



City of Helena

CITY OF HELENA

City Commission Meeting

August 18, 2025 - 6:00 PM

City - County Building Room 330 / Zoom Online Meeting; <https://zoom.helenamt.gov/j/36053471/publicmeetings>

1. Call to Order and Roll Call

- A. Meeting Rules of Procedure

2. Pledge of Allegiance

3. Minutes

- A. 7-30-25 Admin Meeting
- B. 8-4-25 Commission Meeting

4. Presentations

- A. Approve Confirmation of Officer Dominick Cappadora.
- B. Helena Police Department recognition of Sierra Poynter.

5. Board & Committee Update

- A. Board Appointments

6. Consent Agenda

- A. Approval of a Resolution declaring a 2019 Freightliner M2 108 Roll Off vehicle owned by the City of Helena to be surplus property and authorizing the City Manager to dispose of that property through private sale to Lewis and Clark County.
- B. City Manager's Recommendation to carry over \$38,618,724 in Expenditures and \$13,911,848 in revenues from FY25 Budget to FY26 Budget

7. Communication/Proposals from Commissioners

8. Report of the City Attorney

9. Report of the City Manager

- A. Helena Ambassadors for the Old Glory Landmark

10. Communications from the Helena Citizens Council

11. Regular Items

- A. Consider a Resolution to Adopt the Western Montana Hazard Mitigation Plan
- B. Consider a Resolution of Intention for the City of Helena to Establish a Commercial Property-Assessed Capital Enhancements Program (C-PACE)
- C. Consider the transfer of ownership of a Patrol Vehicle to the Daniels County Sheriff's Office

12. Public Hearings

- A. Consider A Resolution levying assessments for improvement of sidewalks, curbs, gutters and alley approaches in the City of Helena, Montana for Tax Year 2025
- B. Consider A Resolution specifying the assessment option for the Open Space Maintenance District No. 1 for Fiscal

Year 2026, levying an assessment on all properties within the District.

- C. Consider A Resolution Specifying the Assessment Option for the Special Urban Forest Management District for Fiscal Year 2026 and Levying an Assessment on all Properties within the District.
- D. Consider A Resolution specifying the assessment option for the Stormwater Utility Service Area for Fiscal Year 2026 and levying an assessment on all properties within the service.
- E. Consider A Resolution Specifying the Assessment Option for the Landfill Monitoring and Maintenance District for Fiscal Year 2026 and levying an assessment on all Properties within the District.
- F. Consider A Resolution specifying the assessment option for the Street Maintenance and Improvements District No. 1 for Fiscal Year 2026 and levying an assessment on all properties within the district
- G. Consider A Resolution specifying the assessment option for the collection and disposal of residential garbage and refuse for fiscal year 2026 and levying an assessment on all properties receiving residential solid waste collection.
- H. Consider a Resolution levying an assessment on properties to recover the cost reimbursement for water and wastewater infrastructure installed by the City for Tax Year 2025.
- I. Consider A Resolution specifying the assessment option for the Special Street Lighting Districts for Fiscal Year 2026 and levying an assessment on all property within the Districts
- J. Consider A Resolution levying an assessment on properties to recover the cost of removal of snow and ice from sidewalks on the adjacent public rights-of-way for Tax Year 2025.
- K. Consider A Resolution Levying an Assessment on Properties to Recover the Amortized Loans issued under the Residential Energy Efficiency and Renewable Energy Loan Program for the Tax year 2025.

13. Public Communications

14. Adjournment

It is the policy of the City Commission to take public comment on any action item. For further information on any of the items mentioned above, please contact the City Clerk's Office at 447-8410 or dmclayborn@helenamt.gov.

To read packet information while attending a City Commission Meeting please use the City/County wireless network COMM_MEET during the meeting.

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Anne Pichette, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

Phone: (406) 447- 8490

TTY Relay Service 1-800-253-4091 or 711

Email: citycommunitydevelopment@helenamt.gov

Mailing Address & Physical Location: 316 North Park Avenue, Room 445, Helena, MT 59623.

Rules of Procedure:

Good evening and welcome to the City of Helena City Commission Meeting. We appreciate your attendance and participation. To ensure our meetings are productive and respectful, we ask everyone to adhere to the following guidelines:

Decorum and Expectations:

- Please maintain respect towards the Commission, presenters, and other participants. All participants are expected to avoid using profanity or hostile language. Inappropriate behavior or continued disruptions may result in action by the Commission.

Zoom Participation Decorum:

- Please keep your microphone muted unless you are speaking to minimize background noise.
- Use the “Raise Hand” feature if you wish to speak and wait to be recognized by the chair.
- If available to you, please ensure your video is on if you are speaking, to maintain transparency and engagement.
- Participants joining by telephone may raise their hand by pressing *9 and mute/unmute themselves using *6.

Public Comment:

- Public comments will be recognized only during designated periods by the presiding officer.
- State your name for the record when recognized to speak.
- **Each speaker will be given two minutes to make their comments. At two minutes, you will be asked to begin wrapping up. Please keep comments respectful, concise, and non-repetitive.**
- Individuals may speak once per agenda item and during the general comment period at the end of the meeting.
- **Comments will first be taken from people present in the room, followed by online participants.**
- Online participants may also use the Q&A feature to submit written comments.
- **If you ask a question during public comment, it will be recorded but you likely will not receive an answer. The purpose of public comment is for you to share your thoughts on a topic, not ask questions to City staff.**
- Members of the Commission may ask clarifying questions during the comment period.
- **All comments will be recorded in the permanent record. Formal statements can be submitted via the General Public Comment form on the City’s website. Comments on public engagement pages and media are public records under MCA 2-6-1003.**

Montana’s Right to Participate and Right to Know Laws:

- In accordance with Montana’s right to participate law (MCA 2-3-103), the public is encouraged to engage in the decision-making process.
- The right to know law (MCA Article II Section 10) ensures that all meetings are open to the public and that records are accessible. We strive to maintain transparency and accountability in all our proceedings.

Public Meetings and Recordings:

- **Please be aware that all public meetings and recordings are considered public records. These records are accessible to the public at any time.**
- **By participating in this meeting, you acknowledge that your comments and participation will be part of the public record.**

Thank you for your cooperation and for contributing to a respectful and effective meeting.



**City Commission Administrative Meeting
July 30, 2025 – 4:00 PM**

**Zoom Link: <https://zoom.helenamt.gov/c/36053471/publicmeetings>
City County Building, 316 N. Park Ave., Room 326**

Time & Place

A City Commission Administrative meeting was held Wednesday, July 30, 2025 at 4:00 p.m. physically in the City County Building, Room 326, and via Zoom Hub Link:
<https://zoom.helenamt.gov/c/36053471/publicmeetings>

Call to Work Session, Introductions

(00:04:27) The following responded present:

In Person

City Attorney Dockter
City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Mayor Collins

Via Zoom

None

The following were absent:

Commissioner Reed

Board & Committee Update

A. Board Appointment Review

(00:05:00) Mayor Collins presented Item A.

Communications from the Helena Citizens Council

(00:06:13) HCC Representative Katie Ryan discussed recent and upcoming meeting agenda items.

Report of the City Manager

(00:06:52) City Manager Burton had nothing to report.



Commission Comments, Questions

(00:06:58) There were no comments or questions from Commissioners.

Department Reports

A. Commercial Property-Assessed Capital Enhancements (C-PACE) Financing

- (00:07:15) Public Works Deputy Director Coleman presented Item A.
- (00:09:19) Commissioner Dean thanked staff for their work.
- (00:09:45) Commissioner Shirtliff thanked staff for their work.
- (00:10:06) Commissioner Logan asked C-PACE Program Representative Jones about the lack of a similar, residential program.
- (00:12:00) Commissioner Logan asked Representative Jones about the internal accounting considerations.
- (00:14:13) Finance Director Danielson asked Representative Jones about property assessment billing.

B. Tax Year 2025 Assessment Overview

- (00:18:56) Director Danielson presented Item B.
- (00:30:08) Commissioner Dean asked Director Danielson about increased costs to streets resulting in the increased assessment.
- (00:31:24) Commissioner Dean asked Director Danielson and Transportation Systems Director Knoepke if Mountain View Meadows development has been added.
- (00:34:52) Commissioner Logan asked Director Danielson and Director Knoepke about the status of a reevaluation process for citizens.
- (00:36:46) Commissioner Logan asked Director Danielson about residential properties situated similarly to commercial properties.
- (00:42:31) Commissioner Dean asked Director Danielson about street light ownership.

Public Comment

- (00:44:06) Francis Coy provided public comment, expressing concerns for disabled parking downtown.



Commission Discussion and Direction to the City Manager

Adjournment

(00:48:04) There being no further business before the Commission, the meeting adjourned at 4:49pm.



City of Helena
City Commission Meeting
August 4, 2025 – 6:00 PM
Zoom Hub Link; <https://zoom.helenamt.gov/c/36053471/publicmeetings>
City County Building Commission Chambers, Room 330

Time & Place

A regular City Commission meeting was held on Monday, August 4, 2025 at 6:00 p.m. via Zoom Hub Link: <https://zoom.helenamt.gov/c/36053471/publicmeetings> and physically in the City County Building Commission Chambers, Room 330.

Call to Order and Roll Call

(00:04:42) The following responded present, either via zoom or in person:

In Person

City Attorney Dockter
City Manager Burton
Commissioner Shirtliff
Commissioner Logan
Commissioner Reed
Mayor ProTem Dean

Via Zoom

None

The following were absent:

Mayor Collins

Pledge of Allegiance

(00:05:40) Mayor ProTem Dean asked attendees to please stand and join in the Pledge of Allegiance.

Minutes

A. 7-16-25 Admin Meeting

B. 7-21-25 Commission Meeting

(00:05:55) **There being no comments or questions from the Commission, Mayor ProTem Dean accepted Minutes A and B.**

Proclamations

A. Hands On Global Proclamation

(00:06:17) Mayor ProTem Dean read the proclamation into the record.

(00:08:50) Hands on Global Executive Director Hellerman received the proclamation and addressed the Commission.

Board & Committee Update

A. Board Appointments

(00:09:36) Mayor ProTem Dean presented Item A.

(00:10:28) **Commissioner Shirliff made a motion to approve Board Appointments. Commissioner Logan seconded the motion.**

(00:11:08) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion carried 4:0.

Consent Agenda

A. Claims

B. Authorize the City Manager to enter into an amended contract for professional services with Houseal Lavigne related to the Land Use Plan and Zoning and Subdivision Regulation Update

(00:11:44) **Commissioner Reed made a motion to approve Consent Agenda Items A and B. Commissioner Logan seconded the motion.**

(00:11:55) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**



Mayor Collins voted: **Absent**

The motion carried 4:0.

Bid Award

A. Bid Rejection for Broadway Storm Sewer Project #25-04

(00:12:29) City Engineer Clark presented Item A.

(00:13:07) Commissioner Reed asked Engineer Clark about the revised timeline.

(00:14:00) **Commissioner Logan made a motion to reject the bid for the Broadway Storm Sewer Project #25-04. Commissioner Shirliff seconded the motion.**

(00:14:18) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion carried 4:0.

B. Bid Award for The City of Helena West Main Eureka to Hale Connection Project #22-02

(00:14:42) Engineer Clark presented Item B.

(00:15:41) **Commissioner Reed made a motion to award the base bid and additive alternate 1 to the lowest responsive bidder, Mike Coleman Construction Inc. in the amount of \$1,907,354.68. Commissioner Shirliff seconded the motion.**

(00:15:58) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion carried 5:0.



Communications/Proposals from Commissioners

- (00:16:17)** Commissioner Reed thanked the organizers of the Last Chance Stampede & Fair and the Montana Pride events, and sought consensus to fly the Pride Flag for one week.
- (00:17:16)** Commissioner Shirtliff expressed support.
- (00:17:27)** Commissioner Logan expressed opposition.
- (00:18:15)** Mayor ProTem Dean asked Manager Burton about next steps and expressed support.

Report of the City Attorney

- (00:20:40)** City Attorney Dockter had nothing to report.

Report of the City Manager

- (00:20:48)** City Manager Burton introduced Finance Director Danielson to discuss taxable valuations received from the Department of Revenue.
- (00:23:32)** Commissioner Reed asked Director Danielson about the anticipated impact.
- (00:23:48)** Commissioner Logan asked Director Danielson for clarification about market values and taxable rate relationships.
- (00:24:19)** Commissioner Shirtliff asked Director Danielson and Mayor ProTem Dean about the discrepancy in numbers between the agencies and next steps.
- (00:25:24)** Mayor ProTem Dean announced that Public Hearing Item A will not be discussed during this meeting.

Communications from the Helena Citizens Council

- (00:26:14)** HCC Representative Nancy Perry discussed recent and upcoming meeting agenda items.

Regular Items

- A. Consideration of a resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to PJP Properties, LLC for costs associated with sidewalk improvements, ADA accessibility improvements, street and parking improvements, and landscaping at 648 Jackson Street (631 North Last Chance Gulch)**

(00:27:40) Community Development Director Brink presented Item A.

(00:32:02) Commissioner Logan made a motion to approve a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to PJP Properties, LLC for costs associated with sidewalk improvements, ADA accessibility improvements, street and parking improvements, and landscaping at 648 Jackson Street (631 North Last Chance Gulch). Commissioner Shirliff seconded the motion.

(00:32:31) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion carried 4:0.

- B. Consideration of a resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to the Montana High School Association (MHSA) for costs associated with sidewalk improvements, ADA accessibility improvements, and landscaping at 631 North Last Chance Gulch**

(00:32:59) Director Brink presented Item B.

(00:36:00) MHSA Executive Director Michelotti addressed the Commission.

(00:38:25) Commissioner Reed made a motion to approve a Resolution distributing Downtown Urban Renewal District Tax Increment Financing funds to the Montana High School Association for costs associated with sidewalk improvements, ADA accessibility improvements, and landscaping at 631 North Last Chance Gulch. Commissioner Shirliff seconded the motion.



(00:38:48) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion carried 4:0.

C. Consider Personnel Policies for Travel, Sick Leave, Overtime/Compensatory Time, and Time Reporting/Pay Periods

(00:39:12) Human Resources Director McMahon presented Item C.

(00:40:26) **Commissioner Shirliff made a motion to approve of Personnel Policies for Travel and Expense Approval Process; Sick Leave Policy; Overtime/Compensatory Time Policy; and Time Reporting/Pay Periods. Commissioner Logan seconded the motion.**

(00:40:47) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion carried 4:0.

D. Consider a Resolution of Intention to levy assessments for improvement of sidewalks, curbs, gutters and alley approaches in the City of Helena, Montana for Tax Year 2025

(00:41:07) Director Danielson presented Item D.

(00:42:09) **Commissioner Logan made a motion to approve a Resolution of Intention to levy assessments for improvement of sidewalks, curbs, gutters and alley approaches in the City of Helena, Montana for Tax Year 2025 and to set a public hearing date for August 18, 2025. Commissioner Reed seconded the motion.**

(00:42:28) Mayor ProTem Dean called for a vote.



Commissioner Shirliff voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor ProTem Dean voted: **Aye**
Mayor Collins voted: **Absent**

The motion carried 4:0.

E. Consider a Resolution Expanding the Boundaries of the Open Space Maintenance District No. 1 for Fiscal Year 2026

(00:42:39) Director Danielson presented Item E.

(00:43:21) **Commissioner Shirliff made a motion to approve a Resolution Expanding the Boundaries of the Open Space Maintenance District No. 1 for Fiscal Year 2026. Commissioner Reed seconded the motion.**

(00:43:37) Mayor ProTem Dean called for a vote.
Commissioner Shirliff voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor ProTem Dean voted: **Aye**
Mayor Collins voted: **Absent**
The motion carried 4:0.

F. Consider a Resolution of Intention to specify the assessment option for the Open Space Maintenance District No. 1 for Fiscal Year 2026, levying an assessment on all property within the District

(00:43:46) Director Danielson presented Item F.

(00:44:37) **Commissioner Reed made a motion to approve a Resolution of Intention to specify the assessment option for the Open Space Maintenance District No. 1 for Fiscal Year 2026, levying an assessment all property within the District, and to set a public hearing for August 18, 2025. Commissioner Shirliff seconded the motion.**

(00:44:58) Mayor ProTem Dean called for a vote.
Commissioner Shirliff voted: **Aye**
Commissioner Logan voted: **Aye**



Commissioner Reed voted: **Aye**
Mayor ProTem Dean voted: **Aye**
Mayor Collins voted: **Absent**

The motion carried 4:0.

G. Consider a Resolution of Intention to Specify the Assessment Option for the Special Urban Forest Management District for Fiscal Year 2026 and Levy and Assess on all Property within the District

(00:45:08) Director Danielson presented Item G.

(00:46:05) **Commissioner Reed made a motion to approve a Resolution of Intention to Specify the Assessment Option for the Special Urban Forest Management District for Fiscal Year 2026 and Levy and Assess on all Property within the District, and to set a public hearing on August 18, 2025. Commissioner Shirtliff seconded the motion.**

(00:46:22) Mayor ProTem Dean called for a vote.

Commissioner Shirtliff voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor ProTem Dean voted: **Aye**
Mayor Collins voted: **Absent**

The motion carried 4:0.

H. Consider a Resolution of Intention to specify the assessment option for the Stormwater Utility Service Area for Fiscal Year 2026 and levy and assess all property within the service

(00:46:44) Director Danielson presented Item H.

(00:47:50) **Commissioner Logan made a motion to approve a Resolution of Intention to specify the assessment option for the Stormwater Utility Service Area for Fiscal Year 2026 and levy and assess all property within the service, and to set a public hearing date for August 18, 2025. Commissioner Reed seconded the motion.**

(00:48:17) Mayor ProTem Dean called for a vote.

Commissioner Shirtliff voted: **Aye**



Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor ProTem Dean voted: **Aye**
Mayor Collins voted: **Absent**

The motion carried 4:0.

I. Consider a Resolution of Intention to specify the assessment option for the Landfill Monitoring and Maintenance District for Fiscal Year 2026 and levy and assess all property within the District

(00:48:35) Director Danielson presented Item I.

(00:49:26) **Commissioner Shirliff made a motion to approve a Resolution of Intention to specify the assessment option for the Landfill Monitoring and Maintenance District for Fiscal Year 2026 and levy and assess all property within the District, and to set a public hearing date for August 18, 2025. Commissioner Reed seconded the motion.**

(00:49:47) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor ProTem Dean voted: **Aye**
Mayor Collins voted: **Absent**

The motion carried 4:0.

J. Consider a Resolution Expanding the Boundaries of the Street Maintenance and Improvement District No. 1 for Fiscal Year 2026

(00:50:00) Director Danielson presented Item J.

(00:50:26) Mayor ProTem Dean asked Director Danielson if the newly taxable values are included.

(00:51:16) **Commissioner Reed made a motion to approve a Resolution Expanding the Boundaries of the Street Maintenance and Improvement District No. 1 for Fiscal Year 2026. Commissioner Logan seconded the motion.**

(00:51:29) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**



Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor ProTem Dean voted: **Aye**
Mayor Collins voted: **Absent**

The motion carried 4:0.

K. Consider a Resolution of Intention to specify the assessment option for the Street Maintenance and Improvements District No. 1 for Fiscal Year 2026 and levy and assess all property within the district

(00:51:43) Director Danielson presented Item K.

(00:52:36) Commissioner Logan asked Director Danielson about reevaluation specifics and public notification.

(00:55:07) Commissioner Logan asked Director Danielson why residential properties are excluded.

(00:57:19) **Commissioner Shirliff made a motion to approve a Resolution of Intention to specify the assessment option for the Street Maintenance and Improvements District No. 1 for Fiscal Year 2026 and levy and assess all property within the district and to set a public hearing date on August 18, 2025. Commissioner Logan seconded the motion.**

(00:57:36) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor ProTem Dean voted: **Aye**
Mayor Collins voted: **Absent**

The motion carried 4:0.

L. Consider a Resolution of Intention to Levy and Assess Properties to Recover the Amortized Loans issued under the Residential Energy Efficiency and Renewable Energy Loan Program for the Tax year 2025

(00:58:00) Director Danielson presented Item L.



(00:59:08) Commissioner Reed made a motion to approve a Resolution of Intention to Levy and Assess Properties to Recover the Amortized Loans issued under the Residential Energy Efficiency and Renewable Energy Loan Program for the Tax Year 2025 and to set a public hearing for August 18, 2025. Commissioner Shirliff seconded the motion.

(00:59:26) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion carried 4:0.

M. Consider a Resolution of Intention to specify the assessment option for the collection and disposal of residential garbage and refuse for fiscal year 2026 and levy and assess all properties receiving residential solid waste collection

(00:59:50) Director Danielson presented Item M.

(01:00:42) Commissioner Logan made a motion to approve a Resolution of Intention to specify the assessment option for the collection and disposal of residential garbage and refuse for Fiscal Year 2026 and levy and assess all properties receiving residential solid waste collection and set a public hearing for August 18, 2025. Commissioner Reed seconded the motion.

(01:01:06) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion carried 4:0.

N. Consider a Resolution of Intention to levy and assess properties to recover the cost of reimbursement for water and wastewater infrastructure installed by the City for Tax Year 2025



(01:01:34) Director Danielson presented Item N.

(01:02:42) **Commissioner Logan made a motion to approve a Resolution of Intention to Levy and Assess properties to recover the cost of reimbursement for water and wastewater infrastructure installed by the City for Tax Year 2025, and to set a public hearing date for August 18, 2025. Commissioner Shirliff seconded the motion.**

(01:03:04) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion carried 4:0.

O. Consider a Resolution of Intention to specify the assessment option for the Special Street Lighting Districts for Fiscal Year 2026 and levy and assess all property within the District

(01:03:30) Director Danielson presented Item O.

(01:05:20) **Commissioner Reed made a motion to approve a Resolution of Intention to specify the assessment option for the Special Street Lighting Districts for Fiscal Year 2026 and levy and assess all property within the districts and set a public hearing date for August 18, 2025. Commissioner Logan seconded the motion.**

(01:05:38) Mayor ProTem Dean called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion carried 4:0.



P. Consider a Resolution of Intention to levy and assess properties to recover the cost of removal of snow and ice from sidewalks on the adjacent public rights-of-way for Tax Year 2025

(01:06:05) Director Danielson presented Item P.

(01:07:24) **Commissioner Shirltiff made a motion to approve a Resolution of Intention to levy and assess properties to recover the cost of removal of snow and ice from sidewalks on the adjacent public rights-of-way for Tax Year 2025, and to set a public hearing date for August 18, 2025. Commissioner Logan seconded the motion.**

(01:07:44) Mayor ProTem Dean called for a vote.

Commissioner Shirltiff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion carried 4:0.

Public Hearings

A. Consider A Resolution Levying an Assessment on Properties to Recover the Amortized Loans issued under the Residential Energy Efficiency and Renewable Energy Loan Program for the Tax year 2025

(01:08:39) **Commissioner Logan made a motion to table Item 13A public hearing for a future meeting date following proper notice to the public. Commissioner Reed seconded the motion.**

(01:08:56) Mayor ProTem Dean called for a vote.

Commissioner Shirltiff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor ProTem Dean voted: **Aye**

Mayor Collins voted: **Absent**

The motion to table carried 4:0.



Public Communications

- (01:09:24) HCC Chair Kuiper provided public comment, clarifying the report given by HCC Representative Perry.
- (01:10:06) Kevin Hamm provided public comment, thanking the City and Helena Police Department for their support during Pride events.

Adjournment

- (01:11:44) There being no further business before the Commission, the meeting adjourned at 7:12pm.

MAYOR

ATTEST:

CLERK OF THE CITY COMMISSION

City of Helena, Montana

08/04/2025

To: Mayor Collins and Helena City Commission

From: Brett Petty, Chief of Police

Subject: Approve Confirmation of Officer Dominick Cappadora.

Present Situation: Officer Cappadora has successfully completed his one-year probationary period and per Montana law needs a vote of confirmation from the City Commission.

Background Information:

1. The Helena Police Department has one officer who has successfully completed his one-year probationary-period.
2. Under Montana law, after the end of the probationary period, the appointment of the officer must be submitted to the City Commission for a vote of confirmation.

Proposal/Objective:

1. The Helena Police Department has one officer who has successfully completed his one-year probationary-period.
2. Under Montana law, after the end of the probationary period, the appointment of the officer must be submitted to the City Commission for a vote of confirmation.

Advantage: N/A

Notable Energy Impact: N/A

Disadvantage: N/A

Quasi-Judicial Item: False

Notice of Public Hearing: False

**Staff Recommendation/
Recommended Motion:** Move to approve the confirmation of Officer Dominick Cappadora.

TITLE 7. LOCAL GOVERNMENT

CHAPTER 32. LAW ENFORCEMENT

Part 41. Municipal Police Force

Probationary Period And Confirmation Of Appointment

7-32-4113. Probationary period and confirmation of appointment. (1) Every applicant who has passed the examination and received the certificate referred to in [7-32-4108](#) must first serve for a probationary term of not more than 1 year. At any time before the end of such probationary term, the mayor, or the manager in those cities operating under the commission-manager plan, may revoke such appointment.

(2) After the end of such probationary period and within 30 days thereafter, the appointment of such applicant must be submitted to the city council or commission, and if such appointment is confirmed by the city council or commission, such applicant becomes a member of the police force and shall hold such position during good behavior unless suspended or discharged as provided by law.

History: En. Sec. 3, Ch. 136, L. 1907; Sec. 3306, Rev. C. 1907; amd. Sec. 1, Ch. 198, L. 1921; re-en. Sec. 5097, R.C.M. 1921; amd. Sec. 2, Ch. 119, L. 1923; re-en. Sec. 5097, R.C.M. 1935; amd. Sec. 3, Ch. 152, L. 1947; amd. Sec. 1, Ch. 160, L. 1973; R.C.M. 1947, 11-1803(part).

August 18, 2025

TO: City Commissioners
FROM: Mayor Wilmot Collins
SUBJECT: Board Appointments

I am recommending the following board appointments:

Helena Regional Airport Authority	Reappointment of Bob Heberly to a second term on the Helena Regional Airport Authority. Term expires September 1, 2028.
ADA Compliance Committee	Appointment of Alana Lake to a first term on the ADA Compliance Committee as a Citizen-at-Large. Term expires September 1, 2028.
Helena Housing Authority	Reappointment of Stacey Anderson to a second term on the Helena Housing Authority. Term expires August 1, 2030.
Tourism Business Improvement District	Reappointment of Shauna Corcoran to a second term on the Tourism Business Improvement District. Term expires June 30, 2029.

*Appointees can reapply for full terms following the completion of the Interim Appointment.

City of Helena, Montana

20250818

To: Honorable Mayor and City Commissioners

From: Tim Burton, City Manager
Ryan Leland, Public Works Director

Subject: Public Works/Transportation Systems - Approval of a Resolution declaring a 2019 Freightliner M2 108 Roll Off vehicle owned by the City of Helena to be surplus property and authorizing the City Manager to dispose of that property through private sale to Lewis and Clark County.

Present Situation: The vehicle identified in the resolution is currently being rented for use by Lewis and Clark County to service their Lincoln and Augusta solid waste sites. L&C Co plans to purchase the vehicle upon surplus by the City.

Background Information: The identified vehicle has limited operational value to the City due to the City's efforts towards fleet standardization for roll off container trucks. The listed vehicle is to be replaced by a newer and more efficient vehicle in FY26.

Proposal/Objective: To declare the roll off vehicle surplus and dispose of it by private sale as identified in the attached Resolution. The sale of the vehicle will generate approximately \$175,000 in revenue for the Solid Waste Division.

Advantage: Disposing of the surplus vehicle will remove it from the City inventory which will reduce maintenance and insurance costs.

Notable Energy Impact: Eliminates an older fleet vehicle with a newer more energy efficient vehicle.

Disadvantage: None noted at this time.

Notice of Public Hearing: N/A

**Staff Recommendation/
Recommended Motion:** Move to approve a resolution declaring the 2019 Freightliner M2 108 Roll Off vehicle owned by the City of Helena to be surplus property and authorizing the City Manager to dispose of that property through private sale.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. _____

RESOLUTION NO. _____

A RESOLUTION DECLARING A VEHICLE OWNED BY THE CITY OF HELENA TO BE SURPLUS PERSONAL PROPERTY AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF THAT PROPERTY

WHEREAS, the City of Helena owns various used vehicles
and equipment as follows:

UNIT #	DEPARTMENT- DIVISION	YEAR/MAKE/MODEL	VIN/SERIAL NUMBER
248	Helena Solid Waste	2019/Freightliner/M2 108 Roll Off	1FVSC5FE9KHKD9731

WHEREAS, the original value of each individually
listed piece of personal property is equal to or greater
than \$5,000.00;

WHEREAS, this property is no longer needed for use
by the City of Helena at present or in the foreseeable
future; and

WHEREAS, for personal property with an original
value equal to or greater than \$5,000.00, Section 1-4-
18, Helena City Code, requires the commission to direct
the City Manager, by resolution, as to the authorized
method of disposition of the surplus personal property;
and

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. _____

WHEREAS, it appears to be in the best interests of the City of Helena and the inhabitants thereof that this vehicle be declared surplus and disposed of by the City Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. The following personal property is hereby declared surplus property, and the City Manager is authorized to dispose of the property according to the method described below for each vehicle:

UNIT #	DEPARTMENT-DIVISION	YEAR/MAKE/MODEL	VIN/SERIAL NUMBER	AUTHORIZED DISPOSAL METHOD
248	Helena Solid Waste	2019/Freightliner /M2 108 Roll Off	1FVSC5FE9KHKD9731	Private Sale

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 18TH DAY OF AUGUST, 2025.

ATTEST:

MAYOR

CLERK OF THE COMMISSION

City of Helena, Montana

**August 18, 2025
Commission Meeting**

To: Mayor Collins and the Helena City Commission

From: Tim Burton, City Manager
Sheila Danielson, Finance Director

Subject: Consider City Manager's Recommendation to carry over \$38,618,724 in Expenditures and \$13,911,848 in revenues from FY25 Budget to FY26 Budget

Present Situation: **The total carryover request expenditures from FY25 Budget appropriations to FY26 is \$38,619,724. These carryovers are summarized as follows:**

Recommended Carryovers:

Re-appropriation of Fund totals are summarized as follows:

- General Fund (1000) - \$ 869,419
- Transportation Services (2110) - \$4,412,750
- Community Facilities (2000) - \$594,680
- 911 / Dispatch (2850) – \$868,980
- Helena Public Arts Commission (2323) - \$32,000
- Open Space (2501) - \$397,000
- Gas Tax (2820) - \$ 2,073,053
- Storm Water (2822) - \$1,598,444
- Fire (2340) – \$81,708
- General Capital Improvements (4000) – \$2,738,323
- Parks Capital (441) - \$154,100
- Downtown TIF (4502) - \$1,005,478
- Water (5210) - \$16,227, 235
- Wastewater (5310) - \$5,668,071
- Solid Waste – Residential (5410) - \$495,625
- Solid Waste – Commercial (5412) - \$162,100
- Transfer Station (5414) - \$204,673
- Recycling (5415) – \$59,409
- Transit (5800) - \$37,415
- City County Building Operations (5712) - \$331,474
- Law & Justice Center (5714) - \$161,499

In addition to the expenditure carryovers noted above, the following is a summary of recommended Grant, Service Fee, and loan fund carryovers:

Water Fund (5210) – Loans & ARPA Funds: \$ 11,536,431

Wastewater Fund (5310) – Grants & Loans \$ 1,766,000

Recycling (5410) – Grants & Loans - \$ 62,417

Open Lands (2501) Grants - \$547,000

For a grand total of revenue increases from FY25 to FY26 of \$13,911,848

Background Information:

Department Heads submitted capital re-appropriation carry over requests for capital projects and prior year unspent appropriations that were authorized in the prior Fiscal Year that were under contract or delayed. The carry-over requests outlined in the attached carryover documents for all funds meet the criteria for City Manager consideration to approve as outlined in Resolution No. 21002.

Most carryover requests are for large multi-year capital projects outlined in the City's Comprehensive Capital Improvement Program. Capital projects can span several years and divisions are still experiencing some delays due to supply-chain challenges, and the ability to secure contractors for work. In addition, the City's fiscal year ends in the middle of peak construction season making it necessary to carry over contracted work.

The carryovers also include General Fund Savings allocated by the Commission but not yet disbursed.

The City Manager has reviewed the carryovers with Finance and recommends them to the Commission for approval per Section 7 of the Budget Resolution.

Per Resolution 21002 Adopting Final Budgets, Budget Authorities and Appropriations for Fiscal Year 2026:

Section 6 – Appropriation Carryovers:

Previous fiscal year appropriations or segments thereof, are hereby declared authorized appropriations, in addition to the appropriations set out in Appendix A (Balances & Changes in Funds), provided they meet the following criteria:

- i. Related financing was provided in the prior fiscal year
- ii. The appropriations were not obligated by year end;

- iii. The purpose was not included, or rejected, in the current budget financing or appropriations; and
- iv. The City Manager determines the appropriation is still needed.

Section 7 – Capital Re-Appropriation:

The Commission authorizes the City Manager to re-appropriate prior year unspent budget authority and reserves into current year authorized capital appropriations or capital reserves in order to address capital needs. After advising the City Commission of the City Manager's intent to make capital re-appropriations at a City Commission meeting or public work session.

These sections, in the budget resolution with the City Manager's approval, authorize the City Manager to recommend carryovers from FY25 budget appropriations to FY26 Budget appropriations.

A detailed presentation from Department Heads were delivered to the Commission at the August 13, 2025 Administrative Meeting.

Advantage:

Budget Carryovers allow departments to carry-out their comprehensive capital improvements plans without disruption.

Notable Energy Impact:

N/A

Disadvantage:

Not carrying over budget appropriations may disrupt construction contracts.

Notice of Public Hearing:

(False)

**Staff Recommendation/
Recommended Motion:**

Move to approve the City Manager's recommendation to Carryover \$38,619,724 expenditures and \$13,911,848 in revenues from FY25 Budget to FY26 Budget.

CITY OF HELENA BUDGET CARRYOVER REQUESTS										
FY25 TO FY26										
PROJ#	Purchase Orders and Contracts	Division	PROJ. PHASE	PROJ. EST. COMPLETION	ACCOUNT CODING		ORIG Fiscal YR	DESCRIPTION	VENDOR	TOTAL CARRYOVER AMOUNT
PR23003	TSD-25-26	Parks Maint/ Streets		N/A	40004604	493000	FY23	Centennial Trail Project		\$ 214,610.58
PR25003		Parks Maint		Sep-25	40004604	493000	FY25	Beattie Loconative Paint/Repaint	Top Rock Painting	\$ 25,378.64
PR25004		Parks Maint		Dec-25	40004604	493000	FY25	Kay McKenna Tennis Court Project	Montana Materials and Const	\$ 279,035.00
PR25005		Parks Maint		N/A	40004604	493000	FY25	Kindrick carpet replacement		\$ 5,000.00
PR25009		Swim Pool		26-Jun-25	40004645	493000	FY25	Lane Line Reel replacement	Pioneer Chemical	\$ 14,250.00
CF25012		Comm Facilities	Installation	July 2025	40004120	492000	2025	LIC Access Control	1985 LLC	\$ 13,050.00
CF25004	CF-25-022/CF25-030	Comm Facilities	Procurement	August 2025	40004642	492000	2025	Civic Center Ballroom Floor Replacement	CWG, Big Sky Installations, Tarkett	\$ 102,468.00
CV23001		Comm Facilities	Design	July 2026	40004642	493000	2023	Civic Center HVAC	Associated Construction and Engineering	\$ 1,111,888.00
CF25005		Comm Facilities	Design	May 2026	40004642	493000	2025	Civic Center North Parking Lot Replacement		\$ 140,000.00
CF25002		Comm Facilities	Contracting	Dec 2025	40004120	493000	2025	Fire 1 Apparatus Floor Drain		\$ 17,000.00
CF25001		Comm Facilities	Contracting	August 2025	40004120	493000	2025	Fire 1 Door Hardware		\$ 14,000.00
CF23007		Comm Facilities	Bidding	August 2026	40004120	493000	2025	Fire 1 Boiler Replacement	TBD	\$ 387,500.00
CF23008		Comm Facilities	Bidding	August 2026	40004120	492000	2023	Fire 1 Air Handler	TBD	\$ 22,600.00
CF25003		Comm Facilities	Procurement	Oct 2025	40004120	493000	2025	Fire 2 Apparatus Floor Heaters		\$ 22,000.00
CF23009		Comm Facilities	Installation	July 2025	40004120	492000	2025	City Shop Boiler Replacement	Tri County Mechanical	\$ 238,766.00
CF25006		Comm Facilities	Installation	July 2025	40004120	492000	2025	City Shop Roof Replacement	Slate Architecture/Summit Roofing	\$ 18,863.00
PO25005		Public	In progress	FY26	40004201	494000	FY23	482 Donation		\$ 5,690.07
CO21002		Public Works	Construction	Fall 2025	40001000	494000	FY21	Transportation Solar	Third Element	\$ 14,111.00
CO24001	PW- IF-2406	Public Works	Construction	Fall 2025	40001000	494000	FY24	Golf Course Solar	South Hills/ Onsite Energy	\$ 65,329.00
Total For Fund 4000 General Capital										\$ 2,711,539.29
OS25003		Open Lands		11/1/2025	25460439	439000	2024	Queen City Fuel Reduction Project		\$ 100,000.00
OS25004		Open Lands		11/30/2026	25460439	439000	2025	Back Drop Fuel Reduction Project		\$ 297,000.00
Total For Fund 2501 Open Space										\$ 397,000.00
PR24017		Parks Maint			40014604	4604	FY24	Park Plan Update		\$ 120,000.00
PR25012		Parks Maint		N/A	400014604	4105	FY25	Park Signs		\$ 8,000.00
PR25013		Golf Maint.	In progress waiting to be assembled	FY26	40014604	494000	FY25	Golf Course Irrigation Pump	Elite Industries	\$ 34,100.00
Total for Fund 4001 Parks Capital										\$ 162,100.00
ST24004	TSD-25-09/TSD-25-11	Streets	Installation	FY 26	21430230	494000	FY24	RRFB's and associated bulbouts	South Hills Electric & All Around Const.	\$ 39,789.00
ST24005		Streets	On Order	FY26	21430230	494100	FY24	Four plow trucks	3-V	\$ 576,733.00
ST25006		Streets	Agreement	FY 26	21430230	494100	FY25	One plow Truck	I State	\$ 350,000.00
ST25007		Streets	Agreement	FY 26	21430230	494100	FY25	One Mag Chloride/ Plow Truck	TBD	\$ 240,000.00
ST19001	TSD-25-37	Streets	Construction	FY 26	21430230	493100	FY21	Benton Turn Lanes	TBD	\$ 567,011.00
ST22006		Streets	Design	TBD	21430230	493100	FY22	Ewing Crossing	TBD	\$ 87,350.00
ST23007		Streets	Design	TBD	21430230	493100	FY23	Henderson Pedestrian Bridge	TBD	\$ 75,000.00
ST25009		Streets	Planning	FY26	21430230	493100	FY25	Equipment Storage Building Design	TBD	\$ 121,400.00
ST25010		Streets	Construction	TBD	21430230	493100	FY25	RAISC Grant for South Hills Extension	TBD	\$ 1,300,000.00
ST25016	TSD2-25-17	Streets	Design	FY26	21430230	493100	FY25	Various Street Improvements	All Around Construction	\$ 22,153.00
ST22009	TSD-25-10	Streets	Construction	TBD	21430230	435400	FY22	6th Ward TA/ADA	MDT/ Weston	\$ 56,910.00
ST25004	TSD-25-36	Streets	Construction	FY26	21430230	435400	FY25	FY25 ADA Ramps for Overlays	All Around Construction	\$ 176,000.00
ST24003		Streets		FY26	21430230	435400	FY24	FY 24 ADA Ramps for Overlays	Tabbert Construction	\$ 157,908.00
N/A	TSD-25-20	Streets		FY26	21430230	439000	FY25	Citizen Subscription and Data Extraction	Citizen	\$ 28,930.00
N/A	TSD-25-32	Streets		FY26	21430230	439000	FY25	6th Ave Intersection Eval	Triple Tree	\$ 36,466.00
N/A	TSD-25-40	Streets		FY26	21430230	439000	FY25	FY 25 Milling	Porter Yett	\$ 48,428.00
N/A	TSD-25-41	Streets		FY26	21430230	439000	FY25	Valley Gutters	All Around Construction	\$ 1,916.00
N/A	TSD-25-23	Streets		FY26	21430230	435130	FY25	Traffic Demand Model	TB	\$ 39,934.95
N/A	TSD-25-35	Streets		FY26	21430230	435130	FY25	On-Call Survey	WES	\$ 23,601.50
N/A	TSD-25-21	Streets	Construction	FY26	21430264	439000	FY25	On Call Signal Maintenance	South Hills Electric	\$ 8,220.00
N/A	PO 1260	Streets	On Order	FY 26	21430265	494000	FY25	Digital Message Boards	Coral	\$ 20,000.00
N/A	TSD-25-42	Streets		FY 27	21430267	439000	FY25	Long Range Transportation Plan	RPA	\$ 435,000.00
Total for Fund 2110 Streets										\$ 4,412,750.45
ST19002		Gas Tax	Permitting	TBD	28200230	493100	FY21	Benton Path Crossing	MDT	\$ 37,000.00
ST23002		Gas Tax	Design	FY 26	28200230	493100	FY23	Lawrence/ Last Chance RE Design	N/A	\$ 189,876.00
ST25001		Gas Tax	N/A	Fall 2025	28200230	493100	FY25	FY 25 Pavement Preservation	Various	\$ 345,477.00
N/A	TSD25-38 & TSD25-43	Gas Tax	N/A	Summer 2025	28200230	493100	FY25	FY25 Chip Seal and Crack Seal	Various	\$ 1,126,796.00
ST25012		Gas Tax					FY25	Dust Abatement	Cruber Excavating	\$ 73,187.00
N/A	TSD 25-14	Gas Tax	Design	FY26	28200230	493100	FY25	Mini Malfunction Roundabout Design	Sandbell	\$ 300,717.00
Total For Fund 2820 Gas Tax										\$ 2,073,953.00
FL23001		Parking		Fall 2025	58430400	494100	FY23	FY23 Match for 2 Vans - equipment	MDT	\$ 34,000.00
TSD-25-29		Parking		7/31/2025	58430400	439000	FY25	Selkirk Janitorial Services	Selkirk	\$ 3,415.00
Total For Fund 5800 Transit										\$ 37,415.00
N/A		Comm Facilities		July 2026	57510301	492000	2024	CCAB Way Finding Signage	Fast Signs	\$ 8,092.60
AB21001		Comm Facilities		June 2026	57510301	493000	2021	CCAB North Parking Lot Replacement	SMA Architect/TBD	\$ 323,382.00
Total For Fund 5712 CCAB										\$ 331,474.60
CF24005		Comm Facilities	Quoting	June 2026	57510302	492000	2024	LIC HVAC Controls	TBD	\$ 101,950.00
CF23004		Comm Facilities	Installation	Oct 2025	57510302	492000	2023	LIC Boiler Replacements	Various	\$ 51,859.00
CF25012		Comm Facilities	Installation	July 2025	57510302	492000	2025	LIC Access Control	1985 LLC	\$ 7,690.00
Total For Fund 5714 LIC										\$ 161,499.00
CF24013		Comm Facilities	Procurement	August 2025	20410210	492000	2024	Civic Center Benton Entry Carpet	Durkan Carpet & Big Sky Installations	\$ 5,000.00
CF23011		Comm Facilities	Design	July 2026	20410210	492000	2023	Civic Center Barrel Roof Replacement	SMA Architect/TBD	\$ 420,000.00
CF23007		Comm Facilities	Design	August 2026	20410210	492000	2023	Fire 1 Boiler Replacement Design	Millenium Engineering	\$ 26,935.00
CF24014		Comm Facilities	Design	June 2026	20410210	492000	2024	Fire 2 Locker Renovation Design	Slate Architecture	\$ 56,367.75
CF24016		Comm Facilities	Procurement	Feb 2026	20410210	492000	2024	Fire 2 Generator Replacement		\$ 25,000.00
CF24012		Comm Facilities	Design	Sept 2026	20410210	492000	2024	Golf Clubhouse Windbreak		\$ 5,000.00
CF23012		Comm Facilities	TBD		20410210	492000	2024	MT Helena Radio Tower Building		\$ 50,000.00
CF24017		Comm Facilities	Procurement	August 2025	20410210	492000	2024	Parks Maint Building Commercial Ceiling Fans		\$ 6,378.00
Total For Fund 2000 Facilities										\$ 504,680.75
CF25010		Comm Facilities	Installation	August 2026	23230301	439000	2025	Public Art Traffic Signal Boxes	Fast Signs / Artists	\$ 12,000.00
CF25009		Comm Facilities	In Progress	June 2026	23230301	439000	2025	Public Art Memorial Park Band Shell Mural		\$ 20,000.00
Total For Fund 2323 Public Art										\$ 32,000.00

CITY OF HELENA BUDGET CARRYOVER REQUESTS											
FY25 TO FY26											
PROJ#	Purchase Orders and Contracts		Division	PROJ. PHASE	PROJ. EST. COMPLETION	ACCOUNT CODING	ORIG Fiscal YR.	DESCRIPTION	VENDOR	TOTAL CARRYOVER AMOUNT	
PD24001			Police	In progress	FY27	28420710	494000	FY24	CAD RMS	Central square	\$ 698,714.08
PD25006			Police	In progress	FY26	28420710	494000	FY25	Phone Refurb	Central square	\$ 170,266.39
Total For Fund 2850 Emergency 9-1-1										\$ 868,980.47	
	462	Helena Commission	In Progress Continuing			10410100	473000		TRI-County Fires Safe General Fund Savings Grant	Vendor # 2548 Tri County Fire Working Group	\$ 61,910.00
		Helena Commission				10410100	473000		Family Promise		\$ 250,000.00
		Helena Commission				10410100	473000		Good Samaritan		\$ 134,600.00
		Helena Commission				10410100	473000		Local Homeless Solutions		\$ 100,000.00
DR20001		Fire Dept	In Progress	Jul-26		10420400	439000	FY21	Fire Service Review/Strategic Planning	Magan & Bennion	\$ 13,208.00
FR24003		Fire Dept	In Progress	Sep-25		10420401	411000	FY23	Hazmat Sustainability	Multiple	\$ 68,500.00
	1012	Finance	In Progress			40004105	494000		ERP Implementation	Vendor #2456 Tyler Technology	\$ 230,654.58
N/A	PO# 1304	Clerk			FY26	10410101	424420	FY25	Zoom Recording and Storage Software	IT&S	\$ 2,500.00
	HR-25-01	Human Resources	In progress			10410800	439000		Market Wage Study & Market Based Pay Plan	Communication & Management Services	\$ 8,047.00
Total General Fund 1000										\$ 869,419.58	
TF25003		TIF	Donation		9/30/2026	45470310	439000	2024	Pattern House RR TIF Project	Pattern House	\$ 75,000.00
Total For Fund 4501 RR TIF										\$ 75,000.00	
TF24004		TIF	Donation		12/31/2025	45470311	439000	2024	YWCA Facade TIF	YWCA Helena	\$ 118,160.00
TF25006		TIF	Donation		6/30/2025	45470311	439000	2022	Penwell Building TIF project	American Real Estate Holdings	\$ 17,567.00
TF25007	PO # 961	TIF	Donation		8/26/2025	45470311	439000	2024	104 E Broadway TIF project	Hrella Brown Rentals	\$ 338,971.72
TF25008		TIF	Donation		1/27/2026	45470311	439000	2025	Stockman Bank TIF #1	Stockman Bank	\$ 6,450.00
TF25009		TIF	Donation		3/10/2026	45470311	439000	2025	Stockman Bank TIF #2	Stockman Bank	\$ 31,925.00
TF25010		TIF	Donation		3/10/2026	45470311	439000	2025	Tracey Block TIF project	Sturnella	\$ 20,323.00
TF25011		TIF	Donation		6/2/2026	45470311	439000	2025	Holter Museum TIF project	Holter Museum	\$ 6,440.00
TF25012		TIF	Donation		4/7/2026	45470311	439000	2025	Project Ming	Helena Symphony	\$ 35,000.00
TF25013		TIF	Donation		6/2/2026	45470311	439000	2025	Kay McKenna Park tennis court TIF	Parks, Recreation, and Open Lands	\$ 310,000.00
Total For Fund 4502 DT TIF										\$ 884,836.72	
CD 23002		Comm Dev	In progress		NA	23470300	473000	2022	YWCA REHAB COBG	YWCA Helena	\$ 45,641.71
CD23003		Comm Dev	In progress		NA	23470300	473000	2022	Home Renewal Program COBG		\$ 506,591.19
	321	Comm Dev	Donation		N/A	10470000	439000	2024	Land Use Plan	Houstat Lavigne	\$ 31,729.71
Total For Fund 2321 Comm Dev										\$ 583,962.61	
PR25014		Golf Ops	Ordered Waiting Invoice		FY26	50460455	494000	FY25	Disabled Accessible Golf Cart	SoloRider.com	\$ 19,000.00
Total For Fund 5010 Golf										\$ 19,000.00	
MJR25001	PW-EN2512	STORM Water	In Progress		Fall 2025	28430235	492000	FY25	Covered Storage Building (Plans)	Slate Architecture	\$ 45,803.00
SD24001	PW-EN2417	STORM Water	In Progress		Fall 2025	28430235	493000	FY24	Centennial Capacity Engineering	WWC	\$ 151,089.00
SD25004	PW-EN2416	STORM Water	In Progress		Fall 2025	28430235	493000	FY25	Downtown Stormwater Study	Morrison-Majerle	\$ 271,812.00
MJR25006	contract in Progress	STORM Water	Waiting on Contractor		FY26	28430235	493000	FY25	UMD Facility Sprinkler System		\$ 4,000.00
SD25001		STORM Water	Bid in 6/2025			28430235	493110	FY25	11th/Montana Intersection		\$ 200,000.00
SD25002		STORM Water	Bid in 6/2025			28430235	493110	FY25	Placer To Neill Avenue CIPP		\$ 879,420.00
SD24007 MJR24006		STORM Water	Pending Service Line Rplcmnt Program			28430235	494100	FY24	Dump Truck (Replace #441)		\$ 35,660.00
SD24006 MJR24005		STORM Water	Ordered		Fall 2025	28430235	494100	FY24	Pickup (Replace #400-Storm)		\$ 10,660.00
Total For Fund 2822 Storm Water										\$ 1,598,444.00	
MR24002		Water Treatment	Waiting on Contractor		FY26	52430540	493000	FY24	MRTP-IRRIGATION		\$ 20,000.00
MJR25002		Water Treatment	Contract Pending			52430540	493000	FY25	SCADA Engineering (PER)	HDR	\$ 59,840.00
									Temmie Filter Rebuild		
TM21001	PW-EN2009A-Engineering PW2009B Construction PW- EN-2009C SCADA PW EN2501 SCADA	Water Treatment	Construction		Fall 2025	52430540	492100	FY21	TMTP DIVERSION Structures	AE2S	\$ 743,417.00
TM23001	PW-EN2203A- Engineering PW EN2038B-Construction	Water Treatment	Construction		Winter 25/26	52430540	493140	FY23		WWC/Mt Civil	\$ 1,371,738.00
TM23002		Water Treatment	Waiting on Project		FY26	52430540	493000	FY23	MRTP Parking Lot Improvement		\$ 15,000.00
TM23004		Water Treatment	Construction		Fall 2025	52430540	493000	FY23	Ten Mile Actuator (Clear Well)	In-House	\$ 4,316.00
TM24004		Water Treatment	Waiting on Contractor		Fall 2025	52430540	493000	FY24	TMTP IRRIGATION		\$ 19,315.00
WT19001	PW-EN2204A- Eng/Design	Water Treatment	Ready for Bid		TBD	52430540	493140	FY19	RED MOUNTAIN FLUME	DCI	\$ 2,219,074.00
WT20001	PW-EN2314- Engineering	Water Treatment	Construction		TBD	52430540	493140	FY20	GROUNDWATER WELLS	Morrison-Majerle	\$ 1,994,985.00
									Eureka Well Reconstruction		
WT21001	PW-EN2010A- Engineering PW-EN2010B Construction	Water Treatment	Construction		Fall 2025	52430540	492100	FY21		Pioneer Technical	\$ 398,327.00
WT23005	PO #73	Water Treatment	In Progress		Fall 2025	52430540	494000	FY23	SCADA EQUIPMENT	HDR/Nash	\$ 7,060.00
WT24002		Water Treatment	Waiting on USF5		FY26	52430540	492000	FY24	FLUMECABIN REHABILITATION		\$ 10,000.00
WT24004	PW-IF2503	Water Treatment	In Progress		FY26	52430540	492000	FY24	FOREST ESTATES PUMP STATN		\$ 75,000.00
WT25001		Water Treatment	Monitoring			52430540	493140	FY25	SCOTT RESERVOIR SPILLWAY		\$ 117,260.00
WT25002		Water Treatment	In Progress		Fall 2025	52430540	493140	FY25	WALKER CREEK MONITORING	WWC	\$ 50,000.00
MJR25002		Water Treatment	Contract Pending			52430641	493000	FY25	SCADA Engineering (PER)	HDR	\$ 59,840.00
WT25003		Water Treatment	Monitoring		FY26	52430540	494000	FY25	CHESSMAN SOLAR AERATORS		\$ 130,000.00
WT25006		Water Treatment	Contract Pending		FY26	52430540	492000	FY25	Hale Reservoir Repair - Design		\$ 21,500.00
WT25007		Water Treatment	In Progress		Fall 2025	52430540	492000	FY25	TMTP EXTERIOR REPAIRS		\$ 18,074.00
WT25008		Water Treatment	In Progress		Fall 2025	52430540	492100	FY25	MRTP Flood Rehab		\$ (41,569.00)
MJR25003	PW-AD2501	Water Treatment	Ongoing		FY27	52430540	493000	FY25	Joint Infrastructure Study	L&C Co	\$ 51,253.00
NA	PW-AD2502	Water Treatment	Ongoing		Fall 2025	52430540	493000	FY25	GIS Cloud System Migration	GCS Holdings	\$ 9,750.00
	PW-EN-2402	Water Treatment	Pending Infra Study		FY26	52430540	493000	FY24	Temmie Water Rights Change of Use	WEST	\$ 28,235.00
WU15002	PW-AD2503A	Water Util	Possible Leg Challenge			52430550	493110	FY15	WESTSIDE WATER MMS-CITY	Triple Tree/WWC	\$ 34,547.00
WU18001		Water Util	VPN Needed from IT - Part of SCADA			52430550	493000	FY18	PRESSURE RED VALVES TELE	Nash Electric	\$ 5,668.00
WU22002		Water Util	VPN Needed from IT - Part of SCADA			52430550	493110	FY22	Hale/Malbon Connection		\$ 26,053.00
WU23001	PW-EN2202	Water Util	DEQ Approval 5/2025			52430550	493110	FY23	UPPER HALE/WEST MAIN		\$ 1,712,815.00
WU23002		Water Util	Estimated Construction Date 9/2025			52430550	493110	FY23	CROSSTOWN CONNECTOR VALVE	Peccia/Hardrock	\$ 3,784,665.00
WU24003 MJR24005		Water Util	Ordered		Fall 2025	52430550	494100	FY24	PICK UP (REPLACE #400)		\$ 21,330.00
WU24004 MJR24006		Water Util	Pending Service Line Rplcmnt Program			52430550	494100	FY24	DUMP TRUCK (REPLACE #441)		\$ 71,320.00
WU24005		Water Util	Estimated Bid Date 5/2025			52430550	493110	FY24	FY24 HYDRANT REPLACEMENT		\$ 299,808.00
WU24006	PW-EN2506A	Water Util	DEQ Review 5/2025			52430550	493110	FY24	FY24 MAIN REPLACEMENT	In-House Design	\$ 1,331,760.00
WU25001		Water Util	Estimated Design Completed 6/2025			52430550	493110	FY25	FY25 FIRE HYDRANT REPLACEMENT		\$ 300,000.00
MJR25001	PW-EN2512	Water Util	In Progress		Fall 2025	52430550	492000	FY25	Covered Storage Building (Plans)	Slate Architecture	\$ 45,803.00
WU25002		Water Util	Estimated Design Completed 7/2025			52430550	493110	FY25	FY25 MAIN REPLACEMENT PROGRAM	Triple Tree/JBT	\$ 507,500.00
WU25004		Water Util	Ordered		Fall 2025	52430550	493110	FY25	PICK UP (REPLACE #413)		\$ 72,570.00
WU25005		Water Util	Construction		Fall 2025	52430550	493110	FY25	CENTENNIAL DRIVE WATER MAIN	Helena Sand	\$ 499,191.00
WU25006		Water Util	Ongoing		FY27	52430550	493110	FY25	Meter Change-out Project		\$ 103,800.00
NA	PW-AD2502	Water Util	Ongoing		Fall 2025	52430550	493000	FY25	GIS Cloud System Migration	GCS Holdings	\$ 20,000.00
MJR25006			Waiting on Contractor		FY26	52430550	493000	FY25	UMD Facility Sprinkler System		\$ 8,000.00

CITY OF HELENA BUDGET CARRYOVER REQUESTS										
FY25 TO FY26										
PROJ#	Purchase Orders and Contracts	Division	PROJ. PHASE	PROJ. EST. COMPLETION	ACCOUNT CODING	ORIG Fiscal YR	DESCRIPTION	VENDOR	TOTAL CARRYOVER AMOUNT	
							Total for Fund 5210 - Water		\$ 16,227,235.00	
WW20001	PW-EN1942A, PW-EN1942B	WW Treatment	Construction		53430640	493000	FY20	PRIMARY SCUM PUMP STATION	Hard Rock	\$ 1,069,994.00
WW22001	PW-EN2123	WW Treatment	Ongoing		53430641	493000	FY22	WW Treatment Master Plan		\$ 28,854.00
WW23001		WW Treatment	Construction		53430640	492100	FY23	BIOREACTOR BASIN BLOWER	Falcon Environmental	\$ 43,224.00
WW24002		WW Treatment	Out for Bid		53430640	493000	FY24	DIGESTER BUILDING BOILER	Northwest Pipe	\$ 291,225.00
WW24003		WW Treatment	In Progress		53430640	493000	FY24	DIGESTER #1 COVER/TANK	Nash/MT Crane	\$ 428,640.00
WW24004		WW Treatment	Pre-Construction		53430640	493000	FY24	DIGESTER GAS PIPE REHAB		\$ 50,000.00
WW24006		WW Treatment	In Progress		53430640	493000	FY24	BELTPRESS POLYMER (18.2)		\$ 79,913.00
WW25001		WW Treatment	Finalizing Payments		53430640	492000	FY25	Locker Room Remodel	DC Construction	\$ 53,108.00
WW25002		WW Treatment	Project on Hold		53430640	492000	FY25	Heat Exchangers (3)		\$ 372,780.00
WW25003	PW-EN2407	WW Treatment	Construction		53430640	493000	FY25	Bioreactor Mixers	Xylem/Pratt	\$ 55,749.00
WW25004		WW Treatment	Construction		53430640	493000	FY25	Bioreactor Probes	USA Blue Book	\$ 3,308.00
MJR25003	PW-AD2501		Ongoing		53430640	493000	FY25	Joint Infrastructure Study	L&C Co	\$ 51,253.38
WM22001	PW-EN2123	WW Util Maint	Ongoing		53430641	493000	FY22	WW Collection Master Plan	HDR/MM	\$ 73,398.00
WM23002		WW Util Maint	Estimated Bid Date 6/2025		53430641	493110	FY23	FY23 MAIN RPLCMNT/LINING		\$ 690,000.00
WM23003		WW Util Maint	Estimated Start Date 9/2025		53430641	493110	FY23	FY23 MANHOLE RPLCMNT/RHAB	In-House	\$ 50,000.00
WM24001		WW Util Maint	In Progress		53430641	494000	FY24	SCADA HARWARD/SOFTWARE		\$ 85,100.00
WM24002		WW Util Maint	Program Funds Available		53430641	493110	FY24	FY24 SHARED SEWER LINES		\$ 62,850.00
WM24003		WW Util Maint	DEQ Review 5/2025		53430641	493110	FY24	FY24 MAIN REPLACEMENT	In-House	\$ 750,000.00
WM24004		WW Util Maint	Estimated Start Date 9/2025		53430641	493110	FY24	FY24 MANHOLE REPLACEMENT	In-House	\$ 49,918.00
WW24011 MJR24005		WW Treatment	Ordered		53430641	494100	FY24	Pickup (Replace #400)		\$ 21,320.00
WW24012 MJR24006		WW Treatment	Pending Srvc Line Rplcmnt Prgrm		53430641	494100	FY24	Dump Truck (Replace #441)		\$ 71,320.00
WM25001		WW Util Maint	Waiting on Contractor		53430641	493000	FY25	Airport Main Engineering	Morrison Majerle	\$ 100,000.00
MJR25001	PW-EN2512		In Progress		53430641	493000	FY25	Covered Storage Building (Plans)	Slate Architecture	\$ 45,803.00
MJR25002			Contract Pending		53430641	493000	FY25	SCADA Engineering (PER)	HDR	\$ 60,000.00
WM25002		WW Util Maint	Program Funds Available		53430641	493110	FY25	FY25 Shared Sewer Lines		\$ 100,000.00
WM25003		WW Util Maint	Estimated Bid Date 6/2025		53430641	493110	FY25	FY25 Main Replacement/Lining		\$ 750,000.00
WM25004	PW-EN2208	WW Util Maint	Estimated Start Date 9/2025		53430641	493110	FY25	FY25 Manhole Replacement/Rehab	In-House	\$ 26,424.00
WM25005		WW Util Maint	Ordered		53430641	494100	FY25	Pickup (Replace #419)		\$ 78,910.00
WM25006		WW Util Maint	Ordered		53430641	494100	FY25	Pickup (Replace #446)		\$ 81,980.00
WM25007	PW-EN2418	WW Util Maint	In Progress		53430641	494100	FY25	McHugh Lift Station (Study)	AE25	\$ 35,000.00
MJR25006			Waiting on Contractor		53430641	493000	FY25	UMD Facility Sprinkler System		\$ 8,000.00
							Total for Fund 5310 - Wastewater		\$ 5,668,071.38	
SW20001	PW-SW-2505	Solid Waste Residential	Estimated Bid Date 6/2025		54430831	493000	FY20	TRANSFER STATION ENTRANCE (Res)	Triple Tree	\$ 180,867.00
SW24001	PW-SW-2503	Solid Waste Residential	Ongoing		54430831	493000	FY24	RESIDENTIAL SW RATE STUDY	NewGen	\$ 55,428.00
SW24006		Solid Waste Residential	Purchase Completed by 5/2025		54430831	494100	FY24	FY24 Sideloader Refurbish	Kois	\$ 25,820.00
RW25001		Solid Waste Residential	GSA Order by 5/2025		54430831	494100	FY25	Roll-Off Truck/Accessories		\$ 233,510.00
							Total for Fund 5410 - Solid Waste Residential		\$ 495,625.00	
SW20002	PW-SW-2505	Solid Waste Commercial	Estimated Bid Date 6/2025	FY26	54430832	493000	FY20	TRANSFER STATION ENTRANCE (Com)	Triple Tree	\$ 96,128.00
SW24004	PW-SW-2505	Solid Waste Commercial	In Progress	Fall 2025	54430832	493000	FY24	COMMERCIAL SW RATE STUDY	NewGen	\$ 55,428.00
							Total for Fund 5412 - Solid Waste Commercial		\$ 151,556.00	
TS20001	PW-SW-2505	Transfer Station	Estimated Bid Date 6/2025	FY26	54430841	493000	FY20	TRANSFER STATION ENTRANCE (TS)		\$ 54,175.00
SW22004		Transfer Station	Included in Loading chute project	FY26	54430841	493000	FY22	Pit Floor Resurfacing		\$ 27,992.00
TS25001		Transfer Station	In Progress	FY26	54430841	493000	FY25	Electrical Fleet Outlets	In-House	\$ 15,000.00
TS25002		Transfer Station	Monitoring Current	FY26	54430841	493000	FY25	Scale House Furnace	In-House	\$ 15,000.00
TS25003		Transfer Station	In Progress	FY26	54430841	493000	FY25	Breakroom HVAC/Improvements	In-House	\$ 35,000.00
TS25004		Transfer Station	Completed - Need Repair/Awaiting Payment	FY26	54430841	493000	FY25	North Tunnel Panel Door	Door Systems	\$ 30,000.00
TS25005		Transfer Station	Estimated Bid Date 7/2025	FY26	54430841	493000	FY25	Loading Chute	Crane/	\$ 27,506.00
							Total for Fund 5414 - Transfer Station		\$ 204,673.00	
RC25001		Recycling	Ongoing	FY27	54430842	439000	FY25	Composting and Food Waste Reduction	In-House	\$ 32,329.00
RC25001		Recycling	Ongoing	FY27	54430842	422000	FY25	Composting and Food Waste Reduction	In-House	\$ 27,080.00
							Total for Fund 5415 - Recycling		\$ 59,409.00	
								Grand Total	\$ 38,619,724.85	

City Manager Approval

Date

Kyle Sturgill-Simon
Emergency Manager
(406) 447-8285 Desk
kss@lccountymt.gov



Law & Justice Center
406 Fuller Ave
Helena, Montana 59623

LEWIS AND CLARK COUNTY

Emergency Management

DATE: July 14th, 2025

TO: City of Helena

FROM: Kyle Sturgill-Simon, Emergency Manager

RE: Resolution to Adopt the Western Montana Hazard Mitigation Plan

Working collaboratively with Montana Disaster & Emergency Services, neighboring counties, and our own local partners, we now have an updated Regional Hazard Mitigation Plan as well as a Lewis and Clark County specific annex. Together, these plans identify the most impactful hazards in our area and serve as a guide for how to minimize future exposure to them.

To be recognized as a complete plan by FEMA, each local jurisdiction needs to formally adopt it. Once adopted, the plan is in effect for a period of five years. There is also a process described in the plan for continuous updates and improvements, to ensure that changes in our community are recognized.

The Hazard Mitigation Plan is our way of recognizing that disasters have impacted our communities, and they will continue to do so. There are one hundred and twenty nine mitigation activities described in this plan, many of which have already been initiated or are ongoing efforts. Adoption of this plan makes us eligible for hazard mitigation grant funding through FEMA.

The Emergency Management Program asks that you adopt this plan for the City of Helena. We would also like to thank all of the City of Helena, City of East Helena, Lewis and Clark County, and local partner's personnel that contributed their time and expertise to make this an actionable plan for our communities.

Kyle Sturgill-Simon

RESOLUTION 2025 - XXXX

A RESOLUTION TO ADOPT THE 2025 MONTANA WESTERN REGION HAZARD MITIGATION PLAN

WHEREAS, the City of Helena recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

WHEREAS, an adopted Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency pre- and post- disaster mitigation grant programs; and

WHEREAS, the City of Helena is within the Planning Area, and fully participated in the mitigation planning process in collaboration with Lewis and Clark County Emergency Management to prepare this Hazard Mitigation Plan; and

WHEREAS, the Montana Disaster & Emergency Services and Federal Emergency Management Agency, Region VIII officials have reviewed the 2024 Montana Regional Hazard Mitigation Plan and approved it contingent upon this official adoption of the participating governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of City Commissioners of the City of Helena hereby adopts the Montana Regional Hazard Mitigation Plan, as an official plan; and

BE IT FURTHER RESOLVED, the City of Helena will submit this Adoption Resolution to the Montana Disaster & Emergency Services and Federal Emergency Management Agency, Region VIII officials, to enable the Plan's final approval.

DATED this 18 day of August, 2025.

City of Helena
Mayor

Wilmot Collins

City of Helena, Montana

August 18, 2025

To: *Mayor Collins and the Helena City Commission*

From: *Tim Burton, City Manager*
Ryan Leland, Public Works Director
Ed Coleman, Public Works Deputy Director

Subject: Resolution of Intention for the City of Helena to Establish a Commercial Property-Assessed Capital Enhancements (C-PACE) Program

Present Situation: Municipalities can establish C-PACE Districts within their municipal boundaries that allow private commercial building owners to work with the Last Best PACE Program to pursue low interest financing from private lenders for sustainability, and public safety and resiliency related projects on commercial buildings. The City Commission was briefed on this topic in February and July of 2025, and City staff are bringing forth a Resolution of Intention (ROI) to establish a C-PACE District within the municipal boundaries of Helena. If the ROI is approved, a Resolution would be presented to the Commission, and a public hearing would be held on September 8, 2025.

Background Information: The 2021 legislative session established the Montana Facility Finance Authority as the state-wide administrator of the newly authorized C-PACE program. The C-PACE program qualifies private businesses to receive private sector financing through low-cost, long-term loans to pay for water conservation, energy-efficiency improvements, and renewable energy for commercial, industrial, non-profit, agricultural, and multi-family properties. The 2025 Legislature, through Senate Bill 458, added public safety and resiliency projects as eligible under C-PACE that include (starting October 1, 2025) structural integrity for seismic events, indoor air quality, durability to resist fire and flooding, ability to withstand electrical outages, stormwater controls, and firearm storage infrastructure.

The financing is paid via a tax assessment, which acts just like a Special Improvement District. The assessment is paid back on the building owner's property taxes which allows for a better collateral position and lower interest on the loan. Senior lender consent must be obtained for properties with existing debt. An energy audit and independent third-party energy review is required to establish the project as cost effective – demonstrating that the cost of the project will be exceeded by the projected savings over the useful life of the improvement(s).

Since launching in 2022, over \$7.78 million of projects have been financed through the Montana C-PACE program.

Proposal/Objective: City staff has briefed the Mayor and Commission and would like them to vote as to whether to approve the ROI for the City of Helena to establish a C-PACE Program.

Advantage: Establishment of a C-PACE Program would allow private commercial building owners to work with the Last Best PACE Program to pursue low interest financing from private lenders for sustainability, and public safety and resiliency related projects on commercial buildings.

Notable Energy Impact:

Providing an opportunity for private commercial businesses to have access to low interest financing for sustainability and resiliency related projects would have a variable, but net positive impact to Helena's community sustainability efforts. The positive impact is known since the cost of the project is required to be exceeded by the projected savings over the useful life of the improvement(s).

Disadvantage:

Implementation of the C-PACE Program will take City Staff resources.

Notice of Public Hearing:

Yes

**Staff Recommendation/
Recommended Motion:**

Staff Recommend that the Mayor and Commissioners move to approve a Resolution of Intention for the City of Helena to Establish a Commercial Property-Assessed Capital Enhancements Program

Attachments:

C-PACE ROI

C- PACE Resolution

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

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RESOLUTION NO. _____

A RESOLUTION OF INTENTION TO ESTABLISH A COMMERCIAL PROPERTY ASSESSED CAPITAL ENHANCEMENT (C-PACE) PROGRAM

WHEREAS, The 67th and 69th Regular Session of the Montana Legislature enacted and amended the Commercial Property Assessed Capital Enhancement Act of Montana, Montana Code Annotated, Title 90, Chapter 4, Part 13 (the "PACE Act"), which allows the governing body of a local government, including a City, to designate an area of the territory of the local government as a district within which an authorized local government official and the record owners of a privately owned commercial or industrial facility, covered multifamily housing facility as defined in Section 90-4-1302, MCA, or agricultural property may enter into written contracts to impose assessments on the property to repay the financing by the owners of Energy Conservation Projects and Public Safety and Resiliency Improvement Projects ("C-PACE Projects") as defined in Section 90-4-1302, MCA; as the same may be amended from time to time, and

WHEREAS, the intent of the City Commission is that eligible C-PACE Projects shall also include any project that shall become eligible under future amendments of the PACE Act; and

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

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WHEREAS, the installation or modification by property owners of qualified C-PACE Projects in the City of Helena will further the goals of increasing economic efficiency, energy conservation, public safety, and resiliency without cost to the public; and

WHEREAS, the City Commission finds that financing C-PACE Projects through contractual assessments ("PACE financing") furthers essential government purposes, including but not limited to, economic development, reducing energy consumption and costs, conserving natural resources, and providing public safety and resiliency improvements; and

WHEREAS, the PACE Act designates the Montana Facility Finance Authority as state-wide administrator of projects utilizing PACE financing; and

WHEREAS, the City Commission, subject to the public hearing scheduled as provided below, at which the public may comment on the proposed program and the report issued contemporaneously with this resolution, finds that it is convenient and advantageous to establish a program under the PACE Act and designate the entire geographic area within the City of Helena's jurisdiction as a district within which a designated City of Helena representative and

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the record owners of qualified real property may enter into PACE financing arrangements.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. The City of Helena intends to make contractual assessments to repay PACE financing for qualified C-PACE Projects available to owners of a commercial or industrial facility, covered multifamily housing facility as defined in Section 90-4-1302, MCA, or agricultural property. The program is to be called Helena Commercial Property Assessed Capital Enhancement ("Helena PACE").

Section 2. The following three types of projects are qualified projects for PACE financing that may be subject to such contractual assessments:

1. "Energy conservation measures": means a permanent cost-effective energy improvement fixed to real property, including new construction, and intended to decrease energy or water consumption and demand, including a product, device, or interacting group of products or devices on the customer's side of the meter that uses energy technology to generate electricity, provide thermal energy, or regulate

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temperature. The exemplary list of energy conservation measures codified at Section 90-4-1302, MCA, is incorporated by reference herein.

2. "Renewable Energy System": means a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that uses one or more forms of renewable energy to generate electricity or to reduce the use of nonrenewable energy. The term includes a biomass stove but does not include an incinerator or a digester. "Renewable energy" has the meaning provided in Section 90-4-1302, MCA.
3. (Effective October 1, 2025) "Public safety and resiliency improvement project": means one or more fixed installations or modifications to eligible commercial real estate property that are designed to improve a public's safety or resilience by improving the eligible real property's:
 - a. structural integrity for seismic events;
 - b. indoor air quality;
 - c. durability to resist wind, fire, and flooding;
 - d. ability to withstand an electric power outage;

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

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e. stormwater control measures, including structural and nonstructural measures to mitigate stormwater runoff; and
f. firearm storage infrastructure for use by the public pursuant to a firearm hold agreement as provided in Section 27-1-748, MCA

Section 3. The boundaries of the entire geographic area within the City of Helena's jurisdiction are the boundaries of the district where PACE financing and assessments can occur.

Section 4. Financing for qualified projects under the PACE program will be provided by qualified third-party lenders chosen by the owners. Such lenders will execute written contracts with the City of Helena's representative to service the assessments, as required by the PACE Act. The contracts will provide for the lenders to determine the financial ability of owners to fulfill the financial obligations to be repaid through assessments, advance the funds to owners on such terms as are agreed between the lenders and the owners for the installation or modification of qualified projects, and service the debt secured by the assessments, directly or through a servicer, by collecting payments from the owners pursuant to contracts executed between the lenders and the owners. The lender contracts will provide that the City of Helena will maintain and

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continue the assessments for the benefit of such lenders and enforce the assessment lien for the benefit of a lender in the event of a default by an owner. The City of Helena will not, at this time, provide financing of any sort for the PACE program.

Section 5. The Montana Facility Finance Authority will serve as an independent third-party Program Administrator on the behalf of the City of Helena pursuant to its Montana Commercial Property Assessed Capital Enhancements Program Guidelines available for inspection at www.LastBestPACE.com (hereinafter the "C-PACE Program Guidelines"). The C-PACE Program Guidelines are incorporated in this resolution and made a part hereof for all purposes.

Section 6. A public hearing on this matter will be held on August XX, 2025, at 6:00 P.M in the City Commission Chambers at 316 North Park Avenue, Helena, Montana, so that all interested parties may appear and express their opinions of approval or disapproval.

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PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA,

MONTANA, THIS ____ DAY OF ____, 20__.

MAYOR

ATTEST:

CLERK OF THE COMMISSION

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RESOLUTION NO. _____

A RESOLUTION TO ESTABLISH A COMMERCIAL PROPERTY ASSESSED CAPITAL ENHANCEMENT (C-PACE) PROGRAM

WHEREAS, The 67th and 69th Regular Session of the Montana Legislature enacted and amended the Commercial Property Assessed Capital Enhancement Act of Montana, Montana Code Annotated, Title 90, Chapter 4, Part 13 (the "PACE Act"), which allows the governing body of a local government, including a City, to designate an area of the territory of the local government as a district within which an authorized local government official and the record owners of a privately owned commercial or industrial facility, covered multifamily housing facility as defined in Section 90-4-1302, MCA, or agricultural property may enter into written contracts to impose assessments on the property to repay the financing by the owners of Energy Conservation Projects and Public Safety and Resiliency Improvement Projects ("C-PACE Projects") as defined in Section 90-4-1302, MCA; as the same may be amended from time to time, and

WHEREAS, the installation or modification by property owners of qualified C-PACE Projects in the City of Helena will further the

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goals of increasing economic efficiency, energy conservation, public safety, and resiliency without cost to the public; and

WHEREAS, the City Commission finds that financing C-PACE Projects through contractually agreed to special assessments ("PACE financing") furthers essential government purposes, including but not limited to, economic development, reducing energy consumption and costs, conserving natural resources, and providing public safety and resiliency improvements; and

WHEREAS, the City Commission adopted a Resolution of Intention to establish a PACE program for the City of Helena on [Date], including a reference to the C-PACE Program Guidelines prepared as required by Section 90-4-1306, MCA, and made the report available to the public via a link to the C-PACE website; and

WHEREAS, the public hearing required by Section 90-4-1306, MCA, at which the public could comment on the proposed program, including the C-PACE Program Guidelines available for public inspection as mentioned above occurred [date and location] for the City of Helena; and

WHEREAS, pursuant to the PACE Act, the City Commission will delegate the administration of the City PACE program to the Montana

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Facility Finance Authority (the "MFFA") (the "Authorized Representative") that can administer the program at no cost to the City. Administration by the AUTHORITY will enable the program to be administered without use of City resources, will assure the objectives of impartiality and confidentiality of owner information, and will be convenient and advantageous to the City of Helena.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

//

Section 1. Establishment of Program. The City of Helena hereby adopts this Resolution Establishing the City of Helena PACE Program and finds that financing qualified projects through contractual assessments pursuant to the PACE Act is a valid public purpose and is convenient and advantageous to Helena and its citizens. The program will be called Helena Commercial Property Assessed Capital Enhancement ("Helena PACE") and is herein called "the Program." The City of Helena hereby incorporates by reference, as if fully set forth herein, the C-PACE Program Guidelines available at www.LastBestPACE.com, as the same may be amended from time to time.

Section 2. Assessments. The City of Helena will, at the

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. _____

property owner's request, impose contractually agreed to special assessments on the property to repay, in equal semi-annual installments, PACE financing for C-PACE Projects available to the record owners of a privately owned commercial or industrial facility, covered multifamily housing facility as defined in Section 90-4-1302, MCA, or agricultural property.

Section 3. Qualified Projects. The following three types of projects are qualified projects for PACE financing that may be subject to such assessments:

1. "Energy conservation measures": means a permanent cost-effective energy improvement fixed to real property, including new construction, and intended to decrease energy or water consumption and demand, including a product, device, or interacting group of products or devices on the customer's side of the meter that uses energy technology to generate electricity, provide thermal energy, or regulate temperature. The exemplary list of energy conservation measures codified at Section 90-4-1302, MCA, is incorporated by reference herein.

2. "Renewable Energy System": means a fixture, product, device, or interacting group of fixtures, products, or devices on the

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. _____

customer's side of the meter that uses one or more forms of renewable energy to generate electricity or to reduce the use of nonrenewable energy. The term includes a biomass stove but does not include an incinerator or a digester. "Renewable energy" has the meaning provided in Section 90-4-1302, MCA.

3. (Effective October 1, 2025) "Public safety and resiliency improvement project": means one or more fixed installations or modifications to eligible commercial real estate property that are designed to improve a public's safety or resilience by improving the eligible real property's:

- a. structural integrity for seismic events;
- b. indoor air quality;
- c. durability to resist wind, fire, and flooding;
- d. ability to withstand an electric power outage;
- e. stormwater control measures, including structural and nonstructural measures to mitigate stormwater runoff; and
- f. firearm storage infrastructure for use by the public pursuant to a firearm hold agreement as provided in Section 27-1-748, MCA.

Furthermore, Qualified Projects shall also include any projects that shall become eligible under future amendments of the PACE Act

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. _____

as the same shall be defined in subsequent C-PACE Program Guidelines.

Section 4. District. The boundaries of the entire geographic area within the City of Helena's jurisdiction are included in the boundaries of the district where PACE financing and assessments can occur.

Section 5. Third- Party Financing. Financing for qualified projects under the Program will be provided by qualified third-party lenders chosen by the owners. Such lenders will execute written contracts with the Authority to service the debt through assessments, as required by the PACE Act. The contracts will provide for the lenders to determine the financial ability of owners to fulfill the financial obligations to be repaid through assessments, advance the funds to owners on such terms as are agreed between the lenders and the owners for the installation or modification of qualified projects, and service the debt secured by the assessments, directly or through a servicer, by collecting payments from the owners pursuant to financing documents executed between the lenders and the owners. The City of Helena will maintain and continue the assessments for the benefit of such lenders and will enforce the assessment lien for the benefit of a lender in the event of a default

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. _____

by an owner. Helena will not, at this time, provide financing of any sort for the PACE program.

Section 6. Authorized Representative. The Authority will be designated as the Authorized Representative with authority to enter into written contracts with the record owners of real property in the City of Helena, to provide notice of assessment levies imposed by the City to the County assessor pursuant to the PACE Act to repay the financing of qualified projects on the owners' property, enter into written contracts with the parties that provide third-party financing for such projects to service the debts through assessments, and to receive assessment funds from the City for the purpose of paying debt service due on such third-party financings secured by the assessments. The [City Manager] or his/her designee will be the liaison with the Authorized Representative.

Section 7. Amendment of Program. The City Commission may amend the Program by resolution adopted after public comment at a properly noticed regular public meeting.

Section 8. A public hearing on this matter was held August XX, 2025, at 6:00 P.M in the City Commission Chambers at 316 North Park Avenue, Helena, Montana.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA,

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. _____

MONTANA, THIS ____ DAY OF ____, 20__.

MAYOR

ATTEST:

CLERK OF THE COMMISSION

City of Helena, Montana

08/04/2025

To: Mayor Collins and Helena City Commission

From: Tim Burton, City Manager
Brett Petty, Chief of Police

Subject: Consider the transfer of ownership of a Patrol Vehicle to the Daniels County Sheriff's Office

Present Situation: Currently, Daniels County Sheriff's Office is in need of a useable police car, however, budget constraints and availability of useable police vehicles

Background Information: N/A

Proposal/Objective: N/A

Advantage: N/A

Notable Energy Impact: N/A

Disadvantage: N/A

Quasi-Judicial Item: False

Notice of Public Hearing: True

**Staff Recommendation/
Recommended Motion:** Move to approve the HPD patrol vehicle as surplus property so that ownership may be transferred to Daniels County.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION DECLARING POLICE UNIT #48 TO BE SURPLUS PROPERTY AND AUTHORIZING THE TRANSFER OF OWNERSHIP TO DANIELS COUNTY SHERIFF'S OFFICE

WHEREAS, the City of Helena owns police UNIT #48, a 2021 Ford Police Interceptor VIN 1FM5K8AW9MNA05008;

WHEREAS, Police unit #48 is at the end of its useable life for the Helena Police Department;

WHEREAS, Police unit #48 is no longer needed for use by the City of Helena at present or in the foreseeable future;

WHEREAS, Daniels County and the Daniels County Sheriff's Office is in need of a useable Police Car, but is struggling with budget constraints and availability of useable police vehicles;

WHEREAS, the Helena Police Department proposes donating Police unit #48 to Daniels County and the Daniels County Sheriff's Office;

WHEREAS, for personal property with an original value equal to or greater than \$5,000.00, Section 1-4-18, Helena City Code, requires the City Commission to direct the City Manager, by resolution, as to the authorized method of disposition of the surplus personal property;

WHEREAS, it appears to be in the best interests of the City of Helena to assist the Daniels County Sheriff's Office by

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. #####

declaring Unit #48 surplus personal property and donating Unit #48 to the Daniels County Sheriff's Office.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. Police Unit #48 is hereby declared surplus property, and the City Manager is authorized to directly transfer, by donation, ownership of Police Unit #48 to The Daniels County Sheriff's Office pursuant to Section 1-4-18(C) of the Helena City Code.

PASSED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS
_____ **DAY OF August, 2025.**

MAYOR

ATTEST:

CLERK OF THE COMMISSION

City of Helena, Montana

***August 4, 2025
Commission Meeting***

To: Mayor Colins, Helena City Commission

From: *Sheila Danielson, Finance Director*

Subject: Consider a Resolution of Intention to levy assessments for improvement of sidewalks, curbs, gutters and alley approaches in the City of Helena, Montana for Tax Year 2025.

Present Situation:

The City entered into four (4) agreements with property owners in the 2024 season for sidewalk improvements. The costs for the improvements will be assessed to the respective property owners on their Tax bill starting Tax Year 2025 and the assessment will be applied for ten (10) years unless paid off earlier. Total new property assessments to be applied to property tax bills is \$34,600 for Tax Year 2025.

A list of all properties subject to the potential assessment is provided through the Finance Department for the City of Helena, 316 N. Park Avenue, Helena, MT, and is available upon request for inspection and copying during normal business hours.

Background Information:

Title 7 Chapter 4 of the Helena City Code places the responsibility of building, maintaining, and repairing of the sidewalks, curbs, and gutters in the City right-of-way on the abutting property owner. The Helena City Commission, pursuant to Resolution No. 12075, established the City's Sidewalk Improvement Program ("Program") to help property owners finance the building, maintenance, and repair of sidewalks, curbs, and gutters.

Owners of property participating in the Program agreed and consented to have the sidewalks, curbs, and gutters abutting their property improved by the City and have the City levy an annual assessment for the actual costs of the work for a period of ten years.

Proposal/Objective:

Consider a Resolution of Intention to levy assessments for improvement of sidewalks, curbs, gutters and alley approaches in the City of Helena, Montana for Tax Year 2025.

Advantage:

Approval of the resolution of intention will allow the City to advertise the required notices and hold a public hearing to obtain public input on the sidewalk loan program.

Notable Energy Impact:

N/A

Disadvantage:

N/A

Notice of Public Hearing:

True

**Staff Recommendation/
Recommended Motion:**

Move to approve a Resolution of Intention to levy assessments for improvement of sidewalks, curbs, gutters and alley approaches in the City of Helena, Montana for Tax Year 2025 and to set a public hearing date for August 18,2025.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION LEVYING ASSESSMENTS FOR IMPROVEMENT OF SIDEWALKS, CURBS, GUTTERS AND ALLEY APPROACHES IN THE CITY OF HELENA, MONTANA FOR TAX YEAR 2025

WHEREAS, Title 7 Chapter 4 of the Helena City Code places the responsibility of building, maintaining, and repairing of the sidewalks, curbs, and gutters in the City right-of-way on the abutting property owner;

WHEREAS, the Helena City Commission, pursuant to Resolution No. 12075, established the City's Sidewalk Improvement Program ("Program") to help property owners finance the building, maintenance, and repair of sidewalks, curbs, and gutters;

WHEREAS, owners of property participating in the Program agreed and consented to have the sidewalks, curbs, and gutters abutting their property improved by the City;

WHEREAS, owners of property participating in the Program agreed and consented to having the City annually levy an assessment for the actual costs of the work for a period of 10 years;

WHEREAS, it appears to be in the best interests of the City of Helena and the citizens thereof that said assessments be levied; and

WHEREAS, a public hearing on this resolution was held by the City Commission on August 18, 2025, in the Commission Chambers at

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

316 North Park Avenue in Helena, Montana, at 6:00 P.M.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. The City Commission hereby levies an assessment upon all benefitted property in the Program for tax year 2025. The assessable lots or parcels of land are all such lots or parcels of land that have voluntarily elected to participate in the Program.

Section 2. A list of those properties subject to the potential assessment is provided through the Finance Department for the City of Helena, 316 North Park Avenue, Helena, Montana, and is available upon request for inspection and copying during normal business hours.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 18th DAY OF AUGUST, 2025.

MAYOR

ATTEST:

CLERK OF THE COMMISSION



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Helena Independent Record** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(123) 456-7890**.

Notice ID: nva3XT8s2EHM12qQ1uQC | **Proof Updated: Jul. 26, 2025 at 12:02pm MDT**
Notice Name: Tax Year 2025 Sidewalk Loan Resolution

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER	FILING FOR
CITY OF HELENA CITY OF HELENA sdanielson@helenamt.gov (406) 447-8417	Helena Independent Record

Columns Wide:	2	Ad Class: Legals
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Total Column Inches: 8.96

Number of Lines: 39

08/05/2025: General Legal	36.00
08/16/2025: General Legal	30.00

Subtotal	\$66.00
Tax	\$0.00
Processing Fee	\$0.00
Total	\$66.00

See Proof on Next Page

City of Helena Public Hearing Notice

The Helena City Commission will hold a public hearing at **6:00 p.m. on August 18, 2025, at 6:00 PM** in the City of Helena Commission Chambers at 316 N. Park Avenue, Helena, MT 59623, and via **ZOOM Meeting at ID:** <https://zoom.helenamt.gov/c/36053471/public-meetings> to find your local number please go to <https://us02web.zoom.us/j/8b4P12xtaA> , to consider the following:

A RESOLUTION LEVYING ASSESSMENTS FOR THE IMPROVEMENT OF SIDEWALKS, CURBS, GUTTERS AND ALLEY APPROACHES IN THE CITY OF HELENA, MONTANA FOR TAX YEAR 2025.

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Anne Pichette, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

(406) 447- 8028
TTY Relay Service 1-800-253-4091 or 711
citycommunitydevelopment@helenamt.gov
316 North Park, Avenue, Room 440, Helena, MT 59623
August 5, 16, 2025 ##### MNAXLP

City of Helena, Montana

***August 18, 2025
Commission Meeting***

To: Mayor Colins, Helena City Commission

From: Sheila Danielson, Finance Director

Subject: Consider A Resolution specifying the assessment option for the Open Space Maintenance District No. 1 for Fiscal Year 2026, levying an assessment on all properties within the District.

Present Situation: The proposed assessment will levy a base assessment of \$20 (no change) plus \$0.00801 (no change) per square foot for properties with more than 2,222 square feet of impervious area, per property ID as assigned by the State of Montana, Department of Revenue.

A fifty percent (50%) assessment reduction will be applied for lots or parcels of land that qualify for the State of Montana Property Tax Assistance Program under Title 15, Chapter 6, MCA.

Background Information:

On January 29, 2007, the Helena City Commission created the Open Space Maintenance District No. 1 ("District") to protect, maintain, preserve, restore, and care for the City of Helena's open space lands and natural parks.

MCA §7-12-4179 requires the City Commission to pass and finally adopt a resolution specifying the special improvement district assessment option and levying an assessment on all benefitted property within the district. MCA §7-12-4161 authorizes the City Commission to assess the properties within the District using any combination of the assessment options provided by statute.

The City Commission has estimated, as near as practical, the cost of operating and maintaining the services in the District, as well as providing for capital improvements necessary for the management of the District. Current rates are believed to be sufficient to offset the cost of maintaining the district.

The property in the district is assessed to defray the cost of open space maintenance; each lot or parcel in the District to be assessed by the square-foot area of impervious area on each lot or parcel in the District.

The City Commission believes that it is in the best interest of the City of Helena and the inhabitants thereof to exclude certain public property.

The exclusion of impervious area for private streets within licensed mobile home parks would be consistent with the City's policy to promote

affordable housing in addition to reducing the assessment by 50% for lots or parcels of land that qualify for the State of Montana Property Tax Assistance Program under Title 15, Chapter 6, MCA.

“Impervious area” means a hard surface area which either prevents or retards the entry of water into the sole mantle.

Proposal/Objective:

Consider a Resolution specifying the assessment option for the Open Space Maintenance District No. 1 for Fiscal Year 2026 and levying an assessment on all properties within the District.

Advantage:

Defray the cost of operating and maintaining the District and to provide for capital improvements necessary for the management of the district.

Notable Energy Impact:

N/A

Disadvantage:

Cost to property owner(s)

Notice of Public Hearing:

True

**Staff Recommendation/
Recommended Motion:**

Move to Approve a Resolution specifying the assessment option for the Open Space Maintenance District No. 1 for Fiscal Year 2026, and levying an assessment on all properties within the District.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. _____

A RESOLUTION SPECIFYING THE ASSESSMENT OPTION FOR THE OPEN SPACE MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2026, AND LEVYING AN ASSESSMENT ON ALL PROPERTIES WITHIN THE DISTRICT

WHEREAS, § 7-12-4102, MCA, authorized the City Commission to create special improvement districts;

WHEREAS, Resolution No. 19439, passed on January 29, 2007, created the Open Space Maintenance District No. 1 ("District") to protect, maintain, preserve, restore, and care for the City of Helena's open space lands and natural parks;

WHEREAS, § 7-12-4179, MCA, requires the City Commission to pass and finally adopt a resolution specifying the special improvement district assessment option and levying and assessing all the property within the special district;

WHEREAS, § 7-12-4161, MCA, authorized the City Commission to assess the properties within the District using any combination of the assessment options provided by statute;

WHEREAS, the benefited property in the District must be assessed to defray the cost of open space maintenance;

WHEREAS, the City Commission has estimated, as near as practicable, the cost of maintenance and improvements within the District for fiscal year 2026;

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

WHEREAS, it appears to be in the best interest of the City of Helena and the inhabitants thereof that certain public property within the District be excluded from the assessment in order to prioritize affordable housing options in the city;

WHEREAS, the exclusion of the impervious area for private streets within licensed mobile home parks would be consistent with the City's policy to promote all types of affordable housing; and

WHEREAS, a public hearing on this resolution was held by the City Commission on August 18, 2025, in the City Commission Chambers at 316 North Park Avenue in Helena, Montana at 6:00 P.M.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. To defray the cost of maintenance and improvements within the District for fiscal year 2026, the City Commission hereby levies an assessment against all properties within the district as follows:

	CURRENT FY2025	PROPOSED FY2026
Base assessment	\$20.00	\$20.00
Additional assessment for lots/properties with more than 2,222 sq. ft. of impervious area	\$0.00801	\$0.00801

All assessments are annual.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

A fifty percent (50%) assessment reduction will be applied for lots or parcels of land that qualify for the State of Montana Property Tax Assistance Program under Title 15, Chapter 6, MCA.

Section 3. If an increase occurs in the number of benefited lots, tracts, or parcels within the boundaries of the district, the assessment per lot, tract, or parcel then in the district will be recalculated as provided in MCA §7-12-4162(3)(b).

Section 4. For purposes of this resolution the following definitions apply:

A. "Impervious area" is the developed part of a lot or parcel that is impermeable to storm water infiltration, excluding:

1. all rights-of-way and publicly owned streets, runways, and taxiways;
2. all privately-owned streets within licensed mobile home parks; and
3. City-owned stormwater facilities, water storage reservoirs, and public utility sites.

B. "Single parcels" are those parcels that are combined under common ownership and use and are assigned a single state-issued property ID number.

Section 5. If property is not chargeable for the

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 18th DAY OF AUGUST, 2025.

MAYOR

ATTEST:

CLERK OF THE COMMISSION



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Helena Independent Record** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(123) 456-7890**.

Notice ID: KMLMjwzY8LJkLjTqfH7b | **Proof Updated: Jul. 26, 2025 at 12:38pm MDT**
Notice Name: FY26 Open Lands Assessment Resolution

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER	FILING FOR
CITY OF HELENA CITY OF HELENA	Helena Independent Record
sdanielson@helenamt.gov	
(406) 447-8417	

Columns Wide:	2	Ad Class: Legals
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Total Column Inches: 9.18

Number of Lines: 40

08/05/2025: General Legal	36.00
08/16/2025: General Legal	30.00

Subtotal	\$66.00
Tax	\$0.00
Processing Fee	\$0.00
Total	\$66.00

See Proof on Next Page

City of Helena Public Hearing Notice

The Helena City Commission will hold a public hearing at **6:00 p.m. on August 18, 2025, at 6:00 PM** in the City of Helena Commission Chambers at 316 N. Park Avenue, Helena, MT 59623, and via **ZOOM Meeting at ID:** <https://zoom.helenamt.gov/j/36053471/public-meetings> and your local number please go to <https://us02web.zoom.us/j/36053471> , to consider the following:

**A RESOLUTION SPECIFYING THE ASSESSMENT OPTION
FOR THE OPEN SPACE MAINTENANCE DISTRICT NO. 1
FOR FISCAL YEAR 2026 AND LEVYING AN ASSESSMENT
ON ALL PROPERTIES WITHIN THE DISTRICT.**

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

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citycommunitydevelopment@helenamt.gov
316 North Park, Avenue, Room 440, Helena, MT 59623

August 5, 16, 2025 ##### MNAXLP

City of Helena, Montana

***August 18, 2025
Commission Meeting***

To: Mayor Collins and the Helena City Commission

From: Sheila Danielson, Finance Director

Subject: Consider A Resolution Specifying the Assessment Option for the Special Urban Forest Management District for Fiscal Year 2026 and Levying an Assessment on all Properties within the District.

Present Situation: MCA §7-11-1024-1025 provides authorization for the City Commission to assess all assessable property within the District to defray the cost of providing and maintaining said services.

The City Commission has estimated, as near as practical, the cost of operating and maintaining the services in the District, as well as providing for capital improvements necessary for the management of the District for Fiscal Year 2025. The total assessment needed to fund the annual cost of the District is approximately \$613,000.

The assessment option is \$39.00 per property subject to the assessment. There is no change in this assessment from the prior year.

Background Information: On December 20, 2010, the Helena City Commission created a Urban Forest Management District, ("District") with Resolution No. 19802. for the purpose of managing and maintaining public trees on public rights-of-way and in City-owned public parks so as to enhance Helena's beauty and environment for the greater benefit of the community.

The expiration of the special district is thirteen years after creation or December 31, 2023. Per §7-11-1009 (3)(b), MCA, the City Commission may extend the duration of the special district by following the same procedures for creating the district.

On August 21, 2023, the Helena City Commission re-created the Urban Forest management district during a public hearing, having received insufficient protest from affected properties within the boundaries of the District to preclude re-creation of the District and establishing an assessment each fiscal year.

Re-creating the Urban Forest Management Special District re-established the boundaries to include all blocks, lots, parcels, and tracts contained within the corporate limits of the City of Helena as of August 21, 2023. Property annexations into the City that waive their right to protest are added to the boundaries of the district and are subject to the assessment in the next tax year.

Proposal/Objective:

Consider a Resolution Specifying the Assessment Option for the Special Urban Forest Management District for Fiscal Year 2026 and Levying an Assessment on all Properties within the District.

Advantage:

The special district is established to finance the management and maintenance of public trees on public rights-of-way and in city owned public parks to enhance Helena's beauty and environment for the greater benefit of the community. In addition, the district allows for forest management that addresses the challenges that confront community trees and their stewardship. Without this special financing, it would be difficult to maintain the same service level.

Notable Energy Impact:

N/A

Disadvantage:

Cost to property owner(s)

Notice of Public Hearing:

(True)

**Staff Recommendation/
Recommended Motion:**

Move to Approve a Resolution Specifying the Assessment Option for the Special Urban Forest Management District for Fiscal Year 2026 and Levying an Assessment on all Properties within the District.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. _____

A RESOLUTION SPECIFYING THE ASSESSMENT OPTION FOR THE SPECIAL URBAN FOREST MANAGEMENT DISTRICT FOR FISCAL YEAR 2026 AND LEVYING AN ASSESSMENT ON ALL PROPERTIES WITHIN THE DISTRICT

WHEREAS, MCA § 7-11-1003 authorizes the City Commission to create special districts by resolution whenever the public convenience and necessity may require;

WHEREAS, on December 20, 2010, the City Commission passed Resolution No. 19802 creating the Urban Forest Management District ("District");

WHEREAS, on August 21, 2023, the City Commission passed Resolution No. 20863 re-creating the Urban Forest Management District ("District");

WHEREAS, pursuant to Resolution No. 20863, the purpose of the District is to manage and maintain public trees on public rights-of-way and in City-owned public parks so as to enhance Helena's beauty and environment for the greater benefit of the community;

WHEREAS, District management activities include removing, pruning, planting, replacement, preservation, education, coordination, and community outreach;

WHEREAS, § 7-11-1025, MCA, requires the City Commission to pass and finally adopt a resolution specifying the special district

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

assessment option and levying and assessing all property within the special district;

WHEREAS, MCA § 7-11-1024 authorizes the City Commission to assess the properties within the District using a combination of the assessment options provided by statute;

WHEREAS, the City Commission has estimated, as near as practicable, the cost of maintaining, monitoring, and improving the District for fiscal year 2026;

WHEREAS, the City Commission finds that all properties within the District derive substantially equivalent benefit from the District; and

WHEREAS, a public hearing on this resolution was held by the City Commission on August 18, 2025, in the Commission Chambers at 316 North Park Avenue in Helena, Montana, at 6:00 P.M.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. The total assessment needed to fund the estimated annual cost of the District for fiscal year 2026 is approximately \$613,000. The assessment option for fiscal year 2026 is as follows:

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

	FY2025	FY2026
Annual assessment	\$39.00	\$39.00

Section 2. A list of those properties subject to this proposed assessment, which includes the name of the owner, if known, is available at the Finance Department for the City of Helena, 316 North Park Avenue, Helena, Montana, and is available upon request for inspection and copying during normal business hours.

Section 3. If a property is not chargeable for the assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 18th DAY OF AUGUST, 2025.

MAYOR

ATTEST:

CLERK OF THE COMMISSION



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Helena Independent Record** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(123) 456-7890**.

Notice ID: duBNCw6Awj5v3A3J82nV | **Proof Updated: Jul. 26, 2025 at 01:48pm MDT**
Notice Name: FY26 Urban Forestry Assessment

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER	FILING FOR
CITY OF HELENA CITY OF HELENA	Helena Independent Record
sdanielson@helenamt.gov	
(406) 447-8417	

Columns Wide:	2	Ad Class: Legals
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Total Column Inches: 9.18

Number of Lines: 40

08/05/2025: General Legal	36.00
08/16/2025: General Legal	30.00

Subtotal	\$66.00
Tax	\$0.00
Processing Fee	\$0.00
Total	\$66.00

See Proof on Next Page

City of Helena Public Hearing Notice

The Helena City Commission will hold a public hearing at **6:00 p.m. on August 18, 2025**, in the City of Helena Commission Chambers at 316 N. Park Avenue, Helena, MT 59623, and via **ZOOM Meeting at ID:** <https://zoom.helenamt.gov/c/36053471/> public meetings to find your local number please go to <https://us02web.zoom.us/j/8b4P12xtaA> , to consider the following:

**A RESOLUTION TO SPECIFY THE ASSESSMENT OPTION
FOR THE SPECIAL URBAN FOREST MANAGEMENT
DISTRICT FOR FISCAL YEAR 2026 AND LEVY AN
ASSESSMENT ON ALL PROPERTIES WITHIN THE
DISTRICT.**

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

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(406) 447- 8028
TTY Relay Service 1-800-253-4091 or 711
citycommunitydevelopment@helenamt.gov
316 North Park, Avenue, Room 440, Helena, MT 59623

August 5, 16, 2025 ##### MNAXLP

City of Helena, Montana

**August 18, 2025
Commission meeting**

To: Mayor Collins and the Helena City Commission

From: Sheila Danielson, Finance Director

Subject: Consider A Resolution specifying the assessment option for the Stormwater Utility Service Area for Fiscal Year 2026 and levying an assessment on all properties within the service.

Present Situation: The City Commission may assess all assessable property within the Service Area to defray the cost of providing and maintaining said services.

No rate increases are requested for Fiscal Year 2026.

It appears to be in the best interest of the City of Helena and the inhabitants thereof that certain public property within the Service Area be excluded from the Assessment. Exclusion of the impervious area of private streets within licensed mobile home parts is consistent with the City's policy to promote all types of affordable housing.

Background Information: On June 10, 1991, the Helena City Commission created a Storm Water Utility Service Area, ("Service Area") for the purpose of providing storm water drainage operation, maintenance, and capital improvements. The City Commission has estimated, as near as practical, the cost of operating and maintaining the services in the Service Area, as well as providing for capital improvements necessary for the control of the quantity and quality of storm water.

Proposal/Objective: Consider A Resolution specifying the assessment option for the Stormwater Utility Service Area for Fiscal Year 2026 and levying an assessment on all properties within the service.

Propose that the base assessment for Residential and Vacant properties will be \$46.16 and an additional assessment for lots/parcels containing more than 2,222 sq. ft. of impervious area be \$0.02524 per sq. ft;

Propose the base assessment for Commercial Properties and Mobile Home Parks will be \$71.81 and an additional assessment for lots/parcels containing more than 2,222 sq. ft. of impervious area be \$.03926 per sq.

Propose a fifty (50%) assessment reduction be applied for residential or vacant lots or parcels of land that qualify for the State of Montana Property Tax Assistance Program under Title 15, Chapter 6, MCA.

Advantage: Stormwater assessment covers system operating costs, capital costs, and existing and future debt and maintains the integrity of the stormwater system.

Notable Energy Impact: N/A

Disadvantage: Cost to property owner(s)

Notice of Public Hearing:

True

**Staff Recommendation/
Recommended Motion:**

Move to approve a Resolution specifying the assessment option for the Stormwater Utility Service Area for Fiscal Year 2026 and levying an assessment on all properties within the service.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION SPECIFYING THE ASSESSMENT OPTION FOR THE STORMWATER UTILITY SERVICE AREA FOR FISCAL YEAR 2026 AND LEVYING AN ASSESSMENT ON ALL PROPERTIES WITHIN THE SERVICE AREA

WHEREAS, on June 10, 1991, the Helena City Commission created a Stormwater Utility Service Area ("Service Area") for the purpose of providing stormwater drainage operation, maintenance, and capital improvements;

WHEREAS, the City Commission has estimated, as near as practical, the cost of operating and maintaining the services in the Service Area, as well as providing for capital improvements necessary for the control of the quantity and quality of stormwater;

WHEREAS, the City Commission may assess all assessable property within the Service Area to defray the cost of providing and maintaining said services;

WHEREAS, properties that contain more square-footage of impervious area generate more stormwater run-off;

WHEREAS, commercial users generate larger volumes of storm water with a materially increased demand for water quality treatment and therefore should pay a higher rate for the management of stormwater quantity and quality;

WHEREAS, it appears to be in the best interest of the City

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

of Helena and the inhabitants thereof that certain public property within the Service Area be excluded from the assessment;

WHEREAS, exclusion of the impervious area of private streets within licensed mobile home parks is consistent with the City's policy to promote all types of affordable housing; and

WHEREAS, a public hearing on this resolution was held by the City Commission on August 18, 2025, in the Commission Chambers at 316 North Park Avenue in Helena, Montana, at 6:00 P.M.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. To defray the cost of operating and maintaining the services in the Service Area, as well as providing for capital improvements necessary for the control of the quantity and quality of stormwater the City Commission is proposing that the following rates and charges be assessed against all assessable property within the Service Area:

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

	FY2025	FY2026
Residential or Vacant Properties:		
Base assessment	\$46.16	\$46.16
Additional assessment for lots/parcels containing more than 2,222 sq. ft. of impervious area	\$0.02524/sq. ft.	\$0.02524/sq. ft.
Commercial Properties and Mobile Home Parks:		
Base assessment	\$71.81	\$71.81
Additional assessment for lots/parcels containing more than 2,222 sq. ft. of impervious area	\$0.03926/sq. ft.	\$0.03926/sq. ft.

All assessments are annual.

Section 2. A fifty percent (50%) assessment reduction will be applied for residential or vacant lots or parcels of land that qualify for the State of Montana Property Tax Assistance Program under Title 15, Chapter 6, MCA.

Section 3. For purposes of this assessment the following terms have the following definitions:

A. "Impervious Area" is the developed part of a lot or parcel that is impermeable to stormwater infiltration, excluding:

1. all rights-of-way and publicly owned streets, runways, and taxiways;

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

2. all privately-owned streets within licensed mobile home parks; and

3. City-owned stormwater facilities, water storage reservoirs, and public utility sites.

B. A lot or parcel of land is classified as follows:

1. "Vacant" is a lot or parcel of land that:

(a) does not have structures or fixtures thereon, other than fences, walls or a surface parking lot;

(b) is not used for storage of commercial inventory or business equipment or property; or

(c) is a public recreational facility, such as sport fields, athletic courts, parks, or playgrounds, or public open space.

2. "Residential" is a lot or parcel that has one (1) building thereon containing at least one (1) dwelling unit, but no more than four (4) dwelling units, and has no other principal commercial purpose except for rent or lease for residential use.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

3. "Mobile Home Park" is a lot or parcel of land designed to provide sites for the accommodation of manufactured homes or mobile homes and licensed as such.

4. "Commercial" is all other lots or parcels of land not otherwise classified.

Section 4. The lots or parcels of land to be assessed are all assessable lots and parcels within the Service Area as shown on the list of all lots or parcels of land maintained by the Finance Department for the City of Helena. The lots or parcels of land to be assessed are represented by the property tax identification number (ID) assigned by the State of Montana, Department of Revenue. One property ID may contain multiple lots or parcels. The list includes the description of the lots or parcels of land, the name of the owner, if known, and the amount levied thereon. The lots or parcels of land to be assessed do not include cemetery lands owned by associations.

Section 5. If property is not chargeable for the assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF
HELENA, MONTANA, THIS 18th DAY OF AUGUST, 2025.

ATTEST:

MAYOR

CLERK OF THE COMMISSION

DRAFT



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Helena Independent Record** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(123) 456-7890**.

Notice ID: 4EiB2zyA295ENo87MMQW | **Proof Updated: Jul. 26, 2025 at 02:31pm MDT**
Notice Name: FY26 Stormwater Assessment

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER

CITY OF HELENA CITY OF
HELENA
sdanielson@helenamt.gov
(406) 447-8417

FILING FOR

Helena Independent
Record

Columns Wide: 2 **Ad Class:** Legals

Total Column Inches: 8.96

Number of Lines: 39

08/05/2025: General Legal	36.00
08/16/2025: General Legal	30.00

Subtotal	\$66.00
Tax	\$0.00
Processing Fee	\$0.00
Total	\$66.00

See Proof on Next Page

City of Helena Public Hearing Notice

The Helena City Commission will hold a public hearing at **6:00 p.m. on August 18, 2025, at 6:00 PM** in the City of Helena Commission Chambers at 316 N. Park Avenue, Helena, MT 59623, and via **ZOOM Meeting at ID:** please go to <https://zoom.helenamt.gov/c/36053471/publicmeetings> to consider the following:

A RESOLUTION TO SPECIFY THE ASSESSMENT OPTION FOR THE STORM WATER UTILITY SERVICE AREA FOR FISCAL YEAR 2026 AND LEVY AN ASSESSMENT ON ALL PROPERTIES WITHIN THE SERVICE AREA.

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

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316 North Park, Avenue, Room 440, Helena, MT 59623

August 5, 16, 2025 ##### MNAXLP

City of Helena, Montana

***August 18, 2025
Commission Meeting***

To: Mayor Colins, Helena City Commission

From: Sheila Danielson, Finance Director

Subject: Consider A Resolution Specifying the Assessment Option for the Landfill Monitoring and Maintenance District for Fiscal Year 2026 and levying an assessment on all Properties within the District.

Present Situation:

§ 7-11-1025, MCA requires the City Commission to pass and finally adopt a resolution specifying the special district assessment option and levying and assessing all the property within the special district. §7-11-1003, MCA, authorizes the City Commission to assess the properties within the District using any combination of the assessments provided in statute.

The assessment to fund the estimated annual cost of the District for Fiscal Year 2025 is approximately \$166,400. No increases are requested for Fiscal Year 2026.

Proposed to set annual assessment rates and charges and specify assessment methodology for the District for Fiscal Year 2026 and levy and assess all property within the District in order to defray the cost of operating and maintaining the services in the District, as well as to provide for capital improvements necessary for the management of the District.

Propose that the assessment remain a charge per property ID as assigned by the State of Montana, Department of Revenue of \$7.23 for Residential properties, and for Commercial properties on the following schedule for impervious area:

Less than 10,000 sq ft - \$18.08

10,001 to 50,000 sq ft - \$42.40

50,001 to 100,000 sq ft - \$72.34

100,001 to 250,000 sq ft - \$108.50

more than 250,000 sq ft - \$150.70.

Background Information:

Centennial Park was constructed on the closed landfill that was used by the City of Helena for solid waste disposal until the early 1990's and officially closed by the Department of Environmental Quality on January 27, 2000. As part of the closure requirements, the city is

required to monitor and treat methane gas and groundwater that comes from the closed landfill.

On December 20, 2010, the Helena City Commission passed Resolution No. 19801 creating the Landfill Monitoring and Maintenance Special District ("District") to protect groundwater from contamination from pollutants, including methane, preserving and maintaining the cap on the landfill that prevents contaminants from entering into the air and neighboring soils, and generally complying with state and federal requirements for containment, monitoring, and control of a landfill that was officially closed on January 27, 2000.

Per 7-11-1009 (4)(A) MCA, a special district created by resolution pursuant to 7-11-1007 and 7-11-1008 MCA the district must dissolve thirteen (13) years after the date of creation or when any bonded indebtedness has been paid in full. In response to this, on December 18, 2023 at a public hearing, the Helena City Commission passed Resolution No. 20895, extending the duration of the Landfill Monitoring and Maintenance Special District for an additional thirteen (13) years. The process of renewing the district was completed pursuant to the same procedures to create the district outlined in 7-11-1009 MCA.

The District was expanded to include all properties within city limits.

Proposal/Objective:

Consider A Resolution Specifying the Assessment Option for the Landfill Monitoring and Maintenance District for Fiscal Year 2026 and levying an assessment on all Properties within the District.

Advantage:

Defray the cost of operating and maintaining the District and to provide for capital improvements necessary for the management of the District.

Notable Energy Impact:

N/A

Disadvantage:

Cost to Property Owners

Notice of Public Hearing:

True

**Staff Recommendation/
Recommended Motion:**

Move to approve A Resolution Specifying the Assessment Option for the Landfill Monitoring and Maintenance District for Fiscal Year 2026 and levying an assessment on all Properties within the District.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION SPECIFYING THE ASSESSMENT OPTION FOR THE LANDFILL MONITORING AND MAINTENANCE DISTRICT FOR FISCAL YEAR 2026 AND LEVYING AN ASSESSMENT ALL PROPERTY WITHIN THE DISTRICT

WHEREAS, MCA § 7-11-1003 authorizes the City Commission to create special districts by resolution whenever the public convenience and necessity may require;

WHEREAS, on December 20, 2010, the City Commission passed Resolution No. 19801 creating the Landfill Monitoring and Maintenance District ("District");

WHEREAS, on December 18, 2023, the City Commission passed Resolution No. 20895 re-creating the Landfill Monitoring and Maintenance District ("District");

WHEREAS, pursuant to Resolution No. 20895 the purpose of the District is for the protection of groundwater from contamination from pollutants, including methane, preserving and maintaining the cap on the landfill that prevents contaminants from entering into the air and neighboring soils, and generally complying with state and federal requirements for containment, monitoring, and control of a landfill that was officially closed on January 27, 2000;

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

WHEREAS, MCA § 7-11-1025 requires the City Commission to pass and finally adopt a resolution specifying the special district assessment option and levying and assessing all the property within the special district;

WHEREAS, MCA § 7-11-1024 authorized the City Commission to assess the properties within the District using any combination of the assessment options provided by statute;

WHEREAS, the City Commission has estimated, as near as practicable, the cost of maintaining, monitoring, and improving the District for Fiscal Year 2026;

WHEREAS, residential properties derive substantially equivalent benefit from the District; and

WHEREAS, the City Commission finds that for commercial properties the benefits derived from the landfill monitoring and maintenance district are best measured by the amount of the lot or parcel that contains impervious area developed for commercial use; and

WHEREAS, a public hearing on this resolution was held by the City Commission on August 18, 2025, in the Commission Chambers at 316 North Park Avenue in Helena, Montana, at 6:00 P.M.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. The total assessment to fund the estimated annual cost of the District for fiscal year 2026 is \$166,400.00. The assessment option for fiscal year 2025 is as follows:

	CURRENT FY2025	PROPOSED FY2026
Residential:		
All lots/parcels	\$7.23	\$7.23
Commercial Properties:		
Amount of Impervious area		
less than 10,000 sq. ft.	\$18.08	\$18.08
10,000 sq. ft. or more but less than 50,000 sq. ft.	\$42.20	\$42.20
50,000 sq. ft. or more but less than 100,000 sq. ft.	\$72.34	\$72.34
100,000 sq. ft. or more but less than 250,000 sq. ft.	\$108.50	\$108.50
more than 250,000 sq. ft	\$150.70	\$150.70

All assessments are annual.

Section 2. For purposes of this resolution the following definitions apply:

A. "Residential" lot or parcel is one that does not have more than four (4) residential units in one structure upon the lot or parcel. Vacant lots or parcels not used for commercial storage of business inventory and equipment are considered residential lots. Each individual residential condominium unit is considered

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

a residential lot. Except for residential condominium units, a lot or parcel with more than four (4) residential units thereon is considered a commercial lot.

B. "Commercial" is all other lots or parcels of land not otherwise classified.

C. "Impervious area" is the developed part of a lot or parcel that is impermeable to storm water infiltration, excluding rights-of-way and publicly owned streets, runways, and taxiways; privately-owned streets within licensed mobile home parks; and City-owned storm water facilities, water storage reservoirs, and public utility sites.

Section 3. A list of those properties subject to this proposed assessment, which includes the name of the owner, if known, is available at the Finance Department for the City of Helena, 316 North Park Avenue, Helena, Montana, and is available upon request for inspection and copying during normal business hours.

Section 4. If a property is not chargeable for the assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF
HELENA, MONTANA, THIS 18th DAY OF AUGUST, 2025.

MAYOR

ATTEST:

CLERK OF THE COMMISSION



INTERIM AD DRAFT

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Notice ID: eq685XbbTyTj4gisSssj | **Proof Updated: Jul. 26, 2025 at 03:50pm MDT**
Notice Name: FY26 Landfill Monitoring Assessment

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FILER

CITY OF HELENA CITY OF
HELENA
sdanielson@helenamt.gov
(406) 447-8417

FILING FOR

Helena Independent
Record

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**A RESOLUTION SPECIFYING THE ASSESSMENT OPTION
FOR THE LANDFILL MONITORING AND MAINTENANCE
DISTRICT FOR FISCAL YEAR 2026 AND LEVYING AN
ASSESSMENT ON ALL PROPERTIES WITHIN THE
DISTRICT**

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

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316 North Park, Avenue, Room 440, Helena, MT 59623

August 5, 16, 2025 ##### MNAXLP

City of Helena, Montana

**August 18, 2025
Commission meeting**

To: Mayor Collins and the Helena City Commission

From: Sheila Danielson, Finance Director

Subject: Consider A Resolution specifying the assessment option for the Street Maintenance and Improvements District No. 1 for Fiscal Year 2026 and levying an assessment on all properties within the district.

Present Situation: The City Commission has estimated, as near as practicable, the cost of maintenance and improvements within the Streets Maintenance Special District for Fiscal Year 2026.

A modest 5% increase to the rates is proposed for Fiscal Year 2026 as rates have not changed since Fiscal Year 2020. This increase is necessary to maintain the level of services and keep up with inflationary pressures.

Background Information:

The Helena City Commission created Street Maintenance District No. 1 ("District") for the maintenance and improvements of all or part of the public streets in the District. The City Commission adopted City Ordinance No. 3213 amending section 7-1-8 of the Helena City Code to provide the methods of providing maintenance and improvements and paying for street maintenance and improvements within the District.

Property owners of commercial land, have the opportunity to apply to the City Transportation Services Division no later than August 15th of each year to apply for a re-evaluation of their property to be assessed as vacant land for the upcoming tax year assessment. If a property owner proves their commercial lot is 40% or more undeveloped, the lot is assessed at the Commercial rate per square foot for the developed area for the 1st million square feet plus the rate established for a vacant lot.

Developed area means any portion of a commercial lot which has been altered from its original state by the creation or addition of buildings, structures, pavement, parking or storage areas, landscaping or other improvements.

Proposal/Objective:

Propose that each lot or parcel of land, within the District, may be assessed for that part of the cost that its assessable area bears to the assessable area of the entire District.

Proposed rates are as follows:

- Vacant or Residential - \$216.47 annually (current \$206.16)
- Mobile Homes - \$86.58 annually (current \$82.46)
- Commercial (Less than 6,000 sq. ft.) - \$378 annually (current \$360)
- Commercial (6,000 sq. or more) - \$.063 per sq/ ft., (current \$0.06 per sq. ft.); maximum \$63,000 annually (current \$60,000 annually)

Advantage:

Defray the cost of operating and maintaining the Streets Maintenance District and to provide for capital improvements necessary for the management of the District.

Notable Energy Impact:

N/A

Disadvantage:

Cost to property owner(s)

Notice of Public Hearing:

True

**Staff Recommendation/
Recommended Motion:**

Move to Approve A Resolution specifying the assessment option for the Street Maintenance and Improvements District No. 1 for Fiscal Year 2026 and levying an assessment on all properties within the district.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. _____

A RESOLUTION SPECIFYING THE ASSESSMENT OPTION FOR THE STREET MAINTENANCE AND IMPROVEMENTS DISTRICT NO. 1 FOR FISCAL YEAR 2026 AND LEVY AND ASSESS ALL PROPERTY WITHIN THE DISTRICT.

WHEREAS, §7-12-4401, MCA, authorized the City Commission to create a district for the maintenance of all or part of the city's streets or avenues;

WHEREAS, §7-12-4405, MCA, authorizes the City Commission to provide by ordinance the methods of doing work and improvement of the city's streets, avenues, and alleys;

WHEREAS, the City Commission created Street Maintenance District No. 1 ("District") for the maintenance and improvements of all or part of the public streets in the District;

WHEREAS, the City Commission adopted City Ordinance No. 3213 amending section 7-1-8 of the Helena City Code to provide the methods of providing maintenance and improvements and paying for street maintenance and improvements within the District;

WHEREAS, §7-12-4425, MCA, requires the City Commission to pass and finally adopt a resolution specifying the special district assessment option and levying and assessing all the property within

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. 21020

the special district;

WHEREAS, §7-12-4422, MCA, authorized the City Commission to assess the properties within the District using any combination of the assessment options provided by statute;

WHEREAS, the City Commission has estimated, as near as practicable, the cost of maintenance and improvements within the District for fiscal year 2026;

WHEREAS, each lot or parcel of land, within the District, may be assessed for that part of the cost that its assessable area bears to the assessable area of the entire District;

WHEREAS, the Institute of Transportation Engineers (ITE) "*Trip Generation Manual*" estimates the average vehicle trips per day for Residential Single-Family Dwellings and Strip-Family Dwellings and Strip Retail Plazas at 9.53 and 54.45, respectively, leading the City Commission to determine that commercial properties generate a larger amount of vehicle trips than residential, vacant, and mobile home properties, and such disparate vehicle trip generation results in a higher level of impacts to streets within the District; and therefore, should pay a higher annual assessment than residential, vacant and mobile home properties; and

WHEREAS, the properties within the District must be assessed

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. 21020

to defray the cost of street maintenance and improvements;

WHEREAS, certain commercial properties within the District may be considered vacant or partially vacant and not generate the amount of vehicle trips as other commercial properties and should have the opportunity to petition to the city on an annual basis for a reclassification of their property as vacant or partially vacant.

WHEREAS, a public hearing on this resolution was held by the Helena City Commission on August 18, 2025, in the Commission Chambers at 316 North Park Avenue in Helena, Montana at 6:00 P.M.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. It is the intention of the Helena City Commission to establish the assessment option for the District for fiscal year 2026, and levy and assess all property within the District.

Section 2. That to defray the cost of maintenance and improvements of streets in the District, it is the intent of the City Commission to specify the assessment* option and levy assessments for each class of property as follows:

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. 21020

	Current FY2025	Proposed FY2026
Vacant or Residential:		
All lots / parcels	\$206.16	\$216.47
Mobile Home Parks:		
Per manufactured home or mobile home site	\$82.46	\$86.58
Commerical:		
Lot Area:		
less than 6,000 sq. ft.	\$360.00	\$378.00
6,000 sq. ft. or more*	\$0.0600 / sq/ft	\$0.0630 / sq. ft.

*assessment applies to the first one (1) million square feet.

All assessments are annual.

Section 3. For purposes of this Resolution, a lot or parcel of land is classified as follows:

A. "Vacant" is a lot or parcel of land that:

1. Does not have structures or fixtures thereon, other than fences, walls or a surface parking lot;
2. Is not used for storage of commercial inventory of business equipment or property; or
3. Is a public recreational facility, such as sport fields, athletic courts, parks, or playgrounds, or public open

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. 21020

space.

B. "Residential" is a lot or parcel that has one (1) building thereon containing at least one (1) dwelling unit, but no more than four (4) dwelling units, and has no other principal commercial purpose except for rent or lease for residential use.

C. "Mobile Home Park" is a lot or parcel of land designed to provide sites for the accommodation of manufactured homes or mobile homes and licensed as such.

D. "Commercial" is all other lots or parcels of land not otherwise classified.

Section 4. The lots or parcels of land to be assessed are those shown on the list of all lots or parcels of land maintained by the Finance Department for the City of Helena. The lots or parcels of land to be assessed are represented by the property tax identification number (ID) assigned by the State of Montana, Department of Revenue. One property ID may contain multiple lots or parcels. The list includes the property tax ID, the name of the owner(s) if known, and the amount levied thereon. The lots or parcels of land to be assessed do not include cemetery land owned by associations. The assessable lots or parcels are all lots or

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. 21020

parcels of land inside the City limits and include:

- A. Vacant lots or parcels;
- B. Lots or parcels adjacent to a street or alley right-of-way;
and
- C. Lots or parcels that have access to the City's street system
by a private road or other means.

Section 5. Difficulty in developing a lot or parcel of land is not a factor in determining whether the lot or parcel is assessable property or in calculating the amount of the assessment on that lot or parcel of land.

Section 6. Commercial property may be assessed by developed area and undeveloped area pursuant to a petition to the City Transportation Systems Department as described herein. If a commercial lot owner can clearly demonstrate that the commercial lot developed area comprises less than 40% of the total commercial lot, the lot or parcel shall be assessed as follows:

- A. The commercial rate per square feet of developed area for the first 1 million or more square feet per lot or parcel,
plus
- B. The rate established for a vacant lot for the remainder of the parcel or lot.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. 21020

C. "Developed area" is any portion of a commercial lot or parcel which has been altered from its natural state by the creation or addition of any buildings, structures, pavement, parking or storage, landscaping, or other improvements.

D. "Undeveloped area" is any portion of a commercial lot or parcel that is not a developed area.

Section 7. Commercial property owners may apply to the City Transportation Systems Department to have their property re-evaluated no later than August 15 of each year. If the City does not receive an application for the discount each year, the City may discontinue the discounted rates applied to the property. If the City determines, in its sole discretion, that a commercial lot or parcel does not comply with the requirement for more than 40% undeveloped area, the City shall not apply the discounted rates to any portion of the commercial property.

Section 8. If the property is not chargeable for the assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. 21020

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA,
MONTANA, THIS 18th DAY OF AUGUST, 2025.

MAYOR

ATTEST:

CLERK OF THE COMMISSION



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Helena Independent Record** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(123) 456-7890**.

Notice ID: PaMfbb6PojPjsqSQpSY5 | **Proof Updated: Jul. 26, 2025 at 05:04pm MDT**
Notice Name: FY26 Streets Maintenance District Assessment

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER

CITY OF HELENA CITY OF
HELENA
sdanielson@helenamt.gov
(406) 447-8417

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Columns Wide: 2 **Ad Class:** Legals

Total Column Inches: 8.74

Number of Lines: 38

08/05/2025: General Legal	36.00
08/16/2025: General Legal	30.00

Subtotal	\$66.00
Tax	\$0.00
Processing Fee	\$0.00
Total	\$66.00

See Proof on Next Page

City of Helena Public Hearing Notice

The Helena City Commission will hold a public hearing at **6:00 p.m. on August 18, 2025**, in the City of Helena Commission Chambers at 316 N. Park Avenue, Helena, MT 59623, and via **ZOOM Meeting at ID:** <https://zoom.helenamt.gov/c/36053471/publicmeetings> to find your local number please go to <https://us02web.zoom.us/j/8b4P12xtaA> , to consider the following:

A RESOLUTION TO SPECIFY THE ASSESSMENT OPTION FOR THE STREET MAINTENANCE AND IMPROVEMENTS DISTRICT NO. 1 FOR FISCAL YEAR 2026 AND LEVY AN ASSESS ALL PROPERTIES WITHIN THE DISTRICT.

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Anne Pichette, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

(406) 447- 8028
TTY Relay Service 1-800-253-4091 or 711
citycommunitydevelopment@helenamt.gov
316 North Park, Avenue, Room 440, Helena, MT 59623
August 5, 16, 2025 ##### MNAXLP

City of Helena, Montana

August 18, 2024

To: Mayor Collins, Helena City Commission

From: Sheila Danielson, Finance Director

Subject: Consider A Resolution specifying the assessment option for the collection and disposal of residential garbage and refuse for fiscal year 2026 and levying an assessment on all properties receiving residential solid waste collection.

Present Situation: Pursuant to section 6-1-10 of the Helena City Code, the City Commission must set rates for collection and disposal of residential garbage and refuse in the City of Helena on an annual basis. Assessments are necessary for the purpose of ongoing operation, maintenance, and capital. No rate in increase is requested for Fiscal Year 2026. Total annual assessment for residential properties will be set at \$218.10.

Background Information: The City of Helena currently charges an annual residential solid waste assessment of \$218.10 to property owners. The following is the annual assessments since FY15:

- FY15 - \$189.14
- FY16 - \$189.14
- FY17 - \$179.68
- FY18 - \$176.10
- FY19 - \$176.10
- FY20 - \$176.10
- FY21 - \$176.10
- FY22 - \$176.10
- FY23 - \$176.10
- FY24 - \$194.10
- FY25 - \$218.10

This assessment covers all of the costs of the City's residential solid waste management system which is comprised of: the cost of weekly waste collection by the City, disposal costs (tipping fee) at the L&C County Landfill, recycling facilities including satellite collection sites, subsidizes curbside recycling, and allows for citizens to self-haul 3,000 pounds of waste to the transfer station annually.

The inflationary pressures on operating costs and staffing costs, in addition to subsidizing the curbside recycling program and paying for the debt service on solid waste vehicles warrant the need to increase fees so the fund can remain sustainable.

Proposal/Objective: Consider a Resolution specifying the assessment option for the collection and disposal of residential garbage and refuse for fiscal year 2026 and levying an assessment on all properties receiving residential solid waste collection.

Advantage: Annual assessments to residential customers recovers the cost of operations, debt service and capital improvements and assures the city can maintain the integrity of the residential solid waste system.

Notable Energy Impact: N/A

Disadvantage:

N/A

Notice of Public Hearing:

True.

**Staff Recommendation/
Recommended Motion:**

Move to Approve a Resolution specifying the assessment option for the collection and disposal of residential garbage and refuse for fiscal year 2026 and levying an assessment on all properties receiving residential solid waste collection.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION SPECIFYING THE ASSESSMENT OPTION FOR THE COLLECTION AND DISPOSAL OF RESIDENTIAL GARBAGE AND REFUSE FOR FISCAL YEAR 2026 AND LEVYING AN ASSESSMENT ON ALL PROPERTIES RECEIVING RESIDENTIAL SOLID WASTE COLLECTION

WHEREAS, pursuant to Section 6-1-10 of the Helena City Code, the City Commission must set rates for collection and disposal of residential garbage and refuse, hereinafter "solid waste," in the City of Helena on an annual basis;

WHEREAS, assessments are necessary for the purpose of on-going operation, maintenance, and capital purchases of equipment;

WHEREAS, it appears to be in the best interests of the City of Helena, Montana, and the inhabitants thereof, that the assessments for collection and disposal of residential solid waste for fiscal year 2026 include additional assessments when a residential customer who is assessed the yearly residential rate exceeds the bulk solid waste allowance for the residence, or dumps any solid waste not originating from the residential property;

WHEREAS, a list of all lots or parcels of land assessed, with the name of the owner thereof, if known, description of the lots or parcels of land and the amount levied thereon set opposite, is maintained by the Finance Department for the City of Helena; and

WHEREAS, a public hearing was held on this resolution on August 18, 2025, in the Commission Chambers at 316 North Park

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

Avenue in Helena, Montana, at 6:00 P.M.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. Each Class category has the definition as specified in Title 6 Chapter 1 of the Helena City Code. For new customers receiving service after July of each year, the annual assessment rate will be pro-rated on a monthly basis.

Section 2. To defray the cost of collection and disposal of residential solid waste in the City of Helena for fiscal year 2026 the City Commission hereby levies an assessment against all properties according to the following:

	CURRENT FY2025	PROPOSED FY2026
Class I	\$218.10 annually	\$218.10 annually
Class II	Applicable commercial rate paid monthly	Applicable commercial rate paid monthly
Class III	Applicable commercial rate paid monthly	Applicable commercial rate paid monthly
Class IV	\$109.05 annually	\$109.05 annually

Section 3. The lots or parcels of land proposed to be assessed a Class I or Class IV assessment are shown on the list maintained by the Finance Department for the City of Helena. The lots or parcels of land to be assessed are represented by the

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

property tax identification number (ID) assigned by the State of Montana, Department of Revenue. One property ID may contain multiple lots or parcels. The list includes the description of the lots or parcels of land, the name of the owner, if known, and the amount levied thereon.

Section 4. To defray the cost of bulk and oversized solid waste collection by the bulk waste pick-up service upon request, the City Commission hereby establishes following fee:

	CURRENT FY2025	PROPOSED FY2026
Bulk Waste Pick-Up Service	\$10/call out	\$10/call out

Section 5.

A. The City Commission hereby establishes an annual bulk solid waste allowance ("annual allowance"), for Class I and Class IV properties, by multiplying 1.5 tons by the current transfer station tipping fee charges established by the City Commission.

B. Class I and Class IV properties may credit against the annual allowance the weight of self-hauled solid waste at the Transfer Station and bulk waste pick-up service fee. If the annual allowance is exceeded, the person responsible for causing the allowance to be exceeded is liable for the Transfer Station and

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

bulk waste pick-up service fees in excess of the annual allowance.

C. Solid waste loads brought to the Transfer Station containing only acceptable recyclable material are not credited against the annual allowance.

Section 6. An owner or occupant of each residential unit that is located on the property subject to the assessments established herein may receive a permit authorizing that person to credit against the annual allowance for that residential unit the amount of solid waste, generated or originating from the residential unit located on the levied property and to deposit acceptable recyclable materials at the Transfer Station and other city-approved sites.

Section 7. Solid waste in excess of the annual allowance or that was not generated at or originating from the assessed property, is subject to Transfer Station tipping fee charges established by the City Commission.

Section 8. Replacements of residential permits are five dollars (\$5.00).

Section 9. The residential solid waste charges for Class I and Class IV properties are payable in two (2) installments and are delinquent as stated on the property tax bills. The monies

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

collected for said residential service charges will be paid into the City of Helena Residential Solid Waste Fund.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 18TH DAY OF AUGUST, 2025.

MAYOR

ATTEST:

CLERK OF THE COMMISSION



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Helena Independent Record** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(123) 456-7890**.

Notice ID: OjSx0sfvXuxYpLvrEp73 | **Proof Updated: Jul. 27, 2025 at 12:18pm MDT**
Notice Name: FY26 Residential Solid Waste Assessment

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(406) 447-8417

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Columns Wide: 2 **Ad Class:** Legals

Total Column Inches: 9.41

Number of Lines: 41

08/05/2025: General Legal	36.00
08/16/2025: General Legal	30.00

Subtotal	\$66.00
Tax	\$0.00
Processing Fee	\$0.00
Total	\$66.00

See Proof on Next Page

City of Helena Public Hearing Notice

The Helena City Commission will hold a public hearing at **6:00 p.m. on August 18, 2025, at 6:00 PM** in the City of Helena Commission Chambers at 316 N. Park Avenue, Helena, MT 59623, and via **ZOOM Meeting at ID:** <https://zoom.helenamt.gov/c/36053471/publicmeetings> to find your local number please go to <https://us02web.zoom.us/j/8b4P12xtaA> , to consider the following:

A RESOLUTION TO SPECIFY THE ASSESSMENT OPTION FOR THE COLLECTION AND DISPOSAL OF RESIDENTIAL GARBAGE AND REFUSE FOR FISCAL YEAR 2026 AND LEVY AND ASSESS ALL PROPERTIES RECEIVING RESIDENTIAL SOLID WASTE COLLECTION.

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

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citycommunitydevelopment@helenamt.gov
316 North Park, Avenue, Room 440, Helena, MT 59623

August 5, 16, 2025 ##### MNAXLP

City of Helena, Montana

***August 18, 2025
Commission Meeting***

To: Mayor Colins, Helena City Commission

From: Sheila Danielson, Finance Director

Subject: Consider a Resolution levying an assessment on properties to recover the cost reimbursement for water and wastewater infrastructure installed by the City for Tax Year 2025.

Present Situation: Property Owners with Tax IDs 8571, 8256, 8471, 19612, 8849, 8736, 18118, and 9060 have connected to the city-installed infrastructure covered by the Infrastructure Cost Reimbursement Program and entered into cost reimbursement agreements with the City agreeing to the terms of the Infrastructure Cost Reimbursement Program.

Total assessments for the above mentioned properties is \$5,196.81.

Background Information: The City of Helena City Commission passed Resolution No. 20344 on June 12, 2017, establishing a Cost Reimbursement Program for Wastewater Infrastructure installed by the City of Helena known as the "Cannon Reimbursement". In addition, the City Commission passed Resolution No. 20489 on September 10, 2018 establishing a Cost Reimbursement Program for Water and Wastewater Infrastructure Installed by the City of Helena known as the "Granite Reimbursement". Collectively the Cannon Reimbursement and Granite Reimbursement resolutions are referred to as the Infrastructure Cost Reimbursement Program.

Proposal/Objective: Consider a Resolution levying an assessment on properties to recover the cost reimbursement for water and wastewater infrastructure installed by the City for Tax Year 2025.

Advantage: Recovering the amortized amounts of the Infrastructure Loans made to residential property owners receiving the loans, to be assessed in Tax Year 2025.

Notable Energy Impact: N/A

Disadvantage: N/A

Notice of Public Hearing:

True

**Staff Recommendation/
Recommended Motion:**

Move to approve a Resolution levying an assessment on properties to recover the cost reimbursement for water and wastewater infrastructure installed by the City for Tax Year 2025.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION LEVYING AN ASSESSMENT ON PROPERTIES TO RECOVER THE COST REIMBURSEMENT FOR WATER AND WASTEWATER INFRASTRUCTURE INSTALLED BY THE CITY FOR TAX YEAR 2025

WHEREAS, the City Commission passed Resolution No. 20344 on June 12, 2017, establishing a Cost Reimbursement Program for Wastewater Infrastructure Installed by the City of Helena in the 2200 Block of Cannon Street ("Cannon Reimbursement");

WHEREAS, the City Commission passed Resolution No. 20489 on September 10, 2018, establishing a Cost Reimbursement Program for Water and Wastewater Infrastructure Installed by the City of Helena Pursuant to City Project No. 14-11 ("Granite Reimbursement");

WHEREAS, collectively the Cannon Reimbursement and Granite Reimbursement resolutions are referred to as the Infrastructure Cost Reimbursement Program.

WHEREAS, pursuant to terms of the Infrastructure Cost Reimbursement Program, property owners of properties that were developed with an occupied structure at the time of establishment of the Infrastructure Cost Reimbursement Program, and that connect to the city-installed water or wastewater infrastructure within five (5) years of the date of the resolution establishing a reimbursement for the relevant project, may repay the reimbursement cost by assessment of the property paid by semi-

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

annual installments on the property owner's property tax bill, amortized at zero percent (0%) interest over a twenty (20) year period; and

WHEREAS, property owners of properties with Tax IDs 8571, 8256, 8471, 19612, 8849, 8736, 18118, and 9060 have connected to the city-installed infrastructure covered by the Infrastructure Cost Reimbursement Program and entered into cost reimbursement agreements with the City agreeing to the terms of the Infrastructure Cost Reimbursement Program.

WHEREAS, a public hearing on this resolution was held by the City Commission on August 18, 2025, in the Commission Chambers at 316 North Park Avenue in Helena, Montana at 6:00 P.M.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. To recover the cost of city-installed infrastructure pursuant to the infrastructure cost reimbursement programs established by resolutions number 20344 and 20489 to the residential property owners receiving the loans for Tax Year 2025 as follows:

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

TAX ID	AUTHORIZING RESOLUTION	FINAL REIMBURSEMENT AMOUNT	TAX YEAR 2025 ASSESSMENT
8571	20344	\$6,647.55	\$332.38
8256	20344	\$17,696.46	\$884.82
8471	20344	\$8,954.47	\$447.72
19612	20489	\$13,760.35	\$688.02
19612	20489	\$16,597.40	\$829.87
8849	20344	\$11,048.90	\$552.45
8736	20344	\$8,863.41	\$443.17
18118	20344	\$11,504.22	\$575.21
9060	20344	\$8,863.41	\$443.17

Section 2. If a property is not chargeable for the assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 18th DAY OF AUGUST, 2025.

MAYOR

ATTEST:

CLERK OF THE COMMISSION



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Helena Independent Record** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(123) 456-7890**.

Notice ID: fF6WReCAK8F88Irg2khw | **Proof Updated: Jul. 27, 2025 at 02:21pm MDT**
Notice Name: Tax Year 2025 Infrastructure Loan Assessments

See Proof on Next Page

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Columns Wide: 2 **Ad Class:** Legals

Total Column Inches: 8.96

Number of Lines: 39

08/05/2025: General Legal	36.00
08/16/2025: General Legal	30.00

Subtotal	\$66.00
Tax	\$0.00
Processing Fee	\$0.00
Total	\$66.00

City of Helena Public Hearing Notice

The Helena City Commission will hold a public hearing at **6:00 p.m. on August 18 th , 2025, at 6:00 PM** in the City of Helena Commission Chambers at 316 N. Park Avenue, Helena, MT 59623, and via **ZOOM Meeting at ID:** <https://zoom.helenamt.gov/c/36053471/publicmeetings> to find your local number please go to <https://us02web.zoom.us/j/8b4P12xtaA> , to consider the following:

A RESOLUTION LEVYING AN ASSESSMENT ON PROPERTIES TO RECOVER THE COST REIMBURSEMENT FOR WATER AND WASTEWATER INFRASTRUCTURE INSTALLED BY THE CITY FOR TAX YEAR 2025

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

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TTY Relay Service 1-800-253-4091 or 711
citycommunitydevelopment@helenamt.gov
316 North Park, Avenue, Room 440, Helena, MT 59623
August 5, 16, 2025 ##### MNAXLP

City of Helena, Montana

***August 18, 2025
Commission Meeting***

To: Mayor Colins, Helena City Commission

From: *Sheila Danielson, Finance Director*

Subject: Consider A Resolution specifying the assessment option for the Special Street Lighting Districts for Fiscal Year 2026 and levying an assessment on all property within the Districts.

Present Situation: Each fiscal year, the City Finance Department recalculates the required revenue and reserves for each special lighting district. Helena administers 54 lighting districts within the City Limits. Rates are set to capture the cost of electricity, maintenance and administration of each district.

A list of all lots or parcels of land subject to this assessment is maintained by the Finance Department for the City of Helena. The lots or parcels of land to be assessed are represented by the property tax identification number (ID) assigned by the State of Montana, Department of Revenue. One property ID may contain multiple lots or parcels. The list includes the description of the lots or parcels of land, the name of the owner, if known, and the amount levied thereon.

Background Information: The City Commission of the City of Helena, Montana has created Special Improvement Districts ("Districts"), pursuant to provisions of MCA §7-12-4301, et. seq., for the purpose of providing street lighting.

State law permits the lots or parcels of land in the Districts to be assessed to defray the cost of installing and maintaining the improvements within the Districts, for that part of the whole cost which its area bears to the area of the entire District, exclusive of streets, alleys, and public places.

Proposal/Objective: Consider a Resolution specifying the assessment option for the Special Street Lighting Districts for Fiscal Year 2026 and levying an assessment on all property within the Districts.

Advantage: The benefits of street lighting are the convenience, safety, and security of property and improvements.

Notable Energy Impact:

Lighting District lights are generally upfitted with LED lights.

Disadvantage:

N/A

Notice of Public Hearing:

True

**Staff Recommendation/
Recommended Motion:**

Move to approve a Resolution specifying the assessment option for the Special Street Lighting Districts for Fiscal Year 2026 and levying an assessment on all property within the Districts.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION SPECIFYING THE ASSESSMENT OPTION FOR THE SPECIAL STREET LIGHTING DISTRICTS FOR FISCAL YEAR 2026 AND LEVYING AN ASSESSMENT ON ALL PROPERTY WITHIN THE DISTRICTS

WHEREAS, MCA § 7-12-4301 et seq. authorizes the City Commission to create Special Improvement Lighting Districts for the purpose of lighting streets or public highways;

WHEREAS, the City Commission of the City of Helena, Montana, has created Special Improvement Districts for the purpose of providing street lighting;

WHEREAS, the lots or parcels of land in said Special Street Lighting Districts are to be assessed to defray the cost of installing and maintaining the said improvements, each lot or parcel of land in each district is to be assessed for that part of the whole cost which its area bears to the area of the entire district, exclusive of streets, alleys, and public places;

WHEREAS, a list of all lots or parcels of land assessed, with the name of the owner thereof, if known, description of the lots or parcels of land and the amount levied thereon set opposite, is maintained by the Finance Department for the City of Helena; and

WHEREAS, a public hearing on this resolution was held by the City Commission on August 18, 2025, in the City Commission Chambers at 316 North Park Avenue in Helena, Montana at 6:00 P.M.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. To defray the cost of installing and maintaining street lighting improvements within the Districts for fiscal year 2026, the City Commission hereby levies an assessment against all properties withing the Districts as follows:

<u>District</u>	<u>Per. SO. FT.</u> <u>Assessment</u>	<u>District</u>	<u>Per. SO. FT.</u> <u>Assessment</u>	<u>District</u>	<u>Per. Lineal</u> <u>Ft.</u> <u>Assessment</u>
164	\$ 0.007163	222	\$ 0.035606	224	\$ 2.014124
173	\$ 0.004049	223	\$ 0.004918	304	\$ 0.416460
192	\$ 0.006690	225	\$ 0.027422		
193	\$ 0.029363	226	\$ 0.005484		
200	\$ 0.012268	264	\$ 0.038411		
201	\$ 0.010589	269	\$ 0.014929		
202	\$ 0.013077	306	\$ 0.011489		
203	\$ 0.011329	351	\$ 0.010148		
204	\$ 0.013322	357	\$ 0.006734		
205	\$ 0.026919	358	\$ 0.004966		
206	\$ 0.011112	359	\$ 0.018687		
207	\$ 0.007890	359A	\$ 0.005778		
208	\$ 0.007718	360	\$ 0.007815		
209	\$ 0.017162	361	\$ 0.008075		
210	\$ 0.004464	362	\$ 0.011333		
211	\$ 0.006129	362A	\$ 0.013326		
212	\$ 0.005980	363	\$ 0.009337		
213	\$ 0.009222	364	\$ 0.010988		
214	\$ 0.009187	364A	\$ 0.013551		
215	\$ 0.010783	365	\$ 0.023298		
216	\$ 0.007499	383	\$ 0.000790		
217	\$ 0.010189	385	\$ 0.011121		
218	\$ 0.036680	389	\$ 0.010774		
219	\$ 0.024534	390	\$ 0.006712		
220	\$ 0.020559	398	\$ 0.008379		
221	\$ 0.025264	399	\$ 0.026746		

Section 2. The lots or parcels of land to be assessed are those shown on the list of all lots or parcels of land maintained by the Finance Department for the City of Helena. The list includes the description of the lots or parcels of land, the name of the

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

owner, if known, and the amount levied thereon. The lots or parcels of land to be assessed do not include cemetery lands owned by associations. The assessable lots or parcels of land are all such other lots or parcels of land inside the City limits.

Section 3. If a property is not chargeable for the assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF
HELENA, MONTANA, THIS 18th DAY OF AUGUST 2025.**

MAYOR

ATTEST:

CLERK OF THE COMMISSION



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Helena Independent Record** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(123) 456-7890**.

Notice ID: FqUVewC5LS6KGljZv4hx | **Proof Updated: Jul. 27, 2025 at 03:57pm MDT**
Notice Name: FY26 Lighting District Assessments

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CITY OF HELENA CITY OF
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sdanielson@helenamt.gov
(406) 447-8417

FILING FOR

Helena Independent
Record

Columns Wide: 2 **Ad Class:** Legals

Total Column Inches: 8.96

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08/16/2025: General Legal	30.00

Subtotal	\$66.00
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See Proof on Next Page

City of Helena Public Hearing Notice

The Helena City Commission will hold a public hearing at **6:00 p.m. on August 18, 2025, at 6:00 PM** in the City of Helena Commission Chambers at 316 N. Park Avenue, Helena, MT 59623, and via **ZOOM Meeting at ID:** <https://zoom.helenamt.gov/c/36053471/publicmeetings> to find your local number please go to <https://us02web.zoom.us/j/8b4P12xtaA> , to consider the following:

A RESOLUTION SPECIFYING THE ASSESSMENT OPTION FOR THE SPECIAL STREET LIGHTING DISTRICTS FOR FISCAL YEAR 2026 AND LEVYING AN ASSESSMENT ON ALL PROPERTIES WITHIN THE DISTRICTS.

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

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(406) 447- 8028
TTY Relay Service 1-800-253-4091 or 711
citycommunitydevelopment@helenamt.gov
316 North Park, Avenue, Room 440, Helena, MT 59623
August 5, 16, 2025 ##### MNAXLP

City of Helena, Montana

**August 18, 2025
Commission Meeting**

To: Mayor Colins, Helena City Commission

From: Sheila Danielson, Finance Director

Subject: Consider A Resolution levying an assessment on properties to recover the cost of removal of snow and ice from sidewalks on the adjacent public rights-of-way for Tax Year 2025.

Present Situation: The City removed snow and ice from sidewalks adjacent to four (4) properties during the winter season of 2024-2025 that went unpaid after being invoiced for the service. These property owners received written notice of the amounts owed and have not paid the costs.

Total assessments to be applied to property tax bills is \$1,043.84 for Tax Year 2025.

Background Information: The City Commission passed Ordinance No. 3210 June 15, 2015, codified at Title 7, Chapter 8, Helena City Code, which amended property owners' responsibilities for removing snow and ice from adjacent sidewalks on public rights-of-way and created a civil enforcement procedure that allowed for the City of Helena to remove snow and ice from sidewalks on public rights-of-way when the adjacent property owner fails to comply and bill the adjacent property owner for those removal costs in addition to a civil penalty of fifty dollars (\$50.00) or thirty percent (30%) of such costs, whichever is greater.

Proposal/Objective: Consider A Resolution levying an assessment on properties to recover the cost of removal of snow and ice from sidewalks on the adjacent public rights-of-way for Tax Year 2025.

The proposed assessment will levy and assess four (4) properties to recover the costs of removal of snow and ice from sidewalks adjacent to such properties, pursuant to 7-8-1 [E] and [H], Helena City Code.

Advantage: To recover the costs of snow and ice removal from four (4) properties pursuant to Helena City Code.

Notable Energy Impact: N/A

Disadvantage: Cost to property owner(s)

Notice of Public Hearing:

True

**Staff Recommendation/
Recommended Motion:**

Move to Approve A Resolution levying an assessment on properties to recover the cost of removal of snow and ice from sidewalks on the adjacent public rights-of-way for Tax Year 2025.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION LEVYING AN ASSESSMENT ON PROPERTIES TO RECOVER THE COST OF REMOVAL OF SNOW AND ICE FROM SIDEWALKS ON THE ADJACENT PUBLIC RIGHTS-OF-WAY FOR TAX YEAR 2025

WHEREAS, the City Commission passed Ordinance No. 3210 on June 15, 2015, codified at Title 7, Chapter 8, Helena City Code, which amended property owners' responsibilities for removing snow and ice from adjacent sidewalks on public rights-of-way and created a civil enforcement procedure that allowed for the City of Helena to remove snow and ice from sidewalks on public rights-of-way when the adjacent property owner fails to comply and bill the adjacent property owner for those removal costs in addition to a civil penalty;

WHEREAS, the City removed snow and ice from sidewalks adjacent to four (4) properties during the winter season of 2024-2025 that were given written notice of amounts owed for costs of snow removal and have not paid;

WHEREAS, the properties' owners have not paid the costs to remove snow and ice from the sidewalk adjacent to their property;

WHEREAS, it appears to be in the best interests of the City of Helena, Montana, and the inhabitants thereof, that adjacent property owners who failed to timely remove snow and ice be

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

assessed the costs of such work and a civil penalty of \$50.00 or thirty percent (30%) of such costs, whichever is greater; and

WHEREAS, a public hearing on this resolution was held on August 18, 2025, in the Commission Chambers at 316 North Park Avenue in Helena, Montana, at 6:00 P.M.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. To recover the costs of removal of snow and ice from sidewalks adjacent to such properties, pursuant to 7-8-1(E) and (H), Helena City Code, the City Commission hereby levies an assessment against the below specified properties as follows:

TAX ID	REMOVAL COST	PENALTY	TOTAL ASSESSMENT
2859	\$120.46	\$50.00	\$170.46
2859	\$120.46	\$50.00	\$170.46
5737	\$228.51	\$68.55	\$297.06
6810	\$166.61	\$50.00	\$216.61
7310	\$139.25	\$50.00	\$189.25

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 18th DAY OF AUGUST, 2025.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

MAYOR

ATTEST:

CLERK OF THE COMMISSION

DRAFT



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Helena Independent Record** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(123) 456-7890**.

Notice ID: YFLuzcDCLFRDBTzbtVCL | **Proof Updated: Jul. 28, 2025 at 04:42pm MDT**
Notice Name: Tax Year 2025 Snow Removal Assessments

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER

CITY OF HELENA CITY OF
HELENA
sdanielson@helenamt.gov
(406) 447-8417

FILING FOR

Helena Independent
Record

Columns Wide: 2 **Ad Class:** Legals

Total Column Inches: 8.96

Number of Lines: 39

08/05/2025: General Legal	36.00
08/16/2025: General Legal	30.00

Subtotal	\$66.00
Tax	\$0.00
Processing Fee	\$0.00
Total	\$66.00

See Proof on Next Page

City of Helena Public Hearing Notice

The Helena City Commission will hold a public hearing at **6:00 p.m. on August 18, 2025, at 6:00 PM** in the City of Helena Commission Chambers at 316 N. Park Avenue, Helena, MT 59623, and via **ZOOM Meeting at ID:** <https://zoom.helenamt.gov/c/36053471/publicmeetings> to find your local number please go to <https://us02web.zoom.us/j/8b4P12xtaA> , to consider the following:

A RESOLUTION LEVYING AN ASSESSMENT ON PROPERTIES TO RECOVER THE COST OF REMOVAL OF SNOW AND ICE FROM SIDEWALKS ON THE ADJACENT PUBLIC RIGHTS-OF-WAY FOR TAX YEAR 2025.

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

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August 5, 16, 2025 ##### MNAXLP

City of Helena, Montana

***August 18, 2025
Commission Meeting***

To: Mayor Colins, Helena City Commission

From: Sheila Danielson, Finance Director

Subject: Consider A Resolution Levying an Assessment on Properties to Recover the Amortized Loans issued under the Residential Energy Efficiency and Renewable Energy Loan Program for the Tax year 2025.

Present Situation:

In the last fiscal year, nine (9) property owners entered into agreements for zero percent loans for the purpose of purchasing and installing energy efficient upgrades to their residences.

The City currently has fifty-eight (58) loans outstanding to be collected for Tax Year 2025 for a total amount of \$62,382.26.

Since the inception of the loan program, the City has issued 65 interest-free loans for a total amount of \$722,415. The outstanding balance of all loans as of June 30, 2025 is \$408,931.

Background Information:

On October 5, 2015, the Commission created a Residential Energy Efficiency and Renewable Energy Loan Program. The program provides zero interest loans to residential property owners within the City of Helena for the purpose of purchasing and installing energy efficiency upgrades and renewable energy systems.

Resolution No. 20218 requires that all loans be amortized for ten (10) years and repaid by the residential property owners through levying assessments upon all properties that have received loans under the Program. Prior to receiving loan funds under the Program, the residential property owners entered into loan agreements wherein they agreed and consented to the City levying an annual assessment on their properties for ten (10) years to recoup the amount of the loans, and the property owners further agreed to waive the right to protest such an annual assessment.

Proposal/Objective:

Consider a Resolution Levying an Assessment on Properties to Recover the Amortized Loans issued under the Residential Energy Efficiency and Renewable Energy Loan Program for the Tax year 2025.

Advantage:

Recovering the amortized amounts of the Residential Energy Efficiency and Renewable Energy Loans made to the residential property owners receiving the loans, to be assessed in Tax Year 2025.

Notable Energy Impact:

Conservation of energy and promotion of renewable energy.

Disadvantage:

N/A

Notice of Public Hearing:

True

**Staff Recommendation/
Recommended Motion:**

Move to approve a Resolution Levying an Assessment on Properties to Recover the Amortized Loans issued under the Residential Energy Efficiency and Renewable Energy Loan Program for the Tax Year 2025.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION LEVYING AN ASSESSMENT ON PROPERTIES TO RECOVER THE AMORTIZED LOANS ISSUED UNDER THE RESIDENTIAL ENERGY EFFICIENCY AND RENEWABLE ENERGY LOAN PROGRAM FOR TAX YEAR 2025

WHEREAS, the City Commission passed Resolution No. 20218 on October 5, 2015, which created a Residential Energy Efficiency and Renewable Energy Loan Program ("Program");

WHEREAS, the Program provides zero interest loans to residential property owners within the City of Helena for the purpose of purchasing and installing energy efficiency upgrades and renewable energy systems;

WHEREAS, Resolution No. 20218 requires that all loans be amortized for ten (10) years and repaid by the residential property owners through levying assessments upon all properties that have received loans under the Program;

WHEREAS, prior to receiving loan funds under the Program, the residential property owners entered into loan agreements wherein they agreed and consented to the City levying an annual assessment on their properties for ten (10) years to recoup the amount of the loans, and the property owners further agreed to waive the right to protest such an annual assessment; and

WHEREAS, it appears to be in the best interests of the City

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

of Helena, Montana, and the inhabitants thereof, that the residential property owners who have received Program loans be assessed for the 2025 tax year.

WHEREAS, a public hearing on this resolution was held by the City Commission on August 18, 2025, in the Commission Chambers at 316 North Park Avenue in Helena, Montana at 6:00 P.M.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. To recover the amortized amounts of the Residential Energy Efficiency and Renewable Energy Loans made to the residential property owners specified below, the City Commission hereby levies an assessment for Tax Year 2025 as follows:

Tax ID	FINAL Loan Amount	Tax Year 2025 Assessment
3428	11,626.20	1,162.62
6470	12,000.00	1,200.00
2093	11,761.86	1,176.15
889	8,000.00	800.00
4624	11,509.19	1,150.91
18625	10,397.59	1,039.75
9175	12,000.00	1,200.00
6169	6,924.46	692.41
1745	12,000.00	1,200.00
4022	12,000.00	1,200.00
37517	12,000.00	1,200.00

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

Tax ID	FINAL Loan Amount	Tax Year 2025 Assessment
904	11,579.00	1,157.90
20409	7,500.00	750.00
4071	7,538.30	753.83
4048	12,000.00	1,200.00
1492	10,322.00	1,032.20
2694	12,000.00	1,200.00
43422	12,000.00	1,200.00
2714	12,000.00	1,200.00
2618	11,095.00	721.00
6891	12,000.00	1,200.00
7136	11,000.00	1,100.00
45072	12,000.00	1,200.00
2487	12,000.00	1,200.00
3340	9,781.50	978.15
264	7,570.00	757.00
888	9,246.00	924.60
30259	12,000.00	1,200.00
19964	12,000.00	600.00
18658	12,000.00	1,200.00
7745	7,812.37	781.24
48094	11,928.00	596.40
2502	12,000.00	1,200.00
42545	12,000.00	1,200.00
153	8,500.00	850.00
437	12,000.00	1,200.00
7043	12,000.00	1,200.00
1143	12,000.00	1,200.00
43812	12,000.00	1,200.00
1936	12,000.00	600.00
6801	12,000.00	1,200.00
29001	12,000.00	1,200.00
6817	11,581.00	1,158.10
3793	12,000.00	1,200.00
23909	12,000.00	1,200.00
311	12,000.00	1,200.00
6760	12,000.00	1,200.00
4015	12,000.00	1,200.00
3874	12,000.00	1,200.00
2033	10,000.00	1,000.00
42649	12,000.00	1,200.00
18	12,000.00	1,200.00
5257	12,000.00	1,200.00
7513	12,000.00	1,200.00
22122	8,000.00	800.00
5676	12,000.00	1,200.00
4287	10,000.00	1,000.00
5451	12,000.00	1,200.00

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

Section 2. If the property is not chargeable for the assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 18th DAY OF AUGUST, 2024.

MAYOR

ATTEST:

CLERK OF THE COMMISSION



INTERIM AD DRAFT

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Notice ID: tKpSG3gSPRjMhApVHg3k | **Proof Updated: Jul. 27, 2025 at 10:15am MDT**
Notice Name: Tax year 2025 Renewable Energy Assessments

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER

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HELENA
sdanielson@helenamt.gov
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FILING FOR

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