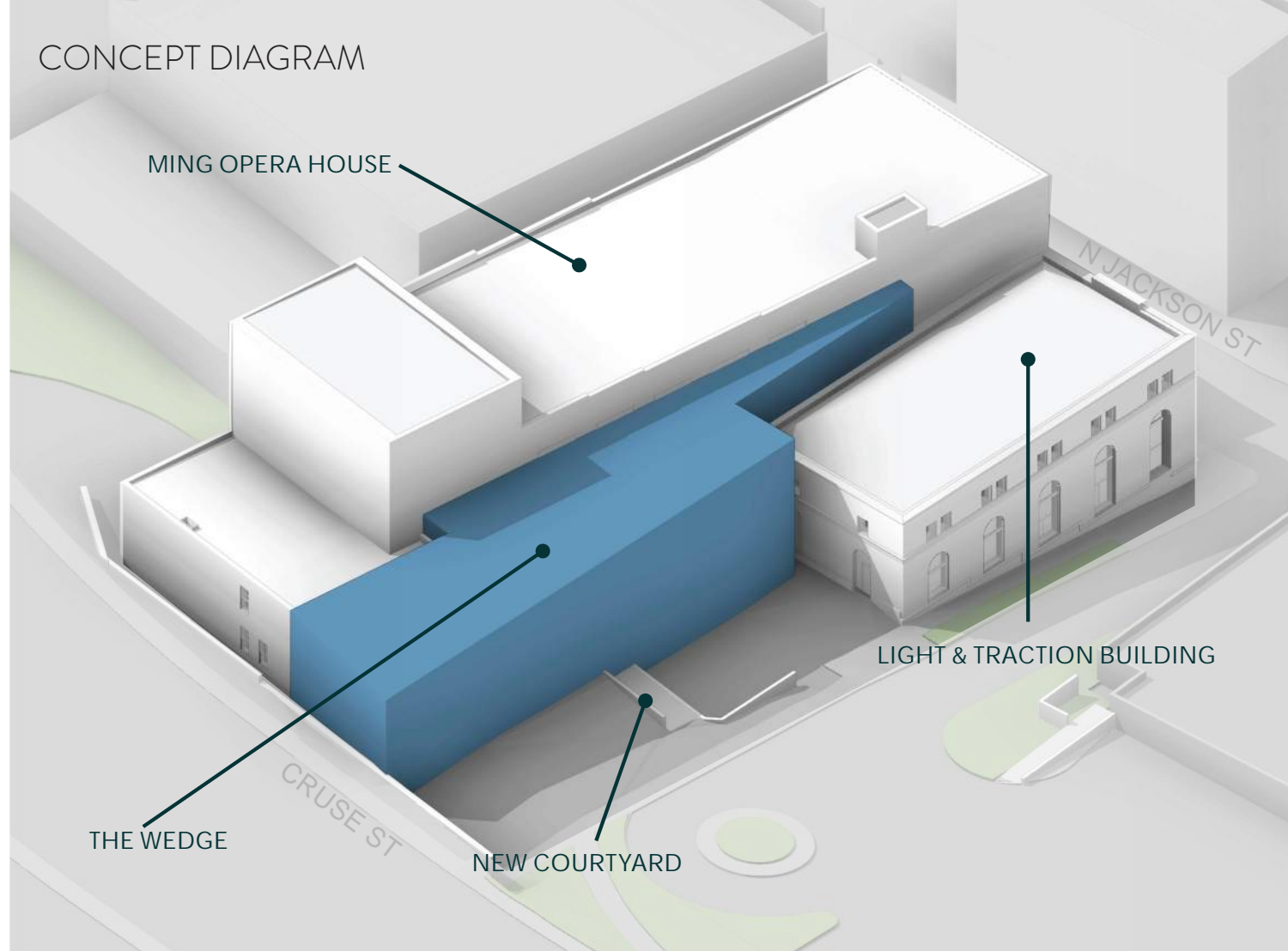
DESIGN CONCEPT

The design concept proposes a small addition in the existing parking area on site can be leveraged to activate the entire site. The physical form of the new addition takes inspiration from an existing condition. The two existing buildings are not parallel to each other; Rather, they are parallel to Jackson St. As Jackson St is a curved, a wedge shape is created between the Ming Operahouse and Light & Traction Building. The new addition proposes to literally expand upon this unique condition and create a wedge shaped building; “The Wedge” allows the project to recognize and respect existing historic conditions while also providing some much needed programmatic spaces. The graphic to the right calls out the major forms/buildings on the site, and the text below summarizes how the design team proposes to address each form.

Ming Operahouse

The proposed design keeps and restores the historic facade of the building and many historic features within the building. The proposed

CONCEPT DIAGRAM



design will keep the performance and event halls, but add a side-loading circulation component to the halls in order to connect the halls the new addition (aka The Wedge). The most significant intervention in the Ming Operahouse is the proposal to demolish and rebuild the balcony. A new balcony is proposed in order to address

existing acoustic concerns, anticipated audience experience issues in the existing hall, and increase seat capacity on the balcony level. On all floors of the Ming, the rooms facing Jackson street would be lightly touched and dedicated for Symphony Administrative use. The remaining spaces within the Ming Operahouse would be

DESIGN CONCEPT CONT'D

used primarily for Symphony support and storage.

The Wedge

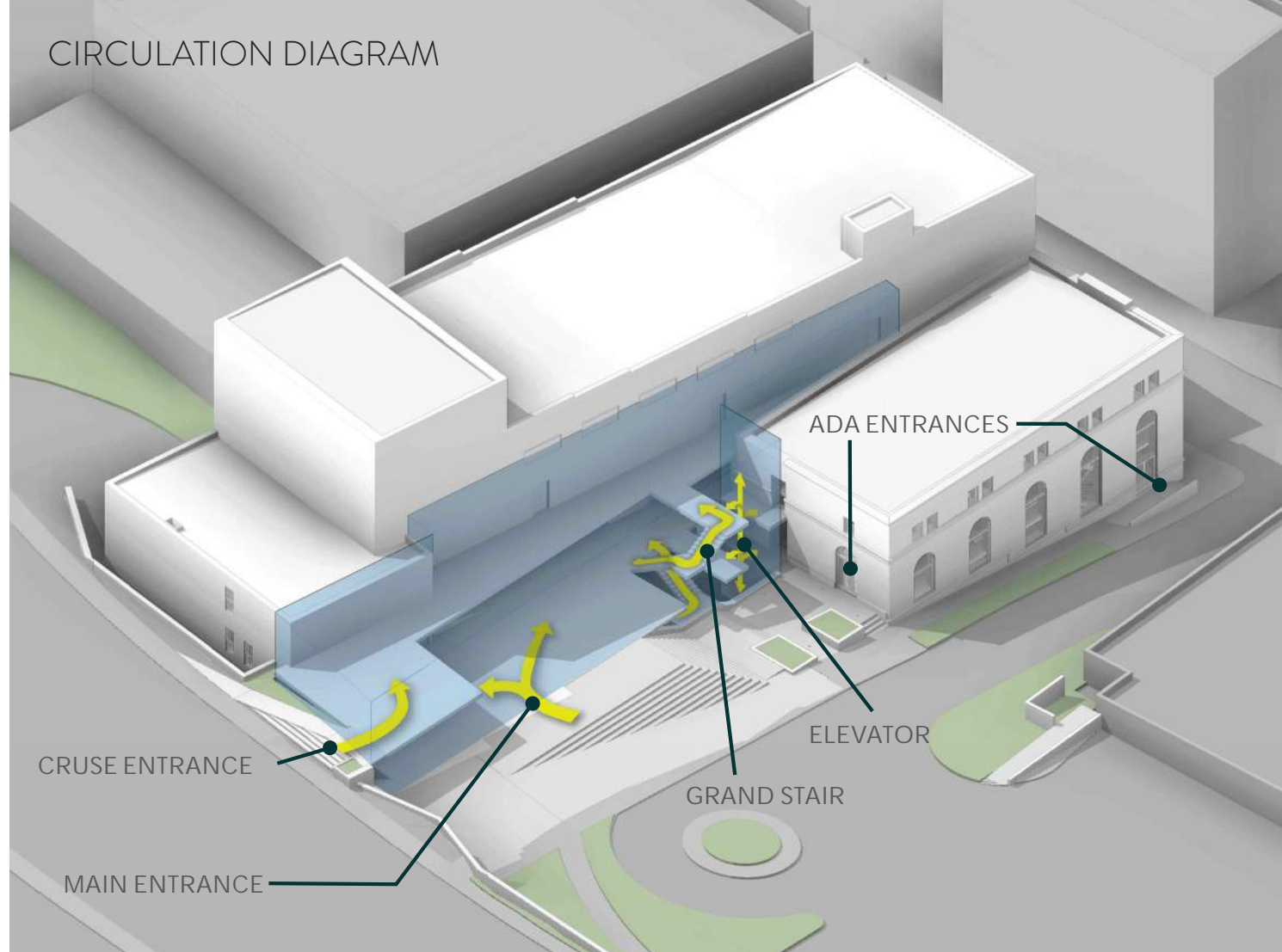
The Wedge will be a new addition with ~5,000 SF footprint. The wedge is both it's own unique space and a connector to the two historic buildings. The wedge will contain a new main entrance, a secondary Cruse Street entrance, a lobby with ticketing and concessions, and some much needed support spaces such as accessible restrooms, storage and an elevator.

The Wedge serves a critical role in resolving existing circulation and accessibility issues in the two historic buildings. An accessible elevator and accessible restrooms will be provided in The Wedge for audience use.

Lighting & Traction Building

The proposed design keeps and restores the historic facade of the building, reintroducing the presence of large windows as expressed in historic photos. The exterior walls of the building will remain, but the interior of the building will be demolished

CIRCULATION DIAGRAM



and entirely rebuilt. This is to provide essential programming space requested by stakeholders and community members as well as increase revenue potential for the entire facility.

Life Safety/Code Approach

The design proposes to separate the Light &

Traction Building from the Ming Operahouse in such a way that, from a code standpoint, they are two entirely separate buildings. No programmed spaces will connect the two buildings. The only connection between the two buildings will be to provide elevator access; The Light & Traction Building will have accessible entrances from the

DESIGN CONCEPT CONT'D

street on both the first and second floor, with stairs (and elevator) provided for access to the third floor.

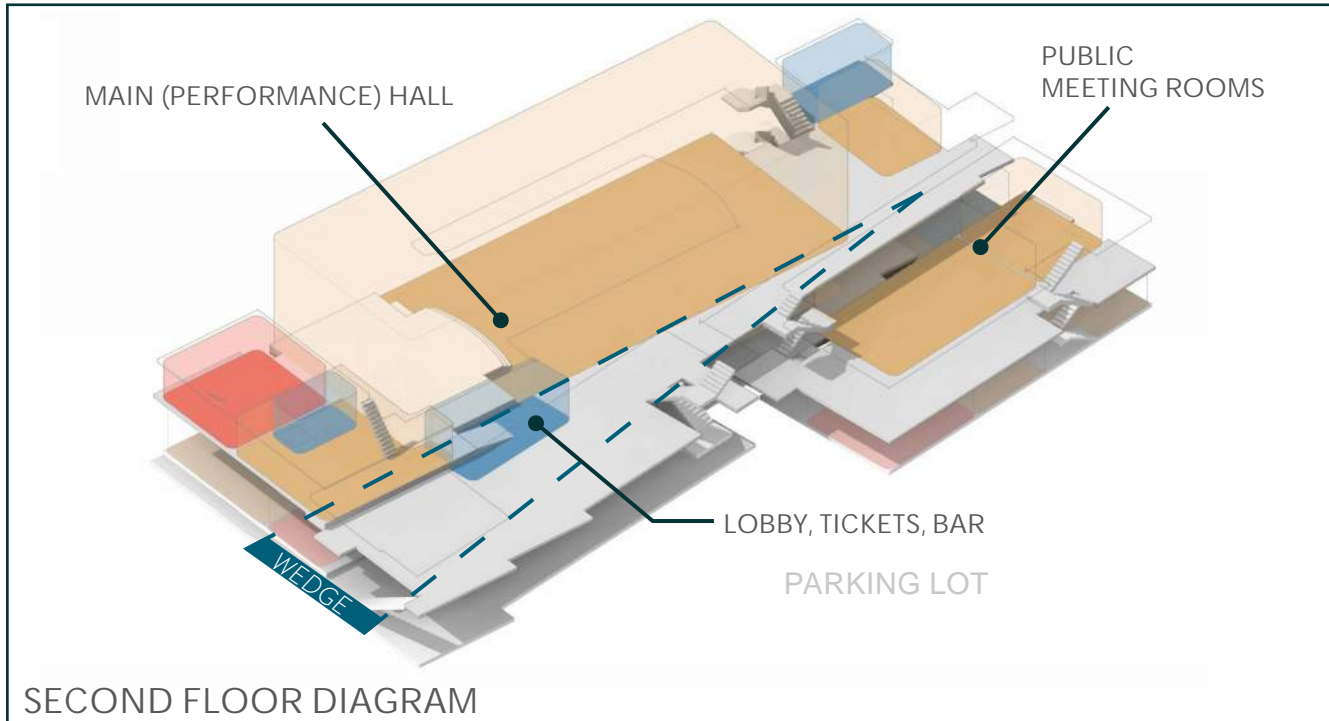
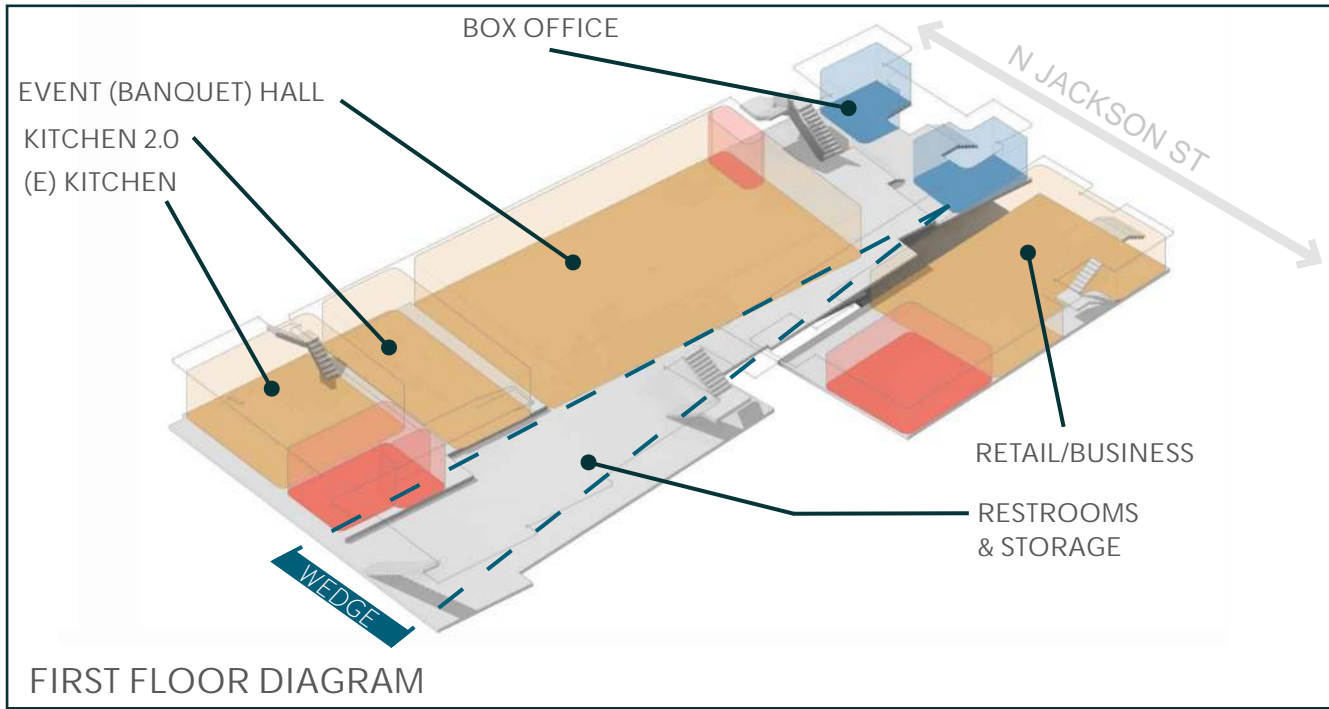
New Courtyard

The design proposes to re-envision the existing parking area for a new courtyard with landscaping. This courtyard will serve as an extension of The Wedge, providing access to the facilities and a welcoming place to gather.

FLOOR PLAN DIAGRAMS

A series of Floor Plan Diagrams were created to showcase main spaces, adjacencies, and/or access. The following color based legend has been used for all diagrams, floor plans, and associated operational metrics.

- Rentable/Revenue Generating Spaces
- Symphony Spaces
- CSTA Spaces
- Artist Housing



FLOOR PLAN DIAGRAMS CONT'D

First Floor

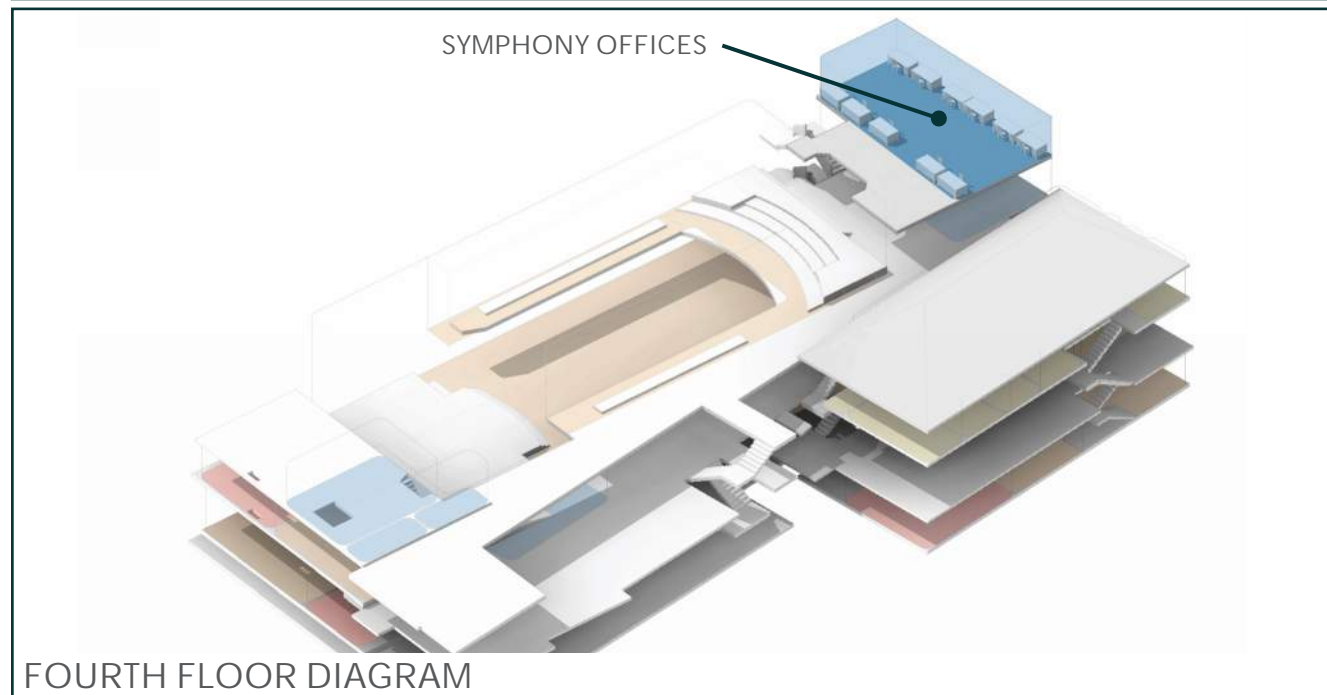
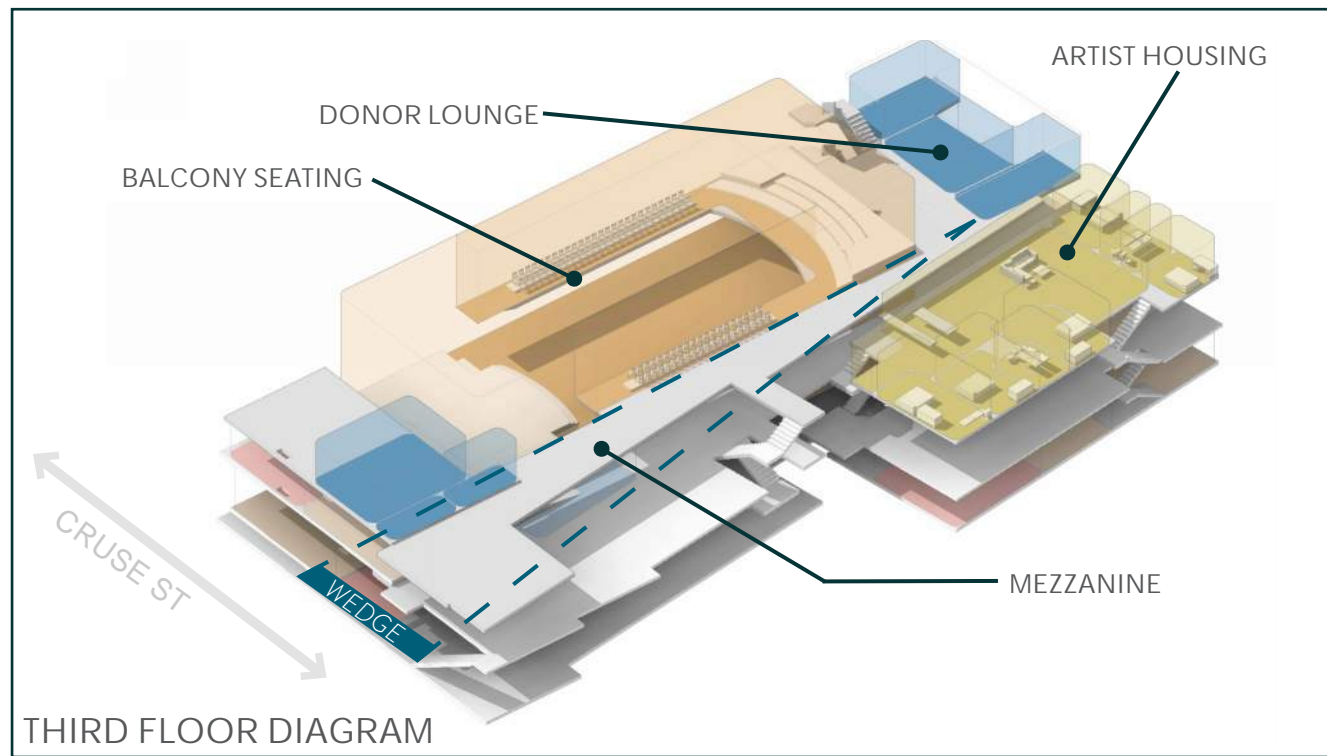
The First Floor is level with Jackson Street. The existing Event Hall and Kitchen will remain (with updated finishes); A new second Kitchen Prep Space (Kitchen 2.0) will be used for catering; The Symphony will provide box office and related services in the Jackson St facing offices; A new retail/business will have Jackson St presence in the Light & Traction Building; The CSTA will have new offices in the Light & Traction Building and will maintain exclusive use of the "Red Room."

Second Floor

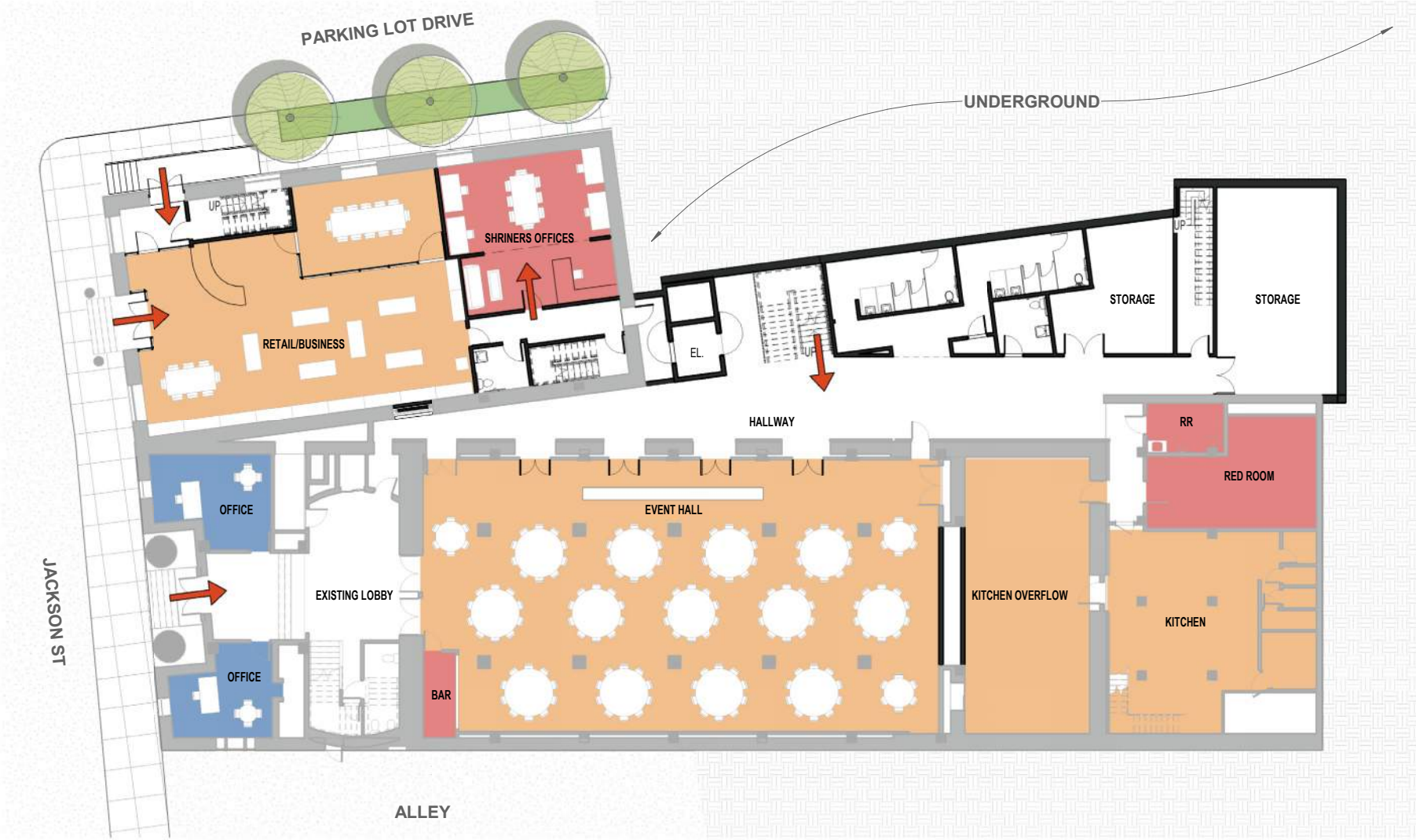
The Second Floor is level with the northern Parking Lot and access to the Ming will be through The Wedge with restrooms, lobby, ticketing, and bar. Existing Ming spaces on this floor will remain, while the Light & Traction Building is renovated to have two Public Meeting Rooms (also accessed from the Parking Lot).

Third & Fourth Floor

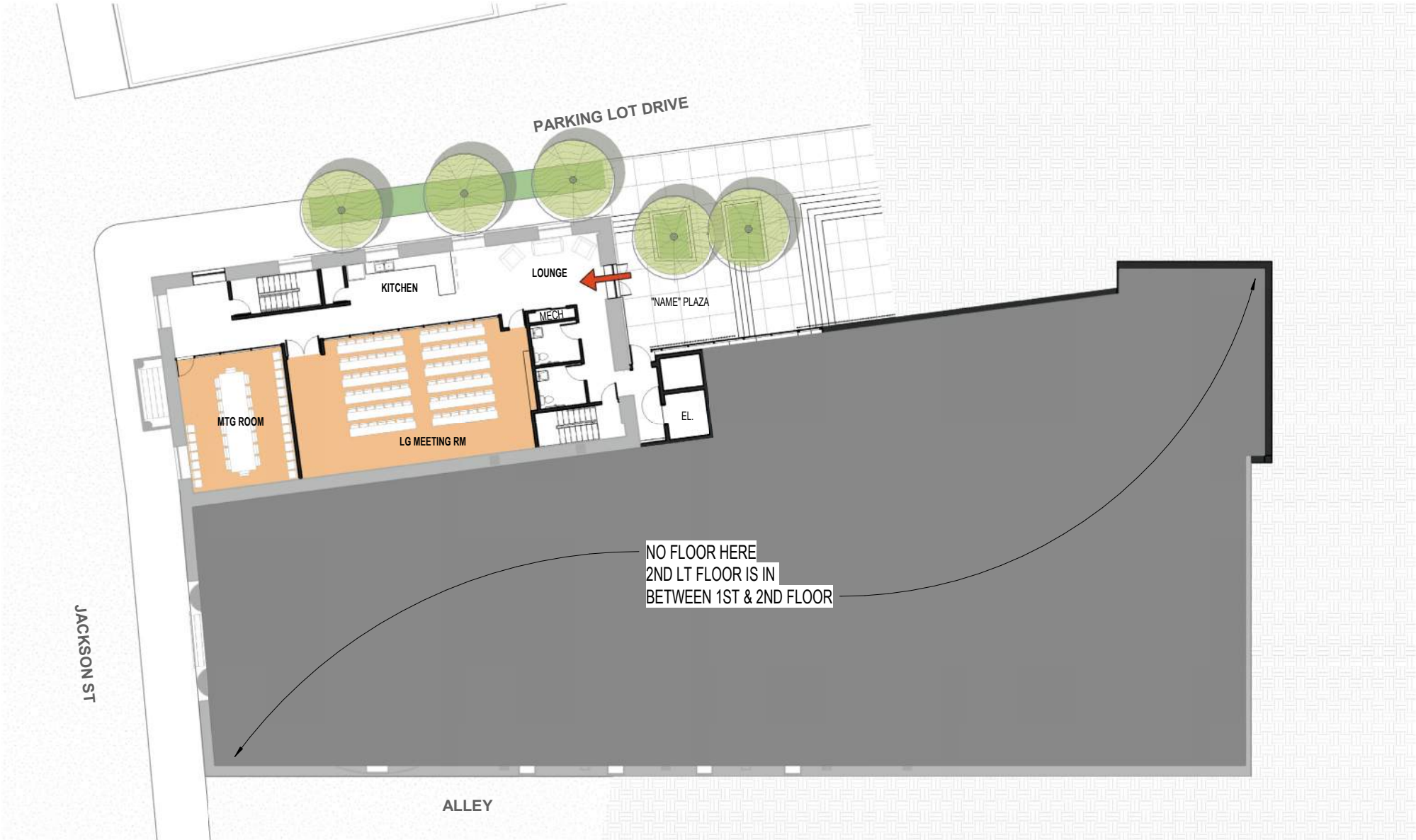
The Third Floor will have balcony seating and a VIP Donor Lounge space. Back of house rooms in the Ming will be converted to a Music Library. The Light & Traction Building will be designed specifically for Artists Housing. The fourth floor will house Symphony staff not located on other floors.



FLOOR PLAN: 1ST FLOOR MING & LT



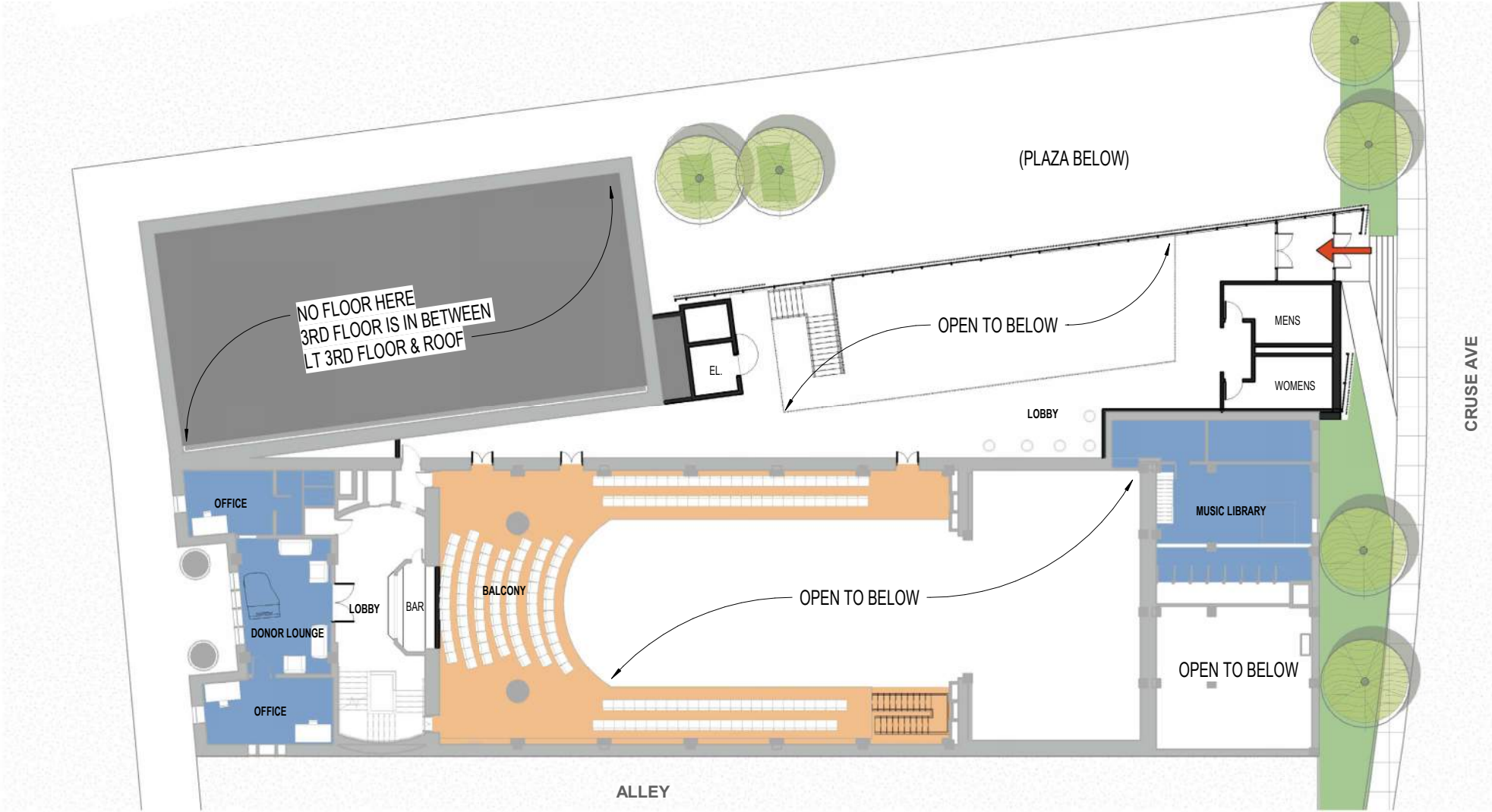
FLOOR PLAN: 2ND FLOOR LT



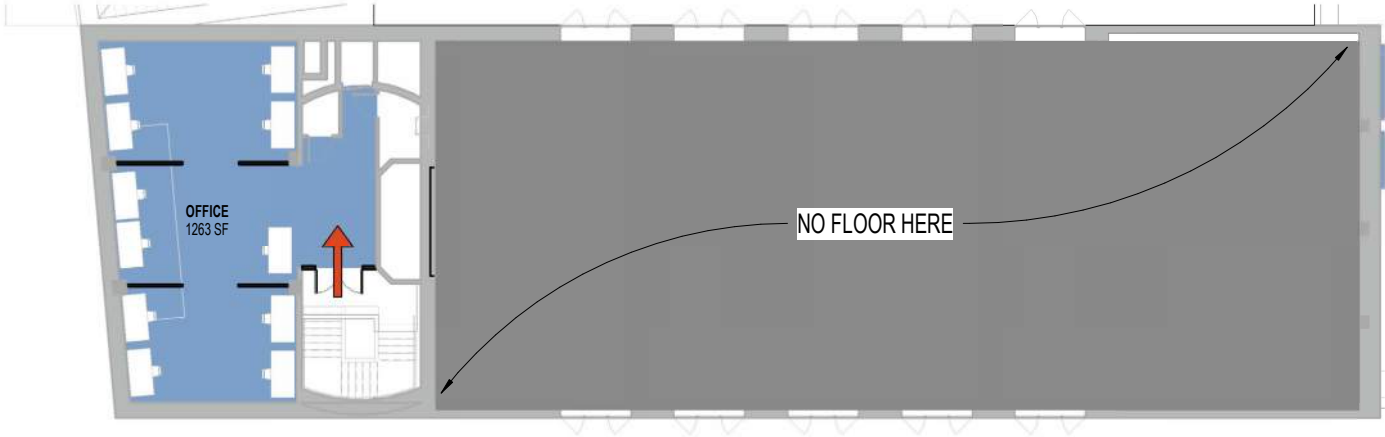
FLOOR PLAN: 2ND FLOOR MING, 3RD FLOOR LT



FLOOR PLAN: 3RD FLOOR MING



FLOOR PLAN: 4TH FLOOR MING



DESIGN CONSIDERATIONS

Strategic Planning: Operations & Organization

Opportunities and considerations were identified within the strategic planning portion of this PAR and have been incorporated into the proposed design. Opportunities from a strategic planning perspective include the following:

- A mid-size, accessible, and affordable venue is needed to support the Helena community. A wide range of potential users have expressed interest in programming in the space, including local arts and culture organizations, wedding and private event producers, and tourism and government representatives.
- Community members expressed enthusiasm for reactivation of the venue as part of a larger revitalization of the downtown district.
- Short-term artist housing and meeting space for nonprofit organizations is limited in Helena.
- The acquisition of a home base for Helena Symphony is a logical next step for the organization's maturation and could provide several mission-driven advantages as a permanent home for 1. Chamber programming and patron engagement, 2. Community resources, 3. Central rehearsal and event preparation, and 4. Administrative hub.

Considerations from a strategic planning perspective include the following:

- Projected facility expenses exceed earned revenue, necessitating annual development revenue to break-even.
- Projected utilization of the renovated Ming Hall by the Helena Symphony would not generate substantial revenue.
- We recommend additional study of Helena Symphony's fundraising capacity for the capital campaign and development revenue goals.

- Helena Symphony staff would need to grow to meet the facility management and operational needs.

See appendix for Full Operational Feasibility Report including research, analysis, and recommendations.

Structural

From a structural standpoint, unique elements of the new addition include the wedge shaped and skewed layout to fit within the available footprint, large free-spanning open spaces, a large mezzanine and primarily glass elements at the new exterior walls. Gravity resisting systems at the roof would consist of light gage steel decking supported by long-span open-web steel joists. The joists would span between wide flange steel beams and columns at the north and south walls of the addition. The east wall of the building would create a large multi-level bearing wall that could be constructed of concrete, CMU or steel stud bearing elements.

The main floor would be concrete on metal deck, supported by a grid of wide flange steel beams/girders and columns. The upper-level mezzanine would also be steel beams and columns and concrete slab on metal deck. At the back wall this level would be supported by steel columns. The front of the mezzanine could be supported by steel columns below or hung from steel roof trusses designed to support the mezzanine loads.

A main lateral force resisting system will be required and will be somewhat dependent on the gravity system utilized. It will be important to maintain a structural separation between most of the new addition and the existing buildings to avoid adding lateral load to the

DESIGN CONSIDERATIONS

lateral resisting elements of the existing buildings.

A conventional reinforced concrete shallow foundation system is currently anticipated for most of the new construction, pending geotechnical report recommendations. The basement floor would be slab-on-grade with sub-grade preparations as recommended by the geotechnical report. The foundations would include continuous strip footings at exterior walls located a minimum of 42" below grade to meet frost protection requirements. Foundation and basement walls will be 8-10" thick reinforced concrete wall and interior columns and bearing walls will have dropped spread or strip footings.

Reconfiguration of the Ming theatre balcony would require removal and reframing of the existing balcony. The new balcony framing would be wood or steel, depending on the layout and acceptable number of columns below. New wood or steel columns would support the balcony down to the level 2 floor slab below. The floor slab would also need to be upgraded with new steel beams or additional columns below running continuously to the foundation to support the new point loads from the columns above. If an elevated concrete slab is desired at the balcony level, the balcony configuration and supporting columns can be assumed to be steel.

See Structural Narrative in the appendix for additional information on structural requirements for the proposed design.

Historic

On the interior there are no historic preservation requirements for the HL&T. The proposed design keeps the overall configuration of the

Ming intact, which is key to compliance. Special attention should be paid to the woodwork and terrazzo in the Ming lobby and stair area. Along with the plaster and paint work in the Ming auditorium. Careful coordination of the lighting, mechanical, and performance equipment in the Ming auditorium is essential for compliance and providing the environment required by the Symphony.

Additional care is required for the Symphony to properly address the collections and artifacts throughout the building, as well as the historic theater backdrops, rigging, and lighting.

See appendix for Historic Report including research, analysis, and recommendations.

Space List

A Space list is provided in the appendix to further detail characteristics of each space within this project.

Performance Space Approach

This design proposes to revitalize the performance space while respecting and embracing the history of the performance space and facility as a whole. The existing performance space is to largely retain its aesthetics and the proscenium will remain. However to respond to the expectations of a modern performance venues and the needs of the Helena Symphony, the existing balcony will be demolished and rebuilt at a higher elevation. Additionally, the performance space (and event hall below) will have new entrances from "The Wedge". This will connect the halls to "The Wedge" and create a side-loading condition that will allow additional event opportunities for both halls.

Performance Space Acoustics

The room acoustics goals for renovation of the Main Performance Hall are understood as follows:

- Support a wide range of performance and event types including smaller chamber orchestras.
- Support rehearsal of the full Helena Symphony on the main floor of the auditorium.

The overall form, volume, and shaping and finishes of the auditorium is very suitable for these goals. Select modifications should be planned to optimize the use of the space.

Floor Finish: The existing carpet floor finish on the main floor should be replaced with a sound reflective finish such as hard wood or concrete.

Balcony and Communicating Stair: The relatively low height of the balcony overhand to the side and rear of the auditorium inhibits adequate early reflections to be provided from the stage. Further the low height of the balcony separates patrons seated beneath from the reverberant energy of the overall room

By raising the balcony, significant improvements to the envelopment and reverberance for patrons on the main floor are expected. This will also significantly improve musician communication for Symphony rehearsals on the main floor.

See appendix for additional information in Acoustics Report.

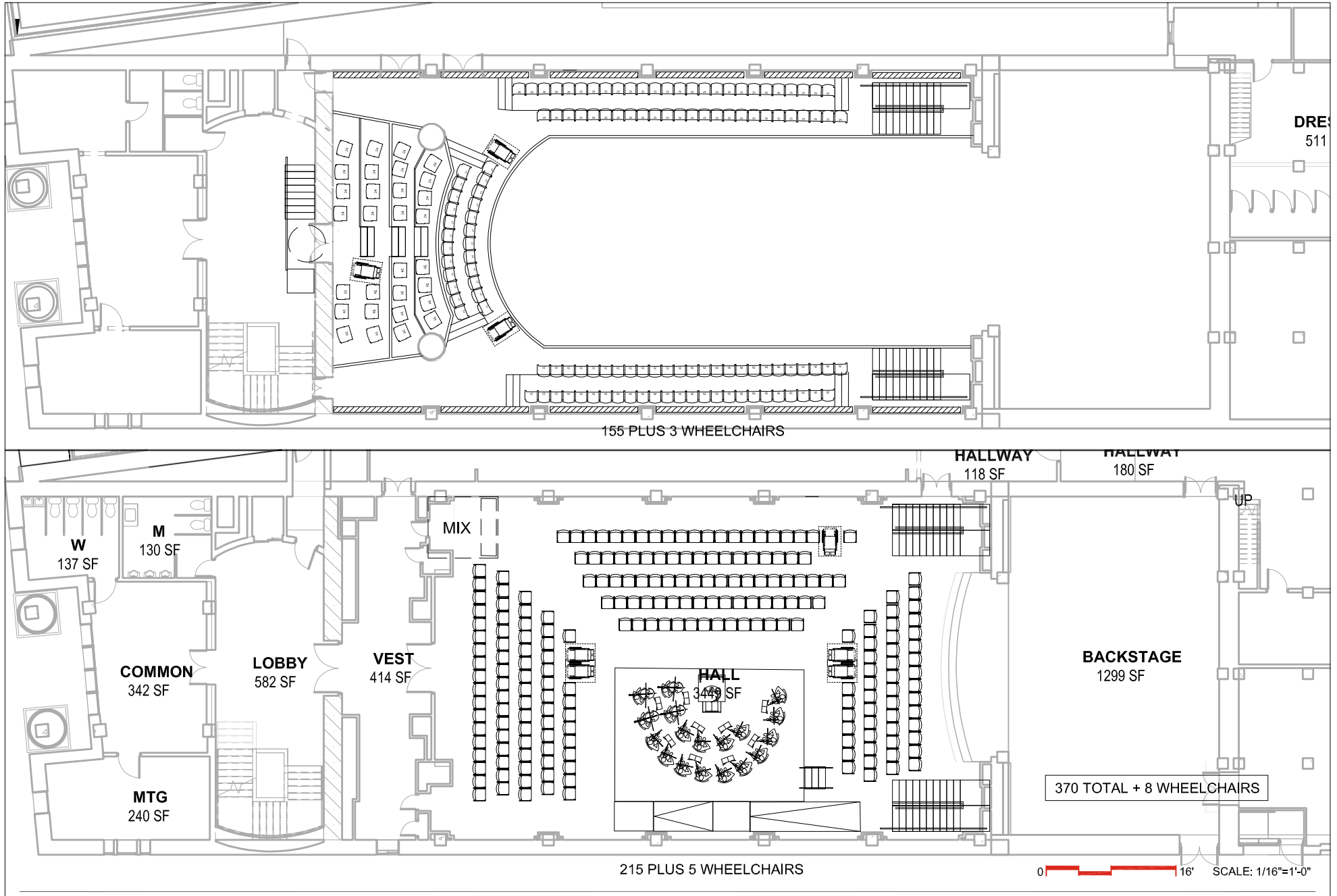
Performance Space Seating

The seating will retain the flat floor of the main level with portable

stacking chairs that can be ganged together and easily reconfigured or stored on carts. This will allow for a multitude of setups and different orientations for rehearsal and performance in the room. This will also allow the room to be reconfigured for banquet with tables and chairs. The balconies will be fixed seats on tiers to help ensure adequate sightlines.

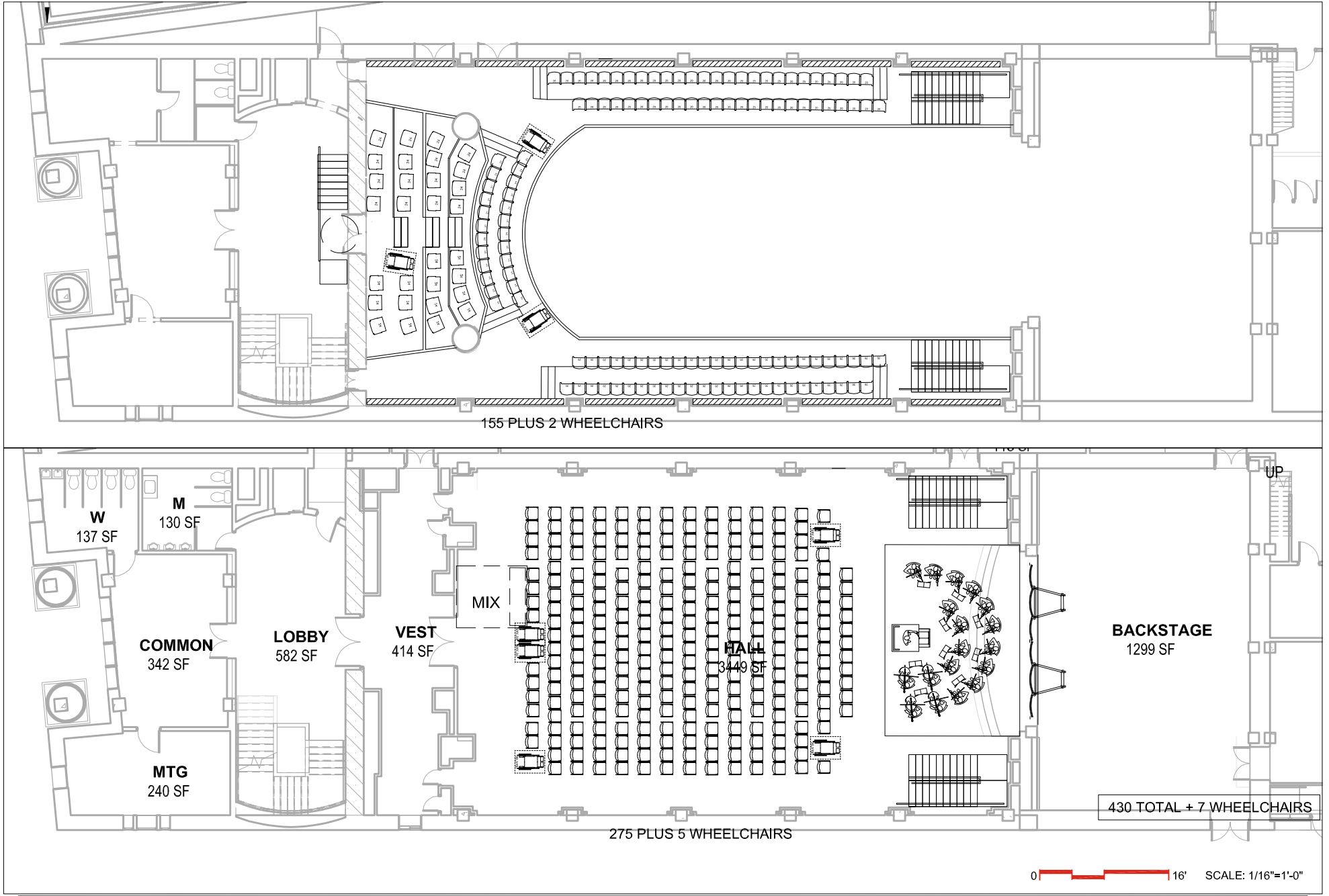
Potential space seating layouts are included in subsequent pages. These space seating layouts are preliminary; revisions to the layouts are anticipated as the project moves through each design phase.

DESIGN CONSIDERATIONS **Seating Layout Opt 1**



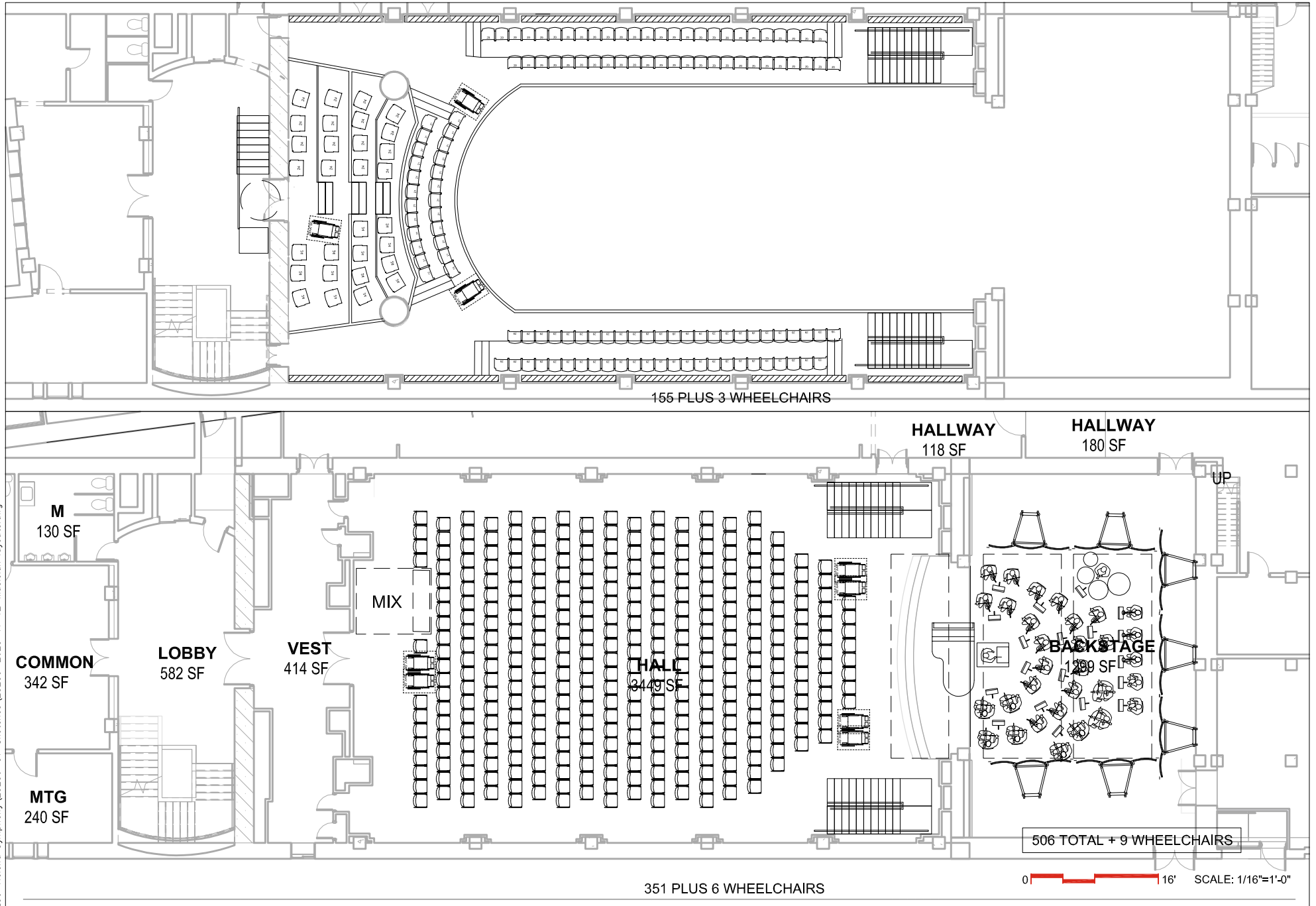
3239--Helena Symphony\23239--31--Sketches\23239--11--12--Musician layouts.dwg

DESIGN CONSIDERATIONS **Seating Layout Opt 2**



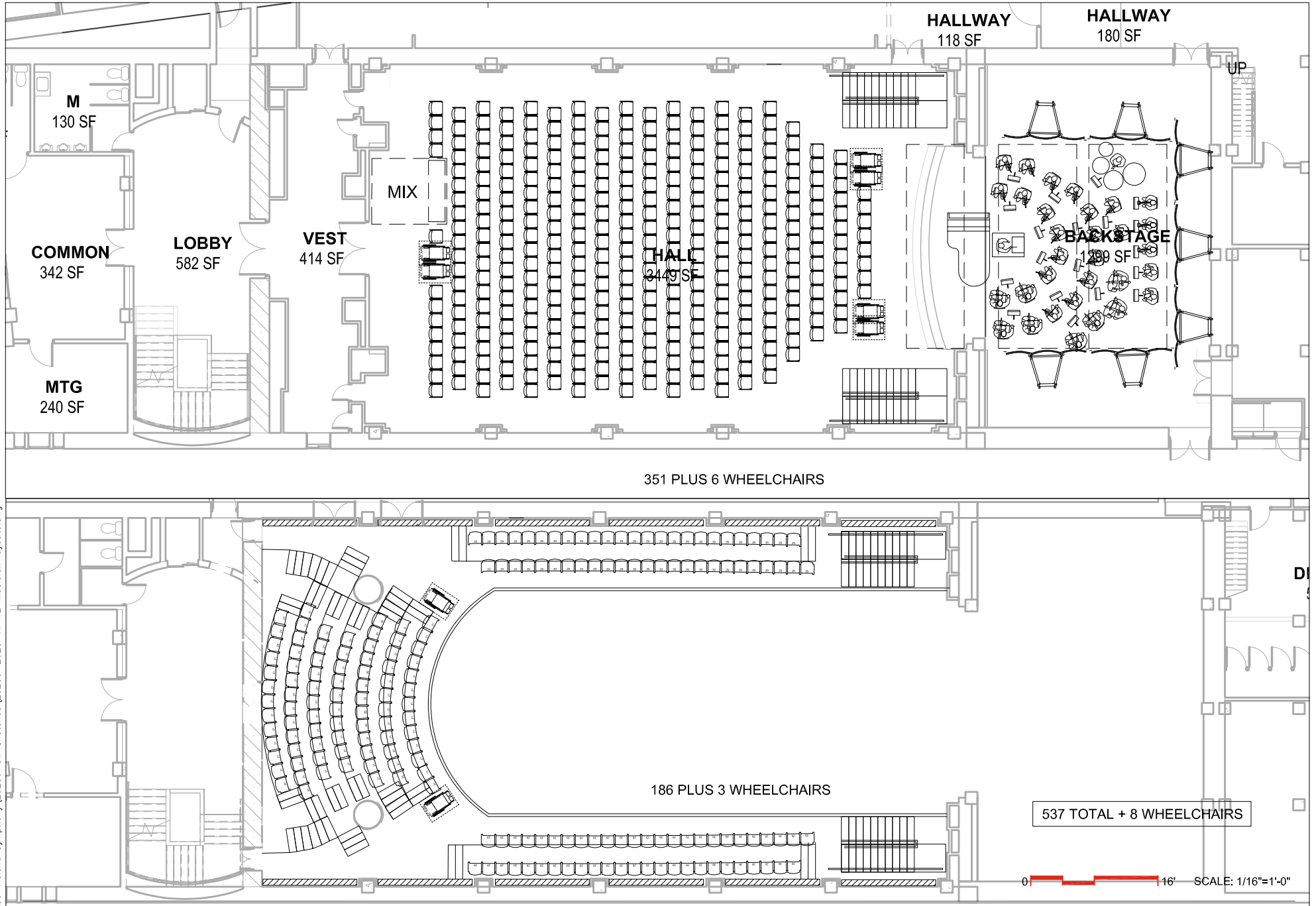
239-Helena Symphony\232.39-31-Sketches\23239-2023-11-12-Musician layouts.dwg

DESIGN CONSIDERATIONS **Seating Layout Opt 3**

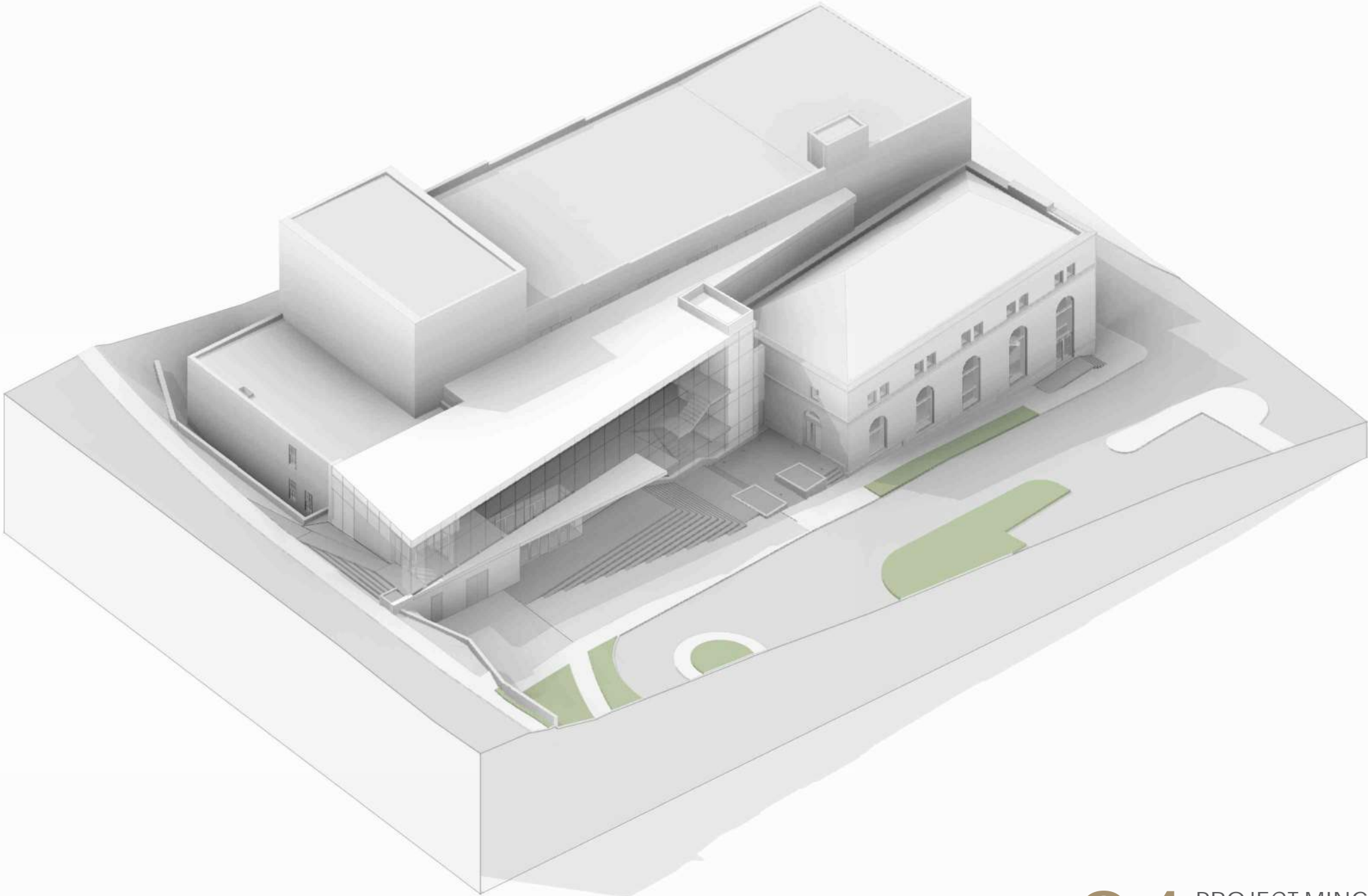


:3239--Helena Symphony\23239--31--Sketches\23239--2023--11--12--Musician layouts.dwg

DESIGN CONSIDERATIONS Seating Layout Opt 4



239-Helena Symphony\232329-31-Sketches\23239-2023-11-12-Musician layouts.dwg





















COST ESTIMATE

STATUS

The cost estimate included represents the final conceptual design which shows the “ideal design solution”. The design solution also forms the basis for the Strategic Plan. It is important to understand this estimate is conceptual in nature and should be treated as an “Order of Magnitude” estimate. As such, the numbers used are intentionally somewhat conservative. At this point in the project, there remains many unknowns and many opportunities that will and can impact the costs as the project moves forward.

MOVING FORWARD

As the project progresses, the design will be refined and modified as part of design process. The first step in that process will be setting a target budget based not just on the estimate, but on the organizations fund-raising capabilities. Once that budget is set, the design process would be target a project to fit within that budget. As the design develops, it will be critical to keep the design and the Strategic Plan aligned. Design changes could have a direct impact on the income and expenses in the Strategic Plan.

PROJECT VS CONSTRUCTION COSTS

The cost estimate also includes a summary of potential project “soft costs”. These are costs that need to be accounted for but are not hard construction costs including design and engineering costs, furniture and equipment costs, Owner costs for start-up, fund raising costs, and initial operations. It will be critical for the Owner’s project manage to review and adjust these numbers based on their overall project management plan and track these costs throughout the project.

Project Ming - Conceptual Cost Estimate

Project Budget Summary

Site Development & Parking	\$597,000
MING Building - Renovation	\$12,627,400
LT Building Renovation	\$3,288,600
The WEDGE Addition	\$8,110,000

PROJECT CONSTRUCTION BUDGET	\$24,623,000
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Inflation Factor - 1 year	\$984,920
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2025 CONSTRUCTION BUDGET	\$25,607,920
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Project Soft Costs - Development Costs	\$4,376,382
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TOTAL PROJECT COST - 2025	\$29,984,302
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Cost Inflated to 2026	\$31,183,674.16
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Cost Inflated to 2027	\$32,431,021.13
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COST ESTIMATE - DETAIL

Project Ming - Conceptual Cost Estimate

Project Budget Estimate

A. Site Development & Parking		Cost/SF	Total
Demolition - Site	1 sf	\$60,000.00	= \$60,000
Temp wall/fencing/staging	1.00 ea @	20,000.00	= \$20,000
New walks - west, north, east	3,000 SF @	10.00	= \$30,000
New curbs	300 LF @	40.00	= \$12,000
Alley & parking mods	10,000 sf @	7.00	= \$70,000
Plaza development	4,000 SF @	50.00	= \$200,000
Site Amenities	1 LS @	20,000.00	= \$20,000
Landscaping -	1 LS @	20,000.00	= \$20,000
Lighting	1 LS @	30,000.00	= \$30,000
Utility services - water	1 LS @	25,000.00	= \$25,000
Utility services - sewer	1 LS @	15,000.00	= \$15,000
Utility services - power	1 LS @	70,000.00	= \$70,000
Signage	1 LS @	25,000.00	= \$25,000
A. SUB-TOTAL SITE COSTS			\$597,000

B. MING Building - Renovation		Cost/SF	Total
Demo	1 ls @	\$30,000	1 \$30,000
Exterior façade rehabilitation	1400 sf @	\$160	1 \$224,000
Roof	8500 sf @	\$40	1 \$340,000
Mechanical Retro - primary units	26000 @	\$50	1 \$1,300,000
Electrical Retro - panels & runs	26000 @	\$15	1 \$390,000
1st floor - entry/lobby	2000 sf @	\$160	1 \$320,000
1st floor - events hall	4240 sf @	\$250	1 \$1,060,000
1st floor - kitchens	3100 sf @	\$200	1 \$620,000
1st floor - EVENTS SPECIALTY			
Integrated AV			\$150,000
Theatrical lighting			\$130,000
2nd floor - entry/lobby	2000 sf @	\$150	1 \$300,000
2nd floor - performance space	4200 sf @	\$400	1 \$1,680,000
2nd floor - stage and back of house	3100 sf @	\$400	1 \$1,240,000
2nd floor - PERF. SPECIALTY			
Adjustable Acoustics			\$230,400
Portable orchestra shell			\$324,000
Theatrical AV/Equipment			\$936,000
Theatrical Lighting			\$768,000
Performance Seating			\$420,000
Theatrical Rigging & Risers			\$312,000
3rd floor - lobby/offices	1920 sf @	\$150	1 \$288,000
3rd floor - balcony	2180 sf @	\$500	1 \$1,090,000
3rd floor - back of house	1000 sf @	\$200	1 \$200,000
4th floor	1700 sf @	\$150	1 \$255,000
Hazardous materials	1 ls @	\$50,000	1 \$50,000
Area Calcs	29640		
B. SUB-TOTAL MING COSTS			\$12,627,400

C. LT Building Renovation		Cost/SF	Total
Demolition	9000 sf @	\$15 SF	1 \$135,000
Window replacement	8 ea @	\$11,000 SF	1 \$88,000
Window replacement	19 ea @	\$2,400 SF	1 \$45,600
Exterior stone/detail rehab	1 ls @	\$50,000 SF	1 \$50,000
Entry portico restoration	1 ls @	\$70,000 SF	1 \$70,000
Roof replacement	5000 sf @	\$40 SF	1 \$200,000
Interior Renovation	9000 sf @	\$300 SF	1 \$2,700,000
Area Calcs	9000		
C. SUB-TOTAL LT COSTS			\$3,288,600

D. The WEDGE Addition		Cost/SF	Total
Lower Level of wedge	3900 sf @	\$400 SF	1 \$1,560,000
Main Level of wedge	4000 sf @	\$1,000 SF	1 \$4,000,000
Upper Level of wedge	3000 sf @	\$800 SF	1 \$2,400,000
Elevator upcharge	1 ls @	\$150,000 SF	1 \$150,000
	0 sf @	\$0 SF	1 \$0
Area Calcs	10900		
D. SUB-TOTAL BUILDING ADDITIONS			\$8,110,000

PROJECT CONSTRUCTION BUDGET \$24,623,000

Inflation Factor Inflation 4% 2025 **\$984,920**

2025 CONSTRUCTION BUDGET \$25,607,920

E. Project Soft Costs - Development Costs		Cost
Basic Design Fees	###	\$2,560,792
Add Services Design and Engineering	###	\$512,158
Construction Testing	###	\$102,432
OWNER CONTINGENCY	<i>to be confirmed by HSO</i>	
Operational Endowment	<i>to be confirmed by HSO</i>	
Start-up Cost & Operations	<i>Start up and early operations</i>	\$400,000
Legal Fees	<i>to be confirmed by HSO</i>	\$30,000
Owner's Rep	<i>to be confirmed by HSO</i>	\$100,000
Financing and Fund-Raising	<i>to be confirmed by HSO</i>	\$200,000
Advertising and Events	<i>to be confirmed by HSO</i>	\$20,000
Hazardous Materials Investigation	roof	\$2,000
Site Survey		\$9,000
Geotech Investigation		\$10,000
Building Testing		\$10,000
Fire Protection Design		\$30,000
Preservation Consultant	rigging/drops	\$25,000
Commissioning Services		\$40,000
Furniture		\$300,000
Data equipment & service		\$25,000
Events Space - risers, rigging, platforms	verify need	
SUB TOTAL - E		\$4,376,382

TOTAL PROJECT COST* \$29,984,302



05 NEXT STEPS



NEXT STEPS

For all projects of this magnitude, the decision making process often includes multiple steps and multiple approvals. Each milestone represents a opportunity for the HSO Ming Project leadership and HSO board to review and assess the project status.

PRELIMINARY ARCHITECTURAL & OPERATIONAL REPORTS

- Review reports
- Provide input and need for additional information
- Determine Shriner's buy-in to concept

REVIEW & DECISION TO PROCEED TO NEXT STEP

CAPITAL CAMPAIGN FUNDING CAPACITY

- Access internal capacity
- Contract with fund-raising consultant
- Determine ultimate capacity

REVIEW & DECISION TO PROCEED TO NEXT STEP

CONCEPT DESIGN DEVELOPMENT

- Refine design and update costs
- Determine added studies/info needed: market study,
- Align funding capacity and project cost

REVIEW & DECISION TO PROCEED TO NEXT STEP

SCHEMATIC DESIGN

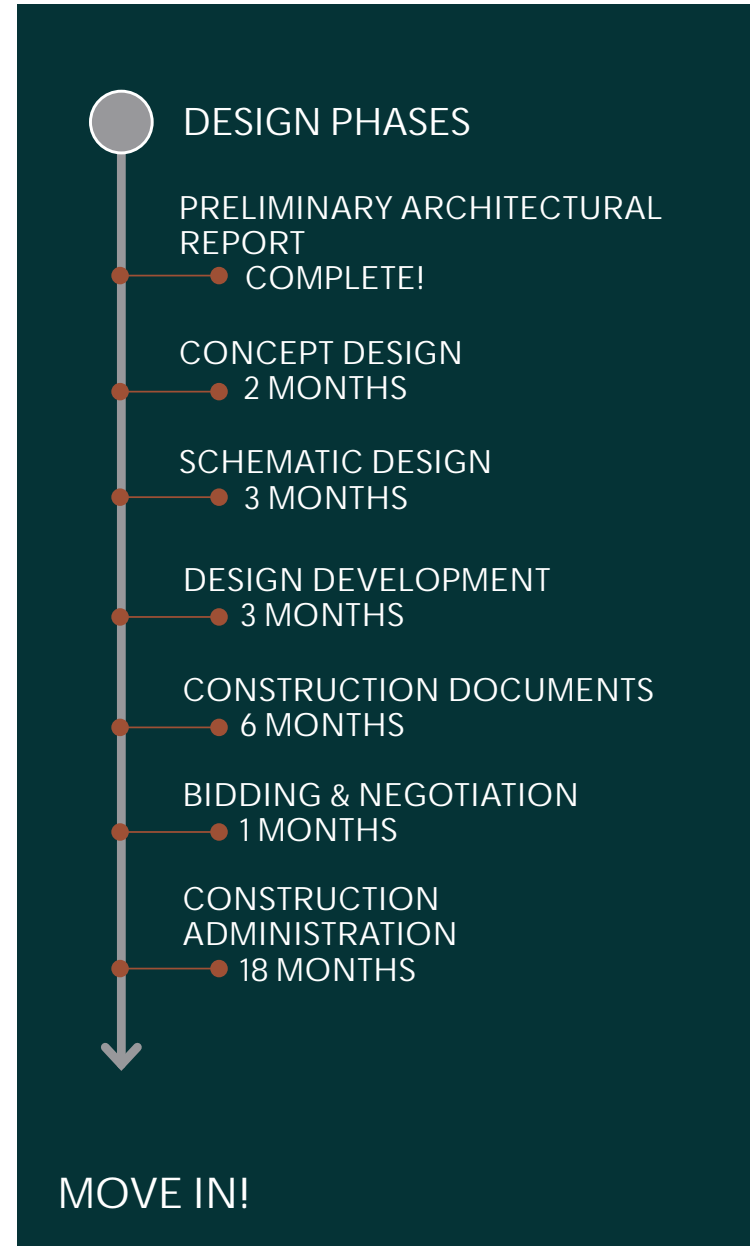
- Refine design and update costs
- FINAL FUND-RAISING PACKAGE

REVIEW & DECISION TO PROCEED TO NEXT STEP

CONSTRUCTION DOCUMENTS

- Refine design and update costs
- FINAL FUND-RAISING PACKAGE

REVIEW & DECISION TO PROCEED TO NEXT STEP



Design & Construction Approach

The process of design and construction is regularly broken into a series of phases based on the type of work, level of effort and completeness of the project. While the deliverables and tasks assigned within each phase may change by professional, the design phase process is an industry standard, and most projects go through each phase in sequence with success projects completed after construction. A chart of those phases is included on the previous page.

Design fees (also known as soft costs) coincide with design phases; Design fees also have industry standards which Mosaic uses as a reference for establishing anticipated costs associated with each design phase. Below is a breakdown of typical design fees for a project with \$25.6m construction cost.

We find our non-profit clients approach design and construction in one of two ways: 1. They raise all the money required for all phases of the design prior to the start of design and construction, or 2. They break up the design and construction cost into associated phases, initiating the next phase of the project as funding allows.

Architecture & Engineering Design Fee Breakdown			
Below is a breakdown of typical design fees and design phases. This is not specific to Project Ming, but provides a general guide to fees			
Typical Design Fees		12% - 13% of Construction Budget	
Design fees vary with project complexity. Performance spaces, historic preservation, and renovation work represent the most complex building types and require higher fees than typical projects.			
Total Fee	\$	3,072,950.40	Remaining
Concepts	\$	250,000.00	
SD	\$	180,000.00	\$ 2,642,950.40
DD	\$	614,590.08	
CD	\$	1,382,827.68	
Bidding	\$	92,188.51	
CA	\$	553,131.07	\$ 213.06
Fee Breakdown			
		% of overall fee	Notes
Programming & Conceptual Design		10%	Typical Schedule
Schematic Design		10%	3-4 months
Design Development		15%	3 months
Construction Documents		40%	2 months
			4 -6 months
Bidding		5%	12 - 14 months
Construction Administration		20%	
		100%	

NEXT STEPS

Approach to Fundraising

Fundraising for a new facility requires a lot of effort with multiple moving pieces. To assist with this process, non-profits can find fundraising consultants to be a valuable asset to their team. Below are a list of fundraising consultants for the Helena Symphony if they wish to pursue a fundraising consultant.

Bannack Group

<https://bannackgroup.com/>

MGI Fundraising Consulting Inc.

<http://mgifundraising.com/>

Benvenuti Arts

<https://benvenutiarts.com/about-benvenuti-arts/>

BWF

<https://www.bwf.com/>

Helena Food Share, another local non-profit, has offered to provide their experience and thoughts on working with fundraising consultant “Bannack Group.”

Oftentimes, fundraising includes pursuing various grants and other funding sources such as Historic Preservation Tax Incentives and New Market Tax Credits. The subsequent page includes a list of potential funding sources identified by the design team. This list is not exhaustive, but rather, it is a reference list for the fundraising committee to build upon.

Additional Next Steps

There are some next steps items that can be completed outside of the design and fundraising process. Items include gathering additional site information and working with the CSTA. Below includes a preliminary budget and schedule for these items with a supplemental breakdown of concept design into two phases for fundraising purposes.

Project Ming- Schedule and Funding

Start-up and Data Gathering	Budget	Schedule - Weeks	Notes
<hr/>			
Shriners Memorandum of Understanding			
Site Data Gathering - Survey	\$10,000	4-6 weeks	Can overlap design
Site Data Gathering - Building Scan	\$3,500	2-3 weeks	Can overlap design
Funding Capacity Study	verify		Can overlap design
<hr/>			
Design & Planning - Concept Work			
<hr/>			
Concept Design - Part 1	\$125,000	8 weeks	Can overlap Start-Up Tasks
Budget and Funding check		1 week	Team review/budget check
Conceptual Design - Part 2	\$125,000	8 weeks	Sequential to Part 1
Budget and Funding check		1 week	Team review/budget check
Final Fund-raising Design Package	\$25,000	2 weeks	Can overlap last portion of Part 2
Schematic Design	\$125,000		

We are thrilled to be a part of this project thus far! As a team we've learned allot and can't wait to see this project become a reality. Please reach out with any questions, and let us know how we can help!

Project Ming - New Market Tax Credits

Recent updates to census data has put Downtown Helena OUTSIDE census zones eligible for NMTC.

Project Ming - Historic Preservation Tax Incentives

Historic Preservation Tax Incentives total 20% of QREs (Qualified Rehabilitation Expense) for Federal taxes and 5% of QREs for state taxes. HPTI are award AFTER the project is complete. This often requires temporary or bridge funding for the tax credit amount

Tax credits are often syndicated and auctioned, but can be sold with a project backer/partner. If sold to a project backer/participant the sale may result in full credit. If sold to outside buyers, the credits may only sell for 85% - 90% of their value.

The design team identified a series of potential funding sources based on past projects. Those are listed below. Key design-related sources will be the Historic Preservation Grant and potential local TIF funding.

Project Ming - Preliminary Funding Sources

		Low	High
MDC Historic Preservation Grant	maximum amount	\$500,000	\$500,000
Local TIF Grant	estimated amount	\$100,000	\$1,000,000
MDEQ Brownsfield	potentially small added support		
Montana Tourism Grant			
Montana Main Street Grant			
NEA Grant	maximum amount	\$150,000	\$150,000
Foundation for MT History			\$10,000
Treacy Foundation		\$25,000	\$100,000
Murdock Foundation	<i>must have 40%, cannot be > 70% public</i>	\$200,000	\$500,000
E.L Wiegand Foundation			\$1,000,000
Dennis and Phyllis Washington Foundation			verify
Steele-Reese Foundation			verify
USDA Rural Development Grant	need to identify job creation		
National Trust for Historic Preservation			\$5,000
Helena Façade Improvement Grant			\$5,000
Otto Bremer Foundation			verify
Montana Community Foundation			verify
Northwest Area Foundation			verify
Northwestern Energy Community Grants			verify
Northwestern Energy - lighting rebate program			\$15 - \$150 fixture
Northwestern Energy Commercial Electric Rebate Program			system based
Northwestern Energy E+ Renewable Incentives			system cost
MDT TA Grants - alternative transportation			walks only
		\$975,000	\$3,270,000

Qualified Rehabilitation Expenses	QRE value	25% Tax Incentive
MING Building - Renovation	\$ 12,627,400.00	\$ 3,156,850.00
LT Building Renovation	\$ 3,288,600.00	\$ 822,150.00
Design and Development Costs	\$ 3,282,286.56	\$ 820,571.64
<i>estimated amount</i>		\$ 4,799,571.64

ORDINANCE NO. 2559

AN ORDINANCE RELATING TO THE CITY OF HELENA LAST CHANCE URBAN RENEWAL PLAN AND THE DOWNTOWN DEVELOPMENT STUDY URBAN RENEWAL PLAN; COMBINING THE LAST CHANCE URBAN RENEWAL AREA AND THE DOWNTOWN DEVELOPMENT STUDY URBAN RENEWAL AREA INTO THE CONSOLIDATED CENTRAL HELENA URBAN RENEWAL AREA; RATIFYING MODIFICATION OF URBAN RENEWAL PLANS DESIGNATING AND APPROVING CERTAIN PROJECTS AS URBAN RENEWAL PROJECTS; REVISING GOALS AND OBJECTIVES FOR THE CONSOLIDATED CENTRAL HELENA URBAN RENEWAL AREA; AND AMENDING THE URBAN RENEWAL PLANS TO PROVIDE A PROCEDURE FOR MODIFICATIONS AND AMENDMENTS THERETO.

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of the corporation in my legal custody, from which they have been transcribed; that the documents are a correct and complete transcript of the minutes of a meeting of the governing body of the corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body; at the meeting, insofar as they relate to the obligations; and that the meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice given as required by law.

First Reading:

WITNESS my hand officially as such recording officer and the seal of the City this 4th day of June, 1990.

Barbara R. Brammer
Barbara Brammer
Clerk of Commission

(SEAL)

Second Reading:

WITNESS my hand officially as such recording officer and the seal of the City this 2nd day of July, 1990.

Barbara R. Brammer
Barbara Brammer
Clerk of Commission

(SEAL)

At the first reading, Commission Member Crennen introduced the following ordinance and moved its adoption:

At the second reading, Commission Member Wordal introduced the following ordinance and moved its adoption:

ORDINANCE NO. 2559

AN ORDINANCE RELATING TO THE CITY OF HELENA LAST CHANCE URBAN RENEWAL PLAN AND THE DOWNTOWN DEVELOPMENT STUDY URBAN RENEWAL PLAN; COMBINING THE LAST CHANCE URBAN RENEWAL AREA AND THE DOWNTOWN DEVELOPMENT STUDY URBAN RENEWAL AREA INTO THE CONSOLIDATED CENTRAL HELENA URBAN RENEWAL AREA; RATIFYING MODIFICATION OF URBAN RENEWAL PLANS DESIGNATING AND APPROVING CERTAIN PROJECTS AS URBAN RENEWAL PROJECTS; REVISING GOALS AND OBJECTIVES FOR THE CONSOLIDATED CENTRAL HELENA URBAN RENEWAL AREA; AND AMENDING THE URBAN RENEWAL PLANS TO PROVIDE A PROCEDURE FOR MODIFICATIONS AND AMENDMENTS THERETO.

BE IT ORDAINED by the City Commission (the Commission) of the City of Helena, Montana (the City), as follows:

Section 1. Recitals. The City by Resolution No. 7050 adopted September 8, 1969, adopted the Last Chance Urban Renewal Plan as an Urban Renewal Plan (the Last Chance Urban Renewal Plan) for the Last Chance Urban Renewal Area (the Last Chance Urban Renewal Area) pursuant to Title 7, Chapter 15, Parts 42 and 43, M.C.A., as amended (the Act) and defining the boundaries of the Last Chance Urban Renewal Area. On August 14, 1978 the Commission adopted Resolution No. 8854 amending the boundaries of the Last Chance Urban Renewal Area and electing to use tax increment financing.

The City by Ordinance No. 2162, adopted November 24, 1980, adopted the Downtown Development Study as an Urban Renewal Plan (the Downtown Development Study Urban Renewal Plan) for the Downtown Development Study Urban Renewal Area (the Downtown Development Study Urban Renewal Area) and defining the boundaries of the Downtown Development Study Urban Renewal Area. Ordinance No. 2162 contained a tax increment provision. The Last Chance Urban Renewal Plan and the Downtown Development Study Urban Renewal Plan are hereinafter referred to as the Plans.

The City proposes to issue and sell its Urban Renewal Tax Increment Bonds, Series 1990, in the estimated aggregate principal amount of \$1,900,000 (the Bonds) to finance the costs of certain projects as hereinafter described to establish a reserve for the Bonds and to pay costs of issuance related thereto. In order to issue the Bonds and make them payable from the tax increment derived from the Last Chance Urban Renewal Area and the Downtown Development Study Urban Renewal Area and to finance projects located in either of the areas, it is necessary that the two areas be combined. It is also necessary and appropriate that other modifications and amendments be made to the Last Chance Urban Renewal Plan and the Downtown Development Study Urban Renewal Plan to approve the urban renewal projects and allow for the issuance of the Bonds.

This ordinance, adopted on first reading on June 4, 1990, sets forth the intention of the City to combine the Last Chance Urban Renewal Area and the Downtown Development Study Urban Renewal Area into the Consolidated Central Helena Urban Renewal Area (the Urban Renewal Area); to ratify modification of the Plans designating and approving certain projects as urban renewal projects; to revise goals and objectives for the Consolidated Central Helena Urban Renewal Area; and to amend the Plans to provide a procedure for modifications and amendments thereto. Notice of such amendments were mailed to all property owners within the areas. The amendments were submitted to the City-County Planning Board and a public hearing on the proposed amendments was held in accordance with the Act.

Section 2. Combination of Areas - Consolidated Central Helena Urban Renewal Area. The Last Chance Urban Renewal Area and the Downtown Development Study Urban Renewal Area are hereby combined into one urban renewal area which shall be known as the Consolidated Central Helena Urban Renewal Area. The boundaries of the Consolidated Central Helena Urban Renewal Area (the Area) shall be as described and shown on Exhibit A hereto. The tax increment generated from any part of the Area may be used to finance projects located in any part of the Area and may be pledged to the repayment of tax increment urban renewal bonds issued to finance such improvements. The creation of the combined Area does not have the purpose of and shall not have the effect of extending the life of the tax increment provisions beyond August 14, 1990, which is the date the tax increment provision expires for the Last Chance Urban Renewal Area.

Section 3. The Projects. Notice of the following projects was given:

3.1. (a) Site Development Project. Under this project the City will do site work necessary to make properties in the Area capable of being developed at a cost comparable to development outside the Area. The site work may consist of demolition of existing improvements, soil testing, soil stabilization, stabilization of adjacent foundation and related site improvements. The sites will be offered to private business for private development pursuant to Section 17-15-4262, M.C.A. The sites proposed to be prepared for development are: the Independent Record site which is currently owned by the City, the Sixth & Main site which is currently owned by the City and the Parcel 59 site at 15 North Last Chance Gulch which will be acquired by the City.

The estimated cost of this Project including acquisition costs is \$500,000 and will be funded from the proceeds of the Bonds. Money received by the City from the sale of the properties will be used for future site development within the Area.

(b) Grand Street Theatre Project. This project will consist of making improvements to the City-owned Grand Street Theatre located at 325 North Park Avenue. The improvements include: installation of an air conditioner, up-grading the electrical and heating systems, installing wheelchair access ramps and repair of the exterior masonry of the building. This project is estimated to cost \$186,000 and will be funded from the proceeds of the Bonds.

(c) Civic Center Improvement Project. This project will consist of repairing the Civic Center's brick facade, modernizing the auditorium rigging, upgrading the electrical and lighting systems, replacing the hardwood floor in the ballroom, and installing a lift. This project is estimated to cost \$375,000 and will be funded from proceeds of the Bonds.

(d) The Mall Project. This Project will consist of installing improved supplemental lighting on the Last Chance Gulch Mall and making improvements to the deteriorated and decayed walkway. This project will cost approximately \$95,000 and will be funded from the proceeds of the Bonds.

(e) Handicapped Ramp Access Project. This project will install approximately 100 wheelchair access ramps throughout the Area. This Project will cost approximately \$72,255 and will be funded from the proceeds of the Bonds.

(f) Sidewalk Program. This Project will be used to provide street trees, benches and garbage cans on the City sidewalks in the Area at sites to be determined by the City. This Project is estimated to cost \$150,000 and will be funded from the proceeds of the Bonds.

(g) Facade Improvement Program. This Project will establish a program for financing facade restoration of historical buildings in the Area in accordance with City guidelines and standards. This project will cost \$75,000 and will be funded from the proceeds of the Bonds.

(h) Signage Project. This project will consist of placing Welcome to Historic Downtown Helena signs on the City right of way at major entrances to downtown Helena, and erecting directories within the Area showing historic buildings and businesses. In addition, up to 50 historic buildings may be identified by markers attached to the structures - National Register of Historic Places. This project is estimated to cost approximately \$25,000 and will be funded from the proceeds of the Bonds.

(i) Parking Lot Improvements. General drainage and site improvements to City-owned parking lot number nine at Broadway and Park. The estimated cost of \$2,500 will be funded from the proceeds of the Bonds.

(j) Historic Lighting. This project will consist of the installation of additional historic light fixtures on the mall and on the corners of all downtown intersections and conversion from mercury vapor to sodium vapor lamps. This estimated cost of the project is \$165,000 and will be funded from the price of the Bonds.

It is anticipated that the City will issue its Tax Increment Urban Renewal Bonds (the Bonds) in an amount sufficient to pay all or a portion of the costs of the above described Projects. The Bonds will be payable from the tax increment collected within the Consolidated Central Helena Urban Renewal Area.

Section 3.2. Findings. The Commission hereby finds, with respect to each of the Projects described in Section 1 hereof, as follows:

- a. a workable and feasible plan exists for making available adequate housing for any persons who may be displaced by the Projects;

b. the Plan, as modified to include the Projects, conforms to the comprehensive plan or parts thereof of the City;

c. the Plan, as modified to include the Projects, will afford maximum opportunity, consistent with the needs of the City as a whole, for the rehabilitation or redevelopment of the Area by private enterprise;

d. a sound and adequate financial program exists for the financing of each of the Projects, which plan includes the sale and issuance of the Bonds in an amount not to exceed \$1,900,000 for the purpose of financing all or a portion of the costs of the Projects as set forth above to establish a reserve therefor and to pay costs of issuance related thereto; and

e. each of the Projects constitute an urban renewal project within the meaning of the Act and the Plan.

Section 3.3. Approval of the Project. This Commission hereby ratifies and confirms modification of the Plan to designate the Projects as urban renewal projects within and under and to be undertaken pursuant to the Plan, and the Projects are hereby approved. All actions of this Commission heretofore taken with respect to the Projects, to the extent not inconsistent herewith, are hereby ratified and confirmed.

Section 4. Section 2 of the Last Chance Urban Renewal Plan and Chapter VI of the Downtown Redevelopment Study Urban Renewal Plan should read as follows:

Goals and Objectives for Consolidated Central Helena Urban Renewal Area:

Develop both short and long-term capital improvement and maintenance projects designed to restore and improve the character and environment of the physical area by breaking the cycle of economic, cultural, physical and environmental decay.

Promote the area as the retail/commercial, financial, office, hotel/convention, cultural, historical, and entertainment focal point for the Helena urban area.

Encourage efficient housing patterns in and around the project area with a special emphasis on the needs of low and moderate income families and elderly persons.

Eliminate physical decay by the removal of deteriorated, substandard, deficient, and obsolete buildings.

Stimulate private investment, including the rehabilitation of existing-to-remain structures, by providing physical and economic incentives for downtown development.

Develop a long-range fiscal program that will result in upgraded property values and will encourage future renewal in adjoining areas.

Protect and restore certain historical and architecturally significant buildings in order to preserve and promote the unique character and features of the area.

Encourage the clustering of complementary activities and provide pleasant, diverse physical surroundings with an emphasis on quality in overall urban design to create an atmosphere that will attract tourists while at the same time address the needs of the community.

Redevelop the area in a manner which will balance the business area of the community and protect existing business development to avoid additional economic decay.

Adopt and promote development strategies for the undeveloped land and underdeveloped sites within the area, with emphasis on the Getchell-Front Streets section and the Cruse Avenue corridor.

Promote energy efficiency of project area developments and redevelopments.

Relieve vehicular and pedestrian traffic problems in the area and improve access to and from the area as well as improve circulation within the area.

Provide a method of establishing parking facilities for all vehicular demands.

Section 5. Section F of the Last Chance Urban Renewal Plan is amended to read as follows:

"F. Procedure for Amendment or Modification of Plan and Designation of and Approval of Urban Renewal Projects.

The Commission may modify and amend the Plan, including modifications and amendments to designate and approve urban renewal projects to be undertaken pursuant thereto, by enacting an ordinance providing for and setting forth the modification and amendment. No such ordinance shall be adopted until after a public hearing has been conducted thereon and notice of said hearing has been given in the official newspaper once a week for two consecutive weeks preceding the hearing.

If the modification or amendment involves the addition or deletion of land from the Area, mailed notice shall be given to all persons owning property to be added or deleted at the time and the manner provided by Section 7-15-4215(1), M.C.A. All notices shall provide the information regarding the modification required by Section 7-15-4215(2), M.C.A. Nothing herein shall limit or affect the authority of the Commission to undertake and carry out renewal activities on a yearly basis as provided by Section 7-15-4220, M.C.A."

Section 6. The Downtown Development Study Urban Renewal Plan is modified by adding a Chapter VII to read as follows:

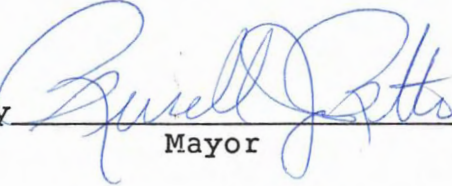
"Chapter 7. Procedure for Amendment or Modification of Plan and Designation of and Approval of Urban Renewal Projects.

The Commission may modify and amend the Plan, including modifications and amendments to designate and approve urban renewal projects to be undertaken pursuant thereto, by enacting an ordinance providing for and setting forth the modification and amendment. No such ordinance shall be adopted until after a public hearing has been conducted thereon and notice of said hearing has been given in the official newspaper once a week for two consecutive weeks preceding the hearing.

If the modification or amendment involves the addition or deletion of land from the Area, mailed notice shall be given to all persons owning property to be added or deleted at the time and the manner provided by Section 7-15-4215(1), M.C.A. All notices shall provide the information regarding the modification required by Section 7-15-4215(2), M.C.A. Nothing herein shall limit or affect the authority of the Commission to undertake and carry out renewal activities on a yearly basis as provided by Section 7-15-4220, M.C.A."

PASSED by the City Commission on first reading this 4th day of June, 1990.

CITY OF HELENA

By 
Mayor

Attest:

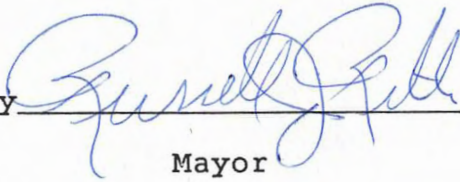
By: Barbara R. Brammer
Clerk of Commission

The motion for the adoption of the foregoing ordinance on first reading was duly seconded by Commission Member Murray, and upon vote being taken thereon, the following voted in favor thereof: Commissioner Crennen; Commissioner Wordal; Commissioner Huddleston; Commissioner Murray; Mayor Ritter

The following voted against the same: _____

PASSED by the City Commission on second reading
this 2nd day of July, 1990.

CITY OF HELENA

By 
Mayor

Attest:

By: Barbara R Brammer
Clerk of Commission

The motion for the adoption of the foregoing ordinance on second reading was duly seconded by Commission Member Crennen, and upon vote being taken thereon, the following voted in favor thereof: Commissioner Crennen; Commissioner Wordal; Commissioner Huddleston; Commissioner Murray; Mayor Ritter

The following voted against the same: _____

whereupon the ordinance was declared duly passed and adopted, and was signed by the Mayor, which signature was attested by the Clerk of Commission.

EXHIBIT A

PERIMETER DESCRIPTION OF THE TAX
INCREMENT DISTRICT (MAY 1990)

Said Tax Increment District encompasses parts of the Getchell and Child Placer, the Chessman and Davis Placer, the Thompson Placer, the Parchen Addition, and the Central Addition Numbers 1, 2 and 3 all in the SW 1/4 of Section 30, Township 10 North, Range 3 West, P.M.M., Lewis and Clark County, Montana, and parts of the Original Helena Townsite to the City of Helena, Lewis and Clark County, Montana. Said area is described as follows:

Beginning at a point in the south-east corner of Block 402; thence westerly along the south property line of Block 402, a distance of 201.5 feet, more or less, to a point in the south-west corner of Block 402; thence westerly across Benton Avenue a distance of 62.5 feet, more or less, to a point on the south-east corner of Block 395; thence southerly across Clark Street a distance of 51.0 feet, to a point in the north-east corner of Block 52; thence south-westerly along the east line of Block 52 a distance of 480.00 feet, more or less, to a point in the south-east corner of Block 52; thence south-westerly across Edwards Street a distance of 48.00 feet to a point in the north-east corner of Block 60; thence south-westerly along the east line of Block 60 a distance of 351.0 feet, more or less, to a point in the south-east corner of Block 60; thence westerly along the south line of Block 60 to a point situated on the east alley line and the north R/W line of Adams Street in Block 60; thence $S9^{\circ} 11'38''W$ across Adams Street, a distance of 57.908 feet to a point on the east alley line and the south R/W line of Adams Street in Block 61; thence $S11^{\circ} 18'27''W$ a distance of 336.726 feet to a point on the east alley line in Block 61; thence $N80^{\circ} 35'00''W$ across the alley a distance of 15.00 feet to a point on the west alley line in Block 61; thence $N80^{\circ} 35'00''W$ a distance of 100 feet, more or less, to an iron pin on the east R/W line of Jefferson Street in Block 61; thence $S11^{\circ} 18'26''W$, a distance of 84.00 feet to an iron pin on the

east R/W line of Jefferson Street in Block 61; thence $N83^{\circ}28'13''W$ a distance of 70 feet, more or less, across Jefferson Street to a point in the south-east corner of Block 62; thence $N79^{\circ}06'04''W$ a distance of 200.00 feet to an iron pin in the south-west corner of Block 62; thence $N80^{\circ}16'44''W$ a distance of 70.00 feet across Howie Street to an iron pin in the south-east corner of Block 63; thence $N79^{\circ}47'18''W$, a distance of 199.671 feet to an iron pin in the south-west corner of Block 63; thence $S10^{\circ}46'13''W$ a distance of 70.00 feet across Chatham Street to an iron pin in the north-west corner of Block 72; thence $S10^{\circ}46'15''W$ a distance of 419.389 feet to an iron pin in the south-west corner of Block 72; thence $S10^{\circ}46'15''W$ a distance of 70.00 feet across Donaldson Street to an iron pin in the north-west corner of Block 75; thence $S10^{\circ}46'15''W$ a distance of 420.00 feet to an iron pin in the south-west corner of Block 75; thence $S10^{\circ}46'15''W$ a distance of 70.00 feet across Taylor Street to an iron pin located at the intersection of the south R/W line of Taylor Street and the east R/W line of Harrison Avenue extended; thence $N79^{\circ}55'17''W$ a distance of 58.332 feet to an iron pin on the Townsite line in the north-west corner of Block 1; thence $S3^{\circ}06'08''E$ a distance of 236.892 feet to an iron pin on said Townsite line; thence $S39^{\circ}34'54''W$ a distance of 109.015 feet to an iron pin on the west line of Block 1; thence $S50^{\circ}28'41''E$ a distance of 150.008 feet to an iron pin on the east R/W line of West Main Street in Block 2; thence $S39^{\circ}31'19''W$ a distance of 283.092 feet to an iron pin in the south-west corner of Block 2; thence $S50^{\circ}28'41''E$ a distance of 98.00 feet to an iron pin in the south-east corner of Block 2; thence $N46^{\circ}41'45''E$ a distance of 329.489 feet to an iron pin on the East R/W line of Block 2; thence $S87^{\circ}38'41''E$, a distance of 218.299 feet to a point on the south R/W line of Acropolis Street in Block 78; thence $N41^{\circ}28'19''E$ a distance of 12.210 feet to a point on the south R/W line of Acropolis Street in Block 70; thence $N87^{\circ}38'41''E$ a distance of 742.00 feet to an iron pin on the west R/W line of Sparta Street in the north-east corner of Block 78; thence $N3^{\circ}38'18''E$ a distance of 103.140 feet to an iron pin on the east R/W line of Congress Street in the south-west corner of Block 3; thence $N35^{\circ}05'37''E$ a distance of 300.00 feet to an iron pin on the east R/W line of Congress Street in the north-west corner of Block 3; thence $S54^{\circ}53'12''E$ a distance of 199.837 feet to an iron pin on the south R/W line of Pine Street in Block 3.

thence N27° 27'35"E a distance of 48.393 feet across Pine Street to an iron pin in the south-west corner of Block 9; thence N27° 27'35"E a distance of 175.244 feet to an iron pin in the north-west corner of Block 9; thence N26° 39'43"E a distance of 39.947 feet across Cutler Street to an iron pin in the south-west corner of Block 17; thence N32° 01'32"E a distance of 198.944 feet to an iron pin in the north-west corner of Block 17; thence N29° 46'39"E a distance of 45.817 feet across State Street to an iron pin in the south-west corner of Block 23; thence N35° 22'33"E a distance of 70.565 feet to an iron pin in the north-west corner of Block 23; thence N21° 07'43"E a distance of 33.859 feet across Miller Street to an iron pin in the south-west corner of Block 31; thence N26° 35'47"E a distance of 396.082 feet to an iron pin on the east R/W line of Warren Street; thence N32° 15'03"E a distance of 365.848 feet on said R/W line to a point in the north-west corner of Block 31; thence N31° 00'15"E a distance of 70.103 feet across Broadway Street to a point in the south-west corner of Block 34; thence N31° 40'35"E a distance of 218.942 feet to a point in the north-west corner of Block 34; thence N31° 40'36"E a distance of 64.720 feet across Breckenridge Street to a point in the south-west corner of Block 39; thence N31° 38'19"E a distance of 216.302 feet to a point in the north-west corner of Block 39; thence N30° 15'26"E a distance of 50.883 feet across Fifth Avenue to a point in the south-west corner of Block 43; thence N30° 13'47"E a distance of 213.776 feet to a point in the north-west corner of Block 43; thence northwesterly to the intersection of the centerline of sixth Avenue with the centerline of Warren Street; thence northeasterly along the centerline of Warren Street to it's intersection with the centerline of Seventh Avenue; thence northwesterly along the centerline of Seventh Avenue to it's intersection with the easterly line of Cruse Avenue; thence northerly along the easterly line of Cruse Avenue to the centerline of Lawrence Street; thence easterly along the centerline of Lawrence Street to it's intersection with the centerline of Logan Street; thence northerly and northeasterly along the centerline of Logan Street to it's intersection with the centerline of Eleventh Avenue; thence northwesterly along the centerline of Eleventh Avenue to it's intersection with the centerline of Jackson Street; thence northeasterly along the centerline of Jackson Street to it's intersection with the centerline of Thirteenth Street.

thence northwesterly along the centerline of Thirteenth Street to it's intersection with the projection of the centerline of the N-S alley in Block 14 of the Central Addition Numbers 1 and 3; thence northeasterly along the centerline of the alley in said Block 14, across Fourteenth Street, and then continuing northeasterly along the centerline of the alley between Block 569 and 575, of the Central Addition No. 2, to it's intersection with the westerly projection of the southerly boundary of Lot 7 in said Block 575; thence southeasterly along the southerly boundary of said Lot 7 and along the projection of said southerly boundary of Lot 7, to the centerline of Jackson Street; thence northeasterly along the centerline of Jackson Street to it's intersection with the centerline of Sixteenth Street, thence northwesterly along the centerline of Sixteenth Street to it's intersection with the projection to the south of the centerline of the N-S alley in Block 37 of the Central Addition No.2; thence northeasterly along the centerline of said alley to the centerline of Lyndale Avenue; thence westerly along the centerline of Lyndale Avenue to it's intersection with the centerline of Kessler Street; thence southerly along the centerline of Kessler Street to it's intersection with the centerline of Getchell Street; thence southeasterly along the centerline of Getchell Street to it's intersection with the centerline of Stuart Street; thence northwesterly and westerly along the centerline of Stuart Street to it's intersection with the centerline of Benton Avenue; thence southerly along the centerline of Benton Avenue to it's intersection with Lawrence Street; thence southeasterly to the northwest corner of Block 402 of the Original Helena Townsite to the City of Helena, Montana; thence southerly along the west line of said Block 402 to the point of beginning. Said area contains 218 acres more or less.



SCALE: 1" = 1000'

NORTH

ORDINANCE NO. 2804AN ORDINANCE DESIGNATING AND APPROVING A CERTAIN PROJECT AS
AN URBAN RENEWAL PROJECT IN THE CITY OF HELENA, MONTANA
AND AMENDING ORDINANCE NO. 2559

BE IT ORDAINED BY THE COMMISSION OF THE CITY OF HELENA,
MONTANA:

Section 1. Recitals: The City of Helena, by Resolution No. 7050, adopted September 8, 1969, adopted the Last Chance Urban Renewal Plan as an Urban Renewal Plan (the Last Chance Urban Renewal Plan) for the Last Chance Urban Renewal Area (the Last Chance Urban Renewal Area) pursuant to Title 7, Chapter 15, Parts 42 and 43, MCA, as amended (the Act), and defining the boundaries of the Last Chance Urban Renewal Area. On August 14, 1978, the Commission adopted Resolution No. 8854 amending the boundaries of the Last Chance Urban Renewal Area and electing to use tax increment financing.

The City, by Ordinance No. 2162, adopted November 24, 1980, adopted the Downtown Development Study as an Urban Renewal Plan (the Downtown Development Study Urban Renewal Plan) for the Downtown Development Study Urban Renewal Area (the Downtown Development Study Urban Renewal Area) and defining the boundaries of the Downtown Development Study Urban Renewal Area. Ordinance No. 2162 contained a tax increment provision. The Last Chance Urban Renewal Plan and the Downtown Development Study Urban Renewal Plan are hereinafter referred to as the Plans.

The City, by Ordinance No. 2559, adopted July 2, 1990, combined the Last Chance Urban Renewal Area and the Downtown Development Study Urban Renewal Area into the Consolidated Central Helena Urban Renewal Area (the Urban Renewal Area); modified the goals and objectives of the Urban Renewal Area and provided a procedure for amendment or modification of the Plans and designation of tax increment financing for urban renewal projects in the Urban Renewal Area.

Section 2.1 The Project: Notice of the following project is hereby given:

The Great Northern Area Project: To provide Artisan, LLP, \$880,000 in tax increment financing annual increment monies in the form of a loan to provide funding necessary to purchase approximately nine (9) acres of land in the area known as the Great Northern Area, and to provide funds for the installation of infrastructure and improvements necessary to promote development within the area. This loan shall carry interest at the rate of three percent (3%) per annum, with a deferral period from the time of the loan until July 31, 2001 at which time the accrued interest will be added to the outstanding principal balance and amortized so as to provide for final payment no later than July 31, 2016.

Since the amount contained in the tax increment financing fund prohibits the disbursement of the entire loan amount of \$880,000 at one time, the following schedule will be used for distribution of the loan proceeds:

1. \$300,000 thirty (30) days after final passage of this Ordinance;
2. \$300,000 on January 15, 1998; and
3. \$280,000 on July 15, 1998.

Section 2.2. Findings: The Commission hereby finds, with respect to the Project described above, as follows:

(a) A workable and feasible plan exists for making available adequate housing for any persons who may be displaced by the Project;

(b) The Plan, as modified to include the Project, conforms to the Comprehensive Plan of the City or parts thereof;

(c) The Plan, as modified to include the Project, will afford maximum opportunity, consistent with the needs of the City as a whole, for the rehabilitation or redevelopment of the Area by private enterprise;

(d) A sound and adequate financial program exists for the financing of the Project; and

(e) The Project constitutes an urban renewal project within the meaning of the Act and the Plan.

Section 2.3. Approval of the Project: The Commission hereby ratifies and confirms modification of the Plan to designate the Project as an urban renewal project within the terms of the Urban Renewal Plan, and to be undertaken pursuant to that Plan. The Project listed above is hereby approved. All actions of the Commission heretofore taken with respect to the Project, to the extent not inconsistent herewith, are hereby ratified and confirmed.

FIRST PASSED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 21ST DAY OF JULY, 1997.


MAYOR

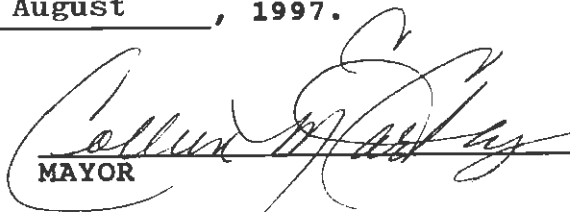
ATTEST:


CLERK OF THE COMMISSION

The motion for the adoption of the foregoing Ordinance on first reading was duly seconded by Commission Member Stults, and upon vote being taken thereon, the following voted in favor thereof: Stults, White, Richards, McGree and McCarthy

The following voted against the same: _____

FINALLY PASSED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 4th DAY OF August, 1997.


MAYOR

ATTEST:


CLERK OF THE COMMISSION

The motion for the adoption of the foregoing Ordinance on second reading was duly seconded by Commission Member McGree, and upon vote being taken thereon, the following voted in favor thereof: Mayor McCarthy, Commissioners Richards, Stults, McGree, White

The following voted against the same: _____

Whereupon, the Ordinance was declared duly passed and adopted, and was signed by the Mayor whose signature was attested by the Clerk of the Commission.

FILED
10/11/97

ORDINANCES OF THE CITY OF HELENA, MONTANA

ORDINANCE NO. 3027

AN ORDINANCE AMENDING ORDINANCE NO. 2804
THAT DESIGNATED AND APPROVED THE GREAT NORTHERN AREA PROJECT
AS AN URBAN RENEWAL PROJECT TO AMEND THE TERM OF THE LOAN

WHEREAS, on August 4, 1997, the Helena City Commission finally passed Ordinance No. 2804 that designated and approved the Great Northern Area, now known as the Great Northern Town Center, as an urban renewal project, and provided Artisan, LLP with \$880,000 in tax increment financing annual increment monies in the form of a loan to provide funding to purchase the land and install infrastructure and improvements to promote development within the area; and

WHEREAS, Artisan, LLP, has requested a restructuring of the payments established to repay the \$800,000 TIF loan.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, AS FOLLOWS:

That Section 2.1 of Ordinance No. 2804 is hereby amended as follows:

"Section 2.1 The Project: Notice of the following project is hereby given:

The Great Northern Area Project: To provide Artisan, LLP, \$880,000 in tax increment financing annual increment monies in the form of a loan to provide funding necessary to purchase approximately nine (9) acres of land in the area known as the Great Northern Area, and to provide funds for the installation of infrastructure and improvements necessary to promote development within the area. This loan shall carry interest at the rate of three percent (3%) per annum, with a deferral period from the time of the loan until July 31, 2001 at which time the accrued interest

ORDINANCES OF THE CITY OF HELENA, MONTANA

will be added to the outstanding principal balance ~~and amortized so as to provide for final payment no later than July 31, 2016.~~ Subsequent payments, interest accrual, and adjustment to principal and interest are as follows:

1. Commencing August 1, 2001, the principal is amortized at three percent (3%) interest per annum with monthly payments.

2. Starting July 1, 2002, all monthly payments are deferred until April 1, 2020.

3. On July 1, 2005, the loan balance is reduced by the amount of tax increments realized from the increase in incremental taxable value for the period July 1, 2002 to July 1, 2005, due to construction improvements to the Great Northern Hotel on Lots 1 through 6 in Block F and Lot 1 in Block H of the Great Northern Town Center.

4. During the deferral of monthly payments, interest of three percent (3%) per annum accrues from July 1, 2002 until July 1, 2007, unless the Great Northern Hotel is constructed to completion and fully occupied by September 1, 2005, in which case interest only accrues from August 1, 2005 through July 31, 2007.

5. During deferral of monthly payments from July 1, 2007 until April 1, 2020, there is no accrual of interest.

6. Commencing April 1, 2020, the principal, as previously adjusted, together with applicable accrued interest, is amortized into monthly payments running for 168 months, with final payment due March 1, 2034.

7. Collateral for the loan is a mortgage on Lot 12 in Block E of the Great Northern Town Center, with at least second priority.

.....

FIRST PASSED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA,

THIS 23 DAY OF May, 2005.

ATTEST:

James E. Smith
MAYOR

Debbie Havens
CLERK OF THE COMMISSION

ORDINANCES OF THE CITY OF HELENA, MONTANA

FINALLY PASSED BY THE COMMISSION OF THE CITY OF HELENA,
MONTANA, THIS 23 DAY OF May, 2005.

James E. Smith
MAYOR

ATTEST:

Debbie Havens
CLERK OF THE COMMISSION

City of Helena, Montana

02/24/2025

To: Honorable Mayor Collins, Members of Helena City Commission

From: Tim Burton, City Manager
Ellie Ray, Senior Planner
Chris Brink, Community Development Director

Subject: Consider a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to Stockman Financial Corporation for costs associated with demolition activities at 1020 North Last Chance Gulch.

Present Situation: On February 4, 2025, Mike Tuss, an architect hired on behalf of Stockman Financial Corporation, submitted an application for Downtown Tax Increment Financing (DTIF) funding in the amount of \$31,925 for demolition of an underperforming property located at 1020 N. Last Chance Gulch. This second DTIF request from the bank will specifically address demolition of the existing structure to help pave the way for future site redevelopment beginning in 2026.

Due to the dissolution of the previously existing Downtown Tax Increment Financing Advisory Board on November 4, 2024, and the fact that the new city-wide Tax Increment Financing Board has not yet been fully constituted, the Stockman Bank DTIF application has not been reviewed by an advisory board for a formal recommendation. However, board consideration of TIF applications is not statutorily required, and Community Development staff recommend the application for full funding approval due to its conformance with the Downtown Urban Renewal District Plan. The present demolition project activities that Stockman Bank seeks funding for with this TIF request total \$63,850, making the DTIF request 50% of the total cost of TIF-eligible demolition activities. As of the time of application, the total project pre-development costs for construction of a new four- to five-story bank building at 1020 N. Last Chance Gulch exceed \$2.1 million.

Background Information: The Downtown Urban Renewal District Plan's intent is to eliminate "blight" and encourage redevelopment in the district using tax increment financing (TIF) as specified by State Law. Under MCA 7-15-4288, costs incurred in connection with the redevelopment activities (as allowed under 7-15-4233) are eligible for TIF funding when they clearly serve a public purpose in alignment with the Constitution of the State of Montana. MCA 7-15-4233(h), in turn, allows municipalities to "improve, clear, or prepare for redevelopment any real or personal property in an urban renewal area," as in the present instance. Further, this project aligns with the DURD Plan, which has established goal to "[p]rovide for demolition and site preparation as needed to upgrade properties." As such, the proposed project wholly aligns with the goals and objectives of the DURD Plan.

Proposal/Objective: To grant Stockman Financial Corporation \$31,925 in Downtown TIF financing toward demolition activities for property located at 1020 N. Last Chance Gulch.

Advantage: Stockman Bank's demolition funding request will help pave the way for future redevelopment of an underperforming property at the gateway to

the DURD and subsequent growth of the district's job and tax generation potential.

Notable Energy Impact: N/A

Disadvantage: N/A

Quasi-Judicial Item: True

Notice of Public Hearing: False

**Staff Recommendation/
Recommended Motion:** Move to approve a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to Stockman Financial Corporation for costs associated with demolition activities at 1020 North Last Chance Gulch



City of Helena
Downtown Urban Renewal District
TAX INCREMENT FINANCING APPLICATION FORM
 Community Development Department
 Phone (406) 447-8490 Fax (406) 447-8460
citycommunitydevelopment@helenamt.gov

Project Name: _____ Date Submitted: _____

APPLICANT INFORMATION

Name (First & Last): _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Cell: _____ Other: _____

Email: _____

If the applicant is not an individual doing business under his/her own name, the applicant has the status indicated below and is organized or operating under the laws of: State of Montana

- A non-profit or charitable institution/corporation
- A partnership or corporate entity known as _____
- District Resident
- Local Government
- Other (explain) _____

PROJECT INFORMATION

Building Address: _____

Legal Description: _____

PROPERTY OWNER INFORMATION

If the property is not owned by the Applicant, written permission from the owner must be included to carry out the project and lease or other materials.

Property Owner (First & Last): _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Cell: _____ Other: _____

Email: _____



City of Helena
Downtown Urban Renewal District
TAX INCREMENT FINANCING APPLICATION FORM
Community Development Department
Phone (406) 447-8490 Fax (406) 447-8460
citycommunitydevelopment@helenamt.gov

PROJECT ARCHITECTURAL FIRM INFORMATION (WHERE APPLICABLE)

Company/Firm: _____
Point of Contact (First & Last): _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Cell: _____ Other: _____
Email: _____

PROJECT FINANCIAL LENDING INSTITUTION (WHERE APPLICABLE)

Company/Institution: _____
Point of Contact (First & Last): _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Cell: _____ Other: _____
Email: _____

PROJECT CONTRACTOR INFORMATION (WHERE APPLICABLE)

Company/Firm: _____
Point of Contact (First & Last): _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Cell: _____ Other: _____
Email: _____

DESCRIPTION OF PROJECT

In a separate attachment, please provide a full written description of your project. Please indicate if the items are existing or new construction.

PROJECT RENDERINGS (IF APPLICABLE)

Submit design schematic and/or site and landscaping plans for project.



City of Helena
Downtown Urban Renewal District
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citycommunitydevelopment@helenamt.gov

TOTAL COST OF THE PROJECT

Please summarize. A full breakdown of costs is required on the *Project Cost Worksheet*.

PROPERTY OWNERSHIP

Do you own the property or are you currently purchasing it? Explain.

JOB CREATION

Will there be any new permanent or part time jobs as a result of this project excluding construction jobs associated with the development of the project? If so, how many?

PROJECT COMPLETION

What is the expected completion date of the project?

PROPERTY TAXES

How much are the current annual property taxes including any improvements? Is the payment of taxes current?



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PROJECT COST & FINANCING SECTION

Summarize the project costs on the Project Cost Worksheet. Use general categories and include items that are in the assistance request. The total cost should include land costs and “soft costs” such as zoning processes, surveys, and permits to enable the DURD Advisory Board to evaluate the entire private investment. If in doubt about an item’s eligibility, include it. Staff will review the items and help determine eligibility. Briefly describe how the project will be financed and be sure to include equity and other investments into the project. If financing commitment is contingent on grants or URD TIF commitment to the project, has multiple sources, or other complex factors, provide that information.

NOTE: The TIF Program requests which include demolition/deconstruction activities, public sidewalks, streets, alleys and other right-of-way improvements; and/or work on utility main transmission lines totaling over \$25,000 are subject to Montana Prevailing Wage Rates and must include that in the itemized costs.

PROJECT COST WORKSHEET

Professional Services

1. _____ \$ _____
 2. _____ \$ _____
 Subtotal \$ _____

Construction/Rehabilitation Costs

1. _____ \$ _____
 2. _____ \$ _____
 3. _____ \$ _____
 4. _____ \$ _____
 5. _____ \$ _____
 6. _____ \$ _____
 Subtotal \$ _____

Printing, Advertising, etc.

1. _____ \$ _____
 2. _____ \$ _____
 Subtotal \$ _____

Other Miscellaneous Costs

1. _____ \$ _____
 2. _____ \$ _____
 Subtotal \$ _____

TOTAL PROJECT DEVELOPMENT COSTS

Total \$ _____



City of Helena
Downtown Urban Renewal District
TAX INCREMENT FINANCING APPLICATION FORM
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PROJECT FINANCING WORKSHEET

Owner/Developer Investment

Total applicant investment in the project \$ _____

Listing of Other Funding Sources & Amounts (Continue on separate sheet if needed)

1. _____ \$ _____

2. _____ \$ _____

3. _____ \$ _____

Request for Eligible items

Total TIF Request \$ _____

TOTAL PROJECT FINANCING \$ _____

Project Narrative – Demolition of 1020 North Last Chance Gulch

1. DESCRIPTION OF PROJECT

Stockman Bank owns the three properties that make-up the southwest corner of the intersection of Lyndale and North Last Chance Gulch.

1000 North Last Chance Gulch is vacant. Most recently, it housed the offices of Stockman Insurance.

1020 North Last Chance Gulch is an “underperforming property” which is also vacant. Most recently it was used for storage after being operated as a muffler shop. Historically, it was an automobile service station. Soils on the site have been contaminated by petroleum. Several underground storage tanks still exist.

5 West Lyndale is an active Stockman Bank branch.

Stockman will demolish the three buildings and remediate soil contamination.

In the Spring of 2026, Stockman intends to begin construction. The project is currently in Conceptual Design. Designs include a 5-story bank / tenant office building with an attached 3-level parking structure. Initially, Stockman will likely occupy the first two levels of the building. Tenant office space will occupy upper floors. The top floor may contain meeting and social spaces to be used by the bank and tenants, and possibly the community. The top floor will have an outdoor terrace and indoor spaces featuring fantastic 360-degree views of the valley.

The building exterior will incorporate Stockman’s signature elements of a stone base, polychrome brick walls capped by a precast concrete cornice, and a multi-story green glass curving lobby wall with steel cornice. The building will not be a twin of any other Stockman bank but will be clearly recognizable as a member of the Stockman family.

Stockman intends for this building to be a landmark project, professing its belief in Helena’s future and celebrating its location as the gateway into Downtown.

At this time, we anticipate submitting three TIF applications within the next 18 months.

The first application, for hazardous materials abatement, was submitted on December 17, 2024 and approved on January 27, 2025. The application was for 1020 Last Chance Gulch.

This second application is being submitted for demolition of the building at 1020 North Last Chance Gulch. In December, we learned the location of the curb stop for the water line cannot be found by the contractor or the City. The City believes it may be under the pavement at the intersection of North Last Chance Gulch and Lyndale which will require a MDT permit to excavate to the water line. As an alternative solution to stop the flow of water, this demolition proposal includes removing a section of concrete floor slab inside the building, hand excavating to expose the water line, freezing it to stop the

flow of water, and installing a cap. At a later date, the water line will be terminated at the main under North Last Chance Gulch.

A third application will be submitted for TIF eligible improvements associated with the building construction project starting in the Spring of 2026.

a. Compliance with the Downtown URD Plan

The Downtown Urban Renewal District Goals and Objectives

Goal #3: Upgrade Underperforming Properties

1. Develop vacant lots and encourage upgrades to under-performing property gaps

6. Provide for demolition and site preparation as needed to upgrade properties p.21 URD

According to Ellie Ray, 1020 North Last Chance Gulch is an “underperforming property”; only it will be eligible for TIF funding.

The URD Plan states, “Last Chance Gulch and Lyndale Avenue is an important gateway to the Downtown.” p. 18

This intersection is one of 8 “Key Focal Points” downtown. p. 20

This application complies with the Downtown URD Goal 3 by demolishing the vacant muffler shop in preparation for future construction. It enables Stockman to create a gateway project at the intersection.

b. Local Zoning and Other Requirements

The new development will comply with the DT Zone and be properly permitted through the City.

Variances were granted on January 7, 2025, to increase the zero lot line building setbacks so sidewalks can be widened to create a more pedestrian-friendly environment, improve aesthetics, and extend the multi-use path to North Last Chance Gulch.

See accompanying documents for Conceptual Design site plans and images.

c. Demolition / Deconstruction

None of the buildings are listed on the National Register of Historic Places.

Demolition of the buildings and site improvements at 1000 and 1020 North Last Chance Gulch will be done in February 2025. A geotechnical investigation will be performed shortly after. Removal of contaminated soil will occur during excavation for the new bank building in the Spring of 2026.

Demolition of 5 West Lyndale will be done in the Spring of 2026 as part of the start of construction for the new building. Removal of the petroleum underground storage tanks will be done at this time, as part of the excavation for the new building.

d. Dislocation

Two of the existing buildings are vacant; therefore, no relocations are required.

The six bank employees in 5 West Lyndale will move to the new Stockman Bank on 11th and Roberts upon its completion, scheduled for the Fall of 2025. Moving these employees creates the opportunity to demolish the building in the Spring of 2026 and begin excavation and construction of the new bank.

2. LOGISTICAL CONSIDERATIONS

a. Project Feasibility

Stockman is committed to privately financing the project as it has done for all its projects.

b. Applicant's Ability to Perform

Since the year 2000, Stockman has successfully constructed over 30 banks across Montana. We have an Owner/Architect/Civil Engineer/Contractor team that has been together for over 25 years. Banks of similar size in difficult downtown locations include Missoula and Billings. Currently, Stockman has banks under construction elsewhere in Helena, Columbia Falls, and Kalispell.

c. Timely Completion

Construction is anticipated to take approximately 2 years; starting Spring 2026 and finishing in the Winter of 2028 or Spring of 2029. Stockman's Downtown Missoula project took 22 months.

d. Payment of Taxes

Tax payments on all three parcels are current.

Taxes are assessed for the three properties individually. Aggregation of the three properties into one is currently in process.

3. ECONOMIC & COMMUNITY DEVELOPMENT POTENTIAL

a. Tax Generation

Estimated to be approximately \$350,000 annually based on 2024 tax rates.

To estimate the annual tax, the market value and 2024 tax assessments were recorded for eight similar bank and credit union properties in Helena. Four of the properties were in Downtown, two on Prospect, and two on Custer. The average tax per million dollars of valuation was calculated to be \$14,474.

Construction cost multiplied by a factor was used to estimate market value. An estimated construction cost of \$35 million was used. To determine the ratio of construction cost to market value, the market value of Stockman Bank Downtown Missoula was used. It was approximately 70% of the construction cost. The \$35 million construction cost for Downtown Helena was multiplied by a factor of 70% to get the estimated market value of \$24.5 million.

The \$24.5 million estimated market value multiplied by \$14,474 / million equals approximately \$350,000 annual tax assessment.

b. Relationship of Public and Private Investment

As of the end of January, Stockman has invested \$2,023,158. The impending demolition project cost is expected to be \$92,450, of which \$63,850 is TIF eligible for demolition of 1020 North Last Chance Gulch. Assuming 50% TIF match of \$31,925, Stockman's total expenditure will be \$2,077,233. Public investment

of the previously approved TIF application of \$6,450 plus this request for \$31,925 equals \$38,375. The ratio of private to public investment will be 54:1.

Though it is not possible to know the magnitude of the TIF eligible costs at this time, for the entire project, it is safe to assume the ratio of private to public investment will be quite large. For example, if there are \$1 million of eligible expenses, at a 50% match of \$500,000, and a construction cost of \$35 million, the ratio of public to private investment is 69 to 1.

c. Job Creation

The demolition project will not create new jobs. However, when complete, Stockman’s new Downtown Helena bank will create jobs.

The existing Downtown bank has six full-time employees. Upon opening, the new Downtown location is estimated to create twenty full-time jobs, an increase of 14. More than thirty new jobs will be created over the first ten years of operation. These new jobs are in addition to the two other Stockman locations in Helena at the corner of Custer and Sanders, and the corner of 11th and Roberts. These two locations will provide roughly forty full-time positions. The combination of all three Stockman branches will provide a total of approximately 75 full time jobs over the next five to ten years. Stockman provides good wages with great working conditions, medical coverage, retirement, and other benefits.

d. Investment Spin-off

N/A

e. Cost-Benefit Analysis of the Investment/Expenditure

Goal #3 of the Helena Downtown Urban Renewal District Plan is to upgrade under-performing properties and to provide for demolition and site preparation to upgrade the properties.

In this TIF application, the benefit to the TIF district is the removal of the building and site improvements at 1020 North Last Chance Gulch, an under-performing property. The property occupies a highly visible location, acknowledged to be the gateway into Downtown. Yet, the building is vacant and the soils are contaminated by hydrocarbons. Demolition of the property will enable the construction of a striking new building. Removal of 8 underground storage tanks and contaminated soil at 1020 North Last Chance Gulch will occur in the Spring of 2026, upon excavation for the new construction.

f. Health and Safety Concerns

The effect upon health and safety as a result of the impending demolition work is comparatively small in relation to the future project. It will remove two vacant buildings (Stockman struggled to control homeless occupiers, pigeons, and vermin in the vacant building at 11th and Roberts). However, demolition enables the future project which will have great positive impact on health and safety.

The future project will remove petroleum-contaminated soils. Not only is the contamination a health issue, it is a tremendous deterrent to anyone who might be interested in developing the property. Stockman has already invested a few years and tens of thousands of dollars in investigating and documenting the soils, and working with DEQ on remediation plans. Stockman has stepped-up and made the time and financial commitments to remediate the site and develop the property.

On January 7, Stockman received variances to the DT zone requirement of building to the lot line. Among reasons for the variance is enhancement of the streetscape, widening 5' sidewalks to be pedestrian-friendly and adding landscaping.

Along Lyndale, Stockman intends to widen the sidewalk to connect the multi-use path to North Last Chance Gulch; a connectivity goal in the URD Plan. The wider sidewalk will also improve safety along Lyndale, allowing more separation between pedestrians and vehicles. In the winter, when MDT plows snow onto the sidewalk, the increased width will allow a safer walking/biking surface until Stockman has the opportunity to plow the walk.

Stockman is also interested in connecting the multi-use path to 16th Street. The idea to create this connection came from Mark Young, City of Helena Transportation Engineer. This connection will be safer and much more pedestrian and bike-friendly than the Lyndale connection.

g. Historic Preservation

Preservation of historical assets is not part of this project.

h. Density, Infill, and Adaptive Reuse

The project will greatly increase the density of the site.

Currently, the three properties combine for a total area of 44,202 square feet. There is 13,095 square feet of built space, 9,500 square feet of building footprint, and 38 vehicle parking spaces. The lot coverage (building footprint/site area) is 21%.

At this time, we believe the future project will include approximately 50,000 square feet of bank and office space with a footprint of 11,833 square feet. The footprint of the parking structure beyond the bank footprint is 20,822 square feet, with a total of 75,179 square feet on all three levels and 138 parking spaces plus a drive-up bank. The lot coverage of building and parking structure is 74%.

In summary, the amount of built square footage contained on the site increases from 13,095 to 125,179. The number of parking spaces increases from 38 to 138. The lot coverage increases from 21% to 74%.

i. Cost of Public Services

At this time, it appears all public services required to support the construction and operation of the new building are in place.

j. Housing Component

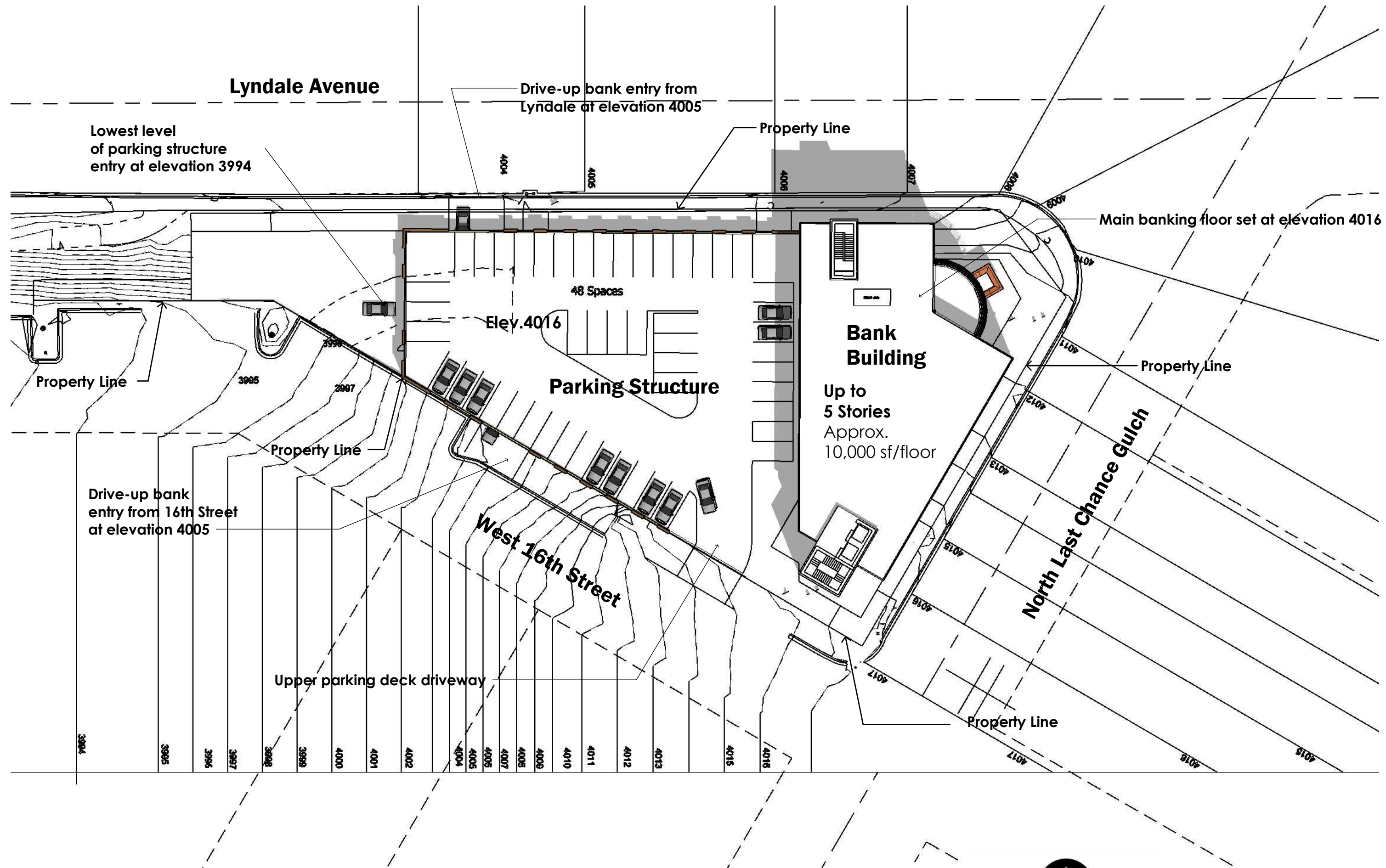
Housing is not included in this project.

k. Conformance with Requirements for TIF Fund Expenditures

TIF eligible costs in this application are in conformance with MCA 7-15-4288 Item 2. Demolition and Removal of Structures.

**The Following images are conceptual only.
The final design may differ.**





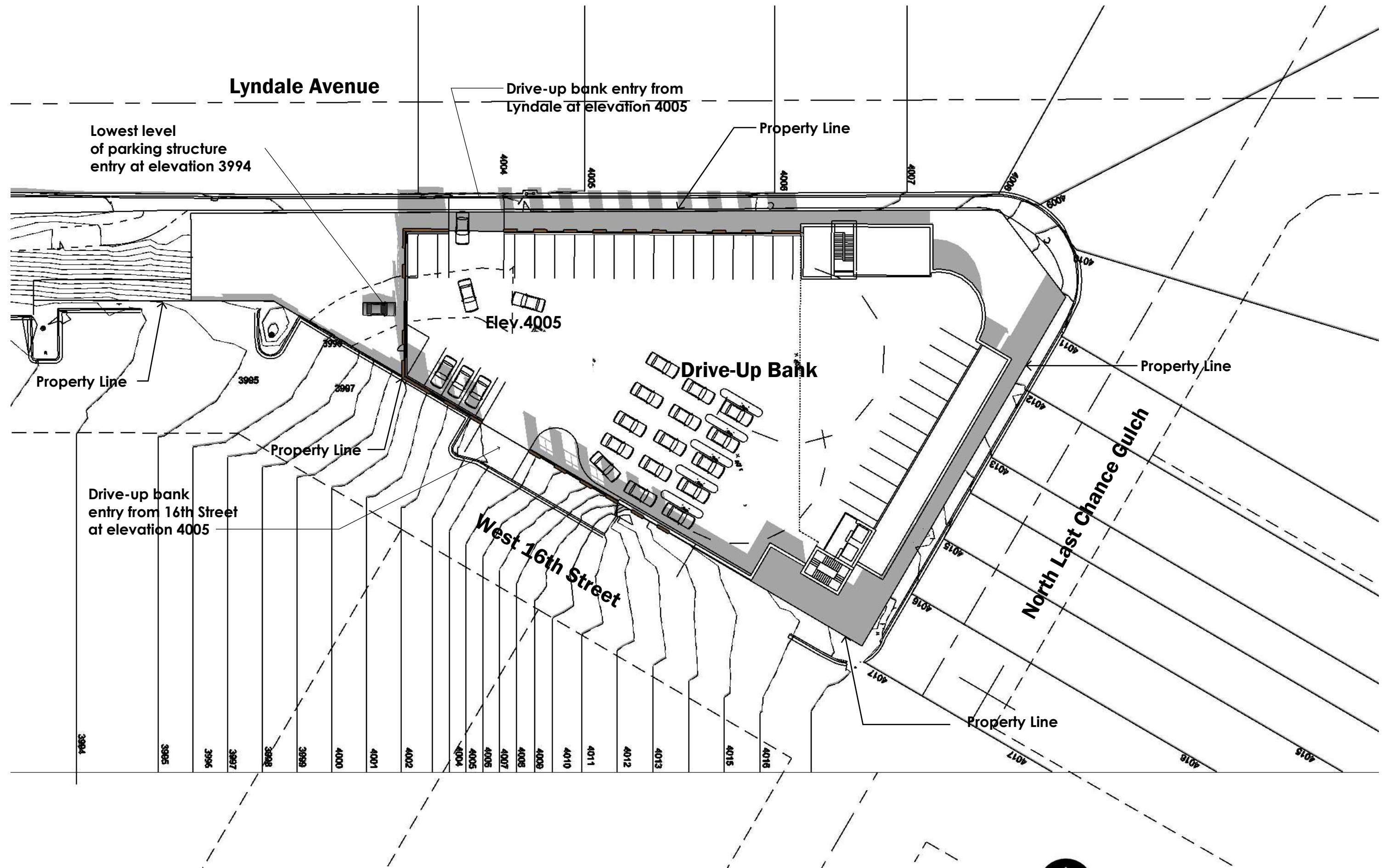
Stockman Bank Helena North Last Chance Gulch - Conceptual Design

Site Plan

11/24/24

Scale: 1" = 40'

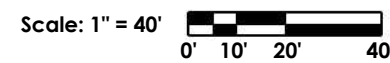


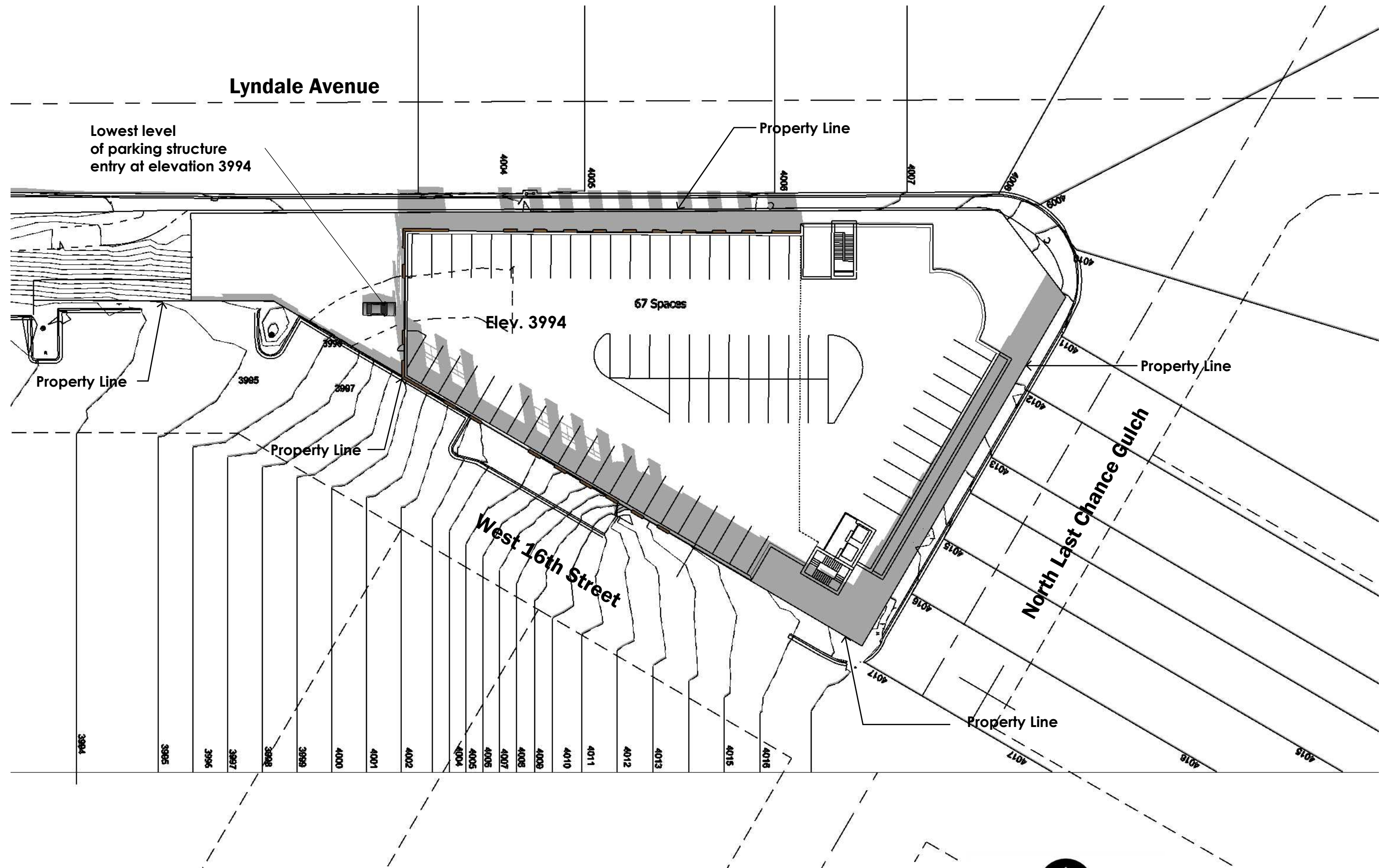


Stockman Bank Helena North Last Chance Gulch - Conceptual Design

Site Plan - Parking Structure Level B1

11/24/24

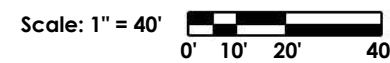


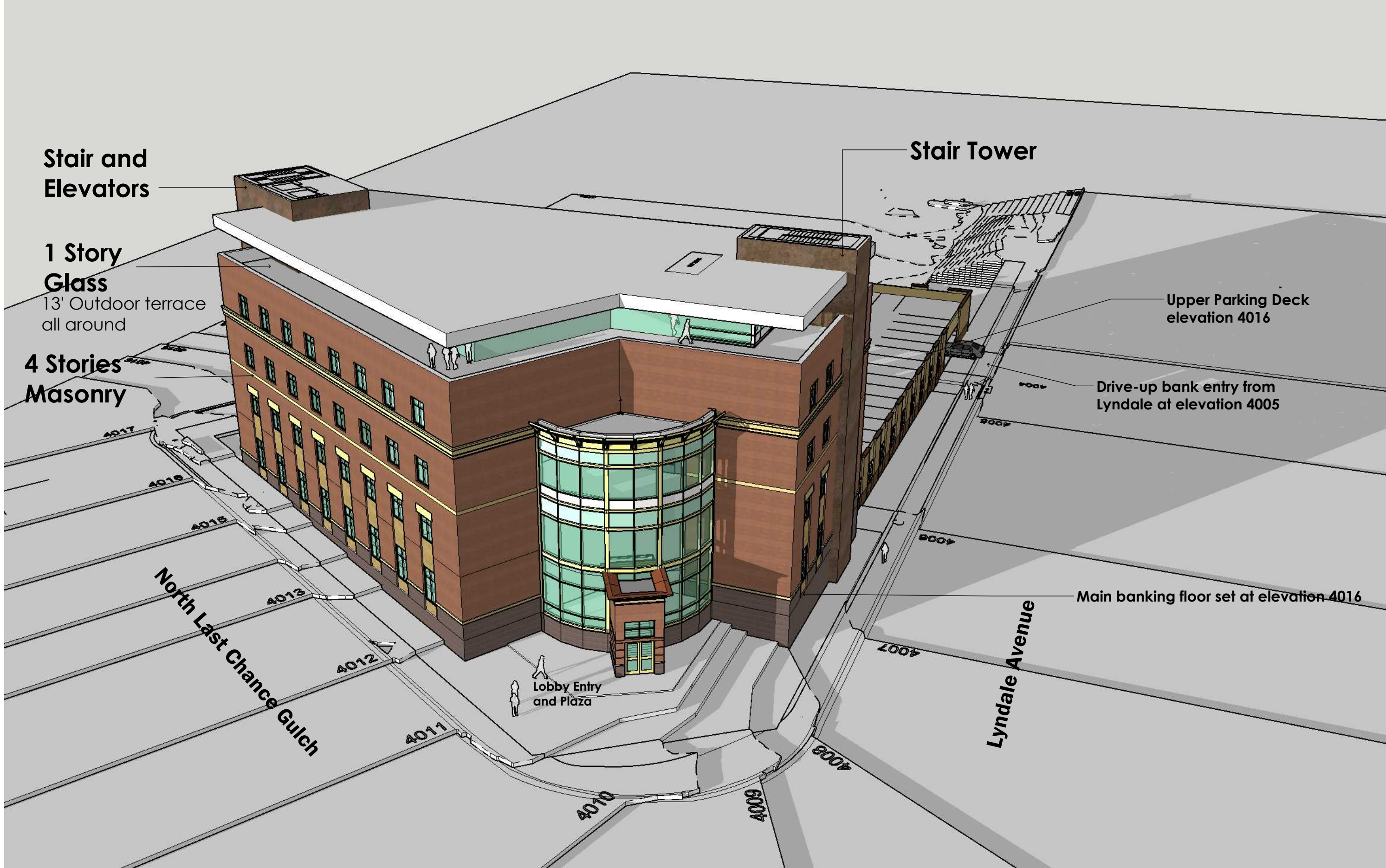


Stockman Bank Helena North Last Chance Gulch - Conceptual Design

Site Plan - Parking Structure Level B2

11/24/24





Stair and Elevators

1 Story Glass

13' Outdoor terrace all around

4 Stories Masonry

Stair Tower

Upper Parking Deck elevation 4016

Drive-up bank entry from Lyndale at elevation 4005

Main banking floor set at elevation 4016

Lobby Entry and Plaza

North Last Chance Gulch

Lyndale Avenue



Stockman Bank Helena North Last Chance Gulch - Conceptual Design

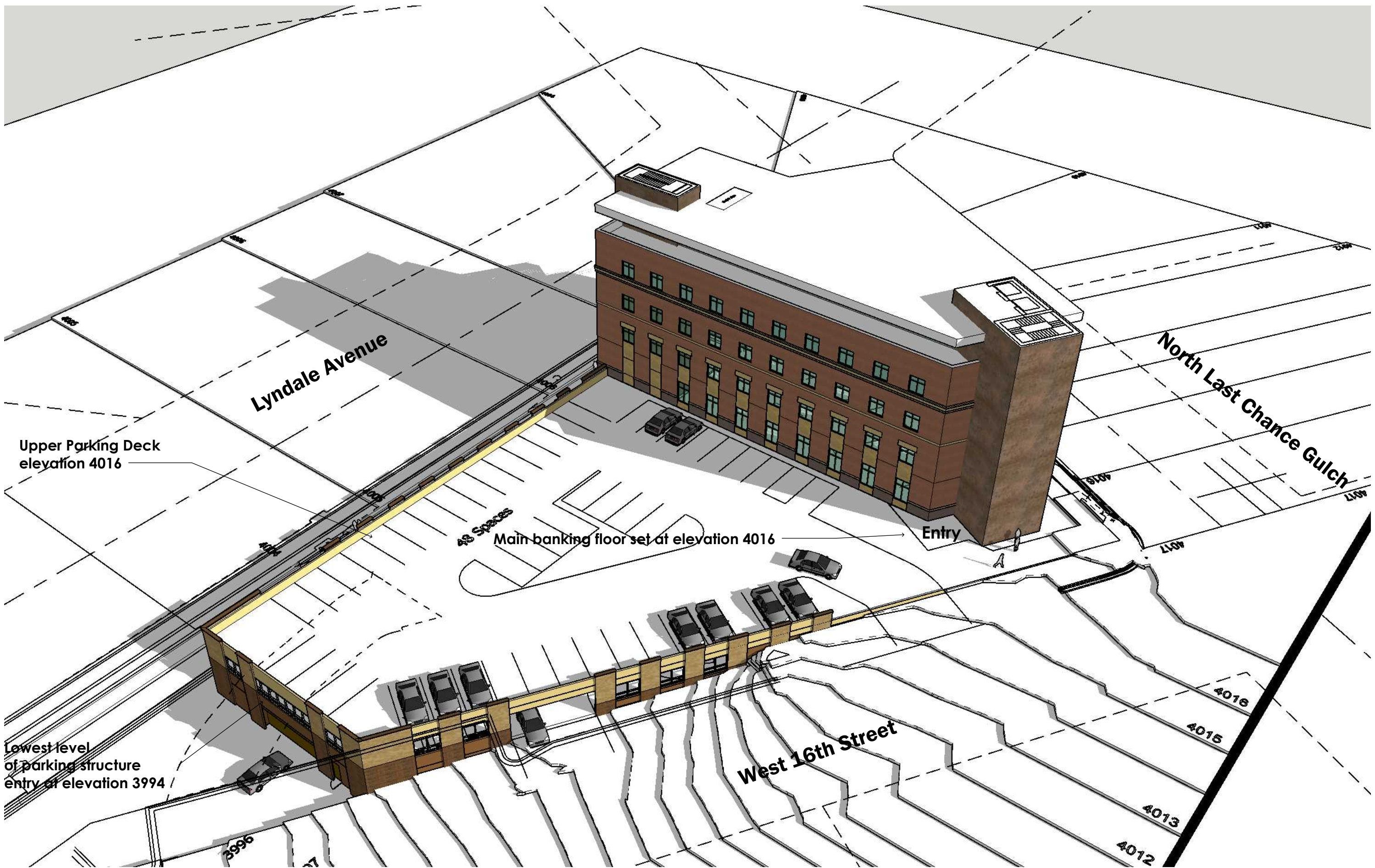
Aerial View from Northeast - Scheme 4.3

11/24/24



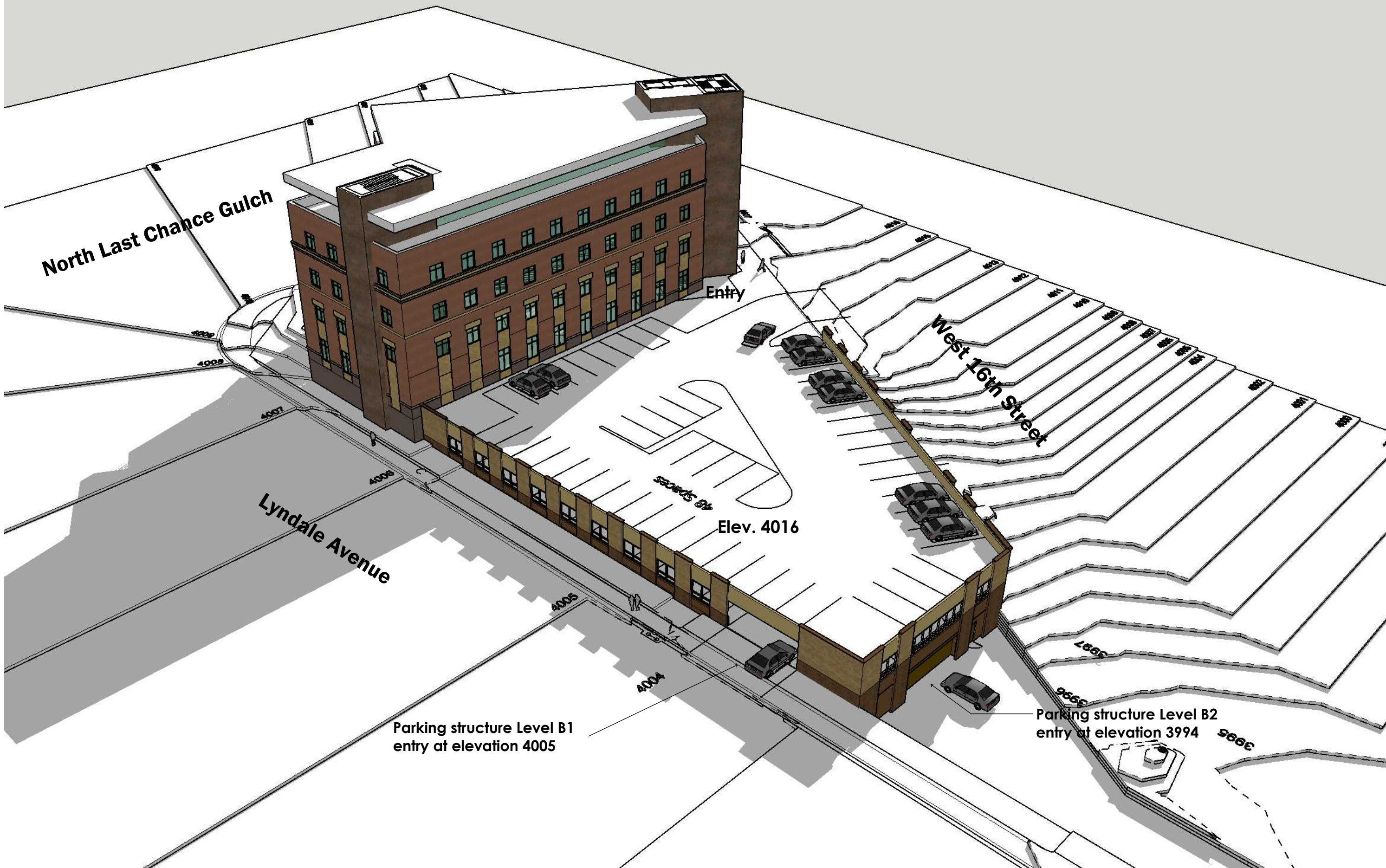


Stockman Bank Helena North Last Chance Gulch - Conceptual Design
Ground Level View from Northeast - Scheme 4.3



Stockman Bank Helena North Last Chance Gulch - Conceptual Design

Aerial View from Southwest - Scheme 4.3

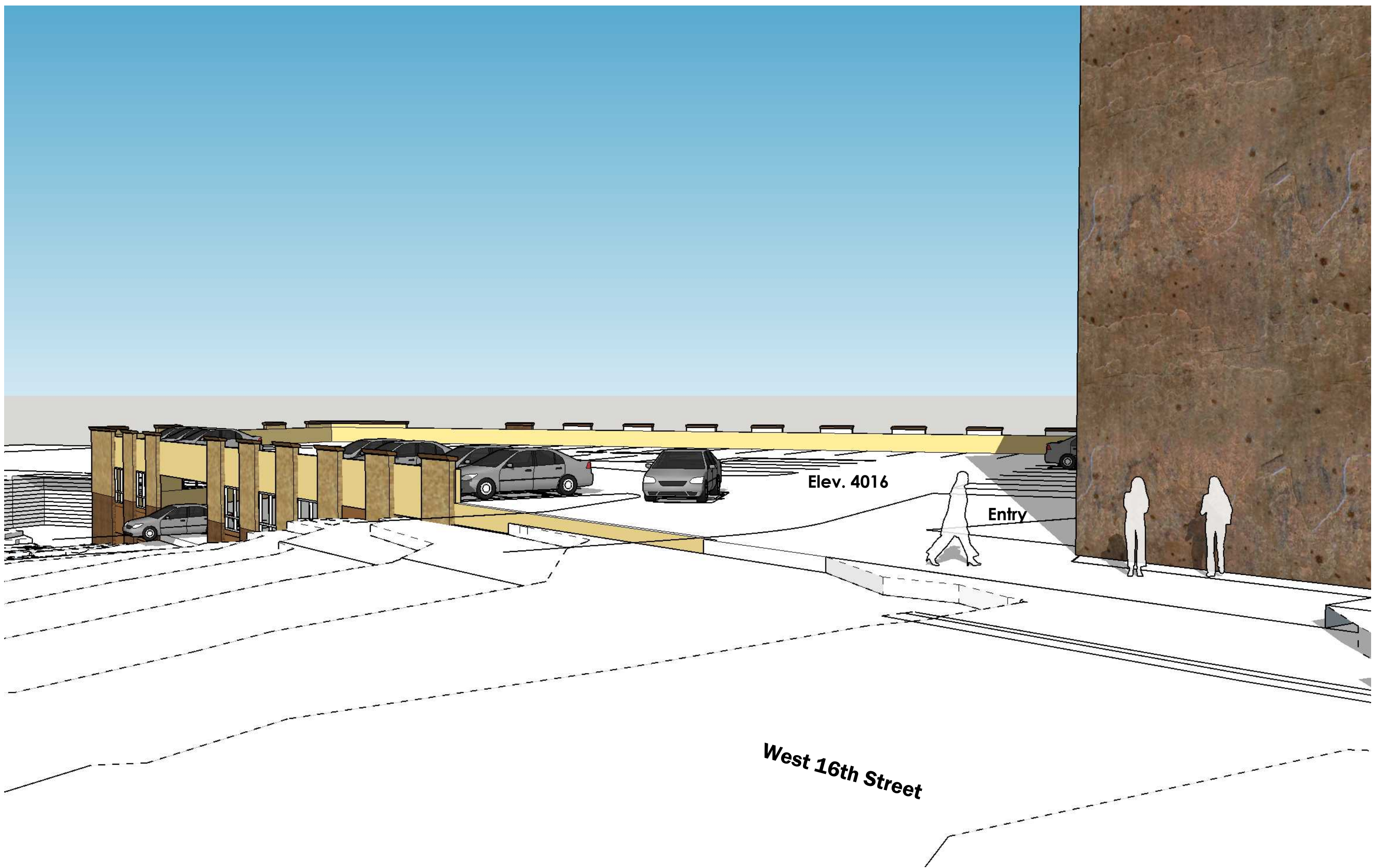


Stockman Bank Helena North Last Chance Gulch - Conceptual Design

Aerial View from Northwest - Scheme 4.3

11/24/24





Stockman Bank Helena North Last Chance Gulch - Conceptual Design

Parking Deck Driveway - Scheme 4.3

11/24/24

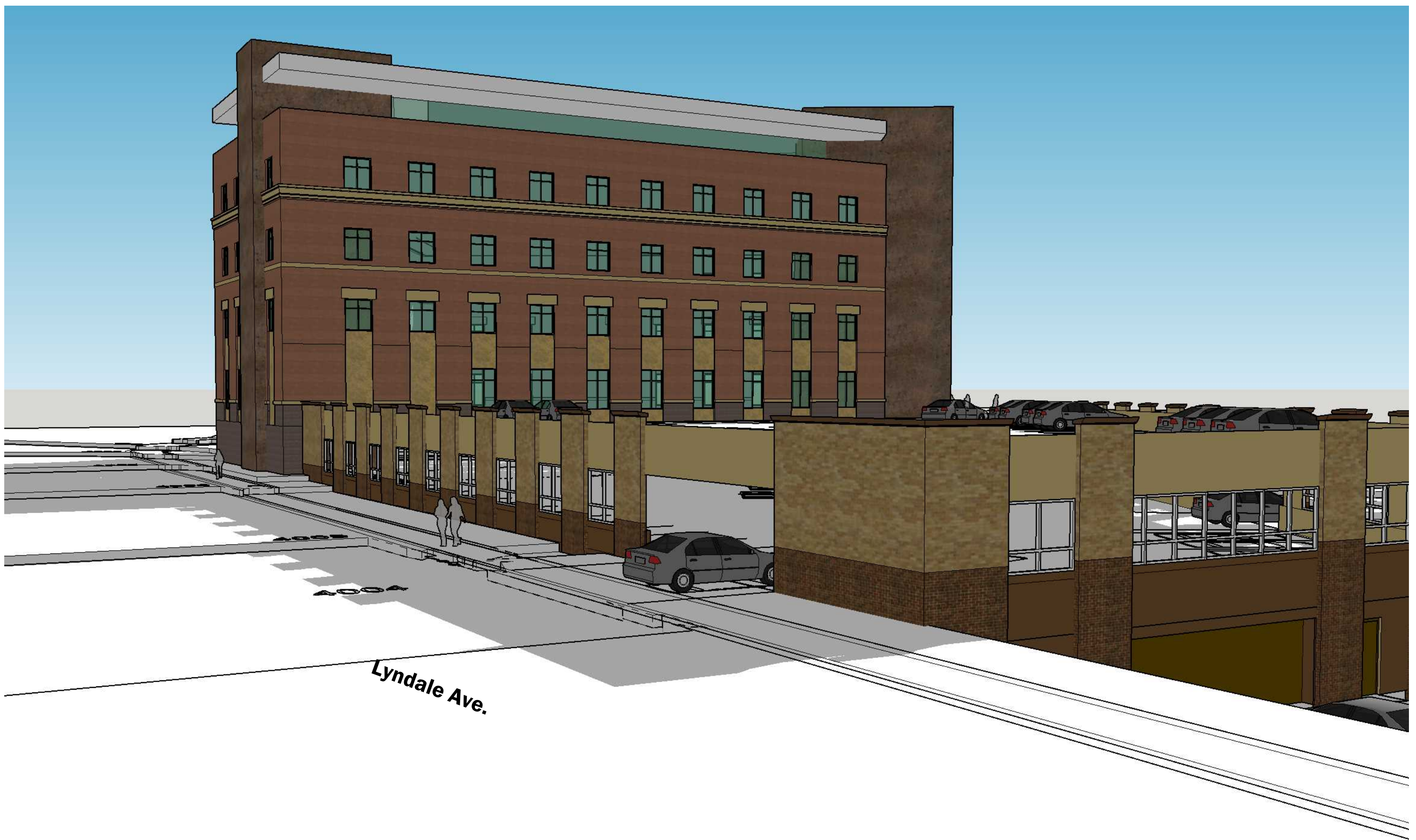


West 16th Street



Stockman Bank Helena North Last Chance Gulch - Conceptual Design

Parking Level B1 from Southwest- Scheme 4.3



Stockman Bank Helena North Last Chance Gulch - Conceptual Design

Parking Level B1 from Northwest - Scheme 4.3

11/24/24



Stockman Bank Helena North Last Chance Gulch - Conceptual Design

Parking Level B1 from Northeast- Scheme 4.3

11/24/24



RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. _____

A RESOLUTION DISTRIBUTING DOWNTOWN URBAN RENEWAL DISTRICT TAX INCREMENT FINANCING FUNDS TO STOCKMAN FINANCIAL CORPORATION FOR COSTS ASSOCIATED WITH DEMOLITION ACTIVITIES AT 1020 NORTH LAST CHANCE GULCH

WHEREAS, on May 21, 2018, the City Commission adopted Resolution No. 20444 that found the Downtown Urban Renewal District a "blighted area" in need of rehabilitation and/or redevelopment in the interests of public health, safety, morals, and welfare of the residents of the City of Helena;

WHEREAS, on October 29, 2018, the City Commission passed Ordinance No. 3242, which adopted the Downtown Urban Renewal District along with the Downtown Urban Renewal District Plan to guide the redevelopment of the blighted area of the Downtown Urban Renewal District;

WHEREAS, the Downtown Urban Renewal Plan includes a goal to "upgrade underperforming properties;"

WHEREAS, Ordinance No. 3242 authorized the segregation and application of tax increments received from within the Downtown Urban Renewal District to be used to directly pay for costs of approved urban renewal projects and programs consistent with §7-15-4288, MCA;

WHEREAS, under § 7-15-4288, MCA, costs incurred in connection with redevelopment activities, defined by §7-15-4233, are eligible

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. _____

for tax increment funds, allowing municipalities to "improve, clear, or prepare for redevelopment any real or personal property in an urban renewal area" under § 7-15-4233(i), MCA;

WHEREAS, the applicant, Stockman Financial Corporation, proposes a project to demolish the underperforming structure at 1020 N. Last Chance Gulch prior to eventual site redevelopment (the "Project");

WHEREAS, the total cost of the Project is estimated to be sixty-three thousand, eight hundred fifty dollars (\$63,850); and

WHEREAS, Stockman Financial Corporation, has requested disbursement of thirty-one thousand, nine hundred twenty-five dollars (\$31,925) of Downtown Urban Renewal District tax increment funds for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. The Helena City Commission finds:

A. The Project is located within the established boundary of the Downtown Urban Renewal District.

B. The Project constitutes an allowable cost, pursuant to § 7-15-4288, MCA, eligible to be paid by tax increment financing funds.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. _____

C. The Project conforms to the goals and priorities stated in the Downtown Urban Renewal District Plan.

Section 2. The City shall distribute thirty-one thousand, nine hundred twenty-five dollars (\$31,925) to Stockman Financial Corporation, payable from the tax increment financing funds generated to date by the Downtown Urban Renewal District.

Section 3. Prior to distribution of funds, Stockman Financial Corporation must enter into an agreement acceptable to the City.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 10th DAY OF MARCH, 2025.

MAYOR

ATTEST:

CLERK OF THE COMMISSION

City of Helena, Montana

02/24/2025

To:

Honorable Mayor Collins, Members of Helena City Commission

From:

Tim Burton, City Manager
Ellie Ray, Senior Planner
Chris Brink, Community Development Director

Subject:

Consider a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to Sturnella Squared, LLC, for historic façade improvements at 316 Fuller Avenue.

Present Situation:

On January 31, 2025, Garrett Wenetta, on behalf of Sturnella Squared, LLC, submitted an application for Downtown Tax Increment Financing funding in the amount of \$20,323 for historic façade improvements on the Treacy Block building located at 316 Fuller Avenue. The historic structure dates to the early 1900's, having first served as a dental practice. The applicant has requested DTIF funding to address window and parapet coping restoration on the building. These efforts will bolster the historic integrity of the structure and improve energy efficiency, following similar façade improvements in recent years along the 300 block of Fuller.

Due to the dissolution of the previously existing Downtown Tax Increment Financing Advisory Board on November 4, 2024, and the fact that the new city-wide Tax Increment Financing Board has not yet been fully constituted, the Treacy Block DTIF application has not been reviewed by an advisory board for a formal recommendation. However, board consideration of TIF applications is not statutorily required, and Community Development staff instead recommend the application for full funding approval due to its conformance with the Downtown Urban Renewal District Plan. The total costs for the window and parapet coping replacement work on the façade totals \$40,646, making the DTIF request of \$20,323 exactly 50% of the total cost of TIF-eligible activities.

Background Information:

The Downtown Urban Renewal District Plan's intent is to eliminate "blight" and encourage redevelopment in the district using tax increment financing (TIF) as specified by State Law. Under MCA 7-15-4288, costs incurred in connection with the redevelopment activities (as allowed under 7-15-4233) are eligible for TIF funding when they clearly serve a public purpose in alignment with the Constitution of the State of Montana. MCA 7-15-4233(h), in turn, allows municipalities to "improve, clear, or prepare for redevelopment any real or personal property in an urban renewal area," as in the present instance. Further, this project aligns with the DURD Plan, which has established goals to (1) "[a]dd to downtown vibrancy with a mix of uses" and (2) "[p]romote historic preservation to create a quality and unique experience." These goals set forth objectives that speak to facilitating façade improvements and capitalizing on the downtown's historic assets. As such, the proposed project wholly aligns with the goals and objectives of the DURD Plan.

Proposal/Objective:

To grant Sturnella Squared, LLC, \$20,323 in Downtown TIF financing toward façade improvements for the historic Treacy Block building located at 316 Fuller Avenue.

<u>Advantage:</u>	The Treacy Block building rehabilitation will help preserve a key historic asset to the DURD.
<u>Notable Energy Impact:</u>	Renovation activities to the Treacy Block building will help ensure the structure's longevity and improve energy efficiency, whereas failing to address necessary upgrades may result in further deterioration of the facility.
<u>Disadvantage:</u>	N/A
<u>Quasi-Judicial Item:</u>	True
<u>Notice of Public Hearing:</u>	False
<u>Staff Recommendation/ Recommended Motion:</u>	Move to approve a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to Sturnella Squared, LLC, for historic façade improvements at 316 Fuller Avenue.



City of Helena
Downtown Urban Renewal District
TAX INCREMENT FINANCING APPLICATION FORM
Community Development Department
Phone (406) 447-8490 Fax (406) 447-8460
citycommunitydevelopment@helenamt.gov

IMPORTANT: APPLICANTS MAY REQUEST UP TO FIFTY PERCENT MATCH (50%) FUNDING FOR PROJECTS EXCEEDING \$10,000 OR UP TO TWENTY-FIVE PERCENT MATCH (25%) FOR PROJECTS EQUAL TO OR LESS THAN \$10,000. COSTS TO BE PAID WITH DOWNTOWN URBAN RENEWAL DISTRICT FUNDS MAY NOT BE INCURRED BY THE APPLICANT PRIOR TO FUNDING APPROVAL AND THE SATISFACTION OF ANY CONDITIONS OF SUCH APPROVAL.

CITY STAFF RESERVE THE RIGHT TO RETURN MATERIALS THAT ARE DEEMED INCOMPLETE OR LACK SUFFICIENT SUPPORTING DOCUMENTATION.

ANYONE SEEKING TIF ASSISTANCE FROM THE CITY OF HELENA MUST SUBMIT A WRITTEN APPLICATION FOR EACH TIF-ASSISTED PROJECT. THE FOLLOWING PROCEDURE HAS BEEN DEVELOPED TO EXPEDITE THE REVIEW OF TIF FUNDING REQUESTS.

1. Initial Contact: Contact the City of Helena Community Development Department, 316 N. Park Avenue, Room 445, Helena, MT 59623, (406) 447-8490, citycommunitydevelopment@helenamt.gov, to discuss the project and determine eligibility for TIF assistance.
2. Prepare a Written Application: The Applicant must prepare a written application for each funding request. The City of Helena staff will assist the applicant with any questions in the preparation of the application. The application should address the questions posed in the Project Narrative section.
3. Staff Review: Upon submittal of all necessary information, City staff will review the merits of the project and the need for funding. At any point in the review process, the staff or Board may request more information of the Applicant or solicit comment on the project from other public agencies. Items included in personal financial statements will not be subject to public review or presentation to or comment by other agencies.
4. Board Review and Approval: The DURD TIF Advisory Board will review the project and staff recommendations, and then recommend the funding request or any part thereof, and any special terms of TIF assistance to the City Commission.
5. Development Agreement: The City of Helena and the Applicant must execute a legally binding contract, which establishes the terms and conditions of the TIF assistance.

CHECKLIST ITEMS

- Project Description
- Project Renderings (where applicable)
- Application Form (pages 4-6)
- Project Financing Worksheet (page 7)
- Project Narrative Section (page 9)



APPLICATION PRIORITY AREAS FOR TIF ASSISTANCE

TIF Applications will be assessed based on the merits of individual projects in relation to the goals and objectives of the Plan, and the project priority areas set by the DURD TIF Advisory Board, which are as follows:

1. Infrastructure Improvement Program: Consideration will be given for projects that identify and prioritize upgrades to water, sewer, stormwater drainage infrastructure, and vehicular and pedestrian/bike transportation improvements as well as increasing fiber optic capability.
2. Site Redevelopment & Public Space Activation Program: Consideration will be given for redevelopment of underutilized or underperforming properties, adaptive reuse of existing structures, demolition activities, or improvements to property aesthetics through enhanced lighting, landscaping, public art, or other creative means to better activates public-facing spaces.
3. DURD Housing Program: Consideration will be given for projects that create or retain affordable housing opportunities.
4. Facade Improvement Program: Consideration will be given for facade improvement projects that promote historic preservation and/or promote designs in keeping with the character of the district.
5. Marketing/Branding Project Program: Consideration will be given for projects establishing a marketing and/or branding plan with a wayfinding component and an implementation strategy for the Downtown Urban Renewal District.
6. Cruse Avenue Redevelopment Program: Consideration will be given for projects that study and implement activities addressing parcel surveying, the future surplus of city-owned property, and infrastructure planning for the Cruse Avenue right-of-way to pave the way for redevelopment activities.
7. Rodney Street Commercial Center Program: Consideration will be given for projects that reinvigorate the Rodney Street Commercial Center through gateway signage, infrastructural connectivity, and public art improvements.



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APPLICATION PRIORITY AREAS FOR TIF ASSISTANCE

Applications will be evaluated based on the following measurable objectives for projects and programs (listed in no particular order of priority):

1. Increased Taxable Valuation: Implementation of the project should encourage and/or result in an increase in the URD's tax base.
2. Relationship of Public and Private Investment: The relationship of private investment to public investment of a project shall be significant enough ensure prudent investment of public funds within the urban renewal district.
3. Job Creation: Projects that create opportunities for new employment contribute to the economic vitality of the District and community in a variety of ways.
4. Investment Spin-off: Projects that have the potential for investment spin-off, yielding a positive impact on the District.
5. Cost-Benefit Analysis of the Investment/Expenditure: Analysis of how the request cost of the TIF funds compares with the benefits of the project to the District.
6. Health and Safety Concerns: The Project's impact, positive or negative, on the environment in terms of noise, dust, pollution, public safety, traffic congestion, pedestrian access, visual aesthetics, etc.
7. Historic Preservation: The Project's capacity to encourage the preservation and protection of the cultural and economic heritage and physical assets of the District.
8. Density, Infill, and Adaptive Reuse: Projects will be evaluated for their ability to encourage or result in infill and adaptive reuse of underutilized and vacant lots and properties, and to promote more compatible, complementary uses within the District.
9. Cost of Public Services: The Project's ability to improve public services, such as water, sewer, sidewalks, parking, improved traffic circulation, etc., to an area that is currently underserved.
10. Housing Component: Projects that promote all types of housing in the area in conformance with the Downtown Neighborhood Plan and the Downtown URD Plan.
11. Conformance with the goals and objectives of the Railroad URD Plan, 2019 City of Helena Growth Policy, and the Downtown Neighborhood Plan: The Project's ability to significantly further specific goals found in the current Urban Renewal Plan, Growth Policy, and consistency with other City plans and objectives.
12. Conformance with Requirements for TIF Fund Expenditures, per 7-15-4288, MCA: Projects must cover eligible project activities stated in Montana statutes and be approved by the City Commission to satisfy needs identified in the Railroad Urban Renewal District Plan.



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Project Name: _____ Date Submitted: _____

APPLICANT INFORMATION

Name (First & Last): _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Cell: _____ Other: _____

Email: _____

If the applicant is not an individual doing business under his/her own name, the applicant has the status indicated below and is organized or operating under the laws of: State of Montana

- A non-profit or charitable institution/corporation
- A partnership or corporate entity known as _____
- District Resident
- Local Government
- Other (explain) _____

PROJECT INFORMATION

Building Address: _____

Legal Description: _____

PROPERTY OWNER INFORMATION

If the property is not owned by the Applicant, written permission from the owner must be included to carry out the project and lease or other materials.

Property Owner (First & Last): _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Cell: _____ Other: _____

Email: _____



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PROJECT ARCHITECTURAL FIRM INFORMATION (WHERE APPLICABLE)

Company/Firm: _____
Point of Contact (First & Last): _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Cell: _____ Other: _____
Email: _____

PROJECT FINANCIAL LENDING INSTITUTION (WHERE APPLICABLE)

Company/Institution: _____
Point of Contact (First & Last): _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Cell: _____ Other: _____
Email: _____

PROJECT CONTRACTOR INFORMATION (WHERE APPLICABLE)

Company/Firm: _____
Point of Contact (First & Last): _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Cell: _____ Other: _____
Email: _____

DESCRIPTION OF PROJECT

In a separate attachment, please provide a full written description of your project. Please indicate if the items are existing or new construction.

PROJECT RENDERINGS (IF APPLICABLE)

Submit design schematic and/or site and landscaping plans for project.



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TOTAL COST OF THE PROJECT

Please summarize. A full breakdown of costs is required on the *Project Cost Worksheet*.

PROPERTY OWNERSHIP

Do you own the property or are you currently purchasing it? Explain.

JOB CREATION

Will there be any new permanent or part time jobs as a result of this project excluding construction jobs associated with the development of the project? If so, how many?

PROJECT COMPLETION

What is the expected completion date of the project?

PROPERTY TAXES

How much are the current annual property taxes including any improvements? Is the payment of taxes current?



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PROJECT COST & FINANCING SECTION

Summarize the project costs on the Project Cost Worksheet. Use general categories and include items that are in the assistance request. The total cost should include land costs and “soft costs” such as zoning processes, surveys, and permits to enable the DURD Advisory Board to evaluate the entire private investment. If in doubt about an item’s eligibility, include it. Staff will review the items and help determine eligibility. Briefly describe how the project will be financed and be sure to include equity and other investments into the project. If financing commitment is contingent on grants or URD TIF commitment to the project, has multiple sources, or other complex factors, provide that information.

NOTE: The TIF Program requests which include demolition/deconstruction activities, public sidewalks, streets, alleys and other right-of-way improvements; and/or work on utility main transmission lines totaling over \$25,000 are subject to Montana Prevailing Wage Rates and must include that in the itemized costs.

PROJECT COST WORKSHEET

Professional Services

1. _____	\$ _____
2. _____	\$ _____
	Subtotal \$ _____

Construction/Rehabilitation Costs

1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____
	Subtotal \$ _____

Printing, Advertising, etc.

1. _____	\$ _____
2. _____	\$ _____
	Subtotal \$ _____

Other Miscellaneous Costs

1. _____	\$ _____
2. _____	\$ _____
	Subtotal \$ _____

TOTAL PROJECT DEVELOPMENT COSTS

Total \$ _____



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PROJECT FINANCING WORKSHEET

Owner/Developer Investment

Total applicant investment in the project \$ _____

Listing of Other Funding Sources & Amounts (Continue on separate sheet if needed)

1. _____ \$ _____

2. _____ \$ _____

3. _____ \$ _____

Request for Eligible items

Total TIF Request \$ _____

TOTAL PROJECT FINANCING \$ _____



PROJECT NARRATIVES SECTION:

1. **Description of Project.** Provide a written description of the project, scope of work if a marketing plan or similar plan, number, and types of jobs to be created, etc.
 - a. Compliance with the Downtown URD Plan: Identify how your project supports the Downtown URD Plan and how the project benefits the neighborhood, URD, and community (See Attachment B for Goals and objectives of the Plan).
 - b. Local Zoning and Other Requirements: All projects assisted by Downtown URD TIF funds must, depending on the project location, comply with the City's Zoning Requirements, provide a brief narrative as to how the design successfully meets the requirements of City Zoning. Include any project schematic, site, and landscaping plans.
 - c. Demolition/Deconstruction: If the project request includes removal of structures, it must be done in accordance with to the provisions of Helena City Code Title 3 Chapter 15. Provide a brief narrative on how the building will be removed and whether it is a structure within the city that is individually listed on the National Register of Historic Places, or a property located within the city's historic districts which is designated by the state historic preservation office (SHPO) as primary or contributing.
 - d. Dislocation: If existing tenants are to be dislocated as a result of the project, provide a separate narrative describing how they have been or will be appropriately relocated.
2. **Logistical Considerations.** Provide a brief narrative describing the following:
 - a. Project Feasibility: The Applicant's demonstration of financial readiness and ability to proceed.
 - b. Applicant's Ability to Perform: The Applicant's capability to undertake the relative complexities of the project.
 - c. Timely Completion: The feasibility of completing the project according to the Applicant's proposed project schedule.
 - d. Payment of Taxes: All property taxes, special improvement district assessments, and other assessments on the project property must be paid to date, where applicable.



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PROJECT NARRATIVES SECTION (CONTINUED):

3. Economic & Community Development Potential: Provide a brief narrative for the following. If not applicable, please note:

- a. Tax generation: Describe how the project will increase the taxable valuation in the District.
- b. Relationship of Public and Private Investment: Describe the relationship of private investment to public investment of a project and discuss how it is a prudent investment of public funds within the urban renewal district.
- c. Job Creation: Are there any jobs created as a result of the project? Please describe.
- d. Investment Spin-off: Describe any potential for investment spin-off having a positive impact on the District.
- e. Cost-Benefit Analysis of the Investment/Expenditure: For projects that are \$10,000 or more, a cost-benefit analysis should be completed.
- f. Health and Safety Concerns: Describe the project's impact, positive or negative, on the environment in terms of noise, dust, pollution, public safety, traffic congestion, pedestrian access, visual aesthetics, etc.
- g. Historic Preservation: Describe the project's ability to preserve and protect the cultural and economic heritage and physical assets of the district.
- h. Density, Infill, and Adaptive Reuse: Describe if the project increases density in the DURD through infill and adaptive reuse of existing property(s).
- i. Cost of Public Services: Describe how the projects will improve public services such as water, sewer, sidewalks parking, improved traffic circulation, etc., to an area currently underserved.
- j. Housing Component: Describe any housing components to the project. One of the main goals of the Downtown Neighborhood Plan and the Downtown URD Plan is to promote all types of housing in the area.
- k. Conformance with Requirements for TIF Fund Expenditures, per 7-15-4288, MCA: Projects must cover eligible project activities stated in Montana state statutes (See Attachment A).

ATTACHMENT A: ELIGIBLE ACTIVITIES

As specified by state law, TIF may be used to finance redevelopment activities including the following (from 7-15-4288, M.C.A.):

1. Land acquisition, including acquisition of infrastructure-deficient areas and assemblage of land for development or redevelopment by private enterprise or public agencies, including sale, initial leasing, or retention by the municipality itself at fair value.
2. Demolition and removal of structures.
3. Relocation of occupants.
4. The acquisition, construction, and improvement of public improvements or infrastructure, including streets, roads, curbs, gutters, sidewalks, pedestrian malls, alleys, parking lots and off-street parking facilities, sewers, sewer lines, sewage treatment facilities, storm sewers, waterlines, waterways, water treatment facilities, natural gas lines, electrical lines, telecommunications lines, rail lines, rail spurs, bridges, publicly owned buildings, and any public improvements, and items of personal property to be used in connection with improvements for which the foregoing costs may be incurred.
5. Costs incurred in the exercise of urban renewal powers (found in 7-15-4233, MCA), including urban renewal projects as authorized by the City Commission.
6. Acquisition of infrastructure-deficient areas or portions of areas;
7. Administrative costs associated with the management of the urban renewal area or targeted economic development district;
8. Assemblage of land for development or redevelopment by private enterprise or public agencies, including sale, initial leasing, or retention by the local government itself at its fair value;
9. The compilation and analysis of pertinent information required to adequately determine the needs of the urban renewal area or targeted economic development district;
10. The connection of the urban renewal area or targeted economic development district to existing infrastructure outside the area or district;
11. The provision of direct assistance to secondary value-adding industries to assist in meeting their infrastructure and land needs within the area or district; and
12. The acquisition, construction, or improvement of facilities or equipment for reducing, preventing, abating, or eliminating pollution.

ATTACHMENT B: GOALS OF THE DOWNTOWN URD

- **Add to downtown vibrancy with a mix of uses**
 - Provide a range of housing for a range on incomes
 - Attract new business types that support residential uses
 - Encourage new business startups
 - Conduct feasibility, market, and other studies
 - Encourage ground floor active use
 - Add to improve urban landscaping with public art, trees, and planting
- **Upgrade Underperforming properties**
 - Develop vacant lots and encourage upgrades to under-performing property gaps
 - Encourage the update and adaptive re-use of buildings for 21st century needs, such as open interiors, improvements to broadband, and for safety and market competitiveness
 - Encourage redevelopment of parking facilities that create gaps in downtown ground-floor retail by allowing for non-parking uses on floor level and parking on other stories
 - Facilitate façade improvements
 - Inventory city properties with potential for higher use and develop criteria for disposition
 - Provide for demolition and site preparation as needed to upgrade properties
- **Invest in infrastructure needed for development**
 - Improve transportation infrastructure for better function and safety for vehicles, pedestrians and bicycles and include street scape features to improve aesthetics, safety, and quality for non-motorists
 - Rectify issues of parcels along and within streets that were not properly surveyed
 - Address improvement needed for fire suppression water flow requirements for higher densities; improve fire engine access and prioritize replacement of older segments of pipe for water and sewer
 - Facilitate storm drainage, and continue to address capacity issues and alternative detention features
 - Expand Fiber capability
 - Invest in capital improvements needed for parks and open spaces
 - Manage parking for optimal efficiency and unitization
 - Retain and address needs of existing city-owned cultural and historic facilities
- **Improve Transit, Pedestrian and Bike Connections**
 - Improve pedestrian and bike facilities
 - Develop a comprehensive bike network
 - Improve vehicle circulation and access to increase retail viability
 - Improve gateways and wayfinding
 - Increase transit options
 - Improve pedestrian connections from parking facilities to destination
- **Create a quality and unique experience**
 - Make improvements to attract more businesses
 - Encourage ground-floor transparency
 - Capitalize on downtown's historic assets

ATTACHMENT B: GOALS OF THE DOWNTOWN URD (CONTINUED)

- **Stimulate Vibrancy with a Mix of Uses (Rodney Street Goal)**
 - Retain the neighborhood character allowing for mixed uses, a variety of residential types, and a central commercial area
 - Keep the area primarily residential with a range of housing types intermixed with offices and government uses
 - Increase residential capacity
 - Retain the Rodney Street Commercial Center as the primary area for retail, with the potential for housing and offices in the upper floors
- **Reinvigorate the Rodney Street Commercial Center (Rodney Street Goal)**
 - Retain and build the Neighborhood Center as the center for retail, commercial and social gathering
 - Improve Rodney Street functionality, infrastructure and aesthetic between 6th and Broadway
 - Create gateways with wayfinding at both ends of the commercial center
 - Create better linkages between the courthouse complex, Myrna Loy center, and Rodney Street
 - Incorporate public art that differentiates the area from Downtown into a fun and funky interactive way
 - Monitor parking demand and identify potential for temporary uses or longer term uses

1. Description of Project.

Windows:

- South Elevation, restore fixed picture windows along south elevation.
- Restore or replace single hung windows along west and east elevations, the replacement option will allow for greater energy efficiency upgrades as well.

Coping:

- Install coping as a part of a new roof installation. The coping will create some definition at the parapet and provide a nicer visual aesthetic than the current EPDM roofing and termination bar which is visible around the building.

A. Compliance with the Downtown URD Plan:

- Promote Historic Preservation to Create a Quality and Unique Experience

B. Local Zoning and Other Requirements:

- Project is in compliance with local zoning

C. Demolition/Deconstruction:

N/A

D. Dislocation:

N/A

Logistical Consideration: Provide a brief narrative describing the following:

A. Project Feasibility: The Applicant's demonstration of financial readiness and ability to Proceed.

- I attest to having sufficient assets to undertake this project, it is not my intent to waste the time of those reviewing, or myself.

B. Applicant's Ability to Perform: The Applicant's capability to undertake the relative complexities of the project.

- I am familiar with the complexities surrounding the scopes of work outlined above and overseeing work and the desired outcome.

C. Timely Completion: The feasibility of completing the project according to the Applicant's proposed project schedule.

- The coping is a part of the roofing scope of work which is scheduled to be completed in 2025. The window scope should easily be completed without issue, however, there is currently no hard timeline for any of these projects.
- Material availability for windows, roofing and coping are good at this time.

D. Payment of Taxes: All property taxes, special improvement district assessments, and other assessments on the project property must be paid to date, where applicable.

- Taxes are current and will remain as such.

3. Economic & Community Development Potential: Provide a brief narrative for the following. If not applicable, please note:

A. Tax generation: Describe how the project will increase the taxable valuation in the District.

- The project will aid in improving the visual aesthetic of the district, while improving the vibrance of the district. Thus improving property values and aid with rising property taxes.

B. Relationship of Public and Private Investment: Describe the relationship of private investment to public investment of a project and discuss how it is a prudent investment of public funds within the urban renewal district.

- In this joint funding effort, we will ensure that a visually pleasing aesthetic is achieved. This will further the effort of a welcoming downtown area.

C. Job Creation: Are there any jobs created as a result of the project? Please describe.

- Upon completion, the building will be released and provide increased opportunity for employment.

D. Investment Spin-off: Describe any potential for investment spin-off having a positive impact on the District.

- N/A

E. Cost-Benefit Analysis of the Investment/Expenditure: For projects that are \$10,000 or more, a cost-benefit analysis should be completed.

- Given the scope of work, I am unable to quantify this.

F. Health and Safety Concerns: Describe the project's impact, positive or negative, on the environment in terms of noise, dust, pollution, public safety, traffic congestion, pedestrian access, visual aesthetics, etc.

- Concerns related to health and safety are negligible for both scopes of work, the visual aesthetic during the work project will also be negligible.

G. Historic Preservation: Describe the project's ability to preserve and protect the cultural and economic heritage and physical assets of the district.

- Both scopes of work will contribute to preserving the historical aesthetic on Fuller Ave. The window scope will maintain an aesthetic consistent with the original look of the building. The coping will be a compromise from the original cornice, and provide a contrast at the top of the building while covering the roofing termination and further protecting the top of the parapet, and the integrity of the building.

H. Density, Infill, and Adaptive Reuse: Describe if the project increases density in the DURD through infill and adaptive reuse of existing property(s).

- N/A

I. Cost of Public Services: Describe how the projects will improve public services such as water, sewer, sidewalks parking, improved traffic circulation, etc., to an area currently underserved.

- There is no additional cost for public services.

J. Housing Component: Describe any housing components to the project. One of the main goals of the Downtown Neighborhood Plan and the Downtown URD Plan is to promote all types of housing in the area.

- N/A

K. Conformance with Requirements for TIF Fund Expenditures, per 7-15-4288, MCA: Projects must cover eligible project activities stated in Montana state statutes (See Attachment A).

- The acquisition, construction, or improvement of facilities or equipment for reducing, preventing, abating, or eliminating pollution.

Garrett Wenetta

1/29/2025 | 8 Photos

Treacy Block



Section 1



Front Elevation- Overview

Project: Treacy Block
Date: 8/15/2024, 5:15pm
Creator: Garrett Wenetta



Current roof termination-addition of a parapet will provide a finished appearance

Project: Treacy Block
Date: 8/15/2024, 4:58pm
Creator: Garrett Wenetta



Current roof termination-addition of a parapet will provide a finished appearance

Project: Treacy Block
Date: 1/29/2025, 9:16pm
Creator: Garrett Wenetta



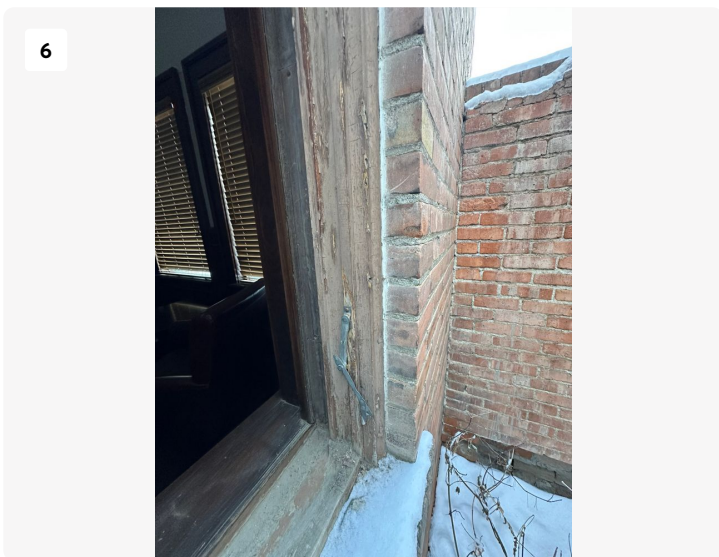
4 Current roof termination-addition of a parapet will provide a finished appearance

Project: Treacy Block
Date: 8/15/2024, 5:07pm
Creator: Garrett Wenetta



5 Detail current condition of windows.

Project: Treacy Block
Date: 1/24/2025, 3:01pm
Creator: Garrett Wenetta



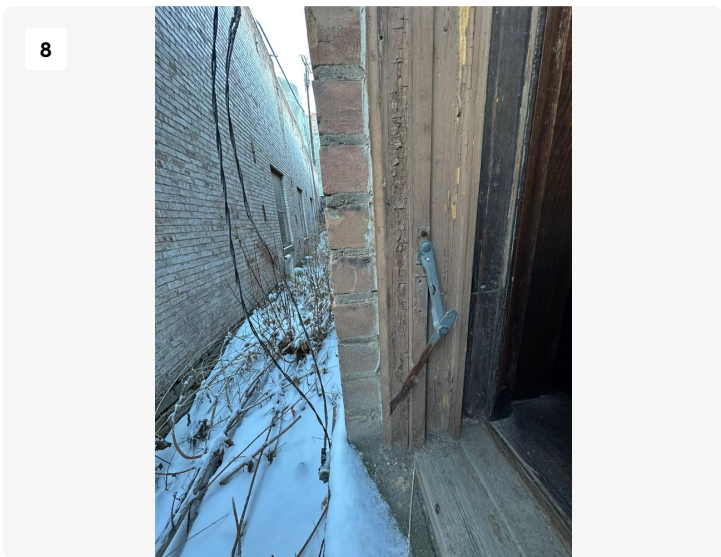
6 Detail current condition of windows.

Project: Treacy Block
Date: 1/24/2025, 3:01pm
Creator: Garrett Wenetta



Detail current condition of windows.

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RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. _____

A RESOLUTION DISTRIBUTING DOWNTOWN URBAN RENEWAL DISTRICT TAX INCREMENT FINANCING FUNDS TO STURNELLA SQUARED, LLC, FOR HISTORIC FAÇADE IMPROVEMENTS AT 316 FULLER AVENUE

WHEREAS, on May 21, 2018, the City Commission adopted Resolution No. 20444 that found the Downtown Urban Renewal District a "blighted area" in need of rehabilitation and/or redevelopment in the interests of public health, safety, morals, and welfare of the residents of the City of Helena;

WHEREAS, on October 29, 2018, the City Commission passed Ordinance No. 3242, which adopted the Downtown Urban Renewal District along with the Downtown Urban Renewal District Plan to guide the redevelopment of the blighted area of the Downtown Urban Renewal District;

WHEREAS, the Downtown Urban Renewal Plan includes goals to (1) "add to downtown vibrancy with a mix of uses" and (2) "promote historic preservation to create a quality and unique experience;"

WHEREAS, Ordinance No. 3242 authorized the segregation and application of tax increments received from within the Downtown Urban Renewal District to be used to directly pay for costs of approved urban renewal projects and programs consistent with §7-15-4288, MCA;

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Resol. _____

WHEREAS, under § 7-15-4288, MCA, costs incurred in connection with redevelopment activities, defined by §7-15-4233, are eligible for tax increment funds, allowing municipalities to “improve, clear, or prepare for redevelopment any real or personal property in an urban renewal area” under § 7-15-4233(i), MCA;

WHEREAS, the applicant, Sturnella Squared, LLC, proposes a project that will improve real property by restoring windows and the parapet coping on the historic Treacy Block building (the “Project”);

WHEREAS, the total cost of the Project is estimated to be forty thousand, six hundred forty-six dollars (\$40,646); and

WHEREAS, Sturnella Squared, LLC, has requested disbursement of twenty thousand, three hundred twenty-three dollars (\$20,323) of Downtown Urban Renewal District tax increment funds for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. The Helena City Commission finds:

A. The Project is located within the established boundary of the Downtown Urban Renewal District.

B. The Project constitutes an allowable cost, pursuant to

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Resol. _____

§ 7-15-4288, MCA, eligible to be paid by tax increment financing funds.

C. The Project conforms to the goals and priorities stated in the Downtown Urban Renewal District Plan.

Section 2. The City shall distribute twenty thousand, three hundred twenty-three dollars (\$20,323) to Sturnella Squared, LLC, payable from the tax increment financing funds generated to date by the Downtown Urban Renewal District.

Section 3. Prior to distribution of funds, Sturnella Squared, LLC, must enter into an agreement acceptable to the City.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 10TH DAY OF MARCH, 2025.

MAYOR

ATTEST:

CLERK OF THE COMMISSION