



# City of Helena

## ADMINISTRATIVE MEETING

August 13, 2025 - 4:00 PM

City - County Building Room 326 / Zoom Online Meeting; <https://zoom.helenamt.gov/c/36053471/publicmeetings>

## AGENDA

1. **Call to Work Session, introductions**
2. **Board & Committee Update**
  - a. Board Appointment Review
3. **Communications from the Helena Citizens Council**
4. **City Manager's Report**
5. **Commission comments, questions**
6. **Presentations**
  - a. HACF Proposal for Housing Nonprofit Capacity Building
  - b. Helena School Bond Update - Informational Only
7. **Department Reports**
  - a. Fiscal Year 2025 Budget Carryovers to Fiscal Year 2026.
  - b. Resolution of Intention to set rates for all customers of the City of Helena water system and to set a date public hearing date.
  - c. Resolution of Intention to set rates for all customers of the City of Helena wastewater system and to set a date public hearing date.
  - d. Update of 2013 City of Helena Engineering Standards
8. **Public Comment**
9. **Commission discussion and direction to the City Manager**
10. **Adjourn**

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Ellie Ray, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

Phone: (406) 447- 8490

TTY Relay Service 1-800-253-4091 or 711

Email: [citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

Mailing Address & Physical Location: 316 North Park Avenue, Room 445, Helena, MT 59623.



August 18, 2025

TO: City Commissioners  
FROM: Mayor Wilmot Collins  
SUBJECT: Board Appointments

I am recommending the following board appointments:

<b>Helena Regional Airport Authority</b>	Reappointment of Bob Heberly to a second term on the Helena Regional Airport Authority. Term expires September 1, 2028.
<b>ADA Compliance Committee</b>	Appointment of Alana Lake to a first term on the ADA Compliance Committee as a Citizen-at-Large. Term expires September 1, 2028.
<b>Helena Housing Authority</b>	Reappointment of Stacey Anderson to a second term on the Helena Housing Authority. Term expires August 1, 2030.
<b>Tourism Business Improvement District</b>	Reappointment of Shauna Corcoran to a second term on the Tourism Business Improvement District. Term expires June 30, 2029.

\*Appointees can reapply for full terms following the completion of the Interim Appointment.

***City of Helena, Montana***

08/06/2025

**To:** Tim Burton, City Manager

**From:** Amanda Opitz, Public Information Officer

**Subject:** HACF Proposal for Housing Nonprofit Capacity Building

**Present Situation:** On Aug. 7, 2023, the Helena City Commission allocated \$100,000 as a contingency for the "purpose of funding homeless solutions" via Resolution 20852.

Helena Area Community Foundation has developed a proposal for use of these funds to support a phased, cohort-based program to strengthen the effectiveness, collaboration, and sustainability of housing nonprofits in our community.

**Background Information:** In 2023, the City convened community nonprofits for a series of meetings to discuss options for providing emergency housing in Helena. These conversations led to the development of the Ruth's Place project, brought by Good Samaritan Ministries. However, after the sale of the property initially identified for the project, Good Samaritan was unable to carry the project forward.

In 2024, the City convened housing partners once again to discuss possible next steps. Partners shared challenges that nonprofits working in this sector encounter, particularly around staff capacity and funding. At the time, U.S. Dept. of Housing and Urban Development staff offered to provide some technical assistance to help the community bridge gaps, grow capacity and unify around a shared vision or project. In the wake of changes in federal priorities and a reduction in staffing, this option too, is no longer viable.

**Proposal/Objective:** The Helena Area Community Foundation has provided a proposal for the Commission to consider for funding set aside for "homeless solutions" in Resolution 20852.

**Advantage:** The proposal indicates the following anticipated outcomes:

- Reduced isolation and dismantling of silos among housing nonprofits
- Increased organizational capacity and fundraising readiness
- Stronger relationships and shared language among service providers
- Creation of customized case-for-support and grant preparation tools
- Submission of a collaborative proposal that addresses emergency shelter solutions
- A scalable model for systems-level nonprofit collaboration applicable to other sectors

**Notable Energy Impact:** N/A

**Disadvantage:** N/A

**Quasi-Judicial Item:** False

**Notice of Public Hearing:** False

**Staff Recommendation/Recommended Motion:** This item is intended for Commission discussion.





**Attn:** Mayor Wilmot Collins  
Commissioner Emily Dean, Commissioner Sean Logan, Commissioner Melinda Reed, and  
Commissioner Andy Shirtliff

City of Helena  
316 N Park Ave  
Helena, MT 59623

July 31, 2025

**Re: Proposal for Collaborative Capacity Building Among Housing Nonprofits**

Dear Mayor Collins and Commissioners,

On behalf of the Helena Area Community Foundation, I am pleased to share the enclosed proposal:

***Collective Capacity: A Cohort-Based Approach to Strengthening Housing Nonprofits and Advancing Collective Impact in Helena***

This proposal outlines a phased, cohort-based program to strengthen the effectiveness, collaboration, and sustainability of housing nonprofits in our community—organizations that are on the front lines of addressing one of Helena’s most complex social issues: homelessness.

We deeply appreciate the City’s prior commitment of \$100,000 to identify emergency shelter solutions. This proposal seeks to build on that commitment by creating the nonprofit infrastructure necessary for meaningful, long-term progress.

Our model is designed to be flexible and adaptive, with feedback and review checkpoints built into each phase of the program. We fully recognize that this work is complex and evolving, and we welcome continued dialogue and collaboration with the City to refine this initiative based on shared goals and emerging needs.

Thank you for your ongoing commitment to supporting innovative, community-driven solutions, and for your consideration in partnering with the Helena Area Community Foundation.

With gratitude,

A handwritten signature in black ink that reads "Emily Frazier". The script is fluid and cursive, with the first name "Emily" and last name "Frazier" written in a single continuous line.

**Emily Frazier**

Executive Director

Helena Area Community Foundation

[emilyf@helenaareacommunityfoundation.org](mailto:emilyf@helenaareacommunityfoundation.org)

406-441-4955

## **Collective Capacity: A Cohort-Based Approach to Strengthening Housing Nonprofits and Advancing Collective Impact in Helena**

*A proposal for the City of Helena from the Helena Area Community Foundation*

*July 31, 2025*

### **Executive Summary**

The Helena Area Community Foundation (HACF) proposes to convene a cohort of housing-focused nonprofits to strengthen collective capacity and foster alignment in addressing homelessness in our community. Using a structured, time-bound model, this initiative will blend individualized nonprofit assessments with shared learning experiences rooted in the “wicked problems” framework. Participating organizations will receive capacity-building tools, small participation grants, and the opportunity to co-design a collaborative solution eligible for larger funding.

We are requesting support from the City of Helena to launch this pilot initiative, which aims to strengthen the local nonprofit sector, promote coordinated service delivery, and position our community to make meaningful progress on one of its most complex social challenges.

### **Background**

On August 7, 2023, the City of Helena agreed to allocate \$100,000 toward identifying solutions for emergency shelter for unhoused members of our community. This motion—made by Commissioner Reed and seconded by Commissioner Dean—signaled the City’s commitment to working with local partners to explore collaborative, community-driven approaches to this urgent issue.

### **The Problem**

Despite shared missions and deep dedication, housing nonprofits in Helena often work in isolation. Time constraints, limited resources, and structural silos make sustained collaboration difficult and, at times, create unhealthy competition among organizations serving similar populations. At the same time, homelessness is a multifaceted issue—intersecting with mental health, economic instability, addiction, domestic violence, and more. It is a “wicked problem”—a complex challenge that cannot be solved by any single organization, intervention, or funding stream.

We believe Helena’s housing nonprofits may be ready for a new kind of support: one that meets them where they are, fosters growth, and creates space to think differently—together.

## The Program

### A Cohort-Based Solution

With support from the City of Helena and additional partners, HACF will launch a cohort-based capacity-building and collective impact program for 5–8 nonprofits serving unhoused populations in the greater Helena area.

Key program elements include:

- Capacity & Readiness Assessments – HACF will conduct individualized organizational assessments with 10 or more nonprofits to identify strengths, gaps, and opportunities for growth. These assessments will guide the selection of 5–8 nonprofits for the initial cohort.
- Cohort Learning Experience – Selected organizations—represented by both staff and board members—will participate in monthly, facilitated sessions focused on systems thinking, collaborative planning, storytelling, financial analysis, and case building. Grounded in the “wicked problems” framework, these sessions will help participants honor their individual missions while finding alignment in how they serve the community together.
- Capacity-Building Tools – Cohort members will receive support in developing fundraising strategies, organizational messaging, and customized case-for-support documents. These tools will strengthen donor relationships and prepare organizations to pursue larger grants and contracts.
- Participation Incentives – Each participating organization will receive a \$2,000–\$2,500 grant to support staff time, training participation, and implementation of learned strategies. Grants may be adjusted based on organizational need and capacity.
- Opportunity for Larger Impact – The cohort will work toward a shared vision and submit a collaborative proposal for implementation funding. \$50,000 of the City’s allocation will be reserved for this collaborative direct-service project, focused on emergency shelter solutions. HACF will seek matching contributions to grow this pool to \$75,000 or more.

### Proposed Timeline

- Sept–Dec 2025: Finalize program design, conduct assessments with 10+ nonprofits
- Jan 2026: Invite selected cohort participants and begin scheduling sessions
- Feb 2026: Kickoff retreat and vision-setting
- Mar–Sept 2026: Monthly cohort sessions and capacity-building workshops
- Oct–Dec 2026: Collaborative planning and development of funding proposal
- Nov 2026: Finalize and share case-for-support documents
- Dec 2026: Submit collaborative proposal and complete program evaluation

### Anticipated Outcomes

- Reduced isolation and dismantling of silos among housing nonprofits
- Increased organizational capacity and fundraising readiness

- Stronger relationships and shared language among service providers
- Creation of customized case-for-support and grant preparation tools
- Submission of a collaborative proposal that addresses emergency shelter solutions
- A scalable model for systems-level nonprofit collaboration applicable to other sectors

### Budget Request

- Initial readiness and capacity interview process, \$10,000
- Cohort Educational Sessions: \$20,000
- Nonprofit Participation Incentives: \$20,000
- Collaborative Solution Funding Pool: \$50,000
- Total Requested from City of Helena: \$100,000

Additional support will be sought to expand the collaborative funding pool to at least \$75,000 and to offset HACF's costs in administering and facilitating the cohort.

### Potential Challenges to Achieving Outcomes

The current landscape in Helena is in transition among those who provide or wish to provide sheltering services. Unless/until HACF begins working directly with nonprofits to determine their capacity and readiness, we will not be able to guarantee that we can build the cohort we need to successfully meet our goals. Potential challenges to building the cohort include: new or interim leadership at organizations like Good Samaritan, God's Love's status as a private organization, Family Promise taking on new responsibilities, and others. While these challenges might make it difficult time to build a cohort, if we are successful, it may turn out to be a benefit, as times of transition could be an excellent time to set community-minded goals and work .

Therefore, we suggest this program proceed in three parts, with the following budgetary recommendations, that ensure we are reasonably confident we will be able to achieve our deliverables at each stage.

1. Assessment and Cohort Building (\$10,000)
2. Capacity Building Education and Incentive Delivery
  - a. Education and skill building costs (\$20,000)
  - b. Nonprofit participation incentives (\$20,000)
3. Collaborative Proposal and Direct Service Initiation (\$50,000)

HACF would report to the City of Helena representatives about the outcomes at each stage prior to moving on to the next stage, allowing both parties an opportunity to review and adjust goals based on activity to date.

### Why HACF?

The Helena Area Community Foundation is a neutral, trusted convener with a long history of supporting cross-sector collaboration. As an infrastructure-builder—not a direct service provider—we are uniquely positioned to facilitate this initiative with transparency, equity, and strategic insight. HACF will coordinate all assessments, trainings, and materials

development, ensuring nonprofits have the tools, knowledge, and relationships necessary to propose and approach implementation of services.

### **Conclusion**

This proposal is not about solving homelessness overnight—it is about investing in the nonprofit infrastructure that makes long-term solutions possible. By equipping housing nonprofits with the tools, relationships, and collaborative mindset needed to address complex challenges, we can unlock more effective and innovative approaches to supporting our unhoused neighbors in Helena.

### **Contact Information**

Emily Frazier, Executive Director  
Helena Area Community Foundation  
27 Neill Ave, Suite 102, Helena MT 59601  
[emilyf@helenaareacommunityfoundation.org](mailto:emilyf@helenaareacommunityfoundation.org)  
(406) 441-4955

# **RESOLUTIONS OF THE CITY OF HELENA, MONTANA**

## **RESOLUTION NO. 20852**

### **A RESOLUTION ALLOCATING ADDITIONAL GENERAL FUND SAVINGS CREATED FROM ACCEPTING UNITED STATES TREASURY STATE AND LOCAL RECOVERY GRANT FUNDS AND DECLARING ALL GRANT FUNDS AS REVENUE LOSS USED FOR GENERAL GOVERNMENT SERVICES**

**WHEREAS,** The United States Congress passed The American Rescue Plan Act of 2021 allocating \$350 billion for states, municipalities, counties, tribes, and territories, including \$130 billion for local governments;

**WHEREAS,** on June 9, 2021 the City of Helena's Local Government Certification Form for Non Entitlement Units requesting Local Fiscal Recovery Funds was approved by Montana State Financial Services Division, a division of Montana State Department of Administration;

**WHEREAS,** in Fiscal Year 2021, the city received its first tranche of Local Fiscal Recovery Funds in the amount of four million two hundred thirty thousand five hundred eighty-six dollars and eight cents (\$4,230,586.08) and in Fiscal Year 2022 received its second tranche of Local Fiscal Recovery Funds in the amount of four million two hundred forty-three thousand three hundred ten dollars and twenty one cents (\$4,243,310.21) for a grand total of grant funds received of eight million four hundred eighty-six thousand six hundred twenty dollars and forty-three

## **RESOLUTIONS OF THE CITY OF HELENA, MONTANA**

### **Resol. 20852**

cents (\$8,486,620.43);

**WHEREAS**, the United States Department of the Treasury issued its final rule governing spending guidelines for the American Rescue Plan Fiscal Recovery Funds Program that increased flexibility to create the most impact for communities and went into effect on April 1, 2022;

**WHEREAS**, in April 2022 and April 2023 the city fulfilled its annual compliance reporting responsibilities for State and Local Recovery Funds and declared eight million four hundred eighty-six thousand six hundred twenty dollars and forty-three cents (\$8,486,620.43) of grant funds received as revenue loss for the provision of general government services in accordance with the United States Treasury final rule guidelines which created General Fund savings;

**WHEREAS**, the Helena City Commission held several public meetings with the city staff and the public and has solicited community public comment to guide their decisions on how to allocate the General Funds savings;

**WHEREAS**, the Helena City Commission passed Resolution No. 20782 which allocated five million two hundred twenty-three thousand seven hundred twenty dollars (\$5,223,720) of General Fund



## **RESOLUTIONS OF THE CITY OF HELENA, MONTANA**

### **Resol. 20852**

Savings for internal projects;

**WHEREAS**, the Helena City Commission passed Resolution No. 20788 which allocated four hundred sixty-four thousand (\$464,000) of General Fund Savings for internal projects.

**WHEREAS**, the Helena City Commission passed Resolution No. 20802 which allocated one million nine hundred and seventy-three thousand dollars (\$1,973,000) of General Fund savings for priority community-based projects/obligations identified as follows:

1. One million five hundred and eighty thousand dollars (\$1,580,000) for the Our Redeemer's Housing Project brought by the Rocky Mountain Development Council via the City's Community Aid grant application process.
2. Two hundred and fifty thousand dollars (\$250,000) for the Community Food Resource Center project brought by Helena Food Share via the City's Community Aid grant application process.
3. One hundred and forty-three thousand dollars (\$143,000) for the Wildfire Risk Assessment & Education project brought by Tri-County Fire Safe Working Group via the City's Community Aid grant application process.
4. Adjust the allocation to the Fire Department for the

## **RESOLUTIONS OF THE CITY OF HELENA, MONTANA**

### **Resol. 20852**

replacement of the Type VI wildland fire truck from two hundred thousand dollars (\$200,000) down to forty-seven thousand dollars (\$47,000) to provide for new water tank and pump equipment and cover the insurance deductible for the loss of the vehicle, and return one hundred and fifty-three thousand dollars (\$153,000) back to the City General Fund cash reserves; and

**WHEREAS**, the Helena City Commission passed Resolution No. 20828 which allocated two hundred and three thousand dollars (\$203,000) of General Fund Savings to cover costs associated with operating Last Chance Splash municipal pool for the 2023-2024 seasons.

**WHEREAS**, the Helena City Commission has come to a consensus to distribute an additional one million twenty thousand and six hundred dollars (\$1,020,600) of General Fund Savings for community-based and city projects identified as follows:

1. One hundred twenty thousand dollars (\$120,000) for the development of a comprehensive recreation plan.
2. Fifty thousand dollars (\$50,000) community aid grant for the Kay's Kids program.
3. Twenty-six thousand dollars (\$26,000) community aide grant to Exploration Works.

## **RESOLUTIONS OF THE CITY OF HELENA, MONTANA**

### **Resol. 20852**

4. Two thousand dollars (\$2,000) community aide grant to the Last Chance Pow Wow organization.

5. Two hundred fifty thousand dollars (\$250,000) community aide grant to Family Promise.

6. One hundred thirty-four thousand and six hundred dollars (\$134,600) community aide grant to Good Samaritan Ministries.

7. Ninety-eight thousand dollars (\$98,000) for the purchase and installation of a public restroom in the downtown Business Improvement District.

8. Two hundred forty thousand dollars (\$240,000) for city facility solar project(s).

9. One hundred thousand dollars (\$100,000) as a contingency for funding homeless solutions.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE  
CITY OF HELENA, MONTANA:**

**Section 1.** The City Commission will allocate one hundred twenty thousand dollars (\$120,000) for the development of a comprehensive recreation plan.

**Section 2.** The City Commission will allocate fifty thousand dollars (\$50,000) as a community aid grant for the Kay's Kids

## **RESOLUTIONS OF THE CITY OF HELENA, MONTANA**

### **Resol. 20852**

program.

**Section 3.** The City Commission will allocate twenty-six thousand dollars (\$26,000) as a community aide grant to Exploration Works.

**Section 4.** The City Commission will allocate two thousand dollars (\$2,000) as a community aide grant to the Last Chance Pow Wow organization.

**Section 5.** The City Commission will allocate two hundred fifty thousand dollars (\$250,000) as a community aide grant to Family Promise.

**Section 6.** The City Commission will allocate one hundred thirty-four thousand and six hundred dollars (\$134,600) as a community aide grant to Good Samaritan Ministries.

**Section 7.** The City Commission will allocate ninety-eight thousand dollars (\$98,000) for the purchase and installation of a public restroom in the downtown Business Improvement District.

**Section 8.** The City Commission will allocate two hundred forty thousand dollars (\$240,000) for city facility solar project(s).

**Section 9.** The City Commission will allocate one hundred

## RESOLUTIONS OF THE CITY OF HELENA, MONTANA

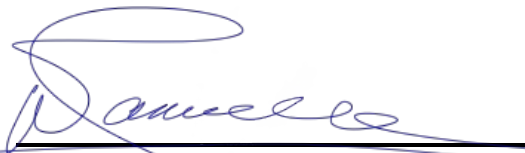
**Resol. 20852**

thousand dollars as a contingency for the purpose of funding  
homeless solutions.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA,  
MONTANA, THIS 7<sup>TH</sup> DAY OF AUGUST 2023.



  
CLERK OF THE COMMISSION

  
MAYOR

**City of Helena, Montana**

**August 13, 2025  
Administrative Meeting**

**To:** Mayor Collins and the Helena City Commission

**From:** Tim Burton, City Manager  
Sheila Danielson, Finance Director

**Subject:** Fiscal Year 2025 Budget Carryovers to Fiscal Year 2026.

**Present Situation:** **The total carryover request expenditures from FY25 Budget appropriations to FY26 is \$38,619,724. These carryovers are summarized as follows:**

**Recommended Carryovers:**

Re-appropriation of Fund totals are summarized as follows:

- General Fund (1000) - \$ 869,419
- Transportation Services (2110) - \$4,412,750
- Community Facilities (2000) - \$594,680
- 911 / Dispatch (2850) – \$868,980
- Helena Public Arts Commission (2323) - \$32,000
- Open Space (2501) - \$397,000
- Gas Tax (2820) - \$ 2,073,053
- Storm Water (2822) - \$1,598,444
- Fire (2340) – \$81,708
- General Capital Improvements (4000) – \$2,738,323
- Parks Capital (441) - \$154,100
- Downtown TIF (4502) - \$1,005,478
- Water (5210) - \$16,227, 235
- Wastewater (5310) - \$5,668,071
- Solid Waste – Residential (5410) - \$495,625
- Solid Waste – Commercial (5412) - \$162,100
- Transfer Station (5414) - \$204,673
- Recycling (5415) – \$59,409
- Transit (5800) - \$37,415
- City County Building Operations (5712) - \$331,474
- Law & Justice Center (5714) - \$161,499

In addition to the expenditure carryovers noted above, the following is a summary of recommended Grant, Service Fee, and loan fund carryovers:

Water Fund (5210) – Loans & ARPA Funds: \$ 11,536,431

Wastewater Fund (5310) – Grants & Loans \$ 1,766,000

Recycling (5410) – Grants & Loans - \$ 62,417

Open Lands (2501) Grants - \$547,000

**For a grand total of revenue increases from FY25 to FY26 of \$13,911,848**

**Background Information:**

Department Heads submitted capital re-appropriation carry over requests for capital projects and prior year unspent appropriations that were authorized in the prior Fiscal Year that were under contract or delayed. The carry-over requests outlined in the attached carryover documents for all funds meet the criteria for City Manager consideration to approve as outlined in Resolution No. 21002.

Most carryover requests are for large multi-year capital projects outlined in the City's Comprehensive Capital Improvement Program. Capital projects can span several years and divisions are still experiencing some delays due to supply-chain challenges, and the ability to secure contractors for work. In addition, the City's fiscal year ends in the middle of peak construction season making it necessary to carry over contracted work.

The carryovers also include General Fund Savings allocated by the Commission but not yet disbursed.

The City Manager has reviewed the carryovers with Finance and recommends them to the Commission for approval per Section 7 of the Budget Resolution.

Per Resolution 21002 Adopting Final Budgets, Budget Authorities and Appropriations for Fiscal Year 2026:

**Section 6 – Appropriation Carryovers:**

Previous fiscal year appropriations or segments thereof, are hereby declared authorized appropriations, in addition to the appropriations set out in Appendix A (Balances & Changes in Funds), provided they meet the following criteria:

- i. Related financing was provided in the prior fiscal year
- ii. The appropriations were not obligated by year end;
- iii. The purpose was not included, or rejected, in the

- current budget financing or appropriations; and
- iv. The City Manager determines the appropriation is still needed.

Section 7 – Capital Re-Appropriation:

The Commission authorizes the City Manager to re-appropriate prior year unspent budget authority and reserves into current year authorized capital appropriations or capital reserves in order to address capital needs. .... After advising the City Commission of the City Manager's intent to make capital re-appropriations at a City Commission meeting or public work session.

These sections, in the budget resolution with the City Manager's approval, authorize the City Manager to recommend carryovers from FY25 budget appropriations to FY26 Budget appropriations.

**Advantage:**

Budget Carryovers allow departments to carry-out their comprehensive capital improvements plans without disruption.

**Notable Energy Impact:**

N/A

**Disadvantage:**

Not carrying over budget appropriations may disrupt construction contracts.

**Notice of Public Hearing:**

(False)

**Staff Recommendation/  
Recommended Motion:**

N/A – Information Only. The Carryover list will be brought before the Commission on the Consent Agenda at the August 18, 2025 Commission Meeting.



# Fiscal Year 2026 Carryover Discussion



Prepared by  
Troy Sampson, Bridget Johnston

Community Facilities



*Carryovers by Fund  
Notable Projects & Status  
Questions*





## Total Carryovers By Fund

### City County Building

**Total Carryover  
Amount: \$331,474**

### Law and Justice Center

**Total Carryover  
Amount: \$161,499**

### Public Art

**Total Carryover  
Amount: \$32,000**

### Facilities

**Total Carryover  
Amount: \$594,680**

### General Capital

**Total Carryover  
Amount: \$2,215,988**

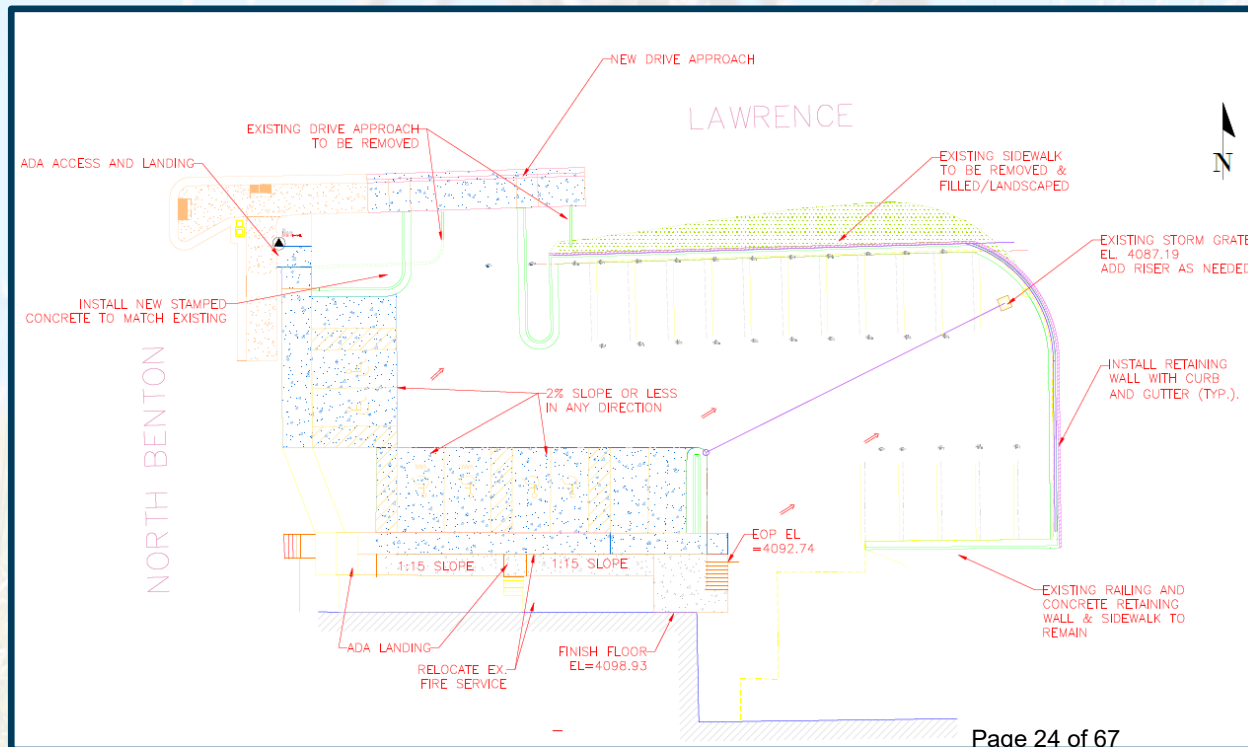
# Notable Project Summary

## City County Building

### Project Status:

North Parking Lot \$323,382 – In Progress

Wayfinding Signage \$8,092 – In Progress





# Notable Project Summary

## Law and Justice Center

### Project Status:

HVAC Controls \$101,950 – In Progress

Pillar Bldg Access Controls \$7,690 – In Progress





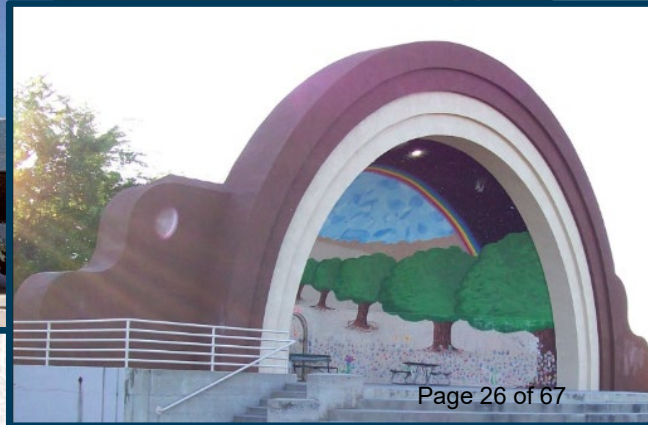
# Notable Project Summary


## Public Art

### Project Status:

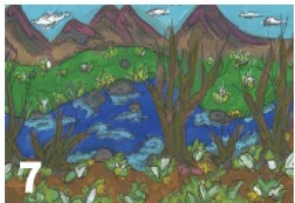
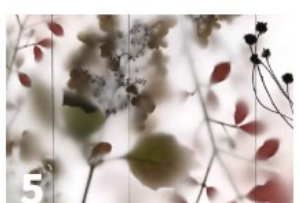
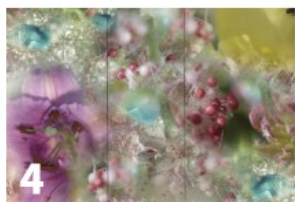



Traffic Signal Box Art \$12,000– In Progress

Memorial Park Band Shell Mural \$20,000 – In Progress



**City of  
Helena**  
Public Arts Committee

2025  
SIGNAL BOX ART



1. Cryptids of Montana by Caitlyn King at Custer & McHugh
2. Montana, My Home by Elise Estus at Montana & 11th
3. Mountain Nouveau by Erica Selby at Billings & Montana
4. Flower Bed #1 by Kait Tolvanen at Prospect & I15
5. Flower Bed #3 by Kait Tolvanen at Custer & I15
6. Mt Helena Wildflowers by Kierstin LaRoche at Last Chance Gulch & Montana
7. Camp by Metta Hallinan at Custer & Montana



# Notable Project Summary

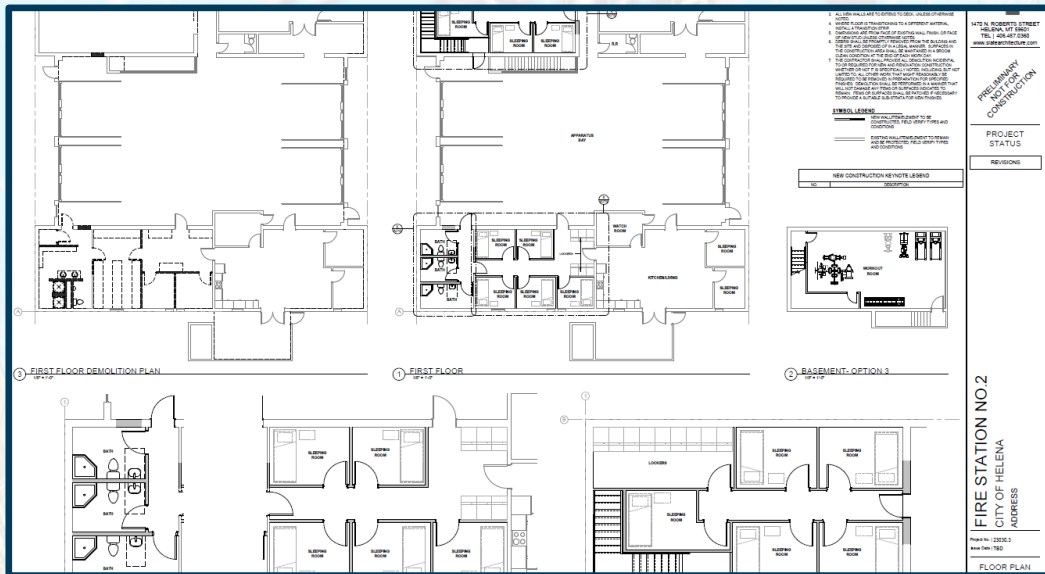
## Facilities

### Project Status:

**Civic Center Barrell Roof \$420,000 – In Progress**

**Fire 2 Generator Replacement \$25,000 – Not Started**

**Fire 2 Renovation \$265K & \$18K – In Design**





# Notable Project Summary

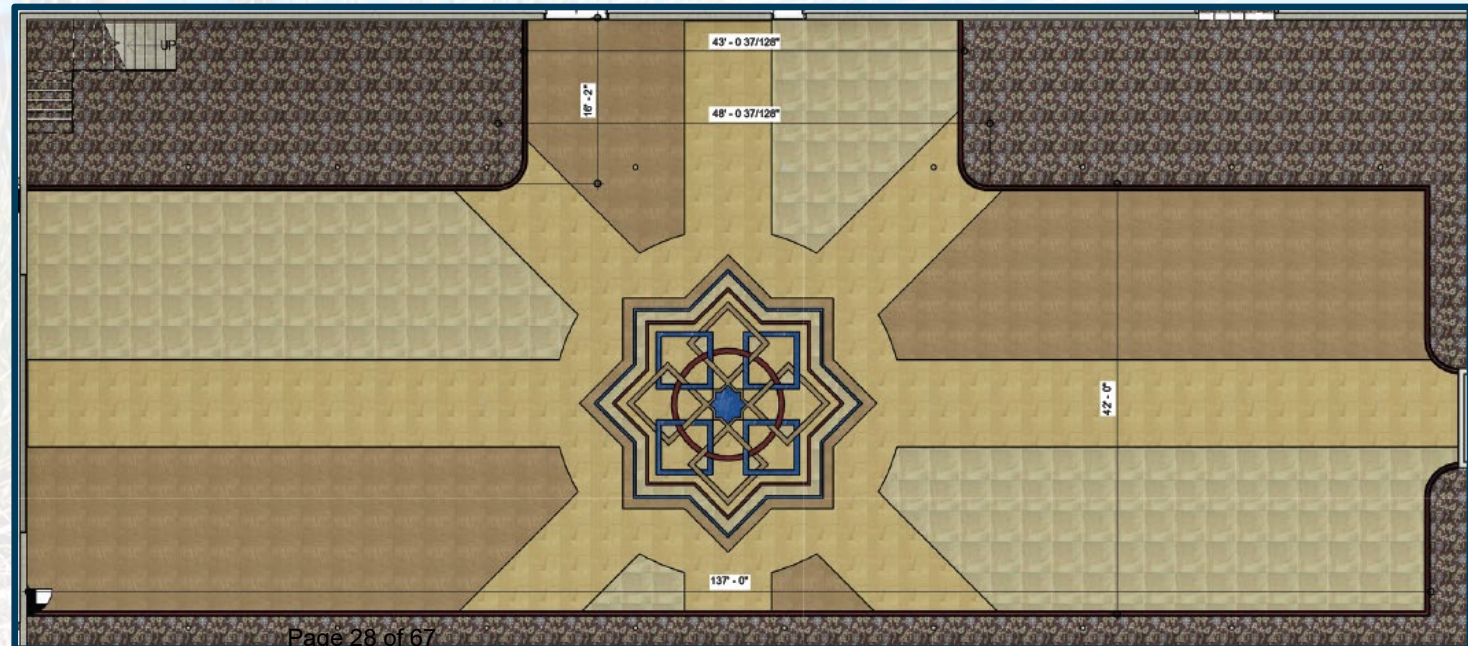
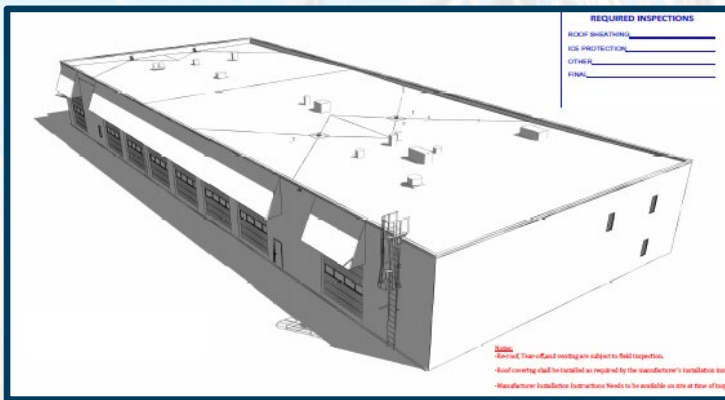
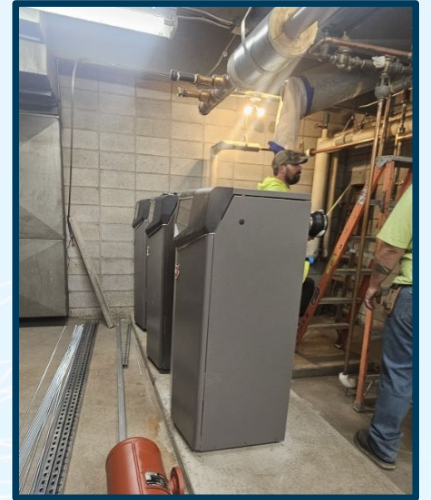
## General Capital

### Project Status:

**Civic Center Ballroom Floor \$102,468 – In Progress**

**Fire 1 Boiler Replacement \$387,500 – In Progress**

**City Shop Boiler & Roof \$265K & \$18K – In Progress**





# Questions?



# Fiscal Year 2026 Carryover Discussion

FINANCE



Prepared by  
Sheila Danielson



*Carryovers by Fund  
Notable Projects & Status  
Questions*



# Total Carryovers By Fund

## Finance Capital Fund

**Total Carryover Amount \$230,654**

## General Fund

**Total Carryover Amount \$546,510**



# Notable Project Summary

## General Fund

### Project Status:

- *Project Name:* Tri County Fires Safe Grant
- *Project Description:* Grant Funds awarded for Fire mitigation projects.
- *Project Status:* Ongoing/ Will be complete by Calander Year 2026
- *Carryover Amount:* \$61,910





# Notable Project Summary

## General Fund

### Project Status:

- *Project Name:* Family Promise Donation
- *Project Description:* City of Helena Donation to Family Promise to accommodate case management services for homeless families. The Family Promise Program supports and assists homeless families with food, shelter and workforce skills training for adults looking to develop and improve work readiness.
- *Project Status:* Pending
- *Carryover Amount:* \$250,000





# Notable Project Summary

## General Fund

### Project Status:

- *Project Name:* Good Samaritan Donation
- *Project Description:* Donation made by the City of Helena to Good Samaritan to support their efforts and spur the social impact they have on Helena.
- *Project Status:* Pending
- *Carryover Amount:* \$134,600





# Notable Project Summary

## General Fund

### Project Status:

- *Project Name:* Homeless Solutions Donation
- *Project Description:* Funds set aside by Helena City Commission for local Homeless solutions in the greater Helena Community.
- *Project Status:* Pending
- *Carryover Amount:* \$100,000





# Notable Project Summary

## Finance Capital Fund

### Project Status:

- *Project Name:* ERP Implementation
- *Project Description:* Tyler Technologies Financial Suite Implementation
- *Project Status:* 85% complete.
- *Notable Project Priorities:* Customer Utility Billing Module Go Live September 1, 2025
- *Carryover Amount:* \$230,654





# Questions?



# Fiscal Year 2026 Carryover Discussion

Parks and Recreation



Prepared by  
Doug Smith



# Total Carryovers By Fund

## Golf

**Total Carryover  
Amount: \$53,100**

## Parks Maintenance

**Total Carryover  
Amount: \$538,274**

## Open Lands

**Total Carryover  
Amount: \$397,000**



# Notable Project Summary

## Golf

### Project Status:

- **ADA Golf Cart: Ordered - Waiting for Delivery**
- **Carryover Amount: \$19,000**
  
- **Golf Course Irrigation Pump: Ordered Waiting for Parts**
- **Carryover Amount: \$34,100**





# Notable Project Summary

## Parks Maintenance

### Project Status:

- Centennial Trail Project
- Carryover Amount: \$214,610
- Kay McKenna Tennis Courts
- Carryover Amount: \$279,035
- Kindrick Field Carpet Replacement
- Carryover Amount: \$5,000
- Park Signs
- Carryover Amount: \$8,000
- Parks Master Plan Update
- Carryover Amount: \$120,000 (ARPA Funds)



# Notable Project Summary

## Open Lands

### Project Status:

- **Queen City Fuel Reduction Project**
- **Carryover Amount: \$100,000**
- **Back Drop Fuel Reduction Project**
- **Carryover Amount: \$297,000**
- **Both projects have received grant funding and will be completed this fiscal year**





# Questions?





# Fiscal Year 2026 Carryover Discussion

Public Works



Prepared by  
Ryan Leland

*Carryovers by Fund  
Notable Projects & Status  
Questions*





# Project Overview & Challenges

## Overview:

- 70 + Projects Ranging between \$5,000 to \$4,000,000
- Over \$14 Million under contract or in the Bidding Process
- Top 10 Projects account for 67% of the Carryover
- 7 Vehicle Purchases - \$ 725,000

## Time Challenges:

- Regulator reviews and approval
- Contractor Capacity
- Equipment Availability
- Staffing Capacity
- Public Input and Meeting
- Invoices



# Total Carryovers By Fund

## Storm Water

**Total Carryover  
Amount: \$1,598,444**

## Water

**Total Carryover  
Amount: \$ 16,227,231**

## Wastewater

**Total Carryover  
Amount: \$ 5,668,071**

## Residential SW

**Total Carryover  
Amount: \$495,625**

## Commercial SW

**Total Carryover  
Amount: \$151,556**

## Transfer Station

**Total Carryover  
Amount: \$204,672**

## Recycling

**Total Carryover  
Amount: \$59,298**

## General Capital

**Total Carryover  
Amount: \$79,440**



# Notable Project Summary

## Water

### Project Status:

- **Project Name: ARPA Projects**
- **Project Description: Ten Mile Headgates, Cross Town Connection, Hale/West Main Connection, Red Mountain Flume**
- **Project Status: Under Construction or Bidding**
- **Carryover Amount: \$11,083,275**





# Notable Project Summary

## Wastewater

### Project Status:

- **Project Name: Scum Pit**
- **Project Description: Reconstruction of the of the Scum Pit at the Wastewater Treatment Plant**
- **Project Status: Under Construction**
- **Notable Project Priorities: The project will allow for better treatment and odor control.**
- **Carryover Amount: \$ 1,069,994**





# Notable Project Summary

## Solid Waste

### Project Status:

- **Project Name: Transfer Station Entrance Phase II**
- **Project Description: Phase II of the Reconstruction of the Transfer Station Entrance to include a recycling drop-off**
- **Project Status: 90% Design**
- **Notable Project Priorities: Better Traffic Circulation and Recycling Drop-off**
- **Carryover Amount: \$359,162**





# Notable Project Summary

## Storm and Wastewater

### Project Status:

- **Project Name: CCIP Pipe Lining**
- **Project Description: Cured in place lining of sewer pipes in various location and storm sewer lining from Placer to Neil.**
- **Project Status: Bidding**
- **Notable Project Priorities: Trenchless replacement of aging pipes**
- **Carryover Amount: \$1,559,420 - Storm \$879,420 Sewer \$680,000**





# Questions?



# Fiscal Year 2026 Carryover Discussion

Transportation Systems



Prepared by  
David Knoepke, Chris Couey



*Carryovers by Fund  
Notable Projects & Status  
Questions*





# Total Carryovers By Fund

## Streets & Traffic

**Total Carryover  
Amount: \$4,412,751**

- RRFB's and associated bulbouts
- Four Plow Trucks
- One Plow Truck
- One Mag Chloride/Plow Truck
- Benton Turn Lanes
- Ewing Crossing
- Henderson Pedestrian Bridge
- Equipment Storage Building Design
- RAISE Grant for South Hills Extension
- Various Street Improvements
- 6th Ward TA/ADA
- FY25 ADA Ramps for Overlays
- FY24 ADA Ramps for Overlays
- Citian Subscription and data extraction
- 6th Ave Intersection Eval
- FY25 Milling
- Valley Gutters
- Traffic Demand Model
- On-Call Survey
- On-Call Signal Maintenance
- Digital Message Boards
- Long Range Transportation Plan

## Gas Tax

**Total Carryover  
Amount: \$2,073,053**

- Benton Path Crossing
- Lawrence/Last Chance RE-Design
- FY25 Pavement Preservation
- FY25 Chip Seal and Crack Seal
- Mini Malf Roundabout Design
- Dust Abatement

## Capital Transit

**Total Carryover  
Amount: \$37,415**

- FY23 match for 2 vans + equip
- Selkirk Janitorial Services



# Notable Project Summary

## Streets

- **Project Name:** Benton Turn Lanes
  - **Project Description:** ROW and Pedestrian Improvements
  - **Project Status:** Prepping bid packet
  - **Notable Project Priorities:** Increase pedestrian and traffic safety
  - **Carryover Amount:** \$567,011
- **Project Name:** BUILD Grant - South Hills
  - **Project Description:** Planning grant for the South Hills exit at I-15
  - **Project Status:** Post-Award, recently resumed discussions after pause on federal funding
  - **Notable Project Priorities:** Increase connectivity to the Southern and Eastern areas of the City
  - **Carryover Amount:** \$1,300,000





# Notable Project Summary

## Streets

- **Project Name: Long Range Transportation Plan**
- **Project Description: Update and Inclusion of the MPO into the Long Range Transportation Plan**
- **Project Status: Consultant building the Public Participation Plan**
- **Notable Project Priorities: Updated priorities of future projects within the MPO**
- **Carryover Amount: \$435,000**





# Notable Project Summary

## Gas Tax

- **Project Name: Lawrence/LCG Re-design**
  - **Project Description: Intersection Improvements**
  - **Project Status: Scheduling Public Input Meetings**
  - **Notable Project Priorities: Improved traffic and pedestrian safety**
  - **Carryover Amount: \$189,876**
- **Project Name: Mini Malf. Roundabout Design**
  - **Project Description: Design Contract for design of the roundabout at LCG/Neill/Helena Ave**
  - **Project Status: Consultant is working on design**
  - **Notable Project Priorities: Improved traffic and pedestrian safety**
  - **Carryover Amount: \$300,717**





# Notable Project Summary

## Transit

- **Project Name: FY23 Vehicle Replacements**
- **Project Description: Purchase of new Transit Vans**
- **Project Status: Expected to be delivered in Nov 2025**
- **Notable Project Priorities: Updated Fleet**
- **Carryover Amount: \$34,000**





# Questions?





CITY OF HELENA BUDGET CARRYOVER REQUESTS										
FY25 TO FY26										
PROJ#	Purchase Orders and Contracts	Division	PROJ. PHASE	PROJ. EST. COMPLETION	ACCOUNT CODING		ORIG Fiscal YR	DESCRIPTION	VENDOR	TOTAL CARRYOVER AMOUNT
PR23003	TSD-25-26	Parks Maint/ Streets		N/A	40004604	493000	FY23	Centennial Trail Project		\$ 214,610.58
PR25003		Parks Maint		Sep-25	40004604	493000	FY25	Beattie Loconative Paint/Repaint	Top Rock Painting	\$ 25,378.64
PR25004		Parks Maint		Dec-25	40004604	493000	FY25	Kay McKenna Tennis Court Project	Montana Materials and Const	\$ 279,035.00
PR25005		Parks Maint		N/A	40004604	493000	FY25	Kindrick carpet replacement		\$ 5,000.00
PR25009		Swim Pool		26-Jun-25	40004645	493000	FY25	Lane Line Reel replacement	Pioneer Chemical	\$ 14,250.00
CF25012		Comm Facilities	Installation	July 2025	40004120	492000	2025	LIC Access Control	1985 LLC	\$ 13,050.00
CF25004	CF-25-022/CF25-030	Comm Facilities	Procurement	August 2025	40004642	492000	2025	Civic Center Ballroom Floor Replacement	CWG, Big Sky Installations, Tarkett	\$ 102,468.00
CV23001		Comm Facilities	Design	July 2026	40004642	493000	2023	Civic Center HVAC	Associated Construction and Engineering	\$ 1,111,888.00
CF25005		Comm Facilities	Design	May 2026	40004642	493000	2025	Civic Center North Parking Lot Replacement		\$ 140,000.00
CF25002		Comm Facilities	Contracting	Dec 2025	40004120	493000	2025	Fire 1 Apparatus Floor Drain		\$ 17,000.00
CF25001		Comm Facilities	Contracting	August 2025	40004120	493000	2025	Fire 1 Door Hardware		\$ 14,000.00
CF23007		Comm Facilities	Bidding	August 2026	40004120	493000	2025	Fire 1 Boiler Replacement	TBD	\$ 387,500.00
CF23008		Comm Facilities	Bidding	August 2026	40004120	492000	2023	Fire 1 Air Handler	TBD	\$ 22,600.00
CF25003		Comm Facilities	Procurement	Oct 2025	40004120	493000	2025	Fire 2 Apparatus Floor Heaters		\$ 22,000.00
CF23009		Comm Facilities	Installation	July 2025	40004120	492000	2025	City Shop Boiler Replacement	Tri County Mechanical	\$ 238,766.00
CF25006		Comm Facilities	Installation	July 2025	40004120	492000	2025	City Shop Roof Replacement	Slate Architecture/Summit Roofing	\$ 18,863.00
PR25005		Public	In progress	FY26	40004201	494000	FY23	482 Donation		\$ 5,690.07
CO21002		Public Works	Construction	Fall 2025	40001000	494000	FY21	Transportation Solar	Third Element	\$ 14,111.00
CO24001	PW- IF-2406	Public Works	Construction	Fall 2025	40001000	494000	FY24	Golf Course Solar	South Hills/ Onsite Energy	\$ 65,329.00
Total For Fund 4000 General Capital										\$ 2,711,539.29
OS25003		Open Lands		11/1/2025	25460439	439000	2024	Queen City Fuel Reduction Project		\$ 100,000.00
OS25004		Open Lands		11/30/2026	25460439	439000	2025	Back Drop Fuel Reduction Project		\$ 297,000.00
Total For Fund 2501 Open Space										\$ 397,000.00
PR24017		Parks Maint			40014604	4604	FY24	Park Plan Update		\$ 120,000.00
PR25012		Parks Maint		N/A	400014604	4105	FY25	Park Signs		\$ 8,000.00
PR25013		Golf Maint.	In progress waiting to be assembled	FY26	40014604	494000	FY25	Golf Course Irrigation Pump	Elite Industries	\$ 34,100.00
Total for Fund 4001 Parks Capital										\$ 162,100.00
ST24004	TSD-25-09/TSD-25-11	Streets	Installation	FY 26	21430230	494000	FY24	RRFB's and associated bulbouts	South Hills Electric & All Around Const.	\$ 39,789.00
ST24005		Streets	On Order	FY26	21430230	494100	FY24	Four plow trucks	3-V	\$ 576,733.00
ST25006		Streets	Agreement	FY 26	21430230	494100	FY25	One plow Truck	I State	\$ 350,000.00
ST25007		Streets	Agreement	FY 26	21430230	494100	FY25	One Mag Chloride/ Plow Truck	TBD	\$ 240,000.00
ST19001	TSD-25-37	Streets	Construction	FY 26	21430230	493100	FY21	Benton Turn Lanes	TBD	\$ 567,011.00
ST22006		Streets	Design	TBD	21430230	493100	FY22	Ewing Crossing	TBD	\$ 87,350.00
ST23007		Streets	Design	TBD	21430230	493100	FY23	Henderson Pedestrian Bridge	TBD	\$ 75,000.00
ST25009		Streets	Planning	FY26	21430230	493100	FY25	Equipment Storage Building Design	TBD	\$ 121,400.00
ST25010		Streets	Construction	TBD	21430230	493100	FY25	RAISC Grant for South Hills Extension	TBD	\$ 1,300,000.00
ST25016	TSD2-25-17	Streets	Design	FY26	21430230	493100	FY25	Various Street Improvements	All Around Construction	\$ 22,153.00
ST22009	TSD-25-10	Streets	Construction	TBD	21430230	435400	FY22	6th Ward TA/ADA	MDT/ Weston	\$ 56,910.00
ST25004	TSD-25-36	Streets	Construction	FY26	21430230	435400	FY25	FY25 ADA Ramps for Overlays	All Around Construction	\$ 176,000.00
ST24003		Streets		FY26	21430230	435400	FY24	FY 24 ADA Ramps for Overlays	Tabbert Construction	\$ 157,908.00
N/A	TSD-25-20	Streets		FY26	21430230	439000	FY25	Citizen Subscription and Data Extraction	Citizen	\$ 28,930.00
N/A	TSD-25-32	Streets		FY26	21430230	439000	FY25	6th Ave Intersection Eval	Triple Tree	\$ 36,466.00
N/A	TSD-25-40	Streets		FY26	21430230	439000	FY25	FY 25 Milling	Porter Yett	\$ 48,428.00
N/A	TSD-25-41	Streets		FY26	21430230	439000	FY25	Valley Gutters	All Around Construction	\$ 1,916.00
N/A	TSD-25-23	Streets		FY26	21430230	435130	FY25	Traffic Demand Model	TB	\$ 39,934.95
N/A	TSD-25-35	Streets		FY26	21430230	435130	FY25	On-Call Survey	WES	\$ 23,601.50
N/A	TSD-25-21	Streets	Construction	FY26	21430264	439000	FY25	On Call Signal Maintenance	South Hills Electric	\$ 8,220.00
N/A	PO 1260	Streets	On Order	FY 26	21430265	494000	FY25	Digital Message Boards	Coral	\$ 20,000.00
N/A	TSD-25-42	Streets		FY 27	21430267	439000	FY25	Long Range Transportation Plan	RPA	\$ 435,000.00
Total for Fund 2110 Streets										\$ 4,412,750.45
ST19002		Gas Tax	Permitting	TBD	28200230	493100	FY21	Benton Path Crossing	MDT	\$ 37,000.00
ST23002		Gas Tax	Design	FY 26	28200230	493100	FY23	Lawrence/ Last Chance RE Design	N/A	\$ 189,876.00
ST25001		Gas Tax	N/A	Fall 2025	28200230	493100	FY25	FY 25 Pavement Preservation	Various	\$ 345,477.00
N/A	TSD25-38 & TSD25-43	Gas Tax	N/A	Summer 2025	28200230	493100	FY25	FY25 Chip Seal and Crack Seal	Various	\$ 1,126,796.00
ST25012		Gas Tax					FY25	Dust Abatement	Cruber Excavating	\$ 73,187.00
N/A	TSD 25-14	Gas Tax	Design	FY26	28200230	493100	FY25	Mini Malfunction Roundabout Design	Sandbell	\$ 300,717.00
Total For Fund 2820 Gas Tax										\$ 2,073,953.00
FL23001		Parking		Fall 2025	58430400	494100	FY23	FY23 Match for 2 Vans - equipment	MDT	\$ 34,000.00
TSD-25-29		Parking		7/31/2025	58430400	439000	FY25	Selkirk Janitorial Services	Selkirk	\$ 3,415.00
Total For Fund 5800 Transit										\$ 37,415.00
N/A		Comm Facilities		July 2026	57510301	492000	2024	CCAB Way Finding Signage	Fast Signs	\$ 8,092.60
AB21001		Comm Facilities		June 2026	57510301	493000	2021	CCAB North Parking Lot Replacement	SMA Architect/TBD	\$ 323,382.00
Total For Fund 5712 CCAB										\$ 331,474.60
CF24005		Comm Facilities	Quoting	June 2026	57510302	492000	2024	LIC HVAC Controls	TBD	\$ 101,950.00
CF23004		Comm Facilities	Installation	Oct 2025	57510302	492000	2023	LIC Boiler Replacements	Various	\$ 51,859.00
CF25012		Comm Facilities	Installation	July 2025	57510302	492000	2025	LIC Access Control	1985 LLC	\$ 7,690.00
Total For Fund 5714 LIC										\$ 161,499.00
CF24013		Comm Facilities	Procurement	August 2025	20410210	492000	2024	Civic Center Benton Entry Carpet	Durkan Carpet & Big Sky Installations	\$ 5,000.00
CF23011		Comm Facilities	Design	July 2026	20410210	492000	2023	Civic Center Barrel Roof Replacement	SMA Architect/TBD	\$ 420,000.00
CF23007		Comm Facilities	Design	August 2026	20410210	492000	2023	Fire 1 Boiler Replacement Design	Millenium Engineering	\$ 26,935.00
CF24014		Comm Facilities	Design	June 2026	20410210	492000	2024	Fire 2 Locker Renovation Design	Slate Architecture	\$ 56,367.75
CF24016		Comm Facilities	Procurement	Feb 2026	20410210	492000	2024	Fire 2 Generator Replacement		\$ 25,000.00
CF24012		Comm Facilities	Design	Sept 2026	20410210	492000	2024	Golf Clubhouse Windbreak		\$ 5,000.00
CF23012		Comm Facilities	TBD		20410210	492000	2024	MT Helena Radio Tower Building		\$ 50,000.00
CF24017		Comm Facilities	Procurement	August 2025	20410210	492000	2024	Parks Maint Building Commercial Ceiling Fans		\$ 6,378.00
Total For Fund 2000 Facilities										\$ 504,680.75
CF25010		Comm Facilities	Installation	August 2026	23230301	439000	2025	Public Art Traffic Signal Boxes	Fast Signs / Artists	\$ 12,000.00
CF25009		Comm Facilities	In Progress	June 2026	23230301	439000	2025	Public Art Memorial Park Band Shell Mural		\$ 20,000.00
Total For Fund 2323 Public Art										\$ 32,000.00

CITY OF HELENA BUDGET CARRYOVER REQUESTS											
FY25 TO FY26											
PROJ#	Purchase Orders and Contracts		Division	PROJ. PHASE	PROJ. EST. COMPLETION	ACCOUNT CODING	ORIG Fiscal YR.	DESCRIPTION	VENDOR	TOTAL CARRYOVER AMOUNT	
PD24001			Police	In progress	FY27	28420710	494000	FY24	CAD RMS	Central square	\$ 698,714.08
PD25006			Police	In progress	FY26	28420710	494000	FY25	Phone Refurb	Central square	\$ 170,266.39
Total For Fund 2850 Emergency 9-1-1										\$ 868,980.47	
	462		Helena Commission	In Progress Continuing		10410100	473000		TRI-County Fires Safe General Fund Savings Grant	Vendor # 2548 Tri County Fire Working Group	\$ 61,910.00
			Helena Commission			10410100	473000		Family Promise		\$ 250,000.00
			Helena Commission			10410100	473000		Good Samaritan		\$ 134,600.00
			Helena Commission			10410100	473000		Local Homeless Solutions		\$ 100,000.00
DR20001			Fire Dept	In Progress	Jul-26	10420400	439000	FY21	Fire Service Review/Strategic Planning	Magan & Bennion	\$ 13,208.00
FR24003			Fire Dept	In Progress	Sep-25	10420401	411000	FY23	Hazmat Sustainability	Multiple	\$ 68,500.00
			Finance	In Progress		40004105	494000		ERP Implementation	Vendor #2456 Tyler Technology	\$ 230,654.58
	N/A	PO# 1304	Clerk	In Progress	FY26	10410101	424420	FY25	Zoom Recording and Storage Software	IT&S	\$ 2,500.00
		HR-25-01	Human Resources	In progress		10410800	439000		Market Wage Study & Market Based Pay Plan	Communication & Management Services	\$ 8,047.00
Total General Fund 1000										\$ 869,419.58	
TF25003			TIF	Donation	9/30/2026	45470310	439000	2024	Pattern House RR TIF Project	Pattern House	\$ 75,000.00
Total For Fund 4501 RR TIF										\$ 75,000.00	
TF24004			TIF	Donation	12/31/2025	45470311	439000	2024	YWCA Facade TIF	YWCA Helena	\$ 118,160.00
TF25006			TIF	Donation	6/30/2025	45470311	439000	2022	Penwell Building TIF project	American Real Estate Holdings	\$ 17,567.00
TF25007	PO # 961		TIF	Donation	8/26/2025	45470311	439000	2024	104 E Broadway TIF project	Hrella Brown Rentals	\$ 338,971.72
TF25008			TIF	Donation	1/27/2026	45470311	439000	2025	Stockman Bank TIF #1	Stockman Bank	\$ 6,450.00
TF25009			TIF	Donation	3/10/2026	45470311	439000	2025	Stockman Bank TIF #2	Stockman Bank	\$ 31,925.00
TF25010			TIF	Donation	3/10/2026	45470311	439000	2025	Tracey Block TIF project	Sturnella	\$ 20,323.00
TF25011			TIF	Donation	6/2/2026	45470311	439000	2025	Holter Museum TIF project	Holter Museum	\$ 6,440.00
TF25012			TIF	Donation	4/7/2026	45470311	439000	2025	Project Ming	Helena Symphony	\$ 35,000.00
TF25013			TIF	Donation	6/2/2026	45470311	439000	2025	Kay McKenna Park tennis court TIF	Parks, Recreation, and Open Lands	\$ 310,000.00
Total For Fund 4502 DT TIF										\$ 884,836.72	
CD 23002			Comm Dev	In progress	NA	23470300	473000	2022	YWCA REHAB COBG	YWCA Helena	\$ 45,641.71
CD23003			Comm Dev	In progress	NA	23470300	473000	2022	Home Renewal Program COBG		\$ 506,591.19
	321		Comm Dev	Donation	N/A	10470000	439000	2024	Land Use Plan	Houstaal Lavigne	\$ 31,729.71
Total For Fund 2321 Comm Dev										\$ 583,962.61	
PR25014			Golf Ops	Ordered Waiting Invoice	FY26	50460455	494000	FY25	Disabled Accessible Golf Cart	SoloRider.com	\$ 19,000.00
Total For Fund 5010 Golf										\$ 19,000.00	
MJR25001	PW-EN2512	STORM Water	In Progress	Fall 2025	28430235	492000	FY25	Covered Storage Building (Plans)	Slate Architecture	\$ 45,803.00	
SD24001	PW-EN2417	STORM Water	In Progress	Fall 2025	28430235	493000	FY24	Centennial Capacity Engineering	WWC	\$ 151,089.00	
SD25004	PW-EN2416	STORM Water	In Progress	Fall 2025	28430235	493000	FY25	Downtown Stormwater Study	Morrison-Majerle	\$ 271,812.00	
MJR25006	contract in Progress	STORM Water	Waiting on Contractor	FY26	28430235	493000	FY25	UMD Facility Sprinkler System		\$ 4,000.00	
SD25001		STORM Water	Bid in 6/2025		28430235	493110	FY25	11th/Montana Intersection		\$ 200,000.00	
SD25002		STORM Water	Bid in 6/2025		28430235	493110	FY25	Placer To Neill Avenue CIPP		\$ 879,420.00	
SD24007 MJR24006		STORM Water	Pending Service Line Rplcmnt Program		28430235	494100	FY24	Dump Truck (Replace #441)		\$ 35,660.00	
SD24006 MJR24005		STORM Water	Ordered	Fall 2025	28430235	494100	FY24	Pickup (Replace #400-Storm)		\$ 10,660.00	
Total For Fund 2822 Storm Water										\$ 1,598,444.00	
MR24002		Water Treatment	Waiting on Contractor	FY26	52430540	493000	FY24	MRTP-IRRIGATION		\$ 20,000.00	
MJR25002		Water Treatment	Contract Pending		52430540	493000	FY25	SCADA Engineering (PER)	HDR	\$ 59,840.00	
								Temmie Filter Rebuild			
TM21001	PW-EN2009A-Engineering PW2009B Construction PW- EN-2009C SCADA PW EN2501 SCADA	Water Treatment	Construction	Fall 2025	52430540	492100	FY21	TMTP DIVERSION Structures	AE2S	\$ 743,417.00	
TM23001	PW-EN2203A- Engineering PW-EN2038B-Construction	Water Treatment	Construction	Winter 25/26	52430540	493140	FY23		WWC/Mt Civil	\$ 1,371,738.00	
TM23002		Water Treatment	Waiting on Project	FY26	52430540	493000	FY23	MRTP Parking Lot Improvement		\$ 15,000.00	
TM23004		Water Treatment	Construction	Fall 2025	52430540	493000	FY23	Ten Mile Actuator (Clear Well)	In-House	\$ 4,316.00	
TM24004		Water Treatment	Waiting on Contractor	Fall 2025	52430540	493000	FY24	TMTP IRRIGATION		\$ 19,315.00	
WT19001	PW-EN2204A- Eng/Design	Water Treatment	Ready for Bid	TBD	52430540	493140	FY19	RED MOUNTAIN FLUME	DCI	\$ 2,219,074.00	
WT20001	PW-EN2314- Engineering	Water Treatment	Construction	TBD	52430540	493140	FY20	GROUNDWATER WELLS	Morrison-Majerle	\$ 1,994,985.00	
								Eureka Well Reconstruction			
WT21001	PW-EN2010A- Engineering PW-EN2010B Construction	Water Treatment	Construction	Fall 2025	52430540	492100	FY21		Pioneer Technical	\$ 398,327.00	
WT23005	PO #73	Water Treatment	In Progress	Fall 2025	52430540	494000	FY23	SCADA EQUIPMENT	HDR/Nash	\$ 7,060.00	
WT24002		Water Treatment	Waiting on USF5	FY26	52430540	492000	FY24	FLUME/CABIN REHABILITATION		\$ 10,000.00	
WT24004	PW-IF2503	Water Treatment	In Progress	FY26	52430540	492000	FY24	FOREST ESTATES PUMP STATN		\$ 75,000.00	
WT25001		Water Treatment	Monitoring		52430540	493140	FY25	SCOTT RESERVOIR SPILLWAY		\$ 117,260.00	
WT25002		Water Treatment	In Progress	Fall 2025	52430540	493140	FY25	WALKER CREEK MONITORING	WWC	\$ 50,000.00	
MJR25002	PW-AD2502	Water Treatment	Contract Pending		52430641	493000	FY25	SCADA Engineering (PER)	HDR	\$ 59,840.00	
WT25003		Water Treatment	Monitoring	FY26	52430540	494000	FY25	CHESSMAN SOLAR AERATORS		\$ 130,000.00	
WT25006		Water Treatment	Contract Pending	FY26	52430540	492000	FY25	Hale Reservoir Repair - Design		\$ 21,500.00	
WT25007		Water Treatment	In Progress	Fall 2025	52430540	492000	FY25	TMTP EXTERIOR REPAIRS		\$ 18,074.00	
WT25008		Water Treatment	In Progress	Fall 2025	52430540	492100	FY25	MRTP Flood Rehab		\$ (41,569.00)	
MJR25003	PW-AD2501	Water Treatment	Ongoing	FY27	52430540	493000	FY25	Joint Infrastructure Study	L&C Co	\$ 51,253.00	
	NA	PW-AD2502	Water Treatment	Ongoing	Fall 2025	52430540	493000	FY25	GIS Cloud System Migration	GCS Holdings	\$ 9,750.00
	NA	PW-EN-2402	Water Treatment	Pending Infra Study	FY26	52430540	493000	FY24	Temmie Water Rights Change of Use	WEST	\$ 28,235.00
WU15002	PW-AD2503A	Water Util	Possible Leg Challenge		52430550	493110	FY15	WESTSIDE WATER MMS-CITY	Triple Tree/WWC	\$ 34,547.00	
WU18001		Water Util	VPN Needed from IT - Part of SCADA		52430550	493000	FY18	PRESSURE RED VALVES TELE	Nash Electric	\$ 5,668.00	
WU22002		Water Util	VPN Needed from IT - Part of SCADA		52430550	493110	FY22	Hale/Malbon Connection		\$ 26,053.00	
WU23001	PW-EN2202	Water Util	DEQ Approval 5/2025		52430550	493110	FY23	UPPER HALE/WEST MAIN		\$ 1,712,815.00	
WU23002		Water Util	Estimated Construction Date 9/2025		52430550	493110	FY23	CROSSTOWN CONNECTOR VALVE	Peccia/Hardrock	\$ 3,784,665.00	
WU24003 MJR24005		Water Util	Ordered	Fall 2025	52430550	494100	FY24	PICK UP (REPLACE #400)		\$ 21,430.00	
WU24004 MJR24006		Water Util	Pending Service Line Rplcmnt Program		52430550	494100		DUMP TRUCK (REPLACE #441)		\$ 71,320.00	
WU24005		Water Util	Estimated Bid Date 5/2025		52430550	493110	FY24	FY24 HYDRANT REPLACEMENT		\$ 299,808.00	
WU24006	PW-EN2506A	Water Util	DEQ Review 5/2025		52430550	493110	FY24	FY24 MAIN REPLACEMENT	In-House Design	\$ 1,331,760.00	
WU25001		Water Util	Estimated Design Completed 6/2025		52430550	493110	FY25	FY25 FIRE HYDRANT REPLACEMENT		\$ 300,000.00	
MJR25001	PW-EN2512	Water Util	In Progress	Fall 2025	52430550	492000	FY25	Covered Storage Building (Plans)	Slate Architecture	\$ 45,803.00	
WU25002		Water Util	Estimated Design Completed 7/2025		52430550	493110	FY25	FY25 MAIN REPLACEMENT PROGRAM	Triple Tree/JBT	\$ 507,500.00	
WU25004	Ordered	Water Util	Ordered	Fall 2025	52430550	493110	FY25	PICK UP (REPLACE #413)		\$ 72,570.00	
WU25005		Water Util	Construction	Fall 2025	52430550	493110	FY25	CENTENNIAL DRIVE WATER MAIN	Helena Sand	\$ 499,191.00	
WU25006		Water Util	Ongoing	FY27	52430550	493110	FY25	Meter Change-out Project		\$ 103,800.00	
	NA	PW-AD2502	Ongoing	Fall 2025	52430550	493000	FY25	GIS Cloud System Migration	GCS Holdings	\$ 20,000.00	
MJR25006			Waiting on Contractor	FY26	52430550	493000	FY25	UMD Facility Sprinkler System		\$ 8,000.00	

CITY OF HELENA BUDGET CARRYOVER REQUESTS										
FY25 TO FY26										
PROJ#	Purchase Orders and Contracts	Division	PROJ. PHASE	PROJ. EST. COMPLETION	ACCOUNT CODING	ORIG Fiscal YR	DESCRIPTION	VENDOR	TOTAL CARRYOVER AMOUNT	
							<b>Total for Fund 5210 - Water</b>		<b>\$ 16,227,235.00</b>	
WW20001	PW-EN1942A, PW-EN1942B	WW Treatment	Construction		53430640	493000	FY20	PRIMARY SCUM PUMP STATION	Hard Rock	\$ 1,069,994.00
WW22001	PW-EN2123	WW Treatment	Ongoing		53430641	493000	FY22	WW Treatment Master Plan		\$ 28,854.00
WW23001		WW Treatment	Construction		53430640	492100	FY23	BIOREACTOR BASIN BLOWER	Falcon Environmental	\$ 43,224.00
WW24002		WW Treatment	Out for Bid		53430640	493000	FY24	DIGESTER BUILDING BOILER	Northwest Pipe	\$ 291,225.00
WW24003		WW Treatment	In Progress		53430640	493000	FY24	DIGESTER #1 COVER/TANK	Nash/MT Crane	\$ 428,640.00
WW24004		WW Treatment	Pre-Construction		53430640	493000	FY24	DIGESTER GAS PIPE REHAB		\$ 50,000.00
WW24006		WW Treatment	In Progress		53430640	493000	FY24	BELTPRESS POLYMER (18.2)		\$ 79,913.00
WW25001		WW Treatment	Finalizing Payments		53430640	492000	FY25	Locker Room Remodel	DC Construction	\$ 53,108.00
WW25002		WW Treatment	Project on Hold		53430640	492000	FY25	Heat Exchangers (3)		\$ 372,780.00
WW25003	PW-EN2407	WW Treatment	Construction		53430640	493000	FY25	Bioreactor Mixers	Xylem/Pratt	\$ 55,749.00
WW25004		WW Treatment	Construction		53430640	493000	FY25	Bioreactor Probes	USA Blue Book	\$ 3,308.00
MJR25003	PW-AD2501		Ongoing		53430640	493000	FY25	Joint Infrastructure Study	L&C Co	\$ 51,253.38
WM22001	PW-EN2123	WW Util Maint	Ongoing		53430641	493000	FY22	WW Collection Master Plan	HDR/MM	\$ 73,398.00
WM23002		WW Util Maint	Estimated Bid Date 6/2025		53430641	493110	FY23	FY23 MAIN RPLCMNT/LINING		\$ 690,000.00
WM23003		WW Util Maint	Estimated Start Date 9/2025		53430641	493110	FY23	FY23 MANHOLE RPLCMNT/RHAB	In-House	\$ 50,000.00
WM24001		WW Util Maint	In Progress		53430641	494000	FY24	SCADA HARWARD/SOFTWARE		\$ 85,100.00
WM24002		WW Util Maint	Program Funds Available		53430641	493110	FY24	FY24 SHARED SEWER LINES		\$ 62,850.00
WM24003		WW Util Maint	DEQ Review 5/2025		53430641	493110	FY24	FY24 MAIN REPLACEMENT	In-House	\$ 750,000.00
WM24004		WW Util Maint	Estimated Start Date 9/2025		53430641	493110	FY24	FY24 MANHOLE REPLACEMENT	In-House	\$ 49,918.00
WW24011 MJR24005		WW Treatment	Ordered		53430641	494100	FY24	Pickup (Replace #400)		\$ 21,320.00
WW24012 MJR24006		WW Treatment	Pending Srvc Line Rplcmnt Prgrm		53430641	494100	FY24	Dump Truck (Replace #441)		\$ 71,320.00
WM25001		WW Util Maint	Waiting on Contractor		53430641	493000	FY25	Airport Main Engineering	Morrison Majerle	\$ 100,000.00
MJR25001	PW-EN2512		In Progress		53430641	493000	FY25	Covered Storage Building (Plans)	Slate Architecture	\$ 45,803.00
MJR25002			Contract Pending		53430641	493000	FY25	SCADA Engineering (PER)	HDR	\$ 60,000.00
WM25002		WW Util Maint	Program Funds Available		53430641	493110	FY25	FY25 Shared Sewer Lines		\$ 100,000.00
WM25003		WW Util Maint	Estimated Bid Date 6/2025		53430641	493110	FY25	FY25 Main Replacement/Lining		\$ 750,000.00
WM25004	PW-EN2208	WW Util Maint	Estimated Start Date 9/2025		53430641	493110	FY25	FY25 Manhole Replacement/Rehab	In-House	\$ 26,424.00
WM25005		WW Util Maint	Ordered		53430641	494100	FY25	Pickup (Replace #419)		\$ 78,910.00
WM25006		WW Util Maint	Ordered		53430641	494100	FY25	Pickup (Replace #446)		\$ 81,980.00
WM25007	PW-EN2418	WW Util Maint	In Progress		53430641	494100	FY25	McHugh Lift Station (Study)	AE25	\$ 35,000.00
MJR25006			Waiting on Contractor		53430641	493000	FY25	UMD Facility Sprinkler System		\$ 8,000.00
							<b>Total for Fund 5310 - Wastewater</b>		<b>\$ 5,668,071.38</b>	
SW20001	PW-SW-2505	Solid Waste Residential	Estimated Bid Date 6/2025		54430831	493000	FY20	TRANSFER STATION ENTRANCE (Res)	Triple Tree	\$ 180,867.00
SW24001	PW-SW-2503	Solid Waste Residential	Ongoing		54430831	493000	FY24	RESIDENTIAL SW RATE STUDY	NewGen	\$ 55,428.00
SW24006		Solid Waste Residential	Purchase Completed by 5/2025		54430831	494100	FY24	FY24 Sideloader Refurbish	Kois	\$ 25,820.00
RW25001		Solid Waste Residential	GSA Order by 5/2025		54430831	494100	FY25	Roll-Off Truck/Accessories		\$ 233,510.00
							<b>Total for Fund 5410 - Solid Waste Residential</b>		<b>\$ 495,625.00</b>	
SW20002	PW-SW-2505	Solid Waste Commercial	Estimated Bid Date 6/2025	FY26	54430832	493000	FY20	TRANSFER STATION ENTRANCE (Com)	Triple Tree	\$ 96,128.00
SW24004	PW-SW-2505	Solid Waste Commercial	In Progress	Fall 2025	54430832	493000	FY24	COMMERCIAL SW RATE STUDY	NewGen	\$ 55,428.00
							<b>Total for Fund 5412 - Solid Waste Commercial</b>		<b>\$ 151,556.00</b>	
TS20001	PW-SW-2505	Transfer Station	Estimated Bid Date 6/2025	FY26	54430841	493000	FY20	TRANSFER STATION ENTRANCE (TS)		\$ 54,175.00
SW22004		Transfer Station	Included in Loading chute project	FY26	54430841	493000	FY22	Pit Floor Resurfacing		\$ 27,992.00
TS25001		Transfer Station	In Progress	FY26	54430841	493000	FY25	Electrical Fleet Outlets	In-House	\$ 15,000.00
TS25002		Transfer Station	Monitoring Current	FY26	54430841	493000	FY25	Scale House Furnace	In-House	\$ 15,000.00
TS25003		Transfer Station	In Progress	FY26	54430841	493000	FY25	Breakroom HVAC/Improvements	In-House	\$ 35,000.00
TS25004		Transfer Station	Completed - Need Repair/Awaiting Payment	FY26	54430841	493000	FY25	North Tunnel Panel Door	Door Systems	\$ 30,000.00
TS25005		Transfer Station	Estimated Bid Date 7/2025	FY26	54430841	493000	FY25	Loading Chute	Crane/	\$ 27,506.00
							<b>Total for Fund 5414 - Transfer Station</b>		<b>\$ 204,673.00</b>	
RC25001		Recycling	Ongoing	FY27	54430842	439000	FY25	Composting and Food Waste Reduction	In-House	\$ 32,329.00
RC25001		Recycling	Ongoing	FY27	54430842	422000	FY25	Composting and Food Waste Reduction	In-House	\$ 27,080.00
							<b>Total for Fund 5415 - Recycling</b>		<b>\$ 59,409.00</b>	
								<b>Grand Total</b>	<b>\$ 38,619,724.85</b>	

City Manager Approval

Date



***City of Helena, Montana***

08/06/2025

**To:** Tim Burton, City Manager

**From:** Ryan Leland, Public Works Director  
Sheila Danielson, Finance Director

**Subject:** Resolution of Intention to set rates for all customers of the City of Helena water system and to set a date public hearing date.

**Present Situation:** All water system customers are charged a monthly base rate and a per unit usage rate as required by Helena City Code 6-2-8. Rate increase considerations are necessary to adjust for inflation, provide for necessary capital improvements, and meet bonded debt coverage. A rate increase of 3.5% is recommended.

**Background Information:** The water rate study recommended an across-the-board increase of 3.5% for all water customers. Based on the significant amount of ARPA capital funds awarded to the Water fund, staff elected to postpone a rate increase recommendation for FY24. A 3.5% rate increase for FY25, and a proposed 3.5% rate increase for FY26 will keep the city in line with the rate study recommendations.

**Proposal/Objective:** Consider a Resolution of Intention to set residential and commercial water base and usage rates and to set a public hearing for September 2025.

**Advantage:** Timely rate considerations will ensure the ability to cover system operating costs, capital costs, and existing and future debt to maintain the integrity of the water system.

**Notable Energy Impact:** n/a

**Disadvantage:** A 3.5% increase amounts to an additional \$1.99 monthly for the average residential water customer based on 11 units (HCF).

**Quasi-Judicial Item:** False

**Notice of Public Hearing:** False

**Staff Recommendation/  
Recommended Motion:** Move to approve a Resolution of Intention to set residential and commercial water base and usage rates and set a public hearing for September 22, 2025.

***City of Helena, Montana***

08/06/2025

**To:** Tim Burton, City Manager

**From:** Ryan Leland, Public Works Director  
Sheila Danielson, Finance Director

**Subject:** Resolution of Intention to set rates for all customers of the City of Helena wastewater system and to set a date public hearing date.

**Present Situation:** All wastewater system customers are charged a monthly base rate and a per unit usage rate as required by Helena City Code 6-3-2. Rate increase considerations are necessary to adjust for inflation, provide for necessary capital improvements, and meet bonded debt coverage. A rate increase of 2.25% is being recommended.

**Background Information:** The wastewater rate study recommended a range of rate increases based on different permit scenarios for all wastewater customers with 2.25% being the minimum.

**Proposal/Objective:** Consider a Resolution of Intention to set residential and commercial wastewater base and usage rates and to set a public hearing for September 22, 2025.

**Advantage:** Timely rate considerations will ensure the ability to cover system operating costs, capital costs, and existing and future debt to maintain the integrity of the wastewater system.

**Notable Energy Impact:** n/a

**Disadvantage:** A 2.25% increase amounts to an additional \$.80 monthly for the average residential wastewater customer based on 7 units (HCF).

**Quasi-Judicial Item:** False

**Notice of Public Hearing:** False

**Staff Recommendation/  
Recommended Motion:** Move to approve a Resolution of Intention to set residential and commercial wastewater base and usage rates and set a public hearing for September 22, 2025



***City of Helena, Montana***

08/06/2025

**To:** Tim Burton, City Manager

**From:** Ryan Leland, Public Works Director  
Jamie Clark, City Engineer  
Brian Holling, Development Services Engineer

**Subject:** Update of 2013 City of Helena Engineering Standards

**Present Situation:** The Department of Public Works and Transportation Systems Department are currently engaging with stakeholders, and we are accepting public comments on the update to the engineering design standards. The new standards have been published on the City of Helena web site, along with the proposed engineering fee schedule. Past comments and responses are also published for information.

Stakeholder meetings have been scheduled in three separate meetings covering specific topics and chapters of the standards update.

- July 17th - stakeholder meeting covering Chapters 1, 2, and 3 and proposed engineering fee schedule.
- July 30th - stakeholder meeting covering Chapter 5
- August 12th – stakeholder meeting covering Chapter 4
- Multiple direct emails to stakeholders concerning meeting invitations and documenting stakeholder comments.

We will close the comment period on September 5th. Afterward, we will prepare comment responses and follow up with stakeholders.

**Background Information:** The City of Helena has adopted engineering standards that guide public works and transportation infrastructure development. These standards are applied whether the infrastructure is delivered through City of Helena Public Works, Transportation Systems or private development. The intent of having engineering standards is to:

- Prioritize public health and safety,
- Promote functional and durable infrastructure, and to
- Provide consistency for City operations and maintenance of infrastructure.

It is best practice to review and update engineering standards at reasonable intervals. Any updates need to include advancements in technology, updated construction materials and respond to changes in construction, operation and maintenance techniques.

**Proposal/Objective:** Informational status update

**Advantage:** none noted

**Notable Energy Impact:** n/a

**Disadvantage:** none noted

**Quasi-Judicial Item:** False

**Notice of Public Hearing:** False

**Staff Recommendation/  
Recommended Motion:** n/a